



20 June 2018

**NOTICE OF ORDINARY COUNCIL MEETING**

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 26 June, 2018** commencing at **2.00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

SJ Harding

**GENERAL MANAGER**

**ORDER OF BUSINESS**

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
  - a) Consideration of Called Items
  - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report



### **COUNCIL'S MISSION**

*“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”*

### **COUNCIL'S VISION**

*Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.*



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**CONFIDENTIAL ITEMS**

*Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:*

- ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED  
COMMITTEE OF THE WHOLE MEETING**  
*Procedural*
- ITEM 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL  
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE  
MEETING**  
*Procedural*
- ITEM 3 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS**  
*(b) matters in relation to the personal hardship of a resident or  
ratepayer*
- ITEM 4 REQUEST FOR CONSIDERATION OF WATER CHARGES  
FOR 4127000000**  
*(b) matters in relation to the personal hardship of a resident or  
ratepayer*
- ITEM 5 CONTRACT NO 922176 – DESIGN AND CONSTRUCTION  
OF THISTLE STREET SEWER PUMP STATION, MOLONG  
NSW**  
*(d) (i) commercial information of a confidential nature that would, if  
disclosed prejudice the commercial position of the person who  
supplied it*

**ANNEXURE ITEMS**

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**ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow tendering of apologies for councillors not present.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 908117

**RECOMMENDATION**

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

**GENERAL MANAGER'S REPORT**

A call for apologies is to be made.

**ITEM 2 - DECLARATIONS OF INTEREST**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2018 - 908118

**RECOMMENDATION**

THAT the Declarations of Interest be noted.

**GENERAL MANAGER'S REPORT**

A call for Declarations of Interest.

**ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow an opportunity for Councillors to declare any Political Donations received.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 908120

**RECOMMENDATION**

THAT any Political Donations be noted.

**GENERAL MANAGER'S REPORT**

A call for declarations of any Political Donations.

**ITEM 4 - MAYORAL MINUTE - APPOINTMENTS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 908121

**RECOMMENDATION**

THAT the information contained in the Mayoral Minute be noted.

**GENERAL MANAGER'S REPORT**

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

**ITEM 5 - COMMITTEE OF THE WHOLE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling reports to be considered in Committee of the Whole to be called.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 908122

**RECOMMENDATION**

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

**GENERAL MANAGER'S REPORT**

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

## **ITEM 6 - GROUPING OF REPORT ADOPTION**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling procedural reports to be adopted.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 908123

### **RECOMMENDATION**

THAT:

1. Councillors call any items they wish to further consider
2. Items 7 and 8 be moved and seconded.

## **GENERAL MANAGER'S REPORT**

Items 7 and 8 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

## **ITEM 7 - CONFIRMATION OF THE MINUTES**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Adoption of the Minutes
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	1. May 22 2018 Ordinary Council Meeting Minutes <a href="#">↓</a>

	2. June 12 2018 Extraordinary Council Meeting Minutes <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2018 - 908124

### **RECOMMENDATION**

THAT the minutes of the Ordinary meeting held 22 May 2018 and the Extraordinary meeting held on 12 June 2018 be adopted.

### **GENERAL MANAGER'S REPORT**

The following minutes are attached for endorsement:

1. Minutes of the Ordinary Council meeting held on 22 May 2018; and
2. Minutes of the Extraordinary Council meeting held on 12 June 2018.

### **ITEM 8 - EASY TO DO BUSINESS PROGRAM**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	To inform Council of an invitation from Service NSW to be part of the NSW Easy to do Business Program
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	2.1.1.b Implement CBD promotional activities and works in consultation with businesses and progress associations
<b>Annexures</b>	1. Easy to do Business Benefits <a href="#">↓</a> 2. Easy to do Business draft MOU <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 931737

### **RECOMMENDATION**

THAT Council:

1. Accept an invitation from Service NSW to join the Easy to do Business Program.
2. Authorise the General Manager to enter into a Memorandum of Understanding with Service NSW regarding the Easy to do Business Program.

### **COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT**



Cabonne Council has been invited by Service NSW, a NSW Government agency, to be part of its Easy to do Business program. Being implemented in conjunction with the NSW Small Business Commissioner Robyn Hobbs, the initiative aims to make it easier to open and run businesses in the State.

Service NSW is creating a new way for businesses to interact with government through one online portal, which aims to provide step-by-step guidance and support across Federal, State and Local Government requirements.

Service for NSW says benefits for Councils include:

1. Increased productivity with “decision ready” applications and reduced transaction costs; and
2. Effective tools to help boost local economies, help create jobs and assist councils to deliver on their strategic plans.

At the moment the program applies to cafes, small bars and restaurants, however there are plans to extend it to the housing and construction industry in the near future and other sectors of business as the program expands. Cafes, small bars and restaurants are a good example of the red tape that operators currently have to work through to establish a business. Opening one of these businesses can involve dealing with up to 13 agencies, 75 regulations and 48 forms.

Easy to do Business aims to reduce this to one digital application and one phone number.

Joining the program requires Council to enter into a Memorandum of Understanding. Council's obligations would be to:

- a. Refer eligible customers to Easy to do Business;
- b. Provide guidance and information to the Easy to do Business team to assist them to respond to customers queries;
- c. Communicate application outcomes to the customer and the Easy to do Business team;
- d. Provide updates on changes in the local area that may impact Easy to do Business;
- e. Identify local events and other opportunities to inform customers about Easy to do Business; and
- f. Provide feedback on the effectiveness and performance of Easy to do Business in the Cabonne area.

A copy of a draft Memorandum of Understanding is attached as an annexure.

Service NSW anticipates 80 NSW councils will be part of the Easy to do Business Program by 30 June 2018.

Easy to do Business dovetails with Council's recently adopted Regional Economic Development Strategy. This strategy builds on Cabonne's assets

and resources to attract growth and businesses to create increased employment opportunities.

## **ITEM 9 - COUNTRY MAYORS ASSOCIATION**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Seeking approval for Cabonne Council to join the Country Mayors Association.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	\$750 annual membership
<b>IPR Linkage</b>	4.5.1.b Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils
<b>Annexures</b>	1. CMA Constitution 2014 <a href="#">↓</a> 2. CMA Minutes 1 June 2018 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\COUNTRY MAYORS ASSOCIATION OF NSW - 933964

### **RECOMMENDATION**

THAT Council approve membership of the Country Mayors Association and authorise attendance of quarterly meetings by the Mayor and General Manager.

### **GENERAL MANAGER'S REPORT**

The Mayor and General Manager recently attended the June meeting of the Country Mayors Association. This was a result of an invitation extended by the Chairperson, Cr Katrina Humphries for the Mayor to attend as an observer to see how membership could benefit Cabonne.

The objective of the Country Mayors Association is to further the interests of country councils by being an advocate on state-wide issues and to act as an information sharing forum. Those councils eligible for membership are country councils outside the Greater Sydney area, Newcastle and Wollongong metropolitan areas. Currently there are 61 member councils with meetings attended by the Mayors and General Managers of the member councils. Attached is a copy of the Association's constitution.

The cost of membership for councils with a population of 10,000 or more is \$750 per annum. Membership fees are decided at the Annual General Meeting, which is held in November each year and are used to pay a secretariat, any room hire fees and the cost of morning tea and lunch. Accumulated fees are

available to be used to further the interests of country councils such as lobbying and undertaking research to allow submissions to be prepared to government on issues affecting member councils.

The meeting proved to be a very productive forum for networking and discussion and provided valuable personal access to senior public servants to raise areas of concern. A copy of the minutes of the meeting is attached for council's information.

## **ITEM 10 - ADOPTION OF INTEGRATED PLANNING AND REPORTING DOCUMENTATION**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To adopt council's Integrated Planning and Reporting documents, including Delivery Program 2018/19 - 2020/21; Operational Plan 2018/19 and the Resource Plans (Workforce Plan, Asset Management Plan and Long Term Financial Plan).
<b>Policy Implications</b>	As per the OLG requirements for Integrated Planning and Reporting.
<b>Budget Implications</b>	Budget implications will be included in the Long Term Financial Plan, as part of the requirements for Integrated Planning and Reporting.
<b>IPR Linkage</b>	4.5.2.c. Engage with community to determine future needs & objectives
<b>Annexures</b>	1. Final Budget 18 19 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\CORPORATE MANAGEMENT\\PLANNING\\INTEGRATED PLANNING AND REPORTING 2018-2019 - 933282

### **RECOMMENDATION**

THAT Council adopt:

- 1) The Draft Delivery Program 2018/19 – 2020/21
- 2) The Draft Operational Plan 2018/19, including:
  - a) Part 1 – The Activities; and
  - b) Part 2 – Financials (including Fees and Charges) and
- 3) The Draft Resourcing Strategy, which includes:
  - a) The Workforce Management Plan; and
  - b) The Long Term Financial Plan
  - c) The Asset Management Strategy

- d) The Asset Management Plans, being
  - i) The Transport Asset Management Plan
  - ii) The Building Asset Management Plan
  - iii) The Water Supply Asset Management Plan
  - iv) The Open Spaces Asset Management Plan
  - v) Sewer Asset Management Plan and
  - vi) Long Term Financial Plan,

as amended at the extra-ordinary meeting held Tuesday 12 June, 2018.

### **DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT**

The Integrated Planning and Reporting Framework was introduced by the NSW Office of Local Government in 2009. As Cabonne has elected a new Council it is required to adopt a new set of Integrated Planning and Reporting (IP&R) Documents. These will be the guiding documents for the remainder of the term for the current council.

IR&R documentation consists of a Community Strategic Plan (CSP), Delivery Program (DP), an Operational Plan (OP) and associated financials (Budget) and a Resourcing Strategy which is comprised of a Long Term Financial Plan (LTFP), a Workforce Management Plan (WMP), and a suite of Asset Management Plans (AMPs).

On this occasion council decided not to produce a new CSP as it is not required to and the existing document still articulates the broad future directions of the community. The Delivery Program articulates the strategic outcomes of council over the next three years (normally this is a four year document) which are aligned to the future directions stated in the CSP.

The Operational Plan and Budget are one year documents which outline and fund specific activities for 2018/2019. This includes a full list of council's fees and charges which contains all of council's Water, Sewer, Domestic Waste Management and Stormwater charges.

The Long Term Financial Plan forecasts council's financial position out to 2027/2028. It shows council to be financially sustainable in the long term.

The Workforce Management Plan and Asset Management Plans are three year documents which show the labour and assets required to attain the outcomes specified in the DP.

As required by the Local Government Act, 1993, council considered these draft plans at the extra-ordinary meeting held on 8 May, 2018. These draft plans were placed on public exhibition for a minimum 28 days, concluding on Friday 8 June, 2018.

Council received a number of submissions, which were considered at the extraordinary meeting held on 12 June, 2018. The resolutions relating to these submissions, and consequential changes to the IP&R documentation, are detailed in the minutes of the 12 June meeting. None of the submissions resulted in significant changes to these documents.

A copy of the amended plans and amended fees and charges have been forwarded to councillors on their iPads.

## **ITEM 11 - YOUTH WEEK CELEBRATIONS**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To inform council of Youth Week activities held by Cabonne Council and Yeoval Central School
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	To be funded by grant from NSW Government
<b>IPR Linkage</b>	3.1.2.d Hold Youth Week activities
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\COMMUNITY SERVICES\\SERVICE PROVISION\\YOUTH WEEK - 933252

### **RECOMMENDATION**

THAT Council contribute \$1,000 to Yeoval Central School for costs associated with activities held in Youth Week.

## **COMMUNITY SERVICES MANAGER'S REPORT**

Each year council receives a grant from the NSW Government to support Youth Week Activities. This year the grant was \$1,425.

**Cabonne Council** advertised NRL Development Clinics for students from Canowindra High School, Yeoval Central School and Molong Central School. The format of the day was to be a one-hour clinic for each of the secondary schools, with transport provided at no cost. Morning tea and lunch were also provided and the event was free of charge. Unfortunately, this event was not well attended with only 20 students participating.

Dave Elvy, Alex Pout and Tilly Power from NRL Regional Game Development, Western NSW attended and ran a one-hour clinic for those who participated. The students all enjoyed themselves and had the opportunity to learn new skills and meet new students from other schools. Participants were given NRL merchandise at the end of the clinic. Council contributed \$425 from its Youth Week funding.

**Yeoval Central School** held a school sports day at the Yeoval Golf Course, with the school providing lunch to all students in attendance. The students had a great day and high achievers were given awards for their performances.

Two Year 11 students from Yeoval Central School attended a Halogen Leadership Conference in Sydney in Term 2. Yeoval Central School also paid for flights to Sydney for both students, and visits to Government and Parliament House.

The Halogen Leadership Conference for secondary school students is designed to benefit any student who shows an interest in developing their leadership potential. Over 23,000 students from around Australia attend annually.

There is also an Expo at the conference venue, which allows students to gather information on tertiary educators, charities and not-for-profits who all have valuable information for future career opportunities, volunteer opportunities and leadership development opportunities.

In addition to these Youth Week activities, students from Molong Central, Yeoval Central and Canowindra High School addressed the May Council meeting.

All secondary schools within Cabonne were contacted and asked if they required a contribution toward Youth Week activities, with only Yeoval Central School replying.

## **ITEM 12 - REQUESTS FOR DONATIONS**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	For council to consider the requests received for donation
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	To be funded from Council's s.356 budget allocation
<b>IPR Linkage</b>	4.4.1.c Provide assistance to community groups
<b>Annexures</b>	1. Cargo Public School <a href="#">↓</a> 2. Help our Aussie Farmers Silent Auction <a href="#">↓</a> 3. Feel Good BBQ Event <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\COMMUNITY RELATIONS\\SPONSORSHIP - DONATIONS\\SPONSORSHIP - DONATIONS - 2018 - 931699

**RECOMMENDATION**

THAT Council:

1. Donate \$150 to the "Help our Aussie Farmers Silent Auction"
2. Donate \$100 to Cargo Public School towards the installation of outdoor gym equipment
3. Donate \$150 to the "Feel Good BBQ Event"

**COMMUNITY SERVICES MANAGER'S REPORT**

Samantha Whiteman is a Cudal local who is organising the **"Help Our Aussie Farmers Silent Auction"** as a fundraising event to raise funds for Australian farmers affected by the drought. All money raised at the event will be donated to the Burrumbuttock Hay Runners to assist with delivery of stock feed to farmers in NSW and Queensland. Assistance is sought to purchase an item for the silent auction.

**Cargo Public School** is a small school with only 22 enrolments for 2018. The school is seeking assistance to purchase and install an outdoor gym at the school oval. The school has implemented a 10 minute fitness program each morning to increase mobility, agility and stamina to promote health and wellbeing of the students.

An outdoor gym will not only benefit the school children and improve their health and fitness, and may also benefit the local community.

A **"Feel Good BBQ Event"** is proposed for 1 July 2018 to be held at the Molong Pony Club grounds. This event is aimed at providing mental health support for the local farmers and general community affected by the drought.

Dianne Gill, Rural Adversity Mental Health Project Coordinator has also been contacted to offer professional support and services to those who may require assistance.

A donation is being sought to ensure the event is as prosperous and enjoyable as possible.

Should Council wish to make these donations there remains \$406 in the s.356 budget for donations this financial year.

Donations so far this year are:

\$200	Catering costs for Mental Health meeting at Molong
\$500	Mullion Creek Public School, travel to robotics championships
\$500	Orange / Cowra / Cabonne Science Hub
\$484	Molong Golf Club
\$500	Orange Lions Club

\$1,050	Prizes for School Presentation Nights
\$300	CWA Public speaking competition
\$500	Yeoval Pre-school
\$1,000	Borenore CWA kitchen repairs
\$1,600	Canowindra RSL Sub-branch – to be purchased 18/19 Financial Yr
\$250	NAIDOC Week activities
\$300	Cancer Care Western NSW
\$150	Moyne Aged Care Plus
\$100	Molong Show Society
\$250	Eugowra Mural Committee
\$300	Molong Soccer Club

### **ITEM 13 - MAKING OF RATES AND CHARGES FOR 2018/2019**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	To formally Make the Rates and Charges for 2018/2019
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Levy the 2018/2019 Rates and Charges
<b>IPR Linkage</b>	4.5.5.j Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements
<b>Annexures</b>	1. Rating Summary 2018 2019 <a href="#">↓</a> 2. Make Rates and Charges <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\BUDGETING\CABONNE COUNCIL ANNUAL BUDGET - 921741

#### **RECOMMENDATION**

THAT Council :

1. Approve the definitions relating the various Rating Categories in the Rating Summary attached, and
2. Make the Rates for 2018/2019, in accordance with Council resolution, of the rates included in the table listed below;

<b>RATE</b>	<b>Rate in \$</b>	<b>Minimum</b>
<i>Farmland</i>	<i>0.00402400</i>	<i>\$ 453.65</i>
<i>Residential</i>	<i>0.00410727</i>	<i>\$ 453.65</i>
<i>Residential - Canowindra Town</i>	<i>0.01096000</i>	<i>\$ 581.35</i>
<i>Mining</i>	<i>0.05030300</i>	<i>\$ 453.65</i>
<i>Business</i>	<i>0.00410727</i>	<i>\$ 453.65</i>
<i>Business - Molong Town</i>	<i>0.00410727</i>	<i>\$ 453.65</i>
<i>Business- Canowindra Town</i>	<i>0.01096000</i>	<i>\$ 581.35</i>



3. Adopt the charges as per pages 11 -21 of Council's Fees and Charges for 2018/2019 (as attached)
4. In accordance with Section 566(3) of the Local Government Act 1993, adopt the maximum rate of interest to apply to outstanding rates and charges for the 2018/2019 rating year, that is **7.5%**

### **SENIOR ACCOUNTING OFFICER'S REPORT**

This report is presented to Council to formally make the rates, and adopt fees for Water, Sewer, Domestic Waste Management and The Stormwater Levy, for 2018/2019, as required by the Local Government Act, 1993.

The definitions relating to the various Rating Categories are explained in the Rating Summary attached to this report.

Formal notification of the maximum interest rate allowable for overdue Rates and Charges, has been received from the Office of Local Government. That rate will be 7.5% for the 2018/2019 rating year.

### **ITEM 14 - 2017/18 COMMUNITY ASSISTANCE PROGRAM ROUND 2**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	To determine which community groups will receive funding under the second round of Council's Community Assistance Program 2017/2018.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	\$34,954.23
<b>IPR Linkage</b>	4.3.1.a Operate Community Assistance Program (CAP)
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 931107

#### **RECOMMENDATION**

THAT Council approves Community Assistance Program (CAP) funding for applications 1 - 8 as recommended in the report.

### **COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT**

Council allocated \$66,905 in its current budget for the 2017/18 Community Assistance Program (CAP). Not-for-profit community groups were invited to apply for community-related projects on non-commercial facilities in the

Cabonne Local Government Area, which provide ongoing or sustainable benefits to Cabonne communities.

Grants are allocated on a 50:50 basis, but communities can provide their half of the funding through voluntary labour or in-kind contributions.

In October, Council approved funding for 14 applications for projects totalling \$31,990.88. This left \$34,954.12 available for a second round of CAP funding.

Nine applications have been submitted for funding under this second round, eight of which meet the program guidelines. An application from the Orange-based Central West Epilepsy Support Group fell outside the CAP guidelines of improving the life style of Cabonne communities on non-commercial facilities within Cabonne Shire. This application was for a contribution towards the wages of a part-time epilepsy nurse to cover the Central West region.

The list of applications which met the guidelines for this round of CAP funding is as follows:

	Location	Applicant	Project	Funding Recommended
1	Cudal	Cudal Community Children's Centre	Install large planter boxes for the children to grow vegetables	\$509.83
2	Eugowra	Eugowra Historical Museum & Bushranger Centre	Purchase an information plaque for a newly installed exhibit	\$515
3	Manildra	Manildra and District Improvement Association (MADIA)	Add barbecue facilities to amenities area at Showground - <b>original request \$18,000</b>	\$17,000
4	Molong	Anglican Church or Australia - Parish of Molong	Install shade umbrella at St John's Community Garden	\$317.40
5	Canowindra	P&C Association - Canowindra Public School	Install shade shelter over school playground area	\$6,000

6	Cudal	Cudal & District Soccer Club	Refurbishment of kitchen & canteen facilities at Dean Park to become food safety compliant. Includes an electric barbecue valued at \$7,332 which can be excluded from this request & added at a later date. <b>Barbecue \$7332 less cash contribution \$2,000 and voluntary labour = \$5332</b>	\$5,332
7	Cudal	Cudal Amateur Swimming Club	Purchase & installation of a Race Clock for the pool	\$363
8	Canowindra	Canowindra Community Garden	Purchase additional equipment and training to improve the Organic Community Garden in Canowindra	\$4,917
<b>Total</b>				<b>\$34,954.23</b>

## **ITEM 15 - ORANGE REGION TOURISM MEMBERSHIP**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To provide council with a review of Orange Region Tourism's 2017-18 operations to determine Cabonne Council's membership in 2018-2019 and 2019-2020
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	\$64,161.40 per annum
<b>IPR Linkage</b>	2.2.1.a Promote strategies listed in the Tourism Plan
<b>Annexures</b>	1. Orange Region Tourism Budget Estimate Overview <a href="#">↓</a> 2. Orange Region Tourism profit and loss statement <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 930792

**RECOMMENDATION**

THAT:

1. Cabonne Council commit \$64,161.40 to be a member of Orange Region Tourism Ltd for 2018-19.
2. Cabonne Council's membership of Orange Region Tourism Ltd be subject to a service agreement stipulating that Orange Region Tourism Ltd spends 50% of Cabonne Council's annual contribution on marketing all of the villages in the Cabonne Local Government Area.
3. Cabonne Council's 2019-20 membership contribution to Orange Region Tourism Ltd be conditional on Orange Region Tourism Ltd providing a satisfactory report before June 2019 demonstrating that it has spent 50% of Cabonne Council's 2018-19 contribution on marketing of all villages in the Cabonne Local Government Area.
4. Cabonne Council's membership of Orange Region Tourism Ltd be conditional on Orange Region Tourism Ltd using Cabonne Council's logo on any marketing, promotional or communication collateral.

**COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT**

At its Extraordinary Meeting on 8 May 2017, Council resolved to commit \$64,141.60 from its Reserve Funds to join Orange and Blayney Councils to become a member of Orange Region Tourism Ltd for 2017/18 and that a review be undertaken before the end of that term to determine Council's commitment for years 2018-19 and 2019-20.

Orange Region Tourism has provided its Profit and Loss Statement from 1 July 2017 to 31 March 2018 and its annual budget estimate overview for consideration (attached as annexures). The estimated budget overview projected a total annual income of \$993,004 and expenditure of \$966,867 for a surplus of \$26,137 on 2017-2018 operations. The Profit and Loss Statement shows a net surplus of \$76,718 at the end of March. This situation will improve with the payment of Cabonne Council's 2017-18 contribution.

In addition to a \$377,000 contribution from Orange City Council and \$50,000 from Blayney Council, Orange Region Tourism has received \$150,000 from the NSW Department of Primary Industries for the strategic development of agri-tourism initiatives. Late last month the organisation received a further \$20,000 from the NSW Government's Incubator Event Fund to stage the Orange Winter Fire Festival. Both the Winter Fire Festival and development of agri-tourism will benefit Cabonne.

Orange Region Tourism has set a target of 300 industry members by 2018 for an annual income of \$108,000. By the end of March 2018, income from membership fees totalled only \$33,481, so the organisation still has some

significant work ahead of it to ensure industry members, who could possibly benefit most from Orange Region Tourism's operations, contribute a reasonable share.

It is still of some concern that projected salaries (\$411,605), administration (\$106,887), trading costs (\$40,325) and property costs (\$35,600) total more than \$594,000, leaving \$372,450 for marketing and events. This means the marketing budget for a tourism promotional organisation represents 38.5% of the organisation's total expenditure. However, latest figures released by Destination NSW show overnight visitation in the Central West jumped by 21.2% to the end of December 2017, with 2.5 million people staying in the region. Those visitors spent \$970 million, an increase of 17%. By comparison, overnight visitation in the Hunter was up by 8.7% and the Blue Mountains 7.7%.

An integral part of Cabonne's Tourism Plan is to work on a regional basis with organisations such as Destination NSW, Orange Region Tourism and the Central Regional Organisation of Councils through Central NSW Tourism to bring people to the area and then encourage them to visit Cabonne towns and villages. For that reason, it is important that Cabonne continues to be a partner in Orange Region Tourism. In doing so, Council may wish to consider formulating a service agreement as part of its future contributions that stipulates 50% of Cabonne's Orange Region Tourism membership fee must be spent on promoting Cabonne towns and villages.

Ongoing funding would be dependent on Orange Regional Tourism providing a satisfactory acquittal report demonstrating the organisation had allocated 50% of Cabonne's annual contribution to marketing the villages of Cabonne.

## **ITEM 16 - EVENTS ASSISTANCE PROGRAM 2017/18**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	For Council to consider applications for funding under the 2017/18 Events Assistance Program
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	\$6,500 to be funded from 2017/18 Events Assistance Program
<b>IPR Linkage</b>	4.4.1.c Provide assistance to community groups
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2017 - 2018 - 932988

**RECOMMENDATION**

THAT Council approve funding under the 2017/2018 Events Assistance Program (EAP):

- |                        |         |
|------------------------|---------|
| 1. Molong Bowling Club | \$1,500 |
| 2. Cycling NSW         | \$5,000 |

**TOURISM AND COMMUNITY ENGAGEMENT AND DEVELOPMENT  
MANAGER'S REPORT**

Council has received two applications under the 2017/2018 Events Assistance Program (EAP) for events that promote Cabonne and attract visitors. Council's Tourism and Community Development Coordinator has provided the following assessment.

**Application 1**

<b>Organisation:</b>	Molong Bowling Club Ltd
<b>Event:</b>	David Wicks Memorial Tournament
<b>Date:</b>	1 & 2 September 2018
<b>Requested amount:</b>	\$2,500
<b>Reason for funding:</b>	A contribution towards offsetting the marketing, promotion, event management commitments and trophies.

**Event Description**

Molong Bowling Club Inc. is holding a bowls pairs tournament over two days in September at the Molong Bowling Club. The tournament will be widely promoted throughout New South Wales and within the Central West. The organisers estimate the event will attract more than 56 bowlers and with their accompanying families, this will potentially bring an additional 150-200 people to Molong.

The David Wicks Memorial Tournament was supported under Council's Events Assistance Program in 2017 and attracted bowlers from various clubs throughout NSW, QLD, VIC, and SA. The weekend provides a great opportunity for visitors to enjoy the Molong charm and help to increase the local visitor economy.

The Molong Bowls Tournament will showcase Molong and the surrounding area and help to attract interest and potential repeat visitors due to their memorable experience. The event will also raise the profile and awareness of Molong, its many attractions and this ultimately will lead to an increase in visitors, improved accommodation demand and economic benefits to the shire.

Cabonne Council's logo will be included on all marketing and promotional material distributed prior to the event. Cabonne Council's community support

will also be promoted throughout the tournament and during the presentation ceremony. As there will be many visitors from outside the region, this event presents an opportunity to place Cabonne Council banners and the Towns and Villages Guide at the bowling club to highlight the Shire's attractions and assets.

### **Assessment**

This application meets the event assistance funding program objectives of a core event. Its aim is to attract visitation to the area and support a number of Cabonne enterprises.

### **Application 2**

<b>Organisation:</b>	Cycling NSW
<b>Event:</b>	NSW Master Road Cycling Championship
<b>Date:</b>	22 September 2018
<b>Requested amount:</b>	\$5,000
<b>Reason for funding:</b>	A contribution towards offsetting the marketing, promotion and event management commitments

### **Event Description:**

Cycling NSW held the State Championship for Master Cyclists in Molong and Orange in April 2016 and 2017. This is the final year of the three year agreement. The cycling event attracts 460 entrants from all parts of NSW and a number of interstate riders. These cyclists bring with them family members, officials and support crews/members.

The break-up of the 460 entries consist of:

Road Race:	424 entries
Criterium:	292 entries
Time Trial:	166 entries

The NSW Masters Road Cycling Championship is held over three days and provides an opportunity to showcase the many attractions and assets of the area. Our local businesses and accommodation outlets report a significant increase in visitors and spend in the area. Molong and surrounding area have enjoyed hosting the road race. Overall community feedback gathered is extremely positive and supportive of welcoming the NSW Championship, as it reinforces a positive message and example of a healthy lifestyle activity.

The State Championship is the largest of Cycling NSW's annual championships and hosting the event attracts extensive media coverage, strong community spectator interest and attendance at the event.

Previously a notable increase in visitation and spend in the area has been reported. The event showcases many attractions to the visitors and competitors, provides positive country experiences which in turn helps to generate return visitation and increase awareness of our region.

### **Assessment**

The submitted application from Cycling NSW meets the grant criteria of the Events Assistance Program as a flagship event that attracts significant visitors to Cabonne and increases the regional economy.

In 2016 and 2017 Council allocated \$5,000 to support Cycling NSW Master Cycling Road Race in Molong. This is the last year of this three year commitment.

### **Events Assistance Program Expenditure to date:**

**EAP Funding Allocation 2017/2018** **\$50,900**

25 July Orange Wine Festival 13 – 22 October 2017	\$5,000
25 July Canowindra Balloon Challenge 2018	\$20,000
25 July Yeoval District Ass. Back to Yeoval Weekend 28 -30 July	\$600
25 July Canowindra Fine Music Weekend	\$1,500
25 July MADIA Christmas Party	\$1,000
26 September Australian National Field Days 26 – 28 October	\$1,000
26 September Cargo Twilight Markets	\$500
24 October Banjo Paterson Australian Poetry Festival	\$2,000
24 October Canowindra Domestic Violence White Ribbon March	\$500
28 November Taste@Barangaroo	\$1,000
12 December FOOD WEEK 2018	\$5,000
27 February Cumnock Show Society - Long White Lunch	\$1,000
27 February Molong Advancement Group - Molong Markets	\$500
27 March Canowindra Creative Centre	\$500
27 March Cudal Camp Draft	\$1,000
24 April Regional Skateboarding Competition Manildra	\$1,000

**Total Expenditure** **\$42,100**  
**Remaining Funds** **\$8,800**

### **ITEM 17 - MANILDRA POOL - REQUEST TO RENAME**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	Council has received a request to rename the Manildra Pool in honour of Ron Miller.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.3.6.a Maintain sporting, recreational, council and community facilities



<b>Annexures</b>	1. Manildra pool request to rename↓
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\MAINTENANCE\MANILDRA WAR MEMORIAL SWIMMING POOL - 931566

### **RECOMMENDATION**

THAT Council advise the Miller family it is unable to rename the Manildra Swimming Pool and that other options to acknowledge Ron Miller's contribution to the Manildra community will be investigated.

### **DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT**

Council has received a request asking that the Manildra Pool be named the Ron Miller Memorial Pool. A copy of the request is attached.

Records indicate that the swimming pool at Manildra is already named the "Manildra War Memorial Swimming Pool", located on Griffith Memorial Park and, as such, the renaming of the pool as request cannot be granted.

Council staff will consult with the family regarding alternate options that may be available to acknowledge the Miller family's contribution to Manildra.

### **ITEM 18 - MODIFICATION TO DEVELOPMENT APPLICATION 1999/0008/1, SUBDIVISION OF RURAL LAND, CARGO ROAD, CANOWINDRA**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	To seek council's determination of a modification application
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
<b>Annexures</b>	Nil
<b>File Number</b>	\\Development Applications\DEVELOPMENT APPLICATION\1997 JULY -1999\03-1999-0008 - 929302

### **RECOMMENDATION**

THAT Modification Application 1999/0008/1 for subdivision of land described as Lots 1, 2 and 4 in DP 882990 be refused, as the purpose of the development consent concluded with the registration of the subdivision.

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

**ADVISORY NOTES**

**Record of voting**

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

**Political Disclosures**

In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

**SUMMARY**

The following report provides an assessment of the modification application submitted for relocation of a concessional allotment, forming part of an initial development to create 6 allotments from land previously described as Lot 2 DP 25968, Lot 21 DP 507487 and Lot 1 DP 593520 and now described as Lots 1 to 6 in DP 882990, Cargo Road, Canowindra.

The application has been referred to the Council for determination as the proposal is inconsistent with the Cabonne LEP (former or current).

It is recommended that the application be refused.

Applicant: Rob Atkinson

Owner: Hassad-Australia Pty Ltd

Proposal: Relocation of a concessional allotment

Location: Lots 1, 2 and 4 DP 882990, 5162 and 5011 Cargo Road, Canowindra

Zone: Rural 1(a) under the provisions of the former Cabonne LEP 1991

RU1 Primary Production under the provisions of Cabonne LEP 2012

## **THE PROPOSAL**

It is proposed to subdivide a 5.3ha allotment, containing an existing dwelling and farm buildings, from a 340.7ha rural allotment described as Lot 4 DP 882990 and known as 5011 Cargo Road, Canowindra. The subject and is located on the eastern side of Cargo Road, and is approximately 4km NE of Canowindra.

The applicant seeks to justify the proposed subdivision by consolidating an existing vacant 5.3ha concessional allotment described as Lot 1 DP882990 with an adjacent allotment described as Lot 2 DP 882990. These parcels of land are located on the western side of Cargo Road and are in the same ownership as Lot 4.

The applicant proposes the development as a modification to DA 1999/0008. The purpose of that application was to subdivide a rural holding to create three (3) concessional allotments and three (3) rural allotments. Development consent was issued on 2 September 1998.

The subdivision was registered on 28 January 1999 creating the following lots:

<b>Lot</b>	<b>Area</b>
1	5.3ha vacant land
2	100ha farm land
3	5ha vacant land
4	340.7ha containing a dwelling and farm buildings
5	5ha vacant land
6	145.37ha farm land

Lots 3 and 5 have been sold separately and a dwelling constructed on each. Lots 1, 2, 4 & 6 have been acquired by Hassad-Australia Pty Ltd, and operate as an agricultural holding.

The applicant proposes to subdivide Lot 4 to create two allotments as follows:

<b>Lot</b>	<b>Area</b>
Proposed lot 1	5.3ha containing a dwelling and farm buildings
Proposed Lot 2	335.4ha farm land

The applicant further proposes to consolidate Lots 1 & 2 DP 882990 into one rural allotment having an area of 105.3ha.

To effect the proposal the applicant is seeking to modify DA 1999/0008.

## **Planning background**

The initial 6 lot subdivision (DA 1999/0008) related to the whole of an existing holding as defined by the Cabonne LEP 1991. Two allotments created by the

subdivision are now in separate ownerships, fragmenting the existing holding. The modification relates to part only of the existing holding.

Concessional allotment subdivision provisions were removed from all NSW planning legislation in 2008 with the introduction of the State Environmental Planning Policy (Rural Lands) 2008.

The Cabonne LEP 2012, being the planning provisions in force at the current time establish a minimum lot size for subdivision of rural land containing a dwelling as being 100ha. The applicant seeks to create an allotment of 5.3ha containing an existing dwelling and farm buildings.

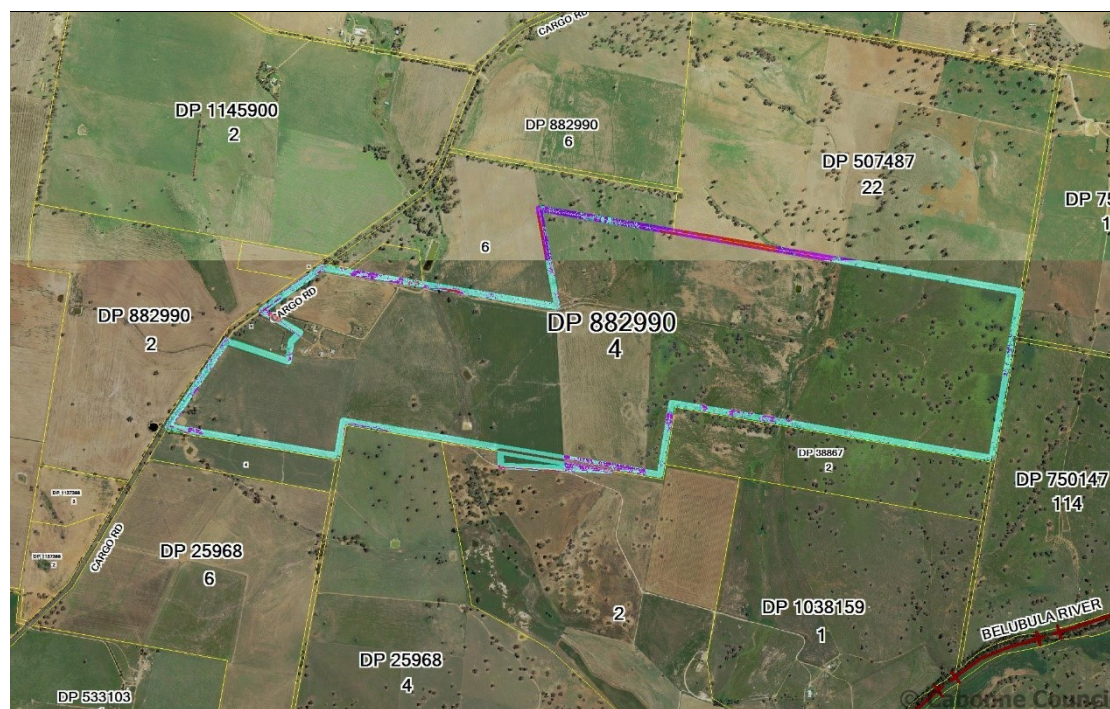
Concessional allotments were not 'transferable' under the provisions of the former Cabonne LEP 1991.

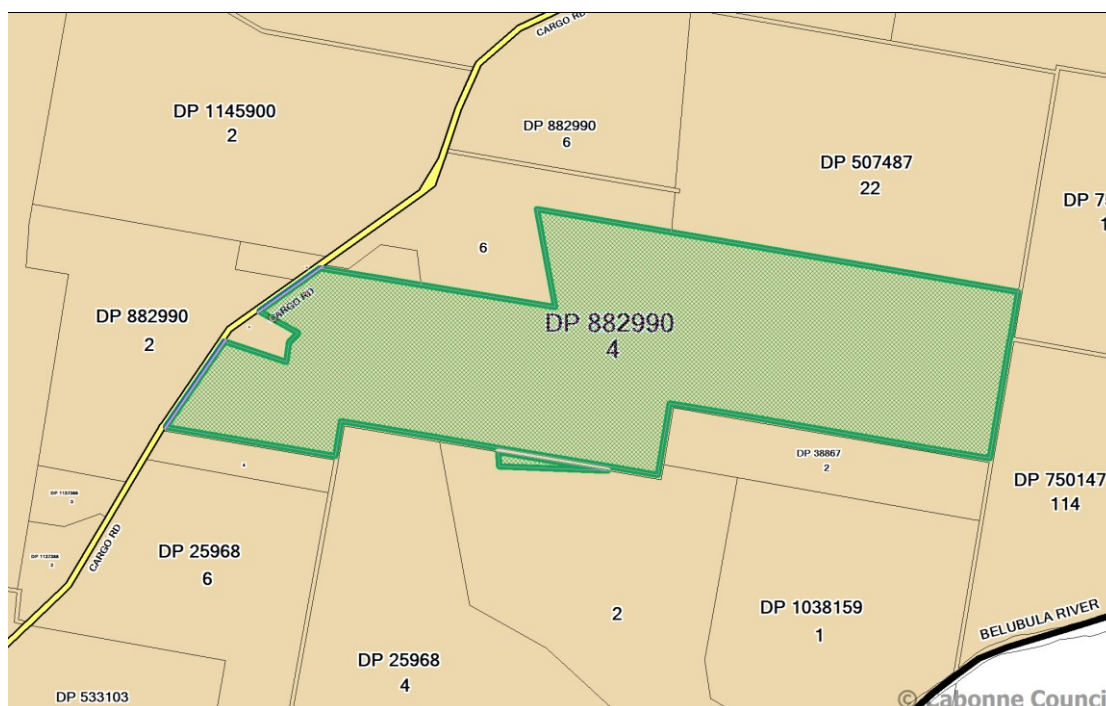
The registration of the subdivision creating Lots 1 to 6 in DP 882990 completed the development process, and there is no further legal purpose of development consent 1999/0008.

Therefore, council cannot consider a modification application to vary allotments within the registered DP 882990, and there is no mechanism within the current planning provisions to permit the proposed 5.3ha subdivision of containing an existing dwelling.

Consolidation of Lots 1 & 2 may be achieved as exempt development under the relevant SEPP.

### **Site Map**





### **MATTERS FOR CONSIDERATION**

In accordance with Section 4.55 of the Environmental Planning & Assessment Act 1979, the proposed modification is of minimal environmental impact and is substantially the same development for which consent granted.

The application is considered to not be substantially the same development for which consent was granted, as it does not include all the land to which the initial application related.

It is also considered that the purpose of the development consent was achieved with the registration of the six (6) lot subdivision in 1998, and that the consent serves no further legal position.

### **PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT s4.15(1)(a)(i)**

#### **Cabonne Local Environmental Plan 1991 (Amended)**

The subject land was zoned 1(a) General Rural 'A' by the former Cabonne Local Environmental Plan 1991. Subdivision of land was permissible within this zone, subject to Council's development consent. Clause 14 of the CLEP 1991 related to concessional allotments, and was repealed in 2008 from legislation.

#### **Cabonne Local Environmental Plan 2012**

The subject land is zoned RU1 Primary Production by Cabonne Local Environmental Plan 2012. Subdivision of land was permissible within this zone, subject to Council's development consent. Clause 4.2 requires a minimum lot size of 100ha for subdivision of an allotment containing a dwelling and situated within the RU1 zone.

## **REGIONAL ENVIRONMENTAL PLANS**

There are no Regional Environmental Plans that apply to the subject land.

## **STATE ENVIRONMENTAL PLANNING POLICIES**

Cabonne Council is identified within the SEPP 44 schedule as having koala habitat. The applicant has not addressed the SEPP; however, the subject land is generally cleared and the proposed development will not impact upon any existing vegetation. There are no known sightings of koalas in the locality, or sources of koala habitat.

## **PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION s4.15(1)(a)(ii)**

There are no draft environmental plans that relate to the subject land or proposed development.

## **PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)**

Development Control Plan No 5 – General Rural Zones applies to this development.

The applicant has not provided an assessment of the proposal under the DCP provisions. The concept plan supplied indicated that the proposal does not comply with the 100m setback requirement to separate the dwelling from the adjoining agricultural land. This setback is required to address land use conflict and to protect Right to Farm principles.

## **PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)**

The proposal does not contravene the relevant provisions of the regulations.

## **THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)**

### **Lot size and shape**

The applicant seeks to create an irregular shaped allotment containing an existing dwelling and farm buildings. The allotment is to have an area of 5.3ha, and will adjoin Lot 3 DP 882990, being a concessional allotment containing a dwelling.



**Access and traffic**

Existing access arrangements service the dwelling allotment. Separate access would be required to provide safe and lawful access arrangements for the residual allotment.

**THE SUITABILITY OF THE SITE s4.15(1)(c)**

**Physical Attributes and Hazards**

There are no known technological or natural hazards that would affect the proposed modified development.

**DEVELOPMENT CONTRIBUTIONS**

The council's Bushfire Services Contributions Plan apply to this development.

**ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)**

As the Modification Application cannot be considered by council, the applicant was advised to withdraw the application. The advice was not accepted and the planning assessment recommendation is therefore for Refusal.

Based on the above the proposed development was not neighbourhood notified.

**PUBLIC INTEREST s4.15(1)(e)**

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts.

**CONCLUSION**

The proposed development modification is not considered to be permissible. A section 4.15 assessment of the development indicates that the development is not permissible or acceptable in this instance. It is recommended that council refuse the modification application DA 1999/0008/1 as the initial development consent has fulfilled its purpose with the subdivision completed by the registration of the plans.

**ITEM 19 - PLANNING PROPOSAL - LOT 30 DP 130510, MARKET AND  
CREOSUS STREETS, MOLONG**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To obtain council approval to proceed with the rezoning of land.
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<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\LAND USE AND PLANNING\\PLANNING\\AMENDMENT 8 TO LEP 2012 - MOLONG TRUCK WASH - 925508

### **RECOMMENDATION**

THAT pursuant to section 3.36 of the Environmental Planning & Assessment Act 1979, council forward the Planning Proposal to the Department of Planning and Environment for the Minister to make a Local Environmental Plan to include Lot 30 DP 130510, Market and Creosus streets, Molong, in schedule 1 of the Cabonne Local Environmental Plan 2012, to permit a truck wash facility as an additional permitted use.

### **DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

#### **1.0 SUMMARY**

Council at its meeting of 27 February 2018 resolved to amend the Cabonne Local Environmental Plan 2012, to include in schedule 1 of the plan, land described as Lot 30 DP 130510, for the purpose of an additional land use being a commercial truck wash facility.

The proposal was received by the Department of Planning and Environment on 6 March, 2018 and a Gateway Determination was issued by the department on 29 March 2018.

In accordance with the Gateway Determination the planning proposal was placed upon public exhibition for a period of 28 days from 12 April 2018 until 11 May 2018. During the exhibition period the Planning Proposal and all relevant documents were available at the council's Molong offices and through council's web site. Notification was made through public advertisement placed in the Molong Express.

As required by the Gateway determination, the planning proposal was forwarded to NSW Office Environment and Heritage and NSW Roads and Maritime Services.

By the close of the notification phase no community submissions had been received by council. Responses were received from NSW Office of Environment and Heritage, NSW Roads and Maritime Services and NSW Rural Fire Services. The NSW RMS provided comment relating to road upgrade



requirements, that would be taken into account should the LEP amendment proceed and a subsequent Development Application be lodged with council for determination.

The council may now consider to resolve to proceed with the amendment to the local planning provisions, in accordance with the submitted amended Planning Proposal, and the issued Gateway Determination, and to submit the planning proposal to the Minister for the making of the plan.

## **2.0 GATEWAY DETERMINATION**

The Gateway Determination was issued by the department on 29 March 2018, with a 12 month timeframe for completion. The Gateway determination was not subject to a review request.

## **3.0 COMMUNITY CONSULTATION**

The planning proposal and Gateway determination documentation was placed upon public exhibition for a period of 28 days from 12 April 2018 until 11 May 2018. The exhibition was notified in the Molong Express on 12 and 26 April.

Documentation was available for inspection at the Molong council office, as well as being available on council's web site. By the close of the public exhibition phase no submissions had been received by council.

## **4.0 VIEWS OF PUBLIC AUTHORITIES**

As required by the Gateway determination, the planning proposal was forwarded to NSW Office Environment and Heritage (OEH) and NSW Roads and Maritime Services (RMS). Council also referred the planning proposal to the NSW Rural Fire Service.

NSW OEH AND RFS had no requirements of the proposal. RMS provided comment on the requirements for road intersection upgrades in the event that the proposed development was to proceed. RMS noted that their comments were advisory only at this stage, as further consultation would be required when a Development Application for the proposed activity is submitted, following the LEP amendment.

## **5.0 CONSISTENCY WITH s117 DIRECTIONS AND OTHER STRATEGIC PLANNING DOCUMENTS**

An assessment of the proposals consistency, justifiable inconsistency or inconsistency with all relevant s117 directions, SEPPs and other strategic planning documents was provided with the Planning Proposal. The proposal is generally in accordance with the s117 Directions, SEPPs, Central West & Orana Regional Plan, and the Blayney, Cabonne and Orange City councils rural and industrial sub regional strategy.

## **6.0 PARLIAMENTARY COUNSEL OPINION**

The opinion of the Parliamentary Counsel to the making of the amending LEP was requested on 25 May 2018 and approval issued on 5 June 2018.

## **7.0 OTHER RELEVANT MATTERS**

No representations has been received on the planning proposal from State or Federal members of Parliament, nor has council met with any government Minister in relation to the planning proposal.

## **8.0 MAPPING**

The amendment to the LEP does not require an amendment to the standard mapping sheets of the Cabonne LEP 2012.

## **9.0 RECOMMENDATION**

It is recommended that the plan be made to include Lot 30 DP 130510, Market and Creosus streets, Molong, in schedule 1 of the Cabonne Local Environmental Plan 2012, to permit a truck wash facility as an additional permitted use.

## **ITEM 20 - REQUEST TO WAIVE FEES FOR USE OF MOLONG HALL**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Seeking Council approval to donate fees for use of Molong Hall by Salvation Army.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.4.1.c. Provide assistance to community groups
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\USAGE\COMMUNITY HALLS - 928200

### **RECOMMENDATION**

THAT Council donate an amount equal to the fee for the use of the Molong Community Hall by the Salvation Army for the annual Red Shield Appeal.

## **URBAN ASSETS COORDINATOR'S REPORT**

The Salvation Army in Molong conducts an annual Red Shield Appeal collection for its charity work. The organisation has for some years operated from the Molong Community Hall for the day of the collection.

The Salvation Army has requested that Council donate the fees for the use of the hall on the 27 May 2018.

## **ITEM 21 - QUESTIONS FOR NEXT MEETING**

### **REPORT IN BRIEF**

**THIS IS PAGE NO 34 OF THE GENERAL MANAGER'S REPORT ON MATTERS FOR DETERMINATION TO THE ORDINARY MEETING OF CABONNE COUNCIL TO BE HELD ON 26 JUNE, 2018**

<b>Reason For Report</b>	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\NOTICES - MEETINGS - 908125

**RECOMMENDATION**

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

**GENERAL MANAGER'S REPORT**

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

**ITEM 22 - BUSINESS PAPER ITEMS FOR NOTING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g - Code of Meeting Practice adopted and implemented.
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\PROCEDURES - 908126

**RECOMMENDATION**

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

**GENERAL MANAGER'S REPORT**

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

### **ITEM 23 - MATTERS OF URGENCY**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling matters of urgency to be called.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a. Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 908127

#### **RECOMMENDATION**

THAT Councillors call any matters of urgency.

### **GENERAL MANAGER'S REPORT**

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

### **ITEM 24 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling reports to be considered in Committee of the Whole.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.g. Code of Meeting Practice adhered to
<b>Annexures</b>	Nil

<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 908130
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**RECOMMENDATION**

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

**GENERAL MANAGER'S REPORT**

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
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**PRESENT** Clr K Beatty (in the Chair), Clrs J Jones, M Nash, P Mullins, G Treavors, C Newsom, L Oldham, P Batten, K Walker, and I Davison.

Also present were the General Manager, Director of Finance & Corporate Services, Director of Engineering & Technical Services, Director of Environmental Services, Administration Manager and Administration Officer.

**ITEMS FOR DETERMINATION**

**ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE**

Proceedings in Brief

Apologies were tendered on behalf of Clrs Durkin and Weaver for their absence from the meeting.

**MOTION** (Oldham/Nash)

THAT the apologies tendered on behalf of Clrs Durkin and Weaver be accepted and the necessary leave of absence be granted.

18/05/07 Carried

**ITEM - 2 DECLARATIONS OF INTEREST**

Proceedings in Brief

Clr Beatty declared an interest (identified as a perceived significant non-pecuniary interest) in item 29 as the applicant is a sponsor of, and Clr Beatty is an active member of, Molong Players.

Clr Jones declared an interest (identified as a perceived non-significant non-pecuniary interest) in item 17 due to his son playing soccer for Molong Soccer Club.

Clr Batten declared an interest (identified as a perceived non-significant non-pecuniary interest) in item 17 as he is a member of the Molong Show Society Incorporated.

**MOTION** (Davison/Newsom)

THAT the declarations of interest be noted.

18/05/08 Carried

**ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS**

Proceedings in Brief

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There were nil declarations for political donations.

**MOTION** (Oldham/Jones)

THAT it be noted there were nil declarations of political donations.

18/05/09 Carried

It was noted the time being 2.06pm there was a Youth of the Month presentation for May made to Jessica Burgess.

It was noted the time being 2.08pm students from Molong Central School, Yeoval Central School and Canowindra High School addressed Council.

**ITEM - 4 MAYORAL MINUTE - APPOINTMENTS**

Proceedings in Brief

Clr Davison

Attended the Association of Mining & Energy Related Councils (NSW) Incorporated meeting in Cobar on 11 May 2018. The business paper and minutes of the meeting were tabled for distribution to councillors.

Clr Batten

Attended the Cumnock Progress Association meeting, noting that the Cumnock community are excited about the Village Enhancement Program funding and appreciates Council's support for their grant submission.

Clr Newsom

Attended the Canowindra Business Chamber meeting.

Clr Oldham

Attended the Mullion Creek Progress Association meeting and the Art Out West meeting.

Mayor

24/4/18 – Attended the Molong office for business paper review with General Manager, directors, Deputy Mayor and Clr Newsom. Attended the Ordinary Council meeting.

25/4/18 – Attended the Anzac Day Dawn Service in Molong and the Anzac Day March in Molong.

28/4/18 – Attended the Canowindra Balloon Festival, carried out official duties with Deputy Mayor.

30/4/18 – Attended the Molong office for meeting with the General Manager.

1/5/18 – On leave until 12/5/18.

3/5/18 – Interview with Neil Gill radio program.

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14/5/18 – Attended Eugowra with Dale Jones and recorded advertisement for Cabonne. Attended the Cudal office for meeting with Director of Engineering & Technical Services and other engineering staff.

16/5/18 – Attended Molong office for meeting with the General Manager. Attended meeting with Police Commanders Chris Taylor and Peter Atkins in relation to crime issues. Interview with Neil Gill radio program.

19/5/18 – Attended Orange City Bowling Club and official launch of the Central West Tractor Trek for 2018.

**MOTION** (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

18/05/10 Carried

**ITEM - 5 COMMITTEE OF THE WHOLE**

Proceedings in Brief

It was noted that Cllr Oldham called Item 29 to be debated in Committee of the Whole.

**MOTION** (Davison/Walker)

THAT the item called be debated in Committee of the Whole.

18/05/11 Carried

**ITEM - 6 GROUPING OF REPORT ADOPTION**

**MOTION** (Walker/Treavors)

THAT Items 7 to 13 be moved and seconded.

18/05/12 Carried

**ITEM - 7 CONFIRMATION OF THE MINUTES**

**MOTION** (Walker/Treavors)

THAT the minutes of the Ordinary meeting held 24 April 2018 and the Extraordinary Meeting held 8 May 2018 be adopted.

18/05/13 Carried

**ITEM - 8 CANOWINDRA RETIREMENT VILLAGE UPDATE**

**MOTION** (Walker/Treavors)

THAT the Mayor and General Manager be appointed as additional members to the Canowindra Retirement Village Project Working Committee.

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18/05/14 Carried

**ITEM - 9 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES  
FOR MAYOR AND COUNCILLORS POLICY**

**MOTION** (Walker/Treavors)

THAT Council:

1. Note there were no submissions relating to the adoption of the Payment of Expenses & Provision of Facilities for Mayor and Councillors Policy; and
2. Adopt the advertised draft Payment of Expenses & Provision of Facilities for Mayor and Councillors Policy including limits for expenses listed, without any changes.

18/05/15 Carried

**ITEM - 10 LOCAL GOVERNMENT REMUNERATION TRIBUNAL**

**MOTION** (Walker/Treavors)

THAT from 1 July 2018 the annual fees payable to each councillor be set at \$11,860 and the additional annual payable fee to the Mayor be set at \$25,880.

18/05/16 Carried

**ITEM - 11 LOCAL GOVERNMENT WEEK 2018**

**MOTION** (Walker/Treavors)

THAT councillors visit local primary schools in conjunction with an inspection of major capital projects as part of Local Government Week 2018.

18/05/17 Carried

**ITEM - 12 REGIONAL ECONOMIC DEVELOPMENT STRATEGY**

**MOTION** (Walker/Treavors)

THAT Council adopt the Orange, Blayney and Cabonne Regional Economic Development Strategy 2018–2022.

18/05/18 Carried

**ITEM - 13 DRAFT CABONNE COUNCIL PLAN OF MANAGEMENT FOR  
COMMUNITY LAND**

**MOTION** (Walker/Treavors)

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THAT the draft Generic Plan of Management for Community Land be adopted.

18/05/19 Carried

**ITEM - 14 POLICY DATABASE - REVIEW BY COUNCIL WITHIN 12  
MONTHS OF ELECTION**

**MOTION** (Oldham/Nash)

THAT:

1. The policies listed in the report detailed "minor changes" be re-adopted;
2. The policies listed in the report detailed "without change" be re-adopted; and
3. The annexed draft Code of Meeting Practice Policy, Mobile Phones Policy and the Events Management Policy (recommended changes detailed in report) be adopted.

18/05/20 Carried

**ITEM - 15 WESTERN REGION ACADEMY OF SPORT**

**MOTION** (Walker/Jones)

THAT Council contribute \$754 to the Western Region Academy of Sport for 2018/19.

18/05/21 Carried

**ITEM - 16 SENIORS' FESTIVAL**

**MOTION** (Walker/Davison)

THAT Council support the Seniors' Festival by donating:

1. \$500 to the Eugowra Lions Club
2. \$500 to the Canowindra Lions Club
3. \$358 to Community Transport to cover transport costs

18/05/22 Carried

It was noted Cllr Jones declared an interest (identified as a perceived conflict of interest, non-significant non-pecuniary) in the following item and remained in the Chamber.

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It was noted Cllr Batten declared an interest (identified as a perceived conflict of interest, non-significant non-pecuniary) in the following item and remained in the Chamber.

**ITEM - 17 REQUESTS FOR DONATIONS**

**MOTION** (Nash/Newsom)

THAT Council:

1. Donate \$100 to Molong Show Society Inc.
2. Donate \$250 to the Eugowra Mural Committee
3. Donate \$300 to Molong District Soccer Club

18/05/23 Carried

**ITEM - 18 YOUNG PEOPLE TO ADDRESS COUNCIL MEETING**

**Proceedings in Brief**

Cllr Davison stated he found this year's student addresses very interesting, especially items raised like Molong Library, recycling, CCTV and tennis court upgrades.

Cllr Treavors advised in relation to PCYC disco's there are no PCYC staff available to run the discos, it was previously suggested that local schools host their own discos.

**MOTION** (Newsom/Davison)

THAT the matters raised by young people be reported to the June Council Meeting.

18/05/24 Carried

**ITEM - 19 BRAND RECOGNITION STUDY**

**Proceedings in Brief**

Cllr Newsom queried the recommendation as she thought council had already resolved not to proceed with a rebranding strategy.

Cllr Batten advised he had originally suggested that a brand recognition study be undertaken to determine how well the current brand is recognised. He wished to acknowledge and commend staff for their work and noted that the results of the study indicate what council had previously thought.

**MOTION** (Walker/Batten)

THAT Council not proceed with a rebranding strategy.

18/05/25 Carried

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**ITEM - 20 CANOWINDRA FISH FOSSILS DEED OF GIFT**

Proceedings in Brief

Clr Walker stressed this matter has been going on far too long and that Council need to arrange a meeting and finalise the matter.

Clr Newsom queried if this matter could form part of the options/future of the Age of Fishes Museum.

The General Manager advised this issue is regarding the ownership/storage of the fossils and the other issue is the management of the facility.

**MOTION** (Walker/Nash)

THAT Council agree to a request from the Australian Museum for a meeting to further discuss the future of the Canowindra Fish Fossils

18/05/26 Carried

**ITEM - 21 PROPOSAL FOR DISC GOLF IN MOLONG**

Proceedings in Brief

Clr Mullins suggested council provide feedback to the applicant regarding the proposal if council have no intention of including the proposal in its long term planning.

Clr Newsom noted the proposal should not be council funded.

Clr Oldham advised she thought the proposal is a good idea but the applicant should source their own funding for the project.

**MOTION** (Nash/Walker)

THAT Council advise there are no funds allocated for a Disc Golf Course in the 2018/2019 draft budget and the proposal should be funded on a commercial basis.

18/05/27 Carried

**ITEM - 22 ADDITIONAL PROJECTS FOR 2017/2018**

Proceedings in Brief

Clr Batten wished to commend staff on the work they have done and suggested the Mayor include the details of the additional projects in his Mayoral press release to inform the community of the broad spread of funds across the entire shire.

**MOTION** (Batten/Walker)

THAT Council approve the additional projects as listed to be included in the Heavy Patching, Gravel Re-sheeting and Local Road Resealing Programs for 2017/2018.

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18/05/28 Carried

**ITEM - 23 DONATION OF HALL FEES FOR MOLONG SHOW SOCIETY**

**MOTION** (Jones/Davison)

THAT Council donate the hall fees for use of the Molong Community Hall for the 2018 Molong Show Society office.

18/05/29 Carried

**ITEM - 24 LOCAL HERITAGE GRANT APPLICATION - REPLACEMENT  
FENCE AT UNITING CHURCH, SPRING HILL**

**MOTION** (Nash/Oldham)

THAT Council refuse the application as the proposed replacement fence does not represent heritage guidelines for best practise conservation of local heritage items.

18/05/30 Carried

**ITEM - 25 LOCAL HERITAGE FUND APPLICATION - RESTORATION TO  
SHOP FRONT AT 9 BANK STREET, MOLONG**

**MOTION** (Jones/Oldham)

THAT Council allocate \$1,000 of the 2018/2019 Local Heritage Fund to Elisabeth Kelly for the restoration of the shop front at 9 Bank Street, Molong.

18/05/31 Carried

**ITEM - 26 REQUEST FOR DONATION - S68 FEES PAID BY CUMNOCK  
PRE SCHOOL AS PART OF THE DEVELOPMENT APPROVAL  
PROCESS**

**MOTION** (Davison/Newsom)

THAT Council donate \$270.10 from its s356 budget to Cumnock Village Pre School, being the amount paid to council for submission of an s68 plumbing and drainage application associated with DA 2018/101 for building alterations and extensions to provide an additional toilet on land described as Lot 5, Section 1, DP 5907 – 48 Obley Street, Cumnock.

18/05/32 Carried

**ITEM - 27 MODIFICATION APPLICATION DA 2014/0092/3 FOR A BIO  
MASS FUEL BOILER AT LOT 270 DP 821835 DEROWIE STREET,  
MANILDRA**

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Proceedings in Brief

Clr Nash queried why the local solar farm developments are not providing any benefits to local businesses and where is the generated solar energy going.

The General Manager advised all solar energy is returned to the grid and stated that all energy users have the ability to purchase green power.

**MOTION** (Batten/Mullins)

THAT:

1. Modification Application for DA 2014/0092/3, ancillary development being a coal or steam boiler bio mass alternative fuel source (wood material), upon land described as Lot 270 DP 821835 Derowie Street, and including Lot 1 DP 1085601 Dederang Street, Manildra, be granted consent subject to the conditions attached, and
2. The words 'for the gantry' be added to the conclusion of the wording of Condition 6 of the development consent for DA 2014/00092/3.

18/05/33 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion (noting the absence of Clrs Durkin and Weaver - apologies) as follows:

For: Clrs K Beatty, J Jones, P Mullins, G Treavors, C Newsom, P Batten, K Walker, L Oldham and I Davison.

Against: Clr M Nash

**ITEM - 28 MODIFICATION APPLICATION DA 2018/006/1 FOR  
SUBDIVISION OF LAND AT 545 PALINGS YARD LOOP, BOWAN  
PARK.**

**MOTION** (Oldham/Jones)

THAT:

1. Condition 12 of the development consent relating to DA 2018/006 for a five (5) lot subdivision of Lots 226, 227, 262, 265, 268, 269 & 284 DP 750139 and Lots 1 & 2 DP 1227775, 2522 Cargo Road, Cargo, be retained, and
2. Modification Application of DA 2018/006/1 be refused as construction of the road is required to service the proposed subdivision.

18/05/34 Carried

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The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion (noting the absence of Clrs Durkin and Weaver – apologies) as follows:

For: Clrs K Beatty, J Jones, M Nash, P Mullins, G Treavors, C Newsom, P Batten, K Walker, L Oldham and I Davison.

