

TABLE OF CONTENTS

ITEM 1	ELECTION OF COMMITTEE CHAIRPERSON & DEPUTY CHAIRPERSON.....	2
ITEM 2	APPLICATIONS FOR LEAVE OF ABSENCE	3
ITEM 3	DECLARATIONS OF INTEREST	3
ITEM 4	DECLARATIONS FOR POLITICAL DONATIONS.....	4
ITEM 5	CABONNE COUNCIL ROADS ADVISORY COMMITTEE.....	4
ITEM 6	TRANSPORT INFRASTRUCTURE UPDATE	7

CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 2 PLANT REPLACEMENT

(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; AND (d) (ii) commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the council

ANNEXURE ITEMS

ANNEXURE 5.1	ROADS ADVISORY COMMITTEE TERMS OF REFERENCE	10
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ITEM 1 - ELECTION OF COMMITTEE CHAIRPERSON & DEPUTY CHAIRPERSON

REPORT IN BRIEF

Reason For Report	Annual election of Chairperson & Deputy Chairperson for the Infrastructure (Transport) Committee.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.f - Adhere to Council's Code of Conduct and Code of Meeting Practice
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COMMITTEE MEETINGS - 1370789

RECOMMENDATION

THAT the Committee elect a Chairperson and Deputy Chairperson for the ensuing year.

DEPUTY GENERAL MANAGER - CABONNE SERVICES' REPORT

As this is the first meeting of the Infrastructure (Transport) Committee, the Committee will need to elect a Chairperson and Deputy Chairperson for the ensuing year.

Council's Code of Meeting Practice provides as follows;

The chairperson of each committee of the council must be:

- (a) the mayor, or
- (b) if the mayor does not wish to be the chairperson of a committee, a member of the committee elected by the council, or
- (c) if the council does not elect such a member, a member of the committee elected by the committee.

The council may elect a member of a committee of the council as deputy chairperson of the committee. If the council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.

It has been Council's practice in the past for Committees to elect their Chairperson and Deputy Chairperson. The Mayor has indicated that he does not wish to automatically be considered as Chairperson of any committees other than the Infrastructure (Transport) Committee.

ITEM 2 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1370795

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER REPORT

A call for apologies is to be made.

ITEM 3 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2021 - 1370798

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER REPORT

A call for Declarations of Interest.

ITEM 4 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1370801

RECOMMENDATION

THAT any political donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any political donations.

ITEM 5 - CABONNE COUNCIL ROADS ADVISORY COMMITTEE

REPORT IN BRIEF

Reason For Report	Consideration of the initiation of the Cabonne Council Roads Advisory Committee, and consider the proposed terms of reference for the advisory committee.
Policy Implications	Creation of a new advisory committee of Council
Budget Implications	Nil
IPR Linkage	1.1.1.b - Undertake service review of rural and urban road maintenance
Annexures	1. Roads Advisory Committee Terms of Reference ↓
File Number	\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\LIAISON\ASSOCIATIONS - 1374437

RECOMMENDATION

THAT the Infrastructure (Transport) committee endorse the introduction of the Cabonne Council Roads Advisory Committee; and endorse the draft Terms of Reference for the new committee.

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Background

Cabonne Council is the responsible roads authority of:

- 767km of sealed local roads
- 206km of sealed regional roads
- 1,020km of unsealed local roads
- 56 bridges and 98 major culverts; and
- 3600 minor culverts

In managing this infrastructure network, Council spends approximately \$12-14M per annum, of which \$5M is spent on continuing operations and maintenance, and the balance on capital works (renewing or upgrading assets).

In 2021, Council undertook a community satisfaction survey which produced the following results for road infrastructure services:

	Importance	Satisfaction	Performance gap (importance - satisfaction)
Condition/maintenance of local roads	96%	41%	55%
Condition/maintenance of rural/unsealed roads	90%	43%	47%
Road safety	85%	83%	2%
Stormwater drainage/flood management	69%	69%	0%
Footpaths	69%	71%	-2%
Bike paths/cycleways	57%	61%	-4%

Roads Advisory Committee

It is proposed to create a Roads Advisory Committee to provide a conduit with the community to provide input, and understand the management, of road infrastructure in the Cabonne Council local government area.

Specifically, the committee will:

- Consider and comment on transport issues and concerns from local community groups
- Input into review of appropriate service level standards across the road network
- Provide advice on policy, strategic plans and works programs relating to road infrastructure
- Participate in promoting to the wider community the importance of an effectively managed road network

In dealing with these matters, the advisory committee will be able to provide an invaluable, alternative insight into the management of Council's road network.

The committee's proposed membership is comprised of:

- The Mayor, with one alternate
- One Councillor, with one alternate
- Two Council Staff (as delegated by the General Manager)
- Three Community Representatives (appointed by Council through expressions of interest)

It is envisaged that the Committee will meet twice per year, once during coming financial year budget preparations, and again prior to the end of financial year to provide input into the coming years works program delivery.

