



20 November 2019

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 26 November, 2019** commencing at **2:00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read 'BJ Byrnes', written in a cursive style.

BJ Byrnes
GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

ATTENDEES – NOVEMBER 2019 COUNCIL MEETING

2:00pm

Youth of the Month

October – Hudson Izzard – Canowindra High School

November – Lachlan Thompson – Manildra Public School

Outstanding Service Awards

Kristine Farrell

Graham Whiting

John O'Malley – Intentus

Mr Philip Donato MP



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to

the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 3 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

(b) matters in relation to the personal hardship of a resident or ratepayer

ITEM 4 SALE OF LAND FOR OVERDUE RATES

(b) matters in relation to the personal hardship of a resident or ratepayer

ITEM 5 PROVISION FOR TRAFFIC CONTROL SERVICES CONTRACT

(d) (ii) commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the council

ITEM 6 HEAVY PATCHING IN THE CABONNE LGA

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

ITEM 7 GRAVEL RESHEETING IN THE CABONNE LGA

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

ITEM 8 SUPPLY OF TREES AND LIMBS REMOVAL SERVICES AT VARIOUS LOCATIONS IN CABONNE COUNCIL LGA

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1021334

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATIONS OF INTEREST - 2019 - 1021338

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1021349

RECOMMENDATION

THAT any Political Donations be noted.

GENERAL MANAGER REPORT

A call for declarations of any Political Donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 1021350

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 5 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1021351

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 6 - GROUPING OF REPORT ADOPTION

REPORT IN BRIEF

Reason For Report	Enabling procedural reports to be adopted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1021353

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider
2. Items 7 and 8 be moved and seconded.

GENERAL MANAGER REPORT

Items 7 and 8 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

ITEM 7 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of the Minutes
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil

File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2019 - 1021354
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RECOMMENDATION

THAT the minutes of the Ordinary meeting held 22 October 2019 be adopted.

GENERAL MANAGER REPORT

The following minutes are attached for endorsement:

1. Minutes of the Ordinary Council meeting held on 22 October 2019.

ITEM 8 - ALTERATION OF LICENCE FOR USE OR OCCUPATION OF CROWN LANDS FOR THE CONSTRUCTION OF MOLONG TO CUMNOCK AND YEOVAL PIPELINE

REPORT IN BRIEF

Reason For Report	For Council consent to the alterations to the Council Crown land licence associated with water pipeline crossing across Hanover Creek under the Molong to Cumnock and Yeoval pipeline project.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.1.1.d - Commission the Molong to Cumnock to Yeoval pipeline
Annexures	1. Updated copy of Licence offer 585541 ↓ 2. Updated Letter of Alteration Offer - 585541 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\WATER SUPPLY\DESIGN AND CONSTRUCTION\CUMNOCK TO YEOVAL PIPELINE PROJECT - 1079559

RECOMMENDATION

THAT Council:

1. Authorise the signing and affixing of the Council Seal to the Alteration of Licence document varied pursuant to Section 7.3 of the Crown Land Management Act 2016 by NSW Department of Planning, Industry & Environment – Crown Lands for the use or occupation of Crown lands as required for the construction of Molong to Cumnock and Yeoval pipeline.
2. Authorise the payment of \$496.00 excluding GST for the rent to the Department of Planning, Industry & Environment – Crown Lands as per the Alteration of Licence document.

TECHNICAL SERVICES MANAGER'S REPORT

An alteration of the conditions or purpose of Council existing Crown land licence associated with the construction of pipeline across Hanover Creek at Yeoval under the Molong to Cumnock and Yeoval pipeline project has been required as a result of part of Lot 7300 DP 1144896 is now Council managed road - Banjo Paterson Way.

In line with the above change, the Department of Planning, Industry & Environment – Crown Lands has offered alteration to the existing licence to authorise the use or occupation of Crown Land being bed and bank of Hanover Creek (Reserve 56146 from Sale or Lease Generally notified 11 May 1923 and Reserve 1011268 for Future Public Requirements notified 3 February 2006) located north-west of Lot 12 DP 1211127 as shown by red edge in Schedule 3 Diagram of Alteration of Licence document. The Alteration of Licence document and Letter of Alteration Offer are included in Annexures 1 and 2.

In accordance with the Alteration of Licence issued by the Department of Planning, Industry & Environment – Crown Lands, Council is required to sign and affix the Common Seal of the Council on the Alteration of Licence document to evidence Council consent to the alterations to Council licence. The cost of the Alteration of Licence will be borne from the project budget

ITEM 9 - 2020 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (NSW) ANNUAL CONFERENCE

REPORT IN BRIEF

Reason For Report	Authorising councillor attendance at the ALGWA NSW Annual Conference in Shellbarbour 26-28 March 2020.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.e Provide adequate training & professional development opportunities for Councillors.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\LOCAL GOVERNMENT WOMENS ASSOCIATION - 1067888

RECOMMENDATION

THAT interested councillors be authorised to attend the 2020 ALGWA (NSW) Conference.

GENERAL MANAGER'S REPORT

The 2020 ALGWA (NSW) Conference will be hosted by Shellharbour City Council from 26-28 March 2020.

The Australian Local Government Women's Association NSW Branch (ALGWA) supports and promotes women in local government through advocacy, advice and action. The Annual Conference is an opportunity to come together and engage in learning and networking that will assist in personal and professional development.

Any councillor interested in attending should nominate to be authorised to attend.

ITEM 10 - SALE OF SOUTHERN PHONE SHARES TO AGL

REPORT IN BRIEF

Reason For Report	To gain delegation for the General Manager to authorise the sale of Council's share in Southern Phone Ltd to AGL Ltd.
Policy Implications	Nil
Budget Implications	\$785,741
IPR Linkage	4.5.4.b - Maximise secure income through investments
Annexures	1. Southern Phone Proxy Voting Form ↓ 2. Share Sale Agreement ↓ 3. Limited Power of Attorney ↓ 4. Share Transfer Form ↓ 5. Lost Share Certificate ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\INVESTMENTS\SOUTHERN PHONE COMPANY - 1079287

RECOMMENDATION

THAT Council:

1. Agree to the sale of Southern Phone shares to AGL Energy in line with the attached share sale agreement.
2. Delegate to the General Manager to execute any relevant documentation necessary.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

AGL have offered to buy Cabonne Council's stake in the Southern Phone Company for \$785,741. This values the entire company at \$27,000,000. The

management of the company believe that this is a generous offer and recommend that all shareholders accept this offer.

Southern Phone formed in 2002 as part of the Federal Government's 'Networking The Nation' Scheme. The company was established with the goal of delivering affordable and reliable telecommunications to regional Australians. Southern phone is owned by 35 local Councils with an initial investment of \$2 each. Each shareholder holds the rights attaching to one ordinary share and one preference share (only local Councils can own shares).

Key achievements of Southern phone are:

- \$16.8million has been returned to shareholders in dividends and community grants.
- 140 staff across Southern Phones Moruya and Bendigo offices. AGL have contractually committed to retain employees and ongoing operations in Moruya for at least 3 years.
- Southern phone currently has 100,000 customers and 180,000 services.

Management is of the opinion that significant capital expenditure will be required for Southern Phone to remain competitive. AGL has access to this capital.

AGL is an ideal acquirer of Southern Phone for the following reasons:

- AGL will maintain Southern Phone's presence in the regional market.
- The \$785,714 cash proceeds from the sale payable to each Council shareholder could be directed to important local initiatives.
- AGL intends to maintain existing regional business operations and given its scale there may be opportunities for new career paths.
- As a new entrant into the telecommunications market, AGL will leverage Southern Phone's capabilities in bringing new offers to market.

The money paid to Council for this sale has been identified as a source of funding for the Southern Lights Project, which is likely to commence in the final quarter of the 2019/20 financial year. These funds will be allocated in the December 2019 Quarterly Budget Review.

To accept the AGL Offer, Council will be required to:

1. Vote in favour of a special resolution to update the Company's constitution, including to permit non-council shareholders of the company.
2. Resolve at Council to sell Council's Southern Phone shares to AGL by signing a power of attorney and a share sale agreement and retuning it to Southern Phone by 5:00pm on 29 November 2019.

ITEM 11 - QUARTERLY BUDGET REVIEW

REPORT IN BRIEF

Reason For Report	To advise Council of the present position of the 2019/2020 Budget and to submit changes to the budget for approval and inclusion.
Policy Implications	Nil
Budget Implications	\$33,580 credit
IPR Linkage	4.5.5.h - Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements
Annexures	1. September 2019 Quarterly Budget Review ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\QUARTERLY FINANCIAL STATEMENTS - QBR - 1079240

RECOMMENDATION

THAT Council note the variances in the report and authorise those changes to be included in the 2019/2020 Council Budget.

SENIOR ACCOUNTING OFFICER'S REPORT

The purpose of the Quarterly Budget Review is to adjust the budget in response to changes in the financial landscape and decisions made since the setting of the original budget. The report is presented to provide fair and reasonable information to Councillors, regarding the current state of the 2019/2020 budget, considering all known factors up to 30 September 2019.

Cash Budget

The September Quarterly review has resulted in an overall favorable cash surplus of \$2,577,973 (page 4). This is due to changes to the budget via approved Council reports, resulting in a favorable credit balance of \$2,581,872 and recommended changes for the September quarter being \$33,580. Additional capital projects being added to the budget have resulted in higher overhead allocations which are used to offset administration costs. The changes are detailed in the report for Council's consideration.

Operating Statement

There has been a significant increase in Council's projected Operating result from \$6.8million to \$16.4million surplus. The favourable increase is due to capital grants and contributions being added to the 2019/20 budget to fund projects from 18/19 that are still to be finalised in the current financial year.

Major grant funded projects include the \$1.6million for Puzzle Flat levee, \$2.7million for the Molong to Yeoval pipeline project, \$535,000 grant funds for the Molong truck wash and \$800k of RMS grant funds for roadworks.

Capital Expenditure

Capital expenditure has increased from the original budget of \$23million to \$39million. \$16million of this increase is from 18/19 capital projects carried forward as mentioned above. As the year progresses management will continue review the works program and adjust the capital works budget to an achievable level.

Council intends to draw down on cash reserves of \$15 million to fund the budget. Reserve movements include \$4.5m from the Capital works reserve, \$595,000 from Village enhancement reserve, \$5million from the Roadworks reserve and \$3million of unspent grants now expended. Council's projected reserves will be \$30million at the end of June 2020, if the entire capital works program is completed.

Notification was received from the Office of Local Government, that the Financial Assistance grant allocation for the 2019/20 year is increasing by 5%. This has resulted in an additional \$358,000 of income received for the 2019/2020 financial year.

Council sought approval for the extension to the Drought Communities Program which enabled Cabonne Council to take up \$431,630 in funding for the completion of any unfinished projects under this arrangement with a new deadline of November 2019. These projects are detailed on page 6 of the attached report.

Council had allowed for an anticipated \$1million of Roads to Recovery projects in the Original Budget. We have since obtained confirmation that the total for these projects will be \$1,295,150. These roadworks include the widening of Casuarina Drive, Eugowra (\$375,000), widening of Fish Fossil Drive, Canowindra (\$638,400) and gravel re-sheeting of Lemmon's Rd, Borenore (\$281,750).

Council enters into contracts with the RMS to complete State Road projects and works. These contracts have been slowly decreasing over the past few years. \$4.9million was allocated in the original budget, however, this has been reviewed to \$3.7million, being more realistic at this point in the year and based on historical contracts.

The September review includes an increase to the budget to cover defibrillator purchases (\$18,000), additional electrical works required for Canowindra showground (\$27,000) and Waluwin Health One Air-conditioner (\$10,000).

During the quarter, \$235,000 of operational budget savings were identified and \$700,000 of capital budget savings. These items assisted with covering additional expenditure or alternatively were returned to reserve.

The attached Quarterly Budget Review details the impact of the September budget changes to the Operating Result, Cash Budget and Restrictions. The review details major changes for Council's consideration.

ITEM 12 - CABONNE SCHOOLS PRESENTATION DAY

REPORT IN BRIEF

Reason For Report	Council has been invited to donate a prize to each school presentation day in Cabonne
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COMMUNITY RELATIONS\SPONSORSHIP - DONATIONS\SPONSORSHIP - DONATIONS - 2018 - 1047257

RECOMMENDATION

THAT Council:

1. Sponsor a \$50 prize to each primary and secondary school in Cabonne;
2. Authorise Councillor's to attend school presentations if invited.

COMMUNITY SERVICES MANAGER'S REPORT

Council traditionally makes a donation to each school in Cabonne to sponsor a prize for their Annual Presentation Night. This has been very well received by each school and is a good way of recognising students that have made outstanding achievements in the area of citizenship.

There are 19 schools within Cabonne with two of these, Yeoval and Molong, having students in both primary school and high school. If prizes were to be awarded to both the high schools and primary schools on these sites there would be a total of 21 prizes to be awarded at \$50 each, this being a total of \$1,050.

Council usually provides a certificate for presentation with the prizes and the schools will often invite their local Councillor to make the presentation. Each school will be asked to purchase their prizes from local businesses where possible.

Should Council wish to make a donation there remains \$7,503 in the s.356 budget allocations for this financial year. Donations so far this year are:

\$200	Yeoval Amateur Swimming Club
\$387	Canowindra Men's Shed
\$100	St Joseph's Eugowra Colour Run
\$500	Twisted Trivia Canowindra

ITEM 13 - REQUESTS FOR DONATIONS

REPORT IN BRIEF

Reason For Report	For Council to consider the requests received for donations
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. Cudal Village Christmas Markets ↓ 2. AAA 2020 NAIDOC Week School Initiatives Proposal ↓ 3. Cargo Community Defibrillator ↓ 4. Molong Show Society request ↓
File Number	\\OFFICIAL RECORDS LIBRARY\COMMUNITY RELATIONS\SPONSORSHIP - DONATIONS\SPONSORSHIP - DONATIONS - 2019 - 1048529

RECOMMENDATION

THAT Council donate:

1. \$500 to Cabonne Food, Wine and Cultural Centre;
2. \$250 to NAIDOC Week School Initiatives;
3. \$500 to Cargo Rugby League Football Club;
4. \$210 to Molong Show Society.

COMMUNITY SERVICES MANAGER'S REPORT

The **Cabonne Food, Wine and Cultural Centre** is hosting Cudal's first annual Cudal Village Twilight Christmas Markets on 30 November 2019. The market is a community event which is anticipated to bring interest back to Cudal and bring new people into the village whilst supporting village morale. A donation of \$500 would ensure the markets are a success and would contribute to flyers and signage.

NAIDOC Week School Initiatives conducts a range of activities for school children during NAIDOC week which is to be held between 5 and 12 July 2020.

NAIDOC (National Aboriginal and Islanders Day Observance Committee) Week is a major event that celebrates Aboriginal culture across Australia and aims to provide children with a greater understanding on the importance of friendship and cultural diversity.

The competitions have received mixed support from local schools with only four schools in Cabonne participating in 2019 with 268 entries being received. Marley Walker, from Canowindra Public School was the winning student from Cabonne Council LGA in 2019.

The activities available include colouring-in, short story and creative/essay writing competitions. Entry is open to all primary and secondary school students. Local schools conduct NAIDOC week themed activities in line with the curriculum, whether or not they use the resources provided by NAIDOC Week School Initiatives. NAIDOC Week School Initiatives calculate their expenses for this local government area to be \$450 to cover printing and distribution costs for the contests.

Cargo Rugby League Football Club has written to Council requesting a donation towards the cost of replacing the battery of the community owned defibrillator kept at the Cargo Inn. This follows a request from local community member, Leanne Pearce in June 2019. The defibrillator was given to the Cargo community by the Foundation for Rural and Regional Renewal and the battery was last replaced in July 2015. It has been confirmed that whilst the Cargo Inn is on the market for sale, the defibrillator will remain at the Inn as part of the contract of sale. The cost to replace the Cardiac Science defibrillator's battery is \$495.00.

Molong Show Society have written to Council requesting re-imburement of the \$210 charge for the provision of a skip bin used when cleaning the pavilion due to termite infestation.

Should Council wish to make a donation there remains \$7,503 in the s.356 budget allocations for this financial year. Donations so far this year are:

\$200	Yeoval Amateur Swimming Club
\$387	Canowindra Men's Shed
\$100	St Joseph's Eugowra Colour Run
\$500	Twisted Trivia Canowindra

ITEM 14 - 2020 CANOWINDRA CHALLENGE HOT AIR BALLOON FESTIVAL

REPORT IN BRIEF

Reason For Report	For Council to consider a request for financial assistance for the 2020 Canowindra Challenge Hot Air Balloon Festival
Policy Implications	Nil
Budget Implications	\$50,000
IPR Linkage	4.4.1.b - Implement funding opportunities through the Events Assistance Program
Annexures	—
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 1079815

RECOMMENDATION

THAT:

1. Council enters into a legal agreement to provide a one-off loan of \$50,000 to be repaid over five years to Canowindra Challenge Inc. to conduct the 2020 Canowindra Challenge and balloon glow;
2. Funds for the loan be sourced from the Canowindra Town Improvement Fund;
3. The loan be made available after 1 March 2020 upon Council's satisfaction that necessary arrangements are in place to conduct the Canowindra Challenge and balloon glow in April 2020;
4. The loan be provided according to the requirements of the NSW Local Government Act for the making of loans to community groups and appropriate due diligence being undertaken;
5. Authority be given to the Mayor and General Manager to sign all documentation and affix Council seal as required.

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

BACKGROUND

After running at a loss for the past years, the organisers of the Canowindra Challenge hot air balloon festival have requested additional assistance from Cabonne Council to be able to stage the event in 2020.

Canowindra Challenge Inc. is seeking \$50,000 from Council to continue the event, which injects an estimated \$1.3 million into the economy of Canowindra and nearby areas.

The Canowindra International Balloon Challenge is a week-long competitive hot air ballooning event, which attracts leading international and Australian balloonists.

It involves a number of ballooning competitions and is highlighted by a major balloon glow and food and wine market.

In 2019, after failing to attract the anticipated number of attendees, Canowindra Challenge Inc. was left with a debt of \$56,000 owing to unpaid creditors.

About \$8,000 has since been paid to some creditors.

The organisers have informed Council that the shortfall has occurred due to the fact that the balloon glow and night markets attracted a crowd of more than 4500, which was about 2,000 less than expected. With a ticket price of \$30, this accounted for the shortfall in income for the 2019 event.

The organisers have stated that they will not be in a position to conduct the Canowindra Challenge in 2020 without a significant contribution from Council in addition to any sponsorship they can raise between now and the proposed date of the event in April 2020.

Cabonne Council has been a major sponsor of the Canowindra Challenge since its inception nine years ago and in that time has provided a total of \$141,000 from its Events Assistance Program, including \$20,000 per year for the past five years. In addition, Council has provided considerable in-kind support in that time, amounting to tens of thousands of dollars.

The Canowindra Challenge has in the past also received Flagship Event funding from Destination NSW at various times during that period, including \$50,000 in each of the two past years. In 2019, the Flagship Event funding including a condition that \$40,000 be spent on contracting a professional events coordinator.

Canowindra Challenge Inc. have been informed that Destination NSW will not be providing further Flagship Event funding in the foreseeable future.

The Canowindra Challenge and Balloon Glow generally attracts 6,000-8,000 visitors to Canowindra, as well as about 200 competitors, crews and officials. A further 200 volunteers come into town to be involved in the ballooning activities.

The competition involves leading hot air balloon pilots from Australia and countries such as USA, New Zealand and France.

As well contributing an estimated \$1.3million to the regional economy, the Challenge raises funds for many Canowindra community groups and charities, including local schools, sporting clubs, the SES, CWA, St John Ambulance and RFS.

The event has won numerous regional tourism awards, as well as being a multiple finalist and bronze winner at the NSW Tourism Awards and is widely recognized as a signature event for the region.

CURRENT SITUATION

In a bid to turn around the losses of the past years, Canowindra Challenge Inc. is reviewing its expenditure and is looking at improving key aspects to the governance and operations of the event in 2020. They have undertaken to keep Council informed of the outcomes of this review and consult on its forecast balance sheet as planning progresses.

IMPLICATIONS

In considering the major financial commitment being sought by the organisers, Council must take into account the economic benefits of the Canowindra

Challenge to local businesses and organisations and the impact this would have on these businesses and the community if the event did not go ahead in the future or was relocated another Local Government Area.

In order to ensure the Canowindra Challenge and balloon glow continues in 2020, Council may consider making a one-off \$50,000 loan to Canowindra Challenge Inc. to be repaid over five years. These funds would be sourced from the Canowindra Town Improvement Fund.

Appropriate due diligence would have to be undertaken as would adherence to the requirements of the Local Government Act pertaining to the making of loans to community groups.

The loan would be made available after 1 March 2020 when the organisers are able to demonstrate that preparations are well under way and in place to stage the event in April 2020.

The organisers have undertaken that as a result of the \$50,000 loan, Council will be appropriately recognized as delivering the feature Balloon Glow event.

Should it wish to do so, Council would also have the option of allocating \$20,000 to the event from its Events Assistance Program during the first quarter of 2020 as has been the case in the previous five years this would be considered at a future meeting of Council prior to the event being held.

The Canowindra Challenge and balloon glow is also regarded as a flagship event to be promoted as part of Council's membership of the Orange 360 regional tourism organisation.

Council contributes more than \$64,000 a year to be a member of Orange 360. The promotion of flagship and signature events in the region is seen as a core function of Orange 360 and Council will be working with Orange 360 to ensure its continued support for the event in 2020.

ITEM 15 - REGIONAL AGRICULTURAL SHOW DEVELOPMENT GRANTS PROGRAM

REPORT IN BRIEF

Reason For Report	Request for financial assistance from Cudal Central Incorporated
Policy Implications	Nil
Budget Implications	Up to \$66,000 potentially required from reserves
IPR Linkage	3.3.3.b - Maintain sporting facilities to safe operational standards
Annexures	1. Cudal Central_Funding request_171119 ↓

File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\APPLICATIONS\COMMUNITY GROUPS - 1081139
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RECOMMENDATION

THAT Council:

Support Cudal Central Incorporated and the Cudal Agricultural & Pastoral Society Incorporated in their application to the Regional Agricultural Show Development Grants Program, by way of;

1. A financial co-contribution of up to \$66,000 from reserves
2. A letter from Council confirming support and confirming availability of the financial co-contribution

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

BACKGROUND

Cudal Central has been working closely with the Cudal A & P Society on a plan to upgrade the power supply and watering system at the Cudal Showground. The current power supply is insufficient for the needs of the user groups at the site and there are concerns over the safety of the current system, particularly during Pony club events where requirements on the system are heavy.

The group is seeking to rectify this situation with an upgrade to the power and watering systems and are sourcing appropriate grant funding opportunities to achieve delivery of the project.

An immediate opportunity has arisen in the form of the Federal Government's Regional Agricultural Show Development Grants Program (RASDG Program) however this opportunity requires additional contribution of funds, which neither of the groups are in a position to provide.

PROPOSAL

The proposed works come to a total of \$173,267 and include:

- Upgrade from single phase power to 3-phase power
- Upgrade to distribution boards and lighting elements to 5 buildings on site
- Install posts for caravan/trailer use (during Pony Club multi-day events)
- Trenching for power and water infrastructure
- 105,124 litre steel water tank for future water storage

It would be considered prudent to include at least a 10% contingency to cover unforeseen expenses and accommodate a potential increase in quoted prices

between now and project delivery. This would add a potential additional \$17,326 to the overall project cost, making the total with contingency \$190,593.

If the contingency amount is not required, this would reduce Councils resultant financial input.

FUNDING REQUIREMENTS & COUNCIL CONTRIBUTION

The RASDG Program offers funding up to \$124,999 for the 'Small Shows, Small Grants' stream, which does not require a set co-contribution. The stream is appropriate to the size of the Cudal Show however the funding ceiling is insufficient to cover the full project cost so would require additional funding input of up to \$65,594.

The Program also offers the 'Small Shows, Large Grants' stream which is also suitable and capped at \$500,000. This stream requires a minimum 25% co-contribution which would require a funding input of approximately \$47,648.

The group believe their chances would be better in the 'Small Shows, Small Grants' stream and are seeking financial support from Council to achieve project delivery under this stream.

It is worthwhile to note that the group will also be seeking to have this project submitted by Council under the Building Better Regions Fund (BBRF) which requires a dollar for dollar contribution. This would increase the contribution required to \$95,296.

ITEM 16 - EVENTS ASSISTANCE PROGRAM 2019/20

REPORT IN BRIEF

Reason For Report	For council to consider applications for funding under the 2019/20 Events Assistance Program.
Policy Implications	Nil
Budget Implications	To be funded from the 2019/20 Events Assistance Program
IPR Linkage	4.4.1.b - Implement funding opportunities through the Events Assistance Program
Annexures	1. Australian Stock Horse Society - Youth Camp ↓ 2. The Long White Lunch Cumnock ↓ 3. Rotary Club of Orange ↓ 4. Bite Riot on behalf of Orange Apples ↓ 5. Mullion Creek and District Progress Association ↓ 6. Molong Advancement Group ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2019 - 2020 - 1078604

RECOMMENDATION

THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:

1. Australian Stock Horse Society for the ASH Youth Camp - \$1,000
2. Cumnock P & C for the Long White Lunch - \$1,000
3. Rotary Club of Orange for the 2020 Banjo Paterson Australian Poetry Festival - \$1,000
4. Bite Riot on Behalf of Orange Apples for Orange Apple Festival -\$1,000
5. Mullion Creek Progress Assoc for Mullion Creek Christmas Party- \$400
6. Molong Advancement Group for Christmas in Cabonne - \$500

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

Council has received six applications under the 2019/2020 Events Assistance Program (EAP) for events that promote Cabonne and that attracts visitors to the area.

Council's Tourism and Community Development Coordinator has provided the following assessments.

Application 1

Organisation: Australian Stock Horse Society
Central West Branch

Event: ASH Youth Camp
Date: January 2020 (1 Week duration)
Requested amount: \$2,400
Where: Cumnock

Reason for funding: A contribution towards offsetting the event's management commitments.

Event Description:

For the last 20 years the Australian Stock Horse Central West Branch has coordinated and delivered the ASH Youth Camp event at Cumnock during January.

The event attracts 80 -100 children ranging from 8-18 years. The focus of the event is to teach children the skills of camp drafting, polo, judging and preparation for show jumping and dressage.

The event is supported by community volunteers and parents that support involves coordination, three meals a day, maintenance and supervision.

The horsemanship leaders and trainers will travel from across the state.

The event organisers stated that due to the impact of the relentless and harsh drought they are struggling to finance the 2020 event. Therefore, they have requested financial support to ensure that the event goes ahead to provide much needed children's activities during the summer break.

The event will help to support the local economy and is a positive and healthy outdoor activity for the youth and the whole community.

Assessment

The submitted request falls into the Events Assistance Program as an event that supports a Cabonne village that will contribute to local businesses and community groups, as well as helping to raise community spirits.

The level of funding for a core event is up to \$2,000.

Application 2

Organisation:	Cumnock Public School P& C Association
Event:	The Long White Lunch
Date:	28 March 2020
Requested amount:	\$8,250
Where:	Cumnock
Reason for funding:	A contribution towards offsetting the marketing, promotion and event management commitments.

Event Description

The Cumnock *Long White Lunch* is held every second year and is renowned as a successful fundraiser for the Cumnock Public School and community.

The event showcases local produce and wine to numerous visitors and the local community.

The relaxed lunch encourages guests to wear white, which adds interest and novelty to the event held outside in a rural setting. Wine provided is produced by businesses located in Cabonne.

In the past, the Cumnock Show Society has organised the event and raised \$45,000 to improve the amenities at the Cumnock Showground where the lunch

is to be held. This year the goal is to benefit the whole of Cumnock for future community events.

Organisers plan to cap the event at 500 attendees and the current data indicates that 70% of the visitors are from outside the shire.

Cabonne Council logo will be included on all promotional material, there will be an increase spend in the village and in turn Cabonne's profile will be raised

Assessment

This application meets the event assistance funding program objectives of a core event. It aims to attract visitation to the area and supports a number of Cabonne enterprises. Recommend \$1,000

Application 3

Organisation: Rotary Club of Orange Inc.

Event: Banjo Paterson Australian Poetry Festival

Date: 15–23 February 2020 (9 Days event)

Requested amount: \$5,000

Where: Orange & Cabonne Region

Reason for funding: A contribution towards offsetting the event's marketing and promotional commitments.

Event Description

The 2020 Banjo Paterson Australian Poetry Festival is a nine-day event, conducted throughout the Orange, Cabonne and Blayney regions. It is a family event to mark the fact that Banjo Paterson was born and spent some of his childhood years in the area. It celebrates Australian poetry and is aiming to attract 4,000 people to various events during the festival.

Key events in 2020 will include:

1. Banjo Paterson Dinner at Molong;
2. Banjo Paterson Original Poetry Competition in Orange;
3. Banjo Paterson Breakfast at Banjo Paterson Park, Orange;
4. Poet's Brunch and casual performances at Yeoval;
5. Wrath of Grapes poetry event at Heifer Station Winery;
6. Banjo Paterson Night Market in Orange;
7. Poetry workshops in schools in Cabonne and Orange areas;
8. Self-drive tours of the area.

Assessment

The Banjo Paterson Australian Poetry Festival is an established event in the region that meets the EAP funding objectives of a core event. Its aim is to attract visitors to the region and in recent years it has expanded to include more Cabonne-based events.

Cabonne Council provided \$1,000 in EAP funding to the festival in 2019. However, in September this year, Council allocated \$1,000 to the Molong Advancement Group to assist in the operation of the Banjo Paterson Dinner on the Molong Village Green. This is a signature activity in Cabonne during the Banjo Paterson Festival.

EAP funding of \$1,000 to the Rotary Club of Orange this year would keep the allocation for the Banjo Paterson Festival at a similar level to 2019.

Application 4

Organisation: Bite Riot on behalf of Orange Apples

Event: Orange Apple Festival

Date: March & April 2020

Requested amount: \$1,500

Where: Orange & Cabonne Region

Reason for funding: A contribution towards offsetting the event's marketing and promotional commitments.

Event Description

The Orange region is renowned for growing impressive apples, the conditions, topography and environment are all ideal. The Orange Apple Festival is an event aimed to raise awareness of the apple industry and the growing region.

With the activities the organisers involved aim to encourage local pride and involve locals in supporting the local industry.

Agri-tourism is highlighted in our destination management plans as an area that needs supporting and developing further. There is a strong need to support farm gate experiences so that visitors can enjoy the total experience of 'pick your own fruit' and for metropolitan families to explore experience of where your produce comes from and what is involved.

In 2020, Orange Apple Festival will extend during the months of March, April and May with a number of activities to take place. The festival will re-introduce

activities that educate the community and visitors that our region is a prime 'apple growing region'.

During FOOD Week apples will be distributed to Fly Corporate airline passengers, restaurants and cafes will focus on apple menus.

Assessment

The submitted application meets the grant criteria of the Events Assistance Program as a core event, an established event on the regional calendar that needs to increase visitors to the Cabonne village and that makes a significant contribution to local businesses and community groups that will benefit the welfare of the whole community.

The level of funding for a core event is a maximum of up to \$2,000. The Events Assistance Program provided \$1,000 for the 2019 Orange Apple Festival

Application 5

Organisation: Mullion Creek and District Progress Association

Event: Mullion Creek Christmas Party

Date: 8 December 2019

Requested amount: \$400

Where: Mullion Creek

Reason for funding: A contribution towards offsetting the event's marketing and promotional commitments.

Event Description

Mullion Creek & District Progress Association are planning a Christmas Party for the second year to help bring the community members together, encourage interaction and raise spirits.

The Christmas party celebration focusses on social benefits for local families and will help to promote Mullion Creek to the rest of Cabonne as a healthy and attractive place to live.

This inclusive event provides an opportunity to welcome new residents, provide an informal setting for engagement that helps to create a cohesive and strong community.

The Rural Fire Service will be providing the fire truck for Santa's arrival. Other activities include jumping castle, barbecue, raffle prizes, children's activities face painting, and school presentations.

The Mullion Creek Community Christmas party is expecting up to 150 attendees.

Assessment

The Mullion Creek & District Progress Association's Christmas Party meets the Events Assistance Program guidelines of a developing event for which the level of funding of \$400 is recommended.

Application 6

Organisation:	Molong Advancement Group
Event:	Christmas in Cabonne
Date:	Late November to December 2019
Requested amount:	\$800
Where:	Molong

Reason for funding: A contribution towards offsetting the event's marketing and promotional commitments.

Event Description

The 'Christmas in Cabonne' Molong was first discussed in detail at a recent Cabonne Country Tourism Advisory Meeting with the aim of promoting and working cooperatively to advance the villages of Cabonne.

The inaugural 'Christmas in Cabonne' Molong will encourage local businesses to list an event/item in the Christmas calendar to support this initiative which will in turn give back to the town and promote local.

As this is the first year plans are expected to grow and build momentum with other villages in Cabonne to become involved and therefore attract visitors.

The event aims to capitalize on the Di Jones Real Estate Bush Program which has organised 35 vehicles from Sydney to travel to the bush and to stop in Molong for a day and go shopping. This initiative will reach out to other villages and towns on the way to Nyngan.

MAG also plans to put solar lights in the trees at the bottom of Bank St for the month of December. Extensive media coverage has been organised including Prime TV, Orange City Life and community radio.

Community groups involved in the activities include Molong Men's Shed, Twisted River, Molong Hospital, Molong Central School, Molong Carols and various businesses.

Assessment

The Molong Advancement Group 'Christmas in Cabonne' meets the Events Assistance Program guidelines criteria of a developing event for which the level of funding is up to \$500 and is recommended.

Events Assistance Program Expenditure

2019 - 2020 Funding Allocation		\$53,803
23 July	Canowindra Baroquefest	\$2,000.00
23 July	Melbourne Cup Visits Yeoval	\$2,000.00
23 July	Canobolas Endurance Riders	\$1,000.00
23 July	The Canowindra Phoenix Christmas in July	\$500.00
27 August	2019 Orange Wine Festival	\$5,000.00
27 August	PINK UP Molong	\$2,000.00
27 August	NSW Disc Golf Championships	\$500
24 September	Australian National Field Days	\$2,500
24 September	Eugowra Murals Weekend	\$2,000
24 September	Fanny Lumsden Country Halls Tour	\$ 500
24 September	Molong's Banjo Paterson's Dinner	\$1,000
22 October	Molong Bowling Club	\$1,500
22 October	Manildra Christmas Party	\$1,000
Total Expenditure		\$21,500.00
Funds Remaining		\$32,303.00

*Council has placed on public exhibition for 28 days its proposal to provide EAP funding of \$30,000 over three years to Roundhouse Entertainment for A Day on the Green at Heifer Station, Borenore, to support the event and associated site establishment costs as follows:

Year 1 2019-20 \$20,000;
Year 2 2020-21 \$5,000;
Year 3 2021-22 \$5,000.

Should this be ratified, the balance of funds remaining in 2019/20 EAP would be \$12,303, however due to additional calls for funding as a result of prolonged drought and significant events such as 'A Day on the Green', the overall budget allocation for EAP will be revised at the next Quarterly Budget Review.

ITEM 17 - DEVELOPMENT APPLICATION 2019/0163 - SUBDIVISION / BOUNDARY ADJUSTMENT OF LOTS 49 AND 189 DP 750387 BEING 86 & 186 DAVIS ROAD, SPRING HILL

REPORT IN BRIEF

Reason For Report	Recommending to council that the application be refused as it is inconsistent with LEP clause 4.2B(3)(c) and(d).
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
Annexures	Nil
File Number	\\Development Applications\DEVELOPMENT APPLICATION\2019\03-2019-0163 - 1046572

RECOMMENDATION

THAT Development Application 2019/0163 for a boundary adjustment between Lots 49 and 189 in DP 750387, being land described as 86 and 186 Davis Road, Spring Hill, be refused as it is inconsistent with clause 4.2B(3)(c) and (d) of the Cabonne Local Environmental Plan 2012.

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

ADVISORY NOTES

Record of voting

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures

In accordance with s147(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s147(5) of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

The following report provides an assessment of the development application submitted for a proposed boundary adjustment between Lots 49 and 189 in DP 750387 being land known as 86 and 186 Davis Road, Spring Hill.

It is recommended that the application be refused as it is inconsistent with the boundary adjustment provisions of the Cabonne Local Environmental Plan 2012 (as amended).

Applicant: Warren and Amanda Watts,
c/- Peter Basha Planning & Development

Owner: WJ and AC Watts

Proposal: Boundary Adjustment

Location: Lots 49 & 189 in DP 750387, 86 and 186 Davis Road, Spring Hill

Zone: RU1 Primary Production

The proposal

Council approval is sought to adjust the boundary between two existing rural allotments being Lots 49 and 189 DP 750387, to create an agricultural allotment and a lifestyle lot containing an existing dwelling.

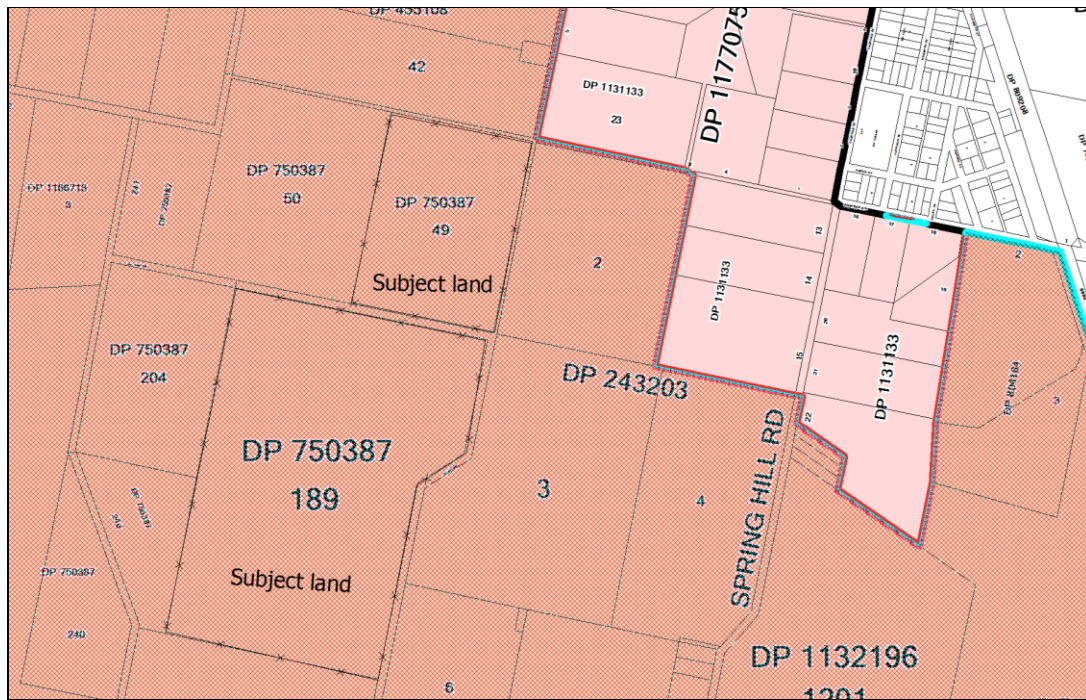
Existing property details		
Lot 49 DP 750387	20.23ha	Rural land and dwelling
Lot 189 DP 750387	56.5ha	Rural land and dwelling

Proposed allotments		
Proposed Lot 1	2ha	Dwelling
Proposed Lot 2	74.73ha	Rural land and dwelling

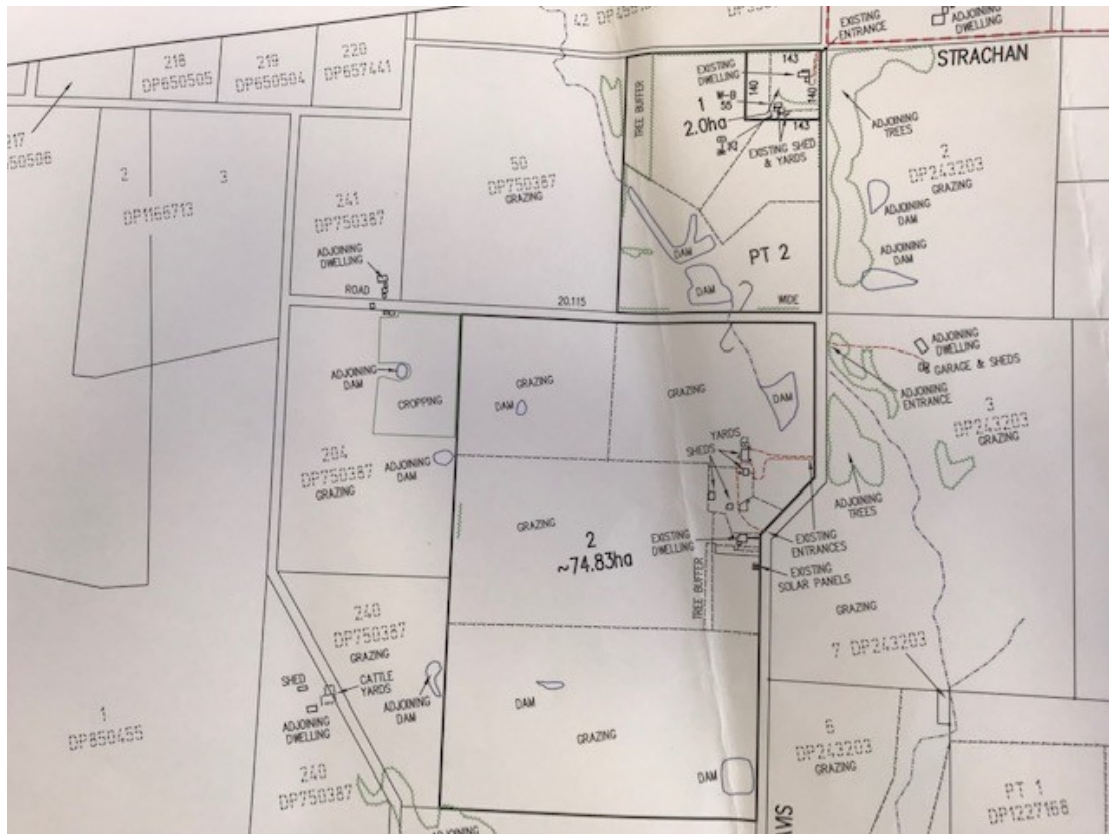
Both allotments are currently held in the same ownership. It is proposed to transfer approximately 18.2 ha from one existing allotment to the other. Each proposed allotment would contain an existing dwelling and there would be no alteration to existing servicing, water supply or access arrangements.

