

CENTRAL WEST LIBRARIES RELATED POLICY

STRATEGIC POLICY

Responsible Department: Cabonne Services

Responsible Section: Community Services

Responsible Officer: Department Leader - Community Services

Objective

Cabonne Council has the responsibility to provide services and adhere to the relevant policies regarding the provision of library services by Central West Libraries.

Introduction

Central West Libraries is a Regional Library Service constituted under Section S 12 of the Library Act 1939. It operates under a Joint Agreement Member Councils comprise Blayney, Cabonne, Cowra, Forbes and Orange.

Central West Libraries provides a free, accessible and high quality service meeting the information and recreational need of our communities.

This policy applies to all residents in a number of Local Government Areas including Cabonne, and all users of Central West Libraries.

Policy

Central West Libraries is a Regional Library Service constituted under Section S 12 of the Library Act 1939. It operates under a Joint Agreement Member Councils comprise Blayney, Cabonne, Cowra, Forbes and Orange.

As prescribed in the Library Act:

1. Residents and ratepayers of all member councils entitled to free membership
2. Any person (whether or not a member of the library) is entitled free of charge to access any library material of the library and any information forming part of the information service of the library (other than information excepted from free access by guidelines issued by the Council) for use on the library premises.

3. Any person who is a member of the library is entitled to borrow free of charge from the library for use away from the library premises any library material of the library which has been classified by the librarian of the library as being literary, informative or educational value or as being fiction.
4. No charge is to be made for the delivery to a member of the library of any library material or information that the member is entitled to borrow free of charge if the member for reasons of ill health or disability cannot reasonably be expected to attend the library in person.
5. Any person who is a member of the library is entitled to be provided free of charge with basic reference services (being any service classified by guidelines issued by the Council as a basic reference service), including assistance in locating information and sources of information.
6. Proper use of and behaviour in the Library is prescribed in the Library Regulation 2010

Cabonne Council has responsibility for implementing and adhering to the following policies of the Central West Libraries as detailed in on their website as well as Cabonne Council's Privacy Management Policy:

- CWL Privacy Statement [Privacy | Central West Libraries \(nsw.gov.au\)](https://www.nsw.gov.au/central-west-libraries/privacy)
- CWL Children's Policy [Children's Policy | Central West Libraries \(nsw.gov.au\)](https://www.nsw.gov.au/central-west-libraries/childrens-policy)
- CWL Internet Public Use Policy [Internet Public Use Policy | Central West Libraries \(nsw.gov.au\)](https://www.nsw.gov.au/central-west-libraries/internet-public-use-policy)
- CWL Lending Policy [Lending Policy | Central West Libraries \(nsw.gov.au\)](https://www.nsw.gov.au/central-west-libraries/lending-policy)

Responsibilities

General Manager: responsible for the overall control and implementation of the policy.

Department Leader – Community Services: To ensure the Central West Libraries policies are included in Council's policy database and updated as required.

Definitions

CWL: Central West Libraries

Interactive Use: includes accessing social networking sites such as facebook, twitter etc; and active auction and purchasing transactions such as eBay and internet banking transactions, etc.

LGA: Local Government Area

References

Public libraries in NSW operate under the Library Act 1939, the Library Regulation 2010 and the Local Government Act 1993.

Children and Young Persons (Care and Protection) Act 1998

Library Council of NSW's Guidelines Access to Information in New South Wales Public

CWL Privacy Statement [Privacy | Central West Libraries \(nsw.gov.au\)](#)

CWL Children's Policy [Children's Policy | Central West Libraries \(nsw.gov.au\)](#)

CWL Internet Public Use Policy [Internet Public Use Policy | Central West Libraries \(nsw.gov.au\)](#)

CWL Lending Policy [Lending Policy | Central West Libraries \(nsw.gov.au\)](#)

Cabonne Council's Privacy Management Policy – located on Council's the website

History

Minute No.	Summary of Changes	New Version Date
09/04/31	New policy adopted – CWLs Children's Policy	20 April 2009
10/02/17	Readopted by Council– CWLs Children's Policy	15 February 2010
09/04/31	New policy adopted – CWLs Internet Public Use policy	20 April 2009
10/02/17	Readopted by Council - CWLs Internet Public Use policy	15 February 2010
11/02/14	Readopted with Council resolved to include prescribing a fee for 'interactive' use of library computers (as defined) with said fee to be equivalent to the use of email or equal to that charged by a local Internet Café business, if applicable. Such fee to be as per Council's Fees & Charges - CWLs Internet Public Use policy	21 February 2011
13/03/11	Combined the above two policies	19 March 2013
13/09/30	Readopted as per s165(4)	17 September 2013

18/08/10	Policy updated to include Children's Policy, Client Code of Conduct, Exclusion Policy, Internet Public Use, Membership and Loan Policy and Tutoring in the Library. Readopted as per s165(4)	28 August 2018
22/11/15	Readopted as per s165(4)	22 November 2022