Local Traffic Committee

It is important to distinguish the role difference between the established Local Traffic Committee, and the proposed Road Advisory Committee.

The Local Traffic Committee is a statutory committee, formed in accordance with the Roads Act 1993. Under this legislation, the State Government delegates certain functions to Council, however requires some of these functions relating to traffic management to be brought through the Local Traffic Committee for ratification.

Examples of items required to be endorsed by a Local Traffic Committee include:

- Installation of traffic management or advisory signage
- Approvals for events requiring road closures or temporary modifications
- Consideration of traffic management facilities (speed humps, median islands)

The proposed Roads Advisory Committee will focus on management of the road network, including levels of service discussion and consideration of policy and strategy. Issues arising during meetings which need to be considered by the Local Traffic Committee can be circulated following the advisory committee meeting.

Next Steps

Should the Infrastructure (Transport) Committee endorse the proposed Roads Advisory Committee structure, a report will be forwarded to the April 2022 Ordinary Meeting of Council to consider the Terms of Reference.

ITEM 6 - TRANSPORT INFRASTRUCTURE UPDATE

REPORT IN BRIEF

Reason For Report	To provide committee members of update within the Transport Infrastructure Department
Policy Implications	N/A
Budget Implications	N/A
IPR Linkage	1.1.1.a - Complete the annual rural and urban roads maintenance program
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\MEETINGS\OPERATIONS MEETINGS - 1374815

RECOMMENDATION

THAT the committee note the transport major projects update report.

DEPARTMENT LEADER - TRANSPORT INFRASTRUCTURE'S REPORT

The following report provides an update on major projects up to the end of March 2022.

Cadia Road

Works to be completed:

- 3.5km – design and documentation for heavy patching and 20/10 reseal road surface
- Vegetation management, re-establish roadside “V” drains

- Intersection reseals at Four Mile Creek Road and Orchard Road

Due for completion mid- April including line-marking and signage.

Lake Canobolas Road

Works to be completed:

- Horizontal and vertical realignment and widening of intersection with additional BAL into Lake Canobolas Road from Cargo Road east and reinstate BAR from Cargo Road west
- Reconstruction of road, upgrade drainage, 20/10 reseal, line marking and signage
- Excavation to design levels exposed unsuitable base material. Further excavation depth required to remediate ground water.
- Seal base material with geotextile fabric, backfill with gabion rock and cover with geotextile fabric

Due for completion end of April including line-marking and signage

Revised budget - \$602,302

Actual expenditure to date (including commitments) - \$726,830.

Casuarina Drive

Programmed to commence 04 April 2022

- 42,000m² heavy patching and 20/10 reseal, line-marking and drainage works.

Revised budget - \$1,827,657

Actual expenditure to date – NIL (commitments \$57,800)

Flood Damage

All sealed, unsealed roads, bridges, culverts, and waterways have been inspected and assessed, with all roads being made safe and serviceable.

Images have been taken of all flood damaged Council assets and documentation of required rectification works listed in Recover. There are 402 jobs listed valued at \$5.6M, and these have been submitted to the NSW Government to access funding under the Disaster Recovery Funding Arrangements.

Borenore Road

Design and documentation to upgrade the road to meet 100km speed limit specifications.

Works identified for 2021/22 include culvert extensions, road widening from six (6) metres to eight (8) metres, vegetation, and drainage management from the National Field Day site to Akhurst Road.

Completed works to date include the extension of three (3) culverts.

Road works are due to begin mid-April 2022 commencing with vegetation and drainage works, relocation of electricity pole infrastructure and road construction upgrade.

The allocated budget is \$1,417,500 with current expenditure of \$115,432

Warraderry Way

Funded works include table drain re-establishment, vegetation management, and reconstruction of 2.1km road sub grade a trafficable road surface and line marking.

Reconstruction of 1.5km of roadway and re-establish table drains is completed.

Culvert inlet and outlets to be repaired to improve heavy rain event flows. Allocated budget is \$800,000 with current expenditure and commitments at \$220,000.

All construction works programmed for completion end of April and road sealing programmed in early May. Line marking to be completed end of May.

Kangarooie Road

Funded works include culvert replacement of Sugarloaf Creek and Mullion Creek culverts and reconstruction and sealing of 700m road approach to Sugarloaf Creek.