The site

The subject land is situated south west of the village of Spring Hill, with vehicular access to Davis Road. Each existing allotment is utilised for agricultural use for livestock grazing. A dwelling is located upon each of the existing lots.



Location plan



Proposed boundary adjustment

INTEGRATED DEVELOPMENT

THIS IS PAGE NO 31 OF THE GENERAL MANAGER'S REPORT ON MATTERS FOR DETERMINATION TO THE ORDINARY MEETING OF CABONNE COUNCIL TO BE HELD ON 26 NOVEMBER, 2019

<i>Fisheries Management Act 1994</i>	No	<i>Heritage Act 1977</i>	No
<i>Mine Subsidence Compensation Act 1961</i>	No	<i>National Parks & Wildlife Act 1974</i>	No
<i>Protection of the Environment Operations Act 1997</i>	No	<i>Roads Act 1993</i>	No
<i>Rural Fires Act 1997</i>	No	<i>Water Management Act 2000</i>	No

MATTERS FOR CONSIDERATION

Section 4.15 of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters, of which those pertaining to the application are listed below.

PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT s4.15(1)(a)(i)

CABONNE LOCAL ENVIRONMENTAL PLAN 2012

Clause 1.2 Aims of the Plan

The broad aims of the LEP are as follows:

- (a) to encourage development that complements and enhances the unique character and amenity of Cabonne, including its settlements, localities, and rural areas,
- (b) to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that allows present and future generations to meet their needs by implementing the principles of ecologically sustainable development,
- (c) to facilitate and encourage sustainable growth and development that achieves the following:
 - (i) contributes to continued economic productivity, including agriculture, business, tourism, industry and other employment opportunities,
 - (ii) allows for the orderly growth of land uses while minimising conflict between land uses within the relevant zone and land uses within adjoining zones,
 - (iii) encourages a range of housing choices and densities in planned urban and rural locations that is compatible with the residential and rural environment and meets the diverse needs of the community,
 - (iv) promotes the integration of land uses and transport to improve access and reduce dependence on private vehicles and travel demand,
 - (v) protects, enhances and conserves agricultural land and the contributions that agriculture makes to the regional economy,
 - (vi) avoids or minimises adverse impacts on drinking water catchments to protect and enhance water availability and safety for human consumption,

- (vii) protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places,
- (viii) protects and enhances environmentally sensitive areas, ecological systems, and areas that have the potential to contribute to improved environmental, scenic or landscape outcomes.

Clause 1.9A Suspension of covenants, agreements and instruments

This clause provided that covenants, agreements or other similar instruments that restrict the carrying out of development upon the subject land do not apply unless such are:

- Covenants imposed or required by council
- Prescribed instruments under s183A of Crown Lands Act 1989
- Any conservation agreement under National Parks and Wildlife Act 1974
- Any trust agreement under the Nature Conservation Trust Act 2003
- Any property vegetation plan under the Native Vegetation Act 2003
- Any biobanking agreement under Part 7A of the Threatened Species Conservation Act 1995
- Any planning agreement made under Division 6 of Part 4 of the Environmental Planning & Assessment Act 1979

Mapping

The subject site is identified on the LEP maps in the following manner:

Land zoning map	Land zoned RU1 Primary Production
Lot size map	Minimum lot size 100 Ha
Heritage map	Not a heritage item or conservation area
Terrestrial Biodiversity Map	Not within a biodiversity area
Flood planning map	Not within a flood zone
Natural resource – karst map	Not within a karst area
Drinking water catchment map	Not within a drinking water catchment area
Riparian land and watercourse map, groundwater vulnerability map	Affected by riparian, watercourse or groundwater vulnerability. Moderate to high groundwater vulnerable
Land reservation acquisition map	Not applicable.

These matters are addressed in the report following.

Cabonne Local Environmental Plan 2012

The subject land is zoned RU1 Primary Production by the Cabonne Local Environmental Plan 2012. Subdivision, including an adjustment of boundaries, is permissible within this zone, subject to Council's development consent.

Objectives of the RU1 Primary Production zone

The proposal is not contrary to the aims of the LEP or the objectives of the RU1 zone. The development relates to and is consistent with the zone objectives which seek to

- To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- To encourage diversity in primary industry enterprises and systems appropriate for the area.
- To minimise the fragmentation and alienation of resource lands.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.
- To enable function centres, restaurants or cafes and appropriate forms of tourist and visitor accommodation to be developed in conjunction with agricultural uses.

Part 4 – Principal development Standards

Clause 4.2B Boundary adjustments in certain rural zones

- (1) The objective of this clause is to facilitate boundary adjustments between lots where 1 or more resultant lots do not meet the minimum lot size shown on the Lot size map in relation to that land but the objectives of the relevant zone can be achieved.*
- (2) This clause applies to land in any of the following zones:*
 - a. Zone RU1 Primary Production*
 - b. Zone RU2 Rural Landscape*
- (3) Despite clause 4.1, development consent may be granted to subdivide land my way of a boundary adjustment between adjoining lots where 1 or more resultant lots do not meet the minimum lot size shown on the Lot Size Map in relation to that land if the consent authority is satisfied that:*
 - a. The subdivision will not create additional lots or opportunity for additional dwellings, and*
 - b. The number of dwellings or opportunities for dwellings on each lot after the subdivision will be the same as before the subdivision, and*
 - c. The potential for landuse conflict will not be increased as a result of the subdivision, and*
 - d. The agricultural viability of the land will not be adversely affected as a result of the subdivision.*

The proposed boundary adjustment is generally consistent with the requirements of clause 4.2B (a) and (b), however the proposal is inconsistent with 4.2B (c) and (d) as there is potential for increased land use conflict, and the proposal will impact agricultural viability by the creation of a lifestyle lot having no agricultural viability.

Currently both allotments are capable of use for agricultural activity. The proposed boundary adjustment will render one proposed allotment with no agricultural use. The creation of a lifestyle allotment does have potential for adverse impact and the generation of land use conflict between that use and the legitimately established agricultural land use of adjacent land.

The boundary adjustment provision was implemented to facilitate minor boundary adjustments between farms, and is not a mechanism to achieve a lifestyle allotment that is otherwise not permissible within the RU1 zone.

Part 5 – Miscellaneous provisions

There are no miscellaneous provisions that apply to the proposed development.

Part 6 – Additional local provisions

The subject land is mapped as being groundwater vulnerable. The proposed subdivision will not have an adverse impact upon the environment.

Clause 6.8 Essential services

Council is satisfied the following essential services that are necessary for the development are available:-

- a. The supply of water
- b. The supply of electricity
- c. The disposal and management of sewerage
- d. Stormwater drainage, &
- e. Suitable vehicle access

REGIONAL ENVIRONMENTAL PLANS

There are no Regional Environmental Plans that apply to the subject land.

STATE ENVIRONMENTAL PLANNING POLICIES

State Environmental Planning Policy 2008 (Rural Lands) applies to the subject land.

8 Rural Subdivision Principles

10 Matters to be considered in determining development applications for rural subdivisions or rural dwellings

(1) This clause applies to land in a rural zone, a rural residential zone or an environment protection zone.

(2) A consent authority must take into account the matters specified in subclause (3) when considering whether to grant consent to development on land to which this clause applies for any of the following purposes:

(a) subdivision of land proposed to be used for the purposes of a dwelling,

(b) erection of a dwelling.

(3) The following matters are to be taken into account:

(a) the existing uses and approved uses of land in the vicinity of the development,

(b) whether or not the development is likely to have a significant impact on land uses that, in the opinion of the

consent authority, are likely to be preferred and the predominant land uses in the vicinity of the development,

(c) whether or not the development is likely to be incompatible with a use referred to in paragraph (a) or (b),

(d) if the land is not situated within a rural residential zone, whether or not the development is likely to be incompatible with a use on land within an adjoining rural residential zone,

(e) any measures proposed by the applicant to avoid or minimise any incompatibility referred to in paragraph (c) or (d).

The proposal is generally consistent with the provisions of the SEPP.

PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION s4.15(1)(a)(ii)

There are no draft environmental plans that relate to the subject land or proposed development.

PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)

Development Control Plan No 5 – General Rural Zones applies to this development.

The proposed development complies with the relevant aims and objectives of the DCP.

THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)

Lot size & shape

The proposed boundary adjustment would create regular shaped allotments having areas of 2ha and 74ha. The larger agricultural allotment would be divided by a laneway.

Access & traffic

Existing access ways will be retained to service each dwelling and associated allotment. The access to proposed lot 1 is adequate, while the vehicular access way to proposed Lot 2 would need to be upgraded to satisfy council's engineering requirements.

Agricultural Impact

Both land parcels are held in the same ownership and are currently utilised for agricultural purposes. The proposed boundary adjustment would transfer the agricultural land into one allotment while creating a second allotment of 2ha having no agricultural potential. The creation of a lifestyle allotment surrounded by agricultural activity has the potential to cause land use conflict.

THE SUITABILITY OF THE SITE s4.15(1)(c)

Physical Attributes and Hazards

There are no known technological or natural hazards that would affect the proposed development.

DEVELOPMENT CONTRIBUTIONS

No contributions apply to the development.

ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)

The proposed development was neighbourhood notified. No submissions were received by the close of the exhibition phase.

PUBLIC INTEREST s4.15(1)(e)

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts.

CONCLUSION

The proposal has been assessed under *Section 4.55(1A) and Section 4.15 Environmental Planning & Assessment Act 1979* including the relevant provisions of *Cabonne Local Environmental Plan 2012*. The development does not satisfy the relevant provisions of clause 4.2B(3)(c) & (d) of the LEP, and it is recommended that council refuse the application.

ITEM 18 - CABONNE COMMUNITY PARTICIPATION PLAN

REPORT IN BRIEF

Reason For Report	To adopt the Cabonne Community Participation Plan
Policy Implications	Will set out the neighbour notification requirements for Council in regard to the planning functions of Council.
Budget Implications	Nil
IPR Linkage	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
Annexures	1. Final Community Participation Plan 1
File Number	\\OFFICIAL RECORDS LIBRARY\LAND USE AND PLANNING\PLANNING\COMMUNITY PARTICIPATION PLAN - 1068207

RECOMMENDATION

THAT Council adopt the Cabonne Community Participation Plan and publish it on the NSW Planning Portal.

SENIOR TOWN PLANNER'S REPORT

Council at its meeting resolved to publicly exhibit the draft Community Participation Plan that sets out how and when the community can participate in the planning system.

The draft Community Participation Plan was publicly exhibited for a period of 28 days, between 2 October and 30 October 2019. During the exhibition period the draft Community Participation Plan was available at the Council's offices and through council's web site. Notification was made through public advertisements placed in the Molong Express, Canowindra News, Canowindra Phoenix and the Central Western Daily. During this period Council did not receive any submissions in regard to the draft plan.

Pursuant to Clause 2.24 of the Environmental Planning Assessment Act 1979, Council may now resolve to adopt the Cabonne Community Participation Plan and publish it on the NSW Planning Portal.

ITEM 19 - PROPOSED ROAD NAMING - UNNAMED LANE, BOWAN PARK

REPORT IN BRIEF

Reason For Report	Council has been made aware of an unnamed Council maintained road that requires naming.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\NAMING\ROADS AND LANES - 1049150

RECOMMENDATION

THAT Council proceed with the naming of the road detailed in the associated report as "Asquith Lane" in accordance with Section 162 of the Roads Act, 1993.

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Council has been made aware of an unnamed, Council maintained, road at Bowan Park. The lane runs in a south-easterly direction off Paling Yards Loop through Lots 218, 216 and 244 DP 750139 for 680m, then south adjacent the eastern boundary of Lot 244 DP 750139 for 785m, then east along the northern boundary of Lot 2 DP 1227775 for 160m. The road proposed to be named is shown on the map below. Having gazetted road names is critical in assisting emergency services attending to emergencies.

Council has previously resolved to name this road "Bordens Road". The name was suggested by the one of the owners of the property at the end of this unnamed road called "Bordens", which is believed to have been phonetically named after James Boaden Jr, who originally had a land holding in the late 1800's extending into the above property.

The proposed road name was advertised in the Central Western Daily on 31 August 2019 for public comment, which resulted in two submissions on behalf of a number of property owners in the vicinity of Paling Yards Loop and the unnamed road.

The first submission was made on behalf of six surrounding property owners, which detailed the history of previous owners of the property "Asquith". The property has since been renamed "Craiburn" and is situated adjacent to the northern section of the unnamed road. The collective suggestions for an alternative name for the unnamed road included "Aveyard Lane" (named after Mary Aveyard who owned "Asquith" in the 1970s), "Asquith Lane" (named after George Asquith Aveyard who was Mary's late father) and "Fox Lane" (named after the Fox family who resided at "Bundilla" before it was renamed "Asquith" by Mary Aveyard).

The second submission was received from the current owners of "Craiburn", who have suggested "Fox's Lane" or "Fox's Road" after Roger Fox who resided there prior to Mary Aveyard.

The Geographical Names Board have strict guidelines regarding the suitability of names to be used when naming a road. If a road is to be named after an individual, then that person must have been deceased for at least 1 – 2 years. It is believed that Mary Aveyard is still living, and no information has been provided to Council regarding whether Roger Fox is living or deceased. As a result, the only suggested name which Council regards as being suitable for use as a name for the unnamed road is "Asquith Lane".

It is therefore suggested that this road be named "Asquith Lane". The name is considered suitable due to its historical link. It is noted that the name is considered suitable under the Geographical Names Board Guidelines.



ITEM 20 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1021355

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 21 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
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Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1021356

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 22 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1021360

RECOMMENDATION

THAT Councillors call any matters of urgency.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to*

Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met".

This item enables councillors to raise any item that meets this definition.

ITEM 23 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1021362

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

**ALTERATION OF LICENCE
Crown Land Management Act 2016**

File Reference
17/06255

Licence Number
RI 585541

MINISTER

The Minister administering the Crown Land Management Act 2016,
(hereinafter referred to as the Minister)

directs that the licence to

**LICENSEE
name & address**

**CABONNE COUNCIL
101 Bank St
MOLONG NSW 2866**

("the Licence") be varied pursuant to section 7.3 of the Crown Land Management Act 2016 by deleting Parts 1 and 2 of the licence, and deleting Schedules 1, 2 and 3 of the Licence, and replacing it with the documents attached to this Alteration of Licence.

EXECUTION

Dated this _____ day of _____ 20

THE MINISTER

_____ as delegate of the Minister _____ name and position

THE LICENSEE

In consideration of the grant of the Licence I / We agree to be bound by the terms, conditions and provisions of the Licence as varied by this alteration of licence.

Certified on behalf of the corporation named below by the authorised person(s) whose signature(s) appear(s) below pursuant to the authority specified.

Corporation: CABONNE COUNCIL ABN 41 992 919 200
Authority: Section 127 of the Corporation Act 2001

Signature of authorised person: _____

Name of authorised person: _____

Office held: _____

Signature of authorised person: _____

Name of authorised person: _____

Office held: _____

Licence: RI 585541

DESCRIPTION OF LANDS

PART 1	Local Govt. Area	CABONNE		
	County	GORDON		
	Parish	BUCKINBAH		
	Locality	YEOVAL		
	Status:	Lot	Section	Plan
	Crown land located near	12		DP: 1211127

PART 2	Plan/diagram: Schedule 3	Area: 793m2
---------------	--------------------------	-------------

TEXT DESCRIPTION: Crown Land being bed and bank of Hanover Creek (Reserve 56146 from Sale or Lease Generally notified 11 May 1923 and Reserve 1011268 for Future Public Requirements notified 3 February 2006) located north-west of Lot 12 DP 1211127 as shown by red edge in Schedule 3 Diagram

***** End of Description of Lands (Crown Land) *****

Licence: RI 585541

Schedule 1

Item	Column 1 (description of variable particulars)	Column 2 (particulars)
1	Holder's Address for service of notices	101 Bank St MOLONG NSW 2866
2	Minister's Address for service of notices	Department of Industry - Lands and Forestry PO Box 2185 DANGAR NSW 2309
3	Address for payment of rent	Department of Industry - Lands and Forestry PO Box 2155 Dangar NSW 2309
4	Purpose for which Premises may be used	Pipeline (1) (potable water -Yeoval to Cumnock)
4A	No Residence on Premises	No residence
5	Commencement Date	The date specified on page 1 of the Licence being the date of the execution of the Licence.
11	Initial Rent	\$483.00
12	Market Rent Review Period	3 years
19	Insurance - Public Risk	\$20 Million
20	Improvements that may be constructed	Pipeline (potable water)
21	Improvements - plans conditions and specifications	As per Council Plans which must be available for review upon the request of the Minister or his Delegate.
71	Special conditions or provisions	Annexed as Schedule 2

***** End of Schedule 1 *****

Licence: RI 585541

Schedule 2

ADDITIONAL TERMS AND CONDITIONS

1. Acquisition

The Holder acknowledges that this licence is a temporary arrangement pending finalisation of the acquisition of the subject Crown land.

2. Construction Environmental Management Plan

All works are to be carried out in accordance with the Construction Environmental Management Plan (CEMP) and relevant mitigation measures as described in the 'Review of Environmental Factors - Molong to Cumnock and Yeoval Pipeline prepared 6 June 2016 by Eco Logical Australia for Cabonne Council'.

3. Native Title*

Native title under the *Native Title Act 1993 (Cth)* ("**NTA**") may exist with respect to the Land.

To the extent that the Holder is permitted to do something under this Licence, then the Holder's right to do the activity prevails over any native title rights and interests and the existence of those native title rights do not prevent the Holder from doing the activity.

In such a case, if the act is wholly inconsistent with the continued existence, enjoyment or exercise of the native title rights and interests, that native title continues to exist in its entirety but the rights and interests have no effect in relation to the act.

For some activities under the Licence, you must first obtain the Minister's Consent. In those cases, the Minister may only be able to consent to those acts if that consent can be given in accordance with the *NTA*.

*These notes do not form part of this Licence's terms and conditions.

4. No Interference with other Licence Holders

The holder (Council) shall advise the holder of Grazing Licence 204158 held by Timothy Miller over Lot 7300 DP1144896, prior to works commencing on the land.

5. Depth of Pipeline

The top of the pipeline shall be at least 300mm below the surface of the ground.

6. Restoration of Ground

Any opening in the ground or subsequent subsidence is to be backfilled and consolidated in such a manner as to restore the surface to its normal condition, particular care in this regard is to be taken where road surfaces are disturbed.

7. Threatened Species

No Hollow bearing trees (dead or alive) are to be removed on Crown Land Lot 7300 DP 1144896 as removal is a key threatening species for the superb parrot (*Polytelis swainsonii*).

8. Additional terms and conditions

The following Additional Terms and Conditions form part of this Licence:

Termination upon grant of Aboriginal Land Agreement

(a) Despite anything else in this Licence, the Holder agrees to and approves of the transfer of this Licence as it applies to any or all of this Site (which for the purposes of this clause, includes any access routes associated with use of the Site) without any further notice if an Aboriginal Land Agreement (ALA) within the meaning of section 36AA(1) of the Aboriginal Land Rights Act 1983, affecting the Site or part thereof, provides for the transfer of this Licence as it applies to any or all of this Site.

(b) Except as may be expressly provided for in this Licence, the Holder acknowledges and agrees that the Holder will not be entitled to any compensation, costs or damages in respect of the transfer of this Licence as

Page 4 of 6

Licence: RI 585541

it applies to any or all of this Site by operation of this clause.

(c) The Holder agrees that the date of transfer under this clause is the date provided for in the ALA, or if it is not so provided, the date the ALA is entered into.

(d) The Minister may give notice to the Holder of the transfer of this Licence as it applies to any or all of this Site under this clause but is not required to do so to effect the transfer. (6.029F)

Licence No.: RI 585541

Schedule 3



***** End of Schedule 3 *****



Planning,
Industry &
Environment

File Reference: 17/06255
Account No: RI 585541

PO Box 2215, DANGAR NSW 2309
Phone: 1300 886 235
Fax: (02) 4925 3517
cl.licences@crowland.nsw.gov.au
www.dpie.nsw.gov.au/lands

23 October 2019

Cabonne Council
PO Box 17
MOLONG NSW 2866

Dear Sir/Madam

Alteration to Licence RI 585541 at YEOVAL

An alteration of the conditions or purpose of your licence has been required as a result of part of Lot 7300 DP 1144896 is now Council managed road.

Consequently, we request your consent to your licence agreement being altered by deleting the Schedules that currently are attached to your licence and replacing them with the Schedules that are part of the Alteration of Licence Agreement enclosed with this letter.

The alterations that will occur include:

- A. The area/lot/description has been altered to 793 m2 as detailed on the front page of the attached document and shown by red edge on Schedule 3
- B. Additional special conditions or revised special conditions are detailed in Schedule 2

To evidence your consent to the alterations to your licence, could you please have the first page of the attached Alteration of Licence Agreement signed and witnessed in the spaces shown (where the licensee is a corporation, execution under its common seal or in accordance with the Corporations Act), and the entire document returned to me within 40 days of the date of this letter.

If we do not receive your response by 2nd December 2019 this licence alteration offer will expire and you may be required to reapply.

The alteration will not become effective until after receipt of your signed Alteration of Licence Agreement and formal execution on behalf of the Minister. A copy of the fully executed Alteration of Licence Agreement will be returned for your record purposes and compliance with the terms and conditions.

Please note that, except as set out in the Alteration of Licence Agreement, all other conditions of your licence remain unchanged. In particular you will note Schedule 1 shows the initial annual rent raised against this licence, however in accordance with the terms and conditions, the rent has since continued to be re-determined and adjusted since the grant of the licence.

As licensee you are liable for the payment of rent, including any arrears and interest, in respect of the licence. The current annual rent is \$496.00 excluding GST. Rent is due annually with the next amount due on the 22nd December 2019 and a Land Account notice requesting payment will be issued 3 to 4 weeks prior to this date.

If you have any queries in relation to your general licence, please do not hesitate to contact me at cl.licences@crowland.nsw.gov.au on 1300 886 235 or visit www.dpie.nsw.gov.au/lands.

TNOFFB04

Yours faithfully

A handwritten signature in black ink, appearing to read 'Taylor Burch', written in a cursive style.

Taylor Burch
Department of Planning, Industry & Environment - Crown Lands Business Centre

TNOFFB04

PART C FORM OF PROXY



LODGE YOUR PROXY

By mail:
 The Company Secretary
 Southern Phone Company Ltd
 6 Page Street, Moruya NSW 2537

By Fax: 1300 763 744

By email:
 company.secretary@southernphone.net.au

PROXY VOTING FORM

A APPOINT A PROXY

I, as the authorised representative of _____ (insert council name), a Shareholder of Southern Phone Company Limited, hereby appoint:

<input type="checkbox"/> Appoint the Chairperson/Deputy Chairperson of the Meeting (mark box with an X)	OR	<input style="width: 150px; height: 20px;" type="text"/>	The name of the person you are appointing
---	----	--	---

If no person is named, the Chairperson of the Meeting is appointed as our proxy to act generally at the meeting on our behalf and to vote in accordance with the following direction (or if no direction is given, as the proxy sees fit) at the Extraordinary General Meeting of Southern Phone Company Ltd (Company) to be held at **9.30am (AEDT) on Monday 2 December 2019 at Moruya Golf Club, Evans Street Moruya NSW 2537** and at any adjournment of that meeting.

Southern Phone Company Ltd proxies will only be valid and accepted by Southern Phone Company Ltd if they are signed and received at the Registered Office, 6 Page Street, Moruya NSW 2537 no later than 48 hours prior to the meeting. Proxy forms may be mailed, faxed to 1300 763 744 or scanned and emailed to company.secretary@southernphone.net.au.

B VOTING DIRECTIONS

If you wish to direct your proxy how to vote please insert an in the appropriate box below. If you mark the Abstain box for the item you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your votes will not be counted in calculating the required majority if a poll is called.

<u>Item</u>	<u>For</u>	<u>Against</u>	<u>Abstain</u>
1. Approval to amend the constitution of the Company	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

C SIGNATURE OF AUTHORISED SHAREHOLDER REPRESENTATIVE

NAME (Capitals) _____

POSITION _____

SIGNATURE _____

Cabonne Shire Council

ANNEXURE A
Share Sale Agreement

Share Sale Agreement

AGL Energy Limited
The party listed at Schedule 1



ADDISONS

Level 12
60 Carrington Street
SYDNEY NSW 2000
DX 262 SYDNEY NSW
Tel: (02) 8915 1000
Fax: (02) 8916 2000
www.addisonslawyers.com.au
Ref: KJP:SOU012/4001

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DETAILS

Date:

Parties

- (1) **The party listed in Schedule 1 (Seller)**
- (2) **AGL Energy Limited (Buyer)**
- | | |
|-----------|--|
| ACN | 115 061 375 |
| Address | Level 24, 200 George Street, SYDNEY NSW 2000 |
| Email | CompanySecretary@agl.com.au |
| Attention | Company Secretary |

Recitals

- A. The Company conducts the Business.
- B. The Seller holds all of the Sale Shares.
- C. The Seller agrees to sell and transfer all right, title and interest in and to the Sale Shares to the Buyer, and the Buyer agrees to purchase and accept the transfer of the Sale Shares, in accordance with the terms and conditions of this agreement.

Operative Parts

1. Defined terms and interpretation

1.1 Defined terms

In this agreement:

Affiliate means:

- (a) in relation to any entity, any other entity that:
- (i) is a Related Body Corporate of the first mentioned entity; or
 - (ii) Controls, is Controlled by, or is under common Control with the first mentioned entity; and
- (b) in relation to any person, an entity that is Controlled by that person.

Business means the business of the Company, being, as at the date of this agreement, a business providing telecommunications services.

Business Day means a day which is not a Saturday, Sunday, a bank holiday or a public holiday in Sydney, Australia.

Business Hours means from 9.00 a.m. and 5.00 p.m. on a Business Day.

Buyer Warranties means the representations and warranties in Schedule 3.

Control means the capacity of a person or entity to determine the outcome of decisions about a second entity's financial and operating policies and, in determining whether a person or entity has this capacity:

- (a) the practical influence that person or entity can exert (rather than the rights it can enforce) is the issue to be considered; and
- (b) any practice or pattern of behaviour affecting the second entity's financial or operating policies is to be taken into account (even if it involves a breach of agreement or a breach of trust).

Company means Southern Phone Company Limited ACN 100 901 184.

Company Completion Steps means the steps the Company is required to complete for Completion to occur as set out in the Implementation Deed.

Completion means the completion of the sale and purchase of the Sale Shares in accordance with clause 3.

Completion Date means the date that is five Business Days after the Conditions have been satisfied or waived in accordance with the Implementation Deed, or such other date as the Seller's Representative and the Buyer may agree in writing.

Conditions has the meaning given to that term in the Implementation Deed.

Constitution Amendment Resolution means the special resolution to amend the Constitution as set out in the Notice of Meeting.

Corporations Act means the *Corporations Act 2001* (Cth).

Details means, in relation to a party, the details for that party set out at the beginning of this agreement (in the case of the Buyer) or Schedule 1 (in the case of the Seller).

Encumbrance means:

- (a) a mortgage, charge, pledge, lien, hypothecation or title retention arrangement;
- (b) any third party interest (for example, a trust or an equity);
- (c) a "security interest" as defined under the PPSA;
- (d) a right of a person to acquire a security or to restrain someone from acquiring a security (including under a right of pre-emption or a right of first refusal); or
- (e) an agreement to grant or create any of the above or to allow any of them to exist.

Government Agency means any government or any governmental, semi-governmental, administrative, fiscal or judicial body, department, commission, authority, tribunal, agency or entity in Australia (whether federal, state or local) or any other part of the world, except for the Seller.

GST means a goods and services tax or similar value added tax levied or imposed under the GST Law.

GST Law has the meaning given to that term in the *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any regulation made under that Act.

Immediately Available Funds means electronic means of transfer of cleared funds by real-time gross settlement.

Implementation Deed means the implementation deed dated 15 October 2019 between the Company and the Buyer.

Insolvency Event means, in respect of a body corporate, the occurrence of any of the following in respect of that body corporate:

- (a) an order is made or an effective resolution is passed for the winding up, dissolution without winding up (otherwise than for the purposes of solvent reconstruction or amalgamation) or deregistration of that body corporate;
- (b) a receiver, receiver and manager, judicial manager, liquidator, administrator or like official is appointed or expected to be appointed over the whole or a substantial part of the undertaking or property of that body corporate;
- (c) a holder of an Encumbrance takes possession of or exercises any other rights arising from the Encumbrance over the whole or any substantial part of the undertaking and property of that body corporate, or indicates an intention to do so;
- (d) that body corporate becomes insolvent or any circumstance exists or arises which would require a court to presume that that body corporate is insolvent;
- (e) that body corporate enters into or takes any steps to enter or proposes to enter into any arrangement, compromise or assumption with or assignment for the benefit of its creditors or a class of them;
- (f) that body corporate stops, suspends or threatens to stop or suspend paying its debts as and when they fall due; or
- (g) any analogous event under the Laws of any applicable jurisdiction.

Law includes any law, regulation, authorisation, ruling, judgment, order or decree of any Government Agency and any statute, regulation, proclamation, ordinance or by-law.

Leakage means in respect of the Company:

- (a) any dividend or distribution declared, paid or made (or determined to be paid or made on or before Completion) by the Company to the Seller or any of its Affiliates;
- (b) any payment, rebate, discount or bonus (in cash or in kind) paid or to be paid by the Company to the Seller or any of its Affiliates as an incentive for Completion, or triggered by Completion;
- (c) any payments made or agreed to be made by the Company to the Seller or any of its Affiliates in respect of any capital in the Company being issued, redeemed, purchased or repaid, or any other return of capital by the Company;
- (d) any cancellation or forgiveness (or agreement to cancel or forgive) of any indebtedness for money owed to the Company, or the waiver or an agreement to waive by the Company of any amount owed to the Company or the Business, by the Seller or any of its Affiliates;
- (e) any liabilities assumed, guaranteed, indemnified or incurred by the Company, or the provision of any security or collateral by the Company, for the benefit of the Seller or any of its Affiliates;

- (f) any payment, or the provision of any benefit, by the Company to, or for the benefit of, the Seller or any of its Affiliates or the incurrence of any indebtedness or other obligation by the Company to the Seller or any of its Affiliates;
- (g) the payment of or agreement to pay any fees or costs or any Tax or GST incurred by the Company as a result of those matters set out in paragraphs (a) to (f) above, or the incurrence of any Tax as a result of any of those matters set out in paragraphs (a) to (f) above;
- (h) the payment of or agreement to pay any Transaction Costs in excess of \$2,700,382 plus interest earned on this amount,

in each case after the Locked Box Date and on or prior to the Completion Date, and **Leakage Payment** has a corresponding meaning, but does not include:

- (i) the Permitted Dividend;
- (j) any payment or thing that is expressly permitted or required to be done by or under the Implementation Deed;
- (k) a payment which is approved in writing by the Buyer; or
- (l) any Tax or GST incurred by the Company as a result of any matters set out in paragraphs (i) to (k) above.

Locked Box Date means 30 June 2019.

Loss means any damage, loss, cost (including legal costs, but only to the extent reasonably incurred) or expense incurred by the person concerned.

Notice has the meaning given in clause 9.1.

Notice of Meeting means the notice of the general meeting of the shareholders of the Company convened to consider the Constitution Amendment Resolution dated at or around the same date as the Seller received this agreement executed by the Buyer, and in the form agreed between the Buyer and the Company.

Permitted Dividend means a dividend declared and paid by the Company out of cash held in the account with designation "F2484" managed by Morgan Stanley Private Wealth Management immediately before Completion in an aggregate amount of up to \$2,700,382 plus interest earned on this amount, which amount will be reduced by the amount of Transaction Costs incurred, or agreed to be incurred, by the Company.

PPSA means the *Personal Property Securities Act 2009* (Cth).

Purchase Price means, in relation to the Seller, the dollar amount set out adjacent to the name of the Seller in column 5 of Schedule 1 under the heading 'Purchase Price'.

Related Body Corporate has the meaning given by the Corporations Act.

Respective Proportion means the proportion equal to 1/35th.

Sale Shares means all of the shares in the issued capital of the Company that are described in Schedule 1.

Seller Warranties means the representations and warranties in Schedule 2.

Seller's Representative means Bill Hlzinger, or such other person as the Seller identifies in a Notice signed by all shareholders of the Company and delivered to the Buyer.

Tax means any tax, duty, levy, charge, impost, fee, deduction, goods and services tax, compulsory loan or withholding (together with any interest, penalty, fine or expense that is imposed on or in respect of any of the foregoing) which is assessed, levied, imposed or collected by any Government Agency.

Tax Act means any law which imposes or relates to Tax, and includes capital gains tax, fringe benefits tax, income tax, prescribed payments tax, superannuation guarantee charge, PAYG withholding, undistributed profits tax, payroll tax, GST, group tax, land tax, import duty, excise, stamp duty, municipal and water rates, withholdings of any nature whatever imposed by a Government Agency, interest on tax payments and additional tax by way of penalty.

Transaction Costs means the fees or costs (excluding GST) incurred by the Company in relation to the implementation of the Transaction.

Transactions means the sale by the Seller and acquisition by the Buyer of the Sale Shares under this agreement.

1.2 Interpretation

In this agreement, headings are for ease of reference only and do not affect interpretation and, except where otherwise stated:

- (a) the singular includes the plural and vice versa;
- (b) a gender includes other genders;
- (c) terms defined in the Corporations Act have the same meaning when used in this agreement;
- (d) if a word or phrase is defined, then other parts of speech and grammatical forms of that word or phrase have a corresponding meaning;
- (e) a reference to a recital, clause, schedule or annexure is to a recital or clause of or schedule or annexure to this agreement and a reference to this agreement includes any schedule;
- (f) a reference to a document includes a reference to that document as amended, novated, supplemented, varied or replaced;
- (g) the terms "include", "including" and similar expressions when introducing a list of items do not exclude a reference to other items;
- (h) a reference to a party is a reference to a party to this agreement and includes the party's successors and permitted assigns;
- (i) a reference to a person includes a natural person, partnership, firm, body corporate, trust, joint venture, association, governmental or local authority or agency or other entity;
- (j) a reference to a statute or statutory provision includes:
 - (i) a statute or statutory provision which amends, extends, consolidates or replaces the statute or statutory provision;

- (ii) a statute or statutory provision which has been amended, extended, consolidated or replaced by the statute or statutory provision; and
- (iii) subordinate legislation made under the statute or statutory provision including but not limited to an order, regulation, or instrument;
- (k) reference to "\$", "A\$", "Australian Dollars" or "dollars" is a reference to the lawful tender for the time being and from time to time of the Commonwealth of Australia;
- (l) a provision of this agreement is not to be construed against a party solely on the ground that the party is responsible for the preparation of this agreement or a particular provision;
- (m) any agreement, covenant, representation, warranty or indemnity by two or more parties (including where two or more persons are included in the same defined term) binds them severally and not jointly or jointly and severally;
- (n) any agreement, covenant, representation, warranty or indemnity in favour of two or more parties (including where two or more persons are included in the same defined term) is for the benefit of them severally and not jointly or jointly and severally; and
- (o) a reference to "agreed form" means, in respect of a document, a form of that document agreed between the Buyer and the Seller's Representative and initialled by or on behalf of these parties on the date of this agreement for the purposes of identification.

1.3 Business Day and day

- (a) If this agreement requires that the day on which a thing must be done is a day which is not a Business Day, then that thing must be done on or by the immediately following Business Day.
- (b) A reference to a day (including a Business Day) is a reference to a time period which begins at midnight and ends 24 hours later.

1.4 Payments

All payments required to be made under this agreement must be made in Australian dollars and, unless otherwise expressly provided in this agreement, in Immediately Available Funds to:

- (a) an account nominated in writing by the Seller (in the case of a payment to the Seller);
- (b) to an account nominated in writing by the Buyer (in the case of a payment to the Buyer); or
- (c) any other method as agreed in writing between the Seller's Representative and the Buyer.

1.5 Relationship of the Seller's Representative

- (a) The Seller irrevocably appoints the Seller's Representative as its attorney, agent and representative for the purposes of this agreement, to exercise or discharge for it and on its behalf all of the rights, obligations, powers and discretions of the Seller expressed to be held by, or exercisable by, the Seller's Representative under this agreement, and all powers reasonably incidental thereto, including to give and

receive any consent, approval or agreement to amend or waive any term of this agreement.

- (b) The parties agree that the Seller's Representative shall be entitled on behalf of the Seller to exercise those rights, powers and discretions, give and receive those consents, approvals, amendments or waivers or to take those other actions referred to or contemplated by clause 1.5(a). Further, the Seller agrees that it shall be bound by any action, election, direction or document executed by or on behalf of the Seller's Representative and it will not challenge the validity or effectiveness of any document executed by the Seller's Representative.
- (c) The Seller acknowledges that the Buyer shall be entitled to rely on any action, election, direction or document executed by or on behalf of the Seller's Representative as agent for the Seller without any need for a reference as to that agency or the need for any further inquiry.
- (d) The Seller agrees not to revoke or attempt to revoke the appointment of the Seller's Representative under this clause 1.5 and to ratify everything done or caused to be done by the Seller's Representative under it.

2. Purchase of Sale Shares

2.1 Sale and purchase of Sale Shares

On Completion, the Seller must sell to the Buyer, and the Buyer must buy from the Seller, the legal and beneficial title to, and rights and interest in, free and clear of all Encumbrances, the Sale Shares, with all rights attaching or accruing to the Sale Shares on and from the Completion Date and otherwise on the terms of this agreement.

