



17 July 2019

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 23 July, 2019** commencing at **2:00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully



HJ Nicholls
ACTING GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of Acting General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

ATTENDEES – JULY 2019 COUNCIL MEETING

2:00pm

Youth of the Month

Bridget Smith – Yeoval Central School.



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

TABLE OF CONTENTS

ITEM 1	APPLICATIONS FOR LEAVE OF ABSENCE	3
ITEM 2	DECLARATIONS OF INTEREST	3
ITEM 3	DECLARATIONS FOR POLITICAL DONATIONS.....	4
ITEM 4	MAYORAL MINUTE - APPOINTMENTS.....	4
ITEM 5	COMMITTEE OF THE WHOLE	5
ITEM 6	CONFIRMATION OF THE MINUTES	6
ITEM 7	2019 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE	6
ITEM 8	INLAND RAIL CONFERENCE TOOWOOMBA	7
ITEM 9	INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN FINAL QUARTER REVIEW	8
ITEM 10	UNSPENT EXPENDITURE TO BE REVOTED TO THE 2019/2020 BUDGET	9
ITEM 11	EVENTS ASSISTANCE PROGRAM	10
ITEM 12	RECTIFICATION OF DEFECTS IN OVERHEAD ELECTRICAL INSTALLATION AT EUGOWRA SHOWGROUND.....	14
ITEM 13	PROPOSED ROAD NAMING - "UNNAMED LANE", BOWAN PARK.....	16
ITEM 14	PROPOSED ROAD NAMING - "UNNAMED NEW ROAD", ORANGE	17
ITEM 15	DEVELOPMENT APPLICATION 2019/0174 TWO LOT SUBDIVISION LOT 191 DP 1057795, RANDALL STREET, MOORBEL.....	19
ITEM 16	QUESTIONS FOR NEXT MEETING.....	29
ITEM 17	BUSINESS PAPER ITEMS FOR NOTING	30
ITEM 18	MATTERS OF URGENCY	30
ITEM 19	COMMITTEE OF THE WHOLE SECTION OF THE MEETING...31	

CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 3 CONTRACT 1016303 MANAGEMENT OF CANOWINDRA SWIMMING POOL, GASKILL STREET, CANOWINDRA NSW 2804

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

ITEM 4 CONTRACT 1017527 MANAGEMENT OF MOLONG SWIMMING POOL, HILL ST, MOLONG NSW 2866

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

ITEM 5 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

(b) matters in relation to the personal hardship of a resident or ratepayer

ANNEXURE ITEMS

ANNEXURE 6.1	JUNE 25 2019 ORDINARY COUNCIL MEETING MINUTES	33
ANNEXURE 9.1	INTEGRATED PLANNING AND REPORTING 2018-19 FINAL QUARTER REPORT	44
ANNEXURE 10.1	REVOTED EXPENDITURE FOR APPROVAL	100
ANNEXURE 11.1	CANOWINDRA FINE MUSIC INC - EVENTS ASSISTANCE PROGRAM APPLICATION FORM - BAROQUEFEST	102
ANNEXURE 11.2	MULGA BILL FESTIVAL INC - EVENT ASSISTANCE PROGRAM APPLICATION - 17-06-2019	110
ANNEXURE 11.3	CANOBOLAS ENDURANCE RIDERS CLUB - EVENT ASSISTANCE PROGRAM APPLICATION	117
ANNEXURE 11.4	EAP CANOWINDRA PHOENIX.....	124
ANNEXURE 15.1	DRAFT CONDITIONS OF CONSENT DA2019 0174 ...	130

ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1014269

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

ACTING GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATIONS OF INTEREST - 2019 - 1021209

RECOMMENDATION

THAT the Declarations of Interest be noted.

ACTING GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1021210

RECOMMENDATION

THAT any Political Donations be noted.

ACTING GENERAL MANAGER'S REPORT

A call for declarations of any Political Donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 1021211

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

ACTING GENERAL MANAGER'S REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 5 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1021212

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

ACTING GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 6 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of the Minutes
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	1. June 25 2019 Ordinary Council Meeting Minutes↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2019 - 1021213

RECOMMENDATION

THAT the minutes of the Ordinary meeting held 25 June 2019 be adopted.

ACTING GENERAL MANAGER'S REPORT

The following minutes are attached for endorsement:

1. Minutes of the Ordinary Council meeting held on 25 June 2019.

ITEM 7 - 2019 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE

REPORT IN BRIEF

Reason For Report	Seeking authorisation to send delegates to the 2019 Local Government NSW Annual Conference and development of motions to be submitted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.b. Maintain strong relationships and liaise effectively with all relevant government agencies and other councils
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\CONFERENCES\LGNSW CONFERENCE - 1020347

RECOMMENDATION

THAT Council:

1. Be represented at the 2019 Local Government NSW Annual Conference by the Mayor or his delegate, observers nominated by Council, and the General Manager or his alternate delegate in an advisory capacity; and
2. Identify issues and/or motions to be submitted to the conference.

ACTING GENERAL MANAGER'S REPORT

The annual conference of Local Government NSW is being held from Monday 14 October to Wednesday 16 October 2019 at the William Inglis Hotel, Warwick Farm, Sydney.

Councils are invited to submit motions for consideration at the conference. Proposed motions should be strategic, affect members state-wide and introduce new or emerging policy issues and actions. Cabonne has in recent years submitted motions relating to rate exemptions of state-owned corporations, food security and sustainability including introduction of legislation to protect the 'right to farm' and regional road funding.

Council's policy for the attendance of delegates and representatives at the LGNSW Conference is that the Mayor attends, if available, as Council's official delegate, with the General Manager attending in an advisory capacity. Council has also previously provided for up to two other councillors being able to attend as observers and in 2018 resolved to send four observers, being Cirs Nash, Oldham, Treavors and Mullins, with the view that all councillors be given the opportunity to attend the conference in the council term.

ITEM 8 - INLAND RAIL CONFERENCE TOOWOOMBA

REPORT IN BRIEF

Reason For Report	Authorise attendance of upcoming conference as required.
Policy Implications	Consistent with council's Expenses & Facilities for Councillors policy.
Budget Implications	Nil
IPR Linkage	4.5.1.b - Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCILLORS - 2017-

	2020\PROFESSIONAL DEVELOPMENT - CONFERENCES - 1021597
--	---

RECOMMENDATION

THAT council determines councillor attendees for the Inland Rail Conference to be held in Toowoomba 21-22 August 2019.

ACTING GENERAL MANAGER'S REPORT

The Australian Logistics Council (ALC) and the Australasian Railway Association (ARA) are inviting registration to the 2019 Inland Rail Conference on 21-22 August in Toowoomba.

With the theme "Connecting Regions, Building Australia", the conference will focus on how this nationally significant infrastructure project will transform the movement of freight in Australia. The conference will feature presentations from a range of key operators, contractors, customers, suppliers and senior government stakeholders.

The conference will explore the issues of skills, connectivity, supporting regional growth opportunities and community consultation processes. Discussion will also be had around how the Inland Rail Project will underpin the National Freight and Supply Chain Australian Logistics Council (ALC) and the Australasian Railway Association (ARA) Strategy, due to be released later this year.

ITEM 9 - INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN FINAL QUARTER REVIEW

REPORT IN BRIEF

Reason For Report	To provide council with the final quarter review for the 2018/2019 Integrated Planning & Reporting Operational Plan.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	1. Integrated Planning and Reporting 2018-19 Final Quarter Report ↓
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\PLANNING\INTEGRATED PLANNING AND REPORTING 2018-2019 - 1021566

RECOMMENDATION

THAT, subject to any alterations the Council deems necessary at the July Council meeting, the update of the Operational Plan to 30 June 2019, as presented be adopted.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

The Local Government Act requires Council to consider a quarterly report on the review of its annual Operational Plan.

The purpose of this report is to allow council to assess its performance against its agreed objectives, actions and strategies.

The final quarter updates for the Integrated Planning & Reporting Operational Plan for 2018/2019 is attached which shows the culmination of the actions and strategies undertaken during the year.

ITEM 10 - UNSPENT EXPENDITURE TO BE REVOTED TO THE 2019/2020 BUDGET

REPORT IN BRIEF

Reason For Report	To advise Council that the works listed in the attachment have not commenced in the 2018/2019 budget and should be included in the 2019/2020 budget
Policy Implications	Nil
Budget Implications	Yes. Items carried forward will affect the 2019/2020 budget.
IPR Linkage	4.5.5.j Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements
Annexures	1. Revoted Expenditure for Approval ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\BUDGETING\CABONNE COUNCIL ANNUAL BUDGET - 1023024

RECOMMENDATION

THAT the works listed in the attachment be included in the 2019/2020 budget.

FINANCE MANAGER'S REPORT

Council approval is required to revote works that were originally budgeted for in the 2018/2019 budget and that have not started.

A list of works is listed in the attachment, also detailing where the works were originally funded from and reason for the delay.

ITEM 11 - EVENTS ASSISTANCE PROGRAM

REPORT IN BRIEF

Reason For Report	For Council to consider applications for funding under the 2019/2020 Events Assistance Program
Policy Implications	Nil
Budget Implications	\$5,500 to to be funded from the 2019 - 2020 Events Assistance Program
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. Canowindra Fine Music Inc - Events Assistance Program Application Form - Baroquefest ↓ 2. Mulga Bill Festival Inc - Event Assistance Program Application - 17-06-2019 ↓ 3. Canobolas Endurance Riders Club - Event Assistance Program Application ↓ 4. EAP Canowindra Phoenix ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2019 - 2020 - 1022684

RECOMMENDATION

THAT Council approve:

1. Funding of \$2,000 under the 2019- 2020 Events Assistance Program to Canowindra Fine Music Inc. for the Baroquefest,
2. Funding of \$1,000 under the 2019-20 Events Assistance Program to Canobolas Endurance Riders Club for the Matar Stables Bullio Cup,
3. Funding of \$500 to the Canowindra Phoenix for the Christmas in July promotion 2019, and
4. Funding of \$2,000 to the Mulga Bill Festival Inc. for the Lexus Melbourne Cup Tour visit to Yeoval.

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

Council has received four applications under the 2019/2020 Events Assistance Program (EAP).

Council's Tourism and Community Development Coordinator has provided the following assessments.

Application 1

Organisation: Canowindra Fine Music Inc.
Event: Canowindra Baroquefest
Date: 18 to 20 October 2019 (A 3 Day event)
Requested Amount: \$3,976
Reason for Funding: Contribution towards marketing and promoting the event.

Event Description:

Following on the success from the last four years the organisers plan for this festival to continue as an annual music and cultural festival in the Canowindra calendar. The festival is successful in attracting musicians from the region, state and international standard who have contributed in a positive way to the fine music education of school students.

Due to the previous year's success the committee have been approached by a number of outstanding musicians and groups seeking opportunities to participate in the program. The 2018 event attracted over 2,000 attendees.

The Baroquefest program consists of 6 concerts and dinners, with VIP events utilising a variety of venues in Canowindra.

The Canowindra Baroquefest is a celebration of fine music that will:

- Place Council's logo on all promotional material.
- Increase visitors to the region and the historic town of Canowindra.
- Increase visitor spend in the region.
- Raise awareness and enhance the region's profile and its many village attractions to visitors.

In 2018 Council allocated \$3,000 under the Events Assistance Program to support Canowindra Baroquefest who then partnered with Big Little Histories.

For this 2019 year event the Baroquefest is standing alone.

Assessment

This application meets the Event Assistance Program funding objectives of a core event that is an annual event on the calendar. The Baroquefest aims to increase visitation to the area, support a number of Cabonne businesses while exposing and educating the community to fine music and live performances.

For a core event in this category funding of \$2,000 is suggested.

Application 2

Organisation:	Canobolas Endurance Riders Club Inc.
Event:	Matar Stables Bullio Cup
Date:	2 & 3 November 2019
Requested Amount:	\$5,000
Reason for Funding:	Contribution towards marketing and promoting the event.

Event Description:

The Matar Stables Bullio Cup ran for the first time last year and encompasses a number of endurance horse riding distances with the rides based in Cabonne Shire within Four Mile Creek. The course traverses through the Canobolas State Forest, Cadia mine lease country and some private farming land.

Visitors and competitors will be coming from NSW and interstate with an emphasis on fostering a family sporting and community activity in Orange and Cabonne. The event participants and organisers will be engaging with local service providers and businesses. The expected number of entries is 150-200 with approximately 300 visiting spectators.

Many visitors will be staying at local accommodation outlets and it is expected to benefit Cabonne and Orange region socially and economically.

The visitors will be exposed to Cabonne's unique natural assets and rural community offerings which in turn will help to increase return visitation.

The Canobolas Endurance Riders Club are keen to develop the horse culture of local youth through encouraging the local pony clubs to attend. Last year Panuara, Cudal and Orange Pony Clubs attended the event.

The organisers see one of the major benefits is to get farming families off farm and enjoying a family outdoor event, a place to bond and work together.

Assessment

It is suggested that \$1,000 is an appropriate contribution due to the increase in participation and social rural benefits.

Application 3

Organisation:	The Canowindra Phoenix
Event:	Canowindra Christmas in July
Date:	1 - 31 July 2019

Requested Amount: \$500
Reason for Funding: Contribution towards marketing and the purchase of award prizes

Event Description:

Canowindra Christmas in July is all about dressing up the main street with Christmas decoration window displays with the aim to attract visitation. All shop owners and businesses are encouraged to participate and dress up their windows in a festive theme. This year again will include a Children's Colouring-In competition.

The Christmas in July event is reported to attract many visitors to Canowindra by day and night to view the window displays and support local businesses who experience increased trade. This event will help to increase Canowindra's town image as a 'top tourist' destination during the colder winter months.

Assessment

Canowindra's Christmas in July meets the Events Assistance funding program objectives of a developing event that attracts visitation with an expected 1,500 visitors to the town over the month of July.

Council provided \$500 in EAP funding to the event in 2018. The level of funding for a developing event with this category a maximum of up to \$500. It is recommended that \$500 is an appropriate contribution.

Application 4

Organisation: Mulga Bill Festival Inc.
Event: Lexus Melbourne Cup Tour Visit to Yeoval 2019
Date: 14 October 2019
Requested Amount: \$3,000
Reason for Funding: Contribution towards marketing and promotion products for the event

Event Description:

The Lexus Melbourne Cup Tour will arrive in Yeoval on Monday 14 October 2019. It will visit Yeoval Central School assembly, St Columba's UPA Aged Care and various other locations in Yeoval before a gala community luncheon at the More Than a Poet Banjo Paterson museum.

The organisers plan a day full of activities and promotional opportunities, including Fashions on the Field Competitions for men and women, racing identities and dignitaries in attendance, variety of games for all ages and high tea and lunch available during the day.

There will be five TV screens displaying numerous past Melbourne Cup races and local races to create the atmosphere and excitement.

Community groups such as the men's shed and Red Cross will be involved along with surrounding racing clubs who have offered to support the event.

The invitation list will extend far beyond Cabonne Shire and local residents have been invited to participate and provide ideas for activities on the day.

This event promises to be a unique occasion for Yeoval, which has the potential attract a number of visitors from outside the Shire as well it has the ability to unite the local community, lift spirits, help raise the profile of Yeoval and enhance the economy in the area.

Assessment

The Lexus Melbourne Cup Tour to Yeoval is a one-off event with the organisers expecting to attract around 1,500 visitors to Yeoval.

Only 24 regional locations in Australia were successful in being selected as venues for the 2019 Lexus Melbourne Cup Tour from hundreds of applications. Yeoval will be one of only five regional towns in NSW to host the tour, which will also visit the United Kingdom, New Zealand, Singapore, China and Japan.

As this is special significant promotional event which falls outside the guidelines of a developing event, it is recommended that \$2,000 is an appropriate contribution to ensure the success of this unique promotional opportunity.

Events Assistance Program Expenditure

2019 - 2020 Funding Allocation **\$53,803**

ITEM 12 - RECTIFICATION OF DEFECTS IN OVERHEAD ELECTRICAL INSTALLATION AT EUGOWRA SHOWGROUND

REPORT IN BRIEF

Reason For Report	For Council to examine the information in this report and make a determination.
Policy Implications	Nil
Budget Implications	\$41,000 from Council Capital Reserve
IPR Linkage	3.3.3.c - Maintain parks and gardens to safe operational standards
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\PARKS AND RESERVES\MAINTENANCE\EUGOWRA SHOWGROUND - 1023939

RECOMMENDATION

THAT Council approve \$41,000 from Council Capital Reserve for the rectification of defects in overhead electrical installation at Eugowra Showground.

TECHNICAL SERVICES MANAGER'S REPORT

Recent inspections undertaken by Essential Energy on Council owned electrical transmission infrastructure at Eugowra Showground has identified several defects that require immediate rectification.

Resulting from that inspection, Council received a notice for the rectification work to be undertaken in order to mitigate the potential failure of the infrastructure that could result in a risk to the users of the showground facilities.

The rectification works for immediate attention are:

- Replace 4 wire termination on pole Asset No. 4717 041 - Cross arm is very badly weathered around brace bolt and requires replacement.
- Replace LV 4 wire pin on pole Asset No. 4715 041 near dog trial yards in showground – Cross arm weathered and requires replacement. Additionally, the pole requires replacement.

As suggested by Essential Energy, there are three options to be taken into account immediately to ensure that the electrical installation at the showground is safe. These options are listed below:

- Engage a suitably qualified electrical contractor or Accredited Service Provider to rectify the defect/s.
- Arrange for temporary disconnection that safely isolates the defected electrical component. Disconnection and reconnection fees may apply. (NOTE: Disconnection may not be applicable where the premises occupier is a registered life support customer).
- Arrange for permanent disconnection and removal of the assets if they are no longer required.

Out of these three options, temporary and permanent disconnection are not recommended, as various events are being organised at the showground in the near future, and the assets in the showground are also required for future use.

The recommended option is to engage a suitably qualified electrical contractor or Accredited Service Provider to rectify the said defects as soon as possible so that the electrical installation at the showground is safe and can deliver a satisfactory level of service.

Council has requested a quote from a suitably qualified contractor. The preliminary cost for the work has been estimated as \$41,000.

In the interim, the electricity supply to the showground was disconnected on 8 July 2019 in the interests of public safety as advised by Essential Energy. A generator has been temporarily installed to be used as required.

ITEM 13 - PROPOSED ROAD NAMING - "UNNAMED LANE", BOWAN PARK

REPORT IN BRIEF

Reason For Report	Council has been made aware of an unnamed Council maintained road that requires naming.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\NAMING\ROADS AND LANES - 1021618

RECOMMENDATION

THAT:

1. Council proceed with public consultation proposing to name the unnamed lane as described in the report as "Bordens Road"; and
2. Assuming no objections are received, Council proceeds with the naming of the road as "Bordens Road" in accordance with Section 162 of the Roads Act, 1993.

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Council has been made aware of an unnamed Council maintained road in Bowan Park. The lane runs in a south-easterly direction off Paling Yards Loop through Lots 218, 216 and 244 DP 750139 for 680m, then south adjacent the eastern boundary of Lot 244 DP 750139 for 785m, then east along the northern boundary of Lot 2 DP 1227775 for 160m. The road proposed to be named is shown on the map below. Having gazetted road names is critical in assisting emergency services attending to emergencies.

Council has previously carried a motion in favour of naming this road "Barton Lane". While the nearest road with a similar name is 37km away by road (Barton Drive, Orange), the Geographical Names Board have objected to this name on the grounds that Barton Drive is within 24km radius of the unnamed road.

Historical research of the earliest Parish Maps available in the vicinity of the unnamed road has revealed that James Boaden Jr. had a land holding adjacent

to this road which also extended into the property currently known as "Bordens". It is believed the property name is a phonetically spelt simplification of the original landholder's name.

It is therefore suggested that this road be named "Bordens Road". The name is considered suitable due to its historical link, and that the road leads to "Bordens" which contains the only occupied residence accessed by this road. It is noted that the name is considered suitable under the Geographical Names Board Guidelines.



ITEM 14 - PROPOSED ROAD NAMING - "UNNAMED NEW ROAD", ORANGE

REPORT IN BRIEF

Reason For Report	Council has received an application to name a new road that is being developed near Orange as 'Adair Drive'.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\NAMING\ROADS AND LANES - 1021638

RECOMMENDATION

THAT:

1. Council proceed with public consultation proposing to name the road identified in the report as "Adair Drive"; and

2. Assuming no objections are received, Council proceeds with the naming of the road as "Adair Drive" in accordance with Section 162 of the Roads Act, 1993.

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Council granted development consent on 3 November 2008 to an 8 lot subdivision (DA 2008/177/1) of land fronting Curtin Road and Bruce Road near Orange. One of the conditions of development consent was that a sealed road be constructed west of Bruce Road as part of the subdivision to provide access to proposed new lots (Condition 14a), and also that the developer suggest a name for this road together with reasons for the choice (Condition 15a).

Council has received an application to name the newly developed road through Lot 5 DP 702416 and Lot 12 DP 718922. The road runs in a westerly direction off the 90 degree bend in Bruce Road, then extends along the southern boundary of Lot 2 DP 226195, then west through Lot 12 DP 718922 to the southern boundary of Lot 21 DP 756869, and part way along the southern boundary of Lot 20 DP 756869.

The name 'Adair Drive' has been suggested by the developer as it represents the name of the subdivided property under both original and current owners, which is understood to have been established in the 1930s.

It is therefore suggested that this road be named "Adair Drive". The name is considered suitable due to its historic link, and fits within the guidelines set out by the Geographical Names Board, NSW.

ADVISORY NOTES

Record of voting

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures

In accordance with s147(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s147(5) of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

SUMMARY

The following report provides an assessment of the development application submitted for a two (2) Lot Subdivision of Lot 191 DP 1057795, Randall Street Moorbel.

The application has been referred to the Council for determination as three (3) submissions were received during the exhibition phase objecting to the development.

It is recommended that the application be approved subject to the attached conditions of consent.

Applicant: M & K Stevens
Owner: M & K Stevens
Proposal: Two (2) lot subdivision
Location: Lot 191 DP 1057795, Randall Street, Moorbel.
Zone: R5 Large Lot Residential

The PROPOSAL

The applicant is seeking consent to subdivide the existing allotment into two lots. The lots will be as follows:

Lot	Size	Purpose
1	2.045Ha	Vacant lot, but a dwelling is permissible
2	2ha	Vacant lot, but a dwelling is permissible

The lots will have an east-west orientation, Lot 1 will have vehicular access to Collett Street to the South and Lot 2 will have vehicular access to Randall Street to the west.

The applicant has not proposed specific building envelopes for each proposed lot, however the submitted Effluent Management Reports (Envirowest Ref R10945e1 and R10945e2) identify indicative areas for dwellings.

The SITE



The subject site Lot 191 DP 1057795, is a Large Residential allotment on the north-eastern corner of Randall and Collett Streets in Moorbel. The lot is generally cleared aside from a single tree in the north western corner of the allotment.

The surrounding area comprises similar sized allotments with a number of single detached dwellings.

INTEGRATED DEVELOPMENT:

<i>Fisheries Management Act 1994</i>	No	<i>Heritage Act 1977</i>	No
<i>Mine Subsidence Compensation Act 1961</i>	No	<i>National Parks & Wildlife Act 1974</i>	No
<i>Protection of the Environment Operations Act 1997</i>	No	<i>Roads Act 1993</i>	No
<i>Rural Fires Act 1997</i>	No	<i>Water Management Act 2000</i>	No

MATTERS FOR CONSIDERATION

Section 4.15 of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters, of which those pertaining to the application are listed below.

PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT s4.15(1)(a)(i)

Cabonne Local Environmental Plan 2012.

Clause 1.2 Aims of the Plan

The broad aims of the LEP are as follows:

(a) to encourage development that complements and enhances the unique character and amenity of Cabonne, including its settlements, localities, and rural areas,
(b) to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that allows present and future generations to meet their needs by implementing the principles of ecologically sustainable development,

(c) to facilitate and encourage sustainable growth and development that achieves the following:

- (i) contributes to continued economic productivity, including agriculture, business, tourism, industry and other employment opportunities,
- (ii) allows for the orderly growth of land uses while minimising conflict between land uses within the relevant zone and land uses within adjoining zones,
- (iii) encourages a range of housing choices and densities in planned urban and rural locations that is compatible with the residential and rural environment and meets the diverse needs of the community,
- (iv) promotes the integration of land uses and transport to improve access and reduce dependence on private vehicles and travel demand,
- (v) protects, enhances and conserves agricultural land and the contributions that agriculture makes to the regional economy,
- (vi) avoids or minimises adverse impacts on drinking water catchments to protect and enhance water availability and safety for human consumption,
- (vii) protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places,
- (viii) protects and enhances environmentally sensitive areas, ecological systems, and areas that have the potential to contribute to improved environmental, scenic or landscape outcomes.

Clause 1.9A Suspension of covenants, agreements and instruments

This clause provided that covenants, agreements or other similar instruments that restrict the carrying out of development upon the subject land do not apply unless such are:

- Covenants imposed or required by council
- Prescribed instruments under s183A of Crown Lands Act 1989
- Any conservation agreement under National Parks and Wildlife Act 1974
- Any trust agreement under the Nature Conservation Trust Act 2003
- Any property vegetation plan under the Native Vegetation Act 2003
- Any biobanking agreement under Part 7A of the Threatened Species Conservation Act 1995
- Any planning agreement made under Division 6 of Part 4 of the Environmental Planning & Assessment Act 1979

Mapping

The subject site is identified on the LEP maps in the following manner:

Land zoning map	Land zoned R5 Large Lot Residential
Lot size map	Minimum lot size 2ha
Heritage map	Not a heritage item or conservation area
Terrestrial Biodiversity Map	No biodiversity sensitivity on the subject land
Flood planning map	Not within a flood zone
Natural resource – karst map	Not within a karst area
Drinking water catchment map	Not within a drinking water catchment area

Riparian land and watercourse map, groundwater vulnerability map	Not affected by riparian, watercourse or groundwater vulnerability
Land reservation acquisition map	Not applicable.

These matters are addressed in the report following.

Cabonne Local Environmental Plan 2012

The subject land is zoned R5 Large Lot Residential by the Cabonne Local Environmental Plan 2012. Subdivision of land is permissible within this zone, subject to Council's development consent.

Objectives of the R5 Large Lot Residential zone

The proposal is not contrary to the aims of the LEP or the objectives of the R5 zone. The development relates to and is consistent with the zone objectives which seek to

- To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.
- To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.
- To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.

Comment: The development will facilitate the future provision of residential housing in a rural setting, without compromising the rural character of the area or the rural qualities, therefore the development is deemed to comply with objective 1. The development will have no impact on the proper and orderly development of urban areas in the future given it is located well away from the Canowindra town-ship, therefore satisfying objective 2. All required utilities are or will be made available to the subject site. The addition of a single lot to Moorbel is unlikely to have an adverse impact on the services provided in the vicinity of the subject lot, therefore satisfying objective 3. The development is unlikely to result in land use conflicts arising given there are already a number of dwellings in the vicinity of the lot, therefore satisfying objective 4.

Part 2 – Permitted or prohibited development

Clause 2.6 Subdivision – Consent Requirements

The proposed subdivision cannot be undertaken as exempt or complying development, therefore a development application is required.

Part 4 – Principal development Standards

Clause 4.1 Minimum subdivision lot size

The minimum lot size for the subject site is 2Ha, therefore the proposed development as both lots comply with the minimum lot size.

Part 5 – Miscellaneous provisions

5.16 Subdivision of, or dwellings on, land in certain rural, residential or environment protection zones

- (1) The objective of this clause is to minimise potential land use conflict between existing and proposed development on land in the rural, residential or environment protection zones concerned (particularly between residential land uses and other rural land uses).

- (2) This clause applies to land in the following zones:
 - (h) Zone R5 Large Lot Residential,
- (3) A consent authority must take into account the matters specified in subclause (4) in determining whether to grant development consent to development on land to which this clause applies for either of the following purposes:
 - (a) subdivision of land proposed to be used for the purposes of a dwelling,
 - (b) erection of a dwelling.
- (4) The following matters are to be taken into account:
 - (a) the existing uses and approved uses of land in the vicinity of the development,
 - (b) whether or not the development is likely to have a significant impact on land uses that, in the opinion of the consent authority, are likely to be preferred and the predominant land uses in the vicinity of the development,
 - (c) whether or not the development is likely to be incompatible with a use referred to in paragraph (a) or (b),
 - (d) any measures proposed by the applicant to avoid or minimise any incompatibility referred to in paragraph (c).

Comment: The proposed subdivision will not compromise the undertakings on adjoining allotments and is compatible with the rural-residential character of the area. Council is an advocate for the Right to Farm and will ensure the applicant is aware of Council's position in regard to the protection of rural land owners' right to farm their properties. The subject lot is zoned large lot residential and the proposed development will see the subject lot being subdivided to facilitate the use of the lot for large lot residential development. Given the land uses are deemed compatible, no mitigation methods are deemed necessary in this instance.

Part 6 – Additional local provisions

Clause 6.2 Stormwater management

The proposed development itself will not have an adverse impact on stormwater given minimal works will be required (rural fencing and new accesses). The management of stormwater will need to be considered at the time of future development on the lots to ensure water from impermeable surfaces is managed suitably.

Clause 6.8 Essential services

Council is satisfied the following essential services that are essential for the development are available:-

- a. The supply of water
- b. The supply of electricity
- c. The disposal and management of sewerage
- d. Stormwater drainage, &
- e. Suitable vehicle access

Comment: The proposed lots will be connected to the reticulated water. Prior to the release of the Subdivision Certificate, the applicant will be required to provide a Notice of Arrangement (NOA) from the Electricity Authority to demonstrate electricity can be connected to the proposed lots. An Effluent Management Report has been supplied by the applicant that identifies that each lot can accommodate an On Site Sewer Management System (OSSMS). The management of stormwater will be assessed at a time of future development on the lots. Each lot will require an access that is constructed to Council standards.

REGIONAL ENVIRONMENTAL PLANS

There are no Regional Environmental Plans that apply to the subject land.

STATE ENVIRONMENTAL PLANNING POLICIES

Cabonne Council is identified within the SEPP 44 schedule as having koala habitat. The applicant has not addressed the SEPP; however, the subject land is generally cleared and the proposed development will not impact upon any existing vegetation. There are no known sightings of koalas in the locality, or sources of koala habitat.

PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION s4.15(1)(a)(ii)

There are no draft environmental plans that relate to the subject land or proposed development.

PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)

Development Control Plan 6 – *Rural Small Holdings* applies to this land.

The proposed development is consistent with the requirements for subdivision as set out within DCP 6 below:

3.0 Guidelines for subdivision

3.1 Minimum Lot Size

The proposed development satisfies the minimum lot size as set out under Clause 4.1 of Cabonne Local Environmental Plan 2012.

3.2 Services

3.2.1 Power

The subject site is in the vicinity of power infrastructure. Prior to the release of the subdivision certificate, the applicant will be required to submit a Notice of Arrangement that demonstrates that power is available to the subject site.

3.2.2 Water Supply

The water infrastructure is available in the vicinity of the subject site. Conditions of consent will require the applicant to connect each proposed lot to the water infrastructure.

3.2.3 Sewerage Disposal

No reticulated sewer is available to the subject site, therefore effluent would be required to be disposed of via on site means. The applicant has provided Effluent Management Studies that demonstrates sewer can be managed on site.

3.2.4 Road Standards and Rooding Contributions

The road network in the vicinity of the subject site is unsealed with the closest sealed road being approx. 300m away. Conditions of consent will be imposed requiring the payment of 7.11 Contributions in accordance with Council's Road Contributions Plan for small holdings.

3.2.5 Telephone

Communications infrastructure is within the vicinity of the subject site and available for connection to each new lot should it be required.

3.3 Fencing

The applicant has not proposed any fencing for the proposed lots. A condition of consent will be imposed requiring the lots to be fenced to a dog proof standard in accordance with LEP requirements.

3.4 Notification

The application was notified and three (3) submission was received. The submission is addressed under section 4.15(1)(d) of the Act below.

3.5 Small Holdings North of and within the Vicinity of the City of Orange

Not applicable.

3.6 Bushfire Protection

Bushfire contributions will be payable prior to the release of the subdivision certificate. Section 94 Bushfire Contributions do apply to this subdivision and will be paid to the Moorbel Brigade (Income No. 10011). The subdivision is in a low fire hazard area with a current contribution rate of \$417.60 for each new allotment (being \$417.60). No contributions are payable for existing lots.

3.7 Consideration of other Natural Hazards

There are no other known hazards that may impact the subject site.

PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)

The proposal does not contravene the relevant provisions of the regulations.

THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)

Context and Setting

The development will be complementary to the rural character of the area. The subdivision down to 2Ha is not dis-similar to other subdivisions in the vicinity of the subject site. Further to this, the development complies with the minimum lot size for the area which has been developed through the strategic planning process. To minimize the potential impacts on adjoining lots when the lots are further developed and to ensure that Council's setback requirements are complied with, building envelopes will be required to be provided on the plan of subdivision for the lot.

Streetscape

The subdivision itself will have no impact in regard to subdivision. By requiring building envelopes to be provided, future development on the lots will not have an adverse impact and will maintain the rural character of the area.

Access and Traffic

The development will result in minor increases in traffic for the area. The local road network (which is sealed approx. 300m from the subject site) can easily accommodate the additional traffic given it currently services a small number of lots. To ensure the development does not have an adverse impact on the road quality, conditions of consent will be imposed requiring the payment of road contributions towards the improvement in the road quality.

