



21 May 2025

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 27 May, 2025** commencing at **2:00 PM**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read 'BJ Byrnes', is written over a light blue horizontal line.

BJ Byrnes
GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

Please be advised that this Council meeting is being recorded and live streamed. By speaking at this meeting, you agree to being recorded and live streamed. Please ensure that if and when you speak you are respectful to others and use appropriate language at all times. Cabonne Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting. The recording of this meeting will be made publicly available on Council's website.



COUNCIL'S MISSION & VISION

The Cabonne Local Government Area is thriving, caring, and vibrant.

Our Cabonne community recognise and acknowledge our rich culture, heritage, and history.

We strive to protect and value our environment, and the rural aspects of the region.

We recognise that we need to ensure all members of our community have access to the services and support required to be successful.

Despite being made up of a number of towns, villages, and localities, we recognise that we need to work together to achieve great things for our wider Cabonne community.

Where one community succeeds – we all succeed.

We are Cabonne.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting.

Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

**ITEM 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE**

Procedural

**ITEM 2 REQUEST FOR CONSIDERATION OF WATER
CONSUMPTION CHARGES**

*(b) matters in relation to the personal hardship of a resident or
ratepayer*

**ITEM 3 CONTRACT 1827678 - EUGOWRA STP SOLAR FARM
CONSTRUCTION**

*(d) (iii) commercial information of a confidential nature that would, if
disclosed, reveal a trade secret*

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1838744

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCILLORS - 2024-2028\COUNCIL - COUNCILLOR DECLARATION OF INTEREST - 2025 - 1838756

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS OF POLITICAL DONATION

REPORT IN BRIEF

Reason For Report	To allow for an opportunity for councillors to declare any political donation received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1838763

RECOMMENDATION

THAT any political donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any political donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other councillors' activities reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\MAYORAL MINUTES - 1838766

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER'S REPORT

A call for the Mayoral appointments and attendances as well as other councillors' activities reports to be tabled/read out.

ITEM 5 - MAYORAL MINUTE - ACKNOWLEDGEMENT OF CNSWJO EXECUTIVE OFFICER

REPORT IN BRIEF

Reason For Report	Acknowledgement of service to Council and the CNSWJO.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.4.1b - Meet with other regional local governments for planning purposes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\CENTRAL NSW JOINT ORGANISATION (CENTROC) - 1842383

RECOMMENDATION

THAT council:

1. Note the significant contribution to Cabonne and the CNSWJO from outgoing Executive Officer, Ms Jennifer Bennett.
2. Write to Ms Bennett thanking her and wishing her well in her retirement.

MAYORAL MINUTE

I wanted to take the time on behalf of Cabonne Council and in my role as Chair of the Central NSW Joint Organisation, to acknowledge Ms Jenny Bennett, the Executive Officer of the Central NSW Joint Organisation who has indicated she will be retiring in the next couple of months. Jenny has been an unwavering supporter of Cabonne Council and the broader Central West region for many years.

After serving as a councillor on Mudgee Shire Council (1999 to 2004), Jenny then successfully led the Central NSW Regional Organisation of Councils (Centroc) as its Executive Officer from 2006, taking on her current position as Executive Officer of the Central NSW Joint Organisation in 2018.

The CNSWJO has a strong reputation as a leader in the state influencing policy and delivering outcomes across a broad range of complex portfolios including water, health, transport, infrastructure, energy, planning and disaster resilience to name a few. Leading the State's network of Joint Organisations, Jenny's influence extends beyond the Central NSW region to deliver outcomes for the whole of regional NSW. She is often the first port of call for councils, other Joint

Organisations and state agencies for advice and input on strategy, policy and programming to meet the needs of regional NSW.

As the Executive Officer of the Central NSW Joint Organisation, Jenny has grown the organisation from four staff to a team of ten staff.

I believe our CNSWJO is the best within the State, and this is mainly due to Jenny's dedication. Jenny has developed a regional team model which has grown to support its member councils by having a strong regional voice, clear strategic priorities and effective partnerships with state and federal governments.

The governance model ensures that staff and regional projects have buy-in and support from the top. The regional team model includes sponsoring general managers and portfolio mayors for each of the JO's strategic priorities.

Jenny has led and facilitated Central NSW councils' collaborations with key stakeholders influencing plans and strategies for the region including:

- 2009 Centroc Water Security Study – winning an Australian Engineering Excellence award
- 2015 Regional Infrastructure Review and Assessment: Decision Making Matrix
- 2016 Central West and Orana Regional Plan 2036
- 2017 Draft Future Transport 2056 Strategy
- 2021 Macquarie, Lachlan Regional Water Strategies
- 2021 Town Water Risk Reduction Program
- 2023 Business Case on the Nexus Between Energy Security and Emissions Reduction.

On behalf of Cabonne Council, I would like to sincerely thank Jenny for her fearless leadership and her significant contribution to the central west. I will be attending her farewell event on 28 May 2025 and would very much like to provide a letter endorsed by council to provide our sincere gratitude to Jenny and wish her well in her retirement

ITEM 6 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1838770

RECOMMENDATION

THAT councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 232 of the Local Government (General) Regulation 2021.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' council meeting limits the number and duration of speeches as required by Clause 232 of the Local Government (General) Regulation 2021.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 7 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of minutes.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. April 22 2025 Ordinary Council Meeting Minutes ↓ 2. May 13 2025 Environment, Innovation and Energy Committee Meeting Minutes ↓ 3. May 13 2025 Infrastructure (Community) Committee Meeting Minutes ↓
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2025 - 1836845

RECOMMENDATION

THAT the minutes of the following meetings be adopted:

1. Ordinary Council meeting held on 22 April 2025;
2. Environment, Innovation and Energy Committee meeting held on 13 May 2025;
3. Infrastructure (Community) Committee meeting held on 13 May 2025.

GENERAL MANAGER'S REPORT

The following minutes are attached for adoption:

1. Ordinary Council meeting held on 22 April 2025;
2. Environment, Innovation and Energy Committee meeting held on 13 May 2025;
3. Infrastructure (Community) Committee meeting held on 13 May 2025.

ITEM 8 - NSW RURAL DOCTORS NETWORK BUSH BURSARY SCHOLARSHIP PROGRAM

REPORT IN BRIEF

Reason For Report	Council has been invited to participate in this scholarship program in 2025.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.5.1c - Engage with aged care and health providers to understand potential for additional local provision.
Annexures	1. 2024-25 Bush Bursary Diary and Report Aaron Lyte-Mason ↓ 2. 2024-25 Bush Bursary Diary and Report Amir Hashemi Pour ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\PUBLIC HEALTH\\SERVICE PROVIDER\\NEW SOUTH WALES RURAL DOCTORS NETWORK - 1837816

RECOMMENDATION

THAT council participate in the 2025/2026 Bush Bursary Scholarship Scheme and provide a \$3,000 (ex GST) donation from the community facilitation fund.

GENERAL MANAGER'S REPORT

The Bush Bursary program is an initiative aimed at fostering rural health exposure and experience amongst medical, nursing and midwifery students. The program, funded by rural councils across NSW and administered by the Rural Doctors Network (RDN) offers selected students an invaluable opportunity to undertake a two-week rural immersion experience in country NSW during their university holidays.

RDN and local councils work together to provide a positive Bush Bursary experience and showcase the incredible rural lifestyles available to students guided by the roles below.

NSW Rural Doctors Network's role:

- Advertising and promotion of the Bush Bursary Scholarships to eligible students studying at universities in NSW/ACT.
- Recruitment and selection of Bush Bursary recipients.
- Administration of funds from sponsoring councils to Bush Bursary recipients.
- Matching recipients to sponsoring councils.
- Organisation of placement for the sponsored Bush Bursary student, including liaising with local medical practitioners and community groups, accommodation and social aspects of the two-week placement.
- Ongoing support and information for recipients and councils throughout the year.
- Distribution of research and evaluation about the Bush Bursary to stakeholders and interested parties.

Council's role:

- Investment of \$3,000 (+GST) for two sponsored students.
- Nomination of contact person from within council or associated organisation.
- Liaise with RDN and sponsored Bush Bursary student regarding placement arrangements.
- Liaise with RDN, Bush Bursary recipients and local media (where appropriate) to promote the placements in your community.
- Assist RDN in sourcing accommodation in the community for the students whilst they are on placement.

The report from last year's scholarship placements hosted by Dr Bullock in Canowindra and Cowra in December 2024 are attached for information and are a testimony to success of this program.

ITEM 9 - ARTS & CULTURE COLLECTIONS POLICY

REPORT IN BRIEF

Reason For Report	Seeking the support to develop an Arts & Culture Collections Policy.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.3.2b - Support local events, culture, and festivals and promote local villages - including through the provision of sponsorship opportunities and seeking grant funding.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\RECREATION AND CULTURAL SERVICES\\LIAISON\\COMMUNITY - 1842341

RECOMMENDATION

THAT council develops a formal Arts & Culture Collections Policy.

GENERAL MANAGER'S REPORT

At the Community, Economy & Culture Committee held on 8 April the committee received a report regarding an offer to gift four artworks to council for permanent display. The artworks have been received with appropriate proof of ownership and signed a deed of gift ensuring there is an understanding the artwork is being voluntarily gifted to council and the title and interest in the work is given to council absolutely.

The committee recommended to accept the artworks however discussion by the committee highlighted the need for council to develop a policy which would formalise the principles under which council would accept artworks in the future. The purpose of the policy would be to provide:

- A framework for the ongoing development and maintenance of a Council Collection whether from gift, bequest, commission, purchase or long term loan with consideration of the display, care, maintenance, conservation and protection of the items;
- Criteria for the selection, acceptance and commissioning of relevant works for the Council Collection;
- A framework for collection of artworks of a high standard of excellence with a priority for works that are significant to Cabonne or created by artists with a connection to Cabonne.

ITEM 10 - UNION PICNIC DAY 2025

REPORT IN BRIEF

Reason For Report	Seeking council approval to conduct the annual union picnic day.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.4.2.2a - Awareness of cultural expectations.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\PERSONNEL\\ARRANGEMENTS\\PICNIC DAY - 1842645

RECOMMENDATION

THAT council approve the annual Union Picnic Day to be held on Friday 31 October 2025.

GENERAL MANAGER'S REPORT

Council has received a request from the Cabonne Council USU union delegate seeking council's consent that the annual union picnic day be held on Friday 31 October 2025.

Council has always supported the conduct of the union picnic day for all staff union members, and a continuation of this practice is supported.

ITEM 11 - STRATEGIC POLICY REGISTER REVIEW

REPORT IN BRIEF

Reason For Report	For council to consider strategic policies previously adopted and consider any proposed amendments
Policy Implications	Policy Register will be updated to reflect resolution of Council
Budget Implications	Nil
IPR Linkage	1.2.1.1e - Monitor and review Council's policies.
Annexures	1. DRAFT - Enterprise Risk Management Policy ↓ 2. DRAFT - Media and Social Media protocols Policy ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\CORPORATE MANAGEMENT\\POLICY\\POLICY CORRESPONDENCE - 1837752

RECOMMENDATION

THAT council:

1. Re-adopt the policies listed in the report detailed "minor changes".

2. Adopt the following annexed draft policies:
- a) Enterprise Risk Management Policy;
 - b) Media & Social Media Protocols Policy.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

The following policies have been reviewed and have a recommendation that they will be revoked and archived or re-adopted.

POLICIES TO BE RE-ADOPTED WITH THE LISTED CHANGES

OWNER	POLICY	CHANGES MADE
Department Leader - Governance and Corporate Performance	Enterprise Risk Management Policy	Updated to conform to the OLG Risk Management Policy wording. Operational information removed to be included in ERM Plan.
Leader – Community & Economy	Media and Social Media Protocols Policy	General update to policy to include banned social media sites, authorised users and councillors spokesperson authority.

POLICIES TO BE RE-ADOPTED WITH MINOR CHANGES
(Template, Typographical, Grammatical or Discrepancies in Position Titles etc.)

OWNER	POLICY	CHANGES MADE
Department Leader - Governance and Corporate Performance	Code of Conduct Policy	Minor administrative and legislation changes.
	Code of Meeting Practice Policy	Minor administrative and legislation changes.
	Councillors and Mayoral Fees Annual Review Policy	No Changes.
	Limits on Service and Communication	Administrative changes to policy names that are cross references.

	Payment of Expenses and Provision of Facilities for Mayor and Councillors	Minor administrative and legislative changes.
	Petition Policy	Minor administrative change.
	Public Interest Disclosure Policy	Minor administrative change.
	Statement of Business Ethics	No changes made
	Youth Ambassador Award Policy	Minor changes.
Department Leader – Transport Infrastructure	Kerb and Gutter Account – Corner Blocks Policy	No changes required.
	Land Acquisition – Public Roads Policy	Minor administrative and legislative changes.
	Property Signposting Policy	Minor administrative and legislative changes only.
	Road Verges Policy	Minor administrative and legislative changes only.
	Street and Stream Signage Policy	No changes.
	Cabonne Family Day Care Policy	Minor administrative and legislative changes only.
Department Leader – Community Services	Cabonne Home Support and Community Transport Policy	Minor administrative and legislative changes only.
	Central West Libraries Related Policy	Minor administrative and legislative changes only.
General Manager	No Forced Amalgamations Policy	No changes required.
	Canowindra Town Improvement Fund Reserve Policy	No changes required.
	Pandemic Response Policy	No changes required.
	Village Enhancement Fund Policy	No changed required
Leader – Community & Economy	Use of Council Logos Policy	Minor administrative changes only.

ITEM 12 - LOCAL GOVERNMENT REMUNERATION TRIBUNAL - ANNUAL DETERMINATION 2025

REPORT IN BRIEF

Reason For Report	To resolve the quantum of payments to the Mayor and Councillors for the 2025-26 financial year.
Policy Implications	Council's policy is that council continue to pay fees to Councillors and the Mayor at the maximum allowable amounts.
Budget Implications	An adjustment to the 2025-26 budget will be required to reflect the Tribunal determination.
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. Local Government Remuneration Tribunal - Annual Determination ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\LOCAL GOVERNMENT REMUNERATION TRIBUNAL - 1839743

RECOMMENDATION

THAT from 1 July 2025 the annual fees payable to each councillor be set at \$18,890 and the additional annual payable fee to the Mayor be set at \$40,530.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

The Local Government Act 1993 (the LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors and chairpersons and members of county councils.

Categories

Section 239 of the LG Act required the Tribunal to determine the categories of councils and mayoral offices at least once every three years. A review of categories was last carried out by the Tribunal in 2023, in that review Cabonne Council was re-categorised as Rural Large.

In determining categories, the Tribunal is required to have regard to the following matters that are prescribed in Section 240 of the LG Act:

- *the size of areas;*
- *the physical terrain of areas;*

- *the population of areas and the distribution of the population;*
- *the nature and volume of business dealt with by each council;*
- *the nature and extent of the development of areas;*
- *the diversity of communities served;*
- *the regional, national and international significance of the council;*
- *such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government; and*
- *such other matters as may be prescribed by the regulations*

As per section 239 of the LG Act the Tribunal has determined the categories of general purpose councils as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Major	Regional Strategic Area
Metropolitan Large	Regional Centre
Metropolitan Medium	Regional Rural
Metropolitan Small	Rural Large
	Rural

Fees

As per section 241 of the LG Act the tribunal has determined that the minimum and maximum fees applicable to each category will be increased by 3%.

Accordingly, council is able to set annual fees in the following range:

Councillor Minimum fee	\$10,530	Maximum fee \$18,890
Mayor Minimum fee	\$16,820	Maximum fee \$40,530*

*This fee must be paid in addition to the fee paid to the Mayor as a Councillor in accordance with section 249(2) of the LG Act.

It should be noted that council have a *Councillor and Mayoral Fees Annual Review Policy* that states “*Councillors to resolve to continue to pay fees to Cabonne Councillors and the Mayor at the maximum allowable amount*”.

ITEM 13 - QUARTERLY BUDGET REVIEW

REPORT IN BRIEF

Reason For Report	To advise council of the present position of the 2024/2025 budget as at March 2025 quarter and to submit changes to the budget for approval and inclusion
Policy Implications	Nil
Budget Implications	Yes - \$74K decrease
IPR Linkage	1.1.2.1c - Undertake review of Council's budget on a quarterly basis.
Annexures	1. QBR March 2025 Signed ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\FINANCIAL MANAGEMENT\\BUDGETING\\QBRs - QUARTERLY BUDGET REVIEWS - 1838900

RECOMMENDATION

THAT council note the variances in the report and authorise those changes to be included in the 2024/2025 Council Budget.

DEPARTMENT LEADER - FINANCE'S REPORT

The purpose of the Quarterly Budget Review is to adjust the budget in response to changes in the financial landscape and decisions made since the setting of the original budget. The report is presented to provide fair and reasonable information to councillors regarding the current state of the 2024/25 budget, considering all known factors up to 31 March 2025.

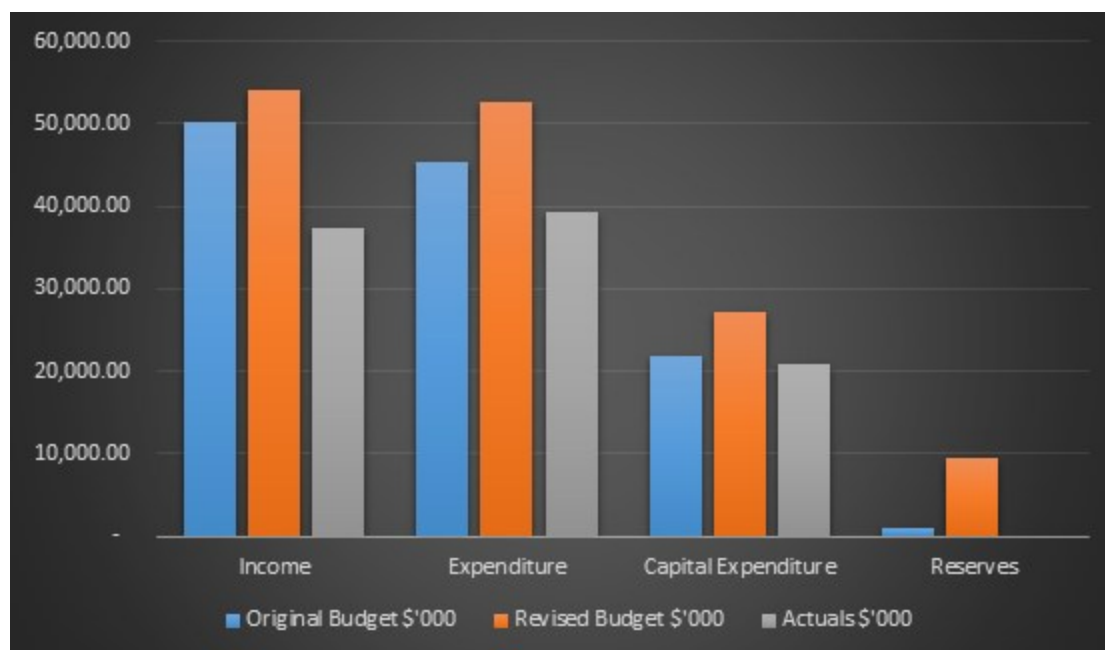
Consolidated Results

The overall impact on the original budget due to the changes listed in the Quarterly Budget Review Statement are detailed below.

Consolidated Results

	Original Budget \$'000	Revised Budget \$'000
Operating result	\$4,963 surplus	\$1,489 surplus
Cash result	\$29 surplus	\$23 surplus
Capital Expenditure	\$21,936	\$27,195
Reserve balances	Opening \$62,492	Closing \$51,321

The operational result surplus is expected to decrease from the original budget due to a reduction in capital income per the project completion timeframes. (Peak Hill Road, CHS)



Cash Budget

The overall cash result change is due to the adjustment of the projects that the budget has been allocated to future year as per the forecasting of project managers on the expected delivery timeframes.

The full details of the cash movements are contained in the QBR report on page 13.

Fund Results

The overall impact on council funds from the original budget due to the changes listed in the Quarterly Budget Review Statement are detailed below.

Operating Result	Original Budget \$'000	Revised Budget \$'000
General Fund	\$5,828 surplus	\$2,907 surplus
Sewer Fund	(\$19) deficit	(\$19) deficit
Water Fund	(\$845) deficit	(\$1,399) deficit

Income

The March quarter budget variations decreased operating income by \$10,000. Overall, including already approved budget changes, income has increased from the original budget by \$3.82m.

Fees & Charges income adjustments for the quarter result in a net decrease change of \$16k. This includes the reduction in expected income from building inspections by \$30k and increase in cemetery income by \$14k.

Other revenue increased by \$32k by increasing the recycling income of other waste management as per the forecast.

Operating Grants and Contributions items decreased by \$26k as per the latest data for the Invasive Species grant.

Operating Expenditure

The March quarter budget variations decreased operating expenditure by \$4k overall, including already approved budget changes, expenditure has increased from the original budget by \$7.29m.

The main decrease in the operating expenditure in this period quarterly adjustments is from project CCTV and Repair to Critical Sewerage Lines by \$138k. This was the remainder of a carry-over project from the prior year that will not continue into this year.

An increase in material and contractor costs has been made to project Potable Water & Fluoridation Work Consultant by \$70k.

Additionally, the quarterly adjustment increased the material and contractor cost for Cemetery Operations by \$14k, Animal Control Operations by \$32k.

The full list is detailed in the quarterly budget review statement.

Capital Expenditure

The March quarter budget variations decreased the capital expenditure by \$70k. This is due to the decrease of the project budget cost for Hydrant and stop valve renewal project.

A detailed list is included in the quarterly budget review statement.

Reserve Movements

The December quarter budget variations decreased the reserve transfers by \$138k as the ceased project of CCTV and Repair to Critical Sewerage Lines which was funded by sewer fund reserve. This will be returned to the Sewer Reserve for future funding of other projects.

ITEM 14 - ROAD CLOSURE REPORT AFTER ADVERTISING OF UNUSED SECTION OF ROAD RESERVES ADJACENTS LOTS 214, 224 & 213 DP 756890

REPORT IN BRIEF

Reason For Report	To provide council with an update in regard to the proposed road closure for an unused section of road reserves adjacent lots 214, 224 & 213 DP 756890
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.2.1.1a - Undertake road maintenance and routine activities.

Annexures	<ol style="list-style-type: none"> 1. Littleburn PTY LTD - Smith Road - No objection↓ 2. Sinclair, Deb and Peters, Vicki - Smith Road - No objection↓ 3. Golding, Darren and Maree - Smith Rd - Objection↓ 4. Innes, Brett - Smith Road - Objection↓ 5. Nelson, Stephanie - Smith Road - Objection↓ 6. Simpson, Susan - Smith Rd - Objection↓ 7. Southwell, Jason and Colleen - Smith Road- Objection↓ 8. Low, Tim - Smith Rd - objection↓ 9. Ostini, Skye - Smith Rd - No objection↓ 10. Sell, Jason and Marlarka - Smith Road - Objection↓ 11. Madden, Barbara - Smith Rd - No objection↓ 12. Davis, Leanne - Smith Rd- No objection↓ 13. NSW Planning - Smith Rd - No objection↓ 14. Crown Lands - Smith Rd - No objection↓ 15. NSW National Parks and Wildlife Service - Smith Rd - No objection↓ 16.APACI - Smith Rd - No objection↓ 17. Forestry Corporation - Smith Rd - No objection↓ 18. Resources and Energy - Smith Rd - Objection↓ 19. Transport NSW - Smith Rd - No objection↓ 20. Tori Culverson - Public Addressing Request Form - Smith Road↓ 21. Culverson, Janelle - Request to purchase Smith Road↓
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\ROAD CLOSURES\PERMANENT - 1840284

RECOMMENDATION

THAT council:

1. Declines the proposal for part road closure and purchase of the unused section of road reserves adjacent to Lots 214, 224 and 213 DP756890, Parish of March, County of Wellington and Lot 247 DP756895, Parish of Mulyan, County of Wellington; and
2. Authorise the offer of lease of part Smith Road, adjacent Lots 214, 224 and 213 DP756890 and Lot 247 DP756895 for a five-year period, with a five-year extension at the discretion of Council; and

3. Includes a condition of lease that no vegetation is to be disturbed or removed unless there is a hazard or biosecurity concern and Council may end the lease at its discretion at any time during the lease period; and
4. Authorises the Mayor and General Manager to execute the necessary documentation to facilitate the lease if the offer is taken by the applicant.

DEPARTMENT LEADER - TRANSPORT INFRASTRUCTURE REPORT

Council has received an application for the closing and purchase/lease of a portion of the road reserve adjacent to Lots 214, 224 and 213 DP756890 in the Parish of March, County of Wellington and Lot 247 DP756895 in the Parish of Mulyan, County of Wellington. The area proposed is marked in red on the below figure and the request to purchase the land has come from Ms TE Culverson, being the owner of Lot 214 DP756890 and Lot 247 DP756895 which are divided by the road reserve.

This road reserve is Smith Road and lies between Kent Road to the north and Wedgetail Road to the south. The road reserve is a local road with the full length of the road being 2.5km. The section in the middle, being proposed to be closed has a distance of approx. 850m in length. There are no Council assets within the subject length, with the current reserve heavily vegetated. A track currently winds its way along the portion of the road reserve which is unmaintained by Council. This track joins up the southern and northern ends of Smith Road.

In the application, it was noted that the road reserve has been used as a dumping ground for unwanted rubbish and illegal firewood cutting and removal. There has been numerous 4WD and anti-social behaviours observed. On this basis, it had been fenced off at each end by the applicant's family in the past to prevent such activities with new gates and fencing being erected in recent years. The Applicant has noted that short term leasing was an option, with pursuing purchase in the long term.

Council resolved at its Ordinary Meeting dated 25 February 2025 to place the proposal on public exhibition. The public exhibition of the proposal was carried out from 04 March until 07 April 2025. Adjacent and nearby landowners and public authorities were sent letters advising of the proposal.

Twenty-three (23) letters were sent out to adjoining/nearby neighbours. Eight (8) objections were received and five (5) noting support. No responses were received from eight (8) of the twenty-three (23) letters.

Of the sixteen (16) public authorities that were advised, nine (9) responses were received indicating no objections; however, the response from NSW Resources and Energy advised that there were two (2) mining exploration licences that intersected this road reserve. Crown Lands offered no objection.

No reply was received from the Rural Fire Service.

Analysis – Objections

Of the eight (8) objections, the following issues were raised. Bracketed number is the number of times raised across the objections.

Emergency Access (5)	Will be reduced access in the event of fire and medical evacuation
Passive Recreation (6)	Restrict use for public for walking, cycling and horse riding
Public Access (2)	Increase traffic when vehicles have to stop and turn around and return along same route at each end
Fencing (1)	Will allow livestock to freely wander the reserve and at whose liability?
Change in water flow (4)	The newly created dam now directs water to one place with subsequent impact on the existing track
Cost to Council (1)	Closing road and approval process burden on council costs
Livestock Movement (3)	Property owners use the reserve to move livestock
Native vegetation (2)	Existing reserve exhibits remnant vegetation and provides habitat
Current fencing at ends (4)	Existing fencing and gates give the impression that it is now currently private land
Future Development (2)	Closing the road reserve will prevent future land development

Two (2) other objections were received verbally noting similar concerns as mentioned above.

Analysis – No Objections

Of the supporting submissions, it was noted that the closure would stop the illegal dumping of rubbish, cutting of firewood and the financial burden on council for maintenance which does not occur anyway.

The issue with the overflow from the dam is not deemed pertinent to the issue of closing/leasing the road and the applicant has been requested to address this issue.

Consideration of Submissions

This application has generated significant attention from those in the immediate area of the proposal with many of the concerns being raised around emergency access and recreational usage which are tending towards maintaining access along the portion of road in its current state.

In view of emergency access, it could be considered that this route is a practical means of leaving the area, however, no submission was made by the Rural Fire Service indicating that there is a need or any access for fire fighting purposes. Current conditions along the road are only favorable for 4WD vehicles.

A track along the route identifies the use of reserve for passive recreation, such as walking. This may provide a means of safe walking or bicycle riding for the local community and is a valid consideration for the request.

Maintaining the road reserve also enables continuation of native vegetation corridors with retention of remnant vegetation and wildlife corridors.

With the view that this road reserve could be required for future access to potential mining exploration, permanently closing and selling the road reserve could be impractical for future mining requirements. Offering a lease agreement would be more practical as any future use could then be reassessed.

As this road reserve serves as a potential formal continuation of Smith Road, it potentially could provide a future strategic need to council or future development.

In view of the above considerations a lease agreement is viewed as the best option.

It is suggested that a condition be included within the lease agreement that declares that Council may cancel the lease agreement, at its discretion at any time.



Figure 1 – Map showing location of closure

**ITEM 15 - RELOCATION OF MOLONG HOCKEY FIELD CAP24-001
TENDER - CONTRACT 1810633**

REPORT IN BRIEF

Reason For Report	Molong Hockey Field tender price adjusted from original report
Policy Implications	NA
Budget Implications	NA
IPR Linkage	2.1.3.1a - Implement the Cabonne Recovery Plan.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\RECREATION AND CULTURAL SERVICES\\TENDERING\\CONTRACT 1810633 - RELOCATION OF MOLONG HOCKEY FIELDS - 1840400
Previous Items	6 - TENDER EVALUATION - CAP24-001 RELOCATION OF THE MOLONG HOCKEY FIELD - Council - 22 Apr 2025 2:00 PM

RECOMMENDATION

THAT council notes that the Molong Hockey Field tender was reported to the April council meeting for \$1,942,251.08 excluding GST in error, with the actual amount of the successful tender is \$1,942,251.08 including GST.

DEPARTMENT LEADER - URBAN INFRASTRUCTURE'S REPORT

The relocation of the Molong Hockey Field tender was awarded to Polytan Asia Pacific Pty Ltd after a report was endorsed by Council at the April Council meeting.

The tender amount reported to council was \$1,942,251.08 excluding GST, the tender amount Polytan submitted, and that council accepted was \$1,942,251.08 **including GST**.

Given that the resolution was accepted excl. GST, the error does not cause the tender amount to be a greater amount. Given there is no advantage to the awarded tenderer, the project does not require a retendering, with this report addressing a clerical error.

ITEM 16 - VILLAGE ENHANCEMENT FUND 2024-25

REPORT IN BRIEF

Reason For Report	To consider projects for funding under council's 2024-2025 Village Enhancement Fund.
Policy Implications	Nil
Budget Implications	Possible \$5,720 expenditure from \$336,000 allocation in councils budget for the 2024-25 Village Enhancement Fund.
IPR Linkage	4.1.6.1b - Capitalise on Key Funding Programs.

Annexures	1. EPPA VEF letter ↓ 2. Murals 2025 ↓ 3. EETA Letter Banners 202505 ↓ 4. Banners Quote ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\VILLAGE ENHANCEMENT FUND - 1841969

RECOMMENDATION

THAT council approves funding under its 2024/25 Village Enhancement Fund of \$5,720 to Eugowra Promotions and Progress Association for the costs associated to reinstate a damaged mural, and for the purchase of banners for Eugowra.

LEADER - COMMUNITY AND ECONOMY REPORT

Council allocated \$84,000 in its current budget for the 2024-25 Village Enhancement Fund, a program to which peak community organisations could apply for grants for local projects. As funding under the Village Enhancement Fund has rolled over in the 2021-22, 2022-23, 2023-24 budgets, council's total funding allocation to the Village Enhancement Fund is \$336,000.

To promote a sense of community support and ownership, peak community organisations will have an annual budget allocation which will allow them to develop village community plans and project priorities. Funds are available by application to council in line with the policy and guidelines, with the funds used on council assets and or public good supported by the local communities concerned.

The Eugowra Promotions and Progress Association are requesting \$5,720 in funding for two projects.

Costs Associated to Reinstate Damaged Mural - \$3,620

The NSW Farmers mural located in Nanama St Eugowra was heavily damaged through the November 2022 flood event resulting in the mural sustaining considerable damage and its frame damaged and having to be disposed of. Repairs to the mural were completed during the 2025 Mural Weekend in Eugowra, ready for its reinstallation. The attached invoice from local business, Aussie Fire Buckets and its proprietor John Den covers materials, construction and associated costs in reinstalling this mural to its original place. This project continues to support the rebuilding of the Eugowra Mural Trail. This project will be overseen by the Mural Committee, a committee of the Eugowra Promotion & Progress Association Inc. (EPPA).

Purchase of Replacement Banners for Flag Poles in Eugowra - \$2,100

Under the guidance and management of the Eugowra Events and Tourism Association (EETA), 11 flag poles for banners were installed in around the central business district of Eugowra over the last 8 years to enhance the area, to create vibrancy and to promote upcoming community events.

Over this time, community organisations and individual residents have funded the design and purchase of banners, particularly for event specific banners.

Currently the banners that are displayed for the majority of the year have deteriorated to the point where only a handful are still fit for use. This request is to fund the design and purchase of a minimum of 10 banner flags to be used on the Eugowra based flag poles.

An allocation of \$600 has been made to cover design works.

The list of **recommended** applications for the Village Enhancement Fund is as follows:

	Applicant	Project	Funding Requested	Total project cost
1	EPPA	Costs associated with reinstatement of a damaged mural, and for the purchase of banners for Eugowra.	\$5,720	\$5,720
Total funding requested			\$5,720	

If the above requests for funding are approved by council, the expenditure from the Village Enhancement Fund is as follows:

Location	Annual Funding Allocation	Total Funding Available (over 4-years)	Funding Requested	Funding Allocated to date	Funding Remaining (if request approved)
Molong	\$19,530	\$78,120		\$26,241.83	\$51,878.17
Canowindra	\$19,530	\$78,120		\$38,052	\$40,068
Eugowra	\$6,720	\$26,880	\$5,720	\$709.50	\$20,450.50
Manildra	\$6,720	\$26,880		\$14,671.50	\$12,208.50
Cargo	\$5,040	\$20,160		\$7,695	\$12,465
Cudal	\$5,040	\$20,160		\$17,454	\$2,706

Cumnock	\$5,040	\$20,160		\$10,040	\$10,120
Yeoval	\$5,040	\$20,160		\$5,000	\$15,160
Mullion Creek	\$5,040	\$20,160		\$7,657.59	\$8,217.41
Borenore	\$2,100	\$8,400		Nil	\$8,400
Nashdale	\$2,100	\$8,400		Nil	\$2,100
Spring Hill	\$2,100	\$8,400		Nil	\$8,400
Total	\$84,000	\$336,000	\$5,720	\$127,521.42	\$192,173.58

ITEM 17 - EVENTS ASSISTANCE PROGRAM

REPORT IN BRIEF

Reason For Report	For council to consider applications for funding under the 2024/2025 Events Assistance Program.
Policy Implications	Nil
Budget Implications	\$3,000 from the 2024-25 Event Assistance Program budget.
IPR Linkage	4.1.3.2b - Support local events, culture, and festivals and promote local villages - including through the provision of sponsorship opportunities and seeking grant funding.
Annexures	1. EAP Application - Esky Ball 2025 ↓ 2. EAP - Esky Ball - BandInvoice ↓ 3. EAP Application - Cano Yard Dog Trial 2025 ↓ 4. Expenses for Canowindra Yard Dog Trial NSW Championship ↓ 5. Letter of support Kurunga Kelpies ↓
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 1841434

RECOMMENDATION

THAT council approves under its 2024/25 Event Assistance Program:

1. \$1,500 for Canowindra Show Society for the Esky Ball 2025, and
2. \$1,500 for the Canowindra Yard Dog Trial NSW Championships.

LEADER - COMMUNITY AND ECONOMY'S REPORT

Council has received two applications under the 2024/2025 Events Assistance Program (EAP). Council's Tourism, Events and Culture Officer has provided the following assessment.

Applications under the Event Assistance Program:

1. Canowindra Show Society

The Esky Ball 2025

Request: \$1,500

Recommendation: \$1,500

The Esky Ball 2025 is a fundraising event for the Canowindra show society to raise funds for the annual show and the facilities and infrastructure on the showground. The venue is a key community facility used regularly for social, sport and other events.

The ball is BYO, encouraging attendees to bring their own esky for an evening with live music, local food vendors and onsite camping available. This will be the second year it will be held and was a sold-out event last year – which Council supported through the Events Assistance Program.

There are more than 100 tickets available for sale with more than two thirds sold at time of application – with out-of-region attendees from Scone and the South Coast, demonstrating the event reach beyond the Cabonne region.

The event encourages overnight stays via onsite camping, features local entertainment and food vendors, and aligns with EAP's core aims to generate visitation and economic benefit.

The funding request for band hire contributes directly to enhancing the visitor experience and attracting attendees, which is a valid event delivery cost under the guidelines. Council will be acknowledged across all communications, signage and marketing materials for support for the event.

Based on the guidelines this does meet the criteria for a Developing Event, thus the recommendation of \$1,500.

2. Canowindra Yard Dog Trial NSW Championships

Canowindra Yard Dog Trial NSW Championships

Request: \$3,000

Recommendation: \$1,500

This is the fourth year of the Canowindra Yard Dog Trial NSW Championships which has attracted 120+ entries in the past – an indicator of its growing significance to the region.

The applicant is Karunga Kelpie Stud, a registered business, applying under the event name.

The event estimates 50–100 visitors from outside Canowindra including competitors from across NSW, demonstrating out-of-region visitation, and the event has support from community groups like Lions Club and KMWL. The

timing of the event promotes visitation, particularly in a shoulder/off-peak period (July).

However, the application requests \$3,000, which exceeds the Core Event cap of \$2,000. In addition, "yard building materials" listed in the attached expenses document cannot be funded under EAP - as they are considered capital expenditure - and food and drink for judges and helpers could be seen as administration costs, not visitation driving.

The application refers generally to increased exposure and travel, but does not include a documented marketing strategy or tactics.

Based on the Event Assistance Program guidelines, this event meets the requirements as a developing event, as they have not provided a strategic marketing plan, thus the recommendation of \$1,500.

Council has supported the following events via the 2024/2025 Event Assistance Program:

ASSOCIATION	EVENT	APPROVED AMOUNT
Eugowra Olden Eagles	Eugowra Masters of the Mandagery	\$3,000
Arts Council Cabonne	Acquisitive Art Prize	\$3,300
Central West Disc Golf	Australian Disc Golf Championships 2024	\$5,000
Canowindra PA and H Association	Canowindra Show Esky Ball	\$2,000
Eugowra Events and Tourism Association	Woodfired Eugowra	\$5,000
Arts Council Cabonne Inc.	Celebrating The Seekers 60 Year Anniversary	\$1,000
Cumnock and District Progress Association	Cumnock Family Funday and Markets	\$5,000
Eugowra Harness Racing Association	Canola Cup	\$5,000
Regional Development Australia	Central West Inspired Women event	\$1,000
Food of Orange District Incorporated	Molong Munch	\$2,800

Cargo to Grenfell (C2G) Fundraiser Walk	Cargo to Grenfell (C2G) Fundraiser Walk	\$1,000
Eugowra Public School Parent & Citizen Association	Eugowra's Boots and Bowties Ball	\$500
Canowindra New Vogue and Social Dance Group	Canowindra 12-hour dance	\$2,000
Cumnock Progress Association	Cumnock Community Family Fun Day	\$5,000
TOTAL		\$41,600

There is currently \$6,060 left in the budget. If Council endorses the above applications, there will be \$3,060 left in the 2024/2025 budget.

The report has not been endorsed by the Community, Economy and Culture Committee.

ITEM 18 - DEVELOPMENT APPLICATION 2025/0038 - CENTRE BASED CHILD CARE FACILITY - 70 RODD STREET, CANOWINDRA

REPORT IN BRIEF

Reason For Report	For the determination of council
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	1. Draft Conditions of Consent 2025 0038 ↓
File Number	\\Development Applications\\DEVELOPMENT APPLICATION\\2025\\03-2025-0038 - 1841847

RECOMMENDATION

THAT Development Application 2025/0038 for an early education and childcare facility at 70 Rodd Street, Canowindra, being Lot 1 DP 58223, be granted consent subject to the conditions attached.

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

ADVISORY NOTES

Record of voting

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of council or a council committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures

In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a planning application to council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a public submission to council in relation to a planning application made to council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or council,
- All gifts made to any local councillor or employee of the council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

At its 25 March 2025 meeting, council resolved the following;

“THAT the matter be deferred to a future meeting to allow staff to liaise with the developer for clarification on the concerns raised by councillors.”

Subsequently a meeting was held with the proponent and the road / site user safety concerns were raised. The proponent has since provided a response to those matters and has advised support for a protected parking lane on the northern side of Belubula Way adjacent to 70 Rodd Street, Canowindra, subject to council undertaking the construction work at council's cost.

As the development generates the need for the provision of a safe on-street parking area, the cost of construction of a recessed parking area would be the responsibility of the developer. The following report has been amended to address the on-street parking bay requirement.

SUMMARY

The following report provides an assessment of the development application submitted for a demolition of an existing dwelling and construction of a Centre based child care facility on land described as Lot 1 DP 582237, known as 70 Rodd Street, Canowindra.

The application has been referred to the council for determination as submissions have been received, and the proposal seeks a variation to planning standards.

It is recommended that the application be approved subject to the attached conditions of consent.

Applicant: Robert Wilson
Owner: Gallymont Investments Pty Ltd
Proposal: Stage 1 Demolition of an existing dwelling, and Stage 2 construction of a centre based child care facility
Location: Lot 1 DP 582237, known as 70 Rodd Street, Canowindra
Zone: R1 Residential

PROPOSED DEVELOPMENT

Council's consent is sought for the demolition of an existing dwelling located on the north eastern corner of the intersection of Rodd Street and Belubula Way, Canowindra. Consent is also sought for the construction of a childcare facility on the subject site. The new facility will cater for 52 children per day, with 12 staff across two shifts daily. The business will operate Monday to Friday from 6am to 6.30pm.

The single storey construction will be face brick, aluminum windows and corrugated sheet roofing with a roof pitch of 22.5 degrees

The proposed building will have a floor area of approx. 449m² and is to be 5.5m at the apex of the roof. The building is to be located 4m from the western boundary, 1 m from the northern boundary, 12.795m from the eastern boundary and 7.279m to the proposed southern Belubula Way frontage.

A car park area is provided along the eastern boundary of the allotment, with parking for nine (9) vehicles, including one (1) disabled parking bay. Access is to be provided off Belubula Way and is approx. 34 m from the intersection with Rodd Street. Access to the centre's reception area is from the car park.

Stage 1

Demolition of an existing dwelling on the subject site. The existing dwelling contains asbestos and the building materials containing asbestos are to be removed by a licensed contractor to an appropriate disposal facility.



Figure 1 Existing dwelling to be demolished

Stage 2

The child care centre will comprise:

- 20.850m x 24.630m building (GFA of 449m²)
- Reception area
- Office
- Kitchen
- Staff Room
- Activity rooms
- Storeroom
- Amenities
- Outdoor play and grassed area
- 9 car parking including disabled space

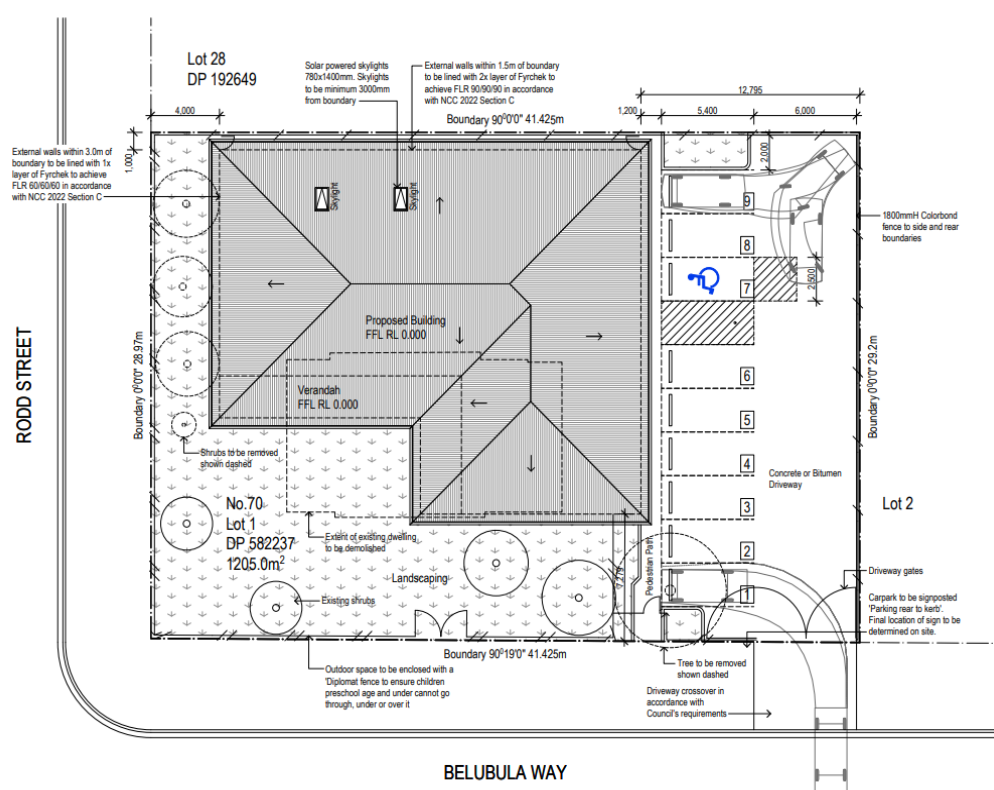


Figure 2: Proposed child care centre

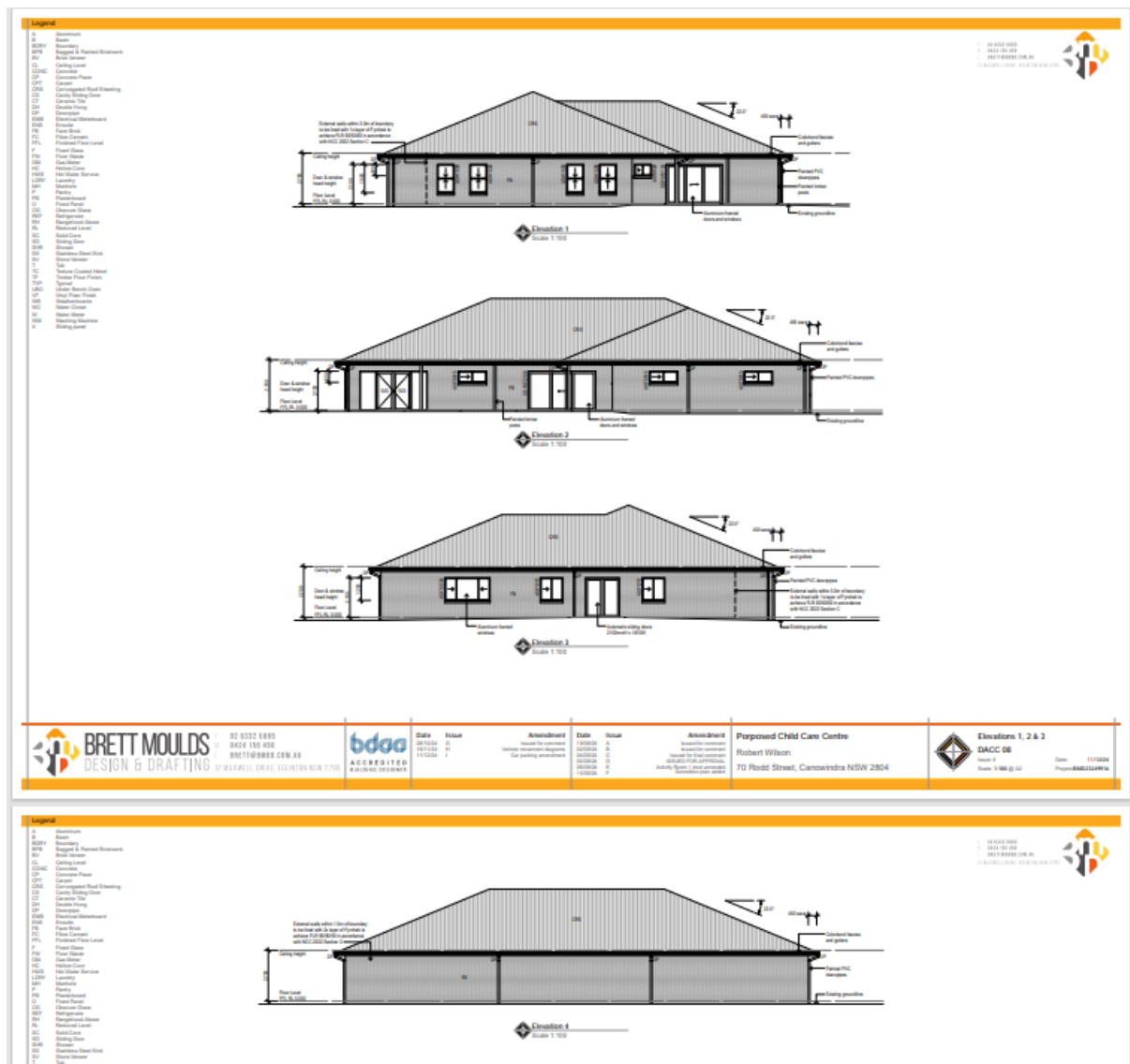


Figure 3 : Elevations

SITE

The lot is a rectangular shape, it is located on the NE corner of Rodd Street & Belubula Way, Canowindra.

AERIAL IMAGE



PREVIOUS APPROVALS

- 19/1975 Subdivision approval

MATTERS FOR CONSIDERATION

Section 1.7 - Application of Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994*

Section 1.7 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) identifies that Part 7 of the *Biodiversity Conservation Act 2016* (BC Act) and Part 7A of the *Fisheries Management Act 1994* have effect in connection with terrestrial and aquatic environments. The proposal does not involve an aquatic environment. As such, only the Biodiversity Conservation Act, 2016 requires consideration.

There are four triggers known to insert a development into the Biodiversity Offset Scheme (i.e. the need for a BDAR to be submitted with a DA):

- Trigger 1: development occurs in land mapped on the Biodiversity Values Map (OEH) (clause 7.1 of BC Regulation 2017),
- Trigger 2: development involves clearing/disturbance of native vegetation above a certain area threshold (clauses 7.1 and 7.2 of BC Regulation 2017),
- Trigger 3: development is otherwise likely to significantly affect threatened species (clauses 7.2 and 7.3 of BC Act 2016), and

- Trigger 4: development proposed to occur in an Area of Outstanding Biodiversity Value (clause 7.2 of BC Act 2016). No areas are known to occur in the Cabonne LGA.

Comment:

The land does not occur on the NSW Biodiversity Map [Trigger 1]

The proposal does not involve clearing of native vegetation [Trigger 2]

The proposal is not likely to significantly affect threatened species because the is limited clearing [Trigger 3]

The development proposed is to occur in an Area of Outstanding Biodiversity Value (clause 7.2 of BC Act 2016). No areas are known to occur in the LGA.(Trigger 4)

The development does not trigger the need for a Biodiversity Development Assessment Report under the Biodiversity Conservation Act 2016.

Section 4.14 Bushfire

The land is not mapped as being 'bushfire prone land' as per *Cabonne Council Bush Fire Prone Land Map*, certified by NSW Rural Fire Service Commissioner on 21 June 2022.

Section 4.15

Section 4.15 of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters, of which those pertaining to the application are listed below.

**PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT
s4.15(1)(a)(i)**

Cabonne Local Environmental Plan 2012

Part 1 - Preliminary

Clause 1.2 - Aims of Plan

The broad aims of the LEP are set out under subclause 2.

- (a) *to encourage development that complements and enhances the unique character and amenity of Cabonne, including its settlements, localities, and rural areas,*
- (b) *to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that allows present and future generations to meet their needs by implementing the principles of ecologically sustainable development,*
- (c) *to facilitate and encourage sustainable growth and development that achieves the following—*

- (i) contributes to continued economic productivity, including agriculture, business, tourism, industry and other employment opportunities,*
- (ii) allows for the orderly growth of land uses while minimising conflict between land uses within the relevant zone and land uses within adjoining zones,*
- (iii) encourages a range of housing choices and densities in planned urban and rural locations that is compatible with the residential and rural environment and meets the diverse needs of the community,*
- (iv) promotes the integration of land uses and transport to improve access and reduce dependence on private vehicles and travel demand,*
- (v) protects, enhances and conserves agricultural land and the contributions that agriculture makes to the regional economy,*
- (vi) avoids or minimises adverse impacts on drinking water catchments to protect and enhance water availability and safety for human consumption,*
- (vii) protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places,*
- (viii) protects and enhances environmentally sensitive areas, ecological systems, and areas that have the potential to contribute to improved environmental, scenic or landscape outcomes.*

The application is considered to be consistent with the aims of the Plan as discussed in the body of this report.

Clause 1.6 - Consent Authority

This clause establishes that, subject to the Act, council is the consent authority for applications made under the LEP.

Clause 1.7 - Mapping

The subject site is identified on the LEP maps in the following manner:

Land zoning map	Land zoned R1 Residential
Lot size map	Minimum lot size 500m2
Heritage map	Not a heritage item Not within a heritage conservation area
Terrestrial Biodiversity Map	No biodiversity sensitivity on the subject land
Flood planning map	Not within a flood zone
Natural resource – karst map	Not within a karst area

Drinking water catchment map	Not within a drinking water catchment area
Riparian land and watercourse map	Not affected by riparian and watercourse map
Groundwater vulnerability map	Is affected by groundwater vulnerability
Land reservation acquisition map	Not applicable

Those matters that are of relevance are addressed in detail in the body of this report.

Clause 1.9A - Suspension of Covenants, Agreements and Instruments

This clause provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions.

- covenants imposed or required by council
- prescribed instruments under Section 183A of the *Crown Lands Act 1989*
- any conservation agreement under the *National Parks and Wildlife Act 1974*
- any trust agreement under the *Nature Conservation Trust Act 2001*
- any property vegetation plan under the *Native Vegetation Act 2003*
- any biobanking agreement under Part 7A of the *Threatened Species Conservation Act 1995*
- any planning agreement under Division 6 of Part 4 of the *Environmental Planning and Assessment Act 1979*.

Council is not aware of the title of the subject property being affected by any of the above.

Part 2 - Permitted or Prohibited Development

Clause 2.1 - Land Use Zones and Land Use Table

The subject site is located within the R1 Residential zone. The proposed development is defined as 'Centre-based child care facilities' under the LEP 2012 as follows:

centre-based child care facility means—

(a) a building or place used for the education and care of children that provides any one or more of the following—

- (i) long day care,
- (ii) occasional child care,
- (iii) out-of-school-hours care (including vacation care),
- (iv) preschool care, or

(b) an approved family day care venue (within the meaning of the *Children (Education and Care Services) National Law (NSW)*),

Note—

An approved family day care venue is a place, other than a residence, where an approved family day care service (within the meaning of the *Children (Education and Care Services) National Law (NSW)*) is provided.

but does not include—

(c) a building or place used for home-based child care or school-based child care, or

(d) an office of a family day care service (within the meanings of the *Children (Education and Care Services) National Law (NSW)*), or

(e) a babysitting, playgroup or child-minding service that is organised informally by the parents of the children concerned, or

(f) a child-minding service that is provided in connection with a recreational or commercial facility (such as a gymnasium) to care for children while the children's parents are using the facility, or

(g) a service that is concerned primarily with providing lessons or coaching in, or providing for participation in, a cultural, recreational, religious or sporting activity, or providing private tutoring, or

(h) a child-minding service that is provided by or in a health services facility, but only if the service is established, registered or licensed as part of the institution operating in the facility.

The proposed development is permitted with consent in this zone, and this application is seeking consent.

Clause 2.3 - Zone Objectives

The objectives for land zoned R1 Residential and assessment of consistency are as follows:

R1 General Residential Zone Objectives	Comments
<i>To provide for the housing needs of the community.</i>	The development is a child care facility, whilst it will not provide housing needs it will provide a service to the community
<i>To provide for a variety of housing types and densities.</i>	The Proposed development is a child care facility
<i>To enable other land uses that provide facilities or services to meet the day to day needs of residents.</i>	This facility provides day to day needs of the local residents and surrounding communities

2.5 Additional permitted uses for particular land

(1) Development on particular land that is described or referred to in Schedule 1 may be carried out—

(a) with development consent, or

(b) if the Schedule so provides—without development consent, in accordance with the conditions (if any) specified in that Schedule in relation to that development.

- (2) This clause has effect despite anything to the contrary in the Land Use Table or other provision of this Plan.

2.7 Demolition requires development consent

The demolition of a building or work may be carried out only with development consent.

Note—

If the demolition of a building or work is identified in an applicable environmental planning instrument, such as this Plan or *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008*, as exempt development, the Act enables it to be carried out without development consent.

Part 3 - Exempt and Complying Development

The application is not exempt or complying development.

Part 4 - Principal Development Standards

No principal development standards are applicable to the proposed development.

Part 5 - Miscellaneous Provisions

No miscellaneous provisions are applicable to the proposed development.

Part 6 - Additional Local Provisions

6.2 - Stormwater Management

This clause applies to all land in the RU5 Village zone and all land in residential and employment zones, and requires that Council be satisfied that the proposal:

- (a) *is designed to maximise the use of water permeable surfaces on the land having regard to the soil characteristics affecting onsite infiltration of water*
- (b) *includes, where practical, onsite stormwater retention for use as an alternative supply to mains water, groundwater or river water; and*
- (c) *avoids any significant impacts of stormwater runoff on adjoining downstream properties, native bushland and receiving waters, or if that impact cannot be reasonably avoided, minimises and mitigates the impact.*

The proposal has been designed to connect to existing stormwater connection. It is therefore considered that the post development runoff levels will not exceed the predevelopment levels.

6.4 - Groundwater Vulnerability

This clause seeks to protect hydrological functions of groundwater systems and protect resources from both depletion and contamination. Large areas of the LGA, including the subject site, are identified with "Groundwater Vulnerability" on the Groundwater Vulnerability Map. This requires that Council consider:

- (a) *whether or not the development (including any onsite storage or disposal of solid or liquid waste and chemicals) is likely to cause any groundwater contamination or have any adverse effect on groundwater dependent ecosystems, and*
- (b) *the cumulative impact (including the impact on nearby groundwater extraction for potable water supply or stock water supply) of the development and any other existing development on groundwater.*

Furthermore, consent may not be granted unless council is satisfied that:

- (a) *the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*
- (b) *if that impact cannot be reasonably avoided - the development is designed, sited and will be managed to minimise that impact,*
- (c) *if that impact cannot be minimised - the development will be managed to mitigate that impact.*



The proposal is not anticipated to involve the discharge of toxic or noxious substances and is therefore unlikely to contaminate the groundwater or related ecosystems. The proposal does not involve extraction of groundwater and will therefore not contribute to groundwater depletion. The design and siting of the proposal avoids impacts on groundwater and is therefore considered acceptable.

Clause 6.8 - Essential Services

Clause 6.8 applies and states:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required:

- (a) *the supply of water,*

- (b) the supply of electricity,*
- (c) the disposal and management of sewage,*
- (d) storm water drainage or on-site conservation,*
- (e) suitable road access.*

In consideration of this clause, water will be supplied via connection Central Tablelands Water. Electricity is available to the site, and sewer is also available. Stormwater will be connected to existing drainage. Vehicular access is provided off Belubula Way. Connections to water, sewer, electricity, stormwater and access will form part of the conditions of consent.

The site has vehicular access to Belubula Way, and a car park is proposed to be provided on site, with nine (9) car parking spaces to be provided. As Cabonne does not have a local policy establishing car parking requirements, the proponent has applied a car parking rate based on the requirements of Bathurst Regional Council's car parking DCP. The cited rate is one space per 9 children and generated a requirement for 6 spaces. By Comparison Orange City Council's car parking DCP requires car parking at the rate of one space per 4 children. Blayney Council's DCP establishes a rate of one space per 10 children plus one space per 2 employees. Based on the Blayney example, the proposed development generates a need for 11.2, or 12, car parking spaces on site.

The proponent is seeking approval for the provision of 9 off street car parking spaces. The site does not incorporate a drop off/ pick up zone. Overflow parking is to be accommodated within the existing street network, especially as the development site is a corner allotment with frontage to two streets. The council's development engineer has highlighted the use of Belubula Way by heavy traffic and requires a no parking zone be installed outside the proposed premises (potentially along both sides of the roadway). This will have the effect of on-street parking being utilized in Rodd Street, and further along Belubula Way.

It is noted that the AS/NZ standard for provision of car parking for a child care centre is as follows:

Parking

Off-street parking must be provided at the rate of one space for every four children in attendance.

Given the short length of stay (the RTA's surveys found an average length of stay of 6.8 minutes), parking must be provided in a convenient location, allowing safe movement of children to and from the centre.

Consideration could be given to reducing the parking required if convenient and safe on-street parking is available (e.g. indented parking bays), provided that the use of such parking does not adversely affect the amenity of the adjacent area.

After the council's request for further discussion with the proponent regarding the provision of adequate parking to service the development, it has been suggested that the northern side of Belubula Way, adjacent to the subject land, be widened to provide a protected parking lane clear of the travel lanes. This would allow for 3 - 4 car parking spaces to park safely and off the travel lane.

Sufficient space would need to be retained within the road reserve to accommodate a pedestrian way / footpath. It is noted that telecommunications services and water utility services appear to so locate within that section of road reserve and may require adjustment to accommodate the widening of the parking bay area. An additional condition of consent has been drafted requiring the provision by the developer of the recessed parking bay area.

Conditions of consent have been drafted requiring provision of parking in accordance with the Australian Standard.

STATE ENVIRONMENTAL PLANNING POLICIES

State Environmental Planning Policy (Resilience and Hazards) 2021

Chapter 4 - Remediation of Land

Pursuant to Clause 4.6 *Contamination and remediation to be considered in determining development application*:

- (1) *A consent authority must not consent to the carrying out of any development on land unless:*
 - (a) *it has considered whether the land is contaminated, and*
 - (b) *if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
 - (c) *if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.*

A soil contamination report was submitted for the proposal, there were some contaminants found, however the site was approved by that consultant as suitable for the proposed development.

State Environmental Planning Policy (Transport and Infrastructure) 2021

Under clause 23 of the Education SEPP, the guidelines must be considered for development applications for centre-based child care facilities. For the purposes of implementation and interpretation, the guideline is not intended to be and should not be applied as a set of strict development standards. Parts 2 and 3 of the guidelines set out the design principles and an array of design and planning matters for consideration when preparing and determining development applications. Part 4 of the guidelines sets out the relevant requirements of the National Regulations and provides design guidance and advice on how the requirements may be achieved. Part 4 also contains the National Quality Framework Assessment Checklist. Council controls relating to building height, side and rear setbacks, and car parking rates will continue to apply to proposed developments.

Chapter 2 Infrastructure – Division 17 Roads and Traffic

2.118 Development on proposed classified road

(1) Consent for development for any of the following purposes on land reserved for the purposes of a classified road (but before the land is declared to be a classified road) may be granted only with the concurrence of TfNSW—

- (a) subdivision that results in the creation of an additional lot with dwelling entitlements,
- (b) development with an estimated development cost greater than \$185,000,
- (c) development for the purpose of dwellings that are, or any other building that is, to be held under strata title.

(2) Before determining a development application (or an application for modification of a consent) for development to which this section applies, the consent authority must—

- (a) give written notice of the application to TfNSW within 7 days after the application is made, and
- (b) take into consideration any response to the notice that is received within 21 days after the notice is given.

(3) In deciding whether to grant concurrence to proposed development under this section, TfNSW must take the following matters into consideration—

- (a) the need to carry out development for the purposes of a classified road or a proposed classified road,
- (b) the imminence of acquisition of the land by TfNSW,
- (c) the likely additional cost to TfNSW resulting from the carrying out of the proposed development.

(4) The consent authority must give TfNSW a copy of the determination of the application within 7 days after the determination is made.

(5) The consent authority may grant consent to development to which this section applies without the concurrence of TfNSW if—

- (a) the consent authority has given the chief executive officer notice of the development application, and
- (b) 21 days have passed since giving the notice and the chief executive officer has not granted or refused to grant the concurrence.

2.122 Traffic-generating development

(1) This section applies to development specified in Column 1 of the Table to Schedule 3 that involves—

- (a) new premises of the relevant size or capacity, or
- (b) an enlargement or extension of existing premises, being an alteration or addition of the relevant size or capacity.

(2) In this section, **relevant size or capacity** means—

- (a) in relation to development on a site that has direct vehicular or pedestrian access to any road (except as provided by paragraph (b))—the size or capacity specified opposite that development in Column 2 of the Table to Schedule 3, or
- (b) in relation to development on a site that has direct vehicular or pedestrian access to a classified road or to a road that connects to a classified road where the access (measured along the alignment of the connecting road) is within 90m of the connection—the size or capacity specified opposite that development in Column 3 of the Table to Schedule 3.

- (3) A public authority, or a person acting on behalf of a public authority, must not carry out development to which this section applies that this Chapter provides may be carried out without consent unless the authority or person has—
 - (a) given written notice of the intention to carry out the development to TfNSW in relation to the development, and
 - (b) taken into consideration any response to the notice that is received from TfNSW within 21 days after the notice is given.
- (4) Before determining a development application for development to which this section applies, the consent authority must—
 - (a) give written notice of the application to TfNSW within 7 days after the application is made, and
 - (b) take into consideration—
 - (i) any submission that RMS provides in response to that notice within 21 days after the notice was given (unless, before the 21 days have passed, TfNSW advises that it will not be making a submission), and
 - (ii) the accessibility of the site concerned, including—
 - (A) the efficiency of movement of people and freight to and from the site and the extent of multi-purpose trips, and
 - (B) the potential to minimise the need for travel by car and to maximise movement of freight in containers or bulk freight by rail, and
 - (iii) any potential traffic safety, road congestion or parking implications of the development.
- (5) The consent authority must give TfNSW a copy of the determination of the application within 7 days after the determination is made.

This was referred to TfNSW for Clauses 2.118 and 2.122 and council advised that no further action was required.

Chapter 3 Educational Establishments and Child Care Facilities

3.58 Traffic-generating development

- (1) This section applies to development for the purpose of an educational establishment—
 - (a) that will result in the educational establishment being able to accommodate 50 or more additional students, and
 - (b) that involves—
 - (i) an enlargement or extension of existing premises, or
 - (ii) new premises,on a site that has direct vehicular or pedestrian access to any road.
- (2) Before determining a development application for development to which this section applies, the consent authority must—
 - (a) give written notice of the application to Transport for NSW (**TfNSW**) within 7 days after the application is made, and
 - (b) take into consideration the matters referred to in subsection (3).
- (3) The consent authority must take into consideration—

- (a) any submission that TfNSW provides in response to that notice within 21 days after the notice was given (unless, before the 21 days have passed, TfNSW advises that it will not be making a submission), and
 - (b) the accessibility of the site concerned, including—
 - (i) the efficiency of movement of people and freight to and from the site and the extent of multi-purpose trips, and
 - (ii) the potential to minimise the need for travel by car, and
 - (c) any potential traffic safety, road congestion or parking implications of the development.
- (4) The consent authority must give TfNSW a copy of the determination of the application within 7 days after the determination is made.

This was referred to TfNSW for Clause 3.58 and TfNSW has advised that no further action is required.

The below clauses have been addressed by the developer:

3.22 Centre-based childcare facility - concurrence of Regulatory Authority required for certain development

- (1) This section applies to development for the purpose of a centre-based childcare facility if (a) the floor area of the building or place does not comply with regulation 107 (indoor unencumbered space requirements) of the Education and Care Services National Regulations, or
- (b) the outdoor space requirements for the building or place do not comply with regulation 108 (outdoor unencumbered space requirements) of those Regulations.
- (2) The consent authority must not grant development consent to development to which this section applies except with the concurrence of the Regulatory Authority.
- (3) The consent authority must, within 7 days of receiving a development application for development to which this section applies—
 - (a) forward a copy of the development application to the Regulatory Authority, and
 - (b) notify the Regulatory Authority in writing of the basis on which the Authority's concurrence is required and of the date it received the development application.
- (4) In determining whether to grant or refuse concurrence, the Regulatory Authority is to consider any requirements applicable to the proposed development under the Children (Education and Care Services) National Law (NSW).
- (5) The Regulatory Authority is to give written notice to the consent authority of the Authority's determination within 28 days after receiving a copy of the development application under subsection (3).

- The indoor and outdoor space requirements of the facility have been designed in accordance with 'Childcare Planning Guidelines' and the 'Education and Care Services National Regulation'.

3.24 Centre-based childcare facility in certain zones—additional matters for consideration by consent authorities

(1) The object of this section is to minimise land use conflicts with existing developments on surrounding land and to ensure the safety and health of people using or visiting a centre-based childcare facility on land in a prescribed zone.

(2) The consent authority must consider the following matters before determining a development application for development for the purpose of a centre-based childcare facility on land in a prescribed zone –

(a) whether the proposed development is compatible with neighbouring land uses, including its proximity to restricted premises, sex services premises or hazardous land uses,

(b) whether the proposed development has the potential to restrict the operation of existing industrial land uses,

(c) whether the location of the proposed development will pose a health or safety risk to children, visitors or staff.

(3) The matters referred to in subsection (2) are in addition to any other matter that the consent authority must consider before determining a development application for development for the purpose of a centre-based childcare facility.

(4) In this section prescribed zone means any of the following land use zones –

(a) Zone E4 General Industrial,

(b) Zone E5 Heavy Industrial,

(c) Zone IN1 General Industrial,

(d) Zone IN2 Heavy Industrial.

- The proposed development site is located in the R1 General Residential land use zone. The proposed development is not anticipated to have negative effects on surrounding developments, industry or pose a health and safety risk to children, staff or visitors.

3.25 Centre-based childcare facility - floor space ratio

(1) Development consent must not be granted for the purposes of a centre-based childcare facility in Zone R2 Low Density Residential if the floor space ratio for the building on the site of the facility exceeds 0.5:1.

(2) This section does not apply if another environmental planning instrument or a development control plan sets a maximum floor space ratio for the centre-based childcare facility.

- The proposed development site is located in the R1 General Residential land use, therefor not applicable.

3.27 Centre-based childcare facility - development control plans

(1) A provision of a development control plan that specifies a requirement, standard or control in relation to any of the following matters (including by reference to ages, age ratios, groupings, numbers or the like, of children) does not apply to development for the purpose of a centre-based childcare facility –

- (a) operational or management plans or arrangements (including hours of operation),
 - (b) demonstrated need or demand for childcare services,
 - (c) proximity of facility to other early education and care facilities,
 - (d) any matter relating to development for the purpose of a centre-based childcare facility contained in –
 - (i) the design principles set out in Part 2 of the Child Care Planning Guideline, or
 - (ii) the matters for consideration set out in Part 3 or the regulatory requirements set out in Part 4 of that Guideline (other than those concerning building height, side and rear setbacks or car parking rates).
- (2) This section applies regardless of when the development control plan was made.

Response below in regard to the above TI SEPP clauses 3.22, 3.24, 3.25 and 3.27 by the developer:

- The proposed development has been designed in accordance with 'Childcare Planning Guidelines'. The proposed development will integrate within the existing streetscape and will provide quality childcare services to the community.

PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION 4.15(1)(a)(ii)

No draft plans apply.

DESIGNATED DEVELOPMENT

The proposed development is not designated development.

INTEGRATED DEVELOPMENT

Section 4.46 of the EP&A Act states that development requiring consent and another activity approval is defined as "Integrated Development".

The proposed development is integrated development, as concurrent approval is required from TfNSW pursuant to Clauses 2.118, 2.122 and 3.58 of the TI SEPP. TfNSW advised there was no action required.

DARK SKY PLANNING GUIDELINE JUNE 2023

The guideline informs development controls that apply to land for the assessment of significant development within 200km of the Siding Spring Observatory.

A consent authority must also consider the guideline for:

- state-significant development;
- designated development; and
- development specified in State Environmental Planning Policy (Planning Systems) 2021, Schedule 6 (regionally significant development) that is likely

to affect the night sky and is within 200 kilometres of Siding Spring Observatory.

Comment: The proposed development is not within 200km of the observatory and not designated, regional or State significant and hence no further consideration under the guideline is required.

PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)

No DCP applies to the subject land.

SECTION 7.12 DEVELOPMENT CONTRIBUTIONS PLAN

Section 7.12 Development Contributions levy apply to the development see calculation below.

