



7 June 2018

NOTICE OF EXTRAORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Extraordinary Meeting of Cabonne Council convened for **Tuesday 12 June, 2018** commencing at **2:00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to be 'SJ Harding', written over a light blue horizontal line.

SJ Harding

GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Extraordinary Meeting
- 2) Mayoral Minute – General Manager
- 3) Consideration of Acting General Manager's Report
 - a) Integrated Planning & Reporting 2018/19 – Submissions



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 928086

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2018 - 928087

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 928088

RECOMMENDATION

THAT any Political Donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any Political Donations.

ITEM 4 - SUBMISSIONS IN RELATION TO THE 2018/2019-2020/2021 INTEGRATED PLANNING AND REPORTING DOCUMENTATION

REPORT IN BRIEF

Reason For Report	To advise Council of submissions received relating to the Draft Integrated Planning and Reporting documentation, which has been on public exhibition.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.2.c Engage with community to determine future needs & objectives
Annexures	1. Molong hockey club ↓ 2. Budget Fees and Charges additional lease back fee ↓

	3. Family Day Care - Re-enrolment Fees for Families Increase ↓ 4. Fees and charges water Central Tablelands ↓ 5. Fees and Charges Caravan Parks ↓ 6. Future 20 20 Plan for Cabonne ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\CORPORATE MANAGEMENT\\PLANNING\\INTEGRATED PLANNING AND REPORTING 2018-2019 - 931675

RECOMMENDATION

THAT Council consider all submissions which have been received.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

In accordance with the Local Government Act 1993, Council's draft 2018/19 – 2020/21 Integrated Planning and Reporting (IP&R) Documentation was placed on public exhibition for 28 days from 11 May until 8 June 2018.

The advertising campaign, which was in excess of the requirements of the Act, informed the community of the public exhibition of the documents and invited comments. It included a two week stint of television advertising which was well received.

The IP&R documentation consists of The Community Strategic Plan (which has not been changed), The Delivery Program (2018/19–2021), The Operational Plan and Budget (2018/19). It also consists of the Resourcing Strategy which comprises the Long Term Financial Plan, the Workforce Management Plan an Asset Management Strategy and Asset Management Plans for Roads, Water, Sewer, Transport, Buildings and Open Spaces.

With the exception of the Budget, no submissions were received in relation to these documents.

At the time of writing six submissions in relation to the 2018/19 Budget had been received, the details of which are summarised below:

1. A submission has been received from Molong Hockey club in relation to the Molong Multi Sports Facility. The major issues raised were:
 - Request for the construction of a footpath from Dean Street to the entry gate at the dugout and around to the other gate on the northern side.
 - Construction of a retaining wall on the western side of the facility.

- Construction of a grandstand in the area on the western side from Dean Street to the dugout.
- Kerb and guttering around the facility to prevent mud.
- Construction of a canteen facility.
- Construction of an umpire's space and storage facility

The cost of the requests has not been established, but a rough estimate of the cost of the first two items come to about \$168,000.

2. A submission has been received from the General Manager in relation to a new fee, to be added to the fees and charges schedule, of \$189.90 (inc GST) per fortnight, for the Full Leaseback of a Council Vehicle, including private fuel. This facility is generally offered to high level members of Council staff.
3. A Submission was received from a Family Day Care Educator objecting to the increase of the children's services re-enrolment fee from nil to \$25 per annum. This was introduced as part of a suit of measures to counteract the decrease in government funding. This type of fee is common amongst most family day care services and has been budgeted to raise about \$3,000 per year.
4. A submission has been received from the Senior Rates Officer in relation to the Industrial Water Usage Charge. This needs to be increased from \$3.30, as currently shown in the draft fees and charges schedule, to \$3.35. The charge was unable to be set until after Central Tablelands Water had set their charge.
5. A submission has been received from the Urban Overseer in relation to fees charged at Council's three caravan parks. In the document placed on exhibition the fees were increased by about 2% from 2017/18. The urban overseer is suggesting fees go up by higher amounts for casual rentals as shown in the table below:

Fee	Advertised Fee	Suggested Fee	% increase from 17/18
Canowindra Caravan Park			
Powered Sites – per night	23.00	26.00	16%
Stay 2 nights get 3 rd night free	45.00	52.00	16%
Unpowered site –per night	20.00	23.00	15%
Stay 2 nights get 3 rd night free	38.00	46.00	25%
Powered Sites - per week – one person	111.00	114.00	4.4%
Powered Sites - per week – one person with pension card	97.00	100.00	5.3%
Powered Sites - per week – two persons	127.00	130.00	4.3%
Powered Sites - per week – two persons with pension card	120.00	123.00	4.8%

**GENERAL MANAGER'S REPORT ON MATTERS FOR DETERMINATION SUBMITTED TO
THE EXTRAORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 12 JUNE, 2018**

