



24 October 2018

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 30 October, 2018** commencing at **10:00am**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to be 'SJ Harding', written over a light blue horizontal line.

SJ Harding

GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

ATTENDEES – OCTOBER 2018 COUNCIL MEETING

10:00am Outstanding Service Awards – Warren Fisher & Pat Nieuwendyk

Youth of the Month - Bailey Kennedy & Lachlan Haynes



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 3 MAYORAL MINUTE - GENERAL MANAGER'S RETIREMENT

(a) personnel matters concerning particular individuals (other than councillors)

ITEM 4 DEBT WRITE OFF

(g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

ITEM 5 REQUEST FOR DONATION OF GENERAL RATES

Procedural

ITEM 6 REQUEST FOR CONSIDERATION OF INTEREST CHARGES ON SEWER ACCOUNT 2885000006 AND RATE ASSESSMENT A80852

(b) matters in relation to the personal hardship of a resident or ratepayer

ITEM 7 SUPPLY OF TREES & LIMBS REMOVAL SERVICES AT VARIOUS LOCATIONS THROUGHOUT CABONNE LGA

Procedural

ITEM 8 EXCAVATOR HIRE 21-24 TONNE TO UNDERTAKE CIVIL WORKS AT VARIOUS LOCATIONS THROUGHOUT CABONNE LGA

Procedural

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 956420

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2018 - 956421

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 956422

RECOMMENDATION

THAT any Political Donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any Political Donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 956424

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER'S REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 5 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 956425

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 6 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of the Minutes
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	1. September 25 2018 - Ordinary Council Meeting Minutes ↓ 2. October 16 2018 Extraordinary Council Meeting Minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2018 - 956427

RECOMMENDATION

THAT the minutes of the Ordinary meeting held 25 September 2018 and the Extra Ordinary meeting held 16 October 2018 be adopted.

GENERAL MANAGER'S REPORT

The following minutes are attached for endorsement:

1. Minutes of the Ordinary Council meeting held on 25 September 2018.
2. Minutes of the Extra Ordinary Council meeting held on 16 October 2018.

ITEM 7 - NASHDALE ACTION GROUP

REPORT IN BRIEF

Reason For Report	Request for Council representative to the Nashdale Action Group
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.c Provide appropriate mechanisms for democracy and participation for Cabonne residents
Annexures	Nil

File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\LIAISON\NASHDALE ACTION GROUP - NAG - 966736
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RECOMMENDATION

THAT Council appoint a delegate and alternate to the Nashdale Action Group for the 2018-2020 years.

GENERAL MANAGER'S REPORT

In line with other Cabonne villages, the Nashdale community have established a progress association to be called Nashdale Action Group. Meetings will align with the existing framework of the Nashdale Hall Committee - with hall business starting the meeting followed by the Nashdale Action Group discussing more general issues relating to the wider community. The existing Nashdale Hall Committee meetings are held quarterly and attract attendance from user groups and key community groups including school P&C, CWA and Nashdale sports and social club.

The Nashdale Action Group believe this is an ideal forum for council engagement and have requested a council delegate attend the meetings.

ITEM 8 - DECEMBER 2018 AND JANUARY 2019 COUNCIL MEETINGS

REPORT IN BRIEF

Reason For Report	To discuss options relating to the December 2018 and January 2019 council meetings.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 966547

RECOMMENDATION

THAT:

1. Council hold its ordinary meeting for December 2018 on either Tuesday 11 December or Tuesday 18 December;
2. Council not conduct an ordinary meeting in January 2019 due to the restricted timeframe available; and
3. An extraordinary meeting be conducted in January or February if necessary.

GENERAL MANAGER'S REPORT

Council's December meeting falls on 25 December 2018. In order to process any outcomes of the meeting prior to the Christmas break, it is proposed that the December meeting be brought forward to either the scheduled workshop day of Tuesday 11 December or the following week to Tuesday 18 December to enable business transacted at the meeting to be implemented.

In addition, Council has traditionally considered the conduct of a meeting during January not necessary, due to the limited business to be transacted and the availability of councillors and staff in this period. Should any urgent matter arise during January which requires consideration at a Council meeting, this can be done by arranging for an extraordinary meeting to be called.

ITEM 9 - APPOINTMENT OF SECTION 355 COMMITTEE - ORANA HOUSE CANOWINDRA

REPORT IN BRIEF

Reason For Report	Seeking authorisation to establish a S355 committee to maintain and manage Orana House
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.4.c - Complete the refurbishment of Orana House
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\MAINTENANCE\CANOWINDRA ORANA HOUSE - 968296

RECOMMENDATION

THAT Council:

1. Subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations of any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the *Local Government Act 1993*, the Orana House Trust Committee be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:
 - a. The care, control and management of Orana House, Lot 126 DP 1105484, Ferguson Street, Canowindra
2. Appoint a delegate to the Orana House Trust Committee.

GENERAL MANAGER'S REPORT

Under section 355 and 377 of the Local Government Act 1993, Council is able to delegate some of its functions to a Committee of Council. Council uses this delegation and appoints community people to manage facilities or functions through a section 355 committee. Section 355 allows Council to exercise a function of Council by a committee of the Council; and Section 377 allows Council to delegate functions of Council.

The refurbishment project of Orana House is near completion and the community members involved in the project have notified council that they have formed an Orana House Trust Committee and have requested a council delegate to the committee. It would seem appropriate to formalise the committee by appointing them a Section 355 committee of council, for the care, control and management of Orana House.

ITEM 10 - COMMUNITY CENTRE AND LIBRARY

REPORT IN BRIEF

Reason For Report	To put forward future planning for combined community centre and library.
Policy Implications	Will require compliance with S23A Capital Expenditure Guidelines
Budget Implications	To be determined
IPR Linkage	3.3.2.b - Construct the new Molong Library
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\DESIGN AND CONSTRUCTION\MOLONG - PROPOSED NEW LIBRARY AND COMMUNITY MEETING ROOM - 970374

RECOMMENDATION

THAT Council authorise expenditure of \$25,000 from the Capital Works reserve to procure design and cost options for a community centre incorporating library and learning centre on land situated on the site of the current Molong community hall and adjoining council land.

GENERAL MANAGER'S REPORT

Councillors would be aware of the pending application for funding in Round 2 of the Regional Cultural Fund for library and learning centre in Molong. Following an onsite inspection by councillors and staff of the existing Mitchell Room and Molong community hall, it has been suggested that concept designs be prepared in relation to the possible replacement, not only of the Mitchell

Room, but also the community hall with a more modern multi-purpose community centre incorporating library and learning centre.

The drawing up of plans of a suggested design will enable cost options to be obtained with a view to entering into community consultation whether to proceed with such a proposal. Such consultation would be required under the "Capital Expenditure Guidelines" established pursuant to S23A of the Local Government Act 1993. These guidelines require extensive community consultation and enable the financial impact of the project to be quantified, identified and controlled.

It is estimated that preparation of detailed plans would cost in the vicinity of \$25,000.

ITEM 11 - INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN FIRST QUARTER REVIEW

REPORT IN BRIEF

Reason For Report	To provide Council with the first quarter review for the 2018/2019 Integrated Planning & Reporting Operational Plan.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	1. IPR First quarter review 2018 2019↓
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\PLANNING\INTEGRATED PLANNING AND REPORTING 2018-2019 - 967817

RECOMMENDATION

THAT, subject to any alterations the Council deems necessary at the October Council meeting, the update of the Operational Plan to 30 September 2018, as presented be adopted.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

The Local Government Act requires Council to consider a quarterly report on the review of its annual Operational Plan.

The purpose of this report is to allow Council to assess its performance against its agreed objectives, actions and strategies.

The first quarter updates for the Integrated Planning & Reporting Operational Plan for 2018/2019 is attached which shows the culmination of the actions and strategies undertaken during that quarter.

ITEM 12 - QUARTERLY BUDGET REVIEW

REPORT IN BRIEF

Reason For Report	To advise Council of the present position of the 18/19 Budget and to submit changes to the budget for approval and inclusion
Policy Implications	Nil
Budget Implications	Yes
IPR Linkage	4.5.5.h - Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements
Annexures	1. Sept 18 QBR Final ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\QUARTERLY FINANCIAL STATEMENTS - QBR - 965035

RECOMMENDATION

THAT Council note the variances in the report and authorize those changes to be included in the 2018/2019 Council Budget.

SENIOR ACCOUNTING OFFICER'S REPORT

The Quarterly Budget review is presented to Council to provide fair and reasonable information to the Councillors and the community, with regard to the current state of the budget.

The first report of this year takes a slightly different format from previous reviews, and it is hoped that the information will be more reader friendly.

The impact of the variances listed on pages 5 & 6 of the attached document are shown in the projected end of year result. The overall impact on the budget, due to the changes listed in the report, is a favorable credit balance of \$233,055.

The additional builds of several new bushfire sheds, totaling \$710,572, have been noted. These costs are matched with the receipt of capital income for the builds.

The Molong Truck Wash project is another project identified in this review. The total cost of the project is \$648,675 with \$505,060 to be received in grant funding and the remainder paid by Council, from the Capital Works Reserve.

Additional grant funding for After School Care and Family Day care amounting to \$127,175 has been acknowledged. This has been offset against expenditure and the transfer of the balance to reserves.

The funds remaining for the Roads to Recovery from 2017/2018 have been allocated to Icely Road and to Belgravia Road, in the current year. Those funds amount to \$784,394. However, it is expected that the scope of works will exceed that funding by approximately \$266,203. A separate report is to be presented to the October Council meeting detailing this matter and advising of the funding source for the funds required.

In this review an adjustment has been made to the Operating income to be received this year of \$2,411,188. This represents the Financial Assistance Grant for General Purpose and Roads, paid in advance and received in 2017/2018, for the current year. The adjustment has been balanced against the transfer of that amount from the reserve.

ITEM 13 - REQUEST FOR FINANCIAL ASSISTANCE WITH LEGAL COSTS - CITY OF SYDNEY COUNCIL, NORTH SYDNEY COUNCIL AND BAYSIDE CITY COUNCIL

REPORT IN BRIEF

Reason For Report	For Council to determine if it wishes to provide financial assistance
Policy Implications	Nil
Budget Implications	Possible financial assistance of \$2,177.31
IPR Linkage	4.5.1.b - Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\LOCAL GOVERNMENT NSW - ASSISTANCE WITH LEGAL COSTS - 965558

RECOMMENDATION

THAT Council contribute \$2,177.31 towards legal costs incurred by City of Sydney Council, North Sydney Council and Bayside City Council.

ADMINISTRATION MANAGER'S REPORT

A request has been received from Local Government NSW (LGNSW) requesting Council's assistance with legal costs incurred by City of Sydney Council, North Sydney Council and Bayside City Council in respect of an appeal of the Land and Environment Court's decision in *Karimbla Properties v Council of the City of Sydney; Bayside City Council and North Sydney Council [2017] NSWLEC 75*. The judgement can be viewed on the Land and Environment Court's website.

The Board of LGNSW resolved to approve applications for legal assistance made by the City of Sydney Council, North Sydney Council and Bayside City Council in accordance with the *LGNSW Legal Assistance Policy and Guidelines (November 2015)*.

The LGNSW Board considered that this case is of importance to local government throughout NSW.

By way of background, the case concerns the interpretation of section 516(1)(a) of the *Local Government Act 1993*, being the categorisation of rateable land as "residential". The Land and Environment Court held that land, on which development for the purposes of a residential development was being carried out in accordance with a development consent, is to be categorised as "residential", even though building construction was not complete and occupation certificates for use of buildings for residential accommodation had not been granted. The Court also found that Karimbla Properties are entitled to refunds of any rates paid for the land as a result the land being categorised by the councils as "business".

The three councils appealed that Land and Environment Court's decision. The Court of Appeal heard the matter in July and has reserved its decision. Judgement is expected later in the year.

Cabonne Council are requested to contribute \$2,177.31 to this matter. There is no obligation on Council to provide financial assistance.

ITEM 14 - NSW PUBLIC LIBRARIES CONFERENCE 2018

REPORT IN BRIEF

Reason For Report	For Council to consider sending delegate/s to the NSW Public Libraries Conference 2018
Policy Implications	Attendance at conferences to be approved at a Council meeting where possible in keeping with Council policy
Budget Implications	Councillor's expenses provision
IPR Linkage	3.3.2.a - Operate libraries according to the service agreement with Orange City Council
Annexures	1. NSWPL Annual Conference Program ↓
File Number	\\OFFICIAL RECORDS LIBRARY\COMMUNITY SERVICES\LIBRARY AND PUBLIC INFORMATION ACCESS\PUBLIC LIBRARIES NSW - 968002

RECOMMENDATION

THAT Council consider whether it wishes to authorise delegates to attend the NSW Public Libraries Annual Conference and AGM in Coffs Harbour from Tuesday 27 November to Friday 30 November 2018.

ADMINISTRATION MANAGER'S REPORT

The NSW Public Libraries Annual Conference 2018 will be held at Coffs Harbour from Tuesday 27 November to Friday 30 November. This will include the Public Libraries NSW Annual General Meeting on Friday 30 November. All member councils are encouraged to send delegates.

Full standard registration for the conference is \$700 (plus GST) per delegate.

A copy of the Conference Program is attached. Further details are available at [NSWPLA - Annual Conference 2018](#)

ITEM 15 - AUSTRALIA DAY 2019

REPORT IN BRIEF

Reason For Report	Notifying councillors of the schedule for Australia Day 2019
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.4.1.e Facilitate Australia Day events annually
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\AUSTRALIA DAY 2019 - 967897

Recommendation

THAT Council note the schedule for Australia Day 2019.

Administration Officer's REPORT

Preparations for Australia Day 2019 are underway with registration for the Ambassador program lodged with the National Australia Day Council.

Based on previous years it is expected that the Australia Day Ambassador will be announced in late November 2018.

Official Party Timetable

Council's Australia Day Policy states:

Visits to various Australia Day celebration events throughout the Cabonne LGA by the Official Party shall be based on a three-year rotating cycle with provision for adding or deleting localities as required.

The rotation has been as follows:

2016 – Cumnock, Molong and Eugowra

2017 – Mullion Creek, Cargo and Canowindra

2018 – Borenore/Nashdale, Cudal, Manildra and Yeoval.

In 2019, the Official Party will visit Cumnock, Molong and Eugowra.

Nominations

Nominations for Citizen of the Year, Young Citizen of the Year and Community Group of the Year have opened and have been advertised extensively in all local media.

Council has received notification from the Australia Day Council that a NEW award category has been introduced for 2019 - The Environmental Citizen of the Year Award.

The award will recognise individuals and organisations championing litter reduction and/or environmental initiatives in their local community.

In partnership with Return and Earn, Council is encouraged to introduce the Environmental Citizen of the Year Award as part its Citizen of the Year Awards Program.

Local recipients of this Environmental Citizen of the Year Award will go in the running to become the state winner and receive a grant valued at \$5,000 from Return and Earn to go towards their community initiative.

Nomination forms are available to download from Council's website and Facebook page and hard copies are available at its Molong, Cudal and Canowindra offices.

All Australia Day Committees/Progress Associations and schools have also been sent nomination forms.

Nominations will close 5pm on Friday 9 November 2018 for determination at the Australia Day Awards Committee Meeting to be held on Tuesday 27 November 2018 after the Ordinary Council Meeting.

Promotion and Determination

Councillors are asked for their continued support by spreading the word in their local area now that nominations are open. To maintain the community involvement and transparency of the process councillors may ONLY nominate in cases where no nominations have been received.

Council continues to encourage all Australia Day Committees to continue with their Australia Day celebrations and have offered support by way of promotion of their events and Council representation on the day for award presentations for those towns not included in the official itinerary this year.

ITEM 16 - YEOVAL ANNUAL SHOW 2019 & 2020

REPORT IN BRIEF

Reason For Report	For Council to determine whether it wishes to apply for a declaration as a public holiday or a local event day
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\YEOVAL ANNUAL SHOW - 967916

Recommendation

THAT Council lodge a formal biennial application for the proclamation of part-day public holidays from 8:30am to 7:00pm, for that portion of the township of Yeoval, which is in the Cabonne Council area on Tuesday 14 May 2019 and Tuesday 12 May 2020 for the Yeoval Annual Show.

Administration Officer's REPORT

Advice has been received from NSW Treasury regarding applications under the Public Holidays Act 2010 (the Act) for the declaration of local public holidays and local event days.

The Act permits the Minister for Industrial Relations to declare a local public holiday, or a local event day, for the whole or part of the Council's local government area. This may be limited to a particular location in the Council's area, such as the boundaries of a particular town or a police district in an area nominated by the Council.

The application may request the declaration of a part-day local public holiday or local event day to accommodate the holding of an afternoon event. In recent years, a number of councils have made part-day public holiday applications to reduce costs to local business while facilitating the holding of, and attendance at, local and regional events.

In determining whether to apply for a local public holiday, or a local event day, Council should consider the costs to regional businesses and local communities

in the declaration of a local public holiday within the designated area. It is expected that the Council will undertake a public consultation process, including consultation with relevant stakeholders, such as the local chambers of commerce, local banks, major employers and local schools located within the designated area.

Where it is proposed to request a part-day local public holiday, the Council should consider the impact on local schools and on the transport of school students who attend school on the day. In this regard, it is expected that the consultation process with local schools will take account of the transportation arrangements for students who attend school on the day.

Applications may be made for the declaration of public holidays and local event days (and part days) over a consecutive two year period for holding or celebration of annual events, such as a local show day, race day or carnival.

Declaration of a Local Public Holiday Vs Local Event Day

Where a local public holiday is declared by the Minister a bank located in the designated holiday area will be required to close unless it holds an approval to open on the day under Part 3A of the Retail Trading Act 2008. Shops located within the designated holiday area are free to open without restriction.

The public holiday provisions contained in the National Employment Standards of the Fair Work Act 2009 (Cth) apply to local public holidays declared under the Public Holidays Act 2010. This means that all employees irrespective of their former entitlements and whose place of work is within a local public holiday area will be entitled to be absent from work on the day or part day that is the local public holiday or part holiday. In addition, employees who work on the day or part day may then have an entitlement to penalty rates under a relevant award.

In considering an application to the Minister for a local public holiday or part day, Council is expected to consult with the affected community and other relevant stakeholders, as to the impact of a local public holiday or part holiday on businesses located within the local government area.

As part of that consultation, Council may consider the option of a local event day declaration instead of a public holiday or part-day.

What This Means for Cabonne Council

In previous years Council has approved to lodge a formal application on behalf of the Yeoval Annual Show which to get the best travelling displays and exhibitors holds the show mid-week in between the Wellington and Orange Shows.

It should be noted that in 2013 the Australia Hotels Association (NSW), on behalf of its members, submitted an expression of concern regarding the impact of a full local public holiday due to businesses being required to pay employees extended penalty rates. It was there on decided by Council in 2013, 2014, 2015,

2016 and 2017 that a part day public holiday from 8:30am to 7:00pm was the best option based on the advice.

Due to the timeframes of the event being from 8:30am until 7:00pm it is anticipated that if a part-day public holiday is granted Yeoval Central School will close for the day and St Columba's Catholic School in Yeoval will continue to run the standard bus lines.

2019 & 2020 Yeoval Annual Show

Council have received an application from Yeoval PA & H Society Inc. for part day public holidays for the Yeoval Annual Show for two years, Tuesday 14 May 2019 and Tuesday 12 May 2020.

Council has again advertised and received submissions from the following key stakeholders and residents of Yeoval:

Submission From	Meets Criteria	Comments
Yeoval Central School - Nicole Bliss - Principal	Yes	Supports local part day public holiday. Is the largest event in the small community and is vital to the community calendar. 78 year tradition. Teaching and non-teaching staff work at the show in-lieu of a school day as gate operators and judges. They also show animals and produce from the Agricultural Department with students.
Yeoval P A & H Society Inc - Sharon Cantrell - Secretary	Yes	Show is in its 79th year, largest event in community and brings hundreds of visitors on the day. Yeoval is unable to attract a weekend date on the established show run with Orange and Wellington holding weekends either side. Show day draws together all the organisations and businesses in the village who help run a successful and profitable day. Being declared a part day public holiday enables all school children and teachers to attend.
Yeoval & District Progress Association - Alf Cantrell – Secretary	Yes	Supports local part day public holiday. It's our major event in town for the year and draws hundreds of visitors to our village for the day. On the show day nearly everyone in town participates in entering, helping run and actively participating in show activities. From school children to UPA residents the

		Yeoval Annual show encompasses them all. The Show remains the highlight of the Yeoval calendar.
Resident - Peter & Kim Munro	Yes	Suggested a half day holiday to allow for feeding stock in the morning. Expressed concerns for a full day public holiday being granted as they employ 4 fulltime staff that normally work on a Tuesday and would need to be paid penalty rates and would also be disruptive to their enterprise.

Should the Council wish to apply for the declaration of a local public holiday or local event day, it will be necessary for the application to be forwarded to NSW Treasury, by **Friday 16 November 2018**.

Council has the options to apply for a Part Day Local Public Holiday or Local Event Day: based on past dealings it is recommended that a Part Day Local Public Holiday be applied for.

ITEM 17 - PECUNIARY INTEREST RETURNS 2018

REPORT IN BRIEF

Reason For Report	Advising that as required by Section 450A of the Local Government Act (1993) the Pecuniary Interest Returns for the 2017/2018 period are to be tabled.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\PERSONNEL\DISCLOSURE\STAFF PECUNIARY INTEREST RETURNS 2018 - 967421

RECOMMENDATION

THAT Council note the tabling of Pecuniary Interest Returns for the period to 30 June 2018 for councillors and designated persons.

ADMINISTRATION OFFICER'S REPORT

Pecuniary Interest Returns (Returns) for the period to 30 June 2018 must be tabled at the Council meeting immediately following 30 September each year.

All councillors and designated staff have submitted their Returns.

ITEM 18 - CABONNE SCHOOLS PRESENTATION DAY

REPORT IN BRIEF

Reason For Report	Council has been invited to donate a prize to each school presentation day in Cabonne
Policy Implications	NIL
Budget Implications	To be funded from Council's s.356 budget allocation
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COMMUNITY RELATIONS\SPONSORSHIP - DONATIONS\SPONSORSHIP - DONATIONS - 2018 - 968231

RECOMMENDATION

THAT Council:

1. Sponsor a \$50 prize to each primary and secondary school in Cabonne;
2. Authorise Councillor's to attend school presentations if invited,

ACTING COMMUNITY SERVICES MANAGER'S REPORT

Council traditionally makes a donation to each school in Cabonne to sponsor a prize for their Annual Presentation Night. This has been very well received by each school and is a good way of recognising students that have made outstanding achievements in the area of citizenship.

There are 19 schools within Cabonne with two of these, Yeoval and Molong, having students in both primary school and high school. If prizes were to be awarded to both the high schools and primary schools on these sites there would be a total of 21 prizes to be awarded at \$50 each, this being a total of \$1,050.

Council usually provides a certificate for presentation with the prizes and the schools will often invite their local Councillor to make the presentation. Each school will be asked to purchase their prizes from local businesses where possible.

Should Council wish to make a donation there remains \$6,860 in the s.356 budget allocations for this financial year. Donations so far this year are:

\$250 Eugowra Mural Committee
\$377 Canowindra Men's Shed

ITEM 19 - REQUEST FOR DONATION

REPORT IN BRIEF

Reason For Report	For Council to consider the requests for donations received
Policy Implications	NIL
Budget Implications	To be funded from existing s.356 budget allocation.
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. Sponsorship Proposal Orange Lions Club Camel Races 2019↓
File Number	\\OFFICIAL RECORDS LIBRARY\COMMUNITY RELATIONS\SPONSORSHIP - DONATIONS\SPONSORSHIP - DONATIONS - 2018 - 968326

RECOMMENDATION

THAT Council donate \$500 to the Orange Lions Club for their Easter Camel Races event.

ACTING COMMUNITY SERVICES MANAGER'S REPORT

Orange Lions Club are holding their annual Easter Camel Races on Easter Sunday 21 April 2019. This event aims to raise money for Give Me 5 For Kids, which is a charity that provides assistance to the Children's Ward at the Orange Local Area Health Service.

The Camel Races is a family event with approximately 7,000 people attending.

In 2018 the event raised \$45,000 for Give Me 5 For Kids. This money remained in Orange and was used to purchase a Paediatric Bronchoscope and a C Mac Video Machine for the Children's Ward. This specialised equipment means that local families do not have to travel to Sydney for treatment.

The Children's Ward at the Orange Local Area Health Services provides specialist treatment for children within the wider region. Council has been approached to sponsor this event to the value of \$500 which will provide the following media opportunities:

- Acknowledgement in race program including logo
- Acknowledgement on sponsors board at the race
- Acknowledgement on event website and social media
- Noted as a sponsor of one of the 7 camel races

Should Council wish to make a donation there remains \$6,860 in the s.356 budget allocations for this financial year. Donations so far this year are:

\$250 Eugowra Mural Committee

\$377 Canowindra Men's Shed

ITEM 20 - CANOWINDRA FISH FOSSILS - DEED OF GIFT TO AUSTRALIAN MUSEUM

REPORT IN BRIEF

Reason For Report	To inform Council of the latest negotiations regarding a proposal to transfer ownership of the Canowindra Fish Fossils to the Australian Museum.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.2.1.a - Maintain current level of support to museums in Cabonne
Annexures	1. Council Presentation ↓ 2. Canowindra Deed of Gift AM 210617 ↓ 3. Canowindra Permanent Loan Agreement version 2 July 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 969626

RECOMMENDATION

THAT Council:

1. Enter into a Deed of Gift and Permanent Loan Agreement to transfer the ownership of the Canowindra Fish Fossils to the Australian Museum.
2. Affix the Council seal to the Deed of Gift between Cabonne Council and the Australian Museum.

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

Background

In August 2015, following a meeting between the then Deputy Premier and Council representatives, the Australian Museum requested that Cabonne Council transfer the ownership of the 370 million-year-old Canowindra fish fossil slabs from Cabonne Council to the Australian Museum via a Deed of Gift.

Presently, Council is the legal owner of the stored fossil slabs. In return for an ownership transfer, the Australian Museum indicated it would be responsible for registering and digitising the fossil slabs in accordance with the International Code of Zoological Nomenclature.

Subsequently, the Australian Museum forwarded a draft Deed of Gift, draft Deed of Stakeholders Agreement and draft Collection Management Policy for the fossil collection. Under the proposal, the Age of Fishes Museum and Cabonne Council would remain responsible for the management, maintenance and security of the fossils, as well as providing a suitable secure building to store them.

Following this, Cabonne Council obtained a \$300,000 grant and provided a further \$300,000 from its own funds to construct a fossil storage facility on the site of the Age of Fishes Museum.

In the meantime, Council and the Australian Museum continued to negotiate a draft Deed of Gift, with a number of corrections and amendments made to the draft documents. Final draft documents were sent to Council's solicitors for review and in April 2017 were forwarded to the Australian Museum, which referred the documents to the Crown Solicitor for advice.

After a lengthy delay, the Crown Solicitor recommended that the simplest and most effective means of proceeding with the proposal would be to sign a simplified Deed of Gift donating the Collection to the Australian Museum which would then provide the collection to the Age of Fishes Museum under a standard permanent loan agreement.

Council was concerned that several clauses in the permanent loan agreement may not guarantee the fossils remained in Canowindra in perpetuity and returned the agreement to the Australian Museum to revise.

Current Situation

The Australian Museum has provided Council with a revised agreement which addresses Council's concerns.

On 11 September 2018, the Director of the Australian Museum's Research Institute Dr Rebecca Johnson and the Museum's Branch Head, Life and Geosciences, Mr Cameron Slatyer, addressed a Council workshop to discuss the Deed of Gift.

In her presentation, Dr Johnson said:

1. The Australian Museum had revised the Deed of Gift and permanent loan agreement to address the previous concerns of Council making it explicit the Australian Museum has no intention of moving the fossils.
2. The Australian Museum is committed to the fossils staying in the Cabonne Shire, where they can be displayed, managed, researched and promoted for the benefit of the region.
3. The Australian Museum is committed to assisting with the curation of the fossils at the Age of Fishes Museum to achieve their deserved scientific recognition.

4. There are long-term mutual benefits to this collaboration, including insurance of the fossils, curatorial expertise, promotion to the scientific community, the public and visitors to the Age of Fishes Museum and Australian Museum.

These benefits were further outlined as:

- a) **Insurance** – As part of the Australian Museum collection, the fossils would be covered by the Australian Museum's insurance (this is also the case for the Somerville Collection at the Australian Fossil and Mineral Museum in Bathurst);
- b) **Fossil care and curation** – registration of the fossils making them discoverable to the international science community and provide advice on storage, data-basing, display;
- c) **Expertise** – Access to the expertise of our palaeontology curator and other experts who can translate the latest fossil research to the community and assist with exhibition text, images and design;
- d) **Promotion** – Opportunity for Canowindra and the Australian Museum to work together to cross-promote and gain support for outreach activities; and
- e) **New technology** – we propose scanning the fossils with latest 3D scanning equipment allowing high resolution 3D rendering and 3D printing. This increases access of the fossils to the whole community.

A copy of Dr Johnson's presentation is attached as an annexure, as well as the revised Permanent Loan Agreement and the Deed of Gift.

ITEM 21 - EVENTS ASSISTANCE PROGRAM

REPORT IN BRIEF

Reason For Report	For Council to consider applications for funding under the 2018-2019 Events Assistance Program
Policy Implications	Nil
Budget Implications	Up to \$1,500 to be funded from the 2018-2019 Events Assistance Program
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. Rotary club of Orange EAP application ↓ 2. EAP application Canowindra Lions Club ↓
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 969705

RECOMMENDATION

THAT Council:

1. Approve \$1,000 funding under the 2018-19 Events Assistance Program (EAP) to Rotary Club of Orange for the 2019 Banjo Paterson Australian Poetry Festival.
2. Approve \$500 funding under the 2018-19 Events Assistance Program (EAP) to Canowindra Lions Club for the Canowindra Coming Together in Aid of Farmers

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

Council has received two applications under the 2018/2019 Events Assistance Program (EAP).

Application 1

Organisation:	Rotary Club of Orange
Event:	2019 Banjo Paterson Australian Poetry Festival
Date:	17-24 February 2019
Requested Amount:	\$5,000
Reason for Funding:	Contribution towards marketing and printing

Event Description

The 2019 Banjo Paterson Australian Poetry Festival is an eight-day event, conducted throughout the Orange, Cabonne and Blayney regions. It is a family event to mark the fact that Banjo Paterson was born and spent some of his childhood years in the area. It celebrates Australian poetry and is aiming to attract 4,000 people to various events during the week.

Key events in 2019 will include:

1. Banjo Paterson Dinner at Molong;
2. Banjo Paterson Original Poetry Competition in Orange;
3. Banjo Paterson Breakfast at Banjo Paterson Park, Orange;
4. Breakfast and Poetry on the Pavers in Orange;
5. Poet's Brunch and casual performances at Yeoval;
6. Wrath of Grapes poetry event at Heifer Station Winery;
7. Banjo Paterson Night Market in Orange;
8. Market Day in Orange;
9. Poetry workshops in schools in Cabonne and Orange areas;
10. Self-drive tours of the area.

Assessment

The Banjo Paterson Australian Poetry Festival is an established event in the region and meets the EAP funding objectives of a core event. It's aim is to

attract visitors to the region and in recent years it has expanded to include more Cabonne-based events.

Cabonne Council provided \$2,000 in EAP funding to the festival in 2017. However, in August this year, Council allocated \$1,000 to the Molong Advancement Group to assist in the operation of the inaugural Banjo Paterson Dinner on the Molong Village Green. This will be the signature activity in Cabonne during the Banjo Paterson Festival.

Providing EAP funding of \$1,000 to the Rotary Club of Orange this year would keep the total allocation for the Banjo Paterson Festival at a similar level to 2017.

Application 2

Organisation: Canowindra Lions Club
Event: Canowindra Coming Together in Aid of Farmers
Date: 3 November 2018
Requested Amount: \$500
Reason for Funding: Contribution towards catering

Event Description

The inaugural Canowindra Coming Together in Aid of Farmers is planned for Morris Park, Canowindra between 12pm and 4pm on Saturday 3 November 2018.

The event is being conducted by Canowindra Lions, who will provide free catering, children's activities and stalls to provide information and advice to farmers. Representatives of the NSW Department of Primary Industry and the Rural Adversity Mental Health Program will be on hand.

The Lions Club expects about 300 people to attend.

The event is an initiative of the Canowindra Lions Club to raise the spirits of the local community, particularly farmers, during the drought, which is having a crippling effect on this rural area.

Similar to the recent Rally Till It Rains in Yeoval, the gathering would provide the opportunity for the Canowindra community to come together and momentarily escape the effects of the drought and to support each other, in what has been a particularly difficult time.

Assessment

The inaugural Canowindra Coming Together in Aid of Farmers meets the Events Assistance Program guidelines for a developing event for which the level of funding is \$500.

ITEM 22 - ROADS TO RECOVERY PROJECT FUNDS.

REPORT IN BRIEF

Reason For Report	To advise Council on the changes required in the Roads to Recovery Program Budget.
Policy Implications	Nil
Budget Implications	Yes
IPR Linkage	1.1.1.a - Complete the annual rural and urban roads maintenance program
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\PROGRAMS\ROADS TO RECOVERY PROGRAM - 2018-2019 - 970686

RECOMMENDATION

THAT Council approve the changes detailed in the report for the 2018/2019 Roads to Recovery Project budget.

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

As noted in Item 12 Quarterly Budget Review, the available funds for the Roads to Recovery projects on Icely Road and Belravia Road totalled \$784,394. The original funding allocation was \$936,307, however due to unforeseen ground conditions on the project in the 2017- 2018 Roads to Recovery Program, it left a shortfall of \$151,913.

These latent conditions necessitated the inclusion of a drainage subsoil layer to be incorporated between the subgrade and pavement, additionally, the pavement layer was modified and strengthened. The cost of these additional works is \$151,913.

The remaining projects in the program, Icely Road reconstruction and Belgravia Road reconstruction also encountered additional cost. The additional cost associated with Icely Road was due to extra tree removal for sight distance, vehicle separation, and rock that required specialist removal. This work is costed at \$76,225. The additional cost associated with the Belgravia Road reconstruction was due to the requirement to stabilise the pavement with lime stabilment to lower the Plasticity Index and strengthen it. This work is costed at \$38,054.

These works totalling \$266,192 can be funded from the Rural Reseal Program carry forward amount from the previous year of \$159,874, Urban Reseal program carry forward amount from the previous year of \$15,897 and \$90,421 from 2018-2019 Rural Reseal program.

ITEM 23 - REQUEST FOR COUNCIL CONTRIBUTION FOR THE EXTENSION OF SEWER MAIN.

REPORT IN BRIEF

Reason For Report	Advising on request for subsidy for sewer extension work.
Policy Implications	The Cabonne Sewer Policy states that property owners may request a 50% subsidy up to an amount of \$5,000 when sewer mains are extended to service a property.
Budget Implications	\$1,243.63 from the Cabonne Sewer Fund.
IPR Linkage	5.3.3.c - Undertake Cabonne sewer projects
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\SEWERAGE AND DRAINAGE\APPLICATIONS\TOWN SEWERAGE SYSTEMS - 967406

RECOMMENDATION

THAT Council:

1. Approve a 50/50 subsidy to the owner of Lot 2, DP 833003, Wellington Street, Molong, to the value of \$5,000.
2. Approve the provision of \$1,243.63 to the Cabonne Sewer Fund to increase the available funds from \$3,756.37 to \$5,000.00.

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

The owner of Lot 2, DP 833003, Wellington Street, Molong, is developing the block which includes a subdivision and creation of two lots. The cost of extending the sewer mains to service this property is \$11,110.00. The owner has requested for a 50% subsidy for the extension of the sewer mains. This will amount to the maximum allowable subsidy of \$5,000.

The owners request is consistent with the Cabonne Sewer Policy. The full amount of \$11,110.00 has been received by Council and the sewer mains extension work is underway.

It is recommended that Council approves the 50% subsidy, and increase the budget in the Council Sewer Fund, with \$3,756.37 to be taken from the Cabonne Sewer Fund and \$1,243.63 to be transferred to the Fund from the Sewer Mains Operations Fund.

ITEM 24 - CANOWINDRA TOWN IMPROVEMENT PROJECTS

REPORT IN BRIEF

Reason For Report	Seeking Council's approval to allocate funding.
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Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.3.e - Maintain the council's properties to safe operational standards
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\RATES AND VALUATIONS\RATE PAYMENTS\CANOWINDRA TOWN IMPROVEMENT RATE - 970138

RECOMMENDATION

THAT the listed projects be funded from the Canowindra Town Improvement Fund.

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

A list of projects identified by the local Councillors have been costed. The costings are as follows:

- Purchase of a pallet lifter for the Age of Fishes Museum \$1,000
- Concrete path at the walkway to the Swinging Bridge \$30,000
- Installation of solar panels at the Age of Fishes Museum \$18,000
- Installation of Morris Park weather-proof power outlets \$30,000

The current balance of the Canowindra Town Improvement Fund is \$1,069,797. The total cost of the projects is \$119,000, this would leave a balance of \$950,797.

ITEM 25 - 2018 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS

REPORT IN BRIEF

Reason For Report	Council to nominate a delegate to attend the 2018 National Local Roads and Transport Congress to held 20-22 November in Alice Springs NT.
Policy Implications	NIL
Budget Implications	NIL
IPR Linkage	1.1.3.a - Provide Road Maintenance service to RMS
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - 968896

RECOMMENDATION

THAT Council nominate delegates to attend the 2018 National Roads & Transport Congress.

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

The 2018 National Local Roads and Transport Congress will be held in Alice Springs, NT from 20 – 22 November 2018.

Council has a standing resolution to have a delegate or delegates attend the annual National Local Roads and Transport Congress.

The National Local Roads and Transport Congress provides Council with the opportunity to hear from leading thinkers and practitioners who are driving the national road and transport agenda.

Cabonne's delegation in previous years has included the Mayor (or alternate) and the Director of Engineering and Technical Services (DETS).

ITEM 26 - UPDATED SCHEDULE OF PROPOSED VOLUNTARY PURCHASES OF FLOOD AFFECTED PROPERTIES

REPORT IN BRIEF

Reason For Report	Seeking Council endorsement of updated schedule of proposed voluntary purchases of flood affected properties.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.2.2.c - Implement Molong Floodplain Management Plan
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\SEWERAGE AND DRAINAGE\FLOOD MITIGATION\MOLONG FLOODPLAIN - 967046

RECOMMENDATION

THAT Council endorse the Updated Schedule of Proposed Voluntary Purchases.

URBAN ASSETS COORDINATOR'S REPORT

Council at its ordinary meeting of 24 May 2016 endorsed a schedule of proposed voluntary purchases. The schedule is as follows:

Current Schedule of Proposed Voluntary Purchases

Financial year	Village	Address	Action
2016/2017	Eugowra	14 Cooper Street	Purchased/demolished
2017/ 2018	Molong	5 Betts Street	Purchased/demolished
2018/2019	Eugowra	To be determined*	Funding offer pending
2019/2020	Molong	7 Betts Street	To be purchased

* The property 10 North Street Eugowra became available later on. Council has been advised that funding will be available from the NSW state government for the purchase of 10 North Street Eugowra. The formal offer is yet to be received.

Council has now been offered another house for purchase in Molong and it is time to update the table of proposed voluntary purchases as follows.

Updated Schedule of Proposed Voluntary Purchases

Financial year	Village	Address
2019/2020	Molong	7 Betts Street
2020/2021	Eugowra	To be determined
2021/2022	Molong	1 Betts Street

All properties eligible for funding from OEH are identified in the appropriate Flood Plan for each village. Council has a preference for potential vendors in Eugowra to relocate within the village. A Eugowra consultative committee also reviews potential purchases and advises Council on the potential for relocation prior to Council's acquisition of the property.

Council may amend the priority of voluntary purchases at any time.

Acquisition of the properties only proceeds with the direct authorization of Council and with the formal provision of 2/3 funding from the NSW state government. All properties acquired as voluntary purchases are classified as Operational Land.

ITEM 27 - EUGOWRA FLOODPLAIN CONSULTATIVE COMMITTEE

REPORT IN BRIEF

Reason For Report	To obtain council approval for delgate appointment to the committee
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.2.2.d - Action voluntary purchase applications
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\ACQUISITION AND DISPOSAL\EUGOWRA -

	10 NORTH STREET - VOLUNTARY PURCHASE SCHEME - PANCALDI - 970204
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RECOMMENDATION

THAT council nominate a delegate and an alternate delegate to chair the Eugowra Floodplain Consultative Committee for the council term of 2018-2020.

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Council in September 2011 resolved to establish the Eugowra Floodplain Consultative Committee, with the committee to consist of representatives of the Eugowra Progress and Promotion Association and Eugowra Floodplain Risk Management Committee, along with representation for Eugowra's business sector. The committee also included the council's Director Engineering and Technical Services and a councillor delegate (as chair).

Council's Voluntary Purchase property policy states as follows:

All properties in Eugowra being considered for voluntary purchase by council are to first be considered by the Eugowra Floodplain Consultative Committee. The committee will take into consideration in its recommendation to council the availability and cost of suitable housing in Eugowra and any compelling reasons why the seller cannot relocate in Eugowra, for instance, health, age or financial issues.

The committee was not referenced in the council's September 2018 delegation review. It may be appropriate for the council to nominate a delegate and an alternate to facilitate the continuation of the Eugowra Floodplain Consultative Committee.

ITEM 28 - NETWASTE STRATEGIC RECYCLING PLAN 2018-2023

REPORT IN BRIEF

Reason For Report	To inform council of the preparation of the Netwaste Strategic Recycling Plan 2018-2023
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.3.1.c - Provide facilities to encourage maximum recycling and reuse of all waste streams
Annexures	1. NetWaste Strategic Recycling Plan ↓
File Number	\\OFFICIAL RECORDS LIBRARY\WASTE MANAGEMENT\PLANNING\WASTE REDUCTION STRATEGIES - 969747

RECOMMENDATION

That Council endorse the Netwaste Strategic Recycling Plan (2018/2023).

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

An initiative of the Netwaste council's following what is known as the China Sword crisis within the waste management industry, has been the development of a Strategic Recycling Plan to redress the current situation. The attached Strategic Recycling Plan 2018-2023 has been developed by the Netwaste project team, with the core aims of achieving:

- Regional independence and adaptability through a unified approach
- Stronger recycling capabilities
- Financial sustainability of recycling services
- Provision of higher quality, less contaminated products and materials for recycling
- Stronger community ownership and understanding of sustainable recycling.

The attached strategic document is based upon the Netwaste regions particular geographic circumstances, and taking into account EPA guidelines.

ITEM 29 - PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG

REPORT IN BRIEF

Reason For Report	To obtain council's resolution to proceed with land aquisition.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.2.2.c - Implement Molong Floodplain Management Plan
Annexures	1. Watson Street land. ↓
File Number	\\OFFICIAL RECORDS LIBRARY\SEWERAGE AND DRAINAGE\FLOOD MITIGATION\MOLONG FLOODPLAIN - 970231

RECOMMENDATION

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

SENIOR TOWN PLANNER'S REPORT

Council has previously resolved to acquire land in Watson Street, Molong, adjacent the railway line and Molong Creek, from State Rail (John Holland). Due to legislative changes it is now necessary for Council to review and update its resolution to acquire the land to enable the process to receive. Council's solicitor has provided the appropriate wording for the relevant resolution.

Council considered this report at the September meeting and moved the motion without the attachment referred to being part of the report. It will therefore need to be resolved with the inclusion of the attachment to satisfy legal requirements.

ITEM 30 - EXEMPTION TO THE ALCOHOL PROHIBITED AREA AND ALCOHOL FREE ZONE AT THE VILLAGE GREEN, MOLONG FOR AN APPROVED EVENT HELD IN CONJUNCTION WITH THE BANJO PATERSON FESTIVAL

REPORT IN BRIEF

Reason For Report	To release the restriction for the alcohol free area at the Village Green, Molong for an event
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT

	APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 968672
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RECOMMENDATION

THAT Council:

1. Agree to the Molong Advancement Group's request to suspend the Alcohol Prohibited Order and Alcohol free Zone for the Village Green in Bank Street, Molong for Saturday 23 February 2019.
2. Advertise the abovementioned changes in the Molong Express prior to the event.

SENIOR TOWN PLANNER'S REPORT

Council has received a request from Molong Advancement Group and Orange 360 Degrees to temporarily revoke alcohol restrictions that apply to the Village Green for an event held in conjunction with the Banjo Paterson Festival.

Under clause 645 of the Local Government Act there is the ability to either suspend or cancel an alcohol free zone or alcohol prohibited area. This may occur as a result of a request from a person or body, or at the Council's own initiative. Consultation with the Canobolas Local Area Command Licensing Officer has been undertaken with no objections for the suspension of the alcohol restrictions for the duration of the event.

Should council agree to support the request from Molong Advancement Group and Orange 360 Degrees, the changes will be formally advertised in the Molong Express at full cost to the event organisers.

ITEM 31 - COUNCIL TO AQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE

REPORT IN BRIEF

Reason For Report	Compulsorily acquisition of land under Sections 186 and 187 and the Local Government Act.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.2.2.b - Construction of Puzzle Flat Creek Levee
Annexures	1. Levee Plans ↓
File Number	\OFFICIAL RECORDS LIBRARY\SEWERAGE AND DRAINAGE\FLOOD MITIGATION\EUGOWRA PUZZLE FLAT CREEK AND LEVEE - 970236

RECOMMENDATION

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:

- (1) Lot 1 in DP 432838 Eugowra;
- (2) Lot 3943 in DP 1200868 Eugowra;
- (3) Lot 148 in DP 750182 Eugowra;
- (4) Lot 7001 in DP 1125814 Eugowra;
- (5) Lot 88 in DP 750159 Eugowra; and
- (6) Lot 71 in DP 750182 Eugowra.

as shown in the plans attached to the report for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.
5. Should council be able to reach agreement for purchase by private treaty that the purchase proceed by that method.

SENIOR TOWN PLANNER'S REPORT

Council has previously resolved to acquire land in Eugowra for the Puzzle Flat Creek flood levee. Due to legislative changes it is now necessary for Council to review and update its resolution to acquire the land to enable the process to receive. Council's solicitor has provided the appropriate wording for relevant resolution.

Council considered this report at the September meeting and moved the motion without the attachment referred to being part of the report. It will therefore need to be resolved with the inclusion of the attachment to satisfy legal requirements.

ITEM 32 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 956428

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER'S REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 33 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 956429

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER'S REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 34 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 956430

RECOMMENDATION

THAT Councillors call any matters of urgency.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

ITEM 35 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 956431

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

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PRESENT Cllrs K Beatty (in the Chair), J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, K Walker, J Weaver and I Davison.

Also present were the Acting General Manager, Director of Finance & Corporate Services, Director of Engineering & Technical Services, Senior Town Planner, Administration Officer, Personal Assistant to Director of Environmental Services, Personal Assistant to Director of Engineering and Technical Services and Community Engagement and Development Manager.

ITEMS FOR DETERMINATION

ITEM - 1 ACKNOWLEDGEMENT OF COUNTRY

Proceedings in Brief

The Mayor recited an Acknowledgement of Country in accord with Council's Code of Meeting practice.

MOTION (Durkin/Weaver)

THAT an Acknowledgement of Country be recited in accord with Council's Code of Meeting Practice policy.

18/09/01 Carried

ITEM - 2 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

There were nil applications for leave of absence.

MOTION (Newsom/Durkin)

THAT it be noted there were nil applications for leave of absence.

18/09/02 Carried

ITEM - 3 DECLARATIONS OF INTEREST

Proceedings in Brief

There were nil declarations of interest

MOTION (Oldham/Davison)

THAT it be noted there were nil declarations of interest.

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18/09/03 Carried

ITEM - 4 DECLARATIONS FOR POLITICAL DONATIONS

Proceedings in Brief

There were nil declarations of political donations.

MOTION (Newsom/Oldham)

THAT it be noted there were nil declaration of political donations.

18/09/04 Carried

It was noted the time being 2.06pm Mr Andrew Gee MP addressed Council.

ITEM - 5 DEPUTY MAYORAL ELECTIONS PROCEDURE 2018

MOTION (Oldham/Jones)

THAT Council:

1. Re-affirm its previous practice of conducting voting for the position of Deputy Mayor by preferential ballot where three or more nominations are received, otherwise by ordinary ballot.
2. Wishes details of the voting for the position of Deputy Mayor to be made public.

18/09/05 Carried

ITEM - 6 ELECTION OF DEPUTY MAYOR 2018/2019

Proceedings in Brief

The Acting General Manager advised that there was only one nomination for the position of Deputy Mayor, that being Clr Durkin. Clr Durkin confirmed his acceptance of the nomination for the position of Deputy Mayor.

The Acting General Manager declared that Clr Durkin is elected as Deputy Mayor for the ensuing year.

MOTION (Oldham/Nash)

THAT the Acting General Manager proceed with the requirements for the election of the Deputy Mayor for Cabonne Council as detailed in the item relating to the determination of requirements for the election process.

18/09/06 Carried

ITEM - 7 DESTRUCTION OF BALLOT PAPERS

MOTION (Weaver/Jones)

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THAT the ballot papers for the position of Deputy Mayor be destroyed upon the completion of formalities associated with the respective ballots.

18/09/07 Carried

**ITEM - 8 DELEGATION TO MAYOR AND DEPUTY MAYOR (IN
MAYOR'S ABSENCE)**

MOTION (Davison/Newsom)

THAT subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations of any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the *Local Government Act 1993*, the Mayor Kevin John Beatty and, where allowed, in his absence the Deputy Mayor Anthony Luke Durkin be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:

1. To incur expenditure up to the sum of \$3,000 for incidental expenses, within approved votes of Council.
2. To receive a public interest disclosure in circumstances assigned to the position of Mayor in Council's Public Interest Disclosure (Internal Reporting) Policy.

18/09/08 Carried

**ITEM - 9 AUTHORISATION OF MEETING CHAIRPERSON WITH
POWERS OF EXPULSION AND REMOVAL**

MOTION (Davison/Weaver)

THAT Council authorise:

1. The presiding Chair of Council and Committee meetings with the power of expulsion as provided by the Local Government Act 1993, Section 10(2).
2. The presiding Chair of Council and Committee meetings with the power to authorise necessary force to remove a person, councillor or otherwise, who has been expelled and refuses to leave the meeting place as provided by the Local Government (General) Regulation 2005, Clause 258.

