



21 November 2018

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 27 November, 2018** commencing at **2:00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to be 'SJ Harding', written over a light blue horizontal line.

SJ Harding

GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

ATTENDEES – NOVEMBER 2018 COUNCIL MEETING

2:00pm

Youth of the month

Maisie Harrison - Canowindra High School

John O'malley – Auditors presentation of financial statements. Joining Councillors for lunch



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

**ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE MEETING**

Procedural

**ITEM 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE
MEETING**

Procedural

**ITEM 3 REQUEST FOR CONSIDERATION OF WATER CHARGES
FOR 4752200008**

*(b) matters in relation to the personal hardship of a resident or
ratepayer*

ITEM 4 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

*(b) matters in relation to the personal hardship of a resident or
ratepayer*

ITEM 5 ACQUISITION OF LAND - KURRAJONG ROAD, MANILDRA

*(c) information that would, if disclosed, confer a commercial
advantage on a person with whom the Council is conducting (or
proposes to conduct) business*

**ITEM 6 SUPPLY AND INSTALLATION OF CULVERTS,
FOOTPATHS, KERB AND GUTTERING IN THE CABONNE
COUNCIL LGA**

*(c) information that would, if disclosed, confer a commercial
advantage on a person with whom the Council is conducting (or
proposes to conduct) business*

ANNEXURE ITEMS

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 936903

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2018 - 936904

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 936905

RECOMMENDATION

THAT any Political Donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any Political Donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 936906

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER'S REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 5 - MAYORAL MINUTE - RECRUITMENT OF GENERAL MANAGER

REPORT IN BRIEF

Reason For Report	To appoint a selection panel for the recruitment of a General Manager.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 974891

RECOMMENDATION

THAT:

1. Council appoint five members to a selection panel to determine a short-list of candidates for the position of General Manager.
2. Following the short-list process, the final appointment of the general manager be determined by Council.

MAYORAL MINUTE

Following the announcement of retirement by Stephen Harding, council appointed a selection panel to select a suitable consultant and commence the recruitment process. Councillors have been advised that consultant Matthew McArthur has been appointed for this role.

Advice from Mr McArthur is that it is appropriate for a selection panel to be appointed to carry out the process of short-listing candidates with the objective that two final candidates would be interviewed and selected for the position by the whole council.

It is necessary now to appoint a selection panel under the guidelines to liaise with the consultant and short-list suitable candidates.

Guidelines under section 23A of the Local Government Act

Guidelines under section 23A of the Local Government Act "Guidelines for the Appointment and Oversight of General Managers, July 2011" state:

- The council's governing body is responsible for recruitment of the general manager.
- The governing body of council should delegate the task of recruitment to a selection panel and approve the recruitment process.
- The selection panel should consist of at least the Mayor, the Deputy Mayor, another council and ideally, a suitably qualified person independent of the council.
- Selection panels must have at least one male and one female member.

ITEM 6 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 936907

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 7 - GROUPING OF REPORT ADOPTION

REPORT IN BRIEF

Reason For Report	Enabling procedural reports to be adopted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 976083

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider
2. Items 7 to 11 be moved and seconded.

GENERAL MANAGER'S REPORT

Items 7 to 11 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

ITEM 8 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of the Minutes
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	1. October 30 2018 Ordinary Council Meeting Minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2018 - 936910

RECOMMENDATION

THAT the minutes of the Ordinary meeting held 30 October 2018 be adopted.

GENERAL MANAGER'S REPORT

The following minutes are attached for endorsement:

1. Minutes of the Ordinary Council meeting held on 30 October 2018.

ITEM 9 - RURAL MANAGEMENT CHALLENGE

REPORT IN BRIEF

Reason For Report	To advise council and acknowledge the success of a staff team at the Local Government Professionals Rural Management Challenge.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.6.f - Provide effective communication and information systems for staff
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA NSW - 975033

RECOMMENDATION

THAT Council acknowledge the achievement of the Cabonne team in the Rural Management Challenge.

GENERAL MANAGER'S REPORT

Local Government Professionals is the leading association representing professional staff in NSW local government, strengthening the professional capability of members and providing access to resources and support. One of their initiatives is the Rural Management Challenge which is specially designed for councils in rural and regional areas of NSW to develop skills and knowledge that can be immediately applied back at council.

Over two days, teams of four come together to compete against other councils in their region as they are challenged with tasks which stretch their knowledge of local government and their council's policies and procedures. All tasks are tailored specifically for rural and regional councils, addressing realistic scenarios faced in the day-to-day management of council operations.

Heats are held all over the state and Cabonne entered a team in the heat recently hosted by Orange City Council. The Cabonne team were up against teams from Singleton, Goulburn-Mulwaree, Orange, Blayney and Narromine.

The Cabonne team comprising Emma Tadros, Chris Eldred, Jeeva San and Kiara Webb, mentored by Luke Taberner, won the regional heat and will now travel to Sydney in February 2019 to compete with other regional teams in the final.

ITEM 10 - EXCLUSIVE LICENCE TO QUARRY

REPORT IN BRIEF

Reason For Report	Small Mine Land Owner Agreement Exclusive Licence to Quarry require execution under Council's Common Seal
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.5.3.b - Renew gravel pit lease agreements
Annexures	1. Small Mines Agreement Gavins and OBriens Pit ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\ROADS and BRIDGES\\SERVICE PROVISION\\SMALL MINE LAND OWNER AGREEMENT 2018-2020 - 973416

RECOMMENDATION

THAT Council authorise the affixing of the Common Seal to the Exclusive License to Quarry agreements of the following small mines:

1. Gavins Pit – S42
2. O'Briens Pit – N136

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Council operates a number of small quarries and gravel pits across the shire. Many of these are located on private land. Renewal for the operation of mines requires Council to obtain exclusive licence to quarry from the land owners for a three year period.

Currently council is required to renew the operation of Gavins Pit (S42) and O'Briens Pit (N136). The Small Mine Exclusive Licence to Quarry, Land Owner Agreements require execution under Council's Common Seal.

ITEM 11 - THE APPOINTMENT OF INDEPENDENT MEMBERS TO THE GOVERNANCE, RISK MANAGEMENT AND BUSINESS IMPROVEMENT COMMITTEE

REPORT IN BRIEF

Reason For Report	To appoint the independent members to the Governance, Risk Management and Business Improvement Committee
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.5.e - Integrate risk management into all areas of Council's activities
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\AUDIT\GOVERNANCE RISK MANAGEMENT AND BUSINESS IMPROVEMENT COMMITTEE - 974475

RECOMMENDATION

THAT Council appoint Donna Rygate and Phil Burgett as independent members to the Governance, Risk Management and Business Improvement (GRM&BI) Committee for a period of two years 2018-2020.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

Background

Council co-ordinates with Blayney Shire and Central Tablelands Water when appointing independent members to its Governance, Risk Management and Business Improvement Committee. This saves costs and enables the committees to appoint the best possible calibre of people by making the three in one day meeting agenda more attractive to applicants.

On 13 November 2018 the Mayor of Cabonne and the Director Finance and Corporate Services met via phone hookup with Anton Franze (Director

Corporate Services Blayney Shire), Cr David Somerville (Blayney Shire), and Gavin Rhodes (GM Central Tablelands Water), to review the applications.

From the eight applications received, the three councils agreed on two applicants.

Phil Burgett

Mr Phil Burgett is a current serving member on the committee. He is a retired chartered accountant who was in public practice as a partner of Morse Group for 24 years, working as an engagement partner on an extensive portfolio of regional rural local government councils. Phil currently sits as independent chair on the Orange and Bathurst Audit and Risk committees. He brings considerable financial expertise to the committee and also brings continuity.

Donna Rygate

Donna Rygate has extensive experience in local government and other areas such as community development, agriculture and environmental protection. She is a recent former Chief Executive of Local Government NSW (4 years) and the NSW Office of Communities (3 years). She is also a former Executive Director of Corporate Governance & Policy for the NSW Department of Planning and Infrastructure. Donna currently sits on the City of Parramatta Audit and Risk Committee and several other committees.

The GRM&BI committee meets quarterly in Blayney at times mutually convenient to the three councils.

ITEM 12 - DELEGATES TO OTHER ORGANISATIONS - COMMUNITY PEAK ORGANISATIONS

REPORT IN BRIEF

Reason For Report	For Council to determine a new delegate for the Molong Advancement Group.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.c. Provide appropriate mechanisms for democracy and participation for Cabonne residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\LIAISON\ASSOCIATIONS - 975008

RECOMMENDATION

THAT Council determine the appointment of a delegate to the Molong Advancement Group.

GENERAL MANAGER'S REPORT

Council, as part of the appointment of delegates to peak community groups at the September meeting, appointed Cllr Peter Batten as delegate and Cllr Jamie Jones as alternate to the Molong Advancement Group.

At the recent AGM of the Molong Advancement Group, Cllr Peter Batten was elected as Chair and will therefore not be able to fill the role as council delegate as well. It is therefore necessary to appoint a new delegate to the Molong Advancement Group.

ITEM 13 - DROUGHT COMMUNITIES PROGRAMME

REPORT IN BRIEF

Reason For Report	Council is required to nominate priorities of projects to be funded under the Drought Communities Programme.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.2.c - Engage with community to determine future needs & objectives
Annexures	1. Drought Communities Programme Extension_EOI Summary Project Brief <u>↓</u>
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\DROUGHT COMMUNITY PROGRAM EXTENSION - 975319

RECOMMENDATION

THAT Council:

1. Determine priorities of projects to be funded under the Drought Communities Programme.
2. Amend its procurement policy to provide that, where possible, materials required for this programme are purchased from within the Cabonne LGA.

GENERAL MANAGER'S REPORT

Council called for expressions of interest from the community for projects to be funded under the Drought Communities Programme. Submissions were considered at the workshop held on 13 November 2018 with some projects being dismissed if they did not fit the funding guidelines, or if the scale of the project was such that it would not meet the deadline of 30 June 2019 for completion of project. The remaining projects, as follows, have been costed to determine priorities for funding.

For costing purposes the labor force to improve community facilities and seating across the shire has been costed on the basis of 50% labor and 50% materials for 10 people for 10 weeks. It can be larger or smaller, depending on council's emphasis for the project.

Item	Community/Group	Location	Project	Cost \$
1	Cabonne Council	Shire wide	Upgrade/replacement of community facilities seating at Cabonne parks, sporting grounds & reserves utilising locals registered with labour hire services	\$340,000
2	Cabonne Council	Shire wide	Men's Shed program	\$60,000
3	Cabonne Council	Shire wide	Install rabbit-proof fencing at 5 Cabonne cemeteries	\$67,500
4	MADIA	Manildra	Upgrade clubhouse and amenities at tennis courts	\$37,000
5	MAG	Molong	Power upgrade at Molong Rec	\$115,731
6	Cumnock Village Preschool	Cumnock	Upgrade preschool outside environment including water preservation activities	\$91,500
7	Cumnock Public School / P&C Committee	Cumnock	CPS Environment and water sustainability project for school and provision of gravel carpark	\$29,340
8	Cumnock & District Progress Association	Cumnock	Clean-up and regeneration of Doughboy Creek through Cumnock Village	\$27,000
9	Cudal Community	Cudal	Upgrade Dean Park (Cudal) with fencing, installation of irrigation system and tanks	\$50,000
10	Central Tablelands Water	Various	Install three self-serve water filling stations for residents in Cabonne, connected to the CTW water supply network	\$117,600
11	MADIA	Manildra	New watering system at Jack Huxley Oval (The Rec) Manildra	\$43,000
12	Christine Weston	Cumnock	Fix a Farmhouse Project	\$50,000
13	Canowindra Rugby Union Football club	Canowindra	Create a building suitable for use as a community gym	\$180,800

Two further items have been excluded from those included at the workshop, as they are considered to be already covered by other items. These are:

	MADIA	Manildra	Install safety railing and some missing steps at Manildra Grandstand	would be included in Item 1
	Cumnock & District Progress Association	Cumnock	Rabbit proof the cemetery fence	would be included in item 3

A temporary amendment would also be required to Council's procurement policy to allow for any materials required for the programme be purchased within the Cabonne LGA.

ITEM 14 - REQUEST TO FUND SURVEY FOR THE CANOWINDRA COMMUNITY BANK

REPORT IN BRIEF

Reason For Report	A request has been received for financial support to fund the conduct of a survey into the viability of a Bendigo Community Bank in Canowindra.
Policy Implications	Nil
Budget Implications	\$15,000
IPR Linkage	2.3.1.a - Identify and Implement Business assistance strategies
Annexures	1. canowindra community bank letter ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\FINANCIAL MANAGEMENT\\BANKING\\BENDIGO BANK - 975115

RECOMMENDATION

THAT Council not fund the request to fund a survey into the viability of establishing a community bank in Canowindra.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

Council has received a request from the Canowindra District Community Bank Steering Committee to fund a community survey on the viability of establishing a community bank in Canowindra.

The cost of the survey will be \$14,970. The money will be spent on consultancy fees for undertaking the survey (\$8,470), printing, postage and travel (\$3,500) and survey promotion (\$3,000). The committee are awaiting advice from the NSW state government about the success of a similar request made to them.

The committee have stated that there will be significant benefits from establishment of a Community Bank which include, job creation, retention of commercial activity within the town and profit share accruing to the local company which will flow back into the funding of community projects.

The cost of conducting the survey has not been budgeted for so funds would need to be identified through the Quarterly Budget Review Process. It is not the usual practice for Council to fund these type of surveys and agreeing to the request could create a precedent.

The letter from the Canowindra and District Community Bank Steering Committee is attached for the information of Councillors.

ITEM 15 - DELEGATE TO ORANGE 360 REGIONAL TOURISM ORGANISATION

REPORT IN BRIEF

Reason For Report	For Council to select a delegate to the permanent board of the Orange 360 regional tourism organisation
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.2.1.b - Review Council's participation in the Orange Regional Tourism Organisation
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 974954

RECOMMENDATION

THAT Council:

1. Appoints the Mayor as its delegate to the board of the Orange 360 regional tourism organisation
2. Appoints Cr Ian Davison as the alternative delegate to the board of the Orange 360 regional tourism organisation

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

Now that the Orange 360 regional tourism organisation has moved from a transitional phase to a permanent board structure, it has requested Cabonne Council to formally appoint a delegate to the board.

The 11-person board consists of five industry representatives, as well as four delegates from Orange City Council and one each from Cabonne and Blayney Councils. Cr Ian Davison has been Cabonne Council's delegate to the regional tourism organisation during its transitional period.

With the Mayors of Orange City and Blayney Councils representing their councils as delegates to the permanent board, it may be appropriate for the Mayor to represent Cabonne Council on the Orange 360 board.

Orange 360 has finalised its constitution, which is expected to be adopted at the next board meeting. Under the constitution, councils are able to nominate an alternative should the delegate be unable to attend meetings and this would appear to be an appropriate course of action.

ITEM 16 - 2018-19 COMMUNITY ASSISTANCE PROGRAM

REPORT IN BRIEF

Reason For Report	To consider projects for funding under Council's 2018-19 Community Assistance Program
Policy Implications	Nil
Budget Implications	Possible \$38,501 expenditure from \$65,497 (excluding overheads) allocated in Council's Budget for the 2018-19 Community Assistance Program
IPR Linkage	4.3.1.a - Operate Community Assistance Program (CAP)
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 974355

RECOMMENDATION

THAT Council approve Community Assistance Program (CAP) funding for Applications 1-7 of the report.

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

Council allocated \$65,497 (excluding overheads) in its current budget for the 2018-19 Community Assistance Program (CAP). Not-for-profit community groups were invited to apply for community-related projects on non-commercial facilities which provide ongoing or sustainable benefits to Cabonne communities.

Grants are allocated on a 50:50 basis, but communities can provide their half of the funding through voluntary labour or in-kind contributions.

Council received seven applications for projects totaling \$38,501, all of which met the program guidelines. Should Council allocate funding to these seven

projects \$26,996 will be available for a second round of CAP funding early in 2019.

The full list of applications for this round of CAP funding is as follows:

	Location	Applicant	Project	Funding Requested
1	Eugowra	Eugowra War Memorial Swimming Pool	Install Children's Play area with shade cover	\$4,800
2	Cumnock	Cumnock & District Progress Association	Replace flagpole at the front of Cumnock RSL Memorial Building	\$660
3	Cumnock	Cumnock Public School / P & C Association	School Grounds Landscape Plan - garden beds, plantings and play equipment	\$11,330
4	Molong	St Joseph's School Molong / P & F Association	Purchase digital piano and other musical instruments for school music program	\$1,806
5	Manildra	MADIA	Purchase defibrillator for Jack Huxley Oval	\$2,322
6	Manildra	Manildra Preschool Fundraising Committee	Preschool Playground and Community Garden Area – install garden beds, replace fence panels, retaining wall, chalkboards, kitchen garden	\$7,400
7	Manildra	Manildra Showground & Public Recreation Reserve Trust	Construct a storage shed and purchase an ATV with boom spray for weed control	\$10,184
Sub-total				\$38,502
Total budget (excl. overhead)				\$65,497
Remainder				\$26,995

ITEM 17 - EVENTS ASSISTANCE PROGRAM

REPORT IN BRIEF

Reason For Report	For Council to consider applications for funding under the 2018-2019 Events Assistance Program
Policy Implications	Nil
Budget Implications	Up to \$2,350 to be funded from the 2018-2019 Events Assistance Program
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. Mullion Creek Xmas 2018 re EAP Form ↓ 2. Manildra and District Improvement Association - Events Assistance Program Application Form - Manildra Christmas Party ↓ 3. Banjo Paterson Dinner EAP ↓ 4. Bard on the Beach EAP ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2018 - 2019 - 974020

RECOMMENDATION

THAT Council:

1. Approve \$1,000 funding under the 2018-19 Events Assistance Program (EAP) to MADIA for the 2018 Manildra Christmas Party & Monster Fireworks.
2. Approve \$500 funding under the 2018-19 Events Assistance Program (EAP) to Bard on the Beach for the Borrodell Vineyard Shakespeare under the Stars production
3. Approve \$350 funding under the 2018-19 Events Assistance Program to Mullion Creek & District Progress Association for the Mullion Creek Christmas Party.
4. Approve \$500 funding under 2018-19 Events Assistance Program to Eugowra Pony Club for the Eugowra Pony Club Gymkhana.

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

Council has received four applications under the 2018/2019 Events Assistance Program (EAP). Council's Tourism and Community Engagement Coordinator has provided the following assessments.

Application 1

Organisation: Manildra and District Improvement Association

Event: Manildra Christmas Party & Monster Fireworks
Date: 19 December 2018
Requested Amount: \$1,500
Reason for Funding: Contribution towards marketing and fireworks entertainment

Event Description:

The Manildra District Improvement Association (MADIA) have organised the Manildra Christmas Party for a number of years now with the aim to foster community spirit. Six years ago, the organisers included the monster fireworks display that has added excitement and created strong community interest. The event attracts families and people of all ages from across Cabonne and has grown considerably each year by promoting fun and the festive season.

The Manildra Christmas Party venue is the Jack Huxley Oval and the program includes, novelty children's events, barbecue, entertainment, Christmas carols by the local choir, an appearance by Santa Claus and the monster fireworks display.

In 2017, the event attracted a record crowd of more than 700 people, many from the villages of Cabonne and visitors to the area.

The overall benefit of this event is that it demonstrates the strength of community and brings all local businesses and organisations together to unite and work together to ensure all are welcome.

Council has previously supported this event under the Events Assistance Program for \$500. It has been reported that the event is growing in attracting new visitors and strong community interest.

Assessment

The submitted application meets the grant criteria of the Events Assistance Program as a core event that attracts visitors to the Cabonne village and makes a significant contribution to local businesses and community groups and the welfare of the whole community.

The level of funding for a core event is up to \$2,000

Application 2

Organisation: Bard on the Beach
Event: Shakespeare under the Stars
Date: 15 & 16 February 2019
Requested Amount: \$500
Reason for Funding: Contribution towards event expenses and marketing
Event Description

Bard on the Beach is an Australian national touring company with extensive experience in providing outdoor performances. The Cabonne venue is Borrodell Vineyard which lends itself to outdoor performances with the event planned for February 2019 and titled *Shakespeare under the Stars*. This event will form part

of the Banjo Paterson Festival and is programmed for the opening weekend to support local school curriculums.

Bard on the Beach has performed at Balmoral Beach for over 25 years, formally Shakespeare by the Sea. The organisation is committed to bringing cultural initiatives and arts to inspire the community. The organisers fully realise the importance of this event to regional communities, as it enriches the cultural profile and inspires young artist, writers, and performers.

Bard on the Beach will coordinate and perform the productions of *The Life and Death of King John* and *The Comedy of Errors* by William Shakespeare.

The *Shakespeare under the Stars* event is anticipating 80-220 people to attend this event.

Assessment

The event *Shakespeare under the Stars* at Borrodell Vineyard located in Cabonne meets the Events Assistance Program guidelines for a developing event with the level of funding of \$500.

Application 3

Organisation: Mullion Creek & District Progress Association
Event: Mullion Creek Community Christmas Party
Date: December 2018 (Date to be confirmed)
Requested Amount: \$350
Reason for Funding: Contribution towards event expenses and marketing

Event Description

Mullion Creek & District Progress Association are planning a Christmas Party to help bring the community members together and raise spirits. The Christmas party celebration focusses on social benefits for local families and to help promote Mullion Creek to the rest of Cabonne as a healthy and attractive place to live.

This inclusive event provides an opportunity to welcome new residents, provide an informal setting for engagement that helps to create a cohesive and strong community.

The Rural Fire Service will be providing the fire truck for Santa's arrival. Other activities include jumping castle, barbecue, raffle prizes, children's activities and school presentations.

The Mullion Creek Community Christmas party is expecting 50-100 attendees.

Assessment

The Mullion Creek & District Progress Association's Christmas Party meets the Events Assistance Program guidelines of a developing event for which the level of funding of \$350 is recommended.

Application 4

Organisation: Eugowra Pony Club
Event: Eugowra Pony Club Gymkhana
Date: March 2019 (Date to be confirmed)
Requested Amount: \$1,000
Reason for Funding: Contribution towards event expenses and marketing.

Event Description

Eugowra Pony Club exists to foster horsemanship and encourage young people to ride and enjoy related sports in the field.

The Eugowra Pony Club Gymkhana is an annual event for children between the ages of 2 to 21 years who compete in dressage, jumping and sporting activities on their horses and ponies. Families travel from across the Central West to take part in the gymkhana and a number of local businesses support the event.

The Eugowra Gymkhana will take place in March 2019 at the Eugowra Showground. The event is anticipating to attract 60 children and 30 families from across the Central West.

Assessment

The Eugowra Pony Club meets the Events Assistance program guidelines of a developing event for which the level of funding is \$500.

Events Assistance Program Expenditure

2018 - 2019 Funding Allocation **\$52,851**

Funding approved in 2018 - 2019

Canowindra Baroquefest	\$3,000
Molong Village Markets	\$500
Cargo Village Markets	\$500
Australian National Field Days	\$2,500
Canowindra Christmas in July	\$500
Central West Charity Tractor Trek	\$1,500
Molong Spring Arts Festival	\$500
Canobolas Endurance Riders Bullio Cup	\$500
MAG 2018 Banjo Paterson Dinner, Molong	\$1,000
2019 Canowindra International Balloon Challenge	\$20,000
2018 Orange Wine Festival	\$2,000
Yeoval Rally Till It Rains	\$500
2019 Banjo Paterson Poetry Festival	\$1,000
Canowindra Coming Together	\$500

Total Expenditure to date	\$34,500
Remaining Funds	\$18,351

ITEM 18 - ENTERING INTO CONTRACTS FOR THE SUPPLY AND DELIVERY OF BULK FUEL

REPORT IN BRIEF

Reason For Report	For Council's decision to enter into contracts for the supply and delivery of bulk fuel.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.d - Maintain effective membership of Centroc, Hawkesbury City Council, Cabonne Council Country-City Alliance, LGNSW and other forums
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\PLANT EQUIPMENT AND STORES\FUEL AND LUBRICANTS\FUEL PRICING - 974200

RECOMMENDATION

THAT Council agree to participate in a regional procurement process for the supply and delivery of bulk fuel.

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

This report seeks Council's resolve to participate in a regional purchase of fuel through Central NSW Councils (Centroc).

Council has participated in Centroc's regional contract for the purchase of fuel for the past 7 years and subject to council's resolve, council's inclusion would be for the next contract which will commence 1 July 2019.

The following report provides more background advice regarding both Centroc's Compliance and Cost Savings Program and the regional purchase of fuel.

A regional procurement process for the supply and delivery of bulk fuel was undertaken in 2010, which culminated in a two year regional contract in 2011, and then again in 2013 and 2016. The current contract is now in a period of a 12 month extension, and as the current contract nears completion, Centroc member councils are seeking to repeat the process.

Centroc members currently procuring fuel under the current contract are as follows:

Council	Participating in Current Regional Contract
Bathurst	Yes
Blayney	Yes
Cabonne	Yes
Central Tablelands Water	No
Cowra	Yes
Forbes	Yes
Hilltops	No
Lithgow	Yes
Lachlan	Yes
Oberon	Yes
Orange	Yes
Parkes	Yes
Upper Lachlan	Yes
Weddin	No

GMAC resolved at their meeting on 26 July 2018 to approve a regional procurement process for the supply and delivery of bulk fuel.

Should council agree to participate in a regional contract, Centroc will put out a Request for Tender (RFT) and proceed to a contract with the preferred supplier/s. It is anticipated that the contract will be for a two (2) year period with an option for a 12 month extension.

A Tender Evaluation Panel will be initiated in the coming months, with staff from participating councils encouraged to be involved. Advice regarding service and pricing under a regional contract will be provided to members.

Benefits of a regional approach include:

- cost savings to members through bulk procurement;
- time saved by members through centralised coordination and
- income stream to Centroc from the Contractor with a view to reducing fees

Centroc manages the procurement process including all costs of advertising and tender assessment and receives a management fee of 0.5% of the value of the spend from the supplier to cover these costs.

ITEM 19 - REQUEST FOR DONATION OF DEVELOPMENT APPLICATION FEES - DA 2018/0026 - KARMA YIWONG SAMTEN LING - EXTENSIONS TO EXISTING LECTURE HALL - LOT 134 DP1091778, 1064 SANDY CREEK RD, MOLONG

REPORT IN BRIEF

Reason For Report	To obtain council approval to donate \$374.00 to Karma Yiwong Samten Ling
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 971291

RECOMMENDATION

THAT council donate \$374.00 from its s356 budget to Karma Yiwong Samten Ling, being the development application and construction certificate fee paid to council in relation to DA 2018/0026 for extension to existing lecture hall upon land known as Lot 134 DP 1091778, 1064 Sandy Creek Road, Molong.

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Council has received a request from Karma Yiwong Samten Ling requesting council's consideration of fees paid in association with DA 2018/0026 for extensions to existing lecture hall located at 1064 Sandy Creek Road, Molong, being Lot 134 DP 1091778.

The fees paid totalled \$808.40 and consisted of the following:-

Development application fee	\$224.00
Construction Certificate	\$150.00
Inspections	\$280.00
Occupation Certificate	\$154.40
Total	\$808.40

Under Council's policy, fees for inspections and occupation certificates are not eligible for donation.

The Development Application was approved on 17 October 2017. A Final Occupation Certificate was issued on 22 May 2018.

Council's Donations policy (dated 17 December 2012) includes the following procedural statements:

1. Development Application (DA) fees

Council will donate an amount equal to refunding the actual amounts paid as Council DA fees and charges, as defined, in instances relating to Council owned / controlled or Crown Land where the improvement would become a Council Asset.

Any requests for a refund/donation of DA fees by Not-For-Profit/Community Organisations will be submitted for consideration by Council with the amount to be refunded / donated to be determined on a case by case basis.

For clarity it is noted the following fees are not eligible for donation: statutory fees such as long service levy, advertising, planning reform (plan first levy) and other fees which may be charged including inspections, occupation certificate, subdivision, subdivision certificates, integrated development and principal certifying authority.

All fees associated with development applications, construction certificate applications and complying development applications are to be paid with the application. Requests for a refund of DA fees are to be made in writing on the prescribed form, stating the grounds or reasons justifying why Council should donate an amount equal to the relevant fees.

Fees to be donated back to the applicant will only be donated after determination of the relevant application.

Council staff may process any such requests within the limits of the policy. Any requests exceeding the policy are to be reported to Council for consideration.

ITEM 20 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 936911

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER'S REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 21 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\PROCEDURES - 936914

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER'S REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 22 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	Nil

File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 936915
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RECOMMENDATION

THAT Councillors call any matters of urgency.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

ITEM 23 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 936916

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into “committee of the whole” to discuss items called earlier in the meeting.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 30 OCTOBER, 2018 COMMENCING AT 10:00AM**

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PRESENT Clrs K Beatty (in the Chair), J Jones, M Nash, P Mullins, C Newsom, A Durkin, L Oldham, P Batten, K Walker (arrived 10.06am) and J Weaver.

Also present were the General Manager, Director of Environmental Services, Director of Finance & Corporate Services, Director of Engineering & Technical Services, Administration Manager and Administration Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

Apologies were tendered on behalf of Clrs Treavors and Davison for their absence from the meeting.

MOTION (Durkin/Weaver)

THAT the apologies tendered on behalf of Clrs Treavors and Davison be accepted and the necessary leave of absence be granted.

18/10/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

Clr Batten declared an interest (identified as an actual conflict of interest, significant pecuniary) in Items 21 and 30 as he is a member of the organising committee for the Banjo Paterson Festival Dinner.

Clr Mullins declared an interest (identified as an actual conflict of interest, pecuniary) in Item 30 as he is proprietor of the Molong Express (Council to advertise in).

MOTION (Oldham/Newsom)

THAT the declarations of interest be noted.

18/10/02 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

Proceedings in Brief

There were nil declarations for political donations.

MOTION (Nash/Oldham)

THAT it be noted there were nil declarations for political donations.

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18/10/03 Carried

It was noted that the time being 10.02am Outstanding Service Awards were presented to Warren Fisher and Pat Nieuwendyk, Youth of the Month award for September was presented to Lachlan Haynes and Youth of the Month award for October was presented to Bailey Kennedy.

It was noted the time being 10.06am Clr Walker arrived.

ITEM - 4 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Beatty

25/9/18 – Attended Molong Recreation Ground for inspection of new watering system. Attended Molong Office for meeting with Deputy Mayor, Clr Treavors and Director of Engineering and Technical Services in relation to CCTV proposal. Attended business paper review with Deputy Mayor, the Acting General Manager, directors and Clr Weaver. Attended Ordinary Council meeting.

26/9/18 – Attended the LGNSW Regional Summit in Blayney.

9/9/18 – Attended Councillor Workshop.

10/9/18 – Attended Molong Office for meeting with the Acting General Manager. Attended UPA Hall Molong for a meeting with Marj Bollinger, Les and Julie Dean, Mary Brell and Clr Batten.

11/9/18 – Attended Stronger Country Communities Funding announcement in Cumnock.

12/9/18 – Attended Council Picnic Day in Manildra.

13/9/18 – Attended Molong Showground in relation to the official start and the official dinner of the Central West Tractor Trek.

16/9/18 – Attended Molong office for meeting with the Acting General Manager and attended the Extraordinary Council meeting.

21/9/18 – 23/9/18 – Attended the LGNSW State Conference at Albury.

25/9/18 – Attended the ANFD at Borenore for the exhibit, judging and official opening.

26/9/18 – Attended the ANFD at Borenore for the official reception by DPI NSW.

27/9/18 – Attended Lidster RFS shed for the official opening.

The Mayor noted that Clrs Nash, Treavors, Mullins, Walker and Oldham also attended the LGNSW State Conference in Albury where two motions put forward by Cabonne were passed.

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Clr Mullins noted that Tumbarumba supporters were out in force at the conference and noted the Minister refused to talk with them. The motion they put forward to demerge was carried.

Clr Newsom advised she attended the Westlime Quarry opening and met with the CEO of Verto.

Clr Durkin advised he attended the Big Little Histories in Canowindra, noting that Andrew Gee was impressed and that he made mention of the event and acknowledged the committee in his parliamentary speech.

Clr Jones wished to acknowledge the efforts of Tony Weekes and his staff with diverting traffic at the ANFD.

Clr Batten advised he attended the Yeoval Progress Association and Cumnock Progress Association meetings. The Cumnock Progress Association are pleased with their funding announcement but do have concerns regarding the process that will be used and who will do the work, stressing they want to see local employment maintained.

Clr Batten stated he met with the Board of the Central Tablelands Local Land Services and suggested they address Council at an upcoming councillor forum.

Clr Batten noted that Molong Advancement Group have put in submissions for the Drought Communities Funding and that Molong Show Society will be lodging a submission for assistance with development at the showground, possibly a water tank.

Clr Nash advised she attended the Orange Library Amplify Sound.

The Mayor reminded councillors to submit details in writing for the Mayoral Minute – Appointments.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

18/10/04 Carried

ITEM - 5 COMMITTEE OF THE WHOLE

Proceedings in Brief

It was noted that Clr Batten called Item 12 to be debated in Committee of the Whole.

MOTION (Oldham/Durkin)

THAT Item 12 be debated in Committee of the Whole.

18/10/05 Carried

ITEM - 6 CONFIRMATION OF THE MINUTES

MOTION (Durkin/Newsom)

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THAT the minutes of the Ordinary meeting held 25 September 2018 and the Extra Ordinary meeting held 16 October 2018 be adopted.

18/10/06 Carried

ITEM - 7 NASHDALE ACTION GROUP

MOTION (Jones/Oldham)

THAT Council appoint Clr Oldham as delegate and Clr Davison as alternate delegate to the Nashdale Action Group for the 2018-2020 years.

18/10/07 Carried

ITEM - 8 DECEMBER 2018 AND JANUARY 2019 COUNCIL MEETINGS

Proceedings in Brief

Clr Durkin advised he will be an apology for the December meeting.

MOTION (Batten/Oldham)

THAT:

1. Council hold its ordinary meeting for December 2018 on Tuesday 18 December;
2. Council not conduct an ordinary meeting in January 2019 due to the restricted timeframe available; and
3. An extraordinary meeting be conducted in January or February if necessary.

18/10/08 Carried

**ITEM - 9 APPOINTMENT OF SECTION 355 COMMITTEE - ORANA
HOUSE CANOWINDRA**

Proceedings in Brief

Clr Newsom nominated Clrs Durkin and herself to be delegates on the committee.

