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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1861244

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCILLORS - 2024-2028\COUNCIL - COUNCILLOR DECLARATION OF INTEREST - 2025 - 1861247

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS OF POLITICAL DONATION

REPORT IN BRIEF

Reason For Report	To allow for an opportunity to councillors to declare any Political Donation received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1861250

RECOMMENDATION

THAT any political donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any political donations.

ITEM 4 - ENVIRONMENTAL SERVICES UPDATE

REPORT IN BRIEF

Reason For Report	For the information of the committee.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COMMITTEES - REPORTS OF 2025 - 1860821

RECOMMENDATION

THAT the information be noted.

DEPARTMENT LEADER - ENVIRONMENTAL SERVICE'S REPORT

The following report provides an overview of the services provided by the Environmental Services department of council:

Domestic Waste Contract

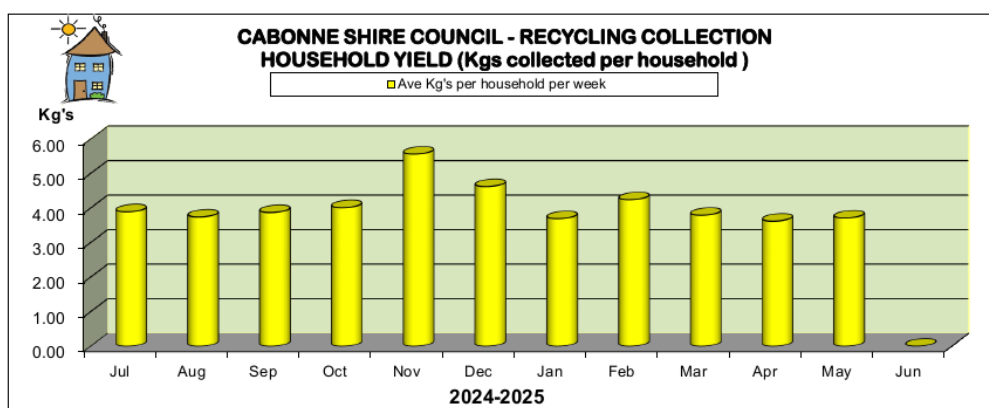
The following figures have been provided by council's contractor JR Richards relating to the domestic waste service this current financial year.



CABONNE COUNCIL - RECYCLING COLLECTION HOUSEHOLD YIELD (Kgs collected per household)



Recycling						
2024-2025	Weeks	Ave Kg's per household per week	Service Base	Total Nett Kg's	No. of Bins Collected	% of bins collected
Jul	4	3.89	3,900	30,305	5,427	69.58%
Aug	5	3.74	3,897	36,439	4,262	43.75%
Sep	4	3.87	3,902	30,221	5,251	67.29%
Oct	4	4.01	3,901	31,251	5,477	70.20%
Nov	5	5.56	3,903	54,256	8,586	87.99%
Dec	4	4.62	3,910	36,140	6,128	78.36%
Jan	5	3.69	3,913	36,128	5,574	56.98%
Feb	4	4.24	3,915	33,197	5,792	73.97%
Mar	4	3.79	3,920	29,723	5,476	69.85%
Apr	4	3.62	3,922	28,375	5,250	66.93%
May	5	3.71	3,923	36,415	6,802	69.36%
Jun						
TOTAL	48			382,449		

