

Youth Ambassador Award Policy

1 Document Information

Version Date <i>(Draft or Council Meeting date)</i>	[22 May 2018]
Author	Administration Manager
Owner <i>(Relevant director)</i>	Director of Finance & Corporate Services
Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Adopted by Council
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Minute number <i>(once adopted by Council)</i>	18/05/20

2 Summary

Council annually selects a Youth Ambassador from the Youth of the Month award winners based on essential and desirable criteria.

3 Approvals

Title	Date Approved	Signature
Director of Finance & Corporate Services		

4 History

Minute No.	Summary of Changes	New Version Date
99/1/15	Notice of Motion in December 1998 triggered policy	18/01/99
May 2008	Retitled from “Youth of the Year (Youth Ambassador – Name Badges)” to “Youth Ambassador – Award – Criteria for Determination & Name Badge”	07/05/2008
10/02/17	Readopted by Council – simplified to “Youth Ambassador Award”	15 February 2010
	Tidied up by Administration Manager	March 2012
13/09/30	Readopted as per s165(4)	17 September 2013
18/05/20	Readopted as per s165(4)	22 May 2018

5 Reason

Council resolved to choose a “Youth of the Year” (which was retitled “Youth Ambassador of the Year”) from the Youth of the Month awardees with a view that the Youth Ambassador accompany the Australia Day Ambassador and official party during Australia Day celebrations and where possible to attend important functions in the ensuing year.

6 Scope

Selected each December for the following year from Youth of the Month award winners based on essential and desirable criteria.

7 Associated Legislation

8 Definitions

9 Responsibilities

9.1 GM

The General Manager is responsible for the overall control and implementation of the policy.

9.2 Directors and Managers

Directors and Managers are responsible for the control of the policy and procedures within their area of responsibility.

9.3 Administration Officer

The Administration Officer is responsible to prepare a confidential report to the Australia Day Committee including all Youth of the Month awardees.

9.4 Youth Ambassador

The Youth Ambassador is required to accompany the official party during Australia Day celebrations and to attend other important events throughout the year.

10 Related Documents

Document Name	Document Location
Australia Day Policy	Policy Database

11 Policy Statement

Council shall select a Youth Ambassador from each year’s Youth of the Month award winners based on the following criteria.

Essential Criteria

- Age – [Same as Youth of the Month - includes school age, and students at TAFE, University etc. Generally limited to 24 years of age.]
- Scholastic and sporting achievements
- Community involvement
- Leadership skills and abilities
- Significance of achievement in broader community

Desirable Criteria

- Exceptional achievements which may inspire others
- Level of altruism of the achievements ie not for themselves but for others

The Youth Ambassador shall be supplied with a “Youth Ambassador” badge with their name and year. Additionally their details shall be recorded on an ‘honour board’ which is displayed in the foyer outside the Council meeting Chambers.