Clr Weaver queried if the refurbishment of the brick work in the back area has been corrected or just cladded over. The Director of Engineering & Technical Services confirmed the cracking in the brick work has been rectified.

Clr Nash queried why two Canowindra councillors need to be delegates and suggested another councillor be included on the committee.

Clr Durkin and Weaver agreed that the second person be a councillor from outside Canowindra.

MOTION (Newsom/Durkin)

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THAT Council:

1. Subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations of any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the *Local Government Act 1993*, the Orana House Trust Committee be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:
 - a. The care, control and management of Orana House, Lot 126 DP 1105484, Ferguson Street, Canowindra
2. Appoint Clr Durkin as delegate and Clr Mullins as alternate delegate to the Orana House Trust Committee.

18/10/09 Carried

ITEM - 10 COMMUNITY CENTRE AND LIBRARY

MOTION (Batten/Mullins)

THAT Council authorise expenditure of \$25,000 from the Capital Works reserve to procure design and cost options for a community centre incorporating library and learning centre on land situated on the site of the current Molong community hall and adjoining council land.

18/10/10 Carried

**ITEM - 11 INTEGRATED PLANNING & REPORTING - OPERATIONAL
PLAN FIRST QUARTER REVIEW**

MOTION (Walker/Weaver)

THAT the update of the Operational Plan to 30 September 2018, as presented be adopted.

18/10/11 Carried

**ITEM - 13 REQUEST FOR FINANCIAL ASSISTANCE WITH LEGAL
COSTS - CITY OF SYDNEY COUNCIL, NORTH SYDNEY COUNCIL
AND BAYSIDE CITY COUNCIL**

Proceedings in Brief

Clr Batten requested further information from the General Manager on benefits of this action.

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The General Manager clarified that it is part of a unity for all councils and that LGNSW determine if it will be a benefit state wide.

MOTION (Durkin/Oldham)

THAT Council contribute \$2,177.31 towards legal costs incurred by City of Sydney Council, North Sydney Council and Bayside City Council.

18/10/12 Carried

ITEM - 14 NSW PUBLIC LIBRARIES CONFERENCE 2018

Proceedings in Brief

Clr Nash advised that Jan Richards did not think it was necessary for Cabonne to send a delegate and felt that it would be too far for delegates to travel. Clr Weaver agreed.

MOTION (Nash/Oldham)

THAT Council not attend the NSW Public Libraries Annual Conference and AGM in Coffs Harbour from Tuesday 27 November to Friday 30 November 2018.

18/10/13 Carried

ITEM - 15 AUSTRALIA DAY 2019

MOTION (Batten/Newsom)

THAT Council note the schedule for Australia Day 2019.

18/10/14 Carried

ITEM - 16 YEOVAL ANNUAL SHOW 2019 & 2020

MOTION (Weaver/Nash)

THAT Council lodge a formal biennial application for the proclamation of part-day public holidays from 8:30am to 7:00pm, for that portion of the township of Yeoval, which is in the Cabonne Council area on Tuesday 14 May 2019 and Tuesday 12 May 2020 for the Yeoval Annual Show.

18/10/15 Carried

ITEM - 17 PECUNIARY INTEREST RETURNS 2018

Proceedings in Brief

It was noted that the General Manager tabled councillors and designated persons Pecuniary Interest Returns.

MOTION (Newsom/Oldham)

THIS IS PAGE NO 6 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 30 OCTOBER, 2018

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
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THAT Council note the tabling of Pecuniary Interest Returns for the period to 30 June 2018 for councillors and designated persons.

18/10/16 Carried

ITEM - 18 CABONNE SCHOOLS PRESENTATION DAY

MOTION (Durkin/Jones)

THAT Council:

1. Sponsor a \$50 prize to each primary and secondary school in Cabonne;
2. Authorise councillors to attend school presentations if invited.

18/10/17 Carried

ITEM - 19 REQUEST FOR DONATION

MOTION (Batten/Nash)

THAT Council donate \$500 to the Orange Lions Club for their Easter Camel Races event.

18/10/18 Carried

**ITEM - 20 CANOWINDRA FISH FOSSILS - DEED OF GIFT TO
AUSTRALIAN MUSEUM**

MOTION (Walker/Weaver)

THAT Council:

1. Enter into a Deed of Gift and Permanent Loan Agreement to transfer the ownership of the Canowindra Fish Fossils to the Australian Museum.
2. Affix the Council seal to the Deed of Gift between Cabonne Council and the Australian Museum.

18/10/19 Carried

It was noted the time being 10.35am Cllr Batten declared an interest (identified as an actual conflict of interest, significant pecuniary) in the following item and left the Chamber.

ITEM - 21 EVENTS ASSISTANCE PROGRAM

**THIS IS PAGE NO 7 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
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MOTION (Weaver/Oldham)

THAT Council:

1. Approve \$1,000 funding under the 2018-19 Events Assistance Program (EAP) to Rotary Club of Orange for the 2019 Banjo Paterson Australian Poetry Festival.
2. Approve \$500 funding under the 2018-19 Events Assistance Program (EAP) to Canowindra Lions Club for the Canowindra Coming Together in Aid of Farmers

18/10/20 Carried

It was noted the time being 10.36am Cllr Batten returned to the Chamber.

ITEM - 22 ROADS TO RECOVERY PROJECT FUNDS.

MOTION (Walker/Newsom)

THAT Council approve the changes detailed in the report for the 2018/2019 Roads to Recovery Project budget.

18/10/21 Carried

**ITEM - 23 REQUEST FOR COUNCIL CONTRIBUTION FOR THE
EXTENSION OF SEWER MAIN.**

MOTION (Weaver/Jones)

THAT Council:

1. Approve a 50/50 subsidy to the owner of Lot 2 DP 833003, Wellington Street, Molong, to the value of \$5,000.
2. Approve the provision of \$1,243.63 to the Cabonne Sewer Fund to increase the available funds from \$3,756.37 to \$5,000.00.

18/10/22 Carried

ITEM - 24 CANOWINDRA TOWN IMPROVEMENT PROJECTS

Proceedings in Brief

Cllr Newsom queried the installation of solar panels at the Age of Fishes Museum and suggested it be included in the investigation for solar across other areas in Council. The General Manager clarified that the projects put forward are specific to the Town Improvement Fund and there is currently no funding available for solar panels in other areas.

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Clr Weaver asked if the toilets in Gaskill Street can be added to the projects. The General Manager confirmed that they can be added later on, noting that further investigation would be required.

Clr Newsom requested that an update be provided on the progress and costings.

The Mayor commented that the project for lighting at the oval is still waiting for costings.

MOTION (Durkin/Walker)

THAT the listed projects be funded from the Canowindra Town Improvement Fund.

18/10/23 Carried

**ITEM - 25 2018 NATIONAL LOCAL ROADS AND TRANSPORT
CONGRESS**

MOTION (Oldham/Durkin)

THAT the Mayor attend the 2018 National Roads & Transport Congress.

18/10/24 Carried

**ITEM - 26 UPDATED SCHEDULE OF PROPOSED VOLUNTARY
PURCHASES OF FLOOD AFFECTED PROPERTIES**

MOTION (Walker/Oldham)

THAT Council endorse the Updated Schedule of Proposed Voluntary Purchases.

18/10/25 Carried

ITEM - 27 EUGOWRA FLOODPLAIN CONSULTATIVE COMMITTEE

Proceedings in Brief

Clr Walker noted that he has previously been the delegate for this committee and would be happy to continue to represent Council.

Clr Nash nominated Clr Jones as alternate delegate.

MOTION (Nash/Weaver)

THAT Council appoint Clr Walker as delegate and Clr Jones as alternate delegate to chair the Eugowra Floodplain Consultative Committee for the council term of 2018-2020.

18/10/26 Carried

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ITEM - 28 NETWASTE STRATEGIC RECYCLING PLAN 2018-2023

MOTION (Batten/Walker)

That Council endorse the Netwaste Strategic Recycling Plan (2018/2023).

18/10/27 Carried

**ITEM - 29 PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON
STREET, MOLONG**

MOTION (Oldham/Batten)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993* (NSW) Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

18/10/28 Carried

It was noted the time being 10.44am Cllr Batten declared an interest (identified as an actual conflict of interest, significant pecuniary) in the following item and left the Chamber.

It was noted the time being 10.44am Cllr Mullins declared an interest (identified as an actual conflict of interest, pecuniary) in the following item and left the Chamber.

**ITEM - 30 EXEMPTION TO THE ALCOHOL PROHIBITED AREA AND
ALCOHOL FREE ZONE AT THE VILLAGE GREEN, MOLONG FOR
AN APPROVED EVENT HELD IN CONJUNCTION WITH THE
BANJO PATERSON FESTIVAL**

Proceedings in Brief

The General Manager advised Council that under S.645 of the Act the provisions only apply to Alcohol Free Zones and that Alcohol Prohibition

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Orders are made by the General Manager under delegated authority and are suspended in the same manner.

MOTION (Nash/Weaver)

THAT Council:

1. Agree to the Molong Advancement Group's request to suspend the Alcohol Free Zone for the Village Green in Bank Street, Molong for Saturday 23 February 2019.
2. Advertise the abovementioned changes in the Molong Express prior to the event.

18/10/29 Carried

It was noted the time being 10.45am Cllrs Batten and Mullins returned to the Chamber.

**ITEM - 31 COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN
EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE**

Proceedings in Brief

The General Manager provided a brief background on Council's history with John Holland Rail and explained the need to include Point 6 as he believes it is likely Council will only be able to obtain a licence.

MOTION (Durkin/Newsom)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:
 - a) Lot 1 in DP 432838 Eugowra;
 - b) Lot 3943 in DP 1200868 Eugowra;
 - c) Lot 148 in DP 750182 Eugowra;
 - d) Lot 7001 in DP 1125814 Eugowra;
 - e) Lot 88 in DP 750159 Eugowra; and
 - f) Lot 71 in DP 750182 Eugowra

as shown in the plans attached to the report for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.

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4. The land to be acquired is to be classified as Community Land.
5. Should council be able to reach agreement for purchase by private treaty that the purchase proceed by that method.
6. Should Council not be granted permission to acquire the following:
 - a) Lot 1 in DP 432838 Eugowra;
 - b) Lot 3943 in DP 1200868 Eugowra;
 - c) Lot 7001 in DP 1125814 Eugowra; and
 - d) Lot 71 in DP 750182 Eugowra.

under the Land Acquisition (Just Terms Compensation) Act 1991 that a licence agreement be entered into for the area covered by the proposed easement.

18/10/30 Carried

ITEM - 32 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Oldham requested a report on maintenance of Council owned buildings, detailing how the maintenance is scheduled and how it is funded.

Clr Batten requested a report detailing two or three projects that Council could propose for Roads of Strategic Importance (ROSI) funding, and suggested that the Gumble Rd (southern end) or the Cargo Rd (from new lime stone quarry to junction of Canowindra Rd) could be suitable proposals.

Clr Batten requested a report on suitable projects that Council could submit for the Regional Sports Infrastructure funding when it opens.

Clr Nash requested a report on Section 355 committees, detailing the regulations, requirement to hold AGM, if councillor and/or director involvement is required on committees, etc.

MOTION (Oldham/Batten)

THAT Council receive a report at the next Council meeting in relation to the following matters:

1. Maintenance of Council owned buildings, detailing how the maintenance is scheduled and how it is funded;
2. Projects that Council could propose for Roads of Strategic Importance (ROSI) funding;
3. Projects that Council could submit for the Regional Sports Infrastructure funding; and
4. Section 355 committees, detailing regulations, requirement to hold AGMs, if councillor and/or director involvement is required on committees.

18/10/31 Carried

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ITEM - 33 BUSINESS PAPER ITEMS FOR NOTING

MOTION (Oldham/Nash)

THAT the notation items be noted.

18/10/32 Carried

ITEM - 34 MATTERS OF URGENCY

MOTION (Weaver/Durkin)

THAT it be noted there were nil matters of urgency.

18/10/33 Carried

ITEM - 35 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Jones/Oldham)

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

18/10/34 Carried

ITEM - 12 QUARTERLY BUDGET REVIEW

Proceedings in Brief

Clr Batten commented that it was an opportunity for the Director of Finance & Corporate Services (DFCS) to provide more information regarding the quarterly budget process and commended staff for producing an excellent report.

Clr Batten noted that the collection of rates and charges was very healthy. The General Manager clarified that it is the full levied amount of rates and charges that is reported, not the rates collected.

The DFCS advised that Council use accrual basis accounting, noting that rate collection is similar to previous years and is actually good considering local conditions with the drought.

Clr Batten queried the Operating Grants and Contributions. The DFCS explained that 2.2 shows the Financial Assistance Grants which are paid in advance, taken from Reserves and accounted for this year.

The DFCS provided a detailed explanation of the Quarterly Budget Review report.

RECOMMENDATION (Batten/Newsom)

THAT Council note the variances in the report and authorise those changes to be included in the 2018/2019 Council Budget.

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1. Carried

It was noted the time being 11.03am the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

**ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE MEETING**

RECOMMENDATION (Jones/Weaver)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

2. Carried

**ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE
MEETING**

RECOMMENDATION (Jones/Durkin)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Council meeting held on 25 September 2018 and notes the recommendations recorded in the Official Ordinary Minutes of that meeting are sufficient to state the general effect of the proceeding in Closed Committee.

3. Carried

*

ITEM - 3 MAYORAL MINUTE - GENERAL MANAGER'S RETIREMENT

RECOMMENDATION (Beatty/Durkin)

THAT Council:

1. Accept the notice of retirement of the General Manager, Stephen Harding.

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2. Appoint a sub-committee of the Mayor, Deputy Mayor and Cllr Batten to engage a suitable consultant to commence the recruitment process.
3. In accordance with the provisions of s336(1) of the Local Government Act, appoint Heather Jean Nicholls as the Acting General Manager, effective from 5pm on Friday 7 December 2018 and a remuneration package of \$230,000, inclusive of superannuation with vehicle leaseback to be under the same terms and conditions as her current employment contract.
4. Subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations or any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the Local Government Act 1993, the Acting General Manager, Heather Jean Nicholls, be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:
 - The powers, functions and duties of Council other than those specified in s377(1) of the Local Government Act 1993, as being not permissible to delegate.
5. Approve the request to purchase the council motor vehicle and authorise the Mayor to finalise the sale price in consultation with council's plant coordinator and the request by Mr Harding to retain his mobile phone number.

4. Carried

ITEM - 4 DEBT WRITE OFF

RECOMMENDATION (Batten/Weaver)

THAT Council write off \$19,111 from the debt owing by Earth Plant Hire Ltd.

5. Carried

ITEM - 5 REQUEST FOR DONATION OF GENERAL RATES

RECOMMENDATION (Jones/Weaver)

That Council grant a donation of \$453.65 for the current general rates under Section 356 and then annually upon application as per Council's Donation Policy.

6. Carried

**ITEM - 6 REQUEST FOR CONSIDERATION OF INTEREST CHARGES
ON SEWER ACCOUNT 2885000006 AND RATE ASSESSMENT**

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RECOMMENDATION (Nash/Batten)

That Council:

1. Write off interest charges for 2017/2018 of \$383.95 for rates and \$197.73 for sewer and if regular payments are maintained write off interest for 2018/2019.
2. Grant a pension rebate for the current and previous year and provided confirmation is available from Centrelink grant a further two previous years pension rebate.

7. Carried

**ITEM - 7 SUPPLY OF TREES & LIMBS REMOVAL SERVICES AT
VARIOUS LOCATIONS THROUGHOUT CABONNE LGA**

RECOMMENDATION (Walker/Oldham)

THAT Council:

1. Engage Oliver Shoeark Tree Services to supply trees & limbs removal services throughout Cabonne LGA.
2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

8. Carried

*

**ITEM - 8 EXCAVATOR HIRE 21-24 TONNE TO UNDERTAKE CIVIL
WORKS AT VARIOUS LOCATIONS THROUGHOUT CABONNE
LGA**

RECOMMENDATION (Oldham/Durkin)

THAT Council defer the matter to the November Council meeting.

9. Carried

It was noted the time being 11.12am the Mayor resumed the Ordinary meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Oldham/Batten)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 30 October, 2018 be adopted.

18/10/35 Carried

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There being no further business, the meeting closed at 11.12am.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 27 November, 2018 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

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**SMALL MINE – LAND OWNER AGREEMENT
EXCLUSIVE LICENCE-TO-QUARRY**

EXCLUSIVE LICENSE-TO-QUARRY

Gavin's Pit S42

This **EXCLUSIVE LICENSE** (hereinafter called the day of "THE AGREEMENT") made the7..... Day.....July....., 2018, between **Rex Edward GAVIN** (hereinafter jointly called "THE LICENSOR") of the one part and the **CABONNE COUNCIL** (hereinafter called "THE COUNCIL") of the other part: **WITNESSETH** as follows:

NATURE OF AGREEMENT

1. The Licensor hereby grants an exclusive license to the Council to conduct all quarrying of minerals on the land constituted by **Lot 102 in Deposited Plan 750176** being part of the ownership named "Bellevue" of 5707 The Escort Way, MURGA, in the Shire of Cabonne shown on Plan A attached to this agreement (herein after called "THE LAND").
2. The Licensor shall exclude all other persons from any other quarrying activities on the land for the term of this Agreement. It is understood that to do so will break the indemnity cover provided by Council to the Licensor.

TERM OF AGREEMENT

3. The term of the Agreement from the date of signature is 3 years (with option for five) or until terminated by either party in accordance with this agreement.
4. The Licensor agrees that should the Licensor enter into a contract for sale of the land whilst this agreement is in force the Licensor will ensure that such contract for sale contains a term binding the proposed purchaser of the land to the terms of this Agreement for the unexpired part of the Agreement, as if the proposed purchaser were the Licensor under this Agreement. The Council shall lodge and maintain a Caveat on the title to warn prospective purchasers of this requirement.

TERMINATION OF THIS AGREEMENT

5. This Agreement may be terminated at any time by agreement between the parties.
6. The Council may terminate this Agreement at any time by giving fourteen (14) days notice in writing to the Licensor, posted to the address shown in Council records as the address for rate notices for the said land

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**SMALL MINE – LAND OWNER AGREEMENT
EXCLUSIVE LICENCE-TO-QUARRY**

7. **WHEREAS** the Council has previously and will continue pursuant to this Agreement to expend considerable sums of money on the upgrading and maintenance of the Licensor's quarry site on the land, it is agreed that the Licensor shall have no right to terminate this Agreement save at the end of the term of Agreement by fourteen (14) days notice in writing to the Council, unless the Council shall be in default for a period of six (6) months in the payment of royalties, or unless Council fails after written request from the Licensor to comply with its duties as detailed in clauses 9 and 10 of this Agreement.
8. If royalties payable under this Agreement remain unpaid for three (3) calendar months after the date they are due to the Licensor, the Licensor may serve a notice of demand on the Council for the arrears of royalties. If the Council does not rectify the default within fourteen (14) days of receipt of the notice in writing from the Licensor, the Licensor may by notice in writing served on the Council prior to the Council having rectified the default, terminate the Agreement.

RIGHTS AND DUTIES CONFERRED BY THE AGREEMENT

9. Under the terms of this Agreement the Council is permitted:
- a) To quarry for any minerals contained on the land the Council may engage in open cut quarrying or any other means deemed expedient by the Council including the use of explosives, provided Council shall give written notice to the Licensor prior to each day's blasting.
 - b) To make or divert any roads or carriageways thought necessary by Council for the purposes of its quarrying activities, provided that Council shall consult the Licensor and the appropriate State Government Department(s) for their agreement for such work.
 - c) To alter if necessary the path of the surface water on the subject land if considered expedient by Council for its quarrying activities, provided that Council shall consult with the Licensor and the appropriate State Government Department(s) and obtain any approvals needed for such work.
 - d) To deposit soils and other materials removed by the quarrying activities of the Council on the land at a place agreed between Council and the Licensor which will ensure the ultimate efficient restoration of the disturbed surface

**SMALL MINE – LAND OWNER AGREEMENT
EXCLUSIVE LICENCE-TO-QUARRY**

- e) To carry out any temporary extracting or crushing process on the land, thought expedient by the Council.
 - f) The Council is under no duty to quarry any minimum quantity of gravel within any particular time frame, nor is Council under any duty to continue quarrying activities over any given period of time.
10. In carrying out any of the works, the Council shall:
- a) Employ appropriate measures to control soil erosion and any other adverse environmental effect, and shall on completion, rehabilitate the quarry site to protect against erosion and restore the area generally for grazing purposes, in a manner acceptable to the appropriate State Government Department(s) and in accordance with the attached Quarry Management Plan.
 - b) Consult with the Licensor prior to any extension of the quarrying area not identified in the attached Quarry Management Plan.
 - c) Inform the Licensor of proposed access prior to commencement of any quarry operations.
 - d) Maintain all access roads used for its operations within the property.
 - e) Ensure the security of the Licensor's grazing stock by keeping gates closed as appropriate, or by the installation and maintenance of traffic grids, and by promptly repairing any fencing damaged by Council's activities.
 - f) Allow adequate access to the Licensor at all times, and ensure no loss of facility for the grazing of the remainder of the property by the quarrying activity.
 - g) Obtain and maintain all necessary approvals or licences of any relevant authority, and comply with all conditions imposed by such approvals and licences.
 - h) Indemnify the Licensor against any claims for bodily injury, property damage, or economic loss, which may at any time be made by any person arising out of the activities of the Council, in or about the land.
11. The Licensor reserves the following rights in relation to the land:
- a) All farming and grazing rights on the surface of the land but so as not to significantly affect or prevent Council from carrying out their quarrying activities.

**SMALL MINE – LAND OWNER AGREEMENT
EXCLUSIVE LICENCE-TO-QUARRY**

- b) The Licensor retains the right to use any access roads constructed or diverted on the land by Council in the course of the Licensor's other activities upon the land without any liability to make any payment whatsoever to Council.
- c) The Licensor retains the right to make use of any soils or other materials removed by the quarrying activities and not required by Council for Council's rehabilitation purposes, for whatever purpose the Licensor chooses to use that material upon the land but the Licensor shall have no right to sell such material to any other person.

OCCUPATION FEE AND ROYALTIES

- 12. There shall be a licence fee payable by Council to the Licensor of **\$159.00 (excl gst) per annum.**
- 13. Council shall pay the Licensor a royalty of **\$2.00 per loose cubic metre (excl gst)** for each cubic metre of minerals removed from the land by the Council. This rate will be effective from 01 July 2018, and shall be increased in accordance with Council's Fees and Charges.
- 14. Should Council supply material from this source direct to a third party (ie. Private Works rather than Cabonne Council Works) the royalty payment shall increase from **\$2.00 per loose cubic metre to \$2.65 (excl gst) per loose cubic metre loaded ex-pit.**
- 15. Council shall maintain a system whereby each cubic metre of mineral removed from the land is recorded by each haulage truck and collated. The accounts shall be available for inspection by the Licensor following three (3) days notice in writing to the Council.
- 16. The Council shall pay to the Licensor royalties due at the end of each quarter of the financial year within thirty (30) days following the expiration of the quarter concerned.

MISCELLANEOUS

- 17. Any dispute between the parties relating to this Agreement or construction, meaning, or effect or anything herein contained shall firstly be dealt with by a conciliation meeting between the Licensor and Council, then if agreement cannot be reached, be referred to two (2) arbitrators, one appointed by each party and their umpire pursuant to the Commercial Arbitration Act, 1984 or any statutory modification or re-enactment thereof being in force at the time.
- 18. This Agreement does not detract from Council's right under any statute to take minerals from the land outside the terms of the Agreement, but should Council purport to exercise such statutory powers, Council shall notify the Licensor in writing seven (7) days prior to the taking of the mineral of its reliance on its statutory powers.

**SMALL MINE – LAND OWNER AGREEMENT
EXCLUSIVE LICENCE-TO-QUARRY**

19. In this Agreement "Mineral" is defined to mean gravel or any other rock material taken from the quarry site, but does not include any mineral belonging to the Crown.

SMALL MINE – LAND OWNER AGREEMENT EXCLUSIVE LICENCE-TO-QUARRY

PLAN A

Cabrerie Council
101 Bush Street
PO Box 17
MURKING NSW 2864
Ph: (02) 6992 3300
Fax: (02) 6992 3360
Email: enquiries@cabrerie.nsw.gov.au



Feature Report of Gavins Pit - S42



Map Scale: 1:10,000 Map Zoom: 1888 m

Info Results:

Property Info (1)(Property)

Parcel No	Lot No	Sec No	Plan Number	Pt Lot	Area
14251	102		DP750176		28.33

Property Address (1)(Property)

Street No	Street	Suburb	Postcode
6707	THE ESCORT WAY	MURGA	2864

Rates Info (1)(Property)

Assessment No	Valuation No	Land Value	Rates Cat	Old Assessment No
A57108	1218889	144000	FARMLAND -10	4912000009

Owner Info (1)(Property)

Title	Initial	Surname
MR	RE	GAVIN

Postal Info (1)(Property)

Title	Int	Surname	Other Names	Postal Address1	Postal Address2	Postal Address3	Postal Address4	Postal Address5
MR	RE	GAVIN	REX EDWARD	BELLEVUE	LONGS CORNER	CANOWINDORA	NSW 2804	



Disclaimer

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**SMALL MINE – LAND OWNER AGREEMENT
EXCLUSIVE LICENCE-TO-QUARRY**

20. Agreement

**For and on behalf of:
Gavins Pit – S42
by:**


.....
Name:

..... 7th JULY 2018
Date

Owner/Manager: REX GAVIN
.....

In the presence of:


.....
Witness

..... 7th JULY 2018
Date

Name: Glenda Gavin

The Common Seal of the CABONNE COUNCIL was hereto affixed on the
day of 2018 in pursuance of a resolution of the Council authorising
the said seal to be affixed, passed on the day of 2018.

..... Clr Kevin Beatty
MAYOR

..... Stephen Harding
GENERAL MANAGER

08/06/18

Page: 7 of 7

SMALL MINE – LAND OWNER AGREEMENT EXCLUSIVE LICENCE-TO-QUARRY

EXCLUSIVE LICENSE-TO-QUARRY

"O'Brien's Pit" - N136

This **EXCLUSIVE LICENSE** (hereinafter called the day of "THE AGREEMENT") made the 24 Day October, 2018, between **W W O'Brien** (hereinafter jointly called "THE LICENSOR") of the one part and the **CABONNE COUNCIL** (hereinafter called "THE COUNCIL") of the other part: **WITNESSETH** as follows:

NATURE OF AGREEMENT

1. The Licensor hereby grants an exclusive license to the Council to conduct all quarrying of minerals on the land constituted by **Lot 29 in Deposited Plan 753231** being part of the ownership named **W W O'Brien of "Simba"**, Cumnock in the Shire of Cabonne shown on Plan A attached to this agreement (herein after called "THE LAND").
2. The Licensor shall exclude all other persons from any other quarrying activities on the land for the term of this Agreement. It is understood that to do so will break the indemnity cover provided by Council to the Licensor.

TERM OF AGREEMENT

3. The term of the Agreement from the date of signature is 3 years or until terminated by either party in accordance with this agreement.
4. The Licensor agrees that should the Licensor enter into a contract for sale of the land whilst this agreement is in force the Licensor will ensure that such contract for sale contains a term binding the proposed purchaser of the land to the terms of this Agreement for the unexpired part of the Agreement, as if the proposed purchaser were the Licensor under this Agreement. The Council shall lodge and maintain a Caveat on the title to warn prospective purchasers of this requirement.

TERMINATION OF THIS AGREEMENT

5. This Agreement may be terminated at any time by agreement between the parties.
6. The Council may terminate this Agreement at any time by giving fourteen (14) days notice in writing to the Licensor, posted to the address shown in Council records as the address for rate notices for the said land

SMALL MINE – LAND OWNER AGREEMENT EXCLUSIVE LICENCE-TO-QUARRY

PLAN A

Cabrerie Council
101 West Street
PO Box 17
MIDLAND NSW 2866
Ph (02) 6992 3300
Fax (02) 6992 3300
Email: info@cabrerie.nsw.gov.au



Created on Thursday, 6 November 2014 by esp-fg14011

Feature Report of O'Briens Pit - N136



Map Scale: 1:23,770 Map Zoom: 4154 m

Info Results

Property Info (1)(Property)

Parcel No	Lot No	Sec No	Plan Number	Pt Lot	Area
B266	29		DP753231		258.6

Property Address (1)(Property)

Street No	Street	Suburb	Postcode
549	GUMBLE RD	CUMNOCK	2867

Rates Info (1)(Property)

Assessment No	Valuation No	Land Value	Rates Cat	Old Assessment No
A89929	3403335	1570000	FARMLAND -10	2716211004

Owner Info (1)(Property)

Title	First	Surname
MR	WW	O'BRIEN

Postal Info (1)(Property)

Title	First	Surname	Other Names	Postal Address	Postal Address	Postal Address	Postal Address	Postal Address
MR	WW	O'BRIEN	WARWICK WILLIAM	SIMBA	549 GUMBLE ROAD	CUMNOCK	NSW 2867	

NORTH

Disclaimer
This information has been prepared for Council's internal purposes and for no other purpose. No statement is made about the accuracy or suitability of the information for use for any purpose (whether the purpose has been notified to Council or not). While every care is taken to ensure the accuracy of the data, neither the Cabrerie Council nor the Department of Lands makes any representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason. © The State of New South Wales (Department of Lands) 2009, © Cabrerie Council 2009.

**SMALL MINE – LAND OWNER AGREEMENT
EXCLUSIVE LICENCE-TO-QUARRY**

20. Agreement

**For and on behalf of:
O'Briens Pit – N136
by:**

MAURICK W. O'BRIEN
Name:

24th October 2018
Date

Owner/Manager: W. W. O'Brien

In the presence of:

Aud O'Brien
Witness

24th October 2018
Date

Name: SUZANNE O'BRIEN

The Common Seal of the CABONNE COUNCIL was hereto affixed on the
day of 2018 in pursuance of a resolution of the Council authorising
the said seal to be affixed, passed on the day of 2018.

MAYOR Clr Kevin Beatty

GENERAL MANAGER Stephen Harding

Drought Communities Programme Extension – further project information

Item 1: Cabonne Council – Upgrade/replacement of community facilities seating
<ul style="list-style-type: none"> Aim is to upgrade or replace community facilities seating at Cabonne parks, sporting grounds & reserves Project would contribute to boosting local employment by utilising locals registered with labour hire services and would assist local business supplying materials required
Cost Estimate: TBC

Item 2: Cabonne Council – Upgrade of Men's Sheds
<ul style="list-style-type: none"> Aim is to upgrade local Men's Sheds throughout the shire Project would contribute to boosting local economy by sourcing materials required Men's Sheds have proven to have significant benefits for men's physical and mental health
Cost Estimate: TBC

Item 3: Cabonne Council – Install rabbit-proof fencing at cemeteries
<ul style="list-style-type: none"> Aim is to install rabbit-proof fencing at Cabonne cemeteries Project would contribute to boosting local employment by employing local trades to complete the work and would assist local business supplying materials required
Cost Estimate: TBC

Item 4: MADIA, Manildra – Upgrade clubhouse and amenities at tennis courts
<ul style="list-style-type: none"> Aim is to upgrade the clubhouse by painting and upgrade amenities to include disabled access Proponent advises that this project would contribute to boosting local employment by employing local trades to complete the work (electrician, plumber, builders, painters) and would assist local business supplying materials required
Cost Estimate: TBC

Item 5: MADIA, Manildra – Install safety railing and some missing steps at Manildra Grandstand
<ul style="list-style-type: none"> Aim is to install safety handrails to the grandstand and fit steps currently omitted from the structure which would provide an ongoing benefit of improving safety on the grandstand Proponent advises that this project would contribute to boosting local employment by employing local trades to complete the work and would assist local business supplying materials required
Cost Estimate: TBC

Item 6: MAG, Molong – Upgrade of power supply at Molong Rec Ground
<ul style="list-style-type: none"> Increase power capacity to three phase to cater for additional market stalls at the market days held at the Rec Proponent advises that this project would contribute to boosting the local economy and will assist local groups with other funding applications for the Rec ground
Cost Estimate: \$115,731.00

Item 7: Cumnock Village Preschool, Cumnock – Upgrade preschool outside environment including water preservation activities

- Upgrade the preschool with the following:
 - Replacing all doors on the building \$12k
 - Installing new plumbing to replace damaged pipes etc \$5k
 - Replace outdoor play space fence \$8k
 - Landscaping the garden and installing rainwater tank off cubby house for waterplay experiences \$10k
 - Top up sandpit with quality beach sand \$1.5k
 - Paint exterior of building and cement fence \$40k
 - Install automatic watering system \$3k
 - Install more water tanks to manage water use in a more efficient way \$2k
 - Purchase new floor mats for indoor learning environment
- Proponent advises that this project would contribute to boosting local employment by use of local trades and support local business by purchasing materials locally
- Ongoing community benefit by maintaining care facilities in the village for future generations

Cost Estimate: \$91,500

Item 8: Cumnock Public School , Cumnock – CPS Environment and water sustainability project for school and provision of gravel carpark

- Upgrade the school with a sustainability program (as per Cumnock P/S Master Plan) including:
 - Improve water harvesting with a new 22,500 litre tank
 - Install drip watering system for school oval and vegetable patch/orchard
 - Install more watering points on the grounds
 - Improve drainage and infrastructure systems
 - Level and top dress oval to minimise erosion
 - Mulch for existing native gardens to retain moisture and reduce water consumption
 - Removal of old sewerage system and rubble drains to re-purpose the area for agricultural learning
 - Install seating/benches for outdoor learning
- Provision of a carpark including levelling/gravelling of identified area, installation of a raised border and drainage to prevent erosion.
- Proponent advises that this project would contribute to boosting local employment by use of local trades and support local business by purchasing materials locally
- Ongoing community benefit by improving environmental sustainability

Cost Estimate: TBC

Item 9: Cumnock & District Progress Association, Cumnock – Regenerate and clean-up of Doughboy Creek through the Cumnock Village

- Undertake clearance of poplars and excess foliage to improve the health of the creek and regenerate grasses and plantings. Also to install rocks, gravel, boulders to bolster falling banks from further damage
- Proponent advises that this project would contribute to boosting local employment by use of local labourers and support local business by purchasing materials locally
- Ongoing community benefit provided with enhancement to the area for the community

Cost Estimate: TBC

Item 10: Cumnock & District Progress Association, Cumnock – Rabbit proof cemetery fence

- Install a rabbit proof fence to prevent grave damage
- Proponent advises that this project would contribute to boosting local employment by use of local labourers and support local business by purchasing materials locally
- Ongoing community benefit provided with enhancement to the area for the community

Cost Estimate: TBC

Item 11: Cudal Community, Cudal – Upgrade Dean Park (Cudal) with fencing, installation of irrigation system and tanks

- Water and perimeter upgrade at the Cudal Rec Ground utilising local suppliers and labour specifically including:
 - Install irrigation system to the oval
 - Install tank
 - Upgrade fencing around the ground to secure the interior against grazing stock and pests from the adjacent common
- Proponent advises that this project would provide benefit by utilising local labour and using local suppliers for materials
- Upgrades would provide a long lasting benefit to the community with the provision of better facilities which can host more sporting events and make Dean a more attractive venue to use
- The kitchen and the water pump have recently been upgraded through the Village Enhancement Program and the Community Assistance Program has funded an upgrade to the BBQ. Upgrades to the watering and fencing would complete a major overhaul of the grounds.

