



19 September 2018

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 25 September, 2018** commencing at **2.00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to be "SJ Harding". The signature is fluid and cursive, with a long horizontal stroke at the end.

SJ Harding

GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

ATTENDEES – SEPTEMBER 2018 COUNCIL MEETING

2:00pm

Mr Andrew Gee MP.



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

TABLE OF CONTENTS

ITEM 1	ACKNOWLEDGEMENT OF COUNTRY	4
ITEM 2	APPLICATIONS FOR LEAVE OF ABSENCE	4
ITEM 3	DECLARATIONS OF INTEREST	5
ITEM 4	DECLARATIONS FOR POLITICAL DONATIONS.....	5
ITEM 5	DEPUTY MAYORAL ELECTIONS PROCEDURE 2018	6
ITEM 6	ELECTION OF DEPUTY MAYOR 2018/2019	9
ITEM 7	DESTRUCTION OF BALLOT PAPERS	9
ITEM 8	DELEGATION TO MAYOR AND DEPUTY MAYOR (IN MAYOR'S ABSENCE).....	10
ITEM 9	AUTHORISATION OF MEETING CHAIRPERSON WITH POWERS OF EXPULSION AND REMOVAL.....	11
ITEM 10	OTHER COUNCIL COMMITTEES THAT MEET AS AND WHEN REQUIRED	12
ITEM 11	DELEGATES TO OTHER ORGANISATIONS - FOR THE YEARS 2018/20.....	13
ITEM 12	DELEGATES TO OTHER ORGANISATIONS - COMMUNITY PEAK ORGANISATIONS.....	20
ITEM 13	ALTERNATE DELEGATE TO COMMITTEES OTHER THAN COUNCIL COMMITTEES.....	21
ITEM 14	FIXING THE DATE AND TIME FOR COUNCIL AND OTHER MEETINGS	22
ITEM 15	MAYORAL MINUTE - APPOINTMENTS.....	23
ITEM 16	COMMITTEE OF THE WHOLE	23
ITEM 17	GROUPING OF REPORT ADOPTION	24
ITEM 18	CONFIRMATION OF THE MINUTES	25
ITEM 19	COUNCIL UNION PICNIC DAY.....	25
ITEM 20	SUPPORT FOR NSW PUBLIC LIBRARIES ASSOCIATION FUNDING CAMPAIGN	26
ITEM 21	EVENTS ASSISTANCE PROGRAM 2018/19	30
ITEM 22	MOLONG MULTI-PURPOSE SPORTS FACILITY	32
ITEM 23	HEAVY PATCHING IN CABONNE COUNCIL LGA	33
ITEM 24	TRAFFIC COMMITTEE REPORT AUGUST 2018	35
ITEM 25	EUGOWRA VOLUNTARY PURCHASE.....	37

ITEM 26	PLANNING PROPOSAL - REZONE LOT 650 DP 788871, 75 BELGRAVIA ROAD, MULLION CREEK.....	39
ITEM 27	AFFIXING OF COUNCIL SEAL TO AIR SPACE LEASE AGREEMENT	46
ITEM 28	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG.....	46
ITEM 29	COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE	47
ITEM 30	QUESTIONS FOR NEXT MEETING.....	48
ITEM 31	BUSINESS PAPER ITEMS FOR NOTING	49
ITEM 32	MATTERS OF URGENCY	49
ITEM 33	COMMITTEE OF THE WHOLE SECTION OF THE MEETING...	50

CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 2 REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 4192000000

(b) matters in relation to the personal hardship of a resident or ratepayer

ITEM 3 REQUEST FOR CONSIDERATION OF INTEREST CHARGES ON WATER ACCOUNT 4714100007

(b) matters in relation to the personal hardship of a resident or ratepayer

ITEM 4 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

(b) matters in relation to the personal hardship of a resident or ratepayer

ITEM 5 SUPPLY AND INSTALATION OF GUARDRAIL AND WIRE ROPE SAFETY BARRIER.

Procedural

ITEM 6 CONTRACT FOR INSPECTION AND CONDITION ASSESSMENT OF BRIDGES - RESTART NSW, FIXING COUNTRY ROADS PROGRAM

(d) (iii) commercial information of a confidential nature that would, if disclosed, reveal a trade secret (Contains tendered price)

ITEM 7 CONTRACT NO 922176 - DESIGN AND CONSTRUCTION OF THISTLE STREET SEWER PUMP STATION MOLONG, NSW, 2866

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

ANNEXURE ITEMS

ANNEXURE 18.1 AUGUST 28 2018 ORDINARY COUNCIL MEETING MINUTES	52
ANNEXURE 21.1 RALLY TILL IT RAINS EAP APPLICATION	66
ANNEXURE 24.1 E-TRAFFIC COMMITTEE 20180824 - MINUTES	70
ANNEXURE 24.2 TRAFFIC COMMITTEE 201808 - MINUTES	71

ITEM 1 - ACKNOWLEDGEMENT OF COUNTRY

REPORT IN BRIEF

Reason For Report	To provide an opportunity for the mayor to recite an acknowledgement of country
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COMMUNITY RELATIONS\ISSUES MANAGEMENT\ABORIGINAL INDIGENOUS AFFAIRS - 959970

RECOMMENDATION

THAT an Acknowledgement of Country be recited in accord with Council's Code of Meeting Practice policy.

GENERAL MANAGER'S REPORT

Council's adopted Code of Meeting Practice policy includes reciting of an Acknowledgement of Country on "... *special/formal occasions; at the September Council Meeting for the Election of Mayor & Deputy Mayor; and at other occasions at the discretion of the Mayor...*".

An Acknowledgement of Country is where people acknowledge and show respect for the Aboriginal Traditional Custodians of the land upon which the event/meeting is taking place.

A Chair usually begins the meeting by acknowledging that the meeting is taking place in the country of the traditional owners. It reads as follows.

"I would like to acknowledge that we are here today on the land of the Wiradjuri people who are the Traditional Custodians of this land. I would also like to acknowledge the present Aboriginal and Torres Strait Islander people who may reside within this area."

ITEM 2 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil

Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 936870

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 3 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2018 - 936871

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 4 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 936874

RECOMMENDATION

THAT any Political Donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any Political Donations.

ITEM 5 - DEPUTY MAYORAL ELECTIONS PROCEDURE 2018

REPORT IN BRIEF

Reason For Report	Outlining procedures for the conduct of Deputy Mayoral elections
Policy Implications	Consistent
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\ELECTIONS\MAYORAL - 959973

RECOMMENDATION

THAT Council:

1. Re-affirm its previous practice of conducting voting for the position of Deputy Mayor by preferential ballot where three or more nominations are received, otherwise by ordinary ballot.
2. Determine if it wishes details of the voting for the position of Deputy Mayor to be made public.

GENERAL MANAGER'S REPORT

Nominations for Deputy Mayor

Councillors are advised that nominations for the position of Deputy Mayor will close at 2.00pm sharp on Tuesday, 25 September 2018. Nominations must be in writing and signed by two councillors, one of whom may be the nominee. The consent for nomination must be signed by the Nominee. Should a councillor act as one nominee for oneself it is most important that they also sign the consent to nomination. Failure to do so renders the nomination invalid.

Nominations can be delivered to the Acting General Manager or the Director of Finance and Corporate Services at the Molong Office for placement in the ballot box. The Acting General Manager will also be in attendance on meeting day from 9.00am in the General Manager's Office at the Council Chambers in Molong to accept any nominations.

Council should also indicate if it wishes details of voting to be made public.

Should councillors have any queries in relation to any aspect of the Deputy Mayoral Elections, they are asked to contact the Acting General Manager or the Director of Finance and Corporate Services at their convenience.

Amendments to the Local Government Act

The NSW Parliament has passed amendments to the Local Government Act 1993 (the LGA) known as the Phase 1 reforms, focusing mainly on improving council governance and strategic business planning.

It should be noted that due to the amendments the term of office for a mayor elected by councillors has been increased to two years (section 230(1) LGA) and the current Mayor has a year remaining for his current term.

Election Procedures

The procedure for election for the positions of Deputy Mayor is:

1. If only one councillor is nominated, that councillor is elected.
2. If more than one councillor is nominated, the Council is to proceed by preferential ballot, by ordinary ballot or by open voting.
3. The election is to be held at the council Meeting at which the Council resolved on the method of voting.
4. The following definitions apply:

"Ballot" has its normal meaning of secret ballot;

"Open Voting" means voting by a show of hands or similar means.

It has been the practice in the past for Council to conduct voting by ordinary ballot where there are two (2) nominations and preferential ballot where three or more nominations are received. Assuming Council continues with this practice the following procedure has been set down for Preferential Voting in Part 3 of Schedule 7, Election of Mayor by councillors, in the Local Government (General) Regulation 2005.

Ordinary Voting

The ballot papers are to contain the names of both candidates. Councillors make their vote by placing "1" against the name of the candidate they wish to see elected. The candidate with an absolute majority of votes is deemed to be elected.

Preferential Voting - Ballot Papers and Voting

1. The ballot papers are to contain the names of all the candidates. The councillors are to make their votes by placing the numbers "1", "2", "3" and so on against the various names so as to indicate the order of their preference for the candidates. In accordance with Clause 9 of Schedule 7, councillors must show their preferences for all candidates for votes to be formal.
2. The formality of a ballot-paper under this Part is to be determined in accordance with Clause 345 (1)(b); (1)(c) and (5) of this Regulation as if it were a ballot paper referred to in that clause.
3. An informal ballot paper must be rejected at the count.

Count

1. If a candidate has an absolute majority of first preference votes, that candidate is elected.
2. If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.
3. A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her unexhausted ballot-papers to the candidates remaining in the election next in order of the voter's preferences is repeated until one candidate has received an absolute majority of votes. The latter is elected.
4. In this clause "absolute majority" in relation to votes means a number which is more than one half of the number of unexhausted formal ballot-papers.

Tied Candidates

1. If, on any count of votes, the numbers of votes cast for 2 candidates are equal and;
 - a) those candidates are the only candidates in the election - the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected; or
 - b) those candidates are the ones with the lowest number of votes on the count of the votes - the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

2. If, on any count of votes, the numbers of votes cast for 3 or more candidates are equal and the lowest number of votes on the count of the votes - the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

Choosing by Lot

To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer, the slips are folded by the Returning Officer, so as to prevent the names being seen, the slips are mixed, (placed in a vial) and one is drawn at random by the Returning Officer and the candidate whose name is on the drawn slip is chosen.

Result

The result of the election (including the name of the candidate elected as mayor or deputy mayor) is:

- a) to be declared to the councillors at the council meeting at which the election is held by the returning officer, and
- b) to be delivered or sent to the Office of Local Government and to the Secretary of Local Government NSW.

ITEM 6 - ELECTION OF DEPUTY MAYOR 2018/2019

REPORT IN BRIEF

Reason For Report	To allow elections for Deputy Mayor for 2018/2019
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\ELECTIONS\MAYORAL - 959974

RECOMMENDATION

THAT the Acting General Manager proceed with the requirements for the election of the Deputy Mayor for Cabonne Council as detailed in the item relating to the determination of requirements for the election process.

GENERAL MANAGER'S REPORT

Following the determination by Council of the item relating to the determination of requirements for the election process, a resolution for the Acting General Manager to proceed with the election of the Deputy Mayor is required.

ITEM 7 - DESTRUCTION OF BALLOT PAPERS

REPORT IN BRIEF

Reason For Report	For Council to determine whether ballot papers need to be destroyed
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 959975

RECOMMENDATION

THAT the ballot papers for the position of Deputy Mayor be destroyed upon the completion of formalities associated with the respective ballots.

GENERAL MANAGER'S REPORT

Following the election of Mayor and Deputy Mayor a resolution is required as to disposal of the ballot papers.

Traditionally Cabonne Council has destroyed the ballot papers upon the completion of formalities associated with the respective ballots.

ITEM 8 - DELEGATION TO MAYOR AND DEPUTY MAYOR (IN MAYOR'S ABSENCE)

REPORT IN BRIEF

Reason For Report	To reaffirm the delegation to the successful candidates elected as Mayor and Deputy Mayor
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.5.j. Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\AUTHORISATIONS\DELEGATIONS - 959976

RECOMMENDATION

THAT subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder

and any express policy of the Council or regulations of any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the *Local Government Act 1993*, the Mayor Kevin John Beatty and, where allowed, in his/her absence the Deputy Mayor (*name in full to be inserted*) be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:

1. To incur expenditure up to the sum of \$3,000 for incidental expenses, within approved votes of Council.
2. To receive a public interest disclosure in circumstances assigned to the position of Mayor in Council's Public Interest Disclosure (Internal Reporting) Policy.

GENERAL MANAGER'S REPORT

Following the election for Deputy Mayor, it is necessary for Council to re-affirm the delegation to the successful candidates. This is in addition to such other powers as are conferred under the Local Government Act 1993.

ITEM 9 - AUTHORISATION OF MEETING CHAIRPERSON WITH POWERS OF EXPULSION AND REMOVAL

REPORT IN BRIEF

Reason For Report	For Council to resolve to authorise the Chairperson of Council and Committee meetings with the powers of expulsion and removal.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 959977

RECOMMENDATION

THAT Council authorise:

1. The presiding Chair of Council and Committee meetings with the power of expulsion as provided by the Local Government Act 1993, Section 10(2).
2. The presiding Chair of Council and Committee meetings with the power to authorise necessary force to remove a person, councillor or otherwise, who has been expelled and refuses to leave the meeting place as provided by the Local Government (General) Regulation 2005, Clause 258.

GENERAL MANAGER'S REPORT

Council's Code of Meeting of Practice policy, consistent with requirements of the Local Government Act 1993 and Local Government (General) Regulation 2005, refers to the powers of expulsion and removal which can be authorised by resolution provided by the Act and Regulation and notes that these powers have being given to the Chair of Council and Committee meetings.

Council is required to consider and reaffirm this authorisation.

ITEM 10 - OTHER COUNCIL COMMITTEES THAT MEET AS AND WHEN REQUIRED

REPORT IN BRIEF

Reason For Report	To determine the committee members for other Council committees for 2018/20
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 959978

RECOMMENDATION

THAT Council determine the:

1. Committee members for the Australia Day Awards Committee that meets as and when required for the 2018/20 years; and
2. Membership of the Heritage Working Party.

GENERAL MANAGER'S REPORT

Each of Council's committees is constituted to deal with certain matters identified under Council's principal activities. Further details of the principal activities are included in Council's Delivery Program.

The committee members for Other Council Committees that meet as and when required for the year 2018/20 (October to September) comprised of the following:

1) **AUSTRALIA DAY AWARDS COMMITTEE**

This committee was formed following Office of Local Government advice regarding a technical breach of the Local Government Act in considering award winners in a 'Closed' session of Council.

The committee considers nominations for Australia Day awards (including Citizen, Young Citizen and Community Group of the Year as well as the Cabonne Youth Ambassador of the Year) and recommends winners to Council.

The Terms of Reference for this Committee is annexed.

The Australia Day Awards Committee consists of all the councillors and the General Manager.

2) HERITAGE WORKING PARTY

The working party has input into developing council programs to support the wider community in acknowledging its history and heritage. The working party also has a role in facilitating significant anniversary and study projects.

Members were Clrs Mullins and Oldham, the Director of Environmental Services and Council's Heritage Advisor.

ITEM 11 - DELEGATES TO OTHER ORGANISATIONS - FOR THE YEARS 2018/20

REPORT IN BRIEF

Reason For Report	For Council to confirm its delegates and representatives to other organisations and community organisations for the 2018/20 year.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.b. Maintain strong relationships and liaise effectively with all relevant government agencies and other councils
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\LIAISON\ASSOCIATIONS - 959980

RECOMMENDATION

THAT Council confirm its delegates and representatives to other organisations for the 2018/20 years has been listed in the report.

GENERAL MANAGER'S REPORT

Council is required to determine its delegates and representatives to other organisations and community organisations for the 2018/20 years.

1) ARTS OUT WEST

Arts Out West is an organisation that gives people the opportunity to become involved at a regional and state level with arts and cultural development in the Central West Region.

Council's representative to Arts Out West Advisory Committee has been Clr Oldham.

2) **ASSOCIATION OF MINING & ENERGY RELATED COUNCILS INC**

The Association of Mining & Energy Related Councils is the primary lobby group for councils affected by mining & energy. It also provides technical advice and networking opportunities.

Council's representatives on the Association of Mining and Energy Related Councils Inc. has been Clr Davison (with Clr Walker as alternative delegate) and the Director of Environmental Services.

3) **AUSTRALIA WIDE RURAL ROAD GROUP (AWRRG)**

This group's agenda includes current issues with regional road infrastructure including "road network sustainability, and if not addressed, its direct negative implications for local industry, and the need for specific funding to close the funding gap." Supporting the AWRRG agenda by becoming a financial member is seen as a proactive approach to address the funding shortfall.

Council's delegates to the AWRRG Group have been Clrs Beatty and Walker, with Clr Jones as alternative delegate.

4) **BELUBULA RIVER JOINT COMMITTEE**

The Belubula River Joint Committee is run in conjunction with Cowra Council and is responsible for river clearance and management issues on the Belubula River.

Council's representative to the Belubula River Joint Committee has been Clr Walker with Clr Weaver as an alternative delegate.

5) **CABONNE CARAVAN PARK COMMITTEE**

This committee is responsible for overseeing the operation of all Cabonne caravan parks. A representative of each caravan park is a member of the Committee: i.e. the managers from Molong and Canowindra.

Council's representatives on the Cabonne Caravan Park Committee have been Clrs Oldham, Mullins and Walker. Urban Services staff also attend.

6) **CABONNE/ORANGE ROAD SAFETY COMMITTEE**

This committee is responsible for road safety in Cabonne and Orange, particularly oversight of the Road Safety Officer's operations.

The council representative to the Cabonne/Orange Road Safety Committee has been Clr Treavors with Clr Durkin as the alternative representative.

7) **CABONNE COUNTRY TOURISM ADVISORY COMMITTEE**

The Cabonne Country Tourism Advisory Committee aims to facilitate the development of tourism to and within Cabonne Country. The charter requires

nomination of a minimum of one Cabonne Council Councillor to this committee. The Tourism and Community Development Coordinator and Economic Development Manager attend these meetings

Council's representative to the Cabonne Country Tourism Advisory Committee has been Clr Weaver with Clr Davison as the alternative representative.

8) **CADIA – ANNUAL ENVIRONMENTAL REVIEW**

This group has a role to assess mining and environmental matters associated with Cadia mine.

The Director of Environmental Services has been Council's representative on the Cadia Annual Environmental Review group.

9) **CANOBOLAS BUSH FIRE MANAGEMENT COMMITTEE**

The councils of Cabonne, Orange and Blayney combined their Bushfire Management Committees to form the Canobolas Bushfire Management Committee.

Council's representatives to the Canobolas Bush Fire Management Committee have been Clr Batten with Clr Nash as alternative delegate and the Director of Engineering and Technical Services.

10) **CANOBOLAS COMMUNITY SAFETY PRECINCT COMMITTEE**

Community Safety Precinct Committees (CSPCs) provide an opportunity for local councils and community members to meet with Police Local Area Commanders. It is an opportunity to share their perspective on local crime and safety issues, to get involved in strategies designed to address local crime concerns and an opportunity for Local Area Commanders to promote accurate local crime information and raise awareness of crime prevention approaches.

Council's representative to the Canobolas Community Safety Precinct Committee is the Mayor (Clr Beatty).

11) **CANOBOLAS ZONE LIAISON COMMITTEE**

The committee has been formed to administer the Canobolas Zone Service Level Agreements.

Council representative to the Canobolas Zone Liaison Committee have been Clr Batten with Clr Nash as alternative delegate and the Director of Engineering and Technical Services.

12) **CANOWINDRA AGE OF FISHES MUSEUM BOARD and STRATEGIC ADVISORY COMMITTEE OF THE CANOWINDRA AGE OF FISHES MUSEUM**

These are 2 community committees established to administer the Age of Fishes Museum at Canowindra.

Council's representative to the Canowindra Age of Fishes Board and Strategic Advisory Committee has been Clr Walker with Clr Weaver as the alternative delegate.

13) CANOWINDRA COUNTRY EDUCATION FUND (CCEF)

This committee helps rural and regional communities support their local school leavers by raising funds for local youth to help them with their transition from high school into further education, training or jobs.

Council's representative to the CCEF has been Clr Durkin.

14) CANOWINDRA FOOD BASKET ADVISORY GROUP

The aim of this project is to supply food to the underprivileged and low income families of Canowindra. To qualify, clients must have a current pension or health card and only one weekly entitlement per household is allowed.

Council's delegate on the Canowindra Food Basket Advisory Group has been Clr Walker.

15) CANOWINDRA RETIREMENT VILLAGE PROJECT WORKING COMMITTEE

The proposed objective of the working group is to develop guidelines and operational protocols sufficient to satisfy the legal requirements of the three parties (Council, Uniting Care and the Project Association) in a formal deed of understanding or like document in order that the infrastructure and building planning may commence.

Council's representatives on the Canowindra Retirement Village Project working committee are Clr Walker, Clr Beatty, the General Manager and the Director of Finance and Corporate Services with Clr Durkin, as the alternate representative.

16) CARGO ROAD USERS ASSOCIATION

This committee has been established to lobby for upgrading of Cargo Rd.

Council's representative on the Cargo Road Users Association has previously been Clr Davison.

17) CENTRAL TABLELANDS LOCAL LAND SERVICES (LLS) previously Central West Catchment Management Authority (CWCMA)

LLS bring together agricultural production advice, biosecurity, natural resource management and emergency management into a single organisation.

Councillor representation on the former CWCMA Local Government Reference Group Forum has been through Clr Batten as delegate. Council's Environmental staff also attend the meeting.

18) CENTRAL WEST MINING LIAISON COMMITTEE - (CABONNE/ORANGE/BLAYNEY)

This committee has oversight of mining exploration and operations, particularly in the Cabonne, Orange and Blayney areas.

Council's representative on the Central West Mining Liaison Committee for the Cabonne, Orange and Blayney area is Clr Davison with the Mayor (Clr Beatty) as the alternative delegate.

19) CENTROC HEALTH WORKFORCE COMMITTEE

This committee is responsible for monitoring medical and health issues in the CENTROC region.

Council's delegates to the CENTROC Health Workforce Committee have been Clr Nash with the Mayor (Clr Beatty) as the alternative delegate and the Community Services Manager.

20) HACC JOINT COMMITTEE

This committee, previously known as the Food Services Advisory Committee is responsible for advising on Food Services needs for Council's Home and Community Care operations.

Council's representative to the HACC Joint Committee has been Clr Walker with Council's Community Services Manager as alternative delegate.

20) JOINT REGIONAL PLANNING PANEL

This panel determines development applications independently from council where certain trigger points are met (eg private capital expenditure in excess of \$20M). The panel has two representatives appointed by council, an independent person with technical planning qualifications and a community representative (who may be a councillor).

Council's delegates to this committee has been the Director of Planning and Environmental Services from Blayney Shire Council, Mr Mark Dicker, and Clr Durkin.

21) LACHLAN REGIONAL TRANSPORT COMMITTEE

This committee assumes a lobbying role on transport issues in the Lachlan region.

Council's delegate to the Lachlan Regional Transport Committee has been Clr Durkin with Clr Walker as the alternative delegate and the Director of Engineering and Technical Services (as and when required).

22) LITTLE RIVER LANDCARE CATCHMENT MANAGEMENT

This committee has assumed responsibility for Landcare Management issues associated with Little River in the Yeoval area.

Council's representative to the Little River Landcare Group has been Clr Batten with Cr Nash as the alternative delegate.

23) LOCAL EMERGENCY MANAGEMENT COMMITTEE

This committee is responsible for the coordination of emergency response issues for Cabonne.

The representatives to the Local Emergency Management Committee previously consisted of the Mayor (Clr Beatty), the Director of Engineering and Technical Services as the Local Emergency Management Officer and the Operations Manager Roads & Bridges as the Deputy Local Emergency Management Officer (and the Maintenance Coordinator as alternative Deputy).

Under the current Emergency Management legislation, the General Manager is the chair of the Local Emergency Management Committee (LEMC). The General Manager elected to delegate the role to the Director of Engineering and Technical Services.

24) MOLONG MEDICAL COMMITTEE

This committee is responsible for community liaison on health and medical issues in Molong.

Council's representative on the Molong Medical Committee has been Clr Jones with Clr Nash as the alternative representative.

25) NOXIOUS WEEDS ADVISORY COMMITTEES

These are cooperative committees involving groups of councils in the Lachlan and Macquarie River catchment areas along with NSW Agriculture to oversee and advise on noxious weeds matters.

Lachlan Valley Noxious Weeds Advisory Committee

Clr Walker has been the council's representative on this committee.

Upper Macquarie Noxious Weeds Advisory Committee

Clr Davison has been the council's representative on this committee with the Mayor (Clr Beatty) being the alternative delegate.

26) OPHIR RESERVE TRUST BOARD

The Department of Lands has appointed a Public Trust to manage the affairs of the Ophir Reserve in lieu of an administrator. Council nominated a position of "Councillor, Cabonne Council (ex-officio member)" to be on the Board which was ratified by the Minister for Lands.

Council's representative on this Board to fill the position of 'councillor' has been Clr Oldham.

27) RESTART WATER SECURITY TASKFORCE

This taskforce relates to Stage 1: Orange to Molong Creek Dam pipeline project.

Council's representative on this taskforce has been the Mayor Clr Beatty.

28) SYDNEY ROADLINKS COMMITTEE

This is a regional committee with representatives from 7 Councils aimed at upgrading the Great Western Highway from the Blue Mountains through to Bathurst.

Council's delegate to this committee has been the Mayor (Clr Beatty) with Clrs Davison and Jones as the optional alternative delegates.

Council should note that the Director of Engineering & Technical Services also attends these meetings as an observer.

29) TRAFFIC COMMITTEE

This committee advises Council on traffic related issues in Cabonne. It also consists of Police and RMS representatives.

Council's delegate to this committee has been Clr Treavors with Clr Mullins as the alternative delegate. Council staff also attend this meeting.

30) VERTO LTD

This committee comprises of representatives from the Central West overseeing the provision of training, employment and community services offered by Verto Ltd.

Council's delegate to this committee has been Clr Newsom.

31) WALUWIN CENTRE GOVERNANCE COMMITTEE

A lease has been put in place between Council and the Health Administration Corporation on behalf of Greater Western Area Health Service (GWAHS). The lease provides for a "Centre Governance Committee" to be established by Council including representatives of all lessees/occupiers within the building to provide advice to the lessor on but not limited to the efficient management and operation of the building including the preparation of annual budgets.

Council's delegate to this committee has been Clr Nash with Clr Jones as the alternative delegate. Council's Director of Finance & Corporate Services is also a member of the committee.

32) WALUWIN MOLONG HEALTHONE HEALTH SERVICES ADVISORY COMMITTEE

The key role of the Advisory Committee is to set the strategic direction for primary and community health and health related services for the community of Molong and the surrounding towns. The Advisory Committee will oversee the HealthOne Molong service to ensure the safe, appropriate and strategic conduct of the service occurs.

Council's delegate to this committee has been Clr Mullins with Clr Jones as the alternative delegate.

33) **WELLINGTON/DUBBO LANDCARE MANAGEMENT**

This committee represents some sixteen (16) Landcare Groups and 400 ratepayers within the Cabonne boundary.

Council's delegate to this committee has been Clr Davison with Clr Batten as the alternative delegate.

ITEM 12 - DELEGATES TO OTHER ORGANISATIONS - COMMUNITY PEAK ORGANISATIONS

REPORT IN BRIEF

Reason For Report	For Council to confirm its delegates and representatives to other community peak organisations 2018/20
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.c. Provide appropriate mechanisms for democracy and participation for Cabonne residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\LIAISON\ASSOCIATIONS - 959982

RECOMMENDATION

THAT Council confirm the re-appointment of the delegates to Community Peak Organisations (as listed in the report), subject to the support from these organisations for the 2018/20.

GENERAL MANAGER'S REPORT

Town	Organisation	Meetings	Representative
Manildra	Manildra and District Improvement Association (MADIA)	1 st Wednesday of each month	Clr Nash (Clr Treavors as alternate)
Cumnock	Cumnock and District Progress Association	3 rd Thursday of each month	Clr Davison (Clr Batten as alternate)

GENERAL MANAGER'S REPORT ON MATTERS FOR DETERMINATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 25 SEPTEMBER, 2018

Page 21

Town	Organisation	Meetings	Representative
Yeoval	Yeoval and District Progress Association	1 st Tuesday of each month	Clr Davison (Clr Batten as alternate)
Molong	Molong Advancement Group	1 st Thursday of each month	Clr Batten (Clr Jones as alternate)
Mullion Creek	Mullion Creek & District Progress Association	1 st Monday of each month	Clr Oldham (Clr Treavors as alternate)
Cargo	Cargo Progress Association	Meet as and when required	Clr Nash (Clr Newsom as alternate)
Borenore	Borenore Community Progress Association	As and when advised	Clr Davison (Clr Oldham as alternate)
Canowindra	Canowindra Business Chamber	2 nd Wednesday of each month	Clr Newsom (Clr Durkin as alternate)
Eugowra	Eugowra Promotion and Progress Association	2 nd Tuesday of each month	Clr Newsom (Clr Jones as alternate)
Cudal	Cudal Progress Association	1 st Tuesday of each month	Clr Treavors (Clr Durkin as alternate)
Spring Hill/Spring Terrace	Spring Hill/Spring Terrace Committee	As and when advised	Clr Oldham (Clr Durkin as alternate)
Canowindra	Canowindra Sports Trust	2 nd Wednesday of each month	Clr Durkin (Clr Weaver as alternate)

ITEM 13 - ALTERNATE DELEGATE TO COMMITTEES OTHER THAN COUNCIL COMMITTEES

REPORT IN BRIEF

Reason For Report	For Council's information
Policy Implications	Nil

Budget Implications	Nil
IPR Linkage	4.5.1.c. Provide appropriate mechanisms for democracy and participation for Cabonne residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\LIAISON\ASSOCIATIONS - 959983

RECOMMENDATION

THAT the information be noted.