Against: Nil

**ITEM - 30 QUESTIONS FOR NEXT MEETING**

Proceedings in Brief

Clr Nash requested a report on the benefits of solar farms.

**MOTION** (Treavors/Oldham)

THAT Council receive a report to the next Council meeting in relation to the benefits of solar farms.

18/05/35 Carried

**ITEM - 31 MATTERS OF URGENCY**

Proceedings in Brief

It was noted there were nil matters of urgency.

**MOTION** (Davison/Batten)

THAT it be noted there were nil matters of urgency.

18/05/36 Carried

**ITEM - 32 BUSINESS PAPER ITEMS FOR NOTING**

Proceedings in Brief

It was noted that nil items were called to be further considered.

**MOTION** (Treavors/Walker)

THAT the notation items be noted.

18/05/37 Carried

**ITEM - 33 COMMITTEE OF THE WHOLE SECTION OF THE MEETING**

**MOTION** (Davison/Jones)

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

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18/05/38 Carried

It was noted the time being 2.48pm Cllr Beatty declared an interest (identified as a perceived significant non-pecuniary interest) in the following item and left the Chamber.

**ELECTION OF CHAIR PERSON**

**RECOMMENDATION** (Nash/Davison)

THAT in the absence of the Mayor and Deputy Mayor, Cllr Walker be elected to the Chair.

1. Carried

**ITEM - 29 DEVELOPMENT APPLICATION 2018/0084 RESTAURANT  
AND CELLAR DOOR 194 NANCARROW LANE, NASHDALE**

Proceedings in Brief

Cllr Oldham raised her concerns in relation to the maximum seating numbers and the road upgrade expenses.

The Director of Environmental Services advised the seating numbers are controlled by the development application consent with the maximum number being 240. She further clarified the road upgrade is an expense for the developer not council or the RMS.

Cllr Nash queried if there was an option for the development to be smaller.

The Director of Environmental Services advised there is no provision in the LEP that guides maximum scale for development and the development is consistent with other similar developments in the area, for example Heifer Station.

Cllr Treavors queried the operational hours being open until midnight when other cellar doors are only open until 6pm.

The Director of Environmental Services advised she would need to get more information on this matter but thought it may be related to running the restaurant.

**RECOMMENDATION** (Mullins/Batten)

THAT Development Application 2018/0084 at Lot B DP 179711, 194 Nancarrow Lane, Nashdale, be granted consent for a Concept Development Application for a Restaurant and Cellar Door, subject to the conditions attached.

2. Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion (noting

**THIS IS PAGE NO 11 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
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the absence of Clrs Durkin and Weaver – apologies and Clr Beatty - interest) as follows:

For: Clrs J Jones, P Mullins, G Treavors, C Newsom, P Batten, K Walker and I Davison.

Against: Clrs M Nash and L Oldham.

It was noted the time being 3.10pm the Mayor returned to the Chamber and resumed the Chair.

It was noted the time being 3.11pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

**CONFIDENTIAL ITEMS**

**ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED  
COMMITTEE OF THE WHOLE MEETING**

**RECOMMENDATION** (Oldham/Nash)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

3. Carried

It was noted the time being 3.12pm all staff were asked to leave the Chambers.

**ITEM - 2 GENERAL MANAGER'S PERFORMANCE REVIEW**

**RECOMMENDATION** (Oldham/Newsom)

THAT Council:

1. Note the conduct of the General Manager's annual performance review.
2. Appoint the Mayor, Deputy Mayor and Clr Nash to the performance review panel.

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3. Note the appointment of an external facilitator to conduct the performance review.

4. Provide any feedback on the General Manager's performance to the Mayor.

4. Carried

It was noted the time being 3.30pm staff returned to the Chambers.

It was noted the time being 3.32pm until 4.00pm Caddie Marshall addressed council regarding Orange Region Tourism branding.

\*

**ITEM - 3 CENTROC - PARTICIPATION IN A LINEMARKING CONTRACT**

**RECOMMENDATION** (Walker/Treavors)

THAT Council agree to participate in a regional contract for line-marking services.

5. Carried

**ITEM - 4 EXTENSION OF BITUMEN SEALING CONTRACT NO. 657587**

**RECOMMENDATION** (Walker/Oldham)

THAT Council extend Contract No. 657857 – Supply, Delivery and Placement of Sprayed Bituminous Surfacing for a period of twelve (12) months.

6. Carried

**ITEM - 5 REQUEST FOR CONSIDERATION OF WATER CHARGES FOR  
4553680002**

**RECOMMENDATION** (Nash/Oldham)

That Council not give any reduction to water consumption costs for account 4553680002 and offer a repayment plan and once paid write off the interest accrued.

7. Carried

**ITEM - 6 REQUEST FOR CONSIDERATION OF WATER CHARGES FOR  
994125000004**

**RECOMMENDATION** (Nash/Jones)

THAT Council use an average water consumption of the last four billing periods for account 994125000004 and write off \$246.40.

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8. Carried

**ITEM - 7 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS**

**RECOMMENDATION** (Newsom/Oldham)

THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made, within seven days of this correspondence that Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

9. Carried

**ITEM - 8 CONTRACT FOR SUPPLY AND DELIVERY OF COLDMIX  
ASPHALT**

**RECOMMENDATION** (Davison/Walker)

THAT Council:

1. Accept and sign a contract with Boral Asphalt for the supply and delivery of Coldmix Asphalt
2. Advise Centroc of its decision

10. Carried

It was noted that the time being 4.06pm the Mayor resumed the ordinary meeting.

**REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE**

**MOTION** (Oldham/Jones)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 22 May, 2018 be adopted.

- 18/05/39 Carried

There being no further business, the meeting closed at 4.07pm.

CHAIRMAN.

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Chairman of the Ordinary Meeting of Cabonne Council held on the 26 June 2018 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

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MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 12 JUNE, 2018 COMMENCING AT 2.01PM

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**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 12 JUNE, 2018 COMMENCING AT 2.01PM**

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**PRESENT** Cllr K Beatty (in the Chair), Cllrs J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, K Walker, J Weaver and I Davison.

Also present were the General Manager, Director of Finance & Corporate Services, Director of Engineering & Technical Services, Director of Environmental Services, Administration Manager and Administration Officer.

**ITEMS FOR DETERMINATION**

**ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE**

Proceedings in Brief

There were nil applications for leave of absence.

**MOTION** (Weaver/Treavors)

THAT it be noted there were nil applications for leave of absence.

18/06/01 Carried

**ITEM - 2 DECLARATIONS OF INTEREST**

Proceedings in Brief

Cllr Batten declared an interest (identified as a perceived non-significant non-pecuniary interest) in Item 4 as he is a member of Molong Advancement Group.

**MOTION** (Davison/Weaver)

THAT the declaration of interest be noted.

18/06/02 Carried

**ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS**

Proceedings in Brief

There were nil declarations for political donations.

**MOTION** (Nash/Treavors)

THAT it be noted there were nil declarations for political donations.

18/06/03 Carried

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It was noted Cllr Batten declared an interest (identified as a perceived conflict of interest, non-significant non-pecuniary) in the following item and remained in the Chamber.

**ITEM - 4 SUBMISSIONS IN RELATION TO THE 2018/2019-2020/2021 INTEGRATED PLANNING AND REPORTING DOCUMENTATION**

Proceedings in Brief

1. Molong Hockey Club

Cllr Batten suggested that alternate funding options be investigated prior to allocating funding. Cllr Nash questioned why the Molong Hockey Club are not applying for grants like other sports clubs in the area.

Cllr Jones stressed that Council should ensure the facility is maintained and prevent damage to the surface, he noted that the request for a footpath and retaining wall should have been included in the initial plans. He further noted that currently the ambulance entry and exit is being used for the barbeque, bar, etc. and that is a concern.

The Director of Finance and Corporate Services clarified that the figures stated were an estimate only and not a quote. The Mayor advised that the grandstand and canteen could all be incorporated into one grant funding application.

2. Leaseback Fees

Cllr Nash queried if the leaseback vehicle charge had already been set. The General Manager clarified that it is a higher rate to include the provision of private fuel and to ensure staff are contributing to fuel usage. Under the award Council are only able to increase by 10% at a time and the new rate will apply to new leaseback agreements and any optional transfers.

Cllr Batten queried what level staff are able to acquire a leaseback vehicle. The General Manager clarified a leaseback vehicle agreement is part of employment conditions.

Cllr Jones queried how Council came up with the figure, how Council determine which staff members are able to acquire a leaseback vehicle and can staff negotiate a leaseback vehicle. The General Manager stated that usually the inclusion of a leaseback vehicle is listed when a position is advertised or if a vehicle is required for performance of duties then council would offer a leaseback vehicle. The General Manager further clarified that the figure was calculated from the loss of value when previous vehicles were disposed of, noting the fee includes servicing, tyres, registration, etc.

Cllr Jones queries if there was an annual km limit. The General Manager advised that there hasn't been a limit.

3. Family Day Care Re-enrolment Fees

Cllr Jones queried if the \$25 is per annum and per child. The Director of Finance and Corporate Services clarified that the \$25 is per annum and per family.

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Clr Nash questioned why the fee is being introduced. The Director of Finance and Corporate Services stated that the fee has been introduced as the service is losing part of its funding and the fee is consistent with other services.

Clr Batten noted that the submission is contradictory and the increase can be justified by policies and procedures.

Clr Jones questioned if it was possible for educators to have the required documents on iPads to avoid excess printing. The General Manager stated that his understanding of the legislation is that being on display means printed versions of the documents being available and not electronic versions, noting that policy and procedures can be available to view on iPads.

Clr Davison queried how much Council contribute to the service. The Director of Finance and Corporate Services advised that last year the Service broke even and clarified that the \$25 fee is a method of increasing income to cover lost funding.

Clr Jones noted the issue Council has is that there are other schemes that cover full states. The frustration for educators of printing timesheets and other required documents that then go to the office for scanning and then be given back to the educators for record keeping, noting that electronic records would cut the extra work involved for staff.

**4. Industrial Water Usage Charge**

No proceedings in brief.

**5. Caravan Park Fees**

Clr Nash stated that people will not use the caravan park if they become too expensive noting that Manildra Caravan park is used a lot and is very cheap. Clr Durkin noted that feedback from the Canowindra Caravan Park indicates that the fees are too cheap. Clr Batten noted that one of Council's competitive advantages is the price and it is bringing business into communities.

Clr Mullins noted that the Caravan Park Committee agreed to the slight increase of \$3 because if Council don't increase fees the losses will continue to grow. The Director of Finance and Corporate Services noted that \$52 for 3 nights seems reasonable.

Clr Treavors noted that the increase of \$3 might cover the loss at the Cudal Caravan Park. The Director of Finance and Corporate Services clarified that the Cudal Caravan Park runs off an honesty box.

The General Manager stated that Council decided to close the Cudal Caravan Park some years ago as it was losing too much and at that time the Cargo/Cudal Lions Club decided to take over and run it as long as Council agreed to keep it open.

Clr Treavors noted that considering previous visitor were staying overnight and not pay anything, raising the fee by \$3 would be of best interest to Council. Clr Nash stated that the same thing was happening at Manildra Caravan Park before it became manned.

**6. Manildra Skate Park – request for additional services**

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Clr Batten queried where the skate park sat with the current plans. The General Manager suggested that getting detailed plans drawn up for these areas would be beneficial so they can be referred to when opportunities arise. Clr Nash noted that MADIA have ideas of getting a plan done (similar to Cumnock) for when funding becomes available.

Clr Treavors queried if in the future when planning skate parks should they be included in the DA, other skate parks like Orange for example have been built with no toilets. The General Manager clarified that you would not put those plans into a DA but would include in a masterplan.

Clr Davison noted that all villages should have a plan similar to Cumnock. Committees should come together with ideas on what they want and then Council can consider when funds are available.

**7. Water Consumption Rates – Rural Users (2 submissions)**

The Director of Finance and Corporate Services advised that the residents are complaining of high step charges of unfiltered water and noted that Council have no obligation to supply and do so in good will. He further stated that the users on the raw water line have an agreement with Council and the increase is consistent with Council's Delivery Program Item 5.1.2 Responsible water usage. He also wanted councillors to be aware that to obtain water from the standpipe at Council's Molong Depot costs \$6.20 per kilolitre plus cartage.

Clr Batten stated this is part of the much broader underlying issue, noting the number of primary producers that argue the high levels of rates and being charged for water and garbage when they go to the tip. What are they getting for their rates other than infrastructure. The Director of Finance and Corporate Services advised they have access to many community services, libraries and the towns and villages.

Clr Batten asked is it possible for Council to simplify the structure in the future. The General Manager suggested reviewing the structure in the coming 12 months but advised Council must follow best practice guidelines.

**8. Molong Advancement Group**

Clr Mullins queried what MAG are actually asking for. Clr Davison noted he had a chat with MAG about 2 years ago regarding the painting of the silos and the ongoing costs with need to re-paint every 5 years. At the time he suggested introducing a model; detailing local history, how the silos work and investigate having access to the silos rather than painting.

Clr Mullins stated he presumes MAG are wanting to move the toilets. He suggested developing a masterplan for the whole precinct, including; silos, Railway Station and Gasometer site.

Clr Batten advised that MAG would like to develop a masterplan for the whole precinct. Marj Bollinger has already been in contact with Graincorp who indicated they would like a peppercorn lease in place, Graincorp suggested they may even pay to fence off the railway line. Contact made with the RMS who also indicated no major concerns.

**MOTION** (Batten/Jones)

**THIS IS PAGE NO 4 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 12 JUNE, 2018**

**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MO LONG ON TUESDAY 12 JUNE, 2018 COMMENCING AT 2.01PM**

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THAT a report be presented on cost alternatives and grant funding opportunities.

18/06/04 Carried

**MOTION** (Davison/Walker)

THAT the 2018/19 Fees and Charges be amended to include a charge of \$189.90 (inc GST) per fortnight, for the Full Leaseback of a Council Vehicle

18/06/05 Carried

**MOTION** (Walker/Weaver)

THAT the Children's Services Re-enrolment fee remain at \$25 per annum as advertised in the draft 2018/19 Fees and Charges.

18/06/06 Carried

**MOTION** (Durkin/Nash)

THAT the Industrial Water Usage charge be increased from \$3.30 to \$3.35 in the 2018/19 Fees and Charges.

18/06/07 Carried

**MOTION** (Jones/Durkin)

THAT the Caravan Park Fees be increased in the 2018/19 Fees and Charges as detailed in the below table.

Fee	New Fee
<b>Canowindra Caravan Park</b>	
Powered Sites – per night	26.00
Stay 2 nights get 3 <sup>rd</sup> night free	52.00
Unpowered site –per night	23.00
Stay 2 nights get 3 <sup>rd</sup> night free	46.00
Powered Sites - per week – one person	114.00
Powered Sites - per week – one person with pension card	100.00
Powered Sites - per week – two persons	130.00
Powered Sites - per week – two persons with pension card	123.00
charge per additional person over five	33.00
Unpowered Sites - per week – one person	49.00

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Unpowered Sites - per week – one person with pension card	43.00
Unpowered Sites - per week – two persons	55.00
Unpowered Sites - per week – two persons with pension card	49.00
charge per additional person over five	26.00
<b>Cudal Caravan Park</b>	
Powered Sites – per night	26.00
Stay 2 nights get 3 <sup>rd</sup> night free	52.00
Unpowered site –per night	23.00
Stay 2 nights get 3 <sup>rd</sup> night free	46.00
Powered Sites - per week – one person	106.00
Powered Sites - per week – one person with pension card	98.00
Powered Sites - per week – two persons	114.00
Powered Sites - per week – two persons with pension card	109.00
charge per additional person over five	31.00
Unpowered Sites - per week – one person	42.00
Unpowered Sites - per week – one person with pension card	30.00
Unpowered Sites - per week – two persons	49.00
Unpowered Sites - per week – two persons with pension card	43.00
charge per additional person over five	24.00
<b>Molong Caravan Park</b>	
Powered Sites – per night	26.00
Stay 2 nights get 3 <sup>rd</sup> night free	52.00
Unpowered site –per night	23.00
Stay 2 nights get 3 <sup>rd</sup> night free	46.00
Powered Sites - per week – one person	114.00
Powered Sites - per week – one person with pension card	100.00
Powered Sites - per week – two persons	130.00
Powered Sites - per week – two persons with pension card	123.00
charge per additional person over five	33.00

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Unpowered Sites - per week – one person	49.00
Unpowered Sites - per week – one person with pension card	43.00
Unpowered Sites - per week – two persons	55.00
Unpowered Sites - per week – two persons with pension card	49.00
charge per additional person over five	26.00

18/06/08 Carried

**MOTION** (Durkin/Treavors)

THAT progress associations be encouraged to work with their local communities, with the assistance of Council, to prepare master plans for key areas within their towns and villages.

18/06/09 Carried

**MOTION** (Durkin/Jones)

THAT:

1. The Water Consumption Rates remain as advertised in the draft 2018/19 Fees and Charges; and
2. Council review its water pricing prior to developing the 2019/20 Fees and Charges.

18/06/10 Carried

**MOTION** (Jones/Batten)

THAT Molong Advancement Group be encouraged to work with their local community, with the assistance of Council, to prepare a master plan for key areas within Molong.

18/06/11 Carried

**MATTERS OR URGENCY**

**Proceedings in Brief**

The Mayor ruled that Item 5 and Confidential Item 1 were matters of urgency.

**MOTION** (Davison/Jones)

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**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 12 JUNE, 2018 COMMENCING AT 2.01PM**

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THAT Item 5 relating to the Cudal Community Children's Centre and Item 1 in Confidential relating to Lot 100 DP 1168687 Bank Street, Molong be dealt with.

18/06/12 Carried

**ITEM - 5 CUDAL COMMUNITY CHILDREN'S CENTRE**

**Proceedings in Brief**

Clr Jones asked if the Cudal Community Children's Centre (the Centre) have approached Council for assistance with issues such as fencing. The General Manager advised that Council had recently made contact with the Centre as they were dealing with too many different staff members. He stressed his concerns that the Centre are commencing works but haven't received the Stronger Country Community funding as yet, noting the guidelines require tenders to be called and as Council are the owner of the building they must also adhere to the Local Government Act.

Clr Jones questioned if the General Manager was concerned that the centre are relocating. The General Manager advised that the building is not purpose built and that no building inspections have been done by Department of Education. All risks need to be considering.

Clr Treavors noted that recently a child fell through the verandah. He further noted that the Centre were offered to purchase the property when they first looked into using it but noted the house is not designed for child care. The General Manager said it was interesting that the property was offered for purchase when it is owned by Council.

Clr Treavors replied that the community believe it is theirs. The General Manager clarified that the building was purchased by council and noted that the initial proposal included a container being used for storage and doing one room at a time. When the Centre heard they could get a second grant they didn't allow for relocation.

**MOTION** (Nash/Jones)

THAT, subject to the Cudal Community Children's Centre obtaining the appropriate licences prior to occupation and carrying out the required building works, Council permit them to temporarily relocate to 36 Main Street, Cudal.

18/06/13 Carried

**COMMITTEE OF THE WHOLE SECTION OF THE MEETING**

**MOTION** (Weaver/Nash)

THAT Council hereby resolve itself into Committee of the Whole.

18/06/14 Carried

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It was noted the time being 3.20pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

**CONFIDENTIAL ITEMS**

**CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING**

**RECOMMENDATION** (Weaver/Nash)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

1. Carried

**ITEM - 1 LOT 100 DP 1168687 BANK STREET MOLONG**

**RECOMMENDATION** (Mullins/Batten)

THAT Council reject the formal offer received and proceed to auction.

2. Carried

It was noted that the time being 3.21pm the Mayor resumed the ordinary meeting.

**REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE**

**MOTION** (Walker/Jones)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 12 June, 2018 be adopted.

- 18/06/15 Carried

There being no further business, the meeting closed at 3.24pm.

CHAIRMAN.

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**MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 12 JUNE, 2018 COMMENCING AT 2.01PM**

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Chairman of the Extraordinary Meeting of Cabonne Council held on the 26 June, 2018 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

**THIS IS PAGE NO 10 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 12 JUNE, 2018**

# Opening and running a café, restaurant or small bar just got easier



**Service  
NSW**

Easy to do Business



We're working with the Office of the NSW Small Business Commissioner to make it easier to do business.

Previously, cafes, small bars and restaurants would have to deal with up to 13 agencies, 75 regulations, up to 30 phone numbers and complete 48 forms, taking as long as 18 months to navigate. Our program has seen this reduced to one digital application and one phone number, reducing the opening time for businesses to 90 days or less.

We are creating a brand new way for businesses to interact with government through one online portal. Businesses in your community will receive step-by-step guidance and support across local, state and federal government requirements, whether they wish to open, grow or finalise their business.

Benefits for Councils include:

- Increased productivity with 'decision ready' applications and reduced transaction costs
- Effective tools to help boost your local economy, enabling more jobs in your region – and assisting Council to deliver on its strategic plan

You can also become a member of the Office of the NSW Small Business Commissioner Small Business Friendly Council initiative that supports Councils with information and resources, access to a networking group and free conferences to help build small business friendly capability.

With new sectors such as housing and construction being added in the near future, we are working hard to make it easier to do business in NSW.

For more information visit [service.nsw.gov.au/business](http://service.nsw.gov.au/business)

**service.nsw.gov.au • 13 77 88**



**Small  
Business  
Commissioner**

22000 10/11/17 A

# Memorandum of Understanding

## 1. MOU Details

Duration of MOU	
Commencement Date	
Service NSW Details	
Address	Level 20, 2-24 Rawson Place, Sydney NSW 2000
ABN	37 552 837 401
Service NSW Representative	Executive Director, EtdB – Kylie De Courteney
Phone	02 8059 2359
Email	kylie.decourteney@service.nsw.gov.au
[COUNCIL NAME] Details	
Address	
ABN	
Council Representative	
Phone	
Email	

## 2. Parties

This MOU is made between:

**The State of New South Wales represented by Service NSW, ABN 37 552 837 401, whose address is Level 20, 2-24 Rawson Place, Sydney NSW 2000 (SNSW);**

**and**

**[Council], ABN [XX XXX XXX XXX], of [STREET ADDRESS] (The Council).**

## 3. Background

- 3.1 This MOU sets out the agreed understanding of the parties and basis upon which the arrangement is entered into. The MOU is not legally binding.

- 3.2 Easy to do Business is a joint initiative of the Department of Premier and Cabinet, the Customer Service Commissioner, the Office of the NSW Small Business Commissioner and SNSW to make NSW the easiest state to do business.
- 3.3 SNSW has partnered with the Council to promote and deliver the Easy to do Business program to small business across New South Wales.
- 3.4 The purpose of this collaboration is to:
  - 3.4.1 help business owners open and grow a café, small bar or restaurant by providing a single online digital solution and personalised support, and
  - 3.4.2 make it easier to set up a business in New South Wales.
- 3.5 The Easy to do Business program is a free service for the Council and customers.
- 3.6 The Easy to do Business program will expand to include other industries and the entire small business lifecycle, in the future.

#### 4. Term

This MOU commences on the Commencement Date specified in MOU Details and will continue unless terminated by either party.

#### 5. Termination

Either Party may terminate this MOU by giving the other Party ninety (90) days' written notice.

#### 6. SNSW's obligations

SNSW will:

- (a) ensure the Business Concierge will be the customer's single point of contact for queries relating to opening or growing their business
- (b) within two working days, call the customer to establish and understand the customer's ambition with respect to their business and outline how the program may be able to help
- (c) provide tailored information specific to each customer's needs
- (d) address customer queries relevant to any stage of the end-to-end journey
- (e) provide to the customer a detailed case management plan outlining all licences and approvals required to open or grow their business and the suggested pathway to completion
- (f) where a customer query cannot be immediately addressed, make contact with Council or the relevant federal or state government agency to source the additional information required and respond back to the customer as promptly as possible
- (g) escalate customer queries to the Council specialist team wherever questions become advice-based or highly complex
- (h) guide and support the customer through the online licence application processes

- (i) review, verify and validate customer applications against agreed criteria so as to improve the quality of applications submitted to Council.

## 7. Council's obligations

The Council will:

- (a) refer eligible customers to EtdB
- (b) provide guidance and information to the EtdB team to assist it to respond to customer queries, as required
- (c) communicate application outcomes to the customer and the EtdB team
- (d) provide updates on changes in the local area that may impact EtdB
- (e) identify local events and organisations that are opportunities to inform customers about EtdB
- (f) provide feedback on the effectiveness and performance of EtdB in the local area.

## 8. Review of MOU

The Parties agree to meet to discuss the terms and conditions of this MOU and to consider whether any variations or amendments need to be made.

## 9. Variations

This MOU may be varied by agreement of the Parties in writing.

## 10. Relationship

### 10.1 Cooperation

In carrying out its respective obligations under this MOU, the Parties agree to co-operate in a timely and effective manner with each other and to act in good faith.

### 10.2 Meetings

The NSW Representative and the Council Representative agree to meet and discuss any matters relating to this MOU.

### 10.3 Issues

Each Party will keep the other informed in writing as to any issues arising and keep an ongoing written record of the status of each issue and when and how it was resolved.

## 11. Representatives of the Parties

### 11.1 Change of Representatives

- (a) The Parties should inform the other party about any change of Representative from that specified in MOU Details.

## 11.2 Power and authority of Representatives

The SNSW Representative and the Council's Representative:

- (a) are the agent of the respective Party for the purposes of doing anything to be under this MOU; and
- (b) have the authority to make and give, or accept, on the Party's behalf, any approvals, acceptances, directions, notice and other decisions that the Party may make and give, or accept, under this MOU.

## 12. Resolution of Disputes

- 12.1 Both Parties agree to attempt to act in good faith in carrying out their obligations under this MOU and to attempt to resolve any Dispute in good faith.
- 12.2 In the event of any dispute between the Parties under or in connection with this MOU, the Parties will:
  - (a) within seven days (or such other period agreed between the parties) of a Party providing notice of a dispute to the other Party, ensure that the SNSW Representative and Council Representative meet with a view to resolving the dispute; then
  - (b) if the dispute is not resolved, within 14 days (or such other period agreed between the Parties) of that meeting, the Chief Executive of the Council (or delegate) will meet with the Chief Executive Officer of Service NSW (or delegate) with a view to resolving the dispute.
- 12.3 Any Disputes arising out of or in connection with the MOU which cannot be settled by negotiation between the Parties under clause 12 (b) shall be referred to mediation via the Resolution Institute - <https://www.iama.org.au>.
- 12.4 If a dispute arises from, out of, or in connection with this MOU, the Parties must attempt to resolve it in accordance with the Premier's Memorandum M1997 – 26 Litigation Involving Government Authorities.

## 13. Notices

### 13.1 General

Any notices under this MOU must be given by an Authorised Representative of the Parties.

### 13.2 Change of address

Each Party must notify the other Party in writing of any changes to notice details specified in MOU Details.

## 14. Non-binding Memorandum of Understanding

- 14.1 This MOU is not intended to create legally enforceable rights or obligations for either Party.
- 14.2 This MOU merely constitutes a statement of the mutual intentions of the Parties with respect to its contents and each Party represents to the other that:
  - (a) no reliance will be placed on it;

- (b) it does not constitute an obligation binding either side;
- (c) it does not contain all matter upon which agreement must be reached in order for an agreement to be consummated;
- (d) it creates no rights in favour of either party; and
- (e) for the avoidance of doubt and without limiting the above in any way, this MOU imposes no commitment on any person to proceed with an agreement.

## 15. Miscellaneous

### 15.1 Legal costs

Subject to any express provision in this MOU to the contrary, each Party must bear its own legal and other costs and expenses relating directly or indirectly to the preparation of, and performance of its obligations under this MOU.

### 15.2 Amendment

All amendments to this MOU and all consents, approvals, waivers and agreements made under this MOU must be evidenced in writing.

Signed for and on behalf of NSW

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_

Signed for and on behalf of the Council

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_



# Country Mayors Association of NEW SOUTH WALES

Incorporation No. Y1955304

## CONSTITUTION

*Registered Date 27 January 2015, Department of Fair Trading Registry Services,  
(Ref: N4714274); Updated by Resolution of the Association 14 November 2014, replacing  
Constitution registered on 21 December 2011*

- |                            |   |
|----------------------------|---|
| <b>NAME</b>                | 1. The Association shall be known as "Country Mayors Association of New South Wales Incorporated".  |
| <b>OBJECTIVE</b>           | 2. To further the interests of Country Councils by being an advocate on state wide issues and to act as an information sharing forum  |
| <b>MEMBERSHIP</b>          | <p>3. Those Councils eligible for membership shall be Country Councils outside The Greater Sydney area, Newcastle and Wollongong metropolitan areas</p> <p>3(a) General Managers and Executive Officers of Regional Organisations are encouraged to attend and participate in the discussions of the Association</p> <p>4. Any applicant for membership shall be nominated by a Member and be supported by a majority of the members present at the meeting at which the written nomination, which has been previously consulted to members, is considered.</p> <p>5. In the event of a Member being unable to attend a meeting, he/she may be represented by his/her Deputy or by an alternate representative nominated by the Member.</p> |
| <b>REGISTER OF MEMBERS</b> | 6. In accordance with Clause 3, current membership consists of the Mayor and General Manager of member Councils. This membership list may change from time to time in accordance with Clause 4. The Secretary shall maintain a list of current members.   |



<b>FEES</b>	7.	Membership fees of the Association shall be determined at the Annual General Meeting each year. Membership fees for Councils with a population of less than 10,000 shall be 75% of the full fee. Membership fees shall fall due on the first day of each financial year
<b>MEMBERS' LIABILITY</b>	8.	The liability of a member of the Association to contribute towards the payment of the debts in relation to the winding up of the Association shall be limited to the amount, if any, unpaid by the Member in respect to membership fees.
<b>CONDUCT OF MEMBERS</b>	9.	The provisions of the Model Code of Conduct for Local Councils in NSW shall apply in cases of alleged misconduct
<b>INTERNAL DISPUTES</b>	10.	Members who may have a dispute with the Association shall firstly address the Executive Committee, and if that does not resolve the issue, take the matter to an agreed third party for assistance.  Members who may have a dispute with fellow members of the Association shall seek the assistance of the Executive Committee in resolving the issue.
<b>EXECUTIVE COMMITTEE</b>	11.	The Committee of Management of the Association shall be called the Executive Committee.
	12.	Membership of the Committee shall consist of the Chairman and Vice-Chairman of the Association and up to a maximum of six members as may be elected each year. The Secretary shall maintain a list of current Committee Members. If the Secretary is a Mayor then he/she shall also be a member of the Committee.
	12(a).	The Executive Committee may exercise the powers of the Association where delegated, or in the case of emergency.
	12(b).	The Executive Committee may convene a meeting through a phone/tele conference as determined by the chairperson, but this will be restricted to two such meetings per term.
	13.	The office of a member of the committee shall become

vacant upon the grounds of resignation, or other reason as declared by the Executive Committee, or by virtue of expiry of term under these rules.

- 13(a). The Constitution of the Executive Committee shall be the same as for the Association with the exception of meeting dates.
- 13(b). The Executive Committee shall meet when the need arises after liaison with Executive members on a suitable date and time. Notice of a meeting shall be forwarded to members in writing with as much notice as possible.
- 13(c). Substitute members from representative Councils to the Executive Committee shall not be permitted.
- 14(a). Casual vacancies on the Executive Committee shall be filled by appointment of a Member of the Association to fill the vacancy as determined by the Executive and the Member so appointed is to hold office until the conclusion of the Annual General Meeting next following the date of appointment.
- 14(b). The quorum of the Executive Committee shall consist of four members.

#### **GENERAL MEETINGS- CALLING OF**

- 15. The Association shall meet at intervals of approximately three months or when required by the Chairman, unless otherwise decided by the Association.
- 16. Notice of meetings shall be forwarded to members in writing not less than ten working days prior to a meeting.

#### **GENERAL MEETINGS- PROCEDURE**

- 17. The rules governing the conduct of Council Meetings as contained in the Local Government Act 1993 and regulations and the Model Code of Conduct for Local Councils in NSW shall apply to meetings of the Association
- 18. The quorum for meetings shall be a number which is not less than one quarter (1/4) of the number of Councils whose representatives are members of the Association

- |                                  |     |  |
|----------------------------------|-----|--|
|                                  | 19. | The Mayor and General Manager or their designate of each member Council shall be voting delegates.   |
|                                  | 20. | Voting by proxy other than an alternate voting representative of a council will not be applicable to the Association   |
| <b>GENERAL MEETINGS- NOTICES</b> | 21. | Notices of Motion are to be forwarded to the Secretary fifteen working days prior to the meeting of the Association for inclusion on the Agenda.   |
| <b>GENERAL MEETINGS- MINUTES</b> | 22. | The Secretary is responsible for ensuring minutes are taken and recorded at each meeting.  |
|                                  | 23. | Minutes are to be distributed to members no more than ten working days after the meeting.  |
|                                  | 24. | A permanent copy of the Association's Minutes is to be kept by the Secretary.  |
| <b>ANNUAL MEETING</b>            | 25. | <p>The Association shall hold an Annual Meeting in November of each year, at which meeting the Association shall:</p> <ul style="list-style-type: none"> <li>a) Appoint a Chairperson and Vice Chairperson to hold office for the ensuing twelve months.</li> <li>b) Determine the annual membership fees for the Association.</li> <li>c) Elect up to six Executive Members to hold office for the ensuing twelve months.</li> <li>d) Appoint a Secretary to hold office for the ensuing twelve months..</li> </ul> |
|                                  | 26. | The Chairperson, Vice Chairperson and Secretary shall hold office for a period no greater than two consecutive years, unless the Association otherwise determines by ordinary resolution.  |
|                                  | 27. | The Secretary is designated as the Association's Public Officer.   |
| <b>FUNDS-SOURCE</b>              | 28. | Funds for the management of the Association are obtained from membership fees, and other sources as approved by resolution of the Association.   |

<b>FUNDS-MANAGEMENT</b>	29	The Secretary shall submit financial reports to each General Meeting and it's the duty of the Chairperson and the members to ensure that due care and responsibility is taken in relation to the management of the Associations funds.
	29(a)	The Association will not gift any funds"
	30.	The drawing of cheques shall be done in accordance with the requirements of the <i>Associations Incorporation Act 1984</i> . Cheques are to be signed by the Chairperson and Secretary.
	31.	It is the Chairperson's responsibility to arrange, with the authority of the General Manager of the host council, that an annual financial audit be undertaken by the host council's designated responsible accounting officer.
<b>ALTERATION TO OBJECTIVE</b>	32.	No alteration to the Objective shall be made unless two months' notice in writing is first given and unless the alteration be supported by 75% of the members present at the meeting at which the vote is taken.
<b>ALTERATION TO CONSTITUTION</b>	33.	Notwithstanding the provisions of Clause 18, no alterations to the Constitution shall be made unless two months' notice in writing is first given and unless the alteration be supported by 75% of the members present at the meeting at which the vote is taken.
<b>COMMON SEAL</b>	34.	Custody of the Common Seal is to be the Chairperson's responsibility.
	35.	The Common Seal can only be placed on documents that the Association resolves so to do.
<b>CUSTODY OF BOOKS</b>	36.	The custody of books, documents and securities of the Association are to be the responsibility of the Secretary.
<b>INSPECTION OF BOOKS</b>	37.	Members are welcome to inspect books, documents and securities of the Association at any time. Arrangements for the inspection are to be made with the Secretary.

End of Constitution



# Country Mayors Association of NEW SOUTH WALES

**Chairperson:** Cr Katrina Humphries  
PO Box 420 Moree NSW 2400  
02 6757 3222  
ABN 92 803 490 533

## MINUTES

### GENERAL MEETING

FRIDAY, 1 JUNE 2018 PRESTON STANLEY ROOM, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.02am.

#### 1. ATTENDANCE:

Albury City Council, Cr Kevin Mack, Mayor  
Albury City Council, Mr Brad Ferris, Acting General Manager  
Bega Valley Shire Council, Cr Kristy Mc Bain, Mayor  
Bellingen Shire Council, Cr Dominic King, Mayor  
Bland Shire Council, Cr Tony Lord, Mayor  
Bland Shire Council, Mr Ray Smith, General Manager  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Blayney Shire Council, Ms Rebecca Ryan, General Manager  
Broken Hill City Council, Cr Marion Browne, Deputy Mayor  
Broken Hill City Council, Mr James Roncon, General Manager  
Cabonne Council, Cr Kevin Beatty, Mayor  
Cabonne Council, Ms Coralie Nichols, General Manager  
Carrathool Shire Council, Ms Joanne Treacy, General Manager  
Coonamble Shire Council, Cr Michael Webb, Mayor  
Cootamundra Gundagai Regional Council, Cr Abb McAlister, Mayor  
Cootamundra Gundagai Regional Council, Mr Allen Dwyer, General Manager  
Dubbo Regional Council, Mr Michael McMahon, Acting General Manager  
Dungog Shire Council, Cr Tracy Norman, Mayor  
Dungog Shire Council, Ms Coralie Nichols, General Manager  
Federation Council, Cr Patrick Bourke, Mayor  
Federation Council, Mr Adrian Butler, Acting General Manager  
Forbes Shire Council, Cr Graeme Miller, Ma  
Forbes Shire Council, Mr Steve Loane, General Manager  
Gilgandra Shire Council, Cr Doug Batten, Mayor  
Glen Innes Shire Council, Cr Steve Toms, Mayor

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Goulburn Mulwaree Council, Cr Bob Kirk, Mayor  
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager  
Griffith City Council, Cr John Dal Broi, Mayor  
Griffith City Council, Mr Brett Stonestreet, General Manager  
Gwydir Shire Council, Cr John Coulton, Mayor  
Kempsey Shire Council, Cr Liz Campbell, Mayor  
Kiama Municipal Council, Cr Mark Honey, Mayor  
Leeton Shire Council, Cr Paul Maytom, Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Lockhart Shire Council, Cr Roger Schirmer, Mayor  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
Mid Western/Mudgee Regional Council, Cr Des Kennedy, Mayor  
Mid Western/Mudgee Regional Council, Mr Brad Cam, General Manager  
Moree Plains Shire Council, Cr Katrina Humphries, Mayor  
Murray River Council, Cr Christopher Bilkey, Mayor  
Murray River Council, Mr Des Bilske, General Manager  
Murrumbidgee Council, Cr Ruth McRae, Mayor  
Murrumbidgee Council, Mr Craig Moffitt, General Manager  
Narrabri Shire Council, Cr Catherine Redding, Mayor  
Narrabri Shire Council, Mr Stewart Todd, General Manager  
Narromine Shire Council, Cr Craig Davies, Mayor  
Narromine Shire Council, Ms Jane Redden, General Manager  
Oberon Shire Council, Cr Kathy Sajowitz, Mayor  
Oberon Shire Council, Mr Garry Wallace, General Manager  
Parkes Shire Council, Cr Barbara Newton, Deputy Mayor  
Shoalhaven City Council, Cr Amanda Findley, Mayor  
Singleton Council, Cr Sue Moore, Mayor  
Singleton Council, Mr Jason Linnane, General Manager  
Snowy Monaro Regional Council, Cr John Rooney, Mayor  
Temora Shire Council, Cr Graham Sinclair, Deputy Mayor  
Temora Shire Council, Mr Gary Lavelle, General Manager  
Tenterfield Shire Council, Cr Peter Petty, Mayor  
Upper Lachlan Shire Council, Cr Brian McCormack, Mayor  
Upper Lachlan Shire Council, Mr Gary Woodman, Acting General Manager  
Uralla Shire Council, Cr Michael Pearce, Mayor  
Wagga Wagga City Council, Cr Greg Conkey, Mayor  
Wagga Wagga City Council, Mr Peter Thompson, General Manager  
Walcha Council, Cr Eric Noakes, Mayor  
Walcha Council, Mr Jack O'Hara, General Manager  
Warrumbungle Shire Council, Cr Peter Shinton, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
Yass Valley Council, Cr Rowena Abbey, Mayor  
Yass Valley Council, Mr David Rowe, General Manager  
Premier and Cabinet, Regional Infrastructure Coordinator, Mr Ken Gillespie



**APOLOGIES:**

As submitted

**SPECIAL GUESTS:**

Mr David Harris, CEO, Water NSW

Mr Chris Taylor, Area GM Southern NSW Telstra Customer Sales and Service

Mr David Smith, CEO, and Donna Heffernan, Deputy CEO, Local Government Super  
and Richard Boyfield, Partner, Mercer

Mr Tim Hansen, Stakeholder Specialist, National Heavy Vehicle Regulator

**2. ADOPTION OF MINUTES OF PREVIOUS MEETING:**

The minutes need to be amended to include the attendance of Cr Reg Kidd, Mayor of Orange

RESOLVED that the minutes of the General Meeting held on 2 March 2018 as amended be accepted as a true and accurate record (Singlton Council / Tenterfield Shire Council).

**3. Matters Arising from the Minutes**

NIL

**4. Membership**

RESOLVED That Cootamundra-Gundagai Regional Council and Kyogle Council be admitted as members of the Association (Forbes Shire Council/Tenterfield Shire Council)

**5. CORRESPONDENCE**

Outward

- (a) Cr Tracey Norman, Mayor, Dungog Shire Council, advising that Dungog Shire Council has been admitted as a member of the Association
- (b) Cr Rex Wilson, Mayor, Warren Shire Council, advising that Warren Shire Council has been admitted as a member of the Association
- (c) The Hon Gladys Berejiklian MP, Premier, requesting a separate Ministry of Local Government with only Local Government functions
- (d) The Hon John Barilaro MP, Deputy Premier, Minister for Regional NSW, Minister for Skills and Minister for Small Business, asking for grant funding protocols that lead to outcomes in line with councils needs and expectations
- (e) The Hon Gladys Berejiklian MP, Premier, asking for grant funding protocols that lead to outcomes in line with councils needs and expectations
- (f) Deputy Police Commissioner, Gary Worboys, Regional NSW Field Operations, thanking him for his presentation to the 2 March 2018 meeting
- (g) The Hon Peter Primrose MLC, Shadow Minister for Local Government, thanking him for his presentation to the 2 March 2018 meeting
- (h) Dr Robert Lang, NSW Local Government Remuneration Tribunal, highlighting the inequities in remuneration for mayors and Councilors in NSW

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- (i) Ms Lindsay cane, Royal Far West, thanking her for her presentation to the 2 March 2018 meeting
- (j) Ms Linda Daetwyler, acting Consul General, US Consul General, thanking her for her presentation to the 2 March 2018 meeting
- (k) Draft NSW Freight and Ports Plan, transport for NSW, supporting the Port of Newcastle as a container terminal

Inward

- (a) Hon Gladys Berejiklian MP, Premier, Re Local Government Portfolio (Copy Attached)
- (b) Lindsay Cane, Royal Far West, thanking the Association for the opportunity to present at the March meeting
- (c) Cr Linda Scott, President, LGNSW, providing an update on LGNSW Conference resolutions (Copy Attached)

Inward

NOTED

#### 6. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Moree Plains Shire Council / Uralla Shire Council)

#### 7. Lowering of speed limit to 40kmh around emergency incidents

Noted. This legislation has already been introduced

#### 8. Recycling Crisis

RESOLVED (a) That the Association write to the Minister for the Environment and the EPA expressing concerns regarding Councils being steered to funding from streams that are already allocated to projects rather than the waste levy new funding opportunities

(b) That the Association seek urgent clarification of the definition of "recycle" and "recyclate" when the product is meeting the criteria for Container Deposit Funds to be refunded back to councils to use on projects clearly defined as sorting or re-use projects for products (Singleton Council/Shoalhaven City Council)

RESOLVED That the Association accept Tenterfields offer to have their Chief Executive present a paper on converting waste to energy at the next NSW Country Mayors meeting (Tenterfield Shire Council/Glen Innes Severn Council)

#### 9. Mr David Harris, CEO, Water NSW

NSW Water is the largest water supplier in Australia. It owns 42 dams and 300+ weirs and delivers water from 33 major dams. It has a statutory function to develop water infrastructure. Functions of NSW Water include source water protection, bulk water supply, system operations, bulk water infrastructure, customer transactions and information services. The 2018-2021 Strategic Plan for 800 staff goals are Our People and Safety, Our Business, Our Performance and Our Relationships. There are 8 Strategic Priorities - customer survey outcomes, not all customers are the same, customers want more choice, customers value technology and mobility, value

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for money is important and customers are not clear about Water NSW's role and brand. Water NSW works with customers such as Local Government. In respect of Local Government collaboration on joint infrastructure projects has been undertaken in the Broken Hill area, the Tamworth area and the North Coast area

**10. Mr Chris Taylor, Area General Manager, Southern NSW Telstra Customer Sales and Service**

There are consistent changes in Regional NSW connectivity. Network investment drives inflows when faced with unprecedented demand for the network and a world of opportunity. Telstras network is a fixed network with 875 exchanges and a wireless network with 226 mobile sites. A mobile blackspot program is being undertaken by Telstra to boost the number of Telstra locations to 650 sites nationally representing an investment of \$260 million. Telstra are proposing co-contribution for satellite small cells that gives e-mail, basic data, and voice calls and text with a compatible device in areas where it is difficult to do so.

**11. Mr David Smith, CEO, Donna Heffernan, Deputy CEO, Local Government Super and Richard Boyfield, Partner, Mercer**

The reason for the additional contributions is that the fund has had to recover from losses imposed by the Global Financial Crisis. The fund has had to meet APRA's minimum funding requirements by 2019. There is a need to balance employers capacity to fund additional contributions. Current investment is 70% growth assets and 30% defensive assets. This needs to be turned around to 30% growth assets and 70% growth assets. APRA's standards require assets of the fund to meet the liabilities of the fund. The fund trustee may require the employer to pay additional contributions under the Trust Agreement. Currently the funding position needs to improve. Prior to the Global Financial Crisis there was a funding holiday where employers paid less which exacerbated the position after the Global Financial Crisis.

RESOLVED That the Association write to LGNSW and request that a skilled based Board be elected to Local Government Super (Goulburn Mulwaree Council/Gilgandra Shire Council)

RESOLVED That the Association write to Local Government Super requesting that once the assets exceed liabilities in 2019 that the additional contributions cease (Goulburn Mulwaree Council/ Gilgandra Shire Council)

**12 Mr Tim Hansen, Stakeholder Specialist, National Heavy Vehicle Regulator and Reuben John RMS**

NHVR is engaging with stakeholders to promote productivity and safety. The approach is strategic, tactical, information and responsive and NHRV is continually using feedback from industry and councils. For customers they prepare, lodge, and track permit applications on line, respond to consent requests and review decisions, and manage all permit actions on one platform. Heavy Vehicle Access Permits can be issued by Councils or NHVR. The National Harmonisation Project objectives are

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to reduce red tape, better heavy vehicle compliance, improved road safety for all road users, improved sustainability of road network, reduced environmental impacts and productivity gains

RESOLVED That the NHVR be requested to work with councils and the RMS to harmonise the Volumetric Livestock Loading Scheme to match Queensland and treat livestock as a specific freight recognizing the animal welfare requirements (Forbes Shire Council/Tenterfield Shire Council)

**13 Low Rise Medium Density Housing Code**

RESOLVED That the Country Mayors' Association write to the Minister of Planning & Environment requesting for regional and country councils who apply to the Minister, an amnesty from the new Low Rise Medium Density Housing Code for a minimum of 2 years until such time as councils have had the opportunity to engage with their communities and make required changes to Local Environmental Plans (Kiama Municipal Council/Albury City Council)

**14 Applying Clause 26 Of the CMA Constitution**

A motion was moved that, in accordance with Clause 26 of the Country Mayors Association of NSW Constitution, the Association allow nominations from the current Chairperson, Vice Chairperson or Secretary should they wish to nominate for the 2018/19 term of office (Narrabri Shire Council/Gilgandra Shire Council)

The Chairperson Cr Katrina Humphries vacated the Chair for discussion on this item. Cr Paul Maytom, Mayor, Leeton Shire a non Executive member was asked to Chair discussion of this item. The Chairperson Cr Katrina Humphries and Cr Michael Pearce, Mayor, Uralla Shire Council left the meeting room.

Discussion on the matter related to all members not been given advanced notice of the motion, to not having been given background information and as to whether the extension of the term of the offices was in accordance with the Constitution.

THE MOTION WAS LOST

The Chairperson Cr Katrina Humphries returned to the meeting and resumed her role as Chairperson

There being no further business the meeting closed at 12.48pm.

Cr Katrina Humphries  
Chair – Country Mayor's Association of NSW

# Cabonne Council 2018 -2019 Draft Annual Budget

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## Budget Summary for 18/19

Total Income	\$50,658,593
Recurrent Operating Expenditure	\$24,466,895
Capital Expenditure	\$30,086,817
Transfer from Reserves including Revoted expenditure	\$3,114,377
Budget Deficit funded by Unrestricted Cash	\$780,743

**NB: Expenditure excludes depreciation**

COUNCIL'S PROGRAMS	
	Budget Cost
12 - Governance	\$976,012
14 - Administration	\$694,804
16 - Public Order & Safety	\$689,732
18 - Health	\$623,252
19 - Environment	\$826,462
20 - Community Services	\$109,636
22 - Housing & Community Amenities	\$460,344
24 - Cabonne Water	\$0
26 - Small Town Sewer	\$0
27 - Cabonne Sewer	\$0
28 - Recreation & Culture	\$2,789,170
32 - Mining Manufacturing & Construction	-\$235,470
34 - Transport & Communication	\$6,812,619
37 - Economic Affairs	\$726,499
39 - General Purpose Revenues	-\$13,692,317

<b>GOVERNANCE</b>	
<b>Funded by Budget</b>	<b>\$976,012</b>
1200 - Governance	\$628,254
1201 - Councillors	\$347,758
1200 - Governance	628,254
Equity	(80,500)
11200990 - Transfer To/From Reserves Governance	(80,500)
Operating Expenditure	708,754
11200010 - Governance One off Projects	124,328
120105 - Enterprise Excellence	57,500
120108 - Centroc Projects	23,000
120110 - Shire and Village Advertising	20,828
120112 - Communications Project	23,000
11200020 - Governance Other Expenses	13,412
120100 - Other Governance Expenses	13,412
11200040 - External Audit Fees	58,650
11200050 - Section 356 Donations	38,000
120501 - Section 356 Donations - General	8,713
120502 - Section 356 Donations - Development Applications	2,321
120503 - Section 356 Donations - Rates	26,966
11200070 - Internal Audit Expenses	20,000
11200080 - Community Newsletters	11,976
11200090 - Code of Conduct expenses	21,450
11201260 - Internal Audit - Projects	28,750

<b>11400090 - Governance Membership Fees</b>	<b>92,827</b>
120120 - Centroc Membership Fees	41,400
120121 - Local Government NSW Membership Fees	33,608
120122 - Mine Related Council Membership Fees	8,159
120125 - Arts out West Membership	9,660
<b>11400100 - General Manager's Expenses</b>	<b>299,360</b>
142201 - General Manager's Contract Expenses	262,928
142202 - General Manager's Council Expenses	36,432
<b>1201 - Councillors</b>	<b>347,758</b>
<b>Operating Expenditure</b>	<b>349,183</b>
<b>11200030 - Councillors' Operations</b>	<b>349,183</b>
120301 - Other Councillors' Expenses	84,365
120306 - Councillor - A Durkin	17,518
120311 - Councillor - K Walker	17,518
120316 - Councillor - Treavors	17,518
120318 - Councillor - M Nash	17,518
120319 - Councillor - Davison	17,518
120320 - Councillor - Peter Batten	17,518
120321 - Councillor - Kevin Beatty	72,120
120322 - Councillor - Jamie Jones	17,518
120323 - Councillor - Paul Mullins	17,518
120324 - Councillor - Cheryl Newsom	17,518
120325 - Councillor - Libby Oldham	17,518
120326 - Councillor - Jenny Weaver	17,518
<b>Operating Income</b>	<b>(1,425)</b>
<b>11200950 - Councillors' Income</b>	<b>(1,425)</b>



<b>ADMINISTRATION</b>	
<b>Funded by Budget</b>	<b>\$694,804</b>
1403 - Administration	\$2,166,961
1404 - Depots	\$426,123
1405 - Plant Fund	-\$554,442
1406 - Labour Oncosts	-\$1,286,941
1408 - Administration Income	-\$255,198
1409 - Administration Capital Works/Projects	\$952,925
Transfer from Reserves	-\$754,625
<b>1403 - Administration</b>	<b>2,166,961</b>
<b>Operating Expenditure</b>	<b>2,166,961</b>
<b>11400120 - Legal Expenses - General</b>	<b>54,120</b>
149009 - Legal Expenses - Other	54,120
<b>11400140 - Environmental Services - Administration expenses</b>	<b>62,147</b>
149002 - Advertising - Development Applications	10,230
149015 - Legal Expenses - Planning	51,917
<b>11400150 - Risk Management Expenses</b>	<b>10,000</b>
147005 - Risk Management Expenses	10,000
<b>11400160 - Admin Building Operations</b>	<b>208,117</b>
141601 - Admin Building Utilities	128,771
149005 - Admin Building Operations - Molong	49,452
149006 - Admin Building Operations - Cudal	22,960
149007 - Admin Building Operations - Canowindra	3,933
149014 - Admin Building Operations - Connellys Store	3,000
<b>11400170 - Insurance expenses</b>	<b>193,416</b>
147001 - Insurance - Premiums/Claims	167,073
147002 - Insurance - Excess/Payouts	26,342

11400180 - Printing & Stationery - Rates notices	18,171
11400190 - Printing & Stationery - General	32,507
11400200 - Bank Fees/Card Charges	36,100
11400210 - Advertising - General/Rates	12,706
149003 - Advertising - Rates/Statutory Notices	2,706
149004 - Advertising - General	10,000
11400220 - Rural Addressing	1,000
11400240 - Advertising - Community notices	8,936
11400250 - Postage	27,049
11400260 - Telephone & Internet	82,484
11400270 - Subscriptions/Publications	17,903
11400280 - Membership Fees	7,933
11400290 - Commission paid to Agencies	19,437
11400300 - Land Valuations fees for Rates	65,000
11400310 - Engineering Survey Expenses	62,301
11400320 - Contracted Staff Other Expenses	21,141
11400340 - Project Pre Planning Activities - Survey & Design, Land Resumptions,Utility Location	261,186
11400350 - General Expenses - Administration, Engineering and Technical Services	15,575
11400360 - Graffiti Removal All Council Properties	5,000
11400400 - IT expenses	103,221
141803 - Printer operating costs	40,920
149012 - IT Minor Equipment Purchases	36,342
149013 - IT Equipment Repairs and Maintenance	25,959

<b>11400410 - IT Annual Agreements</b>	<b>586,000</b>
149011 - IT agreements - General	300,000
149040 - IT agreements - Website Annual Licence	40,000
149041 - IT agreements - ERP Annual Licence	65,000
149042 - IT agreements - EDRMS Annual Licence	16,000
149043 - IT agreements - GIS annual licence	20,000
149044 - IT agreements - Annual Microsoft Licensing	65,000
149045 - IT agreements - Assetic Annual Licence	80,000
<b>11400420 - Sale of Land for Overdue Rates - Expenses (SOLOR)</b>	<b>85,000</b>
<b>11400910 - Corporate Charge Recouped</b>	<b>(4,903,310)</b>
<b>11406010 - Salaries &amp; Wages</b>	<b>4,764,672</b>
146010 - Corporate Support Salaries	2,241,906
146011 - Engineering & Technical Services - Salaries	1,988,491
146012 - Environmental Services - Salaries	534,275
<b>11406040 - Travelling/Leaseback Vehicle Costs</b>	<b>309,150</b>
146041 - Travelling - Outdoor	73,860
146042 - Travelling - Indoor	235,290
<b>1404 - Depots</b>	<b>426,123</b>
<b>Operating Expenditure</b>	<b>426,123</b>
<b>11401160 - Depot Utilities</b>	<b>104,790</b>
141608 - Council Depots - Utilities	104,790
<b>11404010 - Depot Operations &amp; Maintenance</b>	<b>321,333</b>
141609 - Depot Operations & Maintenance - All	312,611
514069 - Eugowra Depot rental of Site shed at Showground	8,722

<b>1405 - Plant Fund</b>	<b>(554,442)</b>
<b>Capital Expenditure</b>	<b>3,358,440</b>
11405960 - Asset Purchases - Workshop	100,000
11405980 - Asset Purchases - Plant	3,258,440
145981 - Plant Fund - Major Plant Purchases Budget Only	2,191,000
145982 - Plant Fund - Light Commercial Purchases Budget Only	286,440
145983 - Plant Fund - Lease Back Purchases Budget Only	681,000
145984 - Plant Fund - Small Plant Purchases Budget Only	100,000
<b>Equity</b>	<b>(200,000)</b>
11405600 - Transfer To/From Reserve - Plant Reserve	(200,000)
<b>Operating Expenditure</b>	<b>(2,823,361)</b>
11405000 - Plant & Depot Co-ordinators Expenses	67,582
11405010 - Fuel & Oil	921,953
11405020 - Tyres & Tubes	170,585
11405030 - Plant Insurance	306,984
11405040 - Plant Licences & Registrations	189,160
11405050 - Plant Mechanics & Apprentices Wages	429,995
11405060 - Minor Plant Purchases	35,294
11405080 - Plant Parts & Repairs	800,000
11405120 - Plant unallocable/Workshop Consumables	12,156
11405140 - Plant Assessor	10,383
11405990 - Plant Hire Recovery	(5,767,452)
<b>Operating Income</b>	<b>(889,521)</b>
11405700 - Plant Insurance Claim Income	(6,414)
11405720 - Diesel Fuel Rebate Income	(129,793)

11405740 - Sundry Plant Income	(3,314)
11405970 - Asset Sales - Plant Sales	(750,000)
<b>1406 - Labour Oncosts</b>	<b>(1,286,941)</b>
<b>Operating Expenditure</b>	<b>(1,213,690)</b>
<b>11406020 - Superannuation</b>	<b>1,226,632</b>
<b>11406030 - Employees Leave Entitlements</b>	<b>1,433,446</b>
146031 - Annual Leave	761,163
146032 - Sick Leave - All Staff	370,000
146034 - Long Service Leave All Staff	302,283
<b>11406050 - Workers Compensation Insurance</b>	<b>416,043</b>
<b>11406060 - Training Costs</b>	<b>187,625</b>
140666 - Training - as per Plan	83,568
140667 - Training - Unplanned Training	15,000
140668 - Training - Assistance with Completing and Intergrating Council's Workforce Plan	15,000
140670 - Staff Survey	15,000
140673 - Training - Conference & Seminars	39,057
140674 - Training - University and TAFE Fees	20,000
<b>11406070 - Other Employee Costs</b>	<b>182,435</b>
140676 - Other Employee Costs	182,435
<b>11406080 - Uniform &amp; Protective Clothing</b>	<b>59,268</b>
146081 - Uniform & Protective Clothing - Outdoor Staff	49,268
146082 - Uniform & Protective Clothing - Indoor Staff	10,000
<b>11406090 - Drug &amp; Alcohol Testing</b>	<b>11,072</b>
<b>11406100 - Labour Oncosts Allocated to Works</b>	<b>(4,955,429)</b>
<b>11406110 - Public Holidays- Wages Staff</b>	<b>186,598</b>
146035 - Public Holiday Salaries & Wages	186,598
<b>11406120 - Outdoor Staff Training/ Downtime/Toolbox Hours/Rainy Days</b>	<b>38,621</b>
140672 - Outdoor Staff Training/Downtime/Toolbox Hours/Rainy days	38,621
<b>Operating Income</b>	<b>(73,250)</b>
<b>11406950 - Labour Income</b>	<b>(73,250)</b>

<b>1408 - Administration Income</b>	<b>(255,198)</b>
<b>Operating Income</b>	<b>(255,198)</b>
<b>11400500 - Administration Income</b>	<b>(221,146)</b>
<b>11405730 - Plant Lease Back Income</b>	<b>(34,052)</b>
<b>1409 - Administration Capital Works/Projects</b>	<b>952,925</b>
<b>Capital Expenditure</b>	<b>722,650</b>
<b>11400980 - Asset Purchases - Administration</b>	<b>722,650</b>
514062 - Training Room - Fit Out	69,000
514090 - Replace Printer / Copier Fleet - Includes 16 Small Printers - 5 Large Multifunction Devices	198,375
514094 - Modelling Software for Rates, Water and Sewer	23,000
514131 - Large Format Printer Scanner for Cudal Office	17,250
514138 - Cudal Office UPS Replacements	17,250
514139 - DR Site San Replacement	25,000
514140 - Lite IT Policy Management System	4,600
514141 - Purchase of Excel and Word Connectors	11,500
514142 - PDF Editing Software	23,000
514143 - Cudal Office Refurbishment of Existing Toilets	18,625
514144 - Canowindra Depot Repair and Replace Electronic Roller Doors Controller	13,800
514145 - Molong Office - Timber Repairs, Internal Painting and Replacement of Carpet	172,500
514146 - Overhead Cranes	100,000
514147 - Upgrade Electrical Switchboard at Molong Workshop	28,750
<b>Operating Expenditure</b>	<b>230,275</b>
<b>11400960 - Administration - Projects</b>	<b>230,275</b>
514093 - Identification and Remediation of Asbestos Risk Properties	115,000
514095 - Contract Scanning and Disposal of Old Records	57,500
514134 - Replacement of Projector Mount for the Council Chambers	2,000
514209 - E Approvals - Software and Implementation - Environmental Services to process DA's Electronically	46,000
514211 - IT Support - 40 Hours Assistance	9,775
<b>Equity</b>	<b>(754,625)</b>
<b>11400990 - Transfer To/From Reserve - Corporate Support</b>	<b>(754,625)</b>

<b>PUBLIC ORDER &amp; SAFETY</b>	
<b>Funded by Budget</b>	<b>\$689,732</b>
1601 - Fire Services	\$448,672
1602 - Animal Control	\$210,805
1603 - Emergency Services	\$32,755
1604 - Other Public Order and Safety	-\$2,500
<b>1601 - Fire Services</b>	<b>448,672</b>
Operating Expenditure	448,672
11601010 - Fire Services Utilities	448,672
<b>1602 - Animal Control</b>	<b>210,805</b>
Capital Expenditure	17,250
11602980 - Asset Purchases - Animal Control	17,250
516201 - New Animal Shelter	17,250
Equity	(17,250)
11602990 - Transfer To/From Reserve - Animal Control	(17,250)
Operating Expenditure	221,805
11602010 - Animal Control Operations	218,738
11602030 - Animal Education Campaign	3,067
Operating Income	(11,000)
11602020 - Animal Control Income	(11,000)
<b>1603 - Emergency Services</b>	<b>32,755</b>
Operating Expenditure	32,755
11603010 - Emergency Services Utilities	32,755
<b>1604 - Other Public Order and Safety</b>	<b>(2,500)</b>
Operating Income	(2,500)
11604020 - Income - Pool Compliance	(2,500)

<b>HEALTH</b>	
<b>Funded by Budget</b>	<b>\$623,252</b>
1801 - Health Administration Expenses	\$572,434
1802 - Food Control	-\$10,570
1803 - Health Centres	\$61,388
1801 - Health Administration Expenses	572,434
Operating Expenditure	575,274
11801010 - Health Administration & Inspections Operations	575,274
Operating Income	(2,840)
11801020 - Health Administration & Inspections Income	(2,840)
1802 - Food Control	(10,570)
Operating Income	(10,570)
11802020 - Food Inspections Income	(10,570)
1803 - Health Centres	61,388
Operating Expenditure	150,641
11803000 - Health Centres Utilities	10,893
11803020 - Waluwin Health Centre Ops & Mtce	139,748
Operating Income	(89,253)
11803010 - Waluwin Health Centre Income	(85,790)
11803030 - Health Centre Income	(3,463)