Contribution Type	Proposed Cost of Development	Levy Percentage	Total Contribution	Contribution Rate remains current until 31 March 2025
Section 7.12 Contribution	\$1,120,00.00	1% 200k and above	\$11,200.00	Prior to Construction Certificate

PROVISIONS OF ANY PLANNING AGREEMENT s4.15(1)(a)(iiia)

No planning agreements have been entered into with respect to the subject land or proposal.

PROVISIONS PRESCRIBED BY THE 2021 REGULATIONS s4.15(1)(a)(iv)

Demolition of a Building (s61(1))

The proposal involves the demolition of an existing dwelling. A condition is attached requiring the demolition to be carried out in accordance with *Australian Standard AS2601 - 1991: The Demolition of Structures*.

Fire Safety Considerations (s62)

The proposal involves a change of building use from the previous residential use of the site. Council is satisfied that the fire protection and structural capacity of the proposed building is appropriate for the proposed new building use. Relevant conditions are attached.

Buildings to be Upgraded (s64)

The proposal does not involve the rebuilding, alteration, enlargement or extension of an existing building.

BASIX Commitments (s27 and s75)

BASIX is not applicable to the proposed development. A Section J energy efficiency statement will be required with the Construction Certificate application.

THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)

Impacts	Satisfactory	Not Satisfactory	Not Relevant	Comments + conditions to ensure satisfactory
Context & setting	x			The proposed child care centre is not inconsistent with the mixed land use pattern of surrounding development. It has a set back from the front boundary of 7.2m and provides for parking onsite for staff and visitors to the premises
Site design	x			The design of the building will integrate into the mixed use streetscape that contains residential and commercial premises.
Bulk, privacy & overshadowing	x			The proposed development is located 1mtr from the northern boundary. A residential dwelling is located adjacent to this boundary. The rear of the facility is along the fence line and adjacent to a residence. There is no overshadowing or privacy concerns.
Private open space	x			Ample private open space is available on site for the proposed development and child care facility.
Setbacks & Building Envelopes	x			The setback from the primary boundary is required to be 8m. The subject land is a corner block and the architectural design of the proposed building sets the primary frontage off Belubula Way at 7.2m. The 0.8m variation to the 8m standard is acceptable, and the development plans were notified to adjoining neighbours for comment – with no objections received relating to the building's design.
Landscaping	x			The site is to be landscaped with a Pittosporum tenuifolium hedge to be established along the west and southern boundaries to provide privacy and a barrier to road and pedestrian views and noise. Grassed areas and active play areas are to be provided, the latter covered by shade sails.

Impacts	Satisfactory	Not Satisfactory	Not Relevant	Comments + conditions to ensure satisfactory
				Boundary security fencing is to be 1.8m height
Streetscape	x			The existing older style dwelling is to be demolished and a single storey, purpose built premises is to replace it. The proposed building has been designed to integrate into the largely residential streetscape.
Traffic, access and parking	x			The development proposes off street parking to the eastern side of the premises off Belubula Way. Nine (9) car parking spaces are to be provided onsite parking. On street parking is also to be utilized. Conditions of consent will apply to the on-site parking. A requirement to upgrade on street parking on the northern side of Belubula Way adjacent to the subject land is incorporated in the notice of approval.
Utilities & servicing	x			All utilities are available to site and will form part of the conditions of consent. The premises will provide for eight (8) toilets and seven (7) handwash basins
Water quality & stormwater	x			The development will use existing stormwater drainage
Soils & soil erosion	x			Soil and erosion mitigation will form part of the conditions of consent
Flora & fauna - biodiversity	x			Five existing ornamental shrubs and small trees are to be removed from the site. The area surrounding the proposed building is to be landscaped to accommodate a grassed area and an outdoor play area.
Waste	x			A Waste Management Plan will be conditioned as part of the consent to ensure proper disposal of waste and recycling where possible during construction. A waste storage area is to be provided at the northern edge of the car park area.
Noise & vibration	x			Some impacts are expected during the construction stage. Conditions are attached with regards to work hours to

Impacts	Satisfactory	Not Satisfactory	Not Relevant	Comments + conditions to ensure satisfactory
				ensure impacts are within reasonable limits.
Natural hazards - flooding, bushfire etc.			x	NA
Safety, security & crime prevention	x			Overall, the proposal meets the 'Crime prevention through environmental design' CPTED principles with regards to surveillance, access control, and general space management
Social and economic Impacts	x			Adverse impacts are considered unlikely. Possible positive impacts resulting from additional housing supply, and job opportunities during construction stage.
Signage	x			Any proposed business identification signage will be condition to comply with the TI SEPP
Public Domain	x			The proposed development is unlikely to have an adverse impact upon the broader community for the reasons set out above.
Cumulative Impacts	x			Adverse cumulative impacts are considered unlikely for the reasons set out above.

THE SUITABILITY OF THE SITE s4.15(1)(c)

The proposed development is located in the R1 General Residential zone and is permissible with the consent of council. The suitability of the site has been addressed in the above sections of the report. The development of the site will not create significant adverse impacts on the context and setting of the area. Additionally, the development of the site will not detrimentally affect the adjoining land and is unlikely to lead to land use conflict.

ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)

The proposed development is defined as "advertised development" under the provisions of the *Cabonne Council Community Participation Plan 2019* (CPP). The application was advertised for the prescribed period of 14 days and at the end of that period four (4) submissions were received opposing the proposed development. The submissions are summarised as follows:

Submission	Comments
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<p>Submission 1</p> <p>Nine (9) lot parking area for vehicle proposed, is insufficient space for onsite parking lot</p> <p>The location of the site is unsafe due to the traffic around the proposed development</p> <p>Car parking alongside Belubula Way creates risk for children crossing and potentially people parking on private land with potential to destroy lawns</p>	<p>Car parking is to be designed and provided to satisfy the Australian Standard</p> <p>The site and the surrounding road network can accommodate the proposed development. Conditions of consent have been drafted to address traffic management. Vehicles will not be parking on private land or on road verges. Adequate on-site and kerb side parking will be available.</p>
<p>Submission 2</p> <p>Safety concerns due to the location of the facility, and the traffic around the development</p> <p>Concerned about noise levels from the proposed facility</p> <p>Concerned about environmental impacts of green space and trees. Construction of the facility will cause increased pollution and have impact upon the quality of life for residents</p>	<p>The site is able to accommodate the proposed use.</p> <p>The operation of the site is daylight only and is unlikely to breach noise guidelines</p> <p>The proposed development incorporated landscaped outdoor space. Construction of any site may cause short term inconvenience to adjoining properties. Hours of construction are regulated and will be subject to development conditions</p>
<p>Submission 3</p> <p>Concerned the location of the development is a safety concern due to proximity to highway.</p> <p>Concerned facility will increase traffic congestion and noise impacting the community</p> <p>Suggests an alternate location</p>	<p>The boundary to Rodd St is to incorporate a security fence and a hedge to provide a visual and noise buffer to the road.</p> <p>Traffic generated by the development can be accommodated within the existing road system</p>
<p>Submission 4</p> <p>Concerned about location of facility and traffic around the proposed development</p>	<p>As above</p>

Response to submissions

The proponent was provided with copies of the submissions and has provided further comment as follows:

The car park design has been designed in accordance with A2890.1 Off Street Parking Code. In lieu of council not having parking ratios, a ratio of 1 space per 10 children has been adopted from Bathurst Regional Council's current DCP. Using this ratio would require a total of 6 on-site car parking spaces. 9 on-site vehicle parking spaces have been provided. Drop off and Pick up times are short and the on-site parking facilities can accommodate the expected increase.

An acoustic assessment has been completed at a larger childcare centre in a built up residential area (same owner) and the same recommendations have been adopted for boundary fence treatment at the subject site. Proposed boundary fencing between neighbouring properties include 1800mm High Colorbond (minimum 0.46mm BMT). Acceptable forms of construction include Colorbond (minimum 0.46mm BMT), lapped and capped timber, Hebel Powerpanel, masonry or retaining wall fence combination. No significant gaps should remain in the fence to allow the passage of sound below the recommended height. Other construction options are available if desired, providing the fence or wall is impervious and of equivalent or greater surface mass than the above options.

Childcare work to improve the environment with commitments to sustainability and teaching children how to look after country. Recycling, gardening, composting, and planting a sustainable garden.

Development Engineer

Council's development engineer reviewed the development proposal and provided the following comment:

Both frontages to the property have kerb and gutter, with a full width bitumen seal. Concrete foot paving is present along the Rodd Street frontage.

It is noted that the anticipated drop-off/ pick-up times to occur mostly in the mornings and afternoons. The number of car parking spaces provided must be in accordance with the relevant Australian Standards.

Nine on-site carparking spaces have been provided (including a disabled parking space). Vehicles using the on-site carpark will need to enter and exit in a forward direction. As such, vehicle turning paths will need to be provided to ensure that vehicles can enter and exit carparking space numbers 1 and 9 via a three point turn.

Any overflow parking would need to be provided via parking in Rodd Street and Belubula Way. With the entrance to the childcare centre being from Belubula Way, it would be appropriate to addressing the parking shortfall (per TfNSW guidance) to development frontage.

There is concerns of safety to vulnerable pedestrians alighting from their vehicles on Belubula Way, relating to the width of the road, along with the volume and heavy vehicle mix at this location. It is considered appropriate, that

this overflow car parking be accommodated by a dedicated car parking lane on Belubula Way, which does require construction of recessed kerb and gutter (along with enabling civil construction work).

Further, accommodation of a footpath on Belubula Way at the development frontage will assist in the facilitation of foot traffic from this on-street parking, into the premises. The requirements for road widening and footpath construction should be a condition of any development consent, with the suggested completion of works prior to the issuance of a certification of occupation.

Sewer and water are available, and urban addressing is in place.

PUBLIC INTEREST s4.15(1)(e)

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts.

Cabonne Council has a number of policies that relate to development to ensure that it meets the public interest.

Building Alignment Policy - council's local policy sets the minimum building alignment, within village zones, from the front boundary of the property to the nearest point of the building, shall be eight (8) metres except by council's resolution.

The subject land is a corner allotment, with the principal frontage to be Belubula Way. The proposed building is to be setback 7.2m from the southern boundary. The development proposal was neighbourhood notified and there has been no concern raised regarding the slight variation to the setback policy. It is suggested that the setback variation be accepted.

The proposal is consistent with all relevant policy statements, planning studies, and guidelines.

SUMMARY

The proposed development is permissible with the consent of council. The proposed development complies with the relevant aims, objectives and provisions of Cabonne Local Environmental Plan 2012. A Section 4.15 assessment of the development indicates that the development is acceptable in this instance. Attached is a draft Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

ITEM 19 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next council meeting.
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Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\NOTICES - MEETINGS - 1838830

RECOMMENDATION

THAT council receive a report at the next council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER'S REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next council meeting.

ITEM 20 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for councillors to call items for noting for discussion and recommends remainder be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\PROCEDURES - 1838836

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER'S REPORT

In the second part of council's business paper are items included for council's information.

In accordance with council's format for its business paper, councillors wishing to discuss any item are requested to call that item.

ITEM 21 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1838838

RECOMMENDATION

THAT councillors call any matters of urgency.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables Councillors to raise any item that meets this definition.

ITEM 22 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1838839

RECOMMENDATION

THAT council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 22 APRIL, 2025 COMMENCING AT 2:00 PM**

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COUNCIL HELD ON 22 APRIL, 2025

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
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**THIS IS PAGE NO 2 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 22 APRIL, 2025**

PRESENT Cllr K Beatty (in the Chair), Cllrs P Batten, J Jones, K O’Ryan, A Pull, A Rawson, A Pearson.

Cllr M Nash attended via audio-visual link

Also present were the Acting General Manager, Deputy General Manager - Cabonne Services, Acting Deputy General Manager - Cabonne Infrastructure, IT Officer, Department Leader – Community & Economy and Corporate Performance Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

An apology was tendered on behalf of Cllr Weaver for her absence from the meeting.

MOTION (Pull/Rawson)

THAT the apology tendered on behalf of Cllr Weaver be accepted and the necessary leave of absence be granted.

25/04/01 Carried

MOTION (Pull/Rawson)

THAT Cllr Nash be authorised to join the meeting via audio-visual link.

25/04/02 Carried

ITEM - 2 DECLARATIONS OF INTEREST

MOTION (Pull/Rawson)

THAT it be noted there were nil declarations of interest.

25/04/03 Carried

ITEM - 3 DECLARATIONS OF POLITICAL DONATION

MOTION (Jones/Pearson)

THAT it be noted there were nil declarations for political donations.

25/04/04 Carried

ITEM - 4 MAYORAL MINUTE - APPOINTMENTS

Proceedings in BriefClr Beatty

25/03/2025 – Business paper review. Ordinary council meeting, Molong.

26/03/2025 – Interview with Neil Gill radio program.

27/03/2025 – Drive to Sydney for a meeting at Parliament House regarding the rating structure. Country Mayors Dinner.

28/03/2025 – Country Mayors, Sydney.

02/04/2025 – Citizenship Ceremony at Cabonne Community Centre, Molong.

Clr Jones

25/03/2025 - Business paper review. Ordinary council meeting, Molong.

03/04/2025 – Central West Recovery and Resilience Package Community Leaders Forum.

04/04/2025 – Eugowra Public School P&C Ball.

07/04/2025 – Funding commitment announcement for the Eugowra Community's Children's Centre with the Hon. David Littleproud, MP and the Hon. Sam Faraway, MLC. Chaired the Eugowra Recovery Advisory Committee meeting.

08/04/2025 – Council committee meeting and workshop, Molong.

09/04/2025 – Interview with Neil Gill radio program.

10/04/2025 – Molong Advancement Group meeting.

14/04/2025 – Hosted the NSW Minister for Small Business and Minister for Recovery, the Hon. Janelle Saffin, MP and Member for Orange, the Hon. Philip Donato, MP in Molong where we met with local businesses.

15/04/2025 - Hosted the NSW Minister for Small Business and Minister for Recovery, the Hon. Janelle Saffin, MP and Member for Orange, the Hon. Philip Donato, MP in Eugowra and met with the Eugowra Recovery Advisory Committee.

Clr Rawson

25/03/2025 – Ordinary council meeting, Molong.

26/03/2025 – Central Tablelands Water (CTW) budget workshop, Blayney.

27/03/2025 – Belubula Water Security Project Community Consultation, Blayney.

08/04/2025 – Council committee meetings and workshop, Molong.

16/04/2025 – Chaired CTW board meeting and budget workshop, Grenfell.

17/04/2025 – CTW WHS workshop, Canowindra.

Clr Pearson

24/03/2025 – Ordinary council meeting, Molong.

08/04/2025 – Social Media Policy for councillors, online webinar. Council committee meetings and workshop, Molong.

10/04/2025 – Molong Advancement Group meeting with Deputy Mayor.

Clr Batten

25/03/2025 – Ordinary council meeting, Molong.

01/04/2025 – Yeoval and District Progress Association annual general meeting and monthly general meeting.

08/04/2025 – Council committee meeting and workshop, Molong.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

25/04/05 Carried

ITEM - 5 COMMITTEE OF THE WHOLE

Proceedings in Brief

It was noted Cllr Rawson called Item 10 to be debated in Committee of the Whole.

MOTION (Batten/Pearson)

THAT item 10 be debated in Committee of the Whole.

25/04/06 Carried

ITEM - 6 CONFIRMATION OF THE MINUTES

MOTION (O’Ryan/Rawson)

THAT the minutes of the following meetings be adopted:

1. Ordinary Council meeting held on 25 March 2025;
2. Community, Economy and Culture Committee held on 08 April 2025;
and
3. Infrastructure (Transport) Committee held on 08 April 2025.

25/04/07 Carried

**ITEM - 7 CONFIRMATION OF THE CABONNE FLOODPLAIN
MANAGEMENT ADVISORY COMMITTEE MEETING MINUTES**

MOTION (Jones/Rawson)

THAT the minutes of the Cabonne Floodplain Management Advisory Committee held on 20 March 2025 be adopted.

25/04/08 Carried

**ITEM - 8 CONFIRMATION OF POOLS ADVISORY COMMITTEE MEETING
MINUTES**

MOTION (Pull/Pearson)

THAT the minutes of the Pools Advisory Committee of Cabonne Council held on 01 April 2025 be adopted.

25/04/09 Carried

ITEM - 9 REVIEW OF ORGANISATIONAL STRUCTURE

MOTION (Batten/Pull)

THAT council's organisational structure consisting of the General Manager, Deputy General Manager Cabonne Services and Deputy General Manager Cabonne Infrastructure be endorsed.

25/04/10 Carried

It was noted that Item 10 was moved to Committee of the Whole.

ITEM - 11 REQUESTS FOR DONATIONS

MOTION (Pull/Nash)

THAT council donate:

1. \$400 to Melissa Bonnici for costs to attend this international event,
2. \$800 to St Johns Molong Cadet division to support the cost of bus hire, and
3. A 2025/2026 village pool family season pass to the Yeoval Show Society.

25/04/11 Carried

ITEM - 12 2025 LOCAL ROADS CONGRESS

MOTION (Rawson/Pearson)

THAT council nominate attendance of the Mayor, or his representative Cllr Batten, at the 2025 Local Roads Congress.

25/04/12 Carried

ITEM - 13 CONCEPT DESIGN FOR MOLONG CBD STORMWATER AND LEVEE

MOTION (Jones/Pull)

THAT council authorise the engagement of New South Wales Public Works Advisory to undertake concept design and planning for Molong CBD Stormwater and Levee upgrades as prescribed within the draft Molong Flood Risk Management Study and Plan.

25/04/13 Carried

ITEM - 14 EXTENSION OF CUDUMBLE ROAD TO REGULAR MAINTENANCE PROGRAM

MOTION (Batten/Pull)

THAT council:

1. Approve the acceptance of the extension of Cudumbe Road (Cumnock Cemetery Road) to its regular maintenance program.
2. Allocate \$25,000 from the 2025/2026 Roads to Recovery funding to undertake minor works to the extension of Cudumbe Road.

25/04/14 Carried

ITEM - 15 ROAD CLOSURE REPORT AFTER ADVERTISING FOR ROAD RESERVE ADJACENT LOT 228 DP 750406 AND LOT 2 DP 868771**Proceedings in Brief**

Clr Rawson moved an amendment to include Point 4 to include a condition of lease, that no vegetation is to be disturbed or removed unless there is a hazard or biosecurity concern.

MOTION (Pearson/Pull)

THAT council:

1. Decline the proposal for part road purchase of road reserve adjacent to Lot 228 DP 750406 and Lot 2 DP868771, locality of Shadforth.
2. Authorise the offer of lease of part Miles Road (adjacent to Lot 228 DP 750406 and Lot 2 DP868771) for a five-year period, with a five-year extension at the discretion of council and;
3. Authorise the Mayor and General Manager to execute necessary documentation to facilitate the Lease if offer is taken by the applicant

AMENDMENT (Rawson/Pearson)

THAT council:

1. Decline the proposal for part road purchase of road reserve adjacent to Lot 228 DP 750406 and Lot 2 DP868771, locality of Shadforth.
2. Authorise the offer of Lease of part Miles Road (adjacent to Lot 228 DP 750406 and Lot 2 DP868771) for a five-year period, with a five-year extension at the discretion of council.
3. Authorise the Mayor and General Manager to execute necessary documentation to facilitate the Lease if offer is taken by the applicant; and
4. Include a Condition of Lease that no vegetation is to be disturbed or removed unless there is a hazard or biosecurity concern.

The amendment was put and carried becoming the motion, the motion was put and carried.

MOTION (Rawson/Pearson)

THAT council:

1. Decline the proposal for part road purchase of road reserve adjacent to Lot 228 DP 750406 and Lot 2 DP868771, locality of Shadforth.
2. Authorise the offer of Lease of part Miles Road (adjacent to Lot 228 DP 750406 and Lot 2 DP868771) for a five-year period, with a five-year extension at the discretion of council.
3. Authorise the Mayor and General Manager to execute necessary documentation to facilitate the Lease if offer is taken by the applicant; and
4. Include a Condition of Lease that no vegetation is to be disturbed or removed unless there is a hazard or biosecurity concern.

25/04/15 Carried

**ITEM - 16 CABONNE COUNCIL ROADS ADVISORY COMMITTEE -
DETERMINATION OF COMMUNITY REPRESENTATIVES**

MOTION (Pearson/Rawson)

THAT council

1. Accept the expressions of interest applications for community representatives membership to the Roads Advisory Committee as outlined in the report.
2. Delegate authority to the General Manager to fill casual vacancies within the committee.

25/04/16 Carried

ITEM - 17 VILLAGE ENHANCEMENT FUND 2024-25

MOTION (Nash/Pull)

THAT council approves funding under its 2024/25 Village Enhancement Fund of:

1. \$1,500 to Cudal Central for upgrades to the Cudal Community Centre,
2. \$3,239.50 to Manildra and District Improvement Association for a bbq facility area at Montana Park.
3. \$5,000 to Cumnock and District Progress Association for a new swing set in the Cumnock Park.

25/04/17 Carried

ITEM - 18 EVENTS ASSISTANCE PROGRAM

MOTION (Pull/Rawson)

THAT council approves under its 2024/25 Event Assistance Program:

1. \$2,000 for the Canowindra New Vogue and Social Dancing Group 12-hour dance event, and
2. \$5,000 for the Cumnock Family Fun Day Event.

25/04/18 Carried

ITEM - 19 CABONNE COMMUNITY ASSISTANCE PROGRAM ROUND 2

MOTION (Jones/Pearson)

THAT:

1. Council approves \$23,299.50 of funding under its 2024/25 Cabonne Community Assistance Program, for the following:
 - a. \$1,500 to Cudal Central Incorporated for Cudal Community Centre Upgrade;
 - b. \$5,000 to Cumnock and District Progress Association for Cumnock Funday Park Improvements;
 - c. \$3239.50 to Manildra and District Improvement Association for Montana Park BBQ;
 - d. \$3,560 to Yeoval Historical Society for Concreting - Buckinbah Park/ Heating, Cooling and Security at Yeoval Museum;
 - e. \$5,000 to Yeoval Preschool Incorporated for Yeoval Preschool Nature Playground;
 - f. \$5,000 to Nashdale Lidster Public Hall Incorporated for the Replacement of the Nashdale information sign.
2. Due to funding constraints of the 2024/25 Cabonne Community Assistance Program, the following projects be automatically included for consideration of funding in Round 1 of the 2025/26 Cabonne Community Assistance Program:
 - g. \$3,575 to Canowindra High School P & C for Driving Community Connection: Canowindra Bus Signage Renewal;
 - h. \$5,000 to Canowindra Showground And Racecourse Land Manager for Canowindra Showground Entrance Beautification;
 - i. \$1,870.21 to Eugowra Promotion and Progress Association for Swim Club Starting Buzzer.
3. Council providing funding of \$1,940 to Canowindra Connections Centre for Introduction to Digital Safety for Parents Sessions from Youth Services budget allocation, under the Community Services Department.

25/04/19 Carried

ITEM - 20 QUESTIONS FOR NEXT MEETING

MOTION (Rawson/Jones)

THAT it be noted there were nil questions raised for the next meeting.

25/04/20 Carried

ITEM - 21 BUSINESS PAPER ITEMS FOR NOTING

Proceedings in Brief

It was noted Cllr Jones called Item 3 to be further considered.

MOTION (Pull/Pearson)

THAT:

1. Item 3 be further considered.
2. The remaining notation items be noted.

25/04/21 Carried

ITEMS FOR NOTATION

ITEM - 3 CONNELLY'S STORE FUTURE USE

Proceedings in Brief

Cllr Jones noted his concern regarding the feasibility for council to invest in restoration of this building.

MOTION (Pull/Jones)

THAT the information be noted.

25/04/22 Carried

ITEM - 22 MATTERS OF URGENCY

MOTION (Rawson/Batten)

THAT it be noted there were nil matters of urgency.

25/04/23 Carried

ITEM - 23 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Pull/Rawson)

THAT council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

25/04/24 Carried

ITEM - 10 INTEGRATED PLANNING AND REPORTING 2025/26

RECOMMENDATION (Rawson/Pull)

THAT council:

1. Endorse the Cabonne Community Strategic Plan 2025-2035, noting there were nil submissions received following the public exhibition period,
2. Approve the following draft documents being placed on public exhibition for 28 days:
 - a. Delivery Program 2025-2029,
 - b. Operational Plan 2025-26 incorporating budget and fees and charges, and
 - c. Resourcing Strategy 2025-2035 incorporating Long Term Financial Plan, Strategic Asset and Service Management Plans and Workforce Management Strategy.
3. Note a further report will be presented to council following the public exhibition period.

1. Carried

It was noted the time being 2:50pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE

RECOMMENDATION (Rawson/O'Ryan)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

2. Carried

ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING

RECOMMENDATION (Rawson/Pearson)

THAT the committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Ordinary Council meeting held 25 March 2025 are sufficient to state the general effect of the proceeding in Closed Committee.

3. Carried

ITEM - 3 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MEETING MINUTES

RECOMMENDATION (Jones/Pearson)

THAT council adopt the minutes from the meeting of the Audit, Risk and Improvement Committee held 12 February 2025.

4. Carried

PROCEDURAL MOTION

RECOMMENDATION (Pearson/O'Ryan)

THAT council note that Item 4 of Closed Committee of the Whole is to consider altering a previous resolution of council (Item 8 of the Closed Committee of the Whole from the 25 March Ordinary Council meeting).

5. Carried

ITEM - 4 TENDER EVALUATION POOL FILTRATION & WATER TREATMENT STAGE 2 WORKS

RECOMMENDATION (Pearson/O'Ryan)

THAT council;

1. Award Tender 1799187 - Pool Filtration and Water Treatment Stage 2 Works to *Trisley's Hydraulic Services Pty Ltd* in the amount of \$763,660.00 excl GST,
2. Accept the above tender price verified by request for information to single tenderer after initial Letter of Award sent out on the 31 March 2025
3. Delegate authority to the General Manager with to execute Tender 1799187 Pool Filtration and Water Treatment Stage 2 Works.

6. Carried

ITEM - 5 REQUEST FOR QUOTATION - SURVEY, INVESTIGATION, DESIGN AND ASSOCIATED WORK FOR LAKE CANOBOLAS ROAD AND GUMBLE ROAD

RECOMMENDATION (Rawson/Batten)

THAT council:

1. Award Tender 1816214 for Survey, Investigation, Design and associated work for Lake Canobolas and Gumble Roads to Baker Ryan Stewart Pty Limited in the amount of \$220,572.36 ex GST.

2. Provide the General Manager with delegation to execute Tender 1816214 for Survey, Investigation, Design and associated work for Lake Canobolas and Gumble Roads.
3. Endorse the priorities sections in the report, being the design of Lake Canobolas Road (Cargo Road to Canobolas Road) and Gumble Road (Manildra to West Road).

7. Carried

ITEM - 6 TENDER EVALUATION - CAP24-001 RELOCATION OF THE MOLONG HOCKEY FIELD

RECOMMENDATION (Jones/Pull)

THAT council:

1. Award tender 1810633 CAP24-001 Relocation of the Molong Hockey Field to Polytan Asia Pacific Pty Ltd for \$1,942,251.08 ex GST and,
2. Provide the General Manager with delegation to execute tender 1810633 Relocation of the Molong Hockey Field to Polytan Asia Pacific Pty Ltd.

8. Carried

ITEM - 7 EVALUATION OF SUBMISSIONS QUOTATION: NETWASTE SELECTIVE REQUEST FOR QUOTATION FOR "COLLECTION AND RECYCLING OF USED MOTOR OIL F4287"

RECOMMENDATION (Jones/Nash)

THAT council:

1. Accept quotation F4287 for the Collection and Recycling of Used Motor Oil be awarded to Sam's Waste Management for their submission price as set out in this report for the initial two (2) year term with the option of two (2) x 12-month available extensions.
2. Note that as the existing contract expiry date (2024) has surpassed, a new contract start date for the two (2) year term will be advised by NetWaste upon endorsement from the NetWaste Steering Committee, and then acceptance by the host Orange City Council via Council meeting.
3. Delegate the authority to execute the contracts for the Collection and Recycling of Used Motor Oil to the General Manager with the respective participating Councils.

9. Carried

It was noted the time being 2:59pm the Mayor resumed the Ordinary Meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Rawson/Pearson)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 22 April, 2025 be adopted.

25/04/25 Carried

There being no further business, the meeting closed at 3:00pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 27 May, 2025 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

**MINUTES OF THE ENVIRONMENT, INNOVATION AND ENERGY COMMITTEE HELD AT
THE COUNCIL CHAMBERS MOLONG ON TUESDAY 13 MAY, 2025 COMMENCING AT
12:00 PM**

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THIS IS PAGE NO 1 OF THE MINUTES OF THE ENVIRONMENT, INNOVATION AND
ENERGY COMMITTEE OF CABONNE COUNCIL HELD ON 13 MAY, 2025

PRESENT Clr P Batten (in the Chair), Clrs M Nash, A Pull, A Rawson.

Also present were the Deputy General Manager - Cabonne Services, Department Leader - Innovation & Technology, Department Leader - Environmental Services, Executive Support Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

Apologies were tendered on behalf of Clr Beatty and the General Manager.

RECOMMENDATION (Rawson/Nash)

THAT the apologies tendered on behalf of Clr Beatty and the General Manager be accepted and the necessary leave of absence be granted.

EIE 25/06 Carried

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (Pull/Nash)

THAT it be noted there were nil Declarations of Interest.

EIE 25/07 Carried

ITEM - 3 DECLARATIONS OF POLITICAL DONATION

RECOMMENDATION (Nash/Rawson)

THAT it be noted there were nil declarations of political donations.

EIE 25/08 Carried

ITEM - 4 ENVIRONMENTAL SERVICES UPDATE

Proceedings in Brief

Department Leader Environmental Services spoke to the Environmental Services Update report and highlighted the following points;

- EPA audit and outcomes. It was noted that the leak at the recycled oil decanter at Manildra landfill will be a focus. As a result of a question from Clr Rawson, it was noted that it was Waste Motor Oil that is leaking.
- Pound Relocation – looking to lodge modification application within the next week or two.
- Council was successful in obtaining the Weeds Action Program grant.

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Discussions were held surrounding the following items;

- Council's processes for dealing with stray/feral cats. It was noted that council has no facilities, staff or budget to manage stray cats. Feral cats are managed by Local Land Services. Deputy General Manager Cabonne Services advised that community education is a focus.
- Council's procedures for reducing the number of animals being held in the pound. It was noted that desexing programs would be helpful in reducing the number of stray animals.
- Issues surrounding the implementation of the Weeds Action Program.
- St John's Wart and Beetle control.

Clr Nash thanked Department Leader Environmental Services for the instalment of the pedestrian access gate at the Meranburn Cemetery.

RECOMMENDATION (Pull/Rawson)

THAT the information be noted.

EIE 25/09 Carried

ITEM - 5 INNOVATION & TECHNOLOGY UPDATE

Proceedings in Brief

Discussions were held surrounding the recycling procedures of unused IT equipment.

RECOMMENDATION (Rawson/Pull)

THAT the committee note the information in this report.

EIE 25/10 Carried

There being no further business, the meeting closed at 12:44pm.

**MINUTES OF THE INFRASTRUCTURE (OTHER) COMMITTEE HELD AT THE COUNCIL
CHAMBERS MOLONG ON TUESDAY 13 MAY, 2025 COMMENCING AT 12:00 PM**

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THIS IS PAGE NO 1 OF THE MINUTES OF THE INFRASTRUCTURE (OTHER) COMMITTEE
OF CABONNE COUNCIL HELD ON 13 MAY, 2025

PRESENT Cllr J Jones (in the Chair), K Beatty, K O’Ryan, J Weaver, A Pearson.

Also present were the General Manager, Department Leader - Urban Services, Executive Assistant - Cabonne Infrastructure

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

Deputy General Manager – Cabonne Infrastructure

RECOMMENDATION (Weaver/Pearson)

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

IC25/05 Carried

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (O’Ryan/Pearson)

THAT there were no Declarations of Interest to be noted.

IC25/06 Carried

ITEM - 3 DECLARATIONS OF POLITICAL DONATION

RECOMMENDATION (Beatty/Weaver)

THAT there were no political donations to be noted.

IC25/07 Carried

ITEM - 4 INFRASTRUCTURE (COMMUNITY) INFORMATION REPORT

Proceedings in Brief

Strategic Activity Item 1 – Showground Master Plan (Molong, Cudal and Eugowra)

The Department Leader – Urban Infrastructure advised that the next step is to look at the leases and licences for the user groups.

Strategic Activity Item 2 – Key Project Updates

a. Yeoval Recreation Ground – SCCF5

Cllr Weaver enquired when the electronic scoreboard should be arriving? The Department Leader – Urban Infrastructure advised that it would be 6 to 8 weeks from the date ordered.

b. Eugowra Multipurpose Centre

The General Manager advised that as the licence agreement may take some time to put in place, staff should look at exchanging letters with the Showground Committee regarding the individual responsibilities of each party such as maintenance, power, water etc until the licence agreement is in place. It will be the Showground Committee's role to coordinate usage unless in the instance of an emergency when an evacuation centre is required.

Clr Weaver enquired about undertaking an "opening" of the facility for the Eugowra community. The General Manager advised that a community based opening is being discussed and will need consultation with the Showground Committee. It was suggested that it could be tied in with the Eugowra Show or the Fire Festival but does this work or does it take away from these events? Clr Weaver noted that it was important for the people of Eugowra.

The Department Leader – Urban Infrastructure noted that staff were requesting a design and quote in relation to air conditioning.

c. Montana Park, Manildra

The Department Leader – Urban Infrastructure noted that line marking was completed 12 May 2025. She also noted that staff are organising a shelter for the BBQ.

d. Cabonne Home Support (CHS) Refurbishment

The Department Leader – Urban Infrastructure noted that demolition has started. The General Manager asked the Councillors whether we need to do more community awareness regarding the project? Clr O'Ryan asked if a picture can be added in the window of the building showing the transformation? The General Manager also suggested that we could do bunting with the concept design printed on it.

It was noted that Council staff would arrange for further communications to go out to the community regarding the project.

Clr Weaver noted that the Canowindra community are very happy with Council and the projects that are being undertaken within the area.

e. Canowindra Swinging Bridge Replacement – Activate Cabonne Projects

Clr O'Ryan noted that Moyne have been taking bus loads of people to the bridge to walk the path. There have been lots of good comments. It was noted that the area looks beautiful when it is all lit up at night. Clr Weaver noted that there is always people down there which is so good to see.

f. Town Entry Signage

Clr Weaver enquired about whether the exit sign – thank you for visiting – located at Canowindra will be used in other locations. The Department Leader – Urban Infrastructure advised that there is currently no funding to implement this signage in other locations. The General Manager advised that staff can look for funding if this is something that the community want to pursue.

It was noted by Clr Pearson that the lights for the signage is not very bright. The Department Leader – Urban Infrastructure advised that this is due to the specifications on what can be used due to the proximity of the road.

g. Activating Cargo Village Green – Tennis Courts

Clr O’Ryan enquired what is laykold? The Department Leader – Urban Infrastructure advised that it is the painted surface. She also noted that the project was completed on 12 May 2025.

h. Cabonne Pool Upgrades

Report as read.

i. Insurance Projects

Report as read.

j. Flood Recovery Community Assets Program Projects

The Chair thanked staff involved. Eugowra residents are very happy with the projects. The General Manager noted that it was evident that we need to keep the community informed about the projects which are planned/underway.

k. CAP24-001 Relocation of the Molong Hockey Field

Report as read.

l. CAP24-003 Eugowra Sportsground Lighting

It was noted by the Chair that the timeline of the project has changed to allow for football season.

m. CAP24-015 Refurbishment of the former Eugowra Pre-School site

Report as read.

n. CAP24-005 Restoration of Memorial Park, Eugowra

Clr Weaver noted that it was good to see this on the list. The General Manager noted that it was a reminder to Council staff to consider the ANZAC memorial.

The Department Leader – Urban Infrastructure noted that staff were getting quotes in regards to the earthworks to ensure the feasibility of the project before proceeding further.

o. CAP24-006 Relocation of Manildra Multipurpose Courts

Report as read.

p. CAP24-007 Restoration of Eugowra Historical Museum and Bushranger Centre

Clr Weaver noted that it will be good to see this up and running again.

q. CAP24-008 Activation of Hunter Caldwell Sports Precinct

Report as read.

r. CAP24-009 Activation of Eugowra CBD

Report as read.

s. CAP24-013 Activation of Eugowra Showground Power

Report as read.

t. CAP24-014 Restoration of Eugowra Pool and Amenities

Report as read.

Clr Weaver noted that Eugowra as a whole, the town was devastated by the flood. The residents have to be happy about the projects to get Eugowra back as successful and prosperous again. Congratulations to the staff.

Clr O'Ryan noted that there are so many projects throughout the shire. There is a phenomenal amount of work that the staff are undertaking. Clr O'Ryan enquired about the ongoing maintenance once these projects are completed, how will that work? The General Manager noted that most of these projects are replacements therefore the maintenance is already programmed.

IC25/08

RECOMMENDATION

THAT

1. The committee note the strategic Urban Infrastructure update.
2. Council staff look at options and ways to communicate and inform the community regarding projects being undertaken, specifically the Cabonne Home Support Refurbishment.

There being no further business, the meeting closed at 12.31pm.

Bush Bursary and CWA Scholarship Program Placement Diary

- 1 -

Student Name:	Aaron Lyte-Mason		
Town/Council:	Canowindra/Cowra	Placement Dates:	8/12/24 – 21/12/24

In the spaces provided below, please describe the experiences you undertake while on placement. Take extra care to note down your experiences within the health facilities you spend time in. We recommend that you take the time to complete this diary at the end of each day.

Please return your completed diary to Sam (szelinski@nswrhn.com.au) within **7 days** of your placement finishing. Your second bursary payment will be processed once your diary, report, and evaluation are received.

Week 1

Day	Activities undertaken	Comment
Sunday	<ul style="list-style-type: none"> Arrived in Canowindra, met my partner Amir and explored the town 	It was great to see the beautiful town of Canowindra and get settled in. I was not familiar with such a small town, having one main road with shops, but nevertheless it was exciting to see.
Monday	<ul style="list-style-type: none"> <i>We started Monday morning by meeting Dr Bullock for coffee and we all drove to the operating theatre.</i> <i>Got changed into scrubs and observed gastroscopy/colonoscopy scopes under the tutelage of Dr Bullock. We were given the opportunity to assist in collecting samples and removing colonic polyps.</i> <i>Attended Canowindra Hospital ED where we were able to take patient histories and perform supervised examinations when appropriate.</i> 	Today was very exciting and gave both Amir and I great opportunities to see a diverse range of medicine. I learnt so much under the guidance of Dr Bullock and had great opportunities in the ED to practice my examination and history skills.
Tuesday	<ul style="list-style-type: none"> <i>We started Tuesday by meeting with Dr Bullock for coffee and driving to Cowra Hospital</i> <i>Got changed into scrubs and observed gastroscopy/colonoscopy scopes under the tutelage of Dr Bullock. We were given the opportunity to assist in collecting samples and excising colonic polyps. Additionally, we were taught how to insert a canula.</i> 	I was privileged enough to get an opportunity to insert cannulas for my first time. This hands-on experience has been second to none and is an opportunity that I could not replicate at university. I am very grateful.

Bush Bursary and CWA Scholarship Program Placement Diary

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	<ul style="list-style-type: none"> • <i>Attended Canowindra Hospital ED where we were able to take patient histories and perform supervised examinations when appropriate.</i> 	
Wednesday	<ul style="list-style-type: none"> • On Wednesday I accompanied Dr Bullock to her GP consultations • In the afternoon I attended the Canowindra pharmacy • In the evening my partner and I accompanied Dr Bullock at the Canowindra Hospital ED where we learnt how to suture. 	<p>During my time at the GP I was able to get a true experience of how reliant the whole town is on a hand full of doctors. This experience really opened my eyes to the diverse nature of rural medicine and gave me new insights into how capable rural doctors need to be in their knowledge and clinical skills.</p> <p>Additionally, I was fascinated to get some insight as to how pharmacies are run. Having never been behind the desk of a pharmacy, it was a phenomenal experience and has given me newfound experiences into how frantic pharmacy can be. I have seen firsthand just how important their operations are within even a small town. Furthermore, I have seen just how important clear communication between doctors and pharmacies needs to be to ensure patient safety.</p> <p>In the evening, I was blessed with an amazing opportunity to suture a wound. This was my first attempt and was extremely exhilarating. Seeing an example of medicine making such a fast and tangible impact on a patient was such an inspiring opportunity that I will not forget.</p>
Thursday	<ul style="list-style-type: none"> • Thursday morning I drove to Cowra Hospital operating theatres to witness laparoscopic surgery with Dr Budge. I learnt how to complete a surgical scrub and assisted in holding retractors and laparoscopes. • In the afternoon, I joined Dr Bullock and Amir at Canowindra hospital where we saw ED patients • Additionally, we accompanied Dr Bullock at the Canowindra nursing home 	<p>Today was my first time scrubbing into an operating theatre and assisting during a case. I was greatly honored to be included and was fascinated by the laparoscopic surgery. Having only read about these surgeries in the past, this experience was unbelievable.</p> <p>Once again, I was able to witness the diverse nature of rural medicine by accompanying Dr Bullock at the nursing home. It is great to see how one individual can make a significant difference in their community.</p>
Friday	<ul style="list-style-type: none"> • Friday, I had the privilege of accompanying the birthing team at Cowra Hospital to witness the preparation of a birth, unfortunately I was unable to see the birth 	<p>Today I joined the maternity ward in preparation for a baby delivery. It was beautiful to see how the family interacts with the medical staff and was quite a privilege to accompany them. Unfortunately, I was unable to witness the birth as the baby came later than expected but nevertheless it was an amazing learning experience.</p>

Bush Bursary and CWA Scholarship Program Placement Diary

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Saturday		
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Week 2

Day	Activities undertaken	Comment
Sunday		
Monday	<ul style="list-style-type: none"> Monday morning I accompanied Dr Bullock, her registrar and intern on Cowra Hospital ward rounds as we assessed new and existing patients In the afternoon and into the evening I assisted the maternity ward on the successful delivery of a baby 	<p>Today I experienced a lot of internal medicine and accompanied Dr Bullock and her registrar and intern during their ward rounds. It was fascinating to watch, and I learnt a lot. It was great to see firsthand what I can expect to be involved in during my intern years and get some personal views and advice from a current intern. Internal medicine is very diverse and offers a broad array of medical presentations.</p> <p>I was fortunate enough to witness a birth in the evening. This was truly a magical experience and I was really appreciative of both the birthing family and medical staff for letting me be involved.</p>
Tuesday	<ul style="list-style-type: none"> On Tuesday I accompanied Dr Bullocks registrar and intern for ward rounds at Cowra Hospital 	<p>Similarly to Monday I was able to gain further experience in internal medicine. This was a phenomenal opportunity to better my skills in lung and heart auscultation as well as develop fundamental skills in imaging interpretation.</p>
Wednesday	<ul style="list-style-type: none"> On Wednesday I accompanied Dr Crayford for 12 cataract surgeries at Cowra Hospital In the afternoon, I joined Dr Bullock for ward rounds and colonoscopy scoping consultations 	<p>Today I joined Dr Crayford multiple cataract surgeries. This was extremely fascinating and deeply insightful.</p> <p>This afternoon I accompanied Dr Bullock for her colonoscopy consults. It was great to see the other side of her scoping, to understand how patients present for colonoscopies and what their major risk factors are.</p>

Bush Bursary and CWA Scholarship Program Placement Diary

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Thursday	<ul style="list-style-type: none"> On Thursday I accompanied Dr Bullock, registrar and intern for ward rounds In the afternoon I joined Dr Whelan in the Cowra Operating theatres for an epididymal cyst repair and multiple cystoscopies In the late afternoon I floated between the emergency department and scoping consults with Dr Bullock. 	Today I was given a great opportunity to once again scrub into a surgical case and witnessed my first urology surgeries. Dr Whelan was very insightful and taught me a lot.
Friday	<ul style="list-style-type: none"> Completed ward rounds Explored Japanese gardens 	Completing ward rounds was a great way to conclude our time at Cowra. The Japanese gardens were beautiful and similarly, it was a great experience to conclude our time on placement.
Saturday		

Please return your completed diary to Sam (szelinski@nswrdn.com.au) within 7 days of your placement finishing.

*Thank you for the time and energy that you put into completing your placement diary, report, and evaluation questionnaire!
I really appreciate you taking the time to share your opinions and experiences about your placement as they enable us to keep offering these opportunities to students.*

Bush Bursary and CWA Scholarship Program Placement Report Instructions

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Report Instructions

Please complete a report summarising your placement experience, either individually or in collaboration with your placement buddy (should you have one). The report will be passed on to the sponsor of your placement (most commonly the local council) as well as to the health professionals and community members involved in your placement. You can think of this as a more formal version of your diary with the chance to elaborate on some of your experiences and the value or impact which they may have had.

Aside from being an important part of our internal evaluation process, your report will also contribute to the longevity of the program by providing our rural communities with a valuable insight into how participation in the program affects and inspires students. Thus, to ensure further engagement and funding, it is crucial that this report be completed.

Please include the following aspects in your report along with any additional elements that you believe were significant during your placement:

1. A summary of health services encountered and your learnings;
2. Significant community members encountered;
3. Significant health professionals encountered;
4. Community events / activities you were involved with e.g., sport, trivia, dinners etc. and what you did on the weekend;
5. A reflection of the Bush Bursary experience "on the whole" and your takeaways from your rural placement
6. Photos and videos from your experience can be sent to me via WhatsApp/iMessage (0429 942 477) or szelinski@nswrdn.com.au. Please provide the names of any people in the photos and details/descriptions of the photos.

Please return your placement report along with your diary to Sam (szelinski@nswrdn.com.au) within 7 days of your placement finishing. Your second bursary payment will be processed once all documents are received.

My trip to both Canowindra and Cowra has been nothing short of incredible. To summarise two deeply influential and inspiring weeks is an impossible task. Dr Bullock and the extended team of medical professionals that I encountered during my stay welcomed both Amir and I with incredible hospitality and willingness to teach/assist. During this placement I have experienced a greater variety of medicine and practiced more clinical skills than I have in my entire life. I was blessed enough to see just how incredible rural medicine is, tackling unique medical issues in a diverse rural landscape whilst often being understaffed and underequipped. The culture of medicine is deeply inspiring, offering an array of medical experiences second to none. The people are warm, and welcoming having hosted us for dinners, sport and activities wherever we went. The combination of the work environment and community involvement has greatly motivated me to pursue a career in rural medicine and I would greatly encourage any medical professional to do the same.

In two weeks, I was exposed to such a large variety of medicine having experienced general practice, pharmacy, nursing homes, surgical consults emergency medicine, numerous surgeries, maternity wards and internal medicine. The capacity for rural doctors to experience such a diverse nature of medicine is something I never expected and one

Bush Bursary and CWA Scholarship Program Placement Report Instructions

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that greatly excites me. I believe this diversity keeps rural doctors thoroughly engaged in their work and equips them with skills far beyond their metropolitan counterparts. Additionally, I was able to witness firsthand just how intertwined rural doctors are within their community. I observed the strong connections doctors build within their communities, which in turn fuels their dedication and commitment to their work. This also motivates them to enhance their skills and explore alternative forms of medicine beyond their original expertise. To use Dr Bullock as an example I saw a general practitioner excel in emergency medicine, thrive in internal medicine and display her newly acquired skills in radiology whilst working surgical lists her gastrointestinal scoping. The depth of medicine in rural medicine is incredible and is something that is dissimilar to city-based placements. Additionally, both Amir and I were blessed enough to have Dr Bullocks host us for dinner numerous times. There we gained an amazing opportunity to witness life in the country. We took a drive through a neighboring farm where we saw cattle and sheep before going for a walk through the bush and swimming in a local creek.

Our first week in Canowindra was beautiful, having arrived late Sunday night we explored the small town. Monday morning, we joined Dr Bullock in theatre for scopes before moving back to Canowindra Hospital to witness the emergency department. Although small, we encountered unique and eye-opening cases that were dissimilar to city presentations. For example, we saw mechanical injuries, dog bite wounds and large lacerations from bicycles.

Tuesday's schedule was very similar to Monday but I was blessed with an opportunity to practice inserting cannulas. An opportunity that I have never had before, and I am so grateful to Dr Bullock for her tutelage. Additionally, we were able to assist Dr Bullock with collecting intestinal samples and removing polyps. The clinical experience we gained in our first two days was far beyond what I could have imagined and was extremely exhilarating.

On Wednesday I joined Dr Bullock at her general practice where I was able to see just how intertwined rural doctors are with their community. This emphasized the dire importance of rural doctors as they are greatly relied upon by their community, fulfilling such an important role. I then moved to the pharmacy in the afternoon where I was able to learn about their operations and witness how scripts are collected and delivered to patients. I never understood how frantic this work can be, and I now the importance for doctors to ensure scripts are as clear as possible to reduce stress and complication for the pharmacist and patient. This is something that I will ensure I do in the future. In the evening, we went back to the ED at Canowindra hospital where I was able to stitch up a large laceration. This was my first time suturing, and I was greatly appreciative to Dr Bullock for her guidance and instruction during this process. This was an experience that I will never forget. This variety of medicine in one day is a testament to rural doctors' capability and is something that greatly excites me about pursuing a career in medicine.

On Thursday I was privileged enough to scrub into a laparoscopic surgery with Dr Budge for my very first time. Assisting in surgery was very exciting and something I never

Bush Bursary and CWA Scholarship Program Placement Report

Instructions

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believed I would do during this placement. Thursday evening, I accompanied Dr Bullock to the nursing home where we completed a round of patient visits addressing unique needs and assessing patient health.

On Friday I accompanied the maternity ward for the delivery of a baby. Unfortunately, I didn't get to witness a birth, however the experience was invaluable, and I learnt a lot about the process of pregnancy and the preparation of birth.

During the second week, Amir and I moved to a new residence in Cowra, a much larger town than Canowindra. On Monday we accompanied Dr Bullock, the registrar and her intern during their ward rounds before I joined the birthing team to successfully deliver a baby. This experience was magical, and I was incredibly privileged to witness this moment.

On Tuesday, we completed ward rounds again where unfortunately we witnessed a patient passing away. It was very sad to witness the family in distress but it was amazing to see how comforting the nursing staff were during this time. To witness both life and death in two days was deeply confronting but an incredible opportunity to see how medicine impacts someone's entire life. Once again it was an amazing privilege to have these experiences so early in my studies.

On Wednesday I was honored to join Dr Crayford for 12 cataract surgeries at Cowra hospital. Having limited ophthalmology experience this was very exciting. I was astounded as to how efficiently he worked, completing so many surgeries in a short amount of time. This swift procedure spoke volumes of how well the Cowra theatre staff coordinate patient care ensuring successful procedures and teamwork. In the evening, I was given a magnificent opportunity to join Dr Bullock during her scoping consultations. It was eye opening to see how patients initially present with gastrointestinal complaints. Having witnessed the scopes during the previous week it was great to see what leads patients to get scopes.

After completing ward rounds in the morning, I finished Thursday afternoon by scrubbing into urology surgeries with Dr Whelan. Once again, I never expected to have so much hands on experience. Dr Whelan was very insightful having taught me a lot, something I am very grateful for.

We completed our week in Cowra by completing ward rounds with the full team before going to look at the Japanese gardens in Cowra. This was an awesome way to conclude our time on placement.

To conclude, this placement equipped me with experiences far beyond my wildest expectations. I am incredibly thankful to both RDN and Dr Bullock for their involvement and hospitality during this placement. I know that this time has reignited my enthusiasm for rural medicine and inspired me to pursue this in my career. This placement has given me insights into how broad the scope of rural medicine is and how impactful medical work can be within rural communities. Both the lifestyle and work environment were beautiful, and I cannot wait to gain further experience in a rural town soon.

Bush Bursary and CWA Scholarship Program Placement Diary

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Student Name:	Amir Hashemi Pour		
Town/Council:	Cabonne Shire Council	Placement Dates:	8 th -21 st December

In the spaces provided below, please describe the experiences you undertake while on placement. Take extra care to note down your experiences within the health facilities you spend time in. We recommend that you take the time to complete this diary at the end of each day.

Please return your completed diary to Sam (szelinski@nswrdn.com.au) within **7 days** of your placement finishing. Your second bursary payment will be processed once your diary, report, and evaluation are received.

Week 1

Day	Activities undertaken	Comment
Sunday	<ul style="list-style-type: none"> - Arrived in Canowindra and did some grocery shopping for the week - Settled in to our house and cooked dinner with Aaron - Called Dr Bullock to organise the plan for our first day 	<ul style="list-style-type: none"> - It was nice to arrive in town and have an initial look around town. Managed to get in our shopping just before the shops closed which was lucky. Prepped for the week ahead with sandwiches for lunch for maximum practicality!
Monday	<ul style="list-style-type: none"> - Met Dr Ros at the café, got coffee and carpooled to Cowra - Attended the colonoscopy cases - Drove back to Canowindra and attended to the ED and an X ray patient - Saw an online nursing home consult 	<ul style="list-style-type: none"> - I didn't know that Dr Bullock also owned and operated the local café with her family. It gave me an insight into how rural doctors truly become part of the local community and get to know them on personal level during regular café interactions. Dr Bullock then talked about the challenge of navigating peaceful social relations despite professional and familial tensions. - It was so cool to see a colonoscopy for the first time and being allowed to snip the polyps and take samples of the intestines. Was interesting to see Dr Bullock be very well connected with local specialists in terms of accelerating the follow-up surgeries of suspected cancer patients. - It was interesting to see Dr Bullock being able to take X Rays too. It showed us a great example of rural resourcefulness and initiative for her to upskill and fill the need, as the resident radiographers is only there once a week.

Bush Bursary and CWA Scholarship Program Placement Diary

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		<ul style="list-style-type: none"> - Seeing the online nursing home consult was both interesting and confronting. Seeing Dr Bullock explain, provide instructions to and coordinate end of life medications to the nurse and the rest of the family opened my eyes to a responsibility of a rural doctor that I hadn't considered before.
Tuesday	<ul style="list-style-type: none"> - Met Dr Bullock at the café, got coffee and carpooled to Cowra - Attended the colonoscopy cases - Did my first cannula on a patient, was successful! - Got called in to Canowindra ED to see a dog bite case - Went to the local pool with Aaron - Went to dinner at Dr Bullock's place did a walking tour of the surrounding farm 	<ul style="list-style-type: none"> - Got a first taste of being on call. Although it changed our afternoon plans, it was exciting to be called in. The dog wound was examined and redressed and photographed to be sent to the surgeons in Orange. I was saddened by the news that the patient was ultimately Orange-bound to be fully treated due to the lack of general surgeons in the area. However, I was happy to realise that we were able to stabilize, start antibiotics and provide pain relief. - The farm landscape was absolutely beautiful. Seeing the cows, sheep and the rolling hills brought a smile to my face as I imagined coming back from work to a similar setting.
Wednesday	<ul style="list-style-type: none"> - Went to see an induced labour case in Cowra hospital - Went for a walk around the main street and got coffee in the break - Did my first baby bath with a midwife - Saw my first baby being delivered!! - Went to dinner at the local pub in Canowindra - Was called in for a leg wound patient with Dr Bullock, did my first suturing on a real patient! 	<ul style="list-style-type: none"> - Being in the delivery room was very special. Although it involved a lot of waiting, I found it very useful to be talking to the midwives and learning about the labour induction process. It was great to see how a rural maternity ward works, from the birthing suite to the ward. Was surreal to be able to hold and wash a baby. - A second taste of being on call meant that we had to finish our pub meal quickly to join Ros. But once again we were filled with nervous excitement. It was interesting that she got a 20 mins heads up from the triage nurses – just enough time to get physically and mentally ready for the cases. The small hospital setting meant that we were able to develop rapport with the patient and get one-one suturing guidance from Dr Bullock which made it a very calm, fun and educational experience.

Bush Bursary and CWA Scholarship Program Placement Diary

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Thursday	<ul style="list-style-type: none"> - Attended the Aqua aerobics with the locals - Attended the nursing home with Dr Bullock and Aaron - Visited the local pharmacy - Went for a run around town and checked out the sports oval and outdoor gym equipment - Went to dinner again at Dr Bullock's place, did an extended ute tour of the surrounding farm and the creek - 	<ul style="list-style-type: none"> - Was surprised to see so many people at the aqua aerobics! After chatting to the locals and the physio, I learnt that it not only an integral part of rehab, but also was a fun and consistent social outing for many. I could see its appeal (I mean who doesn't love the water on a hot day!) as it was low impact but it definitely got the heart rate up! - The nursing home visit. Dr Bullock talked to us about the history of the place, the changing management. Learnt about the importance of admin and paperwork in the efficiency of her work, as she praised the team of managers and nurses who help her behind the scenes.
Friday	<ul style="list-style-type: none"> - Attended the ED with Dr Bullock in the morning - Went to her GP practice for the day - Went for a run around town - Visited the Christmas markets on the main street 	<ul style="list-style-type: none"> - Saw an assault patient in ED and was confronted with the amount of injuries that they had. After taking the X ray with Dr Bullock, I was surprised to find out that the X ray reports had a short turn around, usually under an hour. - In the GP clinic I helped mainly with blood pressures. A challenge I was confronted with in the GP clinic was Dr Bullock seeing two family members separately without them knowing of each other's appointment themselves. Another was the way she did an injection via her clinical guidance rather than ultrasound guidance like in metro areas. It inspired me to consider how much more clinical expertise is required in rural areas with less reliance on specialised equipment. - In the Christmas markets, I bumped into some hospital staff and saw many of the businesses of the people that Dr Bullock had mentioned in passing too. It reminded me of the tight knit community of Canowindra. Also chatted to some stall owners, one of which was a physio at Orange – got recommendations for my day trip!

Bush Bursary and CWA Scholarship Program Placement Diary

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Saturday	<ul style="list-style-type: none"> - Did hospital round with Dr Bullock - Moved houses to Cowra and set up the new house - Was asked to do a Bible reading at the Christmas Carol service in Canowindra - Was called in with Dr Bullock for an emergency in Canowindra hospital 	<p>A third experience of being on call meant that I had to leave the Christmas carol service. Dr Bullock had missed the event entirely, an event that she was rehearsing for with the choir group for a long time. It again exemplified the great social and emotional sacrifice of rural gps when they are on call. This was a critical emergency (Cardiac patient with arrhythmia and heart block who was stabilised and transferred to Orange) involving 6-8 paramedics, including intensive care paramedics. Despite the high stress of the situation, everyone had a role to play. Ros was on the phone and taking notes, nurses were taking ECGs and putting on the V-Care camera for the orange doctors to analyse while paramedics were preparing medications for transport. It gave me an invaluable insight into how rural hospitals deal with a critical emergency.</p>
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Bush Bursary and CWA Scholarship Program Placement Diary

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Week 2

Day	Activities undertaken	Comment
Sunday	<ul style="list-style-type: none"> - Spent the day in Orange visiting the hospital, - Visited one of the local churches (OEC) and met a nurse and anesthetists working at Dubbo Base. - Went to the local gym and one of the wineries. - Spent time in the town center, walked the streets and shopping center to get a feel for the place. 	<p>Orange is one of the places I am considering doing my internship in. As such I was keen to spend the day as a local and evaluate what it has to offer. I tried to do activities that I would usually like to do (like shopping and going to the gym). Was really impressed with the town!</p> <p>At the church, I chatted to healthcare workers including a nurse and an anesthetist. I enquired about the working conditions at Orange hospital as well as their lifestyle. They all loved it and recommended Orange for setting up a family.</p> <p>Had to visit one of the wineries and take home a souvenir!</p>
Monday	<ul style="list-style-type: none"> - Spent majority of the day in ED with Dr Richmond taking many patient histories - Did afternoon rounds with Dr Bullock and the team 	<p>Seeing a 4 bed ED was very interesting. Although it was my first ED experience and I had nothing else to compare it to, I was amazed by the efficiency of the team in triaging and examining the patients. Seeing Dr Richmond stay very calm explain the clinical scenario and prognosis to patients very simply with patients was very eye opening to me.</p> <p>It was an interesting to see the continuity of care from the ED to the wards. I imagined this is the special advantage of rotating through ED and the wards as a rural doctor, having a more informed understanding of the patient's acute and chronic care.</p>
Tuesday	<ul style="list-style-type: none"> - Signed up to the local gym - Spent the day on the wards, following and assisting Dr Alsulaibi and Dr Spackman - Watched an Ultrasound guided cannulation - Attended the structured interdisciplinary round - Pub dinner with Aaron 	<p>I learnt about what interns and registrars do in a rural hospital and their broader responsibilities compared to metro counter parts such as debriding wounds, doing ultrasound cannulation and lumbar punctures.</p> <p>The structured interdisciplinary round was very unique. I saw the way Dr Spackman led the round with a clinical perspective and physios, nurses and palliative care specialists gave their input to optimize patient care. A big focus was reducing unnecessary stay at the hospital and preparing for discharges, which was tricky with patients that were on life-prolonging antibiotic treatment.</p>

Bush Bursary and CWA Scholarship Program Placement Diary

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Wednesday	<ul style="list-style-type: none"> - Gym in the morning - Morning rounds with Dr Bullock - Attended cataract surgery in the morning with Dr Crayford - Attended the ED with a locum doctor from Wollongong 	<ul style="list-style-type: none"> - Saw a complex leg wound patient prepare to be transported to orange. She was in a lot of pain and it made me reflect on the challenges of the geographical isolation of the town. - In ED I was taught how to cranial nerve exams and musculoskeletal tests for a diagnose a possible fracture. With the ED being little less busy, it gave the registrar more time to teach me which I was very grateful for.
Thursday	<ul style="list-style-type: none"> - Attended urology list in the morning, saw cystoscopies - With the help of Dr Alsulaibi, did the anaesthetic assessment and cannulated a few patients - Scrubbed in for my first ever theatre case, helping a circumcision surgery - Attended Dr Bullock's colonoscopy consultations - Attended Dr Spackman's GP clinic 	<ul style="list-style-type: none"> - Learnt a lot by watching Dr Alsulaibi do the anaesthetic assessment, even got to do one myself followed by another cannulation. Was starting to feel a lot more confident with cannulation. - Scrubbing in was very stressful but an incredible experience. I was very slow at the process but the team was very patient with me! It was so cool to be up close with the patient, helping the surgeon with cutting the sutures. - Getting an insight into Dr Bullock's pre-colonoscopy consults was great, since I saw how she obtained a more specific history and explained the procedure to the patients. - Following Dr Spackman's clinic showed me the continuity of care from the patients that he had seen at the hospital. It involved a bit of double sign offs on results and scripts but it made other consults go faster as he was more aware of the treatment they had received.
Friday	<ul style="list-style-type: none"> - Did morning ward rounds with Dr Bullock - Helped out in ED with Dr Spackman with a possible fracture case and a pediatric corneal abrasion case - Visited the Japanese gardens for lunch - On the drive home, visited a wind turbine farm - Had a drive through Bathurst and drove around the Mt Panorama racetrack 	<ul style="list-style-type: none"> - The corneal abrasion case was stressful and involved a lot of us keeping him secure in place and administering sedatives. It gave me a taste of the teamwork required especially with non-compliant patients. - Doing a bit of sightseeing on the way back was very refreshing. Cowra is close to a lot of beautiful towns like Orange and Bathurst!

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My decision to do the Bush Bursary program was driven by my attraction to the idea of being a generalist—someone who can handle a bit of everything. This placement didn't disappoint! It gave me a firsthand look at the broad scope of work, challenges, and lifestyle that come with being a rural GP. Along the way, I also gained insight into how rural hospitals operate, from the ED to the work of visiting specialists as well as into the serenity of the rural life.

Realities of Life and Work as a Generalist

From the first day, we were thrown into clinical work which I absolutely loved. It was so special to see a colonoscopy for the first time and being allowed to snip the polyps and take samples of the intestines! Following Dr. Bullock around, we got a firsthand experience of the variety of work that she does. Ranging from scopes to ward rounds, or emergencies, the day-to-day never seemed boring and had a constant change of location which is what I want in my working life too.

The continuity of care rural GPs provide was another highlight, especially in Canowindra. I saw how Dr. Bullock and Dr. Spackman managed everything from hospital care to GP consultations and even nursing home visits. I also learned how rural doctors have to be incredibly resourceful. With radiographers only available one day a week, Dr. Bullock and a local physio took the initiative to complete X-ray training to fill the need. Seeing this adaptability was so inspiring, giving me ideas to similarly upskill in my future career.

This unique shadowing experience also exposed us to the challenging realities of life as a generalist. We saw how physically and emotionally demanding being on call for two weeks can be, especially leaving early or missing planned social and family commitments. Although there were times where we had to cut our swimming or dinners or planned Christmas carols short to go back to the hospital, seeing the impact of our work in helping patients in need made it all worthwhile.

Health care Facilities of Rural Towns

I loved getting a range of experiences inside healthcare facilities during our placement. Although the hospital in Canowindra and Cowra was much smaller to the ones I had visited in Sydney, and there were struggles with lack of space and equipment, I was amazed by how all the staff worked together and at times relied more on their clinical expertise to solve problems. Seeing how Cowra maternity ward operates and my first live birth first was a surreal experience, especially since obstetrics is an area of interest of mine.

Additionally, it was fascinating to see how rural hospitals work with regional hubs like Orange, using V-care cameras to liaise with specialists for complex and emergency cases. Attending to an emergency cardiac patient in Canowindra, I learnt that sometimes the staff's role is to stabilise patients and arrange their transfers.

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I was also appreciated my exposure to the pharmacy, nursing home and GP clinics. Seeing the same patients across these different settings was a special experience and a big advantage of working in a small town.

The ED experience both in Canowindra and Cowra was a big highlight for me. I loved the change of pace and clinical skills that it offered. Being in smaller hospitals, we got to receive one-on-one guidance from Dr. Bullock and others in a less stressful setting, including supervision of our first stitches on an ED patient in Canowindra! I especially appreciated seeing how Dr. Richmond addressed patients calmly and clearly as well as the clinical teachings from Dr. Ahmad (first name), a locum registrar who took extra time to teach and get me to assess for fractures.

Getting to see visiting specialists in action was a real eye-opener. I watched ophthalmology and urology cases and even got to scrub in for the first time to help with cutting sutures! I talked to the specialists about their experiences living in a regional town and travelling to more rural areas for work. They shared how rural patients are often more appreciative, and I saw that gratitude firsthand when patients thanked them for squeezing in their appointments before Christmas.

Talking to other doctors on their generalist training pathways was another valuable part of the placement. I was so lucky to cross paths and be connected with Dr Spackman and Dr Alsulaibi, whom were on training pathways similar to what I'm planning for myself. Their advice and stories about working rurally really solidified my desire to intern at Orange in the future.

The Lifestyle of a Rural Town

Life in a rural town has its own charm. The stunning farm landscapes, lookouts and wineries in Canowindra, Cowra and Orange were a great escape from the busy clinical days. I can definitely envisage a life where I balance my time between doing some farm work and similar to Dr Bullock, operating a small business alongside medicine.

The tight-knit community was another standout feature. Even within the fortnight that we were there, we became familiar with so many people around town and ran into familiar faces in the supermarket, gym or the pub. I can definitely see how rural practice is a lot more relational, as you are constantly doing life with the patients that you take care of. That said, it also comes with challenges, like navigating social dynamics and boundaries. Hearing stories of Dr. Bullock handling this was very thought-provoking.

To conclude, I want to take a moment to thank everyone who made this placement such a memorable and rewarding experience. To Dr. Bullock, Dr Richmond, Dr Spackman and Dr Alsulaibi and the rest of the incredible healthcare team at both Canowindra and Cowra Hospitals- thank you for your patience, guidance, and willingness to share your knowledge and skills with me. To Cabonne Shire Council and RDN —thank you for giving rurally-interested students like me this unique chance to experience rural healthcare firsthand. This program has definitely strengthened my desire to work rurally and inspired me closer towards a generalist career! I'm so grateful for everything I've learned and will cherish the memories and the wisdom I've gained for the rest of my career!

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View from the top of Mt. Panorama Race track

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Wind farm on the way back to Sydney

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Cowra hospital

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Heifer Station, Orange

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Heifer Station, Orange

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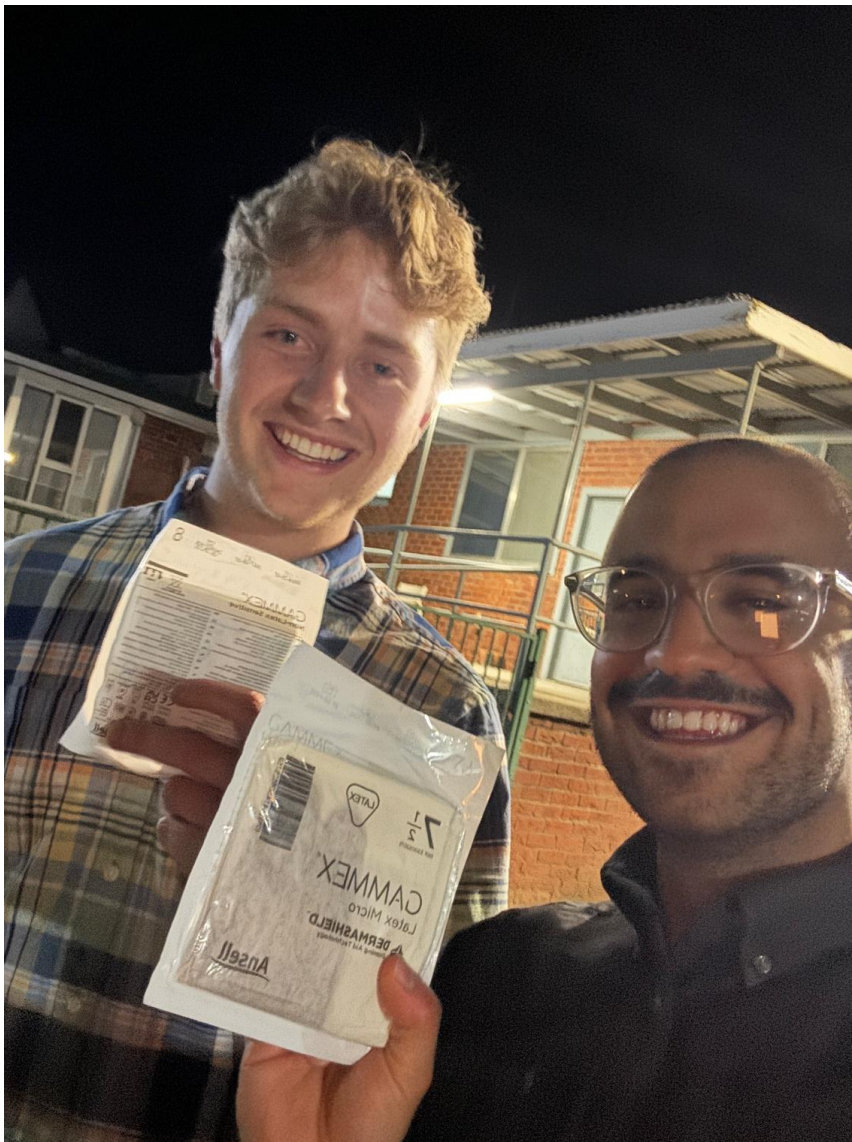
14



Canowindra Christams markets

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Aaron and I post our first ED suturing experience

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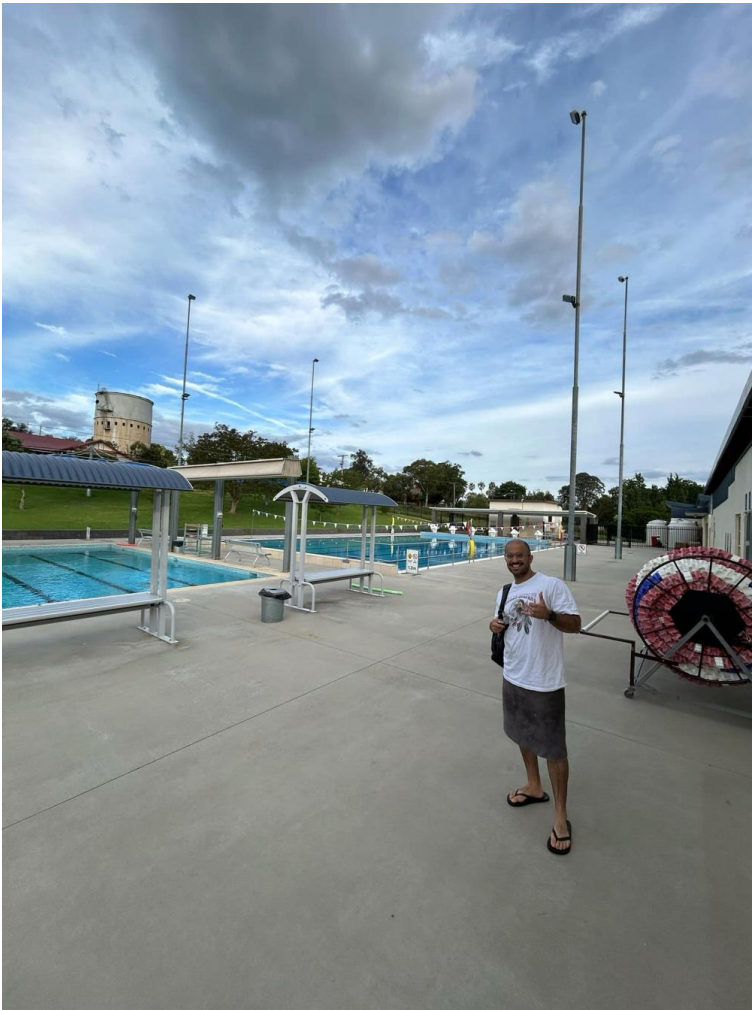
16



My first live birth!