The accesses to each lot will be required to be constructed to Council standards including a setback of 10m to the carriageway.

Flora and Fauna

The development does not seek to remove any vegetation from the subject lot (given it is predominantly cleared at present). Therefore council staff are satisfied that there will not be any adverse impacts to any flora or fauna. Further to this, no endangered or critically endangered species have been recorded in the vicinity of the site.

Utilities

All required utilities are available (or will be made available) to the site. No adverse impacts in regard to the provision of utilities are identified.

Stormwater

The subdivision itself will have little to no impact on stormwater or overland flow given minimal works are required (accesses and rural fencing). The impacts of stormwater will be required to be addressed at the time of future development on the lots.

THE SUITABILITY OF THE SITE s4.15(1)(c)

The subject site, Lot 191 DP 1057795, is residential zoned land (Large lot Residential) being developed to facilitate future residential development in accordance with Council's controls and requirements.

Physical Attributes and Hazards

There are no known technological or natural hazards that would affect the proposed development.

DEVELOPMENT CONTRIBUTIONS

Council's Bushfire Services Contributions Plan and Road Contributions Plans apply to this development.

- **Bushfire**

The subject site is identified as being within a low category for bushfire. Therefore, a contribution of \$417.60 will be payable prior to the release of the subdivision certificate (Income Account: Moorbel Brigade).

- **Road Contributions**

The subject site fronts an unsealed road, therefore developer contributions will be payable. The subject lot is 300m to sealed road (being Square Road).

= 0.3km x \$11,645.10 (Rate per kilometer for 2019/20 Financial Year)

= \$3,493.53

A condition of consent will be imposed requiring the payment of \$3,493.53 (Income Account: Randall Street) Prior the release of the subdivision certificate.

ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)

The proposed development is not advertised development.

The proposed development was neighbourhood notified. Three (3) submissions were received by the close of the exhibition phase. Issues raised in the submission(s) are addressed as follows:

- **Adverse impact on rural character**

The proposed subdivision will have an adverse impact on the rural character of the area.

***Council Response:** As addressed in this assessment report, the subject site is zoned for large lot residential purposes. The introduction of one additional lot is unlikely to have an adverse impact on the rural character of the area.*

- **Privacy**
The development would lead to adverse impacts in regard to privacy when a dwelling is constructed on the lots.
Council Response: Potential impacts in regard to privacy would be assessed at such a time of further development on each lot, however to ensure that the future development is located away from adjoining dwellings and to maintain the rural character of the area, a condition of consent will be imposed to require the building envelope on lot 2 to be located away from the adjoining dwelling.
- **Traffic**
The development will increase traffic for the area.
Council Response: The addition of one additional lot to the area is unlikely to have an adverse impact on traffic for the area. To ensure the development does not have an adverse impact on the road network, a road contribution will be payable towards the improvement of the roads.
- **Noise pollution**
The development will lead to noise pollution.
Council Response: The subdivision itself will have minimal impacts in regard to noise pollution. Further to this, the introduction of two dwellings into the locality will have minimal impacts on the overall noise levels for the area.
- **Existing dam on the lot**
There is a former dam located on the lot that has been filled in with rubble and would be an unsuitable building surface.
Council Response: As with any development for a dwelling, soil tests would be required to demonstrate the suitability of the surface to construct. Given the dam would only comprise a small part of the lot, there would be other suitable locations within the lots.
- **Impact on views**
The construction of dwellings on the lots would lead to adverse impacts on the rural outlook from other dwellings in the area.
Council Response: The impact on views is not a matter for assessment under Environmental Planning and Assessment Act 1979. However it is noted that the addition of an additional lot, and potentially one more dwelling than is already permissible is unlikely to have an adverse impact on the rural outlook.
- **Stormwater**
There is already adverse water run off following the in-fill of a dam on an adjoining lot. This may lead to instability in the ground.
Council Response: As per above, soil tests will be required prior to the construction of dwellings on the lot to determine the suitable location and/or construction method. Stormwater will need to be addressed at the time of assessment of dwellings on the lots to ensure that water does not leave the site at more than the standard rural run-off rate.
- **Negative impact on future sale of property.**
The subdivision of this lot and construction of houses would have an adverse impact on the future sale of adjoining properties.
Council Response: The value and or future sale of property is not a matter for assessment under the Environmental Planning and Assessment Act 1979.
- **Covenant preventing subdivision on adjoining lot.**
Adjoining properties were purchased with covenants on the lots that prevented subdivision.
Council Response: This subject lot does not have any covenants on the lots that may prevent subdivision.

PUBLIC INTEREST s4.15(1)(e)

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts.

OTHER LEGISLATIVE CONSIDERATIONS

Section 1.7 of the Environmental Planning and Assessment Act 1979

Section 1.7 of the Act identifies that Part 7 of the Biodiversity Conservation Act 2016 and Part 7A of the Fisheries Management Act 1994 have effect in connection with terrestrial and aquatic environment.

Having regard to the relevant provision and based on an inspection of the subject property it is considered that the proposed development is not likely to have a significant effect on any threatened species, population or ecological communities or their habitats.

National Parks and Wildlife Act 1974

A AHIMS search was undertaken as part of the assessment of the application and did not identify any aboriginal sites or places in the vicinity of the subject lot.

CONCLUSION

The proposed development is permissible with the consent of Council. The development complies with the relevant aims, objectives and provisions of the LEP. A section 4.15 assessment of the development indicates that the development is acceptable in this instance. Attached is a draft Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

OPTIONS

Council has the following options in determining this Development Application:

1. Approve the development application subject to the attached draft conditions of consent
2. Refuse the development application.

RECOMMENDATION

That Council adopt Option 1. above and approve Development Application 2019/0174 for a Two (2) lot subdivision at Lot 191 DP 1057795, Randall Street Moorbel subject to the conditions attached.

ITEM 16 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil

File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1021214
--------------------	---

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

ACTING GENERAL MANAGER'S REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 17 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1021215

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

ACTING GENERAL MANAGER'S REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 18 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1021216

RECOMMENDATION

THAT Councillors call any matters of urgency.

ACTING GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

ITEM 19 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1021217

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

ACTING GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 25 JUNE, 2019 COMMENCING AT 2:00PM

Page 1

TABLE OF CONTENTS

ITEMS FOR DETERMINATION.....	1
ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE	1
ITEM - 2 DECLARATIONS OF INTEREST	1
ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS.....	1
ITEM - 4 MAYORAL MINUTE - APPOINTMENTS.....	2
ITEM - 5 COMMITTEE OF THE WHOLE	3
ITEM - 6 CONFIRMATION OF THE MINUTES	3
ITEM - 7 ADOPTION OF INTEGRATED PLANNING AND REPORTING DOCUMENTATION	3
ITEM - 8 MAKING OF RATES AND CHARGES FOR 2019/2020	4
ITEM - 9 CABONNE COUNTRY TOURISM ADVISORY COMMITTEE.....	5
ITEM - 10 MODIFICATION OF DEVELOPMENT APPLICATION 2018/0084/2 LOT B DP 179711, 194 NANCARROW LANE, NASHDALE	5
ITEM - 11 DEVELOPMENT APPLICATION 2019/0010 FARM STAY ACCOMMODATION LOT 12 DP 868993, GRIFFIN ROAD, ORANGE	5
ITEM - 12 ADDITIONAL WORKS IN LOCAL ROAD PROGRAM - GRAVEL RESHEETING, RESEALS AND HEAVY PATCHING	6
ITEM - 13 MAY 2019 LOCAL TRAFFIC COMMITTEE MEETING.....	6
ITEM - 14 QUESTIONS FOR NEXT MEETING.....	7
ITEM - 15 BUSINESS PAPER ITEMS FOR NOTING	7
ITEM - 16 MATTERS OF URGENCY.....	7
ITEM - 17 COMMITTEE OF THE WHOLE SECTION OF THE MEETING.....	7
ITEM - 18 REFURBISHMENT OF THE MAIN PAVILION AND LUNCHEON PAVILION AT THE MOLONG SHOWGROUND.....	7
ITEM - 19 RECORDING COUNCIL MEETINGS	8
CONFIDENTIAL ITEMS	8
ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING.....	8
ITEM - 2 REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 4667600003.....	9
ITEM - 3 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS	9
ITEM - 4 SUPPLY AND DELIVERY OF BULK FUEL.....	9
REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE.....	10

THIS IS PAGE NO 1 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 25 JUNE, 2019

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 25 JUNE, 2019 COMMENCING AT 2:00PM**

Page 1

PRESENT Clrs K Beatty (in the Chair), J Jones, M Nash, P Mullins , C Newsom, A Durkin, L Oldham, P Batten, J Weaver and I Davison.

Also present were the Acting General Manager, Acting Director of Environmental Services, Director of Finance & Corporate Services, Director of Engineering & Technical Services, Personal Assistant to Director of Environmental Services and Administration Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

Apologies were tendered on behalf of Clrs Treavors and Walker for their absence from the meeting.

MOTION (Durkin/Oldham)

THAT the apologies tendered on behalf of Clrs Treavors and Walker be accepted and the necessary leave of absence be granted.

19/06/05 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

Clr Mullins declared an interest (identified as an actual pecuniary interest) in item 11 as he is the business owner, of the Molong Express which provides advertising for a fee to the proponents law firm.

Clr Mullins declared an interest (identified as a perceived, pecuniary interest) in item 2 in Closed as he will be submitting a claim for a similar reduction of water charges.

Clr Batten declared an interest (identified as a potential conflict of interest, non-significant, non-pecuniary interest) in item 18 as he is a member of the Molong Show Society.

MOTION (Oldham/Nash)

THAT the Declarations of Interest be noted.

19/06/06 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

THIS IS PAGE NO 1 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 25 JUNE, 2019

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 25 JUNE, 2019 COMMENCING AT 2:00PM**

Page 2

Proceedings in Brief

It was noted there were nil declarations for political donations.

MOTION (Jones/Weaver)

THAT it be noted there were nil declarations for political donations.

19/06/07 Carried

It was noted the time being 2.05pm there was a Youth of the Month presentation made to Joe Spencer.

ITEM - 4 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Beatty

28/05/19 – Attended the office for the business paper review with the Acting General Manager and Directors. Attended the Ordinary Council meeting.

29/05/19 – Interview with Neil Gill radio program. Flew to Sydney with the Acting General Manager for a meeting at Local Government NSW head office. Attended the Centroc meeting and J.O. meeting.

30/05/19 – Attended Parliament House Sydney. Attended the J.O meeting. Attended the Country Mayor's Association Dinner.

31/05/19 – Attended Parliament House Sydney for the Country Mayor's Association Conference.

05/06/19 – Attended Orange City Council for a meeting with Orange, Blayney and Central Tablelands Water in relation to water issues.

07/06/19 – Attended the office of Andrew Gee for a meeting with the Acting General Manager, Director of Engineering and Technical Services and Mid-West Regional Council in relation to the Dixons Long Point crossing.

11/06/19 – Attended the office for the Council Workshop. Attended a meeting with the Acting General Manager.

13/06/19 – Attended the Cudal Office for a meeting with the Acting General Manager and Adam Barrow from the Canowindra Challenge Incorporated.

16/06/19 to 19/06/19 - Attended the National General Assembly in Canberra with the Acting General Manager.

Clr Weaver

01/06/19 – Attended the Canowindra Fire Brigade Retirement Dinner for Mr Bill Paul. Bill joined the Canowindra Fire Brigade on the 1st June 1969, he became Fire Chief in 1986, and was the recipient of the Canowindra Australia Day award in 1993 also serving many years with the Canowindra Lions Club. Bill has certainly contributed to his town, serving 50 years in the Fire Brigade.

05/06/19 to 06/06/19 – Attended the 2019 Women in Local Government in Sydney with Clr Nash and the Acting General Manager and would like to thank

**THIS IS PAGE NO 2 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 25 JUNE, 2019**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 25 JUNE, 2019 COMMENCING AT 2:00PM**

Page 3

Cabonne Council and our Local State Member for their support and nomination at this function.

17/06/19 – Attended the Age of Fishes board meeting along with Guest Mr Cameron Slayter from the Australian Museum, this meeting was very positive and proved very informative with many topics covered and focused on the moving of the slabs, which disappears to be taking place in July, during this period the board will be holding a workshop along with Cameron, which I believe will be very beneficial to the project.

Clr Durkin

Met with Mr Gee and the Deputy Prime Minister Michael McCormack for the funding announcement of Dixons Long Point Crossing.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

19/06/08 Carried

ITEM - 5 COMMITTEE OF THE WHOLE

MOTION (Durkin/Nash)

THAT it be noted there were nil items called to be debated in Committee of the Whole.

19/06/09 Carried

ITEM - 6 CONFIRMATION OF THE MINUTES

MOTION (Jones/Durkin)

THAT the minutes of the Ordinary meeting held 28 May 2019 and the Extraordinary meeting held 11 June 2019 be adopted.

19/06/10 Carried

**ITEM - 7 ADOPTION OF INTEGRATED PLANNING AND REPORTING
DOCUMENTATION**

MOTION (Jones/Weaver)

THAT Council adopt:

- 1) The Draft Operational Plan 2019/20, including:
 - a) Part 1 – The Activities; and
 - b) Part 2 – Financials (including Fees and Charges) and

**THIS IS PAGE NO 3 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 25 JUNE, 2019**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 25 JUNE, 2019 COMMENCING AT 2:00PM**

Page 4

as amended due to the submissions considered at the extra-ordinary meeting held Tuesday 11 June 2019.

19/06/11 Carried

ITEM - 8 MAKING OF RATES AND CHARGES FOR 2019/2020

Proceedings in Brief

Clr Davison noted that rural rates payers are seeking Council's review of rural rating.

Clr Weaver queried if the Canowindra Sewerage Upgrade levy finishes in 2020.

The Director of Finance and Corporate Services advised that this coming financial year the levy payments will finish as there is only one payment left to make. There will be a letter sent out to both the people paying the levy and the ones who aren't advising the levy rate will be taken off for those paying and for those who aren't paying their rates will remain the same.

Clr Batten noted that council need to communicate the new rates to the community including the farmers. This should include advice that the increase is the result of rate pegging. He further noted a year like current, that's impacting farming situations, Council should be able to adjust rates but can't due to NSW Government Policy and that, Council needs to advocate with other country mayors on rural rating.

MOTION (Oldham/Nash)

THAT Council :

1. Approve the definitions relating the various Rating Categories in the Rating Summary attached to the report, and
2. Make the Rates for 2019/2020, in accordance with Council resolution, of the rates included in the table listed below;

<i>RATE</i>	<i>Rate in \$</i>	<i>Minimum</i>
<i>Farmland</i>	<i>0.00413260</i>	<i>\$ 465.89</i>
<i>Residential</i>	<i>0.00421816</i>	<i>\$ 465.89</i>
<i>Residential - Canowindra Town</i>	<i>0.01125590</i>	<i>\$ 597.04</i>
<i>Mining</i>	<i>0.05166110</i>	<i>\$ 465.89</i>
<i>Business</i>	<i>0.00421816</i>	<i>\$ 465.89</i>
<i>Business - Molong Town</i>	<i>0.00421816</i>	<i>\$ 465.89</i>
<i>Business- Canowindra Town</i>	<i>0.01125590</i>	<i>\$ 597.04</i>

3. Adopt the charges as per pages 10-22 of Council's Fees and Charges for 2019/2020 as referenced in the report.
4. In accordance with Section 566(3) of the Local Government Act 1993, adopt the maximum rate of interest to apply to outstanding rates and charges for the 2019/2020 rating year, that being **7.5%**

THIS IS PAGE NO 4 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 25 JUNE, 2019

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 25 JUNE, 2019 COMMENCING AT 2:00PM**

Page 5

19/06/12 Carried

ITEM - 9 CABONNE COUNTRY TOURISM ADVISORY COMMITTEE

MOTION (Weaver/Durkin)

THAT Council appoints Kerry Hicks, Lester Davis, Christine Weston, Ron Hay, Alf Cantrell, Jan Kerr and Tanya Lampe as members of the 2019-2021 Cabonne Country Tourism Advisory Committee.

19/06/13 Carried

**ITEM - 10 MODIFICATION OF DEVELOPMENT APPLICATION
2018/0084/2 LOT B DP 179711, 194 NANCARROW LANE,
NASHDALE**

MOTION (Durkin/Batten)

THAT the modification of Development Application 2018/0084/2 for a Restaurant at Lot B DP 1749711, 194 Nancarrow Lane, Nashdale, be granted consent subject to the conditions attached.

19/06/14 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote (noting the absence of Cirs Treavors and Walker) for the motion as follows:

For: Cirs K Beatty, J Jones, M Nash, P Mullins, C Newsom, A Durkin, L Oldham, P Batten, J Weaver and I Davison.

Against: Nil

It was noted the time being 2.17pm Clr Mullins declared an interest (identified as an actual pecuniary interest) in the following item as he is the business owner of the Molong Express which provides advertising for a fee to the proponents law firm, he left the chambers.

**ITEM - 11 DEVELOPMENT APPLICATION 2019/0010 FARM STAY
ACCOMMODATION LOT 12 DP 868993, GRIFFIN ROAD, ORANGE**

Proceedings in Brief

Clr Batten requested clarification to whether Council is making it clear that the farm stay is being built in an agricultural area in close proximity to vineyards which will be spraying pesticides.

The Acting Director of Environmental Services advised that a condition of consent has been included that informs the application of Council's Right to Farm Policy and that Council is an advocate for the Right to Farm.

**THIS IS PAGE NO 5 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 25 JUNE, 2019**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MO LONG ON TUESDAY 25 JUNE, 2019 COMMENCING AT 2:00PM**

Page 6

Clr Davison noted that Council received an application years ago from Heifer Station on a similar type of farm stay and the application was refused. He queried the difference between the two farm stay applications.

The Acting General Manager advised that the Heifer Station application was under the previous LEP and the refusal was challenged in the Land and Environment Court.

Clr Weaver noted that the report states there will be no power points which raises concerns in the case of an emergency.

The Acting Director of Environmental Services advised there is no mains power on site but there is solar and battery power.

MOTION (Oldham/Davison)

THAT Development Application 2019/0010 Farm Stay Accommodation, Lot 12 DP 868993, Griffin Road, Orange be granted consent subject to the conditions attached.

19/06/15 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote (noting the absence of Clrs Treavors and Walker) for the motion as follows:

For: Clrs K Beatty, J Jones, M Nash, P Mullins, C Newsom, A Durkin, L Oldham, P Batten, J Weaver and I Davison.

Against: Nil

It was noted the time being 2.20pm Clr Mullins returned to the Chambers.

**ITEM - 12 ADDITIONAL WORKS IN LOCAL ROAD PROGRAM - GRAVEL
RESHEETING, RESEALS AND HEAVY PATCHING**

MOTION (Davison/Weaver)

THAT council approve the additional projects as listed in the report to be included in the respective roads programs for 2018/2019.

19/06/16 Carried

ITEM - 13 MAY 2019 LOCAL TRAFFIC COMMITTEE MEETING

MOTION (Durkin/Newsom)

THAT Council ratify the recommendations of the May 2019 Local Traffic Committee.

19/06/17 Carried

**THIS IS PAGE NO 6 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 25 JUNE, 2019**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 25 JUNE, 2019 COMMENCING AT 2:00PM**

Page 7

ITEM - 14 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

It was noted there were nil reports requested for the next Council meeting.

MOTION (Oldham/Batten)

THAT Council note nil reports were requested for the next Council meeting.

19/06/18 Carried

ITEM - 15 BUSINESS PAPER ITEMS FOR NOTING

MOTION (Davison/Oldham)

THAT the notation items be noted.

19/06/19 Carried

ITEM - 16 MATTERS OF URGENCY

MOTION (Jones/Nash)

THAT it be noted there were nil matters of urgency.

19/06/20 Carried

ITEM - 17 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Oldham/Newsom)

THAT it be noted there were nil items called to be debated in Committee of the Whole.

19/06/21 Carried

It was noted Cllr Batten declared an interest (identified as a potential conflict of interest, non-significant, non-pecuniary interest) in the following item, as he is a member of the Molong Show Society, he remained in the Chambers.

**ITEM - 18 REFURBISHMENT OF THE MAIN PAVILION AND LUNCHEON
PAVILION AT THE MOLONG SHOWGROUND**

Proceedings in Brief

The Mayor advised the refurbishment will enable the show to continue to operate into the future.

Cllr Newsom noted Eugowra Show ground has been requesting funds and queried if Council could look at assisting Eugowra show ground as well.

**THIS IS PAGE NO 7 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 25 JUNE, 2019**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 25 JUNE, 2019 COMMENCING AT 2:00PM**

Page 8

The Acting General Manager advised that Crown Land is doing an audit on show grounds in the area. Once Council is notified of the results of the audit it may be clear as to whom holds trusteeship of the various showgrounds.

Clr Nash queried if the quote is firm.

The Director of Engineering and Technical Services indicated that he believes it is a true representation of work to be carried out.

Clr Mullins queried if Council owns the building.

The Acting General Manager noted the show ground is included in Council's Asset Register.

Clr Batten noted that Council's involvement resolving the building issues puts the Molong Show Society in a position to apply for other funding from the State Government to further improve the facility.

MOTION (Jones/Oldham)

THAT Council approve \$190,000 expenditure from the Capital Works Reserve to carry out the recommended repair works as listed in the report to the Main Pavilion and Luncheon Pavilion buildings at the Molong Showground.

19/06/22 Carried

ITEM - 19 RECORDING COUNCIL MEETINGS

Proceedings in Brief

Clr Davison requested that local suppliers be included in quotations.

MOTION (Oldham/Newsom)

THAT Council investigate providing audio and video recording of its council meetings.

19/06/23 Carried

It was noted the time being 2.33pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

**ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE MEETING**

RECOMMENDATION (Weaver/Oldham)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council

**THIS IS PAGE NO 8 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 25 JUNE, 2019**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 25 JUNE, 2019 COMMENCING AT 2:00PM**

Page 9

or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

1. Carried

It was noted the time being 2.34pm Cllr Mullins declared an interest (identified as a perceived pecuniary interest) in the following item as he is submitting a claim for a similar reduction of water charges next month, he left the Chambers.

* **ITEM - 2 REQUEST FOR CONSIDERATION OF WATER CHARGES FOR
4667600003**

RECOMMENDATION (Durkin/Batten)

THAT Council not give any reduction to water consumption costs for account 4667600003.

2. Carried

It was noted the time being 2.35pm Cllr Mullins returned to the Chambers.

ITEM - 3 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

RECOMMENDATION (Oldham/Davison)

THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

3. Carried

ITEM - 4 SUPPLY AND DELIVERY OF BULK FUEL

RECOMMENDATION (Jones/Newsom)

THAT Council accept and sign contracts with Dib Group, GBS Distributions, Liberty Oil Australia, Ocwen Energy, Oilplus Holdings Australia and Park Pty Ltd for the supply and delivery of bulk fuel.

4. Carried

It was noted the time being 2.36pm the Mayor resumed the Ordinary Meeting.

**THIS IS PAGE NO 9 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 25 JUNE, 2019**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 25 JUNE, 2019 COMMENCING AT 2:00PM**

Page 10

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Oldham/Nash)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 25 June, 2019 be adopted.

19/06/24 Carried

There being no further business, the meeting closed at 2.37pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 23 July, 2019 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

**THIS IS PAGE NO 10 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 25 JUNE, 2019**



Final Quarter Operational Plan Report 2018/2019

-
- Traffic Lights
- Progress Indicator Key:
- - Not progressing
 - - Progressing
 - - Complete
 - - Not due to start

Final Quarter Review | 2018-19

Connect Cabonne to each other and the world

A safe, efficient, quality and well maintained urban and rural transport system for vehicles and pedestrians on Cabonne's local, regional and state road networks.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.1.1.a	Complete the Council's Road Maintenance and Renewal Program	Complete the annual rural and urban roads maintenance program	Director of Engineering & Technical Services	Annual rural and urban road maintenance tasks completed	100%	Program completed	
1.1.1.b	Complete the Council's Road Maintenance and Renewal Program	Undertake service review of rural and urban road maintenance	Director of Engineering & Technical Services	Service review undertaken	100%	Assets and operations sections undertook review (joint planning assessment) to be included into the 2019/20 works plan.	
1.1.2.a	Initiate and implement road safety programs	Implement Roads & Maritime Services Road Safety Program	Director of Engineering & Technical Services	Road Safety Program implemented	100%	Program is progressing satisfactorily, no issues.	
1.1.2.b	Initiate and implement road safety programs	Identify and apply for BlackSpot funding	Director of Engineering & Technical Services	BlackSpot eligible locations identified and funding applied for BlackSpot eligible locations identified and funding applied for	100%	Applying to program as necessary. No issues.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.1.2.c	Initiate and implement road safety programs	Undertake street lighting program	Director of Engineering & Technical Services	Street Lighting program implemented	100%	Review of program required.	
1.1.2.d	Initiate and implement road safety programs	Investigate the viability of Council operating a line marking service	Director of Engineering & Technical Services	Investigation completed	100%	Completed. No further action required.	
1.1.3.a	Remain a core service provider to the RMS on state main roads	Provide Road Maintenance service to RMS	Director of Engineering & Technical Services	Dollars billed to RMS	100%	All routine maintenance completed	
1.1.4.a	Provide and maintain bridge structures on Cabonne's local and regional roads network	Local road bridge maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out	100%	All bridge maintenance completed	
1.1.4.b	Provide and maintain bridge structures on Cabonne's local and regional roads network	Regional road bridge maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out	100%	All bridge maintenance completed	
1.1.4.c	Provide and maintain bridge structures on Cabonne's local and regional roads network	Local road bridge construction undertaken	Director of Engineering & Technical Services	Annual bridge construction works completed	100%	Construction of Eurimbla bridge and approach roads have been completed.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.1.4.d	Provide and maintain bridge structures on Cabonne's local and regional roads network	Regional bridge construction undertaken	Director of Engineering & Technical Services	Bridge widening works completed	100%	There is no construction program for regional bridges in this Fiscal Year.	
1.1.5.a	Ensure accessibility for all members of the community	Construct new footpaths and pathways according to the requirements in the Pedestrian Access Mobility Plan (PAMP)	Director of Engineering & Technical Services	All footpath and pathway program projects completed according to the PAMP	100%	All new footpath works completed	
1.1.5.b	Ensure accessibility for all members of the community	Review the Pedestrian Access Mobility Plan (PAMP)	Director of Engineering & Technical Services	PAMP review completed	30%	Council awarded the consulting services for the preparation of PAMP and Bike Plan to Constructive Solutions. Progress - 30%	
1.1.6.a	Implement the cycle and footpath maintenance renewal program	Footpath maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out as required	100%	All footpath maintenance works completed	
1.1.6.b	Implement the cycle and footpath maintenance renewal program	Pathways maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out as required	100%	All pathways works completed	
1.1.6.c	Implement the cycle and footpath	Kerb and Gutter maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out as required	100%	All K&G maintenance works completed	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.1.6.d	Implement the cycle and footpath maintenance renewal program	Undertake Pathway Program	Director of Engineering & Technical Services	Paths replaced in accordance with approved program	100%	Completed	
1.1.6.e	Implement the cycle and footpath maintenance renewal program	Undertake Footpath Program	Director of Engineering & Technical Services	Constructed new footpaths	100%	Completed	
1.1.6.f	Implement the cycle and footpath maintenance renewal program	Undertake Kerb and Gutter Program	Director of Engineering & Technical Services	Constructed new kerb and gutter	100%	Completed	

Everywhere in Cabonne has access to contemporary information and communication technology.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.2.1.a	Lobby Government and Telecommunication service providers for improved infrastructure and services	To lobby for appropriate telecommunication infrastructure for Cabonne localities	General Manager	Evidence of lobbying activities	100%	Lobbying ongoing through Central NSW Councils JO	

A range of transport options in to, out of and around Cabonne are affordable and available.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.3.1.a	Facilitate the provision of safe and affordable one	Implement the Community Transport Program	Director of Finance & Corporate Services	Outputs delivered in line with funding agreement	100%	Program operating successfully, with all identified targets met	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.3.1.b	Facilitate the provision of safe and affordable one on one Community Transport services to Cabonne residents	Recruit, train & monitor volunteer drivers	Director of Finance & Corporate Services	Volunteer training Retain volunteer drivers	100%	During the 4th quarter, there have been no volunteers leave the service. After promoting on Council's Facebook page for Eugowra volunteer drivers, there has been two applications sent out to interested people.	
1.3.1.c	Facilitate the provision of safe and affordable one on one Community Transport services to Cabonne residents	Investigate the viability of offering a more frequent community bus service from Cabonne villages to Orange	Director of Finance & Corporate Services	Investigation complete	100%	Investigations complete. Canowindra and Eugowra bus services have been combined. Will be monitored to determine success.	

Transport infrastructure meets agricultural needs to get goods to and from market.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.a	Design and maintain roads to provide safe and efficient transport	Construction of local roads	Director of Engineering & Technical Services	Construction program including renewals completed	90%	Only South Bowan Park Rd culvert & Paling Yards loop	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.b	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	Construction of regional roads	Director of Engineering & Technical Services	Construction program including repair and black spots completed	90%	Rd Culvert to be done Regional Roads construction work - Banjo Paterson Way, stage 2 completed, Cargo Road (Lidster Hill Completed, Cargo Road, near Edinboro lane completed, Burrendong Way completed & Cargo Road, Spring Creek will be completed late July 2019	
1.4.1.c	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	State Road Ordered Works undertaken	Director of Engineering & Technical Services	Road Maintenance Contracts for Councils (RMCC) ordered works completed	100%	All RMS ordered works completed	
1.4.1.d	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	State Road Ordered Works specific projects undertaken	Director of Engineering & Technical Services	Road Maintenance Contracts for Councils (RMCC) ordered works completed	100%	All RMS ordered works completed	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.e	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	Roads to Recovery Federal Local Roads program undertaken	Director of Engineering & Technical Services	Roads to Recovery Program completed	100%	Belgravia Road, stage 3 (two stages - 3.1km) & Icely Road (3km) have been completed	
1.4.2.a	Lobby for the retention and renewal of the rail infrastructure system	Undertake lobbying activities	Director of Engineering & Technical Services	Maintain membership of relevant committees and alliances	100%	Significant interaction with various different committee members	
1.4.2.b	Lobby for the retention and renewal of the rail infrastructure system	Lobby for the Inland Rail Network	Director of Engineering & Technical Services	Attendance at Inland Rail meetings and Focus Groups	100%	Lobbying activity has been ongoing.	

Access to major metropolitan markets enables the growth of Tourism

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
1.5.1.a	Support Centroc in lobbying for the improvement of Road access	Support the Centroc Roads & Transport Technical Committee	Director of Engineering & Technical Services	Level of support	100%	Regular attendance at Roads & Transport Technical Committee meetings by Council representatives.	

Final Quarter Review | 2018-19

Build Business and Generate Employment

A strong and vibrant local business sector.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
2.1.1.a	Implement Regional Economic Development Strategy	Implement strategies from Regional Economic Development Strategy (REDS)	General Manager	Implement Economic Development strategies as identified in the REDS	50%	Work undertaken on 20 of the 40 actions relating to Cabonne in four of the five key strategies incorporated in Regional Economic Development Strategy (REDS).	
2.1.1.b	Implement Regional Economic Development Strategy	Implement CBD promotional activities and works in consultation with businesses and progress associations	General Manager	Meet with businesses and groups to develop strategy Implement projects identified in Strategy on priority basis	30%	Meetings to be conducted with retailers and business groups to consider activities and works in addition to Christmas in Cabonne promotions. Landscaping and other main street upgrades undertaken in Molong and Cabonne.	
2.1.1.d	Implement Regional Economic Development Strategy	Explore the potential of Agri-Tourism products	General Manager	Participation in suitable Agri-Tourism promotions Report to Council	40%	Strategy being developed in conjunction with Orange 360 tourism organisation and listed as one of the	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
						opportunities in new Central West Food and Fibre Strategy to take advantage of value adding opportunities for primary producers.	

Coordinated tourism product and a thriving visitor industry in Cabonne.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
2.2.1.a	Promote Council's Tourism Plan	Promote strategies listed in the Tourism Plan	General Manager	Promotion of weekend economy Number of and type of strategies promoted Number of Cabonne Country website visits Work with regional & state tourism groups Align Cabonne Tourism Plan with Destination NSW Management Plan where relevant. Implement Tourism Plan marketing strategy in conjunction with CTAC	90%	Strategies in tourism plan being promoted as scheduled in conjunction with Destination NSW, Orange 360 regional tourism organisation, Central NSW Councils tourism group, and Cabonne Country Tourism Advisory Committee. Council has implemented actions in in Central West Passport project and participating with Central NSW Tourism and Orange 360 in Canberra promotion.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
2.2.1.b	Promote Council's Tourism Plan	Review Council's participation in the Orange Regional Tourism Organisation	General Manager	Review completed	100%	Following a review of its membership contribution in 2017-18, Council has committed to contribute more than \$64,000 in membership fees in each of the next two years.	
2.2.1.c	Promote Council's Tourism Plan	Investigate establishment of Tourism Instagram account and implement if viable	General Manager	Instagram implemented if viable	100%	Instagram account activated and being actively updated and promoted to lift Council social media profile	
2.2.1.d	Promote Council's Tourism Plan	Create and Implement a Social Media Strategy	General Manager	Completion and Implementation of Strategy	75%	Number of friends on Council's Facebook page has risen by 84 to 1752 during 4th quarter - an increase of 5%. Strategy includes at least one post per day and highlighted video posts such as "One second from every day in Cabonne"	
2.2.1.e	Promote Council's Tourism Plan	Investigate feasibility, viability and logistics of establishing additional accredited Visitor	General Manager	Report to Council	25%	Possibility of incorporating a VIC into new Molong Library and Community Centre	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
		Information Centres in Cabonne				will be explored during planning stages of new complex in 2019-20. Community Engagement and Development Manager has been researching the integration of a VIC into the library and where this has been undertaken in other areas.	
2.2.2.a	Develop and Promote Council's Caravan Parks	Develop a master plan for each of Council's caravan parks	General Manager	Completion of a Master plan for each Caravan Park	0%	Acting General Manager advised to not proceed with this action until Plans or Management are completed for each caravan park. Once Plans of Management are completed, caravan park committee, Engineering Department and Community Engagement Development section to liaise on future upgrades of Cabonne's caravan parks and to explore possibility of	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
						engaging consultant to prepare master plan of works.	