2.2 Title

Title, ownership and risk in the Sale Shares pass to the Buyer with effect on and from Completion.

2.3 Purchase Price

The total consideration for the purchase of the Sale Shares is the Purchase Price, which the Buyer must satisfy by paying to the Seller on Completion in accordance with clause 3.3(b).

2.4 Consent to variation of Constitution

By entering into this agreement, the Seller hereby consents to the amendments to the Company's Constitution proposed by the Constitution Amendment Resolution for the purposes of the *Corporations Act 2001* (Cth), the Constitution of the Company (including clause 9.1 to the extent relevant) and for all other purposes.

3. Completion

3.1 Completion

Subject to clause 3.7:

- (a) Completion is conditional on the satisfaction or waiver of the Conditions in accordance with the terms of the Implementation Deed; and
- (b) provided the Conditions are satisfied or waived in accordance with the terms of the Implementation Deed, Completion must take place on the Completion Date at

11:00am at the offices of Addisons, Level 12, 60 Carrington Street, Sydney NSW 2000 or such other time and place as the Seller's Representative and the Buyer agree in writing.

3.2 Actions by the Seller

- (a) On Completion, the Seller, or the Seller's Representative, must give to the Buyer, or procure that the Buyer is given:
- (i) transfers in favour of the Buyer in respect of the Sale Shares, in registrable form and executed by or on behalf of the Seller;
 - (ii) all original share certificates for the Sale Shares or an indemnity for any lost share certificates in the agreed form; and
 - (iii) if applicable, a copy of the power of attorney executed by the Seller authorising its attorney to execute this agreement and any of the documents listed in this clause 3.2 on behalf of the Seller.
- (b) From Completion, until the Sale Shares are registered in the name of the Buyer, the Seller must appoint the Buyer as the sole proxy of the holder of Sale Shares to attend shareholders' meetings and exercise the votes attaching to the Sale Shares; must not attend and vote at any shareholders' meetings; and must take all other actions in the capacity of a registered holder of the Sale Shares as the Buyer directs. The Buyer indemnifies the Seller against all Loss suffered or incurred by it arising out of the implementation of any action taken in accordance with the proxy referred to in this paragraph.

3.3 Actions by the Buyer

On Completion, the Buyer must:

- (a) countersign the transfer received from the Seller pursuant to clause 3.2(a)(i), and procure that each such transfer is delivered to the Company; and
- (b) pay to the Seller the Purchase Price.

3.4 Actions by the Company

The Seller acknowledges and agrees that for Completion to occur the Company must complete the Company Completion Steps, unless the Buyer, in its sole discretion, waives any or all actions that the Company is required to take in relation to the Company Completion Steps.

3.5 Interdependence of obligations

The obligations of the parties in respect of Completion are interdependent and Completion does not occur until the parties have complied with all of their obligations under clauses 3.2 and 3.3 and the Company has completed the Company Completion Steps, unless otherwise agreed between the Seller's Representative and the Buyer. All actions required to be performed under clauses 3.2 and 3.3 will be taken to have occurred simultaneously on the Completion Date.

3.6 Notice to complete

- (a) If any party (**Defaulting Party**) fails to satisfy any of its obligations under clause 3.2 or 3.3 on the day and at the place and time for Completion determined under clause 3.1, then the Buyer (if the Seller is the Defaulting Party) or the Seller's

Representative (if the Buyer is the Defaulting Party) (**Notifying Party**) may give the Defaulting Party a Notice requiring the Defaulting Party to satisfy those obligations within a period of 3 Business Days from the date of the Notice and declaring time to be of the essence.

- (b) If the Defaulting Party fails to satisfy those obligations within the time period contemplated in clause 3.6(a), then the Notifying Party may, without limiting any other rights it may have, terminate this agreement by Notice to the other party.

3.7 Termination

- (a) If the Implementation Deed is terminated in accordance with its terms before the Completion Date:

- (i) this agreement will automatically terminate upon the termination of the Implementation Deed; and
- (ii) Completion will not take place.

- (b) If this agreement is terminated in accordance with clause 3.6(b) or 3.7(a)(i):

- (i) there is no further obligation on any party to undertake or perform any of the unperformed obligations under this clause 3; and
- (ii) to the extent that any obligations under this clause 3 have already been undertaken or performed, the parties must do everything reasonably required to reverse those actions, including returning all documents delivered to it and repaying all payments received by it,

provided that each party retains all rights it has against each other party in respect of any breach of this agreement occurring prior to termination.

4. Locked Box

4.1 No Leakage undertaking

The Seller represents, warrants and undertakes to the Buyer that between the Locked Box Date and the Completion Date (inclusive):

- (a) it has not received, nor will it receive, from the Company any amount of Leakage; and
- (b) it has not, nor will it (including in its capacity as a shareholder of the Company, or by the giving of instructions to any director of the Company) agreed to, authorised, consented to or voted in favour of any Leakage.

4.2 Indemnity for Leakage

Subject to clause 4.3, the Seller indemnifies the Buyer against:

- (a) the amount of any and all Leakage that the Seller has received or had the benefit of and any Loss resulting from the Leakage, where the indemnified amount must be an amount equal at least to the dollar amount of the Leakage on a dollar for dollar basis (and may be set off against the Buyer's obligation to pay the Purchase Price; and
- (b) without limiting clause 4.2(a), any breach of the warranty and undertaking given by the Seller under clause 4.1.

4.3 Proportionate liability for Leakage relating to Transaction Costs

The Seller's liability for or in connection with Leakage stated in paragraph (h) of the definition of Leakage is limited to the Seller's Respective Proportion of the amount of such Leakage and of any Loss resulting from such Leakage.

4.4 No set-off

All payments under this agreement must be paid without any set-off, deduction or withholding, except as otherwise provided for under clause 4.2(a).

5. Commitment to regional employment

Subject to Completion occurring, for at least the three year period after Completion, the Buyer must procure that the Company:

- (a) maintains its existing Moruya, NSW operations; and
- (b) retains its existing employees located in Moruya, subject to each employee's ongoing compliance with their terms of employment and the Buyer's applicable employment policies; and
- (c) uses reasonable commercial efforts to maintain the overall number of employees located in Moruya that the Company employs as at Completion.

6. Seller Warranties

- (a) The Seller gives the Seller Warranties in favour of the Buyer on the date of this agreement and immediately prior to Completion.
- (b) Each of the Seller Warranties remains in full force after Completion, is separate and independent and not limited or restricted by any other Seller Warranty.
- (c) The Seller acknowledges that the Buyer has entered into this agreement in reliance on the Seller Warranties.
- (d) The Seller is not liable under any Claim for breach of a Seller Warranty, and the Buyer is barred from making or continuing to pursue any such Claim, if the Buyer does not notify the Seller of the relevant Claim within 3 years of the date of Completion.
- (e) The maximum aggregate amount that the Buyer can recover from the Seller under any Claim for breach of one or more Seller Warranties is the Purchase Price.
- (f) The Seller must promptly notify the Buyer if at any time after the date of this agreement it becomes aware that a Seller Warranty was not true when given, or has ceased to be true; or an act or event that has occurred that would or might reasonably be expected to result in a Seller Warranty ceasing to be true if it were repeated immediately before or at Completion and must provide the Buyer with details of that fact.
- (g) The Seller undertakes to the Buyer and any person who was at the date of this agreement a current or former director, officer or employee of the Company and who at any time following Completion is a director, officer or employee of the Buyer or the Company that neither it nor any of its Affiliates will make a claim or demand against any officer in respect of any matter arising in connection with this agreement, including any breach of Seller Warranty.

7. Buyer Warranties

- (a) The Buyer gives the Buyer Warranties in favour of the Seller on the date of this agreement and immediately prior to Completion.
- (b) Each of the Buyer Warranties remains in full force after Completion, is separate and independent and not limited or restricted by any other Buyer Warranty.
- (c) The Buyer acknowledges that the Seller has entered into this agreement in reliance on the Buyer Warranties.

8. Announcements and confidentiality

8.1 Announcements

- (a) The Buyer and the Company will each make a public announcement of the execution of the Implementation Deed and related matters in the form and at the time agreed between them (**Agreed Announcement**).
- (b) A public announcement by the Seller or its Affiliates in connection with this agreement or the Transactions must be agreed by the Buyer and the Company before it is made, except if required by applicable law or a regulatory body (other than the Seller), in which case the Seller must, to the extent practicable, first consult with and take into account the reasonable requirements of the Buyer and the Company.

8.2 Confidentiality

Subject to clause 8.1, each party (**recipient**) must keep secret and confidential, and must not divulge or disclose for any purpose, the terms of this agreement or the Transactions, or any information provided to it under or in connection with this agreement or the Transactions by or on behalf of another party, except to the extent that:

- (a) the disclosure is made by the recipient to its councillors, directors, officers, employees, financiers, lawyers, accountants or other professional advisers, in which case the recipient must ensure that such persons keep the information secret and confidential and do not divulge or disclose the information to any person other than a person to whom the recipient is permitted to disclose that information in accordance with this clause 8;
- (b) if the Buyer is the recipient, the disclosure is made in connection with doing anything necessary or desirable in relation to the Implementation Deed or approval, execution, negotiation, or implementation of the Transaction or acquisition of any other securities in the Company, including to its bank and other persons to the extent required to raise funding for the Transactions, provided that its bank and such other persons are obliged to keep the information confidential or the disclosure is to the Australian Taxation Office as part of the Buyer's ongoing annual tax compliance obligations;
- (c) the information is in the public domain as at the date of this agreement or subsequently comes into the public domain other than as a result of a breach of any obligation of confidentiality binding on the recipient;
- (d) the recipient is required to disclose the information by Law or the rules of any recognised securities exchange on which the shares of the recipient or its ultimate holding company are quoted, provided that the recipient has to the extent permitted and practicable having regard to the required timing of the disclosure

consulted with the provider of the information as to the form and content of the disclosure;

- (e) the disclosure is required for use in legal proceedings regarding this agreement or the Transactions; or
- (f) the party from whom the recipient received the information or, where the relevant information is the terms of this agreement or the Transactions, the other party to this agreement (or the Seller's Representative if the other party is the Seller), has consented to the disclosure in writing before the disclosure is made.

8.3 After Completion

From Completion, the Buyer may disclose any confidential information relating to the Company and the Business in its discretion, except to the extent that such information relates to the Seller.

8.4 Buyer tax reporting

The parties acknowledge that if Completion occurs the Buyer will disclose the Transaction, including this Agreement, to the Australian Taxation Office as part of its ongoing annual tax compliance obligations.

9. Notices

9.1 Service of notices

A notice, demand, consent, approval, waiver or other communication under this agreement (**Notice**):

- (a) must be in legible writing and in English directed to the recipient's address for notices specified in the Details and Schedule 1 (as varied by any Notice);
- (b) must be hand delivered, left at or sent by prepaid post or email to the recipient's address for notices specified in the Details and Schedule 1 (as varied by any Notice); and
- (c) may be given by an agent of the sender.

9.2 Effective on receipt

A Notice given in accordance with clause 9.1 takes effect when received (or at a later time specified in it), and is taken to be received:

- (a) if hand delivered or left at the recipient's address, on delivery;
- (b) if sent by prepaid post, the third Business Day after the date of posting, or the seventh Business Day after the date of posting if posted to or from outside Australia; and
- (c) if sent by email, when received by the recipient's email server (whether or not filtered or classified as unsolicited email or spam) unless the sender receives an automated message that delivery of the email has failed,

but if the delivery or transmission under paragraph (a) or (c) is outside Business Hours, the Notice is taken to be received at the commencement of Business Hours after that delivery, receipt or transmission.

9.3 Process service

Any process or other document relating to litigation, administrative or arbitral proceedings in relation to this agreement may be served by any method contemplated by this clause in addition to any means authorised by Law.

10. GST

10.1 Interpretation

- (a) Except where the context suggests otherwise, terms used in this clause 10 have the meanings given to those terms by the GST Law.
- (b) A reference to something done (including a supply made) by a party includes a reference to something done by any entity through which that party acts.

10.2 Additional amounts of GST payable

If GST becomes payable on any supply made by a party (**Supplier**) under or in connection with this agreement:

- (a) any amount payable or consideration to be provided under any provision of this agreement (other than this clause 10) for that supply is exclusive of GST;
- (b) any party (**Recipient**) that is required to provide consideration to the Supplier for that supply must pay an additional amount to the Supplier equal to the amount of the GST payable on that supply (**GST Amount**), at the same time as any other consideration is to be first provided for that supply; and
- (c) the Supplier must provide a tax invoice to the Recipient for that supply, no later than the time at which the GST Amount for that supply is to be paid in accordance with clause 10.2(b).

10.3 Variation

- (a) If the GST Amount properly payable in relation to a supply varies from the additional amount paid by the Recipient under clause 10.2, the Supplier must provide a corresponding refund or credit to, or will be entitled to receive the amount of that variation from, the Recipient. Any payment, credit or refund under this clause 10.3(a) is deemed to be a payment, credit or refund of the GST Amount payable under clause 10.2.
- (b) The Supplier must issue an adjustment note to the Recipient in respect of any adjustment event occurring in relation to a supply made under or in connection with this agreement as soon as reasonably practicable after the Supplier becomes aware of the adjustment event.

10.4 Reimbursement

If a payment due under this agreement is a reimbursement, indemnification or payment by way of damages by one party of a Loss incurred or to be incurred by the other party, the payment will exclude any GST forming part of the amount to be reimbursed, indemnified or paid by way of damages to the extent to which the other party can claim an input tax credit on such amount.

10.5 No merger

This clause 10 will not merge on Completion or termination of this agreement.

11. General**11.1 Amendments**

This agreement may be amended or varied only in writing and signed by the Buyer and the Seller's Representative.

11.2 Approvals, consents and exercise of rights

Except where this agreement expressly states otherwise, a party may:

- (a) in its absolute discretion, give conditionally or unconditionally or withhold any approval or consent under this agreement; and
- (b) exercise a right at its discretion and separately or concurrently with another right.

11.3 Assignment

Except where this agreement expressly states otherwise, a party may only assign this agreement or a right under this agreement with the prior written consent of each other party.

11.4 Counterparts

This agreement may be executed in counterparts and all executed counterparts together constitute one document.

11.5 Costs

Subject clause 11.6, each party must bear its own costs in relation to, and associated with, this agreement and giving effect to this agreement.

11.6 Duty

The Buyer must pay all stamp duty in respect of the execution, delivery and performance of this agreement.

11.7 Entire agreement

This agreement constitutes the entire agreement between the parties in connection with its subject matter and supersedes all previous agreements or understandings between the parties in connection with its subject matter.

11.8 Further action

Each party must, at its own expense, do everything reasonably necessary to give full effect to this agreement (including executing documents) and to use all reasonable endeavours to cause relevant third parties to do likewise.

11.9 No merger

Except where this agreement expressly states otherwise, the rights and obligations of the parties under this agreement do not merge on Completion.

11.10 Severability

If the whole or any part of a provision of this agreement is invalid or unenforceable in a jurisdiction it must, if possible, be read down for the purposes of that jurisdiction so as to be valid and enforceable. If however, the whole or any part of a provision of this agreement is

not capable of being read down, it is severed to the extent of the invalidity or unenforceability without affecting the remaining provisions of this agreement or affecting the validity or enforceability of that provision in any other jurisdiction.

11.11 Survival

Any obligation of confidentiality in this agreement is independent and survives termination of this agreement. Any other term which by its nature is intended to survive termination of this agreement survives termination of this agreement.

11.12 Waiver

A party does not waive a right, power or remedy if it fails to exercise or delays in exercising the right, power or remedy. A single or partial exercise by a party of a right, power or remedy does not prevent another or further exercise of that or another right, power or remedy. A waiver of a right, power or remedy must be by Notice and signed by the party giving the waiver, provided that the Seller's Representative may give a waiver on behalf of any Seller.

11.13 Relationship

Except where this agreement expressly states otherwise, this agreement does not create a relationship of employment, trust, agency or partnership between the parties.

11.14 Remedies cumulative

The rights, powers and remedies provided in this agreement are cumulative with and not exclusive of the rights, powers or remedies provided by Law independently of this agreement.

11.15 Governing law

This agreement will be governed by and construed in accordance with the Laws for the time being in force in the State of New South Wales and the parties, by entering into this agreement, are deemed to have submitted to the non-exclusive jurisdiction of the courts of that State.

Schedule 1 – Seller

Seller	Address	A Class Ordinary Shares	Preference Shares	Purchase Price
Cabonne Shire Council	99-101 Bank Street, Molong NSW 2866	1 (Share number 34)	1 (NN)	\$785,714.00

Schedule 2 – Seller Warranties

Power and authority

1. The Seller has full power to and capacity to enter into and perform its obligations under this agreement.
2. All necessary authorisations for the execution, delivery and performance by the Seller of this agreement in accordance with its terms have been obtained.
3. This agreement is valid, binding and enforceable against the Seller in accordance with its terms.
4. The execution, delivery and performance by the Seller of this agreement does not constitute a breach of any law or obligation, or cause or result in a default under any agreement, or Encumbrance, by which it is bound and that would prevent it from entering into and performing its obligations under this agreement and there is no other arrangement or agreement between the Seller and another person in relation to the Sale Shares.

Ownership and no encumbrances or other arrangements

5. At Completion:
 - (i) the Seller is the legal and beneficial owner of the Sale Shares and has complete power and right to sell those Sale Shares to the Buyer and the Sale Shares are the only securities in the Company in which the Seller has any kind of interest;
 - (ii) the Buyer will acquire the full legal and beneficial ownership of the Sale Shares free and clear of all Encumbrances, subject to registration of the Buyer in the register of shareholders.

Schedule 3 Buyer Warranties

Power and authority

1. The Buyer is validly incorporated, organised and subsisting in accordance with the laws of its place of incorporation.
2. The Buyer has full power to and capacity to enter into and perform its obligations under this agreement.
3. All necessary authorisations for the execution, delivery and performance by the Buyer of this agreement in accordance with its terms have been obtained.
4. This agreement is valid, binding and enforceable against the Buyer in accordance with its terms.
5. The Buyer enters into and performs this agreement on its own account and not as trustee for or nominee of any other person.
6. The execution, delivery and performance by the Buyer of this agreement does not constitute a breach of any law or obligation, or cause or result in a default under any agreement, or Encumbrance, by which it is bound and that would prevent it from entering into and performing its obligations under this agreement.
7. No Insolvency Event has occurred in relation to the Buyer and there are no circumstances that justify the Buyer being the subject of an Insolvency Event.
8. The Buyer has available, in Immediately Available Funds, the necessary cash resources to pay the Purchase Price on Completion and meet its obligations under this agreement.

Executed as an agreement.

Executed by Cabonne Shire Council)
ABN 41 992 919 200 by its attorney)
)

Signature of attorney

Signature of witness

Name of attorney

Name of witness

Executed by AGL Energy Limited)
ACN 115 061 375 by its attorney)



Signature of attorney
John Fitzgerald

Name of attorney



Signature of witness
Amanda Wei Dek Liu

Name of witness

Annexure B – Limited Power of Attorney

**ANNEXURE B
Limited Power of
Attorney**

3347747_1

Power of Attorney

Date:

Party

- (1) Cabonne Shire Council (**Shareholder**)

Address: 99-101 Bank Street, Molong NSW 2866

1. Proposed Transaction

- (a) AGL Energy Limited ACN 115 061 375 (**AGL**) proposes to acquire, subject to the satisfaction or waiver of certain conditions precedent, all of the shares in the issued capital of Southern Phone Company Limited ACN 100 901 184 (**Company**) (or such lesser number of the shares as agreed to by AGL) (**Proposed Transaction**).
- (b) The Company has convened an extraordinary general meeting on Monday, 2 December 2019 at 9.30am (AEDT) (**Extraordinary General Meeting**) for the Company's shareholders to consider, and if thought fit to pass, a special resolution to amend the constitution of the Company which is required to facilitate the Proposed Transaction (**Constitution Amendment Resolution**).

2. Appointment

The Shareholder appoints each of Bill Hilzinger of 151 Kinghorne Street Nowra, NSW 2541 (**Chairperson**) and Andrew Riley of 3 Turallo Terrace Bungendore, NSW 2621 (**Deputy Chairperson**), and each an **Attorney** severally as its attorney, agent and representative for and on behalf of the Shareholder, and in the Shareholder's name and as the Shareholder's act and deed to:

- (a) attend the Extraordinary General Meeting (including any adjourned general meeting) and vote in favour of the Constitution Amendment Resolution as its attorney or representative;
- (b) sign and lodge with the Company a proxy form for the Extraordinary General Meeting (including any adjourned general meeting):
- (i) appointing a proxy (who may be an Attorney) to attend the Extraordinary General Meeting (including any adjourned general meeting) on the Shareholder's behalf; and
 - (ii) directing the proxy to vote in favour of the Constitution Amendment Resolution;
- (c) execute under hand or under seal and deliver, conditionally or unconditionally (each a **Document**):
- (i) the Share Sale Agreement between the Shareholder and AGL (**Share Sale Agreement**);

- (ii) the share transfer forms in respect of the Shareholder's shares in the Company in favour of AGL; and
- (i) all documents ancillary to the above to which the Shareholder is a party or otherwise required by the Shareholder to give effect to the Proposed Transaction in a form and of substance as the Attorneys think fit;
- (d) exercise or discharge for it and on its behalf all of the rights, obligations, powers and discretions of the Seller expressed to be held by, or exercisable by, the "Seller's Representative" under the Share Sale Agreement, and all powers reasonably incidental thereto, including to give and receive any consent, approval or agreement to amend or waive any term of the Share Sale Agreement;
- (e) complete any blanks in a Document;
- (f) do any thing which, in the Attorney's opinion, is necessary, expedient or incidental to or in any way relates to any document referred to in paragraphs (b) to (c) (inclusive) or any transaction contemplated by any such document; and
- (g) do any other thing (whether or not of the same kind as the above) which in the opinion of the Attorneys is necessary, expedient or desirable for giving effect to the provisions of this power of attorney.

3. When effective

This power of attorney operates immediately and is irrevocable. The power of attorney will expire and be of no further force or effect on 31 March 2020.

4. Indemnity

The Shareholder indemnifies each Attorney against liability, loss, costs, charges or expenses properly incurred in the exercise of the powers under this power of attorney.

5. Validity

The Shareholder declares that a person (including, but not limited to, a firm, body corporate, unincorporated association or authority) who deals with an Attorney in good faith may accept a written statement signed by the Attorney to the effect that this power of attorney has not been revoked, as conclusive evidence of that fact.

6. Ratification

- (a) The Shareholder declares that everything done by the Attorneys in exercising powers granted under this power of attorney is as valid as if it had been done by the Shareholder.
- (b) The Shareholder shall, from time to time and at all times, ratify and confirm whatever the Attorneys lawfully do or cause to be done pursuant to this power of attorney.

7. Governing law

This power of attorney is governed by the law in New South Wales.

Executed as a deed

Executed by Cabonne Shire Council)
ABN 41 992 919 200 by its attorney)
)

Signature of attorney

Signature of witness

Name of attorney

Name of witness

**ANNEXURE C
Share Transfer Form**

Annexure C – Share Transfer Form

3347749_1

Annexure D – Lost Share Certificate Indemnity

**ANNEXURE D
Lost Share Certificate
Indemnity**

3347750_1

1

MISSING SHARE CERTIFICATE STATEMENT AND UNDERTAKING

**To: The Directors
Southern Phone Company Limited ACN 100 901 184 (Company)**

Cabonne Shire Council ABN 41 992 919 200 of 99-101 Bank Street, Molong NSW 2866
(Shareholder) states as follows:

1. the Shareholder's certificates (**Share Certificates**) for one fully paid A Class Ordinary Share in the Company and one fully paid Redeemable Preference Share in the Company (together, the **Shares**) have been lost, destroyed or not received;
2. the Shareholder has made proper searches for the Share Certificates;
3. if a Share Certificate is found or received by the Shareholder or otherwise comes into its possession, the Shareholder undertakes to return it immediately to the Company;
4. except as set out in the share sale agreement between AGL Energy Limited ACN 115 061 375 of Level 24, 200 George Street, Sydney NSW 2000 and the Shareholder dated on or about the date of this deed poll, the Shareholder has not pledged, sold or otherwise disposed of the Shares nor has the Shareholder otherwise dealt with the Shares so as to give any other person any right to them; and
5. the Shareholder indemnifies the Company against any damages arising out of or relating to the Share Certificates being lost, destroyed or not received or, if a Share Certificate is found or received by the Shareholder or otherwise comes into its possession, the Shareholder failing to immediately return the Share Certificate to the Company.

Date:

Executed as a deed poll.

**Executed by Cabonne Shire Council)
ABN 41 992 919 200 by its attorney)
)**

Signature of attorney

Signature of witness

Name of attorney

Name of witness

CABONNE COUNCIL



Borenore Caves

QUARTERLY BUDGET REVIEW

01/07/2019 to 30/09/2019



Cabonne Council
Quarterly Budget Review
For the period from 01/07/2019 to 30/09/2019

Council's responsible Accounting Officer is required to prepare and submit a Quarterly Budget Review Statement (QBRS) to the governing body of council in accordance with clause 203(1) of the Local Government (General) Regulation 2005.

The Quarterly Budget Review Statement (QBRS) is a report whereby Councillors are informed of the Council's financial position at the end of each quarter. This allows the performance and progress measured against the Original Budget adopted by Council on the 25th June 2019, to be monitored.

The Local Government Code of Accounting Practice and Financial Reporting requires the QBRS to contain the following for your review:

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Cabonne Council
Quarterly Budget Review
For the period from 01/07/2019 to 30/09/2019

**1. Statement by Responsible Accounting Officer on Council's
Financial Position**

The following statement is made in accordance with Clause 203(2) of the Local Government(General) Regulations 2005:

It is my opinion that the Quarterly Budget review Statement for the quarter ended 30th September 2019, indicates that Council's projected financial position at 30th June 2020 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure

Signed:  Date: 15-11-2019
L Taberner
Responsible Accounting Officer

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2019 to 30/09/2019

2.1 Budget Review Income & Expenditure Statement - TYPE

	Original Budget 2019/2020	Approved Changes	Revised Budget	Recommended Changes September	Projected Year End Result	Actual YTD
Income from Continuing Operations						
Rates and Annual Charges	14,562,561		14,562,561		14,562,561	12,696,314
User Charges and Fees	9,158,067		9,158,067	(1,268,413)	7,889,654	893,189
Interest and Investment Revenues	1,117,094		1,117,094		1,117,094	237,379
Other Revenues	458,731		458,731		458,731	95,956
Operating Grants & Contributions	8,767,092	60,000	8,827,092	1,208,812	10,035,904	1,769,939
Capital Grants & Contributions	7,681,490	8,464,633	16,146,123	443,745	16,589,868	1,169,003
Net gain from disposal of assets	300,000		300,000		300,000	(14,629)
Total Income from Continuing Operations	42,045,035	8,524,633	50,569,668	384,144	50,953,812	16,847,151
Expenses from Continuing Operations						
Employee Costs & Oncosts	12,355,563	(18,642)	12,336,921	(292,079)	12,044,842	2,608,141
Borrowing Costs	133,266		133,266		133,266	23,065
Materials & Contracts	3,610,568	95,159	3,705,727	148,242	3,853,969	656,958
Contracts & Consultancy	3,709,858	(392,909)	3,316,949	(407,586)	2,909,363	649,622
Depreciation & Amortisation	10,757,030		10,757,030		10,757,030	2,543,970
Other Expenses	4,675,317	60,000	4,735,317	78,706	4,814,023	1,734,051
Total Expenses from Continuing Operations	35,241,602	(256,392)	34,985,210	(472,717)	34,512,493	8,215,807
Operating Result from Continuing Operations	6,803,433	8,781,025	15,584,458	856,861	16,441,319	8,631,344
Operating Result before Capital Grants & Contributions	(878,057)	316,392	(561,665)	413,116	(148,549)	7,462,341

Notes:

Approved Changes = Revotes, Carried forwards from 18/19 budget and other changes authorised at Council Meetings.

Original Budget = As adopted by Council on the 25th June 2019

Revised Budget = Original Budget + Approved Changes at Council meetings and previous quarter changes

Projected Year End Result = Original Budget + Approved Changes + Recommended Changes this quarter

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2019 to 30/09/2019

2.2 Budget Review Income & Expenditure Statement - ACTIVITY

	Original Budget 2019/2020	Approved Changes	Revised Budget	Recommended Changes September	Projected Year End Result	Actual YTD
Income from Continuing Operations						
Administration	695,617		695,617		695,617	27,847
Public Order & Safety	14,395	266,713	281,108	300,000	581,108	81,732
Health	294,030		294,030		294,030	104,183
Environment	2,483,863	1,779,150	4,263,013	37,415	4,300,428	1,930,825
Community Services & Education	1,742,455	60,000	1,802,455		1,802,455	517,318
Housing & Community Amenities	233,442		233,442		233,442	63,592
Water Supplies	1,367,480	2,750,794	4,118,274		4,118,274	939,918
Sewer Supplies	2,386,214		2,386,214		2,386,214	528,058
Recreation & Culture	94,367	631,058	725,425	516,630	1,242,055	13,860
Manufacturing & Construction	347,659		347,659		347,659	74,467
Transport & Communication	15,805,660	3,036,918	18,842,578	(857,605)	17,984,973	1,236,695
Economic Affairs	522,021		522,021		522,021	69,842
General Purpose Revenues	16,057,832		16,057,832	387,704	16,445,536	11,258,814
Total Income from Continuing Operations	42,045,035	8,524,633	50,569,668	384,144	50,953,812	16,847,151
Expenses from Continuing Operations						
Administration	3,493,771	(3,680,498)	(186,727)	484,062	297,335	989,165
Public Order & Safety	1,015,079		1,015,079	54,805	1,069,884	131,086
Health	671,920		671,920	28,506	700,426	194,946
Environment	3,102,809	34,569	3,137,378	36,364	3,173,742	730,660
Community Services & Education	1,968,022	1,258,343	3,226,365	(2,811)	3,223,554	498,838
Housing & Community Amenities	961,286	42,753	1,004,039	(22,833)	981,206	189,243
Water Supplies	1,389,265	182,036	1,571,301		1,571,301	346,801
Sewer Supplies	2,453,841	142,522	2,596,363		2,596,363	655,152
Recreation & Culture	3,976,532	570,404	4,546,936	420,186	4,967,122	1,042,012
Manufacturing & Construction	174,227		174,227	(8,000)	166,227	16,244
Transport & Communication	14,568,669	1,073,229	15,641,898	(1,462,996)	14,178,902	2,958,562
Economic Affairs	1,316,181	48,114	1,364,295		1,364,295	322,799
General Purpose Revenues	150,000	72,136	222,136		222,136	140,299
Total Expenses from Continuing Operations	35,241,602	(256,392)	34,985,210	(472,717)	34,512,493	8,215,807
Operating Result from Continuing Operations	6,803,433	8,781,025	15,584,458	856,861	16,441,319	8,631,344
Operating Result before Capital Grants & Contributions	(878,057)	316,392	(561,665)	413,116	(148,549)	7,462,341

Notes:

Approved Changes = Revotes, Carried forwards from 18/19 budget and other changes authorised at Council Meetings.

Original Budget = As adopted by Council on the 25th June 2019

Revised Budget = Original Budget + Approved Changes at Council meetings and previous quarter changes

Projected Year End Result = Original Budget + Approved Changes + Recommended Changes this quarter

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2019 to 30/09/2019

3. Budget Review Cash Budget

	Original Budget 2019/2020	Approved Changes	Recommended Changes September	Revised Budget
Income from Continuing Operations				
Rates and Annual Charges	14,562,561	-	-	14,562,561
User Charges and Fees	9,158,067	-	(1,268,413)	7,889,654
Interest and Investment Revenues	1,117,094	-	-	1,117,094
Other Revenues	1,478,936	-	-	1,478,936
Operating Grants & Contributions	8,767,092	60,000	1,208,812	10,035,904
Capital Grants & Contributions	7,681,490	8,464,634	443,745	16,589,869
Total Income from Continuing Operations	42,765,240	8,524,634	384,144	51,674,018
Expenses from Continuing Operations				
Employee Costs & Oncosts	12,355,563	(18,642)	(292,079)	12,044,842
Borrowing Costs	107,670	-	-	107,670
Materials & Contracts	3,610,568	95,159	148,242	3,853,969
Contracts & Consultancy	3,709,858	(392,909)	(407,586)	2,909,363
Other Expenses	4,675,317	60,000	78,706	4,814,023
Total Expenses from Continuing Operations	24,458,976	(256,392)	(472,717)	23,729,867
TOTAL OPERATING CASH GENERATED	18,306,264	8,781,026	856,861	27,944,151
Less Capital Expenditure	(23,008,325)	(16,627,529)	(104,154)	(39,740,008)
Cash from Reserve Transfers	4,664,582	10,428,375	(719,127)	14,373,830
Budget Surplus/Deficit	(37,479)	2,581,872	33,580	2,577,973
	<i>Deficit</i>			<i>Surplus</i>

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2019 to 30/09/2019

4. Budget Review Capital Budget

	Original Budget 2019/2020	Approved Changes	Revised Budget	Recommended Changes September	Projected Result Year End	Actual YTD
Capital Expenditure						
Works in Progress	-	909,269	909,269	109,202	1,018,471	211,565
Plant & Equipment	3,075,533	1,429,252	4,504,785	18,700	4,523,485	547,210
Office Equipment	347,275	216,026	563,301	(81,736)	481,565	160,315
Furniture & Fittings	100,000	60,000	160,000	10,347	170,347	-
Land	161,296	157,996	319,292	(9,200)	310,092	115,775
Land Improvements	-	2,438,367	2,438,367	-	2,438,367	1,692
Buildings	150,175	2,243,637	2,393,812	259,839	2,653,651	447,646
Other Structures	380,000	219,424	599,424	42,500	641,924	54
Swimming Pools	144,140	21,621	165,761	-	165,761	21,231
Stormwater Drainage	75,000	75,000	150,000	-	150,000	
Water Supply Network	-	476,353	476,353	-	476,353	8,338
Sewer Supply Network	325,396	348,122	673,518	(74,142)	599,376	143,474
Pipeline Project		2,750,794	2,750,794	-	2,750,794	669,936
Roads, Bridges, Footpaths	18,249,510	5,281,668	23,531,178	(171,356)	23,359,822	1,348,314
Total Capital Expenditure	23,008,325	16,627,529	39,635,854	104,154	39,740,008	3,675,550
Capital Funding						
Rates & Other Untied Funding	7,884,123	1,520,041	9,404,164	22,938	9,427,102	1,437,955
Capital Grants & Contributions	7,681,490	8,464,633	16,146,123	683,989	16,830,112	1,169,003
Reserves:						
- External Restrictions/Reserves	257,708	1,130,337	1,388,045	(74,142)	1,313,903	151,812
- Internal Restrictions/Reserves	6,164,799	5,512,518	11,677,317	(528,631)	11,148,686	824,992
New Loans						
Receipts from Sale of Assets	1,020,205		1,020,205		1,020,205	91,788
Total Capital Funding	23,008,325	16,627,529	39,635,854	104,154	39,740,008	3,675,550

Notes:

Approved Changes = Revotes, Carried forwards from 18/19 budget and other changes authorised at Council Meetings.

Original Budget = As adopted by Council on the 25th June 2019

Revised Budget = Original Budget + Approved Changes at Council meetings and previous quarter changes

Projected Year End Result = Original Budget + Approved Changes + Recommended Changes this quarter

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2019 to 30/09/2019

5. Budget Review Recommended Budget Changes

Income

Increase	RFS contribution for construction of Washpen fire shed	300,000
Increase	Drought Communities extension granted - Balance of funding	431,630
Increase	Cadia contribution to Belubula River willow eradication program	36,364
Increase	Cadia capital roads contribution	58,745
Increase	Additional waste management income - illegal waste dumping EPA	1,050
Increase	Cabonne Council contract income for Cumnock Rec project	85,000
Increase	Additional income from bridge inspection project variation	15,730
Increase	Increase in Roads to Recovery Income on confirmation of projects	295,150
Increase	RFS Hazard reduction income adjustment	41,184
Increase	FAG Grant Increase granted of 5%	358,732
Increase	FAG Grant adjustment - Anticipated payment received in advance for 20/21 year	2,599,794
Decrease	FAG Grant adjustment - Payment Received in Advance for the 19/20 year	(2,570,822)
Decrease	Ordered works income reduction per roads ops Mgr	(1,268,413)

Total Income Variations

384,143

Operating Expenditure

Increase	Increase in CENTROC Membership fees	14,359
Increase	Purchase of concrete for Emu Swamp fire brigade via S94 funds	6,900
Increase	Purchase of alarm for Clifton Grove fire brigade via S94 funds	5,971
Increase	Outsourced wages Sept quarter Health & Building Inspector	64,894
Increase	License agreement cost with John Holland Rail (ongoing)	4,830
Increase	Budget for Belubula River clearance operations	36,364
Increase	Other employee costs - accommodation per salary package	10,620
Increase	Fire and rescue portion of emergency services levy	41,934
Increase	Drought Communities extension - Community beautification project	142,513
Increase	Drought Communities extension - Jack Huxley Oval irrigation project	19,391
Increase	Drought Communities extension - Dr Ross Memorial Rec Ground	105,200
Increase	Drought Communities extension - CTW Water Filling Station Project	117,562
Increase	Drought Communities extension - Manildra Tennis Clubhouse	37,000
Increase	Drought Communities extension - Cumnock School water sustainability	6,931
Increase	Drought Communities extension - Men's shed improvement	3,033
Increase	Mandatory Councilor training budget	12,000
Increase	As required for Mayor delegate expenses	5,000
Increase	Correction to Community Centres allocation Cap to operating	17,272
Increase	Movement in Wage on-cost due to September QBR changes	150,062
Increase	Movement in Admin Overhead due to September QBR changes	114,528
Increase	Reallocate Cemetery land purch budget to Non-disruptive earth xray	9,200
Increase	Restoration/refurbishment of Mayoral Chains	9,143
Increase	Adjustment to budget for employee vehicle costs	1,210

(Continued over page)

5. Budget Review Recommended Budget Changes

Operating Expenditure (continued)

Increase	Additional payment for variation on bridge inspection project	23,097
Increase	Outsourced contract budget required for HACC	8,050
Increase	HACC Transport taxi vouchers budget required	6,900
Increase	Adjustment to RFS Hazard Reduction Budget	41,183
Increase	WHS workshop and safety consultant	102,000
Decrease	Budget reduction identified - Insurance premium savings	(87,000)
Decrease	Unused budget returned to reserve - Dr Site San Replacement cost can already be covered in server replacement budget.	(21,739)
Decrease	Remove phone budget not required for general Councillors	(1,756)
Decrease	Budget reduction identified in IT equipment repairs & Maint	(10,000)
Decrease	Budget reduction identified in Admin - legal costs - other	(10,000)
Decrease	Budget reduction identified in Admin - Printing & Stationary - other	(5,000)
Decrease	Budget reduction identified in Admin - Advertising - Community Notices	(4,000)
Decrease	Budget reduction identified in Admin - Building ops - Cudal	(9,000)
Decrease	Budget reduction identified in Admin - Other employee costs - Advertising	(10,000)
Decrease	Ordered works expense reduction per roads ops Mgr	(1,268,413)
Decrease	Reduction in quote for Cyber Security Audit	(20,960)
Decrease	Unused budget returned to reserve - VEP jobs	(38,491)
Decrease	Budget reduction identified in budgeted wage and super savings	(99,334)
Decrease	Budget reduction identified in Family Day Care expenses	(4,171)
Total Operating Expenditure Variations		(472,717)

Capital Expenditure

Increase	RFS budget provided for Washpen fire shed build	300,000
Increase	Additional cost for purchase of defibrulators	18,700
Increase	SCC - Canowindra showground additional electrical works required	20,363
Increase	Supply and install 12.5kw airconditioner Waluwin Health Centre	10,346
Increase	Budget adjustment for Cabonne Council work on Cumnock Rec	88,839
Increase	Increase in Roads to Recovery Expense on confirmation of projects	295,150
Increase	Increase budget for Regional Road overspends MR237/Cargo Rd	60,935
Increase	Budget for Yeoval recreation ground master plan - council contribution	100,000
Decrease	50/50 K & G to capital works reserve (postpone to 20/21)	(49,572)
Decrease	Unused budget returned to reserve - cemetery driveway/pathway	(57,500)
Decrease	Unused budget returned to reserve - Thistle St pump station electrical works	(74,142)
Decrease	Unused budget returned to reserve - Eurimbla bridge project complete	(416,934)
Decrease	Unused budget returned to reserve - Printer fleet purchase savings	(40,412)
Decrease	Unused budget returned to reserve - Eugowra showground electrical infrastructure	(22,889)
Decrease	Correction to Community Centres allocation capital to operating exp	(17,272)
Decrease	Reallocate Cemetery land purch budget to Non-disruptive earth xray	(9,200)
Decrease	Unused budget returned to reserve - Aerial Imagery update completed at lower cost	(41,324)
Decrease	Regional Road Heavy Patching budget for RR overspends	(60,935)
Total Capital Expenditure Variations		104,153

(Continued over page)

5. Budget Review Recommended Budget Changes

Reserve Movements

Transfer to	Capital Works Reserve - Savings returned - Cemetery driveway/pathway	57,500
Transfer to	Sewer Reserve - Savings returned - Thistle St pump station electrical works	74,142
Transfer to	Plant & Vehicle Reserve - Savings returned - Eurimbla bridge	416,934
Transfer to	Office Equipment Reserve - Savings returned - Printer fleet purchase	40,412
Transfer to	Village Enhancement Reserve - Savings returned - VEP jobs	33,001
Transfer to	Capital Works Reserve - Savings returned - Eugowra showground electrical infrastructure	22,889
Transfer to	Capital Works Reserve - Savings returned - DR Site San replacement	21,739
Transfer to	Office Equipment Reserve - Savings returned - Aerial Imagery update	41,324
Transfer to	Govt Grants Reserve - Savings returned - Family Day Care	4,172
Transfer to	Capital Works Reserve - Savings returned - 50/50 Kerb & Guttering	49,572
Transfer to	Insurance Reserve - Savings returned - Premium savings	87,000
Transfer to	FAG Grant anticipated to receive in advance in 19/20 for 20/21	2,599,794
Transfer from	Government Grants Reserve - Additional cost - HACC & HACC Transport	(14,950)
Transfer from	S94 Reserve - Additional cost - concrete Emu Swamp fire shed	(6,900)
Transfer from	S94 Reserve - Additional cost - alarm system Clifton Grove fire shed	(5,971)
Transfer from	Budget contingency reserve - Additional cost - electrical works Canowindra showground	(20,363)
Transfer from	Infrastructure replacement reserve - Additional cost - Purchase Waluwin air conditioner	(10,346)
Transfer from	Govt Grants Reserve - FAG grant advance payment from 18/19 year	(2,570,822)
Transfer from	Capital Works Reserve - Additional cost - Council Contribution Yeoval Recreation Ground	(100,000)

Total Reserve Variations 719,127

Increase Surplus by September QBR changes (33,581)

September approved variations

Increase	Revotes	3,968,599
Increase	Carry Forwards	13,151,167
Increase	Job number adjustments regarding on-cost	45,280
Increase	Council meeting and Other minor changes	231,000
Increase	SLCR Obley & Ophir Rd Shoulder works	870,000
Increase	Increase Operating & Capital Grants/Contributions	(7,525,633)
Increase	Increase administration Overhead	(2,765,472)
Increase	Increase Wage On-Costs	(128,438)
Increase	Net Reserve Transfers	(10,428,375)

Increase Surplus by September approved variations (2,581,872)

The above variations are referred to in the Budget Review Income and Expenditure Statement, the Budget Review Capital Budget and the Budget Review Cash Budget. The anticipated effect of these variations is displayed in the projected year end results.