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Canowindra pool

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Aaron and I at the surrounding farmland of Dr Bullock's place

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Surrounding farmland of Dr Bullock's place

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Walking tour of the surrounding farmland of Dr Bullock's place

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(One of the only photos we took in scrubs) Aaron and I with our lunch

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Canowindra hospital



ENTERPRISE RISK MANAGEMENT

STRATEGIC POLICY

Responsible Department: Office of the General Manager

Responsible Section: Governance & Corporate Performance

Responsible Officer: Department Leader - Governance & Corporate Performance

Objective

The purpose of this policy is to express Cabonne Council's commitment to implementing organisation-wide enterprise risk management principles, systems and processes that ensure consistent, efficient and effective assessment of risk in all Council's planning, decision-making and operational processes.

Policy

Enterprise Risk Management Framework

Cabonne Council provides critical services and infrastructure to the residents, ratepayers and visitors to Cabonne. The Council also has service agreements and contractual obligations with government and non-government agencies and organisations and has its own strategic goals and objectives that it seeks to achieve on behalf of the Cabonne community.

It is therefore incumbent on Council to understand the internal and external risks that may impact the delivery of these services, contracts and strategic objectives and have processes in place to identify, mitigate, manage and monitor those risks to ensure the best outcome for Council, staff and the community. It is also councils' responsibility to ensure the efficient, effective and ethical use of resources and services by ratepayers, residents, staff and visitors.

Cabonne Council has developed an enterprise risk management framework, consistent with ISO 31000:2018 Risk Management – Principles and Guidelines, to assist it to identify, treat, monitor and review risks to its operations and strategic objectives and apply appropriate internal controls.

Council is committed to the principles, framework and process of managing risk, as outlined in ISO 31000:2018 Risk Management – Principles and Guidelines, and commits to fully integrating risk management within the Council and applying it to all decision-making, functions, services and activities of the Council in accordance with statutory requirements.

Responsibilities

The Council aims to create a positive risk management culture where risk management is integrated into all activities and managing risks is an integral part of governance, good management practice and decision making at Cabonne Council. It is the responsibility of every staff member and business area to observe and implement this policy and the Cabonne Council risk management framework.

Executive Leadership Team: has ultimate responsibility for risk management to promote a positive risk management culture, ensure compliance with the risk management framework.

Leaders: risk management is a core responsibility for Leaders. In addition to their responsibilities as staff members, they are also responsible for;

- Ensuring all staff manage their risks within their own work areas. Risk should be anticipated, and reasonable measures taken;
- Encouraging openness and honesty in the reporting and escalation of risks;
- Ensuring all staff have the appropriate capability to perform their risk management roles;
- Reporting to the ELT on the status of risks and controls; and
- Identifying and communicating improvements in Council's risk management practices to Council's Risk and Legal Co-ordinator.

All employees: are responsible for identifying and managing risk within their work areas. Key responsibilities include:

- Being familiar with, and understanding, the principles, systems and processes of risk management;
- Complying with all policies, procedures and practices relating to risk management;
- Alerting management to risks that exist within their area; and
- Performing any risk management activities assigned to them as part of their daily role.

Audit, Risk and Improvement Committee and Internal Audit: will ensure Council is effectively managing its risk and complying with its statutory obligations, Council's Audit, Risk and Improvement Committee and internal auditors function are responsible for reviewing the Councils;

- Risk management processes and procedures;
- Risk management strategies for major projects or undertakings;
- Control environment and insurance arrangements;
- Business continuity planning arrangements, and
- Fraud and corruption control plan.

Risk and Legal Coordinator: responsible for:

- Developing and overseeing the implementation of the Enterprise Risk Management Program
- Reporting to the Executive on compliance and the Audit, Risk and Improvement Committee.
- Supporting staff in undertaking their risk management activities.

References

Local Government Act 1993 (NSW)

International Standard ISO 31000:2018

Office of Local Government (NSW)

History

Minute No.	Summary of Changes	New Version Date
14/12/06	This is a new Policy replacing Cabonne Council's current Risk Management Policy (Minute 10/11/11)	16 December 2014
18/02/17	Changes made and readopted as per s165(4)	27 February 2018
20/02/14	Accountabilities added to comply with the Standard and to comply with insurers requirements	25 February 2020
22/09/16	Transferred to new policy template and aligned to the restructure of council departments and new format. Removed "Reporting" heading as it has been included in the policy objectives.	27 September 2022
25/05/11	Updated to conform to the OLG Risk Management Policy wording. Operational information removed to be included in ERM Plan.	27 May 2025



MEDIA AND SOCIAL MEDIA PROTOCOLS POLICY

STRATEGIC POLICY

Responsible Department: Office of the General Manager

Responsible Section: Community and Economy

Responsible Officer: Department Leader – Community and Economy

Objective

The purpose of Cabonne Council's Media and Social Media Protocols Policy is to ensure the interface between Council and media/social media is managed appropriately to maximise the benefits for Council, and to minimise the risk of adverse publicity and misunderstanding due to inaccurate information or inappropriate sharing of information.

Cabonne Council has a clear corporate brand that is recognisable and presents Council as a professional and credible organisation. This Policy aims to protect the image and reputation of the organisation by clearly defining how media and social media should be engaged with, and establishes the framework which governs activities that ensure the organisation is professionally presented in a unified, responsive, consistent, lawful, and positive manner within media, digital, community, and social environments.

The Media and Social Media Protocols Policy recognises that council uses media differently depending on factors such as size and resources, the demographics of a local government area and council's willingness to engage with their community in this way.

Introduction

Scope

This Policy applies to the Mayor, all Councillors, Council staff, contractors and volunteers when representing Council in the media/social media.

This Policy applies to verbal and written comments in the media, public speaking engagements, media releases and the use of social media.

Policy

Media – interviews, media releases, media statements

Any comment made to a journalist or member of a media organisation is to be consistent with Council's *Code of Conduct* and accurately reflect the decisions and values of Council. Cabonne

Council's Community and Economy team (Leader – Community and Economy and/or Communications and Marketing Coordinator) must be notified of any media queries made to elected officials, staff, contractors and volunteers of Council.

The Mayor and General Manager are Council's official spokespersons. In the event that the Mayor is unavailable, the Deputy Mayor will generally fulfil the official spokesperson role. The Mayor may delegate their role as spokesperson to other Councillors where appropriate, (for example, where another Councillor is best placed to comment, because the issue is of particular interest to them, or it is within their particular area of expertise).

Other Council staff and representatives may be authorised as a spokesperson to comment in the media on behalf of Cabonne Council on matters relevant to their accountability within Council. Only authorised Council spokespersons may be interviewed by the media or provide approved responses ensuring the community receives the most accurate information.

Approval as an authorised spokesperson will be made on a case-by-case basis, according to the subject matter of the enquiry. Approval may be granted by the Mayor or the General Manager.

Council recognises the important role the media plays in informing the public about the work of the Organisation and its facilities and businesses. Subject to operational and legal constraints, Council provides the media with as much information as is practical and possible about this work, as long as it is clearly in the public interest for such matters to be known.

Council employees may communicate with the media as private individuals provided:

- They do not comment on Council business or policy;
- They are not identified as Council employees;
- Their comments are not perceived as representing Council's official position or policy.

Council staff shall not engage in any media activity which may be to the personal advantage or detriment of a Councillor. Council employees must not make political or controversial statements to the media relating to Council affairs, decisions and/or events, or about Council officials which are likely to generate negative publicity for Council (Council's Code of Conduct Policy applies)

During Local Government election campaigns, Councillors must ensure that their media comments are made as a candidate and are clearly distinguished from their role as a Councillor.

Council will not, for operational and legal reasons, comment on any matter that is the subject of an ongoing investigation or consideration, under consideration by the Land and Environment Court, a development matter being considered by Council, or where it is not in the public interest for the matter (or the details of the matter) to become publicly known. In some cases, an issue may be subjected to the public interest test (GIPA Act) to determine what information should/can be released, or information may be withheld to avoid potential defamation/privacy breaches.

The integrity and security of confidential documents, confidential matters in Council business papers, or information in an authorised media spokesperson's possession, or for which the spokesperson is responsible, must be maintained and managed in line with Council's *Code of Conduct*.

Council staff and elected officials should be aware of defamation laws when commenting in the media/social media.

As a guide, under Defamation Act 2005, published material that identifies a person (not necessarily by name) and meets any of the below criteria may be considered defamatory:

- Exposes a person to ridicule, or
- Lowers the person's reputation in the eyes of members of the community, or
- Causes people to shun or avoid the person, or
- Injures the person's professional reputation.

Statement of procedures for information being sent to the media

Cabonne Council media releases:

- Are to be prepared and co-ordinated based on information provided by the responsible Council officer.
- Should quote authorised Council spokespersons only.
- Must be approved by the General Manager and/or the Executive Leadership Team.
- Provide contact of the communications team to manage enquiries
- Must be distributed via e-mail to Councillors, Executive Staff, and key staff as required, and all local media and, when appropriate, targeted external media.
- Must be uploaded to the Cabonne Council website at the time of release.
- Filed in line with Council's Records Management Policy.
- Council spokespersons are to be available for interview to provide additional information, audio, footage, and photographs following the distribution of media releases (if required).

Media statements

A media statement is a written response provided to any media specifically prepared to address an enquiry.

- All media statements are to be co-ordinated by the Community and Economy team, with information to be provided by the responsible Council officer in a timely manner
- Should quote or be attributable to an authorised Council spokesperson
- Must be distributed via e-mail to the respective media outlet making the enquiry and the relevant Department Leader, and Executive Leadership Team notified.
- Filed in line with Council's Records Management Policy.

Media Interviews

A media interview is any conversation with a journalist - either by phone, or in person – that may be reported on by that journalist. The following protocols apply to Cabonne Council's authorised media spokespersons:

- Do not provide personal comment on, or speculate about, Council decisions, policy or issues
- At all times, adhere to the interview topic and the facts; avoid speculation
- The Community and Economy Team must be notified of any inaccurate quotations relating to the interview so that an appropriate response can be determined
- Ensure adequate preparation for the interview
- Be open, honest and co-operative
- Avoid saying 'no comment' if you are unsure how to answer a question; instead let the journalist know you will endeavour to get back to them with a response where possible
- Avoid providing comment (as opposed to factual information) - whether 'on' or 'off' the record – to the media
- In line with privacy legislation, do not provide client contact details (for example, details relating to volunteers, community members etc) or confidential information about a client to the media without prior permission from the client
- Where possible, all enquiries must be responded to on the day of the enquiry, unless otherwise negotiated through the Community and Economy Team and the respective journalist
- Intentionally providing misleading, or inaccurate information to the media, is considered a breach of this Policy and may be a breach of Cabonne Council's *Code of Conduct* Policy
- Be aware of defamation laws. Media interviews may be conducted in association with a planned media event, to provide additional information on approved media releases or as a response to a specific enquiry.

Social Media

Social media provides the platforms for creation and sharing of information and ideas via 'virtual communities' and online networks. Social media encourages and invites communication, collaboration, discussion, and debate. It also enables the development of social and professional networks, groups, followers, and contacts for users.

This policy relates and applies to social media platforms currently maintained by Council, which include online platforms and applications - such as but not limited to social networking sites, wikis, blogs, microblogs, video and audio sharing sites, and message boards - that allow people to easily publish, share and discuss content. Examples of social media platforms include, but are not limited to Facebook, Twitter, Snapchat, LinkedIn, YouTube, Instagram, Flickr and Wikipedia.

Council's Community and Economy Team are authorised by the General Manager to upload content and engage on social media on the Council's behalf. Authorised users are members of council staff that are responsible for managing, or have expertise in, the events, initiatives, programs or policies that are the subject of the social media content. Council's official social media platforms are administered by Council's Community and Economy Team to ensure consistency of content, brand compliance, accuracy, tone, and style. Council's Innovation and Technology Team maintain the access register for Council's social media pages, with access withdrawn if there is failure to comply with this policy or at request of the General Manager.

Elected Officials and Cabonne Council staff should be aware that any social media activity or interaction, either official or personal, is public, permanently available, traceable, and able to be reproduced elsewhere.

Content, comments, and digital activity may also form part of an evidentiary brief in *Code of Conduct* matters, or in more serious matters, tendered as evidence, such as civil claims or investigations by the Independent Commission Against Corruption (ICAC) or police.

Elected Officials and Cabonne Council staff should also be aware that, whether they intend it or not, what they post online in a private capacity may reflect on Cabonne Council. They should therefore behave in a way that upholds the values and reputation of Council, consistent with the *Code of Conduct* and other policies.

Elected Officials and Cabonne Council staff are reminded that 'shares', 'likes' or 'retweets' may be viewed as an endorsement of the original post.

Elected Officials and Cabonne Council staff can make personal comments on their social media platforms but must make clear that any views are their own opinions as an individual and not those of Cabonne Council.

An Elected Official's personal social media platform must include a disclaimer to the following effect:

"The views expressed, and comments made on this social media platform are my own and not that of the Council".

Elected Officials must also ensure that their use of social media, and Council's IT resources or other mobile/telephone devices, is consistent with Council's *Code of Conduct*.

Council media releases and other content that has been authorised according to this Policy may be uploaded onto an Elected Official's social media platform. Elected Officials and Cabonne Council staff may, in consultation with the Community and Economy team, upload publicly available Council information onto their social media platforms.

Emergencies

Only authorised and accurate public information should be posted in relation to emergencies. Information should not be posted that contradicts advice and public information issued by the agency coordinating the emergency response.

In the event of an emergency, such as natural disasters or public health incidents, publishing information on Council owned and operated social media sites is the responsibility of the Community and Economy team, with approval from the General Manager or their delegate.

To ensure consistent messaging both during and after an emergency, authorised users and council officials must not upload content onto the Council's or their own social media platforms which contradicts advice issued by the agency coordinating the emergency response, or agencies supporting recovery efforts.

Standards of Conduct on Social Media

Where applicable, the below standards should be published directly on Council's social media pages.

Council's Social Media pages are intended for the community to remain up-to-date with Council and news from across the region.

Council welcomes comments and suggestions.

All users of social media pages have the right to remove unwanted content posted by others on their page, and Council's reserves the right to moderate comments and remove any that are considered to be:

- Personally attacking another commenter or staff
- Containing expletives, or images or videos containing nudity, sexual acts, or excessive violence
- Defamatory, obscene, offensive, pornographic, vulgar, profane, indecent, or otherwise unlawful
- Racially or religiously vilifying any person, or inciting hatred or violence, or likely to insult, offend or humiliate others based on race, religion, ethnicity, gender, age, sexual orientation or any physical or mental disability
- False, misleading, or deceptive comments.

Users who breach this policy will have their comment or post deleted. Users who repeatedly breach this policy will be blocked.

For the purposes of Cabonne Council's standards of conduct, third parties engaging on social media platforms must not post or share comments, photos, videos, electronic recordings, or other information that:

- Is defamatory, offensive, humiliating, threatening, or intimidating to Council officials or members of the public.
- Contains profane language or is sexual in nature.
- Constitutes harassment and/or bullying as prescribed in Cabonne Council's *Code of Conduct*, or is unlawfully discriminatory.
- Contains content about the Council, Council officials or members of the public that is misleading or deceptive.
- Breaches the privacy of Council officials or members of the public.
- Contains allegations of suspected breaches of Cabonne Council's *Code of Conduct*, or information about the consideration of a matter under the Procedures for the Administration of the *Model Code of Conduct* for Local Councils in NSW.
- Violates an order made by a court.
- Breaches copyright.
- Advertises, endorses or solicits commercial products or business.

- Constitutes spam.
- Would be in breach of the rules of the social media platform.

Banned social media sites

Following a NSW Government issued circular ([DCS-2025-01 Cyber Security NSW Directive - Restricted Applications List](#)), Council has banned and blocked access to the social media platform "TikTok". The ban is on the basis that the platform poses unmanageable foreign ownership, control or influence risks.

This restriction extends to any device used to access council data and systems, including personal devices where they are in use, failure to comply could see these devices blocked.

Breaches of this Policy

Breaches of this policy by Elected Officials may result in an investigation of the alleged breach in line with Council's complaint handling policy, the Local Government *Guidelines on Investigations*, and the *Code of Conduct*.

Complaints should be referred to Cabonne Council's General Manager in the first instance, in accordance with the NSW Office of Local Government's *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW*.

Breaches of this policy by Council staff may result in the staff member being subject to the *Safe and Respectful Behaviours* procedure, and may be considered a breach of Council's *Code of Conduct*.

Complaints about the conduct of council officials (including Councillors) on social media platforms may be directed to the General Manager.

Removal of Content

Where a person uploads content onto a social media platform that is of a kind specified under our *Standards of Conduct*, the moderator may remove that content.

Prior to removal, the moderator must make a record of the content (for example, a screenshot). If the moderator removes content, they must, where practicable, notify the person who uploaded the content that it has been removed and the reason(s) for its removal.

If a person uploads content that contravenes this policy, that person may be blocked or banned from Council's social media platforms.

References

Defamation Act 2005
 Cabonne Council Brand, Style and Writing Guidelines
 Community Engagement Policy
 Code of Conduct Policy
[DCS-2025-01 Cyber Security NSW Directive - Restricted Applications List](#)
 State Records Act 1998
 Copyright Act 1968
 Local Government Act 1993
 Privacy and Personal Protection Act 1998
 Government Information (Public Access) Act 2009
 Anti-Discrimination Act 1977
 Industry Codes of Practice, as identified by the Australian Communications and Media Authority (ACMA). This includes the Broadcasting Services Act, Commercial Radio Code of Practice, and Community Radio Code of Practice.

History

Minute No.	Summary of Changes	New Version Date
06/11/08	Media Policy	7 November 2006
10/10/16	Adopted by Council at October 2010 meeting	18 October 2010
13/09/30	Readopted as per s165(4)	17 September 2013
18/07/14	Social Media included. Section about Chairpersons talking to media on behalf of Council deleted. Section on wards deleted. Section on economic development taking precedence on Council website deleted. Job titles updated	24 July 2018
22/03/14	Complete edit of policy, including clauses from Model Social Media Policy. Update of terms, job titles, and positions within the organisational structure.	22 March 2022
25/05/11	General update of policy to include banned social media sites, authorised users, and Councillor spokesperson authority.	15 May 2025

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**Local Government
Remuneration Tribunal**

Annual Determination

Report and determination
under sections 239 and 241 of the
Local Government Act 1993

17 April 2025



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Executive Summary

The *Local Government Act 1993* (LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, as well as chairpersons and members of county councils.

Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. A review of categories was last carried out by the Tribunal in 2023.

The Tribunal will next consider the model, the criteria for each group, and the allocation of councils in the 2026 review.

The criteria for each category is published in Appendix 1 of the Determination and remains unchanged from 2023.

It should be noted that **the Tribunal determined that one Council - Mid Coast Council – would be re-categorised from a Regional Centre to Regional Strategic Area from 1 July 2025** as a result of meeting the criteria at Appendix 1.

Fees

The Tribunal has determined a **3%** per annum increase in the minimum and maximum fees applicable to each category from **1 July 2025**.

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Section 1 – Introduction

Background

1. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a comprehensive review of the categories and the allocation of councils into each of those categories in 2023.
2. The Tribunal will next conduct a full review of the categories and the allocation of councils as required by the LG Act in the 2026 Annual Review.
3. Section 241 of the LG Act provides that the Tribunal determine the minimum and maximum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under s.239.
4. The Tribunal can also determine that a council be re-categorised into a different category, existing or new, with a higher range of fees.
5. The Tribunal's Annual Determination takes effect from 1 July each year.

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Section 2 – 2024 Determination

2024 Annual Determination

6. In 2024, the Tribunal received 19 written submissions, which included two requests for re-categorisation.
7. The Tribunal found that the current allocation of the councils remained appropriate, with the exceptions outlined below.
8. The Tribunal closely reviewed population and data relating to council operations in the 2024 Annual Determination process to ensure categorisation of councils was consistent with the criteria.
9. For reasons explained at paragraphs 35-39 of the Local Government Annual Determination 2024, Hilltops Council and Muswellbrook Shire Council were reclassified as Regional Rural Councils.
10. The Tribunal determined that fees would increase by 3.75% for the minimum and maximum fees applicable to each category from 1 July 2024.

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Section 3 – 2025 Review

2025 Annual Review process

11. The Tribunal's 2025 Annual Review commenced in October 2024, when it wrote to all councils inviting submissions regarding fees. The Tribunal noted that it is only required to review the categories every three years and will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 Annual Review.
12. The invitation noted that it is expected that submissions are endorsed by respective councils.
13. The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
14. The Tribunal received 16 written submissions from individual councils and one submission from LGNSW.
15. The Tribunal acknowledges and thanks all parties for their submissions.

Submissions Received – Requests for Re-categorisation

16. Seven of the 16 council submissions received requested re-categorisation or changes to current category criteria.
17. LGNSW also advocated for changes to factors affecting categorisation of councils.
18. Berrigan, City of Parramatta, Gilgandra Shire, Lake Macquarie City, City of Ryde, City of Sydney and Blacktown put forward cases for re-

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categorisation, or changes to category criteria, and the creation of new categories, for the Tribunal's consideration.

Requests for Re-classification

19. **Berrigan Shire Council** requested re-categorisation from Rural to Rural Large, despite acknowledging that they do not meet all the benchmarks in the criteria for this category.
20. The criteria for Rural Large is outlined at Appendix 1 of the 2024 Annual Determination, page 38 which states:

“Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- *one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre*
- *a limited range of services, facilities and employment opportunities compared to Regional Rural councils*
- *local economies based on agricultural/resource industries.”*

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21. Council's submission states they are currently at 86% of the population target threshold and 90% of the representation ratio but are meeting other criteria benchmarks.
22. Given that Council does not currently satisfy the population and ratio thresholds specified for Rural Large, the Tribunal is not persuaded to include Berrigan Shire Council in Rural Large at this time.
23. **City of Parramatta Council** requested that it be re-categorised to the highest category of general purpose councils, Principal CBD, in order to recognise its size, rate of growth, economic and global influence, operational budget, and strategic and geographical importance.
24. Council put forward a similar case for re-categorisation as part of the 2024 annual determination process, which was unsuccessful. In addition to the reasons put forth in paragraph 20 of the 2024 annual determination, the Council has included the following reasons for its re-categorisation request:
 - A local economy that has more than 30% of Australia's top 500 companies with offices in Parramatta, and estimated public and private investments in the next 5 years of \$20 billion
 - It is estimated by 2050 that Parramatta will be a city with a population of more than 500,000 people
 - The expected accessibility of the City, being a 'gateway to Sydney' with more people expected to live west of Parramatta than to its

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east by 2050, and being accessible by 2.3 million people within 45 minutes

- Key infrastructure in Parramatta, including but not limited to the Parramatta PHIVE, Commbank Stadium, the new Parramatta Light Rail, the Westmead Institute for Medical Research, Sydney Olympic Park and construction of Powerhouse Parramatta
- Expansion of education and innovation precincts, with Parramatta's education and training sector being valued at \$1.6 billion, and
- Significant operating and capital works budget of \$607 million, including multiple town centres, and sports and cultural hubs.

25. The Council also argues that a re-classification would reflect the additional skills and abilities that representing a growth council requires.
26. The City of Parramatta notes that the number of electors that each councillor represents is higher than the City of Sydney's. The submission states that the elected councillors represent more than 125,000 enrolled electors, compared to City of Sydney's elected councillors representing 45,891 enrolled electors.
27. Parramatta was classified as a Major CBD, following the 2017 Annual Determination. The Tribunal had found that Parramatta Council was significantly different from other large metropolitan councils on the basis of its secondary CBD status, as recognised by the State Government, at paragraph 21 of the 2017 annual determination. As a result, the

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description of Major CBD has remained specific to the City of Parramatta. Similarly, the Principal CBD criteria remained specific to the City of Sydney, since its inception in 2017.

28. Given the specific nature of both Major CBD and Principal CBD categories, the City of Parramatta's request for re-categorisation will require a change in the categories' criteria. As stated above, the Tribunal is not considering the criteria applicable to each category in the 2025 Annual Review process. The Tribunal will next consider the categories and criteria as part of the 2026 Annual Review process.
29. **Gilgandra Shire Council's** submission requests that it be re-categorised from Rural to Rural Large. Gilgandra Shire Council's case to be included in Rural Large category is based on two main points. The first point being Council offers a diverse range of services, and secondly these services result in higher levels of accountability and responsibilities for councillors.
30. Council submits it offers a diverse range of services over and above traditional local government services, which includes being the primary service provider for the community in the aged care and disability services. These include:
- Age care and disabilities services
 - Meals on wheels and community transport
 - Home care package delivery
 - Operation of a villa retirement village
 - Indigenous specific residential age care facility

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- Residential aged care nursing home
 - Supported employment service for adults with intellectual disabilities
 - Special disability accommodation properties for adults with intellectual disabilities
 - Supported Living Services through the National Disability Insurance Scheme, and
 - Day activities centre to support clients with unique challenges.
31. The submission notes these services not only entail a higher level of accountability and responsibility from Council (due to changes in the regulatory environment) but also generate larger revenue and employment opportunities that is comparable to a Rural Large category.
32. Council further submits that when assessing categories to place councils in, the Tribunal should also give due consideration to other factors than those outlined in the s.240 of the LG Act, such as services provided; financial responsibility; scale of operation; and number of employees.
33. While the Tribunal notes Council's request, it does not satisfy the population and ratio thresholds specified for the category of Rural Large. Further, the changes to criteria suggested would require a change in categories, which is not being considered this year. For these reasons, the Tribunal is not persuaded to include Gilgandra Shire Council in Rural Large at this time.

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34. Similar to last year, **Lake Macquarie City Council** requested that it be re-categorised from Regional Strategic Area to Major Strategic Area. Council also advocated for the population threshold of Regional Strategic Area be adjusted from its current threshold of 300,000 down to 200,000.
35. Council argues that its population, scale and output of council operations is significantly greater than other councils categorised as Regional Strategic Area, and more aligns with the Central Coast, as the council classified as a 'Major Strategic Area'.
36. Lake Macquarie City Council's request for re-categorisation is based on the following:
- Lake Macquarie being the second largest non-metropolitan council by population in NSW, with a larger population than Newcastle and Wollongong, which are classified as Major Regional Cities.
 - A population density that is 'significantly larger' than other Regional Strategic Areas and supported by 5 precincts in the Lake Macquarie LGA that have been identified for inclusion in the NSW Government Transport Oriented Development Program, which aims to encourage housing development near transport hubs, and are argued to lead to population growth near the hubs; and
 - A Gross Regional Product that is comparable to those of Major Strategic Areas and Major Regional City, rather than other Regional Strategic Areas.

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37. Council provided population data to support its case for the population threshold of Regional Strategic Area to be adjusted from its current threshold of 300,000 down to 200,000. The data was also provided as justification for its claim of a 'significant disparity within the Regional Strategic Area category' between Lake Macquarie and other councils:
- Lake Macquarie: 219,249 residents, 24,769 non-residents
 - Shoalhaven: 108,895 residents, 4,632 non-residents
 - Tweed: 98,967 residents, 7,755 non-residents
 - Maitland: 95,958 residents, 15,305 non-residents
38. As stated in paragraph 28 of the 2024 Annual Determination, all categories were determined by extensive evidence examined and considered by the Tribunal. It was determined that the population threshold for the Major Strategic Area was appropriate. As a result, the Tribunal is currently not persuaded to modify the criteria for the Major Strategic Area.
39. **City of Ryde Council** provided a submission requesting it be re-classified from its existing category of Metropolitan Large to Metropolitan Major. Council's case to be re-classified includes:
- The LGA having an area of 40.651 km², 16 suburbs, 3 wards, a population of 135,000 residents and over 54,000 rateable properties within its boundaries
 - A local economy that consists of 92,000 local jobs, 14,300 businesses and a gross regional product of \$19.2 billion

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- An innovation district within its west ward that has a long history of investment from all tiers of government, ultimately contributing \$13.6 billion annually to the NSW economy
 - Future growth opportunities linked to the Governments Transport Oriented Development Accelerated Precincts, which Macquarie Park is identified as, that will bring increased housing, amenities and job retention, and
 - Plans to build 2 new schools, 11,600 new homes, the redevelopment of Ryde Hospital and bringing together a range of organisations to create a fully integrated academic health sciences centre at Macquarie University Hospital.
40. As stated in Council's own submission, currently it does not satisfy the population threshold criteria required for Metropolitan Major. Accordingly, the Tribunal is not persuaded at this time to include City of Ryde in the category of Metropolitan Major.
41. The Tribunal also notes **Wollondilly Council's** submission confirming its adopted position to remain classified as a Regional Centre.
42. The Tribunal acknowledges each of the Council's requests for re-categorisation. Whilst the Tribunal has not been persuaded at this time to grant these requests, any council that provides a submission in the 2026 annual review, which includes a request for re-categorisation, will of course be considered.

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Requests for New Classifications

43. The **City of Sydney** Council requested the Tribunal change the classification name from Principal CBD to the previously used term "Principal City".
44. The category "Principal City" was last used in the 2016 Determination. It was changed to Principal CBD in 2017 as a result of a review of categories. This review was undertaken in the context of Local Government reform, and council amalgamations, reducing the number of councils from 152 to 128.
45. Council's submission outlines the history of boundary changes, including its expansion of the City of Sydney as a consideration in reverting to the 2016 category name.
46. Sydney City Council contends that reverting to the category term "Principal City" recognises that the council's significance and contribution extends beyond the Sydney CBD.
47. The Tribunal notes the City of Sydney's request would constitute modification to the category of "Principal CBD". As stated above, the category "Principal CBD" is specific to City of Sydney and the Tribunal is not considering changes to the criteria applicable to each category in the 2025 Annual Review.
48. **Blacktown Council** requested re-categorisation from its current category of Metropolitan Major to a newly created category of "Metropolitan Major – High Growth".

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49. Council's case to be re-categorised to a newly created category is based on the following:
- Council asserts that it is the largest and one of the fastest growing local government areas in NSW, and
 - It undertakes several transformational projects, including projects funded from NSW Government and Western Sydney Infrastructure Grants.
50. Further, Council submits that the category of Metropolitan Major fails to account for the transformational nature of projects undertaken by Council, including the economic and strategic impacts for NSW, and impact on its local government area (LGA), which results in attracting new residents and people to the LGA.
51. The Tribunal notes that a new category, Metropolitan Major, was introduced in 2023, to address generally the issues raised in the current submission.
52. As explained in the Tribunal's letter inviting submissions, the Tribunal is required to review the categories at least once every three years. The Tribunal will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 Annual Review process.
53. As such, the Tribunal is not persuaded at this time to create a new category.

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54. **LGNSW** submitted that the Tribunal should, as part of its determination for the categorisation of councils, consider the demographic and economic shifts impacting the complexity of council operations, and the communities that councils serve.
55. The LGNSW submission provides examples of recent demographic shifts the Tribunal should consider, as factors affecting categorisation of councils, including:
- The NSW Government's Transport Oriented Development Program, where the resulting accelerated growth drastically increases demands on the strategic and infrastructure planning functions of councils affected
 - The Renewable Energy Zones, which drive tens of billions of dollars of investment in rural and regional LGAs, and creates additional impacts in said councils, including population growth and growing infrastructure for transport and utilities, or
 - The Renewable Energy Planning Framework, which includes benefit sharing guidelines for councils to ensure their communities share the benefits of the project and require additional responsibility and management from affected councils.
56. Section 240 of the LG Act notes that the Tribunal is to determine categories for councils and mayoral offices according to prescribed matters. One such matter is the 'nature and extent of the development of areas', which could reasonably be accepted to include the items listed by LGNSW.

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57. However, this matter would also require a change to the categories' criteria, in order to identify areas of high development. As stated above, the Tribunal is not considering any modifications to the categories as part of the 2025 Annual Review process. However, the Tribunal will consider proposed modifications to categories as part of the 2026 Annual Review process.

Reclassification due to population thresholds

58. As was the case last year, the Tribunal reviewed applicable data as part of this review, to determine if any councils have met relevant benchmarks, therefore requiring a move in category.
59. The Tribunal identified that **Mid-Coast Council** met the population benchmark to be considered a Regional Strategic Area. As a result, Mid-Coast Council will be classified as a Regional Strategic Area in the 2025 Annual Determination.
60. The Tribunal will continue to monitor and review applicable data to ensure categorisation of councils remain consistent with the current criteria.

Submissions Received – Remuneration Structure

61. The current state of the remuneration structure continues to be a key issue of concern raised in submissions. A significant number of submissions received provide commentary on the structure, including examples of how it could be improved. These are addressed in the points below.

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Fees for Deputy Mayors

62. The issue of fees for deputy mayors was once again raised.
63. Three submissions asserted that the position of deputy mayor should attract its own distinct independent fee, beyond the fee provided for in s.249(5) of the LG Act.
64. The Tribunal dealt with this issue in its 2024 Annual Determination at paragraph 53-55. It was noted that the Tribunal lacked the powers to implement changes to the fee structure that would include a distinct independent fee for the position of deputy mayor.
65. There has been no change to the legislation to permit such a change. Therefore, the Tribunal is currently unable to introduce a remuneration structure that would include a distinct independent fee for the position of deputy mayor.

Changes to the role of Mayors and Councillors

66. It was suggested that the current remuneration structure is not fit for purpose as it no longer recognises the roles and responsibilities required of councillors and mayors.
67. Multiple submissions, including the LGNSW's submission, highlighted how the role of the councillor and mayor have changed over the past 9 years. Submissions identified a variety of factors that have impacted the roles of councillors and mayors, including the impact of NSW Government

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priorities and investments, and amendments to the LG Act (e.g. via the *Local Government Amendment (Governance and Planning) Bill 2016*).

68. It has been suggested that these changes have impacted the volume, nature and workload of the role, whilst remuneration has not been increased accordingly.
69. The recent submissions to the Tribunal, along with its own observations, highlight that the role of mayor in civic leadership, advocacy and representation has become more complex and demanding – an issue that must be addressed.
70. Community expectations are increasing on the mayor from both the council and the community to be seen and immediately present during times of natural disasters, major events or crisis.
71. Additionally, the disparity in the council categorisation between the annual fees for councillors and the mayor needs to be more consistent, so as not to be seen to be devaluing the role of mayor in some circumstances.
72. The Tribunal is not suggesting a fundamental review of the role of mayors and notes that people that enter local government representation do so from a sense of civic service, rather than remuneration.
73. However, the Tribunal has a statutory function, and not unlike the governing body of a council, mayors and councillors, its role, responsibility and functions are clear. The same can be said in relation to the clear functions of the general manager of a council.

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74. As previously stated, many of the matters raised in both council and LGNSW submissions are beyond the remit of the Tribunal, and to a degree, were addressed in the 2023 determination.

Regional and Rural mayors and councillors

75. Several submissions, including LGNSW, also raised concerns regarding the inadequacy of the remuneration structure, for rural and regional councils.
76. Specifically, that the remuneration provided to regional and rural councillors does not reflect the significant stressors that regional and rural councils in NSW face and that consideration should be given to the additional demands placed on mayors and councillors in rural and regional councils.
77. One submission suggested that fees for rural councils should be commensurate with fees for regional and metropolitan councils – arguing that mayors and councillors, regardless of their location, are required to possess a wide range of skills and knowledge.

Fees set by councils

78. Submissions received by the Tribunal regarding the current state of the remuneration framework raised concerns about councils setting their own fees, asserting that it could potentially be seen as a conflict of interest.

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79. It was suggested that a possible solution would be for the Tribunal to determine a fixed annual fee for mayors and councillors.
80. Whilst the Tribunal acknowledges and understands the concern raised, as explained in the 2024 Annual Determination at paragraph 68-69, such a change to the framework, to determine a fixed annual fee for mayors and councillors, would require legislative change.
81. As there has been no changes to the legislative scheme, it is not within the Tribunal's remit to determine a fixed annual fee for mayor and councillors' remuneration.

Request for a Review of the Remuneration Structure

82. For the reasons outlined above, several submissions suggested the Tribunal undertake a comprehensive review of the framework.
83. One submission went so far as to request the Tribunal recommend to the Minister for Local Government that a comprehensive review of the framework and LG Act be undertaken. Others suggested the Tribunal actively seek a referral from the Minister to undertake such a review.
84. The LG Act does not specify that the Tribunal is able to carry out a comprehensive review of the framework. As such, it is not within the Tribunal's remit to undertake such a review, unless such a function is conferred or imposed on it by the Minister, as per s.238(2) of the LG Act.
85. Should such a function be conferred on the Tribunal, it will of course carry out its functions and undertake a review.

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Section 4 – 2025 Fees

Submissions – 2025 Fees

86. LGNSW's submission to the Tribunal advocated for an increase in the minimum and maximum fees payable to mayors and councillors of at least 4%, to:

- Assist in reversing the fee erosion which occurred under the previous NSW Public Sector Wages Policy
- Mitigate economic pressures and the rising cost of living
- Ensure councillors and mayors receive fair and reasonable remuneration for the work they perform, and
- Address historic undervaluation of the work performed by elected representative in local government in NSW.

87. Economic data provided to the Tribunal by LGNSW to support their claim for an increase of at least 4% included:

- An annual Consumer Price Index (CPI) increase of 3.8% for the 12 months to June 2024
- The Fair Work Commission (FWC) awarding a 3.75% increase to the minimum pay for modern awards, and increasing the national minimum wage to \$915.90, as well as the FWC's comments regarding the growing cost of living and deterioration of disposable income, and
- The rate peg for the 2025-26 financial year being between 3.6%-5.1%.

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88. LGNSW also noted that the annual wage review, state wage case, award increases and the Independent Pricing and Regulatory Tribunal all had a clear theme on the increasing financial pressures on councils and its officers, which warrant increases in revenue and wages.
89. During its meeting with the Tribunal and assessors, LGNSW asserted that the current fees paid to mayors and councillors do not reflect their responsibilities. Nor do the current level of fees contribute to attracting a diverse range of candidates to stand for local government elections.
90. LGNSW also raised the issue of superannuation. It was contended that the payment of superannuation be mandated. Current arrangements require that a council pass a resolution at an open meeting to make such payments.
91. Four submissions received from individual councils directly addressed the issue of quantum increase to the minimum and maximum fees. These submissions sought an increase ranging from 3% to 10%.
92. The City of Sydney Council notes in its submission that it was not seeking an increase in fees payable for the Lord Mayor of Sydney.
93. The Tribunal is empowered under the s.241 of the LG Act to set minimum and maximum fees payable. It is then up to council to fix payment of annual fees for the mayor as outlined in s.249 of the LG Act.
94. It was suggested that the current fees, particularly in rural and remote communities, do not recognise or value the role of mayor and councillor,

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with fees set at a level that is commensurate to unqualified or inexperienced personnel.

95. The Tribunal was provided with a number of examples to demonstrate the financial impact, by way of lost wages, under the current fee rates.
96. Furthermore, 4 submissions compared the remuneration for NSW mayors and councillors with mayors and councillors in Victoria and Queensland as well as state Members of Parliament. The figures were provided to the Tribunal to demonstrate that the remuneration for NSW mayors and councillors is lower than all comparison examples provided.
97. It was also asserted that the low level of fees set for mayors and councillors devalues the importance and responsibility of the roles, diminishing the work undertaken on behalf of the community and is a significant barrier as to why people do not run for council.
- “If councillors were paid a full-time wage I would have run again. Nothing surer.”*
98. Another submission suggested that fees need to reflect the part-time or full-time nature of the work carried out by mayors and councillors. The setting of fees at such a rate would appropriately recognise and value this important work, whilst also mitigating any financial loss incurred by those members of the community elected to carry out these critical functions.
99. Nine submissions supported an increase, whilst not making a direct comment on the quantum. Other submissions advocated for remuneration to be set at a level that:

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- Is in line with responsibilities and challenges councillors' face
- Reflects the public profile and exposure of the role
- Reflects the growing complexity of the role
- Reduces the gap between minimum and maximum fees for each category
- Accounts for the rising cost of living challenges
- Reflects the commitment, accountability, workload, skills and knowledge required to perform the role of councillor and mayor regardless of location
- Establishes and maintains parity with mayors and councillors in other States and Territories
- Is 'determined outside of council so as councillors are not determining their own payments', and
- Overcomes economic barriers that prevent diverse members of the community from participating as a mayor or councillor.

Fee Increase

100. The Tribunal considered a range of factors in determining the amount to increase minimum and maximum fees payable to councillors and mayors.

This included a wide range of economic data such as:

- Consumer Price Index for the 12 months to December each year
- Wage Price Index for the 12 months to December each year

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- Full-time average weekly ordinary time earnings for the 12 months to November each year
- NSW Public Sector Salaries increases
- Local Government State Award increases
- IPART Rate Peg Base Cost Change
- Public Service Senior Executive remuneration determinations, by the Statutory and Other Offices Remuneration Tribunal, and
- State Members of Parliament Basic Salary remuneration determinations by the Parliamentary Remuneration Tribunal.

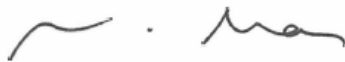
101. On this occasion the Tribunal has determined that a **3%** increase will apply to the minimum and maximum fees applicable to existing categories.

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Conclusion

102. The Tribunal's determination has been made with the assistance of the Assessors, Ms Kylie Yates and Mr Brett Whitworth.
103. Determination 1 sets out the allocation of councils into each of the categories as per s.239 of the LG Act.
104. Determination 2 sets out the minimum and maximum fees paid to councillors and mayors and chairpersons of county concills as per s.241 of the LG Act.
105. The Tribunal acknowledges and thanks the Remuneration Tribunal secretariat for its excellent research and support to facilitate the successful completion the 2025 Annual Determination.



Viv May PSM

Local Government Remuneration Tribunal

Dated 17 April 2025

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Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2025

General Purpose Councils – Metropolitan

Principal CBD (1)

- Sydney

Major CBD (1)

- Parramatta

Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland

- The Hills

Metropolitan Medium (8)

- Campbelltown
- Camden
- Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

Metropolitan Small (8)

- Burwood
- Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra

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General Purpose Councils - Non-Metropolitan

Major Regional City (2)

- Newcastle
- Wollongong

Major Strategic Area (1)

- Central Coast

Regional Centre (22)

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella

Regional Strategic Area(5)

- Lake Macquarie
- Maitland
- Mid-Coast
- Shoalhaven
- Tweed
- Hawkesbury
- Lismore
- Orange
- Port Macquarie-Hastings
- Port Stephens
- Queanbeyan-Palerang
- Shellharbour
- Tamworth
- Wagga Wagga
- Wingecaribee
- Wollondilly

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Regional Rural (14)

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Hilltops
- Kempsey
- Kiama
- Lithgow
- Mid-Western
- Muswellbrook
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro

Rural Large (16)

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Inverell
- Leeton
- Moree Plains
- Murray River
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass

Rural (38)

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River

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- Forbes
- Gilgandra
- Glen Innes Severn
- Gwydir
- Hay
- Junee
- Kyogle
- Lachlan
- Liverpool Plains
- Lockhart
- Murrumbidgee
- Narrandera
- Narromine
- Oberon
- Temora
- Tenterfield
- Upper Lachlan
- Uralla
- Walcha
- Walgett
- Warren
- Warrumbungle
- Weddin
- Wentworth

County Councils

Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

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Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2025

The annual fees to be paid in each of the categories to Councillors, Mayors, Members, and Chairpersons of County Councils effective on and from 1 July 2024 as per section 241 of the *Local Government Act 1993* are determined as follows:

Table 4: Fees for General Purpose and County Councils

General Purpose Councils – Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2025

Category	Minimum	Maximum
Principal CBD	31,640	46,420
Major CBD	21,120	39,100
Metropolitan Major	21,120	36,970
Metropolitan Large	21,120	34,820
Metropolitan Medium	15,830	29,550
Metropolitan Small	10,530	23,220

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2025

Category	Minimum	Maximum
Principal CBD	193,650	254,810
Major CBD	44,840	126,320
Metropolitan Major	44,840	114,300
Metropolitan Large	44,840	101,470

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Metropolitan Medium	33,630	78,480
Metropolitan Small	22,420	50,650

General Purpose Councils - Non-Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2025

Category	Minimum	Maximum
Major Regional City	21,120	36,690
Major Strategic Area	21,120	36,690
Regional Strategic Area	21,120	34,820
Regional Centre	15,830	27,860
Regional Rural	10,530	23,220
Rural Large	10,530	18,890
Rural	10,530	13,930

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2025

Category	Minimum	Maximum
Major Regional City	44,840	114,300
Major Strategic Area	44,840	114,300
Regional Strategic Area	44,840	101,470
Regional Centre	32,940	68,800
Regional Rural	22,420	50,680
Rural Large	16,820	40,530
Rural	11,210	30,390

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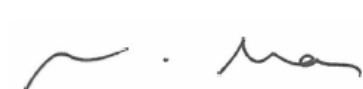
County Councils**Councillor/Member Annual Fee (\$) effective 1 July 2025**

Category	Minimum	Maximum
Water	2,090	11,620
Other	2,090	6,930

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2025

Category	Minimum	Maximum
Water	4,490	19,080
Other	4,490	12,670

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).



Viv May PSM

Local Government Remuneration Tribunal

Dated: 17 April 2025

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Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

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Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

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Metropolitan Major

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

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Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

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Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

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Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development

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- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

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- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

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- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW

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- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

Regional Rural

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

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Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

Rural Large

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

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Rural

Councils categorised as Rural will typically have a residential population less than 10,000.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.

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Quarterly Budget Review

For the quarter ended 31 March 2025

Cabonne Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

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Cabonne Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Report by responsible accounting officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2025

It is my opinion that the Quarterly Budget Review Statement for the quarter ended 31 March 2025 indicates that Council's projected financial position at 30 June 2025 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



Dale Size
Chief Financial Officer

Date:

08/05/2025

Cabonne Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Introduction

The Quarterly Budget Review Statements (QBRS) provide an overview of Council's progress against the annual budget and subsequent revisions at the end of each quarter. It includes explanations for major budget variations that are collated by Council's Department Leaders across all departments within the organisation as well as the Finance team that result in recommendations for budget changes.

The following financial reports are included in the March QBRS:

- 1 Income & Expenses Budget Review Statement by Fund. This is a budget summary statement showing actual income and expenditure for the year to 31 March 2025 against the original annual budget. It shows the proposed budget adjustments and an updated annual budget forecast for the financial year. The consolidated budget summary includes the General Fund, Water and Sewer Fund financial information.
- 2 Budget Review Cash Budget
- 3 Income & Expenses Budget Review statement by Program/Activity
- 4 Capital Budget Review Statement. This report provides actual expenditure for the year to 31 March 2025 and in the respective asset group
- 5 Cash and Reserves Statement. This report shows Council's total cash and reserves, including the working fund balance as at 31 March 2025
- 6 Budget Review Contracts - Summary of New Contracts
- 7 Consultancy & Legal Expenses
- 8 Loan Summary

Cabonne Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Income & expenses budget review statement

Choice: Council Consolidated

Budget review for the quarter ended 31 March 2025

Income & expenses - Council Consolidated

	Original budget 2024/25 \$'000	Approved Changes				Revised budget 2024/25 \$'000	Variations for this Mar Qtr \$'000	Notes	Projected year end result \$'000	Actual YTD figures \$'000	Ratio	Notes
		Carry forwards \$'000	Other than by QBRs \$'000	Sep QBRs \$'000	Dec QBRs \$'000							
Income												
Rates and annual charges *	17,232					17,232			17,232	16,204	94%	a
User charges and fees	7,886			717		8,604	(16)	1	8,588	4,022	47%	b
Other revenues	502			2,750		3,262	32	2	3,294	3,522	107%	c
Other income	198				(2)	196			196	245	125%	d
Grants and contributions - operating	11,963	688		427	99	13,177	(26)	3	13,151	6,381	49%	e
Grants and contributions - capital **	10,949	9,343		(1,500)	(8,707)	10,086			10,086	7,041	70%	f
Interest and investment revenue	1,276					1,276			1,276	1,302	102%	g
Net gain from disposal of assets	300					300			300	(1,450)		
Total income from continuing operations	50,307	10,031	-	2,394	(8,600)	54,132	(10)		54,122	37,266	69%	
Expenses												
Employee benefits and on-costs	18,069			10	(57)	18,022			18,022	14,719	82%	h
Borrowing costs	62					62			62	45	72%	i
Materials and Contractors	6,935	5,118	384	248	1,572	14,258	26	4	14,284	9,260	65%	j
Depreciation and amortisation	15,159					15,159			15,159	10,994	73%	k
Other expenses	5,118			39	(22)	5,135	(30)	5	5,106	4,273	84%	l
Total expenses from continuing operations	45,344	5,118	384	298	1,494	52,637	(4)		52,633	39,291	75%	
Net operating result from continuing operations	4,963	4,913	(384)	2,097	(10,094)	1,495	(6)		1,489	(2,025)	-136%	
Discontinued operations - surplus/(deficit)						-			-			
Net operating result from all operations	4,963	4,913	(384)	2,097	(10,094)	1,495	(6)		1,489	(2,025)	-136%	
Net Operating Result before Capital Items	(5,986)	(4,430)	(384)	3,597	(1,387)	(8,591)	(6)		(8,597)	(9,066)	105%	

* Note: The actual year to date figures includes rates charges for the whole year.

** Note: Grants are fully reconciled at the end of each financial year to separate income recognised in the year or moved to contract liabilities in accordance with Australian Accounting Standards.

Income Statement Ratio Analysis

Benchmark % for Time of Year31 March 2025 **75%**

(a)	Rates and Annual Charges Reason: Water & Sewer billing has been raised to Jan 2025 The next Water & Sewer billing will be raised in May 2025 The full amount of ordinary rates is already included at the start of the year The full amount of Pensioner Rates subsidy has been received in December	94%
(b)	User charges and fees Reason: The schedule from Transport for NSW Ordered Works has been reduced in the first half of the year. Total State Road Budget \$5.40 Million. Actual Received by March: \$1.37 Million. Claim 8 of \$1.47 Million is approved and the payment will be received at the end of April 2025.	47%
(c)	Other revenues Reason: Received the 2022 Insurance final claim \$2.75m on 18/09/2024.	107%
(d)	Other income Reason: The income for pools has been tracking higher than expected during the operation.	125%
(e)	Grants and contributions - operating Reason: All grants & contributions are reconciled at 30 June 2025 due to the movement in Contract Assets & Liabilities	49%
(f)	Grants and contributions - capital ** Reason: All grants & contributions are reconciled at 30 June 2025 due to the movement in Contract Assets & Liabilities	70%
(g)	Interest and investment revenue Reason: Interest earned from 1/7/2024 to 31/12/2024 is \$1.30m based on the Investment Report.	102%
(h)	Employee benefits and on-costs Reason: Tracking is 4% higher than expected as data up to 11/04/2025, benchmark is adjusted to 78%. \$854k of Capital Employee costs is not included in the budget planning, the cost will be funded by Grant. The grant funding are predominately for DRFA, CAP, R2R and RERRF.	82%
(i)	Borrowing costs Reason: Tracking as expected	72%
(j)	Materials and Contractors Reason: Tracking is slightly lower than expected. The order of \$1.75m of plant and equipment has been scheduled but not yet received the invoices and the goods.	65%
(k)	Depreciation and amortisation Reason: Tracking as expected	73%
(l)	Other expenses Reason: Tracking is slightly higher than expected Reason: The full amount of some fees has been paid at the start of the year	84%

Cabonne Council

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2025

Income & expenses - General Fund

	Original budget 2024/25 \$'000	Approved Changes					Revised budget 2024/25 \$'000	Variations for this Mar Qtr \$'000	Notes	Projected year end result \$'000	Actual YTD figures \$'000
		Carry forwards \$'000	Other than by QBRs \$'000	Sep QBRs \$'000	Dec QBRs \$'000	Mar QBRs \$'000					
Income											
Rates and annual charges	14,243			717			14,960			14,960	14,267
User charges and fees	7,174						7,174	(16)		7,158	3,400
Other revenues	501			2,750	10		3,261	32		3,293	3,516
Other income	194				(2)		191			191	241
Grants and contributions - operating	11,963	326		427	99		12,815	(26)		12,789	6,281
Grants and contributions - capital	10,949	9,343		(1,500)	(8,707)		10,086			10,086	6,921
Interest and investment revenue	945						945			945	1,445
Net gain from disposal of assets	300						300			300	(1,450)
Total income from continuing operations	46,269	9,669	-	2,394	(8,600)	-	49,732	(10)		49,723	34,621
Expenses											
Employee benefits and on-costs	16,709			10	(57)		16,663			16,663	13,837
Borrowing costs	0						0			0	-
Materials and Contractors	5,894	4,194	324	248	1,572		12,234	76		12,309	7,551
Depreciation and amortisation	13,113						13,113			13,113	9,418
Other expenses	4,725			39	(22)		4,742	(12)		4,731	3,823
Total expenses from continuing operations	40,441	4,194	324	298	1,494	-	46,751	64		46,815	34,630
Net operating result from continuing operations	5,828	5,475	(324)	2,097	(10,094)	-	2,981	(74)		2,907	(8)
Discontinued operations - surplus/(deficit)							-			-	
Net operating result from all operations	5,828	5,475	(324)	2,097	(10,094)	-	2,981	(74)		2,907	(8)
Net Operating Result before Capital Items	(5,122)	(3,868)	(324)	3,597	(1,387)	-	(7,105)	(74)		(7,178)	(6,930)

Cabonne Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2025

Income & expenses - Water Fund

	Original budget 2024/25 \$'000	Approved Changes					Revised budget 2024/25 \$'000	Variations for this Mar Qtr \$'000	Notes	Projected year end result \$'000	Actual YTD figures \$'000
		Carry forwards \$'000	Other than by QBRS \$'000	Sep QBRS \$'000	Dec QBRS \$'000	Mar QBRS \$'000					
Income											
Rates and annual charges	646						646			646	427
User charges and fees	623						623			623	527
Other revenues	1						1			1	5
Other income	1						1			1	2
Grants and contributions - operating	-	362					362			362	100
Grants and contributions - capital	-						-			-	10
Interest and investment revenue	189						189			189	(84)
Net gain from disposal of assets	-						-			-	-
Total income from continuing operations	1,459	362	-	-	-	-	1,820	-		1,820	987
Expenses											
Employee benefits and on-costs	681						681			681	373
Borrowing costs	-						-			-	-
Materials and Contractors	415	786	60				1,261	88		1,349	979
Depreciation and amortisation	1,084						1,084			1,084	831
Other expenses	123						123	(18)		105	142
Total expenses from continuing operations	2,304	786	60	-	-	-	3,150	70		3,220	2,324
Net operating result from continuing operations	(845)	(424)	(60)	-	-	-	(1,329)	(70)		(1,399)	(1,337)
Discontinued operations - surplus/(deficit)							-			-	
Net operating result from all operations	(845)	(424)	(60)	-	-	-	(1,329)	(70)		(1,399)	(1,337)
Net Operating Result before Capital Items	(845)	(424)	(60)	-	-	-	(1,329)	(70)		(1,399)	(1,348)

Cabonne Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2025

Income & expenses - Sewer Fund

	Original budget 2024/25 \$'000	Approved Changes					Revised budget 2024/25 \$'000	Variations for this Mar Qtr \$'000	Notes	Projected year end result \$'000	Actual YTD figures \$'000	Variance Surplus (Deficit)	Notes
		Carry forward	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs							
Income													
Rates and annual charges	2,344						2,344			2,344	1,510	(833)	
User charges and fees	90						90			90	94	4	
Other revenues	-						-			-	1	1	
Other income	4						4			4	3	(1)	
Grants and contributions - operating	-						-			-	-	-	
Grants and contributions - capital	-						-			-	109	109	
Interest and investment revenue	142						142			142	(60)	(202)	
Net gain from disposal of assets	-						-			-	-	-	
Total income from continuing operations	2,579	-	-	-	-	-	2,579	-		2,579	1,658	(921)	
Expenses													
Employee benefits and on-costs	679						679			679	509	170	
Borrowing costs	62						62			62	45	17	
Materials and Contractors	625	138					763	(138)		625	730	34	
Depreciation and amortisation	963						963			963	746	216	
Other expenses	270						270			270	308	(38)	
Total expenses from continuing operations	2,599	138	-	-	-	-	2,737	(138)		2,599	2,337	399	
Net operating result from continuing operations	(19)	(138)	-	-	-	-	(157)	138		(19)	(679)	(522)	
Discontinued operations - surplus/(deficit)							-			-		-	
Net operating result from all operations	(19)	(138)	-	-	-	-	(157)	138		(19)	(679)	(522)	
Net Operating Result before Capital Items	(19)	(138)	-	-	-	-	(157)	138		(19)	(789)	(632)	

* Note: The actual year date of Materials and Contractors has been tracking higher than the budget due to a significant scope of work that has to be performed for E1 Pumps Repair and Replacement. A proposal will be submitted by the Department of Water and Sewer to seek a resolution to align the cost.

* Note: Please refer to the Water Fund for the reason the actual year to date of other expenditures have been tracking higher than the budget.

Cabonne Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2025

Income & expenses - Council Consolidated

	Original budget 2024/25 \$'000	Approved changes					Revised budget 2024/25 \$'000	Variations for this Mar Qtr \$'000	Notes	Projected year end result \$'000	Actual YTD figures \$'000
		Carry forwards \$'000	Other than by QBRs \$'000	Sep QBRs \$'000	Dec QBRs \$'000	Mar QBRs \$'000					
Income											
Administration	222	47		2,750	10		3,029			3,029	1,173
Governance	18				3		21			21	19
Public order & safety	15						15			15	(44)
Health	341						341	(30)		311	233
Environment	2,611				7		2,618	6		2,624	2,431
Community services & education	2,022			343	66		2,430			2,430	2,168
Housing & community amenities	339						339	14		353	298
Recreation & Culture	346				(6)		340			340	432
Water supplies	1,459	362					1,820			1,820	987
Sewer supplies	2,579						2,579			2,579	1,658
General Purpose Revenues	16,916						16,916			16,916	14,078
Grant Funded Programs	13,149	9,623		(1,500)	(8,690)		12,582			12,582	8,797
Manufacturing & construction	87						87			87	65
Age of Fishes	104						104			104	87
Plant & Depots	438						438			438	623
Transport & communication	9,390			802			10,192			10,192	4,000
Economic affairs	271				9		280			280	260
Total income from continuing operations	50,307	10,031	-	2,394	(8,600)	-	54,132	(10)		54,122	37,266
Expenses											
Administration	1,733	(854)		(141)	1,372		2,110	18		2,128	2,904
Governance	2,337			10	261		2,608			2,608	1,769
Public order & safety	1,104						1,104	32		1,136	1,029
Health	693						693	30		723	600
Environment	3,695	17			26		3,738			3,738	2,609
Community services & education	2,665			171			2,837			2,837	2,221
Housing & community amenities	1,314				(171)		1,144	(16)		1,128	916
Recreation & Culture	3,444	25			(41)		3,428			3,428	3,095
Water supplies	2,304	786	60				3,150	70		3,220	2,324
Sewer supplies	2,599	138					2,737	(138)		2,599	2,337
General Fund Depreciation	11,022						11,022			11,022	7,798
Grant Funded Programs	107	3,458	324		106		3,996			3,996	4,045
Age of Fishes	424						424			424	320
Plant & Depots	869	32			(2)		899			899	(1,705)
Transport & communication	9,205	65		802			10,071			10,071	7,592
Mining Manufacturing & Construction	91	128					218			218	51
Economic affairs	1,740	1,323		(545)	(58)		2,461			2,461	1,385
Total expenses from continuing operations	45,344	5,118	384	298	1,494	-	52,637	(4)		52,633	39,291
Net operating result from continuing operations	4,963	4,913	(384)	2,097	(10,094)	-	1,495	(6)		1,489	(2,025)
Discontinued operations - surplus/(deficit)							-			-	
Net operating result from all operations	4,963	4,913	(384)	2,097	(10,094)	-	1,495	(6)		1,489	(2,025)
Net operating result before capital items	(5,986)	(4,430)	(384)	3,597	(1,387)		(8,591)	(6)		(8,597)	(9,066)

Cabonne Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Income & expenses budget review statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes		Details		
Income				
1	12202970	-\$	14,000	Increase the income budget of discretionary fees for cemetery as per the forecasting
	13201020	\$	30,000	Decrease the income budget of user charges for building inspections as per the forecasting
		\$	16,000	User Fees & Charges Decreased
2	11903950	-\$	32,000	Increase the recycling income of other waste management as per the forecasting
		-\$	32,000	Other Revenue Increase
3	11914970	\$	25,801	Decrease the grant income budget for Invasive Species as per the latest grant claim submission
		\$	25,801	Operating Grants and Contributions Decreased
		\$	-	Total of other minor income budget movements
		\$	9,801	Total Income Budget Decreased
Expenses				
4	670031	\$	69,932	Transfer the budget to new project - Potable Water & Fluoridation Work Consultant
	12202000	\$	14,000	Increase the expenditure budget for Cemetery Operations & Maintenance as per the increase of the income for cemetery
	11602010	\$	32,000	Increase the expenditure budget for Animal Control Operations as per the increase of the income budget for recycling
	12006020	\$	8,696	Transfer the budget from CHS - Social Support - Group Operations to CHS - Meals Operations
	11400350	\$	3,000	Reclassification the expenditure budget from other expenditure to materials and contractors - Finance General Expense
	11405160	\$	11,430	Transfer the budget to 2 way Radio licence
	11405010	-\$	11,430	Transfer the budget from Fuel Operations
	32409010	\$	18,000	Reclassification the expenditure budget from other expenditure to materials and contractors - Water Telemetry Ops
	730012	-\$	120,000	Close the project - CCTV and Repair to Critical Sewerage Lines as per the planning
		\$	25,628	Materials and Contractors Increased
5	12006090	-\$	8,696	Transfer the budget from CHS - Social Support - Group Operations
	11406200	-\$	3,000	Reclassification the expenditure budget from other expenditure to materials and contractors - Finance Contractors
	32401030	-\$	18,000	Reclassification the expenditure budget from other expenditure to materials and contractors - Dam Safety Surveillance

32401030	-\$	18,000	Reclassification the expenditure budget from other expenditure to materials and contractors - Dam Safety Surveillance
	-\$	29,696	Other Expenses Decreased
<hr/>			
	\$	-	Total of other minor expenses budget movements
	-\$	4,068	Total Expenses Budget Decreased
<hr/>			
	\$	5,733	Total Operating Result Variation by March 2025 QBR
<hr/>			

Cabonne Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Capital budget review statement

Budget review for the quarter ended 31 March 2025

Capital budget - Council Consolidated

	Original budget 2024/25 \$'000	Approved changes					Revised budget 2024/25 \$'000	Variations for this Mar Qtr \$'000	Notes	Projected year end result \$'000	Actual YTD figures \$'000
		Carry forwards \$'000	Other than by QBRs \$'000	Sep QBRs \$'000	Dec QBRs \$'000	Mar QBRs \$'000					
Capital expenditure											
New assets											
- Plant & equipment	65	50					115			115	48
- Land & buildings	-	697					697			697	1,186
- Other Structures	-	5,133			(2,640)		2,493			2,493	670
- Open Spaces & Recreational	-	-					-			-	142
- Land Improvements	-	2,370			30		2,400			2,400	239
- Roads, Bridges & Footpaths	-	243		485			728			728	342
- Water & Sewer Assets	-	12		60			72			72	177
- Intangible	-	104					104			104	91
Renewal assets (replacement)											
- Plant & equipment	5,601	2,761	100		(1,000)		7,462			7,462	5,163
- Land & buildings	156	4,762	9		(1,981)		2,947			2,947	1,741
- Roads, bridges, footpaths	15,408	919	258		(8,041)		8,543			8,543	10,594
- Land Improvements	249	277					526			526	5
- Open Spaces & Recreational	-	20			(33)		(13)			(13)	29
- Other Structures	457	364		2,750	(2,750)		821			821	415
- Swimming Pools	-	-					-			-	-
- Quarry	-	-					-			-	-
- Water & Sewer	-	369					369	(70)	1	299	119
Total capital expenditure	21,936	18,081	368	3,295	(16,415)	-	27,264	(70)		27,195	20,963
Capital funding											
Rates & other untied funding	564			2,750	(2,783)		531			531	1,141
Capital grants & contributions	15,889	9,058			(10,997)		13,951			13,951	13,910
Reserves:											
- External restrictions/reserves	-						-	(70)		(70)	55
- Internal restrictions/reserves	5,370	5,883	358	545	5		12,161			12,161	5,671
New loans	112	3,140			(2,640)		612			612	186
Receipts from sale of assets	-						-			-	-
- Plant & equipment	-						-			-	-
- Land & buildings	-		9				9,255			9,255	-
Total capital funding	21,936	18,081	368	3,295	(16,415)	-	27,264	(70)		27,195	20,963
Net capital funding - surplus/(deficit)	-	-	-	-	-	-	-	-	-	-	-

Cabonne Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

**Capital budget review statement
Recommended changes to revised budget**

Budget variations being recommended include the following material items:

Notes Details**Mar QBR****New Assets**

	\$	-	
	\$	-	Total Capital Budget Changes in New Assets

Renewal Assets

			Water and Sewer
610106	-\$	69,932	Decrease the project budget as per the expected project completion cost - Hydrant and stop valve renewal
	-\$	69,932	
	\$	-	
	-\$	69,932	Total Capital Budget Changes in Renewal Assets
	-\$	69,932	TOTAL CAPITAL BUDGET CHANGES by March 2025 QBR

Approved Capital Budget other than QBRs in this quarter

	\$	-	
	\$	-	Total Approved Capital Works

Capital Budget Reconciliation

	\$	21,935,751	Orginal Capital Budget
	\$	18,080,830	Total Approved Carryover/Revotes
	\$	367,732	Total Approved other than QBRs
	\$	3,295,000	Total of September 2024 QBR
	-\$	16,414,849	Total of December 2024 QBR
	-\$	69,932	Total of March 2025 QBR
	\$	27,194,532	Projected End of Year Capital Budget

Cabonne Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Budget Review Cash Budget

Budget review for the quarter ended 31 March 2025

Income & expenses - Council Consolidated

	Original budget 2024/25 \$'000	Approved Changes					Revised budget 2024/25 \$'000	Variations for this Mar Qtr \$'000		Notes	Projected year end result \$'000	Notes
		Carry forwards \$'000	Other than by QBRs \$'000	Sep QBRs \$'000	Dec QBRs \$'000	Mar QBRs \$'000						
Income												
Rates and annual charges	17,232						17,232				17,232	
User charges and fees	7,886			717			8,604	(16)			8,588	
Other revenues	1,797			2,759	1		4,557	32			4,589	
Other income	198				(2)		196				196	
Grants and contributions - operating	11,963	688		427	99		13,177	(26)			13,151	
Grants and contributions - capital	10,949	9,343		(1,500)	(8,707)		10,086				10,086	
Interest and investment revenue	1,276						1,276				1,276	
Total income from continuing operations	51,302	10,031	-	2,404	(8,609)	-	55,127	(10)			55,117	
Expenses												
Employee benefits and on-costs	18,069			10	(57)		18,022				18,022	
Borrowing costs	62						62				62	
Materials and Contractors	6,949	5,118	384	248	1,572		14,272	26			14,298	
Other expenses	5,118			39	(22)		5,135	(30)			5,106	
Total expenses from continuing operations	30,198	5,118	384	298	1,494	-	37,492	(4)			37,488	
TOTAL OPERATING CASH GENERATED	21,104	4,913	(384)	2,106	(10,103)	-	17,636	(6)			17,630	
Less Capital Expenditure	21,936	18,081	368	3,295	(16,415)		27,264	(70)			27,195	
Net operating result from all operations	(832)	(13,168)	(752)	(1,189)	6,312	-	(9,629)	64			(9,565)	- -
Cash from Reserve Transfers	861	14,406	743	1,329	(7,613)		9,726	(138)			9,588	
Budget Surplus/Deficit	29	1,239	(9)	140	(1,302)	-	97	(74)			23	- -
	<i>Surplus</i>						<i>Surplus</i>				<i>Surplus</i>	

Transfer into Reserve from Loaned funds

Cabonne Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Cash budget review statement**Recommended changes to revised budget**

Budget variations being recommended include the following items:

Notes Details**March 2025 QBR****Cash Item Movements****Original Budget**

Surplus	\$	29,400
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Amendments for Decreasing in Cash Result

Dec QBR	-\$	1,039,239	Cash result decrease by the reducing expenditure budget of ROSI as per the project forecasting
Dec QBR	-\$	9,622	Cash result decrease by the reducing expenditure budget of Local Road Reseal Program as per the project forecasting
Dec QBR	-\$	130,434	Cash result decrease by the reducing expenditure budget of Pool Aesthetic Improvements as per the project forecasting
Dec QBR	-\$	258,989	Cash result decrease by the reducing expenditure budget of CHS Building Rehab as per the project forecasting
Mar QBR	-\$	18,000	Cash result decrease by the cancelation of project - CCTV Repair to Sewerage Lines
Mar QBR	-\$	30,000	Cash result decrease by projected income reduce - Building Inspections Income
Mar QBR	-\$	25,801	Cash result decrease by projected income reduce - Invasive Species Grant
	-\$	1,512,085	Total Decrease

Amendments for Increasing in Cash Result

Carryover/Revote	\$	1,237,498	Administration Charge for all carryover/revote projects
Sep QBR	\$	11,008	Cash result increase by the additional expense budget of RFS Hazard Reduction
Sep QBR	\$	25,953	Cash result increase by the additional expense budget of ASC and FDC operations
Sep QBR	\$	1,207	Cash result increase by the additional expense budget of Molong Caravan Park Remote Management
Sep QBR	\$	93,583	Cash result increase by the additional expense budget of State Road Miantenance
Dec QBR	\$	10,414	Cash result increase by the approved expense budget of Open Street Program
Dec QBR	\$	1,670	Cash result increase by the additional expense budget of Weeds Destruction Operations
Dec QBR	\$	33,655	Cash result increase by the additional expense budget of Washpen Bridge
Dec QBR	\$	7,826	Cash result increase by the approved expense budget of Dam Safety Compliance Reports Update
Dec QBR	\$	73,770	Cash result increase by the reducing the expense budget of Local Road Reseal Program for the current financial year
Dec QBR	\$	9,335	Cash result increase by the reducing the expense budget of a leaseback car for a vacant position
	\$	1,505,919	Total Increase
	-\$	6,166	Net Cash Result Variation from All Operations

Projected Year End Result

Surplus	\$	23,234	Projected Year End Result
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Cabonne Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Cash & investments budget review statement

Budget review for the quarter ended 31 March 2025

Cash & investments - Council Consolidated

Choice: Council Consolidated

	Actual 30/06/2024	Actual 31/03/2025
Cash and Investments		
Cash at Bank	18,910,490	3,934,892
Deposits on Call	2,658,000	3,558,000
Term Deposits	41,750,000	45,750,000
Total Cash at Bank & Investments	\$ 63,318,490	\$ 53,242,892
	Actual 30/06/2024	Projected 30/06/2025
Cash attributable to:-		
Externally restricted	40,541,705	31,755,298
Internally restricted	21,806,954	19,565,477
Opening Unrestricted	969,831	1,898,881
Cash surplus due to budget movements		23,235
Total Cash at Bank & Investments	\$ 63,318,490	\$ 53,242,892

Notes:

Investments have been invested in accordance with Council's Investment Policy and the Minister's Orders.

