

Australian Flag Policy

1 Document Information

Version Date <i>(Draft or Council Meeting date)</i>	22 May 2018
Author	General Manager
Owner <i>(Relevant director)</i>	General Manager
Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Adopted by Council
Next Review Date	Within 12 months of Council being elected
Minute number <i>(once adopted by Council)</i>	18/05/20

2 Summary

That the Australian Flag be flown on each working day at each of the Council Offices.

3 Approvals

Title	Date Approved	Signature
General Manager		

4 History

Minute No.	Summary of Changes	New Version Date
8140/2		27/1/88
10/02/17	Readopted by Council	15 February 2010
	Tidied up	May 2012
13/09/30	Readopted as per s165(4)	17 September 2013
18/05/20	Readopted as per s165(4)	22 May 2018

5 Reason

The Australian flag can be a symbol pride and loyalty to our Country and these feelings maybe instilled in both passers by and those who work in a building where a flag is flown.

6 Scope

To be flown on working days at each of the Council Offices.

7 Associated Legislation

N/A

8 Definitions

Nil

9 Responsibilities

9.1 General Manager

The General Manager is responsible for the overall control and implementation of the policy.

9.2 Directors and Managers

Directors and Managers are responsible for the control of the policy and procedures within their area of responsibility.

9.3 Customer Service Officers

Responsible to raise and lower the flag each working day.

10 Related Documents

Document Name	Document Location

11 Policy Statement

That the Australian Flag be flown on each working day at each of the Council Offices.