



# Work by Private Contractors on Public Roads, Reserves and Private Property Policy

## 1 Document Information

<b>Version Date</b> <i>(Draft or Council Meeting date)</i>	[22 May 2018]
<b>Author</b>	Operations Manager Roads and Bridges
<b>Owner</b> <i>(Relevant director)</i>	Director of Engineering & Technical Services
<b>Status –</b> <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Adopted by Council
<b>Next Review Date</b>	Within 12 months of Council being elected
<b>Minute number</b> <i>(once adopted by Council)</i>	18/05/20

## 2 Summary

Private contractors may undertake construction and maintenance work on public roads or reserves provided contractors are assessed as being competent and meet the requirements of Council's specification and approvals.

## 3 Approvals

Title	Date Approved	Signature
Director of Engineering & Technical Services		

## 4 History

Minute No.	Summary of Changes	New Version Date
96/9/142	Replaced previous policy of Council staff only doing private works on public roads.	16 September 1996
10/02/17	Adopted by Council	15 February 2010
	Tidied by Director of Engineering & Technical Services	June 2013
13/09/30	Readopted as per s165(4)	17 September 2013
18/05/20	Readopted as per s165(4)	22 May 2018

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## 5 Reason

To enable Council to meet its Operational Plan commitments by contracting services.

## 6 Scope

All Council's activities relating to construction and maintenance work on public roads or reserves.

## 7 Associated Legislation

Local Government Purchasing and tendering requirements

## 8 Definitions

NIL

## 9 Responsibilities

### 9.1 General Manager

The General Manager is responsible for the overall control and implementation of the policy.

### 9.2 Directors and Managers

Directors and Managers are responsible for the control of the policy and procedures within their area of responsibility.

### 9.3 Contractors

Contractors are responsible to ensure they meet the required of Council's specification and approvals in carrying out Works on Public Roads or Reserves.

## 10 Related Documents

Document Name	Document Location
Community Strategic Plan	To meet IP&R strategic objective 4.5 – A Council that is effective and efficient.

## 11 Policy Statement

Provided contractors are assessed as being competent and meet the requirements of Council's specification and approvals Council's Director of Engineering and Technical Services may permit private contractors to undertake construction and maintenance work on public roads or reserves.