



20 February 2020

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 25 February, 2020** commencing at **2.00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read 'BJ Byrnes', is written over a light blue horizontal line.

BJ Byrnes
GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

ATTENDEES –FEBRUARY 2020 COUNCIL MEETING

2.00pm

Youth of the Month – Shaun Coyte – Anson Street School

Outstanding Service Award – Graham Whiting



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 3 ORGANISATION RESTRUCTURE

(a) personnel matters concerning particular individuals (other than councillors)

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1079850

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATIONS OF INTEREST - 2019 - 1079858

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1079860

RECOMMENDATION

THAT any Political Donations be noted.

GENERAL MANAGER REPORT

A call for declarations of any Political Donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 1079862

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 5 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1079864

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 6 - GROUPING OF REPORT ADOPTION

REPORT IN BRIEF

Reason For Report	Enabling procedural reports to be adopted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1079865

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider
2. Items 7 to 14 be moved and seconded.

GENERAL MANAGER REPORT

Items 7 to 14 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

ITEM 7 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of the Minutes
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	1. December 17 2019 Ordinary Council Meeting Minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2019 - 1079870

RECOMMENDATION

THAT the minutes of the Ordinary meeting held 17 December 2019 be adopted.

GENERAL MANAGER REPORT

The following minutes are attached for endorsement:

1. Minutes of the Ordinary Council meeting held on 17 December 2019.

ITEM 8 - SOUTHERN LIGHTS NSW PROJECT

REPORT IN BRIEF

Reason For Report	To provide an update of this project
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.7.2.a - Report on sustainability initiatives
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ENERGY SUPPLY AND TELECOMMUNICATIONS\SERVICE PROVIDERS\ESSENTIAL ENERGY - 1096500

RECOMMENDATION

THAT the Council proceed to implement the Southern Light Streetlighting Program.

GENERAL MANAGER'S REPORT

On 4 October 2019, Council received a proposal from Essential Energy to upgrade 794 streetlights that it manages for Council across the Shire. This proposal, covering almost all the streetlights in the Shire, has come about as a result of joint Council negotiations coordinated by the Central NSW Joint Organisation of Councils and other similar regional organisations under the Southern Lights NSW project.

The benefits of upgrading the lights to LEDs include energy and maintenance savings of an estimated \$75,000 per annum. The new LED streetlights would be much more reliable and will deliver higher quality white light with better distribution.

The capital cost of the project is estimated by Essential Energy to be \$499,000 (net of available NSW government funding support) with a suggested simple payback of just over five years from a combination of energy and maintenance savings.

Essential Energy has identified that road usage may have changed over time and that there may be some mismatches in lighting levels that Council may wish to address as part of the upgrade.

Council has retained Next Energy to provide independent street lighting advice on the proposal. Next Energy has worked as advisors to Southern Lights NSW as well as many other councils around Australia.

Next Energy has been asked to provide advice on:

- The approach that Southern Lights NSW has negotiated with Essential Energy;
- Essential Energy's recommended replacement lighting replacement approach and any suggested variances and/or upgrades; and
- The implications for Council of the available funding options.

Next Energy undertook a series of lighting inspections on 30-31 January and has made several recommendations increasing the light levels of approximately 75 of the 794 lights, most significantly along the Mitchell Highway in Molong. Whilst final costs are yet to be received from Essential Energy these increases in light levels are not expected to dramatically increase the overall costs.

The \$785,000 for the sale of Council's share of Southern Phones was placed into the newly formed Future Innovations Reserve, from which this project is being funded.

ITEM 9 - AUDIT, RISK, IMPROVEMENT COMMITTEE

REPORT IN BRIEF

Reason For Report	For Council to review and adopt the minutes from the Audit, Risk Improvement Committee Meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.5.c - Comply with internal audit requirements
Annexures	1. ARIC Meeting Minutes 12 December 2019↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\AUDIT\AUDIT RISK IMPROVEMENT COMMITTEE (ARIC) - 1095973

RECOMMENDATION

THAT Council adopt the minutes from the meeting of the Audit, Risk Improvement Committee held 12 December 2019.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

The Audit, Risk Improvement Committee met 12 December 2019, the minutes of the meeting are attached for adoption and the information of Councillors.

ITEM 10 - DRAFT TREE MANAGEMENT POLICY

REPORT IN BRIEF

Reason For Report	To seek Council endorsement of the draft tree management policy and place the document on public exhibition
Policy Implications	Draft policy seeks to supersede existing tree management policy readopted 22 May 2018.
Budget Implications	Nil
IPR Linkage	4.3.1.c - Complete annual tree maintenance and hazard removal program
Annexures	1. DRAFT - Tree Management Policy ↓
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1096776

RECOMMENDATION

THAT Council endorse the draft Tree Management Policy and place the draft policy on public exhibition.

ACTING DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES REPORT

Intent of Policy

The draft Tree Management Policy establishes an intent for the management of trees on Council managed public space, property and reserves and to advise conditions of maintenance and replacement of trees.

Cabonne Council has a duty of care to take reasonable measures within budgeted resources to manage risks arising from trees under Council control.

This tree management policy provides direction to ensure a balance between managing the risks to the community's safety and infrastructure, and

acknowledgement of the significant benefit trees have within the landscape to the social, environmental, economic and cultural wellbeing of the community.

Key aspects of the policy are as follows:

- Council will seek to retain and preserve trees that add value to the communities' amenity and identity.
- Priority will be given to public safety over amenity and environmental issues.
- Notification procedures to the community on proposed removal of trees
- Establishment of new trees

Governance

The draft policy has been created in consideration of the following New South Wales Legislation:

- Environmental Planning & Assessment Act 1979 Part 5
- Cabonne Local Environment Plan 2012
- Local Government Act 1993
- Roads Act 1993
- Civil Liability Act 2002

In accordance with s.160 of the Local Government Act 1993 Council must

1. give public notice of a draft local policy after it is prepared
2. the period of public exhibition must not be less than 28 days

ITEM 11 - DRAFT RATES AND CHARGES HARDSHIP ASSISTANCE POLICY FOR RATEPAYERS SUFFERING FROM THE EFFECTS OF NATURAL DISASTERS

REPORT IN BRIEF

Reason For Report	To seek Council endorsement of the draft policy to provide eligible ratepayers with assistance relating to rates and water and sewer charges and place of public exhibition.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Levying of Council Rates and Charges in accordance with the Local Government Act
Annexures	1. Rates and Charges Hardship Assistance Policy↓
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1095977

RECOMMENDATION

THAT Council endorse the draft Rates and Charges Hardship Assistance Policy for Ratepayers Suffering from the Effects of Natural Disasters and place the draft policy on public exhibition for no less than 28 days.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

The attached policy has been developed to provide assistance to ratepayers who are experiencing hardship as a result of a natural disaster.

The key objectives of this policy are to:

- Provide a mechanism that enables people to feel comfortable in approaching Council about outstanding debts, so that debt does not become unmanageable.
- Reduce legal costs to Council and the ratepayer by reducing the amount of debt that is referred to debt collection agencies.
- Provide a policy that encourages a consistent and proactive approach in identifying and assisting ratepayers who may be experiencing difficulty paying their rates and charges.
- Enable more appropriate ways for Council to seek payment of rate arrears other than through the legal system.

In accordance with s.160 of the Local Government Act 1993 Council must:

1. give public notice of a draft local policy after it is prepared;
2. the period of public exhibition must not be less than 28 days.

ITEM 12 - INTEGRATED PLANNING AND REPORTING TIMETABLE

REPORT IN BRIEF

Reason For Report	To provide key dates for the development of the operational plan and budget.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.e - Development of the Annual Budget
Annexures	1. Integrated Planning and Reporting Timetable 2020-2021 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\BUDGETING\CABONNE COUNCIL ANNUAL BUDGET - 1096077

RECOMMENDATION

THAT Council note the attached Integrated Planning and Reporting Timetable for financial year 2020-2021.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

Council staff are currently working on the 2020/21 Operational Plan and Budget.

The long-term financial plan will also be changed to reflect the changes in the budget. This is a key document which ensures Council's long-term financial sustainability.

The Integrated Planning and Reporting Timetable is attached.

Council's corporate services staff are available should Councillors want to discuss any items in relation to the IP&R documents.

ITEM 13 - ENTERPRISE RISK MANAGEMENT POLICY

REPORT IN BRIEF

Reason For Report	Review and update of Enterprise Risk Management Policy
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.5.b - Maintain, review and improve Council's Risk Management Program
Annexures	1. Enterprise Risk Management Policy ↓
File Number	\\OFFICIAL RECORDS LIBRARY\RISK MANAGEMENT\POLICY\RISK POLICIES - 1096153

RECOMMENDATION

THAT Council adopt the attached updated Enterprise Risk Management Policy.

RISK MANAGEMENT COORDINATOR'S REPORT

A review of the Enterprise Risk Management Policy has been completed and endorsed by the Corporate Management Team and the Audit, Risk and Improvement Committee.

The review and update include the accountabilities required to ensure compliance with the Standard, AS/NZS ISO 31000.2018.

ITEM 14 - AUSTRALIA DAY AWARDS COMMITTEE MEETING

REPORT IN BRIEF

Reason For Report	Adoption of Australia Day Awards Committee recommendations
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.f - Adhere to Council's Code of Conduct and Code of Meeting Practice
Annexures	1. September 24 2019 Australia Day Committee Meeting Minutes ↓ 2. October 22 2019 Australia Day Committee Meeting Minutes ↓ 3. December 17 2019 Australia Day Committee Meeting Minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\AUSTRALIA DAY 2020 - 1095499

RECOMMENDATION

THAT the report and recommendations of the Australia Day Awards Committee meetings of Cabonne Council held 24 September 2019, 22 October 2019 and 17 December 2019 be adopted.

ADMINISTRATION MANAGER'S REPORT

Attached is the reports of the Australia Day Awards Committee meetings of Cabonne Council held 24 September 2019, 22 October 2019 and 17 December 2019.

ITEM 15 - 2020 NATIONAL GENERAL ASSEMBLY

REPORT IN BRIEF

Reason For Report	To advise of opening of registrations for the 2020 National General Assembly.
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	4.5.1.b Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils.
Annexures	1. 2020 NGA Discussion Paper ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - 1090831

RECOMMENDATION

THAT Council:

1. Nominate and authorise the attendance of council representatives to the 2020 National General Assembly.
2. Identify a motion for submission to the NGA.

GENERAL MANAGER'S REPORT

The 2020 National General Assembly (NGA) will be held in Canberra from 14-17 June. This year's theme, "*Working Together for Our Communities*" will focus how local government can achieve success through partnerships. It will consider how strategic partnerships can assist councils to address the challenges and opportunities. The attached discussion paper outlines some of these challenges that have been identified in the CSIRO's Australian National Outlook 2019.

Councils have the opportunity to submit motions to the NGA that address the theme and meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be submitted by a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome;
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Council has previously been represented at the NGA by the Mayor and General Manager. The costs for registration, accommodation and expenses is approximately \$3,000 for two attendees.

ITEM 16 - QUARTERLY BUDGET REVIEW

REPORT IN BRIEF

Reason For Report	To advise Council of the present position of the 2019/2020 Budget and to submit changes to the budget for approval and inclusion.
Policy Implications	Nil
Budget Implications	\$678,007 Debit
IPR Linkage	4.5.5.h - Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements
Annexures	1. December 2019 Quarterly Budget Review ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\QUARTERLY FINANCIAL STATEMENTS - QBR - 1094913

RECOMMENDATION

THAT Council note the variances in the report and authorise those changes to be included in the 2019/2020 Council Budget.

SENIOR ACCOUNTING OFFICER'S REPORT

Executive Summary

	Original Budget	Revised Budget
<u>Operating result</u>	\$6,803,433 surplus	\$14,336,092 surplus
<u>Cash result</u>	(\$37,479) deficit	\$2,672,801 surplus
<u>Capital works</u>	\$23,008,325	\$34,742,699
<u>Reserve balance</u>	\$45,182,953 opening	\$34,586,627 revised

The purpose of the Quarterly Budget Review is to adjust the budget in response to changes in the financial landscape and decisions made since the setting of the original budget. The report is presented to provide fair and reasonable information to Councillors, regarding the current state of the 2019/2020 budget, considering all known factors up to 31 December 2019.

Cash Budget

The December Quarterly review has resulted in an overall cash deficit of \$678,007 for the quarter. The reason for this change is a reduction in the administration overhead recoveries relating to capital works, due to a number of reasons certain capital projects will not proceed in the 2019/20 Financial Year.

This reduction in capital projects includes the Heavy Vehicle Safety and Productivity projects totalling \$4.8M which was reported by the Technical Services Manager as being unsuccessful for 50/50 funding and are no longer proceeding.

The decision was made not to proceed with the Molong Truck Wash, so unspent funds will be returned to reserve/funding body.

It was also determined that the Canowindra Retirement Village works will need to move back to the 20/21 Financial Year for completion, and therefore this resulted in \$1,198,343 used to create the Canowindra Retirement Village reserve.

The benefit of these adjustments (as some were fully and partly funded by Cabonne Council reserves) is that net movement of \$3.8M will be returned to the budgeted reserve balances for the December 2019 Quarter.

Operating Statement

Council's projected Operating result has increased from \$6.8M (original budget) to \$14.3M surplus (December QBR). The favourable increase is due to capital grants and contributions being added to the 2019/20 budget to fund projects from 18/19 that are still to be finalised in the current financial year.

Major grant funded projects include the \$1.6M for Puzzle Flat levee, \$2.7M for the Molong to Yeoval pipeline project and \$800K of RMS grant funds for roadworks.

Capital Expenditure

Budgeted capital expenditure initially increased this year compared to the original budget by \$16M due to 18/19 capital projects carried forward, however the December quarter capital budget has decreased from \$39M at the September QBR to \$34.7M at the December QBR due to the reduction in capital projects.

As a result of the reduction in capital projects Council will now only require to draw down on approx. \$10.5M in reserve compared to the anticipated \$15Million requirement at the September QBR. Council's projected reserves will be \$34.5M at the end of June 2020, if the entire capital works program is completed.

General Commentary

Southern Phones takeover by AGL resulted in a capital receipt of \$785,714 and special dividend of \$33,182. The capital receipt has been allocated back to the Future Innovation Reserve.

This quarter also saw the net receipt of \$137,147 on the sale of depot land at Canowindra, also \$172,500 was received in crown lands funding to be used in an upgrade of the Eugowra Showground. Some other unanticipated income

increases were also received including \$9K for Visy recycling income and \$32K for the Library Priority Grant scheme.

A budgeted capital income reduction was accounted for in relation to the unsuccessful application for grant funding of \$2.4M under the Heavy Vehicle Safety and Productivity Programme.

There was an increase in the total annual contributions required to be paid in the RFS Fire Services Levy of \$86K. Council allowed for \$54K required for RMS R2 accreditation to proceed with State Roads ordered works, we have been advised RMS will reimburse this cost going forward.

Council will engage Essential Energy for the upgrade of street lights to LED with a view to this creating savings for ratepayers going forward. The cost of the new lighting and a consultant to act on Council's behalf has been costed at \$499,007 to be funded by the Future Innovation Reserve.

Several savings in operational items have been identified and the budget adjusted, including land valuation fees (\$12K), printer operating costs (\$17K), internet expenses (\$6K), staff Incentives (\$4.4K), phone expenses (\$9.5K).

Capital expenditure additions for the quarter includes the purchase of a number of items safety equipment for the water/sewer team (\$28K), the purchase of Power BI from IT Vision (\$15.5K), increase in the budget for the Canowindra pool solar hot water system (\$31.7K)

The attached Quarterly Budget Review details the impact of the December budget changes to the Operating Result, Cash Budget and Restrictions. The review details major changes for Council's consideration.

ITEM 17 - 2020 CANOWINDRA INTERNATIONAL BALLOON CHALLENGE

REPORT IN BRIEF

Reason For Report	For Council to consider providing assistance to Canowindra Challenge Inc to hold the 2020 Canowindra International Balloon Challenge
Policy Implications	Nil
Budget Implications	\$30K from the 2019-20 Events Assistance Program Possible \$60K from Canowindra Town Improvement Reserve
IPR Linkage	2.2.1.a - Promote strategies listed in the Tourism Plan
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 1095966

RECOMMENDATION

THAT:

1. Council provides funding of \$30K to Canowindra Challenge Inc from the 2019-20 Events Assistance Program.
2. Council increases the 2019-20 Events Assistance Program allocation by \$10K and reduces the 2020-21 Events Assistance Program budget allocation by \$10K.
3. Council place on public exhibition for 28 days its intention to provide funding of \$60K to pay creditors of Canowindra Challenge Inc to be funded from the Canowindra Town Improvement Reserve.

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

BACKGROUND

The Canowindra International Balloon Challenge is a week-long competitive hot-air ballooning event, which attracts leading international and Australian balloonists.

One of the biggest events held in the Cabonne Local Government Area, it involves a number of ballooning competitions and is highlighted by a major balloon glow and food and wine market.

Since its inception nine years ago, the Canowindra Challenge had grown to generally attract 6,000-8,000 visitors to Canowindra, as well as about 200 competitors, crews and officials, A further 200 volunteers come into town to be involved in the ballooning activities.

It contributes an estimated \$1.3M to the regional economy and raises funds for many Canowindra community groups and charities, including local schools, sporting clubs, the Rural Fire Service, SES, CWA and St John Ambulance.

Cabonne Council has been a major sponsor since the Canowindra Challenge began, providing a total of \$141K from its Events Assistance Program (EAP). This includes \$20K per year for each of the past five years.

CURRENT SITUATION

After the event incurred losses of about \$60K last year, Cabonne Council has held extensive discussions with the organisers about how Council could provide assistance to help ensure it proceeds in 2020 and coming years, thus continuing to provide significant fiscal stimulus to Canowindra and surrounding areas.

Following these negotiations, Council has indicated its intention to:

1. Pay \$60K of debts owing to creditors from 2019, with this amount to be funded from the Canowindra Town Improvement Reserve;
 2. Provide Canowindra Challenge Inc with EAP funding of \$30K in 2020, which would include the usual \$20K contribution plus \$10K brought forward from the 2021 allocation; and
 3. Provide Canowindra Challenge Inc with EAP funding of \$10K in 2021.
- The Canowindra International Balloon Challenge meets the EAP grants criteria as a flagship event that attracts a large number of visitors to the Cabonne LGA and makes a significant contribution to the Shire's economy.

POLICY AND GOVERNANCE IMPLICATIONS

In order to extinguish the outstanding debts owed to creditors, it is recommended that Council exhibit for 28 days its intention to expend \$60K to pay debts owing to creditors from the 2019 Canowindra International Balloon Challenge and that the allocation be funded from the Canowindra Town Improvement Reserve.

As at 30 June 2019, Council had \$1,088,000 in the Canowindra Town Improvement Reserve.

Under Section 356 of the Local Government Act 1993:

- (1) A Council may, in accordance with a resolution of the Council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.
- (2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance, but must not receive any benefit under this section until at least 28 days' public notice of the Council's proposal to pass the necessary resolution has been given.

EVENT ARRANGEMENTS FOR 2020

The 2020 Canowindra International Balloon Challenge will be held from April 15-19, with the balloon glow on the evening of Saturday April 18. The balloon glow is moving back to the Canowindra Sports Trust Oval, where it was held until the past two years. Canowindra Showground, which hosted the night glow in 2018 and 2019 will continue to be used for camping.

In an effort to make the event more attractive to families, the organisers have reduced the price of adult tickets from \$30 to \$11 for on-line pre-bookings or \$20 at the gate on the night.

Children under 15 years will be admitted for a gold coin donation at the gate. This year, the organisers are donating \$1 from every ticket sold to Aussie Helpers Drought Appeal to help them provide support to Australian farmers.

ITEM 18 - EVENTS ASSISTANCE PROGRAM 2019/20

REPORT IN BRIEF

Reason For Report	For Council to consider applications for funding under the 2019/20 Events Assistance Program.
Policy Implications	Nil
Budget Implications	To be funded from the 2019/20 Events Assistance Program
IPR Linkage	4.4.1.b - Implement funding opportunities through the Events Assistance Program
Annexures	1. Molong Central School Parents and Citizens Association - Events Assistance Program Application Form - SMARTS ↓ 2. Orienteering NSW - Event Assistance Program Application Form - 05-02-2020 ↓ 3. Garingal Orienteers - Event Assistance Program Application Form ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2019 - 2020 - 1095262

RECOMMENDATION

THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:

1. Molong SMARTS Festival for \$500
2. Australian 3 Day Orienteering Championship in Molong for \$500
3. Garingal Orienteers in Eugowra for \$500

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

Council has received three applications under the 2019/2020 Events Assistance Program (EAP) for events that promote Cabonne and that attract visitors to the area.

Council's Tourism and Community Development Coordinator has provided the following assessments.

Application 1

Event: Spring Molong Arts Festival (SMARTS)
Date: 18 September 2020

Organisers: Molong Central School Parents & Citizens Association

Requested Amount: \$1K

To be funded: A contribution towards the marketing and advertising of this event. Cabonne to be recognised and advertised in all promotional material and media.

Event Description

In 2018 Spring Molong Arts Festival was successfully launched and proved to be a very strong event that is now entering Phase 2.

The 2020 Molong Spring Arts Festival (SMARTS) is a bi-annual art exhibition and performing arts festival that will expand the concept by presenting work from local and regional professional and emerging artists. The works on display will be available for sale and a 15% commission to be allocated to Molong Central School P & C.

This year's event will also feature musical performances from both students and professional musicians. SMARTS 2020 will become an evening that encourages and promotes the diverse range of creative and performing arts in our region.

The venue is the Molong Central School Hall which will be the epicentre to continue the bi-annual festival with plans to grow to other Molong venues in years to come.

Assessment

The bi-annual event meets the Events Assistance Program guidelines as a developing event that recommends a maximum of \$500.

Application 2

Organisers Orienteering NSW
Event: Aust.3 Day Orienteering Championships

Date: 11, 12 & 13 April 2020

Requested Amount: \$500

To be funded: The support will highlight Cabonne Council's commitment to the local community and a healthy outdoor lifestyle.

Event Description

Orienteering is a sport involving competitors following a course using a very detailed map with the aid of a compass. The courses are in native forests and farmland and range from 3km to 14km.

The Australian 3-Day is part of a week-long NSW Orienteering Carnival that anticipate there will be in excess of 800 competitors plus their family and supporters visiting to the Molong event in Cabonne. With events following in Ophir 16 April, and then Eugowra 18 & 19 April 2020.

Running the 3-Day Australian Orienteering Championship in Molong will promote the area as one of excellence for the holding future sporting events.

The event will attract a large number of competitors who will be utilising Cabonne businesses and assets during the event. Molong accommodation, cafes, hotels, and restaurants will benefit by the 3 Day Orienteering carnival that also includes events at Ophir and Eugowra.

Assessment:

Orienteering NSW Inc was established in 1971 as a not for profit organisation that oversees and promotes the sport of orienteering. They are seeking regional locations to stage events and are constantly looking for suitable terrain to map

Events Assistance Program guidelines of a developing event for which the level of funding is up to \$500. Therefore, recommends the requested amount of \$500 be considered.

Application 3

Organisers

Garingal Orienteering

Event:

NSW Orienteering Championships

Date:

18 & 19 April 2020

Requested Amount:

\$500

To be funded:

The support will assist promotion marketing and the numerous prizes. This assistance highlights Cabonne's commitment to the local community and encourages a healthy outdoor family lifestyle.

Event Description

Two NSW Orienteering events will be held over the weekend of 18 and 19 April just outside of Eugowra on private property.

The organisers are expecting approximately 400 competitors from other areas to the village of Cabonne. Accommodation in the area will be fully utilised and relevant food, club and local businesses frequented. The Eugowra showground hall has been booked for the two days.

Cabonne Council will be promoting the event on our social media platforms and website. The event organisers will recognise Council's support and sponsorship through their various promotional and marketing products and communications.

Assessment:

Cabonne acknowledges that this event falls under the umbrella of NSW Orienteering INC but as there are two separate events in different villages of Cabonne with separate organising bodies with different requirements. Therefore, the Events Assistance Program guidelines of a developing event for which the level of funding is up to \$500. It is recommended that the requested amount of \$500 be considered.

Events Assistance Program Expenditure

2019 - 2020 Funding Allocation **\$53,803**

23 July	Canowindra Baroquefest	\$2,000
23 July	Melbourne Cup Visits Yeoval	\$2,000
23 July	Canobolas Endurance Riders	\$1,000
23 July	The Canowindra Phoenix Christmas in July	\$500
27 August	2019 Orange Wine Festival	\$5,000
27 August	PINK UP Molong	\$2,000
27 August	NSW Disc Golf Championships	\$500
24 September	Australian National Field Days	\$2,500
24 September	Eugowra Murals Weekend	\$2,000
24 September	Fanny Lumsden Country Halls Tour	\$500
24 September	Molong's Banjo Paterson's Dinner	\$1,000
22 October	Molong Bowling Club	\$1,500
22 October	Manildra Christmas Party	\$1,000
26 November	Australian Stock horse Society Camp	\$2,400
26 November	Cumnock Long White Lunch	\$1,000
26 November	Banjo Paterson Poetry Festival	\$1,000
26 November	Bite Riot Orange Apple Festival	\$1,000
26 November	Mullion Creek Christmas Party	\$400
26 November	CCTAC Christmas Lights Competition	\$500
17 December	FOOD WEEK	\$5,000
17 December	Rally till it Rains	\$1,000

Total Expenditure **\$33,800**

Funds Remaining **\$20,003**

ITEM 19 - REQUEST FOR DONATION EQUIVALENT TO DEVELOPMENT APPLICATION FEE PAID - DA 2019/132 - TEMPORARY EVENT (CHARITY FUNDRAISER) - 125 NASHDALE LANE, NASHDALE REPORT IN BRIEF

Reason For Report	To obtain Council approval to donate \$285 being the equivalent of development application fees paid for DA 2019/132
Policy Implications	Request requires Council determination as it relates to an event hosted on private land.
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\Development Applications\DEVELOPMENT APPLICATION\2019\03-2019-0132 - 1087236

RECOMMENDATION

THAT Council donate from its s356 budget to NG & TH Segger an amount of \$285, being equivalent to the DA fee paid to council in relation to DA 2019/132 for a temporary event (charity fundraiser – Vinyl in the Vines) held on land described as 125 Nashdale Lane, Nashdale.

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Council has received a request from Melanie Wightman on behalf of Nashdale Lane Wines (NG & TH Segger), 125 Nashdale Lane, Nashdale, seeking a donation from Cabonne Council of \$285, being equivalent to the standard development application fee paid upon lodgement of DA 2019/132 for approval to host a temporary event (charity fundraising event – Vinyl in the Vines).

The charity event was held in May 2019 as a fundraiser for the NSW Cancer Council as part of the Stars of Orange program. Ms Wightman advises that all proceeds from the event were donated to the charity.

Council's Donation Policy states that Council will provide assistance by way of donations in the following categories:

1. Donations and sponsorships in response to applications assessed to be of benefit to the wider community
2. Donations equivalent to General Rate / Water / Sewer charges and reimbursement of some service charges
3. Donations equivalent to refunds of Development Application (DA) fees
4. Men's Sheds – donations of cash and or services
5. Progress Associations – donation of room hire for meetings

With regard to the category of donations relating to Development Applications, the policy further states:

'Council will donate an amount equal to refunding the actual amounts paid as Council DA fees and charges, as defined, in instances relating to Council owned / controlled or Crown Land where the improvement would become a Council Asset.

Any requests for a refund/donation of DA fees by Not-For-Profit/Community Organisations will be submitted for consideration by Council with the amount to be refunded / donated to be determined on a case by case basis.

For clarity it is noted the following fees are not eligible for donation: statutory fees such as long service levy, advertising, planning reform (plan first levy) and other fees which may be charged including inspections, occupation certificate, subdivision, subdivision certificates, integrated development and principal certifying authority.

All fees associated with development applications, construction certificate applications and complying development applications are to be paid with the application. Requests for a refund of DA fees are to be made in writing on the prescribed form, stating the grounds or reasons justifying why Council should donate an amount equal to the relevant fees.

Fees to be donated back to the applicant will only be donated after determination of the relevant application.

Council staff may process any such requests within the limits of the policy. Any requests exceeding the policy are to be reported to Council for consideration.'

As the development application is for a temporary event (charity fund raising event), situated upon private land, for the benefit of the NSW Cancer Council, the application is referred to council for determination.

ITEM 20 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1079871

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 21 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1079872

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 22 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1079873

RECOMMENDATION

THAT Councillors call any matters of urgency.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

ITEM 23 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1079874

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

**ITEM 24 - WALUWIN COMMUNITY CENTRE - LEASE AGREEMENT
WESTERN NSW LOCAL HEALTH DISTRICT**

REPORT IN BRIEF

Reason For Report	For Council to authorise entering into a varied lease for the building known as Waluwin Community Centre
Policy Implications	Nil
Budget Implications	Lease payments received as per the lease agreement
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\LEASING OUT\MOLONG - 103 BANK ST - WALUWIN HEALTH ONE - WESTERN NSW LOCAL HEALTH DISTRICT - 1096855

RECOMMENDATION

THAT Council:

1. Enter a varied lease with the Health Administration Corporation and Western NSW Local Health District for part of the building known as Waluwin Community Centre at the address known as part 103 Bank Street, Molong and Lot 11 DP 1127953. The lease is to expire on 30 November 2049 and includes an option for a further 40 years; and
2. Authorise the General Manager to execute any document necessary for the purposes of entering the varied lease, including the affixing of Council's Seal to any such document.

ADMINISTRATION MANAGER'S REPORT

In 2008 Council entered into a Deed of Agreement for Lease with Greater Western Area Health Service for the Yawarra Community Centre (incorporating Molong HealthOne NSW). In 2009 an 'Alteration to Contract' was executed to alter the name of the facility within the Commercial Lease from the 'Yawarra' to the 'Waluwin Community Centre'.

Recently council has been advised that the lease agreement with Greater Western Area Health Service was never fully executed. Council's solicitor, in liaison with Western NSW Local Health District (formerly Greater Western Area Health Service) has developed a 'Deed of Variation' and an amended 'Lease'. These documents are currently with Western NSW Local Health District for final review and signatures.

It is recommended that Council enter a varied lease with the Health Administration Corporation and Western NSW Local Health District for part of the building known as Waluwin Community Centre at the address known as part 103 Bank Street, Molong and Lot 11 DP 1127953. The lease is to expire on 30 November 2049 and includes an option for a further 40 years.

It is also recommended that Council authorise the General Manager to execute any document necessary for the purposes of entering the varied lease, including the affixing of Council's Seal to any such document.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
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PRESENT Clrs K Beatty (in the Chair), J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, and J Weaver.

Also present were the General Manager, Director of Environmental Services, Director of Finance & Corporate Services, Acting Director of Engineering & Technical Services, Administration Manager and Administration Officer.

It was noted there was a public forum prior to the commencement of the Ordinary Council meeting.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

Apologies were tendered on behalf of Clrs Davison and Walker for their absences from the meeting.

In Clr Walker's absence he asked to pass on the compliments of the season to all of Council.

MOTION (Newsom/Oldham)

THAT the apologies tendered on behalf of Clrs Davison and Walker be accepted and the necessary leave of absence be granted.

19/12/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

Clr Nash declared an interest (identified as an actual conflict of interest, significant non-pecuniary) in Item 10 as her daughter manages one of the village swimming pools.

Clr Batten declared an interest (identified as an actual conflict of interest, significant non-pecuniary) in Item 11 as he is Chair of Molong Advancement Group who proposed the Molong Recreation Ground Lighting project, he is also a member of the Molong Show Society.

Clr Beatty declared an interest (identified as a potential conflict of interest, non-significant non-pecuniary) in Item 16 as he has a casual working relationship with family members of an objector to the Development Application.

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Clr Durkin declared an interest (identified as a perceived conflict of interest, significant non-pecuniary) in Item 16 as an objector is a direct family member (brother) of a work colleague.

Clr Mullins declared an interest (identified as a perceived conflict of interest, non-significant non-pecuniary) in Item 22 as his partner is listed as an objector to the recommendation.

MOTION (Treavors/Durkin)

THAT the declarations of interest be noted.

19/12/02 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

Proceedings in Brief

There were nil declarations of political donations.

MOTION (Newsom/Oldham)

THAT it be noted there were nil declarations for political donations.

19/12/03 Carried

It was noted the time being 2.18pm a Youth of the Month award for December was presented to Olivia Holland.

ITEM - 4 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Beatty

Wished to thank councillors for their attendance at the various school presentation ceremonies and wanted to make note of the talent in our regions schools; teachers and students, and expressed that it is a fortunate shire.

26/11/19 – Attended the Molong Office for the business paper review with the General Manager and directors. Attended the Ordinary Council meeting.

27/11/19 – Attended Parliament House, Canberra with the General Manager in relation to a meeting with Minister Coulton's Chief of Staff and Health Advisor regarding the Canowindra Medical Centre. Attended Central NSW Joint Organisation meeting.

28/11/19 – Attended Parliament House, Canberra with the General Manager in relation to Central NSW Joint Organisation meeting and met with Federal Ministers.

2/12/19 – Attended the Molong Office for meeting with the General Manager and to attend to office correspondence.

4/12/19 – Attended the Molong Office for a meeting with the General Manager. Attended the Kinross Wolaroi School presentation day.

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9/12/19 – Attended the Molong Office for inception meeting with key stakeholders, project manager and scoping team regarding the Molong Community Centre.

10/12/19 – Meeting with Fairbridge Committee regarding the Fairbridge Memorial Project. Attended workshop presentation by Gary White, Chief Planner, NSW Department of Planning.

11/12/19 – Attended St Joseph's School presentation day. Attended Yeoval Central School presentation night.

12/12/19 – Attended the Molong Office for meeting with the General Manager. Attended the ARIC (Audit Risk Improvement Committee) meeting.

13/12/19 – Attended Molong Central School Kindergarten Graduation ceremony.

Clr Jones

26/11/19 – Attended the Molong Office for business paper review and attended the Ordinary Council meeting.

5/12/19 – Attended the Mullion Creek Public School presentation evening.

9/12/19 – Attended the Molong Community Centre design consultation meeting.

10/12/19 – Attended the Local Strategic Planning Statement briefing from NSW Chief Planner, Gary White. Attended the Eugowra Promotion and Progress Association meeting.

11/12/19 – Meeting with representative of Eugowra Preschool to discuss their future plans for the facility. Attended the Eugowra Public School presentation evening.

12/12/19 – Attended Charles Sturt University Orange Campus for the official sod turning ceremony to mark the commencement of construction of the new medical school.

Clr Jones wanted to recognise and place on Council's record that a previously unidentified soldier from the First World War was earlier this month identified as Private Charles Gage from Eugowra.

Clr Jones stated that he was advised that Private Gage grew up on a property at Eugowra, attended the Eugowra school and was a labourer in the town. Private Gage enlisted in February 1916 at the age of 24 and joined the 56th Battalion in France on 2 December 1916. Private Gage was killed by shellfire the very next day on route to the front line, his brother, Christopher erected an unnamed grave marker. Private Gage was one of the first Aboriginal Australians to die on the Western Front and he and his brothers' names are on the Cenotaph in Eugowra's Memorial Park.

