

COLUMBARIUM – USE OF FEES POLICY

STRATEGIC POLICY

Responsible Department: Cabonne Services

Responsible Section: Cabonne Services

Responsible Officer: Department Leader – Environmental Services

Objective

Policy demonstrates a commitment to put proceeds from fees charged for placement of ashes in a columbarium into a Reserve for future replacement of such walls in Council cemeteries.

Introduction

All fees charged for placement of ashes in a columbarium be allocated in a Reserve for future replacement of such walls in Council cemeteries at Canowindra, Cargo, Cudal, Eugowra, Manildra or Molong cemeteries.

Policy

All fees charged for placement of ashes in a columbarium shall be allocated to a Reserve for future replacement of such walls in Council cemeteries.

Responsibilities

General Manager: responsible for the overall control and implementation of the policy.

Deputy General Managers & Leaders: responsible for the control of the policy and procedures within their area of responsibility.

Department Leader – Finance: responsible to ensure fees collected are allocated to the appropriate Reserve. The use of funds in Reserves requires the approval of the General Manager or Deputy General Manager – Cabonne Services.

Definitions

Columbarium: a place for the respectful and usually public storage of cinerary urns (i.e. urns holding a deceased's cremated remains).

References

Cemetery Management Guidelines

History

Minute No.	Summary of Changes	New Version Date
92/1/111-33	Policy initially adopted	20/01/92
10/02/17	Readopted by Council	15 February 2010
	Tidied up - Director of Finance & Corporate Services directed policy be retained due to previous confusion on matter.	June 2012
13/09/30	Readopted as per s165(4)	17 September 2013
18/05/20	Readopted as per s165(4)	22 May 2018
22/11/15	Transferred to new strategic policy template and position titles changed to reflect organisational restructure. Readopted as per s165(4)	22 November 2022