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charge per additional person over five	30.00	33.00	11%
Unpowered Sites - per week – one person	46.00	49.00	9%
Unpowered Sites - per week – one person with pension card	40.00	43.00	11%
Unpowered Sites - per week – two persons	52.00	55.00	7.8%
Unpowered Sites - per week – two persons with pension card	46.00	49.00	9%
charge per additional person over five	23.00	26.00	15%
Cudal Caravan Park			
Powered Sites – per night	23.00	26.00	16%
Stay 2 nights get 3 rd night free	45.00	52.00	16%
Unpowered site –per night	20.00	23.00	15%
Stay 2 nights get 3 rd night free	38.00	46.00	25%
Powered Sites - per week – one person	103.00	106.00	5.8%
Powered Sites - per week – one person with pension card	95.00	98.00	5.5%
Powered Sites - per week – two persons	111.00	114.00	4.4%
Powered Sites - per week – two persons with pension card	106.00	109.00	4.7%
charge per additional person over five	28.00	31.00	12%
Unpowered Sites - per week – one person	39.00	42.00	11%
Unpowered Sites - per week – one person with pension card	27.00	30.00	13%
Unpowered Sites - per week – two persons	46.00	49.00	9%
Unpowered Sites - per week – two persons with pension card	40.00	43.00	11%
charge per additional person over five	21.00	24.00	18%
Molong Caravan Park			
Powered Sites – per night	23.00	26.00	16%
Stay 2 nights get 3 rd night free	45.00	52.00	16%
Unpowered site –per night	20.00	23.00	15%
Stay 2 nights get 3 rd night free	38.00	46.00	25%
Powered Sites - per week – one person	111.00	114.00	4.4%
Powered Sites - per week – one person with pension card	97.00	100.00	5.3%
Powered Sites - per week – two persons	127.00	130.00	4.3%

Powered Sites - per week – two persons with pension card	120.00	123.00	4.8%
charge per additional person over five	30.00	33.00	11%
Unpowered Sites - per week – one person	46.00	49.00	9%
Unpowered Sites - per week – one person with pension card	40.00	43.00	11%
Unpowered Sites - per week – two persons	52.00	55.00	7.8%
Unpowered Sites - per week – two persons with pension card	46.00	49.00	9%
charge per additional person over five	23.00	26.00	15%

6. A submission was received from a Manildra resident requesting lighting, toilets, a BBQ and playground at the Skate Park. This is in line with a concept plan of the park area given to Council in 2013. An upgrade to the town entry to Manildra was also requested.

Copies of the submissions summarised above have been attached to this report for the information of Councillors.

Any submissions received after the time of writing and prior to 5PM on Friday 8 June will be presented to Council on the day of the meeting for consideration.

After consideration of all submissions Council will need to adjust its IP&R documentation where necessary.

Molong Junior Hockey Club

6.6.18

General Manager
Cabonne Council
Bank Street
Molong NSW 2866

Dear General Manager

Thank you for the wonderful multipurpose facility you have supplied us with for our growing hockey club to use. Our numbers have increased almost 50% from last season and we expect even more next year.

We are quite concerned that the surface is going to be damaged early on though as there are no footpaths to prevent the mud, for when it actually rains, tracking onto the field. We appreciate the gravel that has been laid and have noticed with the small amount of rain that it did help, one of our parents has donated a grate to scrub shoes off and this also works well with the brushes you have provided.

We would like you to consider what we think would be the next stage of development for our facility in order of our priority.

1. Footpath from dean street to dugouts and around to the other gate on the northern side so teams don't have to walk through the opponents dug out, this would also help keep mud run off from entering the rear of the dug outs so that netball and tennis poles and nets could be stored on site and not get covered in mud.
2. Water baths at entrance to wash off remaining debris.
3. Retaining wall on the western side to prevent mud running onto the surface, which it did a couple of months ago on the north western corner.
4. Lights and power outlet in the dug outs. We only have the big lights for lighting on training nights and I am sure it would be cheaper to have a light on in the dug-out rather than all the field lights.
5. Digital scoreboard and hooter, we are applying for grants for this at the moment but may need to put extra money to it.
6. Enclose the space between the two dug outs for an umpires' dugout, and also a storage room, lockable with a roller front, similar to the street stall booth in Bank St
7. Level from dean street to dug out and build grand stand. As hockey is a winter sport we would prefer to not have metal seats as they are very cold for spectators.
8. Remove high fence on Eastern side of the field and place it around the boundary line to enable better view for spectators. Then also fence off from the field to the boundary on the northern side to contain children.
9. Build a canteen facility
10. Create steps of grassed area on north western end of dugouts for kids play and additional spectator viewing
11. Kerb and guttering around the facility to prevent mud.
12. Grass all areas to prevent mud

13. In the future we would like a larger storage room for our goalie kits and junior goals that will be too large for the umpires' dugout.
14. Pedestrian crossings to the toilets

We thank you for your consideration and would love to speak with you about how this could work with your budget and if we could do any of these things as a club with some volunteers and working bees.