The Cash at Bank has been reconciled to Council's physical bank statements as at 31 March 2025

The position of Cash and Investments as at 31 March 2025 is Satisfactory

Financial Report - Cash & Investments Budget Review Statement

Internally Restricted Reserves	ACTUAL 30th June 2024	Original Budget	Approved Changes						Recommended Changes for Council Resolution	Projected Closing Balance
			Carry Overs	QBRs - Sep	QBRs - Dec	Other than QBRs (manual calculations)	Other than QBRs (Council meetings)	2024/25 Reserve Budget Movements		
Plant & Vehicle Replacement	\$ 2,522,857	\$ 433,910	-\$ 2,408,637			\$ 1,711,948	-\$ 100,458	-\$ 1,231,057		\$ 1,291,800
Infrastructure Replacement - Urban Improvement & Renewals	\$ 2,741,505	\$ 70,000	-\$ 668,123				-\$ 1,054,602	-\$ 1,792,725		\$ 948,780
Employees Leave Entitlement	\$ 1,321,888					-\$ 100,000	\$ -	-\$ 100,000		\$ 1,221,888
Budget Contingency	\$ 51,808							\$ -		\$ 51,808
RoadWorks	\$ 2,646,139	\$ 1,623,500	-\$ 871,487		\$ 1,442,457	\$ 798,072	-\$ 258,019	-\$ 512,477		\$ 2,133,662
Community Services	\$ 1,134,207	\$ 370,110		\$ 171,265	\$ 66,364			-\$ 132,481		\$ 1,001,726
Environmental Sustainability	\$ 176,403		-\$ 16,914					-\$ 16,914		\$ 159,489
Gravel Pit Restoration	\$ 671,767	\$ 70,892						\$ 70,892		\$ 742,659
Limestone Quarry	\$ 1,392,645		-\$ 127,904					-\$ 127,904		\$ 1,264,741
Technology & Equipment Upgrades	\$ 155,509							\$ -		\$ 155,509
Internal Loans	\$ 16,791							\$ -		\$ 16,791
Insurance Provision	\$ 23,698				\$ 2,750,000	\$ 181,994	\$ -	\$ 2,931,994		\$ 2,955,692
Future Innovation	\$ 444,576	\$ 100,000	-\$ 27,477					\$ 72,523		\$ 517,099
Aged Living Reserve	\$ 1,152,492		-\$ 547,296					-\$ 547,296		\$ 605,196
Transport for NSW Contributions	\$ 798,072							\$ -		\$ 798,072
Canowindra Sports Trust	\$ 5,073	\$ 10,000					\$ 15,000	\$ 5,000		\$ 10,073
Carry forward expenditure reserve(budget funded)	\$ 861,032		-\$ 1,089,705			\$ 228,673		-\$ 861,032		\$ 0
Financial Assistance Grants	\$ 5,690,492							\$ -		\$ 5,690,492
TOTAL INTERNAL	\$ 21,806,954	\$ 2,336,628	-\$ 5,757,543	\$ 171,265	\$ 4,258,821	\$ 2,820,688	-\$ 1,398,079	\$ 2,241,477	\$ -	\$ 19,565,477

Externally Restricted Reserves	ACTUAL 30th June 2023	Original Budget	Carry Overs	QBRs - Sep	QBRs - Dec	Other than QBRs (manual calculations)	Other than QBRs	2024/25 Reserve Budget Movements	Recommended Changes for Council Resolution	Budget Closing Balance June 2025
Canowindra Town Improvements	\$ 1,771,979	\$ 251,933	-\$ 592,696				-\$ 5,750	-\$ 346,513		\$ 1,425,466
Developer Contributions	\$ 1,543,348	\$ 40,000						\$ 40,000		\$ 1,583,348
Block Grant	\$ 136,208							\$ -		\$ 136,208
Specific Purpose Grants	\$ 6,306,764		-\$ 794,470		\$ 794,470	-\$ 3,181,830	\$ 620,385	-\$ 2,561,445		\$ 3,745,319
Water Supplies	\$ 4,467,827	\$ 238,798	-\$ 666,598				-\$ 60,000	-\$ 487,800	\$ -	\$ 3,980,027
Sewerage Supplies (combined with STSS)	\$ 2,297,451	\$ 697,388	-\$ 226,236					\$ 471,152	\$ 138,000	\$ 2,906,603
Small Town Sewerage Supplies (combined with Sewer)	\$ 2,368,264	\$ 134,213						\$ 134,213		\$ 2,502,477
Domestic Waste	\$ 4,084,528	\$ 37,875						\$ 37,875		\$ 4,122,403
Storm Water Levy	\$ 585,337	\$ 75,000						\$ 75,000		\$ 660,337
	\$ 23,561,705	\$ 1,475,207	-\$ 2,280,000	\$ -	\$ 794,470	-\$ 3,181,830	\$ 554,635	-\$ 2,637,518	\$ 138,000	\$ 21,062,187
External Restrictions - CASH Unspent Grants(now Conrtct Liabilities)	\$ 16,980,000	\$ -	-\$ 3,228,855	-\$ 1,500,000	-\$ 79,838		-\$ 1,478,196	-\$ 6,286,889		\$ 10,693,111
TOTAL EXTERNAL	\$ 40,541,705	\$ 1,475,207	-\$ 5,508,855	-\$ 1,500,000	\$ 714,632	-\$ 3,181,830	-\$ 923,561	\$ 8,924,407	\$ 138,000	\$ 31,755,298
TOTAL RESTRICTIONS	\$ 62,348,659	\$ 861,421	-\$ 11,266,398	-\$ 1,328,735	\$ 4,973,453	-\$ 361,142	-\$ 2,321,640		\$ 138,000	\$ 51,320,776

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Budget review for the quarter ended 31 March 2025

[illegible]

Cabonne Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Consultancy & legal expenses budget review statement

Consultancy & legal expenses overview

Expense	YTD expenditure (actual dollars)	Budgeted (Y/N)
Consultancies	238,824	Y
Legal Fees	35,001	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

Cabonne Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

LOAN SCHEDULE

Lender	Asset	Original Principal	Term	Interest rate	Fixed or Variable	Annual Principal & Interest	Funding Source	Loan Start	Balance at 1 July 2024	Principal Balance at 31 March 2025	Scheduled Completion Date
CBA	Small Town Sewer	1,327,500	10	5.46%	Fixed	173,191	STSS	Dec-22	1,144,454	1,059,770	Dec-32



CABONNE COUNCIL

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866

Phone: 02 6390 7100

Fax: 02 6392 3260

Contact: Infrastructure

Website: www.cabonne.nsw.gov.au

Email: council@cabonne.nsw.gov.au

Doc ID: 1801650

Your Ref:

ABN: 41992 919 200

COMMENTS ON PROPOSED ROAD CLOSURE

Dear Sir/Madam

I/We (Adjoining Landowner) wish to provide my/our opinion in relation to the proposal to close a council public road.

I/We

☒ Support the road closure.

OR

☐ Object to closure for the reasons noted below.

This undeveloped road is a financial burden on the rate payers of Cabonne.

Closing it will benefit the erosion caused by the impact / damage done to the environment by 4WD vehicles in the wet seasons.

Good weed management will also be beneficial to the area.

Either, the road has to be brought up to standard OR if not, close it!

Signed: *W. H. Hootle*

If signing on behalf of a company, please add your name and company title (for example Director) ACN/Company seal.


Date: *4/4/2025*

Contact Details:

Home:

Mobile: *0419011136*

PLEASE RETURN THIS PAGE TO CABONNE COUNCIL BY END OF SUBMISSION PERIOD

Archived: Thursday, 8 May 2025 4:26:53 PM
From: Deb Sinclair
Sent: Tue, 18 Mar 2025 04:15:52 +0000ARC
To: Cabonne Council
Cc: Vic
Subject: Proposed road closure
Sensitivity: Normal
Attachments:
[Proposed Road Closure.pdf](#) 

You don't often get email from deb.sinclair68@outlook.com. [Learn why this is important](#)

CAUTION: This email originated from an external source. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Please find attached our support for the proposed road closure near our property.
Regards,
Deb Sinclair and Vicki Peters



Phone: 02 6390 7100

Fax: 02 6392 3260

Contact: Infrastructure

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866

Website: www.cabonne.nsw.gov.auEmail: council@cabonne.nsw.gov.au

Doc ID: 1801650

Your Ref:

ABN: 41992 919 200

COMMENTS ON PROPOSED ROAD CLOSURE

Dear Sir/Madam

I/We (Adjoining Landowner) wish to provide my/our opinion in relation to the proposal to close a council public road.

☒ We

☒ Support the road closure.

OR

☐ Object to closure for the reasons noted below.

IT WILL STOP PEOPLE DUMPING RUBBISH DEAD SHEEP
& CUTTING WOOD. WE ARE HAPPY FOR THE CLOSURE TO
GO AHEAD

Signed: *D. Sinclair* x *V. Peters*

If signing on behalf of a company, please add your name and company title (for example Director) ACN/Company seal.

Date: 17/03/24

Contact Details:

Home:

Mobile: 0431484012

PLEASE RETURN THIS PAGE TO CABONNE COUNCIL BY END OF SUBMISSION PERIOD



Phone: 02 6390 7100

Fax: 02 6392 3260

Contact: Infrastructure

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866

Website: www.cabonne.nsw.gov.au

Email: council@cabonne.nsw.gov.au

Doc ID: 1818986

Your Ref:

ABN: 41992 919 200

3 March 2025

Ms Deborah Sinclair & Mrs Vicki Peters
PO Box 1346
Orange NSW 2800

Dear Ms Sinclair and Mrs Peters

PROPOSAL TO CLOSE A COUNCIL PUBLIC ROAD

Road Reserve Purchase Within Lots 214, 224, & 213 DP 756890 Parish of March, County of Wellington and Lot 247 DP756895, Parish of Mulyan, County of Wellington

Cabonne Council is currently considering the closure of the Council public road near your property. The attached diagram identifies the Council public road proposed for closure.

Who knows about the proposed closure?

Similar letters have been forwarded to all land owners adjoining the road or considered to be affected by the proposed road closure. Council is also consulting with notifiable authorities and any additional authorities with affected infrastructure.

The proposal to close the road/s will also be advertised in the Central Western Daily on 8 March 2025, providing a 28-day period for interested parties to make submissions.

What should you do now?

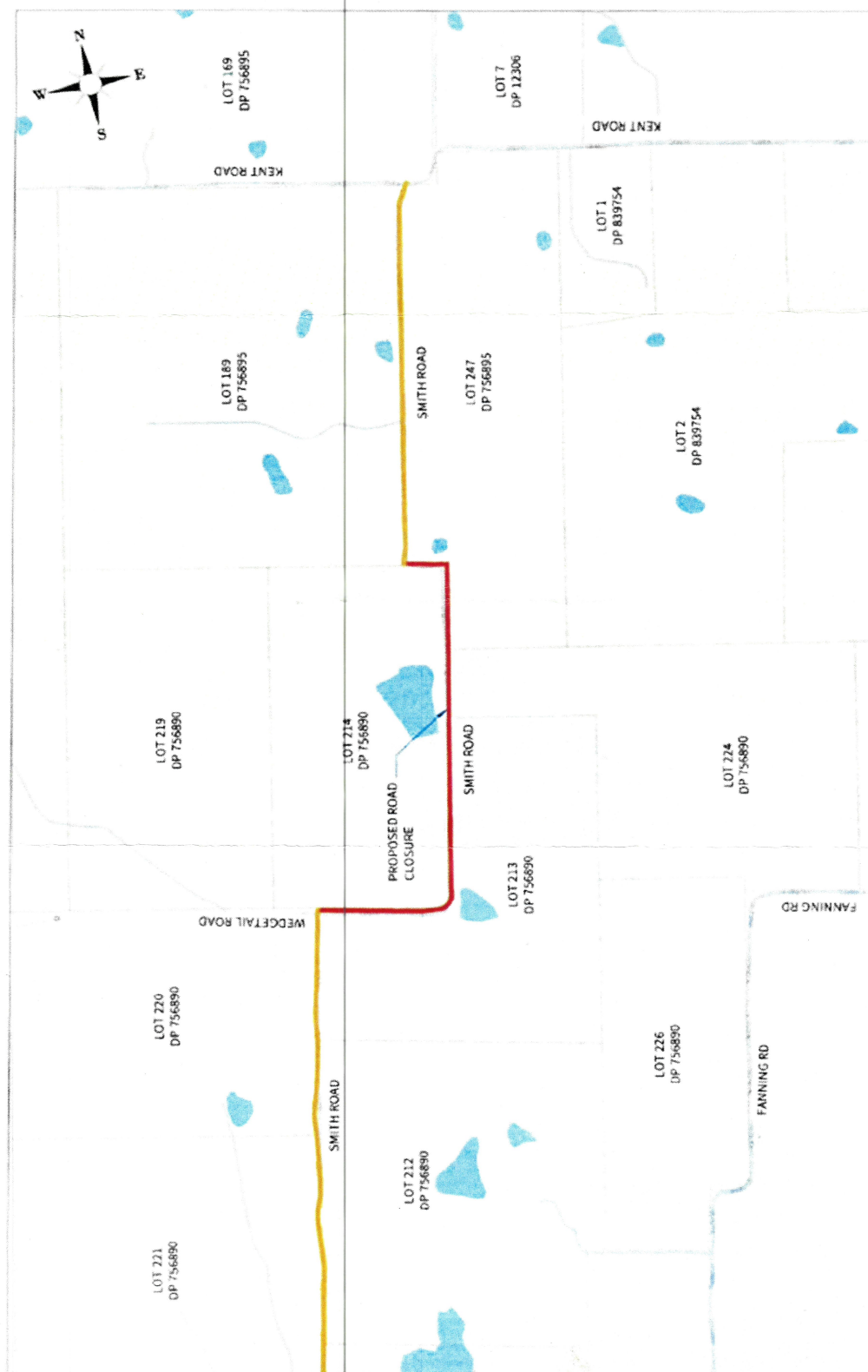
Please forward any comments you have on the proposed road closure within 28 days.

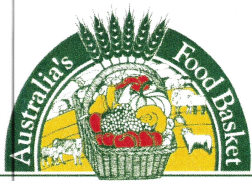
What happens next?

Once the submission period is completed, Cabonne Council will consider all duly made submissions and decide on road closure suitability.

Enquiries regarding this proposal may be directed to Mark Ellis on 02 6390 7100.

- The proposed road closure is highlighted in red.





Phone: 02 6390 7100

Fax: 02 6392 3260

Contact: Infrastructure

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866

Website: www.cabonne.nsw.gov.auEmail: council@cabonne.nsw.gov.au

Doc ID: 1801650

Your Ref:

ABN: 41992 919 200

COMMENTS ON PROPOSED ROAD CLOSURE

Dear Sir/Madam

I/We (Adjoining Landowner) wish to provide my/our opinion in relation to the proposal to close a council public road.

☒ We

☒ Support the road closure.

OR

☐ Object to closure for the reasons noted below.

IT WILL STOP PEOPLE DUMPING RUBBISH DEAD SHEEP
& CUTTING WOOD. WE ARE HAPPY FOR THE CLOSURE TO
GO AHEAD

Signed: *D. Sinclair* x *V. Peters*

If signing on behalf of a company, please add your name and company title (for example Director) ACN/Company seal.

Date: 17/03/24

Contact Details:

Home:

Mobile: 0431484012

PLEASE RETURN THIS PAGE TO CABONNE COUNCIL BY END OF SUBMISSION PERIOD



Phone: 02 6390 7100

Fax: 02 6392 3260

Contact: Infrastructure

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866

Website: www.cabonne.nsw.gov.au

Email: council@cabonne.nsw.gov.au

Doc ID: 1818986

Your Ref:

ABN: 41992 919 200

3 March 2025

Ms Deborah Sinclair & Mrs Vicki Peters
PO Box 1346
Orange NSW 2800

Dear Ms Sinclair and Mrs Peters

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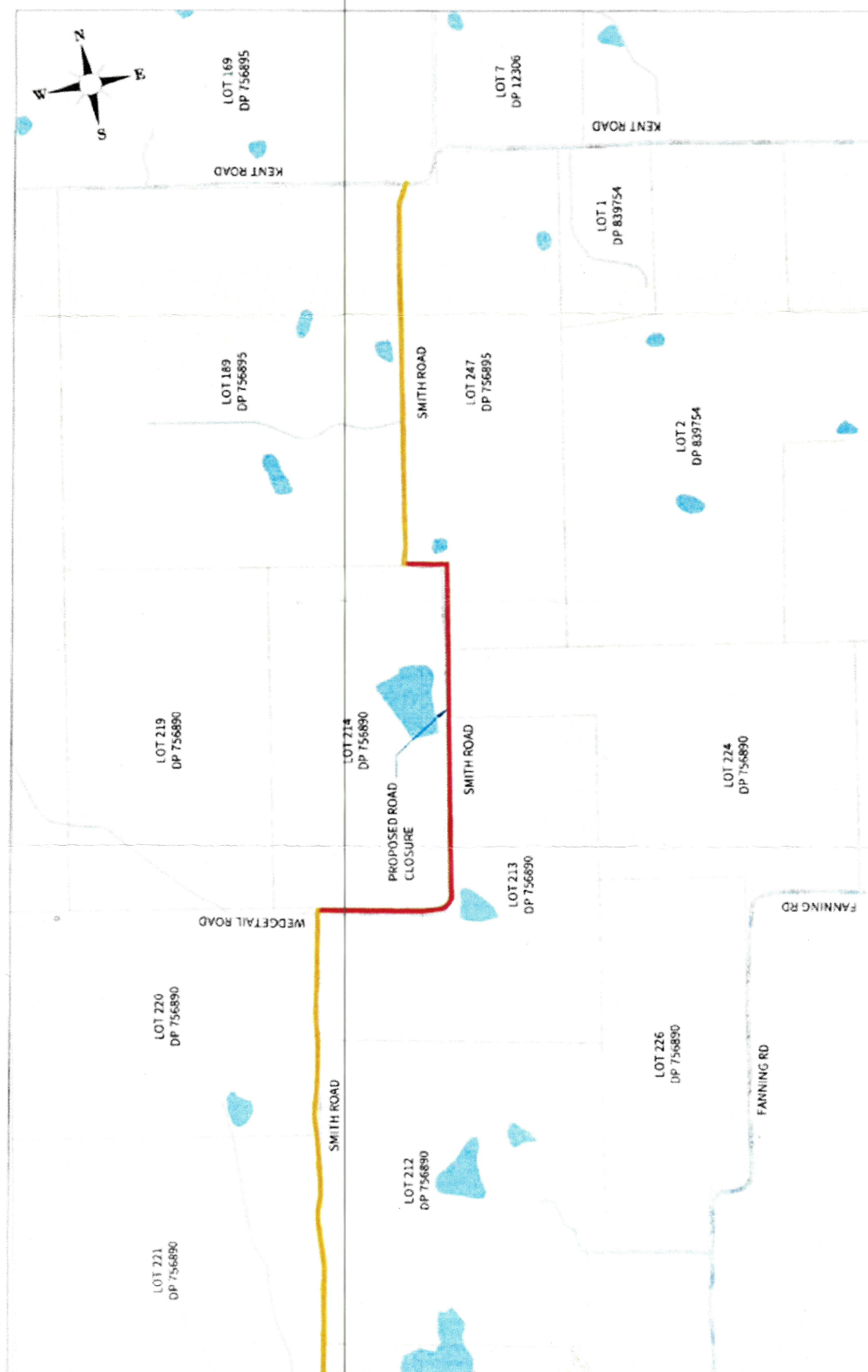
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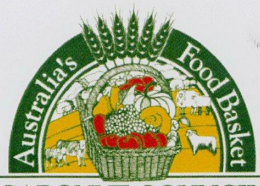
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Enquiries regarding this proposal may be directed to Mark Ellis on 02 6390 7100.

- The proposed road closure is highlighted in red.





Phone: 02 6390 7100

Fax: 02 6392 3260

Contact: Infrastructure

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866Website: www.cabonne.nsw.gov.auEmail: council@cabonne.nsw.gov.au

Doc ID: 1801650

Your Ref:

ABN: 41992 919 200

COMMENTS ON PROPOSED ROAD CLOSURE

Dear Sir/Madam

I/We (Adjoining Landowner) wish to provide my/our opinion in relation to the proposal to close a council public road.

I/We

☐ Support the road closure.

OR

☒ Object to closure for the reasons noted below.*Please see attached*Signed: *Dana Golding*

If signing on behalf of a company, please add your name and company title (for example Director) ACN/Company seal.

Date: *13/3/2025***Contact Details:**Home: *.....*Mobile: *0400 380 918**0408 216 140***PLEASE RETURN THIS PAGE TO CABONNE COUNCIL BY END OF SUBMISSION PERIOD**

Cabonne Council
99-101 Bank Street
Molong NSW 2866

Re: Community concerns regarding Smith Road, Clergate

Dear Sir/Madam

We are contacting you with regard to a section of Smith Road, Clergate - a public road and council asset. The section of concern starts adjacent to Wedgetail Road at the south and heading north toward Kent Road. The road shares a boundary with a property owned in the name of Culverson – Lot 214 of DP756890.

We refer to previous correspondence (copy included with this letter) undertaken via email with Nyssa Smith, which was also forwarded to the general council@cabonne.nsw.gov.au email address in December 2023/January 2024. We find it disappointing that no response was ever received to our last contact on 21 January 2024, giving the impression that Council does not view this to be a matter with any significance – or perhaps hoping that we would tire of this subject and not pursue the enquiry any further. The original question, asking for an indication regarding the purpose of permanent fencing being erected across this public land, remains unanswered. It was specifically asked if the erection of fencing and gates across each end of a section of the road is an indication that the road has been, or is proposed to be, closed to the public. Council's unwillingness to answer this question now raises concerns with regard to transparency of actions and procedural fairness, particularly considering we are now aware that an application is in progress from the Culverson's to privatise this section of Smith Road.

Several members of the surrounding neighbourhood have become aware of this application and have valid reasons for arguing against it. We wish to nominate as an interested party in this matter as a member of the local community, and request to be notified and informed of all actions undertaken relating to this matter. We also formally notify that the closure of any section of Smith Road is an action that we strongly oppose.

As outlined in the previous contact with Council, whilst this road may be unformed and unmaintained, it has been a road that was passable and able to be used by many members of the general public and local community to travel between Mulyan Road and southern end of Smith Road, to Kent Road. Many people have used this roadway as a walking trail for exercise; children have used it to ride pushbikes and horses, and to explore nature; and it is a safe passageway suitable for the movement of livestock away from busier roads in the area. It has been possible to traverse the road via motorbike and four-wheel drive vehicle (and previously two-wheel drive cars up until a couple of years ago). This section of road is vital to the community as an alternate exit path in the case of bushfire event at the southern end of Smith Road/Mulyan Road area, as well as for the numerous residents along Kent Road. Should a fire event occur to the west of the Dalton Road intersection of Kent Road, this section of Smith Road is identified as the only exit route, given that Kent Road is not a through road.

There is also a section of Smith Road between Wedgetail Road and the intersection of Mulyan Road/Fanning Road which floods frequently. This becomes impassable for the residents of at least two properties located north of this section of road. Should they experience any form of medical or other emergency whilst this section of road is under water, the northern section of Smith Road would need to be used as an exit point for them.

The condition of this section of road has declined rapidly in the past 12-24 months, primarily due to the very large expansion of a dam on the adjoining property of the Culverson family (Lot 214 DP756890). The dam size was increased quite significantly which resulted in the bank of the dam engulfing the boundary fence along the road and causing the dam to encroach onto this public land. This has also changed the previous flow of stormwater runoff, with the overflow from this dam now being channelled directly onto the road. The impact of this redirection of the water flow, and related dirt and silt contamination of the run-off water has been significantly noticeable for a number of neighbouring properties down-stream of this dam. In recent heavy rain episodes, muddy water from this dam has flowed downstream to reach and enter into Mulyan Creek, creating contamination of that waterway. This earthworks was undertaken with no regard at all of the impact on neighbouring properties and the surrounding community, nor that it has caused Smith Road to become nearly impassable at times due to erosion and silt buildup caused by the stormwater runoff. It can only be assumed that his action has been undertaken by the Culverson's either with a blatant disregard of laws and common courtesy relating to encroaching on public land and redirecting drainage – or because they are of the belief that their application to privatise this section of road was assured to be approved and therefore any such encroachment onto public land would eventually become a superfluous matter. The current condition of the road due to water being channelled from the dam is inhibiting this road from being able to be relied upon as an emergency exit point and we would therefore strongly encourage Council to investigate the earthworks that have been undertaken to enlarge the dam, and ensure rectification to return Smith Road to a usable condition.

Our previous correspondence with Council was initiated in the form of querying the validity of the erection of permanent fences and gateways across each end of the section of road in question. The response received at that time indicated that Council was not aware of any approval for these structures and also not aware of who would have installed them, hence confirming that these structures are unauthorised and in turn can be deemed as illegal. It was apparent that the Council staff who investigated at that time missed to notice a property number that was prominently placed on the fence at the northern end of the road which would give a very clear indication of who erected this structure. It is important to note that the road, whether formed and maintained or not, still remains as a Council road reserve and as such any gating along the road would need to be approved by Council. We have previously received written advice from a Council staff member confirming this to be the case for roads within the Cabonne LGA. We note that over recent months, signage has also been placed on the gate at the southern end of the section of road indicating a property name and owner ("North Haven" T Culverson). The erection of the fencing/gates, and Council enabling them to remain in place for as long as they have, can be taken as an attempt to give the impression to unknowing members of the public that this road has already been transferred to private ownership and hence they are not permitted to travel along or otherwise use this public land. This appears to be an obvious attempt to actually discourage entry onto this section of road which would then assist in an application and argument to privatise the road by building a case of "not being used so there is no reason for Council to retain this as a public road". The lack of action by Council to remedy this situation sets a precarious precedent should other landholders choose to erect fencing across other roads within the LGA. It also raises questions regarding Council's transparency in this matter in the lead-up to an application to privatise being lodged. Council not properly investigating the installation of the fencing, not arranging for the removal of unapproved structures on public land, and not responding to enquiries from community members regarding this matter could be viewed as offering favours to one rate payer to the detriment of many others; facilitating an application to privatise in advance, and therefore offering significant advantage to an individual rate payer. This application and Council's treatment of it has the potential to result in personal financial gain for the Culversons via an increase of their landholding size

and significantly increased market value of their land by joining two smaller holdings into one larger holding (Lot 214 DP756890 and Lot 247 DP756895). This action also raises questions regarding possible vested interests and underhanded tactics given Paul Culverson is known to operate an earthworks business which has undertaken work for Council as a contractor, and also Janelle Culverson being a previous Councillor who could be perceived as gaining from ongoing favours from her connections with Council staff and committee members.

It is apparent that the actions that have been undertaken by the Culversons in relation to this section of land have been in preparation for their desire to convert the land to private ownership. Placing fencing, gates and signage across the road gives the impression that this is not land that members of the public can access. The erection of these structures has also saved the Culversons from needing to repair damaged boundary fences between their property and the road which are not stock proof as is evidenced by the many times stray sheep have been found wandering along roadways leading from their property.

Given the fence structures have been installed without appropriate Council approval we request that they be removed to return this public land to a state where all members of the community can feel free to utilise and travel this land if and when desired.

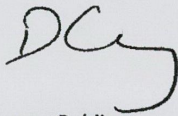
We understand conversations have been held between the Culversons and some neighbouring property owners regarding their plans in relation to Smith Road, and mention has been made of a formed road having been built by them through their property which could be used as a form of access way that neighbours may be able to utilise in the case of an emergency. As members of the neighbouring community, we strongly oppose this as an offering in lieu of privatising the section of Smith Road. Any such access is not guaranteed to be available on a long-term basis and for ALL members of the public to use at ANY TIME they desire. Should the Culverson property change hands at any time in the future, there is no guarantee of such an access arrangement being continued with new owners. This 'road' mentioned is not fenced, so there is no guarantee for safety of the public should there be livestock present on the property, such as bulls which can be known to be very temperamental and territorial, especially for those who like to take their dog/s for a walk with them. Many members of the community walk and ride along Smith Road for exercise and pleasure because it is a sheltered and tranquil area with a covering of shade trees and vegetation. Walking along a bare unshaded track through someone else's private land holds no appeal and therefore this leisure activity would be taken away from community members. Even if this arrangement were proposed to be formalised by means of an easement, we understand that an easement is designed to be granted for a specific purpose and not just for general public convenience or enjoyment. There is also the question as to the definition of an emergency to justify when community members would be permitted to access the property. If the Culversons state they are happy for any person to enter their land and travel along their track at any time, then why not simply retain Smith Road as a public road to afford this convenience to all members of the public without any complications or concern??

The above outlines our main concerns. We request acknowledgement of the receipt of this communication, and acknowledgement of our declaration as an interested party relating to all actions pertaining to any application to privatise Smith Road. We would also request a response regarding Council's plans to rectify the unauthorised fencing across Smith Road, as well the dam bank which encroaches this public land.

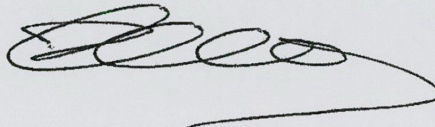
We request that any application received by Council relating to privatisation of any portion of Smith Road be given fair and just consideration; taking into account the needs, desires and safety of ALL residents in this local community area. We implore you to not favour one landholder based on their

connections with Council; and not to rely on actions that have already been undertaken in anticipation of any such application being successful. We reiterate that this is a matter that several community members feel very strongly about, and have genuine justified concerns regarding the consequences that may result should this section of road not remain open and accessible as a public amenity. The safety and wishes of the community must take precedence over the desire of one land owner's plan to expand their holding for personal and financial gain.

Thank you for your time in considering our views. Should you have any questions or wish to discuss this matter further, please do not hesitate to make contact.



Daren Golding



Donna Golding

237 Mulyan Road
Clergate NSW 2800
stonycreek237@gmail.com

21 February 2025

stonycreek237@gmail.com

From: stonycreek237@gmail.com
Sent: Sunday, 21 January 2024 6:47 PM
To: council@cabonne.nsw.gov.au
Subject: FW: Smith Road Mullion Creek

Forwarding the below for attention as I have received an out of office notification from Nyssa's email address with no mention of how long she is out of the office for.

Thanks

Donna Golding

From: stonycreek237@gmail.com <stonycreek237@gmail.com>
Sent: Sunday, January 21, 2024 6:44 PM
To: 'Nyssa Smith' <Nyssa.Smith@cabonne.nsw.gov.au>
Subject: RE: Smith Road Mullion Creek

Hi Nyssa

Thank you for this information.

Whilst council staff advise that gates and fencing have been in place for many years, I can assure you – as a resident of this area, that this is not the case. There has been some old fence wire laying on the ground for several years, but no gates have been in place and the materials that have been in these positions were very much temporary constructions that were placed there many years ago but certainly did not in any way form a permanent fence – and no gates were positioned at either end of this section of road. We also ask – just because someone took it upon themselves to install fence wire across a public road – does this mean that action was ever approved by Council? Is it permissible for a party to install fencing across a public roadway? Just because some old fence material is laying in a position on a public roadway, does this give any party the right to take it upon themselves to "update" this with a permanent structure – without Council approval ???

It is intriguing that council staff appear to not know who may have installed these gates – particularly when the one at the northern end of this section of road has had a property number installed on it. Surely it would be a simple matter of investigating who owns that property number and questioning that party !! We also note that the new gate at the northern end is no-where near the zone where old fence wire had been laying on the ground. One might suggest that the installation of a property number on the new gate has been intentionally placed so as to give members of the public the impression that this gate is an entry point to private land and therefore persuade them to not continue any journey along this public road. A lack of use of this public roadway could then be used as an argument to justify any request that may be lodged in the future to request the closure of this road and transfer ownership of the land to a private entity.

Whilst we are aware that this section of road is unformed and unmaintained by Council, it is still public land and still able to be traversed via four wheel drive vehicles and motor bikes - especially during the dryer summer months when bushfires are likely to impact and create a need for residents to utilise this roadway. With all due respect, we question what alternative exit points Council suggests in the event of a bushfire that impacts the intersection of Mulyan Road and Fanning Road? Similarly, given Kent Road is a no-through road – what alternative exit does council suggest for residents who would be impacted by any event preventing access along the section of Kent Road from Dalton Road to Burrendong Way?

I refer to my original question: Could you please advise if this action (erection of permanent fencing and gateways) means that this road has been, or is proposed to be (formally) closed to the public?

I strongly hope that Council is prepared to give this matter some more serious consideration and investigation. Given the adjacent land owner/immediate family of the land owner (who coincidentally happens to have identical fencing and gates installed on their property) is known to undertake work for Council on a contract basis – one would hate to think that this is a matter that has the potential to be viewed as underhanded or corrupt in any way.

Regards

Donna

From: Nyssa Smith <Nyssa.Smith@cabonne.nsw.gov.au>
Sent: Wednesday, January 17, 2024 8:40 AM
To: stonycreek237@gmail.com
Subject: RE: Smith Road Mullion Creek

Good Morning Donna,

Thank you for your enquiry regarding Smith Road, Mullion Creek.

Council staff have investigated the section of Smith Road (from the southern end adjacent to Wedgetail Road heading towards Kent Road) and can confirm that fencing and gates appear to have been updated recently (staff have advised that these have been in place for many years). Council staff are still investigating who may have installed these.

Council's Transport Infrastructure department has advised that this section of Smith Road is unformed and unmaintained by Council, however it remains open to the public (at their own risk). There are currently no plans or funding to undertake any upgrades on this section of Smith Road.

Given that this section is not maintained by Council and its condition when inspected it may be a good idea for residents to identify alternative exits for emergencies.

I trust this answers your enquiry.

Kind Regards,
Nyssa

From: Nyssa Smith
Sent: Wednesday, January 10, 2024 9:49 AM
To: 'stonycreek237@gmail.com' <stonycreek237@gmail.com>
Subject: Doc 1646094 RE: Smith Road Mullion Creek

Good Morning Donna,

Council staff are still investigating your enquiry. Due to the Christmas break it has taken a little longer than normal. Hopefully I will have some answers for you in the next couple of days.

Kind Regards,
Nyssa

From: stonycreek237@gmail.com <stonycreek237@gmail.com>
Sent: Wednesday, January 10, 2024 9:45 AM
To: Nyssa Smith <Nyssa.Smith@cabonne.nsw.gov.au>
Cc: Cabonne Council <Council@cabonne.nsw.gov.au>
Subject: RE: Smith Road Mullion Creek

CAUTION: This email originated from an external source. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Nyssa

I am just following up to see if there is any information available as yet regarding my previous enquiry re Smith Road?

There is a reasonable level of concern regarding this matter amongst property owners in our area, as a number of residents have identified Smith Road as an alternate exit strategy for emergency fire plans etc.

Thanks,

Donna

From: Nyssa Smith <Nyssa.Smith@cabonne.nsw.gov.au>

Sent: Tuesday, December 19, 2023 4:33 PM

To: stonycreek237@gmail.com

Subject: RE: Smith Road Mullion Creek

Good Afternoon Donna,

Thank you for your email regarding Smith Road. Your enquiry has been forwarded to Council's Area Supervisor to investigate. He will be in contact with you regarding the outcome.

Kind Regards,
Nyssa

From: stonycreek237@gmail.com <stonycreek237@gmail.com>

Sent: Monday, December 18, 2023 8:22 PM

To: Cabonne Council <Council@cabonne.nsw.gov.au>

Subject: Smith Road Mullion Creek

You don't often get email from stonycreek237@gmail.com. [Learn why this is important](#)

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Hi

I am enquiring re the status of Smith Road, Mullion Creek – in particular the section running from the southern end adjacent to Wedgetail Road and heading north towards Kent Road. We note that permanent fencing and gates have been installed across the road way. Could you please advise if this action means that this road has been, or is proposed to be closed to the public?

Thanks

Donna Golding
237 Mulyan Road, Clergate

Archived: Thursday, 8 May 2025 4:23:57 PM
From: Brett Innes
Sent: Fri, 21 Feb 2025 04:30:00 +0000ARC
To: Cabonne Council
Cc: Kevin Beatty; Jamie Jones; Peter Batten; Marlene Nash; Kathryn O'Ryan; Andrew Pull; Andrew Rawson; Jenny Weaver; Aaron Pearson
Subject: Smith Road - Mullion Creek-Clergate NSW 2800
Sensitivity: High
Attachments:
[Smith Road - Resident Letter-INNES.pdf](#)

Some people who received this message don't often get email from binnes@lbrfabrications.com.au. [Learn why this is important](#)

CAUTION: This email originated from an external source. Do not click links or open attachments unless you recognise the sender and know the content is safe.

To Council, Mayor, Deputy Mayor and Councillors,

Attached is a letter that we wish to submit to council and elected councillors pertaining to an Application to Purchase or Lease a parcel of SMITH ROAD in the Cabonne Council LEP.

We are aware that this application is before the next council meeting over the coming days in the first instance. In preparation for this, we wanted to submit a letter to raise awareness to the Matter.

Lyndal and I would like to thank all people within this email for their time with regards to this matter.

Cheers

Brett Innes

Director.

Ph: 0400 489 940.

Workshop - Delivery Address - unit 15/390 Clergate Road Orange.

Find us on Facebook - <https://www.facebook.com/LBRfabrications>

Motor Vehicle Repairers Licence no: MVR/L 52085. Motor Dealers Lic: MD050113.

ABN: 32 167 146 287.



DON'T BE SCAMMED. We would never change bank details without personally contacting customers via phone. Please confirm any banking details by ringing the above telephone number.

To. Cabonne Council. 99-101 Bank St Molong. NSW 2866

CC. Mayor – Beatty, Deputy Mayor Jones, Councillors- Batten, Nash, O’Ryan, Pull, Rawson, Weaver and Pearson.

Date. 21/02/2024.

Re. Application for the sale or lease of A portion Of Smith Road Mullion Creek/ Clergate.

From. Brett & Lyndal Innes. 277 Fannings Road Mullion Creek NSW 2800. Phone 0400 489 940. Email binnes@lbrfabrications.com.au.

Background.

During the course of the last 18 months, we have been made aware of the desire of party/parties declaring an interest in the purchase or lease of a portion of the above mentioned, Smith Road. We have been made aware of the application to do so from council and it will currently sit before council in the coming weeks in the first instance.

We wish to raise several concerns with regards to the application. In addition, we wish to advise council of other concerns relating to water course changes made to the direct area named in the application.

These Concerns,

- Fencing – of road and road related areas pertaining to the portion of Smith Road indicated in the application to council to purchase or Lease.
 - Extension of a Dam across boundaries. Change of water course because of water breaching the dam walls during December 2024.
 - Cost on Council.
 - Usage of members of the public. Access.
 - Building Entitlement.
-

Fencing.

During the last 12- 14 months it is evident that a fencing has been placed across 2 sections of Smith Road and gated. During one of our regular travels to this road I (Brett INNES) was informed by the applicant that he had already leased it. At the time I was privy to the fact that this was not the case.

We made representation to Council in relation to these additions to the road in late 2024 as an enquiry to who holds the liability for stock that was now evident in the area of Smith Road in question. As we frequently use this road on our regular 8klm walk, through to Kent Road and back around onto Fannings Road a legal understanding is paramount in the case of any incident. Of particular concern is the stock are on a public road and our Children were fearful of using the road due to the unpredictable nature of cattle.

The Safety of Rate payers is paramount and regardless of approval or denial of the application before council, this issue remains. As a road, members of the public have the right to move through the area in reasonable safety. We cannot control Wild animals in the area but we certainly can control live stock in areas of public interest.

With the fencing being installed it seems to be clearly a case of the “Cart before the Horse”. I again posed this question to several of the employees of council. Most in the first instance indicated that they were unaware of this happening. Moving forward some weeks, 2 employees made the same comment that as long as the gates were not locked they did not see an issue thus bringing the liability firmly onto council along with the applicant.

As a result of this answer from council I informed council employees that My Block has a common boundary with a portion of Crown Land, so my intent was to fence the area of Crown Land and place a gate at one end

and as long as I kept it unlocked, under the council's assessment, this should not be an issue. No real response was evident when I indicated This.

Extension of Dam:

Council is aware via other letters submitted to council from residents in relation to the modifications of a Dam are evident. The applicant has made an extension of a private Dam. Council would be also aware that said dam has now encroached passed boundary fencing and onto portions of the Road related area of Smith Road which is subject of the application before council.

Lyndal and I do not have a problem with the Dam extension and see it as a personal requirement of the land owner/s.

The problem that does exist, is that the change in this Dam has significantly changed the water course. During December 2024 rain events were evident. As a result, the Dam breached it banks. This breach now sends significant water directly down the middle of the area of Kent Road under this application. This course change has sent considerable amounts of water and silt onto neighbouring residents' properties.

It is also evident that 200mm to 300mm of silt is now sits in portions of Smith Road making it un passable even by foot until recently. I have evidence of water flowing and quicksand like silt damage to the area.

Regardless of any application currently before council, Remediation of the area should be immediately requested and enforced by council.

Cost On Council.

As per any application before council of this sort, council must be fiscally responsible in its consideration and outcomes. Within many documents available for matters such as this, it is quite clear that a council cannot be seen to be consuming rate payers funds on an outcome that will not see a benefit to community Standards. Furthermore, council cannot be seen to approve this application if there is a possibility of personal gain to an individual or any other identity now or in the future.

The following points are particularly important to all rate payers.

1. The Value of the Land. The value placed on this land cannot be valued with the view to be fiscally responsible to allow the transaction.
2. This portion of Smith Road has been un-maintained for significant amount of time. Occasional Weed spraying at best. So Council Spend on Maintenance for past, present and future could not form part of the decision making process as it would be considered very minimal.
3. Council would have consumed considerable labour in the application process to date. In addition, the consultation of other agencies present. This cost has a direct impact on rate payers and need to be factored into the overall Fiscal outcome.

Usage.

It is evident that the local Community (Rate Payers) in the current format use Smith Road on a regular Basis. As mentioned, we as a family use the Road on a Regular basis. This could be as much as 4 times a week. We have noticed new families to the area also using Smith Road with their young family. All of which indicating a community environment. This however has been affected because of issues raised within the Dam portion of this letter.

We also hold concerns for fellow neighbours and the ability to egress in the event of an emergency either from fire or flood. This Road has been there for generations, one would envisage that emergency situations would be part of the original planning of Smith Road.

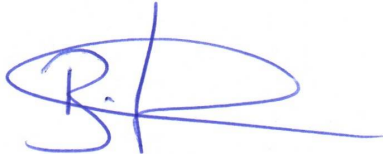
Building Entitlement.

When looking at this whole application it poses the question that the parcel of Smith Road within this application holds a benefit for an eventual building entitlement if the land could be precured. Without going into potential gains as indicated in the Cost on Council section of this letter, it seems that a building entitlement is the ultimate gain for the applicant.

With this in mind, Smith Road Holds Significant community value to remain as a road. The LEP has significant rules pertaining to approvals of building entitlements. Council also can Review LEP rules on a case-by-case basis.

The overall outcome must be one that has an overall benefit for the Majority. The guidelines are really clear when it comes to transparency, fairness, good fiscal management, potential individual gains and arms length decision Making. Lyndal and I fully understand that council has a lot of considerations to review and we look forward to Councils continual open dialog.

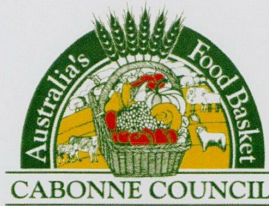
Yours Sincerely,

A handwritten signature in blue ink, appearing to be 'B. INNES', with a large loop at the end.

Brett INNES

A handwritten signature in blue ink, appearing to be 'Lyndal INNES', with a large loop at the end.

Lyndal INNES.



Phone: 02 6390 7100

Fax: 02 6392 3260

Contact: Infrastructure

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866

Website: www.cabonne.nsw.gov.au

Email: council@cabonne.nsw.gov.au

Doc ID: 1801650

Your Ref:

ABN: 41992 919 200

COMMENTS ON PROPOSED ROAD CLOSURE

Dear Sir/Madam

I/We (Adjoining Landowner) wish to provide my/our opinion in relation to the proposal to close a council public road.

I/We

☐ Support the road closure.

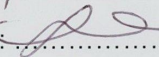
OR

☒ Object to closure for the reasons noted below.

In the past my family & neighbours have used Smith Rd as a walking and mountain bike riding route, a circuit from Fanning Rd → Dalton Rd → Kent Rd → Smith Rd → Fanning Rd. We have even enjoyed taking ponies along this track/road.

We have been very sad to see how poorly the track has been maintained, making it impossible on foot, let alone on bike or pony.

For families with young children on Fanning, Dalton & Kent Rds, the Smith Rd loop is a fantastic & free exercise opportunity.

Signed: 

Please restore & maintain it.

If signing on behalf of a company, please add your name and company title (for example Director) ACN/Company seal.

Date: 7.3.2025

Stephanie Nelson

Contact Details:

Home: 6365 8545

Mobile: 0425 261276

PLEASE RETURN THIS PAGE TO CABONNE COUNCIL BY END OF SUBMISSION PERIOD

Archived: Thursday, 8 May 2025 4:31:50 PM
From: Susan Simpson
Sent: Tue, 25 Mar 2025 03:33:03
To: Cabonne Council
Subject: Comments on Proposed Road Closure - Smith Road
Sensitivity: Normal

You don't often get email from suz.simpson@bigpond.com. [Learn why this is important.](#)

CAUTION: This email originated from an external source. Do not click links or open attachments unless you recognise the sender and know the content is safe.

\u2577 ?

Susan Simpson
367 Kent Road
Belgravia 2800
041 9250140

The General Manager
Cabonne Council - Infrastructure
council@cabonne.nsw.gov.au

Dear Sir/Madam,

I (Adjoining Landowner) wish to provide my opinion in relation to the proposal to close a council public road.

I object to closure for the reasons noted below.

As residents of Kent Road, we oppose the closure of Smith Road based on its ability to reduce the health and wellbeing of nearby residents, the associated increased bushfire risk and the lost future opportunities to develop Smith Road as an established recreational trail for all.

Smith Road, whilst being an unmaintained council road, provides a quiet, safe and valuable public trail in which all local residents of Mullion Creek are able to enjoy, contributing to the physical health and mental wellbeing of all who use it. It also provides a safe route in which Cabonne's natural beauty and landscape can be admired, preserving its enjoyment for the entire community and visitors. This is in line with Cabonne's Community Plan 2022-2032 encompassing the 'environment' whereby Cabonne residents value and want to improve our natural and built environment. As a family we have actively used Smith Road for safe mountain biking and trail running and have taken a multitude of visitors to enjoy its uniqueness and quiet.

Smith Road also serves as a future opportunity to create a more established recreational trail for bushwalkers, trail runners and mountain bike enthusiasts as its ability to link into Mulyan road, Fanning Road, Dalton Lane on to Kent Road returning to Smith Road provides a 10km plus loop out of a major arterial route thereby having the potential to attract more visitors to the Cabonne area to enjoy its natural beauty. A public Smith Road has the capability of creating a low impact economical attraction within our local area. This is in line with the 'economy' component of the Cabonne strategic plan contributing to Cabonne's recognition as a top tourist destination - with a wide range of offerings, appealing to a broad audience.

Smith Road also provides a natural fire break in our local area as well as an alternative route for both people and livestock in the event of a bushfire hazard. It is important to note that the upper section of Kent Road, from Smith Road onwards, has restricted access with high elevation. Cabonne Shire is within a section of the State that experiences periods of high bush fire danger, particularly in mid summer. Closing the road could limit residents', wildlife and livestock access to an alternative route of escape and negatively impact the ability of Rural Fire services to protect farm and home assets.

We note that the component of Smith Road being proposed to close has also significantly deteriorated in the last 5 years which has coincided with construction of a large dam on Lot 214 DP 756890 with constructed water drainage running on to Smith Road.

So in summary in line with Cabonne's Community Strategic plan, bushfire risk and future opportunities we strongly oppose the proposed road closure of Smith Road.

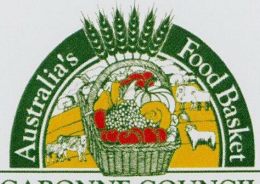
With kind regards

image.png

Susan Simpson

Contact details:

Mobile: 0419250140



Phone: 02 6390 7100

Fax: 02 6392 3260

Contact: Infrastructure

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866Website: www.cabonne.nsw.gov.auEmail: council@cabonne.nsw.gov.au

Doc ID: 1801650

Your Ref:

ABN: 41992 919 200

COMMENTS ON PROPOSED ROAD CLOSURE

Dear Sir/Madam

I/We (Adjoining Landowner) wish to provide my/our opinion in relation to the proposal to close a council public road.

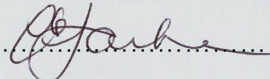
I/We

☐ Support the road closure.

OR

☒ Object to closure for the reasons noted below.

We object to the road closure, please see
attached letter.

Signed: 

Colleen d Jensen Southwell

If signing on behalf of a company, please add your name and company title (for example Director) ACN/Company seal.

Date: 23/3/25

Contact Details:

Home:

Mobile: 0429 039521

0427 640260

PLEASE RETURN THIS PAGE TO CABONNE COUNCIL BY END OF SUBMISSION PERIOD

Jason & Colleen Southwell
174 Kent Road
Belgravia NSW 2800

23 March 2025

Cabonne Council
Bank Street
Molong NSW 2800

To whom it may concern,

Re: Proposal to Close Portion of Smith Road

We write in response to a letter received from Matthew Christensen, advising the proposed closure of a portion of Smith Road (*Road reserve purchase within Lots 214,224 & 213 DP756890 Parish of March, County of Wellington, and Lot 247 DP756895, Parish of Mulyan, County of Wellington*). **We strongly oppose this road closure.**

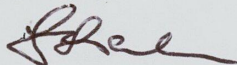
We were surprised and extremely disappointed to find that the occupants living in adjacent mobile accommodation had taken it upon themselves to fence off this section of the public road between their properties, with no consideration of other community members, and falsely implying ownership. We have a strong and unified community here, and this self interest and lack of regard for others is unusual and disappointing.

We have been owner residents of our nearby property since 2008, and until this fencing was installed Smith Road had always been accessible, and was used daily by our family and others. Smith Road provides a vital link and loop to Mulyan/Fanning/Dalton Roads that enable us and the many families in our area to walk, run, cycle and horse-ride safely, away from the increasing traffic along Kent Road. It is also used for livestock movement between local properties who share infrastructure, as many small working farms need to do, and provides an alternative access/exit route for people and livestock in the event of fire or other emergency.

The section of Smith Road in question is one of few areas with remaining native vegetation. As development increases in the area, and with so much vegetation along public roads removed (including many old trees and understorey on Kent Road), we feel it provides important habitat and a corridor that should be conserved. The landowners in question damaged much of the vegetation along Smith Road in the process of moving heavy machinery to and from their property. This excessive heavy machinery movement has also raised very real safety concerns for all of us using our narrow local roads.

We urge Council to consider the needs of our broader community – keeping Smith Road open benefits many, while closing it benefits only one. Please keep Smith Road open as a public space that can be accessed, used and enjoyed by all.

Yours sincerely,



Jason and Colleen Southwell
langscrossing@bigpond.com
Jason: 0429039521 Colleen: 0427640260



Phone: 02 6390 7100

Fax: 02 6392 3260

Contact: Infrastructure

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866

Website: www.cabonne.nsw.gov.au

Email: council@cabonne.nsw.gov.au

Doc ID: 1801650

Your Ref:

ABN: 41992 919 200

COMMENTS ON PROPOSED ROAD CLOSURE

Dear Sir/Madam

RE ~~ROAD~~ ~~SMITH~~ ~~RD~~ RD

I/We (Adjoining Landowner) wish to provide my/our opinion in relation to the proposal to close a council public road.

I/We

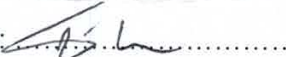
☐ Support the road closure.

OR

☒ Object to closure for the reasons noted below.

- NICE AREA TO GO FOR A WALK, BIRD WATCHING

- ANOTHER OPTION TO GET OUT IF KENT RD SHUT

Signed: 

If signing on behalf of a company, please add your name and company title (for example Director) ACN/Company seal.

Date: 24.3.25

Contact Details:

Home:

Mobile: 042222905

PLEASE RETURN THIS PAGE TO CABONNE COUNCIL BY END OF SUBMISSION PERIOD



CABONNE COUNCIL

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866

Phone: 02 6390 7100

Fax: 02 6392 3260

Contact: Infrastructure

Website: www.cabonne.nsw.gov.au

Email: council@cabonne.nsw.gov.au

Doc ID: 1801650

Your Ref:

ABN: 41992 919 200

COMMENTS ON PROPOSED ROAD CLOSURE

Dear Sir/Madam

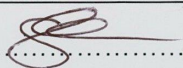
I/We (Adjoining Landowner) wish to provide my/our opinion in relation to the proposal to close a council public road.

I/We

☒ Support the road closure.

OR

☐ Object to closure for the reasons noted below.

Signed:  - Skye Ostini

If signing on behalf of a company, please add your name and company title (for example Director) ACN/Company seal.

Date: 10.03.25

Contact Details:

Home:

Mobile: 0423660056

PLEASE RETURN THIS PAGE TO CABONNE COUNCIL BY END OF SUBMISSION PERIOD

Archived: Thursday, 8 May 2025 4:36:41 PM

From: jasonmarlarka@bigpond.com

Sent: Mon, 24 Mar 2025 07:35:40

To: Cabonne Council

Subject: Comments on proposed road closure- Smith Road

Sensitivity: Normal

Attachments:

[Letter for Smith Road.docx](#) 

You don't often get email from jasonmarlarka@bigpond.com. [Learn why this is important](#)

CAUTION: This email originated from an external source. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Cabonne Council Members,

Please find our objection letter to the closure of Smith Road Clergate NSW 2800. We appreciate your time and consideration in this matter and look forward to your response. Please do not hesitate to reach out for further discussion.

Yours sincerely,

Mr JL & MT Sell

Mr JL & MT Sell

“Pinaroo”

234 Fanning Road

Clergate 2800 NSW

jasonmarlarka@bigpond.com

0418658242

21st March 2025

To: Cabonne Council NSW

**Subject: Objection On Proposed Closure of Smith Road, Clergate NSW
2800**

Dear Sir/Madam,

I hope this email finds you well. We are writing with our objection to closure and purchase of a part of Smith Road Clergate NSW 2800.

As my husband and I are one of the properties owners that are immediately related to this road as our boundary fence is on this road.

Smith Road serves as a valuable space for variety of reasons, stock route, horse riding, nature walks, children riding their bikes, walking, jogging, and daily exercise, contributing to the physical and mental health of our residents.

Maintaining this tree-lined road as a safe, accessible route is essential for our community. The preservation of this public space benefits everyone, fostering a healthier and more connected neighbourhood.

Allowing a single neighbour to purchase a portion of Smith Road would compromise these benefits, prioritizing one personal gain over the collective good.

As the previous owner Peter Culverson, a well-respected and man of his word. Would say to us, “it is not a council-maintained road, but it helps us to get from A to B and is a good nature strip for birds to call in on.”

However, our primary concerns are as follow:

1. Future Subdivision and Community Development

As property owners of 23 years at “Pinaroo” 234 Fanning Road Clergate NSW 2800. We bought this property with the expectation of future rural subdivision opportunities. The accessibility of Smith Road is a crucial factor in realizing this potential. Planning for subdividing means thinking about roads, emergency access, and how the community will grow. Smith Road connects directly to major roads, making it easier for new homes to fit into the area while following local development rules. Without reliable access to Smith Road, if the opportunity arises subdividing and development would be significantly hindered, affecting not just our plans but also future opportunities of our next generation.

2. Fire and Emergency Safety Risk

Making sure Smith Road is accessible for fire trucks to travel its full length, connecting Mulyan and Kent Road, the most direct route in the event of a fire. If they can't, it could cost lives and cause significant property damage. Keeping the road clear and accessible must be a priority so emergency crews can respond quickly and effectively.

The access use of Smith Road serves as a crucial evacuation route for emergencies, such as bushfires or flood. While not every rural property benefits from the safety and convenience of having two access roads, the community in question does have this advantage. Losing Smith Road would remove this critical safety feature, reducing options for emergency evacuation and everyday access.

In our community, we have eighteen families that only have one access in and out of their properties. If Cabonne Council were to decide Smith Road was not necessary to keep as a council road, in an event of a fire this will leave these families with no other choice for an exit.

If a fire were to break between Burrendong Way and Dalton Road there would be a total of fourteen families that would have no way out.

If a fire were to break out between Burrendong Way and Mulyan Road/Fannings Road there would be a total of four families. So, in total this will affect at least sixty plus people of all ages.

3. Community Impact and Procedural Concerns

We feel as though the Culverson's are doing something underhand as their contacted us about two years ago and ask us what we thought about them buying a part of Smith Road and we said "**No.**"

This is not the first time that our neighbours have gone and bought a road out with no- one's knowledge. Community members John and Kirrily Rourke have just moved into their beautiful new home, but not without trouble and conflict. They were under the understanding that they were going to access their new house by using a non-gazetted road, but when they approached the council to start the process. The council informed the Rourke family, that the road has already been bought out by the Culverson's. With this the Rourke family had to contribute fifty-five thousand dollars for the upgrade to part of Smith Road and Wedgetail Road. Then foot the bill of approximately 1km driveway back to their property.

I and other community members emailed and called Cabonne Council over 12 months ago about new fencing and two gates at either end of Smith Road in question. With no response or conformation from our local council to weather they were leasing the road or not. With signs on the gate that says, Stock Ahead, Tori Culverson and North Haven they property name on the gate. Giving the public the impression that the road was no longer for public use and was private property. This has been instrumental to the case of the Culverson's implying the road is not in use. Culverson's have put in a private road on their property for they own use, to have access between the two ends of Smith Road. Which is helpful for them, but not for the community.

Tori Culverson has taken over this property following the passing of her grandfather and is now the beneficiary of this land. Additionally, her father, Paul Culverson, is a local earthmover who frequently works for the local

council, and her mother, Janelle Culverson, recently held a position as a local council member.

Given these connections, we are concerned about the potential for a conflict of interest that have been made in the past and now in the present decisions regarding Smith Road. We urge transparency and fairness in any discussions or approvals related to the future of this public space to ensure that community interests are prioritized over private gains.

4. Environment and Structural Concerns

Since Tori Culverson has taken over the property, they have decided to make one of the dams bigger. This dam is in the paddock near the boundary of Smith Road. They have made the dam ten times bigger which we do not believe it is legal. Now the side wall of the dam sits over the fence line. I am assuming that if you were to think you were going to end up buying Smith Road you would not be concern about this. However, this has now become a major issue for the community as now the water course and overflow has change. It now comes out and down onto Smith Road causing bad erosion and has made part of the road only 4wheel drive accessible. Also strengthen the neighbour's case that the road is not in use and showing the lack of community spirit by this neighbour only thinking of themself.

Also changing the way our water course flows into our property where we have had flood gates for 23 years the water now has been diverted down Smith Road and is coming into our property in a different area.

Conclusion

We firmly believe that the safety and well-being of our community, the potential for future subdivision, safe spaces for exercise and leisure, and overall community development should take precedence over the personal gain of a single neighbour seeking to purchase part of Smith Road.

This road is more than just a pathway—it is a vital community asset that provides a safe environment for walking, jogging, and recreation. It supports the physical and mental well-being of residents and plays a crucial role in the area's future growth and planning.

Allowing private ownership of any portion of Smith Road would set a concerning precedent, prioritizing individual interests over the collective needs of the community. We strongly urge decision-makers to protect this space for the benefit of all residents, now and in the future.

I thank you for taking the time and giving this matter serious attention and consideration before making any decision. As a community we feel this may have significant consequences if we were to no longer have Smith Road as a council accessible road.

After hearing our case, we hope that we have given enough reasonable doubt that Smith Road will never be open for lease or purchase, stay as a council road. Putting our community first, leaving Smith Road as the full 3.48 km from Mulyan Road through to Kent Road.

If you have any further questions do not hesitate to contact me.

Yours sincerely,

Jason & Marlarka Sell

Two handwritten signatures are shown side-by-side. The first signature, on the left, is 'mt Sell.' written in a cursive style. The second signature, on the right, is 'J. Sell' also in a cursive style.



This is a picture of the part of Smith Road that our neighbours would like to buy.

Pinaroo on Google Maps

<https://maps.app.goo.gl/1BGKpKqfKqZEETcE7>



➡ This picture of the dam that has been expanded by the neighbour near Smith Road.

➡ The private road access on the neighbour's property for their own use.



Panorama picture of expanded dam.



Picture of how close dam is to the fence line.





Smith Road.



Smith Road.



Vicinity of dam wall to the fence line.



Vicinity of dam wall to the fence line.



Vicinity of dam wall to the fence line.



Vicinity of dam wall to fence line.



Erosion caused by change of water flow.



Erosion caused by change of water flow.



Erosion caused by change of water flow.



Sediment that has come out of the dam.



Sediment that has come out of the dam.



New gate and fence with Tori Culerson's name on it.

Schedule of Parcels

“Pinaroo” 234 Fanning Road

“ North Haven”

LOT 212 IN DP756890

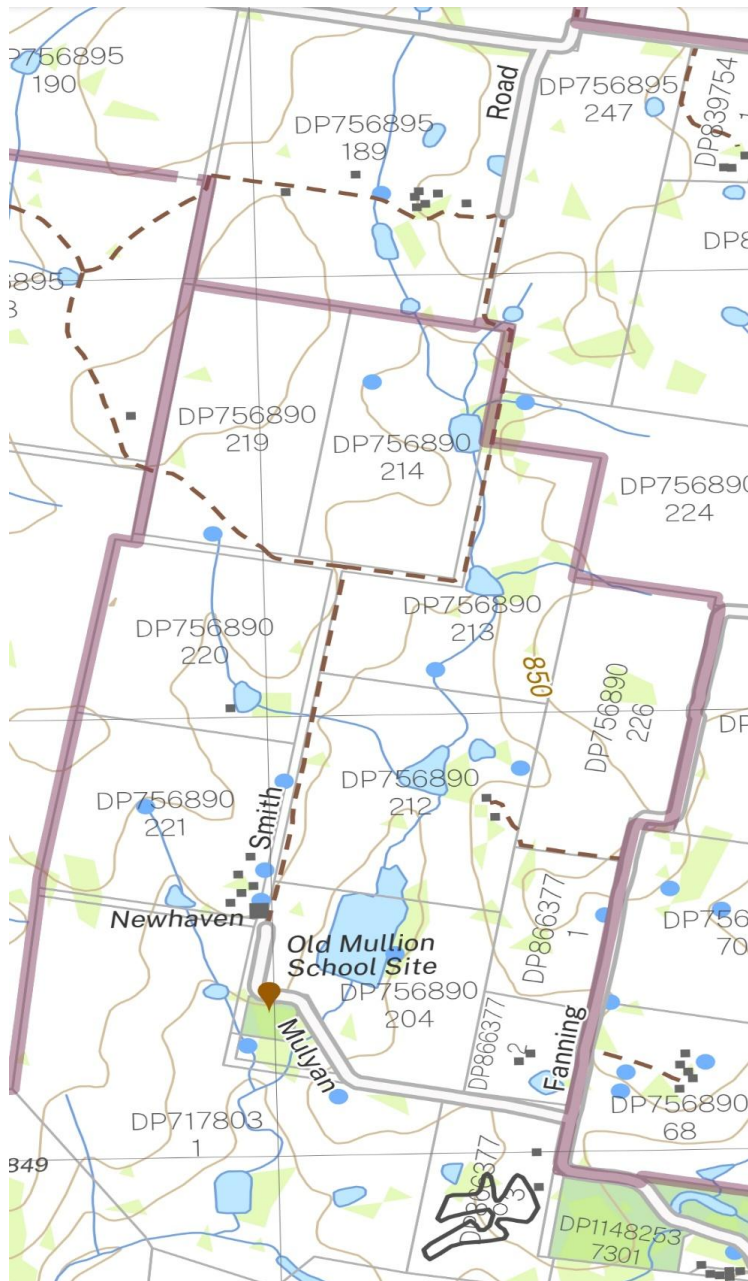
LOT 218 IN DP756890

LOT 213 IN DP756890

LOT 214 IN DP756890

LOT 226 IN DP756890

LOT 247 IN DP756895





CABONNE COUNCIL

Phone: 02 6390 7100

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866

Doc ID: 1801650

Fax: 02 6392 3260

Your Ref:

Contact: Infrastructure

Website: www.cabonne.nsw.gov.au

ABN: 41992 919 200

Email: council@cabonne.nsw.gov.au

COMMENTS ON PROPOSED ROAD CLOSURE

Dear Sir/Madam

I/We (Adjoining Landowner) wish to provide my/our opinion in relation to the proposal to close a council public road.

INWe

☒ Support the road closure.

OR

☐ Object to closure for the reasons noted below.

Signed: D.H. Madden

If signing on behalf of a company, please add your name and company title (for example Director) ACN/Company seal.

Date: 04-04-25

Contact Details:

Home: 0263658230

Mobile:

PLEASE RETURN THIS PAGE TO CABONNE COUNCIL BY END OF SUBMISSION PERIOD



Phone: 02 6390 7100

Fax: 02 6392 3260

Contact: Infrastructure

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866

Website: www.cabonne.nsw.gov.auEmail: council@cabonne.nsw.gov.au

Doc ID: 1801650

Your Ref:

ABN: 41992 919 200

COMMENTS ON PROPOSED ROAD CLOSURE

Dear Sir/Madam

I/~~We~~ (Adjoining Landowner) wish to provide my/~~our~~ opinion in relation to the proposal to close a council public road.

I/~~We~~

☒ Support the road closure.

OR

☐ Object to closure for the reasons noted below.

Signed: L Davis Leanne Davis

If signing on behalf of a company, please add your name and company title (for example Director) ACN/Company seal.

Date:

Contact Details:

Home:

Mobile: 0456 822 445

PLEASE RETURN THIS PAGE TO CABONNE COUNCIL BY END OF SUBMISSION PERIOD

Archived: Thursday, 8 May 2025 4:52:33 PM
From: Gary Hinder
Sent: Tue, 11 Mar 2025 21:01:58 +0000ARC
To: Alice Hazelton
Subject: RE: Potential Road Closure - Smith Rd
Sensitivity: Normal

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CAUTION: This email originated from an external source. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Dear Alice,

Thank you for your email on 4 March 2025 regarding the proposed road closure for Amith Road, within Lots 214, 224, & 213 DP 756890 Parish of March, County of Wellington and Lot 247 DP756895, Parish of Mulyan, County of Wellington.

The Department of Planning and Environment – Sothern, Western and Macarthur Region does not have any interest in the proposed road closure. Council should consider existing easements, legal and physical access to adjoining and surrounding land in its assessment and determination of this matter.

Should you have any further enquiries, please feel free to contact me on the details below.

Regards

Gary Hinder
Senior Planning Officer, Southern, Western and Macarthur
Local Planning & Council Support

Planning, Land Use Strategy, Housing and Infrastructure | Department of Planning, Housing and Infrastructure
T 02 9873 8547 | F Gary.Hinder@dpie.nsw.gov.au
4 Parramatta Square, Parramatta NSW 2150 | GPO Box 39, Sydney NSW 2001
dpie.nsw.gov.au

I acknowledge and respect the traditional custodians and ancestors of the lands I work across.

From: alice.hazelton@cabonne.nsw.gov.au <alice.hazelton@cabonne.nsw.gov.au>
Sent: Tuesday, 4 March 2025 2:00 PM
To: DPE CSE Information Planning Mailbox <information@planning.nsw.gov.au>
Subject: Potential Road Closure - Smith Rd

Good Afternoon,
Hope that you are well.
Please see attached above correspondence from Matt Christensen, Deputy General Manager – Transport Infrastructure.

Kind regards,
Alice Hazelton
Infrastructure Administration Officer
alice.hazelton@cabonne.nsw.gov.au



Cabonne Council
PO Box 17
Molong NSW 2866
(02) 6392 3200
Council@cabonne.nsw.gov.au
www.cabonne.nsw.gov.au

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Sarah Stewart

From: Lisa Armstrong <lisa.armstrong@crownland.nsw.gov.au> on behalf of Council RoadClosures Mailbox <council.roadclosures@crownland.nsw.gov.au>
Sent: Tuesday, 11 March 2025 7:34 AM
To: Alice Hazelton
Subject: RE: CM: Potential Road Closure - Smith Rd
Attachments: Council road closure proposal - 14495 - part Smith Road, Clergate - Response.pdf

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Good Morning Alice,

Thank you for sending through the information regarding this proposed Council road closure for comment.

Please find attached the formal response from Crown Lands to this proposed closure for your records.

Kind regards,

Lisa

Council Road Closure Team
Crown Lands and Public Spaces
Department of Planning, Housing and Infrastructure
council.roadclosures@crownland.nsw.gov.au
www.dphi.nsw.gov.au



*The Department of Planning and Environment acknowledges that it stands on Aboriginal land.
We acknowledge the traditional custodians of the land and we show our respect for elders past, present
and emerging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing
commitment to providing places in which Aboriginal people are included socially, culturally and economically*

From: Alice Hazelton <alice.hazelton@cabonne.nsw.gov.au>
Sent: Tuesday, March 4, 2025 2:03 PM
To: Council RoadClosures Mailbox <council.roadclosures@crownland.nsw.gov.au>
Subject: CM: Potential Road Closure - Smith Rd

Good Afternoon,

Hope that you are well.

Please see attached above correspondence from Matt Christensen, Deputy General Manager – Transport Infrastructure.

Kind regards,

Alice Hazelton
Infrastructure Administration Officer
alice.hazelton@cabonne.nsw.gov.au



Cabonne Council
PO Box 17
Molong NSW 2866
(02) 6392 3200
Council@cabonne.nsw.gov.au
www.cabonne.nsw.gov.au

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Department of Planning, Housing & Infrastructure

PO Box 2215, DANGAR NSW 2309
Phone: 1300 886 235 | Fax: 02 4925 3517
council.roadclosures@crowland.nsw.gov.au
www.crownland.nsw.gov.au

11/03/2025

Cabonne Council
Attn: Alice Hazelton

Via email: council@cabonne.nsw.gov.au

Road: part Smith Road, Clergate
Your Ref: 1819025 **Our ref:** 19/00755#09

RE: Cabonne Council – Notification of proposal to close council public road

Dear Alice

Thank you for providing notice of the proposal to close a council public road.

NSW Department of Planning Housing & Infrastructure – Crown Lands (the department) does not object to:

- the closure of the council public road
- the proposed vesting in Cabonne Council upon closure.

General enquiries about this submission may be directed to the Crown Lands Business Centre at
council.roadclosures@crowland.nsw.gov.au.

Kind regards

A handwritten signature in black ink, appearing to read 'Lisa Armstrong'.

Lisa Armstrong
Senior Finalisation Officer
Department of Planning, Housing & Infrastructure – Crown Lands



Our ref: DOC25/201082
Contact: Regena Medhurst

Cabonne Shire Council

PO Box 17
Molong NSW 2866

10 March 2025

Dear Mark,

Roads Act 1993 ROAD CLOSING APPLICATION

<u>Application number</u>	<u>Your Ref</u>
part Smith Road, Clergate	1819029

Thank you for your email dated 04/03/2025 regarding the above mentioned proposed road closure application. The National Parks & Wildlife Service (NPWS) has no objection to these proposed road closures.

If you have any questions regarding this matter please contact me.

Yours sincerely

A handwritten signature in blue ink, appearing to be "RM", written over a light blue horizontal line.

Regena Medhurst

PO Box 95 Parramatta NSW 2124

ABN 20 770 707 468

www.environment.nsw.gov.au

Archived: Thursday, 8 May 2025 4:57:40 PM
From: APACI
Sent: Tue, 4 Mar 2025 22:31:51 +0000ARC
To: Alice Hazelton
Subject: RE: Potential Road Closure - Smith Rd
Sensitivity: Normal

You don't often get email from apaci@apa.com.au. [Learn why this is important](#)

CAUTION: This email originated from an external source. Do not click links or open attachments unless you recognise the sender and know the content is safe.

Hi Alice

APA Group (Transmission & Power) has No Objection to this proposed road closing.

