



REQUEST FOR Quotation:

Cabonne Council

Local Government Area



RFQ No. 1160062

Molong Rec Ground Edward St

Toilet Block Refurbishment

Date:

September 2020

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1. Introduction

Offers of service are sought from suitably qualified and licensed building contractors to undertake the refurbishment of the Molong Rec Ground Toilet Block in Edward Street, Molong.

2. Background

Cabonne is a 3.5-hour drive from both Sydney and Canberra and is known as Australia's Food Basket. Molong village is one of the largest within Cabonne it is centrally located within the shire. The village has a population of around 8000 people. The Molong Rec Ground Toilet Facility is located just off the Mitchell Highway within the confines of the village. The patronage of the Molong Rec Ground toilets is varied – locals utilizing the rec ground, playground, skate park, BBQ facilities, travelers

The current amenities block is a structurally stable steel frame construction with brick blockwork external and internal. The entire area around the toilet block is being revitalized as part of the Molong Rec ground master plan. The revitalization of the toilet block will be a key area of the public amenities within the recreation ground.

The current toilet blocks' internal facilities require upgrading – pc items, partitioning, ceiling lining, floor & wall surfaces, lighting, external façade. The Molong Recreation Ground is a well utilized area and the facility needs to be able to adequately cater for community patrons. The venue is a popular place and the community aims to capitalize on the space and encourage more use of the Molong Recreation Ground -activities are conducted all year-round in the near vicinity. This will ultimately boost the Molong village and local economy. The investment in the toilet block refurbishment will make certain that events continue.

Funding for the upgrade has been obtained to allow for necessary safety, functionality, and longevity of the facility. The amenity block refurbishment will happen as part of an overall development of the area the contractor would be engaged for this work scope.

Refurbishment of the amenities block will allow for users to have a facility that is safe, hygienic and meets the needs of an active community. The refurbishment will significantly reduce the repair and maintenance costs and provide users with safe access to the infrastructure. This upgrade will increase the throughput of users to the facility as the infrastructure will provide a modern amenity to the adjacent sports ground, playground, BBQ and other facilities.



3. Scope of Works

SCOPE OF WORKS – REFURBISHMENT OF MOLONG REC TOILETS –EDWARD ST MOLONG NSW 2866

The works are to include, but not limited to, the following works:

Separable Portion 1

- To strip out existing male, female and disabled toilet facilities including partitions, water closets, basins, and urinal
- Removal of blockwork above partitions to provide level top edge across existing brickwork for installation of ceiling
- Supply and fit new ceiling to both male, female & disabled toilet areas & eave lining - mini-orb Colourbond sheeting including all necessary flashings
- Undertake preparation work of brick face surfaces for tiling
- Concrete floor to be prepared for tiling
- Batten and reline disabled bathroom to conceal plumbing and electrical conduits & pipes
- All areas to be tiled are to be waterproofed – walls & floor as per AS/NZS 3740 and BCA requirements
- Supply and install wall tiles (600mm x 300mm) up to ceiling – white
- Supply and install floor tiles (300mm x 300mm) non-slip to all trafficable floor surfaces - grey
- Supply and install new floor wastes
- Ensure all access to amenities is as per AS/NZS 1428

Separable Portion 2

- Supply and install new fully enclosed toilets – 2 male, 3 female & one disabled
- Supply and install new cisterns x 6
- Supply and install 1 x new stainless-steel urinal
- Supply and install 3 x new wash basins
- Supply and install all necessary plumbing and tapware
- Supply and install access and handrails to disabled toilet

- Supply and install new toilet partitions
- Supply and install new toilet roll dispensers, new paper towel dispensers, new soap dispensers
- Supply and install new mirrors
- Supply and install new hand dryer x 3
- Supply and install new extraction fans

Separable Portion 3

- Removal of existing lighting in all three toilet areas
- Supply and install 4 x LED downlights to both male and female toilet areas to be controlled by 360 degrees internal sensor
- Supply and install 2 X LED downlights to disabled toilet controlled by 360 degrees internal sensor
- Supply and replace existing 3 outside lights with LED equivalents to be controlled by the existing PE cell
- Update switchboard to RCD safety switches as per AS/NZS 3000 Wiring Rules & BCA Req
- Supply and install 4 solar roof mounted skylights