<b>ENVIRONMENT</b>	
<b>Funded by Budget</b>	<b>\$826,462</b>
1901 - Domestic Waste Management	\$0
1903 - Other Waste Management	\$0
1904 - Street Cleaning	\$374,149
1905 - Other Sanitation	-\$5,867
1906 - Urban Stormwater Drainage	\$15,459
1907 - Enviromental Protection	\$209,315
1910 - Weeds Destruction - Council	\$94,598
1911 - Invasive Species	\$142,715
1912 - Private Works Weeds	-\$3,908
1902 - Domestic Waste Management	(0)
Equity	19,929
11902990 - Transfer To/From Reserve - Domestic Waste Management	19,929
Operating Expenditure	1,191,968
11902010 - Domestic Waste Management Operations	681,207
11902300 - Expenses Transferred from Other Waste Mgt	510,761
Operating Income	(1,211,897)
11902950 - Income Domestic Waste Management	(1,211,897)

<b>1903 - Other Waste Management</b>	<b>0</b>
Capital Expenditure	19,780
11903980 - Asset Purchases - Other Waste Management	19,780
519321 - Fabrication of 3 9M3 Skip Bins for Waste Recycling	19,780
Equity	72,612
11903990 - Transfer To/From Reserve - Other Dom Waste Mgmt	72,612
Operating Expenditure	571,349
11903000 - Other Waste Operations - Wages	60,590
11903010 - Cabonne Landfill Utilities	7,746
11903040 - Illegal Dumping/Cleanup	3,848
11903050 - Drum Muster Program	14,587
11903080 - Green Waste Disposal Operations	29,411
11903140 - Tip Rehabilitation Expenses	151,312
11903150 - Skip Bin Expenses	263,025
190355 - Skip Bin Expenses - Private Hire	80,489
190356 - Skip Bin Expenses - Other - Not Private Hire	182,536
11903160 - Landfill Operations & Mtce	540,761
11903170 - Ewaste Recycling	3,069
11903180 - Household Hazardous Waste Cleanout Campaign	1,791
11903190 - Tyre Recycling Program	5,970
11903300 - Waste Management Transferred to Domestic Waste	(510,761)
Operating Income	(663,741)
11903070 - Skip Bin Hire Income	(76,725)
11903950 - Other Waste Management Income	(468,348)
11903960 - Cabonne Landfill Income	(118,668)

1904 - Street Cleaning	374,149
Operating Expenditure	374,149
11904010 - Street Cleaning Operations & Maintenance	148,657
11904100 - All Litter Collection - Operations and Maintenance	225,493
1905 - Other Sanitation & Garbage	(5,867)
Operating Income	(5,867)
11905030 - Septic Tank Income	(5,867)
1906 - Urban Stormwater Drainage	15,459
Equity	75,583
11906990 - Transfer To/From Reserve - Stormwater Drainage	75,583
Operating Expenditure	15,459
11906010 - Urban Stormwater Drainage Operations	15,459
Operating Income	(75,583)
11906950 - Stormwater Levy Income	(75,583)
1907 - Environmental Protection	209,315
Capital Expenditure	2,741,575
11907080 - Voluntary Purchase Scheme	300,000
11907980 - Asset Purchases - Environmental Protection	2,441,575
519710 - Molong Old Gasworks Site - Establish Car Park /Open Space Precinct	14,950
519720 - Puzzle Flat Creek Levee	2,426,625
Capital Income	(1,847,750)
11907970 - Capital Income - Environmental Protection	(1,847,750)
Equity	(823,825)
11907990 - Transfer To/From Reserve - Environmental Protection	(823,825)
Operating Expenditure	139,315
11907020 - Belubula River Clearance Operations	27,265

11907030 - Molong River Clearance Operations	28,807
11907040 - Buckinbah River Clearance Operations	2,233
11907050 - Mandagery Creek Operations	20,437
11907090 - Puzzle Flat Clearance Operations	4,706
11907100 - State of Environment Report Contribution	4,118
11907700 - Molong Gas Works Ground Water monitoring	51,750
<b>1910 - Weeds Destruction - Council</b>	<b>94,598</b>
Operating Expenditure	96,644
11910000 - Weeds Destruction Operations	96,644
Operating Income	(2,046)
11910700 - Weeds Destruction Income	(2,046)
<b>1912 - Noxious Weeds Private Works</b>	<b>(3,908)</b>
Operating Expenditure	8,368
11912000 - Noxious Weeds - Private Works Operations	8,368
Operating Income	(12,276)
11912010 - Noxious Weeds - Private Works Income	(12,276)
<b>1914 - Invasive Species- 2015 -2019</b>	<b>142,715</b>
Operating Expenditure	290,074
11914000 - Invasive Species Expenses	290,074
Operating Income	(147,360)
11914970 - Invasive Species Income	(147,360)

<b>COMMUNITY SERVICES</b>	
<b>Funded by Budget</b>	<b>\$109,635</b>
2001 - Community Services Administration	\$101,962
2003 - Family Day Care	\$0
2006 - HACC	\$0
2007 - Community Transport	\$0
2008 - Aged and Disabled	-\$7,139
2009 - Other Services	\$2,905
2010 - Preschools	\$11,908
<b>2001 - Community Services Administration</b>	<b>101,962</b>
Operating Expenditure	122,769
12001010 - Community Services Administration Operations	122,769
Operating Income	(20,807)
12001970 - Community Services Income	(20,807)
<b>2003 - Cabonne Family Day Care</b>	<b>(0)</b>
Equity	(31,680)
12000990 - Transfer to From Reserves - Family Day Care	(31,680)
Operating Expenditure	765,837
12002020 - Family Day Care Operations	245,837
200202 - Family Day Care Operations	245,837
12002080 - Family Day Care Child Care Benefit Payment	520,000
200213 - Family Day Care Child Care Benefit Payment to Carers	520,000
Operating Income	(734,158)
12002090 - Family Day Care Income	(214,158)
200211 - Family Day Care Income - Parent Admin Levy	(170,000)
200212 - Family Day Care Income - Educator Levy	(20,000)
200216 - Family Day Care Income Other Fees & charges	(10,900)
200218 - Family Day Care Income - In Home Care Admin Levy	(13,258)
12002900 - Family Day Care Child Care Benefit Income	(520,000)

2004 - After School Care	0
Equity	(19,955)
12004990 - Transfers To/From Reserves - After School Hours Care	(19,955)
Operating Expenditure	182,113
12002030 - After School Care Mullion Creek Operations	36,377
12002040 - After School Care Millthorpe Operations	78,327
12002050 - After School Care Blayney Operations	67,409
Operating Income	(162,158)
12002100 - After School Care Income	(162,158)
202101 - After School Care Mullion Creek Income	(50,719)
202102 - After School Care Millthorpe Income	(60,791)
202103 - After School Care Blayney Income	(50,648)

<b>2006 - HACC</b>	<b>0</b>
<b>Equity</b>	<b>11,877</b>
12006990 - Transfer To/From Reserve - HACC	11,877
<b>Operating Expenditure</b>	<b>384,221</b>
12006020 - HACC - Meals	75,719
12006030 - HACC - Administration & Support	208,121
12006040 - HACC - Social Support - Individual & Group	33,197
12006060 - HACC - Home Maintenance	21,183
12006500 - HACC - Other Projects/Trips	46,000
<b>Operating Income</b>	<b>(396,097)</b>
12006050 - HACC - General Income	(6,639)
12006070 - HACC - Grant Income	(262,823)
206072 - HACC Grant Income - Home Maintenance	(21,183)
206073 - HACC Grant Income - Social Support - Individual	(36,775)
206074 - HACC Grant Income - Social Support - Group	(85,747)
12006080 - HACC - Client Contribution Income	(101,635)
206081 - HACC Client Contributions - Hot Meals	(11,189)
206082 - HACC Client Contributions - Frozen Meals	(44,703)
206083 - HACC Client Contributions - Social Support	(3,243)
206084 - HACC Client Contributions - Overnight Trips	(40,000)
206085 - HACC Client Contributions - Home Maintenance	(2,000)
206086 - HACC Client Contributions - Fundraising	(500)
12006970 - Asset Sales - HACC	(25,000)
550110 - Plant Sale - P1844 Holden Camry	(25,000)

<b>2007 - Community Transport</b>	<b>0</b>
Equity	23,726
12007990 - Transfer To/From Reserve - Community Transport	23,726
Operating Expenditure	222,954
12007010 - HACC Transport Operations	115,883
12007020 - Community Transport Operations	89,157
12007030 - Health Transport Operations	17,914
Operating Income	(246,680)
12007040 - Community Transport Income	(129,324)
12007050 - HACC Transport Income(CHSP)	(97,914)
12007060 - Health Transport Income	(19,443)
<b>2008 - Aged and Disabled</b>	<b>(7,139)</b>
Equity	(1,198,343)
12003990 - Transfer To/From Reserve - Aged & Disabled	(1,198,343)
Operating Expenditure	1,221,532
12003010 - Aged Units Operations	6,229
230101 - Aged Units Utilities	6,229
12003020 - Aged & Disabled - Projects	1,198,343
520301 - Canowindra Retirement Village	1,198,343
12003060 - Community Visitors Program	16,960
Operating Income	(30,328)
12003960 - Community Visitors Program Income	(16,960)
12003970 - Aged Units Income	(13,368)



2009 - Other Services	2,905
Operating Expenditure	4,369
12004010 - Youth Services Operations	2,873
12004020 - Senior Citizens Operations	1,496
Operating Income	(1,464)
12004950 - Other Services Income	(1,464)
2010 - Preschools	11,908
Operating Expenditure	13,798
12005010 - Preschool Utilities	13,798
Operating Income	(1,890)
12005970 - Preschool Income	(1,890)

<b>HOUSING &amp; COMMUNITY AMENITIES</b>	
<b>Funded by Budget</b>	<b>\$460,344</b>
2201 - Housing	\$7,700
2202 - Public Cemeteries	\$157,249
2203 - Public Conveniences	\$322,715
2204 - Other Community Amenities	\$603
2205 - Town Planning	-\$27,923
<b>2201 - Housing</b>	<b>7,700</b>
Operating Expenditure	7,700
12201010 - Housing Utilities	7,700
<b>2202 - Public Cemeteries</b>	<b>157,249</b>
Capital Expenditure	83,231
12202980 - Asset Purchases - Cemeteries	83,231
522208 - Molong Cemetery - Purchase of land for expansion of cemetery	9,200
522216 - Canowindra Cemetery - Upgrade /complete internal driveways and pathways	57,500
522219 - Additional Beams for Molong Cemetery	13,225
522221 - Beam Extensions - To fit in with new mapping & demonination design Various	3,306
Equity	(83,231)
12202990 - Transfer To/From Reserve - Cemeteries	(83,231)
Operating Expenditure	234,716
12202000 - Cemetery Operations & Maintenance	187,577
12202010 - Public Cemetery Utilities	1,176
12202910 - Projects - Cemeteries	45,963
522212 - Cemeteries - Additional Maintenance Costs for Cemeteries	23,250
522218 - Monumental Restoration Program - Annual Headstone Conservation	2,875
522220 - Maintenance of Trees - Removal of dead and dangerous trees at various cemeteries within the Shire	19,838
Operating Income	(77,467)
12202970 - Cemetery Income	(77,467)

<b>2203 - Public Conveniences</b>	<b>322,715</b>
Capital Expenditure	4,025
12203980 - Asset Purchases - Public Conveniences	4,025
522310 - Refurbishment of Exterior of Bank Street Toilets	4,025
Operating Expenditure	318,690
12203000 - Public Conveniences Utilities	14,037
12203100 - Public Conveniences - Operations and Maintenance	304,654
<b>2204 - Other Community Amenities</b>	<b>603</b>
Operating Expenditure	1,147
12204010 - Other Community Amenities Utilities	1,147
Operating Income	(544)
12204020 - Other Community Amenities Income	(544)
<b>2205 - Town Planning</b>	<b>(27,923)</b>
Equity	(89,993)
12205990 - Transfer To/From Reserves Town Planning	(89,993)
Operating Expenditure	358,148
12205010 - Town Planning Operations	210,655
12205040 - Review of Development Contribution Plans	32,493
12205060 - Review of Sub-Regional Rural & Industrial Lands Use Strategy	57,500
12205070 - Strategic Planning Review	57,500
Operating Income	(296,078)
12205020 - Town Planning Income	(146,774)
13201020 - Building Control Income	(149,304)

<b>WATER FUND</b>	
<b>Excess funds transferred to Water Reserve</b>	<b>\$224,266</b>
2400 - Water Administration Expenses	\$228,620
2401 - Dams	\$128,476
2402 - Bore Field	\$13,800
2403 - Water Pump Stations	\$98,954
2404 - Water Mains	\$138,415
2405 - Water Treatment Plants	\$224,137
2406 - Reservoirs	\$25,146
2409 - Water Telemetry	\$28,955
2112 - Restart NSW Pipeline	\$9,411,132
2480 - Cabonne Water Income	-\$10,754,433
2490 - Water Capital Works & Projects	\$232,530
<b>2400 - Water Management Expenses</b>	<b>228,620</b>
Operating Expenditure	228,620
32400010 - Water Administration Expenses	91,581
32400030 - Water Engineering & Supervision	137,039
<b>2401 - Dams</b>	<b>128,476</b>
Operating Expenditure	128,476
32401010 - Dam Operations	93,976
32401020 - Dam Maintenance Expenses	34,500
<b>2402 - Bore Field</b>	<b>13,800</b>
Operating Expenditure	13,800
32402010 - Bore Field Operations	13,800

<b>2403 - Water Pump Stations</b>	<b>98,954</b>
Operating Expenditure	98,954
32403010 - Water Pump Station Operations	81,308
32403020 - Water Pump Station Maintenance Expenses	17,646
<b>2404 - Water Mains</b>	<b>138,415</b>
Operating Expenditure	138,415
32404010 - Water Mains Operations	100,654
32404020 - Water Mains Maintenance Expenses	37,761
<b>2405 - Water Treatment Plants</b>	<b>224,137</b>
Operating Expenditure	224,137
32405010 - Water Treatment Plant Operations	155,712
32405020 - Water Treatment Plant Maintenance Expenses	68,425
<b>2406 - Reservoirs</b>	<b>25,146</b>
Operating Expenditure	25,146
32406010 - Reservoir Operations	18,388
32406020 - Water Reservoirs Maintenance Expenses	6,759

<b>2409 - Water Telemetry</b>	<b>28,955</b>
Operating Expenditure	28,955
32409010 - Water Telemetry Operations	4,644
32409020 - Water Telemetry Maintenance Expenses	24,312
<b>2412 - Restart NSW Pipeline Stage 1</b>	<b>9,411,132</b>
Capital Expenditure	9,411,132
<b>2480 - Cabonne Water Income</b>	<b>(10,754,433)</b>
Capital Income	(9,452,052)
32400940 - NSW Restart Pipeline Income	(9,411,132)
32400950 - Capital Income - Cabonne Water	(40,920)
Operating Income	(1,302,381)
32400020 - Cabonne Water Income	(45,243)
32400410 - Cumnock Water Income	(146,454)
32400710 - Molong Water Income	(950,920)
32400810 - Delgany Water Income	(13,593)
32400920 - Yeoval Water Income	(146,171)
<b>2490 - Water Capital Works &amp; Projects</b>	<b>232,530</b>
Capital Expenditure	86,250
32400980 - Asset Purchases - Cabonne Water	86,250
610075 - Water Assets - 30.8cfm Air compressor at Molong Treatment plant	86,250
Operating Expenditure	146,280
32400970 - Projects - Cabonne Water	146,280
610053 - Water Assets - Telemetry Base Infrastructure	73,140
610061 - Water Reservoir Maintenance	20,010
610062 - Weirs Maintenance - In Accordance with AMP & DWMP Project	12,880
610078 - Water Projects 17/18 - Hydrant Maintenance and Inspection	40,250
<b>2495 - Cabonne Water Transfers to From Reserve</b>	<b>224,266</b>
Equity	224,266
32400990 - Transfer to/from Reserve - Cabonne Water	224,266

<b>SMALL TOWN SEWER FUND</b>	
<b>Excess funds Transferred to Small Town Sewer Reserve</b>	<b>\$286,823</b>
2600 - Small Town Sewer Management Expenses	\$301,203
2601 - Sewerage Treatment Plants	\$96,599
2603 - Sewerage Mains	\$115,000
2680 - Small Town Sewer Income	-\$799,625
2690 - Small Town Sewer Capital Works and Projects	\$0
<b>2600 - Small Town Sewer Management Expenses</b>	<b>301,203</b>
Capital Expenditure	129,000
52600910 - Loan Repayment - Principal 500	129,000
Operating Expenditure	172,203
52600010 - STSS Administration Expenses	129,680
52600030 - STSS Engineering & Supervision	42,523
<b>2601 - Sewerage Treatment Plants</b>	<b>96,599</b>
Operating Expenditure	96,599
52601010 - STSS Treatment Plant Operations	63,819
52601020 - STSS Treatment Plant Maintenance Expenses	32,780
<b>2603 - Sewer Mains</b>	<b>115,000</b>
Operating Expenditure	115,000
52603010 - STSS Mains Operations	115,000

<b>2680 - Small Town Sewer Income</b>	<b>(799,625)</b>
<b>Capital Income</b>	<b>(40,920)</b>
<b>52600950 - Capital Income - STSS</b>	<b>(40,920)</b>
269530 - Capital Income - Cudal STSS	(10,230)
269540 - Capital Income - Cumnock STSS	(10,230)
269560 - Capital Income - Manildra STSS	(10,230)
269590 - Capital Income - Yeoval STSS	(10,230)
<b>Operating Income</b>	<b>(758,705)</b>
<b>52600310 - Cudal STSS Income</b>	<b>(159,243)</b>
<b>52600410 - Cumnock STSS Income</b>	<b>(134,181)</b>
<b>52600610 - Manildra STSS Income</b>	<b>(228,711)</b>
<b>52600920 - Yeoval STSS Income</b>	<b>(147,268)</b>
999999 - No Work Order	(147,268)
<b>52600930 - STSS Income</b>	<b>(89,302)</b>
<b>2695 - Small Town Sewerage Transfers to From Reserve</b>	<b>286,823</b>
<b>Equity</b>	<b>286,823</b>
<b>52600990 - Transfer to/from Reserve - STSS</b>	<b>286,823</b>



<b>SEWER FUND</b>	
<b>Excess funds transferred to Sewer Reserve</b>	<b>\$250,181</b>
2700 - Sewer Management Expenses	\$511,680
2701 - Sewerage Treatment Plant	\$300,760
2702 - Sewer Pumping Stations	\$262,114
2703 - Sewer Mains	\$171,037
2707 - Sewer Telemetry	\$48,624
2780 - Cabonne Sewer Income	-\$1,544,396
2790 - Sewer Capital Works & Projects	\$0
<b>2700 - Sewer Management Expenses</b>	<b>511,680</b>
Capital Expenditure	91,000
42700620 - Loan Repayment - Principal 206	26,000
42700650 - Loan Repayment - Principal 310	65,000
Operating Expenditure	420,680
42700010 - Sewer Administration Expenses	277,160
42700030 - Sewer Engineering & Supervision	143,520
<b>2701 - Sewerage Treatment Plant</b>	<b>300,760</b>
Operating Expenditure	300,760
42701010 - Sewer Treatment Plant Operations	223,281
42701020 - Sewer Treatment Plant Maintenance Expenses	57,704
42701030 - Sewer Effluent Operations	19,775
<b>2702 - Sewer Pumping Stations</b>	<b>262,114</b>
Operating Expenditure	262,114
42702010 - Sewer Pumping Station Operations	205,915
42702020 - Sewer Pump Station Maintenance Expenses	56,199

<b>2703 - Sewer Mains</b>	<b>171,037</b>
Operating Expenditure	171,037
42703010 - Sewer Mains Operation Expenses	94,820
42703020 - Sewer Mains Maintenance Expenses	76,217
<b>2707 - Sewer Telemetry</b>	<b>48,624</b>
Operating Expenditure	48,624
42707020 - Sewer Telemetry Maintenance Expenses	48,624
<b>2780 - Cabonne Sewer Income</b>	<b>(1,544,396)</b>
Capital Income	(52,291)
42700950 - Capital Income - Cabonne Sewer	(52,291)
279510 - Capital Income - Canowindra Sewer	(41,721)
279570 - Capital Income - Molong Sewer	(10,570)
Operating Income	(1,492,105)
42700020 - Cabonne Sewer Income	(45,243)
42700110 - Canowindra Sewer Income	(686,085)
42700510 - Eugowra Sewer Income	(211,688)
42700710 - Molong Sewer Income	(549,088)
<b>2795 - Cabonne Sewer Transfers to From Reserve</b>	<b>250,181</b>
Equity	250,181
42790990 - Transfer To/From - Sewer Reserve	250,181

RECREATION & CULTURE	
<b>Funded by Budget</b>	<b>\$2,789,170</b>
2801 - Museums	\$142,231
2802 - Public Libraries	\$347,512
2803 - Community Centres	\$27,000
2804 - Public Halls	\$90,753
2805 - Other Cultural Services	\$6,173
2806 - Swimming Pools	\$713,396
2807 - Sporting Grounds	\$233,409
2808 - Parks & Gardens	\$247,755
2809 - Playgrounds	\$46,846
2810 - Tennis Courts	\$11,728
2811 - Other Sport & Recreation	\$2,673
2812 - Community Assistance Projects	\$75,323
2815 - Heritage	\$30,390
2816 - Showgrounds	\$34,403
2817 - Urban Maintenance	\$690,503
2818 - Canowindra Town Improvements	\$5,750
2820 - Community Facilitation Fund	\$83,324
<b>2801 - Museums</b>	<b>142,231</b>
<b>Equity</b>	<b>(25,000)</b>
<b>12801990 - Transfer To/From Reserves - Museums</b>	<b>(25,000)</b>
<b>Operating Expenditure</b>	<b>168,477</b>
<b>12801000 - Museum Utilities</b>	<b>18,362</b>
<b>12801100 - Age of Fishes Museum - Wages &amp; Vehicle expenses</b>	<b>97,546</b>
<b>12801110 - Museums Operations and Maintenance</b>	<b>34,922</b>

12801960 - Projects - Museums	17,647
528104 - Regional Museum Project	17,647
Operating Income	(1,246)
12801970 - Museum Income	(1,246)
2802 - Public Libraries	347,512
Operating Expenditure	405,758
12802000 - Public Library Utilities	403,935
12802100 - Libraries Operations and Maintenance	1,823
Operating Income	(58,246)
12802750 - Libraries Income	(58,246)
2803 - Community Centres	27,000
Operating Expenditure	27,562
12803000 - Community Centre Utilities	9,952
12803100 - Community Centre Operations & Maintenance	17,610
Operating Income	(563)
12803970 - Community Centres Income	(563)

<b>2804 - Public Halls</b>	<b>90,753</b>
Operating Expenditure	95,253
12804000 - Public Hall Utilities	51,712
12804100 - Public Halls Operations & Maintenance	40,352
12804960 - Projects - Public Halls	3,190
528436 - Molong Hall - Provide a steel cage around the gas bottle supply to the building	3,190
Operating Income	(4,500)
12804970 - Public Hall Income	(4,500)
<b>2805 - Other Cultural Services</b>	<b>6,173</b>
Operating Expenditure	7,254
12805000 - Cultural Services Utilities	3,672
12805010 - Cultural Services - Australia Day & Citizenship Costs	3,582
Operating Income	(1,081)
12805970 - Cultural Services Income	(1,081)
<b>2806 - Swimming Pools</b>	<b>713,396</b>
Capital Expenditure	57,500
12806980 - Asset Purchases - Swimming Pools	57,500
528504 - Canowindra Pool - Expansion Joints further work required	57,500
Equity	(57,500)
12806990 - Transfer To/From Reserves - Swimming Pools	(57,500)
Operating Expenditure	713,596
12806000 - Swimming Pool Utilities	365,410
12806100 - Swimming Pools - Operations and Maintenance	223,501
12806960 - Projects - Swimming Pools	124,685
528505 - Manildra Pool - Provide air ventilation to existing chemical storage shed	1,925
528694 - Pool Attendants - Under Section 355	122,760

Operating Income	(200)
12806970 - Pools - Operating Income	(200)
2807 - Sporting Grounds	233,409
Capital Expenditure	80,500
12807980 - Asset Purchases - Sporting Grounds	80,500
528750 - Molong Rec Ground - Undergorund Irrigation of Sports Field	80,500
Equity	(80,500)
12807990 - Transfer To/From Reserves - Sporting Grounds	(80,500)
Operating Expenditure	235,455
12807000 - Sporting Ground Utilities	85,493
12807100 - Sporting Ground Operations and Maintenance	149,962
Operating Income	(2,046)
12807970 - Sporting Ground Income	(2,046)
2808 - Parks & Gardens	247,755
Operating Expenditure	252,755
12808000 - Parks & Gardens Utilities	50,388
12808100 - Parks & Gardens Operations and Maintenance	202,367
Operating Income	(5,000)
12808970 - Parks & Garden Income	(5,000)
2809 - Playgrounds	46,846
Operating Expenditure	46,846
12809100 - Playgrounds Operations and Maintenance	46,846
2810 - Tennis Courts	11,728
Operating Expenditure	12,091
12810000 - Tennis Court Utilities	9,863
12810100 - Tennis Courts Operations and Maintenance	2,228
Operating Income	(362)
12810970 - Tennis Court Income	(362)

<b>2811 - Other Sport &amp; Recreation</b>	<b>2,673</b>
Operating Expenditure	2,673
12811000 - Other Sport & Recreation Utilities	649
12811100 - Other Sport & Recreation Operations & Maintenance	2,024
<b>2812 - Community Assistance Projects</b>	<b>75,323</b>
Operating Expenditure	75,323
12812010 - Community Assistance Program	75,323
<b>2815 - Heritage</b>	<b>30,390</b>
Operating Expenditure	30,390
12815000 - Heritage Operations	30,390
<b>2816 - Showgrounds</b>	<b>34,403</b>
Operating Expenditure	36,791
12816000 - Showground Utilities	20,010
12816100 - Showgrounds Operations and Maintenance	16,781
Operating Income	(2,388)
12816970 - Showground Income	(2,388)
<b>2817 - Urban Maintenance</b>	<b>690,503</b>
Operating Expenditure	698,810
12817000 - Council Vacant Land/Other Properties - Utilities	41,852
12817010 - Council Vacant Land Operations & Mtce	1,429
12817020 - Council Vacant Land - Mowing	66,998
12817030 - Urban Mowing	333,882
12817040 - Urban Tree Maintenance	237,400

12817050 - Council's Nursery - For the purchase of stock trees and plants	17,250
Operating Income	(8,307)
12817970 - Council Vacant Land/Other Properties Income	(8,307)
2818 - Canowindra Town Improvements	5,750
Operating Expenditure	5,750
12818000 - Electricity for Canowindra Sports Trust	5,750
2820 - Community Facilitation Fund	83,324
Operating Expenditure	83,324
12819010 - Community Facilitation Fund	83,324
2822 - Stronger Country Communities Fund	0
Capital Expenditure	2,100,000
12822010 - Stronger Country Communities Fund - Round 2	2,100,000
Capital Income	(2,100,000)
12822850 - Capital Income - Stronger Communities Projects	(2,100,000)



MINING MANUFACTURE & BUILDING	
Funds for the Budget	-\$235,470
3202 - Molong Quarry	-\$235,470
3203 - Gravel Pits	\$0
3202 - Molong Quarry	(235,470)
Operating Expenditure	58,504
13202010 - Molong Quarry Operations	58,504
Operating Income	(293,974)
13202970 - Quarry Income	(293,974)
3203 - Gravel Pits	(0)
Equity	49,482
13203990 - Transfer To/From Reserve - Gravel Pits Rehab	49,482
Operating Expenditure	36,450
13203010 - Gravel Pit Utilities	10,194
13203030 - Gravel Pit - Peters E89 Operations	206
13203050 - Gravel Pit - Bennetts N6 Operations	165
13203060 - Gravel Pit - Coadys N66 Operations	206
13203070 - Gravel Pit - O'Briens N136 Operations	206
13203090 - Gravel Pit - Christophersons S3 Operations	206
13203100 - Gravel Pit - Manildra Common S21 Operations	199
13203110 - Gravel Pit - Davis S29 Operations	206
13203130 - Gravel Pit - Betts N152 Operations	47

13203140 - Gravel Pit - Reynolds N177 Operations	206
13203160 - Gravel Pit - Chatmans S27 Operations	206
13203170 - Gravel Pit - Gavins S42 Operations	206
13203230 - Gravel Pit - Cahill Pit Operations	670
13203500 - Gravel Pit Restoration	23,529
Operating Income	(85,932)
13203970 - Gravel Pit Income	(85,932)

<b>TRANSPORT &amp; COMMUNICATION</b>	
<b>Funded by Budget</b>	<b>\$6,812,619</b>
3400 - Local Roads Maintenance	\$2,769,393
3401 - Local Roads Construction	\$3,513,010
3402 - Regional Roads	\$0
3403 - State Roads	\$0
3408 - Local Bridges	\$3,779
3412 - Footpaths	\$115,000
3414 - Kerb & Guttering	\$115,000
3415 - Stormwater Drainage	\$0
3416 - Pathways	\$0
3418 - Street Lighting	\$255,698
3419 - Other Transport & Communication	\$40,739
<b>3400 - Local Roads - Rural and Urban Maintenance</b>	<b>2,769,393</b>
<b>Operating Expenditure</b>	<b>2,815,160</b>
<b>13400010 - Rural Roads Maintenance</b>	<b>2,519,490</b>
340001 - Rural Roads Maintenance - Sealed	851,136
340002 - Rural Road Maintenance - Unsealed	1,668,354
<b>13400030 - Urban Roads Maintenance</b>	<b>295,669</b>
340003 - Urban Roads - Sealed	295,669
<b>Operating Income</b>	<b>(45,767)</b>
<b>13400700 - Operating Income - Local Roads</b>	<b>(45,767)</b>

<b>3401 - Local Roads - Construction</b>	<b>3,513,010</b>
Capital Expenditure	5,960,455
13400980 - Road Construction - Local Roads	5,960,455
340099 - Local Road Construction - Urban Reseal Program	342,610
340100 - Local Road Construction - Rural Reseal Program	1,132,832
340101 - Local Road Construction - Heavy Patching	1,059,000
340102 - Local Road Construction - Gravel Resheeting	978,568
340110 - Local Road Construction - From Submission List for 18/19	1,040,000
340111 - Local Road Construction - Resources for Regions Projects	1,407,445
Capital Income	(410,000)
13400950 - Capital Income - Local Roads	(410,000)
Equity	(2,037,445)
13400990 - Transfer To/From Reserve - Local Roads	(2,037,445)
<b>3402 - Regional Roads</b>	<b>0</b>
Capital Expenditure	5,149,029
13402040 - Regional Road Construction	4,465,488
340204 - Regional Road Construction - Banjo Patterson Way	4,465,488
13402980 - Regional Road Construction	683,541
340297 - Regional Road Construction - Heavy Patch & Reseal Program	683,541
Capital Income	(4,010,629)
13402950 - Capital Income - Regional Roads	(4,010,629)
Equity	(454,859)
13402990 - Transfer To/From Reserve - Regional Roads	(454,859)
Operating Expenditure	922,459
13402010 - Rural Regional Road Maintenance	922,459
Operating Income	(1,606,000)
13402700 - Operating Income - Regional Roads	(1,606,000)

3404 - State Roads	(0)
Operating Expenditure	5,415,025
13404010 - State Road Maintenance - Routine (RMCC)	534,463
13404980 - State Roads - Ordered Works Specific Projects	4,880,562
Operating Income	(5,415,025)
13404700 - Operating Income - State Roads Maintenance (RMCC)	(534,463)
13404710 - Operating Income - Ordered Works	(4,880,562)
3408 - Local Bridges	3,779
Operating Expenditure	3,779
13408010 - Local Bridges - Maintenance	3,779
3412 - Footpaths	115,000
Operating Expenditure	115,000
13412010 - Footpath Maintenance	115,000
3414 - Kerb & Guttering	115,000
Operating Expenditure	115,000
13414010 - Kerb & Guttering Maintenance	115,000
3418 - Street Lighting	255,698
Operating Expenditure	293,698
13418010 - Street Lighting Operations	293,698
Operating Income	(38,000)
13418970 - Street Lighting Income	(38,000)

<b>3419 - Other Transport &amp; Communication</b>	<b>40,739</b>
Capital Expenditure	75,000
13419980 - Asset Purchases - Other Transport & Communication	75,000
490002 - Gasworks Lane Molong Car Park	75,000
Equity	(75,000)
13419990 - Transfer To/From Reserves - Other Transport & Communication	(75,000)
Operating Expenditure	40,739
13419010 - Other Transport & Communication Operations	17,647
13419030 - Local Government Road Safety Program	23,092

<b>ECONOMIC AFFAIRS</b>	
<b>Funded by Budget</b>	<b>\$726,499</b>
3701 - Caravan Parks	\$114,383
3702 - Tourism Development	\$415,963
3703 - Economic Development	\$205,152
3704 - Land Development	\$41,882
3706 - Private Works	-\$50,882
<b>3701 - Caravan Parks</b>	<b>114,383</b>
Operating Expenditure	264,556
13701100 - Canowindra Caravan Park Operations	93,090
13701300 - Cudal Caravan Park Operations	25,270
13701700 - Molong Caravan Park Operations	146,197
Operating Income	(150,173)
13701110 - Canowindra Caravan Park Income	(43,103)
13701310 - Cudal Caravan Park Income	(15,000)
13701710 - Molong Caravan Park Income	(92,070)

<b>3702 - Tourism Development</b>	<b>415,963</b>
Operating Expenditure	416,627
13702010 - Tourism Development Wages	97,039
<b>13702020 - Promotion</b>	<b>49,315</b>
372201 - Promotion - Tradeshows	9,798
372204 - Promotion - Shire Promotion	39,517
<b>13702030 - Tourism Plans</b>	<b>270,273</b>
372301 - Tourism Plan - Tourism Signage	2,392
372303 - Tourism Plan - Cabone Country's Website	3,647
372304 - Tourism Plan - Centroc Regional Tourism Group	30,352
372306 - Tourism Plan - Cabonne Visitor Information Centres	1,194
372307 - Tourism Plan - Brand Orange	74,750
372308 - Tourism Plan - Events & Festival Grant Program	60,780
372309 - Tourism Plan - Plan Implementations	22,409
372311 - Orange Regional Tourism - Membership	74,750
Operating Income	(664)
<b>13702970 - Income - Tourism and Promotions</b>	<b>(664)</b>
<b>3703 - Economic Development</b>	<b>205,152</b>
Equity	(50,000)
13703990 - Transfer To/From Reserve - Economic Development	(50,000)
Operating Expenditure	256,421
<b>13703010 - Economic Development Wages</b>	<b>180,299</b>
373101 - Economic Development Operations	127,132
373102 - Community Development Officer Operations	53,167
<b>13703040 - Economic Development Plan</b>	<b>76,122</b>
120111 - Economic Development Management Plan	50,000
373401 - Economic Development Plan - ED Tradeshows	9,726
373402 - Economic Development Plan - Daroo Business Awards	16,396
Operating Income	(1,268)
<b>13703970 - Economic Development Income</b>	<b>(1,268)</b>
<b>3704 - Land Development</b>	<b>41,882</b>
Operating Expenditure	41,882
13704010 - Land Development Utilities	41,882



3706 - Private Works	(50,882)
Operating Expenditure	266,229
13706010 - Private Work Operations	266,229
Operating Income	(317,111)
13706020 - Private Works Income	(317,111)

<b>GENERAL PURPOSE REVENUES</b>	
<b>Funds for Budget</b>	<b>-\$13,692,317</b>
3901 - Net Rates & Annual Charges	-\$8,004,807
3902 - Other General Purpose Revenues	-\$4,719,362
3903 - Interest on Investments	-\$968,148
<b>3901 - Net Rates &amp; Annual Charges</b>	<b>(8,004,807)</b>
Equity	1,950,850
13901990 - Transfer To / From Reserve - Net Rates & Charges	1,950,850
Operating Expenditure	88,742
13901030 - Pension Rebate Write Off Council	88,742
Operating Income	(10,044,399)
13901010 - Rates Income	(10,049,896)
13901020 - Rates Abandoned	5,497
<b>3902 - Other General Purpose Revenues</b>	<b>(4,719,362)</b>
Operating Income	(4,719,362)
13902010 - Financial Assistance Grants	(4,619,362)
13902030 - Pensioner Rates Subsidy	(100,000)
<b>3903 - Interest &amp; Investment Revenue</b>	<b>(968,148)</b>
Operating Income	(968,148)
13903010 - Interest Received	(865,444)
13903020 - Interest on Extra Charges - Rates	(54,704)



# Capital Expenditure and Non Recurrent Expenditure (Projects)

### CAPITAL EXPENDITURE and PROJECTS FOR 18/19

<b>1405 - Plant Fund</b>	
145961 - Plant Fund - Workshop Purchases	\$100,000
145981 - Plant Fund - Major Plant Purchases Budget Only	\$2,191,000
145982 - Plant Fund - Light Commercial Purchases Budget Only	\$286,440
145983 - Plant Fund - Lease Back Purchases Budget Only	\$681,000
145984 - Plant Fund - Small Plant Purchases Budget Only	\$100,000
<b>1409 - Administration Capital Works/Projects</b>	
514062 - Training Room - Fit Out	\$69,000
514090 - Replace Printer / Copier Fleet - Includes 16 Small Printers - 5 Large Multifunction Devices	\$198,375
514094 - Modelling Software for Rates, Water and Sewer	\$23,000
514131 - Large Format Printer Scanner for Cudal Office	\$17,250
514138 - Cudal Office UPS Replacements	\$17,250
514139 - DR Site San Replacement	\$25,000
514140 - Lite IT Policy Management System	\$4,600
514141 - Purchase of Excel and Word Connectors	\$11,500
514142 - PDF Editing Software	\$23,000
514143 - Cudal Office Refurbishment of Existing Toilets	\$18,625
514144 - Canowindra Depot Repair and Replace Electronic Roller Doors Controller	\$13,800
514145 - Molong Office - Timber Repairs, Internal Painting and Replacement of Carpet	\$172,500
514146 - Overhead Cranes	\$100,000
514147 - Upgrade Electrical Switchboard at Molong Workshop	\$28,750
514093 - Identification and Remediation of Asbestos Risk Properties	\$115,000
514095 - Contract Scanning and Disposal of Old Records	\$57,500
514134 - Replacement of Projector Mount for the Council Chambers	\$2,000
514209 - E Approvals - Software and Implementation - Environmental Services to process DA's Electronically	\$46,000
514211 - IT Support - 40 Hours Assistance	\$9,775
<b>1602 - Animal Control</b>	
516201 - New Animal Shelter	\$17,250
<b>1903 - Other Waste Management</b>	
519321 - Fabrication of 3 9M3 Skip Bins for Waste Recycling	\$19,780

<b>1907 - Environmental Protection</b>	
519604 - Voluntary flood prone land purchase	\$300,000
519710 - Molong Old Gasworks Site - Establish Car Park /Open Space Precinct	\$14,950
519720 - Puzzle Flat Creek Levee	\$2,426,625
<b>2202 - Public Cemeteries</b>	
522208 - Molong Cemetery - Purchase of land for expansion of cemetery	\$9,200
522216 - Canowindra Cemetery - Upgrade /complete internal driveways and pathways	\$57,500
522219 - Additional Beams for Molong Cemetery	\$13,225
522221 - Beam Extensions - To fit in with new mapping & demonination design Various	\$3,306
522212 - Cemeteries - Additional Maintenance Costs for Cemeteries	\$23,250
522218 - Monumental Restoration Program - Annual Headstone Conservation	\$2,875
522220 - Maintenance of Trees - Removal of dead and dangerous trees at various cemeteries within the Shire	\$19,838
<b>2203 - Public Conveniences</b>	
522310 - Refurbishment of Exterior of Bank Street Toilets	\$4,025
<b>2412 - Restart NSW Pipeline Stage 1</b>	
610500 - Purchase of Land for Cumnock Service Reservoir Construction	\$9,600
620102 - Project Mgt Non Cap - Administration	\$80,000
620202 - Project Mgt Cap - Administration	\$250,000
620401 - Survey & Develop Route	\$22,187
620601 - Develop Drinking Water Implementation Plan	\$70,000
620901 - Detail Design of Preferred Option	\$5,000
621001 - Land Acquisitions Licences and Easements	\$150,000
621101 - Final design Review Non Cap	\$20,000
621201 - Final Design Review Cap	\$5,000
621301 - Spec of Pipelines,Town Water Reservoir & Pumpstation	\$10,000
621401 - Tender of Reticulation Construction	\$5,000
621601 - Award of Reticulation works in Cumnock & Yeoval	\$5,000
621901 - Construct Retic Works Cumnock & Yeoval	\$1,384,131
622001 - Construct Stage 1- Orange to Molong	\$40,000
622101 - Commissioning Stage 1	\$5,000
622201 - Construction of Stage 2 - Molong to Cumnock and Yeoval	\$7,350,214
<b>2490 - Water Capital Works &amp; Projects</b>	
610075 - Water Assets - 30.8cfm Air compressor at Molong Treatment plant	\$86,250

<b>2806 - Swimming Pools</b>	
528504 - Canowindra Pool - Expansion Joints further work required	\$57,500
<b>2807 - Sporting Grounds</b>	
528750 - Molong Rec Ground - Undergorund Irrigation of Sports Field	\$80,500
<b>2822 - Stronger Country Communities Fund</b>	
Various projects	\$2,100,000
<b>3401 - Local Roads - Construction</b>	
340099 - Local Road Construction - Urban Reseal Program	\$342,610
340100 - Local Road Construction - Rural Reseal Program	\$1,132,832
340101 - Local Road Construction - Heavy Patching	\$1,059,000
340102 - Local Road Construction - Gravel Resheeting	\$978,568
340110 - Local Road Construction - Various	\$1,040,000
340111 - Local Road Construction - Resources for Regions Projects	\$1,407,445
<b>3402 - Regional Roads</b>	
340204 - Regional Road Construction - Banjo Paterson Way	\$4,465,488
340297 - Regional Road Construction - Heavy Patch & Reseal Program	\$683,541
<b>3419 - Other Transport &amp; Communication</b>	
490002 - Gasworks Lane Molong Car Park	\$75,000

Council's Restricted Cash Estimated Balance as at 30 June 2019				
	30/06/2018	Transfer to	Transfer From	30/06/2019
<b>External Restrictions</b>				
Developer Contributions				
Roads	618,484	0	0	618,484
Bushfire	180,508	0	0	180,508
	<b>798,992</b>	-	-	<b>798,992</b>
RMS Contributions				
Council Roads	-			-
Regional Roads	2,873,876		2,000,000	873,876
	<b>2,873,876</b>	-	<b>2,000,000</b>	<b>873,876</b>
Specific Purpose Unexpended Grants	580,430	35,603	51,635	564,398
Water Supplies	1,662,576	470,021	245,755	1,886,842
Water - Pipeline Project	1,286,889	-	-	1,286,889
Sewerage Supplies	203,281	250,181	-	453,462
Small Town Sewerage Supplies	1,250,012	286,823	-	1,536,835
Domestic Waste ( Includes Garbage Depot Establishment, Waste Facility Upgrade & Garbage Tip Environmental Works)	2,949,933	112,322	19,780	3,042,475
Canowindra Town Improvements	921,729	230,568	82,500	1,069,797
Canowindra Sports Trust	25,944	-	-	25,944
Storm Water Levy from Internal Restrictions	156,207	75,583	-	231,790
	<b>9,037,001</b>	<b>1,461,101</b>	<b>399,670</b>	<b>10,098,432</b>
<b>Total External Restrictions</b>	<b>\$ 12,709,869</b>	<b>\$ 1,461,101</b>	<b>\$ 2,399,670</b>	<b>\$ 11,771,299</b>
<b>Internal Restrictions</b>				
Plant & Vehicle Replacement	2,371,966	-	328,750	2,043,216
Infrastructure Replacement	1,614,619		-	1,614,619
Employees Leave Entitlement	2,062,004			2,062,004
Capital Works	5,110,834	1,720,282	2,621,249	4,209,867
Community Services	4,675			4,675
Noxious Weeds	126,200			126,200
Housing	137,070			137,070
Limestone Quarry	1,435,131	-	-	1,435,131
Office Equipment	823,278	-	457,125	366,153
Recreation & Culture	28,373		-	28,373
RoadWorks	1,504,982	2,000,000	1,982,304	1,522,678
Sewerage	16,791			16,791
Revoted expenditure	556,144		556,143	-
Budget Contingency	432,746			432,746
Gravel Pit Restoration	307,095	73,011	23,529	356,577
Environmental Sustainability	133,629			133,629
Village Enhancement	67,410		-	67,410
Cadia Contributions	1,045,072			1,045,072
<b>Internal Reserves</b>	<b>\$ 17,778,019</b>	<b>\$ 3,793,293</b>	<b>\$ 5,969,100</b>	<b>\$ 15,602,212</b>
<b>TOTAL RESTRICTIONS</b>	<b>\$ 30,487,888</b>	<b>\$ 5,254,394</b>	<b>\$ 8,368,770</b>	<b>\$ 27,373,511</b>

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**From:** Cargo Public School <cargo-p.school@det.nsw.edu.au>  
**Sent:** Tuesday, 12 June 2018 12:38 PM  
**To:** Cabonne Council  
**Subject:** Outdoor Gym

Good afternoon.

I am writing to you in regards to your support for our school to purchase and install an outdoor gym at our school oval that will benefit the local school children and also the local community. By installing the outdoor gym/fitness equipment, we are hoping to encourage our kids to get up & move both whilst at school and in their own time to improve their fitness and well being.

We are seeing as the years go on, a decline in the mobility, agility, stamina and just excitement of kids to MOVE. We have started a 10 minute routine each morning now to get them fit. They have been doing this all year and this year we have had kids make the next level in their sporting carnivals. We are so excited by the small gains we have made that we really want to create new and exciting challenges for our small community.

Our aim is to promote health and well being and if this can extend to the wider community then we are all going to be better off. We don't have a town pool or fitness club so if we can offer our oval to the town for their use as well, then Cargo will benefit all round.

I am seeking some assistance from you in helping us make this a reality.

We are hoping that you may also co-contribute to this outdoor equipment in some way.

If you can please help us, that would be appreciated.

I am looking forward to talking with you.

Please call 02 63643093

Mandy McNaught  
School Administration Manager  
Cargo Public School  
026364 3093

\*\*\*\*\*  
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Cudal Drought Appeal 2018

"Help our Aussie Farmers Silent Auction"

7/05/2018

2 MAIN STREET CUDAL NSW 2864

0431621299

samwhiteman93@hotmail.com

To whom it may concern,

My name is Samantha Whiteman, I live at Cudal and work for the Cudal bowling club, I am organising a silent auction/fundraiser to help raise money for the Australian farmers and help try keep their farms going and there stock healthy. All money raised by this event will be donated to Burrumbuttock hay runners to help them deliver stock feed to QLD and NSW.

The event will be held at our local Cudal showground on the 25<sup>th</sup> August 2018, if any issues the date will be pushed back, if this is the case we will let you know asap.

I am writing this letter to ask for any sort of donation to go towards our silent auction and help us raise the money needed. I will also be putting on finger food with catering services by smoking brothers and entertainment for the night.

I am doing this fundraiser because I myself have grown up in the country and have seen first-hand what our farmers go through, I also think our community is strong enough to help support this cause.

If you have any questions at all about the event or about donating please contact me on my number or email above, it will be very much appreciated.

Kind regards,

Samantha Whiteman

-----Original Message-----

From: Kerry Connelly [<mailto:kerry@molongre.com.au>]

Sent: Thursday, June 14, 2018 5:13 PM

To: [kerry@molongre.com.au](mailto:kerry@molongre.com.au)

Subject:

Firstly I would like to thank you for the opportunity to apply for a grant that will help give farmers and the local community the opportunity to reconnect with friends and family during this time of drought.

I have proposed a "Feel Good BBQ Event" to be held on the 1st of July at the Molong Pony Club grounds from 2pm until 9pm.

This BBQ is aimed at providing mental health

Services to Farmers and the local community that are being affected by the current weather conditions.

Statistics have shown that suicide rates in the country are 66% higher in the country compared to the city, and farmers are twice as likely to die by suicide than other workers. So with these important statistics in mind it is in the forefront of my mind that this project NEEDS to go ahead.

Currently I have been asking for donations from local businesses in the any form they see fit and have received some amazing contributions towards the night which will be given as randomly drawn prizes to those that attend the night. I have also received donations towards food and entertainment and am actively seeking more donations to make this night as prosperous and enjoyable for as many people as possible! Raising awareness and encouraging everyone in a positive manner. I have also been in contact with Dianne Gill Rural Adversity Mental Health Project Coordinator to be apart of this in offering professional services to those that may need them.

As I am dealing with the drought conditions myself having to feed animals and buy in domestic water the only way I have been able to make this project happen is through donations so having this grant would allow me to print advertisements enabling more farmers to be aware of what is happening so they may attend and it would also allow me money to put towards additional food for the night and grocery and fuel vouchers that can be given to help more people as well as local businesses which are also being affected by these current conditions.

Thank you for your consideration, I look forward to hearing from you.

Kindest regards,

Madison Jeffries  
Event coordinator  
0428679565



# RATING SUMMARY 2018/2019

## OVERVIEW

The following pages contain details of Council's Rates and Charges.

### 1) The Rating Structure to Apply For 2018/2019

Council's General Rate Categories and Sub-Categories are as follows:

- ◆ Farmland
- ◆ Residential
- ◆ Residential - Canowindra Town
- ◆ Mining
- ◆ Business
- ◆ Business - Molong Town
- ◆ Business - Canowindra Town

### 2) Rating Categories

Council wishes to take this opportunity to advise ratepayers that the categorisation of land for rating purposes was not a decision made by Council, but rather is a legal requirement on Council contained in the Local Government Act 1993.

In accordance with the Act Council **MUST** categorise land into one of four categories, those being farmland, residential, business or mining (see definitions following).

As well as this, the definition for each of the categories is contained **in the Local Government Act** and Council **MUST** use that definition to determine the category.

Things that may seem “logical” as far as the categories are concerned (e.g. as rural for Advance Energy accounts should be classed as rural or farmland for rating purposes) are not necessarily relevant to classification for rating purposes under the Act - only the definition contained in the Act must be used.

### 3) **Definitions of Rating Categories From The Act**

#### **Farmland**

515.

(1) Land is to be categorised as **Farmland** if it is a parcel of rateable land valued as one assessment and its dominant use is for farming (that is, the business or industry of grazing, animal feedlots, dairying, pig-farming, poultry farming, viticulture, orcharding, bee-keeping, horticulture, vegetable growing, the growing of crops of any kind, forestry or aquaculture (within the meaning of the Fisheries Management Act 1994) or any combination of those businesses or industries) which:

- a) has a significant and substantial commercial purpose or character; and
- b) is engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made).

(2) Land is not to be categorised as farmland if it is rural residential land.

(3) The regulations may prescribe circumstances in which land is or is not to be categorized as farmland.

#### **Residential**

516.

(1) Land is to be categorized as **Residential** if it is a parcel of rateable land valued as one assessment and:

- a) its dominant use is for residential accommodation, (otherwise than as a hotel, motel, guest-house, backpacker hostel or nursing home or any other form of residential accommodation - (not being a boarding house or a lodging house) prescribed by the regulations); or
- b) in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes; or
- c) it is rural residential land.

(2) The regulations may prescribe circumstances in which land is or is not to be categorised as residential.



## **Mining**

517.

(1) Land is to be categorised as **Mining** if it is a parcel of rateable land valued as one assessment and its dominant use is for a coal mine or metalliferous mine.

(2) The regulations may prescribe circumstances in which land is or is not to be categorised as mining.

## **Business**

518.

(1) Land is to be categorised as **Business** if it cannot be categorised as farmland, residential or mining.

## **Vacant Land**

The Act indicates that Council should use the following process to categorise vacant land:

- (i) "In accordance with the zoning of the land; or
- (ii) In accordance with the predominant categorisation of the surrounding land.

Council has generally categorised vacant land as residential unless it meets the definition of farmland as contained in the Act.

## **Water Charges**

In accordance with the requirements of the Local Government Act in conjunction with other Government Agencies.

## **Sewer Rates and Charges**

In accordance with the requirements of the Local Government Act and in conjunction with other Government Agencies.

### **4) Details of 2018/2019 Rates and Charges**

Full details of proposed rates and charges for 2018/2019 are contained in the pages of the Fees and Charges, including Minimum Rates and Rates in the Dollar and a comparison with the previous year's rates.

**Council's rates for 2018/2019 have been increased by IPART's rate peg amount being 2.3%.**

Name	Year 17/18 Last YR Fee (incl. GST)	Year 18/19 Fee (incl. GST)	Unit	GST
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## Cabonne Council

### 1.0 – Rates and Charges

Notes:

Rates are to be levied on 2016 Land Values.

These nominated minimums and rates in the dollar may be subject to minor amendments based on the receipt of up to date valuation figures from the Department of Land and Information prior to the 30 June.

#### 1.01 – Rates

##### Farmland

Rate in the Dollar	0.004024			N
	Min. Fee: \$453.65			
	Last YR Fee 0.003932			
	Min. Fee: \$443.45			

##### Residential

Rate in the Dollar	0.00410727			N
	Min. Fee: \$453.65			
	Last YR Fee 0.0040149			
	Min. Fee: \$443.45			

##### Residential – Canowindra Town

Rate in the Dollar	0.01096			N
	Min. Fee: \$581.35			
	Last YR Fee 0.010957			
	Min. Fee: \$568.30			

##### Mining

Rate in the Dollar	0.050303			N
	Min. Fee: \$453.65			
	Last YR Fee 0.0491721			
	Min. Fee: \$443.45			

##### Business

Rate in the Dollar	0.00410727			N
	Min. Fee: \$453.65			
	Last YR Fee 0.0040149			
	Min. Fee: \$443.45			

Name	Year 17/18 Last YR Fee (incl. GST)	Year 18/19 Fee (incl. GST)	Unit	GST
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**Combined Availability & Consumption Charge – Domestic****Twelve Monthly Charge Per Service**

20mm	\$588.90	\$600.10		N
25mm	\$717.30	\$730.90		N
32mm	\$897.30	\$914.40		N
40mm	\$1,102.60	\$1,123.60		N
50mm	\$1,359.50	\$1,385.30		N
80mm	\$2,001.30	\$2,039.30		N
100mm	\$3,145.80	\$3,205.60		N

**Availability Charge – Commercial****Twelve Monthly Charge Per Service**

20mm	\$284.10	\$289.50		N
25mm	\$412.40	\$420.20		N
32mm	\$592.10	\$603.40		N
40mm	\$797.50	\$812.60		N
50mm	\$1,054.40	\$1,074.40		N
80mm	\$1,696.40	\$1,728.60		N
100mm	\$2,840.60	\$2,894.60		N

**Availability Charge – Other****Twelve Monthly Charge Per Service**

Fire Service	\$284.10	\$289.50		N
Vacant	\$284.10	\$289.50		N
Connected – No Meter	\$284.10	\$289.50		N

**Non Residential**

Sewer Charge	\$1.20	\$1.20		N
Consumption		Consumption		N
Sewerage Discharge Factor	See Section 8.03 for details			N

**Other**

Annual Trade Waste Fee	\$95.40	\$97.20		N
Trade Waste Discharge Factor	See Section 8.04 for details			N

**Canowindra Sewer Scheme**

Ratepayers that contributed towards capital upgrade of Canowindra Sewer Infrastructure will continue to receive a discount of \$120.00 annually up to and including the year 2020



Name	Year 17/18 Last YR Fee (incl. GST)	Year 18/19 Fee (incl. GST)	Unit	GST
------	--	----------------------------------	------	-----

**Availability Charge – Capital Contribution Paid – Occupied Commercial**

## Twelve Monthly Charge Per Service

20mm	\$425.40	\$435.80		N
40mm	\$635.70	\$650.10		N
50mm	\$936.70	\$956.80		N

**Availability Charge – Commercial**

## Twelve Monthly Charge Per Service

80mm	\$1,657.60	\$1,689.10		N
100mm	\$2,108.30	\$2,148.40		N

**Availability Charge – Other**

## Twelve Monthly Charge Per Service

Fire Service	\$545.40	\$555.80		N
Vacant	\$545.40	\$555.80		N
Connected – No Meter	\$545.40	\$555.80		N

**Capital Contribution Paid**

## Twelve Monthly Charge Per Service

Vacant Land Residential and Non Residential	\$433.30	\$435.80		N
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**Non Residential**

Sewer Charge	\$1.20	\$1.20		N
Consumption		Consumption		N
Sewerage Discharge Factor	See Section 8.03 for details			N

**Other**

Annual Trade Waste Fee	\$89.20	\$90.90		N
Trade Waste Discharge Factor	See Section 8.04 for details			N

**Eugowra Sewer Scheme**

Ratepayers that contributed towards capital upgrade of Eugowra Sewer Infrastructure will continue to receive a discount of \$120.00 annually up to and including the year 2020

**Availability Charge – Domestic**

## Twelve Monthly Charge Per Service

20mm	\$463.10	\$471.90		N
25mm	\$537.80	\$548.00		N
32mm	\$658.10	\$670.60		N
40mm	\$733.40	\$747.30		N
50mm	\$1,033.90	\$1,053.50		N
80mm	\$1,635.00	\$1,666.10		N
100mm	\$2,085.80	\$2,125.40		N

Name	Year 17/18 Last YR Fee (incl. GST)	Year 18/19 Fee (incl. GST)	Unit	GST
------	--	----------------------------------	------	-----

**Availability Charge – Other****Twelve Monthly Charge Per Service**

Fire Service	\$463.10	\$471.90		N
Vacant Land – Residential and Commercial	\$463.10	\$471.90		N
Connected – No Meter	\$463.10	\$471.90		N

**Connected Capital Contribution Paid****Twelve Monthly Charge Per Service**

Vacant and Residential /Commercial	\$349.42	\$351.90		N
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**Non Residential**

Sewer Charge	\$1.20	\$1.20		N
Twelve Monthly Charge Per Serv				
Consumption		Consumption		N
Sewerage Discharge Factor	See Section 8.03 for details			N

**Other**

Annual Trade Waste fee	\$89.20	\$90.90		N
Trade Waste Discharge Factor	See Section 8.04 for details			N

**Cudal, Manildra, Cumnock and Yeoval Sewer Schemes****Availability Charge – Domestic****Twelve Monthly Charge Per Service**

20mm	\$545.40	\$555.80		N
25mm	\$596.60	\$607.90		N
32mm	\$680.90	\$693.80		N
40mm	\$755.70	\$770.10		N
50mm	\$1,056.70	\$1,076.80		N
80mm	\$1,657.60	\$1,689.10		N
100mm	\$2,108.30	\$2,148.40		N

**Residential**

Sewer Usage Charge	\$1.20	\$1.20		N
Average Consumption		230kl		N
Sewer Discharge Factor		70%		N
Consumption Charge	\$285.60	\$291.00		N
Twelve Monthly Charge Per Serv				

Name	Year 17/18 Last YR Fee (incl. GST)	Year 18/19 Fee (incl. GST)	Unit	GST
------	--	----------------------------------	------	-----

**1.03 – Stormwater Management Service Charge**

Occupied Residential Property	\$25.00	\$25.00	Per Property	N
12 Monthly Charge Per Property				
Strata Units	\$12.50	\$12.50	Per Property	N
12 Monthly Charge Per Property (50% residential)				
Business Property	\$25 per 350 square metres or part thereof to a maximum of \$100		Per Property	N
12 Monthly Charge Per Property				

**1.04 – Interest on Arrears of Rates & Charges**

Applies to all General/ Sewerage rates, Water Access Charges, Waste Management Charges, Septic Tank Schemes, Non-Rateable Water and Sewerage Charges and Water Usage charges. Charge is subject to confirmation from Office of Local Government	7.5%			N
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**1.10 – Water Access Charges & Water Usage Charges**

Interest on Arrears of Water Charges Refer to section 1.04 for rate applying to current year. It is intended that water billing will be undertaken quarterly

**Access Charge – Domestic**

Quarterly Charge / Per Service

20mm	\$94.30	\$96.10		N
25mm	\$117.80	\$120.00		N
32mm	\$150.80	\$153.70		N
40mm	\$188.50	\$192.10		N
50mm	\$235.70	\$240.20		N
80mm	\$612.70	\$624.30		N
100mm	\$942.70	\$960.60		N

**Access Charge – N/R Domestic**

Quarterly Charge / Per Service

20mm	\$94.30	\$96.10		N
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**Access Charge – N/R Commercial**

Quarterly Charge / Per Service

20mm	\$94.30	\$96.10		N
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**Access Charge – Special Agreements**

Quarterly Charge / Per Service

Fee	\$91.40	\$93.10		N
Non Filtered	\$75.50	\$76.90		N
40mm	\$150.80	\$153.70		N

Name	Year 17/18 Last YR Fee (incl. GST)	Year 18/19 Fee (incl. GST)	Unit	GST
------	--	----------------------------------	------	-----

**Access Charge – Domestic****Quarterly Charge / Per Service**

20mm	\$63.80	\$65.00		N
25mm	\$79.60	\$81.10		N
32mm	\$102.30	\$104.20		N
40mm	\$127.80	\$130.20		N
50mm	\$159.70	\$162.70		N
80mm	\$414.20	\$422.10		N
100mm	\$641.00	\$653.20		N
Non-Rateable	\$63.80	\$65.00		N

**Access Charge – Other****Quarterly Charge / Per Service**

Unconnected Services	\$51.00	\$52.00		N
Fire Service	\$63.80	\$65.00		N

**Consumption****Quarterly Charge / Per Service**

1 to 75 KI	\$3.50	\$3.57		N
76 to 125 KI	\$4.50	\$4.59		N
> 126 KI	\$7.20	\$7.34		N

**1.2 – Waste Management Charges**

Fees and Charges for Commercial Waste may be subject to change due to the current review of the GST treatment of these charges See also section 5.10, 5.11, 5.13, 5.14 for individual waste disposal charges

**1.21 – Domestic/Business Waste Management Charge**

Charitable Organisations – Upon application for reduction of the Domestic Waste Management Charge or waste management charge, accompanied by a statutory declaration that no public hiring is undertaken, Council will reduce the charge by:

- (1) Where meetings are held not more than once a month – 50%
- (2) Where meetings are held weekly – 25%

Occupied Land	\$355.90	\$377.10	Per Service	N
Unoccupied Land	\$170.40	\$174.40	Per Service	N
Eastern Area Domestic Waste Management Charge	\$355.90	\$377.10	Per Service	N

**1.22 – Business Waste Management Charge**

Occupied Land	\$355.90	\$377.10	Per Service	N
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**1.23 – Waste Management Charge**

Applies Outside garbage collection areas and within Council's defined tip access zones	\$31.70	\$32.40	Per Assessment	N
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## 11:0 BUDGET OVERVIEW

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Detailed 3 year Financial Masterplan attached.

