



9 December 2020

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 15 December, 2020** commencing at **2:00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read 'BJ Byrnes', is written over a light blue horizontal line.

BJ Byrnes
GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

Please be advised that this Council meeting is being recorded and live streamed. By speaking at this meeting, you agree to being recorded and live streamed. Please ensure that if and when you speak you are respectful to others and use appropriate language at all times. Cabonne Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting. The recording of this meeting will be made publicly available on Council's website.

ATTENDEES – DECEMBER 2020 COUNCIL MEETING

2:00pm

Youth of the Month
Beau McKenzie
Yeoval Central School



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1171838

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATIONS OF INTEREST - 2020 - 1171840

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1171842

RECOMMENDATION

THAT any Political Donations be noted.

GENERAL MANAGER REPORT

A call for declarations of any Political Donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 1171844

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 5 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1171846

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 6 - GROUPING OF REPORT ADOPTION

REPORT IN BRIEF

Reason For Report	Enabling procedural reports to be adopted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1171847

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider
2. Items 7 to 9 be moved and seconded.

GENERAL MANAGER REPORT

Items 7 to 9 are considered to be of a procedural nature, and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

ITEM 8 - AUDIT, RISK AND IMPROVEMENT COMMITTEE

REPORT IN BRIEF

Reason For Report	For Council to adopt the minutes from the Audit, Risk and Improvement Committee Meeting
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.5.c - Comply with internal audit requirements

Annexures	1. ARIC Meeting Minutes - 18 November 2020↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\AUDIT\AUDIT RISK IMPROVEMENT COMMITTEE (ARIC) - 1187053

RECOMMENDATION

THAT Council adopt the minutes from the meeting of the Audit, Risk and Improvement Committee held on 18 November 2020.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

The Audit, Risk and Improvement Committee met 18 November 2020, the minutes of the meeting are attached for adoption and for the information of councillors.

ITEM 9 - LOCAL TRAFFIC COMMITTEE MEETING NOVEMBER 2020

REPORT IN BRIEF

Reason For Report	For Council to adopt the minutes from the November 2020 Local Traffic Committee Meeting
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.b - Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils
Annexures	1. 26 November 2020 Traffic Committee Meeting Minutes↓
File Number	\\OFFICIAL RECORDS LIBRARY\TRAFFIC AND TRANSPORT\MEETINGS\LOCAL TRAFFIC COMMITTEE - 1187126

RECOMMENDATION

THAT Council adopt the minutes from the 26 November 2020 Local Traffic Committee meeting.

DEPARTMENT LEADER - ASSETS & TECHNICAL SUPPORT'S REPORT

The Local Traffic Committee met on 26 November 2020, and the minutes of the meeting are attached for council's adoption.

ITEM 10 - BCO ALLIANCE AGREEMENT

REPORT IN BRIEF

Reason For Report	For Council to endorse the BCO Alliance Agreement and seek Ministerial consent under s358 of the Local Government Act (1993), to establish a company limited by Guarantee, BCO Alliance Limited.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.d - Maintain effective membership of Central NSW Councils JO, LGNSW, Country Mayors Association and other forums
Annexures	1. BCOA 25 November 2020 Minutes - Final 2. BCO Alliance Draft Agreement - 25 November 2020
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\BCO ALLIANCE - 1187181

RECOMMENDATION

THAT Council:

1. Approve the draft BCO Alliance Agreement between Blayney Shire, Cabonne and Orange City Councils; including delegations contained in the Agreement.
2. Note that Blayney Shire Council, on behalf of the BCO Alliance and with support from Cabonne and Orange City Councils, will seek Ministerial consent to establish a company limited by Guarantee called BCO Alliance Limited to act as agent for the Alliance.
3. Authorise, subject to Ministerial consent, the Mayor and General Manager to execute the BCO Alliance Agreement, substantially in the form of the draft.

GENERAL MANAGER'S REPORT

In accordance with the Memorandum of Understanding (MOU) signed by the BCO Alliance members on Wednesday 23 September 2020, the BCO Alliance was established as a formal voluntary strategic alliance between the member Councils; Blayney Shire, Cabonne and Orange City.

The MOU which outlined the objectives, Services, Principles and Governance of the Alliance will serve its purpose until a formal Agreement is executed. The inaugural meeting of the Alliance was held on 25 November 2020.

The draft BCO Alliance Agreement (attached and following this report) was prepared for Board consideration and feedback. This Agreement will provide the legal framework necessary for the BCO Alliance to function within the Local Government Act (1993).

The Board determined that each member Council be presented the Agreement for endorsement.

The main issue of principle is whether we have a separate legal entity to be available to act as agent for the Alliance. The draft Agreement provides for this (see recital (E) and clause 6) as a Council owned company limited by guarantee, registered under the Corporations Act (2001).

The relationship between the 3 Councils remains contractual, but the Alliance Agent is there to act as a nominee of the 3 Councils if ever a contract needs to be entered into for the purposes of the Alliance.

Such contracts down the track may be, for example, joint procurement, employment or consultancy contracts or grant funding agreements.

It avoids all 3 Councils having to jointly sign contracts or for one Council to act on behalf of or to auspice for all 3. It doesn't mean that the activities of the Alliance are conducted through the Agent - that remains all 3 Councils working together in their own right.

The Agreement clause requires unanimous decisions, which provides each Council with a protection mechanism.

The use of a company limited by guarantee (not shares) is how the 3 councils established Orange TDO Limited to form Orange 360, although in that case the company is the actual trading entity, not merely a nominee or agent for the Councils.

The Alliance Agent as an entity provides the flexibility for the future if needed for the BCO to act independently, subject to the member Councils' agreement.

Risk/Policy/Legislation Considerations:

There are several governance models Councils use to share services which include;

- An arrangement supported by a formal agreement or MOU,
- A committee of council under the Local Government Act (1993),
- A Joint Organisation (JO) as legislated by the Local Government Act (1993),
- An incorporated association under the Associations Incorporation Act (2009); or
- A Council owned company under the Corporations Act (2001)

The draft BCO Alliance Agreement provides the legal framework necessary for the BCO Alliance to function within the Local Government Act (1993). Only

by resolution may Council delegate functions to another body; as per s377 of the LG Act. Clause 6.2 of the Agreement refers to the functions that the Alliance Agent may carry out to effectively share resources.

If an Alliance Agent as recommended is established, under s358 of the LG Act Council is required to seek Ministerial approval to form the corporation. An entity for the purposes of s358 of the Act means any partnership, trust, joint venture, syndicate or other body (whether or not incorporated) and Councils are able to be a member of a company limited by guarantee.

In applying for the Minister's consent, Council must demonstrate that the formation of, or the acquisition of the controlling interest in, the corporation or entity is in the public interest.

Each Council must demonstrate;

1. Is the proposal consistent with the functions of the Council or an existing service that the Council provides?
2. Will the proposed entity be legally separated from the Council?
3. Is the Council currently financially viable?
4. What is the impact of the proposal on existing Council staff?

It is proposed that Blayney Shire Council undertake the lead in seeking the Minister's consent for the involvement of the 3 member Councils to establish the BCO Alliance Limited.

After assessing the application, the OLG will make a recommendation to the Minister on the Council's proposal.

The draft Agreement has taken into account the OLG Guidance Paper on Collaboration and Partnerships between Councils (2007) <https://www.olg.nsw.gov.au/wp-content/uploads/Collaboration-and-Partnerships-between-Councils-A-Guidance-Paper-2007.pdf> and the more recent NSW Audit Office Report on Shared Services in Local Government (2018) <https://www.audit.nsw.gov.au/our-work/reports/shared-services-in-local-government>

ITEM 11 - 2019/2020 ANNUAL REPORT

REPORT IN BRIEF

Reason For Report	For Council to adopt the 2019/2020 Annual Report
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Annual Report prepared
Annexures	1. Final Annual Report 2019/2020 u
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\REPORTING\ANNUAL REPORT - CABONNE COUNCIL - 1187113

RECOMMENDATION

THAT Council adopt the 2019/2020 Annual Report and make it available to the public on Council's website, and notify the Minister of Local Government of its availability.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

The 2019/2020 Annual Report has been prepared as required under Section 428 of the Local Government Act and Clause 217 of the Local Government (General) Regulation 2005 and is attached for the information of the Council.

The Annual Report documentation comprises the following:

- Annual Report 2019/2020 which highlights Council's achievements and progress towards the Community Strategic Plan and other statutory information as prescribed within the Local Government Act and Regulations; and
- Audited Financial Statements 2019/2020.

As the audited financial statements were presented to the November Council meeting, they have not been included in the annexed copy of the 2019/2020 Annual Report. The entire document (including financial statements) will be uploaded to Council's website and as prescribed, will be available to the Minister of Local Government.

ITEM 12 - BUILDING BETTER REGIONS FUND ROUND 5

REPORT IN BRIEF

Reason For Report	To inform Council of projects suitable to submit for funding under Round 5 of the Federal Government's Building Better Regions Fund
Policy Implications	Nil
Budget Implications	Potentially up to \$1,000,000 from Capital Reserves
IPR Linkage	2.1.1.b - Implement CBD promotional activities and works in consultation with businesses and progress associations
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 1187476

RECOMMENDATION

THAT Council:

1. Prepares to submit the following projects for funding under Round 5 of the Building Better Regions Fund:
 - i. Canowindra Town Centre Improvement Project valued at approximately \$2m
 - ii. Molong Main Street Improvement Project valued at approximately \$2m
2. Provides \$2m towards the cost of the combined projects, should the applications be successful, and that the contribution be funded by Council's 2021 Resources for Regions allocation (if successful) or the Council's capital reserve as a secondary option.
3. Support the development of a detailed design for the Molong Main Street project, during the funding assessment period.

GENERAL MANAGER'S REPORT

Council staff have recently been made aware that the Round 5 of the Federal Government's Building Better Regions Fund is scheduled to open in January 2021. To be in a position of readiness to be submit applications within the required time frame, and to align to the Council meeting calendar, nominated projects are to be confirmed as a priority.

About the Opportunity

Funding under the Infrastructure Projects Stream provides grants from \$20,000 to \$10 million on a dollar-for-dollar basis, with the applicant to provide 50 per cent or more of the project costs. To be eligible, projects must:

- be aimed at the construction, upgrade or extension of infrastructure that provides economic and social benefits to regional and remote areas
- comprise one of the following activities:
 - the construction of new infrastructure
 - the upgrade to existing infrastructure
 - the extension of existing infrastructure
 - the replacement of infrastructure where there is a significant increase in benefit
- not have started construction but be ready to commence within 12 weeks of execution of a funding deed (if successful)

Suitable Projects

Projects that are in a position of readiness to progress are the Canowindra and Molong Town Centre urban design projects that Council has recently been briefed on

These projects are considered ready to be progressed toward submission because:

- significant community consultation has been undertaken through the enquiry-by-design process
- Projects have been publicly displayed and open to community feedback several times
- Concept design has been completed
- Preliminary costs have been estimated
- Public support has been established
- Funding has been secured for the procurement of business cases to support these projects

As Council may recall, the estimated cost of all works proposed is almost \$11m. In the interests of deliverability, it is proposed to extract a package of works for each town valued at approximately \$2m, focusing primarily on the Main Street portion of the plans.

For Canowindra there is no significant construction work required to implement the proposed improvements to the Main Street and surrounds, however the proposal for Molong Main Street has more structurally significant elements and will require a detailed design to be completed. For the purposes of deliverability, the detailed design process should be undertaken during the funding assessment period so the project is in a state of readiness to progress, if the application is successful.

Council Contribution

In round figures, the total cost of the projects is \$4m, requiring a 50 per cent contribution of \$2m which may either come from capital reserves or be provided by leveraging other funding opportunities.

One such opportunity may be the NSW Government Resources for Regions fund, should Cabonne continue to be eligible in future rounds of funding. This would still be subject to a full application process, including a business case. Should the project not meet with the funding body's approval, use of capital reserve funds may be required.

A further report will be provided to Council upon receiving the outcome of the funding submissions, to confirm acceptance (if successful) and confirm the source of financial contribution.

ITEM 13 - EVENTS ASSISTANCE PROGRAM

REPORT IN BRIEF

Reason For Report	For Council to consider applications for funding under the 2020/2021 Events Assistance Program
Policy Implications	Nil

Budget Implications	\$2,000 to to be funded from the 2020/2021 Events Assistance Program
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. FOOD Week Inc - Events Assistance Program 2020↓
File Number	\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2020 - 2021 - 1187258

RECOMMENDATION

THAT Council approve the Event Assistance Program (EAP) funding of \$2,000 to FOOD Week Inc. towards production costs of the 2021 FOOD Week Festival.

GENERAL MANAGER'S REPORT

Council has received one application under the 2020/2021 Events Assistance Program (EAP).

Council's Tourism, Culture & Events Coordinator has provided the following assessments.

Current Event Assistance Program Expenditure

The Allocated budget for the Event Assistance Program for 2020-2021 is **\$40,000**. To date the following has been approved

	Applicant	Event	Funding Requested	Total previous funding	Funding Granted
1	Rotary Club of Orange Inc	2021 Banjo Paterson Australian Poetry Festival	\$2,000 Core Event	\$10,000 over 7 years	\$1,000 Core Event
2	Orange Regional Vignerons Association	Orange Wine Festival	\$5,000 Flagship Event	\$30,500 over 8 years	\$2,000 Core Event
3	Mulga Bill Festival Inc	Banjo Paterson Brunch and Sculpture Unveiling	\$500 Developing Event	\$0	\$500 Developing Event
4	Matar Stables Bullio Cup	Matar Stables Bullio Cup	\$3,500	\$1,500 over 2 years	\$3,500 Flagship Event
5	Molong Advancement Group	Molong Poetry Brawl	\$500	\$0	\$500 Developing Event

Total funds granted for the 2020/2021 Event Assistance Program to date.	\$7500
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A conservative approach has been taken to these applications due to the nature of COVID and the fact that there is a presumption that there will be increased applications for events throughout the financial year. Being able to support as many events as possible to get the most value for Cabonne is important to the longevity in event engagement and community support.

	Applicant	Event	Funding Requested	Total previous funding	2019-2020 EAP Funding	Recommended Funding
1	F.O.O.D Week Inc.	2021 F.O.O.D Week Festival	\$5,000 Core Event	\$40,000 8years	\$5,000 Core Event	\$2,000 Core Event

1. Orange Wine Festival *Orange Regional Vignerons Association*

F.O.O.D Week has been supported by Council through the Event Assistance Program for the last 9 years. Although the event meets most of the requirements of a Flagship Event there is a clause noted in the EAP guidelines that Cabonne Council will fund a Flagship event for a maximum of 3 years. It is important to note that this event has been treated as a Flagship event for the past 6 years.

They are requesting funding to assist with production costs of the F.O.O.D Week Program (Digital). They note they have outsourced this work to Orange360 with an estimated cost of \$8000 for production. Council contributes more than \$80,000 a year to be a member of Orange 360 and the promotion of flagship and signature events in the region is seen as a core function of Orange 360. The recommended funding amount of \$2,000 reflects this relationship.

ITEM 14 - REQUEST FOR DONATION (EQUIVALENT TO RENT) AT 41 NANIMA STREET, EUGOWRA.

REPORT IN BRIEF

Reason For Report	For Council to consider the following request for donation
Policy Implications	Nil
Budget Implications	Donation to be funded through forgone rental income.
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. Letter to the council Donation request Eugowra Community Childrens Centre. ↓

File Number	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\LEASING OUT\EUGOWRA COMMUNITY CHILDRENS CENTRE - 1188468
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RECOMMENDATION

That Council donate \$13,000 (equivalent to market rent) for a period of 12 months as per the licence agreement, to Eugowra Community Children's Centre Inc for the use of 41 Nanima Street, Eugowra NSW 2806 (Eugowra Hall).