GENERAL MANAGER'S REPORT

Council's Payment of Expenses and Provision of Facilities for Mayor and Councillors Policy includes a previously resolved policy that any official Council delegate is authorised to arrange for another councillor to represent Council at functions where the official delegate is unable to attend and believes that Council representation is required.

The councillor representing a delegate who is unable to attend may claim reimbursement of travel expenses at the prescribed rate provided that Council's Administration Manager is advised in writing by the official delegate of the arrangements made.

ITEM 14 - FIXING THE DATE AND TIME FOR COUNCIL AND OTHER MEETINGS

REPORT IN BRIEF

Reason For Report	To determine the time and date of regular meetings of Council and other meetings
Policy Implications	Could impact on the Code of Meeting practice
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 959984

RECOMMENDATION

THAT Council determine the date and time of regular meetings of Council and other meetings.

GENERAL MANAGER'S REPORT

The following procedure is to conduct Council and other meetings as follows:

a) Ordinary Council Meeting

The Ordinary Council meeting is held at Council's Molong Office on the fourth Tuesday of each month, commencing at 2.00pm.

b) Other Meetings

Meetings for other strategic directions and business improvement purposes are held on the second Tuesday of the month as required.

ITEM 15 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 936875

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER'S REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 16 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil

Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 936876

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 17 - GROUPING OF REPORT ADOPTION

REPORT IN BRIEF

Reason For Report	Enabling procedural reports to be adopted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 936877

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider
2. Items 18 to 20 be moved and seconded.

GENERAL MANAGER'S REPORT

Items 18 to 20 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

ITEM 18 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of the Minutes
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	1. August 28 2018 Ordinary Council Meeting Minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2018 - 936878

RECOMMENDATION

THAT the minutes of the Ordinary meeting held 28 August 2018 be adopted.

GENERAL MANAGER'S REPORT

The following minutes are attached for endorsement:

1. Minutes of the Ordinary Council meeting held on 28 August 2018.

ITEM 19 - COUNCIL UNION PICNIC DAY

REPORT IN BRIEF

Reason For Report	Seeking Council's approval to conduct the Annual Union Picnic Day.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.6.a. Performance measures are in place
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\PERSONNEL\ARRANGEMENTS\PICNIC DAY - 963820

RECOMMENDATION

THAT Council:

1. Approve the Annual Union Picnic Day to be held on Friday 12 October 2018.
2. Authorise the attendance of all councillors at the Union Picnic Day.
3. Note the cost of \$52 for attending the Union Picnic Day to be paid to the Picnic Committee from the Councillor Expense Account.

GENERAL MANAGER'S REPORT

Council has received a request from the Cabonne Union Picnic Committee, seeking Council's consent to hold the annual picnic day on Friday 12 October 2018.

Council has always supported the conduct of the union picnic day for all staff members, and a continuation of this practice is supported.

The usual practice for the conduct of the picnic is to make the picnic available for all staff who purchase a picnic ticket and attend on the day. Staff who do not participate in the picnic day have the option to take annual leave or a rostered day off, as appropriate.

This year's picnic will be held in Manildra. The day will consist of golf, bowls and lunch. The cost of attending the picnic day is \$52 which covers the cost of activities, lunch and refreshments.

Councillors are welcome to attend and should notify the Acting General Manager if they wish to do so.

ITEM 20 - SUPPORT FOR NSW PUBLIC LIBRARIES ASSOCIATION FUNDING CAMPAIGN

REPORT IN BRIEF

Reason For Report	To obtain Council support for increased State Government Funding of Public Libraries
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.2.a - Operate libraries according to the service agreement with Orange City Council
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COMMUNITY SERVICES\LIBRARY AND PUBLIC INFORMATION ACCESS\PUBLIC LIBRARIES NSW - 964266

RECOMMENDATION

THAT Council:

1. Endorse the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative, *Renew Our Libraries*.
2. Note the announcement by the NSW Government on 24 August 2018 of its intention to provide a \$60m funding package for NSW public libraries for the quadrennial period 2019-20 to 2022-23.
3. Support the ongoing *Renew Our Libraries* initiative to secure the pledged funding, clarify the funding components and liaise with the government regarding the funding model.
4. Support *Renew Our Libraries* to work with the Government to develop a sustainable future funding model with a view guaranteeing an appropriate level of ongoing and indexed state funding.
5. Make representation to the local State Member(s), The Hon. Phil Donato and The Hon. Rick Colless, in relation to the need for ongoing additional funding from the NSW State Government for the provision of public library services.
6. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of ongoing and indexed increases in state funding for NSW public libraries, supported by a sustainable future funding model.
7. Activate the campaign locally through its library branches.
8. Endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council libraries, as well as involvement in any actions arising from the initiative.

9. Formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

The NSW Public Libraries Association and Local Government NSW are requesting support from all local council's in their advocacy to State Government for additional funds for Public Libraries.

Cabonne Council invests approximately \$400,000 per annum on library services. Additionally Council has budgeted to spend \$1.089 million on a new library at Molong.

Whilst Council receives funds from State Government, these have gradually declined. In 2015/16, State funding for Public Libraries covered only 7.5% of the total costs of operating the 368 libraries across NSW. The level of State Government funding for NSW public libraries has reached crisis point. This is an historic issue that has been ignored by successive NSW governments. The key issues are that:

- NSW public libraries receive the lowest per-capita funding from their State Government compared to all other states in Australia
- NSW councils are currently paying 92.5% of the costs to operate public libraries, up from 77% in 1980
- In 2015-16, NSW State Government funding for public libraries was only \$26.5M compared to a contribution of \$341.1M from Local Government. NSW councils are paying 12 times more than the State Government to provide library services to their communities.
- The total funding available through the NSW Public Library Funding Strategy is not indexed to population growth or consumer price index (CPI), thereby contributing to the ongoing attrition of State Government funding.
- The 2018-2019 State Budget delivered a 5% cut to current funding and cut access to all infrastructure funding for metropolitan areas
- Physical and virtual visitation, library borrowing and participation in library programs continue to increase year on year.
- Libraries play a major part in supporting the achievement of government literacy targets.
- Libraries provide collections, programs and spaces for marginalised groups including older people, refugee and multicultural communities, and people who are digitally disadvantaged.

In 2011, the NSW State Government made a pre-election commitment to comprehensively review the level and allocation of funding for NSW public libraries. The Library Council of NSW worked with the NSW Public Libraries Association and the State Library of NSW to develop an evidence-based submission.

The resulting submission *Reforming Public Library Funding*, recommending a fairer, simpler and more transparent method for the distribution of funds, was presented to the State Government in October 2012. Despite the undertaking of the State Government to comprehensively review funding for its public libraries, the recommendations of *Reforming Public Library Funding* were ignored and the funding model was neither reviewed nor improved.

In 2016, the then Minister for the Arts, the Hon. Troy Grant, undertook to review the matter of State Government funding for NSW libraries at the conclusion of the Fit For the Future program. It can be reasonably assumed that Fit For the Future has concluded, yet there has been no review of library funding nor any mention of libraries in the Government's pre-election undertakings. At the 2016 LGNSW Conference, the then Premier Mike Baird committed to reviewing library funding.

The NSW Public Libraries Association has joined forces with Local Government NSW to establish a library funding advocacy initiative in the lead up to the 2019 NSW State election. The *Renew Our Libraries* strategy will be rolled out over the next 8 months to persuade the Government that its network of 368 public libraries has reached a funding flashpoint that, without significantly increased and sustainable funding, is at risk of imminent service reduction. The success of this approach relies heavily on the support of NSW councils, their libraries and their communities.

It should be noted that the following motion (submitted by the Blue Mountains City Council) was unanimously endorsed at the Local Government NSW 2017 Conference:

That Local Government NSW works with the NSW Public Libraries Association (NSWPLA) to develop a strategic partnership to:

- a) increase public awareness of the multiple roles that Local Government Public Libraries play in supporting the educational, social, cultural and economic outcomes in local communities*
- b) advocate, in the lead up to the March 2019 State election, for improved State Government funding for Local Government Public Libraries in NSW to enable public libraries to meet the growing needs of our local communities.*

(Note: This motion covers the following motion set out in small font)

Wagga Wagga City Council - Funding for public libraries - That Local Government NSW and member councils lobby the NSW Government to increase annual percentage of funding for public libraries

As previously noted, this is not a party-political issue as every government since 1980 shares the blame for the current funding situation. Nevertheless, it is worth noting that the NSW Opposition released its Library Funding Policy on 26 March 2018 with an undertaking to increase overall funding to all suburban and regional NSW public libraries by \$50 million in the first term of government. This

is a very significant pledge insofar as it is the first policy from any political party in recent history that undertakes to provide a significant and specified increase in state funding for public libraries.

NSW public libraries are governed by the Library Act 1939, a legislative instrument that was initially introduced to ensure the provision and ongoing sustainability of libraries through State Government and Local Government collaboration, and providing up to 50% of the funding required to establish and operate libraries. Since then local government has increasingly carried the funding burden with the situation deteriorating significantly since the 1980s. As a result, there are examples of attrition in library staffing, opening hours, collections, services and programs in a number of councils across the state.

Disappointingly, the 2018-19 NSW state budget delivered a 5% cut to current library funding and cut access to all infrastructure funding for metropolitan areas. The State Government has completely ignored the recommendation of its own expert panel, the Library Council of NSW which, in consultation with the State Library of NSW and the NSW Public Libraries Consultative Committee, recommended an increase in public library funding to \$30M in 2018-19. The public library grant funding component, which has been a budget inclusion for many years, has been scrapped entirely. This component financed a competitive grant project which has part-funded countless library infrastructure and service projects over many years.

On 24 August 2018 the NSW government announced a \$60 million funding commitment for NSW public libraries. This is as an important first step in the right direction and has thanked councils and supporters for their efforts so far. Further clarification is needed and further work is required to fix the long-term funding model for NSW public libraries. It is critical that any commitment of extra funding be recurrent, to ensure our public libraries can continue to grow and provide those valued services with certainty well into the future.

The NSW public library network is at serious risk. Neither this Council nor the broader NSW Local Government sector can continue with the high degree of uncertainty about the level of ongoing State Government funding for public libraries.

It is recommended that Council support urgent action from the NSW local government sector and NSW Public Libraries Association / Local Government NSW, to reverse the ongoing deterioration of state funding for public libraries to ensure that local councils will not be forced to continue meeting the funding shortfall.

ITEM 21 - EVENTS ASSISTANCE PROGRAM 2018/19

REPORT IN BRIEF

Reason For Report	For Council to consider an application for funding under the 2018-19 Events Assistance Program
Policy Implications	Nil
Budget Implications	\$500 to be funded from the 2018/19 Events Assistance Program
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. Rally Till It Rains EAP application ↓
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 964434

RECOMMENDATION

THAT Council approve funding of \$500 under the 2018/19 Events Assistance Program to Yeoval Progress Association for the Rally Till It Rains community gathering.

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

Council has received one application this month under the 2018/2019 Events Assistance Program (EAP).

Application 1

Organisation: Yeoval Progress Association
Event: Rally Till It Rains
Date: 16 September 2018 and ongoing during drought
Requested amount: \$500
Reason for funding: A contribution towards purchasing items for barbecue lunch

Event Description

Rally Till It Rains is an initiative of the Yeoval Progress Association to raise the spirits of the local community during the drought, which is having a crippling effect on this rural area.

The initial event was scheduled to be held at the Yeoval Bowling Club on 16 September 2018, with ongoing events foreshadowed, depending on the success of the inaugural gathering.

The Rally Till It Rains family gathering would provide the opportunity for the Yeoval community to come together and momentarily escape the effects of the

drought and to support each other, in what has been a particularly difficult time. Prolonged droughts can create mental health issues and often those suffering are reluctant to seek help or confide in others. Events such as this Rally can provide a venue for people to come together, have the opportunity to share their thoughts and receive emotional support in a social setting.

As well as a free barbecue lunch, there will be live music, lawn bowls, lucky door prizes and a jumping castle and face-painting for children.

The organisers will use local businesses as much as possible for food, beverages and entertainment.

Assessment

The inaugural Rally Till It Rains meets the Events Assistance Program guidelines for a developing event for which the level of funding is \$500.

ITEM 22 - MOLONG MULTI-PURPOSE SPORTS FACILITY

REPORT IN BRIEF

Reason For Report	In response to a request by Clr Batten for the provision of a pedestrian path to allow access to the playing field from the bunkers on the eastern side of the facility.
Policy Implications	Nil
Budget Implications	\$32,270
IPR Linkage	3.3.3.b - Maintain sporting facilities to safe operational standards
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\SERVICE PROVISION\MULTI PURPOSE SPORTING FACILITY - MOLONG - 965040

RECOMMENDATION

THAT Council consider and approve a total of \$32,270 be allocated from the Capital Works Reserve Fund for the works at the Molong Multi-Purpose Sports Facility, as detailed in the report.

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Following this request, Council staff inspected the location to ascertain the scope of the work and an estimated cost. The inspection of the facility revealed a significant problem that directly affects the provision of a pedestrian path in the short term, but if not addressed at this time, would have a long term impact on the playing surface.

Recent rainfall events have allowed overland water flow to enter from the eastern boundary of the facility; as a result of this and the lack of a suitable catch drain at the top of batter, the water continues down the embankment, carrying with it eroded soil and depositing it adjacent to the playing surface, adjoining the location of the proposed path. Added to the silt deposition, the eastern embankment is severely eroded along its entire length.

Prior to the installation of the pedestrian path, it would be necessary to arrest the erosion issue and prevent further damage to the embankment and potential long term damage to the playing surface.

The estimated cost of the provision of turf that would offer an adequate solution to repair and provide a desirable and user-friendly solution to the problem would be \$15,750.

The estimated cost of the provision of a concreted paved path 1.2m wide is \$16,520 which would include the provision of an open catch drain at the top of the batter. The estimated total amount is \$32,270.

ITEM 23 - HEAVY PATCHING IN CABONNE COUNCIL LGA

REPORT IN BRIEF

Reason For Report	Council to select successful tenderer to supply heavy patching in the Cabonne Council LGA.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.a - Complete the annual rural and urban roads maintenance program
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\TENDERING\CONTRACT 957708 HEAVY PATCHING IN THE CABONNE COUNCIL LGA - 965383

RECOMMENDATION

THAT Council accept the tender from Kerway Asphaltting Pty Ltd to supply Heavy Patching services in Cabonne Council for the financial year 2018-2019.

OPERATIONS MANAGER ROADS & BRIDGES' REPORT

Background

Tenders for the supply of Heavy Patching services to Cabonne Council were called on 21 August 2018. Council received six tenders by the due date of 12 September 2018 at 12.00 noon. The submitted tender prices, inclusive of GST, are tabled below:

Tenderer	Tendered Amount (Including GST)
Central West Civil Pty Ltd	\$537,053.88
Downer	\$265,184.66
Kerway Asphaltting Pty Ltd	\$237,210
McMahon's Earthmoving Pty Ltd	\$467,737.93
Roadworx Surfacing Pty Ltd	\$224,915.47
Stabilised Pavements of Australia	\$449,445.04

- Council evaluated the tender submissions adopting the following weightings:
 - Tender price - 60%
 - Conformity - 5%
 - Technical capability – 20%
 - Quality, work, health and safety management 10%
 - Industry reputation – 5%

The tenders were evaluated by Council's Operations Manager – Roads and Bridges, Maintenance Coordinator and Project Engineer (evaluation sheet of tenders is attached).

Based on the above weighting, a score for each tender submission has been generated as follows:

Tenderer	Score	Ranking
Central West Civil Pty Ltd	51.63	6
Downer	89.39	2
Kerway Asphaltting Pty Ltd	93.39	1
McMahon's Earthmoving Pty Ltd	54.85	5
Roadworx Surfacing Pty Ltd	89.00	3

Stabilised Pavements of Australia	66.53	4
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Following a review of each tender against the above-mentioned criteria, the tender of **Kerway Asphaltting Pty Ltd** offered the best value to Council on experience, qualifications, quality, work, health, safety and environmental management capabilities.

ITEM 24 - TRAFFIC COMMITTEE REPORT AUGUST 2018

REPORT IN BRIEF

Reason For Report	Council to ratify Traffic Committee report.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	1. E-traffic committee 20180824 - minutes ↓ 2. Traffic Committee 201808 - minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\MEETINGS\TRAFFIC COMMITTEES - 965074

RECOMMENDATION

THAT Council ratify the recommendations of the Local Traffic Committee of 23 August 2018.

MANAGER TECHNICAL SERVICES' REPORT

Attached are the minutes of the Local Traffic Committee meeting held 23 August 2018. The items addressed and their associated recommendations are as follows:

Item 3. Orange Cycle Club Bicycle Races 2019

THAT Council approve the request subject to:

1. Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the "Guide to Traffic and Transport Management for Special Events" (RTA, v3.4 August 2006) for a Class 2 event
2. NSW Road Rules being observed by participants at all times

3. Written approval being obtained from NSW Police
4. Written approval being obtained from all affected Local Government Authorities
5. Council being provided with an updated copy of the \$20M Public Liability Insurance Policy indicating Cabonne Council's interests, with the date and location of the event
6. The event organiser notifying all emergency services of the event
7. The event organiser notifying the residents by letterbox drop and publishing in local newspaper including relevant signage.
8. The event organiser debriefing Council on the event. This includes notifying Council of all incidents or near misses that occur during the event.

Item 4. Orange Running Festival

THAT Council approve the request subject to:

1. Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the "Guide to Traffic and Transport Management for Special Events" (RTA, v3.4 August 2006) for a Class 2 event
2. NSW Road Rules being observed by participants at all times
3. Written approval being obtained from NSW Police
4. Written approval being obtained from all affected Local Government Authorities
5. Council being provided with an updated copy of the \$20M Public Liability Insurance Policy indicating Cabonne Council's interests, with the date and location of the event
6. The event organiser notifying all emergency services of the event
7. The event organiser notifying the residents by letterbox drop and publishing in local newspaper including relevant signage.
8. The event organiser debriefing Council on the event. This includes notifying Council of all incidents or near misses that occur during the event

Item 5. Hills of Orange Cycling Event

THAT Council approve the request subject to:

1. Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the "Guide to Traffic and Transport Management for Special Events" (RTA, v3.4 August 2006) for a Class 1 event
2. NSW Road Rules being observed by participants at all times
3. Written approval being obtained from NSW Police
4. Written approval being obtained from all affected Local Government Authorities

5. Council being provided with an updated copy of the \$20M Public Liability Insurance Policy indicating Cabonne Council's interests, with the date and location of the event
6. The event organiser notifying all emergency services of the event
7. The event organiser notifying the residents by letterbox drop and publishing in local newspaper including relevant signage.
8. The event organiser debriefing Council on the event. This includes notifying Council of all incidents or near misses that occur during the event

Item 6. Road Safety Issues between Cumnock and Molong

Traffic committee recommends Council is to install the community speed on either side of the Cumnock Village. Assets team is to conduct a review of road signage along the entry to Cumnock

Item 7. Proposal to improve the entry way of the existing ramp at Cargo Public School

Traffic committee recommends that No Parking signage be installed on both sides of the road on either side of the schools exit.

Item 8. Parking sign to install front post office, Eugowra

That Council approve the proposal

Item 9. Proposal to install Reduce Speed Sign Ridgeway Road/Cadia Road Intersection

THAT Council approve the proposal by Cadia Valley Operations regard to relocation of signage at Cadia Road and Ridgeway Road intersection

Item 10 Proposal to improve the safety on Lake Canobolas Road and Cargo Road intersection.

Council is to contact State & former state member to ascertain what grants were promised. Contact Gina Spratt (RMS) to get an understanding of funding available for this project in the future.

ITEM 25 - EUGOWRA VOLUNTARY PURCHASE

REPORT IN BRIEF

Reason For Report	Advising Council of the status of a proposed Eugowra Voluntary Purchase for 2018/2019
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	5.2.2.a - Implement Eugowra Floodplain Management Plan
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\ACQUISITION AND DISPOSAL\EUGOWRA - 10 NORTH STREET - VOLUNTARY PURCHASE SCHEME - PANCALDI - 961552

RECOMMENDATION

THAT Council:

1. Consult with the Eugowra Consultative Committee on the proposed Eugowra Voluntary purchase.
2. Receive a further report regarding provision of funding from the NSW office of Environment and Heritage.

URBAN ASSETS COORDINATOR'S REPORT

Cabonne Council's Voluntary Purchase Scheme in Molong and Eugowra has been in operation for many years. The object of the scheme is to voluntarily acquire flood-affected properties nominated in the relevant flood studies and clear the land allowing the house owner to relocate out of the floodway. The acquired land is classified as operational land.

Council purchases one property per year generally alternating between Molong and Eugowra. Two thirds of the funding is provided by the New South Wales Office of Environment and Heritage (OEH) and one third from Council's budgeted funds.

Council at its ordinary meeting on 24 May 2016 endorsed a proposed schedule of voluntary purchases as follows;

Financial year	Village	Address
2016/2017	Eugowra	14 Cooper Street
2017/2018	Molong	5 Betts Street
2018/2019	Eugowra	To be determined
2019/2020	Molong	7 Betts Street

In compliance with the resolution, the first two properties listed above have been acquired and now a Eugowra property (10 North Street) has been offered to Council for purchase in the 2018/2019 year.

The property has been valued independently at \$125,000. Legal costs and demolition costs are estimated at \$36,400 bringing the estimated total cost for the project to \$161,400. Council's two-thirds reimbursement from OEH will therefore be \$107,600.

OEH have now advised that funding may be available for 2018/2019 and a preliminary work plan has been submitted in line with OEH guidelines, as in previous years.

Should Council be successful in receiving OEH funding, a funding agreement will be provided for Council's consideration. A further report will be submitted to Council at that time.

Council has a preference for potential vendors at Eugowra to relocate within the village. The Eugowra Consultative Committee also reviews potential purchases and advises Council on the potential for relocation prior to Council's acquisition of the property.

The following steps are now proposed.

- 1 Council will consult with the Eugowra Consultative Committee.
- 2 A further report is to be submitted to Council following receipt of a funding agreement from OEH. Acquisition of the property will only proceed with the direct authorisation of Council following the subsequent report.

ITEM 26 - PLANNING PROPOSAL - REZONE LOT 650 DP 788871, 75 BELGRAVIA ROAD, MULLION CREEK

REPORT IN BRIEF

Reason For Report	To obtain council resolution to support the Planning Proposal to rezone land at Mullion Creek.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\LAND USE AND PLANNING\PLANNING\AMENDMENT 9 TO LEP 2012 - Lot 650 DP 788871 - 75 Belgravia Road Mullion Creek - 965101

RECOMMENDATION

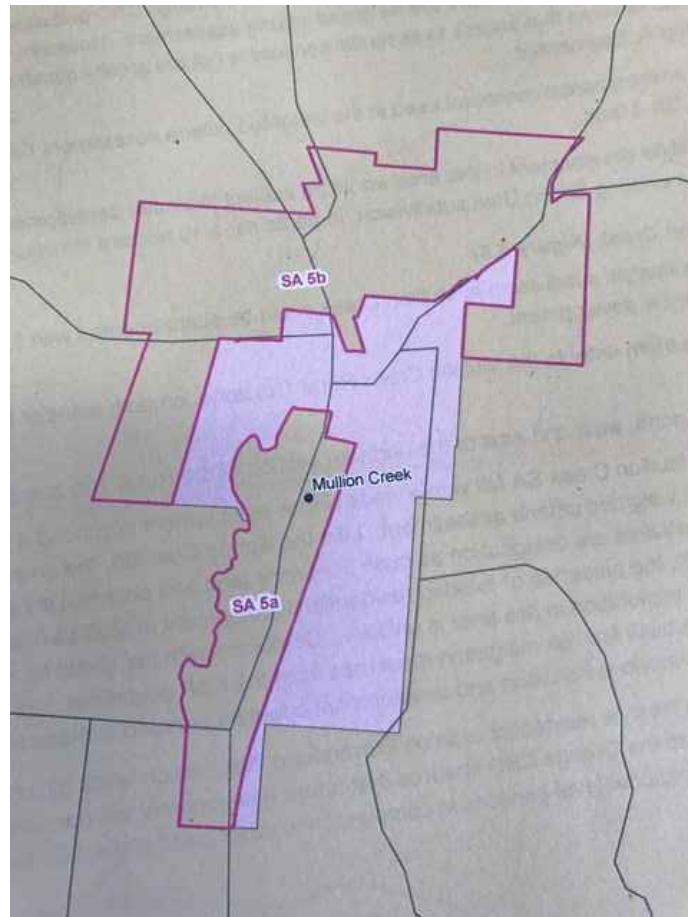
THAT Council:

1. Receive and note the Planning Proposal for the rezoning of land identified as Lot 650 DP 788871, being 75 Belgravia Road, Mullion Creek, and located within the Strategy Area 5 (SA 5b) as described in the Blayney Cabonne Orange Sub Regional Rural and Industrial Land Use Strategy July 2008.
2. Forward the Planning Proposal to the Department of Planning and Infrastructure for Gateway Determination in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979.
3. Receive a further report following the public exhibition period to provide details of any submissions received during the exhibition process.

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Council has received a Planning Proposal from Geolyse on behalf of RM Mullion Creek Pty Ltd to amend the Cabonne Local Environmental Plan 2012. The Planning Proposal relates to land located to the west of the settlement of Mullion Creek, and approximately 15km north east of Orange, being land described as Lot 650 DP 788871, 75 Belgravia Road, Mullion Creek.

The subject land is identified in the Blayney, Cabonne and Orange City Sub Regional Rural and Industrial Land Use Strategy, 2008, as part of a future investigation area for the release area for life style development. The area, identified in the sub regional strategy as Strategy Area 5 (SA 5b), is located to the immediate north of the Mullion Creek settlement and extends to the west to include the subject property.



Investigation Area 5 – SA 5a & SA 5b



Aerial view of subject area

The SA 5b area consisted of approximately twenty three allotments, generally to the north of Mullion Creek. The subject lot is bounded to its north by Belgravia Road and is a discrete allotment, separated from the remainder of the investigation area by its location and the presence of Belgravia Road, enabling consideration to its development separate to the remainder of the SA 5b area.

The land described SA 5a also contains a number of separate allotment and land owners, separate to the current Planning Proposal.

The proposal seeks to rezone a 41ha rural holding currently zoned RU1 Primary Production to R5 Large Lot Residential, and to amend the Cabonne LEP 2012 Lot Size Map (Sheet LSZ-004C) to permit a minimum lot size of 2ha. The property contains an existing dwelling situated to the north eastern side of the land.



Concept subdivision plan

The applicant states that the proposed rural residential development of the subject land would comprise the following:

- Lots averaging 2ha in area, with a concept plan provided for the development of 19 allotments
- Construction of a sealed cul de sac road to service the proposed estate development that would connect to Belgravia Road. The existing dwelling would retain its access direct onto Belgravia Road.
- Building envelopes nominated for each proposed lot to minimise removal of vegetation, optimise on-site wastewater disposal options and ensure adequate bushfire protection is provided
- Water supply for residential purposes to be provided by rainwater tanks supplemented with on-site farm storage and / or the provision of bores where required
- Each lot to be supplied with an on-site effluent management system

- Biodiversity offset will need to be determined as a requirement of this proposal proceeding (subdivision determination phase)
- Electricity and telecommunication services to be provided via the extension of existing infrastructure.

A conceptual development plan has been prepared as part of the Planning Proposal, however the final lot layout may vary based upon the requirements of the development assessment process and relevant design criteria. It is proposed that the development be released in one stage, with all lots developed at the same time.

Preliminary investigation has been undertaken as part of the Planning Proposal to assess environmental impacts including water quality, flora and fauna assessment, groundwater, on-site effluent disposal, soil erosion, stormwater management, flooding and bushfire hazard, traffic and access, site contamination and heritage assessment. The detailed support documentation indicates that the land is capable of accommodating the proposed development. A review of the Planning Proposal documentation by council officers supports the study findings.

It is noted that the adjacent large lot residential subdivision serviced by Shepherds Lane is nearing its development potential with 19 lots, the majority either approved for, or containing residences.

The proposed rezoning will release an additional 19 development lots in the Mullion Creek area (noting the existing dwelling located upon the property will be contained within a subdivided allotment).

The Planning Proposal to rezone land from RU1 Primary Production to R5 Large Lot Residential is supported. It is considered that the relevant requirements under section 3.33 of the Environmental Planning and Assessment Act 1979 and the matters identified in the Department of Planning's 'A guide to preparing Planning Proposals' have been adequately addressed in the Planning Proposal.

It is recommended that council support the Planning Proposal and the matter by submission of the proposal to Gateway Determination.

The intended outcomes of the Planning Proposal are identified as being:

- the rezoning of Lot 650 DP 788871 from RU1 Primary Production to R5 Large Lot Residential by amending the Cabonne Local Environmental Plan 2012 Lot Zone Map (sheet LZN_004C)
- amending the Cabonne Local Environmental Plan 2012 Lot Size Map (Sheet LSZ_004C) as it applies to Lot 650 DP 788871 to reflect a minimum lot size of 2ha.

ITEM 27 - AFFIXING OF COUNCIL SEAL TO AIR SPACE LEASE AGREEMENT

REPORT IN BRIEF

Reason For Report	To obtain council authority for use of the council seal on a legal document.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
Annexures	Nil
File Number	\\Development Applications\DEVELOPMENT APPLICATION\2014\03-2014-0092 - 963205

RECOMMENDATION

THAT the council seal be affixed to the air space lease legal documents associated with the construction of a gantry over part of Derowie Street, Manildra, to service land owned by MSM Milling described as Lot 270 DP 821835 and Lot 1085601.

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Condition 6 of the development consent for DA 2014/092 for a boiler (coal or biomass) to service the canola mill operation of MSM Milling requires that MSM Milling enter into a lease agreement with council for the lease of air space over a road reserve to accommodate a gantry linking the two allotments of land held by the company. The lease agreement is to be for a term of 99 years.

Council's solicitors have prepared the agreement and to facilitate the implementation of the legal document council's seal is required to be affixed.