Clr Treavors

30/11/19 – Attended Cudal Twilight Markets.

5/12/19 – Attended Cudal Preschool presentations and Cudal Primary School presentations.

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6/12/19 – Attended Manildra Primary School presentations.

Clr Newsom

3/12/19 – Attended the Cargo Public School presentation.

12/12/19 – Attended the Eugowra St Joseph's School presentation.

16/12/19 – Attended the Canowindra St Edward's School presentation.

17/12/19 – Attended the Canowindra Public School presentation.

Clr Batten

28/11/19 - Attended the Cumnock Progress Association meeting with Clr Davison.

2/12/19 – Attended the Yeoval Progress Association meeting with Clr Davison.

10/12/19 – Attended the Cumnock Public School presentation evening with Clr Davison.

Clr Batten queried if there will be further consultation in regards to the Pedestrian Access and Mobility Plan and Bike Plan as comments from both of the progress association meetings attended indicates there has only been a low awareness of consultation. The Director of Engineering and Technical Services advised that it needs to be publicly exhibited and that will be subject to a Community Engagement Plan. The first round of consultation was undertaken to gain guiding principles, he noted that he is aware there has been some criticism regarding the process but explained that the community engagement process is not complete.

Clr Batten noted that the Cumnock community wished to express their thanks to Council for its generous donation of \$2,400 for the Pony Club Camp.

Clr Weaver wished to extend her thanks to the Mayor, Councillors, General Manager and staff for their support over the past few weeks.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

19/12/04 Carried

ITEM - 5 COMMITTEE OF THE WHOLE

Proceedings in Brief

It was noted that Clr Jones called Item 22 to be debated in Committee of the Whole.

MOTION (Durkin/Jones)

THAT Item 22 be debated in Committee of the Whole.

19/12/05 Carried

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ITEM - 6 GROUPING OF REPORT ADOPTION

MOTION (Durkin/Nash)

THAT items 7 to 9 be moved and seconded.

19/12/06 Carried

ITEM - 7 CONFIRMATION OF THE MINUTES

MOTION (Durkin/Nash)

THAT the minutes of the Extraordinary meeting held 12 November 2019 and Ordinary meeting held 26 November 2019 be adopted.

19/12/07 Carried

**ITEM - 8 SUPPORT FOR NSW PUBLIC LIBRARIES ASSOCIATION
FUNDING CAMPAIGN**

MOTION (Durkin/Nash)

THAT Council:

1. Make representation to the local State Member, Mr Philip Donato, in relation to the need for a sustainable state funding model for the ongoing provision of public library services.
2. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for Consumer Price Index (CPI) indexation of state funding for NSW public libraries, as well as legislation of all elements of the 2019-20 to 2022-23 NSW state funding model.
3. Take a leading role in lobbying for sustainable state government funding for libraries.
4. Endorse the distribution of the NSW Public Libraries Association NSW library sustainable funding advocacy information in Council libraries, as well as consider involvement in any actions proposed by the Association.

19/12/08 Carried

ITEM - 9 NOVEMBER 2019 LOCAL TRAFFIC COMMITTEE MEETING

MOTION (Durkin/Nash)

THAT Council ratify the recommendations of the November 2019 Local Traffic Committee.

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19/12/09 Carried

It was noted that Clr Nash declared an interest in the following item and left the Chamber at 2.26pm.

ITEM - 10 ENTRANCE FEES AT VILLAGE POOLS

Proceedings in Brief

Clr Newsom suggested that Council consider, because the Shire is in drought and pools are the focus of these little villages, providing a fee free period over the month of January. The Mayor commented that the matter could be discussed by Council but noted that there is already a couple of community groups that are funding entry fees for school children in a couple of the villages through the holiday period and possibly longer.

The General Manager advised that Council recently received advice that funding of up to \$10K from the State Government for use during the school holidays for pools in drought affected communities will be available. Information will be provided to the five committees of the village pools and the swimming clubs of the two contracted pools for feedback on how they could best spend the funding, that might be subsidised entry or an event. He noted that if Council look at free entry it could create problems with season ticket holders that have already paid.

Clr Jones requested an update from the General Manager on the changes to the operation of the pools. The General Manager provided a detailed update.

Clr Jones suggested that in the future Council consider introducing a Cabonne wide pool pass for families.

After considerable discussion Clr Durkin requested that the motion be put.

Clr Batten requested that his vote be recorded against the motion.

MOTION (Batten/-)

THAT the motion be put.

19/12/10 Carried

MOTION (Durkin/Mullins)

THAT Council:

1. Approve the following entrance fees for Cudal, Cumnock, Manildra, Eugowra and Yeoval swimming pools:

Adult Daily	\$3
Child Daily	\$2
Senior Citizen Daily	\$2
Family Day Pass	\$10
Family Season Pass	\$125

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Single Season Pass	\$70
Child Season Pass	\$55
Senior Single Season Pass	\$55

2. Advertise the fees for a period of 28 days in accordance with the requirements of the Local Government Act (1993).

19/12/11 Carried

It was noted the time being 2.36pm Clr Nash returned to the Chamber.

It was noted the time being 2.38pm Clr Batten declared an interest in part c of the following item, he left the Chamber during discussion on that matter. Clr Batten returned to the Chamber at 2.39pm.

ITEM - 11 BUILDING BETTER REGIONS FUND ROUND 4

Proceedings in Brief

It was noted that Clr Durkin suggested all items be dealt with individually and all councillors agreed.

MOTION (Durkin/Jones)

THAT Council:

1. Submits the following projects for funding under Round 4 of the Building Better Regions Fund:
 - a. Cabonne Council Playground Upgrades \$400,000;
 - b. Cabonne Council Refurbishment of Public Toilet Amenities \$300,000;
 - c. Molong Recreation Ground Lighting Upgrade \$400,000;
 - d. Tom Clyburn Oval, Canowindra Lighting Upgrade \$400,000;
 - e. Cudal Showground Power & Water Upgrades \$190,000;
 - f. Eugowra Medical Centre Redevelopment \$252,000;
 - g. Construction of New Molong Showground Amenities Block \$340,000; and
 - h. Construction of Phase 1 of the Eugowra Multi-purpose Community Centre at Eugowra Showground \$985,000.
2. Provides the following contributions towards the cost of the projects, should the applications be successful, and that those contributions be funded from Council's Reserves:
 - a. Cabonne Council Playground Upgrades \$200,000;
 - b. Cabonne Council Refurbishment of Public Toilet Amenities \$150,000;
 - c. Molong Recreation Ground Lighting Upgrade \$200,000;
 - d. Tom Clyburn Oval, Canowindra Lighting Upgrade \$200,000;
 - e. Cudal Showground Power & Water Upgrades \$82,500;

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- f. Eugowra Medical Centre Redevelopment \$96,000;
- g. Construction of New Molong Showground Amenities Block \$170,000; and
- h. Construction of Phase 1 of the Eugowra Multi-purpose Community Centre at Eugowra Showground \$492,500.

19/12/12 Carried

ITEM - 12 LOCAL GOVERNMENT TOURISM CONFERENCE 2020

Proceedings in Brief

Clr Weaver requested, as the Council delegate, that if she is unable to attend that Clr Davison be authorised to attend.

Clr Newsom requested that she also be authorised to attend.

Clr Mullins suggested that in the future Council consider allowing committee members the opportunity to attend.

MOTION (Oldham/Weaver)

THAT Council:

1. Authorise Council's Tourism and Community Development Coordinator to attend the NSW Local Government Tourism Conference in Jindabyne from 16-18 March 2020.
2. Authorise Clrs Weaver and Newsom, and Clr Davison as an alternate, to attend the NSW Local Government Tourism Conference in Jindabyne from 16-18 March 2020.

19/12/13 Carried

ITEM - 13 EVENTS ASSISTANCE PROGRAM 2019/20

MOTION (Batten/Jones)

THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:

1. 2020 F.O.O.D Week Inc. for \$5,000; and
2. Rally till it Rains for Yeoval Christmas Dinner for \$1000.

19/12/14 Carried

ITEM - 14 MOLONG TRUCK WASH PROJECT

MOTION (Nash/Treavors)

THAT:

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1. Council communicate with the funding agencies to terminate the Deed associated with the Molong Truck Wash Project based on the following report; and
2. All progress payments or milestone payments paid so far to the Council as described in the following report be returned as per the deed to the funding agencies.

19/12/15 Carried

ITEM - 15 DETAILED INVESTIGATION AND DESIGN OF MOLONG TOWN LEVEE

Proceedings in Brief

Clr Mullins proposed an amendment to the motion to include the re-establishment of the Molong Flood Plain Risk Management Committee in accordance with Section 22 of the Floodplain Development Manual of April 2005 issued by the State Government.

Cirs Batten, Durkin and Oldham requested their vote against the amendment be recorded.

MOTION (Oldham/Batten)

THAT Council approve \$87,666.67 from Council reserve as Council contribution for detailed investigation and design of Molong Town Levee in accordance with the terms set out in the Office of Environment and Heritage Funding Agreement as described in the following report.

AMENDMENT (Mullins/Nash)

THAT Council:

1. Approve \$87,666.67 from Council reserve as Council contribution for detailed investigation and design of Molong Town Levee in accordance with the terms set out in the Office of Environment and Heritage Funding Agreement as described in the following report; and
2. Re-establish the Molong Flood Plain Risk Management Committee.

The amendment was put and carried becoming the motion, the motion was put and carried.

MOTION (Mullins/Nash)

THAT Council:

1. Approve \$87,666.67 from Council reserve as Council contribution for detailed investigation and design of Molong Town Levee in accordance with the terms set out in the Office of Environment and Heritage Funding Agreement as described in the following report; and

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2. Re-establish the Molong Flood Plain Risk Management Committee.

19/12/16 Carried

It was noted the time being 2.54pm the Mayor and Clr Durkin declared an interest in the following item and left the Chamber, Clr Jones assumed the Chair.

**ITEM - 16 DEVELOPMENT APPLICATION 2014/0114/04 -
MODIFICATION TO EXTRACTIVE INDUSTRY, LOT 775 DP
813587, 1654 THE ESCORT WAY, BORENORE**

Proceedings in Brief

Clr Newsom queried how the vehicle movements will be monitored. The Director of Environmental Services explained that Council and the RMS have the opportunity to do inspections and respond to complaints, she also noted the requirement to report annually to Council on the production and rate of extraction.

MOTION (Nash/Batten)

THAT Modification Application DA 2010/0114/04 for increased extraction at Bald Hill Quarry located upon Lot 775 DP 813587, 1654 The Escort Way, Borenore, be granted consent subject to the conditions attached to the planning assessment report.

19/12/17 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act (noting the absence of Clrs Davison and Walker) which resulted in a vote for the motion as follows:

For: Clrs K Beatty, J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten and J Weaver.

Against: Nil

It was noted the time being 2.58pm the Mayor and Clr Durkin returned to the Chamber, the Mayor resumed the Chair.

**ITEM - 17 MODIFICATION OF EIGHT (8) LOT SUBDIVISION
(MODIFICATION OF CONDITIONS) OF LOTS 218 AND 219 IN
DP47258, LOTS 5, 6 & 7 IN DP 702416, LOTS 1 & 2 IN DP 114761,
LOTS 9, 10, 11, 12, 19, 20, 24, 30, 31, 148, 189, 210, 211 & 238 IN
DP 756869, LOT 1 IN DP 181139, LOT 4 IN DP 114638, LOT 18 IN
DP 10891443, LOT 1 DP 104.55555 AND LOTS 1 & 2 IN DP
104.55882, KNOWN AS 'ADAIR', 89 BRUCE ROAD, ORANGE**

MOTION (Durkin/Nash)

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THAT the modification of Development Application 2008/0177 for an Eight (8) lot subdivision be granted consent subject to the conditions attached.

19/12/18 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act (noting the absence of Clrs Davison and Walker) which resulted in a vote for the motion as follows:

For: Clrs K Beatty, J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten and J Weaver.

Against: Nil

ITEM - 18 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Nash requested an update report be provided for the Village Enhancement Program, including budget and project status.

MOTION (Newsom/weaver)

THAT Council receive a report at the next Council meeting in relation to the Village Enhancement Program, including budget and project status.

19/12/19 Carried

ITEM - 19 BUSINESS PAPER ITEMS FOR NOTING

MOTION (Treavors/Jones)

THAT the notation items be noted.

19/12/20 Carried

ITEM - 20 MATTERS OF URGENCY

MOTION (Oldham/Treavors)

THAT it be noted there were nil matters of urgency.

19/12/21 Carried

ITEM - 21 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Oldham/Durkin)

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THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

19/12/22 Carried

It was noted that Clr Mullins declared an interest in the following item and remained in the Chamber.

ITEM - 22 EVENTS ASSISTANCE PROGRAM 2019-20 - A DAY ON THE GREEN

Proceedings in Brief

Clr Mullins stated that he agrees with the benefits outlined and realises it was a late application but believes there will be great benefits to Cabonne and the surroundings areas. He commented that if Council do not agree it could damage Council's reputation.

Clr Treavors stated that he originally objected to the matter being put out to submissions and commented that he does not believe it is appropriate for Council to providing money to a private enterprise.

Clr Nash noted she previously owned a business in Manildra and when the Elvis Festival was held in Parkes and the Canowindra Balloon Festival it brought substantial income to the surrounding communities.

Clr Batten commented the high percentage of tickets sold are from Orange residents with limited attraction being from other areas. He suggested the funds would be better going towards an event such as FOOD Week.

Clr Oldham commented that she has spoken with a number of people living in the area and believes the event will benefit the Shire.

Clr Newsom queried the marketing campaign and how Cabonne will be showcased and stated that she agreed with Clr Batten's comments on the funding being better spent on another event. The Mayor stated that the organiser has advised, due to the timeframes, Council could not be promoted on printed material because it had already been printed, but ensured Council will be promoted on the night of the event and on all electronic media.

It was noted that Clrs Treavors, Newsom and Batten voted against the motion.

RECOMMENDATION (Mullins/Nash)

THAT:

1. Council provides funding of \$30,000 over three years from its Events Assistance Program to Roundhouse Entertainment for A Day on the Green at Heifer Station, Borenore, to support the event and associated site establishment costs as follows:
 - i. Year 1 2019-20 \$20,000;
 - ii. Year 2 2020-21 \$5,000;

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- iii. Year 3 2021-22 \$5,000.
 2. Funding is conditional on the recipient providing event support and site establishment for the hosting of a minimum of three A Day on the Green events at Heifer Station vineyard.
 3. Funding is conditional on the recipient acknowledging Cabonne Council as a sponsor of the event.
1. Carried

It was noted the time being 3.11pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

**ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE MEETING**

RECOMMENDATION (Oldham/Durkin)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

2. Carried

**ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE
MEETING**

RECOMMENDATION (Weaver/Jones)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Ordinary Council meeting held on 26 November 2019 and notes the recommendations recorded in the Official Ordinary Minutes of that meeting are sufficient to state the general effect of the proceeding in Closed Committee.

3. Carried

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**ITEM - 3 SALE OF 184 GASKILL STREET CANOWINDRA (LOT 1 DP
503767)**

RECOMMENDATION (Durkin/Nash)

THAT the information be noted.

4. Carried

**ITEM - 4 REQUEST FOR CONSIDERATION OF WATER CHARGES FOR
896000007**

RECOMMENDATION (Batten/Durkin)

THAT Council write off \$3,713.70 for account 896000007 due to water loss.

5. Carried

ITEM - 5 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

RECOMMENDATION (Oldham/Treavors)

THAT the ratepayers in the annexure be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

6. Carried

It was noted the time being 3.13 pm the Mayor resumed the Ordinary meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Jones/Treavors)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 17 December, 2019 be adopted.

19/12/23 Carried

There being no further business, the meeting closed at 3.14pm.

CHAIRMAN.

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Chairman of the Ordinary Meeting of Cabonne Council held on the 25 February, 2020 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

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REPORT OF THE AUDIT, RISK, IMPROVEMENT COMMITTEE MEETING HELD AT THE
MOLONG COMMITTEE ROOM ON THURSDAY 12 DECEMBER, 2019 COMMENCING AT
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PRESENT:

Mr Phillip Burgett	Independent Member (Voting)
Ms Donna Rygate	Independent Member (Voting)
Clr Kevin Beatty	Mayor (Voting)
Mr Bradley Bynres	General Manager (Non-Voting)
Mr Luke Taberner	DFCS (Non-Voting)
Ms Debra Hamilton	Risk Management Coordinator/Secretariat (Non-Voting)
Mr Stephen Prowse	Internal Auditor. National Audits Group (Non-Voting)
Mr John O'Malley	External Auditor. Intentus (Non-Voting)

ITEM - 1 APOLOGIES

Proceedings in Brief

NIL

MOTION

THAT any apologies tendered be accepted.

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

NIL

MOTION

THAT the Declarations of Interest be noted.

ITEM - 3 CONFIRMATION OF THE MINUTES

Proceedings in Brief

MOTION (RYGATE/BEATTY)

THAT the minutes of the meeting held 1 August 2019 be adopted.

ITEM - 4 DIRECTED ENGAGEMENT IMPROVEMENT PLAN

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Proceedings in Brief

The General Manager discussed the Safework NSW Directed Engagement Improvement plan.

He also advised that Council's workers' compensation expense has almost doubled in the last 3 years.

MOTION (BEATTY/RYGATE)

THAT the Committee endorse that the recommendations in the Directed Engagement Plan be implemented.

**ITEM - 5 NEW RISK MANAGEMENT AND INTERNAL AUDIT
FRAMEWORK**

Proceedings in Brief

The Chairman stated that the framework is a positive step to drive internal audit and risk management, however he expressed concern about potential conflict between the ARIC and Council as a result of the provisions in the framework. The Chairman provided a paper to the Committee detailing his observations on the OLG Discussion Paper which may be useful in any Council submission.

It was generally agreed that Council should make a submission expressing its observations in relation to resources, possible conflict between ARIC and Council and other issues covered in the Chairman's paper.

MOTION (RYGATE/BEATTY)

THAT the Committee note the proposed framework and draft paper circulated by the Chairman and formulate an appropriate Cabonne Council response based on issues such as resources required and possible conflict between the ARIC and Council.

ITEM - 6 2018/2019 FINANCIAL STATEMENTS

Proceedings in Brief

Karen Taylor from the Audit Office NSW rang in to discuss audit issues. She advised Council to ensure the Crown Land database is completed and accurate.

John O'Malley discussed issues surrounding the statutory accounts and the associated audit.

The Chairman queried the purpose of the budget equalisation reserve.

MOTION (BEATTY/RYGATE)

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THAT the Committee note the report.

ITEM - 7 ENGAGEMENT CLOSING REPORT

Proceedings in Brief

The External Auditor expressed that there were only a few very minor issues in this report and that the audit went smoothly.

MOTION (RYGATE/BEATTY)

THAT the Committee note the Engagement Closing report on the 2018/19 Financial Statements.

ITEM - 8 INTERNAL AUDIT, GOVERNANCE AND RISK REVIEW

Proceedings in Brief

Stephen Prouse addressed the Committee in relation to the review of Council's governance and risk management processes.

MOTION (BEATTY/RYGATE)

THAT the Committee:

1. Note and support the recommendations in the Governance and Risk Review, subject to management undertaking an assessment of the target dates to reflect what is reasonably achievable.
2. Receive a report on the implementation of the action plan as a standing item at each Committee meeting.
3. Note the Enterprise Risk Management draft policy and endorse its submission to Council.

ITEM - 9 INTERNAL AUDIT - AQUATIC CENTRE REVIEW

Proceedings in Brief

Stephen Prouse addressed the Committee in relation the audit of Council's Aquatic Centres.

MOTION (RYGATE/BEATTY)

THAT the Committee:

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1. Note and support the recommendations in the Aquatic Centre report, subject to management undertaking an assessment of the target dates to reflect what is reasonably achievable.
2. Receive a report on the implementation of the action plan as a standing item at each meeting.

ITEM - 10 INTERNAL AUDIT - CYBER SECURITY

Proceedings in Brief

It was noted that a cyber security audit of Council's IT system will be undertaken from 13 to 20 March 2020. The results of the audit will be reported to the next available ARIC meeting.

MOTION (RYGATE/BEATTY)

THAT the Committee note the report.

ITEM - 11 REPORT TO ICAC IN RELATION TO FAMILY DAY CARE

Proceedings in Brief

The Director of Finance and Corporate Services advised that there are now procedures in place for employees to ensure that this type of incident is avoided in the future.

MOTION (RYAGTE/BEATTY)

THAT the Committee note the report.

ITEM – 12 EPA – SHOW CAUSE LETTER

Proceedings in Brief

The General Manager advised the committee that a response had been sent to the EPA and discussed the issues raised in the Show Cause letter.

MOTION (BEATTY/RYGATE)

THAT the Committee note the report.

ITEM - 13 STATECOVER SELF AUDIT REPORT 2019

Proceedings in Brief

It was discussed that the issues raised in the StateCover Self Audit will be included as part of an overall action plan which consolidates all issues identified and mitigates the risk of duplication.

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MOTION (RYGATE/BEATTY)

THAT the recommendations of the Self-Audit Report be noted and the attached action plan be included in the wider Council Action Plan and implemented with appropriate timelines.

ITEM - 14 FUTURE MEETING DATES

MOTION (BEATTY/RYGATE)

THAT the Committee meet Wednesday 4 March 2020, Wednesday 3 June 2020, Wednesday 2 September 2020 and Wednesday 18 November 2020.

ADDITIONAL ITEMS

General Business

The General Manager has stated that Council will report back regarding the way Council has dealt with risks associated with water.

There being no further business, the meeting closed at 11.16 am.

THIS IS PAGE NO 5 OF THE REPORT OF THE AUDIT, RISK, IMPROVEMENT COMMITTEE
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Tree Management Policy

1 Document Information

Version Date <i>(Draft or Council Meeting date)</i>	[10 February 2020]
Author	Engineering Environmental Officer
Owner <i>(Relevant director)</i>	Director of Engineering & Technical Services
Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Draft
Next Review Date	
Minute number <i>(once adopted by Council)</i>	

2 Summary

Details Council's policy on trees and tree management in conjunction with electricity network authorities and Cabonne Local Environment Plan 2012.

3 Approvals

Title	Date Approved	Signature
Director of Engineering & Technical Services		

4 History

Minute No.	Summary of Changes	New Version Date
18/05/20	Readopted as per s165(4) 22.5.18	

5 Reason

Establishes an intent for the management of trees on Council managed public space, property and reserves and to advise conditions of maintenance and replacement of trees, and to avoid interference with power lines.

6 Scope

Applies to the Cabonne Local Government Area

7 Associated Legislation

Environmental Planning & Assessment Act 1979 Part 5

Cabonne Local Environment Plan 2012

Local Government Act 1993

Roads Act 1993

Civil Liability Act 2002

In accordance with Energy Network Authority
Planning for Bushfires guidelines (NSWRFS)

8 Definitions

NSWRFS – New South Wales Rural Fire Service

9 Responsibilities

9.1 General Manager

The General Manager is responsible for the overall control and implementation of the policy.

9.2 Directors and Managers

Directors and Managers are responsible for the control of the policy and procedures within their area of responsibility.

10 Related Documents

Document Name	Document Location
Cabonne Local Environmental Plan 2012	
Review of Environmental Factors regional and local road works	

11 Policy Statement

Cabonne Council has a duty of care to take reasonable measures within budgeted resources to manage risks arising from trees under Council control.

This tree management policy provides direction to ensure a balance between managing the risks to the community's safety and infrastructure, and acknowledgement of the significant benefit trees have within the landscape to the social, environmental, economic and cultural wellbeing of the community.

Tree Management

- Council will seek to retain and preserve trees that add value to the communities' amenity and identity.
- Priority will be given to public safety over amenity and environmental issues.
- Council will respond to customer requests through assessment of tree health and prioritisation on a risk basis.
- Areas of high public visitation such as footpaths ,parks and reserves council will carry out tree maintenance works to ensure the health of trees and reduce public risk ,these works will be carried out by qualified arborists works will involve:
 - Pruning minor
 - Limb removal
 - Total removal if deemed dangerous or lifeless, by qualified arborists and council's designated officer.

- Regional and local roadworks are duty bound to comply with an Australian Standard in relation to risk which involves tree works under the Roads Act 1993 Council carries out Review of Environmental Factors for these works to ensure compliance with various statutory requirements.
- Trees located beneath power lines shall be pruned by the electricity network authority in order to maintain statutory clearances. Cabonne Council shall determine if any action should be taken with regard to replacing an existing tree if it is deemed unsuitable to be beneath power lines.

Community Consultation and Notification

- Notification of tree removal will be provided to neighbouring properties notifying of removal of street trees a minimum of one month prior to scheduled tree removal
- Council will display tree removal notification for trees in parks and public places one month prior to scheduled tree removal on Council website and Social Media
- Notwithstanding, where tree removal is considered emergency works, consultation will be limited to direct engagement with neighbouring properties immediately prior to removal

New Trees

- Planting of new trees Council will consider appropriateness of the species to protect the wellbeing of the community as well as protection of property infrastructure.
- No planting of new trees within Council public space is permitted without consent of Council.
- Council has a tree management strategy outlining approved species suitable for the area.



Rates and Charges Hardship Assistance Policy for ratepayers suffering from the effects of natural disasters

1 Document Information

Version Date <i>(Draft or Council Meeting date)</i>	25 February 2020
Author	Luke Taberner
Owner <i>(Relevant director)</i>	Director of Finance and Corporate Services
Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Draft
Next Review Date	2 years from Approval
Minute number <i>(once adopted by Council)</i>	

2 Summary

To provide eligible ratepayers with assistance relating to rates and water and sewer charges.

Council recognises that from time to time certain ratepayers may have difficulty in paying their Council rates and water and sewer charges, and that there are cases of genuine financial hardship requiring special assistance.

3 Approvals

Title	Date Approved	Signature
General Manager		
Director of Finance and Corporate Services		

4 Reason

The purpose of this policy is to enable a person liable for rates and charges and experiencing hardship to make an application to Council for assistance relating to any unpaid rates or charges.

Version Date: 23 January 2020

Page 1 of 5

5 Objectives

The key objectives of this policy are to:

- Provide a mechanism that enables people to feel comfortable in approaching Council about outstanding debts, so that debt does not become unmanageable.
- Reduce legal costs to Council and the ratepayer by reducing the amount of debt that is referred to debt collection agencies.
- Provide a policy that encourages a consistent and proactive approach in identifying and assisting ratepayers who may be experiencing difficulty paying their rates and charges.
- Enable more appropriate ways for Council to seek payment of rate arrears other than through the legal system.

6 Scope

A ratepayer may be eligible for consideration for hardship assistance in the payment of overdue rates, charges and interest when:

- The person is unable to pay rates or accrued interest when due and payable for reasons beyond the person's control: or
- Payment when due would cause the person hardship.

Any rate payer who is unable to pay their rates or charges due to hardship can apply to Council for assistance at any time.

Council will not reduce rates or charges but will consider the following:

- Entering into a payment arrangement and not pursuing debt recovery.
- Waiver of interest for a period of no longer than 12 months which will then be reviewed.

Interest may be waived for compassionate grounds, destitute circumstances or special circumstances where an application has been made. A waiver due to special circumstances is applied as a one-off event and not ongoing.

Council will assess each case of financial hardship on an individual basis.

Version Date: 23 January 2020

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7 Who is Eligible

Applications for hardship must be made in writing using the appropriate Rates and Charges Hardship Relief Form. Council may also request that the ratepayer attend an interview to assist Council in the understanding of the issues causing the individual hardship.

- The applicant must be the owner/spouse, part owner or lessee of the property and be liable for the payment of rates and charges on the property.
- The property to which the hardship application applies must be the principle place of residence or the principle place of business for the applicant.

This policy is restricted to:

- Rural property holders or lessees who are suffering from the effects of natural disasters.
- Commercial businesses that rely on the rural sector that may be experiencing hardship due to natural disasters.
- A ratepayer directly affected by a natural disaster or suffering from the effects of a natural disaster.

8 Associated Legislation

Local Government Act 1993, sections 494, 566, 575, 577, 578, 582, 584.

Local Government Act (General) Regulations 2005 – Regulations 134, 135.

9 Definitions

Ratepayer – The person liable for payment of the rates and charges at the property.

Rates and Charges – Rates levied on property, water and sewer access charges – excluding water usage.

Financial Hardship - The inability of a ratepayer who wants to pay but cannot for financial reasons.

Legal Costs - The costs that are associated when recovering unpaid charges.

Interest - Charges that accrue daily on each overdue payment. Interest is charges at a statutory rate, currently 7.5%.

Payment Arrangement - An arrangement that allows ratepayers to pay overdue balances incrementally.

10 Responsibilities

The Senior Rates Officer in conjunction with the Director of Finance and Corporate Services are responsible for considering applications.

Version Date: 23 January 2020

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11 Related Documents

Document Name	Document Location
Rates and Charges Hardship Relief Application Form	
Office of Local Government Debt Management and Hardship Guidelines	

12 Policy Statement

Council empathises with rate payers suffering with financial hardship. It will therefore offer relief in the form of a payment plan or possibly temporary relief from interest charges.

When possible, Council will avoid debt collection and legal action for genuine cases.

This policy provides a framework to be followed in providing assistance to those ratepayers who are suffering genuine financial hardship due to the effects of a natural disaster.

Version Date: 23 January 2020

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Rates and Charges Hardship Relief Application Form

APPLICATION FOR HARDSHIP RATES AND CHARGES RELIEF FOR THE WHOLE OR PART OF THE YEAR COMMENCING 1 JULY 2019

I, _____

(Full name in block letters)

of _____

(Address)

telephone number _____

wish to apply for a concession on the basis of financial hardship due to the effects of a natural disaster and are the following:

- Rural Property Holder Rural Business
- Other Please specify.....

Is this property your sole or principal place of living? Yes No

Is your property used as a farm or business? Yes No

Please state your ABN.....

What is the nature of the farming/business activities carried out at the property?

.....
.....

Do you lease the property? Yes No

What natural disaster has affected you financially?

- Flood Drought Fire
- Other Please specify.....

How long have you been experiencing hardship?

Please attach a separate page with any other relevant information that you feel may assist your application.

Signature _____ Date _____

Version Date: 23 January 2020

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2020/2021 INTEGRATED PLANNING & REPORTING*incorporating***Operational Plan, Budget, Fees & Charges & Long Term Financial Plan**

Provide Budget Reports to Managers	Friday	31/01/2020
Provide Operational Plan documents to Managers	Friday	31/01/2020
Fees and Charges Program – available for review	Friday	31/01/2020
February Councilor Workshop – Discuss VEP projects	Tuesday	11/02/2020
IP&R Meeting 9am to 5pm - Molong Committee Room Finance & Corporate Services CSM, AM, HRM, ITM, RMO, DFCS, FM, SAO	Wednesday	19/02/2020
IP&R Meeting 9am to 5pm - Molong Committee Room Environmental Services SESO,DES, DFCS, FM, SAO, AM	Thursday	20/02/2020
IP&R Meeting 9am to 5pm - Molong Committee Room Economic Development ECDM, GM, DFCS, FM, SAO, AM	Monday	2/03/2020
IP&R Meeting 9am to 5pm - Molong Chambers Engineering Department DETS, DFCS, FM, SAO, Plant Mgr, Ops Mgr, TS Mgr, W&S Mgr,AM	Tuesday	3/03/2020
March Councilor Workshop – Finalise VEP projects	Tuesday	10/03/2020
Final Budget Meeting 9am to 5 pm - Molong Chambers GM, DETS, DES, DFCS, FM, SAO,AM	Tuesday	17/03/2020
LTFP Meeting 9am to 12pm– Molong Committee Room GM, DFCS, DETS, DES, FM, SAO	Monday	30/03/2020
ALL DOCUMENTS IN DRAFT STAGE – All changes completed	Thursday	09/04/2020

EASTER 10/04/2020 to 13/04/2020

April Councilor Workshop – All Draft IP&R Documents	Tuesday	14/04/2020
April Council Meeting – Adopt Draft Operational Plan (Budget, Fees and Charges and Operational Plan) Publicly exhibit for 28 days	Tuesday	28/04/2020
Advertise Draft Operational Plan (minimum 28 days) – Council Website and 3 Administration offices		29/04/2020 to 25/05/2020
May Council Meeting Adopt Final Operational Plan (Budget, Fees and Charges and Operational Plan)	Tuesday	26/05/2020
Operational Plan forwarded to Office of Local Government	Wednesday	27/05/2020

IP&R Meetings – What to expect

- A line by line review of your Operational Budgets
- A line by line review of your Operational Plan
- A line by line review of your Fees and Charges
- New Budget items discussed

In Preparation for these meetings:

- Ensure that you bring budget workpapers for any changes to Operational Budgets
- New Items/Submissions signed by your Director with appropriate paperwork
- Ensure you have reviewed your Fees and Charges and bring any changes to the meeting
- Ensure that you have reviewed your Operational Plan and ensure that it is aligned to your budgeted area



Enterprise Risk Management Policy

1 Document Information

Version Date <i>(Draft or Council Meeting date)</i>	4 December 2019
Author	Debra Hamilton
Owner <i>(Relevant director)</i>	Director of Finance and Corporate Services
Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Draft
Next Review Date	
Minute number <i>(once adopted by Council)</i>	

2 Summary

Cabonne Council has its functions conferred or imposed on it under the Local Government Act (NSW)1993. These functions include, but are not limited to, the delivery of essential and ancillary services, construction of assets, regulatory and administrative duties. To ensure these functions are delivered to the community in an effective and efficient manner, systems and processes are developed and maintained to ensure this occurs. The Enterprise Risk Management program provides the framework to manage the risks associated with the implementation and delivery of these functions.

3 Approvals

Title	Date Approved	Signature
General Manager		
Director of Finance and Corporate Services		

4 History

Minute No.	Summary of Changes	New Version Date

5 Reason

Cabonne Council recognises that risk management is essential for sound strategic and financial planning. To achieve this, risk management will have a consistent approach across

the organisation. Standards and systems will be devised, implemented and continually reviewed for improvement. This will involve all risk exposures to Council that may impede the achievement of objectives.

The purpose of this policy is to clearly document the organisation's commitment to enterprise risk management principles to:

- Increase the likelihood of achieving objectives
- Encourage proactive management
- Establish a reliable basis for decision making and planning
- Improve operational effectiveness and efficiency and improve organisational resilience
- Enhance health and safety performance as well as environmental protection,
- Improve the identification of opportunities and threats,
- Improve financial reporting and governance
- Comply with relevant legal and regulatory requirements

Council has a Common Law duty of care and statutory responsibility to ensure the risk management is incorporated in all aspects of its business. The relevant standard is AS/NZS ISO 31000.2018 Risk Management – Principles and Guidelines.

Risk Management is not a stand-alone function that is separate from the main activities and processes of the organisation. It is an integral part of all organisational processes including strategic planning, project and change management processes.

6 Scope

The policy is applicable to all Council employees, operations, functions and programs. This includes any activities undertaken on behalf of the Council, by contractors or representatives of Council.