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Council at its Ordinary meeting on 27 October 2020 resolved the following:

- 1. Council enter into a Licence agreement with Eugowra Community Children's Centre Inc for the use of Part Reserve No. 76807 for a Childcare Centre and Pre-School and*
- 2. Authorise the General Manager to sign and execute the Licence Agreement.*

According to this resolution, Council officers have forwarded the licence agreement to the Eugowra Community Children's Centre Inc.

Within the licence agreement, the lease value for the hall use has been based on a commercial rate, through external valuation advice. This approach for lease arrangements has been sought so as Council may account financially the full value of its properties and facilities. The lease fee is \$13,000 for the twelve month period of the licence agreement.

Eugowra Community Children's Centre are a not for profit childcare centre and as such, have requested a donation to the value for the twelve months of the lease.

Given the importance of the service to the community, and the not-for-profit nature of the business, it is recommended to Council that the request for donation be supported.

Council has a number of licencing and leasing arrangements across its property assets, Council is currently undertaking a review of Governance arrangements around its properties. Council may be required to establish similar mechanisms for community use of council buildings.

ITEM 15 - CUDAL HALL - LICENCE AGREEMENT

REPORT IN BRIEF

Reason For Report	Council resolution is required/requested to enter into a licence agreement with the Cudal Community Children's Centre for a licence to utilise the rear land of Cudal Hall.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.2.c - Engage with community to determine future needs & objectives
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\ACQUISITION AND DISPOSAL\CUDAL COMMUNITY HALL - 1188498

RECOMMENDATION

THAT Council:

1. Enter into a licence agreement with Cudal Community Children's Centre for the use of Part Lot 1 DP935937 Cudal Hall for a Childcare Centre and Preschool extended play area, and
2. Authorise the General Manager to sign and execute the Licence Agreement.

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Council received a request on 15 May 2020 to utilise the vacant land behind the Cudal Hall as an expanded playground area for the adjacent Cudal Community Children's Centre. It is proposed that the section be fenced so as to be part of the child care centre, and not be accessible to the general public.

The concept was advertised for public comment from 27 July 2020 to 25 August 2020. No submissions were received during the notification phase.

Advice provided from Council's solicitor is that under the Trustees Act 1925 Council may enter into a licence arrangement for the Cudal Community Children's Centre to utilise part of the land of the Cudal Hall in order to extend the current play space for the children.

It should be noted that separate land use approval would be required to formalise the proposed use of the subject land, being ancillary to the adjacent childcare centre.

ITEM 16 - REQUEST FOR SEALING OF KANGAROOBIE ROAD, MULLION CREEK

REPORT IN BRIEF

Reason For Report	Council has received requests from residents of Kangarooie Lane requesting sealing of the extent of the road.
Policy Implications	Nil with recommendation
Budget Implications	Prioritisation of works in the 2021/22 Operational Budget
IPR Linkage	1.1.1.b - Undertake service review of rural and urban road maintenance
Annexures	1. 2020081 re Kangarooie Road ↓
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\ACCESS\ROAD ACCESS ISSUES - 1188787

RECOMMENDATION

THAT Council:

1. Include the select works for Kangarooie Road in its 2021/22 budget deliberations including:
 - a) Culvert widening and sealing works at Mulyan and Sugar Loaf Creeks
 - b) Vegetation clearing works for the length of Kangarooie Road
 - c) Line marking for the extent of sealed section of Kangarooie Road
 - d) Sealing of selection sections of road shoulders to prevent gravel encroachment onto the roadway
2. Not seal Kangarooie Road at this time due to traffic count data and road safety audit findings not supporting the prioritisation of the investment required

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Background

Several requests for sealing of the gravel pavement sections of Kangarooie Road have been received by council since March 2020. Three separate residents of Kangarooie have made requests for the road to be sealed, with a meeting being held with residents on 7 August 2020 to discuss the matter. A submission received during this meeting from the residents is attached to this report to summarise the concerns raised.

At this meeting with residents, Council officers agreed to undertake an assessment of the road and its use, to ascertain if there were a case for the prioritisation of sealing of the road. This assessment included:

1. Traffic count over the road
2. Road Safety Audit
3. Council Officer assessment of concerns

Assessment

Traffic count data was collected on the road to confirm the volume of vehicles travelling on the road. The counts were collected between 10 August 2020 to 25 August 2020 at three locations along Kangarooie Road:

Kangarooie Road Sth – 0.50km from Burrendong Way

Kangarooie Road Mid – 7.4km from Burrendong Way

Kangarooie Road Nth – 0.60km from Belgravia Road

Kangarooie Rd Sth				
Total	Light	%	Heavy	%
2936	2487	85	449	15
85th percentile		88.2km/h		
Total ADT		209.7		

Kangarooie Rd Mid				
Total	Light	%	Heavy	%
1326	1076	81	250	19
85th percentile		78.1km/h		
Total ADT		94.7		

Kangarooie Rd Nth				
Total	Light	%	Heavy	%
361	278	77	83	23
85th percentile		79.6km/h		
Total ADT		25.8		

The total Average Daily Traffic (ADT) at the three locations shows an increase in traffic at the end of Kangarooie Road closest to Orange, which is to be expected given the road's proximity to the regional centre. The traffic counts at the three locations do not demonstrate that Kangarooie Road is significantly used as a thoroughfare between Orange and Molong.

The traffic counts represent the following road hierarchy classifications:

- Kangarooie Road South as a Collector Road
- Kangarooie Road Mid as a Local Access Road (1)
- Kangarooie Road North as an Local Access Road (3)

Current pavement widths and characteristics of the road sections reflect what is to be expected of these hierarchy classifications.

Measured speeds collected during the traffic count indicate that average speeds are within the speed limit environments for the road.

A Road Safety Audit was undertaken by an independent road auditor in September 2020. The audit itself was undertaken for the whole length of Kangarooie Road, and provides the following High Priority Findings:

Sealing of Road Shoulders - The sealed section of road between Burrendong Way to end of seal (5.60km) does not have sealed shoulders. As stated in the audit report, sealing of road shoulders allows for greater recovery of vehicles in loss of control situations.

To address this concern, it is recommended that the road be widened to 7.2m, from the existing 5.5m for the length of seal (from Burrendong Way). The cost of this work would be significant, being approximately \$480,000 in capital expenditure to deliver the widening for the full seal length.

Council officers are currently working towards a gap analysis of all Council managed road with regards to their pavement widths, which will form a long-term future works strategy for upgrading of road sections. Whilst the road safety audit has raised the concern, without a program to provide prioritisation, it is not suggested by Council officers to immediately pursue this recommendation.

Gravel spillage onto the roadway – The audit findings suggest that there are instances for gravel spillage from driveways onto the roadway, which could cause loss of control for vehicles.

The suggested remedy for this issue raised is to seal the driveways for a 1.0 metre length from the seal of the road to provide a buffer. This is considered an item which can be budgeted for in the 2021/22 operational budget for consideration by Council.

Line marking – Audit findings with regards to line marking indicated that line marking was faded, and as a high priority, needs to be remarked. This work can be scheduled to be undertaken again, within the 2021/22 operational budget.

Some maintenance issues raised, including road grading, road verge slashing and signage adjustment will be scheduled during the course of the maintenance cycle.

Council officer assessment - Assessment of the road length by Council officers has also been undertaken to ascertain any priority works that need to be undertaken to improve the level of service of the unsealed section of the road. This included identification of locations where recurrent maintenance issues were occurring and concerns.

Such areas of concern identified were the low level culvert/causeways of Mulyan Creek and Sugar Loaf Creek. These water crossing have a differing

width to the road approaching them, and are consistently washed out during storm events. It is proposed to extend the culverts and seal the approaches to both of these locations to provide reliable access and safety for road users.

Further, the road reserve of Kangarooie Road is significantly vegetated and provides ongoing issues for maintenance and access for stock vehicles. It is suggested that the trees that are overhanging Kangarooie Road be trimmed for the road length.

Recommendation

On the basis of the traffic count data and the subsequent Local Road classification of Kangarooie Road, the sealing of the gravel pavement of the road is not considered a high priority for Council to budget. The estimated cost of the sealing and widening works is approximately \$3,500,000 which would be funded from Council's works program.

The road safety audit and council officer assessment of Kangarooie Road has suggested that works be undertaken to extend the width of the existing water crossings at Mulyan Creek and Sugar Loaf Creek. This widening is to include sealing of the crossing and approaches to increase the resilience of the road pavement and improve road safety outcomes. The expected cost of the culvert works is approximately \$470,000 total, and are proposed to be budgeted in the 2021/22 capital works program.

Extent of vegetation works required for the road have been assessed to cost approximately \$30,000 and are also proposed to undertaken in the 2021/22 financial year.

Line marking and minor sealing works to prevent gravel encroachment on the roadway, as indicated within the road safety audit, are estimated to cost approximately \$25,000 and are works also proposed to be included in the 2021/22 operational budget.

ITEM 17 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1171852

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 18 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1171854

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 19 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
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Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1171856

RECOMMENDATION

THAT Councillors call any matters of urgency.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

ITEM 20 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1171860

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

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PRESENT Clrs K Beatty (in the Chair), J Jones, M Nash, P Mullins, G Treavors, C Newsom, L Oldham, P Batten, K Walker, J Weaver and I Davison.

Also present were the General Manager, Deputy General Manager - Cabonne Services, Deputy General Manager - Cabonne Infrastructure, Department Leader - Governance & Corporate Performance and Governance Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

An apology was tendered on behalf of Clr Durkin for his absence from the meeting.

MOTION (Oldham/Newsom)

THAT the apology tendered on behalf of Clr Durkin be accepted and the necessary leave of absence be granted.

20/11/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

Clr Newsom declared an interest (identified as a perceived conflict of interest significant, non-pecuniary) in item 14 as she is the director of Inxcess who own the Orange App.

Clr Batten declared an interest (identified as an actual conflict of interest significant, non-pecuniary) in item 13 as he is the Chair of the Molong Advancement Group.

MOTION (Nash/Jones)

THAT the declarations of interest be noted.

20/11/02 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

MOTION (Weaver/Oldham)

THAT it be noted there were nil declarations for political donations.

20/11/03 Carried

It was noted the time being 2.08pm Leanne Smith from Intentus Chartered Accountants addressed Council regarding Council's Annual Financial Statements.

ITEM - 4 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Beatty

27/10/20 – Attended the business paper review with the General Manager and Deputy General Managers. Attended the Ordinary Council meeting.

28/10/20 – Attended the Orange 360 Board meeting. Interview with Neil Gill radio program. Attended Molong RSL for Molong Main Street community consultation.

29/10/20 – Attended the office for an RDA meeting. Attended Fairbridge Farm Memorial with the General Manager for a meeting with the Fairbridge Association. Attended Molong Central School for Molong St. John Cadet presentation.

30/10/20 – Attended an interview with B Rock FM radio program. Attended Cudal cemetery for an interview with Prime TV.

4/11/20 – Attended an interview with ABC radio regarding Canowindra Retirement Village.

5/11/20 – Attended Country Mayors Association meeting with the General Manager in Sydney.

6/11/20 – Attended Country Mayors Association meeting with the General Manager.

9/11/20 to 14/11/20 – Leave.

18/11/20 – Attended ARIC meeting with external auditors and General Manager.

23/11/20 – Attended the office for LGNSW conference via Zoom. Interview with Neil Gill radio program.

Clr Davison

28/10/10 – Attended Orange 360 Board meeting.

29/10/20 – Attended JO Tourism Review Committee meeting via Zoom.

30/10/20 – Interview panel for Regional Phycologist position in region.

4/11/20 – Attended Yeoval Progress Association meeting.

5/11/20 – Attended J.O. Tourism Committee Meeting via Zoom.

10/11/20 – November Councillor workshop.

17/11/20 – Attended November J.O. Tourism meeting via Zoom.

19/11/20 – Attended BEC AGM in Orange.

20/11/20 – Attended meeting with Orange 360 Committee.

23-24/11/20 – Attended National Roads Conference via Zoom.

24/11/20 – Council Meeting.

Clr Treavors

16-17/11/20 – Attended Roads, Transport and Resilience Conference.

Clr Jones

27/10/20 – Attended the business paper review and Council meeting.

28/10/20 – Attended the Molong Main Street community consultation meeting.

29/10/20 – Attended the Canowindra Main Street community consultation meeting.

6/11/20 – Attended the official opening of the Canowindra Showground upgrade.

8/11/20 – Attended the Cudal Light Horse memorial ceremony.

10/11/20 – Attended the Councillor workshop and Grow Molong meeting.

11/11/20 – Attended the Molong Remembrance Day ceremony.

12/11/20 – Attended the Molong Advancement Group meeting.

21/11/20 – Attended the official opening of the extension to the Eugowra Museum and Bushranger Centre.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

20/11/04 Carried

ITEM - 5 COMMITTEE OF THE WHOLE

Proceedings in Brief

It was noted Clr Davison called item 12 to be debated in Committee of the Whole.

MOTION (Oldham/Nash)

THAT item 12 be debated in Committee of the Whole.

20/11/05 Carried

ITEM - 6 GROUPING OF REPORT ADOPTION

MOTION (Weaver/Nash)

THAT items 7 to 10 be moved and seconded.

20/11/06 Carried

ITEM - 7 YEOVAL ANNUAL SHOW 2021 & 2022

MOTION (Weaver/Nash)

THAT Council lodge a formal biennial application for the proclamation of part-day public holidays from 8:30am to 7:00pm, for that portion of the township of Yeoval, which is in the Cabonne Council area on Tuesday 4 May 2021 and Tuesday 17 May 2022 for the Yeoval Annual Show.

20/11/07 Carried

ITEM - 8 AUSTRALIA DAY AWARDS COMMITTEE MEETING

MOTION (Weaver/Nash)

THAT the report and recommendations of the Australia Day Awards Committee Meeting of Cabonne Council held on 27 October, 2020 be adopted.

20/11/08 Carried

ITEM - 9 DRAFT STATEMENT OF BUSINESS ETHICS

MOTION (Weaver/Nash)

THAT Council endorse the draft Statement of Business Ethics and place the draft on public exhibition.

20/11/09 Carried

ITEM - 10 DRAFT COMMUNITY ENGAGEMENT POLICY

MOTION (Weaver/Nash)

THAT Council endorse the draft Community Engagement Policy and place the draft policy on public exhibition.

20/11/10 Carried

ITEM - 11 CONFIRMATION OF THE MINUTES

Proceedings in Brief

The Mayor clarified the resolution relating to Closed item 3 from the October confidential business paper, noting that points 1 & 2 of the recommendation relate to a tender for provision of heavy patching services.

MOTION (Davison/Treavors)

THAT the minutes of the Ordinary meeting held 27 October 2020 be adopted, noting the minor amendment as detailed in the Proceedings in Brief.

20/11/11 Carried

It was noted item 12 was moved to Committee of the Whole.

It was noted the time being 2.27pm Clr Batten declared an interest in the following item and left the Chamber.

ITEM - 13 EVENTS ASSISTANCE PROGRAM

MOTION (Newsom/Jones)

THAT Council approve the Event Assistance Program (EAP) funding for the application as detailed in the report.

20/11/12 Carried

It was noted the time being 2.27pm Clr Batten returned to the Chamber.

It was noted the time being 2.28pm Clr Newsom declared an interest in the following item and left the Chamber.

ITEM - 14 CABONNE COUNTRY TOURISM ADVISORY COMMITTEE

MOTION (Treavors/Weaver)

THAT Council appoints Nicole Farrell, Jack Traves and Brendon Argyle as members of the 2019-2021 Cabonne Country Tourism Advisory Committee to fill the current vacancies.