Increased viable, sustainable and value adding businesses in Cabonne.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
2.3.1.a	Identify Business assistance programs in the Regional Economic Development Strategy (REDS)	Identify and Implement Business assistance strategies	General Manager	Business assistance strategies implemented	75%	Investment website for Cabonne, Orange and Blayney completed. Council joined NSW Easy To Do Business Program. Service NSW Mobile Centre visited Molong with two more visits scheduled in coming months. Cabonne's Central West Food and Fibre Strategy completed and distributed. Cabonne participating in Inland Rail Supply Chain Mapping Project to take advantage of Inland Rail opportunities. Council works with Central West Business HQ, RDA and other bodies to provide	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
2.3.1.b	Identify Business assistance programs in the Regional Economic Development Strategy (REDS)	Work with State, Regional and Local Business Groups to identify and implement assistance strategies and programs	General Manager	Identification and Implementation of business assistance programs	100%	business advice and assistance. Council works with State and regional groups, including Centroc, Regional Development Australia and Central NSW Business HQ, and participates in quarterly Economic Development Forums to identify and implement business assistance measures. Council joined NSW Govt's Easy to do Business program and completed business investment website with Orange and Blayney Councils	

Jobs for Cabonne people in Cabonne.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
2.4.1.a	Support the development of programs that increase jobs in Cabonne	Support local employment initiatives	General Manager	Promote available job creation initiatives	75%	20 Cabonne actions in Regional Economic Development Strategy being implemented. New investment website	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
						completed. Cabonne section of Central West Food and Fibre Strategy completed. \$1m Drought Communities Program implemented to provide local jobs and business stimulus. Council works with Regional, State and Federal Bodies to promote employment opportunities, and responds to local enquiries and opportunities to encourage new business and expand existing operations.	
2.4.1.b	Support the development of programs that increase jobs in Cabonne	Investigate viability and logistics of shop local programs and incentives	General Manager	Report to Council	25%	Various shop local programs and incentive schemes still being investigated.	

Final Quarter Review | 2018-19

Provide and Develop Community Facilities

Pre school, play group, child care and youth facilities are available across Cabonne.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.1.1.a	Facilitate the provision of children's services	Review childcare services in Canowindra	Director of Finance & Corporate Services	Review complete	80%	Review still underway, awaiting information from Canowindra Preschool	
3.1.1.b	Facilitate the provision of children's services	Provide the Family Day Care Program	Director of Finance & Corporate Services	Program implemented and reported to Council	100%	Family Day Care is being ran successfully in Cabonne with 22 Educators at present. There are two new Educators starting with the service mid July, one in Blayney and one in Forbes.	
3.1.1.c	Facilitate the provision of children's services	Investigate Manildra After School Care	Director of Finance & Corporate Services	Viability of Manildra After School Care program determined	100%	Council signed and returned lease to the Department of Education on 31.05.2019. Waiting on Department to finalise so we can commence the service.	
3.1.1.d	Facilitate the provision of children's services	Review financial sustainability of FDC, IH and AS Care services	Director of Finance & Corporate Services	Review complete	75%	Report being prepared for August meeting. Finalising financials.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.1.1.e	Facilitate the provision of children's services	Recruit, train and monitor educators for Family Day Care	Director of Finance & Corporate Services	Educator training provided Recruitment of Educators Retention of educators	100%	There are 22 Educators at present with two new Educators beginning mid-July. Staff are looking at other ways of promoting the service to increase interest.	
3.1.2.a	Provide and facilitate opportunities, facilities and events for young people	Operate Youth of the Month (YOM) awards	Director of Finance & Corporate Services	Number of YOM nominations and award presentations	100%	Youth of the Month presentations made for May and June.	
3.1.2.b	Provide and facilitate opportunities, facilities and events for young people	Organise for young people to address Council annually	Director of Finance & Corporate Services	Young people address Council	100%	Youth from Cabonne's three secondary schools addressed the May Council meeting.	
3.1.2.c	Provide and facilitate opportunities, facilities and events for young people	Feedback provided on matters raised by young people with Council	Director of Finance & Corporate Services	Provide feedback	100%	CSM wrote to Canowindra High School, Molong and Yeoval Secondary Students both congratulating students on how well they addressed Council and on the valuable ideas they presented. The students were informed that these ideas would be	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.1.2.d	Provide and facilitate opportunities, facilities and events for young people	Hold Youth Week activities	Director of Finance & Corporate Services	Activities held and level of participation	100%	discussed further to determine actions. In conjunction with Headspace in Orange, two Mental Health forums were held and attended by students at Yeoval and Molong Central School. Canowindra High School were invited to attend, however declined.	
3.1.2.e	Provide and facilitate opportunities, facilities and events for young people	Operate a Youth Ambassador of the Year award	Director of Finance & Corporate Services	Award presented	100%	Youth Ambassador of the Year award determined at the December Council meeting.	
3.1.2.f	Provide and facilitate opportunities, facilities and events for young people	Youth services are promoted across Cabonne	Director of Finance & Corporate Services	Number of newsletters developed	100%	Youth Newsletters are distributed bi-monthly to the secondary schools within Cabonne Shire.	
3.1.2.g	Provide and facilitate opportunities, facilities and events for young people	Provide transport to events for young people	Director of Finance & Corporate Services	Number of events transport provided for	100%	Assistance with transport was provided to Yeoval and Molong Secondary Schools for students to attend the Mental Health and Wellbeing forum as part of Youth Week.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.1.2.h	Provide and facilitate opportunities, facilities and events for young people	Investigate need for a skate park at Cudal	Director of Finance & Corporate Services	Investigation completed and recommendation reported to Council	50%	Investigation still underway. Have spoken with Planning in regards to Council land or land which Council has control in Cudal, waiting on advice.	

Health and aged care facilities meet local community needs.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.2.1.a	Facilitate the provision of aged care facilities	Identify challenges and opportunities for aged care facilities/services	Director of Finance & Corporate Services	Reported to Council	75%	Report prepared for August meeting.	
3.2.2.a	Facilitate the provision of aged care services	Implement the HACC program	Director of Finance & Corporate Services	Outputs delivered in line with funding agreement Program meeting report schedule as set out in funding agreement	75%	The HACC service is delivering much needed services to the seniors of Cabonne.	
3.2.3.a	Facilitate and advocate for the provision of Health & Medical services	Undertake review of Health services	Director of Finance & Corporate Services	Review completed and reported to Council	100%	Complete, Report submitted March 2019 Meeting	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.2.3.b	Facilitate and advocate for the provision of Health & Medical services	Advocate on behalf of health services in Cabonne as identified	Director of Finance & Corporate Services	Level of response to advocacy as identified	75%	Council works closely with the local health services to assist clients.	
3.2.3.c	Facilitate and advocate for the provision of Health & Medical services	Participate in Cabonne Health Council (CHC)	Director of Finance & Corporate Services	Attendance at meetings by the delegate	100%	No CHC meetings held.	
3.2.3.d	Facilitate and advocate for the provision of Health & Medical services	Participate in CENTROC Health Workforce Committee	Director of Finance & Corporate Services	Attendance at meetings by delegates	75%	No meetings held to date. The Health Workforce Committee is currently suspended while the JO is determining its strategic plan.	
3.2.3.e	Facilitate and advocate for the provision of Health & Medical services	Review the need/options for a Canowindra walk in/walk out Medical Centre	Director of Finance & Corporate Services	Review complete	100%	Reviewing the need for a Canowindra walk in /out Medical Centre has been complete.	

Sporting, recreational, council and community facilities and services are maintained and developed.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.3.1.a	Maintain and manage public cemeteries	Maintain cemeteries in accordance with community requirements	Director of Environmental Services	Cemeteries regularly maintained to satisfaction of community and within allocated budget	100%	Cemeteries maintained in accordance with community requirements	
3.3.1.c	Maintain and manage public cemeteries	Complete annual cemeteries capital works program	Director of Environmental Services	Program completed within budget	100%	Capital works program progressing	
3.3.2.a	Facilitate the provision of library services to Cabonne residents	Operate libraries according to the service agreement with Orange City Council	Director of Finance & Corporate Services	Level of library usage	100%	Library usage statistics reported to the February Council.	
3.3.2.b	Facilitate the provision of library services to Cabonne residents	Construct the new Molong Library	Director of Engineering & Technical Services	Completion of new library building at Molong	100%	The original plan was reviewed and considered not to meet the requirements of the community.	
3.3.3.a	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain pools to safe operational standards	Director of Engineering & Technical Services	Operate pools in accordance with the Operation and Maintenance Manual	80%	Operational manuals and documentation completed. Operational works required will be undertaken over the pool off-season.	
3.3.3.b	Maintain existing sporting, recreational,	Maintain sporting facilities to safe operational standards		Maintain sporting facilities in accordance with the	100%	Program completed for the year.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan		Director of Engineering & Technical Services	Asset Management Plan Report on cost alternatives and grant funding opportunities for the Molong Multi-Purpose Sports Complex			
3.3.3.c	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain parks and gardens to safe operational standards	Director of Engineering & Technical Services	Maintain parks and gardens in accordance with the Asset Management Plan	100%	Program completed, no outstanding issues.	
3.3.3.d	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain playgrounds to safe operational standards	Director of Engineering & Technical Services	Maintain playgrounds in accordance with the Asset Management Plan	100%	Councils Playgrounds have been maintained to a safe operational standard and to the service levels defined within Councils Recreational Asset Management Plan within this reporting period.	
3.3.3.e	Maintain existing sporting, recreational, cultural, council and community facilities,	Maintain the council's properties to safe operational standards	Director of Engineering & Technical Services	Carry out inspections and maintenance in accordance with the Asset Management	100%	All properties undergoing maintenance work as required	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.3.3.f	to the levels defined in the Recreation Asset Management Plan Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Implement Molong Village Green Plan of Management	Director of Engineering & Technical Services	Plan and Risk Management Plan Plan of Management implemented	100%	Due to other commitments project unable to be completed. Will recommence in the new financial year.	
3.3.3.g	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Upgrade Molong Community Hall toilets	Director of Engineering & Technical Services	Toilets upgraded	100%	Work is progressing well, will be completed by the end of July.	
3.3.3.h	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Review of Plans of Management (POM)	Director of Environmental Services	POM's completed to address community agreements for future use	60%	Due to staff shortages, unable to complete this task.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.3.4.a	Maintain existing building facilities to the levels defined in the Building Asset Management Plan	Maintain Council administration buildings	Director of Engineering & Technical Services	Annual Building Maintenance Program completed	100%	Councils Administration Buildings have been maintained to the service levels defined within Councils Building Asset Management Plan within this reporting period. Toilet refurbishment at Cudal in progress	
3.3.4.b	Maintain existing building facilities to the levels defined in the Building Asset Management Plan	Maintain Council depots and workshops	Director of Engineering & Technical Services	Annual Building Maintenance Program completed	100%	Depots and workshops are being maintained as required.	
3.3.4.c	Maintain existing building facilities to the levels defined in the Building Asset Management Plan	Complete the refurbishment of Orana House	Director of Engineering & Technical Services	Construction completed within budget	100%	Completed	

Cabonne has the education services and facilities to be a contemporary learning community.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
3.4.1.a	Advocate for education and	Monitor challenges and opportunities for	Director of Finance & Corporate Services	Report to Council	100%	Report included in March 2019 meeting	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	learning facilities in Cabonne	education services provided in Cabonne					

Grow Cabonne's Culture and Community

A successful balance of village and rural living.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.1.1.a	Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans	Prepare comprehensive Development Control Plan (DCP)	Director of Environmental Services	DCP prepared and adopted	25%	Still waiting on template	
4.1.1.c	Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans	Review, in partnership with Blayney Shire, Orange City Council and Dept. of Planning, the Rural and Residential Sub Regional Strategy 2008	Director of Environmental Services	Sub Regional Strategy review completed and final plan adopted	55%	Background and issues paper circulated to councillors for comment May 2019.	
4.1.1.f	Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans	Advocate for the right to farm policy	Director of Environmental Services	Political support from Council	100%	Council's right to farm policy motion adopted at ALGA National Assembly June 2019.	

A network of viable, relevant and cultural facilities exists in Cabonne.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.a	Provide financial support and buildings for cultural facilities and activities in Cabonne	Maintain current level of support to museums in Cabonne	Director of Environmental Services	Financial contribution is provided	100%	Continued liaison with museum groups	
4.2.1.b	Provide financial support and buildings for cultural facilities and activities in Cabonne	Promote visitation and tourism activity within Cabonne through accessing and showcasing local museums	General Manager	Increased Age of Fishes Museum displays Promote through Council's Tourism publications	100%	Council promotes local museums in its tourism publications and monthly What's On publications. It plays an active role in administration and promotion of the Age of Fishes Museum at Canowindra. Visitation to the Age of Fishes Museum rose by 5.5% in 2018. New \$600,000 (50% funded by Council) is complete and fossils to be relocated in July. New solar power system installed at Age of Fishes Museum and new display stands erected through \$22,000 Federal Government grant.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.c	Provide financial support and buildings for cultural facilities and activities in Cabonne	Participate in regional museum programs and sustainable collections program	Director of Environmental Services	Meeting and events attended	100%	Maintain contact with program coordinator.	
4.2.1.d	Provide financial support and buildings for cultural facilities and activities in Cabonne	Promote Fairbridge Memorial concept	General Manager	Promotion through Council's website and Facebook pages	100%	Promoting activities continuing.	

Beautiful towns and villages with historic assets cared for and preserved.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.3.1.a	Manage Council's urban maintenance and improvement programs	Operate Community Assistance Program (CAP)	General Manager	CAP budget allocated	100%	\$27,000 allocated to six community projects during fourth quarter in second round Community Assistance Program (CAP) funding.	
4.3.1.b	Manage Council's urban maintenance and improvement programs	Undertake street & gutter cleaning and town entrance mowing	Director of Engineering & Technical Services	Continual process, as required	100%	Council's streets and gutters have been cleaned and maintained within this period, all town	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
						entrances within the local government area have been mowed and maintained also. All these works have been completed within budget and adhered to Councils continual improvement process.	
4.3.1.c	Manage Council's urban maintenance and improvement programs	Complete annual tree maintenance and hazard removal program	Director of Engineering & Technical Services	Annual tree maintenance and hazard removal program completed	100%	Substantial tree maintenance work for safety and beautification in all towns and villages within Cabonne Council area. Further tree maintenance undertaken in Cudal, Cumnock and Cargo.	
4.3.1.d	Manage Council's urban maintenance and improvement programs	Implement the Village Enhancement Program	Director of Engineering & Technical Services	Village Enhancement Program completed for all villages	100%	100% implemented, 85% delivered.	
4.3.2.a	Support heritage conservation programs	Progressively review community heritage study, recommended heritage sites and places for inclusion on Cabonne LEP	Director of Environmental Services	Relevant heritage items included in LEP	100%	Monitor and review as necessary.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.3.2.b	Support heritage conservation programs	Deliver heritage conservation programs	Director of Environmental Services	Facilitate annual heritage grants program 2018/19 in accordance with allocated budget Accessible and practical heritage conservation advice provided through facilitation of Heritage Advisory Service Heritage Working Party meeting held Review 2014/17 Heritage Strategy	100%	Grants program facilitated. Heritage Advisory service facilitated. Heritage working party meets quarterly.	
4.3.2.c	Support heritage conservation programs	Ensure Council owned development complies with Heritage conservation	Director of Environmental Services	Level of development compliance with Heritage Conservation Guidelines	100%	Provide advice as required.	

Community events build visitation, generate investment and strengthen community wellbeing.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.4.1.a	Facilitate the responsible management of events and provide funding support where appropriate	Facilitate the council's administrative aspects of ANZAC Day events and citizenship ceremonies	Director of Finance & Corporate Services	Molong ANZAC Day program completed and wreaths arranged Citizenship ceremonies are	100%	Anzac Day arrangements (including programs and wreaths) completed on time.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.4.1.b	Facilitate the responsible management of events and provide funding support where appropriate	Implement funding opportunities through the Events Assistance Program	General Manager	arranged as necessary Number of enquiries responded to	100%	Citizenship Ceremony held 8 May. \$4,500 allocated to three community events during fourth quarter	
4.4.1.c	Facilitate the responsible management of events and provide funding support where appropriate	Provide assistance to community groups	General Manager	Available programs promoted Number of enquiries responded to	100%	\$27,000 provided through CAP in fourth quarter, \$4,500 in Events Assistance Program. \$2.2m Stronger Country Communities Program being rolled out, with 5 of 8 projects completed in fourth quarter. \$1m Drought Communities Program rolled out in fourth quarter.	
4.4.1.d	Facilitate the responsible management of events and provide funding support where appropriate	Facilitate Australia Day events annually	Director of Finance & Corporate Services	1. Australia Day Ambassador arranged; 2. Australia Day awards process managed; and 3. Program for all Shire events compiled.	100%	1. Ambassador appointed 2. Nominations submitted to Council and determination of award winners made at the November Council meeting. 3. Program for all	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
						shire events prepared.	

A Council that is effective and efficient.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.1.a	Provide ethical, open, accountable and transparent decision making processes	Provide quality administrative support and governance to councillors and residents	Director of Finance & Corporate Services	Level of actioning of Council resolutions	100%	Complete	
4.5.1.b	Provide ethical, open, accountable and transparent decision making processes	Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils	Director of Finance & Corporate Services	Appropriate communications and representations are made on relevant issues Number of invitations to State and Federal members to address Council meetings	100%	Staff have maintained strong relationships with Central NSW JO, LG Professionals, OLG, ICAC, Audit Office NSW and surrounding council's. This has been achieved through training, joint tenders and projects and meetings/networking of staff across councils that have been dealing with similar issues.	
4.5.1.c	Provide ethical, open, accountable and transparent decision making processes	Provide appropriate mechanisms for democracy and participation for Cabonne residents	Director of Finance & Corporate Services	Level of attendance at Council meetings, community consultation meetings and other forums	100%	Council has consulted the community on all key documents including the IP&R reports and the Code of Meeting practice over the year. Continuing to plan for a community survey in March 2020. Which will be central to the	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.1.d	Provide ethical, open, accountable and transparent decision making processes	Maintain effective membership of Centroc, Hawkesbury City Council, Cabonne Council Country-City Alliance, LGNSW and other forums	General Manager	Level of participation in programs Attendance at meetings Level of matters brought forward by Cabonne at these forums	100%	new suit of IP&R documents to be adopted in June 2021. During the year, the community had opportunities to be heard prior to Council meetings if they request and meetings with community members and groups consistently took place. These practices will continue. Attendance at Central NSW JO, Country Mayors Association and NGA Canberra during the quarter.	
4.5.1.e	Provide ethical, open, accountable and transparent decision making processes	Provide adequate training & professional development opportunities for councillors	General Manager	Level of training made available and level of take up	100%	Model Code of Conduct & Model Code of Meeting Practice training delivered in-house by LGNSW during quarter. Professional development opportunities continue to be promoted to councillors.	
4.5.1.f	Provide ethical, open, accountable and transparent	Adhere to Council's Code of Conduct and Code of Meeting Practice	General Manager	Code of Conduct complaints received and dealt with in accordance with policy	100%	New Model Code of Conduct and Code of Meeting Practice adopted during quarter. Councillors	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	decision making processes			Code of Meeting Practice adopted and implemented		and senior staff received training on new codes.	
4.5.1.g	Provide ethical, open, accountable and transparent decision making processes	Annual Report prepared	Director of Finance & Corporate Services	Report posted on Council's website and OLG advised	100%	Council's Annual Report completed and submitted to OLG by statutory timeframe.	
4.5.1.h	Provide ethical, open, accountable and transparent decision making processes	Submit Public Interest Disclosure reports	Director of Finance & Corporate Services	Annual report submitted by October to Minister, NSW Ombudsman and Information Commissioner	100%	All PID reports were submitted by the due dates.	
4.5.1.i	Provide ethical, open, accountable and transparent decision making processes	Policy on payments of expenses and provision of facilities for Mayors and Councillors to be adopted within 12 months of new council term	Director of Finance & Corporate Services	Policy advertised and adopted	100%	Policy has been adopted within 12 months of new council term.	
4.5.2.a	Make it easy to do business with Council and deliver good customer service	Ensure effective use of customer service software	Director of Finance & Corporate Services	Level of compliance with Customer Service Policy response periods	100%	Customer Service options were changed during the year and are working well on the website. Complaints were reported and considered by the	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.2.b	Make it easy to do business with Council and deliver good customer service	Operate Customer request program system	Director of Finance & Corporate Services	Number of customer requests effectively resolved	100%	Corporate Management Team. During the year Customer requests were recorded and distributed to the correct staff member to resolve.	
4.5.2.c	Make it easy to do business with Council and deliver good customer service	Engage with community to determine future needs & objectives	General Manager	Community groups encouraged to develop plans for key areas within their towns and villages Councillors as delegates assess community feedback relating to the Cabonne Community Plan 2025 through attendance at Progress Association meetings	100%	Councillors maintaining attendance at key community meetings.	
4.5.2.d	Make it easy to do business with Council and deliver good customer service	Provide effective communications and information systems	General Manager	Implementation of Communication Strategy Hold community information meetings on relevant matters Distribute Council media releases as required	95%	61 media releases issued for quarter, 140 Facebook posts with a total of 170,698 views, fortnightly interviews for Mayor on Orange and Bathurst commercial radio stations and notes provided to councillors for monthly progress association	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.3.a	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Assess and determine planning and development applications to foster community growth within the shire	Director of Environmental Services	<p>Prepare and distribute Council quarterly Community Newsletters</p> <p>Development Applications, Construction Certificate applications and OSMS applications determined within agreed service levels</p> <p>Median processing time (days)</p> <p>Development Applications (DAs) determined</p> <p>Estimated value of developments (excluding subdivision)</p>	100%	<p>meetings throughout the Shire, Cabonne Council Ratepayers and Residents book published.</p> <p>Applications and inspections responded to in accordance with legislation</p>	
4.5.3.b	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Ensure environment monitoring in accordance with the Protection of Environment Operations Act 1997	Director of Environmental Services	Promptness of response to complaints of non-compliance with the Act	100%	Environment monitoring and recording of data in accordance with the Protection of Environment Operations Act 1997 occurring for each WMF facility	
4.5.3.c	Meeting the Council's statutory obligations for Development	Administer statutory requirements (Companion Animals Act & Impounding Act) in	Director of Environmental Services	Programs monitored and compliance in regards to companion	100%	Statutory requirements (Companion Animals Act & Impounding Act) conducted	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	Control, Environmental Health and Animal Control	accordance with community needs		animals regulations enforced		in accordance with community needs	
4.5.3.d	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Environmental monitoring of former gasworks site	Director of Environmental Services	Annual groundwater monitoring	100%	Ground water monitoring undertaken twice yearly.	
4.5.3.e	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Provide public information regarding companion animal requirements	Director of Environmental Services	Public provided with information regarding companion animal requirements	100%	General Public provided information regarding companion animal requirements	
4.5.3.f	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Participate in relevant reference groups, consultative committees and meetings	Director of Environmental Services	Level of participation and attendance at meetings Participate in Cadia Community Consultative Committee and East Guyong Community Consultative Committee	100%	Cadia CCC attended, East Guyong CCC attended, Inaugural Regis CCC meeting attended.	
4.5.3.g	Meeting the Council's statutory obligations for	Promptly investigate inappropriate and	Director of Environmental Services	Reported breaches investigated within agreed service levels	100%	Inspections carried out as required	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.3.h	Development Control, Environmental Health and Animal Control Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	unapproved building works Ensure implementation of government regulations relating to swimming pools	Director of Environmental Services	Compliance achieved	100%	Inspections carried out as required	
4.5.3.i	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Ensure annual inspection and licensing of registered food outlets	Director of Environmental Services	Inspections finalised	100%	Food inspections undertaken	
4.5.4.a	Manage the present and long term financial sustainability of Cabonne Council	Levying of Council Rates and Charges in accordance with the Local Government Act	Director of Finance & Corporate Services	Level of rate of collection at end Quarter 4 Rates notices issued by statutory deadlines Water and Sewer notices issued quarterly	100%	100% of Rates have been levied. Water and Sewer Billing is completed quarterly and is on time and on target	
4.5.4.b	Manage the present and long term financial	Maximise secure income through investments	Director of Finance & Corporate Services	Level of interest income generated	100%	Council has maximised income based on the Council's investment	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	sustainability of Cabonne Council					policy. Council continues to invest at a higher rate than the BBS benchmark rate.	
4.5.4.c	Manage the present and long term financial sustainability of Cabonne Council	Develop long term financial plan	Director of Finance & Corporate Services	Adoption of Long Term Financial Plan	100%	Long Term Financial Plan has been completed.	
4.5.4.d	Manage the present and long term financial sustainability of Cabonne Council	Level of reserves and provisions monitored	Director of Finance & Corporate Services	Report to Council	100%	Level of reserves will be managed and monitored at Year end, with all relevant movements to be journalalled accordingly.	
4.5.4.e	Manage the present and long term financial sustainability of Cabonne Council	Development of the Annual Budget	Director of Finance & Corporate Services	Report to Council on a quarterly basis	100%	The budget continues to be monitored until Year end close. The Original budget will be compared to Actuals in the Annual Financial Statements and variations noted and explained.	
4.5.4.f	Manage the present and long term financial sustainability of Cabonne Council	Ensure compliance with current payroll awards	Director of Finance & Corporate Services	To comply with the latest Local Government Award	100%	Council is compliant with the Current award	
4.5.4.g	Manage the present and long term financial sustainability of Cabonne Council	Implement and maintain a comprehensive Asset Management System	Director of Engineering & Technical Services	System being used for the effective management of assets	80%	Fine tuning of migrated data is in progress and ongoing.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.5.a	Minimise risk to Council	Develop a framework for the management of Council assets by volunteers and contractors	Director of Finance & Corporate Services	Framework and policy developed	100%	Contracts for Pools have been reviewed and improved. Procedures and Operational manuals have been reviewed, improved and distributed. A S355 Committee handbook has been drafted and is currently with committees seeking feedback prior to adoption	
4.5.5.b	Minimise risk to Council	Maintain, review and improve Council's Risk Management Program	Director of Finance & Corporate Services	<p>Conduct chemical audit and implement recommendations</p> <p>Address the recommendations from the Pool Audit</p> <p>The Business Continuity Plan reviewed and tested</p> <p>Develop annual Risk Management Action Plan (RMAP)</p> <p>The Risk Register is updated</p>	100%	The Risk Management Program review and has been updated with the focus on updating the WHSMS to ensure compliance. Compliant templates have been developed, WHS Training modules have been delivered. Policies/Procedures being reviewed and updated. The Risk Management Manual under review.	
4.5.5.c	Minimise risk to Council	Comply with internal audit requirements	Director of Finance & Corporate Services	Review and monitor the Internal Audit Process	100%	All appropriate Insurance has been placed in all areas including Workcover, Public Liability, Professional Indemnity, Assets, Plant and Motor	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.5.d	Minimise risk to Council	Review and improve the Work Health and Safety Management system	Director of Finance & Corporate Services	Annual training as identified in the Operational Risk Register Conduct StateCover WHS Audit and recommendations addressed Conduct WHS audit Safe work method statements (SWMS) Number of reported incidents Number of Workers Compensation claims	100%	Vehicles. Will be implementing an internal audit timetable at the the Governance Risk Management and Business Improvement Committee meeting scheduled for 1 August 2019. Training conducted including WNP, First Aid, WHS (PPE) , chemical handling, emergency procedures. WHS Audit undertaken by StateCover and RMAP developed to address recommendations. Actions progressing and due for completion by the end of June. Improvement in incident reporting and investigation by all departments. Workers compensation claims still within target.	
4.5.5.e	Minimise risk to Council	Integrate risk management into all areas of Council's activities	Director of Finance & Corporate Services	Develop Council's Risk Management procedures Number of Public Liability claims and cost	100%	The Procedures for the WHSMS have been developed with forms, templates, register and checklists to implement the procedure at an	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.5.f	Minimise risk to Council	Provide a records management system which meets statutory and organisational demands	Director of Finance & Corporate Services	Number of Motor Vehicle claims and cost Number of Property claims and cost Number of other policy type claims and cost Review Council's Electronic Record Management System (ERMS) Manage contract for archive disposal project	75%	operational level. Council's ERMS has been reviewed internally. The introduction of "connector panels" for Word and Excel has increased efficiencies. Changing to a new ERMS is considered not advisable as it appears to be a training issue rather than a problem with the actual system. Intensive training will be provided to recognised staff. A major upgrade will also take place Qtr 1 19/20 which will improve many of the current issues encountered. Archive project began in 18/19 but will continue in 19/20.	
4.5.5.g	Minimise risk to Council			To record any outages of Council's IT system	100%	Council's IT systems are managed and reviewed on	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
		Manage and effectively provide IT systems to Council	Director of Finance & Corporate Services	To ensure effective use of the IT helpdesk - completion To ensure Council's software licensing is compliant. Reestablishment of Technology Working Group		a fortnightly basis by the Finance manager, to ensure that the Help desk is effective, that Council is compliant and that the IT systems are running effectively	
4.5.5.h	Minimise risk to Council	Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements	Director of Finance & Corporate Services	Statutory reporting completed on time Business Activity Statement reported to Australian Taxation Office Fringe Benefits Tax reported to Australian Taxation Office	100%	Council's financial systems and procedures provide for an effective system to satisfy the regulatory and customer requirements	
4.5.6.a	Develop, maintain and retain a balanced and skilled workforce	Apprentice and Traineeship needs identified	Director of Finance & Corporate Services	Appointment of apprentices and trainees	100%	Trainee and apprentice needs identified, positions filled	
4.5.6.b	Develop, maintain and retain a balanced and skilled workforce	Ensure Core Competencies online training is completed annually by all staff	Director of Finance & Corporate Services	Completion of 6 core competencies by staff	100%	all staff have account created in Elmo, all online learning courses have been assigned. Currently 85% of staff have completed all courses	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.6.c	Develop, maintain and retain a balanced and skilled workforce	Review structure and adequacy of staffing levels	General Manager	Develop new Workforce Plan	100%	Workforce Plan adopted by council.	
4.5.6.d	Develop, maintain and retain a balanced and skilled workforce	Skill requirements of all Council staff reviewed annually and targeted training plan developed/actioned	Director of Finance & Corporate Services	Training plan developed and implemented annually Staff Development Appraisals are conducted	100%	Online appraisals that were due to be completed in November & December 2018 are still being completed. It is expected that this will be complete by mid February 2019. April 2019, there are still 25 staff members who have not completed their appraisals. Training data that was available at budget time has been submitted	
4.5.6.e	Develop, maintain and retain a balanced and skilled workforce	Provide regular opportunities for management to meet and discuss contemporary issues	General Manager	Networking opportunities made available Networking opportunities made available	100%	Corporate Management Team meetings held fortnightly. Weekly meetings held between GM & Directors.	
4.5.6.f	Develop, maintain and retain a balanced and skilled workforce	Provide effective communication and information systems for staff	Director of Finance & Corporate Services	Opportunities for communication with staff	100%	Trainees and apprentices employed. Positions advertised and filled where required. Some issues filling positions in engineering at times. Overall a functioning , well	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
4.5.6.g	Develop, maintain and retain a balanced and skilled workforce	Develop a Strategic Plan for the replacement of retiring individuals who hold critical positions as specified in the Workforce Management Plan	Director of Finance & Corporate Services	Strategic Plan completed	100%	skilled workforce has been maintained. Workforce plan updated to reflect change of positions that remain hard to fill or replace due to aging workforce	

Manage our Natural Resources

All villages have a secure and quality water supply.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.1.1.a	Manage secure water supply schemes	Implement and amend Best Practice for Water Supply within Cabonne water operations	Director of Engineering & Technical Services	Best Practice for Water Supply implemented and amended Best Practice for Water Supply implemented and amended	100%	Council has achieved compliance for its Water Operations. Difficult quarter due to drought conditions and water quality reduction from Molong Creek Dam.	
5.1.1.b	Manage secure water supply schemes	Continue to maintain drinking water management system	Director of Engineering & Technical Services	Drinking water guidelines complied with.	100%	Councils drinking water management system has been adhered to within this period.	
5.1.1.c	Manage secure water supply schemes	Maintain water infrastructure assets	Director of Engineering & Technical Services	In accordance with the AMP	100%	Councils water infrastructure assets have been maintained	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.1.1.d	Manage secure water supply schemes	Construct the Molong to Cumnock to Yeoval pipeline	Director of Engineering & Technical Services	Complete the pipeline	100%	within this period, these works have been done within budget, Construction of the Molong to Cumnock to Yeoval pipeline is practically completed.	
5.1.2.a	Promote responsible water use across the community	Cabonne Water responsible use promoted	Director of Engineering & Technical Services	Participation in water resource management activities CENTROC water utility alliance and undertake water wise education program	100%	Council has promoted responsible water use within the period by use of various media. Due to drought conditions this has seen Council introduce Level 2 water restrictions in Cumnock, level 3 in Yeoval and Level 4 in Molong in this period.	
5.1.2.b	Promote responsible water use across the community	Maintain a pricing structure that encourages responsible water usage	Director of Engineering & Technical Services	Level of water usage	100%	Pricing reflects current circumstances.	

