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22 July 2020

CONTRACT 1177110 – DESIGN, SUPPLY, AND INSTALLATION OF INCLUSIVE PLAYGROUNDS AT CANOWINDRA AND MOLONG

ADDENDUM 2

Please find enclosed a copy of the minutes from the pre-tender site inspection meeting held via Microsoft Teams on Tuesday 21 July 2020 at 1200noon.

Site visits and inspections are available prior to tender submissions and any further Requests for Information can be submitted via the online Tenderlink Forum.

Tenders close at midday on 05 August 2020.

----- **END** -----



MINUTES OF MEETING

**CONTRACT 1177110 – DESIGN, SUPPLY AND INSTALLATION OF INCLUSIVE PLAYGROUNDS AT
MORRIS PARK CANOWINDRA NSW 2804 AND DR ROSS MEMORIAL RECREATION GROUND
MOLONG NSW 2866**

Date: 21 July 2020

Start Time: 12.01pm

Venue: via Microsoft Teams

Attendees:

NAME	COMPANY
Chris Jackson	Cabonne Council
Michelle Reimer	Cabonne Council
Nyssa Smith	Cabonne Council
John Kelsey	Adventure Plus
Feda Arifaki	A Space
Robert Thomas	Forpark Australia
Farrell Brocklebank	Play By Design
Lana Davies	Proludic
Alanah Watson	Moduplay
Athol Quinsey	Moduplay

1. Introduction and Overview

Chris Jackson opened the meeting by welcoming everyone and introducing himself, Nyssa and Michelle.

This pre-tender meeting is being held in relation to Contract 1177110 – Design Supply and Installation of Inclusive Playgrounds for Cabonne (Canowindra and Molong).

Due to the current developing situation Council made the decision to hold the meeting remotely via Microsoft Teams. A link for videos of the sites were sent to Contractors who expressed interest in attending the remote meeting prior to today's meeting. Both sites are similar in size, facilities, and inclusions.

Chris provided a brief overview of Canowindra and Molong. The population of both towns is approx. 8000 people each. They are the two largest towns in Cabonne and both sites are located on through roads and are the main parks for residents and travellers.

Briefly this project includes:

- Detailed design based on the context plan provided by Council.
- Removal of all existing play equipment and soft fall – disposal at local waste facility.
- Removal of black pipe edging around playground.
- Supply and installation of new solar lighting to improve night security of the site.
- Supply and installation of new play equipment.
- Supply and installation of new rubber soft fall.
- Supply and construction of pathways to improve accessibility of the play space and other amenities.
- Design and layout of play space to provide visual links to facilities whilst ensuring user comfort and enjoyment.
- Inclusion of large net swing.
- Inclusion of ramps and stairs for platform access.

Addendums will be issued surrounding clarifications of the General Conditions of Contract & Form 3 – Bill of Quantities. The General Conditions of Contract will be as per AS4902. With the Bill of Quantities Council would like to see the breakdown of costs across 2 sites to make it easier for tender assessment.

2. Questions

a. Are the use of Ramps and Stairs requirements?

Council would like to see designs which work around the inclusive play process and the “everyone can play” guidelines. Obviously, the design will dictate the use of ramps and stairs for accessibility into the play space.

b. Bill of Quantities – Will both sites be awarded to one contractor?

This is a lump sum contract. The Contract for both sites will be awarded as a whole. Council recognises that some costings can be shared across both sites for certain aspects. Council has been given similar funding amounts for each site and the playgrounds are similar in size.

c. Concept Plans – Can designs deviate outside the play space footprint (outside the sheltered area)?

Council would consider design concepts outside the play space footprint. Please refer to the contextual plans for both Molong Recreation Ground and Canowindra, Morris Park. Please note that the shade structures at both sites are to remain.

d. What are the heights of the shelters?

Council will confirm this and advise.

- e. Path works - Does Council have a preference regarding the material used to join the amenities i.e. concrete or crushed rock?**

Council does not have a preference as this is a design and construct project. Included in the Tender documents are Masterplan guidelines for each site. These can be considered in relation to the design/concept. They can also be used to indicate facilities in the near vicinity – BBQ's, toilets etc.

- f. Ramp/Stair Access – Would Council consider a Transfer Station instead of ramp access?**

Yes, this is a design and construct project. All concepts will be considered.

- g. Does Council have preferred Suppliers in relation to Concreting and Solar Lights?**

Council does not have any preference.

3. Conclusion

As there were no further questions from those in attendance, Chris advised that site visits and inspections are available prior to submissions and any further Requests for Information can be submitted via the online Tenderlink Forum.

Tenders close at midday on 05 August 2020.

Meeting closed approx. 12.18pm