20/11/13 Carried

It was noted the time being 2.29pm Clr Newsom returned to the Chamber.

ITEM - 15 YEOVAL SHOWGROUND WATER CONSUMPTION

MOTION (Nash/Davison)

THAT Council write off the amount of \$1,916.74 from account number 851000000 due to water loss.

20/11/14 Carried

ITEM - 16 2020 CHRISTMAS LIGHTS IN CABONNE

Proceedings in Brief

The Mayor noted there was a minor error in the report and Eugowra should have been listed. The Deputy General Manager Infrastructure confirmed the lights proposed are to be erected in Nanima Street, Eugowra and in the trees in front of the Supermarket.

MOTION (Weaver/Newsom)

THAT Council endorse the installation of Christmas lights in towns and villages of Cabonne at a total cost of \$16,000 to be funded from the 2020/21 Village Enhancement Program budget.

20/11/15 Carried

ITEM - 17 DAM SAFETY ACT - NEW REGULATORY FRAMEWORK

MOTION (Davison/Treavors)

THAT Council write to the Minister for Water expressing concerns over the extra costs imposed on the ratepayers of Cabonne by the introduction of the additional dam safety levy.

20/11/16 Carried

ITEM - 18 RESERVE FUNDING - BUDGET VARIATION

MOTION (Batten/Weaver)

THAT Council approve the budget variation in the amount of \$120,750 to maintain upkeep of trees and vegetation.

20/11/17 Carried

ITEM - 19 EUGOWRA VOLUNTARY PURCHASE

MOTION (Nash/Jones)

THAT Council select the property being 8 North Street, Eugowra, for the voluntary purchase in 2020/21 financial year, subject to the availability of funding contribution being granted from Department Planning, Industry and Environment.

20/11/18 Carried

**ITEM - 20 PEAK HILL ROAD UPGRADE UNDER ROADS OF
STRATEGIC IMPORTANCE (ROSI) PROGRAM**

MOTION (Davison/Treavors)

THAT Council agrees to the 20% contribution to the Peak Hill Road Upgrade in the event of receipt of the grant funding under the Roads of Strategic Importance (ROSI) program.

20/11/19 Carried

ITEM - 21 FUNDING OFFER FOR REPLACEMENT OF WASHPEN

BRIDGE ON GUNDONG ROAD

MOTION (Batten/Jones)

THAT Council:

1. Approve the 50% Council contribution amounting \$1,145,400 for the replacement of Washpen Bridge on Gundong Road in accordance with the funding offer under the Australian Government Bridge Renewal Program.
2. Include the Washpen Bridge project in the 2021/22 Operational Plan.

20/11/20 Carried

It was noted the time being 2.39pm Clr Jones left the Chamber.

**ITEM - 22 DA2019/0010/1 MODIFICATION OF FARM STAY
ACCOMODATION LOT 12 DP 868993 GRIFFIN ROAD ORANGE**

MOTION (Treavors/Nash)

THAT Development Application 2019/0010/1 be granted development consent subject to the modified development consent attached.

20/11/21 Carried

The Chair called for a Division of Council (noting the absence of Clr Durkin – apology and Clr Jones – absent from the Chamber) as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion as follows:

For: Clrs K Beatty, M Nash, P Mullins, G Treavors, C Newsom, L Oldham, P Batten, K Walker, J Weaver and I Davison

Against - Nil

It was noted the time being 2.41pm Clr Jones returned to the Chamber.

ITEM - 23 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Weaver requested an update on the Canowindra Retirement Village project. The General Manager advised that the project is proceeding and a feasibility study is being undertaken. He noted that Council have engaged King + Campbell to investigate the options available and consult with the committee members. He stated that a report will be presented to Council to highlight the options once the investigation is complete.

Clr Nash requested a report on the relocation of Manildra Library to the main street.

Clr Newsom requested a report on the future plan for the Canowindra Court House. The Deputy General Manager Infrastructure advised Council is in the initiation phase with reviewing all Council properties and will bring a complete list to Council when complete.

Clr Jones requested a report detailing the plan and steps required to remove the flood zoning in Eugowra now that the levee is nearing completion.

MOTION (Weaver/Nash)

THAT a report be provided to Council on the following items:

1. Relocation of the Manildra Library;
2. Future plan for the Canowindra Court House; and
3. Plan and steps required to remove the flood zoning in Eugowra.

20/11/22 Carried

ITEM - 24 BUSINESS PAPER ITEMS FOR NOTING

MOTION (Nash/Batten)

THAT the notation items be noted.

20/11/23 Carried

ITEM - 25 MATTERS OF URGENCY

MOTION (Davison/Treavors)

THAT it be noted there were nil matters of urgency.

20/11/24 Carried

ITEM - 26 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Treavors/Oldham)

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

20/11/25 Carried

ITEM - 12 QUARTERLY BUDGET REVIEW

Proceedings in Brief

Clr Davison raised a number of queries. All queries raised were clarified by the General Manager and Deputy General Manager Services.

RECOMMENDATION (Davison/Nash)

THAT Council note the variances in the report and authorise those changes to be included in the 2020/2021 Council Budget.

1. Carried

**ITEM - 27 MOLONG AND CANOWINDRA TOWN CENTRE CONCEPT
DESIGN PROJECT FEEDBACK**

Proceedings in Brief

Clr Batten wished to commend the General Manager and staff for the extensive consultation and noted the positive feedback received from the Molong community.

The General Manager noted there was a response number 8 that did not make it into the report and advised that Council has acknowledged the response.

RECOMMENDATION (Batten/Jones)

THAT:

1. The submissions table for the Molong and Canowindra Town Centre Plans, dated November 2020 be noted, and a copy of the document sent to all submission makers for their information as well as uploaded onto Council's website for a period of no less than 21 days; and
2. Council adopt concept plans and confirm support to move forward with the next stage of the planning process and the development of Business Cases to support future funding applications

2. Carried

It was noted the time being 2.55pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

**ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE MEETING**

RECOMMENDATION (Oldham/Treavors)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole

are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

3. Carried

**ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE
MEETING**

RECOMMENDATION (Davison/Weaver)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Australia Day Committee meeting held on 27 October 2020 are sufficient to state the general effect of the proceeding in Closed Committee.

4. Carried

ITEM - 3 MOLONG LIMESTONE QUARRY

RECOMMENDATION (Batten/Nash)

THAT Council authorise the General Manager to:

1. Proceed with the settlement offer, as detailed in the report;
2. Commence the investigation of options for the future management of the Molong Limestone Quarry.

5. Carried

**ITEM - 4 POSSIBLE SALE OF LOT 9 DP 1113621 LONGS CORNER
ROAD, CANOWINDRA**

RECOMMENDATION (Walker/Treavors)

THAT Council authorises affixing of Council's seal to the land sale contract and transfer documents.

6. Carried

It was noted the time being 3.05pm the Mayor resumed the Ordinary meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Weaver/Oldham)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 24 November, 2020 be adopted.

20/11/26 Carried

There being no further business, the meeting closed at 3.06pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 15 December, 2020 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

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PRESENT:

Phillip Burgett	Independent Member – Chair (Voting)
Donna Rygate	Independent Member (Voting)
Leanne Smith	Intentus Accountants (Non-Voting) – Items 6, 8 & 9
Brad Byrnes	General Manager (Non-Voting)
Heather Nicholls	Deputy General Manager – Cabonne Services (Non-Voting)
Veronica Windus	Dept. Leader Finance (Non-Voting)
Debra Hamilton	Risk & Legal Coordinator (Non-Voting)
Jolene Pearson	Dept. Leader Governance & Corporate Performance (Non-Voting)

BY TELEPHONE:

Kevin Beatty	Mayor (Voting)
Karen Taylor	Audit Office NSW (Non-Voting) – Items 6, 8 & 9

ITEM - 1 APOLOGIES

RECOMMENDATION (Rygate/Burgett)

THAT it be noted there were nil apologies.

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (Rygate/Burgett)

THAT it be noted there were nil declarations of interest.

ITEM - 3 CONFIRMATION OF THE MINUTES

Proceedings in Brief

Phillip Burgett advised there were some minor amendments to the minutes as follows:

1. The time the meeting started was 1.30pm rather than 9.00 am stated; and
2. In regards to Item 11 – SafeWork Directed Engagement Progress Report – the recommendation should have read *“THAT the Committee note the WHSMS Improvement Progress Report including advice that the remedial work required under the SafeWork Directed Engagement had been completed.”*

RECOMMENDATION (Burgett/Rygate)

THAT the minutes of the meeting held 2 September 2020 be endorsed, confirming the amendments noted in the proceedings in brief.

It was noted that items 8, 9 and 6 were called for discussion as Leanne Smith and Karen Taylor were both available at the time.

It was noted the time being 1.45pm the Mayor Kevin Beatty joined the meeting by telephone.

ITEM - 8 2019/2020 FINANCIAL STATEMENTS

Proceedings in Brief

Leanne Smith provided an extensive overview of the Annual Financial Statements that have been signed and lodged with the OLG.

The Mayor wished to commend the finance team for their efforts in the delivery of the financial statements within the required timeframe.

RECOMMENDATION (Beatty/Rygate)

THAT the Committee:

1. Note the report;
2. Acknowledge the verbal update provided by Leanne Smith from Intentus and Karen Taylor from Audit Office of NSW; and
3. Note that the Mayor commended the finance team for their efforts in the delivery of the financial statements within the required timeframe.

ITEM - 9 ENGAGEMENT CLOSING REPORT

Proceedings in Brief

Leanne Smith provided an overview of the audit findings and further explained Table One: Uncorrected disclosure deficiencies and monetary misstatements and Table Two: Corrected monetary misstatements and disclosure deficiencies from the Engagement Closing Report.

RECOMMENDATION (Rygate/Beatty)

THAT the Committee note the Engagement Closing report for the 2019/20 Financial Statements.

ITEM - 6 AUDIT OFFICE OF NSW - PERFORMANCE AUDITS

Proceedings in Brief

Karen Taylor commented that it is evident from the reports provided to the Committee that Council are considering the recommendations from the Audit Office of NSW's performance audits.

Karen Taylor advised that the Annual Program is detailed on the Audit Office of NSW's website which also provides a video summary of the program. The program of performance audits relating to Local Government include:

- Business continuity planning;
- Council annual charges; and
- Coordination of agencies in precinct planning.

Karen Taylor suggested that in regards to the governance and internal controls over local infrastructure contributions performance audit, that Council consider seeking legal advice in regards to the suggested internal controls.

Donna Rygate commented that it is good to see this item on the agenda and it is clear that Cabonne are considering the recommendations.

Phillip Burgett said that he appreciated the report being included and noted that it is comprehensive and sets out where Cabonne is currently.

RECOMMENDATION (Rygate/Beatty)

THAT:

1. The information in the report be noted; and
2. The Committee note the verbal contribution from Karen Taylor from Audit Office of NSW.

It was noted the time being 2.05pm Leanne Smith and Karen Taylor left the meeting.

ITEM - 4 INTERNAL AUDIT ACTION PLAN - PROGRESS REPORTS

Proceedings in Brief

Donna Rygate requested that due dates be reviewed and achievable timeframes set and that the status of the actions be amended to reflect the correct current status.

RECOMMENDATION (Beatty/Rygate)

THAT:

1. The progress towards completing the recommendations from the following audits be noted:
 - a) Governance and Risk;
 - b) Aquatic Centres;
 - c) Cyber Security; and
 - d) Project Management Framework.
2. Management review end dates and set achievable timeframes.

ITEM - 5 INTERNAL AUDIT - WASTE MANAGEMENT

Proceedings in Brief

Phillip Burgett queried the objectives and noted that it appears there are some structures in place around policy and procedures but noted that they are not overtly included in the objectives of the audit.

Donna Rygate asked if the consultants had written their own brief or had Council asked for what they wanted. Brad Byrnes clarified that the audit had been brought forward due to the retirement of the department leader and that Council had set the scope and objectives of the audit. He confirmed that the scope and objectives were enhanced by Council and considered them to be quite broad.

RECOMMENDATION (Rygate/Beatty)

THAT:

1. The Committee note the scope and objectives of the Waste Management Audit.
2. Consideration be given to the inclusion of compliance with Council's policies and internal controls in the scope and objectives of the audit.

It was noted Item 6 was discussed earlier in the meeting.

ITEM - 7 RISK & LEGAL COORDINATOR - UPDATE REPORT

Proceedings in Brief

Risk Appetite

Donna Rygate suggested that the ethics statement be the first statement. Brad Brynes agreed and advised this would be changed.

Phillip Burgett queried if this document was a reflection of the discussions from the workshop and would this be the final version. Brad Byrnes advised that there would be a further review and workshop with the Councillors prior to it being adopted.

Phillip Burgett stated that it appears Council are very risk adverse and stressed the importance of operationalising quantitative metrics and questioned what are *the tolerances that are agreed too*. Brad Byrnes said the tolerances would be meshed with the delegations and barriers would be set.

Statement of Business Ethics

Donna Rygate requested some clarification on different items from the statement. Brad Byrnes provided clarification.

Legislative Compliance Register

Donna Rygate commented that the register is a great start but noted that a lot more work is required to ensure it is clear and consistent. Brad Byrnes noted

that it is a working document that requires some harmonising and advised that Council are still determining a system to manage to the register.

RECOMMENDATION (Beatty/Rygate)

THAT:

1. The information in the report be noted.
2. The Legislative Compliance Register be reported back to the Committee as it is further developed.

It was noted items 8 and 9 were discussed earlier in the meeting.

ITEM - 10 UPDATE ON INTERIM MANAGEMENT LETTER ISSUES

Proceedings in Brief

Brad Byrnes advised that the Deputy General Manager – Cabonne Infrastructure has fast tracked an audit on the plant fund and plant utilisation, in addition to the current audit schedule. He noted that a report would be provided to the next ARIC meeting.

RECOMMENDATION (Rygate/Beatty)

THAT the information be noted.

ITEM - 11 SAFEWORK DIRECTED ENGAGEMENT PROGRESS REPORT

RECOMMENDATION (Rygate/Beatty)

THAT the Committee note the WHSMS Improvement Progress Report.

ITEM - 12 FUTURE MEETING DATES

RECOMMENDATION (Beatty/Rygate)

THAT Management, in consultation with Blayney Council and Central Tablelands Water, further discuss meeting dates for 2021.

There being no further business, the meeting closed at 3.12pm.

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ITEM - 1 WELCOME

Proceedings in Brief

Clr Treavors welcomed attendees

RECOMMENDATION

THAT the Deputy General Manager – Cabonne Infrastructure provide a welcome to the members of the committee.

Carried.

ITEM - 2 COMMITTEE MEMBERS

Proceedings in Brief

Clr Greg Treavors (GT) Cabonne Council; Richard Drooger (RD) Transport NSW; Chief Inspector Dave Harvey (DH) NSW Police; Sergeant Dave Thomas (DT) NSW Police; Geoff Lewis (GL) Nominee from local State Member of Parliament (MP); Surendra Sapkota (SS) Cabonne Council; Vikram Pathak (VP) Cabonne Council; Andrea Hamilton-Vaughan (AHV) RSO Orange & Cabonne Councils; Deborah Jordan (DJ) Cabonne Council.

RECOMMENDATION

THAT the members of the Committee are noted.

Carried.

ITEM - 3 APOLOGIES

Proceedings in Brief

An apology was tendered on behalf of Matthew Christensen for his absence from the meeting.

RECOMMENDATION

THAT any apologies tendered be accepted.

Carried.

ITEM - 4 CONFIRMATION OF THE MINUTES

Proceedings in Brief

Minutes of the meeting held electronically on 8 September 2020 were discussed.