ITEM 28 - PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG

REPORT IN BRIEF

Reason For Report	To obtain council's resolution to proceed with land acquisition.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.2.2.c - Implement Molong Floodplain Management Plan
Annexures	Nil

File Number	\\My Workspace\Enviro Services\STAFF FOLDERS\Kate - 965105
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RECOMMENDATION

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the attached plan (**the Land**) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

SENIOR TOWN PLANNER'S REPORT

Council has previously resolved to acquire land in Watson Street, Molong, adjacent the railway line and Molong Creek, from Staterail (John Holland). Due to legislative changes it is now necessary for Council to review and update its resolution to acquire the land to enable the process to receive. Council's solicitor has provided the appropriate wording for relevant resolution.

ITEM 29 - COUNCIL TO AQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE

REPORT IN BRIEF

Reason For Report	FOR DETERMINATION
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.2.2.b - Construction of Puzzle Flat Creek Levee
Annexures	Nil
File Number	\\My Workspace\Enviro Services\STAFF FOLDERS\Kate - 965470

RECOMMENDATION

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:

- (1) Lot 1 in DP 432838 Eugowra;
- (2) Lot 3943 in DP 1200868 Eugowra;
- (3) Lot 148 in DP 750182 Eugowra;
- (4) Lot 7001 in DP 1125814 Eugowra;
- (5) Lot 88 in DP 750159 Eugowra; and
- (6) Lot 71 in DP 750182 Eugowra.

as shown in the attached plans for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

- 2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
- 3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
- 4. The land to be acquired is to be classified as Community Land.

SENIOR TOWN PLANNER'S REPORT

Council has previously resolved to acquire land in Eugowra for the Puzzle Flat Creek flood levee. Due to legislative changes it is now necessary for Council to review and update its resolution to acquire the land to enable the process to receive. Council's solicitor has provided the appropriate wording for relevant resolution.

ITEM 30 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 936879

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER'S REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 31 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 936881

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER'S REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 32 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 936882

RECOMMENDATION

THAT Councillors call any matters of urgency.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

ITEM 33 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 936883

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM

Page 1

TABLE OF CONTENTS

ITEMS FOR DETERMINATION.....	1
ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE	1
ITEM - 2 DECLARATIONS OF INTEREST	1
ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS.....	1
ITEM - 4 MAYORAL MINUTE - APPOINTMENTS.....	2
ITEM - 5 COMMITTEE OF THE WHOLE	2
ITEM - 6 GROUPING OF REPORT ADOPTION.....	2
ITEM - 7 CONFIRMATION OF THE MINUTES	2
ITEM - 8 ADOPTION OF COUNCIL'S SECTION 355 COMMITTEES	3
ITEM - 9 GOVERNMENT INFORMATION PUBLIC ACCESS ACT 2009 (GIPA) AGENCY INFORMATION GUIDE - ANNUAL REVIEW.....	3
ITEM - 10 POLICY DATABASE - REVIEW BY COUNCIL WITHIN 12 MONTHS OF ELECTION	3
ITEM - 11 EXCLUSIVE LICENCE TO QUARRY.....	3
ITEM - 12 PROPOSED HEATED POOL FACILITY.....	4
ITEM - 13 DROUGHT ASSISTANCE.....	4
ITEM - 14 ANNUAL FINANCIAL STATEMENTS	5
ITEM - 15 UNFINISHED WORKS COMMENCED IN 2017/2018 NOT COMPLETED AS AT 30/06/2018 - REQUIRED TO BE CARRIED FORWARD TO THE 2018/2019 BUDGET.....	6
ITEM - 17 MULLION CREEK PLAYGROUP.....	6
ITEM - 20 RENTAL OF VACANT OFFICE SPACE AT 70 GASKILL STREET, CANOWINDRA.....	6
ITEM - 21 QUESTIONS FOR NEXT MEETING.....	6
ITEM - 22 BUSINESS PAPER ITEMS FOR NOTING	7
ITEM - 23 MATTERS OF URGENCY.....	7
ITEM - 24 COMMITTEE OF THE WHOLE SECTION OF THE MEETING.....	7
ITEM - 16 MILLTHORPE VACATION CARE.....	7
ITEM - 18 CABONNE ACQUISITIVE ART PRIZE	8
ITEM - 19 EVENTS ASSISTANCE PROGRAM 2018-2019.....	9
CONFIDENTIAL ITEMS	10
ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING.....	10

THIS IS PAGE NO 1 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018

MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM

Page 2

ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL
MATTERS CONSIDERED AT COMMITTEE OF THE
WHOLE MEETING 11

ITEM - 3 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS 11

ITEM - 4 UNRECOVERABLE SUNDRY DEBTOR 11

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE..... 11

THIS IS PAGE NO 2 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM**

Page 1

PRESENT Clrs J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin (in the Chair), L Oldham, P Batten, K Walker, J Weaver and I Davison.

Also present were the General Manager, Director of Finance & Corporate Services, Acting Director of Engineering & Technical Services, Director of Environmental Services, Administration Manager and Administration Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

An apology was tendered on behalf of Clr Beatty for his absence from the meeting.

MOTION (Newsom/Oldham)

THAT the apology tendered on behalf of Clr Beatty be accepted and the necessary leave of absence be granted.

18/08/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

Clr Batten declared an interest (identified as a potential conflict of interest, non-significant, non-pecuniary) in item 12 as he is a member of Molong Advancement Group.

Clr Batten declared an interest (identified as an actual conflict of interest, significant non-pecuniary) in item 19 as he is a member of the organising committee for the Banjo Paterson Festival Dinner.

MOTION (Oldham/Treavors)

THAT the declarations of interest be noted.

18/08/02 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

Proceedings in Brief

There were nil declarations for political donations.

MOTION (Davison/Nash)

**THIS IS PAGE NO 1 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM**

Page 2

THAT it be noted there were nil declarations for political donations.

18/08/03 Carried

It was noted the time being 2.02pm Mr Philip Donato MP addressed Council.

It was noted the time being 2.28pm Olivia West, Principal Policy & Project Management Land Negotiation at Department of Industry addressed Council.

ITEM - 4 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Davison advised that he attended the recent TDO meeting and provided an update to Council. A copy of the meeting business papers were provided to the General Manager.

MOTION (Durkin/Treavors)

THAT the information contained in the Mayoral Minute be noted.

18/08/04 Carried

ITEM - 5 COMMITTEE OF THE WHOLE

Proceedings in Brief

It was noted that Clr Davison called item 16, Clr Oldham called item 18 and Clr Batten called item 19 to be debated in Committee of the Whole.

MOTION (Newsom/Batten)

THAT the items called be debated in Committee of the Whole.

18/08/05 Carried

ITEM - 6 GROUPING OF REPORT ADOPTION

MOTION (Batten/Treavors)

THAT:

1. Councillors call any items they wish to further consider
2. Items 7 to 11 be moved and seconded.

18/08/06 Carried

ITEM - 7 CONFIRMATION OF THE MINUTES

MOTION (Batten/Treavors)

THAT the minutes of the Ordinary meeting held 24 July 2018 be adopted.

**THIS IS PAGE NO 2 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM**

Page 3

18/08/07 Carried

ITEM - 8 ADOPTION OF COUNCIL'S SECTION 355 COMMITTEES

MOTION (Batten/Treavors)

THAT Council appoint the Committee's shown in the table detailed in the report, pursuant to Section 355 of the Local Government Act 1993.

18/08/08 Carried

**ITEM - 9 GOVERNMENT INFORMATION PUBLIC ACCESS ACT 2009
(GIPA) AGENCY INFORMATION GUIDE - ANNUAL REVIEW**

MOTION (Batten/Treavors)

THAT Council adopt the annexed draft 2018/19 Agency Information Guide.

18/08/09 Carried

**ITEM - 10 POLICY DATABASE - REVIEW BY COUNCIL WITHIN 12
MONTHS OF ELECTION**

MOTION (Batten/Treavors)

THAT:

1. The policies listed in the report detailed "without change" be re-adopted; and
2. The annexed draft Noxious Weeds Statement Policy, Central West Libraries Related Policy, Procurement (Incorporating Local Supplier Preference) Policy, After School Hours Care Policy, Cabonne Blayney Family Day Care Policies and Procedures and Community Transport Policy (recommended changes detailed in report) be adopted.

18/08/10 Carried

ITEM - 11 EXCLUSIVE LICENCE TO QUARRY

MOTION (Batten/Treavors)

THAT Council authorise the affixing of the Common Seal to the Exclusive License to Quarry agreements of the following small mine: 1. Peters Pit – E89

18/08/11 Carried

It was noted that Cllr Batten declared an interest (identified as a potential conflict of interest, non-significant, non-pecuniary) in the following item as he is a member of Molong Advancement Group, he remained in the Chamber.

**THIS IS PAGE NO 3 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM**

Page 4

ITEM - 12 PROPOSED HEATED POOL FACILITY

Proceedings in Brief

The General Manager stressed the importance of councillors understanding the Native Claim process and stated it is not simply extinguished by a telephone call. He advised he had spoken to the Aboriginal Land Council, Land Claims Division and had received an email detailing what is required with a Native Title Claim, including: copy of Development Application; background of Molong Advancement Group; and details of time occupying the site. He also advised that some Native Title Claims take up to 12 years to process.

Clr Mullins stated that although he is not against the motion, Council should indicate to the group that more information is required, leaving no doubt that Council are apprehensive about the projected costs involved with operating the facility. The General Manager advised that the Mayor and himself have already met with the group and expressed concern.

Clr Davison stated the current capital cost is estimated at between \$5M and \$7M and believes by the time the project would commence that cost would be substantially higher, he believes the project is beyond council's budget.

Clr Treavors said he agrees with Clr Davison's comments and is against the motion as it is reported to cost \$600K plus in operating costs each year and does not believe Molong can sustain two swimming pools.

Clr Davison asked the Director of Environmental Services if it was possible to modify the existing pool. The Director of Environmental Services advised that it is not an option.

MOTION (Mullins/Oldham)

THAT the Molong Advancement Group be advised that before council could consider the proposal, they would need to:

1. Have confirmation that the land in question was available and not subject to Native Title claim;
2. Be advised of the cost and expected life-span of each of the component elements within the proposed complex;
3. Confirm projected operational costs.

18/08/12 Carried

ITEM - 13 DROUGHT ASSISTANCE

Proceedings in Brief

Clr Jones stated that he supported the motion and believes it is important for Cabonne, as a unique rural council, to support those that are doing it tough under the current seasonal conditions by making water available.

**THIS IS PAGE NO 4 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM**

Page 5

Clr Newsom queried if it is only available from the Molong Depot. The General Manager advised that currently the Molong Depot is the only location in the Cabonne LGA with a standpipe with potable water. He said he has made contact with Central Tablelands Water (CTW) to enquire about the costs involved with putting a standpipe in place within the CTW area of Cabonne.

The General Manager advised that there are two ladies, one from Orange and one from Cumnock, that have been arranging deliveries and paying the associated costs themselves, he suggested Council may wish to reimburse them.

Clr Davison queried in relation to point 3 of the motion, what happens when people cannot afford to pay for cartage of the water. Clr Jones advised the State Government are working through their policy and looking at cartage cost subsidies.

MOTION (Jones/Nash)

THAT Council provide access to water from the Molong Depot stand-pipe at no charge based on the following parameters:

1. Recipients being registered with details of their location, rural enterprise and where the water will be utilised.
2. The water is to be used for domestic purposes only.
3. Parties who have registered will be responsible for cartage of the water.
4. This policy will be reviewed after a three-month trial period or should the level of water restrictions for the town water supplies increase.
5. The policing of on-selling of water.
6. Reimburse bona fide water carters that have voluntarily been paying for water for residents in the Cabonne LGA.

18/08/13 Carried

It was noted the time being 3.14pm Clr Mullins left the Chamber.

ITEM - 14 ANNUAL FINANCIAL STATEMENTS

MOTION (Davison/Treavors)

THAT:

1. The Mayor, Deputy Mayor, General Manager and Director of Finance & Corporate Services sign the Statement by councillors and management pursuant to section 413(2) of the Local Government Act for both the General Purpose and Special Purpose Financial Statements.
2. Council refer the General Purpose Financial Statements and Special Purpose Financial Statements to the Audit Office NSW for audit.

18/08/14 Carried

**THIS IS PAGE NO 5 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM**

Page 6

**ITEM - 15 UNFINISHED WORKS COMMENCED IN 2017/2018 NOT
COMPLETED AS AT 30/06/2018 - REQUIRED TO BE CARRIED
FORWARD TO THE 2018/2019 BUDGET**

MOTION (Walker/Weaver)

THAT the projects listed in the attachment be carried forward to the 2018/2019 budget.

18/08/15 Carried

ITEM - 17 MULLION CREEK PLAYGROUP

Proceedings in Brief

Clr Jones noted this proposal is a great attraction for families and is excellent support for families in the east of Cabonne Shire.

MOTION (Jones/Batten)

THAT Council proceed with the proposal to establish a Playgroup at Mullion Creek.

18/08/16 Carried

It was noted the time being 3.17pm Clr Mullins returned to the Chamber.

**ITEM - 20 RENTAL OF VACANT OFFICE SPACE AT 70 GASKILL
STREET, CANOWINDRA**

Proceedings in Brief

The General Manager advised that the applicant is offering to refurbish the interior of the building in exchange for one year rent free.

MOTION (Weaver/Newsom)

THAT Council accept the request as detailed in the report.

18/08/17 Carried

ITEM - 21 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Batten requested a report be presented to a future Council meeting, when staffing allows, providing a review of the guidelines for Events Assistance Funding.

Clr Weaver suggested that council investigate the possibility of an awards dinner to recognise the work of the Age of Fishes Museum volunteers.

**THIS IS PAGE NO 6 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM**

Page 7

Clr Jones requested a report on the walking track behind the swimming pool, detailing why it is closed and costs associated with required repairs.

MOTION (Batten/Weaver)

THAT Council receive a report in relation to the following:

1. A review of the guidelines for Events Assistance Funding;
2. The possibility of a recognition dinner for the Age of Fishes Museum volunteers; and
3. The walking track behind the swimming pool, detailing why it is closed and costs associated with the required repairs.

18/08/18 Carried

ITEM - 22 BUSINESS PAPER ITEMS FOR NOTING

MOTION (Davison/Treavors)

THAT the notation items be noted.

18/08/19 Carried

ITEM - 23 MATTERS OF URGENCY

MOTION (Treavors/Weaver)

THAT it be noted there were nil matters of urgency.

18/08/20 Carried

ITEM - 24 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Nash/Oldham)

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

18/08/21 Carried

ITEM - 16 MILLTHORPE VACATION CARE

Proceedings in Brief

Clr Davison queried why Blayney Council are not sharing any costs, even if it is at least a contribution to the cost of the hall. He also noted that the cost per head of \$65 is higher than Kinross', considering Council currently have an annual surplus should Council look at a more competitive price and suggested \$55 per head.

The General Manager provided some background on the program, noting that the original agreement involved WBC Alliance and Blayney Council did not

**THIS IS PAGE NO 7 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM**

Page 8

have community services staff, where Cabonne already had a community services manager and an after school care program. He further noted the hall is owned by the School of Arts and suggested Council leave the cost per head at \$65 to cover any drop in numbers.

Clr Batten queried if the estimated profit will be impacted by the Child Care Subsidy. The Director of Finance & Corporate Services advised the parents subsidy is impacted by the Child Care Subsidy and the amount Council collect is not affected.

RECOMMENDATION (Batten/Davison)

THAT Council proceed with the proposal to establish Vacation Care at Millthorpe.

1. Carried

ITEM - 18 CABONNE ACQUISITIVE ART PRIZE

Proceedings in Brief

Clr Oldham stated that it would be good for Cabonne to conduct an acquisitive art competition noting the competition could potentially grow into something prestigious for the region.

Council's Community Engagement and Development Manager provided further information from his involvement with the acquisitive art competition at Wellington Council.

Clr Batten suggested Council adopt Model 1 as detailed in the report, with the addition, the competition begin in 2019 to allow inclusion in the budget and also that Council seek sponsorship from major businesses in Cabonne including MSM Milling, Manildra Flour Mill and Cadia Mine.

Clr Mullins stated he is against the motion and suggested Model 2 and restrict the competition to Cabonne, Blayney and Orange LGA's, noting it could become a tourist attraction. Clr Davison advised he agreed to include three Council areas as it will encourage more local competition.

Clr Jones stated he is for the motion, suggesting Council consider including criteria to include students from Cabonne that have moved away or are at university.

Council's Community Engagement and Development Manager advised that Blayney Council already conduct an acquisitive art prize and suggested that Council either restrict to Cabonne LGA only or open to all artists.

Clr Oldham stated the aim should be to grow to something of substance for Cabonne and then look beyond. She suggested starting with the Cabonne LGA in the first year and expand after that, noting her preference would be to have it as open.

The General Manager noted that Council should expect that there will be teething problems in the first year and suggested starting with the Cabonne LGA only.

**THIS IS PAGE NO 8 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM**

Page 9

RECOMMENDATION (Walker/-)

THAT the motion be put.

2. Carried

RECOMMENDATION (Batten/Newsom)

THAT Council:

1. Conduct an Acquisitive Art Prize competition for artists living in the Cabonne LGA;
2. Commence the Acquisitive Art Prize competition from July 2019; and
3. Seek sponsorship from local businesses.

3. Carried

It was noted the time being 3.47pm Clr Batten declared an interest (identified as an actual conflict of interest, significant non-pecuniary) in item 19 as he is a member of the organising committee for the Banjo Paterson Festival Dinner, he left the Chamber.

ITEM - 19 EVENTS ASSISTANCE PROGRAM 2018-2019

RECOMMENDATION (Davison/Oldham)

THAT Council approve \$1,000 funding under the 2018-2019 Events Assistance Program (EAP) to Molong Advancement Group for the 2018 Banjo Paterson Dinner.

4. Carried

It was noted the time being 3.48pm Clr Batten returned to the Chamber.

Proceedings in Brief

Clr Batten stressed the inconsistencies in the guidelines for funding under the Events Assistance Program, noting the amount of money asked for and the significance of the event for Cabonne.

Clr Newsom stated that the organisation is currently showing a loss of \$30K and queried how it would be made up. She also queried what Council's donation is designated for. Clr Durkin advised his understanding is the donation is designated to marketing.

Council's Community Engagement and Development Manager advised that it states in the application the money will be used for marketing, promotion, electronic ticketing and insurance. He noted Council could state it is to be used for marketing, promotion and event management.

**THIS IS PAGE NO 9 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM**

Page 10

RECOMMENDATION (Batten/Jones)

THAT Council approve \$20,000 funding under the 2018-2019 EAP to Canowindra Challenge for the 2019 Canowindra International Balloon Challenge for marketing, promotion and event management.

5. Carried

Proceedings in Brief

Clr Batten stated the guidelines state maximum funding of \$5,000 for a “flagship” event and maximum of \$2,000 for a “core” event, noting this event is classified as a “core” event. He also commented that Council have contributed \$22.5K over the past few years to the event and \$64.5K to Orange 360 who support the event. He suggested Council fund \$2,000 for this event. Clr Jones advised he supported Clr Batten’s comments.

Clr Davison stressed that there are 34 vineyards partaking in the wine festival and of that 21 of them are in Cabonne. The event is growing each year and is a major employer in the region and thought promotion of the event for an extra \$3,000 a year is minimal. Clr Mullins advised he supported Clr Davison’s comments.

Clr Batten stated that the organisation also receives support from other events, including Banjo Paterson Festival and Food Week. Council also support these events so the funding should be utilised for another activity throughout the year.

RECOMMENDATION (Batten/Oldham)

THAT Council approve \$2,000 funding under the 2018-2019 EAP to Orange Region Vignerons Association for the 2018 Orange Wine Festival, taking into account Council’s annual contribution to Orange 360 to promote major regional events.

6. Carried

It was noted the time being 4.03pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

**ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE MEETING**

RECOMMENDATION (Nash/Oldham)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from

**THIS IS PAGE NO 10 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM**

Page 11

the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

7. Carried

**ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE
MEETING**

RECOMMENDATION (Jones/Weaver)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Council meeting held on 24 July 2018 and notes the recommendations recorded in the Official Ordinary Minutes of that meeting are sufficient to state the general effect of the proceeding in Closed Committee.

8. Carried

ITEM - 3 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

RECOMMENDATION (Nash/Oldham)

THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

9. Carried

ITEM - 4 UNRECOVERABLE SUNDRY DEBTOR

RECOMMENDATION (Davison/Walker)

THAT Council write-off this total debt of \$10,000 for debtor account 21689 as unrecoverable

10. Carried

It was noted the time being 4.05pm the Deputy Mayor resumed the Ordinary meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Batten/Weaver)

**THIS IS PAGE NO 11 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 28 AUGUST, 2018 COMMENCING AT 2.00PM**

Page 12

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 28 August, 2018 be adopted.

18/08/22 Carried

There being no further business, the meeting closed at 4.05pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 25 September, 2018 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

**THIS IS PAGE NO 12 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 28 AUGUST, 2018**



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

THE YEOVAL AND DISTRICT PROGRESS ASSOCIATION INC

Organisation Address

House Number/Name/ PO Box

Street/Road

Po Box 34

City

State

Postcode

Yeoval

NSW

2868

Telephone

Fax

Email

0427 464 216

yeovalprogressassociation@bigpond.com

Contact Person

Position in Organisation

Philip Hunter

President

Is the organisation registered for GST not registered for GST

Does the organisation have an ABN? yes 12 793 513 221 no

Does the organisation have insurance, including public liability cover? yes no

What is the aim of your organisation?

To promote and advance the township and district of Yeoval.

To publish the Satellite, a weekly local newspaper.

To operate the Yeoval Museum

Does your organisation have a plan/strategy? yes no

(Please attach if yes)

2. Event Title

Name of the event

Rally till it Rains

Funding Category Applying For (Please tick)

Flagship Event Core Event Developing Event

3. Details of the Proposal

Please provide a general description of the event.

It is a social gathering to provide our community with the opportunity to come together, relax, momentarily escape the farm and the drought and to support each other. The plan is to have a free barbeque lunch, lawn bowls, lucky door prizes, jumping castle, live music, and face painting.

Where and when is the event to take place?

Yeoval Bowling Club
16 September 11:30 am

How will the event raise the profile of the Cabonne Council?

Rally till it Rains will raise the profile of Cabonne Council through it support of such a crucial and worthy cause. Council's support will be acknowledged at the in advertising, at the event and in any media reports.

What local business opportunities will be created?

We will use local business suppliers as much as possible for food, drinks, entertainment, prizes, etc. The Yeoval Bowling Club is likely to benefit from the event. The event aims to support local businesses, especially farm businesses, emotionally and socially.

How many people are expected to attend the event from within and outside the Shire?

Approximately 100 persons from within the Shire.

What benefits will be returned to the Cabonne Community

The event aims to support the local community both emotionally and socially.

Please list any other community groups involved with this event?

Yeoval Central School
 St Columba's Catholic School
 Yeoval Bowling Club

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST <small>(Council to provide estimate for in kind items)</small>
Money	To purchase food items for the barbecue lunch	\$500
Total Assistance requested		\$500
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		<input checked="" type="checkbox"/> yes <input type="checkbox"/> no

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT		INFORMATION	COUNCIL	
Please tick ✓			YES	NO
YES	NO			
	✓	A quote outlining project costs (if applicable)		
	✓	Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

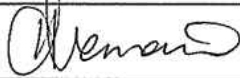
Name

Helen Tremain (m 0427 463409)

Position in Organisation

Event Organiser

Signature



Date

4 September 2018

OFFICE USE ONLY

Tick ✓	Date	Name	Signature

CABONNE COUNCIL EXTRAORDINARY TRAFFIC COMMITTEE

Cabonne Council
24 August 2018 E-Meeting
Conducted Electronically

Minutes

E-LTC Item 1 – Proposal to install Reduce Speed Sign Ridgeway Road/Cadia Road Intersection and relocation of other signs

Mr David Vant noted that As he mentioned at the LTC the 'Reduce Speed' sign should be used as a last measure treatment however as these signs are at the existing access I will not oppose the installation of the signs at the new location. I agree the combined sign 'Reduce Speed Trucks Turning' is more appropriate than several single signs on the approaches. Clr. Greg Treavors noted that he has no objection to the proposal. Surendra Sapkota and Ragu San who initiated the proposal agree with other member suggestion regarding proposal by Cadia Valley Operations.

Recommendation

It recommended THAT Council approve the proposal by Cadia Valley Operations regard to relocation of signage at Cadia Road and Ridgeway Road intersection

CABONNE COUNCIL TRAFFIC COMMITTEE

Cabonne Council
August 2018 Meeting
Main Street, Cudal NSW 2864

Minutes

Item 1 – Attendance & Apologies

Present:

Clr Greg Treavors	Cabonne Council
Mr Geoff Lewis	Community Representative
Mr David Vant	Roads and Maritime Services
C/INSP. David Harvey	NSW Police
Mr Surendra Sapokota	Cabonne Council
Mr Ragu San	Cabonne Council
Ms Andrea Hamilton-Vaughn	Orange-Cabonne Road Safety Officer
Mr Leigh Meagher	Cabonne Council (minutes)

Apologies: None

Item 2 – Previous Minutes

Recommended: Minutes accepted as distributed

Note –Item 6 (Speed sign at 1500 Ophir road had not yet been resolved)

Note - AHV stated that funding time lines was for 3 years, not the 5 years stated in the minutes

Item 3 – Orange Cycle Club Bicycle Races 2019

Attachments: OCC supporting documents

Recommendation: THAT Council approve the request subject to:

Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the “Guide to Traffic and Transport Management for Special Events” (RTA, v3.4 August 2006) for a Class 2 event

NSW Road Rules being observed by participants at all times

Written approval being obtained from NSW Police

Written approval being obtained from all affected Local Government Authorities

Council being provided with an updated copy of the \$20M Public Liability Insurance Policy indicating Cabonne Council’s interests, with the date and location of the event

The event organiser notifying all emergency services of the event

The event organiser notifying the residents by letterbox drop and publishing in local newspaper including relevant signage.

The event organiser debriefing Council on the event. This includes notifying Council of all incidents or near misses that occur during the event.

Discussion

DV: The application mistakenly states the event is a Class 1 event & that it was a Class 2 event.

Recommendation(s)

The application is approved

Item 4 – Orange Running Festival

Attachments: ORF supporting documents

Recommendation: THAT Council approve the request subject to:
Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the "Guide to Traffic and Transport Management for Special Events" (RTA, v3.4 August 2006) for a Class 2 event
NSW Road Rules being observed by participants at all times
Written approval being obtained from NSW Police
Written approval being obtained from all affected Local Government Authorities
Council being provided with an updated copy of the \$20M Public Liability Insurance Policy indicating Cabonne Council's interests, with the date and location of the event
The event organiser notifying all emergency services of the event
The event organiser notifying the residents by letterbox drop and publishing in local newspaper including relevant signage.
The event organiser debriefing Council on the event. This includes notifying Council of all incidents or near misses that occur during the event

Discussion

DV: DV: The application mistakenly states the event is a Class 1 event & that it was a Class 2 event.

Recommendation(s)

The application is approved

Item 5. Hills of Orange Cycling Event

Attachments: Hills of Orange Supporting Document

Recommendation: THAT Council approve the request subject to:
Implementation of the Risk Management Plan and Traffic Management Plan, in accordance with the "Guide to Traffic and Transport Management for Special Events" (RTA, v3.4 August 2006) for a Class 2 event
. NSW Road Rules being observed by participants at all times
. Written approval being obtained from NSW Police
. Written approval being obtained from all affected Local Government Authorities
. Council being provided with an updated copy of the \$20M Public Liability Insurance Policy indicating Cabonne Council's interests, with the date and location of the event
. The event organiser notifying all emergency services of the event
. The event organiser notifying the residents by letterbox drop and publishing in local newspaper including relevant signage.
. The event organiser debriefing Council on the event. This includes notifying Council of all incidents or near misses that occur during the event.

Recommendation(s)

The application is approved

Engineering and Traffic Advice

Item 6. Road Safety Issues between Cumnock and Molong

Letter from NSW Police – Cumnock Progress Association meeting

Attachments:

REPORT

Council received the Letter from Peter Atkins (Chief Inspector, Central West Police District) to review the road signs between Cumnock and Molong as some residents advise that due to positioning of signs there is reflection from Headlights, posing danger to Motorists. Further suggestion implementing speed monitoring and control mechanism around Cabonne Villages to combined with Traffic Operations by NSW Police.

Discussion

AHV spoke to C.I. Atkins, Community speed trailers are recommended to be installed on either side of the Village

AHV to e-mail formal request to Surendra Sapkota to request placement of community speed trailers

GL & AHV commented that it would be beneficial to conduct a traffic classifier survey at the same time & after the removal to see if behaviour is altered

LM to forward traffic data to AHV

RS to have Assets Officers conduct a review of road signage along the entry to Cumnock

Item 7. Proposal to improve the entry way of the existing ramp at Cargo Public School

Proposed plan/design details

Attachments:

REPORT

Council received the Letter from Peter Atkins (Chief Inspector, Central West Police District) to review the road signs between Cumnock and Molong as some residents advise that due to positioning of signs there is reflection from Headlights, posing danger to Motorists. Further suggestion implementing speed monitoring and control mechanism around Cabonne Villages to combined with Traffic Operations by NSW Police.

Discussion

DV: Recommended that No Parking signage be installed on both sides of the road on either side of the schools exit. He also stated that the ramp is facing the wrong way (that pedestrians walk the wrong way to traffic & that he regarded it as needing a review

Cargo Option 1 was not able to be implemented as they have no warrant for it

GL pointed out that the traffic island, as designed, would put children onto the street & into the

Recommendation(s)

Number	Action	Responsible
7.1	Cargo PS to consult the Dept of Ed Road safety Official for advice & get back to Council	Cargo PS
7.2	No Parking signage to increase vision at exit	Cabonne Council

Item 8. Parking sign to install front post office, Eugowra

Attachments: Letter from Sue

Report: Council received the request from Sue, Eugowra post office to install the 45 degree angle parking sign to install front of the post office to regulate vehicle parking in the area.

Discussion

DV stated that the running width was acceptable & it merely formalised what was occurring already

Recommendation(s)

The application is approved

ITEM 9. Proposal to install Reduce Speed Sign Ridgeway Road/Cadia Road Intersection

Attachments: Letter from Cadia Valley Operations

Discussion

DV: Intersections are generally not a Hazard that requires a reduce speed signage

Recommended:

Number	Action	Responsible
9.1	Cabonne to conduct a Signage Audit	RS
9.2	If required: A green Turning Vehicles, or Distance plate be fitted	SS
9.3	That CVO pay for the installation of the required sign	SS

ITEM 10. Proposal to improve the safety on Lake Canobolas Road and Cargo Road intersection.