Cost Estimate: \$50,000

Item 12: Central Tablelands Water - Install three self-serve water filling stations for residents in Cabonne, connected to the CTW water supply network

- Aim of the project is to make potable water more accessible to the Cabonne community, government agencies, industry and tourists. Funding would enable purchase and installation of three self-serve water filling stations in Canowindra, Manildra and Eugowra
- The stations would be solar powered and would be connected to the CTW water supply network and training for the online management of the stations would be required
- Pre and post water connection work would be provided by local CTW staff as an in-kind contribution to the project and local accredited contractors would be utilised for foundation and road access works
- Filling stations will provide a community benefit as an ongoing accessible source of potable water and will especially benefit those who are not currently connected to the water supply network

Cost Estimate: \$117,600

Item 13: MADIA, Manildra – Watering system for Jack Huxley Oval (The Rec)

- Aim is to install a new watering system at The Rec to provide a more suitable and appealing public area, to improve the ground surface and prevent injury during sports matches, reduce the amount of time volunteers need to dedicate to manual watering
- Proponent advises that the project will benefit economic activity as the local CRT store will be used for goods supply and local labour will be utilised to carry out project
- Enhancement of facilities to meet a community need now and into the future

Cost Estimate: TBC

Item 14: Christine Weston, Cumnock – Fix a Farmhouse Project

- | |
|---|
| <ul style="list-style-type: none"> • Project will repair and renovate 5 local farmhouses owned by Cumnock farmers (who cannot afford to repair them due to drought). The farmhouses will be offered to 5 new families to move into the district (similar to the “Rentafarmhouse for \$1 a week” project done 10 years ago). • Proponent advises that the project will benefit the local community in maintaining/increasing public school enrolments which then in turn maintain school bus runs etc. • Proponent advises there are 24,000 families on the Rentafarmhouse database to be accessed. It is advised that the average spend on products and services by new families in the area is \$40k per annum which would equate to \$200k per annum input for an initial \$50k investment. • Local suppliers will be utilised for materials – proponent has provided a full list of local suppliers and products to be sourced from them and all labour will be sourced from the local community. Additional families in the own will boost community volunteers committees and help retail expenditure. |
|---|

Cost Estimate: \$50,000 (\$10,000 per house)
--

Item 15: Canowindra Rugby Union Football Club – Create a community gym

- | |
|---|
| <ul style="list-style-type: none"> • Create a building suitable for use as a community gym and allow for dance, ballet and aerobic classes, and circuit training to be held there • Proponent advises that employment would be provided to locals pre and post construction with the use of local resources, businesses and suppliers. The project aims to increase local spending with gym attendance and provide a space for people to get fit and healthy and contribute to maintaining mental health • Proponent advises that the project will support community wellbeing benefits as well as economic benefits |
|---|

Cost Estimate: TBC



Cabonne Council
99-101 Bank Street
Molong
NSW 2866

15 November 2018

Dear Councillors

Ref: Meeting with Mayor Beatty, Deputy Mayor Durkin, GM Stephen Harding on Tuesday 13 November at 11.30am

We appreciate the opportunity to meet with your senior representatives on Tuesday 13 November to present our request for funding assistance.

We represent an enthusiastic Steering Committee, working hard to establish a Bendigo Bank Branch in Canowindra under their well-established Community Banking business framework.

We have made excellent progress so far, with \$780,000 of confirmed pledges (note 1) from the community and around \$12m of real banking business on the books (note 2), earmarked for the proposed Canowindra branch. Our targets are \$800,000 and \$20m respectively.

The next stage in the process is to appoint an experienced professional consultant to conduct a community survey on our behalf. This will serve to ensure that there is a strong business case for a viable bank branch to be established in Canowindra, servicing the local district. This is a critical stage in the process - we need to be confident of the branch's prospects before we call on the community to invest their capital in the business.

After a thorough search, we have selected AFS & Associates Pty Ltd to conduct the survey on our behalf. The team at AFS is highly experienced, having worked on a large number of similar projects throughout Australia, including many in NSW. The AFS team attended our most recent committee meeting on Wednesday 14 November to initiate the survey planning process, which is now underway.



This is our budget for the survey:

AFS consultancy fee - fixed	\$8,470
Printing, postage, travel and accommodation	\$3,500
Survey promotion	\$3,000
Total	\$14,970

Please accept this letter as a formal request to Council for \$15,000 to cover the cost of conducting this survey. The benefits to the community will be significant – through new job creation, the retention of commercial activity within the town, and the profit share accruing to the local company that will flow back into the funding of community projects.

We have also approached the NSW State Government with a similar request, which is still under consideration, but is likely to take a lot longer to materialise. If neither one of these requests for grant funding is successful, our only other option will be to ask our Committee members to contribute cash, which we are reluctant to do, given their substantial ongoing time commitment.

We thank you for your consideration and look forward to hearing from you.

Yours faithfully

On behalf of the Canowindra and District Community Bank Steering Committee

David Carman, Debra Clarke, David Cullane, Joseph Cunial, David Harrison, Cheryl Newsom (Chair), Eugene Marais, Bill Paul, Michael Payten, Graham Rice, Richard Statham, Mick Townsend, Matthew Wren, Geoff Yeo

Notes:

- 1. Pledges represent commitments from local district residents to invest in the share capital of the local company that will be established to operate the branch in a joint-venture with Bendigo Bank.*
- 2. Business on the books represents the total of loans and deposits already secured from local district residents, which will be transferred to the proposed Canowindra branch.*



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Mullion Creek & District Progress Association

Organisation Address

House Number/Name/ PO Box

46

Street/Road

Long Point Road

City

Mullion Creek

State

NSW

Postcode

2800

Telephone

0435 542 090

Fax

Email

Mcdpa46@gmail.com

Contact Person

Banika Smee

Position in Organisation

Secretary

Is the organisation ☐ registered for GST ☒ not registered for GST

Does the organisation have an ABN? ☒ yes 18 636 491 188 ☐ no

Does the organisation have insurance, including public liability cover? ☒ yes ☐ no

What is the aim of your organisation?

To bring the Mullion Creek community together

Does your organisation have a plan/strategy? ☒ yes ☐ no

(Please attach if yes)

2. Event Title

Name of the event

Mullion Creek Community Christmas Party

Funding Category Applying For (Please tick)

☐ Flagship Event ☐ Core Event ☒ Developing Event
3. Details of the Proposal

Please provide a general description of the event.

From about 12pm, Progress Association cater a BBQ lunch, Kids Activities, Snow Cones, Jumping Castle, Raffles, Competitions, with school presentation. RFS Mullion Creek organise a Santa visit with Lollies for the kids

☐

Where and when is the event to take place?

Not yet decided but usually Sunday in the 1st week of December
☐

How will the event raise the profile of the Cabonne Council?

It's a community event and it's a way of the Cabonne councils showing it's support for the Mullion Creek Community

☐

What local business opportunities will be created?

We usually contact many local business to give raffle prizes. In previous years have received prizes from Furneys, Mullion Produce, Day Spas in Orange, McDonalds, IGA, Irwins Jumping Castle and more.

☐

How many people are expected to attend the event from within and outside the Shire?

50-100

☐

What benefits will be returned to the Cabonne Community

As a community focused event, we believe the Mullion Creek Community Christmas Party will provide direct social benefits to the growing population of Mullion Creek. The area has attracted many new residents, particularly young families, and we are aiming to provide them a welcoming introduction with this inclusive event. The event will give community members an opportunity to engage in an informal setting and will provide opportunity to enhance community cohesiveness.

We believe that the support of this event by Cabonne Council will assist in creating a positive introduction for these residents to the shire as a whole.

☐

Please list any other community groups involved with this event?

RFS will be bringing a truck and provide Santa.

Mullion Creek Primary School will also attend and support.

☐

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
BBQ Catering Supplies	BBQ Sausages & Bread & Drinks	\$200
Kids Activities	Jumping Castle, Lolly Bags	\$150

Cabonne Council – Event Assistance Program – 2017/2018 Application

		\$
		\$
Total Assistance requested		\$350
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		<input checked="" type="checkbox"/> yes <input type="checkbox"/> no

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
		A quote outlining project costs (if applicable)		
✓		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name

Banika Smee

Position in Organisation

Secretary

Signature

Banika Smee

Date

24/10/18

OFFICE USE ONLY

Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Cabonne Council

RECEIVED

01 NOV 2018

Referred to

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

MANIDRA AND DISTRICT IMPROVEMENT ASSOCIATION(MADIA)

Organisation Address

House Number/Name/ PO Box

Street/Road

C/o 87 Old Bocobra Road

City

State

Postcode

MANILDRA

NSW

2865

Telephone

Fax

Email

0263661621

bggibson@skymesh.com.au

Contact Person

Position in Organisation

GLENDA GIBSON

SECRETARY

Is the organisation ☐ registered for GST ☒ not registered for GST

Does the organisation have an ABN? ☒ yes 87240116130 ☐ no

Does the organisation have insurance, including public liability cover? ☐ yes ☐ no

This event is covered under Lions Club Policy OICL440469

What is the aim of your organisation?

Our aim is to support a healthy enjoyable safe community. We strive to improve facilities within our town and make our community a great place to live, work and visit. MADIA is a small group of community minded people who have the welfare of our district as their priority.

Does your organisation have a plan/strategy? ☒ yes ☐ no

(Please attach if yes)MANILDRA has had a festival event for many years the fireworks were introduced 6 years ago, Our event continues to grow each year.

Cabonne Council – Event Assistance Program – 2017/2018 Application

2. Event Title

Name of the event

MANILDRA CHRISTMAS PARTY AND MONSTER FIREWORKS

Funding Category Applying For (Please tick)

☐

Flagship Event

☐

Core Event

☒

Developing Event

3. Details of the Proposal

Please provide a general description of the event.

6pm gates open

Children novelty events, face painting

Lions Club BBQ

Entertainment: singer

Christmas Carols-local choir

Lucky gate draw

Items: Public School, St. Joey's, Pre- School, Family Day Care

Santa arrives, sweet bags for all children

Monster FIREWORKS.

☐

Where and when is the event

Jack Huxley Oval Manildra 19th December 2018☐

Cabonne Council – Event Assistance Program – 2017/2018 Application

How will the event raise the profile of the Cabonne Council?

This event helps to raise the profile of Cabonne by including all villages to share in this event

It brings people of all ages together to share the fun and the magic of the festive season.

Pre event advertising promotes Cabonne, in Life Magazine, Matters, Cudal News and Molong Express.

it's an opportunity for Manildra and Cabonne to showcase our fabulous grandstand and sports area.



What local business opportunities will be created?

Food for the BBQ is purchased locally, great opportunity to promote our local renowned butcher, great business for our other shops.

Visitors get to witness the great support we get from businesses in Manildra both large and small.

The Lions Club provide the BBQ it is a great fund raiser them they are able put funds back into the community through the Lions Club units, supporting the elderly and disadvantaged.



How many people are expected to attend the event from within and outside the Shire?

We have come up with a system where every person entering is given a free ticket in our draw this varies from year to year sometimes a hamper, dinner or our local wine.

Last year we topped our record with numbers up over 700 many of these came from

Cabonne Council – Event Assistance Program – 2017/2018 Application

areas out of Cabonne.

☐

What benefits will be returned to the Cabonne Community

Benefits to the Cabonne Community are that it creates a community atmosphere where families from all villages are made feel welcome. This is an event where organisations work together as one. Entry is by donation so that it is affordable to everyone.

☐

Please list any other community groups involved with this event?

Lions Club, P&C, P&F, PreSchool, Football Club and many volunteers from the community.

☐

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
Monetary	To assist with expenses. Fireworks Entertainment.	\$1,500.00

		\$
		\$
		\$
		\$
Total Assistance requested		\$ 1,500
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		<input type="checkbox"/> yes x <input type="checkbox"/> no

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT		INFORMATION	COUNCIL	
Please tick ✓			YES	NO
YES	NO	A quote outlining project costs (if applicable)		
		Two (2) letters of support	x	

6. Applicants Signature

Cabonne Council – Event Assistance Program – 2017/2018 Application

The applicant, or the applicant's agent, must sign the application

Name

Glenda Gibson

Position in Organisation

Secretary MADIA

Signature

Glenda Gibson

Date

15 October 2018

OFFICE USE ONLY

Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			

Cabonne Council – Event Assistance Program – 2017/2018 Application

Cudal Community Children's Centre



Inquiries: 02 6364 2398

Fax: 02 6364 2437

Email: cudalpreschool1@bigpond.com

Dear General Manager,

I'm writing to you today in hope the Cabonne Council will show strong support for the Manildra Madia Festival.

As non Manildra citizens, we thoroughly enjoy and support what the Christmas fireworks festival held in Manildra brings to the surrounding community every year. They bring so much to the community every year. They provide entertainment, Christmas carols and food service. The festival brings all of the surrounding small towns together for Christmas.

The Madia Committee work tirelessly to provide us with this wonderful festival and we are incredibly grateful.

My request to you today, is that Council kindly supports the Committee organisers and the Festival with a strong donation.

Please feel free to contact me for any further information.

Regards,

A handwritten signature in black ink, appearing to read 'Kelly Townsend'.

Kelly Townsend

Administration



St Joseph's Primary School

Loftus Street Manildra NSW 2865

Ph: (02) 6364 5177 Fax: (02) 6364 5383

Email: stjosephsmanildra@bth.catholic.edu.au

Cabonne Council
Bank Street
MOLONG NSW 2866

To Whom It May Concern

We have been asked to submit a letter of support from the Manildra and District Improvement Association (MADIA) for the annual Manildra Christmas Party and Fireworks held at Jack Huxley Oval in December each year.

This great family evening is an opportunity for the community to join together and celebrate the beginning of the festive season and the end of the school year.

The children from both schools, pre-school and Family Day Care have a chance to sing a song or two and then they join together as one group of children from the Manildra community to sing a Christmas song.

Most of the town and some residents from surrounding villages attend this evening and it seems to be getting bigger every year. The fireworks are definitely a drawcard we hope that this is able to be continued with support from Council and other sponsors.

Yours sincerely

Therese Press
Administration Officer



CABONNE COUNCIL
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 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Molong Advancement Group

Organisation Address

House Number/Name/ PO Box

Street/Road

P O Box 263

City

Molong

State

NSW

Postcode

2866

Telephone

63668593

Fax

Email

marjboll@skymesh.com.au

Contact Person

Marj Bollinger

Position in Organisation

Vice Chair

Is the organisation registered for GST Yes

Does the organisation have an ABN? yes 12620434931

Does the organisation have insurance, including public liability cover? yes

What is the aim of your organisation?

Working Cooperatively for the future of Molong through representation, promotion and education

Does your organisation have a plan/strategy? no

(Please attach if yes)

2. Event Title

Name of the event

Banjo Paterson Dinner

Funding Category Applying For (Please tick)

☐ Flagship Event ☐ Core Event ☒ Developing Event

3. Details of the Proposal

Please provide a general description of the event.

A major dinner event to join with the Orange Banjo Festival week promoted by Orange360 Tourism.

We anticipate 350 dinner guests, enjoying a 4 course meal provided by Eat Your Greens Eugowra.

We will be accompanying wine for each course, provided by Cabonne Vignerons.

Music to be provided by Orange Cecelia Rochelli and her band Johnny Be Bad.

The evening will commence with selected local artists performing Banjo Paterson Poetry.

Where and when is the event to take place?

The event is to take place on Saturday 23rd of February, 2019 to coincide with Orange Banjo Festival Week.

It will be held on the Molong Village Green from 6:30 to 11:00pm.

How will the event raise the profile of the Cabonne Council?

Our aim is to join with the signature event Orange has with the Banjo Paterson Festival and promote the villages of Cabonne.

With Manildra and Yeoval taking part in the festival already, we saw an ideal opportunity for Molong to partake as well.

The Molong 100 Mile Dinner received great reviews from visitors from all over the state.

Our aim to continue along the same lines, to advertise to people from out of our region to come and explore the 'Riches' of Cabonne Shire.

Feast on our fine food and wine, enjoy the landscape and heritage buildings. Discover the history of Banjo Paterson in our local region and to provide a first class social dining experience at the same time.

What local business opportunities will be created?

The evening cannot be created without volunteers. Our Sporting Groups and Schools will receive donations for their support in the setup of the evening.

On the evening we will be promoting the Banjo Paterson Museum at Yeoval.

We will be promoting local wineries and providing a local Eugowra company the role of catering for the event.

We believe people come back and explore our town in daylight hours if they have had a pleasant experience that evening.

With correct advertising, we will promote our motels & B&B's, therefore benefit from such an event.

When people return to our town to discover it in daylight, the shops receive added tourism trade.

☐

How many people are expected to attend the event from within and outside the Shire?

Using Molong 100 Mile Dinner as a gauge, we would expect to sell between 300 & 350 tickets. 60-70% of the ticket holders would be tourists from outside the Cabonne Region with the remaining being a combination of people from within Cabonne and Orange Region.

☐

What benefits will be returned to the Cabonne Community

Signature events create a following of people. People from outside the region who experience a wonderful evening are more likely to promote Cabonne Shire and return.....spread the word is the best form of advertising. But first we need to create the event and we cannot do this without assistance and much advertising and promotion. We will be promoting the riches of Cabonne and encourage our visitors to return for more!!!

☐

Please list any other community groups involved with this event?

Not completely sure as to who the community groups will be, as we are awaiting replies to our invitation for them to contribute.

However Molong Rugby Union Club are already on board.

Molong Yarn Market

We envisage others to be involved as well.

☐

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
Financial Contribution	Social Media Newspapers TV Radio	\$1,000.00
Financial Contribution	Banners (2 for both main approaches to town)	\$ 600.00
Provide and erect barriers for the evening	If we could have Council outdoor staff to assist with the set up of the barriers for the evening and provide garbage bins as well.	?????
		\$
		\$
Total Assistance requested		\$1,600.00
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		<input type="checkbox"/> yes <input type="checkbox"/> no

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
Yes		A quote outlining project costs (if applicable)		
Yes		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name

Marjory Bollinger

Position in Organisation

Vice Chair Person

Signature

Marjory Bollinger

Date

9.8.2018

OFFICE USE ONLY

Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Bard On The Beach

Organisation Address

House Number/Name/ PO Box

Street/Road

Level 1/25 Unwins Bridge Rd

Sydenham

City

State

Postcode

Sydney

NSW

2044

Telephone

Fax

Email

0414906734

-

trishrowling@gmail.com

Contact Person

Position in Organisation

Patricia Rowling

Artistic Director

Is the organisation ☐ registered for GST ☐ not registered for GST

Does the organisation have an ABN? ☐ yes 56171620457 ☐ no

Does the organisation have insurance, including public liability cover? ☐ yes ☐ no

What is the aim of your organisation?

Bard On The Beach is hoping to bring performances back to Borrodell Vineyard in February 2019, for Shakespeare Under The Stars. For the local community, as a flagship event for the Banjo Patterson Festival Opening weekend, for tutelary support of local school curriculums, and access opportunities for aged and disability facilities. Audiences can purchase food and beverages from the winery and soak up the picturesque scenery whilst enjoying the show under the stars.

Bard On The Beach has performed at Balmoral Beach for over 25 years (formerly Shakespeare By The Sea) and also consecutively visits Avalon, Cronulla, Burwood and Watsons Bay, as well as our domestic tours. Whether it is Shakespeare in the Park, Shakespeare By The Bay or any of our other cultural initiatives, we know how important it is to promote the Arts to bring together and inspire a community. Hosting cultural community productions enriches the cultural profile; inspires young artists, writers and performers. Shakespeare Under The Stars brings together the community; positions Cabonne Council area as an iconic place that nurtures creativity; and creates collaborative opportunities with local groups.

Borrodell Vineyard also has a long history of effectively managing and delivering community and cultural services & activities.

Does your organisation have a plan/strategy? ☐ yes ☐ no

(Please attach if yes) Bard On The Beach will coordinate and perform the productions *The Life and Death of King John* and *The Comedy of Errors*, by William Shakespeare, at Borrodell Vineyard.

The use of a designated 160m area of the vineyard, overlooking the beautiful valley in the Cabonne Council district, has been placed on hold with Borrodell Vineyard for the second year, with the proposed schedule below:

<i>Date</i>	<i>Bump in time</i>	<i>Performance Time</i>	<i>Show</i>
Friday 15 Feb	5.30pm	7.30pm – 10.15pm	Comedy of Errors
Saturday 16 Feb	5.30pm	7.30pm – 10.15pm	King John

Bard On The Beach is an Australian national touring company with extensive experience in outdoor performances of this nature, with a strong season of annual performances over the summer in Sydney. Their experience will ensure strong foresight and smooth event coordination of the productions to be held in Orange. Bard On The Beach's touring wing, 'A Travelling Bard' production, will project manage the logistics of Shakespeare Under The Stars, while Borrodell Vineyard will assist with community involvement, engagement, safety and the marketing outreach.

Bard On The Beach perform at various locations throughout the year, including Balmoral Beach, Avalon Beach, Gunnamatta Bay Cronulla and Burwood over the summer and our Regional Education tour to schools and community groups throughout NSW, the ACT and QLD, and in 2019, we will be venturing into Victoria and SA.

Objectives

- Align with Cabonne Council to bring Shakespeare Under The Stars to life at Borrodell Vineyard.
- Further promote the Cabonne Council area to broader NSW regions, regional centres and Sydney areas and drive tourism and audience-goers to this annual event
- Showcase culture and entertainment to the community
- Support local schools and students with their understanding of William Shakespeare and their studies
- Support individuals with disabilities or living in aged care facilities broader community access and involvement
- Create an annual event that will grow the cultural atmosphere and engagement in Canobolas and the broader Cabonne community.

Bard On The Beach is a profit share company, where by all expenses must be paid before Cast and Crew receive any payment, including Bard On The Beach producers. Therefore any contributions that Cabonne Council are kindly able to make to the project, lessens the financial burden for the cast and crew specifically and may mean they get paid for their hard work and dedication to the project. These are all professional actors and crew who are dedicating their time to freely bring this project to the area.

2. Event Title

Name of the event

Shakespeare Under The Stars, presented by Bard On The Beach: A Travelling Bard Production.

Funding Category Applying For (Please tick)

☐ Flagship Event ☐ Core Event ☐ Developing Event
3. Details of the Proposal

Please provide a general description of the event.

Bard On The Beach hope that Shakespeare Under The Stars will become an eagerly anticipated part of the local calendar and the arts and cultural landscape of the Cabonne Council area. We perform two shows in repertory at locations all over Sydney over the summer and we were very excited to head into the regional centre of Orange in 2018, and we look forward to our return in 2019.

To ensure the best preservation for the area, a physical stage is not required; actors will perform on the grass in the vineyard with no temporary structure required. Audiences will sit on the ground in the natural amphitheatre that we'll create with signage and ropes; the stage area will be located close to the vines. The target audiences would be the local community, also the Banjo Patterson Festival goers, the greater regional entertainment community through Bard On The Beach's connections, database and social networking options, along with the connections and database of Borrodell Vineyard.

Audience members have access to the toilet facilities within the vineyard. We are expecting between 150-200 adults and children per performance. This is an extremely weather dependent venture. Ideally our intention is to showcase the amazing view of the Canobloas valley area to a broader audience base than just locals, but most importantly to bring some outdoor theatre that is school relevant to the area.

Where and when is the event to take place?

Borrodell Vineyard, 298 Lake Canobolas Rd, Orange.

<i>Date</i>	<i>Bump in time</i>	<i>Performance Time</i>	<i>Show</i>
Friday 15 Feb	5.30pm	7.30pm – 10.15pm	Comedy of Errors
Saturday 16 Feb	5.30pm	7.30pm – 10.15pm	King John

How will the event raise the profile of the Cabonne Council?

Through the collaboration between Bard On The Beach, Cabonne Council and Borrodell Vineyard, all vital components of this project, we can create a truly magical event that has been and we hope will become a highlight of the calendar for years to come, in the local area. For the council to support an artistic endeavour such as this, I believe will foster fantastic community spirit and will demonstrate an enviable care for the ongoing development of their community.

- 1) The concept Shakespeare Under The Stars is doing just that – building community partnerships and networks bringing together Bard On The Beach performing arts group, Cabonne Council and Borrodell Vineyard to offer different community groups (schools, aged

care, disability groups and other Orange locals) an entertainment option in their local area. By bringing together different communities and working collectively to provide an education experience, it's our goal to make this an engaging annual event. Each year we hope to grow the number of attendees in celebration of performing arts.

- 2) The two show performance program is all about community engagement. We want to offer the local community a cultural activity to attend and enjoy close to home, at a reasonable price. Lake Canobolas is such a beautiful location and the perfect space to host the classic performances of William Shakespeare.
- 3) William Shakespeare was the most remarkable storyteller that the world has ever known. Shakespeare's stories transcend time and culture. Modern storytellers continue to adapt Shakespeare's tales to suit our modern world and his work is regularly studied in schools internationally. Bringing a modern Shakespeare performance to Orange will offer another avenue for the community to access information and education. Bard On The Beach has passionately performed in schools across Australia as an integral part of curriculum extrapolation. We often perform plays that are part of the school curriculum and run workshops for students that teach them about Shakespeare, the arts and acting at large.

8) Shakespeare Under The Stars supports the performing arts group Bard On The Beach, promoting cultural development within the local community.

What local business opportunities will be created?

Borrodell Vineyard will be able to increase their traction in the local market and the NSW regional arts, cultural, wine and travel markets.

15 – 20 cast and crew work on the event, all needing to be housed and fed in the local area.

Audience members from 2018 that we spoke to came from Molong, Bathurst and Sydney to name a few places, to attend the event specifically, all enjoying the local eateries and accommodation. We hope that there will be great scope for this to grow and develop in the years to come.

By offering a cultural experience and activity for local community groups to attend and enjoy – through offering local schools, aged care and disability groups complimentary tickets to the event we will increase the offering in the local area. There are also opportunities for local businesses to support the event through marketing and promotion of the events, in turn bringing more people to the area. There is a goal to include perhaps in the future, local businesses and other related businesses such as medieval re-enactors, stage combatants etc to make a true festival experience for the event, but that is a long term goal.

How many people are expected to attend the event from within and outside the Shire?

80 – 250 approx.

What benefits will be returned to the Cabonne Community

Shakespeare Under The Stars will offer the community a cultural activity to attend, and local aged care and disability groups plus local schools can be offered some complimentary tickets, including appropriate Cabonne Council specified recipients. William Shakespeare performances are enjoyable and educational, providing the local community an opportunity to learn and socialise through live performance shows.

There are several options for further engagement such as:

- Workshops that can be run concurrently for children and youth groups to help engage them in Shakespeare and in performance.
- As the show is a smaller cast with minimal props and sets, it is very easily transportable, and so there is potential to extend the shows to local Nursing Homes or Disability Centres to engage audience members of the local community that otherwise would not be able to see the show, due to an inability to leave their premises.
- Potential for Library performances, workshops and discussions

Among other ways that Shakespeare Under The Stars ensures greater access for the community, Bard On The Beach is a proud supporter of Companion Card. A system whereby people who require a companion to access events and outings due to disability or ability access issues can enjoy performances where on presentation of their card, their companion gets in for free. We think this system is an honest and thoughtful avenue to aid people in our community who would not normally get to see these events due to the expense of two tickets.

Bard On The Beach takes all risk for these productions, having to pay \$1000 to hire the venue of Borrodell Vineyard. We ran 2018 at a small loss, in covering the costs of bus rental, petrol, venue hire, actor accommodation, actors food allowances etc, but we hope that over time through word of mouth and good marketing, the audience numbers will grow and make this a fantastic and successful run of shows. The value of these shows is far greater than monetarily value to Bard On The Beach producers, and we are fortunate that we have engaged actors with the same ethos. We would however thoroughly love to pay these actors and crew for their hard work and dedication.

Bard On The Beach do not receive funding. Our Balmoral Beach season is paid for by audience donation only at the end of the show. Our Education tour is self-sufficient. We have access to equipment such as scaffolding, tents and more through our family relationship with Allcott Hire. We are looking to engage more Corporate partners and sponsors in the future, to ensure that we can continue to bring a quality product to regional stages and to as far afield as we can go. We hope that through collaboration with Borrodell Vineyard and Cabonne Council, we can have a successful and hugely beneficial season for the local community, and with a backdrop second to none.

Please list any other community groups involved with this event?

Currently there are no other community groups involved in the event.

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
Bus and truck rental and petrol funds	Bard On The Beach is requesting a contribution of \$500 to go towards the cost of the bus to get the actors to Orange, the truck to get the equipment to Orange and petrol for both vehicles. This amount will not cover the costs but would go a long way in lessening the expense to the actors.	\$ 500
		\$
		\$
		\$
		\$
Total Assistance requested		\$ 500
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		<input type="checkbox"/> yes <input type="checkbox"/> no

Cabonne Council – Event Assistance Program – 2017/2018 Application

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
<input type="checkbox"/>	<input type="checkbox"/>	A quote outlining project costs (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Letter of support	<input type="checkbox"/>	<input type="checkbox"/>

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application


Name

Patricia Rowling

Position in Organisation

Artistic Director

Signature



Date

16/10/2018

OFFICE USE ONLY

Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			

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ITEM 1 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Rates collections.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Level of rate of collection
Annexures	1. Rates graph October 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 974198

SENIOR RATES OFFICER'S REPORT

The Rate Collection Summary to 31 October 2018 is attached for Council's information. The percentage collected is 40.57% which is similar to previous years.

The second rate instalment is due 30 November 2018.

ITEM 2 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.b. Maximise secure income through investments
Annexures	1. Investment Summary October 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 973008

SENIOR ACCOUNTING OFFICER'S REPORT

Council's investments as at 31 October 2018 stand at a total of \$45,348,294.

Council's average interest rate for the month was 2.55%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate remained steady at 1.50% during the month of October. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 1.85%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for October 2018 is attached for Council's information.

ITEM 3 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	1. Council ↓ 2. Traffic Light Report Summary ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 956407

GENERAL MANAGER'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

ITEM 4 - COUNTRY MAYORS ASSOCIATION

REPORT IN BRIEF

Reason For Report	To update Council on matters discussed at the Country Mayors Association meeting held on 2 November 2018.
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Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.d Maintain effective membership of Centroc, Strategic Alliance, Hawkesbury City Council, Weddin Shire Council and Cabonne Council Country-City Alliance, LGNSW and other forums
Annexures	1. CMA Minutes 2 November 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\COUNTRY MAYORS ASSOCIATION OF NSW - 974190

GENERAL MANAGER'S REPORT

The Mayor and General Manager attended the Country Mayors Association meeting at Parliament House Sydney on 2 November 2018. Special guests at the meeting were Mr Simon Draper, Secretary, Department of Industry; Mr Alex Young, Director, Community and Behavioural Change, NSW Environment Protection Authority; Mr David Salisbury, Executive Manager Engineering, Essential Energy; Ms Julie Briggs, REROC, CEO; and Cr Linda Scott, President, Local Government NSW

Minutes of the meeting are attached for Councillors' information. Any queries in regard to items discussed should be directed to the General Manager.

ITEM 5 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF).
Policy Implications	Nil
Budget Implications	Within existing budget allocation
IPR Linkage	3.3.5.a. Review community need for new and upgraded facilities
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 975055

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

There were NIL allocations of funds processed in the past month.

ITEM 6 - COUNCILLOR WORKSHOP

REPORT IN BRIEF

Reason For Report	A copy of the notes from the Councillor Workshops.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.6.c - Provide regular opportunities for management to meet and discuss contemporary issues
Annexures	1. Councillor Workshop Minutes - 13 November 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\WORKSHOPS - 975056

GENERAL MANAGER'S REPORT

Council workshops were held on 13 November 2018 on the following topics:

- Public Forum – Davis Road, Spring Hill
- Central Tablelands Local Land Services
- Drought Communities Programme

A copy of the notes from the workshops is attached.

ITEM 7 - RECRUITMENT OF GENERAL MANAGER

REPORT IN BRIEF

Reason For Report	To advise of the appointment of a consultant.
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\TENDERING\CONSULTANTS - EXPRESSIONS OF INTEREST- GENERAL MANAGER'S POSITION RECRUITMENT - 974879

GENERAL MANAGER'S REPORT

Council will recall the resolution from the October 2018 meeting that appointed Cirs Beatty, Durkin and Batten as a selection committee to appoint a suitable consultant to recruit a general manager.

Four consultants were requested to submit a proposal with a deadline of Friday 9 December 2018.

Proposals were received from McArthur, Blackadder & Associates, Local Government NSW and Local Government Appointments and the selection panel met on Tuesday 13 November, following council workshops, to review and assess each proposal received.

The selection panel have chosen to appoint Mr McArthur as consultant to recruit the general manager. The Mayor and Mr McArthur will now determine a timetable for the recruitment.

ITEM 8 - SECTION 355 COMMITTEES

REPORT IN BRIEF

Reason For Report	To inform Councillors of the status of S355 Committees in response to a question from the October Council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.3.e - Maintain the council's properties to safe operational standards
Annexures	1. S355 Information and Responsibilities ↓
File Number	\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\USAGE\2018 - SECTION 355 COMMITTEES - 974459

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

Section 355 Committees are constituted under the Local Government Act. They enable volunteers to take care and control of a Council asset for the benefit of the community.

Legally, an action of a section 355 committee is an action of Council. Therefore committees must comply with all of Council's Policies and Procedures.