RECOMMENDATION

THAT the minutes of the previous Local Traffic Committee ordinary meeting be adopted.

Carried.

ITEM - 5 COMMUNITY EVENTS

Proceedings in Brief

No community events were tabled.

RECOMMENDATION

Local Traffic note the information contained in this report.

ITEM - 6 NEWMAN BUS SERVICE

Proceedings in Brief

RD advised there are no issues with this request as the bus company has done its own assessment, the road is in satisfactory condition and there are low traffic volumes.

AHV commented that Cadia traffic is not using the roads at the same time as the school bus.

RECOMMENDATION

Local Traffic Committee discuss and accept Newman Bus Services Bus Route proposal as mentioned in the report.

Carried.

ITEM - 7 CANOWINDRA MASONIC LODGE PARKING

Proceedings in Brief

DT advised that the signage has to be "No Stopping" next to the school crossing.

RD advised that Australian Standards for School Parking should be checked, and that Council should present a "Proposed Signage Layout" to be circulated to the Local Traffic Committee. Both sides of the road should be considered.

RD offered to send through a plan to use.

RECOMMENDATION

Local Traffic Committee discuss and accept parking outside school hours – subject to the circulation of signage layout in compliance with the Australian Standard to the Local Traffic Committee.

Carried

ITEM - 8 PARKING IN BELLS LANE, MOLONG

Proceedings in Brief

RD advised that even with no signage at all, the rules are no stopping 10m from any intersection. However, if a problem such as Bells Lane is identified signage can be installed

RECOMMENDATION

Installation of “No Stopping Signs” at appropriate distance and in compliance with Australian Standards, at the intersections at both ends of Bells Lane, Molong.

Carried

ITEM - 9 LOAD LIMITS SIGNAGE ON VITTORIA ROAD

Proceedings in Brief

Road with history of fatalities, a road safety audit has taken place and this data be used to apply for Safer Roads Funding.

AHV suggested a speed limit review.

Note: Points 3 & 4 added to recommendation

RECOMMENDATION

1. Local Traffic Committee accept the removal of the existing 10 T load limit signage (Through Vehicle Only) and install the Truck Prohibited (R6-10-2) signage combined with supplementary signage r9-231 indicating 10 T load and recommend approval by Council.
2. Council write to land holders adjoining Vittoria Road, advising its decision and explaining that access remains available to service their property.
3. Consider applying for Safer Roads funding.
4. Council to request TfNSW for preliminary assessment to see if detailed speed zone review is warranted.

Carried.

ITEM - 10 TRUCK PARKING AT MORRIS PARK, CANOWINDRA

Proceedings in Brief

RD advised this is the road rule anyway without signage.

Truck drivers can park where they need to if complying with the fatigue handling requirements.

Council could offer the Driver Reviver station an exemption letter to continue operating in that area.

RECOMMENDATION

Local Traffic Committee discussed and recommended that Council issue the exemption letter to Driver Reviver station if required regarding one hour parking sign on Rodd Street Canowindra based on their operating days/hours.

Carried.

ITEM - 11 SCHOOL BUS ROUTE DIVERSION FOR MULLION CREEK PUBLIC SCHOOL

Proceedings in Brief

Request for extension/diversion of bus route.

RECOMMENDATION

Local Traffic Committee accepts and approves the proposed bus route to benefit larger numbers of students.

Carried.

ADDITIONAL ITEMS

AHV voiced concerns regarding Ophir Road following two fatalities and three crashes in the last year. She requested a Road Safety Audit as the new subdivision for housing will create more traffic.

DT will look at the crash data and ascertain if speed was a factor.

AHV also voiced concern regarding the intersection of Cargo Road and Lake Canobolas Road, SS advised Council are doing designs for improvement work at that area.

There being no further business, the meeting closed at 11:00am.

The next meeting to be held on **Thursday, 11 February 2021 at 10am.**

ORANGE CITY COUNCIL

MINUTES OF THE

BCO ALLIANCE BOARD MEETING

HELD IN COUNCILLORS WORKROOM, CIVIC CENTRE, BYNG STREET, ORANGE

ON 25 NOVEMBER 2020

COMMENCING AT 1.00PM

1 INTRODUCTION

ATTENDANCE

Cr R Kidd(Chairperson), Cr K Beatty, Ms Rebecca Ryan, Mr Scott Ferguson, Mr Brad Byrnes, Mr David Waddell, Mr Nick Redmond (1.15pm), Ms C Davis (Secretariat)

1.1 Apologies and Leave of Absence

Donna Galvin (Cabonne Council BCO Project Lead)

RECOMMENDATION

That the apologies be accepted from Donna Galvin from Cabonne Council for the BCO Alliance Board Meeting on 25 November 2020.

1.2 Acknowledgement of Country

1.3 Declaration of pecuniary interests, significant non-pecuniary interests and less than significant non-pecuniary interests

Nil

2 PREVIOUS MINUTES

3 GENERAL REPORTS

3.1 BCO ALLIANCE DRAFT AGREEMENT

TRIM REFERENCE: 2020/2335

- This agreement will provide the legal framework necessary for the BCO Alliance to function within the Local Govt Act (1993)
- Page 16 – Voting Rights – has to be a unanimous vote

RECOMMENDATION

That the BCO Board note the Draft BCO Alliance Agreement and that the Agreement be taken back to respective Councils for resolution and adoption.

3.2 BCO ACTION PLAN 2020/2021

TRIM REFERENCE: 2020/2337

- This is an operational level working document – projects that can be progressed now
- Would like to see an action item on location preferences on renewable energy farms/initiatives/infrastructure
- Sustainability Review - Cabonne engaged strategic financial consultant – offering sessions to present to staff and Councillors on reserve management, long term financial planning processes, structured financial approach
- Renewables project – DPIE Consultant has met with every JO member and went over next steps of renewables – it is important the Alliance identify where each of the individual Councils are at in terms of renewables
- What is the end game with renewables – is it producing our own electricity, is it supporting the community, how do we make this the most liveable region in NSW
- Water – necessary for the Alliance to have agreement on the message that is communicated to industry and tourism, we are not ‘out of water’
- CAPEX Program – important that GM’s/CEO empower staff to run with this project, important for sharing of procurement opportunities

RECOMMENDATION

1. That the BCO Board endorse the BCO Alliance Action Plan 20/21
2. Invite each Project lead to future Board meetings to provide progress reports and updates on each of the items which have been included on the current years Action Plan with the Renewables Energy Team to come to next meeting
3. Add under Economic Development/Tourism (Data capture/analysis) – renewable energy and water (recycling, harvesting)
4. Add under Economic Development/Tourism (Services) – Internet connectivity and capability – opportunities within our Council areas to secure funding and technical support from NBN Co
5. Add to Civic and Councillors – Local Member Relations - Politics
6. Have NBN Co come to the next Alliance Board meeting to answer any questions
7. That each Council report to the Secretariat a ballpark figure on how much is spent on city presentation including fuel, equipment, plants etc – not staff salaries

3.3 BCO STRATEGIC PLAN

TRIM REFERENCE: 2020/2336

- This is a big picture document taking into account NSW Auditor Generals' office on shared services, benchmarks on where we are at, what we are measuring, what are the priorities of the livability of regions, Mayors and Councillors input into this strategic plan
- A scope of works to be presented to the next Alliance Board Meeting
- The Alliance will work together on E-Planning roll-out

RECOMMENDATION

That the BCO Alliance prepare a scope of works for the development of a Strategic Plan to be completed in 2021.

3.4 RENEWABLE ENERGY AND STRATEGIC LANDUSE PLANNING

TRIM REFERENCE: 2020/2334

RECOMMENDATION

1. That the BCO Board consider the BCO Sub Regional Rural and Industrial Land Use Strategy.
2. That the CEO Orange write information to be inserted into the BOC Study on renewables

GENERAL BUSINESS

- Communication about this first Board Meeting to go to staff and Councillors – (BCO Project Team)
- Paragraph/photo for Mayor Cr Reg Kidd for CWD (Secretariat)
- Information around visits by politicians to either of the 3 Councils to be shared – GM/CEO's Offices (Executive Assistants)
- ALGWA prospective Councillors sessions in Orange to be advertised in Cabonne and Blayney – March and May 2021

Next meeting of BCO Alliance Board meeting to be scheduled for late February or early March 2021.

THE MEETING CLOSED AT 2.55PM.

THIS DRAFT CONVERTS THE MOU INTO A FORMAL AGREEMENT. IT ESTABLISHES A GOVERNANCE MODEL WHICH TAKES ACCOUNT OF THE OLG GUIDANCE PAPER ON *COLLABORATION AND PARTNERSHIPS BETWEEN COUNCILS* (2007) AND THE MORE RECENT NSW AUDIT OFFICE REPORT ON *SHARED SERVICES IN LOCAL GOVERNMENT* (2018). THE EXACT FORM AND CONTENT OF THE ALLIANCE AGREEMENT SHOULD BE AGREED AFTER ADOPTION OF THE ALLIANCE STRATEGIC PLAN IN DECEMBER 2020

Alliance Agreement

Blayney Shire Council

ABN 47 619 651 511

and

Cabonne Council

41 992 912 200

and

Orange City Council

ABN 85 985 402 386

and

[BCO Alliance Limited]

ABN []

constituting the BCO Alliance

2020

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DRAFT

THIS AGREEMENT is made on

2020

BETWEEN:

- (1) **Blayney Shire Council** ABN 47 619 651 511 of Council Chambers, 91 Adelaide Street, Blayney, New South Wales (**Blayney**)
- (2) **Cabonne Council** ABN 41 992 912 200 of 99-101 Bank Street, Molong, New South Wales (**Cabonne**)
- (3) **Orange City Council** ABN 85 985 402 386 of Civic Centre, 135 Byng Street, Orange, New South Wales (**Orange**)
- (4) [**BCO Alliance Limited**] ABN [] of Civic Centre, 135 Byng Street, Orange, New South Wales (the **Alliance Agent**).

RECITALS:

- (A) Blayney, Cabonne and Orange are councils constituted under the *Local Government Act 1993 (NSW)* in respect of adjoining local government areas.
- (B) At duly constituted meetings of their respective governing bodies held in July 2020, each of the Councils resolved to enter into a voluntary strategic alliance.
- (C) On [xx September 2020] the Councils signed a memorandum of understanding setting out the basis on which the Alliance was to be formed, operated and governed.
- (D) This agreement sets out the terms of the Alliance and the governance framework under which the Alliance Objects will be achieved.
- (E) [The Councils have established the Alliance Agent for the purposes of acting solely as agent for and delegate of the Councils to facilitate where necessary or convenient the carrying out the Alliance Objects].

THE PARTIES AGREE AS FOLLOWS:

1. **INTERPRETATION**

1.1 **Definitions**

The following definitions apply in this agreement.

Act means the *Local Government Act 1993 (NSW)*.

Alliance means the unincorporated alliance between the Councils formed under this agreement for the purpose of carrying out the Alliance Objects.

Alliance Board means the governing board of the Alliance set up under clause 4.1.

Alliance Objects has the meaning given in clause 2.2.

Alternate means an alternate Representative appointed under clause 4.5(a)(i).

Chairman means the chairman of the Alliance Board appointed under clause 4.6.

Commencement Date means [31 December 2020?].

Confidential Information means information that:

- (a) is made available by or on behalf of the disclosing party to the receiving party, or is otherwise obtained by or on behalf of the receiving party; and
- (b) is by its nature confidential or the receiving party knows, or ought to know, is confidential.

Confidential Information may be made available or obtained directly or indirectly and before, on or after the Commencement Date.

Representative in relation to a Council means the persons representing that Council on the Alliance Board and, where applicable, an Alternate.

1.2 **Rules for interpreting this agreement**

Headings are for convenience only, and do not affect interpretation. The following rules also apply in interpreting this agreement, except where the context makes it clear that a rule is not intended to apply.

- (a) A singular word includes the plural, and vice versa.
- (b) A word which suggests one gender includes the other genders.
- (c) If a word or phrase is defined, any other grammatical form of that word or phrase has a corresponding meaning.
- (d) If an example is given of anything (including a right, obligation or concept), such as by saying it includes something else, the example does not limit the scope of that thing.
- (e) A reference to **information** is to information of any kind in any form or medium, whether formal or informal, written or unwritten, for example, computer software or programs, concepts, data, drawings, ideas, knowledge, procedures, source codes or object codes, technology or trade secrets.

2. **FORMATION, OBJECTS AND SERVICES OF THE ALLIANCE**

2.1 **Formation**

- (a) The Councils form an alliance between themselves on the terms of this agreement with effect from the Commencement Date.
- (b) The Alliance shall be known as the BCO Alliance.
- (c) The Alliance is an unincorporated voluntary collaborative strategic alliance in the nature of a joint venture formed for the sole purpose of delivering the Alliance Objects.

2.2 **Objects**

The objects of the Councils in forming the Alliance are to deliver better value services to their respective communities in an open and transparent way by working collaboratively and sharing resources so as to:

- (a) achieve cost savings and operational efficiencies in service delivery;
- (b) progress strategic regional initiatives;
- (c) benchmark best practice; and

- (d) improve financial performance and long term financial sustainability,
while retaining their own autonomy and independence.

2.3 **Services and functions**

- (a) At the date of this agreement, the intention of the Councils is that the Alliance will deliver services to and perform functions for the Councils in the following areas:
 - (i) joint tenders and purchasing arrangements;
 - (ii) open exchange and sharing of technical expertise and information;
 - (iii) workforce and staff secondment;
 - (iv) professional development opportunities;
 - (v) cross border works / roads construction and/or maintenance;
 - (vi) councillor and staff training and networking;
 - (vii) review and coordination of strategic documents and instruments;
 - (viii) sharing of services and plant and equipment;
 - (ix) strategies for regional economic development;
 - (x) regional tourism and destination marketing through TDO Limited trading as Orange360;
 - (xi) coordination of integrated planning and reporting documentation;
 - (xii) internal audit services;
 - (xiii) waste collection and disposal;
 - (xiv) natural resource management;
 - (xv) disability, cultural and social planning;
 - (xvi) crown lands and aboriginal heritage; and
 - (xvii) geographical information systems.
- (b) The Alliance may deliver other services and perform other functions to the Councils and others from time to time as decided by the Alliance Board.

2.4 **Council obligations in respect of Alliance**

Each Council must:

- (a) use its best efforts to carry out and achieve the Alliance Objects;
- (b) act in good faith in all its activities and dealings with the other Councils in relation to the Alliance;
- (c) co-operate with the other Councils in all matters relating to the Alliance; and
- (d) be prompt in taking any action, giving any approval or consent or making any decision under this agreement.

2.5 **No other restrictions on Council conducting activities**

Each Council may conduct any other business or activity unless it is specifically restricted or prohibited under this agreement.

2.6 **No partnership, trust, agency etc**

- (a) The relationship between the Councils under this agreement is one of unincorporated voluntary co-venturers and is limited to the Alliance Objects.
- (b) Nothing in this agreement creates a partnership relationship between the Councils and a Council must not hold itself out as being a partner of the other Councils.
- (c) Except as specifically provided in this agreement or by agreement in writing between the Councils, a Council is not, and must not hold itself out as being, a trustee, agent or representative of any other Council.
- (d) The liability of each Council in respect of the Alliance is several and not joint nor joint and several.

2.7 **No authority to do anything**

Except as specifically authorised by this agreement or by agreement in writing between the Councils, a Council has no authority to do anything on behalf of any other Council, including:

- (a) act for or represent any other Council;
- (b) assume any obligation or incur any liability on behalf of any other Council; or
- (c) in any way bind any other Council to anything.

