

COMMONWEALTH HOME SUPPORT PROGRAM (CHSP) POLICIES AND PROCEDURES

STRATEGIC POLICY

Responsible Department: Cabonne Services

Responsible Section: Community Services

Responsible Officer: Department Leader - Community Services

Objective

Cabonne Council must ensure that the Service operates according to CHSP Program Guidelines, the CHSP Program Manual, Funding Agreements, Aged Care Quality Standards and all relevant legislation.

This document outlines the overall compliances for the operation of Cabonne Home Support services.

Introduction

This policy governs the operation of Cabonne Council's Commonwealth Home Support Program (CHSP) and applies to staff, clients, carers, volunteers, and other stakeholders including contractors delivering, supporting or receiving CHSP services provided by Cabonne Home Support.

Policy

Cabonne Council has responsibility for implementing a CHSP service to eligible clients across Cabonne LGA, whilst complying with the policies, procedures, legislation and regulations as determined by Department of Health and Aged Care:

The Service is responsible for the provision of:

- High quality, responsive and individually planned services,
- Services that are accessible and appropriate to the target population,
- Services that are in response to relative need and assessment.

References

Aged Care Act 1997

Aged Care Quality Standards

Charter of Aged Care Rights

Aged Care Diversity Framework

History

Minute No.	Summary of Changes	New Version Date
09/12/11- CS22/09	Adopted by Council	21 December 2009
13/09/30	Readopted by Council per s165(4)	17 September 2013
15/04/18	Readopted by Council per s165(4)	28 April 2015
18/07/14	HACC and Home and Community Care changed to CHSP and Commonwealth Home Support Program. Mention of Joint Advisory Committee removed. HADS (HACC and Disability Services) replaced with DEX (Data Exchange). Client Contribution Policy Added at page 49. My Aged Care Eligibility, Assessment and Referral Process procedures added at pages 38, 39 and 41 respectively. Readopted as per s165(4)	24 July 2018
22/11/15	Transferred to new policy template and terminology changed to reflect current practices. Readopted as per s165(4)	22 November 2022