Attachments: Email from James Manny

Discussion

AHV: That this intersection has a history of some accidents

The Vertical alignment of the road is the issue with this area

That the previous state member had sought \$0.5M for a complete re-alignment

DV: that the RMS will NOT be conducting another road speed review on the road

Recommended:

Number	Action	Responsible
10.1	LTC to contact State & former state member to ascertain what grants were promised	P Donato (RS/SS) A Gee (GL)
10.2	Conduct a Road safety Audit on the intersection	RS/SS
10.3	Contact Gina Spratt (RMS) to get an understanding of funding	RS

General Business:

1. SS: Discussed Yeoval Renshaw/McGirr way intersection. DV would check status of road markings. It was stated that the only safety addition available for the intersection was Give way Sign Ahead" signage.
2. DV: That the Traffic Control Handbook Version 5 was now enforce
3. AHV stated that Stop/Go paddles are "small". GL & DV stated that areas should have speed controls & that poor driver behaviour was another issue with work areas.
4. DH: Requested that he be added to the distribution list, as Hark Heevers was not able to attend the LTC meetings. (harv2dav@police.nsw.com.au)

Meeting Closed 11:35

Next meeting: 10:30, 22 November 2018 Cabonne's Cudal Office

Please contact Ragu San for apologies

Ragu.San@cabonne.nsw.gov.au

TABLE OF CONTENTS

ITEM 1	INVESTMENTS SUMMARY	1
ITEM 2	RATES SUMMARY	1
ITEM 3	RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING.....	2
ITEM 4	CENTROC BOARD AND CENTRAL NSW JOINT ORGANISATION	2
ITEM 5	COUNCILLOR WORKSHOP.....	3
ITEM 6	COMMUNITY FACILITATION FUND	4H
ITEM 7	INVESTMENT OF COUNCIL FUNDS WITH BENDIGO BANK	5
ITEM 8	ENGINEERING AND TECHNICAL SERVICES REPORT - SEPTEMBER UPDATE	6
ITEM 9	MUSEUM PROJECT	6
ITEM 10	HERITAGE ADVISOR'S REPORT	10
ITEM 11	DEVELOPMENT APPLICATIONS RECEIVED DURING AUGUST 2018.....	10
ITEM 12	DEVELOPMENT APPLICATIONS APPROVED DURING AUGUST 2018.....	11
ITEM 13	MEDIAN PROCESSING TIMES 2018	13
ITEM 14	BURIAL STATISTICS.....	14

ANNEXURE ITEMS

ANNEXURE 1.1	INVESTMENTS SUMMARY AUGUST 2018	16
ANNEXURE 2.1	RATES GRAPH AUGUST 2018	18
ANNEXURE 3.1	COUNCIL	19
ANNEXURE 3.2	TRAFFIC LIGHT REPORT SUMMARY	56
ANNEXURE 4.1	CENTROC BOARD MINUTES 23 AUGUST 2018	57
ANNEXURE 4.2	MINUTES CENTRAL NSW JOINT ORGANISATION 23 AUGUST 2018	61
ANNEXURE 5.1	COUNCILLOR WORKSHOP MINUTES - 12 JUNE 2018	64
ANNEXURE 5.2	COUNCILLOR WORKSHOP MINUTES - 14 AUGUST 2018	67
ANNEXURE 7.1	INVESTMENT POLICY.....	70

**ANNEXURE 8.1 ENGINEERING CAPITAL WORKS AND
EXPENDITURE REPORT SEPTEMBER 2018.....74**

**ANNEXURE 10.1 HERITAGE ADVISOR'S REPORT - SEPTEMBER
201886**

ITEM 1 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.b. Maximise secure income through investments
Annexures	1. Investments Summary August 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 963982

FINANCE MANAGER'S REPORT

Council's investments as at 31 August 2018 stand at a total of \$40,498,294.

Council's average interest rate for the month was 2.32%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate remained steady at 1.50% during the month of August. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 1.86%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for August 2018 is attached for Council's information.

ITEM 2 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Rates collections.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Level of rate of collection
Annexures	1. Rates graph August 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 964667

SENIOR RATES OFFICER'S REPORT

Rate Collection Summary to 31 August 2018 is attached for Council's information. The percentage collected is 32.83% which is similar to previous years.

The first rate instalment fell due 31 August 2018.

ITEM 3 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	1. Council ↓ 2. Traffic Light Report Summary ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 956402

GENERAL MANAGER'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

ITEM 4 - CENTROC BOARD AND CENTRAL NSW JOINT ORGANISATION

REPORT IN BRIEF

Reason For Report	Council to note the minutes of the meetings.
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	4.5.1.d Maintain effective membership of Centroc, Strategic Alliance, Hawkesbury City Council, Weddin Shire Council and Cabonne Council Country-City Alliance, LGNSW and other forums
Annexures	1. Centroc Board Minutes 23 August 2018 ↓ 2. Minutes Central NSW Joint Organisation 23 August 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\CENTROC 2018 - 961922

GENERAL MANAGER'S REPORT

The Centroc Board and Central West Joint Organisation meeting was held at Parliament House Canberra on 23 August 2018. Both the Mayor and General Manager tendered apologies for the meetings.

Matters discussed at the Board meeting included:

- Water Infrastructure;
- Health;
- Regional Development
- Planning
- Tourism

Minutes of the meetings and Mayoral report are attached for Councillors' information.

ITEM 5 - COUNCILLOR WORKSHOP

REPORT IN BRIEF

Reason For Report	A copy of the notes from the Councillor Workshops.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.6.c - Provide regular opportunities for management to meet and discuss contemporary issues
Annexures	1. Councillor Workshop Minutes - 12 June 2018 ↓ 2. Councillor Workshop Minutes - 14 August 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\WORKSHOPS - 961684

GENERAL MANAGER'S REPORT

Council workshops were held on 12 June 2018 on the following topics:

- Age of Fishes Museum
- Cabonne Water Supply

Council workshops were held on 14 August 2018 on the following topics

- Molong library and community hall
- Resolutions register
- State significant planning proposals
- Blayney, Orange, Cabonne Rural & Industrial Land Use Strategy review

A copy of the notes from the workshops is attached.

ITEM 6 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF).
Policy Implications	Nil
Budget Implications	Within existing budget allocation
IPR Linkage	3.3.5.a. Review community need for new and upgraded facilities
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 961815

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

The following allocation of funds was processed in the past month.

Cabonne Council	\$620	Drought relief water deliveries
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ITEM 7 - INVESTMENT OF COUNCIL FUNDS WITH BENDIGO BANK

REPORT IN BRIEF

Reason For Report	To inform Council of the viability of supporting the Bendigo Bank agency which is opening in Canowindra.
Policy Implications	In accordance with Investment Policy.
Budget Implications	Nil
IPR Linkage	2.1.1.a - Implement strategies from Regional Economic Development Strategy (REDS)
Annexures	1. Investment Policy ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\INVESTMENTS\OTHER - 963178

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

A new Bendigo Bank agency has recently opened in Canowindra. This is an important service for local businesses and the people of Canowindra and district, who have no other bank branches operating in the town.

Banks provide employment and create foot traffic in the CBD and therefore it is common for rural Council's to support banks in their towns from an economic development prospective.

Although Bendigo Bank is opening an agency in the town, council would be investing with the bank itself, via the Cowra branch of the bank and not the agency.

Council can choose to support this agency but must do so within the confines of its Investment Policy which is attached for the information of Councillors. As per the policy Council is required to acquire 3 quotes when investing. It also states that the aggregate of investments should not exceed the following limits as shown in the table below:

Long Term Rating (Standard & Poors)	Short Term Rating (Standard & Poors)	Maximum Percentage Permitted
AAA to AA-	A1+	100%
A+ to A-	A1	50%
BBB+ to BBB-	A2	10

Unrated Credit Union	<u>Unrated</u>	2%
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Bendigo Bank has a Standard and Poors short term rating of A2. Currently Council has \$2,750,000 invested with credit agencies rated as A2. Given that council's current portfolio is about \$40 million, Council could not invest more than \$4 million with institutions which have this risk profile. Presently, \$1.25 million of the total A2 rated investments are due to mature in October and November 2018.

It is important to keep in mind the relationship between risk and return. The higher the risk the greater the return that Council would expect from its investment. Therefore Council would expect a slightly higher return on its money when investing in Bendigo Bank compared to one of the four major banks given its slightly higher risk profile.

ITEM 8 - ENGINEERING AND TECHNICAL SERVICES REPORT - SEPTEMBER UPDATE

REPORT IN BRIEF

Reason For Report	To update Council on works in progress in the Engineering and Technical Services Department.
Policy Implications	nil
Budget Implications	nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	1. Engineering Capital Works and Expenditure Report September 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\REPORTING\ENGINEERING AND TECHNICAL SERVICES REPORTING - 965032

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Please find attached to this report an update of the 2018-2019 works in progress in the Engineering and Technical Services Department.

ITEM 9 - MUSEUM PROJECT

REPORT IN BRIEF

Reason For Report	To inform council of the progress of the Regional Museum's Program
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Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.2.1.c - Participate in regional museum programs and sustainable collections program
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\MUSEUM AND GALLERIES MANAGEMENT\SUSTAINABLE COLLECTIONS PROJECT - 961909

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

The following information has been provided by Orange City Council's Museum Manager and Heritage Coordinator:

'Background

The Villages of the Heart project forms part of the award-winning Sustainable Collections Program (SCP) that has been active in the Central West Region over the past ten years. Villages of the Heart contributes to this project by recording community memories and stories around places, objects, and people as the basis for new initiatives in audience development, community building, intergenerational connections, education, tourism and economic development. The project will work with a wide range of people of diverse cultural backgrounds and ages, including Wiradjuri elders, descendants of early settlers, post war migrants and newly arrived refugees.

Villages of the Heart has been funded under a number of grant programs. Stage 1 research and oral histories was funded through a grant from the Department of the Environment, Stage 2 is funded through a partnership with Sydney Living Museums (SLM), with a focus on the food and produce of the region's villages, farms and landscapes. This has included the participation of SLM's gastronomer, Jacqui Newling, who has worked with Orange Regional Museum and community museums to present public programs around food stories in the museums and villages.

Villages of the Heart is a staged project which will progressively explore and develop a range of themes, exhibitions, public programs, and other initiatives linked to the villages and their character, people and histories. Potential future themes may include memorials and sacred places, transport routes, significant buildings and structures, sporting places, people, teams and traditions.

- Stage 1 of the project involved primary research and documentation of the villages of the region.
- Stage 2 continued further research on the villages, refining the village histories with objects, images and stories and uploading to the website; and research for an exhibition around food and culinary traditions.
- Stage 3 is to research, prepare and design an exhibition and exhibition catalogue, identify 5 villages for public art concepts and

consult with councils about public art opportunities. Paddock to Plate; a history of food and wine in Orange and district opened in April 2018 and is currently on display in Orange Regional Museum.

Expressions of Interest

The project worked with Arts Out West to identify key artists to develop 5 concepts for public art located in the villages of Blayney, Carcoar, Orange and Manildra. The Villages of the Heart grant application projected commissioning five regional artists, including Wiradjuri artists, to develop public art concepts for five villages/locations, and one for an Aboriginal site or theme. The idea behind the art commissions is that they would support storytelling about lost places and histories that are not reflected in the surviving heritage places and collections, such as Aboriginal places and Chinese market gardeners and gardens.

Five key villages have been selected as part the project for Public Art Concepts to be developed: Manildra, Carcoar, Blayney, Orange Regional Museum and 'The Springs' an itinerant Aboriginal and non-Aboriginal fringe camp of the 1930s – 40s.

Artists will meet with key staff to obtain information to further interpret the storylines and thematic histories captured in earlier phases. The artists will develop detailed and fully costed proposals that may be the subject of future grants to proceed to full commissions.

Vic McEwan from the Cad Factory was engaged to undertake the public art concept for Manildra. The Cad Factory is an artist led organisation creating an international program of new, immersive and experimental work guided by authentic exchange, ethical principles, people and place. The Cad Factory embraces opportunities to expand contemporary arts practice by working with diverse sectors such as health, business, education, community and the environment. We work independently and in collaboration to create new contemporary art and performance.

Public Art Concept for Manildra

Cabonne Council's Director Environmental Services and Orange City Council's Museum Manager and Heritage Coordinator attended an introductory meeting with Vic McEwan from the Cad Factory, on 1 August 2018 to inspect sites around Manildra and to discuss the town's historic aspects. Responding to the Brief, Vic McEwan has provided a draft concept for the council's information.

Manildra - A Film Maker in Residence program In the Shadow of Industry - The Lives of People Play Out



As you drive into Manildra, it is the site of industry that dominates the landscape, shifting your attention to the buildings, the machinery, and the fine layers of flour dust over large pieces of equipment.

The lives of local people are an important part of the industry in terms of employment and investment into the village, and in the shadows of this industry, the lives of people play out, both despite of and removed from the large industrial cogs that spin around them.

When learning about the recent past of Manildra, about the unique story and unique strength of a community having faced many traumas, it presents itself as an opportunity to focus on the unique story, resilience, and character of Manildra.

The Amusu Theatre is a proud part of Manildra's cultural heritage contributing to the unique local story. Having been described as "a living icon of the importance of film and cinema in the course and pattern of NSW's Cultural History". "There are only a handful of early theatres remaining in NSW and the AMUSU is an extremely rare example of one that has operated continuously. Few, if any cinemas possess the memorabilia and moveable heritage that is found at the AMUSU".

In the Shadow of Industry - The Lives of People Play Out is a proposal to tell the unique stories that make up the town of Manildra. It is a 5 (or perhaps 10 year) commitment to realise a "Filmmaker in Residence" program that places one filmmaker a year in the community, to work alongside community members to tell an aspect of their lives, whether fiction or non-fiction.

Each year a filmmaker will conduct a series of residencies throughout the year to work with community members to develop, produce and present a short film. This could result in an annual local gala event at the Amusu Theatre as a premiere film screening of the locally made short film.

A project website will be created to document the processes and outcomes, to create a body of work that can celebrate the uniqueness of the outcomes nationally, as an example of community rejuvenation, community storytelling and the unique role that an artist can play in the well-being and story of a town.

The marketing of this program, outside of Manildra, will be an important aspect of the program as well as the potential for investment by the local flour and canola mills. The film maker in residence project will showcase the best content and stories from the region.

Additional work to complete the concept is still being considered and will form the basis of a further report. Council is reminded that this work is to develop a concept for public art and that funding for the concept to be realised will need to be sought via funding sources.'

ITEM 10 - HERITAGE ADVISOR'S REPORT

REPORT IN BRIEF

Reason For Report	Providing councillors with a copy of the Heritage Advisor's report.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.3.2.b - Heritage advisory service provided
Annexures	1. Heritage Advisor's Report - September 2018↓
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\REPORTS\HERITAGE - 2018 - 965081

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

A copy of the Heritage Advisor's Report for September 2018 is attached for the information of the council.

ITEM 11 - DEVELOPMENT APPLICATIONS RECEIVED DURING AUGUST 2018

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 961592

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been received during the period 01/08/2018 to 31/08/2018 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Section 68 Only x 10	\$----
Change Of Use	\$----
Agricultural Produce Industry - Micro Winery	\$----
Modification To Two Lot Subdivision For Intensive Agriculture	\$----
Modification To Agricultural Produce Industry (Winery) & Signage	\$----
Boundary Adjustment	\$----
Shop (Liquor Sales)	\$----
Paddle Board Hire at Lake Canobolas	\$----
Extension to Existing Dwelling	\$150,000
Garage	\$6,700
Manufactured Home	\$77,000
Deck	\$11,000
Addition of Disabled WC & Shower to Existing Rooms	\$18,882
Container Shed	\$20,000
Dwelling & Rainwater Tank	\$ 769,450
Farm Stay & Cellar Door	\$110,000
Signage & Entrance Wall	\$20,000
Proposed Patio & Deck	\$19,300
Alterations & Additions to Existing Dwelling	\$50,000
TOTAL: 28	\$1,252,332

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Additions to Dwelling	\$88,000
GRAND TOTAL: 29	\$1,340,332

ITEM 12 - DEVELOPMENT APPLICATIONS APPROVED DURING AUGUST 2018

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 961593

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been approved during the period 01/08/2018 to 31/08/2018 as detailed below.

SUMMARY OF APPROVED DEVELOPMENT APPLICATIONS

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
S68 Only x 3	\$-----
7 Lot Rural Subdivision	\$-----
Modification to Two Lot Subdivision for Intensive Agriculture	\$-----
2 Lot Subdivision	\$-----
Modification to Dwelling	\$-----
Modification to Subdivision	\$-----
Shop (Liquor Sales)	\$-----
Modification to 10 Lot Rural Subdivision	\$-----
Modification to Agricultural Produce Industry (Winery) & Signage	\$-----
Storage Shed	\$15,000
New Carport and Enclose Existing Carport	\$10,295
Garage	\$6,700
Alterations & Additions to Existing Motel	\$450,000
Manufactured Home	\$77,000
Deck	\$11,000
Extension to Existing Dwelling	\$150,000
TOTAL: 18	\$719,995

SUMMARY OF APPROVED COMPLYING DEVELOPMENT APPLICATIONS

<u>TYPE</u>	<u>ESTIMATED VALUE</u>

Additions to Dwelling	\$88,000
TOTAL:1	\$88,000

GRAND TOTAL: 19	\$807,995
<i>Previous Month: 38</i>	\$6,915,070

ITEM 13 - MEDIAN PROCESSING TIMES 2018

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 963751

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Summary of median Application Processing Times over the last five years for the month of August:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2013	27
2014	9
2015	26
2016	44
2017	31

Summary of median Application Processing Times for 2018:

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	36
February	24.5
March	22
April	21.5
May	31
June	24.5
July	16
August	17
September	

October	
November	
December	

ITEM 14 - BURIAL STATISTICS

REPORT IN BRIEF

Reason For Report	To provide information on burial statistics.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.1.a - Maintain cemeteries in accordance with community requirements
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\PUBLIC HEALTH\CEMETERIES\REPORTING - BURIAL STATISTICS - 963752

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

<u>YEAR</u>	<u>NO OF BURIALS</u>
2006/07	59
2007/08	62
2008/09	57
2009/10	65
2010/11	40
2011/12	54
2012/13	54
2013/14	80
2014/15	66
2015/16	64
2016/17	41
2017/18	67
2018/19	
July	8
August	5
September	
October	
November	
December	
January	
February	
March	
April	
May	
June	

**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 25 SEPTEMBER, 2018**

Page 15

Total	13
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Cabonne Council
Schedule of Investments as at 31/08/18

Annexure - Item 2

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	0	0.00%	0	Redeemed
ANZ Bank	A1+	1,000,000	2.40%	180	9/09/2018
ANZ Bank	A1+	1,000,000	2.40%	180	9/10/2018
ANZ Bank	A1+	3,000,000	2.50%	273	29/10/2018
ANZ Bank	A1+	2,000,000	2.40%	180	18/01/2019
Bank of Qld	A2	500,000	2.70%	181	15/10/2018
Commonwealth Bank	A1+	5,290,294	1.45%	Cash Mgt A/c	31/08/2018
Commonwealth Bank	A1+	2,000,000	2.56%	270	19/09/2018
Commonwealth Bank	A1+	2,000,000	2.57%	305	15/10/2018
Commonwealth Bank	A1+	3,000,000	2.74%	300	15/04/2019
Illawarra Mutual Build Society	A2	250,000	2.70%	181	7/11/2018
Illawarra Mutual Build Society	A2	500,000	2.55%	364	8/11/2018
Me Bank	A2	1,500,000	2.80%	210	17/01/2019
National Australia Bank	A1+	1,500,000	2.57%	180	3/09/2018
National Australia Bank	A1+	1,000,000	2.62%	150	3/09/2018
National Australia Bank	A1+	3,000,000	2.64%	150	4/10/2018
National Australia Bank	A1+	2,000,000	2.64%	150	4/10/2018
National Australia Bank	A1+	1,000,000	2.76%	120	16/10/2018
National Australia Bank	A1+	2,000,000	2.66%	180	13/02/2019
Reliance Credit Union	Unrated	250,000	2.70%	365	30/10/2018
Suncorp-Metway	A1	2,000,000	2.70%	182	21/01/2019
Westpac Bank	A1+	0	0.00%	0	Redeemed
Westpac Bank	A1+	1,000,000	2.54%	215	25/09/2018
Westpac Bank	A1+	3,000,000	2.50%	180	14/11/2018
Westpac Bank	A1+	1,500,000	2.54%	210	20/09/2018

GENERAL FUND INVESTMENTS \$ 40,290,294

TRUST FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	208,000	1.70%	24 Hour at call account

TRUST FUND INVESTMENTS \$ 208,000

TOTAL INVESTMENTS \$ 40,498,294

INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100.00%
A1 & A1-	50.00%
A2	10.00%
Unrated	2.00%

Council's Current Exposure of Total Investments

A1+	87.65%	\$	35,498,294
A1 & A1-	4.94%	\$	2,000,000
A2	6.79%	\$	2,750,000
Unrated	0.62%	\$	250,000
Total Investments		\$	40,498,294

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30.00%
A1 & A1-	20.00%
A2	10.00%
Unrated	2.00%

Council's Current Exposure per Institution

Commonwealth Bank *	30.86%	\$	12,498,294	A1+
National Australia Bank	25.93%	\$	10,500,000	A1+
Westpac Bank	13.58%	\$	5,500,000	A1+
ANZ	17.28%	\$	7,000,000	A1+
Suncorp-Metway	4.94%	\$	2,000,000	A1
Bank of Qld	1.23%	\$	500,000	A2
Illawarra Mutual Building Society	1.85%	\$	750,000	A2
Me Bank	3.70%	\$	1,500,000	A2
Reliance Credit Union	0.62%	\$	250,000	Unrated
Total Investments		\$	40,498,294	

* This is due to excess funds in the Cash Mgmt A/c. This has now been rectified with new Term Deposit Investments.

INVESTMENT MOVEMENTS

Council's Overall Total Investments has increased due to variations in the Cashflow during the month of August

	This Month	Last Month	July 2018
Total Investments	\$ 40,498,294	\$ 39,950,294	\$ 39,950,294
% Change	1.35%		1.35%

INTEREST RATE PERFORMANCE

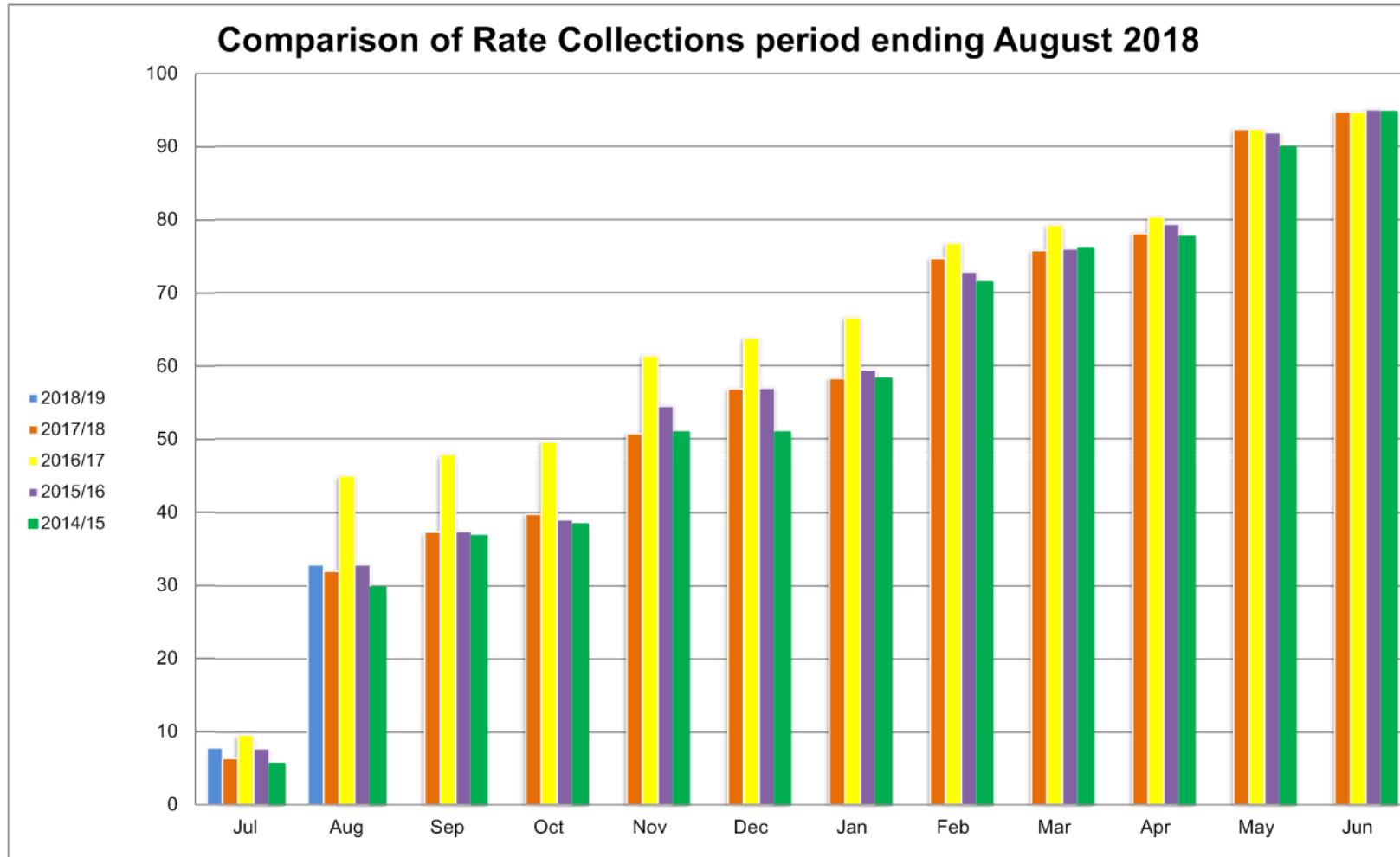
Council's Average Interest rate for the month was 2.32%. The average rate movement is minimal due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate remained at 1.50% in August. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 1.86%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2018
1.86%	2.32%	2.51%	2.51%

L Taberner

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.



Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 September 2013	Kate Blackwood	Confidential Items	PURCHASE OF UNIDENTIFIED RAILWAY LAND NORTH OF LOT 1 DP 745958 MOLONG
	Heather Nicholls		
RECOMMENDATION (Wilcox/Culverson)			
THAT Council:			
<ol style="list-style-type: none"> 1. Proceed with the subdivision and purchase of the unidentified railway land north of Lot 1 DP 745958, Molong. 2. Affix the seal of Council to the subdivision and acquisition documents. 3. Classify the land as operational. 			
<p>17 Sep 2018 - 10:04 AM - Kate Blackwood State rail have been paid \$15 500 for purchase of the land</p> <p>12 Sep 2018 - 2:38 PM - Deborah Jordan Action reassigned to Kate Blackwood by: Deborah Jordan</p> <p>12 Sep 2018 - 2:37 PM - Deborah Jordan Action re-allocated to Kate Blackwood.</p> <p>17 Aug 2018 - 11:44 AM - Deborah Jordan Action reassigned to Robert Cohen by: Deborah Jordan Contracts signed and with JHR</p> <p>11 Jul 2018 - 12:14 PM - Deborah Jordan Action reassigned to Robert Cohen by: Deborah Jordan Contracts signed and with JHR</p> <p>19 Jun 2018 - 9:54 AM - Sharlea Taite Contracts signed and with JHR</p> <p>11 May 2018 - 12:26 PM - Emma Tadros Contracts require further signatures</p> <p>11 Apr 2018 - 1:45 PM - Sharlea Taite Deed of agreement with GM for signing</p> <p>15 Feb 2018 - 9:56 AM - Sharlea Taite Deed of agreement with JHR solicitors for amendments.,</p> <p>08 Nov 2017 - 10:09 AM - Sharlea Taite awaiting on progress from JHR</p> <p>13 Sep 2017 - 11:56 AM - Sharlea Taite With JHR solicitors to create a Deed of Acquisition</p> <p>12 Jul 2017 - 9:59 AM - Sharlea Taite</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 17 September 2018 12:22:39 PM

With JHR
 16 Jun 2017 - 12:58 PM - Sharlea Taite
 Email sent to solicitors again for update
 10 May 2017 - 4:02 PM - Sharlea Taite
 Email sent to solicitors on status
 12 Apr 2017 - 2:24 PM - Sharlea Taite
 Still currently with solicitors to draw up transfer paperwork.
 08 Mar 2017 - 11:49 AM - Sharlea Taite
 Currently with solicitors to draw up transfer paperwork.
 07 Dec 2016 - 10:39 AM - Sharlea Taite
 survey completed
 JHR have said they endorsed plan just waiting for council to receive
 02 Nov 2016 - 11:25 AM - Sharlea Taite
 survey has been completed and information sent to Enviro for information as JHR wanting to get land subdivided.
 Awaiting on information
 15 Sep 2016 - 11:51 AM - Sharlea Taite
 Quote accepted waiting for correspondence from contractor - Matt Forsyth
 09 May 2016 - 1:49 PM - Sharlea Taite
 They advised that they now need a subdivision to be completed. Subdivision will be needed to finalise this one so I have sent this job to 3 surveyors for quotes. Have only received one quote so far. Will await to receive the remaining quotes
 11 Mar 2016 - 9:46 AM - Sharlea Taite
 investigations still happening
 15 Jan 2016 - 12:55 PM - Sharlea Taite
 John Holland asked for Council to supply 149 Certificate and provide sewer diagrams late last year. 149 Certificate asked to be supplied by Environmental Services.
 Environmental Services have advised that further investigations need to be done before supplied with 149.
 11 Nov 2015 - 10:36 AM - Sharlea Taite
 still waiting on JHR - design staff liaising with JHR
 08 Sep 2015 - 4:24 PM - Sharlea Taite
 Reply from Jacob Evans - Still haven't heard from John Holland Rail at all regarding this or the one below. I have literally just emailed them again this morning so awaiting a response but they haven't sent anything through at this stage.
 23 Jul 2015 - 12:18 PM - Sharlea Taite
 Still awaiting approval from NSW Government properties for Rail to sell land directly to Council
 04 Jun 2015 - 2:54 PM - Sharlea Taite
 Jacob Evan comment - Last correspondence from Rail was that they are still awaiting approval from Government Properties NSW to be able to sell land direct to Council.
 02 Apr 2015 - 3:50 PM - Sharlea Taite
 2. Have contacted JHR regarding this matter and its still with Transport NSW so waiting on them. I was advised that JHR will follow them up to try to get a result.
 06 Feb 2015 - 9:39 AM - Sharlea Taite
 have received confirmation from JHR to purchase. In the process now of doing all the paperwork and sending to solicitors.
 06 Jan 2015 - 3:57 PM - Sharlea Taite

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

Property Officer from JHR has contacted me and is chasing the documentation up
 01 Dec 2014 - 3:03 PM - Sharlea Taite
 have asked for an update from John Holland....no response
 09 Oct 2014 - 11:20 AM - Kate Blackwood
 Action reassigned to Sharlea Kenney by: Sharlea Kenney
 02 Jul 2014 - 10:40 AM - Kristi Whiteman
 Response to email sent 2/07/2014 - Documents with Transport NSW, John Holland following up on the progress.
 02 Apr 2014 - 12:58 PM - Jason Theakstone
 email sent today requesting update
 07 Mar 2014 - 10:37 AM - Jason Theakstone
 AWAITING JOHN HOLLAND RAIL
 05 Nov 2013 - 3:55 PM - Jason Theakstone
 Awaiting JHR
 17 Oct 2013 - 3:30 PM - Jason Theakstone
 Application sent to JHR. Awaiting advice

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 March 2016	Robert Cohen Robert Cohen	For Determination	Mullion Creek - Pedestrian Crossing Facility across Long Point Road

RECOMMENDATION (Wilcox/Culverson)

THAT Council:

1. Allocate \$8,107.50 from revenue to fund 50% of the installation of a pedestrian crossing facility in Mullion Creek.
2. Resolve the expenditure is required and warranted for public safety purposes.
3. Approach RMS through the Traffic Committee to look at speed restrictions through the refuge.

