

# Hire of Items – Molong & Cudal Community Centres & s355 Operated Halls Policy

## 1 Document Information

<b>Version Date</b> (Draft or Council Meeting date)	24 July 2018
<b>Author</b>	Technical Services Manager
<b>Owner</b> (Relevant director)	Director of Engineering & Technical Services
<b>Status –</b> Draft, Approved, Adopted by Council, Superseded or Withdrawn	Adopted by Council
<b>Next Review Date</b>	Within 12 months of Council being elected
<b>Minute number</b> (once adopted by Council)	18/07/14

## 2 Summary

Council hires out of some equipment from the Molong and Cudal Community halls and from halls controlled by S355 Committees.

## 3 Approvals

Title	Date Approved	Signature
Director of Engineering & Technical Services		

## 4 History

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Minute No.	Summary of Changes	New Version Date
10/02/17	Readopted by Council	15 February 2010
11/08/17	Readopted with an updated version to allow Tables & Chairs to be hired from halls controlled by s355 committees	15 August 2011
98/10/35	Prohibits hire out of kitchen equipment from the Molong Community Centre	19 October 1998
12/06/14	Combined the "Hire of Hall Chairs and Tables" & "Molong Community Centre - Hire of Kitchen Equipment" Policies	25 June 2012
13/09/30	Readopted as per s165(4)	17 September 2013
17/02/13	Amended to permit the hire of items for events of significance such as Anzac Day or Australia Day. Amended to "of <b>community</b> significance" by CMT at January 2017 meeting.	28 February 2017

18/07/14	Readopted as per s165(4)	24 July 2018
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## 5 Reason

Hire out limitations are due to losses in kitchen equipment from the Molong Community Centre, and Council not having resources to monitor the condition of the items going out or being returned from Molong and Cudal Community Centres, whilst the policy still provides community assistance during events of significance.

## 6 Scope

Non hire out of chairs and tables applies to the Molong and Cudal Community halls except for events of significance; non hire out of kitchen equipment applies to the Molong Community Hall; and general hire out of items applies to halls controlled by S355 Committees.

## 7 Associated Legislation

Local Government Act 1993

## 8 Definitions

**Events of community significance** – includes events such as Anzac Day or Australia Day

## 9 Responsibilities

### 9.1 General Manager

The General Manager is responsible for the overall control and implementation of the policy.

### 9.2 Directors and Managers

Directors and Managers are responsible for the control of the policy and procedures within their area of responsibility.

## 10 Related Documents

Document Name	Document Location

## 11 Policy Statement

Council will not hire out chairs and tables from the Molong and Cudal Community halls, except for events of community significance, but will permit hire of items from halls controlled by S355 Committees. Additionally, Council also does not hire out kitchen equipment from the Molong Community Centre.