Tender Schedules

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## Tender Form

#### Tender Closing Office

|  |  |
| --- | --- |
| Name: | Darren Hession |
| Address: | Level 1, 346 Panorama Avenue  Bathurst, NSW 2795 |

#### Tenderer’s Details

|  |  |
| --- | --- |
| Name: (in block letters) | ………………………………………………………….…………  ……………………………………………………….……………  ABN ...………………….…………………………….….………. |
|  |  |
| Address: | ……………………………………………………….……………  ………………………………………………………….………… |
|  |  |
| Telephone number: | :……………………. |
| e-mail address: | ………………………………………………………….………… |
|  |  |
|  | hereby tender(s) to perform the work for: |

#### Tender Details

|  |  |
| --- | --- |
| Contract Name: | Molong Showground Amenities Building |
| Contract Number: | 10039031 |
|  | in accordance with the following documents: |
| **Conditions of Tendering**  **Tender Schedules**  **MW21 General Conditions of Contract**  **Contract Information**  **Preliminaries**  **Specification**  **Schedules**  **Appendices** |
|  |
|  |
|  | and Addenda Numbers: …………………………………….…… |

#### Tenderer’s Offer

|  |  |
| --- | --- |
|  | For the Contract Price, being the lump sum (including Provisional Allowances, if any) of: |
|  | …………………………………………………………………… |
|  | …………………………………………………………………… |
|  | ($……………………………………………) including GST. |
|  |  |

## Schedule of Prices - Lump Sum

(SUBMIT WITH TENDER FORM)

Insert the amount allowed for each of the following items as a breakup of the lump sum tendered.

This Schedule is for information only and does not form part of the Contract. Its purpose is to assist in the evaluation of tenders and the valuation of completed work, but the Principal is not bound to use it.

All amounts must include GST.

|  |  |  |
| --- | --- | --- |
| **Item No.** | **Description** | **Amount (incl GST)** |
|  | **Milestone 1 – Pre-Construction Activities** |  |
| 1 | Complete Design activities | $ …………….. |
| 2 | Geotechnical Investigation & Report | $ ………….…. |
| 3 | Obtain required Approvals & Permits, pay associated fees | $ ………….…. |
| 4 | Submission of Management Plans and administrative items obligations under the Contract. | $ ………….…. |
|  | **Sub Total** | **$ ………….….** |
|  |  |  |
|  | **Milestone 2 - Construction** |  |
| 5 | Preliminaries and builders’ margin | $ …………….. |
| 6 | Demolition and Site Preparation | $ ………….…. |
| 7 | Concrete | $ ………….…. |
| 8 | Brick and Block Construction | $ ………….…. |
| 9 | Roofing | $ ………….…. |
| 10 | Doors | $ ………….…. |
| 11 | Windows and Glazing | $ ………….…. |
| 12 | Hardware and Fixtures | $ ………….…. |
| 13 | Ceilings | $ ………….…. |
| 14 | Tiling | $ ………….…. |
| 15 | Painting | $ ………….…. |
| 16 | Hydraulic Services | $ ………….…. |
| 17 | Electrical Services | $ ………….…. |
| 18 | Soft Landscape | $ ………….…. |
| 19 | Testing and commissioning | $ ………….…. |
| 20 | Work as executed drawings | $ ………….…. |
| 21 | Other (describe) | $ ………….…. |
| 22 | All work and obligations under the Contract NOT INCLUDED ELSEWHERE in this Schedule (Describe). | $ ………….…. |
|  | **Sub Total** | **$ ………….….** |

|  |  |  |
| --- | --- | --- |
|  | **Total (Lump Sum tendered including GST)**  The **Total (Lump Sum tendered including GST)** is to equal the Contract Price shown on the Tender Form. If there is any uncertainty in the tendered price due to a discrepancy, the Contract Price shown on the Tender Form will take precedence. | **$ ………….….** |

## Schedule of Nominated Alternative Tenders

(SUBMIT WITH TENDER FORM)

Insert the amount tendered for each item of work listed below. Refer to Conditions of Tendering Clause - **Alternative Tenders**, Subclause – **Nominated Alternative Tenders** and the referenced Technical Specification clauses.

All amounts must include GST.

|  |  |
| --- | --- |
| **Primary Specified Work**  **(included in the Contract Price stated on the Tender Form)** | **Amount** |
|  |  |
| Provide a price for the substitution of the nominated block masonry wall structure to a light-weight wall construction type, to be internally lined and insulated with colorbond finish as identified in drawing *Molong Showground Amenities Block Concept Design\_R2 A*. | $ ..……………. |

## Schedule of WHS Management Information: Part A

(SUBMIT WITH TENDER FORM)

Submit the documents and information specified below. Refer to Conditions of Tendering Clause– **Work Health and Safety Management.**

#### Evidence of Satisfactory WHS Management

|  |
| --- |
| Nominate at least three contracts/projects completed within the last two (2) years that demonstrate successful management of work health and safety by the tenderer: |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Client** | **Name & location of contract**  *Eg. Sutherland Hospital Carpark; Dubbo Water Treatment Plant; Tamworth Coles Shopping Centre; 3 Storey Unit Block, Penrith.* | **Contract Price/**  **Project Value** | **Start Date** | **Completion Date** |
|  |  |  |  |  |
| ………….. | ………………………………. | ………… | ………… | ………… |
| ………….. | ………………………………. | ………… | ………… | ………… |
| ………….. | ………………………………. | ………… | ………… | ………… |
| ………….. | ………………………………. | ………… | ………… | ………… |