2.8 **Fiduciary duties**

To the extent to which a Council owes a fiduciary duty to any other Council arising out of or in relation to this agreement, it may in the performance of that duty have primary regard to its own community and civic interests.

2.9 **Separate accounting records**

Each Council is separately responsible for its own accounting records required by law or for its own management purposes.

3. **ALLIANCE DECISIONS**

3.1 **Decisions relating to the Alliance**

The parties acknowledge and agree that any decisions which affect the Alliance are matters to be decided by the Alliance Board in accordance with clauses 4 and 5.

3.2 **Engagement of employees and consultants**

A Council must not, and must ensure that any person who has its written authority does not engage any employee, consultant, manager, adviser or other person in relation to or in connection with the Alliance unless that Council has obtained either the prior written approval of the Alliance Board or the prior written approval of the other Councils.

4. **ALLIANCE BOARD**

4.1 **Membership and functions of Alliance Board**

- (a) The Councils must set up and maintain an Alliance Board consisting of:
 - (i) the mayor and the general manager of Blayney;
 - (ii) the mayor and the general manager of Cabonne; and
 - (iii) the mayor and the general manager of Orange.
- (b) Subject to clause 4.2, the Alliance Board has the overall management and control of, and decides on all policy matters for, the Alliance. The Alliance Board's functions include:
 - (i) establishing policies for the Alliance;
 - (ii) making key decisions in relation to the Alliance; and
 - (iii) overseeing the conduct of the Alliance and any agreement entered into by the Alliance Agent as agent for the Alliance.

4.2 **Council's supervision through Alliance Board**

Each Council must exercise overall supervision and control of all matters relating to the Alliance and, except as otherwise provided in this agreement:

- (a) that supervision and control must be exercised through its Representatives on the Alliance Board in accordance with this clause 4; and
- (b) a Council must not direct or instruct any person in relation to the Alliance activities, except through the Alliance Board or with the prior authority of the Alliance Board.

4.3 **Powers of a Representative**

Each Council delegates to its Representatives the power to represent and bind the Council in all matters decided by the Alliance Board within the scope of its functions.

4.4 **How decisions of Alliance Board are made**

A decision of the Alliance Board is made by passing:

- (a) a resolution at an Alliance Board meeting; or
- (b) a written resolution,

in accordance with clause 5. A valid decision of the Alliance Board within the scope of its functions is binding on the Councils as if it were a decision made by the Councils. [**Note:** clause 5.5 requires unanimous decisions, which provides each Council with a protection mechanism]

4.5 **Appointment of alternate Representatives**

- (a) A Council may by notice to the other Councils:
 - (i) appoint a person to act as an alternate representative for a Representative appointed by it for a specified period or each time the Representative is unable to attend an Alliance Board meeting or act as a Representative; and

- (ii) revoke the appointment of any Alternate whether or not the appointment is for a specified period.
- (b) An Alternate may:
- (i) attend any Alliance Board meeting at which the Representative whose alternate they are is not present and vote in place of that Representative at the meeting; and
 - (ii) exercise all powers of that Representative to the extent that the Representative has not exercised them.

4.6 **Appointment of Chairman**

The chairman of the Alliance Board shall be the mayor of a Council and shall be appointed for a two year term. The first Chairman to take office on the Commencement Date shall be the mayor of Orange. Thereafter the position of Chairman shall be rotated every two years in alphabetical order of Councils. The chairman does not have an additional or casting vote.

4.7 **No fees**

The Representatives on the Alliance Board are not entitled to receive any fee for acting as such, but are entitled to have their expenses reimbursed by the Council for which they act as Representative.

5. **MEETINGS OF THE ALLIANCE BOARD**

5.1 **Convening of meetings**

- (a) A Council's Representative may convene a meeting of the Alliance Board at a reasonable time by giving reasonable notice to the other Representatives, which must be at least 5 Business Days prior written notice of such meeting unless otherwise agreed by the Alliance Board.
- (b) The Alliance Board:
 - (i) must meet at least twice in each financial year;
 - (ii) may adjourn or otherwise regulate its meetings and proceedings as it thinks fit, subject to compliance with this agreement; and
 - (iii) may conduct meetings by telephone without a Representative being in the physical presence of another Representative or other Representatives.

5.2 **Code of meeting practice**

The mandatory provisions of the model code of meeting practice made under section 360 of the Act and the regulations will apply to all meetings of the Alliance Board as if:

- (a) the meeting were a meeting of a committee of each Council, all the members of which are councillors; and
- (b) the Representatives were councillors of that council.

5.3 **Quorum and resolutions of Alliance Board**

- (a) A quorum for meetings of the Alliance Board is at least one Representative appointed by each Council.

- (b) No business is to be transacted at a meeting of the Alliance Board unless a quorum is present when the meeting commences.
- (c) If a quorum is not present within 30 minutes after the time appointed for the meeting of the Alliance Board, the meeting will stand adjourned to the same time and place five (5) Business Days after the meeting and notice of such adjourned meeting must be sent to the Councils. If a quorum is not present at the adjourned meeting and the same Council is unrepresented at both the initial and the adjourned meeting, then the quorum shall be at least one Representative of at least 2 Councils.

5.4 **Voting rights**

- (a) If:
 - (i) all of the Representatives (or Alternates, where applicable) are present at an Alliance Board meeting, then each Representative (or Alternate) is entitled to one vote; and
 - (ii) only one Representative or Alternate appointed by a Council is present, that Representative has 2 votes.

5.5 **Decisions of Alliance Board**

Decisions of the Alliance Board must be by the affirmative unanimous vote of the Representatives present and entitled to vote at a duly convened meeting of the Alliance Board at which a quorum is present.

5.6 **Secretarial functions and minutes**

- (a) The general manager of the Council whose mayor is acting as Chairman of the Alliance Board must:
 - (i) act as the Alliance Board's secretary;
 - (ii) cause copies of all material relating to matters to be dealt with at Alliance Board meetings to be circulated to the Councils and the Representatives at a reasonable time before any meeting;
 - (iii) cause minutes to be made of all decisions of and proceedings at meetings of the Alliance Board; and
 - (iv) provide copies of all minutes to each of the Councils and the Representatives within 7 days of any meeting or decision.
- (b) If, within 7 days of the date on which the minutes of a meeting are provided to the Councils and the Representatives, the secretary of the Alliance Board does not receive a written notice from a Council or a Representative objecting to the minutes or any part of the minutes together with grounds for the objection, the minutes are taken to have been approved by the Councils and the Representatives.
- (c) If a Council or Representative makes a material objection to the minutes in accordance with paragraph (b) the secretary must promptly convene a meeting of the Alliance Board to resolve the objection.
- (d) The Councils agree that copies of the approved minutes of meetings of the Alliance Board, with the exception of any part which is commercial in confidence, will be tabled for noting by their respective governing bodies and included in the business papers for the next ordinary meeting of the Council.

5.7 Delegation of powers by Alliance Board

- (a) The Alliance Board may delegate in writing any of its powers and authorities in relation to the day-to-day operations of the Alliance which it considers appropriate, on the following conditions:
 - (i) the delegation is to be on the terms specified in writing by the Alliance Board;
 - (ii) the Alliance Board must specify the delegated powers and authorities; and
 - (iii) the delegate must ensure that regular and accurate reports are provided to the Alliance Board concerning the functions carried out by the delegate.

6. THE ALLIANCE AGENT

6.1 Establishment and governance of the Alliance Agent

- (a) The Alliance Agent has been established by the Councils as a company limited by guarantee for the purpose of acting solely as agent for and on behalf of the Councils for the purpose of the Alliance where it is necessary or convenient to do so.
- (b) The Alliance Agent may only deliver services or perform functions in its own right if:
 - (i) a business case for the delivery of those services or the performance of those functions has been approved by the Alliance Board; and
 - (ii) the decision is ratified by the governing body of each of the Councils.
- (c) The sole members of the Alliance Agent are the Councils.
- (d) Each of the Councils are entitled to appoint one director to the board of directors of the Alliance Agent.
- (e) Each Council may:
 - (i) remove or replace the director appointed by it;
 - (ii) appoint and maintain an alternate for any director appointed by it,by notice in writing to the other Councils, with such removal or appointment taking effect on the date on which the notice is received by the Councils or, if a later date is given in the notice, on that date. An alternate director may exercise all the powers of the director whose alternate he or she is to the extent that the director has not exercised them.
- (f) The directors of the Alliance Agent are not entitled to receive any fee for acting as such.
- (g) The Council removing a director shall indemnify and keep indemnified the Alliance Agent against any claim connected with the director's removal from office.
- (h) Each Council agrees to take any steps within its power which are necessary to procure that the board of directors of the Alliance Agent as soon as practicable after the date of this agreement adopts a constitution which is consistent with this agreement and regulates the rights, duties and obligations of the board of directors and members of the Alliance Agent and procedures and voting at directors'

meetings so as to in substance reflect the corresponding provisions relating to the Alliance Board.

6.2 Delegation

- (a) Each Council delegates to the Alliance Agent the performance of the functions of the Council in so far as they relate to carrying out the Alliance Objectives and in particular, without limitation, the functions of:
 - (i) calling for, assessing and accepting tenders for the procurement of goods and services and appointing suppliers and contractors;
 - (ii) applying for and receiving grants;
 - (iii) holding title to any property, plant and equipment or other assets;
 - (iv) lobbying State and Federal governments;
 - (v) entering into contracts with third parties including contracts of employment: and
 - (vi) any other function directed and authorised by the Alliance Board for the purpose of the Alliance.

in each case subject to any limitations imposed under the Act and regulations and the policies and procedures adopted from time to time by the Alliance Board.

- (b) This delegation operates concurrently with any delegation given by a Council in respect of the same subject matter and not to the exclusion of any such delegation.

[Note: this agreement should be approved by resolution of each council. The resolution should specifically refer to clause 4.3 (the delegation to Board Representatives) and to this delegation clause (the delegation to the Alliance Agent)].

6.3 Alliance Agent to act as agent of the Councils

Subject to clause 6.1(b), in exercising the functions delegated to it under this agreement, the Alliance Agent is acting as agent, nominee and delegate for and on behalf of the Councils and not acting in its own or any personal capacity.

6.4 Reimbursement of the Alliance Agent by the Councils.

Each Council must reimburse the Alliance Agent in equal shares to the extent that it incurs any costs in relation to the Alliance.

7. WITHDRAWAL AND TERMINATION

- (a) Any Council may withdraw from the Alliance on giving at least 6 months' notice in writing to the other Councils, expiring on 30 June in any financial year.
- (b) The Alliance (including the rights and obligations under this agreement) terminates on the earliest of:
 - (i) any date the Councils agree in writing; and
 - (ii) the first day on which there is only one Council in the Alliance.

- (c) On the date of termination, this agreement is at an end as to its future operation and no party is liable to any other party, except to the extent of any rights or obligations which arise on or have arisen before the termination.

8. CONFIDENTIALITY AND ANNOUNCEMENTS

8.1 Confidentiality

Each Council agrees that it must not disclose any Confidential Information:

- (a) in relation to the Alliance; or
- (b) in relation to any other Council acquired for the purpose of the Alliance,
to any third party without the prior written consent of the other Councils except to the extent:
 - (c) that the information needs to be disclosed by a party to a professional adviser under a duty of confidentiality;
 - (d) that the information is required to be disclosed by law; or
 - (e) that the information is disclosed in confidence by a Council to its councillors for the purpose of carrying out their civic duties and statutory responsibilities.

8.2 Access to information

All information held by the Alliance Agent:

- (a) is held as agent for, and accordingly taken to be held by, each of the Councils;
- (b) to the extent that it is government information within the meaning of the *Government Information (Public Access) Act 2009 (NSW)* is subject to disclosure to and access by the public in accordance with that Act.

8.3 Public announcements

All press releases and other public announcements relating to the Alliance and activities undertaken by the Alliance must be in terms agreed in writing by the Councils acting reasonably.

9. AMENDMENT AND ASSIGNMENT

9.1 Amendment to document

This agreement can only be amended or replaced by another document executed by the Councils.

9.2 Assignment of rights under document

A Council may only assign, encumber, declare a trust over or otherwise deal with its rights under this agreement if:

- (a) it is permitted under another clause of this agreement; or
- (b) the other Councils consent to it in writing (in their absolute discretion).

10. **GENERAL**

10.1 **Governing law**

- (a) This agreement and any dispute arising out of or in connection with this agreement is governed by the laws of the State of New South Wales.
- (b) Each party submits to the exclusive jurisdiction of the courts of the State of New South Wales and courts of appeal from them, in respect of any proceedings arising out of or in connection with this agreement.

10.2 **Operation of this agreement**

- (a) Subject to paragraph (b), this agreement contain the entire agreement between the Councils about its subject matter. Any previous understanding, agreement, representation or warranty relating to that subject matter is replaced by this agreement and has no further effect.
- (b) Any right that a person may have under this agreement is in addition to, and does not replace or limit, any other right that the person may have.
- (c) Any provision of this agreement which is unenforceable or partly unenforceable is, where possible, to be severed to the extent necessary to make this agreement enforceable, unless this would materially change the intended effect of this agreement.

EXECUTED as an agreement.

EXECUTED by BLAYNEY SHIRE COUNCIL:

Signature of Mayor

Signature of general manager

Name

Name

EXECUTED by CABONNE COUNCIL:

Signature of Mayor

Signature of general manager

Name

Name

EXECUTED by orange city council:

Signature of Mayor

Signature of general manager

Name

Name

EXECUTED by [BCO ALLIANCE LTD]:

Signature of director

Signature of director/secretary

Name

Name

DRAFT

ANNUAL REPORT 2019/20

CABONNE
Council



WELCOME



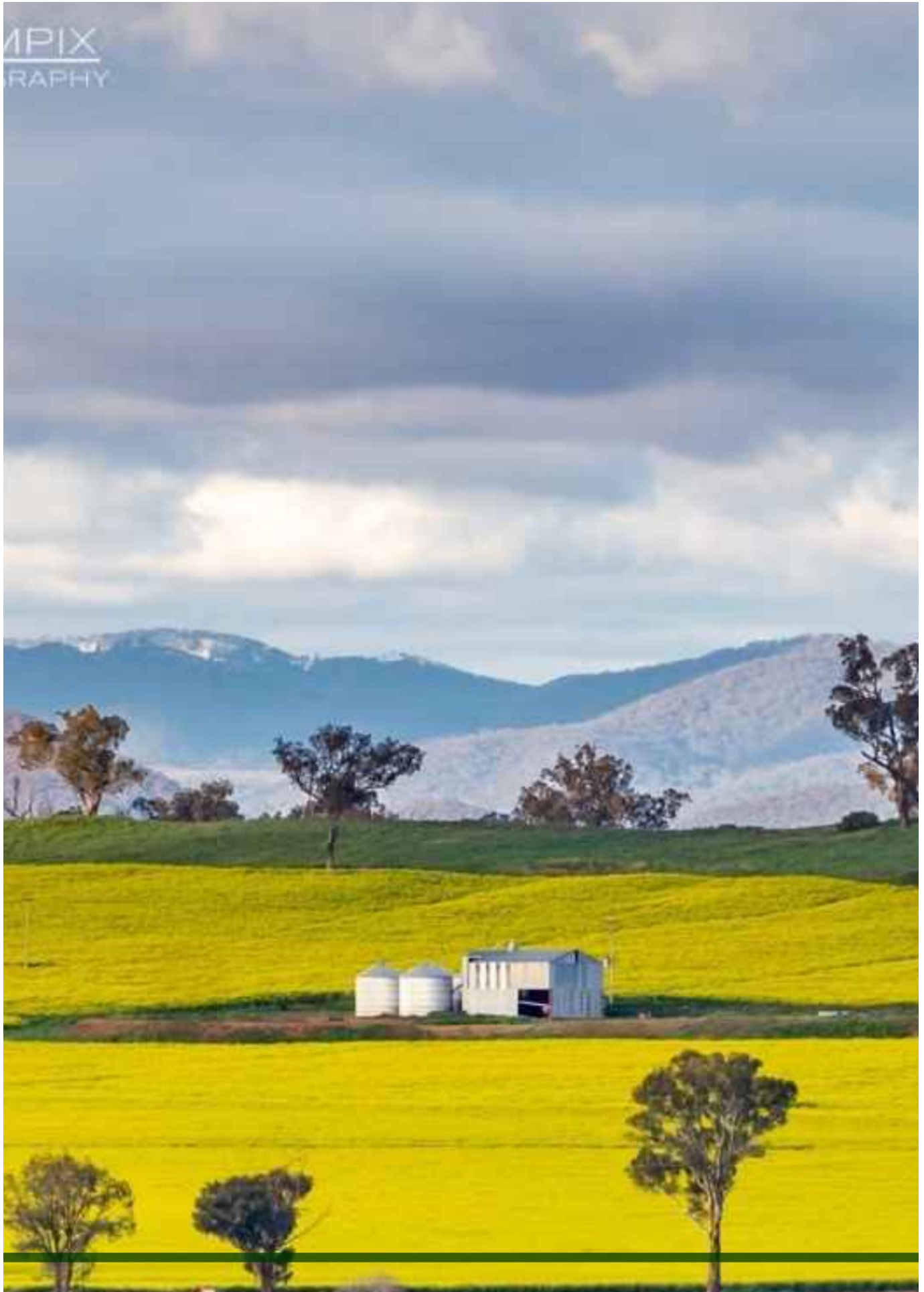







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In the spirit of reconciliation, Council acknowledges and pays respect to the Wiradjuri people, the traditional custodians of the land referred to as Cabonne.