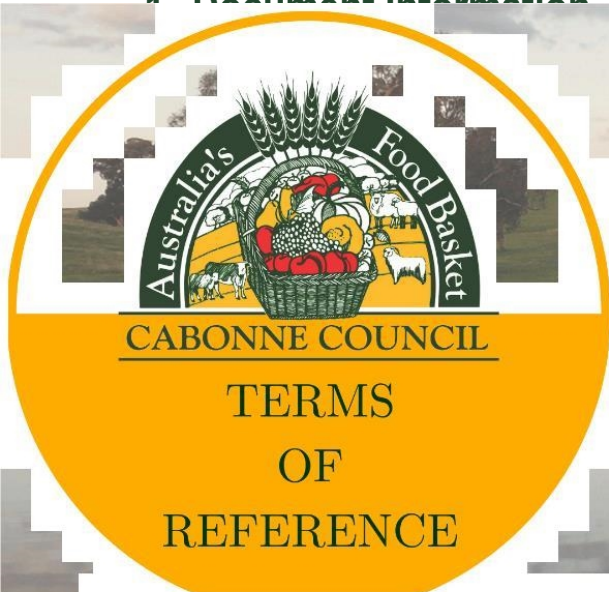
Progress to date include road reconstruction of 700m of road, Sugarloaf Creek culvert replaced and Mullion Creek culvert 90% complete.

Road surface sealing of 700m of roadway programmed for mid-April.

Allocated budget is \$492,499 and current expenditure and commitments are at \$291,010

ROADS ADVISORY COMMITTEE

1. Document Information



- Consider and comment on transport issues and concerns from local community groups
- Input into review of appropriate service level standards across the road network
- Provide comment on policy, strategic plans and works programs relating to road infrastructure
- Participate in promoting to the wider community the importance of an effectively managed road network

3. Term

Elected members continue as members of the committee until:

- The next ordinary election of the Mayor
- The next general election of Council
- The committee is disbanded or completes its purpose in accordance with these terms of reference

Other members continue until the committee is disbanded or completes its purpose in accordance with these Terms of Reference.

Any casual vacancy in elected members is filled by Council appointment. Any other casual vacancy is filled by the General Manager.

4. Role of the Committee

The committee operates as an 'advisory committee' of Council

5. Key Objective

The committee considers key issues such as the following:

- Policy, strategic plans and works programs for road infrastructure
- Participate in the development and continual review of road infrastructure levels of service
- Priority issues of concern to the community

6. Responsibilities

The Committee may make recommendations to Council on all matters before it. These recommendations are submitted via the minutes of each meeting to Council for consideration.

Substantial recommendations (including any requiring the expenditure of Council funds) are accompanied by a separate report to Council.

Committee recommendations considered purely or substantially 'operational' in nature will be directed to relevant directorates within the Council organisation by delegation of the General Manager.

Advisory Committees do not have the power to incur expenditure, nor do they have the power to bind Council.

7. Membership

Formation of Committee

Membership of the Committee shall comprise the following voting members

- Mayor – As Chair, with one alternate
- Councillor – up to 1 Councillor, with one alternate
- Council Staff – up to 2, as delegated by the General Manager
- Local Community Representatives – up to 5 with alternates for each, consisting of individuals whom;
 - i. Maintain a broad interest or technical understanding of road infrastructure management
 - ii. Are residents of Cabonne Council Local Government Area
- Local Bus Operators – Up to 2 positions
- Heavy Transport Industry – Up to 2 positions
- NSW Farmers – 1 Position

Other Attendance at Meetings

Attendance of other elected members is permitted; however no voting rights are entitled outside of the committee membership.

The Chairperson and/or the General Manager may invite community representatives, consultants or technical specialists in order to assist with advice to the committee. Invited community members and/or specialist do not have voting rights.

Meetings are not open to the general public.

Additional Council staff may be invited to attend meetings, but do not have voting rights.

8. Meetings

Meeting Schedule

Location, date and time for meetings may be decided by the Chair in consultation with the General Manager. A minimum of two meetings will be held annually, however, additional meetings may be called if required.

Quorum

The quorum for a meeting of the Committee is four (4) members. If a quorum is not present within 15 minutes of the scheduled commencement time, the meeting lapses.

Voting

In general, it is expected the Committee will develop recommendations by consensus. If however voting is required, the Chair has a casting vote.

Proceedings

The administrative provisions of Council's Code of Meeting Practice apply.

General business matters may be raised by members at any meeting without notice, however if the matter is substantial, a report is to be prepared and included on the agenda at a future meeting.

Minutes of each meeting are submitted to the next available Council Meeting.

9. Code of Conduct

All members of the committee are required to observe the provisions of Cabonne Council's Code of Conduct. The Code of Conduct is a series of guiding principles for all people involved with Council and covers such topics as conflicts of interest, gifts and benefits, responsible use of council information and resources, and how to make code of conduct complaints.

Committee members may encounter confidential or personal information retained by Council. If so, members are required to maintain the security of any confidential or personal information and not access, use or remove any information, unless the member is authorised to do so.

Members are not to speak to the media in their capacity as a member of the Committee.

