

Australia Day Policy

1 Document Information

Version Date <i>(Draft or Council Meeting date)</i>	22 May 2018
Author	Administration Manager
Owner <i>(Relevant director)</i>	Director of Finance & Corporate Services
Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Adopted by Council
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Minute number <i>(once adopted by Council)</i>	18/05/20

2 Summary

Contains Council's Australia Day policies relating to Awards bestowed and visitation timetable by the Australia Day Ambassador and Official Party.

3 Approvals

Title	Date Approved	Signature
Director of Finance & Corporate Services		

4 History

Minute No.	Summary of Changes	New Version Date
00/2/17		21/02/00
	Combined 'Promotion of Australia Day', 'Australia Day Citizen Awards', 'Australia Day Young Citizen of the Year Awards' and 'Australia Day – Community Group of the Year Award' policies in to one policy titled 'Australia Day'.	24/07/08
10/02/17	Readopted by Council	15 February 2010
10/05/17	Further combined with Australia Day Official Party Timetable as adopted by Council.	17 May 2010
13/09/30	Readopted as per s165(4)	17 September 2013
18/05/20	Readopted as per s165(4)	22 May 2018

5 Reason

A policy encompassing all policies relating to Australia Day based on various Council resolutions over many years.

6 Scope

Encompasses promotion of the Day, Awards presented and Timetable for visits to various communities by the Official Party.

7 Associated Legislation

n/a

8 Definitions

Official Party – includes the Australia Day Ambassador, Youth Ambassador and Mayor.

9 Responsibilities

9.1 GM

The General Manager is responsible for the overall control and implementation of the policy.

9.2 Directors and Managers

Directors and Managers are responsible for the control of the policy and procedures within their area of responsibility.

9.3 Promotion and Tourism Officer

The Promotion and Tourism Officer is responsible for accompanying the Official Party and making arrangements for accommodation for the Australia Day Ambassador.

9.4 Administration Officer

The Administration Officer is responsible for liaison with the Australia Day Council, Australia Day Committees in each community and preparation of the Program and making arrangements for the day.

10 Related Documents

Document Name	Document Location
Youth Ambassador Award	Policy database

11 Policy Statement

Council is very supportive of Australia Day Celebrations and has over the years developed various community awards recognising individual and community group efforts throughout each year. Additionally Council hosts an Australia Day Ambassador who travels throughout the Local Government Area with the Official Party comprising the Mayor and Council Staff.

Promotion

As part of its support it resolved: That Australia Day be promoted by more extensive Media Releases and Flag Flying at all Council Offices on Australia Day. (92/2/4)

Australia Day Awards

Version Date: [22 May 2018]

Council calls for nominations each year for the following awards.

Australia Day Citizen Awards - made for each community within the Local Government Area, such communities to include Yeoval, Cumnock, Molong, Manildra, Cudal, Eugowra, Cargo, Canowindra and Eastern area. (95/1/31-3)

Young Citizen of the Year Award - to be made to a person only once. (98/12/61-7)

Community Group of the Year –with the following guidelines is also presented (03/11/14):

- Each town or village is entitled to a “Community Group of the Year” Award;
- All community groups would be eligible for nomination;
- Assessment criteria is based on contribution and service to the community;
- A “Community Group of the Year” certificate be presented to the successful group on Australia Day, together with a Certificate of Appreciation for each member of the group;
- Membership of the group be determined by the group itself and advised to Council.

Nominations for Citizen and Young Citizen of the Year Awards [and Community Group] are kept confidential until Australia Day. (00/02/17)

Official Party Timetable

Visits to various Australia Day celebration events throughout the Cabonne LGA by the Official Party shall be based on a three year rotating cycle with provision for adding or deleting localities as required. (Reviewed and confirmed 13/09/29)