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2019 to 30/09/2019

6. Budget Review - External and Internal Restrictions

	Balance 30th June 2019	Approved Changes	Revised Budget	Recommended Changes September	Projected Year End Result
External Restrictions					
Developer Contributions	897,758		897,758	(12,871)	884,887
RMS Contributions	1,792,608	(202,737)	1,589,871		1,589,871
Specific Purpose Unexpended Grants	3,574,244	(681,504)	2,892,740	18,194	2,910,934
Specific Purpose - Water Supplies	4,354,670	(173,255)	4,181,415		4,181,415
Specific Purpose - Water Pipeline Project	210,996		210,996		210,996
Specific Purpose - Sewer Supplies	2,504,550	23,159	2,527,709	74,142	2,601,851
Domestic Waste Management	3,727,830	213,034	3,940,864		3,940,864
Canowindra Town Improvements	1,087,738	232,624	1,320,362		1,320,362
Canowindra Sports Trust	40,082	(5,000)	35,082		35,082
Stormwater Levy	316,429	(75,925)	240,504		240,504
Total Externally Restricted	18,506,905	(669,606)	17,837,300	79,465	17,916,765
Internal Restrictions					
Plant & Vehicle Replacement	1,664,912	(588,144)	1,076,768	416,934	1,493,702
Infrastructure Replacement	1,619,747	(86,250)	1,533,497	(10,346)	1,523,151
Employees Leave Entitlement	1,826,500		1,826,500		1,826,500
Capital Works	7,172,701	(4,597,997)	2,574,705	51,700	2,626,405
Community Services	593,084		593,084		593,084
Environment (Noxious Weeds)	126,200		126,200		126,200
Housing	137,070		137,070		137,070
Limestone Quarry	1,480,197		1,480,197		1,480,197
Office Equipment	949,542	(603,774)	345,768	81,736	427,504
Recreation & Culture	1,607		1,607		1,607
Roadworks	6,029,702	(5,117,320)	912,382		912,382
Sewerage	16,791		16,791		16,791
Budget Equalization	3,342,460	(2,909,716)	432,744	(20,363)	412,381
Gravel Pit Restoration	342,843	74,462	417,305		417,305
Environmental Sustainability	137,628		137,628		137,628
Village Enhancement	1,235,064	(594,613)	640,452	33,001	673,453
Insurance Provision			-	87,000	87,000
Total Internally Restricted	26,676,048	(14,423,352)	12,252,697	639,662	12,892,359
TOTAL RESTRICTIONS	45,182,953	(15,092,957)	30,089,997	719,127	30,809,124

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2019 to 30/09/2019

7. Budget Review Cash and Investments Position

Cash and Investments	30/06/2019	30/09/2019
Cash at Bank	1,139,907	911,877
Deposits on Call	3,455,294	3,328,294
Term Deposits	42,208,000	42,000,000
	<u> </u>	<u> </u>
Total Cash at Bank & Investments	<u>\$ 46,803,201</u>	<u>\$ 46,240,171</u>

Notes:

Investments have been invested in accordance with Council's Investment Policy and the Minister's Orders.

The Cash at Bank has been reconciled to Council's physical bank statements as at 30th September 2019.

The position of Cash and Investments as at the **30/09/2019** is **Satisfactory**.

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2019 to 30/09/2019

8 Budget Review Contractors and Other Expenses

8.1 Contracts entered into during the Quarter

Contractor	Detail & purpose	Value	Start Date	Duration
Margaret Duguid	Management of Canowindra swimming pool	\$54,000 p.a (inc GST)	30/09/2019	3 years
Life Guarding Services Australia	Management of Molong Swimming Pool	\$89,621 p.a (inc GST) + annual CPI increment	30/09/2019	3 years
Lorraine & Paul O'Brien	Management of Molong Caravan Park	\$90,090 p.a (inc GST)	30/09/2019	3 years
Almighty Industries	Supply of tilt/tip truck	\$207,220 (inc GST)	16/09/2019	Delivery timeframe 6-8 Weeks

8.2 Consultancy and Legal Expenses

Expense	Details	YTD Expenditure	Budgeted Amount
Legal expenses	Recovery of debts to Council	\$ 1,754	\$ 14,252
Legal expenses	Other general legal expenses	\$ 4,858	\$ 40,842
Legal expenses	Planning	\$ -	\$ 30,000
Internal Audit	Governance/Risk	\$ 8,300	\$ 8,300
Internal Audit	Swimming Pools	\$ 29,013	\$ 31,700
Governance projects	Renewable energy action plan	\$ 3,536	\$ 34,000
Workplace compliance	Safety/WHS Training	\$ 26,246	\$ 20,000
Project pre-planning activities	PAMP review, Road safety audit etc	\$ 58,710	\$ 167,130

Notes:

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

12/10/2019

Mr Bradley Byrnes

General Manager – Cabonne Council

Dear Mr Bradley Byrnes,

I am writing to you to ask for a donation towards our Cudal Village Twilight Christmas Markets (we have the DA ready and are waiting on our insurance to sign off) on the 30th of November 2019. These markets will be hosted by the Cabonne Food, Wine and Cultural Centre and our hope is that it will bring interest back to Cudal in the Central West region. We have noticed that our little village is not on the radar for so many in the area and we'd like to change that, through grants, encouraging tourism and other avenues. This is just one way we are working to bring in new people to see what our village has to offer and to return in the new year. A donation of \$500 would go a great way in helping us to pull this off and show the Central West our beloved village in the hope that some might fall in love with Cudal too and either buy land/property here or come to visit the CFWCC regularly.

We appreciate your consideration of this donation.

Kind regards,

Mrs Verity Middleton

Mrs Verity Middleton

PO Box 27, Cudal, 2864

Member of the CFWCC

*Committee and Co-ordinator
of the Cudal Village Twilight*

Christmas Markets

Verity Middleton
Editor of the Cudal News

cudalnews@hotmail.com

Ph: 0421 219 377



The NAIDOC Week School Initiative Competitions have brought a coordinated educational component to the week-long celebrations. The competitions have been overwhelmingly successful and last year was no exception which produced over 206,977 entries from schools who participated in a variety of competitions and we are delighted to announce the “2020 NAIDOC Week” Colouring-in/short story and Creative/Essay writing Competitions. Entry is open to all primary and secondary school students in communities.

NAIDOC Week 2020

July 5th – 12th

The ultimate aim of these initiatives is to provide our kids with a greater understanding on the importance of friendship and cultural diversity. The competitions reflect Aboriginal ancestry and promote the growth of positive attitudes in all students towards Aboriginal people. They are broadly based around each year’s national NAIDOC theme. The colouring-in/ Short-Story competitions are open to all primary school students and the creative writing/ Essay Writing competition will be open to all secondary students. **The winning students are each year awarded prizes from our major sponsors.**

As part of National NAIDOC Week celebrations Koori Kids coordinates, with the support of various government departments and local councils an educational component to provide a link of cultural diversity to our kids with the NAIDOC Week School Initiative Competitions. These competitions have been a successful part of NAIDOC Week and to date we have received over 2,638,098 entries which include colouring-in, short story, creative writing and essay writing. As a result we have awarded over 530 major prizes including; Computers, Televisions, Mountain Bikes, Xbox consoles, DVD Players, MP3 Players, Mini Stereos, and Encyclopedias. We have presented some 5700 encouragement awards including; CDS, DVDS, Movie Tickets and certificates to all participants

This year our highlighted Indigenous role models include a broader spectre recognising Indigenous talent in entertainment and sport and their contribution to the national identity **Jessica Mauboy (Indigenous Singer) and Lance Franklin (Indigenous sportsman)**. Our message this year is that education is knowledge and knowledge is **GOLD**



The logistics of the initiatives involve packages being sent to all school principals inviting students to participate in the competitions. Prizes will be awarded to the winning students along with the “NAIDOC Medal of Excellence” The Prime Minister has annually provided a message of support for the initiatives encouraging students to participate. “The wonderful work of student winners – and indeed all entrants – gives me great confidence for the future and our ability to forge a more united, harmonious and respectful future together in the spirit of reconciliation. We can draw inspiration from their idealism and creativity, and their instinctive sense of possibility and openness to change. That is why I am so delighted to be associated with the successful NAIDOC Week School Initiatives”

The judging of entries last year was adjudicated by a panel including; our patron, Aboriginal Elders and Sponsoring agency delegates. The judging this year will take a similar precedent. At an awards presentation held during NAIDOC Week the Minister praised the competitions and their purpose “*The initiative we are here to celebrate today provides a perfect illustration of how general public*

awareness has been raised around these issues in recent times. The NAIDOC School Initiative competitions are a perfect opportunity to bring Australians together. They have clearly done so”.

We acknowledge and appreciate the support of the council last year and seek your involvement again in this year's competitions. **We are asking that you assist this year by preparing a report to council and continuing your support to the initiative with a \$450.00 contribution towards printing and distribution for students within councils LGA.** Support last year was recognised by the Prime Minister and Minister – Indigenous Affairs at the NAIDOC Awards presentation held during NAIDOC Week. Logo was displayed on all materials sent to both principals and student's across council's LGA and a proof of the 2020 competition entry forms for your information is attached. Support was also recognised in all media which included the Advertiser, National Indigenous Times, ABC Radio, Local media and ABC TV's Message Sticks.



Presentation of NAIDOC Medals of Excellence were presented to the winning students were held at special school assemblies and were attended by Elders, Executive Director, NAIDOC Week School Initiatives, Director, Social Wellbeing & Community – Koori Kids, local Mayor or representatives, Regional Director of Schools, Delegates from the Department of Education, NSW Aboriginal Land Council's and Australia Post. I would particularly like to acknowledge; **Hon. Sarah Mitchell M.P – Minister for Education & Early Childhood Learning, Ms Jayde Ward (Catholic Schools NSW), Local Mayors and Mayoral Representatives; Hornsby Shire Council, City of Canada Bay, Sutherland Shire Council, Parkes Shire Council, Kempsey Shire Council, Griffith City Council, Queanbeyan-Palarang Regional Council, Albury City Council, Tamworth Regional Council, Tamworth Local Aboriginal Land Council, Cumberland Council, Fairfield City Council, Bayside Council, Cowra Shire Council, Dubbo Regional Council, Moree Plains Shire Council, Inner West Council, Eurobodalla Shire Council, Canterbury Bankstown Council, Kyogle Council, Goulburn-Mulwaree Council, City of Ryde, Northern Beaches Council, Bega Valley Shire Council, Lachlan Shire Council, Northern Beaches Council, Strathfield Council, Upper Hunter Shire Council, North Sydney Council and Representatives of the Aboriginal Land Council for taking time out of their schedules to attend the school presentations.**

Without support these initiatives would not have been an overwhelming success and we hope that you will be able to assist us with this small community contribution. For further please contact the co-ordinator on (02) 8088-0791 or send an Email to director@koorikids.com

Warm Regards

Dylan Williams
Executive Director
NAIDOC Week 2020
School Initiative Competitions

'ANNEXURE'**NAIDOC Week 2020 School Initiatives
Koori Kids – Request for financial partnership**

Mayor,
Chief Executive Officer
CC: Director: Community Services

REPORT IN BRIEF

Koori Kids is a community organisation that engages young people in a range of school initiatives to promote education and awareness of Aboriginal & Torres Strait Islander culture. Each year Koori Kids conducts the NAIDOC Week School Initiative Competitions for school aged children. This is broken up into primary and secondary school categories being; colouring-in, short story writing and creative and essay writing. Koori Kids is seeking continued support from council and request consideration of council to be an associate partner with a \$450 towards the program

Purpose

The purpose of this annexure to the proposal is to inform council of the Koori Kids 2020 School Initiatives program. The initiatives are coordinated in partnership with the Department of Education, NSW Department of Education, Department of Health, Transport for NSW, NSW Health, Catholic Schools NSW and Department of Premier & Cabinet.

Koori Kids has provided a proposal and draft entry forms for the 2020 initiatives. The contribution sought (\$450) will be utilised towards the costs for printing and distribution of information packs, posters and entry forms to schools across councils LGA. These initiatives are designed to educate all students on cultural diversity and involve a whole of community approach in the spirit of reconciliation and bringing us 'all together as one community'.

Costing	Description	Cost
Printing	Entry forms – (LGA Schools)	325.00
Distribution	Postage and Delivery	125.00

Summary

This worthwhile cross-cultural initiative has been operating very successfully since 2001 and is aligned with NAIDOC Week, celebrated in July each year. Hundreds of entries are received each year from schools within councils LGA, and the success of the program is due to the support of councils and partner organisations.

Strategic

Strategic Plan – People and Culture

- A harmonious community based on respect and responsibility, where everyone is valued
- Recognition of Aboriginal & Torres Strait Islander heritage
- Cultural and community activity encouraging harmony and reconciliation

Environmental

The initiatives will enable participants to explore concepts linking environmental; and social/ cultural issues and foster harmony in the community.

Social

The initiatives enable a diverse range of children to benefit from discussion and curriculum topics focused around the development of NAIDOC Week and the broader history of Indigenous culture.

Recreation

Each year at some of the winning schools Koori Kids host some 'Healthy Lifestyle Clinics' with visiting celebrity sports persons the aim of these clinics is to encourage an active lifestyle; including nutrition, sportsmanship and skill development. All Students participating are provided a T-Shirt, Water Bottle and Ball.

Council Acknowledgement

Council is acknowledged through logo inclusion as an associate partner on information packs sent to schools throughout councils LGA. If there is a winner from a school within council LGA, an invitation for the Mayor and or a representative is invited to attend the school, along with Executive Director, NAIDOC Week Initiatives, Director, Social Wellbeing and other dignitaries to make special presentation of the NAIDOC Medal of Excellence and the student's prize. (30+ NAIDOC Medals of Excellence are issued across the state). Media release for the winning school is prepared in consultation with council's media officer. Council is also forwarded a final report.

Conclusion

The NAIDOC Week School Initiatives are the only activity throughout NAIDOC Week that provides students with an educational component to NAIDOC Week and Indigenous culture and heritage. Our research and statistics confirm that schools within councils LGA are participating in the initiatives in increased volumes at both state and catholic-independent schools.





CARGO RUGBY LEAGUE FOOTBALL CLUB INC

ABN 70 776 702 552

C/- Cargo Store
2 Forbes Street
Cargo NSW 2800

6/11/2019

CABONNE COUNCIL

99-101 Bank Street
Molong NSW 2800

RE: CARGO COMMUNITY DEFIBRILLATOR

Dear Sir/Madam

On the back of a request for financial assistance from community member Leanne Pearce, I would like to confirm that the defibrillator unit that is housed at the Cargo Inn belongs to the community. The Cargo Inn was chosen due to the hours of operation. Whilst the establishment is currently up for sale, I have confirmed as part of the Contract of Sale, the defibrillator will stay.

The defibrillator was originally given to the community by Foundation for Rural and Regional Renewal, who at the time were based in Victoria. This was arranged by Rod Wilson Senior Deputy Captain Cargo Rural Fire Service.

The defibrillator's battery is now in need of replacing and we would be ever so grateful if Council could assist financially to either replace the battery or assist with upgrading to newer technology.

The defibrillator has been used on several occasions and is an important piece of equipment to our community.

Please confirm if our request can be fulfilled.

Yours sincerely

Angela Morley
Secretary

MOLONG SHOW SOCIETY INC.

ABN: 11 855 677 314

President: Mr. Colin Woodhouse
Ph: (02) 6366 8218 / 04297 22380
2866

PO Box 98
Molong NSW

Secretary: Miss Lisa Garlick
Ph: 04386 47741
E: molong.show@gmail.com

Cabonne Council
PO Box 17
General Manager
Brad Byrnes

Dear Mr Byrnes,

As you can imagine, everyone is feeling the effects of the current climate and we are all aware of the effects on local farming families. With the Molong Annual Show being an agricultural event, last year we had a decline in animal entries, and we had to cancel the yard dogs section due to a lack of healthy sheep. Therefore, we are not expecting an abundance of show-goers to come through the gate, but we will not be deterred from putting on another great Show.

The Molong Show committee were recently advised of an availability of about \$2,000 that Cabonne Council can contribute to local show societies to offset the expected decrease of gate takings. If we are eligible for this funding may we please apply for this assistance?

While I have your attention, as you can imagine we have been greatly inconvenienced by this termite infestation and we hired a skip bin through Cabonne Council while we had to empty out the luncheon pavilion and we are very grateful for the containers. However, when we hired a skip bin, we were not aware that it was a 4 day hire and the skip was taken away before we could fill it as desired.

The Molong Show Society wish to seek reimbursement or a credit on our account please as we are hiring a skip for the Show later this month as per usual, but we feel that we shouldn't have to pay for something that we wouldn't have needed otherwise.

We appreciate your consideration and look forward to hearing the outcome of our requests.

With regards and thanks

Colin Woodhouse
President

Naomi Schroder

From: Jock Hough <jock@frisby.com.au>
Sent: Sunday, 17 November 2019 5:44 PM
To: Naomi Schroder
Cc: Bradley Byrnes; Jamie Jones; Libby Oldham; Greg Treavors
Subject: Funding opportunities for the Cudal Showground
Attachments: Clearwatertanks_quote_2019.pdf; MichaelMilesElectrical_2019.pdf; The RuralCentrequote_water_2019.pdf

Dear Naomi,

We have identified a few possible funding sources for the Cudal Showground power/water upgrades. They are:

- (i) Ag Shows grant
- (ii) Building better regions

We are currently registered for the Ag shows grant and need your advice if possible. The project is worth around 180k +gst and the Ag show grant has two categories we could apply for:

Small show – small grant (funding up to 125k) require a shortfall of around 60k

Small show – large grant (125-500k) require a one third contribution i.e 60k so a pretty similar scenario. There are exemptions for this category but I feel it would weaken the application.

The question is do you think we're more likely to get the funding under a small or large grant category? My fear is if we apply for the larger category that we are then a very small show in amongst some much bigger players.

As part of this application we require:

- (i) Letter of consent from Cabonne Council for Cudal Central to apply on behalf of the Trustee (Cabonne Council?) and also approve of the infrastructure works upgrading the water and electrical infrastructure.
- (ii) Do you know the address of the showground? We have 125 Davys Plains Rd, Cudal and it will not let us register it (we may need to call the grant folk)
- (iii) We need a strategic plan for the showground – it does not need to be uploaded but provided with 7 days notice should they require it. To discuss

Rach Griffith has put together a website for the showground which has a fantastic calendar showing just how much it gets used. Please take a minute to have a look. <http://www.cudalshowground.com/event-calendar/>

We are working on the budget tonight but it has come in better than I thought.

Essentially:

Electrical – 137 +GST
 Water – 25+ GST
 Tank – 9 +GST
 Gravel – 800 +
 New pump box – 1500 +

Total – 173.30 +GST

If we can get 125 from the grant we have a shortfall of 50. We should add a contingency of 10% but I would ask the various committees to contribute to this. We may be able to collect 8k all up at a push.

Quotes attached. We'll catch up during the week.

Regards,

Jock

Jock Hough

"Frisby"

6272 Canowindra Rd Cudal NSW 2864

Mob: 0406 793 851

Ph: 0263 64 2027

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Australian Stock Horse Society Central West Branch



General Manager Brad Byrnes
Councillors
Cabonne Council
Bank Street MOLONG
NSW 2866

31st October 2019

Dear Brad and Council,

I write on behalf of the Australian Stock horse Central West branch
Each January the ASH youth camp is held at Cumnock show grounds. It is an event which has been in continuance for 20 years.

Each year will see 80- 100 children attending the event with ages ranging from 8-18 years. They are taught many skills including camp drafting, polo, judging and preparation, show jumping, working patterns and dressage.

We have an enormous amount of volunteer time which goes into this event each year with parents cooking and serving meals for the children and their families over the week. This includes 3 meals each day plus parental support and guidance, looking after animals and maintenance to the grounds. We have excellent horsemanship leaders and trainers which join us each year and they travel from across the state to teach different codes of horsemanship and handling.

The drought is making it extremely tough on families who wish to continue this event.

It is very important to continue this for the children and this is the reason behind my letter to you today. Drought has a significant impact on children and they are often the forgotten ones and we feel this event really will brighten their outlook in this dry time.

I write to you today to ask for financial support. The largest cost comes with the first aid responders who are on the grounds for the 4 days. They are highly trained and are necessary over the course of the event – yet this comes at a price of \$2400.

I would like to ask Council to consider this amount to help us cover these costs so that the children can continue in January 2020.

I am happy to speak with you at any time about the camp and how it contributes to the local economy with many of our food items purchased locally and the children use the swimming pool daily.

I look forward to your reply
Kind regards

Sally Gavin

President
Ben Lawson
"Monte Carlo"
Stuart Town. N.S.W. 2820
Ph: 0428677208

Vice President
Nick Knowles
Ph: 0428451203
David Lawson
Ph: 0429791239

Secretary
Kayley Boyd
3697 O'Connell Rd
Bathurst, NSW 2795
Ph: 0407230709
centralwestbranchashs@gmail.com

Treasurer
Sal Gavin
Ph: 0448568243

Delegates
Jean Gavin
Robyn Lawson

CUMNOCK & DISTRICT PROGRESS ASSOCIATION INC

P O Box 22
Cumnock NSW 2867

***Regional Achievement and Community Awards Winner
Community of the Year under 15,000 population for "2010"***



President: Don Bruce
Secretary Rhonda Watt
Tres: Barbara O'Brien
Email Rhonda Watt : weaniewatt4@bigpond.com
Telephone: 63661638 -0429661638

Cabonne Council
General Manager Brad Byrnes
Bank Street MOLONG
NSW 2866

31st October 2019

Dear Brad and councillors,

I write on behalf of the Cumnock and District Progress Association in support for the Australian Stock Horse Society youth camp in January 2020.

This event has been in existence for 20 + years and the time and effort put into this event from organisers, parents and horsemanship trainers is a credit to what they do.

I understand with the drought they are struggling to finance this event, as many families are doing it tough in these dry times.

I am hoping you will consider their request for financial support.

I know how much they also try and contribute to our local economy - and it is always so wonderful to see young people in our village, riding at the show ground and swimming in the pool etc. This event is possibly the largest of its kind in the country "For Youth instruction and horsemanship" so we need to encourage and support where we can.

Please contact me at any time if you need further information, but I am hoping you will consider looking into some funding to assist this event for the kids in drought.

These young people really need nurturing through this momentous drought and I am hoping you can see your way clear to help them continue to learn and have fun. Covering the cost of first aid responders will go a long way in making this event achievable.

Sincerely

Rhonda J Watt
Hon Sec

Event Assistance Program Application Form

Submission date: 21 October 2019, 7:47PM

Receipt number: 11

Related form version: 3

Question	Response
Details of the Organisation	
Name of Organisation	The Long White Lunch Cumnock
Organisation House Number/Name/PO Box Number	c/o Cumnock Public School P&C Association
Street/Road	Railway Parade
City	Cumnock
State/Territory	NSW
Postcode	2867
Phone Number	0417658229
Fax Number	
Email Address	thelongwhitelunch@gmail.com
Contact Person	Belinda Keniry
Contact Person's Position in Organisation	Secretary
Is the organisation	not registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	TBA
What is the aim of your organisation?	- To organise fundraising events to showcase the wonderful community of Cumnock - Funds raised from each event to be used to support a local organisation which in 2020 will be Cumnock Public School P&C Association.
Does your organisation have a plan/strategy?	No
If yes, please upload your plan/strategy here	
Event Title	
Name of the event	The Long White Lunch Cumnock
Funding category applying for	Flagship Event
Details of the Proposal	

Please provide a general description of the event	<p>The overall goal is to raise \$20,000 for Cumnock Public School P&C. The P&C have a 5 year plan for building a sustainable, resilient, eco-friendly, drought proof outdoor learning environment.</p> <p>Our event will invite 500 guests dressed in white to the Cumnock showground, to enjoying a delectable day of fine dining. Eating local produce with beer and wines sourced from local makers.</p>
Where and when is the event to take place?	<p>Saturday 28 March 2020 Cumnock Showground</p>
How will the event raise the profile of the Cabonne Council?	<ul style="list-style-type: none"> - 500 people (local and interstate) travelling through Australia's Food basket in the Central West. - Guests spend their day sampling food and wine sourced predominantly within the LGA. - Tickets for the previous 2 lunches (2017 & 2018) sold out in under 7 days which indicates that there is huge demand and interest from people wanting to come into and explore the LGA - Council hired marquee with Cabonne Council logo - It will showcase a small farming community and the local produce grown in the area. - Cumnock is a unique small community with a strong sense of community spirit. This culture is reflected in many community projects including the "Animals on Bikes Trail" and "Mulga Bill Festival." - This event will offer local citizens the opportunity to band together to raise much needed funds for the future generations of Cumnock as well as offer tourists a unique rural dining experience. - The event will also connect several small surrounding towns by promoting tourism in the area. Local businesses will also benefit from money spent on accommodation, fuel and food within these towns. Each of these towns are currently drought affected and any tourism generated from visitors will be welcomed.

<p>What local business opportunities will be created?</p>	<ul style="list-style-type: none"> - Local businesses have the opportunity to sponsor the event with promotional benefits that can increase their brand awareness and showcase their products and services. - All sponsors also secure themselves marketing/promotion in the event program and via social media access. - Our primary wine and beverage sponsors are located in Cabonne.
<p>How many people are expected to attend the event from within and outside the Shire?</p>	<p>The event will be capped at 500 pax with almost all tickets sold within the first 7 days of going on sale in previous years. Previous ticket sales data indicates that at least 70% of guests will visit from outside the Cabonne Shire.</p>
<p>What benefits will be returned to the Cabonne community?</p>	<ul style="list-style-type: none"> - This function will not only complement the event landscape; it will also highlight our fabulous community spirit and commitment to hosting 500 people for a beautiful long white lunch. - Living in this remote & regional community people are generally required to travel to an event of this calibre. By holding this event in the local area not only does it provide an opportunity for locals, it will attract guests from far and wide. - The previous 2 events have raised over \$45,000 which has been donated to the Cumnock Show Society to upgrade the facilities. - The LWL Committee are extremely proud of our fundraising achievements and are excited to be able to support another community group for the 2020 event.

Please list any other community groups involved with this event	In 2018, we advertised to community groups to take on specific tasks e.g. the running of the bar (we required 9 RSA accredited bar staff to run Bar operations on the day) For their support we gave them \$3,000. An additional \$750 was donated to the Community Group who supplied helpers for cleaning up/restoring order at the showground after the event. In 2020 the Committee are also looking to fund the additional waitstaff needed to serve at the event (approx. \$1500) Involving these other community groups enabled us to support and involve locals who otherwise wouldn't attend the event. We have received positive feedback from these community groups indicating their continued support for future events.
Assistance Requested	
Type of Assistance (1)	Waitstaff
Details (1)	Council to provide funds to reimburse community group consisting of up to 10 individuals, waitressing
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	1500
Type of Assistance (2)	Bar staff
Details (2)	Council to provide funds to reimburse community group consisting of up to 12 individuals with RSAs, managing Bar operations
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	3000
Type of Assistance (3)	Clean up
Details (3)	Council to provide funds to reimburse community group consisting of up to 10 individuals, to clean up after the event
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	750
Type of Assistance (4)	Promotion and Branding
Details (4)	Glassware and etching costs for the complimentary glassware given to guests on arrival at the event.
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	3000

Type of Assistance (5)	
Details (5)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	8250
Will you require payment of EAP grant prior to lodging the Acquittal Form?	Yes
Supporting Information	
Please upload a quote outlining project costs (if applicable)	2020 LWL Bar Staff Letter DRAFT.pdf 2020 LWL Clean up Letter DRAFT.pdf
Please upload your letter of support (1)	PC support letter 2019s.pdf
Please upload your letter of support (2)	Letter of Support - Long White Lunch.pdf
The following supporting information is attached with this application	A quote outlining project costs (if applicable), Two (2) letters of support
Applicant's Signature	
	Link to signature
Name	Belinda Keniry
Position in Organisation	Secretary
Date	21/10/2019



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Cabonne Council
RECEIVED
 18 OCT 2019

Referred to

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Rotary Club of Orange Inc

Organisation Address

House Number/Name/ PO Box

Street/Road

P O Box 52

City

State

Postcode

Orange

NSW

2800

Telephone

Fax

Email

0428 459 117

contact@rotarycluboforange.org.au

Contact Person

Position in Organisation

Len Banks

Secretary

Is the organisation registered for GST not registered for GST

Does the organisation have an ABN? yes _____ 25149130927 _____ no

Does the organisation have insurance, including public liability cover? yes no

What is the aim of your organisation?

The Rotary Club of Orange, through its projects, supports local community organisations and charities, including youth leadership and advancement programs, local history and heritage programs and health services.

The Club's involvement in the Banjo Paterson Australian Poetry Festival over the past 5 years has provided a solid continuity of community input and management of sponsorship funding. The Rotary Club is again involved in the planning of the 2020 Festival which includes significant events in the Cabonne and Orange areas.

Does your organisation have a plan/strategy? yes no

(Please attach if yes)

2. Event Title

Name of the event

2020 Banjo Paterson Australian Poetry Festival

Funding Category Applying For (Please tick)

Flagship Event Core Event Developing Event

3. Details of the Proposal

Please provide a general description of the event.

The 2020 Banjo Paterson Australian Poetry Festival is an 9 day event from Saturday 15 February to Sunday 23 February (incl.). It is staged throughout the Cabonne, Orange and Blayney regions and attracts visitors from across regional NSW, Sydney, Canberra and throughout eastern Australia. This is a family event to celebrate Australian poetry and encourage people of all ages to enjoy the region for its heritage, produce and hospitality. With Banjo being born and raised in the region, the connection with his wonderful work depicting life in rural Australia is strongly evident in the Festival program. Visitors and locals are encouraged to create and perform their own poetry reflecting their thoughts on Australian life.

Some key events in 2020 will be:

- "Festival Dinner" at Molong
- Poets brunch and casual performances at Yeoval
- A Banjo Birthday twilight barbecue at Banjo Paterson Park in Orange
- Wrath of Grapes poetry event at Heifer Station Winery
- Breakfast and Poetry on the Pavers in Orange
- Poetry workshops in schools in Cabonne and Orange areas
- Banjo Paterson Night Market showcasing the region's food and wine
- Poetry competition in which original poetry is performed
- Banjo Paterson in the garden at Millthorpe
- Market Day with local products
- Self-drive tour of the region

Where and when is the event to take place?

The event will take place at numerous venues in the Cabonne, Orange and Blayney areas, including Yeoval, Molong, Millthorpe, Orange, and schools (especially small schools) throughout the region.

The Festival covers 2 weekends, 15/16 February and 22/23 February, with events throughout the intervening week, including celebrations of Banjo's birthday on 17 February. Two of the signature events are the poet's brunch at Yeoval and the Festival dinner at Molong.

How will the event raise the profile of the Cabonne Council?

The Rotary Club of Orange and the Festival Committee are encouraging and supporting the Cabonne Villages to become involved in the Festival, with events in parks, pubs, cafes and schools. Events booked in so far for the program in the Cabonne Shire include:

- Festival dinner at Molong
- Poets brunch and performances at Yeoval
- Wrath of Grapes poetry event at Heifer Station winery
- Poetry workshops in schools
- Self-drive tour

These events will attract several hundred visitors and locals to the Cabonne Shire by their participation, attendance and tagging along with poetry competition entrants from further afield.

The Cabonne Country logo will be displayed on any promotional and advertising material. This will include the 5,000 printed programs which will be distributed throughout Eastern Australia via poet contacts, Visitor Information Centres and media outlets.

There will be opportunities for Cabonne to display banners and other promotional material at any of the events organised by Orage360 both in the lead up to and during the Festival.

What local business opportunities will be created?

It is expected that the Festival will create the following business opportunities in the Cabonne Shire:

- Increased accommodation demand – this will flow from increased visitation and participation in Festival activities. Visitor numbers are gradually increasing each year with the Festival attracting a different demographic from that of other regional festivals and events.
- Increased cellar door, café and museum attendance throughout the Shire – visitors to the Festival are attracted to the rural and village experience when visiting the region.
- Local businesses involved in Festival events will benefit from additional patronage.

- Local produce and products from the Shire will be showcased and available for sale at markets during the Festival.

How many people are expected to attend the event from within and outside the Shire?

It is anticipated that approximately 4,000 people will attend the various activities planned for the Festival and that 75% will be from the Cabonne, Orange and Blayney local areas and 25% from outside the region.

What benefits will be returned to the Cabonne Community

- Increased spend from visitors to the region
- Increased awareness of the products and services available in the Cabonne community
- Exposure and promotion of key Cabonne attractions and venues
- Exposure of the Cabonne Country logo, increasing brand recognition outside the region
- Promotional opportunities for other Cabonne events

Please list any other community groups involved with this event.

Molong Community
Orange360
Orange City Council
Orange and District Historical Society
Orange Regional Arts Foundation
Yeoval Historical Society
Schools

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST <small>(Council to provide estimate for in kind items)</small>
Marketing and advertising	Contribution towards marketing of the Festival through print, radio and social media, with a specific emphasis on the key events including the Molong Festival dinner.	\$2,500
Marketing collateral and materials	Development and printing of programs, posters, banners and guides	\$2,500
		\$
		\$
		\$
Total Assistance requested		\$5,000
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)	X yes <input type="checkbox"/> no	

Cabonne Council – Event Assistance Program – 2017/2018 Application

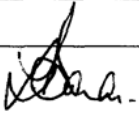
5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
	X	A quote outlining project costs (if applicable)		
X		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name	Position in Organisation
Len Banks	Secretary, Rotary Club of Orange Inc
Signature	Date
	16.10.2019

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Tick ✓	Date	Name	Signature

Cabonne Council – Event Assistance Program – 2017/2018 Application

Orange360

Dale Jones
Economic Development
Cabonne Council
PO Box 17
Molong NSW 2866

9 October 2019

Dear Dale,

Re Banjo Paterson Australian Poetry Festival – Letter of Support

I am writing on behalf of TDO Ltd trading as Orange360 in support of the Banjo Paterson Australian Poetry Festival application to Cabonne Council to host and deliver a series of events and functions to be held in the Cabonne shire during the 2020 festival.

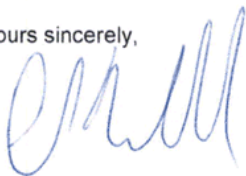
Orange360 is a dedicated festival supporter and works closely with the organising committee in the planning and marketing execution of the festival. In the lead into the festival, much consideration is given to how we can include many of our Cabonne villages as part of the festival, as these were part of Banjo's inspiration in his story telling.

This year the festival committee has sourced several renowned Australian poets to assist in bringing the festival to life as well as providing the education element with a series of poetry workshops in our Cabonne schools, several of which will be visited during the festival. The purpose of these school visits is to ignite a passion for Australian poetry with students as well as to seed potential competitors during the festival itself.

Orange360 will be supporting the promotion of the Banjo Paterson Australian Poetry Festival and its events including the Banjo Paterson Festival Dinner in Molong, Banjo Brunch in Yoeval and the Banjo Night Market which showcases our regions fabulous producers.

Orange 360 strongly supports this application and looks forward to hearing of a positive outcome.

Yours sincerely,



Caddie Marshall
General Manager
TDO Ltd trading as Orange360

Orange360 | 150 Peisley Street ORANGE NSW | PO BOX 8567 EAST ORANGE NSW 2800
| t. +61 2 6360 1990 | f. +61 2 6360 3296 |
e. admin@orange360.com.au | www.orange360.com.au

BANJO PATERSON ... MORE THAN A POET

www.banjopatersonmorethanapoet.com.au



43 Forbes Street
 YEOVAL NSW 2868
 Ph: 02 6846 4190 ah
 Mob: 0427 208 913
 E-mail: alf@mulgabillfestival.com.au
 ABN: 19496621338

15th October 2019

The General Manager
 Cabonne Council
 Po Box 17
 Molong NSW 2866

Dear Sir

Subject: Event Assistance Program

For the past 5 years the Banjo Paterson...more than a Poet Museum in Yeoval has been an active participant in the Festival known as the Banjo Paterson Australian Poetry Festival. The Organisation of this Festival is the Rotary Club of Orange and the Banjo Paterson Museum has been a Committee member since its inception. The activities organised and supported by this Committee extend well into the Cabonne Shire involving Schools, Molong, Boree Nerang and especially the Banjo Paterson ...more than a Poet Museum at Yeoval.