18/09/09 Carried

**ITEM - 10 OTHER COUNCIL COMMITTEES THAT MEET AS AND WHEN
REQUIRED**

MOTION (Durkin/Oldham)

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THAT the Committee Members for Council Committees that meet as and when required for the 2018/20 years will be as follows:

1. Australia Day Awards Committee be all councillors and the General Manager; and
2. Heritage Working Party be Clrs Mullins, Oldham, Director of Environmental Services and the Heritage Advisor.

18/09/10 Carried

**ITEM - 11 DELEGATES TO OTHER ORGANISATIONS - FOR THE
YEARS 2018/20**

Proceedings in Brief

Clr Weaver advised that she would like to change her position from delegate to alternate, with Clr Nash becoming the delegate to the Central West Libraries Committee.

Clr Batten advised that the Canobolas Bush Fire Management Committee should be changed from Clr Nash as the alternate delegate to Clr Jones.

MOTION (Davison/Nash)

THAT Council

1. Confirm its delegates and representatives to other organisations for the 2018/20 years has been listed in the report.
2. Change the delegates for Central West Libraries Committee to Clr Nash becoming the delegate and Clr Weaver the alternate delegate.
3. Change the alternate delegate for Canobolas Bush Fire Management Committee to Clr Jones.

18/09/11 Carried

**ITEM - 12 DELEGATES TO OTHER ORGANISATIONS - COMMUNITY
PEAK ORGANISATIONS**

Proceedings in Brief

Clr Weaver noted that the Canowindra Business Chamber is called Canowindra Business Chamber and Progress Association.

Clr Jones queried if Council should approach Windera to see if they would like a Council representative. The Mayor advised that Windera residents have scheduled meetings with the Mayor and General Manager.

MOTION (Jones/Durkin)

THAT Council confirm the re-appointment of the delegates to Community Peak Organisations (as listed in the report), subject to the support from these organisations for the 2018/20.

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18/09/12 Carried

**ITEM - 13 ALTERNATE DELEGATE TO COMMITTEES OTHER THAN
COUNCIL COMMITTEES**

MOTION (Oldham/Weaver)

THAT the information be noted.

18/09/13 Carried

**ITEM - 14 FIXING THE DATE AND TIME FOR COUNCIL AND OTHER
MEETINGS**

Proceedings in Brief

Clr Newsom asked if there was a reason why Council doesn't hold a workshop and Council Meeting on the same day.

The Mayor advised that moving a workshop to the same day as a Council Meeting would go against policy and procedure for public addressing Council.

Clr Nash stated that she liked that all councillors meet more than once a month, as once a month is not enough.

MOTION (Batten/Davison)

THAT regular meetings of Council be held at 2:00pm on the fourth Tuesday of the month.

18/09/14 Carried

ITEM - 15 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Davison

Provided Council with the Orange360 Region Tourism Bicycle Project application and thanked the Acting General Manager for her support with the project.

Clr Weaver asked where the bicycle track was going. The Director of Engineering and Technical Services noted that the bicycle track would generally be an extension to the existing road pavement, being an additional 1.5m wide.

Clr Mullins noted that Victoria has had success with rail trails and asked if that was something also being looked into.

Clr Davison advised he attended a meeting on rail trails, noting most Victorian rail trails are run by local governments by default, when community groups have ceased to operate. He then tabled the project document and advised the

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submission was lodged on Friday at 4pm and he will be giving a copy to Andrew Gee and Philip Donato in the next few weeks.

Clr Batten

Attended the Canobolas Bush Fire Management Committee meeting, noting proposed works on Goobang National Park fire trails. He also mentioned RFS support for the mountain bike proposal for Mt Canobolas. The Mt Canobolas draft plan of management currently does not support new trails. There is a proposal for a mountain bike track, further noting in other areas where mountain bike clubs use these tracks, the clubs look after the area and clean up and advised this could be a benefit. It was noted that during the February bush fire there were issues with crew's directions to the fire site due to the road name similarities of Canobolas Road and Old Canobolas Road. Consultation on the draft plan of management closes at the end of September.

Clr Jones

Attended the Manildra, Cudal, Eugowra and Molong Shows.

Attended the Canobolas RFS Zone Liaison Committee Meeting.

Attended the September Council Workshop.

Mayor

05/09/18 – Attended the Molong office for a meeting with the Acting General Manager. Interview with Neil Gill radio program.

06/09/18 – Attended Central Tablelands Water workshop at Blayney with the Acting General Manager.

10/09/18 – Attended Orange for a meeting with Simon Roland from Mojo Events. Attended the Molong Office for a meeting with the Acting General Manager.

11/09/18 – Attended the Molong Office for the September Council Workshop.

12/09/18 – Attended Orange for the launch 'Be Seen Be Safe' program. Attended Nashdale for the Premier and Cabinet dinner with consulate officials.

18/09/18 – Attended Molong Office for a meeting with the Acting General Manager. Attended a meeting with Robert Alcorn.

19/09/18 – Interview with Neil Gill radio program.

22/09/18 – Attended Molong for the Welcome to NSW Veteran Cycling Championships.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

18/09/15 Carried

ITEM - 16 COMMITTEE OF THE WHOLE

MOTION (Weaver/Oldham)

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THAT It be noted there were nil items called to be debated in Committee of the Whole.

18/09/16 Carried

ITEM - 17 GROUPING OF REPORT ADOPTION

MOTION (Durkin/Newsom)

THAT:

1. Councillors call any items they wish to further consider
2. Items 18 to 20 be moved and seconded.

18/09/17 Carried

ITEM - 18 CONFIRMATION OF THE MINUTES

MOTION (Durkin/Newsom)

THAT the minutes of the Ordinary meeting held 28 August 2018 be adopted.

18/09/18 Carried

ITEM - 19 COUNCIL UNION PICNIC DAY

MOTION (Durkin/Newsom)

THAT Council:

1. Approve the Annual Union Picnic Day to be held on Friday 12 October 2018.
2. Authorise the attendance of all councillors at the Union Picnic Day.
3. Note the cost of \$52 for attending the Union Picnic Day to be paid to the Picnic Committee from the Councillor Expense Account.

18/09/19 Carried

**ITEM - 20 SUPPORT FOR NSW PUBLIC LIBRARIES ASSOCIATION
FUNDING CAMPAIGN**

MOTION (Durkin/Newsom)

THAT Council:

1. Endorse the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative, *Renew Our Libraries*.

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2. Note the announcement by the NSW Government on 24 August 2018 of its intention to provide a \$60m funding package for NSW public libraries for the quadrennial period 2019-20 to 2022-23.
3. Support the ongoing *Renew Our Libraries* initiative to secure the pledged funding, clarify the funding components and liaise with the government regarding the funding model.
4. Support *Renew Our Libraries* to work with the Government to develop a sustainable future funding model with a view guaranteeing an appropriate level of ongoing and indexed state funding.
5. Make representation to the local State Member(s), The Hon. Phil Donato and The Hon. Rick Colless, in relation to the need for ongoing additional funding from the NSW State Government for the provision of public library services.
6. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of ongoing and indexed increases in state funding for NSW public libraries, supported by a sustainable future funding model.
7. Activate the campaign locally through its library branches.
8. Endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council libraries, as well as involvement in any actions arising from the initiative.
9. Formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative.

18/09/20 Carried

ITEM - 21 EVENTS ASSISTANCE PROGRAM 2018/19

MOTION (Batten/Durkin)

THAT Council approve funding of \$500 under the 2018/19 Events Assistance Program to Yeoval Progress Association for the Rally Till It Rains community gathering.

18/09/21 Carried

ITEM - 22 MOLONG MULTI-PURPOSE SPORTS FACILITY

MOTION (Oldham/Newsom)

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THAT Council approve a total of \$32,270 be allocated from the Capital Works Reserve Fund for the works at the Molong Multi-Purpose Sports Facility, as detailed in the report.

18/09/22 Carried

ITEM - 23 TRAFFIC COMMITTEE REPORT AUGUST 2018

Proceedings in Brief

Clr Weaver queried if there is a way, when traffic committees come together that a local councillor be in attendance.

The Director of Engineering and Technical Services noted that all items related to the community should go to the Engineering Department.

The Acting General Manager advised that the traffic committee is not a Council Committee.

Clr Weaver noted that local councillors may have more insight and could contribute on local matters.

Clr Treavors stated that issues raised at the Traffic Committee have gone through the Engineering Department and been reviewed by the appropriate staff and regulatory authorities.

MOTION (Treavors/Jones)

THAT Council ratify the recommendations of the Local Traffic Committee of 23 August 2018.

18/09/23 Carried

ITEM - 24 EUGOWRA VOLUNTARY PURCHASE

Proceedings in Brief

Clr Newsom asked who is on the Eugowra Consultative Committee. The Acting General Manager advised she would take the request on notice and will provide councillors with the information.

MOTION (Durkin/Oldham)

THAT Council:

1. Consult with the Eugowra Consultative Committee on the proposed Eugowra Voluntary purchase.
2. Receive a further report regarding provision of funding from the NSW office of Environment and Heritage.

18/09/24 Carried

ITEM - 25 PLANNING PROPOSAL - REZONE LOT 650 DP 788871, 75

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BELGRAVIA ROAD, MULLION CREEK

Proceedings in Brief

Clr Davison queried if this has to go for Gateway determination. The Acting General Manager advised that Gateway determination is the formal process for planning proposals.

MOTION (Batten/Jones)

THAT Council:

1. Receive and note the Planning Proposal for the rezoning of land identified as Lot 650 DP 788871, being 75 Belgravia Road, Mullion Creek, and located within the Strategy Area 5 (SA 5b) as described in the Blayney Cabonne Orange Sub Regional Rural and Industrial Land Use Strategy July 2008.
2. Forward the Planning Proposal to the Department of Planning and Infrastructure for Gateway Determination in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979.
3. Receive a further report following the public exhibition period to provide details of any submissions received during the exhibition process.

18/09/25 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion as follows:

For: Clrs K Beatty, J Jones, M Nash, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, K Walker, J Weaver, and I Davison.

Against: Nil

ITEM - 26 AFFIXING OF COUNCIL SEAL TO AIR SPACE LEASE AGREEMENT

MOTION (Newsom/Durkin)

THAT the council seal be affixed to the air space lease legal documents associated with the construction of a gantry over part of Derowie Street, Manildra, to service land owned by MSM Milling described as Lot 270 DP 821835 and Lot 1085601.

18/09/26 Carried

ITEM - 27 PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON

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STREET, MOLONG

MOTION (Oldham/Mullins)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the attached plan (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

18/09/27 Carried

**ITEM - 28 COUNCIL TO AQUIRE EASEMENTS OVER LAND IN
EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE**

MOTION (Jones/Batten)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:
 - (1) Lot 1 in DP 432838 Eugowra;
 - (2) Lot 3943 in DP 1200868 Eugowra;
 - (3) Lot 148 in DP 750182 Eugowra;
 - (4) Lot 7001 in DP 1125814 Eugowra;
 - (5) Lot 88 in DP 750159 Eugowra; and
 - (6) Lot 71 in DP 750182 Eugowra.

as shown in the attached plans for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

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3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

18/09/28 Carried

ITEM - 29 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Newsom noted that in regards to Building Better Regions Council needs to discuss what they would like to apply for and thought this could be discussed at a workshop.

Clr Batten requested a report on the cost benefit and feasibility on installing solar electricity at Council's sewer treatment plants

The Acting General Manager indicated further information could be provided to a future Council Workshop.

Clr Batten requested an update on the General Manager research into the provision of electric car charging stations in Cabonne, noting that NRMA has partnered with Orange City Council.

The Mayor noted that the General Manager will be reporting further to Council on this matter

Clr Treavors queried if it would be possible to fund our own electric car charging station.

Clr Mullins noted that with grants Council have two opportunities, Better Regions and Drought funding, and queried how Council propose a formulated list.

The Mayor advised that we are still waiting on the guidelines.

Clr Mullins noted that we need consultation within the community.

Clr Nash noted that cardboard waste from the Solar Farm at Manildra Land Fill, and queried if MSM Milling may in further be able to use such material with their steam boiler.

The Acting General Manager advised that discussions including those with Netwaste continue to seek to reduce waste.

Clr Nash queried if it was possible to get more top soil stored at Manildra land fill.

Clr Davison requested a report on street security cameras.

The Mayor noted that himself, the Deputy Mayor, Clr Treavors and the Director of Engineering and Technical Services had met regarding the street security cameras.

The Director of Engineering and Technical Services advised that research had been done on the application and requirements. Evidence indicates low anti-social behaviour within the local communities and therefore Council is unable

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to meet requirements of the grant. Given this information, it doesn't warrant Council pursuing the matter.

Clr Davison noted Council needs to be proactive with developing drought strategy.

The Mayor advised that drought funding guidelines should be released shortly.

Clr Oldham queried the funding strategies for Molong Library and whether Council should investigate funding the project.

The Acting General Manager advised that an application was lodged late last week for the funding. The grants process should be the initial focus.

Clr Durkin requested an update on the Canowindra Retirement Units.

The Acting General Manager advised that she had not received any recent information on the project.

Clr Weaver asked if Council have signed off on the agreement with libraries.

The Director of Finance and Corporate Services advised that council have signed off on the agreement.

MOTION (Jones/Oldham)

THAT Council receive an update at the next Council Workshop in relation to the feasibility on installing solar electricity for Sewerage treatment plants.

18/09/29 Carried

ITEM - 30 BUSINESS PAPER ITEMS FOR NOTING

Proceedings in Brief

It was noted that nil items were called for further consideration.

MOTION (Davison/Nash)

THAT the notation items be noted.

18/09/30 Carried

ITEM - 31 MATTERS OF URGENCY

Proceedings in Brief

It was noted there were nil matters of urgency.

MOTION (Jones/Treavors)

THAT it be noted there were nil matters of urgency.

18/09/31 Carried

ITEM - 32 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

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Proceedings in Brief

It was noted there were nil matters called to debate in Committee of the Whole.

MOTION (Durkin/Weaver)

THAT Council hereby resolve itself into Committee of the Whole.

18/09/32 Carried

It was noted the time being 3.34pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

**ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE MEETING**

RECOMMENDATION (Jones/Weaver)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

1. Carried

* **ITEM - 2 REQUEST FOR CONSIDERATION OF WATER CHARGES FOR
419200000**

RECOMMENDATION (Davison/Nash)

That Council support the request to write off 50% of consumption costs of \$889.75 and write off interest once the other 50% has been paid and access charges paid.

2. Lost

* **ITEM - 3 REQUEST FOR CONSIDERATION OF INTEREST CHARGES
ON WATER ACCOUNT 4714100007**

RECOMMENDATION (Davison/Nash)

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That Council write off interest charges only at the end of 2018/2019 if regular payments are maintained for account 4714100007.

3. Carried

ITEM - 4 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

RECOMMENDATION (Durkin/Oldham)

THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

4. Carried

**ITEM - 5 SUPPLY AND INSTALATION OF GUARDRAIL AND WIRE
ROPE SAFETY BARRIER.**

RECOMMENDATION (Weaver/Treavors)

THAT Council engage Western Safety Barriers to supply and install guardrail and wire rope safety barrier in the Cabonne Council LGA.

5. Carried

* **ITEM - 6 CONTRACT FOR INSPECTION AND CONDITION
ASSESSMENT OF BRIDGES - RESTART NSW, FIXING COUNTRY
ROADS PROGRAM**

RECOMMENDATION (Oldham/Newsom)

THAT Council:

1. Accept and sign contracts with Pitt and Sherry for the inspection and condition assessment of bridges at the tendered price of \$375,375 (GST exclusive).
2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved funding amount.

6. Carried

* **ITEM - 7 CONTRACT NO 922176 - DESIGN AND CONSTRUCTION OF
THISTLE STREET SEWER PUMP STATION MOLONG, NSW, 2866**

RECOMMENDATION (Weaver/Nash)

THAT Council:

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1. Accept the tender from Ted Wilson and Sons for the Design and Construction of Thistle Street Sewer Pump Station at the tendered price of \$381,882.00 (including GST).
2. Approve an additional \$99,000 for the Design and Construction of Thistle Street Sewer Pump Station from Council's sewerage reserve fund.
3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

7. Carried

ITEM - 8 HEAVY PATCHING IN CABONNE COUNCIL LGA

RECOMMENDATION (Oldham/Treavors)

THAT Council accept the tender from Kerway Asphaltting Pty Ltd to supply Heavy Patching services in Cabonne Council for the financial year 2018-2019.

8. Carried

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Durkin/Weaver)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 25 September, 2018 be adopted.

18/09/33 Carried

There being no further business, the meeting closed at 3.45pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 30 October, 2018 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

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THIS IS PAGE NO 1 OF THE MINUTES OF THE EXTRAORDINARY MEETING OF CABONNE COUNCIL HELD ON 16 OCTOBER, 2018

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 16 OCTOBER, 2018 COMMENCING AT 2.08PM

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PRESENT Clrs K Beatty (in the Chair), M Nash, P Mullins, G Treavors, L Oldham, P Batten and I Davison.

Also present were the General Manager, Director of Finance & Corporate Services, Director of Engineering & Technical Services, Director of Environmental Services and Administration Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

Apologies were tendered on behalf of Clrs Jones, Newsom, Durkin, Walker and Weaver for their absences from the meeting.

MOTION (Treavors/Davison)

THAT the apologies tendered on behalf of Clrs Jones, Newsom, Durkin, Walker and Weaver be accepted and the necessary leave of absence be granted.

18/10/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

There were nil declarations of interest.

MOTION (Davison/Nash)

THAT it be noted there were nil declarations of interest.

18/10/02 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

Proceedings in Brief

There were nil declarations for political donations.

MOTION (Oldham/Mullins)

THAT it be noted there were nil declarations for political donations.

18/10/03 Carried

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ITEM - 4 OCTOBER 2018 ORDINARY COUNCIL MEETING

MOTION (Davison/Batten)

THAT the Ordinary Council meeting scheduled for 30 October 2018 commence at 10am.

18/10/04 Carried

There being no further business, the meeting closed at 2.15pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 30 October, 2018 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

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First Quarter Operational Plan Report 2018/2019






Traffic Lights
Progress Indicator Key:

- - Not progressing
- - Progressing
- - Complete
- - Not due to start

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Connect Cabonne to each other and the world

A safe, efficient, quality and well maintained urban and rural transport system for vehicles and pedestrians on Cabonne's local, regional and state road networks.




Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.1.1.a	Complete the Council's Road Maintenance and Renewal Program	Complete the annual rural and urban roads maintenance program	Director of Engineering & Technical Services	Annual rural and urban road maintenance tasks completed	25%	Program is progressing satisfactorily, dry weather low impact.	
1.1.1.b	Complete the Council's Road Maintenance and Renewal Program	Undertake service review of rural and urban road maintenance	Director of Engineering & Technical Services	Service review undertaken	25%	Progressing, drought having minimal impact.	
1.1.2.a	Initiate and implement road safety programs	Implement Roads & Maritime Services Road Safety Program	Director of Engineering & Technical Services	Road Safety Program implemented	25%	Progressing well. No issues.	
1.1.2.b	Initiate and implement road safety programs	Identify and apply for BlackSpot funding	Director of Engineering & Technical Services	BlackSpot eligible locations identified and funding applied for	25%	Ongoing. Submissions continuing.	
1.1.2.c	Initiate and implement road safety programs	Undertake street lighting program	Director of Engineering	Street Lighting program implemented	25%	Preparations are ongoing for Councils retrofit out of street lights in 2020.	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.1.2.d	Initiate and implement road safety programs	Investigate the viability of Council operating a line marking service	Director of Engineering & Technical Services	Investigation completed	50%	Initial estimates between \$1.2 - \$1.4 million undertaking further investigation.	
1.1.3.a	Remain a core service provider to the RMS on state main roads	Provide Road Maintenance service to RMS	Director of Engineering & Technical Services	Dollars billed to RMS	10%	Only one work order has been approved to date.	
1.1.4.a	Provide and maintain bridge structures on Cabonne's local and regional roads network	Local road bridge maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out	0%	No bridge maintenance has been done up till mid September.	
1.1.4.b	Provide and maintain bridge structures on Cabonne's local and regional roads network	Regional road bridge maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out	0%	No bridge maintenance has been done up till mid September	
1.1.4.c	Provide and maintain bridge structures on Cabonne's local and regional roads network	Local road bridge construction undertaken	Director of Engineering & Technical Services	Annual bridge construction works completed	100%	Construction of Eurimbla bridge and approach roads have been completed.	


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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.1.4.d	Provide and maintain bridge structures on Cabonne's local and regional roads network	Regional bridge construction undertaken	Director of Engineering & Technical Services	Bridge widening works completed	100%	There is no construction program for regional bridges in this Fiscal Year.	
1.1.5.a	Ensure accessibility for all members of the community	Construct new footpaths and pathways according to the requirements in the Pedestrian Access Mobility Plan (PAMP)	Director of Engineering & Technical Services	All footpath and pathway program projects completed according to the PAMP	30%	Footpath completed at Mullion Creek, 50% completed at Manildra, Manildra pool	
1.1.5.b	Ensure accessibility for all members of the community	Review the Pedestrian Access Mobility Plan (PAMP)	Director of Engineering & Technical Services	PAMP review completed	10%	Meeting held to develop strategy for review.	
1.1.6.a	Implement the cycle and footpath maintenance renewal program	Footpath maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out as required	10%	Maintenance works have been done at various locations.	
1.1.6.b	Implement the cycle and footpath maintenance renewal program	Pathways maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out as required	10%	Maintenance works have been done at various locations.	
1.1.6.c	Implement the cycle and footpath maintenance renewal program	Kerb and Gutter maintenance undertaken	Director of Engineering & Technical Services	Inspections and maintenance carried out as required	0%	No work has been done regarding K&G maintenance.	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.1.6.d	Implement the cycle and footpath maintenance renewal program	Undertake Pathway Program	Director of Engineering & Technical Services	Paths replaced in accordance with approved program	0%	No work has been done regarding pathways.	
1.1.6.e	Implement the cycle and footpath maintenance renewal program	Undertake Footpath Program	Director of Engineering & Technical Services	Constructed new footpaths	30%	Footpath completed at Mullion Creek, 50% completed at Manildra, Manildra pool	
1.1.6.f	Implement the cycle and footpath maintenance renewal program	Undertake Kerb and Gutter Program	Director of Engineering & Technical Services	Constructed new kerb and gutter	0%	No work has been done regarding K&G construction.	

Everywhere in Cabonne has access to contemporary information and communication technology.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.2.1.a	Lobby Government and Telecommunication service providers for improved infrastructure and services	To lobby for appropriate telecommunication infrastructure for Cabonne localities	General Manager	Evidence of lobbying activities	25%	Lobbying activities through Centroc. Digital connectivity has been identified as one of five priorities for the new Central West Joint Organisation Board.	





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A range of transport options in to, out of and around Cabonne are affordable and available.




Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.3.1.a	Facilitate the provision of safe and affordable one on one Community Transport services to Cabonne residents	Implement the Community Transport Program	Director of Finance & Corporate Services	Outputs delivered in line with funding agreement Retain current bus brokerage services Program meeting report schedule as set out in funding agreement	25%	All target areas are being met with affordable transport being provided to Cabonne residents.	
1.3.1.b	Facilitate the provision of safe and affordable one on one Community Transport services to Cabonne residents	Recruit, train & monitor volunteer drivers	Director of Finance & Corporate Services	Retain volunteer drivers Volunteer training	25%		
1.3.1.c	Facilitate the provision of safe and affordable one on one Community Transport services to Cabonne residents	Investigate the viability of offering a more frequent community bus service from Cabonne villages to Orange	Director of Finance & Corporate Services	Investigation complete	25%	Investigations commenced into more frequent transport options	

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Transport infrastructure meets agricultural needs to get goods to and from market.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.4.1.a	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	Construction of local roads	Director of Engineering & Technical Services	Construction program including renewals completed	30%	Washpan - Gundong Road, Belgravia Road & Icely Road	
1.4.1.b	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	Construction of regional roads	Director of Engineering & Technical Services	Construction program including repair and black spots completed	15%	Banjo Paterson Way, stage 2 has commenced.	
1.4.1.c	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	State Road Ordered Works undertaken	Director of Engineering & Technical Services	Road Maintenance Contracts for Councils (RMCC) ordered works completed	10%	To date only one work order has been done (MR377 Toogong project from Yellowbox Rd to Bowens Ln)	
1.4.1.d	Design and maintain roads to provide safe and efficient transport of goods and	State Road Ordered Works specific projects undertaken	Director of Engineering & Technical Services	Road Maintenance Contracts for Councils (RMCC) ordered works completed	10%	To date only one work order has been done (MR377 Toogong project from Yellowbox Rd to Bowens Ln)	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.4.1.e	Design and maintain roads to provide safe and efficient transport of goods and services locally and also State and regional routes	Roads to Recovery Federal Local Roads program undertaken	Director of Engineering & Technical Services	Roads to Recovery Program completed	100%	Belgravia Road, stage 3 (two stages - 3.1km) & Icely Road (3km) have been completed	
1.4.2.a	Lobby for the retention and renewal of the rail infrastructure system	Undertake lobbying activities	Director of Engineering & Technical Services	Maintain membership of relevant committees and alliances	30%		
1.4.2.b	Lobby for the retention and renewal of the rail infrastructure system	Lobby for the Inland Rail Network	Director of Engineering & Technical Services	Attendance at Inland Rail meetings and Focus Groups	25%		



Access to major metropolitan markets enables the growth of Tourism

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
1.5.1.a	Support Centroc in lobbying for the improvement of Road access	Support the Centroc Roads & Transport Technical Committee	Director of Engineering & Technical Services	Level of support	30%	Regular attendance at Centroc Road Technical Group.	

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Build Business and Generate Employment



A strong and vibrant local business sector.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
2.1.1.a	Implement Regional Economic Development Strategy	Implement strategies from Regional Economic Development Strategy (REDS)	General Manager	Implement Economic Development strategies as identified in the REDS	25%	Met with Economic Development Managers from Orange City Council and Blayney Council to begin coordination of the implementation of regional strategies.	
2.1.1.b	Implement Regional Economic Development Strategy	Implement CBD promotional activities and works in consultation with businesses and progress associations	General Manager	Meet with businesses and groups to develop strategy Implement projects identified in Strategy on priority basis	25%	Retail Revamp workshops planned and due to be held in Canowindra on 15 October 2018 and Molong on 16 October 2018	
2.1.1.d	Implement Regional Economic Development Strategy	Explore the potential of Agri-Tourism products	General Manager	Participation in suitable Agri-Tourism promotions Report to Council	25%	Strategy being developed in conjunction with Orange 360 regional tourism organisation.	


Coordinated tourism product and a thriving visitor industry in Cabonne.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
2.2.1.a	Promote Council's Tourism Plan		General Manager	Promotion of weekend economy	25%	Central West region received 2.7 million domestic overnight	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
		Promote strategies listed in the Tourism Plan		Number of and type of strategies promoted Number of Cabonne Country website visits Work with regional & state tourism groups Align Cabonne Tourism Plan with Destination NSW Management Plan where relevant. Implement Tourism Plan marketing strategy in conjunction with CTAC		visitors to the end of March, an increase of 24.9%. This compares with the regional NSW increase of 11%. Central West NSW received 42,400 international overnight visitors, up by 16.2%. The regional NSW increase was 11.2%. Strategies in tourism plan being promoted as scheduled in conjunction with Destination NSW, Orange 360 regional tourism organisation, Central NSW Councils tourism group, and Cabonne Country Tourism Advisory Committee. New tourism e-book completed during quarter to complement Discover The Riches television advertising and digital promotional material.	
2.2.1.b	Promote Council's Tourism Plan	Review Council's participation in the Orange Regional Tourism Organisation	General Manager	Review completed	100%	Following a review of its membership contribution in 2017-18, Council has committed to contribute more than \$64,000 in membership fees in each of the next two years.	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
2.2.1.c	Promote Council's Tourism Plan	Investigate establishment of Tourism Instagram account and implement if viable	General Manager	Instagram implemented if viable	10%	Initial investigations undertaken. To be implemented upon Tourism and Community Development Coordinator's return from long service leave	
2.2.1.d	Promote Council's Tourism Plan	Create and Implement a Social Media Strategy	General Manager	Completion and Implementation of Strategy	25%	Number of friends on Council's Facebook page is increase steadily, up about 200 during the quarter to 1475 - an increase of 15.8%	
2.2.1.e	Promote Council's Tourism Plan	Investigate feasibility, viability and logistics of establishing additional accredited Visitor Information Centres in Cabonne	General Manager	Report to Council	25%	Report presented to council on possible costs involved in establishing an accredited Molong Visitor Information Centre at two suggested sites. Further report to be prepared by Tourism and Community Development Coordinator upon return from long service leave	
2.2.2.a	Develop and Promote Council's Caravan Parks	Develop a master plan for each of Council's caravan parks	General Manager	Completion of a Master plan for each Caravan Park	20%	To be completed by Tourism and Community Engagement Coordinator upon return from long service leave in conjunction with Caravan Park committee and Urban Assets Coordinator	



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Increased viable, sustainable and value adding businesses in Cabonne.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
2.3.1.a	Identify Business assistance programs in the Regional Economic Development Strategy (REDS)	Identify and Implement Business assistance strategies	General Manager	Business assistance strategies implemented	30%	Retail Revamp workshops organised and to be delivered in Canowindra on 15 October 2018 and Molong on 16 October 2018. Further strategies to be developed as part of drought assistance package.	
2.3.1.b	Identify Business assistance programs in the Regional Economic Development Strategy (REDS)	Work with State, Regional and Local Business Groups to identify and implement assistance strategies and programs	General Manager	Identification and Implementation of business assistance programs	25%	Council works with State and regional groups, including Centroc and Regional Development Australia, and participates in quarterly Economic Development Forums to identify and implement business assistance measures. Council signed Memorandum of Understanding with NSW Government to participate in and implement the Govt's Easy to do Business program.	






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Jobs for Cabonne people in Cabonne.






Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
2.4.1.a	Support the development of programs that increase jobs in Cabonne	Support local employment initiatives	General Manager	Promote available job creation initiatives	25%	Council working with Regional, State and Federal Bodies to promote employment opportunities, as well as responding to local enquiries and opportunities to encourage new business and expand existing operations. Strategies in Regional Economic development Strategy (REDS) being implemented. Council participating in the development of a food and fibre strategy for Central West NSW.	
2.4.1.b	Support the development of programs that increase jobs in Cabonne	Investigate viability and logistics of shop local programs and incentives	General Manager	Report to Council	10%	A number of shop locally incentive schemes and shopping card schemes being investigated to determine the most viable	

Provide and Develop Community Facilities


Pre school, play group, child care and youth facilities are available across Cabonne.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.1.1.a	Facilitate the provision of children's services	Review childcare services in Canowindra	Director of Finance & Corporate Services	Review complete	25%		
3.1.1.b	Facilitate the provision of children's services	Provide the Family Day Care Program	Director of Finance & Corporate Services	Program implemented and reported to Council	25%	Family Day Care is being successfully ran in Cabonne	
3.1.1.c	Facilitate the provision of children's services	Investigate Manildra After School Care	Director of Finance & Corporate Services	Viability of Manildra After School Care program determined	25%	Update given to Council August 2018 meeting. Held up with receiving lease from Department of Education.	
3.1.1.d	Facilitate the provision of children's services	Review financial sustainability of FDC, IH and AS Care services	Director of Finance & Corporate Services	Review complete	25%	Report given August 2018 meeting on financial sustainability	
3.1.1.e	Facilitate the provision of children's services	Recruit, train and monitor educators for Family Day Care	Director of Finance & Corporate Services	Educator training provided Recruitment of Educators Retention of educators	25%	Educators have received ongoing training and monitoring. Advertising for recruitment.	


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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.1.2.a	Provide and facilitate opportunities, facilities and events for young people	Operate Youth of the Month (YOM) awards	Director of Finance & Corporate Services	Number of YOM nominations and award presentations	25%	Youth of the Months awards presented for July and September.	
3.1.2.b	Provide and facilitate opportunities, facilities and events for young people	Organise for young people to address Council annually	Director of Finance & Corporate Services	Young people address Council	10%	Youth to address Council April / May 2019	
3.1.2.c	Provide and facilitate opportunities, facilities and events for young people	Feedback provided on matters raised by young people with Council	Director of Finance & Corporate Services	Provide feedback	0%	Feedback will be provided after Youth address Council April / May 2019	
3.1.2.d	Provide and facilitate opportunities, facilities and events for young people	Hold Youth Week activities	Director of Finance & Corporate Services	Activities held and level of participation	0%	Youth Week is to be held 1-7 May 2019	
3.1.2.e	Provide and facilitate opportunities, facilities and events for young people	Operate a Youth Ambassador of the Year award	Director of Finance & Corporate Services	Award presented	0%	Youth Ambassador to be selected at December Australia Day Committee meeting.	







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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.1.2.f	Provide and facilitate opportunities, facilities and events for young people	Youth services are promoted across Cabonne	Director of Finance & Corporate Services	Number of newsletters developed	25%	Corporate Trainee developing and distributing Youth Newsletter to Secondary Schools within Cabonne.	
3.1.2.g	Provide and facilitate opportunities, facilities and events for young people	Provide transport to events for young people	Director of Finance & Corporate Services	Number of events transport provided for	25%		
3.1.2.h	Provide and facilitate opportunities, facilities and events for young people	Investigate need for a skate park at Cudal	Director of Finance & Corporate Services	Investigation completed and recommendation reported to Council	15%		

Health and aged care facilities meet local community needs.






Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.2.1.a	Facilitate the provision of aged care facilities	Identify challenges and opportunities for aged care facilities/services	Director of Finance & Corporate Services	Reported to Council	25%	Several vacancies at Moyne Aged Care Plus in Canowindra, one vacancy at Durack Court Molong	
3.2.2.a		Implement the HACC program	Director of Finance &	Outputs delivered in line with funding agreement	25%	The HACC service is delivering much needed	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	Facilitate the provision of aged care services		Corporate Services	Program meeting report schedule as set out in funding agreement		services to the seniors of Cabonne. The following was delivered for the 17/18 financial year - 12,767 meals, 5,890 hours of social support of 697 hours of home maintenance.	
3.2.3.a	Facilitate and advocate for the provision of Health & Medical services	Undertake review of Health services	Director of Finance & Corporate Services	Review completed and reported to Council	25%	Report due 3rd quarter	
3.2.3.b	Facilitate and advocate for the provision of Health & Medical services	Advocate on behalf of health services in Cabonne as identified	Director of Finance & Corporate Services	Level of response to advocacy as identified	25%	Council works closely with local health services, however no advocacy requests have been received.	
3.2.3.c	Facilitate and advocate for the provision of Health & Medical services	Participate in Cabonne Health Council (CHC)	Director of Finance & Corporate Services	Attendance at meetings by the delegate	25%	No meetings attended as no meetings have been held.	
3.2.3.d	Facilitate and advocate for the provision of Health & Medical services	Participate in CENTROC Health Workforce Committee	Director of Finance & Corporate Services	Attendance at meetings by delegates	25%	GM & Mayor attend CENTRO meetings	
3.2.3.e	Facilitate and advocate for the provision of Health & Medical services	Review the need/options for a Canowindra walk in/walk out Medical Centre	Director of Finance & Corporate Services	Review complete	25%		

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Sporting, recreational, council and community facilities and services are maintained and developed.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.3.1.a	Maintain and manage public cemeteries	Maintain cemeteries in accordance with community requirements	Director of Environmental Services	Cemeteries regularly maintained to satisfaction of community and within allocated budget	25%	Cemeteries maintained in accordance with community requirements	
3.3.1.c	Maintain and manage public cemeteries	Complete annual cemeteries capital works program	Director of Environmental Services	Program completed within budget	25%	Capital works program progressing	
3.3.2.a	Facilitate the provision of library services to Cabonne residents	Operate libraries according to the service agreement with Orange City Council	Director of Finance & Corporate Services	Level of library usage	0%	Attendance statistics will be reported to Council in the third quarter.	
3.3.2.b	Facilitate the provision of library services to Cabonne residents	Construct the new Molong Library	Director of Engineering & Technical Services	Completion of new library building at Molong	40%	Progressing well.	
3.3.3.a	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain pools to safe operational standards	Director of Engineering & Technical Services	Operate pools in accordance with the Operation and Maintenance Manual	25%	Council pools are currently being prepared to ensure the pools are operated to a safe operational standard for the upcoming 2018/2019 pool season.	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.3.3.b	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain sporting facilities to safe operational standards	Director of Engineering & Technical Services	Maintain sporting facilities in accordance with the Asset Management Plan Report on cost alternatives and grant funding opportunities for the Molong Multi-Purpose Sports Complex	25%	Councils sporting fields have been maintained within this period to ensure safe operational standards and defined levels are service within Councils Recreational Asset Management Plan are met.	
3.3.3.c	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain parks and gardens to safe operational standards	Director of Engineering & Technical Services	Maintain parks and gardens in accordance with the Asset Management Plan	25%	Councils Parks and Gardens have been maintained to a safe operational standard and the defined level of service outlined within Councils Recreational Asset Management Plan within this reporting period.	
3.3.3.d	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain playgrounds to safe operational standards	Director of Engineering & Technical Services	Maintain playgrounds in accordance with the Asset Management Plan	25%	Councils Playgrounds have been maintained to a safe operational standard and to the service levels defined within Councils Recreational Asset Management Plan within this reporting period.	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.3.3.e	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Maintain the council's properties to safe operational standards	Director of Engineering & Technical Services	Carry out inspections and maintenance in accordance with the Asset Management Plan and Risk Management Plan	25%	Councils Properties have been maintained to a safe operational standard and the defined service level outlined within Councils Recreational Asset Management Plan within this reporting period.	
3.3.3.f	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Implement Molong Village Green Plan of Management	Director of Engineering & Technical Services	Plan of Management implemented	60%	Minor projects associated with village green progressing satisfactorily	
3.3.3.g	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Upgrade Molong Community Hall toilets	Director of Engineering & Technical Services	Toilets upgraded	25%	Awaiting plans (Bank Street toilets?)	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.3.3.h	Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan	Review of Plans of Management (POM)	Director of Environmental Services	POM's completed to address community agreements for future use	60%	Progressing satisfactorily	
3.3.4.a	Maintain existing building facilities to the levels defined in the Building Asset Management Plan	Maintain Council administration buildings	Director of Engineering & Technical Services	Annual Building Maintenance Program completed	25%	Councils Administration Buildings have been maintained to the service levels defined within Councils Building Asset Management Plan within this reporting period.	
3.3.4.b	Maintain existing building facilities to the levels defined in the Building Asset Management Plan	Maintain Council depots and workshops	Director of Engineering & Technical Services	Annual Building Maintenance Program completed	25%	Recent improvements notices issued by Safework have been addressed. No other issues.	
3.3.4.c	Maintain existing building facilities to the levels defined in the Building Asset Management Plan	Complete the refurbishment of Orana House	Director of Engineering & Technical Services	Construction completed within budget	90%	On budget and time-line targets.	

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Cabonne has the education services and facilities to be a contemporary learning community.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
3.4.1.a	Advocate for education and learning facilities in Cabonne	Monitor challenges and opportunities for education services provided in Cabonne	Director of Finance & Corporate Services	Report to Council	10%	To be reported at 3rd Quarter	

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Grow Cabonne's Culture and Community

A successful balance of village and rural living.


Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.1.1.a	Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans	Prepare comprehensive Development Control Plan (DCP)	Director of Environmental Services	DCP prepared and adopted	25%	NSW Department of Planning is preparing state wide DCP template. Council is awaiting further information from the department.	
4.1.1.c	Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans	Review, in partnership with Blayney Shire, Orange City Council and Dept. of Planning, the Rural and Residential Sub Regional Strategy 2008	Director of Environmental Services	Sub Regional Strategy review completed and final plan adopted	10%	Eton Consulting appointed and project commenced.	
4.1.1.f	Provide a framework for encouraging shire wide development by maintaining and updating strategic land use plans	Advocate for the right to farm policy	Director of Environmental Services	Political support from Council	25%	Fact sheet provided with all zoning certificates issued. Right to Farm included in parameters for Sub Regional Strategy review.	

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A network of viable, relevant and cultural facilities exists in Cabonne.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.2.1.a	Provide financial support and buildings for cultural facilities and activities in Cabonne	Maintain current level of support to museums in Cabonne	Director of Environmental Services	Financial contribution is provided	25%	Update report provided to September Council meeting.	
4.2.1.b	Provide financial support and buildings for cultural facilities and activities in Cabonne	Promote visitation and tourism activity within Cabonne through accessing and showcasing local museums	General Manager	Increased Age of Fishes Museum displays Promote through Council's Tourism publications	25%	Council promotes local museums in its tourism publications, public relations material and monthly What's On publications. It also plays an active role in administration and promotion of the Age of Fishes Museum at Canowindra. Construction of a new \$600,000 fossil storage and research was all but completed during the quarter. Council also regularly promotes events at the Amusu Theatre at Manildra, plus events at historical museums in the Shire, as well as the More Than A Poet Museum at Yeoval.	
4.2.1.c	Provide financial support and buildings for	Participate in regional museum programs and	Director of Environmental Services	Meeting and events attended	25%	Maintain contact with program coordinator.	


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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.2.1.d	<p>cultural facilities and activities in Cabonne</p> <p>Provide financial support and buildings for cultural facilities and activities in Cabonne</p>	<p>sustainable collections program</p> <p>Promote Fairbridge Memorial concept</p>	General Manager	Promotion through Council's website and Facebook pages	25%		

Beautiful towns and villages with historic assets cared for and preserved.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.3.1.a	Manage Council's urban maintenance and improvement programs	Operate Community Assistance Program (CAP)	General Manager	CAP budget allocated	50%	Applications being sought for 2018-19 Community Assistance Program grants. Applications close on 2 November 2018	
4.3.1.b	Manage Council's urban maintenance and improvement programs	Undertake street & gutter cleaning and town entrance mowing	Director of Engineering & Technical Services	Continual process, as required	25%	Councils streets and gutters have been cleaned and maintained within this period, all town entrances within the local government area have been mowed and maintained also. All these works have been completed within budget and adhered to Councils continual improvement process.	



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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.3.1.c	Manage Council's urban maintenance and improvement programs	Complete annual tree maintenance and hazard removal program	Director of Engineering & Technical Services	Annual tree maintenance and hazard removal program completed	25%	Councils annual and routine tree maintenance works have been completed within this period, these works have coincided with Councils fire hazard removal program that was developed with the Rural Fire Service. A good example of this was the wattle removal works recently completed within Yeoval.	
4.3.1.d	Manage Council's urban maintenance and improvement programs	Implement the Village Enhancement Program	Director of Engineering & Technical Services	Village Enhancement Program completed for all villages	50%	Several projects completed.	
4.3.2.a	Support heritage conservation programs	Progressively review community heritage study, recommended heritage sites and places for inclusion on Cabonne LEP	Director of Environmental Services	Relevant heritage items included in LEP	25%	Monitor and review as necessary.	
4.3.2.b	Support heritage conservation programs	Deliver heritage conservation programs	Director of Environmental Services	Accessible and practical heritage conservation advice provided through facilitation of Heritage Advisory Service Facilitate annual heritage grants program	25%	Grants program facilitated. Heritage Advisory service facilitated. Heritage working party meets regularly.	



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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.3.2.c	Support heritage conservation programs	Ensure Council owned development complies with Heritage conservation	Director of Environmental Services	2018/19 in accordance with allocated budget Heritage Working Party meeting held Review 2014/17 Heritage Strategy Level of development compliance with Heritage Conservation Guidelines	25%	Provide advice as required.	


Community events build visitation, generate investment and strengthen community well being.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.4.1.a	Facilitate the responsible management of events and provide funding support where appropriate	Facilitate the council's administrative aspects of ANZAC Day events and citizenship ceremonies	Director of Finance & Corporate Services	Molong ANZAC Day program completed and wreaths arranged Citizenship ceremonies are arranged as necessary	0%	Will be reported in fourth quarter	
4.4.1.b	Facilitate the responsible management of events and provide funding support where appropriate	Implement funding opportunities through the Events Assistance Program	General Manager	Number of enquiries responded to	75%	\$40,000 allocated to various events from 2018-19 Events Assistance fund, representing 75.7% of available funds	





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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.4.1.c	Facilitate the responsible management of events and provide funding support where appropriate	Provide assistance to community groups	General Manager	Available programs promoted Number of enquiries responded to	25%	Assistance provided to a range of community groups through advice, assistance with funding applications and participation at meetings such as Small Towns Development Committee. Applications opened for 2018-19 Community Assistance Program, with applications to close on 2 November 2018. Grants Officer has provided assistance to a number of community groups.	
4.4.1.d	Facilitate the responsible management of events and provide funding support where appropriate	Facilitate Australia Day events annually	Director of Finance & Corporate Services	1. Australia Day Ambassador arranged; 2. Australia Day awards process managed; and 3. Program for all Shire events compiled.	25%	Nominations open. Information and forms provided to Australia Day Committees, details posted on website and Facebook, media releases and advertisements also done.	





A Council that is effective and efficient.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.1.a	Provide ethical, open, accountable and transparent decision making processes	Provide quality administrative support and governance to councillors and residents	Director of Finance & Corporate Services	Level of actioning of Council resolutions	25%	Support provided where required.	





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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.1.b	Provide ethical, open, accountable and transparent decision making processes	Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils	Director of Finance & Corporate Services	Appropriate communications and representations are made on relevant issues Number of invitations to State and Federal members to address Council meetings	25%	Relationships are being maintained for the benefit of Cabonne residents	
4.5.1.c	Provide ethical, open, accountable and transparent decision making processes	Provide appropriate mechanisms for democracy and participation for Cabonne residents	Director of Finance & Corporate Services	Level of attendance at Council meetings, community consultation meetings and other forums	25%	Considering the viability of doing a community survey. Deputy Mayor has been elected in accordance with the provisions of the Local Government Act.	
4.5.1.d	Provide ethical, open, accountable and transparent decision making processes	Maintain effective membership of Centroc, Hawkesbury City Council, Cabonne Council Country-City Alliance, LGNSW and other forums	General Manager	Attendance at meetings Level of matters brought forward by Cabonne at these forums Level of participation in programs	25%	Maintaining membership throughout the quarter. 5 councillors nominated to attend LGNSW State Conference and 2 x motions submitted for consideration in the business paper relating to right to farm and potential impact on infrastructure with regional migration.	
4.5.1.e	Provide ethical, open, accountable and transparent decision making processes	Provide adequate training & professional development opportunities for councillors	General Manager	Level of training made available and level of take up	25%	Available professional development opportunities are promoted to councillors.	



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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.1.f	Provide ethical, open, accountable and transparent decision making processes	Adhere to Council's Code of Conduct and Code of Meeting Practice	General Manager	Code of Conduct complaints received and dealt with in accordance with policy Code of Meeting Practice adopted and implemented	25%	Review of policies carried out and readopted by council.	
4.5.1.g	Provide ethical, open, accountable and transparent decision making processes	Annual Report prepared	Director of Finance & Corporate Services	Report posted on Council's website and OLG advised	25%	Work has commenced on Council's 2017/2018 Annual Report.	
4.5.1.h	Provide ethical, open, accountable and transparent decision making processes	Submit Public Interest Disclosure reports	Director of Finance & Corporate Services	Annual report submitted by October to Minister, NSW Ombudsman and Information Commissioner Six monthly reports submitted in July and February to NSW Ombudsman	25%	Recording Public Interest Disclosure submissions. First half yearly report not due until December 2018.	
4.5.1.i	Provide ethical, open, accountable and transparent decision making processes	Policy on payments of expenses and provision of facilities for Mayors and Councillors to be adopted within 12 months of new council term	Director of Finance & Corporate Services	Policy advertised and adopted	100%	Policy has been adopted within 12 months of new council term.	





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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.2.a	Make it easy to do business with Council and deliver good customer service	Ensure effective use of customer service software	Director of Finance & Corporate Services	Level of compliance with Customer Service Policy response periods	25%	Customer service software being used effectively. Complaints are being reported to and considered by the Corporate Management Team	
4.5.2.b	Make it easy to do business with Council and deliver good customer service	Operate Customer request program system	Director of Finance & Corporate Services	Number of customer requests effectively resolved	25%	Customer requests are being recorded and resolved on an ongoing basis.	
4.5.2.c	Make it easy to do business with Council and deliver good customer service	Engage with community to determine future needs & objectives	General Manager	Community groups encouraged to develop plans for key areas within their towns and villages Councillors as delegates assess community feedback relating to the Cabonne Community Plan 2025 through attendance at Progress Association meetings	25%	Councillors reaffirmed delegations to progress association in September. Community groups have been actively involved in submissions for local projects with recent grant funding opportunities.	
4.5.2.d	Make it easy to do business with Council and	Provide effective communications and information systems	General Manager	Implementation of Communication Strategy	25%	34 media releases issued for quarter, 101 Facebook posts, monthly From the Mayor's	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	deliver good customer service			Hold community information meetings on relevant matters Distribute Council media releases as required Prepare and distribute Council quarterly Community Newsletters		Desk column issued, regular fortnightly interviews for Mayor on Orange and Bathurst commercial radio stations and notes provided to councillors for monthly progress association meetings throughout the Shire.	
4.5.3.a	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Assess and determine planning and development applications to foster community growth within the shire	Director of Environmental Services	Development Applications (DAs) determined Development Applications, Construction Certificate applications and OSMS applications determined within agreed service levels Estimated value of developments (excluding subdivision) Median processing time (days)	25%	Applications and inspections responded to in accordance with legislation	
4.5.3.b	Meeting the Council's statutory obligations for Development Control,	Ensure environment monitoring in accordance with the Protection of	Director of Environmental Services	Promptness of response to complaints of non-compliance with the Act	25%	Environment monitoring and recording of data in accordance with the Protection of Environment Operations Act 1997	






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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	Environmental Health and Animal Control	Environment Operations Act 1997				occurring for each WMF facility.	
4.5.3.c	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Administer statutory requirements (Companion Animals Act & Impounding Act) in accordance with community needs	Director of Environmental Services	Programs monitored and compliance in regards to companion animals regulations enforced	25%	Statutory requirements (Companion Animals Act & Impounding Act) conducted in accordance with community needs	
4.5.3.d	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Environmental monitoring of former gasworks site	Director of Environmental Services	Annual groundwater monitoring	25%	Ground water monitoring undertaken twice yearly.	
4.5.3.e	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Provide public information regarding companion animal requirements	Director of Environmental Services	Public provided with information regarding companion animal requirements	25%	General Public provided information regarding companion animal requirements	
4.5.3.f	Meeting the Council's statutory obligations for	Participate in relevant reference groups,	Director of Environmental Services	Level of participation and attendance at meetings	25%	Meeting attended as scheduled.	