Flood mitigation processes are in place.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.2.1.a	Provide systems for stormwater and pollution	Environmental Protection Operations undertaken	Director of Engineering & Technical Services	Works required to comply with Protection of the Environment	100%	Completed	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
	management & control			Operations Act 1997 (POEO Act) and supporting legislation undertaken			
5.2.1.b	Provide systems for stormwater and pollution management & control	Undertake creek and river operations	Director of Engineering & Technical Services	Creek and river environs maintenance completed	100%	Stream and river clearance is progressing satisfactorily. No issues of concern.	
5.2.2.a	Implement Flood Risk Management Plans	Implement Eugowra Floodplain Management Plan	Director of Engineering & Technical Services	Progressively implement plan and obtain state and/or Federal funding	55%	Council is in the process of signing the Funding Deed with the State Government for the construction of flood levee in Eugowra.	
5.2.2.b	Implement Flood Risk Management Plans	Construction of Puzzle Flat Creek Levee	Director of Engineering & Technical Services	Funding for the Levee	60%	We are currently putting together tender specifications and documentation.	
5.2.2.c	Implement Flood Risk Management Plans	Implement Molong Floodplain Management Plan	Director of Engineering & Technical Services	Progressively implement plan and obtain state and/or federal funding Progressively implement plan and obtain state and/or federal funding	35%	Council has applied for funding for the detailed investigation and design of the Molong Town Levee. Feasibility study of the levee alignment options has been completed. Awaiting response from the State Government re result of the funding application.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.2.2.d	Implement Flood Risk Management Plans	Action voluntary purchase applications	Director of Engineering & Technical Services	Voluntary purchase applications actioned	80%	Funding approved, awaiting legal documentation.	

Sustainable solid and liquid waste management practices are in place across Cabonne.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.3.1.a	Provide a solid waste management and recycling service to the communities	Manage the contract for the operation of a kerbside pickup service for residential properties	Director of Environmental Services	Services delivered with minimal complaints, on time and within contract budget	100%	J.R.Richards contract managed for the operation of a kerbside pickup service for residential properties	
5.3.1.b	Provide a solid waste management and recycling service to the communities	Manage the operation of the Cabonne landfills to maximise environmental controls	Director of Environmental Services	Management in accordance with Best Practice standards and Council's Environmental Management Plans (EMPS)	100%	Cabonne landfills managed in order to maximise environmental controls	
5.3.1.c	Provide a solid waste management and recycling service to the communities	Provide facilities to encourage maximum recycling and reuse of all waste streams	Director of Environmental Services	Services delivered with minimal complaints	100%	Facilities to encourage maximum recycling and reuse of all waste streams via NETWASTE	
5.3.1.d	Provide a solid waste management and recycling service to the communities	Undertake regular inspections of Onsite Sewerage Management Systems in	Director of Environmental Services	Inspections finalised within agreed service levels	100%	Inspections carried out as required	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.3.1.e	Provide a solid waste management and recycling service to the communities	accordance with licence requirements Increase education & awareness of waste issues	Director of Environmental Services	Increase community awareness	100%	Increase education & awareness of waste issues completed utilising NETWASTE and Councils proactive involvement with NETWASTE education budget	
5.3.1.f	Provide a solid waste management and recycling service to the communities	Investigate & monitor illegal dumping activity	Director of Environmental Services	Investigation and enforcement as appropriate	100%	All illegal dumping instances investigated and cleaned up within acceptable timeframes.	
5.3.2.a	Develop long term strategic plan for the development, operation and closure of sites	Implement waste management strategy and revise as necessary	Director of Environmental Services	Report on implementation of strategy	100%	Conceptual Designs (strategic plans) adopted by Council are being followed and evaluated on a regular basis.	
5.3.3.a	To provide and maintain environmentally sustainable, high quality sewerage facilities	Undertake Cabonne Sewer Operations	Director of Engineering & Technical Services	Operated in accordance with relevant standards and best practices Maintained in accordance to AMP Operated in accordance with relevant standards and best practices	100%	Council has undertaken efficient and effective sewer operations within the period, these works have been completed within budget.	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.3.3.b	To provide and maintain environmentally sustainable, high quality sewerage facilities	Maintain Cabonne sewer infrastructure assets	Director of Engineering & Technical Services	Maintain in accordance to AMP	80%	Council has maintained all sewer infrastructure assets within this period	
5.3.3.c	To provide and maintain environmentally sustainable, high quality sewerage facilities	Undertake Cabonne sewer projects	Director of Engineering & Technical Services	Complete sewer projects	100%	All facilities are operating to environmentally sustainable, high quality standards.	
5.3.3.d	To provide and maintain environmentally sustainable, high quality sewerage facilities	Operate effluent reuse schemes	Director of Engineering & Technical Services	Should operate in accordance with relevant standards and best practices	100%	Council has operated its effluent reuse systems efficiently and effectively within this period, including reuse in agricultural applications. Reuse on road sites to proceed	
5.3.3.e	To provide and maintain environmentally sustainable, high quality sewerage facilities	Established Truck wash in Molong	Director of Engineering & Technical Services	Truck wash operational	70%	RMS WAD awaiting approval, expect to commence within 3 weeks.	
5.3.3.f	To provide and maintain environmentally sustainable, high quality sewerage facilities	Undertake liquid trade waste operations	Director of Engineering & Technical Services	Operate in accordance with best practice and Liquid Trade Waste guidelines	100%	Council has undertaken liquid trade waste operations within this period.	

Final Quarter Review | 2018-19

Primary producers use best practice methods and systems that respect the environment.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.4.1.a	Maintain an effective campaign of noxious weed control	Undertake Weeds destruction operations	Director of Engineering & Technical Services	Implementation of Council's Noxious Weeds policy	100%	Program progressing satisfactorily. Section fully staffed.	
5.4.1.b	Maintain an effective campaign of noxious weed control	Undertake Weeds control asset purchases	Director of Engineering & Technical Services	New weeds assets purchased	100%	No assets purchased this quarter.	
5.4.1.c	Maintain an effective campaign of noxious weed control	Maintain invasive species operations	Director of Engineering & Technical Services	Implementation of Council's Noxious Weeds policy	100%	nvasive species program progressing as required.	
5.4.1.d	Maintain an effective campaign of noxious weed control	Undertake Weeds Private Works	Director of Engineering & Technical Services	Private works undertaken	100%	Private works continuing as required. No issues.	
5.4.1.e	Maintain an effective campaign of noxious weed control	Maintain Macquarie Valley Weeds Operations	Director of Engineering & Technical Services	Macquarie Valley Weeds Operations maintained	100%	Program continues.	

Final Quarter Review | 2018-19

All natural resources are managed sustainably in a planned way.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.5.1.a	Participate in Environmental sustainability programs	Support community education programs in environmental stewardship and management	Director of Environmental Services	Complete State of Environmental (SoE) Report	100%	Preliminary meeting for next reporting phase attended	
5.5.1.b	Participate in Environmental sustainability programs	Support projects initiated by Local Land Services (LLS), Dept of Primary Industries (DPI) and Catchment Management Authority (CMA).	Director of Environmental Services	Meetings attended	100%	Water Alliance reference group meeting attended. Presentation to be made to July councillor workshop by the alliance representative Mick Callan.	
5.5.1.c	Participate in Environmental sustainability programs	Maintain a detailed knowledge and understanding of issues related to mining	Director of Environmental Services	Participate in Association of Mining & Energy Related Councils meetings Participate in Cadia annual environmental review	100%	Quarterly meeting attended	
5.5.1.d	Participate in Environmental sustainability programs	Provide input into the statutory process for proposed State significant development applications	Director of Environmental Services	Input provided	100%	Respond to state significant development proposals as required.	
5.5.1.e	Participate in Environmental sustainability programs	Endeavour to influence the State Government	Director of Environmental Services	Participate in Association of Mining & Energy Related	100%	Participate in Association of Mining	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
		framework for mining activity (e.g. Mining SEPP, CCCs, etc.)		Councils lobbying activities		Related councils lobbying	
5.5.2.a	Manage Council's Molong Limestone Quarry in accordance with the lease agreement.	Review of annual rental in accordance with the provisions of the lease	Director of Engineering & Technical Services	CPI increase enacted in accordance with the agreement	50%	Lease is the responsibility of Corporate Services.	
5.5.2.b	Manage Council's Molong Limestone Quarry in accordance with the lease agreement.	Calculate gravel royalties for extraction greater than 60,000 tonnes in accordance with the provisions in the Contract	Director of Engineering & Technical Services	Earth Plant Hire invoiced for gravel royalties in accordance with the level of extraction	50%	Lease is the responsibility of Corporate Services.	
5.5.3.a	Operate gravel pits in an environmentally responsible and financially sustainable manner	Ensure guidelines and approval conditions complied with	Director of Engineering & Technical Services	Level of compliance	100%	Completed	
5.5.3.b	Operate gravel pits in an environmentally responsible and financially sustainable manner	Renew gravel pit lease agreements	Director of Engineering & Technical Services	Lease agreements renewed	85%	Progressing	
5.5.3.c	Operate gravel pits in an environmentally responsible and financially sustainable manner	Operate gravel pits in accordance with Mine Safety regulations	Director of Engineering & Technical Services	Number of breaches	100%	Completed	

Final Quarter Review | 2018-19

Risk management processes are in place for natural disaster events.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.6.1.a	Support the appropriate emergency management lead agency in the planning and management of emergency events	Review of Emergency Management Plan (EMPLAN)	Director of Engineering & Technical Services	Review completed and Plan adopted	100%	EMPLAN is complete.	
5.6.1.b	Support the appropriate emergency management lead agency in the planning and management of emergency events	Implement Emergency Risk Management (ERM) Plan	Director of Engineering & Technical Services	ERM Plan implemented	100%	Review completed.	
5.6.1.c	Support the appropriate emergency management lead agency in the planning and management of emergency events	Review Standard Operating Procedures (SOP's)	Director of Engineering & Technical Services	SOP's reviewed and updated as required	100%	SOPs reviewed as required.	
5.6.1.d	Support the appropriate emergency management lead agency in the planning and	Support education of community by emergency services	Director of Engineering & Technical Services	Support provided for requests from emergency services for support for community education	100%	No issues, support given where required	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.6.1.e	management of emergency events Support the appropriate emergency management lead agency in the planning and management of emergency events	Conduct Local Emergency Management Committee (LEMC) as required	Director of Engineering & Technical Services	Meetings convened	100%	DETS in attendance at meetings as required.	
5.6.2.a	Support the management of the local emergency services	Actively maintain support of the Canobolas Rural Fire Zone management	Director of Engineering & Technical Services	Meetings attended as required	100%	DETS attended meetings as required.	
5.6.2.b	Support the management of the local emergency services	Actively maintain support of the State Emergency Services	Director of Engineering & Technical Services	Meetings attended as required	100%	DETS attended meetings as required.	

Alternative energy development is considered and utilised where appropriate.

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
5.7.1.a	Encourage the development and use of alternative energy	Implement outcomes of CENTROC's Sustainability Group	General Manager	Energy Efficient and Sustainable Group outcomes implemented	100%	Councils is continually implementing outcomes of Centroc's sustainability group.	
5.7.2.a	Review the energy efficiency of Council's operations	Report on sustainability initiatives	Director of Engineering & Technical Services	Report to Council by 4th Quarter	100%	Council has reported both internally and externally on	

Final Quarter Review | 2018-19

Action Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comments	Progress Indicator
						sustainability initiatives to ensure Councils operations are energy efficient.	

**Unspent Expenditure to be approved by Council
Works Not Commenced in the 2018/2019 Budget Year**

Description	Details	Revotes	Funded
Major Plant Purchases	Plant on order	\$ 2,164,340	Budget
Minor Plant Purchases	Plant on order	\$ 19,450	Budget
Manildra Pool provide ventilation to the Chemical shed	Not completed in current year	\$ 1,925	Budget
Canowindra Depot replace roller door motors	Not completed in current year	\$ 13,800	Budget
Molong Depot Amenities - gutters and fascia	Not completed in current year	\$ 6,500	Budget
Cudal Depot Amenities - gutters and fascia	Not completed in current year	\$ 2,800	Budget
Integrated Management System - RMS	Not completed in current year	\$ 22,067	Budget
Regional Museum Project	Not completed in current year	\$ 17,646	Budget
Manildra Depot and replace concrete slab	Shed needs replacing first	\$ 10,000	Budget
Training Room Fit Out	Undecided on what to do with a training Room	\$ 69,000	Budget Funds
Molong Old Gasworks - Establish Car Park Open Space Precinct	EPA to gazette declassification for contaminated land	\$ 14,950	Budget funds
Molong Cemetery - Purchase of land for expansion of the cemetery	Planning with the community needs at a local level	\$ 9,200	Budget Funds
Cemeteries - New Maps & Signage in Canowindra	Not completed in current year	\$ 11,073	Budget Funds
DR Site SAN Replacement	Not completed in current year	\$ 25,000	Capital Works Reserve
New Animal Shelter	Will follow at completion of Truck wash	\$ 17,250	Capital Works Reserve
Canowindra Cemetery Upgrade / complete internal driveways	Not completed in current year	\$ 57,500	Capital Works Reserve
Canowindra Retirement Units	Project not started	\$ 1,198,343	Capital Works Reserve
Backup network links between sites	Shortage of staff in Water as delayed project	\$ 52,385	Office Equipment Reserve
E Approvals Program to process DA's electronically	Shortage of staff	\$ 46,000	Office Equipment Reserve
Molong Office - Timber repairs, Carpet, Painting	Commenced in July 2019	\$ 172,500	Office Equipment Reserve
WHS Incentive Program	Not completed in current year	\$ 46,863	Rebates from Statewide
Thistle St Pump Station Electrical Upgrade	Equipment on order	\$ 120,060	Sewer Reserve
Eugowra Sewer Treatment Plant Inlet Structure	Not completed in current year	\$ 34,626	Sewer Reserve
Upgrade of the Aeration system at Molong Sewer Treatment Plant	Not completed in current year	\$ 132,030	Sewer Reserve

Description	Details	Revotes	Funded
Canowindra Sewer Treatment Plant main pump	Not completed in current year	\$ 60,070	Sewer Reserve
Stormwater Drainage Construction	Eugowra Aurora Street	\$ 75,000	Stormwater Levy Reserve
4 town Sewer inlets/outlets	Scope of work is required	\$ 92,000	STSS Reserve
4 Town Sewer Telemetry	Not completed in current year	\$ 72,726	STSS Reserve
4 Town Sewer Cudal Inlet Structure	Not completed in current year	\$ 13,947	STSS Reserve
4 Town Sewer Manildra Inlet Structure	Not completed in current year	\$ 11,268	STSS Reserve
Molong & Canowindra CBD Enhancements	Not completed in current year	\$ 57,500	Village Enhancement Reserve
Water Telemetry	Not completed in current year	\$ 7,268	Water Reserve
Molong Water Treatment Plant filter review	Not completed in current year	\$ 28,488	Water Reserve
Water telemetry base infrastructure	Not completed in current year	\$ 73,140	Water Reserve
Water Reservoir maintenance	Not completed in current year	\$ 20,101	Water Reserve
Weirs Renewals	Not completed in current year	\$ 12,880	Water Reserve
Hydrant Renewals	Not completed in current year	\$ 40,250	Water Reserve
Reinstatement of Water Main infrastructure - Golf Course Estate	Not completed in current year	\$ 47,530	Water Reserve
Mitchell Highway Water main renewal	Renewal to occur in line with Borenore Dam supply being switched on	\$ 30,133	Water Reserve
Wellington Street Water Main renewal	Not completed in current year	\$ 31,440	Water Reserve
Purchase of Turbidity Meter testing equipment	Investigations ongoing to suitable supplier	\$ 14,950	Water Reserve
Calibration of Water Treatment plant instruments	Engaged contractor	\$ 7,417	Water Reserve
	Total Revoted Expenditure	\$ 4,961,416	



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Canowindra Baroquefest – co-ordinated by: Canowindra Fine Music Inc.

Organisation Address

House Number/Name/ PO Box

Street/Road

"Rosnay"

510 Rivers Road

City

State

Postcode

CANOWINDRA

NSW

2804

Telephone

Fax

Email

0429443215

richard@rosnay.com.au

Contact Person

Position in Organisation

Richard Statham

Chairman

Is the organisation registered for GST not registered for GST

Does the organisation have an ABN? yes no

Does the organisation have insurance, including public liability cover? yes no

What is the aim of your organisation?

Mission:

To increase community interaction and enjoyment of fine music.

Objectives:

To run a successful Baroque Music Festival in October each year featuring musicians from the region, state and national and other musicians of international standard.

To contribute, in a positive way, to the music education of school students.

To continue to run a successful annual event in the historic town of Canowindra, promoting awareness of art, music, and the educational and cultural facilities of Cabonne and the Central West.

Participating musicians and the organisers of Canowindra Baroquefest will promote an increased appreciation by a growing number of people in the region for fine music and live performances.

The structure of the festival will continue to stimulate interest of those who have to date had little or no exposure to this form of cultural experience. The program offers a blend of day and evening concerts, VIP events and art offering community members and visitors the opportunity to participate.

Through various planned interactive activities musicians will provide exposure and an educational experience to school aged children and the indigenous community. The educational activities will be undertaken during and after rehearsals by providing a stimulating questions and answer time.

Does your organisation have a plan/strategy? yes no

(Please attach if yes) Media and Marketing Plan

2. Event Title

Name of the event

Canowindra Baroquefest

Funding Category Applying For (Please tick)

Flagship Event Core Event Developing Event

3. Details of the Proposal

Please provide a general description of the event.

Canowindra Baroquefest is into its fifth year. Due to the great success of the previous years the Canowindra Fine Music Committee have been approached by a number of outstanding musicians and groups seeking information to participate in the festival in future years.

The 2019 Canowindra Baroquefest will be a celebration of fine music presenting a program of 6 concerts, dinners and VIP events using a variety of venues throughout the community.

The festival will build on a tradition established over the past 20 years for classical music performance in the town starting with David Miller AM as the Director of Ensembles at the Sydney Conservatorium of Music bringing groups of students to perform in public.

The festival continues to expand and this year will include concerts in All Saints Church, the historic homestead Noojee Lea, and Rosnay and Wallington wineries. All Saints Church, as the home of a concert grand built for Isador Goodman, makes it an ideal venue for fine music concerts.

The Canowindra Fine Music Committee is a group of 6 volunteers who work under the enthusiastic leadership of Richard Statham. The event has been designed to encourage professional musicians to the region and to build on a thriving fine music community.

Canowindra is a small historic village with a population of approximately 2000 people. It is centrally located within a 100 mile radius of the main population centres including Orange, Cowra, Parkes, Young and Forbes. The target audience includes the many people of the Central West region and beyond to Sydney, Canberra, Central and South Coast.

Canowindra Baroquefest has support from Orange, Bathurst and Parkes Conservatoriums, local choral music groups, schools and individual musicians.



Where and when is the event to take place?

Canowindra Baroquefest is in its fifth year. It is a cultural festival in regional NSW which celebrates fine music by presenting an exciting and varied program over the weekend of October 18th 19th and 20th, 2019. It will take place in and around Canowindra.



How will the event raise the profile of the Cabonne Council?

Participating musicians and the organisers of Canowindra Baroquefest will promote an increased appreciation by a growing number of people in the region for fine music and live performance.

The structure of the festival will stimulate interest of those who have to date, had little or no exposure to this form of cultural experience. The program offers a blend of day and evening concerts offering community members and visitors the opportunity to participate.

Through the various planned interactive activities musicians will provide exposure and an educational experience to school aged children and the indigenous community. The educational activities will be undertaken during and after rehearsals by providing a stimulating question and answer time.

Canowindra Fine Music Committee, in partnership with groups and individual artists is endeavouring to encourage children and young people by delivering a diverse and open educational experience centred on musical instruments, musical styles and professional performing artists. The opportunities offered are intended to capture the imagination of children and young people through interaction.

The Baroquefest committee organises, in conjunction with Music Viva, an annual concert for local school children. The number of children attending this concert is growing larger every year, including an increasing number from small outlying village schools. About 330 children attended in 2018, and in 2019 we will be putting on two performances on the day to accommodate the increased number of children.

The Cabonne community profile will be raised through promotional and marketing activity generated through radio interviews, musician interviews, flyers, posters, event listings and any other credible marketing/promotional opportunity.

The Committee are working with a number of Probus Clubs who are interested in developing a group tour to Canowindra for the event. The participants of the tours will be encouraged to visit other villages and explore the local region.

The Committee will raise the profile of the villages of Cabonne by inviting a number of high profile musical ensembles to the area.

The internet will be readily used to promote the event and its location. The promotion of the event will mention Cabonne Shire and is linked to other websites.

1. Due to the selected date of the event Visitor Length of Stay is expected to be increased. This is a valuable opportunity to promote Cabonne Shire and encourage visitors to further their regional experience.
2. The event, in partnership with other community organisations such as: Age Of Fishes Museum, CWA and Canowindra@home, is in line with Destination NSW long-term plan to increase visitors to Central NSW and to double regional bed nights by 2020.
3. The event will support Central NSW's themed trail development.
4. The festival will encourage and support the Visiting Friends and Relatives market. The VFR market is a target of both Destination NSW and Central NSW.
5. Visitors will actively be encouraged to visit other Cabonne attractions through the Visitor Information Network, accommodation houses and private accommodation. The attractions include: Museums and galleries, wineries, bushranger tours and talks, art such as the Eugowra murals. Visitors will also be encouraged to take a different route home and explore some more of the Cabonne Shire and the region.
The villages of Cabonne will actively be promoted through the Age Of Fishes Museum, the VIC network, local businesses and accommodation houses.
6. As Canowindra Baroquefest coincides this year with the Orange Wine Festival collaboration will be facilitated between the organising bodies.

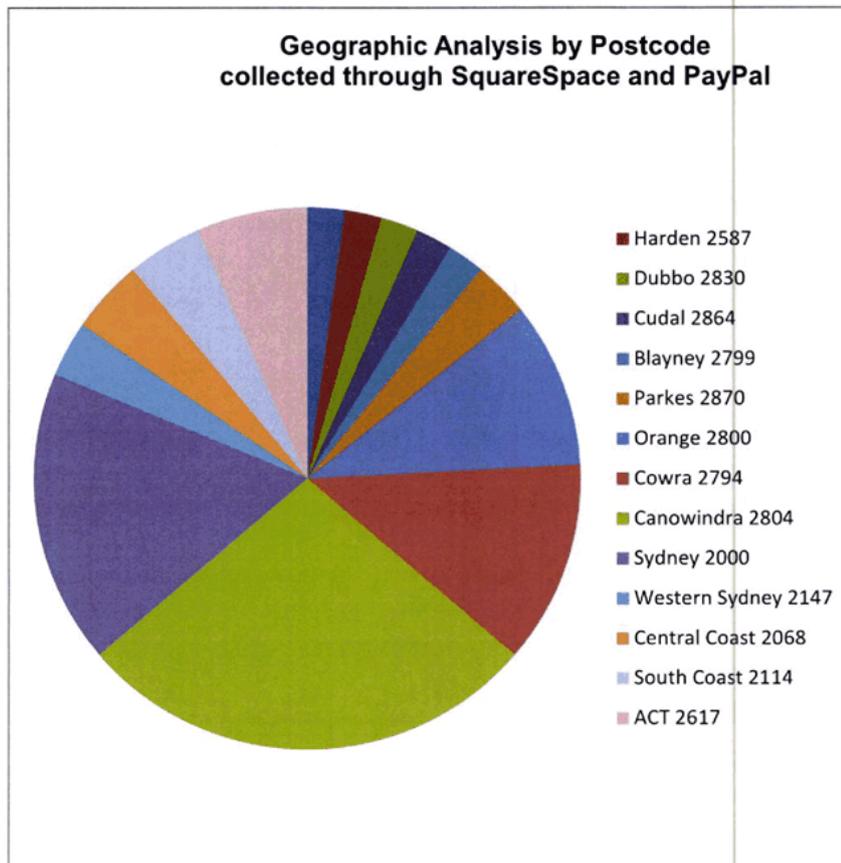
What local business opportunities will be created?

Local business opportunities include:

1. By promoting various venues around the village such as: Canowindra Services Club, All Saints Church, CWA Hall, Finns Old Store, Montrose House, Rosnay, Canowindra Trading Post and Wallington's Winery the committee are endeavouring to showcase Canowindra.
2. By adding additional fringe events such as the Art Show, themed dinners, classical buskers by using various community partnerships the committee are able to offer a unique music, wine, food and accommodation experience over two full days.
3. Wine tasting at local wine tasting houses and those businesses who specifically promote local food, wine, local product and unique visitor experiences.
4. An opportunity for accommodation houses to offer packages including Canowindra Baroquefest tickets, food, wine and other experiences.
5. Opportunity for attractions to offer incentives using a theme and/or trail.
6. The opportunity for appropriate retail businesses to showcase their business and encourage visitors to explore the village prior to the event.
7. The opportunity to showcase Cabonne Shire as a place to live and work.

How many people are expected to attend the event from within and outside the Shire?

The total attendees totalled approximately 2100 people in 2018. The following graph is a breakdown of the attendees postcodes in 2018.



The outcome of the 2018 visitor origin is demonstrated in the above graph. The committee are pleased with the geographic results of the postcode collection through Square Space and PayPal. Please note that not all participants listed a postcode and the graph does not include door sales.

The Age Of Fishes Museum provided evidence that there had been a 17% growth in visitation from 2014 to 2015, 26 1/2% growth from 2015 to 2016. There was a further increase of 25% from 2017 to 2018.

What benefits will be returned to the Cabonne Community

Cabonne Shire and community will receive benefits such as:

1. Promotional opportunities
2. Opportunity for other event promotion and word of mouth marketing of features, events and lifestyle opportunities.
3. On-selling tourism packages pre and post event
4. A first-hand regional music, fine, wine, historical and tourism experience for visitors from outside of the Cabonne Shire.
5. A profile of Cabonne that will encourage return visitation and a wider range of experiences.
6. Promote Cabonne as a place to work and live.
7. Highlighting the strong community nature of Cabonne Villages and the pro-active nature of the Council.

Cabonne Council – Event Assistance Program – 2019 Application - Canowindra Baroquefest

8. Cabonne Shire will be recognised as a contributor in all suitable literature and promotional materials.

9. Bookings for the Concerts will be made on-line. The booking details will allow the committee to create a quality database for future use.

Audiences will be surveyed to gain insights into satisfaction, appropriateness, quality, session times, performance length etc. The Canowindra Fine Music Committee expects a positive rating over 85%.

A survey will also be conducted through school teachers regarding children's interest post the event and the teachers perception of ongoing benefits.

On line ticketing will enable the Committee to build a data base and to request feedback from visitors. In a small cohesive community it is expected that there will also be anecdotal feedback that can be used to structure future events.

The Canowindra Fine Music Committee will be working with the following community groups:

- CWA – Canowindra Branch
- All Saints Church community
- Age OF Fishes Museum
- Local primary and high schools
- Canowindra Services Club
- Canowindra Art Group

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST <small>(Council to provide estimate for in kind items)</small>
Web registration and template	The task of web registration and template purchase has been completed. In kind value for the maintenance and continuous update of this site is estimated at \$1000	\$ 120.00
Update the Canowindra Baroquefest logo, letterhead and other print material. Design of DL Flyers 50 x A3 Posters 600 x A6 full colour event tickets 500 x A4 full colour event programs. Update Banners	Design for all forms of print and electronic media material. Printing and delivery of final products including delivery.	\$ 1856.00

Cabonne Council – Event Assistance Program – 2019 Application - Canowindra Baroquefest

Print Media for coverage in the following areas: Hilltops, Forbes, Cowra, Parkes, Canowindra	In Kind contribution valued at: \$250 and \$550 Total \$800	\$ 2000.00
Local Artist, Heather Vallence, original artwork for cover of brochure, inclusion in flyers and other print media. Permission to reuse the artwork has been granted.	In Kind contribution valued at: \$600	
Total Assistance requested	\$2400.00 In Kind Contributions	\$ 3976.00
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		X yes <input type="checkbox"/> no

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
X		A quote outlining project costs (if applicable) Frazers&Ink		
		Four (4) letters of support		
X		Orange 360		
X		Age OF Fishes Museum		
X		Orange Regional Arts Foundation		
X		Musica Viva		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name	Position in Organisation
<input type="text" value="Richard Statham"/>	<input type="text" value="Chairman"/>
Signature	Date

Cabonne Council – Event Assistance Program – 2019 Application - Canowindra Baroquefest

Richard Statham.
Signed Electronically

18 March 2019

OFFICE USE ONLY

Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Mulga Bill Festival Inc

Organisation Address

House Number/Name/ PO Box

43

Street/Road

Forbes Street

City

YEOVAL

State

N.S.W.

Postcode

2868

Telephone

0427208913

Fax

n/a

Email

alf@mulgabillfestival.com.au

Contact Person

Alf Cantrell

Position in Organisation

Chairperson/Curator

Is the organisation registered for GST not registered for GST

Does the organisation have an ABN? yes _19 496 621 338 no

Does the organisation have insurance, including public liability cover? yes no

What is the aim of your organisation?

The aim of our organisation is to put together a collection of Banjo Paterson memorabilia, manuscripts, photos and books - second to none - and then use this collection as an attraction to stop through traffic passing through the village and attract bus and coach groups all spending a little time in the village and hopefully a few dollars in the main street to boost the village cash flow.

Does your organisation have a plan/strategy? yes no

Our plan is as above and our strategy is to open as much as possible, offering polite and helpful advice to travellers, clean toilets, a small Café with reasonable priced food and an interesting Museum/Exhibition with interesting and historical exhibits.

Cabonne Council – Event Assistance Program – 2018/2019 Application

2. Event Title

Name of the event

The Lexus Melbourne Cup Tour visit to Yeoval 2019.

Funding Category Applying For (Please tick)

 Flagship Event
 Core Event
 Developing Event
3. Details of the Proposal

Please provide a general description of the event.

The event is to be held in Yeoval on Monday the 14th of October 2019 when the Lexus Melbourne Cup Tour will arrive in Yeoval and will be welcomed to Cabonne Country by the Mayor. It will then visit the Yeoval Central School assembly, the St Columba's School and the U.P.A. Aged Units and then move onto a Gala Luncheon and Community event at the Banjo Paterson Museum and surrounds. There will be photo opportunities with the Cup and Racing identities, games with token memorabilia prizes; there will be Fashions on the Field Competitions for both men and women every hour and fun games where everyone is a winner such as simple Hoop La. There will be 5 screens around the grounds all running specially made video films of past Melbourne Cups and local races. Lunch and High Tea will be served all day with the Men's Shed and the Red Cross being involved. Our invitation will be going well beyond Yeoval and Cabonne with the help of country Race Clubs who have already offered their support and tickets to race meetings as Fashion prizes. Children in Racing Silks and mounted on hobby horse will be having races on the lawn area during the afternoon and over the next month Yeoval residents have been asked to suggest other entertainment which will all add to the occasion. The event doesn't end there as two members of the Mulga Bill Festival Committee are to be invited to the running of the Lexus Melbourne Cup and a number allocated to them being a barrier number. If the allocated horse wins the Lexus Melbourne Cup a \$50,000 prize will be presented.

Where and when is the event to take place?

The overall event will take place in Yeoval on Monday the 14th of October at both schools then onto the U.P.A. and all afternoon at the Banjo Paterson Museum.

How will the event raise the profile of the Cabonne Council?

Our total advertising campaign, which will be very extensive, will be totally centred on Yeoval in Cabonne Country and all publicity, invitations and press releases as well as featuring "The Lexus Melbourne Cup" will also point out that Yeoval is in Cabonne Country.

What local business opportunities will be created?

The increased traffic on the day and the interest of the day and the Banjo Paterson destination will continue to generate interest in Yeoval for many months into the future after the Lexus Melbourne Cup Tour group has departed, with visitors using other businesses in the main street, the Yeoval Caravan Stopover and the Hotel and Club for evening meals. All local businesses benefit from extra traffic and customers in the main street it is very good for the cash flow for the overall community.

How many people are expected to attend the event from within and outside the Shire?

We are expecting 1500 people to visit Yeoval on the day from both within and outside the Shire and this increase in visitation to continue for many months afterwards as those present bring along friends and relations. The fund raising on the day will all go into the Sculpture fund which is building a large Banjo Paterson Sculpture in the main street, expected to be installed some 12 months after the Lexus Melbourne Cup Day. This will then lift the Banjo Paterson Profile again and the visitation to Yeoval with it.