Here at the Museum we hold an annual Poets Brunch, which this year is being held on Sunday the 15th of February with entertainers and guest poets as well as local talent, walk up poets and poetry narrators with several musical items by local artists. Over the day we usually attract in excess of 200 visitors - many from well out of our area. Then for the following week we have visitors every day well in excess of 200% of our normal trade as visitors to Orange for the Festival include Yeoval in their itinerary.

The cooperation we receive from the Banjo Paterson Australian Poetry Festival ensures that our presence at Yeoval is included in all their publicity and provides us in Yeoval with a very busy week of interested visitors to our Banjo Paterson...more than a Poet Museum.

We write this letter seeking your favorable consideration to the Orange Rotary Club's application to Council for Events Assistance for the 2020 Banjo Paterson Australian Poetry Festival.

Regards

Alf Cantrell
 Curator
 Banjo Paterson ... more than a Poet Museum

Banjo Paterson ... more than a Poet



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Bite Riot on behalf of Orange Apples

Organisation Address

House Number/Name/ PO Box

448

Street/Road

Canobolas Road

City

Orange

State

NSW

Postcode

2800

Telephone

02 6365 3344

Fax

Email

info@biteriot.com.au

Contact Person

Fiona Hall

Position in Organisation

Directory

Is the organisation registered for GST not registered for GST

Does the organisation have an ABN? yes ___98634260101_____ no

Does the organisation have insurance, including public liability cover? yes no

What is the aim of your organisation?

It is our firm belief that our region is one of the premier apple growing areas and home to some of the best apples in Australia.

The Orange Region's climate, soil, geology & topography provides a distinct and unique growing environment for apples. Our growers would argue that it's the best growing conditions for apples anywhere in Australia.

Our aim is to raise awareness and local pride in our community by encouraging locals to support their local industry through sampling events across the months of March, April and May.

We aim to change local consumer behaviour and in time have them advocate for Orange Apples further afield to ensure we have a strong and vibrant industry.

Agri-tourism is an important destination appeal pillar and our aim is to support farm gates so visitors can continue to access farm gate sales and enjoy a 'pick your own' experience.

Does your organisation have a plan/strategy? yes no

(Please attach if yes)

Marketing Plan Attached

2. Event Title

Name of the event

ORANGE APPLE FESTIVAL

Funding Category Applying For (Please tick)

Flagship Event Core Event Developing Event

3. Details of the Proposal

Please provide a general description of the event.

The 2020 Orange Apple Festival will run through the months of March and April with a variety of events and activities and supported by a marketing plan.

14th March – Orange Farmers Market which will have a special appearance of “Mr Crunch” - the Apple Character, along with apple activities for the children; apple and apple juice tastings, apple recipe distribution and toffee apples for sale.

28th March – Orange Apple Ramble – a day of rambling through apple orchards learning about the diverse varieties grown in Towac Valley including heritage and cider apples. It will include a tour of an apple packing shed and food and cider stations which each dish using apple as the hero ingredient.

DURING F.O.O.D WEEK – apples will be distributed to Fly Corporate Passengers flying into and out of Orange.

DURING F.O.O.D WEEK and APRIL – cafes and restaurants will feature an apple themed menu items

The key purpose of the 2020 Orange Apple festival is to introduce activities that celebrate and educate the community and visitors that our region is a premier ‘apple growing region’.

Where and when is the event to take place?

The Orange Apple Festival will take place across March – April 2020. The Festival will take place in Orange and the Cabonne Council areas incorporating food, wine & accommodation businesses and local orchards.

The apples used for promotion and distribution during the Festival will be sourced from the Towac Fruit Co-operative/ Appledale.

How will the event raise the profile of the Cabonne Council?

- The Cabonne Country logo will be displayed on the Orange Apples website, F.O.O.D Program Advertising, printed posters and flyers.
- Media coverage of the event as a result of a planned marketing campaign. This will include local and regional radio coverage, promotion of the event via Facebook and Instagram, and media stories in the CWD.

What local business opportunities will be created?

Opportunities will be created by:

- Celebrating our local produce and farm gate agritourism experiences located in Cabonne
- Increased visitation resulting in increased accommodation demand. The festival's marketing will include promotion to encourage the VFR market and regional day and /or weekend visitors to Orange and surrounds during F.O.O.D Week
- Increased visitation to local wineries, cafes and other regional tourism related businesses in Cabonne
- Local produce and wine sourced from Cabonne businesses

How many people are expected to attend the event from within and outside the Shire?

It is anticipated that approximately 3,000 people will attend the various activities planned over the period and that 75% will be from within the Shires of Orange, Blayney and Cabonne and 25% from outside the region.

What benefits will be returned to the Cabonne Community

Benefits will include:

- Increased spend from visitors to the region
- Increases the awareness of the partnership between Cabonne and Orange
- Exposure of Cabonne based businesses
- Promotion of Cabonne orchard experiences by way of Farm Gate Sales and Pick your Own
- Celebrate Cabonne as the 'Food Basket of Australia' with a dedicated PR campaign aimed at National TV morning shows and state wide radio, for e.g cooking segments.

Please list any other community groups involved with this event?

Several community groups will be involved and include:

- Towac Valley Co-Operative/ Appledale
- Orange Region Farmers Markets

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
Website	Development of a new updated Orange Apples Website	\$1000.00
Marketing	Delivery of an extensive marketing plan and production of marketing collateral	\$ 500.00
		\$
		\$
		\$
Total Assistance requested		\$ 1500.00

Cabonne Council – Event Assistance Program – 2019/2020 Application

Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)	<input type="checkbox"/> yes	<input type="checkbox"/> no
---	------------------------------	-----------------------------

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
		A quote outlining project costs (if applicable)		
		Two (2) letters of support	X	

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name

Fiona Hall

Position in Organisation

Director

Signature

--

Date

7th November, 2019

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Tick ✓	Date	Name	Signature

Cabonne Council – Event Assistance Program – 2019/2020 Application

Event Assistance Program Application Form

Submission date: 6 November 2019, 10:52PM

Receipt number: 12

Related form version: 3

Question	Response
Details of the Organisation	
Name of Organisation	Mullion Creek and district Progress Association
Organisation House Number/Name/PO Box Number	C/O The Secretary 46
Street/Road	Long Point Road
City	Mullion Ck
State/Territory	NSW
Postcode	2800
Phone Number	0427747986
Fax Number	
Email Address	mcdpa46@gmail.com
Contact Person	fiona ostini
Contact Person's Position in Organisation	secretary
Is the organisation	registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	18636491188
What is the aim of your organisation?	To increase local involvement in community activities and events
Does your organisation have a plan/strategy?	Yes
If yes, please upload your plan/strategy here	Mullion Ck and District Progress Association Summary strategic plan 2018.docx
Event Title	
Name of the event	Mullion creek Christmas party
Funding category applying for	Developing Event
Details of the Proposal	
Please provide a general description of the event	Local community gathering to encourage participation and interaction. there will be a BBQ lunch, children's games and activities, jumping castle, face painting, Santa and the fire truck.

1 of 3

Where and when is the event to take place?	Sunday the 8th December from 12 noon
How will the event raise the profile of the Cabonne Council?	This event will help to strengthen community engagement and involvement within the Cabonne local council area. Support from the council will help to provide positive linkages between the council and the community and show council involvement and support at a local level.
What local business opportunities will be created?	Local trades people will have the opportunity to engage with others within the community. Local business will be given the opportunity to showcase their business through support for small prizes and awards. The event is not planned as a fundraiser but rather a way to increase community spirit and participation particularly in this time of drought.
How many people are expected to attend the event from within and outside the Shire?	Up to 150 people would be expected
What benefits will be returned to the Cabonne community?	This event will promote the community spirit of a small local community, it will help to improve community engagement and will provide a gathering place for rural people to come together and support each other at a time when this is needed - the drought is affecting all our local communities.
Please list any other community groups involved with this event	Mullion Creek School Mullion Creek after school care Mullion Creek rural fire service
Assistance Requested	
Type of Assistance (1)	financial assistance
Details (1)	funding to support the BBQ, jumping castle and events
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	400
Type of Assistance (2)	communication
Details (2)	add date to whats on or any other suitable promotional site
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	0
Type of Assistance (3)	
Details (3)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	
Type of Assistance (4)	

Details (4)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Type of Assistance (5)	
Details (5)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	400
Will you require payment of EAP grant prior to lodging the Acquittal Form?	Yes
Supporting Information	
Please upload a quote outlining project costs (if applicable)	Christmas party budget MCDPA.docx
Please upload your letter of support (1)	letter20191105_22590884.pdf
Please upload your letter of support (2)	letter of support for christmas party 2019.docx
The following supporting information is attached with this application	A quote outlining project costs (if applicable), Two (2) letters of support
Applicant's Signature	
	Link to signature
Name	fiona ostini
Position in Organisation	secretary
Date	06/11/2019



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
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 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Molong Advancement Group

Organisation Address

House Number/Name/ PO Box

Street/Road

c/- Glenelga, Gumble.

City

State

Postcode

Molong

NSW

2866

Telephone

Fax

Email

0427 668 800

kerry@molongre.com.au

Contact Person

Position in Organisation

Kerry Hicks

Molong Representative to Small Towns Committee

Is the organisation registered for GST Yes

Does the organisation have an ABN? yes 12620434931

Does the organisation have insurance, including public liability cover? yes

What is the aim of your organisation?

Working Cooperatively for the future of Molong through representation, promotion and education

Does your organisation have a plan/strategy? Group meet regularly to support local towns, attra
 (Please attach if yes)

2. Event Title

Name of the event

Christmas In Cabonne "Molong"

The proposed event was birthed at a local Cabonne Tourism Advisory Board – our local members of this group have since been co-ordinating a calendar.

Cabonne Council – Event Assistance Program – 2017/2018 Application

Funding Category Applying For (Please tick)

Flagship Event Core Event Developing Event

3. Details of the Proposal

Please provide a general description of the event.

Collaborating with all businesses and groups to provide an item for the Christmas Calendar, giving back to the town, promoting local shops etc.

We are also going to put solar lights in the trees of the bottom bank of Bank Street, Molong for the Month of December.

Where and when is the event to take place?

The event will commence from the last week of November through to the 21st December. At various venues.

How will the event raise the profile of the Cabonne Council?

Christmas In Cabonne can only grow, we want other smaller towns to catch on and do their own "Christmas In Cabonne".

This is our first year and already building momentum. As it grows, we believe it will be an event that more visitors will come to see and go from one village to another.

Small beginnings but plans to grow each and every year.

Coverage is already booked with Prime TV and Orange City Life to run a story of our town in adversity.

What local business opportunities will be created?

Opportunity to build on the vibrancy of the Molong Commercial sector, more locals spending local, keeping our shops open (many are doing it tough in todays climate).

How many people are expected to attend the event from within and outside the Shire?

This would be unknown.

Di Jones Real Estate supporting the bush program will arrive in the middle of our Calendar, bringing Sydney people to the bush, stopping between here and Nyngan.

We have managed to have the convoy (approx. 35 full cars) stop in Molong for a day, possibly overnight and reaching out to other villages from here.

Encouraging locals to join activities and support local business.

Still trying to organise Rotary Groups from Sydney areas to come.

What benefits will be returned to the Cabonne Community

Just like the PINK event which was held recently and very successful.

Cabonne Council – Event Assistance Program – 2017/2018 Application

Our goal is to create a Christmas Spirit and community bonding through the project.
 To promote local businesses and encourage locals to shop local.
 Lifting the economics of the town in a difficult time.
 We have organised for Prime TV and Orange City Life to do another story on the community of Molong banding together in adversity to promote our town.

Please list any other community groups involved with this event?

Molong Mens Shed; Eden Decore; Twisted River; Green Tree Preserves: Ben Henry; Bunnings Orange, Kents hardware Molong, Molong Disc Golf; Jenni Thompson Craft; Molong Carols; Hotels & clubs, Molong Hospital; Molong Central School

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST <small>(Council to provide estimate for in kind items)</small>
Financial Contribution	Molong Newspaper is \$150 per page over the 4 weeks	\$600.00
Financial Contribution	Solar lights (not expensive type)	\$200.00
		\$
		\$

Cabonne Council – Event Assistance Program – 2017/2018 Application

Total Assistance requested		\$800.00
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)	<input type="checkbox"/> yes	<input type="checkbox"/> no

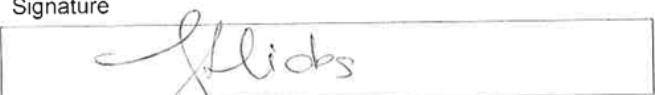
5. Supporting Information

The following supporting information is attached with this application:

APPLICANT		INFORMATION	COUNCIL	
YES	NO		YES	NO
	YES	The Cabonne Tourism Advisory Boards is in Support of this idea		O

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name	Position in Organisation
Kerry Hicks	MAG Member – Member of CTTAC
Signature	Date
	08/11/2019

OFFICE USE ONLY

Tick ✓	Date	Name	Signature
			Letter of Acknowledgement
			Referral to ED & T Committee & Council
			Determination of Application
			Acceptance Form received
			Project Completed
			Grant acquittal completed and returned.
			Funding provided to applicant



CABONNE COUNCIL COMMUNITY PARTICIPATION PLAN

2019

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Foreword

The aim this Cabonne Council Community Participation Plan is to make the planning system clearer for our community.

Planning can sometimes be a complicated function for people to understand, so this Plan is designed to make it easier for the community to participate in land use planning in Cabonne Shire.

It sets out how and when people can be involved in the land use planning system, as well as mandating notification times for Council's various planning functions, such as Development Applications, Development Control Plans and strategic planning documents.

In line with Cabonne's community participation objectives, we encourage open, inclusive, easy, relevant, timely and meaningful opportunities for all residents to participate in the planning system.

This includes all Council's planning functions, as well as individual proposals.

**Cr Kevin Beatty,
Mayor of Cabonne**



Community Participation in the Planning System

Cabonne Council recognizes that community participation throughout the planning system is not only your right, but it is essential to delivering better planning results for the people of Cabonne.

Ultimately, Council’s responsibility is to deliver the objectives of the the *Environmental Planning and Assessment Act 1979* (EP&A Act) including the promotion of orderly and economic use of land, facilitating ecologically sustainable development and promoting social and economic wellbeing.

Community participation is an overarching term covering how we engage the community in our work under the EP&A Act, including strategic plan making and making decisions on proposed development. The level and extent of community participation will vary depending on the community, the scope of the proposal under consideration and the potential impact of the decision.

The community includes anyone who is affected by the planning system and includes individuals, community groups, Aboriginal communities, peak bodies representing a range of interests, businesses, local government, and State and Commonwealth government agencies.

Why is community participation important?

- It builds community confidence in the planning system
- Community participation creates a shared sense of purpose, direction and understanding of the need to manage growth and change, while preserving local character
- It provides access to community knowledge, ideas and expertise

What is our Community Participation Plan?

Our community Participation Plan (CPP) is designed to make participation in planning clearer for the NSW community. It does this by setting out in one place how and when you can participate in the planning system, our functions and different types of proposals. This CPP also establishes our community participation objectives which we use to guide our approach to community engagement.

What functions does the community participation plan apply to?	
Plan Making	Strategic planning is an essential aspect of Council’s work where we set the strategic direction, vision and context for the planning system in Cabonne. It involves planning for communities which integrates social, environmental and economic factors with the area’s special attributes and their future realisation within the planning system. Examples of this work include amendments to or the creation of local strategic planning statements, planning proposals for local environmental plans, development control plans and development contribution plans.
Assessments	<p>The Council, the General Manager and Council staff all make planning decisions on a range of developments. When making decisions on these developments, consideration is given to whether land use proposals are in accordance with the strategic priorities of Council, public interest and applicable policies, legislation and guidelines.</p> <p>Proposals assessed may include residential, commercial, industrial or agricultural developments. In these proposals the planning phase is just one aspect of the</p>

	overall lifecycle and at other phases engagement may be undertaken by either proponents or NSW Government agencies. In some instances, we require ongoing engagement as a condition of approval.
--	--

Who does this community participation plan apply to?

Our Community Participation Plan is a requirement of the Environment Planning & Assessment Act 1979 (see division 2.6 and Schedule 1 of the EP&A Act) and applies to the exercise of planning functions by Cabonne Council. Our CPP will be reviewed on a periodic basis.

How the community can participate in the planning system

Our community participation objectives

The table below illustrates the type of actions we will undertake to deliver our community participation objectives and provides some descriptions of our current practice.

These objectives have been developed having regard to the community participation principles set out in Section 2.23(2) of the EP&A Act.

These objectives will be supported by measurable actions that we will use to:

- develop community participation programs
- embed best practice community participation within the Department
- evaluate the effectiveness of our community participation.

Community Participation objectives		
Objectives	Actions	Examples
Community Participation is open and inclusive	<ul style="list-style-type: none"> • Encourage community participation by: <ul style="list-style-type: none"> ▪ keeping the community informed ▪ promoting participation opportunities ▪ seeking community input • Build strong partnerships with the community • Ensure community engagement accurately captures the relevant views of the community • Conduct community engagement opportunities in a safe environment 	<ul style="list-style-type: none"> • We engage Cabonne residents to build community partnerships. Through these channels we can unpack what the community is worried about, what it wants a project to achieve, and how it might be able to satisfy its wider needs • Council staff are available at Council offices to answer planning enquiries • Give opportunities for the community to address Councillors at monthly meetings • Give Progress Associations a direct contact to Councillor's • Providing opportunities for all Cabonne communities through the Small Town Committee. • Council will arrange engagement opportunities for those with impaired vision, hearing or when english is a second language.
Community Participation is easy	<ul style="list-style-type: none"> • Clearly set out the purpose of any engagement and how and when the community can participate in respect of a planning function • Prepare information for the community that is relevant, 	<ul style="list-style-type: none"> • Community participation opportunities are advertised through channels including Council's website, newspapers, social media, press releases, mail outs and at Council offices.

	<p>concise, written in plain English and easy to understand</p> <ul style="list-style-type: none"> • Use visual representations to it make it easier to understand the possible impacts of a proposal • Use best practice engagement methods and techniques • Ensure information is accessible and seek input from groups who may find it difficult to participate in standard engagement activities 	<ul style="list-style-type: none"> • We use Council's interactive mapping system where possible to assist the community in understanding a development. • Council staff are available each business day to assist with enquiries regarding projects and developments. • Ensuring that Council staff are available across the shire.
Community Participation is relevant	<ul style="list-style-type: none"> • Clearly establish the purpose for engagement and tailor engagement activities to match the: <ul style="list-style-type: none"> ○ context (e.g. location; type of application or project; stage of the assessment process; previous engagement undertaken) ○ scale and nature of the proposal and its impacts ○ level of community interest ○ community's preferences about how they would like to participate • Adjust engagement activities (if necessary) in response to community input 	<ul style="list-style-type: none"> • We target participation to ensure that relevant community members are aware about the developments and projects. Landowners adjoining lots where a development may have an adverse impact are notified in writing. The number of people notified will depend on the type and scale of the development. • Based on community feedback we undertake additional engagement to further understand issues raised during initial consultations • Consultation outcomes have helped us better understand what is important to the Cabonne community and led to the development of new policy initiatives
Community participation is timely	<ul style="list-style-type: none"> • Start community engagement as early as possible, and continue this engagement for an appropriate period • Ensure the community has reasonable time to provide input 	<ul style="list-style-type: none"> • Exhibition is undertaken as soon as possible when projects and developments are received. • The community is able to contact Council throughout a project or development assessment for updates on the proposals.
Community participation is meaningful	<ul style="list-style-type: none"> • Explain how community input was taken into consideration, and ensure the response to community input is relevant and proportionate • Give genuine and proper consideration to community input • Keep accurate records of engagement activities and community input • Regularly review the effectiveness of community engagement • Integrate community input into the evaluation process • Comply with any statutory obligations • Protect privacy and respect confidentiality 	<ul style="list-style-type: none"> • Our Council staff regularly engage with community members to ensure that feedback has been understood • Provisions of our plans or the proposed development may change in response to community feedback. A development may be amended, or a project could take an altogether different approach as a result of community participation. • On the determination of an application, the community is advised of the outcome.

Our approach to community participation

In line with our community participation objective, we encourage open, inclusive, easy, relevant, timely and meaningful opportunities for community participation in the planning system, our planning functions and individual proposals. To achieve this, we design our engagement approach so that even where there may not be community wide consensus on the decision or outcomes, there can be acknowledgment that the process was fair with proper and genuine consideration given to community views and concerns.

To achieve the benefits of community participation in the planning system, we will tailor the following community participation approaches for all our planning functions:

Table 3: Community participation approach		
What	When	How
Level 1: Inform		
We notify the community of proposals, provide accurate and relevant information on the context of the proposal and update information as proposals progress through the planning system.	During the early scoping of a proposal we inform you of the intent and seek feedback to shape the project's design. We then update you on the progress of a proposal as it makes its way through the planning system	<ul style="list-style-type: none"> • Media releases, • Letter mailouts, • Our website, • Social media announcements, • Emails, • Newsletters, • Public notices and advertisements, • Information sessions,
Level 2: Consult		
We consult with the community and invite them to provide their views and concerns on a proposal	Once a Strategic plan or document is drafted, or an application is received, we notify the relevant stakeholders to seek your views and concerns. We welcome feedback as a submission in a formal exhibition, or at any other time	<ul style="list-style-type: none"> • Public exhibition, • Online participation forum, • Digital feedback maps, • Focus Meetings • Drop in sessions, • One-on-one engagement with Council staff via the phone, email, letter of face to face.
Level 3: Engage		
We respond to the community's views by conducting targeted engagement to seek specific input reflecting the scale, nature and likely impact of the proposal	Through submissions and feedback, we identify your key issues and concerns and conduct targeted engagement activities to find solutions to determine the way forward	<ul style="list-style-type: none"> • Public meetings and hearings, • Community reference groups, • Feedback sessions, • Workshops and engagement with community groups.
Determination		
We notify the community of decisions on proposals and detail how their views were considered in reaching the decision	In reaching a decision we consider your views and concerns, notify you of the reasons for the decision and how community views were considered	<ul style="list-style-type: none"> • Updates to websites, • Publication of submissions reports, • Exhibition reports, • Notice of decision letters.

It is important to note that the planning process is only one part of an overall project lifecycle in which you can participate. Outside of this standard process, in some circumstances we also undertake post-determination, compliance and enforcement activities to ensure that planning laws and decisions are implemented correctly.

The role of exhibitions in the planning system

Opportunities to participate in the planning system will respond to the nature, scale and likely impact of the proposal or project being considered or assessed.

A regular and valuable way for the communities to participate in the planning system is by making a submission on a proposal during an exhibition. You can also provide us with feedback at any time.

How can you get involved in a public exhibition?

- Make a formal submission on a proposal by writing to, or emailing council Council:
The General Manager,
Cabonne Council
PO Box 17
MOLONG NSW 2866

OR Council's email address council@cabonne.nsw.gov.au

OR dropping your submission at any of the Council offices.

- Visit Council where staff can assist you in accessing the exhibition documents. Council staff can also answer questions in relation to the proposal or connect you to an appropriate Council officer who can help you
- Connect directly with Council staff working on a proposal, policy, plan or project. Contact details are typically available on our exhibition documents.
- Please note that exhibition timeframes vary in length. Some timeframes are prescribed in legislation and others are at our discretion. Details of typical and minimum mandatory and typical timeframes are provided below.

Exhibition Timeframes

Section 2.21(2) of the EP&A Act details the types of proposals that must be considered in the CPP and Schedule 1 sets a minimum exhibition timeframe for most of these proposals. We will always exhibit a proposal for this minimum timeframe and will consider an extended timeframe for exhibition based on the scale and nature of the proposal.

The only requirements in this plan that are mandatory are those set out in the table below and these are the same as the mandatory minimum timeframes in Schedule 1 of the EP&A Act:

Strategic Documents/Plans	
Document	Exhibition Requirement
Planning Proposal to Amend Local Environmental Plan	28 days, or so determined by the Department of Planning and Environment in the Gateway determination. Due to the minor nature of the Planning Proposal, the Department of Planning and Environment may only require a reduced 14 day notification.
Draft or Amending a Development Control Plan	28 Days
Draft Local Strategic Planning Statements	28 Days

Community Participation Plans	28 Days
Development Contributions Plans	28 Days

Assessments	
Application Type	Exhibition Requirement
Development Application	<p>The following development applications will not be notified:</p> <ul style="list-style-type: none"> • Development outlined in Appendix A • Development that in the opinion of the assessing officer, is minor in nature and will not have an adverse impact on adjoining properties. <p>All other development applications will be notified to adjoining landowners for a minimum of 14 days.</p> <p>Major development applications may be advertised in local newspapers at the discretion of Council staff.</p>
Modification of a Development Application 4.55(2)	All 4.55(2) modification will be notified in accordance with the previous development application (if the application was initially notified). Any persons who objected to the development will be notified.
Section 8.2 Review of a Development Application	An application to review the determination of a development application will be notified in accordance with the initial development application.
Designated Development	28 Days
Environmental Impact Statement under Division 5.1 of EP&A Act	28 Days

Key points to note about public exhibitions include the following:

- Council is not required to make available for public inspection any part of an application whose publication would, in the opinion of the public authority, be contrary to the public interest because of its confidential nature or for any other reason.
- Timeframes are in calendar days and include weekends.
- If the exhibition period is due to close on a weekend or a public holiday we may extend the exhibition to finish on the first available work day.
- The period between 20 December and 10 January (inclusive) is excluded from the calculation of a period of public exhibition.
- The above timeframes are a minimum requirement and may be extended at the discretion of Council officers.

Some of Council's planning functions do not have minimum exhibition timeframes. As a matter of course in line with our community participation objectives, we may exhibit documents related to the exercise of these functions and proposals for the timeframes described in the table below:

Table 6: Non-mandatory exhibition timeframes	
Modification of a Development Application 4.55(1A) and 4.55(1)	4.55 (1A) applications will only be notified if in the opinion of the assessing officer the proposed changes are likely to have additional impact on adjoining properties. If the application is notified, any persons who objected to the initial development will be notified. 4.55(1) applications will not be notified.
Re-exhibition of an amended development application	Where an application is amended prior to determination, it may be re-notified at the discretion of Council staff depending on the scope of the amendments.
Draft Strategic Planning Documents	The notification of local strategic planning documents will depend on the nature of the documents. All draft strategic planning documents will be notified for a minimum of 14 days, with larger documents being exhibited for up to 28 days.

There may be other proposals not subject to the mandatory exhibition timeframes for which Council have the option to exhibit for at least 28 days and engage with the community in line with our community participation objectives. Additionally, there may be some occasions where a Council priority or administrative requirement demands immediate action on proposals that prevents the implementation of our usual community participation process.

Feedback

Council invites feedback about how and when we engage the community on planning matters. This feedback will be used to enhance our Community Participation Plan into the future.

- Write to Council:
The General Manager,
Cabonne Council
PO Box 17
MOLONG NSW 2866
- Email Council: council@cabonne.nsw.gov.au
- Call us: 02 6392 3200

Appendix A: Development Applications not requiring Notification

Council may not notify a Development Application if the proposal is compliant with all of the legislation and controls in Cabonne Local Environmental Plan 2012, Council's Development Control Plans and Policies (where relevant) and is:

- 1) A single storey dwelling house;
- 2) An addition to a single storey dwelling house and minor external dwelling additions such as an open car port, pergola, or verandah;
- 3) Private swimming pool;
- 4) A detached garage or shed/outbuilding associated with a dwelling house that is behind the building line;
- 5) Any building on land within Zone RU1 Primary Production, Zone RU2 Rural Landscape or Zone RU3 Forestry where the land has an area greater than 5 hectares and/or the building is greater than 150 metres from a boundary with a different owner;
- 6) Subdivision creating less than 3 lots within Zones RU1 Primary Production, Zone RU2 Rural Landscape & RU3 Forestry;
- 7) A boundary adjustment;
- 8) Development considered to have nil or minor impacts on adjoining land owners

The above exemptions only apply if the proposed development is on a lot that is not a heritage item or adjacent to one.

All other development not identified above will require notification in accordance with this CPP including the abovementioned development types that do not comply with Council's Development Control Plan, and the development, in the opinion of the assessing officer, may have an adverse impact on adjoining properties.

Please note: Council staff may notify an application even though it may satisfy the above requirements if, in the opinion of the assessing officer, the development could result in an adverse impact to an adjoining (or neighbouring) lot it may be notified to adjoining landowners.

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ITEM 1 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	1. Traffic Light Report Summary ↓ 2. Council ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 1079370

GENERAL MANAGER REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

ITEM 2 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Rates collections.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Level of rate of collection
Annexures	1. Rates graph October ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1079319

SENIOR RATES OFFICER'S REPORT

The Rate Collection Summary to 31 October 2019 is attached for Council's information. The percentage collected is 40.7% which is similar to previous years.

The second instalment will fall due on 30 November 2019.

ITEM 3 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.b. Maximise secure income through investments
Annexures	1. Investments Summary October 2019 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1067960

SENIOR ACCOUNTING OFFICER'S REPORT

Council's investments as at 31 October 2019 stand at a total of \$45,058,294.27.

Council's average interest rate for the month of October was 1.64%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate dropped to 0.75% during the month of October. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 0.922%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for October 2019 is attached for Council's information.

ITEM 4 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF).
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Policy Implications	Nil
Budget Implications	Within existing budget allocation
IPR Linkage	3.3.5.a. Review community need for new and upgraded facilities
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1046114

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

The following allocation of funds were processed in the past month.

Canowindra Business Chamber	Contribution towards men's health and Christmas trade promotions	\$500
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ITEM 5 - COUNTRY MAYORS ASSOCIATION

REPORT IN BRIEF

Reason For Report	To update Council on matters discussed at the Country Mayors Association meeting held on 1 November 2019.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.d Maintain effective membership of Centroc, Strategic Alliance, Hawkesbury City Council, Weddin

	Shire Council and Cabonne Council Country-City Alliance, LGNSW and other forums
Annexures	1. CMA AGM Minutes 1 November 2019 ↓ 2. CMA Minutes 1 November 2019 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\COUNTRY MAYORS ASSOCIATION OF NSW - 1067844

GENERAL MANAGER'S REPORT

The Mayor and General Manager attended the Country Mayors Association AGM and General meeting at Parliament House, Sydney on 1 November 2019.

Special guests included:

- Mr Rob Rogers AFSM, Deputy Commissioner, NSW Rural Fire Service, and Mr Cory Shackleton, Director Community Resilience, NSW Rural Fire Service.
- Mr Matt Fuller, Acting Deputy Secretary, Regional and Outer Metropolitan, Transport for NSW and Peter Ryan, Senior Manager, Major Property Development and Corporate Real Estate, Corporate Services, Transport for NSW.
- Mr Gary White, Chief Planner, Planning, Industry and Environment

Minutes of the meeting are attached for Councillors' information. Any queries regarding items discussed should be directed to the Mayor or General Manager.

ITEM 6 - 2018/19 STATUTORY ACCOUNTS

REPORT IN BRIEF

Reason For Report	To notify councillors of the completion of the audit of the 2018/19 statutory financial statements and of the presentation by council's auditor.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Annual Report prepared
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\AUDIT\AUDIT OFFICE OF NSW - 1079275

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

John O'Malley from Intentus is Council's auditor appointed by the Audit Office NSW. He will address Council at its ordinary meeting on Tuesday 26 November, in relation to Council's 2018/19 statutory financial statements. His area of focus will be his report on the conduct of the audit.

The statements were sent to the Office of Local Government prior to the deadline which was the close of business 31 October 2019. They will also be presented to the Audit and Risk Committee on 12 December 2019.

Copies of the statements are attached to this report for the information of Councillors. They show that Council is in a strong financial position and meeting the objectives of its Long Term Financial Plan.

Operating Statement

Council's consolidated profit and loss statement shows that Council has made a surplus of \$14.5million, although when capital grants are excluded this surplus drops to a deficit of \$409,000. This is a pleasing result and shows that when depreciation is taken into account council has generated approximately \$25.4million in cash for spending on capital works.

The operating result is similar to the budget projections, except for Capital Grants which are lower due to the finalisation of the water pipeline project being delayed until the 2019/20 financial year, and lower revenue from RMS works which are offset by lower spending on materials and contracts. Overall Council is on track to meeting its long term financial objectives which points to the organisation being financially sustainable into the future.

The consolidated surplus is made up of \$7.1million in general fund, \$7.4million in water and a loss of \$26,000 in sewer. All funds are financially viable.

Income

Total income for the year was \$47.5million which was an increase of \$4.8million on the previous year. This increase is explained by an increase of \$8.3million in capital grants, partially offset by a decrease in operating grants of \$2.5million and lower user charges of \$1.6million.

The increase in Capital grants is primarily due to higher payments for the Molong to Yeoval pipeline and higher grants for road reconstruction. The fall in operating grants is due to lower Roads to Recovery payments received.

The decrease in user charges is due to a reduction in funding of \$1.9million from the RMS for work on state and regional roads. This important revenue source for council was exceptionally high in 2017, and decreased to more normal levels in 2018. The 2019 figure of \$3.4million is well below the recent average. As is the case with many other rural councils, Cabonne does rely on this line of income to keep its workforce fully engaged.

Expenditure

Operating Expenditure has decreased by \$1million primarily due to a reduction of \$1.7million in service contracts. Employment costs held steady rising by only \$77,000 or 0.6%.

Cash

Council's cash position is strong. At 30 June 2019 it had \$46.8million in the bank and can easily meet its short term commitments. It has \$45.8million in

working capital and an unrestricted current ratio of just under 7:1, against a benchmark of 1.5:1.

It also has a cash expense cover ratio of 19.8 months against a local Government benchmark of three months. This means that if all cash inflows were to cease, Council could continue to operate for 19 months (excluding capital spending).

Council cash and investment balances have increased by \$1.5million due to money held in reserve for capital works.

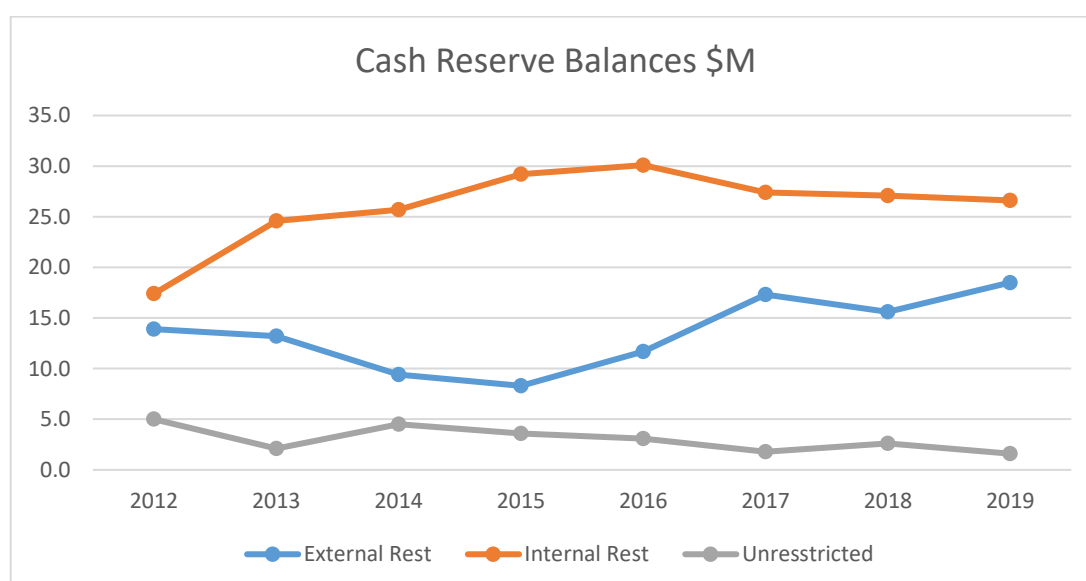
Council's cash is allocated to reserves as follows:

External Restrictions	\$18.5million
Internal Restrictions	\$26.7million
Unrestricted cash	\$1.6million
Total	\$46.8million

External restrictions are money that is required to be restricted by legislation. Typical examples of these are, the Water and Sewer reserves, Developer contributions, Domestic waste management and specific purpose unexpended grants.

Internal restrictions are money that Council chooses to restrict for prudent management of its cash reserves, and include reserves for plant replacement, Infrastructure replacement, Capital Works that have been committed in the budget and employee leave entitlements.

Council also has shares in Southern Phone valued at \$161,000 in non-current unrestricted cash and investments. These will be converted into \$785,741 in the new year due to a subsequent offer from AGL Limited.



Receivables

Outstanding Rates and Charges have increased from 5.3% to 6.5%, most probably due to financial hardship created as a result of the drought. This is less than the benchmark of 10% but still a concern. Outstanding User Charges and Fees have also increased significantly.

Council held a successful Sale of Land for Outstanding Rates Auction which will reduce this figure but next year the figure is still likely to increase as the effect of the drought continue to be felt by the community.

Investments

Council's cash is invested in secure, low risk term deposits in line with its investment policy. Currently, there is virtually no risk to any of Council's investments.

Borrowings

Council has \$1.9million worth of borrowings which are secured against its future rate revenue. This low level of borrowing gives Council flexibility should it want to borrow to undertake projects in the future.

Provisions

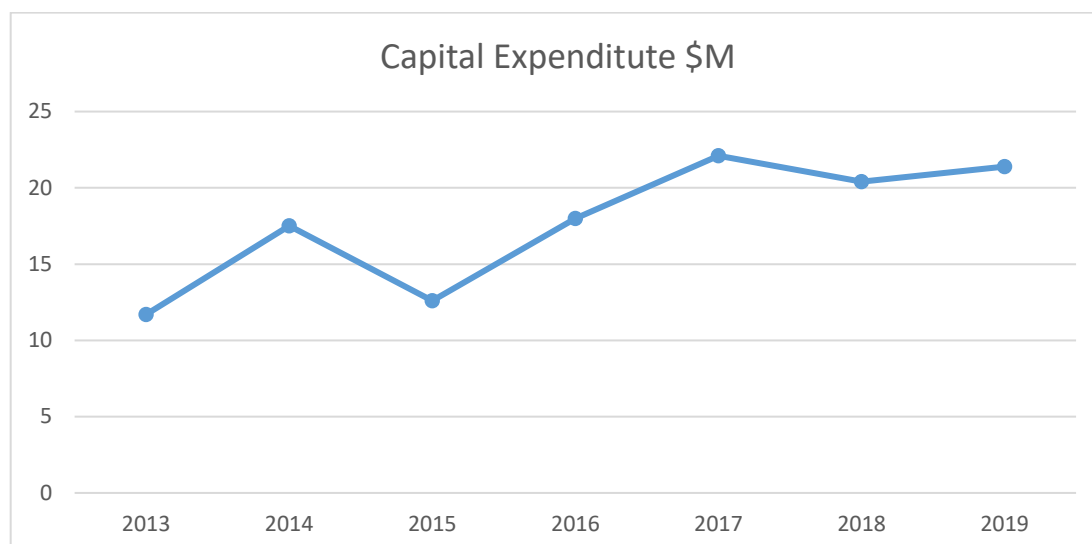
Council has adequate provisions on its balance sheet to allow for future commitments. Most of its provisions relate to staff entitlements (\$3.66million) and land remediation (\$1.63million). Having these provisions on the balance sheet means that these commitments have been allowed for in advance of when they are due to be paid, so that Council's overall net asset position is not overstated. 50% of the staff entitlements (\$1.83million) are cash backed.

Capital Works

Council spent \$21.4million on capital works during the year; the second highest amount in its recent history, behind 2016/17 when \$22.8million was spent. Of the money spent \$5million was spent on renewing existing assets and \$16.9million on new assets. Renewals on roads amounted to \$4.5million. The high spending on capital works saw the value of Council's infrastructure assets increase by \$9million after depreciation was subtracted.

Council's depreciation on existing infrastructure assets was \$8.7million. Therefore, Council did not meet the benchmark of spending 100% of the depreciation figure on infrastructure asset renewals. Over the long term spending on renewals should generally match depreciation.