Regards,
Aiden Newling
Corridor Integrity Services Officer, Engineering and Planning
Level 12, 80 Ann Street,
Brisbane QLD 4000
GPO Box 1390, Brisbane QLD 4001
P +61 1800 103 452
E apaci@apa.com.au
W apa.com.au



IMPORTANT UPDATE FROM APA

We have recently changed our email from apaprotection@apa.com.au to apaci@apa.com.au.
Please add our new email to your address book to continue to receive important emails and alerts from APA Corridor Integrity.

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From: Alice Hazelton <alice.hazelton@cabonne.nsw.gov.au>
Sent: Tuesday, 4 March 2025 12:44 PM
To: APACI <APACI@apa.com.au>
Subject: [EXT]: Potential Road Closure - Smith Rd

Good Afternoon,

Hope that you are well.

Please see attached above correspondence from Matt Christensen, Deputy General Manager – Transport Infrastructure.

Kind regards,

Alice Hazelton
Infrastructure Administration Officer
alice.hazelton@cabonne.nsw.gov.au



Cabonne Council
PO Box 17
Molong NSW 2866
(02) 6392 3200
Council@cabonne.nsw.gov.au
www.cabonne.nsw.gov.au

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Archived: Thursday, 8 May 2025 4:58:53 PM
From: [Crown Road Closures](#)
Sent: Wed, 5 Mar 2025 22:37:04
To: [Alice Hazelton](#)
Subject: RE: Potential Road Closure - Smith Rd
Sensitivity: Normal

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Hi Alice,

Forestry Corporation of NSW has no objections to the proposed closure.

Thank you.

Kim Drysdale | Estates Administrator
Forestry Corporation of NSW | Governance & Assurance

Maier Street | Wauchope NSW 2446
PO Box 168 | Wauchope NSW 2446
M: 0474 099 906 | E: kim.drysdale@fcnsw.com.au | W: www.forestrycorporation.com.au



From: Alice Hazelton <calice.hazelton@cabonne.nsw.gov.au>
Sent: Tuesday, 4 March 2025 1:43 PM
To: Crown Road Closures <crownroadclosures@fcnsw.com.au>
Subject: Potential Road Closure - Smith Rd

Good Afternoon,

Hope that you are well.

Please see attached above correspondence from Matt Christensen, Deputy General Manager – Transport Infrastructure.

Kind regards,

Alice Hazelton
Infrastructure Administration Officer
alice.hazelton@cabonne.nsw.gov.au



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Archived: Thursday, 8 May 2025 4:53:48 PM

From: Elisa Paull

Sent: Fri, 4 Apr 2025 01:20:48 +0000ARC

To: Alice Hazelton

Subject: FW: Potential Road Closure - Smith Rd

Sensitivity: Normal

Attachments:

2190_013.pdf Smith Road Road Closure Map 2025 (1).pdf

You don't often get email from elisa.paull@regional.nsw.gov.au. [Learn why this is important](#)

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Hi Alice,

Thank you for your referral of this matter to the Department of Primary Industries and Regional Development - NSW Resources (NSWR). We refer to the attached document.

The Crown/public roads in attached letter, intended to be closed intersects with Exploration Licence 8423 (Act 1992) (EL8423) held by GOLD AND COPPER RESOURCES PTY LIMITED (Holder) and Exploration Licence 8323 (Act 1992) (EL8323) held by ORANGE MINERALS (NSW) PTY LTD (Holder).

NSWR recommends consultation with both the Holders of EL8423 and EL8323 to ensure the closures do not affect any currently planned exploration activities or land access agreements currently in place with Crown Lands or land holder.

NSW Mining Titles Register <https://mtr.regional.nsw.gov.au/ords/r/tas/mtr/full-details-fs?session=13441194902175>

EL8423

Holder: GOLD AND COPPER RESOURCES PTY LIMITED, 68 ASTILL DR., ORANGE, NSW 280- PO BOX 8106, ORANGE, NSW 2800

Agent: HETHERINGTON EXPLORATION & MINING TITLE SERVICES, LEVEL 8, SUITE 802, 15 CASTLEREAGH STREET, SYDNEY, NSW 2000

EL8323

Holder: ORANGE MINERALS (NSW) PTY LTD LEVEL 1, 115 Cambridge Street, West Leederville WA 6007

Agent: HUGHES MINING SERVICES PTY LTD, SHERWOOD ST, WALLSEND, NSW 2287

If we can be of any further assistance, please don't hesitate to contact mining.concierge@regional.nsw.gov.au.

Regards

Elisa Paull

Project Officer

Industry Advisory and Mining Concierge

Industry Development | NSW Resources

Department of Primary Industries

and Regional Development

P 02 4063 6860 E elisa.paull@regional.nsw.gov.au

nsw.gov.au/dpid

Maitland



Department of Primary Industries
and Regional Development



We stand on Country that always was and always will be Aboriginal land. We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past, present and emerging. We are committed to providing places in which Aboriginal people are included socially, culturally and economically through thoughtful and collaborative approaches to our work.

From: Alice Hazelton <alice.hazelton@cabonne.nsw.gov.au>

Sent: Tuesday, 4 March 2025 1:58 PM

To: Resources Landuse Minerals Mailbox <landuse.minerals@regional.nsw.gov.au>

Subject: Potential Road Closure - Smith Rd

Good Afternoon,

Hope that you are well.

Please see attached above correspondence from Matt Christensen, Deputy General Manager – Transport Infrastructure.

Kind regards,

Alice Hazelton
Infrastructure Administration Officer
alice.hazelton@cabonne.nsw.gov.au



Cabonne Council
PO Box 17
Molong NSW 2866
(02) 6392 3200
Council@cabonne.nsw.gov.au
www.cabonne.nsw.gov.au

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PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS EMAIL

Sarah Stewart

From: Zach Lemonius <Zach.Lemonius@transport.nsw.gov.au>
Sent: Thursday, 6 March 2025 1:08 PM
To: Alice Hazelton
Cc: CustomerInterfaceLandInformation.Matters
Subject: RE: Potential Road Closure - Smith Rd
Attachments: 2190_010.pdf; Smith Road Road Closure Map 2025 (1).pdf

You don't often get email from zach.lemonius@transport.nsw.gov.au. [Learn why this is important](#)

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Good Afternoon Alice,

Hoping you are well.

Transport for NSW (Roads) has no objection to the proposed Council public road closure at Smiths Road Clergate, adjoining Lots 213,214 & 224 DP756890 & Lot 247 DP756895 as identified by the red colour on the attached diagram in your letter dated 3rd March 2025 (Doc ID: 1819029).

Kind Regards,

Zach Lemonius

Senior Officer - Customer Interface Land Information
Property Development and Land Access
Infrastructure Projects & Engineering
Transport for NSW

E zach.lemonius@transport.nsw.gov.au

Level 8, 4 Parramatta Square
12 Darcy Street
Parramatta NSW 2150



Transport
for NSW

OFFICIAL

OFFICIAL

From: Alice Hazelton <alice.hazelton@cabonne.nsw.gov.au>
Sent: Tuesday, 4 March 2025 1:55 PM
To: development <Development@transport.nsw.gov.au>
Subject: Potential Road Closure - Smith Rd

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Good Afternoon,

Hope that you are well.

Please see attached above correspondence from Matt Christensen, Deputy General Manager – Transport Infrastructure.

Kind regards,

Alice Hazelton
Infrastructure Administration Officer
alice.hazelton@cabonne.nsw.gov.au



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Council@cabonne.nsw.gov.au
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Phone: 02 6390 7100

Fax: 02 6392 3260

Contact: Infrastructure

THE GENERAL MANAGER
POST OFFICE BOX 17
MOLONG 2866

Website: www.cabonne.nsw.gov.au

Email: council@cabonne.nsw.gov.au

Doc ID: 1819029

Your Ref:

ABN: 41992 919 200

3 March 2025

Transport for NSW
development@transport.nsw.gov.au

Dear Sir/Madam

**NOTIFICATION OF PROPOSAL TO CLOSE A COUNCIL PUBLIC ROAD
SECTION 38B ROADS ACT 1993**

*Road Reserve Purchase Within Lots 214, 224, & 213 DP 756890 Parish of March,
County of Wellington and Lot 247 DP756895, Parish of Mulyan, County of
Wellington*

Cabonne Council is proposing to close a Council public road for sale purposes. The attached diagram identifies the Council public road proposed for closure.

Road Status

Council acknowledges that it has the power to close council public roads only. Council confirms that the road in this proposal is a council road. See evidence attached.

Proposed Vesting Upon Closure

Council declares that it intends to keep the road vested in council upon closure as per s38E Roads Act 1993

What should you do now?

Notifiable authorities are entitled to make submissions to Council with respect to the closing of the road.

If you wish to comment on this proposal, please forward your submission to council@cabonne.nsw.gov.au by 7th April 2025

What happens next?

Cabonne Council will decide whether the road is suitable for closure after considering all duly made submissions.

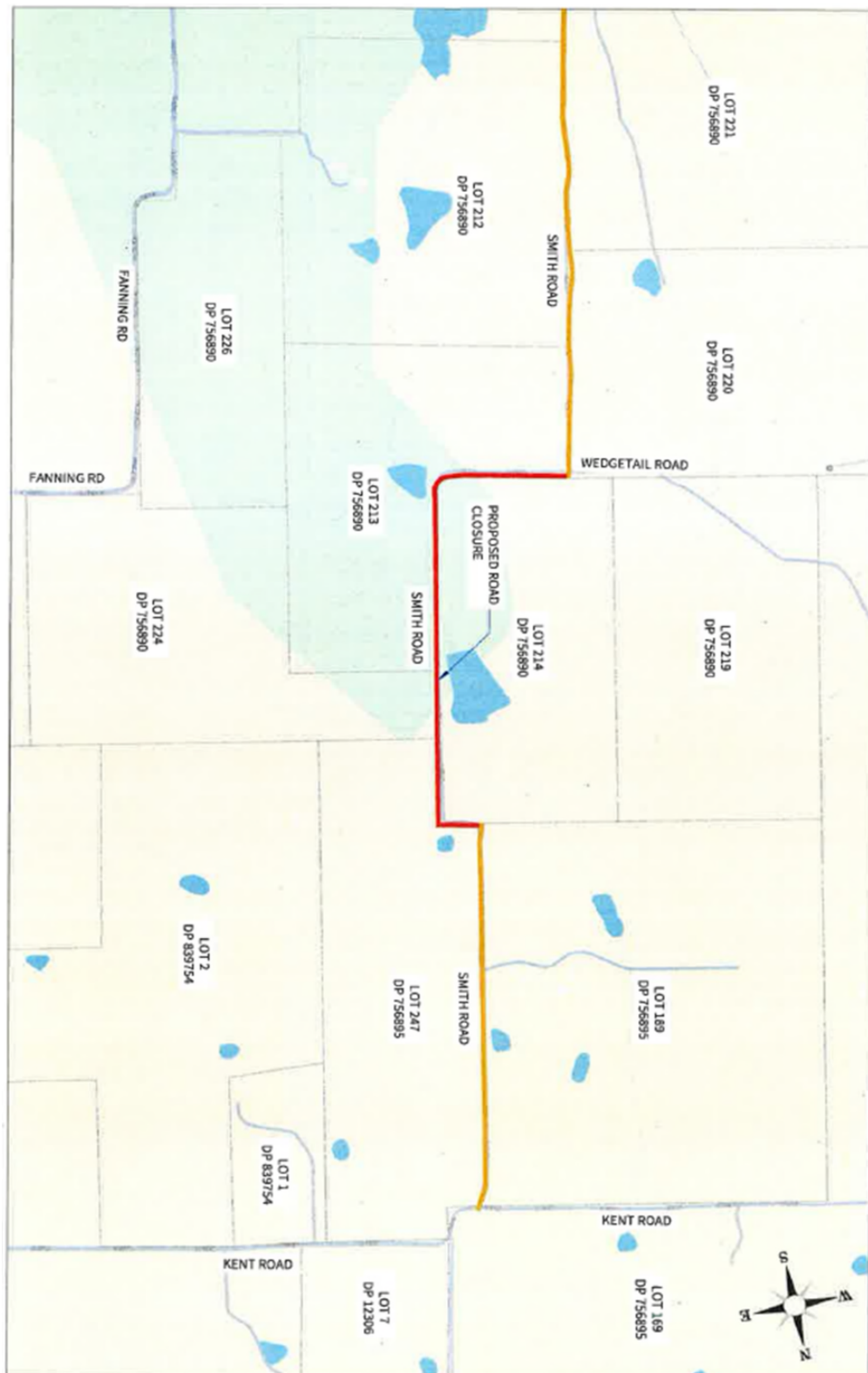
Please advise Cabonne Council before 7th April 2025 if additional time is required to provide a submission to us.

Enquiries regarding this proposal may be directed to Mark Ellis on 02 6390 7100

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Matthew Christensen', with a horizontal line underneath.

Matthew Christensen
Deputy General Manager – Cabonne Infrastructure



- The proposed road closure is highlighted in in red.

Public Address Request Form



Submitted on	31 March 2025, 5:54PM
Receipt number	45
Related form version	4

Public Address Application

Name of Applicant	Tori Culverson
Address	64 Smith Road
Phone Number	0458491586
Email Address	tori.culvo@gmail.com
Subject - What is it that you would like to bring to the attention of the Councillors?	Lease of Laneway application
Details - Please provide a brief descriptions of what you wish to say. You can upload a file below if required.	I would like to put forward my case for the application of the closure of Smith Road between my 2 lots of land.
Upload a file if required.	

Standard Service Request Form



Request details

Date of contact: 02/12/2020

Requestor details

Name: Mrs Janelle Culverson

Address: Smith Road

Mullion Creek NSW

Home Telephone: 0429 650 676

Work Telephone: 0428650 676

Email: paulculverson@colourcity.com

Request Details: Janelle & Paul Culverson enquiring about purchasing a section of Smith Road that runs through their property. See associated doc id

Location details

Use request details

Address:

NSW

Create

Reset

Sarah Stewart

From: Trevor Smith
Sent: Monday, 13 March 2023 12:31 PM
To: Nyssa Smith
Cc: Paul Culverson
Subject: Tori Culverson
Attachments: Tori Culverson.pdf

Hi Nyssa

The Culverson's were talking to Racheal Bailey before she left council regarding purchasing part of the unused section of Smiths lane for their daughter Tori (Tori's blocks are shaded in grey on the attached file).

Can you please help them get in contact with someone in council to assist them with this matter

regards

Trevor Smith
Maintenance Overseer
Trevor.Smith@cabonne.nsw.gov.au
0407 339 297



Cabonne Council
PO Box 17
Molong NSW 2866
Switch: (02) 6392 3200
Fax: (02) 6392 3260
Council@cabonne.nsw.gov.au
www.cabonne.nsw.gov.au

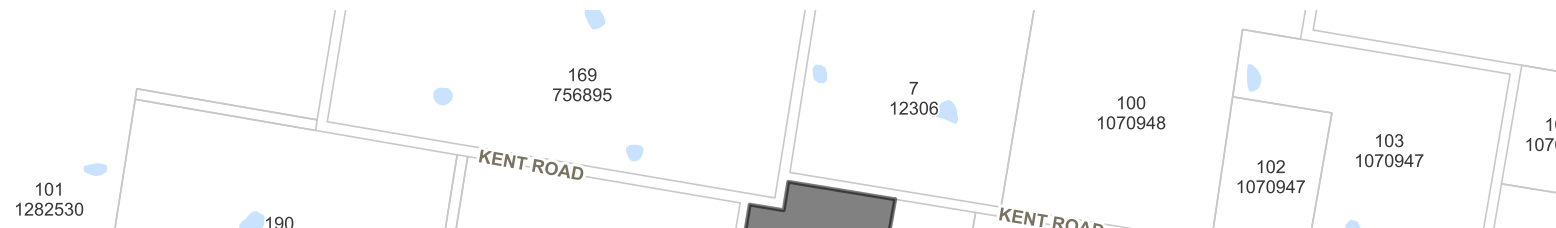


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14 May 2025

Good morning Rebecca,

At the May EPPA meeting held on Tuesday evening, the following two projects were discussed and supported by EPPA members, to be considered for funding through the Village Enhancement Funds allocated to Eugowra:

Costs Associated to Reinstate Damaged Mural - \$3,620

The NSW Farmers mural located in Nanama St Eugowra was heavily damaged through the Nov-22 flood event resulting in the mural sustaining considerable damage and its frame damaged and having to be disposed of. Repairs to the mural were completed during the 2025 Mural Weekend in Eugowra, ready for its reinstallation. The attached invoice from local business, Aussie Fire Buckets and its proprietor John Den covers materials, construction and associated costs in reinstalling this mural to its original place. This project continues to support the rebuilding of the Eugowra Mural Trail. This project will be overseen by the Mural Committee, a committee of the Eugowra Promotion & Progress Association Inc. (EPPA).

Please find attached an invoice for the associated works.

Purchase of Replacement Banners for Flag Poles in Eugowra - \$2,100

Under the guidance and management of the Eugowra Events and Tourism Association (EETA), 11 flag poles for banners were installed in around the central business district of Eugowra over the last 8 years to enhance the area, to create vibrancy and to promote upcoming community events. Over this time, community organisations and individual residents have funded the design and purchase of banners, particularly for event specific banners. Currently the banners that are displayed for the majority of the year have deteriorated to the point where only a handful are still fit for use. This request is to fund the design and purchase of a minimum of 10 banner flags to be used on the Eugowra based flag poles.

Please find attached a letter for support from EETA as well as a copy of email correspondence regarding costs for the replacement banners. An allocation of \$600 has been made to cover design works.

Regards,

Sean Haynes

President

Eugowra Promotion & Progress Association Inc.

Mobile: 0407 884 718

www.visiteugowra.com.au

Aussie Fire Buckets
ABN - 37 623 423 759
15 Grevillea Ave Eugowra
John - 0417 202 937

Date- 7/5/2025

TAX INVOICE

Materials, Construction and Installation of NSW Farmers Mural

\$3620
(inclusive of GST)

EFT Details

Bank - National Australia Bank
Name - Aussie Fire Buckets
BSB - 082 780
Account - 42219 2495



Eugowra Events
& Tourism Association

Eugowra Promotion and Progress Association

PO Box 16,

Eugowra, NSW 280

The Chairman,

Dear Sean,

I am writing on behalf of Eugowra Events and Tourism Association committee to request some funding for the banners that are displayed around Eugowra. As you'd be aware the majority of these banners over the past few years have been provided by our organisation as well as private citizens of our town. It is becoming increasingly important to share the financial cost of these *between organisations.*

We have approached Cabonne Council to attempt to gain funding or banners from them only to be informed that they do not have a store of banners and one appropriate option would be to approach EPPA for some funding through the Village Enhancement Program.

I'm sure you would agree the banners add vibrancy to Eugowra, often encouraging visitors to stay for a cuppa or a walk around the murals.

We are hopeful that your organisation will see fit to support a very worthwhile cause in offering some funding via the Village Enhancement Program.

Thanking you in anticipation,

Lyn Ellis

Secretary

For Eugowra Events & Tourism Association Committee

Email: secretary.eeta@gmail.com

President: Judd McKenna

Treasurer: Christine Hay

Secretary: Lyn Ellis

Hi Christine,

It is good to hear from you. Yes, going well thank you I hope the same for you.

Our pricing is based on quantity, also considering if the artwork is from our stock designs or a custom-made design.

The below is a rough guide, although I do give you a little better than this!

Digital Print, Knitted Polyester, 2500 x 900mm

X 1 at \$240.00

X 4 at \$210.00

X 6 at \$190.00

X 8 at \$170.00

X 10 at \$150.00

In terms of the design this would depend on the work involved, what file supplied or just a brief and the complexity of the design etc. I hope that makes sense.

Please let me know if you have any queries.

Thanks Christine.

Kind Regards,
Michelle
Flagworld Mulgrave

Event Assistance Program Application Form



Submitted on	7 May 2025, 11:42am
Receipt number	119
Related form version	6

Details of the Organisation

Name of Organisation	Canowindra Show Society
Organisation House Number/Name/PO Box Number	177
Street/Road	Rodd Street
City	Canowindra
State/Territory	NSW
Postcode	2804
Phone Number	0457 277 246
Fax Number	
Email Address	canowindrashowsociety@gmail.com
Contact Person	Ashley Gosper
Contact Person's Position in Organisation	Secretary
Is the organisation	not registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	65 461 005 191
What is the aim of your organisation?	The aim of the Canowindra Show Society is to celebrate and promote the region's rich agricultural heritage by hosting an inclusive annual event that brings together the community, showcases local talent and produce, supports rural traditions, and provides educational and recreational opportunities for all ages.

Does your organisation have a plan/strategy?

No

If yes, please upload your plan/strategy here

Event Title

Name of the event

Esky Ball

Funding category applying for

Developing Event

Details of the Proposal

Please provide a general description of the event

Esky Ball 2025 is a vibrant community fundraising event hosted by the Canowindra Show Society. Now in its second year, the Esky Ball is quickly establishing itself as a standout winter social event in the Central West, bringing together locals and visitors for a night of live music, great food, and community spirit. The event is held at the Canowindra Showground and features high-energy entertainment, local food vendors, and a BYO format that encourages attendees to bring their own eskies and enjoy a relaxed, festival-style evening. With onsite camping available, the Esky Ball also promotes overnight stays and weekend visitation to the region. All proceeds support the ongoing improvement of the Canowindra Show and enhancement of local facilities, reinforcing the event's commitment to community development and regional tourism growth.

Where and when is the event to take place?

Saturday, 26 July 2025, from 5:30pm at the Canowindra Showground

How will the event raise the profile of the Cabonne Council?

The Esky Ball 2025 will raise the profile of Cabonne Council by positioning the region as a vibrant, community-driven destination that values local culture, connection, and rural resilience. As a growing annual event, the Esky Ball showcases the unique character of Canowindra and the broader Cabonne Shire, highlighting the area's capacity to host quality events that attract both residents and visitors. Through strategic promotion—including social media, local radio, tourism networks, and event listings—Cabonne Council will be associated with a fresh, modern event that celebrates rural life and supports local economic development. Council's support will be publicly acknowledged across all event communications, signage, and media, reinforcing its role as a key partner in driving community-led initiatives. By supporting and helping grow the Esky Ball, Cabonne Council demonstrates its commitment to enriching the social fabric and visitor economy of the region.

What local business opportunities will be created?

The Esky Ball 2025 will generate a range of local business opportunities by attracting attendees from across the region and encouraging them to spend locally. Food vendors, caterers, and suppliers—such as the locally renowned Fat Parcel Food Van—will benefit directly through stallholder participation and catering arrangements. Accommodation providers, including motels, B&Bs, and local Airbnbs, are likely to experience increased bookings due to the overnight nature of the event and the availability of camping at the Showground. Local liquor stores, supermarkets, and general retailers will also benefit from pre-event purchases as guests prepare their eskies. Additionally, the event creates flow-on opportunities for transport providers, graphic designers, equipment hire businesses, and musicians, many of whom are sourced locally. The event also strengthens long-term business exposure by attracting new visitors to Canowindra, encouraging return visits and increased regional awareness.

2 of 4

How many people are expected to attend the event from within and outside the Shire?

We expect in excess of 100 people to attend the Esky Ball 2025. Of the 30 tickets already sold, over two-thirds (20 tickets) have been purchased by attendees from outside the Cabonne Shire, including from Scone and the South Coast, demonstrating the event's early reach beyond the region. As ticket sales continue and marketing efforts ramp up, we anticipate a strong mix of both local and visiting attendees, contributing to the visitor economy and increasing overnight stays in Canowindra.

What benefits will be returned to the Cabonne community?

Esky Ball 2025 will return multiple benefits to the Cabonne community, both socially and economically. As a fundraising initiative, all proceeds from the event go directly toward the Canowindra Show Society, supporting the maintenance and improvement of the Canowindra Showground—a key community facility used year-round for events, sports, and social gatherings.

The event also stimulates the local economy, providing direct opportunities for local food vendors, suppliers, accommodation providers, and musicians. It draws visitors to the region, encouraging spending at local businesses and raising the profile of Canowindra as a destination. Socially, the Esky Ball fosters a sense of pride, connection, and celebration within the community. It provides a platform for volunteers, local talent, and community groups to engage, collaborate, and be recognised. As the event grows annually, it will continue to strengthen Canowindra's identity as a welcoming, vibrant town within Cabonne Shire.

Please list any other community groups involved with this event

Assistance Requested

Type of Assistance (1)

Developing Event

Details (1)

Assistance with the cost of band hire

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)

1500

Type of Assistance (2)

Details (2)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)

Type of Assistance (3)

Details (3)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)

Type of Assistance (4)

Details (4)

Value of Assistance, exclusive of GST (Council to provide

estimate for in kind items) (4)

Type of Assistance (5)

Details (5)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)

Total assistance requested 1500

Will you require payment of EAP grant prior to lodging the Acquittal Form? Yes

Supporting Information

Please upload a quote outlining project costs (if applicable) [BandInvoice.pdf](#)

Please upload your letter of support (1)

Please upload your letter of support (2)

The following supporting information is attached with this application A quote outlining project costs (if applicable)

Applicant's Signature



[Link to signature](#)

Name Ashley Gosper

Position in Organisation Secretary - Canowindra Show

Date 07/05/2025

Invoice 240325



3/24/2025

Invoice To

Canowindra PA &H Association

Details

Live music/Entertainment

2025 Esky Ball

SUBTOTAL

TOTAL

Please finalise account via direct bank deposit

BSB: 063097 Account number: 46417609

THANK YOU FOR YOUR BUSINESS!

FOR

"K'nOath" Live Band/Entertainment

AMOUNT

\$1,500.00

\$1,500.00

\$1,500.00



Event Assistance Program Application Form



Submitted on	7 May 2025, 9:41pm
Receipt number	120
Related form version	6

Details of the Organisation

Name of Organisation	Canowindra Yard Dog Trial NSW Championships
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Organisation House Number/Name/PO Box Number	
--	--

Street/Road	
-------------	--

City	
------	--

State/Territory	NSW
-----------------	-----

Postcode	
----------	--

Phone Number	0407435203
--------------	------------

Fax Number	
------------	--

Email Address	
---------------	--

Contact Person	Joshua Messina
----------------	----------------

Contact Person's Position in Organisation	
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Is the organisation	
---------------------	--

Does the organisation have insurance, including public liability cover?	Yes
---	-----

Does the organisation have an ABN?	
------------------------------------	--

If yes, please provide ABN	
----------------------------	--

What is the aim of your organisation?	
---------------------------------------	--

Does your organisation have a plan/strategy?	
--	--

If yes, please upload your plan/strategy here	
---	--

Event Title

Name of the event	Canowindra Yard Dog Trail NSW Championship
Funding category applying for	Core Event

Details of the Proposal

Please provide a general description of the event	This will be the 4th year running the Canowindra Yard dog trial. including 2 rings and 4 different graded classes (competition) Canowindra has been selected to host a NSW championship for 2025 as the last 3 years have been successful, with over 120 entries/runs.
Where and when is the event to take place?	19th and 20th of July 2025 Canowindra Showground
How will the event raise the profile of the Cabonne Council?	Dog handlers from all around NSW will travel to Canowindra to participate/compete in this trial
What local business opportunities will be created?	Increased travel to canowindra motel/ hospitality
How many people are expected to attend the event from within and outside the Shire?	50-100 people from outside of Canowindra
What benefits will be returned to the Cabonne community?	Exposure Increased travel to canowindra
Please list any other community groups involved with this event	Sheep supplied from KMWL Local truck driver Lions club will support (if available) for catering

Assistance Requested

Type of Assistance (1)	Finacial
Details (1)	We are requesting financial assistance to be put towards cost of truck driver (sheep cartage), prize money, judges fees and general running costs
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	3000
Type of Assistance (2)	
Details (2)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	
Type of Assistance (3)	

Details (3)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)

Type of Assistance (4)

Details (4)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)

Type of Assistance (5)

Details (5)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)

Total assistance requested 3000

Will you require payment of EAP grant prior to lodging the Acquittal Form? No

Supporting Information

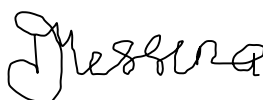
Please upload a quote outlining project costs (if applicable) [Expenses for Canowindra Yard Dog Trial NSW Championship.docx](#)Please upload your letter of support (1) [Letter of support Kurunga Kelpies.docx](#)

Please upload your letter of support (2)

The following supporting information is attached with this application

A quote outlining project costs (if applicable)
Two (2) letters of support

Applicant's Signature


[Link to signature](#)

Name Danielle Messina

Position in Organisation Organiser

Date 07/05/2025

Expenses for Canowindra Yard Dog Trial NSW Championship

Sheep cartage: \$350

Yard building materials: \$ 500

Judges Fee \$100 per judge (x 4 judges)

Food + drinks for judges + sheep yard work: \$200

Prize money:

Open: 1st place: \$500

2nd place: 300

3rd place: 250

4th place: bag of dog food

Improver: 1st place: \$300

2nd place: \$200

3rd place: \$100

4th place: bag of dog food

Novice: 1st place: \$300

2nd place: \$200

3rd place: \$100

4th place: bag of dog food

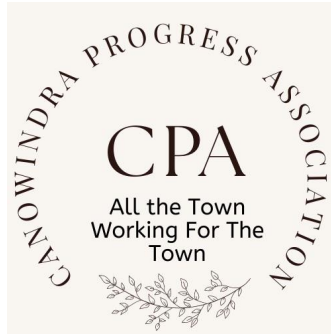
Encourage: 1st place: \$300

2nd place: \$200

3rd place: \$100

4th place: bag of dog food

Total anticipated cost: \$4300



6th May 2025

To Whom it may concern.

Dear Sir/Madam,

Yard Dog Championships

Canowindra Progress Association supports The Kurunga Kelpies Dog Club application for assisting in the running of the NSW State Championships trail dog event..

As the progress association for *CANOWINDRA* we support the events and activations which promote excitement and enrichment to the community and invest in the development of our community.

This is a big draw card for the town. Canowindra was selected to hold the event for 2025. With this bringing people from all over the state for the weekend.

If you would like to discuss this any further, please don't hesitate to contact me.

Kind Regards

Tom Beath

President

Ph: 0411 140 252

Email : tombeath@yahoo.com.au

General Conditions

1

APPROVED PLANS AND SUPPORTING DOCUMENTATION

Development must be carried out in accordance with the following approved plans and documents, except where the conditions of this consent expressly require otherwise.

APPROVED PLANS

PLAN NUMBER	REVISION NUMBER	PLAN TITLE	DRAWN BY	DATE OF PLAN
Bmd23249916	i	Proposed child care centre Robert Wilson 70 Rodd St Canowindra	Brett Moulds Drafting & Design	11.12.2024

APPROVED DOCUMENTS

DOCUMENT TITLE	VERSION NUMBER	PREPARED BY	DATE OF DOCUMENT
Statement of environmental effects	C	Brett Moulds	15.9.2024
Section J report	B	Brett Moulds	28.10.2024
Soil contamination report	A	Barnsons	4.11.2024

In the event of any inconsistency between the approved plans and documents, the approved PLANS prevail.

In the event of any inconsistency with the approved plans and a condition of this consent, the condition prevails.

Condition reason: Reason: To ensure all parties are aware of the approved plans and supporting documentation that applies to the development

2

Erection of signs

1. This section applies to a development consent for development involving building work, subdivision work or demolition work.

2. It is a condition of the development consent that a sign must be erected in a prominent position on a site on which building work, subdivision work or demolition work is being carried out—

a. showing the name, address and telephone number of the principal certifier for the work, and

	<ul style="list-style-type: none"> b. showing the name of the principal contractor, if any, for the building work and a telephone number on which the principal contractor may be contacted outside working hours, and c. stating that unauthorised entry to the work site is prohibited. <p>3. The sign must be—</p> <ul style="list-style-type: none"> a. maintained while the building work, subdivision work or demolition work is being carried out, and b. removed when the work has been completed. <p>4. This section does not apply in relation to—</p> <ul style="list-style-type: none"> a. building work, subdivision work or demolition work carried out inside an existing building, if the work does not affect the external walls of the building, or <p>Crown building work certified to comply with the Building Code of Australia under the Act, Part 6.</p>
	Condition reason: Prescribed condition under section 70 of the Environmental Planning and Assessment Regulation 2021.

Demolition Work

Before demolition work commences

3	Asbestos removal signage Before demolition work commences involving the removal of asbestos, a standard commercially manufactured sign containing the words 'DANGER: Asbestos removal in progress' (measuring not less than 400mm x 300mm) must be erected in a prominent position at the entry point/s of the site and maintained for the entire duration of the removal of the asbestos. Condition reason: To alert the public to any danger arising from the removal of asbestos
4	Disconnection of services before demolition work Before demolition work commences, all services, such as water, telecommunications, gas, electricity and sewerage, must be disconnected in accordance with the relevant authority's requirements. Condition reason: To protect life, infrastructure and services
5	Erosion and sediment control plan Before site work commences, an erosion and sediment control plan must be prepared by a suitably qualified person in accordance with the following documents and provided to the certifier or Council (where a certifier is not required) : <ul style="list-style-type: none"> a. Council's relevant development control plan,

	<p>b. the guidelines set out in 'Managing Urban Stormwater: Soils and Construction' prepared by Landcom (the Blue Book) (as amended from time to time), and</p> <p>c. the 'Guidelines for Erosion and Sediment Control on Building Sites' (Department of Planning, Housing and Infrastructure) (dated 2024, as amended from time to time).</p>
	<p>Condition reason: To ensure no substance other than rainwater enters the stormwater system and waterways.</p>
6	<p>Erosion and sediment controls in place</p> <p>Before any site work commences, <the principal certifier or Council (where a principal certifier is not required), must be satisfied the erosion and sediment controls in the erosion and sediment control plan which was provided to the principal certifier OR council (where a principal certifier is not required) are in place. These controls must remain in place until any bare earth has been re-stabilised in accordance with the erosion and sediment control plan.</p> <p>Condition reason: To ensure sediment laden runoff and site debris do not impact local stormwater systems and waterways.</p>
7	<p>Notice of commencement for demolition</p> <p>At least one week before demolition work commences, written notice must be provided to council and the occupiers of neighbouring premises of the work commencing. The notice must include:</p> <ol style="list-style-type: none"> 1. name 2. address, 3. contact telephone number, 4. licence type and license number of any demolition waste removal contractor and, if applicable, asbestos removal contractor, and 5. the contact telephone number of council and 6. the contact telephone number of SafeWork NSW (4921 2900). <p>Condition reason: To advise neighbours about the commencement of demolition work and provide contact details for enquiries</p>
8	<p>CONSTRUCTION CERTIFICATE - PRIOR TO THE COMMENCEMENT OF ANY DEMOLITION WORKS</p> <p>Where demolition is associated with the erection of a new structure, or an altered portion of or an extension to an existing building, the demolition of any part of a building is "commencement of building work" pursuant of section 6.6 of the Act. In such circumstance all conditions of this consent must be satisfied prior to any demolition work. This includes, but is not limited to, the issue of a Construction Certificate, appointment of a PCA and Notice of Commencement under the Act.</p> <p>Condition reason: Reason: Statutory Requirement</p>
9	<p>DEMOLITION</p> <p>Demolition - General</p> <ul style="list-style-type: none"> •

	<p>1.</p> <p>a.</p> <p>a. That two (2) working days (i.e. Monday to Friday exclusive of public holidays) prior to the commencement of any demolition work, notice in writing is to be given to the council. Such written notice is to include:</p> <ul style="list-style-type: none"> • The date when demolition will commence; • Details of the name, address and business hours contact telephone number of the demolisher, contractor or developer; • The licence number of the demolisher, and relevant SafeWork NSW licenses, (see minimum licensing requirements in (d) below; and • Copies of the demolisher's current public liability/risk insurance policy indicating a minimum cover of \$20 million. <p>1.</p> <p>a.</p> <p>i.</p> <p>a. Demolition of buildings and structures must comply with all current and relevant Australian Standards.</p> <p>•</p> <p>1.</p> <p>a.</p> <p>a. Demolition works are restricted as follows:</p> <ul style="list-style-type: none"> • Monday to Friday inclusive - 7:00am - 6:00pm • Saturday - 8:00am - 1:00pm • Sundays and Public Holidays - No work <p>1.</p> <p>a.</p> <p>i.</p> <p>a. At least two (2) working days (i.e. Monday to Friday exclusive of public holidays), the developer or demolition contractor must notify adjoining residents prior to demolition commencing advising the following:</p> <ul style="list-style-type: none"> • The date when demolition will commence; • Details of the name, address and business hours contact telephone number of the demolisher, contractor or developer; and • The telephone number of SafeWork NSW Hotline 13 10 50. <p>Demolition Involving the Removal of Asbestos</p> <p>General Information</p>
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Homes built or renovated prior to 1987 are likely to contain asbestos. Asbestos is most commonly found within eaves, internal and external wall cladding, ceilings and walls (particularly within wet areas such as bathrooms and laundries), and fences. Unless properly handled, asbestos disturbed or removed during renovations can cause the development of asbestos related diseases, such as asbestosis, lung cancer and mesothelioma.

To ensure work does not cause undue risk please see the following site for further information:

www.asbestosawareness.com.au

Asbestos to be removed by licensed asbestos removalist

All works removing asbestos containing materials must be carried out by a suitably licensed asbestos removalist duly licensed with SafeWork NSW, holding either a Friable (Class A) or a Non- Friable (Class B) Asbestos Removal License which ever applies AND a current SafeWork NSW Demolition License where works involve demolition.

NOTE:

Removal of asbestos by a person who does not hold a Class A or Class B asbestos removal license is permitted if the asbestos being removed is 10m² or less of non-friable asbestos (approximately the size of a small bathroom).

Friable asbestos materials must only be removed by a person who holds a current Class A asbestos license. To find a licensed asbestos removalist please see <https://www.safework.nsw.gov.au/home>

Compliance with applicable Legislation, Policies and Codes of Practice

Asbestos removal works are to be undertaken in accordance with the following:

- NSW Work Health and Safety Act 2011 and Regulation 2017;
- Safe Work Australia Code of Practice for the Management and Control of Asbestos in the Workplace December 2022; and
- SafeWork NSW Code of Practice - How to Safely Remove Asbestos December 2022;

Clearance certificate

Following completion of asbestos removal works undertaken by a licensed asbestos removalist re-occupation of a workplace must not occur until an independent and suitably licensed asbestos removalist undertakes a clearance inspection and issues a clearance certificate.

Notification of asbestos removal works.

	<p>At least two (2) working days (i.e. Monday to Friday exclusive of public holidays), the developer or demolition contractor must notify adjoining residents prior to the commencement of asbestos removal works. Notification is to include, at a minimum:</p> <ul style="list-style-type: none"> • The date and time when asbestos removal works will commence; • The name, address and business hours contact telephone number of the demolisher, contractor and/or developer; • The full name and license number of the asbestos removalist/s; and • The telephone number of SafeWork NSW Hotline 13 10 50 <p>Warning signs must be placed so they inform all people nearby that asbestos removal work is taking place in the area. Signs should be placed at all of the main entry points to the asbestos removal work area where asbestos is present. These signs should be weatherproof, constructed of light-weight material and adequately secured so they remain in prominent locations. The signs should be in accordance with AS 1319-1994 Safety signs for the occupational environment for size, illumination, location and maintenance.</p> <p>Barricades</p> <p>Appropriate barricades must be installed as appropriate to prevent public access and prevent the escape of asbestos fibres. Barricades must be installed prior to the commencement of asbestos removal works and remain in place until works are completed.</p> <p>Condition reason: Reason: To ensure compliance with the relevant legislation and to ensure public and work safety</p>
10	<p>PROTECTION OF PUBLIC PLACES</p> <p>The adjoining or adjacent public area is not to be obstructed by any materials, vehicles, refuse skips and the like, under any circumstances unless approved in writing by council.</p> <p>If the work involved in the demolition or construction of a building is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or building involves the closure of a public place, a barrier, fence or hoarding shall be erected prior to the commencement of any work subject to approval of a Traffic Management Plan.</p> <p>An application to occupy public space is to be submitted to council for approval prior to commencement of works.</p> <p>Where a hoarding is required, an application for hoarding is also to be submitted to and approved by council prior to commencement of any work. Hoardings shall be erected to comply with the requirements of SafeWork NSW, the Principal Certifying Authority and with relevant Australian Standards.</p> <p>Condition reason: Reason: Safety Requirement</p>

11	<p>SITE SAFETY FENCING - DEMOLITION ONLY</p> <p>Erect site fencing to a minimum height of 1.8m complying with SafeWork NSW Guidelines, to exclude public access to the site throughout the demolition. The fencing must be erected before the commencement of any demolition work and maintained.</p> <p>The site shall be maintained in a clean and orderly condition during demolition works.</p> <p>Hoardings</p> <p>If applicable, a separate Hoarding Application for the erection of an A class (fence type) or B class (overhead type) hoarding along the street frontage(s) complying with SafeWork NSW requirements must be obtained including:</p> <ul style="list-style-type: none"> • Payment to Council of a footpath occupancy fee based on the area of footpath to be occupied and council's Schedule of Fees and Charges before the commencement of work; and • Provision of a Public Risk Insurance Policy with a minimum cover of \$20 million in relation to the occupation of and works within council's road reserve, for the full duration of the proposed works, must be obtained with a copy provided to Council. <p>Condition reason: Reasons: Statutory Requirement and health and safety</p>
During demolition work	
12	<p>Discovery of relics and Aboriginal objects</p> <p>While site work is being carried out, if a person reasonably suspects a relic or Aboriginal object is discovered:</p> <ol style="list-style-type: none"> the work in the area of the discovery must cease immediately; the following must be notified <ol style="list-style-type: none"> for a relic – the Heritage Council; or for an Aboriginal object – the person who is the authority for the protection of Aboriginal objects and Aboriginal places in New South Wales under the <i>National Parks and Wildlife Act 1974</i>, section 85. <p>Site work may recommence at a time confirmed in writing by:</p> <ol style="list-style-type: none"> for a relic – the Heritage Council; or for an Aboriginal object – the person who is the authority for the protection of Aboriginal objects and Aboriginal places in New South Wales under the <i>National Parks and Wildlife Act 1974</i>, section 85. <p>Condition reason: To ensure the protection of objects of potential significance during works.</p>
13	<p>Handling of asbestos during demolition</p> <p>While demolition work is being carried out, any work involving the removal of asbestos must comply with the following requirements:</p>

	<ol style="list-style-type: none"> 1. Only an asbestos removal contractor who holds the required class of Asbestos Licence issued by SafeWork NSW must carry out the removal, handling and disposal of any asbestos material; 2. Asbestos waste in any form must be disposed of at a waste facility licensed by the NSW Environment Protection Authority to accept asbestos waste; and 3. Any asbestos waste load over 100kg (including asbestos contaminated soil) or 10m² or more of asbestos sheeting must be registered with the EPA on-line reporting tool WasteLocate.
	Condition reason: To ensure that the removal of asbestos is undertaken safely and professionally
14	Noise and Vibration requirements While site work is being carried out, noise generated from the site must not exceed an LAeq (15 min) of 5dB/ Insert less than 5dB (A) above background noise, when measured at a lot boundary of the site. Condition reason: To protect the amenity of the neighbourhood during construction.
15	Responsibility for changes to public infrastructure While site work is being carried out, any costs incurred as a result of the approved removal, relocation or reconstruction of infrastructure (including ramps, footpaths, kerb and gutter, light poles, kerb inlet pits, service provider pits, street trees or any other infrastructure in the street footpath area) must be paid as directed by the consent authority. Condition reason: To ensure payment of approved changes to public infrastructure.
16	Waste management While site work is being carried out: <ol style="list-style-type: none"> 1. all waste management must be undertaken in accordance with the waste management plan; and 2. upon disposal or removal of the waste, records of the disposal or other fate (such as re-use on site) must be compiled and provided to THE PRINCIPAL CERTIFIER OR COUNCIL (WHERE A PRINCIPAL CERTIFIER IS NOT REQUIRED), detailing the following: <ol style="list-style-type: none"> a. The name and contact details of the person(s) who removed the waste, b. The waste carrier vehicle registration, c. The date and time of waste collection, d. A description of the waste (type of waste, classification and estimated quantity) and whether the waste is to be reused, recycled, go to landfill or other fate. e. The contact details and address of the disposal location or other offsite location(s) where the waste was taken, f. The corresponding tip docket/receipt from the site(s) to which the waste is transferred, noting date and time of delivery, description (type and quantity) of waste. 3. The waste generated on site during construction must be classified in accordance with the Environment Protection Authority's Waste Classification Guidelines, 2014 (as amended from time to time) and disposed of to an approved waste management facility or otherwise lawfully managed.

	<p>If waste has been removed from the site where the waste is under an Environment Protection Authority Resource Recovery Order or Exemption, records in relation to and required by that Order or Exemption must be maintained and provided to the principal certifier and council.</p> <p>Condition reason: To require records to be provided, during site work, documenting the lawful disposal of waste.</p>
17	<p>HOURS OF WORK</p> <p>Site work must only be carried out between the following times –</p> <p style="padding-left: 40px;">For Demolition from 7:00am to 6:00pm on Monday to Friday.</p> <p style="padding-left: 80px;">8:00am to 1:00pm on Saturday</p> <p style="padding-left: 80px;">No Work on Sunday and Public Holidays</p> <p style="padding-left: 40px;">Site work is not to be carried out outside of these times except where there is an emergency, or for urgent work directed by a police officer or a public authority.</p> <p>Condition reason: Reason: To protect the amenity of the surrounding area</p>

On completion of demolition work

18	<p>Repair of infrastructure</p> <p>After completion of all site work:</p> <ol style="list-style-type: none"> a. any public infrastructure damaged as a result of the carrying out of work approved under this consent (including damage caused by, but not limited to, delivery vehicles, waste collection, contractors, sub-contractors, concreting vehicles) must be fully repaired to the written satisfaction of council, and at no cost to council; or b. if the works in (a) are not carried out to council's satisfaction, council may carry out the works required and the costs of any such works must be paid as directed by council and in the first instance will be paid using the security deposit required to be paid under this consent. <p>Condition reason: To ensure any damage to public infrastructure is rectified.</p>
19	<p>Waste disposal verification statement</p> <p>On completion of demolition work:</p> <ol style="list-style-type: none"> a) a signed statement must be submitted to the certifier OR council (where a certifier is not required) verifying that demolition work, and any recycling of materials, was undertaken in accordance with the waste management plan approved under this consent, and b) if the demolition work involved the removal of asbestos, an asbestos clearance certificate issued by a suitably qualified person, must be submitted to the certifier OR council (where a certifier is not required) within 14 days of completion of the demolition work.

	<p>Condition reason: To provide for the submission of a statement verifying that demolition waste management and recycling has been undertaken in accordance with the approved waste management plan</p>
20	<p>COMPLIANCE WITH COMMONWEALTH DISABILITY DISCRIMINATION ACT 1992</p> <p>This approval does not necessarily protect or guarantee against a possible claim of discrimination (intentional or unintentional) under the Commonwealth Disability Discrimination Act 1992, and the applicant/owner is therefore advised to investigate their liability under this Act.</p> <p>Note: Disability (Access to Premises - Buildings) Standards 2010 - As of 1 May 2011, if access is provided to the extent covered by this Standard, then such access cannot be viewed as unlawful under the Commonwealth Disability Discrimination Act 1992.</p> <p>Condition reason: Reason: To inform of relevant access requirements for persons with a disability)</p>
21	<p>COMPLIANCE WITH THE NATIONAL CONSTRUCTION CODE 2022</p> <p>All building work must be carried out in accordance with the provisions of the National Construction Code (NCC) 2022.</p> <p>Note: Applicants who have lodged an objection and who have been granted exemption under Part 15 of the Environmental Planning and Assessment (Building Certificate and Fire Safety) Regulation 2021, must comply with the National Construction Code (NCC) 2022 in all other respects.</p> <p>Condition reason: Reason: Prescribed Statutory control</p>
22	<p>CONSTRUCTION WITHIN BOUNDARY</p> <p>All approved construction including but not limited to footings, walls, roof barges and guttering are to be constructed wholly within the boundaries of the premises.</p> <p>Condition reason: Reason: To ensure compliance with approved plans</p>
23	<p>DAMAGE TO ADJOINING PROPERTIES</p> <p>All precautions must be taken to prevent any damage likely to be sustained to adjoining properties. Adjoining owner property rights must be observed at all times. Where damage occurs to adjoining property all necessary repair or suitable agreement for necessary repairs are to be undertaken by the applicant in consultation with, and with the consent of, the affected property owner.</p> <p>Condition reason: Reason: Structural safety</p>
24	<p>LIGHTING</p> <p>Any lighting on the site shall be designed so as not to cause a nuisance to other residences in the area or to motorists on nearby roads and to ensure no adverse impact on the amenity of the surrounding area by light overspill. All lighting shall comply with relevant standards in this regard.</p> <p>Condition reason: Reason: Protect amenity of surrounding area</p>
25	<p>NOISE - PLANT</p>

	<p>All works carried out on site during construction/demolition/excavation or earthworks shall comply with the NSW Protection of the Environment Operations Act 1997. Approved and effective silencing measures shall be provided and maintained on all power-operated plant used on site if required.</p> <p>Condition reason: Reason: Safety and Amenity</p>
26	<p>OBSTRUCTION OF ROAD & FOOTPATH</p> <p>The use of the road or footpath for the storage of any building materials, waste materials, temporary toilets, waste bins or any other matter is not permitted unless the written approval is obtained from Cabonne Council. A Penalty Infringement Notice may be issued for any offence.</p> <p>Condition reason: Reason: Protection of infrastructure, safety & information</p>
27	<p>OCCUPATION CERTIFICATE</p> <p>To ensure compliance with the Environmental Planning & Assessment Act 1979. All buildings will require an Occupation Certificate PRIOR to occupation/use of the building.</p> <p>Condition reason: Reason: Statutory requirement</p>
28	<p>SITE REQUIREMENTS DURING DEMOLITION AND CONSTRUCTION</p> <p>All of the following are to be satisfied/complied with during demolition, construction and any other site works:</p> <p>(a) All demolition is to be carried out in accordance with Australian Standards AS 2601-2001.</p> <p>(b) Demolition must be carried out by a registered demolition contractor.</p> <p>(c) A single entrance is permitted to service the site for demolition and construction. The footway and nature strip at the service entrance must be planked out with close boarded, hardwood timber footpath protection pads. The pad shall cover the entire width of the footpath opening for the full width of the fence.</p> <p>(d) No blasting is to be carried out at any time during construction of the building.</p> <p>(e) Care must be taken during demolition/ excavation/ building/ construction to prevent any damage to adjoining buildings.</p> <p>(f) Adjoining owner property rights and the need for owner's permission must be observed at all times, including the entering onto land for the purpose of undertaking works.</p> <p>(g) Any demolition and excess construction materials are to be recycled wherever practicable.</p> <p>(h) The disposal of construction and demolition waste must be in accordance with the requirements of the Protection of the Environment Operations Act 1997.</p>

	<p>(i) All waste on the site is to be stored, handled and disposed of in such a manner as to not create air pollution (including odour), offensive noise or pollution of land and/or water as defined by the Protection of the Environment Operations Act 1997. All excavated material should be removed from the site in the approved manner and be disposed of lawfully to a tip or other authorised disposal area.</p> <p>(j) Section 143 of the Protection of the Environment Operations Act 1997 requires waste to be transported to a place which can lawfully accept it. All non-recyclable demolition materials are to be disposed of at an approved waste disposal depot in accordance with legislation.</p> <p>(k) All materials on site or being delivered to the site are to generally be contained within the site. The requirements of the Protection of the Environment Operations Act 1997 must be complied with when placing/stockpiling loose material, disposing of concrete waste, or other activities likely to pollute drains or water courses.</p> <p>(l) Details as to the method and location of disposal of demolition materials weight dockets, receipts etc.) should be kept on site as evidence of approved methods of disposal and recycling.</p> <p>(m) Any materials stored on site must be stored out of view or in such a manner so as not to cause unsightliness when viewed from nearby lands or roadways.</p> <p>(n) Public footways and roadways adjacent to the site must be fully maintained and cleared of obstructions during construction unless prior separate approval from Council is obtained including payment of relevant fees.</p> <p>(o) Building operations such as brick cutting, washing tools or paint brushes, and mixing mortar not be performed on the roadway or public footway or any other locations which could lead to the discharge of materials into the stormwater drainage system.</p> <p>(p) All site waters during excavation and construction must be contained on site in an approved manner to avoid pollutants entering into waterways or Council's stormwater drainage system.</p> <p>Condition reason: Reason: To ensure that demolition, building and any other site works are undertaken in accordance with relevant legislation and policy and in a manner which will be non-disruptive to the local area.</p>
29	<p>SITE SAFETY FENCING</p> <p>Erect site fencing to a minimum height of 1.8m complying with SafeWork NSW Guidelines, to exclude public access to the site throughout the construction works. The fencing must be erected before the commencement of any work and maintained.</p> <p>The site shall be secured in accordance with conditions of consent attached to the development consent. The site shall be maintained in a clean and orderly condition during demolition and construction works.</p> <p>Hoardings</p>

	<p>If applicable, a separate Hoarding Application for the erection of an A class (fence type) or B class (overhead type) hoarding along the street frontage(s) complying with Workcover requirements must be obtained including:</p> <ul style="list-style-type: none"> • Payment to Council of a footpath occupancy fee based on the area of footpath to be occupied and Council's Schedule of Fees and Charges before the commencement of work; and • Provision of a Public Risk Insurance Policy with a minimum cover of \$20 million in relation to the occupation of and works within Council's road reserve, for the full duration of the proposed works, must be obtained with a copy provided to Council.
	Condition reason: Reasons: Statutory Requirement and health and safety
30	WASTE MANAGEMENT
	<p>While site work is being carried out:</p> <ul style="list-style-type: none"> a) All waste management must be undertaken in accordance with the Waste Management Plan; and b) Upon disposal of waste, records of the disposal must be compiled and provided to THE PRINCIPAL CERTIFIER OR COUNCIL (where a principal certifier is not required), detailing the following: <ul style="list-style-type: none"> i) The contact details of the person(s) who removed the waste; ii) The waste carrier vehicle registration; iii) The date and time of waste collection; iv) A description of the waste (type of waste and estimated quantity) and whether the waste is to be reused, recycled or go to landfill; v) The address of the disposal location(s) where the waste was taken; and vi) The corresponding tip docket/receipt from the site(s) to which the waste is transferred, noting date and time of delivery, description (type and quantity) of waste. <p>If waste has been removed from the site under an EPA Resource Recovery Order or Exemption, records in relation to that Order or Exemption must be maintained and provided to the principal certifier and council.</p>
	Condition reason: Reason: To require records to be provided, during site work, documenting the lawful disposal of waste
31	SCALE OF SITE AND HOURS OF OPERATION
	<p>Scale of site and operational hours are as follows;</p> <ul style="list-style-type: none"> • Maximum of 52 children on site daily • Operating hours 6:30am - 6pm Monday - Friday • 12 Staff on rotational shifts
	Condition reason: Statutory Requirement

Building Work

Before issue of a construction certificate

3	ACCESSIBLE CAR PARKING SPACES
2	<p>One (1) of the car parking spaces provided as part of the total requirement shall be reserved for disabled persons. These spaces shall be a minimum of 3.2m wide x 5.5m long and located near pedestrian access routes designed for disabled persons. Each space shall be clearly marked as such.</p> <p>Car parking for people with disabilities shall be provided in accordance with the National Construction Code, and relevant Australian Standards and with regard to the Commonwealth Disability Discrimination Act 1992. Prior to the issue of a Construction Certificate, the plans shall demonstrate compliance. Note: Disability (Access to Premises - Buildings) Standards 2010 - As of 1 May 2011, if access is provided to the extent covered by this Standard, then such access cannot be viewed as unlawful under the Commonwealth Disability Discrimination Act 1992.</p> <p>The above details shall be submitted to and approved by the Accredited Certifier prior to the issue of the Construction Certificate.</p> <p>Condition reason: Reason: To ensure relevant access requirements for persons with a disability</p>
3	APPLICATION FOR A CONSTRUCTION CERTIFICATE
3	<p>The applicant must apply to council or a Registered Certifier for a Construction Certificate to carry out the relevant building works that are approved by this consent. The details to be included in the application for a Construction Certificate are:</p> <p>(a) Architectural plans and specifications complying with the National Construction Code (NCC) 2022, relevant Australian Standards, and the development consent and conditions.</p> <p>(b) If Council issues the Construction Certificate, engineering details must be submitted for approval for all structural elements, including but not limited to, piers, footings, reinforced concrete slab, first floor joist layout, roof trusses, steel beams and the like. The details must be prepared by a practising consulting structural engineer. Also a certificate from the engineer must be included certifying that the design fully complies with appropriate SAA Codes and Standards and the NCC requirements.</p> <p>Note: The engineer/s undertaking certification must be listed on the National Professional Engineers Register under the appropriate category.</p> <p>(c) Geotechnical report for the site, prepared by a qualified geotechnical engineer detailing the foundation conditions of the site and solutions for consideration by a structural Engineer.</p> <p>(d) Essential services plan outlining the existing and proposed fire safety measures.</p>

	<p>(e) Disabled access provisions to common and public areas in accordance with AS1428.</p> <p>(f) If a performance solution is proposed, the following details must be lodged:</p> <p>Assessment methods used to determine compliance with the performance requirements, including if and how each performance objective impacts on other requirements of the NCC; and</p> <p>Compliance with all relevant Performance NCC requirements;</p> <p>How the solution is at least equivalent to the Deemed-To-Satisfy provisions.</p> <p>A statement about the person who prepared the performance solution, indicating qualifications, experience, insurance details, and membership of an approved accreditation body</p> <p>Note: The performance-based application may be required to be reviewed by a suitably qualified independent body at the applicant's expense. Any fees relating to any review are required to be paid prior to the issue of the Construction Certificate.</p> <p>Condition reason: Reason: Statutory requirement</p>
3	APPOINTMENT OF PRINCIPAL CERTIFYING AUTHORITY
4	<p>No work shall commence in connection with this Development Consent until:</p> <p>(a) A construction certificate for the building work has been issued by:</p> <p>(i) the consent authority; or</p> <p>(ii) an accredited certifier; and</p> <p>(b) the person having the benefit of the development consent has:</p> <p>(i) appointed a principal certifying authority for the building work, and</p> <p>(ii) notified the principal certifying authority that the person will carry out the building work as an owner/builder, if that is the case, and</p> <p>(c) the principal certifying authority has, no later than 2 days before the building work commences:</p> <p>(i) notified the Council of his or her appointment, and</p> <p>(ii) notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and</p> <p>(d) the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has:</p>

	<p>(i) appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential building work is involved, and</p> <p>(ii) notified the principal certifying authority of such appointment, and</p> <p>(iii) unless that person is the principal contractor, notified the principal contractor of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and</p> <p>(e) the person having the person having the benefit of the development consent has given at least 2 days notice to the council of the person's intention to commence the erection of the building.</p> <p>Note: If the principal certifying authority is the council, the nomination will be subject to the payment of a fee for the service to cover the cost of undertaking all necessary inspections and the issue of the appropriate certificates.</p> <p>Under the Environment Planning and Assessment Act, 1979, a sign must be erected in a prominent position on the work site showing the name, address and telephone number of the principal certifying authority; the name of the principal contractor (if any) for the building work and a telephone number at which that person may be contacted outside working hours. That sign must also state that unauthorised entry is prohibited. The sign must not be removed until all work has been completed.</p> <p>Condition reason: Reason: Statutory requirements</p>
3 5	<p>CONSTRUCTION CERTIFICATE</p> <p>No work shall commence until you:</p> <p>(a) Obtain a Construction Certificate from either Cabonne Council or a Registered Certifier - a fee applies for this service; and</p> <p>(b) Lodge with Cabonne Council any Construction Certificate obtained from a Registered Certifier (together with associated plans and documents) - a fee applies for this service</p> <p>Note: The Construction Certificate is to be applied for via the NSW Eplanning Portal.</p> <p>Condition reason: Reason: Statutory Requirement</p>
3 6	<p>CONSTRUCTION OF SANITARY COMPARTMENT</p> <p>A sanitary compartment is to have sufficient space or other means to permit an unconscious occupant to be removed from the compartment</p> <p>Commercial</p> <p>Sanitary compartments must have doors and partitions that separate adjacent compartments and extend to height not less than 1.5m above the floor if primary school children are the principal users or 1.8m above the floor in all other cases.</p>

	Condition reason: Reason: Compliance with the National Construction Code 2022
37	DISABLED TOILETS
	Plans and details of the disabled toilet/s complying with the relevant Australian Standards, the National Construction Code 2022, and with regard to the Commonwealth Disability Discrimination Act 1992. Prior to the issue of a Construction Certificate, the plans shall demonstrate compliance. Note: Disability (Access to Premises - Buildings) Standards 2010 - As of 1 May 2011, if access is provided to the extent covered by this Standard, then such access cannot be viewed as unlawful under the Commonwealth Disability Discrimination Act 1992.
	The plans must be approved by the Accredited Certifier prior to issue of a Construction Certificate.
	Condition reason: Reason: To inform of relevant access requirements for persons with a disability
38	PROVISION OF PRIVATE ACCESS
	Access must be provided to the dwelling in accordance with councils' Provision of Private Access Specification that is current at the time of application.
	Council, prior to any Construction Certificate being issued for the development or commencement of any access to the property from the adjoining road, must issue an Access Construction Certificate.
	A joint inspection with the Principal Certifying Authority is to be held prior to commencing construction of the access. Please telephone council's Development Engineer on 6392 3200 to arrange a suitable date and time for the inspection.
	Condition reason: Reason: To ensure that safe and practical access is provided to the subject land
39	SECTION 68 PLUMBING AND DRAINAGE APPLICATION APPROVAL
	To ensure an approval is in place for the installation of any Plumbing and Drainage work the applicant is required to apply for a S68 Plumbing and Drainage Application in accordance with Section 68 Part B of the Local Government Act 1993.
	Note: This is to be applied for via the NSW Eplanning Portal.
	Condition reason: Reason: Statutory requirement
40	SECTION 7.12 CONTRIBUTION LEVY
	Pursuant to section 4.17 of the Environmental Planning and Assessment Act 1979, and the Cabonne Council Section 7.12 Contributions Plan 2021, a contribution of \$11,200.00 must be paid to council.
	The amount to be paid is to be adjusted at the time of the actual payment, in accordance with the Cabonne Council Section 7.12 Contributions Plan 2021. The contribution is to be paid before the issue of any Construction Certificate.

	The Cabonne Council Section 7.12 Contributions Plan 2021, adopted October 2022, may be viewed during office hours at council's Customer Service Centres, or on council's website http://www.cabonne.nsw.gov.au			
	The contribution payable will be calculated in accordance with the Contributions Plan current at the time of payment, and will be adjusted at the time of payment in accordance with the Consumer Price Index (CPI) (All Groups Index for Sydney) published by the Australian Bureau of Statistic (ABS). Contribution amounts will be adjusted by Council each quarter.			
	Contribution Type	Proposed Cost of Development	Levy Percentage	Total Contribution
				Contribution Rate remains current until 31 March 2025*
	Section 7.12 Contribution	\$1,120,000.00	1%	\$11,200.00
	Prior to Construct Certificate			
	Condition reason: Reason: Statutory Requirement			
41	STORM WATER, SEWERAGE AND WATER WORK APPROVALS			
	Prior to the issue of a Construction Certificate, the applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from the relevant water supply authority and comply with any conditions of those approvals.			
	Condition reason: Reason: To ensure works are carried out in accordance with other approvals			

Before building work commences

42	EROSION AND SEDIMENT CONTROL
	<p>Erosion and sedimentation controls shall be in place prior to the commencement of site works; and maintained throughout construction activities until the site is landscaped and/or suitably revegetated. The controls shall be in accordance with the details approved by council and/or as directed by council officers. These requirements shall be in accordance with Managing Urban Stormwater - Soils and Construction produced by Landcom (Blue Book).</p> <p>A copy of the Erosion and Sediment Control Plan must always be kept on site during construction and made available to Council officers on request.</p> <p>Erosion and sediment control measures as detailed in the submitted Erosion and Sediment Control Plan must be installed and operating prior to and during all construction works.</p>
	Condition reason: Reason: Environmental protection
43	NOTICE OF COMMENCEMENT

	<p>No work shall commence until a notice of commencement is submitted to council via the NSW Eplanning Portal:</p> <p>(a) Not less than two (2) days notice of the date on which it is proposed to commence work associated with this Development Consent;</p> <p>(b) Details of the appointment of a Principal Certifying Authority (either Cabonne Council or another Registered Certifier,</p> <p>(c) Details of the name, address and licence details of the builder.</p> <p>Condition reason: Reason: Statutory Requirement</p>
44	<p>PROTECTION OF PUBLIC PLACES</p> <p>The adjoining or adjacent public area is not to be obstructed by any materials, vehicles, refuse skips and the like, under any circumstances unless approved in writing by council.</p> <p>If the work involved in the demolition or construction of a building is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or building involves the closure of a public place, a barrier, fence or hoarding shall be erected prior to the commencement of any work subject to approval of a Traffic Management Plan.</p> <p>An application to Occupy Public Space is to be submitted to council for approval prior to commencement of works.</p> <p>Where a hoarding is required, an Application for Hoarding is also to be submitted to and approved by council prior to commencement of any work. Hoardings shall be erected to comply with the requirements of SafeWork NSW, the Principal Certifying Authority and with relevant Australian Standards.</p> <p>Condition reason: Reason: Safety Requirement</p>
45	<p>TOILET AMENITIES ON CONSTRUCTION SITE</p> <p>Prior to commencement of any building works, toilet facilities for employees must be provided in accordance with SafeWork NSW requirements.</p> <p>Where female workers are present on site, appropriate measures for sanitary item disposal should be made, such as a disposal unit provided in the portable toilet or sewer connected toilet closet.</p> <p>Condition reason: Reason: Statutory Requirement - Health and amenity</p>
During building work	
46	<p>ADJUSTMENT TO UTILITY SERVICES</p> <p>Any adjustments to existing utility services that are made necessary by this development proceeding are to be at the full cost of the developer.</p> <p>Condition reason: Reason: Information</p>
47	<p>CONTAMINATED LAND UNEXPECTED FINDS</p>

	<p>In the instance works cause the generation of odours or uncovering of unexpected contaminants works are to immediately cease, Council is to be notified and a suitably qualified environmental scientist appointed to further assess the site.</p> <p>The exposed material/excavation is to be evaluated by the supervising environmental consultant and an appropriate response determined in consultation with the applicant, which is agreed to by Cabonne Council.</p> <p>Note: Council may also request that a NSW EPA accredited site auditor is involved to assist with the assessment of the contaminated land situation and review any new contamination information. The applicant must also adhere to any additional conditions which may be imposed by the accredited site auditor.</p> <p>Condition reason: Reason: To ensure compliance with Statutory Requirements</p>
48	<p>CRITICAL STAGE INSPECTIONS - GENERAL</p> <p>Critical stage inspections must be called for by the Principal Contractor or Owner Builder as required by the Principal Certifying Authority (PCA), any PCA Service Agreement, the Act and the Regulation.</p> <p>Work must not proceed beyond each critical stage until the PCA is satisfied that work is proceeding in accordance with this consent, the Construction Certificate(s) and the Act. 'Critical Stage Inspections' means the inspections prescribed by the Regulations for the purposes of section 6.5 of the Act or as required by the PCA and any PCA Service Agreement.</p> <p>Note 1: The PCA may require additional inspections beyond mandatory critical stage inspections in order that the PCA be satisfied that work is proceeding in accordance with this consent.</p> <p>Note 2: The PCA may, in addition to inspections, require the submission of Compliance Certificates, survey reports or evidence of suitability in accordance with Part A2.2 of the NCC Volume 1 and Part A5 of the NCC Volume 2 in relation to any matter relevant to the development.</p> <p>Condition reason: Reason: Statutory requirement</p>
49	<p>HOURS OF WORK</p> <p>Site work must only be carried out between the following times –</p> <p style="padding-left: 40px;">For Construction from 7:00am to 6:00pm on Monday to Friday.</p> <p style="padding-left: 80px;">8:00am to 1:00pm on Saturday</p> <p style="padding-left: 80px;">No Work on Sunday and Public Holidays</p> <p>Site work is not to be carried out outside of these times except where there is an emergency, or for urgent work directed by a police officer or a public authority.</p> <p>Condition reason: Reason: To protect the amenity of the surrounding area</p>
50	<p>INSPECTION RECORDS & COMPLIANCE CERTIFICATES</p>

	<p>The PCA or accredited certifier undertaking each of the inspections must make a record of each inspection in accordance with Part 8 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulations 2021 and, if the person is not the PCA, forward a copy to the PCA.</p> <p>A copy of any compliance certificates issued in respect of the building work and any documents referred to in the certificate must be provided to Council within two (2) days of the certificate being issued. A compliance certificate must be issued where:</p> <p>(a) Either:</p> <p>(i) Council is appointed the PCA; or</p> <p>(ii) Council is the PCA but agrees to an accredited certifier undertaking certain inspection/s, and</p> <p>(b) The PCA or accredited certifier is of the opinion that the stage of work he or she has inspected is satisfactory.</p>
	Condition reason: Reason: Statutory Requirement

Before issue of an occupation certificate

51	ACCESS COMPLIANCE CERTIFICATE
	Council prior to any Occupation Certificate being issued for the development must issue an Access Compliance Certificate for the Provision of Private Access.
	Condition reason: Reason: To ensure that safe and practical access is provided to the subject land
52	ACCESS FOR PEOPLE WITH DISABILITIES
	Access for people with disabilities must be provided in accordance with the requirements of the National Construction Code 2022, relevant Australian Standards and with regard to the Commonwealth Disability Discrimination Act 1992. Prior to the issue of a Construction Certificate, the plans shall demonstrate compliance. Note: Disability (Access to Premises - Buildings) Standards 2010 - As of 1 May 2011, if access is provided to the extent covered by this Standard, then such access cannot be viewed as unlawful under the Commonwealth Disability Discrimination Act 1992.
	Condition reason: Reason: To inform of relevant access requirements for persons with a disability
53	ADDITIONAL INSPECTION CHARGES
	Prior to the issue of any Occupation Certificate any additional Inspection fees/charges which have been incurred and issued by the certifier during construction works are to be paid and proof provided to the Principal Certifier.
	Condition reason: Reason: Statutory Requirement
	CAR PARKING & ACCESS

54	<p>a. Minimum of nine (9) off street car parking spaces are to be provided on site.</p> <p>b. Each parallel car parking space is to be a minimum of 5.4m long x 2.5m Wide</p> <p>c. Each right angle car parking space is to be a minimum of 5.4m long x 2.5m Wide</p> <p>d. Each car parking space for the disabled is to be in accordance with the provisions of Clause D3. 101 of the National Construction Code of Australia, 193.</p> <p>e. All car parking spaces are to be line-marked and sealed with a hard standing all weather material, and maintained at all times.</p> <p>f. All internal roads shall be constructed of hard standing, all-weather material and shall be maintained at all times.</p> <p>g. Details of compliance with a-f above are to be provided prior to the release of the Occupation Certificate</p> <p>An adequate number of on-site carparking spaces is to be provided to the development in accordance with the relevant Australian Standards. All vehicles utilising the on-site carparking shall enter and leave the development in a forward direction.</p> <p>No parking signage shall be provided on the northern side of Belubula Way in the vicinity of the development to ensure that overflow parking from the development does not interfere with traffic flow through the intersection of Rodd Street and Belubula Way.</p> <p>Condition reason: Reason: To ensure adequate on-site car parking is provided at all times.</p>
55	WIDENING OF BELUBULA WAY TO ACCOMMODATE CAR PARKING
	<p>The applicant is required to bear the full cost of survey, design and construction of the widening of the northern side of Belubula Way along the frontage of the proposed development between the intersection of Rodd Street and the Belubula Way vehicular access, which is to be designed to accommodate parallel car parking.</p> <p>A complete set of drawings is to be provided to Council for approval before any ROADWORKS CONSTRUCTION CERTIFICATE is issued for the works.</p> <p>A ROADWORKS COMPLIANCE CERTIFICATE FOR ALL ROAD WORKS IS TO BE ISSUED upon completion.</p> <p>All relevant work to be completed PRIOR to the issuing of a Subdivision Certificate.</p>
	Condition reason: Road construction requirements from Council
56	FOOTPATH ON BELUBULA WAY TO ACCOMMODATE OFF PREMISES CAR PARKING
	<p>The applicant is required to bear the full cost of survey, design and construction of the provision of a 2.0m wide footpath on the northern side of Belubula Way</p>

	<p>along the frontage of the proposed development between the intersection of Rodd Street and the Belubula Way vehicular access.</p> <p>A complete set of drawings is to be provided to Council for approval before any ROADWORKS CONSTRUCTION CERTIFICATE is issued for the works.</p> <p>A ROADWORKS COMPLIANCE CERTIFICATE FOR ALL ROAD WORKS IS TO BE ISSUED upon completion.</p> <p>All relevant work to be completed PRIOR to the issuing of a Subdivision Certificate.</p>
	Condition reason: Path construction requirements of Council
57	CONNECTION TO THE SEWERAGE SYSTEM
	<p>The development must be connected to the sewerage system before occupation by applying directly to Sewer Supply Authority (Cabonne Council) A COMPLIANCE CERTIFICATE FOR THE WORKS IS TO BE ISSUED BY THE SUPPLY AUTHORITY and a copy be provided to Council. All relevant work is to be completed BEFORE THE ISSUE OF ANY OCUPATION CERTIFICATE, at the full cost of the developer.</p>
	Condition reason: Reason: To ensure that the development is connected to Sewerage Supply Authorities system.
58	CONNECTION TO TOWN WATER SUPPLY
	<p>The development must be connected to the town water supply before occupation by applying directly to the relevant water supply authority (Central Tablelands Water) and bearing the full cost of the works and the connection fee. A COMPLIANCE CERTIFICATE IS TO BE PROVIDED TO COUNCIL FROM THE RELEVANT WATER SUPPLY AUTHORITY. All relevant work is to be completed BEFORE THE ISSUE OF ANY OCUPATION CERTIFICATE, at the full cost of the developer.</p>
	Condition reason: Reason: To ensure that the development to be connected to the local water supply Authority's reticulation system.
59	DAMAGE TO PUBLIC ASSETS
	<p>Any damage caused to footpaths, roadways, utility installations, trees and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration / repairs of property or services damaged during the works shall be met by the Applicant.</p>
	Condition reason: Reason: Safety & Amenity
60	DRAINAGE RECORDS
	<p>To provide an accurate record of drainage works. The below listed records are to be submitted to Council prior to the release of the final Plumbing and Drainage Certificate. ANY OCCUPATION CERTIFICATE MUST NOT BE ISSUED until the final Plumbing</p>

	<p>and Drainage certificate has been issued by council. (Templates can be found on council's website www.cabonnecouncil.nsw.gov.au) or fair trading website.</p> <p>Notice of Works,</p> <p>Certificate of Compliance, and</p> <p>Sewer Service Diagram drawn to the scale of 1 in 200 of drainage.</p> <p>Condition reason: Reason: Statutory requirement</p>
61	<p>EVACUATION PLAN - CHILD CARE CENTRES</p> <p>Prior to the issue of an Occupation Certificate for the child care centre, an evacuation plan complying with AS3745 should be prepared and implemented. The emergency evacuation should consider:</p> <p>(a) The mobility of children and how this is to be accommodated during an evacuation;</p> <p>(b) The location of a safe congregation area, away from the evacuated building, busy roads, other hazards and the evacuation points of other residents or tenants within the building or surrounding buildings;</p> <p>(c) Where the Child Care Centre is part of a larger building or complex, that the emergency evacuation plan is complementary and consistent with other emergency evacuation plans in place; and</p> <p>(d) The supervision of children during the evacuation and at the safe congregation area with regard to the capacity of the Child Care Centre and the child/staff ratios.</p> <p>Centres which accommodate children under 2 years of age are to have a large mobile cot (on wheels) so groups of babies can be quickly evacuated.</p> <p>Condition reason: Reason: Safety Requirement</p>
62	<p>EVIDENCE OF LAWFUL ASBESTOS DISPOSAL</p> <p>An Occupation Certificate for a development involving the removal of asbestos must not be issued until such time the applicant provides the principal certifying authority with a copy of receipt/s confirming lawful disposal of asbestos waste.</p> <p>NOTE: Asbestos waste must be disposed at a waste management facility licensed by the NSW Environment Protection Authority (EPA) to accept such waste. Please Contact NSW EPA on 131 555 or visit www.epa.nsw.gov.au for a list of waste management facilities licensed to accept asbestos waste.</p> <p>Condition reason: Reason: Health and Safety</p>
63	<p>FIRE SAFETY CERTIFICATE</p> <p>A final Fire Safety Certificate shall be obtained in accordance with Part 11 of the Environmental Planning and Assessment (Building Certificate and Fire Safety) Regulation 2021, prior to the issue of the Final Occupation Certificate for the building.</p>

	<p>A copy of the Fire Safety Certificate and fire safety schedule shall be:-</p> <ol style="list-style-type: none"> 1. Forwarded to Cabonne Council; 2. Forwarded to the Commissioner of the New South Wales Fire Brigade; and 3. Prominently displayed in the building. <p>Condition reason: Reason: Fire safety</p>
64	<p>OCCUPATION CERTIFICATE (SECTION 6.9 OF THE ACT)</p> <p>A person must not commence occupation or use (or change of use where an existing building) of the whole or any part of a new building (within the meaning of section 6.10 of the Act) unless a Partial, Part or Whole Occupation Certificate has been issued in relation to the building or part.</p> <p>The Principal Certifying Authority is required to be satisfied, amongst other things, that:</p> <p>All required inspections (including each applicable mandatory critical stage inspection) have been carried out; and</p> <p>Any preconditions to the issue of the certificate required by a development consent have been met.</p> <p>Note: New building includes an altered portion of, or an extension to, an existing building.</p> <p>Condition reason: Reason: Statutory requirement</p>
65	<p>PLUMBING AND DRAINAGE WORKS</p> <p>All plumbing and drainage work shall be carried out by a licensed plumber and drainer to the requirements of the National Plumbing and Drainage Code AS3500.</p> <p>Condition reason: Reason: Statutory requirement</p>
66	<p>STORMWATER DRAINAGE</p> <p>During construction and within a maximum of 7 days following the placement of any roofing material, all guttering and downpipes must be installed and connected to Council's drainage system. If no Council drainage system is available, the guttering and downpipes must be discharged away from the building onto a stable vegetated area or a rubble drain constructed in accordance with Australian Standard AS/NZS 3500.3 Stormwater Drainage in a manner that does not cause nuisance or erosion to adjoining properties. Like-wise any paved or impervious areas are to be drained in accordance with the above. All of the work must be completed prior to the issue of an Occupation Certificate.</p> <p>Condition reason: Reason: To ensure adequate Storm water Disposal</p>

General advisory notes

This consent contains the conditions imposed by the consent authority which are to be complied with when carrying out the approved development. However, this consent is not an exhaustive list of all obligations which may relate to the carrying out of the development under the EP&A Act, EP&A Regulation and other legislation. Some of these additional obligations are set out in the [Conditions of development consent: advisory notes](#). The consent should be read together with the *Conditions of development consent: advisory notes* to ensure the development is carried out lawfully.