7 Associated Legislation

Local Government Act 1993

8 Definitions

Term	Definition
Council	Cabonne Council
Councillors	Individuals holding the office of a member of Cabonne Council
Council Officer	General Manager and staff of Council appointed by the General Manager
Risk	A risk is defined as the effect of uncertainty on objectives
Risk Management	Coordinated activities to direct and control an organisation with regard to risk

Risk Management Framework	The set of components that provide the foundations and organisational arrangements for designing, implementing, monitoring, reviewing and continually improving risk management throughout the organisation.
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9 Responsibilities

Audit, Risk and Improvement Committee	The Audit, Risk and Improvement Committee will; <ul style="list-style-type: none"> • Monitor, review and advise the Council on the standard of its risk management • Make assessments and recommendations in relation to risk management and measure and evaluate the effectiveness by reviewing Cabonne's activities • Endorse and monitor a comprehensive risk based cyclical strategic audit plan
Council	The Council will review the Risk Management Policy and amend as required and provide adequate budgetary provision for risk management strategies to be implemented.
General Manager	The General Manager has the ultimate responsibility for ensuring that Risk Management is managed across the Council
Directors	Directors are responsible for their Division's risk management performance, including: <ul style="list-style-type: none"> • Ensuring any strategic risks/tasks allocated to their division are actioned, monitored and reported on. • Ensuring operational risk management plans that identify, assess and manage key risks within their Divisions are developed and implemented. • Ensuring appropriate resources are made available to complete actions and achieve targets. • Reporting to the Audit, Risk and Improvement Committee on a quarterly basis on their division risk profile. • Notification of very high and high risks including treatment options to the GM and Director of Finance and Corporate Services.
Director of Finance and Corporate Services	The Director Finance and Corporate Services is the senior executive responsible for establishing and facilitating a risk management framework, strategy and corporate program.
Employees/Contractors	Expectations of employees and contractors are to: <ul style="list-style-type: none"> • Perform duties in a manner which is within an acceptable level of risk to their own health and safety, other employees, Council's customers or the community in general. • Immediately report risk exposures and losses to supervisors and where possible act to minimise any further loss.
Corporate Management Team	The Corporate Management Team is responsible for: <ul style="list-style-type: none"> • Monitoring quarterly reports from the Risk and Legal Coordinator which include the operational and strategic risk register actions, insurance claims and trends. • Providing leadership and being the driving force to the processes underpinning the Risk Management Framework.

	<ul style="list-style-type: none"> • Maintaining a risk aware and intelligent workforce.
Managers	<p>Managers are responsible for the:</p> <ul style="list-style-type: none"> • Development of annual operational risk management plans in conjunction with the annual business planning process. • Preparation and implementation of actions for each aspect of operational risk. • Monitoring and regular reporting of the Departmental Risk Management Plan action plans to ensure actions are appropriate, effective and timely having regard to current conditions and practice. • Encouragement and reinforcement of positive risk management behaviours. • Ensuring that staff attend adequate training on a regular basis.
Risk and Legal Coordinator	<p>Risk and Legal Coordinator is responsible for:</p> <ul style="list-style-type: none"> • Developing, implementing and overseeing the Enterprise Risk Management program. • Reporting to the Executive on compliance and the Audit, Risk and Improvement Committee

10 Related Documents

Document Name	Document Location
Enterprise Risk Management Manual	
Enterprise Risk Management Strategy 2020 - 2023	

11 Policy Statement

Cabonne Council is actively committed to:

- Ensuring that all decision making within the organisation involves the consideration of risk and the application of risk management.
- Ensuring that the risk management process is integrated into the business processes of the organisation.
- Assigning accountabilities and responsibilities at appropriate levels within the organisation
- Ensuring that the necessary resources are allocated to risk management
- Ensuring that the framework for management of risk continues to remain appropriate

- Protecting the organisation, its employees, contractors, assets and the community against reasonably foreseeable loss and injury, and
- Ensuring legal and regulatory compliance

In accordance with its common law duty of care, statutory responsibilities and Council policy, the Council will make certain that resources are allocated to:

- Maintain staff health and safety
- Maintain Council's assets
- Ensure continuity of service
- Reduce Council's liability and minimise or eliminate other circumstances, where possible, which may cause a loss to Council, and
- Assign sufficient funds in the budget to maintain a pro-active approach to risk management.

Cabonne Council recognises that risk management is essential for sound strategic and financial planning and ongoing business.

Fundamental to risk management are the following objectives:

- To improve the identification of opportunities and threats
- To identify and analyse the organisation's liability associated with risk exposure
- To protect staff, contractors and the community against personal, physical and financial losses that is within the control of the Cabonne Council
- To protect the corporate image as a professional, responsible and ethical organisation
- To recognise that risk management is the responsibility of all managers and staff
- To promote and support risk management practices throughout the organisation
- To monitor the risk management practices of the organisation to ensure continued effectiveness, consistency and efficiency
- To adopt risk management processes as set out in the Australian/International Standard for Risk Management (AS/NZS ISO 31000.2018) and the Office of Local Government Guidelines (pending) and any other relevant guidelines and standards.

12 Reporting

Regular reporting is required to monitor the effectiveness of the risk management process. Reports will be provided to Council and the Audit, Risk and Improvement Committee and Corporate Management Team quarterly.

REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE
COUNCIL CHAMBERS MOLONG ON TUESDAY 24 SEPTEMBER, 2019 COMMENCING AT
4.00PM

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MEETING OF CABONNE COUNCIL HELD ON 24 SEPTEMBER, 2019

REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 24 SEPTEMBER, 2019 COMMENCING AT 4.00PM

Page 1

PRESENT Clrs K Beatty (in the Chair), J Jones, M Nash, P Mullins, C Newsom, A Durkin, L Oldham, P Batten, K Walker, J Weaver, I Davison and the General Manager.

Also present were the Director of Finance & Corporate Services, Director of Environmental Services, Acting Director of Engineering & Technical Services, Administration Manager and Administration Officer.

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

It was noted there was an apology tendered on behalf of Clr Treavors for his absence from the meeting.

RECOMMENDATION (Durkin/Newsom)

THAT any apology tendered on behalf of Clr Treavors be accepted and the necessary leave of absence be granted.

1. Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

There were nil declarations of interest.

RECOMMENDATION (Jones/Durkin)

THAT it be noted there were nil declarations of interest.

2. Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

Proceedings in Brief

There were nil declarations for political donations.

RECOMMENDATION (Nash/Weaver)

THAT it be noted there were nil declarations for political donations.

3. Carried

ITEM - 4 CABONNE SPORTSPERSON OF THE YEAR AWARD

THIS IS PAGE NO 1 OF THE REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING OF CABONNE COUNCIL HELD ON 24 SEPTEMBER, 2019

REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 24 SEPTEMBER, 2019 COMMENCING AT 4.00PM

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RECOMMENDATION (Weaver/Jones)

THAT the criteria for the Cabonne Sportsperson of the Year Award be “An athlete of any age who has consistently achieved at a high level either at local, state or national level in the last year, has displayed excellent sportsmanship, as well as putting back into the sport. Eligibility of any individual who lives in, attends school or is a member of a sporting club within Cabonne.”

4. Carried

There being no further business, the meeting closed at 4.06pm.

THIS IS PAGE NO 2 OF THE REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING OF CABONNE COUNCIL HELD ON 24 SEPTEMBER, 2019

REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE
COUNCIL CHAMBERS MOLONG ON TUESDAY 22 OCTOBER, 2019 COMMENCING AT
3.00PM

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MEETING OF CABONNE COUNCIL HELD ON 22 OCTOBER, 2019

REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 22 OCTOBER, 2019 COMMENCING AT 3.00PM

Page 1

PRESENT Clrs K Beatty (in the Chair), J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, K Walker, J Weaver, I Davison and the General Manager.

Also present were Director of Finance & Corporate Services, Acting Director of Engineering & Technical Services, Director of Environmental Services, Administration Manager and Corporate Services Officer.

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

RECOMMENDATION (Treavors/Davison)

THAT it be noted there were nil applications for leave of absence.

1. Carried

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (Davison/Treavors)

THAT it be noted there were nil declarations of interest.

2. Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

RECOMMENDATION (Oldham/Jones)

THAT it be noted there were nil declarations for political donations.

3. Carried

CONFIDENTIAL ITEMS

ITEM - 1 CARRYING OF RESOLUTION INTO CLOSED COMMITTEE MEETING

RECOMMENDATION (Durkin/Weaver)

THAT the committee now hereby resolve into Closed Committee for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual

THIS IS PAGE NO 1 OF THE REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING OF CABONNE COUNCIL HELD ON 22 OCTOBER, 2019

REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 22 OCTOBER, 2019 COMMENCING AT 3.00PM

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concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

4. Carried

*

ITEM - 2 AUSTRALIA DAY NOMINATIONS 2020

RECOMMENDATION (Durkin/Weaver)

THAT the Citizen, Young Citizen, Community Group, Environmental Champion and Sportsperson of the year award winners for Cabonne 2020 be as recorded in the Proceedings in Brief.

5. Carried

There being no further business, the meeting closed at 4.29pm.

THIS IS PAGE NO 2 OF THE REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING OF CABONNE COUNCIL HELD ON 22 OCTOBER, 2019

REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE
COUNCIL CHAMBERS MOLONG ON TUESDAY 17 DECEMBER, 2019 COMMENCING AT
3.15PM

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THIS IS PAGE NO 1 OF THE REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE
MEETING OF CABONNE COUNCIL HELD ON 17 DECEMBER, 2019

REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 17 DECEMBER, 2019 COMMENCING AT 3.15PM

Page 1

PRESENT Clrs K Beatty (in the Chair), J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, J Weaver, and the General Manager.

Also present were Director of Finance & Corporate Services, Acting Director of Engineering & Technical Services, Director of Environmental Services, Administration Manager and Administration Officer.

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

Apologies were tendered on behalf of Clrs Davison and Walker for their absences from the meeting.

RECOMMENDATION (Jones/Weaver)

THAT the apologies tendered on behalf of Clrs Davison and Walker be accepted and the necessary leave of absence be granted.

1. Carried

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (Jones/Nash)

THAT it be noted there were nil declarations of interest.

2. Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

RECOMMENDATION (Durkin/Nash)

THAT it be noted there were nil declarations for political donations.

3. Carried

It was noted the time being 3.18pm the Chair announced that the Council would now be resolving into Closed Committee of the Whole.

CONFIDENTIAL ITEMS

ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING

RECOMMENDATION (Nash/Treavors)

THIS IS PAGE NO 1 OF THE REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING OF CABONNE COUNCIL HELD ON 17 DECEMBER, 2019

REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 17 DECEMBER, 2019 COMMENCING AT 3.15PM

Page 2

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

4. Carried

* **ITEM - 2 AUSTRALIA DAY 2020 TIMETABLE**

RECOMMENDATION (Nash/Treavors)

THAT the Committee authorise the attendance of councillors at Australia Day Celebrations in Cabonne towns and villages as outlined in the Proceeding in Brief.

5. Carried

ITEM - 3 AUSTRALIA DAY AMBASSADOR FOR 2020

RECOMMENDATION (Weaver/Treavors)

THAT the Committee note the announcement of the Cabonne Australia Day Ambassador for 2020.

6. Carried

* **ITEM - 4 YOUTH AMBASSADOR AWARD 2020**

RECOMMENDATION (Weaver/Oldham)

THAT:

1. There be dual Youth Ambassador awards for 2020; and
2. The 2020 Youth Ambassadors be awarded as detailed in the Proceedings in Brief.

7. Carried

There being no further business, the meeting closed at 3.23pm.

THIS IS PAGE NO 2 OF THE REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING OF CABONNE COUNCIL HELD ON 17 DECEMBER, 2019

**WORKING
TOGETHER
FOR
OUR
COMMUNITIES
NGA20**

Call for Motions
Discussion Paper 2020

14-17 June 2020
National Convention Centre Caberra

nga20.com.au



KEY DATES

18 November 2019

Opening of Call for Motions

27 March 2020

Acceptance of motions close

14 - 17 June 2020

National General Assembly

To submit your motion go to:

alga.asn.au/nga20-motions/

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the 2020 NGA – Working Together for Our Communities, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships and working together so your questions could focus on how Local Governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising as we approach the crossroads before us.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic importance and should be discussed at a national conference
3. be consistent with the themes of the NGA
4. complement or build on the policy objectives of your state and territory local government association
5. be submitted by a council which is a financial member of their state or territory local government association
6. propose a clear action and outcome i.e. call on the Australian Government to do something
7. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows - This National General Assembly calls on the Australian Government to

e.g. This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

In order to ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. **Motions should be received no later than 11:59pm AEST on Friday 27 March 2020.**

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any Council that submits a motion will be present at the National General Assembly to move and speak to the motion.

INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2020 National General Assembly (NGA). This NGA will focus on working together for our communities and how local governments can achieve success through partnerships. It will consider how strategic partnerships can assist councils to address the challenges and opportunities we are facing today and tomorrow.

Some of the challenges and opportunities facing Australia were outlined in the CSIRO's Australian National Outlook 2019. Many of the challenges have direct implications for local governments and the communities they represent and provide services for. These challenges can also be opportunities that, if seized and managed appropriately, can ensure that our councils and communities thrive. This will require long-term planning, significant effort, and a cultural shift that will rebuild trust in institutions and all tiers of government, encourage healthy risk taking, and incorporate environmental and social outcomes in decision-making.

Collaboration and partnerships across sectors and with a diverse range of organisations will be vital to develop and implement solutions to the challenges ahead and to seizing the opportunities that emerge.

The National Outlook

The Australia National Outlook 2019 released by the CSIRO¹ revealed that Australia is at a crossroads. The research highlighted that we need to think and act differently if we are to ensure a bright future where GDP per capita could be as much as 36% higher in 2060 and growth is environmentally sustainable and inclusive. Failure to adequately address the significant economic, environmental and social challenges identified would result in a slow decline.

The CSIRO identified six important challenges that are already taking hold or on the horizon:

- **The rise of Asia** – The development boom in China that fuelled strong demand for Australian commodities (particularly resource and energy exports) is tapering off as China transitions to a new phase of growth fuelled by domestic consumption and services. However, growth in Asia could also create significant opportunities for Australia. By 2030, the Asia-Pacific region is set to consume more than half of the world's food, 40% of its energy, and be home to an estimated 65% of the world's middle class, resulting in increased demand for Australia's quality produce and service exports including tourism, education, health and aged care services, entertainment and financial and professional services.

How can local government position its communities to reap the benefits of the rise of the Asian middle class and manage any impacts? What partnerships are important?

- **Technological change** – New disruptive technologies are transforming industries and the way people live, work, and interact with each other. They are also changing the skills that will be needed in the workforce of the future. In the face of declining academic results Australia faces difficulties in ensuring that the workforce is prepared for the jobs of the future. With adaptation strategies in place embracing technology can have a net positive outlook for jobs.

What are the pre-requisites for commitments to take advantage of technological change?

What adaptation strategies are required at a local level to ensure councils and local communities are ready for the jobs of the future? What partnerships may be required?

- **Climate change and environment** – a broad range of impacts will be experienced in Australia as a result of global climate change, the severity of which will depend on the effectiveness of global emission reductions and local adaptation. The impacts include more extremely high temperatures and few extremely low temperatures, less rainfall and more droughts in southern Australia, less snow, more intense rainfall and fire weather, and fewer but stronger cyclones, and sea level rise. These changes will increase stress on Australia's ecosystems that are already threatened, and significantly affect agriculture, forestry, fisheries, transport, health, tourism, finance and disaster risk management. It is possible to strive towards zero emissions through a range of actions that target key sectors including energy, land use, urban infrastructure and industrial systems.

How do we work together to ensure that there is local adaptation to climate change and climate extremes? What partnerships are available to achieve zero emissions?

- **Demographics** – Australia's population is estimated to reach 41 million by 2060. This increase will be accompanied by an ageing of the population resulting in a reduction in the proportion of working age people from 66% in 2018 to an estimated 60% in 2060. This will impact economic output and infrastructure requirements and place pressure on government budgets. The impacts of population growth are likely to be felt most strongly in urban environments, with Sydney and Melbourne projected to be home to 8-9 million people and Brisbane and Perth increasing to 4-5 million people. If density does not increase, more and more people will be distanced from jobs, higher education, health services and transport.

What partnerships and forward planning are required to manage the impact of population growth in urban areas? How do regional and rural areas work in partnership to realise the benefit of population growth?

- **Trust** – Trust in institutions including governments, businesses, non-government organisations and the media has declined significantly since 1993 when 42% trusted government compared with just 26% in 2016. The loss of trust threatens the social licence to operate for Australia's institutions, restricting their ability to enact long term strategies.

How can local governments utilise partnerships to strengthen our social licence to operate?

- **Social cohesion** – like trust, social cohesion has declined falling from a baseline of 100 in 2007 to 88.5 in 2017, according to the Scanlon Foundation Index. This index considers survey respondents' sense of belonging and worth, social justice and equity, political participation and attitudes towards minorities and newcomers. The drivers of social cohesion are not fully understood but the following factors may all play a role: issues related to trust; financial stress, slow wage growth; poor housing affordability and its disproportionate affect on low income earners; and the rise of inequity.

How can local governments work in partnership with their communities and others to build and maintain social cohesion?

If Australia tackles these six challenges head on using a collaborative approach, we can achieve a bright future as a nation. However, there are five major shifts or changes that must occur. Each of these shifts have several “levers” that support their attainment. Local government has a role in some of the levers.

- An industry shift to enable a productive, inclusive and resilient economy with new strengths in both the domestic and export sectors
 - Increase the adoption of technology to boost productivity in existing industries that have historically supported Australia’s growth, as well as new industries.
 - Invest in skills to ensure a globally competitive workforce that is prepared for technology-enabled jobs of the future.
 - Develop export-facing growth industries that draw on Australia’s strengths and build competitive advantage in global markets and value chains.

What can be achieved through partnerships that can address the gap between regions that are struggling and those that are well-off?

- An urban shift to enable well-connected, affordable cities that offer more equal access to quality jobs, lifestyle amenities, education and other services.
 - Plan for higher-density, multicentre and well-connected capital cities to reduce urban sprawl and congestion.
 - Create mixed land use zones with diverse high-quality housing options to bring people closer to jobs, services and amenities.
 - Invest in transportation infrastructure, including mass-transit, autonomous vehicles and active transit, such as walking and cycling.

Rural communities are essential to Australia’s wellbeing. What is required to ensure equitable access to quality jobs, lifestyle amenities, education and other services? What role do partnerships have to play in this?

Local governments are vital partners in achieving the urban shift? What needs to be brought to the partnerships by other parties? What policies need to be developed or changed?

- An ENERGY shift to manage Australia’s transition to a reliable, affordable, low-emissions energy economy that builds on Australia’s existing sources of comparative advantage.
 - Manage the transition to renewable sources of electricity, which will be driven by declining technology costs for generation, storage and grid support.
 - Improve energy productivity using available technologies to reduce household and industrial energy use.
 - Develop new low-emissions energy exports, such as hydrogen and high-voltage direct current power.

What role do local governments play in the energy shift? How will local governments and communities benefit?

- A LAND shift to create a profitable and sustainable mosaic of food, fibre and fuel production, carbon sequestration and biodiversity.
 - Invest in food and fibre productivity by harnessing digital and genomic technology, as well as using natural assets more efficiently.
 - Participate in new agricultural and environmental markets, such as carbon forestry, to capitalise on Australia's unique opportunities in global carbon markets.
 - Maintain, restore and invest in biodiversity and ecosystem health, which will be necessary to achieve increased productivity.

How can rural and regional communities' benefit from the land shift? What partnerships are required to achieve this shift?

- A CULTURE shift to encourage more engagement, curiosity, collaboration and solutions, and should be supported by inclusive civic and political institutions.
 - Rebuild trust and respect in Australia's political, business and social institutions.
 - Encourage a healthy culture of risk taking, curiosity and an acceptance of fear of failure to support entrepreneurship and innovation.
 - Recognise and include social and environmental outcomes in decision-making processes.

How can local governments build partnerships with their local communities that also benefit the nation as a whole?

How can local governments work in partnership with the Australian Government and other key stakeholders to achieve these shifts and other significant policy challenges?

Can a partnership approach address the current infrastructure backlog and ensure that infrastructure (including transport infrastructure) is available and fit for the future?

Trust

To effectively implement the scale of change and reform that will be required for the growing Australian population, government needs to focus on rebuilding trust. According to the *Edelman Trust Barometer*², trust in government around the world fell to record lows in 2018. While modest increases were reported in the 2019 study including in Australia, citizens around the world are struggling to trust that their governments are working in their best interest.

The 2018 report *Trust and Democracy in Australia: Democratic decline and renewal*³ revealed that Members of the Australian Parliament (MPs) in general are distrusted by nearly half the population (48 per cent) with only one in five (21 per cent) are willing to express that they trust them "a little bit". For State MPs and local councillors, the figure is slightly better with 31 % and 29 % respectively indicating they "trust them a little bit". Table 1 details the level of trust in different generations.

	Generation Z (1995-present)	Millennials (1980-94)	Generation X (1965-79)	Baby Boomers (1946-64)	Builders (1925-45)
State/Territory Government	38.5%	40.0%	26.7%	35.7%	44.1%
Federal Government	39.5%	31.5%	21.5%	30.8%	39.2%
Political parties	26.9%	15.6%	12.2%	16.7%	15.7%
Local Government	66.5%	47.1%	33.6%	47.5%	54.9%
Government ministers	27.5%	24.5%	15.7%	24.3%	31.1%
MPs in general	26.9%	23.2%	16.1%	20.2%	22.3%
Local Councillors	33.8%	31.7%	24.7%	27.2%	33.3%
Public Servants	45.4%	40.4%	34.4%	39.4%	35.9%
Your local MP	29.2%	30.5%	27.5%	31.2%	39.8%

Table 1: Levels of political trust in different generations (source: Stoker et al 2018)

The report revealed that one thing that appears to unite most Australians is complaining about their politicians with the three biggest grievances being:

- politicians are not accountable for broken promises;
- that they don't deal with the issues that really matter; and
- that big business/trade unions have too much power.

Professor Ken Smith, the Dean and CEO of the Australia and New Zealand School of Government (ANZSOG), is intent on understanding the factors that drive distrust in government and developing innovative ways to counter some of these trends. He has highlighted⁴ that people look at central government and see bureaucrats far removed from their own local circumstances. In Australia, where people live in very varied conditions, it is crucial for policymaking to be based in local realities. Yet locally-based solutions have not been the method of choice so far in Australian politics. The answer, according to Professor Smith, is devolved government, or subsidiarity where "policies are driven by and tailored to the needs of the local community – to avoid the problem of service provision that completely misses the mark".

Some commentary suggests that declining trust and confidence is driven by a perceived failure of our institutions to uphold promises and deliver outcomes. Research undertaken for *Trust and Democracy in Australia: Democratic decline and renewal*⁵ revealed a significant appetite for reform including the co-design of policies with ordinary Australians, citizen juries, to solve complex problems that parliament can't fix, and reforms aimed at creating a stronger community or local focus to decision-making.

The Review into the Australian Public Service (APS) had a focus on delivering local solutions⁶ not only in terms of place-based policy making but also by paying attention to communities (often specific communities determined by interest or identity). The review found that there is currently no guiding set of administrative principles or coordinated holistic architecture either within the APS or across the APS and other levels of government to fully support and enable local delivery solutions.

The report⁷ went on "evidence suggest the need for increasing localised solutions in genuine partnership with communities to achieve best social, economic and environmental outcomes. Top down policy making is no longer sufficient alone to deal with community expectations or the complexity of challenges faced in community settings. Communities themselves need to be part of the solutions, right from problem conception to design, implementation and evaluation". "There are opportunities for the APS to get closer to the communities it services directly and indirectly (through effective partnerships with other levels of government and civil society".

How can local governments address the trust deficit with their local communities and assist the Australian Government to do the same?

How can the Australian Government and local governments maximise the strengths and abilities of the public service (including council staff) and deliver in partnership for our communities?

How can we draw on the strengths and resourcefulness of local governments and local communities to work in partnership with the Australian Government to tackle issues of national significance and lift key economic and social indicators?

What do local governments bring to the table to tackle issues of national significance?

REFERENCES

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5. Stoker, G; Evans, M and Halupka, M (2018) Trust and Democracy in Australia: Democratic Decline and Renewal. Report No.1 Democracy 2025 Canberra

6. Althaus, C and McGregor C (2019) Ensuring a world-class Australian Public Service: delivering local solutions. An ANZSOG research paper for the Australian Public Service Review Panel Australian & New Zealand School of Government ANZSOG.EDU.AU

7. Ibid.





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CABONNE COUNCIL



Cumnock Post Office

QUARTERLY BUDGET REVIEW

01/10/2019 to 31/12/2019



Cabonne Council
Quarterly Budget Review
For the period from 01/10/2019 to 31/12/2019

Council's responsible Accounting Officer is required to prepare and submit a Quarterly Budget Review Statement (QBRS) to the governing body of council in accordance with clause 203(1) of the Local Government (General) Regulation 2005.

The Quarterly Budget Review Statement (QBRS) is a report whereby Councillors are informed of the Council's financial position at the end of each quarter. This allows the performance and progress measured against the Original Budget adopted by Council on the 25th June 2019, to be monitored.

The Local Government Code of Accounting Practice and Financial Reporting requires the QBRS to contain the following for your review:

	Page
1. Statement by Responsible Accounting Officer	1
2. Budget Review Income & Expenditure Statement	
2.1 Statement by Type	2
2.2 Statement by Activity	3
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Cabonne Council
Quarterly Budget Review
For the period from 01/10/2019 to 31/12/2019

**1. Statement by Responsible Accounting Officer on Council's
Financial Position**

The following statement is made in accordance with Clause 203(2) of the Local Government(General) Regulations 2005:

It is my opinion that the Quarterly Budget review Statement for the quarter ended 31st December 2019, indicates that Council's projected financial position at 30th June 2020 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure

Signed: _____
L Taberner
Responsible Accounting Officer

Date: _____

Cabonne Council
Quarterly Budget Review
For the period from 01/10/2019 to 31/12/2019

2.1 Budget Review Income & Expenditure Statement - TYPE

	Original Budget 2019/2020	Approved Changes	Revised Budget	Recommended Changes December	Projected Year End Result	Actual YTD
Income from Continuing Operations						
Rates and Annual Charges	14,562,561		14,562,561	(53,000)	14,509,561	13,318,092
User Charges and Fees	9,158,067	(1,268,413)	7,889,654	10,823	7,900,477	3,714,966
Interest and Investment Revenues	1,117,094		1,117,094	33,182	1,150,276	533,544
Other Revenues	458,731		458,731	9,032	467,763	201,582
Operating Grants & Contributions	8,767,092	2,140,911	10,908,003	74,332	10,982,335	3,051,234
Capital Grants & Contributions	7,681,490	8,598,734	16,280,224	(2,227,500)	14,052,724	2,632,574
Net gain from disposal of assets	300,000		300,000		300,000	18,108
Total Income from Continuing Operations	42,045,035	9,471,232	51,516,267	(2,153,131)	49,363,136	23,470,100
Expenses from Continuing Operations						
Employee Costs & Oncosts	12,355,563	(262,995)	12,092,568	155,296	12,247,864	5,840,679
Borrowing Costs	133,266		133,266		133,266	51,953
Materials & Contracts	3,610,568	387,358	3,997,926	15,203	4,013,129	1,534,436
Contracts & Consultancy	3,709,858	(708,220)	3,001,638	110,402	3,112,040	1,734,944
Depreciation & Amortisation	10,757,030		10,757,030		10,757,030	5,133,154
Other Expenses	4,675,317	99,500	4,774,817	(11,102)	4,763,715	2,930,183
Total Expenses from Continuing Operations	35,241,602	(484,357)	34,757,245	269,799	35,027,044	17,225,349
Operating Result from Continuing Operations	6,803,433	9,955,589	16,759,022	(2,422,930)	14,336,092	6,244,751
Operating Result before Capital Grants & Contributions	(878,057)	1,356,855	478,798	(195,430)	283,368	3,612,177

Notes:

Approved Changes = Revotes, Carried forwards from 18/19 budget and other changes authorised at Council Meetings.

Original Budget = As adopted by Council on the 25th June 2019

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Cabonne Council
Quarterly Budget Review
For the period from 01/10/2019 to 31/12/2019

2.2 Budget Review Income & Expenditure Statement - ACTIVITY

	Original Budget 2019/2020	Approved Changes	Revised Budget	Recommended Changes December	Projected Year End Result	Actual YTD
Income from Continuing Operations						
Administration	695,617	(25,131)	670,486	10,118	680,604	170,796
Public Order & Safety	14,395	626,713	641,108	7,045	648,153	90,444
Health	294,030		294,030	(3,208)	290,822	241,298
Environment	2,483,863	1,991,898	4,475,761	8,490	4,484,251	1,905,326
Community Services & Education	1,742,455	60,000	1,802,455	(2,888)	1,799,567	1,044,301
Housing & Community Amenities	233,442		233,442	2,138	235,580	107,567
Water Supplies	1,367,480	2,750,794	4,118,274	927	4,119,201	1,586,244
Sewer Supplies	2,386,214		2,386,214	4,278	2,390,492	1,044,270
Recreation & Culture	94,367	1,142,598	1,236,965	239,787	1,476,752	205,199
Manufacturing & Construction	347,659		347,659	-	347,659	164,572
Transport & Communication	15,805,660	2,536,657	18,342,317	(2,400,000)	15,942,317	4,621,135
Economic Affairs	522,021	-	522,021		522,021	125,756
General Purpose Revenues	16,057,832	387,703	16,445,535	(19,818)	16,425,717	12,163,192
Total Income from Continuing Operations	42,045,035	9,471,232	51,516,267	(2,153,131)	49,363,136	23,470,100
Expenses from Continuing Operations						
Administration	3,493,771	(3,520,023)	(26,252)	900,126	873,874	1,581,557
Public Order & Safety	1,015,079	54,805	1,069,884	93,484	1,163,368	372,042
Health	671,920	28,506	700,426	(8,750)	691,676	356,377
Environment	3,102,809	333,933	3,436,742		3,436,742	1,513,317
Community Services & Education	1,968,022	1,255,532	3,223,554	(1,177,835)	2,045,719	1,087,275
Housing & Community Amenities	961,286	19,920	981,206	(31,033)	950,173	410,646
Water Supplies	1,389,265	186,462	1,575,727	6,582	1,582,309	709,661
Sewer Supplies	2,453,841	142,522	2,596,363		2,596,363	1,315,501
Recreation & Culture	3,976,532	1,348,344	5,324,876	48,759	5,373,635	2,742,436
Manufacturing & Construction	174,227	(8,000)	166,227		166,227	45,207
Transport & Communication	14,568,669	(446,608)	14,122,061	478,966	14,601,027	6,410,214
Economic Affairs	1,316,181	48,114	1,364,295	34,500	1,398,795	541,373
General Purpose Revenues	150,000	72,136	222,136	(75,000)	147,136	139,743
Total Expenses from Continuing Operations	35,241,602	(484,357)	34,757,245	269,799	35,027,044	17,225,349
Operating Result from Continuing Operations	6,803,433	9,955,589	16,759,022	(2,422,930)	14,336,092	6,244,751
Operating Result before Capital Grants & Contributions	(878,057)	1,356,855	478,798	(195,430)	283,368	3,612,177

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Cabonne Council
Quarterly Budget Review
For the period from 01/10/2019 to 31/12/2019

3. Budget Review Cash Budget

	Original Budget 2019/2020	Approved Changes	Recommended Changes December	Revised Budget
Income from Continuing Operations				
Rates and Annual Charges	14,562,561	-	(53,000)	14,509,561
User Charges and Fees	9,158,067	(1,268,413)	10,823	7,900,477
Interest and Investment Revenues	1,117,094	-	33,182	1,150,276
Other Revenues	1,478,936	57,490	794,746	2,331,172
Operating Grants & Contributions	8,767,092	2,140,910	74,332	10,982,334
Capital Grants & Contributions	7,681,490	8,598,734	(2,090,353)	14,189,871
Total Income from Continuing Operations	42,765,240	9,528,721	(1,230,270)	51,063,691
Expenses from Continuing Operations				
Employee Costs & Oncosts	12,355,563	(262,995)	155,296	12,247,864
Borrowing Costs	107,670	-	-	107,670
Materials & Contracts	3,610,568	387,356	15,203	4,013,127
Contracts & Consultancy	3,709,858	(708,220)	110,402	3,112,040
Other Expenses	4,675,317	99,500	(11,101)	4,763,716
Total Expenses from Continuing Operations	24,458,976	(484,359)	269,800	24,244,417
TOTAL OPERATING CASH GENERATED	18,306,264	10,013,080	-	1,500,070
Less Capital Expenditure	(23,008,325)	(16,367,074)	4,632,700	(34,742,699)
Cash from Reserve Transfers	4,664,582	9,742,281	(3,810,637)	10,596,226
Budget Surplus/Deficit	(37,479)	3,388,287	(678,007)	2,672,801
	<i>Deficit</i>			<i>Surplus</i>

Cabonne Council
Quarterly Budget Review
For the period from 01/10/2019 to 31/12/2019

4. Budget Review Capital Budget

	Original Budget 2019/2020	Approved Changes	Revised Budget	Recommended Changes December	Projected Result Year End	Actual YTD
Capital Expenditure						
Works in Progress	-	559,561	559,561	-	559,561	416,315
Plant & Equipment	3,075,533	1,441,102	4,516,635	28,158	4,544,793	2,082,291
Office Equipment	280,000	154,290	434,290	15,625	449,915	235,677
Furniture & Fittings	167,275	50,347	217,622	(60,000)	157,622	38,751
Land	161,296	148,796	310,092	-	310,092	132,217
Land Improvements	-	2,438,367	2,438,367	-	2,438,367	12,708
Buildings	150,175	2,574,354	2,724,529	172,500	2,897,029	614,290
Other Structures	380,000	261,924	641,924	(46,000)	595,924	5,060
Swimming Pools	144,140	17,593	161,733	31,717	193,450	140,224
Stormwater Drainage	75,000	75,000	150,000	-	150,000	-
Water Supply Network	-	476,353	476,353	25,300	501,653	22,782
Sewer Supply Network	100,651	369,772	470,423	-	470,423	130,878
Pipeline Project		2,750,794	2,750,794	-	2,750,794	972,782
Roads, Bridges, Footpaths	18,474,255	5,048,821	23,523,076	(4,800,000)	18,723,076	4,109,258
Total Capital Expenditure	23,008,325	16,367,074	39,375,399	(4,632,700)	34,742,699	8,913,233
Capital Funding						
Rates & Other Untied Funding	7,884,123	1,673,046	9,557,169	15,625	9,572,794	1,834,467
Capital Grants & Contributions	7,681,490	8,538,734	16,220,224	(2,227,500)	13,992,724	4,530,040
Reserves:						
- External Restrictions/Reserves	257,708	1,116,323	1,374,031	85,175	1,459,206	151,812
- Internal Restrictions/Reserves	6,164,799	4,977,153	11,141,952	(2,506,000)	8,635,952	1,153,100
New Loans						
Receipts from Sale of Assets	1,020,205	61,818	1,082,023		1,082,023	1,243,814
Total Capital Funding	23,008,325	16,367,074	39,375,399	(4,632,700)	34,742,699	8,913,233