Once again thank you for a wonderful facility and I hope you are able to make time to come and spectate at one of our games or our under 9's Saturday morning sessions.

Many thanks
Belinda Mills
Secretary Molong Hockey Club



INTEGRATED PLANNING AND REPORTING 2018/19

COMMENT SHEET

Fees and Charges for 2018/19 needs an additional
leaseback fee for Staff Vehicles - "Full leaseback - includes
private fuel" \$189.90 (incl. G.S.T.) Per fortnight

Name: Stephen Harding	Date: 6.6.18
Address: Bank Street, Molong	
Email: stephen.harding@cabonne.nsw.gov.au	Phone: 63923208

Comments must be returned to any office of Cabonne Council; or Post to PO Box 17 Molong 2866; or Email council@cabonne.nsw.gov.au by 5.00pm on Friday 8 June 2018.

From: [kctimriley kctimriley](#)
To: [Cabonne Council](#)
Subject: Family Day Care - Re-enrolment Fees for Families Increase
Date: Monday, 28 May 2018 10:42:34 AM

To Whom It May Concern

I'm writing to ask you to re- think about charging **current** families already enrolled with Cabonne Blayney Family Day Care a re-enrollment fee of \$25.
Most families have already paid this fee & should not be punished because the schemes funding has been cut.

We are all pretty self sufficient Educators & even our admin levy increase is getting crazy when we are already paying out of our pockets to print documents that are regulations like Policy & Procedure Posters & National Quality Standards. These should be supplied by the scheme.

Thankyou

Kirstyn Riley

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INTEGRATED PLANNING AND REPORTING 2018/19
COMMENT SHEET

The Molong Water Industrial Usage Charge was unable to be set until after Centrap Tablelands set their charge. The amount is \$2.92 per KL. That will make ours \$2.92 + 15% = \$3.35. The amount needs to be changed in fees + charges from \$3.30 to \$3.35.

Name: Debbie Oades	Date: 6/6/2018
Address:	
Email: debbie.oates@cabonne.nsw.gov.au	Phone: 63923207

Comments must be returned to any office of Cabonne Council; or Post to PO Box 17 Molong 2866; or Email council@cabonne.nsw.gov.au by 5.00pm on Friday 8 June 2018.

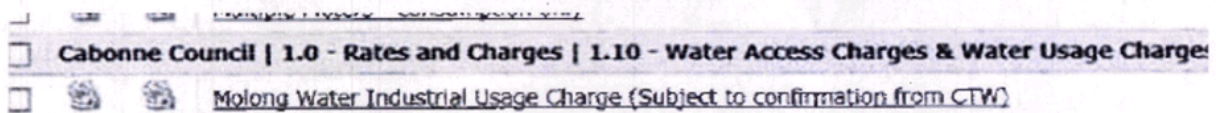
Linda Milne

From: Debra Oates
Sent: Monday, 21 May 2018 4:52 PM
To: Linda Milne; Veronica Windus
Subject: Item in Fees and Charges

Linda/Veronica

I have received advice from Central Tablelands Water that their per kilolitre charge for Industrial will not be set until their meeting on 13 June. The proposed rate is \$2.92/KL. That will make our $\$2.92 + 15\% = \3.35 . The amount needs to change from \$3.30 to \$3.35 – not sure of the process for this one.

Thanks
Deb



Debra Oates
Senior Rates Clerk
Debbie.Oates@cabonne.nsw.gov.au
(02) 6392 3207



Cabonne Council
PO Box 17
Molong NSW 2866
Switch: (02) 6392 3200
Fax: (02) 6392 3260
Council@cabonne.nsw.gov.au
www.cabonne.nsw.gov.au

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INTEGRATED PLANNING AND REPORTING 2018/19 COMMENT SHEET

<u>Caravan Park - Conowindra</u>	<u>Casual - per night / per site</u>
<u>Powered sites</u>	
per night	\$26.00
stay 2 nights & get third free	\$52.00
<u>Unpowered sites</u>	
per night	\$23.00
stay 2 nights & get third free	\$46.00
	<u>Casual - per week / per site</u>
<u>Powered sites</u>	
One person	\$114.00
One person (with pensioners card)	\$100.00
Two persons	\$130.00
Two persons (with pensioners card)	\$123.00
Per person extra over 5 years	\$33.00
<u>Unpowered sites</u>	
One person	\$49.00
One person (with pensioners card)	\$43.00
Two persons	\$55.00
Two persons (with pensioners card)	\$49.00
Per person extra over 5 years	\$26.00

Name: DENIS O'BRIEN	Date: 6/6/18
Address: CABONNE COUNCIL CUDAL	
Email: denis.obrien@cabonne.nsw.gov.au	Phone: 65-907133

Comments must be returned to any office of Cabonne Council; or Post to PO Box 17 Molong 2866; or Email council@cabonne.nsw.gov.au by 5.00pm on Friday 8 June 2018.