Council also pays respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Indigenous Australians who are present in the Cabonne area.

We recognise Aboriginal spiritual, social and cultural connections to these lands and waters and state our commitment to ensuring that Aboriginal rights, as enshrined in legislation, are upheld and not eroded.



Planning documents

- Community Strategic Plan 2025
- Local Environment Plan (year)
- Budget 2019-2020
- Delivery Program 2019-2020
- Fees and Charges 2019-2020
- Operational Plan 2019-2020

Documents in development

- Cabonne Renewable Energy Action Plan- March 2020
- Disability Inclusion Action Plan
- Pedestrian Access and Mobility Plan
- Pollution Incident Response Management Plan
- Community Strategic Plan

ABOUT THE ANNUAL REPORT

Cabonne Council is proud to present our Annual Report for 2019/20. This Annual Report is one of the key points of accountability between a council and its community. The report focuses on Council's implementation of the Delivery Program and Operational Plan, and the effectiveness of the principle activities undertaken in achieving the objectives in the Community Strategic Plan at which those activities are directed.

The Local Government Act 1993 requires that Council present the Annual Report to the minister by 30 November each year, however, due to the COVID-19 pandemic in 2020 and extension was granted for Council to present the 2019/20 Annual Report to the minister by 31 December 2020. The report must be presented in accordance with the Local Government Regulation and Integrated Planning and Reporting Guidelines.

Email your feedback or questions to:
council@cabonne.nsw.gov.au

Write to us:

Cabonne Council
99-101 Bank Street
PO Box 17
Molong NSW 2866

CABONNE LGA MAP



We are pleased to present Cabonne Council's Annual Report for the 2019-20 financial year.

The Annual Report informs the community about the progress we have made towards the Cabonne vision which is to be "committed to providing a sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation".

This financial year has seen relentless drought, devastating bushfires and a global pandemic. As Mayor and General Manager, we applaud the dedication of our staff and Councillors who have shown exceptional drive and commitment to deliver high quality results for our residents and ratepayers in a particularly challenging year.

Despite the circumstances, we have seen some incredible moments this year. Some highlights include:

- Cabonne Council was one of 60 Local Government Areas deemed eligible for the \$1m in funding under the Australian Government's Drought Communities Programme Extension, to stimulate business activity and employment while delivering community infrastructure.
- Council adopted a Renewable Energy Action Plan (REAP) which provides a knowledge base for Council to set out the options over the short and medium term for renewable energy projects.

- The 2019/20 budget highlighted a \$21.9m capital works program. In keeping with Cabonne's commitment to road safety, the capital works program was underpinned by a considerable roadworks program. During this year of uncertainty, the Road Infrastructure team was able to deliver over \$12m of road construction, sealing, re-sheeting and heavy patching as well as nearly \$300,000 worth of footpath construction.
- An additional \$5m in funding was secured from the NSW Government for the construction of the Cabonne Community Centre and Library in Molong. The community was invited to participate in the enquiry-by-design process to form the vision and future functions of the building.



Concept design of the Cabonne Community Centre and Library

MAYOR & GENERAL MANAGER WELCOME

- The Village Enhancement Program continued across the Shire, with various projects for the betterment of the villages in Canowindra, Cudal, Cumnock, Cargo, Eugowra, Manildra, Molong, Mullion Creek and Yeoval. The total expenditure on Village Enhancement was just over \$205,000.

Through the adversity of the COVID-19 Pandemic, staff and the community found ways to work from home. and work safely when we were able to return to the office. We commend the team on incorporating COVID-safe measures into the workplace seamlessly.

There are some big opportunities ahead as our shire moves into the future. Our focus is on maximising these opportunities, continuing to deliver outstanding infrastructure and services, and improving our sustainability for the benefit of all of our community.

On a final note, Council has appreciated our community's participation in the activities of our shire. Your input helps inform our decision-making and keeps us in tune with the needs and aspirations of our ratepayers and residents. Thank you for taking the time to "Have Your Say".



Clr Kevin Beatty
Mayor of Cabonne Council

A handwritten signature in black ink, appearing to read 'Kevin Beatty', written in a cursive style.



Brad Byrnes
General Manager

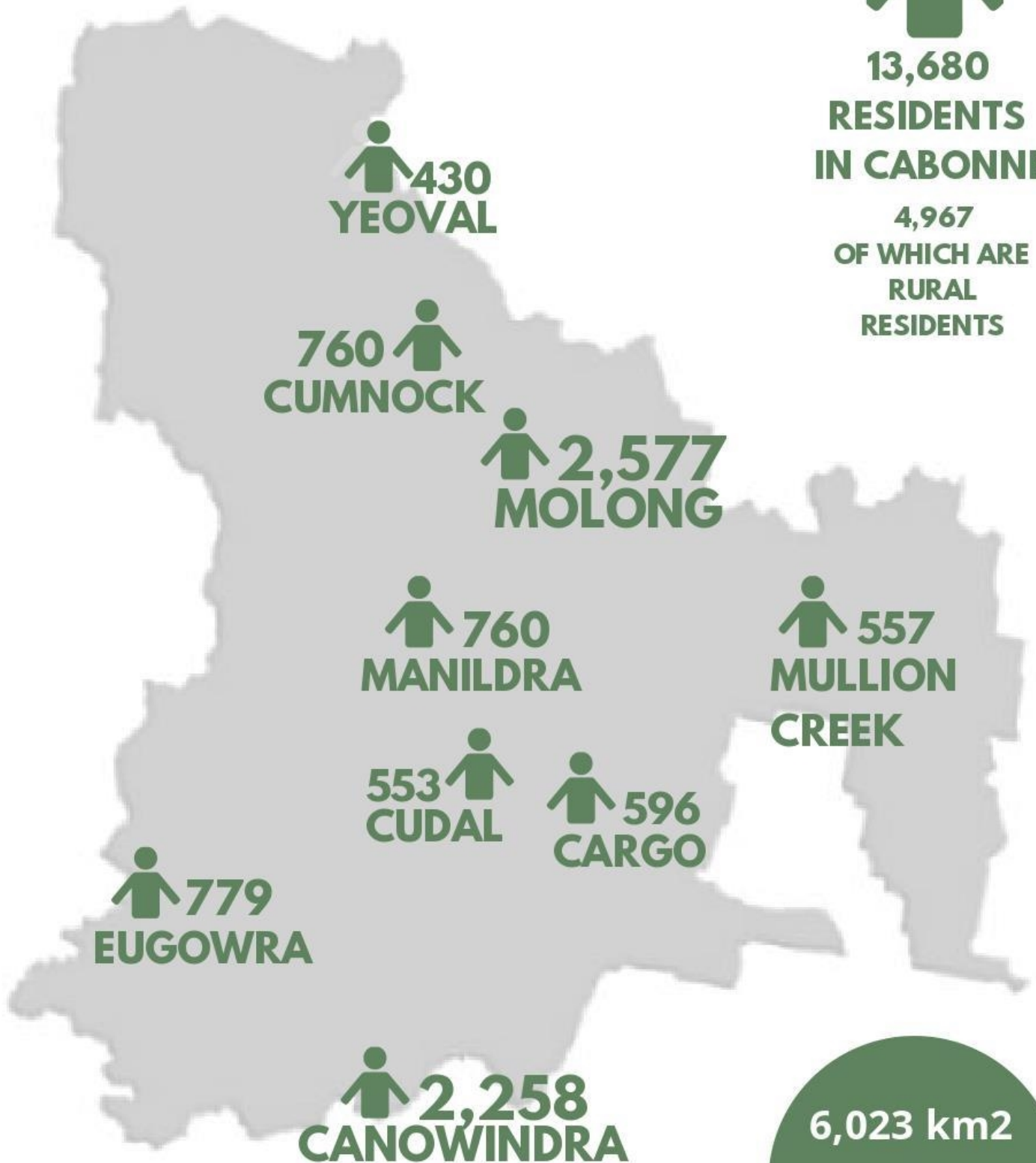
A handwritten signature in black ink, appearing to read 'Brad Byrnes', written in a cursive style.

CABONNE AT A GLANCE



13,680
RESIDENTS
IN CABONNE

4,967
OF WHICH ARE
RURAL
RESIDENTS



6,023 km²
TOTAL
LAND AREA

POPULATION FIGURES FROM 2016 CENSUS DATA
WHICH INCLUDES SURROUNDING SUBURBS IN
VILLAGE POPULATION

CABONNE AT A GLANCE



10

MEDICAL SERVICES



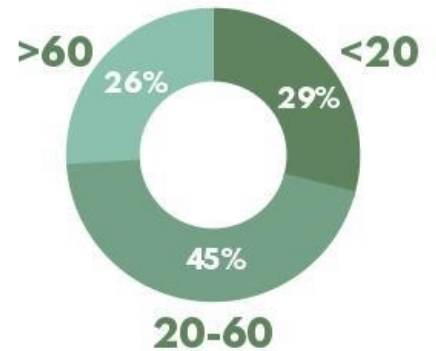
3

LIBRARIES

MEDIAN AGE

43

CABONNE POPULATION AGE



7

POOLS

12

COUNCILLORS IN THE LGA

29

HECTARES OF OPEN PUBLIC SPACE

4%

ABORIGINAL & TORRES STRAIGHT ISLANDER POPULATION

POPULATION



13,680



16

SCHOOLS

CABONNE POPULATION GENDER



50% MALE



50% FEMALE



5,697

DWELLINGS IN THE LGA

3

PEOPLE PER HOUSEHOLD ON AVERAGE

1,930

KILOMETRES OF ROAD TO MAINTAIN

1,754

BUSINESSES IN CABONNE LGA

EMPLOYMENT OPPORTUNITIES



8

PUBLIC HALLS

MISSION


To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of service to satisfy identified current and future needs.

VISION

Cabonne Council is committed to providing a sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

VALUES

In all we do, we will:

- Respect each other, our community and the environment we live in
 - Balance today's decisions with the long-term future in mind
 - Be friendly and approachable and work together
 - Strive to do our very best and take personal responsibility for our actions
- 

Councillors are your elected representatives for the Cabonne Shire.

They play an important role in creating and implementing their community's values, vision and strategic direction.

They are responsible for managing the shire's assets, providing a wide range of services and facilities, and ensuring finances are allocated in the best interests of the whole community.



Clr Kevin Beatty

(Mayor)

Elected in 2017 - Serving 1st term

Resident of Molong and retired NSW Police Officer now running a small farm operation. Clr Beatty works for the community to ensure opportunities for local and regional growth are not overlooked.



Clr Jamie Jones

(Deputy Mayor)

Elected in 2017 - Serving 1st term

Resident of Molong and currently working with NSW Dept of Primary Industries. Clr Jones has significant experience and interest in stakeholder engagement and advocacy for the community.



Cllr Peter Batten

Elected 2017 - Serving 1st term

Resident of Garra and farmer/grazier. Cllr Batten is a passionate advocate for regional Australia.



Cllr Ian Davison

Elected 2012 - Serving 2nd term

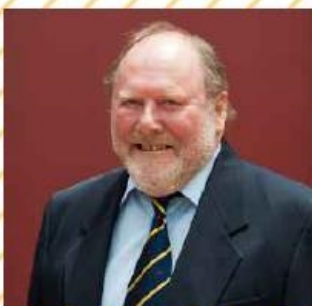
Retired farmer and business owner. Cllr Davison has a passion for regional economic growth and diversity.



Cllr Anthony Durkin

Elected 2008 - Serving 3rd term

Serving NSW Police Officer, Cllr Durkin has a broad interest in council's operations and how it can best serve the shire equally and sustainably.



Cllr Paul Mullins

Elected 2017 - Serving 1st term

Resident of Molong and proprietor of the Molong Express newspaper. Cllr Mullins has a strong interest in community affairs, town and shire enhancement and progress.



Cllr Marlene Nash

Elected 2012 - Serving 2nd term

Resident of Manildra and retired business owner. Cllr Nash is an active member of the community and strong supporter of maintaining local services.



Clr Cheryl Newsom

Elected 2017 - Serving 1st term

Resident of Canowindra and businesswomen, Clr Newsom has a keen interest for attracting new opportunities, economic development and tourism in the shire.



Clr Libby Oldham

Elected 2017 - Serving 1st term

Resident of Molong and business owner. Clr Oldham serves to foster tourism, the arts and economic development in the shire.



Clr Greg Treavors

Elected 2012 - Serving 2nd term

Resident of Cudal and retired NSW Police Officer, Clr Treavors is interested in improving and maintaining infrastructure and services to the villages of Cabonne.



Clr Kevin Walker

Elected 2008 - Serving 3rd term

Resident of Canowindra and retired business owner. Providing for the community and pushing for greater services are always on his agenda.



Clr Jenny Weaver

Elected 2017 - Serving 1st term

Resident of Canowindra with a commitment to sustainability of local services. Jenny previously served as a Cabonne Councillor from 1995-2008.

ORGANISATIONAL STRUCTURE



GENERAL
MANAGER



OFFICE OF THE
GENERAL MANAGER

- COMMUNITY & ECONOMY
- WORKPLACE HEALTH & SAFETY
- CABONNE 2025 TRANSFORMATION PROJECT
- PEOPLE & CULTURE
- TOURISM
- COMMUNICATIONS & MARKETING



CABONNE
INFRASTRUCTURE

- TRANSPORT INFRASTRUCTURE
- URBAN INFRASTRUCTURE
- ASSETS & TECHNICAL SUPPORT
- PLANT & DEPOTS



CABONNE
SERVICES

- COMMUNITY SERVICES
- FINANCE
- ENVIRONMENTAL SERVICES
- GOVERNANCE & CORPORATE PERFORMANCE
- INNOVATION & TECHNOLOGY
- DEVELOPMENT SERVICES



Brad Byrnes

General Manager

Qualifications include: Masters of Public Policy and Administration and Masters of Business Administration through Charles Sturt University. Graduate Certificate of Risk Management through Griffith University.