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Cabonne Council
Quarterly Budget Review
For the period from 01/10/2019 to 31/12/2019

5. Budget Review Recommended Budget Changes

Income

Increase	Special Dividend - Southern Phones	33,182
Increase	Additional recycling income received by Visy	9,032
Increase	Budgeted RFS Contributions December quarter	7,045
Increase	Increase to Local Priority/Library Grant	32,127
Increase	Receipt of Southern Phones payment on share takeover	785,714
Increase	Net proceeds of depot land sale	137,147
Increase	Take up pool income estimate under new arrangement	35,160
Increase	Crown land funding for Eugowra Showground upgrade	172,500
Increase	Leaseback income adjustment	10,823
Decrease	Pension subsidy allocation	(53,000)
Decrease	HVSP Grant income - Project not proceeding	(2,400,000)

Total Income Variations

(1,230,270)

Operating Expenditure

Increase	Increase to cover additional costs disposal of records project	8,850
Increase	Increase required for Local Govt Excellence Survey	4,600
Increase	Allow for increase in Councillor expenses	3,655
Increase	Administration on-cost movement (\$628,933 capital, \$60,337 operating)	689,270
Increase	Budget for basic kitchen amenities	5,000
Increase	Budget advised by RFS non-section 44 Fire Renshaw McGirr Way	1,627
Increase	Budget advised by RFS pre-emptive S44 budget required	5,418
Increase	RFS Fire Services Levy additional contribution for 2019/20	86,439
Increase	Repayment of unspent Community Visitor Scheme grant funds	20,508
Increase	Adjust budget for resurfacing Molong sports ground	33,830
Increase	Increase festival grants program budget	11,500
Increase	Council's contribution towards Day on the Green event	23,000
Increase	Budget for water saving measures	3,968
Increase	Budget for Water/Sewer safety consumables (respirators/filter suits etc)	2,614
Increase	Tennis Court repair budget to cover unanticipated fence repairs	5,069
Increase	Increase showground operation and maintenance budget	9,860
Increase	Street Light LED upgrade Essential Energy contract and consultant	499,007
Increase	RMS R2 accreditation to be reimbursed by RMS	54,510
Increase	Dec QBR wage adjustments	177,157
Increase	Dec QBR Leaseback vehicle adjustments	31,000
Decrease	Canowindra retirement village project postponed	(1,198,343)
Decrease	Pension rebate allocation	(75,000)
Decrease	Budget savings Land valuation fees	(12,000)
Decrease	Budget savings printer operating costs	(17,000)
Decrease	Budget savings internet expenses	(6,000)
Decrease	Budget savings Staff incentives	(4,481)
Decrease	Budget savings phone expenses	(9,500)
Decrease	Wages on-cost change due to December QBR movement	(84,759)

Total Operating Expenditure Variations

269,799

5. Budget Review Recommended Budget Changes

Capital Expenditure

Increase	Purchase equipment - Safety breathing apparatus	20,454
Increase	Purchase equipment - Galaxy GX2 Kit/Printer	5,972
Increase	Purchase equipment - Charcoal gas monitor	1,732
Increase	IT Vision Software - Power BI Starter Packs	15,625
Increase	Increase budget for Canowindra solar hot water system	31,717
Increase	Continued works on Molong flouridation system	25,300
Increase	Eugowra showground upgrade	172,500
Decrease	Removal of training room budget	(60,000)
Decrease	HVSP projects not proceeding as advised by Technical Services Mgr	(4,800,000)
Decrease	Molong sports ground retaining wall budget savings	(46,000)

Total Capital Expenditure Variations (4,632,700)

Reserve Movements

Transfer to	Capital Works Reserve - Unused Funds Sports ground retaining wall	46,000
Transfer to	Domestic Waste Reserve - Recycling income share from Visy	9,033
Transfer to	Roadworks Reserve - Return of 50% Council contribution on HSVP	2,400,000
Transfer to	Future Innovation Reserve funds received from Southern Phone shares	785,714
Transfer to	Capital Works Reserve balance of training room budget	51,150
Transfer to	Capital Works Reserve balance of Canowindra Retirement Village project	1,198,344
Transfer from	Future Innovation Reserve for Street Light LED Upgrade	(499,008)
Transfer from	Resurfacing Molong Sports Ground	(33,830)
Transfer from	Government Grants Reserve - unspent Community Visitors Scheme funds	(20,508)
Transfer from	Water Reserve - Continuing works on Molong flouridation system	(25,300)
Transfer from	Water Reserve - Purchase of safety assets and consumables	(34,740)
Transfer from	Budget Equalization Reserve - increase to festival grants program	(34,500)
Transfer from	Canowindra Town Improvement - increase pool solar hot water budget	(31,717)

Total Reserve Variations 3,810,638

Increase Surplus by December QBR changes 678,007

YTD approved variations

Increase	Movement - approved September quarter variations	(2,581,872)
Increase	Movement - September QBR	(33,580)
Increase	December quarter - on-cost changes	(95,098)
Increase	December quarter - wage budget adjustment	(13,331)
Decrease	December quarter - Molong town levee investigation	263,000
Increase	December quarter - crown land funding for Molong Town Levee	(175,333)
increase	December quarter - on-cost on Molong town levee project	(23,631)
Increase	December quarter - Net Budget movement R2R reseal funding	(580,775)
Increase	December quarter - Net reserve Transfers	(147,667)

Increase Surplus by YTD approved variations (3,388,287)

The above variations are referred to in the Budget Review Income and Expenditure Statement, the Budget Review Capital Budget and the Budget Review Cash Budget. The anticipated effect of these variations is displayed in the projected year end results.

Cabonne Council
Quarterly Budget Review
For the period from 01/10/2019 to 31/12/2019

6. Budget Review - External and Internal Restrictions

	Balance 30th June 2019	Approved Changes	Revised Budget	Recommended Changes December	Projected Year End Result
External Restrictions					
Developer Contributions	897,758	33,209	930,967		930,967
RMS Contributions	1,792,608	(202,737)	1,589,871		1,589,871
Specific Purpose Unexpended Grants	3,574,244	(537,045)	3,037,199	(20,508)	3,016,691
Specific Purpose - Water Supplies	4,354,670	(173,255)	4,181,415	(60,040)	4,121,375
Specific Purpose - Water Pipeline Project	210,996		210,996		210,996
Specific Purpose - Sewer Supplies	2,504,550	97,301	2,601,851		2,601,851
Domestic Waste Management	3,727,830	213,034	3,940,864	9,032	3,949,895
Stormwater Levy	316,429	(75,925)	240,504		240,504
Total Externally Restricted	17,379,085	(645,419)	16,733,666	(71,516)	16,662,150
Internal Restrictions					
Plant & Vehicle Replacement	1,664,912	(171,210)	1,493,702		1,493,702
Infrastructure Replacement	1,619,747	(96,596)	1,523,151		1,523,151
Employees Leave Entitlement	1,826,500		1,826,500		1,826,500
Canowindra Town Improvements	1,087,738	232,624	1,320,362	(31,717)	1,288,645
Canowindra Sports Trust	40,082	(5,000)	35,082		35,082
Capital Works	7,172,701	(4,660,861)	2,511,841	1,261,663	3,773,504
Community Services	593,084		593,084		593,084
Environment (Noxious Weeds)	126,200		126,200		126,200
Housing	137,070		137,070		137,070
Limestone Quarry	1,480,197		1,480,197		1,480,197
Office Equipment	949,542	(522,038)	427,504		427,504
Recreation & Culture	1,607		1,607		1,607
Roadworks	6,029,702	(5,117,320)	912,382	2,400,000	3,312,382
Sewerage	16,791		16,791		16,791
Budget Equalization	3,342,460	(2,930,079)	412,381	(34,500)	377,881
Gravel Pit Restoration	342,843	74,462	417,305		417,305
Environmental Sustainability	137,628	(87,667)	49,961		49,961
Village Enhancement	1,235,064	(564,859)	670,205		670,205
Insurance Provision	-	87,000	87,000		87,000
Future Innovation	-	-	-	286,707	286,707
Total Internally Restricted	27,803,868	- 13,761,545	14,042,324	3,882,153	17,924,477
TOTAL RESTRICTIONS	45,182,953	(14,406,964)	30,775,991	3,810,637	34,586,627

Cabonne Council
Quarterly Budget Review
For the period from 01/10/2019 to 31/12/2019

7. Budget Review Cash and Investments Position

Cash and Investments	Actual 30/06/2019	Actual 31/12/2019
Cash at Bank	1,142,000	869,265
Deposits on Call	3,664,000	1,030,294
Term Deposits	42,000,000	42,158,000
Total Cash at Bank & Investments	\$ 46,806,000	\$ 44,057,559
	Actual 30/06/2019	Projected 30/06/2020
Cash attributable to:-		
Externally restricted	17,379,085	17,985,876
Internally Restricted	27,803,868	16,600,750
Opening Unrestricted	1,623,047	1,623,047
Cash surplus due to budget movements		2,672,801
Total Cash at Bank & Investments	\$ 46,806,000	\$ 38,882,474 *

Notes:

Investments have been invested in accordance with Council's Investment Policy and the Minister's Orders.

The Cash at Bank has been reconciled to Council's physical bank statements as at 31st December 2019.

The position of Cash and Investments as at the **31/12/2019** is **Satisfactory**.

* Projected cash position at 30th June 2020 considers the changes made to the original budget up to December 2019, with the anticipation that the Council delivers the 2019/2020 projects as planned.

Cabonne Council
Quarterly Budget Review
For the period from 01/10/2019 to 31/12/2019

8 Budget Review Contractors and Other Expenses

8.1 Contracts entered into during the Quarter

Contractor	Detail & purpose	Value	Start Date	Duration
Hynash Construction Pty Ltd	Construction to fill gap in existing Puzzle Flat Creek Levee	\$1,084,479 Inc GST	7/11/19 - 31/5/20	6 months to completion
Downer EDI Limited	Supply, delivery & placment of bituminous surfacing.	\$16,809,570 Inc GST	2019 - 2022	3 years
NSW Public Works Advisory	Project Management Services	Per schedule of rates	29/10/19 - 31/12/22	2 Years
Kerway Asphaltng Pty Ltd	Heavy Patching in Cabonne LGA	\$1,341,967 Inc GST	11/12/19 - 31/3/20	4 Months
Spicer Constructions Pty Ltd	Gravel resheeting Cabonne LGA	\$984,772 Inc GST	11/12/19 - 31/3/20	4 Months
Oliver Shoeark Tree Services	Supply of Trees and Limb removal services around Cabonne LGA	Schedule of rates	11/12/2019	19/20 Financial Year

8.2 Consultancy and Legal Expenses

Expense	Details	YTD Expenditure	Budgeted Amount
Legal expenses	Recovery of debts to Council	\$ 3,142	\$ 14,252
Legal expenses	Other general legal fees	\$ 10,758	\$ 30,842
Legal expenses	Planning	\$ -	\$ 30,000
Internal Audit	Governance/Risk	\$ 8,300	\$ 8,300
Internal Audit	Swimming pools	\$ 29,012	\$ 31,700
Internal Audit	Cyber Security	\$ -	\$ 23,040
Governance Projects	Renewable Energy Action Plan	\$ 6,599	\$ 34,000
Workplace Compliance	Safety/WHS Training	\$ 43,327	\$ 122,000
Project Pre-planning activities	PAMP review, Road Safety Audit, Leadership team etc.	\$ 5,435	\$ 172,500

Notes:

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Cabonne Council
RECEIVED
07 FEB 2020

Referred to

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Molong Central School Parents and Citizens Association – SMARTS (Spring Molong Arts Festival)

Organisation Address

House Number/Name/ PO Box

Street/Road

68-70

Philip St

City

State

Postcode

Molong

NSW

2866

Telephone

Fax

Email

0474344677

02 63668220

molongpandc@gmail.com

Contact Person

Position in Organisation

Sally Lapins/Claire Ryan

President of the P & C/Event Organiser

Is the organisation registered for GST not registered for GST

Does the organisation have an ABN? yes 94538782434 no

Does the organisation have insurance, including public liability cover? yes no

What is the aim of your organisation?

The aim of Molong Central School Parents & Citizens group is to facilitate and support staff in order to implement improvements to the learning of the students at the school. The commission earned through sales made at 2020 SMARTS will enable this to occur.

Does your organisation have a plan/strategy? yes no

(Please attach if yes)

2. Event Title

Name of the event

SMARTS 2020

Funding Category Applying For (Please tick)

 Flagship Event Core Event Developing Event
3. Details of the Proposal

Please provide a general description of the event.

Spring Molong Arts (SMARTS) was successfully launched in 2018 and is now entering Phase 2.

In 2018, Molong Central School P&C launched the SMART concept with its pop-up gallery system which featured a range of HSC art works from the previous 8 years of Molong students.

SMARTS 2020 will expand this concept by including/presenting work from local and regional, professional and emerging artists. Work on display will be available for sale and the commission (15%) will be used by Molong Central School P&C to fund future SMARTS and P&C events.

This year's event will also feature musical performances from both student and professional musicians. Ms Laura McKay, the music teacher at Molong Central School will curate these performances. SMARTS 2020 will become an evening which encourages and promotes the diverse range of the creative and performing arts available in our region.

To ensure the success of SMARTS 2020 our committee, composed of Mrs Alicia Chisholm, Mr Kevin Costa, Mr Thomas Ingman and myself, Mrs Claire Ryan meet regularly to:

- create & design a website to promote the event,
- organise the logistics of forms, applications, financial details
- and to encourage involvement of Primary and Secondary students.

Planning is already underway for Phase 3 SMARTS 2022. The 2022 Spring Molong Arts Festival will be expanded to a weekend of the Creative and Performing Arts in the region. This will involve workshops, performances and exhibitions throughout the community.

This event will be a significant event on the Cabonne Calendar.

Where and when is the event to take place?

Where: Molong Central School Hall and the courtyard outside – Lights and heaters to be made available.

When: 18th Sept 2020. (Biannual event)



How will the event raise the profile of the Cabonne Council?

The increased success of SMARTS will raise the profile of the region of Cabonne, its council and villages by making it known as a centre for the Creative and Performing Arts.

SMARTS, as a community event, will further develop the sense of pride, identity and place in Cabonne. SMARTS will also feed into the success of the Annual Cabonne Acquisitive Art Prize as part of the important Cabonne Art & Cultural Program.

Additionally, a vibrant art scene would add to the desirability of Cabonne as a region in which to live. It will enhance Cabonne's reputation as an area already known for its fine primary produce, sporting achievements as well as increase its reputation as a tourist destination.

Cabonne residents will be able to view and enjoy quality artworks from high profile artists and sculptors such as Tim Winters and Chris Cowell.



What local business opportunities will be created?

There are many artists in Cabonne who will now have an opportunity to showcase and sell their work in a central, well organised location.

Well-known artists exhibiting from other parts of Australia will be able to have their work presented professionally.

Accommodation will be needed for travelling artists or for tourists coming to the event in the local area bringing more business to the local retail area.

Local wineries will be approached to be involved in the event.

Local retail outlets will be promoted through sponsorship of the event.



How many people are expected to attend the event from within and outside the Shire?

SMARTS 2018 was a resounding success. Door tallies showed more than 250 people attended during the evening.

We had 153 people participate in the Popular Choice Award which included gathering postcode information which, as expected, showed 75% from the Cabonne Council area with the remaining 25% from outside the 2866 area.

By broadening the scope of participating artists and offering prizes as well as selling artworks on the night we anticipate that our attendance numbers will increase by a minimum of 20%. In real terms this represents an increase of 50 people which should be easily achieved as the entry cost is low and the use of wider promotion through traditional media outlets as well as a new dedicated website and other social media platforms will give SMARTS a larger impact/reach than 2018.

What benefits will be returned to the Cabonne Community

We believe that SMARTS 2020, and beyond, will contribute positively to our community's wellbeing both financially and culturally. Having a vibrant art scene will make the Cabonne region a richer place in which to live.

SMARTS will enhance the Cabonne Arts Programme for 2020 and into the future. Community members from Cabonne will be involved in the event ensuring this is a grassroots community event.

Community groups involved include;

- St John's Ambulance Cadets served canapés and non-alcoholic drinks at the 2018 event and will be asked again for 2020
- The Molong Rotary Club managed the door in 2018 and will be asked again for their assistance.
- The Molong Men's Shed built half of the gallery structures in 2018 which will be used again in 2020.
- Molong Central School Hospitality students will be involved in the catering and serving on the night providing them with an excellent opportunity to refine their industry skills



Please list any other community groups involved with this event?

St Johns Ambulance – Serving canapés, providing first aid assistance if needed
 Molong Rotary – Helping out on the door – they are discussing a possible Youth Prize
 Molong Advancement Group – Support is yet to be decided but they are very keen to be involved.
 We will be approaching the Molong CWA for possible catering or sponsoring of a prize.
 Central tablelands – Land care – Support will be with a Sponsored Prize.

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST <small>(Council to provide estimate for in kind items)</small>
Monetary,	Banners	\$600
	White paint for the display structures Exhibition hanging equipment	\$200
	Printing publicity flyers/posters/information leaflets for the evening	\$200
Total Assistance requested		\$1000
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		x yes <input type="checkbox"/> no

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
		A quote outlining project costs (if applicable)		
		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

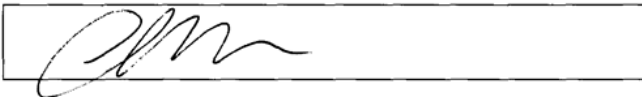
Name

Claire Ryan

Position in Organisation

SMARTS COORDINATOR

Signature



Date

6/2/20

OFFICE USE ONLY

Tick ✓	Date	Name	Signature

Molong Advancement Group Inc

P.O.Box 263
MOLONG NSW 2866

ABN.12 620 434 931



Chairperson: Peter Batten
Ph: 0418 292 053
Email: peter.batten1906@gmail.com
Vice Chairperson: Helen Crisp
Ph: 0428 231 373
Email: crisp3@bigpond.com
Secretary: Marj Bollinger
Ph: 63 668593
Email: marjboll@skymesh.com.au

5 February,2020

Mr Brad Byrnes
General Manager
Cabonne Council
P.O. Box 17
Molong NSW 2866

Dear Brad,

Two enterprising teachers from Molong Central School, Claire Ryan and Alicia Chisholm, are currently planning the second biennial Spring Molong Arts (SMARTS) exhibition to be held at Molong Central School in September 2020.

The first exhibition in 2018 was very successful with over 250 people attending. Molong Advancement Group (MAG) is pleased to be a sponsor of the SMARTS 2020 event.

MAG strongly supports the application from Claire and Alicia for Cabonne Council Events Assistance funding which will assist the second biennial SMARTS exhibition be as successful as the first exhibition in 2018.

Yours sincerely

Marj Bollinger

A handwritten signature in cursive script that reads 'Marj Bollinger'.

Secretary Molong Advancement Group Inc

Working cooperatively for the future of Molong through representation, promotion and education

**Rotary
Club of Molong**



2/2/2020

PO Box 80,

Molong 2866.

Regarding: SMARTS 2020

To whom it may concern

In 2018, the Rotary Club of Molong assisted the SMARTS event. This event was an outstanding community event, focusing on Arts and Culture. It was well received by the community.

Molong Rotary has no hesitation in supporting this event, once again. SMARTS Phase 2 will be held on September 18th, 2020 at Molong Central School.

Yours Sincerely,

A handwritten signature in blue ink that reads "Janis Glasson".

Janis Glasson,

President,

Rotary Club of Molong

T



February 5th, 2020
Claire Ryan
Molong Central School P & C
Phillip Street
Molong NSW 2866

PO Box 115
Molong NSW 2866

Dear Claire,

Support for the SMARTS 2020 Spring Molong Arts Festival

Thank you for seeking our support for Molong Central School Parents & Citizens Association's application to the Cabonne Council Event Assistance Program. We believe this project will promote and develop established and emerging artists in the Cabonne area and beyond.

Festivals of this nature are invaluable to the cultural make-up of rural communities particularly in the current climate of ongoing drought combined with the stress of potential bush fire danger. Most rural communities are renowned for their sporting achievements and food production but research has shown that the addition of a vibrant arts scene can increase the well-being of all involved.

SMARTS 2020 will provide an environment where local and regional artists can display and sell their work. This will contribute to the economic growth of the region by attracting out-of-town visitors.

SMARTS 2020 will provide a moment of relief from the relentless nature of our current climatic conditions. Participants and audience alike will be able to enjoy the beauty of the artworks while listening to musical performances as a counterpoint to the surrounding rural environment. Also, the sense of community and shared enjoyment will lift the spirits of those who are battling current conditions. The indirect mental health benefits are immeasurable as the community comes together to enjoy an evening of art and music.

Events such as these are important to rural communities and the institutions within them as they showcase our artistic vision and endeavours. They balance the sometimes harshness of the natural environment and they help communities to develop their vision and directions for future growth.

I applaud Molong Central School Parents & Citizens Association in their endeavour to continue to showcase the creative and performing arts in Cabonne Local Government Area.

Central Tablelands Landcare will support SMARTS 2020 to achieve their outcomes in the following ways:

- Promote the project and associated activities through our e-newsletter and social media sites,
- Support an Environmental Prize for an emerging artist.

Central Tablelands Landcare wishes SMARTS 2020 every success with this application and I am happy to elaborate on further request.

Yours sincerely

Geri Brown-Local Landcare Coordinator

Mob: 0439 620 081 OR centraltablelandslandcare@gmail.com



CABONNE COUNCIL
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 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Cabonne Council
 RECEIVED
 05 FEB 2020

Referred to

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Orienteering NSW Inc

Organisation Address

House Number/Name/ PO Box

Street/Road

PO Box 3319

City

State

Postcode

North Strathfield

NSW

2137

Telephone

Fax

Email

+61 2 8736 1252

Contact Person

Position in Organisation

Ron Pallas

Event Director

Is the organisation registered for GST

Does the organisation have an ABN? yes _45 062 472 184_____

Does the organisation have insurance, including public liability cover? yes

What is the aim of your organisation?

Orienteering NSW Inc (ONSW), ABN 45 062 472 184, was established in 1971. It is a not for profit organisation which oversees and promotes the sport of orienteering within NSW. The Association is affiliated with Orienteering Australia Inc which is in turn affiliated with the International Orienteering Federation. There are 14 orienteering clubs across NSW that are affiliated with ONSW, and all financial members of affiliated clubs are members of ONSW.

Does your organisation have a plan/strategy? yes

Orienteering NSW promotes orienteering within NSW through the staging of events on a weekly basis in a number of regional centres as well as within major cities. It runs many development activities aimed to boost inclusion of young and old. Special activities are run to increase the participation rates of women in the sport.

Orienteering seeks to run major events in regional centres which has the infrastructure to support the competitors and families. WE are constantly looking for suitable terrain to map

Cabonne Council – Event Assistance Program – 2019/2020 Application

2. Event Title

Name of the event

Australian 3 Days Orienteering Championships (also referred to as Easter 3 Days) including International Orienteering Federation World Ranking Event

Funding Category Applying For (Please tick)

Flagship Event Core Event Developing Event

3. Details of the Proposal

Please provide a general description of the event.

Orienteering is a sport involving competitors following a course using very detailed maps with the aid of a compass. The courses are in native forests and farmland and range in length from 3km to 14km dependant on age and experience.

The Australian 3 Day Championships involves races on 3 days, Saturday 11th, Sunday 12th and Monday 13th. The accumulated times of the three races decides the winners in each of almost variety of age classes. Competitors range in ages from 8 to 90+ and the courses vary in degree of difficulty from hard to very easy.

The events are World Ranking Events on the International Orienteering Calendar which is reserved for events of highest quality.

Where and when is the event to take place?

Saturday 11th April - Warona, private land directly opposite Pinecliffe Road, west of Molong

Sunday 12th April - Gumble State Forest – access via Sullivans Rd west of Molong

Monday 13th - Gumble State Forest – access via Sullivans Rd west of Molong

Permissions have been gained from all landowners

How will the event raise the profile of the Cabonne Council?

The running of the Australian 3 Days in Molong will promote the area as one of excellence for the sport of orienteering.

Planning is under way for staging the 2022 Queens Birthday 3 Days in Molong over the Queen's Birthday long weekend.

These events will bring large numbers of competitors accessing the Canbonne Shire during their stay.

As this is a multi-day event accommodation in and around Molong including the caravan park will be utilised. Orienteers are well known for frequenting Cafes, pubs and restaurants. With self-catering accommodation in home stays and AirBnBs the Molong SPAR supermarket and Bottle Shop can expect patronage.

With events being run in the morning orienteers will have time to take in local attractions

The Australian 3 Days is part of a week-long carnival with events at Ophir on Thursday 16th and then Eugowra on the weekend of 18th / 19th.

With rest days during the week orienteers will be looking to explore the region, sampling local produce and visiting attractions.



How many people are expected to attend the event from within and outside the Shire?

It is anticipated that there will be in excess of 800 competitors. Along with many competitors will be families taking the number of visitors to the area to 1000+

All will be from outside the Shire.

It is anticipated that approximately 400 -500 of these competitors will remain for events staged at Ophir and Eugowra later in the week.



What benefits will be returned to the Cabonne Community

The biggest benefit will no doubt be financial as orienteers enjoy visiting cafes and dining out.

It is planned that in 2022 a multi-day event will be held on the same mapped areas and orienteers will be confident in the ability of the local area to support their needs and that the terrain is well worth the trip.

Through exposure to the sport via publicity in local media, it is hoped that locals will come along to see the sport and also participate in courses designed for beginners.

Goldseekers Orienteers are a local club, based in Bathurst and Orange, and they run events for members and the public regularly throughout the year



Please list any other community groups involved with this event?

Molong Central School will be used to hold a number of meetings for the Orienteering Federation of Australia

Cudal Lions Club will be helping out at the event



4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST <small>(Council to provide estimate for in kind items)</small>
Financial	1. To assist in the provision of drinking water 2. To assist in the hiring of a generator to run the big screen and associated computers, result displays	\$
		\$
		\$
		\$
		\$
Total Assistance requested		\$
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)	<input type="checkbox"/> yes	

Cabonne Council – Event Assistance Program – 2019/2020 Application

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT		INFORMATION	COUNCIL	
Please tick ✓			YES	NO
YES	NO		YES	NO
		A quote outlining project costs (if applicable)		
		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name

RON PALLAS

Position in Organisation

Event Organiser

Signature

R.T. Pallas

Date

24/01/2020

OFFICE USE ONLY

Tick ✓	Date	Name	Signature



CABONNE COUNCIL
Preliminary Advice of A Planned Event
2019/2020

1. DETAILS OF APPLICANT

Group Name

Orienteering NSW Inc

Contact person

MR

First Name

Ron

Surname

Pallas

House Number/Name

8

Street/Road

Seabrook Ave

Town

Grays Point

State

NSW

Postcode

2232

Telephone

0424720165

Mobile – During Event

0424720165

Email

ronpallas@hotmail.com

2. DETAILS OF EVENT

Name of Event

Australian 3 Days Orienteering Championships (also referred to as Easter 3 Days) including International Orienteering Federation World Ranking Events

Location and Description of Event

Orienteering involves competitors using a compass to follow their course particular to their age class marked on a highly specialised map.

Locations:

Saturday – Warona, private land directly opposite Pinecliffe Road, west of Molong

Sunday- Gumble State Forest – access via Sullivans Rd west of Molong- Assembling and parking on private land

Monday- Gumble State Forest – access via Sullivans Rd west of Molong parking and assembling on private land

Brief History of Event if it has been held before

The Australian 3 Day Orienteering Championships is held every year in a rotation around the states. The last occasion it was held in NSW was in 2014 and was staged in and around Rylstone and Kandos. In 2017 Orienteering NSW organised the Australian Championships carnival which was staged at Hill End In 2019 Orienteering NSW was an integral part of the Oceania Orienteering Championships based in Wagga Wagga

Date/s of Event	Starting Time	Ending Time
<input type="text" value="11<sup>th</sup> – 13<sup>th</sup> April"/>	<input type="text" value="09.00"/>	<input type="text" value="13.30"/>

Expected number of participants	Expected number of spectators
<input type="text" value="800"/>	<input type="text" value="200"/>

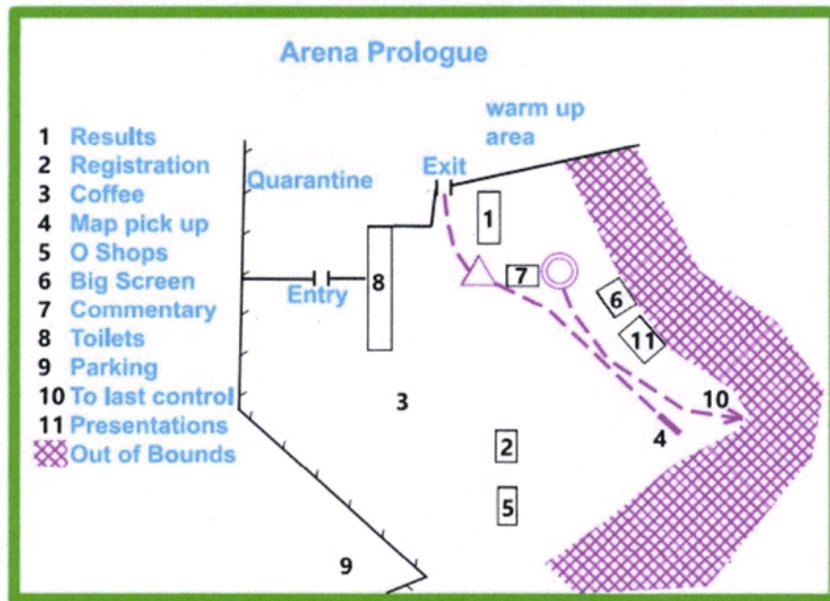
Activities

List all activities and tasks that will take place. This includes all pre, during and post event activities.

Pre -Event	During Event	Post -Event
Friday 10 th – Elite Championship Race- Orange	Saturday 11 th – Race 1	Thursday 16 th Races at Ophir
Friday 10 th – Family Relay race - Orange	Orienteering Australia Meetings @ Molong Central School	Saturday 18 th NSW Middle Distance Orienteering Championships - Eugowra
	Sunday 12 th Race 2	Sunday 19 th NSW Long Distance Orienteering Championships- Eugowra
	Monday 13 th – Race 3	

Event Site Plan

Each days racing will use a different layout- the site plan reflects the topography of the arena that we are using. We attempt to maximise shade for the comfort and sun protection of spectators



Or please attached a map.

Comments:

The nature of our sport is not like other activities, field days, concerts, fun runs. Competitors in each age class start at 2 minute intervals. Tents will be erected prior to the beginning of the event and removed immediately after the event. These tents will house electronic timing gear, result screens, information/ enquiries and first aid.

3. ROAD CLOSURES

Will you be using Council Roads for the event?

No

Is your event ?

- Full road closure
- Sharing of the road where both general traffic and participants of your event share use of the road, eg fun runs, cycle races etc

Starting Time of Closure

Ending Time of Closure

Proposed Site Plan for Road Closure

Please include a clear route map siting location of marshals, barricades and any detours proposed, and the specific part of the road/s required for a road sharing/closing. Please note if a road needs to be closed a traffic management plan must be submitted to Council for consideration.

N/A							

Or please attach a map.

Comments:

.....

.....

.....

.....

4. REQUIRED COUNCIL PERMITS

Some activities may require formal Council approval under the Local Government Act or other relevant legislation.

Please detail if you are:

- Erecting roadside signage (advertising) no

- Using amplification equipment no

- Selling alcohol or permitting the consumption of alcohol (Security may be required to meet licence requirements) no

- Selling food no

- Providing amusement rides no

- Erecting permanent or temporary structures such as stages, lighting rigs, marquees etc See comment on Event Site Plan

- Fireworks display no

5. ADDITIONAL COUNCIL SERVICES

Please detail any additional services you may require from Council, other than those existing at the site? This may include access to power, additional rubbish bins, rubbish removal, additional cleaning of public toilets, barricades, witches hats etc.

6. RISK MANAGEMENT AND INSURANCE

A risk assessment must be completed for all events and reviewed by Council's Risk Management Officer.

Risk Assessment attached Yes

Copy of Certificate of Currency Indicating Public Liability Coverage for this event Yes

Events organised by non Council groups must provide evidence of their Public Liability Insurance.

Event Risk Assessment

Event: Australian 3 Days Orienteering Championships									Activity: Orienteering					
Assessment Conducted By:									Date of Assessment:					
Ref No.	Activity	List any existing controls (processes and procedures) that are currently in place	What can happen that can affect the success of the event? (Consider existing controls)	Risk Category	Consequences if the incident occurs (refer to matrix)			Score	What additional controls can be implemented to manage situation	Adjusted rating with controls (refer to matrix)			Score	Is additional Treatment/ Action Required?
					Likelihood	Consequence	Rating			Likelihood	Consequence	Rating		
01	Competing	Courses are vetted to avoid obvious areas of danger, mine shafts, steep cliffs	Injury to competitor Majority of injuries are sprain, grazes, bumps and bruises Competitors carry whistles and there is a well-known emergency signalling for competitors requiring assistance – 3 blasts of the whistle – repeated at regular intervals.	Low	Possible	minor	10	10	By nature of the sport competitors are aware of the possibility of injury and are experienced in travelling cross country in bush areas					Provision of qualified first aid at the event
02	Competing	Competitors are given a safety bearing and further instructions to allow them to relocate and return to the arena	Competitor is lost, search plan is enacted	Medium	Possible	minor	10	10	A detailed search plan is prepared for each race, however it will not reduce the risk but reduce level of consequence					
03														

7. RESPONSIBILITY TO PROTECT CROWDED PLACES

Following advice from the NSW Police Counter Terrorism & Special Tactics Command and other organisations, such as ASIO and the NSW Police Intelligence Unit, Cabonne Council requires event organisers to address their responsibilities relating to the protection of crowded places.

Landowners and event organisers are responsible for protecting sites from a range of foreseeable threats, including terror attacks, and as such should consider anti-terror measures in the planning of events.

All event organisers must undertake a "crowded places vulnerability assessment". You must complete a crowded places security audit and a self-assessment via the www.secure.nsw.gov.au or www.nationalsecurity.gov.au websites

The assessment score must be provided to Cabonne Council.

Where the assessment score is above a certain level, event organisers may have to engage accredited security consultants to provide suitable solutions. For larger events, these measures can include (but are not limited to) hostile vehicle mitigation measures, such as the installation of suitably-engineered bollards or barriers. Normal Traffic Control Plans are not considered to be a Hostile Vehicle Mitigation measure.

Event organisers must submit Security Plans for their events to Council along with Emergency Management Plans. These measures are in addition to risk management assessment event organisers are required to undertake.

8. MAYORAL ATTENDANCE

Will the mayor or other Council representative be required to attend the event?

Yes please - on Monday 13th at approx. 1pm to assist with the presentation of awards

9. FUNDING OPPORTUNITIES

Will your organisation require information on funding assistance available from Cabonne Council as administrated through the Events Assistance Program

No

10. APPLICANT'S SIGNATURE

The applicant, or the applicant's agent, must sign the application

Signature

R.T. Pallas

Name, if you are not the applicant

In what capacity are you signing if you are not the applicant?