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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
	Development Control, Environmental Health and Animal Control	consultative committees and meetings		Participate in Cadia Community Consultative Committee and East Guyong Community Consultative Committee			
4.5.3.g	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Promptly investigate inappropriate and unapproved building works	Director of Environmental Services	Reported breaches investigated within agreed service levels	25%	Inspections carried out as required	
4.5.3.h	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Ensure implementation of government regulations relating to swimming pools	Director of Environmental Services	Compliance achieved	25%	Inspections carried out as required	
4.5.3.i	Meeting the Council's statutory obligations for Development Control, Environmental Health and Animal Control	Ensure annual inspection and licensing of registered food outlets	Director of Environmental Services	Inspections finalised	25%	Food inspections undertaken	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.4.a	Manage the present and long term financial sustainability of Cabonne Council	Levying of Council Rates and Charges in accordance with the Local Government Act	Director of Finance & Corporate Services	Level of rate of collection at end Quarter 4 Rates notices issued by statutory deadlines Water and Sewer notices issued quarterly	25%	Rates have been levied for 18/19 Year. Water billing is completed quarterly and is on time and on target.	
4.5.4.b	Manage the present and long term financial sustainability of Cabonne Council	Maximise secure income through investments	Director of Finance & Corporate Services	Level of interest income generated	25%	Council ensures to maximise income through investments reporting this to each monthly council meeting	
4.5.4.c	Manage the present and long term financial sustainability of Cabonne Council	Develop long term financial plan	Director of Finance & Corporate Services	Adoption of Long Term Financial Plan	25%	Will be completed in Q4	
4.5.4.d	Manage the present and long term financial sustainability of Cabonne Council	Level of reserves and provisions monitored	Director of Finance & Corporate Services	Report to Council	25%	Level of reserves will be reported at the October meeting with the QBR report.	
4.5.4.e	Manage the present and long term financial sustainability of Cabonne Council	Development of the Annual Budget	Director of Finance & Corporate Services	Report to Council on a quarterly basis	25%	The September QBR will be reported to the October council meeting, reporting variations to the Original budget	




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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.4.f	Manage the present and long term financial sustainability of Cabonne Council	Ensure compliance with current payroll awards	Director of Finance & Corporate Services	To comply with the latest Local Government Award	100%	Council is compliant with the Current award	
4.5.4.g	Manage the present and long term financial sustainability of Cabonne Council	Implement and maintain a comprehensive Asset Management System	Director of Engineering & Technical Services	System being used for the effective management of assets	70%	Infrastructure asset data migration Assetic System is almost completed. IT section is in the process of procuring the required Tablets to be used for capturing all the maintenance data associated with Assetic maintenance module.	
4.5.5.a	Minimise risk to Council	Develop a framework for the management of Council assets by volunteers and contractors	Director of Finance & Corporate Services	Framework and policy developed	25%	Development of a framework has commenced in consultation with Manager Urban Services and Utilities. Models developed and being assessed.	
4.5.5.b	Minimise risk to Council	Maintain, review and improve Council's Risk Management Program	Director of Finance & Corporate Services	Address the recommendations from the Pool Audit Conduct chemical audit and implement recommendations Develop annual Risk Management Action Plan (RMAP)	25%	Chemical audit has been undertaken. Recommendations	





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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
				The Business Continuity Plan reviewed and tested			
				The Risk Register is updated			
4.5.5.c	Minimise risk to Council	Comply with internal audit requirements	Director of Finance & Corporate Services	Review and monitor the Internal Audit Process	25%	Council is reporting to the GRM&BI Committee which comprises two independent members and The Mayor.	
4.5.5.d	Minimise risk to Council	Review and improve the Work Health and Safety Management system	Director of Finance & Corporate Services	Annual training as identified in the Operational Risk Register	0%	Pre Start Check (CoR) Training undertaken for all outdoor staff.	
				Conduct StateCover WHS Audit and recommendations addressed			
				Conduct WHS audit			
				Safe work method statements (SWMS)			
				Number of reported incidents			
				Number of Workers Compensation claims			




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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.5.e	Minimise risk to Council	Integrate risk management into all areas of Council's activities	Director of Finance & Corporate Services	Develop Council's Risk Management procedures	25%		
				Number of Public Liability claims and cost			
				Number of Motor Vehicle claims and cost			
				Number of Property claims and cost			
4.5.5.f	Minimise risk to Council	Provide a records management system which meets statutory and organisational demands	Director of Finance & Corporate Services	Review Council's Electronic Record Management System (ERMS)	0%		
				Manage contract for archive disposal project			
4.5.5.g	Minimise risk to Council	Manage and effectively provide IT systems to Council	Director of Finance & Corporate Services	Reestablishment of Technology Working Group	25%	Council's IT systems are managed and reviewed on a fortnightly basis by the Finance manager, to ensure that the Help desk is effective, that Council is compliant and that the IT system are running effectively.	
				To ensure Council's software licensing is compliant.			
				To ensure effective use of the IT helpdesk - completion			


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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
				To record any outages of Council's IT system			
4.5.5.h	Minimise risk to Council	Provide, maintain and develop financial services and systems to accepted standards - satisfying regulatory and customer requirements	Director of Finance & Corporate Services	Statutory reporting completed on time Business Activity Statement reported to Australian Taxation Office Fringe Benefits Tax reported to Australian Taxation Office	30%	Council's financial systems and procedures provide for a effective system to satisfy the regulatory and customer requirements	
4.5.6.a	Develop, maintain and retain a balanced and skilled workforce	Apprentice and Traineeship needs identified	Director of Finance & Corporate Services	Appointment of apprentices and trainees	50%	Apprentice & Trainee needs identified in line with Workforce Management Plan. Discussions to be held with DETS about the timing of the recruitment exercise for Civil Construction & Water Operations positions.	
4.5.6.b	Develop, maintain and retain a balanced and skilled workforce	Ensure Core Competencies online training is completed annually by all staff	Director of Finance & Corporate Services	Completion of 6 core competencies by staff	80%	Staff have completed a total of 542 online courses, reminders are being sent out for courses that have yet to be completed	
4.5.6.c	Develop, maintain and retain a balanced and skilled workforce	Review structure and adequacy of staffing levels	General Manager	Develop new Workforce Plan	25%	Workforce Plan adopted by council.	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.6.d	Develop, maintain and retain a balanced and skilled workforce	Skill requirements of all Council staff reviewed annually and targeted training plan developed/actioned	Director of Finance & Corporate Services	Training plan developed and implemented annually Staff Development Appraisals are conducted	100%	Online appraisals that were due to be completed in November & December 2017 were not completed in time by a large majority of Managers/Supervisors. This has delayed the development of a training plan. Engineering & Technical Services Supervisors & Managers still have some staff that have not been assessed and salary step progression has not been considered. Training Plan has been developed	
4.5.6.e	Develop, maintain and retain a balanced and skilled workforce	Provide regular opportunities for management to meet and discuss contemporary issues	General Manager	Networking opportunities made available Networking opportunities made available	25%	Technical Staff Group meetings have replaced Coordination Taskforce meetings and are held quarterly. Corporate Management Team meet fortnightly at Molong and Cudal office.	
4.5.6.f	Develop, maintain and retain a balanced and skilled workforce	Provide effective communication and information systems for staff	Director of Finance & Corporate Services	Opportunities for communication with staff	25%	Team meetings of department managers are being held regularly. Tool box meetings are being held for outdoor staff. Technical services meetings are held quarterly between all managers, the directors and the GM.	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
4.5.6.g	Develop, maintain and retain a balanced and skilled workforce	Develop a Strategic Plan for the replacement of retiring individuals who hold critical positions as specified in the Workforce Management Plan	Director of Finance & Corporate Services	Strategic Plan completed	50%	DFCS & HRC have held discussions with Tafe regarding apprenticeships and traineeships on offer in areas of particular concern with aging workforce and skill shortages.	

Manage our Natural Resources



All villages have a secure and quality water supply.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.1.1.a	Manage secure water supply schemes	Implement and amend Best Practice for Water Supply within Cabonne water operations	Director of Engineering & Technical Services	Best Practice for Water Supply implemented and amended Best Practice for Water Supply implemented and amended	100%	Council has achieved 100% best compliance for its Water Operations.	
5.1.1.b	Manage secure water supply schemes	Continue to maintain drinking water management system	Director of Engineering & Technical Services	Drinking water guidelines complied with.	25%	Councils drinking water management system has been adhered to within this period.	
5.1.1.c	Manage secure water supply schemes	Maintain water infrastructure assets	Director of Engineering & Technical Services	In accordance with the AMP	25%	Councils water infrastructure assets have been maintained within this period, these works have been done within budget,	
5.1.1.d	Manage secure water supply schemes	Construct the Molong to Cumnock to Yeoval pipeline	Director of Engineering & Technical Services	Complete the pipeline	90%	Laying of the water mains in the ground from Molong to Cumnock and Yeoval has been completed. Pressure testing from Molong to Yeoval are in progress. Some electrical works are in progress in Cumnock and Yeoval reservoir sites.	





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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.1.2.a	Promote responsible water use across the community	Cabonne Water responsible use promoted	Director of Engineering & Technical Services	Participation in water resource management activities CENTROC water utility alliance and undertake water wise education program	25%	Council has promoted responsible water use within the period, this seen Council introduce Level 1 water restrictions within Molong in this period.	
5.1.2.b	Promote responsible water use across the community	Maintain a pricing structure that encourages responsible water usage	Director of Engineering & Technical Services	Level of water usage	10%	Level 1 water restriction in place	

Flood mitigation processes are in place.






Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.2.1.a	Provide systems for stormwater and pollution management & control	Environmental Protection Operations undertaken	Director of Engineering & Technical Services	Works required to comply with Protection of the Environment Operations Act 1997 (POEO Act) and supporting legislation undertaken	10%	Ongoing	
5.2.1.b	Provide systems for stormwater and pollution management & control	Undertake creek and river operations	Director of Engineering & Technical Services	Creek and river environs maintenance completed	25%	Commence operations in warmer months.	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.2.2.a	Implement Flood Risk Management Plans	Implement Eugowra Floodplain Management Plan	Director of Engineering & Technical Services	Progressively implement plan and obtain state and/or Federal funding	25%	Funding application has been submitted to Office of Environment and Heritage - Floodplain Management Program on 28 March 2018 for 2018-19. Council has not received any decision on the submitted application.	
5.2.2.b	Implement Flood Risk Management Plans	Construction of Puzzle Flat Creek Levee	Director of Engineering & Technical Services	Funding for the Levee	30%	Awaiting funding reply	
5.2.2.c	Implement Flood Risk Management Plans	Implement Molong Floodplain Management Plan	Director of Engineering & Technical Services	Progressively implement plan and obtain state and/or federal funding Progressively implement plan and obtain state and/or federal funding	10%	Review on Management Plan ongoing.	
5.2.2.d	Implement Flood Risk Management Plans	Action voluntary purchase applications	Director of Engineering & Technical Services	Voluntary purchase applications actioned	60%	Application with OEH.	

Quarterly Review | 2018-19





Sustainable solid and liquid waste management practices are in place across Cabonne.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.3.1.a	Provide a solid waste management and recycling service to the communities	Manage the contract for the operation of a kerbside pickup service for residential properties	Director of Environmental Services	Services delivered with minimal complaints, on time and within contract budget	25%	J.R.Richards contract managed for the operation of a kerbside pickup service for residential properties	
5.3.1.b	Provide a solid waste management and recycling service to the communities	Manage the operation of the Cabonne landfills to maximise environmental controls	Director of Environmental Services	Management in accordance with Best Practice standards and Council's Environmental Management Plans (EMPS)	25%	Cabonne landfills managed in order to maximise environmental controls	
5.3.1.c	Provide a solid waste management and recycling service to the communities	Provide facilities to encourage maximum recycling and reuse of all waste streams	Director of Environmental Services	Services delivered with minimal complaints	25%	Facilities to encourage maximum recycling and reuse of all waste streams via NETWASTE	
5.3.1.d	Provide a solid waste management and recycling service to the communities	Undertake regular inspections of Onsite Sewerage Management Systems in accordance with licence requirements	Director of Environmental Services	Inspections finalised within agreed service levels	25%	Inspections carried out as required	
5.3.1.e	Provide a solid waste management and recycling service to the communities	Increase education & awareness of waste issues	Director of Environmental Services	Increase community awareness	25%	Increase education & awareness of waste issues completed utilising NETWASTE and Councils proactive involvement with	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.3.1.f	Provide a solid waste management and recycling service to the communities	Investigate & monitor illegal dumping activity	Director of Environmental Services	Investigation and enforcement as appropriate	25%	NETWASTE education budget. All illegal dumping instances investigated and cleaned up within acceptable timeframes.	
5.3.2.a	Develop long term strategic plan for the development, operation and closure of sites	Implement waste management strategy and revise as necessary	Director of Environmental Services	Report on implementation of strategy	25%	Conceptual Designs (strategic plans) adopted by Council are being followed and evaluated on a regular basis.	
5.3.3.a	To provide and maintain environmentally sustainable, high quality sewerage facilities	Undertake Cabonne Sewer Operations	Director of Engineering & Technical Services	Operated in accordance with relevant standards and best practices Maintained in accordance to AMP Operated in accordance with relevant standards and best practices	25%	Council has undertaken efficient and effective sewer operations within the period, these works have been completed within budget.	
5.3.3.b	To provide and maintain environmentally sustainable, high quality sewerage facilities	Maintain Cabonne sewer infrastructure assets	Director of Engineering & Technical Services	Maintain in accordance to AMP	25%	Council has maintained all sewer infrastructure assets within this period, this has seen high quality effluent produced.	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.3.3.c	To provide and maintain environmentally sustainable, high quality sewerage facilities	Undertake Cabonne sewer projects	Director of Engineering & Technical Services	Complete sewer projects	25%	Council has undertaken sewer projects within this period.	
5.3.3.d	To provide and maintain environmentally sustainable, high quality sewerage facilities	Operate effluent reuse schemes	Director of Engineering & Technical Services	Should operate in accordance with relevant standards and best practices	25%	Council has operated its effluent reuse systems efficiently and effectively within this period.	
5.3.3.e	To provide and maintain environmentally sustainable, high quality sewerage facilities	Established Truck wash in Molong	Director of Engineering & Technical Services	Truck wash operational	10%	Received and reviewing concept plans.	
5.3.3.f	To provide and maintain environmentally sustainable, high quality sewerage facilities	Undertake liquid trade waste operations	Director of Engineering & Technical Services	Operate in accordance with best practice and Liquid Trade Waste guidelines	25%	Council has undertaken liquid trade waste operations within this period.	





Quarterly Review | 2018-19

Primary producers use best practice methods and systems that respect the environment.






Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.4.1.a	Maintain an effective campaign of noxious weed control	Undertake Weeds destruction operations	Director of Engineering & Technical Services	Implementation of Council's Noxious Weeds policy	25%	Progressing satisfactorily. Some staff changes.	
5.4.1.b	Maintain an effective campaign of noxious weed control	Undertake Weeds control asset purchases	Director of Engineering & Technical Services	New weeds assets purchased	25%	No issues.	
5.4.1.c	Maintain an effective campaign of noxious weed control	Maintain invasive species operations	Director of Engineering & Technical Services	Implementation of Council's Noxious Weeds policy	25%		
5.4.1.d	Maintain an effective campaign of noxious weed control	Undertake Weeds Private Works	Director of Engineering & Technical Services	Private works undertaken	25%		
5.4.1.e	Maintain an effective campaign of noxious weed control	Maintain Macquarie Valley Weeds Operations	Director of Engineering & Technical Services	Macquarie Valley Weeds Operations maintained	25%		

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All natural resources are managed sustainably in a planned way.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.5.1.a	Participate in Environmental sustainability programs	Support community education programs in environmental stewardship and management	Director of Environmental Services	Complete State of Environmental (SoE) Report	25%	Information for RSoE Report submitted.	
5.5.1.b	Participate in Environmental sustainability programs	Support projects initiated by Local Land Services (LLS), Dept of Primary Industries (DPI) and Catchment Management Authority (CMA).	Director of Environmental Services	Meetings attended	25%	Local Government reference group currently inactive.	
5.5.1.c	Participate in Environmental sustainability programs	Maintain a detailed knowledge and understanding of issues related to mining	Director of Environmental Services	Participate in Association of Mining & Energy Related Councils meetings Participate in Cadia annual environmental review	25%	Attended Association of Mining and Energy Related Councils quarterly meeting	
5.5.1.d	Participate in Environmental sustainability programs	Provide input into the statutory process for proposed State significant development applications	Director of Environmental Services	Input provided	25%	Responded to state significant development proposals for Flyers Creek wind farm, modification to Cadia Mine operation and expansion of East Guyong Quarry	



Quarterly Review | 2018-19

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.5.1.e	Participate in Environmental sustainability programs	Endeavour to influence the State Government framework for mining activity (e.g. Mining SEPP, CCCs, etc.)	Director of Environmental Services	Participate in Association of Mining & Energy Related Councils lobbying activities	25%	Participate in Association of Mining Related councils lobbying	
5.5.2.a	Manage Council's Molong Limestone Quarry in accordance with the lease agreement.	Review of annual rental in accordance with the provisions of the lease	Director of Engineering & Technical Services	CPI increase enacted in accordance with the agreement	25%		
5.5.2.b	Manage Council's Molong Limestone Quarry in accordance with the lease agreement.	Calculate gravel royalties for extraction greater than 60,000 tonnes in accordance with the provisions in the Contract	Director of Engineering & Technical Services	Earth Plant Hire invoiced for gravel royalties in accordance with the level of extraction	25%		
5.5.3.a	Operate gravel pits in an environmentally responsible and financially sustainable manner	Ensure guidelines and approval conditions complied with	Director of Engineering & Technical Services	Level of compliance	10%	Ongoing	
5.5.3.b	Operate gravel pits in an environmentally responsible and financially	Renew gravel pit lease agreements	Director of Engineering & Technical Services	Lease agreements renewed	70%	Ongoing with renewals	





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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.5.3.c	Operate gravel pits in an environmentally responsible and financially sustainable manner	Operate gravel pits in accordance with Mine Safety regulations	Director of Engineering & Technical Services	Number of breaches	10%	Ongoing	


Risk management processes are in place for natural disaster events.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.6.1.a	Support the appropriate emergency management lead agency in the planning and management of emergency events	Review of Emergency Management Plan (EMPLAN)	Director of Engineering & Technical Services	Review completed and Plan adopted	10%	LEMC meeting held in September No issues.	
5.6.1.b	Support the appropriate emergency management lead agency in the planning and management of emergency events	Implement Emergency Risk Management (ERM) Plan	Director of Engineering & Technical Services	ERM Plan implemented	25%	No issues. Processes in place.	



Quarterly Review | 2018-19

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.6.1.c	Support the appropriate emergency management lead agency in the planning and management of emergency events	Review Standard Operating Procedures (SOP's)	Director of Engineering & Technical Services	SOP's reviewed and updated as required	50%	Review of SOPs being undertaken. Progressing well.	
5.6.1.d	Support the appropriate emergency management lead agency in the planning and management of emergency events	Support education of community by emergency services	Director of Engineering & Technical Services	Support provided for requests from emergency services for support for community education	25%	Ongoing. No issues.	
5.6.1.e	Support the appropriate emergency management lead agency in the planning and management of emergency events	Conduct Local Emergency Management Committee (LEMC) as required	Director of Engineering & Technical Services	Meetings convened	25%	Attended quarterly meeting in September.	
5.6.2.a	Support the management of the local emergency services	Actively maintain support of the Canobolas Rural Fire Zone management	Director of Engineering & Technical Services	Meetings attended as required	25%	Working closely with Canobolas Rural Fire Zone	

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Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.6.2.b	Support the management of the local emergency services	Actively maintain support of the State Emergency Services	Director of Engineering & Technical Services	Meetings attended as required	25%	Working closely with SES with local issues, particularly Mt Canobolas road closures.	

Alternative energy development is considered and utilised where appropriate.

Task Code	DP Action	Operational Task	Executive Responsible	Performance Measure	Progress	Comment	Progress Indicator
5.7.1.a	Encourage the development and use of alternative energy	Implement outcomes of CENTROC's Sustainability Group	General Manager	Energy Efficient and Sustainable Group outcomes implemented	25%	Councils is continually implementing outcomes of Centroc's sustainability group.	
5.7.2.a	Review the energy efficiency of Council's operations	Report on sustainability initiatives	Director of Engineering & Technical Services	Report to Council by 4th Quarter	25%	Council has reported both internally and externally on sustainability initiatives to ensure Councils operations are energy efficient.	

CABONNE COUNCIL



SPRING BLOSSOMS IN BORENORE

QUARTERLY BUDGET REVIEW

01/07/2018 to 30/09/2018



Cabonne Council
Quarterly Budget Review
For the period from 01/07/2018 to 30/09/2018

**1. Statement by Responsible Accounting Officer on Council's
Financial Position**

The following statement is made in accordance with Clause 203(2) of the Local Government(General) Regulations 2005:

It is my opinion that the Quarterly Budget review Statement for the quarter ended 30th September 2018, indicates that Council's projected financial position at 30th June 2019 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure

Signed:  Date: 18-10-18
L Taberner
Responsible Accounting Officer

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2018 to 30/09/2018

2.1 Budget Review Income & Expenditure Statement - TYPE

	Original Budget 2018/2019	Approved Changes	Revised Budget	Recommended Changes September	Projected Year End Result	Actual YTD
Income from Continuing Operations						
Rates and Annual Charges	13,973,486		13,973,486	26,465	13,999,951	11,875,351
User Charges and Fees	8,713,369		8,713,369	14,112	8,727,481	2,342,091
Interest and Investment Revenues	1,128,642		1,128,642		1,128,642	214,421
Other Revenues	555,556		555,556	26,971	582,527	114,440
Operating Grants & Contributions	7,598,899	3,300	7,602,199	2,281,447	5,320,752	1,180,131
Capital Grants & Contributions	17,913,642	2,430,656	20,344,298	1,215,632	21,559,930	5,258,028
Net gain from disposal of assets	300,000		300,000		300,000	143,851
Total income from Continuing Operations	50,183,594	2,433,956	52,617,550	- 998,267	51,619,283	21,128,313
Expenses from Continuing Operations						
Employee Costs & Oncosts	11,896,156	-3,771	11,892,385	23,340	11,915,725	2,119,469
Borrowing Costs	133,174		133,174		133,174	24,498
Materials & Contracts	3,644,638	-99,693	3,544,945	37,042	3,581,987	613,698
Contracts & Consultancy	3,980,447	-18,964	3,961,483	-147,989	3,813,494	265,494
Depreciation & Amortisation	10,603,695		10,603,695		10,603,695	2,997,326
Other Expenses	4,918,982	96,361	5,015,343	-24,229	4,991,114	1,769,206
Total Expenses from Continuing Operations	35,177,091	- 26,067	35,151,024	- 111,836	35,039,189	7,789,691
Operating Result from Continuing Operations	15,006,503	2,460,023	17,466,526	- 886,431	16,580,094	13,338,622
Operating Result before Capital Grants & Contributions	- 2,907,139	29,367	- 2,877,772	- 2,102,063	- 4,979,836	8,080,594

Notes:

Approved Changes = Revotes, Carried forwards from 17/18 budget and other changes authorised at Council Meetings.

Original Budget = As adopted by Council on the 26th June 2018

Revised Budget = Original Budget + Approved Changes at Council meetings and previous quarter changes

Projected Year End Result = Original Budget + Approved Changes + Recommended Changes this quarter

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2018 to 30/09/2018

2.2 Budget Review Income & Expenditure Statement - ACTIVITY

	Original Budget 2018/2019	Approved Changes	Revised Budget	Recommended Changes September	Projected Year End Result	Actual YTD
Income from Continuing Operations						
Administration	769,394		769,394		769,394	87,817
Public Order & Safety	13,500		13,500	711,200	724,700	74,027
Health	102,663		102,663		102,663	23,011
Environment	3,966,520		3,966,520	62,908	4,029,428	1,857,982
Community Services & Education	1,568,583		1,568,583	127,175	1,695,758	480,960
Housing & Community Amenities	374,089		374,089		374,089	107,204
Water Supplies	10,754,433	2,430,656	13,185,089		13,185,089	5,234,591
Sewer Supplies	2,344,021		2,344,021	2,471	2,346,492	77,097
Recreation & Culture	2,183,939	3,300	2,187,239		2,187,239	(64,591)
Manufacturing & Construction	379,906		379,906		379,906	71,608
Transport & Communication	11,525,421		11,525,421	509,097	12,034,518	2,025,611
Economic Affairs	469,216		469,216		469,216	196,656
General Purpose Revenues	15,731,909		15,731,909	-2,411,118	13,320,791	10,956,340
Total Income from Continuing Operations	50,183,594	2,433,956	52,617,550	- 998,267	51,619,283	21,128,313
Expenses from Continuing Operations						
Administration	2,316,607	(849,922)	1,466,685	-145,997	1,320,688	1,388,350
Public Order & Safety	1,012,244		1,012,244	628	1,012,872	251,056
Health	870,045		870,045		870,045	184,746
Environment	2,805,932		2,805,932	914	2,806,846	630,483
Community Services & Education	3,055,544		3,055,544	32,850	3,088,394	416,696
Housing & Community Amenities	950,486		950,486		950,486	177,592
Water Supplies	1,563,484	35,756	1,599,240	11,500	1,610,740	391,580
Sewer Supplies	2,569,559	80,500	2,650,059	28,406	2,678,465	478,026
Recreation & Culture	4,203,969	42,301	4,246,270	13,124	4,259,394	873,974
Manufacturing & Construction	221,917		221,917		221,917	97,474
Transport & Communication	14,233,410	614,456	14,847,866	4,633	14,852,499	2,449,758
Economic Affairs	1,285,150	50,842	1,335,992	-79,894	1,256,098	343,067
General Purpose Revenues	88,742		88,742	22,000	110,742	106,889
Total Expenses from Continuing Operations	35,177,091	- 26,067	35,151,024	- 111,836	35,039,186	7,789,691
Operating Result from Continuing Operations	15,006,503	2,460,023	17,466,526	- 886,431	16,580,097	13,338,622
Operating Result before Capital Grants & Contributions	- 2,907,139	29,367	- 2,877,772	- 2,102,063	- 4,979,836	8,080,594

Notes:

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Cabonne Council
Quarterly Budget Review
For the period from 01/07/2018 to 30/09/2018

3. Budget Review Capital Budget

	Original Budget 2018/2019	Approved Changes	Revised Budget	Recommended Changes September	Projected Result Year End	Actual YTD
Capital Expenditure						
Works in Progress			-		-	
Plant & Equipment	3,564,470	662,830	4,227,300	7,026	4,234,326	51,891
Office Equipment	238,625	52,385	291,010		291,010	
Furniture & Fittings	69,000		69,000		69,000	
Land			-		-	
Operating	309,200	46,000	355,200	17,205	372,405	15,500
Land Improvements	2,441,575		2,441,575		2,441,575	789
Buildings		1,287,055	1,287,055	779,275	2,066,330	248,608
Other Structures	78,056	520,968	599,024	708,212	1,307,236	203,202
Swimming Pools	57,500		57,500		57,500	46,925
Stormwater Drainage		185,539	185,539		185,539	20,662
Water Supply Network		742,708	742,708		742,708	50,711
Sewer Supply Network		747,677	747,677		747,677	1,899
New Projects		1,849,495	1,849,495		1,849,495	219,110
Pipeline Project	9,411,132	2,430,656	11,841,788		11,841,788	6,330,821
Roads, Bridges, Footpaths	13,835,909	1,399,531	15,235,440	784,394	16,019,834	1,990,049
Total Capital Expenditure	30,005,467	9,924,844	39,930,311	2,296,112	42,226,423	9,180,167
Capital Funding						
Rates & Other Untied Funding	4,841,895	280,329	5,122,224	7,026	5,129,250	
Capital Grants & Contributions	17,913,642	2,430,656	20,344,298	1,215,632	21,559,930	1,180,131
Reserves:			-		-	
- External Restrictions/Reserves	1,280,830	1,157,481	2,438,311	804,887	3,243,198	
- Internal Restrictions/Reserves	5,969,100	6,056,378	12,025,478	268,567	12,294,045	52,680
New Loans			-		-	
Receipts from Sale of Assets			-		-	
Total Capital Funding	30,005,467	9,924,844	39,930,311	2,296,112	42,226,423	1,232,811

Notes:

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Projected Year End Result = Original Budget + Approved Changes + Recommended Changes this quarter

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2018 to 30/09/2018

4. Budget Review Recommended Budget Changes

Income

Increase Income:	Capital income to be received for the Bush Fire builds	-710,572
Increase Income:	Various less than -\$1000	-628
Increase Income:	Grant funding for the increase in cost of recycling	-11,443
Increase Income:	Additional income due to large quantity of scrap steel being sold	-25,000
Increase Income:	Increase in number of services for Domestic Waste increase in income	-26,465
Increase Income:	Additional income for Family Day Care	-44,000
Increase Income:	Expected Income from new Project for After School Care Vacation care	-43,875
Increase Income:	Additional funding advised After School Care Mullion Creek	-13,400
Increase Income:	Additional funding advised After School Care Blayney	-12,500
Increase Income:	Additional funding advised After School Care Millthorpe	-9,200
Increase Income:	Additional income for After School Care program Playgroup	-4,200
Increase Income:	Additional income for Small Town Sewer	-2,471
Increase Income:	Restart Funding for Truck wash \$252530, Federal Funding \$252530	-505,060
Increase Income:	Hazzard Reduction allocation for 18/19 advised by RFS Regional Roads	-21,700
Increase Income:	RFS Advised of Hazzard Reduction Funding State Roads	-16,800
Decrease Income:	Decrease in State Road maintenance allocation	34,463
Decrease Income	Fag Grant - received in advance in 17/18 for 18/19 adjustment to come from reserves	2,411,118
Total Income Variations		\$ 998,267

Operating Expenditure

Decrease Expenditure:	Adjustment to overheads resulting for changes to QBR	-181,389
Decrease Expenditure:	Adjustment to wages oncosts resulting for changes to wages in the September QBR	-5,744
Increase Expenditure:	New budget - Provisions of Work Safety Audit no funding source	20,000
Increase Expenditure:	Office Equipment Replacement Provision \$10k for Finance and \$2500 for Corporate Serv	12,500
Increase Expenditure:	Part carried over from previous year + additional expense fund from Plant Reserve	7,822
Increase Expenditure:	Various less than \$1000	3,674
Increase Expenditure:	New After School Care Program funded part by Fees and transfer from reserve \$2637	6,837
Increase Expenditure:	New After School Care Program funded by Fees and balance transferred to reserve \$178	26,013
Increase Expenditure:	Water Reservoirs maintenance expenses	11,500
Increase Expenditure:	Small town sewer expenses Maintenance Pumping Stations and Mains	28,406
Increase Expenditure:	Additional expense to match income for Hazzard Reduction	16,800
Decrease Expenditure:	Adjustment to 18/19 maintenance contract	-34,463
Increase Expenditure:	Additional expense after income for Hazzard Reduction Rural Roads	21,700
Increase Expenditure:	Travelling costs for the Age of Fishes not previously budgeted	6,900
Increase Expenditure:	Contribution to Canowindra Sports Trust for Refurbishment of new kitchen	5,502
Decrease Expenditure:	Sept QBR Adjustment take out see job 372311 budget duplicated	-74,750
Decrease Expenditure:	Funding for the purchase of 2 Barbeques	-7,026
Increase Expenditure:	Increase in the membership fee for Centroc Regional Tourism Plan	1,882
Increase Expenditure:	Increase in Pension Write offs	22,000
Total Expenditure Variations		-\$ 111,836

(Continued over page)

4. Budget Review Recommended Budget Changes

Capital Expenditure

Decrease Expenditure:	Adjustment for Round 1 Stronger Communities Funding	-271,287
Decrease Expenditure:	Water Assets - Molong Cumnock and Yeoval Base Infrastructure for Integration of Smart	-65,820
Decrease Expenditure:	Water Assets - Molong Cumnock and Yeoval Installation of Gateways and Receivers for	-54,280
Increase Expenditure:	Various less than \$1,000	996
Increase Expenditure:	Orange Depot - Installation of Security Fence and Gate	4,723
Increase Expenditure:	Cumnock Showground - New Amenities Building	2,147
Increase Expenditure:	Orange Depot - Lunchroom & Storage for Equipment	3,380
Increase Expenditure:	Canowindra Caravan Park - Kingsize Electric BBQ 1	3,513
Increase Expenditure:	Canowindra Caravan Park - Kingsize Electric BBQ 2	3,513
Increase Expenditure:	Land Purchase from Transport for NSW - Watson Street Molong	17,205
Increase Expenditure:	Cargo Transfer Station Development	20,493
Increase Expenditure:	Yeoval Fire Station	21,029
Increase Expenditure:	Molong Cemetery - Upgrade/complete internal driveways and pathways	33,325
Increase Expenditure:	Lidster Fire Station	39,536
Increase Expenditure:	Moorbel Bush Fire shed	45,217
Increase Expenditure:	Refurbishment of Connelly's Store	63,176
Increase Expenditure:	Shared Mobility Access Pathway - Mullion Creek	115,750
Increase Expenditure:	Water Assets - Electronic Meter Roll Out	120,100
Increase Expenditure:	North Bangaroo RFS Station	120,746
Increase Expenditure:	Shared Mobility Access Pathway - Manildra & Cudal	155,537
Increase Expenditure:	Cumnock RFS Station	234,044
Increase Expenditure:	Baldry RFS Station	250,000
Increase Expenditure:	Molong Truck Wash	648,675
Increase Expenditure:	Local Road Construction - Funded by Road to Recovery	784,394

Total Capital Expenditure Variations **\$ 2,296,112**

Transfer From:	Faq Payments made in advance in 17/18	-2,411,118
Transfer From:	Balance of the RTR Program from 17/18	-784,394
Transfer From:	Council's share of the funding for the Molong Truck Wash	-143,615
Transfer From:	Upgrade of Connelly's Store - carried over from previous year	-63,176
Transfer From:	Molong Cemetery Upgrade on internal driveways	-33,325
Transfer From:	Small Town Sewer - addition expenses	-28,406
Transfer From:	Additional cost for Cargo Transfer Station	-20,493
Transfer From:	For the purchase of land in Watson Street	-17,205
Transfer From:	For the purchase of Office furniture items	-12,500
Transfer From:	From the Water Reserve for additional expenses	-11,500
Transfer From:	Funding of Plant Items carried over from previous year	-9,099
Transfer From:	Funding for the Upgrade of the caterpillar Diagnostic Software	-7,822
Transfer From:	Refurbishment of new kitchen for Canowindra Sports Trust	-5,502
Transfer From:	To fund additional costs for Playgroup Program	-2,637
Transfer From:	To fund the remainder of the Cumnock Showground amenities block	-2,147
Transfer In:	Additional income for Small Town Sewerage	2,471
Transfer In:	Additional funding for the recycling Program and additional income for more services	37,908
Transfer In:	Additional funding for the Family Day Care	44,000
Transfer In:	Additional funding for the After School Care Programs and the new Vacation care Program	52,962

Total Reserve Variations **-\$ 3,415,598**

Total Change to Overall Budget **-\$ 233,055**

The above variations are referred to in the Budget Review Income and Expenditure Statement, the Budget Review Capital Budget and the Budget Review Cash and Investment Position. The anticipated effect of these variations is displayed in the projected year end results.

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2018 to 30/09/2018

5. Budget Review Cash and Investments Position

Cash and Investments	30/06/2018	30/09/2018
Cash at Bank	851,524	363,329
Deposits on Call	4,952,294	4,598,294
Term Deposits	39,500,000	41,500,000
Total Cash at Bank & Investments	\$ 45,303,818	\$ 46,461,623

Notes:

Investments have been invested in accordance with Council's Investment Policy and the Minister's Orders.

The Cash at Bank has been reconciled to Council's physical bank statements as at 30th September 2018.

The position of Cash and Investments as at the **30/09/2018** is **Satisfactory**.

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2018 to 30/09/2018

6. Budget Review - External and Internal Restrictions

	Balance 30th June 18	Approved Changes	Revised Budget	Recommended Changes September	Projected Year End Result
External Restrictions					
Developer Contributions	907,058		907,058		907,058
RMS Contributions	1,089,369	-702,434	386,935		386,935
Specific Purpose Unexpended Grants	4,078,437	-16,032	4,062,405	-3,101,187	961,218
Specific Purpose - Water Supplies	1,705,741	-554,198	1,151,543	-11,500	1,140,043
Specific Purpose - Water Supplies Pipeline P	210,996	0	210,996		210,996
Specific Purpose - Sewer Supplies	2,552,516	-291,173	2,261,343	-25,935	2,235,408
Domestic Waste Management	3,774,550	-114,458	3,660,092	17,415	3,677,507
Canowindra Town Improvements	946,729	123,068	1,069,797		1,069,797
Canowindra Sports Trust	65,371		65,371	-5,502	59,869
Stormwater Levy	242,513	75,583	318,096		318,096
Total Externally Restricted	15,573,280	- 1,479,644	14,093,636	- 3,126,709	10,966,927
Internal Restrictions					
Plant & Vehicle Replacement	2,691,732	- 1,580,984	1,110,748	-16,921	1,093,827
Infrastructure Replacement	1,619,747		1,619,747		1,619,747
Employees Leave Entitlement	2,062,004		2,062,004		2,062,004
Capital Works	6,440,543	- 1,011,514	5,429,029	-259,468	5,169,561
Community Services	4,675		4,675		4,675
Noxious Weeds	126,200		126,200		126,200
Housing	137,070		137,070		137,070
Limestone Quarry	1,480,197		1,480,197		1,480,197
Office Equipment	989,411	- 487,500	501,911	-12,500	489,411
Recreation & Culture	1,607		1,607		1,607
Roadworks	4,558,403	- 1,982,304	2,576,099		2,576,099
Sewerage	16,791		16,791		16,791
Budget Equalization	432,746		432,746		432,746
Revoted Expenditure	3,270,460	- 3,270,460	-		-
Gravel Pit Restoration	323,364	49,482	372,846		372,846
Environmental Sustainability	137,629		137,629		137,629
Village Enhancement	2,080,190	- 1,926,096	154,094		154,094
Cadia Contributions	728,171		728,171		728,171
Total Internally Restricted	27,100,940	- 10,209,376	16,891,564	- 288,889	16,602,675
TOTAL RESTRICTIONS	42,674,220	- 11,689,020	30,985,200	- 3,415,598	27,569,602

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2018 to 30/09/2018

7. Budget Review Contractors and Other Expenses

7.1 Contracts entered into during the Quarter

Contractor	Detail & purpose	Value	Start Date	Duration
Boral Asphalt	Transport & Deliver Coldmix Asphalt	various per tonne	1/06/2018	2 years

7.2 Consultancy and Legal Expenses

Expense	Details	YTD Expenditure	Budgeted Amount
Legal General	Various Matters	\$ 12,267	
Debt Recovery	Outstanding Rates & Debtors	\$ 1,825	

Notes:

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

SWITCH 2018 DRAFT Conference Program

REGISTRATION (Tue Nov 27)	
5.00pm – 7.00pm	Registration
5.30pm – 7.30pm	Welcome Reception & Opening of Trade Exhibition A great way to begin SWITCH 2018 Sponsored by James Bennett
6.00pm	AWARDS: Presentations of the Multicultural Excellence Awards (Sponsored by CAVAL Language Resources), Innovation in Outreach Service Awards and the Kath Knowles Emerging Leader Award

PLATINUM SPONSOR



DAY 1 (Wed Nov 28)	
8.30am – 9.00am	Coffee and Registration
Conference Opening	
9.00am – 9.05am	Welcome to Country Gumbaynggir Elder
9.05am – 9.10am	Welcome to Coffs Harbour Cr Denise Knight Mayor, Coffs Harbour City Council
9.10am – 9.25am	Welcome to SWITCH 2018 Cr Dallas Tout President, NSWPLA
9.25am – 9.45am	State Library of NSW Address Dr John Vallance State Librarian, State Library of NSW
9.45am – 10.15am	Liberal Party Address Andrew Fraser MP Member for Coffs Harbour
Morning Tea & Networking	Sponsored by ALS Library Supplies
Theme – Collaboration	
10.45am – 11.40am	Libraries as Collaboration for Social Equity Susan Benton President and CEO, Urban Libraries Council (USA and Canada)
11.40am – 12.15pm	Essential Media – Developing and Presenting Great Community Campaigns Peter Lewis Director, Essential Media
Lunch	Sponsored by The Book House
Concurrent Session	
12.15pm – 2.15pm (Lunch will be provided)	Councillor Session Facilitated by Cr Dallas Tout President NSWPLA
Theme – Collaboration	
1.15pm – 1.45pm	And Now a Word from Our Platinum Sponsor – BOLINDA
1.45pm – 2.15pm	Letting Go A Little – should public libraries actively support peer-led learning in digital literacy programs? Liz Griffiths Service Delivery Librarian, Willoughby Library. Kath Knowles Young Leader Award recipient 2016
2.15pm – 3.15pm	KEYNOTE SPEAKER: Foodbank – Fighting Hunger Across Australia John Robertson Executive General Manager, Foodbank NSW & ACT
Afternoon Tea & Networking	Sponsored by Wavesound
Theme – Collaboration	
3.45pm – 4.45pm	PANEL SESSION: Challenges and Success for Libraries Supporting Refugee Communities Carina Clement Library and Museum Team Leader, AlburyCity Margaret Redrup-May Outreach Programs Coordinator, Blacktown City Libraries Annette Webb Program Coordinator Diversity, City of Sydney Library Claire Campbell Manager Library Services, Wagga Wagga City Council
4.45pm – 5.00pm	Summation of the Day's Proceedings & Announcements Amy Heap Outreach & Promotions Coordinator, Riverina Regional Library
7.00pm – until late	Exhibitors & Sponsors Dinner – Charity Fun-Raiser for the BrainChild Foundation Sponsored by Insight Informatics

DAY 2 (Thu Nov 29)	
7.00am – 8.30am	Librarians' Breakfast
8.30am – 9.00am	Coffee and Registration
Theme – Innovation	
9.00am – 9.05am	Welcome Back
9.05am – 9.30am	Labor Party Address The Hon Peter Primrose MLC Shadow Minister for Local Government, NSW Parliament
9.30am – 10.30am	Responding to Change in the Age of Disruption Kelly Grigsby CEO, Wyndham City Council, Victoria
Morning Tea	Sponsored by Ulverscroft
11.00am – 11.45am	Making the Most of Opportunity Gavin Carnegie Learning & Development Manager, Local Government Professionals Australia, NSW
11.45am – 12.30pm	Only Play with People who want to Play with You! A Partnership Approach to Developing a Creative Technology 'Play to Learn' Outreach Space Paula Kelly Paull Manager Learning Communities, Hobsons Bay Libraries
Lunch	
Theme – Sustainability	
1.30pm – 2.30pm	PANEL SESSION: Libraries Designed For Communities Philip Edney Manager Library Services, City of Canada Bay Theresa Jude Librarian, Lachlan Shire Library Service Margie Kirkness Manager Libraries & Museum, Shellharbour City Council Kathryn Baget-Juleff Group Manager Community Connections, Shellharbour City Council Jenn Martin Venue Coordinator Libraries, City of Sydney
2.30pm – 3.15pm	Regional Libraries – because we're worth it Annie Hensley fjmt Architects
Afternoon Tea	
Theme – Sustainability	
3.45pm – 4.45pm	Anh Do presents... Anh Do Author, Actor, Comedian and Artist
4.45pm – 4.55pm	Summation of the Day's Proceedings & Announcements Amy Heap Outreach & Promotions Coordinator, Riverina Regional Library
4.55pm – 5.00pm	Conference Acknowledgements and Farewell Cr Dallas Tout President, NSWPLA
7.00pm – until late	Conference Dinner – theme is 'Trash or Treasure' Includes announcement of Life Memberships and recognition of Retiring Library Managers
DAY 3 (Fri Nov 30)	
ANNUAL GENERAL MEETING	
9.00am – 9.30am	Registration
9.30am – 11.00am	Meeting and Announcement of Executive Election Results
Conference Satchels	Sponsored by Bolirda
Conference Lanyards	Sponsored by Library AV & Large Print
Conference Pens	Sponsored by Peter Pal



ORANGE LIONS CLUB PROUDLY SUPPORTING GIVE ME 5 FOR KIDS

SPONSORSHIP PROPOSAL -

ORANGE CHARITY CAMEL RACES 21 APRIL 2019

Give Me 5 for kids is a charity set up by Southern Cross Austereo to assist sick children . All money raised by the network in Orange goes to the Childrens Ward in the Orange local Area Health Service. The Orange Lions Club are running the Orange Easter Charity Camel Races with all profits going to this very worthy local charity which purchases specialist equipment which means less children need to go to Sydney for treatment which results in less families being split up while the treatment takes place. The races are a family day with plenty of activities for the children Approximately 7000 people attend the event

In 2018 the Orange Lions Club Camel Races raised \$45,000 for Give me 5 for Kids. This money stayed in Orange and was used by Give Me 5 For Kids to purchase badly needed a paediatric Broncoscope and CMAC Video Machine for the Children's Ward . This meant less families faced the prospect of their children having to go to Sydney for treatment

The Fundraising Group organising the camel races is very humble but proud that its efforts have been recognised in the 2018 Orange Australia Day Awards where it was awarded the Community Event of the year for 2017

HOW IT WORKS

Media Coverage

The Camel Races gain significant media exposure and reaches an audience of more than 1.8 million people via television, radio through Southern Cross Austereo, internet and press

Why should you support the Lions Club Camel Races

The association with the Camel Races and Give Me 5 For Kids can deliver the following to your organisation:

- Raise the profile of your organisation with affiliation to a respected and trusted local charity.
- An opportunity to promote or market your brand in Central Western NSW,
- Brand exposure on the race program
- All the money stays in Orange and goes towards a very worthy local project

Interested in being involved?

- If you would like to be involve and help create a better life for sick kids in the Orange area, you can by providing by donating to our fundraising efforts
- If you agree to give a donation (be it ever so small) you would be acknowledged as a proud sponsor of the Give Me 5 For Kids Camel Races in the sponsors list (with logo) on the program and on the Sponsors Board at the races plus being acknowledged on the event web site and on Face book
- If your donate \$500 your company/ organisation will also be noted as a sponsor for one of the 7 camel races
- Everyone who gives money will be noted as a sponsor
- **For more information please contact: Graeme Eggleston - Event Director on 0428 270 447 or**
- email: geg88281@bigpond.net.au

If you wish to make a donation the Bank Details are: **1st Choice Credit Union**

A/C Name: LIONS CLUB OF ORANGE

BSB: 802 318

A/C no : 410 201 86

AUSTRALIAN MUSEUM

Canowindra Fish Fossils



Tuesday 11 September 2018

Professor Rebecca Johnson

Director, Australian Museum Research Institute

Mr Cameron Slatyer

Branch Head, Life and Geosciences



➤ Why are the Canowindra fish fossils significant?

- Devonian era (~370 million years)
- A globally unique site thought to be a mass fish kill event in a billabong
- The fossils show linkages to species from Antarctica and Greenland - insights into the evolution of fish
- Discovered by a council worker in 1955, excavated by the AM palaeontologist in collaboration with council in 1993
- Eight species new to science described from the site – including the NSW state fossil emblem *Mandageria fairfaxi*



History of fossils at the Australian Museum

- The AM is the first Museum in Australia, founded in 1827 and has the largest collection in the southern hemisphere (over 21 million specimens)
- The AM has played a role in protecting and conserving the fossil heritage of NSW since the 1830s
- The AM has long-term partnerships displaying fossils through regional NSW including Bathurst, Coonabarabran and Wellington Caves



The proposal for collaboration: Deed of Gift and Permanent loan

1. The AM has recently revised the deed of gift and permanent loan agreement to address the previous concerns of Council making it explicit the AM has no intention of moving the fossils.
2. The AM is committed to the fossils staying in the Cabonne Shire, where they can be displayed, managed, researched and promoted for the benefit of the region.
3. The AM is committed to assisting with the curation of the fossils at the Age of Fishes Museum to achieve their deserved scientific recognition.
4. There are long-term mutual benefits to this collaboration: insurance of the fossils, curatorial expertise, promotion to the scientific community, the public and visitors to the AoFM and AM



The benefits of the proposal:

- **Insurance** – As part of the AM collection, the fossils would be covered by AM insurance (this is also the case for the Somerville Collection at the AFMM);
- **Fossil care and curation** – registration of the fossils making them discoverable to the international science community and provide advice on storage, databasing, display;
- **Expertise** – Access to the expertise of our palaeontology curator and other experts who can translate the latest fossil research to the community and assist with exhibition text, images and design;
- **Promotion** – Opportunity for Canowindra and the Australian Museum to work together to cross-promote and gain support for outreach activities
- **New technology** – we propose scanning the fossils with latest 3D scanning equipment allowing high resolution 3D rendering and 3D printing. This increases access of the fossils to the whole community;



> The benefits of high-resolution scanning....