Cabonne has 27 Sect 355 Committees performing a range of functions on its behalf. At its meeting on 28 August 2018, council appointed the following Committees and delegated the care, control of management of their respective assets:

Committee	Area of Responsibility
Acacia Lodge Management Committee	The management and operational control of Molong and Cudal Community Housing.
Age of Fishes Museum Inc	The Management and Control of the Age of Fishes Museum.
Amusu Theatre Inc	The management and control of the Amusu Theatre building.
Canowindra Pre-school Kindergarten	The management, control and maintenance of the Canowindra Pre-school building.
Canowindra Sports Trust	The management and control of the Canowindra Sports Complex
Cargo Community Centre Committee	The management and control of the Cargo Community Centre.
Cudal Community Children's Centre Committee	The management and control of the Cudal Community Children's Centre (Pre-school) Building.
Cumnock and District Progress Association	The management and control of the Crossroads Building Obley St Cumnock and Lot 61 DP 664553 and Lot 1 DP 323485, 48 Obley Street Cumnock.
Cudal Memorial Pool Committee	The management, maintenance and control of the Cudal Memorial Swimming Pool.
Cumnock Community Centre Committee	The management, maintenance and control of the Cumnock Community Centre.
Cumnock Pool Committee	The management, maintenance and control of the Cumnock Swimming Pool.
Doctor for Cudal Committee	The management, maintenance and control of the former doctor's residence at 36 Main Street, Cudal.
Eugowra Community Children's Centre and Preschool Committee	The management, maintenance and control of the Eugowra Community Centre and Pre-school.
Eugowra Medical Centre Committee	The management, maintenance and control of the doctor's residence and surgery at 47 Nanima Street, Eugowra.
Eugowra Memorial Pool Committee	The management, maintenance and control of the Eugowra Memorial Swimming Pool.
Eugowra Promotion and Progress Association	The management, maintenance and control of the Eugowra Historical Museum and Bushranger Centre.

Eugowra Self Care units Committee	The management, maintenance and control of the Eugowra Self Care units.
Manildra Memorial Hall Committee	The management, maintenance and control of Manildra Memorial Hall.
The Manildra Memorial Pool Committee	The management, maintenance and control of the Manildra Memorial Swimming Pool.
The Manildra Sports Council	The management, maintenance and control of the Manildra Sports complex.
Molong and District Health Watch Committee	The management, maintenance and control of the Molong Doctors Surgery Cnr Bank and Gidley Streets, Molong.
Molong Town Beautification Committee	The management, of beautification projects in and around Molong.
The Moorbel Hall Committee	The management, maintenance and control of the Moorbel Hall, Canowindra.
Yeoval Memorial Hall Management Committee	The management, maintenance and control of the Yeoval Memorial Hall.
Yeoval Pool Committee	The management, maintenance and control of Yeoval Swimming Pool.
Yeoval Progress Association	The management, maintenance and control of the O'Halloran's Cottage and Buckinbah Park, Yeoval.
Orana House Committee	The Management, Care and Control of Orana House, Ferguson St, Canowindra. (Appointed 30 October 2018).

Advantages of Sect355 Committees

The advantages of being a section 355 committee are as follows:

- The actions of committee members, who are carrying out their functions as a member of the committee, are covered by Council's public liability insurance.
- Members are covered under Councillor and Officer Liability Insurance should a member of the public take legal action directly against a Committee Member.
- The committee assumes care and control of the facility provided that they act within the community interest.
- The committee can use funds collected for use of the facility on the facility.
- The committee has a direct Council contact to raise issues with.

Responsibilities of Sect 355 Committees

The responsibilities bestowed on Section 355 committees are:

- The committee must hold an Annual General Meeting
- The committee must supply annual financial records to Council and account for all money collected and spent.
- The committee must manage their particular facility in the community interest.

- Volunteers must comply with Work Health and Safety Legislation
- Committee members must comply with Council policies, including Procurement and WH&S.

A document on the Information and Responsibilities for Sect 355 committees (attached) is sent to the individual committees in February each year. This document outlines the implications for the committee of being delegated the responsibility for the management of the community facility.

Being, a new committee these documents have just been sent to the Orana House Committee of Management. The Director of Finance and Corporate Services has recently met with this committee to discuss their responsibilities, and is currently planning to meet with all committees over the next few months.

ITEM 9 - 2017/18 STATUTORY ACCOUNTS

REPORT IN BRIEF

Reason For Report	To notify councillors of the completion of the audit of the 2017/18 statutory financial statements and of the presentation by council's auditor.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Annual Report prepared
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\AUDIT\AUDIT OFFICE OF NSW - 975269

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

John O'Malley from Intentus is Council's auditor appointed by the Audit Office NSW. He will address Council at its ordinary meeting on Tuesday 27 November, in relation to Council's 2017/18 statutory financial statements. His area of focus will be his report on the conduct of the audit.

The statements were sent to the Office of Local Government prior to the deadline which was the close of business 31 October 2018. They were also presented to the Governance Risk Management and Business Improvement Committee on 5 November 2018.

Copies of the statements were e-mailed to Councillors on 15 November 2018. They show that Council is in a strong financial position and meeting the objectives of its Long Term Financial Plan.

Following are some comments on the statements, with minor adjustments, which were made to the Governance, Risk Management and Business Improvement Committee.

Operating Statement

Council's consolidated profit and loss statement shows that Council has made a surplus of \$8.7 million, although when capital grants are excluded this surplus drops to \$2.1 million. This is a pleasing result and shows that when depreciation is taken into account council has generated approximately \$19.3 million in cash for spending on capital works.

The operating result is better than Long Term Financial Plan projections, which means that council is on track to meeting its long term financial objectives and points to Council being financially sustainable into the future.

The consolidated surplus is made up of \$5.13 million in general fund, \$3.5 million in water and a loss of \$0.1 million in sewer. All funds are financially viable.

Income

Total income for the year was \$42.7 million which was a drop of \$7.6 million on the previous year. This decrease is explained by a reduction of \$4.2 million in operating grants and \$4.3 in user charges.

The fall in operating grants is due to the timing of payments of Financial Assistance Grants. In 2017 Council effectively received six quarterly payments (four payments for the year plus two payments in advance). In 2018 Council received the equivalent of four quarterly payments (two quarters for the year and two quarters in advance). Council is holding two quarters worth of financial assistance grants, valued at \$2.4 million, in reserves.

The decrease in user charges is due to a reduction in funding of \$3.8 million from the RMS for work on state and regional roads. This important revenue source for council was exceptionally high in 2017, so historically the 2018 figure of \$5.3 million is only slightly below average. As is the case with many other rural councils, Cabonne does rely on this line of income to keep its workforce fully engaged.

The other reason for the reduction in user fees was the leasing out of the Molong Limestone quarry which accounted for about \$1 million in fees. This is offset by a reduction in expenditure.

Expenditure

Operating Expenditure has decreased by \$3 million primarily due to a reduction of \$2.5 million in materials and contracts due to a \$2 million reduction in service contracts and \$0.5 million reduction in the use of raw materials. There was also a reduction of \$0.2 million in employment costs. These reductions were mainly due to lower RMS works and the leasing out of the quarry.

Cash

Council's cash position is strong. At 30 June 2018 it had \$45.3 million in the bank and can easily meet its short term commitments. It has \$42 million in working capital and an unrestricted current ratio of just under 6:1, against a benchmark of 1.5:1.

It also has a cash expense cover ratio of 24 months against a local Government benchmark of three months. This means that if all cash inflows were to cease, Council could continue to operate for 24 months (excluding capital spending).

Council cash and investment balances have dropped by \$1.3 million due to heavy capital expenditure of \$20.8 million. This is a result of spending for capital works.

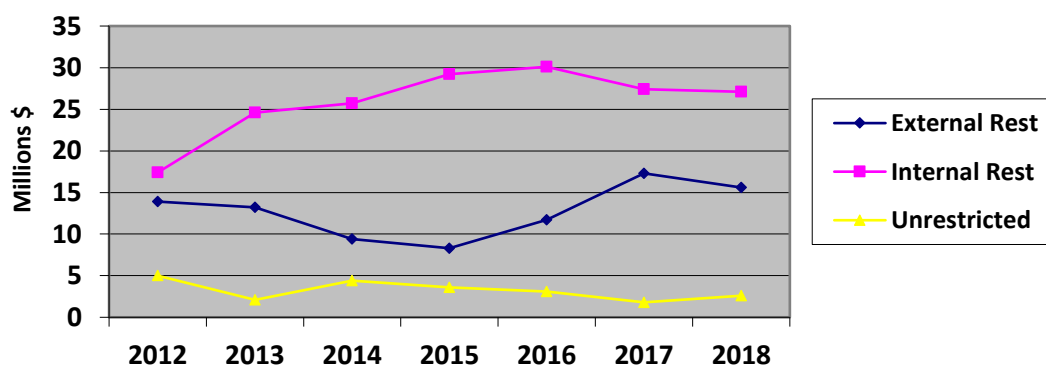
Council's cash is allocated to reserves as follows:

External Restrictions	\$15.6 million
Internal Restrictions	\$27.1 million
Unrestricted cash	\$2.6 million
Total	\$45.3 million

External restrictions are money that is required to be restricted by legislation. Typical examples of these are, the Water and Sewer reserves, Developer contributions, RMS contributions and specific purpose unexpended grants.

Internal restrictions are money that council chooses to restrict for prudent management of its cash reserves, and include reserves for plant replacement, Infrastructure replacement, Capital Works that have been committed in the budget and employee leave entitlements.

Cash Reserve Balances



Investments

Council's cash is invested in secure, low risk term deposits in line with its investment policy. Currently, there is virtually no risk to any of Council's investments.

Borrowings

Council has \$2.1 million worth of borrowings which are secured against its future rate revenue.

Provisions

Council has adequate provisions on its balance sheet to allow for future commitments. Most of its provisions relate to staff entitlements (\$3.95 million) and land remediation (\$1.63 million). Having these provisions on the balance sheet means that these commitments have been allowed for in advance of when they are due to be paid, so that Council's overall net asset position is not overstated. \$2.1 million of the staff entitlements (53%) are cash backed.

Capital Works

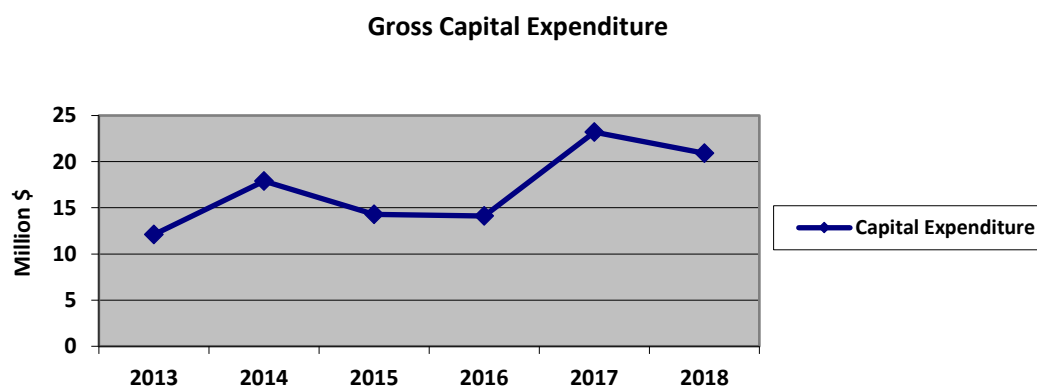
Council spent \$20.1 million on capital works during the year; the second highest amount in its recent history, behind last year when \$22.8 million was spent.

Of the money spent \$9.4 million was spent on renewing existing assets and \$11.4 on new assets. \$8.5 million of the renewals was spent on roads and bridges.

Council's depreciation on existing infrastructure assets was \$8.4 million. Therefore, it is exceeding the benchmark of spending 100% of the depreciation figure on infrastructure asset renewals. Over the long term spending on renewals should generally match depreciation.

About \$5 million of the new asset spending was spent on the Molong to Cumnock and Yeoval water pipeline which will be completed in the 2018/19 financial year and \$2.2 million was spent on Plant. The high spending on Capital works saw the value of Council's infrastructure assets increase by \$9 million after depreciation was subtracted.

Spending on Capital Works has increased over the past two years as shown in the graph below:



Future Performance

The solid financial performance over the 2017/18 financial year means that council has exceeded the projections in its Long Term Financial Plan and is on track meet its projections in Long Term Financial Plan and remain financially sustainable. This strong financial capacity will enable Council to deliver on its objectives in the current Delivery Plan and pass on a stable financial legacy to future elected Councils.

ITEM 10 - LOCAL GOVERNMENT POPULATION TRENDS

REPORT IN BRIEF

Reason For Report	To gain an understanding of Cabonne's population changes
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	0.0.0 - Item without specific IPR action
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\COMMUNITY SERVICES\\REPORTING\\COMMUNITY SERVICES REPORTS - 975231

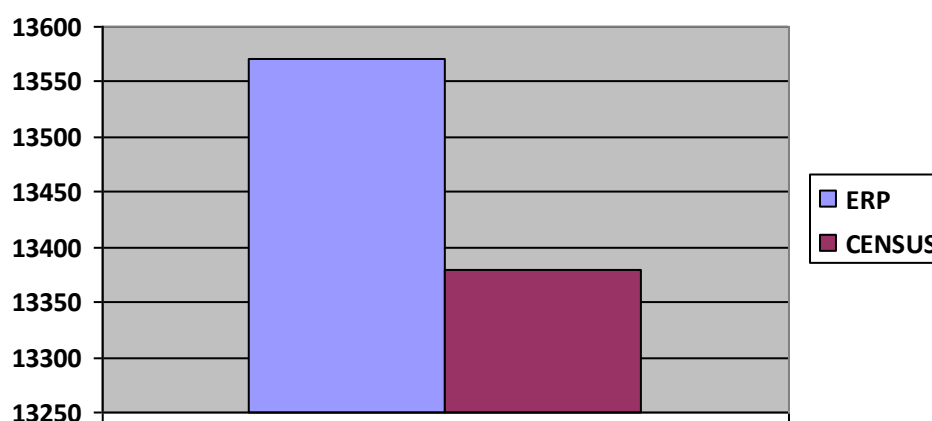
ACTING COMMUNITY SERVICES MANAGER'S REPORT

The NSW Department of Planning and Environment has put together Local Government population trends, based on information from the Australian Bureau of Statistics. This information shows how each LG has changed in the past 10-15 years.

Population and population trends are measured in two ways, these are:

- The Census – only counts people if they were in Australia on Census night and completed the Census form;
- The Estimated Resident Population (ERP) is always higher than the Census as it measures the population as of 30 June, and includes people living elsewhere in Australia and overseas at the time of the Census.

The ERP vs Census for Cabonne – Source ABS 2016



CABONNE'S GROWTH

Population change is driven by a number of factors, such as the number of births, deaths and population relocation.

Cabonne's population change for 2016-2017 is an overall growth of 28.

Births less deaths gives the net impact of natural change
135 Births – 88 deaths = 47

People coming less people going gives the net impact of migration
822 arrivals – 844 departures = -19

Number of births:

2012	150
2014	161
2016	162

The average crude death rate for Cabonne is:

2012	880 deaths per 100,000 people
2014	780 deaths per 100,000 people
2016	800 deaths per 100,000 people

Household and Family Composition:

2006		2016
32%	Couple only	28%
34%	Couple with children	32%
7%	Single parent	8%
22%	Lone person	23%
2%	Group	2%
3%	Other	7%

COUNCIL MIGRATIONS

Where people are moving from: Between 2011 – 2016 33% of people who moved, were from elsewhere in Cabonne. Those who came from outside the LGA came from:

Town	Number of people
Orange	841
Greater Sydney	486
Cowra	90
Dubbo	78
Bathurst	59
Penrith	55
Blayney	48
Blacktown	39

The highest age groups represented by those moving to Cabonne were 5-9 years and 40-44 years.

Where people are moving to: Between 2011-2016, 34% of people moved to elsewhere in Cabonne. Those who left the area moved to:

Town	Number of people
Orange	877
Greater Sydney	241
Cowra	101
Dubbo	95
Bathurst	85
ACT	61
Forbes	59
Parkes	52

The highest age group represented by those moving away was 20-24 years.

EMPLOYMENT

The top five industries of employment in 2016 were:

Industry	Number of People
Agriculture, Forestry & Fishing	1,100
Health Care & Social Assistance	780
Education & Training	520
Construction	480
Retail Trade	410

Change in employment industries 2011-2016:

Top Growth	Top Decline
Food & Beverage Services	Agriculture, Forestry & Fishing
Medical & Other Health Care Services	Machinery & Equipment Manufacturing
Building, Cleaning, Pest Control	Road Transport
Public Order, Safety & Regulatory Services	Health Care & Social Assistance
Professional, Scientific & Technical Services	Metal Ore Mining

ITEM 11 - MAINTENANCE AND FUNDING OF COUNCIL OWNED BUILDINGS

REPORT IN BRIEF

Reason For Report	To provide information detailing how maintenance on Council owned buildings is scheduled and funded.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.4.a - Maintain Council administration buildings
Annexures	Nil

File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\REPORTING\ENGINEERING AND TECHNICAL SERVICES REPORTING - 975296
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DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Cabonne Council's intention is to provide the Shire with a portfolio of Building assets that are serviced and maintained to a level, which reflects the community's expectations as outlined in Council's Asset Management Plans.

The level of service provided to each individual building will be based on the classification of that building to ensure that those with the highest utilisation, requiring the best presentation, increased response times and increased levels of renewal can be separated from those that essentially provide a storage function, as well as classes in between.

A simple ranking scheme of A, B and C is used; where A has the highest ranking. An extra class "O" is proposed for buildings that are the responsibility of Council but where the usual maintenance tasks are performed by the community groups or tenants who use them, rather than Council.

Factors considered in assigning the ranking of individual buildings include their occupancy and usage, and the impact on the community if the building was non-functional. Common characteristics are outlined in the following Table.

Common characteristics of buildings in each class

Classification	Characteristic
A	<ul style="list-style-type: none">• Buildings that house the corporate and administrative functions of Council• Buildings that are used more than 30 hours per week by Council staff or the public• Buildings that require a high standard of presentation, access, safety and maintenance
B	<ul style="list-style-type: none">• Buildings that house community and cultural activities• Buildings that are used regularly by Council staff or the public• Buildings that do not require the highest standards of presentation• Buildings that require access and facilities for the disabled
C	<ul style="list-style-type: none">• Structures that are not fully enclosed• Buildings that are used for storage, workshops, and other operational uses• Buildings that are only accessed by Council staff for short periods

O	<ul style="list-style-type: none">• Buildings that house community and cultural activities, with the community groups providing minor maintenance and cleaning• Buildings that are leased, with the lessees determining the day-to-day requirements of the building• Buildings that are not accessed by Council staff unless requested to do so
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Building assets are rated on a 1 (Excellent) to 5 (Very Poor) scale consistent with the requirements for Integrated Planning & Reporting.

The intent of the Council is not to undertake renewal on an asset until it reaches its 'Intervention Level', that is the condition at which renewal is required based on the level of services analysis. Typically, assets are renewed between condition 3 & 4, which is the threshold for average to poor condition, depending on their classification.

Straight-line deterioration profiles will be used to determine when an asset is expected to be due for renewal, until such time historical data can be used to define a more accurate reflection of the deterioration curves for each material type in an asset group. Useful lives will be refined in a similar way, and Australian Building Component Guidelines are used in the data set until local data becomes available.

The intervention level to renew all classes of building asset has been set to condition rating 4 (poor condition).

Routine maintenance is the regular on-going work that is necessary to keep assets operating to ensure they reach their useful life. It includes work on an asset where a portion may fail and need immediate repair to make it operational again. It may be either planned where works are programmed in or cyclic in nature or reactive in response to storm damage, vandalism etc.

All works requests relating to the operation of toilets, power, gas, lighting, operation of hot water systems, heating or cooling units, water intrusion into ceilings or building structural integrity to be actioned within 4 hours for Class A buildings, and within a day for Class B & C buildings. Those pertaining to damage to the mains pressure water supply, fire-fighting equipment, safety concerns or loss of integrity of the security of the building are actioned as soon as possible.

Requests relating to the floor surface failure, termites and vermin are normally investigated within 2 business days and actioned within 1 week for Class A buildings, and investigated within 1 week and actioned within 4 weeks for Class B & C buildings.

Councils maintenance activities and the frequency they are undertaken.

TASK	Frequency
-------------	------------------

Check & tag fire extinguishers	Bi-annually
Inspect and service air conditioning	Bi-monthly
Service and maintain fire systems	Bi-annually
Contract cleaning	Monthly / Daily depending on classification of buildings
Clear trees and foliage from roofing, gutter and building	Annually
Termite inspection (applicable if any)	Annually
Amenities cleaning	Daily

The gap between the current levels of maintenance and the necessary maintenance tasks based on the classification of each building is identified and actioned accordingly e. g. changing the frequency of inspection to better suit the building classification.

Routine maintenance tasks recommended to be undertaken on each building class are as follows:

Recommended maintenance activities and frequency they are undertaken:

TASK	Minimum Recommended Frequency (in months)			
	Class A	Class B	Class C	Class O
Service and maintain sprinkler & hydrant fire system	6	6	6	-
Inspect and service ducted air conditioning	2	6	12	-
Inspect and service split system air conditioning	6	12	12	-

Inspect emergency lighting systems and smoke detectors	6	6	6	-
Check & tag fire extinguishers	6	6	6	-
Clear trees and foliage from roofing, gutter and building	6	12	12	-
Termite inspection (applicable if history)	12	12	12	-
Toilet cleaning	Daily	Daily	Daily	-
Contract cleaning	Daily	Weekly	-	-

The average yearly maintenance cost for the building assets is \$576,000.

Funding for the management of assets can come from a variety of sources such as rates and general revenue, discretionary fees, grants and contribution, commission and agency fees etc.

The scheduling of the building maintenance is based on the conditions of the assets, their occupancy and usage, and the impact on the community if the building was non-functional and is guided by the Integrated Planning and Reporting (IP&R) documents. The general processes followed for the maintenance and renewal of the asset are outlined below.

- Identify and quantify asset defects based on inspection report, public feedback and the detailed field observation and decide whether it requires major capital works or minor maintenance works.
- If it is major capital works define scope of works, conduct technical assessment and design; estimate and allocate resource; list it for coming year's program, prioritise; take approval of budget and construct using standard work method.
- If it is minor maintenance work determine whether it is urgent or not. If it is urgent assign task to maintenance crew; apply standard work method. If it is not urgent, group with similar tasks and include in 6-12 months plan.

ITEM 12 - ROADS OF STRATEGIC IMPORTANCE (ROSI) INITIATIVE

REPORT IN BRIEF

Reason For Report	For Council's consideration as requested by Council
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.4.1.a - Construction of local roads

Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\PROGRAMS\ROADS OF STRATEGIC IMPORTANCE INITIATIVE - 975300

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Roads of Strategic Importance

The Roads of Strategic Importance Initiative (ROSI) is a Federal Government program which will support works on regional roads, inter-regional and interstate highways that address impediments to freight movements. The aim of ROSI is to invest in the key freight corridors that connect primary agricultural areas and mining resource regions to ports, airports and other transport hubs. The upgrades will also support communities along the corridors and provide better access for tourists and other road users.

These corridors are characterised by narrow sections of road, low capacity bridges and deteriorating pavements, which constrains the productivity and efficiency of freight movements. ROSI funding will target these impediments to accelerate economic activity and improve access to communities and tourist attractions.

The identification of corridors would be informed by an analysis of data from sources including the Bureau of Infrastructure, Transport and Regional Economics and CSIRO and once the Federal Government has worked through the data analysis and consultation processes, the Government will determine key corridors to be funded under the ROSI – Northern Australia Package and will work with state, territory and local governments to progress and deliver the package. Funding under the package will be available over 10 years from 2018-19.

In the Cabonne Council Region, there are three potential projects we consider which could be priorities for this initiative.

The projects for consideration are:

- Gumble Road. From Manildra to Gumble to B Double standard. A distance of 12.5km with an estimated cost of \$4,850,000. The upgrade of this section of road would complete the B Double access from Cumnock to Manildra.
- Cargo Road. From the intersection Canomodine Lane to the intersection of Main Road 310 – Canowindra to Cudal Road. A distance of 7.6km with an estimated cost of \$3,100,000.
- Yellowbox Road. From the intersection Coates Creek Road to the intersection of Main Road 377 – Cudal to Eugowra Road. A distance of 10km with an estimated cost of \$4,130,000. The upgrade of this section of road would give a shorter and direct route from the south west of the Cabonne LGA to Manildra.

**ITEM 13 - ENGINEERING AND TECHNICAL SERVICES REPORT -
NOVEMBER UPDATE**

REPORT IN BRIEF

Reason For Report	To update Council on works in progress in the Engineering and Technical Services Department.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	1. ENGINEERING CAPITAL WORKS and EXPENDITURE REPORT NOVEMBER 2018.docx↓
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\REPORTING\\ENGINEERING AND TECHNICAL SERVICES REPORTING - 975354

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Please find attached to this report an update of the 2018-2019 works in progress in the Engineering and Technical Services Department.

ITEM 14 - HERITAGE ADVISOR'S REPORT

REPORT IN BRIEF

Reason For Report	Providing councillors with a copy of the Heritage Advisor's report.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.3.2.b - Heritage advisory service provided
Annexures	1. Heritage Advisor's Report - November 2018↓
File Number	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\REPORTS\\HERITAGE - 2018 - 974341

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

A copy of the Heritage Advisor's Report for November 2018 is attached for the information of the council.

ITEM 15 - 2017-2018 REGIONAL COMPREHENSIVE STATE OF THE ENVIRONMENT REPORT

REPORT IN BRIEF

Reason For Report	To advise council of the publication of the RSoE comprehensive report 2017-18
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.5.1.b - Participate In Local Land Services (LLS) Local Government reference group discussions and initiatives
Annexures	1. 2017-18 Cabonne snapshot report ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\LOCAL LAND SERVICES - 974352

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Council participates in the annual preparation of a Regional State of the Environment report facilitated by the Central Tablelands Local Lands Service. The 17 participating local government areas extend across the western, central western and central tablelands area (three LLS regions).

The regional approach to environmental reporting facilitates a better understanding of the state of the environment across the region, encourages collaboration and project partnerships, assists in the management of shared environmental resources and forges stronger regional links between participating councils.

The 2017-2018 Regional Comprehensive State of the Environment Report has been completed and can be located on Council's website.

ITEM 16 - DEVELOPMENT APPLICATIONS APPROVED DURING OCTOBER 2018

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT

	APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 974171
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DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been approved during the period 01/10/2018 to 31/10/2018 as detailed below.

SUMMARY OF APPROVED DEVELOPMENT APPLICATIONS

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
S68 Only x 10	\$-----
Temporary Event	\$-----
Paddle Board Hire at Lake Canobolas	\$-----
Temporary Use (Event)	\$-----
Modification to erection of Shed for use as Bus Depot	\$-----
Modification to Alterations & Additions to Existing Dwelling	\$-----
Modification to Subdivision (3 Lots)	\$-----
Storage Shed	\$93,872
Additions to Existing Dwelling	\$22,000
Addition of Disabled WC & Shower to Existing Rooms	\$18,882
Demolition of Existing Dwelling & Erection of New Dwelling	\$475,000
Food Premises	\$3,000
Carport	\$3,500
Alterations & Additions to Existing Dwelling	\$75,000
Farm Stay & Cellar Door	\$110,000
Food Premises	\$70,000
Alterations & Additions to Existing Dwelling	\$50,000
Dual Occupancy	\$480,000
Retaining Walls	\$15,000
Dual Occupancy	\$355,000
TOTAL: 29	\$1,771,254

SUMMARY OF APPROVED COMPLYING DEVELOPMENT APPLICATIONS

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Inground Swimming Pool	\$19,000
Dwelling	\$498,834
Garage with Entertainment Area	\$38,016
Swimming Pool & Deck	\$19,500
TOTAL:4	\$575,350

GRAND TOTAL: 33	\$2,346,604
<i>Previous Month: 30</i>	\$3,098,899

ITEM 17 - DEVELOPMENT APPLICATIONS RECEIVED DURING OCTOBER 2018

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 974184

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been received during the period 01/10/2018 to 31/10/2018 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Section 68 Only x 8	\$----
Modification to Alterations & Additions to Existing Dwelling	\$----
Modification to Cellar Door & Restaurant	\$----
Modification to Temporary Event	\$----
Modification to Dual Occupancy	\$----
Modification to Extractive Industry - Quarry	\$----
Boundary Adjustment	\$----
Modification to Dual Occupancy (Detached)	\$----
Temporary Use (Entertainment Facility)	\$500,000
Demolition of Existing Dwelling & Erection of New Dwelling	\$475,000
Alterations & Additions to Existing Dwelling	\$75,000
Animal Boarding & Training Facility	\$30,000
Dual Occupancy	\$480,000
Dual Occupancy	\$355,000

Storage Shed	\$ 30,000
Retaining Walls	\$15,000
Feedlot	\$200,000
Alterations & Additions to Existing Dwelling	\$250,000
Dual Occupancy	\$7,000
Dwelling	\$450,000
In ground Pool	\$19,970
TOTAL: 28	\$2,886,970

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Dwelling	\$498,834
In Ground Swimming Pool	\$19,000
Swimming Pool & Deck	\$19,500
Garage with Entertainment Area	\$38,016
GRAND TOTAL: 32	\$3,462,320

ITEM 18 - MEDIAN PROCESSING TIMES 2018

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 974214

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Summary of median Application Processing Times over the last five years for the month of October:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2013	34

2014	14
2015	17
2016	33
2017	28

Summary of median Application Processing Times for 2018:

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	36
February	24.5
March	22
April	21.5
May	31
June	24.5
July	16
August	17
September	13.5
October	22
November	
December	

ITEM 19 - BURIAL STATISTICS

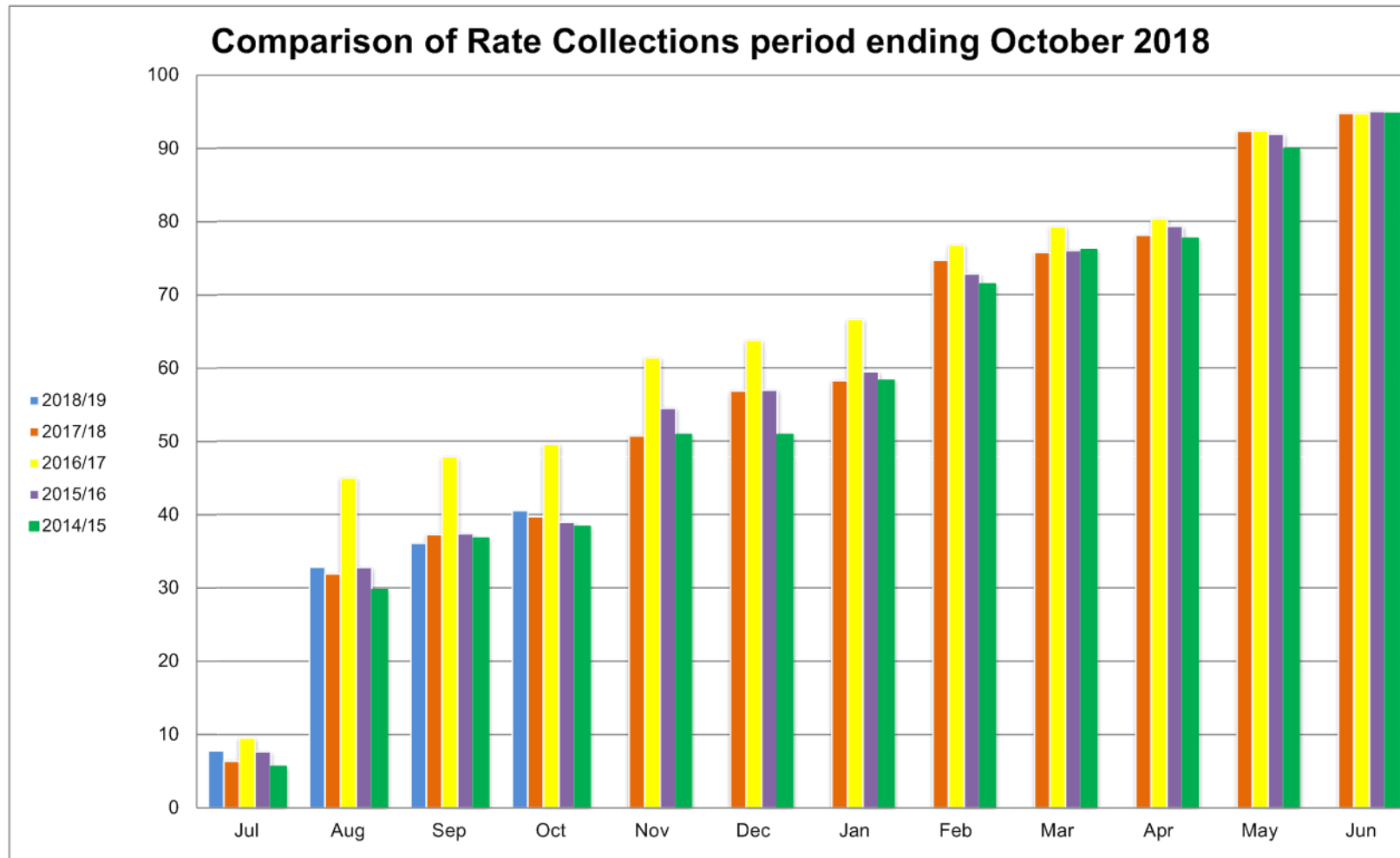
REPORT IN BRIEF

Reason For Report	To provide information on burial statistics.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.1.a - Maintain cemeteries in accordance with community requirements
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\PUBLIC HEALTH\\CEMETERIES\\REPORTING - BURIAL STATISTICS - 974219

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

<u>YEAR</u>	<u>NO OF BURIALS</u>
2006/07	59
2007/08	62
2008/09	57
2009/10	65
2010/11	40
2011/12	54
2012/13	54
2013/14	80

2014/15	66
2015/16	64
2016/17	41
2017/18	67
2018/19	
July	8
August	5
September	7
October	4
November	
December	
January	
February	
March	
April	
May	
June	
Total	24



Cabonne Council
Schedule of Investments as at 31/10/18

Annexure - Item 2

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	1,000,000	2.45%	182	12/04/2019
ANZ Bank	A1+	3,000,000	2.50%	180	27/04/2019
ANZ Bank	A1+	2,000,000	2.40%	180	14/01/2019
ANZ Bank	A1+	1,000,000	2.45%	182	10/03/2019
Bank of Qld	A2	500,000	2.70%	182	16/04/2019
Commonwealth Bank	A1+	1,500,000	2.10%	30	3/11/2018
Commonwealth Bank	A1+	2,000,000	2.67%	270	12/07/2019
Commonwealth Bank	A1+	3,000,000	2.74%	300	11/04/2019
Commonwealth Bank	A1+	2,000,000	2.67%	271	17/06/2019
Commonwealth Bank	A1+	3,640,294	1.45%	24 Hour at call account	
Illawarra Mutual Build Society	A2	250,000	2.70%	181	7/11/2018
Illawarra Mutual Build Society	A2	500,000	2.55%	364	8/11/2018
National Australia Bank	A1+	2,000,000	2.70%	182	4/04/2019
National Australia Bank	A1+	1,000,000	2.70%	182	16/04/2019
National Australia Bank	A1+	2,000,000	2.66%	180	9/02/2019
National Australia Bank	A1+	1,000,000	2.66%	182	4/03/2019
National Australia Bank	A1+	1,500,000	2.66%	182	4/03/2019
Reliance Credit Union	Unrated	250,000	2.70%	365	30/10/2019
Suncorp-Metway	A1	2,000,000	2.70%	182	21/01/2019
Suncorp-Metway	A1	1,000,000	2.70%	180	4/03/2019
Suncorp-Metway	A1	1,000,000	2.70%	180	27/03/2019
Westpac Bank	A1+	3,000,000	2.50%	180	3/11/2018
Westpac Bank	A1+	1,500,000	2.68%	180	19/03/2019
Westpac Bank	A1+	1,000,000	2.69%	180	26/03/2019
Westpac Bank	A1+	3,000,000	2.88%	210	5/04/2019

GENERAL FUND INVESTMENTS

\$ 45,140,294

TRUST FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	208,000	1.70%	24 Hour at call account

TRUST FUND INVESTMENTS

\$ 208,000

TOTAL INVESTMENTS

\$ 45,348,294

INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100.00%
A1 & A1-	50.00%
A2	10.00%
Unrated	2.00%

Council's Current Exposure of Total Investments

A1+	84.56%	\$	38,348,294
A1 & A1-	8.82%	\$	4,000,000
A2	6.06%	\$	2,750,000
Unrated	0.55%	\$	250,000
Total Investments		\$	45,348,294

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30.00%
A1 & A1-	20.00%
A2	10.00%
Unrated	2.00%

Council's Current Exposure per Institution

Commonwealth Bank	27.23%	\$	12,348,294	A1+
National Australia Bank	23.15%	\$	10,500,000	A1+
Westpac Bank	18.74%	\$	8,500,000	A1+
ANZ	15.44%	\$	7,000,000	A1+
Suncorp-Metway	8.82%	\$	4,000,000	A1
Bank of Qld	1.10%	\$	500,000	A2
Illawarra Mutual Building Society	1.65%	\$	750,000	A2
Me Bank	3.31%	\$	1,500,000	A2
Reliance Credit Union	0.55%	\$	250,000	Unrated
Total Investments		\$	45,348,294	

INVESTMENT MOVEMENTS

Council's Overall Total Investments has increased due to variations in the Cashflow during the month of September.