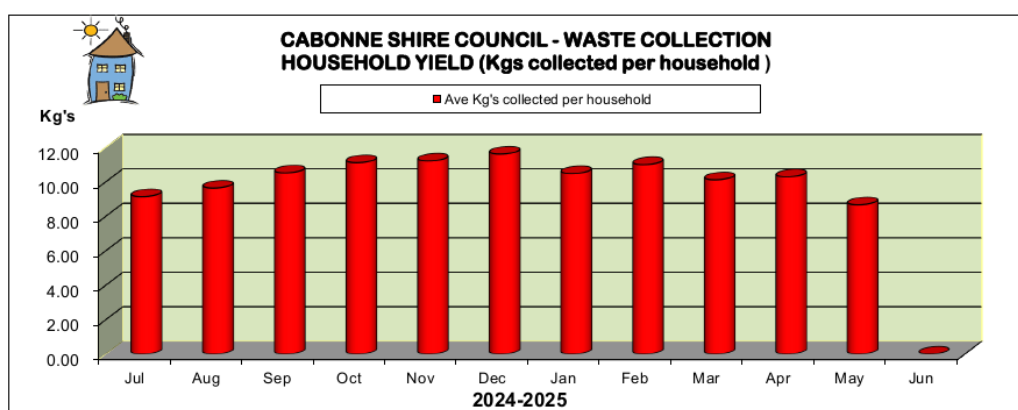




**CABONNE COUNCIL - WASTE COLLECTION
HOUSEHOLD YIELD
(Kgs collected per household)**



Waste						
2024-2025	Weeks	Ave Kg's collected per household	Service Base	Total Kg's	No. of Bins Collected	% of bins collected
Jul	4	9.14	3,904	142,710	10,649	68.19%
Aug	5	9.64	3,904	188,220	13,986	71.65%
Sep	4	10.52	3,905	164,280	11,072	70.88%
Oct	4	11.11	3,908	173,670	12,202	78.06%
Nov	5	11.21	3,910	219,180	15,721	80.41%
Dec	4	11.61	3,917	181,980	12,159	77.60%
Jan	5	10.48	3,920	205,450	14,794	75.48%
Feb	4	11.00	3,923	172,540	12,258	78.12%
Mar	4	10.12	3,928	159,080	11,999	76.37%
Apr	4	10.29	3,930	161,800	11,970	76.15%
May	5	8.67	3,931	170,320	13,020	66.24%
Jun						
TOTAL	48			1,939,230		



**CABONNE COUNCIL RECYCLING FIGURES
JULY TO JUNE 2025**

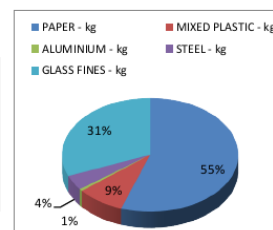


MONTHLY

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	TOTAL
PAPER - kg	16,651	19,858	16,263	16,941	29,677	20,915	20,241	18,393	16,529	15,962	20,255		211,684
MIXED PLASTIC - kg	2,641	3,306	2,853	2,906	5,212	2,824	2,679	2,911	2,817	2,463	2,742		33,353
ALUMINIUM - kg	154	192	177	211	345	234	233	210	187	182	225		2,349
STEEL - kg	1,320	1,651	1,318	1,388	2,379	1,285	1,434	1,373	1,261	1,153	1,526		16,088
GLASS FINES - kg	9,540	11,433	9,611	9,805	16,642	10,882	11,542	10,311	8,927	8,615	11,666		118,975
TOTAL - kg	30,305	36,439	30,221	31,251	54,256	36,140	36,128	33,197	29,723	28,375	36,415	0	382,449
WASTE %	11.18%	10.82%	11.01%	11.27%	10.38%	10.30%	10.04%	9.79%	11.17%	10.94%	11.01%		10.68%
WASTE - kg	3,815	4,421	3,739	3,969	6,284	4,150	4,032	3,603	3,737	3,485	4,505		45,741
Gross Total - kg	34,120	40,860	33,960	35,220	60,540	40,290	40,160	36,800	33,460	31,860	40,920		428,190
No. Bins Collected	5,427	4,262	5,251	5,477	8,586	6,128	5,574	5,792	5,476	5,250	6,802		64,025

QUARTERLY

	Jul to Sep 24	Oct to Dec 24	Jan to Mar 25	Apr to Jun 25	TOTAL
PAPER - kg	52,772	67,532	55,163	36,217	211,684
MIXED PLASTIC - kg	8,799	10,942	8,407	5,204	33,353
ALUMINIUM - kg	522	790	630	407	2,349
STEEL - kg	4,289	5,052	4,068	2,680	16,088
GLASS FINES - kg	30,583	37,330	30,780	20,281	118,975
TOTAL - kg	96,965	121,647	99,048	64,789	382,449



Landfill and transfer station sites

Follow-up inspections have been conducted by EPA at all Waste facilities and transfer stations. EPA is pleased with the progress made at each site as per their recommendations from the initial inspections. Council will continue to work with EPA to tackle the remaining few items to be managed.