Employed in the Public Sector for 33 years, 12 of which have been with Local Government.



Heather Nicholls

Deputy General Manager - Cabonne Services

Qualifications include: Graduate of University of New England with a Bachelor of Arts, Diploma Urban & Regional Planning, Diploma Local & Applied History.



Matthew Christensen

Deputy General Manager - Cabonne Infrastructure.

Qualifications include: Bachelor of Engineering & Technology, Graduate Diploma in Business, Australian Institute of Company Directors- Board Course.

Employed in Local Government for 20 years.



CABONNE COUNCIL 2025 OUR NEW MANAGEMENT FRAMEWORK

A big step forward in the 2019/20 financial year saw the commencement of a new management framework, designed around five main areas. These areas focus on:

- Strategy and Performance
- Developing and Valuing Our People
- Adapt, Innovate and Improve
- Engaging and Building Relationships with Key Stakeholders
- High Quality Service and Asset Delivery

Some major achievements to come out of these areas in the last financial year have included:

- Development of a Work Health and Safety Improvement Plan and Council Enterprise Risk Management Framework
- An Integrated Planning and Reporting Framework overhaul commenced in May 2020 to help Council's system become more integrated, relevant and focussed on quality service and infrastructure delivery
- An employee engagement survey was completed, with plans to conduct this regularly to respond to issues staff are facing
- Quickly managed response to COVID-19 to protect staff and their families, as well as the community
- Mentoring and coaching program for the new Executive Leadership Team
- Introduction of a Safe and Respectful Behaviours framework, which promotes a culture of safety and respect in the workplace
- A 30% increase in funding for staff learning and development to build a resilient, skilled workforce focussed on quality service provision along with implementation of a learning management system to better plan and record training events and achievements
- Organisational restructure to create a two-division structure, focussing Infrastructure functions in quality delivery by the Cabonne Services team
- A range of improvement projects to continually improve our systems, frameworks and practices, including:
 - New Project Management Framework
 - Review of assets framework and development of an Assets Improvement Program
 - Developing Digital Strategy 2025



CABONNE COUNCIL 2025 OUR NEW MANAGEMENT FRAMEWORK

- Improved onboarding for new employees
- Streamlined recruitment process and promotional video to promote Council as an employer of choice
- Communications - internal and external
- Development of a new Community Engagement Strategy
- Focus on a Project Management Framework and work practices to support delivery
- Major focus on improving assets data and planning for capital and maintenance programs
- Using a different approach to managing assets data through mapping systems, which makes data available to more staff for different purposes



The Local Government (State) Award 2020 provides for each council to establish and properly maintain a consultative committee which provides a forum for consultation between Council and its employees. The committee comprises of representatives from Council, management, human resources, office and field staff.

During 2019/20, the Cabonne Consultative Committee met on four occasions to discuss matters relating to human resource activities and conditions of employment.

Council continues to dedicate a significant amount of the training budget to Workplace Health and Safety (WHS), and other regulatory training and related programs. The major areas for training in 2019/20 included traffic control, working near overhead power lines, team leadership, chainsaw operation, confined spaces, first-aid, chemical applications, managing change and procurement. Council has also implemented an online learning program for all staff that covers core organisational topics like Code of Conduct, bullying and harassment, privacy, WHS, alcohol and other drugs, and equal opportunity.

A number of professional development activities, seminars and workshops were also attended by both indoor and outdoor staff to ensure they were kept up to date with current trends and changes in their areas of expertise. This includes the Rural Management Challenge which is a professional development opportunity for staff within council. Over two days, teams of four come together to compete against other councils in their region in tasks which resemble real world scenarios, testing their knowledge of local government and expanding their skills to bring back to and implement in their workplace.



Rural Management Challenge teams outside the Blayney Community Centre where the challenge was held in 2019.



The Cabonne Council Rural Management Challenge Team on Day 1 of this unique training experience.



Staff attending first-aid training in Cudal and completing the practical component of the training.

After the success of the previous year, Cabonne Council assembled its second team to compete in the Rural Management Challenge, drawing on skills from throughout council with staff members from various departments. Chloe Jones, Rachael Geddes, Blake Brouff and Leigh Meagher, as well as their mentor, Emma Tadros, competed in Blayney against three other councils, learning about various aspects of Council in a unique learning environment.

The team came away with a range of knowledge and a broader understanding of council business, as well as having networking opportunities with other rural and regional councils.

Council continues to support apprenticeships and traineeships and currently hosts eight full time trainees, apprentices and cadets in positions of heavy vehicle mechanic, corporate services, civil construction and administration.

A total of 14 staff members continue to study for a qualification with assistance from Council, with qualifications ranging from Certificate III to Diploma level.

Council also supports a work experience program for local school students, coordinated through the schools' careers advisors.

This year, there was a focus on mental health in the workplace with a number of workshops being held during October as a part of Mental Health Month. The workshops were run through Aspect Group, in partnership with StateCover, and covered Mental Health Awareness for all staff and Prepared Leaders workshops for the leadership team at Cabonne.



Staff attending a mental health awareness workshop in the Cudal Community Hall.

FUTURE DIRECTIONS

The Community Strategic Plan includes five Future Direction areas that identify 25 community goals. Council's Delivery Program and Operational Plan, and this Annual Report, are also prepared using these future directions and strategic outcomes as a basis. The future directions and strategic outcomes are summarised below:

- Future Direction 1 - Connect Cabonne to each other and the world
- Future Direction 2 - Build business and generate employment
- Future Direction 3 - Provide and develop community facilities
- Future Direction 4 - Grow Cabonne's culture and community
- Future Direction 5 - Manage our natural resources

The following pages will identify each of the Strategic Outcomes under these Future Directions and give a summary of Council's actions in the 2019/20 financial year to support these outcomes.



CONNECT CABONNE TO EACH OTHER AND THE WORLD

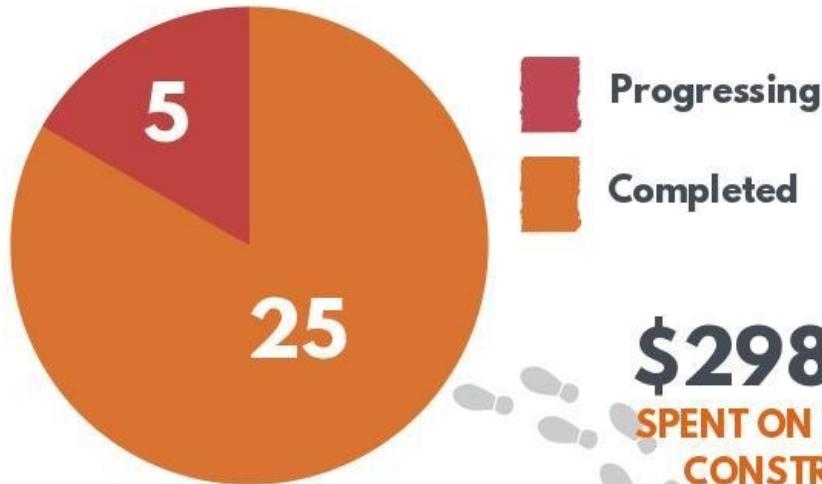


Vittoria shoulder widening rehabilitation safety project

CONNECT CABONNE TO EACH OTHER AND THE WORLD

Future Direction 1

STRATEGIC OUTCOMES
ACTIONS ASSESSMENT



\$298,000
SPENT ON FOOTPATH
CONSTRUCTION

1296 METRES OF
FOOTPATH CONSTRUCTED

CABONNE ROADS

\$12.58M
SPENT ON ROAD
INFRASTRUCTURE

37 KILOMETRES TOTAL
ROAD SEALS

36 KILOMETRES OF
GRAVEL RESHEETING

27 KILOMETRES OF ROAD
CONSTRUCTION
PROJECTS COMPLETED

9 KILOMETRES OF
GRAVEL ROAD SEALED

CABONNE COMMUNITY TRANSPORT



41,000KM
TRAVELLED

259
HEALTH TRIPS

55
DVA TRIPS
(DEPARTMENT OF VETERAN AFFAIRS)

470
CHSP TRIPS
(COMMONWEALTH HOME SUPPORT
PROGRAM)

244
CTP TRIPS
(COMMUNITY TRANSPORT PROGRAM)



**\$255,110 GRANT
FINDING RECEIVED**

CONNECT CABONNE TO EACH OTHER AND THE WORLD

Future Direction 1

Strategic Outcome 1.1 - A safe, efficient, quality and well maintained urban and rural transport system for vehicles and pedestrians on Cabonne's local, regional and state road networks.

What we achieved:

- Capital programs were completed and maintenance program was achieved
- Road condition assessment and valuation completed
- Road Safety Program is progressing with no issues reported
- Southern Lights Program (LED streetlights) undertaken
- Local and regional bridge maintenance undertaken as required
- Bridge construction projects for Saint Germain's Bridge, Bocobra Road Manildra and Bangaroo Bridge, Rivers Road Canowindra has commenced
- Pedestrian Access Mobility Plan revised and publicly exhibited
- Footpath, Pathway and Kerb & Gutter programs were completed

Strategic Outcome 1.2 - Everywhere in Cabonne has access to contemporary information and communication technology.

What we achieved:

- General Manager and Mayor continued active advocacy activities through the General Managers Advisory Committee (GMAC) and the Central NSW Joint Organisation (Central NSW JO) with a number of engagements with senior management and Telstra



Bangaroo Bridge reconstruction



Community Transport Coordinator and volunteer drivers



Saint Germain's Bridge upgrade

CONNECT CABONNE TO EACH OTHER AND THE WORLD

Future Direction 1



Davy's Plains Road upgrade



Four Mile Creek Road upgrade

Strategic Outcome 1.3 - A range of transport options in to, out of, and around Cabonne are affordable and available.

What we achieved:

- Council has a commitment to facilitate the provision of safe and affordable one on one community transport services to Cabonne residents. These transport services were heavily impacted by COVID-19

Strategic Outcome 1.4 - Transport infrastructure meets agricultural needs to get goods to and from market.

What we achieved:

- Roads to Recovery program completed, including Davys Plains Road, Four Mile Creek Road and Vittoria Road
- State Road Ordered Works Program completed
- Attendance at Lachlan Roads forums, Central NSW JO representation and participation in nomination of strategic importance initiative

Strategic Outcome 1.5 - Access to major metropolitan markets enables the growth of tourism.

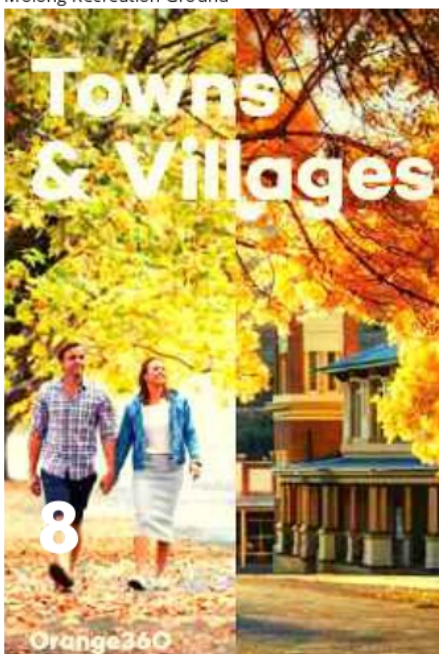
What we achieved:

- All technical committee meetings attended which included requests for information and participation in activities

BUILD BUSINESS AND GENERATE EMPLOYMENT



Federal Government Drought Communities Programme Extension- Announcement of funding for new cricket nets at the Molong Recreation Ground



Orange360 Town & Village Guides produced in collaboration with Blayney and Orange



Orange360 website

BUILD BUSINESS AND GENERATE EMPLOYMENT

Future Direction 2



**ORANGE360
PARTNER**

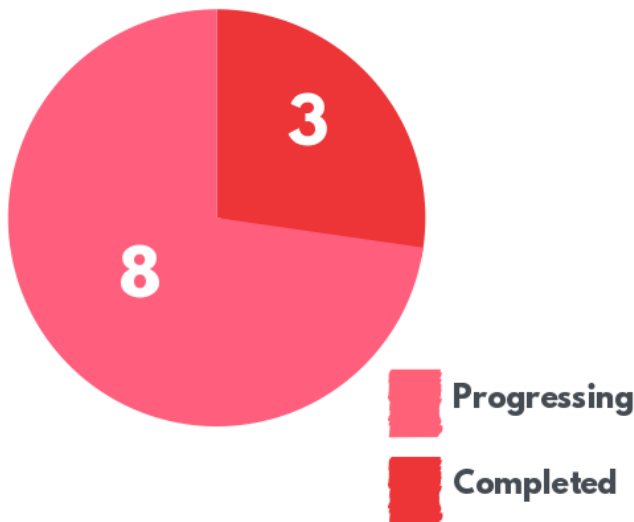


**NEW CABONNE
INSTAGRAM**

f 550

**NEW
FOLLOWERS
ON FACEBOOK
BRINGING THE TOTAL
TO 2,300**

**STRATEGIC OUTCOMES
ACTIONS ASSESSMENT**



GRANT FUNDING

\$5,000,000

AWARDED FROM THE NSW ELECTION COMMITMENTS FUND FOR A CABONNE COMMUNITY CENTRE AND LIBRARY

\$1,281,501

AWARDED FOR BUILDING BETTER REGIONS PROJECTS

\$1,000,000

AWARDED FOR COMMONWEALTH GOVERNMENT DROUGHT COMMUNITIES PROGRAMME PROJECTS

\$900,000

AWARDED FOR NSW DROUGHT STIMULUS PACKAGE PROJECTS

\$436,000

AWARDED FOR STRONGER COUNTRY COMMUNITIES ROUND 3 PROJECTS

\$183,295

AWARDED FOR EVERYONE CAN PLAY 50/50 FUNDING

\$94,085

AWARDED FOR NSW SHOWGROUND STIMULUS

BUILD BUSINESS AND GENERATE EMPLOYMENT

Future Direction 2

Strategic Outcome 2.1 – A strong and vibrant local business sector.

What we achieved:

- NSW Drought Stimulus funding secured to improve halls and community facilities across the shire
- Funding secured for six out of eight projects in the Building Better Regions fund for improvements to showgrounds, medical centre, multi-purpose community structure and LED sports lighting
- Pink Up Molong promotion a success
- Launch of Christmas in Cabonne for retail areas
- Partnered with NSW Department of Industry to bring experts to Cabonne to help businesses save on energy costs
- Council actively works with Central West Business HQ, Regional Development Australia, Service NSW's Easy to do Business Program and other bodies to provide business advice and assistance
- Participation in Inland Rail Supply Chain Mapping Project and ARTC to take advantage of Inland Rail opportunities
- Arrangements implemented for Service NSW Mobile Service and NSW Small Business Service's Biz Bus to visit Canowindra and Molong

Strategic Outcome 2.2 – Coordinated tourism product and a thriving visitor industry in Cabonne.

What we achieved:

- Strategies in Tourism Plan promoted as scheduled in conjunction with Destination NSW, Orange 360 regional tourism organisation
- Central NSW Council's tourism group and Cabonne Country Tourism Advisory Committee
- Actively working with Orange 360 and Orange and Blayney councils to develop, print and distribute new village brochure
- New Cabonne Country website developed
- Investigation started to examine the costs and opportunities available following the construction of the Cabonne Community Centre and Library to locate a Visitor Information Centre in the Molong Railway Station building
- Number of followers on Council's Facebook and Instagram page continues to grow with approximately 550 new followers this reporting period, an increase of more than 25%
- Caravan parks promoted through tourism channels and social media as well as accredited Visitor Information Centres

BUILD BUSINESS AND GENERATE EMPLOYMENT

Future Direction 2

Strategic Outcome 2.3 – Increased viable, sustainable and value adding business in Cabonne.