### ANNUAL BUDGET ESTIMATE OVERVIEW

#### Income

ORANGE CITY COUNCIL	\$377,000	
CABONNE	\$64,000	
BLAYNEY	\$50,000	
MEMBERS (at 300 members for 2018)	\$108,037	
EVENTS	\$201,964	
STATE GOVT / DESTINATION NSW	\$65,000	
TRADING	\$62,900	
OTHER	\$64,103	
		\$993,004

#### Expenditure

MARKETING & EVENTS	\$372,450	
SALARIES (incl oncosts)	\$411,605	
ADMINISTRATION	\$106,887	
TRADING	\$40,325	
PROPERTY	\$35,600	
		\$966,867

## Profit & Loss

### TDO Limited T/as Orange Region Tourism 1 July 2017 to 31 March 2018

	31 Mar 18
<b>Income</b>	
Banjo Paterson Festival	13,324
Blayney Shire Council Funding	50,000
DPI Funding	100,000
F.O.O.D Week	12,343
Glasses Income	3,232
Lane Cove - Food and Wine by the River Income	5,000
Marketing Fees	2,000
Membership fees	33,481
OCC Funding	258,883
Watson Bay Income	5,000
<b>Total Income</b>	<b>483,262</b>
<b>Less Cost of Sales</b>	
Apple Ramble	941
Banjo Paterson Direct Costs	29,255
Branding Strategy	16,731
Event Reviews	4,000
F.O.O.D Week Costs	20,951
General Marketing (inc Social Media)	716
Glasses	6,083
Industry Famils (Media)	455
Lane Cove - Food and Wine by the River	10,000
Membership Recruitment/ Development	1,098
Taste Orange @ Barangaroo	749
TDO - Project Work	125,975
Tourism Packages	65
Volunteer development	3,306
Watsons Bay Direct Costs	6,715
<b>Total Cost of Sales</b>	<b>227,042</b>
<b>Gross Profit</b>	<b>256,221</b>
<b>Less Operating Expenses</b>	
Bank Fees	232
Bookkeeping	6,700
Car Allowance less than 5000km	16
Cleaning	600
Consulting & Accounting	5,546
Contracting Expenses	46,652
Employee Recruitment	19,177
Filing Fees	1,201
General Expenses	216
Info/Comms/Tech	4,234
Insurance	3,782

## Profit & Loss

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	31 Mar 18
Lease - photocopier	1,620
Legal expenses	1,519
Licences & Registrations	186
Membership	407
Office Expenses	1,007
Postage	414
Printing & Stationery	847
Rent	5,962
Repairs and Maintenance	11,056
Subscriptions	2,018
Superannuation	5,562
Telephone & Internet	2,004
Wages and Salaries	58,545
<b>Total Operating Expenses</b>	<b>179,503</b>
<b>Net Profit</b>	<b>76,718</b>

## Balance Sheet

### TDO Limited T/as Orange Region Tourism As at 31 March 2018

31 Mar 2018

#### Assets

Bank	173,257
TDO Limited	
<b>Total Bank</b>	<b>173,257</b>
<b>Current Assets</b>	<b>32,680</b>
Accounts Receivable	32,680
<b>Total Current Assets</b>	<b>32,680</b>
<b>Fixed Assets</b>	<b>908</b>
Computer Equipment	908
<b>Total Fixed Assets</b>	<b>908</b>
<b>Total Assets</b>	<b>206,845</b>

#### Liabilities

<b>Current Liabilities</b>	<b>21,865</b>
Accounts Payable	48,867
Council funding received in advance	25,000
DPI Funding in Advance	8,170
GST	10,961
Membership received in advance	4,924
PAYG Withholdings Payable	-
Rounding	5,562
Superannuation Payable	125,349
<b>Total Current Liabilities</b>	<b>125,349</b>
<b>Total Liabilities</b>	<b>125,349</b>
<b>Net Assets</b>	<b>81,496</b>

#### Equity

Current Year Earnings	76,718
Retained Earnings	4,778
<b>Total Equity</b>	<b>81,496</b>



**From:** [Ron Connors](#)  
**To:** [Cabonne Council](#); [Marlene Nash](#)  
**Subject:** Manildra pool history  
**Date:** Wednesday, 30 May 2018 4:14:33 PM

---

Mr Stephen Harding  
General Manager

Dear Sir,

On Monday May 28 my wife and I visited Manildra after a number of years. My wife is one of the 4 daughters of Ron and Lee Miller who farmed at "Moolahway" for many years until 1976, when they sold to Peter and Terry Cotton.

The Miller family, among others, pioneered Manildra in the 1860s. The family were always active on the Shire, including Ron's father Claude. Ron himself was a Boree Shire Councillor for 15 years until 1966, including three years as Shire President.

He was also very active in the community, beyond his Shire work.

For instance, in the 1950s and '60s he was the Manildra Show ringmaster.

In 1955 he and his wife Lee were the foundation Presidents of the Manildra Bowling Club.

He was the driving force behind the building of the Manildra swimming pool. Initially lacking active community support, he berated a public meeting for their apathy, and then managed their fund raising program, including matching funding from government, which resulted in the pool being opened in 1964.

As a result of all his efforts, in 1978 he was awarded the MBE for community work. That community was Manildra!

His wife Lee was a great supporter, but she made her own contributions, notably running a pre-school at the Anglican Church Hall for over a decade, without salary. All funds went to the church.

As we drove to "Moolahway" on Monday, we crossed the bridge over the Mandagery Creek, and noted the bridge had been named after the Cotton family. I have great respect for the family's farming skills. However the Millers had crossed that creek to get home for 110 years before the Cottons bought "Moolahway". However the naming of that bridge at least demonstrates that the recognition of families does occur in Cabonne Shire.

But to drive around Manildra now there is no recognition that the Miller family ever farmed in the area. Ron, born in 1914, was the third generation of Miller farmers, as were Ken, Gordon, also a Boree Shire President, and Doug. These days Chris, Owen, and John still farm near Manildra.

I have a suggestion which would help remedy this error of omission.

Ron's proudest achievement was the Manildra pool. He fought for it, he lobbied for it, and he researched pools all over NSW. His bulldozer dug the hole to reduce costs.

After the pool was in use his work continued. Suitors of his daughters, such as myself, had to spend Saturday mornings vacuuming, replacing filters, and scouring the tiles at top water level. That continued until he retired to Orange in

1976.

This was all done for "the town kids". They were his concern.

Ron never sought recognition, but that pool should be the "Ron Miller Memorial Pool".

I am sure if the Council made inquiries, they would reach the same conclusion.

Thank you

Ron Connors

cc Cr Marlene Nash

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## **ITEM 1 - RATES SUMMARY**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Information provided in relation to Council's Rates collections.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.4.a - Level of rate of collection
<b>Annexures</b>	1. Rates Graph May 2018 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 933846

### **SENIOR RATES OFFICER'S REPORT**

Rate Collection Summary to 31 May 2018 is attached for Council's information. The percentage collected is 92.3%, which is similar to previous years.

The due date for the fourth instalment was 31 May 2018.

## **ITEM 2 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a. Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	1. Council <a href="#">↓</a> 2. Traffic Light Report Summary <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 908131

### **GENERAL MANAGER'S REPORT**

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the “traffic light” indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

### **ITEM 3 - COMMUNITY FACILITATION FUND**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	To report on approved expenditure under the Community Facilitation Fund (CFF).
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Within existing budget allocation
<b>IPR Linkage</b>	3.3.5.a. Review community need for new and upgraded facilities
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 933290

#### **GENERAL MANAGER'S REPORT**

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

There were NIL allocation of funds made in the past month.

### **ITEM 4 - CENTRAL NSW JOINT ORGANISATION**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	Council to note the minutes of the inaugural meeting, draft Code of Meeting Practice and draft Charter.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.d Maintain effective membership of Centroc, Strategic Alliance, Hawkesbury City Council, Weddin Shire Council and Cabonne Council Country-City Alliance, LGNSW and other forums
<b>Annexures</b>	1. 180529_draft CNSWJO Charter <a href="#">↓</a> 2. 180529_draft Code of Meeting Practice <a href="#">↓</a> 3. Minutes of the Inaugural Central NSW Joint Organisation meeting 24 May 2018 <a href="#">↓</a> 4. Payment of Expenses and the Provision of Facilities to Board Members Policy <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\CENTROC 2018 - 933364

### **GENERAL MANAGER'S REPORT**

The inaugural meeting of the recently proclaimed Central NSW Joint Organisation was held at Parliament House Sydney on 24 May 2018.

Items of business included formally adopting the Charter, Code of Meeting Practice and Payment of Expenses and the Provision of Facilities to Board Members policy, which are attached for council's information. These documents were created under guidance from the Office of Local Government.

Members resolved to refer these draft documents to members for feedback and further report to the next meeting. Any feedback or comment from councillors should be directed to the General Manager.

Also attached are the minutes of the meeting.

### **ITEM 5 - CENTROC BOARD MEETING**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	To update Council on matters discussed at the Centroc Board Meeting on 24 May 2018.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.d Maintain effective membership of Centroc, Strategic Alliance, Hawkesbury City Council, Weddin Shire Council and Cabonne Council Country-City Alliance, LGNSW and other forums
<b>Annexures</b>	1. Minutes Centroc Board Meeting 24 May 2018 <a href="#">↓</a>

	2. 180524_Mayoral Board Report_draft
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\CENTROC 2018 - 933501

## **GENERAL MANAGER'S REPORT**

The Mayor and General Manager attended the Centroc Board meeting at Parliament House Sydney on 24 May 2018.

Matters discussed at the Board meeting included:

- Water Infrastructure;
- Transport Infrastructure;
- Health;
- Regional Development
- Planning
- Tourism

The Board was also joined throughout the day by (listed in order of address to the Board):

- Minister for Health and Minister for Medical Research, The Hon Brad Hazzard;
- Minister for Planning, Minister for Housing, Special Minister of State, The Hon Anthony Roberts;
- Minister for Roads, Maritime and Freight, The Hon Melinda Pavey, accompanied by Ken Gillespie, Roy Wakelin-King, Executive Director, Regional & Freight, RMS and John Hardwick, Executive Director, Sydney Roads and Maritime Services;
- Minister for Tourism and Major Events, Assistant Minister for Skills, The Hon Adam Marshall;
- Minister for Lands and Forestry, Minister for Racing, The Hon Paul Toole;
- Deputy Premier, Minister for Regional New South Wales, Minister for Skills, Minister for Small Business, The Hon John Barilaro;
- Minister for Primary Industries, Minister for Regional Water, and Minister for Trade and Industry, The Hon Niall Blair;
- Minister for Police, Minister for Emergency Services, The Hon Troy Grant;
- Parliamentary Secretary for Regional Roads, Maritime and Transport, Kevin Anderson MP and Steph Cooke, Member for Cootamundra, Advisors Simon Moses, Ryan Smith, Angus McKenzie-Wills, Chris Hanger, Executive Director Regional NSW, Department of Premier & Cabinet and Amanda Jones, Chief Operating Officer, Infrastructure NSW;
- Minister for the Environment, Minister for Local Government, Minister for Heritage, The Hon Gabrielle Upton;



- Minister for Resources, Minister for Energy and Utilities, and Minister for the Arts, Vice-President of the Executive Council, The Hon Don Harwin; and
- LGNSW President, Cr Linda Scott, accompanied by Chief Economist, Shaun McBride and Senior Policy Officer, Mark Hely.

Minutes of the Board meeting and Mayoral report are attached for Councillors' information.

**ITEM 6 - FOLLOW UP ON TO YOUTH ADDRESSING COUNCIL MEETING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	The matters raised by young people at Council's meeting are being followed up
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.1.2.b Organise for young people to address Council annually
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\COMMUNITY SERVICES\\SERVICE PROVISION\\YOUTH SERVICES - 933732

**COMMUNITY SERVICES MANAGER'S REPORT**

Young people from Canowindra High School, Yeoval Central School and Molong Central School addressed Council's May meeting on matters that are important to them and their peers.

The matters raised are summarised below. These will be referred to relevant staff for investigation and will be reported back to council recommending possible actions.

Letters will be sent to the students who addressed council advising them of Council's responses.

**Canowindra High School**

Students - Ella Gruessing and Chanse McLean

Ella and Chanse both spoke about the need for Closed Circuit Television (CCTV) in Gaskill Street and the High School.

In recent times, there has been graffiti on the footpaths of local businesses slandering owners. There has been incidences where shops have been broken into with cash and property stolen. Also in 2014 there was excess of \$100,000 damage done to Canowindra High School.

Both Chanse and Ella believe the installation of CCTV would act as a deterrent and that the occurrence of such incidents would be greatly reduced and that the small businesses, as well as the public, would feel safer.

### **Molong Central School**

Students – Amy Wilson and Matt Beuzeville

Issues Amy and Matt raised on behalf of the Molong youth were:

- Library -
  - A bigger area for students to study
  - Longer opening hours
  - WIFI
- Social events such as PCYC discos and music events
- Recycling -
  - More encouragement and education
  - Green lid bins for organic matter
- Tennis Courts are overrun with weeds

### **Yeoval Central School**

Students – Bridget Smith and Sydney Tremain

Issues Bridget and Sydney raised on behalf of the Yeoval youth, which they feel are important for the good of Yeoval, whilst also reflecting the whole Shire, are:

- Footpaths, especially from the camping ground to the main street. The students feel this would not only be more accessible for pedestrians and the elderly, but would also make the town safer.
- Football oval -
  - Audit of existing lighting and replaced if needed
  - The ground is too hard, needs to be cored, top dressed and seeded
- Tennis Courts -
  - Needs to be resurfaced
  - Converting unto an all-weather, multi-purposed sports surface, similar to Hunter Caldwell at Molong
  - Nets needs replacing
  - Fence is in need of repair or replacing
- Welcome signs into Yeoval need upgrading or replacing

The students all raised important issues. The matters raised by the students have been referred to the appropriate staff members for investigation and will be reported back to Council recommending possible actions.

**ITEM 7 - INVESTMENTS SUMMARY**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Information provided in relation to Council's Investment Schedule.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.4.b. Maximise secure income through investments
<b>Annexures</b>	1. Investment Summary May 2018.pdf↓
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 932711

**FINANCE MANAGER'S REPORT**

Council's investments as at 31st May 2018 stand at a total of \$43,952,294.

Council's average interest rate for the month was 2.48%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate remained steady at 1.50% during the month of May. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 1.86%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for May 2018 is attached for Council's information.

**ITEM 8 - ENGINEERING AND TECHNICAL SERVICES REPORT - JUNE  
UPDATE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To update Council on works in progress in the Engineering and Technical Services Department
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.1.a Provide quality administrative support and governance to councillors and residents
<b>Annexures</b>	1. ENGINEERING CAPITAL WORKS and EXPENDITURE REPORT JUNE 2018.docx↓

<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\REPORTING\\ENGINEERING AND TECHNICAL SERVICES REPORTING - 933540
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**DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT**

Please find attached to this report an update of the 2017-2018 works in progress in the Engineering and Technical Services Department.

**ITEM 9 - LOCAL TRAFFIC COMMITTEE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To advise council of the function of the Local Traffic Committee
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.1.1.a Complete the annual rural and urban roads maintenance program
<b>Annexures</b>	1. TRAFFIC COMMITTEE 2018 05 - MINUTES↓
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\REPORTING\\ENGINEERING AND TECHNICAL SERVICES REPORTING - 934738

**DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT**

Attached are the minutes of the Local Traffic Committee meeting held 24 May 2018. The items addressed and their associated recommendations are as follows:

**Item 3. Central West Tractor Trek 2018**

Tractor Trek is using the state road in Molong. RMS will need a detailed TCP for that section & that this will need State & Regional approvals. Additionally advised that CWCTTG will need a Road Occupancy Licence as it is a class 2 event.

**Item 4. Proposed Amendment to Orange –Mt Lofty School Bus Route**

THAT Council approve the event subject to:

It is recommended THAT Council approve the request subject to:

1. Implementation of the Risk Management Plan
2. NSW Road Rules being observed by operators at all times
3. Written approval or License received from Transport Authority of NSW to operate the school bus services in regional NSW.
4. All National and State safety guidelines to conduct the school bus services in regional NSW are followed.
5. The service provider debriefing council on the event. This includes notifying Council of all incidents or near misses that occur during the service delivery.

**Item 5. Proposal to replace Give way sign with Stop Sign**

THAT the Committee advice Council take no action at this time

**Item 6. Proposal To install a additional reduced speed sign before the sharp end in Ophir Road**

THAT the Committee advice council to take further study on the road and submit findings to next traffic committee meeting in August 2018

**Item 7. Request to Lower Speed limits in Borenore area (Borenore Road & Convent Lane)**

THAT the Committee advice council take no action at this time.

**ITEM 10 - ARCHER ROAD MULLION CREEK ROAD UPGRADE PETITION**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For council to be aware of petition
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.4.1.a. Construction of local roads
<b>Annexures</b>	1. Archer Road petition <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\MAINTENANCE - RURAL ROADS\ARCHER ROAD - 928816

**DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT**

Council recently received a petition regarding the condition of Archer Road.

Archer Road is located at Mullion Creek, and is 3.5km in length from the intersection at Burrendong Way to the Mullion State Forest boundary, with a road width average of 6.2m, and which services several properties.

Council recently resolved to deny access to logging trucks on Archer Road, in order to minimise the impact on the road way and more importantly provide a safer environment for the road user.

In recent years council has sealed 1.8km of the road at a cost of \$103,000 and so far this financial year a total of \$21,246 has been spent on pavement maintenance, tree maintenance and signage.

Since council has received the petition, the unsealed section of the road has been graded and is in good condition. The remaining unsealed section of

Archer Road is approximately 1.5km in length, and the estimated cost to bitumen seal this section of road would be \$84,000.

Currently this is unfunded, however, the project would be a priority in the next financial year to be included in potential project savings as per previous years.

## **ITEM 11 - HERITAGE ADVISOR'S REPORT**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Providing councillors with a copy of the Heritage Advisor's report.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.3.2.b - Heritage advisory service provided
<b>Annexures</b>	1. Heritage Advisors Report - June 2018 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\REPORTS\\HERITAGE - 2018 - 932469

## **DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

A copy of the Heritage Advisor's Report for June 2018 is attached for the information of the council.

## **ITEM 12 - SOLAR FARMS IN NSW**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To provide information requested by council
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	5.5.1.d Provide input into the statutory process for proposed State significant development applications
<b>Annexures</b>	1. Solar Farms in NSW fact sheet <a href="#">↓</a> 2. Large Scale Solar Energy Guideline <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\APPROVALS STATE PLANNING\\MANILDRA SOLAR FARM - 931363

## **DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

Council at its meeting of 22 May 2018 requested information on the benefits of solar farms. Attached for council's information are copies of NSW Department of Industry Resources and Energy Fact Sheet *Solar farms in NSW* and a copy of the NSW government's Draft *Large Scale Solar Energy Guideline for State Significant Development*, November 2017.

A media release dated 8 February 2018 from the Minister for Planning and Housing, Anthony Roberts, stated that the number of solar farms approved in NSW doubled in 2017, with a future capacity to support more than 1,800 jobs and power half a million homes with sustainable energy. The State government approved 10 solar farm projects in 2017, of which six of the proposals were destined for construction in the Central West. The NSW government had approved 22 solar projects in total, ensuring energy security for the State.

The solar farm at Manildra was approved by the State government as a major project on 3 March 2011. Grant funding of \$9m was subsequently accessed and construction commenced in 2017. The project has recently been completed and the solar farm commissioned. Media reports indicate that the developer, First Solar, had negotiated a contract with EnergyAustralia to buy the output from the solar farm as part of a 13 year Power Purchase Agreement.

### **ITEM 13 - MEDIAN PROCESSING TIMES 2018**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	To provide information on median processing times.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a. Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 928952

### **DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

**Summary of median Application Processing Times over the last five years for the month of May:**

<b><u>YEAR</u></b>	<b><u>MEDIAN ACTUAL DAYS</u></b>
2013	21
2014	28
2015	45
2016	41
2017	48

**Summary of median Application Processing Times for 2018:**

<b><u>MONTH</u></b>	<b><u>MEDIAN ACTUAL DAYS</u></b>
January	36

February	24.5
March	22
April	21.5
May	31
June	
July	
August	
September	
October	
November	
December	

**ITEM 14 - DEVELOPMENT APPLICATIONS RECEIVED DURING MAY 2018**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Details of development applications received during the preceding month.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a. Provide efficient and effective development assessment
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 928973

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

Development Applications have been received during the period 01/05/2018 to 31/05/2018 as detailed below.

**SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Section 68 Only x 6	\$----
Modification to Solid Fuel Boiler	\$----
Modification to Dwelling	\$----
Modification to Alterations & Additions to Existing Winery	\$----
Modification to Dwelling and Separate Rural Shed	\$----
Modification to Alterations & Additions to Existing Dwelling	\$----
Subdivision (3 Lots)	\$----
Storage Shed	\$16,000



Dwelling with an Additional Rain Tank	\$350,000
Dual Occupancy & Storage Shed	\$100,000
Storage Shed	\$17,000
Dwelling	\$462,920
Storage Shed	\$12,000
Storage Shed	\$18,000
Alterations & Additions to Existing Dwelling	\$300,000
Alterations to Community Facility (Orana House)	\$140,000
Demolition of Dwelling	\$20,000
Alterations & Additions to Community Facility (Mitchell Room)	\$900,000
<b>TOTAL: 23</b>	<b>\$2,335,920</b>

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Storage Shed	\$13,000
Alterations & Additions to Dwelling	\$173,415
New Swimming Pool, Pool House & Retaining Wall	\$50,000
<b>TOTAL: 3</b>	<b>\$264,415</b>
<b>GRAND TOTAL: 26</b>	<b>\$2,572,335</b>

**ITEM 15 - DEVELOPMENT APPLICATIONS APPROVED DURING MAY 2018**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Details of development applications approved during the preceding month.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.5.3.a. Provide efficient and effective development assessment
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 928991

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

Development Applications have been approved during the period 01/05/2018 to 31/05/2018 as detailed below.

**SUMMARY OF APPROVED DEVELOPMENT APPLICATIONS**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
Section 68 Only x 12	\$-----
Modification to Dwelling	\$-----
Modification to Alterations & Additions to Existing Winery	\$-----
Modification to Dwelling & Separate Rural Shed	\$-----
Modification to Alterations & Additions to Existing Dwelling	\$-----
Modification Solid Fuel Boiler	\$-----
10 Lot Rural Subdivision	\$-----
Temporary Bus Depot	\$-----
Temporary Event	\$-----
Change of Use (Dual Occupancy)	\$-----
Alterations & Additions to Existing Dwelling	\$305,000
Alterations & Additions to Existing Dwelling and Home Business	\$49,000
Erection of Rural Fire Station	\$200,000
Dual Occupancy	\$25,000
Enclose Men's Shed Verandah	\$7,490
Dual Occupancy	\$60,000
New Dwelling with Attached Garage	\$604,000
Storage Shed	\$9,000
Dwelling with an additional Rain Tank	\$350,000
Alterations & Additions to Community Children's Centre	\$450,780
Dwelling	\$300,000
Storage Shed	\$16,000
Construction of Glass Enclosure	\$60,000
Storage Shed	\$17,000
Storage Shed & 2 Shipping Containers	\$25,000
Dwelling	\$160,000
Dual Occupancy	\$100,000
Garage & Rumpus Room	\$60,000
Cellar Door & Restaurant	\$1,000,000
Dwelling	\$286,000
2 x Carports & Replacement of Pergola	\$30,000
Storage Shed	\$100,854
Storage Shed	\$12,000
Re-Roofing of the HACC Building	\$30,000
Storage Shed	\$130,000
Information & Education Facility	\$425,000
Dual Occupancy (Detached)	\$400,000

Verandah to Existing Dwelling	\$22,000
<b>TOTAL: 49</b>	<b>\$5,234,124</b>

**SUMMARY OF APPROVED COMPLYING DEVELOPMENT APPLICATIONS**

<b><u>TYPE</u></b>	<b><u>ESTIMATED VALUE</u></b>
New Swimming Pool, Pool House & Retaining Wall	\$50,000
Alterations & Additions to Dwelling	\$173,415
<b>TOTAL: 2</b>	<b>\$223,415</b>

<b>GRAND TOTAL: 51</b>	<b>\$5,457,539</b>
<i>Previous Month: 44</i>	<b>\$3,730,187</b>

**ITEM 16 - BURIAL STATISTICS**

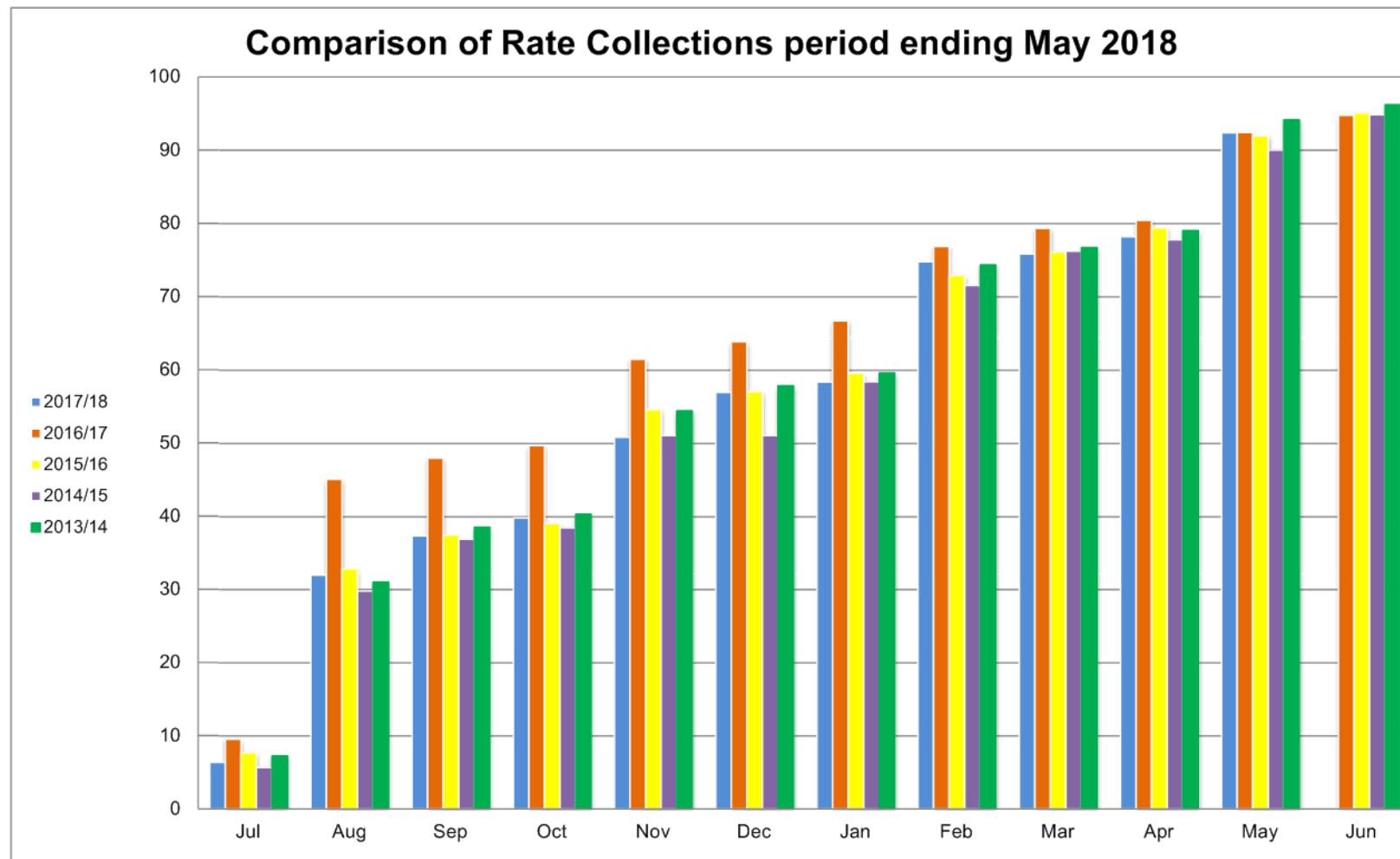
**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide information on burial statistics.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.3.1.a - Maintain cemeteries in accordance with community requirements
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\PUBLIC HEALTH\\CEMETERIES\\REPORTING - BURIAL STATISTICS - 928947

**DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT**

<b><u>YEAR</u></b>	<b><u>NO OF BURIALS</u></b>
<b>2006/07</b>	59
<b>2007/08</b>	62
<b>2008/09</b>	57
<b>2009/10</b>	65
<b>2010/11</b>	40
<b>2011/12</b>	54
<b>2012/13</b>	54
<b>2013/14</b>	80
<b>2014/15</b>	66
<b>2015/16</b>	64
<b>2016/17</b>	41
July	7

August	8
September	9
October	7
November	4
December	4
January	4
February	0
March	6
April	7
May	4
June	
<b>Total</b>	<b>60</b>



Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

Printed: Tuesday, 19 June 2018 3:11:53 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 September 2013	Sharlea Taite	Confidential Items	PURCHASE OF UNIDENTIFIED RAILWAY LAND NORTH OF LOT 1 DP 745958 MOLONG
	Robert Cohen		

RECOMMENDATION (Wilcox/Culverson)

THAT Council:

1. Proceed with the subdivision and purchase of the unidentified railway land north of Lot 1 DP 745958, Molong.

2. Affix the seal of Council to the subdivision and acquisition documents.

3. Classify the land as operational.

19 Jun 2018 - 9:54 AM - Sharlea Taite

Contracts signed and with JHR

11 May 2018 - 12:26 PM - Emma Tadros

Contracts require further signatures

11 Apr 2018 - 1:45 PM - Sharlea Taite

Deed of agreement with GM for signing

15 Feb 2018 - 9:56 AM - Sharlea Taite

Deed of agreement with JHR solicitors for amendments.,

08 Nov 2017 - 10:09 AM - Sharlea Taite

awaiting on progress from JHR

13 Sep 2017 - 11:56 AM - Sharlea Taite

With JHR solicitors to create a Deed of Acquisition

12 Jul 2017 - 9:59 AM - Sharlea Taite

With JHR

16 Jun 2017 - 12:58 PM - Sharlea Taite

Email sent to solicitors again for update

10 May 2017 - 4:02 PM - Sharlea Taite

Email sent to solicitors on status

12 Apr 2017 - 2:24 PM - Sharlea Taite

Still currently with solicitors to draw up transfer paperwork.

08 Mar 2017 - 11:49 AM - Sharlea Taite

Currently with solicitors to draw up transfer paperwork.

07 Dec 2016 - 10:39 AM - Sharlea Taite

survey completed

JHR have said they endorsed plan just waiting for council to receive

02 Nov 2016 - 11:25 AM - Sharlea Taite

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report	Printed: Tuesday, 19 June 2018 3:11:53 PM		
<p>survey has been completed and information sent to Enviro for information as JHR wanting to get land subdivided.</p> <p>Awaiting on information</p> <p>15 Sep 2016 - 11:51 AM - Sharlea Taite</p> <p>Quote accepted waiting for correspondence from contractor - Matt Forsyth</p> <p>09 May 2016 - 1:49 PM - Sharlea Taite</p> <p>They advised that they now need a subdivision to be completed. Subdivision will be needed to finalise this one so I have sent this job to 3 surveyors for quotes. Have only received one quote so far. Will await to receive the remaining quotes</p> <p>11 Mar 2016 - 9:46 AM - Sharlea Taite</p> <p>investigations still happening</p> <p>15 Jan 2016 - 12:55 PM - Sharlea Taite</p> <p>John Holland asked for Council to supply 149 Certificate and provide sewer diagrams late last year. 149 Certificate asked to be supplied by Environmental Services.</p> <p>Environmental Services have advised that further investigations need to be done before supplied with 149.</p> <p>11 Nov 2015 - 10:36 AM - Sharlea Taite</p> <p>still waiting on JHR - design staff liaising with JHR</p> <p>08 Sep 2015 - 4:24 PM - Sharlea Taite</p> <p>Reply from Jacob Evans - Still haven't heard from John Holland Rail at all regarding this or the one below. I have literally just emailed them again this morning so awaiting a response but they haven't sent anything through at this stage.</p> <p>23 Jul 2015 - 12:18 PM - Sharlea Taite</p> <p>Still awaiting approval from NSW Government properties for Rail to sell land directly to Council</p> <p>04 Jun 2015 - 2:54 PM - Sharlea Taite</p> <p>Jacob Evan comment - Last correspondence from Rail was that they are still awaiting approval from Government Properties NSW to be able to sell land direct to Council.</p> <p>02 Apr 2015 - 3:50 PM - Sharlea Taite</p> <p>2. Have contacted JHR regarding this matter and its still with Transport NSW so waiting on them. I was advised that JHR will follow them up to try to get a result.</p> <p>06 Feb 2015 - 9:39 AM - Sharlea Taite</p> <p>have received confirmation from JHR to purchase. In the process now of doing all the paperwork and sending to solicitors.</p> <p>06 Jan 2015 - 3:57 PM - Sharlea Taite</p> <p>Property Officer from JHR has contacted me and is chasing the documentation up</p> <p>01 Dec 2014 - 3:03 PM - Sharlea Taite</p> <p>have asked for an update from John Holland....no response</p> <p>09 Oct 2014 - 11:20 AM - Sharlea Taite</p> <p>Action reassigned to Sharlea Kenney by: Sharlea Kenney</p> <p>02 Jul 2014 - 10:40 AM - Kristi Whiteman</p> <p>Response to email sent 2/07/2014 - Documents with Transport NSW, John Holland following up on the progress.</p> <p>02 Apr 2014 - 12:58 PM - Jason Theakstone</p> <p>email sent today requesting update</p> <p>07 Mar 2014 - 10:37 AM - Jason Theakstone</p> <p>AWAITING JOHN HOLLAND RAIL</p> <p>05 Nov 2013 - 3:55 PM - Jason Theakstone</p> <p>Awaiting JHR</p>			

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

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17 Oct 2013 - 3:30 PM - Jason Theakstone

Application sent to JHR. Awaiting advice

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 March 2016	Sharlea Taite Robert Cohen	For Determination	Mullion Creek - Pedestrian Crossing Facility across Long Point Road

RECOMMENDATION (Wilcox/Culverson)

THAT Council:

1. Allocate \$8,107.50 from revenue to fund 50% of the installation of a pedestrian crossing facility in Mullion Creek.

2. Resolve the expenditure is required and warranted for public safety purposes.

3. Approach RMS through the Traffic Committee to look at speed restrictions through the refuge.

18 Jun 2018 - 10:43 AM - Emma Tadros

Action reassigned to Sharlea Taite by: Emma Tadros

12 Apr 2018 - 2:38 PM - Sharlea Taite

Part of VEP submissions

15 Feb 2018 - 9:10 AM - Sharlea Taite

further investigating

16 Nov 2017 - 4:01 PM - Sharlea Taite

still investigating

15 Sep 2017 - 3:00 PM - Sharlea Taite

no update of VEP projects

08 Aug 2017 - 4:02 PM - Sharlea Taite

looking at including with the VEP works

16 Jun 2017 - 12:52 PM - Sharlea Taite

Options are still being considered

10 May 2017 - 10:32 AM - Sharlea Taite

Still awaitinf RMS approval due to no current RMS funds

17 Mar 2017 - 11:53 AM - Clive Cawthorne

Still awaiting RMS approval

08 Dec 2016 - 9:28 AM - Clive Cawthorne

Still awaiting reply from RMS - will follow up with RMS for a response.

18 Oct 2016 - 3:48 PM - Sharlea Taite

Still with RMS for approval

09 Aug 2016 - 9:53 AM - Clive Cawthorne

Still with RMS awaiting approval and funding

11 May 2016 - 10:00 AM - Clive Cawthorne



Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM

Design complete, now with RMS for approval			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2016	Sharlea Taite Robert Cohen	For Determination	HANOVER BRIDGE - LAND ACQUISITION
<p><b>MOTION</b> (Culverson/Wilcox)</p> <p>THAT Council authorise:</p> <ol style="list-style-type: none"> <li>1. The purchase of 5,500sqm of land from Lot 7300 DP 1144896 by way of compulsory acquisition in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;</li> <li>2. An application to be made to the Minister and the Governor for approval to acquire part Lot 7300 DP 1144896 by compulsory acquisition process;</li> <li>3. The affixation of the Common Seal to the Crown licence documents;</li> <li>4. The affixation of the Common Seal and appropriate signatures on the associated land transfer documents.</li> </ol> <p>19 Jun 2018 - 9:59 AM - Sharlea Taite COMPLETE 18 Jun 2018 - 10:43 AM - Emma Tadros Action reassigned to Sharlea Taite by: Emma Tadros 11 May 2018 - 12:25 PM - Emma Tadros Compensation paid - awaiting confirmation from solicitors 11 Apr 2018 - 1:41 PM - Sharlea Taite Gone back to solicitors for clarification on compensations 15 Feb 2018 - 9:52 AM - Sharlea Taite Land acquisition has been gazzetted and with just terms group 08 Nov 2017 - 10:10 AM - Sharlea Taite private owner paid but ongoing land acquisition with Crown 15 Sep 2017 - 3:02 PM - Sharlea Taite Details given to pay the land owners 12 Jul 2017 - 9:46 AM - Sharlea Taite Have contacted Solicitors saying to follow up again 16 Jun 2017 - 12:39 PM - Sharlea Taite</p>			

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

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Reply from messenger and messenger when asking about the payment.

We have made enquiries with the Office of Local Government in relation to the Application for Acquisition under the Just Terms Compensation Act 1991.

We were advised that the delay have been due to a change in Ministers and the amalgamations.

We shall keep you advised.

10 May 2017 - 10:34 AM - Sharlea Taite

With solicitors

17 Mar 2017 - 11:54 AM - Clive Cawthorne

Subdivision still underway

08 Dec 2016 - 9:18 AM - Clive Cawthorne

two private acquisitions completed one crown acquisition still ongoing and with solicitors

18 Oct 2016 - 3:41 PM - Sharlea Taite

two private acquisitions are complete the crown acquisition is ongoing and currently with the solicitors.

09 Aug 2016 - 9:52 AM - Clive Cawthorne

Still in the process of subdivision

11 May 2016 - 9:58 AM - Clive Cawthorne

In Progress of subdivision

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2016	Heidi Thornberry Steve Harding	For Determination	HANOVER BRIDGE - LAND ACQUISITION

MOTION (Culverson/Wilcox)

THAT Council authorise:

1. The purchase of 5,500sqm of land from Lot 7300 DP 1144896 by way of compulsory acquisition in accordance with the Land Acquisition (Just Terms Compensation) Act 1991;

2. An application to be made to the Minister and the Governor for approval to acquire part Lot 7300 DP 1144896 by compulsory acquisition process;

3. The affixation of the Common Seal to the Crown licence documents;

4. The affixation of the Common Seal and appropriate signatures on the associated land transfer documents.

15 Jun 2018 - 4:05 PM - Heidi Thornberry

Still awaiting transfer documents to affix seal

10 May 2018 - 2:35 PM - Heidi Thornberry

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM
<p>Awaiting transfer documents to affix seal  12 Apr 2018 - 4:17 PM - Jolene Pearson  Action reassigned to Heidi Thornberry by: Jolene Pearson  12 Apr 2018 - 3:52 PM - Jolene Pearson  Seal affixed to the Crown Licence documents 12/12/17.  Awaiting transfer documents to affix seal  12 Oct 2017 - 1:32 PM - Jolene Pearson  Awaiting documents to apply seal  15 Sep 2017 - 9:53 AM - Victoria Priest  Awaiting documents to apply seal  10 Jul 2017 - 2:14 PM - Victoria Priest  Noted that solicitors have advised there is a delay in getting the paperwork - awaiting documents to apply seal  15 Jun 2017 - 12:21 PM - Victoria Priest  Awaiting documents to apply seal  11 May 2017 - 2:06 PM - Victoria Priest  Awaiting documents to apply seal  16 Mar 2017 - 4:42 PM - Victoria Priest  Noted comments from Acting Technical Services Manager that two private acquisitions completed one crown acquisition still ongoing and with solicitors  Awaiting documents to apply seal  09 Feb 2017 - 10:04 AM - Victoria Priest  Awaiting Documents to apply seal  09 Dec 2016 - 12:14 PM - Victoria Priest  Awaiting Documents to apply seal  02 Nov 2016 - 2:58 PM - Victoria Priest  Noted comments from DETS PA - awaiting documents to apply seal  20 Oct 2016 - 1:57 PM - Victoria Priest  Awaiting documents to apply seal  24 Aug 2016 - 4:17 PM - Victoria Priest  Noted comments from Acting technical Services Manager from August - awaiting documents to apply seal  04 Jul 2016 - 12:09 PM - Victoria Priest  Noted comments from the Acting Technical Services Manager from May 2016.  Awaiting documents to apply seal  28 Apr 2016 - 4:05 PM - Victoria Priest  Awaiting Documents  27 Apr 2016 - 12:46 PM - Gerard Aguila  AO re Seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 20 December 2016	Heidi Thornberry Steve Harding	Confidential Items	CANOWINDRA RETIREMENT VILLAGE

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

Printed: Tuesday, 19 June 2018 3:11:53 PM

RECOMMENDATION (Walker/MacSmith)

THAT Council:

1. Agree to purchase lots 1 & 2 DP 1124922 Corner Mill & Blatchford Streets, Canowindra in full settlement of the outstanding loan.

2. Authorise the common seal to be affixed to the transfer documents.

3. Advertise for expressions of interest for a provider to enter into a partnership with Council as outlined in the report.

15 Jun 2018 - 4:06 PM - Heidi Thornberry

Still awaiting documentation to affix seal

10 May 2018 - 2:35 PM - Heidi Thornberry

Awaiting documentation to affix seal

16 Apr 2018 - 11:57 AM - Jolene Pearson

Still waiting on approval for the Public Private Partnership from OLG.

12 Apr 2018 - 4:15 PM - Jolene Pearson

Action reassigned to Heidi Thornberry by: Jolene Pearson

19 Feb 2018 - 11:56 AM - Jolene Pearson

Still waiting on approval for the Public Private Partnership from OLG.

12 Oct 2017 - 2:40 PM - Jolene Pearson

Following up with Margot Sawyer to check the progress.

14 Sep 2017 - 2:41 PM - Victoria Priest

Advised Margot Sawyer to proceed even though approval has not been granted from OLG at the request of A/DFCS

10 Jul 2017 - 1:00 PM - Victoria Priest

Awaiting on approval from OLG before land can be purchased

15 Jun 2017 - 12:17 PM - Victoria Priest

Awaiting documents to apply seal

11 May 2017 - 2:04 PM - Victoria Priest

Awaiting documents to apply seal

11 Apr 2017 - 4:56 PM - Victoria Priest

Awaiting documents to apply seal

21 Mar 2017 - 12:43 PM - Victoria Priest

Vicki 9/2/17 9:47am – Awaiting documents to affix seal \*Re-entered due to error\*

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 March 2017	Timothy Wark Robert Cohen	For Determination	DRINKING WATER BUBBLERS

MOTION (Dean/Walker)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM

THAT Council:

1. Agree to the replacement of drinking water bubblers at Molong, Canowindra and Manildra at a cost of \$3,800 per bubbler;
2. Install an additional water bubbler at the Skate Park precinct at Canowindra; and
3. Contact Central Tablelands Water to share the cost of replacement bubblers and the additional bubbler at Canowindra.

14 Jun 2018 - 12:05 PM - Timothy Wark

Bubblers are to arrive prior to end of June 2018 and installed within July 2018.

09 Apr 2018 - 11:49 AM - Timothy Wark

Bubblers are to be purchased and installed now via an order from the department Director.

14 Mar 2018 - 1:42 PM - Timothy Wark

A letter is to be sent to CTW asking for assistance either via a contribution for the capital outlay of the new bubblers to be purchased and/or the ongoing supply of the potable water to be utilised by the community through the use of the bubblers.

16 Feb 2018 - 9:11 AM - Timothy Wark

Nothing has changed from previous comments.

13 Sep 2017 - 3:47 PM - Timothy Wark

1. Replacement of drinking water bubblers at Molong, Canowindra and Manildra is ongoing.
2. Installation of an additional drinking water bubbler at the Skate Park precinct at Canowindra is ongoing.
3. Formulation of an agreement between Council and Central Tablelands Water to share the costs of replacement drinking water bubblers and additional drinking water bubbler is ongoing.

13 Sep 2017 - 11:51 AM - Sharlea Taite

Action reassigned to Timothy Wark by: Sharlea Kenney

12 Jul 2017 - 10:07 AM - Sharlea Taite

Liaising with CTW

16 Jun 2017 - 12:50 PM - Sharlea Taite

Liaising with Central Tablelands Water

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2017	Robert Cohen	For Determination	EUGOWRA PUZZLE FLAT LEVEE EASEMENTS
	Robert Cohen		

### **MOTION** (Dean/Davison)

THAT authority be granted to affix the Common Seal of Council to the s88B Instrument for the establishment of the easement.

19 Jun 2018 - 9:58 AM - Sharlea Taite

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

Printed: Tuesday, 19 June 2018 3:11:53 PM

1 landowner agreenebt complete, others still in negotiation

11 May 2018 - 1:45 PM - Emma Tadros

Paperwork with solicitors

11 Apr 2018 - 1:43 PM - Sharlea Taite

Solicitors have created easement contracts.

15 Feb 2018 - 9:53 AM - Sharlea Taite

Solicitors drawing up a form of contract so they can be dealt with individually

16 Nov 2017 - 3:56 PM - Sharlea Taite

Still progressing

13 Sep 2017 - 11:53 AM - Sharlea Taite

Final design complete. In process of engaging Surveyors

12 Jul 2017 - 9:57 AM - Sharlea Taite

Waiting for final report

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2017	Heidi Thornberry Steve Harding	For Determination	EUGOWRA PUZZLE FLAT LEVEE EASEMENTS

MOTION (Dean/Davison)

THAT authority be granted to affix the Common Seal of Council to the s88B Instrument for the establishment of the easement.

15 Jun 2018 - 4:06 PM - Heidi Thornberry

Still awaiting documentation to affix seal

10 May 2018 - 2:36 PM - Heidi Thornberry

Awaiting documentation to affix seal

12 Apr 2018 - 4:17 PM - Jolene Pearson

Action reassigned to Heidi Thornberry by: Jolene Pearson

12 Apr 2018 - 3:54 PM - Jolene Pearson

See comments from Engineering - still progressing.

19 Feb 2018 - 10:43 AM - Jolene Pearson

See comments from Engineering - still progressing.

12 Oct 2017 - 1:33 PM - Jolene Pearson

Awaiting documents to apply seal

15 Sep 2017 - 9:56 AM - Victoria Priest

Noted comments from DETS PA - Awaiting documents to apply seal

16 Aug 2017 - 3:35 PM - Victoria Priest

Noted comments from DETS PA - Awaiting Documents to apply seal

15 Jun 2017 - 12:17 PM - Victoria Priest

Awaiting documents to apply seal

11 May 2017 - 2:02 PM - Victoria Priest



Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM

Awaiting documents to apply seal  
 01 May 2017 - 12:06 PM - Gerard Aguila  
 AO re Seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 May 2017	Dale Jones Steve Harding	For Determination	ORANGE REGIONAL TOURISM LTD STRATEGIC PLAN

### **MOTION** (Wilcox/Nash)

THAT Council make application under s358 of the Local Government Act to the Minister for Local Government for approval to be involved in the formation of a corporation before further considering this matter.

18 Jun 2018 - 10:23 AM - Naomi Schroder

Dale Jones on annual leave - believe position is unchanged and still awaiting advice.

11 May 2018 - 11:35 AM - Dale Jones

Awaiting changes to organisation's structure following advice from NSW Government

10 Apr 2018 - 9:26 AM - Dale Jones

Council still awaiting a decision on this matter from the Minister for Local Government

14 Mar 2018 - 4:00 PM - Dale Jones

Council still awaiting Minister's advice

14 Feb 2018 - 4:44 PM - Dale Jones

Request submitted to Minister. Awaiting advice of Minister's decision

15 Nov 2017 - 2:07 PM - Dale Jones

Awaiting advice from Minister

10 Oct 2017 - 4:22 PM - Dale Jones

Awaiting reply from Minister for Local Govt re participation in corporation

05 Sep 2017 - 10:13 AM - Dale Jones

Council resolved to THAT if approval is received from the minister for Local Government for Cabonne to be able to become a member of Orange Regional Tourism Limited, that Cabonne Council commit \$64,141.60 from its Reserve Funds to join Orange and Blayney Councils to become a member of Orange Regional Tourism LTD for 2017/18 and that a review be undertaken before the end of that term to determine council's commitment for years 2018/19 and 2019/20.

09 Aug 2017 - 9:21 AM - Dale Jones

Council resolved at Extraordinary Meeting to contribute \$64,141.60 to Orange Regional Tourism Ltd for 2017-18 should approval be given by Local Government Minister for Council to enter into formation of a corporation.

A review could be held at the end of 12 months before committing to funding in future years.

30 Jun 2017 - 4:50 PM - Dale Jones

Orange Council to be lead council in application to Minister on behalf of Orange, Cabonne and Blayney Councils

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 July 2017	Robert Cohen	For Determination	PROPOSAL FOR ESTABLISHMENT OF A TRUCK WASH AT MOLONG

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Robert Cohen

**MOTION** (Nash/Wilcox)

THAT Council accept funding of \$505,060 from Transport for NSW for the construction of a Truck Wash facility at Molong.

18 Jun 2018 - 2:34 PM - Sharlea Taite

have received proposals, going through assessments

11 May 2018 - 1:47 PM - Emma Tadros

To report to June Council meeting. Still on public display

12 Apr 2018 - 2:38 PM - Sharlea Taite

Land use approved by Planning and Environment NSW

15 Feb 2018 - 3:57 PM - Sharlea Taite

Deed finalised

Consultant to be engaged to prepare design documentation

14 Sep 2017 - 10:16 AM - Sharlea Taite

Have received deed from Restart NSW for \$252,530 which is half the funds, awaiting on notification regarding Federal funds.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 September 2017	Denis O'Brien	For Determination	CANOWINDRA AND EUGOWRA SES BUILDINGS
	Robert Cohen		

**MOTION** (Davison/Nash)

THAT Council authorise funding from the Infrastructure Replacement Reserves of:

1. \$5,000 for replacement of air conditioning for the Canowindra SES; and
2. \$675 for two motors for the roller doors for the Eugowra SES.

13 Jun 2018 - 9:32 AM - Denis O'Brien

Still being resolved by Urban services section

11 May 2018 - 8:44 AM - Denis O'Brien

Advised by Urban Services that SES is to yet provide 50% contribution.

10 May 2018 - 1:38 PM - Denis O'Brien

Following up again with Urban Services

12 Apr 2018 - 3:46 PM - Denis O'Brien

Waiting on advice from urban services section

12 Mar 2018 - 8:22 AM - Denis O'Brien

Waiting on advice from SES. Discussed with Urban Services section.



Outstanding Actions

Division:

Committee:

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14 Feb 2018 - 9:21 AM - Denis O'Brien

Waiting on advice from SES

10 Oct 2017 - 3:34 PM - Denis O'Brien

SES advised that the funding is available.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 October 2017	Dale Jones Steve Harding	For Determination	REVIEW OF CABONNE BRAND

MOTION (Batten/Jones)

THAT Council, before considering a rebranding strategy, consult with the community and undertake a brand recognition study to determine how well the current brand is recognised.

18 Jun 2018 - 10:22 AM - Naomi Schroder

At Council's May meeting it was recommended to NOT proceed with rebranding as a result of the rebranding study undertaken and results thereof, motion was carried - COMPLETE

11 May 2018 - 11:34 AM - Dale Jones

Brand recognition study completed and report prepared for Council's May meeting

10 Apr 2018 - 9:26 AM - Dale Jones

Brand survey recognition study and consultants to present findings to council

14 Mar 2018 - 3:58 PM - Dale Jones

Brand Recognition Study currently underway.

14 Feb 2018 - 4:40 PM - Dale Jones

Canowindra firm Adloyalty engaged to undertake brand recogition study.

Draft survey prepared and being amended following consultation with General Manager and Community Engagement and Development Manager.

Online survey to be issued to more than 2,500 recipients acros Cabonne Shire in February.

15 Nov 2017 - 2:02 PM - Dale Jones

Two proposals and quotations requested. One received and one due week beginning 20 November 2017

31 Oct 2017 - 11:44 AM - Steve Harding

Action reassigned to Dale Jones by: Steve Harding

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 October 2017	Timothy Wark Robert Cohen	For Determination	REQUEST TO CONSTRUCT PLAYGROUND AT THE CUDAL RECREATION GROUND

MOTION (Walker/Treavors)

THAT Council endorse a letter of support to construct a playground at the Cudal Recreation Ground, or alternatively a Skate Park in Cudal, if the family are agreeable, subject to final design meeting council requirements.

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

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14 Jun 2018 - 12:04 PM - Timothy Wark

No change or correspondence from last comment.

09 Apr 2018 - 11:47 AM - Timothy Wark

There is no change from previous comment.

14 Mar 2018 - 1:48 PM - Timothy Wark

No correspondence has been received from the proponent since the last comment.

16 Feb 2018 - 8:56 AM - Timothy Wark

The proponent has been requested to provide a costed description of what is proposed to be built.

20 Nov 2017 - 9:59 AM - Timothy Wark

Support letter from Council has been sent as requested.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 October 2017	Heidi Thornberry	Confidential Items	VARIATION TO COUNCIL'S DEED OF AGREEMENT (RNSW757) WITH INFRASTRUCTURE NSW - ORANGE TO MOLONG PIPELINE PROJECT STAGE 1
	Steve Harding		

RECOMMENDATION (Walker/Weaver)

THAT Council:

1. Submit an application to Infrastructure NSW for a variation to the Restart NSW Funding Deed as detailed in the report for their acceptance

2. Authorise the affixing of the Common Seal of Council and appropriate signatures on the revised Restart NSW Deed (RNSW757) for the Stage one Orange to Molong Pipeline should the application be successful.

15 Jun 2018 - 4:06 PM - Heidi Thornberry

Still awaiting documentation to affix seal

10 May 2018 - 2:36 PM - Heidi Thornberry

Awaiting documentation to affix seal

10 Apr 2018 - 9:53 AM - Jolene Pearson

Action reassigned to Heidi Thornberry by: Jolene Pearson

12 Mar 2018 - 11:31 AM - Jolene Pearson

Awaiting documentation to affix Seal.

19 Feb 2018 - 9:47 AM - Jolene Pearson

Awaiting documentation to affix Seal.

15 Nov 2017 - 11:57 AM - Jolene Pearson

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Awaiting documentation to affix Seal.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 November 2017	Robert Cohen	For Determination	MITCHELL ROOM, BANK STREET, MOLONG
<p><b>RECOMMENDATION</b> (Batten/Mullins)</p> <p>THAT a further structural assessment be commissioned to confirm the findings of earlier reports and to carry out the recommendations of the report.</p> <p>18 Jun 2018 - 2:34 PM - Sharlea Taite DA submitted, engaged consultant to do SOE and Environment and heritage impact statements. Consultants doing detailed design.</p> <p>11 May 2018 - 1:47 PM - Emma Tadros DA to be submitted based on the design and concept</p> <p>11 Apr 2018 - 9:03 AM - Sharlea Taite Design ATm engaged to do conceptual design</p> <p>21 Feb 2018 - 11:17 AM - Emma Tadros Quotations received from design consultants</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 November 2017	Sharlea Taite Robert Cohen	Confidential Items	AUTOMATED ROAD MAINTENANCE TRUCK
<p><b>RECOMMENDATION</b> (Walker/Batten)</p> <p>THAT Council purchase of a Isuzu FXZ240/350 fitted with a Paveline Autopatch body for the purchase price of \$384,692 (excluding GST), from Paveline International.</p> <p>18 Jun 2018 - 2:37 PM - Sharlea Taite still no delivery date</p> <p>11 Apr 2018 - 11:40 AM - Sharlea Taite unsure when delivery is</p> <p>15 Feb 2018 - 10:04 AM - Sharlea Taite Truck has been ordered. unsure on delivery date</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 November 2017	Veronica Windus Steve Harding	For Determination	REQUEST FOR DONATION OF RATES FOR AGE OF FISHES MUSEUM, CANOWINDRA

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM

**RECOMMENDATION** (Durkin/Mullins)

THAT Council provide a one off 50% donation of rates to the Age of Fishes Museum.

12 Jun 2018 - 2:22 PM - Veronica Windus

COMPLETED

12 Jun 2018 - 2:22 PM - Veronica Windus

A contribution was given to AOF.

10 May 2018 - 3:36 PM - Veronica Windus

Havent heard back from Dale who was querying the minutes of the report.

21 Mar 2018 - 2:44 PM - Veronica Windus

Still waiting on clarification on the details of the resolution. This is in the hands of Dale.

15 Mar 2018 - 2:07 PM - Robyn Little

Awating further information of costs from rates

05 Feb 2018 - 12:18 PM - Veronica Windus

Checking with Dale on further clarification on resolution as it was not clear on which rates/sewer it applied to. Waiting for his repsonse.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 12 December 2017	Robert Cohen	For Determination	PLANT REPLACEMENT ONE SKIP LOADER TRUCK
	Robert Cohen		

**MOTION** (Durkin/Treavors)

THAT Council purchase from Tracserv Trucks one Isuzu FVR 165-300 truck, fitted with a West Trans Skip Loader for the purchase price of \$191,870.90 excl GST.

18 Jun 2018 - 2:31 PM - Sharlea Taite

Has arrived

COMPLETED

11 May 2018 - 1:47 PM - Emma Tadros

Due to arrive on 29 May 2018

11 Apr 2018 - 11:41 AM - Sharlea Taite

Middle May 2018 estimated arrival date.

15 Feb 2018 - 9:20 AM - Sharlea Taite

Truck has been ordered

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 February 2018	Steve Harding	For Determination	COUNCIL PROPERTIES MANAGED BY S355 COMMITTEES
	Steve Harding		

**MOTION** (Walker/Batten)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM

THAT Council:

1. Authorise the General Manager to commence negotiations with s355 committees regarding the transfer of ownership of the property they manage as per legal advice received.
2. Receive a further report on the matter if any committees are interested in taking up the offer to transfer.

22 May 2018 - 4:37 PM - Robyn Little

Update reported to May council meeting. Seeking quotation to clarify property details of all council properties. COMPLETE

07 May 2018 - 9:52 AM - Steve Harding

List of properties prepared, title searches commenced.

14 Mar 2018 - 12:44 PM - Robyn Little

Freehold Operational land will be identified as a first step.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 February 2018	Luke Taberner	For Determination	AGREEMENT FOR THE PROVISION OF LIBRARY SERVICES
	Steve Harding		

### **RECOMMENDATION** (Weaver/Durkin)

THAT Council sign and seal the agreement with Orange City Council annexed to this report, with the following adjustment:

Section 8 (d) of the agreement be changed to read as follows:

"If there is no resolution in relation to a dispute an independent arbitrator is to be appointed by Centroc and both parties are to abide by the decision handed down by the arbitrator."

31 May 2018 - 9:11 AM - Luke Taberner

A meeting has been scheduled for 29 June to discuss the new agreement.

04 May 2018 - 11:53 AM - Luke Taberner

Still waiting for response from OCC regarding the service level agreement and specifically the provision relating to dispute resolution.

09 Apr 2018 - 12:21 PM - Luke Taberner

Still waiting for response from OCC regarding the service level agreement and specifically the provision relating to dispute resolution.

09 Mar 2018 - 9:22 AM - Luke Taberner

Decision from Council meeting sent to Central West Libraries. Awaiting suitable agreement which complies with Council resolution to sign.

Meeting	Officer/Director	Section	Subject
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Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

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Ordinary Meeting 27 February 2018

Sharlea Taite

Robert Cohen

For Determination

RESTART NSW FUNDING DEED - BANJO PATERSON WAY WIDENING

MOTION (Jones/Treavors)

THAT Council;

1. Accept funds of \$4,010,629 from restart NSW for the Widening of Banjo Paterson Way;

2. Provide funds of \$544,858 in the 2018/2019 budget

3. Authorise the affixing of the Common Seal to the funding agreements for the Fixing Country Roads projects.

18 Jun 2018 - 2:36 PM - Sharlea Taite

COMPLETED

12 Apr 2018 - 2:40 PM - Sharlea Taite

Deed signed and sealed by council and sent back to INSW

14 Mar 2018 - 2:53 PM - Sharlea Taite

Draft Deed in progress to be sent back to INSW

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 February 2018	<div>Sharlea Taite</div> <div>Robert Cohen</div>	For Determination	DRAFT CABONNE COUNCIL PLAN OF MANAGEMENT FOR COMMUNITY LAND

MOTION (Walker/Durkin)

THAT in relation to the report “Draft – Cabonne Council Plan of Management for Community Land 2018” Council approve:

1. The public exhibition of the draft Cabonne Council Plan of Management for Community Land 2018 for a period of 28 days; and

2. A further report to be submitted at the completion of the formal exhibition period detailing any submissions received for Council's consideration.

18 Jun 2018 - 2:37 PM - Sharlea Taite

COMPLETED

11 May 2018 - 1:59 PM - Emma Tadros

Report submitted to May Council Meeting after public display

11 Apr 2018 - 8:56 AM - Sharlea Taite

Draft on public display till 15 April 2018

14 Mar 2018 - 2:53 PM - Sharlea Taite

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Have liaised with EDO to advertise

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 February 2018	Timothy Wark Robert Cohen	For Determination	MAINTENANCE OF FAIRBRIDGE REMEMBERENCE DRIVE, MOLONG

**MOTION** (Jones/Oldham)

THAT Council accept the official request from the Molong Town Beautification Committee and complete all the necessary maintenance and treatment of the trees within the Fairbridge Remembrance Drive, Molong.

14 Jun 2018 - 12:03 PM - Timothy Wark  
No further action required.

When 2018/19 budget adopted this item can be removed.

09 Apr 2018 - 11:46 AM - Timothy Wark

No further action required from last month's comment.

14 Mar 2018 - 1:50 PM - Timothy Wark

Additional funding required to complete these works has been place within the draft 2018/2019 budget.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 February 2018	Jolene Pearson Steve Harding	Confidential Items	LOT 100 DP 1168687 BANK STREET MOLONG

**RECOMMENDATION** (Durkin/Davison)

THAT:

- 1) Council authorise the Mayor and/or the General Manager to enter into negotiations for sale or auction of Lot 100 DP 1168687 in Bank Street, Molong;
- 2) The land be sold as it currently stands; and
- 3) The Common Seal be affixed to transfer and sale documents.

13 Jun 2018 - 1:15 PM - Jolene Pearson

Property to be auctioned 23/6/18.

07 May 2018 - 11:36 AM - Jolene Pearson

Land to be listed for auction.



Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

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10 Apr 2018 - 12:18 PM - Jolene Pearson

Awaiting advice from local real estate agents.

13 Mar 2018 - 11:32 AM - Jolene Pearson

General Manager to advise next step.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 February 2018	Heidi Thornberry Steve Harding	For Determination	AGREEMENT FOR THE PROVISION OF LIBRARY SERVICES

RECOMMENDATION (Weaver/Durkin)

THAT Council sign and seal the agreement with Orange City Council annexed to this report, with the following adjustment:

Section 8 (d) of the agreement be changed to read as follows:

"If there is no resolution in relation to a dispute an independent arbitrator is to be appointed by Centroc and both parties are to abide by the decision handed down by the arbitrator."

15 Jun 2018 - 4:07 PM - Heidi Thornberry

Still awaiting documentation to affix seal

10 May 2018 - 2:37 PM - Heidi Thornberry

Awaiting documentation to affix seal

10 Apr 2018 - 9:55 AM - Jolene Pearson

Action reassigned to Heidi Thornberry by: Jolene Pearson

13 Mar 2018 - 11:33 AM - Jolene Pearson

Awaiting documents.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 February 2018	Steve Harding Steve Harding	Confidential Items	LOT 100 DP 1168687 BANK STREET MOLONG

RECOMMENDATION (Durkin/Davison)

THAT:

1) Council authorise the Mayor and/or the General Manager to enter into negotiations for sale or auction of Lot 100 DP 1168687 in Bank Street, Molong;

2) The land be sold as it currently stands; and



Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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3) The Common Seal be affixed to transfer and sale documents.