Netwaste

Environmental Services is actively working with the Netwaste project working group on the next steps to move forward with the new contract. The Netwaste group are currently seeking extension of the current domestic waste collection agreement which will take council through to 19 March 2028 with the current contract. A project working group meeting will be held on 4 July 2025, Environmental Services will give a verbal update on the contents of this meeting.

Cemeteries

Cemetery maintenance has been undertaken on the usual fortnightly schedule with not much vegetation growth seen at many of the cemeteries. The cemetery maintenance officer is working on a lot of subsidence and rabbit issues currently with the continued wet weather.

Ranger services

Barking dog complaints continue to be the focus for our Ranger. Roaming dogs have also seen a drop with only 3 dogs recently being admitted to the holding facility.

Biosecurity

Our Biosecurity Officers have completed an urban inspection drive at both Molong and Cudal. This initiative saw the officers complete nearly 200 inspections with a lot of unusual finds varying from the ordinary widespread weeds found when conducting rural inspections. This event was well received with the landholders.

Current weeds/Actions

The biosecurity team is focusing on controlling Chilean needle grass, African Boxthorn and remaining blackberry from the autumn clean up. However, with the continued frosts the growth rate of all plants has been quite slow.

ITEM 5 - INNOVATION & TECHNOLOGY UPDATE

REPORT IN BRIEF

Reason For Report	To update the committee on Innovation & Technology matters
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.4.1.1: Provision of effective and up-to-date Information Technology (IT) systems for Council
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\INFORMATION TECHNOLOGY\\SECURITY\\CYBER SECURITY - 1861014

RECOMMENDATION

THAT the committee note the information in this report.

DEPARTMENT LEADER - INNOVATION & TECHNOLOGY'S REPORT

GENERATIVE ARTIFICIAL INTELLIGENCE (AI)

Council staff have formed a working group to explore possibilities and develop appropriate governance controls around Generative AI. The rapid rise of tools such as OpenAI's ChatGPT, Microsoft Copilot and Google Gemini has highlighted both the potential benefits and risks associated with this technology.

To ensure responsible use, a strategic policy is being developed. This policy will outline rules and guidelines for AI use and will be presented to this committee and subsequently to council for endorsement.

At a state level the NSW Government have developed an Artificial Intelligence Ethics Policy aiming to ensure community benefit, fairness, privacy and security, transparency and accountability are considered as part of the use of AI platforms. For instance, whilst AI can assist staff and councillors in making informed decisions, it should not make decisions itself, and any outputs should be verified.

Staff are working towards having an AI professional come and conduct an information session for councillors and staff.

MID-SCALE SOLAR PROJECT

Council staff continue to advance the Mid-Scale Solar Project. The current focus is on finalising two key contracts:

- Contract 1827678 - Eugowra STP Solar Farm Construction
- Contract 1850638 - Eugowra STP Solar Farm High Voltage Construction

Most project components depend on the execution of these contracts. At this stage, there is no projected change to the overall project timeline.

IT ASSET REPLACEMENTS

Innovation & Technology staff are continuing to roll out the new laptop fleet, with 66% of laptops issued. Work is underway reviewing the printer fleet ready for tender prior to the expiry of the current support period.

CYBERSECURITY

A suite of operational cybersecurity policies has been endorsed by the Executive Leadership Team for implementation. These policies, based on Cybersecurity NSW guidelines, include:

- **Access Control:** Ensures secure and appropriate access to data.
- **Cloud Security:** Defines requirements for cloud service providers.
- **IT Acceptable Use:** Outlines acceptable use of Council IT resources.

- **IT Security:** Specifies technical requirements for Council's IT systems and infrastructure.

These policies will inform the upcoming review of council's strategic Information Security Policy, scheduled for completion before September 2025.

Staff are also working on two key initiatives to strengthen Council's cybersecurity posture:

1. **Anti-virus Replacement:** Transitioning to a lightweight, modern solution.
2. **Application Control System:** Introducing executable code whitelisting to prevent malicious software execution.

These initiatives support council's goal of achieving Maturity Level 1 of the Australian Signals Directorate's (ASD) Essential Eight (E8).

The E8 are a collection of the 8 most effective mitigation strategies published by the ASD to help organisations protect themselves against various cyberthreats. There are three levels of maturity across the 8 strategies and staff are working towards achieving maturity level 1 in the first instance.