



## APPLICATION FORM

FORM No. 002

### PART A – TYPE OF CONSTRUCTION/APPROVAL REQUIRED (Please tick)

Page 19 of the Guide will help you to fill in the following details correctly.

Development Application    Construction Certificate    Complying Development Certificate    S68 Approval

Description of Development \_\_\_\_\_

Estimated Cost \$ \_\_\_\_\_ GST inc.

**Note:** State total cost of labour and materials reviewed in accordance with the Regulations.

### PART B - PROPERTY DETAILS

Page 19 of the Guide will help you to fill in the following details correctly.

*Assessment No/Lot/Section/DP Numbers can be found on the Certificate of Title or the Rates Notice for the land.*

Assessment Number \_\_\_\_\_ County \_\_\_\_\_ Parish \_\_\_\_\_

Parcel No \_\_\_\_\_ Lot No/s \_\_\_\_\_ Section \_\_\_\_\_ DP No/s \_\_\_\_\_

Property No \_\_\_\_\_ Street/Road Name \_\_\_\_\_

Property Name \_\_\_\_\_ Town/Locality \_\_\_\_\_ Postcode \_\_\_\_\_

### PART C - APPLICANT DETAILS

Page 19 of the Guide will help you to fill in the following details correctly.

Name/s \_\_\_\_\_

Postal Address \_\_\_\_\_

Town/Locality \_\_\_\_\_ Postcode \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

***I declare to the best of my knowledge and belief that all particulars herein are correct in every detail and all information required has been supplied.***

Signature/s  \_\_\_\_\_ Date \_\_\_\_\_

### PART D - OWNERS CONSENT



Page 19 of the Guide will help you to fill in the following details correctly.

As owner(s) of the land to which this application applies, I/we request consent to carry out the development described in this application. I/we also authorise:

- Council representatives to enter the site for the purpose of site inspections
- Council to make copies of all documents for the purpose of determining the application or to provide copies to people who may be affected by the proposal
- If more than one owner, **every owner must sign.**
- If you are signing on the owner's behalf as their legal representative, please state your legal authority (eg Power of Attorney, Executor, Trustee) \_\_\_\_\_ and attach evidence of this authority.
- If the property is within a strata plan, the consent of the Owners Corporation is required under seal.

Full Name \_\_\_\_\_ Full Name \_\_\_\_\_

Postal Address \_\_\_\_\_ Postal Address \_\_\_\_\_

Signature  \_\_\_\_\_ Signature  \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

If signing on behalf of a Company, please indicate your position within the Company.

Position \_\_\_\_\_ Position \_\_\_\_\_

**PART E - PROPOSED DEVELOPMENT (Please tick)**

Page 15 of the Guide will help you to fill in the following details correctly.

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Erection of Dwelling  | <input type="checkbox"/> Erection of Garage | <input type="checkbox"/> Erection of Shed                          |
| <input type="checkbox"/> Additions to Dwelling | <input type="checkbox"/> Swimming Pool      | <input type="checkbox"/> Alts/Adds Factory/Warehouse               |
| <input type="checkbox"/> Building Works        | <input type="checkbox"/> Demolition         | <input type="checkbox"/> Change of Use                             |
| <input type="checkbox"/> Earth Works           | <input type="checkbox"/> Water Tank         | <input type="checkbox"/> Use of Land/Building                      |
| <input type="checkbox"/> Waste Water           | <input type="checkbox"/> Subdivision        | <input type="checkbox"/> No. of proposed lots in Subdivision _____ |
- Other (Specify) \_\_\_\_\_

**PART F – INTEGRATED DEVELOPMENT**

Page 15 of the Guide will help you to fill in the following details correctly.

Is this application for Integrated Development?  Yes  No

If Yes, tick other approvals sought:

- |  |  |
|--|--|
| <input type="checkbox"/> Rural Fires Act 1997                              | <input type="checkbox"/> Water Management Act 2000             |
| <input type="checkbox"/> Heritage Act 1997                                 | <input type="checkbox"/> Mining Act 1992                       |
| <input type="checkbox"/> Roads Act 1993                                    | <input type="checkbox"/> Fisheries Management Act 1994         |
| <input type="checkbox"/> National Parks & Wildlife Act 1974                | <input type="checkbox"/> Petroleum (Onshore) Act 1991          |
| <input type="checkbox"/> Protection of the Environment Operations Act 1997 | <input type="checkbox"/> Mine Subsidence Compensation Act 1961 |

**PART G - SECTION 68 APPROVALS**

Page 15 of the Guide will help you to fill in the following details correctly.

An approval may be required for an activity listed under Section 68 of the Local Government Act 1993.

Are you applying for a Section 68 Approval?  Yes  No

The matters that require approval under Section 68 of the Local Government Act 1983 include but are not limited to the following: (Tick relevant box).

- Operate a system of Sewage Management
- Roadside Vending
- Installing or operating amusement devices
- Installing a domestic oil or solid fuel heating appliance, other than a portable appliance
- Installing a manufactured home, moveable dwelling or associated structure on land
- Other \_\_\_\_\_

**PART H - STATEMENT OF ENVIRONMENTAL EFFECT**

Page 15 of the Guide will help you to fill in the following details correctly.