22 May 2018 - 4:37 PM - Robyn Little

Auction date scheduled 26 May 2018.

03 Apr 2018 - 4:11 PM - Robyn Little

Molong Real Estate engaged to market property.

14 Mar 2018 - 12:44 PM - Robyn Little

Local real estate agents invited to submit marketing plan for sale of land

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 March 2018	Sarah Bellach Steve Harding	For Determination	REQUESTS FOR DONATION

### **MOTION** (Nash/Davison)

THAT Council donate:

1. \$1,000 to the Borenore CWA for repairs to the Hall kitchen.
2. Two bench seats to the value of \$1,600 to the Canowindra RSL Sub-branch for placement within the grounds of the Canowindra Hospital.
3. \$250 to NAIDOC Week School Initiatives
4. \$100 to Paris Capell to represent the electorate at the YMCA Youth Parliament.

14 Jun 2018 - 2:12 PM - Sarah Bellach

1. COMPLETE

2. Seats not being purchased until October

3. COMPLETE

4. COMPLETE

06 Jun 2018 - 1:44 PM - Sarah Bellach

1. COMPLETE

2. Seats are not required to be purchased until October

3. COMPLETE

4. COMPLETE

07 May 2018 - 11:25 AM - Sarah Bellach

1. COMPLETE

2. Seats are not required to be purchased until October

3. COMPLETE

4. COMPLETE

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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12 Apr 2018 - 2:39 PM - Sarah Bellach

1. Donation has been paid. COMPLETE
2. Seats are not required to be purchased until October
3. Donation has been paid. COMPLETE
4. Paris Capell not requiring assistance as she is not attending event, due to conflicting with exams. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 March 2018	Sharlea Taite Robert Cohen	For Determination	CLOSED CIRCUIT TELEVISION FOR PUBLIC PLACES AT MOLONG AND CANOWINDRA

#### **RECOMMENDATION** (Durkin/Newsom)

THAT Council form a working-party of appropriate stakeholders to undertake a detailed assessment and address the necessary criteria to determine the future of the project to install closed circuit television in public places in relevant towns and villages within Cabonne.

18 Jun 2018 - 2:37 PM - Sharlea Taite  
still in discussion

11 May 2018 - 2:00 PM - Emma Tadros  
Item to be added to next CMT agenda  
12 Apr 2018 - 2:45 PM - Sharlea Taite  
discussion to be had at CMT

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 March 2018	Robert Cohen Robert Cohen	Confidential Items	PLANT REPLACEMENT THREE 20 TONNE VIBRATING (SMOOTH DRUM) ROLLERS

#### **RECOMMENDATION** (Durkin/Treavors)

THAT Council purchase from JCB Construction Equipment Australia, three Dynapac CA6000DBS rollers for a total purchase price of \$479,400 excl GST or \$159,800 excl GST each.

18 Jun 2018 - 2:32 PM - Sharlea Taite

1 Roller has arrived.  
other 2 end of month

11 May 2018 - 1:48 PM - Emma Tadros  
Delivery due in first week of June

11 Apr 2018 - 11:41 AM - Sharlea Taite  
Purchase order done await estimate arrival date.

Meeting	Officer/Director	Section	Subject
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Outstanding Actions

Division:

Committee:

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Ordinary Meeting

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Ordinary Meeting 27 March 2018

Sharlea Taite

Confidential Items

SUPPLY AND INSTALLATION OF GUARDRAIL AT THE MITCHELL HIGHWAY (NORTH MOLONG) MOLONG

Robert Cohen

RECOMMENDATION (Durkin/Nash)

THAT Council:

1. Engage Euro Civil Pty Ltd to supply and install guardrail at the Mitchell Highway (North Molong) at Molong at the tendered price of \$212,540 (GST exclusive); and

2. Authorise the affixing of Council Seal to the contract documents.

19 Jun 2018 - 9:59 AM - Sharlea Taite

COMPLETE

12 Apr 2018 - 2:45 PM - Sharlea Taite

Contracts sent to Euro Civil for signing

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 March 2018	Heidi Thornberry	Confidential Items	ENTERING INTO A CONTRACT FOR SUPPLY AND DELIVERY OF BITUMEN EMULSION
	Steve Harding		

RECOMMENDATION (Jones/Weaver)

THAT Council:

1. Endorse the selection of Bitupave Limited t/as Boral Asphalt for supply of delivery of bitumen emulsion and advise Centroc of its decision and

2. Authorise the affixing of Council Seal to the contract documents.

15 Jun 2018 - 4:08 PM - Heidi Thornberry

Still awaiting documentation to affix seal

31 May 2018 - 9:26 AM - Heidi Thornberry

Awaiting documentation to affix Seal

10 May 2018 - 2:38 PM - Heidi Thornberry

Awaiting documentation to affix seal

16 Apr 2018 - 2:58 PM - Jolene Pearson

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Awaiting documentation to affix Seal.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 March 2018	Heidi Thornberry  Steve Harding	Confidential Items	SUPPLY AND INSTALLATION OF GUARDRAIL AT THE MITCHELL HIGHWAY (NORTH MOLONG) MOLONG
<b>RECOMMENDATION</b> (Durkin/Nash)			
THAT Council:			
<ol style="list-style-type: none"> <li>Engage Euro Civil Pty Ltd to supply and install guardrail at the Mitchell Highway (North Molong) at Molong at the tendered price of \$212,540 (GST exclusive); and</li> <li>Authorise the affixing of Council Seal to the contract documents.</li> </ol>			
31 May 2018 - 9:24 AM - Heidi Thornberry Seal Affixed 27/03/18 - COMPLETE 16 Apr 2018 - 2:58 PM - Jolene Pearson Awaiting documentation to affix Seal.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Jacob Evans  Robert Cohen	For Determination	ACQUISITION OF LAND FOR EURIMBLA BRIDGE
<b>MOTION</b> (Jones/Nash)			
THAT Council;			
<ol style="list-style-type: none"> <li>Authorise the purchase of 2,179 sq m of land from Lot 66 DP 753225 for a purchase price of \$1,500 and to construct a new fence along the new boundary line.</li> <li>Authorise the purchase of 350 sq m of land from Lot 39 DP 665708 for a purchase price of \$500, as well as \$600 in fencing compensation.</li> <li>Agree to pay all reasonable legal fees, survey fees and plan lodgement fees associated to the purchase.</li> <li>Authorise the affixation of the Common Seal and appropriate signatures on any associated land transfer documents.</li> </ol>			
15 Jun 2018 - 10:11 AM - Jacob Evans Payment has been made to trust account, awaiting solicitors to exchange contracts.			

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

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11 May 2018 - 9:18 AM - Jacob Evans

Paperwork with GM for Council Seal.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Robert Cohen	For Determination	THE VILLAGE ENHANCEMENT PROGRAM
<div>MOTION (Davison/Durkin)</div> <div> <div>THAT Council approve the Village Enhancement Program recommendations. as provided in the attachment to this report.</div> <div> <div>18 Jun 2018 - 2:32 PM - Sharlea Taite</div> <div>Projects have been identified for implementation</div> <div>11 May 2018 - 1:48 PM - Emma Tadros</div> <div>Putting together project delivery program</div> </div> </div>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Jacob Evans	For Determination	PROPOSED ROAD NAMING - WEDGETAIL ROAD, MULLION CREEK
<div>MOTION (Weaver/Oldham)</div> <div> <div>THAT Council:</div> <div> <div>1. Proceed with public consultation proposing to name the road as “Wedgetail Road”; and</div> <div>2. Assuming no objections are received, proceed with the naming of “Wedgetail Road” in accordance with Section 162 of the Roads Act 1993 and Division 2 of the Roads Regulation 2008.</div> </div> </div>			
<div>15 Jun 2018 - 10:12 AM - Jacob Evans</div> <div>No objections recieved. Can commence naming process with GNB.</div> <div>11 May 2018 - 9:18 AM - Jacob Evans</div> <div>Road Naming has been submitted through road naming portal. Advertisements to be placed in CWD 11th May, 12th May and 14th May. Submissions for comments close 12th June.</div>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Heather Nicholls	For Determination	REQUEST FOR VARIATION TO WASTE MANAGEMENT CONTRACT
<div>MOTION (Batten/Davison)</div> <div> <div>THAT Council:</div> </div>			

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

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1. Agree to the contract variation requested by JR Richards & Sons Pty Ltd to the Waste Collection and Recycling Processing Contract between Cabonne Council and JR & EG Richards Pty Ltd to reflect the increase in costs applied by Visy Recycling, as outlined in the attached report.

2. Affix the council seal to the contract variation documentation.

07 May 2018 - 11:49 AM - Heather Nicholls noted

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Steve Harding Steve Harding	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Mullins/Nash)

THAT Council hold a workshop in June for councillors to be briefed on Cabonne Water Supply.

22 May 2018 - 4:36 PM - Robyn Little

Water Supply workshop held 12 June 2018. COMPLETE

11 May 2018 - 1:43 PM - Emma Tadros

Workshop will be organised for June

22 May 2018 - 4:36 PM - Robyn Little

Water Supply workshop held 12 June 2018. COMPLETE

11 May 2018 - 1:43 PM - Emma Tadros

Workshop will be organised for June

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Robert Cohen Robert Cohen	For Notation	MOLONG LIBRARY PROJECT UPDATE

THE ITEM WAS NOT FOUND (BOOKMARK: PDF2\_ReportName\_10711)

CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT

DOCUMENT: 921297

18 Jun 2018 - 2:35 PM - Sharlea Taite

DA submitted, engaged consultant to do SOE and Environment and heritage impact statements. Consultants doing detailed design.

11 May 2018 - 1:48 PM - Emma Tadros

DA to be submitted based on design and concept

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Sharlea Taite Robert Cohen	For Determination	APRIL 2018 EXTRAORDINARY TRAFFIC COMMITTEE

RECOMMENDATION (Durkin/Newsom)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM

THAT Council ratify the recommendation of the Local Traffic Committee.

18 Jun 2018 - 2:38 PM - Sharlea Taite

COMPLETED

11 May 2018 - 2:00 PM - Emma Tadros

Weight limit sign removed from Archer Road. No Logging Trucks sign has been ordered.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Dale Jones Steve Harding	For Determination	AGE OF FISHES MUSEUM, CANOWINDRA

### **RECOMMENDATION** (Batten/Newsom)

THAT Council conduct a workshop to review current management and financial arrangements for the Age of Fishes Museum and consider future options for the tourist facility.

18 Jun 2018 - 10:33 AM - Naomi Schroder

Workshop was held on 12 June with matter to be addressed at next ordinary meeting on 26 June

11 May 2018 - 11:29 AM - Dale Jones

Workshop scheduled for 8 May 2018 deferred until 12 June 2018. Pre-workshop discussion held on May 8

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Jolene Pearson Steve Harding	For Determination	NEW COMMUNITY TRANSPORT POLICY

### **MOTION** (Jones/Nash)

THAT Council adopt the Community Transport Policy, "Working with Clients who have exited the Criminal Justice System"

13 Jun 2018 - 1:16 PM - Jolene Pearson

To be added to the policy register.

10 May 2018 - 10:38 AM - Jolene Pearson

to be added to the policy register.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Heidi Thornberry Steve Harding	For Determination	ACQUISITION OF LAND FOR EURIMBLA BRIDGE

### **MOTION** (Jones/Nash)

THAT Council;



Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

Printed: Tuesday, 19 June 2018 3:11:53 PM

1. Authorise the purchase of 2,179 sq m of land from Lot 66 DP 753225 for a purchase price of \$1,500 and to construct a new fence along the new boundary line.

2. Authorise the purchase of 350 sq m of land from Lot 39 DP 665708 for a purchase price of \$500, as well as \$600 in fencing compensation.

3. Agree to pay all reasonable legal fees, survey fees and plan lodgement fees associated to the purchase.

4. Authorise the affixation of the Common Seal and appropriate signatures on any associated land transfer documents.

31 May 2018 - 9:23 AM - Heidi Thornberry

Seal affixed 10/05/18 - COMPLETE

10 May 2018 - 2:38 PM - Heidi Thornberry

Awaiting documentation to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Heidi Thornberry Steve Harding	For Determination	REQUEST FOR VARIATION TO WASTE MANAGEMENT CONTRACT

MOTION (Batten/Davison)

THAT Council:

1. Agree to the contract variation requested by JR Richards & Sons Pty Ltd to the Waste Collection and Recycling Processing Contract between Cabonne Council and JR & EG Richards Pty Ltd to reflect the increase in costs applied by Visy Recycling, as outlined in the attached report.

2. Affix the council seal to the contract variation documentation.

15 Jun 2018 - 4:11 PM - Heidi Thornberry

Still awaiting documentation to affix seal

31 May 2018 - 9:23 AM - Heidi Thornberry

Awaiting documentation to affix seal

10 May 2018 - 2:38 PM - Heidi Thornberry

Awaiting documentation to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Robert Cohen Robert Cohen	For Determination	FIXING COUNTRY ROADS PROGRAM

RECOMMENDATION (Walker/Durkin)





Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM

**MOTION** (Walker/Treavors)

THAT from 1 July 2018 the annual fees payable to each councillor be set at \$11,860 and the additional annual payable fee to the Mayor be set at \$25,880.

13 Jun 2018 - 1:25 PM - Jolene Pearson  
Councillor expense forms to be updated from 1 July.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Heidi Thornberry Steve Harding	For Determination	LOCAL GOVERNMENT WEEK 2018

**MOTION** (Walker/Treavors)

THAT councillors visit local primary schools in conjunction with an inspection of major capital projects as part of Local Government Week 2018.

18 Jun 2018 - 10:27 AM - Heidi Thornberry  
Itinerary is being organised

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Dale Jones Steve Harding	For Determination	REGIONAL ECONOMIC DEVELOPMENT STRATEGY

**MOTION** (Walker/Treavors)

THAT Council adopt the Orange, Blayney and Cabonne Regional Economic Development Strategy 2018–2022.

18 Jun 2018 - 10:11 AM - Naomi Schroder  
Motion carried at May 2018 meeting - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Sharlea Taite Robert Cohen	For Determination	DRAFT CABONNE COUNCIL PLAN OF MANAGEMENT FOR COMMUNITY LAND

**MOTION** (Walker/Treavors)

THAT the draft Generic Plan of Management for Community Land be adopted.

18 Jun 2018 - 2:38 PM - Sharlea Taite  
COMPLETED

Meeting	Officer/Director	Section	Subject
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Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

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Ordinary Meeting 22 May 2018

Jolene Pearson

Steve Harding

For Determination

POLICY DATABASE - REVIEW BY COUNCIL WITHIN 12 MONTHS OF ELECTION

MOTION (Oldham/Nash)

THAT:

1. The policies listed in the report detailed “minor changes” be re-adopted;

2. The policies listed in the report detailed “without change” be re-adopted; and

3. The annexed draft Code of Meeting Practice Policy, Mobile Phones Policy and the Events Management Policy (recommended changes detailed in report) be adopted.

13 Jun 2018 - 1:15 PM - Jolene Pearson

Policies currently being updated in the register.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	<div>Sarah Bellach</div> <div>Steve Harding</div>	For Determination	WESTERN REGION ACADEMY OF SPORT

MOTION (Walker/Jones)

THAT Council contribute \$754 to the Western Region Academy of Sport for 2018/19.

06 Jun 2018 - 1:44 PM - Sarah Bellach

Paid and COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	<div>Sarah Bellach</div> <div>Steve Harding</div>	For Determination	SENIORS' FESTIVAL

MOTION (Walker/Davison)

THAT Council support the Seniors' Festival by donating:

1. \$500 to the Eugowra Lions Club

2. \$500 to the Canowindra Lions Club

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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### 3. \$358 to Community Transport to cover transport costs

14 Jun 2018 - 2:11 PM - Sarah Bellach  
ALL PAID & COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Sarah Bellach Steve Harding	For Determination	REQUESTS FOR DONATIONS

#### **MOTION** (Nash/Newsom)

THAT Council:

1. Donate \$100 to Molong Show Society Inc.
2. Donate \$250 to the Eugowra Mural Committee
3. Donate \$300 to Molong District Soccer Club

14 Jun 2018 - 2:07 PM - Sarah Bellach  
Eugowra and Canowindra Lions PAID & COMPLETE

Waiting on details so payment can be made to Eugowra Mural Committee.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Sarah Bellach Steve Harding	For Determination	YOUNG PEOPLE TO ADDRESS COUNCIL MEETING

#### **MOTION** (Newsom/Davison)

THAT the matters raised by young people be reported to the June Council Meeting.

14 Jun 2018 - 2:11 PM - Sarah Bellach  
Report being finalised

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Dale Jones Steve Harding	For Determination	BRAND RECOGNITION STUDY

#### **MOTION** (Walker/Batten)

THAT Council not proceed with a rebranding strategy.

18 Jun 2018 - 10:09 AM - Naomi Schroder

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	
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As per recommendation to NOT proceed with rebranding, the motion was carried in the May 2018 ordinary meeting.  
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Dale Jones Steve Harding	For Determination	CANOWINDRA FISH FOSSILS DEED OF GIFT

**MOTION** (Walker/Nash)

THAT Council agree to a request from the Australian Museum for a meeting to further discuss the future of the Canowindra Fish Fossils

18 Jun 2018 - 10:14 AM - Naomi Schroder

Motion carried May 2018 meeting - confirmation of meeting arrangements to be advised.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Robert Cohen Robert Cohen	For Determination	PROPOSAL FOR DISC GOLF IN MOLONG

**MOTION** (Nash/Walker)

THAT Council advise there are no funds allocated for a Disc Golf Course in the 2018/2019 draft budget and the proposal should be funded on a commercial basis.

18 Jun 2018 - 2:41 PM - Sharlea Taite

Will advise author of resolution

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Robert Cohen Robert Cohen	For Determination	ADDITIONAL PROJECTS FOR 2017/2018

**MOTION** (Batten/Walker)

THAT Council approve the additional projects as listed to be included in the Heavy Patching, Gravel Re-sheeting and Local Road Resealing Programs for 2017/2018.

18 Jun 2018 - 2:41 PM - Sharlea Taite

Noted

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Denis O'Brien Robert Cohen	For Determination	DONATION OF HALL FEES FOR MOLONG SHOW SOCIETY

**MOTION** (Jones/Davison)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM

THAT Council donate the hall fees for use of the Molong Community Hall for the 2018 Molong Show Society office.

13 Jun 2018 - 9:17 AM - Denis O'Brien

COMPLETE

13 Jun 2018 - 9:17 AM - Denis O'Brien

Council resolved to waive fees for use of the hall

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Heather Nicholls	For Determination	LOCAL HERITAGE GRANT APPLICATION - REPLACEMENT FENCE AT UNITING CHURCH, SPRING HILL
	Heather Nicholls		

**MOTION** (Nash/Oldham)

THAT Council refuse the application as the proposed replacement fence does not represent heritage guidelines for best practise conservation of local heritage items.

30 May 2018 - 4:59 PM - Heather Nicholls

applicant notified of council resolution COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Heather Nicholls	For Determination	LOCAL HERITAGE FUND APPLICATION - RESTORATION TO SHOP FRONT AT 9 BANK STREET, MOLONG
	Heather Nicholls		

**MOTION** (Jones/Oldham)

THAT Council allocate \$1,000 of the 2018/2019 Local Heritage Fund to Elisabeth Kelly for the restoration of the shop front at 9 Bank Street, Molong.

30 May 2018 - 5:00 PM - Heather Nicholls

applicant notified of council resolution COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Heather Nicholls	For Determination	REQUEST FOR DONATION - S68 FEES PAID BY CUMNOCK PRE SCHOOL AS PART OF THE DEVELOPMENT APPROVAL PROCESS
	Heather Nicholls		

**MOTION** (Davison/Newsom)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM

THAT Council donate \$270.10 from its s356 budget to Cumnock Village Pre School, being the amount paid to council for submission of an s68 plumbing and drainage application associated with DA 2018/101 for building alterations and extensions to provide an additional toilet on land described as Lot 5, Section 1, DP 5907 – 48 Obley Street, Cumnock.

30 May 2018 - 5:00 PM - Heather Nicholls  
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Heather Nicholls	For Determination	MODIFICATION APPLICATION DA 2014/0092/3 FOR A BIO MASS FUEL BOILER AT LOT 270 DP 821835 DEROWIE STREET, MANILDRA
	Heather Nicholls		

**MOTION** (Batten/Mullins)

THAT:

1. Modification Application for DA 2014/0092/3, ancillary development being a coal or steam boiler bio mass alternative fuel source (wood material), upon land described as Lot 270 DP 821835 Derowie Street, and including Lot 1 DP 1085601 Dederang Street, Manildra, be granted consent subject to the conditions attached, and
2. The words 'for the gantry' be added to the conclusion of the wording of Condition 6 of the development consent for DA 2014/00092/3.

30 May 2018 - 5:01 PM - Heather Nicholls  
Modified notice of consent issued COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Heather Nicholls	For Determination	MODIFICATION APPLICATION DA 2018/006/1 FOR SUBDIVISION OF LAND AT 545 PALINGS YARD LOOP, BOWAN PARK.
	Heather Nicholls		

**MOTION** (Oldham/Jones)

THAT:

1. Condition 12 of the development consent relating to DA 2018/006 for a five (5) lot subdivision of Lots 226, 227, 262, 265, 268, 269 & 284 DP 750139 and Lots 1 & 2 DP 1227775, 2522 Cargo Road, Cargo, be retained, and

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	
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2. Modification Application of DA 2018/006/1 be refused as construction of the road is required to service the proposed subdivision.

30 May 2018 - 5:01 PM - Heather Nicholls

Notice of refusal issued COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Steve Harding Steve Harding	For Determination	QUESTIONS FOR NEXT MEETING

**MOTION** (Treavors/Oldham)

THAT Council receive a report to the next Council meeting in relation to the benefits of solar farms.

14 Jun 2018 - 10:22 AM - Robyn Little

Notation report prepared by DES for June council meeting. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Steve Harding Steve Harding	Additional Item	ELECTION OF CHAIR PERSON

**ELECTION OF CHAIR PERSON**

**RECOMMENDATION** (Nash/Davison)

THAT in the absence of the Mayor and Deputy Mayor, Cllr Walker be elected to the Chair.

1. Carried

12 Jun 2018 - 3:56 PM - Robyn Little

NFA required COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Christopher Eldred  Heather Nicholls	For Determination	DEVELOPMENT APPLICATION 2018/0084 RESTAURANT AND CELLAR DOOR 194 NANCARROW LANE, NASHDALE

**RECOMMENDATION** (Mullins/Batten)

THAT Development Application 2018/0084 at Lot B DP 179711, 194 Nancarrow Lane, Nashdale, be granted consent for a Concept Development Application for a Restaurant and Cellar Door, subject to the conditions attached.

12 Jun 2018 - 1:06 PM - Christopher Eldred

Development Consent issued CE



Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

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Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Robyn Little Steve Harding	Confidential Items	GENERAL MANAGER'S PERFORMANCE REVIEW

RECOMMENDATION (Oldham/Newsom)

THAT Council:

1. Note the conduct of the General Manager's annual performance review.

2. Appoint the Mayor, Deputy Mayor and Clr Nash to the performance review panel.

3. Note the appointment of an external facilitator to conduct the performance review.

4. Provide any feedback on the General Manager's performance to the Mayor.

12 Jun 2018 - 3:54 PM - Robyn Little

Performance Review scheduled for first week in July pending confirmation from facilitator.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Robert Cohen Robert Cohen	Confidential Items	CENTROC - PARTICIPATION IN A LINEMARKING CONTRACT

RECOMMENDATION (Walker/Treavors)

THAT Council agree to participate in a regional contract for line-marking services.

18 Jun 2018 - 2:40 PM - Sharlea Taite

noted

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Robert Cohen Robert Cohen	Confidential Items	EXTENSION OF BITUMEN SEALING CONTRACT NO. 657587

RECOMMENDATION (Walker/Oldham)

THAT Council extend Contract No. 657857 – Supply, Delivery and Placement of Sprayed Bituminous Surfacing for a period of twelve (12) months.

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Printed: Tuesday, 19 June 2018 3:11:53 PM

Action Sheets Report

18 Jun 2018 - 2:40 PM - Sharlea Taite

Contracts sent out for signing

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Debbie Oates Steve Harding	Confidential Items	REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 4553680002

RECOMMENDATION

(Nash/Oldham)

That Council not give any reduction to water consumption costs for account 4553680002 and offer a repayment plan and once paid write off the interest accrued.

06 Jun 2018 - 9:47 AM - Debbie Oates

Letter send advising of resolution and current balance and request owner to contact to make payment arrangements. Doc 831215. COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Debbie Oates Steve Harding	Confidential Items	REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 994125000004

RECOMMENDATION

(Nash/Jones)

THAT Council use an average water consumption of the last four billing periods for account 994125000004 and write off \$246.40.

01 Jun 2018 - 4:10 PM - Debbie Oates

Journal has been processed to write off as per resolution. Letter 930896 sent to owner to advise. COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Gloria Donlan Steve Harding	Confidential Items	DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

RECOMMENDATION

(Newsom/Oldham)

THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made, within seven days of this correspondence that Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

07 Jun 2018 - 10:13 AM - Gloria Donlan

Letters have been sent to all ratepayers on the list, who have not made payment or contacted Council to make an arrangement for payment, to advise them that their account will be given to Council's Debt Recovery Agents for action to commence. COMPLETED.

Meeting	Officer/Director	Section	Subject
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Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

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Ordinary Meeting 22 May 2018

Robert Cohen

Confidential Items

CONTRACT FOR SUPPLY AND DELIVERY OF COLDMIX ASPHALT

Robert Cohen

RECOMMENDATION (Davison/Walker)

THAT Council:

1. Accept and sign a contract with Boral Asphalt for the supply and delivery of Coldmix Asphalt

2. Advise Centroc of its decision

18 Jun 2018 - 2:40 PM - Sharlea Taite

Contracts sent out for signing

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Kristine Farrell	For Determination	LOCAL GOVERNMENT REMUNERATION TRIBUNAL
	Steve Harding		

MOTION (Walker/Treavors)

THAT from 1 July 2018 the annual fees payable to each councillor be set at \$11,860 and the additional annual payable fee to the Mayor be set at \$25,880.

01 Jun 2018 - 12:59 PM - Kristine Farrell

Budgets changed for 18/19 - increase in fees by \$3601. COMPLTETE

01 Jun 2018 - 12:35 PM - Kristine Farrell

No further action required by me to come from existing budget COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Veronica Windus	For Determination	LOCAL GOVERNMENT REMUNERATION TRIBUNAL
	Steve Harding		

MOTION (Walker/Treavors)

THAT from 1 July 2018 the annual fees payable to each councillor be set at \$11,860 and the additional annual payable fee to the Mayor be set at \$25,880.

31 May 2018 - 2:13 PM - Veronica Windus

COMPLETED

31 May 2018 - 2:12 PM - Veronica Windus

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

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Will ensure that the fees are increased to the amount in the report.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Kristine Farrell Steve Harding	For Determination	WESTERN REGION ACADEMY OF SPORT

MOTION (Walker/Jones)

THAT Council contribute \$754 to the Western Region Academy of Sport for 2018/19.

01 Jun 2018 - 12:58 PM - Kristine Farrell

To come from existing budget no further action required by me. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Veronica Windus Steve Harding	For Determination	WESTERN REGION ACADEMY OF SPORT

MOTION (Walker/Jones)

THAT Council contribute \$754 to the Western Region Academy of Sport for 2018/19.

31 May 2018 - 2:14 PM - Veronica Windus

COMPLETED

31 May 2018 - 2:14 PM - Veronica Windus

Noted. No action from finance. To be costed from the S356 vote.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Kristine Farrell Steve Harding	For Determination	SENIORS' FESTIVAL

MOTION (Walker/Davison)

THAT Council support the Seniors' Festival by donating:

1. \$500 to the Eugowra Lions Club

2. \$500 to the Canowindra Lions Club

3. \$358 to Community Transport to cover transport costs

01 Jun 2018 - 12:32 PM - Kristine Farrell

Will come from existing budget no further action required by me. COMPLETE



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31 May 2018 - 2:50 PM - Veronica Windus

Finance will create the new projects and allocate the budget

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Kristine Farrell Steve Harding	For Determination	DONATION OF HALL FEES FOR MOLONG SHOW SOCIETY

**MOTION** (Jones/Davison)

THAT Council donate the hall fees for use of the Molong Community Hall for the 2018 Molong Show Society office.

01 Jun 2018 - 12:26 PM - Kristine Farrell

Will come from existing budget No further action required by me. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Veronica Windus Steve Harding	For Determination	DONATION OF HALL FEES FOR MOLONG SHOW SOCIETY

**MOTION** (Jones/Davison)

THAT Council donate the hall fees for use of the Molong Community Hall for the 2018 Molong Show Society office.

31 May 2018 - 2:52 PM - Veronica Windus

COMPLETED

31 May 2018 - 2:51 PM - Veronica Windus

Noted. No action by finance. Report writer to do up PO for the hall fees out of the S356 donations vote.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Kristine Farrell Steve Harding	For Determination	LOCAL HERITAGE FUND APPLICATION - RESTORATION TO SHOP FRONT AT 9 BANK STREET, MOLONG

**MOTION** (Jones/Oldham)

THAT Council allocate \$1,000 of the 2018/2019 Local Heritage Fund to Elisabeth Kelly for the restoration of the shop front at 9 Bank Street, Molong.

01 Jun 2018 - 12:25 PM - Kristine Farrell

Notde to come from existing budget no further action requierd by me . COMPLETE

Meeting	Officer/Director	Section	Subject
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Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

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Ordinary Meeting 22 May 2018

Veronica Windus

For Determination

LOCAL HERITAGE FUND  
APPLICATION - RESTORATION TO  
SHOP FRONT AT 9 BANK STREET,  
MOLONG

Steve Harding

MOTION (Jones/Oldham)

THAT Council allocate \$1,000 of the 2018/2019 Local Heritage Fund to Elisabeth Kelly for the restoration of the shop front at 9 Bank Street, Molong.

31 May 2018 - 2:52 PM - Veronica Windus  
COMPLETED

31 May 2018 - 2:52 PM - Veronica Windus  
Noted. No action by finance

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Heather Nicholls Heather Nicholls	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Treavors/Oldham)

THAT Council receive a report to the next Council meeting in relation to the benefits of solar farms.

31 May 2018 - 9:09 AM - Heather Nicholls  
information provided COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Veronica Windus Steve Harding	Confidential Items	CONTRACT FOR SUPPLY AND DELIVERY OF COLDMIX ASPHALT

RECOMMENDATION (Davison/Walker)

THAT Council:

1. Accept and sign a contract with Boral Asphalt for the supply and delivery of Coldmix Asphalt

2. Advise Centroc of its decision

31 May 2018 - 2:53 PM - Veronica Windus  
COMPLETED

31 May 2018 - 2:52 PM - Veronica Windus

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Noted. No action by Finance			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Kristine Farrell Steve Harding	Confidential Items	CONTRACT FOR SUPPLY AND DELIVERY OF COLDMIX ASPHALT
<b>RECOMMENDATION</b> (Davison/Walker)			
THAT Council:			
1. Accept and sign a contract with Boral Asphalt for the supply and delivery of Coldmix Asphalt			
2. Advise Centroc of its decision			
01 Jun 2018 - 12:23 PM - Kristine Farrell Noted no further action required by me. COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Kristine Farrell Steve Harding	Confidential Items	EXTENSION OF BITUMEN SEALING CONTRACT NO. 657587
<b>RECOMMENDATION</b> (Walker/Oldham)			
THAT Council extend Contract No. 657857 – Supply, Delivery and Placement of Sprayed Bituminous Surfacing for a period of twelve (12) months.			
01 Jun 2018 - 12:19 PM - Kristine Farrell Noted no further action required by me. COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Veronica Windus Steve Harding	Confidential Items	EXTENSION OF BITUMEN SEALING CONTRACT NO. 657587
<b>RECOMMENDATION</b> (Walker/Oldham)			
THAT Council extend Contract No. 657857 – Supply, Delivery and Placement of Sprayed Bituminous Surfacing for a period of twelve (12) months.			
31 May 2018 - 2:53 PM - Veronica Windus COMPLETED 31 May 2018 - 2:53 PM - Veronica Windus			



Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

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Noted. No action by finance.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Kristine Farrell	Confidential Items	CENTROC - PARTICIPATION IN A LINEMARKING CONTRACT
	Steve Harding		

RECOMMENDATION (Walker/Treavors)

THAT Council agree to participate in a regional contract for line-marking services.

01 Jun 2018 - 12:17 PM - Kristine Farrell

Noted no further action required by me. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Veronica Windus	Confidential Items	CENTROC - PARTICIPATION IN A LINEMARKING CONTRACT
	Steve Harding		

RECOMMENDATION (Walker/Treavors)

THAT Council agree to participate in a regional contract for line-marking services.

31 May 2018 - 2:54 PM - Veronica Windus

COMPLETED

31 May 2018 - 2:53 PM - Veronica Windus

Noted. No action by finance

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 08 May 2018	Luke Taberner	For Determination	2018/2019 INTEGRATED PLANNING AND REPORTING
	Steve Harding		

RECOMMENDATION (Walker/Jones)

THAT Council:

1. Adopt the Draft Delivery Program 2018/19 – 2019/20.

2. Adopt the Draft Operational Plan 2018/2019.

Part 1 - The activities

Part 2 - The Financials including Fees and Charges

3. Adopt the Draft Resource Strategy which includes:

Outstanding Actions

Division:

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The Long Term Financial Plan.

The Workforce Management Plan.

The Asset Management Plans.

4. Publicly exhibit the Community Strategic Plan – Cabonne 2025, the Draft Delivery Program 2018/19 to 2020/21, the Draft Operational Plan 2018/19 and the Draft Resourcing Strategy, for a period of 28 days from Friday 11 May 2018.

5. Adopt an interest rate equivalent to the maximum allowable percentage allowed by the Office of Local Government for the 2018/19 financial year to be charged on arrears of Rates and Charges.

31 May 2018 - 9:18 AM - Luke Taberner

Currently on exhibition due for formal adoption at the June Council meeting.

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 08 May 2018	Steve Harding	For Determination	NOTICE OF MOTION - ORANGE REGIONAL TOURISM LIMITED
	Steve Harding		

RECOMMENDATION (Davison/Mullins)

THAT Item 4 from the Extraordinary Council meeting held 8 August 2017 being

“ITEM – 4 ORANGE REGIONAL TOURISM LIMITED

RECOMMENDATION (Gosper/Davison)

THAT if approval is received from the minister for Local Government for Cabonne to be able to become a member of Orange Regional Tourism Limited, that Cabonne Council commit \$64,141.60 from its Reserve Funds to join Orange and Blayney Councils to become a member of Orange Regional Tourism LTD for 2017/18 and that a review be undertaken before the end of that term to determine council’s commitment for years 2018/19 and 2019/20.”

be rescinded.

12 Jun 2018 - 3:56 PM - Robyn Little

Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

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NFA required COMPLETE

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 08 May 2018	Jolene Pearson	For Determination	2018/2019 INTEGRATED PLANNING AND REPORTING
	Steve Harding		

RECOMMENDATION (Walker/Jones)

THAT Council:

1. Adopt the Draft Delivery Program 2018/19 – 2019/20.

2. Adopt the Draft Operational Plan 2018/2019.

Part 1 - The activities

Part 2 - The Financials including Fees and Charges

3. Adopt the Draft Resource Strategy which includes:

The Long Term Financial Plan.

The Workforce Management Plan.

The Asset Management Plans.

4. Publicly exhibit the Community Strategic Plan – Cabonne 2025, the Draft Delivery Program 2018/19 to 2020/21, the Draft Operational Plan 2018/19 and the Draft Resourcing Strategy, for a period of 28 days from Friday 11 May 2018.

5. Adopt an interest rate equivalent to the maximum allowable percentage allowed by the Office of Local Government for the 2018/19 financial year to be charged on arrears of Rates and Charges.

13 Jun 2018 - 1:14 PM - Jolene Pearson

Draft IPR Documentation advertised with submission closing date 11/6/18. Submission considered the 12/6/18 Extraordinary Council Meeting - COMPLETE

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 08 May 2018	Kristine Farrell	For Determination	NOTICE OF MOTION - ORANGE REGIONAL TOURISM LIMITED
	Steve Harding		

RECOMMENDATION (Davison/Mullins)

THAT Item 4 from the Extraordinary Council meeting held 8 August 2017 being

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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"ITEM – 4 ORANGE REGIONAL TOURISM LIMITED

RECOMMENDATION (Gosper/Davison)

THAT if approval is received from the minister for Local Government for Cabonne to be able to become a member of Orange Regional Tourism Limited, that Cabonne Council commit \$64,141.60 from its Reserve Funds to join Orange and Blayney Councils to become a member of Orange Regional Tourism LTD for 2017/18 and that a review be undertaken before the end of that term to determine council's commitment for years 2018/19 and 2019/20."

be rescinded.

01 Jun 2018 - 12:14 PM - Kristine Farrell

Budget amended in line with report - as no reserve was specified in the report the funds have been taken from Recreation and Culture Reserve COMPLETE

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 08 May 2018	Veronica Windus Steve Harding	For Determination	NOTICE OF MOTION - ORANGE REGIONAL TOURISM LIMITED

RECOMMENDATION (Davison/Mullins)

THAT Item 4 from the Extraordinary Council meeting held 8 August 2017 being

"ITEM – 4 ORANGE REGIONAL TOURISM LIMITED

RECOMMENDATION (Gosper/Davison)

THAT if approval is received from the minister for Local Government for Cabonne to be able to become a member of Orange Regional Tourism Limited, that Cabonne Council commit \$64,141.60 from its Reserve Funds to join Orange and Blayney Councils to become a member of Orange Regional

Outstanding Actions

Division:

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Officer:

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Tourism LTD for 2017/18 and that a review be undertaken before the end of that term to determine council's commitment for years 2018/19 and 2019/20."

be rescinded.

31 May 2018 - 2:54 PM - Veronica Windus

COMPLETED

31 May 2018 - 2:54 PM - Veronica Windus

Noted. Will make budget adjustments.

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 08 May 2018	Dale Jones Steve Harding	For Determination	NOTICE OF MOTION - ORANGE REGIONAL TOURISM LIMITED

RECOMMENDATION (Davison/Mullins)

THAT Item 4 from the Extraordinary Council meeting held 8 August 2017 being

"ITEM – 4 ORANGE REGIONAL TOURISM LIMITED

RECOMMENDATION (Gosper/Davison)

THAT if approval is received from the minister for Local Government for Cabonne to be able to become a member of Orange Regional Tourism Limited, that Cabonne Council commit \$64,141.60 from its Reserve Funds to join Orange and Blayney Councils to become a member of Orange Regional Tourism LTD for 2017/18 and that a review be undertaken before the end of that term to determine council's commitment for years 2018/19 and 2019/20."

be rescinded.

18 Jun 2018 - 11:20 AM - Naomi Schroder

Motion carried - COMPLETE

Meeting	Officer/Director	Section	Subject
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Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Extraordinary Meeting 12 June 2018

Luke Taberner

Steve Harding

For Determination

SUBMISSIONS IN RELATION TO THE  
2018/2019-2020/2021 INTEGRATED  
PLANNING AND REPORTING  
DOCUMENTATION

**MOTION** (Batten/Jones)

THAT a report be presented on cost alternatives and grant funding opportunities.

**MOTION** (Davison/Walker)

THAT the 2018/19 Fees and Charges be amended to include a charge of \$189.90 (inc GST) per fortnight, for the Full Leaseback of a Council Vehicle

**MOTION** (Walker/Weaver)

THAT the Children’s Services Re-enrolment fee remain at \$25 per annum as advertised in the draft 2018/19 Fees and Charges.

**MOTION** (Durkin/Nash)

THAT the Industrial Water Usage charge be increased from \$3.30 to \$3.35 in the 2018/19 Fees and Charges.

**MOTION** (Jones/Durkin)

THAT the Caravan Park Fees be increased in the 2018/19 Fees and Charges as detailed in the below table.

Fee	New Fee
<b>Canowindra Caravan Park</b>	
Powered Sites – per night	26.00
Stay 2 nights get 3 <sup>rd</sup> night free	52.00
Unpowered site –per night	23.00
Stay 2 nights get 3 <sup>rd</sup> night free	46.00
Powered Sites - per week – one person	114.00
Powered Sites - per week – one person with pension card	100.00

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Powered Sites - per week – two persons	130.00	
Powered Sites - per week – two persons with pension card	123.00	
charge per additional person over five	33.00	
Unpowered Sites - per week – one person	49.00	
Unpowered Sites - per week – one person with pension card	43.00	
Unpowered Sites - per week – two persons	55.00	
Unpowered Sites - per week – two persons with pension card	49.00	
charge per additional person over five	26.00	
<b>Cudal Caravan Park</b>		
Powered Sites – per night	26.00	
Stay 2 nights get 3 <sup>rd</sup> night free	52.00	
Unpowered site –per night	23.00	
Stay 2 nights get 3 <sup>rd</sup> night free	46.00	
Powered Sites - per week – one person	106.00	
Powered Sites - per week – one person with pension card	98.00	
Powered Sites - per week – two persons	114.00	
Powered Sites - per week – two persons with pension card	109.00	
charge per additional person over five	31.00	

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Unpowered Sites - per week – one person	42.00	
Unpowered Sites - per week – one person with pension card	30.00	
Unpowered Sites - per week – two persons	49.00	
Unpowered Sites - per week – two persons with pension card	43.00	
charge per additional person over five	24.00	
<b>Molong Caravan Park</b>		
Powered Sites – per night	26.00	
Stay 2 nights get 3 <sup>rd</sup> night free	52.00	
Unpowered site –per night	23.00	
Stay 2 nights get 3 <sup>rd</sup> night free	46.00	
Powered Sites - per week – one person	114.00	
Powered Sites - per week – one person with pension card	100.00	
Powered Sites - per week – two persons	130.00	
Powered Sites - per week – two persons with pension card	123.00	
charge per additional person over five	33.00	
Unpowered Sites - per week – one person	49.00	
Unpowered Sites - per week – one person with pension card	43.00	
Unpowered Sites - per week – two persons	55.00	



Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Unpowered Sites - per week – two persons with pension card	49.00
charge per additional person over five	26.00

**MOTION** (Durkin/Treavors)

THAT progress associations be encouraged to work with their local communities, with the assistance of Council, to prepare master plans for key areas within their towns and villages.

**MOTION** (Durkin/Jones)

THAT:

1. The Water Consumption Rates remain as advertised in the draft 2018/19 Fees and Charges; and
2. Council review its water pricing prior to developing the 2019/20 Fees and Charges.

**MOTION** (Jones/Batten)

THAT Molong Advancement Group be encouraged to work with their local community, with the assistance of Council, to prepare a master plan for key areas within Molong.

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 12 June 2018	Steve Harding Steve Harding	Matters of Urgency	MATTERS OR URGENCY
<p><b><u>MATTERS OR URGENCY</u></b></p> <p><u>Proceedings in Brief</u></p> <p>The Mayor ruled that Item 5 and Confidential Item 1 were matters of urgency.</p> <p><b><u>MOTION</u></b> (Davison/Jones)</p> <p>THAT Item 5 relating to the Cudal Community Children's Centre and Item 1 in Confidential relating to Lot 100 DP 1168687 Bank Street, Molong be dealt with.</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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18/06/12	Carried		
Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 12 June 2018	Steve Harding Steve Harding	For Determination	CUDAL COMMUNITY CHILDREN'S CENTRE
<p><b><u>MOTION</u></b> (Nash/Jones)</p> <p>THAT, subject to the Cudal Community Children's Centre obtaining the appropriate licences prior to occupation and carrying out the required building works, Council permit them to temporarily relocate to 36 Main Street, Cudal.</p>			
Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 12 June 2018	Jolene Pearson Steve Harding	Confidential Items	LOT 100 DP 1168687 BANK STREET MO LONG
<p><b><u>RECOMMENDATION</u></b> (Mullins/Batten)</p> <p>THAT Council reject the formal offer received and proceed to auction.</p>			
Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 12 June 2018	Kristine Farrell Steve Harding	For Determination	SUBMISSIONS IN RELATION TO THE 2018/2019-2020/2021 INTEGRATED PLANNING AND REPORTING DOCUMENTATION
<p><b><u>MOTION</u></b> (Batten/Jones)</p> <p>THAT a report be presented on cost alternatives and grant funding opportunities.</p> <p><b><u>MOTION</u></b> (Davison/Walker)</p> <p>THAT the 2018/19 Fees and Charges be amended to include a charge of \$189.90 (inc GST) per fortnight, for the Full Leaseback of a Council Vehicle</p> <p><b><u>MOTION</u></b> (Walker/Weaver)</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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THAT the Children's Services Re-enrolment fee remain at \$25 per annum as advertised in the draft 2018/19 Fees and Charges.

**MOTION** (Durkin/Nash)

THAT the Industrial Water Usage charge be increased from \$3.30 to \$3.35 in the 2018/19 Fees and Charges.

**MOTION** (Jones/Durkin)

THAT the Caravan Park Fees be increased in the 2018/19 Fees and Charges as detailed in the below table.

Fee	New Fee
<b>Canowindra Caravan Park</b>	
Powered Sites – per night	26.00
Stay 2 nights get 3 <sup>rd</sup> night free	52.00
Unpowered site –per night	23.00
Stay 2 nights get 3 <sup>rd</sup> night free	46.00
Powered Sites - per week – one person	114.00
Powered Sites - per week – one person with pension card	100.00
Powered Sites - per week – two persons	130.00
Powered Sites - per week – two persons with pension card	123.00
charge per additional person over five	33.00
Unpowered Sites - per week – one person	49.00
Unpowered Sites - per week – one person with pension card	43.00
Unpowered Sites - per week – two persons	55.00
Unpowered Sites - per week – two persons with pension card	49.00

Outstanding Actions	Division:	Ordinary Meeting	Date From:
	Committee:		Date To:
	Officer:		
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charge per additional person over five	26.00	
<b>Cudal Caravan Park</b>		
Powered Sites – per night	26.00	
Stay 2 nights get 3 <sup>rd</sup> night free	52.00	
Unpowered site –per night	23.00	
Stay 2 nights get 3 <sup>rd</sup> night free	46.00	
Powered Sites - per week – one person	106.00	
Powered Sites - per week – one person with pension card	98.00	
Powered Sites - per week – two persons	114.00	
Powered Sites - per week – two persons with pension card	109.00	
charge per additional person over five	31.00	
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Unpowered Sites - per week – one person with pension card	30.00	
Unpowered Sites - per week – two persons	49.00	
Unpowered Sites - per week – two persons with pension card	43.00	
charge per additional person over five	24.00	
<b>Molong Caravan Park</b>		
Powered Sites – per night	26.00	
Stay 2 nights get 3 <sup>rd</sup> night free	52.00	
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Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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charge per additional person over five	33.00
Unpowered Sites - per week – one person	49.00
Unpowered Sites - per week – one person with pension card	43.00
Unpowered Sites - per week – two persons	55.00
Unpowered Sites - per week – two persons with pension card	49.00
charge per additional person over five	26.00

**MOTION** (Durkin/Treavors)

THAT progress associations be encouraged to work with their local communities, with the assistance of Council, to prepare master plans for key areas within their towns and villages.

**MOTION** (Durkin/Jones)

THAT:

1. The Water Consumption Rates remain as advertised in the draft 2018/19 Fees and Charges; and

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	
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2. Council review its water pricing prior to developing the 2019/20 Fees and Charges.

**MOTION** (Jones/Batten)

THAT Molong Advancement Group be encouraged to work with their local community, with the assistance of Council, to prepare a master plan for key areas within Molong.

Meeting	Officer/Director	Section	Subject						
Extraordinary Meeting 12 June 2018	Veronica Windus	For Determination	SUBMISSIONS IN RELATION TO THE 2018/2019-2020/2021 INTEGRATED PLANNING AND REPORTING DOCUMENTATION						
	Steve Harding								
<b><u>MOTION</u></b> (Batten/Jones)									
THAT a report be presented on cost alternatives and grant funding opportunities.									
<b><u>MOTION</u></b> (Davison/Walker)									
THAT the 2018/19 Fees and Charges be amended to include a charge of \$189.90 (inc GST) per fortnight, for the Full Leaseback of a Council Vehicle									
.									
<b><u>MOTION</u></b> (Walker/Weaver)									
THAT the Children's Services Re-enrolment fee remain at \$25 per annum as advertised in the draft 2018/19 Fees and Charges.									
<b><u>MOTION</u></b> (Durkin/Nash)									
THAT the Industrial Water Usage charge be increased from \$3.30 to \$3.35 in the 2018/19 Fees and Charges.									
<b><u>MOTION</u></b> (Jones/Durkin)									
THAT the Caravan Park Fees be increased in the 2018/19 Fees and Charges as detailed in the below table.									
<table><tr><th>Fee</th><th>New Fee</th></tr><tr><td>Canowindra Caravan Park</td><td></td></tr><tr><td>Powered Sites – per night</td><td>26.00</td></tr></table>				Fee	New Fee	Canowindra Caravan Park		Powered Sites – per night	26.00
Fee	New Fee								
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Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Unpowered Sites - per week – two persons	55.00
Unpowered Sites - per week – two persons with pension card	49.00
charge per additional person over five	26.00
<b>Cudal Caravan Park</b>	
Powered Sites – per night	26.00
Stay 2 nights get 3 <sup>rd</sup> night free	52.00
Unpowered site –per night	23.00
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Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Powered Sites - per week – two persons	114.00	
Powered Sites - per week – two persons with pension card	109.00	
charge per additional person over five	31.00	
Unpowered Sites - per week – one person	42.00	
Unpowered Sites - per week – one person with pension card	30.00	
Unpowered Sites - per week – two persons	49.00	
Unpowered Sites - per week – two persons with pension card	43.00	
charge per additional person over five	24.00	
<b>Molong Caravan Park</b>		
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charge per additional person over five	33.00	



Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Unpowered Sites - per week – two persons	55.00
Unpowered Sites - per week – two persons with pension card	49.00
charge per additional person over five	26.00

**MOTION** (Durkin/Treavors)

THAT progress associations be encouraged to work with their local communities, with the assistance of Council, to prepare master plans for key areas within their towns and villages.

**MOTION** (Durkin/Jones)

THAT:

1. The Water Consumption Rates remain as advertised in the draft 2018/19 Fees and Charges; and
2. Council review its water pricing prior to developing the 2019/20 Fees and Charges.

**MOTION** (Jones/Batten)

THAT Molong Advancement Group be encouraged to work with their local community, with the assistance of Council, to prepare a master plan for key areas within Molong.

Meeting	Officer/Director	Section	Subject
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Extraordinary Meeting 12 June 2018	Steve Harding	For Determination	SUBMISSIONS IN RELATION TO THE 2018/2019-2020/2021 INTEGRATED PLANNING AND REPORTING DOCUMENTATION
	Steve Harding		

**MOTION** (Batten/Jones)

THAT a report be presented on cost alternatives and grant funding opportunities.

**MOTION** (Davison/Walker)

THAT the 2018/19 Fees and Charges be amended to include a charge of \$189.90 (inc GST) per fortnight, for the Full Leaseback of a Council Vehicle

**MOTION** (Walker/Weaver)

THAT the Children's Services Re-enrolment fee remain at \$25 per annum as advertised in the draft 2018/19 Fees and Charges.

**MOTION** (Durkin/Nash)

THAT the Industrial Water Usage charge be increased from \$3.30 to \$3.35 in the 2018/19 Fees and Charges.

**MOTION** (Jones/Durkin)

THAT the Caravan Park Fees be increased in the 2018/19 Fees and Charges as detailed in the below table.

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Powered Sites – per night	26.00
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Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Powered Sites - per week – two persons	130.00	
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Unpowered Sites - per week – one person	49.00	
Unpowered Sites - per week – one person with pension card	43.00	
Unpowered Sites - per week – two persons	55.00	
Unpowered Sites - per week – two persons with pension card	49.00	
charge per additional person over five	26.00	
<b>Cudal Caravan Park</b>		
Powered Sites – per night	26.00	
Stay 2 nights get 3 <sup>rd</sup> night free	52.00	
Unpowered site –per night	23.00	
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Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Unpowered Sites - per week – two persons with pension card	49.00
charge per additional person over five	26.00

**MOTION** (Durkin/Treavors)

THAT progress associations be encouraged to work with their local communities, with the assistance of Council, to prepare master plans for key areas within their towns and villages.

**MOTION** (Durkin/Jones)

THAT:

1. The Water Consumption Rates remain as advertised in the draft 2018/19 Fees and Charges; and
2. Council review its water pricing prior to developing the 2019/20 Fees and Charges.

**MOTION** (Jones/Batten)

THAT Molong Advancement Group be encouraged to work with their local community, with the assistance of Council, to prepare a master plan for key areas within Molong.

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 12 June 2018	Jolene Pearson	For Determination	SUBMISSIONS IN RELATION TO THE 2018/2019-2020/2021 INTEGRATED PLANNING AND REPORTING DOCUMENTATION
	Steve Harding		

**MOTION** (Batten/Jones)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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THAT a report be presented on cost alternatives and grant funding opportunities.

**MOTION** (Davison/Walker)

THAT the 2018/19 Fees and Charges be amended to include a charge of \$189.90 (inc GST) per fortnight, for the Full Leaseback of a Council Vehicle

**MOTION** (Walker/Weaver)

THAT the Children's Services Re-enrolment fee remain at \$25 per annum as advertised in the draft 2018/19 Fees and Charges.

**MOTION** (Durkin/Nash)

THAT the Industrial Water Usage charge be increased from \$3.30 to \$3.35 in the 2018/19 Fees and Charges.

**MOTION** (Jones/Durkin)

THAT the Caravan Park Fees be increased in the 2018/19 Fees and Charges as detailed in the below table.

Fee	New Fee
<b>Canowindra Caravan Park</b>	
Powered Sites – per night	26.00
Stay 2 nights get 3 <sup>rd</sup> night free	52.00
Unpowered site –per night	23.00
Stay 2 nights get 3 <sup>rd</sup> night free	46.00
Powered Sites - per week – one person	114.00
Powered Sites - per week – one person with pension card	100.00
Powered Sites - per week – two persons	130.00
Powered Sites - per week – two persons with pension card	123.00

Outstanding Actions	Division:	Ordinary Meeting	Date From:
	Committee:		Date To:
	Officer:		
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM

charge per additional person over five	33.00	
Unpowered Sites - per week – one person	49.00	
Unpowered Sites - per week – one person with pension card	43.00	
Unpowered Sites - per week – two persons	55.00	
Unpowered Sites - per week – two persons with pension card	49.00	
charge per additional person over five	26.00	
<b>Cudal Caravan Park</b>		
Powered Sites – per night	26.00	
Stay 2 nights get 3 <sup>rd</sup> night free	52.00	
Unpowered site –per night	23.00	
Stay 2 nights get 3 <sup>rd</sup> night free	46.00	
Powered Sites - per week – one person	106.00	
Powered Sites - per week – one person with pension card	98.00	
Powered Sites - per week – two persons	114.00	
Powered Sites - per week – two persons with pension card	109.00	
charge per additional person over five	31.00	
Unpowered Sites - per week – one person	42.00	
Unpowered Sites - per week – one person with pension card	30.00	

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM

Unpowered Sites - per week – two persons	49.00	
Unpowered Sites - per week – two persons with pension card	43.00	
charge per additional person over five	24.00	
<b>Molong Caravan Park</b>		
Powered Sites – per night	26.00	
Stay 2 nights get 3 <sup>rd</sup> night free	52.00	
Unpowered site –per night	23.00	
Stay 2 nights get 3 <sup>rd</sup> night free	46.00	
Powered Sites - per week – one person	114.00	
Powered Sites - per week – one person with pension card	100.00	
Powered Sites - per week – two persons	130.00	
Powered Sites - per week – two persons with pension card	123.00	
charge per additional person over five	33.00	
Unpowered Sites - per week – one person	49.00	
Unpowered Sites - per week – one person with pension card	43.00	
Unpowered Sites - per week – two persons	55.00	
Unpowered Sites - per week – two persons with pension card	49.00	
charge per additional person over five	26.00	



Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Tuesday, 19 June 2018 3:11:53 PM

<p><b><u>MOTION</u></b> (Durkin/Treavors)</p> <p>THAT progress associations be encouraged to work with their local communities, with the assistance of Council, to prepare master plans for key areas within their towns and villages.</p> <p><b><u>MOTION</u></b> (Durkin/Jones)</p> <p>THAT:</p> <ol style="list-style-type: none"><li>1. The Water Consumption Rates remain as advertised in the draft 2018/19 Fees and Charges; and</li><li>2. Council review its water pricing prior to developing the 2019/20 Fees and Charges.</li></ol> <p><b><u>MOTION</u></b> (Jones/Batten)</p> <p>THAT Molong Advancement Group be encouraged to work with their local community, with the assistance of Council, to prepare a master plan for key areas within Molong.</p>			

## Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	105	73	6	8	18
Medium	0		0	0	0
High	0				0

As at: 19 June 2018

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

## Memo to Member Councils of Central NSW Joint Organisation



**To:** Central NSW Joint Organisation Board members

**From:** Ms J Bennett, Interim EO, Central NSW JO with thanks to Cr D Somerville

**Date:** 29 May 2018

**Re:** Draft Charter

### DRAFT CHARTER

The draft charter is based on the model template provided by the Office of Local Government, with modifications to reflect the way Centroc has operated. The guiding principle is for the charter not to be too restrictive or to contain unnecessary content. The following are the main substantive aspects for member councils to consider:

#### **Functions**

There is a distinction between "Principal Functions" and "Supplementary Functions". The former are the functions that are prescribed by the Act to be the core business of each JO [see s.400R]. The Act allows a JO to undertake other functions, unless there is some restriction in the regulations [s.400S(1)]. To date, there are no such restrictions. So the charter contemplates the Central NSW JO undertaking other functions, so long as they fit within the description of "providing support for the operations of its member councils aimed at strengthening local government" in the Central NSW JO area [see clause 2.3].

#### **Board**

There are two types of board member:

Voting representatives who are, by virtue of the Act, the mayors of the member councils [s.400T(1)(a)]. The Act allows a JO to have one additional voting member for each member council, but the draft charter does not take up this option.

Non-Voting representatives. The draft charter provides that for Central NSW JO this includes:

- the nominee of Department of Premier and Cabinet (this is required by the Act, s. 400T(2)),
- the chair of RDA Central West,
- the chair of Central Tablelands County Council (whilst it remains an associate member),

- the general managers of member councils and associate members. Under the Act, GMs are technically not members of the Board, but have a right to attend meetings – see s 400T(3). The draft charter actually provides for non-voting board membership.

Note that under the regulations, a Council may appoint an alternate for a voting representative (reg. 397F). If a member council does so, the alternate is taken to be a voting representative while acting in their place [see clause 4.1(b)].

The position of chairperson of the JO is prescribed by the Act [s.400V] and the voting mechanism for election of the chairperson is set out in a schedule to the regulations [reg. 397C]. The Act and regulations are silent of the position of deputy chairperson, so the draft charter creates this position and provides for a term co-extensive with that of the chairperson [clause 4.7(c)].

### **Meetings and voting**

Under the Act, meetings of the board must be held at least once in each quarter [s.400T(9)]. This is reflected in clause 5.1, but the charter is no more prescriptive than that. The draft Code of Meeting Practice provides more detail about the time and months for these meetings.

A quorum for a board meeting is a majority of voting representatives [this is prescribed by s. 400T(7)]. Our charter requires the quorum to be present *in person* at the commencement of the meeting and at the time any particular item of business is transacted. With 10 voting board members, this requires at least 6 mayors to be present in person. Note that the draft charter [clause 5.2] provides for the use of audio or audio-visual technology for board meetings (as permitted under reg.397G), so up to 4 voting representatives may "dial in" for the meeting still to be validly held.

Under the Act, decisions of the board are made by majority of the voting representatives (ie more than 50%). As with the quorum, with 10 voting board members, this requires 6 votes in favour. The Act provides that the chairman does not have a casting vote, so a motion on which the voting is 5:5 would be lost.

The Act allows a higher threshold vote for certain types of decisions. The draft charter provides for a 75% vote (called a special resolution – adopting the terminology and threshold which applies to companies) on the following decisions:

- amending the charter [clause 1.5];
- deciding on the JO undertaking Supplementary Functions [clause 2.3(b)];
- admitting a new member council into the JO [clause 3.2(a)(ii)];
- removing an associate member [clause 3.2(c)(ii)];
- setting annual membership fees [clause 3.4(c)]; and
- accepting a delegation by a member council of a function of that member council [clause 4.6].

With 10 voting board members, a special resolution would require 8 votes in favour. All decisions are made by the board (ie by the 10 voting representatives). There is no concept of a meeting of the member councils themselves, and therefore no requirement for an "annual meeting".

**Membership**

There are 2 categories of members:

- (a) "Member Councils", which are the general purpose councils named in the proclamation; and
- "Associate Members" which are named in the charter. At this stage only Central Tablelands County Council is listed [clause 3.2].

The charter contains provisions relating to changes in membership [clause 3.3]. The proposed mechanism for introducing a new member is:

- (a) an application in writing to join the JO;
- a special resolution of the board approving the application (this is consistent with the procedure for the initial member councils, who were required to nominate the other councils they wished to associate with in the JO) ; and
- an amendment to the proclamation.

For a withdrawal from the JO a member council is required to give 12 months' notice, in addition to procuring an amendment to the proclamation. The notice period for an associate member is 6 months.

**Financial contributions**

The regulations require the charter to set out the methodology for determining the financial contributions of member councils [reg. 397B(1)]. The draft charter simply says that there will be a base fee and a capitation fee [see clause 3.4]. It is left to the board to decide the amount of the fees at the start of each financial year, based on this methodology. The methodology and amount of the fee for associate members is left to the board.

**Delegations and Committees**

The way in which the JO will operate is not prescribed by the charter. This provides for maximum flexibility over time as to how the JO operates in performing its principal functions and any approved supplementary functions. The charter simply records the fact that it is the board which has power to direct and control the JO and to exercise all of its powers [see clause 4.3] and may delegate these powers [see clause 4.5] (except those which the Act provides which must not be delegated – see reg. 397K).

At its first meeting a comprehensive delegation was made to the interim executive officer.

The charter also provides for the board to establish committees and working groups [see clause 4.9]. This provision facilitates the adoption of an operational structure similar to the way Centroc operated, with an executive, a GMAC, portfolio mayors and sponsoring general managers. The precise structure will need to be brought forward to the board for adoption. The structure may be modified over time by board resolution without the need to amend the charter.

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Ends

# Central NSW Joint Organisation

## Draft Charter

Adopted on 2018

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**CENTRAL NSW JOINT ORGANISATION****CHARTER****1. INTRODUCTION****1.1 Name and legal status**

(a) The name of the Organisation is Central NSW Joint Organisation.

(b) The Organisation is a body corporate established on 11 May 2018 by proclamation under Part 7 Chapter 12 of the Local Government Act 1993.

**1.2 Interpretation**

This Charter is to be interpreted in accordance with the Local Government Act 1993 and Local Government (General) Regulation 2005 and the Interpretation Act 1987.

**1.3 Definitions**

The following definitions apply in this Charter:

**Act** means the Local Government Act 1993.

**Associate Member** means those councils and other organisations that are members of the Organisation by virtue of clause 3.2 of this Charter.

**Board** means the Board of the Organisation consisting of the Voting Representatives and Non-Voting Representatives set out in clause 4.1 of this Charter, acting collectively.

**Charter** means this document, as amended from time to time.

**Chairperson** means the person elected to the office of chairperson by the Voting Representatives under clause 4.7 of this Charter.