12 Sep 2018 - 2:38 PM - Deborah Jordan

COMPLETE

12 Sep 2018 - 1:49 PM - Deborah Jordan

The ramp has been completed, - project completed.

13 Aug 2018 - 2:38 PM - Deborah Jordan

All footpath work complete, redesigned ramp and pram ramp to be completed.

11 Jul 2018 - 12:14 PM - Deborah Jordan

Action reassigned to Robert Cohen by: Deborah Jordan

11 Jul 2018 - 12:10 PM - Deborah Jordan

Work commenced 9th July, expected to take 3 weeks.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

18 Jun 2018 - 10:43 AM - Emma Tadros
Action reassigned to Sharlea Taite by: Emma Tadros
12 Apr 2018 - 2:38 PM - Sharlea Taite
Part of VEP submissions
15 Feb 2018 - 9:10 AM - Sharlea Taite
further investigating
16 Nov 2017 - 4:01 PM - Sharlea Taite
still investigating
15 Sep 2017 - 3:00 PM - Sharlea Taite
no update of VEP projects
08 Aug 2017 - 4:02 PM - Sharlea Taite
looking at including with the VEP works
16 Jun 2017 - 12:52 PM - Sharlea Taite
Options are still being considered
10 May 2017 - 10:32 AM - Sharlea Taite
Still awaitinf RMS approval due to no current RMS funds
17 Mar 2017 - 11:53 AM - Clive Cawthorne
Still awaiting RMS approval
08 Dec 2016 - 9:28 AM - Clive Cawthorne
Still awaiting reply from RMS - will follow up with RMS for a response.
18 Oct 2016 - 3:48 PM - Sharlea Taite
Still with RMS for approval
09 Aug 2016 - 9:53 AM - Clive Cawthorne
Still with RMS awaiting approval and funding
11 May 2016 - 10:00 AM - Clive Cawthorne
Design complete, now with RMS for approval

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 20 December 2016	Heidi Thornberry Steve Harding	Confidential Items	CANOWINDRA RETIREMENT VILLAGE

RECOMMENDATION (Walker/MacSmith)

THAT Council:

1. Agree to purchase lots 1 & 2 DP 1124922 Corner Mill & Blatchford Streets, Canowindra in full settlement of the outstanding loan.
2. Authorise the common seal to be affixed to the transfer documents.

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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3. Advertise for expressions of interest for a provider to enter into a partnership with Council as outlined in the report.

03 Sep 2018 - 1:53 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
 17 Aug 2018 - 11:40 AM - Heidi Thornberry
 Still awaiting documentation to affix seal
 12 Jul 2018 - 2:00 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
 15 Jun 2018 - 4:06 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
 10 May 2018 - 2:35 PM - Heidi Thornberry
 Awaiting documentation to affix seal
 16 Apr 2018 - 11:57 AM - Jolene Pearson
 Still waiting on approval for the Public Private Partnership from OLG.
 12 Apr 2018 - 4:15 PM - Jolene Pearson
 Action reassigned to Heidi Thornberry by: Jolene Pearson
 19 Feb 2018 - 11:56 AM - Jolene Pearson
 Still waiting on approval for the Public Private Partnership from OLG.
 12 Oct 2017 - 2:40 PM - Jolene Pearson
 Following up with Margot Sawyer to check the progress.
 14 Sep 2017 - 2:41 PM - Victoria Priest
 Advised Margot Sawyer to proceed even though approval has not been granted from OLG at the request of A/DFCS
 10 Jul 2017 - 1:00 PM - Victoria Priest
 Awaiting on approval from OLG before land can be purchased
 15 Jun 2017 - 12:17 PM - Victoria Priest
 Awaiting documents to apply seal
 11 May 2017 - 2:04 PM - Victoria Priest
 Awaiting documents to apply seal
 11 Apr 2017 - 4:56 PM - Victoria Priest
 Awaiting documents to apply seal
 21 Mar 2017 - 12:43 PM - Victoria Priest
 Vicki 9/2/17 9:47am – Awaiting documents to affix seal *Re-entered due to error*

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 March 2017	Timothy Wark Robert Cohen	For Determination	DRINKING WATER BUBBLERS

MOTION (Dean/Walker)

THAT Council:

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

1. Agree to the replacement of drinking water bubblers at Molong, Canowindra and Manildra at a cost of \$3,800 per bubbler;
2. Install an additional water bubbler at the Skate Park precinct at Canowindra; and
3. Contact Central Tablelands Water to share the cost of replacement bubblers and the additional bubbler at Canowindra.

10 Sep 2018 - 3:20 PM - Timothy Wark

Installation of the six water bubblers is ongoing.

17 Aug 2018 - 11:56 AM - Deborah Jordan

One installed in Manildra and Cargo, others to be rolled through in the next week.

09 Jul 2018 - 3:18 PM - Timothy Wark

Water bubblers have arrived and are to be installed within the next two weeks.

14 Jun 2018 - 12:05 PM - Timothy Wark

Bubblers are to arrive prior to end of June 2018 and installed within July 2018.

09 Apr 2018 - 11:49 AM - Timothy Wark

Bubblers are to purchased and installed now via an order from the department Director.

14 Mar 2018 - 1:42 PM - Timothy Wark

A letter is to be sent to CTW asking for assistance either via a contribution for the capital outlay of the new bubblers to be purchased and/or the ongoing supply of the potable water to be utilised by the community through the use of the bubblers.

16 Feb 2018 - 9:11 AM - Timothy Wark

Nothing has changed from previous comments.

13 Sep 2017 - 3:47 PM - Timothy Wark

1. Replacement of drinking water bubblers at Molong, Canowindra and Manildra is ongoing.
2. Installation of an additional drinking water bubbler at the Skate Park precinct at Canowindra is ongoing.
3. Formulation of an agreement between Council and Central Tablelands Water to share the costs of replacement drinking water bubblers and additional drinking water bubbler is ongoing.

13 Sep 2017 - 11:51 AM - Sharlea Taite

Action reassigned to Timothy Wark by: Sharlea Kenney

12 Jul 2017 - 10:07 AM - Sharlea Taite

Liaising with CTW

16 Jun 2017 - 12:50 PM - Sharlea Taite

Liaising with Central Tablelands Water

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2017	Kate Blackwood Heather Nicholls	For Determination	EUGOWRA PUZZLE FLAT LEVEE EASEMENTS

MOTION (Dean/Davison)

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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<p>THAT authority be granted to affix the Common Seal of Council to the s88B Instrument for the establishment of the easement.</p> <p><i>17 Sep 2018 - 10:03 AM - Kate Blackwood</i> Mr Donaldson had been offered compensation. Waiting on confirmation Met with Mr Rawsthorns estate who have informally agreed. Will work out compensation</p> <p><i>12 Sep 2018 - 2:39 PM - Deborah Jordan</i> Action reassigned to Kate Blackwood by: Deborah Jordan</p> <p><i>12 Sep 2018 - 2:38 PM - Deborah Jordan</i> Action re-assigned to Kate Blackwood.</p> <p><i>12 Sep 2018 - 1:50 PM - Deborah Jordan</i> Council staff Meeting Friday 14th September re remaining three stakeholders.</p> <p><i>13 Aug 2018 - 2:41 PM - Deborah Jordan</i> Awaiting signoff from remaining 3 landowners.</p> <p><i>12 Jul 2018 - 11:58 AM - Deborah Jordan</i> 1 landowner agreement complete, others still in negotiation</p> <p><i>19 Jun 2018 - 9:58 AM - Deborah Jordan</i> 1 landowner agreement complete, others still in negotiation</p> <p><i>11 May 2018 - 1:45 PM - Emma Tadros</i> Paperwork with solicitors</p> <p><i>11 Apr 2018 - 1:43 PM - Sharlea Taite</i> Solicitors have created easement contracts.</p> <p><i>15 Feb 2018 - 9:53 AM - Sharlea Taite</i> Solicitors drawing up a form of contract so they can be dealt with individually</p> <p><i>16 Nov 2017 - 3:56 PM - Sharlea Taite</i> Still progressing</p> <p><i>13 Sep 2017 - 11:53 AM - Sharlea Taite</i> Final design complete. In process of engaging Surveyors</p> <p><i>12 Jul 2017 - 9:57 AM - Sharlea Taite</i> Waiting for final report</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2017	Heidi Thornberry Steve Harding	For Determination	EUGOWRA PUZZLE FLAT LEVEE EASEMENTS
<p>MOTION (Dean/Davison)</p> <p>THAT authority be granted to affix the Common Seal of Council to the s88B Instrument for the establishment of the easement.</p> <p><i>03 Sep 2018 - 1:53 PM - Heidi Thornberry</i></p>			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

Still awaiting documentation to affix seal
 17 Aug 2018 - 11:29 AM - Heidi Thornberry
 Still awaiting documentation to affix seal
 12 Jul 2018 - 2:00 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
 15 Jun 2018 - 4:06 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
 10 May 2018 - 2:36 PM - Heidi Thornberry
 Awaiting documentation to affix seal
 12 Apr 2018 - 4:17 PM - Jolene Pearson
 Action reassigned to Heidi Thornberry by: Jolene Pearson
 12 Apr 2018 - 3:54 PM - Jolene Pearson
 See comments from Engineering - still progressing.
 19 Feb 2018 - 10:43 AM - Jolene Pearson
 See comments from Engineering - still progressing.
 12 Oct 2017 - 1:33 PM - Jolene Pearson
 Awaiting documents to apply seal
 15 Sep 2017 - 9:56 AM - Victoria Priest
 Noted comments from DETS PA - Awaiting documents to apply seal
 16 Aug 2017 - 3:35 PM - Victoria Priest
 Noted comments from DETS PA - Awaiting Documents to apply seal
 15 Jun 2017 - 12:17 PM - Victoria Priest
 Awaiting documents to apply seal
 11 May 2017 - 2:02 PM - Victoria Priest
 Awaiting documents to apply seal
 01 May 2017 - 12:06 PM - Gerard Aguila
 AO re Seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 July 2017	Robert Cohen	For Determination	PROPOSAL FOR ESTABLISHMENT OF A TRUCK WASH AT MOLONG
	Robert Cohen		

MOTION (Nash/Wilcox)

THAT Council accept funding of \$505,060 from Transport for NSW for the construction of a Truck Wash facility at Molong.

12 Sep 2018 - 1:58 PM - Deborah Jordan
 DA has been approved, design consultant engaged.
 13 Aug 2018 - 2:47 PM - Steve Harding
 Truck wash to be programmed for construction when development approval is received.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

12 Jul 2018 - 11:58 AM - Deborah Jordan
Proposals still at assessment stage
18 Jun 2018 - 2:34 PM - Deborah Jordan
have received proposals, going through assessments
11 May 2018 - 1:47 PM - Emma Tadros
To report to June Council meeting. Still on public display
12 Apr 2018 - 2:38 PM - Sharlea Taite
Land use approved by Planning and Environment NSW
15 Feb 2018 - 3:57 PM - Sharlea Taite
Deed finalised
Consultant to be engaged to prepare design documentation

14 Sep 2017 - 10:16 AM - Sharlea Taite
Have received deed from Restart NSW for \$252,530 which is half the funds, awaiting on notification regarding Federal funds.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 September 2017	Denis O'Brien Robert Cohen	For Determination	CANOWINDRA AND EUGOWRA SES BUILDINGS

MOTION (Davison/Nash)

THAT Council authorise funding from the Infrastructure Replacement Reserves of:

- \$5,000 for replacement of air conditioning for the Canowindra SES; and
- \$675 for two motors for the roller doors for the Eugowra SES.

17 Sep 2018 - 10:01 AM - Denis O'Brien
Investigating progress with urban services section.
07 Aug 2018 - 1:57 PM - Denis O'Brien
Waiting on advice from Urban services
12 Jul 2018 - 1:44 PM - Denis O'Brien
With Coordinator of Urban Services
13 Jun 2018 - 9:32 AM - Denis O'Brien
Still being resolved by Urban services section
11 May 2018 - 8:44 AM - Denis O'Brien
Advised by Urban Services that SES is to yet provide 50% contribution.
10 May 2018 - 1:38 PM - Denis O'Brien
Following up again with Urban Services

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

12 Apr 2018 - 3:46 PM - Denis O'Brien
Waiting on advice from urban services section
12 Mar 2018 - 8:22 AM - Denis O'Brien
Waiting on advice from SES. Discussed with Urban Services section.
14 Feb 2018 - 9:21 AM - Denis O'Brien
Waiting on advice from SES
10 Oct 2017 - 3:34 PM - Denis O'Brien
SES advised that the funding is available.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 October 2017	Timothy Wark	For Determination	REQUEST TO CONSTRUCT PLAYGROUND AT THE CUDAL RECREATION GROUND
	Robert Cohen		

MOTION (Walker/Treavors)

THAT Council endorse a letter of support to construct a playground at the Cudal Recreation Ground, or alternatively a Skate Park in Cudal, if the family are agreeable, subject to final design meeting council requirements.

10 Sep 2018 - 3:19 PM - Timothy Wark
No change.
17 Aug 2018 - 11:57 AM - Deborah Jordan
No change
09 Jul 2018 - 3:18 PM - Timothy Wark
No change.
14 Jun 2018 - 12:04 PM - Timothy Wark
No change or correspondence from last comment.
09 Apr 2018 - 11:47 AM - Timothy Wark
There is no change from previous comment.
14 Mar 2018 - 1:48 PM - Timothy Wark
No correspondence has been received from the proponent since the last comment.
16 Feb 2018 - 8:56 AM - Timothy Wark
The proponent has been requested to provide a costed description of what is proposed to be built.
20 Nov 2017 - 9:59 AM - Timothy Wark
Support letter from Council has been sent as requested.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 November 2017	Robert Cohen	For Determination	MITCHELL ROOM, BANK STREET, MOLONG
	Robert Cohen		

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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RECOMMENDATION (Batten/Mullins)

THAT a further structural assessment be commissioned to confirm the findings of earlier reports and to carry out the recommendations of the report.

12 Sep 2018 - 1:59 PM - Deborah Jordan
Awaiting funding approval.

17 Aug 2018 - 11:45 AM - Deborah Jordan
Designs are being assessed and costed.

12 Jul 2018 - 11:59 AM - Deborah Jordan
Consultants doing detailed design.

18 Jun 2018 - 2:34 PM - Sharlea Taite
DA submitted, engaged consultant to do SOE and Environment and heritage impact statements. Consultants doing detailed design.

11 May 2018 - 1:47 PM - Emma Tadros
DA to be submitted based on the design and concept

11 Apr 2018 - 9:03 AM - Sharlea Taite
Design ATm engaged to do conceptual design

21 Feb 2018 - 11:17 AM - Emma Tadros
Quotations received from design consultants

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 November 2017	Robert Cohen Robert Cohen	Confidential Items	AUTOMATED ROAD MAINTENANCE TRUCK

RECOMMENDATION (Walker/Batten)

THAT Council purchase of a Isuzu FXZ240/350 fitted with a Paveline Autopatch body for the purchase price of \$384,692 (excluding GST), from Paveline International.

12 Sep 2018 - 2:00 PM - Deborah Jordan
Awaiting delivery.

13 Aug 2018 - 3:00 PM - Deborah Jordan
Expected delivery date is September.

11 Jul 2018 - 12:14 PM - Deborah Jordan
Action reassigned to Robert Cohen by: Deborah Jordan
Truck has not yet arrived.

18 Jun 2018 - 2:37 PM - Sharlea Taite
still no delivery date

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

<p>11 Apr 2018 - 11:40 AM - Sharlea Taite unsure when delivery is 15 Feb 2018 - 10:04 AM - Sharlea Taite Truck has been ordered. unsure on delivery date</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 February 2018	Luke Taberner Steve Harding	For Determination	AGREEMENT FOR THE PROVISION OF LIBRARY SERVICES
RECOMMENDATION (Weaver/Durkin)			
<p>THAT Council sign and seal the agreement with Orange City Council annexed to this report, with the following adjustment:</p> <p>Section 8 (d) of the agreement be changed to read as follows: "If there is no resolution in relation to a dispute an independent arbitrator is to be appointed by Centroc and both parties are to abide by the decision handed down by the arbitrator."</p>			
<p>03 Sep 2018 - 4:02 PM - Luke Taberner New agreement signed by GM and returned to OCC for signature of their GM. COMPLETE 01 Aug 2018 - 9:43 AM - Luke Taberner Agreement not yet issued. 03 Jul 2018 - 9:54 AM - Luke Taberner This agreement was discussed at the recent CWL meeting held at Orange on Friday 29 June. OCC agreed to reissue an agreement with adjusted clauses which will be acceptable to council. 31 May 2018 - 9:11 AM - Luke Taberner A meeting has been scheduled for 29 June to discuss the new agreement. 04 May 2018 - 11:53 AM - Luke Taberner Still waiting for response from OCC regarding the service level agreement and specifically the provision relating to dispute resolution. 09 Apr 2018 - 12:21 PM - Luke Taberner Still waiting for response from OCC regarding the service level agreement and specifically the provision relating to dispute resolution. 09 Mar 2018 - 9:22 AM - Luke Taberner Decision from Council meeting sent to Central West Libraries. Awaiting suitable agreement which complies with Council resolution to sign.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 February 2018	Heidi Thornberry Steve Harding	For Determination	AGREEMENT FOR THE PROVISION OF LIBRARY SERVICES
RECOMMENDATION (Weaver/Durkin)			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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THAT Council sign and seal the agreement with Orange City Council annexed to this report, with the following adjustment:

Section 8 (d) of the agreement be changed to read as follows:

“If there is no resolution in relation to a dispute an independent arbitrator is to be appointed by Centroc and both parties are to abide by the decision handed down by the arbitrator.”

03 Sep 2018 - 1:53 PM - Heidi Thornberry

Still awaiting documentation to affix seal

17 Aug 2018 - 11:29 AM - Heidi Thornberry

Still awaiting documentation to affix seal

12 Jul 2018 - 2:58 PM - Heidi Thornberry

Still awaiting documentation to affix seal as document is being re-written

15 Jun 2018 - 4:07 PM - Heidi Thornberry

Still awaiting documentation to affix seal

10 May 2018 - 2:37 PM - Heidi Thornberry

Awaiting documentation to affix seal

10 Apr 2018 - 9:55 AM - Jolene Pearson

Action reassigned to Heidi Thornberry by: Jolene Pearson

13 Mar 2018 - 11:33 AM - Jolene Pearson

Awaiting documents.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 March 2018	Sarah Bellach Steve Harding	For Determination	REQUESTS FOR DONATION

MOTION (Nash/Davison)

THAT Council donate:

1. \$1,000 to the Borenore CWA for repairs to the Hall kitchen.
2. Two bench seats to the value of \$1,600 to the Canowindra RSL Sub-branch for placement within the grounds of the Canowindra Hospital.
3. \$250 to NAIDOC Week School Initiatives
4. \$100 to Paris Capell to represent the electorate at the YMCA Youth Parliament.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

17 Sep 2018 - 9:56 AM - Sarah Bellach
1. COMPLETE
2. COMPLETE - Seats ordered
3. COMPLETE
4. COMPLETE

10 Aug 2018 - 2:22 PM - Sarah Bellach
1. COMPLETE
2. PENDING - seats to be purchased October
3. COMPLETE
4. COMPLETE

16 Jul 2018 - 11:37 AM - Sarah Bellach
1. COMPLETE
2. Seats not not required to be purchased until October
3. COMPLETE
4. COMPLETE

14 Jun 2018 - 2:12 PM - Sarah Bellach
1. COMPLETE
2. Seats not being purchased until October
3. COMPLETE
4. COMPLETE

06 Jun 2018 - 1:44 PM - Sarah Bellach
1. COMPLETE
2. Seats are not required to be purchased until October
3. COMPLETE
4. COMPLETE

07 May 2018 - 11:25 AM - Sarah Bellach
1. COMPLETE
2. Seats are not required to be purchased until October
3. COMPLETE
4. COMPLETE

12 Apr 2018 - 2:39 PM - Sarah Bellach
1. Donation has been paid. COMPLETE
2. Seats are not required to be purchased until October
3. Donation has been paid. COMPLETE
4. Paris Capell not requiring assistance as she is not attending event, due to conflicting with exams. COMPLETE

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 March 2018	Robert Cohen	For Determination	CLOSED CIRCUIT TELEVISION FOR PUBLIC PLACES AT MOLONG AND CANOWINDRA
	Robert Cohen		
RECOMMENDATION (Durkin/Newsom)			
<p>THAT Council form a working-party of appropriate stakeholders to undertake a detailed assessment and address the necessary criteria to determine the future of the project to install closed circuit television in public places in relevant towns and villages within Cabonne.</p> <p><i>12 Sep 2018 - 2:00 PM - Deborah Jordan</i> Crime statistics still being investigated. Form a working group to advise of findings</p> <p><i>13 Aug 2018 - 3:01 PM - Deborah Jordan</i> Crime statistics still being investigated. Form a working group to advise of findings.</p> <p><i>11 Jul 2018 - 12:14 PM - Deborah Jordan</i> Action reassigned to Robert Cohen by: Deborah Jordan</p> <p><i>11 Jul 2018 - 12:11 PM - Deborah Jordan</i> Bob researching crime statistics.</p> <p><i>18 Jun 2018 - 2:37 PM - Sharlea Taite</i> still in discussion</p> <p><i>11 May 2018 - 2:00 PM - Emma Tadros</i> Item to be added to next CMT agenda</p> <p><i>12 Apr 2018 - 2:45 PM - Sharlea Taite</i> discussion to be had at CMT</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 March 2018	Heidi Thornberry	Confidential Items	ENTERING INTO A CONTRACT FOR SUPPLY AND DELIVERY OF BITUMEN EMULSION
	Steve Harding		
RECOMMENDATION (Jones/Weaver)			
<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Endorse the selection of Bitupave Limited t/as Boral Asphalt for supply of delivery of bitumen emulsion and advise Centroc of its decision; and 2. Authorise the affixing of Council Seal to the contract documents. 			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

03 Sep 2018 - 1:53 PM - Heidi Thornberry
Still awaiting documentation to affix seal
17 Aug 2018 - 11:30 AM - Heidi Thornberry
Still awaiting documentation to affix seal
12 Jul 2018 - 2:13 PM - Heidi Thornberry
Still awaiting documentation to affix seal
15 Jun 2018 - 4:08 PM - Heidi Thornberry
Still awaiting documentation to affix seal
31 May 2018 - 9:26 AM - Heidi Thornberry
Awaiting documentation to affix Seal
10 May 2018 - 2:38 PM - Heidi Thornberry
Awaiting documentation to affix seal
16 Apr 2018 - 2:58 PM - Jolene Pearson
Awaiting documentation to affix Seal.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Robert Cohen	For Determination	THE VILLAGE ENHANCEMENT PROGRAM
	Robert Cohen		

MOTION (Davison/Durkin)

THAT Council approve the Village Enhancement Program recommendations. as provided in the attachment to this report.

12 Sep 2018 - 2:01 PM - Deborah Jordan
Program on target, progressing well
13 Aug 2018 - 3:06 PM - Deborah Jordan
Program on target, progressing well.
06 Jul 2018 - 9:45 AM - Robert Cohen
79 projects identified, progress is good.
18 Jun 2018 - 2:32 PM - Sharlea Taite
Projects have been identified for implementation
11 May 2018 - 1:48 PM - Emma Tadros
Putting together project delivery program

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Robert Cohen	For Notation	MOLONG LIBRARY PROJECT UPDATE
	Robert Cohen		

THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_ReportName_10711)
CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT
DOCUMENT: 921297

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

12 Sep 2018 - 2:02 PM - Deborah Jordan
 Program on target, progressing well
 17 Aug 2018 - 11:48 AM - Deborah Jordan
 Application for funding re-submitted.
 12 Jul 2018 - 12:18 PM - Deborah Jordan
 Consultants doing detailed design.
 18 Jun 2018 - 2:35 PM - Sharlea Taite
 DA submitted, engaged consultant to do SOE and Environment and heritage impact statements. Consultants doing detailed design.
 11 May 2018 - 1:48 PM - Emma Tadros
 DA to be submitted based on design and concept

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Dale Jones Steve Harding	For Determination	AGE OF FISHES MUSEUM, CANOWINDRA

RECOMMENDATION (Batten/Newsom)

THAT Council conduct a workshop to review current management and financial arrangements for the Age of Fishes Museum and consider future options for the tourist facility.

14 Sep 2018 - 11:15 AM - Dale Jones
 Awaiting further decision by Council
 17 Aug 2018 - 9:30 AM - Dale Jones
 Workshop held on 12 June 2018, awaiting further advice from council
 12 Jul 2018 - 3:13 PM - Dale Jones
 Workshop held on 12 June 2018. Councillors still considering options
 18 Jun 2018 - 10:33 AM - Naomi Schroder
 Workshop was held on 12 June with matter to be addressed at next ordinary meeting on 26 June
 11 May 2018 - 11:29 AM - Dale Jones
 Workshop scheduled for 8 May 2018 deferred until 12 June 2018. Pre-workshop discussion held on May 8

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Heidi Thornberry Steve Harding	For Determination	REQUEST FOR VARIATION TO WASTE MANAGEMENT CONTRACT

MOTION (Batten/Davison)

THAT Council:

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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1. Agree to the contract variation requested by JR Richards & Sons Pty Ltd to the Waste Collection and Recycling Processing Contract between Cabonne Council and JR & EG Richards Pty Ltd to reflect the increase in costs applied by Visy Recycling, as outlined in the attached report.
2. Affix the council seal to the contract variation documentation.

03 Sep 2018 - 1:53 PM - Heidi Thornberry

Still awaiting documentation to affix seal

17 Aug 2018 - 11:31 AM - Heidi Thornberry

Still awaiting documentation to affix seal

12 Jul 2018 - 2:13 PM - Heidi Thornberry

Still awaiting documentation to affix seal

15 Jun 2018 - 4:11 PM - Heidi Thornberry

Still awaiting documentation to affix seal

31 May 2018 - 9:23 AM - Heidi Thornberry

Awaiting documentation to affix seal

10 May 2018 - 2:38 PM - Heidi Thornberry

Awaiting documentation to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Dale Jones Steve Harding	For Determination	CANOWINDRA FISH FOSSILS DEED OF GIFT

MOTION (Walker/Nash)

THAT Council agree to a request from the Australian Museum for a meeting to further discuss the future of the Canowindra Fish Fossils

14 Sep 2018 - 11:18 AM - Dale Jones

Australian Museum representatives addressed Council workshop on 11 September 2018. Report to be considered at October ordinary Meeting

30 Jul 2018 - 11:26 AM - Dale Jones

New permanent loan agreement provided by Australian Museum. Museum representatives have confirmed they will attend council workshop on 11 September 2018.