Separable Portion 4

- Supply render application to external brick face of toilet block to BCA Req
- Supply and Install new fascia, gutter & downpipes to existing roof area

4. Site Layout



5. Submission Detail

The submission to this RFQ will include as a minimum the following considerations

- Demonstrated experience in similar projects
- Experience of Key staff
- Timeframe for project commencement and completion
- Ability to complete work by 30/11/2020
- Cost breakdown based on completion of the following
 - Prior to construction 20%
 - Commencement of Work 40%
 - Final Payment 40%

6. Conditions for Participation

Council is not obliged to accept any or all quotations received.

Council expects all Consultants and Contractors to Council to conduct their business with Council in an ethical manner and be aware that they may be subject to public scrutiny by such bodies as the Independent Commission against Corruption (ICAC).

Canvassing of Councillors and Council staff (other than Council's nominated contact staff member/s) at any stage up to and including the acceptance of Tender may automatically disqualify the applicant.

Council shall provide all information that it considers necessary for the preparation of a Quotation. Verbal advice given by any Councillor or Officer of the Council shall not be considered in the preparation of a Quotation.

Assessment of submissions will be undertaken by Council with cost being one of the assessment criteria.

7. Company Status

It is mandatory that a company submitting a proposal:

- Is a legal entity; and
- has a registered Australian Business Number (ABN) and
- Is registered for the Goods and Services Tax with the Australian Taxation Office.
- Has public liability (\$20 million), professional indemnity (\$20m) and workers compensation insurance

8. Work Health and Safety

Any contractor to Council is subject to the requirements of the NSW Work Health and Safety Act 2011, as well as Cabonne Councils Work Health and Safety System. Contractors must hold their own workers compensation insurance cover and are not deemed employees of Council and therefore not covered by Council insurances.



9. Council's Code of Conduct

Council has adopted a 'Code of Conduct' (Code) policy with the aim of ensuring that functions are undertaken efficiently, impartially and with integrity. A copy of the Code is available at Council's web site or on request by contacting the Nominated Contact.

In addition to the terms of the Code, a service provider must not engage in any unethical or uncompetitive activity or attempt to improperly influence the evaluation of proposals including the canvassing of Councillors or staff of the Council by Vendors or their representatives.

10. Invoicing and Payment

Council shall be granted a thirty (30) day account.

The Consultant shall be responsible for providing the official Council purchase order reference number on each tax invoice. Payment by Council is subject to a valid tax invoice made out to Cabonne Council.

11. Termination of Agreement by Council

Council reserves the right to terminate whole or part of the Agreement should:

- The Contractor services prove to be of an unacceptable quality, as defined by Council.
- The Contractor fails to adhere to relevant Council policies and plans, or to obey reasonable directions from Cabonne Council.
- The Contractor fails to deliver services according to specifications in the Request for Offer of Service and within scope, timelines, and budget of projects.

The Contractor only entitlement to payment shall be the amount of the costs covering services received up to the date of termination notice less any previous payments.

If the Contractor becomes bankrupt, insolvent or enters into a scheme or arrangement with its creditors, Council may terminate this Agreement by written termination notice addressed to the Contractor.

12. Termination by the Contractor

If the Contractor becomes insolvent or enters into a scheme of arrangement with its creditors, the Contractor should forthwith terminate this Agreement by written notice addressed to Council.

The Contractor may terminate the Agreement by written termination notice addressed to the General Manager, should Council:

- Fail to pay the Contractor in accordance with the Agreement; or
- Commits a substantial breach of the Agreement.



13. Timeframes and Submission Details

Submissions will be received up until **12pm Wednesday 30 September 2020**.

Responses to this request for quotation, including all supporting documentation, should be forwarded to council@cabonne.nsw.gov.au and marked attention to the General Manager.

Any questions please contact Project Manager Chris Jackson by contacting Council's Department of Infrastructure on 02 6390 7100.