**Councillor** means a person elected or appointed to civic office and includes a Mayor.

**Executive Officer** means the person employed by the Organisation under clause 4.8 of this Charter.

**General Manager** means the person employed by a council as its general manager.

**Member Councils** means the councils proclaimed under the Act to be the members of the Organisation.

**Mayor** means the mayor of a Member Council.

**Non-Voting Representative** means the Board representatives appointed pursuant to clause 4.2 of this Charter. Organisation means Central NSW Joint Organisation.

**Principal Functions** means the functions set out in clause 2.2 of this Charter or as otherwise prescribed by the Act or Regulations.

**Regulations** means the Local Government (General) Regulation 2005.

**Special Resolution** has the meaning given in clause 5.4(b)(ii).

**Supplementary Functions** means the functions approved by the Board under clause 2.3 of this Charter.

**Voting Representative** means a representative of a Member Council on the Board.

1.4 Adopting the Charter

(a) This charter, in the form originally adopted by the Board, was approved in consultation with member councils.

(b) This Charter was adopted by the Board on [date]

1.5 Amending the Charter

This Charter may be amended from time to time by Special Resolution.

2. ESTABLISHMENT

2.1 Vision and principles

(a) The vision of the Organisation is set from time to time by the Board to reflect the collective regional priorities and aspirations of its Member Councils

(b) At the date of adoption of this Charter the vision of the Organisation, as the successor to the regional organisation of councils known as Central NSW Councils (or Centroc) is for Central New South Wales to be a vibrant growing and welcoming place of seasonal landscapes recognised in the nation for its agricultural heart.

2.2 Principal functions

In accordance with the Act, the principal functions of the Organisation are:

(a) to establish strategic regional priorities for the joint organisation area and to establish strategies and plans for delivering those priorities;

(b) to provide regional leadership for the joint organisation area and to be an advocate for strategic regional priorities; and

(c) to identify and take up opportunities for inter-governmental cooperation on matters relating to the joint organisation area.

2.3 Supplementary functions

The Organisation may perform functions, supplementary or ancillary to its Primary Functions, if:

(a) the objective of undertaking those functions is to provide support for the operations of its Member Councils aimed at strengthening local government in its joint organisation area; and

(b) the scope, operational principles and business plan for those Supplementary Functions is approved by a Special Resolution of the Board.

3. MEMBERSHIP

3.1 Member Councils

The following are the Member Councils of the Organisation as at the date of its establishment:

(a) Bathurst Regional Council;

- (b) Blayney Shire Council;
- (c) Cabonne Council;
- (d) Cowra Shire Council;
- (e) Forbes Shire Council;
- (f) Lachlan Shire Council;
- (g) Oberon Shire Council;
- (h) Orange City Council;
- (i) Parkes Shire Council; and
- (j) Weddin Shire Council.

### 3.2 Associate Members

The following organisations are Associate Members of the Organisation as at the date of its establishment:

- (a) Central Tablelands County Council;

### 3.3 Changes in membership

- (a) An additional council may become a Member Council if:

- (i) it applies in writing the Organisation to become a Member Council pursuant to a resolution to that effect by its governing body;
- (ii) it is approved as a Member Council by [Special Resolution of] the Board; and
- (iii) the proclamation establishing the Organisation is amended to include the additional Member Council and the area of the Organisation is extended to include the local government area of that council.

- (b) A Member Council may withdraw as a Member Council of the Organisation if:

- (i) it has given 12 months' notice in writing to the Organisation to withdraw as a Member Council pursuant to a resolution to that effect by its governing body; and
- (ii) the proclamation establishing the Organisation is amended to remove the Member Council and the area of the Organisation is amended to excise the local government area of that council.

- (c) An Associate Member:

- (i) may withdraw as an Associate Member on giving [6 months] notice in writing to the Organisation; and
- (ii) may be removed as an Associate Member by [Special] Resolution.

### 3.4 Financial Contributions

- (a) The annual financial contribution required to be made by each Member Council is to consist of:
  - (i) a base fee of the same amount for each Member Council; and

- (ii) a capitation fee [based on the number of ordinary rate assessments issued by each Member Council].
- (b) The annual financial contribution required to be made by each Associate Member is to be based on a methodology adopted by the Board.
- (c) The amount of the base fee, capitation fee and financial contribution by Associate Members for a financial year is to be determined prior to the start of that year by Resolution of the Board.

#### 4. THE BOARD AND MANAGEMENT

##### 4.1 Membership of the Board

The Board consists of:

- (a) the Mayors of each Member Council, who are the Voting Representatives (or a replacement Councillor of a Member Council, if the Mayor is removed from office as a Voting Representative by the Minister under the Act);
- (b) the alternate for a Voting Representative appointed by the Member Council under the Regulations, while acting in the place of the Voting Representative; and
- (c) the Non-Voting Representatives appointed under clause 4.2.

##### 4.2 Non-Voting Representatives

- (a) The following persons are Non-Voting Representatives on the Board:
  - (i) an employee of the public service nominated by the Secretary of the Department of Premier and Cabinet;
  - (ii) the chair of Regional Development Australia, Central West;
  - (iii) the chairman of Central Tablelands County Council, for so long as it remains an Associate Member;
  - (iv) the General Managers of Member Councils [and of Central Tablelands County Council, for so long as it remains an Associate Member]; and
  - (v) any other person or a member of a class of persons prescribed by the Regulations.
- (b) Non-Voting Representatives may attend and speak at meetings of the Board but may not move, second, amend or vote on motions.
- (c) The following persons may attend meetings of the Board in an advisory capacity and may be members of committees established under clause 4.9:

- (i) the Executive Officer; and

##### 4.3 Powers of the Board

Except as otherwise required by the Act, any other applicable law or this Charter, the Board:

- (a) has power to direct and control the affairs of the Organisation in carrying out its functions, in consultation with the Executive Officer; and
- (b) may exercise every right, power or capacity of the Organisation.

**4.4 Exercise of powers**

A power of the Board can be exercised only:

- (a) by resolution passed at a meeting of the Board; or
- (b) in accordance with a delegation of the power under clause 4.5

**4.5 Power to delegate**

- (a) The Board may delegate any of its powers.
- (b) The Board may revoke a delegation previously made whether or not the delegation is expressed to be for a specified period.
- (c) A delegation of powers may be made:
  - (i) to the Executive Officer, to a committee established under clause 4.9, to a Member Council or to any other person or body;
  - (ii) for a specified period or without specifying a period; and
  - (iii) on the terms (including power to further delegate) and subject to any restrictions the Board decides.
- (d) A document of delegation may contain the provisions for the protection and convenience of those who deal with the delegate that the Board thinks appropriate.

**4.6 Acceptance of delegations**

The Organisation may not accept the delegation to it by a Member Council of a function of that Member Council except in accordance with the terms and conditions set out in a Special Resolution.

**4.7 Chairperson and Deputy Chairperson**

- (a) The Chairperson is to be elected from amongst the Voting Representatives who are mayors and will hold office in accordance with the Act and Regulations.
- (b) The Chairperson while acting as such:
  - (i) has a deliberative vote; and
  - (ii) does not have a casting vote.
- (c) The Board may elect a Deputy Chairperson from amongst the Voting Representatives who are Mayors following the election of the Chairperson, to hold office for the term of the Chairperson.
- (d) In the absence of the Chairperson, the Deputy Chairperson (or in their absence, a person elected by the Voting Representatives at the meeting) is to preside at a meeting of the Board and does not have a casting vote.

**4.8 Executive Officer**

The Board must appoint an Executive Officer in accordance with the Act and Regulations.

#### 4.9 Committees

For the purpose of carrying out its functions, the Organisation may by resolution of the Board establish:

- (a) standing committees or divisions within the Organisation;
- (b) ad hoc advisory committees; and
- (c) working groups,

and determine their membership and terms of reference.

#### 4.10 Common seal

- (a) The Board may decide whether or not the Organisation has a common seal.
- (b) The common seal may only be used with the authority of the Board.
- (c) The fixing of the common seal to a document must be witnessed:
  - (i) by two Voting Representatives; or
  - (ii) by one Voting Representative and the Executive Officer.

### 5. MEETINGS

#### 5.1 Meeting frequency

The Board will meet:

- (a) at least once in each quarter on such date and at such place and time as the Board decides; and
- (b) at such other times as the Chairman may decide.

#### 5.2 Use of technology

A Board meeting may be held using any means of audio or audio visual communication by which each Board member participating can hear and be heard by each other Board member participating. A Board meeting held solely or partly by technology is treated as held at the place at which the greatest number of the Board members is present or, if an equal number of Board members is located in each of two or more places, at the place where the chairman of the meeting is located.

#### 5.3 Quorum

The quorum for a meeting of the board is a majority of voting representatives entitled to vote under the JO charter

No business may be transacted at a meeting of the Board without a quorum being present at the time the business is transacted.

#### 5.4 Voting

- (a) Each Voting Representative has one vote at a meeting of the Board.
- (b) A resolution of the Board is passed:
  - (i) in the case of an Ordinary Resolution, if a majority of the votes cast by Voting Representatives entitled to vote on the resolution are in favour of it. If an equal number of votes is cast for and against a resolution, the matter is decided in the negative; and
  - (ii) in the case of a Special Resolution, if not less than 75% of the votes cast by Voting Representatives entitled to vote on the resolution are in favour of it.
- (c) Unless otherwise stated in this Charter, all decisions of the Board are to be made by Ordinary Resolution.

#### 6. INDEMNITY AND INSURANCE

##### 6.1 Indemnity

- (a) Subject to and so far as permitted by the Act and any other applicable law the Organisation must indemnify every member of the Board and the staff of the Organisation against any Liability incurred as such, unless the Liability arises out of conduct involving a lack of good faith.
- (b) This indemnity is a continuing indemnity. It applies in respect of all acts done by a person while a member of the Board or the staff of the Organisation even though the person is not member of the Board or the staff of the Organisation at the time the claim is made.
- (c) In this clause, Liability means a liability of any kind (whether actual or contingent and whether fixed or unascertained) and includes costs, damages and expenses, including costs and expenses incurred in connection with any investigation or inquiry by a government agency or a liquidator.

##### 6.2 Insurance

Subject to the Act and any other applicable law, the Organisation may enter into, and pay premiums on, a contract of insurance in respect of any person.

##### 6.3 Liability on winding up

The liability of a Member Council or an Associate Member to contribute towards the payment of the debts and liabilities of the Organisation or the costs, charges and expenses of the winding up of the Organisation is limited to the amount, if any, unpaid by the Member Council or Associate Member in respect of the financial contributions required by clause 3.4 .

**CENTRAL NSW  
JOINT ORGANISATION**

**CODE OF MEETING PRACTICE**

**Date Policy adopted:**

**Revision No**

**Date last revised:**



## CENTRAL NSW JOINT ORGANISATION

### Adopted Code of Meeting Practice

#### Introduction

This Code of Meeting Practice has been established by the JO pursuant to Section 360(2) of the Local Government Act 1993 (The Act). The Code is supplementary to the Act and Regulations, which cover most aspects of meeting procedure.

#### 1. Board Meetings

Ordinary meetings of the JO will commence at 10.00am. At least four meetings per annum will be held, refer to Section 396 of the Local Government Act.

The JO may change the time or date of any particular meetings, by resolution at a preceding meeting, without prior notice being given.

The meeting schedule shall be as follows:

January	
February	Meeting Board
March	
April	
May	Meeting Board
June	
July	
August	Meeting Board
September	
October	
November	Meeting Board
December	

The Board of a Joint Organisation may transact any of its business at a meeting at which representatives (or some representatives) participate by telephone or other electronic means, but only if the representative who is speaking can be heard by all other representatives.

#### 2. Notice of Meeting

- (a) An agenda for meetings of the Board will be provided to members 5 working days before the meeting.
- (b) Subsequent to circulation to members the Agenda will be placed on the JO website.

#### 3. Extraordinary Meetings

- (a) Call by Board Members for Extraordinary meetings – See Section 366

- (b) The Chairperson may, if he/she is of the opinion that a situation exists which warrants the holding of an extraordinary meeting, at short notice, call such a meeting.

The period of notice for such a meeting shall be at the Chairperson's discretion [Local Government Act S:367(2)].

#### **4. Quorum**

- (a) JO Board meetings – The quorum for a meeting of the board is a majority of voting representatives entitled to vote under the JO Charter.
- (b) Non-voting Representatives in attendance – The following are non-voting representatives of the Joint Organisation:

- \* The NSW Government, as represented by a nominee of the Secretary of the Department of Premier and Cabinet.
- \* General Managers of member and associate member Councils
- \* Chairperson and General Manager Central Tablelands Water
- \*The Chair of Central West RDA

- (c) A meeting of a JO must be adjourned if a quorum is not present:

- (i) within half an hour after the time designated for the holding of the meeting;
- (ii) at any time during the meeting.

In either case, the meeting must be adjourned to a time, date (including later that day) and place fixed:

- (i) by the Chairperson; or,
- (ii) in his or her absence – by the majority of the Members present; or
- (iii) failing that, by the Executive Officer.

The Executive Officer must record in the JO's Minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the JO, together with the names of the members present (Local Government (General) Regulation Clause 233).

#### **5. Voting Entitlements**

- (a) JO meetings – There is one voting representative for each Member Council.
- (b) A motion at a meeting of the Board of a JO is taken to be defeated in the event of an equality of votes.
- (In effect, this means that, unlike Councils, the Chairperson of the Joint Organisation Board does not have a casting vote.)

(c) Non-voting representatives are entitled to participate in debate and speak on (but not move, second, amend or vote on) motions.

#### **6. Rescinding or Altering Resolutions**

(a) See Section (372) Local Government Act.

(b) Effect will not be given to any resolution of the JO until 12 noon on the first working day after the date of the Ordinary or Extraordinary meeting, at which the resolution was passed.

(c) The JO will not accept a Rescission Motion after noon on the first working day following the Ordinary meeting or Extraordinary meeting of the JO.

#### **7. Lodgement of Notices of Motion**

##### Form of giving Notice of Motion

Every Notice of Motion relating to any new subject or matter not already before the JO distinctly stating the precise object proposed, shall be submitted in writing to the Executive Officer duly signed by the voting representative of the member Council giving Notice of at least fourteen days before the meeting at which the matter is to be taken into consideration (Local Government (General) Clause 241).

##### Order of Notices of Motion

All Notices of Motion shall be dated and numbered as received and shall be entered by the Executive Officer, subject to Local Government (General) Regulation Clause 240, upon the agenda paper in the order in which they are received and except by the permission of the JO, all such Notices of Motion shall be taken and considered in the order in which they appear on the agenda paper.

The Chairperson may call over the Notices of Motion on the business paper in the order in which they appear thereon; and if objection not be taken to a Motion being taken as a formal Motion, it may, without discussion, be put to the vote.

##### Limitation of Notices

A member shall not have more than three Notices of Motion on the Agenda Paper at the same time.

**8. Questions Without Notice**

See Local Government (General) Regulation, Clause 249.

**9. Standing Orders**

The general order of business at every Ordinary meeting of the JO shall be:

1. Meeting commences at 10 am;
2. Apologies;
3. Speakers (invitation to be approved by Chairperson or Executive Officer);
4. Confirmation of Minutes and Business Arising from Minutes;
5. Declaration of Interest;
6. Correspondence;
7. Reports;
8. Late Reports;
9. Matters raised by Voting and Non-Voting Representatives;
10. Resolve into Confidential Committee of the Whole to deal with Confidential Reports (public submissions permitted – 1 minute per speaker, maximum of 5 minutes);
11. Resolve into Open meeting;
12. Adopt report of Confidential Committee;
13. Close

Provided that the JO may, after the confirmation of the Minutes of the previous meeting, make a variation of the order of the business to accord precedence to any matter set down on the business paper for consideration.

**10. Method of Adoption of Reports**

Voting and Non-Voting representatives always speak to a Motion. No debate is allowed on any item without a motion having first been moved and seconded.

**11. Motions of Dissent**

See Local Government (General) Regulation, Clause 248.

**12. News Media and public attendance at JO Board and Committee Meetings**

The news media and members of the public are invited to attend all JO Board and Committee meetings, subject to the right of the Board and Committees, pursuant to Section 10A, to resolve to exclude the news media and public during consideration of any particular item or items on the business paper. All resolutions to exclude press and public from meetings shall state the reason for

the resolution and this must be recorded in the minutes.

Prior to distributing the business paper for any JO Board or Committee meetings, the Executive Officer will determine, in accordance with the Local Government (General) Regulation, Clause 240 if any items in the business paper come within the provisions of this Section and will mark any such items "CONFIDENTIAL".

Business papers for all JO and Committee meetings will be made available for public perusal upon request (following distribution to the Board members). Business papers made available to the public will exclude those reports marked "Confidential" in the terms of the above.

### **13. Tape recording of JO or Committee meeting**

The Executive Officer may use a tape recorder, or any other electronic recording device, to record the proceedings of a meeting of the JO or a committee for the purpose of ensuring that the minutes accurately record the proceedings.

The Executive Officer will, if the Executive Officer proposes to use a tape recorder, or any other recording device, inform the person presiding at the meeting who will, immediately after the opening of the meeting, tell the meeting that the proceedings are to be recorded.

Any electronic recording made by the Executive Officer of the proceedings of a meeting of the Council or a Committee, and any copy of such a recording, will be obliterated by the Executive Officer as soon as possible after the minutes of the meeting are confirmed.

With the exception of the Executive Officer, no person may use a tape recorder, or any other electronic recording device, to record the proceedings of a meeting of the JO or a committee unless the JO has so resolved, and the use is in accordance with the conditions of use specified in the resolution. In any resolution allowing the use of tape recorder or any other electronic recording device the JO shall specify the meeting, or meetings, to which the resolution is to relate and the conditions, if any, subject to which the use is permitted.

### **14. Participation by members of the public**

Official visitors are persons that the JO has invited to attend a meeting.

The Chairperson, Executive Officer or the person presiding at a meeting will determine the time to be allocated for an official visitor to address a meeting of the JO, including the time to be allocated for questions by representatives to the official visitor.

Members of the public wishing to address a meeting of the JO will give their names and details of the item of business on which they wish to address the meeting to the Executive Officer, prior to the commencement of the meeting.

The Chairperson or the person presiding at a meeting will determine by reference to the list prepared by the Executive officer prior to the commencement of the meeting, what members of the public will be permitted to address a meeting of the JO.

The Chairperson or the person presiding at a meeting will announce the name of any person who is to be permitted to address the meeting at the start of the meeting.

A person permitted to address the meeting will be allowed 3 minutes, without interruption by representatives, to do so. At the end of the 3 minutes, if the person indicates that they wish to continue, the Chairperson or the person presiding at the meeting may allow an additional 2 minutes. No further additional time will be allowed unless the JO so resolves.

#### **15. Election of Chairperson, Deputy Chairperson and Members of Committees**

Election of the JO Chairperson and Deputy Chairperson (if required) by the voting representatives of the member Councils – See Local Government (General) Regulation, Part II – Elections: Division 12 and Schedule 8.

The election of the Chairperson and Deputy County Chairperson will be considered as an item in the Executive Officer's Report to the JO meeting.

- (a) at the first meeting of the JO after an ordinary election of members of the JO, and
- (b) at the first meeting of the JO after each two year anniversary of that ordinary election until the next ordinary election of members of the JO is held.

#### **16. Pecuniary Interest – Representatives and Staff**

Voting and Non-Voting representatives or staff, in matters before the JO or Committee meetings, who have a pecuniary interest must disclose the interest and the nature of the interest to the meeting when the declarations of interest are requested.

Voting and Non-Voting representatives or staff must, when the matter is being considered, redeclare their interest and the nature of the interest and leave the room while the matter is being determined.

Voting and Non-Voting representatives and staff should refer to the JO's Code of Conduct for more detailed information.

#### **17. Committees**

##### **17.1 Appointment and Purpose (Charter)**

A JO Board may appoint or elect such Committees as it considers necessary (Section 355(b) and (c) Local Government Act and Local Government (General) Regulation, Clause 260). The JO Board will

specify the **charter** of each of its Committees when the committee is appointed or elected, but may from time to time amend those charters.

Note: Committees are an extension of the JO into a specialised area. They derive any powers they may have from the JO and can exercise these powers through the JO by making recommendations which the JO can adopt, or by acting in accordance with a specific delegation of powers. The JO's Committee structure can vary from time to time in accordance with a specific JO resolution. A list of the JO's Committees is available from the Executive Officer's office.

Each Committee shall regulate its own procedures, subject to compliance with the Local Government Act 1993, Local Government (General) Regulation and the Code of meeting Practice (Clause 265 – local Government (General) Regulation).

### **17.2 Responsibilities**

- \* to consider agenda items, and make recommendations to the JO Board (or decisions, if holding delegated authority from the JO);

- \* to observe requirements of The Local Government Act (1993), Local Government (General) Regulation (2005) and the Code of Meeting Practice;

- \* to observe requirements of the Charter given by the JO Board;

- \* to represent the views of the organisations you represent (if any) on the JO's Committee.

Note: Should a Committee wish to recommend to the JO Board on a matter outside its charter, it should do so by acknowledging this, then recommend the JO refer such matter to the appropriate Committee, for consideration and recommendation.

### **17.3 Procedural Matters**

- (i) Agendas for Committee meetings will be circulated to members and all voting and non-voting representatives at least three days before the meeting. (Local Government (General) Regulation 262).

- (ii) Committees having citizen representatives as members will have listed on agendas, a report of the last meeting of the Committee, for noting.

- (iii) The Agenda will include advice as to whether such previous report was adopted by the JO Board, amended and adopted, or rejected.

- (iv) Advice – an appropriate employee will attend Committee meetings to advise on agenda matters, if required.

**18. Absence from Committee meetings**

See Clause 268 of the Local Government (General) Regulation.

**19. Election of Chairs of Committees**

(a) See Clause 267 of the Local Government (General) Regulation.

(b) The Chair's responsibility is to ensure that the Committee's charter is implemented and to chair meetings in accordance with the Act, Regulations and Code. The Chair is accountable to the JO Board through the JO Chairperson.

**20. Record of Meetings**

The Executive Officer or his/her representative will attend all meetings and will keep an accurate record of proceedings in accordance with section 375(1) of the Local Government Act and the Local Government (General) Regulation, Clause 254 for:

- (i) JO Board meetings;
- (ii) JO Committees (Local Government (General) Regulation, Clause 266).

Minutes are to be kept and presented to the JO Board for all meetings of Committees.

**21. Reports by Voting Representatives of Member Councils to Meetings**

All reports by Voting Representatives of Member Councils to the JO meeting must be with the Executive Officer by 4.30 pm on the Wednesday of the week prior to the meeting and any reports received after that time, will be held over to the next meeting.

**22. Closed meetings – Public Submissions**

The JO Board or a Committee of the JO of which all the members are Voting Representatives, may close to the public parts of the meeting of the JOs or committees in accordance with Sections 10A, 10B, 10C and 10D of the Local Government Act.

Members of the public must be given the opportunity immediately after a resolution to refer the matter into Confidential Committee has been moved or seconded, to make representations on whether a matter should be dealt with in Confidential Committee or not. The time permitted for each speaker will be one minute and an overall maximum of five minutes (five speakers). (See Clause 252, Local Government (General) Regulation).





**Minutes of the Inaugural Central NSW Joint Organisation meeting 24 May 2018 Preston Stanley Room Parliament House Sydney**

**Present Members (in Bold)**

<b>Cr G Hanger</b>	Bathurst Regional Council	<b>Cr J Medcalf</b>	Lachlan Shire Council
<b>Cr S Ferguson</b>	Blayney Shire Council	<b>Cr K Sajowitz</b>	Oberon Council
<b>Cr K Beatty</b>	Cabonne Council	<b>Cr R Kidd</b>	Orange City Council
<b>Cr B West</b>	Cowra Council	<b>Cr K Keith</b>	Parkes Shire Council
<b>Cr G Miller</b>	Forbes Shire Council	<b>Cr M Liebich</b>	Weddin Shire Council

**Attendees**

Mr R Hunt	Lachlan Shire Council	Cr D Somerville	CTW
Mr D Sherley	Bathurst Regional Council	Mr G Rhodes	CTW
Ms R Ryan	Blayney Shire Council	Mr A Albury	DPC
Mr S Harding	Cabonne Council	Cr C Weston	RDACW
Mr P Devery	Cowra Council		
Mr S Loane	Forbes Shire Council	Ms J Bennett	Centroc
Mr G Wallace	Oberon Council	Ms M Macpherson	Centroc
Mr K Boyd	Parkes Shire Council	Ms C Griffin	Centroc
Mr G Carroll	Weddin Shire Council	Ms V Page	Centroc

**Meeting opened 2.44pm, Chaired by Returning Officer Mr David John Sherley, General Manger Bathurst Regional Council**

**1. Apologies -Mr G Styles, Ms J Andrews**

**2. Proclamation and Regulation effecting the Central NSW Joint Organisation**

<b>Resolved</b>	<b>Cr R Kidd/Cr K Keith</b>
That the Board note the Proclamation and Regulation effecting the Central NSW Joint Organisation	

**3. Office of Local Government 1. Implementation on Joint Organisations 2. Returning Officer**

<b>Resolved</b>	<b>Cr R Kidd/Cr B West</b>
That the Board	
1. note the advice from the Office of Local Government providing guidance on the implementation on Joint Organisations "Joint Organisation Implementation Guidance; and	
2. note that Mr Tim Hurst has delegated the calling of the meeting, the development of the Agenda and the role of Returning Office to Mr David Sherley, General Manager of Bathurst Regional Council.	

**4. Election of Chairperson and Deputy Chairperson**

The Returning Officer Mr David Sherley provided advice that he has received two nominations, one for the position of Chair and one for the position of Deputy Chair. Both were in order. No other nominations were provided from the floor.

Accordingly, Cr John Medcalf as elected as Chair and Cr Scott Ferguson was elected as Deputy Chair.

**5. Disclosure of delegates - Designated persons (s:449 L.G. Act)**

<b>Resolved</b>	<b>Cr R Kidd/Cr G Miller</b>
That the Board:	
1. note that all Board members and the Executive Officer are automatically designated persons for the purposes of s:449 of the Local Government Act;	
2. note that as alternatives Deputy Mayors should also be treated as designated persons; and	
3. note the responsibility of designated persons in returning disclosures of interest forms.	

**6. Central NSW Joint Organisation Draft Charter**

<b>Resolved</b>	<b>Cr B West/Cr R Kidd</b>
That the	
1. Draft Charter for the Central NSW Joint Organisation be referred to members for a period of 42 days seeking feedback; and	
2. A further report come back to the CNSWJO detailing members feedback for consideration by the Board.	

**7. Appointment of interim Executive Officer**

<b>Resolved</b>	<b>Cr R Kidd/Cr K Keith</b>
That Ms Jenny Bennett be appointed the interim Executive Officer of the Central NSW Joint Organisation of Councils for the period of 12 months.	

**8. Delegations to the interim Executive Officer**

<b>Resolved</b>	<b>Cr B West/Cr M Liebich</b>
That the Central NSW Joint Organisation adopt the delegations register as tabled.	

**9. Code of Conduct and Panel of Conduct Reviewers**

<b>Resolved</b>	<b>Cr G Miller/Cr S Ferguson</b>
That the Central NSW Joint Organisation adopt:	
1. the Model Code of Conduct for Local Councils in NSW (the Model Code);	
2. the Procedures for the Administration of the Model Code of Conduct for local Councils in NSW (the Procedures);	
3. the panel of Conduct Reviewers as established by Centroc.	
4. The PUBLIC INTEREST DISCLOSURES (PROTECTED DISCLOSURES)	

**10. Central NSW Joint Organisation Policy Manual**

<b>Resolved</b>	<b>Cr M Liebich/Cr B West</b>
That the Central NSW Joint Organisation adopt the following policies	
1. Access to Information	
2. Budgeting, Financial Reporting & Purchasing	
6. Donations	
7. Email and Internet	
9. Investment Policy	
10. Review of Internally Restricted Reserves	
11. Organisational Documentation Policy	
12. Document Printing Policy	
13. Communication Policy	
15. Social Media Policy	

**11. Payment of Expenses and the Provision of Facilities to Board Members Policy**

<b>Resolved</b>	<b>Cr K Keith/Cr K Beatty</b>
That:	
1. The draft policy for the payment of expenses and the provision of facilities to Board members and the Chairperson be referred to member Councils for their comment for a period of 42 days.	
2. The draft policy and comments from member councils be referred to a future meeting of the Board for consideration and adoption of the policy as amended (if required).	

**12. Code of Meeting Practice**

<b>Resolved</b>	<b>Cr K Sajowitz/Cr G Miller</b>
That:	
1. The draft Code of Meeting Practice be referred to member Councils for their comment for a period of 42 days.	
2. The draft Code of Meeting Practice and comments from member Councils be referred to a future meeting of the Board for consideration and adoption of the policy as amended (if required).	

**13. Seal**

<b>Resolved</b>	<b>Cr J Medcalf/Cr M Liebich</b>
That the Central NSW Joint Organisation(JO):	
a. Adopt a Seal of the JO which contains the wording, "Central NSW Joint Organisation" inside two concentric circles with two intersecting "C's" in the middle and;	
b. The seal be kept by the Executive Officer.	

**14. Privacy Management Plan**

<b>Resolved</b>	<b>Cr S Ferguson/Cr M Liebich</b>
That the Central NSW Joint Organisation Board adopt OLG model Privacy Management Plan.	

**15. Register of Political Donations Disclosures**

<b>Resolved</b>	<b>Cr K Beatty/Cr G Miller</b>
That the Central NSW Joint Organisation Board note the register of political donation disclosures.	

**16. Timeline, opening a bank account, recruitment and strategy**

<b>Resolved</b>	<b>Cr G Miller/Cr K Keith</b>
That the Board note the timeline for the implementation of the JO and	
1. with regard to opening of a bank account confirm the Executive Officer, Ms Jennifer Bennett, has delegation to	
a. open a bank account in the name of the Central NSW Joint Organisation	
b. obtain an ABN; and	
c. nominate signatories	
2. with regard to progressing recruitment of an Executive Officer and strategy going forward, authorise the Chair to undertake all necessary steps to commence a recruitment process for an Executive Officer with a report to be provided to the Joint Organisation meeting in August; and	
3. concurrent with recruitment, commence the strategic process.	

**Next meeting of the Joint Organisation is 23 August 2018**

**Meeting closed 2.57pm**

**Page 3 is the last page of the Inaugural Central NSW Joint Organisation meeting 24 May**



**CENTRAL NSW JOINT ORGANISATION**

**POLICY ON  
PAYMENT OF EXPENSES  
AND  
PROVISION OF FACILITIES  
TO MEMBERS OF COUNCIL**

Date Policy Adopted:

Date Due for Revision:

**Preamble**

The JO Expenses and Facilities policy is designed to cover any needs associated with the exercise by Board Members and the Chairperson of their joint organisation functions that are not otherwise covered under member Council's Expenses and Facilities policies.

Board Members and the Chairperson are not entitled to make a claim under a Joint Organisation's expenses and facilities policy where a claim has been covered under a member Council's policy and vice versa.

**1. EXPENSES****(a) Conferences, Seminars and Inspections – Reimbursement of Costs**

Subject to JO approval or approval by the Chairperson if insufficient time for JO approval.

(i) Registration: including official luncheons, dinners and tours relevant to the conference.

(ii) Accommodation:

Meal allowances (dinner and lunch) - \$100 (per day)

Accommodation (capital city) - \$400 (per day)

Accommodation (country areas) - \$ 200 (per day)

and reasonable telephone costs.

(iii) Accommodation for the night before or after the conference where necessary.

(iv) Delegates accompanied by spouse/partner.

Equivalent of single accommodation cost to be met by the JO with additional accommodation cost to be met by delegate/spouse. All additional costs to be met by spouse/partner unless such is related to the official capacity of the delegates partner (eg conference dinner).

**(b) Travel Expenses**

(i) Members cover their own costs for accommodation and travel to and from meetings of the Board and its Committees.

Expenses for use of a private motor vehicle to be based on the relevant kilometre rate in the staff award.

(ii) Attendance at meetings representing the JO in capacity of Chairperson of a JO Committee.

Expenses for use of a private motor vehicle to be based on the relevant kilometre rate in the staff award.

Expenses for representing the region will be considered by the Board if sufficient time allows or by the Chair where the request is made before the expense is incurred.

(iii) Conferences and Seminars.

Members using private vehicles to be reimbursed according to the relevant kilometre rate in the Local Government Award as was previously the case, where not already covered by the Member Council.

Subject to the total cost not exceeding the economy class airfare as applicable and appropriate.

Travel by air (when required) to be by economy class.

## **2. FACILITIES**

### **(a) Members**

The Members are to receive the benefit of the following JO facilities:

- (i) Meeting Meals and Refreshments – provision of meals and refreshments associated with JO, Committee and Working Parties/Special Committee meetings.
- (ii) Travel – provision of JO motor vehicle (when available) for travel to Conferences, Seminars, etc when on official JO business, where not already covered by a member Council.
- (iii) Meeting Rooms – Provision of meeting facilities for the purpose of JO, Committee and Working Parties/Special Committee meetings (and for meeting with constituents), where available.
- (iv) Photocopiers – provision of photocopying facilities at the JO's Office for official purposes.

### **(b) Chairperson**

In addition to those facilities provided to the Members, the Chairperson is to receive the benefit of:

- (i) Secretarial Services – word processing and administrative support provided by the Executive Officer;
- (ii) Administrative Support – assistance with functions, organisation, meetings and the like for official purposes.

### **(c) Deputy Chairperson (if appointed)**

In addition to those facilities provided to the Members, the Deputy Chairperson is to receive the benefits of the Chairperson when acting in the office of JO Chairperson.



**(d) Arbitration of Claims**

The Chairperson, (the Deputy Chairperson when the claim is made by the Chairperson) and the Executive Officer will be responsible for determining whether all claims are reasonable and within the guidelines as set by the policy adopted by Council. Any Council dissatisfied with the determination can request the matter be submitted to Council for consideration.

## Minutes of the Board Meeting 24 May 2018 held at Parliament House Sydney

## Board Delegates in bold

<b>Cr G Hanger</b>	Bathurst Regional Council	<b>Cr K Sajowitz</b>	Oberon Council
<b>Mr D Sherley</b>	Bathurst Regional Council	<b>Mr G Wallace</b>	Oberon Council
<b>Cr S Ferguson</b>	Blayney Shire Council	<b>Cr R Kidd</b>	Orange City Council
<b>Ms R Ryan</b>	Blayney Shire Council	<b>Cr K Keith</b>	Parkes Shire Council
<b>Cr K Beatty</b>	Cabonne Council	<b>Mr K Boyd</b>	Parkes Shire Council
<b>Mr S Harding</b>	Cabonne Council	<b>Cr M Liebich</b>	Weddin Shire Council
<b>Cr D Somervaille</b>	Central Tablelands Water	<b>Mr G Carroll</b>	Weddin Shire Council
<b>Mr G Rhodes</b>	Central Tablelands Water	Mr A Albury	DPC
<b>Cr B West</b>	Cowra Council	Ms C Weston	RDACW
<b>Mr P Devery</b>	Cowra Council	Ms J Bennett	Centroc
<b>Cr G Miller</b>	Forbes Shire Council	Ms M Macpherson	Centroc
<b>Mr S Loane</b>	Forbes Shire Council	Ms C Griffin	Centroc
<b>Cr J Medcalf</b>	Lachlan Shire Council	Ms V Page	Centroc
<b>Mr R Hunt</b>	Lachlan Shire Council		

## 1. Welcome

The meeting was opened at 9.05. by Chair **Cr J Medcalf**

9.10am Mr Ken Gillespie Coordinator, Office of the Regional Infrastructure and Chris Hanger Executive Director, Regional Infrastructure Networks addressed the Board.

The Hon Rick Colless, Parliamentary Secretary for Natural Resources and Western NSW was in attendance

9.50am Board meeting resumed

## 2. Apologies

Cr S Lesslie, Mr G Faulkner, Mr G Styles, Cr B McCormack, Mr J Bell, Cr B Ingram, Mr D Aber, Ms J Andrews

<b>Resolved</b>	<b>Cr M Liebich/Cr R Kidd</b>
That the apologies for the Centroc Board meeting 24 May 2018 listed above be accepted.	

## 3. Minutes

## 4a Noting of the Minutes of the GMAC Meeting 3 May 2018

<b>Resolved</b>	<b>Mr R Hunt/Mr S Loane</b>
That the Minutes of the Centroc GMAC Meeting 3 May held in Orange be noted.	

## 4b Confirmation of the Minutes of the Board Meeting 22 February 2018 at Condobolin

<b>Resolved</b>	<b>Mr G Carroll/Cr G Miller</b>
That the Minutes of the Centroc Board Meeting 22 February 2018 held at Condobolin be confirmed.	

## 4c Noting of the Centroc Executive meeting 3 May 2018 at Orange

<b>Resolved</b>	<b>Cr S Ferguson/Cr K Keith</b>
That the Minutes of the Centroc Executive meeting 3 May 2018 at Orange be noted.	

**5a. Business Arising from the Minutes – Matters in Progress**

<b>Resolved</b>	<b>Cr K Keith/Cr R Kidd</b>
That the Board note the Matters in Progress, making deletions as suggested.	

**6 Correspondence****6a Correspondence In**

<b>Resolved</b>	<b>Mr K Boyd/Cr G Miller</b>
That the Board note the incoming correspondence.	

**6b Correspondence Out**

<b>Resolved</b>	<b>Mr K Boyd/Cr G Miller</b>
That the Board note the outgoing correspondence.	

**7 Reports****7a Transport Infrastructure including Bells Line of Road**

<b>Resolved</b>	<b>Cr K Keith/Cr B West</b>
<p>That the Board note the Transport Infrastructure Report; and</p> <ol style="list-style-type: none"> <li>1. endorse the Centroc submission to the NSW Draft Freight and Ports Plan by TfNSW;</li> <li>2. note the update from meetings with Penrith, Hawkesbury and Blue Mountains Councils;</li> <li>3. ask ALGA and LGNSW to provide feedback to the National Rail Safety Regulator on their views on the Road Rail Interface negotiation process;</li> <li>4. note the advice regarding Road Rail Interface Agreements;</li> <li>5. note the progress regarding engagement with Western Sydney Councils;</li> <li>6. lodge a submission to the Corridor Feedback process within current policy;</li> <li>7. write a letter of thanks to The Minister for Roads, Port and Freight, Melinda Pavey;</li> <li>8. concurrently seek a formal update on progress of the Taskforce;</li> <li>9. adopt the following structure for engagement to progress the safe swift link between Central NSW and Sydney and progress this subsequent to meeting with stakeholders currently engaged in advocacy as listed below at 11;</li> <li>10. include RDA Central West Chair Christine Weston in the structure;</li> <li>11. note that under the auspices of the Executive a meeting is being coordinated between NSW Farmers, the Regional Strategic Alliance and the VITL group to share advice with a view to potential collaboration on the safe swift link between Sydney and Central NSW;</li> <li>12. seek support from members for the work being undertaken by the VITL group though requesting EDOs provide links to local business chambers and transport companies as well as potential advocacy support from Mayors;</li> <li>13. seek meetings with Mick Veitch, Jodi McKay and Leader of Opposition, Luke Foley;</li> <li>14. lodge a submission in line with existing policy and to request that members also lodge submissions taking into consideration the concerns of Western Sydney; and</li> <li>15. formalise a future meeting with Western Sydney Councils of the Regional Strategic Alliance (RSA) Hawkesbury Council, Blue Mountains City Council and Penrith City Council.</li> </ol>	

**Between 10am and 1:45 the meeting was addressed by:**

- Minister for Health and Minister for Medical Research The Hon. Brad Hazzard
- Minister for Planning, Minister for Housing, Special Minister of State, The Hon. Anthony Roberts
- Minister for Roads, Maritime and Freight, The Hon. Melinda Pavey
- Minister for Tourism and Major Events, Assistant Minister for Skills, The Hon. Adam Marshall
- Minister for Lands and Forestry, Minister for Racing, The Hon. Paul Toole

- Deputy Premier , Minister for Regional New South Wales, Minister for Skills, Minister for Small Business, The Hon. John Barilaro
- Minister for Primary Industries, Minister for Regional Water, and Minister for Trade and Industry, The Hon. Niall Blair
- Minister for Police, Minister for Emergency Services The Hon. Troy Grant
- Parliamentary Secretary for Regional Roads, Maritime and Transport, Kevin Anderson MP
- Minister for the Environment, Minister for Local Government, Minister for Heritage The Hon. Gabrielle Upton
- Minister for Resources, Minister for Energy and Utilities, and Minister for the Arts, Vice-President of the Executive Council, The Hon. Don Harwin

10.28am – Cr Graeme Hanger Mayor and David Sherley General Manager of Bathurst Regional Council arrived at the meeting

Steph Cooke, Member for Cootamundra arrived 12:45

At 1:45pm the meeting adjourned for lunch and the inaugural meeting of the Joint Organisation Board.

At 2.25pm the meeting was addressed by LGNSW President, Cr Linda Scott, accompanied by Chief Economist, Shaun McBride and Senior Policy Officer, Mark Hely.

Meeting resumed at 2:44

2.57pm - Cr Graeme Miller Mayor of Forbes, departed meeting

2.59pm - Mr Derek McCarthy Implementation Liaison Manager OLG, departed meeting

#### **7b Water Infrastructure Report**

<b>Resolved</b>	<b>Cr D Somerville/Cr S Ferguson</b>
That the Board note the Water Infrastructure report; and	
1. Note the Executive is giving consideration to briefing MPs Mr Phil Donato and Ms Steph Cooke on the status of water security projects and to seek their support;	
2. Note the report on the progress including funding implications of the Kings Plains duplication feasibility study; and	
3. Note the commitment of the Deputy Premier John Barilaro and Minister Niall Blair on council's ownership of water and sewerage and send thankyou letters.	

**7c Health Report**

<b>Resolved</b>	<b>Cr J Medcalf/Mr G Carroll</b>
That the Board note the Health Report; and	
<ol style="list-style-type: none"> <li>1. Endorse the actions of the Chair in supporting the Murray Darling Medical School (MDMS) announcement and continue to advocate to optimise outcomes from the MDMS for this region;</li> <li>2. Advocacy for the MDMS to include for training places in hospitals;</li> <li>3. Write to Charles Sturt University congratulating them in this regard; and</li> <li>4. Follow up with the Minister for Health regarding the funding for training for Council staff in the use of fluoride in drinking water.</li> </ol>	

**7d Regional Development**

<b>Resolved</b>	<b>Cr B West/Mr K Boyd</b>
That the Board note the Regional Development Report; and	
<ol style="list-style-type: none"> <li>1. Support the Regional Leadership Executive priority 'Strengthening Governance in Central West and Orana Communities noting that the focus from this region is for urban water;'</li> <li>2. Provide regional support to progressing business cases with Mobile Network Operators to deliver priority telecommunications infrastructure in the region as identified in the RDACW Digital Readiness Assessment Reports; and</li> <li>3. Thank RDA Central West for their support for telecommunications for the region.</li> <li>4. Note the appointment of the new RDACW Chair, Christine Weston, congratulating and welcoming her.</li> </ol>	

**7e JO Report**

<b>Resolved</b>	<b>Mr D Sherley/Mr S Loane</b>
That the Board note the Joint Organisation Report; and	
<ol style="list-style-type: none"> <li>1. Note subsequent to feedback from members, written advice from the region has been sent to the Chief Executive of the Office of Local Government advising: <ul style="list-style-type: none"> <li>• Meeting time, date and location</li> <li>• Dave Sherley as Returning Officer</li> </ul> </li> <li>2. Note that the approach in transitioning from Centroc to the new Joint Organisation should include the following heads of consideration: <ul style="list-style-type: none"> <li>• Minimise disruption</li> <li>• Develop strategy then adopt a structure</li> <li>• Minimise financial impact</li> <li>• Take a due diligence approach</li> <li>• Optimise timing between the windup of the old entity, recruitment of the new Executive Officer and forward strategy</li> </ul> </li> <li>3. Note that a draft Charter has been provided as an attachment to the agenda of the first Joint Organisation meeting</li> <li>4. That the Board note the establishment by proclamation on 11 May 2018 of Central NSW Joint Organisation as a regional joint organisation pursuant to section 4000 of the Local Government Act 1993</li> <li>5. That: <ol style="list-style-type: none"> <li>a. the necessary arrangements be put in place for the assets, liabilities and contractual rights and obligations of Centroc be transferred to or assumed by Central NSW Joint Organisation as the successor to Centroc; and</li> <li>b. upon completion of the transfer and with the agreement of Forbes Shire Council, Centroc as a section 355 committee of Forbes Shire Council be dissolved.</li> </ol> </li> <li>6. That pursuant to clause 5.11 of the Centroc constitution, any surplus remaining after the discharge of the debts and liabilities of Centroc be transferred to Central NSW Joint Organisation to be held, on behalf of the member councils of Centroc immediately before the termination, as an internally restricted reserve to meet any contingent liabilities of Centroc to Forbes Shire Council and any other</li> </ol>	

contingent liabilities, including to member councils who hosted employment arrangements with Centroc staff members.

7. Endorse other actions in progressing the Joint Organisation and the wind up of Centroc as a Section 355 Committee of Forbes Shire Council.
8. Note that Centroc Board meetings and JO Board meetings will be held concurrently until Centroc as a Section 355 Committee of Forbes Shire Council will be wound up.

#### 7f Planning Report

<b>Resolved</b>	<b>Cr R Kidd/Cr K Keith</b>
That the Board note the Planning Report; and	
<ol style="list-style-type: none"> <li>1. Note the April update on the priority projects being implemented from the Central West and Orana Regional Plan;</li> <li>2. Ask DPC to take up with RMS the issue of lower level design requirements to access into rural developments; and</li> <li>3. invite the Minister for Planning, the Hon A Roberts, to the Region.</li> </ol>	

#### 7g Tourism Report

<b>Resolved</b>	<b>Ms R Ryan/Mr S Loane</b>
That the Board note the Tourism Report; and	
<ol style="list-style-type: none"> <li>1. Encourage their staff to engage in the funded regional PR and marketing campaign; and</li> <li>2. Circulate to Centroc members the names of the NSW Destination Networks, Country and Outback Board members.</li> </ol>	

#### 7h Operational Report

<b>Resolved</b>	<b>Mr S Loane/Cr D Somerville</b>
That the Board note the Operational report	
<ol style="list-style-type: none"> <li>1. note the \$6.7m in grant funding that Centroc has assisted members in obtaining since 2009.</li> <li>2. encourage Mayors and General Managers to attend the Climate Council Cities' Power Partnership Electric Vehicle Roundtable event in Bathurst on 29 May;</li> <li>3. commend to the Board the submission to IPART on the feed-in tariff;</li> <li>4. commend to the Board the Centroc submission to the AEMO on Integrated System Plans;</li> <li>5. note the grant application for \$30,000 from Dept of Planning and Environment for advice for Councils on solar streetlights;</li> <li>6. investigate options for Power Purchase Agreements for member councils; and</li> <li>7. invite the Minister for Energy, the Hon D Harwin, to the region in July or August.</li> </ol>	

#### 7i Financial report

<b>Resolved</b>	<b>Cr K Boyd/Cr B West</b>
That the Board note the Financial Report.	

#### 8. Late Reports - Nil

#### 9. Other Matters Nil

#### 10. The Member for Bathurst, The Hon Paul Toole and his staff were thanked for the ongoing support hosting the Centroc Board at Parliament House.

#### 11. Speakers to the next meeting

GMAC – No speakers while progressing Joint Organisation

#### 12. Next Meetings

**26 July 2018 – GMAC**

**26 July 2018 – Executive**

**23 August 2018 –TBC**

**The General Meeting of the Board closed at 3.32 pm**

**Page 6 is the last page of the Centroc Board Minutes 24 May 2018**

**Report from the Mayor attending the  
Centroc Board Meeting and  
Inaugural meeting of the  
Central NSW Joint Organisation  
24 May 2018  
held in the Preston Stanley room Parliament House Sydney**



I attended the Centroc Board meeting and the inaugural meeting of the Central NSW Joint Organisation at Parliament House Sydney 24 May 2018. I make special mention of the assistance provided by the Hon Paul Toole in organising this event.

The Board heard from Mr Ken Gillespie Coordinator of the Regional Infrastructure team and Mr Chris Hanger Executive Director, Regional Infrastructure Networks. Mr Gillespie's focus is on growing local economies to grow functional economic regions. He made reference to the way JO's will be strategically placed and the grants process will be overhauled.

The Hon Rick Colless, Parliamentary Secretary for Natural Resources and Western NSW was in attendance he raised the issue about the Benefit Cost Ratio needing to be more than one for regional projects especially in smaller communities and how to address the issue.

The Board was also joined throughout the day by (listed in order of address to the Board);

- Minister for Health and Minister for Medical Research The Hon Brad Hazzard;
- Minister for Planning, Minister for Housing, Special Minister of State, The Hon Anthony Roberts;
- Minister for Roads, Maritime and Freight, The Hon Melinda Pavey, accompanied by Ken Gillespie, Roy Wakelin-King, Executive Director, Regional & Freight, RMS and John Hardwick, Executive Director, Sydney Roads and Maritime Services;
- Minister for Tourism and Major Events, Assistant Minister for Skills, The Hon Adam Marshall;
- Minister for Lands and Forestry, Minister for Racing, The Hon Paul Toole ;
  
- Deputy Premier , Minister for Regional New South Wales, Minister for Skills, Minister for Small Business, The Hon John Barilaro;
- Minister for Primary Industries, Minister for Regional Water, and Minister for Trade and Industry, The Hon Niall Blair;



- Minister for Police, Minister for Emergency Services The Hon Troy Grant;
- Parliamentary Secretary for Regional Roads, Maritime and Transport, Kevin Anderson MP and Steph Cooke, Member for Cootamundra, Advisors Simon Moses, Ryan Smith, Angus McKenzie-Wills, Chris Hanger, Executive Director Regional NSW, Department of Premier & Cabinet and Amanda Jones, Chief Operating Officer, Infrastructure NSW;
- Minister for the Environment, Minister for Local Government, Minister for Heritage The Hon Gabrielle Upton;
- Minister for Resources, Minister for Energy and Utilities, and Minister for the Arts, Vice-President of the Executive Council, The Hon Don Harwin; and
- LGNSW President, Cr Linda Scott, accompanied by Chief Economist, Shaun McBride and Senior Policy Officer, Mark Hely.

At 2.44pm the Inaugural meeting of the Central NSW Joint Organisation was held. The Office of Local Government delegated the role of Returning Officer to Mr David Sherley, General Manager of Bathurst. Cr John Medcalf was elected unopposed as the Chair of Central NSW Joint Organisation, Cr Scott Ferguson was elected unopposed as the Deputy Chair and Ms Jennifer Bennett was appointed the Interim Executive Officer of Central NSW Joint Organisation.

A series of policies were adopted at this meeting. Members are being asked for feedback on the Draft Charter and Draft Code of Meeting Practice. Regular updates and progress will be reported as guided by the Office of Local Government. Recruitment and a strategic phase will progress as soon as practicable.

I provide the following report for Council's information, along with the meeting minutes for both the Board and the Central NSW Joint Organisation.



**Transport Infrastructure** – The Centroc Board continues advocating aggressively regarding the need for a safe swift link between Central NSW and Western Sydney.

All members are encouraged to send through a submission in line with existing policy and to request taking into consideration the concerns of Western Sydney.



The Board is acutely aware of the challenges of the communities of Western Sydney and is respectful of their needs. Representing the communities of Central NSW the Board does not have a view on the specifics of the corridor alignment only that a corridor needs to be secured for a future safe swift link between Sydney and Central NSW.

It is Board policy to support a corridor M7 to Kurrajong. Recognising the concerns being expressed in Western Sydney on the departure from the 1951 alignment, this region sees the 1951 corridor as satisfactory with the proviso that it extends through to Kurrajong.

A future meeting with the Regional Strategic Alliance (RSA) Hawkesbury Council, Blue Mountains City Council and Penrith City Council will be progressed after they have met in June.

The Hon Melinda Pavey, Minister for Roads, Maritime and Freight addressed the Board accompanying her was Ken Gillespie, Roy Wakelin-King, Executive Director, Regional & Freight, RMS and John Hardwick, Executive Director, Sydney Roads and Maritime Services who is responsible for the Bells line of Road. Of note is the progression of a Taskforce of key stakeholders working towards the long term solution.

An update was given regarding a meeting with Vital Intermodal Transport Links group and NSW Farmers held in Sydney 23 May.

The Chair, Deputy Chair and Cr West met with Mick Veitch, Jodi McKay 23 May to discuss the connectivity from Central NSW to Sydney and Opposition policy in this regard.

**Water Infrastructure** - A detailed honest and frank brief was provided to the Minister for Primary Industries, Minister for Regional Water, and Minister for Trade and Industry, The Hon Niall Blair.

A question was asked from the floor regarding Council's ownership of water and sewerage to the Deputy Premier, Minister for Regional New South Wales, Minister for Skills, Minister for Small Business, The Hon John Barilaro, Minister Blair had also just arrived in the room a commitment was made by both the Deputy Premier John Barilaro and Minister Niall Blair.



Follow up correspondence thanking both will be sent to their offices.

Chair of Central Tablelands Water advised the Lithgow to Kings Plains Water Transfer Pipeline Concept had progressed.

A meeting was held with DPI-Water 23 May, Deputy Secretary Lands and Water, NSW Department of Industry along with representatives from the department, it was an opportunity to meet and brief them on issues that are challenging our region, but also on opportunities to work collaboratively to deliver outcomes on the ground.

The Benefit Cost Ratio issue was again raised with the Minister.

**Health** – The Board was addressed by the Minister for Health and Minister for Medical Research The Hon Brad Hazzard.

Further follow up to occur with the Minister for Health regarding the funding for training for Council staff in the use of fluoride in drinking water.

The Board resolved to endorse the actions of the Chair in supporting the Murray Darling Medical School (MDMS) announcement and continue to advocate to optimise outcomes from the MDMS for this region. The region will also write to Charles Sturt University to congratulate them on their success.

**Regional Development** – The Board welcomed the new Chair of Regional Development Australia Central West, Ms Christine Weston. A letter of thanks will be sent to RDA Central West for their support for telecommunications for the region. Please refer to the Board Agenda for full updates from RDACW and the Department of Premier and Cabinet.





The Deputy Premier, Minister for Regional New South Wales, Minister for Skills, Minister for Small Business, The Hon. John Barilaro, made reference to the types of projects that will be funded from the \$4.2b Snowy Hydro legacy fund where the thinking is once in a lifetime substantial projects where the money won't be spent until after the election next year.

**JO Report** - Ministers throughout the day congratulated the region on its decision to join the Central NSW Joint Organisation and on being the first in the State to hold their meeting.

The Centroc Board meetings and JO Board meetings will be held concurrently until Centroc as a Section 355 Committee of Forbes Shire Council is wound up. There is a significant amount of work to be undertaken in the transfer.

**Planning** –The implementation of the Department of Planning Regional Plan for this region is on track. An update as at April was listed in the Board Agenda on the priority projects being implemented from the Central West and Orana Regional Plan.

Of note in the Implementation Plan is item 4.1 – aligning land use to tourism. To progress this, a meeting of tourism and Council Planning staff was coordinated for 2 May in Orange. An options paper to this meeting has been provided and circulated. Attendance to this workshop was good.

Representatives attended a separate workshop run by the Department of Planning on the freight network for improvements to the planning system to facilitate tourism and a food and fibre strategy for Central NSW.



The Board resolved to invite to the region Minister for Planning, Minister for Housing, Special Minister of State, The Hon. Anthony Roberts.

**Tourism** – The Board resolved to encourage their staff to engage in the funded regional PR and marketing campaign. The Destination Country and Outback NSW board members are: Stephen Bartlett – Chair, Wincen Cuy – Director, Russell Holden – Director, Colin Hughes – Director, Robert Mason – Director, Marie Russell AM – Director, Rhonda Taylor – Director.

In the address from the Minister for Tourism and Major Events, Assistant Minister for Skills, The Hon Adam Marshall he was clear that he has instructed the Destination Country and Outback NSW to work on a subregional basis.



The Minister made reference to money begin rolled over from the previous years, which will no longer happen. And advised that the Asian self-drive market is very popular right now.

**Operational** – The Board were updated on the \$6.7m in grant funding that Centroc has assisted members in obtaining since 2009.

Progress on Southern Lights Project was reported, where significant effort is being undertaken across Southern NSW on a collaborative project to deliver LED with smart controls street lighting.

There has been a lot of work taking place in Energy including a submission to IPART on the feed-in tariff, a submission to the Australian Energy Market Operator on Integrated System Plans and a grant application for \$30,000 from Dept of Planning and Environment for advice for Councils on solar streetlights.

Currently there are investigate options for Power Purchase Agreements for member councils. Please see the report for full details and next steps.



The Board will be extending an invitation to the Minister for Energy, the Hon D Harwin, to the region in July or August.

**Financial** – The Board anticipates a profit of \$11,403 at 30 June 2018 against a budgeted profit of \$842.

Arrangements are in place for the next Centroc Board meeting be held at Parliament House in Canberra. Dates will be confirmed to members shortly.

I commend this report to you for noting.



<b>Recommendation/s</b>
That the Mayoral Report from the Centroc Board and Inaugural Central NSW Joint Organisation Meeting 24 May 2018 at Parliament House be noted.



**Cabonne Council**  
**Schedule of Investments as at 31/05/18**

**Annexure - Item 2**

**GENERAL FUND**

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	2,500,000	2.45%	180	9/08/2018
ANZ Bank	A1+	3,000,000	2.50%	273	29/10/2018
ANZ Bank	A1+	1,000,000	2.40%	180	9/09/2018
ANZ Bank	A1+	1,000,000	2.40%	180	15/10/2018
ANZ Bank	A1+	2,000,000	2.45%	181	18/07/2018
Bank of Qld	A2	500,000	2.70%	181	15/10/2018
Commonwealth Bank	A1+	4,244,294	1.45%	Cash Mgt A/c	31/05/2018
Commonwealth Bank	A1+	3,000,000	2.54%	310	14/06/2018
Commonwealth Bank	A1+	2,000,000	2.57%	305	15/10/2018
Commonwealth Bank	A1+	2,000,000	2.56%	270	19/09/2018
Illawarra Mutual Build Society	A2	250,000	2.70%	181	7/11/2018
Illawarra Mutual Build Society	A2	500,000	2.55%	364	8/11/2018
Me Bank	A2	1,500,000	2.77%	180	17/11/2018
National Australia Bank	A1+	1,500,000	2.57%	180	3/09/2018
National Australia Bank	A1+	1,000,000	2.62%	150	3/09/2018
National Australia Bank	A1+	3,000,000	2.64%	150	4/10/2018
National Australia Bank	A1+	2,000,000	2.64%	150	4/10/2018
National Australia Bank	A1+	1,000,000	2.52%	305	18/06/2018
National Australia Bank	A1+	2,000,000	2.49%	180	13/08/2018
Reliance Credit Union	Unrated	250,000	2.70%	365	30/10/2018
Suncorp-Metway	A1	2,000,000	2.45%	180	23/07/2018
Westpac Bank	A1+	2,000,000	2.54%	180	20/08/2018
Westpac Bank	A1+	1,000,000	2.54%	215	25/09/2018
Westpac Bank	A1+	3,000,000	2.50%	180	14/11/2018
Westpac Bank	A1+	1,500,000	2.54%	210	20/09/2018

**GENERAL FUND INVESTMENTS**

**\$ 43,744,294**

**TRUST FUND**

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	208,000	1.70%	24 Hour at call account

**TRUST FUND INVESTMENTS**

**\$ 208,000**

**TOTAL INVESTMENTS**

**\$ 43,952,294**



## INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100.00%
A1 & A1-	50.00%
A2	10.00%
Unrated	2.00%

### Council's Current Exposure of Total Investments

A1+	88.62%	\$	38,952,294
A1 & A1-	4.55%	\$	2,000,000
A2	6.26%	\$	2,750,000
Unrated	0.57%	\$	250,000
<b>Total Investments</b>		<b>\$</b>	<b>43,952,294</b>

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30.00%
A1 & A1-	20.00%
A2	10.00%
Unrated	2.00%

### Council's Current Exposure per Institution

Commonwealth Bank	26.06%	\$	11,452,294	A1+
National Australia Bank	23.89%	\$	10,500,000	A1+
Westpac Bank	17.06%	\$	7,500,000	A1+
ANZ	21.61%	\$	9,500,000	A1+
Suncorp-Metway	4.55%	\$	2,000,000	A1
Bank of Qld	1.14%	\$	500,000	A2
Illawarra Mutual Building Society	1.71%	\$	750,000	A2
Me Bank	3.41%	\$	1,500,000	A2
Reliance Credit Union	0.57%	\$	250,000	Unrated
<b>Total Investments</b>		<b>\$</b>	<b>43,952,294</b>	

## INVESTMENT MOVEMENTS

Council's Overall Total Investments has increased due to variations in the Cashflow during the month of May.

	This Month	Last Month	July 2017
Total Investments	\$ 43,952,294	\$ 42,654,294	\$ 43,234,549
% Change	2.95%		1.63%

## INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 2.48%. The average rate movement is minimal due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate remained at 1.50% in May. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 1.86%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2017
1.86%	2.48%	2.46%	2.46%

**L Taberner**

**Responsible Accounting Officer**

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.