Cabonne Council – Event Assistance Program – 2018/2019 Application

What benefits will be returned to the Cabonne Community

Yeoval is on the far corner of the Cabonne Shire so it stands to reason that over 50% of visitors to Yeoval will have to travel through the full length and breath of Cabonne Shire to reach us. That means that businesses along the way must benefit from the increased trade be it fuel or an ice cream.

Please list any other community groups involved with this event?

Other Community Organisations who have been asked to become involved in the event are Yeoval Men's Shed, Yeoval School P & C, St Columba's P & F and Yeoval Red Cross as well as our overall community organisation the Yeoval Progress Association.

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST <small>(Council to provide estimate for in kind items)</small>
	Gate entry Goodie Bags with Lexus and Cabonne Logos	\$500
	Giveaway prizes for Games and Competitions	\$500
	Souvenir Logo inscribed items	\$500
	Advertising, Tear Drop Banners Bunting and Flags Signage	\$500
	Postcards & invitations	\$1000
Total Assistance requested		\$ 3000
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		X yes <input type="checkbox"/> no

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
		A quote outlining project costs (if applicable)		
Yes	✓	Two (2) letters of support		

Cabonne Council – Event Assistance Program – 2018/2019 Application

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name

Alf Cantrell

Position in Organisation

Chairperson/Curator

Signature



Date

17th June 2019

OFFICE USE ONLY

Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			

Cabonne Council – Event Assistance Program – 2018/2019 Application



15 January 2019

Foundation for Rural & Regional Renewal (FRRR)
66 Garsed Street
Bendigo VIC 3550

Re: Banjo Paterson more than a Poet.

I write this note in my role as Treasurer and Public Officer of Little River Landcare Group Inc. (LRLG), a Yoeval based not for profit organisation established in 1998 to promote landscape and community health as well as educate farmers in the requirements for sustainable/renewable agriculture into the future.

In executing our strategic objectives LRLG have on many occasions sought the assistance of the founders of the local Banjo Paterson Museum (Museum). The Museum provides excellent on-site catering and meeting facilities and has also provided catering at remote locations on request and at very short notice.

In short the Museum is a great asset for the Yoeval Community. They regularly support any worthwhile community cause typified by a free barbeque hosted by the Museum in August 2018 when LRLG was fortunate to be able to distribute much needed drought aid to the local farming community.

As an organisation LRLG supports the Musuem in its application for grant funds.

Yours sincerely

Ian Knox
Treasurer

Little River Landcare Group Inc
24 Forbes St
Yeoval, NSW 2868

Ph: (02) 6846 4569
www.littleriverlandcare.com.au
ABN 34 581 865 794



26 January 2019

To whom it may concern

I am writing this letter to support The Banjo Paterson Museum's grant application.

The museum is an integral part of our small, rural town – offering extensive Paterson history, poems and short stories, with a warm and welcoming café for locals and travellers to our community.

As a school, The Banjo Paterson Museum assists with catering for various student, staff and community events. Both their kitchen and the museum exhibits have been used for instruction as they have hosted our students for work experience. Our partnership allows all members of our town to benefit.

As a result, I support the sculpture of Banjo Paterson as the museum is an asset to our community especially as Yeoval was the childhood home of Banjo Paterson and we are all proud of our association with this great Australian.

Nicole Bliss
Principal

At Yeoval Central School we inspire all to be responsible, respectful learners. Working together to achieve and grow.

YEOVAL CENTRAL SCHOOL
Obley Street, Yeoval NSW 2868
E: yeoval-c.school@det.nsw.edu.au

T 02 6846 4004 F 02 6846 4317
W: www.yeoval-c.schools.nsw.edu.au

YEOVAL & DISTRICT PROGRESS ASSOCIATION INC

Email:
yeovalprogressassociation@bigpond.com

PO Box 34
YEOVAL NSW 2868

ABN: 12 793 513 221

20th May 2019

TO WHOM IT MAY CONCERN

Dear Sir/Madam

I write as Chairman of the Yeoval and District Progress Association in support of the Mulga Bill Festival Committee Inc. The committee has been in existence for over 10 years and was the result of discussion at our Progress meeting, where dwindling numbers of residents and facilities was being discussed.

Since their inception the Committee has worked in the Community on a voluntary basis encouraging community members to take pride in the village and provide facilities for visitors including toilets, parks, trees and sculptures for the traveller to view.

Their latest venture The Banjo Paterson...more than a Poet Museum has been successfully operative for over 5 years, attracting scores of visitors to travel directly to Yeoval and through traffic to pull over and spend time and dollars in our few remaining main street businesses.

Their presence and the museum concept and exhibit collection is something that our residents are very proud of, it has kept our community alive and it's a meeting place and a chat room for those with time to spare or looking for company.

Most of our members are townsfolk but we are very aware of the present drought conditions and proud of the Community achievements in keeping our village viable, attractive and intact.

Yours Faithfully



Philip Hunter

Chairman

Yeoval & District Progress Association Inc

PRESIDENT
Philip Hunter
6846 4319

VICE PRESIDENT
Judy Vaughan
6846 4071

SECRETARY
Alf Cantrell
6846 4190

TREASURER
Alan Brotherton
0409 211 865



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Canobolas Endurance Riders Club Inc

Organisation Address

House Number/Name/ PO Box

1103

Street/Road

Four Mile Creek Road

City

Four Mile Creek

State

NSW

Postcode

2800

Telephone

+61437758854

Fax

Email

chris.bailey@sproutag.com.au

Contact Person

Chris Bailey

Position in Organisation

President

Is the organisation registered for GST not registered for GST

Does the organisation have an ABN? yes _11 380 916 355_____ no

Does the organisation have insurance, including public liability cover? yes YES

What is the aim of your organisation?

The Canobolas Endurance Riders Club organises horse endurance rides over distances of 5, 10, 20, 40, 80 and 120km in the Cadia region (Four Mile Creek). Our mission is to grow the sport of endurance horse riding locally such that we achieve the following goals:

- Get locals embracing the outdoors on horseback. Getting outdoors as a family is a great way to cope with the stresses of modern life especially given the drought that we have experienced locally over the last couple of years.
- Welcome tourism to Orange and showcase the beauty of our region. Last year, in addition to locals, we estimate over 300 people visited the area for our event with most staying for 2-3 days. We believe this will grow significantly this year.
- Develop the horse culture of local youth through encouraging the local pony clubs to attend. Last year 3 pony clubs (Panuara, Cudal and Orange) attended as part of their Rally day. This year we hope to grow on this.

Strengthen our local community through collaboration. Last year many of the Panuara/Springside community assisted as volunteers or participated in the event. This has helped to build and strengthen our community

Does your organisation have a plan/strategy? yes YES

(Please attach if yes)

This Canobolas endurance Riders Club inc horse riding initiative is scheduled for November 2019 and will be the second such event held in the Cadia/Mount Canobolas region. With strongly growing horse-riding interest in the region, we hope to provide young people with a new horse focus, but critically, one that is both educational and family and community orientated. Skills learnt will have career relevance for those progressing to employment in the horse industry and agricultural sectors, and will build skills in community engagement.

Our key achievement measure is therefore on growing youth and family participation and community building.

Our 2018 KPI's were:

- 40-50 riders and their families participating across the 10, 20 and 40 kilometre rides;
 - Result: *result was 56 participants in the introductory rides with a further 96 in the 80km event*
- at least 50 percent of those riders and their families returning a post-ride survey on key 2018 learnings and suggested educational enhancements for the 2019 event.
 - Result: *48 survey respondents with 100% saying they would return to the event. The feedback of the surveys was valuable and very flattering however the response rate was less than we would have liked. I believe this could have been due to emails going to junk box files.*

In 2018 we were willing to run the event as a 'loss leader' to build the profile of the event. However, in 2019 we have introduced the new KPI of returning a small profit for the club to reduce the reliance on external funding in future years. Additional KPI's are:

- Growing participation numbers by 20% across all events
- Maintaining a survey result greater than 95% of participants saying they would return

We would, however, welcome any further KPIs suggested by Cabonne.

2. Event Title

Name of the event

Matar Stables Bullio Cup.

Funding Category Applying For (Please tick)

 Flagship Event Core Event Developing Event
3. Details of the Proposal

Please provide a general description of the event.

The Matar Stables Bullio Cup is an endurance horse ride catering to everyone from young children and families to serious endurance athletes. The ride base is located at Four Mile Creek near the beautiful food and wine city of Orange in NSW. The course traverses through the picturesque Canobolas State Forest and neighbouring farm land.

What is Endurance Riding

Endurance is a great sport for every horse and rider.

Endurance riding is a great opportunity to spend time with your horse in some of the most beautiful places to ride in Australia. If you like camping with friends and being outdoors and spending time with your horse then endurance is for you. Endurance is a social sport where you can ride with your friends and make new friends. Endurance is also a family sport, catering for all ages from children as young as four to grandparents.

Many different types of horses participate in endurance. Arabian horses are common, but you will also see virtually every other horse breed compete.

The Bullio cup course

The topography is undulating with some steeper climbs with a mixture a forest and open grazing paddocks to ride through. The course is achievable, however, those attempting the 80km and 120km rides are advised to have their horses prepared with some fitness. The course has been designed to be greatly enjoyed by both horse and rider.

The ride will be run under vet gate into hold vetting procedures. The 120km rides will be 4 legs, the 80km rides will be three legs and the 40km ride will be one leg. The 5,10km rides will be through grazing paddocks and soft under foot. The 20km ride will be through the forest an in some sections will require shoes for those horses not accustomed to barefoot. The 120km rides will be 2 x 40km loops, followed by a 24km loop and 16km loop. The 80km rides will be a 40km loop followed by 24km and 16km loops.

Cabonne Council – Event Assistance Program – 2018/2019 Application

The ride is run under strict veterinary control with the horses needing to pass veterinary checks at the start and finish as well as at different intervals throughout the event.

Location

The ride base is in a paddock located on Four Mile Creek Road, Four Mile Creek, approx. 23kms from the centre of Orange.

Where and when is the event to take place?

2nd-3rd November 2019

How will the event raise the profile of the Cabonne Council?

The event is a fantastic way to showcase to topography and landscapes of the Cabonne region. Riders will enjoy riding through the picturesque Canobolas State Forest and Neighbouring farm land. Films will again be made which showcase the spectacular landscapes through drone footage. Ours films created last year reached over 25,000 Facebook accounts. We will again seek local wine and food sponsorship and promote this side of our region.

Cabonne council will be recognised through the following:

Online via our website

Through social media on our Facebook page

Special thanks will be given in our films and through our Facebook page

Logo placement on banners, Start/Finish arch, winners podium etc.

Invitation to the Mayor or a Cabonne representative to award prizes

What local business opportunities will be created?

Significant accommodation required- estimated at 50-80 rooms

Local businesses will be predominantly used to source all requirements for the organisation and hosting of the event. This will be significant as the vent has a budget in excess of \$60,000

Visiting local wineries and tourist attractions.

How many people are expected to attend the event from within and outside the Shire?

Estimated at 450-600 People. We are anticipating the event attracting over 150 horses from outside our area and these can be expected to be accompanied by 3 people with strapping crew included. Additionally, last year over 70 volunteers and service providers travelled from outside our region to assist with the event and visit the Orange region. We are very confident the vent will be significantly larger than last year.

What benefits will be returned to the Cabonne Community

The main benefit we see is getting people off farms and enjoying the great outdoors as a family and as a community. Mental illness is a major issue for farming families and the prolonged drought makes it more important than ever that people get away for a few days and enjoy the company of others. Our sport is predominantly participated in by farming families and this will be the greatest community add.

Also hosting the event is a great way to bond our local Community at Four Mile Creek and the greater horse-riding community. There are many local residents that get involved and work together on the event.

Please list any other community groups involved with this event?

- Cudal Pony Club
- Panuara Pony Club
- Orange Pony Club
- Orana Radio Club
- Panuara Bush Fire Brigade

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
Financial- Traffic Management	The traffic management requirements imposed by the council in 2018 costs \$1,030 to implement with regards to labour provided by MTM	\$1,030
Financial- Traffic Management	The traffic management plan required the use of 10 more volunteers which were required to be catered for throughout the weekend at \$60/person	\$600
Financial- Promotion and marketing	The promotion of the region through film last year cost \$7,113.48. Our region received significant benefit through this as it took the event to a far wider audience, estimated at over 25,000 people. We would like it if Cabonne would contribute to 50% of this expense.	\$3,556.74
		\$
		\$
Total Assistance requested		\$5,186.74 (Say \$5,000)
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		<input type="checkbox"/> yes <input checked="" type="checkbox"/> no NO

Cabonne Council – Event Assistance Program – 2018/2019 Application

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
	NO	A quote outlining project costs (if applicable)		
YES		Two (2) letters of support		
YES		Last year's financials accounts for the event. Please note Bullio Endurance sponsorship of \$18,622 is from our president Chris Bailey- which allowed a break even position. The financials which are accountant prepared indicate the costs allocated to the three activities for which sponsorship from Cabonne has been requested.		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

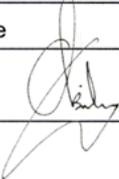
Name

Chris Bailey

Position in Organisation

President

Signature



Date

29.03.2019

OFFICE USE ONLY

Tick ✓	Date	Name	Signature

Cabonne Council – Event Assistance Program – 2018/2019 Application



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

THE CANOWINDRA PHOENIX

Organisation Address

House Number/Name/ PO Box

Street/Road

PO BOX 251

City

State

Postcode

CANOWINDRA

NSW

2804

Telephone

Fax

Email

63441846

publisher@phoenixnews

papers.com.au

Contact Person

Position in Organisation

SARAH MAYNARD

PUBLISHER

Is the organisation registered for GST not registered for GST

Does the organisation have an ABN? yes 54617195794 no

Does the organisation have insurance, including public liability cover? yes no

What is the aim of your organisation?

We are the FREE Community Newspaper for the village of Canowindra & surrounds.

Does your organisation have a plan/strategy? yes no

(Please attach if yes)

2. Event Title

Name of the event

Christmas in July

Funding Category Applying For (Please tick)

Flagship Event Core Event Developing Event

3. Details of the Proposal

Please provide a general description of the event.

The Christmas in July event in Canowindra is all about getting the village dressed up for Christmas to increase visitor numbers.
We encourage all business owners to decorate their shop windows in a Christmas theme. We also run a kid's colouring in competition.

Where and when is the event to take place?

1-31st July 2019 in Canowindra.

How will the event raise the profile of the Cabonne Council?

The Christmas in July windows attract many new visitors to Canowindra who shop locally while they are here.

What local business opportunities will be created?

Local businesses can expect an economic benefit when the new visitors head to Canowindra to check out the Christmas in July windows.



How many people are expected to attend the event from within and outside the Shire?

1500 - 2000



What benefits will be returned to the Cabonne Community

It profiles Canowindra as an exciting winter destination (often a quiet time)
The money spent in local businesses from the new visitors is a great benefit to Cabonne businesses.



Please list any other community groups involved with this event?



Cabonne Council – Event Assistance Program – 2018/2019 Application

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
Money for prizes.	Five Prizes • Best Shop Window • People's Choice • Highly Commended	\$ 500
	• Kids colouring in competition x2	\$
		\$
		\$
		\$
Total Assistance requested		\$ 500
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		<input type="checkbox"/> yes <input checked="" type="checkbox"/> no

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT		INFORMATION	COUNCIL	
YES	NO		YES	NO
Please tick ✓				
		A quote outlining project costs (if applicable)		
		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name

Sarah Maynard

Position in Organisation

Publisher

Signature

SM

Date

22.5.19

OFFICE USE ONLY

Tick ✓	Date	Name	Signature



Tommy Jeffs

6344 1006

0450 122 266

71 Gaskill Street
Canowindra NSW 2794

21st May 2019
TJ

To Whom It May Concern,

Re Xmas In July Windows for the
main street of Canowindra.

I was very proud to be a participant
in this wonderful Canowindra Promoter
last year by the Canowindra Phoenix.
Everyone in town gets involved with it
and it brings the whole town together.
Also a lot of visitors come over to
see the windows so its also good
for local business.

I highly support and recommend this
wonderful competition. With regards

Tommy Jeffs

DRAFT CONDITIONS OF CONSENT

1. APPROVED PLANS AND SUPPORTING DOCUMENTS

The development shall be carried out in accordance with the approved stamped and signed plans and/or documentation listed below **except where modified by any modification application**. Where the plans relate to alteration or additions only those works shown in colour or highlighted/shaded are approved.

<i>Reference/Dwg No</i>	<i>Title/Description</i>	<i>Prepared By</i>	<i>Date/s</i>
Unreferenced	Subdivision Plan	Unnamed	08/11/2018
R10945e1 R10945e2	Effluent Management Report	Envirowest	17/06/2019
Form 003	Statement of Environmental Effects	Marc and Katherine Stevens	22/06/2019

Note 1: *Modifications to the approved plans will require the lodgement and consideration by Council of a modification pursuant to Section 4.55 of the Environmental Planning and Assessment Act.*

Note 2: *A warning to all Accredited Certifiers. You should always insist on sighting the original Council stamped approved plans/documentation and not rely solely upon the plan reference numbers in this condition. Should the applicant not be able to provide you with original copies, Council will provide you with access to its files so you that may review our original copies of approved documentation.*

Note 3: *The approved plans and supporting documentation may be subject to conditions imposed under section 4.17 of the Act modifying or amending the development (refer to conditions of consent which must be satisfied prior to the issue of any Construction Certificate).*

(Reason: To confirm and clarify the terms of consent)

2. LOT DESIGN AND PURPOSE

Surveying of the subject land is required to be in accordance with the approved development consent.

Lot 1 has been approved as a lot with an existing dwelling.

Lots 2, 3 and 4 have been approved as vacant lots. A dwelling is permissible on the three lots.

(Reason: To confirm and clarify the terms of consent)

3. APPLICATION FOR CERTIFICATION

The person having the benefit of this consent is required to apply for a:

- AN ACCESS CONSTRUCTION CERTIFICATE to satisfy the requirements of Condition/s 10 and 11.
- AN ACCESS COMPLIANCE CERTIFICATE to satisfy the requirements of Condition 10.
- SUBDIVISION CERTIFICATE to satisfy the requirements of Condition 6.

(Reason: Legislative Requirement)

DA2019/0174

Subdivision

1

4. **BUILDING ENVELOPES**

The Linen Plan will indicate a building envelope within Lots 1 and 2. The envelopes are required to have the following setbacks:

- Lot 1: A minimum of 20m from all boundaries.
- Lot 2: A minimum of 30m from the front (western) boundary and 20m from the side boundaries.

A Restriction as to User pursuant to Section 88B of the Conveyancing Act is to be prepared restricting the establishment of buildings outside such building envelopes.

(Reason: To confirm and clarify the terms of consent and protect heritage significance)

5. **REGISTRATION OF PLAN OF SUBDIVISION**

An application for a Subdivision Certificate shall be lodged with Council for approval to enable the subdivision plans to be submitted to and registered with Land and Property Information (formerly Land Titles Office). Should the Subdivision Certificate application be lodged with Council, a final plan of subdivision and three (3) copies shall be included with the application.

(Reason: Legislative requirement)

6. **PROVISION OF RURAL ADDRESS NUMBER**

The location of each eligible access will be established and a number allocated based upon measurements taken by the Principal Certifying Authority which will be in accordance with Standard AS/NZS 4819:2011.

The applicant is to contact Council's Environmental Services Department on 63923247 to obtain an application form and instructions.

(Reason: To provide each eligible rural property with a rural address number)

7. **ERECTION OF RURAL ADDRESS NUMBER**

The designated number plate(s) shall be obtained and erected in accordance with the Specifications for Erection of Rural Address Numbers as supplied by Council. (Note: These plates are available from Council at the fee specified in Council's Fees and Charges)

Written notification is to be provided to Council indicating rural addressing number(s) has/have been erected. This letter is to be supplied to Council or Principal Certifying Authority PRIOR to release of any Linen Plan from Council.

(Reason: To ensure each eligible rural property has a suitably erected and clearly visible rural address number)

8. CONNECTION TO TOWN WATER SUPPLY

The applicant is required to connect each lot to the town water supply before the issue of a subdivision certificate by applying directly to the relevant water supply authority (Central Tablelands Water) and bearing the full cost of the connection fee. A Compliance Certificate is to be provided to Council from the relevant Water Supply Authority prior to the issue of a subdivision certificate.

(Reason: To ensure that the development to be connected to the local water supply Authority's reticulation system)

9. PROVISION OF POWER FOR SUBDIVISION

Prior to the issuing of a Subdivision Certificate, the applicant will submit a Notice of Arrangement from the Electricity Authority indicating that measures have been undertaken to ensure adequate power supply is available to the proposed subdivision.

(Reason: To ensure financial equity in providing adequate power supply for the proposed subdivision)

10. PROVISION OF PRIVATE ACCESS

Access must be provided to the proposed lot in accordance with Councils' Provision of Private Access Specification that is current at the time of application.

Council prior to any Construction Certificate being issued for the development or commencement of any access to the property from the adjoining road must issue an Access Construction Certificate.

A joint inspection with the Principal Certifying Authority is to be held prior to commencing construction of the access. Please telephone Council's Development Engineer on 6392 3271 to arrange a suitable date and time for the inspection.

Council prior to any Occupation Certificate being issued for the dwelling must issue an Access Compliance Certificate for the access.

(Reason: To ensure that safe and practical access is provided to the subject land)

11. GATE SETBACKS

Access gateways to all proposed Lots are to be setback a minimum of 10 metres from the edge of the road.

(Reason: Traffic Safety)

12. FENCING

Prior to issue of the **SUBDIVISION CERTIFICATE** the applicant is required to fence all external boundaries of the subdivision to a "dog-proof" standard. This requires the fence to have netting (rather than ringlock or hingejoint) that goes below ground level, top, middle and bottom wires, as well as two (2) barbed wires above the netting.

(Reason: To ensure that all animals are retained within each approved Lot)

DA2019/0174

Subdivision

3

13. BUSH FIRE CONTRIBUTIONS (SUBDIVISION)

Prior to release of any Linen Plan from Council, the applicant is required to make a contribution of \$417.60 to Cabonne Council towards the improvement of bushfire services and amenities for the Moorbel Bushfire Brigade (Income No: 10011) in accordance with Council's Bushfire Services Contributions Plan, February, 1993.

(Reason: To make an equitable contribution towards improvement of Bush Fire Services and Amenities for the specified Brigade)

14. ROAD CONTRIBUTIONS (SUBDIVISION)

Prior to release of any Linen Plan from Council, the applicant is required to make a contribution of \$3,493.53 to Cabonne Council towards the improvement of Council Roads for Randall Street in accordance with Council's Road Contribution Plan for Small Holdings 1993.

(Reason: To make an equitable contribution towards improvement of Bush Fire Services and Amenities for the specified Brigade)

15. RIGHT TO FARM (ADVISORY NOTE)

The developer, as well as any future owners of the lot should be aware of the right to farm of landowners in the vicinity of the lots. A copy of the policy is available from Council's website.

(Reason: Advisory)

TABLE OF CONTENTS

ITEM 1	INVESTMENTS SUMMARY	1
ITEM 2	RATES SUMMARY	1
ITEM 3	RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING.....	2
ITEM 4	COMMUNITY FACILITATION FUND	2
ITEM 5	LACHLAN REGIONAL TRANSPORT COMMITTEE	3
ITEM 6	INCREASED LIBRARY FUNDING FROM 2019/2020	4
ITEM 7	ECONOMIC DEVELOPMENT AND TOURISM ACTIVITIES UPDATE	4
ITEM 8	CARAVAN PARKS COMMITTEE MEETING	9
ITEM 9	ENGINEERING & TECHNICAL SERVICES REPORT JULY 2019	10
ITEM 10	DEVELOPMENT APPLICATIONS APPROVED DURING JUNE 2019	10
ITEM 11	DEVELOPMENT APPLICATIONS RECEIVED DURING JUNE 2019	11
ITEM 12	HERITAGE ADVISOR'S REPORT	13
ITEM 13	MEDIAN PROCESSING TIMES 2019	13
ITEM 14	BURIAL STATISTICS.....	14
ITEM 15	LOCAL GOVERNMENT WEEK 2019 UPDATE.....	15

CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 INVEST IN ORANGE REGION WEBSITE

(d) (iii) commercial information of a confidential nature that would, if disclosed, reveal a trade secret

ANNEXURE ITEMS

ANNEXURE 1.1	INVESTMENTS SUMMARY JUNE 2019	16
ANNEXURE 2.1	RATES GRAPH JUNE 2019.....	18
ANNEXURE 3.1	COUNCIL	19

ANNEXURE 3.2	TRAFFIC LIGHT REPORT SUMMARY	48
ANNEXURE 5.1	LRT ELECTION LETTERS TO ALL POLITICAL PARTIES 2019 (004)	49
ANNEXURE 8.1	20190619 MINUTES OF CARAVAN PARKS COMMITTEE MEETING.....	51
ANNEXURE 9.1	ENGINEERING REPORT FOR JULY 2019 COUNCIL MEETING	54
ANNEXURE 12.1	HERITAGE ADVISORS REPORT - JULY 2019	62
ANNEXURE 15.1	LG WEEK 2019 ITINERARY	81

ITEM 1 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.b. Maximise secure income through investments
Annexures	1. Investments Summary June 2019 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1022695

SENIOR ACCOUNTING OFFICER'S REPORT

Council's investments as at 30 June 2019 stand at a total of \$45,663,294.27.

Council's average interest rate for the month of June was 2.34%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate was dropped to 1.25% during the month of June. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 1.22%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for June 2019 is attached for Council's information.

ITEM 2 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Rates collections.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Level of rate of collection
Annexures	1. Rates graph June 2019 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1023305

SENIOR RATES OFFICER'S REPORT

The Rate Collection Summary to 30 June 2019 is attached for Council's information. The percentage collected is 93.72% which is lower than previous years.

The decrease is due to the ongoing drought and the continually increasing debt for the properties due to be sold for outstanding rates.

ITEM 3 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	1. Council ↓ 2. Traffic Light Report Summary ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 1024193

GENERAL MANAGERS' REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

ITEM 4 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF).
Policy Implications	Nil

Budget Implications	Within existing budget allocation
IPR Linkage	3.3.5.a. Review community need for new and upgraded facilities
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1020567

ACTING GENERAL MANAGERS' REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

There were nil allocation of funds were processed in the past month.

ITEM 5 - LACHLAN REGIONAL TRANSPORT COMMITTEE

REPORT IN BRIEF

Reason For Report	Inform council of recent lobbying undertaken by the Lachlan Regional Transport Committee
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.b - Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils
Annexures	1. LRT Election Letters to all Political Parties 2019 (004) ↓

File Number	\\OFFICIAL RECORDS LIBRARY\TRAFFIC AND TRANSPORT\MEETINGS\LACHLAN REGIONAL TRANSPORT COMMITTEE - 1021782
--------------------	--

ACTING GENERAL MANAGER'S REPORT

Cabonne is a member council of the Lachlan Regional Transport Committee (LRTC). The key focus of the LRTC is to further the transport objectives of the constituent regional communities, to drive economic development and to ensure transport services (air, road and rail) are provided efficiently and effectively to allow the competitive movement of freight and people to access services not available in their regional areas.

LRTC have recently lobbied the Deputy Prime Minister for progress on a number of key projects. A copy of their letter is attached for information.

ITEM 6 - INCREASED LIBRARY FUNDING FROM 2019/2020

REPORT IN BRIEF

Reason For Report	To inform Councillors of increased Library Funding
Policy Implications	Nil
Budget Implications	\$40,999
IPR Linkage	3.3.2.a - Operate libraries according to the service agreement with Orange City Council
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COMMUNITY SERVICES\LIBRARY AND PUBLIC INFORMATION ACCESS\PUBLIC LIBRARIES NSW - 1024353

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

The State Government of NSW have announced a funding increase of \$59 million across four years for public libraries in NSW. An amount of \$12.95 million will be paid in 2019/20.

Cabonne Council will receive an additional \$40,999 in 2019/20, this will increase by small amounts over the following three years.

Total funding from the NSW government for provision of library services in 2019/20 will now be \$90,418, council has budgeted \$59,294.

Council has budgeted to spend a nett amount \$374,577 on library services, the additional funding will reduce this cost to ratepayers to \$343,453.

ITEM 7 - ECONOMIC DEVELOPMENT AND TOURISM ACTIVITIES UPDATE

REPORT IN BRIEF

Reason For Report	To inform Councillors of key activities within the Community Engagement, Economic Development and Tourism section since the last meeting
Policy Implications	NIL
Budget Implications	NIL
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\TOURISM\DESTINATION NSW - 1023010

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

Community Assistance Program Grants

Community groups in Cabonne are being urged to apply for Council grants to improve the “liveability” of their areas.

Applications are open for the Council's 2019-20 Community Assistance Program grants, which are designed to provide an ongoing or sustainable benefit to Cabonne communities.

In order to be eligible for the Community Assistance Program, applicants must be a not-for-profit organisation in the Cabonne Local Government Area and be undertaking a project on non-commercial facilities within the Shire.

Each project will be assessed on its merits and the relative benefit it will return to the community. Grants are provided on a 50:50 basis, but communities can provide their half of the funding through voluntary labour or in-kind contributions.

Applications for CAP funding close at 5pm on Friday 30 August 2019.

During 2018-19, Council allocated \$65,500 to 13 community projects in two rounds of CAP funding.

Inbound Tourism Strategy Workshop

Cabonne Council is encouraging its tourism operators to attend an Inbound Strategy Workshop being conducted in Orange on July 31.

The workshop, to be held at the Hotel Canobolas, is designed for most tourism businesses, particularly tour operators, accommodation providers and attractions. The aim is to prepare and help develop businesses to sell export ready tourism products.

There will be a number of practical presentations that provide tools of the trade, additional processes to help operators refine their product and understand the Destination NSW, Network and the inbound distribution system.

Promotional material for this strategic workshop was emailed to Cabonne's tourism operators' network as part of Council's regular communication flow of information to stakeholders.

2018-19 Successful Grant Applications Summary

Council's Grants Officer has provided the following summary of successful grant application outcomes across the Council:

Fund Name	Project/Function	Funding Amount	Government Source	Percentage of project funded
Saving Lives on Country Roads	Cargo Road, Nashdale shoulder widening	\$625,485	State-RMS	100%
Saving Lives on Country Roads	Four Mile Creek Rd shoulder widening	\$997,440	State-RMS	100% Over 2 years
Saving Lives on Country Roads	Burrendong Way, Mullion Crk shoulder widening	\$499,946	State-RMS	100%
Fixing Country Roads Program	Banjo Paterson Way Widening Project	\$4,010,629	Restart NSW	100%
Active Transport Funding (Cycling)	Shared paths at Eugowra – Pye St from Nanima and Oberon from the pool to Nanima	\$41,951	State-RMS	50%
Active Transport Funding (Cycling)	Shared paths at Canowindra – Belmore St near school	\$43,560	State-RMS	50%
Active Transport Funding (Cycling)	Shared paths at Canowindra – Blatchford and Gaskill	\$129,319	State-RMS	50%
Resources for Regions	Four Mile Creek Road widening project	\$410,000	State-DPC	100% overall through RMS
Stronger Country Communities Fund Round 2	Cumnock Progress Association – Recreation	\$496,223	State-DPC	100%

GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 23 JULY, 2019

	Ground Master Plan			
Stronger Country Communities Fund Round 2	Cudal Community Children's Centre – Expansion	\$228,818	State-DPC	Also Co-funded by DET
Stronger Country Communities Fund Round 2	Molong Early Learning Centre – Expansion	\$214,887	State-DPC	Also Co-funded by DET
Stronger Country Communities Fund Round 2	Cumnock Show Society – Pavilion Extension	\$446,250	State-DPC	100%
Stronger Country Communities Fund Round 2	Canowindra Challenge Inc – Upgrade Canowindra Showground Power	\$222,004	State-DPC	Partial funding offered
Stronger Country Communities Fund Round 2	Cabonne Council – Small Villages Pathways	\$219,240	State-DPC	100%
Stronger Country Communities Fund Round 2	Cabonne Council – Canowindra Pathways	\$219,240	State-DPC	100%
Stronger Country Communities Fund Round 2	Cabonne Council – Village Green Revitalisation	\$132,000	State-DPC	100%
Crown Lands Improvement Fund	Weed control at old Molong Weir	\$12,000	State-Crown Lands	100%
Bridges Renewal Program	Bangaroo Bridge replacement	\$700,000	Federal	50%
Bridges Renewal Program	St Germain's Bridge replacement	\$644,500	Federal	50%
Resources for Regions	Davy's Plains Road shoulder/safety upgrades	\$1,038,000	State – Restart	75%
Resources for Regions	Vittoria Road shoulder/safety upgrades	\$1,238,000	State – Restart	75%
Saving Lives on Country Roads	Ophir Road shoulder/safety upgrades	\$855,000	State-RMS	100%

Saving Lives on Country Roads	Obley Road shoulder/safety upgrades	\$770,000	State-RMS	100%
Saving Lives on Country Roads	Lakes Canobolas Road/Cargo Rd intersection safety improvement	\$400,000	State-RMS	100%
Drought Communities Fund	Projects x 10	\$1,000,000	Federal	100%
Floodplain Risk Management Program	Eugowra Puzzle Creek Flat Levee	\$1,560,807	State-OEH	66%
	Running total	\$17,155,299.00		

Funding Applications by Grants staff (submitted on behalf of/in consultation with other organisations)				
Community Building Partnership	Borenore/Nashdale Men's Shed expansion	\$29,447	State Member	75%
Building Better Regions Fund	Information & Education Centre – Orange Field Days Co-operative (ANFD site)	\$308,175	Federal	50%
Community Sport Infrastructure Fund	Revitalise East Molong Tennis Courts	\$117,396	Federal	100%
FRRR – Tacking Tough Times Together	EPPA – Eugowra Museum Expansion	\$34,370	Foundation	95%
Saluting Their Service – Community Commemorative Grants	EPPA – Eugowra Memorial Park Improvements	\$3,502	DVA	100%
	Running Total	\$492,890.00		

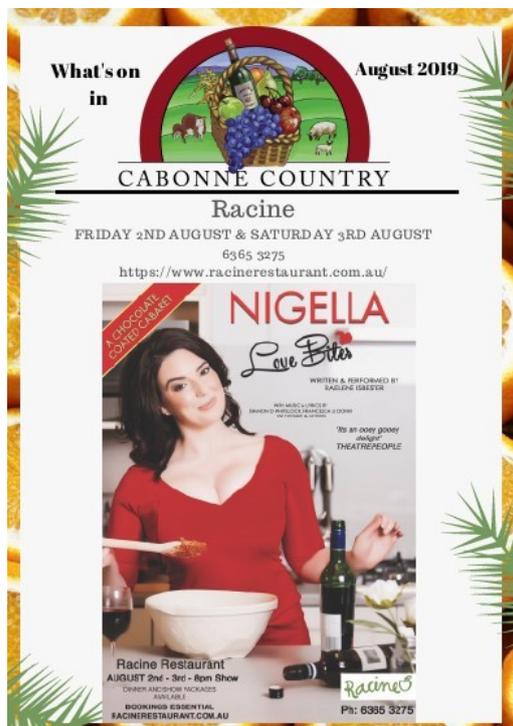
The above figures do not include the \$5 million announced by the NSW Government for the construction of a new library and community centre at Molong.