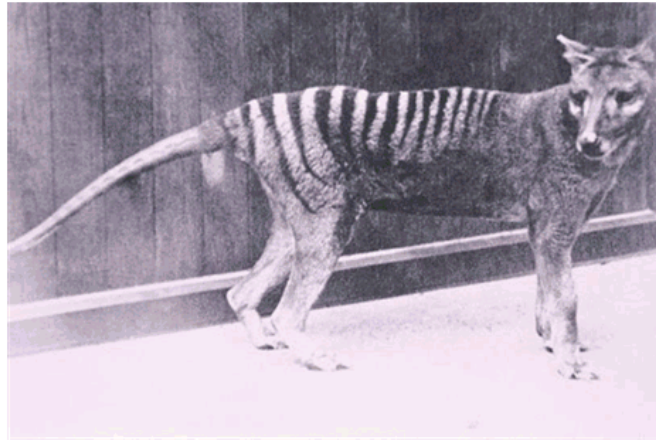


Photo Stuart Humphreys

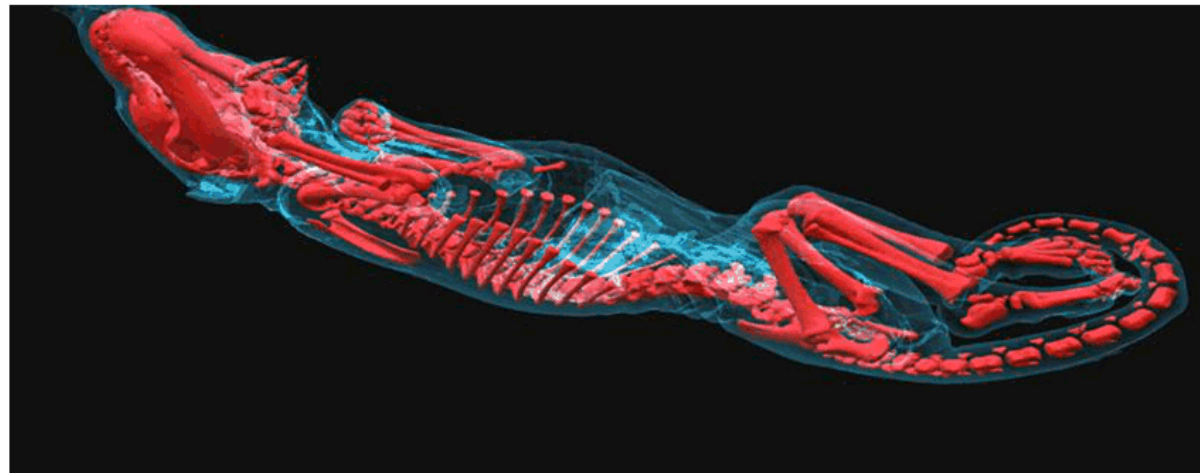
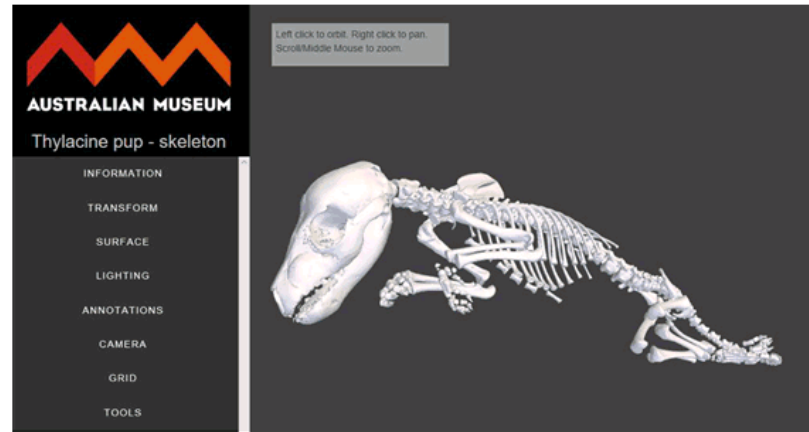


> The benefits of high-resolution scanning....

<https://austmus.pedestal3d.xyz/>



Photo: Stuart Humphreys



Tourism opportunities: Fossils in the Central West

NSW Fossil Trail:

Spearheaded by DNSW:

The central west of New South Wales has an outstanding array of fossil and geological sites that tell the story of life and evolution in Australia

- Australian Fossil & Mineral Museum in **Bathurst** featuring the Somerville Collection;
- Age of Fishes Museum in **Canowindra**;
- Wellington Caves in **Wellington**;
- Tambar Springs Diprotodon **Coonabarabran**



AUSTRALIAN MUSEUM

Thank you
Questions?



australianmuseum.net.au

rebecca.johnson@austmus.gov.au





DEED OF GIFT

FOR THE DONATION OF OBJECTS

BY

CABONNE SHIRE COUNCIL

To

THE AUSTRALIAN MUSEUM TRUST

**ADJUSTABLE TERMS
DONATION OF OBJECT/S**

1. Donor <i>(include full name, address, and any ABN/ACN)</i>	Cabonne Shire Council (ABN) PO Box 17 101 Bank Street Molong NSW 2866: <u>Contact Officer primary contact details:</u> Dale Jones Communications and Media Officer Dale.Jones@cabonne.nsw.gov.au Telephone (02) 6392 3266
2. Object	
<i>Short description/Title</i>	Canowindra fish fossil slabs (As further described in Schedule 1)
3. Documentation	
<i>Receipt/s</i>	<input type="checkbox"/> N/A – The donor and the Museum have a fully documented history since the specimens were first excavated
<i>Exhibition history</i>	<input type="checkbox"/> N/A – Specimens have been on display at the Age of Fishes Museum since the opening of that Museum. Individual specimens have been periodically on display at the Australian Museum. Five specimens are on loan to the a) National Dinosaur Museum, b) Geoscience Australia, c) the NSW Geological Survey, d) the Royal Tyrell Museum of Paleontology (Canada) and e) the Miguasha Museum (Canada)
<i>Catalogues (including auction catalogues)</i>	<input type="checkbox"/> N/A
<i>Academic references</i>	<input type="checkbox"/> N/A
<i>Previous ownership</i>	<input type="checkbox"/> The fossils have been owned by Cabonne SIRE Council since excavation
<i>Insurance/valuation reports</i>	<input type="checkbox"/> N/A
<i>Conservation treatments</i>	<input type="checkbox"/> N/A
<i>Condition reports</i>	<input type="checkbox"/> N/A
<i>Other</i>	<input type="checkbox"/> N/A
4. Credit Line	
Cabonne Council is to be credited as the donor of the fossils	
5. Does the Donor own any copyright in the Object?¹	
X YES , as ...Owner..... together with	
<input type="checkbox"/> NO	
6. Does the Object contain any confidential or culturally sensitive material?	
<input type="checkbox"/> YES (as further described in Schedule 1)	
X NO	
7. Capacity of Donor²	
Owner of the fossils since excavation	

¹ If yes, state basis of ownership, such as “creator”, “heir” etc.

² State the capacity in which the Donor is making the gift – for example, as owner or as executor of an estate.

8. Conditions	Cabonne Council donates the objects described on the understanding that the objects will be housed permanently at Canowindra to the best endeavours of both parties
----------------------	---

MUSEUM USE ONLY:

Date of Deed	
---------------------	--

DATE: (to be inserted by Donor on date of signing)

BACKGROUND

- A. The Australian Museum Trust (“**the Museum**”) is a New South Wales statutory corporation, established by the *Australian Museum Trust Act 1975*. The Museum cares for the oldest museum collection in Australia, and has the vision of inspiring the exploration, understanding and care for our world.
- B. The Donor (“**Donor**”, whose details appear in **Item 1** of the Adjustable Terms and which term includes the Donor’s agents, administrators, executors and assigns) wishes to gift the Object or Objects specified in **Item 2** of the Adjustable Terms (jointly and severally referred to as the “**Object**”) to the Museum.
- C. The Museum wishes to accept the Object into its collections, as set out in this Deed.

TERMS

1. GIFT

- 1.1 The Donor hereby donates the Object as listed in Schedule 1 to the Museum.
- 1.2 The Donor promises that:
 - (a) the Donor is the owner of the Object or is otherwise entitled to make this gift;
 - (b) no other person’s consent or permission is required to make this gift;
 - (c) to the best of the Donor’s knowledge, if the Object has been exported from any country, that export conformed with the laws of such country and its importation into Australia conformed with Australian law;
 - (d) the Donor has received no notice of any claim that may affect any of the promises and warranties the Donor makes in this Deed and, in particular, knows of no adverse claim or notice relevant to ownership of the Object;
 - (e) unless otherwise indicated in **Item 2** of the Adjustable Terms, the Object is original and authentic; and
 - (f) the Object is free and clear of all encumbrances and restrictions.
- 1.3 Any Documentation that the Donor has provided to the Museum is included in the donation, and the Donor promises that, to the best of the Donor’s knowledge, the Documentation is true and accurate.

2. CREDIT LINE

- 2.1 The Donor requests that the Museum acknowledge the Donor as set out in **Item 4** of the Adjustable Terms.

3. INDEMNITY

- 3.1 The Donor indemnifies the Museum (including its directors, officers, employees and agents) against all actions, claims, suits, demands, liabilities, losses, damages and costs (including all legal costs on a solicitor-client basis) directly or indirectly arising out of, relating to or in any way connected with any breach of the Donor’s promises under this Deed.

4. PROPERTY

- 4.1 From the date of this Deed, the Museum owns all legal and beneficial right, title and interest in the Object.

5. LICENCE

- 5.1 To the extent that the Donor is the owner of copyright in the Object, the Donor:

- (a) licenses the Museum to use and authorise the use of the copyright in the Object in or for purposes that align with the Museum’s vision, as set out in the “Background” to this Deed, including in or for:
 - (i) exhibitions (including online exhibitions);
 - (ii) the Museum’s website and social media platforms;
 - (iii) television programs that involve or relate to the Museum or the subject of the interview;
 - (iv) research or study;
 - (v) educational purposes; and
 - (vi) the Museum’s archival and preservation purposesand
- (b) acknowledges that, while the Object is on display, it will be impracticable for the Museum to prevent visitors taking photographs of the Object (including on their smartphones) and that the Seller will not hold the Museum liable for such unauthorised photography or a visitor’s subsequent use of such photographs.

6. CONSIDERATION

6.1 The Museum confirms that the Object was gifted to the Museum for no consideration.

7. APPLICABLE LAW

7.1 This Deed is governed by, and must be construed in accordance with, the law in force from time to time in New South Wales and the parties submit to the jurisdiction of the courts of New South Wales.

8. GENERAL

- 8.1 This Deed may be executed and delivered electronically (including by facsimile and email).
- 8.2 A provision of this Deed must not be construed to the disadvantage of the Museum merely because the Museum was responsible for the preparation of the Deed or the inclusion of a provision in the Deed.
- 8.3 If the Donor consists of more than one person, this Deed binds each of them separately and any two or more of them jointly.
- 8.4 An obligation, representation or warranty in favour of more than one person is for the benefit of them separately and jointly.
- 8.5 If a Donor is a trustee, that party is bound both personally and in its capacity as a trustee.
- 8.6 If any provision in this Deed is unenforceable, illegal or void, it is severed and the rest of this Deed remains in force.
- 8.7 This Deed contains all the terms and conditions of the donation of the Object and supersedes any other agreement, discussion or negotiation between the Donor and the Museum in relation to the gift.

9. DEFINITIONS

- 9.1 “**Adjustable Terms**” means the Adjustable Terms attached to and forming part of this Deed.
- 9.2 “**Deed**” means this document, including the Adjustable Terms and any schedule or annexure.
- 9.3 “**Documentation**” means documentation that has been provided by the Donor and that is listed in Schedule 2.

EXECUTED AS A DEED

Signed, sealed and delivered by the Donor
in the presence of:

.....

.....
Witness

.....
Signature of or on behalf of Donor (who, if signing on behalf of the Donor, also warrants his or her authority to sign on the Donor's behalf)

.....
Full name of Witness

.....
Full name (and, if signing on behalf of the Donor, capacity in which signing)

Date:

**ACKNOWLEDGEMENT OF THE GIFT
on behalf of the AUSTRALIAN MUSEUM TRUST:**

.....
Dr Rebecca Johnson
Director
Australian Museum Research Institute

SCHEDULE 1: OBJECT DETAILS

OBJECTS:

<i>Description:</i>	Fossil Fish (Canowindra)
<i>Dimensions:</i>	Fossils (from the Canowindra Fossil Site on Fish Fossil Drive) stored at the Age of Fishes Museum and Canowindra Showground including material on loan to a) National Dinosaur Museum, b) Geoscience Australia, c) the NSW Geological Survey, d) the Royal Tyrell Museum of Paleontology (Canada) and e) the Miguasha Museum (Canada)
<i>Collection Locality:</i>	Country: Australia State/Province: NSW Region: Canowindra
<i>History of Acquisition:</i>	Fossils were excavated in 1993 by Dr Alex Ritchie (Australian Museum) and Cabonne Council



PERMANENT LOAN AGREEMENT: CANOWINDRA FISH FOSSILS

FOR THE PERMANENT LOAN OF OBJECTS

from

THE AUSTRALIAN MUSEUM

to

CABONNE SHIRE COUNCIL

The Australian Museum ("**the Museum**") is a New South Wales statutory corporation, established by the *Australian Museum Trust Act 1975*.

The Museum's vision is to make nature, Indigenous cultures and science accessible and relevant.

Date of Agreement: XX OCTOBER 2017

KEY TERMS

<p>1. Recipient</p> <p><i>(include full name, address, telephone number – including an emergency contact number – email address and any ABN/ACN)</i></p>	<p>Cabonne Shire Council (ABN) PO Box 17 101 Bank Street Molong NSW 2866: <u>Contact Officer primary contact details:</u> Dale Jones Communications and Media Officer Dale.Jones@cabonne.nsw.gov.au Telephone (02) 6392 3266</p>
<p>2. Museum</p>	<p>Australian Museum Trust 1 William St Sydney NSW 2010 Tel: 61 2 9298 3777 <u>Contact Officer primary contact details:</u> Cameron Slatyer Branch Manager, Life and Geosciences Cameron.slatyer@austmus.gov.au Telephone (02) 9320 6221</p>
<p>3. Object/s</p>	<p>Canowindra fish fossil slabs (As further described in Schedule 1)</p>
<p>4. Purpose of Loan</p>	<p>Display at Canowindra Age of Fishes Museum Cnr Gaskill St & Ferguson St Canowindra NSW 2804 Tel: 02 6344 1008 Fax: 02 6344 2450 Email: info@ageoffishes.org.au Storage at the Storage Facility at the same address (current temporary storage at Canowindra Show ground)</p>
<p>5. Place within Museum where Object/s will principally be held while on Loan</p>	<p>As above</p>
<p>6. Loan Period</p>	<p>This loan is a permanent loan subject to the conditions herein The loan shall be reviewed (subject to mutual agreement by both parties) every five years. The loan will be extended automatically by exchange of correspondence.</p>
<p>7. Insurance</p>	<p>The Australian Museum is responsible for insuring the collection as part of its permanent collection. Cabonne Council is responsible for insurance of the facilities and grounds which house the collection.</p>
<p>8. Collection Address</p>	<p>Cnr Gaskill St & Ferguson St Canowindra NSW 2804</p>

9. Shipping and packing instructions	N/A
10. Return Address	The Australian Museum 1 William St Sydney NSW 2010
11. Condition Reports <i>(tick or cross all that apply)</i>	N/A
12. Controls	Specimens are to be managed consistent with the Terms and Conditions below Specimens may not be moved, loaned or sold without the written permission of the Curator, Palaeontology, Australian Museum, acting under the authority of the Australian Museum Trust In the unforeseen event that the Recipient is unable to house the specimens described in Schedule 1, and no alternative arrangements can be made in Canowindra or in a mutually agreed location in the region, the Recipient will arrange with the Museum to return the fossils.
13. Name and contact details for creator of Object/s (if known)	N/A
14. Name and contact details for owner of any copyright in the Object/s (if known)	The Australian Museum
15. Does the Object/s contain any confidential or culturally sensitive material?	<input type="checkbox"/> Yes (See Schedule 1 for details) <input checked="" type="checkbox"/> No
16. Credit Line	N/A
17. Special Conditions	The Australian Museum and Cabonne Shire Council agree that the fossils listed in Schedule 1 will be permanently housed in Canowindra. Individual specimens may be loaned for research and display purposes by mutual agreement and at the written permission of the Curator, Palaeontology, Australian Museum.

MUSEUMS USE ONLY:

Loan Type:	Permanent loan
Object number/s:	Listed in Schedule 1

DATE:

BETWEEN: The Recipient (“**Recipient**”, whose details appear in **Item 1** of the Key Terms)

AND The Australian Museum (“**Museum**”, whose details appear in **Item 2** of the Key Terms).

BACKGROUND

The Australian Museum and the Recipient wish to arrange a loan of the object or objects specified in **Item 3** of the Key Terms (jointly and severally referred to as the “**Object**” or “**Objects**”) for the Purpose set out in **Item 4** of the Key Terms, on the terms and conditions set out in this Agreement.

STANDARD TERMS

1. Loan of the Object

1.1 The Australian Museum agrees to lend the Objects to the Recipient for the Purpose (“**the Loan**”).

1.2 While the Objects are on loan to the Recipient, it will principally be held in the place described in **Item 5** of the Key Terms.

2. The Museum’s Warranties

2.1 The Australian Museum warrants that:

- (a) it has authority to lend the Objects to the Recipient;
- (b) no other person’s consent or permission is required to make this loan;
- (c) it is entitled to execute this Agreement.
- (d) to the best of the Australian Museum’s knowledge:
 - (i) if the Objects have been exported from any country, that export conformed with the laws of such country and (if the Objects are already in Australia) importation into Australia conformed with Australian law; and
 - (ii) all statements of fact in this Agreement are true and accurate;
- (e) the Australian Museum
 - (i) has received no notice of any claim that may affect any of the promises and warranties the Australian Museum makes in this Agreement;
 - (ii) knows of no adverse claim relevant to ownership of the Object;
 - (iii) is not aware of any circumstances that may form the basis of any adverse claim;
 - (iv) has provided or, if further requested, will provide to the Recipient all information relevant to the provenance of the Object;and
- (f) the Objects are free and clear of all encumbrances and restrictions.

3. Loan Period

- 3.1 The Loan Period (as set out in **Item 6** of the Key Terms) begins when the Recipient takes possession or control of the Object, and ends when the Objects are returned to possession or control of the Australian Museum, as set out in clause 8 of this Agreement.
- 3.2 Any change to the Loan Period not otherwise contemplated in this Agreement must be in writing and signed by both parties.

4. Care and liability

- 4.1 While the Objects are in its possession or control, the Recipient:
- (a) will take care of the Objects in accordance with the professional standards appropriate to works of that medium, condition and value and in accordance with any specific provisions of this Agreement;
 - (b) having regard to the nature of the Object, and the materials from which it is constructed, will not do or permit anything which may endanger the safety of the Objects or the preservation of their quality, or which may cause any damage or deterioration to the Object.
 - (c) will not lend the Objects to any third party; and
 - (d) unless otherwise clear from **Item 5** of the Key Terms, will not display the Objects outdoors or in a place open to the elements.
- 4.2 The Australian Museum is responsible for insuring the Objects. The Museum will also:
- (a) Undertake cataloguing, digitising and auditing of the Objects for the purposes of routine collection management; and
 - (b) Provide advice on curation and care.
- 4.3 Notwithstanding clause 4.1:
- (a) the Recipient will have no liability to the Museum in respect of any loss or damage that occurs to the Objects as a result of:
 - (i) natural deterioration; or
 - (ii) compliance with the Australian Museum's instructions offered under 4.2; and
 - (b) if the Recipient is concerned that the Objects may be suffering from infestation or deterioration of any kind:
 - (i) the Recipient will:
 - (A) take whatever immediate steps appear necessary to protect the Object, or any people or property; and
 - (B) immediately notify the Australian Museum;and
 - (ii) the parties will co-operate in good faith, including to ensure the long-term integrity of the Object.

5. Treatment of the Object

- 5.1 While the Objects are its possession or control, the Recipient must not, without first obtaining the Australian Museum's written permission:
- (a) reframe or remount the Objects;
 - (b) renumber or tamper with the Museum's registration numbers;
 - (c) clean, conserve, restore or alter the Objects;
 - (d) transport the Objects in a damaged condition;
 - (e) do anything else to the Objects that may compromise its integrity; or
 - (f) permit any third party to do any of the above.
- 5.2 If the Purpose of the Loan includes public exhibition, the Recipient will follow all instructions relating to fixing and exhibition of the Objects supplied by the Australian Museum.

6. Withdrawal

- 6.1 The purpose of the Loan includes public exhibition. Therefore:
- (a) the Recipient reserves the right, in its sole discretion:
 - (i) not to display the Objects; and
 - (ii) to withdraw the Objects from exhibition at any time; and
 - (b) if the Objects are withdrawn from exhibition by the Recipient (other than temporarily), the Objects will be returned to the storage specified in Item 4 of Key Terms of this Agreement.
- 6.2 The intent of this Agreement is to ensure the Canowindra fish fossils remain permanently on display and stored in Canowindra. The Australian Museum may not recall or withdraw the Objects during the Loan Period unless:
- (a) the Australian Museum has formed the reasonable view that:
 - (i) the Objects are endangered; or
 - (ii) the Objects can no longer be housed securely in Canowindra or an alternate mutually agreed location.
- and
- (b) the Australian Museum has given the Recipient reasonable written notice to remedy the specified problem; and
 - (c) the Recipient has failed within a reasonable time to remedy the problem set out in the written notice.

7. Insurance:

- 7.1 Unless **Item 7** of the Key Terms provides to the contrary, the Australian Museum will insure the Objects against all risks and "wall to wall".
- 7.2 Any obligation on the Australian Museum to insure the Objects are subject to any exclusions in its insurance policy.

- 7.3 The party responsible for the insurance of the Objects under this Agreement will:
- (a) on request, provide the other party with a certificate of insurance; and
 - (b) notify the other party of any impending cancellation of the policy or of any changes in the policy at least 20 days in advance of any such cancellation or change.
- 7.4 At the review period specified in Item 6 of Key Terms of this agreement, either party may, request a review of the Agreed Value. If the Recipient requests such a review, it will pay the associated costs. The Australian Museum will otherwise assume this cost as part of the normal valuation of the collection to meet state audit requirements.
- 7.5 If the Objects are lost or damaged, the liability of the Australian Museum to the Recipient will not exceed the amount actually recovered under its insurance policy.

8. Collection and return of the Objects

- 8.1 Both parties note that the Objects are currently stored and displayed at Canowindra and that the intent of this agreement is to ensure this arrangement is permanent to the best endeavours of both parties.
- 8.2 The return of the Objects will take place as soon as practicable after the Purpose has been fulfilled or where the terms of this Agreement (the safe and secure storage of the Objects at Canowindra) cannot be met.
- 8.3 If the Australian Museum wants to have the Objects returned to an address that is different to the Return Address, then:
- (a) the Australian Museum must, within a reasonable time before the Objects is to be returned, notify the Recipient in writing of the new return address ("**the New Return Address**"); and
 - (b) The Australian Museum will organise the return, but the Recipient will be responsible for any additional costs incurred in returning the Objects to the New Return Address.

9. Reporting

- 9.1 Both Parties acknowledge their separate reporting requirements.
- 9.2 The Recipient agrees to give access to all areas containing Objects covered by this Agreement following a written request from the Australian Museum provided in reasonable time before the visit. The purpose of this visit may include:
- (a) Auditing and condition purposes;
 - (b) Security arrangements; and
 - (c) Research and education.
- 9.3 The Australian Museum agrees to provide copies of any report arising from such a visit.
- 9.4 Where the Recipient or the Australian Museum prepares a Condition Report prior to collection or return of the Objects (such as a mutually agreed loan to a third party):
- (a) the other party ("**the Receiving Party**") will, as soon as practicable after it takes possession or control of the Objects, check the condition of the Objects against the Condition Report and, if there is any discrepancy:

- (i) the Receiving Party will:
 - (A) notify the other party;
 - (B) notify any carrier;
 - (C) retain all packing materials until the carrier and the other party have a reasonable opportunity to inspect the Objects, the materials and the damage; and
- (ii) the Australian Museum will notify its insurer.

10. Controls and Procedures

10.1 The Australian Museum will maintain the controls and follow the procedures described in **Item 12** of the Key Terms (“**the Controls**”).

11. Damage to the Objects

11.1 If the Objects are damaged or its condition changes while it is in its possession or control, the Recipient will:

- (a) take whatever immediate steps are necessary to prevent any further damage or change of condition;
- (b) notify the Australian Museum as soon as practicable;
- (c) unless the safety of the public or the integrity of the Objects is at risk, not move the Objects;
- (d) undertake photographic documentation of the Objects (if possible, before the Objects are moved);
- (e) follow the Australian Museums written directions and instructions;
- (f) if requested, provide the Australian Museum with a detailed written report (including the circumstances of any incident and photographic documentation); and

11.2 The Australian Museum will notify its insurer when damage is reported.

12. Reproduction and communication

12.1 Subject to the rights of any persons or entities identified in **Item 13** and **Item 14** of the Key Terms, the Australian Museum authorises the Recipient to do all and any of the following:

- (a) reproduce and communicate the Objects and images of the Objects (with acknowledgement of the Australian Museum as the owner of the Objects):
 - (i) in any catalogue or other publication or communication relating to the Purpose (publicity and display of the Objects);
 - (ii) for the Recipient’s publicity purposes, educational purposes, conservation and archival purposes; and
 - (iii) in the Recipient’s annual reports; and
- (b) overlay, juxtapose, or use details of any reproduction and/or communication for such purposes.

12.2 The permissions and consents granted in clause 12.1 are subject to:

- (a) the Recipient obtaining any necessary third party copyright or moral rights permissions and/or consents; and
 - (b) any obligations of confidentiality (as set out in **Item 15** of the Key Terms).
- 12.3 The rights granted under this clause 12 apply to both online and off-line use of images of the Objects.
- 12.4 The Australian Museum warrants that it is entitled to grant the permissions and consents set out in clause 12.1.
- 12.5 The Australian Museum acknowledges that the Recipient may be unable, as a matter of practice, to prevent visitors taking photographs and will not hold the Recipient liable for unauthorised photography or filming of the Objects by visitors to the Recipient.
- 12.6 Except as allowed under either this clause 12 or the *Copyright Act 1968* (Cth), the Recipient will not authorise any reproduction, adaptation or communication of the Objects without the prior written permission of the Australian Museum and that of any necessary third party.

13. Indemnity

- 13.1 Each party indemnifies the other (including its directors, officers, employees and agents) against all actions, claims, suits, demands, liabilities, losses, damages and costs (including all legal costs on a solicitor-client basis) directly or indirectly arising out of, relating to or in any way connected with any breach of this Agreement by it or of any of its promises and warranties in this Agreement.

14. Disputes

- 14.1 If any dispute arises between the parties in relation to any issue arising out of this Agreement then the parties will make reasonable efforts to resolve the dispute by good faith negotiation.
- 14.2 If good faith negotiation envisaged under clause 16.1 is not successful after 21 days of the dispute arising:
- (a) the parties will each appoint a representative ("**the Representative**"), not being a legal practitioner representing a party; and
 - (b) the Representatives will meet and in good faith use his or her best efforts to resolve the issues.
- 14.3 If the good faith efforts envisaged under clause 16.2 are unable to resolve the dispute within a further 30 days from the Representatives being appointed, or if one party fails to appoint a Representative:
- (a) either party may submit the dispute to mediation in accordance with the Mediation Protocol of the Arbitrators' and Mediators' Institute of Australia; and
 - (b) if the parties are unable to agree on a mediator, the mediator will be appointed by the President of the Law Society of New South Wales.
- 14.4 If the mediation referral envisaged under clause 16.3 is not successful after 30 days from submission of the dispute, either party may refer the dispute to arbitration in accordance with the provisions of the *Commercial Arbitration Act 2010* (NSW).

15. Force Majeure

- 15.1 Despite any other provision of this Agreement, no party need act if it is impossible to act due to any cause beyond its control (including war, riot, natural disaster, labour dispute, or law taking effect after the date of this Agreement). The non-performing party agrees to notify the other party promptly after it determines that it is unable to act.
- 15.2 No party has responsibility or liability for any loss or expense suffered or incurred by the other party as a result of its not acting for so long as the impossibility under clause 15.1 continues. However, the non-performing party agrees to make reasonable efforts to avoid or remove the cause of non-performance and agrees to continue performance under this Agreement promptly when the causes are removed.

16. Costs

- 16.1 Except as otherwise set out in this Agreement, all costs associated with the Loan will be met by the Recipient.
- 16.2 Each party will pay its own costs relating to this Agreement.

17. Confidentiality

- 17.1 The parties may only use or divulge the other's Confidential Information to the extent necessary for the purposes of performing this Agreement or seeking professional legal or accounting advice (but only in circumstances where the recipient is bound by similar obligations of confidentiality). The parties must otherwise keep the other's Confidential Information confidential and secure.
- 17.2 "Confidential Information" means all information relating to the business of a party or its officers, employees, agents or contractors which may be disclosed to, or learnt by the other party (whether before or after the execution of this Agreement) and which is by its nature confidential, is treated, or has been identified, as confidential, or would reasonably be regarded as confidential, and specifically includes the information set out in **Item 7** and **Item 12** of the Key Terms.
- 17.3 Confidential Information does not include information that is generally available to the public or has been independently acquired provided that neither occurred as a result of a breach of confidence.

18. Applicable Law

- 18.1 This Agreement is governed by, and must be construed in accordance with, the laws of New South Wales, and the parties irrevocably submit to the exclusive jurisdiction of the courts of New South Wales with respect to any legal action, suit or proceeding or any other matter arising out of or in connection with this Agreement.

19. Entire Agreement

- 19.1 Subject to clause 21.2, this Agreement constitutes the entire agreement, understanding and arrangement between the parties in respect of the matters contained in this Agreement, to the exclusion of all other agreements, arrangements, understandings or representations, whether express or implied, and therefore supersedes any prior agreements, arrangements, understandings and representations between the parties in respect of such matters of any nature.
- 19.2 If the parties agree to vary the terms of this Agreement they must enter a Variation Agreement.

20. Waiver

- 20.1 No delay, failure or forbearance by a party to exercise (in whole or in part) any right, power or remedy under, or in connection with this Agreement will operate as a waiver of such right, power or remedy, nor will any single or partial exercise of any such right, power or remedy preclude any other or future exercise of the same, or any other right, power or remedy under this Agreement.
- 20.2 A waiver of any breach of this Agreement is not effective unless that waiver is in writing and is signed by the party against whom that waiver is claimed. A waiver of any breach shall not be, or be deemed to be, a waiver of any other or subsequent breach.

21. General

- 21.1 Neither party may assign either this Agreement or any benefit under this Agreement without the written consent of the other party.
- 21.2 This Agreement may be executed by electronic communications and in any number of counterparts (including copies, facsimile copies and scanned email copies) each of which is to be deemed to be an original, but all of which together will constitute one instrument.
- 21.3 If there is any inconsistency in the terms of this Agreement between the numbered clauses of this Agreement and any numbered item in the Key Terms – including the numbered item relating to “Special Conditions” – the numbered item in the Key Terms (and including any schedule or attachment referred to in that numbered item) prevails.
- 21.4 Rights and obligations in this Agreement that are intended or stated to survive termination or expiration include those relating to warranties and indemnities, dispute resolution and confidentiality.
- 21.5 Any payments to be made under this Agreement are to be paid in Australian dollars.

22. Definitions

- 22.1 “**Agreement**” means this document, including the Key Terms and any schedule or annexure.
- 22.2 “**Communicate**” means “communicate to the public”, as that phrase is understood under the *Copyright Act 1968* (Cth).
- 22.3 “**Key Terms**” means the Key Terms attached to and forming part of this Agreement.
- 22.4 References to a party include the agents, administrators, executors and permitted assigns of that party.

Read, understood and agreed on:

(date of signing to be inserted)

SIGNED by or on behalf of the Recipient:

Signature: _____

Name: _____

who hereby also warrants that he/she is fully authorised to enter this Agreement

Position: _____

SIGNED by or on behalf of the Australian
Museum Trust:

Signature: _____

who hereby also warrants that he/she is fully authorised to enter this Agreement

Name: _____

Position:

SCHEDULE 1: OBJECT DETAILS

SCHEDULE 1: OBJECT DETAILS

OBJECTS:

Description: Fossil Fish (Canowindra)

Dimensions: Fossils (from the Canowindra Fossil Site on Fish Fossil Drive) stored at the Age of Fishes Museum and Canowindra Showground including material on loan to a) National Dinosaur Museum, b) Geoscience Australia, c) the NSW Geological Survey, d) the Royal Tyrell Museum of Paleontology (Canada) and e) the Miguasha Museum (Canada)

Collection Locality: Country: Australia

State/Province: NSW

Region: Canowindra

History of Acquisition: Fossils were excavated in 1993 by Dr Alex Ritchie (Australian Museum) and Cabonne Council



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Rotary Club of Orange Inc

Organisation Address

House Number/Name/ PO Box

Street/Road

P O Box 52

City

State

Postcode

Orange

NSW

2800

Telephone

Fax

Email

0428 459 117

contact@rotarycluboforange.org.au

Contact Person

Position in Organisation

Len Banks

Director Public Relations

Is the organisation registered for GST not registered for GST

Does the organisation have an ABN? yes _____ 25149130927 _____ no

Does the organisation have insurance, including public liability cover? yes no

What is the aim of your organisation?

The Rotary Club of Orange, through its projects, supports local community organisations and charities, including youth leadership and advancement programs, local history and heritage programs and health services.

The Club's involvement in the Banjo Paterson Australian Poetry Festival over the past 5 years has provided a solid continuity of community input and management of sponsorship funding. The Rotary Club is again involved in the planning of the 2019 Festival which includes significant events in the Cabonne and Orange areas.

Does your organisation have a plan/strategy? yes no

(Please attach if yes)

Cabonne Council – Event Assistance Program – 2017/2018 Application

2. Event Title

Name of the event

2019 Banjo Paterson Australian Poetry Festival

Funding Category Applying For (Please tick)

 Flagship Event Core Event Developing Event
3. Details of the Proposal

Please provide a general description of the event.

The 2019 Banjo Paterson Australian Poetry Festival is an 8 day event from Sunday 17 February (Banjo's birthday) to Sunday 24 February (incl.). It is staged throughout the Cabonne, Orange and Blayney regions and attracts visitors from across regional NSW, Sydney, Canberra and throughout eastern Australia. This is a family event to celebrate Australian poetry and encourage people of all ages to enjoy the region for its heritage, produce and hospitality. With Banjo being born and raised in the region, the connection with his wonderful work depicting life in rural Australia is strongly evident in the Festival program. Visitors and locals are encouraged to create and perform their own poetry reflecting their thoughts on Australian life.

Some key events in 2019 will be:

- "100 mile Dinner" at Molong
- Poets brunch and casual performances at Yeoval
- A Banjo Birthday breakfast at Banjo Paterson Park in Orange
- Wrath of Grapes poetry event at Heifer Station Winery
- Breakfast and Poetry on the Pavers in Orange
- Poetry workshops in schools in Cabonne and Orange areas
- Banjo Paterson Night Market showcasing the region's food and wine
- Poetry competition in which original poetry is performed
- Self-drive tours of the region
- Market Day with local products

 Cabonne Council – Event Assistance Program – 2017/2018 Application

Where and when is the event to take place?

The event will take place at numerous venues in the Cabonne, Orange and Blayney areas, including Yeoval, Molong, Millthorpe, Orange, and schools (especially small schools) throughout the region.

The Festival begins with a Banjo Birthday celebration breakfast on Sunday 17 February 2019 and finishes with a Rotary Family Market Day on Sunday 24 February 2019.

How will the event raise the profile of the Cabonne Council?

The Rotary Club of Orange and the Festival Committee are encouraging and supporting the Cabonne Villages to become involved in the Festival, with events in parks, pubs, cafes and schools. Events booked in so far for the program in the Cabonne Shire include:

- 100 mile dinner at Molong
- Poets brunch and performances at Yeoval
- Wrath of Grapes poetry event at Heifer Station winery
- Poetry workshops in schools
- Self-drive tour

These events will attract several hundred visitors and locals to the Cabonne Shire by their participation, attendance and tagging along with poetry competition entrants from further afield.

The Cabonne Country logo will be displayed on any promotional and advertising material. This will include the 5,000 printed programs which will be distributed throughout Eastern Australia via poet contacts, Visitor Information Centres and media outlets.

There will be opportunities for Cabonne to display banners and other promotional material at any of the events organised by Orage360 both in the lead up to and during the Festival.

What local business opportunities will be created?

It is expected that the Festival will create the following business opportunities in the Cabonne Shire:

- Increased accommodation demand – this will flow from increased visitation and participation in Festival activities. Visitor numbers are gradually increasing each year with the Festival attracting a different demographic from that of other regional festivals and events.
- Increased cellar door, café and museum attendance throughout the Shire –

visitors to the Festival are attracted to the rural and village experience when visiting the region.

- Local businesses involved in Festival events will benefit from additional patronage.
- Local produce and products from the Shire will be showcased and available for sale at markets during the Festival.



How many people are expected to attend the event from within and outside the Shire?

It is anticipated that approximately 4,000 people will attend the various activities planned for the Festival and that 75% will be from the Cabonne, Orange and Blayney local areas and 25% from outside the region.



What benefits will be returned to the Cabonne Community

- Increased spend from visitors to the region
- Increased awareness of the products and services available in the Cabonne community
- Exposure and promotion of key Cabonne attractions and venues
- Exposure of the Cabonne Country logo, increasing brand recognition outside the region
- Promotional opportunities for other Cabonne events



Please list any other community groups involved with this event?

Orange360
Orange City Council
Orange and District Historical Society
Orange Regional Arts Foundation
Yeoval Historical Society
Schools

4. Assistance requested		
Type of assistance	Details	Value of Assistance exclusive of GST <small>(Council to provide estimate for in kind items)</small>
Marketing and advertising	Contribution towards marketing of the Festival through print, radio and social media, with a specific emphasis on the key events including the Molong 100-mile dinner.	\$2,500
Marketing collateral and materials	Development and printing of programs, posters, banners and guides	\$2,500
		\$
		\$
		\$
Total Assistance requested		\$5,000
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		X yes <input type="checkbox"/> no

Cabonne Council – Event Assistance Program – 2017/2018 Application


5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
	X	A quote outlining project costs (if applicable)		
X		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name	Position in Organisation
Clivia Frieden	President, Rotary Club of Orange Inc
Signature	Date
	20.9.18

OFFICE USE ONLY

Tick ✓	Date	Name	Signature

Cabonne Council – Event Assistance Program – 2017/2018 Application



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Canowindra Lions Club

Organisation Address

House Number/Name/ PO Box

23

Street/Road

Ferguson St

City

Canowindra

State

NSW

Postcode

2804

Telephone

0428 447 113

Fax

Email

Contact Person

Richard Bowd

Position in Organisation

President

Is the organisation registered for GST not registered for GST

Does the organisation have an ABN? yes _____ no

Does the organisation have insurance, including public liability cover? yes no

What is the aim of your organisation?

We assist with local community fundraising for special causes and help with the development and building of local parks, community venues, and sporting centres. Lions Clubs promote youth, medical research, aid to people with disability, community service & disaster relief with 46000 clubs globally.

Does your organisation have a plan/strategy? yes no

(Please attach if yes)

2. Event Title

Name of the event

Canowindra Coming Together In Aid of Farmers

Funding Category Applying For (Please tick)

Flagship Event Core Event x Developing Event

3. Details of the Proposal

Please provide a general description of the event.

The inaugural Canowindra Coming in Aid of Farmers is planned for Morris Park, Canowindra between 12pm and 4pm on Saturday 3 November 2018.

The event is being conducted by Canowindra Lions, who will provide free barbeque, children's activities and stalls to provide information and advice to farmers. Representatives of the NSW Department of Primary Industry and the Rural Adversity Mental Health Program will be on hand.

We expect about 300 people to attend.

The event is an initiative of the Canowindra Lions Club to raise the spirits of the local community, particularly farmers, during the drought, which is having a crippling effect on this rural area.



Where and when is the event to take place?

3 November 2018 at Morris Park, Canowindra



How will the event raise the profile of the Cabonne Council?

The event will be promoted regionally and locally and Council's assistance will be included in all publicity material

What local business opportunities will be created?

Food and beverages for the event will be purchased locally

How many people are expected to attend the event from within and outside the Shire?

300

What benefits will be returned to the Cabonne Community

The event is designed to raise the spirits of the local community, particularly farmers, during the drought, which is having a crippling effect on this rural area. It would provide the opportunity for the Canowindra community to come together and momentarily escape the effects of the drought and to support each other, in what has been a particularly difficult time.

Representatives of the NSW Department of Primary Industry and the Rural Adversity Mental Health Program will be on hand to provide advice to farmers.

Please list any other community groups involved with this event?

NSW Department of Primary Industry
Rural Adversity Mental Health Program



4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
Assistance with the cost of operating and promoting the event	Purchasing food and beverages and promoting	\$500
		\$
		\$
		\$
		\$

Total Assistance requested		\$500
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		x <input type="checkbox"/> yes <input type="checkbox"/> no

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
		A quote outlining project costs (if applicable)		
		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name

Position in Organisation

Signature

Date

OFFICE USE ONLY

Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			



2018 – 2023 Strategic Recycling Plan

Comprising an Action Plan underpinned by a Technical Strategy



VISION: "To deliver on-going, sustainable dry recycling services for our region"

www.netwaste.org.au



Wright Corporate Strategy September 2018

DATE: 27th August
VERSION: Draft 1
REVIEWED BY:
PREPARED BY: Jonathan Beckett, WCS

DATE: 28th August – 3rd September 2018
VERSION: Draft 1
REVIEWED BY: NetWaste Executive and Project Team
PREPARED BY:

DATE: 4th September 2018
VERSION: Final
REVIEWED BY:
PREPARED BY: Jonathan Beckett, WCS

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ACRONYMS

AAs:

Action Areas (of the Strategic Recycling Plan)

BAU:

Business-as-usual (in relation to current regional dry recycling services)

CDS:

Container Deposit Scheme (of NSW)

CRC:

Community Recycling Centre (of a Council)

CSP:

Community Strategic Plan (of a Council)

DWMC:

Domestic Waste Management Charge (of a Council)

DRY RECYCLING:

Post- consumer packaging and materials such as paperboards, plastic containers and aluminium cans which are collected from the kerbside and at self-haul centres, and then sorted at a Material Recovery/ Recycling Facility (MRF)

EPA:

Environment Protection Authority (of NSW)

EfW:

Energy from Waste

HDPE:

High Density Polyethylene

LGA:

Local Government Area

LGNSW:

Local Government NSW

MRF:

Materials Recovery/Recycling Facility

MCA:

Multi Criteria Analysis (of Options to create Actions)

OLG:

Office of Local Government (NSW)

RENEW:

Regional Network for Effective Waste management (of NSW)

RRF:

Recycling Relief Fund (of NSW)

RVM:

Reverse Vending Machines (of the CDS)

WTO:

World Trade Organisation

Project Executive Summary

Participating NetWaste Councils requested a Strategic Recycling Plan to both provide guidance for sustainability of regional dry recycling services and access state financial assistance due to recent market increases in contracted processing services. The Plan's development process was both a cooperative and integrated one, with participating Councils meeting twice in workshops to discuss concepts and provide guiding feedback into the Plan's development. The perspective taken was one of working through the current downturn associated with China Sword; taking action over a five year period to become more resilient and adaptable to future change by becoming less of a "price taker" for recycling services.

This Strategic Recycling Plan document (the Plan) was developed with close, active cooperation from the NetWaste Project Team, taking into account prevailing policy and market conditions, as well as feedback from broader stakeholder groups. It essentially comprises an Action Plan followed by a Technical Strategy document setting both the context and providing the content for the Plan. It is recommended that the Strategic Recycling Plan now be integrated within the existing Regional Waste Strategy.

The Action Plan is provided immediately following the Executive Summary. It was developed from the content of the technical document which immediately follows. It provides five areas for NetWaste to take action (Action Areas), each comprising a number of specific Actions with details. A timeline for each Action within the five year project period was created on the basis of outcomes from a multi-criteria analysis.

The Project Team's appetite within this project was for positive change to dry recycling services, thinking laterally, and as far as possible, moving away from the conventional linear approach to resource recovery within the Waste Hierarchy towards a Circular Economy approach where resources are retained within a higher-order use. This approach encourages further organic development of "regional recycling hubs" on the basis of competitive advantages within the region, also developing niche processing capabilities and reuse markets for recyclates built on quality and reliability of supply.

While Local Government has a very specific role to play in delivering the Plan, much is contingent on the actions and support provided by both State and Federal Governments.



Action Plan



VISION: "To deliver on-going, sustainable dry recycling services for our region"

Responsibility for managing delivery of all Actions is that of the NetWaste Executive using additional financial and human resources as required



Wright Corporate Strategy September 2018

Timelines for delivery of Actions were developed from the following:

- Short-term (<12 months)
- Medium-term (between 1 and 3 years)
- Long-term (between 3 and 5 years)

ACTION AREA 1

Achieve greater regional independence and adaptability through a more unified approach

Action	Timeframe for delivery	Action In Detail
<i>A) Strengthen regional collaboration</i>	Short Term	<p>A1. Facilitate involvement of all NetWaste Councils with the Strategic Recycling Plan</p> <p>A2. Seek written support for Strategic Recycling Plan from regional Joint Organisations, advocating its intention for NetWaste Councils to become more strategic and less reactive, turning their current position into one of future greater market leverage rather than being “price takers”</p> <p>A3. Integrate the Strategic Recycling Plan into the existing Regional Waste Strategy</p>
<i>B) Review options for innovative services contracting</i>	Short Term	<p>B1. Maintain a close watching brief on changes to the EPA’s model contracts</p> <p>B2. Seek market appetite for greater flexibility in future contracts to better manage within the contract period: changing commercial markets for recyclates, changing domestic preferences for materials to be recycled, successes of local recycling programs and on-going initiatives to increase diversion of waste from landfill</p> <p>B3. Assess Councils’ appetite for split future contracts for collection and processing services</p> <p>B4. Assess options for future short-term processing contracts</p> <p>B5. Develop specifications for regional contracts to facilitate greater transparency of markets for recyclates and prices paid</p> <p>B6. Seek legal opinion to detach collections from processing within existing commercial arrangements</p>
<i>C) Review successes of other RENEW waste group</i>	Medium Term	<p>C1. Review successful programs within regions of RENEW members, seeking to utilise existing resource material where freely available</p>
<i>D) Ensure long-term resourcing for the Strategic Recycling Plan</i>	Short Term	<p>D1. Investigate options and seek regional agreement on preferred method to raise capital and provide human resources to deliver Actions within the Strategic Recycling Plan, including possible grant funding and policy support from state government agencies</p>

ACTION AREA 2

Assist and support development of greater regional processing capabilities and product reuse

Action	Timeframe for delivery	Action In Detail
<i>A) Identify and strengthen regional processing hubs</i>	Short Term	<p>A1. Encourage development of new trading relationships for local recyclates built on trust, quality and local processing innovation, using this as leverage for strengthening regional MRFs and developing their capacity as appropriate</p> <p>A2. Review regional predominance of problem wastes, seeking to develop local processing solutions</p> <p>A3. Review existing regional processing hubs, identifying their competitive advantage in the market place (such as regional transport infrastructure, size and scale of operation, use by neighbouring Councils, local experience and capabilities, markets for recyclates and re-manufactured goods, clients, management model, funding arrangements etc.) and how existing operations might be strengthened</p>
<i>B) Encourage and support development of innovative regional processing</i>	Short Term	<p>B1. Develop and encourage sub-regional processing capabilities to manage low value and/or problematic recycling streams (such as soiled paper/cardboard for composting and glass crushing for engineering applications)</p> <p>B2. Make application to the EPA to revise downwards analytical requirements for the Recovered Glass Sand RRO and RRE, or prepare application for own Specific regional RRO and RRE to support substantially greater regional reuse of collected glass</p> <p>B3. Prepare a Regional Plan to support and encourage regional development of innovative processing and re-manufacturing hubs, at least taking into consideration learned outcomes from Action A3 above</p> <p>B4. Encourage and support development of innovative processing to strengthen niche markets for recyclates and secondary products</p>
<i>C) Develop Council purchasing policies</i>	Medium Term	<p>C1. Develop local purchasing policy for NetWaste member Councils supporting purchase of recycled materials and products with higher recycled content</p>

ACTION AREA 3**Ensure financial viability of dry recycling services**

Action	Timeframe for delivery	Action In Detail
A) Review and redefine regional "dry recycling" and "contamination"	Short Term	A1. Review and redefine regional "dry recycling" and "contamination", assessing the cost/benefit of both widening and narrowing the range of materials/packaging collected under scenario modelling on the basis of kerbside audit data
B) Review collection methods for recyclables	Short Term	B1. Review collection methods for recyclables outside of the EPA's preferred systems, concentrating on options to increase source separation and reduce breakage/destruction of materials during collection
C) Review practical options to sort and reuse low-value recyclables locally	Short Term	C1. Review practical, sustainable options within current arrangements to separate low-value and/or heavy materials locally from processing streams destined for out-of-region
D) Develop a regional brand for collected recycling	Long Term	D1. Support the region's reputation for clean recycling, developing a regional brand for collected recycling and becoming a supplier of choice to processors and markets
E) Review impact of Return and Earn CDS program	Full Term*	E1. Seek continual update of data from Return and Earn, assessing impact on dry recycling collections
F) Review DWMCs	Medium Term	F1. Review Domestic Waste Management Charges and sustainability to adsorb further processing fee increases in light of long-term delivery of financially sustainable services
G) Analyse regional service agreements	Short Term	G1. Review and assess relative merits of the 4 regional collection and processing arrangements, encouraging greater development of preferred model for future agreements

**Immediate and ongoing Action over the full five year term of the Strategic Recycling Plan*

ACTION AREA 4**Provide higher quality, less contaminated products and materials for recycling**

Action	Timeframe for delivery	Action In Detail
A) Evaluate the quality of public place and event recycling regionally	Long Term	A1. Audit the quality of public and event recycling, taking action to protect and improve the quality of domestic and drop-off collections (the quality of materials in the recycling bin is considered to be a principle opportunity)
B) Review regional kerbside audit data	Full Term*	B1. Analyse the wide variation in kerbside audit data for dry recycling across the region, taking steps to undertake further investigations to guide future contracting services

**Immediate and ongoing Action over the full five year term of the Strategic Recycling Plan*

ACTION AREA 5**Develop greater community ownership and understanding of sustainable dry recycling**

Action	Timeframe for delivery	Action In Detail
A) Further develop community awareness and education	Full Term*	<p>A1. Assist the NetWaste Environmental Learning Advisor and Envirocom develop and align the 2019/20 regional Education Plan with the Strategic Recycling Plan</p> <p>A2. Actively engage communities to improve both the quantity and quality of dry recycling presented at the kerbside, minimising "leakage" and "contamination" issues</p> <p>A3. Develop education initiatives to counter-act negative community perception of current recycling situation and possible reduction in supply of clean recyclables</p> <p>A4. Agree on regional branding for kerbside bins, making clearer the fate of the contents of each, also providing specific guidance for materials and packaging types to be recycled</p>
B) Encourage greater Council support and involvement in local education initiatives	Long Term	B1. Encourage Councils to support "grassroots" Education Plan initiatives
C) Encourage greater consumer consideration of purchasing decisions	Long Term	C1. Develop the Education Plan to provide the community with a much better understanding of the impacts of packaging on dry recycling quality, particularly those which are grouped as "low quality mixed plastics"

*Immediate and ongoing Action over the full five year term of the Strategic Recycling Plan

Technical Strategy



VISION: "To deliver on-going, sustainable dry recycling services for our region"



Wright Corporate Strategy September 2018



1. Introduction

Dry recycling in NSW is threatened by the recent collapse of markets for collected materials¹. Essentially this has been the result of very significant reductions in importation quotas of mixed recyclables for processing by the world's largest processor of such materials, China, causing local market issues of local oversupply and price collapse. The result has been a reduction in commodity prices for all grades of recyclates, not just the lower grades.

