

Building Inspections Policy

1 Document Information

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| Version Date <i>(Draft or Council Meeting date)</i> | 22 May 2018 |
| Author | Director of Environmental Services |
| Owner <i>(Relevant director)</i> | Director of Environmental Services |
| Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i> | Adopted by Council |
| Next Review Date | Within 12 months of Council being elected |
| Minute number <i>(once adopted by Council)</i> | 18/05/20 |

2 Summary

That a system of flexible working hours be permitted by Council as far as building inspections are concerned under the jurisdiction of the Director of Environmental Services.

3 Approvals

| Title | Date Approved | Signature |
|------------------------------------|---------------|-----------|
| Director of Environmental Services | | |

4 History

| Minute No. | Summary of Changes | New Version Date |
|------------|--------------------------|-------------------|
| 3310/5 | | 19/10/81 |
| 93/7/110-3 | | 19/07/93 |
| 10/02/17 | Readopted by Council | 15 February 2010 |
| | Tidied up | April 2012 |
| 13/09/30 | Readopted as per s165(4) | 17 September 2013 |
| 18/05/20 | Readopted as per s165(4) | 22 May 2018 |

5 Reason

To enable adequate response to the communities development needs.

6 Scope

Applies to Council's Health & Building Officers and Contractor staff to enable adequate response to building site critical stage inspections of development that may occur outside core business hours.

7 Associated Legislation

Nil

8 Definitions

9 Responsibilities

9.1 General Manager

The General Manager is responsible for the overall control and implementation of the policy.

9.2 Directors and Managers

Directors and Managers are responsible for the control of the policy and procedures within their area of responsibility.

9.3 Supervisors

9.4 Employees

9.5 Others

10 Related Documents

| Document Name | Document Location |
|---------------|-------------------|
| | |

11 Policy Statement

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