

COMPLIANCE

Below is an outline of each role in the HV chain of responsibility. Workplaces are to identify which of these roles apply to them and use the (non-exhaustive) action list to establish ways they can comply with their obligations.

Title	Role	NHVL Duties and Chain of Responsibility	Actions
Consignor / Dispatcher	Dispatches goods for delivery	<p>Ensure your delivery request doesn't require a truck driver to:</p> <ul style="list-style-type: none"> * Transport goods that go beyond vehicle dimension or mass limits * Inappropriately secure the load * Exceed the permitted number of driving hours * Fail to have minimum rest periods * Exceed the speed limits 	<ul style="list-style-type: none"> * Identify workplace activities involving HV's and the parties involved during the AMS stage of the project. Activity Method Statement * Request information from transport companies / other relevant subcontractors about what systems they have in place to prevent breaches of road transport laws when transporting goods. Subcontractor Health, Safety, Environment & Rail Safety (HSE) Pack
Consignee / Receiver	Orders and / or accepts goods being delivered	<p>Assume the same responsibilities as above with the addition of:</p> <ul style="list-style-type: none"> * Ensure they are not knowingly encouraging or rewarding a breach of the mass, dimension, load restraint or driving hours laws. 	<ul style="list-style-type: none"> * When setting project delivery hours and specific delivery times, make allowances for unexpected delay and driver rest periods that consider driver fatigue. * Ensure contractual arrangements do not provide any incentive / reward for breaching these requirements. * Adopt a system to intermittently monitor HV and deliveries on site. Heavy Vehicle Inspection Checklist
Loading / unloading Manager	Responsible for the loading or unloading of goods	<p>Ensure the Vehicle's load:</p> <ul style="list-style-type: none"> * Doesn't exceed the dimension of mass limits. * Cannot become unstable, move, or fall off the vehicle 	<ul style="list-style-type: none"> * Provide rest facilities to allow drivers the opportunity to rest if required (e.g. lunch rooms).

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Packer	Packs the goods to be loaded	<p>Ensure that when goods are packed:</p> <ul style="list-style-type: none"> * Documentation of the load is accurate, not false or misleading * Any goods packed in freight containers do not exceed the container's gross weight or safety approval rating 	<ul style="list-style-type: none"> * Notify drivers if delivery/loading/unloading times have changed. * Use documentation that requires persons responsible for packing/loading to verify the loads weight, mass and dimensions * For more information see the National Heavy Vehicle Regulator
Employer	A person who engages someone else to drive a regulated heavy vehicle	<p>Take all reasonable steps to ensure their business practices do not cause a driver of a heavy vehicle to:</p> <ul style="list-style-type: none"> * Drive whilst fatigued or in breach of a work/rest requirement, or * Exceed speed limits 	<ul style="list-style-type: none"> * Set realistic delivery timelines and make allowances for unexpected delays * Encourage workers to take regular breaks to manage fatigue
Scheduler	Schedules the transport of goods by road	<p>Ensure transport schedule doesn't require a truck driver to:</p> <ul style="list-style-type: none"> * Exceed the speed limit * Exceed the permitted number of driving hours * Fail to have minimum rest periods 	<ul style="list-style-type: none"> * Have a system in place to ensure: <ul style="list-style-type: none"> o All vehicles and associated equipment are kept in good condition o All loads are properly restrained o The mass of each vehicle is assessed and recorded for each trip
Operator / Manager	Operates and / or manages the business dispatching the goods	<p>Be responsible for ensuring:</p> <ul style="list-style-type: none"> * Rosters do not require truck drivers to exceed the permitted number of driving hours * Accurate records are kept of drivers' activities, including driving, work and rest times. * Vehicle speed limiters are functioning * Loads do not exceed dimension or mass limits and are properly restrained using appropriate restraint equipment 	<ul style="list-style-type: none"> * Monitor driver's activities to ensure fatigue and rest breaks are effectively managed. * Ensure delivery schedules allow for sufficient rest and sleep * For more information see the National Heavy Vehicle Regulator

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HV Driver	Transports the load to its destination or otherwise operates the HV	<p>Maintain current obligations to ensure:</p> <ul style="list-style-type: none"> * The vehicle does not exceed dimension or mass limits * The load is appropriately restrained * All required equipment is properly fitted to the vehicle * They remain fit-for-work, required rest breaks are taken and driving time regulations and speed limits are observed. * Safe and responsible driving behaviour is demonstrated at all times 	<ul style="list-style-type: none"> * Ensure your behaviour does not inherently breach your responsibilities. * Be familiar with your vehicles mass. * Keep all receipts, dockets and other delivery documentation that identifies load weight and ensure vehicle limits are not exceeded. * Check load to ensure it is correctly restrained irrespective of who restrained it. * Check for signs of wear on restraining equipment used.