The approved development must be carried out in accordance with the conditions of this consent. It is an offence under the EP&A Act to carry out development that is not in accordance with this consent.

Building work or subdivision work must not be carried out until a construction certificate or subdivision works certificate, respectively, has been issued and a principal certifier has been appointed.

A document referred to in this consent is taken to be a reference to the version of that document which applies at the date the consent is issued, unless otherwise stated in the conditions of this consent.

Dictionary

The following terms have the following meanings for the purpose of this determination (except where the context clearly indicates otherwise):

Approved plans and documents means the plans and documents endorsed by the consent authority, a copy of which is included in this notice of determination.

AS means Australian Standard published by Standards Australia International Limited and means the current standard which applies at the time the consent is issued.

Building work means any physical activity involved in the erection of a building.

Certifier means a council or a person that is registered to carry out certification work under the *Building and Development Certifiers Act 2018*.

Construction certificate means a certificate to the effect that building work completed in accordance with specified plans and specifications or standards will comply with the requirements of the EP&A Regulation and *Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021*.

Council means CABONNE SHIRE COUNCIL.

Court means the Land and Environment Court of NSW.

EPA means the NSW Environment Protection Authority.

EP&A Act means the *Environmental Planning and Assessment Act 1979*.

EP&A Regulation means the *Environmental Planning and Assessment Regulation 2021*.

Independent Planning Commission means Independent Planning Commission of New South Wales constituted by section 2.7 of the EP&A Act.

Occupation certificate means a certificate that authorises the occupation and use of a new building or a change of building use for an existing building in accordance with this consent.

Principal certifier means the certifier appointed as the principal certifier for building work or subdivision work under section 6.6(1) or 6.12(1) of the EP&A Act respectively.

Site work means any work that is physically carried out on the land to which the development the subject of this development consent is to be carried out, including but not limited to building work, subdivision work, demolition work, clearing of vegetation or remediation work.

Stormwater drainage system means all works and facilities relating to:

- the collection of stormwater,

- the reuse of stormwater,
- the detention of stormwater,
- the controlled release of stormwater, and
- connections to easements and public stormwater systems.

Strata certificate means a certificate in the approved form issued under Part 4 of the *Strata Schemes Development Act 2015* that authorises the registration of a strata plan, strata plan of subdivision or notice of conversion.

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**ITEM 1 - INQUIRY INTO THE ABILITY OF LOCAL GOVERNMENTS TO
FUND INFRASTRUCTURE AND SERVICES**

REPORT IN BRIEF

Reason For Report	NSW Government's response to the report handed down by the Legislative Council's State Development Committee.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.5.1d - Lobby State and Federal Governments and other key stakeholders on key community needs - e.g. improved digital connectivity.
Annexures	1. Government response - Inquiry into the ability of local governments to fund infrastructure and services ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\NSW GOVERNMENT - 1839846

GENERAL MANAGER'S REPORT

In March 2024, the Minister for Local Government, Hon Ron Hoenig MP, asked the Legislative Council's State Development Committee to undertake a review into the ability of councils to fund infrastructure and services and to provide recommendations for a way forward.

The Terms of Reference of the Standing Committee were to inquire into and report on the ability of local governments to fund infrastructure and services, in particular:

- a) the level of income councils require to adequately meet the needs of their communities;
- b) examine if past rate pegs have matched increases in costs borne by local governments;
- c) current levels of service delivery and financial sustainability in local government, including the impact of cost shifting on service delivery and financial sustainability, and whether this has changed over time;
- d) assess the social and economic impacts of the rate peg in New South Wales for ratepayers, councils, and council staff over the last 20 years and compare with other jurisdictions;
- e) compare the rate peg as it currently exists to alternative approaches with regards to the outcomes for ratepayers, councils, and council staff;
- f) review the operation of the special rate variation process and its effectiveness in providing the level of income Councils require to adequately meet the needs of their communities;
- g) any other related matters.

The Committee handed down its final report in November 2024, setting out 17 recommendations. The Committee's final report can be accessed here [Report](#)

In response, the NSW Government is proposing five key responses to progressively improve the financial sustainability of councils.

1. Maintaining control of council rates by the Independent Pricing and Regulatory Tribunal (IPART) to ensure council's rates revenue keeps pace with forecast changes in costs.
2. Requiring councils that want to permanently adjust their revenue to undertake a Comprehensive Spending Review that forensically examines their expenditure as well as their revenue.
3. Simplifying the Special Variations process to focus only on specific council projects or programs.
4. Streamlining local government financial statements which unnecessarily complicate local government financial reporting; and
5. Drawing on the knowledge and experience of general managers, finance directors and other experts in the local government sector, to establish an Expert Advisory Panel to provide technical support for the delivery of reform based on the recommendations of the Committee.

A copy of the NSW Government's Response is attached.

ITEM 2 - EMERGENCY SERVICES LEVY

REPORT IN BRIEF

Reason For Report	To notify council of the Emergency Services Levy charges for the 2025/26 Financial Year
Policy Implications	Nil
Budget Implications	Changes to 2025/26 Budget
IPR Linkage	1.1.2.1b - Complete and report the annual budget.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\FINANCIAL MANAGEMENT\\LEVIES\\FESL - FIRE EMERGENCY SERVICES LEVY - 1838899

DEPARTMENT LEADER - FINANCE'S REPORT

Background

The Emergency Services Levy (ESL) is a levy partly imposed on Council's to fund the NSW emergency services organisations (NSW Rural Fire Service, NSW State Emergency Services and Fire and Rescue NSW)

The ESL is viewed by Council as a state-level cost-shifting mechanism in NSW. For 2025/26 the 6% increase imposed on Council for the NSW Rural Fire Service is even greater than that of council's IPART- approved rate increase of 4.4%. The ESL is not a local rate and cannot be directly recovered from the residents. This means it is a significant burden for council's budget. The effect of ESL cost shifting forces Councils to pay for services that are not directly provided by the council. This results in less funding for direct local services with less budget spending available for services such as infrastructure maintenance, town presentation and community programs.

Result for Cabonne

NSW Rural Fire Service – issued via Orange City Council

	Share	2025/2026	2024/2025	Increase	% Increase
Orange City Council	19%	\$362,147.60	\$341,606	\$20,541.66	6%
Blayney Council	23%	\$438,389.20	\$413,523	\$24,866.22	6%
Cowra Council	23%	\$438,389.20	\$413,523	\$24,866.22	6%
Cabonne Council	35%	\$667,114.00	\$629,274	\$37,839.90	6%

Cabonne 2026 Budget: \$661,750

NSW State Emergency Service

2025/2026	2024/2025	2026 Budget	Decrease	% Decrease
\$42,385.00	\$49,456.41	\$60,410.00	\$7,071.41	15%

Fire & Rescue NSW

2025/26	2024/2025	2026 Budget	Increase	% Increase
\$63,702.00	\$58,449.00	\$65,993.00	\$5,253.00	9%

Changes from 2024/25 to 2026/26 Summary

Levy Name	2025	2026	Increase / Decrease
Rural Fire Service	\$ 629,274.00	\$ 667,114.00	\$ 37,840.00
NSW State Emergency Services	\$ 49,456.41	\$ 42,385.00	-\$ 7,071.41
Fire & Rescue	\$ 58,449.00	\$ 63,702.00	\$ 5,253.00
TOTAL	\$ 737,179.41	\$ 773,201.00	\$ 36,021.59
			Overall 4.9%

A major priority of Local Government NSW has been to advocate for more support and to work with the Office of Local Government for alternative strategies and solutions to passing on this levy. Councils continue to face unprecedented financial sustainability challenges and uncertainty and the ESL is a significant part of this struggle.

**ITEM 3 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS
REPORTING**

REPORT IN BRIEF

Reason For Report	To provide council with a report on progress made in actioning its resolutions up to last month's council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. Council ↓ 2. Traffic Light Report Summary ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\REPORTING\\RESOLUTIONS REGISTER 2023-2027 - 1839906

GENERAL MANAGER'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meeting resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the Deputy General Managers, as per the Mayor's request.

ITEM 4 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF)
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	1.1.1.1f - Staff are complying with procedures and practices.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1839935

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

There were NIL allocation of funds processed in the last month.

ITEM 5 - INVESTMENT SUMMARY - APRIL 2025

REPORT IN BRIEF

Reason For Report	Information provided in relation to council's Investment Schedule
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.2b - Maximise income sources through investments.
Annexures	1. Cabonne Council monthly investment report April 2025 ↓
File Number	\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1838850

DEPARTMENT LEADER - FINANCE'S REPORT

Summary

THIS IS PAGE NO 5 OF THE GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION TO THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 27 MAY, 2025

This report details council’s investment performance at 30 April 2025.

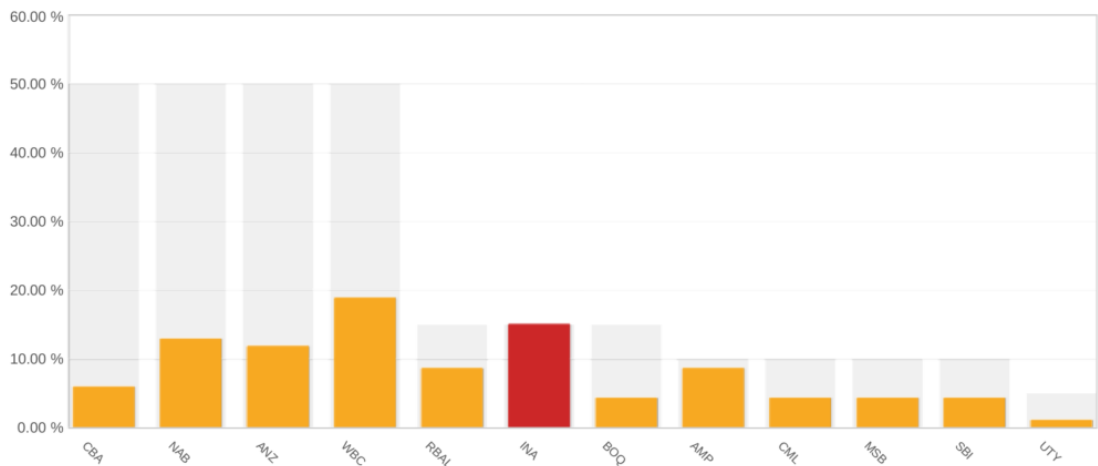
Report

In accordance with section 212 of the Local Government (General) Regulation 2021, it is hereby certified that the investments detailed in the attached investment report have been made in accordance with Section 625 of the Local Government Act 1993, its Regulations and council’s current Investment Policy which was last amended and adopted on 27 June 2023.

Policy Implications

There has been a small breach in the holdings contained in the attached investment policy in the month of April 2025. The current total investment amount for ING Bank has slightly gone over the allowed percentage of investment for that institution. Previously it was within policy limits, but due to the fall of the balance in the BOS account and the redemption of a matured term deposit, it has increased the average percentage held in each institution. This will be rectified as the balances increase.

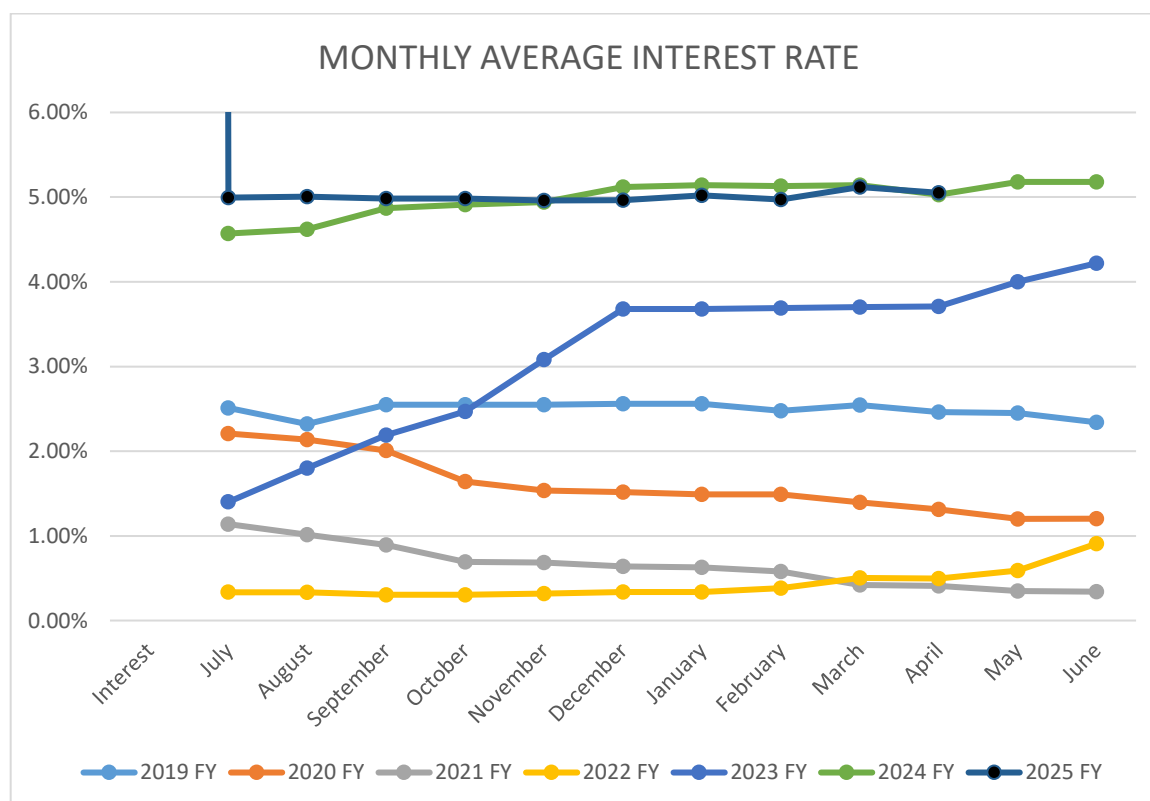
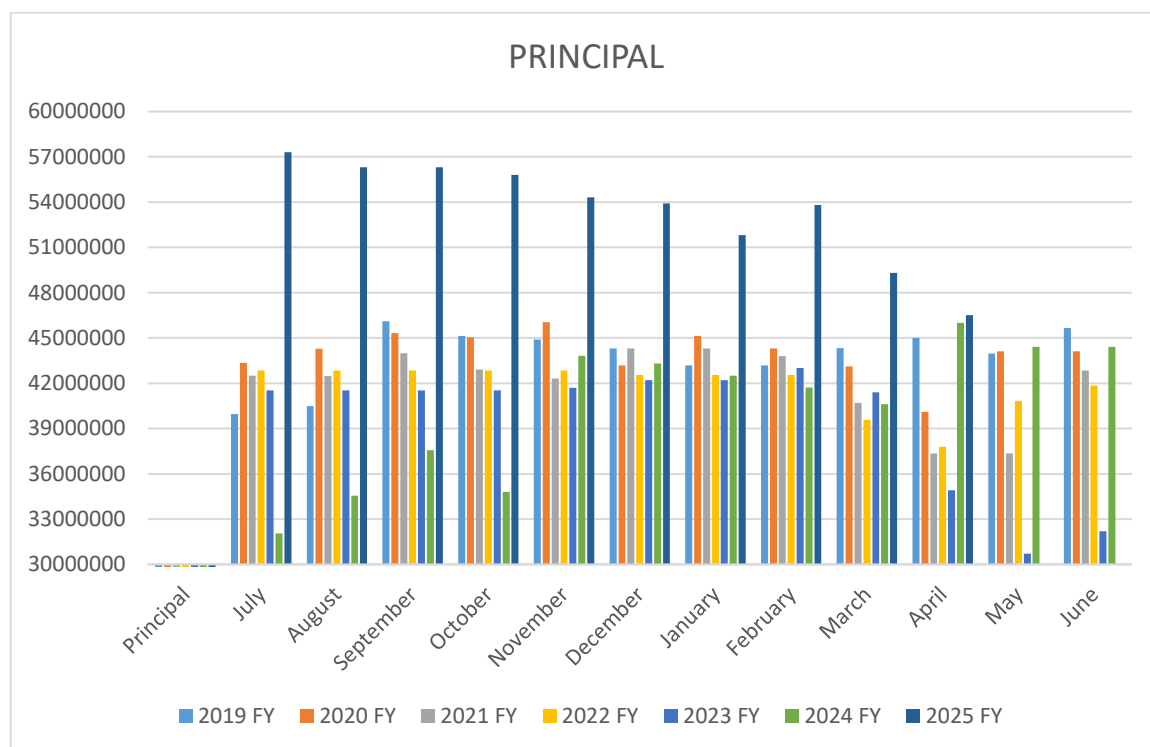
Counterparty Compliance - Long Term Investments



Financial Implications

Council’s investments as of 30 April 2025 again reduced slightly to the total of \$46,508,000 due to large expenditure outlays for current capital assets and capital projects.

This comprises the amounts of \$43,750,000 in term deposits and \$2,758,000 in cash.

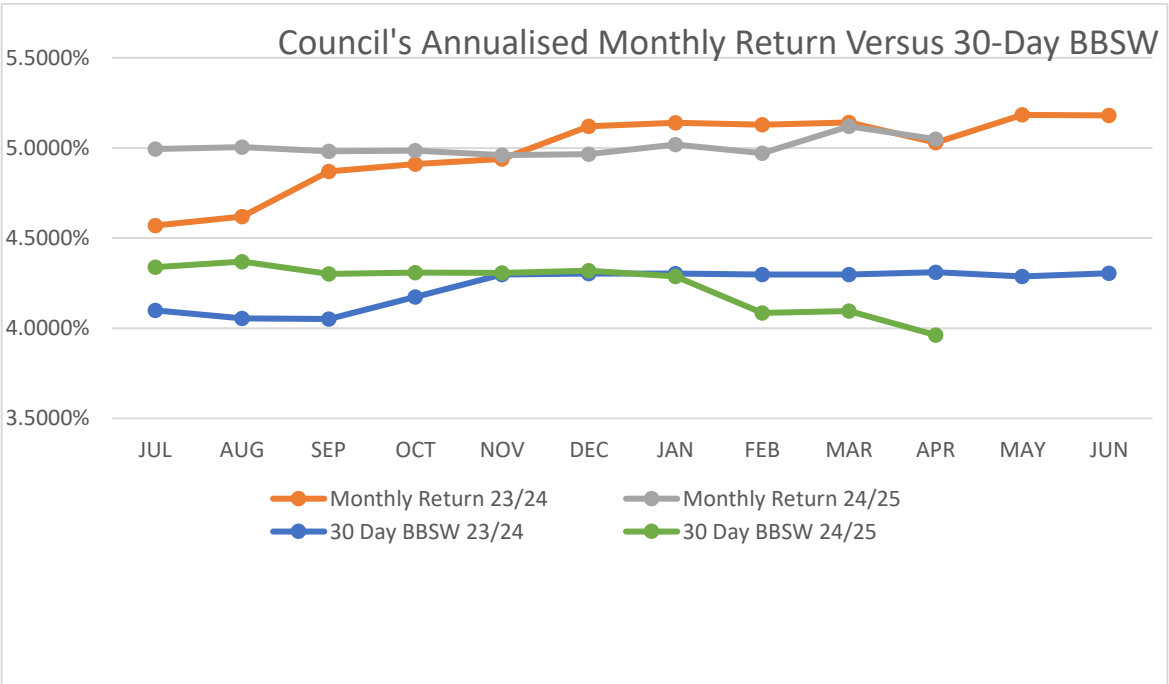
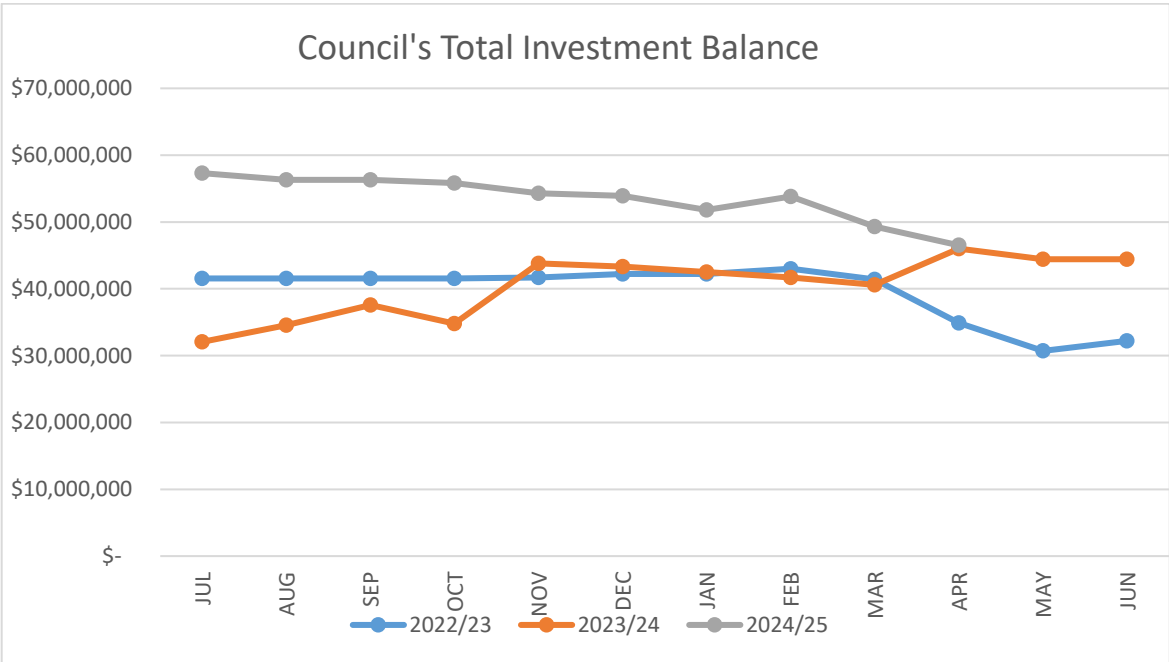


As at the end of April 2025, council's deposit portfolio had an average yield 5.0461% p.a, which is still performing well above the BBSW benchmark of 3.9625% with a weighted average duration of 223 (~7.5 months). Council is

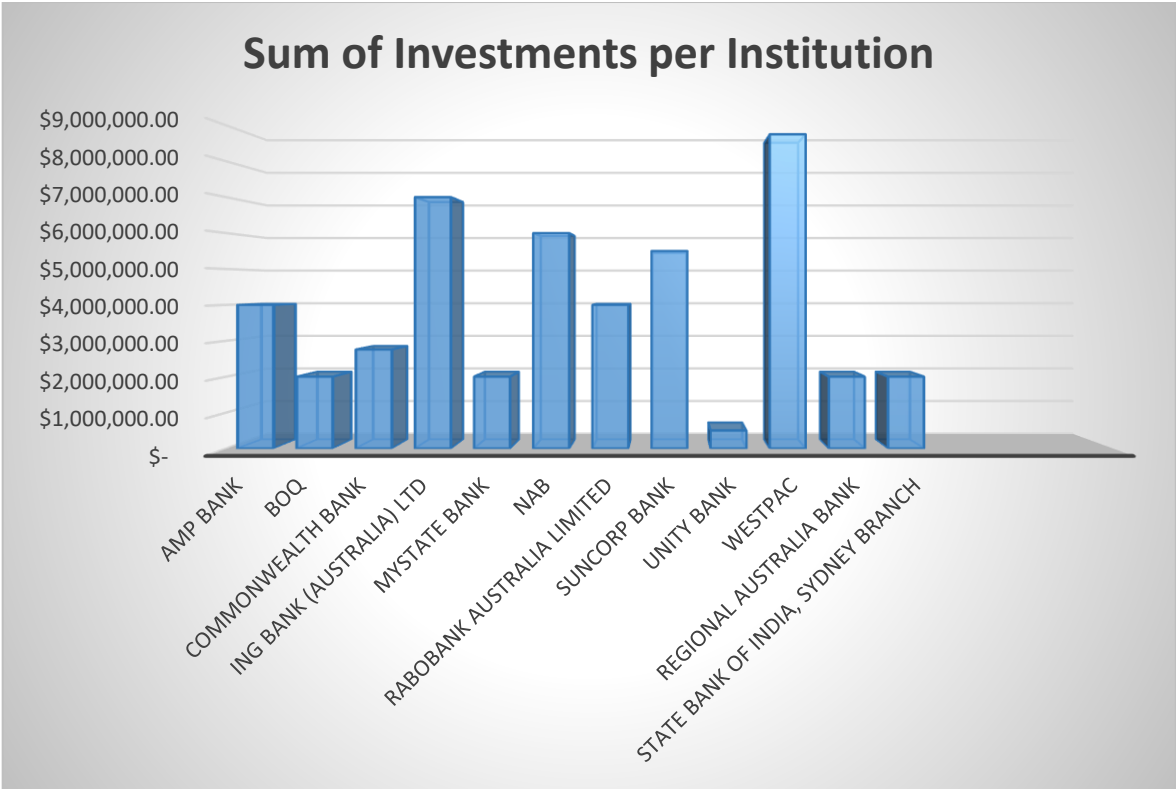
working toward maintaining the weighted average duration to between 9-12 months in the long run to optimise returns, whilst not jeopardising liquidity.

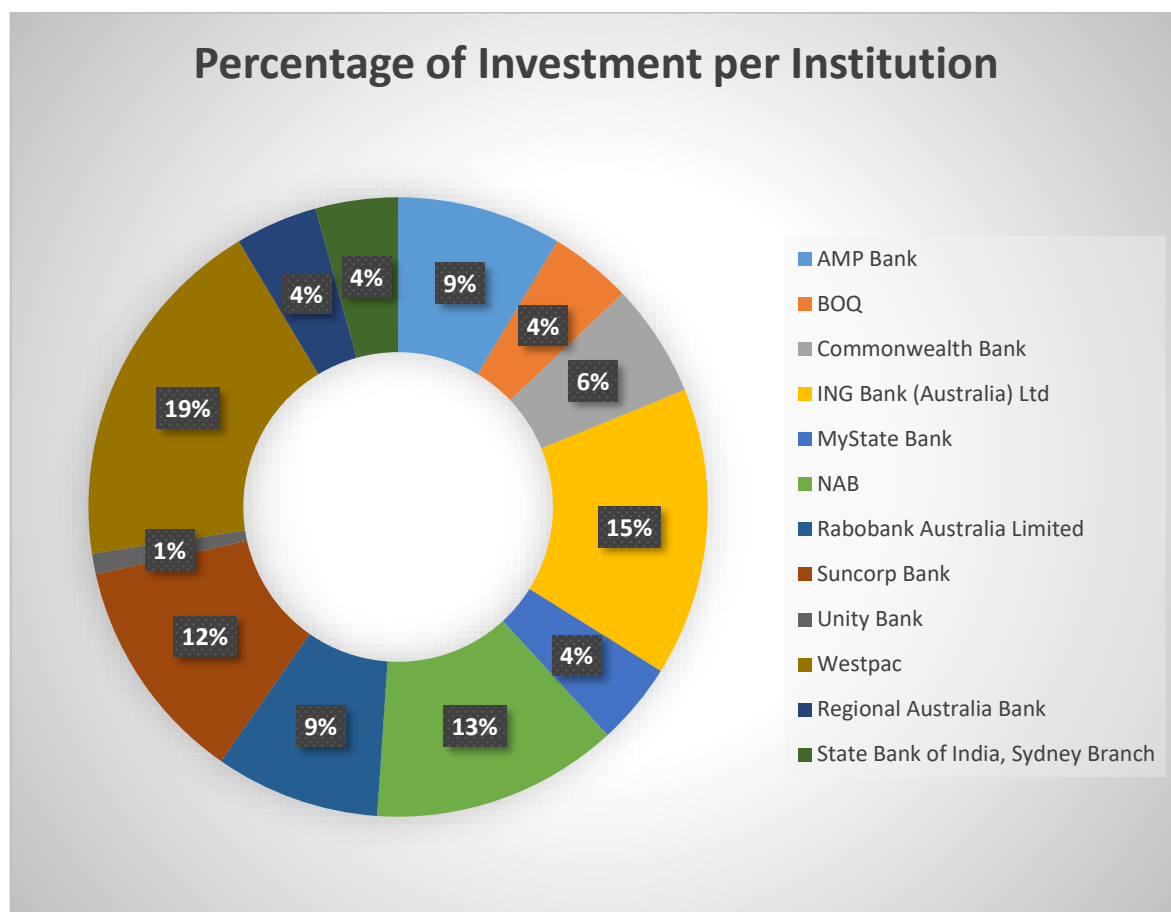
Interest accrued during the month of April was \$193,460.80.

A yearly comparison has been made of the council’s total investment balance as provided in the graphs below. The council is currently trending higher in its investment balance.



Percentage and amounts invested between each counterparty is shown in the graphs below:-





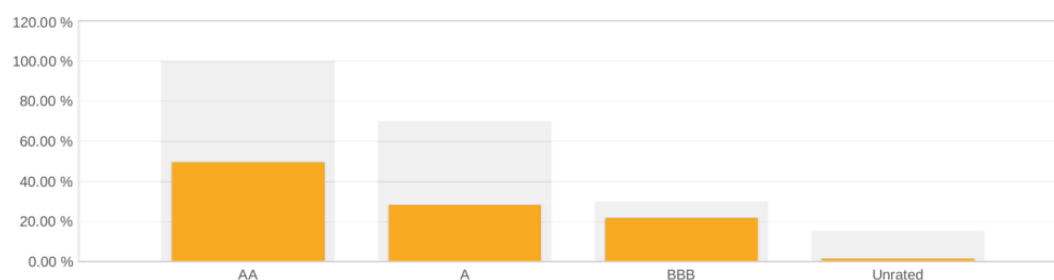
The portfolio remains lightly diversified across the investment grade spectrum with the majority of assets directed to the higher rated banks (rated “AA-“ or “A” category). Council is compliant within policy limits.

Credit Quality Compliance as at 30/04/2025

Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AA	23,008,000.00	49.47	100.00	23,500,000.00
✓	A	13,000,000.00	27.95	70.00	19,555,600.00
✓	BBB	10,000,000.00	21.50	30.00	3,952,400.00
✓	Unrated	500,000.00	1.07	15.00	6,476,200.00
TOTALS		46,508,000.00	100.00		

Credit Quality Compliance - Long Term Investments



The detailed Investment Report for April 2025 is attached for council's information.

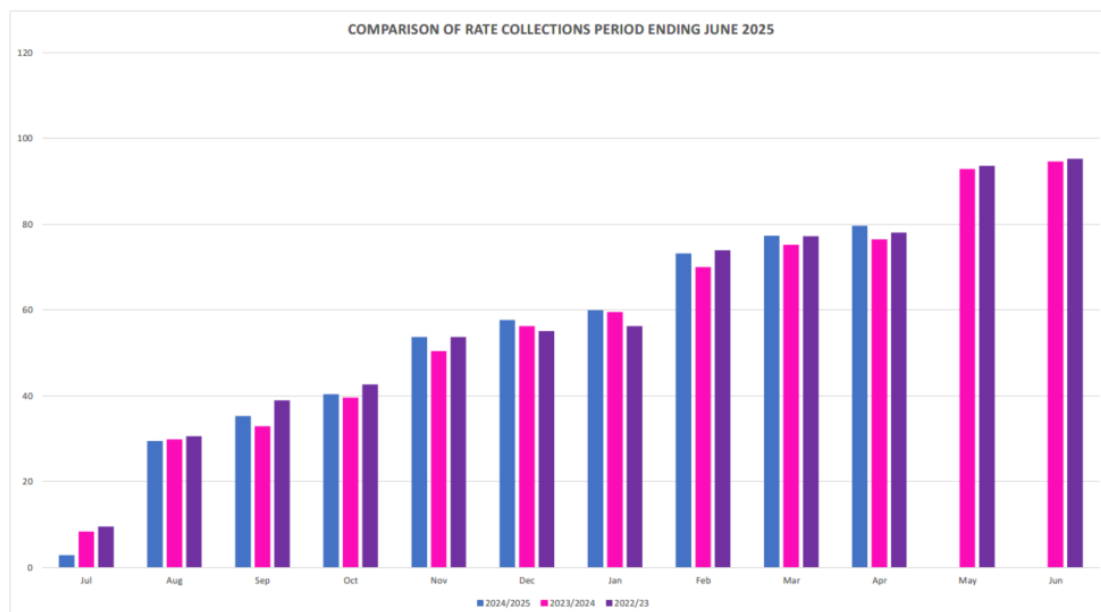
ITEM 6 - RATES SUMMARY - APRIL 2025

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's rates collection.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.2a - Levying of Rates & Charges in accordance with the Local Government Act.
Annexures	1. Rates Graph April 2025 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1841689

DEPARTMENT LEADER - FINANCE'S REPORT

The rate collection summary to 30 April 2025 is provided for council's information. The percentage collected to 30 April 2025 is 79.65%. Comparatively, the figure for the previous financial year was 76.45% to 30 April 2024.



ITEM 7 - DEVELOPMENT APPLICATIONS RECEIVED DURING APRIL 2025

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1838716

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Development Applications that have been received during the period 1 April 2025 to 30 April 2025 are detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

DA Number	Application Description of Work	Development Value	Applicant's Name	Property Address
2025/0108	Shed	\$19,500	Christopher John Alexander Daly	Lot 12 DP 192649, Rodd St, Canowindra

2008/198/3	Subdivision	\$0	Source Architects	Lot 63 DP 845941 & Lot 2 DP 1246981, 103 Old Canobolas Rd, Nashdale
2025/0109	Change of Use and Signage	\$0	Yvonne Maria Vant Veld	Lot 370 DP 620561, 61 Bank St, Molong
2025/0110	Dwelling and Swimming Pool	\$500,000	Aaron Michael Todd	Lot 1 DP 881114, Stagecoach Rd, Emu Swamp
2025/0093/1	Dwelling	\$0	Brock Mathew Nixon	Lot 2 & 3 DP 758226, 41 Belmore St, Cargo
2025/0112	Change of Use	\$0	Regina Mary Nugent	Lot 4 DP 758396, Barrack St, Eugowra
2025/0111	Alterations & Additions - Deck	\$20,000	Toby Lee Parry	Lot 12 DP 1138761, 21 Molong St, Molong
2023/0077/1	Construction & Operation of a Solar Farm	\$0	Cabonne Council	Lot 85 DP 870963, 255 Casuarina Dr, Eugowra
2025/0113	Swimming Pool	\$88,839	Nicole Renee Lucas	Lot 100 DP 1048216, 15 Ponds Lane, Lower Lewis Ponds
2025/0114	Demolition of Existing & Construction of a New Dwelling	\$920,000	Designs At M	Lot B DP 364787 & Lot 1 DP 370150, 32 Walker Lane, Canobolas
2025/0115	2 Lot Subdivision	\$0	Luke James Coutis	Lot 1 DP 572193 &

				Lot 258 DP 750162, 6 Old Orange Rd, Manildra
2025/0116	2 Lot Subdivision	\$0	Grant Matthew Dunn	Lot 6 DP 113795 and Lot 114 142 & 27 DP 750180, 17 Mandagery Rd, Mandagery
2025/0117	Swimming Pool	\$90,000	Jennifer Mae Cassidy Wood	Lot 1 DP 539602, 326 Scenic Dr, Cudal
2025/0119	Signage	\$3,000	Julie Claire Hamblin	Lot 1 DP 742500, 54- 56 Bank St, Molong
2025/0122	Change of Use - Dwelling to Early Education and Care Facility	\$433,000	Molong Pre School Incorporated	Lot 4 DP 150630, 13 Molong St, Molong
2025/0118	Community Facility	\$700,000	Andrew James Saunders	Lot 15 DP 859359, 152 Lake Canobolas Rd, Nashdale
2025/0121	Demolition of Existing and Erection of a New Dwelling	\$383,200	Terrence Peter William Cotton	Lot 224 DP 750162, 1869 Packham Dr, Manildra
Total: 17		\$3,157,539		

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

CDC Number	Application Description of Work	Development Value	Applicants Name	Property Address
2025/1016	Dwelling	\$380,000	Waynedi Pty Ltd	Lot 2 DP 758226, 18 Thompson St, Cargo

2025/1017	New Dwelling with attached Garage	\$641,696	Pro Cert Limited	Lot 1 DP 1298746, 25A Old Orange Rd, Manildra
Total: 2		\$1,021,696		

GRAND TOTAL: 19	\$4,179,235
------------------------	--------------------

ITEM 8 - DEVELOPMENT APPLICATIONS APPROVED DURING APRIL 2025

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1838760

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Development Applications that have been approved during the period 1 April 2025 to 30 April 2025 are detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED

DA Number	Application Description of Work	Development Value	Applicants Name	Property Address
2025/0095	Inground Swimming Pool	\$79,000	Patterson Pastoral Holdings Pty Ltd	Lot 11 DP 1184908, 1249 Davys Plains Rd, Cudal
2025/0086	Studio & Carport	\$70,000	Designs At M	Lot 100 DP 874682, 2405 Mitchell Hwy, Molong

2025/0085	Temporary Use of Land (Caravan and Camping Ground)	\$0	Canowindra Challenge Inc.	Lot 64 DP 750147, 2 Tilga St, Canowindra
2015/0029/1	New Dwelling	\$0	James Troy Gosper	Lot 133 DP 750141, Bocoble Gap Rd, Molong
2025/0099	Shed	\$25,0000	Luke Kenneth Dolden	Lot 1 DP 924533, 63 Edward St, Molong
2025/0111	Alterations & Additions - Deck	\$20,000	Toby Lee Parry	Lot 12 DP 1138761, 21 Molong St, Molong
2025/0063	Event - Live Music	\$0	Claire Johnstone	Lot 192, 193, 194 & 195 DP 750147, Tilga St, Canowindra
2025/0060	Event - Canowindra Balloon Challenge	\$0	Canowindra Challenge Inc.	Lot 192, 193, 194 & 195 DP 750147, Tilga St, Canowindra
2025/0105	Demolition of Existing and Construction of New Dwelling	\$1,045,466	Darrell James Hodges	Lot 13 DP 665768, Renshaw McGirr Way, Baldry
2025/0083	2 Lot Subdivision 2 X Dwellings And 2 X Garages	\$835,200	Dean Gregory Steward	Lot 18 DP 32548, Waddell St, Canowindra
2023/0064/1	Dwelling	\$0	Matthew Broughton Barker	Lot 10 DP 996955, 4348 Belubula Way, Canowindra
2023/0036/1	Alterations & Additions to existing Cafe	\$0	Kate Linda Redfern	Lot 1 DP 749619, 26 Bank Street, Molong

2024/0106/ 1	Subdivision	\$0	William, Fiona & Jarret Towns	Lot 163 164 & 165 DP 750145, 1994 Davys Plains Rd, Cargo
TOTAL: 13		\$2,074,666		

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS
APPROVED**

CDC Number	Application Description of Work	Development Value	Applicants Name	Property Address
2025/1016	Dwelling	\$380,000	Waynedi Pty Ltd	Lot 2 DP 758226, 18 Thompson St, Cargo
2025/2017	New Dwelling with Attached Garage	\$641,696	Pro Cert Limited	Lot 1 DP 1298746, 25A Old Orange Rd, Manildra
TOTAL: 2		\$1,021,696		

GRAND TOTAL: 15	\$3,096,362
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OFFICIAL



Inquiry into Ability of local governments to fund infrastructure and services – NSW Government Response

Standing Committee on State Development

May 2025



OFFICIAL

Acknowledgement of Country

The Department of Planning, Housing and Infrastructure acknowledges that it stands on Aboriginal land. We acknowledge the Traditional Custodians of the land, and we show our respect for Elders past, present and emerging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.

Published by NSW Department of Planning, Housing and Infrastructure

Office of Local Government

dphi.nsw.gov.au

Inquiry into Ability of local governments to fund infrastructure and services – NSW Government Response

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OFFICIAL

Introduction

The *Local Government Act 1993* requires councils to provide strong and effective leadership, planning and decision-making. They must carry out their functions in a way that provides the best possible value for residents and ratepayers as determined by the democratically elected councillors. However, the NSW Government acknowledges that some councils across the state are experiencing financial challenges that impact their ability to provide services that communities rely upon.

In recent years, some councils that have gone through the Special Variation process to increase rates above the rate peg have seen strong community pushback. These community campaigns are motivated by the pressures of the current cost of living crisis and perceptions that councils are not spending their existing funds in ways that meet community needs. While councils are independently elected and responsible for managing their own finances, the State Government has a duty to ensure their long-term viability.

In March 2024, the Hon Ron Hoenig MP, Minister for Local Government, asked the Legislative Council's State Development Committee to undertake a review into the ability of councils to fund infrastructure and services and to provide recommendations for a way forward. The Committee handed down its report in November 2024 setting out 17 recommendations. In response, the NSW Government will undertake significant reforms to progressively improve the financial sustainability of councils, in line with the individual responses outlined below.

In essence, the Government is proposing five key responses:

1. Maintaining control of council rates by the Independent Pricing and Regulatory Tribunal (IPART) to ensure council's rates revenue keeps pace with forecast changes in costs;
2. Requiring councils that want to permanently adjust their revenue to undertake a Comprehensive Spending Review that forensically examines their expenditure as well as their revenue;
3. Simplifying the Special Variations process to focus only on specific council projects or programs;
4. Streamlining local government financial statements, which unnecessarily complicate local government financial reporting; and,
5. Drawing on the knowledge and experience of general managers, finance directors and other experts in the local government sector, to establish an Expert Advisory Panel to provide technical support for the delivery of reform based on the recommendations of the Committee.

The Government's reforms aim to enhance the reputation of local government as a robust, independently elected, third tier of government. All governments operate with limited resources and must efficiently use those resources to meet their community's needs. Councils will be sustainable if they can ensure expenditure is matched to both revenue and their community's service delivery expectations.

Elected councillors are in the best position to do this work as they can understand and balance competing community perspectives. To do their job, councillors need to have accurate

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information and be empowered to make decisions about what services their communities want and can afford.

The Government will therefore progress reforms to ensure that councillors receive timely, appropriate, and accurate financial information to be visibly in control of their councils. This information will also be made transparent and public to maximise scrutiny over decisions being made in the local government sector.

The Government proposes that if a council believes it requires additional income to meet community expectations, it must assure IPART and the community at large that they have closely considered their operations prior to increasing their rates. Councils in financial distress should be assisted to build structured financial recovery plans, and sustainable services and infrastructure, rather than resorting to reactive rate hikes.

Importantly, the role of IPART is not to take away council's autonomy but rather to ensure that councils are efficient and have reasonably considered alternative plans, prior to seeking to increase rates.

These changes will be made as part of a wide range of reforms as explained in detail in response to each recommendation.

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Government Responses to Recommendations

Recommendation 1:

That the NSW Government conduct a comprehensive review of the rate exemptions and concessions under the *Local Government Act 1993* to:

- better target the eligibility criteria for rate exemptions and concessions
- achieve a better balance between local council financial sustainability, community benefits and principles of equity.

Government response: Support

In 2016, IPART reported on the local government rating system and provided a substantial number of detailed recommendations. The Government does not believe a new comprehensive review of rate exemptions is necessary due to IPART's comprehensive analysis. However, the Government will review IPART's recommendations as a starting point for a targeted consideration of local government rate exemptions and concessions to ensure the effective distribution of the rating burden across communities.

This consideration will exclude any rating of land currently exempt due to its use for charitable or religious purposes. While it is noted these organisations rely on councils, they provide important social services the community at large depends upon.

The Government also notes the focus on the rateability of Build to Rent dwellings raised during the Inquiry. It is noted that a Build to Rent apartment building provides a council significantly less rate revenue than an equivalent apartment building using strata title. The Government will continue to consult with councils and Build to Rent providers to consider changes to the rating system to account for this anomaly.

Action:

The Government will review IPART's recommendations to ensure the effective distribution of the rating burden across communities.

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Recommendation 2:

That the NSW Government redesign the local government rating system, including reassessing council base rates, and seek to:

- implement measures, such as greater use of the Integrated Planning and Reporting framework and rates benchmarking, to provide local government greater flexibility and latitude to set their own rates
- emphasise the importance of continual evaluation and service delivery
- keep rates affordable and maintain safeguards to ensure rates meet community needs
- examine the use of capital improved value, rather than unimproved land value, to set the variable component of rates.

Government response: Partially Support

The NSW Government agrees with the views of the sector that financial sustainability is a serious concern for many councils, particularly in regional and remote areas. However, residents and ratepayers have also suffered a loss of real income through recent inflationary pressures. The NSW Government must ensure council rates remain affordable. It is also recognised that rates are only one part of the challenge for council financial sustainability, and grants, fees, charges and expenditure also need to be considered.

The Government notes that the rate peg has historically undercalculated the increases in costs borne by councils. While IPART has been setting the rate peg using a cost index formula since 2010, it was only in 2022 that a “population factor” was added to this methodology to adjust the total income that a council may receive by any population increase in that council area. Before this, population increases in an area did not increase a council’s revenue from rates.

A redesign of the rate peg methodology was implemented by IPART in 2023 and applies from the 2024-25 financial year onwards. These changes allow IPART to adjust for the individual circumstances of a council rather than apply the same indexation across the state. The Government is confident that the new rate peg methodology is robust. It provides a good starting position for councils in matching revenue to expenditure. If a council and a community agree that current service standards are sufficient to meet community needs, the rate peg should accurately compensate for cost increases beyond a council’s control.

However, some communities may agree an increase above indexation is acceptable to provide for better service standards. Other councils may need additional income to maintain existing service standards due to circumstances the rate peg cannot account for. The Special Variation process is not suited for this form of permanent rating uplift. A new pathway is necessary to allow for permanent rate increases above the rate peg.

Action:

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The Government will prepare legislation and regulatory changes to allow the review of council income and expenditure through a **Comprehensive Spending Review process** which will be separate to the Special Rate Variation process.

The proposed process will enable councils who want to permanently adjust their rates to consult with their community and submit to IPART their proposed revenue and expenditure. The process should build upon a council's Integrated Planning and Reporting.

Guidelines for the Comprehensive Spending Review process will be based on the following principles:

- **Council resourcing based on community need** - It will be up to elected councillors to determine the needs of their community through consultation. Their proposed resourcing strategy and delivery plan must be framed around the community's priorities and the council's ability to deliver on them.
- **Transparency** – Councillors and the public should be aware of which council operations are performing well and within budget, and which are performing poorly. Advice should be provided on how to improve the efficiency of poorly performing council functions.
- **Long-term rate paths** - The Government accepts the view of ratepayers that one-off rate increases of 40-80% lead to "bill shock" and make it difficult for vulnerable groups to pay their rates. Any future rate increases must consider the long-term and spread the impact over time.
- **Intergenerational equity** – It is important that councils in financial distress do not make decisions that have significant long-term implications or push issues 'down the road'. Too often, councils have deferred difficult choices or made short-sighted decisions like reducing maintenance, which can exacerbate future challenges and financial risk.
- **Independence of councils** – The power to make policy decisions like appropriate service standards is a matter for the democratically elected councillors, not the State Government. IPART will play an advisory role, to ensure that all options have been adequately considered and consulted upon.
- **Recoverability of costs** – Councils should be resourced via rates, charges, fees, and grants to adequately fund their statutory functions, responsibilities, and obligations.

The Comprehensive Spending Review process is proposed as follows:

Councils will submit to IPART:

- What they plan to build as infrastructure and provide as services;
- What their estimated rates, grants, fees and charges will be;
- Whether they require additional rating income and how it compares to the rate peg; and,
- Evidence of community engagement.

IPART will consider:

- Whether the council has adequately estimated the cost of delivery;
- Whether the community has the capacity to pay the rates and fees proposed;
- Whether the council is effectively spending their present funds for the betterment of local communities; and,
- Whether the delivery program and resourcing strategy are reasonable.

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IPART will then examine the need for any rates adjustment, consistent with the delegated powers under the *Local Government Act 1993*, and provide guidance to a council about how it can be more efficient.

IPART will continue to index council cost increases and moderate rate increases over time.

The Comprehensive Spending Review will be developed in consultation with IPART and the Expert Advisory Panel.

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Recommendation 3:

That the NSW Government seek to improve the special variation process, should the rate peg be retained in its current form, to:

- make it less resource and time-intensive for local councils
- streamline the process for the assessment of special variation applications

consider alternatives to special variations that allow councils to raise additional rates to maintain existing service levels.

Government Response: Support

The Special Variation framework has been historically used for time-limited special projects that a council needed additional resources to complete. Successful examples include the Gundagai Main Street Upgrade and Randwick's Special Environmental Levy.

Many recent Special Variations are not time-limited or targeted but are used to permanently increase a council's rate base to address broader financial sustainability concerns. As described in the response to Recommendation 2, the Government believes that a Comprehensive Spending Review is necessary before a council applies for higher permanent rating income. However, many councils may still require additional income for special projects or programs on a short-term basis without seeking a permanent increase in their rates.

To meet this need, the current Special Variation process will be retargeted to focus on funding for specific places, projects or programs.

Action:

The Government will review the existing Special Variation Guidelines to ensure these variations are focused on specific, time-limited projects where additional spending is necessary.

The Government agrees that for the Special Variation process to be effective, it must be worthwhile for a council to pursue. Through updates to the guidelines, the Government will remove bureaucratic requirements in the Special Rate Variation process that make the current system onerous for councils.

Communities must also be able to easily determine the benefit of a specific project or improvement when being asked to consider a temporary Special Variation.

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Recommendation 4:

That the NSW Government conduct an audit of, and seek to update, the statutory fees and limits that apply to local government annual charges and user fees and charges to better reflect and account for increases in market costs and pressures, including inflation.

Government Response: Support

The Government accepts the evidence received from the Inquiry that many annual charges and user fees, such as the Stormwater Levy, have legislated caps that have not changed in many years. The Government notes that inflation has reduced the value of these charges over time, limiting councils' ability to use them to fund services. The Government will review these fees so that they better reflect the cost of delivering that service efficiently.

However, the level of other statutory charges, such as the fees relating to development applications, serve important policy goals and may need to be kept low to incentivise efficiency and positive policy outcomes.

Many fees charged by councils to ratepayers are not legally fixed and may be set by the council at its discretion. Through the Comprehensive Spending Review process, the Government will encourage councils to consider whether their discretionary fees and charges reflect the cost-effective delivery of council services, so that any subsidies are deliberate and explicitly considered in the budget-setting process.

Action:

The Government will undertake an audit of statutory fees and charges and user fees to align them, where appropriate, with reasonable service costs and index these costs with CPI (Consumer Price Index) where applicable.

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Recommendation 5:

That the NSW Government advocate to the Australian Government to increase the federal taxation revenue distributed via Federal Financial Assistance Grants from 0.5 per cent to 1 per cent and amend the current commonwealth grant guidelines per capita distribution method, that disproportionately benefits inner city councils.

Government Response: Support

While much of the discussion around financial sustainability focuses on councils' rate base, the councils most exposed to financial pressures are smaller rural and remote councils that cannot adequately fund services through rates alone.

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport adopted an inquiry into local government sustainability on 21 March 2024, following a referral from the Federal Minister for Infrastructure, Transport, Regional Development and Local Government, the Hon Catherine King MP.

The NSW Government Department of Planning, Housing and Infrastructure (DPHI) provided a submission to that inquiry. It noted the reality that the relative value of the Financial Assistance Grants has declined over the last few decades. This has impacted councils, particularly rural and regional councils that have limited capacity to raise their own revenue through fees and charges. The submission also noted the ongoing challenge for the NSW Local Government Grants Commission in allocating a fairer share of the general purpose component of the Financial Assistance Grants to councils with the greatest relative need when a fixed 30% of the general purpose component must be allocated based on population.

That inquiry handed down an interim report in January 2025. While the interim report did not provide any recommendations, it reflected the themes received through submissions and public hearings that the current system, including the per capita distribution method, is perceived to be inadequate by many stakeholders.

Action:

The NSW Government will continue to regularly and strongly advocate to the Australian Government to increase its Financial Assistance Grants to local government to 1% of GDP to assist those smaller councils.

In recognition of the financial challenges faced by smaller rural and remote councils, a continual review of the Federal Assistance Grants distribution model will also be part of the ongoing process of the NSW Local Government Grants Commission in its allocation of grants to NSW councils.

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Recommendation 6:

That the NSW Government consider grant models that:

- provide a more secure and sustainable source of funding to local councils to achieve more equitable distribution of grants funding and provide councils with greater discretion in relation to how funding is spent
- take into account the preference of local councils for predictable grants that are determined in a timely manner and assist councils to receive grants within appropriate timeframes to support the delivery of infrastructure programs.

Government Response: Support

The Government supports continual innovation and improvement to the local government grant framework and has updated the Grant Administration Guidelines to underpin this commitment.

The Government will also examine options to create a greater proportion of needs-driven grants, including Community Service Obligations, with notional allocations, as well as to incorporate whole-of-life costing, where appropriate, including depreciation and maintenance.

Action:

The NSW Government will continue to explore new models for grants to be provided to councils.

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Recommendation 7:

That the NSW Government implement changes to the developer contributions framework to better financially support local councils to fund the ongoing costs at the completion of new infrastructure and works deemed essential to support development including community facilities as determined by the council on behalf of the local community.

Government Response: Noted

The Government encourages councils to plan for the ongoing costs of new infrastructure funded by contributions to ensure whole of life cycle costs are considered when identifying and adopting projects.

Any changes to current policy settings that would lead to increased contributions payable by developers needs to be balanced against feasibility risks and delivery of the Government's housing targets.

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Recommendation 8:

That, as part of the process of redesigning the local government rating system as outlined in Recommendation 2, the NSW Government have regard to the findings and recommendations of Portfolio Committee No. 8 – Customer Service’s Pounds in New South Wales report and ensure councils are able to properly fund pounds and companion animal services.

Government Response: Support

The Government responded on 16 January 2025 to the findings and recommendations of the *Pounds in New South Wales* report. In that response, the Government notes it is reviewing the Companion Animals Fund, looking at the most effective ways to utilise revenue from companion animal registrations and annual permits to best support councils in meeting their management responsibilities towards dogs and cats.

Over the past three financial years, an average of \$10 million per year was collected in registration fees through the Companion Animals Fund. Councils, until the end of 2023/24, received 80 per cent of all fees paid for companion animal registrations in their LGA.

One of the prime drivers of this review of the Companion Animals Fund is the inequity in the distribution of fees across councils. For example, in Quarter 4 2022/23, 97 councils (76 per cent) received less than 1 per cent of registration fees. In dollar terms, 75 councils (60 per cent) received less than \$10,000 in quarterly payments.

Action:

The Government will consider how the use of this money can be improved as part of the Government’s election commitment to review the *Companion Animals Act 1998*.

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Recommendation 9:

That the NSW Government continue to improve the timeliness of disaster recovery assistance funding to local councils by utilising funding agreements such as tripartite arrangements which have provided councils with faster access to the funds they require to cover the cost of natural disaster recovery efforts.

Government Response: Support

The principles of the advanced funding model for disaster recovery works developed through new Tripartite Agreements have provided support for councils to deliver recovery works in a timely manner. The advanced funding model is strongly supported at all levels of government and is proposed to continue to ensure councils are not disadvantaged when delivering recovery works and remain cash flow positive throughout delivery.

Action:

The methodology for providing advanced funding is being reviewed as part of the Statewide Review of Disaster Funding. In addition, the Government is investigating additional ways to streamline the administration of funding for essential public asset restoration.

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Recommendation 10:

That the NSW Government centralise disaster recovery funding within the NSW Reconstruction Authority to assist in improving expenditure on mitigation and preparedness and create dedicated and ongoing funding streams for communities, councils and community organisations to support their work on mitigation and preparedness.

Government Response: Support in Principle

While the Government supports the concept of centralising disaster recovery funding and a dedicated funding stream, this is subject to identifying an appropriate funding source and building capability to deliver.

The Government has recently established the Disaster Recovery Funding Arrangements (DRFA) Management Board to strengthen the oversight of DRFA funded programs. The Board includes senior representatives from the Premier's Department, NSW Treasury, Reconstruction Authority (RA) and key delivery agencies as well as the Office of Local Government (OLG). The Board will recommend options to streamline the management of disaster recovery in NSW.

Disaster Adaptation Plan (DAP) Guidelines are nearing completion, and the RA is delivering pilot DAPs in the Northern Rivers and Hawksbury/Nepean regions to identify and prioritise future investment in mitigation and preparedness.

Action:

The Government will continue to implement the review of Disaster Funding.

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Recommendation 11:

That the NSW Government continue to advocate to the Commonwealth Government to incorporate betterment funding into disaster recovery funding arrangements.

Government Response: Support

The Government provided input into the independent review of the DRFA (the Colvin Review), as well as a review led by the National Emergency Management Agency (NEMA).

The NSW Government's feedback on both reviews articulated the need for greater opportunity for funding support for the betterment of essential public asset infrastructure under the DRFA.

On 25 October 2024, the Australian Government released the final report of an independent review of Commonwealth Disaster funding, which identified 47 recommendations to improve the existing Commonwealth's disaster funding arrangements.

Action:

The Government will use the Colvin Review and subsequent reform processes being led by NEMA to advocate for betterment funding as part of Disaster Funding arrangements.

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Recommendation 12:

That the NSW Government seek amendment to the Rural Fires Act 1997 such that Rural Fire Service assets are vested in the Rural Fire Service, with consequential amendment to the duties of councils as public authorities to prevent the occurrence of bushfires on, and to minimise the danger of the spread of a bush fire on or from land under its control or management.

Government Response: Noted

On 30 January 2024 this matter was referred to the NSW Parliament's Public Accounts Committee Inquiry into Assets, premises and funding of the NSW Rural Fire Service. The inquiry has held two public hearings and has received 78 submissions.

The Committee is still considering the matter.

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Recommendation 13:

That the NSW Government review the depreciation methodology that applies to depreciation rates.

Recommendation 14:

That the NSW Government consider excluding depreciation expenses from the calculation of the Operating Performance Ratio.

Government Response: Support

The Government supports reviewing the depreciation methodology, noting that this methodology stems from the requirements of Accounting Standard AASB 116 - Property, Plant and Equipment. It is noted that other jurisdictions in Australia are also reviewing asset valuation.

The Government supports ensuring that council financial reports provide councillors and the public a workable understanding of a council's assets, liabilities and cash flow to support good budget-setting.

Many of the challenges outlined in submissions and by the Committee relate to the impact of fair value asset accounting, particularly for non-realisable assets in a local government context. The Government will continue to explore options to address these challenges.

Action:

The Government, in consultation with the Expert Advisory Panel, will consider alternative valuation methodologies and how they can be best incorporated into council accounts. The Panel will also provide advice on how councils could create and use asset maintenance/replacement reserves, along with how to account for the increasing risk of natural disasters.

As an interim measure, the Office of Local Government has released the 2024/25 Local Government Code of Accounting Practice and Financial Reporting, including a sub-total in council Income Statements that excludes depreciation expenses. The Office of Local Government has also removed performance ratios from the Code for the 2024/25 financial year while a broader review is conducted.

These reforms will provide councillors and communities with more timely and accurate financial information, offering a clearer understanding of the overall performance of councils, particularly cash flow.

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Recommendation 15:

That the NSW Government:

- identify opportunities to reduce cost shifting to local government
- undertake greater consultation with local government prior to making decisions that may result in cost shifting
- review the practice of discounting infrastructure and other funding applications by border councils due to use by interstate residents
- use its waste levy review to examine how the Waste Levy can better support infrastructure and services that support the transition to a circular economy.

Government Response: Support

The Government stands by its commitment, outlined in the 2024-2027 Intergovernmental Agreement to Guide NSW State-Local Government Relations on Strategic Partnerships, to work with local government to strengthen the sector's financial sustainability and consider councils' financial capability in service delivery.

The Government acknowledges that the effective implementation of its policy agenda relies on an effective and strong partnership with local governments to best achieve policy outcomes. This partnership is based on mutual respect, continuous improvement, and strong and productive consultation.

The financial sustainability of councils is a key priority for the Government, which continues to fund billions of dollars of services and infrastructure for councils across the state every year. As the functions of government evolve over time, it may be most appropriate for local governments to manage new activities rather than State. For these functions to be performed adequately, it is vital that both levels of government work collaboratively and that councils are sufficiently resourced to perform these roles. The involvement of local government through consultation, or co-design of new policies where appropriate, will maximise the chance of successful outcomes for NSW communities.

Action:

The Government reinforces its commitment to the Intergovernmental Agreement with Local Government NSW and will continue to work collaboratively with councils and the sector.

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Recommendation 16:

That the NSW Government review the financial reporting guidelines and accounting model for local government.

Government Response: Support

The Government supports reviewing the financial reporting guidelines and accounting model for local government.

The Government has asked the Office of Local Government to improve the effectiveness, timeliness and cost of financial reporting processes for councils. However, it is noted that local government financial reporting guidelines and accounting practices are required to meet the requirements of the Australian Accounting Standards Board at this point in time.

On 6 March 2025, the Office of Local Government released revised Quarterly Budget Review Statement (QBRs) Guidelines for consultation, which aim to modernise quarterly budget statements across the local government sector. The changes introduce a standardised reporting template and require councils to report on individual council funds so that councillors and the community can easily assess the performance of each council function independently. The guidelines also introduce a new requirement for councils to provide the Office of Local Government with an electronic QBRs throughout the financial year.

By requiring councils to provide clear, up-to-date financial information, the Government hopes to increase the ability of councillors, the public and the Office of Local Government to oversee council budgets throughout the financial year, not just when the Annual Report is published.

As noted in response to recommendations 13 and 14, the Office of Local Government has removed performance ratios from the Code of Accounting Practice and Financial Reporting for the 2024/25 financial year while they are under review. The Government has also commenced consultation with key stakeholders on the removal of the Special Purpose Financial Statements to reduce duplication.

Previous reform in this space, including the requirement for councils to have an Audit, Risk and Improvement Committee (ARIC) help councillors stay informed about financial challenges and potential risks that require the council's attention, separate to briefings by council staff.

Action:

As previously noted, the Government will consider how alternative valuation methodologies can be best incorporated into council accounting.

The Office of Local Government will also use the 'Your Council' website to share financial data collected from councils through annual returns and QBRs. This will provide the community access to information about their council's income and expenditure, cash reserves, long term financial outlook, and service delivery performance.

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Recommendation 17:

That the NSW Government review the performance measurement ratios for local councils.

Government Response: Support

Performance ratios should provide a clear understanding of a council's spending priorities and budget decisions. Among other factors, they should be highlighting key measures such as:

- how much money is being spent against how much is being earned
- available cash
- how much money council is spending on the maintenance and renewal of its assets

To enhance public and OLG oversight over the financial performance of councils, ratios should be provided quarterly, rather than only being included in councils' annual audited accounts. More frequent data on a council's liquidity, spending on major projects and service delivery is important for the community to monitor how well their council is performing.

Action:

The Government is reviewing the local government performance ratios to ensure they are fit for purpose. Data from councils' QBRS is being used to develop new performance criteria better suited to local government finances.

The Government has also asked the Office of Local Government to enhance the functionality of the Your Council website so that it is a more effective tool for transparency between councils and their communities.

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APPENDIX – Expert Advisory Panel

The proposed Expert Advisory Panel will include the following representatives:

- a mix of general managers from metropolitan, regional and rural councils
- a mix of Chief Financial Officers from metropolitan, regional and rural councils
- representatives from NSW local government unions
- representatives from Local Government NSW

The proposed Expert Advisory Panel will also be advised by and have observer status from:

- the Independent Pricing and Regulatory Tribunal
- the NSW Audit Office
- the NSW Grants Commission
- relevant State agencies (as needed to advise on fees and charges or disaster funding arrangements)

Division:	Council	Date From:	
Committee:		Date To:	
Officer:		Printed:	Monday, 19 May 2025 4:15:00 PM
Action Sheets Report			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Thornberry, Heidi Byrnes, Bradley	Confidential Items	TENDER 1805609 REFURBISHMENT OF EUGOWRA POOL
<u>RECOMMENDATION</u> (Weaver/Jones)			
THAT council:			
<ol style="list-style-type: none"> 1. Award Tender 1805609 CAP24_014 Restoration of Eugowra Pool Amenities to <i>Pattos Building and Construction Pty Ltd.</i> in the amount of \$309,596.60 ex GST, and 2. Provide the General Manager with delegation to execute Tender 1805609 CAP24_014 Restoration of the Eugowra Pool Amenities. 			
14 Apr 2025 10:43am Thornberry, Heidi			
Awaiting contract			
14 May 2025 9:23am Thornberry, Heidi			
Awaiting contract			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Size, Dale Nicholls, Heather	Confidential Items	TENDER 1805609 REFURBISHMENT OF EUGOWRA POOL
<u>RECOMMENDATION</u> (Weaver/Jones)			
THAT council:			
<ol style="list-style-type: none"> 1. Award Tender 1805609 CAP24_014 Restoration of Eugowra Pool Amenities to <i>Pattos Building and Construction Pty Ltd.</i> in the amount of \$309,596.60 ex GST, and 2. Provide the General Manager with delegation to execute Tender 1805609 CAP24_014 Restoration of the Eugowra Pool Amenities. 			
07 May 2025 4:23pm Size, Dale			
NOTED. COMPLETED			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Thornberry, Heidi Byrnes, Bradley	Confidential Items	TENDER 180448 - EUGOWRA POOL LINER
<u>RECOMMENDATION</u> (Nash/Weaver)			

Division:	Council	Date From:	
Committee:		Date To:	
Officer:		Printed:	Monday, 19 May 2025 4:15:00 PM
Action Sheets Report			

THAT council:

1. Award the tender 1804448 CAP24_014 installation of pool liners at the Eugowra Pool to Fibrestyle Pty Ltd for \$246,565 ex GST, and
2. Provide the General Manager with delegation to execute tender 1804448 a pool liner at the Eugowra Pool to Fibrestyle Pty Ltd.

