



REQUEST FOR Quotation:

Cabonne Council

Local Government Area



RFQ No. 1158259

Cudal Showground Power Upgrade

Date:

September 2020

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1. Introduction

Offers of service are sought from suitably qualified and experienced electrical contractors to undertake power upgrade works to the Cudal Showground site.

2. Background

Cabonne is a 3.5-hour drive from both Sydney and Canberra and is known as Australia's Food Basket. Cudal village is situated within Cabonne. The village has a population of around 300 people. The Cudal Showground Facility is located just outside of the village. The Cudal Agricultural and Pastoral Society Show attendance has increased over the past 10 years and as such the current water and electrical services are not adequate to support show day and the other activities such as camp draft events held at the facility. The venue is a popular place and the community aims to capitalize on the space and encourage more use and activities year-round to boost our village and local economy. The electrical and water supply investment will make certain that not only the show, but other events continue.

Funding for electrical and water supply upgrades has been obtained to allow for necessary safety, functionality, and longevity of the facility. The Water Supply upgrades are to happen in combination with the electrical upgrades but are to be undertaken by a separate contractor.

Increasing the electrical capacity will allow for multiple outlets to be used at one time with a safe outcome. Installing the new water system will improve the access points and storage while decreasing the amount of water wastage.

The upgrade of the electricity supply will allow stall holders and organizers to access power, without shortages or unsafe cables. Electrical upgrades will significantly reduce the repair and maintenance costs and provide users with safe access to the infrastructure. This upgrade will increase the capacity of users at any one time as the infrastructure will handle multiple users.

3. Scope of Works

To design and construct Electrical upgrades to the Cudal Showground Facility. The Water supply upgrades are to be undertaken by an additional contractor, with the water supply pipe to share the trench with the power. Trenching to be undertaken by the water supply contractor. Both contractors need to ensure communication and works planning is appropriate.

Scope of Works

Description

Caravan/Camping

Supply and Install

3 phase sub main to meter box
6 x posts with 2 x 15 amp outlets on each point

Level 2 works

Supply and Install

Underground from new transformer pole to new main switchboard point on rear of building 1

New distribution board for new underground circuits

Relocate meter for adjacent property to new switchboard on opposite side of road mounted on existing pole on Council strip (**if approved by Essential Energy any difference will incur extra costs)

Note new meter for showground will need to be installed by the retailer/provider

Digging to be undertaken by Contractor installing water upgrade (shared trench)

Cable Protection to be included

Level 1 Construction

Supply and Installation of a new 100kVA rural type pole substation

Replacement of the existing timber substation pole, with a 12.5m/8kN timber pole

This is the minimum size pole for the 100kVA substation

Level 1 construction & Level 3 design for the 100kVA substation

Essential Energy statutory fees

Install private kw/hour meter into Building 2,6,5

Building 1

Supply and Install

3 phase sub mains

2 x led battens

2 double gpo's weather proof ip53

Distribution board

2 x 3 phase 10 amp outlets ip66

Building 2

Supply and Install

3 x phase sub mains underground
5 x double gpo's inside
5 x double gpo's weather proof ip53
3 x flood lights

Building 3

Supply and Install

1 phase sub mains underground
2 x led battens
2 x double gpo's weather proof ip53
Distribution board

Building 5

Supply and Install

3 phase submains to meter box (allowance for pillar box 20m before meter box for connection for future building)
2 x double gpo's
4 x led battens
2 x double weather proof gpo's ip53
2 x led flood lights 30 watt

Building 6

Supply and Install

Upgrade sub main from 1 phase to 3 phase
Upgrade asbestos panel

4. Site Layout



5. Submission Detail

The submission to this RFQ will include as a minimum the following considerations

- Demonstrated experience in similar projects
- Experience of Key staff
- Timeframe for project commencement and completion
- Ability to complete work by 30/6/2021
- Cost breakdown based on completion of the following
 - Prior to construction 20%
 - Commencement of Work 40%
 - Final Payment 40%

6. Conditions for Participation

Council is not obliged to accept any or all quotations received.

Council expects all Consultants and Contractors to Council to conduct their business with Council in an ethical manner and be aware that they may be subject to public scrutiny by such bodies as the Independent Commission against Corruption (ICAC).

Canvassing of Councillors and Council staff (other than Council's nominated contact staff member/s) at any stage up to and including the acceptance of Tender may automatically disqualify the applicant.

Council shall provide all information that it considers necessary for the preparation of a Quotation. Verbal advice given by any Councillor or Officer of the Council shall not be considered in the preparation of a Quotation.

Assessment of submissions will be undertaken by Council with cost being one of the assessment criteria.

7. Company Status

It is mandatory that a company submitting a proposal:

- Is a legal entity; and
- has a registered Australian Business Number (ABN) and
- Is registered for the Goods and Services Tax with the Australian Taxation Office.
- Has public liability (\$20 million), professional indemnity (\$20m) and workers compensation insurance

8. Work Health and Safety

Any contractor to Council is subject to the requirements of the NSW Work Health and Safety Act 2011, as well as Cabonne Councils Work Health and Safety System. Contractors must hold their own workers compensation insurance cover and are not deemed employees of Council and therefore not covered by Council insurances.

9. Council's Code of Conduct

Council has adopted a 'Code of Conduct' (Code) policy with the aim of ensuring that functions are undertaken efficiently, impartially and with integrity. A copy of the Code is available at Council's web site or on request by contacting the Nominated Contact.

In addition to the terms of the Code, a service provider must not engage in any unethical or uncompetitive activity or attempt to improperly influence the evaluation of proposals including the canvassing of Councillors or staff of the Council by Vendors or their representatives.

10. Invoicing and Payment

Council shall be granted a thirty (30) day account.

The Consultant shall be responsible for providing the official Council purchase order reference number on each tax invoice. Payment by Council is subject to a valid tax invoice made out to Cabonne Council.

11. Termination of Agreement by Council

Council reserves the right to terminate whole or part of the Agreement should:

- The Consultant services prove to be of an unacceptable quality, as defined by Council.
- The Consultant fails to adhere to relevant Council policies and plans, or to obey reasonable directions from Cabonne Council.
- The Consultant fails to deliver services according to specifications in the Request for Offer of Service and within scope, timelines and budget of projects.

The Consultants only entitlement to payment shall be the amount of the costs covering services received up to the date of termination notice less any previous payments.

If the Consultant becomes bankrupt, insolvent or enters into a scheme or arrangement with its creditors, Council may terminate this Agreement by written termination notice addressed to the Consultant.

12. Termination by the Contractor

If the Consultant becomes insolvent or enters into a scheme of arrangement with its creditors, the Consultant should forthwith terminate this Agreement by written notice addressed to Council.

The Consultant may terminate the Agreement by written termination notice addressed to the General Manager, should Council:

- Fail to pay the Consultant in accordance with the Agreement; or
- Commits a substantial breach of the Agreement.

13. Timeframes and Submission Details

Submissions will be received up until **12pm Wednesday 14 October 2020**.

Responses to this request for quotation, including all supporting documentation, should be forwarded to council@cabonne.nsw.gov.au and marked "*Attention to the Project Manager, Cudal Showground RFQ*".

Any questions please contact Project Manager Graham Tilston by contacting Council's Department of Infrastructure on 02 6390 7100.