In accordance with the Environmental Planning & Assessment Regulation 2000 either a Statement of Environmental Effects or an Environmental Impact Statement (in the case of Designated Development) **must** be submitted with your development application.

This application is accompanied by: (Please tick)

- (a) a Statement of Environmental Effects (Form No WBC003) or  (b) an Environmental Impact Statement

**PART I - PROPOSED SUBDIVISION**

Page 15 of the Guide will help you to fill in the following details correctly.

Subdivision type (Please tick)

- TORRENS  STRATA  COMMUNITY

No. of Lots: Existing (specify) \_\_\_\_\_ Proposed (specify) \_\_\_\_\_

Are you proposing to install a new road?  Yes  No If Yes length of new road \_\_\_\_\_Are you opening the road reserve to connect services (including footpath area)  Yes  NoIf yes, please state the area to be opened  Road  FootpathIs the surface  Concrete  Earth/Grass  Bitumen

**PART J - CONSTRUCTION CERTIFICATE**

Page 16 of the Guide will help you to fill in the following details correctly.

If you choose Council to issue your Construction Certificate (CC), cost and time advantages may be available where the CC is applied for at the same time as lodging your DA.

Do you wish to apply for a CC?  Yes  No

If no, proceed to Part P.

**PART K – APPOINTMENT OF PRINCIPAL CERTIFYING AUTHORITY**

Page 16 of the Guide will help you to fill in the following details correctly.

Do you wish to appoint Council as the Principal Certifying Authority  Yes  No

If Yes please complete Form No 006.

**PART L – BUILDER OR OWNER/BUILDER DETAILS (including Demolisher)**

Page 16 of the Guide will help you to fill in the following details correctly.

Name \_\_\_\_\_ Builders Licence No. \_\_\_\_\_

Postal Address \_\_\_\_\_

Town/Locality \_\_\_\_\_ Postcode \_\_\_\_\_

Business Hours Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Owner Builder Permit No. \_\_\_\_\_ Date of Issue \_\_\_\_\_

**PART M - PARTICULARS OF PROPOSAL**

Page 16 of the Guide will help you to fill in the following details correctly.

This Part **must** be completed when applying for a Construction Certificate or Complying Development Certificate.

Gross Lot Area (m<sup>2</sup>) \_\_\_\_\_ Gross floor area of existing building (m<sup>2</sup>) \_\_\_\_\_

How many existing dwellings? \_\_\_\_\_ Existing Dual Occupancy  Yes  No

Current uses of building(s)/land \_\_\_\_\_

Total new or additional floor area (m<sup>2</sup>) \_\_\_\_\_ Number of dwellings to be demolished \_\_\_\_\_

Number of new or additional self-contained dwelling units \_\_\_\_\_

Number of storeys (including underground floors) \_\_\_\_\_

**Materials to be used** (Please indicate the materials to be used in the construction of the new building(s))

1. Floor	2. Roof	3. Walls	4. Frame
<input type="checkbox"/> Concrete or slate 20	<input type="checkbox"/> Tiles 10	<input type="checkbox"/> Brick (Double) 11	<input type="checkbox"/> Timber 40
<input type="checkbox"/> Timber 40	<input type="checkbox"/> Concrete or Slate 20	<input type="checkbox"/> Brick (Veneer) 12	<input type="checkbox"/> Steel 60
<input type="checkbox"/> Other 80	<input type="checkbox"/> Fibre Cement 30	<input type="checkbox"/> Concrete/Stone 20	<input type="checkbox"/> Aluminium 70
<input type="checkbox"/> Not specified 90	<input type="checkbox"/> Steel 60	<input type="checkbox"/> Timber 40	<input type="checkbox"/> Other 80
	<input type="checkbox"/> Aluminium 70	<input type="checkbox"/> Curtain Glass 50	<input type="checkbox"/> Not specified 90
	<input type="checkbox"/> Other 80	<input type="checkbox"/> Steel 60	
	<input type="checkbox"/> Not specified 90	<input type="checkbox"/> Aluminium 70	
		<input type="checkbox"/> Other 80	
		<input type="checkbox"/> Not specified 90	

**PART N – POLITICAL DONATIONS AND GIFTS**

Page 160 of the Guide will help you to fill in the following details correctly.

Have political donations of \$1,000 or more (or smaller donations totalling \$1,000 or more); or gifts as defined by the Election Funding and Disclosures Act 1981 been provided by you or any person who has a financial interest in the application to a councillor or council employee within the two years prior to your application.

Yes  No If Yes please complete Form No WBC005

## PART P – HOW DO WE GET TO YOUR PROPERTY?

Page 17 of the Guide will help you to fill in the following details correctly.

Please provide clear directions to your property by either drawing a mud-map showing the nearest cross streets and key landmarks or simply list directions.

### PLEASE NOTE:

#### COMPLETED DEVELOPMENT APPLICATION FORM

Should the Development Application form not be completed and submitted with the relevant documentation required for assessment, the entire application will be returned to you. A comprehensive checklist ([WBC004](#)) and guide has been included in the DA Kit for your use.

#### PRIVACY NOTICE

The personal information provided may be available for public access and/or disclosure under various NSW Government legislation.