12 Jul 2018 - 3:12 PM - Dale Jones

Australian Museum representatives met with Mayor, GM and Community Engagement & Development Manager on 11 July 2018. Museum representatives will address council workshop on 11 September 2018

18 Jun 2018 - 10:14 AM - Naomi Schroder

Motion carried May 2018 meeting - confirmation of meeting arrangements to be advised.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Robert Cohen Robert Cohen	Confidential Items	EXTENSION OF BITUMEN SEALING CONTRACT NO. 657587

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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<p>RECOMMENDATION (Walker/Oldham)</p> <p>THAT Council extend Contract No. 657857 – Supply, Delivery and Placement of Sprayed Bituminous Surfacing for a period of twelve (12) months.</p> <p><i>12 Sep 2018 - 2:04 PM - Deborah Jordan</i> Downer has indicated new contract not required.</p> <p><i>13 Aug 2018 - 3:08 PM - Deborah Jordan</i> Still awaiting signed contracts from Downer.</p> <p><i>12 Jul 2018 - 12:18 PM - Deborah Jordan</i> Awaiting contracts to be signed.</p> <p><i>18 Jun 2018 - 2:40 PM - Sharlea Taite</i> Contracts sent out for signing</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Robert Cohen Robert Cohen	Confidential Items	CONTRACT FOR SUPPLY AND DELIVERY OF COLDMIX ASPHALT
<p>RECOMMENDATION (Davison/Walker)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Accept and sign a contract with Boral Asphalt for the supply and delivery of Coldmix Asphalt 2. Advise Centroc of its decision <p><i>12 Sep 2018 - 2:41 PM - Deborah Jordan</i> COMPLETE</p> <p><i>12 Sep 2018 - 2:06 PM - Deborah Jordan</i> All finished.</p> <p><i>17 Aug 2018 - 11:53 AM - Deborah Jordan</i> Awaiting contracts to be signed.</p> <p><i>12 Jul 2018 - 12:18 PM - Deborah Jordan</i> Awaiting contracts to be signed.</p> <p><i>18 Jun 2018 - 2:40 PM - Sharlea Taite</i> Contracts sent out for signing</p>			
Meeting	Officer/Director	Section	Subject

Outstanding Actions	Division: Ordinary Meeting	Date From:
Action Sheets Report	Committee:	Date To:
	Officer:	Printed: Monday, 17 September 2018 12:22:39 PM

Extraordinary Meeting 12 June 2018	Robert Cohen	For Determination	SUBMISSIONS IN RELATION TO THE 2018/2019-2020/2021 INTEGRATED PLANNING AND REPORTING DOCUMENTATION																
	Robert Cohen																		
<u>MOTION</u> (Batten/Jones)																			
THAT a report be presented on cost alternatives and grant funding opportunities.																			
<u>MOTION</u> (Davison/Walker)																			
THAT the 2018/19 Fees and Charges be amended to include a charge of \$189.90 (inc GST) per fortnight, for the Full Leaseback of a Council Vehicle																			
<u>MOTION</u> (Walker/Weaver)																			
THAT the Children’s Services Re-enrolment fee remain at \$25 per annum as advertised in the draft 2018/19 Fees and Charges.																			
<u>MOTION</u> (Durkin/Nash)																			
THAT the Industrial Water Usage charge be increased from \$3.30 to \$3.35 in the 2018/19 Fees and Charges.																			
<u>MOTION</u> (Jones/Durkin)																			
THAT the Caravan Park Fees be increased in the 2018/19 Fees and Charges as detailed in the below table.																			
<table border="1"> <thead> <tr> <th>Fee</th> <th>New Fee</th> </tr> </thead> <tbody> <tr> <td colspan="2">Canowindra Caravan Park</td> </tr> <tr> <td>Powered Sites – per night</td> <td>26.00</td> </tr> <tr> <td>Stay 2 nights get 3rd night free</td> <td>52.00</td> </tr> <tr> <td>Unpowered site –per night</td> <td>23.00</td> </tr> <tr> <td>Stay 2 nights get 3rd night free</td> <td>46.00</td> </tr> <tr> <td>Powered Sites - per week – one person</td> <td>114.00</td> </tr> <tr> <td>Powered Sites - per week – one person with pension card</td> <td>100.00</td> </tr> </tbody> </table>				Fee	New Fee	Canowindra Caravan Park		Powered Sites – per night	26.00	Stay 2 nights get 3 rd night free	52.00	Unpowered site –per night	23.00	Stay 2 nights get 3 rd night free	46.00	Powered Sites - per week – one person	114.00	Powered Sites - per week – one person with pension card	100.00
Fee	New Fee																		
Canowindra Caravan Park																			
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Powered Sites - per week – one person	114.00																		
Powered Sites - per week – one person with pension card	100.00																		

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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Powered Sites - per week – two persons	130.00
Powered Sites - per week – two persons with pension card	123.00
charge per additional person over five	33.00
Unpowered Sites - per week – one person	49.00
Unpowered Sites - per week – one person with pension card	43.00
Unpowered Sites - per week – two persons	55.00
Unpowered Sites - per week – two persons with pension card	49.00
charge per additional person over five	26.00
Cudal Caravan Park	
Powered Sites – per night	26.00
Stay 2 nights get 3 rd night free	52.00
Unpowered site –per night	23.00
Stay 2 nights get 3 rd night free	46.00
Powered Sites - per week – one person	106.00
Powered Sites - per week – one person with pension card	98.00
Powered Sites - per week – two persons	114.00
Powered Sites - per week – two persons with pension card	109.00
charge per additional person over five	31.00

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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Unpowered Sites - per week – one person	42.00
Unpowered Sites - per week – one person with pension card	30.00
Unpowered Sites - per week – two persons	49.00
Unpowered Sites - per week – two persons with pension card	43.00
charge per additional person over five	24.00
Molong Caravan Park	
Powered Sites – per night	26.00
Stay 2 nights get 3 rd night free	52.00
Unpowered site –per night	23.00
Stay 2 nights get 3 rd night free	46.00
Powered Sites - per week – one person	114.00
Powered Sites - per week – one person with pension card	100.00
Powered Sites - per week – two persons	130.00
Powered Sites - per week – two persons with pension card	123.00
charge per additional person over five	33.00
Unpowered Sites - per week – one person	49.00
Unpowered Sites - per week – one person with pension card	43.00
Unpowered Sites - per week – two persons	55.00

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Ordinary Meeting</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From:</p> <p>Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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Unpowered Sites - per week – two persons with pension card	49.00
charge per additional person over five	26.00

MOTION (Durkin/Treavors)

THAT progress associations be encouraged to work with their local communities, with the assistance of Council, to prepare master plans for key areas within their towns and villages.

MOTION (Durkin/Jones)

THAT:

1. The Water Consumption Rates remain as advertised in the draft 2018/19 Fees and Charges; and
2. Council review its water pricing prior to developing the 2019/20 Fees and Charges.

MOTION (Jones/Batten)

THAT Molong Advancement Group be encouraged to work with their local community, with the assistance of Council, to prepare a master plan for key areas within Molong.

12 Sep 2018 - 2:46 PM - Deborah Jordan

Last month's comment has incorrect date for report to be submitted, should be 25th September Council meeting.

17 Aug 2018 - 3:27 PM - Deborah Jordan

Report written for Council meeting 28.8.18

13 Jul 2018 - 12:04 PM - Steve Harding

Action reassigned to Robert Cohen by: Steve Harding

12 Jul 2018 - 3:08 PM - Robyn Little

Noted NFA required. Request for further investigations relates to Molong Multi-Purpose Sports Field - DETS will prepare report. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Dale Jones Steve Harding	For Determination	EASY TO DO BUSINESS PROGRAM

MOTION (Jones/Nash)

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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THAT Council:

1. Accept an invitation from Service NSW to join the Easy to do Business Program.
2. Authorise the General Manager to enter into a Memorandum of Understanding with Service NSW regarding the Easy to do Business Program.

14 Sep 2018 - 11:19 AM - Dale Jones
Memorandum of Understanding signed

17 Aug 2018 - 9:27 AM - Dale Jones
Kick-off mMeeting held with Easy To Do Business representatives on 3 August 2018, further documents to be completed.

12 Jul 2018 - 3:10 PM - Dale Jones
To organise GM's signature on MOU

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Sarah Bellach Steve Harding	For Determination	REQUESTS FOR DONATIONS

MOTION (Batten/Oldham)

THAT Council:

1. Donate \$150 to the "Help our Aussie Farmers Silent Auction"
2. Donate \$100 to Cargo Public School towards the installation of outdoor gym equipment
3. Donate \$150 to the "Feel Good BBQ Event"

14 Sep 2018 - 10:13 AM - Sarah Bellach

1. Youth Week - COMPLETE
 2. Farmers Silent Auction - pending, new date not set
 3. Cargo Public School - COMPLETE
 4. Feel Good BBQ - COMPLETE

16 Aug 2018 - 1:07 PM - Sarah Bellach

1. COMPLETE
 2. PENDING - Event has been postponed until November
 3. COMPLETE
 4. COMPLETE

10 Aug 2018 - 2:21 PM - Sarah Bellach

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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- 1. COMPLETE
 - 2. PENDING - waiting to see if event goes ahead
 - 3. COMPLETE
 - 4. COMPLETE
- 16 Jul 2018 - 12:00 PM - Sarah Bellach
- 1. Youth Week - COMPLETE
 - 2. Farmers Silent Auction - still pending
 - 3. Cargo Public School - COMPLETE
 - 4. Feel Goo BBQ - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Dale Jones Steve Harding	For Determination	2017/18 COMMUNITY ASSISTANCE PROGRAM ROUND 2

MOTION (Jones/Treavors)

THAT Council approves Community Assistance Program (CAP) funding for applications 1 - 8 as recommended in the report.

14 Sep 2018 - 11:15 AM - Dale Jones
All invoices processed - COMPLETE

17 Aug 2018 - 9:29 AM - Dale Jones
Six of eight invoices processed

12 Jul 2018 - 3:11 PM - Dale Jones
Successful applicants advised and asked to submit invoices

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Timothy Wark Robert Cohen	Confidential Items	CONTRACT NO 922176 – DESIGN AND CONSTRUCTION OF THISTLE STREET SEWER PUMP STATION, MOLONG NSW

RECOMMENDATION (Nash/Batten)

THAT Council refuse to accept the tenders and approve the re-tendering for the design and construction of Thistle Street Sewer Pump Station, Molong.

10 Sep 2018 - 3:16 PM - Timothy Wark
This action needs to be allocated to Surendra Sapkota if this has not already been completed.

Surendra is to prepare a report to the September 2018 Council Meeting as the re-tender process has been completed.

17 Aug 2018 - 11:58 AM - Deborah Jordan

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

Re-tendering is in process for the design and construction of Thistle Street Sewer Pump Station, Molong
 09 Jul 2018 - 3:06 PM - Timothy Wark
 Re-tendering is in process for the design and construction of Thistle Street Sewer Pump Station, Molong.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Surendra Sapkota Robert Cohen	Confidential Items	CONTRACT NO 922176 – DESIGN AND CONSTRUCTION OF THISTLE STREET SEWER PUMP STATION, MOLONG NSW

RECOMMENDATION (Nash/Batten)

THAT Council refuse to accept the tenders and approve the re-tendering for the design and construction of Thistle Street Sewer Pump Station, Molong.

11 Sep 2018 - 9:55 AM - Surendra Sapkota

Evaluation Report is expected to include in September 2018 Council meeting.

17 Aug 2018 - 2:25 PM - Surendra Sapkota

Council already re-advertised the tender for the design and construction of Thistle St Pump Station. At present, the evaluation of the tenders are in progress.

16 Jul 2018 - 11:30 AM - Deborah Jordan

Re-tendering is in progress.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 July 2018	Robert Cohen Robert Cohen	For Determination	EXCLUSIVE LICENCE TO QUARRY - SMALL MINES

MOTION (Durkin/Oldham)

THAT Council authorise the affixing of the Common Seal to the Exclusive License to Quarry agreements of the following small mines:

1. Bennetts Pit – N6
2. Christophersons Pit – S3
3. Coadys Pit – N66
4. Manildra Common – S21
5. Reynolds Pit – N177

11 Sep 2018 - 9:18 AM - Deborah Jordan

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

Complete 17 Aug 2018 - 11:54 AM - Deborah Jordan Reassigned to Heidi.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 July 2018	Dale Jones Steve Harding	For Determination	ARTS OUT WEST MEMBERSHIP
MOTION (Batten/Durkin)			
<p>THAT Council pay the annual fee of \$9,757.61 to be a member of Arts Out West and invite a representative to address Council.</p> <p>14 Sep 2018 - 11:16 AM - Dale Jones Arts Out West representative invited to address future Council workshop regarding Outs Out West activities in Cabonne</p> <p>30 Jul 2018 - 11:25 AM - Dale Jones Invoice for membership processed 30 July 2018</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 July 2018	Surendra Sapkota Robert Cohen	Confidential Items	CONTRACT 928328 MANAGEMENT OF CANOWINDRA SWIMMING POOL, GASKILL STREET, CANOWINDRA, NSW, 2804
RECOMMENDATION (Walker/Weaver)			
<p>THAT Council accept the tender from Margaret Duguid for management and operation of the Canowindra Swimming Pool situated at Gaskill Street Canowindra from 1 October 2018 to 31 March 2019 at the tendered price of \$50,000 including GST.</p> <p>11 Sep 2018 - 9:51 AM - Surendra Sapkota Contract documents have been signed by the Council and preferred the Contractor - Complete.</p> <p>17 Aug 2018 - 2:16 PM - Surendra Sapkota Acceptance letter has been sent to preferred tenderer for the management of Canowindra Swimming Pool. Two copies of contract documents has been sent to the contractor for signing. awaiting the signed contract documents from the contractor.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 July 2018	Surendra Sapkota Robert Cohen	Confidential Items	CONTRACT 933807 RESTORATION OF ORANA HOUSE CANOWINDRA NSW 2804
RECOMMENDATION (Nash/Weaver)			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

THAT Council accept the tender from Dobsonei Pty Ltd for the restoration of Orana House situated at Ferguson Street Canowindra at the tendered price of \$105,469.40 including GST.

11 Sep 2018 - 9:54 AM - Surendra Sapkota

Contract documents have been signed by the Council and preferred the Contractor - Complete.

17 Aug 2018 - 2:22 PM - Surendra Sapkota

Letter of acceptance of the tender has been sent to the preferred contractor. Two copies of the contract documents have been forwarded to the Council GM office for signing.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 July 2018	Robert Cohen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Oldham/Durkin)

THAT Council receive reports at the next Council meeting in relation to the following:

1. The feasibility of Council conducting an acquisitive art prize, detailing how it could operate and the costs involved;
2. The pedestrian crossing in Tilga Street, Canowindra (near the school);
3. A Return and Earn Deposit machine being located in Cabonne.

12 Sep 2018 - 2:34 PM - Deborah Jordan

Complete

12 Sep 2018 - 2:11 PM - Deborah Jordan

Item 2, Spoken to Clr Durkin, report not required.

11 Sep 2018 - 9:19 AM - Deborah Jordan

Completed

17 Aug 2018 - 3:24 PM - Deborah Jordan

Crossing discussed with Clr Durkin, the pedestrian crossing is the responsibility of the RMS. The matter is between the RMS and Dept of Education so a report to Council was not required.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 July 2018	Heidi Thornberry Steve Harding	Confidential Items	CONTRACT 928328 MANAGEMENT OF CANOWINDRA SWIMMING POOL, GASKILL STREET, CANOWINDRA, NSW, 2804

RECOMMENDATION (Walker/Weaver)

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Ordinary Meeting</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From:</p> <p>Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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<p>THAT Council accept the tender from Margaret Duguid for management and operation of the Canowindra Swimming Pool situated at Gaskill Street Canowindra from 1 October 2018 to 31 March 2019 at the tendered price of \$50,000 including GST.</p> <p><i>03 Sep 2018 - 1:52 PM - Heidi Thornberry</i> Jeeva has advised this contract does not need to be added to the register - COMPLETE <i>17 Aug 2018 - 11:36 AM - Heidi Thornberry</i> Contract form sent to Jeeva</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 July 2018	Heidi Thornberry Steve Harding	Confidential Items	CONTRACT 933807 RESTORATION OF ORANA HOUSE CANOWINDRA NSW 2804
<p>RECOMMENDATION (Nash/Weaver)</p> <p>THAT Council accept the tender from Dobsonei Pty Ltd for the restoration of Orana House situated at Ferguson Street Canowindra at the tendered price of \$105,469.40 including GST.</p> <p><i>03 Sep 2018 - 1:51 PM - Heidi Thornberry</i> Awaiting for contract form to come back <i>17 Aug 2018 - 11:37 AM - Heidi Thornberry</i> Contract form sent to Jeeva</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Luke Taberner Steve Harding	For Determination	ADOPTION OF COUNCIL'S SECTION 355 COMMITTEES
<p>MOTION (Batten/Treavors)</p> <p>THAT Council appoint the Committee's shown in the table detailed in the report, pursuant to Section 355 of the Local Government Act 1993.</p> <p><i>03 Sep 2018 - 4:01 PM - Luke Taberner</i> Committees appointed. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Jolene Pearson Steve Harding	For Determination	GOVERNMENT INFORMATION PUBLIC ACCESS ACT 2009 (GIPA) AGENCY INFORMATION GUIDE - ANNUAL REVIEW
<p>MOTION (Batten/Treavors)</p>			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

<p>THAT Council adopt the annexed draft 2018/19 Agency Information Guide.</p> <p><i>12 Sep 2018 - 2:06 PM - Jolene Pearson</i> Website update with adopted Guide - COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Jolene Pearson Steve Harding	For Determination	POLICY DATABASE - REVIEW BY COUNCIL WITHIN 12 MONTHS OF ELECTION
<p>MOTION (Batten/Treavors)</p> <p>THAT:</p> <ol style="list-style-type: none"> The policies listed in the report detailed “without change” be re-adopted; and The annexed draft Noxious Weeds Statement Policy, Central West Libraries Related Policy, Procurement (Incorporating Local Supplier Preference) Policy, After School Hours Care Policy, Cabonne Blayney Family Day Care Policies and Procedures and Community Transport Policy (recommended changes detailed in report) be adopted. <p><i>12 Sep 2018 - 2:07 PM - Jolene Pearson</i> All policies updated and added to the register, complete list updated in the website - COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Heidi Thornberry Steve Harding	For Determination	EXCLUSIVE LICENCE TO QUARRY
<p>MOTION (Batten/Treavors)</p> <p>THAT Council authorise the affixing of the Common Seal to the Exclusive License to Quarry agreements of the following small mine: 1. Peters Pit – E89</p> <p><i>12 Sep 2018 - 2:42 PM - Deborah Jordan</i> Action reassigned to Heidi Thornberry by: Deborah Jordan <i>12 Sep 2018 - 2:42 PM - Deborah Jordan</i> Action re-assigned to Heidi to affix seal.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Steve Harding Steve Harding	For Determination	PROPOSED HEATED POOL FACILITY

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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<p>MOTION (Mullins/Oldham)</p> <p>THAT the Molong Advancement Group be advised that before council could consider the proposal, they would need to:</p> <ol style="list-style-type: none"> 1. Have confirmation that the land in question was available and not subject to Native Title claim; 2. Be advised of the cost and expected life-span of each of the component elements within the proposed complex; 3. Confirm projected operational costs. <p>12 Sep 2018 - 11:24 AM - Robyn Little Resolution forwarded to committee. COMPLETE</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Meeting</th> <th style="text-align: left;">Officer/Director</th> <th style="text-align: left;">Section</th> <th style="text-align: left;">Subject</th> </tr> </thead> <tbody> <tr> <td>Ordinary Meeting 28 August 2018</td> <td>Steve Harding Steve Harding</td> <td>For Determination</td> <td>DROUGHT ASSISTANCE</td> </tr> </tbody> </table>				Meeting	Officer/Director	Section	Subject	Ordinary Meeting 28 August 2018	Steve Harding Steve Harding	For Determination	DROUGHT ASSISTANCE
Meeting	Officer/Director	Section	Subject								
Ordinary Meeting 28 August 2018	Steve Harding Steve Harding	For Determination	DROUGHT ASSISTANCE								
<p>MOTION (Jones/Nash)</p> <p>THAT Council provide access to water from the Molong Depot stand-pipe at no charge based on the following parameters:</p> <ol style="list-style-type: none"> 1. Recipients being registered with details of their location, rural enterprise and where the water will be utilised. 2. The water is to be used for domestic purposes only. 3. Parties who have registered will be responsible for cartage of the water. 4. This policy will be reviewed after a three-month trial period or should the level of water restrictions for the town water supplies increase. 5. The policing of on-selling of water. 6. Reimburse bona fide water carters that have voluntarily been paying for water for residents in the Cabonne LGA. <p>12 Sep 2018 - 11:24 AM - Robyn Little Guidelines developed and key staff advised of resolution. Note the 3-month term for resolution to be reviewed.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Meeting</th> <th style="text-align: left;">Officer/Director</th> <th style="text-align: left;">Section</th> <th style="text-align: left;">Subject</th> </tr> </thead> <tbody> <tr> <td>Ordinary Meeting 28 August 2018</td> <td>Veronica Windus Steve Harding</td> <td>For Determination</td> <td>ANNUAL FINANCIAL STATEMENTS</td> </tr> </tbody> </table>				Meeting	Officer/Director	Section	Subject	Ordinary Meeting 28 August 2018	Veronica Windus Steve Harding	For Determination	ANNUAL FINANCIAL STATEMENTS
Meeting	Officer/Director	Section	Subject								
Ordinary Meeting 28 August 2018	Veronica Windus Steve Harding	For Determination	ANNUAL FINANCIAL STATEMENTS								
<p>MOTION (Davison/Treavors)</p> <p>THAT:</p>											

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

1. The Mayor, Deputy Mayor, General Manager and Director of Finance & Corporate Services sign the Statement by councillors and management pursuant to section 413(2) of the Local Government Act for both the General Purpose and Special Purpose Financial Statements.

2. Council refer the General Purpose Financial Statements and Special Purpose Financial Statements to the Audit Office NSW for audit.

10 Sep 2018 - 12:14 PM - Veronica Windus

Will be scanned in and collated with the Annual Financial Statements.

COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Kristine Farrell Steve Harding	For Determination	UNFINISHED WORKS COMMENCED IN 2017/2018 NOT COMPLETED AS AT 30/06/2018 - REQUIRED TO BE CARRIED FORWARD TO THE 2018/2019 BUDGET
MOTION (Walker/Weaver)			
THAT the projects listed in the attachment be carried forward to the 2018/2019 budget.			
04 Sep 2018 - 12:14 PM - Kristine Farrell Added to current budget. COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Sarah Bellach Steve Harding	For Determination	MULLION CREEK PLAYGROUP
MOTION (Jones/Batten)			
THAT Council proceed with the proposal to establish a Playgroup at Mullion Creek.			
14 Sep 2018 - 10:08 AM - Sarah Bellach In process of setting up Playgroup			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Timothy Wark Robert Cohen	For Determination	RENTAL OF VACANT OFFICE SPACE AT 70 GASKILL STREET, CANOWINDRA
MOTION (Weaver/Newsom)			
THAT Council accept the request as detailed in the report.			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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10 Sep 2018 - 3:11 PM - Timothy Wark

Verbal contact has been made with Mr Arthur Falconer from the Canowindra Arts, he has been informed that the request to rent 70a Gaskill St Canowindra has been approved by Council.

He has been informed that Councils Administration section is creating the lease agreement documentation at the applicable time he will be requested to sign the relevant documents then official tenancy will be granted including keys etc.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Steve Harding Steve Harding	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Batten/Weaver)

THAT Council receive a report in relation to the following:

1. A review of the guidelines for Events Assistance Funding;
2. The possibility of a recognition dinner for the Age of Fishes Museum volunteers; and
3. The walking track behind the swimming pool, detailing why it is closed and costs associated with the required repairs.

12 Sep 2018 - 11:27 AM - Robyn Little

CDEM to provide reports on Events Assistance and AOFM dinner.
DETS to investigate walking track behind Molong pool.
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Sarah Bellach Steve Harding	For Determination	MILLTHORPE VACATION CARE

RECOMMENDATION (Batten/Davison)

THAT Council proceed with the proposal to establish Vacation Care at Millthorpe.

14 Sep 2018 - 10:10 AM - Sarah Bellach

In process with Department of Education, to add Vacation Care to services already provided at Millthorpe.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Dale Jones Steve Harding	For Determination	CABONNE ACQUISITIVE ART PRIZE

RECOMMENDATION (Batten/Newsom)

THAT Council:

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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1. Conduct an Acquisitive Art Prize competition for artists living in the Cabonne LGA;
2. Commence the Acquisitive Art Prize competition from July 2019; and
3. Seek sponsorship from local businesses.

14 Sep 2018 - 11:17 AM - Dale Jones
Terms and condions of entry being formulated

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Dale Jones Steve Harding	For Determination	EVENTS ASSISTANCE PROGRAM 2018-2019

RECOMMENDATION (Davison/Oldham)

THAT Council approve \$1,000 funding under the 2018-2019 Events Assistance Program (EAP) to Molong Advancement Group for the 2018 Banjo Paterson Dinner.

RECOMMENDATION (Batten/Jones)

THAT Council approve \$20,000 funding under the 2018-2019 EAP to Canowindra Challenge for the 2019 Canowindra International Balloon Challenge for marketing, promotion and event management.

RECOMMENDATION (Batten/Oldham)

THAT Council approve \$2,000 funding under the 2018-2019 EAP to Orange Region Vignerons Association for the 2018 Orange Wine Festival, taking into account Council's annual contribution to Orange 360 to promote major regional events.

14 Sep 2018 - 11:19 AM - Dale Jones
Invoices processed - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Gloria Donlan Steve Harding	Confidential Items	DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

RECOMMENDATION (Nash/Oldham)

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Monday, 17 September 2018 12:22:39 PM</p>
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THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

11 Sep 2018 - 9:31 AM - Gloria Donlan

Letters have been sent to all ratepayers on the list, who have not made payment or contacted Council to make an arrangement for payment, to advise them that their account will be given to Council's Debt Recovery Agents for action to commence. COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Gloria Donlan Steve Harding	Confidential Items	UNRECOVERABLE SUNDRY DEBTOR

RECOMMENDATION (Davison/Walker)

THAT Council write-off this total debt of \$10,000 for debtor account 21689 as unrecoverable

11 Sep 2018 - 9:33 AM - Gloria Donlan

This account was written off as at 31/08/2018 as per resolution. COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Heidi Thornberry Steve Harding	For Determination	EXCLUSIVE LICENCE TO QUARRY

MOTION (Batten/Treavors)

THAT Council authorise the affixing of the Common Seal to the Exclusive License to Quarry agreements of the following small mine: 1. Peters Pit – E89

03 Sep 2018 - 1:50 PM - Heidi Thornberry

Seal Affixed 31/08/2018 - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Robert Cohen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Batten/Weaver)

THAT Council receive a report in relation to the following:

1. A review of the guidelines for Events Assistance Funding;
2. The possibility of a recognition dinner for the Age of Fishes Museum volunteers; and
3. The walking track behind the swimming pool, detailing why it is closed and costs associated with the required repairs.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

<p>12 Sep 2018 - 2:09 PM - Deborah Jordan Item 3, DETS has spoken to Councillor Jones and indicated that the report would be included in October meeting should it be necessary.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Dale Jones Steve Harding	For Determination	QUESTIONS FOR NEXT MEETING
<p>MOTION (Batten/Weaver)</p> <p>THAT Council receive a report in relation to the following:</p> <ol style="list-style-type: none"> 1. A review of the guidelines for Events Assistance Funding; 2. The possibility of a recognition dinner for the Age of Fishes Museum volunteers; and 3. The walking track behind the swimming pool, detailing why it is closed and costs associated with the required repairs. 			
<p>14 Sep 2018 - 11:20 AM - Dale Jones EAP guidelines to be reviewed when Tourism and Community Engagement Coordinator returns from long service leave. Discussions being held with Age of Fishes Manager regarding dinner or other function to recognise volunteers</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Kristine Farrell Steve Harding	For Determination	CABONNE ACQUISITIVE ART PRIZE
<p>RECOMMENDATION (Batten/Newsom)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Conduct an Acquisitive Art Prize competition for artists living in the Cabonne LGA; 2. Commence the Acquisitive Art Prize competition from July 2019; and 3. Seek sponsorship from local businesses. 			
<p>04 Sep 2018 - 12:15 PM - Kristine Farrell Placed in 2019 /20 budget notes. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Veronica Windus Steve Harding	For Determination	CABONNE ACQUISITIVE ART PRIZE
<p>RECOMMENDATION (Batten/Newsom)</p>			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Monday, 17 September 2018 12:22:39 PM

THAT Council:

1. Conduct an Acquisitive Art Prize competition for artists living in the Cabonne LGA;
2. Commence the Acquisitive Art Prize competition from July 2019; and
3. Seek sponsorship from local businesses.

17 Sep 2018 - 10:09 AM - Veronica Windus
COMPLETED

17 Sep 2018 - 10:08 AM - Veronica Windus
Has been added to the 2019/20 Budget.

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	56	28	5	4	19
Medium	0		0	0	0
High	0				0

As at: 17 September 2018

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

Confirmation of Minutes of the Board Meeting 23 August 2018 held at Parliament House Canberra

Board Delegates in bold

Cr G Hanger	Bathurst Regional Council	Cr M Liebich	Weddin Shire Council
Mr D Sherley	Bathurst Regional Council	Mr G Carroll	Weddin Shire Council
Cr S Ferguson	Blayney Shire Council	Ms C Weston	RDA Central West
Ms R Ryan	Blayney Shire Council	Mr J Carter	DPC
Cr D Somerville	Central Tablelands Water	Mr K Gillespie	DPC
Mr G Rhodes	Central Tablelands Water	Mr D Murray	DPC
Cr B West	Cowra Council	Mr N Berry	DPC
Mr P Devery	Cowra Council	Mr N White	DPC
Cr G Miller	Forbes Shire Council	Mr M Kneipp Mr K Boyd	Parkes Shire Council DPC
Mr S Loane	Forbes Shire Council	Mr P Anderson	DPC
Cr J Medcalf	Lachlan Shire Council	Ms D Scur	DPC
Mr G Tory	Lachlan Shire Council	Mr J Humphreys	DPC
Cr S Lesslie	Lithgow City Council	Ms K Purser	OLG
Mr A Muir	Lithgow City Council	Ms J Bennett	Centroc
Cr K Sajowitz	Oberon Council	Ms Meredith Macpherson	Centroc
Mr G Wallace	Oberon Council	Ms Kate Barker	Centroc
Mr M Burdack	Orange City Council	Ms Carolyn Griffin	Centroc
Cr K Keith	Parkes Shire Council	Ms Verity Page	Centroc

1. Welcome By Chair John Medcalf 9.30am

The Honourable Dan Tehan Minister for Social Services
9.30am -9.54am

Andrew Gee
9.54am – 10.07am

Deputy Prime Minister Michael McCormack
10.07am- 10.10am

The Centroc Board meeting was opened at 10.15am by Chair Cr J Medcalf

2. Apologies

Cr R Kidd, Cr K Beatty, Mr S Harding, Mr K Boyd, Mr G Styles, Mr G Faulkner, Cr B McCormack, Mr J Bell, Cr B Ingram, Mr D Aber, Ms J Andrews, Mr A Albury

Resolved	Cr M Liebich/Cr B West
That the apologies for the Centroc Board meeting 23 August 2018 listed above be accepted.	