14 May 2025 9:19am Thornberry, Heidi

Added to contracts register awaiting information from DL

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Staines, Mandy Christensen, Matthew	Confidential Items	TENDER 180448 - EUGOWRA POOL LINER
<u>RECOMMENDATION</u> (Nash/Weaver)			
THAT council:			
<ol style="list-style-type: none"> 1. Award the tender 1804448 CAP24_014 installation of pool liners at the Eugowra Pool to Fibrestyle Pty Ltd for \$246,565 ex GST, and 2. Provide the General Manager with delegation to execute tender 1804448 a pool liner at the Eugowra Pool to Fibrestyle Pty Ltd. 			
14 Apr 2025 10:43am Thornberry, Heidi			
Awaiting contract			
15 May 2025 3:33pm Staines, Mandy			
DOC ID 1834932. COMPLETED			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Jackson, Chris Christensen, Matthew	Confidential Items	TENDER EVALUATION POOL FILTRATION & WATER TREATMENT STAGE 2 WORKS
<u>RECOMMENDATION</u> (Weaver/Pearson)			
THAT: council			

Division:	Council	Date From:	
Committee:		Date To:	
Officer:		Printed:	Monday, 19 May 2025 4:15:00 PM
Action Sheets Report			

1. Award Tender 1799187 - Pool Filtration and Water Treatment Stage 2 Works to *Trisley's Hydraulic Services Pty Ltd* in the amount of \$676,944.00 excl GST, and
2. Delegate authority to the General Manager with to execute Tender 1799187 Pool Filtration and Water Treatment Stage 2 Works.

14 Apr 2025 10:43am Thornberry, Heidi
Awaiting contract

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Johnson, Rebecca Byrnes, Bradley	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Pearson/Nash)			
THAT the following matters be subject to a future report to council:			
<ol style="list-style-type: none"> 1. Signage being placed coming into Molong, on the Wellington side, warning motorist of entering traffic from nearby streets. 2. Signage at the Molong Village Green providing information for visitors on the rocks. 3. Repairs and widening of Yellow Box Road, Manildra. 			
09 Apr 2025 10:22am Johnson, Rebecca			
C&E Team will work with Town Presentation Team on consideration of signage at the rocks in the Molong Village Green. Consultation with the Yarn Market will be undertaken.			
14 May 2025 12:49pm Johnson, Rebecca			
C&E Team will work with Town Presentation Team on consideration of signage at the rocks in the Molong Village Green. Consultation with the Yarn Market will be undertaken.			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Size, Dale Nicholls, Heather	Confidential Items	TENDER 180448 - EUGOWRA POOL LINER
<u>RECOMMENDATION</u> (Nash/Weaver)			
THAT council:			
<ol style="list-style-type: none"> 1. Award the tender 1804448 CAP24_014 installation of pool liners at the Eugowra Pool to Fibrestyle Pty Ltd for \$246,565 ex GST, and 2. Provide the General Manager with delegation to execute tender 1804448 a pool liner at the Eugowra Pool to Fibrestyle Pty Ltd. 			

Action Sheets Report	Division: Committee: Officer:	Council	Date From: Date To: Printed: Monday, 19 May 2025 4:15:00 PM
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07 May 2025 4:22pm Size, Dale
NOTED. COMPLETED

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Smith, Nyssa Christensen, Matthew	For Determination	CONFIRMATION OF THE CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE MEETING MINUTES
<u>MOTION</u> (Jones/Rawson)			
THAT the minutes of the Cabonne Floodplain Management Advisory Committee held on 20 March 2025 be adopted.			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Staines, Mandy Christensen, Matthew	For Determination	CONFIRMATION OF POOLS ADVISORY COMMITTEE MEETING MINUTES
<u>MOTION</u> (Pull/Pearson)			
THAT the minutes of the Pools Advisory Committee of Cabonne Council held on 01 April 2025 be adopted.			
14 May 2025 2:49pm Staines, Mandy COMPLETED			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Little, Robyn Byrnes, Bradley	For Determination	REVIEW OF ORGANISATIONAL STRUCTURE
<u>MOTION</u> (Batten/Pull)			
THAT council's organisational structure consisting of the General Manager, Deputy General Manager Cabonne Services and Deputy General Manager Cabonne Infrastructure be endorsed.			
28 Apr 2025 10:15am Little, Robyn Procedural - NFA required. COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Size, Dale Nicholls, Heather	Confidential Items	CABONNE COUNCIL WASTE MANAGEMENT SERVICES - JOINT PROCUREMENT PROJECT

<p>Division: Council</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From:</p> <p>Date To:</p> <p>Printed: Monday, 19 May 2025 4:15:00 PM</p>
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Action Sheets Report

RECOMMENDATION (Weaver/Nash)

THAT council:

1. Accepts the Waste Management Services Procurement Planning Summary Report – Annexure 1,
2. Extends the current waste collection and recycling processing services contract with J R & E G Richards Pty Ltd until midnight 19 March 2028, in accordance with the contract. – Annexure 2
3. Enters into the Joint Procurement Agreement for Waste Contracting with the ‘Orange Group of Councils’ (including Cabonne Council, Bathurst Regional Council, Blayney Shire Council, Forbes Shire Council, Orange City Council and Parkes Shire Council) – Annexure 3,
4. That waste management services are procured by council as part of the joint procurement process including the Orange group of councils, as referred to in the Waste Management Services Procurement Planning Summary Report. Specifically, this includes the bin collection services to be configured as:
 - a. RFT A Waste Collection Services for:
 - 240 L weekly organics waste,
 - 240L weekly recycling waste, and
 - 240 L fortnightly mixed waste,

and including variable collection services and other collection service components (such as bulky clean up collection services), as appropriate,

 - b. RFT B Recycling Processing Services,
 - c. RFT C Organics Processing Services

for 10 year service terms,
5. Undertake all necessary preparations to introduce the new organic waste collection and processing services from 2028, including the supply and delivery of new organics waste mobile garbage bins and accompanying education to all relevant households,

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6. Undertake all necessary preparations to introduce the proposed new fortnightly 240 litre mixed waste collection services from 2028, including the delivery of all education to all relevant households,
7. Waive council's local procurement policy provisions for procuring the relevant waste management services as part of the Netwaste joint procurement process,
8. Authorise the General Manager to sign the contract extension agreement as outlined in item 2 above, and
9. Receive a further report following the tender process, regarding the outcome and recommendations of the tender evaluation.

07 May 2025 4:21pm Size, Dale
COMPLETED

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Thornberry, Heidi Byrnes, Bradley	Confidential Items	TENDER EVALUATION POOL FILTRATION & WATER TREATMENT STAGE 2 WORKS
<u>RECOMMENDATION</u> (Weaver/Pearson)			
THAT: council			
<ol style="list-style-type: none"> 1. Award Tender 1799187 - Pool Filtration and Water Treatment Stage 2 Works to <i>Trisley's Hydraulic Services Pty Ltd</i> in the amount of \$676,944.00 excl GST, and 2. Delegate authority to the General Manager with to execute Tender 1799187 Pool Filtration and Water Treatment Stage 2 Works. 			
14 May 2025 9:19am Thornberry, Heidi NFAR - COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Size, Dale Nicholls, Heather	Confidential Items	TENDER EVALUATION POOL FILTRATION & WATER TREATMENT STAGE 2 WORKS
<u>RECOMMENDATION</u> (Weaver/Pearson)			
THAT: council			

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1. Award Tender 1799187 - Pool Filtration and Water Treatment Stage 2 Works to *Trisley's Hydraulic Services Pty Ltd* in the amount of \$676,944.00 excl GST, and
2. Delegate authority to the General Manager with to execute Tender 1799187 Pool Filtration and Water Treatment Stage 2 Works.

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Staines, Mandy Christensen, Matthew	Confidential Items	TENDER 1805609 REFURBISHMENT OF EUGOWRA POOL
<u>RECOMMENDATION</u> (Weaver/Jones)			
THAT council:			
<ol style="list-style-type: none"> 1. Award Tender 1805609 CAP24_014 Restoration of Eugowra Pool Amenities to <i>Pattos Building and Construction Pty Ltd.</i> in the amount of \$309,596.60 ex GST, and 2. Provide the General Manager with delegation to execute Tender 1805609 CAP24_014 Restoration of the Eugowra Pool Amenities. 			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Ellis, Mark Christensen, Matthew	For Determination	CONFIRMATION OF THE CABONNE LOCAL TRAFFIC COMMITTEE MEETING MINUTES
<u>MOTION</u> (Nash/Pearson)			
THAT council accept the minutes from the Local Traffic Committee held on 27 February 2025 and;			
<ol style="list-style-type: none"> 1. Approval for the Goodness Gravel March 2025 Orange cycling event on Saturday 15 March along Mount Canobolas, Lake Canobolas, Cargo, Cadia and Bowan Park, Nanami, Barragan, Paling Yards Loop and Edinboro Roads be endorsed. 2. The report for the Goodness Gravel November 2025 Parkes road cycling event on 01 November 2025 along various roads within the Cabonne Council area be tabled pending further information from the event organisers and advice from NSW Police. 			

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<ol style="list-style-type: none"> 3. The request to conduct the Resilience Ride along various roads within the Cabonne LGA on the 15 to 17 May 2025, be tabled subject to further information from the event organiser regarding the Road Occupancy Licence. 4. The request to conduct the Ride to Give Event on 30 March 2025 along Obley Road, Forbes Street and Renshaw McGirr Way be tabled subject to further information from the event organiser and advice from NSW Police. 5. The request to conduct the Ultimate Rock Crawling Event on 23 May to 25 May 2025 using Pinecliffe Road for access via Packham Drive, be tabled subject to further information being received from the event organiser, a copy of the Public Liability Insurance be received and advice from NSW Police. 6. The approval to conduct the Cargo 2 Grenfell 2025 Walk on 13 to 15 March be noted following updated advice received that the event organiser was addressing the committees concerns regarding safety and event signage. 7. Endorse the 2025 Variety 4WD Adventure Drive along Lower Lewis Ponds Road, Ophir Road, Lookout Road and Long Point Road on 06 March and 27 March 2025. 8. Endorse the approval of road closures and disruptions for the Canowindra Internation Balloon Challenge being held in Canowindra from 28 April to 03 May 2025 subject to the Traffic Guidance Scheme for Gaskill Street, Canowindra being updated. 9. Note the committee's consideration for pedestrian crossings at various locations in Cumnock. <p>01 Apr 2025 1:33pm Ellis, Mark Approvals provided where required. Other information sought to enable applications to progress.</p> <p>07 May 2025 3:57pm Ellis, Mark Actions followed up and approvals forwarded to recipients- completed</p>		

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Ellis, Mark Christensen, Matthew	For Determination	CONFIRMATION OF THE ROADS ADVISORY COMMITTEE MEETING MINUTES
<p><u>MOTION</u> (Rawson/Nash)</p> <p>THAT the minutes from the Cabonne Roads Advisory Committee Meeting held on 12 March 2025 be adopted.</p> <p>07 May 2025 3:56pm Ellis, Mark Actions noted</p>			

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Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Staines, Mandy Christensen, Matthew	For Determination	BELUBULA RIVER WALK - ADJOINING LAND LOT 3 DP576079
<u>MOTION</u> (Batten/Weaver) THAT council approve the leasing of Lot 3 DP576079, adjoining the new Belubula River Walk and the Swinging Bridge Precinct for agricultural purposes, and authorise the General Manager to seek expressions of interest from the public for leasing of the land.			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Smith, Tracy Nicholls, Heather	For Determination	REQUEST FOR DONATION OF GENERAL RATES
<u>MOTION</u> (Batten/Jones) THAT council grant a donation to Gumble Hall Incorporated for the general rates under Section 356 and that the donation apply annually, on the basis that a letter of request is submitted to council in writing annually. 08 Apr 2025 4:22pm Smith, Tracy Letter has been sent to advise of result, along with form to be completed for payment of donation. 02 May 2025 8:40am Smith, Tracy Donation granted to Gumble Hall Incorporated on purchase order. COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Christensen, Matthew Christensen, Matthew	For Determination	CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE - DETERMINATION OF COMMUNITY REPRESENTATIVES
<u>MOTION</u> (Jones/Nash) THAT council <ol style="list-style-type: none"> 1. Resolve to accept the expressions of interest applications of Mark Ward, Peter Crich and Sean Haynes as community representatives membership and Les Springett as alternate Canowindra community representative to the Cabonne Floodplain Management Advisory Committee. 2. Delegate authority to the General Manager to fill casual vacancies within the committee. 			

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Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Ellis, Mark Christensen, Matthew	For Determination	CABONNE COUNCIL ROADS ADVISORY COMMITTEE - DETERMINATION OF COMMUNITY REPRESENTATIVES
<u>MOTION</u> (Jones/Weaver) THAT this item be deferred to a future meeting. 01 Apr 2025 1:36pm Ellis, Mark Noted for further consideration at next Roads Advisory Committee 07 May 2025 4:01pm Ellis, Mark Reported to April Cnl meeting with representatives approved- completed			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE ADJACENT TO LOT 1184 DP 1179438
<u>MOTION</u> (Jones/Pearson) THAT council: <ol style="list-style-type: none"> 1. Approve the sale upon closure of the unused section of road reserve adjacent Lot 1184 DP 1179438, in an amount of \$64,500, 2. Enter a Deed with the applicant, confirming council's agreement to take steps to progress the statutory processes associated with the road closure, and 3. Enter a contract for sale dealing with the purchase and consolidation of the newly created lot. 08 Apr 2025 3:21pm Ansted, Roy Applicant advised in writing of council's decision. 06 May 2025 11:24am Ansted, Roy Awaiting response from applicant.			

Meeting	Officer/Director	Section	Subject
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Council 25-Mar-25 Christensen, Matthew
Christensen, Matthew
For Determination QUESTIONS FOR NEXT MEETING

MOTION (Pearson/Nash)

THAT the following matters be subject to a future report to council:

1. Signage being placed coming into Molong, on the Wellington side, warning motorist of entering traffic from nearby streets.
2. Signage at the Molong Village Green providing information for visitors on the rocks.
3. Repairs and widening of Yellow Box Road, Manildra.

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Nicholls, Heather Nicholls, Heather	For Determination	DEVELOPMENT APPLICATION 2025/0038 - CENTRE BASED CHILD CARE FACILITY - 70 RODD STREET, CANOWINDRA
<u>RECOMMENDATION</u> (Jones/Pull)			
THAT the matter be deferred to a future meeting to allow staff to liaise with the developed for clarification on the concerns raised by councillors.			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Byrnes, Bradley Byrnes, Bradley	Confidential Items	STRATEGIC LAND PURCHASE CABONNE
<u>RECOMMENDATION</u> (Jones/Weaver)			
THAT council authorises the Mayor and the General Manager to enter into a call option agreement and subsequent land purchase as outlined in the report.			
10 Apr 2025 9:23am Little, Robyn Purchase proceeding, solicitors have been engaged.			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Klein, Holly Byrnes, Bradley	For Determination	SPONSORSHIP PROGRAM

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MOTION (Weaver/Nash)

THAT council provide, under its 2024/2025 Sponsorship Program, sponsorship of \$5,000 to Molong Advancement Group Inc for the Molong Village Markets.

14 Apr 2025 2:50pm Klein, Holly
Community Notified - COMPLETED

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Klein, Holly Byrnes, Bradley	For Determination	EVENTS ASSISTANCE PROGRAM
<u>MOTION</u> (Nash/Weaver)			
THAT council provide, under its 2024/25 Event Assistance Program, \$500 for the Eugowra's Boots and Bowties Ball.			
14 Apr 2025 2:48pm Klein, Holly Community Notified - COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Nicholls, Heather Nicholls, Heather	For Determination	EAST MOLONG PLANNING PROPOSAL
<u>MOTION</u> (Batten/Pearson)			
THAT council:			
<ol style="list-style-type: none"> 1. Approve the planning proposal to amend the <i>Cabonne Local Environmental Plan 2012</i> to rezone Lots 11 and 12 DP 546140 (168 Euchareena Road, Molong) and Lot A DP 961931 (92 Euchareena Road, Molong from R5 Large Lot Residential R1 General Residential and RE1 Public Recreation; and amend the minimum lot size (MLS) from 4,000m² to variously 600m², 1,000m², 1,250m² and 4,000m², 2. Forward the planning proposal and proposed timeframe in this report to the Department of Planning and Environment for Gateway determination in accordance with Section 3.33 of the <i>Environmental Planning and Assessment Act 1979</i>, and 3. If no submissions are received during its public exhibition, endorse finalisation of the planning proposal. However, if any submissions are received, a further report will be forwarded to council for its consideration. 			

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Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Size, Dale Nicholls, Heather	Confidential Items	TENDER EVALUATION POOL FILTRATION & WATER TREATMENT STAGE 2 WORKS
<u>RECOMMENDATION</u> (Pearson/O'Ryan)			
THAT council;			
<ol style="list-style-type: none"> 1. Award Tender 1799187 - Pool Filtration and Water Treatment Stage 2 Works to <i>Trisley's Hydraulic Services Pty Ltd</i> in the amount of \$763,660.00 excl GST, 2. Accept the above tender price verified by request for information to single tenderer after initial Letter of Award sent out on the 31 March 2025 3. Delegate authority to the General Manager with to execute Tender 1799187 Pool Filtration and Water Treatment Stage 2 Works. 			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Thornberry, Heidi Byrnes, Bradley	Confidential Items	REQUEST FOR QUOTATION - SURVEY, INVESTIGATION, DESIGN AND ASSOCIATED WORK FOR LAKE CANOBOLAS ROAD AND GUMBLE ROAD
<u>RECOMMENDATION</u> (Rawson/Batten)			
THAT council:			
<ol style="list-style-type: none"> 1. Award Tender 1816214 for Survey, Investigation, Design and associated work for Lake Canobolas and Gumble Roads to Baker Ryan Stewart Pty Limited in the amount of \$220,572.36 ex GST. 2. Provide the General Manager with delegation to execute Tender 1816214 for Survey, Investigation, Design and associated work for Lake Canobolas and Gumble Roads. 3. Endorse the priorities sections in the report, being the design of Lake Canobolas Road (Cargo Road to Canobolas Road) and Gumble Road (Manildra to West Road). 			

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14 May 2025 9:18am Thornberry, Heidi

Added to contracts register awaiting information from DL

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Size, Dale Nicholls, Heather	Confidential Items	REQUEST FOR QUOTATION - SURVEY, INVESTIGATION, DESIGN AND ASSOCIATED WORK FOR LAKE CANOBOLAS ROAD AND GUMBLE ROAD
<u>RECOMMENDATION</u> (Rawson/Batten)			
THAT council:			
<ol style="list-style-type: none"> 1. Award Tender 1816214 for Survey, Investigation, Design and associated work for Lake Canobolas and Gumble Roads to Baker Ryan Stewart Pty Limited in the amount of \$220,572.36 ex GST. 2. Provide the General Manager with delegation to execute Tender 1816214 for Survey, Investigation, Design and associated work for Lake Canobolas and Gumble Roads. 3. Endorse the priorities sections in the report, being the design of Lake Canobolas Road (Cargo Road to Canobolas Road) and Gumble Road (Manildra to West Road). 			
07 May 2025 4:18pm Size, Dale completed			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Staines, Mandy Christensen, Matthew	Confidential Items	TENDER EVALUATION - CAP24-001 RELOCATION OF THE MOLONG HOCKEY FIELD
<u>RECOMMENDATION</u> (Jones/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Award tender 1810633 CAP24-001 Relocation of the Molong Hockey Field to Polytan Asia Pacific Pty Ltd for \$1,942,251.08 ex GST and, 2. Provide the General Manager with delegation to execute tender 1810633 Relocation of the Molong Hockey Field to Polytan Asia Pacific Pty Ltd. 			

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14 May 2025 2:47pm Staines, Mandy
Contract awarded, COMPLETE.

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Davison, Kane Nicholls, Heather	Confidential Items	EVALUATION OF SUBMISSIONS QUOTATION: NETWASTE SELECTIVE REQUEST FOR QUOTATION FOR "COLLECTION AND RECYCLING OF USED MOTOR OIL F4287"
<u>RECOMMENDATION</u> (Jones/Nash)			
THAT council:			
<ol style="list-style-type: none"> 1. Accept quotation F4287 for the Collection and Recycling of Used Motor Oil be awarded to Sam's Waste Management for their submission price as set out in this report for the initial two (2) year term with the option of two (2) x 12-month available extensions. 2. Note that as the existing contract expiry date (2024) has surpassed, a new contract start date for the two (2) year term will be advised by NetWaste upon endorsement from the NetWaste Steering Committee, and then acceptance by the host Orange City Council via Council meeting. 3. Delegate the authority to execute the contracts for the Collection and Recycling of Used Motor Oil to the General Manager with the respective participating Councils. 			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Thornberry, Heidi Byrnes, Bradley	Confidential Items	TENDER EVALUATION POOL FILTRATION & WATER TREATMENT STAGE 2 WORKS
<u>RECOMMENDATION</u> (Pearson/O'Ryan)			
THAT council;			
<ol style="list-style-type: none"> 1. Award Tender 1799187 - Pool Filtration and Water Treatment Stage 2 Works to <i>Trisley's Hydraulic Services Pty Ltd</i> in the amount of \$763,660.00 excl GST, 2. Accept the above tender price verified by request for information to single tenderer after initial Letter of Award sent out on the 31 March 2025 			

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3. Delegate authority to the General Manager with to execute Tender 1799187 Pool Filtration and Water Treatment Stage 2 Works.

14 May 2025 9:18am Thornberry, Heidi

Added to contracts register awaiting information from DL

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Thornberry, Heidi Byrnes, Bradley	Confidential Items	TENDER EVALUATION - CAP24-001 RELOCATION OF THE MOLONG HOCKEY FIELD
<u>RECOMMENDATION</u> (Jones/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Award tender 1810633 CAP24-001 Relocation of the Molong Hockey Field to Polytan Asia Pacific Pty Ltd for \$1,942,251.08 ex GST and, 2. Provide the General Manager with delegation to execute tender 1810633 Relocation of the Molong Hockey Field to Polytan Asia Pacific Pty Ltd. 			
14 May 2025 9:21am Thornberry, Heidi			
Added to contracts register awaiting information from DL			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	McGoldrick, Amba Byrnes, Bradley	For Determination	INTEGRATED PLANNING AND REPORTING 2025/26
<u>RECOMMENDATION</u> (Rawson/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Endorse the Cabonne Community Strategic Plan 2025-2035, noting there were nil submissions received following the public exhibition period, 2. Approve the following draft documents being placed on public exhibition for 28 days: <ol style="list-style-type: none"> a. Delivery Program 2025-2029, b. Operational Plan 2025-26 incorporating budget and fees and charges, and 			

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c. Resourcing Strategy 2025-2035 incorporating Long Term Financial Plan, Strategic Asset and Service Management Plans and Workforce Management Strategy.

3. Note a further report will be presented to council following the public exhibition period.

28 Apr 2025 10:46am McGoldrick, Amba
COMPLETE

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Thornberry, Heidi Byrnes, Bradley	For Determination	CABONNE COUNCIL ROADS ADVISORY COMMITTEE - DETERMINATION OF COMMUNITY REPRESENTATIVES
<u>MOTION</u> (Pearson/Rawson)			
THAT council			
1. Accept the expressions of interest applications for community representatives membership to the Roads Advisory Committee as outlined in the report.			
2. Delegate authority to the General Manager to fill casual vacancies within the committee.			
14 May 2025 9:20am Thornberry, Heidi Added to spreadsheet - COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Thornberry, Heidi Byrnes, Bradley	For Determination	2025 LOCAL ROADS CONGRESS
<u>MOTION</u> (Rawson/Pearson)			
THAT council nominate attendance of the Mayor, or his representative Cllr Batten, at the 2025 Local Roads Congress.			
14 May 2025 9:21am Thornberry, Heidi NFAR - COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Size, Dale	Confidential Items	TENDER EVALUATION - CAP24-001 RELOCATION OF THE MOLONG HOCKEY FIELD

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Nicholls, Heather
RECOMMENDATION (Jones/Pull)

THAT council:

1. Award tender 1810633 CAP24-001 Relocation of the Molong Hockey Field to Polytan Asia Pacific Pty Ltd for \$1,942,251.08 ex GST and,
2. Provide the General Manager with delegation to execute tender 1810633 Relocation of the Molong Hockey Field to Polytan Asia Pacific Pty Ltd.

07 May 2025 4:18pm Size, Dale
 COMPLETED

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Thornberry, Heidi Byrnes, Bradley	Confidential Items	EVALUATION OF SUBMISSIONS QUOTATION: NETWASTE SELECTIVE REQUEST FOR QUOTATION FOR "COLLECTION AND RECYCLING OF USED MOTOR OIL F4287"
RECOMMENDATION (Jones/Nash)			
THAT council:			
<ol style="list-style-type: none"> 1. Accept quotation F4287 for the Collection and Recycling of Used Motor Oil be awarded to Sam's Waste Management for their submission price as set out in this report for the initial two (2) year term with the option of two (2) x 12-month available extensions. 2. Note that as the existing contract expiry date (2024) has surpassed, a new contract start date for the two (2) year term will be advised by NetWaste upon endorsement from the NetWaste Steering Committee, and then acceptance by the host Orange City Council via Council meeting. 3. Delegate the authority to execute the contracts for the Collection and Recycling of Used Motor Oil to the General Manager with the respective participating Councils. 			
14 May 2025 9:21am Thornberry, Heidi			
Added to contracts register awaiting information from DL			

Meeting	Officer/Director	Section	Subject
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Action Sheets Report		Division: Committee: Council Officer:	Date From: Date To: Printed: Monday, 19 May 2025 4:15:00 PM
Council 22-Apr-25	Size, Dale Nicholls, Heather	Confidential Items	EVALUATION OF SUBMISSIONS QUOTATION: NETWASTE SELECTIVE REQUEST FOR QUOTATION FOR "COLLECTION AND RECYCLING OF USED MOTOR OIL F4287"
<u>RECOMMENDATION</u> (Jones/Nash)			
THAT council: <ol style="list-style-type: none"> 1. Accept quotation F4287 for the Collection and Recycling of Used Motor Oil be awarded to Sam's Waste Management for their submission price as set out in this report for the initial two (2) year term with the option of two (2) x 12-month available extensions. 2. Note that as the existing contract expiry date (2024) has surpassed, a new contract start date for the two (2) year term will be advised by NetWaste upon endorsement from the NetWaste Steering Committee, and then acceptance by the host Orange City Council via Council meeting. 3. Delegate the authority to execute the contracts for the Collection and Recycling of Used Motor Oil to the General Manager with the respective participating Councils. 			
07 May 2025 2:14pm Size, Dale No further action. Completed			
Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Ellis, Mark Christensen, Matthew	Confidential Items	REQUEST FOR QUOTATION - SURVEY, INVESTIGATION, DESIGN AND ASSOCIATED WORK FOR LAKE CANOBOLAS ROAD AND GUMBLE ROAD
<u>RECOMMENDATION</u> (Rawson/Batten)			
THAT council: <ol style="list-style-type: none"> 1. Award Tender 1816214 for Survey, Investigation, Design and associated work for Lake Canobolas and Gumble Roads to Baker Ryan Stewart Pty Limited in the amount of \$220,572.36 ex GST. 2. Provide the General Manager with delegation to execute Tender 1816214 for Survey, Investigation, Design and associated work for Lake Canobolas and Gumble Roads. 			

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3. Endorse the priorities sections in the report, being the design of Lake Canobolas Road (Cargo Road to Canobolas Road) and Gumble Road (Manildra to West Road).

07 May 2025 3:58pm Ellis, Mark

Contact with successful consultant made with contract documents prepared. Discussions about start date underway

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Ellis, Mark Christensen, Matthew	For Determination	EXTENSION OF CUDUMBLE ROAD TO REGULAR MAINTENANCE PROGRAM
<u>MOTION</u> (Batten/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Approve the acceptance of the extension of Cudumble Road (Cumnock Cemetery Road) to its regular maintenance program. 2. Allocate \$25,000 from the 2025/2026 Roads to Recovery funding to undertake minor works to the extension of Cudumble Road. 			
07 May 2025 3:54pm Ellis, Mark			
Noted for inclusion in Asset register and nomination in Rr2R program			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Ellis, Mark Christensen, Matthew	For Determination	ROAD CLOSURE REPORT AFTER ADVERTISING FOR ROAD RESERVE ADJACENT LOT 228 DP 750406 AND LOT 2 DP 868771
<u>MOTION</u> (Rawson/Pearson)			
THAT council:			
<ol style="list-style-type: none"> 1. Decline the proposal for part road purchase of road reserve adjacent to Lot 228 DP 750406 and Lot 2 DP868771, locality of Shadforth. 2. Authorise the offer of Lease of part Miles Road (adjacent to Lot 228 DP 750406 and Lot 2 DP868771) for a five-year period, with a five-year extension at the discretion of council. 			

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3. Authorise the Mayor and General Manager to execute necessary documentation to facilitate the Lease if offer is taken by the applicant; and
4. Include a Condition of Lease that no vegetation is to be disturbed or removed unless there is a hazard or biosecurity concern.

07 May 2025 4:00pm Ellis, Mark

Applicant advised of proposed lease.

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Ellis, Mark Christensen, Matthew	For Determination	CABONNE COUNCIL ROADS ADVISORY COMMITTEE - DETERMINATION OF COMMUNITY REPRESENTATIVES
<u>MOTION</u> (Pearson/Rawson)			
THAT council			
<ol style="list-style-type: none"> 1. Accept the expressions of interest applications for community representatives membership to the Roads Advisory Committee as outlined in the report. 2. Delegate authority to the General Manager to fill casual vacancies within the committee. 			
07 May 2025 3:59pm Ellis, Mark			
Applicants advised - completed			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Whiley, Stacy Nicholls, Heather	For Determination	REQUESTS FOR DONATIONS
<u>MOTION</u> (Pull/Nash)			
THAT council donate:			
<ol style="list-style-type: none"> 1. \$400 to Melissa Bonnici for costs to attend this international event, 2. \$800 to St Johns Molong Cadet division to support the cost of bus hire, and 			

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3. A 2025/2026 village pool family season pass to the Yeoval Show Society.

28 Apr 2025 12:31pm Whiley, Stacy

Donation endorsed at April meeting DOC ID 1836998 show committee advised of successful outcome via email

28 Apr 2025 12:32pm Whiley, Stacy

ACTION COMPLETE

28 Apr 2025 12:33pm Whiley, Stacy

St Johns Cadets advised via phone of endorsed donation request at April meeting REQ 83523 submitted for payment

28 Apr 2025 1:11pm Whiley, Stacy

DOC ID 1837010 advising of successful donation request and seeking creditor form completion

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Smith, Nyssa Christensen, Matthew	For Determination	2025 LOCAL ROADS CONGRESS
<u>MOTION</u> (Rawson/Pearson)			
THAT council nominate attendance of the Mayor, or his representative Clr Batten, at the 2025 Local Roads Congress.			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Christensen, Matthew Christensen, Matthew	For Determination	CONCEPT DESIGN FOR MOLONG CBD STORMWATER AND LEVEE
<u>MOTION</u> (Jones/Pull)			
THAT council authorise the engagement of New South Wales Public Works Advisory to undertake concept design and planning for Molong CBD Stormwater and Levee upgrades as prescribed within the draft Molong Flood Risk Management Study and Plan.			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Johnson, Rebecca Byrnes, Bradley	For Determination	VILLAGE ENHANCEMENT FUND 2024-25
<u>MOTION</u> (Nash/Pull)			

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THAT council approves funding under its 2024/25 Village Enhancement Fund of:

1. \$1,500 to Cudal Central for upgrades to the Cudal Community Centre,
2. \$3,239.50 to Manildra and District Improvement Association for a bbq facility area at Montana Park.
3. \$5,000 to Cumnock and District Progress Association for a new swing set in the Cumnock Park.

14 May 2025 12:49pm Johnson, Rebecca

All documentation sent to organisations. , COMPLETE

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Pearson, Jolene Byrnes, Bradley	For Determination	INTEGRATED PLANNING AND REPORTING 2025/26
<u>RECOMMENDATION</u> (Rawson/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Endorse the Cabonne Community Strategic Plan 2025-2035, noting there were nil submissions received following the public exhibition period, 2. Approve the following draft documents being placed on public exhibition for 28 days: <ol style="list-style-type: none"> a. Delivery Program 2025-2029, b. Operational Plan 2025-26 incorporating budget and fees and charges, and c. Resourcing Strategy 2025-2035 incorporating Long Term Financial Plan, Strategic Asset and Service Management Plans and Workforce Management Strategy. 3. Note a further report will be presented to council following the public exhibition period. 			
14 May 2025 8:56am Pearson, Jolene			
CSP made available as endorsed document on Council's website. All other documents placed on public exhibition from Wednesday 23 April until Wednesday 21 May 2025. Any submissions received will be subject to a further report to Council prior to Council adopting the documentation - COMPLETE			

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Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Pearson, Jolene Byrnes, Bradley	Confidential Items	AUDIT, RISK AND IMPROVEMENT COMMITTEE - MEETING MINUTES
<u>RECOMMENDATION</u> (Jones/Pearson) THAT council adopt the minutes from the meeting of the Audit, Risk and Improvement Committee held 12 February 2025. 14 May 2025 8:58am Pearson, Jolene NFA - COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Jackson, Chris Christensen, Matthew	Confidential Items	TENDER EVALUATION POOL FILTRATION & WATER TREATMENT STAGE 2 WORKS
<u>RECOMMENDATION</u> (Pearson/O'Ryan) THAT council; <ol style="list-style-type: none"> 1. Award Tender 1799187 - Pool Filtration and Water Treatment Stage 2 Works to <i>Trisley's Hydraulic Services Pty Ltd</i> in the amount of \$763,660.00 excl GST, 2. Accept the above tender price verified by request for information to single tenderer after initial Letter of Award sent out on the 31 March 2025 3. Delegate authority to the General Manager with to execute Tender 1799187 Pool Filtration and Water Treatment Stage 2 Works. 14 May 2025 1:24pm Jackson, Chris Tender Contract 1799187 - awarded to Trisley's Hydraulic Services - 23 April 2025			

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Klein, Holly Byrnes, Bradley	For Determination	EVENTS ASSISTANCE PROGRAM
<u>MOTION</u> (Pull/Rawson) THAT council approves under its 2024/25 Event Assistance Program:			

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1. \$2,000 for the Canowindra New Vogue and Social Dancing Group 12-hour dance event, and
2. \$5,000 for the Cumnock Family Fun Day Event.

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Klein, Holly Byrnes, Bradley	For Determination	CABONNE COMMUNITY ASSISTANCE PROGRAM ROUND 2
<u>MOTION</u> (Jones/Pearson)			
THAT:			
<ol style="list-style-type: none"> 1. Council approves \$23,299.50 of funding under its 2024/25 Cabonne Community Assistance Program, for the following: <ol style="list-style-type: none"> a. \$1,500 to Cudal Central Incorporated for Cudal Community Centre Upgrade; b. \$5,000 to Cumnock and District Progress Association for Cumnock Funday Park Improvements; c. \$3239.50 to Manildra and District Improvement Association for Montana Park BBQ; d. \$3,560 to Yeoval Historical Society for Concreting - Buckinbah Park/ Heating, Cooling and Security at Yeoval Museum; e. \$5,000 to Yeoval Preschool Incorporated for Yeoval Preschool Nature Playground; f. \$5,000 to Nashdale Lidster Public Hall Incorporated for the Replacement of the Nashdale information sign. 2. Due to funding constraints of the 2024/25 Cabonne Community Assistance Program, the following projects be automatically included for consideration of funding in Round 1 of the 2025/26 Cabonne Community Assistance Program: <ol style="list-style-type: none"> g. \$3,575 to Canowindra High School P & C for Driving Community Connection: Canowindra Bus Signage Renewal; h. \$5,000 to Canowindra Showground And Racecourse Land Manager for Canowindra Showground Entrance Beautification; i. \$1,870.21 to Eugowra Promotion and Progress Association for Swim Club Starting Buzzer. 			

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3. Council providing funding of \$1,940 to Canowindra Connections Centre for Introduction to Digital Safety for Parents Sessions from Youth Services budget allocation, under the Community Services Department.

Meeting	Officer/Director	Section	Subject
Council 22-Apr-25	Staines, Mandy Christensen, Matthew	For Notation	CONNELLY'S STORE FUTURE USE
<u>MOTION</u> (Pull/Jones)			
THAT the information be noted.			

Meeting	Officer/Director	Section	Subject
Council 25-Jun-24	Ellis, Mark Christensen, Matthew	Confidential Items	CONTRACT 1548795 DESIGN AND CONSTRUCTION OF PEAK HILL - BALDRY ROAD UPGRADE
<u>RECOMMENDATION</u> (Nash/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Reject all tenders received for Tender 1548795 Design and Construction of Peak Hill – Baldry Road Upgrade due to the tender amounts exceeding the funding available for this project, 2. Resolve to negotiate with the two highest ranked tenderers received for Tender 1548795 Design & Construction of Peak Hill - Baldry Rd Upgrade based on a revised scope of work, 3. Undertake a comprehensive assessment of all potential options available to deliver a suitable outcome for the Design and Construction of Peak Hill - Baldry Rd Upgrade, 4. Seek formal approval for council's preferred option from the Design and Construction of Peak Hill-Baldry Rd Upgrade from the Department of Infrastructure, Transport, Regional Development, Communications and the Arts, 5. Subject to the outcomes of (4) above, delegate authority to the General Manager to enter into a contract with the preferred tenderer after negotiations have concluded for the Design & Construction of Peak Hill - Baldry Rd Upgrade, and 6. Receive a further report on this matter once the preferred option has been approved and the necessary negotiations have been finalised to deliver this project. 			

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<p>05 Jul 2024 1:50pm Smith, Nyssa Council staff are reviewing costings and determining points for negotiation.</p> <p>08 Jul 2024 12:10pm Ellis, Mark Council recommended at June Cnl meeting that no tender be accepted and negotiations with top 2 tenders be undertaken subject to council rescoping works</p> <p>31 Jul 2024 10:48am Ellis, Mark All tenders notified of decision. Discussions with funding body about project progression ongoing</p> <p>10 Oct 2024 12:23pm Smith, Nyssa A/DL-Transport has advised that a further report will be put to Council Dec 2024 meeting regarding the potential options to progress this project.</p> <p>29 Oct 2024 11:01am Ellis, Mark Works being scoped up with further update to council December meeting</p> <p>02 Dec 2024 10:47am Ellis, Mark Further report to be presented to December 24 Council meeting</p> <p>10 Feb 2025 9:34am Ellis, Mark Reports presented to Dec Cnl Meeting- Further advice received about Funding with project being further assessed on full scope of works</p> <p>12 Mar 2025 8:26am Ellis, Mark Additional funding been provided- Currently assessing works and contractor involvement</p> <p>01 Apr 2025 1:47pm Ellis, Mark Project Planning works underway</p> <p>07 May 2025 4:04pm Ellis, Mark Project planning continues. Waiting further design updates before further discussions with contractors</p>			

Meeting	Officer/Director	Section	Subject
Council 25-Jun-24	Staines, Mandy Christensen, Matthew	For Determination	CROWN LANDS PLANS OF MANAGEMENT
<p>MOTION (Weaver/Batten)</p> <p>THAT council:</p> <ol style="list-style-type: none"> 1. Endorse the draft Plans of Management for Crown Reserves Generic Plan of Management, 2. Forward the draft Plans of Management to the NSW Department of Planning and Environment for consent to place the plans on public exhibition, and 3. Authorise the General Manager to place the draft Plans of Management on public exhibition, following State government consent being granted. <p>09 Jul 2024 10:26am Thornberry, Heidi - Reallocation</p>			

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Action reassigned to Staines, Mandy by Thornberry, Heidi

12 Nov 2024 3:10pm Staines, Mandy

The Generic Crown Lands Plans of Management have been sent to the Minister and are awaiting consent.

12 Feb 2025 12:54pm Staines, Mandy

The Generic Crown Reserve Plans of Management is still with the Minister waiting consent.

10 Apr 2025 12:29pm Staines, Mandy

With the Minister awaiting consent.

Meeting	Officer/Director	Section	Subject
Council 25-Jun-24	Thornberry, Heidi Byrnes, Bradley	Confidential Items	S2_2024: SUPPLY, DELIVERY AND/OR INSTALLATION OF GUARDRAIL AND WIRE ROPE SAFETY FENCING
<u>RECOMMENDATION</u> (Weaver/Jones)			
THAT council accept and sign contracts with RBK Pty Ltd t/as Top Notch Fencing, and Western Safety Barriers Group Pty Ltd for the supply, delivery and/or installation of guardrail and wire rope safety fencing.			
15 Jul 2024 7:38pm Thornberry, Heidi			
Awaiting Documents			
29 Jul 2024 10:11am Thornberry, Heidi			
Contracts Register tempalte sent to DL			
08 Oct 2024 11:03am Thornberry, Heidi			
Awaiting information			
13 Nov 2024 9:52pm Thornberry, Heidi			
Still awaiting contract information for the register			
09 Dec 2024 7:19pm Thornberry, Heidi			
Awaiting contracts			
10 Feb 2025 9:22am Thornberry, Heidi			
Still awaiting contracts			
11 Mar 2025 9:53am Thornberry, Heidi			
Info added to contracts register - awaiting top notch contract			
14 Apr 2025 10:39am Thornberry, Heidi			
Awaiting contract			
14 May 2025 9:22am Thornberry, Heidi			
Awaiting contract			

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Council 25-Jun-24	Staines, Mandy Christensen, Matthew	For Determination	CROWN LANDS PLANS OF MANAGEMENT
<u>MOTION</u> (Weaver/Batten)			
THAT council:			
<ol style="list-style-type: none"> 1. Endorse the draft Plans of Management for Crown Reserves Generic Plan of Management, 2. Forward the draft Plans of Management to the NSW Department of Planning and Environment for consent to place the plans on public exhibition, and 3. Authorise the General Manager to place the draft Plans of Management on public exhibition, following State government consent being granted. 			
11 Jul 2024 10:18am Staines, Mandy			
Required formatting changes are being made by the consultant before the documents are sent to the Minister for consent.			
10 Apr 2025 12:28pm Staines, Mandy			
With the Minister awaiting consent.			

Meeting	Officer/Director	Section	Subject
Council 25-Jun-24	Staines, Mandy Christensen, Matthew	For Determination	CANOWINDRA CARAVAN PARK CABIN
<u>MOTION</u> (O'Ryan/Weaver)			
THAT council:			
<ol style="list-style-type: none"> 1. Endorse the sale of the damaged cabin at Molong Caravan Park, 2. Proceed with the purchase of a new cabin for Canowindra Caravan Park, and 3. Move the remaining funds from the Regulatory Signage Project to the Canowindra Cabin Project. 			
11 Jul 2024 10:22am Staines, Mandy			
Project progressing.			
12 Nov 2024 3:12pm Staines, Mandy			
Project progressing and scheduled to be complete mid to late 2025.			
22 Jan 2025 2:22pm Staines, Mandy			
The transportable cabin has been ordered and expected to be delivered in March 2025.			

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10 Apr 2025 12:29pm Staines, Mandy
Project progressing and due to for completion mid 2025.

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Council 25-Jun-24	Stubberfield, Nathan Nicholls, Heather	Confidential Items	MID-SCALE SOLAR PLANT
<u>RECOMMENDATION</u> (Batten/Rawson)			
THAT council borrow the full pre-approved loan amount of \$4 million from the Commonwealth Bank for the Mid-Scale Solar Plant project.			
30 Jul 2024 9:28am Stubberfield, Nathan Loan has not yet been executed, however is approved and ready to go when Council needs to draw down funds.			
14 Feb 2025 3:16pm Stubberfield, Nathan Loan has not yet been executed, however is approved and ready to go when Council needs to draw down funds.			

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Council 23-Jul-24	Staines, Mandy Christensen, Matthew	For Determination	CROWN LANDS PLANS OF MANAGEMENT
<u>MOTION</u> (Batten/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Endorse the draft Plans of Management for the Canowindra and Cudal caravan parks and swimming pools; 2. Forward the draft Plans of Management to the NSW Department of Planning and Environment for consent to place the plans on public exhibition; and 3. Authorise the General Manager to place the draft Plans of Management on public exhibition, following State government consent being granted. 			
12 Nov 2024 3:01pm Staines, Mandy The Crown Lands Plans of Management have been forwarded to the Minister for consent.			
10 Apr 2025 12:31pm Staines, Mandy The plans are with the Minister awaiting consent.			

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Council 13-Aug-24 Thornberry, Heidi Confidential Items
Byrnes, Bradley

TENDER 1691954 DESIGN & CONSTRUCTION OF FLOOD REPAIRS TO PINECLIFFE RD
CAUSEWAY, NORAH CREEK RD CULVERT & COATES CREEK BRIDGE

RECOMMENDATION (Weaver/Rawson)

THAT Council:

1. Award Tender 1691954 Design & Construction of Flood Repairs to Pinecliffe Road Causeway, Norah Creek Road culvert and Coates Creek Bridge to Keech Constructions Pty Ltd in the amount of \$973,402.85 (incl GST), subject to the approval of Transport for NSW.
2. Provide the General Manager with delegation to execute Tender 1691954 Design & Construction of Flood Repairs to Pinecliffe Road Causeway, Norah Creek Road culvert and Coates Creek Bridge, subject to the approval of Transport for NSW.

08 Oct 2024 10:59am Thornberry, Heidi

Awaiting information

13 Nov 2024 9:45pm Thornberry, Heidi

Awaiting contract information to add to register

09 Dec 2024 7:19pm Thornberry, Heidi

Awaiting contracts

10 Feb 2025 9:24am Thornberry, Heidi

Awaiting contracts

11 Mar 2025 1:03pm Thornberry, Heidi

Awaiting contract

14 Apr 2025 10:40am Thornberry, Heidi

Awaiting contract

14 May 2025 9:22am Thornberry, Heidi

COMPLETE

Meeting	Officer/Director	Section	Subject
Council 13-Aug-24	Christensen, Matthew Christensen, Matthew	Matters of Urgency	BELUBULA RIVER WALK LAND ACQUISITION
<u>RECOMMENDATION</u> (Weaver/Pull)			
THAT council:			
1. Note the verbal report on the Belubula River Walk land acquisition,			

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2. Agree to purchase Lot 3 DP576079 for the purpose of the Belubula River walk,
3. Authorise the General Manager to negotiate terms of purchase of the allotment on behalf of council,
4. Authorise the Mayor and General Manager to execute all documentation required to finalise the acquisition of the land parcel, and
5. Receive a further report on the outcomes of negotiations.

09 Oct 2024 12:54pm Christensen, Matthew

Final stages of sale being progressed. Report to be brought to the November 2024 Ordinary Meeting reporting on outcome.

13 Nov 2024 8:41am Christensen, Matthew

Report to Council delayed due to finalisation of purchase being delayed. Report to be brought to Council December 2024.

12 Feb 2025 12:44pm Smith, Nyssa

DGMI advised a report will be presented to March Council meeting

Meeting	Officer/Director	Section	Subject
Council 22-Oct-24	Christensen, Matthew Christensen, Matthew	For Determination	MOLONG FLOOD RISK MANAGEMENT STUDY AND PLAN SEPTEMBER 2024
<u>MOTION</u> (Jones/Nash)			
THAT council approve the draft Molong Flood Risk Management Study and Plan 2024 for public exhibition.			
13 Nov 2024 8:36am Christensen, Matthew			
Draft plan has been placed on public exhibition, which will be finalised in mid December 2025. Report on outcomes of public exhibition to be brought to Cabonne Floodplain Advisory Committee.			
10 Feb 2025 1:51pm Smith, Nyssa			
Cabonne Floodplain Risk Management Advisory Committee meeting postponed until March 2025.			

Meeting	Officer/Director	Section	Subject
Council 23-Jul-24	Stubberfield, Nathan Nicholls, Heather	Confidential Items	TENDER 1712181 - SUPPLY OF CENTRAL INVERTER AND BATTERY ENERGY STORAGE SYSTEM FOR EUGOWRA SOLAR FARM
<u>RECOMMENDATION</u> (Rawson/Batten)			

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THAT council:

1. Note the report on Tender 1712181 - Supply of Central Inverter (Medium Voltage Power Station) and Battery Energy Storage System for Eugowra Solar Farm.
2. Award Tender 1712181 - Supply of Central Inverter (Medium Voltage Power Station) and Battery Energy Storage System for Eugowra Solar Farm to Sungrow Pty Ltd in the amount of \$1,240,580 (USD ex GST).
3. Delegate authority to the General Manager to finalise contract details with the preferred tenderer.

14 Feb 2025 3:15pm Stubberfield, Nathan

Commercial Offer and Letter of Award have been issued, required technical specifications are still being worked through between Sungrow and Sustainable Energy Design who are undertaking the detailed design.

Meeting	Officer/Director	Section	Subject
Council 23-Jul-24	Thornberry, Heidi Byrnes, Bradley	Confidential Items	TENDER 1712181 - SUPPLY OF CENTRAL INVERTER AND BATTERY ENERGY STORAGE SYSTEM FOR EUGOWRA SOLAR FARM
<u>RECOMMENDATION</u> (Rawson/Batten)			
THAT council:			
<ol style="list-style-type: none"> 1. Note the report on Tender 1712181 - Supply of Central Inverter (Medium Voltage Power Station) and Battery Energy Storage System for Eugowra Solar Farm. 2. Award Tender 1712181 - Supply of Central Inverter (Medium Voltage Power Station) and Battery Energy Storage System for Eugowra Solar Farm to Sungrow Pty Ltd in the amount of \$1,240,580 (USD ex GST). 3. Delegate authority to the General Manager to finalise contract details with the preferred tenderer. 			
29 Jul 2024 10:15am Thornberry, Heidi			
Contracts register template sent to DL			
08 Oct 2024 11:00am Thornberry, Heidi			
Awaiting information			
13 Nov 2024 9:47pm Thornberry, Heidi			
Awaiting contract information			
09 Dec 2024 7:19pm Thornberry, Heidi			

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Awaiting contracts
10 Feb 2025 9:23am Thornberry, Heidi
 Awaiting contracts
11 Mar 2025 12:03pm Thornberry, Heidi
 Awaiting contract
14 Apr 2025 10:40am Thornberry, Heidi
 Awaiting contract
14 May 2025 9:21am Thornberry, Heidi
 Awaiting Contract

Meeting	Officer/Director	Section	Subject
Council 13-Aug-24	Ellis, Mark Christensen, Matthew	Confidential Items	TENDER 1691954 DESIGN & CONSTRUCTION OF FLOOD REPAIRS TO PINECLIFFE RD CAUSEWAY, NORAH CREEK RD CULVERT & COATES CREEK BRIDGE
<u>RECOMMENDATION</u> (Weaver/Rawson)			
THAT Council:			
<ol style="list-style-type: none"> 1. Award Tender 1691954 Design & Construction of Flood Repairs to Pinecliffe Road Causeway, Norah Creek Road culvert and Coates Creek Bridge to Keech Constructions Pty Ltd in the amount of \$973,402.85 (incl GST), subject to the approval of Transport for NSW. 2. Provide the General Manager with delegation to execute Tender 1691954 Design & Construction of Flood Repairs to Pinecliffe Road Causeway, Norah Creek Road culvert and Coates Creek Bridge, subject to the approval of Transport for NSW. 			
10 Oct 2024 12:21pm Smith, Nyssa			
A/DL-Transport advised Council staff are meeting with Transport for NSW this week to determine outcome of approval.			
29 Oct 2024 8:20am Ellis, Mark			
TfNSW have approved these projects- Commencing negotiations with contractor to schedule works			
02 Dec 2024 10:48am Ellis, Mark			
Contract works expected to commence in early 2025			
10 Feb 2025 9:36am Ellis, Mark			
Contractor in early stages of planning works			
12 Mar 2025 8:29am Ellis, Mark			
Still in early planning/scheduling phase with successful contractor			
01 Apr 2025 1:45pm Ellis, Mark			
Designs been received and being reviewed. Awaiting scheduling of works from contractor			
07 May 2025 4:03pm Ellis, Mark			

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Working with contractor on scheduling works

Meeting	Officer/Director	Section	Subject
Council 23-Apr-24	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE ADJACENT TO LOT 255 DP 702687
<u>MOTION</u> (Pull/O'Ryan)			
THAT council:			
<ol style="list-style-type: none"> 1. Approve the closure of the unused section of road reserve adjacent Lot 255 DP 702687, 2. Authorise the lodgement of the road closure application, and 3. Seek a property valuation of the proposed closed road. 			
14 May 2024 11:55am Ansted, Roy			
Road Closure Application to be lodged in the near future.			
17 Jun 2024 2:01pm Ansted, Roy			
RC Application to be followed up with customer			
09 Jul 2024 2:42pm Ansted, Roy			
Correspondence sent to applicant			
30 Jul 2024 11:30am Ansted, Roy			
Correspondence resent my surface mail due to email bounce.			
20 Aug 2024 8:31am Ansted, Roy			
Awaiting response from applicant.			
08 Oct 2024 11:34am Ansted, Roy			
Awaiting response from applicant.			
30 Oct 2024 1:21pm Ansted, Roy			
Awaiting response from applicant.			
02 Dec 2024 11:11am Ansted, Roy			
Awaiting response from applicant.			
08 Jan 2025 11:15am Ansted, Roy			
Awaiting response from applicant. Reminder letter to be sent to applicant if no response within 28 days			
10 Feb 2025 2:41pm Ansted, Roy			
Reminder letter to be sent out.			
04 Mar 2025 8:04am Ansted, Roy			
Letter to be sent out this month.			
08 Apr 2025 3:17pm Ansted, Roy			
Reminder letter sent to applicant.			

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06 May 2025 11:23am Ansted, Roy

Awaiting response from applicant.

Meeting	Officer/Director	Section	Subject
Council 28-Mar-23	Staines, Mandy Christensen, Matthew	For Determination	CUMNOCK VILLAGE PRESCHOOL- LICENCE AGREEMENT
MOTION (Batten/Nash)			
THAT Council:			
<ol style="list-style-type: none"> 1. Enters into a Licence Agreement with Cumnock Village Pre-School for the use of part of Lot 6/1/DP5907 and Lot 5/1/DP5907 for a Pre-School, 2. Donates \$27,825.00 (equivalent to market rent) for a period of 12 months as per the Licence Agreement, to Cumnock Village Pre-School for the use of 44 Obley Street, Cumnock NSW 2867 (Cumnock War Memorial Hall), and 3. Authorise the General Manager to sign and execute the Licence Agreement. 			
04 May 2023 3:32pm Staines, Mandy			
The licence agreement is with Council's lawyer, Messenger and Messenger who are preparing to execute the licence.			
15 Feb 2024 9:41am Staines, Mandy			
Require an adopted Plan of Management for the site before a licence can be issued. Draft Plan of management to be completed by June 2024.			
06 Aug 2024 10:46am Staines, Mandy			
The licence agreement has been put on hold until a plan of management is adopted for this site. Ward Consulting has been engaged to develop a plan of management for this site.			
12 Feb 2025 12:56pm Staines, Mandy			
A draft plan of management has been developed for the Cumnock Recreation site, a report will be submitted to Council in April to adopt this plan and then the lease can be executed.			
10 Apr 2025 12:16pm Staines, Mandy			
A draft POM is currently in the final stages of development, the site is Council owned community land so the POM does not need to go to Crown Lands for consent. The draft plan will be sent to the stakeholders and then put on public exhibition for 28 days. Estimate that the POM will go to the July Council meeting for adoption.			
15 May 2025 2:20pm Staines, Mandy			
The Cumnock PoM is on public exhibition with a period for comment open till 24 June. Depending on the comments received the PoM can be adopted at the July or August Council meeting. The lease between the Cumnock Pre-School and Council can be executed after the plan has been adopted.			

Meeting	Officer/Director	Section	Subject
Council 25-Jul-23	Christensen, Matthew	For Determination	DRAFT ROADS MANAGEMENT POLICY

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Christensen,
Matthew

MOTION (Rawson/Pull)

THAT council endorse the draft Roads Management Policy for public exhibition for a period of 28 days.

31 Jul 2023 10:03am Smith, Nyssa

Noted - Updating Local Roads map to include with documentation prior to putting on display

29 Aug 2023 2:27pm Smith, Nyssa

Currently on public display

09 Oct 2023 12:20pm Swallow, Emma - Reallocation

Action reassigned to Christensen, Matthew by Swallow, Emma

05 Jul 2024 1:45pm Smith, Nyssa

Council staff are reviewing with a hope to finalise in October 2024 a revised policy and register document.

10 Oct 2024 11:44am Christensen, Matthew

Aiming to present to Roads Advisory Committee at its November 2024 meeting.

10 Feb 2025 1:43pm Smith, Nyssa

November 2024 Roads Advisory Committee was postponed due no quorum. Meeting rescheduled to March 2025.

13 Feb 2025 10:31am Christensen, Matthew

Set for presentation to Roads Advisory Committee in March 2025.

13 Mar 2025 11:29am Christensen, Matthew

Roads Register presented to Roads Advisory Committee, however, no policy was provided. Have listed for a follow up meeting of the Roads Advisory Committee.

Meeting	Officer/Director	Section	Subject
Council 24-Oct-23	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE WITHIN LOT 12 DP616527
<h3><u>MOTION</u> (Nash/Jones)</h3> <p>THAT council:</p> <ol style="list-style-type: none"> 1. Approve the closure of the unused section of road reserve through Lot 12 DP 616527, 2. Authorise lodgement of the road closure application, and 3. Seek a property valuation of the proposed closed road. <p>15 Feb 2024 11:59am Ansted, Roy Road closure application to be lodged in the near future.</p> <p>11 Mar 2024 2:22pm Ansted, Roy</p>			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Monday, 19 May 2025 4:15:00 PM
<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education. 2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and 3. Authorise the application of Council Seal to necessary documentation. <p><u>MOTION</u> (Oldham/Weaver)</p> <p>THAT Council receive a report in relation to the following matters:</p> <ol style="list-style-type: none"> 1. Council's A+ rating investment options, and the possibility of other banks coming to Molong. 2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility. <p>15 Jul 2021 12:52pm Bailey, Rachel Process is ongoing. Section 138 licence for the fence erection within the road corridor, is signed and approved. Following the road closure steps as per process.</p> <p>11 Aug 2021 10:35am Bailey, Rachel In Progress. Road gazettal information confirmed. Letter advice to utilities and newspaper notification drafted as per process.</p> <p>26 Oct 2021 11:32am Smith, Nyssa Progressing. No submissions received against. Surveyor is to prepare and send through finalised plan and associated documents for signatures and consents (subdivision certificates, s88B instrument)</p> <p>08 Nov 2021 3:46pm Bailey, Rachel Public consultation for 28 days completed - no comments against. Instruction to surveyor to prepare and forward the plan and associated documentation. Documentation completed and sent through to me. Then forwarded to Crown Lands for their signature on documents. Awaiting that signature and documentation return from Crown</p> <p>08 Feb 2022 4:45pm Thornberry, Heidi Action reassigned to Charlie Harris by: Heidi Thornberry</p> <p>09 Feb 2022 4:59pm Christensen, Matthew Currently with Crown Lands Department to concur with proposal.</p> <p>10 May 2022 9:02am Thornberry, Heidi Action reassigned to Willson Wang by: Heidi Thornberry</p> <p>16 Jun 2022 11:04am Wang, Willson Site inspection has been conducted and it seems like the work has been carried out. But not sure about the paper-work wise and will chase up to see if the paper work has been finished as per the job</p> <p>13 Oct 2022 4:08pm Thornberry, Heidi</p>		

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Action reassigned to Matthew Christensen by: Heidi Thornberry

11 Nov 2022 8:51am Christensen, Matthew

Awaiting update from Crown Lands on status of resumption.

29 Nov 2022 9:42am Christensen, Matthew

Awaiting Crown Lands approval. Have escalated within Department Planning and Environment.

06 Apr 2023 10:34am Christensen, Matthew

Awaiting Crown Lands approval. Have escalated within Department Planning and Environment.

11 May 2023 10:25am Christensen, Matthew

Still awaiting response from Crown Lands for approval to finalise.

14 Feb 2024 12:38pm Christensen, Matthew

Still awaiting response from Crown Lands for approval to finalise.

05 Jul 2024 1:39pm Smith, Nyssa

Still waiting Crown Lands response. Latest advice is still working through department of education approvals.

12 Feb 2025 12:40pm Smith, Nyssa

DGMI has advised still waiting on Crown Land response. Latest advice is still working through Dept of Ed approvals.

13 Mar 2025 11:30am Christensen, Matthew

Awaiting Crown Lands response to matter. Will follow up with meeting of Crown Lands and Council in April 2025.

Meeting	Officer/Director	Section	Subject
Council 23-Mar-21	Thornberry, Heidi Byrnes, Bradley	For Determination	ROAD RESUMPTION CHARLOTTE STREET, CANOWINDRA

MOTION (Durkin/Weaver)

THAT Council:

1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education.
2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and
3. Authorise the application of Council Seal to necessary documentation.

MOTION (Oldham/Weaver)

THAT Council receive a report in relation to the following matters:

1. Council's A+ rating investment options, and the possibility of other banks coming to Molong.

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<p>2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility.</p> <p>15 Apr 2021 12:01pm Thornberry, Heidi Awaiting document to affix seal</p> <p>17 May 2021 9:21am Thornberry, Heidi Awaiting document to affix seal</p> <p>08 Jun 2021 9:39am Thornberry, Heidi Awaiting document to affix seal</p> <p>13 Jul 2021 2:33pm Thornberry, Heidi Awaiting document to affix seal</p> <p>05 Aug 2021 3:20pm Thornberry, Heidi Awaiting document to affix seal</p> <p>16 Sep 2021 12:51pm Thornberry, Heidi Awaiting document to affix seal</p> <p>14 Oct 2021 11:20am Thornberry, Heidi Awaiting document to affix seal</p> <p>09 Nov 2021 3:00pm Thornberry, Heidi Document with Crown Lands for signing. Awaiting document to affix seal.</p> <p>08 Feb 2022 4:08pm Thornberry, Heidi Awaiting document</p> <p>07 Mar 2022 12:18pm Thornberry, Heidi Awaiting document</p> <p>05 Apr 2022 1:01pm Thornberry, Heidi Awaiting document</p> <p>09 May 2022 2:17pm Thornberry, Heidi Awaiting document</p> <p>16 Jun 2022 10:55am Thornberry, Heidi Awaiting document</p> <p>14 Jul 2022 2:54pm Thornberry, Heidi Awaiting document</p> <p>09 Aug 2022 10:10am Thornberry, Heidi Awaiting document</p> <p>10 Aug 2022 3:37pm Thornberry, Heidi Awaiting document</p> <p>15 Sep 2022 9:27am Thornberry, Heidi</p>		

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Monday, 19 May 2025 4:15:00 PM
<p>Awaiting document to affix seal 13 Oct 2022 1:49pm Thornberry, Heidi Awaiting document to affix seal 09 Nov 2022 11:19am Thornberry, Heidi Awaiting document to affix seal 30 Nov 2022 3:40pm Thornberry, Heidi Awaiting document to affix seal 16 Feb 2023 2:13pm Thornberry, Heidi Awaiting document to affix seal 13 Mar 2023 4:43pm Thornberry, Heidi Have requested an update from Engineering Coordinator 03 Apr 2023 4:51pm Thornberry, Heidi Awaiting response 08 May 2023 10:23am Thornberry, Heidi Awaiting document 13 Jun 2023 2:39pm Swallow, Emma Awaiting information on document. 10 Jul 2023 11:42am Swallow, Emma still with Crown Land - will receive update from Nyssa if anything changes. 07 Aug 2023 8:57am Swallow, Emma Awaiting update from Nyssa as to where Crown Land is with this. 14 Sep 2023 2:11pm Swallow, Emma Waiting for response from Crown Land. 12 Oct 2023 9:44am Swallow, Emma Waiting response from Roy in regards to this as he is following this up with Crown Lands. 26 Oct 2023 9:38am Swallow, Emma Roy has said this is still sitting with Deputy General Manager - Infrastructure. Will follow up with Nyssa as to where this is at. 26 Oct 2023 9:39am Swallow, Emma - Reallocation Action reassigned to Pearson, Jolene by Swallow, Emma 19 Dec 2023 11:32am Pearson, Jolene - Reallocation Action reassigned to Stansbury, Hayley by Pearson, Jolene 19 Dec 2023 4:56pm Stansbury, Hayley Awaiting docs so seal can be affix. Followed up with Nyssa 11 Mar 2024 11:24am Stansbury, Hayley Awaiting docs so deal can be affixed. Issue with Crown Land NSW has caused ongoing delay in finalising the contract. Nyssa has advised no further progress is available this month.</p>		

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Monday, 19 May 2025 4:15:00 PM
<p>10 Apr 2024 12:01pm Stansbury, Hayley Awaiting docs so seal can be affixed. Issue with Crown Land NSW has caused ongoing delay in finalising the contract. Nyssa has advised no further progress is available this month.</p> <p>13 May 2024 4:13pm Stansbury, Hayley Awaiting docs so seal can be affixed. Issue with Crown Land NSW has caused ongoing delay in finalising the contract.</p> <p>04 Jun 2024 12:58pm Stansbury, Hayley - Reallocation Action reassigned to Thornberry, Heidi by Stansbury, Hayley - Staff Reallocation</p> <p>17 Jun 2024 2:06pm Thornberry, Heidi Awaiting document</p> <p>15 Jul 2024 7:32pm Thornberry, Heidi Awaiting Document</p> <p>29 Jul 2024 9:50am Thornberry, Heidi latest comment from DGMI - still awaiting Crown Lands response. Latest advice is still working through Department of Education approvals.</p> <p>08 Oct 2024 11:10am Thornberry, Heidi Awaiting further information</p> <p>13 Nov 2024 9:55pm Thornberry, Heidi Still awaiting information</p> <p>09 Dec 2024 7:18pm Thornberry, Heidi Still awaiting information</p> <p>10 Feb 2025 9:14am Thornberry, Heidi Still awaiting information</p> <p>04 Mar 2025 2:09pm Thornberry, Heidi Comment from Nyssa - DGMI has advised still waiting on Crown Land response. Latest advice is still working through Dept of Ed approvals.</p> <p>14 Apr 2025 10:38am Thornberry, Heidi No further update. still awaiting documents</p> <p>14 May 2025 9:22am Thornberry, Heidi Still awaiting documents</p>		

Meeting	Officer/Director	Section	Subject
Council 22-Jun-21	Christensen, Matthew Christensen, Matthew	For Determination	BORENORE DAM WATER SUPPLY FACILITY - UNAUTHORISED DWELLING
<p><u>MOTION</u> (Treavors/Oldham)</p> <p>THAT Council take necessary actions to require the relocation of an unauthorised building from the foreshore of the Borenore Dam Water Supply Facility.</p>			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Monday, 19 May 2025 4:15:00 PM
<p>12 Jul 2021 10:30am Nicholls, Heather noted. NFA from services on asset matter. COMPLETE</p> <p>02 Aug 2021 12:49pm Thornberry, Heidi Action reassigned to Rachel Bailey by: Heidi Thornberry</p> <p>11 Aug 2021 10:41am Bailey, Rachel In progress. Investigations will continue from the Infrastructure ddepartment.</p> <p>08 Nov 2021 4:13pm Bailey, Rachel In process. INvestigations continuing</p> <p>08 Feb 2022 4:45pm Thornberry, Heidi Action reassigned to Charlie Harris by: Heidi Thornberry</p> <p>09 Feb 2022 5:06pm Harris, Charlie Dam Safety Audit personel to attend on 9 March. Discussions to be had with them as to strategy. , Position for Urban Infrastructure will be to instruct Planning to undertake necessary action to have the premissis removed and any septic or waste from the site to be appropriatley disposed of.</p> <p>12 May 2022 9:48am Harris, Charlie Dam Safety have advised it is an issue for Council to resolve. Consideration of de-registering Borenore Dam is on process</p> <p>16 Jun 2022 1:51pm Thornberry, Heidi In progress</p> <p>11 Jul 2022 1:30pm Harris, Charlie In progress</p> <p>11 Aug 2022 2:47pm Thornberry, Heidi Continuing to progress</p> <p>18 Oct 2022 12:09pm Harris, Charlie PWA inspecting dam in consideration of declassifying it as a dam. This will remove the Health classification and enable negotiation on options with the owner</p> <p>16 Feb 2023 8:44am Harris, Charlie Intention to proceed with declassifying this Dam and removing components of the wall to ensure it no longer acts as a dam.</p> <p>15 Mar 2023 5:55pm Harris, Charlie No progress at this point</p> <p>08 May 2023 10:01am Harris, Charlie No progression of this matter</p> <p>13 Sep 2023 5:04pm Harris, Charlie No progress on this matter</p> <p>09 Oct 2023 12:03pm Harris, Charlie No Progress on this action</p> <p>13 Nov 2023 3:13pm Harris, Charlie No progress on this matter</p>		

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13 Feb 2024 5:36pm Harris, Charlie

No Progress on this matter.

15 May 2024 10:26am Harris, Charlie

Borenore Dam is being considered for Decommissioning in the Water Security Project.

20 Aug 2024 12:23pm Harris, Charlie

To be considered in SSWP268 project to undertake desk top study for the decommissioning

05 Sep 2024 1:24pm Swallow, Emma - Reallocation

Action reassigned to Christensen, Matthew by Swallow, Emma - Charlie Harris no longer works for Council

10 Oct 2024 11:46am Christensen, Matthew

Assessment of Borenore Dam is being undertaken over the next 18 months. Council to consider further action following this report completion.

13 Feb 2025 10:30am Christensen, Matthew

Has been included in proposed budget for 2025/26 to undertake dam assessment which will provide some context regarding ongoing viability of Borenore Creek Dam as a water source.

13 Mar 2025 11:31am Christensen, Matthew

Have been advised of success in funding for dam safety assessment. Due to be undertaken early in 2025/26 financial year. Will provide context for ongoing viability of Borenore Creek Dam.

Meeting	Officer/Director	Section	Subject
Council 28-Nov-23	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Oldham/Nash)			
THAT:			
<ol style="list-style-type: none"> 1. The Deputy General Manager – Cabonne Infrastructure follow up, on behalf Canowindra RSL Sub-branch, a request for signage to be installed on the entry to 'Anzac Avenue' Canowindra; 2. A report be presented to the Local Traffic Committee to consider reducing the speed on Old Canobolas Road, Nashdale (coming from Cargo Road up the hill) to at least 80km/h; 3. A review of speed limits in the Canowindra town area, in particular the heavy vehicle routes be undertaken and a report be presented to the February 2024 Ordinary Council meeting; and 4. A report be presented to a future Council meeting detailing options for Connolly's Store – Bank Street, Molong, including a scope of works for repairs/maintenance. 			
15 Feb 2024 11:03am Smith, Nyssa			

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DL - Urban has advised that a scope of works is being developed for Connollys Store. A report will be put to Council in April 2024.

15 Feb 2024 11:17am Smith, Nyssa

A/Dept Leader - Transport has advised Contractor is having some issues with the wording on the sign requested by the Canowindra RSL Sub-branch.

11 Jul 2024 9:37am Smith, Nyssa

Dept Leader - Transport has advised currently awaiting payment for signage for ANZAC Avenue. Also traffic counters were put out in Canowindra to obtain data regarding heavy vehicles, data is being reviewed.

11 Oct 2024 8:32am Smith, Nyssa

DL-Transport has advised speed zone review for Old Canobolas Road is currently underway with TfNSW.

14 Nov 2024 9:15am Smith, Nyssa

DL-Transport has advised Canowindra RSL sub-branch has been contacted regarding payment for "ANZAC Avenue" signage and is still waiting for their response.

13 Feb 2025 11:39am Smith, Nyssa

DL- Transport advised that still awaiting response from Canowindra RSL sub-branch

Meeting	Officer/Director	Section	Subject
Council 27-Feb-24	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Oldham/Pull)			
THAT council receive a report in relation to the following:			
<ol style="list-style-type: none"> 1. Ophir Reserve road ownership, 2. Alternative investments options (as detailed in the proceedings in brief), and 3. The future role of Council in property development. 			
05 Jul 2024 1:37pm Smith, Nyssa			
Council staff are investigating Ophir Rd reserve ownership for reporting.			
17 Feb 2025 10:50am Smith, Nyssa			
Development Engineer advised that Council are in communication with Crown Lands regarding the creation of road reserve.			