	This Month	Last Month	July 2018
Total Investments	\$ 45,348,294	\$ 46,098,294	\$ 39,950,294
% Change	-1.65%		11.90%

INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 2.55%. The average rate movement is minimal due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate remained at 1.50% in October. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 1.85%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2018
1.85%	2.55%	2.55%	2.51%

L Taberner

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 March 2017	Timothy Wark Robert Cohen	For Determination	DRINKING WATER BUBBLERS
<p><u>MOTION</u> (Dean/Walker)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Agree to the replacement of drinking water bubblers at Molong, Canowindra and Manildra at a cost of \$3,800 per bubbler; 2. Install an additional water bubbler at the Skate Park precinct at Canowindra; and 3. Contact Central Tablelands Water to share the cost of replacement bubblers and the additional bubbler at Canowindra. <p>16 Nov 2018 - 11:20 AM - Deborah Jordan Ongoing work on bubblers</p> <p>19 Oct 2018 - 11:39 AM - Deborah Jordan Of the six bubblers, four are completed.</p> <p>10 Sep 2018 - 3:20 PM - Timothy Wark Installation of the six water bubblers is ongoing.</p> <p>17 Aug 2018 - 11:56 AM - Deborah Jordan One installed in Manildra and Cargo, others to be rolled through in the next week.</p> <p>09 Jul 2018 - 3:18 PM - Timothy Wark Water bubblers have arrived and are to be installed within the next two weeks.</p> <p>14 Jun 2018 - 12:05 PM - Timothy Wark Bubblers are to arrive prior to end of June 2018 and installed within July 2018.</p> <p>09 Apr 2018 - 11:49 AM - Timothy Wark Bubblers are to be purchased and installed now via an order from the department Director.</p> <p>14 Mar 2018 - 1:42 PM - Timothy Wark A letter is to be sent to CTW asking for assistance either via a contribution for the capital outlay of the new bubblers to be purchased and/or the ongoing supply of the potable water to be utilised by the community through the use of the bubblers.</p> <p>16 Feb 2018 - 9:11 AM - Timothy Wark Nothing has changed from previous comments.</p> <p>13 Sep 2017 - 3:47 PM - Timothy Wark</p> <ol style="list-style-type: none"> 1. Replacement of drinking water bubblers at Molong, Canowindra and Manildra is ongoing. 2. Installation of an additional drinking water bubbler at the Skate Park precinct at Canowindra is ongoing. 3. Formulation of an agreement between Council and Central Tablelands Water to share the costs of replacement drinking water bubblers and additional drinking water bubbler is ongoing. 			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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13 Sep 2017 - 11:51 AM - Sharlea Taite
 Action reassigned to Timothy Wark by: Sharlea Kenney
 12 Jul 2017 - 10:07 AM - Sharlea Taite
 Liaising with CTW
 16 Jun 2017 - 12:50 PM - Sharlea Taite
 Liaising with Central Tablelands Water

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2017	Kate Blackwood Heather Nicholls	For Determination	EUGOWRA PUZZLE FLAT LEVEE EASEMENTS

MOTION (Dean/Davison)

THAT authority be granted to affix the Common Seal of Council to the s88B Instrument for the establishment of the easement.

16 Nov 2018 - 3:41 PM - Kate Blackwood
 Still awaiting signed agreement for easements
 18 Oct 2018 - 3:58 PM - Kate Blackwood
 Awaiting funding and landowners agreement
 17 Sep 2018 - 10:03 AM - Kate Blackwood
 Mr Donaldson had been offered compensation. Waiting on confirmation
 Met with Mr Rawsthorns estate who have informally agreed. Will work out compensation
 12 Sep 2018 - 2:39 PM - Deborah Jordan
 Action reassigned to Kate Blackwood by: Deborah Jordan
 12 Sep 2018 - 2:38 PM - Deborah Jordan
 Action re-assigned to Kate Blackwood.
 12 Sep 2018 - 1:50 PM - Deborah Jordan
 Council staff Meeting Friday 14th September re remaining three stakeholders.
 13 Aug 2018 - 2:41 PM - Deborah Jordan
 Awaiting signoff from remaining 3 landowners.
 12 Jul 2018 - 11:58 AM - Deborah Jordan
 1 landowner agreement complete, others still in negotiation
 19 Jun 2018 - 9:58 AM - Deborah Jordan
 1 landowner agreement complete, others still in negotiation
 11 May 2018 - 1:45 PM - Emma Tadros
 Paperwork with solicitors
 11 Apr 2018 - 1:43 PM - Sharlea Taite
 Solicitors have created easement contracts.
 15 Feb 2018 - 9:53 AM - Sharlea Taite
 Solicitors drawing up a form of contract so they can be dealt with individually
 16 Nov 2017 - 3:56 PM - Sharlea Taite

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Still progressing
 13 Sep 2017 - 11:53 AM - Sharlea Taite
 Final design complete. In process of engaging Surveyors
 12 Jul 2017 - 9:57 AM - Sharlea Taite
 Waiting for final report

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2017	Heidi Thornberry Steve Harding	For Determination	EUGOWRA PUZZLE FLAT LEVEE EASEMENTS

MOTION (Dean/Davison)

THAT authority be granted to affix the Common Seal of Council to the s88B Instrument for the establishment of the easement.

15 Nov 2018 - 10:06 AM - Heidi Thornberry
 Still awaiting documentation to affix seal
 16 Oct 2018 - 4:20 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
 03 Sep 2018 - 1:53 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
 17 Aug 2018 - 11:29 AM - Heidi Thornberry
 Still awaiting documentation to affix seal
 12 Jul 2018 - 2:00 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
 15 Jun 2018 - 4:06 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
 10 May 2018 - 2:36 PM - Heidi Thornberry
 Awaiting documentation to affix seal
 12 Apr 2018 - 4:17 PM - Jolene Pearson
 Action reassigned to Heidi Thornberry by: Jolene Pearson
 12 Apr 2018 - 3:54 PM - Jolene Pearson
 See comments from Engineering - still progressing.
 19 Feb 2018 - 10:43 AM - Jolene Pearson
 See comments from Engineering - still progressing.
 12 Oct 2017 - 1:33 PM - Jolene Pearson
 Awaiting documents to apply seal
 15 Sep 2017 - 9:56 AM - Victoria Priest
 Noted comments from DETS PA - Awaiting documents to apply seal
 16 Aug 2017 - 3:35 PM - Victoria Priest
 Noted comments from DETS PA - Awaiting Documents to apply seal
 15 Jun 2017 - 12:17 PM - Victoria Priest

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Awaiting documents to apply seal
 11 May 2017 - 2:02 PM - Victoria Priest
 Awaiting documents to apply seal
 01 May 2017 - 12:06 PM - Gerard Aguila
 AO re Seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 July 2017	Robert Cohen Robert Cohen	For Determination	PROPOSAL FOR ESTABLISHMENT OF A TRUCK WASH AT MOLONG
MOTION (Nash/Wilcox) THAT Council accept funding of \$505,060 from Transport for NSW for the construction of a Truck Wash facility at Molong. 16 Nov 2018 - 11:00 AM - Deborah Jordan Expected 7th December. 19 Oct 2018 - 10:24 AM - Deborah Jordan Review of concept design approved, detailed design expected early December. 12 Sep 2018 - 1:58 PM - Deborah Jordan DA has been approved, design consultant engaged. 13 Aug 2018 - 2:47 PM - Steve Harding Truck wash to be programmed for construction when development approval is received. 12 Jul 2018 - 11:58 AM - Deborah Jordan Proposals still at assessment stage 18 Jun 2018 - 2:34 PM - Deborah Jordan have received proposals, going through assessments 11 May 2018 - 1:47 PM - Emma Tadros To report to June Council meeting. Still on public display 12 Apr 2018 - 2:38 PM - Sharlea Taite Land use approved by Planning and Environment NSW 15 Feb 2018 - 3:57 PM - Sharlea Taite Deed finalised Consultant to be engaged to prepare design documentation 14 Sep 2017 - 10:16 AM - Sharlea Taite Have received deed from Restart NSW for \$252,530 which is half the funds, awaiting on notification regarding Federal funds.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 September 2017	Robert Cohen Robert Cohen	For Determination	CANOWINDRA AND EUGOWRA SES BUILDINGS

Outstanding Actions

Division:

Ordinary Meeting

Committee:

Officer:

Date From:

Date To:

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PM

MOTION (Davison/Nash)

THAT Council authorise funding from the Infrastructure Replacement Reserves of:

1. \$5,000 for replacement of air conditioning for the Canowindra SES; and
2. \$675 for two motors for the roller doors for the Eugowra SES.

16 Nov 2018 - 11:02 AM - Deborah Jordan

Building in Canowindra almost complete, progress in Eugowra to be checked.

19 Oct 2018 - 11:41 AM - Deborah Jordan

Re-assigned to Bob Cohen.

19 Oct 2018 - 11:41 AM - Deborah Jordan

Action reassigned to Robert Cohen by: Deborah Jordan

21 Sep 2018 - 9:39 AM - Emma Tadros

Action reassigned to Timothy Wark by: Emma Tadros

Based on request from Denis, this has now been reassigned to Urban Services for further follow up.

17 Sep 2018 - 10:01 AM - Denis O'Brien

Investigating progress with urban services section.

07 Aug 2018 - 1:57 PM - Denis O'Brien

Waiting on advice from Urban services

12 Jul 2018 - 1:44 PM - Denis O'Brien

With Coordinator of Urban Services

13 Jun 2018 - 9:32 AM - Denis O'Brien

Still being resolved by Urban services section

11 May 2018 - 8:44 AM - Denis O'Brien

Advised by Urban Services that SES is to yet provide 50% contribution.

10 May 2018 - 1:38 PM - Denis O'Brien

Following up again with Urban Services

12 Apr 2018 - 3:46 PM - Denis O'Brien

Waiting on advice from urban services section

12 Mar 2018 - 8:22 AM - Denis O'Brien

Waiting on advice from SES. Discussed with Urban Services section.

14 Feb 2018 - 9:21 AM - Denis O'Brien

Waiting on advice from SES

10 Oct 2017 - 3:34 PM - Denis O'Brien

SES advised that the funding is available.

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 October 2017	Timothy Wark Robert Cohen	For Determination	REQUEST TO CONSTRUCT PLAYGROUND AT THE CUDAL RECREATION GROUND
<p><u>MOTION</u> (Walker/Treavors)</p> <p>THAT Council endorse a letter of support to construct a playground at the Cudal Recreation Ground, or alternatively a Skate Park in Cudal, if the family are agreeable, subject to final design meeting council requirements.</p> <p>16 Nov 2018 - 11:21 AM - Deborah Jordan Follow up to be actioned.</p> <p>19 Oct 2018 - 3:02 PM - Emma Tadros No correspondence received. To follow up in this month</p> <p>10 Sep 2018 - 3:19 PM - Timothy Wark No change.</p> <p>17 Aug 2018 - 11:57 AM - Deborah Jordan No change</p> <p>09 Jul 2018 - 3:18 PM - Timothy Wark No change.</p> <p>14 Jun 2018 - 12:04 PM - Timothy Wark No change or correspondence from last comment.</p> <p>09 Apr 2018 - 11:47 AM - Timothy Wark There is no change from previous comment.</p> <p>14 Mar 2018 - 1:48 PM - Timothy Wark No correspondence has been received from the proponent since the last comment.</p> <p>16 Feb 2018 - 8:56 AM - Timothy Wark The proponent has been requested to provide a costed description of what is proposed to be built.</p> <p>20 Nov 2017 - 9:59 AM - Timothy Wark Support letter from Council has been sent as requested.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 November 2017	Robert Cohen Robert Cohen	For Determination	MITCHELL ROOM, BANK STREET, MOLONG
<p><u>RECOMMENDATION</u> (Batten/Mullins)</p> <p>THAT a further structural assessment be commissioned to confirm the findings of earlier reports and to carry out the recommendations of the report.</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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<p>16 Nov 2018 - 11:03 AM - Deborah Jordan Funding approval not yet through.</p> <p>19 Oct 2018 - 10:28 AM - Deborah Jordan Still awaiting funding approval.</p> <p>12 Sep 2018 - 1:59 PM - Deborah Jordan Awaiting funding approval.</p> <p>17 Aug 2018 - 11:45 AM - Deborah Jordan Designs are being assessed and costed.</p> <p>12 Jul 2018 - 11:59 AM - Deborah Jordan Consultants doing detailed design.</p> <p>18 Jun 2018 - 2:34 PM - Sharlea Taite DA submitted, engaged consultant to do SOE and Environment and heritage impact statements. Consultants doing detailed design.</p> <p>11 May 2018 - 1:47 PM - Emma Tadros DA to be submitted based on the design and concept</p> <p>11 Apr 2018 - 9:03 AM - Sharlea Taite Design ATm engaged to do conceptual design</p> <p>21 Feb 2018 - 11:17 AM - Emma Tadros Quotations received from design consultants</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 November 2017	Robert Cohen Robert Cohen	Confidential Items	AUTOMATED ROAD MAINTENANCE TRUCK
<p>RECOMMENDATION (Walker/Batten)</p> <p>THAT Council purchase of a Isuzu FXZ240/350 fitted with a Paveline Autopatch body for the purchase price of \$384,692 (excluding GST), from Paveline International.</p> <p>16 Nov 2018 - 11:04 AM - Deborah Jordan Delivery time now mid December</p> <p>19 Oct 2018 - 10:29 AM - Deborah Jordan Delivery expected mid-November</p> <p>12 Sep 2018 - 2:00 PM - Deborah Jordan Awaiting delivery.</p> <p>13 Aug 2018 - 3:00 PM - Deborah Jordan Expected delivery date is September.</p> <p>11 Jul 2018 - 12:14 PM - Deborah Jordan Action reassigned to Robert Cohen by: Deborah Jordan Truck has not yet arrived.</p> <p>18 Jun 2018 - 2:37 PM - Sharlea Taite</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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still no delivery date
 11 Apr 2018 - 11:40 AM - Sharlea Taite
 unsure when delivery is
 15 Feb 2018 - 10:04 AM - Sharlea Taite
 Truck has been ordered. unsure on delivery date

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 February 2018	Heidi Thornberry Steve Harding	For Determination	AGREEMENT FOR THE PROVISION OF LIBRARY SERVICES
RECOMMENDATION (Weaver/Durkin)			
<p>THAT Council sign and seal the agreement with Orange City Council annexed to this report, with the following adjustment:</p> <p>Section 8 (d) of the agreement be changed to read as follows:</p> <p>"If there is no resolution in relation to a dispute an independent arbitrator is to be appointed by Centroc and both parties are to abide by the decision handed down by the arbitrator."</p> <p>15 Nov 2018 - 12:44 PM - Heidi Thornberry Still awaiting documentation to affix seal 16 Oct 2018 - 4:20 PM - Heidi Thornberry Still awaiting documentation to affix seal 03 Sep 2018 - 1:53 PM - Heidi Thornberry Still awaiting documentation to affix seal 17 Aug 2018 - 11:29 AM - Heidi Thornberry Still awaiting documentation to affix seal 12 Jul 2018 - 2:58 PM - Heidi Thornberry Still awaiting documentation to affix seal as document is being re-written 15 Jun 2018 - 4:07 PM - Heidi Thornberry Still awaiting documentation to affix seal 10 May 2018 - 2:37 PM - Heidi Thornberry Awaiting documentation to affix seal 10 Apr 2018 - 9:55 AM - Jolene Pearson Action reassigned to Heidi Thornberry by: Jolene Pearson 13 Mar 2018 - 11:33 AM - Jolene Pearson Awaiting documents.</p>			
Meeting	Officer/Director	Section	Subject

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Ordinary Meeting 27 March 2018

Heidi Thornberry

Confidential Items

ENTERING INTO A CONTRACT FOR SUPPLY
AND DELIVERY OF BITUMEN EMULSION

Steve Harding

RECOMMENDATION (Jones/Weaver)

THAT Council:

1. Endorse the selection of Bitupave Limited t/as Boral Asphalt for supply of delivery of bitumen emulsion and advise Centroc of its decision; and
2. Authorise the affixing of Council Seal to the contract documents.

15 Nov 2018 - 1:08 PM - Heidi Thornberry

Still awaiting documentation to affix seal

16 Oct 2018 - 4:21 PM - Heidi Thornberry

Still awaiting documentation to affix seal

03 Sep 2018 - 1:53 PM - Heidi Thornberry

Still awaiting documentation to affix seal

17 Aug 2018 - 11:30 AM - Heidi Thornberry

Still awaiting documentation to affix seal

12 Jul 2018 - 2:13 PM - Heidi Thornberry

Still awaiting documentation to affix seal

15 Jun 2018 - 4:08 PM - Heidi Thornberry

Still awaiting documentation to affix seal

31 May 2018 - 9:26 AM - Heidi Thornberry

Awaiting documentation to affix Seal

10 May 2018 - 2:38 PM - Heidi Thornberry

Awaiting documentation to affix seal

16 Apr 2018 - 2:58 PM - Jolene Pearson

Awaiting documentation to affix Seal.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Robert Cohen Robert Cohen	For Determination	THE VILLAGE ENHANCEMENT PROGRAM

MOTION (Davison/Durkin)

THAT Council approve the Village Enhancement Program recommendations. as provided in the attachment to this report.

16 Nov 2018 - 11:04 AM - Deborah Jordan

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Various different projects progressing very well.
 19 Oct 2018 - 10:30 AM - Deborah Jordan
 VEP still progressing well.
 12 Sep 2018 - 2:01 PM - Deborah Jordan
 Program on target, progressing well
 13 Aug 2018 - 3:06 PM - Deborah Jordan
 Program on target, progressing well.
 06 Jul 2018 - 9:45 AM - Robert Cohen
 79 projects identified, progress is good.
 18 Jun 2018 - 2:32 PM - Sharlea Taite
 Projects have been identified for implementation
 11 May 2018 - 1:48 PM - Emma Tadros
 Putting together project delivery program

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Robert Cohen Robert Cohen	For Notation	MOLONG LIBRARY PROJECT UPDATE
THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_ReportName_10711) CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT DOCUMENT: 921297			
16 Nov 2018 - 11:05 AM - Deborah Jordan Funding approval not yet received. 19 Oct 2018 - 10:32 AM - Deborah Jordan Awaiting funding approval. 12 Sep 2018 - 2:02 PM - Deborah Jordan Program on target, progressing well 17 Aug 2018 - 11:48 AM - Deborah Jordan Application for funding re-submitted. 12 Jul 2018 - 12:18 PM - Deborah Jordan Consultants doing detailed design. 18 Jun 2018 - 2:35 PM - Sharlea Taite DA submitted, engaged consultant to do SOE and Environment and heritage impact statements. Consultants doing detailed design. 11 May 2018 - 1:48 PM - Emma Tadros DA to be submitted based on design and concept			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Dale Jones Steve Harding	For Determination	AGE OF FISHES MUSEUM, CANOWINDRA

RECOMMENDATION (Batten/Newsom)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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THAT Council conduct a workshop to review current management and financial arrangements for the Age of Fishes Museum and consider future options for the tourist facility.

15 Nov 2018 - 12:21 PM - Dale Jones

Awaiting further decision from council

18 Oct 2018 - 1:32 PM - Dale Jones

Council to further discuss issue

14 Sep 2018 - 11:15 AM - Dale Jones

Awaiting further decision by Council

17 Aug 2018 - 9:30 AM - Dale Jones

Workshop held on 12 June 2018, awaiting further advice from council

12 Jul 2018 - 3:13 PM - Dale Jones

Workshop held on 12 June 2018. Councillors still considering options

18 Jun 2018 - 10:33 AM - Naomi Schroder

Workshop was held on 12 June with matter to be addressed at next ordinary meeting on 26 June

11 May 2018 - 11:29 AM - Dale Jones

Workshop scheduled for 8 May 2018 deferred until 12 June 2018. Pre-workshop discussion held on May 8

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Heidi Thornberry Steve Harding	For Determination	REQUEST FOR VARIATION TO WASTE MANAGEMENT CONTRACT

MOTION (Batten/Davison)

THAT Council:

1. Agree to the contract variation requested by JR Richards & Sons Pty Ltd to the Waste Collection and Recycling Processing Contract between Cabonne Council and JR & EG Richards Pty Ltd to reflect the increase in costs applied by Visy Recycling, as outlined in the attached report.
2. Affix the council seal to the contract variation documentation.

15 Nov 2018 - 12:46 PM - Heidi Thornberry

Still awaiting documentation to affix seal

16 Oct 2018 - 4:21 PM - Heidi Thornberry

Still awaiting documentation to affix seal

03 Sep 2018 - 1:53 PM - Heidi Thornberry

Still awaiting documentation to affix seal

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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17 Aug 2018 - 11:31 AM - Heidi Thornberry
Still awaiting documentation to affix seal
12 Jul 2018 - 2:13 PM - Heidi Thornberry
Still awaiting documentation to affix seal
15 Jun 2018 - 4:11 PM - Heidi Thornberry
Still awaiting documentation to affix seal
31 May 2018 - 9:23 AM - Heidi Thornberry
Awaiting documentation to affix seal
10 May 2018 - 2:38 PM - Heidi Thornberry
Awaiting documentation to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Dale Jones Steve Harding	For Determination	CANOWINDRA FISH FOSSILS DEED OF GIFT

MOTION (Walker/Nash)

THAT Council agree to a request from the Australian Museum for a meeting to further discuss the future of the Canowindra Fish Fossils

15 Nov 2018 - 12:21 PM - Dale Jones

Council agreed to enter into Deed of Gift and Permanent Loan Agreement. Documents signed by GM on 14 November 2018 and forwarded to Australian Museum - COMPLETE

18 Oct 2018 - 1:33 PM - Dale Jones

Report prepared for Council's Ordinary Meeting on 30 October 2018

14 Sep 2018 - 11:18 AM - Dale Jones

Australian Museum representatives addressed Council workshop on 11 September 2018. Report to be considered at October ordinary Meeting

30 Jul 2018 - 11:26 AM - Dale Jones

New permanent loan agreement provided by Australian Museum. Museum representatives have confirmed they will attend council workshop on 11 September 2018.

12 Jul 2018 - 3:12 PM - Dale Jones

Australian Museum representatives met with Mayor, GM and Community Engagement & Development Manager on 11 July 2018. Museum representatives will address council workshop on 11 September 2018

18 Jun 2018 - 10:14 AM - Naomi Schroder

Motion carried May 2018 meeting - confirmation of meeting arrangements to be advised.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Dale Jones Steve Harding	For Determination	EASY TO DO BUSINESS PROGRAM

MOTION (Jones/Nash)

THAT Council:

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	Printed: Monday, 19 November 2018 3:14:45 PM
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1. Accept an invitation from Service NSW to join the Easy to do Business Program.
2. Authorise the General Manager to enter into a Memorandum of Understanding with Service NSW regarding the Easy to do Business Program.

15 Nov 2018 - 12:22 PM - Dale Jones

Questionnaire to be finalised

18 Oct 2018 - 1:33 PM - Dale Jones

Memorandum of Understanding signed. Questionnaire to be completed

14 Sep 2018 - 11:19 AM - Dale Jones

Memorandum of Understanding signed

17 Aug 2018 - 9:27 AM - Dale Jones

Kick-off mMeeting held with Easy To Do Business representatives on 3 August 2018, further documents to be completed.

12 Jul 2018 - 3:10 PM - Dale Jones

To organise GM's signature on MOU

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Sarah Bellach Steve Harding	For Determination	REQUESTS FOR DONATIONS

MOTION (Batten/Oldham)

THAT Council:

1. Donate \$150 to the "Help our Aussie Farmers Silent Auction"
2. Donate \$100 to Cargo Public School towards the installation of outdoor gym equipment
3. Donate \$150 to the "Feel Good BBQ Event"

12 Nov 2018 - 10:07 AM - Sarah Bellach

1. COMPLETE

2. STILL PENDING - GOING AHEAD MARCH 2019

3. COMPLETE

4. COMPLETE

18 Oct 2018 - 3:25 PM - Sarah Bellach

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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1. COMPLETE
 2. PENDING - Will be held March 2019
 3. COMPLETE
 4. COMPLETE
- 14 Sep 2018 - 10:13 AM - Sarah Bellach
 1. Youth Week - COMPLETE
 2. Farmers Silent Auction - pending, new date not set
 3. Cargo Public School - COMPLETE
 4. Feel Good BBQ - COMPLETE
- 16 Aug 2018 - 1:07 PM - Sarah Bellach
 1. COMPLETE
 2. PENDING - Event has been postponed until November
 3. COMPLETE
 4. COMPLETE
- 10 Aug 2018 - 2:21 PM - Sarah Bellach
 1. COMPLETE
 2. PENDING - waiting to see if event goes ahead
 3. COMPLETE
 4. COMPLETE
- 16 Jul 2018 - 12:00 PM - Sarah Bellach
 1. Youth Week - COMPLETE
 2. Farmers Silent Auction - still pending
 3. Cargo Public School - COMPLETE
 4. Feel Goo BBQ - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 July 2018	Dale Jones Steve Harding	For Determination	ARTS OUT WEST MEMBERSHIP

MOTION (Batten/Durkin)

THAT Council pay the annual fee of \$9,757.61 to be a member of Arts Out West and invite a representative to address Council.

- 15 Nov 2018 - 12:23 PM - Dale Jones
 Membership paid, Arts Out West representative to address Council on December workshop day - COMPLETE
- 18 Oct 2018 - 1:34 PM - Dale Jones
 Liaising with Arts Out West to arrange time for representative to address council
- 14 Sep 2018 - 11:16 AM - Dale Jones
 Arts Out West representative invited to address future Council workshop regarding Arts Out West activities in Cabonne
- 30 Jul 2018 - 11:25 AM - Dale Jones

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	Printed: Monday, 19 November 2018 3:14:45 PM
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Invoice for membership processed 30 July 2018			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 July 2018	Heidi Thornberry Steve Harding	Confidential Items	CONTRACT 933807 RESTORATION OF ORANA HOUSE CANOWINDRA NSW 2804
<u>RECOMMENDATION</u> (Nash/Weaver)			
<p>THAT Council accept the tender from Dobsonei Pty Ltd for the restoration of Orana House situated at Ferguson Street Canowindra at the tendered price of \$105,469.40 including GST.</p> <p>15 Nov 2018 - 10:12 AM - Heidi Thornberry Advised by Project Engineering that this contract is less than \$150,000 and does not need to be on the Government Contracts Register - COMPLETE</p> <p>16 Oct 2018 - 4:21 PM - Heidi Thornberry Awaiting for contract form to come back</p> <p>03 Sep 2018 - 1:51 PM - Heidi Thornberry Awaiting for contract form to come back</p> <p>17 Aug 2018 - 11:37 AM - Heidi Thornberry Contract form sent to Jeeva</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Steve Harding Steve Harding	For Determination	DROUGHT ASSISTANCE
<u>MOTION</u> (Jones/Nash)			
<p>THAT Council provide access to water from the Molong Depot stand-pipe at no charge based on the following parameters:</p> <ol style="list-style-type: none"> 1. Recipients being registered with details of their location, rural enterprise and where the water will be utilised. 2. The water is to be used for domestic purposes only. 3. Parties who have registered will be responsible for cartage of the water. 4. This policy will be reviewed after a three-month trial period or should the level of water restrictions for the town water supplies increase. 5. The policing of on-selling of water. 6. Reimburse bona fide water carters that have voluntarily been paying for water for residents in the Cabonne LGA. <p>03 Oct 2018 - 4:58 PM - Robyn Little To be reviewed at November council meeting.</p> <p>12 Sep 2018 - 11:24 AM - Robyn Little Guidelines developed and key staff advised of resolution. Note the 3-month term for resolution to be reviewed.</p>			
Meeting	Officer/Director	Section	Subject

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM	

Ordinary Meeting 28 August 2018	Dale Jones Steve Harding	For Determination	CABONNE ACQUISITIVE ART PRIZE
<u>RECOMMENDATION</u> (Batten/Newsom)			
THAT Council:			
<ol style="list-style-type: none"> 1. Conduct an Acquisitive Art Prize competition for artists living in the Cabonne LGA; 2. Commence the Acquisitive Art Prize competition from July 2019; and 3. Seek sponsorship from local businesses. 			
<p>15 Nov 2018 - 12:24 PM - Dale Jones To meet with Cr Oldham to consider terms and conditions before bringing further report to Council</p> <p>18 Oct 2018 - 1:35 PM - Dale Jones Terms and conditions to be formulated and presented to a future council meeting</p> <p>14 Sep 2018 - 11:17 AM - Dale Jones Terms and conditons of entry being formulated</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Dale Jones Steve Harding	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Batten/Weaver)			
THAT Council receive a report in relation to the following:			
<ol style="list-style-type: none"> 1. A review of the guidelines for Events Assistance Funding; 2. The possibility of a recognition dinner for the Age of Fishes Museum volunteers; and 3. The walking track behind the swimming pool, detailing why it is closed and costs associated with the required repairs. 			
<p>15 Nov 2018 - 12:25 PM - Dale Jones Age of Fishes volunteers to have a barbecue at the museum on Saturday 15 december 2018 - COMPLETE</p> <p>15 Nov 2018 - 12:25 PM - Dale Jones Tourism and Community Engagement Coordinator asked to review EAP guidelines.</p> <p>18 Oct 2018 - 1:35 PM - Dale Jones EAP terms and conditions to be review when Tourism and Community Engagement Coordinator returns from long service leave</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	Printed: Monday, 19 November 2018 3:14:45 PM
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14 Sep 2018 - 11:20 AM - Dale Jones

EAP guidelines to be reviewed when Tourism and Community Engagement Coordinator returns from long service leave.

Discussions being held with Age of Fishes Manager regarding dinner or other function to recognise volunteers

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Luke Taberner Steve Harding	For Determination	SUPPORT FOR NSW PUBLIC LIBRARIES ASSOCIATION FUNDING CAMPAIGN

MOTION (Durkin/Newsom)

THAT Council:

1. Endorse the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative, *Renew Our Libraries*.
2. Note the announcement by the NSW Government on 24 August 2018 of its intention to provide a \$60m funding package for NSW public libraries for the quadrennial period 2019-20 to 2022-23.
3. Support the ongoing *Renew Our Libraries* initiative to secure the pledged funding, clarify the funding components and liaise with the government regarding the funding model.
4. Support *Renew Our Libraries* to work with the Government to develop a sustainable future funding model with a view guaranteeing an appropriate level of ongoing and indexed state funding.
5. Make representation to the local State Member(s), The Hon. Phil Donato and The Hon. Rick Colless, in relation to the need for ongoing additional funding from the NSW State Government for the provision of public library services.
6. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of ongoing and indexed increases in state funding for NSW public libraries, supported by a sustainable future funding model.
7. Activate the campaign locally through its library branches.
8. Endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council libraries, as well as involvement in any actions arising from the initiative.

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	Printed: Monday, 19 November 2018 3:14:45 PM
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9. Formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative.