ENGINEERING EXPENDITURE and PROJECTS FOR 2017/2018 JUNE 2018 REPORT		
	Budget	Actuals
<b>14 - Administration</b>	<b>\$4,864,500</b>	
Plant Fund Plant Purchases	\$3,333,886	\$1,477,022
Replace Council's Website	\$69,000	\$40,500
Connellys Store Upgrade – internal upgrade.	\$72,436	\$8,580
Telephone System Replacement landline	\$80,500	\$64,080
Orange Depot -Installation of Security Fence and Gate	\$34,500	\$33,540
Orange Depot - Lunchroom & Storage for Equipment	\$11,500	\$8,398
Refurbishment of Canowindra HACC Office and Library	\$31,533.00	\$6,588
Yeoval Depot - Supply and Install Air Conditioner	\$2,990	\$2,231
Cumnock Depot - Supply and Install Air Conditioner	\$2,990	\$2,227
Replace Waluwin Alarm and Access Control System	\$17,250	\$14,891
Redundant Network Links - Using the NBN install redundant network links to offices, depots	\$57,500	\$4,606
Purchase of Asset Management Software and Necessary Training	\$100,000	\$46,800
Gscan Vehicle tester	\$17,250	\$13,600
Hitech Support - 40 Hours Assistance	\$9,775	\$8,480
Configuration of Spectrum Spatial Analyst - Exponaire's replacement	\$57,500	\$0
Upgrade Caterpillar Diagnostic Computer Software	\$17,250	\$7,405

<b>16 - Public Order &amp; Safety</b>	<b>\$413,694</b>	
Moorbel Bush Fire shed	\$38,287	\$92,435
The Ponds Extension	\$22,111	\$1,840
Lidster Fire Station	\$193,426.00	\$67,921
Cumnock RFS Station	\$400,000	\$165,146
North Bangaroo RFS Station	\$200,000	\$47,313
<b>19 - Environment</b>	<b>\$3,303,126</b>	
Install Solar Security at Council's 6 Waste Management Facilities	\$207,000	\$0
Voluntary Purchase – 5 Betts Street, Molong	\$300,000	\$194,836
Molong Floodplain - Flood Levee	\$66,551.00	\$31,681
Canowindra Stormwater Drainage - Stage 1	\$200,000	\$413.50
Puzzle Flat Creek Levee	\$2,426,625	\$248.80
Eugowra Storm Water - Plan for 17/18 Budget	\$88,000	\$0
<b>22 - Housing &amp; Community Amenities</b>	<b>\$131,611</b>	
Molong Cemetery - Upgrade/complete internal driveways and pathways	\$47,086	\$12,993
<b>24 - Cabonne Water</b>	<b>\$15,617,364</b>	
Water Assets - Electronic Meter Roll Out	\$244,088	\$0
Water Assets - Telemetry Base Infrastructure	\$73,140	\$0
Water Assets - Molong Cumnock and Yeoval Installation of Gateways and Receivers for New Meter Conn	\$54,280	\$0
Water Assets - Molong Cumnock and Yeoval Base Infrastructure for Integration of Smart Meters	\$78,545	\$12,345

Reservoir Cleaning	\$11,500	\$6,000
Calibration of Water treatment plant	\$11,500	\$3,676
Turbidity meter testing	\$14,950	\$0
Contingency plant for Backwash system	\$23,000	\$0
Online Chlorine Monitoring	\$0.00	\$0
<b>26 - Small Town Sewer</b>	<b>\$373,750</b>	
STSS Assets - Cudal STP - Inlet Structure	\$40,250	\$23,792
Inlets and Outlets for the 4 Town Sewer	\$92,000	\$0
Telemetry installation for Sewer	\$92,000	\$17,355
Additional E1 replacements & repair of pumps	\$115,000	\$53,621
STSS Assets - Manildra STP Inlet Structure	\$34,500	\$21,143
<b>27 - Cabonne Sewer</b>	<b>\$886,793</b>	
Sewer Assets - All Weather Bypass and Thistle St Pump Station Electrical Upgrade	\$120,060	\$0
Sewer Assets - Canowindra Sewer - Sludge Disposal Treatment Rectification	\$80,577	\$96,945
Sewer Assets - Molong STP - Sludge Disposal Treatment Rectification	\$140,000	\$78,852
Sewer Assets - Eugowra STP Inlet Structure - Construct New Inlet Structure	\$34,626	\$0
Sewer Assets - Mechanical Mixers - Upgrade of Aeration System at the Molong STP	\$132,030	\$0
Sewer Assets - Main pump at Canowindra STP	\$0.00	\$0
Sewer Assets - Safety issues at Canowindra STP	\$0.00	\$0
Sewer Assets - Thistle Street Pump station	\$0.00	\$0

<b>28 - Recreation &amp; Culture</b>	<b>\$4,513,447</b>	
Village Enhancement Program (VEP) 2017/2018	\$218,320.00	\$3,374
Cudal Hall Refurbishment (continued from 2016/2018)	\$79,258.00	\$79,258
Cumnock Showground - New Amenities Building	\$168,601.00	\$136,934
Age of Fishes Museum - Fossil Storage Facility	\$594,192.00	\$141,169
Molong Library - Establishment /Refurbishment / Construction	\$1,203,736.00	\$33,549
Pool Cleaners - 4 shallow pool cleaners for the wading pools	\$10,925	\$8,340
Manildra Pool - Remove and Replace Loose edges on tiles around small and large pools	\$20,700	\$17,961
Canowindra Pool - Upgrade power to Kitchen Powerboard	\$2,875	\$2,654
Eugowra Pool - Replace 4 Pumps	\$15,870	\$11,795
Regulation Signage for 6 pools as per Pool Audit	\$47,100.00	\$10,816
Safety Equipment - Defibrillators and Backboards for all Pools	\$31,625	\$23,771
Cumnock Pool - Replace Collapsed Inlet Lines to Wading Pools	\$11,500	\$13,705
Manildra Pool - New Chlorine Acid Controller	\$11,500	\$11,53
Cudal Pool - Remove and Replace loose edges on tiles	\$6,900	\$7,967
Molong Pool - Remove and replace loose edge tiles around small pool	\$11,500	\$7,796
Molong Multipurpose Sports Facility - Lighting	\$269,147.00	\$231,109
<b>32 - Mining Manufacturing &amp; Construction</b>	<b>\$307,874</b>	
Molong Quarry Limestone Storage Shed	\$307,874	\$297,610
<b>34 - Transport and Communication</b>	<b>\$9,894,185</b>	

Local Road Construction - Urban Reseal Program	\$334,906	158,947
Local Road Construction - Rural Reseal Program	\$1,108,340	\$921,120
Davys Plains Road	\$92,583	\$58,039
Gowan Road	\$17,137	\$15,840
Kerrs Creek Road	\$12,500	\$3,578
Ophir Road	\$11,000	\$6,858
Vittoria Road	\$34,500	\$27,828
Baldry Road	\$174,000	\$142,180
Belgravia Road	\$24,000	\$18,490
Borenore Road	\$18,000	\$10,129
Bowan Park Road Lot 1	\$12,000	\$12,133
Bowan Park Road Lot 2	\$24,000	\$22,034
Cadia Road	\$46,400	\$27,904
Davys Plains Road	\$29,000	\$22,693
Euchareena Road	\$30,000	\$22,012
Eurimbla Road	\$87,000	\$81,030
Garra Road	\$47,000	\$41,434
Griffin Road	\$32,500	\$26,855
Gumble Road	\$97,000	\$44,684

John Carroll Lane	\$13,500	\$5,461
Kurrajong Road	\$45,000	\$39,764
Long Point Road	\$57,000	\$55,792
Longs Corner Road	\$69,000	\$36,559
Lower Lewis Ponds Road	\$24,000	\$13,591
Lyndale Road	\$15,440	\$6,622
Moorbel Drive	\$65,500	\$50,408
Packham Drive	\$28,000	\$17,828
Square Road	\$66,000	\$48,288
Thomas Kite Road	\$20,000	\$12,092
Vittoria Road	\$39,000	\$21,201
Wellington Street – Molong	\$45,000	\$30,346
Local Road Construction - Heavy Patching	\$1,286,150	\$869,208
Baldry Road	\$57,500	\$67,855
Betts Street, Molong	\$90,000	\$61,798
Bowan Park Road	\$63,000	\$48,006
Four Mile Creek Road	\$33,000	\$23,550
Gavins Lane	\$60,000	\$32,965
Gazzard Road	\$48,000	\$8,207
Gumble Road	\$51,000	\$34,724

Icely Road	\$135,000	\$84,435
Long Point Road (at Burrendong Way intersection)	\$10,000	\$138
Longs Corner Road	\$67,800	\$52,984
Mulyan Road	\$18,300	\$15,515
Obley Rod	\$70,320	\$45,186
Ophir Road	\$75,000	\$86,973
Orchard Road	\$30,000	\$18,493
Packham Drive	\$65,000	\$44,720
Paytens Bridge Road	\$81,000	\$55,936
Strathnook Lane	\$49,500	\$27,214
Thomas Kite Lane, Windera	\$30,771	\$30,808
<b>Additional Heavy Patching –not allocated</b>		
Forest Reefs Road	\$100,000	\$64,259
Pye Street Eugowra	\$85,000	\$64,960
Griffin Road	\$70,000	\$0
Deervale Lane	\$85,000	\$0
Davys Plains Road	\$56,000	\$0
Obley Road	\$100,000	\$0
Betts Street Molong AC Works	\$32,000	\$0
Packham Drive	\$73,000	\$0



Local Road Construction - Gravel Resheeting	\$924,352	\$638,421
Avenel Road	\$25,005	\$26,243
Baldry Road	\$20,338	\$17,592
Bowans Lane	\$14,998	\$16,087
Bulgus Road	\$32,200	\$9,424
Carrolls Road	\$32,200	\$18,379
Cashen Lane	\$32,200	\$16,528
Cowriga Road	\$32,200	\$17,782
East Guyong Road	\$25,189	\$20,874
Favell Road	\$32,200	\$21,241
Glasson Road	\$12,842	\$16,359
Gowan Road	\$32,200	\$0
Greenbah Road	\$32,200	\$16,371
Heckendorf Road	\$19,284	\$16,177
Kangarooobie Road	\$48,300	\$22,084
Kildara Road	\$31,799	\$25,845
Lookout Road	\$35,650	\$13,960
Meadow Bank Road	\$21,244	\$17,899
Pinecliffe Road	\$29,873	\$24,153
Reedy Creek Road	\$28,125	\$28,546

Rocky Ponds Road	\$23,408	\$24,044
Rutherford Lane	\$21,149	\$18,520
Scenic Drive	\$24,900	\$24,900
Seales Lane	\$65,683	\$22,894
Strathmore Lane	\$22,494	\$18,106
Trajere Road	\$9,854	\$12,103
Yellowbox Road	\$41,507	\$41,507
<b>Projects as determined:-</b>	<b>\$192,840</b>	<b>\$27,262</b>
Byng Road	\$32,000	\$15,349
Bocobra Road	\$32,000	\$12,218
Lewis Ponds Road		\$0
Townsend Road		\$0
Nanami Lane	\$20,139	\$1,861
Lemmons Lane	\$28,000	\$11,171
Rutherford Road	\$28,000	\$7,753
Nanami Lane (Cargo Road end)	\$28,000	\$43.00
Nyora Lane, Molong	\$28,000	\$7,451
Springvale Lane, Molong	\$28,000	\$7,045
Garra Cemetery Road (off Packham Drive)	\$28,000	\$8,048
Barrowong Road	\$28,000	\$8,772
Pratten Road	\$28,000	\$6,570

Local Road Construction - Submission list	65,450	
Extension of Seal for Griffin Road	\$65,450	\$56,889
Local Road Construction - Road To Recovery	\$1,421,807	
Belgravia Road Sealing \$400,000 R2R, \$485,500 Council	\$861,057.00	\$427,595
Gumble Road Sealing	\$280,700	\$274,004
Packham Drive Stage 4, R2R	\$279,977	\$25,955
Bocobra Road Shape & Seal R2R	\$111,980	\$97,393
Ophir Road - Road Widening Reconstruct Longitudinal Drainage & Seal	\$341,774	\$64,315
Davys Plains Road - Intersection Improvements Gavins Lane	\$598,930	\$530,259
Belgravia Road, Stage 3	\$	\$16,533
Regional Road Construction - RMS Safety Program	\$900,000	
Cargo Road overtaking lanes - Quarry Hill	\$24,460.00	\$773,574
Regional Road Construction - RMS Repair Program	\$440,000	
MR238 (Nangar Road) Widen 4.3-6.6km from Warraderry Way (50/50 with RMS)	\$580,000	\$129,277
Regional Road Construction - Heavy Patch & Reseal Program	\$611,355	
Heavy Patching - Cargo Road	\$70,000	\$70,828
Heavy Patching - Warraderry Way	\$180,000	\$116,409
Heavy Patching - Burrendong Way	\$180,000	\$60,938

Reseals - Nangar Road	\$100,800	\$63,194
Reseals - Banjo Patterson Way	\$81,000	\$63,879
<b>State Roads</b>		
MR377 The Escort Way - Reedy Creek Stage 2	\$616,000	\$426,816
HW7 - North Molong Rehabilitation	\$1,597,695	\$1,515,658
Heavy Patching	\$529,000	\$397,627
Reseals	\$950,000	\$729,852
MR359 Shoulder (segment 50)	\$132,984	\$41,627
MR359 Prime and seal Boree Creek Bridge, Peabody Road, new signage	\$99,705	\$12,667
MR377 The Escort Way - Reedy Creek Stage 3	\$438,166	\$138,115
MR377 Main Street Cudal, Install new blisters, pram ramps	\$61,943	\$50,533
MR61 reshape surface drains	\$131,000	\$0
MR310 replace Wire Rope with Guard Rail Safety Fence	\$75,000	\$0
HW7 Mitchell Highway – Heavy Patching for RMS	\$377,848	\$0
HW7 additional Heavy Patching	\$34,675	\$0
MR310 additional Heavy Patching	\$42,427	\$0
MR359 additional Heavy Patching	\$60,217	\$0
SH7 Install blisters, pram ramps, footpath, Kerb & Guttering near Rec entrance Watson St	\$105,660	\$0
<b>Bridge Construction - Local Bridges</b>	<b>\$1,581,250</b>	
Eurimbla Bridge, Cumnock	\$876,250	\$598,728
Eurimbla Bridge Approaches	\$705,000	\$218,540

<b>Stormwater Drainage Construction</b>	<b>\$165,000</b>	
Culvert works from AMP list	\$178,250	\$69,013
Drainage for William Street, Molong	\$165,000	\$113,131
<b>Carried Forward and Revotes from 2016/2017</b>		
Footpath Maintenance	\$100,000	\$75,109
Kerb & Guttering Maintenance	\$13,000	\$7,031
Gidley Street Molong Upgrade of Drainage Infrastructure	\$195,000	\$123,625
Mill Street Canowindra Stormwater Drainage	\$80,000	\$22,108
Spring Hill Road Bitumen Seal	\$100,000	\$85,509
Stapleton's Road Gravel Resheeting	\$26,000	\$30,570
Toogong Village Streets Bitumen Seal	\$19,000	\$7,131
Waterhole Creek Road Gravel Resheeting	\$26,000	\$18,819
Table Drain Maintenance	\$88,000	\$44,675
Reseal Davy's Plains Road	\$92,583	\$58,039
Reseal Gowan Road	\$17,137	\$15,839
Reseal Kerrs Creek Rd	\$12,500	\$3,578
Reseal Ophir Road	\$11,000	\$6,857
Reseal Vittoria Road	\$34,500	\$27,827

Eurimbla Bridge Side Track	\$44,626	\$9,627
Footpath maintenance	\$100,000	\$30,257
Cudal Depot - Installation of Security Fence and Gate	\$31,228	\$30,800
Molong Depot - Workshop - Replace Diesel and Petrol Fuel Tanks	\$108,395	\$93,949
Cargo Landfill Closure	\$34,813	\$33,153
Cudal Hall Refurbishment	\$55,814	\$79,258
Canowindra Pool Shade Structures	\$11,745	\$8,619
Molong Multi-Purpose Sports Venue	\$120,0854	\$110,246
Manildra Kiewa Street Car Park	\$7,353	\$7,632

## **STATE ROADS**

### **MR377 Reedy Creek Stage 2**

Works have been completed on The Escort Way Reedy Creek Shoulder Widening and Pavement Rehabilitation. Council's contractor undertook sealing of 640m on the 20 July, and the remaining 400m was sealed on the 8 August. These works included a 350-metre long concrete dish drain at the base of the rock face cutting.

### **MR377 Reedy Creek Stage 3**

Works have commence on 12<sup>th</sup> April 2018, for the .600km section on MR377- The Escort Way, Reedy Creek Shoulder Widening and Pavement Rehabilitation. Sealing completed Tuesday 8<sup>th</sup> May 2018

### **North Molong Pavement Rehabilitation**

Preliminary investigation works have been completed on the pavement rehabilitation works on the Mitchell Highway from the intersection of Edward Street and Hill Street to the 60/100 speed zone at North Molong. The length of the project is 1.7km. These works will be carried out under the Roads Maintenance Council Contract (RMCC) with Council and is fully funded by the RMS. Council has commenced widening of the drainage structures. The asphaltic pavement works were undertaken by RMS's contractor and the works commenced on 13 November 2017 and will be completed by the 1<sup>st</sup> December 2017. The line marking to be undertaken by Council's contractor, Monday 4<sup>th</sup> December.

Council commenced pavement works in early January 2018. Drainage works including culvert extensions and concrete dish drains are also under construction.

The project also includes the replacement of the safety barrier fences at Boree Hollow Creek, the rail over bridge and Moss Hollow Creek.

Moss Hollow Bridge to the Molong Sewage Treatment Works was sealed on the 9 February.

The 810 metres of concrete kerb throughout the job was completed on the 20<sup>th</sup> February.

Contractors have completed the guard safety rail throughout this project.

### **Heavy Patching and Reseals**

RMS have allocated \$529,000 for Heavy Patching and \$950,000 for Reseals on State Roads.

The Routine Maintenance budget for State Roads is \$515,000.

The State Roads Heavy Patching programme commenced 9 October at Eugowra, and works were completed on all RMS State roads 17<sup>th</sup> November. Additional Asphaltic Concrete works were undertaken at Eugowra's Pye Street intersection due to the turning of trucks.

The State Road reseal project has been completed.

## **REGIONAL ROADS**

### **Cargo Road Overtaking Lanes**

Works commenced on 3 July 2017 at the Quarry Hill Overtaking Lane, south of Cargo. Vegetation and culvert works have been completed. The overtaking lane is north bound towards Cargo. Bitumen sealing was completed on the 15 September, and Council's contractors completed linemarking and safety rail on the 5 October 2017.

Final seal was completed 6<sup>th</sup> April 2018, and linemarking was completed 26<sup>th</sup> April 2018

### **RMS REPAIR Program 2017/2018**

The RMS REPAIR program for 2017/2018 is to fund shoulder widening on MR238 Nangar Road 4.3 to 6.6km from Warraderry Way intersection. This is a 50/50 contribution from RMS and Council for a total of \$580,000 for this project. The project has commenced 7 May, and sealing was completed by Council's contractors on the 13 June 2018.

### **NSW Government Fixing Country Roads – Banjo Patterson Way Widening Project**

Banjo Paterson Way Widening Project was successful under Round Three of the NSW Governments Fixing Country Roads Program for \$4,010,629 and a contribution from Cabonne Council of \$545,858. Design and development is currently under way this financial year, with works to be undertaken over the next two financial years.

### **Heavy Patching**

Heavy Patching on Cargo Road, Burrendong Way and Warrederry Way regional roads has been completed. The reseal program was undertaken by Council's contractors and completed on the 4<sup>th</sup> and 5<sup>th</sup> April 2018.

### **LOCAL ROADS**

#### **Roads to Recovery**

Council has completed the final section of road works on Belgravia Road, including vegetation clearing, drainage works and sealing of 1.6 kms. The 3.8km stage 1 and 2 of this project is now completed.

Belgravia Road Stage 3 has commenced with tree vegetation works.

The 1.45km of Gumble Road Sealing was completed on 21 December 2017.

Davys Plains Road - Gavins Lane intersection works commenced with the clearing and drainage works completed. This also involved the excavation works to place gabion rock and geo fabric under the road base. Works will recommence in late February early March to complete this project. The road works are now completed, with the safety guard rail to be installed by Council's contractor Summit Fencing.

Bocobra Road, from the Henry Way Parkes end, has been completed with 2.9km sealed on the 23 October.



The final seal for Packham Drive and Ophir Road were completed in March.

### **Gravel Resheeting**

The Gravel Resheeting program has been completed.

Additional roads allocated to be resheeted (from the May council Meeting) were Burrawong Road, Byng Road, Fish Fossil Drive, Garra Cemetary Road, Gowan Road, Lemmons Road, Lockwood Road, Nanami Lane, Nyora Road, Pratten Road, Reedy Creek Road, Rutherford Road, Springvale Lane, Waldergrave Road, Yellowbox Road.

### **Maintenance Grading**

Maintenance grading works have been restricted due to dry conditions, resuming when ideal conditions.

### **Sealing**

Spring Hill Road Sealing (revoted from 2016/17 budget) has been completed. Reseals have been completed on the following roads - Square Road, Moorbel Drive, Bowan Park Road, Borenore Road, Long Point Road, Belgravia Road, Kerrs Creek Road, Longs Corner Road, Cadia Road, Davys Plains Road, Toogong Street in Toogong, Boree Street in Cudal, Hamilton Street in Cargo, Parks, Smith and Gidley Streets in Molong. Total being \$420,000.

Additional local roads allocated to be resealed (from the May council Meeting) were Belmore Street- Canowindra, Short Street – Canowindra, Strathmore Lane and Kjollers Road. Total being \$371,000.

### **Heavy Patching**

Heavy Patching has been completed on Baldry Road, Bowan Park Rod, Four Mile Creek Road, Gavins Lane, Gazzard Road, Gumble Road, Icely Road, Long Point/Burrendong Way, Longs Corner Road, Mulyan Road, Obley Road, Ophir Road, Orchard Road, Packham Drive, Patens Bridge Road, Strathnook Lane, Thomas Kite Lane, Forest Reefs Road, Pye Street Eugowra. Works have commenced at Betts Street Molong from Euchareena Road to the Multi Purpose Centre.

Additional local roads allocated for heavy patching (from the May council Meeting) were Griffin Road, Deevale Lane, Davys Plains Road, Obley Road, Betts Street and Packham Drive. Total being \$426,000.

### **DRAINAGE**

Ophir Road table drainage scouring works have been completed.

The new culvert structure and approaches have been completed on Burgoon Lane.

### **Mill Street Stormwater Drainage, Canowindra**

Works commenced early July to improve 420m of drainage at Mill Street Canowindra. These works have been completed.

### **Stormwater Drainage for William Street, Molong**

The new stormwater drainage culvert and approaches have been completed in Molong.

### **Gidley Street Molong Upgrade of Drainage Infrastructure.**

Stage 1 - Stormwater Drainage Works commenced by Council's Contractor in Gidley Street, Molong, on the 17 July. The works are between Hill Street and Bank Street to upgrade the drainage infrastructure. These works are completed.

## **BRIDGES**

### **Eurimbla Bridge, Cumnock.**

The contractor has completed the bridge construction and Council is continuing the construction of the road approaches to the Bridge.

## **CENTRAL TABLELANDS WATER SECURITY FOR THE REGIONS – ORANGE TO MOLONG PIPELINE PROJECT STAGE 1**

- The design and construction Ammerdown (Orange) to Molong Creek Dam Pipeline and associated break tank have been completed.
- The design of Molong to Cumnock and Yeoval pipeline has been completed.
- Approximately 17 km of pipeline have been laid, commencing from Molong and progressing towards Cumnock village. The construction of the Molong Gidley Street pump station building and the Cumnock chlorine dosing building are in progress.
- Council received Molong operational railway crossing construction licence (intrusion works) from John Holland Rail and is awaiting approval of the construction licence for other four non-operational railway crossings.

## **NOXIOUS WEEDS DEPARTMENT**

### **Work carried out since the last report.**

- Blackberry program is nearing the end in the eastern areas of the shire,
- Grass control program is beginning with control of Chilean needle grass and African love grass throughout the shire,

- Inspections have been conducted in the White Rocks rd and Bocobra rd areas
- Council's control of Bidy Bush along roadsides has also begun.
- Council also found and identified a new incursion of Madeira Vine which has since been treated and will be kept an eye on.

#### **URBAN SERVICES AND UTILITIES SECTION UPDATE**

- Fluoride dosing unit has been commissioned internally awaiting external sign off.
- Tree planting program is still ongoing.
- Stocking of plants in the Canowindra Nursery has been completed
- Molong, Bank Street garden beds are completed
- Upper Bank St garden beds commenced
- Water main breaks completed as required.
- New private water and sewer connections completed as required.
- Sewer main breaks and chokes completed as required.
- Hydrant inspection program completed.
- Sheps garden corner project commenced
- E-one units repaired and replaced as required.
- Tree pruning works completed.
- Leaf removal works completed as required.
- Major cleaning works on amenities buildings commenced.

- Hall maintenance works completed as required.
- Pathway around Multi Purpose sports field completed.
- Community message board relocated from Rotary Park Molong to the Molong Caravan Park.
- Cudal office gardens renovations are nearing completion.
- Project scoping, quotation and ordering has commenced into a number of projects identified in the recently allocated VEP works.
- On site meeting has been completed for Thistle Street sewerage pump station tender upgrade.
- EPA load based licence returns completed for Molong and Canowindra STP's.
- Effluent testing for all sites in Cabonne completed.

### **PROJECTS UPDATE**

The current status of the main projects are as follows:

#### **1. Age of Fishes Museum Storage Facility**

- Floor slab completed
- Footpaths, dish drain and layback excavated
- Stormwater trenches excavated
- Stormwater pipes inspected and backfilled
- Structural steel construction is in progress

#### **2. HACCC Building - Awning**

- Steel braces installed and construction is in progress

#### **3. Orana House**

- DA submitted

**4. Molong Truck Wash**

- Fee proposal for design consultancy services received

**5. Pipeline – Molong to Cumnock and Yeoval**

- Construction is in progress

**6. Molong Sewer Pump Station**

- Tender closes on 13 June 2018

**7. Molong Library**

- Design is in progress

**TECHNICAL SERVICES SECTION**

- Council has completed the Long Point Road Feasibility Study and this is with Mr Gee for potential funding.
- Eugowra easements are ongoing. Documentation has been finalised and the plan lodged at Land Titles Office. Approvals are being sought from relevant land owners.
- Council working closely with JHR to complete acquisition of land in Molong on the creek opposite mechanics, draft environmental report has been completed. Contract has been prepared and Council has signed their section, this has been sent to JHR for them to also sign.
- Cargo Road, Bowan Park Road have been finalised.
- Eurimbla Bridge acquisition is close to completion. Payment has been made and we are waiting on Exchange.
- SMEC has completed flood report and this is being reviewed by Council and OEH. This is currently with OEH for reviewal

## **CABONNE COUNCIL TRAFFIC COMMITTEE**

Cabonne Council  
May 2018 Meeting  
Main Street, Cudal NSW 2864

### **Minutes**

#### **Item 1 – Attendance & Apologies**

**Present:**

Clr Treavors Greg	Cabonne Council
Mr David Vant	Roads and Maritime Services
Mr Richard Drugar	Roads and Maritime Services
C/INSP. David Harvey	NSW Police
Sgt. Mark Hevers	NSW Police
Mr Surendra Sapokota	Cabonne Council
Mr Ragu San	Cabonne Council
Ms Andrea Hamilton-Vaughn	Orange-Cabonne Road Safety Officer
Mr Leigh Meagher	Cabonne Council

**Apologies:** Mr Geoff Lewis (Community Representative)

#### **Item 2 – Previous Minutes**

Recommended: Minutes accepted as distributed

### **LTC Item 3 – Central West Tractor Trek 2018 application**

LTC review of CWCTTG application

#### Discussion

DV: Questioned the use of the Highway in the Molong section of the supplied map. Stating that RMS will need a detailed TCP for that section & that this will need State & Regional approvals. Additionally advised that CWCTTG will need a Road Occupancy Licence as it is a class 2 event.

DV thought that the amount of tractors in each group in the TCP were too large & that these should be limited to 5 tractors per group to facilitate safer overtaking

#### Recommendation(s)

Number	Action	Responsible
3.1	Submit paperwork to the State & Regional departments for appropriate approvals	CWTTG
3.2	Obtain correct Road Occupancy Licence	CWTTG
3.3	TCP be amended to state that groups of tractors will be limited to groups of 5	CWTTG
3.4	Closely review supplied TCP	Transport Coordinator

### **LTC Item 4 – Proposed Amendment to Orange –Mt Lofty School Bus Route**

#### Discussion

DV: This committee could not make recommendations of the areas of the application that are in the Orange City Council Area

#### Recommendation(s)

The application is approved subject to the Orange City Council areas listed in the application being removed from the application

Number	Action	Responsible
4.1	Remove Orange City Council stops from Cabonne application	Applicant

### **LTC Item 5. Proposal to replace Give way sign with Stop Sign**

#### Discussion

AHV: Stated that drivers become complacent regarding Give way & Stop Signs & tend to roll through them in town

DV: Stated: (1) that there was no history of crashes on the road in that intersections area & that the complaints relate to behavioural & third party perceptions, (2) That there had been no changes to the road (3) that the Aust Standards say that a Stop sign is not to be used when sight distance is greater than 30m in a 50Kph area & that a stop sign is not recommended as overuse sees them ignored

#### Recommendation(s)

Request to install a stop sign was declined

### **LTC Item 6. Proposal to install a additional reduced speed sign before the sharp end in Ophir Road**

#### Discussion

DV: Stated: Speed Reductions are always the last resort in a complaint situation. He observed that the complaint is in reality a complaint about property access which is not in the LTC scope & the responsibility of the land owner

AHV: There had been 5 accidents on Ophir Road in the last 5 years

#### Recommendation(s)

Request to lower the posted speed limit is declined

Number	Action	Responsible
6.1	Confirm Advisory Speed limit for Corner	Transport Coordinator
6.2	Confirm Advised speed with a Ball Bank Calculation	Transport Coordinator

### **LTC Item 7. Request to Lower Speed limits in Borenore area (Borenore Road & Convent Lane)**

#### Discussion

DV: Stated: That there was no history of crashes in the areas mentioned and that the Australian standard should apply

#### Recommendation(s)

Request to install a stop sign was declined

Number	Action	Responsible
7.1	Forward complaints to D Vant	Traffic Coordinator
7.2	D Vant to deal with complaints	DV



### General Business:

1. AHV: Letter received from **Centre for Road Safety** stating that Local Govt Road safety program is funded for the next 5 years, & that in the letter, that 58% of casualties on local roads are Locals
2. AHV: **Mock Crash Program** under the supervision of Nicky Hodge. No date set for start as yet
3. AHV: Child Restraints. Inspections are available, but uptake is low & that ~80% of restraints are NOT fitted correctly.

AHV would like NSW Police to increase checking of cars to raise use of inspections, MH stated that Highway Patrol had been issuing infringements.

AHV suggested that Police open days could be a good day to get additional inspections. It was also suggested that dates at the PCYC could also assist with correct fitting

4. Fatality Free Friday 25/5/2018
5. GT: Questions regarding Traffic Blisters in Cudal.
6. AHV & DH stated that the intersection was dangerous & there had been extensive community consultation prior to construction (including a mail out & a presentation at the school)

**Meeting Closed 11:35**

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**Next meeting: 23 August 2018**

*Please contact Ragu San for apologies*

[Ragu.San@cabonne.nsw.gov.au](mailto:Ragu.San@cabonne.nsw.gov.au)

**Please Address all  
correspondence to  
PO Box 5150  
ORANGE NSW 2800**

**1 May 2018**

**Mr. Steve Harding  
General Manager  
Cabonne Council  
PO Box 17  
MOLONG NSW 2866**

Dear Sir,

**Re: Archer Road Mullion Creek**

The residents and road users of Archer Road Mullion Creek seek the council's urgent attention to the current condition and safety of Archer Road.

It is noted this has been the subject over many years of:

1. Various items of correspondence
2. Numerous telephone conversations with employees of the council, including Mr. Tony Weekes, Mr. Bob Cohen and Mr. Allan Chandler
3. Meetings with Councillors of Cabonne

The road has been partially sealed but remains narrow and dangerous with the unsealed section now being in a very poor state with at least four very dangerous curves and crests which are partially blind until the driver(s) is on them.

We had previously been advised by Mr Tony Weekes that the remaining unsealed section would be included in the upcoming budget, however more recently he has advised no additional funding has been allocated to Archer Road.

Both the sealed and unsealed sections of the road have small and large trees encroaching on both sides, thus there is no room to move off the road. There is little or no proper drainage with the unsealed section now featuring significant depredation and large rocks coming through the road base and a dangerous accumulation of loose materials particularly on the corners.

These factors have all led to an increasing number of recent near misses and a recent significant number of "blown tyres" caused from the poor state of the unsealed road base.

We believe the road to be unsafe.

You may be aware that Archer Road whilst only a relatively short road has produced numerous accidents over the years including one which necessitated the victim to be conveyed to hospital via helicopter.

The number of vehicles registered to the immediate residents and road users is now 49.

Whilst the council has now limited the road to vehicles under 12 tonne gross, this has not diminished the significant amount of use of the road by non-residents. The non-residents include forestry workers, essential energy workers and contractors, wood carters, trade and supply vehicles, motor cycle riders, horse floats and hunting vehicles.

We acknowledge that council have been helpful in the past in undertaking road repairs and erecting warning signs to improve road safety.

However, given the significant increase in road traffic the residents and road users request that the road be made safer by:

- a. Modifications to remove the blind curves and crests,
- b. Widened to remove the significant tree growth and provided run off for vehicles if required
- c. Be fully sealed from the end of the current sealed section to the forestry gates with all sections to be sufficiently wide enough to allow 2 vehicles to pass
- d. Appropriate drainage to allow run off to occur


We also request an onsite meeting with you or a nominated representative, Mayor Kevin Beatty and Councillor Jamie Jones so you can see first-hand the issues we are raising.

For telephone contact please telephone Ms. Cheryl Archer on 0407 658 447.

Yours faithfully


The Residents & Immediate Road users of Archer Road Mullion Creek

Cheryl Archer 


Stephen Whiley 

Katie Archer 

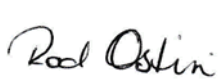
Nathan Seabrook 

Samantha Seabrook 

Andrew Seabrook 

Raymond Archer 

Nola Archer 

Rodney Ostini 

Cheryl Merchant 

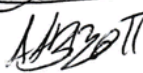
Allan Chambers



Jenny Chambers



Andrew Abbott

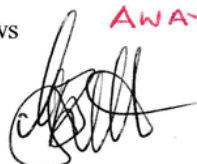


Sinead Abbott



Derek Andrews

AWAY



Leeanne Andrews

AWAY

Geoff Betts



Leslie Betts



Todd Gregory



Bec Gregory



Rodney Blowes



Amanda Blowes



Andrew Bonderuk



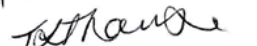
Angela Bonderuk



Scott Thompson



Tammy Thomson



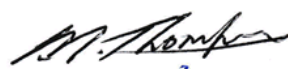
Geoff Svenson

AWAY

Linda Svenson

AWAY

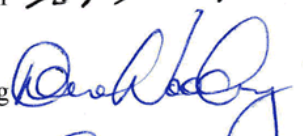
Mark Thompson



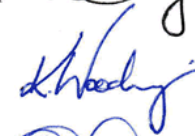
Cathy Thompson




Darren Wooding



Kelly Wooding



Terry Ostini



Jenny Ostini



## Cabonne Shire Council Heritage Advisory Service

**David Scobie Architects**

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Heritage

Cabonne Shire Council  
 Via email  
 Attn: Ms. Heather Nicholls  
 Chris Eldred, Jann Ferguson and Accounts

**REPORT: JUNE 2018****Visit: 4/6/2018****1.0 Information provided to the Heritage Advisor****1.1 Heritage Advisor appointments–**

- 1.1.1 Heritage Committee Meeting – Agenda
- 1.1.2 Oldham residence, Molong
- 1.1.3 Greg Hayman, 929 Dry Creek Road
- 1.1.4 Lisa at the Showground pavilion
- 1.1.5 Michael and Vicki at 79 Gaskill Street, Canowindra
- 1.1.6 Library refurbishment – Bank Street

Next Meeting: July 2<sup>nd</sup>**Chris – Please send minutes and confirm:**

- Heritage Committee Meeting – 9.00am: Councillors Libby Oldham & Paul Mullens
- Note M&D Historical Society for 10.00am to discuss buildings for plaques

**2.0 Follow Up required**

- ❖ Canowindra Railway Precinct – Master Plan completed for JHG-CRN
- ❖ Canowindra Museum Master Plan – Ross Cleary
- ❖ Villages of the Heart: Reporting strategy for Cabonne Council
- ❖ Eugowra Fat Lamb Hotel – reconstruction
- ❖ Quinn's Stables – part demolition
- ❖ Cabonne Museums - Master Plan and Programme and Grant application support
- ❖ 46 Bank Street, Molong
- ❖ The Yarn Market and Cobb & Co buildings

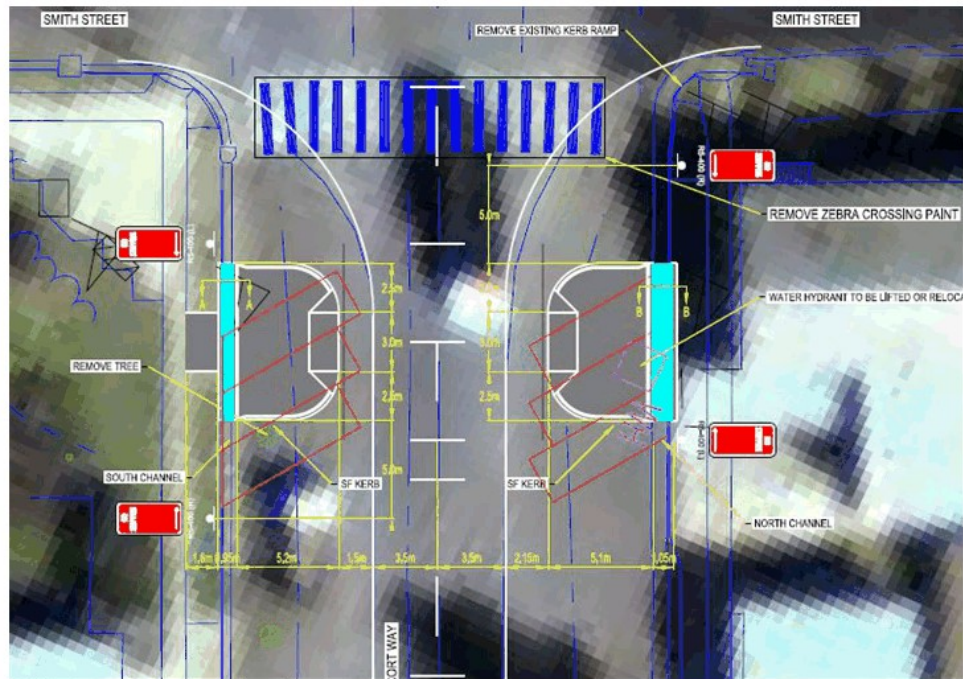
**The following notes apply to site visits and requests for advice - The intention is that the notes are passed to the Property Owner/Enquirer/DA Applicant:**

**Proposal: External refurbishment**

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RMS Drawing Proposal option 2



Basalt curb stones on the Hall side of the road

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Second view of the historic basalt curb stones – nominal 8m length and 4 stones wide.

**Comments**

The new crossing provides two blisters and curb ramps which connect to the existing footpath.

The works will require replacement of approximately 8m of the stone.

The works also require the removal of the curb and crossing to the northern corner with Smith Street.

Heritage best practice requires the reuse of the material as close as is possible to the original location. In this case it appears that this would be the length of curb to the junction of the Highway and Smith Street and around the corner into Smith Street as required to utilise the material.



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The view of the subject site taken from the western side of the highway. This indicates in the foreground a location where the curb stones are either missing or damaged. There are two strips where the subject stones could be relocated. The mitigation is positive as the sites are adjacent to the Park and the Corden heritage building.



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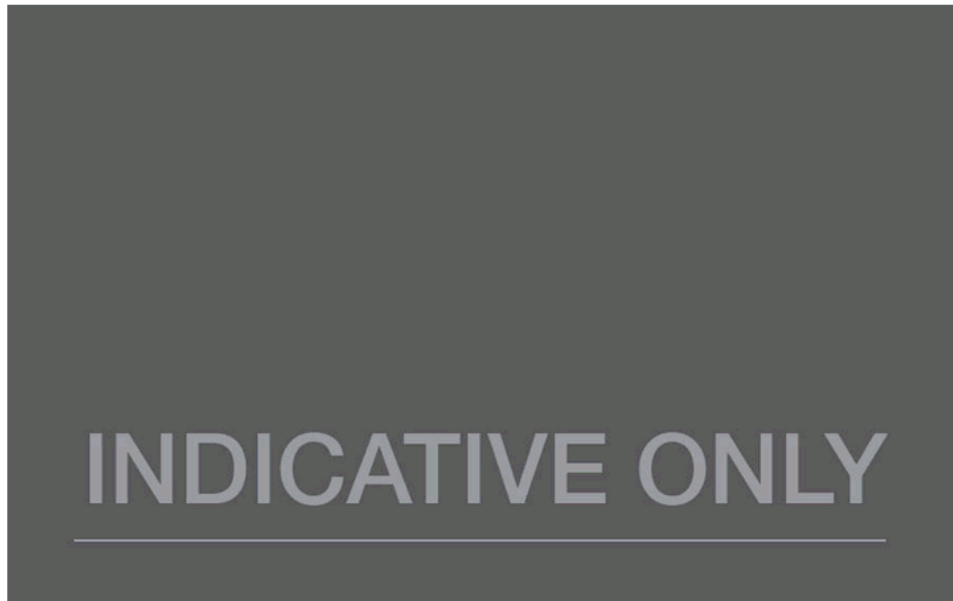
Relocation possibility one



Relocation possibility two

In view of the contrast between the colour of contemporary white concrete and the basalt and the existing footpath, it is recommended that the new concrete is batched using Charcoal CCS or bayer ferrox oxide. This is currently done by Orange City council in their Conservation areas and in Millthorpe by Contractors constructing driveway crossovers.

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**Colour card sample: CCS 87**

Reference: <https://www.concretecoloursystems.com.au/full-depth-coloured-concrete/>



**Use of the pigment in Millthorpe**

**Recommendations**

The works may remove the historic material on the basis that it will be re-used as curbing in an area where there is no reasonable alternative to removal and where the new material in the vicinity will use a sympathetic colour in order that the new works is visually sympathetic. It is noted that at least one tree is noted for removal. In view of the contribution these trees make to the street, it is recommended that the tree be replaced in a suitable location.

The Canowindra & District

**1 Oldham residence, Molong**

**Contacts: Cllr. Libby Oldham**

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**Issues: Subsiding wall at front verandah**

The following site photos explore the issues and remedies:



**Photograph 1** View of the front elevation indicating the scale of the original double fronted building and the latter front verandah.

In addition, note the following:

- Missing chimney pots to second chimney
- Lifting roof sheets – side and end laps and lifting rolled flashings
- Lifting sheets to the verandah roof



**Photograph 2**

Part enclosed side verandah and note that the side verandah has not been altered with the construction of a brick waist high wall.

Confirm the sheeting on the enclosure on the side and rear elevations is not fibro as asbestos is a major hazard and a significant effect on the property value.

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The preferred strategy for a building of this type is to restore the open verandah to reinstate the condition and character and to replace unsympathetic materials with materials appropriate for the period & style of the building.

A long term plan for the building should consider the optimum arrangement for the floor plan. One successful solution on this building type is to restore and reinstate the existing original room layout and functions and replace unsympathetic materials and details with traditional materials such as weatherboards, galvanised iron and verandahs/pergolas.

For a new family life, the long term plan may be to restore the original rooms as bedrooms and bathrooms and then construct a new linked pavilion at the rear to provide a sympathetic contemporary building to accommodate living/dining/kitchen and family rooms

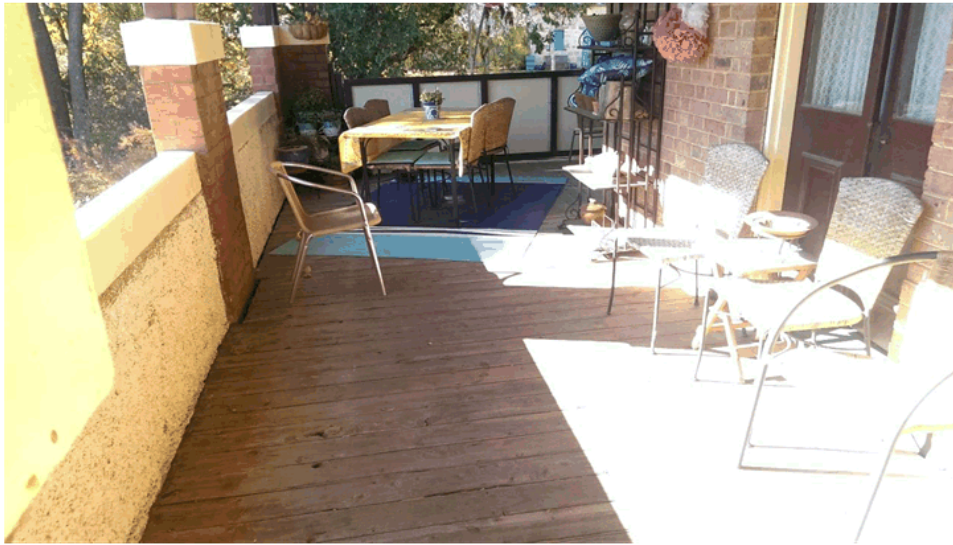


#### Photograph 3

Subsidence of the front wall, probably due to the difference between stable subsoil beneath the building and unstable garden areas to the front. This leads to the wall rotating outwards and then the wall splitting at the floor junction due to the retention here due to the floor structure. The verandah posts tilt between the roof and the moving piers with the end result shown in the above photo.

The damage is now extended beyond repair with reconstruction or replacement of the wall and posts the viable options.

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**Photograph 4**

The timber verandah appears generally sound although the condition of the bearers and joists beneath may differ.



**Photograph 5**

As the wall does not return around the two corners of the verandah to the house and the probable lack of sleeper walls beneath to the main house which would tie the two together, there is no rigidity to this tall thin structure.



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**Photograph 6**

Note the separation cracks at the floor level in the red brickwork.  
Note the garden beds against the front wall which expose this area to the weather and moisture leading to shrinkage and heaving of the external area.



**Photograph 7**

View of the right hand side of the front elevation. The damage is uniform across the front elevation of the wall

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**Photograph 8**

This early photo appears to show the frontage prior to the erection of the brick waist high wall with timber posts. The original stone base to the front verandah may be seen in the photo prior to the rendering.

The ladder supports to the verandah and the balustrade are standard cast iron patterns. These were replaced with the brickwork and the paired timber posts.

The next steps:

- Consider the whole building and a timed master plan. Even though this may not be achieved with the current ownership, during a sales process the masterplan could prove to provide the rationale for new purchaser to proceed with the project
- Consider the works and which are the main priorities which will deliver the best gain for the property
- Works projects:
  - Reconstruct the front verandah
    - Demolish the brickwork and stabilise the stone wall below the floor level. A plumb line will be required to determine whether the stone wall is sufficiently vertical to be retained or whether it will need to be reconstructed to provide a level base for the replacement verandah posts.
    - Provide new pairs of timber posts to the verandah and timber balustrade
    - The alternative to timber posts is cast iron and cast iron balustrade as a reinstatement of the earlier verandah – without the gable to the entry
    - The second alternative is a combination of cast iron but e retained gable entry on timber posts.
    - In all of these the garden beds should be removed/relocated forwards by at least 1200mm to reduce the subsidence.

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- Remove as much as possible of the side and rear verandah enclosures, having considered a masterplan for the house. For any retained enclosed areas, replace the sheet cladding with traditional weatherboards over repaired timber framed walls with sarking and thermal insulation.
- Repair the galvanised roofing – end and side laps and the traditional rolled flashings.
- Repair the gutters and downpipes using traditional fittings and ensure that all the stormwater is discharged well away from the building.
- Replace the missing chimney pots with similar pots
- Provide a weatherproof path around the building consisting of 150mm of compacted roadbase topped with cement stabilised decomposed granite and a hardwood or steel retaining edge
- In relation to the stone stable block
  - The restoration of the front elevation facing the garden is a great job using traditional materials
  - The main defect which could prove to be catastrophic is the corner where the subsidence has separated the two walls. It is recommended that Orange Engineer Anton Lynar 0418 650 378 (he has advised on Quinns Stables Molong) visit and advise on temporary propping followed by reconstruction. For reconstruction contact Graham Hawke in Orange 0427 653 122 (restored the front wall of the Molong Museum) Rob Barlow 0418 867 902 (restored Carcoar stables which is very similar structure)



## Cabonne Shire Council Heritage Advisory Service

**2 929 Dry Creek Road, Lewis Ponds**

**Contact:** Greg & Lisa Hayman

Work 0428 300 479  
Lisa 0409 329 773  
Home 02 6365 9267

Greg and Lisa own an early cottage with unusual construction to which an extension is planned.

**Proposal**

An additional bedroom is required and the plan is to provide lightweight structure on the right hand side of the building behind an extended verandah. The new verandah would be a traditional skillion verandah replacing the later bull nose from while the concrete floor would be retained.

**Existing site****Photo 1 The North Elevation**

The original brick chimneys appear generally sound despite the lean which is probably caused by heave of the ground adjoining through the effect of the weather.

To improve the draw the flues probably need to be above the ridge line. This can be achieved using a terra cotta chimney pot on top of several extra courses of traditional brickwork laid in lime mortar

The proximity of the steel skillion roof and the car parking could be improved with planting to reduce the distraction caused by these contemporary structures.

The current smooth quad gutters are probably from the 1950s. A good replacement appropriate gutter would be traditional ogee plain galvanised steel gutters with brackets.

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**Photo 2 The front West Elevation**

The right hand window is original joinery with fine muntins between the panes and rare early cast glass. The fly screen door could be substituted with a traditional timber screen door in a matching colour with the main joinery so as not to distract. The wall lantern is not a traditional light for this period of cottage a more traditional light could be sourced.



**Photo 3 A detail of an original post**

It is good policy for a building of this age and character to retain as much original fabric as possible and hence adapting these with new bases would be a good strategy.

As much of the decay has been caused by damp and the concrete, replacement of the concrete would be a good move while also helping to remove the damp from the front walls and aid the sub-floor ventilation.

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**Photo 4 A view of the location for the proposed new bedroom**

It is appreciated that this appears to be place with the least number of problems and the ease of access to the main part of the house.

The north side front is blocked by the two chimneys leaving this side or the rear.

Heritage practice is to ensure that the new works leave as much original fabric in place as possible and leave the original building the visually dominant element. Thus this location would not provide the first preference as it is the key frontage and site where recessing the wall seems difficult.

If this proves to be the only feasible location then an alternative would be to locate the room back against the previous steel sheeted extension and use a similar skillion roof form to the existing so that the new extension leaves the original main roof to be the clear and dominant roof element. A new extension of the verandah should be detailed in such a way as to clearly differentiate new from old while being sympathetic.

A timber cladding style from this period which would look appropriate is vertical board and batten in regional hardwood. Contact Keziah at Culoul Hardwood at the Clarence Siding Sawmill at Newnes 0428 551 310



**Photo 5 A typical internal view of the ceilings which consist of metal sheets and timber battens over the junctions.**

To retain the early materials and details and seal off the wall to ceiling junctions, the recommended solution would be to install a traditional version of a timber cornice consisting of a horizontal batten 15x45mm beneath the existing perimeter batten and then a vertical batten 75x15mm fixed on 10-15mm spacer blocks away from the wall. This spacing of 10-15mm can then be filled up behind leaving a shadow line so as not to draw attention to the deviating plastered walls below.



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**Photo 6** A typical wall detail, exposing the timber post wall, wire mesh and plaster. This is a variation of the wattle and daub where the local timber has been used in conjunction with fencing wire and lime based plaster. The early decoration is also something to consider – these can often be expressed using small framed panels on the walls.



**Photo 7** Shearing shed – a rare and valued structure



**Photo 8**

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**Photo 9** The rear of the shed and yards.

Paint removal to express the original galvanised iron is recommended.



**Photo 10** A rare cladding using flattened oil drums.

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### 3 The Showground – The Main Pavilion

Attention: Lisa

#### Significance

The buildings retain their social and historic significance for the local community. It is good that original materials have been retained in the refurbished building now used as the Meals pavilion



Figure 1 The



Figure 2

Sympathetic new materials in conjunction with the retained elements



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**Figure 3**  
New mini-orb wall cladding around the kitchen



**Figure 4**      Note that removing the paint from this building as discussed may prove too difficult.

If this is the case, an a pressure wash may prove damaging to the interior, then a preparation and paint is recommended to the exterior in either Shale Grey or Windspray paint.

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Figure 5 View of the rusted roofing sheets and the damaged entry



Figure 6 Corresponding entry cracks

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**Figure 7 Typical entry doors**

As these are original and sound and in good shape, it is recommended that the hardware is reviewed to see if it can be improved for better and ease of operations.

If not new doors using similar or appropriate doors should be fabricated and the original doors retained and mounted to the sides of the original openings where their original function will be obvious.



**Figure 8 View of the natural ventilation gap.**

On the basis that natural ventilation can be better managed by wall and roof ventilators, then this uncontrolled slot around the top of the four sides could be closed. The recommended solution would be simple horizontal pressed metal flashings fitted between the posts, up and under the fascia and a bottom fold out and down over the top of the main wall cladding.

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**Figure 9 The relocated honour board**

It is worth thinking about returning the board to the earlier building where it is more appropriate and could be just as well displayed. The current hanging system detracts from the significance of this rare and valued panel.



**Figure 10 View to the entry end**

The timber roof structure is visually prominent and important in the space. It just needs a good clean. Any services such as the drains which run through the building should be queried....do they need to be there or could they be relocated and new water tanks installed. This is recommended and the water put to good use.



**Figure 11 View towards the older pavilion**

### Cabonne Shire Council Heritage Advisory Service

#### Objectives:

- Maintain the traditional character of the hall
- Use traditional materials and details
- Improve the thermal insulation in the walls and roof
- Allow for the traditional functions during use for the annual show and other uses for functions and events

Agree on a list of functions which the hall should support followed by a masterplan for the site including both associated buildings.

This can be used to budget, to support grant applications and to raise funds and in-kind donations.

Arrange a working party/committee to discuss plans, options preferences for a masterplan. Contact key external user groups including caterers and hall hirers and get their views on improvements. These are very important if the income opportunities are to be optimised.

#### As a couple of examples:

1. Provide landscaped outdoor area for arriving visitors to be served drinks and for after event use for coffee and drinks. The landscaping and detailing should be photo-genic and classic rural – check out 'eat your greens' at Eugowra
2. Consider a sheltered verandah link between the two buildings to protect guests and hirers trafficking between the two buildings
3. Improve the entry with some traditional timber fencing and landscaping to keep vehicles clear of the entry elevation and make it attractive and photogenic
4. Produce a wall mounted display or blown up photos from previous historic shows/events etc.

#### General recommendations for the main hall.

- Check the sub-floor for sufficient ventilation and any damage from rot and termites and repair as required
- Clean the flooring using Cabots Deck Clean or similar and then Cabots Tung oil to finish
- Repair external fixings and gaps/holes with patches, prepare and paint Dulux Shale Grey or Windspray
- Install the selected roof top flexible/controllable vents
- Install the eave flashing in colorbond Woodland Grey
- Paint the fascias Monument
- Prepare the roofing using Penetrol and paint Shale Grey
- Install 90mm rockwool or similar insulation between the timber framing
- Install standard hoop iron plywood lining in 1200x2400mm sheets
- Agree on an appropriate display wall finish such as the cork or similar and apply to the areas required for Show use
- Line the underside of the roof sheeting on the purlins between the trusses with thermal insulation and perforated acoustic ply or sheet supplied by Supawood of Bathurst or equal
- Reconsider the lighting using more contemporary low energy low bay fittings.
- Consider suitable suspended ceiling fans.
- Have builders/engineers review the entry porch to see if it is capable of repair and restoration. The alternative is to replace it with reconstructed brick piers and a lightweight bulkhead clad in painted blueboard with similar lettered signs.

Cabonne Shire Council Heritage Advisory Service

## 4 Proposed verandah restoration

### Significance

A traditional building in the Gaskill Street Conservation Area

### Proposal

The verandah has been poorly repaired in previous periods and possibly had major elements removed.

### Existing site



Contact Ross Cleary at the Museum and ask if he could check the records for early photos of the building. This will assist in clarifying how to best restore and reinstate the verandah. It appears to have been worked over many times with arrange of minor repairs using steel plates and brackets.

It is time to restore the existing original timber structure, replace any damaged timbers and remove the earlier repairs. I suspect that there were additional timber posts supporting this structure as the spans look too large on the current structure.



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The end elevation

Contact Chris at Council and he will look up the name of the builder from Orange who re-built the bakery verandah in Molong. Often the bigger issue with these simple carpentry jobs is the OH&S issues of making safe access areas on the road and footpath.

The Royal Hotel

Gaskill Street

The site is a listed heritage item on the LEP and is a key place within the Conservation Area



As previously advised, Andrew Peverell from the Wagga Foundry on Tel. 02 6921 3387 can fabricate a steel column to match. Council will assist with advice and funding on application.

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View showing the precise fracture.

The existing column should be replaced with a suitable Acrow prop and the original delivered to the Wagga Foundry where they will make a replica.

Council's Heritage Advisor would recommend a grant under the local heritage assistance fund towards the project.

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## 5 Proposed mural

### Significance

A traditional building in the Gaskill Street Conservation Area

### Proposal

The existing face brick wall has previously supported a painted mural.

A painted mural which retains the face brick and has traditional painted framed surround would not detract from the heritage significance of the wall and setting in the streetscape and conservation Area.

The artist should be given a very clear brief and a draft version prepared for review.

Instead of painting direct to the brickwork it may be better for the artist to paint on metal or fibre cement sheet which is then fixed to the wall.

### Existing site



The mural panel should be nominally 1m clear of the ground level, 500mm clear of the corner and two brick courses below the line of the original cast iron ventilators.

Refer to the best reference: 'Signs of the times' to understand what makes these traditional wall mounted super-graphics effective and admired.

## Cabonne Shire Council Heritage Advisory Service

**6 Proposed refurbishment – Cabonne Shire Library****Significance:**

The site is located within the Bank Street Conservation Area  
 The site is within the vicinity of buildings such as the Council building opposite which are listed items on the Cabonne LEP

The subject building has a level of historic heritage significance as a former Council hall.

**Proposal**

Drawings have been prepared by designsatm from Orange for the following works, shown on drawings SK1.1-1.6

The drawings include a single floor plan and internal and external views.

The drawings do not include an external elevation of the building to Bank Street.  
 External works to the Bank Street elevation include automatic doors, plants in the planter boxes, a sculpture, replacement windows to the side elevation and replacement accessible entry with tiled finish.

The rear toilet accommodation is to be enclosed with a wall

The drawings do not include a schedule of materials and finishes.



The Feb.2008 view

Drawings 1.2 and 1.3 show various views of the exterior.

Proposed works and the impacts on the Heritage Conservation Area

- New lettering on the façade, railings to the two planter boxes and white railings to the access ramp.
  - The lettering replaces existing lettering appears of a suitable size not to dominate the building and streetscape. The Charcoal colour is a suitable contrast to colour of the building
  - The drawings indicate some form of framing around the planters and more information is requested to explain what this is.
  - While planters are not traditional in heritage streets it is appreciated that these exist and the extra planter complements the two existing. As it will not be possible to match the existing red bricks it may be advisable to use a Dark blue grey contrasting brick for the infill and extra capping courses across the two existing planters.



### Cabonne Shire Council Heritage Advisory Service

- Charcoal or similar railings may better complement the proposed new Charcoal doors and windows and canopy than white as shown
- The simple rectangular projecting canopy is sympathetic with the style of the existing later false front on the building. While it could be possible to reinstate a traditional verandah to match the original building, it is appreciated that this is not part of the brief for this project
- The former entry in the centre is converted into a window with planter box in additional brickwork.
  - The minimal approach will remain visually recessive and is acceptable
- The central window is converted into a full height window.
  - The vertical proportion of the new full height window improves upon the existing rectangular window
- The doors and windows are shown in black or dark grey framing.
  - The Charcoal colour will be visually recessive and produce an acceptable impact on the streetscape.
- A projecting canopy is shown over the entrance.
  - The minimal scale and design is yet to be proven with engineering drawings however the principle shown on the drawings is minimal in size and will complement the building streetscape
- The entry steps and part of the landing is tiled in black or dark grey tiling.
  - Charcoal is an appropriate contemporary colour for the introduce materials. Complementary brickwork is suggested to supplement these colours and materials in order that the theme is carried through given the difficulty of matching red bricks.
- The two end piers with a rendered finish are painted Dark Grey or Black
  - Charcoal is a contemporary colour and suits the current presentation of the building and the minimal change will not detract from the streetscape
- The steel deck false facade is retained.
  - The steel façade detracts from the general character of the building and the streetscape. It is recommended that this material be replaced with a more traditional lightweight painted flush painted façade consistent with the adjoining building and others in the vicinity. The cost of this substitution would not be great given the scale and scope of the project however the change to the character would be substantial and beneficial to the building and the street.

Cabonne Shire Heritage Committee Meeting No.5 and Libby and Paul as members of the  
CSC Heritage Committee  
Cabonne Shire Council  
Cabonne Shire Council Heritage Committee

#### Project: Heritage plaques for Bank Street

Contacts: Heather, Chris and Catherine

Contact: [molongmuseum@hotmail.com](mailto:molongmuseum@hotmail.com)

- The Process works well if the following document can be developed over time to include the history and then the condensed text for the plaque.
- This can then be used for quotes and to illustrate the proposal to the property owner.

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Catherine Mackenzie from the Museum gave an excellent summary of her research, documents and resources relating to Bank Street premises – social histories and origins.

- **Chris will assist Catherine with Lot & DP numbers to assist her research and also a copy of the SHI heritage database for the subject properties in Bank Street.**

The following is summary of the buildings with potential for a plaque and the second photo illustrates the possible plaque location. The locations are selected to avoid damaging significant materials and details and to being TOO obvious while remaining capable of being seen and understood.

The plaques are generally cast bronze and made by the supplier of the Cemetery plaques to Council.

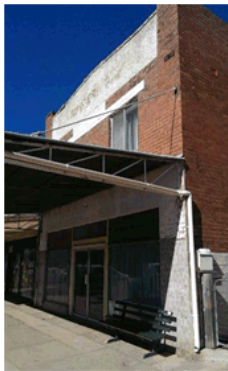
They are mounted nominally at 1500mm above the footpath level where-ever possible.

They will accommodate 3-5 lines of text which is intended as a marker. Following completion of a series, a colour brochure is published to provide visitors and owners with the full available history and story.

The following set of photos reviews the potential buildings in the eastern block.

The next steps:

- David has reviewed the eastern block of Bank Street and the north side and south side. The selection is generally intact buildings with distinctive features, a story to tell and spot for plaque.
- Catherine to review the suggested buildings and investigate the history details available on these.
- A release to the Paper would be good to let the community know the project is under consideration.
- We should budget for 6 to start and then enter into discussion with the building owners



Photograph 9 – Former garage

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**Photograph 10** Plaque centred on tile layout and at nominal 1500mm to centre of plaque.

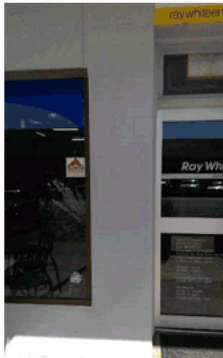


**Photograph 11** Plaque location in the reveal



**Photograph 12** Street Elevation

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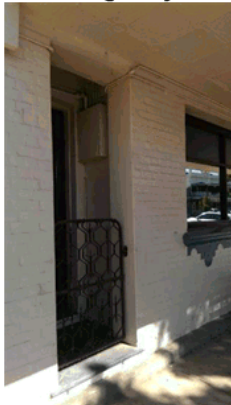
Photograph 13 Plaque location near the second tenant entry



Photograph 14 Shopfronts



Photograph 15 Street elevation. The rendered decorative dressings under the window sills – originally these were Pale Cream and the window sills strong red.



Photograph 16

Proposed Plaque location next to the side entry

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**Photograph 17 40 Bank Street**



**Photograph 18**

**A good plaque location on the reveal of the side pier**



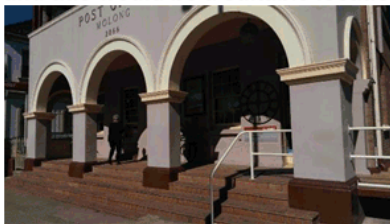
**Photograph 19**

**Entrance to the former Bank**

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**Photograph 20** Bank plaques were placed on the quoins to the side of the entry and this would be a suitable location to negotiate with the owner.



**Photograph 21** The Post office



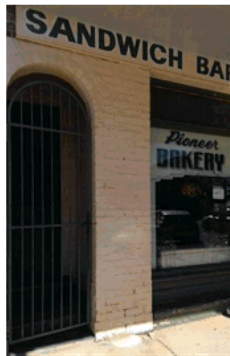
**Photograph 22** The inside reveal of the entrance pier above the handrail fixing will be sufficiently prominent without detracting from the front elevation.