INTEGRATED PLANNING AND REPORTING 2018/19

COMMENT SHEET

<u>Caravan Park - Molong</u>	<u>Casual - per night / per site</u>
<u>Powered sites</u>	
Per night	\$26.00
Stay 2 nights + get third free	\$52.00
<u>Unpowered sites</u>	
Per night	\$23.00
Stay 2 nights + get third free	\$46.00
	<u>Casual - per week / per site</u>
<u>Powered sites</u>	
One person	\$114.00
One person (with pensioners card)	\$100.00
Two persons	\$130.00
Two persons (with pensioners card)	\$123.00
Per person extra over 5 years	\$33.00
<u>Unpowered sites</u>	
One person	\$49.00
One person (with pensioners card)	\$43.00
Two persons	\$55.00
Two persons (with pensioners card)	\$49.00
Per person extra over 5 years	\$26.00

Name: DENIS O'BRIEN	Date: 6/6/18
Address: Cabonne Council Cudal	
Email: denis.obrien@cabonne.nsw.gov.au	Phone: 63-807133

Comments must be returned to any office of Cabonne Council; or Post to PO Box 17 Molong 2866; or Email council@cabonne.nsw.gov.au by 5.00pm on Friday 8 June 2018.



INTEGRATED PLANNING AND REPORTING 2018/19
COMMENT SHEET

<u>Caravan Park - Cudal</u>	<u>Casual - per night/per site</u>
<u>Powered sites</u>	
Per night	\$26.00
Stay 2 nights - get third free	\$52.00
<u>Unpowered sites</u>	
Per night	\$23.00
Stay 2 nights and get third free	\$46.00
	<u>Casual - per week/per site</u>
<u>Powered sites</u>	
One person	\$106.00
One person (with pensioners card)	\$94.00
Two persons	\$114.00
Two persons (with pensioners card)	\$109.00
Per person extra over five years	\$31.00
<u>Unpowered sites</u>	
One person	\$42.00
One person (with pensioners card)	\$30.00
Two persons	\$49.00
Two persons (with pensioners card)	\$43.00
Per person extra over 5 years	\$24.00

Name: Denis O'Brien	Date: 6/6/18
Address:	
Email: denis-obrien@cabonne.nsw.gov.au	Phone: 63-207133

Comments must be returned to any office of Cabonne Council; or Post to PO Box 17 Molong 2866; or Email council@cabonne.nsw.gov.au by 5.00pm on Friday 8 June 2018.

From: [Sue Reynolds](#)
To: [Cabonne Council](#)
Cc: [Marlene Nash](#)
Subject: Future 20/20 Plan for Cabonne
Date: Wednesday, 6 June 2018 10:03:35 AM

To The Manager and Councillors

The proposed vision/plan has covered many items that needed implementing over many years. As a former Secretary, President and committee member of Manildra and District Improvement Association we have completed various and numerous lists of what we think our town needs so I am hoping these changes will come to fruition.

Manildra is a hard working community of volunteers we have a community that is growing and businesses that are thriving.

Our caravan park is bringing in a lot of tourists which is great for the Cabonne area. Our skate park is popular with locals but also very popular with outside skaters. The proposed lighting could be placed around the park also over the new exercise equipment so I hope when lighting is being replaced or new street lighting is being erected it is done in consultation with MADIA/community.

The town when asked for input in this vision and previous vision have asked that the skate park be made a family park with playgrounds, toilets, BBQ and water filling stations and thanks to Council the exercise equipment you are giving us. So we are hoping this vision will be completed. A plan to start the park area should be on file at Council it was completed in consultation with Jason Theakstone in 2013. This was started when the shelter was being erected.

A lot of funding not just for Council projects but schools, clubs are sourced through grants, this can be daunting when filling out the applications more help in this area from Council would be great is this possible?

The entry to Manildra and other towns need to be appealing and gardens need maintaining is this going to be covered in the budget? I know gardens and planter boxes etc are being built is Council going to maintain these?

Our small towns are very passionate, and our various committees are keen to see all the proposed improvements, so well done to you and your Councillors in your work to make our communities a better place to live and visit. It is very thorough and well planned maybe a little long and could have been condensed down and simplified but on track.

Thanks for the chance to comment.

Regards

Sue Reynolds
Manildra Resident

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