09 Nov 2018 - 1:02 PM - Luke Taberner

COMPLETE

03 Oct 2018 - 9:50 AM - Luke Taberner

Will compose letters to local MP's for support for continued and increased Library funding.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Dale Jones Steve Harding	For Determination	EVENTS ASSISTANCE PROGRAM 2018/19

MOTION (Batten/Durkin)

THAT Council approve funding of \$500 under the 2018/19 Events Assistance Program to Yeoval Progress Association for the Rally Till It Rains community gathering.

15 Nov 2018 - 12:26 PM - Dale Jones

Approval documents returned, invoice processed and paid to Yeoval Progress Association on 14 November 2018 - COMPLETE

18 Oct 2018 - 1:37 PM - Dale Jones

Approval letter issued

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Denis O'Brien Robert Cohen	For Determination	EUGOWRA VOLUNTARY PURCHASE

MOTION (Durkin/Oldham)

THAT Council:

1. Consult with the Eugowra Consultative Committee on the proposed Eugowra Voluntary purchase.
2. Receive a further report regarding provision of funding from the NSW office of Environment and Heritage.

14 Nov 2018 - 10:26 AM - Denis O'Brien

Consultative committee arranged for Friday 16/11/2018

25 Oct 2018 - 9:17 AM - Denis O'Brien

Council delegates to be appointed to consultative committee. Consultation to follow.

18 Oct 2018 - 10:47 AM - Denis O'Brien

Seeking advice from DETS.

Meeting	Officer/Director	Section	Subject
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Outstanding Actions

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Action Sheets Report

Printed: Monday, 19 November 2018 3:14:45 PM

Ordinary Meeting 25 September 2018

Kate Blackwood

Heather Nicholls

For Determination

COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE

MOTION (Jones/Batten)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:

(1) Lot 1 in DP 432838 Eugowra;

(2) Lot 3943 in DP 1200868 Eugowra;

(3) Lot 148 in DP 750182 Eugowra;

(4) Lot 7001 in DP 1125814 Eugowra;

(5) Lot 88 in DP 750159 Eugowra; and

(6) Lot 71 in DP 750182 Eugowra.

as shown in the attached plans for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.

4. The land to be acquired is to be classified as Community Land.

16 Nov 2018 - 3:40 PM - Kate Blackwood

Copy of resolutions provided to Tom Messenger re. reporting to OLG

COMPLETE

18 Oct 2018 - 3:57 PM - Kate Blackwood

May require second report to include attachments

Meeting

Officer/Director

Section

Subject

Ordinary Meeting 25 September 2018

Weekes Tony
Robert Cohen

Confidential Items

HEAVY PATCHING IN CABONNE COUNCIL LGA

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM

RECOMMENDATION (Oldham/Treavors)

THAT Council accept the tender from Kerway Asphaltting Pty Ltd to supply Heavy Patching services in Cabonne Council for the financial year 2018-2019.

16 Nov 2018 - 3:24 PM - Weekes Tony

Documentation has been sent out, and waiting for Kerway to send back the documentation signed.

18 Oct 2018 - 11:53 AM - Weekes Tony

Waiting on Kerway Asphalt to sign contract.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry Steve Harding	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG

MOTION (Oldham/Mullins)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the attached plan (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

15 Nov 2018 - 12:46 PM - Heidi Thornberry

Awaiting documents to affix seal

16 Oct 2018 - 4:25 PM - Heidi Thornberry

Awaiting documents to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry Steve Harding	For Determination	COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM

MOTION (Jones/Batten)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:

- (1) Lot 1 in DP 432838 Eugowra;
- (2) Lot 3943 in DP 1200868 Eugowra;
- (3) Lot 148 in DP 750182 Eugowra;
- (4) Lot 7001 in DP 1125814 Eugowra;
- (5) Lot 88 in DP 750159 Eugowra; and
- (6) Lot 71 in DP 750182 Eugowra.

as shown in the attached plans for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

15 Nov 2018 - 12:46 PM - Heidi Thornberry

Awaiting documents to affix seal

16 Oct 2018 - 4:25 PM - Heidi Thornberry

Awaiting documents to affix seal

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 16 October 2018	Heather Nicholls Heather Nicholls	For Determination	OCTOBER 2018 ORDINARY COUNCIL MEETING

MOTION (Davison/Batten)

THAT the Ordinary Council meeting scheduled for 30 October 2018 commence at 10am.

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	Printed: Monday, 19 November 2018 3:14:45 PM
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06 Nov 2018 - 2:32 PM - Heather Nicholls
COMPLETE

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 16 October 2018	Steve Harding Steve Harding	For Determination	OCTOBER 2018 ORDINARY COUNCIL MEETING

MOTION (Davison/Batten)

THAT the Ordinary Council meeting scheduled for 30 October 2018 commence at 10am.

02 Nov 2018 - 10:25 AM - Robyn Little

Meeting was held at 10am 30/10. Change to time of meeting advertised as per Code of Meeting practice policy and legislative requirements. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Steve Harding Steve Harding	For Determination	NASHDALE ACTION GROUP

MOTION (Jones/Oldham)

THAT Council appoint Clr Oldham as delegate and Clr Davison as alternate delegate to the Nashdale Action Group for the 2018-2020 years.

12 Nov 2018 - 2:41 PM - Robyn Little

Committee advised of council delegates. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Steve Harding Steve Harding	For Determination	DECEMBER 2018 AND JANUARY 2019 COUNCIL MEETINGS

MOTION (Batten/Oldham)

THAT:

1. Council hold its ordinary meeting for December 2018 on Tuesday 18 December;
2. Council not conduct an ordinary meeting in January 2019 due to the restricted timeframe available; and
3. An extraordinary meeting be conducted in January or February if necessary.

12 Nov 2018 - 12:49 PM - Steve Harding

NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
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Outstanding Actions

Action Sheets Report

Division:

Committee:

Officer:

Ordinary Meeting

Date From:

Date To:

Printed: Monday, 19 November 2018 3:14:45 PM

Ordinary Meeting 30 October 2018

Robyn Little

Steve Harding

For Determination

APPOINTMENT OF SECTION 355 COMMITTEE -

ORANA HOUSE CANOWINDRA

MOTION (Newsom/Durkin)

THAT Council:

1. Subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations of any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the Local Government Act 1993, the Orana House Trust Committee be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:

a. The care, control and management of Orana House, Lot 126 DP 1105484, Ferguson Street, Canowindra

2. Appoint Clr Durkin as delegate and Clr Mullins as alternate delegate to the Orana House Trust Committee.

12 Nov 2018 - 2:39 PM - Robyn Little

Committee advised of council delegates. COMPLETE

Meeting

Officer/Director

Section

Subject

Ordinary Meeting 30 October 2018

Robert Cohen

Robert Cohen

For Determination

COMMUNITY CENTRE AND LIBRARY

MOTION (Batten/Mullins)

THAT Council authorise expenditure of \$25,000 from the Capital Works reserve to procure design and cost options for a community centre incorporating library and learning centre on land situated on the site of the current Molong community hall and adjoining council land.

16 Nov 2018 - 11:05 AM - Deborah Jordan

Sourcing appropriate consultant.

12 Nov 2018 - 2:38 PM - Robyn Little

Action reassigned to Robert Cohen by: Robyn Little

Meeting

Officer/Director

Section

Subject

Ordinary Meeting 30 October 2018

Luke Taberner

Steve Harding

For Determination

INTEGRATED PLANNING & REPORTING -

OPERATIONAL PLAN FIRST QUARTER REVIEW

MOTION (Walker/Weaver)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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THAT the update of the Operational Plan to 30 September 2018, as presented be adopted.

14 Nov 2018 - 9:25 AM - Peta Fuller

No action required. COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Jolene Pearson Steve Harding	For Determination	REQUEST FOR FINANCIAL ASSISTANCE WITH LEGAL COSTS - CITY OF SYDNEY COUNCIL, NORTH SYDNEY COUNCIL AND BAYSIDE CITY COUNCIL

MOTION (Durkin/Oldham)

THAT Council contribute \$2,177.31 towards legal costs incurred by City of Sydney Council, North Sydney Council and Bayside City Council.

13 Nov 2018 - 9:38 AM - Jolene Pearson

Payment arranged - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Jolene Pearson Steve Harding	For Determination	NSW PUBLIC LIBRARIES CONFERENCE 2018

MOTION (Nash/Oldham)

THAT Council not attend the NSW Public Libraries Annual Conference and AGM in Coffs Harbour from Tuesday 27 November to Friday 30 November 2018.

13 Nov 2018 - 9:39 AM - Jolene Pearson

NAR - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	For Determination	AUSTRALIA DAY 2019

MOTION (Batten/Newsom)

THAT Council note the schedule for Australia Day 2019.

15 Nov 2018 - 12:57 PM - Heidi Thornberry

Reporting further information to November Council Meeting

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	For Determination	YEOVAL ANNUAL SHOW 2019 & 2020

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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MOTION (Weaver/Nash)

THAT Council lodge a formal biennial application for the proclamation of part-day public holidays from 8:30am to 7:00pm, for that portion of the township of Yeoval, which is in the Cabonne Council area on Tuesday 14 May 2019 and Tuesday 12 May 2020 for the Yeoval Annual Show.

15 Nov 2018 - 12:58 PM - Heidi Thornberry

Application sent 6/11/18 to Industrial Relations

- Response has come back to confirm they did recieved the application

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	For Determination	PECUNIARY INTEREST RETURNS 2018

MOTION (Newsom/Oldham)

THAT Council note the tabling of Pecuniary Interest Returns for the period to 30 June 2018 for councillors and designated persons.

15 Nov 2018 - 10:15 AM - Heidi Thornberry

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Sarah Bellach Steve Harding	For Determination	CABONNE SCHOOLS PRESENTATION DAY

MOTION (Durkin/Jones)

THAT Council:

1. Sponsor a \$50 prize to each primary and secondary school in Cabonne;
2. Authorise councillors to attend school presentations if invited.

15 Nov 2018 - 4:57 PM - Sarah Bellach

Processing payments and letters to school

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Sarah Bellach Steve Harding	For Determination	REQUEST FOR DONATION

MOTION (Batten/Nash)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	Printed: Monday, 19 November 2018 3:14:45 PM
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THAT Council donate \$500 to the Orange Lions Club for their Easter Camel Races event.

12 Nov 2018 - 10:06 AM - Sarah Bellach

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Dale Jones Steve Harding	For Determination	CANOWINDRA FISH FOSSILS - DEED OF GIFT TO AUSTRALIAN MUSEUM

MOTION (Walker/Weaver)

THAT Council:

1. Enter into a Deed of Gift and Permanent Loan Agreement to transfer the ownership of the Canowindra Fish Fossils to the Australian Museum.
2. Affix the Council seal to the Deed of Gift between Cabonne Council and the Australian Museum.

15 Nov 2018 - 12:27 PM - Dale Jones

Deed of Gift and Permanent Loan Agreement documents signed, Council seal affixed and documents returned to Australian Museum - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Dale Jones Steve Harding	For Determination	EVENTS ASSISTANCE PROGRAM

MOTION (Weaver/Oldham)

THAT Council:

1. Approve \$1,000 funding under the 2018-19 Events Assistance Program (EAP) to Rotary Club of Orange for the 2019 Banjo Paterson Australian Poetry Festival.
2. Approve \$500 funding under the 2018-19 Events Assistance Program (EAP) to Canowindra Lions Club for the Canowindra Coming Together in Aid of Farmers

15 Nov 2018 - 12:28 PM - Dale Jones

Approval letters forwarded

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Robert Cohen	For Determination	ROADS TO RECOVERY PROJECT FUNDS.

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	Printed: Monday, 19 November 2018 3:14:45 PM
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<p>Robert Cohen</p> <p>MOTION (Walker/Newsom)</p> <p>THAT Council approve the changes detailed in the report for the 2018/2019 Roads to Recovery Project budget.</p> <p>16 Nov 2018 - 11:06 AM - Deborah Jordan</p> <p>Council approved the changes detailed in the report for the 2018/19 Roads to Recovery budget.</p> <p>COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Robert Cohen Robert Cohen	For Determination	REQUEST FOR COUNCIL CONTRIBUTION FOR THE EXTENSION OF SEWER MAIN.
<p>MOTION (Weaver/Jones)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Approve a 50/50 subsidy to the owner of Lot 2 DP 833003, Wellington Street, Molong, to the value of \$5,000. 2. Approve the provision of \$1,243.63 to the Cabonne Sewer Fund to increase the available funds from \$3,756.37 to \$5,000.00. <p>16 Nov 2018 - 11:08 AM - Deborah Jordan</p> <p>Approvals gained from Council, task to be re-assigned to Michelle Murphy.</p> <p>COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Robert Cohen Robert Cohen	For Determination	CANOWINDRA TOWN IMPROVEMENT PROJECTS
<p>MOTION (Durkin/Walker)</p> <p>THAT the listed projects be funded from the Canowindra Town Improvement Fund.</p> <p>16 Nov 2018 - 11:09 AM - Deborah Jordan</p> <p>Projects listed on Works Program. Pallet lifter has been purchased.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Robert Cohen Robert Cohen	For Determination	2018 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS
<p>MOTION (Oldham/Durkin)</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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THAT the Mayor attend the 2018 National Roads & Transport Congress.

16 Nov 2018 - 11:10 AM - Deborah Jordan

Approval granted for Mayor to attend 2018 National Roads and Transport Congress.

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Denis O'Brien	For Determination	UPDATED SCHEDULE OF PROPOSED VOLUNTARY PURCHASES OF FLOOD AFFECTED PROPERTIES
	Robert Cohen		

MOTION (Walker/Oldham)

THAT Council endorse the Updated Schedule of Proposed Voluntary Purchases.

14 Nov 2018 - 10:25 AM - Denis O'Brien

Noted.

For funding application from OEH in 2019 / 2020 year

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heather Nicholls	For Determination	EUGOWRA FLOODPLAIN CONSULTATIVE COMMITTEE
	Heather Nicholls		

MOTION (Nash/Weaver)

THAT Council appoint Cllr Walker as delegate and Cllr Jones as alternate delegate to chair the Eugowra Floodplain Consultative Committee for the council term of 2018-2020.

06 Nov 2018 - 2:33 PM - Heather Nicholls

noted COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heather Nicholls	For Determination	NETWASTE STRATEGIC RECYCLING PLAN 2018-2023
	Heather Nicholls		

MOTION (Batten/Walker)

That Council endorse the Netwaste Strategic Recycling Plan (2018/2023).

06 Nov 2018 - 2:33 PM - Heather Nicholls

noted COMPLETE

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	Printed: Monday, 19 November 2018 3:14:45 PM
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Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Kate Blackwood Heather Nicholls	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG
<p><u>MOTION</u> (Oldham/Batten)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993 (NSW)</i> Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land. 3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land. 4. The land to be acquired is to be classified as Community Land. <p>16 Nov 2018 - 3:39 PM - Kate Blackwood Copy of resolutions provided to Tom Messenger re. reporting to OLG COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Kate Blackwood Heather Nicholls	For Determination	EXEMPTION TO THE ALCOHOL PROHIBITED AREA AND ALCOHOL FREE ZONE AT THE VILLAGE GREEN, MOLONG FOR AN APPROVED EVENT HELD IN CONJUNCTION WITH THE BANJO PATERSON FESTIVAL
<p><u>MOTION</u> (Nash/Weaver)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Agree to the Molong Advancement Group's request to suspend the Alcohol Free Zone for the Village Green in Bank Street, Molong for Saturday 23 February 2019. 			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	Printed: Monday, 19 November 2018 3:14:45 PM
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2. Advertise the abovementioned changes in the Molong Express prior to the event.

16 Nov 2018 - 3:38 PM - Kate Blackwood

Letter re. Council determination sent to Kerry Hicks on behalf of MAG

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Kate Blackwood	For Determination	COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE
	Heather Nicholls		

MOTION (Durkin/Newsom)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:

- a) Lot 1 in DP 432838 Eugowra;
- b) Lot 3943 in DP 1200868 Eugowra;
- c) Lot 148 in DP 750182 Eugowra;
- d) Lot 7001 in DP 1125814 Eugowra;
- e) Lot 88 in DP 750159 Eugowra; and
- f) Lot 71 in DP 750182 Eugowra

as shown in the plans attached to the report for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.
5. Should council be able to reach agreement for purchase by private treaty that the purchase proceed by that method.

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM

6. Should Council not be granted permission to acquire the following:

- a) Lot 1 in DP 432838 Eugowra;
- b) Lot 3943 in DP 1200868 Eugowra;
- c) Lot 7001 in DP 1125814 Eugowra; and
- d) Lot 71 in DP 750182 Eugowra.

under the Land Acquisition (Just Terms Compensation) Act 1991 that a licence agreement be entered into for the area covered by the proposed easement.

16 Nov 2018 - 3:40 PM - Kate Blackwood

Copy of resolutions provided to Tom Messenger re. reporting to OLG

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Steve Harding Steve Harding	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Oldham/Batten)

THAT Council receive a report at the next Council meeting in relation to the following matters:

- 1. Maintenance of Council owned buildings, detailing how the maintenance is scheduled and how it is funded;
- 2. Projects that Council could propose for Roads of Strategic Importance (ROSI) funding;
- 3. Projects that Council could submit for the Regional Sports Infrastructure funding; and
- 4. Section 355 committees, detailing regulations, requirement to hold AGMs, if councillor and/or director involvement is required on committees.

12 Nov 2018 - 12:50 PM - Steve Harding

NFA required for GM. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Kristine Farrell Steve Harding	For Determination	QUARTERLY BUDGET REVIEW

RECOMMENDATION (Batten/Newsom)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM

THAT Council note the variances in the report and authorise those changes to be included in the 2018/2019 Council Budget.

07 Nov 2018 - 10:19 AM - Kristine Farrell

Variations added to budget and balanced COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Robyn Little Steve Harding	Confidential Items	MAYORAL MINUTE - GENERAL MANAGER'S RETIREMENT

RECOMMENDATION (Beatty/Durkin)

THAT Council:

1. Accept the notice of retirement of the General Manager, Stephen Harding.
2. Appoint a sub-committee of the Mayor, Deputy Mayor and Cllr Batten to engage a suitable consultant to commence the recruitment process.
3. In accordance with the provisions of s336(1) of the Local Government Act, appoint Heather Jean Nicholls as the Acting General Manager, effective from 5pm on Friday 7 December 2018 and a remuneration package of \$230,000, inclusive of superannuation with vehicle leaseback to be under the same terms and conditions as her current employment contract.
4. Subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations or any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the Local Government Act 1993, the Acting General Manager, Heather Jean Nicholls, be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:
 - The powers, functions and duties of Council other than those specified in s377(1) of the Local Government Act 1993, as being not permissible to delegate.
5. Approve the request to purchase the council motor vehicle and authorise the Mayor to finalise the sale price in consultation with council's plant coordinator and the request by Mr Harding to retain his mobile phone number.

12 Nov 2018 - 2:37 PM - Robyn Little

Engaged of consultant commenced. Selection panel meeting on 13/11/18 to appoint consultant.

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Luke Taberner Steve Harding	Confidential Items	DEBT WRITE OFF
RECOMMENDATION (Batten/Weaver) THAT Council write off \$19,111 from the debt owing by Earth Plant Hire Ltd. <i>09 Nov 2018 - 9:47 AM - Luke Taberner</i> COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Debbie Oates Steve Harding	Confidential Items	REQUEST FOR DONATION OF GENERAL RATES
RECOMMENDATION (Jones/Weaver) That Council grant a donation of \$453.65 for the current general rates under Section 356 and then annually upon application as per Council's Donation Policy. <i>13 Nov 2018 - 3:26 PM - Debbie Oates</i> Donation of \$453.65 being processed as per resolution. Letter 974303 sent advising of same. COMPLETE.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Debbie Oates Steve Harding	Confidential Items	REQUEST FOR CONSIDERATION OF INTEREST CHARGES ON SEWER ACCOUNT 2885000006 AND RATE ASSESSMENT A80852
RECOMMENDATION (Nash/Batten) That Council: <ol style="list-style-type: none"> 1. Write off interest charges for 2017/2018 of \$383.95 for rates and \$197.73 for sewer and if regular payments are maintained write off interest for 2018/2019. 2. Grant a pension rebate for the current and previous year and provided confirmation is available from Centrelink grant a further two previous years pension rebate. <i>13 Nov 2018 - 2:46 PM - Debbie Oates</i> Journals processed for write off amounts as per resolution. Letter 974227 sent to advise of same and enclosed pension rebate form to be completed. COMPLETE.			
Meeting	Officer/Director	Section	Subject

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM

Ordinary Meeting 30 October 2018	Robert Cohen	Confidential Items	SUPPLY OF TREES & LIMBS REMOVAL SERVICES AT VARIOUS LOCATIONS THROUGHOUT CABONNE LGA
	Robert Cohen		
<u>RECOMMENDATION</u> (Walker/Oldham)			
THAT Council:			
1. Engage Oliver Shoeark Tree Services to supply trees & limbs removal services throughout Cabonne LGA.			
2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.			
16 Nov 2018 - 11:12 AM - Deborah Jordan			
Contractor engaged, works to commence.			
COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Robert Cohen	Confidential Items	EXCAVATOR HIRE 21-24 TONNE TO UNDERTAKE CIVIL WORKS AT VARIOUS LOCATIONS THROUGHOUT CABONNE LGA
	Robert Cohen		
<u>RECOMMENDATION</u> (Oldham/Durkin)			
THAT Council defer the matter to the November Council meeting.			
16 Nov 2018 - 11:14 AM - Deborah Jordan			
Report to go to November Council meeting.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	For Determination	NASHDALE ACTION GROUP
<u>MOTION</u> (Jones/Oldham)			
THAT Council appoint Clr Oldham as delegate and Clr Davison as alternate delegate to the Nashdale Action Group for the 2018-2020 years.			
15 Nov 2018 - 1:00 PM - Heidi Thornberry			
GMEA has emailed committee informing them of their delegates - COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	For Determination	DECEMBER 2018 AND JANUARY 2019 COUNCIL MEETINGS

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM

MOTION (Batten/Oldham)

THAT:

1. Council hold its ordinary meeting for December 2018 on Tuesday 18 December;
2. Council not conduct an ordinary meeting in January 2019 due to the restricted timeframe available; and
3. An extraordinary meeting be conducted in January or February if necessary.

15 Nov 2018 - 1:05 PM - Heidi Thornberry

A Public Notice will be advertised in December

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	For Determination	APPOINTMENT OF SECTION 355 COMMITTEE - ORANA HOUSE CANOWINDRA

MOTION (Newsom/Durkin)

THAT Council:

1. Subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations of any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the *Local Government Act 1993*, the Orana House Trust Committee be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:
 - a. The care, control and management of Orana House, Lot 126 DP 1105484, Ferguson Street, Canowindra
2. Appoint Cllr Durkin as delegate and Cllr Mullins as alternate delegate to the Orana House Trust Committee.

15 Nov 2018 - 1:05 PM - Heidi Thornberry

GMEA has emailed informing committee of their delegates - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Jolene Pearson	For Determination	APPOINTMENT OF SECTION 355 COMMITTEE - ORANA HOUSE CANOWINDRA

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM

Steve Harding			
MOTION (Newsom/Durkin)			
THAT Council:			
<p>1. Subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations of any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the <i>Local Government Act 1993</i>, the Orana House Trust Committee be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:</p> <p>a. The care, control and management of Orana House, Lot 126 DP 1105484, Ferguson Street, Canowindra</p> <p>2. Appoint Cllr Durkin as delegate and Cllr Mullins as alternate delegate to the Orana House Trust Committee.</p>			
13 Nov 2018 - 9:40 AM - Jolene Pearson			
Information to be added to S355 listing for Annual Report - COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Beth Jones Steve Harding	For Determination	COMMUNITY CENTRE AND LIBRARY
MOTION (Batten/Mullins)			
THAT Council authorise expenditure of \$25,000 from the Capital Works reserve to procure design and cost options for a community centre incorporating library and learning centre on land situated on the site of the current Molong community hall and adjoining council land.			
16 Nov 2018 - 1:14 PM - Beth Jones			
SAO-Mgt Actioned and COMPLETED			
07 Nov 2018 - 12:05 PM - Nathan Stubberfield			
Action reassigned to Beth Jones by: Nathan Stubberfield			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Kristine Farrell Steve Harding	For Determination	COMMUNITY CENTRE AND LIBRARY
MOTION (Batten/Mullins)			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM

THAT Council authorise expenditure of \$25,000 from the Capital Works reserve to procure design and cost options for a community centre incorporating library and learning centre on land situated on the site of the current Molong community hall and adjoining council land.

07 Nov 2018 - 12:22 PM - Kristine Farrell

Created new work order and allocated payment from Capital Works to budget COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	For Determination	CANOWINDRA FISH FOSSILS - DEED OF GIFT TO AUSTRALIAN MUSEUM

MOTION (Walker/Weaver)

THAT Council:

1. Enter into a Deed of Gift and Permanent Loan Agreement to transfer the ownership of the Canowindra Fish Fossils to the Australian Museum.
2. Affix the Council seal to the Deed of Gift between Cabonne Council and the Australian Museum.

15 Nov 2018 - 10:33 AM - Heidi Thornberry

Seal Affixed 14/11/18 - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Kristine Farrell Steve Harding	For Determination	ROADS TO RECOVERY PROJECT FUNDS.

MOTION (Walker/Newsom)

THAT Council approve the changes detailed in the report for the 2018/2019 Roads to Recovery Project budget.

07 Nov 2018 - 10:28 AM - Kristine Farrell

Noted and budget amended accordingly COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Beth Jones Steve Harding	For Determination	ROADS TO RECOVERY PROJECT FUNDS.

MOTION (Walker/Newsom)

THAT Council approve the changes detailed in the report for the 2018/2019 Roads to Recovery Project budget.

16 Nov 2018 - 1:15 PM - Beth Jones

SAO - Mgt Actioned and COMPLETED

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	Printed: Monday, 19 November 2018 3:14:45 PM
Action Sheets Report				

07 Nov 2018 - 12:05 PM - Nathan Stubberfield

Action reassigned to Beth Jones by: Nathan Stubberfield

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Debbie Oates Steve Harding	For Determination	REQUEST FOR COUNCIL CONTRIBUTION FOR THE EXTENSION OF SEWER MAIN.

MOTION (Weaver/Jones)

THAT Council:

1. Approve a 50/50 subsidy to the owner of Lot 2 DP 833003, Wellington Street, Molong, to the value of \$5,000.
2. Approve the provision of \$1,243.63 to the Cabonne Sewer Fund to increase the available funds from \$3,756.37 to \$5,000.00.

07 Nov 2018 - 2:30 PM - Debbie Oates

Information noted on water/sewer account 4667200002. COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Kristine Farrell Steve Harding	For Determination	REQUEST FOR COUNCIL CONTRIBUTION FOR THE EXTENSION OF SEWER MAIN.

MOTION (Weaver/Jones)

THAT Council:

1. Approve a 50/50 subsidy to the owner of Lot 2 DP 833003, Wellington Street, Molong, to the value of \$5,000.
2. Approve the provision of \$1,243.63 to the Cabonne Sewer Fund to increase the available funds from \$3,756.37 to \$5,000.00.

07 Nov 2018 - 12:23 PM - Kristine Farrell

Noted COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Beth Jones Steve Harding	For Determination	REQUEST FOR COUNCIL CONTRIBUTION FOR THE EXTENSION OF SEWER MAIN.

MOTION (Weaver/Jones)

THAT Council:

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM

1. Approve a 50/50 subsidy to the owner of Lot 2 DP 833003, Wellington Street, Molong, to the value of \$5,000.
2. Approve the provision of \$1,243.63 to the Cabonne Sewer Fund to increase the available funds from \$3,756.37 to \$5,000.00.

16 Nov 2018 - 1:16 PM - Beth Jones

SAO - Mgt Actioned and COMPLETED

07 Nov 2018 - 12:05 PM - Nathan Stubberfield

Action reassigned to Beth Jones by: Nathan Stubberfield

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Kristine Farrell Steve Harding	For Determination	CANOWINDRA TOWN IMPROVEMENT PROJECTS

MOTION (Durkin/Walker)

THAT the listed projects be funded from the Canowindra Town Improvement Fund.

07 Nov 2018 - 12:24 PM - Kristine Farrell

Allocated new work orders for the agreed projects and noted funding to come from the Canowindra Town Improvement Reserve

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Beth Jones Steve Harding	For Determination	CANOWINDRA TOWN IMPROVEMENT PROJECTS

MOTION (Durkin/Walker)

THAT the listed projects be funded from the Canowindra Town Improvement Fund.

16 Nov 2018 - 1:16 PM - Beth Jones

SAO - Mgt Actioned and COMPLETED

07 Nov 2018 - 12:05 PM - Nathan Stubberfield

Action reassigned to Beth Jones by: Nathan Stubberfield

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	For Determination	EUGOWRA FLOODPLAIN CONSULTATIVE COMMITTEE

MOTION (Nash/Weaver)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	Printed: Monday, 19 November 2018 3:14:45 PM
Action Sheets Report				

THAT Council appoint Clr Walker as delegate and Clr Jones as alternate delegate to chair the Eugowra Floodplain Consultative Committee for the council term of 2018-2020.

19 Nov 2018 - 9:55 AM - Heidi Thornberry

Contacted committee advising of their new delegates - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG

MOTION (Oldham/Batten)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

15 Nov 2018 - 10:35 AM - Heidi Thornberry

Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	For Determination	COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE

MOTION (Durkin/Newsom)

THAT:

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:
 - a) Lot 1 in DP 432838 Eugowra;
 - b) Lot 3943 in DP 1200868 Eugowra;
 - c) Lot 148 in DP 750182 Eugowra;
 - d) Lot 7001 in DP 1125814 Eugowra;
 - e) Lot 88 in DP 750159 Eugowra; and
 - f) Lot 71 in DP 750182 Eugowra

as shown in the plans attached to the report for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
 2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
 3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
 4. The land to be acquired is to be classified as Community Land.
 5. Should council be able to reach agreement for purchase by private treaty that the purchase proceed by that method.
 6. Should Council not be granted permission to acquire the following:
 - a) Lot 1 in DP 432838 Eugowra;
 - b) Lot 3943 in DP 1200868 Eugowra;
 - c) Lot 7001 in DP 1125814 Eugowra; and
 - d) Lot 71 in DP 750182 Eugowra.

under the Land Acquisition (Just Terms Compensation) Act 1991 that a licence agreement be entered into for the area covered by the proposed easement.
- 15 Nov 2018 - 10:35 AM - Heidi Thornberry
Awaiting documents to affix seal

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Robert Cohen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING
<p><u>MOTION</u> (Oldham/Batten)</p> <p>THAT Council receive a report at the next Council meeting in relation to the following matters:</p> <ol style="list-style-type: none"> 1. Maintenance of Council owned buildings, detailing how the maintenance is scheduled and how it is funded; 2. Projects that Council could propose for Roads of Strategic Importance (ROSI) funding; 3. Projects that Council could submit for the Regional Sports Infrastructure funding; and 4. Section 355 committees, detailing regulations, requirement to hold AGMs, if councillor and/or director involvement is required on committees. <p>16 Nov 2018 - 11:14 AM - Deborah Jordan</p> <p>Reports requested to be provided to November meeting:</p> <ol style="list-style-type: none"> 1. Maintenance of Council owned buildings, detailing scheduling and funding. 2. Suggested projects proposed for Roads of Strategic Importance funding. 3. Suggested projects for regional sports infrastructure funding. 4. Section 355 Committees - DFCS to provide. 			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heather Nicholls Heather Nicholls	For Determination	QUESTIONS FOR NEXT MEETING
<p><u>MOTION</u> (Oldham/Batten)</p> <p>THAT Council receive a report at the next Council meeting in relation to the following matters:</p> <ol style="list-style-type: none"> 1. Maintenance of Council owned buildings, detailing how the maintenance is scheduled and how it is funded; 2. Projects that Council could propose for Roads of Strategic Importance (ROSI) funding; 3. Projects that Council could submit for the Regional Sports Infrastructure funding; and 4. Section 355 committees, detailing regulations, requirement to hold AGMs, if councillor and/or director involvement is required on committees. <p>06 Nov 2018 - 2:34 PM - Heather Nicholls</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM	

noted - no actions required by Enviro team. COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Luke Taberner Steve Harding	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Oldham/Batten)			
THAT Council receive a report at the next Council meeting in relation to the following matters:			
<ol style="list-style-type: none"> 1. Maintenance of Council owned buildings, detailing how the maintenance is scheduled and how it is funded; 2. Projects that Council could propose for Roads of Strategic Importance (ROSI) funding; 3. Projects that Council could submit for the Regional Sports Infrastructure funding; and 4. Section 355 committees, detailing regulations, requirement to hold AGMs, if councillor and/or director involvement is required on committees. 			
14 Nov 2018 - 9:22 AM - Peta Fuller			
A report on Section 355 Committees will be presented to the November Council meeting. COMPLETE.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Beth Jones Steve Harding	For Determination	QUARTERLY BUDGET REVIEW
<u>RECOMMENDATION</u> (Batten/Newsom)			
THAT Council note the variances in the report and authorise those changes to be included in the 2018/2019 Council Budget.			
16 Nov 2018 - 1:16 PM - Beth Jones			
SAO - Mgt Actioned and COMPLETED			
07 Nov 2018 - 12:05 PM - Nathan Stubberfield			
Action reassigned to Beth Jones by: Nathan Stubberfield			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Gloria Donlan Steve Harding	Confidential Items	DEBT WRITE OFF
<u>RECOMMENDATION</u> (Batten/Weaver)			
THAT Council write off \$19,111 from the debt owing by Earth Plant Hire Ltd.			
19 Nov 2018 - 11:50 AM - Gloria Donlan			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:	
Action Sheets Report			Printed: Monday, 19 November 2018 3:14:45 PM	

Sorry, got this one wrong as thought is was the recent write off that was pulled from the report. This write off was done as per advice from DFCS. COMPLETED
19 Nov 2018 - 11:47 AM - Gloria Donlan

This report was pulled from the meeting pending further information to be given to DFCS. COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Beth Jones Steve Harding	Confidential Items	DEBT WRITE OFF

RECOMMENDATION (Batten/Weaver)

THAT Council write off \$19,111 from the debt owing by Earth Plant Hire Ltd.

16 Nov 2018 - 1:17 PM - Beth Jones

SAO - Mgt Actioned and COMPLETED

07 Nov 2018 - 12:05 PM - Nathan Stubberfield

Action reassigned to Beth Jones by: Nathan Stubberfield

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Kristine Farrell Steve Harding	Confidential Items	DEBT WRITE OFF

RECOMMENDATION (Batten/Weaver)

THAT Council write off \$19,111 from the debt owing by Earth Plant Hire Ltd.