Spending on capital works has increased over the past four years as shown in the graph below:



Future Performance

The solid financial performance over the 2018/19 financial year means that council is on track to meet its projections in the Long Term Financial Plan and remain financially sustainable. This strong financial capacity will enable Council to deliver on its objectives in the current and future Delivery Plans and pass on a stable financial legacy to future elected Councils.

ITEM 7 - AGE OF FISHES INTELLECTUAL PROPERTY RIGHTS

REPORT IN BRIEF

Reason For Report	To inform Council of investigations into the application of Intellectual Property rights regarding material developed by contractors for the Age of Fishes Museum at Canowindra
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.2.1.b - Promote visitation and tourism activity within Cabonne through accessing and showcasing local museums
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 1078727

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

At Council's October meeting, Councillor Weaver sought a report for the next meeting regarding intellectual property rights and how they apply to the Age of Fishes Museum in regard to 3D animations and any material developed by consultants for the museum.

The day-to-day operations of the Age of Fishes Museum are the responsibility of the Age of Fishes board and the board has been exploring this issue over the past month.

Following some uncertainty surrounding who owns the Intellectual Property rights for some 3-D animations already produced for the Museum, it is obvious that in engaging a contractor to develop further 3-D animations, photographs or any promotional material, the Museum must include a clause in the contract that stipulates that in purchasing the material the Museum owns the Intellectual Property rights.

The board sought advice from Cameron Slatyer, the acting Collections Director at the Australian Museum, which is now the legal owner of the Canowindra fish fossil slabs ion display at the Museum.

Mr Slatyer provided the following advice in regard to material already produced and where future animations or promotional material is sourced:

All Inspiring Australia contracts have one of the two following IP clauses as standard (depending on the age of the contract):

“7. Intellectual property and moral rights

7.1 All intellectual property in material developed by You, or a third party, for the purposes of the Project shall vest on its creation in You, but you agree to provide us a copy of the material if we request this.

7.2 You must grant to Us a permanent, irrevocable, royalty-free, world-wide, non-exclusive licence (including a right to sub-licence) to use, reproduce, adapt, modify and communicate the Project reports and material in whole or in part for any purpose.

7.3 If a third party has Intellectual Property Rights in existing material incorporated or supplied with Project reports or material, You must arrange for the grant to Us of a licence in the same terms as set out in clause 7.2.

7.4 You must use your best endeavours to ensure that any holder of moral rights (as defined in Part IX of the Copyright Act 1968) in the material incorporated or supplied with Project reports and material gives genuine consent to Us undertaking any of the acts mentioned in clause 7.2 even if such use would otherwise be an infringement of their moral rights.”

Or

“G5 Activity Material

G5.1 The Grantee agrees, on request from the Commonwealth, to provide the Commonwealth with a copy of any Activity Material in the format reasonably requested by the Commonwealth.

G5.2 The Grantee provides the Commonwealth a permanent, non-exclusive, irrevocable, royalty-free licence (including a right to sub-licence) to use, reproduce, publish, and adapt the Activity Material.

G5.3 The Grantee warrants that the provision and use of Activity Material in accordance with the Agreement will not infringe any third party's intellectual property rights.

G5.4 Term G5 survives the termination, cancellation or expiry of the Agreement."

The issue will be further discussed at the Age of Fishes board's next meeting, but it is understood the board will be incorporating these clauses into any future contracts and investigating whether they are applicable to any material already produced on the Museum's behalf.

ITEM 8 - 2019 CABONNE DAROO BUSINESS AWARDS

REPORT IN BRIEF

Reason For Report	To inform Councillors of the 2019 Cabonne Daroo Business Awards, which were presented at Manildra on 1 November 2019
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 1078777

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

The 2019 Cabonne Daroo Business Awards were held at Manildra Soldiers Memorial Hall on Friday 1 November 2019.

Clearwater Tanks at Manildra was named the Best Business in Cabonne while Sarah Evans, from Cumnock Pre-school, was named the Employee of the Year and Emma Regan, from Cabonne Council, received the award for Apprentice/Trainee of the Year.

The three major awards were determined by independent judges, with 14 other category winners determined by a popular vote format. All three judges were unanimous in their selection of the Best Business in Cabonne and Employee of the Year, but made special comment on the standard of applications in each category.

The Daroos recognise the achievements and contributions of Cabonne businesses and their employees across a range of categories. They aim to raise the profile of Cabonne companies and organisations that demonstrate a commitment to excellence in their area of service or management.

The presentation dinner celebrated the 20th anniversary of the Daroos, which again attracted a sell-out crowd.

The Manildra community did an excellent job hosting the event. All the food was supplied by Manildra businesses, Magic's Meats, Coffee on Kiewa, Manildra Group and MSM Milling, and wine was provided by Twisted River Wines, of Manildra.

The catering, coordinated by Craig Williamson from the Manildra Post & Transaction Centre, was provided by Manildra Soldiers Memorial Hall, Manildra and District Improvement Association (MADIA), Manildra Pre-school, St Joseph's School and Manildra Public School and the proceeds went to those groups.

The Cabonne Daroo Business Awards Committee has already started planning for the 2020 awards, with the host community to be announced in the next few months.

The full list of 2019 Cabonne Daroo Business Award winners is as follows:

Best Business in Cabonne - Clearwater Tanks, Manildra

Employee of the Year - Sarah Evans, Cumnock Pre-school

Apprentice/Trainee of Year - Emma Regan, Cabonne Council

Best New Business - The Cheesecake Co, Molong

Best Ongoing Business - Eden Décor and Gifts, Molong

Best Home-Based Business - The Cheesecake Co, Molong

Excellence in Hospitality - Heifer Station Wines, Borenore

Excellence in Accommodation - Old School House, Molong

Excellence in Marketing, Advertising and Communications - Canowindra Phoenix

Excellence in Tourism Business - Heifer Station Wines, Borenore

Excellence in Environmental Enhancement & Sustainable Agriculture - Little River Land Care

Excellence in Service Operations – Small Entity - Eden Décor and Gifts, Molong

Excellence in Service Operations – Large Entity - Canowindra Hotel

Contribution to Cabonne by a Community Organisation - St Vincent de Paul, Canowindra and Canowindra Pre-school Kindergarten (joint winners)

Contribution to Cabonne by a Business - Age of Fishes Museum, Canowindra

Business Fostering Disability Inclusion - Cabonne Council Home and Community Care, Canowindra

Business That Has Thrived Through Adversity - Eden Décor and Gifts, Molong

ITEM 9 - ECONOMIC DEVELOPMENT ACTIVITIES REPORT

REPORT IN BRIEF

Reason For Report	To update councillors on economic development activities undertaken by Council's Community Engagement and Development unit.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.1.1.a - Develop a current Economic Development Plan for Cabonne
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 1078742

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

Council's Tourism and Community Development Coordinator has provided the following report

Canberra Caravan and Camping Outdoor Lifestyle Expo

The Caravan and Camping Outdoor Lifestyle Expo was held over three days Friday 25, Saturday 26 & Sunday 27 October 2019 at the Canberra showground.

The event was managed for the first time by the Caravan and Camping Industry Association. The Central NSW Joint Organisation of Councils agreed to

collaborate and join forces to exhibit and deliver an impressive display that promotes Central NSW and our many attractions to a new targeted audience.

There were 10 LGAs represented in the combined display with Orange 360 Tourist Managers agreeing to present a united front under the Orange 360 banner. By sharing the exhibit with Orange, Blayney and Cabonne LGs this reduced our total investment of \$2500 per LGA.

Cabonne Tourism Coordinator Lynne Hawkes and Blayney Tourism Manager Megan Rodd manned the Orange 360 stand for the three days. We interacted with over 350 interested visitors who were keen to visit the area.

Despite the wild, dusty weather the event attracted 18,465 people and was hailed a great success by both exhibitors and organisers. The feedback from attendees was extremely positive and they were very impressed with the professional stylized consistent display.

We handed out marketing material, Towns & Villages Guide, Orange 360 Guide, Pad Maps of the Central West and a list of all Caravan and Camping facilities in the Orange 360 region. This promotional material was very popular and of great interest. Hopefully this will generate and impact upon the Canberra market.

This event will be evaluated and discussed in full at the next Central NSW Joint Organisation of Councils meeting scheduled for February 2020 to determine if the region participates in 2020.

Australian National Field Days

The Australian National Field Days (ANFD) were held on the 24-26 October 2019.

A total of 13 diverse Cabonne operators and businesses participated in the '*Made in Cabonne*' pavilion over the three-day event.

According to the ANFD management team there were nearly 600 exhibitors, but the crowd was less than expected, with the best day's attendance recorded on Saturday.

Cabonne operators stated that they were happy with the public interest displayed and the promotional opportunity provided through the pavilion that works toward raising their profile and selling their products and services.

Exhibitors in the Made in Cabonne pavilion included Fibres at Attunga, DoLittle Farm, The Age of Fishes Museum, More Than a Poet Museum at Yeoval, Borenore Men's Shed' Bush Embroidery, Lindfield Park Produce, The Woolshed Australia, Kurrafalls Farm, Norland Fig Orchard, Kilmarnock Forge, Booful Gifts and Homewares and Hunky Chunk Pies and Bakehouse

The ANFD site experienced high winds on Friday and again on Saturday afternoon and, although it had an impact on some exhibits in the Made in Cabonne pavilion, the wind failed to deter a steady stream of patrons through the pavilion.

Despite the difficult weather conditions, feedback from exhibitors was positive, including this emailed comment from Marjoke Taylor, of Fibres at Attunga:

"I would just like to convey my sincere thanks to Cabonne Council for supporting small operators at ANFD.

I did really well at the Field days and it was great to be with such a HAPPY group such as Kurrafalls Farm (Lisa Darley) Norland Fig orchard (Alison Dinham) Lindfield Park (Marion Cole) and Booful gifts and Homewares.I feel we complimented each other really well.

Everyone shared sales experiences, phone apps and ideas.

We had fun and I think this reflected in the atmosphere in the pavilion. Body language has a lot to do with a positive and happy atmosphere.

Many thanks again and please convey my thanks to Council.

*Cheers
Marjoke Taylor"*

Once again this year, Council waived the \$50 fee to participate in the pavilion as a small drought relief measure for exhibitors.

Clearwater Tanks at Manildra received the Cabonne Council award for the best-presented Cabonne exhibit at the field days, while Toyota Material Handling's Central West branch received the trophy for the best overall exhibit.

ITEM 10 - REPLACEMENT OF SOLAR PANELS FOR CANOWINDRA CHARLES MCCARRON SWIMMING POOL

REPORT IN BRIEF

Reason For Report	For Council to note the installation of new solar heating system for the Canowindra Swimming Pool.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.3.a - Maintain pools to safe operational standards
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\MAINTENANCE\CANOWINDRA CHARLES MCCARRON SWIMMING POOL - 1045912

ACTING DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Due to ongoing issues with reliability of the solar heating system installed at the Canowindra Swimming Pool, pricing has been sought to replace the system.

After evaluation of the different products, systems and project installations – **Helicol Solar Pool Heating** was selected. The installation is booked for Wednesday 16 October with completion by Friday 18 October 2019.

The Helicol Solar Pool Heating system utilises UV stabilised polypropylene panels that have a working pressure of 600kPa and are temperature-rated to 270 degree centigrade. The panels are fully self-supported over 500mm spans and sit above the roofing material so no damage will occur due to abrasion.

The system is held with patented panel clamp and utilises unique moulding technology to increase the number of tubes and solar surface area over the installation. This system has been installed world-wide and the product is market leading.

Several local councils have been contacted and are more than happy with the system.

Budget Implications:

The total project cost is \$46,838, of which \$17,250 has been budgeted in the 2019/20 capital works program.

It is proposed that the residual funding amount of \$29,588 be allocated from reserves at the November Quarterly Budget Review.

ITEM 11 - ENGINEERING AND TECHNICAL SERVICES REPORT - OCTOBER 2019

REPORT IN BRIEF

Reason For Report	To update Council on the progress of the capital works projects being executed by Engineering and Technical Services department.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	1. 20191113 Council Engineering Report ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\REPORTING\ENGINEERING AND TECHNICAL SERVICES REPORTING - 1080152

ACTING DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Please find attached the monthly progress report on capital works being undertaken by the Engineering and Technical Services Department.

ITEM 12 - DEVELOPMENT APPLICATIONS RECEIVED DURING OCTOBER 2019

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1079244

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been received during the period 01/10/2019 to 31/10/2019 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Section 68 Only x 10	\$----
Modification to Manufactured Home	\$----
Modification to 7 Lot Rural Subdivision	\$----
Modification to Shed	\$----
Modification to Garage with attached Carport	\$----
Convert Office to Cellar Door	\$----
Farm Stay Accommodation	\$----
Detached Garage	\$50,000
Farm Stay Accommodation	\$212,000
Dwelling	\$250,000

Shed	\$7,000
Alterations & Additions to Existing Dwelling	\$120,000
Alterations & Additions to Existing Dwelling	\$150,000
Cellar Door	\$225,000
Alterations to Aged Care Facility	\$270,000
Pergola	\$4,900
Dwelling	\$629,000
Shed	\$20,000
Alterations & Additions to Depot	\$140,000
TOTAL: 28	\$2,077,900

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
TOTAL: 0	\$0

GRAND TOTAL: 28	\$5,716,128
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ITEM 13 - DEVELOPMENT APPLICATIONS APPROVED DURING OCTOBER 2019

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1079264

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been approved during the period 01/10/2019 to 31/10/2019 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 26 NOVEMBER, 2019

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Section 68 Only x 15	\$----
Modification to Manufactured Home	\$----
Modification to Dwelling with Detached Garage	\$----
Modification to Subdivision	\$----
Modification to 7 Lot Rural Subdivision	\$----
Modification to Shed	\$----
Temporary Use (Events)	\$----
Convert Office to Cellar Door	\$----
Boundary Adjustment	\$----
2 Lot Subdivision	\$----
Farm Stay Accommodation	\$----
Demolition of Existing Dwelling and Construction of New Dwelling	\$950,000
Multi Dwelling Housing – Convert Garage to Dwelling	\$58,000
Dwelling	\$424,210
Dwelling	\$280,000
Proposed Cellar Door & Restaurant	\$305,000
Patio	\$16,320
Garage	\$25,300
Dual Occupancy	\$791,582
Alterations to Aged Care Facility	\$270,000
Dwelling	\$840,000
Dwelling	\$280,000
Shed	\$7,000
Dwelling	\$240,000
Dwelling	\$343,704
Alterations & Additions to Existing Dwelling	\$150,000
Alterations & Additions to Existing Dwelling	\$120,000
TOTAL: 41	\$5,101,116

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
TOTAL: 0	\$0

GRAND TOTAL: 41	\$5,101,116
Previous Month:28	\$3,805,647

ITEM 14 - HERITAGE ADVISOR'S REPORT

REPORT IN BRIEF

Reason For Report	Providing councillors with a copy of the Heritage Advisor's report.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.3.2.b - Heritage advisory service provided
Annexures	1. Heritage Advisor's Report - October 2019↓
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\REPORTS\HERITAGE - 2018 - 1078763

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

A copy of the Heritage Advisor's Report for October 2019 is attached for the information of the council.

ITEM 15 - MEDIAN PROCESSING TIMES 2019

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1078757

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Summary of median Application Processing Times over the last five years for the month of October:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2014	14
2015	17
2016	33
2017	28
2018	22

Summary of median Application Processing Times for 2019:

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	10
February	21
March	10.5
April	27
May	14
June	24
July	24
August	16
September	24
October	27
November	
December	

ITEM 16 - BURIAL STATISTICS

REPORT IN BRIEF

Reason For Report	To provide information on burial statistics.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.1.a - Maintain cemeteries in accordance with community requirements
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\PUBLIC HEALTH\CEMETERIES\REPORTING - BURIAL STATISTICS - 1078749

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

<u>YEAR</u>	<u>NO OF BURIALS</u>
2006/07	59
2007/08	62
2008/09	57
2009/10	65
2010/11	40
2011/12	54
2012/13	54
2013/14	80
2014/15	66
2015/16	64
2016/17	41
2017/18	67
2018/19	77

**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 26 NOVEMBER, 2019**

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2019/20	
July	5
August	6
September	8
October	7
November	
December	
January	
February	
March	
April	
May	
June	
Total	26

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	56	46	2	2	6
Medium	0		0	0	0
High	0				0

As at: 18 November 2019

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 18 November 2019 3:56:21 PM</p>
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Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 July 2017	Matthew Christensen Robert Cohen	For Determination	PROPOSAL FOR ESTABLISHMENT OF A TRUCK WASH AT MOLONG
MOTION (Nash/Wilcox)			
<p>THAT Council accept funding of \$505,060 from Transport for NSW for the construction of a Truck Wash facility at Molong.</p> <p><i>14 Nov 2019 - 4:34 PM - Deborah Jordan</i> Report to Council to November meeting regarding not going ahead with project due to costing.</p> <p><i>01 Nov 2019 - 12:47 PM - Deborah Jordan</i> Reallocated task to Matt C</p> <p><i>01 Nov 2019 - 12:47 PM - Deborah Jordan</i> Action reassigned to Matthew Christensen by: Deborah Jordan</p> <p><i>10 Oct 2019 - 9:55 AM - Deborah Jordan</i> Project underway - awaiting balance of funds to be claimed at completion of project</p> <p><i>12 Sep 2019 - 11:18 AM - Emma Tadros</i> Project underway - awaiting balance of funds to be claimed at completion of project</p> <p><i>05 Sep 2019 - 1:29 PM - Deborah Jordan</i> WAD has been approved by RMS <ul style="list-style-type: none"> Detailed architectural design, civil design and structural design have been completed Waste water design and electrical design – Pending Site clearing is in progress </p> <p><i>14 Aug 2019 - 9:01 AM - Deborah Jordan</i> Still awaiting for the WAD approval from RMS. <ul style="list-style-type: none"> Expecting the preliminary designs from Consultants 16.8.19. </p> <p><i>09 Jul 2019 - 11:38 AM - Deborah Jordan</i> Work Authorisation Deed (W.A.D.) approval sought from RMS. Final design expected 12 July 2019. Work program to commence first week in August.</p> <p><i>11 Jun 2019 - 12:26 PM - Deborah Jordan</i> Extended closing date of tender.</p> <p><i>15 May 2019 - 9:55 AM - Deborah Jordan</i> Tender has been called.</p> <p><i>17 Apr 2019 - 3:55 PM - Deborah Jordan</i> Awaiting RMS approval. Project scoped.</p> <p><i>11 Mar 2019 - 3:48 PM - Deborah Jordan</i> Awaiting response from RMS regarding traffic management,</p>			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 18 November 2019 3:56:21 PM</p>
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13 Feb 2019 - 12:56 PM - Deborah Jordan
 Progress report to be submitted to Council meeting 26.2.19

05 Dec 2018 - 11:02 AM - Deborah Jordan
 Meeting held with RMS, intersection treatment complete. Still in detailed design process.

16 Nov 2018 - 11:00 AM - Deborah Jordan
 Expected 7th December.

19 Oct 2018 - 10:24 AM - Deborah Jordan
 Review of concept design approved, detailed design expected early December.

12 Sep 2018 - 1:58 PM - Deborah Jordan
 DA has been approved, design consultant engaged.

13 Aug 2018 - 2:47 PM - Steve Harding
 Truck wash to be programmed for construction when development approval is received.

12 Jul 2018 - 11:58 AM - Deborah Jordan
 Proposals still at assessment stage

18 Jun 2018 - 2:34 PM - Deborah Jordan
 have received proposals, going through assessments

11 May 2018 - 1:47 PM - Emma Tadros
 To report to June Council meeting. Still on public display

12 Apr 2018 - 2:38 PM - Sharlea Taite
 Land use approved by Planning and Environment NSW

15 Feb 2018 - 3:57 PM - Sharlea Taite
 Deed finalised
 Consultant to be engaged to prepare design documentation

14 Sep 2017 - 10:16 AM - Sharlea Taite
 Have received deed from Restart NSW for \$252,530 which is half the funds, awaiting on notification regarding Federal funds.

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 30 October 2018	Heidi Thornberry Luke Taberner	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG
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MOTION (Oldham/Batten)

THAT:

- Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 18 November 2019 3:56:21 PM

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

11 Nov 2019 - 3:44 PM - Heidi Thornberry

Awaiting document to affix seal

09 Oct 2019 - 4:45 PM - Heidi Thornberry

Awaiting document to affix seal

09 Sep 2019 - 11:32 AM - Heidi Thornberry

Awaiting document to affix seal

14 Aug 2019 - 3:07 PM - Heidi Thornberry

Awaiting document to affix seal

09 Jul 2019 - 9:31 AM - Heidi Thornberry

Awaiting document to affix seal

13 Jun 2019 - 3:51 PM - Heidi Thornberry

Awaiting document to affix seal

14 May 2019 - 12:12 PM - Heidi Thornberry

Awaiting document to affix seal

16 Apr 2019 - 12:04 PM - Heidi Thornberry

Awaiting document to affix seal

12 Mar 2019 - 10:02 AM - Heidi Thornberry

Awaiting document to affix seal

13 Feb 2019 - 12:54 PM - Heidi Thornberry

Awaiting document to affix seal

06 Dec 2018 - 3:46 PM - Heidi Thornberry

Awaiting document to affix seal

15 Nov 2018 - 10:35 AM - Heidi Thornberry

Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Luke Taberner	For Determination	COUNCIL TO AQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE
MOTION (Durkin/Newsom)			
THAT:			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 18 November 2019 3:56:21 PM

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:

- a) Lot 1 in DP 432838 Eugowra;
- b) Lot 3943 in DP 1200868 Eugowra;
- c) Lot 148 in DP 750182 Eugowra;
- d) Lot 7001 in DP 1125814 Eugowra;
- e) Lot 88 in DP 750159 Eugowra; and
- f) Lot 71 in DP 750182 Eugowra

as shown in the plans attached to the report for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

- 2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
- 3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
- 4. The land to be acquired is to be classified as Community Land.
- 5. Should council be able to reach agreement for purchase by private treaty that the purchase proceed by that method.
- 6. Should Council not be granted permission to acquire the following:

- a) Lot 1 in DP 432838 Eugowra;
- b) Lot 3943 in DP 1200868 Eugowra;
- c) Lot 7001 in DP 1125814 Eugowra; and
- d) Lot 71 in DP 750182 Eugowra.

under the Land Acquisition (Just Terms Compensation) Act 1991 that a licence agreement be entered into for the area covered by the proposed easement.

11 Nov 2019 - 4:34 PM - Heidi Thornberry

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 18 November 2019 3:56:21 PM</p>
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<p>Awaiting documents to affix seal 09 Oct 2019 - 4:45 PM - Heidi Thornberry</p> <p>Awaiting document to affix seal 09 Sep 2019 - 11:32 AM - Heidi Thornberry</p> <p>Awaiting documents to affix seal 14 Aug 2019 - 3:07 PM - Heidi Thornberry</p> <p>Awaiting document to affix seal 09 Jul 2019 - 9:31 AM - Heidi Thornberry</p> <p>Awaiting document to affix seal 13 Jun 2019 - 3:51 PM - Heidi Thornberry</p> <p>Awaiting documents to affix seal 14 May 2019 - 12:12 PM - Heidi Thornberry</p> <p>Awaiting documents to affix seal 02 Apr 2019 - 10:08 AM - Heidi Thornberry</p> <p>Awaiting documents to affix seal 12 Mar 2019 - 10:02 AM - Heidi Thornberry</p> <p>Awaiting documents to affix seal 13 Feb 2019 - 12:54 PM - Heidi Thornberry</p> <p>Awaiting document to affix seal 06 Dec 2018 - 3:46 PM - Heidi Thornberry</p> <p>Awaiting documents to affix seal 15 Nov 2018 - 10:35 AM - Heidi Thornberry</p> <p>Awaiting documents to affix seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 November 2018	Heidi Thornberry Luke Taberner	Confidential Items	ACQUISITION OF LAND - KURRAJONG ROAD, MANILDRA
<p>RECOMMENDATION (Nash/Weaver)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Authorise purchase of 1.47 ha of land from Lot 243 DP 750150 for the purchase price of \$5,297.88. 2. Agree to pay all reasonable legal fees, survey fees and plan lodgement fees associated with the purchase. 3. Authorise the affixation of the Common Seal and appropriate signatures on any associated land transfer documents. <p>11 Nov 2019 - 4:54 PM - Heidi Thornberry Awaiting document to affix seal</p>			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 18 November 2019 3:56:21 PM</p>
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09 Oct 2019 - 4:45 PM - Heidi Thornberry
Awaiting document to affix seal

09 Sep 2019 - 11:32 AM - Heidi Thornberry
Awaiting document to affix seal

14 Aug 2019 - 3:07 PM - Heidi Thornberry
Awaiting document to affix seal

09 Jul 2019 - 9:31 AM - Heidi Thornberry
Awaiting document to affix seal

13 Jun 2019 - 3:51 PM - Heidi Thornberry
Awaiting document to affix seal

14 May 2019 - 12:12 PM - Heidi Thornberry
Awaiting document to affix seal

02 Apr 2019 - 10:07 AM - Heidi Thornberry
Awaiting document to affix seal

11 Mar 2019 - 1:02 PM - Heidi Thornberry
Awaiting document to affix seal

13 Feb 2019 - 12:54 PM - Heidi Thornberry
Awaiting document to affix seal

06 Dec 2018 - 3:49 PM - Heidi Thornberry
Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Christopher Eldred Heather Nicholls	For Determination	DRAFT DEVELOPMENT CONTROL PLAN NO. 17: RURAL TOURISM

MOTION (Jones/Oldham)

THAT Council notify the Draft Development Control Plan No. 17: Rural Tourism for public comment for a period of 28 days.

14 Nov 2019 - 8:47 AM - Christopher Eldred
No change

28 Oct 2019 - 10:16 AM - Christopher Eldred
No changes from previous month

02 Oct 2019 - 11:22 AM - Christopher Eldred
No Changes from last month

09 Sep 2019 - 2:43 PM - Christopher Eldred
No Change from last month.

15 Aug 2019 - 2:06 PM - Emma Tadros
No changed from last month

11 Jul 2019 - 12:13 PM - Emma Tadros
Council staff are now considering the comments received during the exhibition period

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 18 November 2019 3:56:21 PM

<i>03 Jun 2019 - 4:34 PM - Christopher Eldred</i>			
The DCP has been placed on exhibition for 28 Days in accordance with requirements. A subsequent report will be prepared for Council following the exhibition phase.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Luke Taberner Luke Taberner	Confidential Items	PROPOSED SALE OF LAND FOR OVERDUE RATES
RECOMMENDATION (Oldham/Treavors)			
THAT:			
<ol style="list-style-type: none"> 1. The report by the Senior Rates Officer on the Sale of Land, under Section 713 of the Local Government Act 1993, for unpaid rate be received. 2. Council proceeds with the sale of land for unpaid rates for the attached list of properties. 3. The General Manager be authorised to sign the General Manager's Certificates to enable the sale process to commence. 4. Outstanding Collections (Aust) Pty Ltd be appointed to administer the sale on Council's behalf. 5. The sale of land for unpaid rates and charges be held by public auction and land not sold at auction be sold by private treaty. 6. In order for property(s) to be withdrawn from sale for unpaid rates, all rates and charges accrued including arrears, current amounts and fees associated with the sale of land, be paid in full. 7. Council reserves the right to withdraw the property from sale for technical or legal reasons. 			
<i>06 Nov 2019 - 9:40 AM - Luke Taberner</i>			
COMPLETE			
<i>06 Nov 2019 - 9:36 AM - Luke Taberner</i>			
Action successfully held			
<i>08 Oct 2019 - 12:56 PM - Luke Taberner</i>			
Auction due to occur 25th October			
<i>10 Sep 2019 - 1:09 PM - Luke Taberner</i>			
In progress.			
<i>31 Jul 2019 - 1:53 PM - Luke Taberner</i>			
4. Auction date set for 25th October			
<i>09 Jul 2019 - 10:28 AM - Luke Taberner</i>			
1. COMPLETE			
2. COMPLETE			
3. COMPLETE			
4. In progress			
<i>06 Jun 2019 - 4:02 PM - Luke Taberner</i>			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 18 November 2019 3:56:21 PM</p>
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<p>1. COMPLETE</p> <p>2. In progress</p> <p>3. In progress</p> <p>4. In progress</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 July 2019	Roy Ansted Robert Cohen	For Determination	PROPOSED ROAD NAMING - "UNNAMED LANE", BOWAN PARK
<p><u>MOTION</u> (Davison/Oldham)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. Council proceed with public consultation proposing to name the unnamed lane as described in the report as "Bordens Road"; and 2. Assuming no objections are received, Council proceeds with the naming of the road as "Bordens Road" in accordance with Section 162 of the Roads Act, 1993. <p><i>08 Nov 2019 - 10:05 AM - Roy Ansted</i> Report prepared for November 26 Council meeting.</p> <p><i>08 Oct 2019 - 10:07 AM - Roy Ansted</i> Objections have been received regarding proposed naming of this road, and a report will therefore need to be submitted to Council to consider these objections and their proposed alternative names.</p> <p><i>10 Sep 2019 - 10:02 AM - Roy Ansted</i> Proposed Road name has been approved by the GNB and has been advertised.</p> <p><i>13 Aug 2019 - 9:35 AM - Roy Ansted</i> Submission to be made to the GNB for approval to name the unnamed road "Bordens Road".</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 July 2019	Roy Ansted Robert Cohen	For Determination	PROPOSED ROAD NAMING - "UNNAMED NEW ROAD", ORANGE
<p><u>MOTION</u> (Davison/Nash)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. Council proceed with public consultation proposing to name the road identified in the report as "Adair Drive"; and 2. Assuming no objections are received, Council proceeds with the naming of the road as "Adair Drive" in accordance with Section 162 of the Roads Act, 1993. <p><i>08 Nov 2019 - 10:08 AM - Roy Ansted</i> Road name in process of being gazetted.</p>			

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<p>08 Oct 2019 - 10:10 AM - Roy Ansted No objections were received regarding the proposed name "Adair Drive". The road name will now be gazetted.</p> <p>10 Sep 2019 - 10:04 AM - Roy Ansted Proposed road name has been approved by the GNB and has been advertised.</p> <p>13 Aug 2019 - 9:44 AM - Roy Ansted Submission to be sent to the GNB for approval to name the unnamed road "Adair Drive".</p>			
Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 10 September 2019	Bradley Byrnes Bradley Byrnes	Confidential Items	RECONSIDERATION OF TENDER MOLONG POOL CONTRACT
<p>RECOMMENDATION (Durkin/Oldham)</p> <p>THAT Council receive and note the report.</p> <p>21 Oct 2019 - 2:03 PM - Robyn Little NFA required. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 10 September 2019	Bradley Byrnes Bradley Byrnes	Confidential Items	APPLICATION FOR FINANCIAL ASSISTANCE CANOWINDRA CHALLENGE
<p>RECOMMENDATION (Davison/Oldham)</p> <p>THAT Council agree to finalise outstanding payment for electrical works at the Canowindra Showground in the amount of \$26,148.63 to enable finalisation of the NSW Government Stronger Country Communities grant.</p> <p>21 Oct 2019 - 2:05 PM - Robyn Little Noted. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 10 September 2019	Bradley Byrnes Bradley Byrnes	Matters of Urgency	RECISSION MOTION - MOLONG SWIMMING POOL MANAGEMENT CONTRACT
<p>* RECISSION MOTION - MOLONG SWIMMING POOL MANAGEMENT CONTRACT</p> <p>RECOMMENDATION (Jones/Newsom)</p> <p>THE Closed Item 4 from the July Council meeting held 23 July 2019 being:</p>			

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<p>4.</p>	<p>1. Accept the tender from Lifeguarding Services Australia for management and operation of the Molong Swimming Pool situated at Hill Street Molong from 30 September 2019 to 29 March 2022 at the tendered price of \$89,621 including GST.</p> <p>2. Transfer \$32,820 from account number 11400340 – Project Pre Planning to account number 2806000 – Pool Caretakers Fees, to provide a sufficient annual budget for management and operation of the Molong Swimming Pool.</p> <p>Be rescinded.</p> <p>Carried RECOMMENDATION (Nash/Treavors)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Formally notify all tenders that none of the tenders for the proposed Contract 1017527 were accepted; and 2. Authorise the General Manager to enter into direct negotiations with any persons with a view to entering into a contract in relation to the subject matter of the tender.
<p>5.</p>	<p>Carried 21 Oct 2019 - 2:03 PM - Robyn Little Tenders advised. Contract negotiated with Lifeguarding Services. COMPLETE</p>

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Jolene Pearson Luke Taberner	For Determination	ENGAGEMENT OF THE NEW SOUTH WALES ELECTORAL COMMISSIONER TO CONDUCT COUNCIL ELECTIONS
MOTION (Durkin/Batten)			
THAT Council:			
<ol style="list-style-type: none"> 1. Pursuant to s. 296(2), (3) and (5A) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council. 			

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2. Pursuant to s. 296(2), (3) and (5A) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
3. Pursuant to s. 296(2), (3) and (5A) of the Act, as applied and modified by s. 18, a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

15 Nov 2019 - 3:12 PM - Jolene Pearson
 Contract with General Manager for signing.
 04 Oct 2019 - 3:22 PM - Jolene Pearson
 NSW Electoral Commission advised of resolution, will await contract documentation.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Jolene Pearson Luke Taberner	For Determination	70A GASKILL STREET, CANOWINDRA - LEASE AGREEMENT

MOTION (Durkin/Batten)

THAT Council extend the current lease agreement with Canowindra Arts Incorporated under the terms of the previous twelve months.

15 Nov 2019 - 3:12 PM - Jolene Pearson
 Commercial Lease prepared, awaiting signing by Canowindra Art Inc.
 04 Oct 2019 - 3:23 PM - Jolene Pearson
 Lease to reviewed and signatures arranged.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Bradley Byrnes Bradley Byrnes	For Determination	2019 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS

MOTION (Nash/Newsom)

THAT the Mayor and General Manager be authorised to attend the 2019 National Roads & Transport Congress.

21 Oct 2019 - 2:05 PM - Robyn Little
 Mayor & GM registered. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Sarah Bellach Luke Taberner	For Determination	REQUESTS FOR DONATION

MOTION (Weaver/Newsom)

THAT Council donate:

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1. \$100 to St Joseph's Primary School at Eugowra for their colour run.
2. \$500 to the Twisted Trivia event at Canowindra.

28 Oct 2019 - 10:03 AM - Sarah Bellach

Both donations are COMPLETE

10 Oct 2019 - 9:18 AM - Sarah Bellach

Both donations are being processed

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 24 September 2019	Naomi Schroder Bradley Byrnes	For Determination	2019-20 COMMUNITY ASSISTANCE PROGRAM
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RECOMMENDATION (Oldham/Treavors)

THAT Council:

1. Approve Community Assistance Program (CAP) funding for Applications 1,2,4,5 and 6 of the report;
2. Council allocate \$1,981 from the Community Facilitation Fund to Molong Advancement Group to enable it to meet the 50:50 contribution condition for Application 4; and
3. Conduct a further round of Community Assistance Program funding in the second half of the 2019-2020 financial year.

11 Nov 2019 - 4:22 PM - Naomi Schroder

All recipients have accepted funding and supplied invoices for payment. Payments have been processed.

COMPLETE

08 Oct 2019 - 11:43 AM - Naomi Schroder

Notification letters sent to all applicants 04/10/19. Successful recipients have received an acceptance letter to sign and return and an invoice needs to be provided before funds can be released.

Further update to follow upon receipt of all documents.

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 24 September 2019	Naomi Schroder Bradley Byrnes	For Determination	BUILDING BETTER REGIONS FUND
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RECOMMENDATION (Batten/Treavors)

THAT Council support and assess potential projects and report to Council prior to the closing date for funding under the Building Better Regions Fund.