The genesis of this collapse goes back to February 2013, when China launched a broader customs program, Operation Green Fence, cracking down on importation of materials and products into the country. China is considered to have imported around half of the world's recovered paper and fibre and plastic scrap for recycling, totalling an estimated US\$18 Billion in 2016. Four years later National Sword (China Sword) was announced, including:

- A reduction in import quotas for "recycling scrap"²
- Additional enforcement on polluting facilities in China³
- An intent filed to the World Trade Organisation (WTO) in July 2017 to ban twenty four varieties of solid waste and recyclables or "foreign garbage"⁴

Since July 2017, recycling commodity prices have plummeted as a result of market over-supply of recyclates unable to meet the "unattainable" contamination limits in place by China. The short time frame between announcement of the policy and its action has compounded issues of lack of alternative markets, current contamination rates and limited reprocessing options within Australia. Materials Recovery/Recycling Facilities (MRFs) are now considered to be facing extreme financial pressure at current commodity and gate fees. Reports exist of some inter-state collection contractors being forced to landfill recycling because of the financial impacts of *China Sword*⁵. The current situation clearly demonstrates the inherent issues of heavily relying on off-shore processing and markets.

To compound issues further, the market for recycled glass in Australia has also fallen with the importation of much cheaper finished glass products. The recent introduction in NSW of the Container Deposit Scheme (CDS) has been claimed to have also impacted the financial model of MRFs by removing some of the higher value materials, such as high density polyethylene (HDPE) plastics and aluminium cans, from source collection material.

The NSW EPA has identified a number of risks⁶ for NSW, including:

- Economic (loss of employment within the recycling industry and a likely increase in Council domestic waste management charges to ratepayers to meet increased processing costs)
- Environmental (more rapidly filling landfills as markets for mixed paper and plastics disappear, as well as concerns for possible illegal dumping)
- Social (a loss in ratepayer confidence and support of long-established kerbside recycling practices)

¹ Dry recycling refers to recyclable materials received via kerbside collection and drop-off under current contract or practice. Material types include paper, cardboard, glass, metal and plastic materials, including product packaging that is compatible with existing recycling facilities and systems

² An initial reduction in permissible scrap contamination levels to 0.3% in July 2017 was softened to 0.5% in November

³ 65% of 1,700 enterprises were reported as non-compliant within recent government investigations (ISRI-CPIA China Sword Workshop October 2017). Information regarding the fate of plastic scrap received in China has been described as "sketchy", with very considerable proportions recycled under hazardous conditions, diverted to low-tech incinerators or ending up in the ocean (Will China's crackdown on 'foreign garbage' force wealthy countries to recycle more of their own waste? University of California, December 2017)

⁴ Including various types of post-consumer plastic, unsorted paper and complex metals

⁵ The Age, June 15 2018

⁶ China National Sword: Working towards a more resilient recycling industry, NSW EPA 2018

The NSW Government has established a number of Working Groups⁷ to combat the issues now facing public and private sectors of the industry alike. These include an Inter-Governmental Taskforce, comprising the NSW Environment Protection Authority (EPA) and 10 other state government agencies, to progress long-term responses to China's *National Sword* policy and strengthen recycling in NSW. The EPA has made available a \$2.5Million Recycling Relief Fund (RRF) providing temporary relief to NSW local Councils outside the waste levy paying area to "offset increased recycling costs associated with China's National Sword policy and to support the ongoing delivery of recycling services". Indeed, NetWaste reports its Councils supplying the Visy MRF in Smithfield are on the point of signing an agreement to pay an extra \$60/T for processing dry recycling as a result of the market downturn, back-dated to March 15th 2018. The term for this increase is not fixed, but on-going month by month.

The objectives of the relief funding are to:

- Temporarily off-set some of the extra costs associated with recycling services
- Support ongoing kerbside and drop-off recycling services
- Support development/transitioning of recycling collection contracts towards increased transparency of price/market sensitivity and risk sharing
- Support development of strategy to both improve the quality and volume of recyclable materials collected, and their reuse

The RRF however is temporary only, and to secure funding, eligible Councils and voluntary waste groups need to prepare a Strategic Plan for dry recycling by 30 September 2018. Plans are to demonstrate strategic actions at the voluntary waste group and Council level to assist continued delivery of dry recycling services during the downturn in commodity market prices and increases in MRF processing charges.

While Local Government has a very specific role to play in delivering individual Strategic Plans, much is contingent on the actions and support provided by both State and Federal Governments.

⁷ Other working groups include a Procurement, Circular Economy and Inter-jurisdictional Engagement, Recycling Facilities Approval Streamlining, Long-Term Solution and Business Case and Model Contracts and Negotiation Support groups. These inform Industry and Local Council Reference Groups, of which NetWaste participates and updates its member Councils



2. Dry Recycling Services Review

The first stage in development of the Strategic Recycling Plan involved a review of available data, policies and strategic actions already in play, as well as consultation with contracted stakeholders of dry recycling services delivery.

Councils initially provided data and information electronically before participating within 2 workshops. The first workshop scoped the project's range and depth, using a SWOT analysis to also provide crucial input into establishing a business-as-usual (BAU) position and where the Councils would like to be. The second workshop was used to assess feedback to draft constructs of the Plan.

Following the first workshop contracted service providers and NetWaste were consulted. This included JR Richards (the kerbside collection/processing agent common to many Councils), Visy Smithfield (MRF used by a number of Councils), NetWaste Executive, NetWaste Environmental Learning Advisor and Envirocom (contracted waste education providers).

The Project Team are defined as the 13 Councils participating in this project, namely Bathurst Regional Council, Blayney Shire Council, Bogan Shire Council, Cabonne Council, Dubbo Regional Council, Forbes Shire Council, Gilgandra Shire Council, Lachlan Shire Council, Lithgow City Council, Mid-Western Regional Council, Narromine Shire Council, Orange City Council and Parkes Shire Council.

2.1 Council information/data review: collected data was used to guide development of the Plan's Vision and Action Areas. A separate, summary XCEL data file has been provided to NetWaste separately. The Review provided:

- An assessment of current population and estimated population changes within each local government area (LGA)
- A description of regional kerbside services provided
- A description of regional services catering for self-haul dry recycling, and how this is managed by Councils
- A summary of regional kerbside collection delivery arrangements
- A summary of material collected, including household contributions and kerbside recycling contamination⁸ and leakage rates⁹
- A summary of each Council's support for recycling within its Community Strategic Plan (CSP), Waste Strategy and Purchasing Policies
- A summary of current financial initiatives undertaken to counter increased recycling processing charges
- A summary of current waste awareness and education within the region

2.2 Stakeholder consultation: stakeholder consultation comprised two aspects. Firstly, the first workshop was convened with the Project Team and NetWaste Executive before broader consultation with contracted service providers was undertaken.

⁸ Waste materials disposed within kerbside recycling bins

⁹ Dry recycling disposed into kerbside residual waste bins



2.2.1 Project Team Workshops: within the first workshop, current service delivery arrangements were evaluated. A SWOT analysis provided significant input for structuring the Plan's Vision and future Action Areas from the perspective of the current operating environment. Within the second workshop, draft critical constructs of the Plan were discussed and finalised.

A summary of outcomes from the SWOT analysis may be found below. A number of discussion points were both Strengths/Weaknesses or Opportunities/Threats, depending how they were viewed within the context of the current situation. Some matters were not considered to be directly strengths, weaknesses, opportunities or threats, but are issues for consideration within development of the Plan. These are presented last.

Strengths

- Current service delivery contracts: their long-term nature provide service security although they are not immune to financial downfall in commodities markets and also hinder reactive measures by the Councils to change (a Weakness). Councils felt they have a long-term and reliable relationship with their current kerbside collection agent
- Resource sharing: the NetWaste group of Councils support resource sharing at the voluntary waste group level and prefer to cooperatively work together for the greater regional good
- Regional waste assets: the Councils together own/ manage a number of licensed and unlicensed waste sites with capacity and possible suitability for on-site development of recycling processing options (also an Opportunity)
- Regional experience and capability: together the Councils have significant experience and capability in operating facilities (such as landfills, transfer stations, CRCs, MRFs, and organics processing sites) (also an Opportunity)
- Quality of dry recycling collected: anecdotal comments from kerbside collection agents suggest the region has less contaminated product for processing than many other LGAs

Weaknesses

- Council influence: individually or even as groups, it was the opinion of the Project Team that Councils generally have little to no influence over the service structure and pricing of commercial MRF facilities
- Regional waste education: delivery and content of the current education program is "traditional"
- Centralised education resources: it was felt that whilst the NSW EPA had released an Education Strategy there were still no centralised resources for general use by Councils (which was considered disappointing given the extensive range of education resources used by Councils and voluntary waste groups within the RENEW network)
- Freight costs: the cost of freight to deliver collected recyclables to the Sydney region is very high in relation to their general commercial value
- Regional processing: the size and scale required to make regional processing infrastructure viable is not really known
- Council-owned initiatives: it was the opinion of the Project Team that generally Councils move slowly through agreement, appraisal and development of new regional initiatives
- Unable to influence BAU decisions and operations of MRFs when markets change

Opportunities

- Quality of collected product: the quality of materials collected can be improved
- Consumer choice: it is possible to minimise the purchase of goods within low-value or non-recyclable packaging
- Re-think dry recycling: opportunity now exists to "look outside the square" and regionally redefine recycling, contamination and how kerbside bin systems can be used. For example:
Which materials could/should be collected at the kerbside (valuable HDPE milk bottles v low-value glass bottles)?
What options exist to change convention?
Should clean paper/cardboard be collected separately?
Can soiled paper/cardboard be managed within the Garden Organics (GO) or combined Food and Garden Organics (FOGO) bin or what other alternate uses exist (such as heat pellets for specialised pellet heaters, briquettes)?
- Review commercial opportunities: the current situation provides opportunity to also review operations such as

collection methods (bin sizes and collection frequencies, kerbside collection and/or other methods), Councils' role in CDS (with possible opportunity to become Collection Agents and compete with RVMS, although information available from the EPA on regional tonnages collected is scarce)

- Encourage the development of new regional services/ technologies: development of new strategy presents great opportunity to encourage development of new services/ technologies within the region (such as processing low-grade paper with organics and/or processing into heat bead/briquettes)
- Existing regional MRFs: there are three Council MRFs already operating within the region at Cowra (not within the Project Team but managing sorting of collected regional CDS recycling from regional Reverse Vending Machines - RVMS), Gilgandra and Mudgee, which could feasibly be developed to process either a modified range or greater component of collected dry recycling materials. Mid-Western Council has some capital it may be able to bring forward to the current financial year to upgrade its MRF, whilst Gilgandra has no upgrades planned
- Circular economy: opportunity now exists to review opportunities to support and/or develop opportunities for local more circular than linear approaches to recycling
- Regional waste education: time exists to review collection services and commence consideration of next year's Education Plan. With more Councils using the same MRFs, greater sharing of messages and media is possible. Councils believe a significant degree of "wishcycling" (residents hoping whatever they place in the recycling bin is recyclable) is occurring. Certainly though, greater guidance around recycling of food residues within those LGAs with a FOGO service and greater sorting of dry recyclables would benefit quantity and quality of materials collected
- Self-sufficiency: opportunity and motive exists for Councils to collaboratively "look outside the square" for options as to how they can become less reliant on services from outside the region by encouraging new services to develop locally (such as developed and/or new regional MRFs). Gilgandra (500TPA) and Mid-Western (5,000TPA) Council MRFs work cooperatively marketing recyclates, making sales both directly to end-users and indirectly through commodity traders. Councils wish to generally become more "Masters of their own destiny" as a result of China Sword, and believe that as a cohesive group they can influence supply of materials to the MRFs and therefore demand and prices charged/paid for material
- Value-adding: opportunity also exists to review opportunity to also add value to recycling materials locally
- Existing rail network: the north/south and western networks provide options for transport of raw and/or processed materials

- Sovereignty of waste: local processing of recyclables offers significant regional benefits such as retained knowledge and skills, skills training, employment and retention of earnings within the region
- WARR recycling Targets: collection of cleaner recycling offers benefits of increasing recycling rate targets for domestic waste (MSW)
- Commercial returns from recycling: certain recyclables are still returning significant income such as HDPE (reported at \$700/T), Aluminium Cans (reported at \$1,400/T), PET and clean cardboard. The opportunity now exists to review MRF function, concentrating more heavily on greater regional processing of higher value recyclates
- Combined Council influence: opportunity now exists to review opportunities for greater Council aggregation and combined strength in the market place

Threats

- Financial viability of service provision: the sudden and catastrophic collapse of the market has forced Councils to accept increases of \$60/T for processing (for up to 10% contamination - additional rates apply for more contaminated material). Each Council has varying ability to increase Council Fees and Charges to combat this sudden price rise, particularly those without a well-established Waste Reserve and long-term financial plan (LTFP)
- Sustainability to absorb price increases within each Council's LTFP (some Councils have already imposed modest increases within their annual charges for domestic waste services to offset the increased \$60/T recycling processing charge)
- Industry reliance on overseas processing: the current reliance on China and emerging Asian countries for processing/disposal of residual mixed paper and plastics is not sustainable for either party
- Current recycling practices: separation of waste streams at the kerbside may be threatened by perception of international or inter-state events where some Council recycling collections have been reported as being landfilled, undoing years of hard work and reducing available landfill void space. This may lead to a loss of community trust, appetite for recycling and engagement with education programs
- Security of markets: market specifications, demand and prices paid for recyclates lines have varied greatly over the past six months and there is almost equal uncertainty of the future
- Market dominance: only a few larger MRFs with capacity are thought to exist, exercising significant market control

- Lack of leadership: although the Project Team is aware of the existence of the inter-governmental task force, it was felt that there is generally a lack of leadership and cohesion between the various federal and state-based agencies with influence
- Waste Levy: it was the Opinion of the Project Team that the s88 Waste Levy (mostly unpopular in regional and rural areas) may in the future be delivered state-wide in a bid to support the ailing recycling industry
- Waste policy: it was felt that waste policy is at times poorly linked to market forces (particularly in the current situation with regards to EfW and transport of waste for recycling inter-state)
- Recycling collection guidance material: current kerbside services are considered to be based on the EPA's Best Bin Systems¹⁰ and consideration should now be given as to whether they now need to be reviewed in light of China Sword
- Impact of the CDS: the scheme is anecdotally reported as having significant impact on tonnages of higher value recyclables collected, such as HDPE plastic and aluminium drink containers, putting greater pressure on the quality of mixed plastics derived ex MRF. Mid-Western Council stated that with respect of its own MRF that the downturn in returns associated with China Sword will hopefully be equalised by earnings (not previously available) through the CDS

General Issues

- Councils wish to become strategic and less reactive, turning their position into one of greater market leverage rather than being "price takers"
- NetWaste collaboration: the recent change from Regional to Joint Organisations of Councils (ROCs, JOCs), including mergers of some Councils, makes confidence in unilateral action less clear and certain, although NetWaste reports it has good political support from member Councils
Two ROCs have been replaced by two new JOs (Central West and Orana) and the Western Division, with political boundaries not aligned with geographical boundaries of the NetWaste voluntary waste group. Councils can affect market supply, and hence prices received, through a more unified approach
Councils made clear they wish to become more adaptable to change, also bringing together inputs and guidance from other working groups
- Broader stakeholder collaboration: it was the opinion of the Project Team that whilst many organisations are involved in trying to support dry recycling within the wake of China Sword, much greater integration and collaboration between the parties and government agencies, and between these and commercial service providers, is required for markets to be developed and services to remain viable long-term. For example, the recently-formed EPA Local Government Reference Groups have a role to play within NetWaste's Strategic Recycling Plan, whilst the Office of Local Government (OLG) and Local Government NSW (LGNSW) are well placed to take on greater leadership roles
- Processing and transport infrastructure: generally private ownership of transport (road and rail) and waste processing infrastructure leaves Councils as more price-takers, particularly in the short-term. Recently, Councils felt they have been forced to accept processing price increases without any real supporting information or understanding of mechanics behind them. It is unknown how much further price increases can be borne by communities
- Supply of material for recycling: guarantee of supply and quality greatly impact the viability of new initiatives, with Councils feeling they have limited influence over either
- Council sustainability policies: it was generally recognised that these were poorly developed amongst the Councils; particularly purchasing policies requiring greater recycled content and/or recycled materials. Engineering specifications exist to support reuse of materials within engineering applications such as crushed glass with road construction, although this material remains generally unpopular with Councils and purchasers alike
- Kerbside contract specifications: future possible contract specifications favouring greater market transparency and risk-sharing are now being considered. Changes might also consider other contributing factors to the quality of recyclables delivered to the MRF, such as collection vehicle compaction rates and if these significantly impact glass shards within paper/cardboard and clumping of paper/cardboard¹¹

¹⁰ Preferred resource recovery practices by local councils – best bin systems (2012). NSW EPA

¹¹ Recycling-collection contracts in South Australia (or where a deposit-refund scheme for beverage containers operates) could specify a standard compaction setting of 200kg/m³ with an upper limit of 225kg/m³ without compromising resource-recovery efforts (Optimum Compaction Rate for Kerbside Recyclables for Zero Waste SA and Local Government Research and Development Scheme, APC, 2012)

2.2.2 Broader Consultation: JR Richards (the kerbside collection/processing agent common to many Councils), Visy Smithfield (MRF used by a number of Councils), NetWaste Executive, NetWaste Environmental Learning Advisor and Envirocom (contracted waste education providers) were consulted. A summary of their combined feedback is provided below, although Visy did not respond to an invitation to participate.

- Commodities markets for processed MRF recyclates have fallen dramatically – the market price for clean cardboard managed through the collection contract has fallen from ~\$240/T to ~\$100/T, with some markets closer to \$70-\$80/T and “commons” nearer \$10/T. In addition, specifications for cleaner cardboard have tightened substantially 80/20 cardboard/paper to 95/5. Council MRFs have reported earnings for similar product has fallen from \$370/T to \$170/T, with commons falling from \$100/T to \$0/T. The impact for some locally owned/operated MRFs was initially significant. Generally, demand for recyclates suddenly fell away, whilst others disappeared totally. Processors and market brokers were not readily available to discuss markets, whilst extended “open air” storage on site because of excessive volumes on hand led to some product deterioration as well
- With an immediate fall in income there was also a clarity as to what the future held and processing decisions to make. Some product lines became almost “unacceptable” overnight, whilst some baled material had to be broken apart, resorted and re-blended with new, tighter quality requirements. Mixed plastics bales came under intense scrutiny with plastic product other than PETE (1), HDPE (2) and PP (5) difficult to find markets for. It was reported that markets for mixed plastics, soft plastics and glass have become very difficult although some mixed plastics are able to be accepted by Australian Recycled Plastics, Narrabri. It has also been reported that “hand sorted” mixed plastics from smaller MRFs rather than large mechanical ones have some marketing edge based on quality, and that success in selling low-value MRF recyclates is more about guarantee of consistent quality of supply than ever before
- Impact of the CDS - commercial, co-mingled recycling is becoming much less attractive due to the low value of a greater proportion of materials collected. In effect, the reduced relative availability of higher-value PET and HDPE packaging is reported to have changed typical kerbside content from 40 PET/40 HDPE/20 Residual Fraction to 10 PET/30 HDPE/60 Residual Fraction, which is both of lower commercial value and harder to find contracts for. It was also noted that reduced recycling collected has put pressure on the per tonne infrastructure charges to provide aggregation and bulk transfer of recycling to Sydney. In addition, the CDS has also removed some quantity of higher-value aluminium cans (~\$1,400/T) whilst MRF processors

are struggling to provide sufficient materials of value within residual mixed plastics, further worsening the plight of this recyclates fraction

- Impact of Energy from Waste (EfW) policy¹² - current policy excludes recycling material although it is reported that a significant proportion of materials collected are burned (presumably for energy recovery) overseas. The issue reported here is that is Australia better served by deriving energy from waste under market value and more stringent processing conditions than by exporting materials to countries with lower enforced environmental pollution standards?
- MRFs - the capacity and financial viability for the sorting recycling market is not clear. The postulated timeframe for market recovery varies between sources, whilst the introduction of other Asian countries¹³ to take up processing void left by China is uncertain long-term. Some MRFs report increasing staffing and shifts to remove greater amounts of low-grade or contaminated materials, and/or processing paper and cardboard twice, although the cost of this significantly outweighs some of the residual products such as “commons” (lower quality product). One commercial services provider, VISY, is reported as being able to process a very significant percentage of total kerbside recycling collected for NSW Councils. It was also reported the company is making significant technology changes to reduce waste to landfill, moving towards closed-loop recycling, as well as being more integrated with managing ex-MRF residuals in Australia
- Impact of current contractual arrangements – service providers are generally less able to change contracted services during a contract period as the commercial payback period shortens
- Transport of recycling to Queensland - low-grade recyclables are being transported to Queensland for <\$100/T. The amount of processing to recover resources was not able to be specified
- Quality of recycling collected – the quality of materials in the recycling bin was viewed as a key opportunity, and that it is more productive to lead residents towards improvement rather than impose punitive measures. It was indicated that the quality of recycling within the Bathurst-Parkes-Forbes collections is a good indication of quality bin region-wide
- Support for recycled materials locally – it was stated that support for local crushed glass, in particular, as an engineering substitute for virgin sand, and supported by appropriate Resource Recovery Order/Exemption is still poorly supported by communities and Councils. This is problematic given the relatively high weight of glass in

¹² Policy underlying recovery of energy from waste (EFW), or thermal treatment of waste, is set out by the NSW EPA within its 2015 Statement. It is felt by some parts of industry that EFW embodies a “linear” use of materials (or value chain) as opposed to a growing interest in a circular economy (keeping the value of materials recirculating in the economy)

¹³ Malaysia and India

recycling and its current very low commercial value and expense to transport out of the region, as local options to manage glass present logical benefits

- Regional waste awareness and education – recognising the focus of this Strategy on dry recycling, it was generally considered that the Plan would benefit from greater cohesion, consistency and support, giving it greater direction and impact. Some were of the opinion that whilst waste education is a priority it is essentially viewed as “what someone else does” and that education programs fail when they deteriorate to “providing information” rather than “engagement”
- It was generally agreed that greater resources underpinned by a greater commitment by Councils are required to make a significant change in community recycling behaviours. It was recognised that using a broad service provider for education is an “easy solution” but some felt Councils should get more involved to deliver consistent messages and support their communities
- Many described current education as “too traditional”, implying it has lost some of its effectiveness. One observation was that current education is focussed primarily on performance standards within contracted collection services and that greater focus on reducing the generation of waste is still not given sufficient resources. In effect, waste education has become too closely linked to waste operations, rather than measures to reduce the generation of waste. Within the latter approach, communities would be encouraged far more to make better decisions about choice of packaging, in particular, before purchase, based on greater education of reasons to change current behaviours
- Some feedback suggested waste education should support a greater Circular Economy approach, and that it won't really be until consumers force this approach that a more circular, rather than linear, approach to resource conservation and avoidance of waste generation (especially low value mixed-recycling materials) will really develop within Australia. Short videos of MRF operations, and the challenges they face, would show clearly and graphically the issues and fate of residuals involved, and provide a very powerful message to consumers currently missing
- Current Waste Education Plan – Envirocom meets annually with NetWaste and its Councils and listens to current issues before creating an Annual Plan. Preparation of each Annual Plan commences in March each year, with this year's Plan focussing on getting more food waste in the Food and Garden Organics (FOGO) bin for those Councils with a recently introduced service. It was reported that currently there is little increased diversion of food organics from landfill by the new collection. Envirocom works closely with Crossing Media to deliver programs such as Pop-Up stalls and a local, independent consultant who reports to Envirocom, delivering a majority of the Education Plan



2.3 Summary of existing collection and processing services:

A summary of participating Council's dry recycling and collection services is provided below within Table 2.1. A high-resolution file has been provided to NetWaste separately.

Whilst Council dry recycling collections and processing arrangements vary across the region, there are some notable strategic relationships. Of the 13 participating Councils, kerbside collections are provided as:

- 6 Councils are jointly contracted to JR Richards within a common agreement (Parkes, Forbes, Cabonne, Orange, Blayney, Bathurst)
- 2 Councils have a joint collection contract with JR Richards (Narromine, Dubbo)
- 3 Councils have independent collection contracts with JR Richards (Lachlan, Gilgandra, Lithgow)
- 2 Councils provide their own collection services (Mid-Western, Bogan)

Processing of dry recyclables are managed as:

- 6 Councils have their recycling aggregated in Orange and transported to Visy, Sydney
- 2 Councils have their recycling aggregated in Dubbo and transported to Visy, Sydney
- 3 Councils participate within a variety of agreements for processing
- 2 Councils manage/operate their own MRFs

This combination of collection and processing arrangements provides interesting information for a regional study of the assessed benefits of each, encouraging further development of those scenarios with a commercial and/or competitive advantage.

Table 2.1. Participating Council collection and processing arrangements

Summary of Dry Recycling Services for participating NewWaste Councils

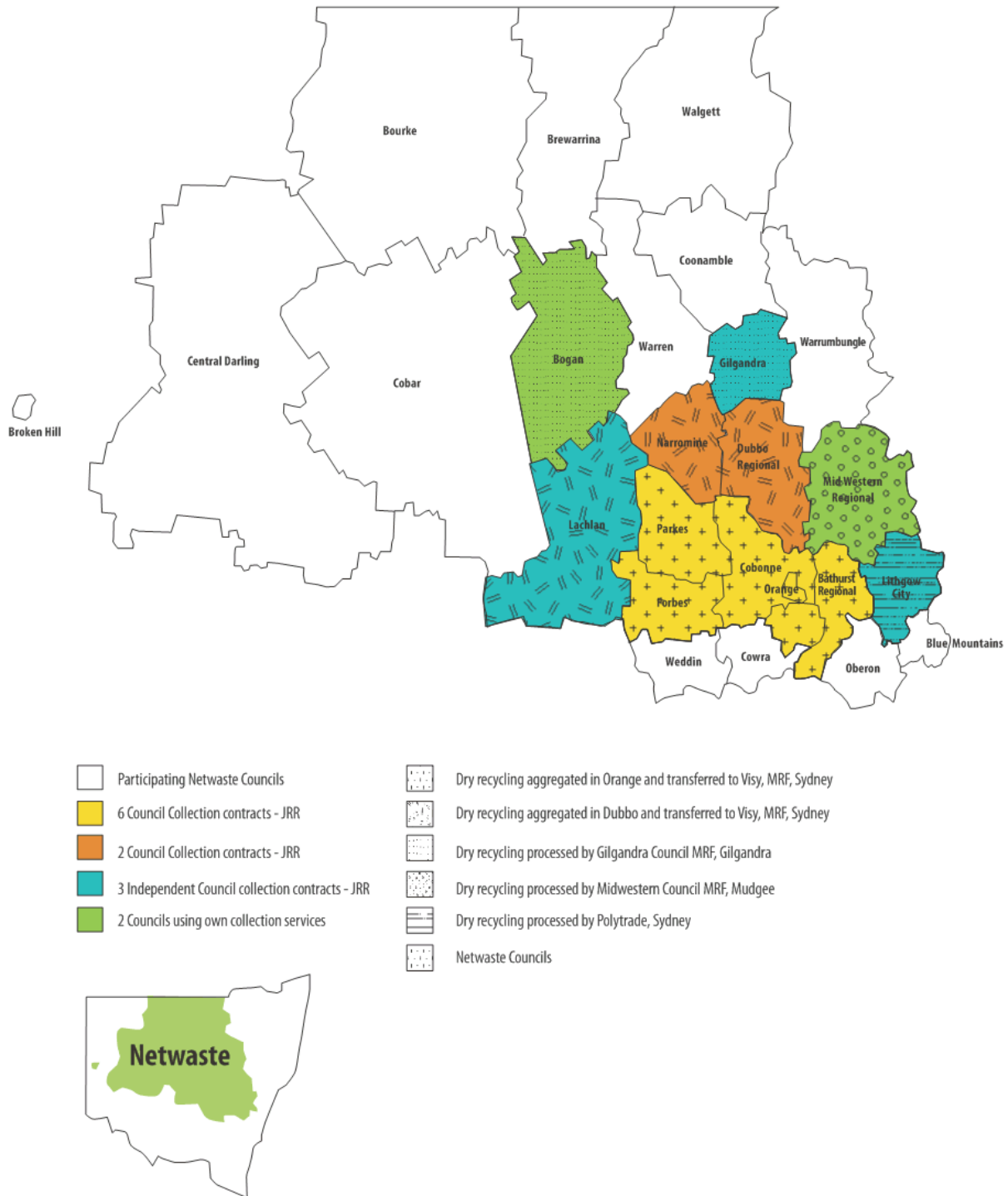




Table 2.2 Regional populations and expected growth rates

Council	Current Population	Predicted population changes (2036)
Bathurst	43,640	+22%
Blayney	7,500	+13%
Bogan	2,950	+5%
Cabonne	13,386	+<1%/yr
Dubbo	51,249	+17%
Forbes	9,844	+<1%/yr
Gilgandra	4,256	-<1%/yr
Lachlan	7,849	-<1% yr
Lithgow	21,596	+<1%/yr
Mid-Western	24,826	+20%
Narromine	6,600	-<1% yr
Orange	41,636	17%
Parkes	14,920	-<1% yr

SOURCE: Independent data reviewed by NetWaste Councils 2018

The relative influence of the larger Councils, Bathurst, Dubbo and Orange, on successes of the Strategic Recycling Plan cannot be ignored, given both their significantly higher populations (rate of waste generation) and higher expected population growth. Substantial regional growth rates within the region clearly require a strategic approach to sustainability of services long-term, and actions today to ensure Councils do all they can as a unified group to avoid the financial pressures they have been suddenly confronted with.



Table 2.3 Summary of regional dry recycling kerbside collections

Council	Av. Kerbside Recycling Yield (kg/hh/fortnight)	Av. Contamination in Recycling Collected (% by weight)	Av. Recycling Leakage (% by weight of Recyclables collected)
Bathurst	6.9	8	44
Blayney	8.6	6	N/A
Bogan	3.8	35	N/A
Cabonne	6.9	N/A	N/A
Dubbo	7.5	9	39
Forbes	7.3	13	53
Gilgandra	11.3	8.6	N/A
Lachlan	1.7	8	N/A
Lithgow	6	12.7	N/A
Mid-Western	8.6	15	38
Narromine	8.5	8	N/A
Orange	8.3	6.6	20
Parkes	9.0	5.7	39
NSW STATE AVERAGE ¹	9.8	N/A	N/A

SOURCE: NetWaste Councils 2018

SOURCE: EPA Waste and Resource Recovery Data Report (2014-15)

Whilst regional data is highly variable, kerbside collections are generally less than the NSW state average. Contamination rates for all Councils are considerable, with none below 5%. Whilst significant leakage of recyclables into the residue waste bin is occurring, limited audit data suggests this to be a combination of soft plastics and paper/cardboard (some soiled).



2.4 External Influences: A number of influences external to NetWaste but important to the recovery of NSW's recycling industry were considered within the preparation of the Plan.

Many organisations are involved in trying to support dry recycling within the wake of China Sword, but it is considered that greater integration and collaboration between the parties and government agencies, and between these and commercial service providers, is required for new markets to be developed within a circular economy and services to remain viable long-term. The EPA may also be called upon to re-visit policy around Energy from Waste (EfW) as an alternative to landfill for mixed recyclates of no economic value.

The issue reported is that Australia may be better served by deriving energy from waste under more stringent processing conditions than by exporting materials to countries with lower enforced environmental pollution standards.

For some time critics have maintained Australia's relatively poor recycling rate is at odds with its wealth. According to a 2013 report by the OECD, Australia's rate of recycling for municipal waste (41%) sits well below world-leader Germany at 65% despite its higher gross domestic product per capita¹⁴. According to ACOR, progress against directions within the 2010 Commonwealth Waste Policy "has slowed to almost a complete halt since the strategy was agreed to"¹⁵. In broad agreement with NetWaste Councils, the Australian Council of Recycling (ACOR) believes sustainability policies of government such as those supporting use of recycled materials (such as paper) should be reinstated. The Australian public is highly supportive of governments acting to support recycling including "a national plan"¹⁶. An overwhelming percentage also believed that barriers to recycling is a national problem and that "Councils have an obligation to ensure that recyclable materials don't go into landfill".

After a Senate inquiry into Australia's waste and recycling industry found that Commonwealth departments and state and local governments should adopt more explicit 'green procurement' policies, the Victorian government recently adopted its new Recycling Industry Strategic Plan which will "drive demand for products containing recycled materials through government procurement"¹⁷, and has been welcomed by recycling and resource recovery businesses.

To redress barriers to recycling in Australia, it is generally held that a lack of standards and increasingly complex packaging are undermining resource recovery. Little if no benefits are awarded to those designers changing to more recyclable designs. The fate of non-recyclable packaging is landfill.

At another level, increasing freight costs threaten the economic viability of sorting and transporting glass is marginal in many rural areas. The demand for recycled glass has dropped with importation of cheaper whole bottles and it is becoming increasingly attractive to landfill glass. The resource recovery pathway for reuse of crushed glass in NSW is expensive, with some NetWaste MRF operators not able to afford the exhaustive testing processes required to crush glass and reuse it as an engineering substitute for sand.

¹⁴ Australia came in 7th in a 2015 IMF report that revealed the top 20 countries with the largest gross domestic product per capita

¹⁵ 21/06/2016 Business Environment Network Australia's recycling rate "embarrassing": ACOR <http://www.benglobal.com/storyviewprint.asp 2/2>

¹⁶ ACOR Public Opinion Research - ACOR Research on Community Views About Recycling REPORT April 2018 with CJT Group

¹⁷ That inquiry found Australia's recycling industry is "in crisis" and its future in "grave danger" following years of policy failures across all levels of government. July 2018 <https://www.governmentnews.com.au/victorian-government-moves-on-green-procurement/>

Development of the Strategic Recycling Plan



This last section describes the components of the Recycling Plan and how they were developed.

3.1 Strategic Vision: the Vision for the Strategic Recycling Plan was developed in consideration of the current climate of dry recycling services and Councils' perceived position within it.

Overwhelming sentiment from the Project Team during the first workshop was that Councils have lost all ability to negotiate services as a direct result of the China Sword crisis, and are at the sole mercy of service providers within an unknown period of cost increases. Feedback from the SWOT Analysis during the first workshop was heavily relied upon to develop a Vision and Action Areas for the Strategic Recycling Plan to redress the current situation.

Regional Vision

- To deliver on-going, sustainable dry recycling services for our region

3.2 Action Areas: 5 areas were developed as key areas of action to deliver the Project Team's Vision and were finalised during the second workshop. They were developed on the principle of a subjective gap analysis between perceived conditions of current services and where the Project Team would ideally like to be.

Regional Strategic Action Areas:

- Regional Independence: Achieve greater regional independence and adaptability through a more unified approach
- Greater recycling capabilities: Assist and support development of greater regional processing capabilities and product reuse
- Financial Sustainability: Ensure financial viability of dry recycling services
- High Quality materials: Provide higher quality, less contaminated products and materials for recycling
- Community ownership: Develop greater community ownership and understanding of sustainable dry recycling

NetWaste's Action Areas took into consideration those suggested by the NSW EPA within its guidance material, but ultimately reflect the focus points unique to the region and its Project Team. However, the inclusion of the EPA's own Action Areas within NetWaste's is demonstrated below.

EPA Action Areas:

- Community education to avoid waste and reduce contamination in the dry recyclables stream (included within NetWaste Action Area #5)
- New or enhanced infrastructure to reduce contamination in the dry recyclables stream (included within NetWaste Action Area #2)

- Facility improvements and market development to identify new uses and increase local processing of recyclable material (included within NetWaste Action Area #2)
- Methods for managing changing contractual arrangements for dry recycling (included within NetWaste Action Area #1)
- Plan for funding increased collection and processing costs of dry recyclables in the medium and long term (included within NetWaste Action Area #3)
- Increase purchasing and specification in contracts of recycled material (included within NetWaste Action Area #2)

3.3 Options for assessment: Options to deliver positive change were developed following the first workshop and presented for discussion during the second.

NetWaste's Action Areas were first given a draft index weighting on their assessed ability to deliver the Vision, before being finalised during the second workshop. The higher the weighting the greater considered ability of the Action Area to deliver the Strategic Recycling Plan's Vision within the nominated 5 year period.

The assessed weightings of the NetWaste Action Areas were finalised as:

- Regional Independence: 30%
- Greater Recycling Capabilities: 30%
- Financial Sustainability: 20%
- High Quality Materials: 10%
- Community Ownership: 10%

Within the 5 Action Areas, 19 Options within each were assessed. These 19 Options are presented within 5 summary tables below along with suggested components of each. Each Option was assigned a raw score (bracketed number assigned to each Option) based on its assessed ability to deliver positive change within each of the respective Action Areas:

- 0 - No ability to deliver positive change
- 1 - Some ability to deliver positive change
- 2 - Moderate ability to deliver positive change
- 3 - Considerable ability to deliver positive change

Description of NetWaste Action Area 1: This Area seeks to empower the NetWaste Councils through greater regional unity and collaboration. It seeks to not only provide greater future regional independence, but also greater adaptability to ongoing change.

Table 3.1 NetWaste Action Area 1: Achieve greater regional independence and adaptability through a more unified approach

Option	Option in Detail
1.1 Strengthen regional collaboration (3):	<p>Facilitate involvement of all NetWaste Councils with the Strategic Recycling Plan</p> <p>Seek written support for Strategic Recycling Plan from regional Joint Organisations, advocating its intention for NetWaste Councils to become more strategic and less reactive, turning their current position into one of future greater market leverage rather than being “price takers”</p>
1.2 Review options for innovative services contracting (2):	<p>Seek legal opinion to detach collections from processing within existing commercial arrangements</p> <p>Maintain a close watching brief on changes to the EPA’s model contracts</p> <p>Seek market appetite for greater flexibility in future contracts to better manage changing commercial markets for recyclates, changing domestic preferences for materials to be recycled, successes of local recycling programs and initiatives to increase diversion of waste from landfill</p> <p>Assess Councils’ appetite for split future contracts for collection and processing services</p> <p>Assess options for future short-term processing contracts</p> <p>Develop specifications for regional contracts to facilitate greater transparency of markets for recyclates and prices paid</p>
1.3 Review successes of other RENEW waste group (1):	<p>Review successful programs within regions of RENEW members, seeking to utilise existing resource material where freely available</p>
1.4 Ensure long-term resourcing for the Strategic Recycling Plan (3):	<p>Investigate options and seek regional agreement on preferred method to raise capital and provide human resources to deliver Actions within the Strategic Recycling Plan</p> <p>Integrate Actions of the Strategic Recycling Plan into the Regional Waste Strategy</p>

Description of NetWaste Action Area 2: Within this Area NetWaste and Councils will support development of greater within-region processing of dry recycling, as well as niche markets for processing recyclates and/or secondary goods/materials derived from the recyclates. It encompasses support for concepts such as “circular economy” and “sovereignty of waste” within the NetWaste region, harnessing the benefits of retaining resources in waste at a constant higher-order use and retaining the benefits of their local transformation within the region.

Table 3.2 NetWaste Action Area 2: Assist and support development of greater regional processing capabilities and product reuse

Option	Option in Detail
2.1 Identify and strengthen regional processing hubs (3):	<p>Encourage development of new trading relationships for local recyclates built on trust, quality and local processing innovation, using this as leverage for strengthening regional MRFs and developing their capacity as appropriate</p> <p>Review regional predominance of problem wastes, seeking to develop local processing solutions</p> <p>Review existing regional processing hubs, identifying their competitive advantage in the market place (such as regional transport infrastructure, size and scale of operation, use by neighbouring Councils, local experience and capabilities, markets for recyclates and re-manufactured goods, clients, management model, funding arrangements etc.) and how existing operations might be strengthened</p>
2.2 Encourage and support development of innovative regional processing (3):	<p>Develop and encourage sub-regional processing capabilities to manage low value and/or problematic recycling streams (such as soiled paper/cardboard for composting and glass crushing for engineering applications)</p> <p>Prepare a Regional Plan to support and encourage regional development of innovative processing and re-manufacturing hubs, at least taking into consideration learned outcomes from option 2.1</p> <p>Encourage and support development of innovative processing to strengthen niche markets for recyclates and secondary products</p>
2.3 Develop Council purchasing policies (1):	<p>Develop local purchasing policy for NetWaste member Councils supporting purchase of recycled materials and products with higher recycled content</p>

Description of NetWaste Action Area 3: This Area seeks to ensure both existing and future dry recycling services will be commercially viable within the region long-term.

Table 3.3 NetWaste Action Area 3: Ensure financial viability of dry recycling services

Option	Option in Detail
3.1 Review and redefine regional "dry recycling" and "contamination" (3):	Review and redefine regional "dry recycling" and "contamination", assessing the cost/benefit of both widening and narrowing the range of materials/packaging collected under scenario modelling
3.2 Review collection methods for recyclables(2):	Review collection methods for recyclables outside of the EPA's preferred systems, concentrating on options to increase source separation and reduce breakage/destruction of materials during collection
3.3 Review practical options to sort and reuse low-value recyclables locally (3):	Review practical, sustainable options within current arrangements to separate low-value and/or heavy materials locally from processing streams destined for out-of-region
3.4 Develop a regional brand for collected recycling (1):	Support the region's reputation for clean recycling, developing a regional brand for collected recycling and becoming a supplier of choice to processors and markets
3.5 Review impact of Return and Earn CDS program (1):	Seek continual update of data from Return and Earn, assessing impact on dry recycling collections
3.6 Review DWMCs (2):	Review Domestic Waste Management Charges and sustainability to adsorb further processing fee increases in light of long-term delivery of financially sustainable services
3.7 Analyse regional service agreements (3):	Review and assess relative merits of the 4 regional collection and processing arrangements, encouraging greater development of preferred model for future agreements

Description of NetWaste Action Area 4: This Area seeks to maximise supply of high-quality dry recycling materials and packaging to MRFs. It focuses on actions and initiatives which NetWaste and Councils can undertake.

Table 3.4 NetWaste Action Area 4: Provide higher quality, less contaminated products and materials for recycling

Option	Option in Detail
4.1 Evaluate the quality of public place and event recycling regionally (1):	Audit the quality of public and event recycling, taking action to protect and improve the quality of domestic and drop-off collections. The quality of materials in the recycling bin is considered to be a principle opportunity, and that anecdotally it is more productive to lead residents towards improvement rather than impose punitive measures.
4.2 Review regional kerbside audit data (2):	Research reasons for the wide variation in audit data across the region, taking steps to undertake further investigations to guide future contracting services

Description of NetWaste Action Area 5: This Area seeks to both better inform the community of issues within the current recycling environment, also encouraging and supporting local and "grassroots" community initiatives.

Table 3.5 NetWaste Action Area 5: Develop greater community ownership and understanding of sustainable dry recycling

Option	Option in Detail
5.1 Further develop community awareness and education (3):	<p>Assist NetWaste Environmental Learning Advisor and Envirocom align the Education and Strategic Recycling Plan</p> <p>Actively engage communities to improve both the quantity and quality of dry recycling presented at the kerbside, minimising "leakage" and "contamination" issues</p> <p>Develop education initiatives to counter-act negative community perception of current recycling situation and possible reduction in supply of clean recyclables</p> <p>Agree on regional branding for kerbside bins, making clearer the fate of the contents of each, also providing specific guidance for materials and packaging types to be recycled</p>
5.2 Encourage greater Council support and involvement in local education initiatives (2):	Encourage Councils to support "grassroots" Education Plan initiatives
5.3 Encourage greater consumer consideration of purchasing decisions (1):	Develop the Education Plan to provide the community with a much better understanding of the impacts of packaging on dry recycling quality, particularly those which are grouped as "low quality mixed plastics"

3.4 Multi-Criteria Assessment: the Options were finalised following the second workshop and then ranked using multi-criteria analysis. The multiplied product of the weightings assigned to each Action Area and each Option within them produced a weighted score. This was used as the basis of ranking Options for development into Actions within the Strategic Recycling Plan. A summary of ranking outcomes of the Options may be found within Appendix 2.

The assessment process was entirely subjective. Its primary purpose was to sort Options and rank (prioritise) them for development into Actions within the Strategic Recycling Plan.

Results for the analysis highlighted a number of key outcomes:

- Regional Independence, Greater Recycling Capabilities and Financial Sustainability Action Areas produced the highest number of highest rated Options, reflective of their assessed ability to deliver the Project Team's Vision. RESULT: Actions from these Action Areas dominate the Strategic Recycling Plan
- Following analysis, the NetWaste Executive requested all Options be developed into Actions within the Strategic Recycling Plan, irrespective of their rating on the basis that all Action Areas and their Actions needed to be included within the Plan, not just the higher rating ones. RESULT: Prioritisation ratings from the analysis were instead used to guide the assignment of delivery timelines for each Action

3.5 Strategic Recycling Plan: the Plan was developed as a separate WORD table document for ease of reference and use. Within each Action Area is a set of summary Actions with supporting detail.

Timelines for delivery of Actions were developed along the following lines:

- Short-term (<12 months)
- Medium-term (between 1 and 3 years)
- Long-term (between 3 and 5 years)

The Strategic Recycling Plan is the responsibility of NetWaste, utilising human and financial resources of the organisation to deliver change with participation of members. An investigation of options for on-going resourcing the Plan is included as one of the Plan's Actions.

Ultimately the Strategic Recycling Plan should tie closely into the region's Waste Strategy.

Following a review of draft Technical Strategy and Action Plan documents, the Project Team requested the documents be merged into one and specific Actions be developed in more detail or clarified further.

3.6 State policy development required for the Strategic Recycling Plan to be successful: within the second workshop it was felt that co-development of state policy was required for the Plan to be successful. NetWaste Councils broadly believe that the following is required:

- There needs to be continuous, open, two-way communication with both RENEW and the Local Government Advisory Groups, keeping each up to date with the Strategy's roll-out and seeking active support as beneficial
- There needs to be greater change to state policy to deliver greater incentives for regional recycling and local management/reuse of recyclates
- There should be unilateral support at all levels of government for greater purchasing policy support of recycled materials and recycled content within materials, commencing with member Councils' own policies

APPENDIX 1.

Collated data summary from participating NetWaste Councils

A Project data file has been provided separately to NetWaste.