Generally, committee members are required to act lawfully, honestly and fairly in their conduct related to Council. A breach of the Code of Conduct may lead to the member being expelled from the committee.

10. Document Control

These Terms of Reference are reviewed at least at the commencement of each term of Council.

Apart from any inconsequential editing, substantial amendments to the Terms of Reference are approved by Council.

Date	Description of Changes
30/3/2022	Consideration of Infrastructure (Transport) Standing Committee

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TABLE OF CONTENTS

ITEM 1	CARGO ROAD AND BELUBULA WAY CONDITION	1
ITEM 2	RE-NAME THE HANOVER CREEK BRIDGE ON BANJO PATERSON WAY	2

ANNEXURE ITEMS

ITEM 1 - CARGO ROAD AND BELUBULA WAY CONDITION

REPORT IN BRIEF

Reason For Report	Address a question on notice with regards to assessment of the road conditions of Cargo Road and Belubula Way
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.a - Complete the annual rural and urban roads maintenance program
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\LIAISON\ASSOCIATIONS - 1375080
Previous Items	27 - QUESTIONS FOR NEXT MEETING - Council - 22 Feb 2022 2:00PM

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

At its Ordinary Meeting dated 22 February 2022, Council raised a question for a future meeting seeking assessment and subsequent report on the condition of Cargo Road and Belubula Way.

Both Cargo Road and Belubula Way are classified as Regional Roads, which are predominantly funded through State Government funding programs (Block Grant and REPAIR).

Council currently receives \$1.7M in a block grant from Transport for NSW to maintain and repair regional roads, and a further \$400k for asset preservation through the REPAIR program. Additional funds may be sought through other programs on a competitive basis.

Regional Roads within the Cabonne Local Government Area total 208km in length, and include:

- 273A Cargo Road 50km (Orange to Canowindra)
- 573 Burrendong Way 21km (Orange to Wellington)
- 237B Warraderry Way 17km (Gooloogong to Nyrang)
- 237B Nangar Road 11km (Nyrang to Canowindra)
- 238 Nangar Road 25km (Nyrang to Eugowra)
- 7511 Belubula Way 4km (Canowindra to Mandurama)
- 233 Renshaw McGirr Way 35km (Yeoval to Parkes)
- 234 Banjo Paterson Way 45km (Molong to Yeoval)

Cargo Road

Works required to repair damaged sections of Cargo Road include:

- Rehab section – 14,000m² – This section has an roughness score of above 8 and has been patched frequently - \$154,000

- Heavy Patching – 16,900m² - \$760,000
- Shoulder widening – 13,300m² - \$598,500

Also, ongoing drainage issues and road widening and upgrades at the Coffee Creek area. Council has received numerous customer requests reporting the area with concerns of the road surface condition, which is badly damaged by rising ground water springs triggered by recent rain events. Further geotechnical investigation, design and specification at costs of \$160,000 is required to confirm drainage rectification and road widening works.

Belubula Way

Works required to repair sections of Belubula Way include:

- Heavy Patching – 6,800m² - \$306,000
- Shoulder widening – 8,400m² – this is adding a metre to each lane, there is room for this without the need to extend culverts - \$378,000
- Floodway – 600m² – there are 3 floodways that are in poor condition. The concrete has cracked on all of them - \$270,000

Heavy patching is the best option. The road is approx. 4.5km within Cabonne Shire so its not a great deal to widen.

Total costs for works to Cargo Road \$1,512,500 and Belubula Way \$954,000. Council will pursue funding opportunities to rectify the identified works.

ITEM 2 - RE-NAME THE HANOVER CREEK BRIDGE ON BANJO PATERSON WAY

REPORT IN BRIEF

Reason For Report	To seek council approval to proceed with naming process.
Policy Implications	NIL
Budget Implications	NIL
IPR Linkage	1.1.4.b - Regional road bridge maintenance undertaken
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\NAMING\BRIDGES - 1360210

DEPARTMENT LEADER - TRANSPORT INFRASTRUCTURE'S REPORT

Council has received a request from Sue Job to rename Hanover Creek bridge on Banjo Paterson Way as “Elvin Johnson Bridge” honouring Elvin Johnson.

Elvin Johnson was a strong advocate for the Yeoval community and involved in almost all town organisations in one form or another. Among numerous positions he held over his lifetime, he was Show President for many years.

He was an exceptional sportsman who excelled in rugby, tennis, cricket and golf in his younger days and was instrumental in the nurturing of these clubs. He was also a great supporter of the hospital during its establishment as a community owned co-operative and then until his death.

After checking with the Geographical Names Board, the proposed name "Elvin Johnson Bridge" is available.

After the public notice period the final tally was:

- 1 for the suggested name, in support of naming – "Elvin Johnson Bridge".
- 1 for alternate name, to "The EL Johnson Bridge".