Meeting	Officer/Director	Section	Subject
Council 26-Mar-24	Nicholls, Heather Nicholls, Heather	For Determination	PLANNING PROPOSAL FOR AN ADDITIONAL PERMITTED USE- EUGOWRA COMMUNITY CHILDCARE CENTRE'S PERMANENT PRE SCHOOL AND LONG DAY CARE CENTRE AT THE EUGOWRA SHOWGROUND.
<u>MOTION</u> (Jones/Rawson)			

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THAT council:

1. Approve the planning proposal to amend the *Cabonne Local Environmental Plan 2012* to facilitate the development of a permanent location for the Eugowra Community Childcare Centre's preschool and long day care centre, as a significant part of the Eugowra community's flood recovery program upon land described as Lot 150 DP 750182, being 21 Noble Street, Eugowra,
2. Forward the planning proposal and proposed timeframe in this report to the Department of Planning, Housing, and Infrastructure for Gateway determination in accordance with Section 3.33 of the *Environmental Planning and Assessment Act 1979*, and
3. If no submissions are received during its public exhibition, endorse finalisation of the planning proposal. However, if any submissions are received, a further report will be forwarded to council for its consideration.

06 Aug 2024 12:17pm Stewart, Sarah

Gateway determination provided by Department of Planning.

Meeting	Officer/Director	Section	Subject
Council 23-Apr-24	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE ADJACENT TO LOT 1184 DP 1179438

MOTION (Nash/Pull)

THAT council:

1. Approve the closure of the unused section of road reserve adjacent Lot 1184 DP 1179438,
2. Authorise the lodgement of the road closure application, and
3. Seek a property valuation of the proposed closed road.

14 May 2024 11:54am Ansted, Roy
Road Closure Application to be lodged in the near future

17 Jun 2024 2:00pm Ansted, Roy
RC Application to be followed up with Customer

09 Jul 2024 2:41pm Ansted, Roy
Correspondence set to applicant

30 Jul 2024 11:28am Ansted, Roy
Completed application received and fees paid. Status Report to now be prepared for submission to Crown Lands.

20 Aug 2024 8:32am Ansted, Roy
Quotations to be sought from Solicitor, Valuer and Surveyor.

08 Oct 2024 11:34am Ansted, Roy

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Quotations received. Valuation to be sought.

30 Oct 2024 1:21pm Ansted, Roy

Valuation received and forwarded to applicant.

02 Dec 2024 11:10am Ansted, Roy

Second valuation provided by applicant. Report to be prepared for February Council meeting.

08 Jan 2025 11:14am Ansted, Roy

Report to be prepared for February Council meeting.

10 Feb 2025 2:39pm Ansted, Roy

Awaiting decision by applicant regarding agreed valuation.

04 Mar 2025 8:02am Ansted, Roy

Report to go before Council with recommendation and offer from applicant.

08 Apr 2025 3:18pm Ansted, Roy

Applicant informed by letter of Council resolution.

06 May 2025 11:22am Ansted, Roy

Awaiting response from applicant.

Meeting	Officer/Director	Section	Subject
Council 12-Dec-23	Nicholls, Heather	For Determination	PLANNING PROPOSAL - PROPOSED REZONING OF LOTS 33, 108, 202 & 203 IN DP 750145
	Nicholls, Heather		CARGO ROAD CARGO FROM RU1 PRIMARY PRODUCTION TO R5 LARGE LOT RESIDENTIAL
MOTION (O'Ryan/Batten)			
THAT council:			
<ol style="list-style-type: none"> 1. Approve the planning proposal to amend the <i>Cabonne Local Environmental Plan 2012</i> to rezone lots 33, 108, 202 & 203 in DP 750145 from RU1 Primary Production to R5 Large Lot Residential and amend the minimum lot size (MLS) from 100 hectares to 4,000m²; 2. Forward the planning proposal and proposed timeframe in this report to the Department of Planning and Environment for Gateway determination in accordance with Section 3.33 of the <i>Environmental Planning and Assessment Act 1979</i>; and 3. If no submissions are received during its public exhibition, endorse finalisation of the planning proposal. However, if any submissions are received, a further report will be forwarded to Council for its consideration. 			
14 Feb 2024 12:53pm Pamplin, Richard			
The Planning Proposal was forwarded via the NSW Planning Portal to the NSW Department of Planning, Housing and Infrastructure requiring issuing a Gateway Determination. This is currently still being considered by the Department.			
15 Mar 2024 12:19pm Pamplin, Richard			

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A Gateway Determination was received from the NSW Department of Planning, Housing and Infrastructure on 7 March 2024 providing until 1 May 2025 for the Local Environmental Plan to be completed. A flood study/assessment is to be undertaken of the unnamed creek by the applicant, agency consultation undertaken by council and updating of the planning proposal undertaken prior to exhibition.

16 May 2024 3:32pm Pamplin, Richard

Awaiting provision of a flood study of the unnamed creek to continued processing of the planning proposal.

20 Jun 2024 11:20am Pamplin, Richard

Still awaiting provision of a flood study of the unnamed creek to enable continued processing of the planning proposal - applicant has been requested to provide timing.

08 Jul 2024 10:01am Pamplin, Richard

Applicant wont be able to provide timeframe for provision of flood study until late July.

16 Jul 2024 12:06pm Thornberry, Heidi - Reallocation

Action reassigned to Nicholls, Heather by Thornberry, Heidi

06 Aug 2024 12:20pm Stewart, Sarah

Awaiting additional information.

09 Oct 2024 12:06pm Nicholls, Heather

progressing

10 Feb 2025 9:47pm Nicholls, Heather

submitted for ministerial review prior to public exhibition phase being endorsed to proceed

Meeting	Officer/Director	Section	Subject
Council 12-Dec-23	Whiley, Stacy Nicholls, Heather	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Pull/Weaver)			
<p>THAT council receive a report at a future council meeting in relation to extending the opening hours and the ability of enabling remote access to the Molong Library.</p>			
20 Dec 2023 2:27pm Whiley, Stacy			
Noted- for follow up January 2024., DOC ID 1627738 21/11/23 Letter written to OCC requesting finanacial details for library services delivered for Cabonne.			
11 Jan 2024 3:48pm Whiley, Stacy			
Letter written to OCC CWL in November 23 re costings for Cabonne Libraries DOC ID 1627738, no response to date., Email receivevd from CWL Manager 12/1/24 re costngs for Molong additional hours DOC ID 1647120			
13 Feb 2024 9:04am Whiley, Stacy			
GM has followed up week of the 5th with OCC GM re request for library costings.			
13 Feb 2024 9:05am Whiley, Stacy			
Meeting to be arranged in the next 2 weeks with IT, CWL & Cenrtal Coast Council (who have implemented out of hours access in3 of their libraries.			
13 May 2024 3:42pm Whiley, Stacy			
Discussion with DGMS, still waiting on information from Orange Council			

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Action Sheets Report**08 Jul 2024 10:43am Whiley, Stacy**

Verbal update to be provided at August C,E&E Committee

08 Oct 2024 9:37am Whiley, Stacy

Working with Finance on costing model confirmation

12 Nov 2024 4:56pm Whiley, Stacy

Will provide this information at a workshop in 2025

02 Dec 2024 2:33pm Whiley, Stacy

Information to be presented at C& CE committee meeting in early 2025

28 Apr 2025 1:17pm Whiley, Stacy

Presentation planned for June workshop in conjunction with CFO

Meeting	Officer/Director	Section	Subject
Council 12-Dec-23	Nicholls, Heather Nicholls, Heather	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Pull/Weaver)

THAT council receive a report at a future council meeting in relation to extending the opening hours and the ability of enabling remote access to the Molong Library.

06 Aug 2024 9:46am Stewart, Sarah
Matter being dealt with by Community Services DL

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD NAMING - "UNNAMED EXISTING PRIVATE ROAD", MOLONG

RECOMMENDATION (Batten/Jones)

THAT council:

3. Does not endorse the name of "Bobs Creek Lane" to apply to an existing private road, being a Right of Way (ROW) across Lot 203 DP 1121725, off Jennings Lane, Molong.
4. Request the right of way remain unnamed, due to:
 - c) servicing two properties only, and
 - d) both parties not agreeing with the proposed naming.

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08 Apr 2025 3:22pm Ansted, Roy

Applicant advised in writing of council's decision.

06 May 2025 11:24am Ansted, Roy

COMPLETE.

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Nicholls, Heather Nicholls, Heather	For Determination	PLANNING PROPOSAL FOR ADDITIONAL PERMITTED USE - 1064 SANDY CREEK ROAD, MOLONG
<u>MOTION</u> (Nash/Jones)			
THAT council note the correspondence from NSW RFS relating to an amendment to the Cabonne Local Environmental Plan 2012 to enable a Place of Public worship to be a permitted land use on land known as 1064 Sandy Creek Road, Molong, endorse finalisation of the planning proposal.			

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Stubberfield, Nathan Nicholls, Heather	Confidential Items	TENDER 1790417 - SUPPLY OF PHOTOVOLTAIC MODULES FOR EUGOWRA SOLAR FARM
<u>RECOMMENDATION</u> (Nash/Batten)			
THAT council:			
<ol style="list-style-type: none"> 1. Note the report on Tender 1790417 – Supply of Photovoltaic Modules for Eugowra Solar Farm. 2. Award Tender 1790417 – Supply of Photovoltaic Modules for Eugowra Solar Farm to Supply Partners Pty Ltd for the amount \$358,624.55 (AUD ex GST). 3. Delegate authority to the General Manager to finalise contract details with the preferred tenderer. 			

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING

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Officer:		Printed:	Monday, 19 May 2025 4:15:00 PM
Action Sheets Report			

Christensen,
Matthew

MOTION (Rawson/Pearson)

THAT the following matters be subject to a future report to council:

1. A general review of speed limits in the Nashdale area, specifically Cargo Rd, Nashdale Ln, Nancarrow Ln and Borenore Rd.
2. The possibility of fog line marking in Gidley Street, Molong.
3. The possibility of having a crossing guard installed at the Wellington Street, Molong crossing adjacent to Molong Central School.
4. Stormwater at the Manildra Lions Park toilets.
5. Council's role in supporting the NSW Government Essential Workers Housing Strategy for rural areas.

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Nicholls, Heather	For Notation	AMENDMENT TO CABONNE LOCAL ENVIRONMENTAL PLAN 2012 - ADDITIONAL PERMITTED USE
	Nicholls, Heather		
<u>MOTION</u> (Jones/Batten)			
THAT the information be noted			

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Ellis, Mark	For Determination	PROPOSED ROAD CLOSURE - SMITH LANE
	Christensen, Matthew		
<u>RECOMMENDATION</u> (Jones/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Approve the public exhibition of the proposal closure of the unused section of road reserves adjacent Lots 214, 224, & 213 DP 756890 Parish of March, County of Wellington and Lot 247 DP756895, Parish of Mulyan, County of Wellington, and 			

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2. Receive a report following the public exhibition to consider any public submissions, and in the absence of any submissions – to determine the proposed purchase and lease of these road reserves.

12 Mar 2025 8:34am Ellis, Mark

Clousure advertised and local residents and authorities advised

01 Apr 2025 1:41pm Ellis, Mark

Proposal being advertised with report to be presented back to Council on submissions

07 May 2025 4:07pm Ellis, Mark

Report to go to May 2025 Council meeting

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Ellis, Mark Christensen, Matthew	Confidential Items	PROPOSED LAND PURCHASING WITHIN LOT 10 DP 10595 (TILGA STREET)
RECOMMENDATION (O'Ryan/Pearson)			
THAT council:			
<ol style="list-style-type: none"> 1. Accepts the valuation report for the acquisition of part lot 10 DP10595 Tilga Street, and progress the acquisition of the road reserve, 2. Gives authority to the General Manager to negotiate terms of purchase of part Lot 10 DP10595 on behalf of council, 3. Authorises the Mayor and General Manager to execute all documentation required to finalise the purchase of the part allotments, and 4. Receive a further report following negotiations for purchase. 			
12 Mar 2025 8:35am Ellis, Mark			
Spoken with property owners solicitor advising of pending discussion regarding purchaese			
01 Apr 2025 1:38pm Ellis, Mark			
Formal reply being drafted.			
07 May 2025 4:05pm Ellis, Mark			
Reply iwth offer sent to applicants Solicitors. Further information been requested			

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Size, Dale Nicholls, Heather	Confidential Items	TENDER 1790417 - SUPPLY OF PHOTOVOLTAIC MODULES FOR EUGOWRA SOLAR FARM
RECOMMENDATION (Nash/Batten)			

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THAT council:

1. Note the report on Tender 1790417 – Supply of Photovoltaic Modules for Eugowra Solar Farm.
2. Award Tender 1790417 – Supply of Photovoltaic Modules for Eugowra Solar Farm to Supply Partners Pty Ltd for the amount \$358,624.55 (AUD ex GST).
3. Delegate authority to the General Manager to finalise contract details with the preferred tenderer.

07 May 2025 4:24pm Size, Dale
COMPLETED

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Size, Dale Nicholls, Heather	Confidential Items	TENDER 1754860 - CANOWINDRA LIBRARY AND CABONNE HOME SUPPORT REFURBISHMENT
<u>RECOMMENDATION</u> (Weaver/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Award the tender 1754860 for the refurbishment of the Canowindra Library and Cabonne Home Support building to Zauner Constructions Pty Ltd for the amount of \$1,799,000 ex GST, 2. Provide the General Manager with delegation to enter into a contract with Zauner Constructions Pty Ltd Tender for the refurbishment of the Canowindra Library and Cabonne Home Support building, and 3. Approve an additional budget of \$130,202 for the refurbishment of the Canowindra Library and Cabonne Home Support building to allow for contingency during construction to be sourced from council's Infrastructure Reserves. 			
07 May 2025 4:24pm Size, Dale NOTED RESERVES ADDED TO SPREADSHEET. COMPELTED			

Meeting	Officer/Director	Section	Subject
Council 25-Mar-25	Little, Robyn Byrnes, Bradley	For Determination	2025 AUSTRALIAN WOMENS LOCAL GOVERNMENT ASSOCIATION (NSW) ANNUAL CONFERENCE
<u>MOTION</u> (Nash/O'Ryan)			

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THAT Cirs Nash and Beatty be authorised to attend the 2025 ALGWA (NSW) Conference.

01 Apr 2025 12:39pm Little, Robyn

Registration complete. Have received notice that the conference is being postponed due to the Federal election. Dates to be advised.

23 Apr 2025 11:23am Little, Robyn

Conference postponed until September 2025. Clr O'Ryan has been registered due to Clr Beatty unavailability. COMPLETE

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Christensen, Matthew Christensen, Matthew	Confidential Items	VOLUNTARY PURCHASE PROGRAM - UPDATE
<u>RECOMMENDATION</u> (Jones/Pull)			
THAT the council note the Voluntary Purchase Program Update report and determine the purchase price offer for 2 North Street, Eugowra, remain at \$284,500.			

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Stubberfield, Nathan Nicholls, Heather	Confidential Items	ELECTRICITY PROCUREMENT FOR SMALL MARKET SITES
<u>RECOMMENDATION</u> (Pull/O'Ryan)			
THAT council:			
<ol style="list-style-type: none"> 1. Participates in the regional procurement process, facilitated by Central NSW Joint Organisation, for the supply of electricity for small market sites, 2. Resolve that because of the extenuating circumstances set out in the report a satisfactory result would not be achieved by inviting tenders for the aggregated procurement of electricity for small market sites which are due to commence on 1 July 2025, 3. Note that the reasons for the decision of the council in point 2 of this resolution are as follows: <ol style="list-style-type: none"> a. The services with respect to which the tender relates can only be provided by energy retailers. 			

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- b. Council has received expert advice that due to the nature of the relevant market, offers from those retailers which will be made in response to the request for tender will only be open for acceptance for a period of 1-2 weeks.
- c. Even if the tender period was shortened to 7 days as permitted under the Regulations, some if not all the relevant tenders would expire prior to council being able to undertake an assessment of tenders, report the matter to council and resolve to accept or reject any tenders.
- d. This would result in council either having no valid tenders which it is able to accept, or it would not be able to consider for acceptance all of the tenders lodged in response to the request for tender.
- e. This would not be a satisfactory result for council,
4. Delegate the determination, acceptance or rejection of proposals on behalf of council to the General Manager, and
5. Delegate the execution of the contract for the supply of electricity for small sites to the General Manager.

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Thornberry, Heidi Byrnes, Bradley	Confidential Items	TENDER 1790417 - SUPPLY OF PHOTOVOLTAIC MODULES FOR EUGOWRA SOLAR FARM
<u>RECOMMENDATION</u> (Nash/Batten)			
THAT council:			
<ol style="list-style-type: none"> 1. Note the report on Tender 1790417 – Supply of Photovoltaic Modules for Eugowra Solar Farm. 2. Award Tender 1790417 – Supply of Photovoltaic Modules for Eugowra Solar Farm to Supply Partners Pty Ltd for the amount \$358,624.55 (AUD ex GST). 3. Delegate authority to the General Manager to finalise contract details with the preferred tenderer. 			
11 Mar 2025 12:54pm Thornberry, Heidi Awaiting contract info			
14 Apr 2025 10:42am Thornberry, Heidi awaiting contract			
14 May 2025 9:22am Thornberry, Heidi			

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Awaiting Contract

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Klein, Holly Byrnes, Bradley	For Determination	SPONSORSHIP PROGRAM
<u>MOTION</u> (Weaver/Pull)			
THAT council provide, under its 2024/2025 Sponsorship Program, sponsorship of \$20,000 to Canowindra Challenge Inc for the 2025 Cabonne Community Balloon Glow event.			
14 Apr 2025 2:47pm Klein, Holly Community Notified - COMPLETED			

Meeting	Officer/Director	Section	Subject
Council 26-Nov-24	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Pull/Weaver)			
THAT:			
<ol style="list-style-type: none"> 1. A report be presented to the Local Traffic Committee to investigate reducing the speed limit on Banjo Paterson Way, Molong (between Starrlea Road and Bloomfield Road) to 50kmph. 2. Council investigates the cost of reskinning the tourist boards in Cargo and Borenore. 3. Council investigates the possibility of installing a walkway between Bluebell Estate and the CBD in Canowindra. 4. Council investigates fixing the irrigation system, at the Canowindra Golf Course. 5. A report on the proposed additional water extraction by Orange City Council from Summer Hill Creek. 6. All of the above matters be subject to a report back to council. 			
10 Feb 2025 1:55pm Smith, Nyssa			
Item 5. - DGMI has advised a report will be submitted to Council in March 2025			
13 Feb 2025 11:41am Smith, Nyssa			
Item 1. - DL Transport has advised that TfNSW review is underway, Item 2 - DL Urban advised report to March Council meeting, Item 3 - DL Transport advised report to Feb Council meeting, Item 4 - DGMI arranging meeting with Canowindra Golf Club			
13 Mar 2025 11:38am Christensen, Matthew			
Canowindra Golf Course Irrigation has been investigated with further report to be brought to Council.			

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Action Sheets Report**13 Mar 2025 11:39am Christensen, Matthew**

Seeking a presentation from Orange City Council with regards to extraction of water from Summer Hill Creek.

Meeting	Officer/Director	Section	Subject
Council 26-Nov-24	Size, Dale Nicholls, Heather	For Determination	WASHPEN BRIDGE CONSTRUCTION COMPLETION

MOTION (Weaver/Batten)

THAT council note the report on the completion of construction of Washpen Bridge, and fund the additional \$258,020 of expenditure for the project for the roadworks reserve.

05 Mar 2025 3:15pm Size, Dale
noted and entered into reserve documentation

Meeting	Officer/Director	Section	Subject
Council 26-Nov-24	Johnson, Rebecca Byrnes, Bradley	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Pull/Weaver)

THAT:

1. A report be presented to the Local Traffic Committee to investigate reducing the speed limit on Banjo Paterson Way, Molong (between Starrlea Road and Bloomfield Road) to 50kmph.
2. Council investigates the cost of reskinning the tourist boards in Cargo and Borenore.
3. Council investigates the possibility of installing a walkway between Bluebell Estate and the CBD in Canowindra.
4. Council investigates fixing the irrigation system, at the Canowindra Golf Course.
5. A report on the proposed additional water extraction by Orange City Council from Summer Hill Creek.
6. All of the above matters be subject to a report back to council.

04 Dec 2024 8:22am Johnson, Rebecca
Working with Urban Infrastructure team in relation to re-skinning of billboards, including costings and design. , Walkway linking Bluebell and Canowindra CBD will be included in Canowindra TI Fund survey due to be sent out to community in early 2025.

10 Feb 2025 10:18am Johnson, Rebecca
Canowindra TI fund questionnaire currently out for response. , Ongoing work with Urban Infrastructure team on reskinning of boards

09 Apr 2025 10:15am Johnson, Rebecca

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Advice recieved that Council part owns tourism boards with Orange Council and ORVA. Working with the Urban Department to seeking confirmation and further advice around next steps to progress.

14 May 2025 12:47pm Johnson, Rebecca

Advice recieved that Council part owns tourism boards with Orange Council and ORVA. Working with the Urban Department to seeking confirmation and further advice around next steps to progress.

Meeting	Officer/Director	Section	Subject
Council 22-Oct-24	Ellis, Mark Christensen, Matthew	Confidential Items	CONTRACT 1738364 ROAD INFRASTRUCTURE CONDITION ASSESSMENT FOR CABONNE COUNCIL
<u>RECOMMENDATION</u> (Batten/Weaver)			
THAT council:			
<ol style="list-style-type: none"> 1. Award contract 1738364 Road Infrastructure Condition Assessment for Cabonne Council to Shepherd Services Pty Ltd in the amount of \$160,407.50 (incl. GST); 2. Provide delegation to the General Manager with delegation to execute contract 1738364 Road Infrastructure Condition Assessment for Cabonne Council; and 3. Additional funding of \$32,754.00 be allocated to the Transport Assets Revaluation budget from savings in financial services projects 			
29 Oct 2024 8:23am Ellis, Mark			
Sheperds advised of succesful submission. Negotiations commenced to start works., Unsuccessful tenders advised			
02 Dec 2024 10:46am Ellis, Mark			
Shepherd's working under contract- progressing			
10 Feb 2025 9:33am Ellis, Mark			
Condition assessment and reval progressing with draft expected end Feb			
12 Mar 2025 8:21am Ellis, Mark			
Project nearing completion with final report due end March			
01 Apr 2025 1:43pm Ellis, Mark			
Finals Reports pending			
07 May 2025 4:02pm Ellis, Mark			
Finals reports presented			

Meeting	Officer/Director	Section	Subject
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Council 26-Nov-24 Christensen, Matthew For Determination PROPOSED LEASE OF A PORTION OF DAVIMAC LANE MOLONG

MOTION (Pull/O'Ryan)

THAT council accept the request for leasing of part Davimac Lane (between Edward and Phillip Streets), Molong, for a five-year period, with a five year extension at the discretion of council and; authorise the Mayor and General Manager to execute necessary documentation to facilitate the lease.

10 Feb 2025 1:56pm Smith, Nyssa

DGMI advised lease is being drafted by solicitors.

13 Mar 2025 11:39am Christensen, Matthew

Have received draft lease, currently being reviewed prior to sending to applicant.

Meeting	Officer/Director	Section	Subject
Council 26-Nov-24	Nicholls, Heather	For Determination	PLANNING PROPOSAL - 11 STRATHNOOK LANE, CLIFTON GROVE
<p><u>MOTION</u> (Pull/Nash)</p> <p>THAT council:</p> <ol style="list-style-type: none"> 1. Endorse the planning proposal to amend the <i>Cabonne Local Environmental Plan 2012</i> to rezone Lot 551 and part Lot 553 DP 1176133 from RU1 Primary Production to R5 Large Lot Residential and amend the minimum lot size (MLS) from 100 hectares to 2ha; 2. Forward the planning proposal and proposed timeframe in this report to the Department of Planning and Environment for Gateway determination in accordance with Section 3.33 of the <i>Environmental Planning and Assessment Act 1979</i>; and 3. If no submissions are received during its public exhibition, endorse finalisation of the planning proposal. However, if any submissions are received, a further report will be forwarded to council for its consideration. <p>10 Feb 2025 9:52pm Nicholls, Heather Referred for gateway determination</p>			

Meeting	Officer/Director	Section	Subject
Council 17-Dec-24	Ellis, Mark	For Determination	PROPOSED ROAD RESERVE PURCHASE WITHIN LOT 228 DP750406 AND LOT 2 DP868771
	Christensen, Matthew		

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MOTION (Pull/Nash)

THAT council:

1. Approve the public exhibition of the proposal for purchase of partial road reserve through Lot 228 DP 750406 and Lot 2 DP868771, Locality: Shadforth, Parish: Shadforth, County: Bathurst, and
2. Receive a report following the public exhibition to determine the proposed purchase of road reserve.

10 Feb 2025 11:32am Ellis, Mark

Advertised 25th Jan and closes 22nd Feb. Report to March Cnl meeting

12 Mar 2025 8:38am Ellis, Mark

Assessing replies with report being prepared for council

01 Apr 2025 1:48pm Ellis, Mark

Report being prepared for April meeting

07 May 2025 4:08pm Ellis, Mark

Reply sent to applicant re leasing option as per April cnl meeting recommendation

Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Klein, Holly Byrnes, Bradley	For Determination	COMMUNITY ASSISTANCE PROGRAM 2024/25
MOTION (Pull/Jones)			
THAT council approves:			
<ol style="list-style-type: none"> 1. Opening the 2024-25 Cabonne Community Assistance Program - Round 2, and 2. Changing the name of the Community Assistance Program to the Cabonne Community Assistance Program. 			
14 Apr 2025 2:46pm Klein, Holly			
No action needed			
14 Apr 2025 2:46pm Klein, Holly			
COMPLETED			

Meeting	Officer/Director	Section	Subject
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Action Sheets Report		Division: Committee: Council Officer:	Date From: Date To: Printed: Monday, 19 May 2025 4:15:00 PM
Council 25-Feb-25	Klein, Holly Byrnes, Bradley	For Determination	EXEMPTION TO THE ALCOHOL-FREE ZONE IN CANOWINDRA AND THE ALCOHOL PROHIBITED AREA
<u>MOTION</u> (Pull/Jones) THAT council: <ol style="list-style-type: none"> 1. Agree to the request from the Canowindra Progress Association to suspend the alcohol-free zone for Gaskill Street, Canowindra, including road reserve/footpath for the 2025 Canowindra Balloon Challenge, and 2. Advertises the changes in The Canowindra Phoenix and The Canowindra News prior to the event. 14 Apr 2025 2:46pm Klein, Holly No action needed 14 Apr 2025 2:46pm Klein, Holly COMPLETED			
Meeting	Officer/Director	Section	Subject
Council 25-Feb-25	Size, Dale Nicholls, Heather	For Determination	QUARTERLY BUDGET REVIEW
<u>MOTION</u> (Weaver/Nash) THAT council note the variances in the report and authorise those changes to be included in the 2024/2025 Council Budget. 07 May 2025 4:24pm Size, Dale COMPLETED			
Meeting	Officer/Director	Section	Subject
Council 17-Dec-24	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Weaver/Jones) THAT council:			

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1. Contact concerned residents on Old Back Nyrang Road, Canowindra regarding the intersection and prepare a report to a future council meeting.
2. Investigate if a speed measuring device can be installed in front of Manildra Public School.
3. Investigate if a gate has been installed at Meranburn Cemetery.
4. Investigate funding options to repair the flood damaged footpath around Molong Swimming Pool.
5. Investigate the development, particularly one-way access, at the Canowindra Caravan Park.

13 Feb 2025 12:02pm Smith, Nyssa

Item 1 - DL Transport advised report to go to LTC, Item 2 - DL Transport advised report to go to LTC, Item 4 - DL Transport advised to refer to 25/26 budget, Item 5 - DL Urban to investigate

Meeting	Officer/Director	Section	Subject
Council 17-Dec-24	Thornberry, Heidi Byrnes, Bradley	Confidential Items	PLANT REPLACEMENT - THREE 11,000L WATER TANKERS
<u>RECOMMENDATION</u> (Nash/Batten)			
THAT council purchase from Allquip Water Trucks, three Isuzu FXY240/350, 6x4 cab chassis, fitted with 11,000L water tanks manufactured by Allquip Water Trucks for the purchase price of \$290,55.06 each (excl. GST). Total purchase price is \$871,651.53 (excl. GST).			
10 Feb 2025 9:11am Thornberry, Heidi Awaiting information from DL			
11 Mar 2025 12:55pm Thornberry, Heidi Awaiting contract info			
14 Apr 2025 10:42am Thornberry, Heidi Awaiting contract			
14 May 2025 9:23am Thornberry, Heidi Awaiting contract			

Meeting	Officer/Director	Section	Subject
Council 17-Dec-24	Thornberry, Heidi Byrnes, Bradley	Confidential Items	PLANT REPLACEMENT - THREE TIPPING TRUCKS 2024
<u>RECOMMENDATION</u> (Nash/Pearson)			
THAT council accept the tender of Western Truck Group, for a MACK Trident MP8 Euro 6, for the purchase price of \$346,651.89 each (excl GST); for a total price of \$1,039,955.60 (excl GST).			

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10 Feb 2025 9:10am Thornberry, Heidi			
Awaiting information from DL			
11 Mar 2025 12:55pm Thornberry, Heidi			
Awaiting contract info			
14 Apr 2025 10:42am Thornberry, Heidi			
Awaiting contract			
14 May 2025 9:23am Thornberry, Heidi			
Awaiting contract			

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	80	55	10	0	15
Medium	13		6	0	7
High	15				15

As at: 19 May 2025

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").



Investment Report

01/04/2025 to 30/04/2025



Portfolio Valuation as at 30/04/2025

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Rabobank Australia Limited	A	TD	GENERAL	At Maturity	03/05/2024	05/05/2025	5.3100	1,000,000.00	1,000,000.00	52,809.04	4,364.38
Westpac	AA-	TD	GENERAL	At Maturity	03/05/2024	05/05/2025	5.3200	2,000,000.00	2,000,000.00	105,816.99	8,745.21
MyState Bank	BBB	TD	GENERAL	At Maturity	15/05/2024	15/05/2025	5.3500	2,000,000.00	2,000,000.00	102,895.89	8,794.52
NAB	AA-	TD	GENERAL	At Maturity	28/05/2024	28/05/2025	5.2000	1,000,000.00	1,000,000.00	48,153.42	4,273.97
NAB	AA-	TD	GENERAL	At Maturity	04/09/2024	04/07/2025	5.0000	2,000,000.00	2,000,000.00	65,479.45	8,219.18
Regional Australia Bank	BBB+	TD	GENERAL	At Maturity	29/01/2025	29/07/2025	5.0000	2,000,000.00	2,000,000.00	25,205.48	8,219.18
BOQ	A-	TD	GENERAL	At Maturity	16/09/2024	18/08/2025	4.9000	2,000,000.00	2,000,000.00	60,947.95	8,054.79
NAB	AA-	TD	GENERAL	At Maturity	11/09/2024	11/09/2025	4.9500	1,000,000.00	1,000,000.00	31,463.01	4,068.49
AMP Bank	BBB+	TD	GENERAL	At Maturity	16/12/2024	16/09/2025	5.1000	1,500,000.00	1,500,000.00	28,504.11	6,287.67
Suncorp Bank	AA-	TD	GENERAL	At Maturity	16/12/2024	16/09/2025	5.1600	2,500,000.00	2,500,000.00	48,065.75	10,602.74
Unity Bank	Unrated	TD	GENERAL	At Maturity	23/09/2024	22/09/2025	4.9000	500,000.00	500,000.00	14,767.12	2,013.70
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/10/2024	28/10/2025	5.1000	1,500,000.00	1,500,000.00	38,773.97	6,287.67
Westpac	AA-	TD	GENERAL	At Maturity	31/10/2024	31/10/2025	5.1200	250,000.00	250,000.00	6,382.47	1,052.05
NAB	AA-	TD	GENERAL	At Maturity	15/11/2024	17/11/2025	5.1500	2,000,000.00	2,000,000.00	47,126.03	8,465.75
Westpac	AA-	TD	GREEN	Quarterly	16/11/2023	17/11/2025	5.3400	1,000,000.00	1,000,000.00	10,680.00	4,389.04
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	18/11/2024	18/11/2025	5.1800	2,000,000.00	2,000,000.00	46,549.04	8,515.07
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	20/11/2024	20/11/2025	5.1700	2,000,000.00	2,000,000.00	45,892.60	8,498.63



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Westpac	AA-	TD	GENERAL	At Maturity	20/11/2024	20/11/2025	5.1400	2,500,000.00	2,500,000.00	57,032.88	10,561.64
Suncorp Bank	AA-	TD	GENERAL	At Maturity	20/11/2023	20/11/2025	5.3100	1,000,000.00	1,000,000.00	76,813.15	4,364.38
Suncorp Bank	AA-	TD	GENERAL	At Maturity	17/03/2025	17/12/2025	4.7500	1,000,000.00	1,000,000.00	5,856.16	3,904.11
Suncorp Bank	AA-	TD	GENERAL	Annual	20/12/2023	22/12/2025	4.9000	1,000,000.00	1,000,000.00	17,720.55	4,027.40
State Bank of India, Sydney Branch	BBB-	TD	GENERAL	Annual	04/02/2025	04/02/2026	5.2500	2,000,000.00	2,000,000.00	24,739.73	8,630.14
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	17/02/2025	17/02/2026	4.8100	500,000.00	500,000.00	4,810.00	1,976.71
Westpac	AA-	TD	GENERAL	At Maturity	19/02/2025	19/02/2026	4.8200	3,000,000.00	3,000,000.00	28,127.67	11,884.93
Rabobank Australia Limited	A	TD	GENERAL	Annual	03/05/2024	04/05/2026	5.2000	2,000,000.00	2,000,000.00	103,430.14	8,547.95
AMP Bank	BBB+	TD	GENERAL	Annual	08/08/2023	10/08/2026	5.2500	2,500,000.00	2,500,000.00	95,650.68	10,787.67
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	04/11/2024	04/11/2026	4.9400	1,000,000.00	1,000,000.00	24,090.96	4,060.27
Rabobank Australia Limited	A	TD	GENERAL	Annual	16/04/2024	16/04/2029	5.1400	1,000,000.00	1,000,000.00	2,112.33	2,112.33
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/04/2025	30/04/2025	4.0000	2,758,000.00	2,758,000.00	11,751.21	11,751.21
TOTALS								46,508,000.00	46,508,000.00	1,231,647.78	193,460.80



Portfolio by Asset as at 30/04/2025

Asset Type: CASH

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/04/2025	30/04/2025	4.0000	2,758,000.00	2,758,000.00	11,751.21	11,751.21
CASH SUBTOTALS								2,758,000.00	2,758,000.00	11,751.21	11,751.21

Asset Type: TD

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Rabobank Australia Limited	A	TD	GENERAL	At Maturity	03/05/2024	05/05/2025	5.3100	1,000,000.00	1,000,000.00	52,809.04	4,364.38
Westpac	AA-	TD	GENERAL	At Maturity	03/05/2024	05/05/2025	5.3200	2,000,000.00	2,000,000.00	105,816.99	8,745.21
MyState Bank	BBB	TD	GENERAL	At Maturity	15/05/2024	15/05/2025	5.3500	2,000,000.00	2,000,000.00	102,895.89	8,794.52
NAB	AA-	TD	GENERAL	At Maturity	28/05/2024	28/05/2025	5.2000	1,000,000.00	1,000,000.00	48,153.42	4,273.97
NAB	AA-	TD	GENERAL	At Maturity	04/09/2024	04/07/2025	5.0000	2,000,000.00	2,000,000.00	65,479.45	8,219.18
Regional Australia Bank	BBB+	TD	GENERAL	At Maturity	29/01/2025	29/07/2025	5.0000	2,000,000.00	2,000,000.00	25,205.48	8,219.18
BOQ	A-	TD	GENERAL	At Maturity	16/09/2024	18/08/2025	4.9000	2,000,000.00	2,000,000.00	60,947.95	8,054.79
NAB	AA-	TD	GENERAL	At Maturity	11/09/2024	11/09/2025	4.9500	1,000,000.00	1,000,000.00	31,463.01	4,068.49
AMP Bank	BBB+	TD	GENERAL	At Maturity	16/12/2024	16/09/2025	5.1000	1,500,000.00	1,500,000.00	28,504.11	6,287.67
Suncorp Bank	AA-	TD	GENERAL	At Maturity	16/12/2024	16/09/2025	5.1600	2,500,000.00	2,500,000.00	48,065.75	10,602.74
Unity Bank	Unrated	TD	GENERAL	At Maturity	23/09/2024	22/09/2025	4.9000	500,000.00	500,000.00	14,767.12	2,013.70



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/10/2024	28/10/2025	5.1000	1,500,000.00	1,500,000.00	38,773.97	6,287.67
Westpac	AA-	TD	GENERAL	At Maturity	31/10/2024	31/10/2025	5.1200	250,000.00	250,000.00	6,382.47	1,052.05
NAB	AA-	TD	GENERAL	At Maturity	15/11/2024	17/11/2025	5.1500	2,000,000.00	2,000,000.00	47,126.03	8,465.75
Westpac	AA-	TD	GREEN	Quarterly	16/11/2023	17/11/2025	5.3400	1,000,000.00	1,000,000.00	10,680.00	4,389.04
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	18/11/2024	18/11/2025	5.1800	2,000,000.00	2,000,000.00	46,549.04	8,515.07
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	20/11/2024	20/11/2025	5.1700	2,000,000.00	2,000,000.00	45,892.60	8,498.63
Westpac	AA-	TD	GENERAL	At Maturity	20/11/2024	20/11/2025	5.1400	2,500,000.00	2,500,000.00	57,032.88	10,561.64
Suncorp Bank	AA-	TD	GENERAL	At Maturity	20/11/2023	20/11/2025	5.3100	1,000,000.00	1,000,000.00	76,813.15	4,364.38
Suncorp Bank	AA-	TD	GENERAL	At Maturity	17/03/2025	17/12/2025	4.7500	1,000,000.00	1,000,000.00	5,856.16	3,904.11
Suncorp Bank	AA-	TD	GENERAL	Annual	20/12/2023	22/12/2025	4.9000	1,000,000.00	1,000,000.00	17,720.55	4,027.40
State Bank of India, Sydney Branch	BBB-	TD	GENERAL	Annual	04/02/2025	04/02/2026	5.2500	2,000,000.00	2,000,000.00	24,739.73	8,630.14
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	17/02/2025	17/02/2026	4.8100	500,000.00	500,000.00	4,810.00	1,976.71
Westpac	AA-	TD	GENERAL	At Maturity	19/02/2025	19/02/2026	4.8200	3,000,000.00	3,000,000.00	28,127.67	11,884.93
Rabobank Australia Limited	A	TD	GENERAL	Annual	03/05/2024	04/05/2026	5.2000	2,000,000.00	2,000,000.00	103,430.14	8,547.95
AMP Bank	BBB+	TD	GENERAL	Annual	08/08/2023	10/08/2026	5.2500	2,500,000.00	2,500,000.00	95,650.68	10,787.67
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	04/11/2024	04/11/2026	4.9400	1,000,000.00	1,000,000.00	24,090.96	4,060.27
Rabobank Australia Limited	A	TD	GENERAL	Annual	16/04/2024	16/04/2029	5.1400	1,000,000.00	1,000,000.00	2,112.33	2,112.33



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
TD SUBTOTALS								43,750,000.00	43,750,000.00	1,219,896.58	181,709.59



Portfolio by Asset Totals as at 30/04/2025

Type	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
CASH	2,758,000.00	2,758,000.00	11,751.21	11,751.21
TD	43,750,000.00	43,750,000.00	1,219,896.58	181,709.59
TOTALS	46,508,000.00	46,508,000.00	1,231,647.78	193,460.80



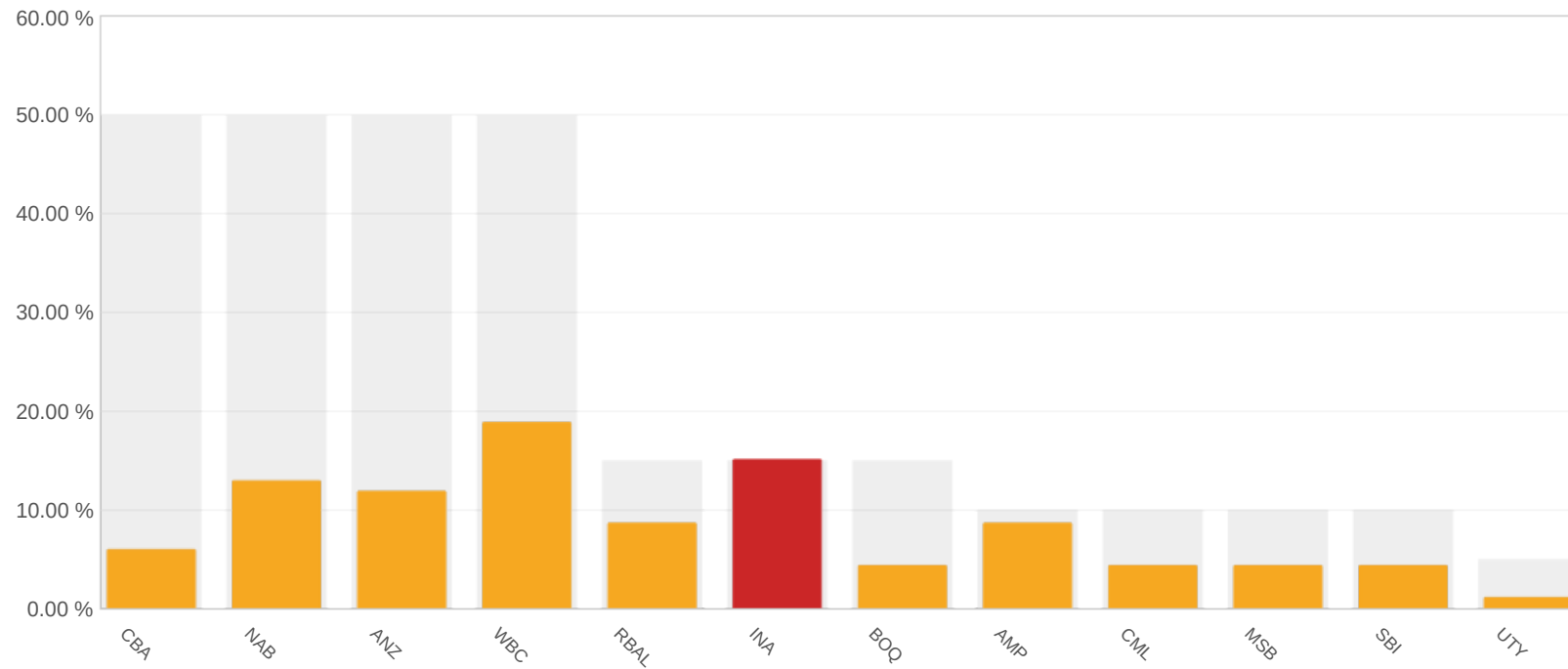
Counterparty Compliance as at 30/04/2025

Long Term Investments

Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
✓	Commonwealth Bank	Long	AA-	2,758,000.00	5.93	50.00	-	20,496,000.00
✓	NAB	Long	AA-	6,000,000.00	12.90	50.00	-	17,254,000.00
✓	ANZ Bank	Long	AA-	5,500,000.00	11.83	50.00	-	17,754,000.00
✓	Westpac	Long	AA-	8,750,000.00	18.81	50.00	-	14,504,000.00
✓	Rabobank Australia Limited	Long	A	4,000,000.00	8.60	15.00	-	2,976,200.00
✗	ING Bank (Australia) Ltd	Long	A	7,000,000.00	15.05	15.00	-	-23,800.00
✓	BOQ	Long	A-	2,000,000.00	4.30	15.00	-	4,976,200.00
✓	AMP Bank	Long	BBB+	4,000,000.00	8.60	10.00	-	650,800.00
✓	Regional Aust Bank	Long	BBB+	2,000,000.00	4.30	10.00	-	2,650,800.00
✓	MyState Bank	Long	BBB	2,000,000.00	4.30	10.00	-	2,650,800.00
✓	State Bank of India	Long	BBB-	2,000,000.00	4.30	10.00	-	2,650,800.00
✓	Unity Bank	Long	Unrated	500,000.00	1.07	5.00	-	1,825,400.00
TOTALS				46,508,000.00	100.00			



Counterparty Compliance - Long Term Investments



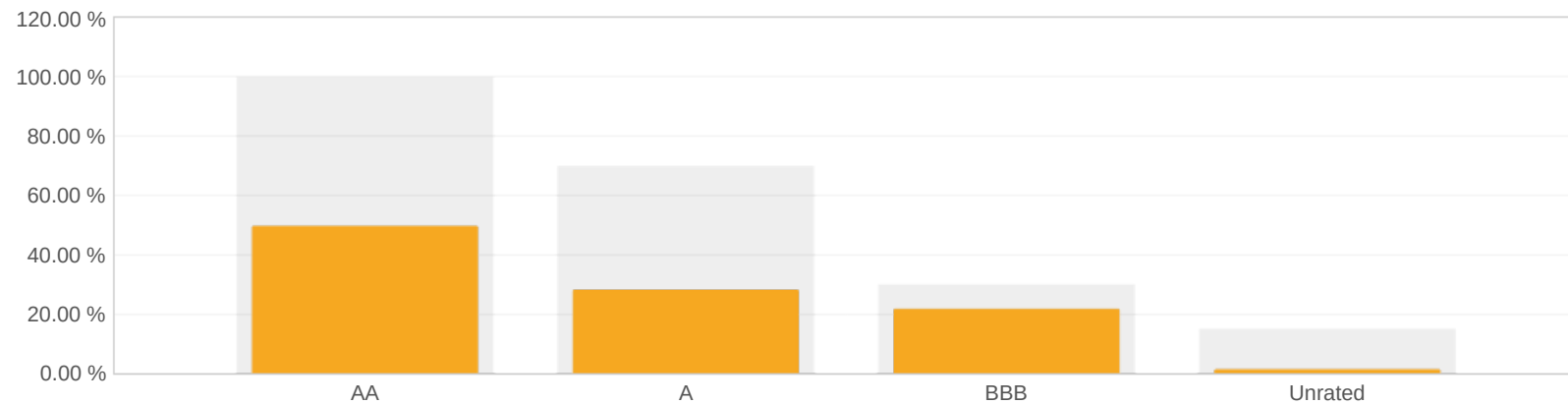


Credit Quality Compliance as at 30/04/2025

Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AA	23,008,000.00	49.47	100.00	23,500,000.00
✓	A	13,000,000.00	27.95	70.00	19,555,600.00
✓	BBB	10,000,000.00	21.50	30.00	3,952,400.00
✓	Unrated	500,000.00	1.07	15.00	6,476,200.00
TOTALS		46,508,000.00	100.00		

Credit Quality Compliance - Long Term Investments

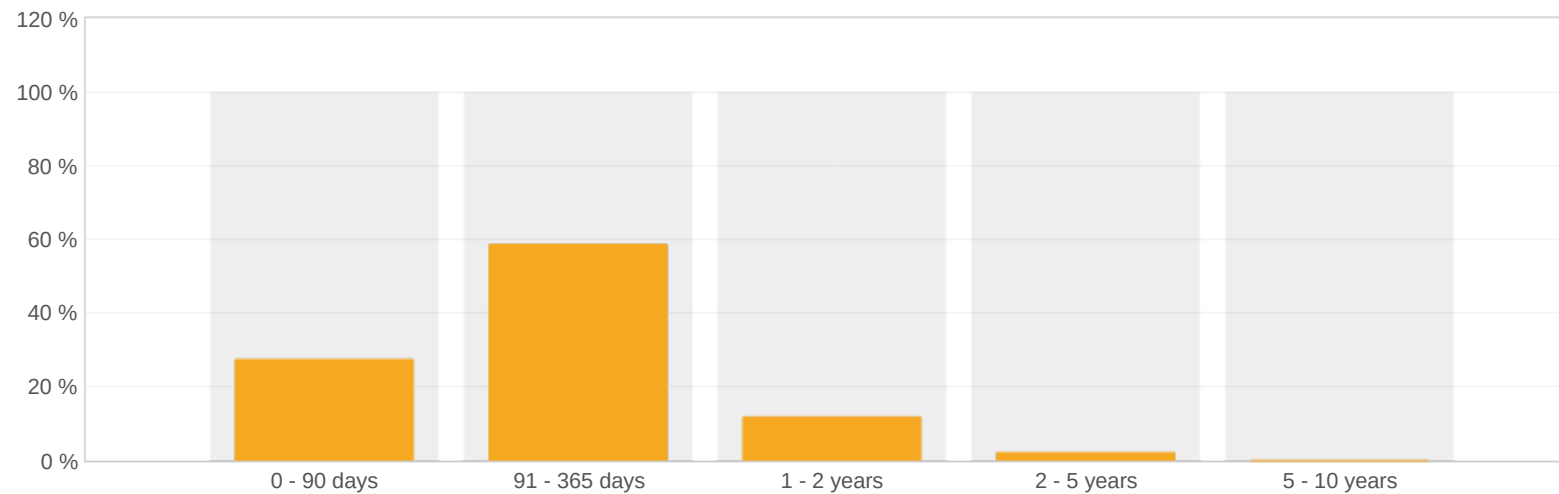




Maturity Compliance as at 30/04/2025

Compliant	Term	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 90 days	12,758,000.00	27.43	0.00	100.00	33,750,000.00
✓	91 - 365 days	27,250,000.00	58.59	0.00	100.00	19,258,000.00
✓	1 - 2 years	5,500,000.00	11.83	0.00	100.00	41,008,000.00
✓	2 - 5 years	1,000,000.00	2.15	0.00	100.00	45,508,000.00
✓	5 - 10 years	-	0.00	0.00	100.00	46,508,000.00
TOTALS		46,508,000.00	100.00			

Maturity Compliance





Portfolio Comparison

From: 31/03/2025 To: 30/04/2025

Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/03/2025 (\$)	30/04/2025 (\$)	Difference (\$)
Westpac	AA-	TD	5.3500	26/04/2024	28/04/2025	At Maturity	2,000,000.00	-	-2,000,000.00
Rabobank Australia Limited	A	TD	5.3100	03/05/2024	05/05/2025	At Maturity	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	5.3200	03/05/2024	05/05/2025	At Maturity	2,000,000.00	2,000,000.00	-
MyState Bank	BBB	TD	5.3500	15/05/2024	15/05/2025	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	5.2000	28/05/2024	28/05/2025	At Maturity	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	5.0000	04/09/2024	04/07/2025	At Maturity	2,000,000.00	2,000,000.00	-
Regional Australia Bank	BBB+	TD	5.0000	29/01/2025	29/07/2025	At Maturity	2,000,000.00	2,000,000.00	-
BOQ	A-	TD	4.9000	16/09/2024	18/08/2025	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.9500	11/09/2024	11/09/2025	At Maturity	1,000,000.00	1,000,000.00	-
AMP Bank	BBB+	TD	5.1000	16/12/2024	16/09/2025	At Maturity	1,500,000.00	1,500,000.00	-
Suncorp Bank	AA-	TD	5.1600	16/12/2024	16/09/2025	At Maturity	2,500,000.00	2,500,000.00	-
Unity Bank	Unrated	TD	4.9000	23/09/2024	22/09/2025	At Maturity	500,000.00	500,000.00	-
ING Bank (Australia) Ltd	A	TD	5.1000	28/10/2024	28/10/2025	At Maturity	1,500,000.00	1,500,000.00	-
Westpac	AA-	TD	5.1200	31/10/2024	31/10/2025	At Maturity	250,000.00	250,000.00	-
NAB	AA-	TD	5.1500	15/11/2024	17/11/2025	At Maturity	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	5.3400	16/11/2023	17/11/2025	Quarterly	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.1800	18/11/2024	18/11/2025	At Maturity	2,000,000.00	2,000,000.00	-



Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/03/2025 (\$)	30/04/2025 (\$)	Difference (\$)
ING Bank (Australia) Ltd	A	TD	5.1700	20/11/2024	20/11/2025	Annual	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	5.1400	20/11/2024	20/11/2025	At Maturity	2,500,000.00	2,500,000.00	-
Suncorp Bank	AA-	TD	5.3100	20/11/2023	20/11/2025	At Maturity	1,000,000.00	1,000,000.00	-
Suncorp Bank	AA-	TD	4.7500	17/03/2025	17/12/2025	At Maturity	1,000,000.00	1,000,000.00	-
Suncorp Bank	AA-	TD	4.9000	20/12/2023	22/12/2025	Annual	1,000,000.00	1,000,000.00	-
State Bank of India, Sydney Branch	BBB-	TD	5.2500	04/02/2025	04/02/2026	Annual	2,000,000.00	2,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.8100	17/02/2025	17/02/2026	At Maturity	500,000.00	500,000.00	-
Westpac	AA-	TD	4.8200	19/02/2025	19/02/2026	At Maturity	3,000,000.00	3,000,000.00	-
Rabobank Australia Limited	A	TD	5.2000	03/05/2024	04/05/2026	Annual	2,000,000.00	2,000,000.00	-
AMP Bank	BBB+	TD	5.2500	08/08/2023	10/08/2026	Annual	2,500,000.00	2,500,000.00	-
ING Bank (Australia) Ltd	A	TD	4.9400	04/11/2024	04/11/2026	At Maturity	1,000,000.00	1,000,000.00	-
Rabobank Australia Limited	A	TD	5.1400	16/04/2024	16/04/2029	Annual	1,000,000.00	1,000,000.00	-
Commonwealth Bank	AA-	CASH	4.0500	31/03/2025	31/03/2025	Monthly	3,558,000.00	2,758,000.00	-800,000.00
TOTALS							49,308,000.00	46,508,000.00	-2,800,000.00



Trades in Period

From: 01/04/2025 To: 30/04/2025

New Trades - From: 01/04/2025 To: 30/04/2025

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
No entries for this item									
TOTALS								0	

**Sell Trades - From: 01/04/2025 To: 30/04/2025**

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Selling Date	Yield/Margin (%)	Face Value (\$)	Gross Value (\$)	Capital Value (\$)	Reference
No entries for this item												
TOTALS									0			

**Matured Trades - From: 01/04/2025 To: 30/04/2025**

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
Westpac	AA-	TD	GENERAL	At Maturity	26/04/2024	28/04/2025	5.3500	2,000,000.00	
TOTALS								2,000,000.00	



Unrealised Gains / Losses as at 30/04/2025

Issuer	Rating	Type	Purchase Date	Maturity Date	Allocation	Cost (\$)	Value (\$)	Purchase Price	Current Price	Gain/Loss (\$)
No entries for this item										
TOTALS						0	0			0



Realised Gains / Losses

From: 01/04/2025 To: 30/04/2025

Issuer	Rating	Type	Purchase Date	Maturity Date	Selling Date	Cost Price	Current Price	Purchase Price	Selling Price	Realised	Type
No entries for this item											
TOTALS						0	0			0	



Interest Received in Period

From: 01/04/2025 To: 30/04/2025

Periodic Interest

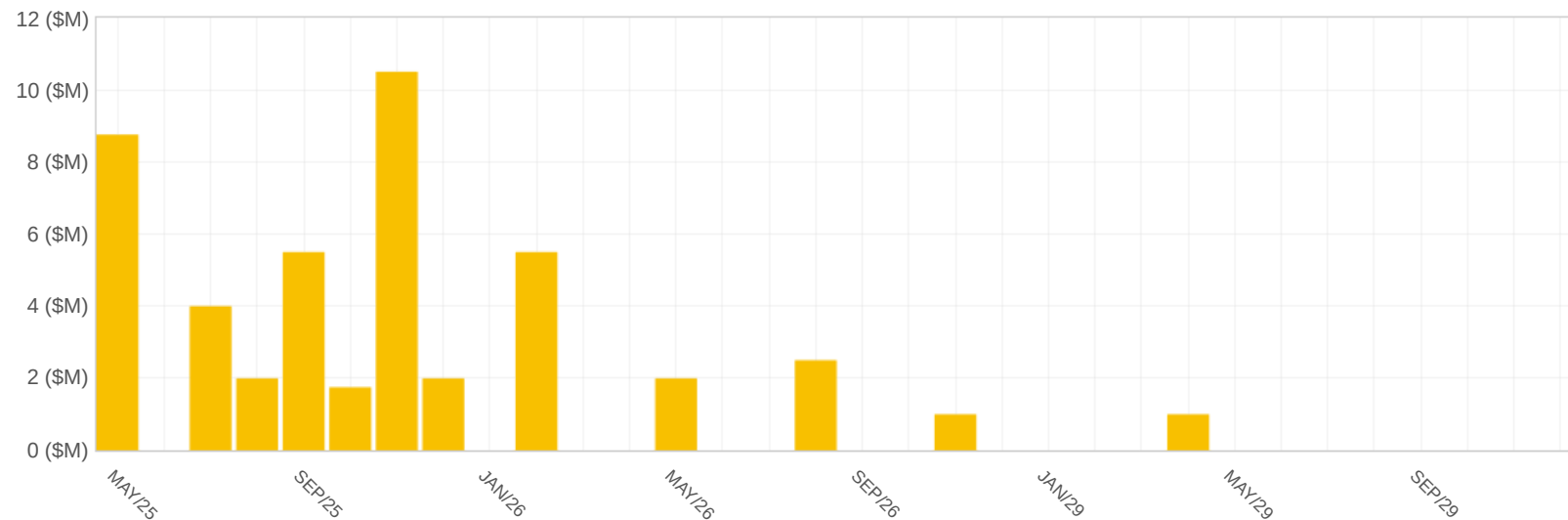
Issuer	Rating	Type	Allocation	Frequency	Value (\$)	Purchase Date	Maturity Date	Coupon Date	Type	Rate (%)	Received (\$)
Westpac	AA-	TD	GENERAL	At Maturity	2,000,000.00	26/04/2024	28/04/2025	28/04/2025	Maturity	5.3500	107,586.30
Rabobank Australia Limited	A	TD	GENERAL	Annual	1,000,000.00	16/04/2024	16/04/2029	16/04/2025	Periodic	5.1400	51,400.00
TOTALS					3,000,000.00						158,986.30



Maturity Cash Flow as at 30/04/2025

Year	Jan (\$)	Feb (\$)	Mar (\$)	Apr (\$)	May (\$)	Jun (\$)	Jul (\$)	Aug (\$)	Sep (\$)	Oct (\$)	Nov (\$)	Dec (\$)	Total (\$)
2025	-	-	-	-	8,758,000	-	4,000,000	2,000,000	5,500,000	1,750,000	10,500,000	2,000,000	34,508,000.00
2026	-	5,500,000	-	-	2,000,000	-	-	2,500,000	-	-	1,000,000	-	11,000,000.00
2029	-	-	-	1,000,000	-	-	-	-	-	-	-	-	1,000,000.00
TOTALS													46,508,000.00

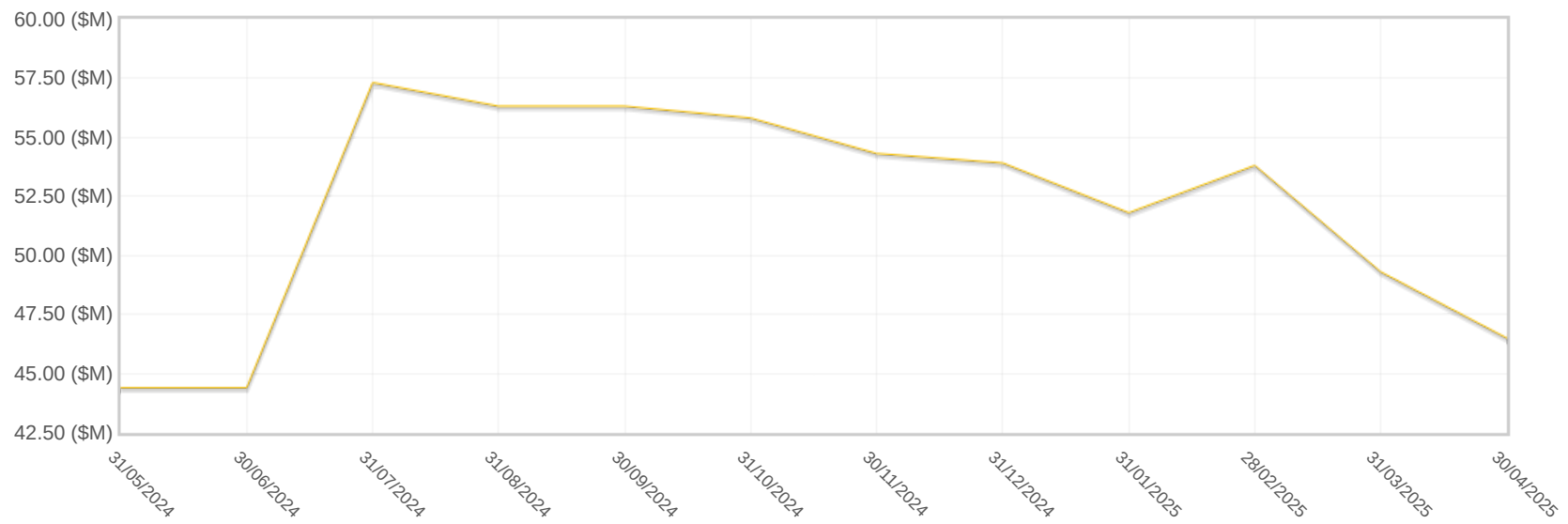
Maturity Cash Flow Distribution





Historical Portfolio Balances as at 30/04/2025

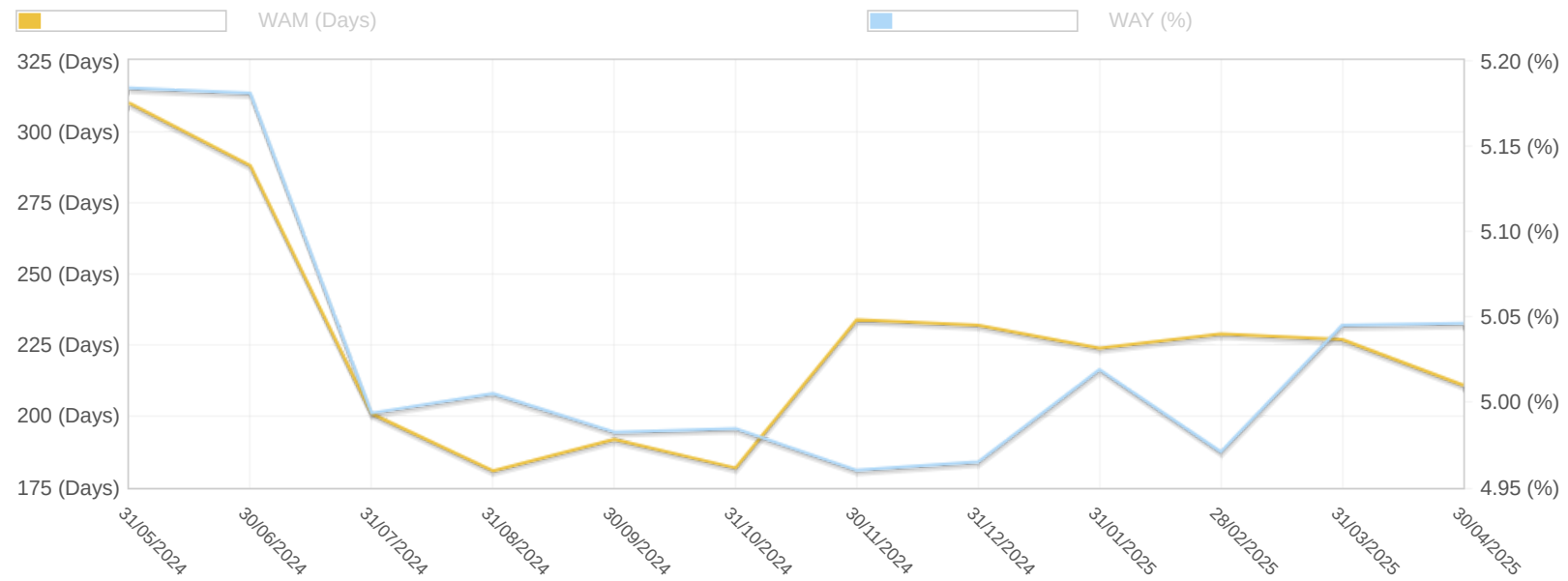
31/05/2024	30/06/2024	31/07/2024	31/08/2024	30/09/2024	31/10/2024	30/11/2024	31/12/2024	31/01/2025	28/02/2025	31/03/2025	30/04/2025
44.41	44.41	57.31	56.31	56.31	55.81	54.31	53.91	51.81	53.81	49.31	46.51





Historical Ratios as at 30/04/2025

	31/05/2024	30/06/2024	31/07/2024	31/08/2024	30/09/2024	31/10/2024	30/11/2024	31/12/2024	31/01/2025	28/02/2025	31/03/2025	30/04/2025
WAM (Days)	310	288	201	181	192	182	234	232	224	229	227	211
WAY (%)	5.1836	5.1806	4.9937	5.0051	4.9826	4.9847	4.9603	4.9652	5.0192	4.9711	5.0450	5.0461

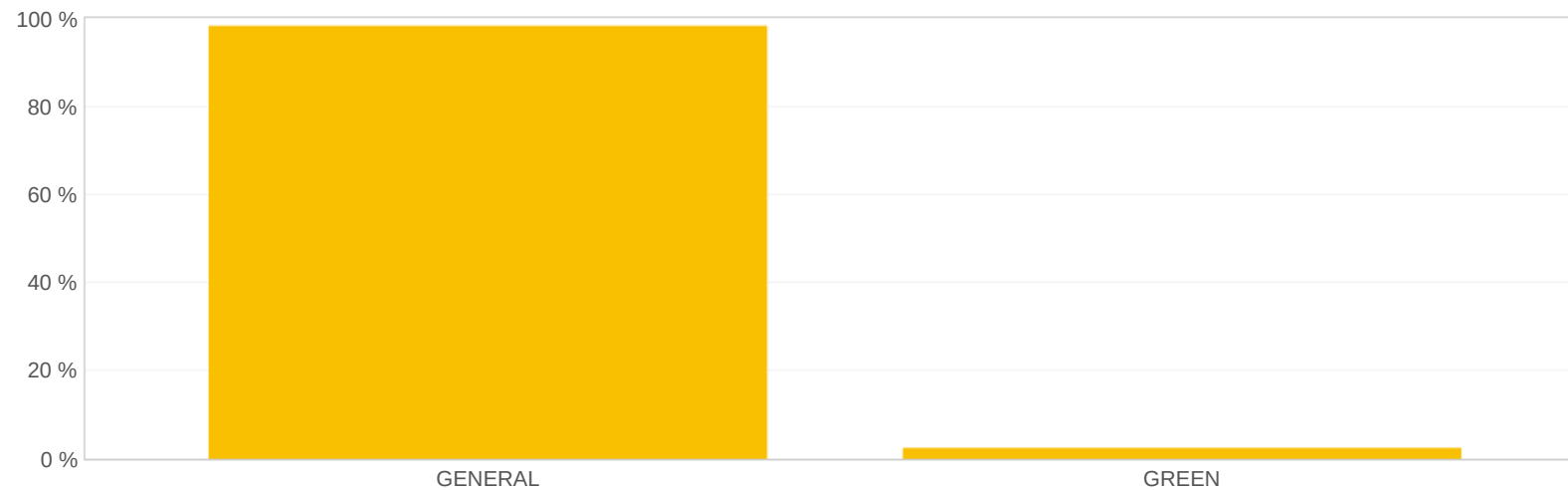




Allocation as at 30/04/2025

Code	Number of trades	Invested (\$)	Invested (%)
GENERAL	28	45,508,000.00	97.85
GREEN	1	1,000,000.00	2.15
TOTALS	29	46,508,000.00	100.0

Allocation Distribution as at 30/04/2025

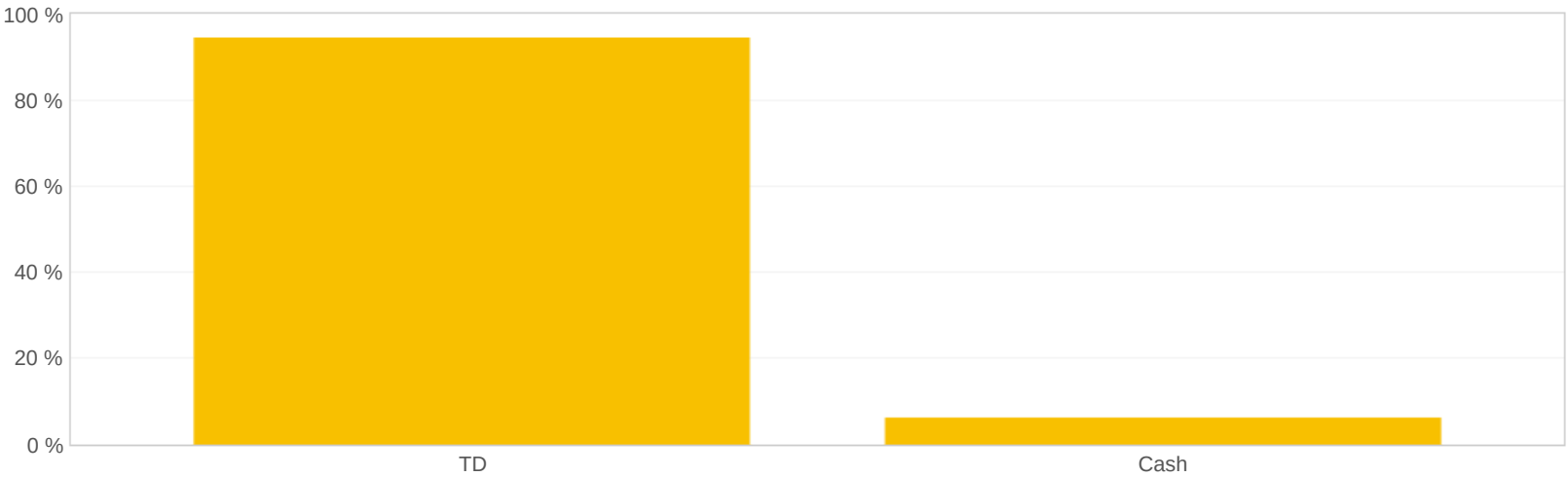




Asset Class as at 30/04/2025

Code	Number of Trades	Invested (\$)	Invested (%)
TD	28	43,750,000.00	94.07
Cash	1	2,758,000.00	5.93
TOTALS	29	46,508,000.00	100.0

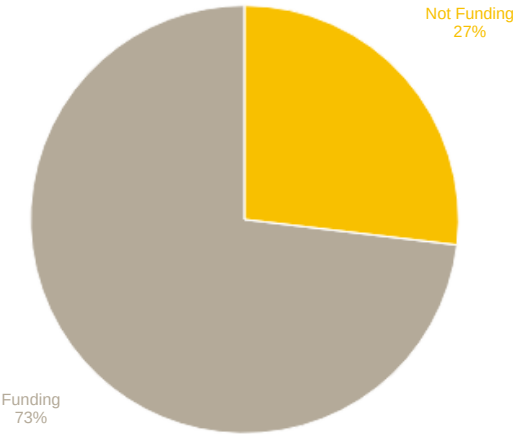
Asset Class Distribution





ADIs funding fossil fuels as at 30/04/2025

	Number of Trades	Invested (\$)	Invested (%)
Not funding fossil fuels	7	12,500,000.00	26.9
Funding fossil fuels	22	34,008,000.00	73.1



Column1	2024/2025	2023/2024	2022/23	2021/22	2020/21	2019/20	2018/19
Jul	2.79	8.33	9.5	11.61	9.88	10.06	7.78
Aug	29.44	29.8	30.58	45.94	15.68	34.51	32.83
Sep	35.25	32.86	38.91	50.15	31.23	37	36.14
Oct	40.31	39.52	42.66	54.74	36.85	40.74	40.57
Nov	53.7	50.41	53.71	64.7	60.46	50.63	53.36
Dec	57.66	56.24	55.08	66.08	64.69	53.15	56.69
Jan	59.93	59.53	56.27	68.91	66.31	60.84	59.21
Feb	73.22	70.02	73.93	78.29	75.06	69.95	72.36
Mar	77.33	75.15	77.18	81.76	79.99	73.13	74.97
Apr	79.65	76.45	78.03	84.4	83.02	79.34	76.35
May		92.88	93.63	94.83	93.73	93.94	91.46
Jun		94.61	95.26	96.86	95.95	95.81	93.72