Revamped Interactive What's On Calendar

Council will launch a new on-line, interactive What's On Calendar next month.

The vibrant new calendar not only provides information on upcoming events, but includes links to operators' websites to supply additional information and,

where available, enable users to book tickets without having to leave Cabonne Council's website or Facebook page.



This new online application is available for Councillors to view at this meeting if they wish to do so.

ITEM 8 - CARAVAN PARKS COMMITTEE MEETING

REPORT IN BRIEF

Reason For Report	Update Council on minutes of the Caravan Parks Committee meeting held on 19 June 2019
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	1. 20190619 Minutes of Caravan Parks Committee Meeting ↓
File Number	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\USAGE\CARAVAN PARKS and CAMPING AREAS - 1022959

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Please find attached to this report a copy of the minutes of the Caravan Parks Committee meeting held on 19 June 2019 for Council's information.

ITEM 9 - ENGINEERING & TECHNICAL SERVICES REPORT JULY 2019

REPORT IN BRIEF

Reason For Report	To update Council on works in progress in the Engineering & Technical Services Department.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	1. Engineering Report for July 2019 Council Meeting ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\REPORTING\ENGINEERING AND TECHNICAL SERVICES REPORTING - 1023854

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Please find attached to this report the update of the 2018/2019 works in progress in the Engineering & Technical Services Department.

ITEM 10 - DEVELOPMENT APPLICATIONS APPROVED DURING JUNE 2019

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1021298

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been approved during the period 01/06/2019 to 30/06/2019 as detailed below.

Summary of approved development applications

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
--------------------	-------------------------------

S68 Only x 9	\$-----
Commercial Premise (Office Premise)	\$-----
Demolition of Existing Dwelling & Erection of Dual Occupancy	\$978,000
Demolition of Burnt Shed & Construction of New Storage Shed	\$136,900
Alterations & Additions to Existing Dwelling	\$75,000
Alterations & Additions to Existing Dwelling	\$254,000
Alterations & Additions	\$19,000
Farm Stay Accommodation	\$60,000
Erection of 2 Murals at Apex Park	\$1,000
Mural	\$1,000
Garage & Carport	\$7,500
Hay Shed x 2	\$10,000
Amenities Block	\$305,000
Detached Garage	\$15,695
Dwelling	\$440,000
TOTAL: 23	\$2,303,095

Summary of approved complying development applications

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
In-Ground Swimming Pool	\$54,655
Alterations & Additions & Garage	\$48,000
Total:2	\$102,655

GRAND TOTAL:25	\$2,405,750
Previous Month: 33	\$4,182,722

ITEM 11 - DEVELOPMENT APPLICATIONS RECEIVED DURING JUNE 2019

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1021297

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been received during the period 01/06/2019 to 30/06/2019 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Section 68 Only x 9	\$---
Boundary Adjustment	\$---
Subdivision	\$---
Temporary Event – Comedy Festival	\$---
Modification to Boundary Adjustment	\$---
Detached Garage	\$15,695
Addition to Existing Sport Facility (Clay Target Shooting Range)	\$100,000
Demolition of Burnt Shed & Construction of New Storage Shed	\$136,900
Machinery Shed	\$66,000
Storage Shed	\$16,186
Service Station	\$1,500,000
Hay Shed x 2	\$10,000
Garage & Carport	\$7,500
Dwelling/Storage Shed/Rainwater Tank	\$423,000
Dwelling	\$444,400
Alterations & Additions to Dwelling & Tennis Court	\$276,000
Garage	\$30,450
Dual Occupancy & Upgrade of Existing Amenities in Shed	\$650,000
TOTAL: 26	\$3,676,131

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Alterations & Additions to Garage	\$48,000
In-Ground Swimming Pool	\$54,655
TOTAL: 2	\$102,655

GRAND TOTAL: 28	\$3,778,786
------------------------	--------------------

ITEM 12 - HERITAGE ADVISOR'S REPORT

REPORT IN BRIEF

Reason For Report	Providing councillors with a copy of the Heritage Advisor's report.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.3.2.b - Heritage advisory service provided
Annexures	1. Heritage Advisors Report - July 2019 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\REPORTS\HERITAGE - 2018 - 1021301

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

A copy of the Heritage Advisor's Report for July 2019 is attached for the information of the council.

ITEM 13 - MEDIAN PROCESSING TIMES 2019

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1021299

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Summary of median Application Processing Times over the last five years for the month of May:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2014	13
2015	46
2016	32
2017	30
2018	29

Summary of median Application Processing Times for 2019:

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	10
February	21
March	10.5
April	27
May	14
June	24
July	
August	
September	
October	
November	
December	

ITEM 14 - BURIAL STATISTICS

REPORT IN BRIEF

Reason For Report	To provide information on burial statistics.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.1.a - Maintain cemeteries in accordance with community requirements
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\PUBLIC HEALTH\CEMETERIES\REPORTING - BURIAL STATISTICS - 1021300

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

<u>YEAR</u>	<u>NO OF BURIALS</u>
2006/07	59
2007/08	62
2008/09	57
2009/10	65
2010/11	40
2011/12	54
2012/13	54
2013/14	80
2014/15	66
2015/16	64
2016/17	41
2017/18	67
2018/19	
July	8

August	5
September	7
October	4
November	6
December	7
January	9
February	7
March	4
April	7
May	7
June	6
Total	77

ITEM 15 - LOCAL GOVERNMENT WEEK 2019 UPDATE

REPORT IN BRIEF

Reason For Report	To confirm activities for Local Government Week 2019
Policy Implications	Nil
Budget Implications	Yes - expenses for Councillor Bus Tour and Catering
IPR Linkage	4.5.2.c. Engage with community to determine future needs & objectives
Annexures	1. LG Week 2019 Itinerary ↓
File Number	\\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\LOCAL GOVERNMENT WEEK - 2019 - 2023 - 1023324

ADMINISTRATION OFFICER'S REPORT

At the 28 May 2019 Council meeting Council resolved the following:

“THAT councillors visit Cargo, Cudal, Canowindra and Eugowra as part of Local Government Week 2019.”

A timetable has been prepared to facilitate the school visits and site inspections on 30 July 2019. Morning tea will be held at the Cargo Hall and is being catered by the Cargo Hall Committee and the Cargo General Store. Lunch will be held at the Age of Fishes Museum and catered by the Age of Fishes Museum with the Canowindra Schools joining.

A schedule of the tour is attached to the report for Council's information.

Cabonne Council
Schedule of Investments as at 30/06/2019

Annexure - Item 2

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	1,000,000	2.35%	91	12/07/2019
ANZ Bank	A1+	2,000,000	2.45%	181	18/07/2019
ANZ Bank	A1+	3,000,000	2.20%	120	28/08/2019
ANZ Bank	A1+	1,000,000	2.45%	184	9/09/2019
Bank of Qld	A2	2,000,000	2.10%	92	20/09/2019
Bank of Qld	A2	500,000	2.50%	182	14/10/2019
Commonwealth Bank	A1+	2,000,000	1.98%	120	15/10/2019
Commonwealth Bank	A1+	2,000,000	2.67%	273	15/07/2019
Commonwealth Bank	A1+	3,000,000	2.29%	122	15/08/2019
Commonwealth Bank	A1+	3,455,294	1.20%	24 Hour at call account	
Illawarra Mutual Build Society	A2	250,000	2.35%	184	7/11/2019
Illawarra Mutual Build Society	A2	500,000	2.35%	184	7/11/2019
Me Bank	A2	1,500,000	2.75%	180	16/07/2019
National Australia Bank	A1+	2,000,000	2.65%	181	13/08/2019
National Australia Bank	A1+	1,000,000	2.60%	184	4/09/2019
National Australia Bank	A1+	1,500,000	2.60%	184	4/09/2019
National Australia Bank	A1+	3,000,000	2.48%	182	3/10/2019
National Australia Bank	A1+	2,000,000	2.48%	182	3/10/2019
National Australia Bank	A1+	1,000,000	2.44%	181	14/10/2019
Reliance Credit Union	Unrated	500,000	2.20%	93	21/09/2019
Reliance Credit Union	Unrated	250,000	2.70%	365	30/10/2019
Suncorp-Metway	A1	2,000,000	2.70%	182	22/07/2019
Suncorp-Metway	A1	1,000,000	2.60%	214	4/10/2019
Suncorp-Metway	A1	1,000,000	2.55%	212	25/10/2019
Westpac Bank	A1+	1,000,000	2.55%	183	2/10/2019
Westpac Bank	A1+	1,000,000	2.48%	214	25/10/2019
Westpac Bank	A1+	3,000,000	2.55%	183	10/10/2019
Westpac Bank	A1+	3,000,000	2.50%	184	16/11/2019

GENERAL FUND INVESTMENTS**\$ 45,455,294****TRUST FUND**

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	208,000	0.20%	24 Hour at call account

TRUST FUND INVESTMENTS**\$ 208,000****TOTAL INVESTMENTS****\$ 45,663,294**

INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100%
A1 & A1-	50%
A2	10%
Unrated	2%

Council's Current Exposure of Total Investments

A1+	79%	\$ 36,163,294
A1 & A1-	9%	\$ 4,000,000
A2	10%	\$ 4,750,000
Unrated	2%	\$ 750,000
Total Investments		\$ 45,663,294

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30%
A1 & A1-	20%
A2	10%
Unrated	2%

Council's Current Exposure per Institution

Commonwealth Bank	23%	\$ 10,663,294	A1+
National Australia Bank	23%	\$ 10,500,000	A1+
Westpac Bank	18%	\$ 8,000,000	A1+
ANZ	15%	\$ 7,000,000	A1+
Suncorp-Metway	9%	\$ 4,000,000	A1
Bank of Qld	5%	\$ 2,500,000	A2
Illawarra Mutual Building Society	2%	\$ 750,000	A2
Me Bank	3%	\$ 1,500,000	A2
Reliance Credit Union	2%	\$ 750,000	Unrated
Total Investments		\$ 45,663,294	

INVESTMENT MOVEMENTS

Council's Overall Total Investments have increased slightly due to variations in the Cashflow during the month of June.

	This Month	Last Month	July 2018
Total Investments	\$ 45,663,294	\$ 43,976,294	\$ 39,950,294
% Change	3.69%		12.51%

INTEREST RATE PERFORMANCE

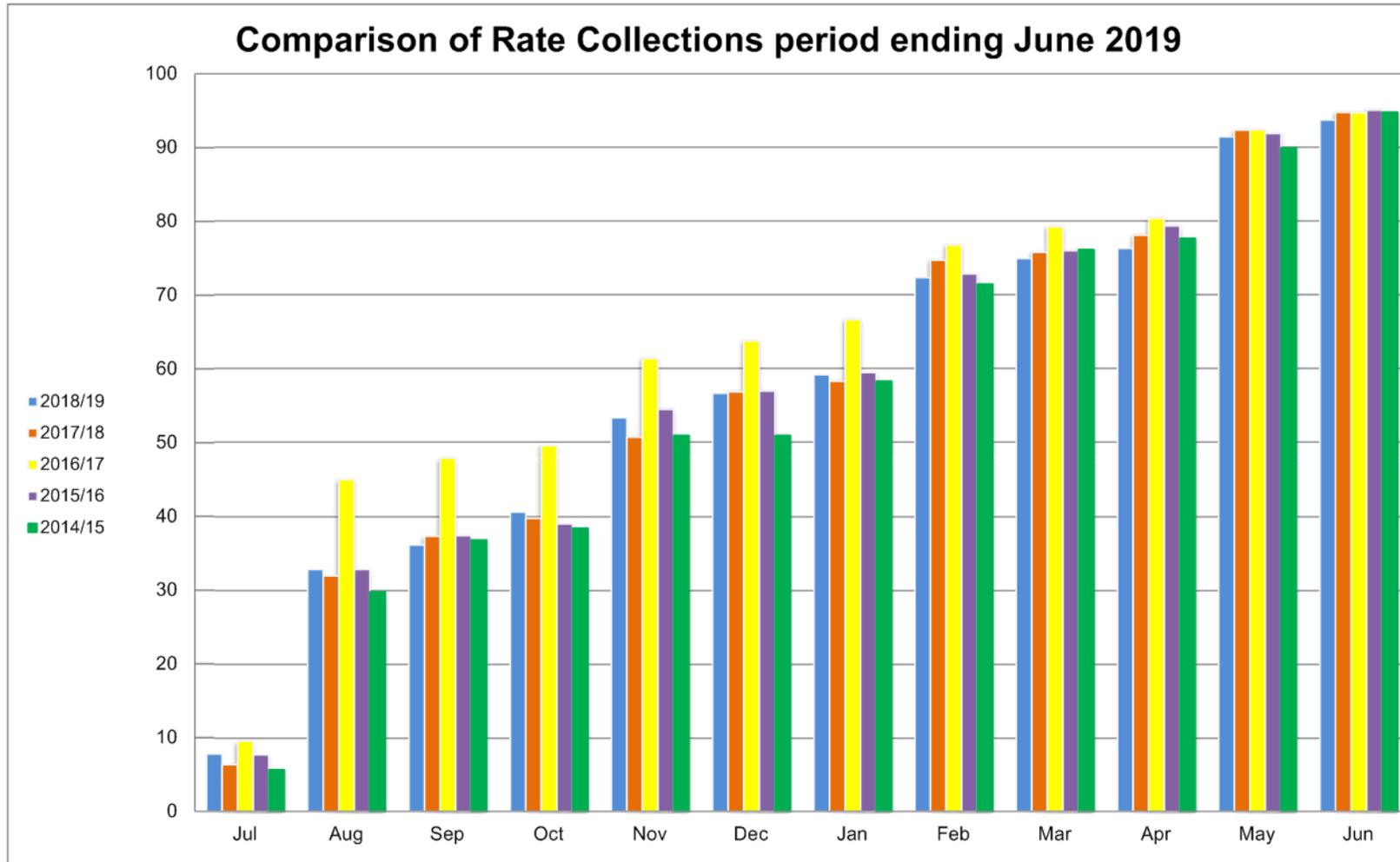
Council's Average Interest rate for the month was 2.34%. The average rate movement is minimal due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate was dropped to 1.25% in June. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 1.22%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2018
1.22%	2.34%	2.45%	2.51%

L. Taberner

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.



<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 12 July 2019 8:43:10 AM</p>
---	---	---

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 March 2017	Michelle Murphy Robert Cohen	For Determination	DRINKING WATER BUBBLERS
<p>MOTION (Dean/Walker)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Agree to the replacement of drinking water bubblers at Molong, Canowindra and Manildra at a cost of \$3,800 per bubbler; 2. Install an additional water bubbler at the Skate Park precinct at Canowindra; and 3. Contact Central Tablelands Water to share the cost of replacement bubblers and the additional bubbler at Canowindra. <p>08 Jul 2019 - 2:32 PM - Deborah Jordan Installed. COMPLETE</p> <p>17 Jun 2019 - 2:34 PM - Michelle Murphy Bubbler to be installed by EOFY</p> <p>20 May 2019 - 11:13 AM - Deborah Jordan Still awaiting installation of last bubbler at Montana Park.</p> <p>16 May 2019 - 3:44 PM - Emma Tadros Action reassigned to Michelle Murphy by: Emma Tadros</p> <p>17 Apr 2019 - 4:06 PM - Deborah Jordan Only 1 bubbler left to be installed in Montana Park, Manildra, pipeline needs to be finished to complete this.</p> <p>01 Apr 2019 - 12:40 PM - Deborah Jordan Only 1 bubbler left to be installed in Montana Park, Manildra - awaiting quotes.</p> <p>13 Mar 2019 - 11:02 AM - Deborah Jordan Ongoing</p> <p>14 Feb 2019 - 1:20 PM - Deborah Jordan Canowindra installed, Molong Village Green currently being installed in line with Village Green redevelopment plan.</p> <p>07 Dec 2018 - 10:24 AM - Deborah Jordan Concrete slab for Canowindra started 6.12.18.</p> <p>16 Nov 2018 - 11:20 AM - Deborah Jordan Ongoing work on bubblers</p> <p>19 Oct 2018 - 11:39 AM - Deborah Jordan Of the six bubblers, four are completed.</p> <p>10 Sep 2018 - 3:20 PM - Timothy Wark Installation of the six water bubblers is ongoing.</p> <p>17 Aug 2018 - 11:56 AM - Deborah Jordan</p>			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 12 July 2019 8:43:10 AM</p>
---	--	---

One installed in Manildra and Cargo, others to be rolled through in the next week.
09 Jul 2018 - 3:18 PM - Timothy Wark
 Water bubblers have arrived and are to be installed within the next two weeks.
14 Jun 2018 - 12:05 PM - Timothy Wark
 Bubblers are to arrive prior to end of June 2018 and installed within July 2018.
09 Apr 2018 - 11:49 AM - Timothy Wark
 Bubblers are to purchased and installed now via an order from the department Director.
14 Mar 2018 - 1:42 PM - Timothy Wark
 A letter is to be sent to CTW asking for assistance either via a contribution for the capital outlay of the new bubblers to be purchased and/or the ongoing supply of the potable water to be utilised by the community through the use of the bubblers.
16 Feb 2018 - 9:11 AM - Timothy Wark
 Nothing has changed from previous comments.
13 Sep 2017 - 3:47 PM - Timothy Wark
 1. Replacement of drinking water bubblers at Molong, Canowindra and Manildra is ongoing.
 2. Installation of an additional drinking water bubbler at the Skate Park precinct at Canowindra is ongoing.
 3. Formulation of an agreement between Council and Central Tablelands Water to share the costs of replacement drinking water bubblers and additional drinking water bubbler is ongoing.

13 Sep 2017 - 11:51 AM - Sharlea Taite
 Action reassigned to Timothy Wark by: Sharlea Kenney
12 Jul 2017 - 10:07 AM - Sharlea Taite
 Liaising with CTW
16 Jun 2017 - 12:50 PM - Sharlea Taite
 Liaising with Central Tablelands Water

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 July 2017	Robert Cohen Robert Cohen	For Determination	PROPOSAL FOR ESTABLISHMENT OF A TRUCK WASH AT MOLONG

MOTION (Nash/Wilcox)

THAT Council accept funding of \$505,060 from Transport for NSW for the construction of a Truck Wash facility at Molong.

09 Jul 2019 - 11:38 AM - Deborah Jordan
 Work Authorisation Deed (W.A.D.) approval sought from RMS. Final design expected 12 July 2019. Work program to commence first week in August.
11 Jun 2019 - 12:26 PM - Deborah Jordan
 Extended closing date of tender.
15 May 2019 - 9:55 AM - Deborah Jordan
 Tender has been called.
17 Apr 2019 - 3:55 PM - Deborah Jordan
 Awaiting RMS approval. Project scoped.

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 12 July 2019 8:43:10 AM</p>
---	--	---

11 Mar 2019 - 3:48 PM - Deborah Jordan
 Awaiting response from RMS regarding traffic management,
 13 Feb 2019 - 12:56 PM - Deborah Jordan
 Progress report to be submitted to Council meeting 26.2.19
 05 Dec 2018 - 11:02 AM - Deborah Jordan
 Meeting held with RMS, intersection treatment complete. Still in detailed design process.
 16 Nov 2018 - 11:00 AM - Deborah Jordan
 Expected 7th December.
 19 Oct 2018 - 10:24 AM - Deborah Jordan
 Review of concept design approved, detailed design expected early December.
 12 Sep 2018 - 1:58 PM - Deborah Jordan
 DA has been approved, design consultant engaged.
 13 Aug 2018 - 2:47 PM - Steve Harding
 Truck wash to be programmed for construction when development approval is received.
 12 Jul 2018 - 11:58 AM - Deborah Jordan
 Proposals still at assessment stage
 18 Jun 2018 - 2:34 PM - Deborah Jordan
 have received proposals, going through assessments
 11 May 2018 - 1:47 PM - Emma Tadros
 To report to June Council meeting. Still on public display
 12 Apr 2018 - 2:38 PM - Sharlea Taite
 Land use approved by Planning and Environment NSW
 15 Feb 2018 - 3:57 PM - Sharlea Taite
 Deed finalised
 Consultant to be engaged to prepare design documentation

14 Sep 2017 - 10:16 AM - Sharlea Taite
 Have received deed from Restart NSW for \$252,530 which is half the funds, awaiting on notification regarding Federal funds.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 September 2017	Robert Cohen Robert Cohen	For Determination	CANOWINDRA AND EUGOWRA SES BUILDINGS

MOTION (Davison/Nash)

THAT Council authorise funding from the Infrastructure Replacement Reserves of:

1. \$5,000 for replacement of air conditioning for the Canowindra SES; and
2. \$675 for two motors for the roller doors for the Eugowra SES.

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 12 July 2019 8:43:10 AM
<p>09 Jul 2019 - 11:48 AM - Deborah Jordan Craig Ronan, SES advised that these projects will not proceed. COMPLETE</p> <p>14 Jun 2019 - 11:47 AM - Deborah Jordan RC investigating if work has been carried out.</p> <p>20 May 2019 - 11:07 AM - Deborah Jordan Still attempting to contact Craig Ronan.</p> <p>17 Apr 2019 - 3:55 PM - Deborah Jordan Awaiting response from Craig.</p> <p>11 Mar 2019 - 3:54 PM - Deborah Jordan Check if money is still in budget for Canowindra SES Air conditioning - talk to Craig Ronan,</p> <p>13 Feb 2019 - 12:57 PM - Deborah Jordan Canowindra building opened. Check progress of Eugowra building.</p> <p>05 Dec 2018 - 11:04 AM - Deborah Jordan Building in Canowindra/Moorbel to be opened on 15.12.18 - this is regarding RFS not SES</p> <p>16 Nov 2018 - 11:02 AM - Deborah Jordan Building in Canowindra almost complete, progress in Eugowra to be checked. Incorrect comment - disregard</p> <p>19 Oct 2018 - 11:41 AM - Deborah Jordan Re-assigned to Bob Cohen.</p> <p>19 Oct 2018 - 11:41 AM - Deborah Jordan Action reassigned to Robert Cohen by: Deborah Jordan</p> <p>21 Sep 2018 - 9:39 AM - Emma Tadros Action reassigned to Timothy Wark by: Emma Tadros Based on request from Denis, this has now been reassigned to Urban Services for further follow up.</p> <p>17 Sep 2018 - 10:01 AM - Denis O'Brien Investigating progress with urban services section.</p> <p>07 Aug 2018 - 1:57 PM - Denis O'Brien Waiting on advice from Urban services</p> <p>12 Jul 2018 - 1:44 PM - Denis O'Brien With Coordinator of Urban Services</p> <p>13 Jun 2018 - 9:32 AM - Denis O'Brien Still being resolved by Urban services section</p> <p>11 May 2018 - 8:44 AM - Denis O'Brien Advised by Urban Services that SES is to yet provide 50% contribution.</p> <p>10 May 2018 - 1:38 PM - Denis O'Brien Following up again with Urban Services</p> <p>12 Apr 2018 - 3:46 PM - Denis O'Brien</p>			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

Waiting on advice from urban services section
 12 Mar 2018 - 8:22 AM - Denis O'Brien
 Waiting on advice from SES. Discussed with Urban Services section.
 14 Feb 2018 - 9:21 AM - Denis O'Brien
 Waiting on advice from SES
 10 Oct 2017 - 3:34 PM - Denis O'Brien
 SES advised that the funding is available.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Dale Jones Bradley Byrnes	For Determination	AGE OF FISHES MUSEUM, CANOWINDRA

RECOMMENDATION (Batten/Newsom)

THAT Council conduct a workshop to review current management and financial arrangements for the Age of Fishes Museum and consider future options for the tourist facility.

11 Jul 2019 - 9:58 AM - Dale Jones
 Update on Museum's activities to be provided to August meeting following relocation of fossils to new storage facility
 18 Jun 2019 - 10:02 AM - Dale Jones
 Report to be prepared for July meeting
 16 May 2019 - 3:09 PM - Dale Jones
 Report to be prepared for Council's June meeting on Museum current situation
 10 Apr 2019 - 2:36 PM - Dale Jones
 Awaiting further instructions from Council
 18 Mar 2019 - 12:56 PM - Emma Tadros
 In Community Engagement and Development Manager absence, comment made by Tourism and Community Development Coordinator:
 Awaiting further instruction from Council
 15 Feb 2019 - 4:56 PM - Dale Jones
 Awaiting further advice from council
 04 Dec 2018 - 10:23 AM - Dale Jones
 Awaiting further advice from Council
 15 Nov 2018 - 12:21 PM - Dale Jones
 Awaiting further decision from council
 18 Oct 2018 - 1:32 PM - Dale Jones
 Council to further discuss issue
 14 Sep 2018 - 11:15 AM - Dale Jones
 Awaiting further decision by Council
 17 Aug 2018 - 9:30 AM - Dale Jones
 Workshop held on 12 June 2018, awaiting further advice from council

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

12 Jul 2018 - 3:13 PM - Dale Jones

Workshop held on 12 June 2018. Councillors still considering options

18 Jun 2018 - 10:33 AM - Naomi Schroder

Workshop was held on 12 June with matter to be addressed at next ordinary meeting on 26 June

11 May 2018 - 11:29 AM - Dale Jones

Workshop scheduled for 8 May 2018 deferred until 12 June 2018. Pre-workshop discussion held on May 8

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry Luke Taberner	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG

MOTION (Oldham/Mullins)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the attached plan (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

09 Jul 2019 - 9:30 AM - Heidi Thornberry

Awaiting documents to affix seal

13 Jun 2019 - 3:51 PM - Heidi Thornberry

Awaiting documents to affix seal

14 May 2019 - 12:12 PM - Heidi Thornberry

Awaiting documents to affix seal

16 Apr 2019 - 12:03 PM - Heidi Thornberry

Awaiting documents to affix seal

12 Mar 2019 - 10:01 AM - Heidi Thornberry

Awaiting documents to affix seal

13 Feb 2019 - 12:53 PM - Heidi Thornberry

Awaiting documents to affix seal

06 Dec 2018 - 3:43 PM - Heidi Thornberry

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

Awaiting documents to affix seal 15 Nov 2018 - 12:46 PM - Heidi Thornberry			
Awaiting documents to affix seal 16 Oct 2018 - 4:25 PM - Heidi Thornberry			
Awaiting documents to affix seal			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry Luke Taberner	For Determination	COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE
MOTION (Jones/Batten)			
THAT:			
1. Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993 (NSW)</i> Council compulsorily acquire easements over the land described as:			
<ul style="list-style-type: none"> (1) Lot 1 in DP 432838 Eugowra; (2) Lot 3943 in DP 1200868 Eugowra; (3) Lot 148 in DP 750182 Eugowra; (4) Lot 7001 in DP 1125814 Eugowra; (5) Lot 88 in DP 750159 Eugowra; and (6) Lot 71 in DP 750182 Eugowra. 			
as shown in the attached plans for the purpose of flood levee infrastructure in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> .			
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.			
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.			
4. The land to be acquired is to be classified as Community Land.			
09 Jul 2019 - 9:31 AM - Heidi Thornberry			
Awaiting documents to affix seal			
13 Jun 2019 - 3:51 PM - Heidi Thornberry			
Awaiting documents to affix seal			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

14 May 2019 - 12:12 PM - Heidi Thornberry
Awaiting documents to affix seal
02 Apr 2019 - 10:08 AM - Heidi Thornberry
Awaiting documents to affix seal
12 Mar 2019 - 10:02 AM - Heidi Thornberry
Awaiting documents to affix seal
13 Feb 2019 - 12:53 PM - Heidi Thornberry
Awaiting documents to affix seal
06 Dec 2018 - 3:43 PM - Heidi Thornberry
Awaiting documents to affix seal
15 Nov 2018 - 12:46 PM - Heidi Thornberry
Awaiting documents to affix seal
16 Oct 2018 - 4:25 PM - Heidi Thornberry
Awaiting documents to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Robert Cohen Robert Cohen	For Determination	COMMUNITY CENTRE AND LIBRARY

MOTION (Batten/Mullins)

THAT Council authorise expenditure of \$25,000 from the Capital Works reserve to procure design and cost options for a community centre incorporating library and learning centre on land situated on the site of the current Molong community hall and adjoining council land.

10 Jul 2019 - 2:08 PM - Deborah Jordan
Plans to be reviewed following additional funding being made available.
COMPLETE
14 Jun 2019 - 10:43 AM - Deborah Jordan
Council is considering other options.
15 May 2019 - 10:03 AM - Deborah Jordan
State Library granted an extension to the project as per our request. New completion date 30.6.2020
17 Apr 2019 - 3:56 PM - Deborah Jordan
No new information.
11 Mar 2019 - 4:02 PM - Deborah Jordan
Ongoing.
13 Feb 2019 - 1:02 PM - Deborah Jordan
Sourcing appropriate consultant.
05 Dec 2018 - 11:08 AM - Deborah Jordan
Sourcing appropriate consultant.
16 Nov 2018 - 11:05 AM - Deborah Jordan
Sourcing appropriate consultant.

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 12 July 2019 8:43:10 AM</p>
---	---	---

<p>12 Nov 2018 - 2:38 PM - Robyn Little Action reassigned to Robert Cohen by: Robyn Little</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Robert Cohen Robert Cohen	For Determination	CANOWINDRA TOWN IMPROVEMENT PROJECTS
<p>MOTION (Durkin/Walker)</p> <p>THAT the listed projects be funded from the Canowindra Town Improvement Fund.</p> <p>09 Jul 2019 - 11:50 AM - Deborah Jordan No further progress at this stage.</p> <p>14 Jun 2019 - 10:44 AM - Deborah Jordan Power updgrade for Morris Park - seeking suitable contractors.</p> <p>15 May 2019 - 10:04 AM - Deborah Jordan Swinging Bridge work completed.</p> <p>17 Apr 2019 - 3:58 PM - Deborah Jordan Swinging Bridge work to commence end of April. Contractor for electrical works at Morris Park being sourced.</p> <p>11 Mar 2019 - 4:04 PM - Deborah Jordan Pallet lifter has been delivered. Footpath to Swinging Bridge due April. Contractor for electrical works at Morris Park being sourced.</p> <p>15 Feb 2019 - 9:37 AM - Deborah Jordan No further progress at this stage.</p> <p>16 Nov 2018 - 11:09 AM - Deborah Jordan Projects listed on Works Program. Pallet lifter has been purchased.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Luke Taberner	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG
<p>MOTION (Oldham/Batten)</p> <p>THAT:</p> <ol style="list-style-type: none"> Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993 (NSW)</i> Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 12 July 2019 8:43:10 AM</p>
---	--	---

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

09 Jul 2019 - 9:31 AM - Heidi Thornberry
Awaiting document to affix seal

13 Jun 2019 - 3:51 PM - Heidi Thornberry
Awaiting document to affix seal

14 May 2019 - 12:12 PM - Heidi Thornberry
Awaiting document to affix seal

16 Apr 2019 - 12:04 PM - Heidi Thornberry
Awaiting document to affix seal

12 Mar 2019 - 10:02 AM - Heidi Thornberry
Awaiting document to affix seal

13 Feb 2019 - 12:54 PM - Heidi Thornberry
Awaiting document to affix seal

06 Dec 2018 - 3:46 PM - Heidi Thornberry
Awaiting document to affix seal

15 Nov 2018 - 10:35 AM - Heidi Thornberry
Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Luke Taberner	For Determination	COUNCIL TO AQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE

MOTION (Durkin/Newsom)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:
 - a) Lot 1 in DP 432838 Eugowra;
 - b) Lot 3943 in DP 1200868 Eugowra;
 - c) Lot 148 in DP 750182 Eugowra;
 - d) Lot 7001 in DP 1125814 Eugowra;

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 12 July 2019 8:43:10 AM

e) Lot 88 in DP 750159 Eugowra; and
 f) Lot 71 in DP 750182 Eugowra

as shown in the plans attached to the report for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.
5. Should council be able to reach agreement for purchase by private treaty that the purchase proceed by that method.
6. Should Council not be granted permission to acquire the following:
 - a) Lot 1 in DP 432838 Eugowra;
 - b) Lot 3943 in DP 1200868 Eugowra;
 - c) Lot 7001 in DP 1125814 Eugowra; and
 - d) Lot 71 in DP 750182 Eugowra.

under the Land Acquisition (Just Terms Compensation) Act 1991 that a licence agreement be entered into for the area covered by the proposed easement.