Date

24/01/2020

The Preliminary Advice of a Planned Event Form when completed is to be submitted to Cabonne Council's Promotion & Tourism Officer at PO Box 17 Molong NSW 2866.

OFFICE USE ONLY

Tick ✓	Date	Comment	Name / Signature
		Letter of acknowledgement	
		Referral to Council Directorates <ul style="list-style-type: none"> - Road Closure (DETS) - Council Permits (DES) - Additional Services - Risk Management & Insurance (RMO) - Mayoral Attendance (GM PA) - Funding (CBDO, EDM) 	
		Determination of application	
		Notify Councils Insurance Provider - State-wide	
		Letter of Approval or other determination	
		Ensure documentation is recorded in infoXpert	



Sportscover Australia Pty Ltd

A.C.N. 006 637 903
A.B.N. 43 006 637 903
AFS Licence No. 230914

Excess:	As per policy schedule.
Period of Insurance:	15/12/2019 to 15/12/2020
Underwriter:	Certain Underwriters at Lloyd's
Policy Number:	PMEL99/0060397
Counterparties:	None

For full terms, conditions and exclusions please refer to Your Policy Wording version Association_Liability_Policy_Wording_11.18.



16/12/2019

DATE

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 AFS Licence No. 230914

CERTIFICATE OF CURRENCY

CERTIFICATE NO. 50646

This certificate confirms that the under mentioned policy is effective in accordance with the details shown.

Name of Insured: **ORIENTEERING AUSTRALIA INC, MEMBER STATE ASSOCIATIONS AND NOMINATED AFFILIATED CLUBS**

Including: Orienteering ACT Inc, Orienteering NSW Inc, Bennelong Northside Orienteers Inc, Big Foot Orienteering Club Inc, Bush n Beach Orienteering Club Inc, Central Coast Orienteers Inc, Garingal Orienteers Inc, Goldseekers Orienteers Inc, Hastings Orienteering Group Inc, Illawarra Kareelah Orienteers Inc, Newcastle Orienteering Club Inc, Northern Tablelands Orienteering Club Inc, Southern Highlands Orienteers Inc, Uringa Orienteers Inc, Western and Hills Orienteers Inc, Orienteering Queensland Inc, Bullecourt Boulder Bounders Orienteering Club Inc, Bundaberg United Scrub Harriers Inc, Enoggeroos Inc, Far North Orienteers Inc, Fraser Region Orienteering Group, Multi-Terrain Bike Orienteers Inc, Paradise Lost Orienteers Inc, Range Runners Orienteering Club Inc, Sunshine Orienteers Club Inc, Toohey Forest Orienteers Inc, Totally Tropical Orienteering Club Inc, Ugly Gully Orienteers Inc, Orienteering South Australia Inc, Lincoln Orienteers Inc, Onkaparinga Hills Orienteering Club Inc, Saltbush Orienteers Inc, Tintookies Orienteers Inc, Tjuringa Orienteers Inc, Top End Orienteers Inc, Wallaringa Orienteers Inc, Yalanga Orienteers Inc, Orienteering Tasmania Inc, Australopers Orienteering Club Inc, Esk Valley Orienteering Club Inc, Victoria Orienteering Association Inc, Albury Wodonga Orienteering Club Inc, Bayside Kangaroos Orienteering Club Inc, Bendigo Orienteers Inc, Central Highlands Orienteering Club Inc, Dandenong Ranges Orienteering Club Inc, Eureka Orienteers Inc, Melbourne Forest Racers Inc, Nillumbuk Emus Orienteering Club Inc, Tuckonie Orienteering Club Inc, Victorian ARDF Group Inc, Yarra Valley Orienteering Club Inc, Orienteering Western Australia Inc, Albany and Denmark Hinterland Orienteering Club Inc, South West Orienteering Trekkers Inc

Cover:

Public Liability:	\$20,000,000 any one occurrence
Products Liability:	\$20,000,000 any one occurrence and in the aggregate
Professional Indemnity:	\$2,000,000 any one claim and in the aggregate
Management Liability:	\$5,000,000 any one claim and in the aggregate

Sport/Business: Orienteering (including Foot Orienteering Events, Mountain Bike Orienteering Events, Ski Orienteering Events, Orienteering Events For Athletes With A Disability, and Running and Walking Events organised by a state or territory orienteering Association or club; organised orienteering coaching sessions; preparation of orienteering maps by authorised orienteering mappers at planned venues for orienteering events; orienteering committee meetings and workshops using leased, rented or hired premises; and, authorised activities related to the storage, maintenance and use of orienteering equipment)

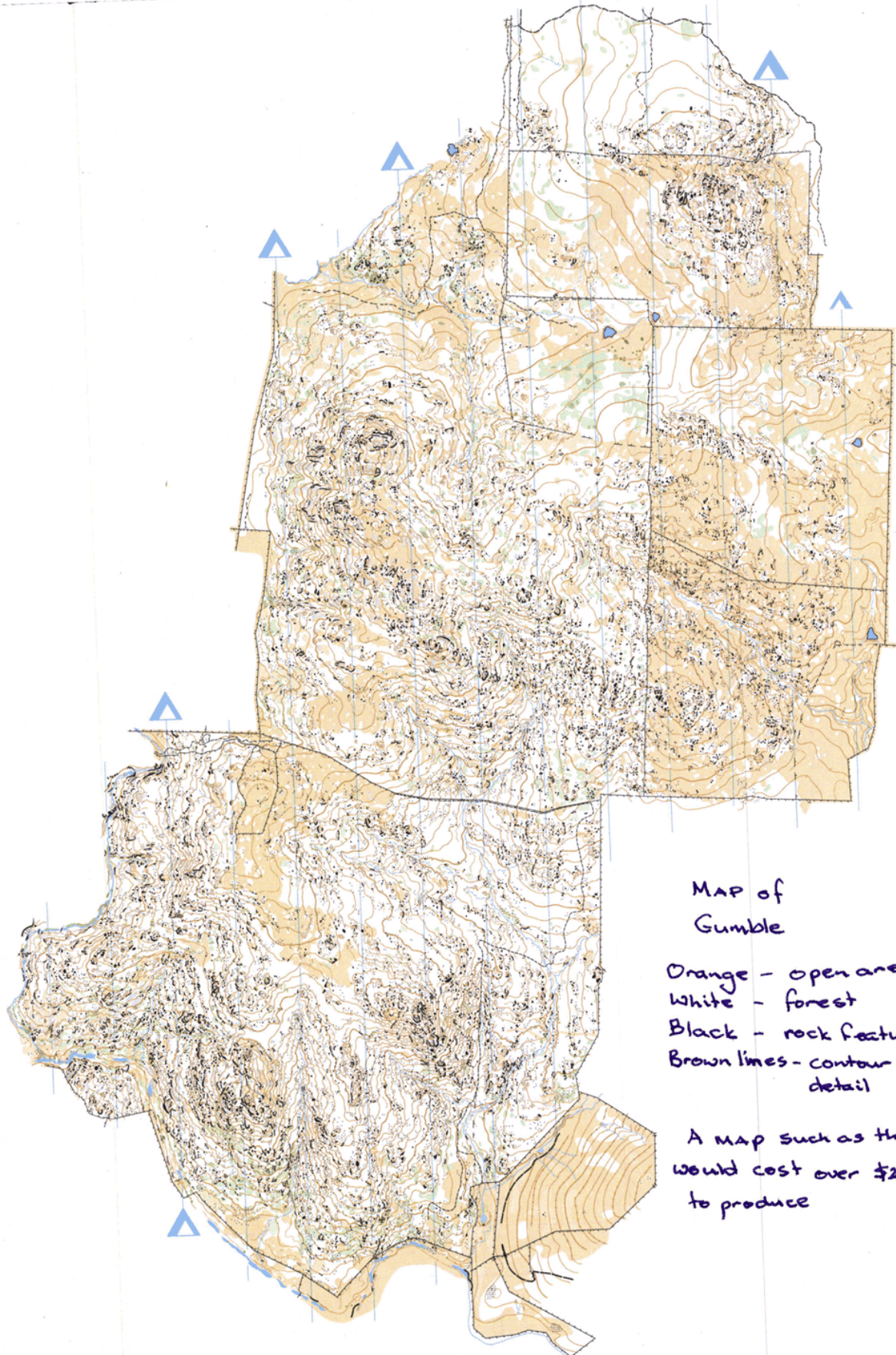
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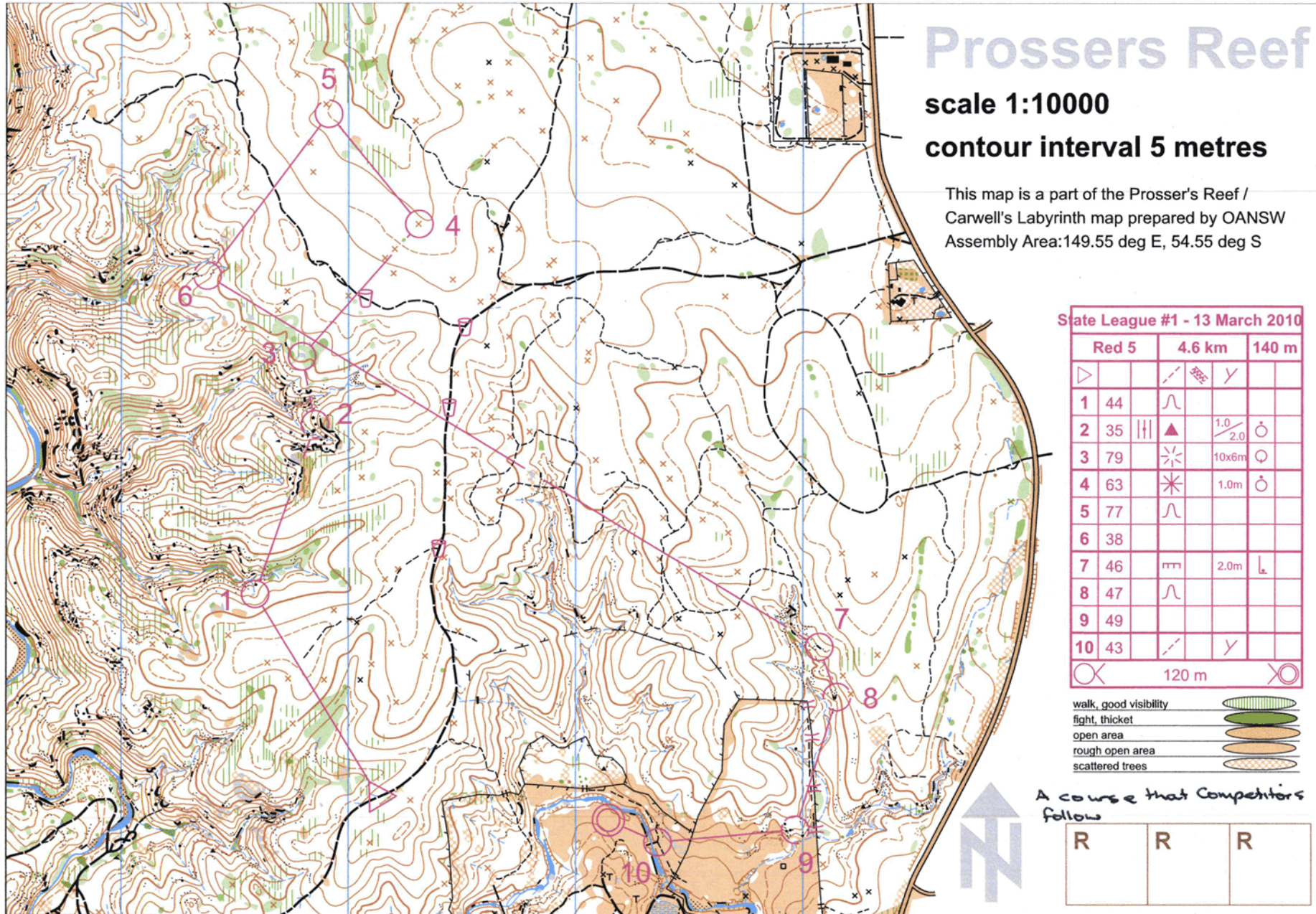


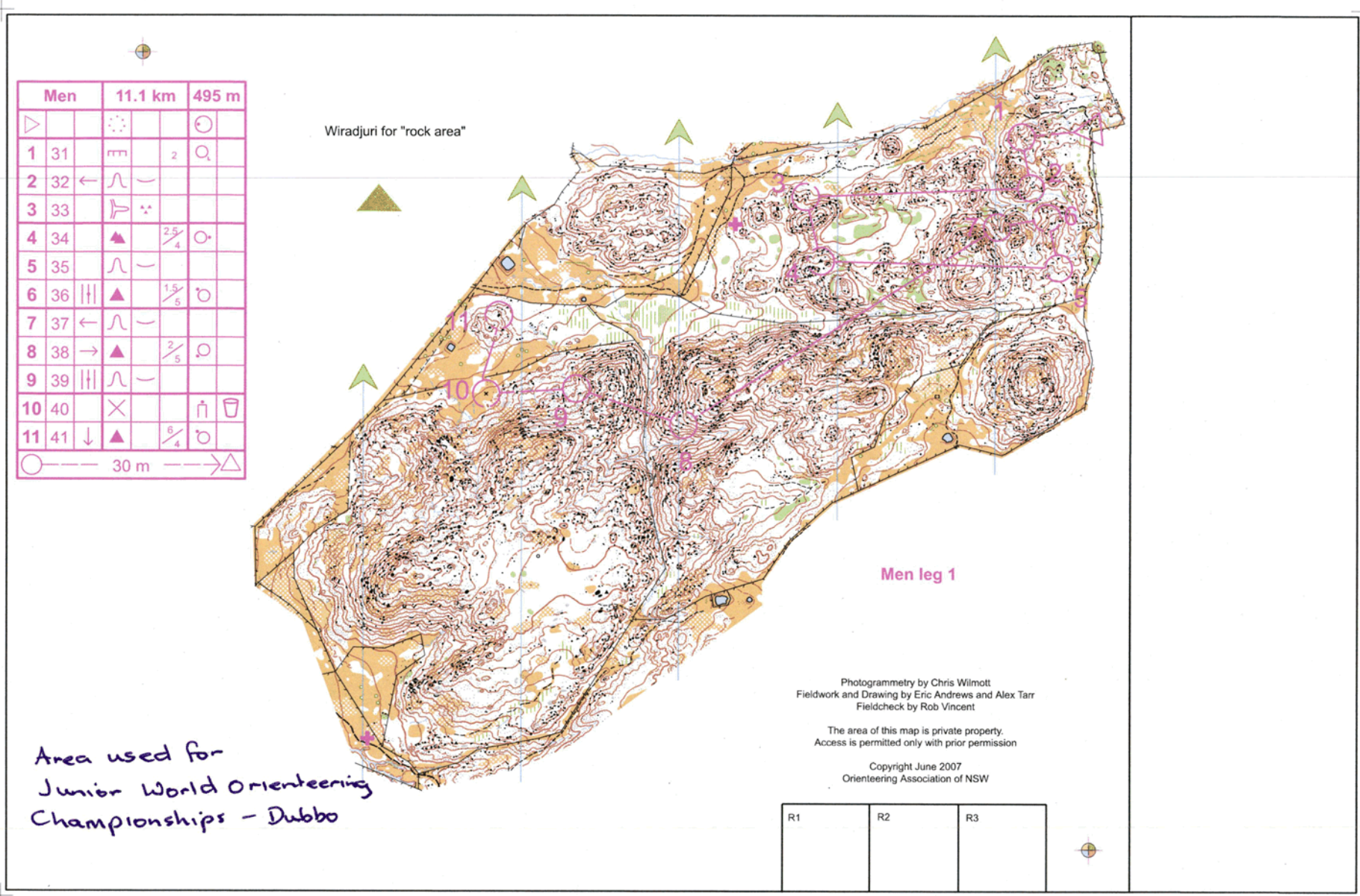
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Event Assistance Program Application Form

Submission date: 11 February 2020, 4:41PM

Receipt number: 18

Related form version: 3

Question	Response
Details of the Organisation	
Name of Organisation	Garingal Orienteers
Organisation House Number/Name/PO Box Number	
Street/Road	
City	
State/Territory	NSW
Postcode	
Phone Number	0416 812 054
Fax Number	
Email Address	
Contact Person	Rod Eckels
Contact Person's Position in Organisation	Event organiser
Is the organisation	not registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	
What is the aim of your organisation?	Sports club that promotes orienteering - an outdoor sport for the whole family
Does your organisation have a plan/strategy?	
If yes, please upload your plan/strategy here	
Event Title	
Name of the event	NSW Orienteering Championships
Funding category applying for	Core Event
Details of the Proposal	
Please provide a general description of the event	2 Orienteering events over the weekend of 18/19 April 2020 - please see previous application
Where and when is the event to take place?	6 km west of Eugowra on private property
How will the event raise the profile of the Cabonne Council?	Council will be recognised as assisting with the event - and providing funds for event promotion and to assist with prizes

1 of 3

What local business opportunities will be created?	It will bring about 400 people to Eugowra for a weekend - supporting local accommodation and food retail businesses. We will use the Eugowra showground (which has been booked) and plan to advertise in the local newsletter
How many people are expected to attend the event from within and outside the Shire?	See previous application
What benefits will be returned to the Cabonne community?	See previous application
Please list any other community groups involved with this event	See previous application
Assistance Requested	
Type of Assistance (1)	Financial
Details (1)	These funds will be used for 2 purposes - 1) assist with the costs of prizes that will be awarded to winners, and 2) pay for advertising and promotion in the Eugowra Newsletter
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	500
Type of Assistance (2)	
Details (2)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	
Type of Assistance (3)	
Details (3)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	
Type of Assistance (4)	
Details (4)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Type of Assistance (5)	
Details (5)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	500
Will you require payment of EAP grant prior to lodging the Acquittal Form?	No
Supporting Information	

Please upload a quote outlining project costs (if applicable)	Eugowra Champs - Bulletin 1f Final.pdf Eugowra Promotion Flyer.pdf
Please upload your letter of support (1)	
Please upload your letter of support (2)	
The following supporting information is attached with this application	
Applicant's Signature	
	Link to signature
Name	Rod Eckels
Position in Organisation	Event organiser
Date	11/02/2020

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ITEM 1 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	1. Traffic Light Report Summary ↓ 2. Council ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 1079878

GENERAL MANAGER REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

ITEM 2 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.b. Maximise secure income through investments
Annexures	1. Investments Summary January 2020 ↓ 2. Investments Summary December 2019 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1094785

SENIOR ACCOUNTING OFFICER'S REPORT

Council's investments as 31 January 2020 stand at a total of \$45,138,294.27.

Council's average interest rate for the month of December 2019 was 1.52% and January 2020 was 1.49%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate remained at 0.75% during the months of December and January. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 0.800%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for December 2019 and January 2020 are attached for Council's information.

ITEM 3 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Rates collections.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Level of rate of collection
Annexures	1. Rates graph Dec 2019 ↓ 2. Rates graph Jan 2020 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1087886

SENIOR RATES OFFICER'S REPORT

The Rate Collection Summary to 31 December 2019 is attached for Council's information. The percentage collected is 53.1% which is similar to previous years.

The Rate Collection Summary to 31 January 2020 is also attached for Council's information. The percentage collected is 60.8% which is similar to previous years.

The third instalment is due 28 February 2020.

ITEM 4 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF).
Policy Implications	Nil
Budget Implications	Within existing budget allocation
IPR Linkage	3.3.5.a. Review community need for new and upgraded facilities
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1093904

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available Council meeting.
5. Limit of \$3,000 per allocation unless other approved by Council.

There were NIL allocation of funds processed in the past month.

ITEM 5 - MOLONG TOWN CENTRE ISSUES PAPER

REPORT IN BRIEF

Reason For Report	Advising of commencement of community consultation.
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	4.5.2.c - Engage with community to determine future needs & objectives
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\PROJECTS\MOLONG TOWN CENTRE URBAN DESIGN - 1096381

GENERAL MANAGER'S REPORT

Councillors were provided with the final version of the draft Molong Town Centre Issues paper at the February workshop. The issues paper, and feedback from community consultation, will help inform future master planning and design of the Molong town centre.

Community consultation will now commence, and the issues paper will be put on public exhibition for a 28 day period.

ITEM 6 - CENTRAL WEST LIBRARIES - USAGE STATISTICS

REPORT IN BRIEF

Reason For Report	To keep Council informed of usage of the libraries in Cabonne
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.2.a - Operate libraries according to the service agreement with Orange City Council
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\COMMUNITY SERVICES\LIBRARY AND PUBLIC INFORMATION ACCESS\CENTRAL WEST LIBRARIES - 1095569

ADMINISTRATION OFFICER'S REPORT

Every year Council is provided with updated information relating to usage of the libraries in the Cabonne local government area.

Currently Cabonne libraries are operating consistent with the Service Agreement with Orange City Council. Library services are conducted as below:

Location	Days	Hours
Canowindra (18 hours)	Tuesday	2pm to 5pm
	Thursday	11am to 1pm then 2pm to 5pm
	Friday	10am to 1pm then 2pm to 5pm
	Saturday	10am to 12pm
Manildra (12 hours)	Monday	10am to 2pm
	Wednesday	10am to 2pm

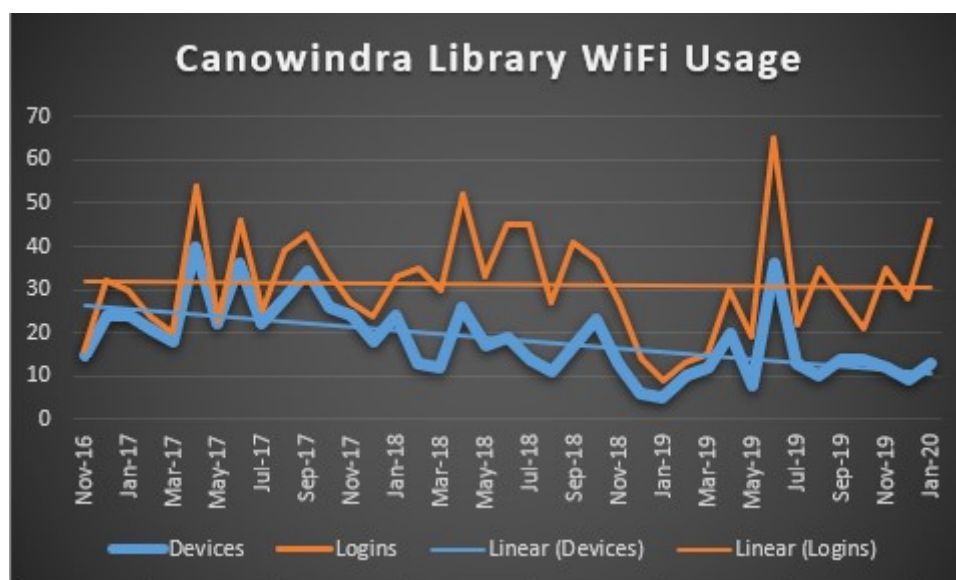
	Friday	10am to 2pm
Molong (15 hours)	Monday	11am to 1pm then 2pm to 5pm
	Wednesday	11am to 1pm then 2pm to 5pm
	Friday	11am to 1pm then 2pm to 5pm

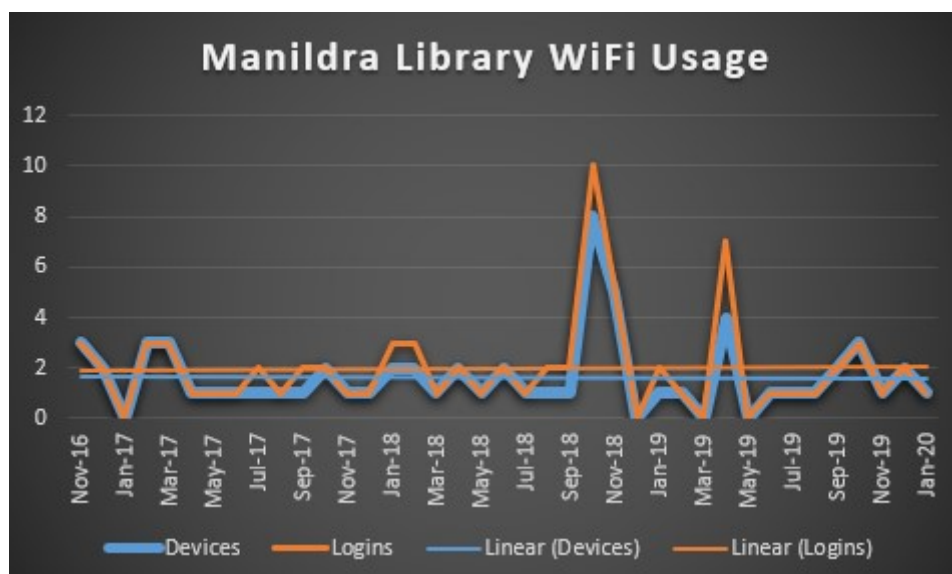
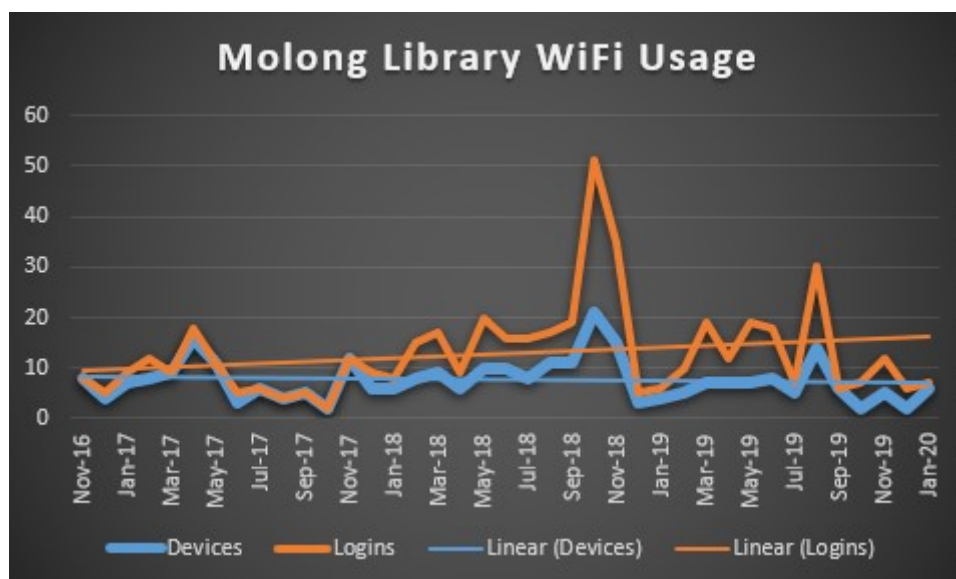
The loans, memberships and visits for the three Cabonne libraries for the three (3) previous financial years are as follows:

Canowindra Library	2016 - 2017	2017 - 2018	2018 - 2019
Membership	793	820	829
Library Visits	5,539	5,587	5,476
Circulations (Loans)	7,024	6,172	5,034
Collections (Holdings)	5,805	5,988	6,326
Reservations Placed	881	776	719
Manildra Library	2016 - 2017	2017 - 2018	2018 - 2019
Membership	144	148	156
Library Visits	1,694	1,549	1,496
Circulations (Loans)	2,096	1,899	1,562
Collections (Holdings)	2,992	3,077	2,890
Reservations Placed	187	138	143
Molong Library	2016 - 2017	2017-2018	2018 - 2019
Membership	848	908	948
Library Visits	8,563	7,396	6,592
Circulations (Loans)	10,682	11,019	10,884
Collections (Holdings)	6,174	6,159	6,377
Reservations Placed	1,454	1,366	1,554

WI-FI USAGE

At the end of October 2016 free Wi-Fi services were added to the three libraries in Cabonne. Wi-Fi usage statistical data it provided in the table below:





Note: Devices means individual devices and logins means uses, so where logins are higher than devices it's because a single device has made use of the service more than once during the month.

ITEM 7 - STATE OF MOLONG TOWN WATER SUPPLY

REPORT IN BRIEF

Reason For Report	To provide update to Council on the status of Molong township water supply
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	5.1.1.b - Continue to maintain drinking water management system
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\WATER SUPPLY\MONITORING\MOLONG CREEK DAM and WEIR - 1096641

ACTING DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES REPORT

Current State

Molong Creek Dam's current storage volume is at 11.7% of the total dam volume (117 ML). At this volume, only 28.9ML is accessible readily, known as active storage, which provides an active supply until 6 March 2020.

Current water volume running through the Molong Water Treatment Plan averages 0.49 ML per day and represents 133 litres/person/day residential consumption. This is well below the 160 litres/person/day required by level five water restrictions.

Given the short timeframe until active supply is exhausted, options have been assessed to ensure continual water supply for the township.

Four options have been considered and are as followed in priority order:

1. Supply of water from Orange City Council
2. Develop and Commission a Borehole Supply
3. Utilise "Dead Water" Supply from Molong Creek Dam
4. Utilise Borenore Dam Supply

A risk assessment has been completed on the reliability/security of the different options of supply, which has formed the basis of priority to provide emergency water supply.

		Criteria						
		Dam Safety	Water Quality	Cost	Environment	Asset Condition	Reputation	Priority
Molong Water Supply Options	Utilise "Dead Water" Supply from Molong Dam	VL(4)	M(15)	M(15)	M(15)	M(15)	M(15)	3
	Utilise Borenore Dam Supply	M(13)	M(15)	M(13)	M(13)	H(18)	M(15)	4
	Develop and Commission a Borehole Supply	VL(1)	M(13)	M(13)	L(8)	VL(2)	VL(2)	2
	Utilise Supply from Orange City Council	VL(1)	VL(1)	VL(1)	L(8)	VL(2)	VL(2)	1

Supply of water from Orange City Council

Utilising the water supply from Orange City Council will provide immediate emergency supply which will address the concern of exhausting the Molong Creek Dam water level.

In the immediate term, the Orange to Molong Pipeline will be commissioned as the only water supply to Molong township. This will reduce the risk of malfunction of the system whilst Council's Operators become comfortable with the infrastructure and treatment regime of a new supply.

Connection of the pipeline to the Molong Water Supply is scheduled to be undertaken Tuesday 18 February 2020.

There is likely to be a change to the aesthetic appearance and odor of the water once the new supply is established.

Develop and Commission a Borehole Supply

Council officers and consultants have identified three potential locations for bore water supply to be used as emergency water supply for Molong township.

One of the bores has been established and is in the process of being connected to Molong works depot for operations use. It is proposed that this depot bore be brought online by the end of April 2020 to provide emergency supply to Molong. This bore has a water access licence and an allocation of 95 ML/annum of emergency town water supply.

To enable effective supply to the Molong water treatment plant, a pumped delivery main will need to be constructed from the depot for to the plant. This infrastructure is estimated to cost approximately \$300K.

The further two bores have been drill tested to determine viability. No infrastructure or licensing has been sought on these, and as such, delivery of the work to commission these will take a longer period of time. Cost of the second stage of bore supply will cost approximately \$700,000.

Discussions have been engaged with state parliament representatives to secure funding to pursue this project.

Timing of delivery of this borehole supply is as follows:

Stage 1

Specification for Tender	Mid February 2020
Tender Design and Construct	Mid March 2020
Works Completed	End April 2020
Commissioning	Early May 2020

Stage 2

Investigations and Drilling	End of March 2020
Complete Design and Approvals	End of April 2020
Works Completed	End June 2020
Commissioning	Early July 2020

Utilise “Dead Water” Supply from Molong Creek Dam

This solution involves the addition of a pump system at Molong Creek dam to drain the water below the lowest intake and connect directly to the Molong raw water pipeline. There are multiple options to enable this approach include a pontoon-mounted pump, or a temporary pump on the embankment.

Issues exist with this option with regards to modification of the infrastructure at the dam and water treatment plant to convert the system from a gravity feed system to a pressure feed system. Additionally, water quality will be lower as the level of the dam reduces, and more silt is pumped into the water treatment plant continues.

This is not to say that it is not an option for supply, and pumping of dead storage is viable given the constraints be addressed. This work will take longer than the connection to the Orange Pipeline and will provide a lower quality of supply than the Molong Bores, hence the reduced priority of this alternative.

Utilise Borenore Dam Supply

This option involves the opening of valves on the existing Borenore Dam supply line to the raw water supply line at “Peter’s Pit”. Borenore Dam current storage volume is at 41.4% of the total dam volume (89.4 ML).

However, at the current water level, the active storage of the dam is at 29.9 ML, being that there is a high degree of sedimentation in the dam itself due to its inactive use since commissioning of the Molong Creek Dam.

There is doubt over the durability of the raw water line from the dam to the intersection with the main raw water line. The pipe is approximately 80 years old and there is a low degree of confidence in its reliability if the valves were fully opened and under pressure.

The location of the line is also very difficult to undertake replacement works in a rapid manner, with access to the alignment being the primary issue.

A failure of the infrastructure presents a very real risk of draining the available water supply without much benefit.

ITEM 8 - VILLAGE ENHANCEMENT PROGRAM - 2019/20 STATUS REPORT

REPORT IN BRIEF

Reason For Report	Provide status report on the current years Village Enhancement Program Works
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.3.1.d - Implement the Village Enhancement Program
Annexures	1. 2020 02 18 VEP Delivery Status Report ↓
File Number	\\OFFICIAL RECORDS LIBRARY\PARKS AND RESERVES\REPORTING\PLAYGROUNDS - 1096753

ACTING DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES REPORT

Report

A summary report has been provided in table form providing an update on the delivery status of the current years Village Enhancement Program (VEP).

Delivery of some aspects of the program has been difficult given the prolonged dry conditions to undertake landscaping and tree works. These works are due to recommence in autumn to provide the best opportunity for the trees to adapt to new conditions.

General village tidy up projects have, for the most part, been completed over the past several years, and the budgets for these projects are in excess of needs in the 2019/20 financial year. Projects have been flagged in the table where these unused funds could be used to supplement projects which have insufficient budget to deliver on the scope, in particular, for playground projects.

ITEM 9 - ENGINEERING AND TECHNICAL SERVICES DEPARTMENT REPORT JANUARY & FEBRUARY 2020

REPORT IN BRIEF

Reason For Report	To update Council on works in progress in the Engineering & Technical Services Department
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	1. Council Engineering Report January and February 2020 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\REPORTING\ENGINEERING AND TECHNICAL SERVICES REPORTING - 1097262

ACTING DIRECTOR OF ENGINEERING AND TECHNICAL SERVICES REPORT

Please find attached to this report the update on 2019/20 works in progress in the Engineering and Technical Services department.

