

Council Swimming Pools - Management and Supervision Policy

1 Document Information

Version Date <i>(Draft or Council Meeting date)</i>	24 July 2018
Author	Risk Management Coordinator
Owner <i>(Relevant director)</i>	Director of Engineering & Technical Services
Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Adopted by Council
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Minute number <i>(once adopted by Council)</i>	18/07/14

2 Summary

Specifies the minimum qualifications for managers and supervisors of Council's swimming pools.

3 Approvals

Title	Date Approved	Signature
Director of Engineering & Technical Services		

4 History

Minute No.	Summary of Changes	New Version Date
93/9/117-5		06/09/93
94/9/103	25m Pools	19/09/94
	Reviewed November 2010, qualifications updated	
13/02/17	Reviewed February 2013, alterations to qualifications and requirements of Practice Note 15 – Water Safety	19 February 2013
13/09/30	Readopted as per s165(4)	17 September 2013
18/07/14	Risk management Officer changed to Risk Management Coordinator. Readopted as per s165(4)	24 July 2018

5 Reason

Council's community pools, under the care and control of S355 Committees, have differing requirements to the larger pools at Molong and Canowindra. To ensure that the community pools (25 metre pools) and their facilities are operational each swim season, the procedures for the operation of the pools is expanded, and the qualifications of the Pool Supervisors altered to meet community needs.

6 Scope

This Policy applies to all Council's public swimming pools generally and to the S355 Community Pools specifically.

7 Associated Legislation

Local Government Act 1993

Industrial Relations Act 1996

Local Government Practice Note 15, 2010

Civil Liability Act 2003

Work Health and Safety Act 2011

Work Health and Safety Regulations 2011

Practice Note 15 – Water Safety (Division of Local Government, Department of Premier and Cabinet)

8 Definitions

Category 4 Swimming Pool (Aquatic Centre): Facility that has one or two bodies of water with medium to low patronage levels and no more than one aquatic activity occurring at any one time eg: one main swimming pool and a diving pool or toddler pool. Pool configuration is generally a standard rectangular shape.

Category 3 Swimming Pool: (Local Community Swimming Pool). Swimming pool that is managed by the council and/or a designated community group that has one small swimming pool (less than 25 metres in length) with very low patronage levels and no more than one aquatic activity occurring at any one time. Pool configuration would always be the standard rectangular shape.

From *Practice Note 15 – Water Safety* Updated July 2012

9 Responsibilities

9.1 GM

The General Manager is responsible for the overall control and implementation of the policy.

9.2 Directors and Managers

Directors and Managers are responsible for the control of the policy and procedures within their area of responsibility.

10 Related Documents

Document Name	Document Location

11 Policy Statement

Council owns seven swimming pools of which two, Molong and Canowindra, are leased to private operators. The other five pools are operated and managed by community volunteers working as a management committee in each town or village.

Council must ensure that signage is provided that details acceptable patron behaviour and other safety rules. This signage is displayed in a prominent location and contains information that is appropriate for the nature of any activities conducted at the facilities. These activities may include aquarobics, swimming club etc. Each pool must have a warning and resuscitation sign that must be displayed in the immediate vicinity of the pool area as per the *Swimming Pools Act 1992*.

The Molong and Canowindra swimming pools have been identified and designated as Category 4 pools as per Practice Note 15. They are managed and operated by lessees as Category 4 pools – Lifeguard qualifications are specified as per Practice Note 15. The operator must ensure that a lifeguard has a Royal Lifeguard licence which requires a person to hold the Bronze Medallion, a WorkCover approved First Aid certificate, and training in the use of oxygen equipment.

Each of the other pools, Manildra, Cudal, Cumnock, Yeoval and Eugowra, have been identified and designated as Category 3 pools. These pools, although they have two bodies of water and the main pool is 25m long, have low patronage and are deemed a “community pool”.

Council, by undertaking risk assessments, has determined that Pool Lifeguards at these locations must be able to swim two (2) lengths of the pool, be able to retrieve a weighted object from the deepest section of the pool, and have first aid training leading to a qualification approved by NSW WorkCover Authority.

From time to time, organised events (eg. School carnivals, swim club meets) take place at the “community pools” that have high patronage. The organisers of the event/s are to provide a risk management plan for the event and arrange appropriate trained supervision.