#### Recent Prosecutions and Fines

|  |  |
| --- | --- |
| Has the tenderer incurred a prosecution or fine for a breach of any Australian health and safety legislation during the past two (2) years? | Yes, or  No. |

|  |
| --- |
| If ‘Yes’, list details of every prosecution and fine below: |

|  |  |
| --- | --- |
| Description of WHS prosecution or fine | Action taken by tenderer in response |
| ……………………………………………. | …………………………………………… |
| ……………………………………………. | …………………………………………… |
| ……………………………………………. | …………………………………………… |
| ……………………………………………. | …………………………………………… |

## Schedule of WHS Management Information: Part B

(SUBMIT WHEN REQUESTED)

Submit the additional documents and information specified below. Refer to Conditions of Tendering Clause – **Work Health and Safety Management.**

#### Additional Evidence of Satisfactory WHS Management

|  |
| --- |
| Submit the following additional information for each of the three contracts/projects nominated in the list submitted by the tenderer in the Tender Schedules – **Schedule of WHS Management Information – Part A**, Subclause – **Evidence of Satisfactory WHS Management**: |

|  |  |
| --- | --- |
| a) | a client referee report (which may be a NSW Government Agency Contractor Performance Report) commenting on the tenderer’s performance in relation to safety management, identifying the referee’s name, position, organisation, and contact details; **and** |
| b) | a third-party audit report or internal audit report; **or** |
| c) | a Site safety inspection report; **or** |
| d) | a safety management plan; **or** |
| e) | three (3) safe work method statements; **or** |
| f) | minutes of three (3) toolbox meetings. |

## Schedule of Environmental Management Information: Part A

(SUBMIT WITH TENDER FORM)

Submit the documents and information specified below. Refer to Conditions of Tendering Clause - **Environmental Management.**

#### Evidence of Satisfactory Environmental Management

|  |
| --- |
| Nominate at least three contracts/projects completed within the last two years that demonstrate successful environmental management by the tenderer: |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Client** | **Name & location of contract**  *E.g. Sutherland Hospital Carpark; Dubbo Water Treatment Plant; Tamworth Coles Shopping Centre; 3 Storey Unit Block, Penrith.* | **Contract Price/**  **Project Value** | **Start Date** | **Completion Date** |
| ………….. | ………………………………. | ………… | ………… | ………… |
| ………….. | ………………………………. | ………… | ………… | ………… |
| ………….. | ………………………………. | ………… | ………… | ………… |
| ………….. | ………………………………. | ………… | ………… | ………… |

#### Recent Environmental Prosecutions and Fines

|  |  |
| --- | --- |
| Has the tenderer incurred a prosecution or fine under the *Protection of the Environment Operations Act 1997 (POEO Act)* or any other Australian environmental legislation during the last two (2) years? | Yes, or  No. |

|  |
| --- |
| If ‘ Yes’, list details of every prosecution and fine below: |

|  |  |
| --- | --- |
| Description of environmental prosecution or fine | Action taken by tenderer in response |
| ……………………………………………. | …………………………………………… |
| ……………………………………………. | …………………………………………… |
| ……………………………………………. | …………………………………………… |
| ……………………………………………. | …………………………………………… |

## Schedule of Financial Assessment Information

(SUBMIT WHEN REQUESTED)

Submit the documents and information listed below, in relation to the entity submitting the tender (the tenderer). Refer to Conditions of Tendering Clause - **Financial Assessment**.

|  |  |
| --- | --- |
| 1. | Financial Statements for the last three years, including: |
|  | i) Balance Sheets;  ii) Detailed Profit and Loss Statement, including a Trading Statement;  iii) Statement of Cash Flows;  iv) Notes to and Forming Part of the Accounts;  v) An Accountant’s Report; and  vi) Where existing, Auditor's Reports. |
|  | **The ABN/ACN on the financial statements must match the ABN/ACN of the tenderer. Consolidation accounts of a parent organisation or group to which the tenderer belongs are not acceptable.** |
| 2. | Where the tenderer’s latest financial statement is more than 6 months old, the latest management report showing: |
|  | i) a Balance Sheet;  ii) a Detailed Profit and Loss Statement including a Trading Statement. |
| 3. | A letter from the tenderer's banker providing details of overdraft and guarantee facilities, including: |
|  | i) Bank, Branch, and Account Names;  ii) Current bank overdraft balance and available limit;  iii) Number and amount of bank guarantees outstanding and available limit; and  iv) Details of other bank funding facilities available to the tenderer, such as term loans, lines of credit, commercial bills and other debt instruments. |
| 4. | Where any financial statement supplied is not audited, copies of the tenderer's taxation returns may be requested. |
| 5. | A summarised breakdown of the ageing of trade debtors and trade creditors, i.e. total amount at 30, 60, 90 and 120+ days. |
| 6. | Names of the tenderer’s subsidiaries and related entities. |
| 7. | A description of the tenderer's main operations including ANZSIC Codes (Australia and New Zealand Industry Classification Code). |
| 8. | A point form summary of the tenderer's corporate history. |
| 9 | Profiles of the tenderer's directors or principals, including position, qualifications and experience. |
| 10. | A list of the tenderer’s current projects, including project name, client, project value, start date and percentage complete and a list of recently completed projects. |
| 11. | Names and contact numbers (phone/facsimile) of the tenderer’s: |
|  | i) Major suppliers;  ii) Major subcontractors. |

**END OF SECTION –TENDER SCHEDULES**