09 Jul 2019 - 9:31 AM - Heidi Thornberry
 Awaiting document to affix seal
 13 Jun 2019 - 3:51 PM - Heidi Thornberry
 Awaiting documents to affix seal
 14 May 2019 - 12:12 PM - Heidi Thornberry
 Awaiting documents to affix seal
 02 Apr 2019 - 10:08 AM - Heidi Thornberry
 Awaiting documents to affix seal
 12 Mar 2019 - 10:02 AM - Heidi Thornberry
 Awaiting documents to affix seal
 13 Feb 2019 - 12:54 PM - Heidi Thornberry

Outstanding Actions		Division:	Ordinary Meeting	Date From:	
		Committee:		Date To:	
		Officer:		Printed: Friday, 12 July 2019 8:43:10 AM	
Action Sheets Report					
Awaiting document to affix seal <i>06 Dec 2018 - 3:46 PM - Heidi Thornberry</i>					
Awaiting documents to affix seal <i>15 Nov 2018 - 10:35 AM - Heidi Thornberry</i>					
Awaiting documents to affix seal					
Meeting	Officer/Director	Section	Subject		
Ordinary Meeting 27 November 2018	Heidi Thornberry Luke Taberner	Confidential Items	ACQUISITION OF LAND - KURRAJONG ROAD, MANILDRA		
RECOMMENDATION (Nash/Weaver)					
THAT Council:					
<ol style="list-style-type: none"> 1. Authorise purchase of 1.47 ha of land from Lot 243 DP 750150 for the purchase price of \$5,297.88. 2. Agree to pay all reasonable legal fees, survey fees and plan lodgement fees associated with the purchase. 3. Authorise the affixation of the Common Seal and appropriate signatures on any associated land transfer documents. 					
<i>09 Jul 2019 - 9:31 AM - Heidi Thornberry</i>					
Awaiting document to affix seal					
<i>13 Jun 2019 - 3:51 PM - Heidi Thornberry</i>					
Awaiting document to affix seal					
<i>14 May 2019 - 12:12 PM - Heidi Thornberry</i>					
Awaiting document to affix seal					
<i>02 Apr 2019 - 10:07 AM - Heidi Thornberry</i>					
Awaiting document to affix seal					
<i>11 Mar 2019 - 1:02 PM - Heidi Thornberry</i>					
Awaiting document to affix seal					
<i>13 Feb 2019 - 12:54 PM - Heidi Thornberry</i>					
Awaiting document to affix seal					
<i>06 Dec 2018 - 3:49 PM - Heidi Thornberry</i>					
Awaiting document to affix seal					
Meeting	Officer/Director	Section	Subject		
Ordinary Meeting 26 February 2019	Jolene Pearson Luke Taberner	For Determination	ENGAGEMENT OF THE NEW SOUTH WALES ELECTORAL COMMISSIONER TO CONDUCT COUNCIL ELECTIONS		
MOTION (Durkin/Jones)					
THAT Council:					

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

1. Pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
2. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

05 Jul 2019 - 4:55 PM - Jolene Pearson
Awaiting Contract documentation from AEC.
13 Jun 2019 - 2:34 PM - Jolene Pearson
Awaiting Contract documentation from AEC.
13 May 2019 - 1:33 PM - Jolene Pearson
Awaiting Contract documentation from AEC.
15 Apr 2019 - 12:02 PM - Jolene Pearson
Awaiting Contract documentation from AEC.
11 Mar 2019 - 2:30 PM - Jolene Pearson
Awaiting Contract documentation from AEC.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Dale Jones Bradley Byrnes	For Determination	CABONNE ACQUISITIVE ART PRIZE

MOTION (Oldham/Davison)

THAT Council:

1. Consider a draft budget for the 2019-20 Cabonne Acquisitive Art Prize;
2. Adopt dates and timelines for the 2019-20 Cabonne Acquisitive Art Prize; and
3. Enlist the services of a qualified independent judge.

11 Jul 2019 - 9:59 AM - Dale Jones
Competition being launched in July
18 Jun 2019 - 10:03 AM - Dale Jones
Competition to be launched in July

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

16 May 2019 - 3:11 PM - Dale Jones

Timelines determined and competition to be launched in July following adoption of Council 2019-20 Budget.

10 Apr 2019 - 2:38 PM - Dale Jones

Competition to be initiated once costings have been included in 2019-20 Budget and finalised.

18 Mar 2019 - 1:00 PM - Emma Tadros

In Community Engagement and Development Manager absence, comment made by Tourism and Community Development Coordinator:
In progress

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 March 2019	Roy Ansted Robert Cohen	For Determination	PROPOSED ROAD NAMING - "BARTON LANE", BOWAN PARK

MOTION (Durkin/Treavors)

THAT:

1. Council proceed with public consultation proposing to name the road as "Barton Lane"; and
2. Assuming no objections are received, Council proceeds with the naming of the road as "Barton Lane" in accordance with Section 162 of the Roads Act, 1993.

05 Jul 2019 - 4:38 PM - Roy Ansted

GNB objected to Barton Lane. Another name to be proposed at next Council Meeting.

14 Jun 2019 - 8:20 AM - Roy Ansted

Awaiting Response from GNB

17 May 2019 - 9:15 AM - Roy Ansted

GNB submission under way.

02 Apr 2019 - 2:37 PM - Roy Ansted

Approval to now be sought from the Geographical Names Board for the use of the name "Barton Lane".

02 Apr 2019 - 2:32 PM - Sarah Stewart

Action reassigned to Roy Ansted by: Sarah Stewart

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 March 2019	Naomi Schroder Bradley Byrnes	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Oldham/Jones)

THAT Council receive a report at the next Council meeting in relation to the following matters:-

1. Flood mitigation measures and an update on the SMEC project;

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

2. Developing key strategies and identifying priorities for Council and the community to take advantage of funding programs, particularly those with a 50/50 contribution arrangement for possible inclusion in the 2019/20 budget; and
3. Solar panels at the sewerage treatment plant and possible development of a 'Renewable Energy Action Plan', detailing a cost benefit analysis for implementation in the 2020/21 financial year.

05 Jul 2019 - 3:55 PM - Naomi Schroder

no further progress at this atge

14 Jun 2019 - 11:59 AM - Naomi Schroder

no further progress at this stage

16 May 2019 - 4:04 PM - Naomi Schroder

Research into process conducted at a neighbouring Council. Implementation of strategy and consultation methods to be discussed and confirmed with GM and a plan made going forward. Consultation will still be occurring in conjunction with the CSP process.

18 Apr 2019 - 3:45 PM - Naomi Schroder

As per DFCS comments on item 2, consultation will be undertaken in conjunction with CSP review. Grants Officer will also complete some research further strategy around this and advise.

18 Apr 2019 - 2:41 PM - Emma Tadros

Action reassigned to Naomi Schroder by: Emma Tadros

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 March 2019	Robert Cohen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Oldham/Jones)

THAT Council receive a report at the next Council meeting in relation to the following matters:-

1. Flood mitigation measures and an update on the SMEC project;
2. Developing key strategies and identifying priorities for Council and the community to take advantage of funding programs, particularly those with a 50/50 contribution arrangement for possible inclusion in the 2019/20 budget; and
3. Solar panels at the sewerage treatment plant and possible development of a 'Renewable Energy Action Plan', detailing a cost benefit analysis for implementation in the 2020/21 financial year.

09 Jul 2019 - 11:51 AM - Deborah Jordan

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

Clr Mullins informed DETS that the SMEC report not required. DETS to reconstitute Molong Flood Plain Management Committee. Possible workshop in the future.
 COMPLETE
 14 Jun 2019 - 10:53 AM - Deborah Jordan
 Regarding point 1, RC corresponding with Clr Mullins suggesting workshopping the SMEC report. Await his response.
 20 May 2019 - 11:09 AM - Deborah Jordan
 Report 1 deferred until June Council Meeting.
 Report 2 for Finance
 Report 3 investigating.
 17 Apr 2019 - 4:01 PM - Deborah Jordan
 Reports deferred until next month.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 April 2019	Heather Nicholls Bradley Byrnes	For Determination	ENFORCEMENT AND COMPLIANCE POLICY

MOTION (Durkin/Newsom)
 THAT Council endorse the draft Enforcement and Compliance Policy and place on public exhibition for a period of not less than 42 days, inviting submissions from the public, after which time the policy shall be reported back to Council for adoption with a summary of submissions received.
 05 Jul 2019 - 12:46 PM - Heather Nicholls
 Report to be prepared for August 2019 meeting
 17 Jun 2019 - 2:38 PM - Sarah Stewart
 Draft policy still on exhibition. Due to finish 28/06/2019.
 14 May 2019 - 8:57 AM - Heather Nicholls
 Draft policy placed upon public exhibition

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 April 2019	Luke Taberner Luke Taberner	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Oldham/Jones)
 THAT:
 1. An update report on the Canowindra Retirement Village Project be presented to the May Council meeting; and
 2. A presentation be made to the May Councillor Workshop on capital expenditure projects, detailing expenditure to date and how the projects are tracking.
 09 Jul 2019 - 10:25 AM - Luke Taberner
 COMPLETE - report was presented to May meeting

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

09 May 2019 - 10:30 AM - Luke Taberner

Canowindra Retirement Village report will be completed by 17th May for the draft business paper due date.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Heather Nicholls Bradley Byrnes	For Determination	RE-ESTABLISHMENT OF ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS WITHIN CABONNE COUNCIL LOCAL GOVERNMENT AREA

MOTION (Durkin/Oldham)

THAT Council:

1. Undertake public notification in accordance with s644(5) of the Local Government Act 1993 and the Ministerial Guidelines, to re-establish alcohol free zones and alcohol prohibited zones as outlined in the report; and
2. Amend the 'Alcohol Control in Public Places Policy' to include in clause 11 when referencing Alcohol Free Zones, the statement that 'Implementation of these zones would not prevent the consumption of alcohol in any footpath dining areas that have a liquor licence covering the footpath dining areas', and undertake public notification of the proposed amended wording.

05 Jul 2019 - 12:46 PM - Heather Nicholls

report to be drafted for August 2019 meeting

14 Jun 2019 - 12:37 PM - Heather Nicholls

draft documents advertised

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Christopher Eldred Heather Nicholls	For Determination	DRAFT DEVELOPMENT CONTROL PLAN NO. 17: RURAL TOURISM

MOTION (Jones/Oldham)

THAT Council notify the Draft Development Control Plan No. 17: Rural Tourism for public comment for a period of 28 days.

11 Jul 2019 - 12:13 PM - Emma Tadros

Council staff are now considering the comments received during the exhibition period

03 Jun 2019 - 4:34 PM - Christopher Eldred

The DCP has been placed on exhibition for 28 Days in accordance with requirements. A subsequent report will be prepared for Council following the exhibition phase.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Heidi Thornberry Luke Taberner	For Determination	LOCAL GOVERNMENT WEEK 2019

RECOMMENDATION (Durkin/Oldham)

THAT councillors visit Cargo, Cudal, Canowindra and Eugowra as part of Local Government Week 2019.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

08 Jul 2019 - 4:54 PM - Heidi Thornberry
itinerary set - currently organising the school leadership groups to attend
13 Jun 2019 - 3:53 PM - Heidi Thornberry
Currently organising

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Jolene Pearson Luke Taberner	Confidential Items	GRAZING LICENCE - COUNCIL OWNED LAND - LOT 1 DP 828007 CANOWINDRA

RECOMMENDATION (Walker/Nash)

THAT Council:

1. Approve and authorise continuation of grazing licence for Canowindra Industrial Estate land, being Lot 1 DP 828007 with the adjoining landowners Mr and Mrs Davis; and
2. Authorise the affixing of the Common Seal to the licence agreement documents.

05 Jul 2019 - 4:55 PM - Jolene Pearson
Documents signed and Seal affixed - COMPLETE
13 Jun 2019 - 2:37 PM - Jolene Pearson
Meeting with Ray & Vicki Davis to have documentation signed currently being arranged.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Debbie Oates Luke Taberner	Confidential Items	PROPOSED SALE OF LAND FOR OVERDUE RATES

RECOMMENDATION (Oldham/Treavors)

THAT:

1. The report by the Senior Rates Officer on the Sale of Land, under Section 713 of the Local Government Act 1993, for unpaid rate be received.
2. Council proceeds with the sale of land for unpaid rates for the attached list of properties.
3. The General Manager be authorised to sign the General Manager's Certificates to enable the sale process to commence.
4. Outstanding Collections (Aust) Pty Ltd be appointed to administer the sale on Council's behalf.
5. The sale of land for unpaid rates and charges be held by public auction and land not sold at auction be sold by private treaty.
6. In order for property(s) to be withdrawn from sale for unpaid rates, all rates and charges accrued including arrears, current amounts and fees associated with the sale of land, be paid in full.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

7. Council reserves the right to withdraw the property from sale for technical or legal reasons.

11 Jul 2019 - 11:34 AM - Debbie Oates

This will be an ongoing matter till the Sale of Land for Overdue Rates is finalised. Further reports will be submitted as necessary. COMPLETE.

12 Jun 2019 - 11:34 AM - Debbie Oates

Preparation for the General Manager's Certificate have commenced. A date has yet to be set for the sale. Further report to Council required.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Emma Tadros Luke Taberner	For Determination	RE-ESTABLISHMENT OF ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS WITHIN CABONNE COUNCIL LOCAL GOVERNMENT AREA

MOTION (Durkin/Oldham)

THAT Council:

1. Undertake public notification in accordance with s644(5) of the Local Government Act 1993 and the Ministerial Guidelines, to re-establish alcohol free zones and alcohol prohibited zones as outlined in the report; and
2. Amend the 'Alcohol Control in Public Places Policy' to include in clause 11 when referencing Alcohol Free Zones, the statement that 'Implementation of these zones would not prevent the consumption of alcohol in any footpath dining areas that have a liquor licence covering the footpath dining areas', and undertake public notification of the proposed amended wording.

10 Jul 2019 - 1:02 PM - Emma Tadros

No action until adopted - will be going to August Council meeting

14 Jun 2019 - 2:16 PM - Emma Tadros

Draft documents advertised

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Heidi Thornberry Luke Taberner	Confidential Items	GRAZING LICENCE - COUNCIL OWNED LAND - LOT 1 DP 828007 CANOWINDRA

RECOMMENDATION (Walker/Nash)

THAT Council:

1. Approve and authorise continuation of grazing licence for Canowindra Industrial Estate land, being Lot 1 DP 828007 with the adjoining landowners Mr and Mrs Davis; and
2. Authorise the affixing of the Common Seal to the licence agreement documents.

Outstanding Actions		Division:	Ordinary Meeting		Date From:
		Committee:			Date To:
		Officer:			Printed: Friday, 12 July 2019 8:43:10 AM
Action Sheets Report					
08 Jul 2019 - 4:58 PM - Heidi Thornberry					
Seal Affixed - 7/06/19 - COMPLETE					
13 Jun 2019 - 3:59 PM - Heidi Thornberry					
Awaiting document to affix seal					
Meeting	Officer/Director	Section	Subject		
Ordinary Meeting 28 May 2019	Luke Taberner Luke Taberner	Confidential Items	PROPOSED SALE OF LAND FOR OVERDUE RATES		
RECOMMENDATION (Oldham/Treavors)					
THAT:					
<ol style="list-style-type: none"> 1. The report by the Senior Rates Officer on the Sale of Land, under Section 713 of the Local Government Act 1993, for unpaid rate be received. 2. Council proceeds with the sale of land for unpaid rates for the attached list of properties. 3. The General Manager be authorised to sign the General Manager’s Certificates to enable the sale process to commence. 4. Outstanding Collections (Aust) Pty Ltd be appointed to administer the sale on Council’s behalf. 5. The sale of land for unpaid rates and charges be held by public auction and land not sold at auction be sold by private treaty. 6. In order for property(s) to be withdrawn from sale for unpaid rates, all rates and charges accrued including arrears, current amounts and fees associated with the sale of land, be paid in full. 7. Council reserves the right to withdraw the property from sale for technical or legal reasons. 					
09 Jul 2019 - 10:28 AM - Luke Taberner					
1. COMPLETE					
2. COMPLETE					
3. COMPLETE					
4. In progress					
06 Jun 2019 - 4:02 PM - Luke Taberner					
1. COMPLETE					
2. In progress					
3. In progress					
4. In progress					
Meeting	Officer/Director	Section	Subject		
Ordinary Meeting 28 May 2019	Heidi Thornberry Luke Taberner	Confidential Items	EVALUATION OF SUPPLY, INSTALLATION AND MAINTENANCE OF PRINTER FLEET TENDER		
RECOMMENDATION (Nash/Treavors)					

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 12 July 2019 8:43:10 AM</p>
---	--	---

THAT Council engage Inland Digital for the Supply, Installation and Maintenance of its Printer Fleet at an estimated cost over 5 years of \$177,065.40.

09 Jul 2019 - 9:31 AM - Heidi Thornberry

Still waiting on contract information from Systems Administrator

13 Jun 2019 - 3:59 PM - Heidi Thornberry

Awaiting contract information from Systems administrator

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Heidi Thornberry Luke Taberner	Confidential Items	CONTRACT NO 957221 - CONSTRUCTION OF WATER RETICULATION SYSTEM CABONNE COUNCIL

RECOMMENDATION (Walker/Oldham)

THAT Council:

1. Accept the tender from TCM Civil Pty Ltd for the construction of the Water Reticulation System at the tendered price of \$1,032,000 excluding GST; and
2. Authorise any variation to the contact for the project provided the variations are contained within the overall approved budget within the program.

08 Jul 2019 - 4:58 PM - Heidi Thornberry

Information recieved from Engineering Dept - Information added to Contracts Register - COMPLETE

13 Jun 2019 - 4:00 PM - Heidi Thornberry

Awaiting contract information from Engineering Dept

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 11 June 2019	Luke Taberner Luke Taberner	For Determination	SUBMISSIONS IN RELATION TO THE 2019/2020 INTEGRATED PLANNING AND REPORTING DOCUMENTATION

MOTION (Oldham/Jones)

THAT the draft 2019/2020 budget be amended as follows:

1. \$10,000 for the Pulse Delegations and Policy Module;
2. \$170,000 for the Molong Recreation Ground Lighting Project;
3. \$24,000 (additional) for the Cyber Security Audit;
4. \$8,160 for the Local Government Excellence Program;

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 12 July 2019 8:43:10 AM</p>
---	--	---

5. \$5,000 for Youth Activities;
6. \$100,000 for Pool Safety Upgrades; and
7. \$170,000 for the Canowindra Recreation Ground Lighting Upgrade.

03 Jul 2019 - 4:09 PM - Luke Taberner
COMPLETE

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 11 June 2019	Nelson Saville Luke Taberner	For Determination	SUBMISSIONS IN RELATION TO THE 2019/2020 INTEGRATED PLANNING AND REPORTING DOCUMENTATION
<p><u>MOTION</u> (Oldham/Jones)</p> <p>THAT the draft 2019/2020 budget be amended as follows:</p> <ol style="list-style-type: none"> 1. \$10,000 for the Pulse Delegations and Policy Module; 2. \$170,000 for the Molong Recreation Ground Lighting Project; 3. \$24,000 (additional) for the Cyber Security Audit; 4. \$8,160 for the Local Government Excellence Program; 5. \$5,000 for Youth Activities; 6. \$100,000 for Pool Safety Upgrades; and 7. \$170,000 for the Canowindra Recreation Ground Lighting Upgrade. <p>03 Jul 2019 - 8:34 AM - Nelson Saville COMPLETED 03 Jul 2019 - 8:34 AM - Nelson Saville Meeting attended and additional budget submissions included in 1920 budget.</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Luke Taberner Luke Taberner	For Determination	ADOPTION OF INTEGRATED PLANNING AND REPORTING DOCUMENTATION
<p><u>MOTION</u> (Jones/Weaver)</p> <p>THAT Council adopt:</p> <ol style="list-style-type: none"> 1) The Draft Operational Plan 2019/20, including: <ol style="list-style-type: none"> a) Part 1 – The Activities; and 			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

b) Part 2 – Financials (including Fees and Charges) and

as amended due to the submissions considered at the extra-ordinary meeting held Tuesday 11 June 2019.

03 Jul 2019 - 4:10 PM - Luke Taberner
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Debbie Oates Luke Taberner	For Determination	MAKING OF RATES AND CHARGES FOR 2019/2020

MOTION (Oldham/Nash)

THAT Council :

1. Approve the definitions relating the various Rating Categories in the Rating Summary attached to the report, and
2. Make the Rates for 2019/2020, in accordance with Council resolution, of the rates included in the table listed below;

RATE	Rate in \$	Minimum
Farmland	0.00413260	\$ 465.89
Residential	0.00421816	\$ 465.89
Residential - Canowindra Town	0.01125590	\$ 597.04
Mining	0.05166110	\$ 465.89
Business	0.00421816	\$ 465.89
Business - Molong Town	0.00421816	\$ 465.89
Business- Canowindra Town	0.01125590	\$ 597.04

3. Adopt the charges as per pages 10-22 of Council's Fees and Charges for 2019/2020 as referenced in the report.
4. In accordance with Section 566(3) of the Local Government Act 1993, adopt the maximum rate of interest to apply to outstanding rates and charges for the 2019/2020 rating year, that being **7.5%**

11 Jul 2019 - 9:07 AM - Debbie Oates
Figures added to Rates modelling for 2019/2020 rates and charges. COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Lynnette Hawkes Bradley Byrnes	For Determination	CABONNE COUNTRY TOURISM ADVISORY COMMITTEE

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Friday, 12 July 2019 8:43:10 AM

MOTION (Weaver/Durkin)

THAT Council appoints Kerry Hicks, Lester Davis, Christine Weston, Ron Hay, Alf Cantrell, Jan Kerr and Tanya Lampe as members of the 2019-2021 Cabonne Country Tourism Advisory Committee.

08 Jul 2019 - 3:06 PM - Lynnette Hawkes
3 July 2019

Successful letters sent to Kerry Hicks, Lester Davis, Christine Weston, Ron Hay, Alf Cantrell, Jan Kerr and Tanya Lampe advising of their appointment to the 2019-2021 Cabonne Country Tourism Advisory Committee.

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Christopher Eldred Heather Nicholls	For Determination	MODIFICATION OF DEVELOPMENT APPLICATION 2018/0084/2 LOT B DP 179711, 194 NANCARROW LANE, NASHDALE

MOTION (Durkin/Batten)

THAT the modification of Development Application 2018/0084/2 for a Restaurant at Lot B DP 1749711, 194 Nancarrow Lane, Nashdale, be granted consent subject to the conditions attached.

11 Jul 2019 - 12:02 PM - Emma Tadros
Comment from Town Planner: COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Christopher Eldred Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2019/0010 FARM STAY ACCOMMODATION LOT 12 DP 868993, GRIFFIN ROAD, ORANGE

MOTION (Oldham/Davison)

THAT Development Application 2019/0010 Farm Stay Accommodation, Lot 12 DP 868993, Griffin Road, Orange be granted consent subject to the conditions attached.

11 Jul 2019 - 12:02 PM - Emma Tadros
Comment from Town Planner: COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Weekes Tony Robert Cohen	For Determination	ADDITIONAL WORKS IN LOCAL ROAD PROGRAM - GRAVEL RESHEETING, RESEALS AND HEAVY PATCHING

MOTION (Davison/Weaver)

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To: Printed: Friday, 12 July 2019 8:43:10 AM
Action Sheets Report		

THAT council approve the additional projects as listed in the report to be included in the respective roads programs for 2018/2019.

11 Jul 2019 - 11:10 AM - Weekes Tony

All additional works have been completed.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Surendra Sapkota Robert Cohen	For Determination	MAY 2019 LOCAL TRAFFIC COMMITTEE MEETING

MOTION (Durkin/Newsom)

THAT Council ratify the recommendations of the May 2019 Local Traffic Committee.

08 Jul 2019 - 12:35 PM - Surendra Sapkota

Ratification of the reports carried.

COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Robert Cohen Robert Cohen	For Determination	REFURBISHMENT OF THE MAIN PAVILION AND LUNCHEON PAVILION AT THE MOLONG SHOWGROUND

MOTION (Jones/Oldham)

THAT Council approve \$190,000 expenditure from the Capital Works Reserve to carry out the recommended repair works as listed in the report to the Main Pavilion and Luncheon Pavilion buildings at the Molong Showground.

09 Jul 2019 - 11:53 AM - Deborah Jordan

Council seeking suitable contractors.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Heather Nicholls Bradley Byrnes	For Determination	RECORDING COUNCIL MEETINGS

MOTION (Oldham/Newsom)

THAT Council investigate providing audio and video recording of its council meetings.

05 Jul 2019 - 12:47 PM - Heather Nicholls

COMPLETE

05 Jul 2019 - 12:47 PM - Heather Nicholls

IT department seeking quotes. NFA

Meeting	Officer/Director	Section	Subject
---------	------------------	---------	---------

Outstanding Actions		Division:	Ordinary Meeting	Date From:	
Action Sheets Report		Committee:		Date To:	
		Officer:		Printed: Friday, 12 July 2019 8:43:10 AM	
Ordinary Meeting 25 June 2019	Heather Nicholls Bradley Byrnes	Confidential Items	CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING		
RECOMMENDATION (Weaver/Oldham)					
<p>THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.</p> <p>05 Jul 2019 - 12:47 PM - Heather Nicholls COMPLETE</p>					
Meeting	Officer/Director	Section	Subject		
Ordinary Meeting 25 June 2019	Debbie Oates Luke Taberner	Confidential Items	REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 4667600003		
RECOMMENDATION (Durkin/Batten)					
<p>THAT Council not give any reduction to water consumption costs for account 4667600003.</p> <p>11 Jul 2019 - 9:22 AM - Debbie Oates Reply 1023726 sent advising of resolution. COMPLETE.</p>					
Meeting	Officer/Director	Section	Subject		
Ordinary Meeting 25 June 2019	Gloria Donlan Luke Taberner	Confidential Items	DEBT RECOVERY REPORT OF OUTSTANDING DEBTS		
RECOMMENDATION (Oldham/Davison)					
<p>THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.</p> <p>10 Jul 2019 - 9:48 AM - Gloria Donlan Letters have been sent to all Ratepayers on the list, who have not made payment or contacted Council to make an arrangement for payment, to advise them that their account will be given to Council's Debt Recovery Agents for action to commence. COMPLETED</p>					
Meeting	Officer/Director	Section	Subject		
Ordinary Meeting 25 June 2019	Robyn Little Bradley Byrnes	Confidential Items	SUPPLY AND DELIVERY OF BULK FUEL		
RECOMMENDATION (Jones/Newsom)					

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 12 July 2019 8:43:10 AM</p>
--	---	---

THAT Council accept and sign contracts with Dib Group, GBS Distributions, Liberty Oil Australia, Ocwen Energy, Oilplus Holdings Australia and Park Pty Ltd for the supply and delivery of bulk fuel.

01 Jul 2019 - 5:01 PM - Robyn Little
CNSWJO advised of resolution. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Jolene Pearson Luke Taberner	For Determination	ADOPTION OF INTEGRATED PLANNING AND REPORTING DOCUMENTATION

MOTION (Jones/Weaver)

THAT Council adopt:

- 1) The Draft Operational Plan 2019/20, including:
 - a) Part 1 – The Activities; and
 - b) Part 2 – Financials (including Fees and Charges) and

as amended due to the submissions considered at the extra-ordinary meeting held Tuesday 11 June 2019.

05 Jul 2019 - 4:55 PM - Jolene Pearson
Adopted documents placed on Council's website, uploaded to the ORL and the OLG notified - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Heidi Thornberry Luke Taberner	Confidential Items	SUPPLY AND DELIVERY OF BULK FUEL

RECOMMENDATION (Jones/Newsom)

THAT Council accept and sign contracts with Dib Group, GBS Distributions, Liberty Oil Australia, Ocwen Energy, Oilplus Holdings Australia and Park Pty Ltd for the supply and delivery of bulk fuel.

08 Jul 2019 - 4:55 PM - Heidi Thornberry
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Veronica Windus Luke Taberner	For Determination	REFURBISHMENT OF THE MAIN PAVILION AND LUNCHEON PAVILION AT THE MOLONG SHOWGROUND

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 12 July 2019 8:43:10 AM

MOTION (Jones/Oldham)

THAT Council approve \$190,000 expenditure from the Capital Works Reserve to carry out the recommended repair works as listed in the report to the Main Pavilion and Luncheon Pavilion buildings at the Molong Showground.

11 Jul 2019 - 11:19 AM - Veronica Windus
COMPLETED
11 Jul 2019 - 11:18 AM - Veronica Windus
Added to the 2019/2020 Budget

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Nelson Saville Luke Taberner	For Determination	REFURBISHMENT OF THE MAIN PAVILION AND LUNCHEON PAVILION AT THE MOLONG SHOWGROUND

MOTION (Jones/Oldham)

THAT Council approve \$190,000 expenditure from the Capital Works Reserve to carry out the recommended repair works as listed in the report to the Main Pavilion and Luncheon Pavilion buildings at the Molong Showground.

05 Jul 2019 - 12:51 PM - Nelson Saville
Completed
05 Jul 2019 - 12:50 PM - Nelson Saville
Noted as item to be taken up as an amendment to the 1920 budget when rollover permits data entry.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Nelson Saville Luke Taberner	For Determination	ADDITIONAL WORKS IN LOCAL ROAD PROGRAM - GRAVEL RESHEETING, RESEALS AND HEAVY PATCHING

MOTION (Davison/Weaver)

THAT council approve the additional projects as listed in the report to be included in the respective roads programs for 2018/2019.

03 Jul 2019 - 8:36 AM - Nelson Saville
COMPLETED
03 Jul 2019 - 8:35 AM - Nelson Saville
Discussed with roads manager to quantify saving for movement. adjustement to be made for 1819.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Veronica Windus	For Determination	ADDITIONAL WORKS IN LOCAL ROAD PROGRAM - GRAVEL RESHEETING, RESEALS AND HEAVY PATCHING

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 12 July 2019 8:43:10 AM</p>
---	---	---

Luke Taberner			
MOTION (Davison/Weaver)			
<p>THAT council approve the additional projects as listed in the report to be included in the respective roads programs for 2018/2019.</p> <p>11 Jul 2019 - 11:19 AM - Veronica Windus COMPLETED</p> <p>11 Jul 2019 - 11:19 AM - Veronica Windus Added to the 2018/2019 Budget</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 June 2019	Robert Cohen Robert Cohen	Confidential Items	SUPPLY AND DELIVERY OF BULK FUEL
RECOMMENDATION (Jones/Newsom)			
<p>THAT Council accept and sign contracts with Dib Group, GBS Distributions, Liberty Oil Australia, Ocwen Energy, Oilplus Holdings Australia and Park Pty Ltd for the supply and delivery of bulk fuel.</p> <p>09 Jul 2019 - 11:53 AM - Deborah Jordan Contracts awarded to six suppliers. COMPLETE</p>			

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	50	32	2	3	13
Medium	0		0	0	0
High	0				0

As at: 12 July 2019

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").



President - Dom Figliomeni
30 Gallipoli Street
Port Kembla NSW 2505
p. (02) 42741939
e. president@lrhc.org.au

Secretary/Treasure
Dennis Hughes
13 Star Street
Grenfell 2810 NSW
Mob 0427436216.
treasurer@lrhc.org.au

A.B.N. 73 306 932
Incorporation No.
9875454

28th June 28, 2019

Deputy Prime Minister
Parliament House
Canberra

Dear Deputy Prime Minister

Re: Lachlan Regional transport Committee

The Lachlan Regional Transport Committee (LRTC) comprises of the following member councils and shires: Cabonne Council, Cowra Council, Dubbo Regional Council, Hilltops Council, Lachlan Shire, Lithgow Council, Temora Shire, Parkes Shire, Weddin Shire, Wollondilly Council, Wollongong City Council and on behalf of LRTC members I would like to congratulate you on your re-election and the re-election of the Morrison Liberal Government for a further term.

Together these Regional Councils and Shires have a population of approximately 421187 residents that contribute to the economic growth and development of NSW by generating approximately \$55.79b in GSP (2017/18) through the creation and operation of 28793 local businesses that provide approximately 148590 local jobs.

The key focus of the LRTC is to further the transport objectives of the constituent regional communities, to drive economic development and to ensure transport services (air, road and rail) are provided efficiently and effectively to allow the competitive movement of freight and people to access services not available in their regional areas.

The LRTC through its member Councils has for a number of years been progressing a number of projects through the State and Federal Governments and would like to engage with the Federal Govt to progress the following projects referred to in the letter forwarded to your office from the Prime Minister's office dated 28 March 2019.