11 Nov 2019 - 4:22 PM - Naomi Schroder

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 18 November 2019 3:56:21 PM</p>
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<p>Ongoing 08 Oct 2019 - 11:42 AM - Naomi Schroder To discuss with CEDM and GM at next catch up as to process required.</p>											
Meeting	Officer/Director	Section	Subject								
Ordinary Meeting 24 September 2019	Lynnette Hawkes Bradley Byrnes	For Determination	EVENTS ASSISTANCE PROGRAM 2019/20								
<p>MOTION (Durkin/Treavors)</p> <p>THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:</p> <table style="margin-left: 40px;"> <tr> <td>1. Australian National Field Days</td> <td style="text-align: right;">\$2,500</td> </tr> <tr> <td>2. The Eugowra Village Murals Weekend</td> <td style="text-align: right;">\$2,000</td> </tr> <tr> <td>3. Fanny Lumsden's Country Halls Tour</td> <td style="text-align: right;">\$500</td> </tr> <tr> <td>4. The Molong Banjo Paterson Dinner</td> <td style="text-align: right;">\$1,000</td> </tr> </table> <p>13 Nov 2019 - 2:48 PM - Lynnette Hawkes Letters Sent to successful applicants.</p> <p style="text-align: center;">COMPLETE</p> <p>10 Oct 2019 - 9:59 AM - Emma Tadros Action reassigned to Lynnette Hawkes by: Emma Tadros 09 Oct 2019 - 3:08 PM - Peta Fuller Lynette Hawkes to complete and send successful letters to applicants. COMPLETE</p>				1. Australian National Field Days	\$2,500	2. The Eugowra Village Murals Weekend	\$2,000	3. Fanny Lumsden's Country Halls Tour	\$500	4. The Molong Banjo Paterson Dinner	\$1,000
1. Australian National Field Days	\$2,500										
2. The Eugowra Village Murals Weekend	\$2,000										
3. Fanny Lumsden's Country Halls Tour	\$500										
4. The Molong Banjo Paterson Dinner	\$1,000										
Meeting	Officer/Director	Section	Subject								
Ordinary Meeting 24 September 2019	Heather Nicholls Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2019/0163 - SUBDIVISION / BOUNDARY ADJUSTMENT OF LOTS 49 AND 189 DP 750387 BEING 86 & 186 DAVIS ROAD, SPRING HILL								
<p>MOTION (Jones/Durkin)</p> <p>THAT Development Application 2019/0163 for a boundary adjustment between Lots 49 and 189 in DP 750387, being land described as 86 and 186 Davis Road, Spring Hill, be deferred until the November Council meeting.</p> <p>06 Nov 2019 - 2:15 PM - Heather Nicholls DFCS PA requested to copy report forward to Nov meeting business paper COMPLETE</p> <p>04 Oct 2019 - 9:36 AM - Heather Nicholls Noted</p>											
Meeting	Officer/Director	Section	Subject								

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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Ordinary Meeting 24 September 2019	Luke Taberner Luke Taberner	For Determination	QUESTIONS FOR NEXT MEETING
MOTION (Davison/Treavors)			
THAT Council receive a report at the next Council meeting in relation to Council Reserves.			
<i>06 Nov 2019 - 9:47 AM - Luke Taberner</i> Report on reserves went to October ordinary meeting of council. COMPLETE.			
<i>21 Oct 2019 - 2:04 PM - Robyn Little</i> Action reassigned to Luke Taberner by: Robyn Little			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Dale Jones Bradley Byrnes	Confidential Items	POSSIBLE SALE OF 184 GASKILL ST, CANOWINDRA, BEING LOT 1 DP 503767.
RECOMMENDATION (Batten/Durkin)			
THAT:			
<ol style="list-style-type: none"> 1. Council lists 184 Gaskill Street, Canowindra being Lot 1 DP503767 for sale by public auction; 2. The reserve price is as per the details in the Proceedings in Brief; 3. Canowindra Real Estate conduct the auction; 4. Council authorise the General Manager to determine a date and time for the auction in conjunction with the selected real estate agent; and 5. Council authorise the affixing of Council's Seal to the land sale contract and transfer documents. 			
<i>14 Nov 2019 - 1:05 PM - Dale Jones</i> Awaiting contracts from council's solicitor			
<i>04 Oct 2019 - 5:24 PM - Dale Jones</i> Listing initiated with Canowindra Real Estate, awaiting relevant documentation to be signed			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Dale Jones Bradley Byrnes	Confidential Items	POSSIBLE SALE OF LOT 2 DP 1113621 LONGS CORNER ROAD, CANOWINDRA
RECOMMENDATION (Durkin/Davison)			
THAT Council authorises affixing of Council's Seal to the land sale contract and transfer documents.			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 18 November 2019 3:56:21 PM</p>
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<p>14 Nov 2019 - 1:05 PM - Dale Jones conveyencing in process 04 Oct 2019 - 5:24 PM - Dale Jones Sale proceeding</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Emma Tadros Luke Taberner	For Determination	ADOPTION OF PROCUREMENT POLICY
<p>MOTION (Durkin/Batten)</p> <p>THAT Council adopt the updated Procurement Policy.</p> <p>15 Oct 2019 - 1:02 PM - Emma Tadros Updated and added to wesbite - COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Heidi Thornberry Luke Taberner	For Determination	RESTART NSW FUNDING DEED - VITTORIA ROAD SHOULDER REHABILITATION AND SAFETY IMPROVEMENT PROJECT
<p>MOTION (Durkin/Batten)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Accept funds of \$1,238,000 from Restart NSW for the Vittoria Road Shoulder Rehabilitation and Safety Improvement Project; and 2. Authorise the affixing of the Common Seal to the funding agreements for the Fixing Country Roads projects. <p>11 Nov 2019 - 4:26 PM - Heidi Thornberry Seal Affixed - COMPLETE 09 Oct 2019 - 4:44 PM - Heidi Thornberry Awaiting document to affix seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Heidi Thornberry Luke Taberner	For Determination	DEED OF LICENCE FOR CABONNE COUNCIL'S OCCUPANCY AT ESSENTIAL ENERGY'S KARUGA RADIO SITE, YEOVAL
<p>MOTION (Durkin/Batten)</p> <p>THAT Council's Seal be affixed to the Deed of Licence for Cabonne Council's occupancy at the Essential Energy Karuga Radio site, Yeoval.</p>			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 18 November 2019 3:56:21 PM</p>
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<p>11 Nov 2019 - 4:26 PM - Heidi Thornberry Seal Affixed - COMPLETE 09 Oct 2019 - 4:44 PM - Heidi Thornberry Awaiting document to affix seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Heidi Thornberry Luke Taberner	Confidential Items	POSSIBLE SALE OF 184 GASKILL ST, CANOWINDRA, BEING LOT 1 DP 503767.
<p>RECOMMENDATION (Batten/Durkin)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. Council lists 184 Gaskill Street, Canowindra being Lot 1 DP503767 for sale by public auction; 2. The reserve price is as per the details in the Proceedings in Brief; 3. Canowindra Real Estate conduct the auction; 4. Council authorise the General Manager to determine a date and time for the auction in conjunction with the selected real estate agent; and 5. Council authorise the affixing of Council's Seal to the land sale contract and transfer documents. <p>11 Nov 2019 - 4:25 PM - Heidi Thornberry Awaiting document to affix seal 09 Oct 2019 - 4:44 PM - Heidi Thornberry Awaiting document to affix seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Heidi Thornberry Luke Taberner	Confidential Items	POSSIBLE SALE OF LOT 2 DP 1113621 LONGS CORNER ROAD, CANOWINDRA
<p>RECOMMENDATION (Durkin/Davison)</p> <p>THAT Council authorises affixing of Council's Seal to the land sale contract and transfer documents.</p> <p>11 Nov 2019 - 4:25 PM - Heidi Thornberry Awaiting document to affix seal 09 Oct 2019 - 4:43 PM - Heidi Thornberry Awaiting document to affix seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Heidi Thornberry	Confidential Items	MOLONG CARAVAN PARK

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 18 November 2019 3:56:21 PM</p>
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<p>Luke Taberner</p>			
<p>RECOMMENDATION (Durkin/Oldham)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Reject the initial tender submission from Lorraine and Paul O'Brien for the Management of the Molong Caravan Park for a three (3) year term; 2. Accept the negotiated Contract from Lorraine and Paul O'Brien for the Management of the Molong Caravan Park for a three (3) year term, at the price of \$90,090 p.a. (incl. GST); and 3. Authorise the affixing of the Common Seal to the Contract documents. <p>11 Nov 2019 - 4:25 PM - Heidi Thornberry Seal affixed - COMPLETE 09 Oct 2019 - 4:43 PM - Heidi Thornberry Awaiting document of affix seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Matthew Christensen Robert Cohen	For Determination	RESTART FUNDING DEED - DAVYS PLAINS ROAD SHOULDER REHABILITATION AND SAFETY PROJECT
<p>MOTION (Davison/Nash)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Accept funds of \$1,038,000 from Restart NSW for the Davys Plains Shoulder Rehabilitation and Safety Project, and 2. Authorise the affixing of the Common Seal to the funding agreements for the Fixing Country Roads program. <p>15 Nov 2019 - 1:14 PM - Matthew Christensen Funding Deed forwarded to treasury for execution. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Surendra Sapkota Robert Cohen	For Determination	OFFER OF LICENCE FOR USE OF OR OCCUPATION OF CROWN LANDS FOR THE CONSTRUCTION OF PUZZLE FLAT CREEK FLOOD LEVEE
<p>MOTION (Davison/Nash)</p> <p>THAT Council:</p>			

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1. Authorise the signing and affixing of the Council Seal to the licence offer document issued under the provisions of Section 2.18 of the Crown Land Management Act 2016 by NSW Department of Planning, Industry & Environment – Crown Lands for the use or occupation of Crown lands as required for the construction of Eugowra Puzzle Flat Creek Flood Levee, Eugowra.
2. Authorise the payment of \$994.10 (GST exclusive) for application fee and initial rent to the Department of Planning, Industry & Environment – Crown Lands as per the licence offer document.

13 Nov 2019 - 2:32 PM - Surendra Sapkota

Robyn Little is arranging for the signature and Council's Common Seal on the Crown Land Offer of Licence document. After Council Seal on the document, it will be sent to the relevant Government Department.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Bradley Byrnes Bradley Byrnes	For Determination	DECEMBER 2019 AND JANUARY 2020 COUNCIL MEETINGS

MOTION (Jones/Oldham)

THAT Council:

1. Hold its ordinary meeting and community forum for December 2019 on Tuesday 17 December;
2. Not conduct an ordinary meeting in January 2020 due to the restricted timeframe available; and
3. Hold an extraordinary meeting in either January or February if necessary.

30 Oct 2019 - 9:30 AM - Robyn Little

NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	For Determination	PECUNIARY INTEREST RETURNS 2019

MOTION (Oldham/Weaver)

THAT Council note the tabling of Pecuniary Interest Returns for the period to 30 June 2019 for councillors and designated persons.

11 Nov 2019 - 3:47 PM - Heidi Thornberry

COMPLETE

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	For Determination	NSW PUBLIC LIBRARIES CONFERENCE 2019
MOTION (Oldham/Jones)			
THAT Council authorise Clr Nash and a staff representative to attend the NSW Public Libraries Annual Conference and AGM in Penrith from Tuesday 19 November to Friday 22 November 2019.			
11 Nov 2019 - 3:47 PM - Heidi Thornberry Administration Manager attending - COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Lynnette Hawkes Bradley Bymes	For Determination	EVENTS ASSISTANCE PROGRAM 2019/20
MOTION (Durkin/Weaver)			
THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:			
1. Manildra and District Improvement Association for \$1,000 for Manildra Christmas Party and Fireworks.			
MOTION (Mullins/Davison)			
THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:			
2. Molong Bowling Club for \$1,500 for the 2019 David Wicks Memorial Tournament.			
30 Oct 2019 - 12:36 PM - Lynnette Hawkes 30 October 2019 Successful Letters sent:			
1. Molong Bowling Club \$1,500			
2. Manildra Chrstitmas Party \$1,000			
COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Bradley Bymes Bradley Bymes	For Determination	QUESTIONS FOR NEXT MEETING
MOTION (Oldham/Nash)			

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THAT Council receive a report in relation to the matters raised as follows:

1. Council, on behalf of the Age of Fishes Museum, seek legal advice on how to apply for Intellectual Property Rights, Copy Right and/or Trade Mark ownership of all animated 3D reproduction images, and where Council stand when other “marketer/promoters” desire to use the products, noting this should be inclusive of a “memorandum of understanding”.
2. Council investigate supporting/feasibility of a pipeline from Burrendong Dam to Yeoval to ensure a more sustainable regional water supply in the future.

30 Oct 2019 - 9:27 AM - Robyn Little
Community Engagement Manager investigating AOFM matter and will prepare report for council.

A/DETS will include the feasibility of the pipeline to Yeoval in an overall report of current issues relating to water security for the December meeting.
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Veronica Windus Luke Taberner	For Notation	COUNCIL RESERVES

RECOMMENDATION (Davison/Oldham)

THAT Council receive a report to the November Council meeting detailing the Unrestricted Cash Reserves.

18 Nov 2019 - 12:32 PM - Veronica Windus
COMPLETED
18 Nov 2019 - 12:32 PM - Veronica Windus
DFCS to write report

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heather Nicholls Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2014/0114/04 - MODIFICATION TO EXTRACTIVE INDUSTRY, LOT 775 DP 813587, 1654 THE ESCORT WAY, BORENORE

RECOMMENDATION (Nash/Davison)

THAT Modification Application DA 2010/0114/04 for increased extraction at Bald Hill Quarry located upon Lot 775 DP 813587, 1654 The Escort Way, Borenore, be deferred for discussion at the November Councillor Workshop and considered by Council no later than the December 2019 Ordinary Council meeting.

06 Nov 2019 - 2:17 PM - Heather Nicholls
PA to DFCS requested to copy report forward to business paper
COMPLETE

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Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Debbie Oates Luke Taberner	Confidential Items	SALE OF LAND FOR OVERDUE RATES
RECOMMENDATION (Oldham/Nash)			
<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Authorise the General Manager, or his delegate, to sign the contracts of sale on behalf of the Vendor and Cabonne Council for the sale of land for overdue rates on the day of the auction. 2. Authorise the General Manager, or his delegate, to sell by private treaty afterwards any land that does not sell at the auction for sale of land for overdue rates. 3. Set a reserve price for properties listed as detailed in the report. 			
<p>08 Nov 2019 - 2:56 PM - Debbie Oates The sale of land for overdue rates was held on 25 October 2019. Out of the 25 parcels to be sold only two were passed in. One of these has since been negotiated for sale under private treaty to an adjoining owner. The sale was very successful. COMPLETE.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Debbie Oates Luke Taberner	Confidential Items	REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 994102000001
RECOMMENDATION (Jones/Nash)			
<p>THAT Council write off 50% of water consumption costs being \$1,345.22 for account 994102000001 for two billing periods due to a water leak.</p>			
<p>08 Nov 2019 - 2:55 PM - Debbie Oates Journal processed for write off and email sent advising owners of the resolution. COMPLETE.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Debbie Oates Luke Taberner	Confidential Items	REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 834000002
RECOMMENDATION (Weaver/Newsom)			
<p>THAT Council not give any reduction to water consumption costs for account 834000002.</p>			
RECOMMENDATION (Weaver/Newsom)			
<p>THAT Council authorise the General Manager to negotiate a payment arrangement with the applicant.</p>			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 18 November 2019 3:56:21 PM</p>
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<p>18 Nov 2019 - 11:04 AM - Debbie Oates Letter 1080289 sent advising of the resolution and asking owner to make contact regarding payment arrangement. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Debbie Oates Luke Taberner	Confidential Items	REQUEST FOR CONSIDERATION OF INTEREST RELIEF FOR A94176 AND A94184
<p>RECOMMENDATION (Durkin/Jones)</p> <p>THAT Council make assessments A94176 and A94184 exempt from interest charges for a twelve month period.</p>			
<p>08 Nov 2019 - 10:28 AM - Debbie Oates The two subject assessments have been set to not charge interest for 12 months, letter to advise owner sent - 1078815. COMPLETE.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Gloria Donlan Luke Taberner	Confidential Items	DEBT RECOVERY REPORT OF OUTSTANDING DEBTS
<p>RECOMMENDATION (Durkin/Oldham)</p> <p>THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.</p>			
<p>28 Oct 2019 - 4:51 PM - Gloria Donlan Letters have been sent to all Ratepayers on the list, who have not made payment or contacted Council to make an arrangement for payment, to advise them that their accounts will be given to Council's Debt Recovery Agents for action to commence. COMPLETED</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Matthew Christensen Robert Cohen	Confidential Items	CONSULTING PROJECT MANAGEMENT SERVICES
<p>RECOMMENDATION (Davison/Oldham)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Resolve to accept the tender of New South Wales Public Works Advisory for Project Management Services under schedule of rates contract, in accordance with Section 55 of the NSW Local Government Act 1993; 2. Authorise the General Manager to enter into a contract with New South Wales Public Works Advisory for the provision of project management services; and 			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 18 November 2019 3:56:21 PM</p>
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3. Advise unsuccessful tenderers in writing.

14 Nov 2019 - 4:33 PM - Deborah Jordan

All actions undertaken and complete.

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Surendra Sapkota Robert Cohen	Confidential Items	CONTRACT NO 1026830 - CONSTRUCTION TO FILL GAP IN EXISTING PUZZLE FLAT CREEK LEVEE, EUGOWRA NSW 2806

RECOMMENDATION (Durkin/Jones)

THAT Council:

1. Resolve to accept the tender from Hynash Construction Pty Ltd for Construction to fill in existing Puzzle Flat Creek levee, Eugowra for the tendered price of \$1,084,479.52 including GST, in accordance with Section 55 of the NSW Local Government Act 1993;
2. Authorise the General Manager to enter into a contract with Hynash Construction Pty Ltd for the construction of the Puzzle Flat Creek levee;
3. Advise the unsuccessful tenderers in writing; and
4. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

13 Nov 2019 - 2:51 PM - Surendra Sapkota

Refer Doc ID 1079715 - letter of acceptance of the tender sent to the successful contractor.

COMPLETE.

13 Nov 2019 - 2:29 PM - Surendra Sapkota

Letter of acceptance of the tender sent to the successful tenderer. Please refer DOC ID 1068015 for the letter of acceptance of the tender sent to the successful tenderer.

COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Weekes Tony Robert Cohen	Confidential Items	SUPPLY, DELIVERY AND PLACEMENT OF SPRAYED BITUMINOUS SURFACING - CONTRACT 2019-2022

RECOMMENDATION (Batten/Weaver)

THAT Council:

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 18 November 2019 3:56:21 PM

1. Accept the tender from Downer EDI Limited for the Sprayed Bituminous Sealing Contract for the period 2019 – 2022; and
2. Authorise the signing and attachment of the Council Seal to the contract deed of agreement between Cabonne Council and Downer EDI Limited.

15 Nov 2019 - 11:38 AM - Weekes Tony
Tender awarded.

COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Veronica Windus Luke Taberner	For Determination	RESTART FUNDING DEED - DAVYS PLAINS ROAD SHOULDER REHABILITATION AND SAFETY PROJECT

MOTION (Davison/Nash)

THAT Council:

1. Accept funds of \$1,038,000 from Restart NSW for the Davys Plains Shoulder Rehabilitation and Safety Project, and
2. Authorise the affixing of the Common Seal to the funding agreements for the Fixing Country Roads program.

18 Nov 2019 - 12:30 PM - Veronica Windus
COMPLETED
18 Nov 2019 - 12:30 PM - Veronica Windus
Noted

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	For Determination	RESTART FUNDING DEED - DAVYS PLAINS ROAD SHOULDER REHABILITATION AND SAFETY PROJECT

MOTION (Davison/Nash)

THAT Council:

1. Accept funds of \$1,038,000 from Restart NSW for the Davys Plains Shoulder Rehabilitation and Safety Project, and
2. Authorise the affixing of the Common Seal to the funding agreements for the Fixing Country Roads program.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 18 November 2019 3:56:21 PM

11 Nov 2019 - 4:24 PM - Heidi Thornberry Awaiting document to affix seal			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	For Determination	OFFER OF LICENCE FOR USE OF OR OCCUPATION OF CROWN LANDS FOR THE CONSTRUCTION OF PUZZLE FLAT CREEK FLOOD LEVEE
MOTION (Davison/Nash)			
THAT Council:			
<ol style="list-style-type: none"> 1. Authorise the signing and affixing of the Council Seal to the licence offer document issued under the provisions of Section 2.18 of the Crown Land Management Act 2016 by NSW Department of Planning, Industry & Environment – Crown Lands for the use or occupation of Crown lands as required for the construction of Eugowra Puzzle Flat Creek Flood Levee, Eugowra. 2. Authorise the payment of \$994.10 (GST exclusive) for application fee and initial rent to the Department of Planning, Industry & Environment – Crown Lands as per the licence offer document. 			
11 Nov 2019 - 3:49 PM - Heidi Thornberry Seal Affixed 11-11-19 - COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Veronica Windus Luke Taberner	For Determination	OFFER OF LICENCE FOR USE OF OR OCCUPATION OF CROWN LANDS FOR THE CONSTRUCTION OF PUZZLE FLAT CREEK FLOOD LEVEE
MOTION (Davison/Nash)			
THAT Council:			
<ol style="list-style-type: none"> 1. Authorise the signing and affixing of the Council Seal to the licence offer document issued under the provisions of Section 2.18 of the Crown Land Management Act 2016 by NSW Department of Planning, Industry & Environment – Crown Lands for the use or occupation of Crown lands as required for the construction of Eugowra Puzzle Flat Creek Flood Levee, Eugowra. 2. Authorise the payment of \$994.10 (GST exclusive) for application fee and initial rent to the Department of Planning, Industry & Environment – Crown Lands as per the licence offer document. 			
18 Nov 2019 - 12:30 PM - Veronica Windus COMPLETED			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 18 November 2019 3:56:21 PM

18 Nov 2019 - 12:30 PM - Veronica Windus Noted			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Matthew Christensen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING
MOTION (Oldham/Nash)			
<p>THAT Council receive a report in relation to the matters raised as follows:</p> <ol style="list-style-type: none"> 1. Council, on behalf of the Age of Fishes Museum, seek legal advice on how to apply for Intellectual Property Rights, Copy Right and/or Trade Mark ownership of all animated 3D reproduction images, and where Council stand when other “marketer/promoters” desire to use the products, noting this should be inclusive of a “memorandum of understanding”. 2. Council investigate supporting/feasibility of a pipeline from Burrendong Dam to Yeoval to ensure a more sustainable regional water supply in the future. 			
15 Nov 2019 - 1:10 PM - Matthew Christensen Burrendong to Yeoval Pipeline matter will be presented with briefing report to Council in December, with regards to Water Security as a whole.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Dale Jones Bradley Byrnes	For Determination	QUESTIONS FOR NEXT MEETING
MOTION (Oldham/Nash)			
<p>THAT Council receive a report in relation to the matters raised as follows:</p> <ol style="list-style-type: none"> 1. Council, on behalf of the Age of Fishes Museum, seek legal advice on how to apply for Intellectual Property Rights, Copy Right and/or Trade Mark ownership of all animated 3D reproduction images, and where Council stand when other “marketer/promoters” desire to use the products, noting this should be inclusive of a “memorandum of understanding”. 2. Council investigate supporting/feasibility of a pipeline from Burrendong Dam to Yeoval to ensure a more sustainable regional water supply in the future. 			
14 Nov 2019 - 1:06 PM - Dale Jones Report prepared for Council's Ordinary meeting on 26 November 2019			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Luke Taberner Luke Taberner	For Notation	COUNCIL RESERVES
RECOMMENDATION (Davison/Oldham)			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 18 November 2019 3:56:21 PM

THAT Council receive a report to the November Council meeting detailing the Unrestricted Cash Reserves.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Bradley Bymes Bradley Bymes	Confidential Items	REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 834000002

RECOMMENDATION (Weaver/Newsom)

THAT Council not give any reduction to water consumption costs for account 834000002.

RECOMMENDATION (Weaver/Newsom)

THAT Council authorise the General Manager to negotiate a payment arrangement with the applicant.

30 Oct 2019 - 9:25 AM - Robyn Little

Resolution noted. Senior Rates Officer to commence negotiations with ratepayer. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Veronica Windus Luke Taberner	Confidential Items	CONSULTING PROJECT MANAGEMENT SERVICES

RECOMMENDATION (Davison/Oldham)

THAT Council:

1. Resolve to accept the tender of New South Wales Public Works Advisory for Project Management Services under schedule of rates contract, in accordance with Section 55 of the NSW Local Government Act 1993;
2. Authorise the General Manager to enter into a contract with New South Wales Public Works Advisory for the provision of project management services; and
3. Advise unsuccessful tenderers in writing.

18 Nov 2019 - 12:30 PM - Veronica Windus

COMPLETED

18 Nov 2019 - 12:30 PM - Veronica Windus

Noted

Meeting	Officer/Director	Section	Subject
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Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 18 November 2019 3:56:21 PM

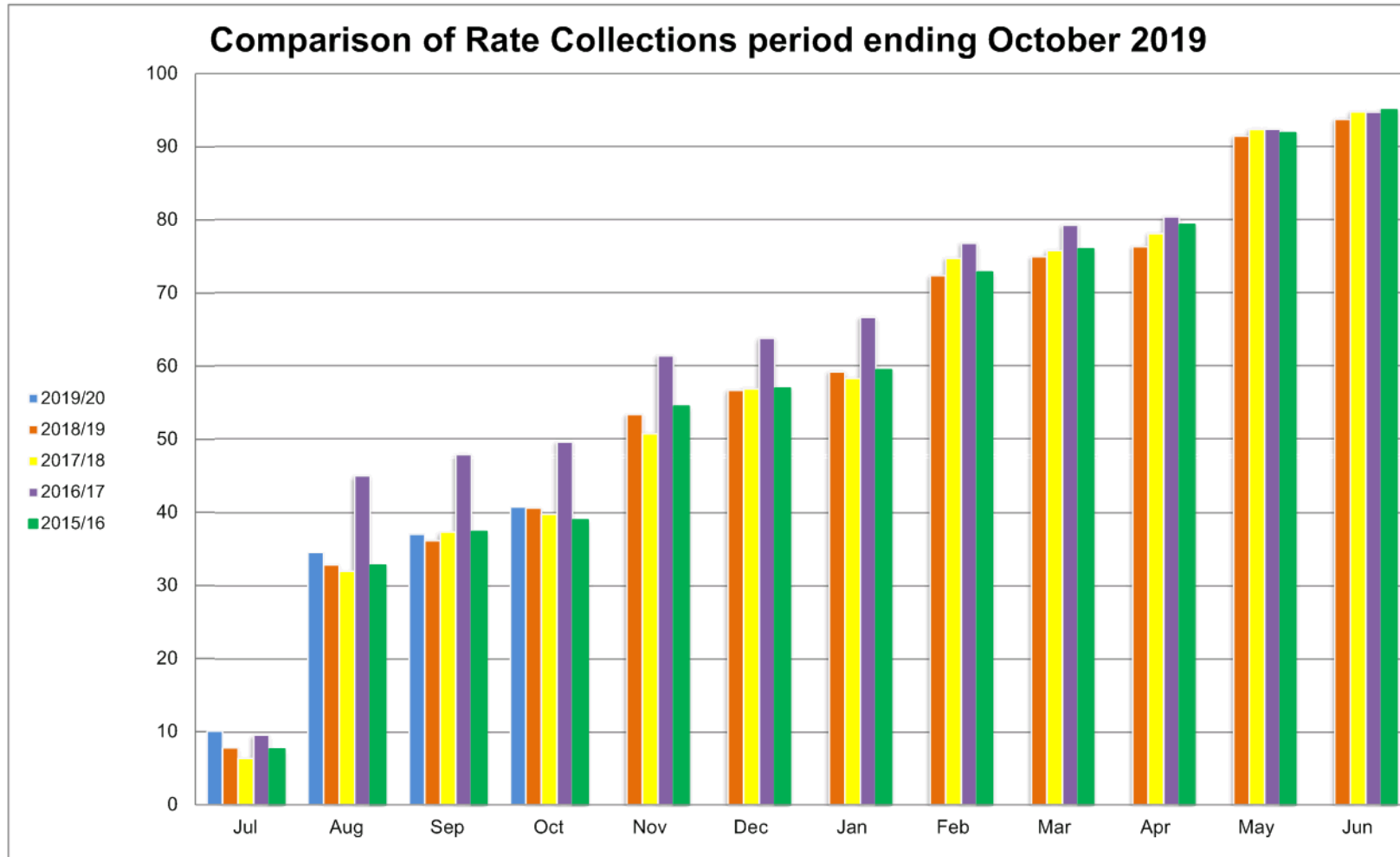
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	Confidential Items	CONSULTING PROJECT MANAGEMENT SERVICES
RECOMMENDATION (Davison/Oldham)			
THAT Council:			
<ol style="list-style-type: none"> 1. Resolve to accept the tender of New South Wales Public Works Advisory for Project Management Services under schedule of rates contract, in accordance with Section 55 of the NSW Local Government Act 1993; 2. Authorise the General Manager to enter into a contract with New South Wales Public Works Advisory for the provision of project management services; and 3. Advise unsuccessful tenderers in writing. 			
11 Nov 2019 - 4:24 PM - Heidi Thornberry Contracts form sent to engineering dept			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Veronica Windus Luke Taberner	Confidential Items	CONTRACT NO 1026830 - CONSTRUCTION TO FILL GAP IN EXISTING PUZZLE FLAT CREEK LEVEE, EUGOWRA NSW 2806
RECOMMENDATION (Durkin/Jones)			
THAT Council:			
<ol style="list-style-type: none"> 1. Resolve to accept the tender from Hynash Construction Pty Ltd for Construction to fill in existing Puzzle Flat Creek levee, Eugowra for the tendered price of \$1,084,479.52 including GST, in accordance with Section 55 of the NSW Local Government Act 1993; 2. Authorise the General Manager to enter into a contract with Hynash Construction Pty Ltd for the construction of the Puzzle Flat Creek levee; 3. Advise the unsuccessful tenderers in writing; and 4. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget. 			
18 Nov 2019 - 12:29 PM - Veronica Windus COMPLETED			
18 Nov 2019 - 12:29 PM - Veronica Windus			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 18 November 2019 3:56:21 PM

Noted			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	Confidential Items	CONTRACT NO 1026830 - CONSTRUCTION TO FILL GAP IN EXISTING PUZZLE FLAT CREEK LEVEE, EUGOWRA NSW 2806
RECOMMENDATION (Durkin/Jones)			
THAT Council:			
<ol style="list-style-type: none"> 1. Resolve to accept the tender from Hynash Construction Pty Ltd for Construction to fill in existing Puzzle Flat Creek levee, Eugowra for the tendered price of \$1,084,479.52 including GST, in accordance with Section 55 of the NSW Local Government Act 1993; 2. Authorise the General Manager to enter into a contract with Hynash Construction Pty Ltd for the construction of the Puzzle Flat Creek levee; 3. Advise the unsuccessful tenderers in writing; and 4. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget. 			
11 Nov 2019 - 4:22 PM - Heidi Thornberry Contracts register form sent to engineering			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Veronica Windus Luke Taberner	Confidential Items	SUPPLY, DELIVERY AND PLACEMENT OF SPRAYED BITUMINOUS SURFACING - CONTRACT 2019-2022
RECOMMENDATION (Batten/Weaver)			
THAT Council:			
<ol style="list-style-type: none"> 1. Accept the tender from Downer EDI Limited for the Sprayed Bituminous Sealing Contract for the period 2019 – 2022; and 2. Authorise the signing and attachment of the Council Seal to the contract deed of agreement between Cabonne Council and Downer EDI Limited. 			
18 Nov 2019 - 12:28 PM - Veronica Windus COMPLETED			
18 Nov 2019 - 12:28 PM - Veronica Windus Noted			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 18 November 2019 3:56:21 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	Confidential Items	SUPPLY, DELIVERY AND PLACEMENT OF SPRAYED BITUMINOUS SURFACING - CONTRACT 2019-2022
RECOMMENDATION (Batten/Weaver)			
<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Accept the tender from Downer EDI Limited for the Sprayed Bituminous Sealing Contract for the period 2019 – 2022; and 2. Authorise the signing and attachment of the Council Seal to the contract deed of agreement between Cabonne Council and Downer EDI Limited. 			
<p>11 Nov 2019 - 4:22 PM - Heidi Thornberry Awaiting document to affix seal</p>			



Cabonne Council
Schedule of Investments as at 31/10/2019

Annexure - Item 2

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	1,000,000	1.45%	366	12/10/2020
ANZ Bank	A1+	3,000,000	1.64%	92	29/11/2019
ANZ Bank	A1+	2,000,000	1.80%	184	18/01/2020
ANZ Bank	A1+	1,000,000	1.60%	182	9/03/2020
Bank of Qld	A2	500,000	1.55%	365	14/10/2020
Bank of Qld	A2	2,000,000	1.60%	276	22/06/2020
Commonwealth Bank	A1+	2,000,000	1.45%	182	14/04/2020
Commonwealth Bank	A1+	2,000,000	1.88%	150	12/12/2019
Commonwealth Bank	A1+	3,000,000	1.62%	214	16/03/2020
Commonwealth Bank	A1+	2,900,294	0.70%	24 Hour at call account	
Illawarra Mutual Build Society	A2	250,000	2.35%	184	7/11/2019
Illawarra Mutual Build Society	A2	500,000	2.35%	184	7/11/2019
Me Bank	A2	1,500,000	1.95%	120	13/11/2019
National Australia Bank	A1+	3,000,000	1.60%	211	1/05/2020
National Australia Bank	A1+	2,000,000	1.60%	211	1/05/2020
National Australia Bank	A1+	1,000,000	1.56%	213	14/05/2020
National Australia Bank	A1+	1,000,000	1.70%	180	2/03/2020
National Australia Bank	A1+	1,500,000	1.70%	180	2/03/2020
National Australia Bank	A1+	2,000,000	1.75%	210	10/03/2020
Reliance Credit Union	Unrated	250,000	1.60%	366	30/10/2020
Reliance Credit Union	Unrated	500,000	1.80%	366	21/09/2020
Suncorp-Metway	A1	1,000,000	1.61%	180	1/04/2020
Suncorp-Metway	A1	1,000,000	1.58%	210	25/05/2020
Suncorp-Metway	A1	2,000,000	1.86%	184	23/01/2020
Westpac Bank	A1+	1,000,000	1.53%	213	2/05/2020
Westpac Bank	A1+	3,000,000	1.60%	183	15/04/2020
Westpac Bank	A1+	1,000,000	1.60%	271	25/07/2020
Westpac Bank	A1+	3,000,000	2.50%	184	16/11/2019

GENERAL FUND INVESTMENTS \$ 44,900,294

TRUST FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	158,000	0.10%	24 Hour at call account

TRUST FUND INVESTMENTS \$ 158,000

TOTAL INVESTMENTS \$ 45,058,294

INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100%
A1 & A1-	50%
A2	10%
Unrated	2%

Council's Current Exposure of Total Investments

A1+	79%	\$	35,558,294
A1 & A1-	9%	\$	4,000,000
A2	10%	\$	4,750,000
Unrated	2%	\$	750,000
Total Investments		\$	45,058,294

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30%
A1 & A1-	20%
A2	10%
Unrated	2%

Council's Current Exposure per Institution

Commonwealth Bank	22%	\$	10,058,294	A1+
National Australia Bank	23%	\$	10,500,000	A1+
Westpac Bank	18%	\$	8,000,000	A1+
ANZ	16%	\$	7,000,000	A1+
Suncorp-Metway	9%	\$	4,000,000	A1
Bank of Qld	5%	\$	2,500,000	A2
Illawarra Mutual Building Society	2%	\$	750,000	A2
Me Bank	3%	\$	1,500,000	A2
Reliance Credit Union	2%	\$	750,000	Unrated
Total Investments		\$	45,058,294	

INVESTMENT MOVEMENTS

Council's Overall Total Investments have decreased due to variations in the Cashflow during the month of October.

	This Month	Last Month	July 2019
Total Investments	\$ 45,058,294	\$ 45,328,294	\$ 43,343,294
% Change	-0.60%		3.81%

INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 1.64%. The average rate movement is minimal due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate dropped to 0.75% in October. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 0.9220%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2019
0.922%	1.64%	2.01%	2.21%

L. Taberner

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420 Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

AGM MINUTES

ANNUAL GENERAL MEETING

FRIDAY, 1 NOVEMBER 2019, THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.00 a.m.

1. ATTENDANCE:

Armidale Regional Council, Cr Peter Bailey
Bathurst Regional Council, Cr Bobby Burke, Mayor
Bega Valley Shire Council, Cr Kristy McBain, Mayor
Bellingen Shire Council, Cr Dominic King, Mayor
Bellingen Shire Council, Ms Liz Jeremy, General Manager
Bland Shire Council, Cr Brian Monaghan, Mayor
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Coolamon Shire Council, Cr John Seymour, Mayor
Coonamble Shire Council, Cr Allan Karanouh, Mayor
Cootamundra-Gundagai Regional Council, Cr Abb McAlister
Dubbo Regional Council, Mr Michael McMahon, CEO
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Gilgandra Shire Council, Cr Ash Walker, Deputy Mayor
Gilgandra Shire Council, Mr David Neeves, General Manager
Glen Innes Shire Council, Cr Carol Sparkes, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Gunnedah Shire Council, Mr Eric Growth, General Manager
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hilltops Council, Cr Brian Ingram, Mayor
Kempsey Shire Council, Cr Liz Campbell, Mayor
Kiama Municipal Council, Cr Mark Honey, Mayor
Kyogle Council, Cr Danielle Mulholland, Mayor
Leeton Shire Council, Cr Paul Maytom, Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Lithgow City Council, Cr Ray Thompson, Mayor
Lithgow City Council, Mr Graeme Faulkner, General Manager

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Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Moree Plains Shire Council, Ms Libby Carter, Integrated Planning and Reporting Manager
Murray River Council, Cr Christopher Bilkey, Mayor
Narrabri Shire Council, Cr Catherine Redding, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Council, Cr Kathy Sajowitz, Mayor
Oberon Council, Mr Gary Wallace, General Manager
Parkes Shire Council, Cr Ken Keith, Mayor
Queanbeyan-Palerang Regional Council, Mr Tim Overall, Mayor
Shellharbour City Council, Cr Marianne Saliba, Mayor
Shoalhaven City Council, Cr Amanda Findley, Mayor
Shoalhaven City Council, Mr Stephen Dunshea, CEO
Singleton Council, Cr Sue Moore, Mayor
Snowy Monaro Regional Council, Cr Peter Beer, Mayor
Snowy Monaro Regional Council, Mr Peter Bascombe, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mr Steve Firth, Director Administration and Finance
Tenterfield Shire Council, Cr Peter Petty, Mayor
Upper Lachlan Shire Council, Cr John Stafford, Mayor
Uralla Shire Council, Cr Michael Pearce, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Ms Anne Modderno, General Manager
Warrumbungle Shire Council, Cr Denis Todd, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Wentworth Shire Council, Cr Melisa Hendrics, Mayor
Wentworth Shire Council, Mr Ken Ross, General Manager
LGNSW, President, Cr Linda Scott
LGNSW, Chief Executive, Tara McCarthy

APOLOGIES:

As read

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the Annual General Meeting held on 2 November 2018 be accepted as a true and accurate record (Parkes Shire Council /Shell Harbour City Council).

3. Chairman's Report

RESOLVED That the Chairman's report be received and noted (Moree Plains Shire Council /Coolamon Shire Council)

4. Secretaries Report – Financial Report

RESOLVED That the financial reports for the 2018/19 year as tabled be accepted (Forbes Shire Council/ Singleton Council)

5. **Notice of Motion** (Coolamon Shire Council, Cootamundra-Gundagai Regional Council, Lockhart Shire Council, Temora Shire Council)
Cr Humphries vacated the Chair for this item and both Cr Humphries and Cr Pearce (Deputy Chairman) vacated the meeting room
Cr Kathy Sajowitz Executive Member chaired the meeting
Following two speakers for and two against Forbes Shire Council moved that the motion be put
CARRIED

RESOLVED That the current Chairperson, Vice Chairperson and Secretary be allowed to nominate for executive positions of the Country Mayors Association at the 2019 Annual General Meeting, as is permissible under clause 26 of the Association's Constitution (Tenterfield shire Council/Coolamon Shire Council)

Cr Humphries and Cr Pearce returned to the meeting room and Cr Humphries resumed chair of the meeting

6. **Returning Officer**

RESOLVED That the returning Officer for the conduct of the elections be Mr Allan Burgess (Parkes Shire Council / Coolamon Shire Council)

The Chairperson Cr Katrina Humphries Vacated the chair

7. **Election of Office Bearers**

7.1 Chairperson

The Returning Officer advised that he had received two nominations in writing for Cr Katrina Humphries, Mayor, Moree Plains Shire Council, who was nominated by Narrabri Shire Council and Temora Shire Council and for Cr Peter Petty, Mayor Tenterfield Shire Council, who was nominated by Uralla Shire Council and Moree Plains Shire Council. Cr Petty withdrew his nomination. The Returning Officer called for any further nominations for the position of Chairperson. No other nominations were received. As there was only one nomination the Returning Officer declared Cr Katrina Humphries elected Chairperson for the 2019/20 year

7.2 Vice Chairperson

The Returning Officer advised that he had received three nominations in writing. Cr Michael Pearce, Mayor, Uralla Shire Council who was nominated by Narrabri Shire Council and Temora Shire Council, Cr Kathy Sajowitz, Mayor, Oberon Council, who was nominated by Tenterfield Shire Council and Moree Plains Shire Council and Cr Amanda Findley, Mayor, Shoalhaven City Council, who was nominated by Bellingen Shire Council and Glen Innes Severn Council. Cr Sajowitz withdrew her nomination. The Returning Officer called for any further nominations for the position of Vice Chairperson. No other nominations were received. As there were two nominations an election was to be held

RESOLVED That the method of election be by open voting (Shellharbour City Council/Tenterfield Shire Council)

Page 4

Following the open vote the Returning Officer declared Cr Michael Pearce elected as Deputy Chairperson for the 2019/20 year

7.3 Secretary/Public Officer

RESOLVED That Mr Lester Rodgers General Manager, Moree Plains Shire Council, be appointed Secretary/Public Officer (Tenterfield Shire Council / Forbes Shire Council)

7.4 Executive

Nominations for the six positions on the Executive were called for. Nominations were received for Cr John Seymour, Coolamon Shire Council, Cr Allan Karanouh, Coonamble Shire Council, Cr Carol Sparks, Glen Innes Severn Council, Cr Liz Campbell, Kempsey Shire Council, Cr Catherine Redding, Narrabri Shire Council, Cr Kathy Sajowitz, Oberon Council, Cr Ken Keith, Parkes Shire Council, Cr Amanda Findley, Shoalhaven City Council and Cr Peter Petty, Tenterfield Shire Council

RESOLVED That the method of election be by ordinary ballot (Bellingen Shire Council/ Shoalhaven City Council)

To allow the counting of votes the AGM was adjourned at 9.39am

The AGM was resumed at 10.35am

Following the count of the votes by the Returning Officer and Cr Linda Scott, President LGNSW the Returning Officer declared the following delegates elected to the Executive for the 2019/20 year

- Cr Ken Keith, Parkes Shire Council
- Cr Peter Petty, Tenterfield Shire Council.
- Cr Kathy Sajowitz, Oberon Council
- Cr Catherine Redding, Narrabri Shire Council
- Cr Liz Campbell, Kempsey Shire Council
- Cr John Seymour, Coolamon Shire Council

The Chairperson Cr Katrina Humphries resumed the chair

8. SETTING OF ANNUAL MEMBERSHIP FEES

RESOLVED That the fees for the 2019/20 year remain at \$750 for Councils with a population of 10,000 and over, and Councils with a population of less than 10,000 paying 75% \$562.50 (Singleton Council / Parkes Shire Council)

8. Secretariat

RESOLVED That Allan Burgess trading as Alkanat Consulting be appointed the Secretariat (Forbes Shire Council / Singleton Council)

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9. Meeting dates for 2020

RESOLVED that the meeting dates for 2020 be 6 March, 29 May, 7 August and 6 November (Kyogle Council / Temora Shire Council)

There being no further business the meeting closed at 10.40 am.