APPENDIX 2. Multi-Criteria Analysis results from analysis of Options

	ACTION AREA 1		ACTION AREA 2		ACTION AREA 3		ACTION AREA 4		ACTION AREA 5		
	Regional independence		Regional capabilities		Financial sustainability		Recycling quality		Community ownership		
	Weight 0.3		Weight 0.3		Weight 0.2		Weight 0.1		Weight 0.1		
Option	Score	Weight Score	Score	Weight score	Score	Weight Score	Score	Weight Score	Score	Weight Score	Rank
1.1	3	0.9									1
1.2	2	0.6									2
1.3	1	0.3									4
1.4	3	0.9									1
2.1			3	0.9							1
2.2			3	0.9							1
2.3			1	0.3							4
3.1					3	0.6					2
3.2					2	0.4					3
3.3					3	0.6					2
3.4					1	0.2					5
3.5					1	0.2					5
3.6					2	0.4					3
3.7					3	0.6					2
4.1							1	0.1			6
4.2							2	0.2			5
5.1									2	0.2	5
5.2									2	0.2	5
5.3									1	0.1	6

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PLAN FORM 2 (A2)

WARNING: CREASING OR FOLDING WILL LEAD TO REJECTION

Sheet 1 of 1 sheets

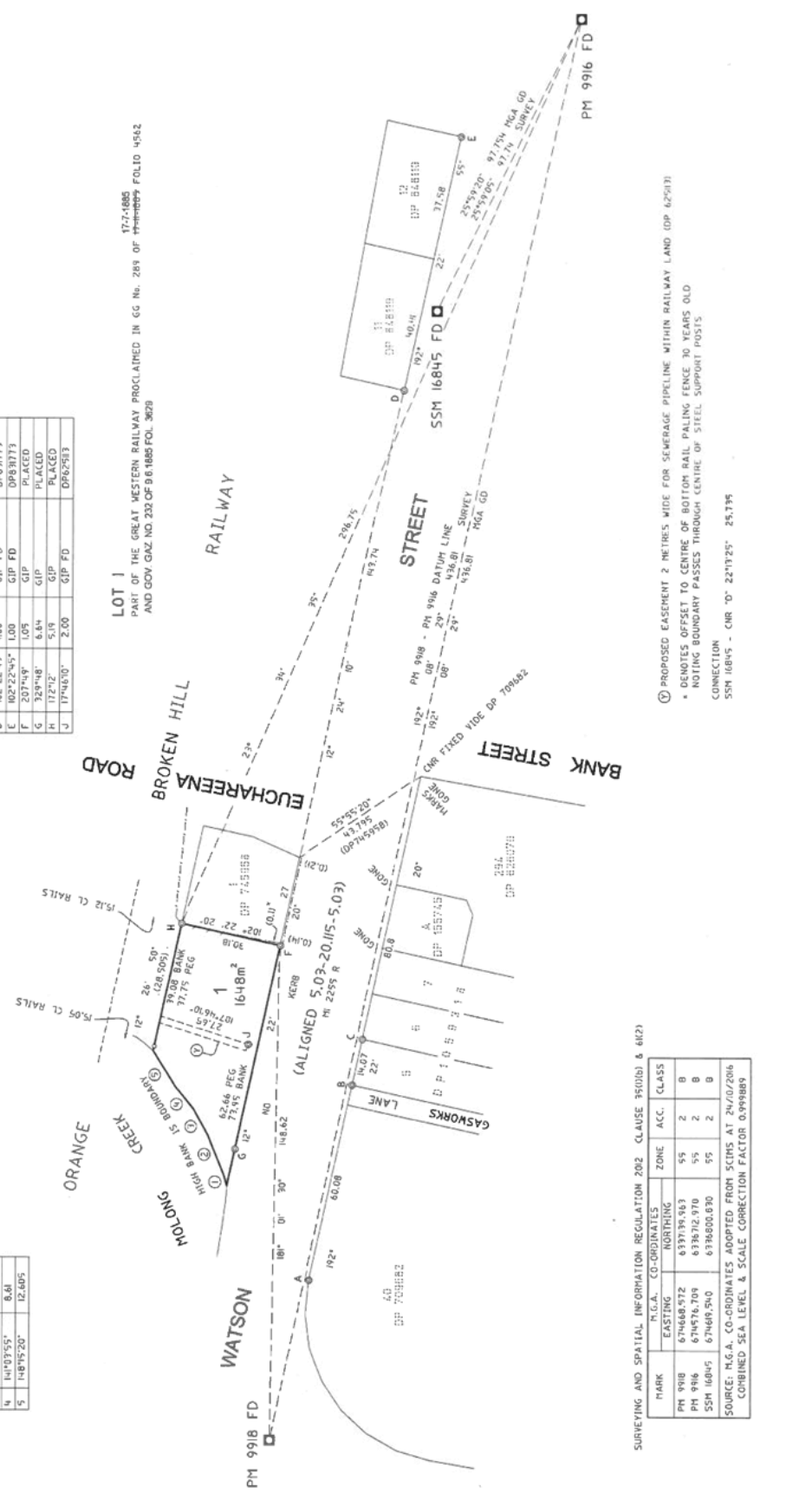
BANK TRAVERSE

LINE	BEARING	DIST.
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2	158°15'45"	12.925
3	151°03'30"	9.095
4	141°03'55"	8.61
5	148°15'20"	12.605

REFERENCE MARK TABLE

CNR	BRC.	DIST.	FROM	ORIGIN
A	282°22'	1.00	DHEM FD	DPT60182
B	281°46'	1.05	DHEM FD	DPT62407D
C	282°22'	1.00	DHEM FD	DPT62407D
D	102°22'45"	1.00	GIP FD	DPT81773
E	102°22'45"	1.00	GIP FD	DPT81773
F	207°49'	1.05	GIP	PLACED
G	324°48'	6.44	GIP	PLACED
H	172°12'	5.19	GIP	PLACED
J	174°40'0"	2.00	GIP FD	DPT62513

(NOTE - NEW REF)



LOT 1
 PART OF THE GREAT WESTERN RAILWAY PROCLAIMED IN GG No. 289 OF 17.7.1885 FOLIO 4962
 AND GOV. GAZ. NO. 232 OF 9.6.1885 FOL. 3629

SURVEYING AND SPATIAL INFORMATION REGULATION 202 CLAUSE 35(1)(b) & 61(2)

MARK	N.G.A. CO-ORDINATES		ZONE	ACC.	CLASS
	EASTING	NORTHING			
PM 9918	674668.572	6337138.583	55	2	B
PM 9916	674576.709	6338712.970	55	2	B
SSM 16845	674669.510	6338600.930	55	2	B

SOURCE: N.G.A. CO-ORDINATES ADOPTED FROM SCHEM AT 31/10/2016
 COMBINED SEA LEVEL & SCALE CORRECTION FACTOR 0.999869

- Ⓢ PROPOSED EASEMENT 2 METRES WIDE FOR SEWERAGE PIPELINE WITHIN RAILWAY LAND (DP 625013)
- * DENOTES OFFSET TO CENTRE OF BOTTOM RAIL PALING FENCE 30 YEARS OLD
- NOTING BOUNDARY PASSES THROUGH CENTRE OF STEEL SUPPORT POSTS
- CONNECTION
- SSM 16845 - CHR 'D' 221°125' 25.175

Surveyor: MATTHEW PETER FORSYTH
 Date of Survey: 24 OCTOBER 2016
 Surveyor's Ref: 16050

PLAN OF LAND TO BE ACQUIRED
 ACQUISITION OF PART OF THE GREAT WESTERN
 RAILWAY PROCLAIMED IN GOV. GAZ. NO. 289 OF
 17.7.1885 FOLIO 4962 AND GOV. GAZ. NO. 232 OF
 9.6.1885 FOLIO 3629

LGA: CABBONNE
 Locality: MOLONG
 Subdivision No:
 (The area in metres. Reduction Ratio 1:800)

Registered
 1.3.2017

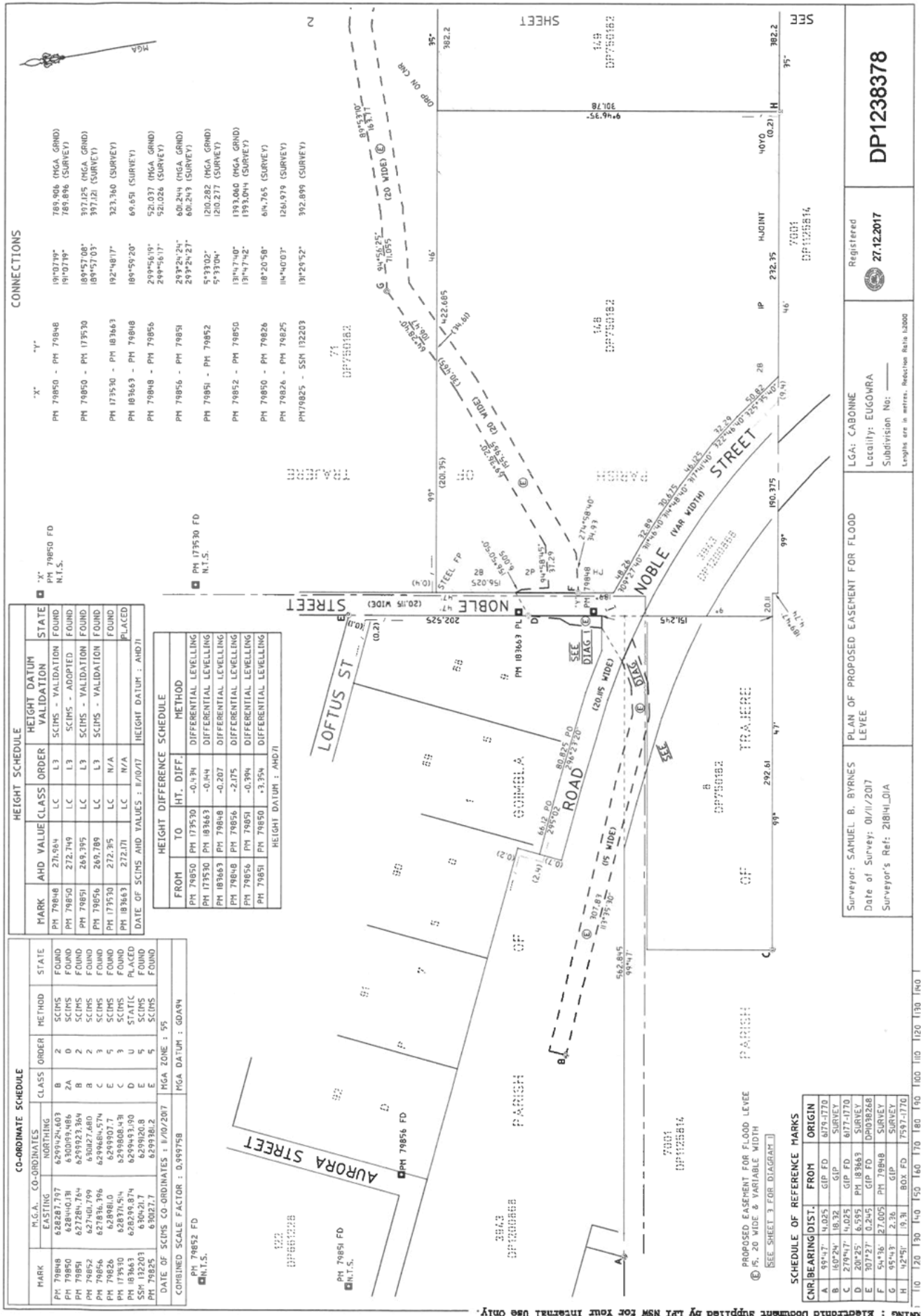
DP1229046 (E)

10	20	30	40	50	60	70	80	90	100	110	120	130	140	150
SCALE OF MM														

Reg: R

Doc: DP 1229046 P / Rev: 06-Nov-2017 / Sta: SC OK / Pgs: AL / Prt: 07-Nov-2017 12:01 / Seq: 1 of 3

PLAN HEADING & STATEMENT FOR LOT 1 AMENDED WIDE 2017-1426 3 11 2017



CONNECTIONS

MARK	X	Y	BEARING	LENGTH	DESCRIPTION
PM 79850	PM 79848	191°07'19"	789.966 (MGA GRND)		
PM 79850	PM 179570	191°07'19"	789.896 (SURVEY)		
PM 79850	PM 179570	189°57'08"	397.125 (MGA GRND)		
PM 79850	PM 179570	189°57'03"	397.121 (SURVEY)		
PM 179530	PM 183663	192°48'17"	323.360 (SURVEY)		
PM 183663	PM 79848	189°59'20"	69.551 (SURVEY)		
PM 79848	PM 79856	299°56'19"	52.037 (MGA GRND)		
PM 79848	PM 79856	299°56'17"	52.026 (SURVEY)		
PM 79856	PM 79859	293°24'24"	60.244 (MGA GRND)		
PM 79856	PM 79859	293°24'27"	60.243 (SURVEY)		
PM 79851	PM 79852	5°33'02"	120.282 (MGA GRND)		
PM 79851	PM 79852	5°33'04"	120.277 (SURVEY)		
PM 79848	PM 79850	13°47'40"	1393.060 (MGA GRND)		
PM 79848	PM 79850	13°47'42"	1393.044 (SURVEY)		
PM 79826	PM 79826	118°20'58"	64.765 (SURVEY)		
PM 79826	PM 79825	114°40'03"	126.979 (SURVEY)		
PM 79825	SSM 132203	131°29'52"	392.899 (SURVEY)		

HEIGHT SCHEDULE

MARK	AHD VALUE	CLASS	ORDER	HEIGHT DATUM VALIDATION	STATE
PM 79848	271.664	LC	L3	SCIMS - VALIDATION	FOUND
PM 79850	272.749	LC	L3	SCIMS - ADOPTED	FOUND
PM 79851	269.395	LC	L3	SCIMS - VALIDATION	FOUND
PM 79856	269.789	LC	L3	SCIMS - VALIDATION	FOUND
PM 179530	272.395	LC	L3	SCIMS - VALIDATION	FOUND
PM 183663	272.171	LC	N/A	N/A	PLACED

HEIGHT DIFFERENCE SCHEDULE

FROM	TO	HT. DIFF.	METHOD
PM 79850	PM 179530	-0.434	DIFFERENTIAL LEVELLING
PM 179530	PM 183663	-0.444	DIFFERENTIAL LEVELLING
PM 183663	PM 79848	-0.207	DIFFERENTIAL LEVELLING
PM 79848	PM 79856	-2.175	DIFFERENTIAL LEVELLING
PM 79856	PM 79851	-0.394	DIFFERENTIAL LEVELLING
PM 79851	PM 79850	+3.354	DIFFERENTIAL LEVELLING

CO-ORDINATE SCHEDULE

MARK	M.G.A. EASTING	M.G.A. NORTHING	CLASS	ORDER	METHOD	STATE
PM 79848	628287.797	6299424.403	B	2	SCIMS	FOUND
PM 79850	628440.131	6300094.486	2A	0	SCIMS	FOUND
PM 79851	627284.764	6299923.364	B	2	SCIMS	FOUND
PM 79852	627401.799	630027.680	B	2	SCIMS	FOUND
PM 79856	627836.396	6299684.574	C	3	SCIMS	FOUND
PM 79826	628968.0	6299907.17	E	5	SCIMS	FOUND
PM 179530	628971.974	6299868.448	C	3	SCIMS	FOUND
SSM 132203	630421.7	6299120.8	E	5	SCIMS	FOUND
PM 79825	630821.7	6299180.2	E	5	SCIMS	FOUND

DATE OF SCIMS CO-ORDINATES : 1/10/2007 MGA ZONE : 95
 COMBINED SCALE FACTOR : 0.999758 MGA DATUM : GDA94
 PM 79852 FD
 N.T.S.

SCHEDULE OF REFERENCE MARKS

CNR BEARING/DIST.	FROM	ORIGIN
A 99°47' 4.025	GIP FD	6174-1770
B 160°24' 18.32	GIP	SURVEY
C 279°47' 4.025	GIP FD	6177-1770
D 20°25' 6.595	PM 183663	SURVEY
E 307°27' 0.245	GIP FD	DP038268
F 54°16' 27.005	PM 79848	SURVEY
G 05°43' 2.36	GIP	SURVEY
H 12°51' 19.31	BOX FD	7597-1770

DP1238378

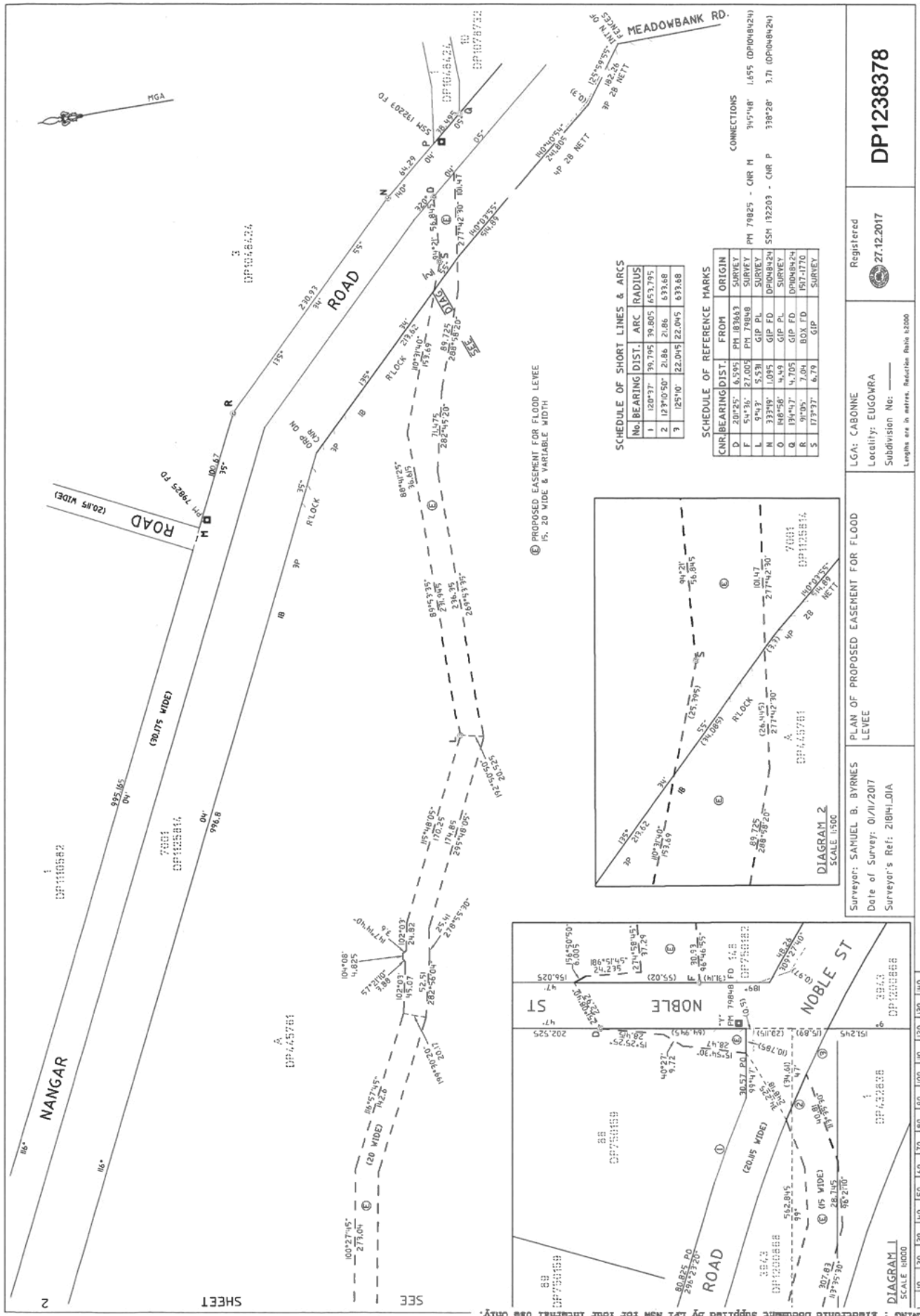
Registered
 27.12.2017

LGA: CABONNE
 Locality: EUGOMRA
 Subdivision No: _____

PLAN OF PROPOSED EASEMENT FOR FLOOD LEVEE

Surveyor: SAMUEL B. BYRNES
 Date of Survey: 01/11/2017
 Surveyor's Ref: 218H/DIA

Surveys are in metres. Reductive Ratio 1:2000



SCHEDULE OF SHORT LINES & ARCS

No.	BEARING	DIST.	ARC	RADIUS
1	120°37'	99.795	39.805	657.795
2	127°10'50"	21.84	21.86	693.68
3	125°10'	22.045	22.045	693.68

SCHEDULE OF REFERENCE MARKS

CNR	BEARING	DIST.	FROM	ORIGIN
D	20°25'	6.595	PH 183643	SURVEY
F	54°35'	27.005	PH 79848	SURVEY
L	94°3'	5.531	GIP PL	SURVEY
N	33°19'	1.095	GIP PL	DP104824
O	160°58'	4.49	GIP PL	DP104824
Q	194°47'	4.705	GIP PL	DP104824
R	9°05'	7.04	BOX FD	157-1770
S	173°37'	6.79	GIP	SURVEY

Registered
 27.12.2017
 DP1238378

LGA: CABONNE
 Locality: EUGOMRA
 Subdivision No: _____
 Lengths are in metres. Resolution Ratio 1:2000

PLAN OF PROPOSED EASEMENT FOR FLOOD LEVEE
 Surveyor: SAHUEL B. BYRNES
 Date of Survey: 01/11/2017
 Surveyor's Ref: 218141.01A

DIAGRAM 1
 SCALE 1:1000
 DIAGRAM 2
 SCALE 1:1500

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ITEM 1 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	1. Council ↓ 2. Traffic Light Report Summary ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 956434

GENERAL MANAGER'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

ITEM 2 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.b. Maximise secure income through investments
Annexures	1. Investments Summary September 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 968164

FINANCE MANAGER'S REPORT

Council's investments as at 30 September 2018 stand at a total of \$46,098,294.

Council's average interest rate for the month was 2.55%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate remained steady at 1.50% during the month of September. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 1.88%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for September 2018 is attached for Council's information.

ITEM 3 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Rates collections.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Level of rate of collection
Annexures	1. Rates graph 30 September 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 970494

SENIOR RATES OFFICER'S REPORT

The Rate Collection Summary to 30 September 2018 is attached for Council's information. The percentage collected is 36.14% which is similar to previous years.

Reminder notices have been issued for all amounts unpaid for the first rate instalment due 31 August 2018.

ITEM 4 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF).
Policy Implications	Nil

Budget Implications	Within existing budget allocation
IPR Linkage	3.3.5.a. Review community need for new and upgraded facilities
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 968314

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

There were NIL allocations of funds processed in the past month.

ITEM 5 - COUNCILLOR WORKSHOP

REPORT IN BRIEF

Reason For Report	A copy of the notes from the Councillor Workshops.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.6.c - Provide regular opportunities for management to meet and discuss contemporary issues
Annexures	1. Councillor Workshop Minutes - 11 September 2018 ↓ 2. Councillor Workshop Minutes - 9 October 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\WORKSHOPS - 968805

GENERAL MANAGER'S REPORT

Council workshops were held on 11 September 2018 on the following topics:

- Public Forum – Molong Multi-purpose sports facility
- Australian Museum and Deed of Agreement for AOFM fossils
- Elton Consultants addressing council regarding the review of the BOC Rural & Industrial Lands Strategy

Council workshops were held on 9 October 2018 on the following topics

- Regis Resources update on McPhillimays Gold Project
- Options for installation of solar power at council properties
- Drought Communities Programme

A copy of the notes from the workshops is attached.

ITEM 6 - ENGINEERING AND TECHNICAL SERVICES REPORT - OCTOBER UPDATE

REPORT IN BRIEF

Reason For Report	To update Council on works in progress in the Engineering and Technical Services Department.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	1. Engineering Capital Works and Expenditure Report October 2018 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\REPORTING\ENGINEERING AND TECHNICAL SERVICES REPORTING - 970318

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

Please find attached to this report an update of the 2018-2019 works in progress in the Engineering and Technical Services Department.

ITEM 7 - HERITAGE ADVISOR'S REPORT

REPORT IN BRIEF

Reason For Report	Providing councillors with a copy of the Heritage Advisor's report.
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	4.3.2.b - Heritage advisory service provided
Annexures	1. Heritage Advisor's Report - October 2018↓
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\REPORTS\HERITAGE - 2018 - 969139

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

A copy of the Heritage Advisor's Report for October 2018 is attached for the information of the council.

ITEM 8 - DEVELOPMENT APPLICATIONS RECEIVED DURING SEPTEMBER 2018

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 968582

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been received during the period 01/09/2018 to 30/08/2018 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Section 68 Only x 6	\$----
Temporary Event x 2	\$----
Bed & Breakfast	\$----
3 Lot Subdivision	\$----
Modification to Dwelling with Detached Garage	\$----
Modification to Erection of Shed for Use as Bus Depot	\$----
Food Premises	\$70,000
Dwelling	\$120,000

In Ground Swimming Pool	\$65,500
Patio – Part Enclosed	\$45,000
Dwelling	\$388,409
Storage Shed	\$79,000
Alterations & Additions to Existing Dwelling	\$50,000
Food & Drink Premises	\$3,000
Alterations & Additions to Existing Dwelling	\$ 190,000
Dwelling with Attached Garage	\$558,645
Additions to Existing Dwelling	\$22,000
Storage Shed	\$27,600
Storage Shed	\$93,872
Alterations & Additions to Existing Dwelling	\$500,000
Farm Stay Accommodation	\$175,000
Carport	\$3,500
TOTAL: 28	\$2,391,526

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Swimming Pool	\$41,395
Above Ground Pool & Decking	\$8,000
Storage Shed	\$14,600
In Ground Swimming Pool	\$32,000
GRAND TOTAL: 32	\$2,487,521

ITEM 9 - DEVELOPMENT APPLICATIONS APPROVED DURING SEPTEMBER 2018

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 968598

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been approved during the period 01/09/2018 to 30/09/2018 as detailed below.

SUMMARY OF APPROVED DEVELOPMENT APPLICATIONS

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
S68 Only x 6	\$-----
Modification to Dwelling with Detached Garage	\$-----
Subdivision	\$-----
Agricultural Produce Winery – Micro Winery	\$-----
Boundary Adjustment	\$-----
Relocation of Existing Rotunda from Village Green to Former Gasworks Site	\$10,000
Container Shed	\$20,000
Dwelling	\$120,000
Patio & Deck	\$19,300
Signage & Entrance Wall	\$20,000
Patio – Part Enclosed	\$45,000
Alterations & Additions to Existing Dwelling	\$50,000
Alterations to Community Facility (Orana House)	\$140,000
In Ground Swimming Pool	\$65,500
Dwelling	\$388,409
Storage Shed	\$79,000
Dwelling with Attached Garage	\$558,645
Alterations & Additions to Existing Dwelling	\$190,000
Dwelling & Rainwater Tank	\$769,450
Alterations & Additions to Existing Dwelling	\$500,000
Storage Shed	\$27,600
TOTAL: 26	\$3,002,904

SUMMARY OF APPROVED COMPLYING DEVELOPMENT APPLICATIONS

<u>TYPE</u>	<u>ESTIMATED VALUE</u>
Storage Shed	\$14,600
Swimming Pool	\$41,395
In Ground Swimming Pool	\$32,000
Above Ground Pool & Decking	\$8,000
TOTAL:4	\$95,995

GRAND TOTAL: 30	\$3,098,899
<i>Previous Month: 19</i>	\$807,995

ITEM 10 - MEDIAN PROCESSING TIMES 2018

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 968600

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Summary of median Application Processing Times over the last five years for the month of September:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2013	32.5
2014	21
2015	16
2016	44
2017	34

Summary of median Application Processing Times for 2018:

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	36
February	24.5
March	22
April	21.5
May	31
June	24.5
July	16
August	17
September	13.5
October	
November	
December	

ITEM 11 - BURIAL STATISTICS

REPORT IN BRIEF

Reason For Report	To provide information on burial statistics.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.1.a - Maintain cemeteries in accordance with community requirements
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\PUBLIC HEALTH\CEMETERIES\REPORTING - BURIAL STATISTICS - 968603

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

<u>YEAR</u>	<u>NO OF BURIALS</u>
2006/07	59
2007/08	62
2008/09	57
2009/10	65
2010/11	40
2011/12	54
2012/13	54
2013/14	80
2014/15	66
2015/16	64
2016/17	41
2017/18	67
2018/19	
July	8
August	5
September	7
October	
November	
December	
January	
February	
March	
April	
May	
June	
Total	20

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 17 September 2013	Kate Blackwood Heather Nicholls	Confidential Items	PURCHASE OF UNIDENTIFIED RAILWAY LAND NORTH OF LOT 1 DP 745958 MOLONG
RECOMMENDATION (Wilcox/Culverson)			
THAT Council:			
<ol style="list-style-type: none"> 1. Proceed with the subdivision and purchase of the unidentified railway land north of Lot 1 DP 745958, Molong. 2. Affix the seal of Council to the subdivision and acquisition documents. 3. Classify the land as operational. 			
<p>18 Oct 2018 - 3:59 PM - Kate Blackwood Payment made for purchase of land COMPLETE</p> <p>17 Sep 2018 - 10:04 AM - Kate Blackwood State rail have been paid \$15 500 for purchase of the land</p> <p>12 Sep 2018 - 2:38 PM - Deborah Jordan Action reassigned to Kate Blackwood by: Deborah Jordan</p> <p>12 Sep 2018 - 2:37 PM - Deborah Jordan Action re-allocated to Kate Blackwood.</p> <p>17 Aug 2018 - 11:44 AM - Deborah Jordan Action reassigned to Robert Cohen by: Deborah Jordan Contracts signed and with JHR</p> <p>11 Jul 2018 - 12:14 PM - Deborah Jordan Action reassigned to Robert Cohen by: Deborah Jordan Contracts signed and with JHR</p> <p>19 Jun 2018 - 9:54 AM - Sharlea Taite Contracts signed and with JHR</p> <p>11 May 2018 - 12:26 PM - Emma Tadros Contracts require further signatures</p> <p>11 Apr 2018 - 1:45 PM - Sharlea Taite Deed of agreement with GM for signing</p> <p>15 Feb 2018 - 9:56 AM - Sharlea Taite Deed of agreement with JHR solicitors for amendments.,</p> <p>08 Nov 2017 - 10:09 AM - Sharlea Taite awaiting on progress from JHR</p> <p>13 Sep 2017 - 11:56 AM - Sharlea Taite</p>			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

With JHR solicitors to create a Deed of Acquisition
 12 Jul 2017 - 9:59 AM - Sharlea Taite
 With JHR
 16 Jun 2017 - 12:58 PM - Sharlea Taite
 Email sent to solicitors again for update
 10 May 2017 - 4:02 PM - Sharlea Taite
 Email sent to solicitors on status
 12 Apr 2017 - 2:24 PM - Sharlea Taite
 Still currently with solicitors to draw up transfer paperwork.
 08 Mar 2017 - 11:49 AM - Sharlea Taite
 Currently with solicitors to draw up transfer paperwork.
 07 Dec 2016 - 10:39 AM - Sharlea Taite
 survey completed
 JHR have said they endorsed plan just waiting for council to receive
 02 Nov 2016 - 11:25 AM - Sharlea Taite
 survey has been completed and information sent to Enviro for information as JHR wanting to get land subdivided.
 Awaiting on information
 15 Sep 2016 - 11:51 AM - Sharlea Taite
 Quote accepted waiting for correspondence from contractor - Matt Forsyth
 09 May 2016 - 1:49 PM - Sharlea Taite
 They advised that they now need a subdivision to be completed. Subdivision will be needed to finalise this one so I have sent this job to 3 surveyors for quotes. Have only received one quote so far. Will await to receive the remaining quotes
 11 Mar 2016 - 9:46 AM - Sharlea Taite
 investigations still happening
 15 Jan 2016 - 12:55 PM - Sharlea Taite
 John Holland asked for Council to supply 149 Certificate and provide sewer diagrams late last year. 149 Certificate asked to be supplied by Environmental Services.
 Environmental Services have advised that further investigations need to be done before supplied with 149.
 11 Nov 2015 - 10:36 AM - Sharlea Taite
 still waiting on JHR - design staff liaising with JHR
 08 Sep 2015 - 4:24 PM - Sharlea Taite
 Reply from Jacob Evans - Still haven't heard from John Holland Rail at all regarding this or the one below. I have literally just emailed them again this morning so awaiting a response but they haven't sent anything through at this stage.
 23 Jul 2015 - 12:18 PM - Sharlea Taite
 Still awaiting approval from NSW Government properties for Rail to sell land directly to Council
 04 Jun 2015 - 2:54 PM - Sharlea Taite
 Jacob Evan comment - Last correspondence from Rail was that they are still awaiting approval from Government Properties NSW to be able to sell land direct to Council.
 02 Apr 2015 - 3:50 PM - Sharlea Taite
 2. Have contacted JHR regarding this matter and its still with Transport NSW so waiting on them. I was advised that JHR will follow them up to try to get a result.
 06 Feb 2015 - 9:39 AM - Sharlea Taite

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

have received confirmation from JHR to purchase. In the process now of doing all the paperwork and sending to solicitors.
06 Jan 2015 - 3:57 PM - Sharlea Taite
 Property Officer from JHR has contacted me and is chasing the documentation up
01 Dec 2014 - 3:03 PM - Sharlea Taite
 have asked for an update from John Holland....no response
09 Oct 2014 - 11:20 AM - Kate Blackwood
 Action reassigned to Sharlea Kenney by: Sharlea Kenney
02 Jul 2014 - 10:40 AM - Kristi Whiteman
 Response to email sent 2/07/2014 - Documents with Transport NSW, John Holland following up on the progress.
02 Apr 2014 - 12:58 PM - Jason Theakstone
 email sent today requesting update
07 Mar 2014 - 10:37 AM - Jason Theakstone
 AWAITING JOHN HOLLAND RAIL
05 Nov 2013 - 3:55 PM - Jason Theakstone
 Awaiting JHR
17 Oct 2013 - 3:30 PM - Jason Theakstone
 Application sent to JHR. Awaiting advice

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 20 December 2016	Heidi Thornberry Steve Harding	Confidential Items	CANOWINDRA RETIREMENT VILLAGE

RECOMMENDATION (Walker/MacSmith)

THAT Council:

1. Agree to purchase lots 1 & 2 DP 1124922 Corner Mill & Blatchford Streets, Canowindra in full settlement of the outstanding loan.
2. Authorise the common seal to be affixed to the transfer documents.
3. Advertise for expressions of interest for a provider to enter into a partnership with Council as outlined in the report.

16 Oct 2018 - 4:20 PM - Heidi Thornberry
 Seal Affixed - 15-10-18 - COMPLETE
03 Sep 2018 - 1:53 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
17 Aug 2018 - 11:40 AM - Heidi Thornberry
 Still awaiting documentation to affix seal
12 Jul 2018 - 2:00 PM - Heidi Thornberry
 Still awaiting documentation to affix seal

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15 Jun 2018 - 4:06 PM - Heidi Thornberry
Still awaiting documentation to affix seal

10 May 2018 - 2:35 PM - Heidi Thornberry
Awaiting documentation to affix seal

16 Apr 2018 - 11:57 AM - Jolene Pearson
Still waiting on approval for the Public Private Partnership from OLG.

12 Apr 2018 - 4:15 PM - Jolene Pearson
Action reassigned to Heidi Thornberry by: Jolene Pearson

19 Feb 2018 - 11:56 AM - Jolene Pearson
Still waiting on approval for the Public Private Partnership from OLG.

12 Oct 2017 - 2:40 PM - Jolene Pearson
Following up with Margot Sawyer to check the progress.

14 Sep 2017 - 2:41 PM - Victoria Priest
Advised Margot Sawyer to proceed even though approval has not been granted from OLG at the request of A/DFCS

10 Jul 2017 - 1:00 PM - Victoria Priest
Awaiting on approval from OLG before land can be purchased

15 Jun 2017 - 12:17 PM - Victoria Priest
Awaiting documents to apply seal

11 May 2017 - 2:04 PM - Victoria Priest
Awaiting documents to apply seal

11 Apr 2017 - 4:56 PM - Victoria Priest
Awaiting documents to apply seal

21 Mar 2017 - 12:43 PM - Victoria Priest
Vicki 9/2/17 9:47am – Awaiting documents to affix seal *Re-entered due to error*

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 March 2017	Timothy Wark Robert Cohen	For Determination	DRINKING WATER BUBBLERS

MOTION (Dean/Walker)

THAT Council:

1. Agree to the replacement of drinking water bubblers at Molong, Canowindra and Manildra at a cost of \$3,800 per bubbler;
2. Install an additional water bubbler at the Skate Park precinct at Canowindra; and
3. Contact Central Tablelands Water to share the cost of replacement bubblers and the additional bubbler at Canowindra.

19 Oct 2018 - 11:39 AM - Deborah Jordan
Of the six bubblers, four are completed.

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 19 October 2018 4:07:48 PM</p>	
<p>10 Sep 2018 - 3:20 PM - Timothy Wark Installation of the six water bubblers is ongoing.</p> <p>17 Aug 2018 - 11:56 AM - Deborah Jordan One installed in Manildra and Cargo, others to be rolled through in the next week.</p> <p>09 Jul 2018 - 3:18 PM - Timothy Wark Water bubblers have arrived and are to be installed within the next two weeks.</p> <p>14 Jun 2018 - 12:05 PM - Timothy Wark Bubblers are to arrive prior to end of June 2018 and installed within July 2018.</p> <p>09 Apr 2018 - 11:49 AM - Timothy Wark Bubblers are to purchased and installed now via an order from the department Director.</p> <p>14 Mar 2018 - 1:42 PM - Timothy Wark A letter is to be sent to CTW asking for assistance either via a contribution for the capital outlay of the new bubblers to be purchased and/or the ongoing supply of the potable water to be utilised by the community through the use of the bubblers.</p> <p>16 Feb 2018 - 9:11 AM - Timothy Wark Nothing has changed from previous comments.</p> <p>13 Sep 2017 - 3:47 PM - Timothy Wark 1. Replacement of drinking water bubblers at Molong, Canowindra and Manildra is ongoing. 2. Installation of an additional drinking water bubbler at the Skate Park precinct at Canowindra is ongoing. 3. Formulation of an agreement between Council and Central Tablelands Water to share the costs of replacement drinking water bubblers and additional drinking water bubbler is ongoing.</p> <p>13 Sep 2017 - 11:51 AM - Sharlea Taite Action reassigned to Timothy Wark by: Sharlea Kenney</p> <p>12 Jul 2017 - 10:07 AM - Sharlea Taite Liaising with CTW</p> <p>16 Jun 2017 - 12:50 PM - Sharlea Taite Liaising with Central Tablelands Water</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2017	Kate Blackwood Heather Nicholls	For Determination	EUGOWRA PUZZLE FLAT LEVÉE EASEMENTS
<p>MOTION (Dean/Davison)</p> <p>THAT authority be granted to affix the Common Seal of Council to the s88B Instrument for the establishment of the easement.</p> <p>18 Oct 2018 - 3:58 PM - Kate Blackwood Awaiting funding and landowners agreement</p> <p>17 Sep 2018 - 10:03 AM - Kate Blackwood Mr Donaldson had been offered compensation. Waiting on confirmation Met with Mr Rawsthorns estate who have informally agreed. Will work out compensation</p>			

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12 Sep 2018 - 2:39 PM - Deborah Jordan
Action reassigned to Kate Blackwood by: Deborah Jordan
12 Sep 2018 - 2:38 PM - Deborah Jordan
Action re-assigned to Kate Blackwood.
12 Sep 2018 - 1:50 PM - Deborah Jordan
Council staff Meeting Friday 14th September re remaining three stakeholders.
13 Aug 2018 - 2:41 PM - Deborah Jordan
Awaiting signoff from remaining 3 landowners.
12 Jul 2018 - 11:58 AM - Deborah Jordan
1 landowner agreement complete, others still in negotiation
19 Jun 2018 - 9:58 AM - Deborah Jordan
1 landowner agreement complete, others still in negotiation
11 May 2018 - 1:45 PM - Emma Tadros
Paperwork with solicitors
11 Apr 2018 - 1:43 PM - Sharlea Taite
Solicitors have created easement contracts.
15 Feb 2018 - 9:53 AM - Sharlea Taite
Solicitors drawing up a form of contract so they can be dealt with individually
16 Nov 2017 - 3:56 PM - Sharlea Taite
Still progressing
13 Sep 2017 - 11:53 AM - Sharlea Taite
Final design complete. In process of engaging Surveyors
12 Jul 2017 - 9:57 AM - Sharlea Taite
Waiting for final report

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2017	Heidi Thornberry Steve Harding	For Determination	EUGOWRA PUZZLE FLAT LEVÉE EASEMENTS

MOTION (Dean/Davison)

THAT authority be granted to affix the Common Seal of Council to the s88B Instrument for the establishment of the easement.

16 Oct 2018 - 4:20 PM - Heidi Thornberry
Still awaiting documentation to affix seal
03 Sep 2018 - 1:53 PM - Heidi Thornberry
Still awaiting documentation to affix seal
17 Aug 2018 - 11:29 AM - Heidi Thornberry
Still awaiting documentation to affix seal
12 Jul 2018 - 2:00 PM - Heidi Thornberry
Still awaiting documentation to affix seal

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15 Jun 2018 - 4:06 PM - Heidi Thornberry
Still awaiting documentation to affix seal
10 May 2018 - 2:36 PM - Heidi Thornberry
Awaiting documentation to affix seal
12 Apr 2018 - 4:17 PM - Jolene Pearson
Action reassigned to Heidi Thornberry by: Jolene Pearson
12 Apr 2018 - 3:54 PM - Jolene Pearson
See comments from Engineering - still progressing.
19 Feb 2018 - 10:43 AM - Jolene Pearson
See comments from Engineering - still progressing.
12 Oct 2017 - 1:33 PM - Jolene Pearson
Awaiting documents to apply seal
15 Sep 2017 - 9:56 AM - Victoria Priest
Noted comments from DETS PA - Awaiting documents to apply seal
16 Aug 2017 - 3:35 PM - Victoria Priest
Noted comments from DETS PA - Awaiting Documents to apply seal
15 Jun 2017 - 12:17 PM - Victoria Priest
Awaiting documents to apply seal
11 May 2017 - 2:02 PM - Victoria Priest
Awaiting documents to apply seal
01 May 2017 - 12:06 PM - Gerard Aguila
AO re Seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 July 2017	Robert Cohen Robert Cohen	For Determination	PROPOSAL FOR ESTABLISHMENT OF A TRUCK WASH AT MOLONG

MOTION (Nash/Wilcox)

THAT Council accept funding of \$505,060 from Transport for NSW for the construction of a Truck Wash facility at Molong.

19 Oct 2018 - 10:24 AM - Deborah Jordan
Review of concept design approved, detailed design expected early December.
12 Sep 2018 - 1:58 PM - Deborah Jordan
DA has been approved, design consultant engaged.
13 Aug 2018 - 2:47 PM - Steve Harding
Truck wash to be programmed for construction when development approval is received.
12 Jul 2018 - 11:58 AM - Deborah Jordan
Proposals still at assessment stage
18 Jun 2018 - 2:34 PM - Deborah Jordan
have received proposals, going through assessments

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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11 May 2018 - 1:47 PM - Emma Tadros
 To report to June Council meeting. Still on public display
 12 Apr 2018 - 2:38 PM - Sharlea Taite
 Land use approved by Planning and Environment NSW
 15 Feb 2018 - 3:57 PM - Sharlea Taite
 Deed finalised
 Consultant to be engaged to prepare design documentation

14 Sep 2017 - 10:16 AM - Sharlea Taite
 Have received deed from Restart NSW for \$252,530 which is half the funds, awaiting on notification regarding Federal funds.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 September 2017	Robert Cohen Robert Cohen	For Determination	CANOWINDRA AND EUGOWRA SES BUILDINGS

MOTION (Davison/Nash)

THAT Council authorise funding from the Infrastructure Replacement Reserves of:

- \$5,000 for replacement of air conditioning for the Canowindra SES; and
- \$675 for two motors for the roller doors for the Eugowra SES.

19 Oct 2018 - 11:41 AM - Deborah Jordan
 Re-assigned to Bob Cohen.
 19 Oct 2018 - 11:41 AM - Deborah Jordan
 Action reassigned to Robert Cohen by: Deborah Jordan
 21 Sep 2018 - 9:39 AM - Emma Tadros
 Action reassigned to Timothy Wark by: Emma Tadros
 Based on request from Denis, this has now been reassigned to Urban Services for further follow up.
 17 Sep 2018 - 10:01 AM - Denis O'Brien
 Investigating progress with urban services section.
 07 Aug 2018 - 1:57 PM - Denis O'Brien
 Waiting on advice from Urban services
 12 Jul 2018 - 1:44 PM - Denis O'Brien
 With Coordinator of Urban Services
 13 Jun 2018 - 9:32 AM - Denis O'Brien
 Still being resolved by Urban services section
 11 May 2018 - 8:44 AM - Denis O'Brien
 Advised by Urban Services that SES is to yet provide 50% contribution.

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10 May 2018 - 1:38 PM - Denis O'Brien
Following up again with Urban Services
12 Apr 2018 - 3:46 PM - Denis O'Brien
Waiting on advice from urban services section
12 Mar 2018 - 8:22 AM - Denis O'Brien
Waiting on advice from SES. Discussed with Urban Services section.
14 Feb 2018 - 9:21 AM - Denis O'Brien
Waiting on advice from SES
10 Oct 2017 - 3:34 PM - Denis O'Brien
SES advised that the funding is available.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 October 2017	Timothy Wark Robert Cohen	For Determination	REQUEST TO CONSTRUCT PLAYGROUND AT THE CUDAL RECREATION GROUND
MOTION (Walker/Treavors)			
<p>THAT Council endorse a letter of support to construct a playground at the Cudal Recreation Ground, or alternatively a Skate Park in Cudal, if the family are agreeable, subject to final design meeting council requirements.</p> <p>19 Oct 2018 - 3:02 PM - Emma Tadros No correspondence received. To follow up in this month 10 Sep 2018 - 3:19 PM - Timothy Wark No change. 17 Aug 2018 - 11:57 AM - Deborah Jordan No change 09 Jul 2018 - 3:18 PM - Timothy Wark No change. 14 Jun 2018 - 12:04 PM - Timothy Wark No change or correspondence from last comment. 09 Apr 2018 - 11:47 AM - Timothy Wark There is no change from previous comment. 14 Mar 2018 - 1:48 PM - Timothy Wark No correspondence has been received from the proponent since the last comment. 16 Feb 2018 - 8:56 AM - Timothy Wark The proponent has been requested to provide a costed description of what is proposed to be built. 20 Nov 2017 - 9:59 AM - Timothy Wark Support letter from Council has been sent as requested.</p>			
Meeting	Officer/Director	Section	Subject

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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Ordinary Meeting 28 November 2017	Robert Cohen Robert Cohen	For Determination	MITCHELL ROOM, BANK STREET, MOLONG
RECOMMENDATION (Batten/Mullins)			
<p>THAT a further structural assessment be commissioned to confirm the findings of earlier reports and to carry out the recommendations of the report.</p> <p><i>19 Oct 2018 - 10:28 AM - Deborah Jordan</i> Still awaiting funding approval.</p> <p><i>12 Sep 2018 - 1:59 PM - Deborah Jordan</i> Awaiting funding approval.</p> <p><i>17 Aug 2018 - 11:45 AM - Deborah Jordan</i> Designs are being assessed and costed.</p> <p><i>12 Jul 2018 - 11:59 AM - Deborah Jordan</i> Consultants doing detailed design.</p> <p><i>18 Jun 2018 - 2:34 PM - Sharlea Taite</i> DA submitted, engaged consultant to do SOE and Environment and heritage impact statements. Consultants doing detailed design.</p> <p><i>11 May 2018 - 1:47 PM - Emma Tadros</i> DA to be submitted based on the design and concept</p> <p><i>11 Apr 2018 - 9:03 AM - Sharlea Taite</i> Design ATm engaged to do conceptual design</p> <p><i>21 Feb 2018 - 11:17 AM - Emma Tadros</i> Quotations received from design consultants</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 November 2017	Robert Cohen Robert Cohen	Confidential Items	AUTOMATED ROAD MAINTENANCE TRUCK
RECOMMENDATION (Walker/Batten)			
<p>THAT Council purchase of a Isuzu FXZ240/350 fitted with a Paveline Autopatch body for the purchase price of \$384,692 (excluding GST), from Paveline International.</p> <p><i>19 Oct 2018 - 10:29 AM - Deborah Jordan</i> Delivery expected mid-November</p> <p><i>12 Sep 2018 - 2:00 PM - Deborah Jordan</i> Awaiting delivery.</p> <p><i>13 Aug 2018 - 3:00 PM - Deborah Jordan</i></p>			

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Expected delivery date is September.
 11 Jul 2018 - 12:14 PM - Deborah Jordan
 Action reassigned to Robert Cohen by: Deborah Jordan
 Truck has not yet arrived.
 18 Jun 2018 - 2:37 PM - Sharlea Taite
 still no delivery date
 11 Apr 2018 - 11:40 AM - Sharlea Taite
 unsure when delivery is
 15 Feb 2018 - 10:04 AM - Sharlea Taite
 Truck has been ordered. unsure on delivery date

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 February 2018	Heidi Thornberry Steve Harding	For Determination	AGREEMENT FOR THE PROVISION OF LIBRARY SERVICES

RECOMMENDATION (Weaver/Durkin)

THAT Council sign and seal the agreement with Orange City Council annexed to this report, with the following adjustment:

Section 8 (d) of the agreement be changed to read as follows:

“If there is no resolution in relation to a dispute an independent arbitrator is to be appointed by Centroc and both parties are to abide by the decision handed down by the arbitrator.”

16 Oct 2018 - 4:20 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
 03 Sep 2018 - 1:53 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
 17 Aug 2018 - 11:29 AM - Heidi Thornberry
 Still awaiting documentation to affix seal
 12 Jul 2018 - 2:58 PM - Heidi Thornberry
 Still awaiting documentation to affix seal as document is being re-written
 15 Jun 2018 - 4:07 PM - Heidi Thornberry
 Still awaiting documentation to affix seal
 10 May 2018 - 2:37 PM - Heidi Thornberry
 Awaiting documentation to affix seal
 10 Apr 2018 - 9:55 AM - Jolene Pearson
 Action reassigned to Heidi Thornberry by: Jolene Pearson
 13 Mar 2018 - 11:33 AM - Jolene Pearson

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Awaiting documents.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 March 2018	Robert Cohen Robert Cohen	For Determination	CLOSED CIRCUIT TELEVISION FOR PUBLIC PLACES AT MOLONG AND CANOWINDRA
RECOMMENDATION (Durkin/Newsom)			
<p>THAT Council form a working-party of appropriate stakeholders to undertake a detailed assessment and address the necessary criteria to determine the future of the project to install closed circuit television in public places in relevant towns and villages within Cabonne.</p> <p>19 Oct 2018 - 10:29 AM - Deborah Jordan Convened a working group and decision made by that group not to proceed any further. COMPLETE</p> <p>12 Sep 2018 - 2:00 PM - Deborah Jordan Crime statistics still being investigated. Form a working group to advise of findings</p> <p>13 Aug 2018 - 3:01 PM - Deborah Jordan Crime statistics still being investigated. Form a working group to advise of findings.</p> <p>11 Jul 2018 - 12:14 PM - Deborah Jordan Action reassigned to Robert Cohen by: Deborah Jordan</p> <p>11 Jul 2018 - 12:11 PM - Deborah Jordan Bob researching crime statistics.</p> <p>18 Jun 2018 - 2:37 PM - Sharlea Taite still in discussion</p> <p>11 May 2018 - 2:00 PM - Emma Tadros Item to be added to next CMT agenda</p> <p>12 Apr 2018 - 2:45 PM - Sharlea Taite discussion to be had at CMT</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 March 2018	Heidi Thornberry Steve Harding	Confidential Items	ENTERING INTO A CONTRACT FOR SUPPLY AND DELIVERY OF BITUMEN EMULSION
RECOMMENDATION (Jones/Weaver)			
<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Endorse the selection of Bitupave Limited t/as Boral Asphalt for supply of delivery of bitumen emulsion and advise Centroc of its decision; and 			

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2. Authorise the affixing of Council Seal to the contract documents.

16 Oct 2018 - 4:21 PM - Heidi Thornberry
Still awaiting documentation to affix seal
03 Sep 2018 - 1:53 PM - Heidi Thornberry
Still awaiting documentation to affix seal
17 Aug 2018 - 11:30 AM - Heidi Thornberry
Still awaiting documentation to affix seal
12 Jul 2018 - 2:13 PM - Heidi Thornberry
Still awaiting documentation to affix seal
15 Jun 2018 - 4:08 PM - Heidi Thornberry
Still awaiting documentation to affix seal
31 May 2018 - 9:26 AM - Heidi Thornberry
Awaiting documentation to affix Seal
10 May 2018 - 2:38 PM - Heidi Thornberry
Awaiting documentation to affix seal
16 Apr 2018 - 2:58 PM - Jolene Pearson
Awaiting documentation to affix Seal.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Robert Cohen Robert Cohen	For Determination	THE VILLAGE ENHANCEMENT PROGRAM

MOTION (Davison/Durkin)

THAT Council approve the Village Enhancement Program recommendations. as provided in the attachment to this report.