- 1) The Maldon to Dombarton (MD) rail line has had a chequered history with construction of the line commenced in the 1980s but ceased in the late 1980s under the Greiner Government. Since then and after much local community agitation the Federal Government initiated the 2006 Neville report which recommended that a feasibility investigation be undertaken on the line's feasibility.

The Federal Government allocated \$300k for a pre-feasibility study to identify the work undertaken prior to the project ceasing and if the project should proceed to a full feasibility study. The consultants recommended that a full feasibility should be undertaken as the MD rail line had operational and economic benefits not only on freight but also on the heavily congested South Coast line.

Following this recommendation, the Federal Government allocated \$25m to the NSW Government through Roads and Maritime Services (RMS) to get the project "shovel ready". The report was never made public but following an FOI request by the Labor member for Wollongong Paul Scully the report provided to him we understand demonstrated a positive net economic benefit if the MD rail line was constructed. The Illawarra Business Chamber has also completed its own investigation and report on the feasibility of the MD rail line.

Following completion of the RMS report Expressions to Tender were invited by RMS, two submissions were received however RMS rejected these on the basis that they were non-confirming. Both Parties argued this point as we understand at no stage did RMS seek clarification on the submissions or request further information. The proponents we understand

WWW.LRTC.ORG.AU
Serving Country New South Wales

would fund the project privately.

- The LRTC would welcome the opportunity to progress discussions for the completion of the Maldon to Dombarton rail line.

- 2) The Inland Rail is supported by member councils however there is concern that many of the Agricultural issues remain outstanding and if not addressed could have a significant impact on the efficient operations of farmers and agriculture.

While we note that responsibility for the Inland Rail project resides with ARTC and the Federal Government, LRTC would appreciate any approaches that you are able to make to address the proposed alignment between Narromine and Narrabri.

While LRTC strongly supports the need for the Inland Rail, LRTC and many affected farmers have the following concerns;

- local information notes that the proposed alignment is through a flood prone area
- it appears that the previous studies developed over the past ten years were disregarded
- there was limited consultation on the revised alignment
- lack of transparency regarding the proposed route selection
- there is a general lack of information on the benefits of the proposed alignment.

LRTC would welcome your intervention where possible to call for establishment of an appropriately constituted committee with local and relevant stakeholder input to address the concerns raised.

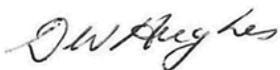
- 3) The Harden railway station is the "Gateway" to the Hilltops Shire which is the amalgam of a number of local shires following the recent Council consolidation. Hilltops Shire Council would like to ensure that the railway station is an asset that can be used by the Community and is kept in a neat and tidy state so that the local community can be proud of this asset. Some work has progressed to ensure the cleanliness of the station and this is much appreciated however the Council would like to increase use of the vacant rail land for tourism purposes and also to provide facilities for the storage and as necessary maintenance of heritage rail wagons on the site as has been discussed with a potential proponent. A proposal to seek support for the transfer of un-used railway land and rail office space has been previously forwarded to the appropriate parties with no progress to date

LRTC would like unused railway assets transferred to the Hilltops Shire Council.

The importance of regional communities cannot be overstated as is evident by the 2017/18 GSP Of \$55.79b however to encourage growth in these communities, encourage relocation of people from heavily congested and populated cities and to provide a diversified economy it is important that the infrastructure and services are in place or at least planned to be in place within an acceptable timeframe.

LRTC will be happy to discuss any of the above items at a mutually convenient time and I can be contacted on 0400055460 or by email at dfigliomeni1@bigpond.com

Yours sincerely



Dennis Hughes
Sec/Treas LRTC

For Dom Figliomeni
Chair LRTC

Member Councils: Lachlan, Young, Parkes Blayney, Oberon, Weddin, Cabonne, Dubbo Regional, Cowra, Lithgow City, Wollondilly Shire, Temora, Lachlan Valley Railway, Hilltops, Wollongong City, Centurion Group

WWW.LRTC.ORG.AU
Serving Country New South Wales

**MINUTES OF THE CABONNE COUNCIL CARAVAN PARK COMMITTEE
MEETING HELD AT CUDAL ON WEDNESDAY 19TH JUNE 2019 COMMENCING
AT 10.00AM**

Present: Clr. Libby Oldham, Clr. Paul Mullins, Lorraine O'Brien (LoB), Ian Guihot (IG), Bob Cohen (BC), Peta Fuller (PF), Michelle Murphy (MM), Dales Jones (DJ) Deborah Jordan

Apologies: Clr Kevin Walker, Lyn Hawkes (LH)

Minutes of the previous meeting: the minutes of the previous meeting were accepted. Moved, Clr Oldham, seconded Lorraine O'Brien, carried.

Business

1. Financial statement

Current financial statement presented to the committee for review. Query raised by LOB high cost of maintenance. MM advised that sewer works, in particular the high cost of clearing multiple "chokes" have accounted for this. Money has been allocated in next year's budget for re-plumbing which should keep costs down.

The statement was accepted, moved, Clr Oldham, seconded Clr Mullins, carried

2. Introduction of Peta Fuller

DJ introduced PF who has been seconded to Council's Community Engagement & Development function and will be their representative on this committee. PF requested any interesting photos be sent to PF for inclusion in social media.

3. Extension of Molong Caravan Park

Clr Mullins asked if the park was to be extended. BC advised that yes but there is still work to be done. EPA signoff has been obtained and there is now a car-park plan which leaves room to extend the caravan park. The EPA have requested that olfactory sensors be installed to measure air.

Action: MM is working on this.

4. Maintenance items Molong

LoB reports the following:

Potholes have been done but more needs to be done as water is pooling. BC suggested that old kerb needs to be reinstated.

Action: MM to investigate kerb to go right round.

Large crack in wall of gents' amenities needs repair, watering the area has not helped and the crack is increasing – MM advises that the cost of repairs would be approx.\$7000. Consideration must be given to the timing and direction of plans for the park. It was thought that the repair should go ahead in the short term.

Action: MM to investigate further.

5. Maintenance items Canowindra

IG reports the following:

Signs required to direct people to the toilets.
Thanks and good feedback regarding completed slab work.

Action: MM to investigate signs.

Clr Mullins requested consideration to Mr Greg Smith for payments to be reimbursed for the extended period of time between submission of request for permanent residency and acceptance by council. The difference in fees is considered to be minimal and would be a gesture of goodwill by council.

Action: BC to investigate.

New Business

1. Fees & Charges

MM raised the matter of annual indexing fees and charges for the caretaker's cottage, powered and unpowered sites.

Action: BC and MM to do blanket revision of pricing structure.

2. Extension of Canowindra caravan park

IG raised the question about extending the caravan into the adjacent block. BC advised that the block in question is Crown Land and as such is subject to negotiation. Council will indicate in the November 2019 negotiations that it has interest in the block for the purpose of extending the caravan park.

3. Dump Points

PF advised that LH has put in an application for a dump point in Canowindra. Also, LH was seeking the opinions of the committee regarding a dump point in Cudal. MM has already investigated this, and the consensus was that it isn't necessary.

4. Amenities at Molong

Clr Oldham enquired whether the toilets are equipped with feminine hygiene disposal provisions and LOB advised that they are.

5. Permanent Residency Applications

BC advised that a Disclosure Statement should be included with all lease documentation, as 70% of the statement appears irrelevant to this process he suggested it be reviewed.

Action: BC to consult with LOB and IG.

There being no further business the meeting closed at 10.49am

The next meeting proposed for 10.00am Wednesday, 11th September 2019 at Cudal office.

.

ENGINEERING EXPENDITURE and PROJECTS FOR 2018/2019

JULY 2019 REPORT

LOCAL ROADS

- Council's Local Roads Gravel Resheeting program has been completed on all roads.
- Dry Creek Road, Lower Lewis Ponds Road completed – 1.3km

Additional works (Savings – gravel resheeting & heavy patching)

- Kerrs Creek Road was sealed (3.2km) - Completed
- Archer Road to be sealed (remaining 1.2km) Completed
- Thompson Street, Canowindra (790m) – Completed
- Long Point Road (550m) – Completed
- Back Mogong Road – gravel resheeting – 3km
- Smith/George Streets, Molong – Completed
- Yuranigh Road sealed 11/7/19 – 3km
- Thompson Street, Cargo – Completed
- McGroder Street, Molong (380m) – Completed

Road Maintenance

Road maintenance (Bitumen Patching) has been undertaken on Canobolas Road, Woods Lane, Cargo Road, Manildra & Canowindra towns, Burrendong Way, Belgravia Road, Clergate Road, Renshaw McGirr Way, Gundong Road, Euchareena Road, Molong Street and State Roads.

Road Maintenance (Grading) has been completed on Quarry Road, Sussex Road, Battys Road, Cranbury Road, Greenings Lane, Caves Creek Road, Old Canobolas Road, Long Point Road, Baldry Road, Crockets Road, Shades Creek Road, Boomey Lane, Belgravia Road, Old Yullundry Road and Gullengambie Road.

Local Road Heavy Patching

Rural & Urban heavy patching program has been completed.

Local Road Resealing

Rural & Urban resealing program has been completed.

DROUGHT RELIEF HEAVY VEHICLE ACCESS PROGRAM

Council received \$300,000 funding under drought relief for three projects.

Local Road - Gumble Road and Regional Roads Cargo Road and Burrendong Way. These projects were to improve shoulder width to safely accommodate heavy vehicles, pavement rehabilitation and tree trimming to facilitate the passage for high/heavy vehicles. These projects have all been completed.

REGIONAL ROADS

Fixing Country Roads Project - Banjo Paterson Way

The Fixing Country Roads funded project on Banjo Paterson Way is in four stages, between Molong and Yeoval. Council has commenced Stage 2 Burgoon Lane towards Cumnock – (5.5km section) – Completed. . Culvert works are still ongoing in Stage 2. Council Contractors have completed approximately 250 metres on Stage 1 – Nyora Lane, including a hotmix entrance to the new industrial estate. The drainage culvert works at Stage 2 commenced early April.

RMS REPAIR Project

Council were successful in receiving 50/50 funding for two REPAIR projects on MR237 Cargo Road. The first project on Cargo Road, south of Edinboro Lane is now completed. 880 metres was sealed 25 January. The second project on Cargo Road is in Spring Creek/Coffee Hill area, 18.2 – 20.5km section of Cargo Road. This project commenced 10/6/2019.

SAVING LIVES ON COUNTRY ROADS

RMS have funded three projects under Saving Lives on Country Roads.

The first project to commence is at Burrendong Way north of Archer Road. Completed 15/3/2019.

Cargo Road shoulder widening (Old Canobolas Road to Boree Lane), installation of safety barrier and delineation signage - Completed 7/6/2019.

The final project is at Four Mile Creek Road, the preliminary works will be undertaken in 2018/2019 for shoulder widening, installation safety fencing, delineation and curve advisory signage. The construction works will commence in 2019/2020.

DRAINAGE WORKS

Blatchford Street, Canowindra

Drainage works are complete at Blatchford Street & a new AC (hotmix) pavement has been completed between Gaskill & Hack Lane, Canowindra.

SHARED PATHWAYS

Shared Mobility Access Pathways

Council was successful in funding for Shared Mobility Access Pathways, under Round 1 of the Stronger Country Communities Fund. The shared pathway and pram ramps at Mullion Creek have been completed from Bevan Road to Long Point Road. Works have been completed on the shared pathway in Manildra – from the showground to Park Street and Cudal shared pathway at Toogong Street.

Active Transport Connecting Centres Funding (RMS)

Council's contractors have completed new pathway in Blatchford Street and will complete Gaskill Street late May. The contractor has completed the new pathway at Eugowra – Pye and Oberon Streets.

Stronger Country Communities Fund – Round 2

As part of the 'Small Villages' project Council has commenced footpath works at Eugowra, Cargo and Yeoval.

Eugowra - Northern side of Cooper Street from Bowler Street to North Street - Completed

Cargo - Northern side of Belmore Street into Molong Street – Completed

Yeoval - Bathurst Street from Lord Street to Ganoo Street (southern side with Bowling Club), King Street from Lucknow Street to Forbes Street – Completed.

Also funded under this program are shared mobility access pathways at Canowindra. Paths are to be installed on Brown's Avenue from Rodd Street to the High School and Rodd Street from Brown's Avenue to Ferguson Street - Works have all been completed.

Molong Multi-Purpose Centre

Council's contractor has completed the footpath near the bunkers. The additional drainage has been completed at the top of the embankment to divert surface water away from the field.

CENTRAL TABLELANDS WATER SECURITY FOR THE REGIONS – ORANGE TO MOLONG PIPELINE PROJECT STAGE 1

- The design of Molong to Cumnock and Yeoval pipeline is complete.
- The construction of Orange (Ammerdown) to Molong Creek Dam Pipeline is complete.
- The construction of Molong to Cumnock and Yeoval Pipeline is practically complete.
- Council awarded tender for the improvement of the Cabonne reticulation system to TCM Civil Pty Ltd.

NOXIOUS WEEDS DEPARTMENT

- Completed works to Molong and Canowindra ovals for various weeds.
- Completed work at Molong Weir as per Crown Lands funding.
- Continued works on spraying African Love Grass, Coolatai Grass, and various other grasses throughout the Shire.
- Works for the coming months will include spraying of African Love Grass Coolatai grass, Chilean Needle grass and Serrated Tussock.
- New reporting computer program will be in place at the end of July, early August.

PROJECTS UPDATE

The status of the main projects are as follows:

- Thistle Street Sewer Pump Station, Molong - **Completed**
- Construction of Water Reticulation System – **TCM Civil Pty Ltd. has been selected as the preferred Contractor.**
- Molong Truck Wash, Molong – **Tendering stage**
- Refurbishment of Bank Street Public Toilets, Molong – **Refurbishment is in progress.**
- Water Filling Stations, Manildra, Eugowra and Canowindra – **Concrete pads for the water filling station almost completed. CTW will install the water filling station Units.**
- Molong Recreational Ground Power Upgrade – **Works are in progress.**
- Refurbishment of Cumnock Pre-School, Cumnock – **Works almost completed.**
- Refurbishment of Tennis Clubhouse, Manildra – **Work is in progress.**
- Cargo Community Hall Upgrade, Cargo – **Completed**
- Installation of Electronic Scoreboard at the MMPSF, Molong – **Completed.**

- Fencing at Age of Fishes Museum, Canowindra – **Awaiting quotations**

WATER AND SEWER

- Fluoride equipment modifications have been approved by DOI. Install of ultrasonic level sensor complete. Further staff training occurring on 30 July.
- Kite St water main extension underway. Mains has been tapped. Some final work to be completed
- Betts St Molong pump station fence is in process of being installed.
- East St Canowindra Pump station electrical board work underway.
- Canowindra Maturation ponds and oxidation ponds work on fencing of ponds has commenced.
- New private water and sewer connections completed in Canowindra and Eugowra
- Sewer main breaks and chokes completed as required.
- E-one units repaired and replaced as required.
- Implementation of Molong water restrictions level 4
- Implementation of Cumnock water restrictions level 2
- Implementation of Yeoval water restrictions level 3

URBAN SERVICES

- 10 additional staff supplied through Drought communities funding have completed work.
- Work on Cumnock Rec ground (Sprinkler system) upgrades underway – progressing well. System is operational awaiting final work prior to levelling and top dressing.
- Cudal recreation ground sprinkler system installed and operational.

- Work commenced on Molong Multipurpose facility drainage and BBQ areas
- Replacement water bore line in Manildra complete and supplying water to Montana Park.
- Drinking water bubbler installed t Montana Park, Manildra.
- Canowindra caravan park beautification complete.
- Tree planting program recommenced
- Pool WHS improvements being gradually rolled out.
- Tree pruning works completed as required.
- Leaf removal works completed as required.
- Hall maintenance works completed as required.

Cabonne Shire Council Heritage Advisory Service

David Scobie Architects

Level One, 177A Sailors Bay Road,
 Northbridge,
 NSW 2063
 Tel: (02) 9967 2426
 Mobile: 0412 415010
 Email scobiearchitect@optusnet.com.au
www.davidscobiearchitects.com.au

Heritage

Cabonne Shire Council
 Via email
 Attn: Ms. Heather Nicholls
 Chris Eldred, Jann Ferguson and Accounts

REPORT: July 2019**Visit: 1/7/2019****1.0 Information provided to the Heritage Advisor**

1.1 Heritage Advisor appointments–

- 1.1.1 Yeoval Church – external colour scheme
- 1.1.2 CWA Premises (former) – fencing proposal: DA 2019/159
- 1.1.3 Service station at Canowindra – DA 2019/169

The next visits:

- August 5th
- September 2nd

2.0 Follow Up required

- ❖ Gumble Hall
- ❖ Canowindra Railway Precinct – Stage 1 Grant 2019: Master Plan completed for JHG
- ❖ Villages of the Heart: Reporting strategy for Cabonne Council
- ❖ Eugowra Fat Lamb Hotel – reconstruction
- ❖ Quinn's Stables – part demolition
- ❖ Cabonne Museums - Master Plan and Programme and Grant application support
- ❖ 46 Bank Street, Molong – DA for paint scheme for listed item in the Bank Street CA

The following notes apply to site visits and requests for advice - The intention is that the notes are passed to the Property Owner/Enquirer/DA Applicant:

Heritage Report: July 2019
 David Scobie Architects Pty Limited
 ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service



The front elevation noting the bay window and use of the Red and Cream. The joinery is to be restored. Elements of damaged fibro need to be replaced in compliance with WorkCover practice and the associated new cover battens.



Typical side elevation noting the existing cladding arrangement, windows and colour scheme – a White/Cream and Red

Heritage Report: July 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service



The side elevation next to the entry drive. The brown roof is not appropriate and Shale Grey will match the roof to the rear. Note that some glass panes have been damaged and replaced. The following are useful contacts for replacement glass which is appropriate in the traditional windows:

- Pilkington Minster by Viridian
- Glass Australia: Aqualite/Cathedral, Artic, Cathedral



Heritage Report: July 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

Side elevation of the entry porch



Interior scheme



The former external sign. Retention and relocation to the grounds is acceptable subject to the location behind the building line so as not prove confusing for visitors.

Cabonne Shire Council Heritage Advisory Service



Original light fitting, worthy of retention

The preferred External colour scheme

A Guide: Colour schemes during the Twenties

Exterior colour schemes usually consisted of no more than two colours for the main elements excluding the roof. Typical Church examples were off white/cream walls and a feature colour, usually Red on the trim.

Window sashes were either the off white/cream with the trim the dark feature colour or the reverse with the Sashes in dark colour and the surrounds in the darker feature colour so as not to draw attention to the framing of the panes.

The colour scheme should relate to the age and style of the building. This is despite the two buildings being next to each other. The Bright white on the rear former Hall now residence will not look appropriate if used on the Church given the different age and cladding types. The Church needs to be a softer deeper white colour.

Doors were solid and always the darker feature colour. Both the red and Blue are noted on the existing joinery.

Downpipes were always the wall colour so they did not stand out.
Feature elements and details were in the darker colour and crosses always in the lighter colour.

Soffits in fibro or sheet lining were in a lighter colour often with a hint of green

Cabonne Shire Council Heritage Advisory Service

Building element	Colour option 1: Mostly white	Colour option 2	Colour option 3
Roof	Shale Grey	Shale Grey	Windspray
Metal Barge rolls	Woodland Grey	Woodland Grey	Windspray
Gutters	Woodland Grey	Red oxide	Manor red
Fascias/barge boards	Terra Cotta	Red oxide	Manor red
Walls	China White	Hog Bristle	Regency white
Window surrounds	China White	Hog Bristle	Regency white
Window sills	Terra Cotta	Red oxide	Manor red
Window sashes	Terra Cotta	Red oxide	Manor red
Doors	Terra Cotta	Red oxide	Manor red
Eave soffits	China White	Summershade	Summershade



Example: minimal Red and windows all dark.



Example with dark window and door surrounds

Heritage Report: July 2019
 David Scobie Architects Pty Limited
 ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

David Scobie
Heritage Advisor

Heritage Report: July 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

2. CWA Premises (Former), Molong

Proposal: Proposed timber hinged front fencing

The site has been identified on the Cabonne SHI
The site is listed on the LEP within schedule 5 as a heritage item

Molong	CWA Rooms (former)	Hill Street	Lot 272, DP 750170	Local	1196
--------	-----------------------	-------------	-----------------------	-------	------

Significance:

Bungalow style, horizontal weatherboard with unusual bellcast base and fibro cladding on the walls above the waist/window sill level, corrugated iron hip roof with chimney and asymmetrical gable over the front entry with aluminium awning on the former verandah to street. Exposed eaves, brick piers and chimney. Double hung windows - each upper sash with 6 panes. Front enclosed verandah, water tank to rear. Simple iron rod with wire infill fence.

The existing



Site view, courtesy Google maps

The site is flood prone.

The site is visually prominent and well located for traffic from Wellington via The Highway as well as for the public attending events at the adjoining sports ground. The sports ground has recently been fenced although the ground has no identified heritage significance.

There is a general proposal for fencing to the site including the former CWA building. The building has previously been identified as a place with heritage significance.

The recommendation for fencing to the site in view of the flooding issue and the character of the existing building is as follows:

- A traditional white post and two rail fence with traditional steel and wrought iron gate would be the preferred solution
- The post and rails are as follows:
 - Posts ex 50mm square at 2400mm centres and 1500mm AGL with round tops to two faces only

Heritage Report: July 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

- Mid rails at 400mm AGL and 750mm AGL at 75x50mm
- Top rail on the diagonal at 90x90mm fixed into the sides also of the posts at 150mm below the post top



Address **Warrenge**
Rothbury Road
COWRA NSW
Australia 2794

Phone 0418208021

The following suggestions are offered to improve the presentation of the building and the business:

- It is also recommended that the building be painted as the pale blue current colours make the building blend into the landscape.
- The exterior of the building could be much lighter and more reflective: Dulux Lime White with Torres Blue gutters and fascias

Heritage Report: July 2019
 David Scobie Architects Pty Limited
 ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

- The triangular pediment in the gable of the front elevation of the building was intended to have a bold sign – originally the CWA logo but it could be a simple bold Pie sign

David Scobie
Heritage Advisor to Cabonne Shire Council

3. Proposed service station, Gaskill Street, Canowindra

DA 2019/169

Location: 19-23 Gaskill Street, Canowindra

Significance

Gaskill Street and the character of the town centre in Canowindra is rare within regional NSW with the following distinctive features:

- The streetscape has an unusual from known locally as 'bendy street' in view of the rare change in direction for a village commercial area;
- The Gaskill Street Conservation Area retains a large number of early & intact buildings
- It has few structures and modern buildings to detract from the overall character
- The streetscape and public space are low key and have generally not been engineered to contemporary standards and character

A localised site analysis:



Photo 1

View of the subject site from the north ie from the town side. Roof profile important as the open site offers views beyond and generally green background.

Cabonne Shire Council Heritage Advisory Service



Photo 2

The range of buildings opposite the site: one contemporary house, two traditional houses and one former commercial building to the north.



Photo 3 The adjoining property to the NW boundary. Brick and iron traditional dwelling set low on the site. No existing boundary planting to the adjoining boundary. Screen hedge planting along the front boundary.

Cabonne Shire Council Heritage Advisory Service



Photo 4 View from the town centre.
The distinctive elements are the store building, the canted glazed shopfront, one single skillion roof and the shaped front on the roof.



Photo 5 The front elevation
Distinctive building form remains despite the removal of the signs and graphics.



Photo 6 View on the main approach from Cowra towards the main business area. From this vantage point, the townscape provides the backdrop

The character of the building:

- a simple outline with a canopy integrated into the design and capping the building form;
- The facility faces the street consistent with the traditional orientation in commercial areas and
- There is extended glazing to the front and sides of the building

Heritage Report: July 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

The character of the setting and landscape:

- The planting in the vicinity is generally deciduous as it relates to gardens and consists of lower scale hedges and taller scale trees
- The distant planting is mixed and consists of deciduous and native and is at the scale of trees. These are both towards the rear of Gaskill Street buildings and the SW portion of the subject site.

The Proposal

A written site analysis has been provided utilising the DCP and the checklist from Design in Context.

Retention and refurbishment of the existing building was not considered as a possibility. The statements indicate that the structure is damaged and has a level of significance which does not warrant retention and reuse.

A landscape plan has been prepared in response to the early advice. The plan responds to the advice in a satisfactory manner.

The drawn proposal

Plans and elevations

Sign details

Waste details

Vehicle movements

Landscape plan

Demolition plan for the 'rebuild' notes that all existing structures are to be demolished – building, shed and remnant slabs

Statement of heritage impact

Ian Rufus has provided a statement of heritage impact with the submission.

- The comment on the existing advises that a visually recessive colour scheme is preferable to a light colour scheme.
 - The test in the new scheme is to assess whether it is in fact visually recessive.

The statement responds to the previous recommendations which were as follows and the responses are indicated:

Recommended modifications:

- In the further development of the current proposal, the NE elevation of the C store should be fully glazed to reflect the traditional 'active' commercial presentations to the street;
 - A false shopfront is provided
- The front setback of the C store to be modified to a line no further forward than the adjoining building with a site plan illustrating the setbacks of the subject and two adjoining sites/buildings for analysis and comparison
 - The report indicates that the setback is similar to the existing setbacks of the other two adjoining buildings.
 - The point to make here is that the visual impact of the new building is substantial because the proposal is totally contemporary and makes no clear interpretive references to the traditional character of the streetscape. For example in Lucknow, the building is proposed with a pitched roof similar to the traditional roofs in the Conservation Area.
 - If it is not possible to increase the setback to reduce the visual prominence in the streetscape then some other form of mitigation should be provided.

Cabonne Shire Council Heritage Advisory Service

- The coloured graphic panels on the elevation of the store should be replaced with ACP cladding in silver grey to reduce the visual prominence and utilise a traditional steel/galvanised iron type colour
 - The changes to the proposal which have been offered include red paint on the blockwork walls to interpret the brick colour in the heritage buildings and the earth tones in the logo and corporate colours.
 - The elevation drawings illustrate that these changes are minor in the scale and context of the scheme. The concept of painting the walls with red paint will simply detract for the heritage buildings in the setting as it is a token where as the colours in the Conservation Area are related to the inherent quality of the materials. Red paint is not an acceptable form of mitigation.
 - Similarly the use of a false shopfront is a token which demeans and detracts from the integrity of the Conservation area. A false shopfront is not an acceptable form of mitigation.
- Colorbond gates and fencing in Windspray are generally acceptable
- Raw concrete blockwork is acceptable subject to all horizontal joints being ironed/ruled, all vertical joints being flushed and mortar colour matched to the block colour
 - The technique needs to be fully stated on all the walls on all the elevations
- The ID pylon to be reduced in height through limiting the elements to the corporate brand, four price points and the fast-ezy graphic. Internal illumination to be limited to the corporate ID top brand and generally as per the BP example provided
 - The Pylon sign has been improved by having the legs removed
 - The extent of graphics on the pylon remain excessive given the proximity to the Conservation area. The previous advice remains. The current proposal is not accepted in view of the visual impact on the Conservation Area.
- A lighting plan, in particular the narrow cone lighting units in the canopy soffit, will need to illustrate light spill so as not to disturb the residential properties in the vicinity
 - The lighting plan is appreciated. Unfortunately the technical nature of the report does not illustrate whether the above objectives will be satisfied. Further drawings are required to illustrate that the lights will not produce glare, will be concealed and that the illumination will be directed down to the surfaces.
- The background/base colour to the parapets and elevations to be silver grey or shale grey to reduce the visual impact of the large structure in the setting and utilise a local traditional colour interpreting the galvanised iron.
 - The use of black in the streetscape of the Heritage Conservation area is a substantial visual contrast. Black is not a colour evident on this scale in the Conservation Area. The visual impact is due to the contrast between the material and the background. In this case the general background is the sky given the height of the canopies and parapets.
 - The use of Black is not acceptable. The previous advice and recommendations stands.

Summary

The proposal for a replacement Westside fuel station on the site is generally accepted in planning terms given the pre-existing use on the site and the size of the proposed footprint.

The question of whether the impact of the proposal on the visual character and the historic significance of the Gaskill Street Conservation Area remains to be determined.

Cabonne Shire Council Heritage Advisory Service

The Applicant has made very minor changes to the proposal in response to the indications and advice provided.

The applicant maintains that no further changes can be made to the proposal as the Fuel Station needs to be consistent with other Fuel stations erected elsewhere in Australia. The Applicant has obtained the advice of a Heritage Consultant who maintains that the impact of the proposal on the heritage significance of Canowindra will be acceptable.

The need for franchise owners to respect the corporate branding and character of their fuel station installations is appreciated. Other fuel station sites in Canowindra are located external to the Conservation Area and their visual impact is therefore not in question. The character of the current proposal will detract from the historic character and visual significance of the Gaskill Street Conservation Area despite the minor changes and the support provided by the heritage consultant.

The following details with the proposal require refinement, given the impacts which the proposal will have on the Conservation area: The pylon sign, the colours on the building, the colours and materials on the canopies/fascias, the lighting in the pylon and facades, the false shopfront and the colours on the parapet to the store building.

Should Council consider that the proposal is worthy of support and consent, it is recommended that the consent be conditional upon modifications to the external character in order that the impact on the Conservation area is acceptable.

David Scobie
Heritage Advisor to Cabonne Shire Council

Cabonne Shire Council Heritage Advisory Service

4. Canowindra: Railway Precinct – Implementation of the Masterplan: Heritage Near Me Grant to JHR - CRN

Significance:

The place is listed on the Cabonne LEP as Item I12

Canowindra Railway Station, goods shed, Gaskill Street Lot 3, DP 1124922
signals, tanks and yard



Figure 1 Site layout of the southern portion of the precinct, courtesy Big Little Histories.

Heritage Report: July 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

John Holland Rail – CRN were awarded a substantial Activation Grant by Heritage Near Me, NSW Department of Environment and Heritage, to progress the Masterplan for the Railway Precinct. The Grant application was supported by Cabonne Council and the Heritage Advisory service.

JHR will be proceeding with plans to expend the grant through the Consultant NGH Environmental who developed the Masterplan supported by the Canowindra Community.

It is anticipated that part of the funds will be applied to physical works on the site to enhance and support the potential for future projects such as Big Little Histories and other stakeholders in the community.

The grant included provision for community stakeholder consultations.

The following site photos indicate some of the essential work required to the buildings, the access and the infrastructure – power.

This work will make each future project and activity on the site that much easier.

The Meeting and workshop held on the Council HACC premises in Gaskill Street on Monday 4th February produced excellent contributions from the attendees:

Part 1 involved commentary on the Plans while Part 2 responded to Interpretation.

John Holland and the Consultants ngh will respond in detail.

The Plan

- The traffic management for the Silos is key issue to resolve
- Gaskill Street is the key public frontage
- The main gateways and assets are the Age of Fishes and Museum
- The rail assets are the Grain shed, Railway Station, water tower, Turntable, remnant rail lines and Goods shed
- The two industrial/commercial assets are the silos and grain sheds

Interpretation

- The railway generated enormous trading opportunities for the local rural enterprises
- Rail provided essential goods and services in and out
- The silos mark a major bulk grain transfer facility
- The site has provided public venues for the Circus, for memorial parks and gardens

Cabonne Shire Council Heritage Advisory Service

5. SUMMARY: Annual Heritage Strategy checklist – 2018/2019

1	Heritage Committee	Advice to Council	1	1
		Consultant Directory		
		Services & trades Directory		
2	Heritage Study	Aboriginal Study		
		Statements of significance		
3	Heritage Advice	Site visits	2	2
		Heritage advice	3	3
		Urban design advice		
		Pre-DA advice		
		Advice on DA's	2	2
4	Pro-active Management	Heritage DCP		
		Urban design DCP		
		DA fee relief		
		Flexible Planning & building		
5	Local Heritage Fund	Funded projects		
		Project value		
		Heritage fund value		
		Owner contribution		
		Tourism projects		
6	Main Street	Committee		
		Study		
		Implementation		
		Expanded main street		
7	Education & promotion	Brochures, web, plaques, panels		
		Events		
		Tourism strategy		
		Trails		
		Training		
8	Council assets	Asset management plans		
		CMP and CMS		
		Works budgets		
9	Sustainability	Adaptive re-use	1	1
		Restoration	1	1
		Reinstatement	1	1
		Landscape	1	1
		Water		

David Scobie AIA

Heritage Report: July 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Bus Tour 30th July – Tuesday

Time	Place
8.45am	Meet in Council Car Park
9:00am	Depart Molong – meeting in Council Car Park
9:30am	Davys Plains Rd/Gavins Lane intersection
9:50am	Arrive at Cargo
9.50 am to 10.20am	Cargo Hall Morning Tea – 30mins
10.40am to 11.10am	Westlime – Canomodine lane – 30mins
11.30pm -12.10pm	Alight at the Canowindra Library, HACC Building then a quick visit to the Canowindra Gallery- 40mins Walk down to the Age of Fishes Museum past the Memorial Park – mulching, sprinklers and planting is completed.
12.20pm to 1.20pm	Canowindra Age of Fishes Museum drop in session and lunch 1hour
2:00pm to 3:00pm	Drive by Eugowra Memorial Park fencing, new granite on pathways, lighting and power at the memorial, painting of picnic shelter, painting of wood on the toilet block. 2.00pm Arrive at Eugowra Public School and Catholic School 1hour
3:00pm to 3:30pm	Eugowra of Murals Inspection
3.30pm to 4:30 pm	Eugowra to Molong