07 Nov 2018 - 10:21 AM - Kristine Farrell

Noted COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	Confidential Items	SUPPLY OF TREES & LIMBS REMOVAL SERVICES AT VARIOUS LOCATIONS THROUGHOUT CABONNE LGA

RECOMMENDATION (Walker/Oldham)

THAT Council:

1. Engage Oliver Shoeark Tree Services to supply trees & limbs removal services throughout Cabonne LGA.
2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

15 Nov 2018 - 1:06 PM - Heidi Thornberry

Contract form sent to engineering office for contract to be added to Government Contracts Register

Outstanding Actions	Division:		Date From:
	Committee:	Ordinary Meeting	Date To:
Action Sheets Report	Officer:		Printed: Monday, 19 November 2018 3:14:45 PM

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	87	66	3	2	16
Medium	0		0	0	0
High	0				0

As at: 19 November 2018

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").



Country Mayors Association of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420 Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 2 NOVEMBER 2018 JUBILEE ROOM, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 9.27 a.m.

1. ATTENDANCE:

Armidale Regional Council, Cr Simon Murray, Mayor
Armidale Regional Council, Mr Susan Law, CEO
Bega Valley Shire Council, Cr Kristy McBain, Mayor
Bland Shire Council, Cr Brian Monaghan, Mayor
Bland Shire Council, Mr Ray Smith, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Rebecca Ryan, General Manager
Broken Hill City Council, Cr Darriea Turley, Mayor
Broken Hill City Council, Mr James Roncon, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Stephen Harding, General Manager
Carrathool Shire Council, Cr Peter Laird, Mayor
Coolamon Shire Council, Cr John Seymour, Mayor
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Coonamble Shire Council, Cr Allan Karanouh, Mayor
Cootamundra-Gundagai Regional Council, Cr Abb McAlister
Cootamundra-Gundagai Regional Council, Mr Allen Dwyer, General Manager
Cowra Shire Council, Cr Bill West, Mayor
Cowra Shire Council, Mr Paul Devery, General Manager
Dubbo Regional Council, Mr Michael McMahon, CEO
Dungog Shire Council, Cr Tracy Norman, Mayor
Dungog Shire Council, Ms Coralie Nichols, General Manager
Federation Council, Cr Paul Miegel, Mayor
Federation Council, Mr Adrian Butler, General Manager
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Glen Innes Shire Council, Cr Carol Sparkes, Mayor
Goulburn Mulwaree Council, Cr Bob Kirk, Mayor
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager

Griffith City Council, Mr Brett Stonestreet, General Manager
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hilltops Council, Cr Brian Ingram, Mayor
Hilltops Council, Ms Edwina Marks , General Manager
Kempsey Shire Council, Cr Liz Campbell, Mayor
Kempsey Shire Council, Mr Craig Milburn, General Manager
Kiama Municipal Council, Cr Mark Honey, Mayor
Kiama Municipal Council, Mr Kerry McMurray, General Manager
Leeton Shire Council, Cr Paul Maytom , Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Lithgow City Council, Cr Ray Thompson, Mayor
Lithgow City Council, Mr Graeme Faulkner, General Manager
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Moree Plains Shire Council, Mr Angus Witherby, Director Planning and Community Development
Moree Plains Shire Council, Ms Alice Colbran, Support Officer
Murrumbidgee Council, Cr Ruth McRae, Mayor
Murrumbidgee Council, Mr John Scarce, General Manager
Narrabri Shire Council, Cr Catherine Redding, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Shire Council, Cr Kathy Sajowitz, Mayor
Oberon Shire Council, Mr Garry Wallace, General Manager
Parkes Shire Council, Cr Ken Keith, Mayor
Shellharbour City Council, Cr Marianne Saliba, Mayor
Singleton Council, Cr Sue Moore, Mayor
Shoalhaven City Council, Cr Amanda Findley, Mayor
Snowy Monaro Regional Council, Cr John Rooney, Mayor
Snowy Valleys Council, Cr James Hayes, Mayor
Snowy Valleys Council, Mr Matthew Hyde, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mr Gary Lavelle, General Manager
Tenterfield Shire Council, Cr Peter Petty, Mayor
Tenterfield Shire Council, Mr Terry Dodds, General Manager
Upper Lachlan Shire Council, Cr John Stafford, Mayor
Upper Lachlan Shire Council, Mr John Bell, General Manager
Uralla Shire Council, Cr Michael Pearce, Mayor
Wagga Wagga City Council, Cr Greg Conkey, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Walcha Council, Mr Jack O'Hara, General Manager
Warrumbungle Shire Council, Cr Denis Todd, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Yass Valley Council, Cr Rowena Abbey, Mayor
Yass Valley Council, Mr Sharon Hutch, General Manager
Mr Ken Gillespie, Regional Infrastructure Coordinator, Premier and Cabinet
Mr Nick White, Office Regional Infrastructure Coordinator, Premier and Cabinet
Mr Bruce Whitehill, Office Regional Infrastructure Coordinator, Premier and Cabinet
Mr Phil Anderson, Office Regional Infrastructure Coordinator, Premier and Cabinet

Michael Kninpp, Office Regional Infrastructure Coordinator, Premier and Cabinet

APOLOGIES:

As submitted

SPECIAL GUESTS:

Mr Simon Draper, Secretary, Department of Industry

Mr Alex Young, Director, Community and Behavioural Change, NSW Environment Protection Authority

Mr David Salisbury, Executive Manager Engineering, Essential Energy and Ms Julie Briggs, REROC, CEO

Cr Linda Scott, President, Local Government NSW

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 3 August 2018 be accepted as a true and accurate record (Uralla Shire Council / Tenterfield Shire Council).

3. Matters Arising from the Minutes

NIL

4. CORRESPONDENCE

Outward

- (a) Cr Kevin Beatty, Mayor Cabonne Council, advising that Cabonne Council has been admitted as a member of the Association
- (b) To Joint Organisations requesting support to Tenterfield Shire Council and the New England Joint Organisation Re Waste to Energy
- (c) Mr Ken Gillespie, Regional Infrastructure Coordinator, NSW Premier and Cabinet requesting him to facilitate a meeting to discuss the challenges and issues in securing feed funding to undertake a study into Waste into Energy
- (d) Cr Linda Scott, President, Local Government NSW, regarding Board membership of Local Government Super
- (e) Mr David Smith, Chief Executive Officer, Local Government Super, requesting that the Association be advised of the Board's decision regarding future contributions under the Defined Benefits and retirement Fund as early as possible
- (f) The Hon John Barilaro, MP, Deputy Premier, Minister for Regional New South Wales, Minister for Skills and Minister for Small Business thanking him for his presentation to the 3 August meeting
- (g) The Hon Gladys Berejiklian, MP, Premier, thanking her for her presentation to the 3 August meeting and advising her of the presentation by Tenterfield Shire Council on Waste to Energy and our request to Ken Gillespie to facilitate a meeting

- (h) Cr Peter Petty, Mayor, Tenterfield Shire Council, advising him of the Associations decisions regarding Waste to Energy and that the Premier had been provided with a copy of Terry Dodds presentation
- (i) Mr Terry Dodds, Chief Executive Officer, Tenterfield Shire Council, advising him of the Associations resolutions regarding Waste to Energy

Inward

- (a) Mr David Smith, Chief Executive Officer, Local Government Super, regarding additional contributions
- (b) Hon Gladys Berejiklian, MP, Premier, thanking the Association for its letter regarding Waste to Energy
- (c) JIM Modrouvanos, A/Executive Director, Transport for NSW, regarding the Associations submission and the NSW Freight and Ports Plan 2018-2023

NOTED

5. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Dungog Shire Council / Coonamble Shire Council)

6. County Council Membership

RESOLVED That membership of the Country Mayors Association by County Councils be referred to the next meeting of the Association (Bland Shire Council / Blayney Shire Council)

7. Waste to Energy

RESOLVED that the Association write to NSW Councils requesting a maximum contribution of \$15000 to fund the Waste to Energy Feasibility Study at a local scale that is to be subject to a pro rata redistribution rebate subject to the amount collected (Parkes Shire Council /Forbes Shire Council)

RESOLVED That the Association write to the Minister for the Environment requesting that Local Government be included in the EPA's review of their Waste to Energy Policy (Goulburn Mulwaree Council / Bega Valley Shire Council)

8. SIMON DRAPER, SECRETARY, DEPARTMENT OF INDUSTRY

The Department of Industry is responsible to five Ministers, and eleven portfolios and has a multitude of functions such as industry, primary industry, water, skills vocational education and TAFE. 99% of the State is currently impacted by drought in some way or another depending on criteria such as rainfall, soil, moisture and pasture growth. The drought fund has been increased to \$600 million plus \$500 million has been made available for relief packages such as transport subsidies, cost of living waivers and community health. The Government has received 35,000 applications. Water usage per connection has halved and 400,000 more people have access to water and sewerage programs. A specialist team has been established to work with local Government to solve critical water security issues. A draft policy is being

developed on water metering “No Meter No Pump”. The Governments objective was to create 150,000 new jobs over 4 years but 360,000 jobs have been created More jobs were created in NSW country areas than Victoria, South Australia and Queensland country areas combined. There is a skills and relocation package of \$10,000 available and \$320 million low interest or no interest loans are available. Business Connect provides advice to small business.

9. Alex Young, Director, Community and Behavioural Change, NSW Environment Protection Authority

The purpose of the Container Deposit Scheme is to reduce drink container litter in NSW. the goal is to reduce litter by 40% by 2020. Material and Financial flows from suppliers to recyclers and network operators to the collection points. Total collection since the start last December is 864 million, average daily rate 3.38 million and highest daily rate 4.89 million. There are 688 collection points with 80.2% collected through vending machines. The aim is to provide collection point to all towns with a population of 500 or more. There have been some increases in beverage prices eg beer 4.5c, soft drinks 10.4c, water 10c and fruit juice 4.8c. There is high community support 91% and public awareness was 93%. So far \$50 Million has been paid out.

**10. David Salisbury, Executive Manager Engineering, Essential Energy
Ms Julie Briggs CEO, REROC**

Essential Energy looks after 1.38 million power poles, 840,000 customers, covers 95% of NSW ie 737,000 square kilometres of rural network and 183, 612 kilometres of overhead power lines. The role of Essential Energy is distribution and distribution costs are 37% of electricity costs. There are 163,000 street lights in 83 council areas. Southern Light a Local Government ROC's project in southern NSW has a crucial role in promoting the Street Smart Lighting opportunity and has examined the costs of street lighting to LED to save costs. There is an opportunity to create a State solution to connect to LED and smart solution. Traditional lighting to LED to connected luminate to small pole as hub of services. These solutions can be applied to other opportunities in tourism, agriculture, mining and transport. The next step is to obtain a funding decision from the NSW Government

11. Mr Steve Orr, Premier and Cabinet

Mr Orr advised that Ken Gillespie and his Regional Infrastructure team would finalise their operations in December with the State election to be held in March 2019. A Department of Premier and Cabinet Regional Team will be formed and with this restructure in the Premiers Department regional NSW will be given a stronger presence with bigger teams to work with regional NSW

12. Cr Linda Scott, President, Local Government NSW

LGNSW will change dates of their Board meetings so that they do not clash with country Mayors meeting dates. The Annual conference was a success. LGNSW launched the Local Government Drought Fund in Forbes. The billion \$ Safe and Secure Water Program red tape removal is welcomed. It was pleasing to get the message to Conference from the Government and Opposition that "No one size fits all". Cost Shifting Report was released in Bellingen this week. LGNSW as one organization is working well. LGNSW is currently recruiting for a new Chief Executive. LGNSW has changed the way appointments are made to Boards.

13. 8 March 2019 Meeting

RESOLVED That Country Mayors Association in conjunction with LGNSW arrange a question and answer session on the 8 March 2019 at Parliament House between the leaders of the major NSW Political Parties and the Mayors and General Managers of NSW Councils (Coonamble Shire Council / Blayney Shire Council)

14. Street Smart Lighting

RESOLVED That the Association write to the Premier and the Opposition Leader expressing support of the Street Smart Lighting program developed by Essential Energy and ROC's in southern NSW and request that financial support be provided to allow the project to proceed (Shellharbour City Council / Bland Shire Council)

15. Local Government Superannuation

A MOTION WAS MOVED 1. "That Country Mayors Association express its concerns to Local Government Superannuation (LGS) at the continuous demand on all Councils in NSW for additional contributions which often exceeds more than 1% of Councils general rate take beyond the normal percentage on superable salary for the Defined Benefit Plan (DPB).

2. That Local Government Superannuation be requested to undertake an independent audit on the investment strategy to give confidence to stakeholders that the returns on superannuation funds are appropriate to the risk portfolio.

3. Country Mayors Association requests that Local Government Superannuation to cease the additional contributions on the defined benefit plan immediately as the assets associated with the scheme now exceed the liabilities

4. That Country Mayors' Association requests that LGNSW ensure Industry applicants for any external Board positions be apolitical and not members of any political parties or political organisations.

5. That Country Mayors' Association requests Local Government Superannuation to amend its constitution immediately to reflect the APRA recommendation that the Board be made up of three union representatives, three industry representatives and three independent representatives with the chair coming from the independents."

(Goulburn Mulwaree/ Cowra Shire Council)

CARRIED ON THE CASTING VOTE OF THE CHAIRPERSON

16. Regional Infrastructure Office

RESOLVED That the Association write to Ken Gillespie thanking him and his team for the support and assistance given to Country Mayors (Moree Plains Shire Council / Temora Shire Council)

There being no further business the meeting closed at 1.02pm.

Cr Katrina Humphries
Chair – Country Mayor's Association of NSW

Present: Cllrs K Beatty, M. Nash, P. Mullins, G. Treavors, C. Newsom, A. Durkin, P. Batten, L. Oldham, K. Walker, and I. Davison, General Manager (GM), Director Environmental Services, Director Finance & Corporate Services (DFCS), Community Engagement & Development Officer (CEDM), Grants Officer.

Apologies: Cllrs Weaver & Jones

Start: 2.00pm

Finish: 3.15pm

Topics:

- Central Tablelands Local Land Services
- Drought Communities Programme

CENTRAL TABLELANDS LOCAL LAND SERVICES

DISCUSSION

Christine Cummings and Ian Rogers made a presentation to council providing a brief history of the Local Land Services (LLS), structure of the Board and scope of the area serviced. Central points of the presentation were:

- There are four main services areas being bio-security, agriculture advice, natural resources and emergency management advice.
- Local boards are comprised of a mix of Ministerially-appointed and elected board members
- Boards focus is on the strategic direction of the organisation, promoting the services offered, encouraging partnerships and building strong relationships with stakeholders.
- Legislative requirement to engage with stakeholders and operate within State Government guidelines.

Ms Cummings provided an overview of services and programs provided by LLS to clients in the areas of agriculture and natural resources; travelling stock routes; emergency management - animal services animal welfare; veterinary teams and protection to cruelty to animals; bio-security – animal, invasive species, plant health, noxious weeds.

Ms Cummings advised that a key element of service delivery relates to emerging issues such as the current drought conditions, with the demands on staff to respond to the drought which is being 'managed', as are charities, and planning for recovery.

The Mayor thanked Ms Cumming and Mr Rogers for their presentation adding that he had utilised the LLS services for animal health issues and has been very satisfied with the service provided.

In response to a question regarding the Environmental & Waterway Alliance, Mr Rogers explained that 16 councils were contributing financially to this alliance, with a Project Officer based in Bathurst to assist the delivery of projects.

In response to a question regarding research and development (r&d) and sharing information throughout the state, Mr Rogers advised it was his vision to create teams of experts to gain more funding for state-wide r & d projects.

Clr Batten acknowledged the knowledge and expertise of Ms Cummings and Mr Rogers adding that the Central Tablelands LLS region was extremely fortunate to have such persons working for the rural landowners.

DROUGHT COMMUNITIES PROGRAMME

Councillors were provided a summary of the EOI's received by the community and some projects suggested by council staff.

The General Manager opened discussion by ruling out a number of projects due to their ineligibility under the guidelines or for other reasons such as scale of the project and not being able to deliver in the timeframe due to council's procurement requirements and/or staff resources. He added that he would like to carry out whole-of-shire projects, such as rabbit proof fencing at cemeteries and upgrade of seating at sports fields which would require minimal supervision, supplies sourced locally and be able to be done by labour hire. Men's Shed projects would be also be very suitable under the guidelines.

The General Manager advised he will organise costings of the remaining projects and prepare a report for the November meeting where councillors will be required to vote on priorities

OUTCOMES

- Drought Community Programme projects be costed and a report prepared for the November meeting for councillors to determine priorities.

S355 Committees



Information and Responsibilities

(AUTHORISED UNDER SECTION 355 OF THE LOCAL GOVERNMENT ACT 1993)

Voluntary community committees serve an important role within the Cabonne Council area, especially through their effective management of public facilities and provision of services to the community.

In situations where a building, property or service is provided by, or is under the control of Council and managed by a Local Committee it is necessary to identify this Committee under s355 of the Local Government Act 1993 and to delegate responsibility for its management from Council to that Committee under Section 377 of the Act.

IMPLICATIONS FOR COUNCIL AND COMMITTEE TO WHOM DELEGATIONS ARE MADE

DUTIES AND POWERS

- ◆ A committee may be entrusted with the care, control and management of a specific property or undertaking which falls under the control of Council, and the expenditure of any moneys as the Council may vote for that purpose.
- ◆ The exercise of powers delegated to a Committee by Council are deemed to have been exercised by the Council.
- ◆ The Committee is a Committee delegated responsibility for care, control and maintenance of a particular asset of Council, and as representatives of Council it is important that Committees act at all times in a reasonable manner.
- ◆ The Committee's financial year shall end on the 31 March each year
- ◆ The Committee must hold its Annual General Meeting within 2 months of the 31 March each year.
- ◆ Financial statements must be audited by an appropriate person, in line with the Committee's turnover figures. An example would be Committees with a \$2,000 turnover would be able to have audit statements prepared by, say, a postmaster. A Committee with a turnover of \$10,000 would need to seek an accountant or a suitably qualified person to conduct a formal audit of the accounts.
- ◆ A copy of the audited financial statements shall be forwarded to Council no later than the 31st May each year.
- ◆ The Committee must meet regularly to discuss and monitor all business and to properly record such business in accordance with accepted meeting procedures and practice.¹
- ◆ Committee members must be aware of their duty to disclose an interest in any items of business before the Committee, if this interest is likely to result in financial gain or loss to that person or a member of their immediate family.
- ◆ Committees are only empowered to act on behalf of the Council by resolution carried by a majority of its members at a properly constituted meeting of its members at which a quorum is present, and to incur expenditure on Council's behalf only in accordance with existing Council resolutions.

¹ Council recommends Joskes "Law and Procedures at Meetings in Australia" as a guide.

- ◆ The Committee must ensure proper books of account are maintained and proper accounting and management practices implemented.

CONTROL, MANAGEMENT AND CONDUCT

In general a Committee's management responsibilities are to guarantee, to the best of its ability, the efficient and effective operation of the community service or facility. This includes:

- ◆ Protecting the physical asset from damage, misuse and deterioration. This includes adopting risk management practices and procedures – not relying on insurance in case of an accident.
- ◆ Attaining sufficient funds to maintain the service or facility as a "going concern".
- ◆ Accounting to the community and the Council for the Committee's actions and initiatives in respect to the service or facility.

RELATIONSHIP WITH COUNCIL

- ◆ The concept of a partnership for the provision of services between this Council and the Committees of Council is encouraged. Committees should not hesitate in contacting the appropriate Council Officer to discuss their plans or problems, in relation to the facility or service managed by that Committee.
- ◆ As part of Council's support for its S355 Committees arrangements have been made for these committees also to purchase stationery, office supplies etc from its contracted supplier. Please refer to the attached document.
- ◆ There should be an agreement between Council and the Committee of Council regarding the responsibility for payment for services and utilities (rates, water rates, garbage, electricity, etc).
- ◆ Committees should immediately contact the appropriate Council Officer (see below) in the event of a property becoming unsafe or following the occurrence of an accident, which may lead to an insurance claim.
- ◆ Properly appointed members of these Committees whilst exercising their delegated powers are covered under Council's insurance policies as follows:
 - ◆ Personal accident
 - ◆ Fidelity Guarantee insurance (insurance covering the embezzlement or fraudulent misappropriation of money and/or negotiable instruments or goods)
 - ◆ Public Liability – Council currently holds a \$200M public liability cover, which has a \$10,000 excess (Council must bear the first \$10,000 of each and every claim).
 - ◆ Property Mutual – carries an excess of \$1,000. Where Council's structural or permanent assets are involved, Council accepts the responsibility for the \$1000 excess however, in instances where the committee holds items that are damaged or lost for the purposes of making a profit, that \$1,000 excess is borne by the committee. The policy does not extend to cover property not belonging to the committee or Council, ie outside user and that it's their responsibility to make sure the item is insured.

- ◆ Committee members must be aware that any admission of liability relating to a potential insurance claim may result in Council's insurance cover being void.
- ◆ Council may discontinue its delegation of responsibility to a Committee at its discretion.

LIST OF COUNCIL OFFICERS FOR CONTACT BY COMMITTEES OF COUNCIL

Mrs Jolene Pearson Administration Manager (02) 6392 3221	Mr Luke Taberner Director of Finance & Corporate Services (02) 6392 3200	Mrs Sarah Bellach Acting Community Services Manager (02) 6392 3230
Ms Heather Nicholls Director of Environmental Services (02) 6392 3200	Mr Robert Cohen Director of Engineering & Technical Services (02) 6390 7100	Ms Michelle Murphy Operations Co-ordinator (Urban Services & Utilities) (02) 6390 7124
Ms Veronica Windus Finance Manager (02) 6392 3203	Mrs Linda Milne Accounting Officer (02) 6392 3240	

LIST OF SECTION 355 COMMITTEES	WORK, PROPERTY OR UNDERTAKING
Cudal Memorial Pool Committee	Cudal Memorial Swimming Pool
Cumnock Swimming Pool Committee	Cumnock Swimming Pool
Eugowra Memorial Pool Committee	Eugowra Memorial Swimming Pool
Manildra Memorial Pool Committee	Manildra Memorial Swimming Pool
Yeoval Pool Committee	Yeoval Swimming Pool
Cudal Homes for Age Persons Committee	Boree Lodge
Eugowra Self Care Units Committee	Eugowra Self Care Units
Doctors for Cudal Committee	Doctors Residence- Cudal
Acacia Lodge Management Committee	Molong Community Housing
Molong District Health Watch Committee	Doctors Surgery – Molong
Cargo Community Centre Committee	Cargo Community Centre
Cumnock Community Centre Committee	Cumnock Community Centre
Eugowra Community Children's Centre Committee	Eugowra Community Centre(Preschool & Hall)
Manildra Memorial Hall Committee	Manildra Memorial Hall
Yeoval Memorial Hall Management Committee	Yeoval Memorial Hall
Canowindra Sports Trust	Canowindra Sports Complex
Manildra Sports Council	Manildra Sports Complex
Molong Town Beautification Committee	Beautification projects in and around Molong
Canowindra Pre-School Kindergarten	Canowindra Pre-School Building
Cudal Community Children's Centre Committee	Cudal Community Children's Centre (pre-school)
Eugowra Promotion & Progress Association	Museum and Bushranger Centre
Age of Fishes Museum Canowindra Committee	Age of Fishes Museum
Cumnock & District Progress Association	46 Obley Street (Crossroads Building)
Eugowra Medical Centre Committee	Doctors surgery –Eugowra
Amusu Theatre Heritage Trust Inc	Amusu Theatre –Manildra

Moorbel Hall Committee	Moorbel Hall
Yeoval Progress Association	O'Hallorans Cottage and Buckinbah Park
Orana House Trust Committee	Orana House – Canowindra

ENGINEERING EXPENDITURE and PROJECTS FOR 2018/2019		
NOVEMBER REPORT	BUDGET	ACTUAL
Administration	\$3,999,740	
Plant Fund	\$3,358,440	\$206,721
Administration Capital Works/Projects		
Training Room - Fit Out	\$69,000	\$0
Replace Printer / Copier Fleet - Includes 16 Small Printers, 5 Large Multifunction Devices	\$198,375	\$0
Modelling Software for Rates, Water and Sewer	\$23,000	\$0
Large Format Printer Scanner for Cudal Office	\$17,250	\$0
Cudal Office - Refurbishment of Existing Toilets	\$18,625	\$0
Canowindra Depot - Repair and Replace Electronic Roller Doors Controller	\$13,800	\$0
Molong Office - Timber Repairs, Internal Painting and Replacement of Carpet	\$172,500	\$0
Overhead Cranes	\$100,000	\$0
Upgrade Electrical Switchboard at Molong Workshop	\$28,750	\$0
Public Order & Safety	\$17,250	
New Animal Shelter	\$17,250	\$0
Environment	\$2,761,355	
Fabrication of 3 9M3 Skip Bins for Waste Recycling	\$19,780	\$11,340

Voluntary Purchase - 5 Betts Street, Molong	\$300,000	\$0
Molong Old Gasworks Site - Establish Car Park /Open Space Precinct	\$14,950	\$599
Puzzle Flat Creek Levee	\$2,426,625	\$190
Housing & Community Amenities	\$87,256	
Molong Cemetery - Purchase of land for expansion of cemetery	\$9,200	\$0
Canowindra Cemetery - Upgrade /complete internal driveways and pathways	\$57,500	\$0
Additional Beams for Molong Cemetery	\$13,225	\$0
Beam Extensions - To fit in with new mapping & denomination design Various	\$3,306	\$0
Public Conveniences	\$4,025	\$0
Refurbishment of Exterior of Bank Street Toilets	\$4,025	\$0
Cabonne Water	\$9,497,382	
Restart NSW Pipeline Stage 1	\$9,411,132	\$0
Purchase of Land for Cumnock Service Reservoir Construction	\$9,600	\$0
Project Mgt Non Cap ' Administration	\$80,000	\$0
Project Mgt Cap ' Administration	\$250,000	\$0
Survey & Develop Route	\$22,187	\$0
Develop Drinking Water Implementation Plan	\$70,000	\$0
Detail Design of Preferred Option	\$5,000	\$0
Land Acquisitions Licences and Easements	\$150,000	\$39,921

Final design Review Non Cap	\$20,000	\$0
Final Design Review Cap	\$5,000	\$0
Spec of Pipelines, Town Water Reservoir & Pumpstation	\$10,000	\$0
Tender of Reticulation Construction	\$5,000	\$0
Award of Reticulation works in Cumnock & Yeoval	\$5,000	\$0
Construct Retic Works Cumnock & Yeoval	\$1,384,131	\$0
Construct Stage 1 - Orange to Molong	\$40,000	\$3,774
Commissioning Stage 1	\$5,000	\$0
Construction of Stage 2 - Molong to Cumnock and Yeoval	\$7,350,214	\$6,659,648
Water Capital Works & Projects		
Water Assets - 30.8cfm Air compressor at Molong Treatment plant	\$86,250	\$0
Small Town Sewer	\$129,000	
Small Town Sewer Management Expenses	\$129,000	\$0
Cabonne Sewer	\$91,000	
Sewer Management Expenses	\$91,000	\$0
No Work Order	\$91,000	\$0
Recreation & Culture	\$2,238,000	
Swimming Pools		
Canowindra Pool - Expansion Joints further work required	\$57,500	\$46,925

Sporting Grounds		
Molong Rec Ground - Underground Irrigation of Sports Field	\$80,500	\$50,281
VEP (Village Enhancement Program)	\$1,504,680	\$375,351
Stronger Country Communities Fund	\$2,100,000	\$0
Shared Mobility Access Pathway – Mullion Creek (Bevan Road to Long Point Road)	\$115,750	\$129,648
Shared Mobility Access Pathway – Manildra (Showground to Park St)	\$90,563	\$97,170
Shared Mobility Access Pathway – Cudal (Toogong Street – Wall St to Cargo St.)	\$64,975	\$46,660
Transport & Communication	\$11,184,484	
LOCAL ROADS		
Roads to Recovery (R2R)		
R2R – Belgravia Road Stage 3	\$453,701	\$466,874
R2R – Icely Road	\$585,880	\$588,816
Resources for Regional Project		
Four Mile Creek Road	\$1,407,445	\$0
Reseals		
Urban Reseal - 18/19	\$342,610	\$0
Rural Reseal - 18/19	\$1,132,832	\$0
Heavy Patching - 18/19	\$1,059,000	\$0
Casuarina Drive, Eugowra	\$48,000	\$16,477

Gravel Resheeting Local Roads - 18/19	\$945,610	
Baldry Road, Baldry	\$28,000	\$0
Barnes Track, Eugowra	\$42,000	\$0
Beaths Road, Canowindra	\$25,500	\$0
Bertie Cole Street , Molong	\$15,000	\$1,591
Breens Road, Nyrang Creek	\$14,000	\$0
Buckland Street, Molong	\$14,000	\$1,591
Dry Creek Road	\$28,000	\$0
Emu Swamp Road	\$28,000	\$21,640
End Street, Molong	\$12,000	\$1,182
Hillview Lane, Eugowra	\$30,500	\$0
Jason Street, Molong	\$15,000	\$1,591
Kangarooobie Road	\$24,000	\$9,831
Kerrs Creek Road	\$34,000	\$0
Kjollers Road	\$32,000	\$9,063
Lemmons Road, Borenore	\$32,000	\$507
Lower Lewis Pond Road	\$28,000	\$0
Mandagery Lane, Manildra	\$32,000	\$1,636
Mostyn Lane, Manildra	\$22,500	\$1,636

Pengilly Lane, Eugowra	\$11,500	\$0
Peterson Road, Manildra	\$20,000	\$1,636
Puzzle Flat Lane, Eugowra	\$7,500	\$0
Quarry Road, Morbel	\$15,000	\$0
Rutherford Road, Molong	\$145,000	\$11,991
Sandy Creek Road, Cudal	\$99,500	\$0
Shreeves Road, Molong	\$39,500	\$4,545
Sullivans Road, Manildra	\$17,500	\$1,363
Whiteheads Road, Molong	\$17,500	\$1,591
Windeyer Street, Manildra	\$14,000	\$1,591
Waldergrave Road,	\$23,000	\$17,418
Yuranigh Road, Molong	\$110,000	\$15,273
Spring Hill Road - Extend Seal to Blayney Council Boundary	\$75,000	\$33,277
Local Road Construction - South Bowan Park Road - Replace Timber Culvert	\$180,000	\$1,200
Local Road Construction - Paling Yards Loop Road - Replace Timber culvert	\$200,000	\$1,200
Local Road Construction - Byng Road External Seal 1 km	\$100,000	\$80,397
Local Roads Construction - Woods Lane, Nashdale - External Seal 600 mts	\$55,000	\$31,609
Local Roads Construction - Dry Creek Road - External Seal 1 km	\$100,000	\$0
Local Roads Construction - Lower Lewis Ponds - External Seal 1 km	\$100,000	\$0

Local Roads Construction - Emu Swamp Road - External Seal 1 km	\$100,000	\$67,082
Local Roads Construction – Washpen Bridge Approaches Seal, Gundong Road	\$130,000	\$160,195
REGIONAL ROADS	\$5,149,029	
Regional Road - Heavy Patch Capital from Maintenance Budget	\$683,541	\$0
REPAIR Program (50/50 funding with RMS)	\$800,000	\$0
Cargo Road – Overlay and widen 18.2km – 20.5km from Orange	\$605,500	\$0
Cargo Road Overlay and widen 32.0 – 32.7km from Orange (near Edinboro Lane)	\$195,500	\$0
Saving Lives on Country Roads (100% RMS Funded)		
Burrendong Way – Shoulder widening, Safety Barrier and signage	\$499,946	
Cargo Road – From Old Canobolas Rd to Boree lane	\$625,485	
Fixing Country Roads - Banjo Paterson Way Widening Project (Four Stages)	\$4,465,488	\$0
Stage 1 – Norah Lane to “The Boot”	TBA	\$13,881
Stage 2 – Burgoon Lane 5.5km towards Cumnock	TBA	\$189,724
Stage 3 – Near Murrays Bridge	TBA	\$0
Stage 4 – Old Yullundry Road to Hanover Creek Bridge	TBA	\$0
STATE ROADS		
State Roads - Maintenance	\$515,000	\$155,549
State Roads – Construction. 18/19 Projects To Be Determined	TBA	\$0
Culvert works Edward Street and Peabody Road (MR359)	\$88,040	\$76,860

MR377 Escort Way (Toogong Project)	\$320,000	\$30,677
MR61 The Escort Way - heavy patching	\$293,845	\$90,212
MR377 The Escort Way – heavy patching	\$260,941	\$56,005
MR310/MR377 Narrow Bridge Delineation on Canowindra Road and The Escort Way	\$63,120	\$3,323
Other Transport & Communication		
Gasworks Lane Molong Car Park	\$75,000	\$0

LOCAL ROADS (October)

Gravel resheeting has completed on the following roads - Emu Swamp Road, Rutherford Road, Waldergrave Road, Yuranigh Road, Kjollers road, Kangarooie Lane, Lemmons lane, Bertie Cole Street, Buckland Street, End Street, Jason Street, Shreeves Road, have been completed.

Maintenance grading has been undertaken on the following roads - Rocky Ponds Road, North Coates Creek Road, The Gap Road, Days Road, Argentum Road, Reedy Creek Road, Mandagery Road, Eulimore Road, Mackeys Road, Murrays Road, Bulls Lane, Long Swamp Road, Burn Road, Pilcher Road, Waldergrave Road, Long Point Road, Lower Lewis Ponds Road, Gowan Road, Dry Creek Road, Peak Hill Road.

Road Maintenance (October)

Road maintenance has been undertaken on the following roads - Euchareena Road, Amaroo Road, Obley Road, Gavins Lane, Old Canobolas Road, Mt Lofty Road, Nancarrow Lane, Clergate Road, Long Point Road, Icely Road, Strathnook Lane, Lake Way, The Water Way, Windmill Close, Nyrang Road and Urban Streets. Road maintenance was also completed on Regional and State Roads.

Local Road Heavy Patching (October)

Casuarina Drive heavy patching has been completed.

Washpen Bridge Approaches

The Washpen Bridge Approaches commenced on the 2 July and were sealed on the 18 July 2018. This project is now completed, and Gundong Road is now a sealed road.

