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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1646815

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL – COUNCILLORS AND STAFF DECLARATION OF INTEREST – 2024 - 1646825

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS OF POLITICAL DONATION

REPORT IN BRIEF

Reason For Report	To allow for an opportunity for Councillors to declare any Political Donation received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1646838

RECOMMENDATION

THAT any political donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any political donations.

ITEM 4 - INFRASTRUCTURE (OTHER) INFORMATION REPORT

REPORT IN BRIEF

Reason For Report	To provide update on key projects within the Urban Infrastructure Department
Policy Implications	Nil
Budget Implications	See report
IPR Linkage	2.1.1.5a - Carry out inspections and maintenance in accordance with agreed levels of service.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COMMITTEES - REPORTS OF 2024 - 1666491

RECOMMENDATION

THAT the committee note the strategic Urban Infrastructure update.

DEPARTMENT LEADER - URBAN INFRASTRUCTURE'S REPORT

STRATEGIC ACTIVITY ITEM 1 – Showground Master Plan (Molong, Cudal and Eugowra)

The Showground Plans of Management (PoM) were sent to the Minister for consent in December 2023. Once council have received the Minister's consent, the PoM's will be placed on public exhibition for 28 days. Crown have not been able to provide a timeframe.

STRATEGIC ACTIVITY 2 – KEY PROJECT UPDATES

a) Insurance projects

Council staff have been continuing inspections, quoting and repairs of damaged assets. The two (2) remaining insurance projects are the new hockey fields in Molong and the refurbishment of the Eugowra Changerooms/old ECCC building.

Work has commenced on the design of the Eugowra Changerooms refurbishment, which will seek to refurbish the building for use as new changerooms, repair the existing kiosk and provide an additional multi-purpose space to the community.

b) Flood Recovery CAP Projects

A shortlist of projects has been compiled, including costs, in preparation for an announcement of funding guidelines. Early preparatory works (survey and geotechnical) are being carried out for Molong Hockey Field and Manildra Tennis Court projects. Additional projects proposed for the CAP are new caravan park amenities for Canowindra, Cudal and Molong; refurbishment of Eugowra Historical Museum; upgrading of lighting at Eugowra Sportsground; Eugowra Memorial Park upgrade.

c) Canowindra Hammer Throw Cage

The Canowindra Sports Trust have engaged a contractor and the process of erecting the cage has commenced.

d) Canowindra Sports Ground Change Rooms and Spectator Seating

The construction works have been completed and the building is ready for use. Minor additional works (heat pump enclosures, driveway upgrade) are being carried out with the remaining project budget.

e) Yeoval Recreation Ground – SCCF5

The project scope has been increased to cover a new tennis court shelter. The design has been completed and tenders received from shed installers. The tender will be awarded this week with completion expected by the end of May 2024.

f) Eugowra Medical Centre

The Medical Centre and 2 attached units have been completed and have been handed over to the committee. The units are ready for lease by the committee.

g) Manildra Female Change Rooms

Construction is underway and on track for completion at the beginning of April. Slab, walls, steel framing and roofing has been completed, with internal work commenced.

h) Cabonne Community Centre

The Community Centre is operational. Minor defects rectification work is ongoing, with the contractor completing these in the coming month.

Work has been undertaken to simplify fees and charges for the centre based on feedback received from users and staff. These will be demonstrated to Council.

i) Eugowra Multipurpose Centre

A modified Construction Certificate has been granted and construction has commenced onsite. Earthworks and drainage rough-in completed, with the concrete pour anticipated this week. Works program has completion due in August 2024.

Some issues have been raised by stakeholders which are being addressed ongoing through an increase site presence from staff. The contractor has also engaged a full time site supervisor to be onsite during construction works.

j) Cudal Office Refurbishment

Project has been completed with the building now in use and functioning well.

k) Montana Park Manildra

Design has been completed for the new toilet block and new footpath. Tenders have opened for the footpath. Tenders for the toilet block have been awarded and completion is expected within three (3) months.

l) CHS Refurbishment

Design is underway – a separate presentation will be made at an upcoming Councillor workshop.

m) Molong and Canowindra CBD - Activate Cabonne Projects

The Molong Main Street project has been substantially completed, with minor works still to take place (timber bollards).

Canowindra projects substantially completed – installation of street furniture across town and at swinging bridge, various planting projects. Art panels are nearing completion. Design has been finalized and CAD drawing is being prepared for laser cutting.