ITEM 10 - DEVELOPMENT APPLICATIONS RECEIVED DURING DECEMBER 2019

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1089591

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been received during the period 01/12/2019 to 31/12/2019 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Section 68 Only x 7	\$----
Boundary Adjustment	\$----
Boundary Adjustment	\$----
Dwelling and Separate Garage	\$500,000
Shed Extension	\$15,500
Dwelling, Detached Shed & Rainwater Tank	\$432,500
Double Carport	\$6,700
Alterations & Additions to Existing Dwelling	\$75,000
Farm Shed	\$55,000
Alterations & Additions to Existing Dwelling	\$300,000
TOTAL: 16	\$1,384,700

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Dwelling	\$381,451
TOTAL: 1	\$381,451

GRAND TOTAL: 17	\$1,766,151
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ITEM 11 - DEVELOPMENT APPLICATIONS APPROVED DURING DECEMBER 2019

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1089594

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been approved during the period 01/12/2019 to 31/12/2019 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Section 68 Only x 5	\$----
Modification to 3 Lot Subdivision	\$----
Modification to Extractive Industry - Quarry	\$----
Modification to 8 Lot Subdivision	\$----
Molong Banjo Paterson Festival Dinner	\$----
Boundary Adjustment	\$----
Alterations & Additions to Existing Dwelling	\$200,000
Change of Use	\$12,000
Swimming Pool	\$52,000

Alterations & Additions to Existing Pavilion	\$390,000
Double Carport	\$6,700
Dwelling and Separate Garage	\$500,000
TOTAL: 16	\$1,160,700

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS APPROVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
TOTAL: 0	\$0

GRAND TOTAL: 16	\$1,160,700
Previous Month:29	\$3,019,583

ITEM 12 - DEVELOPMENT APPLICATIONS RECEIVED DURING JANUARY 2020

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1094760

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been received during the period 01/01/2020 to 31/01/2020 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Section 68 Only x 8	\$----
Modification for Alterations & Additions to Depot	\$----
2 Lot Subdivision	\$----
Cellar Door	\$----
Continued Use of a Centre Based Child Care Facility	\$----
Modification to Dwelling	\$----
New Pergola & Water Tank	\$1,000
Alterations & Additions to Existing Dwelling	\$20,000
Dwelling	\$400,000
Dwelling	\$560,000
Transportable Dwelling	\$166,140
Storage Shed	\$11,550
Extractive Industry (Borrow Pit 4)	\$10,000
TOTAL: 20	\$1,168,690

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Alterations & Additions to Existing Dwelling	\$60,000
TOTAL: 1	\$60,000

GRAND TOTAL: 21	\$1,228,690
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ITEM 13 - DEVELOPMENT APPLICATIONS APPROVED DURING JANUARY 2020

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1094755

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been approved during the period 01/01/2020 to 31/01/2020 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Section 68 Only x 8	\$----
Modification to Alterations & Additions to Depot	\$----
2 Lot Subdivision	\$----
Continued Use of a Centre Based Child Care Facility	\$----
2 Lot Subdivision	\$----
Shed Extension	\$15,500
Alterations & Additions to Existing Dwelling	\$300,000
Dwelling Detached Shed & Rainwater Tank	\$432,500

Alterations & Additions to Existing Dwelling	\$75,000
Farm Shed	\$55,000
Alterations & Additions to Existing Dwelling	\$60,000
Alterations to a Motel and Cafe	\$60,000
TOTAL: 19	\$998,000

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS APPROVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Dwelling	\$381,451
TOTAL: 1	\$381,451

<i>GRAND TOTAL: 20</i>	<i>\$1,379,451</i>
<i>Previous Month:16</i>	<i>\$1,160,700</i>

ITEM 14 - HERITAGE ADVISOR'S REPORT

REPORT IN BRIEF

Reason For Report	Providing Councillors with a copy of the Heritage Advisor's report.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.3.2.b - Heritage advisory service provided
Annexures	1. Heritage Advisor's Report - February 2020↓
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\REPORTS\HERITAGE - 2018 - 1095225

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

A copy of the Heritage Advisor's Report for February 2020 is attached for the information of Council.

ITEM 15 - MEDIAN PROCESSING TIMES 2019

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	4.5.3.a. Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1089577

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Summary of median Application Processing Times over the last five years for the month of December:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2014	25
2015	19
2016	31
2017	19
2018	21

Summary of median Application Processing Times for 2019:

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	10
February	21
March	10.5
April	27
May	14
June	24
July	24
August	16
September	24
October	27
November	12
December	17

ITEM 16 - BURIAL STATISTICS

REPORT IN BRIEF

Reason For Report	To provide information on burial statistics.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.1.a - Maintain cemeteries in accordance with community requirements

Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\PUBLIC HEALTH\CEMETERIES\REPORTING - BURIAL STATISTICS - 1089578

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

<u>YEAR</u>	<u>NO OF BURIALS</u>
2006/07	59
2007/08	62
2008/09	57
2009/10	65
2010/11	40
2011/12	54
2012/13	54
2013/14	80
2014/15	66
2015/16	64
2016/17	41
2017/18	67
2018/19	77
2019/20	
July	5
August	6
September	8
October	7
November	8
December	2
January	7
February	
March	
April	
May	
June	
Total	43

ITEM 17 - MEDIAN PROCESSING TIMES 2020

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Assess and determine development applications, construction certificate applications and

	Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1094774

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Summary of median Application Processing Times over the last five years for the month of January:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2015	44
2016	20.5
2017	31
2018	37
2019	10

Summary of median Application Processing Times for 2019:

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	22
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	48	0	35	4	9
Medium	0		0	0	0
High	0				0

As at: 18 February 2020

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Tuesday, 18 February 2020 12:00:06 PM</p>
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Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 July 2017	Matthew Christensen Robert Cohen	For Determination	PROPOSAL FOR ESTABLISHMENT OF A TRUCK WASH AT MOLONG
MOTION (Nash/Wilcox)			
<p>THAT Council accept funding of \$505,060 from Transport for NSW for the construction of a Truck Wash facility at Molong.</p> <p><i>18 Feb 2020 - 9:31 AM - Emma Tadros</i> Comment from Acting DETS - COMPLETE</p> <p><i>04 Dec 2019 - 1:38 PM - Deborah Jordan</i> Report did not go to November Council Meeting.</p> <p><i>14 Nov 2019 - 4:34 PM - Deborah Jordan</i> Report to Council to November meeting regarding not going ahead with project due to costing.</p> <p><i>01 Nov 2019 - 12:47 PM - Deborah Jordan</i> Reallocated task to Matt C</p> <p><i>01 Nov 2019 - 12:47 PM - Deborah Jordan</i> Action reassigned to Matthew Christensen by: Deborah Jordan</p> <p><i>10 Oct 2019 - 9:55 AM - Deborah Jordan</i> Project underway - awaiting balance of funds to be claimed at completion of project</p> <p><i>12 Sep 2019 - 11:18 AM - Emma Tadros</i> Project underway - awaiting balance of funds to be claimed at completion of project</p> <p><i>05 Sep 2019 - 1:29 PM - Deborah Jordan</i> WAD has been approved by RMS Detailed architectural design, civil design and structural design have been completed Waste water design and electrical design – Pending Site clearing is in progress</p> <p><i>14 Aug 2019 - 9:01 AM - Deborah Jordan</i> Still awaiting for the WAD approval from RMS. Expecting the preliminary designs from Consultants 16.8.19.</p> <p><i>09 Jul 2019 - 11:38 AM - Deborah Jordan</i> Work Authorisation Deed (W.A.D.) approval sought from RMS. Final design expected 12 July 2019. Work program to commence first week in August.</p> <p><i>11 Jun 2019 - 12:26 PM - Deborah Jordan</i> Extended closing date of tender.</p> <p><i>15 May 2019 - 9:55 AM - Deborah Jordan</i></p>			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Tuesday, 18 February 2020 12:00:06 PM</p>
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<p>Tender has been called. <i>17 Apr 2019 - 3:55 PM - Deborah Jordan</i> Awaiting RMS approval. Project scoped. <i>11 Mar 2019 - 3:48 PM - Deborah Jordan</i> Awaiting response from RMS regarding traffic management, <i>13 Feb 2019 - 12:56 PM - Deborah Jordan</i> Progress report to be submitted to Council meeting 26.2.19 <i>05 Dec 2018 - 11:02 AM - Deborah Jordan</i> Meeting held with RMS, intersection treatment complete. Still in detailed design process. <i>16 Nov 2018 - 11:00 AM - Deborah Jordan</i> Expected 7th December. <i>19 Oct 2018 - 10:24 AM - Deborah Jordan</i> Review of concept design approved, detailed design expected early December. <i>12 Sep 2018 - 1:58 PM - Deborah Jordan</i> DA has been approved, design consultant engaged. <i>13 Aug 2018 - 2:47 PM - Steve Harding</i> Truck wash to be programmed for construction when development approval is received. <i>12 Jul 2018 - 11:58 AM - Deborah Jordan</i> Proposals still at assessment stage <i>18 Jun 2018 - 2:34 PM - Deborah Jordan</i> have received proposals, going through assessments <i>11 May 2018 - 1:47 PM - Emma Tadros</i> To report to June Council meeting. Still on public display <i>12 Apr 2018 - 2:38 PM - Sharlea Taite</i> Land use approved by Planning and Environment NSW <i>15 Feb 2018 - 3:57 PM - Sharlea Taite</i> Deed finalised Consultant to be engaged to prepare design documentation</p> <p><i>14 Sep 2017 - 10:16 AM - Sharlea Taite</i> Have received deed from Restart NSW for \$252,530 which is half the funds, awaiting on notification regarding Federal funds.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Luke Taberner	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG
<p><u>MOTION</u> (Oldham/Batten)</p> <p>THAT:</p>			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 18 February 2020 12:00:06 PM

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

22 Jan 2020 - 9:44 AM - Heidi Thornberry

Awaiting document to affix seal

22 Jan 2020 - 9:28 AM - Heidi Thornberry

Awaiting document to affix seal

05 Dec 2019 - 4:08 PM - Heidi Thornberry

Awaiting document to affix seal

11 Nov 2019 - 3:44 PM - Heidi Thornberry

Awaiting document to affix seal

09 Oct 2019 - 4:45 PM - Heidi Thornberry

Awaiting document to affix seal

09 Sep 2019 - 11:32 AM - Heidi Thornberry

Awaiting document to affix seal

14 Aug 2019 - 3:07 PM - Heidi Thornberry

Awaiting document to affix seal

09 Jul 2019 - 9:31 AM - Heidi Thornberry

Awaiting document to affix seal

13 Jun 2019 - 3:51 PM - Heidi Thornberry

Awaiting document to affix seal

14 May 2019 - 12:12 PM - Heidi Thornberry

Awaiting document to affix seal

16 Apr 2019 - 12:04 PM - Heidi Thornberry

Awaiting document to affix seal

12 Mar 2019 - 10:02 AM - Heidi Thornberry

Awaiting document to affix seal

13 Feb 2019 - 12:54 PM - Heidi Thornberry

Awaiting document to affix seal

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 18 February 2020 12:00:06 PM

06 Dec 2018 - 3:46 PM - Heidi Thornberry Awaiting document to affix seal			
15 Nov 2018 - 10:35 AM - Heidi Thornberry Awaiting document to affix seal			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Luke Taberner	For Determination	COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE
<u>MOTION</u> (Durkin/Newsom)			
THAT:			
1. Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993 (NSW)</i> Council compulsorily acquire easements over the land described as:			
<ul style="list-style-type: none"> a) Lot 1 in DP 432838 Eugowra; b) Lot 3943 in DP 1200868 Eugowra; c) Lot 148 in DP 750182 Eugowra; d) Lot 7001 in DP 1125814 Eugowra; e) Lot 88 in DP 750159 Eugowra; and f) Lot 71 in DP 750182 Eugowra 			
as shown in the plans attached to the report for the purpose of flood levee infrastructure in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> .			
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.			
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.			
4. The land to be acquired is to be classified as Community Land.			
5. Should council be able to reach agreement for purchase by private treaty that the purchase proceed by that method.			
6. Should Council not be granted permission to acquire the following:			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 18 February 2020 12:00:06 PM

- a) Lot 1 in DP 432838 Eugowra;
- b) Lot 3943 in DP 1200868 Eugowra;
- c) Lot 7001 in DP 1125814 Eugowra; and
- d) Lot 71 in DP 750182 Eugowra.

under the Land Acquisition (Just Terms Compensation) Act 1991 that a licence agreement be entered into for the area covered by the proposed easement.

22 Jan 2020 - 9:44 AM - Heidi Thornberry
Awaiting documents to affix seal

05 Dec 2019 - 4:08 PM - Heidi Thornberry
Awaiting documents to affix seal

11 Nov 2019 - 4:34 PM - Heidi Thornberry
Awaiting documents to affix seal

09 Oct 2019 - 4:45 PM - Heidi Thornberry
Awaiting document to affix seal

09 Sep 2019 - 11:32 AM - Heidi Thornberry
Awaiting documents to affix seal

14 Aug 2019 - 3:07 PM - Heidi Thornberry
Awaiting document to affix seal

09 Jul 2019 - 9:31 AM - Heidi Thornberry
Awaiting document to affix seal

13 Jun 2019 - 3:51 PM - Heidi Thornberry
Awaiting documents to affix seal

14 May 2019 - 12:12 PM - Heidi Thornberry
Awaiting documents to affix seal

02 Apr 2019 - 10:08 AM - Heidi Thornberry
Awaiting documents to affix seal

12 Mar 2019 - 10:02 AM - Heidi Thornberry
Awaiting documents to affix seal

13 Feb 2019 - 12:54 PM - Heidi Thornberry
Awaiting document to affix seal

06 Dec 2018 - 3:46 PM - Heidi Thornberry
Awaiting documents to affix seal

15 Nov 2018 - 10:35 AM - Heidi Thornberry
Awaiting documents to affix seal

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 18 February 2020 12:00:06 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 November 2018	Heidi Thornberry Luke Taberner	Confidential Items	ACQUISITION OF LAND - KURRAJONG ROAD, MANILDRA
RECOMMENDATION (Nash/Weaver)			
THAT Council:			
<ol style="list-style-type: none"> 1. Authorise purchase of 1.47 ha of land from Lot 243 DP 750150 for the purchase price of \$5,297.88. 2. Agree to pay all reasonable legal fees, survey fees and plan lodgement fees associated with the purchase. 3. Authorise the affixation of the Common Seal and appropriate signatures on any associated land transfer documents. 			
<p>22 Jan 2020 - 9:44 AM - Heidi Thornberry Awaiting document to affix seal</p> <p>05 Dec 2019 - 4:08 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>11 Nov 2019 - 4:54 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>09 Oct 2019 - 4:45 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>09 Sep 2019 - 11:32 AM - Heidi Thornberry Awaiting document to affix seal</p> <p>14 Aug 2019 - 3:07 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>09 Jul 2019 - 9:31 AM - Heidi Thornberry Awaiting document to affix seal</p> <p>13 Jun 2019 - 3:51 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>14 May 2019 - 12:12 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>02 Apr 2019 - 10:07 AM - Heidi Thornberry Awaiting document to affix seal</p> <p>11 Mar 2019 - 1:02 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>13 Feb 2019 - 12:54 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>06 Dec 2018 - 3:49 PM - Heidi Thornberry</p>			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To: Printed: Tuesday, 18 February 2020 12:00:06 PM
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Awaiting document to affix seal			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 May 2019	Christopher Eldred Heather Nicholls	For Determination	DRAFT DEVELOPMENT CONTROL PLAN NO. 17: RURAL TOURISM
MOTION (Jones/Oldham)			
<p>THAT Council notify the Draft Development Control Plan No. 17: Rural Tourism for public comment for a period of 28 days.</p> <p><i>11 Feb 2020 - 11:57 AM - Christopher Eldred</i> DCP 17. not proceeding at present. Will form a comprehensive DCP in the future.</p> <p><i>05 Dec 2019 - 12:08 PM - Christopher Eldred</i> No Change.</p> <p><i>14 Nov 2019 - 8:47 AM - Christopher Eldred</i> No change</p> <p><i>28 Oct 2019 - 10:16 AM - Christopher Eldred</i> No changes from previous month</p> <p><i>02 Oct 2019 - 11:22 AM - Christopher Eldred</i> No Changes from last month</p> <p><i>09 Sep 2019 - 2:43 PM - Christopher Eldred</i> No Change from last month.</p> <p><i>15 Aug 2019 - 2:06 PM - Emma Tadros</i> No changed from last month</p> <p><i>11 Jul 2019 - 12:13 PM - Emma Tadros</i> Council staff are now considering the comments received during the exhibition period</p> <p><i>03 Jun 2019 - 4:34 PM - Christopher Eldred</i> The DCP has been placed on exhibition for 28 Days in accordance with requirements. A subsequent report will be prepared for Council following the exhibition phase.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 July 2019	Roy Ansted Robert Cohen	For Determination	PROPOSED ROAD NAMING - "UNNAMED NEW ROAD", ORANGE
MOTION (Davison/Nash)			
<p>THAT:</p> <ol style="list-style-type: none"> 1. Council proceed with public consultation proposing to name the road identified in the report as "Adair Drive"; and 2. Assuming no objections are received, Council proceeds with the naming of the road as "Adair Drive" in accordance with Section 162 of the Roads Act, 1993. <p><i>14 Feb 2020 - 11:54 AM - Roy Ansted</i></p>			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Tuesday, 18 February 2020 12:00:06 PM</p>
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<p>Complete 05 Dec 2019 - 11:23 AM - Roy Ansted Adair Drive has been approved by the GNB and was gazetted on 22nd November 2019. 08 Nov 2019 - 10:08 AM - Roy Ansted Road name in process of being gazetted. 08 Oct 2019 - 10:10 AM - Roy Ansted No objections were received regarding the proposed name "Adair Drive". The road name will now be gazetted. 10 Sep 2019 - 10:04 AM - Roy Ansted Proposed road name has been approved by the GNB and has been advertised. 13 Aug 2019 - 9:44 AM - Roy Ansted Submission to be sent to the GNB for approval to name the unnamed road "Adair Drive".</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Naomi Schroder Bradley Byrnes	For Determination	BUILDING BETTER REGIONS FUND
<p>RECOMMENDATION (Batten/Treavors)</p> <p>THAT Council support and assess potential projects and report to Council prior to the closing date for funding under the Building Better Regions Fund.</p> <p>13 Feb 2020 - 9:50 AM - Naomi Schroder BBRF projects confirmed at Dec meeting and submitted to funding body by deadline. outcome of applications not expected until May/June. 06 Dec 2019 - 12:46 PM - Emma Tadros Ongoing 11 Nov 2019 - 4:22 PM - Naomi Schroder Ongoing 08 Oct 2019 - 11:42 AM - Naomi Schroder To discuss with CEDM and GM at next catch up as to process required.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Dale Jones Bradley Byrnes	Confidential Items	POSSIBLE SALE OF 184 GASKILL ST, CANOWINDRA, BEING LOT 1 DP 503767.
<p>RECOMMENDATION (Batten/Durkin)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. Council lists 184 Gaskill Street, Canowindra being Lot 1 DP503767 for sale by public auction; 2. The reserve price is as per the details in the Proceedings in Brief; 			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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3. Canowindra Real Estate conduct the auction;
4. Council authorise the General Manager to determine a date and time for the auction in conjunction with the selected real estate agent; and
5. Council authorise the affixing of Council's Seal to the land sale contract and transfer documents.

13 Feb 2020 - 10:09 AM - Dale Jones
 Property sold at auction - COMPLETE
 04 Dec 2019 - 9:23 AM - Dale Jones
 Auction to be conducted at 11am 6 December 2019
 14 Nov 2019 - 1:05 PM - Dale Jones
 Awaiting contracts from council's solicitor
 04 Oct 2019 - 5:24 PM - Dale Jones
 Listing initiated with Canowindra Real Estate, awaiting relevant documentation to be signed

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 September 2019	Heidi Thornberry Luke Taberner	Confidential Items	POSSIBLE SALE OF LOT 2 DP 1113621 LONGS CORNER ROAD, CANOWINDRA

RECOMMENDATION (Durkin/Davison)

THAT Council authorises affixing of Council's Seal to the land sale contract and transfer documents.

22 Jan 2020 - 9:44 AM - Heidi Thornberry
 Awaiting document to affix seal
 05 Dec 2019 - 4:09 PM - Heidi Thornberry
 Awaiting document to affix seal
 11 Nov 2019 - 4:25 PM - Heidi Thornberry
 Awaiting document to affix seal
 09 Oct 2019 - 4:43 PM - Heidi Thornberry
 Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Matthew Christensen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Oldham/Nash)

THAT Council receive a report in relation to the matters raised as follows:

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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1. Council, on behalf of the Age of Fishes Museum, seek legal advice on how to apply for Intellectual Property Rights, Copy Right and/or Trade Mark ownership of all animated 3D reproduction images, and where Council stand when other “marketer/promoters” desire to use the products, noting this should be inclusive of a “memorandum of understanding”.
2. Council investigate supporting/feasibility of a pipeline from Burrendong Dam to Yeoval to ensure a more sustainable regional water supply in the future.

18 Feb 2020 - 9:30 AM - Emma Tadros

Comment from Acting DETS - COMPLETE

06 Dec 2019 - 12:50 PM - Deborah Jordan

Report being prepared for December

15 Nov 2019 - 1:10 PM - Matthew Christensen

Burrendong to Yeoval Pipeline matter will be presented with briefing report to Council in December, with regards to Water Security as a whole.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	Confidential Items	CONSULTING PROJECT MANAGEMENT SERVICES

RECOMMENDATION (Davison/Oldham)

THAT Council:

1. Resolve to accept the tender of New South Wales Public Works Advisory for Project Management Services under schedule of rates contract, in accordance with Section 55 of the NSW Local Government Act 1993;
2. Authorise the General Manager to enter into a contract with New South Wales Public Works Advisory for the provision of project management services; and
3. Advise unsuccessful tenderers in writing.

22 Jan 2020 - 9:42 AM - Heidi Thornberry

Information added to Contracts Register - COMPLETE

05 Dec 2019 - 4:30 PM - Heidi Thornberry

Awaiting info from Engineering

11 Nov 2019 - 4:24 PM - Heidi Thornberry

Contracts form sent to engineering dept

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	Confidential Items	CONTRACT NO 1026830 - CONSTRUCTION TO FILL GAP IN EXISTING PUZZLE FLAT CREEK LEVEE, EUGOWRA NSW 2806

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Tuesday, 18 February 2020 12:00:06 PM</p>
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RECOMMENDATION (Durkin/Jones)

THAT Council:

1. Resolve to accept the tender from Hynash Construction Pty Ltd for Construction to fill in existing Puzzle Flat Creek levee, Eugowra for the tendered price of \$1,084,479.52 including GST, in accordance with Section 55 of the NSW Local Government Act 1993;
2. Authorise the General Manager to enter into a contract with Hynash Construction Pty Ltd for the construction of the Puzzle Flat Creek levee;
3. Advise the unsuccessful tenderers in writing; and
4. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

22 Jan 2020 - 9:42 AM - Heidi Thornberry
Information added to Contracts Register - COMPLETE
05 Dec 2019 - 4:30 PM - Heidi Thornberry
awaiting info from Engineering
11 Nov 2019 - 4:22 PM - Heidi Thornberry
Contracts register form sent to engineering

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 October 2019	Heidi Thornberry Luke Taberner	Confidential Items	SUPPLY, DELIVERY AND PLACEMENT OF SPRAYED BITUMINOUS SURFACING - CONTRACT 2019-2022

RECOMMENDATION (Batten/Weaver)

THAT Council:

1. Accept the tender from Downer EDI Limited for the Sprayed Bituminous Sealing Contract for the period 2019 – 2022; and
2. Authorise the signing and attachment of the Council Seal to the contract deed of agreement between Cabonne Council and Downer EDI Limited.

13 Feb 2020 - 10:07 AM - Heidi Thornberry
Awaiting document to affix seal
05 Dec 2019 - 4:29 PM - Heidi Thornberry
Awaiting document to affix seal

Outstanding Actions	Division:		Date From:
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11 Nov 2019 - 4:22 PM - Heidi Thornberry

Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Surendra Sapkota Robert Cohen	For Determination	ALTERATION OF LICENCE FOR USE OR OCCUPATION OF CROWN LANDS FOR THE CONSTRUCTION OF MOLONG TO CUMNOCK AND YEOVAL PIPELINE

MOTION (Batten/Newsom)

THAT Council:

1. Authorise the signing and affixing of the Council Seal to the Alteration of Licence document varied pursuant to Section 7.3 of the Crown Land Management Act 2016 by NSW Department of Planning, Industry & Environment – Crown Lands for the use or occupation of Crown lands as required for the construction of Molong to Cumnock and Yeoval pipeline.
2. Authorise the payment of \$496.00 excluding GST for the rent to the Department of Planning, Industry & Environment – Crown Lands as per the Alteration of Licence document.

04 Feb 2020 - 1:50 PM - Surendra Sapkota

Licence signed by Council and Crown Land Authority. COMPLETE.

06 Dec 2019 - 10:24 AM - Emma Tadros

Document has been sent to GM's office for execution

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Robyn Little Bradley Byrnes	For Determination	2020 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (NSW) ANNUAL CONFERENCE

MOTION (Oldham/Newsom)

THAT Cirs Nash, Newsom, Oldham, and Weaver be authorised to attend the 2020 ALGWA (NSW) Conference.

14 Jan 2020 - 11:35 AM - Robyn Little

Registration complete. COMPLETE

23 Dec 2019 - 3:40 PM - Robyn Little

Registration details not available as yet.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Dale Jones Bradley Byrnes	For Determination	2020 CANOWINDRA CHALLENGE HOT AIR BALLOON FESTIVAL

MOTION (Walker/Newsom)

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Tuesday, 18 February 2020 12:00:06 PM</p>
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THAT:

1. Council enters into a legal agreement to provide a one-off loan of \$50,000 to be repaid over five years to Canowindra Challenge Inc. to conduct the 2020 Canowindra Challenge and balloon glow;
2. Funds for the loan be sourced from the Canowindra Town Improvement Fund;
3. The loan be made available after 1 March 2020 upon Council's satisfaction that necessary arrangements are in place to conduct the Canowindra Challenge and balloon glow in April 2020;
4. The loan be provided according to the requirements of the NSW Local Government Act for the making of loans to community groups and appropriate due diligence being undertaken;
5. Authority be given to the Mayor and General Manager to sign all documentation and affix Council seal as required.

13 Feb 2020 - 10:09 AM - Dale Jones
report prepared for 25 February Ordinary Council Meeting regarding new arrangements.
05 Dec 2019 - 5:38 PM - Dale Jones
Proponent informed of Council's resolution.
Appropriate loan agreement documents to be drawn up and forwarded to proponent for signing

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Naomi Schroder Bradley Byrnes	For Determination	REGIONAL AGRICULTURAL SHOW DEVELOPMENT GRANTS PROGRAM

MOTION (Jones/Nash)

THAT Council:

Support Cudal Central Incorporated and the Cudal Agricultural & Pastoral Society Incorporated in their application to the Regional Agricultural Show Development Grants Program, by way of;

1. A financial co-contribution of up to \$66,000 from reserves;
2. A letter from Council confirming support and confirming availability of the financial co-contribution.

13 Feb 2020 - 10:05 AM - Naomi Schroder
No outcome advised as yet.
06 Dec 2019 - 12:52 PM - Emma Tadros

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Awaiting outcome of application															
Meeting	Officer/Director	Section	Subject												
Ordinary Meeting 26 November 2019	Lynnette Hawkes Bradley Byrnes	For Determination	EVENTS ASSISTANCE PROGRAM 2019/20												
MOTION (Walker/Newsom)															
<p>THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:</p> <ol style="list-style-type: none"> 1. Australian Stock Horse Society for the ASH Youth Camp - \$2,400; 2. Cumnock P & C for the Long White Lunch - \$1,000; 3. Rotary Club of Orange for the 2020 Banjo Paterson Australian Poetry Festival - \$1,000; 4. Bite Riot on Behalf of Orange Apples for Orange Apple Festival -\$1,000; 5. Mullion Creek Progress Assoc for Mullion Creek Christmas Party- \$400; and 6. \$500 to the Cabonne Country Tourism Advisory Committee to provide prizes for a Christmas lights competition to be conducted in Cabonne Shire; and the prizes consist of five \$100 vouchers to be spent at Cabonne businesses. <p>10 Dec 2019 - 3:42 PM - Lynnette Hawkes 10 Dec 2019 Successful Letters Sent;</p> <table style="margin-left: 40px;"> <tr> <td>1. Austrlain Stock Horse - Youth Camp</td> <td style="text-align: right;">\$2,400</td> </tr> <tr> <td>2. Cumock P&C The Long White Lunch</td> <td style="text-align: right;">\$1,000</td> </tr> <tr> <td>3. Rotary Club Orange Banjp Paterson Poetry</td> <td style="text-align: right;">\$1000</td> </tr> <tr> <td>4. Bite Riot - Orange Apple Festival</td> <td style="text-align: right;">\$1,000</td> </tr> <tr> <td>5. Mullion Creek - Mullion Creek Chritmas</td> <td style="text-align: right;">\$400</td> </tr> <tr> <td>6. Prize Vouches to be allocated to Winners</td> <td style="text-align: right;">\$500</td> </tr> </table> <p style="text-align: center;">COMPLETE</p>				1. Austrlain Stock Horse - Youth Camp	\$2,400	2. Cumock P&C The Long White Lunch	\$1,000	3. Rotary Club Orange Banjp Paterson Poetry	\$1000	4. Bite Riot - Orange Apple Festival	\$1,000	5. Mullion Creek - Mullion Creek Chritmas	\$400	6. Prize Vouches to be allocated to Winners	\$500
1. Austrlain Stock Horse - Youth Camp	\$2,400														
2. Cumock P&C The Long White Lunch	\$1,000														
3. Rotary Club Orange Banjp Paterson Poetry	\$1000														
4. Bite Riot - Orange Apple Festival	\$1,000														
5. Mullion Creek - Mullion Creek Chritmas	\$400														
6. Prize Vouches to be allocated to Winners	\$500														
Meeting	Officer/Director	Section	Subject												
Ordinary Meeting 26 November 2019	Heather Nicholls Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2019/0163 - SUBDIVISION / BOUNDARY ADJUSTMENT OF LOTS 49 AND 189 DP 750387 BEING 86 & 186 DAVIS ROAD, SPRING HILL												
MOTION (Mullins/Nash)															
<p>THAT Development Application 2019/0163 for a boundary adjustment between Lots 49 and 189 in DP 750387, being land described as 86 and 186 Davis Road, Spring Hill, be refused as it is inconsistent with clause 4.2B(3)(c) and (d) of the Cabonne Local Environmental Plan 2012.</p>															

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22 Jan 2020 - 11:25 AM - Heather Nicholls COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Roy Ansted Robert Cohen	For Determination	PROPOSED ROAD NAMING - UNNAMED LANE, BOWAN PARK
MOTION (Nash/Oldham)			
<p>THAT Council proceed with the naming of the road detailed in the associated report as "Asquith Lane" in accordance with Section 162 of the Roads Act, 1993.</p> <p>11 Feb 2020 - 8:53 AM - Roy Ansted GNB has now approved of the name "Asquith Lane", and the name is now in the process of being gazetted.</p> <p>05 Dec 2019 - 11:33 AM - Roy Ansted Noted. Approval to now be sought from the GNB for approval of "Asquith Lane".</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Bradley Byrnes Bradley Byrnes	For Determination	QUESTIONS FOR NEXT MEETING
MOTION (Mullins/Davison)			
<p>THAT Council receive a report at the next Council meeting in relation to the following items:</p> <ol style="list-style-type: none"> 1. Any regulatory requirement for council swimming pools to have lane ropes installed permanently; 2. Any response given to those who have written to Council concerning the operation of the Molong swimming pool; 3. Financial details relating to the 2019 Daroo Business Awards for both Council and the Committee and budget projections for the 2020 awards; and 4. Canowindra Food Basket, possibility of Council assisting the food basket with financial assistance, and consideration of Council participating in the planning and development of the Community Life Centre and its operations. <p>23 Dec 2019 - 3:45 PM - Robyn Little NFA required. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Bradley Byrnes Bradley Byrnes	Confidential Items	CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING
RECOMMENDATION (Batten/Oldham)			

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THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

23 Dec 2019 - 3:39 PM - Robyn Little
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 26 November 2019	Weekes Tony Robert Cohen	Confidential Items	PROVISION FOR TRAFFIC CONTROL SERVICES CONTRACT
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RECOMMENDATION (Jones/Newsom)

THAT Council tables the report and considers the matter at its December Ordinary meeting.

13 Feb 2020 - 9:25 AM - Weekes Tony
Council to go ahead with Tender from MTM, but the contract will be monitored.
06 Dec 2019 - 3:30 PM - Weekes Tony
We need to look at the proposed Tender with MTM. We have been having problems with them lately. Need to review there Recommendation.

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 26 November 2019	Heidi Thornberry Luke Taberner	For Determination	2020 CANOWINDRA CHALLENGE HOT AIR BALLOON FESTIVAL
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MOTION (Walker/Newsom)

THAT:

1. Council enters into a legal agreement to provide a one-off loan of \$50,000 to be repaid over five years to Canowindra Challenge Inc. to conduct the 2020 Canowindra Challenge and balloon glow;
2. Funds for the loan be sourced from the Canowindra Town Improvement Fund;
3. The loan be made available after 1 March 2020 upon Council's satisfaction that necessary arrangements are in place to conduct the Canowindra Challenge and balloon glow in April 2020;

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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4. The loan be provided according to the requirements of the NSW Local Government Act for the making of loans to community groups and appropriate due diligence being undertaken;
5. Authority be given to the Mayor and General Manager to sign all documentation and affix Council seal as required.

22 Jan 2020 - 9:44 AM - Heidi Thornberry
 Awaiting Document to affix seal
 05 Dec 2019 - 4:20 PM - Heidi Thornberry
 Awaiting Document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Dale Jones Bradley Byrnes	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Mullins/Davison)

THAT Council receive a report at the next Council meeting in relation to the following items:

1. Any regulatory requirement for council swimming pools to have lane ropes installed permanently;
2. Any response given to those who have written to Council concerning the operation of the Molong swimming pool;
3. Financial details relating to the 2019 Daroo Business Awards for both Council and the Committee and budget projections for the 2020 awards; and
4. Canowindra Food Basket, possibility of Council assisting the food basket with financial assistance, and consideration of Council participating in the planning and development of the Community Life Centre and its operations.

13 Feb 2020 - 10:10 AM - Dale Jones
 Report received at December Council meeting - COMPLETE
 05 Dec 2019 - 5:39 PM - Dale Jones
 Report prepared for December Ordinary meeting of Council

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Matthew Christensen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Mullins/Davison)

THAT Council receive a report at the next Council meeting in relation to the following items:

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Tuesday, 18 February 2020 12:00:06 PM</p>
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1. Any regulatory requirement for council swimming pools to have lane ropes installed permanently;
2. Any response given to those who have written to Council concerning the operation of the Molong swimming pool;
3. Financial details relating to the 2019 Daroo Business Awards for both Council and the Committee and budget projections for the 2020 awards; and
4. Canowindra Food Basket, possibility of Council assisting the food basket with financial assistance, and consideration of Council participating in the planning and development of the Community Life Centre and its operations.