19 Oct 2018 - 10:30 AM - Deborah Jordan
VEP still progressing well.
12 Sep 2018 - 2:01 PM - Deborah Jordan
Program on target, progressing well
13 Aug 2018 - 3:06 PM - Deborah Jordan
Program on target, progressing well.
06 Jul 2018 - 9:45 AM - Robert Cohen
79 projects identified, progress is good.
18 Jun 2018 - 2:32 PM - Sharlea Tait
Projects have been identified for implementation
11 May 2018 - 1:48 PM - Emma Tadros
Putting together project delivery program

Meeting	Officer/Director	Section	Subject
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Outstanding Actions		Division:	Ordinary Meeting	Date From:	
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Ordinary Meeting 24 April 2018		Robert Cohen Robert Cohen		For Notation	MOLONG LIBRARY PROJECT UPDATE
<p>THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_ReportName_10711) CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT</p> <p>DOCUMENT: 921297</p> <p>19 Oct 2018 - 10:32 AM - Deborah Jordan Awaiting funding approval.</p> <p>12 Sep 2018 - 2:02 PM - Deborah Jordan Program on target, progressing well</p> <p>17 Aug 2018 - 11:48 AM - Deborah Jordan Application for funding re-submitted.</p> <p>12 Jul 2018 - 12:18 PM - Deborah Jordan Consultants doing detailed design.</p> <p>18 Jun 2018 - 2:35 PM - Sharlea Taite DA submitted, engaged consultant to do SOE and Environment and heritage impact statements. Consultants doing detailed design.</p> <p>11 May 2018 - 1:48 PM - Emma Tadros DA to be submitted based on design and concept</p>					
Meeting	Officer/Director	Section	Subject		
Ordinary Meeting 24 April 2018	Dale Jones Steve Harding	For Determination	AGE OF FISHES MUSEUM, CANOWINDRA		
RECOMMENDATION (Batten/Newsom)					
<p>THAT Council conduct a workshop to review current management and financial arrangements for the Age of Fishes Museum and consider future options for the tourist facility.</p> <p>18 Oct 2018 - 1:32 PM - Dale Jones Council to further discuss issue</p> <p>14 Sep 2018 - 11:15 AM - Dale Jones Awaiting further decision by Council</p> <p>17 Aug 2018 - 9:30 AM - Dale Jones Workshop held on 12 June 2018, awaiting further advice from council</p> <p>12 Jul 2018 - 3:13 PM - Dale Jones Workshop held on 12 June 2018. Councillors still considering options</p> <p>18 Jun 2018 - 10:33 AM - Naomi Schroder Workshop was held on 12 June with matter to be addressed at next ordinary meeting on 26 June</p> <p>11 May 2018 - 11:29 AM - Dale Jones Workshop scheduled for 8 May 2018 deferred until 12 June 2018. Pre-workshop discussion held on May 8</p>					
Meeting	Officer/Director	Section	Subject		

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Ordinary Meeting 24 April 2018	Heidi Thornberry Steve Harding	For Determination	REQUEST FOR VARIATION TO WASTE MANAGEMENT CONTRACT
MOTION (Batten/Davison)			
THAT Council:			
<ol style="list-style-type: none"> 1. Agree to the contract variation requested by JR Richards & Sons Pty Ltd to the Waste Collection and Recycling Processing Contract between Cabonne Council and JR & EG Richards Pty Ltd to reflect the increase in costs applied by Visy Recycling, as outlined in the attached report. 2. Affix the council seal to the contract variation documentation. 			
<p>16 Oct 2018 - 4:21 PM - Heidi Thornberry Still awaiting documentation to affix seal</p> <p>03 Sep 2018 - 1:53 PM - Heidi Thornberry Still awaiting documentation to affix seal</p> <p>17 Aug 2018 - 11:31 AM - Heidi Thornberry Still awaiting documentation to affix seal</p> <p>12 Jul 2018 - 2:13 PM - Heidi Thornberry Still awaiting documentation to affix seal</p> <p>15 Jun 2018 - 4:11 PM - Heidi Thornberry Still awaiting documentation to affix seal</p> <p>31 May 2018 - 9:23 AM - Heidi Thornberry Awaiting documentation to affix seal</p> <p>10 May 2018 - 2:38 PM - Heidi Thornberry Awaiting documentation to affix seal</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Dale Jones Steve Harding	For Determination	CANOWINDRA FISH FOSSILS DEED OF GIFT
MOTION (Walker/Nash)			
THAT Council agree to a request from the Australian Museum for a meeting to further discuss the future of the Canowindra Fish Fossils			
<p>18 Oct 2018 - 1:33 PM - Dale Jones Report prepared for Council's Ordinary Meeting on 30 October 2018</p> <p>14 Sep 2018 - 11:18 AM - Dale Jones Australian Museum representatives addressed Council workshop on 11 September 2018. Report to be considered at October ordinary Meeting</p>			

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30 Jul 2018 - 11:26 AM - Dale Jones
 New permanent loan agreement provided by Australian Museum. Museum representatives have confirmed they will attend council workshop on 11 September 2018.
 12 Jul 2018 - 3:12 PM - Dale Jones
 Australian Museum representatives met with Mayor, GM and Community Engagement & Development Manager on 11 July 2018. Museum representatives will address council workshop on 11 September 2018
 18 Jun 2018 - 10:14 AM - Naomi Schroder
 Motion carried May 2018 meeting - confirmation of meeting arrangements to be advised.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 May 2018	Robert Cohen Robert Cohen	Confidential Items	EXTENSION OF BITUMEN SEALING CONTRACT NO. 657587

RECOMMENDATION (Walker/Oldham)

THAT Council extend Contract No. 657857 – Supply, Delivery and Placement of Sprayed Bituminous Surfacing for a period of twelve (12) months.

19 Oct 2018 - 10:32 AM - Deborah Jordan
 Not required.

COMPLETE

12 Sep 2018 - 2:04 PM - Deborah Jordan
 Downer has indicated new contract not required.

13 Aug 2018 - 3:08 PM - Deborah Jordan
 Still awaiting signed contracts from Downer.

12 Jul 2018 - 12:18 PM - Deborah Jordan
 Awaiting contracts to be signed.

18 Jun 2018 - 2:40 PM - Sharlea Taite
 Contracts sent out for signing

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 12 June 2018	Robert Cohen Robert Cohen	For Determination	SUBMISSIONS IN RELATION TO THE 2018/2019-2020/2021 INTEGRATED PLANNING AND REPORTING DOCUMENTATION

MOTION (Batten/Jones)

THAT a report be presented on cost alternatives and grant funding opportunities.

MOTION (Davison/Walker)

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THAT the 2018/19 Fees and Charges be amended to include a charge of \$189.90 (inc GST) per fortnight, for the Full Leaseback of a Council Vehicle

MOTION (Walker/Weaver)

THAT the Children’s Services Re-enrolment fee remain at \$25 per annum as advertised in the draft 2018/19 Fees and Charges.

MOTION (Durkin/Nash)

THAT the Industrial Water Usage charge be increased from \$3.30 to \$3.35 in the 2018/19 Fees and Charges.

MOTION (Jones/Durkin)

THAT the Caravan Park Fees be increased in the 2018/19 Fees and Charges as detailed in the below table.

Fee	New Fee
Canowindra Caravan Park	
Powered Sites – per night	26.00
Stay 2 nights get 3 rd night free	52.00
Unpowered site –per night	23.00
Stay 2 nights get 3 rd night free	46.00
Powered Sites - per week – one person	114.00
Powered Sites - per week – one person with pension card	100.00
Powered Sites - per week – two persons	130.00
Powered Sites - per week – two persons with pension card	123.00
charge per additional person over five	33.00
Unpowered Sites - per week – one person	49.00

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Unpowered Sites - per week – one person with pension card	43.00
Unpowered Sites - per week – two persons	55.00
Unpowered Sites - per week – two persons with pension card	49.00
charge per additional person over five	26.00
Cudal Caravan Park	
Powered Sites – per night	26.00
Stay 2 nights get 3 rd night free	52.00
Unpowered site –per night	23.00
Stay 2 nights get 3 rd night free	46.00
Powered Sites - per week – one person	106.00
Powered Sites - per week – one person with pension card	98.00
Powered Sites - per week – two persons	114.00
Powered Sites - per week – two persons with pension card	109.00
charge per additional person over five	31.00
Unpowered Sites - per week – one person	42.00
Unpowered Sites - per week – one person with pension card	30.00
Unpowered Sites - per week – two persons	49.00
Unpowered Sites - per week – two persons with pension card	43.00

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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charge per additional person over five	24.00
Molong Caravan Park	
Powered Sites – per night	26.00
Stay 2 nights get 3 rd night free	52.00
Unpowered site –per night	23.00
Stay 2 nights get 3 rd night free	46.00
Powered Sites - per week – one person	114.00
Powered Sites - per week – one person with pension card	100.00
Powered Sites - per week – two persons	130.00
Powered Sites - per week – two persons with pension card	123.00
charge per additional person over five	33.00
Unpowered Sites - per week – one person	49.00
Unpowered Sites - per week – one person with pension card	43.00
Unpowered Sites - per week – two persons	55.00
Unpowered Sites - per week – two persons with pension card	49.00
charge per additional person over five	26.00

MOTION (Durkin/Treavors)

THAT progress associations be encouraged to work with their local communities, with the assistance of Council, to prepare master plans for key areas within their towns and villages.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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MOTION (Durkin/Jones)

THAT:

1. The Water Consumption Rates remain as advertised in the draft 2018/19 Fees and Charges; and
2. Council review its water pricing prior to developing the 2019/20 Fees and Charges.

MOTION (Jones/Batten)

THAT Molong Advancement Group be encouraged to work with their local community, with the assistance of Council, to prepare a master plan for key areas within Molong.

19 Oct 2018 - 10:42 AM - Deborah Jordan

Report completed and went to September Council Mtg, Council approved report for additional work at Molong Multi-Purpose Sports Facility.

COMPLETE

12 Sep 2018 - 2:46 PM - Deborah Jordan

Last month's comment has incorrect date for report to be submitted, should be 25th September Council meeting.

17 Aug 2018 - 3:27 PM - Deborah Jordan

Report written for Council meeting 28.8.18

13 Jul 2018 - 12:04 PM - Steve Harding

Action reassigned to Robert Cohen by: Steve Harding

12 Jul 2018 - 3:08 PM - Robyn Little

Noted NFA required. Request for further investigations relates to Molong Multi-Purpose Sports Field - DETS will prepare report. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Dale Jones Steve Harding	For Determination	EASY TO DO BUSINESS PROGRAM

MOTION (Jones/Nash)

THAT Council:

1. Accept an invitation from Service NSW to join the Easy to do Business Program.
2. Authorise the General Manager to enter into a Memorandum of Understanding with Service NSW regarding the Easy to do Business Program.

18 Oct 2018 - 1:33 PM - Dale Jones

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 19 October 2018 4:07:48 PM</p>
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Memorandum of Understanding signed. Questionnaire to be completed
 14 Sep 2018 - 11:19 AM - Dale Jones
 Memorandum of Understanding signed
 17 Aug 2018 - 9:27 AM - Dale Jones
 Kick-off mMeeting held with Easy To Do Business representatives on 3 August 2018, further documents to be completed.
 12 Jul 2018 - 3:10 PM - Dale Jones
 To organise GM's singature on MOU

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Sarah Bellach Steve Harding	For Determination	REQUESTS FOR DONATIONS

MOTION (Batten/Oldham)

THAT Council:

1. Donate \$150 to the "Help our Aussie Farmers Silent Auction"
2. Donate \$100 to Cargo Public School towards the installation of outdoor gym equipment
3. Donate \$150 to the "Feel Good BBQ Event"

18 Oct 2018 - 3:25 PM - Sarah Bellach

1. COMPLETE
2. PENDING - Will be held March 2019
3. COMPLETE
4. COMPLETE

14 Sep 2018 - 10:13 AM - Sarah Bellach

1. Youth Week - COMPLETE
2. Farmers Silent Auction - pending, new date not set
3. Cargo Public School - COMPLETE
4. Feel Good BBQ - COMPLETE

16 Aug 2018 - 1:07 PM - Sarah Bellach

1. COMPLETE
2. PENDING - Event has been postponed until November
3. COMPLETE
4. COMPLETE

10 Aug 2018 - 2:21 PM - Sarah Bellach

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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- 1. COMPLETE
 - 2. PENDING - waiting to see if event goes ahead
 - 3. COMPLETE
 - 4. COMPLETE
- 16 Jul 2018 - 12:00 PM - Sarah Bellach
- 1. Youth Week - COMPLETE
 - 2. Farmers Silent Auction - still pending
 - 3. Cargo Public School - COMPLETE
 - 4. Feel Goo BBQ - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Timothy Wark	Confidential Items	CONTRACT NO 922176 – DESIGN AND CONSTRUCTION OF THISTLE STREET SEWER PUMP STATION, MOLONG NSW
	Robert Cohen		

RECOMMENDATION (Nash/Batten)

THAT Council refuse to accept the tenders and approve the re-tendering for the design and construction of Thistle Street Sewer Pump Station, Molong.

19 Oct 2018 - 11:39 AM - Deborah Jordan
Re-tendering report went to September Council, carried.
COMPLETE

10 Sep 2018 - 3:16 PM - Timothy Wark
This action needs to be allocated to Surendra Sapkota if this has not already been completed.

Surendra is to prepare a report to the September 2018 Council Meeting as the re-tender process has been completed.

17 Aug 2018 - 11:58 AM - Deborah Jordan
Re-tendering is in process for the design and construction of Thistle Street Sewer Pump Station, Molong
09 Jul 2018 - 3:06 PM - Timothy Wark
Re-tendering is in process for the design and construction of Thistle Street Sewer Pump Station, Molong.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Surendra Sapkota	Confidential Items	CONTRACT NO 922176 – DESIGN AND CONSTRUCTION OF THISTLE STREET SEWER PUMP STATION, MOLONG NSW
	Robert Cohen		

RECOMMENDATION (Nash/Batten)

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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THAT Council refuse to accept the tenders and approve the re-tendering for the design and construction of Thistle Street Sewer Pump Station, Molong.

19 Oct 2018 - 11:27 AM - Deborah Jordan

Re-tendering report went to September Council, carried.

COMPLETE

11 Sep 2018 - 9:55 AM - Surendra Sapkota

Evaluation Report is expected to include in September 2018 Council meeting.

17 Aug 2018 - 2:25 PM - Surendra Sapkota

Council already re-advertised the tender for the design and construction of Thistle St Pump Sation. At present, the evaluation of the tenders are in progress.

16 Jul 2018 - 11:30 AM - Deborah Jordan

Re-tendering is in progress.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 July 2018	Dale Jones Steve Harding	For Determination	ARTS OUT WEST MEMBERSHIP

MOTION (Batten/Durkin)

THAT Council pay the annual fee of \$9,757.61 to be a member of Arts Out West and invite a representative to address Council.

18 Oct 2018 - 1:34 PM - Dale Jones

Liaising with Arts Out West to arrange time for representative to address council

14 Sep 2018 - 11:16 AM - Dale Jones

Arts Out West representative invited to address furture Council workshop regarding Outs Out West activities in Cabonne

30 Jul 2018 - 11:25 AM - Dale Jones

Invoice for membership processed 30 July 2018

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 July 2018	Heidi Thornberry Steve Harding	Confidential Items	CONTRACT 933807 RESTORATION OF ORANA HOUSE CANOWINDRA NSW 2804

RECOMMENDATION (Nash/Weaver)

THAT Council accept the tender from Dobsonei Pty Ltd for the restoration of Orana House situated at Ferguson Street Canowindra at the tendered price of \$105,469.40 including GST.

16 Oct 2018 - 4:21 PM - Heidi Thornberry

Awaiting for contract form to come back

03 Sep 2018 - 1:51 PM - Heidi Thornberry

Awaiting for contract form to come back

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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17 Aug 2018 - 11:37 AM - Heidi Thornberry Contract form sent to Jeeva			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Steve Harding Steve Harding	For Determination	DROUGHT ASSISTANCE
MOTION (Jones/Nash)			
THAT Council provide access to water from the Molong Depot stand-pipe at no charge based on the following parameters:			
<ol style="list-style-type: none"> 1. Recipients being registered with details of their location, rural enterprise and where the water will be utilised. 2. The water is to be used for domestic purposes only. 3. Parties who have registered will be responsible for cartage of the water. 4. This policy will be reviewed after a three-month trial period or should the level of water restrictions for the town water supplies increase. 5. The policing of on-selling of water. 6. Reimburse bona fide water carters that have voluntarily been paying for water for residents in the Cabonne LGA. 			
03 Oct 2018 - 4:58 PM - Robyn Little To be reviewed at November council meeting.			
12 Sep 2018 - 11:24 AM - Robyn Little Guidelines developed and key staff advised of resolution. Note the 3-month term for resolution to be reviewed.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Sarah Bellach Steve Harding	For Determination	MULLION CREEK PLAYGROUP
MOTION (Jones/Batten)			
THAT Council proceed with the proposal to establish a Playgroup at Mullion Creek.			
18 Oct 2018 - 3:14 PM - Sarah Bellach COMPLETE - Playgourp commenced on 16/10/2018			
14 Sep 2018 - 10:08 AM - Sarah Bellach In process of setting up Playgroup			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Timothy Wark Robert Cohen	For Determination	RENTAL OF VACANT OFFICE SPACE AT 70 GASKILL STREET, CANOWINDRA
MOTION (Weaver/Newsom)			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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THAT Council accept the request as detailed in the report.

19 Oct 2018 - 12:07 PM - Deborah Jordan
COMPLETE

10 Sep 2018 - 3:11 PM - Timothy Wark
Verbal contact has been made with Mr Arthur Falconer from the Canowindra Arts, he has been informed that the request to rent 70a Gaskill St Canowindra has been approved by Council.

He has been informed that Councils Administration section is creating the lease agreement documentation at the applicable time he will be requested to sign the relevant documents then official tenancy will be granted including keys etc.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Sarah Bellach Steve Harding	For Determination	MILLTHORPE VACATION CARE

RECOMMENDATION (Batten/Davison)

THAT Council proceed with the proposal to establish Vacation Care at Millthorpe.

18 Oct 2018 - 3:14 PM - Sarah Bellach
COMPLETE - service approved with Department of Education and will commence January 2019 school holidays

14 Sep 2018 - 10:10 AM - Sarah Bellach
In process with Department of Education, to add Vacation Care to services already provided at Millthorpe.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Dale Jones Steve Harding	For Determination	CABONNE ACQUISITIVE ART PRIZE

RECOMMENDATION (Batten/Newsom)

THAT Council:

1. Conduct an Acquisitive Art Prize competition for artists living in the Cabonne LGA;
2. Commence the Acquisitive Art Prize competition from July 2019; and
3. Seek sponsorship from local businesses.

18 Oct 2018 - 1:35 PM - Dale Jones
Terms and conditions to be formulated and presented to a future council meeting

14 Sep 2018 - 11:17 AM - Dale Jones
Terms and conditons of entry being formulated

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Robert Cohen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING
<p>MOTION (Batten/Weaver)</p> <p>THAT Council receive a report in relation to the following:</p> <ol style="list-style-type: none"> 1. A review of the guidelines for Events Assistance Funding; 2. The possibility of a recognition dinner for the Age of Fishes Museum volunteers; and 3. The walking track behind the swimming pool, detailing why it is closed and costs associated with the required repairs. <p>19 Oct 2018 - 10:46 AM - Deborah Jordan Report not necessary. COMPLETE</p> <p>12 Sep 2018 - 2:09 PM - Deborah Jordan Item 3, DETS has spoken to Councillor Jones and indicated that the report would be included in October meeting should it be necessary.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Dale Jones Steve Harding	For Determination	QUESTIONS FOR NEXT MEETING
<p>MOTION (Batten/Weaver)</p> <p>THAT Council receive a report in relation to the following:</p> <ol style="list-style-type: none"> 1. A review of the guidelines for Events Assistance Funding; 2. The possibility of a recognition dinner for the Age of Fishes Museum volunteers; and 3. The walking track behind the swimming pool, detailing why it is closed and costs associated with the required repairs. <p>18 Oct 2018 - 1:35 PM - Dale Jones EAP terms and conditions to be review when Tourism and Community Engagement Coordinator returns from long service leave</p> <p>14 Sep 2018 - 11:20 AM - Dale Jones EAP guidelines to be reviewed when Tourism and Community Engagement Coordinator returns from long service leave. Discussions being held with Age of Fishes Manager regarding dinner or other function to recognise volunteers</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heather Nicholls Heather Nicholls	For Determination	DEPUTY MAYORAL ELECTIONS PROCEDURE 2018

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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MOTION (Oldham/Jones)

THAT Council:

1. Re-affirm its previous practice of conducting voting for the position of Deputy Mayor by preferential ballot where three or more nominations are received, otherwise by ordinary ballot.
2. Wishes details of the voting for the position of Deputy Mayor to be made public.

15 Oct 2018 - 12:03 PM - Heather Nicholls
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heather Nicholls Heather Nicholls	For Determination	ELECTION OF DEPUTY MAYOR 2018/2019

MOTION (Oldham/Nash)

THAT the Acting General Manager proceed with the requirements for the election of the Deputy Mayor for Cabonne Council as detailed in the item relating to the determination of requirements for the election process.

15 Oct 2018 - 12:04 PM - Heather Nicholls
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heather Nicholls Heather Nicholls	For Determination	DESTRUCTION OF BALLOT PAPERS

MOTION (Weaver/Jones)

THAT the ballot papers for the position of Deputy Mayor be destroyed upon the completion of formalities associated with the respective ballots.

15 Oct 2018 - 12:04 PM - Heather Nicholls
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heather Nicholls Heather Nicholls	For Determination	DELEGATION TO MAYOR AND DEPUTY MAYOR (IN MAYOR'S ABSENCE)

MOTION (Davison/Newsom)

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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THAT subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations of any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the *Local Government Act 1993*, the Mayor Kevin John Beatty and, where allowed, in his absence the Deputy Mayor Anthony Luke Durkin be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:

1. To incur expenditure up to the sum of \$3,000 for incidental expenses, within approved votes of Council.
2. To receive a public interest disclosure in circumstances assigned to the position of Mayor in Council's Public Interest Disclosure (Internal Reporting) Policy.

15 Oct 2018 - 12:04 PM - Heather Nicholls
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heather Nicholls	For Determination	AUTHORISATION OF MEETING CHAIRPERSON WITH POWERS OF EXPULSION AND REMOVAL
	Heather Nicholls		

MOTION (Davison/Weaver)

THAT Council authorise:

1. The presiding Chair of Council and Committee meetings with the power of expulsion as provided by the Local Government Act 1993, Section 10(2).
2. The presiding Chair of Council and Committee meetings with the power to authorise necessary force to remove a person, councillor or otherwise, who has been expelled and refuses to leave the meeting place as provided by the Local Government (General) Regulation 2005, Clause 258.

15 Oct 2018 - 12:04 PM - Heather Nicholls
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Robyn Little	For Determination	OTHER COUNCIL COMMITTEES THAT MEET AS AND WHEN REQUIRED
	Steve Harding		

MOTION (Durkin/Oldham)

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THAT the Committee Members for Council Committees that meet as and when required for the 2018/20 years will be as follows:

1. Australia Day Awards Committee be all councillors and the General Manager; and
2. Heritage Working Party be Clrs Mullins, Oldham, Director of Environmental Services and the Heritage Advisor.

03 Oct 2018 - 4:57 PM - Robyn Little
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Robyn Little Steve Harding	For Determination	DELEGATES TO OTHER ORGANISATIONS - FOR THE YEARS 2018/20

MOTION (Davison/Nash)

THAT Council

1. Confirm its delegates and representatives to other organisations for the 2018/20 years has been listed in the report.
2. Change the delegates for Central West Libraries Committee to Clr Nash becoming the delegate and Clr Weaver the alternate delegate.
3. Change the alternate delegate for Canobolas Bush Fire Management Committee to Clr Jones.

03 Oct 2018 - 4:55 PM - Robyn Little
Any changes to delegate or alternate delegate will be advised to the committee. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Robyn Little Steve Harding	For Determination	DELEGATES TO OTHER ORGANISATIONS - COMMUNITY PEAK ORGANISATIONS

MOTION (Jones/Durkin)

THAT Council confirm the re-appointment of the delegates to Community Peak Organisations (as listed in the report), subject to the support from these organisations for the 2018/20.

03 Oct 2018 - 4:54 PM - Robyn Little
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
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Outstanding Actions		Division: Ordinary Meeting	Date From:
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Ordinary Meeting 25 September 2018	Robyn Little Steve Harding	For Determination	ALTERNATE DELEGATE TO COMMITTEES OTHER THAN COUNCIL COMMITTEES
MOTION (Oldham/Weaver)			
THAT the information be noted.			
<i>03 Oct 2018 - 4:53 PM - Robyn Little</i> NFA required. COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heather Nicholls Heather Nicholls	For Determination	FIXING THE DATE AND TIME FOR COUNCIL AND OTHER MEETINGS
MOTION (Batten/Davison)			
THAT regular meetings of Council be held at 2:00pm on the fourth Tuesday of the month.			
<i>15 Oct 2018 - 12:04 PM - Heather Nicholls</i> COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Robyn Little Steve Harding	For Determination	COUNCIL UNION PICNIC DAY
MOTION (Durkin/Newsom)			
THAT Council:			
<ol style="list-style-type: none"> 1. Approve the Annual Union Picnic Day to be held on Friday 12 October 2018. 2. Authorise the attendance of all councillors at the Union Picnic Day. 3. Note the cost of \$52 for attending the Union Picnic Day to be paid to the Picnic Committee from the Councillor Expense Account. 			
<i>03 Oct 2018 - 4:52 PM - Robyn Little</i> Noted - staff have been advised of approval of picnic day. COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Luke Taberner Steve Harding	For Determination	SUPPORT FOR NSW PUBLIC LIBRARIES ASSOCIATION FUNDING CAMPAIGN

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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MOTION (Durkin/Newsom)			
THAT Council:			
<ol style="list-style-type: none"> 1. Endorse the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative, <i>Renew Our Libraries</i>. 2. Note the announcement by the NSW Government on 24 August 2018 of its intention to provide a \$60m funding package for NSW public libraries for the quadrennial period 2019-20 to 2022-23. 3. Support the ongoing <i>Renew Our Libraries</i> initiative to secure the pledged funding, clarify the funding components and liaise with the government regarding the funding model. 4. Support <i>Renew Our Libraries</i> to work with the Government to develop a sustainable future funding model with a view guaranteeing an appropriate level of ongoing and indexed state funding. 5. Make representation to the local State Member(s), The Hon. Phil Donato and The Hon. Rick Colless, in relation to the need for ongoing additional funding from the NSW State Government for the provision of public library services. 6. Write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of ongoing and indexed increases in state funding for NSW public libraries, supported by a sustainable future funding model. 7. Activate the campaign locally through its library branches. 8. Endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council libraries, as well as involvement in any actions arising from the initiative. 9. Formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative. 			
03 Oct 2018 - 9:50 AM - Luke Taberner			
Will compose letters to local MP's for support for continued and increased Library funding.			
Meeting	Officer/Director	Section	Subject

Outstanding Actions		Division: Ordinary Meeting	Date From:
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		Officer:	Printed: Friday, 19 October 2018 4:07:48 PM
Ordinary Meeting 25 September 2018	Dale Jones Steve Harding	For Determination	EVENTS ASSISTANCE PROGRAM 2018/19
MOTION (Batten/Durkin)			
<p>THAT Council approve funding of \$500 under the 2018/19 Events Assistance Program to Yeoval Progress Association for the Rally Till It Rains community gathering.</p> <p>18 Oct 2018 - 1:37 PM - Dale Jones Approval letter issued</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Robert Cohen Robert Cohen	For Determination	MOLONG MULTI-PURPOSE SPORTS FACILITY
MOTION (Oldham/Newsom)			
<p>THAT Council approve a total of \$32,270 be allocated from the Capital Works Reserve Fund for the works at the Molong Multi-Purpose Sports Facility, as detailed in the report.</p> <p>19 Oct 2018 - 10:47 AM - Deborah Jordan Council approved additional \$32,000 for path and turf. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Ragu San Robert Cohen	For Determination	TRAFFIC COMMITTEE REPORT AUGUST 2018
MOTION (Treavors/Jones)			
<p>THAT Council ratify the recommendations of the Local Traffic Committee of 23 August 2018.</p> <p>19 Oct 2018 - 12:17 PM - Emma Tadros Comment on behalf of Ragu San:</p> <p>Report has been ratified by Council in September Council meeting. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Denis O'Brien Robert Cohen	For Determination	EUGOWRA VOLUNTARY PURCHASE
MOTION (Durkin/Oldham)			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 19 October 2018 4:07:48 PM</p>
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THAT Council:

1. Consult with the Eugowra Consultative Committee on the proposed Eugowra Voluntary purchase.
2. Receive a further report regarding provision of funding from the NSW office of Environment and Heritage.

18 Oct 2018 - 10:47 AM - Denis O'Brien
Seeking advice from DETS.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heather Nicholls	For Determination	PLANNING PROPOSAL - REZONE LOT 650 DP 788871, 75 BELGRAVIA ROAD, MULLION CREEK
	Heather Nicholls		

MOTION (Batten/Jones)

THAT Council:

1. Receive and note the Planning Proposal for the rezoning of land identified as Lot 650 DP 788871, being 75 Belgravia Road, Mullion Creek, and located within the Strategy Area 5 (SA 5b) as described in the Blayney Cabonne Orange Sub Regional Rural and Industrial Land Use Strategy July 2008.
2. Forward the Planning Proposal to the Department of Planning and Infrastructure for Gateway Determination in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979.
3. Receive a further report following the public exhibition period to provide details of any submissions received during the exhibition process.

15 Oct 2018 - 12:05 PM - Heather Nicholls
submitted to dept of planning. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heather Nicholls	For Determination	AFFIXING OF COUNCIL SEAL TO AIR SPACE LEASE AGREEMENT
	Heather Nicholls		

MOTION (Newsom/Durkin)

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THAT the council seal be affixed to the air space lease legal documents associated with the construction of a gantry over part of Derowie Street, Manildra, to service land owned by MSM Milling described as Lot 270 DP 821835 and Lot 1085601.

15 Oct 2018 - 12:05 PM - Heather Nicholls
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Kate Blackwood Heather Nicholls	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG

MOTION (Oldham/Mullins)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the attached plan (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

18 Oct 2018 - 3:57 PM - Kate Blackwood
Payment made to Transport NSW for purchase of land
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Kate Blackwood Heather Nicholls	For Determination	COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE

MOTION (Jones/Batten)

THAT:

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1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:
 - (1) Lot 1 in DP 432838 Eugowra;
 - (2) Lot 3943 in DP 1200868 Eugowra;
 - (3) Lot 148 in DP 750182 Eugowra;
 - (4) Lot 7001 in DP 1125814 Eugowra;
 - (5) Lot 88 in DP 750159 Eugowra; and
 - (6) Lot 71 in DP 750182 Eugowra.

as shown in the attached plans for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
 2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
 3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
 4. The land to be acquired is to be classified as Community Land.
- 18 Oct 2018 - 3:57 PM - Kate Blackwood
 May require second report to include attachments

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Robert Cohen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Jones/Oldham)

THAT Council receive an update at the next Council Workshop in relation to the feasibility on installing solar electricity for Sewerage treatment plants.

19 Oct 2018 - 10:48 AM - Deborah Jordan
 DETS gave presentation at workshop on Tuesday 9.10.18.
 COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Debbie Oates Steve Harding	Confidential Items	REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 4192000000

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

RECOMMENDATION (Davison/Nash)

That Council support the request to write off 50% of consumption costs of \$889.75 and write off interest once the other 50% has been paid and access charges paid.

18 Oct 2018 - 9:28 AM - Emma Tadros

Note on behalf of Debra in her absence:

Letter 967204 sent to advise no reduction to charges. COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Debbie Oates Steve Harding	Confidential Items	REQUEST FOR CONSIDERATION OF INTEREST CHARGES ON WATER ACCOUNT 4714100007

RECOMMENDATION (Davison/Nash)

That Council write off interest charges only at the end of 2018/2019 if regular payments are maintained for account 4714100007.

18 Oct 2018 - 9:33 AM - Emma Tadros

Note on behalf of Debra in her absence:

Letter 967213 sent to advise that interest will be written off after 30/06/2019 if payments maintained. COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Gloria Donlan Steve Harding	Confidential Items	DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

RECOMMENDATION (Durkin/Oldham)

THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

15 Oct 2018 - 12:39 PM - Gloria Donlan

Letters have been sent to all ratepayers on the list, who have not made payment or contacted Council to make an arrangement for payment, to advise them that their account will be given to Council's Debt Recovery Agents for action to commence. COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Robert Cohen Robert Cohen	Confidential Items	SUPPLY AND INSTALATION OF GUARDRAIL AND WIRE ROPE SAFETY BARRIER.

RECOMMENDATION (Weaver/Treavors)

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

THAT Council engage Western Safety Barriers to supply and install guardrail and wire rope safety barrier in the Cabonne Council LGA.

19 Oct 2018 - 10:50 AM - Deborah Jordan

Contractor engaged.

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Surendra Sapkota	Confidential Items	CONTRACT FOR INSPECTION AND CONDITION ASSESSMENT OF BRIDGES - RESTART NSW, FIXING COUNTRY ROADS PROGRAM
	Robert Cohen		

RECOMMENDATION (Oldham/Newsom)

THAT Council:

1. Accept and sign contracts with Pitt and Sherry for the inspection and condition assessment of bridges at the tendered price of \$375,375 (GST exclusive).
2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved funding amount.

19 Oct 2018 - 11:32 AM - Deborah Jordan

Contractors have been engaged, Project Inception Meeting held in Cowra on 10.10.18.

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Surendra Sapkota	Confidential Items	CONTRACT NO 922176 - DESIGN AND CONSTRUCTION OF THISTLE STREET SEWER PUMP STATION MOLONG, NSW, 2866
	Robert Cohen		

RECOMMENDATION (Weaver/Nash)

THAT Council:

1. Accept the tender from Ted Wilson and Sons for the Design and Construction of Thistle Street Sewer Pump Station at the tendered price of \$381,882.00 (including GST).
2. Approve an additional \$99,000 for the Design and Construction of Thistle Street Sewer Pump Station from Council's sewerage reserve fund.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

19 Oct 2018 - 11:38 AM - Deborah Jordan
Tender report went to September Council, carried.
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Weekes Tony Robert Cohen	Confidential Items	HEAVY PATCHING IN CABONNE COUNCIL LGA

RECOMMENDATION (Oldham/Treavors)

THAT Council accept the tender from Kerway Asphaltting Pty Ltd to supply Heavy Patching services in Cabonne Council for the financial year 2018-2019.

18 Oct 2018 - 11:53 AM - Weekes Tony
Waiting on Kerway Asphalt to sign contract.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Robyn Little Steve Harding	For Determination	DELEGATION TO MAYOR AND DEPUTY MAYOR (IN MAYOR'S ABSENCE)

MOTION (Davison/Newsom)

THAT subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations of any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the *Local Government Act 1993*, the Mayor Kevin John Beatty and, where allowed, in his absence the Deputy Mayor Anthony Luke Durkin be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:

1. To incur expenditure up to the sum of \$3,000 for incidental expenses, within approved votes of Council.
2. To receive a public interest disclosure in circumstances assigned to the position of Mayor in Council's Public Interest Disclosure (Internal Reporting) Policy.

03 Oct 2018 - 4:52 PM - Robyn Little
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry	For Determination	OTHER COUNCIL COMMITTEES THAT MEET AS AND WHEN REQUIRED

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

Steve Harding

MOTION (Durkin/Oldham)

THAT the Committee Members for Council Committees that meet as and when required for the 2018/20 years will be as follows:

1. Australia Day Awards Committee be all councillors and the General Manager; and
2. Heritage Working Party be Clrs Mullins, Oldham, Director of Environmental Services and the Heritage Advisor.

16 Oct 2018 - 4:21 PM - Heidi Thornberry

Email sent to committee advising of their delegates - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry	For Determination	DELEGATES TO OTHER ORGANISATIONS - FOR THE YEARS 2018/20
	Steve Harding		

MOTION (Davison/Nash)

THAT Council

1. Confirm its delegates and representatives to other organisations for the 2018/20 years has been listed in the report.
2. Change the delegates for Central West Libraries Committee to Clr Nash becoming the delegate and Clr Weaver the alternate delegate.
3. Change the alternate delegate for Canobolas Bush Fire Management Committee to Clr Jones.

16 Oct 2018 - 4:22 PM - Heidi Thornberry

NFA - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry	For Determination	DELEGATES TO OTHER ORGANISATIONS - COMMUNITY PEAK ORGANISATIONS
	Steve Harding		

MOTION (Jones/Durkin)

THAT Council confirm the re-appointment of the delegates to Community Peak Organisations (as listed in the report), subject to the support from these organisations for the 2018/20.

Outstanding Actions		Division: Ordinary Meeting	Date From:	
Action Sheets Report		Committee:	Date To:	
		Officer:	Printed: Friday, 19 October 2018 4:07:48 PM	
16 Oct 2018 - 4:22 PM - Heidi Thornberry NFA - COMPLETE				
Meeting	Officer/Director	Section	Subject	
Ordinary Meeting 25 September 2018	Heidi Thornberry	For Determination	ALTERNATE DELEGATE TO COMMITTEES OTHER THAN COUNCIL COMMITTEES	
	Steve Harding			
MOTION (Oldham/Weaver)				
THAT the information be noted.				
16 Oct 2018 - 4:23 PM - Heidi Thornberry NFA - COMPLETE				
Meeting	Officer/Director	Section	Subject	
Ordinary Meeting 25 September 2018	Heidi Thornberry	For Determination	FIXING THE DATE AND TIME FOR COUNCIL AND OTHER MEETINGS	
	Steve Harding			
MOTION (Batten/Davison)				
THAT regular meetings of Council be held at 2:00pm on the fourth Tuesday of the month.				
18 Oct 2018 - 2:34 PM - Heidi Thornberry Will be advertised - COMPLETE				
Meeting	Officer/Director	Section	Subject	
Ordinary Meeting 25 September 2018	Kristine Farrell	For Determination	MOLONG MULTI-PURPOSE SPORTS FACILITY	
	Steve Harding			
MOTION (Oldham/Newsom)				
THAT Council approve a total of \$32,270 be allocated from the Capital Works Reserve Fund for the works at the Molong Multi-Purpose Sports Facility, as detailed in the report.				
18 Oct 2018 - 11:00 AM - Kristine Farrell Noted and amended budget in 18/19				
Meeting	Officer/Director	Section	Subject	
Ordinary Meeting 25 September 2018	Veronica Windus	For Determination	MOLONG MULTI-PURPOSE SPORTS FACILITY	
	Steve Harding			
MOTION (Oldham/Newsom)				

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

THAT Council approve a total of \$32,270 be allocated from the Capital Works Reserve Fund for the works at the Molong Multi-Purpose Sports Facility, as detailed in the report.

19 Oct 2018 - 10:20 AM - Veronica Windus

COMPLETED

19 Oct 2018 - 10:20 AM - Veronica Windus

Will add the amount to the Budget as the recommendation

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry Steve Harding	For Determination	AFFIXING OF COUNCIL SEAL TO AIR SPACE LEASE AGREEMENT

MOTION (Newsom/Durkin)

THAT the council seal be affixed to the air space lease legal documents associated with the construction of a gantry over part of Derowie Street, Manildra, to service land owned by MSM Milling described as Lot 270 DP 821835 and Lot 1085601.

16 Oct 2018 - 4:24 PM - Heidi Thornberry

Seal Affixed 15-10-18 - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry Steve Harding	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG

MOTION (Oldham/Mullins)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the attached plan (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

16 Oct 2018 - 4:25 PM - Heidi Thornberry
Awaiting documents to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry Steve Harding	For Determination	COUNCIL TO ACQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE

MOTION (Jones/Batten)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:

- (1) Lot 1 in DP 432838 Eugowra;
- (2) Lot 3943 in DP 1200868 Eugowra;
- (3) Lot 148 in DP 750182 Eugowra;
- (4) Lot 7001 in DP 1125814 Eugowra;
- (5) Lot 88 in DP 750159 Eugowra; and
- (6) Lot 71 in DP 750182 Eugowra.

as shown in the attached plans for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.
4. The land to be acquired is to be classified as Community Land.

16 Oct 2018 - 4:25 PM - Heidi Thornberry
Awaiting documents to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry	Confidential Items	SUPPLY AND INSTALATION OF GUARDRAIL AND WIRE ROPE SAFETY BARRIER.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

Steve Harding			
RECOMMENDATION (Weaver/Treavors)			
THAT Council engage Western Safety Barriers to supply and install guardrail and wire rope safety barrier in the Cabonne Council LGA.			
<i>18 Oct 2018 - 12:55 PM - Heidi Thornberry</i> Contract form back from project Engineering - Information on contracts register - COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Kristine Farrell	Confidential Items	SUPPLY AND INSTALATION OF GUARDRAIL AND WIRE ROPE SAFETY BARRIER.
Steve Harding			
RECOMMENDATION (Weaver/Treavors)			
THAT Council engage Western Safety Barriers to supply and install guardrail and wire rope safety barrier in the Cabonne Council LGA.			
<i>02 Oct 2018 - 2:21 PM - Kristine Farrell</i> Noted no change to budget COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Veronica Windus	Confidential Items	SUPPLY AND INSTALATION OF GUARDRAIL AND WIRE ROPE SAFETY BARRIER.
Steve Harding			
RECOMMENDATION (Weaver/Treavors)			
THAT Council engage Western Safety Barriers to supply and install guardrail and wire rope safety barrier in the Cabonne Council LGA.			
<i>19 Oct 2018 - 10:22 AM - Veronica Windus</i> COMPLETED <i>19 Oct 2018 - 10:22 AM - Veronica Windus</i> Contract noted.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry	Confidential Items	CONTRACT FOR INSPECTION AND CONDITION ASSESSMENT OF BRIDGES - RESTART NSW, FIXING COUNTRY ROADS PROGRAM
Steve Harding			
RECOMMENDATION (Oldham/Newsom)			
THAT Council:			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

1. Accept and sign contracts with Pitt and Sherry for the inspection and condition assessment of bridges at the tendered price of \$375,375 (GST exclusive).
2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved funding amount.

18 Oct 2018 - 12:55 PM - Heidi Thornberry

Contract form back from Asset and transport Coordinator - Information on contracts register - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Kristine Farrell	Confidential Items	CONTRACT FOR INSPECTION AND CONDITION ASSESSMENT OF BRIDGES - RESTART NSW, FIXING COUNTRY ROADS PROGRAM
	Steve Harding		

RECOMMENDATION (Oldham/Newsom)

THAT Council:

1. Accept and sign contracts with Pitt and Sherry for the inspection and condition assessment of bridges at the tendered price of \$375,375 (GST exclusive).
2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved funding amount.

17 Oct 2018 - 3:37 PM - Kristine Farrell

Noted and applied budget funded by the Capital Works Reserve

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Veronica Windus	Confidential Items	CONTRACT FOR INSPECTION AND CONDITION ASSESSMENT OF BRIDGES - RESTART NSW, FIXING COUNTRY ROADS PROGRAM
	Steve Harding		

RECOMMENDATION (Oldham/Newsom)

THAT Council:

1. Accept and sign contracts with Pitt and Sherry for the inspection and condition assessment of bridges at the tendered price of \$375,375 (GST exclusive).

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 19 October 2018 4:07:48 PM</p>
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2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved funding amount.

19 Oct 2018 - 10:23 AM - Veronica Windus
COMPLETED
19 Oct 2018 - 10:22 AM - Veronica Windus
Contract noted

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry	Confidential Items	CONTRACT NO 922176 - DESIGN AND CONSTRUCTION OF THISTLE STREET SEWER PUMP STATION MOLONG, NSW, 2866
	Steve Harding		

RECOMMENDATION (Weaver/Nash)

THAT Council:

1. Accept the tender from Ted Wilson and Sons for the Design and Construction of Thistle Street Sewer Pump Station at the tendered price of \$381,882.00 (including GST).
2. Approve an additional \$99,000 for the Design and Construction of Thistle Street Sewer Pump Station from Council's sewerage reserve fund.
3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

18 Oct 2018 - 12:54 PM - Heidi Thornberry
Contract form back from project Engineering - Information on contracts register - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Kristine Farrell	Confidential Items	CONTRACT NO 922176 - DESIGN AND CONSTRUCTION OF THISTLE STREET SEWER PUMP STATION MOLONG, NSW, 2866
	Steve Harding		

RECOMMENDATION (Weaver/Nash)

THAT Council:

1. Accept the tender from Ted Wilson and Sons for the Design and Construction of Thistle Street Sewer Pump Station at the tendered price of \$381,882.00 (including GST).
2. Approve an additional \$99,000 for the Design and Construction of Thistle Street Sewer Pump Station from Council's sewerage reserve fund.

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

02 Oct 2018 - 2:18 PM - Kristine Farrell

Noted change to budget 03/10/2018 COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Veronica Windus	Confidential Items	CONTRACT NO 922176 - DESIGN AND CONSTRUCTION OF THISTLE STREET SEWER PUMP STATION MOLONG, NSW, 2866
	Steve Harding		

RECOMMENDATION (Weaver/Nash)

THAT Council:

1. Accept the tender from Ted Wilson and Sons for the Design and Construction of Thistle Street Sewer Pump Station at the tendered price of \$381,882.00 (including GST).
2. Approve an additional \$99,000 for the Design and Construction of Thistle Street Sewer Pump Station from Council's sewerage reserve fund.
3. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

19 Oct 2018 - 10:23 AM - Veronica Windus

COMPLETED

19 Oct 2018 - 10:23 AM - Veronica Windus

Contract noted

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry	Confidential Items	HEAVY PATCHING IN CABONNE COUNCIL LGA
	Steve Harding		

RECOMMENDATION (Oldham/Treavors)

THAT Council accept the tender from Kerway Asphaltting Pty Ltd to supply Heavy Patching services in Cabonne Council for the financial year 2018-2019.

18 Oct 2018 - 12:54 PM - Heidi Thornberry

Contract form back from project Engineery. information on contracts register - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Kristine Farrell	Confidential Items	HEAVY PATCHING IN CABONNE COUNCIL LGA
	Steve Harding		

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
Action Sheets Report		Printed: Friday, 19 October 2018 4:07:48 PM

RECOMMENDATION (Oldham/Treavors)

THAT Council accept the tender from Kerway Asphaltting Pty Ltd to supply Heavy Patching services in Cabonne Council for the financial year 2018-2019.

02 Oct 2018 - 2:13 PM - Kristine Farrell

No change to budget already included as part of the main budget. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Veronica Windus Steve Harding	Confidential Items	HEAVY PATCHING IN CABONNE COUNCIL LGA

RECOMMENDATION (Oldham/Treavors)

THAT Council accept the tender from Kerway Asphaltting Pty Ltd to supply Heavy Patching services in Cabonne Council for the financial year 2018-2019.

19 Oct 2018 - 10:24 AM - Veronica Windus

COMPLETED

19 Oct 2018 - 10:23 AM - Veronica Windus

Contract noted.

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 16 October 2018	Heather Nicholls Heather Nicholls	For Determination	OCTOBER 2018 ORDINARY COUNCIL MEETING

MOTION (Davison/Batten)

THAT the Ordinary Council meeting scheduled for 30 October 2018 commence at 10am.

Meeting	Officer/Director	Section	Subject
Extraordinary Meeting 16 October 2018	Steve Harding Steve Harding	For Determination	OCTOBER 2018 ORDINARY COUNCIL MEETING

MOTION (Davison/Batten)

THAT the Ordinary Council meeting scheduled for 30 October 2018 commence at 10am.

Meeting	Officer/Director	Section	Subject
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<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Meeting Officer:</p>	<p>Date From: Date To:</p> <p>Printed: Friday, 19 October 2018 4:07:48 PM</p>
<p>Extraordinary Meeting 16 October 2018</p> <p style="text-align: right;">Heidi Thornberry Steve Harding</p> <p style="text-align: right;">For Determination</p> <p style="text-align: right;">OCTOBER 2018 ORDINARY COUNCIL MEETING</p> <p><u>MOTION</u> (Davison/Batten)</p> <p>THAT the Ordinary Council meeting scheduled for 30 October 2018 commence at 10am.</p> <p><i>18 Oct 2018 - 10:43 AM - Heidi Thornberry</i> Sent advertisement to Molong Express, CWD and Canowindra News. Molong Express has confirmed the advertisement will be published. - COMPLETE</p>		

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	85	60	2	4	19
Medium	0		0	0	0
High	0				0

As at: 19 October 2018

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

Cabonne Council
Schedule of Investments as at 30/09/18

Annexure - Item 2

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	1,000,000	2.45%	180	11/03/2019
ANZ Bank	A1+	1,000,000	2.40%	180	9/10/2018
ANZ Bank	A1+	3,000,000	2.50%	273	29/10/2018
ANZ Bank	A1+	2,000,000	2.40%	180	18/01/2019
Bank of Qld	A2	500,000	2.70%	181	15/10/2018
Commonwealth Bank	A1+	1,500,000	2.25%	30	4/10/2018
Commonwealth Bank	A1+	2,000,000	2.67%	271	17/06/2019
Commonwealth Bank	A1+	2,000,000	2.57%	305	15/10/2018
Commonwealth Bank	A1+	3,000,000	2.74%	300	15/04/2019
Commonwealth Bank	A1+	4,390,294	1.45%	At Call Account	
Illawarra Mutual Build Society	A2	250,000	2.70%	181	7/11/2018
Illawarra Mutual Build Society	A2	500,000	2.55%	364	8/11/2018
Me Bank	A2	1,500,000	2.80%	210	17/01/2019
National Australia Bank	A1+	1,000,000	2.66%	182	4/03/2019
National Australia Bank	A1+	1,500,000	2.66%	182	4/03/2019
National Australia Bank	A1+	3,000,000	2.64%	150	4/10/2018
National Australia Bank	A1+	2,000,000	2.64%	150	4/10/2018
National Australia Bank	A1+	1,000,000	2.76%	120	16/10/2018
National Australia Bank	A1+	2,000,000	2.66%	180	13/02/2019
Reliance Credit Union	Unrated	250,000	2.70%	365	30/10/2018
Suncorp-Metway	A1	1,000,000	2.70%	180	4/03/2019
Suncorp-Metway	A1	1,000,000	2.70%	180	27/03/2019
Suncorp-Metway	A1	2,000,000	2.70%	182	21/01/2019
Westpac Bank	A1+	3,000,000	2.88%	210	5/04/2019
Westpac Bank	A1+	1,500,000	2.68%	180	19/03/2019
Westpac Bank	A1+	1,000,000	2.69%	180	26/03/2019
Westpac Bank	A1+	3,000,000	2.50%	180	14/11/2018

GENERAL FUND INVESTMENTS

\$ 45,890,294

TRUST FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	208,000	1.70%	24 Hour at call account

TRUST FUND INVESTMENTS

\$ 208,000

TOTAL INVESTMENTS

\$ 46,098,294

INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100.00%
A1 & A1-	50.00%
A2	10.00%
Unrated	2.00%

Council's Current Exposure of Total Investments

A1+	84.82%	\$	39,098,294
A1 & A1-	8.68%	\$	4,000,000
A2	5.97%	\$	2,750,000
Unrated	0.54%	\$	250,000
Total Investments		\$	46,098,294

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30.00%
A1 & A1-	20.00%
A2	10.00%
Unrated	2.00%

Council's Current Exposure per Institution

Commonwealth Bank	28.41%	\$	13,098,294	A1+
National Australia Bank	22.78%	\$	10,500,000	A1+
Westpac Bank	18.44%	\$	8,500,000	A1+
ANZ	15.18%	\$	7,000,000	A1+
Suncorp-Metway	8.68%	\$	4,000,000	A1
Bank of Qld	1.08%	\$	500,000	A2
Illawarra Mutual Building Society	1.63%	\$	750,000	A2
Me Bank	3.25%	\$	1,500,000	A2
Reliance Credit Union	0.54%	\$	250,000	Unrated
Total Investments		\$	46,098,294	

INVESTMENT MOVEMENTS

Council's Overall Total Investments has increased due to variations in the Cashflow during the month of September.

