

Pandemic Response Policy

1 Document Information

Version Date <i>(Draft or Council Meeting date)</i>	24 March 2020
Author	Administration Manager
Owner <i>(Relevant director)</i>	General Manager
Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Adopted By Council
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Minute number <i>(once adopted by Council)</i>	20/03/10

2 Summary

This policy establishes how the Council will handle a pandemic situation should one occur.

3 Approvals

Title	Date Approved	Signature

4 History

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Minute No.	Summary of Changes	New Version Date
20/03/10	Adopted by Council	24/03/2020

5 Reason

To ensure a coordinated and integrated response to a pandemic.

6 Scope

Applies to Cabonne Council; its staff, councillors and members of council committees.

7 Associated Legislation

Work Health and Safety Act 2011

NSW Public Health Act 2010

8 Definitions

Epidemic – an outbreak of a disease that occurs over a wide geographic area and affects an exceptionally high proportion of the population.

Pandemic – A pandemic is an epidemic that spreads on a global scale. Pandemics usually occur when a new infectious disease emerges that can spread rapidly around the world.

LGA – Local Government Area.

9 Responsibilities

9.1 General Manager

The General Manager is responsible for the overall control and implementation of the policy.

9.2 Councillors

All councillors are to ensure compliance with the policy.

9.3 Council Committees

All council committees are to ensure compliance with the policy.

9.4 Employees

All employees are to ensure compliance with the policy.

10 Related Documents

Document Name	Document Location
Cabonne Council Business Continuity Plan – Part 1 Manual	
Cabonne Council Business Continuity Plan – Part 2 Procedure	
Cabonne Council Business Continuity Plan – Divisional Sub Plans	

11 Policy Statement

That in the event the World Health Organisation (WHO) declares a pandemic, Council will comply with the directives and advice issued by the World Health Organisation, the Australian Health Protection Principal Committee (AHPPC), the Australian Government and/or the NSW Government. It will work to minimise the adverse health impacts on the Cabonne residents and the wider NSW population to reduce the burden and disruption to health-related services in the Cabonne LGA and more broadly NSW. Council will work with all levels of government to reduce the adverse social and economic impacts associated with a pandemic so far as is reasonably practicable.

Council recognises that these Federal and NSW State organisations including NSW Health are the lead agencies regarding advice and guidance in a pandemic outbreak and accordingly will respond to their directions as they relate to the Cabonne LGA without undue delay.

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Cabonne Council will also be guided by the NSW Office of Local Government in its response as well as being informed by its Business Continuity Plans regarding its operations to minimise impacts on the Cabonne community so far as is reasonably practicable when a pandemic is declared.