

ROADS MANAGEMENT POLICY

STRATEGIC POLICY

Responsible Department: Cabonne Infrastructure

Responsible Section: Transport Infrastructure

Responsible Officer: Department Leader Transport Infrastructure

Objective

Council is required to define the limits of management and administration it will undertake on the road network to which it is the declared authority. The objectives of this policy are to define:

- a) Extent of the road network managed by Council
- b) Under its authority, the administration and management of public roads
- c) Framework for determining the expansion of road network managed by Council

Introduction

Cabonne Council is responsible for the management of over \$437M in transport assets across a road network of 1,993km. To ensure that the services provided are efficient, effective and sustainable, it is essential that Council defines the extent of the road network to which it manages.

This Roads Management Policy provides direction and guidance to the extent of road administration and maintenance undertaken for the Cabonne Council Road network.

This policy applies to administration and management of public roads under the declared authority of Cabonne Council as prescribed within the Roads Act 1993.

Application of this policy does not extend to public or private parties with authority to operate and maintain utility and telecommunications services in accordance with State and Federal legislation.

Policy

Extent of Road Network

Cabonne Council will undertake management of roads to which it has been designated as the Roads Authority in accordance with the Roads Act 1993. A road register will be kept that identifies those roads that Council will maintain.

The road register will contain information which can be utilised to determine the full length of roads maintained and will provide the basis for determining future road works including operational, maintenance and capital upgrades.

Management of Road Network

Cabonne Council will provide a maintained road network within the limit of its available resources, as determined in Council's annual Operational Plan and Budget, Long Term Financial Plan, Strategic and Transport Asset Management Plans.

Council will retain a register of customer service requests that relate to the road network, and prioritise works on the basis of inspection and determination of the prevailing risk of the issue.

Unmaintained Roads

Council may hold authority of a road reserve that does not have a recognised road within its bounds according to the road register. Council will not actively manage or fund works to roads which are not within this road register.

An agreement may be entered into with private parties to undertake work within the road reserve, at the cost of the private parties. This includes the provision of driveway access to properties which do not have direct access to the local road network.

Requests for Additions to Road Register

A request to add a road to the road register can be made to Council.

Requests will be considered against the following criteria:

- Number of residents per kilometre of road
- Estimated traffic volume
- General public use, including recreation and emergency use
- Lifecycle cost of maintaining the asset
- Overall public interest for Council to maintain the road
- Other relevant information

Cabonne Council may request the applicant to upgrade the road in accordance with Council current standards for the proposed road classification.

Consideration of the same merits will be undertaken for request to Council to transfer roads to its responsibility that are under the delegated authority of other state agencies.

Responsibilities (Optional)

General Manager: responsible for leading employees in their understanding of this policy and to monitor its relationships with other areas of Council activity

Deputy General Managers: responsible for leading employees in their understanding of this policy and to monitor its relationships with other areas of Council activity

Department Leaders: responsible for communicating, implementing and complying with this policy and develop procedure framework to facilitate the policies intention

Employees: responsible for implementing and complying with the policy and consider the implications for related projects and programs

Mayor and Councillors: responsible for leading discussions with the community of this policy and its intent, and receiving regular updates on its implementation

Definitions (Optional)

Roads Authority: a public or local authority designated under the Roads Act 1993 to execute the specified provisions of the Act

Maintained Road: a road that is included in Council’s Road Register and is maintained by Council

Unmaintained Road: road that rests within a gazetted road reserve under the authority of Cabonne Council, however is not included within Council’s road register. Also known as a paper road

Road Reserve: area that is reserved that enables the construction of roads facilities for public travel. Land is referred to as public road under the Roads Act 1993, but does not necessarily refer as a physical road

References

- NSW Local Government Act 1993
- NSW Roads Act 1993
- NSW Roads Regulation 2008
- NSW Civil Liability Act 2002
- Cabonne Council Local Roads Register

History

Minute No.	Summary of Changes	New Version Date