3. Minutes

3a Noting of the Minutes of the GMAC Meeting 26 July 2018

Resolved	Mr D Sherley/Mr P Devery
That the Minutes of the Centroc GMAC Meeting 26 July held in Orange be noted.	

3b Confirmation of the Minutes of the Board Meeting 24 May 2018 at Parliament House

Resolved	Cr B West/Mr D Sherley
That the Minutes of the Centroc Board Meeting 24 May 2018 held at Parliament House be confirmed.	

3c Noting of the Minutes of the Inaugural Central NSW Joint Organisation meeting 24 May 2018 held at Parliament House Sydney

Resolved	Cr S Ferguson/Cr K Keith
That the Minutes of the Inaugural Central NSW Joint Organisation meeting 24 May 2018 held at Parliament House be noted.	

3d Noting of the Minutes of the Special Meeting 26 July 2018 at Orange

Resolved	Mr D Sherley/Cr S Ferguson
That the Minutes of the Centroc Special Meeting 26 July 2018 held at Orange be noted.	

3e Noting of the Minutes of the Centroc Executive Meeting 26 July 2018 at Orange

Resolved	Mr D Sherley/Cr B West
That the Minutes of the Centroc Executive Meeting 26 July 2018 held at Orange be noted.	

4a. Business Arising from the Minutes – Matters in Progress

Resolved	Mr D Sherley/Cr G Miller
That the Board note the Matters in Progress, making deletions as suggested.	

5 Correspondence**5a Correspondence In**

Resolved	Mr D Sherley/Cr B West
That the Board note the incoming correspondence.	

5b Correspondence Out

Resolved	Cr K Keith/Mr D Sherley
That the Board note the outgoing correspondence.	

6 Reports**6a Transport Infrastructure including Bells Line of Road**

Resolved	Cr K Keith/Cr G Miller
That the Board note the Transport Infrastructure Report.	

Deputy Prime Minister Michael McCormack returned 10.27am-10.41am

10.41am-10.45am Dr John McVeigh Policy Advisor Mr Bruce McVells addressed the Board

Meeting adjourned 10.45am

Meeting resumed 11.10am

6b Water Infrastructure Report

Resolved	Cr D Somerville/Cr M Liebich
That the Board note the Water Infrastructure report; and	
<ol style="list-style-type: none"> 1. Endorse the submission to the National Health and Medical Research Council on the Draft revised Chapter 5 Microbial Quality of Drinking Water and Technical Appendix; and 2. Note the strategies and actions for the CWUA Strategic Business Plan review with a further report and review to be undertaken as part of the Joint Organisation strategic process; 3. Ramp up advocacy for water for our region in this catastrophic drought; 4. Develop a media release for members for the greater water security and potentially revisit the cases like raising the wall at Wyangala as an urgent step; and 5. Chair and Executive to nominate a representative to LGNSW for their Water Subcommittee. 	

6c Health Report

Resolved	Mr G Carroll/Cr B West
That the Board note the Health Report; and	
<ol style="list-style-type: none"> 1. Review the Beyond the Range project from a broader health skills perspective; 2. Seek advice from Health Councils in this regard; and 3. Receive a report on skills and course profiles for growing our own health workforce in Central NSW. 	

6d Regional Development

Resolved	Cr B West/Mr D Sherley
That the Board note the Regional Development Report; and	
<ol style="list-style-type: none"> 1. Note that de-identified advice from the digital assessment process through RDA Central West will inform advocacy to various stakeholders with regard to the need for investment in the region; 2. Commend to members they <ol style="list-style-type: none"> a. Give permission to Centroc and RDA Central West to use the Digital Assessments to provide advice to Mobile Network Operators, key agencies and elected officials to build the case for the need for investment in their LGAs; b. Take up the opportunities provided by RDA Central West to negotiate with Mobile Network Operators to improve telecommunications as identified in the RDA Central West Digital assessment process. 3. Write to the Office Local Government seeking agreement on a suitable timeframe for Joint Organisation strategic work. 	

6e JO Report

Resolved	Mr D Sherley/Cr K Keith
That the Board note the Joint Organisation Report.	

6f Planning Report

Resolved	Mr D Sherley/Cr G Miller
That the Board note the Planning Report and endorse the submission to the Central West & Orana Sport and Active Recreation Plan 2018 -2023	

Taskforce Central West Transport Taskforce members arrived

Meeting adjourned 11.45am

Lithgow City Council left the meeting

12.30pm Central Taskforce Discussion Chaired by Mr Jock Carter and Cr John Medcalf
Key actions from the discussions will be circulated to Members for feedback

Taskforce Central West Transport Taskforce members departed

Meeting resumed at 2.00pm

6g Tourism Report

Resolved	Ms R Ryan/Cr G Miller
That the Board note the Tourism Report and resubmit a funding application under Building Better Regions Fund.	

6h Operational Report

Resolved	Mr D Sherley/Mr P Devery
That the Board note the Operational report and write to the Minister for Environment and Energy, The Hon Josh Frydenberg as well as The Hon Michael McCormack regarding the support for small load metering for streetlighting.	

6i Financial report

Resolved	Mr D Sherley/Mr S Loane
That the Board note the Financial Report and;	
1. gives permission for the audited accounts to be signed under the auspices of the Treasurer if the final result after the audit does not differ greatly from figures presented in the report;	
2. that Tourism funds remaining at 30 June 2018 estimated at \$96,223 be reserved for that project; and	
3. note the 2017/2018 budget result of a cumulative anticipated surplus of \$197,881.	

7. Late Reports - Nil

8. Other Matters

Resolved	Cr B West/Mr D Sherley
That the next Board meeting is to be held in Oberon.	

9. The Member for Riverina, The Hon Michael McCormack and his staff were thanked for the ongoing support hosting the Centroc Board at Parliament House.

10. Speakers to the next meeting

11. Next Meetings

- 25 October 2018 – GMAC
- 25 October 2018 – Executive
- 22 November 2018 – Board

The General Meeting of the Board closed at 2.05 pm

Page 4 is the last page of the Centroc Board Minutes 23 August 2018

Minutes of the Central NSW Joint Organisation meeting 23 August 2018 Parliament House

Present Members (in Bold)

Cr G Hanger	Bathurst Regional Council	Cr J Medcalf	Lachlan Shire Council
Cr S Ferguson	Blayney Shire Council	Cr K Sajowitz	Oberon Council
Cr B West	Cowra Council	Cr K Keith	Parkes Shire Council
Cr G Miller	Forbes Shire Council	Cr M Liebich	Weddin Shire Council

Attendees

Mr G Tory	Lachlan Shire Council	Lt G K Gillespie	DPC
Mr D Sherley	Bathurst Regional Council	Mr D Murray	DPC
Ms R Ryan	Blayney Shire Council	Mr N White	DPC
Mr P Devery	Cowra Council	Mr N Berry	DPC
Mr S Loane	Forbes Shire Council	Ms J Humphreys	DPC
Mr G Wallace	Oberon Council	Ms K Purser	OLG
Mr M Burdack	Orange City Council	Ms J Bennett	Centroc
Mr G Carroll	Weddin Shire Council	Ms M Macpherson	Centroc
Cr D Somerville	CTW	Ms K Barker	Centroc
Mr G Rhodes	CTW	Ms C Griffin	Centroc
Ms C Weston	RDACW	Ms V Page	Centroc

Meeting opened 2.05pm, Chaired by Chair Cr John Medcalf

1. **Apologies** -Cr R Kidd, Cr K Beatty, Mr K Boyd, Mr G Styles, Mr S Harding, Mr A Albury, Ms J Andrews

Resolved	Cr K Keith/Cr B West
That the apologies for the Central NSW Joint Organisation Board meeting 23 August 2018 listed above be accepted.	

2. **Confirmation of the Minutes of the Inaugural Central NSW Joint Organisation meeting 24 May 2018 Preston Stanley Room Parliament House Sydney**

Resolved	Cr K Keith/Cr S Ferguson
That the Central NSW Joint Organisation Board note the Minutes of the Inaugural Central NSW Joint Organisation meeting 24 May 2018 Preston Stanley Room Parliament House Sydney	

3. **Business Arising from the Minutes – Matters in Progress**

Resolved	Cr B West/Cr G Miller
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.	

4. Central NSW Joint Organisation Draft Charter

Resolved	Cr G Hanger / Cr K Sajowitz
<p>That the Board note the report on the Central NSW Joint Organisation Charter and</p> <ol style="list-style-type: none"> adopt the Draft Charter for the Central NSW Joint Organisation amending: a capitation fee [based on the number of ordinary rate assessments issued by each Member Council], to a capitation fee (based on ABS population data by LGA and reviewed each census) place the Charter on the Central NSW Joint Organisation website and receive a report comparing fee structures using ordinary rate assessments and ABS population data. 	

Amendment to item 4.**4. Central NSW Joint Organisation Draft Charter**

Resolved	Cr B West/Cr G Miller
<p>That the Board note the report on the Central NSW Joint Organisation Charter and</p> <ol style="list-style-type: none"> adopt the Draft Charter for the Central NSW Joint Organisation place the Charter on the Central NSW Joint Organisation website; and receive a report comparing fee structures using ordinary rate assessments and ABS population data. 	

The amendment became the motion.
The motion was put and carried.

5. Payment of Expenses and the Provision of Facilities to Board Members Policy

Resolved	Cr K Keith/Cr S Ferguson
<p>That the Board adopt the draft policy for the payment of expenses and the provision of facilities to Board members and the Chairperson.</p>	

6. Code of Meeting Practice

Resolved	Cr B West/Cr G Miller
<p>That the Board Adopt the draft Code of Meeting Practice</p>	

7. Central NSW Joint Organisation Draft Budget and Statement of Revenue Policy 2018-2019

Resolved	Cr K Keith/Cr G Hanger
<p>That the Board note the Report on the Central NSW Joint Organisation Draft Budget and Statement of Revenue Policy 2018-2019.</p>	

Ms J Bennett declared a pecuniary interest in the matter as it related to her employment and left the room. Centroc staff (M Macpherson, K Barker, C Griffin, V Page) also left the room.

8. Appointment of Executive Officer for CNSWJO

Resolved	Cr B West/Cr G Miller
<p>That subject to final ratification by the Board of the appointment, the Chairperson be delegated the authority to finalise the appointment of the Executive Officer, including remuneration. The Chairperson will consult with the Interview Panel as to the final recommendation.</p>	

Ms J Bennett and Centroc staff returned to the room.

9. Administration Update

Resolved	Cr G Miller/Cr G Hanger
That the Board note the timeline for the implementation of the JO; and The Executive Officer circulate a one page document on priorities requested from the Chairs of Joint Organisations for member feedback.	

Next meeting of the Joint Organisation is 22 November 2018

Meeting closed 2.26pm

Page 3 is the last page of the Central NSW Joint Organisation meeting 23 August 2018

Present: Cirs K Beatty, P Mullins, G Treavors, C Newsom, P Batten, M. Nash, A. Durkin, L Oldham and I Davison, General Manager (GM), Director of Engineering & Technical Services (DETS), Director of Environmental Services (DES), Director Finance & Corporate Services (DFCS), Operations Manager Urban Services & Utilities, Urban Services Coordinator, Director of Engineering & Technical Services Personal Assistant, Administration Manager, Administration Officer and Anne Clark Age of Fishes Museum Manager.

Apologies: Nil

Start: 3.37pm

Finish: 5.12pm

Topics:

- Age of Fishes Museum
- Cabonne Water Supply

AGE OF FISHES MUSEUM

The Mayor opened the workshop by welcoming the Age of Fishes Museum Manager, Anne Clark.

Anne Clark made a presentation to Council, the presentation is associated to this document.

DISCUSSION

Clr Newsom congratulated Anne on her outstanding work, noting the noticeable turn around with the museum.

Clr Davison asked Anne how much she thought it might cost to properly promote the museum. Anne advised that the goal is to improve the museum and to do so she thinks promotion needs to be focused in the school holidays, noting last school holidays \$4.5K was spent. Anne also suggested that getting on the Back Roads program again would be fantastic and commented that marketing needs to be strategic and well timed.

Clr Davison asked Anne if she thought the museum was in the wrong place and should in fact be located at the dig site. Anne stated that it would be perfect if you were able to just pick up the current facility and relocate to the dig site, but it would most likely not be possible. Clr Walker added that it would be too difficult to maintain two locations. Clr Weaver stated that when funds were first open the community were determined to open the facility in the main street. Anne noted that it is the only facility in the main street that is open 7 days a week and that is important to the community.

Clr Durkin noted he visited a Canadian museum and when he mentioned he was from Canowindra it was instantly recognised as being the location of the Fish Fossil

Museum. Cllr Durkin asked Anne what her absolute goal is for the museum. Anne responded it is to improve and promote the museum and be viable in the future, noting she would love to promote the museum internationally. Anne advised that she has created around 25 interactive activities aimed at getting the children more hands on and involved. Ideally it would be great to have a lift upstairs and install a digital theatre or holograph, it would be great to redesign the whole layout, but is not expecting money from Council, noting the support that Council have already given the museum is fantastic.

Cllr Weaver asked why the logo was changed from the fish. Anne suggested it was most likely a marketing move, and would be more than happy to go back to the fish logo.

Cllr Newsom stated she would like to see the museum taken to the next level and asked Anne what her top priorities would be.

Anne advised her top three priorities would be:

1. Getting people to understand the importance / value of the museum;
2. Getting people to understand the need to look after the museum;
3. Build relationships with other stakeholders; including international, with the possibility of loaning to Hong Kong and Canada, etc.

Cllr Mullins asked if there was a possibility of obtaining government funding. Anne advised that she has applied for \$10K funding but is not hopeful of getting it as the funding is usually on a \$ for \$ basis and the museum are unable to match it.

Cllr Weaver noted that she recently watched the Australian Museum Story regarding their fish fossil storage and asked if there is a chance of working with them and borrowing from their collection. Anne said she would contact them and make the request.

The Mayor thanked Anne for her presentation and for being so passionate about the museum, especially turning what was a negative into a positive.

It was noted the time being 3.57pm Anne Clark left the workshop.

After some discussion between councillors it was agreed that they would take all the information away and review and consider the matter at a later date with the aim of voting on 1 of the 5 options detailed in the original discussion paper prepared by the Community Engagement and Development Manager.

CABONNE WATER SUPPLY

The Director of Engineering & Technical Services, Bob Cohen made a presentation to Council regarding Central Tablelands Water Supply.

The Operations Manager Urban Services & Utilities, Tim Wark made a presentation to Council regarding Cabonne Council Water Supply.

Both presentation are associated to this document.

DISCUSSION

Tim advised that he plans to undertake an audit on the reticulation system and noted he plans to colour code the left/right valves.

Clr Nash questioned if there were plans to stop the use of tanks. Tim commented that no, but Council need to ensure there isn't any flow back from tanks into the system, air barriers, etc.

Clr Beatty advised his impressed with the Molong to Cumnock Pipeline Contractors; they are doing a fantastic job, cleaning up as they go and the project is looking great.

Clr Mullins queried why Molong have their own water supply and other towns and villages haven't. The General Manager stated that it is historic, going back to the Molong Shire & Boree Shire days.

Clr Mullins asked if Council would consider merging with Central Tablelands Water. The General Manager commented that possibly when the pipeline is completed, but previously Central Tablelands Water were not interested as Cabonne systems are too expensive to run.

Clr Walker noted that Central Tablelands Water have had a 140% increase in electricity costs.

Clr Jones requested that Bob and Tim pass on thanks to the water and sewer team, noting they are doing a great job and Council are lucky to have them.

Clr Beatty stated a question he gets asked often is if the treated effluent goes back into the creek, and is this potentially destroying the creek. Tim advised that there is an EPA Licence in place, and that regular samples are tested to comply with the parameters set. He further stated that UV is also in place now and that kills everything.

Tim suggested that in the future Council may wish to consider re-use for Molong, example the Molong Recreation Ground which is currently watered from a bore. Bob commented that there is an opportunity to recycle with some re-configuration it could be re-used on Council roadworks.

Clr Batten queried if the treatment plant is tertiary treated. Tim confirmed that it is.

OUTCOMES

Councillors to review all the information and consider the matter at a later date with the aim of voting on 1 of the 5 options detailed in the original discussion paper prepared by the Community Engagement and Development Manager.

Present: Ctrs K Beatty, J. Jones, P. Mullins, P. Batten, M. Nash, A. Durkin, L. Oldham J. Weaver and I. Davison, General Manager (GM), Director of Engineering & Technical Services (DETS), Director of Environmental Services (DES), Director Finance & Corporate Services (DFCS), Operations Manager Roads & Bridges, GM's Executive Assistant and Administration Assistant.

Apologies: Ctrs Treavors, Newsom and Walker

Start: 2.00pm

Finish: 4.00pm

Topics:

- Molong library and community hall
- Resolutions register
- State significant planning proposals
- Blayney, Orange, Cabonne Rural & Industrial Land Use Strategy review

Molong library and community hall

Councillors conducted an inspection of the Mitchell Room and Molong Community Hall.

DISCUSSION

Mayor opened the meeting for discussion requesting feedback from councillors on the community hall and the standard of the facilities.

Clr Davison had the support of the majority of the councillors by stating that the hall was a disgrace and not functional for holding events. He suggested it was not feasible to add on to part of the building and council should relook at the concept of a total demolish and rebuild of the area to include community function centre, library, VIC, art gallery and meeting rooms.

Clr Mullins commented that council was in a healthy financial position and could borrow any additional funds above the grant funds applied for to rebuild the whole area as suggested.

The General Manager reminded councillors that there was no support to rebuild the community hall in council's CSP.

Clr Nash suggested that there was already an expectation from the community that the hall was being upgraded and there was potential for it to become a very utilised function centre for the whole shire.

The Mayor summarised by stating councillors were in support of a total demolish and rebuild and continue with the original grant application for the library facilities.

RESOLUTIONS REGISTER

DISCUSSION

Clr Jones explained that he requested a review of the resolutions register to ascertain the status of certain projects, rather than make enquiries during a formal council meeting.

Councillors requested an update on the following issues:

- Molong Truck Wash – LEP amendment has been gazetted and the DA will now go on public exhibition.
- Relocation of gazebo from Molong Village Green – public exhibition of the DA has closed with 2 objections received.
- Old gasworks site and relocation of gasometer – continuing discussions with EPA and awaiting final clearance and downgrade of site contamination classification before council can commence turning the area into green space and carpark. In response to a question from Clr Batten regarding the plan for interpretive signage DES advised that she has commenced research on the industrial history of Molong however cautioned that any plans for infrastructure on the area must consider the future need for protecting the existing groundwater monitoring bore located within the site.

STATE SIGNIFICANT PLANNING PROJECTS

DES updated council of major planning projects within the shire.

- Cadia Mine – modification no 12 has been lodged with the state government as a result of the tailing dam wall collapse. The dam wall failure is currently being investigated, and CVO has sought planning approval for dumping of tailings in the Cadia pit.
- Regis Gold Mine, Blayney – proposal for gold mine with a life of approx. 10-15 years located mainly in Blayney Shire however the tailings storage is partly in Cabonne. An Environmental Impact Study will be prepared. The gold processing will involve cyanide treatment of ore. This has triggered community concern. The first stage of the process required preliminary consultation with state agencies, including council.
- Flyers Creek Wind Farm – DA modification for power corridor to connect to grid and will encroach 4.6km into Cabonne.
- East Guyong quarry – application to Dpt of Planning to increase production to 600,000T and increase quarry footprint.
- Toogong quarry – Joint Regional Planning Panel have approved the development.
- Enquiry regarding 150,000 t.p.a. limestone mine near Molong, and expecting a modification of the Cudal limestone mine approval.
- HUB – reporting and licencing anomalies have been found which will result in a 'housekeeping' DA modification.

BLAYNEY, ORANGE, CABONNE RURAL & INDUSTRIAL LAND STRATEGY

DES commenced by explaining that council had set aside \$50k to review the strategy which was adopted in 2008, adding that the state government has acknowledged it is a leading example, being the only partnership model of its type in NSW. The review process is necessary as time and trends have changed in the last 10 years, an example being Orange City Council's proposed airport development, where the land had not been considered in the original strategy. Elton Consultants have been appointed to conduct the review and would like to address council on its workshop day on 11 September.

The review will not consider any changes to minimum lot sizes as rural residential lots will now be included in the strategic review under Council's Settlement Strategy.

The review will consider:

- Industrial land zones, possibly reconsidering the North Clergate area;
- Protection of prime agricultural land;
- Measures to provide sustainable tourism;
- Providing security for intensive agriculture areas.

DES urged all councillors to familiarise themselves with the strategy and think about what is required for the future.

OUTCOMES

Elton Consultants to address council on Tuesday 11 September regarding the review of the Blayney, Orange, Cabonne Rural & Industrial Land Strategy.



Investment Policy

1 Document Information

Version Date <i>(Draft or Council Meeting date)</i>	[22 May 2018]
Author	Finance Manager
Owner <i>(Relevant director)</i>	Director of Finance & Corporate Services
Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Adopted by Council
Next Review Date	Within 12 months of Council being elected
Minute number <i>(once adopted by Council)</i>	18/05/20

2 Summary

Provides for the General Manager to have authority to invest Council's funds in accordance with an approved investment strategy.

3 Approvals

Title	Date Approved	Signature
Director of Finance & Corporate Services		

4 History

Minute No.	Summary of Changes	New Version Date
10/02/17	Readopted by Council	15 February 2010
10/06/18	Readopted by Council	21 June 2010
11/05/13	Readopted by Council	16 May 2011
13/05/17	Reviewed and updated based on current fiscal conditions	21 May 2013
13/09/30	Previous (May 2011) version inadvertently readopted as per s165(4)	17 September 2013
14/04/9	Readopted by Council	15 April 2014
18/05/20	Readopted as per s165(4)	22 May 2018

5 Reason

- To undertake investment of surplus funds in line with Council's current Investment Strategy.
- To maximise earnings from authorised investments and ensure the security of Council Funds.

6 Scope

The General Manager (or his delegated representative) has authority to invest surplus funds in keeping with this policy and strategy.

7 Associated Legislation

All investments are to be made in accordance with:

- Local Government Act 1993 - Section 625;
- Local Government Act 1993 - Order (of the Minister) dated 29th July 2005;
- The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) & (2);
- Local Government (Financial Management) Regulation 1999 – Clause 16

8 Definitions

9 Responsibilities

9.1 General Manager

The General Manager is responsible for the overall control and implementation of the policy.

9.2 Directors and Managers

Directors and Managers are responsible for the control of the policy and procedures within their area of responsibility. The Finance Manager is delegated to invest surplus funds under delegation by the General Manager. The Finance Manager provides guidance to the Senior Finance Staff of all day to day operations of Council's investing activities

10 Related Documents

Document Name	Document Location

11 Policy Statement

Delegation of Authority

The General Manager (or his delegated representative) has authority to invest surplus funds.

Currently this authority is delegated to the Finance Manager. From an operational perspective investments are undertaken by Senior Finance staff under the guidance of the Finance Manager.

Authorised Investments

All investments must be denominated in Australian Dollars. Authorised Investments would include but not necessarily be limited to:

- Local / State / Commonwealth Government Bonds, Debentures or Securities;

- Managed funds (securities) issued by a fund manager (or its ultimate parent company), who has a minimum long term credit rating of A (S&P Australian Ratings) or better, or Moody Investor Services equivalent;
- Deposits in prescribed securities that either have a minimum long term credit rating of A or short term rating of A1 from Standard & Poors or Moody Investor Services equivalent;
- Interest bearing deposits / securities issued by a licensed bank, building society or credit union;
- Investments with NSW Treasury Corp/Hourglass Investment Facility.

Guidelines

(A) Council's Investments

Investment Type	Investment Maturity	Maximum Exposure as % Total Investment Portfolio
Cash Funds (at call)	N/A	As required for Day to Day Cash Flow
Cash Funds (Direct Investments)	30 days – 365 days	100%

(l) Quotations on Investments

Not less than three (3) quotations shall be obtained from authorised institutions when an investment is proposed.

(B) General Policy Guidelines

(l) Direct Investments

The amount invested with any one financial institution should not exceed the following percentages of average annual funds invested.

Long Term Rating (Standard & Poors)	Short Term Rating (Standard & Poors)	Maximum Percentage of Total Investments
AAA to AA-	A1+	30%
A+ to A-	A1	20%
BBB+ to BBB-	A2	10%
Unrated Credit Union	<i>Unrated</i>	2%

The aggregate of investments should not exceed the following percentages of all investments.

Long Term Rating	Short Term Rating	Maximum Percentage
------------------	-------------------	--------------------

(Standard & Poors)	(Standard & Poors)	Permitted
AAA to AA-	A1+	100%
A+ to A-	A1	50%
BBB+ to BBB-	A2	10
Unrated Credit Union	<i>Unrated</i>	2%

(ii) Credit Ratings

If any of Council's investments are downgraded such that they no longer fall within these investment policy guidelines, they will be divested as soon as is practicable.

(iii) Council's attitude to Risk

The investment guidelines attached to the 29th July 2005 Ministerial Order requires councils to "exercise the care, diligence and skill that a prudent person would exercise in investing council funds. A prudent person is expected to act with considerable duty of care, not as an average person would act, but as a wise, cautious and judicious person would."

Cabonne Council believes this requirement will be satisfied if all investments are made in conjunction with this investment policy.

(C) Performance Benchmarks

<i>Investment</i>	Performance Benchmark
Cash Funds (At Call)	11AM Cash Rate
Cash Funds (Direct Investments)	BBSW Index

(D) Reporting

(I) A monthly report should be provided to Council, detailing the investment portfolio

- (i) Investment income earned versus budget year to date and is reported quarterly in Council's "Quarterly Budget Review" document.
- (ii) For audit purposes, certificates must be obtained from the banks/fund managers confirming the amounts of investment held on Council's behalf at 30th June each year.

ENGINEERING EXPENDITURE and PROJECTS FOR 2018/2019		
SEPTEMBER REPORT	BUDGET	ACTUAL
Administration	\$3,999,740	
Plant Fund	\$3,358,440	\$34,440
Administration Capital Works/Projects		
Training Room - Fit Out	\$69,000	\$0
Replace Printer / Copier Fleet - Includes 16 Small Printers, 5 Large Multifunction Devices	\$198,375	\$0
Modelling Software for Rates, Water and Sewer	\$23,000	\$0
Large Format Printer Scanner for Cudal Office	\$17,250	\$0
Cudal Office - Refurbishment of Existing Toilets	\$18,625	\$0
Canowindra Depot - Repair and Replace Electronic Roller Doors Controller	\$13,800	\$0
Molong Office - Timber Repairs, Internal Painting and Replacement of Carpet	\$172,500	\$0
Overhead Cranes	\$100,000	\$0
Upgrade Electrical Switchboard at Molong Workshop	\$28,750	\$0
Public Order & Safety	\$17,250	
New Animal Shelter	\$17,250	\$0
Environment	\$2,761,355	
Fabrication of 3 9M3 Skip Bins for Waste Recycling	\$19,780	\$11,340

Voluntary Purchase - 5 Betts Street, Molong	\$300,000	\$0
Molong Old Gasworks Site - Establish Car Park /Open Space Precinct	\$14,950	\$599
Puzzle Flat Creek Levee	\$2,426,625	\$190
Housing & Community Amenities	\$87,256	
Molong Cemetery - Purchase of land for expansion of cemetery	\$9,200	\$0
Canowindra Cemetery - Upgrade /complete internal driveways and pathways	\$57,500	\$0
Additional Beams for Molong Cemetery	\$13,225	\$0
Beam Extensions - To fit in with new mapping & denomination design Various	\$3,306	\$0
Public Conveniences	\$4,025	\$0
Refurbishment of Exterior of Bank Street Toilets	\$4,025	\$0
Cabonne Water	\$9,497,382	
Restart NSW Pipeline Stage 1	\$9,411,132	\$0
Purchase of Land for Cumnock Service Reservoir Construction	\$9,600	\$0
Project Mgt Non Cap ' Administration	\$80,000	\$0
Project Mgt Cap ' Administration	\$250,000	\$0
Survey & Develop Route	\$22,187	\$0
Develop Drinking Water Implementation Plan	\$70,000	\$0
Detail Design of Preferred Option	\$5,000	\$0
Land Acquisitions Licences and Easements	\$150,000	\$29,603

Final design Review Non Cap	\$20,000	\$0
Final Design Review Cap	\$5,000	\$0
Spec of Pipelines, Town Water Reservoir & Pumpstation	\$10,000	\$0
Tender of Reticulation Construction	\$5,000	\$0
Award of Reticulation works in Cumnock & Yeoval	\$5,000	\$0
Construct Retic Works Cumnock & Yeoval	\$1,384,131	\$0
Construct Stage 1 - Orange to Molong	\$40,000	\$3,774
Commissioning Stage 1	\$5,000	\$0
Construction of Stage 2 - Molong to Cumnock and Yeoval	\$7,350,214	\$5,276,470
Water Capital Works & Projects		
Water Assets - 30.8cfm Air compressor at Molong Treatment plant	\$86,250	\$0
Small Town Sewer	\$129,000	
Small Town Sewer Management Expenses	\$129,000	\$0
Cabonne Sewer	\$91,000	
Sewer Management Expenses	\$91,000	\$0
No Work Order	\$91,000	\$0
Recreation & Culture	\$2,238,000	
Swimming Pools		

Canowindra Pool - Expansion Joints further work required	\$57,500	\$0
Sporting Grounds		
Molong Rec Ground - Underground Irrigation of Sports Field	\$80,500	\$0
VEP (Village Enhancement Program)	\$1,504,680	\$182,910
Stronger Country Communities Fund	\$2,100,000	\$0
Shared Mobility Access Pathway – Mullion Creek (Bevan Road to Long Point Road)	\$115,750	\$114,831
Shared Mobility Access Pathway – Manildra (Showground to Park St)	\$90,563	\$0
Shared Mobility Access Pathway – Cudal (Toogong Street – Wall St to Cargo St.)	\$64,975	\$0
Transport & Communication	\$11,184,484	
LOCAL ROADS		
R2R – Belgravia Road Stage 3	\$453,701	\$226,998
R2R – Icely Road	\$585,880	\$261,157
Resources for Regional Project – Four Mile Creek Road	\$1,407,445	\$0
Urban Reseal - 18/19	\$342,610	\$0
Rural Reseal - 18/19	\$1,132,832	\$0
Heavy Patching - 18/19	\$1,059,000	\$0
Gravel Resheeting Local Roads - 18/19		
Baldry Road, Baldry	\$28,000	\$0
Barnes Track, Eugowra	\$42,000	\$0

Beaths Road, Canowindra	\$25,500	\$0
Bertie Cole Street , Molong	\$15,000	\$1,591
Breens Road, Nyrang Creek	\$14,000	\$0
Buckland Street, Molong	\$14,000	\$1,591
Dry Creek Road	\$28,000	\$0
Emu Swamp Road	\$28,000	\$0
End Street, Molong	\$12,000	\$1,182
Hillview Lane, Eugowra	\$30,500	\$0
Jason Street, Molong	\$15,000	\$1,591
Kangarooobie Road	\$24,000	\$0
Kerrs Greek Road	\$34,000	\$0
Kjollers Road	\$32,000	\$0
Lemmons Road, Borenore	\$32,000	\$0
Lower Lewis Pond Road	\$28,000	\$0
Mandagery Lane, Manildra	\$32,000	\$0
Mostyn Lane, Manildra	\$22,500	\$0
Pengilly Lane, Eugowra	\$11,500	\$0
Peterson Road, Manildra	\$20,000	\$0
Puzzle Flat Lane, Eugowra	\$7,500	\$0

Quarry Road, Morbel	\$15,000	\$0
Rutherford Road, Molong	\$145,000	\$11,991
Sandy Creek Road, Cudal	\$99,500	\$0
Shreeves Road, Molong	\$39,500	\$4,545
Sullivans Road, Manildra	\$17,500	\$0
Whiteheads Road, Molong	\$17,500	\$1,591
Windeyer Street, Manildra	\$14,000	\$0
Waldergrave Road,	\$23,000	\$0
Yuranigh Road, Molong	\$110,000	\$15,273
Spring Hill Road - Extend Seal to Blayney Council Boundary	\$75,000	\$2,736
Local Road Construction - South Bowan Park Road - Replace Timber Culvert	\$180,000	\$0
Local Road Construction - Paling Yards Loop Road - Replace Timber culvert	\$200,000	\$0
Local Road Construction - Byng Road External Seal 1 km	\$100,000	\$0
Local Roads Construction - Woods Lane, Nashdale - External Seal 600 mts	\$55,000	\$0
Local Roads Construction - Dry Creek Road - External Seal 1 km	\$100,000	\$0
Local Roads Construction - Lower Lewis Ponds - External Seal 1 km	\$100,000	\$0
Local Roads Construction - Emu Swamp Road - External Seal 1 km	\$100,000	\$0
Local Roads Construction – Washpen Bridge Approaches Seal, Gundong Road	\$130,000	\$149,192
REGIONAL ROADS	\$5,149,029	\$0

Regional Road - Heavy Patch Capital from Maintenance Budget	\$683,541	\$0
REPAIR Program (50/50 funded with RMS Project to be finalised)	\$800,000	\$0
Fixing Country Roads - Banjo Paterson Way Widening Project (Four Stages)	\$4,465,488	\$0
Stage 1 – Norah Lane to “The Boot”	TBA	\$11,990
Stage 2 – Burgoon Lane 5.5km towards Cumnock	TBA	\$63,125
Stage 3 – Near Murrays Bridge	TBA	\$0
Stage 4 – Old Yullundry Road to Hanover Creek Bridge	TBA	\$0
Gasworks Lane Molong Car Park	\$75,000	\$0
STATE ROADS		
State Roads - Maintenance	\$515,000	\$
State Roads – Construction. (18/19 Projects To Be Determined)		
Culvert works Edward Street and Peabody Road (MR359)	\$38,000	\$0

LOCAL ROADS

Council’s Local Roads Gravel Resheeting has not commenced.