	This Month	Last Month	July 2018
Total Investments	\$ 46,098,294	\$ 40,498,294	\$ 39,950,294
% Change	12.15%		13.34%

INTEREST RATE PERFORMANCE

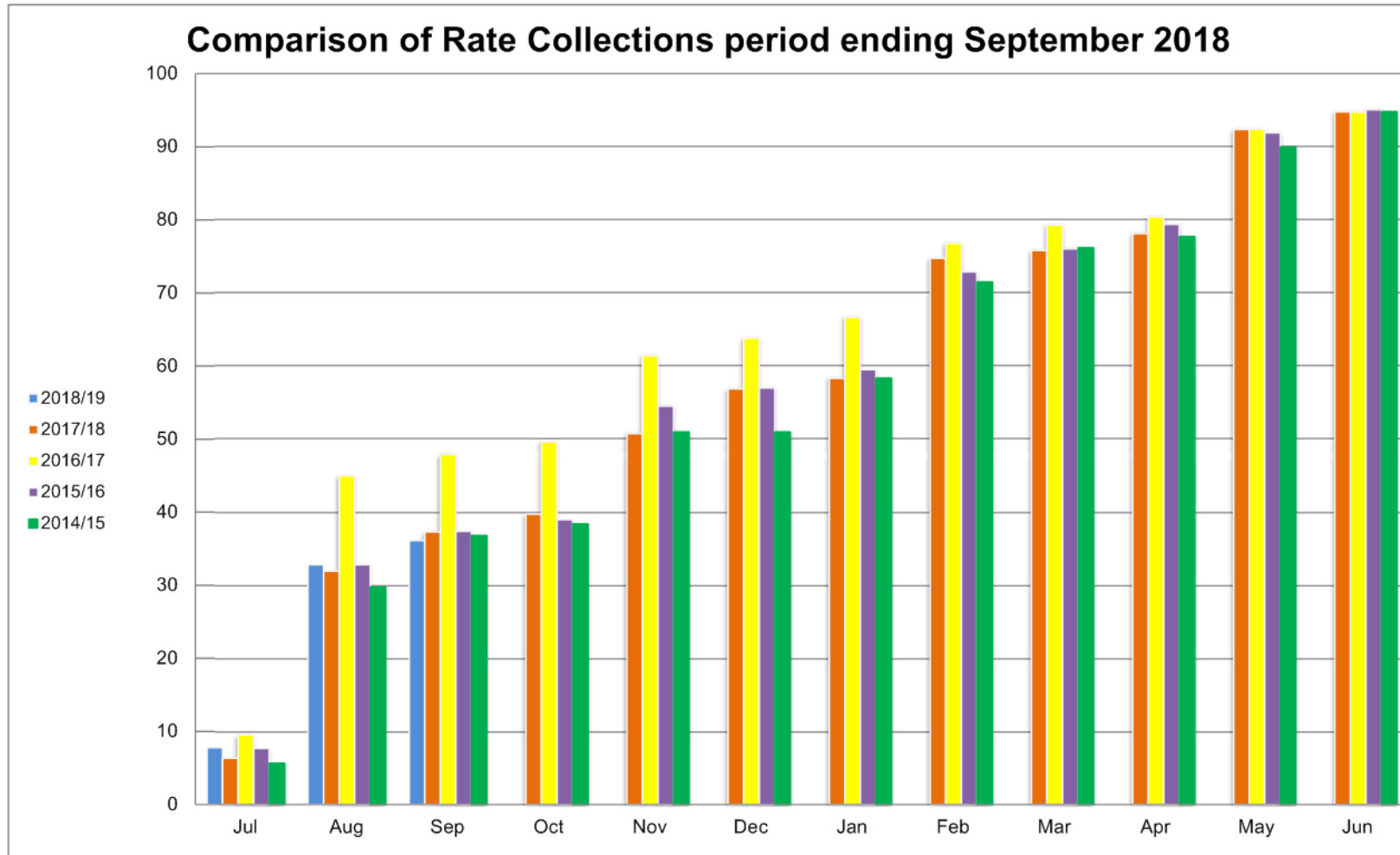
Council's Average Interest rate for the month was 2.55%. The average rate movement is minimal due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate remained at 1.50% in September. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 1.88%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2018
1.88%	2.55%	2.32%	2.51%

L Taberner

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.



Present: Cirs K Beatty, J. Jones, M. Nash, P. Mullins, G. Treavors, P. Batten, A. Durkin, L. Oldham, K. Walker, J. Weaver and I. Davison, Acting General Manager (A/GM), Director of Engineering & Technical Services (DETS), Director Finance & Corporate Services (DFCS), Community Engagement & Development Officer (CEDM)

Apologies: Clr Newsom

Start: 2.04pm

Finish: 4.15pm

Topics:

- Molong Hockey Field – Public forum item
- Australian Museum
- Blayney, Orange, Cabonne Rural & Industrial Land Use Strategy presentation

MOLONG MULTI-PURPOSE SPORTS FACILITY

DISCUSSION

Matt Lyons, as representative of the Molong Hockey Club addressed the forum in regards to the Molong multi-purpose sports facility, thanking Cabonne for the provision of the facility and providing an update on the usage of the fields throughout the hockey season. Matt also advised that his former Sydney Hockey club have donated an electronic scoreboard which the Molong Hockey club wish to donate to Council.

Matt advised a new laptop and software would be needed and that power would also be required to the score board and frame. The scoreboard has existing branding which will remain.

Clr Weaver questioned whether the board is able to be used for other sports i.e netball and tennis.

Clr Treavors questioned whether the screen being red lighting instead of green light would affect the facility use, as Molong Central School and other competitions are held in Molong.

Clr Nash advised that she could see community benefit by the installation of the offered score board.

Clr Mullins questioned if installing the older style score board was appropriate after spending \$1m on the ground.

AUSTRALIAN MUSEUM PERMANENT LOAN AGREEMENT CANOWINDRA FISH FOSSILS

DISCUSSION

Professor Rebecca Johnson – Director, Australian Museum Research Institute (AMRI) and Mr Cameron Slatyer – Branch Manager, Life and GeoSciences, AMRI addressed the forum in regards to the permanent loan agreement. The significance of the Age of Fishes fossils was outlined, as was the Australian Museum's role in fossil heritage.

It was advised that the revised deed ensures the following;

- Fossils remain in Canowindra
- Fossils will be available through scientific, electronic database
- Insures fossils under Australian Museum policy
- Palaeontologist to catalogue collection
- Joint marketing opportunities to increase profile of Age of Fishes collection
- Expertise of palaeontologist curator provided through Australian Museum

CEDM advised that shelving is to be installed strategically in new storage facility. Fossils will not be moved until after Council determine if it will proceed with deed of agreement.

In response to a concern raised by Clr Weaver, Rebecca indicated that if Council can advise where possible loans of fossils or castings have been made, Australian Museum could recall them.

It was advised that at no point in time would Australian Museum sell a specimen as it requires approval of Governor of NSW, although castings may be sold and could potentially generate a revenue stream.

In response to a concern raised by Clr Davison, Cameron advised that Age of Fishes can alter exhibition care and maintenance clause to operate between Australian Museum and Age of Fishes. Australian Museum predates formation of Council, and could post date it, hence the need for specific terms of agreement.

BLAYNEY, ORANGE, CABONNE RURAL & INDUSTRIAL LAND USE STRATEGY PRESENTATION

Liz Densley - Project Director, Elton Consulting addressed the workshop in regards to the review of the Blayney, Orange, Cabonne Rural and Industrial Sub Regional Study. Ms Densley explained that this is an opportunity to ensure that the plan supports development within the region, and aims to provide sufficient flexibility in the planning instrument to accommodate strategic direction that is in accordance with the broader criteria.

Initial analysis highlighted the significance of agriculture to the region and found that the sub region specialisation included areas such as healthcare and social assistance, agriculture and forestry, mining, food product manufacturing and road freight transport. It was noted, that employment in manufacturing, agriculture and forestry is in decline.

A review of the issues identified in 2008 was provided and also now includes technology, access to internet, Right to Farm and the impact of the Western Sydney Airport.

Issues analysis of the areas covering industry and natural scenic environment concluded the following;

- The importance of protecting natural reserves, water and soil i.e Mt Canobolas
- Tourism planning and the impact of agriculture
- Supply of well-located serviced land
- Buffer to biodiversity, natural reserves, agriculture and industry.

Key issues and opportunities were considered as the following;

- Rural and use conflict and fragmented landscapes
- Climate change and agricultural productivity
- Suitability of land for farming, tourism, conservation
- Reservation of important agricultural land
- Diversification of employment opportunities to support existing and emerging industries
- Long term supply of industrial land within sub regional context

Ms Densley advised the proposed timeline for the review and outlined the process.

A discussion was held regarding the purpose of the stakeholder meeting set for 19 September 2018 with Ms Densley advising invitation went to direct targets to agency. When issues have been preliminary identified there will be wider community consultation and the use of technology will reach and integrate consultation process.

Clr Davison questioned whether infrastructure can meet increased demands with a potential influx of Sydney to the Central West.

Ms Densley advised that there is local strategic planning space to identify growth demand/supply. There will likely be sufficient time to prepare for this.

Clr Mullins raised the issue of transport.

Ms Densley advised that the sub region strategy review helps to inform economic development.

Clr Batten spoke of the transport links – corridors identified for transport growth to link to Western Sydney and how they may suggest a visionary and/or controversial stance.

GENERAL BUSINESS

The following matters were raised;

- Clr Batten – Upgrade of Molong Recreation Ground lighting
- CEDM – “Rally till it Rains” event, Made in Cabonne at ANFD (waive or reduce fees), Transfer of fossils

- Clr Weaver – noted that recently released Geo map available at visitor information centres includes AOF
- Clr Nash – asked if council had received drought fund guidelines
- Clr Jones – Councillor attendance at ANFD Cabonne stand
- Clr Beatty – Events coordinator enquiry re a possible event to include;
 - Film festival at Amusu Theatre in Manildra
 - Flicks in the sticks festival at Montana Park
 - Re-create a ‘drive in theatre’ event
 - Showcase dinner to be hosted in the street alongside the Amusu Theatre

OUTCOMES

- Report to be presented to Council regarding Molong Hockey Club’s offer to donate a score board for use at the Multi-Purpose Facility
- Report to be presented to council on the Australian Museum’s draft deed of agreement
- Community engagement to proceed as part of the review of the Blayney Orange Cabonne rural and industrial employment generating sub regional strategy

Present: Ctrs K Beatty, J. Jones, P. Mullins, C. Newsom, P. Batten, L. Oldham, K. Walker, J. Weaver and I. Davison, Acting General Manager (A/GM), Director of Engineering & Technical Services (DETS), Director Finance & Corporate Services (DFCS), Community Engagement & Development Officer (CEDM), Grants Officer.

Apologies: Clr Nash, Treavors & Durkin

Start: 2.04pm

Finish: 4.10pm

Topics:

- Regis Resources update on the McPhillimays Gold Project
- Installation of solar power at council properties
- Drought Communities Programme

REGIS RESOURCES

DISCUSSION

Tony McPaul, Special Project Manager, Regis Resources addressed council on the McPhillimays Gold Project situated predominately in the Blayney Shire Council area. Mr McPaul gave an overview of Regis Resources and provided information regarding the project including capacity, life-span, water and power supply.

Mr McPaul advised there will be an estimated \$250M capital spend during construction with an estimated 250 jobs created during the construction and 250 direct and 750 indirect jobs over the 10+ year mine life.

Mr McPaul provided a site map of the area pointing out the one of the development alternatives would see part of the tailings dam encroach within the Cabonne shire boundary. He added that concern is being raised by members of the Kings Plains community regarding environmental impact on Belubula River and Regis Resources has addressed key aspects in their environmental assessment and is consulting closely with the community.

In answer to questions Mr McPaul advised

- The mine will be a 24/7 operation except in some areas where noise would intrude on neighbouring properties.
- Regis Resources would be looking at recruiting local and mainly unqualified people who could be trained by Regis.
- The pipeline water is of stock quality however the high pressure nature of it would not allow landowners access. There will be RFS fittings along the pipeline for emergency use.
- The extraction method using cyanide is of minimal risk and they will be continuing an extensive community information program to alleviate concerns.

SOLAR POWER AT COUNCIL PROPERTIES**DISCUSSION**

DETS addressed council in response to a request from the last meeting to carry out a cost benefit analysis of installing solar power at sewerage treatment plants. He advised that an assessment had been done a couple of years ago on the Molong STP which indicated the installation of solar power would be a viable proposition with considerable savings in the first year. He added that it would be reasonable to assume this would be the case with any installation of solar power on council properties.

DETS indicated that he believed Centroc had an initiative in place to conduct solar power assessments and would research where this was up to.

Discussion ensued on the way forward and it was agreed that council needed to develop a renewable energy strategy and policy for adoption and commit funds in next year's budget to carry out initiatives within the strategy.

DROUGHT COMMUNITIES PROGRAMME

The Mayor opened the discussion by stating that he had asked a number of business owners in Molong whether the current drought conditions were impacting their business and had a mixed reaction with some indicating up to 30% decrease in business and other, such as the supermarket, indicating an increase. He went on to say that the Prime Minister while visiting Blayney on the weekend, had stressed that the funding is not for farmers directly as they had access to other avenues of support, rather to stimulate local economies and businesses indirectly affected by the drought.

The Mayor advised he had contacted Blayney Mayor, Scott Ferguson, regarding the funding who indicated that they were calling for Expressions of Interest from key community groups to nominate projects for funding. He indicated projects such as pest eradicate by fencing of cemeteries utilising local contractors and suppliers would be suitable project under the guidelines. Similarly, projects identified in the Village Master Plans could be funded by utilising local suppliers and by-passing council's usual procurement processes.

Discussion continued with Cirs Newsom and Mullins indicating a preference for a 'buy local' scheme that would assist retail businesses.

A/GM indicated that she had been thinking of biodiversity projects that could be carried out as council's responsibility as a rural land-owner such as weeds and pest management, particularly along roadsides and waterways.

It was agreed that an EOI be developed for distribution to all community members and key community groups through media releases, online presence, social media and front counter display. EOI for projects would be open until 9 November and considered at the November member allowing council to match up projects that community can have ownership of.

Grants Officer commented that council would be able to apply for various projects and each project only needed to meet one of the criteria however would need to be

careful that the projects were an additional service and not part of council's normal service delivery.

GENERAL BUSINESS

Clr Davison tabled a media article regarding the recently introduced Chain of Responsibility legislation and the immediate effect it has had on Forbes Council with incurring a fine for the saleyard operations. He indicated that he would not be at the next council meeting however has asked for a motion to be put that council offer its support to Forbes Council in its efforts to lobbying against the responsibility of local government under the legislation.

OUTCOMES

- A renewable energy strategy and policy for adoption by council be developed.
- EOI be called for projects to be funded under the Drought Communities Programme until 9 November with suggested projects to be consider at the November council meeting.

ENGINEERING EXPENDITURE and PROJECTS FOR 2018/2019		
SEPTEMBER REPORT	BUDGET	ACTUAL
Administration	\$3,999,740	
Plant Fund	\$3,358,440	\$34,440
Administration Capital Works/Projects		
Training Room - Fit Out	\$69,000	\$0
Replace Printer / Copier Fleet - Includes 16 Small Printers, 5 Large Multifunction Devices	\$198,375	\$0
Modelling Software for Rates, Water and Sewer	\$23,000	\$0
Large Format Printer Scanner for Cudal Office	\$17,250	\$0
Cudal Office - Refurbishment of Existing Toilets	\$18,625	\$0
Canowindra Depot - Repair and Replace Electronic Roller Doors Controller	\$13,800	\$0
Molong Office - Timber Repairs, Internal Painting and Replacement of Carpet	\$172,500	\$0
Overhead Cranes	\$100,000	\$0
Upgrade Electrical Switchboard at Molong Workshop	\$28,750	\$0
Public Order & Safety	\$17,250	
New Animal Shelter	\$17,250	\$0
Environment	\$2,761,355	
Fabrication of 3 9M3 Skip Bins for Waste Recycling	\$19,780	\$11,340

Voluntary Purchase - 5 Betts Street, Molong	\$300,000	\$0
Molong Old Gasworks Site - Establish Car Park /Open Space Precinct	\$14,950	\$599
Puzzle Flat Creek Levee	\$2,426,625	\$190
Housing & Community Amenities	\$87,256	
Molong Cemetery - Purchase of land for expansion of cemetery	\$9,200	\$0
Canowindra Cemetery - Upgrade /complete internal driveways and pathways	\$57,500	\$0
Additional Beams for Molong Cemetery	\$13,225	\$0
Beam Extensions - To fit in with new mapping & denomination design Various	\$3,306	\$0
Public Conveniences	\$4,025	\$0
Refurbishment of Exterior of Bank Street Toilets	\$4,025	\$0
Cabonne Water	\$9,497,382	
Restart NSW Pipeline Stage 1	\$9,411,132	\$0
Purchase of Land for Cumnock Service Reservoir Construction	\$9,600	\$0
Project Mgt Non Cap ' Administration	\$80,000	\$0
Project Mgt Cap ' Administration	\$250,000	\$0
Survey & Develop Route	\$22,187	\$0
Develop Drinking Water Implementation Plan	\$70,000	\$0
Detail Design of Preferred Option	\$5,000	\$0
Land Acquisitions Licences and Easements	\$150,000	\$29,603

Final design Review Non Cap	\$20,000	\$0
Final Design Review Cap	\$5,000	\$0
Spec of Pipelines, Town Water Reservoir & Pumpstation	\$10,000	\$0
Tender of Reticulation Construction	\$5,000	\$0
Award of Reticulation works in Cumnock & Yeoval	\$5,000	\$0
Construct Retic Works Cumnock & Yeoval	\$1,384,131	\$0
Construct Stage 1 - Orange to Molong	\$40,000	\$3,774
Commissioning Stage 1	\$5,000	\$0
Construction of Stage 2 - Molong to Cumnock and Yeoval	\$7,350,214	\$5,276,470
Water Capital Works & Projects		
Water Assets - 30.8cfm Air compressor at Molong Treatment plant	\$86,250	\$0
Small Town Sewer	\$129,000	
Small Town Sewer Management Expenses	\$129,000	\$0
Cabonne Sewer	\$91,000	
Sewer Management Expenses	\$91,000	\$0
No Work Order	\$91,000	\$0
Recreation & Culture	\$2,238,000	
Swimming Pools		

Canowindra Pool - Expansion Joints further work required	\$57,500	\$0
Sporting Grounds		
Molong Rec Ground - Underground Irrigation of Sports Field	\$80,500	\$0
VEP (Village Enhancement Program)	\$1,504,680	\$182,910
Stronger Country Communities Fund	\$2,100,000	\$0
Shared Mobility Access Pathway – Mullion Creek (Bevan Road to Long Point Road)	\$115,750	\$129,254
Shared Mobility Access Pathway – Manildra (Showground to Park St)	\$90,563	\$0
Shared Mobility Access Pathway – Cudal (Toogong Street – Wall St to Cargo St.)	\$64,975	\$0
Transport & Communication	\$11,184,484	
LOCAL ROADS		
R2R – Belgravia Road Stage 3	\$453,701	\$423,570
R2R – Icely Road	\$585,880	\$560,584
Resources for Regional Project – Four Mile Creek Road	\$1,407,445	\$0
Urban Reseal - 18/19	\$342,610	\$0
Rural Reseal - 18/19	\$1,132,832	\$0
Heavy Patching - 18/19	\$1,059,000	\$0
Gravel Resheeting Local Roads - 18/19		
Baldry Road, Baldry	\$28,000	\$0
Barnes Track, Eugowra	\$42,000	\$0

Beaths Road, Canowindra	\$25,500	\$0
Bertie Cole Street , Molong	\$15,000	\$1,591
Breens Road, Nyrang Creek	\$14,000	\$0
Buckland Street, Molong	\$14,000	\$1,591
Dry Creek Road	\$28,000	\$0
Emu Swamp Road	\$28,000	\$3,090
End Street, Molong	\$12,000	\$1,182
Hillview Lane, Eugowra	\$30,500	\$0
Jason Street, Molong	\$15,000	\$1,591
Kangarooobie Road	\$24,000	\$0
Kerrs Greek Road	\$34,000	\$0
Kjollers Road	\$32,000	\$0
Lemmons Road, Borenore	\$32,000	\$0
Lower Lewis Pond Road	\$28,000	\$0
Mandagery Lane, Manildra	\$32,000	\$1,636
Mostyn Lane, Manildra	\$22,500	\$1,636
Pengilly Lane, Eugowra	\$11,500	\$0
Peterson Road, Manildra	\$20,000	\$1,636
Puzzle Flat Lane, Eugowra	\$7,500	\$0

Quarry Road, Morbel	\$15,000	\$0
Rutherford Road, Molong	\$145,000	\$11,991
Sandy Creek Road, Cudal	\$99,500	\$0
Shreeves Road, Molong	\$39,500	\$4,545
Sullivans Road, Manildra	\$17,500	\$1,363
Whiteheads Road, Molong	\$17,500	\$1,591
Windeyer Street, Manildra	\$14,000	\$1,590
Waldergrave Road,	\$23,000	\$0
Yuranigh Road, Molong	\$110,000	\$15,273
Spring Hill Road - Extend Seal to Blayney Council Boundary	\$75,000	\$33,277
Local Road Construction - South Bowan Park Road - Replace Timber Culvert	\$180,000	\$1,200
Local Road Construction - Paling Yards Loop Road - Replace Timber culvert	\$200,000	\$0
Local Road Construction - Byng Road External Seal 1 km	\$100,000	\$80,397
Local Roads Construction - Woods Lane, Nashdale - External Seal 600 mts	\$55,000	\$31,609
Local Roads Construction - Dry Creek Road - External Seal 1 km	\$100,000	\$0
Local Roads Construction - Lower Lewis Ponds - External Seal 1 km	\$100,000	\$0
Local Roads Construction - Emu Swamp Road - External Seal 1 km	\$100,000	\$67,082
Local Roads Construction – Washpen Bridge Approaches Seal, Gundong Road	\$130,000	\$160,195

REGIONAL ROADS	\$5,149,029	\$0
Regional Road - Heavy Patch Capital from Maintenance Budget	\$683,541	\$0
REPAIR Program (50/50 funded with RMS Project to be finalised)	\$800,000	\$0
Fixing Country Roads - Banjo Paterson Way Widening Project (Four Stages)	\$4,465,488	\$0
Stage 1 – Norah Lane to “The Boot”	TBA	\$13,881
Stage 2 – Burgoon Lane 5.5km towards Cumnock	TBA	\$184,696
Stage 3 – Near Murrays Bridge	TBA	\$0
Stage 4 – Old Yullundry Road to Hanover Creek Bridge	TBA	\$0
Gasworks Lane Molong Car Park	\$75,000	\$0
STATE ROADS		
State Roads - Maintenance	\$515,000	\$90,080
State Roads – Construction. 18/19 Projects To Be Determined	TBA	\$0
MR377 Escort Way (Toogong Project)	\$320,000	\$38,051
Culvert works Edward Street and Peabody Road (MR359)	\$88,040	\$75,577
MR61 Escort Way heavy patching	\$265,940	\$63,018

LOCAL ROADS

Council's Local Roads Gravel Resheeting to commence 22 October 2018.

October grading – Jennings Lane, Guanna Hill Lane, Shreeves Road, Boomey lane, Starrs Road, Booney School Road, Big Camp Road, Crocketts Lane, Stapletons Road, Finches Road, Shades Road, Bournewood Church Road, Loombah Road, Stagecoach Road, Bulgus Road, Byng Road, Favel Road, Gowan Road, Adamwaite Road, Cashen lane, Heifer Station Lane, Coates creek Road, Monaghan Road, Avondale Road, Nanami Lane, Ingledell Road, Waterhole Creek Road.

Road Maintenance

October patching – Eugowra Streets, Icely Road, Molong Streets, Cadia Road, Old Orange Road, Amaroo Road, Borenore Road, Woods Lane, Casuarina Drive, Stagecoach Way.

Local Road Heavy Patching

Casuarina Drive heavy patching has been completed.

Roads To Recovery

Belgravia Road Stage 3

Council has completed tree & vegetation removal on these two sections of Belgravia Road.

The 1.5km section from North Strathmore Lane towards Molong has been sealed, 16 August 2018. The final 1.6km of the Belgravia Rd, construction works has now been completed and sealed 14 August 2018, from Strathmore Lane south to the Bell River crossing.

Icely Road

Council has commenced works on the 3km section of Icely Road, vegetation has been completed, and the first 2km from Selection Road towards White Rocks Road has been sealed 22 August, 2018. The remaining 1km was sealed 18 September 2018. The project is now completed.

REGIONAL ROADS

Banjo Paterson Way – Fixing Country Roads Project

The Fixing Country Roads funded project on Banjo Paterson Way is in four stages, between Molong and Yeoval.

Council has commenced stage two, from Burgoon Lane towards Cumnock – (5.5km section). These works will begin mid July 2018.

Work has ceased at the moment, due to pipeline issues close to the roadworks (further investigation is needed before works can recommence).

October patching – MR234, MR237, & MR573

SHARED MOBILITY ACCESS PATHWAYS

Council was successful in funding for Shared Mobility Access Pathways, under the Stronger Country Communities Funding. The shared pathway and pram ramps at Mullion Creek has been completed, from Bevan Road to Long Point Road. Works have been completed on the shared pathway in Manildra – from the showground to Park Street, and Cudal footpath at Toogong Street will commence late October.

Central Tablelands water security for the Regions – Orange to molong Pipeline Project stage 1

- The design and construction Ammerdown (Orange) to Molong Creek Dam Pipeline and associated break tank have been completed.
- The design of Molong to Cumnock and Yeoval pipeline has been completed.
- 48km of pipeline has been laid, commencing from Molong and progressing towards Cumnock and Yeoval villages. The construction of the Molong Gidley Street pump station building the Cumnock and Yeoval chlorine dosing buildings are almost completed. The reservoir on Banjo Patterson Way, Cumnock is nearing completion.

NOXIOUS WEEDS DEPARTMENT

Work carried out since the last report.

Dry weather has continued which means very little growth in the Central West area.

Work is currently underway on grasses controlling Serrated Tussock, African Love Grass And Chilean Needle Grass.

Where Century plant control was undertaken, results are slow but appear to be working. Council will wait a little longer for conclusive results before conducting more control work on this plant.

PROJECTS UPDATE

The status of the main projects are as follows:

1. Orana House

- Construction is in progress

2. Molong Truck Wash

- Concept design is in progress

3. Banjo Paterson Way Widening and Four Mile Creek Road

- Monthly progress reporting

4. Pipeline – Molong to Cumnock and Yeoval

- Construction is in progress

5. Molong Sewer Pump Station

- Tender evaluation has been completed

6. Molong Library

- Engineering and civil design is in progress

7. Management of Canowindra Swimming Pool

- Contractor has been engaged

8. Supply and installation of guardrail wire rope safety fencing, Heavy patching & Tree & Limb Removal services in the Cabonne Council LGA

- Tender evaluations have been completed

9. Refurbishment of Public Toilets

- Design Consultant has been engaged

10. The following tenders have been called

- Excavator Hire - Closed
- Supply of Trees and Limbs Removal Services - Awarded

- Supply and Installation of Culverts, Footpaths, Kerb and Guttering - Readvertised
- Heavy Patching - Awarded

URBAN SERVICES AND UTILITIES SECTION UPDATE

- Fluoride dosing unit has been commissioned internally awaiting external sign off.
- Tree planting program is ongoing (plantings recently in Cumnock.)
- Upper Bank St garden beds completed.
- Water main breaks completed as required.
- New private water and sewer connections completed as required.
- Sewer main breaks and chokes completed as required.
- Hydrant inspection program completed.
- Sheps garden corner project completed.
- E-one units repaired and replaced as required.
- Tree pruning works completed as required.
- Leaf removal works completed as required.
- Major cleaning works on amenities buildings completed.

- Hall maintenance works completed as required.
- Manildra garden bed works near the pool nearing completion.
- Cargo garden bed completed.
- Project scoping, quotation and ordering has commenced into a number of projects identified in the recently allocated VEP works.
- Thistle Street sewerage pump station retendered.
- Effluent testing for all sites in Cabonne completed.

Cabonne Shire Council Heritage Advisory Service

David Scobie Architects

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 NSW 2063
 Tel: (02) 9967 2426
 Mobile: 0412 415010
 Email scobiearchitect@optusnet.com.au
www.davidscobiearchitects.com.au

Heritage

Cabonne Shire Council
 Via email
 Attn: Ms. Heather Nicholls
 Chris Eldred, Jann Ferguson, Kate Blackwood and Accounts

REPORT: October 2018**Visit: 8/10/2018****1.0 Information provided to the Heritage Advisor**

- 1.1 Heritage Advisor appointments–
- 1.1.1 Heritage Committee Meeting – Agenda
 - 1.1.2 Quinn's stables issue from Anton Lynar
 - 1.1.3 100 Bank Street

The next visits:

- **November 5th**
- **December 3rd**

2.0 Follow Up required

- ❖ *Gumble Hall*
- ❖ *Canowindra Railway Precinct – Master Plan completed for JHG-CRN: David Ward*
- ❖ *Canowindra Museum Master Plan – Ross Cleary*
- ❖ *Villages of the Heart: Reporting strategy for Cabonne Council*
- ❖ *Eugowra Fat Lamb Hotel – reconstruction*
- ❖ *Quinn's Stables – part demolition*
- ❖ *Cabonne Museums - Master Plan and Programme and Grant application support*
- ❖ *46 Bank Street, Molong*
- ❖ *The Yarn Market and Cobb & Co buildings*

The following notes apply to site visits and requests for advice - The intention is that the notes are passed to the Property Owner/Enquirer/DA Applicant:

Heritage Report: October 2018
 David Scobie Architects Pty Limited
 ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

1. Heritage Working Party Meeting

Apologies for David: Double booked appointment

- Heritage grant program
 - Grant offered to Yarn Market declined by the property owner
- Headstone restoration in the Molong Cemetery
 - McMurtries to restore a fallen headstone
- Connelly's Store signwriting
 - Works to commence mid-October
 - Replicated Robur sign on western wall
 - Mother's Choice sign re-painted on the western wall
 - Kinkara sign reinstated on the façade of the parapet to the street



Painted sign in Wolgan Street, Portland

- Cargo Goldfields Anniversary
- Canowindra Blue Jacket Lookout
- Anniversaries of historic events

Other items:

- Plaques for key heritage buildings in Bank Street precinct

Cabonne Shire Council Heritage Advisory Service

2. Colour scheme for residence at 100 Bank Street, Molong

Contacts: Mr. & Mrs. Latham

Significance: The site is located within the Bank Street Conservation Area. The front original building appears to be circa 1900-1910 era with distinctive elements which indicate the Federation style.

The building includes a stone foundation, local sandstock style pale bricks in solid wall bond, double hung sliding sash windows, tuck pointed brick headers and a galvanised iron hipped roof with ogee guttering and timber posted verandah. The cast iron decorative brackets are unusual as illustrated in the valued early photographs.

Alterations include the front door, verandah balustrade elements, the concrete slate tiled verandah and the painted front elevation. The ogee curved form of the front verandah is a rare form of verandah roof used to give extra strength to the original ductile iron used to form the self supporting shape.



Photograph 1 View of the front corner.

Key elements to consider:

- | | |
|--|----------------|
| • The foundation wall | Beige or Wheat |
| • The verandah posts | Indian Red |
| • The two moldings to the posts | Lime White |
| • The posts above the top larger molding | Lime White |
| • The fascia beam supporting the Ogee gutter | Lime White |
| • The Ogee gutter | Indian Red |
| • The cast iron brackets | Indian Red |
| ○ The Angled plant like element centred in the bracket | Lime White |
| • The timbers supporting the verandah | Sage Green or |
| Summershade | |

Heritage Report: October 2018
David Scobie Architects Pty Limited
ACN 079 683 079

Cabonne Shire Council Heritage Advisory Service

- The balustrade – rails and wire infills
Indian Red rail

Regency White with

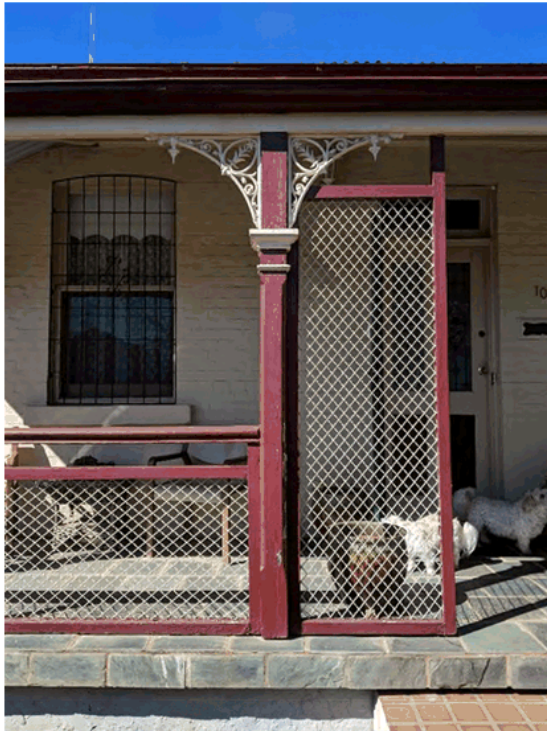


Photograph 2 The front door

Key elements to consider:

- | | |
|--------------------------------------|-----------------------------|
| • The brickwork | Lime White or Regency White |
| • Brick header course above the door | Beige or Wheat |
| • The timber fanlight | Sage Green or Summershade |
| • The timber door | Indian Red |
| • The lower panels in the door | Lime White or Regency White |
| • Steel screen door | Indian Red |

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Photograph 3 The central view

It is recommended that the two framed wire panels each side of the two posts detract from the character and therefore should be removed. Prior to this consider the possible hazards relating to the verandah and front steps. It may be that the front steps and verandah would be best with a handrail but at the same level as the two side rails without going the full height to the verandah beam and then down the two sides of the steps.



Photo 1 The purpose of the following three photos is to illustrate the alternative for a balustrade which uses perforated wire sheet as the infill. When viewed from front on it is almost invisible.

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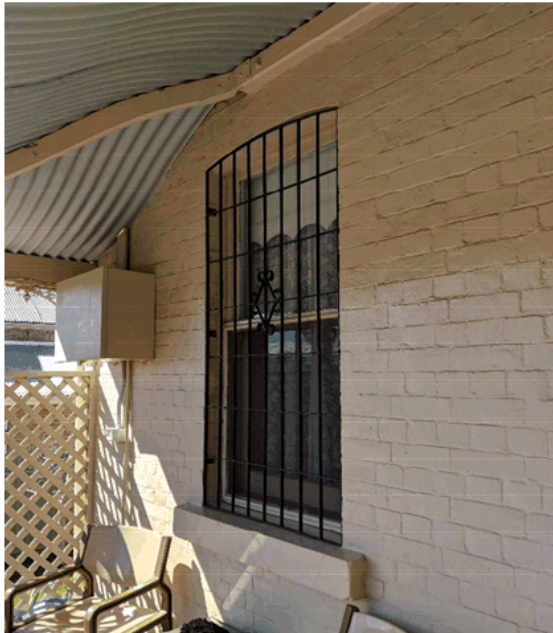


Photo 2 The balustrade is fine perforated wire in painted steel frame fixed to four rods which span between the floor and handrail.



Photo 3 This same verandah also shows the balustrade and the traditional green colour used for verandah timbers and linings.

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Photograph 4 Window grilles to be removed

Key elements:

- | | |
|---------------------------------|---|
| • Walls | Lime White or Regency White (Matt not satin or gloss) |
| • Window sills | Beige or Wheat |
| • Windows | Sage Green or Summershade |
| • Verandah roof support timbers | Sage Green or Summershade |



Photograph 5

Key elements:

- | | |
|-------------|-----------------------------|
| • Posts | Indian Red |
| • Palings | Lime White or Regency White |
| • Knob tops | Lime white or Regency White |

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Photograph 6 Return verandah

Key elements:

- Lattice
- Downpipes and services
- Lower rendered wall
- Painted sides to window reveals
- Window heads

Lime white or Regency White
Match the adjoining wall colour
Beige or Wheat
Beige or Wheat
beige or Wheat



Door example in similar coloured brick walls, noting the brick header course

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3. Proposed Service Station in Gaskill Street, Canowindra

Significance

Gaskill Street and the character of the town centre in Canowindra is rare within regional NSW with the following distinctive features:

- The street and conservation area retains a large number of early buildings
- It has few bad ugly and modern buildings to detract from the overall character
- The streetscape and public space are low key and have generally not been engineered to contemporary standards and character

A localised site analysis:



Photo 1

One of the other two garage and petrol outlets in Canowindra. Generally a large shed type of garage with pumps in the foreground. The arrangement and number of signs are noted.



Photo 2

View of the subject site from the north ie from the town side. Roof profile important as the open site offers views beyond and generally green background.

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Photo 3 The range of buildings opposite the site: one contemporary house, two traditional houses and one former commercial building to the north.



Photo 4 The adjoining property to the NW boundary. Brick and iron traditional dwelling set low on the site. No existing boundary planting to the adjoining boundary. Screen hedge planting along the front boundary.

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Photo 5 View from the town centre.

The distinctive elements are the store building, the canted glazed shopfront, one single skillion roof and the shaped front on the roof.



Photo 6 The front elevation

Distinctive building form remains despite the removal of the signs and graphics.



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Photo 7 View on the main approach from Cowra towards the main business area. From this vantage point, the townscape provides the backdrop

The character of the building:

- a simple outline with a canopy integrated into the design and capping the building form;
- The facility faces the street consistent with the traditional orientation in commercial areas and
- There is extended glazing to the front and sides of the building

The character of the setting and landscape:

- The planting in the vicinity is generally deciduous as it relates to gardens and consists of lower scale hedges and taller scale trees
- The distant planting is mixed and consists of deciduous and native and is at the scale of trees. These are both towards the rear of Gaskill Street buildings and the SW portion of the subject site.



Photo 4 A local example of a new pylon ID sign in Molong which is generally acceptable. It includes one top ID panel, 4 price panels and two sub brand offers. The colours are also sympathetic with this setting.

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A second example of a simple pylon panel sign

The Proposal

A written site analysis has been provided utilising the DCP and the checklist from Design in Context.

There is no discussion of whether retention and refurbishment of the existing building was considered as a possibility. Given the building has several visually attractive design features and occupies a similar footprint to the proposed C store it is recommended that the retention option plus additional fuelling area and canopy be discussed.

The drawn proposal

Plans and elevations

Sign details

Waste details

Vehicle movements

Demolition plan for the 'rebuild' notes that all existing structures are to be demolished – building, shed and remnant slabs

The C store is located hard against the diagonal NW boundary so that the fuelling area and canopy fronts the key customer direction from the SE.

The canopy includes a link element to the C store and the fuelling area at rightangles.

The left over diagonal spaces to the NW and the SE are shaded green for landscaping while an 1800mm strip to the rear of the site offers a green area at the top of the battered slope. The lower portion of the site is unutilised.

Setbacks

The existing building is set some 1500-1800mm from the boundary which is similar to the front edge of the existing canopy.

The existing building appears nominally 9-10m from the front boundary

The C store building appears to be nominally 2m forward of the adjoining residence to the NW while it is some 10m apart.

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Drawing A-13 illustrates the scale and elevations. It does not illustrate the two adjoining buildings or the existing. This makes comparison difficult. The C Store is 4m in height which is nominally 1.3m building with a 1m parapet façade.

The presentation to the street of the C store is a block wall with three advertising panels.

The canopy is 4600mm to the soffit with a 1m parapet façade supported on 2 columns to the C store and 3 columns at rightangles to the street corresponding to the fuel points. The canopy has a three colour including white horizontal bands. The colours differ from the written statement which includes blue.

The ID pylon is 6m in height and located some 2m forward of the C store nominally on the front boundary. It includes The corporate brand, 4 black price points and 3 sub brand graphics. The legs are expressed at the base.

The dado level of the C store is clad in graphic panels.
The pump pints include three graphic indicator panels.

It is noted that the traditional existing petrol station is a white designed structure and typical of the late 1950s period. The current proposal is a considerably larger structure with the major elements shaped from a practical point of view as opposed to a design point of view. Therefore the use of a colours and design cues which seek to make the building visually recessive is better strategy than using the existing white colour scheme.

Analysis

- The proposal generally respects the locations of the existing elements on the site with the C store located to the northern corner. The additional elements are the ID pylon and T shaped canopy.
- The setback of the C store is not comparable with the existing building and not consistent with the adjoining buildings.
- The heights or scale of the C store and canopies are generally consistent with the use and industrial type with the exception of the ID pylon.
- The forms relate to the generic type of development and there is no evidence that the local conditions or vernacular have been interpreted.
- The materials and colours do not exhibit clear relationships or references to the local context.
- Details. The open expressed legs on the ID pylon are inconsequential in this setting. The remaining building elements appear to be standard for this development nation wide.

Further information is requested in order that a more detailed assessment and advice can be provided to Council and the community:

- An option to refurbish and extend the existing building with a fuelling canopy and ID pylon is recommended for provision. The assessment of alternatives is a standard part of the heritage Impact Statement process;

For the current proposal:

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- An elevation to the street including the two adjoining buildings in outline plus the development is required to assess the streetscape impact;

Recommended modifications:

- In the further development of the current proposal, the NE elevation of the C store should be fully glazed to reflect the traditional 'active' commercial presentations to the street;
- The front setback of the C store to be modified to a line no further forward than the adjoining building with a site plan illustrating the setbacks of the subject and two adjoining sites/buildings for analysis and comparison
- The coloured graphic panels on the SE elevation of the C store should be replaced with ACP cladding in silver grey to reduce the visual prominence and utilise a traditional steel/galvanised iron type colour
- Colorbond gates and fencing in Windspray are generally acceptable
- Raw concrete blockwork is acceptable subject to all horizontal joints being ironed/ruled, all vertical joints being flushed and mortar colour matched to the block colour
- The ID pylon to be reduced in height through limiting the elements to the corporate brand, four price points and the fast-ezy graphic. Internal illumination to be limited to the corporate ID top brand and generally as per the BP example provided
- A planting plan to provide deciduous/exotic planting to the foreground areas and native trees to the rear of the batter strip. Along the rear a central gap in the planting should allow for through site distant views as per the existing.
- A lighting plan, in particular the narrow cone lighting units in the canopy soffit, will need to illustrate light spill so as not to disturb the residential properties in the vicinity
- The background/base colour to the parapets and elevations to be silver grey or shale grey to reduce the visual impact of the large structure in the setting and utilise a local traditional colour interpreting the galvanised iron.

4. Former Church, 7 Waldegrave Road, Spring Terrace

The following notes are provided additional to the previous notes provided for the site.

Client brief – Q&A:

- Daylight and sunshine
 - Retain and restore existing leadlight elements
 - Replace all other contemporary glass with clear glass
 - In the windows, reintroduce opening windows based on the original frame
- Ventilation
 - Opening casements as noted above
 - Review the ceiling and options for velux units
 - Steel framed units will need to be restored or replaced
- Short term accommodation
 - Kate to supply advice on the use of a caravan in relation to planning matters
 - Commission local consultants to complete a wastewater treatment study for the site based on two bedrooms, kitchen, laundry and two bathrooms – modify this if required
- Location of rear pavilion
 - Typically a pavilion is in the order of 5-7m from the rear wall of the Church is linked with a glass lined passage
 - The pavilion should have predominant glass elevation with verandah/shading to the north
 - The pavilion could have an open end to the east for vehicles and storage
 - The pavilion could have roof clad in solar pv or even the new forms of integrated solar roofs

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- Engineering design for access road to site entry
 - Kate will provide a diagram for the requirements
- Water supply – potable water supplied via town water or via roof collection – confirm suitability from early iron
- Use of new rainwater tanks – standard galvanised rural tanks

Develop a Strategy

- Part one
 - Develop a checklist and plan for conservation of the building
 - Develop a plan for landscaping the site – hard, soft, activity spaces, sun, wind etc
 - Develop a plan for the new pavilion building
- Part Two
 - Start the long term planting
 - Conserve & weatherproof the outer elements of the Church – ground, walls & roof and let it stabilise
- Part Three
 - Build the pavilion envelope and fitout the bathroom and kitchen
- Part Four
 - Church restoration – windows and roof replacement/insulation and pointing
- Part Five
 - Complete the pavilion

Design Contacts:

Meet some of these people and see if you click and they click with the site/building

- Tim Winters 026846 8311
- Richard Southwell 040135 7891
- Robyn White 0427 313589

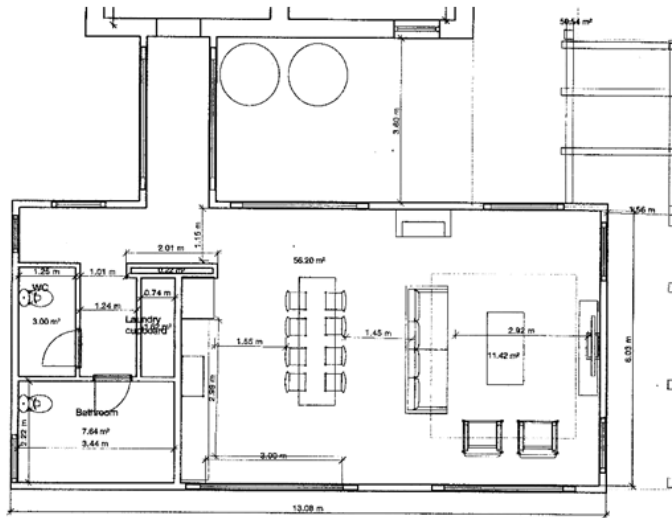
Landscape Shahreen Alford 0421860186

Local and regional contractors are available for stone, brick etc. It is strongly advised that these details should only be investigated once the big picture has been established.

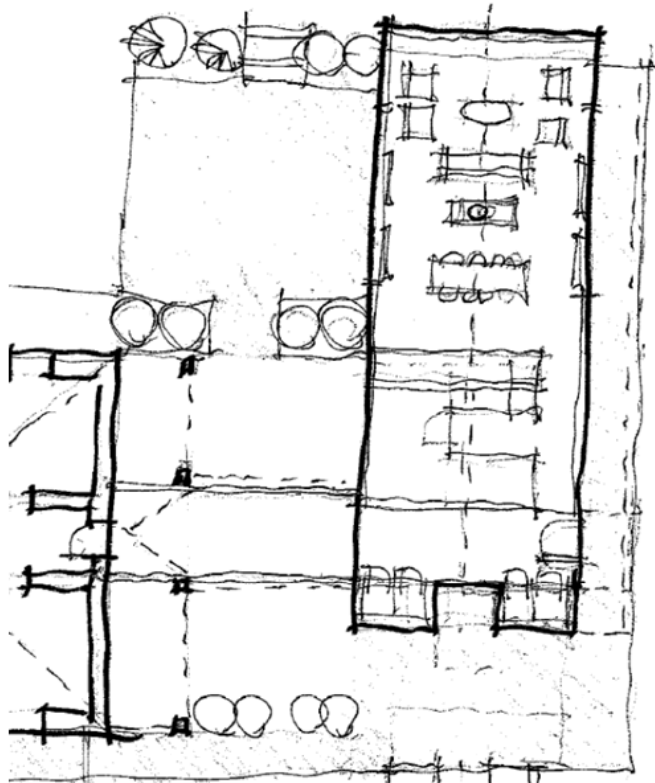
For a one big budget picture without getting buried in the details, contact Rob Barlow of Tablelands builders – 0418867902 but even this is not advised until some form of overall plan is available to budget.

For a general guide to repointing, speak with
 Brad Jenner 0401028511
 Or Graham Hawke 0427653122
 and ask Rob Barlow for his advice after his visit

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Two examples only of pavilion forms



A previous example of a retained traditional building to the left and new pavilion structure to the right.

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3.0 SUMMARY: Annual Heritage Strategy checklist – 2018/2019

1	Heritage Committee	Advice to Council	1	5
		Consultant Directory		
		Services & trades Directory		
2	Heritage Study	Aboriginal Study		
		Statements of significance		
3	Heritage Advice	Site visits	3	17
		Heritage advice	3	19
		Urban design advice		
		Pre-DA advice	2	13
		Advice on DA's		1
4	Pro-active Management	Heritage DCP		
		Urban design DCP		
		DA fee relief		
		Flexible Planning & building		
5	Local Heritage Fund	Funded projects		
		Project value		
		Heritage fund value		4
		Owner contribution		4
		Tourism projects		3
6	Main Street	Committee		
		Study		
		Implementation		
		Expanded main street		2
7	Education & promotion	Brochures, web, plaques, panels		3
		Events		
		Tourism strategy		
		Trails		1
		Training		
8	Council assets	Asset management plans		
		CMP and CMS		
		Works budgets		
9	Sustainability	Adaptive re-use		
		Restoration	1	7
		Reinstatement		5
		Landscape	1	6
		Water	1	4

David Scobie RAIA

Heritage Report: October 2018
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