18 Feb 2020 - 9:30 AM - Emma Tadros
 Comment from Acting DETS - COMPLETE
 06 Dec 2019 - 10:22 AM - Deborah Jordan
 1 report to be prepared for December Council mtg to address both pool questions.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Heidi Thornberry Luke Taberner	Confidential Items	HEAVY PATCHING IN THE CABONNE LGA

RECOMMENDATION (Davison/Oldham)

THAT Council:

1. Accept the tender from Kerway Asphaltting Pty Ltd for a lump sum amount of \$1,341,967 (incl GST) to supply heavy patching services for Cabonne Local Government Area, in accordance with Section 55 of the NSW Local Government Act 1993;
2. Authorise the General Manager to enter into a contract with Kerway Asphaltting Pty Ltd for the supply of heavy patching services;
3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget; and
4. Advise unsuccessful tenderers in writing.

13 Feb 2020 - 10:18 AM - Heidi Thornberry
 Information received from engineering and added to contracts register - COMPLETE
 05 Dec 2019 - 4:34 PM - Heidi Thornberry
 Contracts form sent to engineering dept

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Heidi Thornberry Luke Taberner	Confidential Items	GRAVEL RESHEETING IN THE CABONNE LGA

RECOMMENDATION (Walker/Nash)

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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THAT Council:

1. Accept the tender from Spicer Constructions Pty Ltd for \$984,772 (incl. GST), for the supply of gravel resheeting services;
2. Authorise the General Manager to enter into a contract with Spicer Constructions Pty Ltd for the supply of gravel resheeting services;
3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget; and
4. Advise unsuccessful tenderers in writing.

22 Jan 2020 - 9:43 AM - Heidi Thornberry
information added to Contracts Register - COMPLETE
05 Dec 2019 - 4:35 PM - Heidi Thornberry
Contracts form sent to engineering dept

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 November 2019	Heidi Thornberry Luke Taberner	Confidential Items	SUPPLY OF TREES AND LIMBS REMOVAL SERVICES AT VARIOUS LOCATIONS IN CABONNE COUNCIL LGA

RECOMMENDATION (Walker/Jones)

THAT Council:

1. Accept the tender from Oliver Shoark Tree Services for Trees and Limbs Removal Services under a schedule of rates contract, in accordance with Section 55 of the NSW Local Government Act 1993;
2. Authorise the General Manager to enter into a contract with Oliver Shoark Tree Services for Trees and Limbs Removal Services;
3. Authorise any variation to the contract for the project provided the variations are constrained within the overall approved budget; and
4. Advise the unsuccessful tenderers in writing.

22 Jan 2020 - 9:43 AM - Heidi Thornberry
Information added to contracts register - COMPLETE
05 Dec 2019 - 4:35 PM - Heidi Thornberry
Contracts form sent to engineering dept

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Luke Taberner	For Determination	SUPPORT FOR NSW PUBLIC LIBRARIES ASSOCIATION FUNDING CAMPAIGN

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Tuesday, 18 February 2020 12:00:06 PM</p>
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Luke Taberner

MOTION (Durkin/Nash)

THAT Council:

1. Make representation to the local State Member, Mr Philip Donato, in relation to the need for a sustainable state funding model for the ongoing provision of public library services.
2. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for Consumer Price Index (CPI) indexation of state funding for NSW public libraries, as well as legislation of all elements of the 2019-20 to 2022-23 NSW state funding model.
3. Take a leading role in lobbying for sustainable state government funding for libraries.
4. Endorse the distribution of the NSW Public Libraries Association NSW library sustainable funding advocacy information in Council libraries, as well as consider involvement in any actions proposed by the Association.

13 Feb 2020 - 3:15 PM - Claire Coles
Letters emailed 13/02/20.
Saved into Magiq.
COMPLETE.

12 Feb 2020 - 11:22 AM - Luke Taberner
Letters being written. Will be completed by 21 February 2020.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Deborah Jordan Robert Cohen	For Determination	NOVEMBER 2019 LOCAL TRAFFIC COMMITTEE MEETING

MOTION (Durkin/Nash)

THAT Council ratify the recommendations of the November 2019 Local Traffic Committee.

13 Feb 2020 - 10:27 AM - Emma Tadros
Noted on behalf of DETS PA. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Luke Taberner Luke Taberner	For Determination	ENTRANCE FEES AT VILLAGE POOLS

MOTION (Durkin/Mullins)

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Tuesday, 18 February 2020 12:00:06 PM</p>
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THAT Council:

1. Approve the following entrance fees for Cudal, Cumnock, Manildra, Eugowra and Yeoval swimming pools:

Adult Daily	\$3
Child Daily	\$2
Senior Citizen Daily	\$2
Family Day Pass	\$10
Family Season Pass	\$125
Single Season Pass	\$70
Child Season Pass	\$55
Senior Single Season Pass	\$55

2. Advertise the fees for a period of 28 days in accordance with the requirements of the Local Government Act (1993).

12 Feb 2020 - 11:24 AM - Luke Taberner
COMPLETED.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Dale Jones Bradley Byrnes	For Determination	BUILDING BETTER REGIONS FUND ROUND 4

MOTION (Durkin/Jones)

THAT Council:

1. Submits the following projects for funding under Round 4 of the Building Better Regions Fund:
 - a. Cabonne Council Playground Upgrades \$400,000;
 - b. Cabonne Council Refurbishment of Public Toilet Amenities \$300,000;

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Tuesday, 18 February 2020 12:00:06 PM</p>
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- c. Molong Recreation Ground Lighting Upgrade \$400,000;
 - d. Tom Clyburn Oval, Canowindra Lighting Upgrade \$400,000;
 - e. Cudal Showground Power & Water Upgrades \$190,000;
 - f. Eugowra Medical Centre Redevelopment \$252,000;
 - g. Construction of New Molong Showground Amenities Block \$340,000; and
 - h. Construction of Phase 1 of the Eugowra Multi-purpose Community Centre at Eugowra Showground \$985,000.
2. Provides the following contributions towards the cost of the projects, should the applications be successful, and that those contributions be funded from Council's Reserves:
- a. Cabonne Council Playground Upgrades \$200,000;
 - b. Cabonne Council Refurbishment of Public Toilet Amenities \$150,000;
 - c. Molong Recreation Ground Lighting Upgrade \$200,000;
 - d. Tom Clyburn Oval, Canowindra Lighting Upgrade \$200,000;
 - e. Cudal Showground Power & Water Upgrades \$82,500;
 - f. Eugowra Medical Centre Redevelopment \$96,000;
 - g. Construction of New Molong Showground Amenities Block \$170,000; and
 - h. Construction of Phase 1 of the Eugowra Multi-purpose Community Centre at Eugowra Showground \$492,500.

13 Feb 2020 - 10:11 AM - Dale Jones

Application submitted

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Peta Fuller Bradley Byrnes	For Determination	LOCAL GOVERNMENT TOURISM CONFERENCE 2020

MOTION (Oldham/Weaver)

THAT Council:

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 18 February 2020 12:00:06 PM

1. Authorise Council's Tourism and Community Development Coordinator to attend the NSW Local Government Tourism Conference in Jindabyne from 16-18 March 2020.
2. Authorise Clrs Weaver and Newsom, and Clr Davison as an alternate, to attend the NSW Local Government Tourism Conference in Jindabyne from 16-18 March 2020.

07 Jan 2020 - 2:30 PM - Peta Fuller
no action required.COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Lynnette Hawkes Bradley Byrnes	For Determination	EVENTS ASSISTANCE PROGRAM 2019/20

MOTION (Batten/Jones)

THAT Council approve funding under the 2019/2020 Events Assistance Program (EAP) to the following events:

1. 2020 F.O.O.D Week Inc. for \$5,000; and
2. Rally till it Rains for Yeoval Christmas Dinner for \$1000.

24 Dec 2019 - 9:33 AM - Lynnette Hawkes
23 December 2019. Successful Letters Sent

1. FOOD Week Inc \$5,000
2. Rally Till It Rains \$1,000

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Surendra Sapkota Robert Cohen	For Determination	MOLONG TRUCK WASH PROJECT

MOTION (Nash/Treavors)

THAT:

1. Council communicate with the funding agencies to terminate the Deed associated with the Molong Truck Wash Project based on the following report; and

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Tuesday, 18 February 2020 12:00:06 PM</p>
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2. All progress payments or milestone payments paid so far to the Council as described in the following report be returned as per the deed to the funding agencies.

04 Feb 2020 - 1:43 PM - Surendra Sapkota

Engineering Director communicated with the funding agency to terminate the Deed. COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Matthew Christensen Robert Cohen	For Determination	DETAILED INVESTIGATION AND DESIGN OF MOLONG TOWN LEVEE

MOTION (Mullins/Nash)

THAT Council:

1. Approve \$87,666.67 from Council reserve as Council contribution for detailed investigation and design of Molong Town Levee in accordance with the terms set out in the Office of Environment and Heritage Funding Agreement as described in the following report; and
2. Re-establish the Molong Flood Plain Risk Management Committee.

17 Feb 2020 - 11:24 AM - Matthew Christensen

Revised Target Date changed by: Matthew Christensen From: 31 Dec 2019 To: 24 Mar 2020

Reason: Report to Council to endorse terms of reference for Floodplain Committee.

17 Feb 2020 - 11:22 AM - Matthew Christensen

Project development underway, scheduled report to create Floodplain Committee expected for Ordinary Meeting dated 24 March 2020.

11 Feb 2020 - 11:53 AM - Emma Tadros

Action reassigned to Matthew Christensen by: Emma Tadros

04 Feb 2020 - 1:51 PM - Surendra Sapkota

Funding agreement signed.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Christopher Eldred Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2014/0114/04 - MODIFICATION TO EXTRACTIVE INDUSTRY, LOT 775 DP 813587, 1654 THE ESCORT WAY, BORENORE

MOTION (Nash/Batten)

THAT Modification Application DA 2010/0114/04 for increased extraction at Bald Hill Quarry located upon Lot 775 DP 813587, 1654 The Escort Way, Borenore, be granted consent subject to the conditions attached to the planning assessment report.

11 Feb 2020 - 11:57 AM - Christopher Eldred

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Tuesday, 18 February 2020 12:00:06 PM</p>
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Completed Application Approved			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Christopher Eldred Heather Nicholls	For Determination	MODIFICATION OF EIGHT (8) LOT SUBDIVISION (MODIFICATION OF CONDITIONS) OF LOTS 218 AND 219 IN DP47258, LOTS 5, 6 & 7 IN DP 702416, LOTS 1 & 2 IN DP 114761, LOTS 9, 10, 11, 12, 19, 20, 24, 30, 31, 148, 189, 210, 211 & 238 IN DP 756869, LOT 1 IN DP...
<p><u>MOTION</u> (Durkin/Nash)</p> <p>THAT the modification of Development Application 2008/0177 for an Eight (8) lot subdivision be granted consent subject to the conditions attached.</p> <p><i>11 Feb 2020 - 11:57 AM - Christopher Eldred</i> Completed. Applciaiton Approved</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Dale Jones Bradley Byrnes	For Determination	EVENTS ASSISTANCE PROGRAM 2019-20 - A DAY ON THE GREEN
<p><u>RECOMMENDATION</u> (Mullins/Nash)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. Council provides funding of \$30,000 over three years from its Events Assistance Program to Roundhouse Entertainment for A Day on the Green at Heifer Station, Borenore, to support the event and associated site establishment costs as follows: <ol style="list-style-type: none"> i. Year 1 2019-20 \$20,000; ii. Year 2 2020-21 \$5,000; iii. Year 3 2021-22 \$5,000. 2. Funding is conditional on the recipient providing event support and site establishment for the hosting of a minimum of three A Day on the Green events at Heifer Station vineyard. 3. Funding is conditional on the recipient acknowledging Cabonne Council as a sponsor of the event. <p><i>13 Feb 2020 - 10:12 AM - Dale Jones</i> Agreement signed and assistance provided - COMPLETE</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 18 February 2020 12:00:06 PM

23 Dec 2019 - 3:45 PM - Robyn Little Action reassigned to Dale Jones by: Robyn Little			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Dale Jones Bradley Byrnes	Confidential Items	SALE OF 184 GASKILL STREET CANOWINDRA (LOT 1 DP 503767)
RECOMMENDATION (Durkin/Nash)			
THAT the information be noted.			
13 Feb 2020 - 10:12 AM - Dale Jones Property sold - COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Debbie Oates Luke Taberner	Confidential Items	REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 896000007
RECOMMENDATION (Batten/Durkin)			
THAT Council write off \$3,713.70 for account 896000007 due to water loss.			
20 Dec 2019 - 3:44 PM - Debbie Oates Amount written off as per resolution. Letter 1086108 sent to owner and tenant to advise of same. COMPLETE.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Gloria Donlan Luke Taberner	Confidential Items	DEBT RECOVERY REPORT OF OUTSTANDING DEBTS
RECOMMENDATION (Oldham/Treavors)			
THAT the ratepayers in the annexure be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.			
20 Dec 2019 - 3:00 PM - Gloria Donlan Letters have been sent to Ratepayers on the list, who have not made payment or contacted Council to Make an arrangement for payment, to advise them that their account will be given to Council's Debt Recovery Agents for action to Commence. COMPLETED.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Veronica Windus Luke Taberner	For Determination	BUILDING BETTER REGIONS FUND ROUND 4
MOTION (Durkin/Jones)			

Outstanding Actions

Division:
Committee: Ordinary Meeting
Officer:

Date From:
Date To:

Action Sheets Report

Printed: Tuesday, 18 February 2020 12:00:06
PM

THAT Council:

1. Submits the following projects for funding under Round 4 of the Building Better Regions Fund:
 - a. Cabonne Council Playground Upgrades \$400,000;
 - b. Cabonne Council Refurbishment of Public Toilet Amenities \$300,000;
 - c. Molong Recreation Ground Lighting Upgrade \$400,000;
 - d. Tom Clyburn Oval, Canowindra Lighting Upgrade \$400,000;
 - e. Cudal Showground Power & Water Upgrades \$190,000;
 - f. Eugowra Medical Centre Redevelopment \$252,000;
 - g. Construction of New Molong Showground Amenities Block \$340,000; and
 - h. Construction of Phase 1 of the Eugowra Multi-purpose Community Centre at Eugowra Showground \$985,000.

2. Provides the following contributions towards the cost of the projects, should the applications be successful, and that those contributions be funded from Council's Reserves:
 - a. Cabonne Council Playground Upgrades \$200,000;
 - b. Cabonne Council Refurbishment of Public Toilet Amenities \$150,000;
 - c. Molong Recreation Ground Lighting Upgrade \$200,000;
 - d. Tom Clyburn Oval, Canowindra Lighting Upgrade \$200,000;
 - e. Cudal Showground Power & Water Upgrades \$82,500;
 - f. Eugowra Medical Centre Redevelopment \$96,000;
 - g. Construction of New Molong Showground Amenities Block \$170,000; and
 - h. Construction of Phase 1 of the Eugowra Multi-purpose Community Centre at Eugowra Showground \$492,500.

14 Feb 2020 - 11:50 AM - Veronica Windus
COMPLETED
14 Feb 2020 - 11:50 AM - Veronica Windus

Outstanding Actions	Division:		Date From:
Action Sheets Report	Committee:	Ordinary Meeting	Date To:
	Officer:		Printed: Tuesday, 18 February 2020 12:00:06 PM

No action by finance until Grant funding has been approved.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Chris Jackson Robert Cohen	For Determination	ENTRANCE FEES AT VILLAGE POOLS
MOTION (Durkin/Mullins)			
THAT Council:			
1. Approve the following entrance fees for Cudal, Cumnock, Manildra, Eugowra and Yeoval swimming pools:			
Adult Daily	\$3		
Child Daily	\$2		
Senior Citizen Daily	\$2		
Family Day Pass	\$10		
Family Season Pass	\$125		
Single Season Pass	\$70		
Child Season Pass	\$55		
Senior Single Season Pass	\$55		
2. Advertise the fees for a period of 28 days in accordance with the requirements of the Local Government Act (1993).			
14 Feb 2020 - 12:19 PM - Chris Jackson			
NOTED - COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 December 2019	Jolene Pearson Luke Taberner	For Determination	SUPPORT FOR NSW PUBLIC LIBRARIES ASSOCIATION FUNDING CAMPAIGN
MOTION (Durkin/Nash)			
THAT Council:			
1. Make representation to the local State Member, Mr Philip Donato, in relation to the need for a sustainable state funding model for the ongoing provision of public library services.			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 18 February 2020 12:00:06 PM

<p>2. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for Consumer Price Index (CPI) indexation of state funding for NSW public libraries, as well as legislation of all elements of the 2019-20 to 2022-23 NSW state funding model.</p> <p>3. Take a leading role in lobbying for sustainable state government funding for libraries.</p> <p>4. Endorse the distribution of the NSW Public Libraries Association NSW library sustainable funding advocacy information in Council libraries, as well as consider involvement in any actions proposed by the Association.</p> <p>12 Feb 2020 - 1:06 PM - Jolene Pearson Action being dealt with by DFCS - COMPLETE</p> <table border="1"> <thead> <tr> <th>Meeting</th> <th>Officer/Director</th> <th>Section</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>Ordinary Meeting 26 November 2019</td> <td>Sarah Bellach Luke Taberner</td> <td>For Determination</td> <td>QUESTIONS FOR NEXT MEETING</td> </tr> </tbody> </table> <p>MOTION (Mullins/Davison)</p> <p>THAT Council receive a report at the next Council meeting in relation to the following items:</p> <ol style="list-style-type: none"> Any regulatory requirement for council swimming pools to have lane ropes installed permanently; Any response given to those who have written to Council concerning the operation of the Molong swimming pool; Financial details relating to the 2019 Daroo Business Awards for both Council and the Committee and budget projections for the 2020 awards; and Canowindra Food Basket, possibility of Council assisting the food basket with financial assistance, and consideration of Council participating in the planning and development of the Community Life Centre and its operations. <p>14 Feb 2020 - 2:13 PM - Sarah Bellach 4. Report will go to March Council meeting</p> <table border="1"> <thead> <tr> <th>Meeting</th> <th>Officer/Director</th> <th>Section</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>Ordinary Meeting 17 December 2019</td> <td>Veronica Windus Luke Taberner</td> <td>For Determination</td> <td>EVENTS ASSISTANCE PROGRAM 2019-20 - A DAY ON THE GREEN</td> </tr> </tbody> </table> <p>RECOMMENDATION (Mullins/Nash)</p> <p>THAT:</p>				Meeting	Officer/Director	Section	Subject	Ordinary Meeting 26 November 2019	Sarah Bellach Luke Taberner	For Determination	QUESTIONS FOR NEXT MEETING	Meeting	Officer/Director	Section	Subject	Ordinary Meeting 17 December 2019	Veronica Windus Luke Taberner	For Determination	EVENTS ASSISTANCE PROGRAM 2019-20 - A DAY ON THE GREEN
Meeting	Officer/Director	Section	Subject																
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Ordinary Meeting 17 December 2019	Veronica Windus Luke Taberner	For Determination	EVENTS ASSISTANCE PROGRAM 2019-20 - A DAY ON THE GREEN																

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Tuesday, 18 February 2020 12:00:06 PM

1. Council provides funding of \$30,000 over three years from its Events Assistance Program to Roundhouse Entertainment for A Day on the Green at Heifer Station, Borenore, to support the event and associated site establishment costs as follows:
 - i. Year 1 2019-20 \$20,000;
 - ii. Year 2 2020-21 \$5,000;
 - iii. Year 3 2021-22 \$5,000.
2. Funding is conditional on the recipient providing event support and site establishment for the hosting of a minimum of three A Day on the Green events at Heifer Station vineyard.
3. Funding is conditional on the recipient acknowledging Cabonne Council as a sponsor of the event.

14 Feb 2020 - 11:51 AM - Veronica Windus
COMPLETED
14 Feb 2020 - 11:51 AM - Veronica Windus
Finance to action recommendations.

Cabonne Council
Schedule of Investments as at 31/01/2020

Annexure - Item 2

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	2,000,000	1.40%	270	12/10/2020
ANZ Bank	A1+	1,000,000	1.60%	182	9/03/2020
ANZ Bank	A1+	3,000,000	1.40%	182	29/05/2020
ANZ Bank	A1+	1,000,000	1.45%	366	12/10/2020
Bank of Qld	A2	2,000,000	1.60%	276	22/06/2020
Bank of Qld	A2	500,000	1.55%	365	14/10/2020
Commonwealth Bank	A1+	3,000,000	1.62%	214	16/03/2020
Commonwealth Bank	A1+	2,000,000	1.45%	182	14/04/2020
Commonwealth Bank	A1+	2,000,000	1.38%	183	12/06/2020
Commonwealth Bank	A1+	2,980,294	0.70%	24 Hour at call account	
Illawarra Mutual Build Society	A2	250,000	1.50%	274	7/08/2020
Illawarra Mutual Build Society	A2	500,000	1.50%	274	7/08/2020
Me Bank	A2	1,500,000	1.60%	120	12/03/2020
National Australia Bank	A1+	1,000,000	1.70%	180	2/03/2020
National Australia Bank	A1+	1,500,000	1.70%	180	2/03/2020
National Australia Bank	A1+	2,000,000	1.75%	210	10/03/2020
National Australia Bank	A1+	3,000,000	1.60%	211	1/05/2020
National Australia Bank	A1+	2,000,000	1.60%	211	1/05/2020
National Australia Bank	A1+	1,000,000	1.56%	213	14/05/2020
Reliance Credit Union	Unrated	500,000	1.80%	366	21/09/2020
Reliance Credit Union	Unrated	250,000	1.60%	366	30/10/2020
Suncorp-Metway	A1	2,000,000	1.50%	242	21/09/2020
Suncorp-Metway	A1	1,000,000	1.61%	180	1/04/2020
Suncorp-Metway	A1	1,000,000	1.58%	210	25/05/2020
Westpac Bank	A1+	3,000,000	1.60%	183	15/04/2020
Westpac Bank	A1+	1,000,000	1.53%	213	2/05/2020
Westpac Bank	A1+	1,000,000	1.60%	271	25/07/2020
Westpac Bank	A1+	3,000,000	1.63%	272	16/08/2020

GENERAL FUND INVESTMENTS**\$ 44,980,294****TRUST FUND**

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	158,000	0.10%	24 Hour at call account

TRUST FUND INVESTMENTS**\$ 158,000****TOTAL INVESTMENTS****\$ 45,138,294**

INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100%
A1 & A1-	50%
A2	10%
Unrated	2%

Council's Current Exposure of Total Investments

A1+	79%	\$ 35,638,294	
A1 & A1-	9%	\$ 4,000,000	
A2	10.52%	\$ 4,750,000	Due to lower funds in the At Call Account
Unrated	2%	\$ 750,000	
Total Investments		\$ 45,138,294	

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30%
A1 & A1-	20%
A2	10%
Unrated	2%

Council's Current Exposure per Institution

Commonwealth Bank	22%	\$ 10,138,294	A1+
National Australia Bank	23%	\$ 10,500,000	A1+
Westpac Bank	18%	\$ 8,000,000	A1+
ANZ	16%	\$ 7,000,000	A1+
Suncorp-Metway	9%	\$ 4,000,000	A1
Bank of Qld	5.54%	\$ 2,500,000	A2
Illawarra Mutual Building Society	1.66%	\$ 750,000	A2
Me Bank	3.32%	\$ 1,500,000	A2
Reliance Credit Union	2%	\$ 750,000	Unrated
Total Investments		\$ 45,138,294	

INVESTMENT MOVEMENTS

Council's Overall Total Investments have increased due to variations in the Cashflow during the month of January.

	This Month	Last Month	July 2019
Total Investments	\$ 45,138,294	\$ 43,188,294	\$ 43,343,294
% Change	4.32%		3.98%

INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 1.49%. The average rate movement is minimal due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate remained at 0.75% for January. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 0.80%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2019
0.800%	1.49%	1.52%	2.21%

L. Taberner

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.

Cabonne Council
Schedule of Investments as at 31/12/2019

Annexure - Item 2

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	2,000,000	1.80%	184	18/01/2020
ANZ Bank	A1+	1,000,000	1.60%	182	9/03/2020
ANZ Bank	A1+	3,000,000	1.40%	182	29/05/2020
ANZ Bank	A1+	1,000,000	1.45%	366	12/10/2020
Bank of Qld	A2	2,000,000	1.60%	276	22/06/2020
Bank of Qld	A2	500,000	1.55%	365	14/10/2020
Commonwealth Bank	A1+	2,000,000	1.38%	183	12/06/2020
Commonwealth Bank	A1+	3,000,000	1.62%	214	16/03/2020
Commonwealth Bank	A1+	2,000,000	1.45%	182	14/04/2020
Commonwealth Bank	A1+	1,030,294	0.70%	24 Hour at call account	
Illawarra Mutual Build Society	A2	250,000	1.50%	274	7/08/2020
Illawarra Mutual Build Society	A2	500,000	1.50%	274	7/08/2020
Me Bank	A2	1,500,000	1.60%	120	12/03/2020
National Australia Bank	A1+	1,000,000	1.70%	180	2/03/2020
National Australia Bank	A1+	1,500,000	1.70%	180	2/03/2020
National Australia Bank	A1+	2,000,000	1.75%	210	10/03/2020
National Australia Bank	A1+	3,000,000	1.60%	211	1/05/2020
National Australia Bank	A1+	2,000,000	1.60%	211	1/05/2020
National Australia Bank	A1+	1,000,000	1.56%	213	14/05/2020
Reliance Credit Union	Unrated	500,000	1.80%	366	21/09/2020
Reliance Credit Union	Unrated	250,000	1.60%	366	30/10/2020
Suncorp-Metway	A1	2,000,000	1.86%	184	23/01/2020
Suncorp-Metway	A1	1,000,000	1.61%	180	1/04/2020
Suncorp-Metway	A1	1,000,000	1.58%	210	25/05/2020
Westpac Bank	A1+	3,000,000	1.60%	183	15/04/2020
Westpac Bank	A1+	1,000,000	1.53%	213	2/05/2020
Westpac Bank	A1+	1,000,000	1.60%	271	25/07/2020
Westpac Bank	A1+	3,000,000	1.63%	272	16/08/2020

GENERAL FUND INVESTMENTS**\$ 43,030,294****TRUST FUND**

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	158,000	0.10%	24 Hour at call account

TRUST FUND INVESTMENTS**\$ 158,000****TOTAL INVESTMENTS****\$ 43,188,294**

INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100%
A1 & A1-	50%
A2	10%
Unrated	2%

Council's Current Exposure of Total Investments

A1+	78%	\$ 33,688,294	
A1 & A1-	9%	\$ 4,000,000	
A2	11%	\$ 4,750,000	Due to low funds in the At Call Account
Unrated	2%	\$ 750,000	
Total Investments		\$ 43,188,294	

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30%
A1 & A1-	20%
A2	10%
Unrated	2%

Council's Current Exposure per Institution

Commonwealth Bank	19%	\$ 8,188,294	A1+
National Australia Bank	24%	\$ 10,500,000	A1+
Westpac Bank	19%	\$ 8,000,000	A1+
ANZ	16%	\$ 7,000,000	A1+
Suncorp-Metway	9%	\$ 4,000,000	A1
Bank of Qld	6%	\$ 2,500,000	A2
Illawarra Mutual Building Society	2%	\$ 750,000	A2
Me Bank	3%	\$ 1,500,000	A2
Reliance Credit Union	2%	\$ 750,000	Unrated
Total Investments		\$ 43,188,294	

INVESTMENT MOVEMENTS

Council's Overall Total Investments have decreased due to variations in the Cashflow during the month of December.

	This Month	Last Month	July 2019
Total Investments	\$ 43,188,294	\$ 46,038,294	\$ 43,343,294
% Change	-6.60%		-0.36%

INTEREST RATE PERFORMANCE

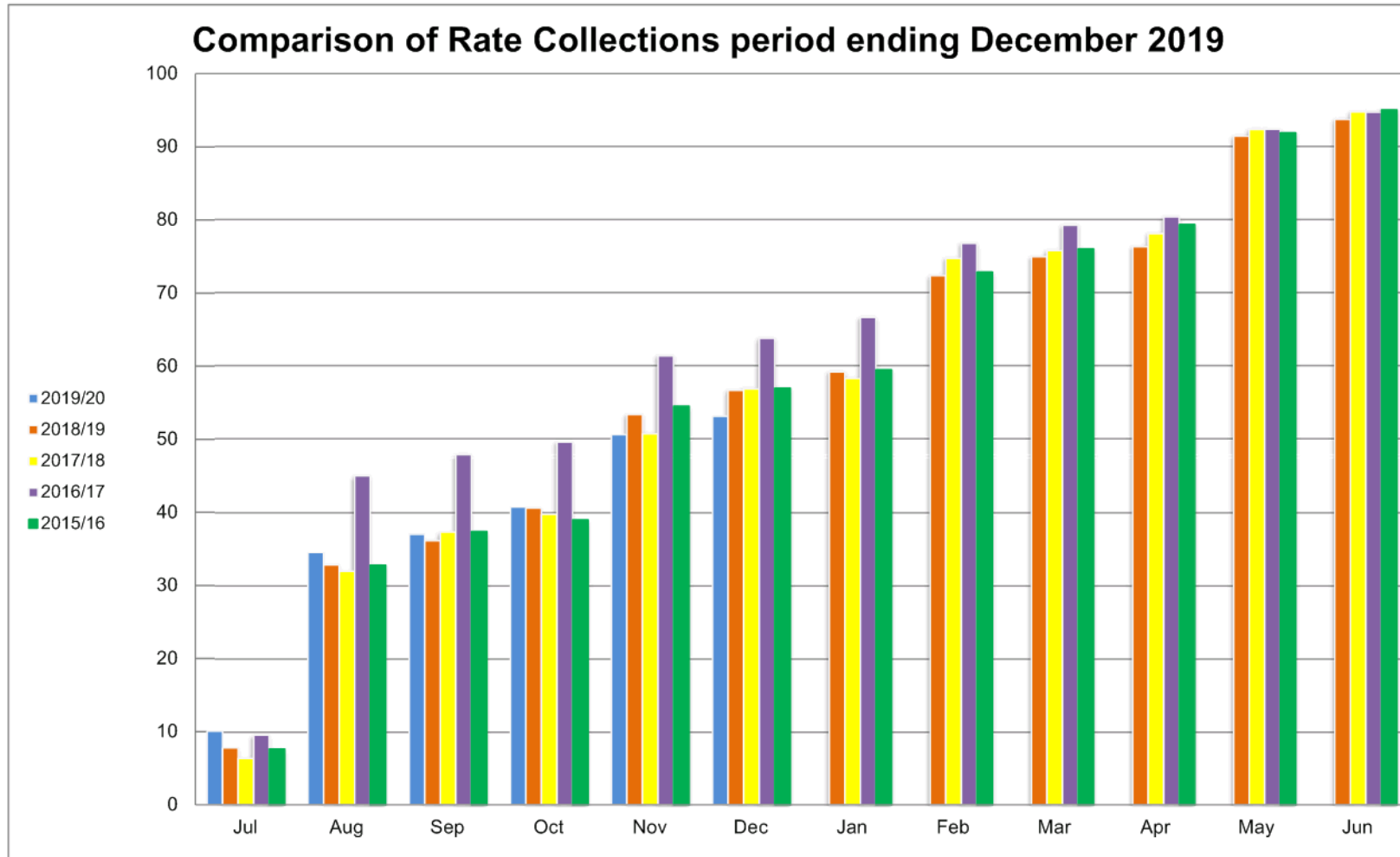
Council's Average Interest rate for the month was 1.52%. The average rate movement is minimal due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate remained at 0.75% for December. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 0.87%.

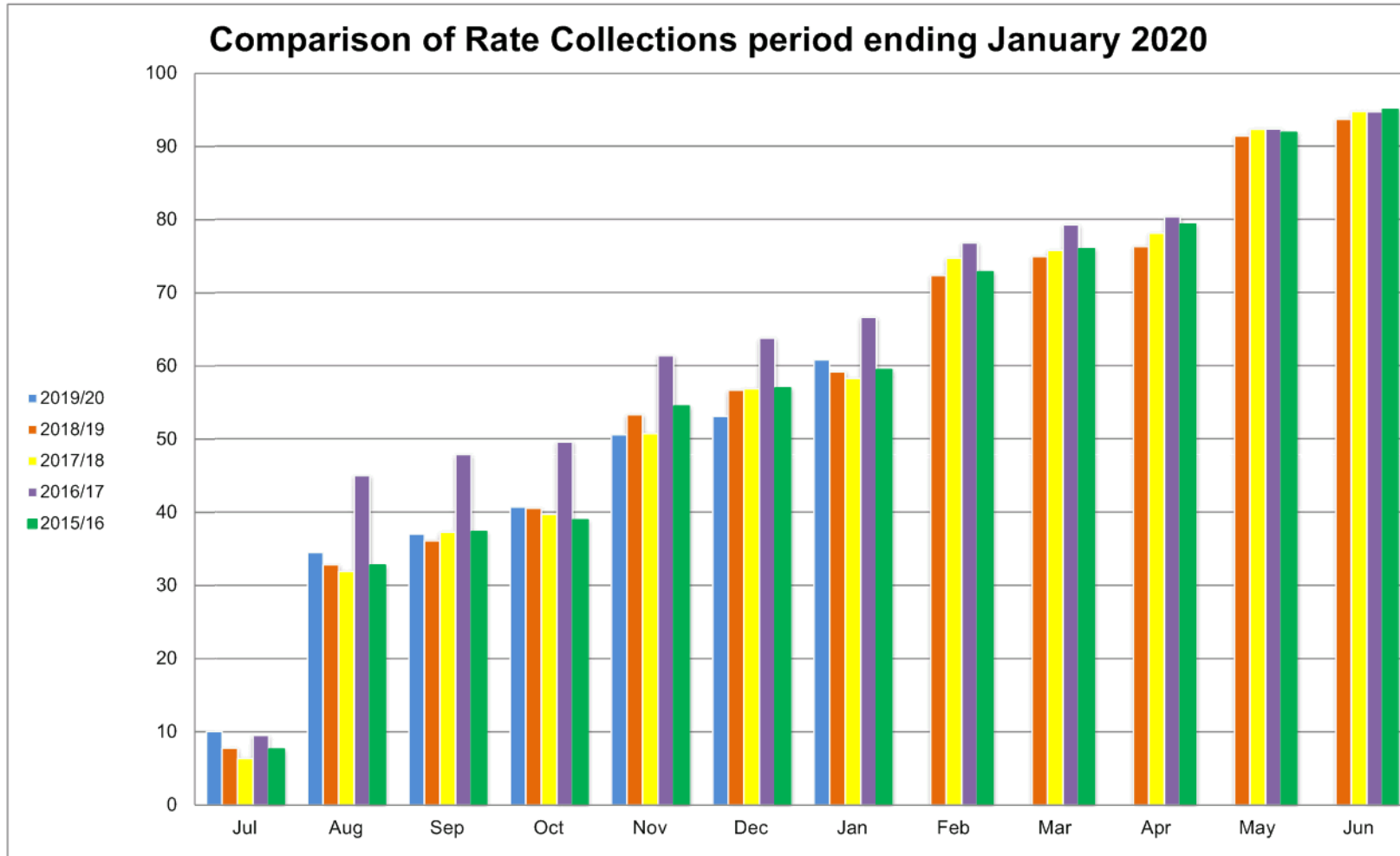
Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2019
0.870%	1.52%	1.53%	2.21%

L. Taberner

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.





