

Road Closure and Purchase Applications Policy

1 Document Information

Version Date <i>(Draft or Council Meeting date)</i>	[22 May 2018]
Author	Manager Technical Services
Owner <i>(Relevant director)</i>	Director of Engineering & Technical Services
Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Adopted by Council
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Minute number <i>(once adopted by Council)</i>	18/05/20

2 Summary

Council will make no charge for providing information and reporting on closures of Crown roads however will charge for processing purchase applications for Council roads.

3 Approvals

Title	Date Approved	Signature
Director of Engineering & Technical Services		

4 History

Minute No.	Summary of Changes	New Version Date
93/12/87	Originally adopted	20 December 1993
10/02/17	Readopted by Council	15 February 2010
	Tidied up	June 2013
13/09/30	Readopted as per s165(4)	17 September 2013
18/05/20	Readopted as per s165(4)	22 May 2018

5 Reason

To recover the administration and other expenses of processing applications to purchase roads.

6 Scope

Council provides information on closure of Crown roads and processes applications to purchase Council owned roads.

7 Associated Legislation

Roads Act 1993

8 Definitions

9 Responsibilities

9.1 General Manager

The General Manager is responsible for the overall control and implementation of the policy.

9.2 Directors and Managers

Directors and Managers are responsible for the control of the policy and procedures within their area of responsibility.

10 Related Documents

Document Name	Document Location
Fees and Charges	Integrated Planning and Reporting documents

11 Policy Statement

Council will apply no charge for providing information and reporting on closures of Crown roads.

Applicants are required to pay:

1. an application charge (as set out in Council's' Fees & Charges) for consideration of a public (Council) road closure application
2. a further Processing Charge (to cover administrative and legal costs) and require a minimum deposit if the public road closure and purchase application is to proceed.

Council will undertake public road closures at actual cost (e.g. registration and Valuer-General fees) which are to be met by the applicant in addition to the above mentioned set administrative charges.