Cr Katrina Humphries
Chair – Country Mayor’s Association of NSW



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420 Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 1 NOVEMBER 2019 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.40 a.m.

1. ATTENDANCE:

Armida Regional Council, Cr Peter Bailey
Bathurst Regional Council, Cr Bobby Burke, Mayor
Bega Valley Shire Council, Cr Kristy McBain, Mayor
Bellingen Shire Council, Cr Dominic King, Mayor
Bellingen Shire Council, Ms Liz Jeremy, General Manager
Bland Shire Council, Cr Brian Monaghan, Mayor
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Coolamon Shire Council, Cr John Seymour, Mayor
Coonamble Shire Council, Cr Allan Karanouh, Mayor
Cootamundra-Gundagai Regional Council, Cr Abb McAlister
Dubbo Regional Council, Mr Michael McMahon, CEO
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Gilgandra Shire Council, Cr Ash Walker, Deputy Mayor
Gilgandra Shire Council, Mr David Neeves, General Manager
Glen Innes Shire Council, Cr Carol Sparkes, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Gunnedah Shire Council, Mr Eric Growth, General Manager
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hilltops Council, Cr Brian Ingram, Mayor
Kempsey Shire Council, Cr Liz Campbell, Mayor
Kiama Municipal Council, Cr Mark Honey, Mayor
Kyogle Council, Cr Danielle Mulholland, Mayor
Leeton Shire Council, Cr Paul Maytom, Mayor

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Leeton Shire Council, Ms Jackie Kruger, General Manager
Lithgow City Council, Cr Ray Thompson, Mayor
Lithgow City Council, Mr Graeme Faulkner, General Manager
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Moree Plains Shire Council, Ms Libby Carter, Integrated Planning and Reporting Manager
Murray River Council, Cr Christopher Bilkey, Mayor
Narrabri Shire Council, Cr Catherine Redding, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Council, Cr Kathy Sajowitz, Mayor
Oberon Council, Mr Gary Wallace, General Manager
Parkes Shire Council, Cr Ken Keith, Mayor
Queanbeyan-Palerang Regional Council, Mr Tim Overall, Mayor
Shellharbour City Council, Cr Marianne Saliba, Mayor
Shoalhaven City Council, Cr Amanda Findley, Mayor
Shoalhaven City Council, Mr Stephen Dunshea, CEO
Singleton Council, Cr Sue Moore, Mayor
Snowy Monaro Regional Council, Cr Peter Beer, Mayor
Snowy Monaro Regional Council, Mr Peter Bascombe, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mr Steve Firth, Director Administration and Finance
Tenterfield Shire Council, Cr Peter Petty, Mayor
Upper Lachlan Shire Council, Cr John Stafford, Mayor
Uralla Shire Council, Cr Michael Pearce, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Ms Anne Moddernno, General Manager
Warrumbungle Shire Council, Cr Denis Todd, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Wentworth Shire Council, Cr Melisa Hendrics, Mayor
Wentworth Shire Council, Mr Ken Ross, General Manager
LGNSW, President, Cr Linda Scott
LGNSW, Chief Executive, Tara McCarthy

APOLOGIES:

As submitted

SPECIAL GUESTS:

Mr Rob Rogers AFSM, Deputy Commissioner, NSW Rural Fire Service, and Mr Cory Shackleton, Director Community Resilience, NSW Rural Fire Service
Mr Matt Fuller, Acting Deputy Secretary, Regional and Outer Metropolitan, Transport for NSW and Peter Ryan, Senior Manager, Major Property Development and Corporate Real Estate, Corporate Services, Transport for NSW
Mr Gary White, Chief Planner, Planning, Industry and Environment

2. Mr Rob Rogers AFSM, Deputy Commissioner, NSW Rural Fire Service and Mr Cory Shackleton, Director Community Resilience, NSW Rural Fire Service

So far this season there has been 5,350 bush and grass fires across the state since 1 July with 494,028 hectares burnt with 23 fires reaching Emergency Warning level and 33 fires reaching Watch and Act level. There have been 801 aircraft taskings across the state and 2.373 million litres of retardant dropped. 6,003 out of area personnel have been deployed and 594 interstate personnel deployed. 420 houses, buildings or facilities have been destroyed and 216 damaged. Lack of water is affecting some aerial fire fighting operations particularly helicopter bucketing. To assist landholders a Special Fire Permit will be available this season to assist with the disposal of livestock. Legislative changes since 2002 have resulted in greater emphasis on bush fire protection in the development approval process and bushfire land maps guidelines released. A bush fire prone area is designated under legislation. There are three categories of Bush Fire Prone Land in NSW with buffer zones ranging from 30 metres to 100 metres. If a bush fire risk management plan applies to a council area, council must request the NSW RFS Commissioner to designate land considered to be bush fire prone. A revised 2019 PBP will be published shortly and adopted by legislation in early 2020. Grassland deeming provisions introduced through PBP 2019 are

- 59m APZ – No bushfire protection measures
- 20m APZ – BAL 12.5 – Apply other BPM's
- Less than 20m APZ – Full site assessment – Determine BAL – Apply other BPM's

3. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 2 August 2019 be accepted as a true and accurate record (Kyogle Council / Uralla Shire Council).

4. Matters Arising from the Minutes

Waste Levy Taskforce

That it be noted that the Waste Levy Taskforce supports motion 3 LGNSW conference Waste and Recycling

Prioritisation of Electricity Grid Connections

RESOLVED That Minister Kean be asked for clarification and answers on how prioritisation of electricity grid connections are to be achieved (Bellingen Shire Council/ Glen Innes Severn Council)

5. CORRESPONDENCE

Outward

- (a) Hon Adam Marshall MP, Minister for Agriculture and Western NSW, thanking him for his presentation to the 2 August meeting
- (b) Hon Mark Coulton MP, Minister for Regional Services, Decentralisation and Local Government, Assistant Trade and Investment Minister, thanking him for his presentation to the 2 August meeting

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- (c) Geoff McKechnie APM, Assistant Commissioner, Commander, Western Region NSW Police Force, thanking him for his presentation to the 2 August meeting
- (d) Mr Richard Colbran, Chief Executive Officer, NSW Rural Doctors Network, thanking him for his presentation to the 2 August meeting
- (e) The Hon Shelley Hancock MP, Minister for Local Government, regarding the \$50 limit on gifts under the Model Code of Conduct
- (f) Cr Linda Scott, President, Local Government NSW, advising that Country Mayors supports the removal of the minimum per capita amount grant under the Local Govt Financial Assistance Act 1995
- (g) Executive Officer, Local Government Grants Commission, advising that Country Mayors supports the removal of the minimum per capita amount grant under the Local Govt Financial Assistance Act 1995
- (h) Mr John Cleland, Chief Executive Officer, Essential Energy, expressing opposition to the announced 182 job cuts in regional NSW
- (i) The Hon Shelley Hancock MP, Minister for Local Government, forwarding copies of letters sent to the Premier and the Minister for Police and Emergency Services opposing RFS increased contributions
- (j) Cr Linda Scott, President, local Government NSW, forwarding copies of letters sent to the Premier and the Minister for Police and Emergency Services opposing RFS increased contributions
- (k) The Hon Gladys Berejiklian MP, Premier, requesting a reply to our letter opposing the RFS increases to take affect from the 2019-2020 year
- (l) The Hon Gladys Berejiklian MP, Premier, requesting that Benefit Cost Ratio analysis be removed for funding programs
- (m) Independent Pricing and Regulatory Tribunal, advising that the Association does not support the funding hierarchy recommended by IPART's review of Local Government Costs

Inward

- (a) Hon Shelley Hancock MP, Minister for Local Government, regarding a Waste Levy Taskforce
- (b) Bruce Miller, Chair of Board, Local Government Super, regarding the Defined Benefits Scheme
- (c) Hon Gladys Berejiklian MP, Premier, regarding the Emergency Services Levy
- (d) Andrew Lewis, Executive Director, Energy Strategy, Planning, Industry and Environment regarding prioritization of electricity grid connections at substations
- (e) Hon Shelley Hancock MP, Minister for Local Government, regarding acceptance of gifts and benefits under the Model Code of Conduct
- (f) Hon Minister Barilaro MP, Deputy Premier, Minister for Regional NSW, Minister for Industry and Trade regarding royalties for regions
- (g) Essential Energy regarding workforce reshaping
- (h) Melanie Gibbons, MP, Parliamentary Secretary for Families, Disability, and Emergency Services, regarding the Emergency Services Levy for 2019-20
- (i) Essential Energy regarding proposed workforce reductions

NOTED

6. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Bathurst Regional Council / Parkes Shire Council)

7. Mr Matt Fuller, Acting Deputy Secretary, Regional and Outer Metropolitan, Transport for NSW and Peter Ryan, Senior Manager, Major property Development and Corporate Real Estate, Corporate Services, Transport for NSW

There is a 10 year blueprint and long term vision "Future Transport 2056". The vision comprises Core Values, Strategic Priorities, Those We Create Value For, and Primary Outcomes. Strategic priorities include Working in Partnership, Data Driven Decision Making, Technology and Innovation, Financial Sustainability, Place Based Integrated Service Design, Enabling the Mobility Ecosystem and Evolution at Work. They are looking at connecting regions in different ways. The Transport Department has been reorganized with a regional focus with divisions of Customer Strategy and Technology, Greater Sydney and Regional and Outer Metropolitan under the Secretary Transport for NSW. Regional and Outer metropolitan Division has 4,100 employees and a budget of \$10.9 billion. Regional NSW is a test bed for NSW for new and innovative transport options including new intercity and regional rail fleets and working towards zero with road safety.

8. Mr Gary White, Chief Planner, Planning, Industry and Environment

Planning for the future must start with an understanding of the context for which we are planning. We are consuming more than twice what we can sustain. Government policy will play an important role in developing new ways. As populations grow wealthier demand will rise for services and experiences. To maximise the opportunities to take Australia forward towards 2060 the CSIRO have identified Industry, Urban, Energy, Land and Culture. The NSW Government is committed to improving the planning systems through reforms to the EPA Act and a comprehensive regional planning framework. The planning system in NSW is becoming more strategic focused and outcomes orientated. Strategic planning is future orientated and presents a narrative or set of circumstances for the future. Rules for developing ought to be rational, they ought to be simple, they should be prohibitive and prescriptive and they should be stable. The rules should be calibrated at the most appropriate assessment level from strategic planning, planning delivery platforms, infrastructure delivery and projects and DA's. An overarching local strategic plan will include Land Use Vision, a Succinct Planning Context, Planning Priorities, and a Monitoring and Reporting Program. A competent planning system relies on political will, competent professionals, good data and monitoring, appropriate capacity and resources, shared responsibilities across government and evidence based policy and good legislative framework

9. IPART Review of Reporting and Compliance

Deferred to next meeting

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10. Additional Land for National Parks

Cr Sajowitz, Oberon Council brought to members attention the letter all councils would have received from Minister Matt Kean dated 2 October, regarding increasing the size of the National Park system by 200,000 hectares, and seeking councils advice on land acquisition proposals, and suggesting that all concerned councils should respond to the letter

11. Crown Land Review

RESOLVED That the Country Mayors Association write to the Minister for Lands requesting information on the progress of the Crown Lands Review and the next steps to be taken and requesting that Councils that are impacted by the review be notified immediately and the Minister be invited to the next meeting of Country Mayors to be held in March 2020 (Orange City Council/Hilltops Council)

12. Murray Darling Basin Plan

The Country Mayors association to organize a meeting on the afternoon of 6 March 2020 following the Country Mayors meeting with invitations being extended to Minister for Water, Water NSW, and Commonwealth Water Environmental Holder and others

13. Disaster Hardship Provisions

RESOLVED That Country Mayors write to the Minister for Environment, the Honourable Matt Kean, and the CEO of Essential Energy, asking them to review the hardship provisions in terms of bushfire and other disaster affected properties, to ensure continuity of service to rural communities and easing the related infrastructure-replacement financial burden on residents affected by disaster. and a copy of the letter be forwarded to members and the Insurance Council (Kyogle Council/Tenterfield Shire Council)

14. FAG Grants Guest Speaker

Chair of NSW Grants Commission, and Tim Hurst Office of Local Government be invited to a future meeting to discuss Minister Coultons remarks regarding FAG grants

There being no further business the meeting closed at 12.50pm.

Cr Katrina Humphries
Chair – Country Mayor's Association of NSW

ENGINEERING & TECHNICAL SERVICES REPORT – OCTOBER 2019

LOCAL ROADS – CONSTRUCTION/SEALING

Project:	Objectives:	Budget:	Timeframe
Bocobra Loop Road	2 kms new seal (Henry Parkes Way end)	\$102,620	Completed
Davis Road	1 km new seal, extension of existing seal.	\$78,948	Completed
Strachan Road	880m new seal (from Davis’s Road to Carcoar Street)	\$66,873	Completed
Yuranigh Road	Extend existing seal 2kms	\$90,240	Completed
Gas Works Lane	Seal area and install kerb & guttering for parking	\$	



Davis Road



Strachan Road

LOCAL ROADS - MAINTENANCE

Project:	Objectives:	Timeframe
Grading	Loombah Road, Yoorooga Road, Coates Creek Road, Bocobra Road, Kangarooobie Road, Daley Road, Mulyan Road	Completed
Bitumen Patching	Canowindra Street, Casuarina Drive, Paytens Bridge Road, Yellow Box Road, Vittoria Road, Icely Road, Cullya Road, Cadia Road, Cumnock Street, Four Mile Creek Road, Long Point Road, Greening Lane, Emu Swamp Road, Connollys Road	
Gravel Resheeting	Program been identified	Tender awarded

REGIONAL ROADS – MR234, MR238

Project:	Objectives:	Timeframe
Banjo Paterson Way	Stage 4	2 kms completed



Banjo Paterson Way

RMS ROADS

Project:	Objectives:	Budget:	Timeframe
Bitumen patching	MR359, MR310, MR377, MR61 & SH7		
RMS Ordered Works	Toogong Widening Project Project length – 4 kms from Bowens Lane intersection to Yellowbox Road intersection.	\$2,000,000	Commenced 3.7.19. 2 kms sealed by 24.9.19. Completed
Road Maintenance	MR234 & MR238		Completed
Local Road Heavy Patching	All locations identified	Tender	Programmed for Nov/Dec 2019
Local Road Resealing	All rural and urban reseals have been identified		Programmed for Feb/Mar 2020

SAVING LIVES ON COUNTRY ROADS – RMS FUNDED PROJECTS

Project:	Objectives:	Budget:	Timeframe
Ophir Road	Tree & vegetation removal completed	\$100,000	Roadworks to commence 2020/21
Obley Road	Tree & vegetation removal completed	\$770,000	Roadworks to commence 2020/21
Lake Canobolas/Cargo Road Intersection	Works planned	\$400,000	Roadworks
Four Mile Creek	Shoulder widening, installation of safety fencing, delineation and curve advisory signage. Construction works	\$1,273,360 \$100,000	Works undertaken in 2018/19 Commence 2019/20

RESOURCES FOR REGIONS

Project:	Objectives:	Budget:	Timeframe
Davy's Plains Road		\$1,269, 576	Commenced 4.11.19

ROADS TO RECOVERY

Project:	Objectives:	Budget:	Timeframe
Lemmons Road	1.6 kms new seal, culvert widening, vegetation removal and pavement widening	\$281,750	Commenced 4.11.19 Completed 6.11.19
Fish Fossil Drive		\$638,400	
Casuarina Drive		\$375,000	



Lemmons Road

Restart NSW Funding

Vittoria Road – work to commence Jan/Feb 2020

FIXING COUNTRY ROADS

Project:	Objectives:	Budget:	Timeframe
Banjo Paterson Way 4 stages between Molong & Yeoval <i>Stage 1</i>	1.450 km section near Nyora Lane including hot mix entrance to new industrial estate by Council's contractor	\$4,400,000	Completed
<i>Stage 2</i>	5.5 km Burgoon Lane towards Cumnock 629 m section near Avondale Road.		Completed Completed 14/11/2019
<i>Stage 3</i>	Hanover Bridge towards Cumnock commenced 10.9.19		1 km sealed 30.9.19 (bridge end)
<i>Stage 4</i>			

DRAINAGE WORKS

Project:	Objectives:	Budget:	Timeframe
Eugowra	Two location identified	\$150,000	Commence Jan 2020
South Bowen Park Road	Council to tender this project		
Palings Yard Loop Road	Council to tender this project		

WATER & SEWER

Project:	Objectives:	Timeframe
Fluoride dosing system	Ready for final inspection and approval by DPI&E	
Repair of Trunk Water Main	Leaking pipe joint leak near intersection of Mitchell Highway & Amaroo Road	
Kite Street	Water main extension	In progress
Molong Water Supply	Now moved to level 5 water restrictions	
Yeoval Water Supply	Remains at level 3, likely to go to level 4 in the near future	
Cumnock Water Supply	Still at level 2 restrictions	



Trunk water main repair

TECHNICAL SERVICES

Project:	Objectives:	Budget:	Actual	Timeframe
Construction of Cumnock and Yeoval Water Reticulation System	Extension of pipelines and closing loops	\$1,523,630	\$792,358.17	Pipelines completed

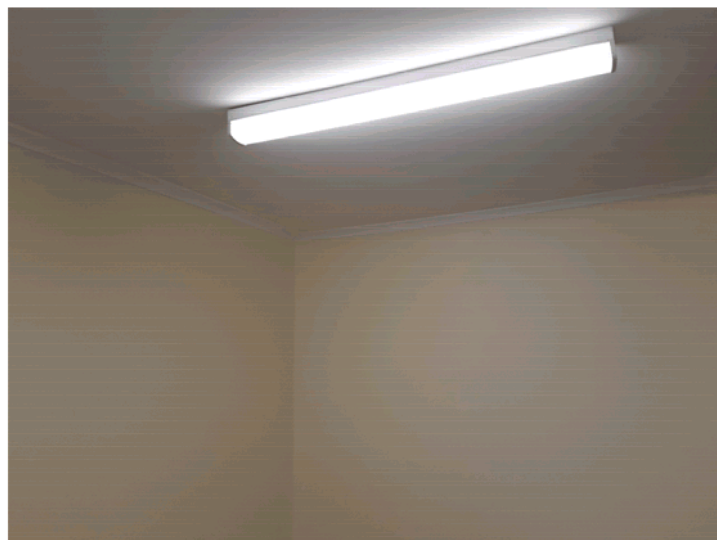


Project:	Objectives:	Budget:	Actual	Timeframe
Construction of St Germain's Bridge	Construction of dual lane concrete bridge	\$1,289,000.22	\$3,507.50	Consultant engaged to prepare geotechnical report.

Project:	Objectives:	Budget:	Actual	Timeframe
Voluntary purchase	Demolition of buildings at 10 North Street, Eugowra	\$148,796.30	\$118,005.20	Completed



Project:	Objectives:	Budget:	Actual	Timeframe
Refurbishment of Main & Luncheon pavilions at Molong Showground	Replacement of truss, beams, columns, rafters, footings etc.	\$190,000	\$118,005.20	Luncheon pavilion completed, main pavilion in progress.



Project:	Objectives:	Budget:	Actual	Timeframe
Molong Recreational Ground Power Upgrade	3 Phase power supply to the recreational ground	\$105,210	\$27,265	Civil works have been completed



Project:	Objectives:	Budget:	Actual	Timeframe
Water filling stations at Canowindra, Eugowra and Manildra	Supply water to residents	\$117,600	\$96,098.34	Completed



Project:	Objectives:	Budget:	Actual	Timeframe
Maintenance at Molong Multi-Purpose Sports Facility	Seam repairs, wrinkle ratification, sand infill top up and deep clean	\$29,418	\$29,418	Consultant engaged to prepare geotechnical report.



Project:	Objectives:	Budget:	Actual	Timeframe
Refurbishment of Bank Street Toilets	Wall tiling, floor tiling, fixtures etc.	\$151,615.14	\$125,407.51	Sensor taps, hand driers, screen, bench to be installed.



Project:	Objectives:	Timeframe
Construction of Puzzle Flat Creek Levee	Construction of levee	Contractor has been engaged
Molong Community Centre	Construction of Community Centre in Molong	Project Management has been engaged.
Drainage issue Smith & Wellington Streets Molong	Engagement of consultant to inspect, investigate draining issue.	
Aerial Survey for Pipeline Project	Engagement of contractor to conduct survey.	
Restart NSW Project Reporting and REPAIR Program Project Reporting	Progress reporting for Banjo Paterson Way Widening Project, Four Mile Creek Road Project, Molong Truck Wash Project and REPAIR Program	

Project:	Objectives:	Budget:	Actual:	Timeframe
Transport Revaluations 2020	Bridges condition assessment	\$51,100+GST	Nil	28 Feb 2020
Transport Revaluations 2020	Roads infrastructure condition assessment	\$99,897.60+GST	Nil	28 Feb 2020

URBAN SERVICES

Project:	Objectives:	Budget:	Actual	Timeframe
Safety Upgrades across Cabonne Swimming Pools	To upgrade Cabonne swimming pools – safety-based projects	\$100,000	\$55,241	Up to pool opening in Nov 2019 and throughout swim season.



Re-sheeting plant rooms, Safety Rail reinstatement, Chlorine/Chlorine Gas service, Ultra-filtration membrane cleaning/service, Splash Pool repair.

Project:	Objectives:	Budget:	Actual	Timeframe
Ground water sourcing – Non CTW – Cabonne Swimming Pools	To upgrade Non CTW Cabonne swimming pools – to enable ground water utilisation	Re-allocation	\$12-15,000	Prior to pool opening Nov 2019



Infrastructure – groundwater utilization at Molong, Cumnock and Manildra pools.

Project:	Objectives:	Budget:	Actual	Timeframe
Eugowra Pool upgrades	Tiling, painting and prevention of major water leakage around pool perimeter	\$29,140	\$25,809	Prior to pool opening Nov 2019



Eugowra pool painting, Eugowra re-tiling, toddlers & main pool, Eugowra major water leak repair.

Cabonne Shire Council Heritage Advisory Service

David Scobie Architects

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Mobile: 0412 415010
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Heritage

Cabonne Shire Council
Via email
Attn: Ms. Heather Nicholls
Chris Eldred, Jann Ferguson and Accounts

REPORT: October 2019
1410/2019

Visit:**1.0 Information provided to the Heritage Advisor**

Heritage Advisor appointments–

- 1.1.1 Molong Projects with Rozzi Smith**
- 1.1.2 Eugowra Masonic Hall with Regina Nugent**
- 1.1.3 Cumnock, former Catholic Church with Brian Dean**
- 1.1.4 Verandah at 34 Main Street, Cudal**

The next visits:

- **November 4th**
- **December 2nd**

2.0 Follow Up required

- ❖ *Gumble Hall*
- ❖ *Canowindra Railway Precinct – Stage 1 Grant 2019: Master Plan completed for JHG*
- ❖ *Villages of the Heart: Reporting strategy for Cabonne Council*
- ❖ *Eugowra Fat Lamb Hotel – reconstruction*
- ❖ *Quinn's Stables – part demolition*
- ❖ *Cabonne Museums - Master Plan and Programme and Grant application support*
- ❖ *46 Bank Street, Molong – DA for paint scheme for listed item in the Bank Street CA*

The following notes apply to site visits and requests for advice - The intention is that the notes are passed to the Property Owner/Enquirer/DA Applicant:

Heritage Report: October 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

1. Molong Projects

- Attention: Rozzi Smith
- Significance
 - The Bank Street precinct is a Heritage Conservation area. Consent is therefore required for works which affect the character and significance and places within the precinct.

Status

- There are always opportunities to add character and vitality to commercial areas.
- There are three zones which are the key drivers for creating impressions for visitors, customers and the local community
 - The Streetscape
 - The street trees provide a welcome respite from the summer heat and are generally healthy
 - Parking wheel stops generally protect the footpath edges and verandahs
 - The footpath
 - In the long term when restrictions are relaxed, consider high pressure water spray to etch clean the footpaths which are dirty and unsightly
 - Review the extent of accessible parking spaces and increase to meet the standards if required
 - Review the extent of ramped crossing points in the street and increase to meet community expectations
 - Review street furniture and consider increasing the number of seats and the use of recycling bin options
 - Building shopfronts
 - Discuss with business and building owners the following minor improvements:
 - A minimum of two traditional lights per awning (not fluorescent strip batten lights – but opal glass Old School House units such as those recently installed on the awnings at the Royal Hotel in Orange)
 - Review the options for relocating stick on messages on shopfronts outside of the eye level zone so that passers by can see clearly inside the retail premises
 - Reinstate finishes such as gloss ceramic tiles to the solid piers and base walls where relevant
 - Paint shopfront framing in a dark non-reflective colour so as not to compete with the shopfronts and merchandise
 - Install sufficient display area shoplights to fully illuminate the display areas and reduce the affects of glare and reflectivity
 - Review the shopfront graphics and ensure they are appropriate for their location
 - Review the condition and colour of paint on the awning and face of the awning/verandah
 - Ensure that the entry is barrier free for accessibility
 - Ensure that the front door can be easily opened by customers
 - The GM is planning a Main Street Project. Ensure that the brief addresses the appropriate issues, many of which are outlined above
- Proposal as a schedule of projects

Heritage Report: October 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

- Former Bank building and other buildings in need of cleaning and minor presentation works
- Molong Railway Station – Rural Aid NSW Volunteer tradesmen group for refurbishment of the site and grounds
- Revamp of Bank Street kiosk – a good paint colour scheme and trellis design for planting and appropriate plants is required
- Painting the Packham Pear story on a wall near the toilets – paint to be applied to sheeting and not on to the face brick walls in order that it can be restored or removed in the future
- Painting the water tank on railway land – this is not a good use of resources and will not benefit the community
- Light show on a Bank Street building – an excellent project. Consult the Community at Parkes Shire Council who have run similar projects
- Murals on walls of the new public toilets and the former Western Stores building and the building occupied by the Accountants – painted murals are not good long term sustainable investments for communities like Molong.

David Scobie
Heritage Advisor to Cabonne shire

Cabonne Shire Council Heritage Advisory Service

2. Masonic Hall, Eugowra

Attention: Regina Nugent

- The site is listed on the Cabonne Shire LEP as a heritage item
- Significance
 - *One of the few remaining Masonic Lodges in Cabonne, constructed in 1927 with typical entry livery, but unusually located on side elevation. Locally distinctive within the landscape.*
 - *Physical description: Masonic symbols above the door. Five bay tall masonry building with highlight windows each bay and white painted façade. Last bay forms masonic entrance with parapet and quoining and small gabel end roof porch over door.*
 - *Historical notes: The structure was opened and dedicated in 1927, on a site purchased for 50 pounds. The building was primarily designed by a Mr J. Matheson. The building is dated 1926. Freemasons had previously met at the Presbyterian Church. The foundation members included: BHG. Adams, G.J. Noble, R.H. Herbert, N.G. McMillan, C.J. Lang, F.E. Hill, H.J. Herbert, A.F. Herbert, A. Fletcher, W.H. Hull, Jippa Matheson.*



Record photo

- Proposal
 - Restoration of the external building envelope
 - Resolve the town planning issues related to use
 - Resolve the planning and consent issues related to flooding
- Issues
 - The building has been flooded before and it is likely that this will also occur in the future
 - Any proposed works should consider the impact of flooding and inundation and take measures to ensure that damage will be minimised.
 - For example:
 - Have practical flood strategy for occupants to protect their health and safety and that of others such as Emergency Services
 - Create secure water tight bunds or barriers to prevent water getting into the building;

Heritage Report: October 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

- Allow for water to get out of the building, should it get in
- Place all services at a high level above potential inundation



Internal wall illustrating the watermark from a previous flood event



Reinstate these significant valued elements in their original locations. Consult local Freemasons to advise on the integrity of the works. Where there are missing elements, contemporary elements may be used and expressed as such.

Cabonne Shire Council Heritage Advisory Service



Rear Elevation: Note minor cracking for repair and waterproofing
A key task is rainwater harvesting – Consult a plumber to provide the best option to locate tanks strategically to collect the optimum amount of stormwater.
Downpipes which are not tank connected should discharge 4m clear of the building into the landscape

Repair the louvres in the gablet vents seen above.



Heritage Report: October 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

Replace all damaged gutters and repair all eaves being sure that any fibro-asbestos is removed in accord with WorkCover guide and standard fibre-cement sheet substituted.



Side elevation noting minor render damage, low level services and the damaged eave. Note that the colour on the roughcast is more traditional than the stark white used on the same material on the front elevation.



Render repairs required to the cement rendered porch. Some decorative elements are missing/removed and reinstatement is recommended to maintain the integrity of the building. The front elevation is a key feature of the building.

Heritage Report: October 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

A future colour scheme could adopt a wider range of off white colours to project the traditional colours.



Traditional rendered details are worthy of emphasising using traditional white and off white stone colours.



Heritage Report: October 2019
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

Generally it appears that the eave requires replacement.



Modify downpipes to suit a tank layout

Relocate all plants away from the building perimeter and foundations.

Consult Sally Bourne in the preparation of an appropriate landscape design for the site after considering the flood prone site guidance.



The key end elevation. Review the recessed panel at the apex of the gable – missing decoration, infilled former ventilation louvres?

Note: Provision of a compacted apron around the building perimeter.

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Rear elevation: Note location of gas bottles within the flood prone area and three sets of doors which could be banded for protection.

- **Recommendations**

- Resolve the land use conditions relating to the consent for residential use – after reviewing the LEP clauses for Incentives
- Resolve which flood constraints should apply to the site
- Produce a flood mitigation strategy for the building – keeping water out and if inundated, getting water out
- Produce a simple Flood Management and Safety Plan for the occupants and the building
- Consult experienced builders over estimates for key building restoration works
- Complete Council grant assistance application for priority works, noting that the sums involved are not large but available annually
- Consult Sally in the preparation of landscape plan
- Consider the medium and long term options for the practical uses of the site and work towards resolving a preferred plan for the building and site.

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3. Cumnock Church

Attention: Brian Dean

21 Bruce Street
Catholic Church (former) behind St. Dymphna's Roman Catholic Church in Banjo Paterson Way

At Cumnock, when the Church of England relocated to another site, the Catholic Church purchased the old church and used it as a school. (Rob McLachlan)

- Significance
 - Review with local historical sources and the archivists the origins and uses of the building
 - Try and unravel the uses and origins of the two parts of the building – the front east west wing and then the rear north south wing.
- Proposal
 - Adapt the building and site to provide a residence



Site plan noting the road reserve area in yellow which requires confirmation of the status. The current road access is via a separate Lot owned by the Catholic Church.

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West elevation of the west wing noting the infilled two lancet windows
These can be reinstated

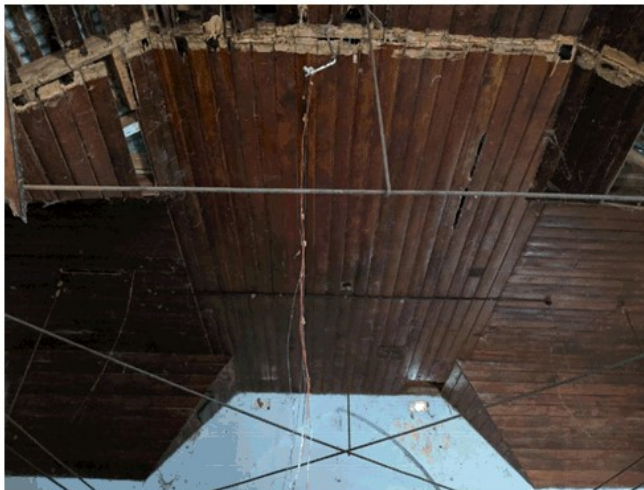


Entry steps and threshold

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The original and remaining Church entry door with gothic details



View to the western end of the west wing, noting removal of the dividing frame/wall and extended tie rod elements. Noted that the softwood ceiling lining boards are extensively

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damaged and will require replacement. This provides the opportunity to sark, insulate and re-line the ceiling.



The internal wall of the west elevation of the east wing

Retain and restore the windows

Reinstate the blocked windows in the east and west elevations. Review opportunities for double glazed rooflights if additional daylight and ventilation is required

Review the condition of the floorboards after clearing the spaces.

The west elevation of the west wing. This area needs grading

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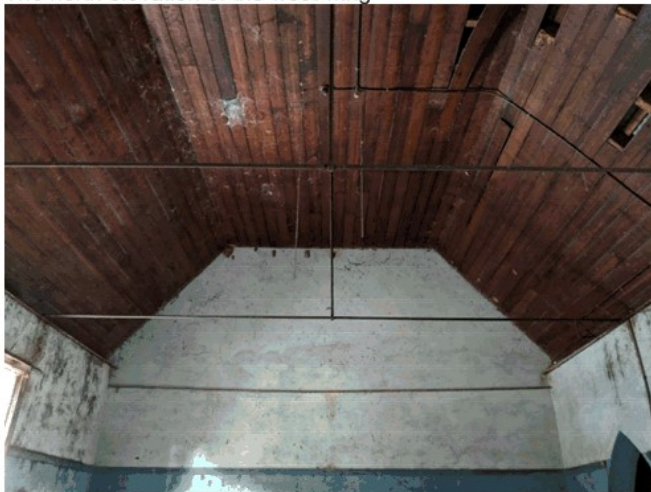


Infilled window in the north face of the west wing. This area recommended for adaptation into a door and link through to the extension

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The north elevation of the west wing



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The original porch and entry. Restore all the original elements and make good any damage on a like for like basis.



Consider reinstating a window based on physical evidence and available early photos. Reinstating the integrity of the gables, barge boards and missing elements such as the flying valance – based on early photos.

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The rear west elevation

Consult a roof plumber to review the best options for new steel water tanks to make optimum use of the roof areas.



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Clean all debris from the rear of the building

Provide via excavation and replacement with compacted roadbase topped with cement stabilised decomposed granite laid to fall away from the building into a dish drain in this case and then out into the landscape. The recommended compacted roadbase should be nominally 1200mm wide and surround the building on all sides. This will assist in stabilising the foundations of the building.

- Recommendations

-

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4. Verandah at 34 Main Street, Cudal

Meeting with Luke Wiseman of Johns Lyng Builders
Tel. 0447 310 709
lwiseman@johnslyng.com.au

- Significance
 - The building is listed heritage item on the Cabonne LEP
Early store, remembered by many local residents as the first purveyors of 'icy poles'. Original shop verandah, chamfered around corner and addresses the street. Supported on timber posts.

- Physical description:
Original brick corner store with hipped galvanized iron clad roof with small Dutch gables, and a separately supported verandah. The Verandah, chamfered around corner, and addressing the street corner. Supported on timber posts. A verandah across the residence appears to be of more recent origin. Residential component set back from the street. Original pressed metal ceilings. Shop contributes well to village streetscape appeal.



Photo in the database of Main Street elevation with three posts

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Side elevation with 5 posts



Side area requiring a consolidation and grading to fall

The final surface needs to leave the wall vents fully exposed and to fall away from the building preventing ponding of water against the walls. This can be achieved using excavation then a compacted roadbase of 200mm topped with 1500mm in two compacted layers of cement stabilised decomposed granite.

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General view of the North Elevation

Note the silver roofing paint which affects the top 4 courses of brickwork. Refer notes below for removal strategy

The replacement of this area of roof sheeting is acceptable using heritage galvanised roofing from Fielders



Three simple paint removal systems are possible and selection should be based on a trial sample after discussion and exchange of photos with each supplier:

- D-Lam by Westox – contact Barrie Cooper as follows
- Peelaway – contact Daylan on 02 9746 6733
- Soy gel from Lets Clean – contact Walter on 0418 449 103 and 02 9451 8422

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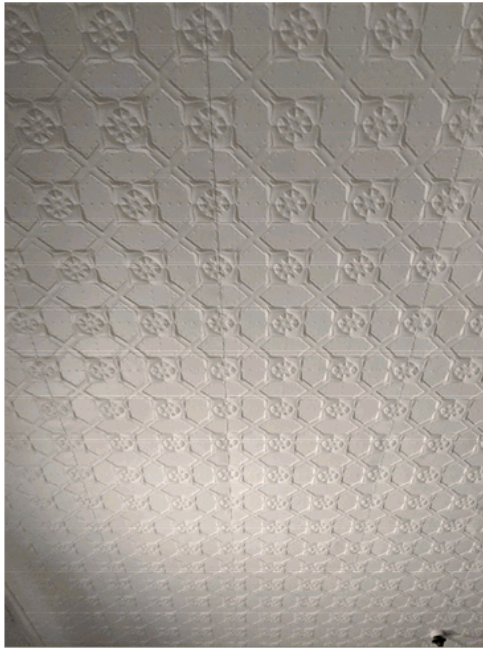


Damaged brickwork – review repair options and paint removal
Replace pvc spreaders with metal spreaders



Internal cracking which requires reconstruction or stitching

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A view of the pressed metal ceiling which may be affected by the works to reinstate the condition of the adjoining external front wall. Pressed tin panels are the nearest supplier and contact for restoration expertise.

- Proposal
 - Reinstatement of damage caused by a storm including roofing, brickwork and verandah
- Issues
 - The principles of heritage works:
 - Retain original materials where these can be certified
 - When using new materials in areas which are clearly visible externally, traditional materials and fixings are to be used.
 - Where the work area is not visible, such as in roof cavities then new materials and techniques may be used
- **Recommendations**
 - The existing consent documents are to be used. The consent requires the use of timber for the verandah. The current standards for sizes and spacing may be used on the basis of timber and traditional construction
 - Steel stirrups in the post connections are to be concealed with timber skirting type surrounds
 - Where materials such as pressed metal ceilings need to be removed for works and cannot be restored or reinstated, then a similar material may be used.
 - Contact: Amanda at Pressed Tin Panels, on 02 6331 0518 at 22 Vale Road, Bathurst for advice on materials and tradies. It must be said that the first preference is for all original material to be retained and re-used.
 - All brickwork needs to be fixed using lime based mortar based on a mix similar to the original used in the walls. Barrie Cooper at Westox supplies lime plaster, limewash and pointing for traditional brickwork: Westox 041623 5028 and 024627 1810

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- Contact Nader Zaki at Helifix on 1300 667 071 and 029368 7707 for advice on brick stitching. Generally Helifix will provide a specification for brick stitching based on a description of the issues and dimensioned site photograph
- Roof sheeting replacement to the north facing roof plane which has been subject to debris damage, should be heritage galvanised Z600 custom orb supplied by Fielders: Paul Gunn or Craig Boddington on 0475 800 981 and 02 9426 5000
- Timber posts for the verandah should generally be ex 125mm with stop chamfers leaving 600mm to ground and 300mm to beam as square
- Main perimeter fascia beam to have stop chamfers and smooth quad gutter to hang of this fascia/beam
- All replacement flashings to be traditional rolled type
- Fixings for roof sheeting as recommended by Fielders
- Include current grade battens, sarking and insulation for the roof area

For issues which arise prior or during the works, do not hesitate to call Council for further information and advice.

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5. SUMMARY: Annual Heritage Strategy checklist – 2019/2020

1	Heritage Committee	Advice to Council	1	4
		Consultant Directory		
		Services & trades Directory		
2	Heritage Study	Aboriginal Study		
		Statements of significance		
3	Heritage Advice	Site visits	4	12
		Heritage advice	4	14
		Urban design advice		
		Pre-DA advice	4	6
		Advice on DA's	1	4
4	Pro-active Management	Heritage DCP		1
		Urban design DCP		
		DA fee relief		
		Flexible Planning & building	4	6
5	Local Heritage Fund	Funded projects		
		Project value		
		Heritage fund value		
		Owner contribution		
		Tourism projects		1
6	Main Street	Committee		1
		Study		
		Implementation		
		Expanded main street	1	2
7	Education & promotion	Brochures, web, plaques, panels		
		Events		
		Tourism strategy		1
		Trails		1
		Training		
8	Council assets	Asset management plans		
		CMP and CMS		
		Works budgets		
9	Sustainability	Adaptive re-use	2	4
		Restoration	3	8
		Reinstatement	2	5
		Landscape	2	4
		Water		

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