Village Enhancement Program (VEP) – Delivery Status Report

Project	Budget	Complete	March	April	May	June	Note
Canowindra							
500403 - Enhancement of Canowindra Cemetery - Tree planting (Canowindra)	\$34,338.00	✓			✓		Redirect remaining funding
500407 - Landscaping in the caravan park precinct (Canowindra)	\$17,163.00	✓					
500408 - Additional seats in Gaskill Street . Paint seats in bright colours (Canowindra)	\$5,280.00				✓		Seats on order. Cannot place bright colours due to heritage restrictions
500411 - Additional Street Trees (Canowindra)	\$23,681.00			✓			To recommence plantings
500412 - Blue Jacket Lookout Realignment (Canowindra)	\$30,000.00				✓		
500414 - New plantings Morris and Memorial Parks (Canowindra)	\$27,177.00	✓					Upgrades to sprinkler systems have occurred. Some minor work to be undertaken with consideration for drought conditions
Cudal							
500418 - External Walls of Cudal Hall refurbished to match the rest of the hall (Cudal)	\$9,000.00			✓			
500424 - Dean Park - Improved Signage from Main road to Dean Park (Cudal)	\$2,000.00	✓					
500428 - Street Master Plan (Cudal)	\$11,556.00				✓		To recommence plantings

Project	Budget	Complete	March	April	May	June	Note
Cumnock							
500437 - Shade shelters/ seating and BBQ at showground for camping area (Cumnock)	\$12,000.00				✓		Two BBQ units arrived. Install to be organised with consultation with community groups
500445 - Beautification in Memorial Park area (Cumnock)	\$5,000.00			✓			Insufficient budget. Funds to be redirected to increase budget
500446 - General village tidy up (Cumnock)	\$62,220.00			✓			Cumnock rec ground project nearing completion.
Cargo							
500447 - Trees (Cargo)	\$20,000.00		✓				Repurpose funds towards completion of new rubble drain at Rec Oval/Cargo Football Oval.
500450 - Drinking fountain (Cargo)	\$1,825.00	✓					
500451 - Additional play equipment for older children (Cargo)	\$8,885.00					✓	Insufficient budget to complete. Redirect funding from general tidy
500454 - General village tidy up (Cargo)	\$24,506.17			✓			Redirect to Cargo Playground
Eugowra							
500456 - Nanima Street garden bed (Eugowra)	\$4,174.00	✓					
500486 - Eugowra Memorial Park Playground (Eugowra)	\$43,725.00		✓				Install booked week of 17/2/2020

Project	Budget	Complete	March	April	May	June	Note
Mullion Creek							
500473 - Exercise equipment in the reserve (Mullion Creek)	\$3,600.00		✓				Installation date advised by contractor to be by end of March
500474 - Upgrade playground, provide equipment and softfall (Mullion Creek)	\$23,000.00			✓			Further consultation with community required regarding placement of equipment.
500477 - Tree Planting (Mullion Creek)	\$7,000.00						Redirect funding to Upgrade of Playground and Softfall Project
500478 - General village tidy up (Mullion Creek)	\$38,819.01			✓			
Yeoval							
500481 - Fix up timber tennis wall (Yeoval)	\$1,000.00		✓				Consult with community regarding requirements
500482 - Tree planting (Yeoval)	\$6,026.00	✓					Recommence plantings
500483 - General village tidy up (Yeoval)	\$22,757.70			✓			Additional 'rockers' and small equipment arrived to be installed alongside newly installed playground

ENGINEERING & TECHNICAL SERVICES REPORT – JANUARY & FEBRUARY 2020

LOCAL ROADS – CONSTRUCTION/SEALING

Project:	Objectives:	Budget:	Actual	Timeframe
Bocobra Loop Road	2 kms new seal (Henry Parkes Way end)	\$102,620		Completed
Davis Road	1 km new seal, extension of existing seal.	\$78,948		Completed
Strachan Road	880m new seal (from Davis’s Road to Carcoar Street	\$66,873		Completed
Yuranigh Road	Extend existing seal 2kms	\$90,240		Completed
Gas Works Lane	Seal area and install kerb & guttering for parking	\$		TBA



Davis Road



Strachan Road

LOCAL ROADS - MAINTENANCE

Project:	Objectives:	Budget:	Actual	Timeframe
Grading	Dry Creek Rd, Cashens Ln, Ophir Rd, Gowan Rd, Trajera Rd, Meadowbank Rd, Puzzle Flat Rd, Cranberry Rd area, Sandy Creek Rd, Pinecliffe Rd, Mills Ln, Taylors Rd, Edinboro Ln, Wilson Ln, Mount Pleasant Rd, Waldergrave Rd, Giles Rd.	\$1,200,000		Completed
Bitumen Patching	Canowindra Township, Manildra Township, Cudal Township, Gavins Ln, Garra Rd, Euchareena Rd, Kurrajong Rd, Cadia Rd, Longs Corner Rd	\$700,000		Complete
Gravel Resheeting	Dry Creek Rd, Lower Lewis Ponds, Waldergrave Rd, Long Point Rd	\$964,264		End of March 2020
Heavy Patching	Nashdale Ln, Canowindra St, Icely St, Milton St, Karreena St, Chester St, Nanami St, Wilbe St, Longs Corner Rd, Wenz Ln	\$1,079,568		End of March 2020
Reseals – Urban	Rodd St, Myall St, Barrack St, Oberon St	\$348,776		End of April 2020
Reseals – Rural	Amaroo Rd, Convent Ln, Kurrajong Rd, Lookout Rd, Ophir Rd, Paytens Bridge Rd, Longs Corner Rd, Bowan Park Rd, Forest Reefs Rd, Gumble Rd, Casuarina Dr.	\$1,153,690		End of April 2020

REGIONAL ROADS BITUMEN PATCHING – MR237, MR238, MR573

Project:	Objectives:	Budget:	Actual	Timeframe
Reseals	MR237 & MR234	\$300,000		April 2020
Heavy Patching	TBD	\$150,000		March 2020

RMS ROADS

Project:	Objectives:	Budget:	Actual	Timeframe
Bitumen Patching	MR359, MR310, MR377, MR61 & SH7			
RMS Ordered Works	Toogong Widening Project Project Length – 4km from Bowens Lane intersection to Yellowbox Rd intersection.	\$2,036,303		Completed
Heavy Patching	MR61, MR310, MR377	\$607,043		Completed

Project:	Objectives:	Budget:	Actual	Timeframe
Bitumen patching	MR359, MR310, MR377, MR61 & SH7			
RMS Ordered Works	Toogong Widening Project Project length – 4 kms from Bowens Lane intersection to Yellowbox Road intersection.	\$2,000,000		Commenced 3.7.19. 2 kms sealed by 24.9.19. Completed
Road Maintenance	MR234 & MR238			Completed
Local Road Heavy Patching	All locations identified	Tender		Programmed for Nov/Dec 2019
Local Road Resealing	All rural and urban reseals have been identified			Programmed for Feb/Mar 2020
Reseals	MR61, MR377, SH7	\$687,995		Completed except for SH7

SAVING LIVES ON COUNTRY ROADS – RMS FUNDED PROJECTS

Project:	Objectives:	Budget:	Actual	Timeframe
Ophir Road	Tree & vegetation removal completed	\$100,000		Roadworks to commence 2020/21
Obley Road	Tree & vegetation removal completed	\$770,000		Roadworks to commence 2020/21
Lake Canobolas/Cargo Road Intersection	Works planned	\$400,000		Roadworks
Four Mile Creek	Shoulder widening, installation of safety fencing, delineation and curve advisory signage. Guardrail purchased	\$1,273,360 \$100,000		Works commenced in Feb 2020 Purchased 2019/20

RESOURCES FOR REGIONS

Project:	Objectives:	Budget:	Actual	Timeframe
Davys Plains Road	Shoulder widening, installation of safety fencing, delineation and curve advisory signage.	\$1,269, 576		Completed Dec 2019

	Also, heavy patches completed			
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ROADS TO RECOVERY

Project:	Objectives:	Budget:	Actual	Timeframe
Lemmons Road	1.6 kms, culvert widening, vegetation removal, pavement widening & seal	\$220,750	\$199,000	Completed Nov 2019
Fish Fossil Drive	1.9km, culvert widening, vegetation removal, pavement widening & seal	\$638,400	\$629,000	Completed Feb 2020
Casuarina Drive	1.2kms, culvert widening, vegetation removal, pavement widening & seal	\$375,000	\$368,000	Completed Dec 2019



Lemmons Road



Fish Fossil Drive



Casuarina Drive

FIXING COUNTRY ROADS

Project:	Objectives:	Budget:	Actual	Timeframe
Banjo Paterson Way 4 stages between Molong & Yeoval		\$4,400,000		
<i>Stage 1</i>	1.450km section near Nyora Lane including hot mix entrance to new industrial estate by Council's contractor			Completed
<i>Stage 2</i>	5.5km Burgoon Lane towards Cumnock			Completed
<i>Stage 3</i>	629m section near Avondale Road			Completed Nov 2019
<i>Stage 4</i>	Hanover Bridge towards Cumnock commenced 10.09.19			Completed except for the causeway – Old Yullundry Rd (schedule for completion March/April)



Banjo Paterson Way

RESTART NSW FUNDING

Vittoria Road – work to commence Feb/March 2020

DRAINAGE WORKS

Project:	Objectives:	Budget:	Actual	Timeframe
Eugowra	Two location identified	\$150,000		Completed Jan 2020
South Bowen Park Road	Council to tender this project	\$190,000		TBA
Palings Yard Loop Road	Council to tender this project	\$190,000		TBA



Evelyn St, Eugowra



Karreena St, Eugowra

WATER & SEWER

Project:	Objectives:	Budget:	Actual	Timeframe
WHS Improvements at Molong Water Treatment Plant	To provide a safe working environment for staff and contractors	Indicative budget \$5000	In progress	Feb/March 2020

Water and Wastewater have made WHS improvements to the site at Molong Water treatment plant, chemical signage and storage has been updated. New signs have been placed to assist in an emergency including evacuation diagrams and phone numbers for notification.

Further safety equipment has arrived to aid in staff and public safety by the implementation of exclusion fencing for use during entry to confined spaces. The fencing will alert the public to the existence of an open confined space that may be a hazard, such as an open sewer manhole in the street. The fencing will also improve worker safety by improving the awareness that a worker is present in the confined

space and that any work being undertaken in the area must consider this. The fencing weighs 3 kg, allowing easy and ergonomic set up by staff.





TECHNICAL SERVICES

Project:	Objectives:	Budget:	Actual	Timeframe
Construction of St Germain’s Bridge	Construction of dual lane concrete bridge	\$1,289,000.22	\$15,651.50	30 June 2022

Project:	Objectives:	Budget:	Actual	Timeframe
Construction of Bangaroo Bridge	Construction of dual lane concrete bridge	\$1,511,895.00	\$14,547.50	30 June 2022

Project:	Objectives:	Budget:	Actual	Timeframe
Molong Recreational Ground Power Upgrade	3 Phase power supply to the recreational ground	\$105,210.00	\$94,928.00	31 March 2020

Project:	Objectives:	Budget:	Actual	Timeframe
Construction of Puzzle Flat Creek Levee	Construction of levee	\$2,424,106.00	\$67,902.18	15 November 2020



Project:	Objectives:	Budget:	Actual	Timeframe
Molong Community Centre	Construction of Community Centre in Molong	\$1,057,514.33	\$21,223.48	30 June 2022

Molong Office Foyer Refurbishment	Refurbishment	\$100,000.00	\$8,977.88	30 April 2020
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Project:	Objectives:	Budget:	Actual	Timeframe
Molong Showground Main Pavilion Refurbishment	Refurbishment	\$190,000.00	\$63,995.83	06 March 2020

Project:	Objectives:	Budget:	Actual	Timeframe
Refurbishment of Orana House	Refurbishment	\$86,250.00	\$287.50	30 June 2020

Project:	Objectives:	Budget:	Actual	Timeframe
Restart NSW Regional Pipeline Project	Design and Construction of Orange to Molong Creek Dam potable pipeline	\$16,665,000 (total RNSW fund)	\$14,991,499	Completed.
	Design and construction of Molong to Cumnock and Yeoval Pipeline including Cumnock reservoir and Molong pump station.			Completed.
	Design of Molong Creek Dam to Molong potable pipeline and Design of Molong to Manildra potable pipeline			31 Jan 2021
Transport Assets revaluation 2020	Condition assessment and revaluation of transport asset	\$276,000	\$95,325	31 March 2020

URBAN SERVICES

Project:	Objectives:	Budget:	Actual	Timeframe
WHS improvements to Cudal Pool	To undertake WHS improvements to Cudal Pool	\$10,000	In progress	February 2020

Cudal Pool has been the focus for WHS improvements for the month. Work includes

- Decommissioning of an old floodlight
- Upgrades to power board
- Pipework labelling for easy recognition of chemical or pool water flow
- Chemical labelling and safety signage
- Installation of lights to swimming club store room and chemical plant room
- Moving of shade structure to allow trolley access to chemical store.
- Installation of a new safety shower

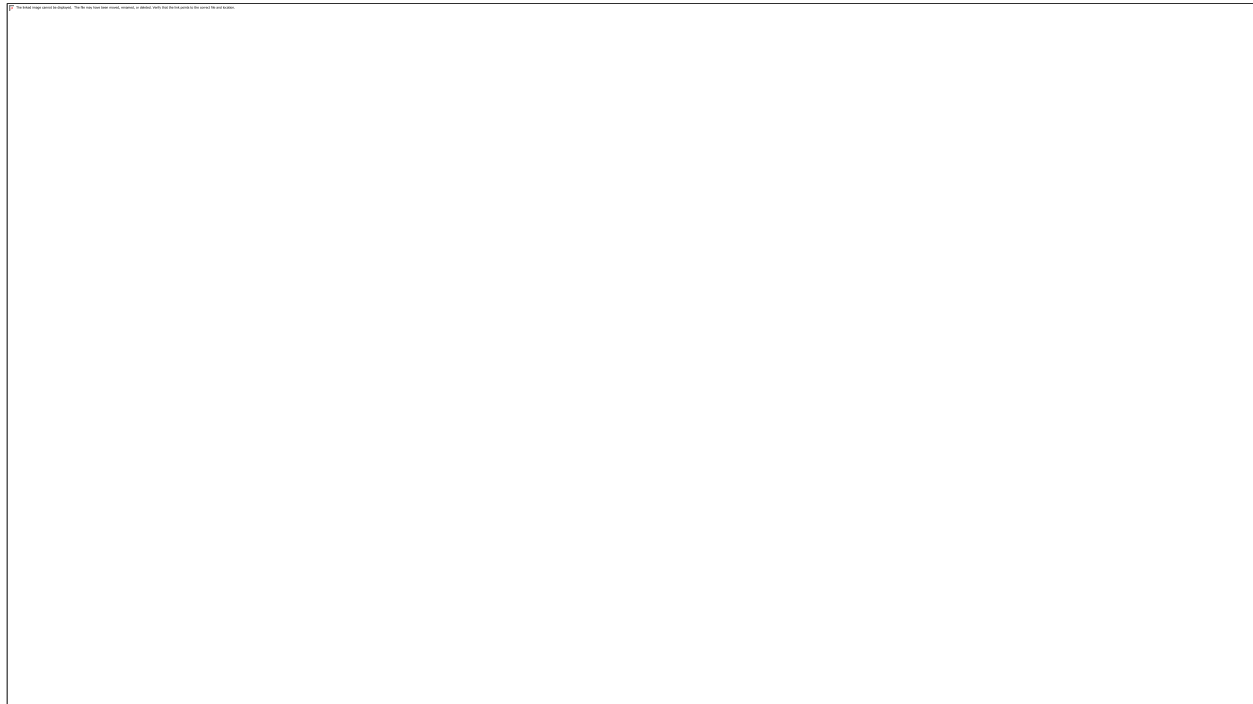


Further work is being undertaken at each pool to improve safety for workers and the pool patrons.

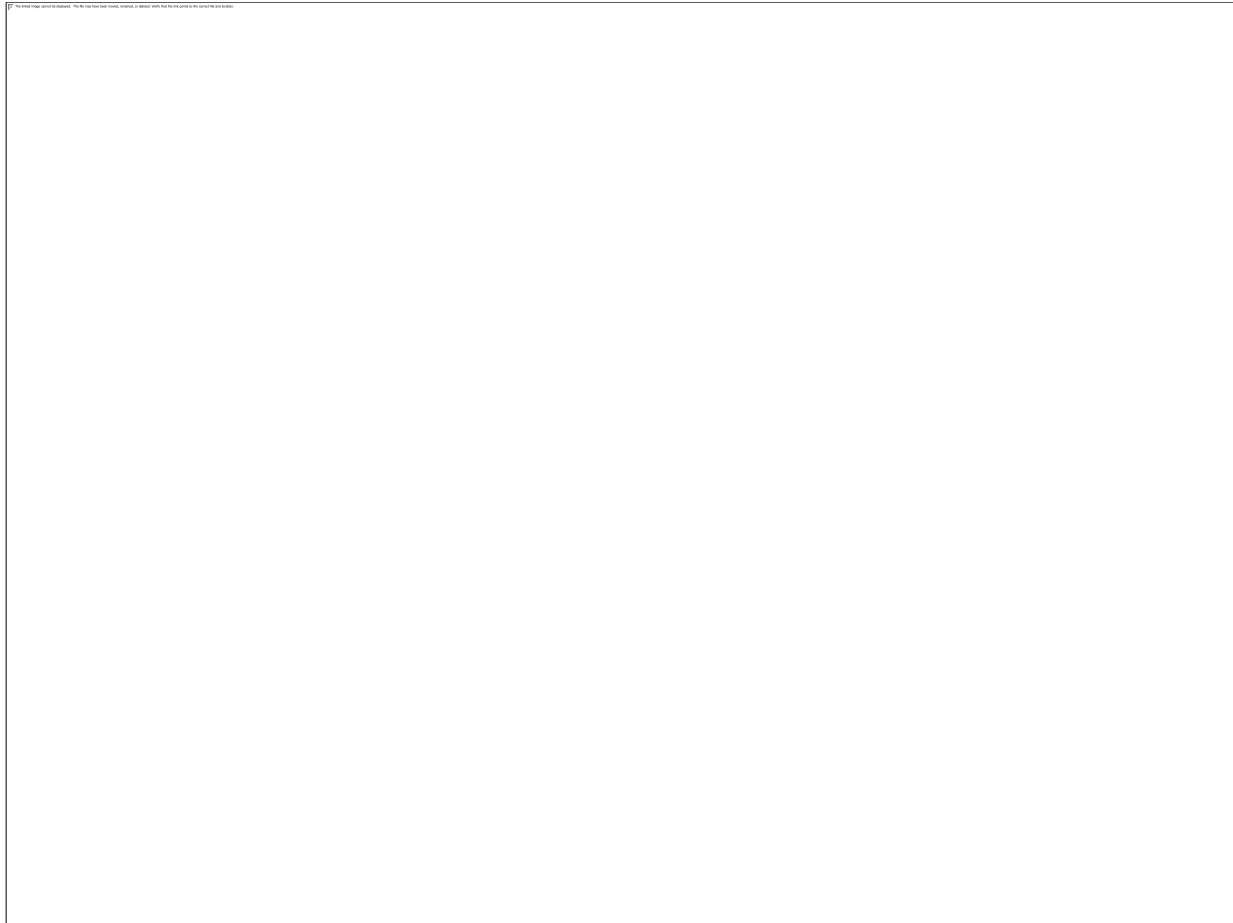
Project:	Objectives:	Budget:	Actual	Timeframe
Weeds spraying of Parks, gardens and playgrounds	To reduce occurrence of catheads, khaki weed and other non-desirable species	\$5,000	In progress	March 2020

With the recent rain, there has been an abundance in weed growth in the Cabonne Parks, Gardens, Kerb and Guttering. The team has been busy identifying all priority spots for spraying and have started work on spraying these locations.

Urban Services also utilizes the services of the Weed spraying department to spray larger spaces such as sporting fields. With a quick response, the fields and playgrounds will be attractive and safe for community use.



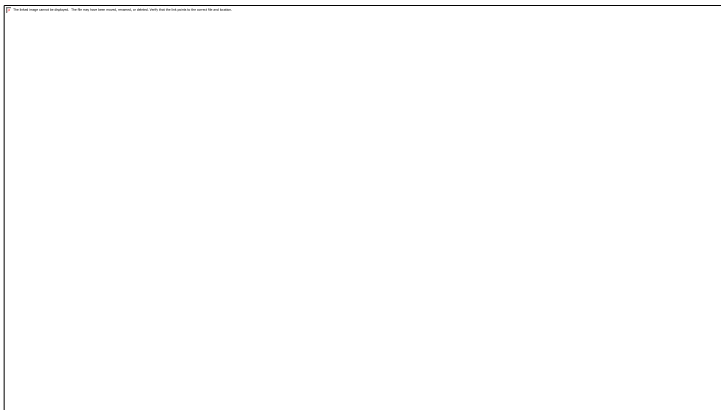
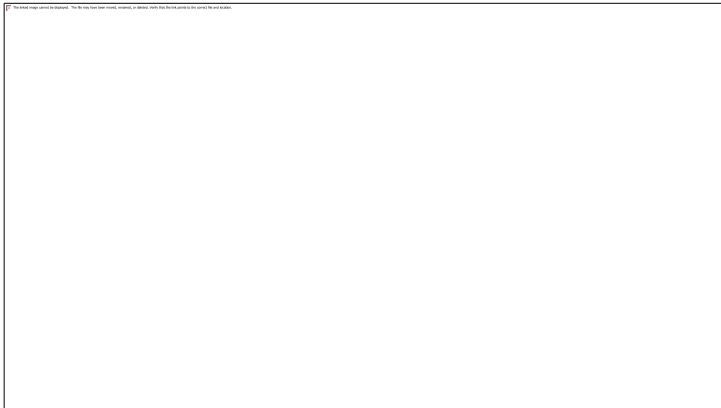
Project:	Objectives:	Budget:	Actual	Timeframe
Installation of BBQ at Cumnock Pool	To provide the Cumnock community with a fit for purpose BBQ facility at the pool	\$15,000	In progress	Post Season 2020



Project:	Objectives:	Budget:	Actual	Timeframe
Topdressing of trenches and re-sowing Manildra, Cudal and Cumnock sports fields	To provide high quality and safe playing fields for the community	\$3500	In progress	End of Feb 2020

Top dressing of the trenches at Manildra, Cudal and Cumnock has commenced after the recent installation of sprinkler systems in the sporting fields. With time, the trenches subside, causing hazards

for players. The Urban services team is ensuring progressive improvement to the fields is occurring through preventative maintenance measures such as this.



Cabonne Shire Council Heritage Advisory Service

David Scobie Architects

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Cabonne Shire Council
Via email
Attn: Ms. Heather Nicholls
Chris Eldred, Jann Ferguson and Accounts

**REPORT: February 2020
3/29/2020**

Visit:

1.0 Information provided to the Heritage Advisor

Heritage Advisor appointments–

- 1.1.1 Cabonne Council with Audrey on Colours
- 1.1.2 Heritage Group Meeting
- 1.1.3 Molong & District Historical Society – Museum
- 1.1.4 Canowindra pre-DA with Christian Thun

The next visits:

- **March 2nd**
-

2.0 Follow Up required

- ❖ *Canowindra Railway Precinct – Stage 1 Grant 2019: Master Plan completed for JHG*
- ❖ *Villages of the Heart: Reporting strategy for Cabonne Council*
- ❖ Eugowra Fat Lamb Hotel – reconstruction
- ❖ Quinn’s Stables – part demolition
- ❖ Cabonne Museums - Master Plan and Programme and Grant application support
- ❖ 46 Bank Street, Molong – DA for paint scheme for listed item in the Bank Street CA

The following notes apply to site visits and requests for advice - The intention is that the notes are passed to the Property Owner/Enquirer/DA Applicant:

Proposal: External refurbishmen

Heritage Report: February 2020
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

1 Cabonne Shire Council Proposal for colours (internal)

- Attention: Audrey
- Contact: Chris and Heather

The outer lobby



The key traditional elements are the inscribed coursing marks to the walls which occur up to the door head level. The skirting and wrought iron gates are to be the dark grey on the new door frame.

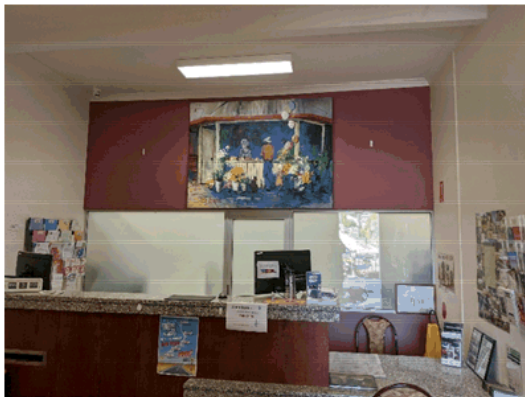
The rendered walls to be Dulux Stone with half strength Dulux tone above and then Lime White ceilings.

Cabonne Shire Council Heritage Advisory Service



View of the doors, skirtings and architraves

Dulux Stone for these elements and then half strength Dulux stone for the walls. This combination should unify the inner office entry and outer lobby with tiles



The Plum coloured walls will detract from the character of the room while the artwork should be sufficient in conjunction with new lighting.

The walls would benefit from Dulux tone half strength.
The skirtings and architraves and doors to be Dulux Stone.
The Contractor has two options for the door grills: They may be etch primed and painted or they may be replaced with.

The light fitting above Reception to be replaced with three of the selected ceiling downlights with a wide angle. Note that warm white lamps are recommended for all new lights to avoid the clinical white of the existing.

Cabonne Shire Council Heritage Advisory Service



The ceilings

Generally these should be Dulux Lime White.

The selected square fittings should be fine. A version with as wide a throw/angle spread as available is recommended to reduce shadows on the walls.



View of the tiled lobby floor

The stone brown colour is recommended for matching as the wall paint colour to the lower walls. The nearest Dulux colour appears to be Dulux Stone

Cabonne Shire Council Heritage Advisory Service

2 Molong Museum: A future planning and maintenance strategy

- Attention: Elizabeth Griffin and the Committee
- Contact: Chris and Heather

Significance

The site is a listed item on the LEP. The site also includes rare moveable items with the collections.



Site aerial plan, courtesy Six maps

The discussion revolved around immediate grant works, maintenance and the long term.

Here is the summary:

The CMP to be given a 'light touch' review.

This review should include professional matters and the views of key members who are to share in and honour the results and recommendations.

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Flooring



The reason for the threshold edge detail replacement at the flooring plus the raised edge beam detail



The extension infill for replacement and verandah reinstated. The PVC pipes to be banished.

The implementation plan out of the review is key.
It should include the following:

- **A Master Plan to include the following:**
 - Restoration of the front verandah
 - Removal of the former lobby/store and verandah reinstatement

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- Conservation of rear wing stonework
 - New rear verandah to link toilets and protect courtyard
 - Consolidation of sheds and their contents and functions
 - Develop the Eastern side of the property as a traditional cottage garden
 - Interpret through reinstatement of cellar hatch doors to the verandah floor
- **A maintenance and works schedule forming part of the implementation of the above will include the following:**
 - Ensure there is a Code compliant entrance
 - The EDB and electrical is brought to compliance
 - A strategy for crack repair is developed using wedging and Helifix as appropriate
 - Replacement of all fibro on the site with appropriate materials and details.
- **Early grant enabled works**
 - Cut back the verandah cypress, review the outer sub-floor and replace/repair bearers/joists to line and level and install replacement floorboards in cypress or suitable including outer threshold board and Cabot's Aquadeck finish 2 yearly generally;
 - Remove the brick store at the SW corner of the Gidley Street verandah and reinstate the materials and details to match the verandah and walls
 - Repair and paint the verandah and remove the acrylic blinds and send to the tip
 - Review with Council Engineering staff, the means to relocate the SW pipes and concrete against the Gidley Street walls. At the east galvanised iron circular pipes to the ground level. Replace concrete with cement stabilised deco-granite compacted and levelled to fall away from the building.
- **Medium term Collection issues**
 - Negotiate with the Wiradjuri representatives by the Orange Regional Museum and Villages of the Heart Programme for an approved Keeping place with the existing collection and enhanced Interpretive space for the local Wiradjuri stories
 - Liaise with Council on any enabling and display works at the Molong Railway Station. This should certainly include a portion of the Fairbridge story.

David Scobie
Heritage Advisor to Cabonne Shire

Cabonne Shire Council Heritage Advisory Service

3 33 Gaskill Street, Canowindra

Attention: Christian Thun

Significance:

The site is located within the Gaskill Street Heritage Conservation Area



Side elevation to Finns where a suitable set back will be required.



View to the lower level – Minimal heritage impact
Steel framing to use minimal steel circular column numbers to avoid water obstruction.

Cabonne Shire Council Heritage Advisory Service



An example only to illustrate the principle of a parapet facade in front of the main roof to the rear



Street view of the subject site
The two Palms remain
The height of the upper level should be acceptable subject to an appropriate façade design



Street view to the left



Street view to the right.

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Street view of the very significant Finns building. Note that the rear roof replacement is Zincalume which is a material not approved by council on Heritage items or in Conservation areas.



General view of the elevation.

Contact with the Museum to seek out early photos is recommended to assist in the reinstatement once the fibro is removed. Note this works requires a DA and certification for the status once the material is removed by a licensed Contractor.



An excellent indication of earlier and appropriate stone colours and the incised Ashlar work intended to evoke a high quality stone type character to the walls.

Proposal

- A new lightweight pair of buildings on the vacant site located between the two Palms and the rear portion over the lower floodplain area

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- Replacement of the super-six wall fibro on the hamper area of the main façade. Stage One would be to review the earlier signs and materials prior to the repairs and paint

Recommendations

- Subject to further developed drawings the use of a lightweight building would be suitable
- The walls to be painted weatherboard
- To reduce the apparent bulk and scale the rear angled building could be clad in Fielders heritage custom orb Galvanised steel cladding
- The detail of the front elevation may benefit from some form of raised façade in keeping with the streetscape. For example a simple 2m horizontal parapet in the top centre and then sloping sides – in place of a gable
- The suspended awning is fine
- The upper floor window to include an awning for shade and weather protection
- Timber windows and doors to the front elevation

David Scobie.
Heritage Advisor to Cabonne Shire Council

Cabonne Shire Council Heritage Advisory Service

4 Proposed Service Station at Canowindra

The Applicant has offered changes to the scheme in order to better accommodate the character of the proposal within the requirements of the DCP to produce a sympathetic scheme.

The Applicant has utilised the services of a Heritage Consultant and a revised submission has been provided.

Previous recommended modifications and current standing:

- A contemporary pitched roof is recommended in view of the context and setting;
 - Provided for the main building notwithstanding the accessible toilet
- The setback issue is appreciated and mitigation will be required elsewhere to address the issue;
 - Some additional landscape planting has been provided and this should provide acceptable mitigation
- The removal of the link is appreciated however the impact of this on the overall character of the scheme is not substantial. Removal of the link was not previously recommended by the Advisor;
 - The proposal is now two separate structures and this is acceptable
- A false shopfront is not consistent with the character and integrity of the Conservation Area. In the further development of the current proposal, the NE elevation of the C store should be fully glazed to reflect the traditional 'active' commercial presentations to the street;
 - The revised shopfront is a genuine shopfront and the merchandise layout as shown respects the presentation to the street while also offering good visibility for both staff and customers
- The coloured graphic panels on the elevation of the store should be replaced with ACP cladding in silver grey, Windspray or Shale Grey to reduce the visual prominence and utilise a traditional steel/galvanised iron type colour. White is not considered to be sympathetic and will be visually intrusive in the setting.
 - Acceptable subject to the provision of samples of the materials in the proposed colours
- Colorbond gates and fencing in Windspray are generally acceptable
- Red brick is acceptable subject to all joints being flushed and a mortar colour matched to a traditional stone type mortar colour
 - The technique needs to be fully stated on all the walls on all the elevations
- The ID pylon to be reduced in height to 4500mm. This would be acceptable subject to a final review of the graphics and the use of externally illuminated numerals. The use of digital numerals would not be acceptable in the Conservation Area
 - Subject to further information on the graphics and the numeral style and external illumination and the removal of the Open 24hrs banner panel sign which is superfluous, the pylon is accepted
- A lighting plan, in particular the narrow cone lighting units in the canopy soffit, will need to illustrate light spill so as not to disturb the residential properties in the vicinity. A report and drawings are required to illustrate that the lights will not produce glare, will be concealed and that the illumination will be directed down to the surfaces.
 - Acceptable on the basis of the new Lighting Report
- The background/base colour to the parapets and elevations to be silver grey or Shale grey to reduce the visual impact of the large structure in the setting and utilise a local traditional colour interpreting the galvanised iron. The use of black & White in the streetscape of the Heritage Conservation area is a substantial visual contrast. Black is not a colour evident on this scale in the Conservation Area. The visual impact is due to the contrast between the material and the background. In this case the general background is the sky given the height of the canopies and parapets.
 - Acceptable subject to the provision of samples of the materials in the proposed colours

Heritage Report: February 2020
David Scobie Architects Pty Limited
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Cabonne Shire Council Heritage Advisory Service

- The following matters relate to the revised scheme:
 - The accessible bathroom opens directly to the street. It is recommended that the door be relocated to the West Elevation with a return path and that the door area/path be sheltered by an overhanging portion of the roof. The roof should be an extended version of the parapet facing and not the skillion as shown.
 - It is recommended that the concrete path around the sale pavilion be extended out in a NE direction to meet the footpath. This will enable direct entry for customers using the public footpath without the need to walk on to the vehicle forecourt then to the SE entry area.
- There are inconsistencies between the Sinclair drawings and the drawings accompanying the Heritage report. These need to be resolved into a single set in conjunction with a materials and samples board.

David Scobie
Heritage Advisor

Cabonne Shire Council Heritage Advisory Service

5 SUMMARY: Annual Heritage Strategy checklist – 2019/20207

1	Heritage Committee	Advice to Council	1	7
		Consultant Directory		
		Services & trades Directory		
2	Heritage Study	Aboriginal Study		
		Statements of significance		
3	Heritage Advice	Site visits	2	20
		Heritage advice	4	24
		Urban design advice		
		Pre-DA advice	3	13
		Advice on DA's	1	5
4	Pro-active Management	Heritage DCP		1
		Urban design DCP		
		DA fee relief		
		Flexible Planning & building	4	15
5	Local Heritage Fund	Funded projects		
		Project value		
		Heritage fund value		
		Owner contribution		
		Tourism projects	1	3
6	Main Street	Committee	1	3
		Study		
		Implementation		
		Expanded main street		2
7	Education & promotion	Brochures, web, plaques, panels		
		Events		
		Tourism strategy		1
		Trails		1
		Training		
8	Council assets	Asset management plans		
		CMP and CMS		
		Works budgets		
9	Sustainability	Adaptive re-use		4
		Restoration	1	14
		Reinstatement	1	12
		Landscape	3	8
		Water		

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Heritage Report: February 2020
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