Roads to Recovery

Belgravia Road Stage 3

Council has completed Belgravia Road Stage 3. The 1.5km section from North Strathmore Lane towards Molong was sealed on the 16 August 2018. The final 1.6km of the Belgravia Rd, construction works was sealed 14 August 2018, from Strathmore Lane south to the Bell River crossing. The project included tree vegetation removal.

Icely Road

Council also completed the R2R works on the 3km section of Icely Road. The first 2km from Selection Road towards White Rocks Road was sealed 22 August 2018. The remaining 1km was sealed 18 September 2018. This project included tree vegetation removal.

REGIONAL ROADS

Banjo Paterson Way – Fixing Country Roads Project

The Fixing Country Roads funded project on Banjo Paterson Way is in four stages, between Molong and Yeoval.

Council has commenced stage two, from Burgoon Lane towards Cumnock – (5.5km section). These works will started mid July 2018.

Works have recommenced.

RMS REPAIR Project

Council were successful in receiving 50/50 funding for two REPAIR projects on MR237 Cargo Road.

- 18.2 – 20.5km section (Spring Creek/Coffee Hill area)
- 32 – 32.7km section (South of Edinboro Lane)

Saving Lives on Country Roads

RMS have confirmed funding for Burrendong Way (north of Archer road), and Cargo Road (Old Canobolas Rd to Boree lane).

STATE ROADS

Council have completed the heavy patching program on MR61 and MR377 The Escort Way. The reseal program for these locations will be completed in early January 2019.

SHARED MOBILITY ACCESS PATHWAYS

Council was successful in funding for Shared Mobility Access Pathways, under the Stronger Country Communities Funding. The shared pathway and pram ramps at Mullion Creek - from Bevan Road to Long Point Road, Manildra – from the showground to Park Street, and Cudal - Toogong Street (Wall to Cargo St's), have all been completed.

CENTRAL TABLELANDS WATER SECURITY FOR THE REGIONS – ORANGE TO MOLONG PIPELINE PROJECT STAGE 1

- The design and construction Ammerdown (Orange) to Molong Creek Dam Pipeline and associated break tank have been completed.
- The design of Molong to Cumnock and Yeoval pipeline has been completed.
- 48km of pipeline has been laid, commencing from Molong and progressing towards Cumnock and Yeoval villages. The construction of the Molong Gidley Street pump station building the Cumnock and Yeoval chlorine dosing buildings are almost completed. The reservoir on Banjo Patterson Way, Cumnock is nearing completion.

NOXIOUS WEEDS DEPARTMENT

Work carried out since the last report.

A small amount of rain during the October period has had a small effect on the growth of weeds within the Cabonne Shire. Work continued on controlling African love grass, Chilean needle grass and Serrated Tussock.

St John's Wort started to appear in late October and will remain the focus for the coming months. Blackberry, Sweet Briar and Serrated Tussock will also be targeted.

All cemetery grass control has been completed as well as grass control to the treatment plants and pump stations.

In the previous report we were testing different methods for Century Plant control, this has been very successful within the shire and we will continue to control this in the future with the methods that have been that have been used.

PROJECTS UPDATE

The status of the main projects are as follows:

1. Orana House

- Completed

2. Molong Truck Wash

- Detailed design is in progress

3. Pipeline – Molong to Cumnock and Yeoval

- Commissioning is in progress

4. Molong Sewer Pump Station

- Contract has been awarded

5. Molong Library

- Civil design completed and structural design is in progress

6. Refurbishment of Public Toilets

- Detailed design is in progress

URBAN SERVICES AND UTILITIES SECTION UPDATE

- Six pools are now open excluding Cudal. The Cudal pool repairs are currently being conducted.

- Fluoride training has been completed. Council are awaiting installation of flow meters.
- Effluent testing for all sites in Cabonne completed.
- Water main breaks completed as required.
- New private water and sewer connections completed as required.
- Sewer main breaks and chokes completed as required.
- Hydrant inspection program completed.
- E-one units repaired and replaced as required.
- The garden beds at Sheps Corner, Canowindra, Bank Street, Molong, Manildra pool and at Cargo are all completed.
- Tree planting at Cumnock Community Centre car park completed. Tree planting is currently being completed at Molong and then Manildra.
- Bins are being placed at all cemetery's.

David Scobie Architects

Level One, 177A Sailors Bay Road,
Northbridge,
NSW 2063
Tel: (02) 9967 2426
Mobile: 0412 415010
Email scobiearchitect@optusnet.com.au
www.davidscobiearchitects.com.au

Heritage

Cabonne Shire Council
Via email
Attn: Ms. Heather Nicholls
Chris Eldred, Jann Ferguson, Kate Blackwood and Accounts

REPORT: November 2018

Visit: 5/11/2018

1.0 Information provided to the Heritage Advisor

- 1.1 Heritage Advisor appointments–
- 1.1.1 St. Laurence RC Church, Molong – proposed works to LEP listed item
 - 1.1.2 Former Church - 11 Obley Street, Yeoval – modifications for a DA Approval to LEP listed item
 - 1.1.3 24 Bank Street, Molong – pre-purchase inspection to site within the Conservation Area
 - 1.1.4 Reinstated signwriting to Connelly's Store, Bank Street, Molong
 - 1.1.5 Replacement glass for the memorial foyer in the Molong Council office building

The next visits:

- **December 3rd**
- **February 4th, 2019**

2.0 Follow Up required

- ❖ *Gumble Hall*
- ❖ *Canowindra Railway Precinct – Master Plan completed for JHG-CRN: David Ward*
- ❖ *Canowindra Museum Master Plan – Ross Cleary*
- ❖ *Villages of the Heart: Reporting strategy for Cabonne Council*
- ❖ *Eugowra Fat Lamb Hotel – reconstruction*
- ❖ *Quinn's Stables – part demolition*
- ❖ *Cabonne Museums - Master Plan and Programme and Grant application support*
- ❖ *46 Bank Street, Molong – DA for paint scheme for listed item in the Bank Street CA*

The following notes apply to site visits and requests for advice - The intention is that the notes are passed to the Property Owner/Enquirer/DA Applicant:

P

The

1. St. Laurence's Roman Catholic Church

Meeting with Luke to review the following issues:

- The Consulting Engineers have inspected the two Church buildings and reported that the roofs, and particularly the former Church building roof require work with their preference being to replace the terra-cotta roofing tiles allowing for new lightweight roofing, sarking and insulation and structural works beneath.

Significance

- **44 Riddell Street is listed as an item**
- **The SHI reference is 1271787**

Two culturally significant churches on the site from different period - an older stone church dating from 1880s behind and close by the full brick Flemish bond Gothic church.

The highly decorated Gothic style church dominates the town from its hilltop position. The stone church dating from the 1880s adds interest to the site and shows a long local history.

The newer church was built at right angles to the old church, and was dedicated to St Laurence O'Toole.

- **The above statement would benefit from further historic information. It would be appreciated if the Church could provide more detail to improve the understanding of the age, condition and significance of the site and the buildings.**
- **It is recommended that members of the congregation seek advice from the Museum in Molong**

Address: 20 Riddell Street, Molong

Opening Hours: last Sunday of each month 12.30pm – 3.30pm and every Thursday 11.00am – 4.00pm

Contact: 02 6366 9622 during open hours or Sue Milne on – 6362 8960 m.0400425015 or John Austin – 0429719645 or Marie Hammond – 6360 4799. Email the museum molongmuseum@hotmail.com

Issues



Photograph 1 A detail view of the two church buildings and their replacement Marseille pattern terra cotta tile roofs



Photograph 2 A street view, courtesy Google, illustrating the two adjoining buildings. Both have similar terra cotta tiled roofs although the orange colour is obscured by lichen.



Photograph 3 View of the former School buildings near the Church site and the replacement colorbond roof, which was deemed appropriate.

The use of a colorbond steel roof to replace the two Church roofs in a custom orb profile would be acceptable subject to the following:

- Evidence from the Consulting Engineers that replacement was the only reasonable means of conserving the structures;
- Early historic documentary evidence supplied by the Church and Historical Society (John Austin – molongmuseum@hotmail.com) relating to the original constructions with photos where available; and
- Mitigation actions as part of the works to ensure that the changes are offset by a sound conservation strategy for the buildings and site.



Colorbond matt range available from suppliers

Subject to evidence in the form of photos or similar from the sources, the use of Matt Basalt is recommended for the later church and Matt Shale Grey is recommended for the stone Church. The reason for the two colours is to differentiate them relative to their age and character. Shale Grey is close to original galvanised iron



Photograph 4 View of the typical ground perimeter treatment and the additional services which have been applied.

A 1500mm perimeter apron replacing the earth and planting in compressed roadbase and gravel topping is recommended to stabilise the foundation.

As the main movement appears to focus on the high sides, the use of an agricultural drain in the vicinity of the proposed outer perimeter could be considered to ensure that the moisture content to the surrounds remains as even as is possible.

Re-pointing with lime based mortar and associated works could follow.

Uncharacteristic services should be either:

- Relocated out of sight;
- Painted to match the surroundings where relocation is not feasible and
- Planting in the form of a professionally prepared landscape plan provided to screen the site and buildings and reduce the mowing burden.



Photograph 5 An example of an external compressor for split system air-conditioning system: the installation of services which detract from the character and appearance and hence heritage significance of the site and building.



Photograph 6 Downpipes which discharge on to the ground around the building lead to foundation movement and rising salt damp. All stormwater should be piped to the street or

sufficient distance into an earth drain in the landscape. The Engineering report will probably have covered this issue.



Photograph 7 The perimeter of the building has grass and planting adjoining the four stone walls and this leads to foundation movement caused by uneven drainage. The door infill detracts from the character, appearance and significance of the Elevation. Restoration of the opening is recommended.



Photograph 8 Early steel 'rod and stick' bracing systems are evident on both the porch and the end wall. These should be reviewed by the Consulting Engineers as they may no longer be effective and may lead to consequential damage. The galvanised steel flashings replacing or covering the traditional barge boards detract from the traditional details and heritage significance.



Photograph 9 Elements which detract from the heritage significance include the galvanised flashings on the barge boards, the industrial light fitting, the door and cement infill and the external services and AC unit. Planting and the moisture associated with the roots leads to foundation movement and could be replaced/relocated.

HERITAGE WALL BRACKET

The Heritage Wall bracket is perfect for those heritage listed buildings. It is ideal for residential and retirement developments when the Heritage Streetlight has been used.

Specification

- Head is die cast aluminium
- Heavy duty spun aluminium shade
- Vandal resistant Opal polycarbonate visor
- All fixing screws 316 grade stainless
- Control gear integral
- Tubular straight arm with circular backing plate
- Standard powdercoat finish

Catalogue Number	Lamp Type	Wattage
CL5600H-WBS-35L	VS LED Module	35watt LED 4,000 Lumen Output
CL5600H-WBS-55L	VS LED Module	55watt LED 5,450 Lumen Output
CL5600H-WBS-1	PLC	26watt
CL5600H-WBS-2	PLC	32 watt
CL5600H-WBS-3	PLC	42 watt
CL5600H-WBS-4	Mercury Vapour	80 watt
CL5600H-WBS-5	High Pressure sodium	70 watt
CL5600H-WBS-6	Metal Halide	70 watt
CL5600H-WBS-7	Metal Halide	100 watt

Applications



Send an Enquiry

An alternate standard fitting available in a wide range of lamp types - warm white colour recommended in the type selected, for heritage buildings supplied by Colonial Lighting in Hornsby. Tel. 02 9477 7716 and sales@coloniallighting.com.au

Recommendations: Review the tension bracing, re-pointing and plant removals.



Photograph 10 The earlier school use and previous conversion is appreciated. However, alternative glazing treatments are recommended for the three glazed window openings in the end elevation, given the high level of significance.



Photograph 11 The Historic bell in temporary position. A temporary cover is recommended for the structure to reduce the rate of decay.



Photograph 12 The rare Vickers Engineering/foundry bell



Photograph 13

Contact Tim Tracey at Towerclock Services, Wyong on 0427 312 334

Given a set of photos, Tim should be requested to provide simple scheme for restoring the bell and a suitable structure for mounting the restored bell.

This project and any works related to the conservation of the exteriors of the two buildings would be eligible for grant funding from Council. Additional grants may be available from the NSW Government following the publication of the forthcoming grant programme.



Photograph 14 A return fence would be acceptable subject to an appropriate alignment, materials and supplementary planting.

CORODEK FENCING

A traditional roofing profile, Corodek is also an effective option for fencing.

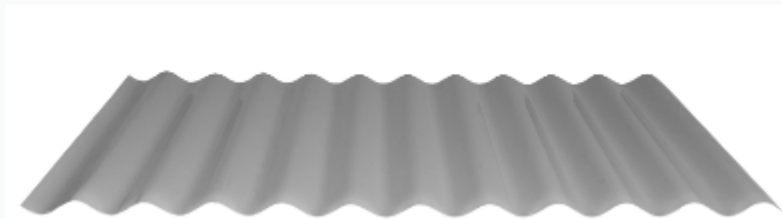


- ✓ Genuine COLORBOND® steel
- ✓ No gaps or footholds when installed correctly
- ✓ Range of accessories
- ✓ Backed by BlueScope warranty

[Profile Drawings](#)

[Availability](#)

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Contact Metroll in Dubbo for the product in Dune.



Photograph 15 Engineers to review the effectiveness of the bracing, the lintels and stone repairs using Helifix or similar in order that the wall be reconstructed to act as a composite element without the point loads exerted.

Note: This corner is the high side and subject to the predominant movement of sub-soil moisture through the building foundation. A stabilising strategy is recommended.



Photograph 16 Engineers to review lintel and stonework – asap.



Photograph 17 Route one for driveway. Note that traditional corrugated fencing is recommended in preference to roofing type profiles for heritage buildings and settings.



Photograph 18 Route 1 option for crossover and entry – to the left of the power pole. Council engineers to advise on location, distance from power pole and cross-over design details where required. A minimal design with a SW pipe, similar to the adjoining site, is recommended to retain the traditional swale at the road verge.



Photograph 19 General view towards the former Convent. A gravel finished drive with planting would be acceptable in this context.



Photograph 20 Keeping the drive to the right side of the site between the building and the line of trees and also a planting strip to the left of the drive, will screen the drive from the house and maintain the symmetry of the building.



Photograph 21 An Extraordinary view of the side/end elevation of the original Church – now School room, noting alternate stone in use and the sound wall construction.

The Project will require a DA for consideration by Council. The DA should include drawings, specifications, an Engineers Report and Landscape Plan. Depending upon the final scope of works Council may complete their own Heritage assessment.

2. 24 Bank Street, for Estelle of Koologik

RE: Pre-purchase building inspection

Contact: Estelle White
Tel: 0432 435 883
Koologik
estelle@koologik.com.au

Significance: The site is located within the Bank Street Heritage Conservation Area

Physical description:



Photo 1 Front Elevation to Bank Street

The building site consists of a side access shown to the left above, the building is nominally on the side boundary shown to the right, the rendered facade is from the Inter-war period and in the Art Deco style.

The building behind appears to be a set of timber framed sheds constructed close to the ground.

Estelle will take a set of site photos to clarify the age, condition and significant of the internal elements, in particular, walls, walls and roof.

It is recommended that Estelle contact the Museum to locate relevant early historic documentary evidence available from the Historical Society (John Austin molongmuseum@hotmail.com) relating to the original constructions with photos where available

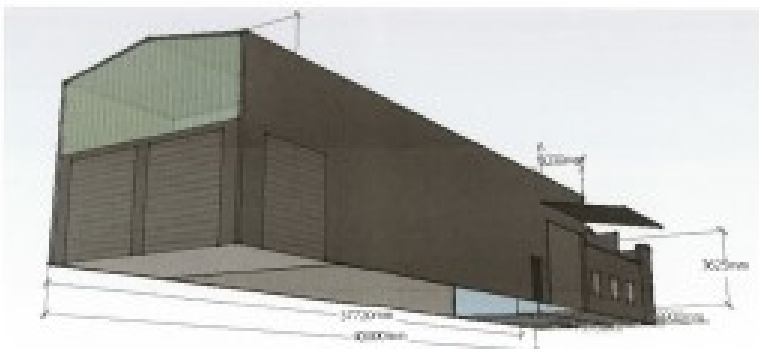
eaves. Roof pitch 10 degrees.



Western Elevation. Proposed firewall



Southern Elevation. Proposed separate area with residential roller doors



Existing shopfront to be retained as façade only

Schematic proposal for the site prepared for Koologik

The proposed use and schematic proposal is acceptable in heritage terms, subject to conservation and material works being similar to those recommended.

- Art deco colour scheme using traditional white and acceptable feature colour
- Sign mounted on central concrete lid awning
- Retained masonry front and return facade and two windows
- New central timber door and sidelights
- Access ramp (BCA issue)



Photo 2 An original window to be retained and restored



Photo 3 Ramped entry to comply with the Access code will be required. Consult Building control staff on a step ramp and locate new door accordingly with ramp out to property line.



Photo 4 New wall to be horizontal custom orb Windspray Matt cladding to 12m long office wing with new higher wing in contemporary construction in acceptable colour.



Photo 5 New alignment to meet boundary requirements.



Photo 6 This window may be sealed up to meet fire requirements with infill on the inner face so that recessed opening remains externally to show the original.

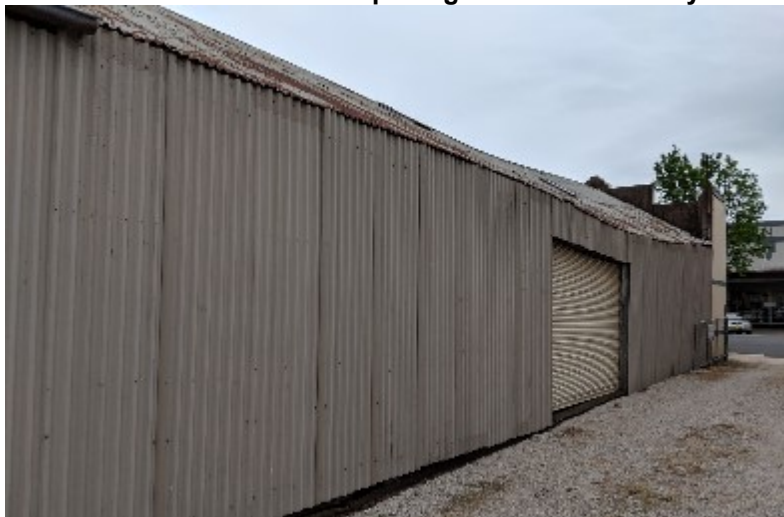


Photo 7 New building to be horizontal cladding as per other elevation with smooth unperforated quad gutter and circular downpipes all in matching Windspray.



Photo 8 Tree removals acceptable due to succouring and building damage



Photo 9 The structure has lost the level of significance which would warrant retention.



Photo 10 Proximity to the ground has caused extreme decay.




Photo 11 As above



Photo 12 The character of a mono-colour as seen above, can be represented in the new work




Photo 13 The concrete awning requires repair and a replacement art deco light would complement the character.



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**BEEHIVE 10" OPAL
GLOSS GLASS W/ 4
1/4" FITTER**

\$49.00

[ADD TO QUOTE](#)

SKU: LOD3090017 Category: [Glassware](#)

Quote List

No products in the list

3. Former Anglican Church and Hall at Yeoval

Contact: Jeff Wilson

Significance: A listed item on the LEP as former Anglican church, Item 242, 11 Obley Street, Yeoval



View of former church, courtesy Agency details 2013



View of former Church Hall, courtesy Agency details 2013

Proposal: An existing Consent exists for adaptation of the Church and hall for a residence.

The Heritage advisor provided advice to the previous owner. Jeff is the new owner and is seeking to vary the Consent.

The variations proposed are as follows:

- To change the use of the former Church to a commercial use such as retail or workshop; and

- To modify the works to delete the physical connection between the two buildings and the works proposed to the Church building including external decks and verandahs.

In processing the CC, a modification under Clause 4.55 of the EP&A Act will be required.

Liaise with Kate Blackwood on the planning issues.

In summary

- a revised set of plans will be required showing the elements of the site which are to be erected.
- Engineering or construction details will be required and then a CC lodged for the proposed works.

It is appreciated that a CC has been lodged however this relates to the current consent and not to the revised proposal. Hence, step 1 is to get the planning consent (DA) current and then step 2, ensure that the CC reflects the revised DA.

In terms of heritage, there are no problem issues with the revised proposal. Kate will refer the revised DA drawings to the advisor in due course and further comments will be supplied.

Any restoration works to the former Church would be eligible for local heritage grant, subject to an application – stained glass window reinstatement, external cladding and painting etc.

Leadlight and stained glass supplies

- Spectrum opalescent glass supplies: 02 9560 0880 and contact Liam or Lance
- Australian stained glass: 02 9660 7444 Leichhardt
- Regional window creators
 - Les or glen in Lockhart 0427 205662
 - Elaine Marshall in Wyalong
 - Tony Fisher in Parkes 0428 970 559

4. Cabonne Council – Painted signs for Connelly’s store



The completed signs on Connelly's Store are an excellent project. The graphics, signwriting and colours are all very well done.

This should set a good example and a high standard for other similar projects in the streetscape where there is evidence for similar early 'supergraphics'.

5. Cabonne Council – Memorial Foyer light

Attention: Craig Troth, Engineering Services, Cudal: 0400 309 468

The glass has been missing for some time and the character of the Memorial foyer is reduced through being incomplete while the lack of light increases the risk from vandalism.

It is recommended that one of the tow following items are purchased and installed.



General view of the memorial foyer at the entrance, noting the missing glass to the light fitting.



The fitting indicates a standard incandescent lamp which is nominally 5cm in diameter and therefore the throat on the brass gallery is nominally 14-15cm wide which would accept a glass with a 5" neck.

The standard size is 4 1/4" and there is a range of available fittings with recommended options shown below, available from the Heritage Building Centre in Rockdale.

Contact [02 9567 1322](tel:0295671322)

Email: sales@heritagebuilding.com.au

Rear 432b, West Botany Street, Rockdale 2216



PARKVILLE 9" OPAL GLOSS GLASS W/ 4 1/4" FITTER

\$81.00

SKU: LOD3090045 Category: [Glassware](#)



VICTORIAN 12" SCHOOLHOUSE OPAL GLOSS W/ 4 1/4" F

\$144.00

SKU: LOD3090067 Category: [Glassware](#)

D**3.0 SUMMARY: Annual Heritage Strategy checklist – 2018/2019**

1	Heritage Committee	Advice to Council	1	5
		Consultant Directory		
		Services & trades Directory		
2	Heritage Study	Aboriginal Study		
		Statements of significance		
3	Heritage Advice	Site visits	2	19
		Heritage advice	4	23
		Urban design advice		
		Pre-DA advice	3	16
		Advice on DA's		1
4	Pro-active Management	Heritage DCP		
		Urban design DCP		
		DA fee relief		
		Flexible Planning & building		
5	Local Heritage Fund	Funded projects		
		Project value		
		Heritage fund value		4
		Owner contribution		4
		Tourism projects		3
6	Main Street	Committee		
		Study		
		Implementation		
		Expanded main street		2
7	Education & promotion	Brochures, web, plaques, panels		3
		Events		
		Tourism strategy		
		Trails		1
		Training		
8	Council assets	Asset management plans		
		CMP and CMS		
		Works budgets		
9	Sustainability	Adaptive re-use	1	1
		Restoration	2	9
		Reinstatement	2	7
		Landscape	1	7
		Water		4

David Scobie RAI



State of the Environment Snapshot 2017-18

A State of the Environment (SoE) Report is an important management tool which aims to provide the community and Local Council with information on the condition of the environment in the local area to assist in decision-making.

Since 2007, the Councils of the Greater Central West Region of NSW (see map) have joined to produce Regional SoE Reports as part of Council reporting requirements.

Changes to NSW legislation mean that Councils are no longer required to produce SoE Reports each year, but only once every four years, in the year of the Council election. However, the participating Councils have decided to continue reporting on an annual basis so that they can provide a detailed Regional SoE report that covers trends in the intervening years.

This is a brief snapshot of data for the Cabonne Local Government Area in 2017-18 across a range of environmental indicators as shown in the tables below. The tables provide an understanding of trends by comparing this year's data with an average of previous years. The Council snapshot report should be read in conjunction with the 2017-18 Regional SoE report.

2017-18 Highlights

- ↑ Council's total operational greenhouse gas emissions decreased in 2017-18 in comparison to the previous two years.
- ↓ The average total waste generated per person was at its highest level in the past four years.
- ↑ The area protected in conservation reserves and under voluntary conservation agreements rose dramatically from previous years.
- ↑ The amount of water used by Council for irrigation was significantly less than last year.
- ↑ The annual electricity consumption for Council controlled facilities was at its lowest level in the past four years.

Land

Issue	Indicator	2014-15	2015-16	2016-17	2017-18	Trend
Contamination	Contaminated land sites - Contaminated Land Register (number)	2	2	2	2	→
	Contaminated land sites - potentially contaminated sites (number)	8	8	8	2	↑
	Contaminated sites rehabilitated (number)	1	0	0	0	↓
Erosion	Erosion affected land rehabilitated (ha)		0	0	0	→
Land use planning and management	Number of development consents and building approvals	353	219	228	363	↓
	Landuse conflict complaints (number)		2	12		
	Loss of primary agricultural land through rezoning (ha)	25	0	95	30	↑
Minerals & Petroleum	Number of mining and exploration titles	84	88	97	72	↑
	Area covered by mining and exploration titles (ha)		178K	300K	312K	↓

↑ improvement → no or little change ↓ worsening trend

Note - the trend is based on comparing the average of the previous three years of reporting with 2017-18

Biodiversity

Issue	Indicator	2014-15	2015-16	2016-17	2017-18	Trend
Habitat Loss	Total Area in the National Parks Estate (ha)	38,854	38,867	38,867	38,867	→
	Total Area of State Forests (ha)	14,576	14,517	14,517	14,517	→
	Total Area Protected in Wildlife Refuges (ha)	8,888	8,888	8,888	9,943	↑
	Area protected in conservation reserves & under voluntary conservation agreements (ha)	450	450	450	1,390	↑
	Extent of Traveling Stock Reserves in LGA (ha)		835	661	661	↓
	Proportion of Council reserves that is bushland/remnant vegetation	0%	0%	0%	0%	→
	Habitat areas revegetated (ha)	5	20	20	20	↑
	Roadside vegetation management plan	Yes	Yes	Yes	Yes	→
	Roadside vegetation rehabilitated (ha)	30	1	20	1	↓
Threatened Species	Threatened species actions implemented (e.g. PAS, recovery plans) (number)	0	1	0	1	↑
	Fish restocking activities: native species (number)	21,565	6,306	2,520	4,877	↓
	Fish restocking activities: non-native species (number)	12,000	14,000	16,000	9,500	↓
Noxious weeds and feral animals	Number of declared noxious weeds	126	126	95	95	↓
	Invasive species (listed noxious or WONS) under active management (number)	31	31	31	31	→

Towards Sustainability

Issue	Indicator	2014-15	2015-16	2016-17	2017-18	Trend
Waste Generation	Total waste entombed at primary landfill (tonnes)	1,442	1,422	2,029	2,759	↓
	Total waste entombed at other landfills (exc recyclables) (tonnes)	4,024	3,823	3,676	4,294	↓
	Average total waste generated per person (tonnes)	0.4	0.38	0.42	0.52	↓
	Average cost of waste service per residential household	\$312	\$320	\$330	\$356	↓
Hazardous/Liquid Waste	DrumMuster collections (number of drums)	0	1,576	9,687	7,005	↑
	Household Hazardous Wastes collected (kg)	481	1,757	1,372	525	↓
Reduce	Garden organics collected (diverted from landfill) (tonnes)	64	219	248	362	↓
	E-Waste collected (diverted from landfill) (tonnes)	16	0	0	8	↓
Recycle	Volume of material recycled (tonnes)	719	761	1,753	1,392	↓
	Volume of material recycled per person (kg)	52	55	128	103	↓
Littering and illegal dumping	Number of illegal waste disposal complaints to Council	8	8	9	8	↓
Engineering, Infrastructure and Civil Works	New road construction (km)	0	0	0	5	→
	Road upgrades (km)	263	157	148	128	↓
Risk Management	Flood management plans/ flood mapping - increase in area covered (ha)		0	0	0	→
	Hazard reduction burns (number)	0	0	0	0	→
Climate Change Mitigation	Office paper used by Council (A4 & A3 reams)	898	690	713	770	↓
	Council sustainability initiatives (number)	7	7	2		
	Council mitigation initiatives (number)	0	0	3		
Council Greenhouse Gas Emissions	Annual electricity consumption for Council controlled facilities (MWh)	2,392	2,386	2,108	1,696	↓
	Annual natural gas consumption for Council controlled facilities (Gj)	0	0	0	0	→
	Annual bottled gas consumption for Council controlled facilities (L)	5,307	3,909	2,612		
	Total fuel consumption (KL)	652	729	723	694	↓
	Proportion of Council's electrical energy demand met from council-owned renewable energy infrastructure	0.0%	0.0%	0.0%	0.0%	→
	Council total operational greenhouse gas emissions (tCO ₂ -e/year)	6,526	7,739	7,144	7,083	↓
Community Greenhouse Gas Emissions	Small scale renewable energy uptake (kW installed)	726	758	494	1,050	↓
	Number of solar water heaters and heat pumps installed	22	18	9	9	↓

Water and Waterways

Issue	Indicator	2014-15	2015-16	2016-17	2017-18	Trend
Surface & Ground Water Quality	Average salinity levels in selected streams (EC)	523	558			
	E.coli remote from wastewater treatment plants (per 100ml)	700	800	414	600	↓
	Average Total Nitrogen in selected streams (mg/L)	0.49	0.34			
	Average Total Phosphorus in selected streams (mg/L)	0.03	0.03			
	Average Turbidity in selected streams (NTU)	11	6			
Riparian	Riparian vegetation recovery actions (number)	3	4	4	4	↓
	Riparian vegetation recovery area (ha)	100	130	130	135	↓
Industrial/ Agricultural Pollution	Load Based Licencing Volume (kg)	4,913	4,707	7,519	4,088	↓
	Exceedances of license discharge consent recorded (number)	3	7	3	3	↓
	Erosion & Sediment Control complaints received by Council (number)	7	18	6	18	↑
Stormwater Pollution	Number of gross pollutant traps installed	1	1	1	1	→
	Total catchment area of GPTs (ha)	0	0	0	0	→
	Water pollution complaints (number)	0	0	0	0	→
Town Water Quality	Number of instances drinking water guidelines not met	0	0	0	0	→
	Number of drinking water complaints	0	0	0	0	→
Water extraction	Number of Water Supply Work Approvals from surface water sources	394	364	360		
	Volume of surface water permissible for extraction under licences (GL)	37	38	37		
	Number of Water Supply Work Approvals from groundwater resources	2,653	2,745	2,785		
	Volume of groundwater permissible for extraction under licences (GL)	23	23	24		
	Actual volume extracted through groundwater licences (GL)	2.2	3.1			
Council water consumption	Area of irrigated Council managed parks, sportsgrounds, public open space (ha)	40	40	40	40	→
	Water used by council for irrigation (including treated and untreated) (ML)	110	3.9	17	5.5	↓
Town water consumption	Annual metered supply (ML)	206	266	231	235	↑
	Annual consumption (Total from WTP) (ML)	163	224	210	211	↑
	Average annual household mains potable water usage (kL)	163.3	201.9	155.8	184.9	↑
	Average level of water restrictions implemented	3.0	2.0	2.0	2.0	↓
	Water conservation programs (number)	1	1	1	1	→

People and Communities

Issue	Indicator	2014-15	2015-16	2016-17	2017-18	Trend
Active community involvement	Environmental volunteers working on public open space (hrs)	5	5	0	0	↑
	Number of environmental community engagement programs	1	1	0	0	↑
	Number of growers markets/local food retailers specialising in local food	70	70	85	70	↑
Indigenous Heritage	Number of Indigenous sites on AHIMS register	395	397	348	369	↑
	Inclusion in DCPs & rural strategies (Yes or No)	No	No	No	No	→
	Extent of liaison with Indigenous communities (self-assessed from 0 = none to 3 = High)	1.0	1.0	2.0	2.0	↓
	Development approvals on listed Indigenous sites (number)	0	0	0	3	↑
	Number of Indigenous heritage management actions/responses	0	0	2	2	↓
Non-Indigenous Heritage	NSW Heritage Items (number)	5	6	6	6	↓
	Locally listed heritage items (number)	317	317	317	317	→
	Actions to protect non-Indigenous heritage (including management plans) (number)	2	2	2	1	↑
	Heritage buildings on statutory heritage lists demolished/degraded in past year (number)	1	1	0	0	↓
	Heritage buildings on statutory heritage lists renovated/improved in past year (number)	2	2	5	3	→

CASE STUDY: Improving water access and security (Cabonne LGA)

Cabonne Council in association with its Central Tablelands Regional Water Security Partners, Orange City Council and Central Tablelands Water received NSW Government funding under the Restart NSW Water Security for regions program to improve water access and security. The project aims to provide a secure domestic water supply to the towns of Molong, Cumnock and Yeoval.

The Molong Creek Dam yield is inadequate during drought to service the area, and the existing secure yield will not meet the predicted demand. The project is being delivered in two stages, with the initial construction of a 9.8 km raw water pipeline from Orange to the Molong Creek Dam. The project will make use of the Orange City Council water reticulation system by accessing potable water as an emergency water supply.

The second phase of the drought proofing project is the construction of a 49 km length of potable water pipeline from Molong to Cumnock and Yeoval townships. The project will make use of water storage dams located at Molong Creek Dam and Borenore Dam, and the available capacity of the water treatment facility situated at Molong. Ancillary structures including water tanks, break tanks, pump stations, chlorination and telemetry systems will be required to be installed along the proposed route.

Improved water security for the towns of Cumnock and Yeoval would enable potential for sustained long term growth and development. Following completion of the Molong to Cumnock and Yeoval pipeline project these towns will access the Molong Creek Dam supply and benefit from improved water quality and increased water yield.

The design and location of the pipelines within road reserves has taken into account environmental impacts including measures implemented to address aquatic ecology (53 watercourse crossings), flora and fauna assessment, and Indigenous and Non-Indigenous heritage assessment.



Pipe line construction work at Cumnock
(Leon Sutherland, Cabonne Council)



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