Grading has been undertaken on Belgravia Road, Shades Creek Road, Sandy Creek Road, The Gap Road, Jennings Lane, Old Canobolas Road, The Glen Road, Nanami Lane, Barragan Raod, Old Canobolas Road, Ophir Road, Oaky Lane, Dry Creek Road, Byng Road, Manchester Road, Standford Road, Rutherford Lane.

Road Maintenance

Kurrajong Road, Wenz Lane, Casuarina Drive, Cadia Road, Nixon Road, Canowindra Streets.

Roads To Recovery

Belgravia Road Stage 3

Council has completed tree vegetation on both sections of Belgravia Road.

The 1.5km section from North Strathmore Lane towards Molong was sealed by Council's contractors on the 16 August 2018. The final 1.6km section, from Strathmore Lane south to the Bell River was sealed 14 September 2018.

Icely Road

The vegetation works have been completed on Icely Road. The first 2km from Selection Road towards White Rocks Road, was sealed on the 22 August, 2018. The remaining 1km will be sealed by Councils contractors on the 18 September 2018.

Washpen Bridge Approaches

The Washpen Bridge Approaches commenced on the 2 July and were sealed on the 18 July, 2018. This project is now completed, and Gundong Road is now a sealed road.

REGIONAL ROADS

Banjo Patterson Way – Fixing Country Roads Project

The Fixing Country Roads funded project on Banjo Patterson Way will be completed in four stages, between Molong and Yeoval.

Council has commenced Stage 2, in the first instance, from Burgoon Lane towards Cumnock, 5.5km section.

BRIDGES

Hillan's Creek Bridge is now completed, on Eurimbla Road Cumnock with the official opening taking place on the 15 August, 2018.

SHARED MOBILITY ACCESS PATHWAYS

Council was successful in funding for Shared Mobility Access Pathways, under the Stronger Country Communities Funding. The shared pathway and pram ramps at Mullion Creek has been completed, from Bevan Road to Long Point Road. Works have commenced on the shared pathway in Manildra – from the showground to Park Street.

CENTRAL TABLELANDS WATER SECURITY FOR THE REGIONS – ORANGE TO MOLONG PIPELINE PROJECT STAGE 1

- The design and construction Ammerdown (Orange) to Molong Creek Dam Pipeline and associated break tank have been completed.
- The design of Molong to Cumnock and Yeoval pipeline has been completed.
- 48km of pipeline has been laid, commencing from Molong and progressing towards Cumnock and Yeoval villages. The construction of the Molong Gidley Street pump station building the Cumnock and Yeoval chlorine dosing buildings are almost completed. The reservoir on Banjo Patterson Way, Cumnock is nearing completion.

NOXIOUS WEEDS DEPARTMENT

Work carried out since the last report.

Dry weather has continued which means very little growth in the Central West area.

Work is currently underway on grasses controlling Serrated Tussock, African Love Grass And Chilean Needle Grass.

Where Century plant control was undertaken, results are slow but appear to be working. Council will wait a little longer for conclusive results before conducting more control work on this plant.

PROJECTS UPDATE

The status of the main projects are as follows:

1. Orana House

- Construction is in progress
- 2. Molong Truck Wash**
 - Concept design is in progress
- 3. Banjo Paterson Way Widening and Four Mile Creek Road**
 - Monthly progress reporting
- 4. Pipeline – Molong to Cumnock and Yeoval**
 - Construction is in progress
- 5. Molong Sewer Pump Station**
 - Tender evaluation has been completed
- 6. Molong Library**
 - Engineering and civil design is in progress
- 7. Management of Canowindra Swimming Pool**
 - Contractor has been engaged

- 8. Supply and installation of guardrail and wire rope safety fencing in the Cabonne Council LGA**
 - Tender evaluation has been completed

- 9. Refurbishment of Public Toilets**
 - Design Consultant has been engaged

10. The following tenders have been called

- Excavator Hire
- Supply of Trees and Limbs Removal Services
- Supply and Installation of Culverts, Footpaths, Kerb and Guttering (closed)
- Heavy Patching

URBAN SERVICES AND UTILITIES SECTION UPDATE

- Fluoride dosing unit has been commissioned internally awaiting external sign off.
- Tree planting program is ongoing (plantings recently in Cumnock.)
- Upper Bank St garden beds completed.
- Water main breaks completed as required.
- New private water and sewer connections completed as required.
- Sewer main breaks and chokes completed as required.
- Hydrant inspection program completed.
- Sheps garden corner project completed.
- E-one units repaired and replaced as required.
- Tree pruning works completed as required.
- Leaf removal works completed as required.
- Major cleaning works on amenities buildings completed.
- Hall maintenance works completed as required.

- Manildra garden bed works near the pool nearing completion.
- Cargo garden bed completed.
- Project scoping, quotation and ordering has commenced into a number of projects identified in the recently allocated VEP works.
- Thistle Street sewerage pump station retendered.
- Effluent testing for all sites in Cabonne completed.

Cabonne Shire Council Heritage Advisory Service

David Scobie Architects

Level One, 177A Sailors Bay Road,
 Northbridge,
 NSW 2063
 Tel: (02) 9967 2426
 Mobile: 0412 415010
 Email scobiearchitect@optusnet.com.au
www.davidscobiearchitects.com.au

Heritage

Cabonne Shire Council
 Via email
 Attn: Ms. Heather Nicholls
 Chris Eldred, Jann Ferguson, Kate Blackwood and Accounts

REPORT: September 2018**Visit: 3/09/2018****1.0 Information provided to the Heritage Advisor**

- 1.1 Heritage Advisor appointments–
- 1.1.1 Heritage Committee Meeting – Agenda
 - 1.1.2 Restoration, Peabody Road
 - 1.1.3 Spring Terrace Church

The next visit: October 8th**2.0 Follow Up required**

- ❖ Gumble Hall
- ❖ Canowindra Railway Precinct – Master Plan completed for JHG-CRN: David Ward
- ❖ Canowindra Museum Master Plan – Ross Cleary
- ❖ Villages of the Heart: Reporting strategy for Cabonne Council
- ❖ Eugowra Fat Lamb Hotel – reconstruction
- ❖ Quinn's Stables – part demolition
- ❖ Cabonne Museums - Master Plan and Programme and Grant application support
- ❖ 46 Bank Street, Molong
- ❖ The Yarn Market and Cobb & Co buildings

The following notes apply to site visits and requests for advice - The intention is that the notes are passed to the Property Owner/Enquirer/DA Applicant:

Heritage Report: September 2018
 David Scobie Architects Pty Limited
 ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

1. St. David's Church – 7 Waldegrave Road, Spring Terrace

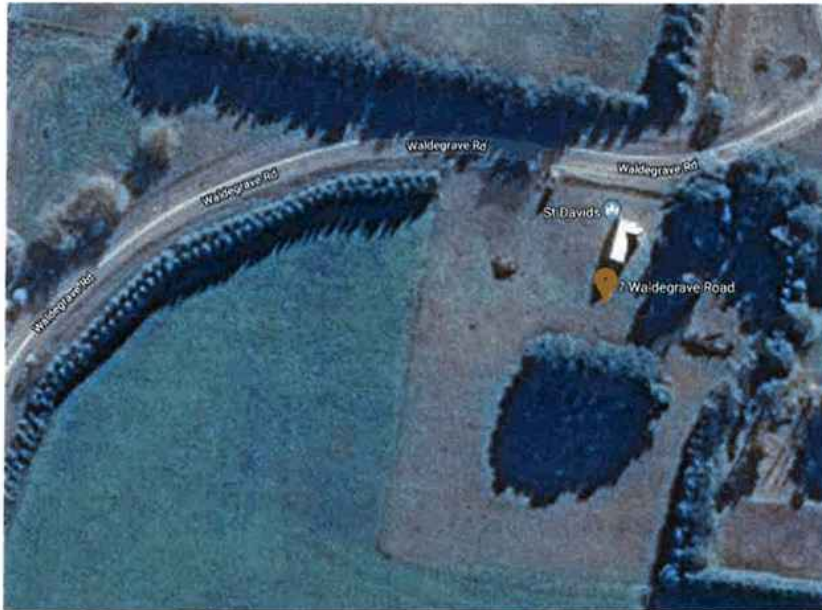


Figure 1 Aerial view courtesy Google maps



Figure 2 Street view courtesy Google maps

Cabonne Shire Council Heritage Advisory Service



Figure 3 General elevation from the road and front boundary showing the North Elevation courtesy Benchmark Real Estate



Figure 4 The side & East Elevation with entry porch courtesy Benchmark Real Estate



Figure 5 Aerial view of the West and North Elevations courtesy Benchmark Real Estate

Heritage Report: September 2018
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service



Figure 6 Internal view looking to the South and the raised altar space courtesy Benchmark Real Estate.

Note the leadlight treatment to the window left above.

The brown marks on the ceiling are due to lack of thermal insulation in the roof cavity and this is cured with insulation and ventilation.

Generally the cypress floor appears sound and should only be clean with Deck-clean and oiled and not sanded.

Note that the liturgical furniture remains in the building. This may be removed by the Diocese or it may be left with the building. The furniture has significance for the site presuming it was not recently relocated there and the preference is for it to be retained and re-used. The new use is important and it would not be expected that all the pews & furniture would be retained. Generally the Church does not have locations for this surplus furniture and an offer should be made based on preserving the history in place.

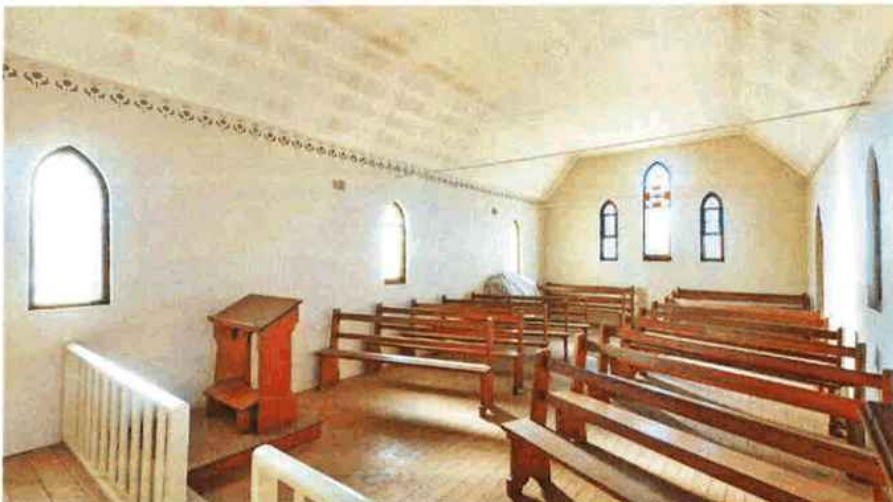


Figure 7 View looking towards the front Northern elevation courtesy Benchmark Real Estate, noting the coloured glass in the main central window and the two opening sashes in the two side windows.

Cabonne Shire Council Heritage Advisory Service

The centrally located tie rod has been installed in an attempt to brace the envelope. This is unlikely to be the appropriate brace position..... these are in line with the external piers in order that the tension is distributed into the walls.



Figure 8 Aerial view courtesy Benchmark Real Estate

Note the rust pattern on the roof sheeting is more pronounced on the western side

Physical description:

The property was inspected by Council and the Heritage Advisor in June 2017. Elements from that report are reproduced in the following details.

Council is generally available by appointment to provide heritage and town planning advice. The heritage Advisor is available monthly to make site visits and provide advice on the site and building.

One of the standard duties for Heritage Advisors under the guidelines provided by the NSW Heritage Office is to liaise with, and assist, owners and developers of heritage listed sites for achieving the best heritage outcomes.

The Church is brick construction with rendered interiors, a timber floor and lined ceiling covered to the collar tie level. The gothic windows include pointed arched windows with bricks forming the external header course.

Statement of heritage significance:

This substantial brick church is a typical rural church for the Church of England, built in the gothic style with attached stepped piers and windows between, which is no longer in use but is the last remaining church at Cadia otherwise known as Spring Terrace.

The following recommendations are provided as guide to potential purchasers of the property in relation to heritage matters.

Each party should make their own investigations as to the physical condition and other constraints and opportunities offered by the property.

Valuable historical details should be available within Parish records:

Cabonne Shire Council Heritage Advisory Service

Location 3 Church Street,
Bathurst (adjacent to the Cathedral Hall)
The Office is open from 9:00am to 1:00pm
Monday to Friday
Phone 02 6331 1722
Email registrar@bathurstanglican.org.au
Postal Address PO Box 23, BATHURST NSW 2795

The following photos and observations date from June 2017.



Figure 9 Typical view of the perimeter where weed growth is against the building promoting rising salt damp



Figure 10 The missing cross leaves the two barge roll flashings open and water can affect the roof and barge boards

Cabonne Shire Council Heritage Advisory Service



Figure 11 A missing barge roll flashing has allowed water to run off and damage the barge board end



Figure 12 The internal corner is not draining to the downpipe and overflows are damaging the brickwork and foundation. Refer the following image. Install an acroterion at the corner to prevent oversplashing.



Figure 13 The solution is an extra downpipe in this area with the water carried 4m clear.

Cabonne Shire Council Heritage Advisory Service



Figure 14 General foundation movement leads to shrinkage and expansion/heave cracking. The initial solution is a 1200mm wide gravel perimeter apron. After a minimum of 6 months the movement cracks could be re-pointed.



Figure 15 While the roof sheeting looks fine, many fixings are raised and the end laps have opened allowing wind blown rain to enter the roof space.

Cabonne Shire Council Heritage Advisory Service



Figure 16 Downpipes and the gravel apron with water taken clear of the building are required.



Figure 17 Damaged timber at the eave and barge board junction

Cabonne Shire Council Heritage Advisory Service



Figure 18 The remaining cross in place. Replicas can be made from this one.



Figure 19 Water damage requiring brick repair and replacement

Cabonne Shire Council Heritage Advisory Service



Figure 20 Water damage and missing downpipe



Figure 21 Note rust damage and raised fixings. The guttering is completely eroded through and replacement galvanised steel guttering and downpipes are required. This is the most urgent task.



Figure 22 Side elevation showing the missing pointing caused by the leaking guttering. Simple bristle brush or mild pressure washing to the brick walls being careful not to remove friable materials in the walls and windows.

Cabonne Shire Council Heritage Advisory Service

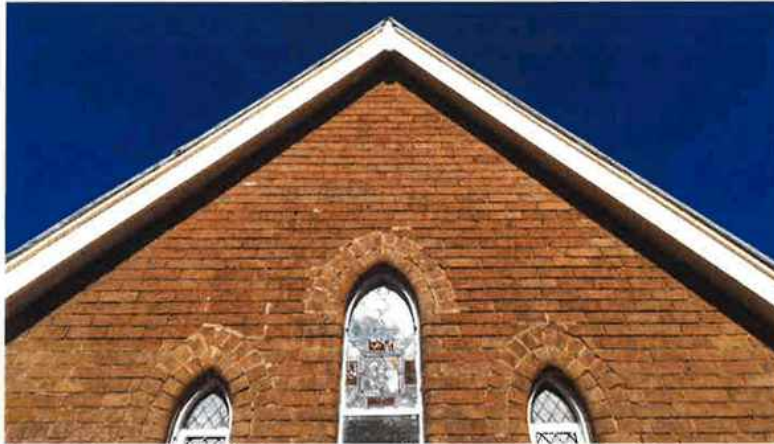


Figure 23 The missing cross and general view of the brickwork and missing pointing. Note the significant windows, leadlight and coloured glass.



Figure 24 The foundation stone. Unfortunately the stone has been painted however this can be easily removed with quality paint removers.



Figure 25 Missing pointing on the exposed piers

Cabonne Shire Council Heritage Advisory Service



Figure 26 Missing spear point and flashing and eroded barge board end. The quad gutters have decayed and should be replaced with galvanised ogee guttering



Figure 27 Reduced ground level where extra height is required to avoid undermining.



Figure 28 The front elevation. The building generally presents well to the street and has clearly provided a place of worship in recent years.

Cabonne Shire Council Heritage Advisory Service

Recommendations

- Contact the Anglican Diocese to obtain a copy of their historical records for the Church;
- Review the material within the Kerrin Cook reference book, copy located in the local history section of the Orange Library;
- The preferred means of adapting the site for use as a residence is to utilise the existing Church space as living area. It does not suit dividing up into small rooms and it does not have sufficient height to insert a mezzanine level.
- A simple pavilion style extension is the recommended strategy for providing a bathroom, laundry and kitchen with meals area. This would be located to the rear and side of the Church so that it included a glazed north facing elevation and a link to the existing Church;
- The site to be fenced using standard rural wire and star picket fencing to the three sides and the existing conserved fencing and gates to the frontage.
- The following is a simple preliminary schedule of conservation works:
 - Review the roof and repair holes where feasible;
 - Paint the roof in Shale Grey proprietary roof paint or wire brush and paint in Penetrol to retain the character if this is required/preferred. It is often the roof battens which have failed and need replacing. This provides the opportunity to remove the roof, inspect the roof framing, repair as required and then sark, insulate, batten and install new galvanised steel roofing from Fielders or equal or re-fix the original sheeting. Note that the mould marks on the ceiling are due to a lack of insulation in the roof cavity
 - Replace the damaged traditional flashings, ogee gutters and circular downpipes using traditional galvanised steel;
 - The downpipes should be drained to new traditional circular steel rainwater tanks, one each side of the building so as to provide potable supply
 - The perimeter of the building to a nominal width of 1500mm should be reduced replacing 150mm of topsoil with compacted roadbase over a heavy duty membrane on sand sloping away from the walls and topped with cement stabilised deco-granite or gravel so as to provide a weatherproof and attractive apron perimeter. A steel formboss or equal edge is used to divide the apron from the soft landscape;
 - Quality traditional carpentry & rolled flashing repairs to the external gables and eaves including venting, mouldings, finials/cross etc
 - Lightly pressure clean all the brickwork and repoint using a standard lime based re-pointing mortar available from Westox;
 - Check and conserve all the windows to secure the leadlight and weatherproof the framing using traditional methods;
 - Check and confirm that the terra-cotta vents are sufficient for the ventilation and provide additional vents to match at nominal 1500mm centres to suit the brickwork;
 - Paint colours will be advised following discussions with the owner;
 - For winter heating, use of a contemporary wood burning fireplace would be acceptable with suspended ceiling fans which have summer and winter modes.
 - A landscape plan will be required to illustrate any additional works including alterations, extensions, ancillary buildings such as sheds. Ancillary buildings should be clad in Fielders galvanised steel while extensions should take on a pavilion form and be attached to the church through a glazed link. A planting plan is recommended to include windbreak plantings, suitable screening for privacy to the appropriate spaces and the landscaped area required for a waste water treatment system following tests.
 - Solar PV panels would be acceptable on the new pavilion building.

Cabonne Shire Council Heritage Advisory Service

2. The Manager's residence, at 98 Peabody Road

Property owner: Gordon Pattinsson

Contacts: Gordon, Heather & Kate
ingledoon@bigpond.com

Significance:

- The site is not listed on the Cabonne LEP as a heritage item
- The site is listed on the Heritage inventory as part of the listing for the Boree Nyrang Homestead: refer 1271054 – Boree Nyrang adjoining the subject property

The purpose of the following information is to inform and assist the owner with the reinstatement and associated works. The works would be eligible for support from the local heritage fund via an Application.

Significance

A traditional but rare stone cottage which retains distinctive elements from the original design – the building envelope.



Window typical double hung sliding sash

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General view from the rear looking south



View of the rear looking east with the hut to be retained. The peppercorn tree is early but may have reached the end of a useful life – 80years is their expectation.

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View of the rear of the cottage noting the hipped roof form with gable vents and pair of brick chimneys – critical in the stability of the building



Close view of the rear and north facing elevation. The quality of the stonework is high. The concrete slabs have no significance

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Typical chimney noting the brick construction and tied in nature of the cross walls. No more excavation should be undertaken so as not to undermine the foundation.

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A rare and valued find. All sound timber should be retained and new timbers mounted alongside to easily maintain the form and materials. If the roof is replaced fielders heritage galvanised steel should be used with traditional slashings etc.



The termite damage is extensive and these materials will need replacement.

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Removing the drummy render is essential in restoring the cracks and then re-plastering.

The next steps:

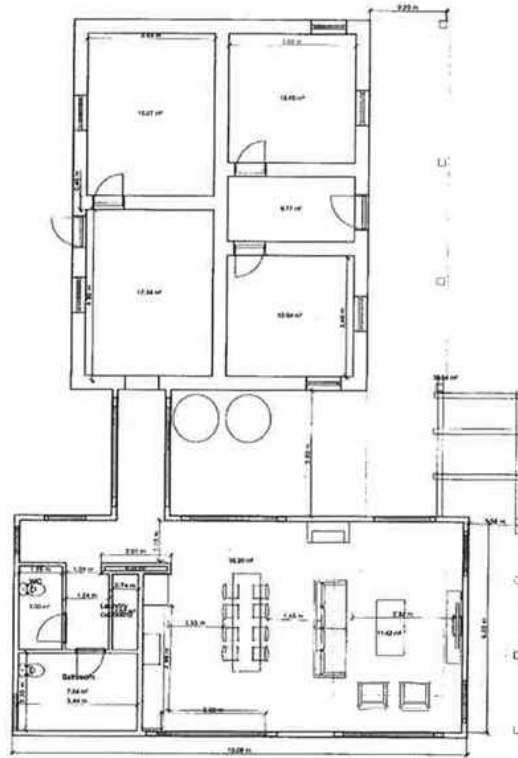
- Obtain skilled advice on a strategy for the conservation works and the design of the new pavilion, suitable for DA. Consult Tim Winters 02 6846 8311 on the masterplan
- This could then be documented by a drafts person.
- Weatherproof the envelope – roof, roof drainage, perimeter apron, internal walls, internal flooring, ceilings, services
- The perimeter of the building to a nominal width of 1500mm should be reduced replacing 150mm of topsoil/remnants with compacted roadbase over a heavy duty membrane on sand sloping away from the walls and topped with cement stabilised deco-granite or gravel - this can be done on completion, so as to provide a weatherproof and attractive apron perimeter. A steel formboss or equal edge is used to divide the apron from the soft landscape;

Summary scope of works

- Review the proposed new pavilion and how it fits with the existing as well as makes best use of the orientation and access;
- Obtain advice from George Tartak and Antione from Borenore on the internal render: 026365 2661
- Consult Barrie Cooper on lime based products for render and pointing from Westox: 041623 5028 and 0246285010
- For the flooring, review the Lysaght Quika-Floor system
- The use of treated pine or cypress is recommended for the roof timbers which require replacement – those which are sound should be retained. Those which are part sound should be retained with new timbers fixed alongside them to avoid deconstructing the roof.
- Generally, following render repairs, remove all rubble from the rooms to a smooth surface, install any piers required for the flooring and then lay a Fortecon or similar membrane and stabilise with a layer of 25-50mm roadbase gravel

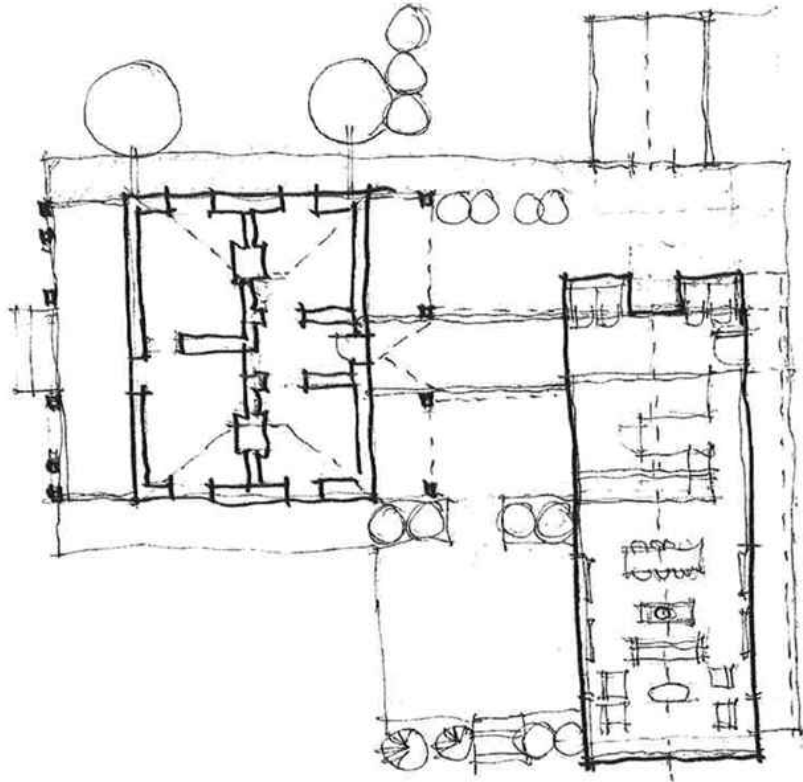
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- Ensure each room has cross ventilation via openings in the sleeper walls and external cast iron wall vents similar to the existing – two per room
- Windows: Consult John Spanjer 0412396202 • Mobile in Orange on repairing the windows – delivered to his workshop
- The following is the current proposal



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Alternate layout sketch

- Achieves northern orientation to living space plus views to south and full cross ventilation
- Fireplace/in centre of open floor space
- Additional rear access and mud room facility
- Link to retained shed
- Sheltered courtyard
- No additional openings required to basalt walls
- Simple lightweight timber construction clad in Fielders galvanised custom orb sheeting

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3.0 SUMMARY: Annual Heritage Strategy checklist – 2018/2019

1	Heritage Committee	Advice to Council	1	4
		Consultant Directory		
		Services & trades Directory		
2	Heritage Study	Aboriginal Study		
		Statements of significance		
3	Heritage Advice	Site visits	2	14
		Heritage advice	2	16
		Urban design advice		
		Pre-DA advice	2	11
		Advice on DA's		1
4	Pro-active Management	Heritage DCP		
		Urban design DCP		
		DA fee relief		
		Flexible Planning & building		
5	Local Heritage Fund	Funded projects		
		Project value		
		Heritage fund value		4
		Owner contribution		4
		Tourism projects		3
6	Main Street	Committee		
		Study		
		Implementation		
		Expanded main street		2
7	Education & promotion	Brochures, web, plaques, panels		3
		Events		
		Tourism strategy		
		Trails		1
		Training		
8	Council assets	Asset management plans		
		CMP and CMS		
		Works budgets		
9	Sustainability	Adaptive re-use		
		Restoration	2	6
		Reinstatement	2	5
		Landscape	2	5
		Water	2	3

David Scobie RAIA