ITEM 5 - UTILITIES ACTIVITIES REPORT

REPORT IN BRIEF

Reason For Report	To provide update on key projects within the Utilities Infrastructure Department
Policy Implications	Nil
Budget Implications	See report
IPR Linkage	2.1.1.5a - Carry out inspections and maintenance in accordance with agreed levels of service.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COMMITTEES - REPORTS OF 2024 - 1666994

RECOMMENDATION

THAT the committee note the strategic Urban Infrastructure update.

DEPARTMENT LEADER - URBAN INFRASTRUCTURE'S REPORT

LIQUID TRADE WASTE

Council is required to regulate Liquid Trade Waste (LTW) discharges to its sewerage system in accordance with the NSW Framework for Regulation of Liquid Trade Waste. Council's Delivery Plan has identified a review of its LTW operations and maintaining a register of businesses.

The sewerage systems are generally designed to cater for liquid trade waste from domestic sources that are of a predictable strength and quality. Council may accept liquid trade waste into its sewerage system as a service to businesses and industry.

Liquid trade wastes may exert too greater demand on sewerages systems than that of domestic sewage and, if uncontrolled, can pose serious problems to public health, worker safety, Council's sewerage system and the environment.

Due to resourcing struggles within the Water Utilities business, this area has not been able to be progressed. The Department Leader of Water Utilities, in discussion with the Deputy General Manager – Infrastructure, have discussed a feasible solution for enabling progression of development of processes that are consistent with the Liquid Trade Waste Management Guidelines 2021.

It is proposed to ensure the LTW activities are undertaken on behalf of Council, that the responsibilities of applying these guidelines are included in the Water Coordinator's area of responsibilities. It is also acknowledged that this activity has not been undertaken for some time and therefore there will be a need for a

considered approach to implementing these functions as it will have a financial impact on the industrial, commercial, and retail sectors within the Cabonne Council area.

Council have attempted on several occasions over the past 18 months to recruit for this vacant position. However, the recruitment process has not been successful in enlisting a candidate to this position. To establish momentum in progressing the LTW functions, Council staff will engage a consultant to undertake a review of Council's policy, application, and approval forms to be consistent with the Liquid Trade Waste Management Guidelines 2021.

Council staff will undertake consultation with the Infrastructure (Other) Committee about the options for implementing these requirements to the business community. This may include an education and grace period for implementation of the LTW requirements including fees and installation of pre-treatment equipment that may be required.

SUB REGIONAL TOWN WATER STRATEGY

1. Groundwater security analysis

Following the meeting in September, Council sought to progress the engagement of a consultant to undertake the groundwater analysis. A draft consultant proposal was sent to DPE for review in early November for concurrence. DPE Water responded by directing Council to use the Department's "Scope of Works for groundwater investigations for existing Town Water Supplies" dated 2021.

A subsequent updated version of this document, with specific focus on the work required under this project, was provided by DPE Water on 05 December 2023. This revised document was then included in the RFQ package which was sent out to four (4) groundwater consultants on 12 December, with a submission closing date of 21 December. The aim was to undertake assessment of these proposals during January, including making provision for DPE Water to review the submissions.

This analysis has been delayed due to DPE Water not yet providing concurrence on the submissions and recommendation of engaging the hydrogeologist to complete these works. It is expected that a draft report will be provided within four (4) weeks of engagement.

2. Surface Water Modelling

There has been no further progress on this modelling as the development of water supply options cannot be undertaken until the groundwater modelling is completed and the full range of water supply sources is fully understood.

3. Water demand analysis

This work has taken longer than originally expected due to the requirement to analyse demand based on service reservoirs. This level of data has taken time to extract from the various Local Water Utilities. Due to a number of data gaps, however these have generally been addressed and the work should be completed in the near future.

4. Bulk Hydraulic Analysis

This work is around 40% complete. Progress has been delayed due to long response times to requests for information, which has required further follow up emails/phone calls.

All necessary data has been received so it is expected that this work should be completed in the near future.

5. Water Quality Review

This work is around 80% complete and is expected to be completed within the next month.

6. Next Steps

Once the groundwater modelling is completed the consultants will be able to complete the necessary work to identify potential feasible connected options. This will then be followed by a consolidation report which should be completed within the next 2-3 months, subject to gaining concurrence on engaging the preferred consultant for the groundwater analysis.

MOLONG WATER SECURITY PROJECT

Council have been working with a consultant to complete a review of the increase water supply required to resolve the current water security high risk rating, identified by DPE. The options will be discussed at a multi-criteria Assessment to determine which options may be considered to take through to further review. The intent is to find an option that has considered to provide the best value for Council in assessment of environmental, social, and financial impacts. This project is to be completed by the end of June with the selected option progressed through to design and documentation for project readiness.