



Temporary Road Closures (other than emergency or road works) Policy

1 Document Information

Version Date <i>(Draft or Council Meeting date)</i>	[22 May 2018]
Author	Manager Technical Services
Owner <i>(Relevant director)</i>	Director of Engineering & Technical Services
Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Adopted by Council
Next Review Date	Within 12 months of Council being elected
Minute number <i>(once adopted by Council)</i>	18/05/20

2 Summary

Stipulates how applications for temporary road closures (other than emergency or road works) are to be processed.

3 Approvals

Title	Date Approved	Signature
Director of Engineering & Technical Services		

4 History

Minute No.	Summary of Changes	New Version Date
2929	Policy originally resolved	16 March 1981
10/02/17	Readopted by Council	15 February 2010
	Tidied by Director of Engineering & Technical Services	June 2013
13/09/30	Readopted as per s165(4)	17 September 2013
18/05/20	Readopted as per s165(4)	22 May 2018

5 Reason

Provides a basis for dealing with applications for road closures in relation to consideration, public notices, notifications and conditions.

6 Scope

Applies to temporary road closures other than for emergency or road works.

7 Associated Legislation

Roads Act 1993

8 Definitions

RMS – Roads and Maritime Services

9 Responsibilities

9.1 General Manager

The General Manager is responsible for the overall control and implementation of the policy.

9.2 Directors and Managers

Directors and Managers are responsible for the control of the policy and procedures within their area of responsibility.

9.3 Traffic Committee

The Traffic Committee is responsible to consider applications for temporary road closures in accordance with this policy.

10 Related Documents

Document Name	Document Location
Fees and Charges 2.01 - Advertising Street Closures – for functions etc	Integrated Planning and Reporting documents
Guide to Traffic and Transport Management for Special Events	RMS website

11 Policy Statement

Applications for temporary road closures are to be referred to the Local Traffic Committee for consideration.

Temporary closures are to comply with:

1. The Roads Act 1993 with respect to public notices;
2. The Guide to Traffic and Transport Management for Special Events with regard to notifications and conditions; and
3. The payment to Council of a fee as set annually to cover the costs of placing an advertisement to notify the road closure.