**Photograph 23** Bakery café and adjoining shop



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Photograph 24

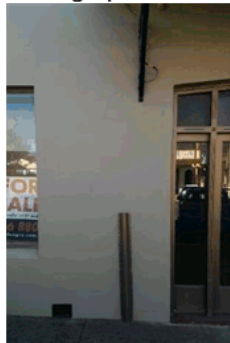
The face of the brick wall next to the entry to the first floor

THE NORTH SIDE



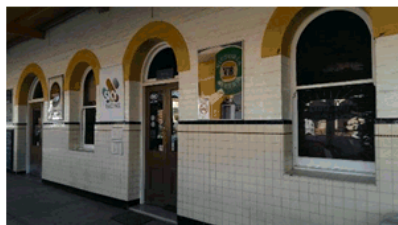
Photograph 25

Former theatre and cinema



Photograph 26

The wall which adjoins the central entry



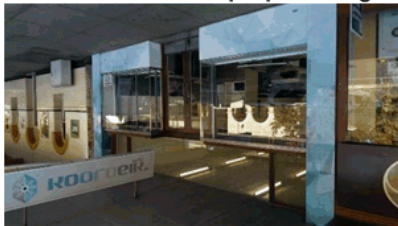
Photograph 27  
signs.

The Telegraph Hotel: Avoiding the tiling and the commercial

Cabonne Shire Council Heritage Advisory Service



Photograph 28 The brick pier to the side of the thoroughfare is clear and does not obstruct the current/proposed signs



Photograph 29 The shopfront: A rare example of an inter-war fully glazed shopfront



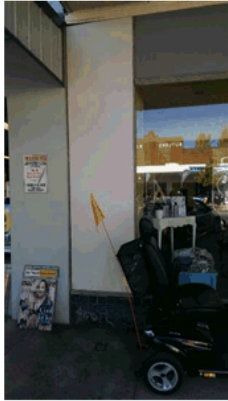
Photograph 30 The tiles are not original or significant. The colour scheme is vinyl overlay. This pier is not visually obstructive or replacing corporate images/signs.



Photograph 31

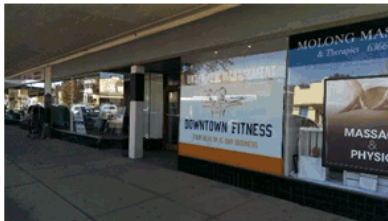


Cabonne Shire Council Heritage Advisory Service



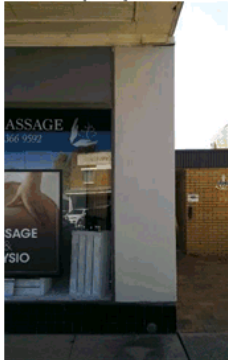
Photograph 32

The pier of this wall is available and a plaque would not obstruct typical signs.



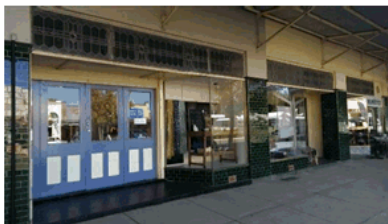
Photograph 33

While this is a large single building, the story & history is likely to require two plaques. The central pier originally was clad in mirror and is not a place for the plaque which would be too dominant.



Photograph 34

The vacant beige coloured pier will bookend the building.



Photograph 35

Love those tiles!

Cabonne Shire Council Heritage Advisory Service

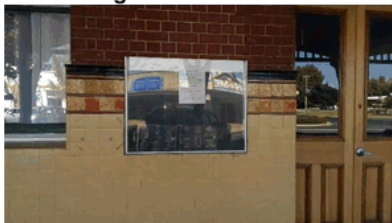


Photograph 36  
detract but is visible.

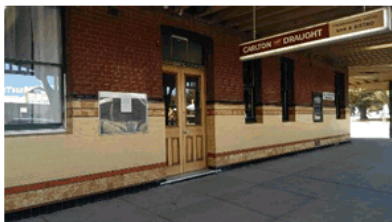
The reveal provides an opportunity for the plaque which will not



Photograph 37 Option one is on the brickwork above the tile line. This is too high and affects original brickwork.



Photograph 38 The tiles were cut out for the sign. The sign could be re-fabricated to include a plaque on the bottom portion. This avoids affecting the original materials.



Photograph 39 Freemasons Hotel – the frontage

David Scobie  
Heritage Advisor

---

Heritage Report: June 2018  
David Scobie Architects Pty Limited  
ACN 079 683 079

## Cabonne Shire Council Heritage Advisory Service

## 3.0 SUMMARY: Annual Heritage Strategy checklist – 201/20197

1	Heritage Committee	Advice to Council	1	1
		Consultant Directory		
		Services & trades Directory		
2	Heritage Study	Aboriginal Study		
		Statements of significance		
3	Heritage Advice	Site visits	4	4
		Heritage advice	5	5
		Urban design advice		
		Pre-DA advice	4	4
		Advice on DA's		
4	Pro-active Management	Heritage DCP		
		Urban design DCP		
		DA fee relief		
		Flexible Planning & building		
5	Local Heritage Fund	Funded projects		
		Project value		
		Heritage fund value		
		Owner contribution		
		Tourism projects	1	1
6	Main Street	Committee		
		Study		
		Implementation		
		Expanded main street	1	1
7	Education & promotion	Brochures, web, plaques, panels		
		Events		
		Tourism strategy		
		Trails		
		Training		
8	Council assets	Asset management plans		
		CMP and CMS		
		Works budgets		
9	Sustainability	Adaptive re-use		
		Restoration	1	1
		Reinstatement	1	1
		Landscape	1	1
		Water	1	1

David Scobie RAIA

Heritage Report: June 2018  
David Scobie Architects Pty Limited  
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## Cabonne Shire Council Heritage Advisory Service

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ABN: 64 079 683 079

---

**TAX INVOICE NO.  
CABJUNE18OC6**

**Creditor No. 160182    Order No. 91259**

Cabonne Shire Council  
Via email  
**Monday, 4<sup>th</sup> June, 2018**

Attn: Ms. Heather Nicholls, Chris Eldred and Jann Ferguson  
cc. [Accounts.payable@cabonne.nsw.gov.au](mailto:Accounts.payable@cabonne.nsw.gov.au)

---

**RE: Cabonne Shire Council – Heritage Advisor Visit 6**


---

Invoice for provision of Services as per Terms & Conditions revised 19<sup>th</sup> April 2017

Heritage Advisory Service

**Creditor No. 160182    Order No. 91259**

Item		
Heritage Advisor visit		\$ 1245.00
GST	10%	\$124.50
<b>Total</b>		<b>\$1,369.50</b>

<b>This Invoice</b>	<b>\$1,369.50</b>
---------------------	-------------------

**Banking details:**

Beyond Bank  
David Scobie Architects Pty Ltd  
Account number: 54062808  
BSB: 325185

---

Heritage Report: June 2018  
David Scobie Architects Pty Limited  
ACN 079 683 079



Department  
of Industry  
Resources & Energy

## FACT SHEET

# Solar farms in NSW

June 2016

NSW is leading Australia in the development of large-scale solar projects. These projects support jobs and investment in regional NSW, diversify the State's energy mix and drive down costs for future large-scale solar developments.



Moree Solar Farm (photo: Fotowatio Renewable Ventures)



53 MW solar farm Broken Hill. Photo AGL

## Why solar energy?

The NSW Government is committed to providing a diverse, affordable and clean energy mix for NSW. Solar energy is a key part of that mix and is supported under the government's cornerstone renewable energy policy, the Renewable Energy Action Plan. Increasing solar energy in NSW will help the government meet its commitment to support the national Renewable Energy Target of 33,000 gigawatt hours (GWh) by 2020.

According to the International Energy Agency (IEA), solar energy is the most abundant energy resource on earth, with about 885 million terawatt hours (TWh) reaching the surface of the planet every year.

Australia has the highest average solar radiation per square metre of any continent in the world. NSW has an abundance of excellent solar resources and established electricity infrastructure that makes it attractive to solar farm developers.

More than 340,000 NSW households have installed rooftop solar photovoltaic (PV) systems, representing over 1,000 megawatts (MW) of installed capacity. Solar farms use the same technology as rooftop solar systems, but on a larger scale.

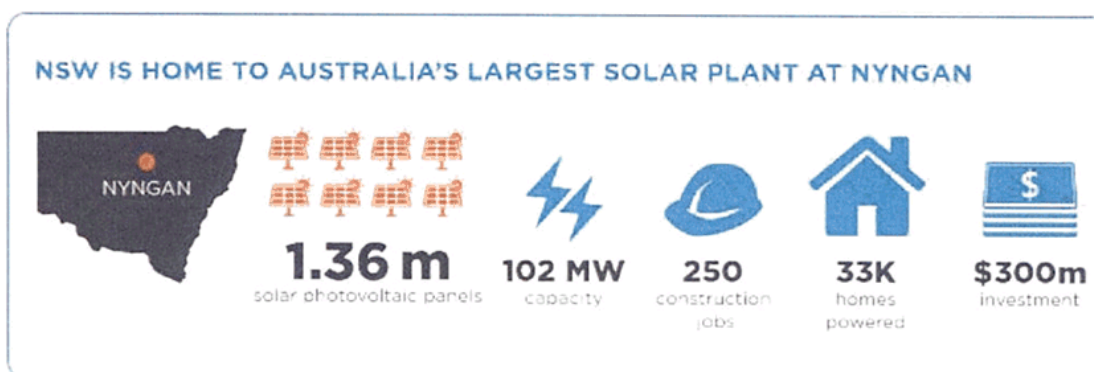
## Large-scale solar farms in NSW

There are currently three operational large-scale solar PV projects in NSW, with an installed capacity over 200 MW: the Nyngan Solar Plant (102 MW), which is the largest solar farm in Australia, the Broken Hill Solar Plant (53 MW) and the Moree Solar Farm (56 MW). These solar farms generate enough electricity to power 75,000 NSW homes each year.

[www.resourcesandenergy.nsw.gov.au](http://www.resourcesandenergy.nsw.gov.au)



## Solar farms in NSW



Nyngan Solar Plant (Photo: AGL)

generated during daylight hours only and is generally below ambient levels.

### Greenhouse gas emissions

During plant operation, photovoltaic modules emit no pollution, produce no greenhouse gases and use no finite fossil-fuel resources. For large scale solar projects which typically have a life of around 25 years, the energy payback would be between two and three years, depending on the solar panel type chosen. The Nyngan Solar Plant, for example, will supply approximately 231,000 MWh of electricity per year, avoiding some 203,300 tonnes of greenhouse gas emissions (CO<sub>2</sub> equivalent) per annum.

### Biodiversity

Generally, OEH recommends that, where possible, solar farms should be located in areas where vegetation clearing is not required. If clearing is unavoidable, offsets may be required. Any EIS must consider measures to minimise, avoid and/or offset biodiversity impacts in accordance with the relevant Commonwealth, NSW and local guidelines.

### Aboriginal cultural heritage

Potential impacts associated on Aboriginal cultural heritage items or sites must be assessed, mitigated and/or managed in consultation with the local Aboriginal community and OEH. This assessment is provided in the solar farm EIS, which is considered by the relevant determining authority.

### Noise

The only noise emitted from an operational solar farm is minimal mechanical noise from the inverter and transformers with cooling fans for temperature regulation. They are contained within enclosed buildings in the centre of the development to minimise impacts beyond the boundary of the site. Any noise is

### Decommissioning

The typical project life of a solar farm is 25 to 30 years and includes the requirement to decommission and rehabilitate the site, with the aim of returning the site to its pre-existing condition. All infrastructure (above and below ground) is removed, allowing agricultural land use activities or other land uses in the area, to resume.

### Further reading:

[www.resourcesandenergy.nsw.gov.au](http://www.resourcesandenergy.nsw.gov.au)

[www.planning.nsw.gov.au](http://www.planning.nsw.gov.au)

[www.environment.nsw.gov.au](http://www.environment.nsw.gov.au)

[www.environment.nsw.gov.au/communities/community-attitudes.htm](http://www.environment.nsw.gov.au/communities/community-attitudes.htm)

[www.arena.gov.au](http://www.arena.gov.au)

[www.iea.com](http://www.iea.com)

[www.irena.org](http://www.irena.org)

[www.cleanenergycouncil.org.au](http://www.cleanenergycouncil.org.au)

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# ***Large-Scale Solar Energy Guideline***

***DRAFT***

*For State Significant  
Development  
November 2017*

November 2017

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DRAFT Large-Scale Solar Energy Guideline | For State Significant Development November 2017

2



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# Introduction

The *Large-Scale Solar Energy Guideline* (the Guideline) provides the community, industry, applicants and regulators with guidance on the planning framework for the assessment and approval of large-scale solar energy development proposals under the *Environmental Planning and Assessment Act 1979* (EP&A Act), which are classified as 'State significant development' (SSD).

This Guideline identifies the key planning and strategic considerations relevant to solar energy SSD in NSW. It aims to assist in the site selection and design of proposals and it will be used by the Department of Planning and Environment (the Department) to assist in the assessment of relevant development applications.

This Guideline is intended to be a general guidance for solar energy SSD in NSW. It is not intended to address all circumstances and not all considerations or matters in it will be relevant to every proposal.

This Guideline should be read in conjunction with any guidance published by the Department about the environmental impact assessment process in respect to SSD. Guidelines on the assessment process have been developed to assist applicants to understand and navigate the requirements of the NSW planning system. Specifically, guidance on scoping, community engagement and preparation of an Environmental Impact Statement (EIS) will be relevant and expand on the outlines of these stages provided in this document.

Solar energy technology is an emerging industry, with a high potential for significant technological advances in future. This Guideline endeavours to address the potential development impacts of solar energy infrastructure as fully as possible. The Department will update and review this Guideline in future, to ensure it reflects current knowledge and technology.

## Objectives

The objectives of this Guideline are to:

- provide guidance to the community, applicants, industry and regulators on how the Department assesses environmental impacts of solar energy SSD;
- encourage industry to undertake suitable site selection for solar proposals, including associated infrastructure, to reduce the likelihood and extent of land use conflict and environmental impacts;
- facilitate better outcomes by promoting early identification of impacts;
- promote meaningful, respectful and effective community and stakeholder engagement throughout the development process;
- support the sustainable development of large-scale solar energy industries in NSW by providing a clear, consistent and responsive policy framework;
- support solar energy investment into NSW, to promote clean, efficient and reliable energy generation, in addition to regional economic benefits such as job growth and economic diversity; and

- encourage broad engagement on solar energy development to attract investment and provide employment in supportive communities, and to build social licence.

## Application of the Guideline

A solar energy development (or project) means any works, infrastructure and buildings for the purpose of the generation of electricity by solar power. This includes energy generation from photovoltaic (PV) systems, concentrated solar thermal, lens concentrator systems, and associated buildings (including battery storage), electricity connections and other structures. This Guideline applies to all applications for development consent for, or modifications to, a solar energy project that is SSD where Secretary's Environmental Assessment Requirements (SEARs) were issued after the date of publication of this Guideline.

The site selection and environmental assessment matters outlined in this Guideline are primarily related to the development of large-scale ground-mounted solar energy projects. They are not intended to apply to floating solar or hybrid systems (solar combined with other energy generating sources). For these systems project-specific SEARs may reference other guidance material, however, the assessment principles and outcomes sought for the solar energy elements are envisaged to be similar to what is set out in this Guideline.

Although the focus of this Guideline is SSD, it may also be of use to applicants for non-SSD solar energy projects, when undertaking site selection and scoping<sup>1</sup>. Those exercising consent authority functions for non-SSD projects (such as councils, local planning panels and joint regional planning panels) may also choose to apply this Guideline, as relevant.

## Strategic Context

Australia has the highest average solar radiation per square metre of any continent in the world. NSW has an abundance of excellent solar resources and established electricity infrastructure that, along with declining technology costs, makes it attractive to solar farm developers.

The NSW Government supports the development of a sustainable solar energy industry in NSW and acknowledges that there is broad public support for the adoption of alternative, renewable, low emission energy generation sources<sup>2</sup>.

The NSW Government is receiving an increasing number of project applications for large-scale solar energy projects. Although the solar industry is already established in NSW, its relative infancy compared to its potential provides an opportunity for clear guidance to drive best practice development that is ecologically sustainable and promotes safe, efficient and consistent solar energy projects.

Decision makers are required to consider the public interest when weighing the overall benefits and impacts to the community and individuals before determining development applications in NSW. Large scale solar energy projects can support jobs and investment in regional NSW, help to put downward pressure on wholesale energy prices, and reduce reliance on fossil fuels, thereby contributing to reductions in air pollution and greenhouse gas

<sup>1</sup> The Clean Energy Council uses a 5MW threshold to distinguish medium and large-scale solar. However, this Guide applies to SSD (\$30M+). The 5MW threshold would be relevant where this Guide indicates that industry and other consent authorities may want to use this document for guidance.

<sup>2</sup> *Community Attitudes to Renewable Energy in NSW* (Office of Environment and Heritage, 2015)

emissions. Solar energy is also now one of the lowest cost energy generation options for new generators making it an attractive energy alternative.

### Background

In 2016, 19.6 per cent of Australia's electricity came from renewable energy, the most of any year this century<sup>3</sup>. There are 12 large-scale solar projects (greater than 5 MW) in operation nationally, representing 319 MW of generation capacity, and a further 480 MW of projects that have received grant funding and could commence construction in 2017.

NSW is a leader in large-scale solar energy development, with Australia's largest solar farms at Nyngan, Broken Hill and Moree making up 211 MW of operational capacity.

Like other developments, large-scale solar energy projects may provide jobs and attract investment in regional NSW. A single solar development may generate several hundred jobs during construction and requires ongoing maintenance from a small team. There are also flow on benefits to local businesses, primarily during construction, similar to other resource and energy developments. However, solar development is not restricted by geographical or geological circumstances as is the case for mining and wind developments. Rather, solar developments are primarily limited by their access to the transmission and distribution network. This means solar developments might provide investment in regional communities that may not have similar opportunities from other industries.

In the strategic context, large-scale solar energy proposals provide an opportunity to:

- address the aims of the International Paris Agreement on reducing greenhouse gas emissions;
- contribute to NSW achieving net-zero emissions by 2050 as set out in the NSW Climate Change Policy Framework;
- contribute to the Commonwealth's renewable energy target;
- deliver on commitments in the NSW Renewable Energy Action Plan; and
- assist in meeting energy demand and improving energy security for NSW in the context of the regulatory framework for the National Electricity Market.

These strategic factors may be considered in the assessment and determination of large-scale solar energy developments, in particular the contribution to increased energy security, efficiency and reliability, emissions reduction and improved network planning.

### International Paris Agreement

Under the International Paris Agreement, Australia has committed to reducing greenhouse gas emissions by 26 to 28 per cent below 2005 levels, by 2030. One of the key initiatives to deliver on this commitment is the Commonwealth Government's Renewable Energy Target (RET). The large-scale component of the scheme encourages investment in renewable energy projects to achieve 33,000 gigawatt hours (GWh) of additional renewable energy generation by 2020. This would represent around 23.5 per cent of Australia's electricity generation.

<sup>3</sup> Clean Energy Australia Report 2016 (Clean Energy Council, 2017)

### **Independent Review into the Future Security of the National Electricity Market**

In June 2017, Dr Alan Finkel AO, Chief Scientist released the *Independent Review into the Future Security of the National Electricity Market* (Finkel Review). The Finkel Review proposed a blueprint for energy development to ensure that the National Electricity Market (NEM) is secure, reliable, rewards consumers and lowers emissions. This is underpinned by a focus on an orderly transition, better system planning and stronger governance. The Finkel Review made 50 recommendations intended to achieve the proposed outcomes.

On 14 July 2017, the Council of Australian Governments (COAG) Energy Council agreed on a timeline to implement 49 of the 50 recommendations of the Finkel Review. The Council noted that the Commonwealth Government was still considering the recommended Clean Energy Target.

To guarantee the reliability of electricity supply and ensure adequate dispatchable capacity, the NSW Government will work through the COAG Energy Council to implement the recommendations of the Finkel Review. The review recommended that the Australian Energy Market Commission (AEMC) and the Australian Energy Market Operator should develop and implement a Generator Reliability Obligation, and AEMC the Energy Security Obligations, both by mid-2018.

### **NSW Government policy**

The NSW Government, through the NSW Climate Change Policy Framework has a long-term objective of achieving net zero emissions by 2050. The Framework recognises the importance of reducing greenhouse gas emissions in energy generation, and the opportunities which the renewable energy industry offers for the State.

The NSW Government's *Renewable Energy Action Plan* (2013) promotes the development of renewable energy in NSW. The plan has 24 actions under three goals:

1. Increase renewable energy investment and projects
2. Build community support for renewables
3. Attract and grow renewable energy expertise.

With changes in the National Electricity Market and the generation mix, security of energy supplies is also becoming an increasing concern for households and businesses. In response, the Australian and NSW Governments have been reviewing the reliability, resilience and affordability of our current electricity systems. Technological advances, such as battery storage and concentrated solar thermal, can provide dispatchable energy and other system security services. This can contribute to NSW's long-term energy security while also contributing to national emissions reductions targets.

## Planning Framework

The EP&A Act sets out a planning assessment and approval pathway for different kinds of development, including SSD solar energy development. The various pathways for solar development are outlined at Attachment A.

### Permissibility

Permissibility of solar energy development is determined by the relevant environmental planning instruments, including State Environmental Planning Policies and local environmental plans (LEPs)<sup>4</sup>. The EP&A Act and the EP&A Regulation also establish the assessment and approval pathways and other development controls relevant to solar energy developments, which are not necessarily permitted in all zones. Key reference points include:

- the zoning and land use provisions of the relevant LEP;
- Part 3 Division 4 of the *State Environmental Planning Policy (Infrastructure) 2007* (Infrastructure SEPP);
- Part 4, and Schedule 1 clause 20, of the *State Environmental Planning Policy (State and Regional Development) 2011* (SRD SEPP); and
- Section 89E of the EP&A Act.

Where solar energy development is permitted with consent, an applicant may lodge a development application for determination by the relevant consent authority. If the applicant is not the owner of the land to which the application relates (or is not the only owner), evidence must be provided that all the relevant landowners consent to the application<sup>5</sup>. If the land is owned by the Crown, landowner consent and lease arrangements must be obtained from the Department of Primary Industries (Crown Lands).

Not all solar development will require development consent. The Infrastructure SEPP provides for certain "solar energy system" development to be exempt development if carried out by or on behalf of a public authority. The Infrastructure SEPP also provides for solar energy system development that satisfies requirements in the SEPP (for example, in respect of size, height and distance from adjoining boundaries), to be 'complying development', for which a complying development certificate may satisfy a requirement for development consent.

<sup>4</sup> If a SSD proposal is partly or wholly prohibited, it can still be lodged along with a proposed environmental planning instrument that would make the development permissible (if approved by the Minister). This would be considered in the assessment process.

<sup>5</sup> It should be noted that the consent of a landowner to lodge an application is for assessment purposes only and does not bind the landowner to the eventual outcome.



## SSD declaration

Under the EP&A Act and the SRD SEPP, a solar energy development is SSD<sup>6</sup> if it:

- has a capital investment value (CIV) of more than \$30 million; or
- has a CIV of more than \$10 million and is in an environmentally sensitive area of State significance.

Alternatively, under the EP&A Act, the Minister for Planning may declare a specified development on specified land as SSD. However, the Minister must first obtain advice from the independent Planning Assessment Commission (PAC) on the State or regional planning significance of the development, and make that advice publicly available.

Large-scale solar energy development, which is not SSD, may be designated development if it satisfies criteria in respect of 'electricity generating stations' in Schedule 3 of the *Environmental Planning and Assessment Regulation 2000* (EP&A Regulation). Similar to SSD<sup>7</sup>, an application in respect of designated development must be accompanied by an EIS and therefore applicants seeking consent for designated development may find aspects of this Guideline useful for such applications.

## Development consent for SSD applications

To carry out solar energy SSD, development consent is required from the Minister for Planning under the EP&A Act. The Minister has delegated his function of determining SSD applications to the PAC (except where the application is made on behalf of a public authority. As such, SSD is usually referred to the PAC for determination. However, some applications may remain with senior officers of the Department to determine (under delegation from the Minister) if:

- there have been less than 25 objections to the application; and
- the local council has not objected; and
- a political disclosure statement has not been made.

## Other Approvals

This section outlines the other approvals commonly required to carry out solar energy SSD projects. This section only provides an outline of the required approvals and further details should be sought from the relevant government agency.

<sup>6</sup> The SRD SEPP declares development to be SSD if it is, by the operation of an environmental planning instrument, not permissible without development consent under Part 4 of the EP&A Act, and the development is specified in Schedule 1 or 2 of the SRD SEPP

<sup>7</sup> Under the EP&A Act, a development that is classified SSD cannot also be designated development. The SSD classification automatically supersedes a designated development classification.

### Planning approval – Transmission lines

An electricity generating project must connect to the electricity transmission or distribution grid to enable distribution of the generated electricity. Wherever possible, the Department prefers that development of transmission and distribution lines should form part of the associated SSD solar energy project, particularly if they are not being developed by, or on behalf of an electricity supply authority, public authority or authorised network operator.

Transmission and distribution lines are usually owned and operated by an electricity transmission operator or distributor (under the *Electricity Supply Act 1995*, or an 'authorised network operator' under the *Electricity Network Assets (Authorised Transactions) Act 2015*, rather than the solar energy generation operator. The Infrastructure SEPP makes development for the purpose of an electricity transmission or distribution network permissible without consent when carried out by or on behalf of an electricity supply authority or a public authority<sup>8</sup>. Such development may be assessed under Part 5 of the EP&A Act. The environmental impacts of transmission or distribution lines required for a solar energy SSD project will still be considered in the assessment of the application for the development, even though they are to be assessed under Part 5 of the EP&A Act.

In these instances, an applicant should provide information in the EIS about the necessary transmission lines, including the proposed location, timing of decision-making, interaction with the timelines of the solar energy project and relevant stakeholders, in order to assist the consideration of all aspects of the project.

Applicants should consult with the relevant transmission operator and distribution network service provider early in the project planning process to clarify responsibilities and the applicable assessment pathways for transmission and distribution infrastructure, available capacity and any requirements with respect to connection to the relevant electricity grid.

### Environmental Protection Licence

An environment protection licence (EPL) under the *Protection of the Environment Operations Act 1997* (POEO Act) is not typically required for electricity generation by solar power. Applicants should be aware that an EPL may be required in situations where the solar energy development is a hybrid system or combined energy generating system that incorporates other energy sources (such as wind or gas). Also, other licensing obligations may arise where large-scale battery storage is part of the project and the batteries need to be transported to the site (e.g. dangerous goods licence).

### Commonwealth EPBC Act approval

The Commonwealth and NSW Governments have signed a Bilateral Agreement under the *Environment Protection and Biodiversity Conservation Act 1999* (Commonwealth) (EPBC Act) relating to environmental assessment. The Bilateral Agreement accredits the NSW environmental assessment process for SSD proposals that impact on certain matters of national environmental significance under the EPBC Act, thereby removing the need for separate assessment by the Commonwealth<sup>9</sup>. The decision on whether to approve the impacts on matters of national environmental significance is made by the Commonwealth.

Due to the commencement of the *Biodiversity Conservation Act 2016* (NSW) on 25 August 2017, the NSW Government and the Commonwealth Government are reviewing the Assessment Bilateral. For all transitional projects, which continue to assess biodiversity impacts under the *Threatened Species Conservation Act 1996*

<sup>8</sup> There are exceptions where the land is reserved under the *National Parks and Wildlife Act 1974*.

<sup>9</sup> The Bilateral applies to development for which the Minister for Planning or an agency of the State is the consent authority.



(NSW), the applicant will not be required to undertake a separate assessment under the Commonwealth EPBC Act. For projects that are required to assess biodiversity impacts under the new Act, applicants will be required to undertake assessment under both the NSW and Commonwealth legislation, until a new Bilateral Agreement is in place.

Applicants are encouraged to make a referral to the Commonwealth Department of the Environment and Energy early in the assessment process to understand if Commonwealth approval is required and therefore whether the proposal is to be assessed under the Bilateral.

#### *Assessment under the Biodiversity Conservation Act 2016*

Biodiversity assessment is required in accordance with the *Biodiversity Conservation Act 2016* for SSD projects except in the following circumstances:

- Development applications or modifications made before 25 August 2017 but not finally determined before 25 August 2017;
- Development applications or modification applications that require an EIS, including SSD and designated development if:
  - It is made within 18 months after 25 August 2017; and
  - If the Secretary of the Department issued, before 25 August 2017, environmental assessment requirements (such as SEARS) for the preparation of the EIS.
- Development applications or modification applications that require an EIS, including SSD and designated development if:
  - Made after 25 August 2017;
  - If the Secretary of DPE determines in writing that the applicant had undertaken substantial environmental assessment in relation to the EIS before 25 August 2017; and
  - The application is made within 18 months of the Secretary's determination.

In these circumstances, the applicant will be able to continue to apply the former planning provisions including biodiversity assessment under the TSC Act, and will not be required to undertake biodiversity assessment under Biodiversity Conservation Act. Additionally, the applicant will be able to continue to rely on the Bilateral Agreement under the EPBC Act.

# Site selection for solar energy development

Planning policy plays a crucial role in the appropriate development of new industries by setting out the conditions that encourage orderly land use, and by outlining the assessment parameters that will inform the decision on whether a development proposal can proceed. Large-scale solar development is not constrained by access to resources to the same extent that mines or other forms of renewable energy generators are. As such, site selection provides a strong opportunity for a solar development to minimise its adverse social and environmental impacts and consider stakeholder issues early in the design phase.

This section is intended to complement the information on scoping and development assessment presented later in this Guideline. Environmental impact assessment should be an iterative process that occurs throughout all stages of design and development, from initial speculation and site selection to construction, operation and decommissioning. By using such an approach, significant constraints and impacts may be avoided at the outset, shifting the focus to mitigating and managing unavoidable impacts.

## Importance of site selection

This section outlines the other approvals commonly required for SSD solar energy projects. However, details on the assessment pathways, issues and considerations for those approvals are not detailed in this Guideline.

Selection of a suitable site may limit the likelihood of significant environmental or social being identified during the assessment of a project proposal, which may lead to a more flexible consent.

Site selection is influenced by:

- **preferable conditions**, which define a highly suitable site for large-scale solar energy development; and
- **areas of constraint**, which suggest a site may not be ideal for large scale solar energy development, or that it may require additional mitigation actions or more innovative facility design to reduce potential land-use conflicts or unacceptable environmental outcomes.

Preliminary community engagement will help raise public awareness and participation, and may help identify concerns and/or potential mitigation options. This may also help to identify and resolve siting and higher order issues, prior to and during the scoping stage, so that the environmental impact assessment can focus on the other issues.

A suitable site may result in significantly shorter assessment timeframes (because impacts may be reduced or mitigated in advance of the detailed assessment) and may also allow for greater flexibility in consent conditions, which could provide greater opportunity to alter the development over time in response to changes in demand or technology. However, 'suitable site' is not an assessment criteria, nor does it reduce the obligation of the consent authority to conduct a thorough triple bottom line review of the project.

## Key considerations for site selection

A suitable site for solar energy development may be determined by undertaking a 'constraints mapping' exercise. Geographical Information Systems (GIS) can be used if relevant spatial data is available.

The site selection considerations below<sup>10</sup> relate to environmental and planning issues relevant to a solar proposal, in addition to other considerations, such as the availability and financial cost of the site.

### Preferable site conditions

Preferable site conditions include (but are not limited to):

- optimal solar resources: suitable insulation levels and site solar access (orientation, configuration and topography) means that energy generation can be maximised for a facility of a given size;
- sites with suitable land area, geology and hydrology, and adequate access and road connections, including options for managing construction traffic;
- sites with characteristics that may assist in minimising localised impacts such as:
  - land that does not contain native vegetation or has previously been cleared and utilised for industrial-type purposes (brown-field sites) in rural settings,
  - unobtrusive sites with flat, low-lying topography, and
  - sites with potential to be screened, such as those that can be readily vegetated along boundaries, to reduce visual impacts,
- land that can be readily decommissioned and rehabilitated back to pre-existing or better condition;
- localities where the community broadly supports the development<sup>11</sup>;
- localities identified by Government as optimal for renewable energy development; and
- proximity to the electricity network and connection capacity available at the anticipated connection point.

### Areas of constraint

While the following types of land or sites are not precluded from large-scale solar energy development, they do indicate areas of constraint that should be identified as part of the constraints mapping:

- areas of native vegetation or habitat of threatened species or ecological communities within and adjacent to the site, including native forests, rainforests, woodlands, wetlands, heathlands, shrublands, grasslands and geological features;

<sup>10</sup> These relate primarily to large-scale ground-mounted solar energy developments in regional areas. They are less applicable to smaller-scale solar energy developments, or roof-top solar and other solar building projects in urban settings.

<sup>11</sup> Applicants may consult the Renewable Energy Advocate branch within the Division of Energy, Water and Portfolio Strategy, Department of Planning and Environment, and the NSW Department of Industry who specialise in regional industry investment advice

- important agricultural lands, including Strategic Agricultural Land (both critical industry clusters and biophysical strategic agricultural land), and land with soil capability classes 1, 2 and 3. Consideration should also be given to any significant fragmentation or displacement of existing agricultural industries;
- residential zones or urbanised areas, with consideration for proximity to dwellings and potentially affected properties, which will increase near and within urban areas including some rural zones (such as R5 Large Lot Residential and RU5 Village)<sup>12</sup>;
- sites with high visibility, such as those on prominent or high ground positions, or sites which are located in a valley with residences with elevated views looking toward the site<sup>13</sup>; and
- prospective resources developments, including areas covered by mining leases, petroleum production and exploration licences<sup>14</sup>. These titles do not prevent development on the land to which they apply, but consultation with the title holder(s) is important and the terms of access arrangements may be relevant.

Constraints may be early indicators of potential land use conflicts. Projects located on sites with constraints may benefit from increased public participation at the scoping stage and during the assessment process, to ensure that any community concerns are well understood. The applicant should endeavour to avoid, mitigate or offset any impacts on these areas. Any mitigation, offsets or residual impacts should be clearly identified in the EIS and during public consultation, if relevant.

## Implications of site selection

While the above considerations are intended to encourage appropriate solar investment in areas that are more likely to achieve better environmental and planning outcomes, it is acknowledged that there may be specific socio-economic considerations or other factors that determine where an applicant might choose to propose a large-scale solar energy project. Sites with multiple environmental and planning constraints can still be developed in a sustainable manner with good design, innovation and appropriate mitigation measures in place.

Site selection considerations above are not determinative, and do not preclude applicants from lodging applications for solar proposals outside of the suitable sites described above.

Solar energy projects that are proposed on a site that effectively addresses the above considerations may have a more efficient assessment process, which can instead focus on addressing residual impacts (that is, impacts that cannot be avoided or mitigated). Consents for large-scale solar development on suitable sites may be able to provide greater flexibility in the description of the approved development within a set footprint. This means operator could make changes in future, without requiring further approval – provided the development remains within the footprint and risks and impacts are not increased. This will better cater for innovation and changes in technology, design and operation over the life of the project.

<sup>12</sup> This consideration is primarily related to large-scale ground mounted PV and solar thermal farms. Building or rooftop solar and community-scale solar projects can be incorporated into urban environments more effectively.

<sup>13</sup> High visibility or prominence is of particular concern if the solar infrastructure at the site would be juxtaposed against significant scenic, historic or cultural landscapes.

<sup>14</sup> Solar applicants should seek advice from the Department of Planning, Division of Resources and Geoscience about the coverage of resources-related licences.



# ***Development assessment of solar energy proposals***

This Part of the Guideline provides information on the assessment of development applications for solar energy SSD projects. This includes information on the assessment issues relevant to solar energy developments, and on the specific stages of the assessment process including:

- scoping and pre-lodgement of an application;
- SEARs and Scoping Report;
- preparation of an EIS; and
- assessment and determination of proposals, and conditions of consent.

## **Project Assessment**

The Department applies a risk-based approach to the assessment of impacts arising from SSD applications, to ensure sufficient protection for the community and the environment. The development application is assessed based on its merits, which includes the suitability of the site, and other considerations outlined below.

### **Project context**

In assessing the application, the consent authority typically considers the strategic and local context of the project, including how it contributes to government commitments and objectives.

Strategic considerations include issues such as how the project contributes to:

- the NSW Government's objective to achieve net-zero emissions by 2050;
- commitments in the NSW Renewable Energy Action Plan – including incorporating a strategic and integrated approach to assessment, and demonstrating early and effective community engagement on the project; and
- meeting energy demand and improving energy security for NSW – including consideration as to whether the project includes features that improve the incorporation of variable renewable energy generation into power systems (e.g. battery storage and power conversion facilities).

Local considerations may include State or council regional plans and relevant LEPs, but will also consider the status of local communities and industries, such as socio-economic status, employment prospects and values and aspirations of local communities.

Broader strategic influences, such as contributions to Australia's obligations under the International Paris Agreement, may also be considered.

### Project design

Even if a suitable site is selected, the consent authority will still consider the proposed design of the solar development and its social, environmental and economic impacts in the locality.

As such, the applicant will need to consider the location of project infrastructure, which should be designed to minimise and avoid environmental and amenity impacts. For example, this might include the proposed location of the solar arrays, access points, ancillary infrastructure, including construction compounds, internal roads and car parks, onsite substation/s and the transmission line route. Design consideration should also be given to operational and decommissioning impacts, such as the burial depth and or removal of any pipes or cables, which may affect potential future uses of the site.

Where the project cannot be designed to avoid environmental and amenity impacts, the applicant must identify measures to mitigate or manage such impacts.

### Key assessment issues

The assessment process for SSD solar energy proposals is generally the same as it is for other types of SSD projects. However, there are some issues that are particularly relevant to solar energy proposals, and will need to be considered throughout each stage of the process (see also Areas of constraint).

The Department's standard SEARs for solar energy SSD require consideration of:

- **biodiversity:** impacts on biodiversity values should be avoided, minimised or offset to an acceptable level in accordance with the Biodiversity Conservation Act<sup>15</sup>.

Biodiversity impacts may be a key assessment issue in instances where the proposed site contains native vegetation, habitat of threatened species, or ecological communities and requires clearing. Direct and indirect impacts on biodiversity should be considered during the construction and operation phases of the project. Impacts on wildlife from high temperatures around towers may also be a relevant issue for solar thermal plants. Such considerations, where relevant, should factor in what species may be present or pass the project site during migration<sup>16</sup>, and what threats these populations already face.

- **heritage:** the likely impacts on cultural and archaeological objects, places and heritage (in particular Aboriginal) must be considered. Specific consultation with the Aboriginal community will be important. Consideration should also be given to any native title or Aboriginal land claims over or adjacent to the site.
- **land use compatibility:** the suitability of the site for the development, including compatibility with existing uses and approved uses of land in the vicinity of the site must be considered. Consideration will also be given to any measures proposed to avoid or minimise any incompatibility.

Appropriate site selection may address most compatibility issues upfront. However, solar energy developments are not a traditional rural land use and further issues may arise during assessment (such as impacts on rural landscapes, scenic and heritage values, mineral exploration, aerial spraying and weed and pest infestation). Co-location with other industries or combining agricultural uses on site, traffic

<sup>15</sup> Unless the project is a transitional project that can rely on the former legislation and can offset in accordance with the *NSW Biodiversity Offsets Policy for Major Projects*, having regard to the advice of the Office of Environment and Heritage for terrestrial biodiversity or the Department of Primary Industries (Fisheries) for aquatic biodiversity.

<sup>16</sup> For example, 'lake effects', where migratory birds mistake the solar development for a water body may be a consideration for developments that are under migratory bird flight paths.

and noise management, and property vegetation screening may help to mitigate potential land use conflict.

Consideration should also be given to decommissioning and rehabilitation. Solar energy projects developed on agricultural lands should aim to be reversible, to allow for land capability to be restored to its pre-development use.

- **visual impacts:** the acceptability of impacts on landscape character and values, the amenity of landholders and communities, and the adequacy of the measures which are proposed to avoid, reduce or otherwise manage these impacts.

The visual impact of solar energy development will depend on the scale and type infrastructure, the prominence and topography of the site relative to the surrounding environment, and any proposed measures to screen or otherwise reduce visibility of the site. Solar thermal projects may have greater off-site visibility due to the presence of tower infrastructure. Greater off-site visibility of the site will increase the chances of impacts such as glint, glare, reductions in visual amenity, and detract from the surrounding landscape character including natural, scenic, historic or cultural landscapes. There may also be road safety impacts from glint and glare.

- **noise:** operation and maintenance of solar generators is not noise intensive and is unlikely to disturb local residents or communities. However, similar to other developments, construction noise can have an impact on amenity. An assessment of the construction noise impacts should be undertaken in accordance with the Interim Construction Noise Guideline and operational noise impacts in accordance with the *NSW Noise Policy for Industry*.
- **transport:** an assessment will be required of the extent to which the local and classified road network can accommodate the type and volume of traffic generated by the construction of the solar energy project, including the adequacy of any proposed road upgrades and maintenance commitments, having regard to the advice of relevant road authorities. Traffic impacts should also be considered for operational and decommissioning stages of the project. Considerations may include the site's access points and road connections, options for managing traffic, and road dilapidation monitoring.
- **water:** solar developments may have an impact on water resources, due to requirements for cleaning solar panels or lenses. The source of water needs to be addressed and water access licences may need to be acquired if the project is approved. Other water-related impacts that may need to be considered include flooding and erosion, discharge/runoff to surface water and groundwater resources, sediment control, and impacts on basic landholder rights.
- **hazards and risks:** any hazards or risks associated with the construction, operation and decommissioning of the solar energy project should be identified (e.g. bushfire and transmission lines), along with suitable management approaches. Hazardous materials should also be considered, particularly for solar thermal energy or battery storage. The project would also need to comply with the National Health and Medical Research Council standards for electro-magnetic fields. The *State Environment Planning Policy No 33 (Hazardous and Offensive Development)* regulates dangerous goods and outlines policy relating to the safe storage and use of hazardous materials<sup>17</sup>; and
- **socio-economic:** as outlined earlier, the application should consider the impacts, both positive and negative, of the proposed development on potentially affected people and groups, and consider the

<sup>17</sup> There is currently limited policy guidance around the safe construction, use and decommissioning of large-scale battery infrastructure. Work may be conducted by the Council of Australian Governments in response to the Finkel Review.

economic impact of the project, including job creation opportunities, workforce accommodation, and flow-on economic impacts to local communities<sup>18</sup>. Consideration should also be given to how impacts (both positive and negative) are distributed between affected people and groups.

The applicant should consider any cumulative impacts from other developments (proposed, approved and operating), especially biodiversity<sup>19</sup>, visual impacts, socio-economic and construction traffic impacts. For example, multiple solar developments in close proximity to each other may have a cumulative impact on other rural industries or adjacent land uses, social acceptance, biodiversity, visual effects or scenic landscapes.

The Department may identify other issues of concern, which require assessment, as part of SEARs that are tailored to the project proposal and scoping report.

### Public interest consideration

Under section 79C of the EP&A Act the consent authority is required to consider the public interest when evaluating the merits of a proposed development. This is a relatively broad consideration and can include issues such as social impacts, direct regional benefits and public concerns identified during exhibition.

For solar SSD, the public interest can extend to the broader benefits of the development. Solar SSD provides strategic value through low emission electricity generation that can contribute to environmental outcomes and Government commitments, such as the International Paris Agreement. It also diversifies the energy mix in the market, supports energy security objectives and places downward pressure on prices by increasing electricity supply that does not require fuel costs to be met (such as coal, oil or gas). Solar energy is one of the lowest cost energy generation options for new generators making it an attractive energy alternative.

Projects that include large-scale battery storage can provide additional strategic benefits to improve the security and reliability of the National Electricity Market and allow renewable energy generation to be stored for use at peak times, which can place further downward pressure on electricity prices.

## Assessment Process

The flow chart in Figure 1 outlines the statutory assessment and approval process for SSD proposals. During the scoping, environmental assessment and determination process, key issues will need to be addressed in consultation with the community and other stakeholders.

The SEARs for a solar energy project will provide detail on the assessment requirements for the proposal consistent with this Guideline.

It is important to note that this is an iterative process, and the applicant may need to revisit aspects of its proposal, as relevant environmental issues become known. This may include amending the proposal in response to issues identified through community consultation.

The Department's Planning Circular PS 11-014 Assessment of State significant development and infrastructure (2011) contains additional information on SSD processes.

<sup>18</sup> The Department has recently published *Social Impact Assessment Guidelines for Mining, Petroleum and Extractive Industry Developments*. While this Guideline is not focused on solar development the principles and processes outlined should be considered.

<sup>19</sup> Under the *Biodiversity Conservation Act 2016* a Biodiversity Development Assessment Report is required for the application, as such it will not be listed in the SEARs.



Figure 1 – Summary of the typical assessment and approval process for SSD

Preliminary consultation with affected individuals, councils and communities (including Aboriginal groups) to identify environmental or land use constraints and opportunities in the project area, and inform the siting and design process.



The applicant prepares a Scoping Report and submits a request for and (within 28 days) obtains project-specific SEARs from the Secretary



The applicant prepares the EIS and submits it to the Department together with a development application



The Department publicly exhibits the EIS for a minimum of 30 days. Anyone can make a submission on the project during the public exhibition period



After public exhibition, the applicant prepares a report that responds to the submissions and sets out any changes to the project, and then submits the report to the Department.



The Department undertakes a comprehensive assessment of the project, prepares a report and makes a recommendation on the determination of the DA.



The relevant consent authority determines the DA by granting or refusing consent and, if consent is to be granted, imposing conditions.

## Scoping

Scoping is the first phase of the SSD process. It involves identifying the environmental, social, and economic matters and impacts from the project that are likely to be important to the community and stakeholders. The scoping stage is also about identifying what issues require detailed examination in the EIS, including the extent, severity and duration of the impacts in addition to the sensitivity of who or what is being affected.

Applicants typically undertake an iterative design process to identify the most appropriate locations for the final siting of the project (e.g. panel arrays, towers, battery storage, buildings, substations and transmission lines), based on their constraints mapping, preliminary research and consultation. This should also involve preliminary impact identification and the development of mitigation options.

Preliminary consultation with stakeholders, affected landholders and the local community may result in a more responsive solar energy development and can minimise or avoid issues arising during the assessment process. Applicants are also encouraged to consult with relevant government agencies during the scoping stage of the development to consider development impacts<sup>20</sup>.

As part of the scoping stage, the applicant prepares a Scoping Report. This report must describe the project, justify the preferred design for the project, and identify impacts and matters for consideration. A summary of community and stakeholder perspectives should also be included.

### **Request for SEARs**

The Scoping Report should be submitted to the Department with a request for SEARs to be issued. SEARs are developed by the Department in consultation with relevant government agencies, to ensure key impacts and issues are assessed.

For more information on the scoping stage and the preparation of the scoping report, applicants should refer to the Department's *Guideline for Scoping an Environmental Impact Statement* (2017), which includes guidance on preparing a Scoping Report.

## **Environmental Impact Statement**

An EIS is required to be prepared for all large-scale solar energy developments that are SSD (and also those that are not SSD but comprise designated development under the EP&A Act). The EIS builds on the scoping report to provide detailed information on the project, its environmental impacts and proposed mitigation measures. It is a key document for communicating with stakeholders, and is used to inform development consent decisions. It must address all matters identified in the SEARs and may be referenced by consent conditions as an operational baseline. Schedule 2 of the EP&A Regulation sets out requirements for the form and content of an EIS. The Department's *Preparing an Environmental Impact Statement Guideline* further guides EIS development.

Outlined below is key information that an EIS for a solar energy development should include. Project-specific SEARs will provide a more detailed list of required EIS content.

### **Describing the design of the project**

The EIS must provide a full description of their project, including:

- all development to be undertaken as part of the project, including ancillary infrastructure (including those that are not part of the application, but necessary to support the project);
- details of construction, operation and decommissioning; and

<sup>20</sup> May include the Department of Planning and Environment, Roads and Maritime Services, Office of Environment and Heritage, Department of Primary Industries

- the timing of each key phase of the project.

The preferred design and layout of the project should be detailed and justified, including placement of ancillary infrastructure (arrays, towers, substations etc). The EIS should:

- respond to matters, such as landscape values and other environmental considerations, identified through community consultation and studies undertaken in the scoping and pre-lodgement stage;
- address the site constraints; and
- balance the broader social, economic and environmental impacts of the project.

The project description should include a narrative describing the iterative design process which led to the preferred design and layout of the development.

#### **Describing likely impacts and mitigation and management options**

The EIS for a solar energy SSD project should also contain:

- completed technical studies (e.g. biodiversity and visual assessments);
- an analysis of the likely impacts of the project at each stage of development;
- descriptions of the measures that will be used to avoid, minimise, mitigate, offset or otherwise manage direct and indirect impacts associated with the project;
- a description of any residual impacts along with an analysis of acceptability;
- details of community consultation undertaken (including with traditional owners and local Aboriginal groups);
- consultation with landowners regarding impacts and mitigation; and
- descriptions of proposed maintenance, modifications, refurbishment and rehabilitation.

#### **Development footprint, new technology and site design**

For technical and practical reasons, there may be the need to reconsider the elements of the preferred site design and layout during construction. For example, it may be necessary to change the solar panel array, heliostat or tower configurations, or the location of supporting minor infrastructure and buildings (such as storage) onsite.

Given the continuous advances being made in the solar industry, there may also be valid reasons for some post-approval variation of infrastructure, energy capacity, or technology used at the site (e.g. fixed and tracking panels, central and string inverters, or changes in energy output due to improved efficiencies).

The Department may consider granting consent a flexible consent that allows changes in the placement of solar infrastructure within the development footprint. This approach can allow for variations in technology, design and operation over time, without necessarily requiring further approval. However, this flexibility would only apply where the adverse environmental and social impacts and risks are not increased as a result of the changes<sup>21</sup>.

<sup>21</sup> For example, the installation of battery storage at a later stage would only be approved as part of the consent footprint if a full assessment of the impacts and risks of the batteries can be provided in the EIS. Otherwise a modification would be required.

If an applicant is seeking a consent which permits such flexibility, the EIS must:

- demonstrate how the proposed site meets the preferable site selection criteria;
- demonstrate that, based on the site constraints, that there is still a range of layout configurations there remain within acceptable environmental impacts;
- demonstrate how the primary parameters of the footprint address any concerns raised during consultation and provide adequate certainty for stakeholders;
- assess the effect of the footprint approach (including the proposed parameters) based on the highest impact scenario in the EIS; and
- demonstrate that an appropriate monitoring and management framework will be implemented.

Unless specified in the consent conditions, the infrastructure and technology used onsite must be consistent with the consent.

## Assessment

SSD applications are placed on public exhibition as soon as practicable after an application is received. The exhibition must be for a period not shorter than 30 days. During the submission period, any person may make written submissions to the consent authority about the proposed development.

The consent authority will undertake a comprehensive assessment of the specific impact of each proposed solar energy project on its merits, having regard to relevant considerations under section 79C of the EP&A Act.

Matters that a consent authority will likely consider when determining a solar energy SSD application include:

- suitability of the site for the solar energy project;
- development in the vicinity of the project, such as dwellings and other sensitive land uses, including developments that have been constructed, are under construction, have been approved but construction has not commenced, and developments for which an application has been lodged but not determined;
- development within the vicinity of a solar energy project for which a development application has been lodged, including with councils, but a determination is yet to be made;
- submissions made by the local community, stakeholders and government authorities;
- likely environmental, social and economic impacts of the construction, operation and decommissioning;
- relevant provisions of any environmental planning instrument which applies to the development;
- any planning agreement or draft planning agreement that the developer has agreed to enter into under the EP&A Act;
- the public interest, including regarding increasing the supply of renewable energy;
- the strategic context and alignment with relevant Government policies; and
- all assessment issues relevant to the project (including those outlines earlier).

## Determination and conditions of consent

Following a merit-based assessment of a solar energy development application, the consent authority will determine whether consent for the project should be granted or refused. If consent is granted, it will be subject to a range of conditions for managing and mitigating the impacts of the project. The conditions may require the applicant to:

- meet performance outcomes or objectives;
- implement specific mitigation measures (such as providing biodiversity offsets);
- monitor actual impacts against the predicted impacts;
- monitor the effectiveness and outcomes of any mitigation strategies in accordance with agreed performance indicators and implement adaptive management strategies where required;
- meet reporting and auditing requirements, including the reporting of data; and
- fulfil obligations associated with decommissioning and rehabilitation.

Further details about conditions of consent are outlined below under the section titles 'Post-approval regulation and compliance'.



# Community and Stakeholder Engagement

State significant projects, including solar energy developments, can have major economic, social and environmental impacts over a long time. Applicants are encouraged to engage with impacted and interested stakeholders at all stages of these projects, including at the scoping stage. Engagement should always be conducted in a manner that is genuine, informative, inclusive and honest. It should aim to be flexible and highlight the potential impacts of the development (both positive and negative). Applicants should engage in consultation with the intent to inform, and to listen. It can also be important for the applicant to be able to explain to the community what they have done with feedback received from consultation, and why.

Community and stakeholder consultation should aim to assist landholders and communities to understand the solar energy development and how it may affect them. It should also outline the development assessment process and further opportunities for consultation.

The Department's *Guideline for Engaging Stakeholders* (2017) ('Engagement Guide') and the *Community Consultative Committee Guidelines* (2016) provide direction to applicants on stakeholder AND COMMUNITY engagement. It aims to improve the quality of engagement throughout the lifecycle of development, from scoping to decommissioning. The following information on community engagement is intended to supplement the Engagement Guide. It also highlights key components of consultation particular to solar energy developments. Table 1 below provides some guidance for applicants to structure community and landholder consultation.

## Importance of consultation

As outlined previously, site selection is an important element of any solar energy development, as a suitable site can lead to a streamlined assessment process and potentially greater flexibility in the development footprint. Early consultation with the local community and stakeholders is critical to facilitating this. Even a site with very low environmental impacts facilitating an ideal design may not have a straightforward assessment process if the local community is strongly opposed to the project.

Involving the community early, and demonstrating a genuine intent to respond to feedback and influence the project design and mitigation decisions, can help to build 'social licence', long before a development application is lodged. Once a site is selected, continuing consultation can help craft a project design that minimises environmental impacts, with mitigation that is responsive to community concerns.

Consultation should aim to identify and consider options for eliminating, reducing or otherwise managing impacts, not merely informing communities on the proposed project and design. Innovative approaches to achieve these outcomes are encouraged.

Social cohesion is important in any community, and can be more important for regional communities, where the distances from major centres can encourage tighter community bonds. Applicants may wish to consider integrating their business and development into the local community, driving better social outcomes for the project, community and the solar industry.

At a minimum, applicants should seek, as far as practicable, to address local landowner issues before lodging a development application. This should include agreements in relation to land access and appropriate responses to the concerns and impacts on other potentially affected landowners. This alone, however, is unlikely to build social licence and may miss opportunities to improve community and industry relationships.

**Table 1 – Community and landholder consultation stages**

Project Stage	Consultation
Site selection	<p>In addition to consultation and negotiation with specific landowners (e.g. owners of the subject land or land required to access the site), it is recommended that an element of broader stakeholder engagement be undertaken, including with neighbouring landholders, before the project site is selected and further pursued.</p> <p>This could include consultation with the relevant council and Chambers of Commerce. These bodies can also assist in identifying other key local interest groups that could also input into the site selection decision.</p> <p>The results of any broader industry-scale market research can also inform this stage when regions and localities are first being identified for closer inspection and site identification.</p>
Scoping stage	<p>Consult with potentially affected stakeholders to identify the constraints and opportunities of the project area. Consultation could involve engagement on the values the wider community place on those attributes, and should inform the scoping and design process.</p> <p>Engage with landholders about the proposed project area, likely infrastructure layout, access routes and potential location of ancillary infrastructure. Listen to the community's concerns and suggestions. Discuss noise, visual impact, proposed siting and alternatives.</p> <p>Discuss issues for landholder agreement if the project is approved, including siting, access, compensation, responsibility for decommissioning and rehabilitation.</p>
EIS preparation	<p>Identify and appropriately respond to community concerns in the EIS.</p> <p>Public exhibition will provide a formal opportunity for stakeholders to express their views on the proposed project.</p> <p>Further collaborate with the community regarding solutions and management options for any key issues raised.</p> <p>Seek to reach an agreed position with relevant landholders.</p>
Post-determination (if approved) -	<p>Ongoing consultation with affected landholders and the community to manage issues regarding construction noise and disturbance.</p> <p>Community complaints line to be maintained.</p> <p>Comply with any requirements to publish performance results via the project website.</p>

## When and whom to consult

Applicants should engage in consultation at all stages of solar energy project assessment and development, including scoping and design, planning and EIS, construction, operation, decommissioning, and rehabilitation phases. The nature and extent of consultation that is appropriate will depend on the circumstances of the project and the stage of development that the solar energy project has reached. Applicants will need to specifically report

consultation outcomes to the Department in the Scoping Report and the EIS. The SEARs issued for solar energy SSD projects will generally indicate the minimum consultation requirements during the assessment process.

Consultation should be well planned, with consideration given to the following:

- identifying affected people and groups – an inclusive approach should be taken that recognises that different perspectives may exist within a community (such as by age or income demographic);
- whether there are stakeholders who are hard to consult and if so how best to do so;
- how different stakeholder groups may wish to be consulted, including the timeframe, process and opportunities for feedback;
- what information can be provided during the consultation that can build on stakeholders' understanding of the project and what information might be sought from the community in consultation.

The Department will expect that, prior to lodging a development application, the applicant has consulted with directly affected stakeholders identified in the scoping stage including:

- owners and occupiers of land proposed to include solar infrastructure or related works; and
- owners and occupiers of land required for access during construction and/or maintenance.

This includes local indigenous groups, and traditional land owners of sites to be used or accessed as part of the project. Community and other stakeholders who should be consulted during the scoping and assessment stages of the proposal may include:

- owners and occupiers of adjacent land and those in the vicinity of the solar farm;
- members of the local Aboriginal community<sup>22</sup>;
- organisations representing local, regional, State, national and international interests regarding business, community, indigenous and environmental issues;
- relevant local council(s), including neighbouring councils where proposals are located in or affect more than one local government area;
- stakeholders of other significant infrastructure near the proposed solar energy site; and
- any other persons or groups identified as a stakeholder through the scoping and assessment stages.

<sup>22</sup> This consultation should be undertaken in accordance with the *Aboriginal cultural heritage consultation requirements for proponents* (Department of Environment, Climate Change and Water, 2010).



### Private agreements with stakeholders

In some instances, a private agreement may be negotiated and voluntarily entered into between an applicant and a stakeholder, for example a local landowner or council, to help manage certain impacts. Such agreements are common for other types of SSD, like mining or wind energy, but are rare for low-impact solar developments.

To address broader impacts, such as construction noise, road or bridge impacts, applicants could consider agreements with local councils or community groups, which may provide opportunities to enhance the community support for a project. This might comprise a voluntary planning agreement (VPAs) with relevant local council(s)<sup>23</sup>, where there are significant impacts on community infrastructure<sup>24</sup>. Applicants could also consider a community enhancement fund to sponsor community projects or groups. These sorts of options may be helpful in building social licence, but are not assessment requirements. Consultation with the local community will be important in establishing the best options for individual projects.

There may also be opportunities for solar energy developments to establish power purchase agreements with local or regional industries or other stakeholders. This would be dependent to the commercial decisions of the proponent and market conditions.

### Industry-scale public engagement

In addition to the efforts of individual companies when undertaking site selection, the solar energy industry could undertake broader research into the NSW market to determine the best localities and regions for expanding solar energy development.

Broad industry-scale research can assist in identifying communities in NSW that are actively attracting new investments and developments and supportive of new industry growth and solar energy development. Information to assist in such market research may be obtained through the Renewable Energy Advocate<sup>25</sup> and the Department of Industry who specialise in regional industry investment advice, as well as engaging local councils.

<sup>23</sup> VPAs for SSD projects are common in the mining sector. However, this is commonly due to issues such as a transitory workforce or truck movements, which can impact on the services of local councils. These impacts are less significant for solar developments.

<sup>24</sup> Governance arrangements for the voluntary planning agreement may be administered under section 355 of the *Local Government Act 1993*.

<sup>25</sup> The Renewable Energy Advocate branch is within the Department of Planning and Environment, Division of Energy Water and Portfolio Strategy.

## ***Post-approval regulation and compliance***

The regulation of SSD construction, operation, decommissioning and rehabilitation is primarily coordinated by the Department, to ensure compliance with development consent conditions.

### **Conditions of consent**

If development consent is granted for a solar energy SSD project, the conditions of consent will continue to apply to the project and the land on which it is located until conditions in respect of decommissioning and rehabilitation are satisfied. The responsibility for compliance with the conditions of consent under the EP&A Act, including rehabilitation and decommissioning, falls to the person carrying out the development.

Development consent conditions typically cover matters such as:

- heavy vehicle restrictions, access route and road upgrade requirements
- a traffic management plan (potentially including provision for road dilapidation surveys and repair)
- a landscaping plan, including provision of vegetation buffers
- land management, including restoration of ground cover, weed control and dust suppression
- measures to avoid, minimise or offset impacts on biodiversity
- measures to manage noise during construction and operation
- visual impacts, including from glare and reflection, and off-site impacts from lighting
- measures to record and protect all heritage items on site
- measures to minimise soil erosion and manage stormwater and salinity impacts
- dangerous goods storage and handling
- preparation of an emergency response plan
- waste management (including hazardous waste, chemicals and packaging material)
- decommissioning and rehabilitation of the site

Depending on the specific nature of the site and the development, other tailored conditions may be required such as hazardous materials storage requirements for solar thermal projects. Projects that include emerging technologies or certain infrastructure (such as large-scale batteries) may require tailored conditions to manage risks or impacts. Unless the impacts and risks of specific battery storage infrastructure has been addressed in the EIS, a condition will be included that prohibits the inclusion of battery infrastructure.

## Compliance

The Department's regional compliance teams are responsible for monitoring compliance with the conditions of consent for approved solar energy SSD projects, including following up suspected breaches reported by members of the public. The general email for reporting suspected breaches is [compliance@planning.nsw.gov.au](mailto:compliance@planning.nsw.gov.au). Further details can be found on the Department's website at [www.planning.nsw.gov.au](http://www.planning.nsw.gov.au).

The compliance team also undertakes periodic audits of approved SSD.

Applicants are also typically required, under conditions of consent, to establish and operate a complaints handling system.

# Attachment A

## Assessment Pathways for Solar Energy Projects

The table below provides a general overview of solar energy project categories and planning assessment pathways. Large-scale SSD solar energy developments to which this Guideline applies are bolded.

**Table 2: Overview of solar energy categories and planning assessment pathways**

Capital Investment Value (CIV) and output criteria	Environmental Planning Instrument	Development category	Consent authority
CIV less than \$5M and output less than 30MW	Infrastructure SEPP	Local Development	Local Council
CIV \$5-30M and output less than 30MW	Infrastructure SEPP Schedule 4A, EP&A Act	Regional Development	Joint Regional Planning Panel
CIV less than \$5M and output 30MW +	Infrastructure SEPP Schedule 3, EP&A Reg	Local Development and Designated Development	Local Council
CIV \$5-30M and output 30MW +	Infrastructure SEPP Schedule 4A, EP&A Act Schedule 3, EP&A Reg	Regional Development and Designated Development	Joint Regional Planning Panel
<b>CIV \$30M or more*</b>	<b>State and Regional Development SEPP</b>	<b>State Significant Development (SSD)</b>	<b>Planning Minister or delegate (Planning Assessment Commission or senior departmental officer)</b>
<b>CIV \$30M or more* and output 30MW +</b>	<b>SRD SEPP Schedule 3, EP&amp;A Reg</b>	<b>SSD (with some "designated development" legal consequences)</b>	<b>Planning Minister or delegate (Planning Assessment Commission or senior departmental officer)</b>

\* If proposed in an environmentally sensitive area of State significance, the CIV threshold is \$10M or more.