What we achieved:

- Council jointly operates Business and Investment website with Orange and Blayney councils
- Participation in the NSW Easy to do Business With program
- Service NSW Mobile Centre visited Molong and Canowindra
- Actively working with Central NSW Business HQ, Regional Development Australia and other bodies to provide business advice and assistance
- Participation in Economic Development Forums to identify and implement business assistance measures

Strategic Outcome 2.4 – Jobs for Cabonne People in Cabonne.

What we achieved:

- Actions from Regional Economic Development Strategy implemented
- New Business and Investment website highlights employment opportunities and encourages relocation to Cabonne
- \$1M Drought Communities Program implemented to provide local jobs and business stimulus. This includes the following projects:
 - Two more Central Tablelands/Cabonne water filling stations at Cargo and Cudal
 - Solar Power and battery system for the sustainability of the Canowindra Golf Club
 - Fencing projects at the Molong Recreation Ground Skatebowl, Cudal Memorial Park playground, Jack Huxley Oval playground at Manildra, and the Manildra Swimming Pool
 - Solid Shade Structures at Cargo and Mullion Creek playgrounds
 - New and upgraded cricket nets at the Molong Recreation Ground
 - Hot water system for showers at the Molong Swimming Pool
 - Stage 2 upgrades of kiosk, driveway and parking at Dean Park, Cudal
 - Repairs and Maintenance of community buildings at Yeoval Museum, Eugowra RTC, Gumble Hall, Eden Hall at Baldry and Borenore CWA Hall
 - A range of small footpath projects throughout Cabonne which have been identified in the most recent community consultation process for the Cabonne Pedestrian Access Mobility Plan (PAMP). These projects were identified in Manildra, Yeoval and Canowindra
- Council continued working with regional, state and federal bodies to promote employment opportunities
- Actively assisting locals with enquiries regarding opportunity for new business or expansion of current business

PROVIDE AND DEVELOP COMMUNITY FACILITIES



Family Day Care- Playgroup

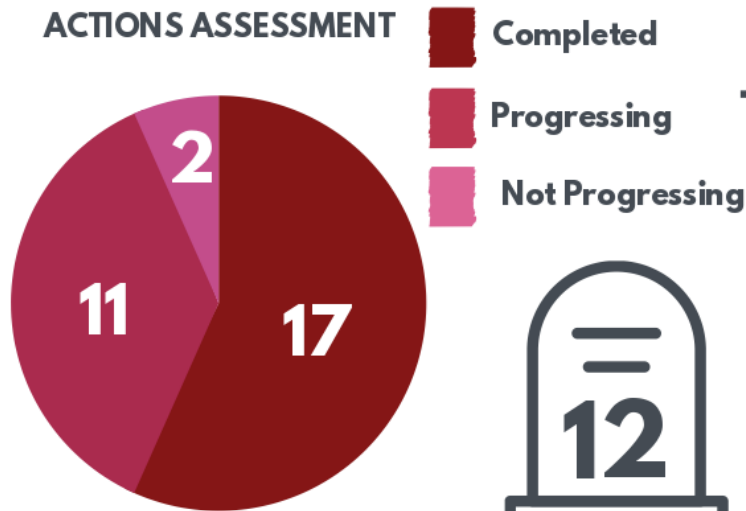


Family Day Care- Playgroup

PROVIDE AND DEVELOP COMMUNITY FACILITIES

Future Direction 3

STRATEGIC OUTCOMES
ACTIONS ASSESSMENT



CEMETERIES
MAINTAINED
BY COUNCIL

COMMUNITY SERVICES

\$66,250

GRANT FUNDING RECEIVED
BY FAMILY DAY CARE

\$43,800

GRANT FUNDING RECEIVED
BY AFTER SCHOOL CARE



12,482

MEALS ON WHEELS PROVIDED



3,873

HOURS OF SOCIAL SUPPORT
PROVIDED



680

HOURS OF HOME
MAINTENANCE PROVIDED

URBAN SERVICES

\$1,052,130

TOTAL OPERATING EXPENSE
OF THE 7 CABONNE POOLS

52,247

TOTAL VISITS TO CABONNE
POOLS



37 FREE PET
VACCINATION
VOUCHERS
HANDLED OUT
TO CABONNE
RESIDENTS

14 PLAYGROUNDS
MAINTAINED BY
COUNCIL



WEEKLY INSPECTIONS
CARRIED OUT AT
PLAYGROUNDS

246 CHILDREN IN AFTER
SCHOOL CARE EACH
WEEK

185 CHILDREN IN FAMILY
DAY CARE EACH WEEK

PROVIDE AND DEVELOP COMMUNITY FACILITIES

Future Direction 3

Strategic Outcome 3.1 – Preschool, Play Group and Youth Facilities are available across Cabonne.

What we achieved:

- Cabonne/Blayney Family Day Care Program ran successfully, even with the income losses due to free childcare as a result of COVID-19
- After School Care Program continued to run in Mullion Creek, Blayney and Millthorpe
- After School Care Program implemented in Manildra
- Youth Ambassador awarded at Australia Day celebrations
- Youth Newsletters regularly distributed to secondary schools in Cabonne
- Family Day Care host playgroups each fortnight in Molong
- Transport provided for Youth Week activities



Family Day Care- Playgroup



Molong card makers group

Strategic Outcome 3.2 – Health and aged care facilities meet local community needs.

What we achieved:

- Council's Home and Community Care program provided the following outputs:
 - Home maintenance – 680 hours
 - Social Support – 3,873 hours
 - Meals – 12,482
- Participation in Central NSW JO Health Workforce Committee
- Review of current versus future aged care needs completed



After School Care- Mullion Creek

PROVIDE AND DEVELOP COMMUNITY FACILITIES

Future Direction 3



Cumnock Rec Ground



Eugowra Memorial Park Playground



Cumnock Recreation Ground

Strategic Outcome 3.3 – Sporting, recreational, council and community facilities and services are maintained and developed.

What we achieved:

- Cemeteries regularly maintained
- Canowindra cemetery digitised mapping and electronic data is progressing
- Continued library services available in Molong, Canowindra and Manildra
- Design process completed for the proposed Cabonne Community Centre
- Operational and Maintenance Manual for swimming pools reviewed and implemented
- Major upgrades completed for Cumnock Oval
- Playground renewals completed at Yeoval, Eugowra and Mullion Creek, and renewal at Cargo playground is progressing
- Grant funding successful for Canowindra and Molong inclusive play spaces

Strategic Outcome 3.4 – Cabonne has education services and facilities to be a contemporary learning community.

What we achieved:

- There are 19 schools in Cabonne with 1,862 students attending
- This is an increase in student numbers from the 2018/19 financial year

GROW CABONNE'S CULTURE AND COMMUNITY



Australia Day celebrations across the shire

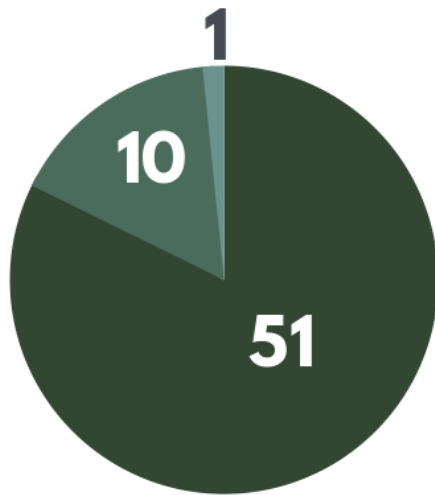


Second yard dog trial area at Eugowra Showground - Funded by Community Assistance Program

GROW CABONNE'S CULTURE AND COMMUNITY

Future Direction 4

STRATEGIC OUTCOMES ACTIONS ASSESSMENT



- Completed
- Progressing
- Not Progressing

3
HEAVY VEHICLE MECHANIC APPRENTICES, CIVIL CONSTRUCTION APPRENTICES AND ADMINISTRATION TRAINEES EMPLOYED

\$66,676

FUNDING TO THE COMMUNITY ASSISTANCE PROGRAM, FUNDING A TOTAL OF 16 PROJECTS

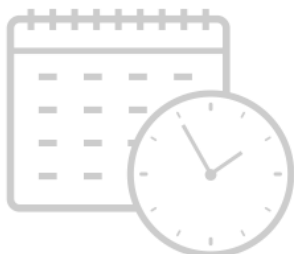
468
FACEBOOK POSTS
 194
MEDIA RELEASES

DEVELOPMENT SERVICES

230 DEVELOPMENT APPLICATIONS APPROVED

\$28,700,000

TOTAL VALUE OF APPROVED DEVELOPMENT APPLICATIONS IN 2019/20



21.03
AVERAGE DAYS TAKEN IN ASSESSMENT TIME PER DEVELOPEMENT APPLICATION

NEW LOCAL STRATEGIC PLANNING STATEMENT AND COMMUNITY PARTICIPATION PLAN ADOPTED



GOVERNANCE

57,841

OFFICIAL RECORDS REGISTERED

374

COUNCIL RESOLUTIONS PASSED



7 CITIZENSHIP CEREMONIES PERFORMED

64 INFORMAL GIPA REQUESTS FINALISED

4 FORMAL GIPA REQUESTS FINALISED

GROW CABONNE'S CULTURE AND COMMUNITY

Future Direction 4

Strategic Outcome 4.1 - A successful balance of village and rural living.

What we achieved:

- Cabonne Settlement Strategy review commenced
- The Rural and Industrial Sub Regional Strategy review – community consultation undertaken and documents distributed to participating councils; Blayney and Orange.
- Right to Farm policy promoted – motion submitted to the LGNSW Conference

Strategic Outcome 4.2 – A network of viable, relevant and cultural facilities exists in Cabonne.

What we achieved:

- Eugowra Museum secured funding from The Foundation for Rural & Regional Renewal for extensions to the museum to house more displays
- Molong Museum received funding from several sources
- Active participation in regional museum programs and sustainable collections program
- Council facilitated the opening of the Fairbridge Childrens Park memorial

Strategic Outcome 4.3 – Beautiful towns and villages with historic assets cared for and preserved.

What we achieved:

- Sixteen projects funded by the Community Assistance Program (CAP)
- Tree maintenance and removal program completed
- Village Enhancement Program Stage 2 undertaken
- Heritage Conservation Program offered



Local Strategic Planning Statement- Consultations

GROW CABONNE'S CULTURE AND COMMUNITY

Future Direction 4

Strategic Outcome 4.4 – Community events build visitation, generate investment and strengthen community wellbeing.

What we achieved:

- Support for civic events, including ANZAC Day, Australia Day and Citizenship ceremonies
- Funding opportunities through its Events Assistance Program
- Providing assistance to community groups through Small Towns Development Committee and Cabonne Country Tourism Advisory Committee

Strategic Outcome 4.5 – A Council that is effective and efficient.

What we achieved:

- Council maintains relationships with other government agencies, in particular the Audit Office of NSW and the Office of Local Government
- State and Federal Members invited to civic ceremonies and invited to address Council annually
- Community Forums held monthly promoting community participation
- Participation in meetings held by Central NSW JO, Country Mayors Association and other forums
- Training and professional development plans for councillors
- Compliance with the Code of Conduct and Code of Meeting Practice
- Customer Service Requests effectively resolved within required timeframes
- Engaging with the community through the development of Master Plans for Canowindra and Molong
- 194 Media Releases
- 468 Facebook posts – reaching an average of 1,470 people per day
- Development Applications processed within the required timeframe 100% of the time
- Council continues to maximise its income through investing its excess cash
- Enterprise Risk Management Framework developed and training of staff ongoing
- Four internal audits completed
- Work Health and Safety Management System currently being developed
- Three Heavy Vehicle Mechanic Apprentices employed
- Three Civil Construction Apprentices employed
- Three Administration trainees employed

MANAGE OUR NATURAL RESOURCES



Borenore Creek Dam

MANAGE OUR NATURAL RESOURCES

Future Direction 5

WATER SERVICES



150

LITRES OF WATER PER PERSON PER DAY USED ON AVERAGE

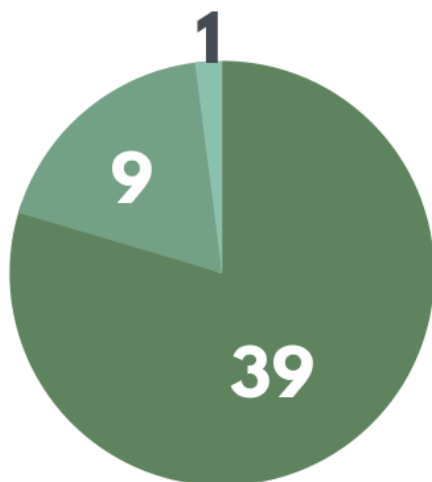
LEVEL 5

WATER RESTRICTIONS ADHERED TO IN THE SUMMER MONTHS - MOLONG CREEK DAM FELL TO 7% CAPACITY

\$1,250,000

FUNDING SECURED THROUGH NSW GOVERNMENT AND COUNCIL FOR MOLONG BORE PROJECT

STRATEGIC OUTCOMES ACTIONS ASSESSMENT



- Completed
- Progressing
- Not Progressing

ENVIRONMENTAL SERVICES



522

TONNES OF RECYCLING PRODUCT DIVERTED FROM LANDFILL, WHICH IS

22%

OF GROSS TOTAL WASTE COLLECTED FROM 3,680 BINS



\$414,000

SPENT ON WEEDS AWARENESS AND WEEDS DESTRUCTION THROUGHOUT THE SHIRE



9,000

KILOMETRES WORTH OF INVASIVE WEED ROADSIDE INSPECTIONS CARRIED OUT

1,000

KILOMETRES WORTH OF INVASIVE WEED WATERWAY INSPECTIONS CARRIED OUT



434

PRIVATE PROPERTY INSPECTIONS FOR WEEDS

MANAGE OUR NATURAL RESOURCES

Future Direction 5

Strategic Outcome 5.1 - All villages have a secure and quality water supply.

What we achieved:

- Council's Drinking Water Management System (DWMS) reviewed and updated
- Commissioning of the Molong to Cumnock Pipeline due
- Responsible water use promoted through media releases and the maintaining of Level 1 Water Restrictions
- Water usage kept at an average of 150 litres/person/day

Strategic Outcome 5.2 – Flood mitigation processes are in place.

What we achieved:

- Flood management undertaken at Canowindra, Eugowra, Yeoval and Molong
- Construction of Puzzle Flat Creek Levee progressing
- Molong Floodplain Management Committee established
- Continuation of the Flood Management Program for Voluntary Purchase Scheme for Molong and Eugowra with the purchase of a property in Molong

Strategic Outcome 5.3 – Sustainable solid and liquid waste management practices are in place across Cabonne.

What we achieved:

- Kerbside waste pickup operations continued throughout the shire
- Management and operation of Council landfills is in accordance with Best Practice and Environmental Management Plans (EMPS)
- Recycling facilities provided to encourage maximum reuse of all waste streams
- Participation in NetWaste education programs
- Sewer operations in accordance with the relevant standards
- Review of Molong and Canowindra Wastewater Plants

Strategic Outcome 5.4 – Primary producers use best practice methods and systems that respect the environment

What we achieved:

- Annual weeds program implemented
- Attendance at Macquarie Valley Weeds committee meetings

MANAGE OUR NATURAL RESOURCES

Future Direction 5

Strategic Outcome 5.5 – Natural resources are managed sustainably in a planned way.

What we achieved:

- Liaison with state agencies, including Local Land Services (LLS) and Department of Primary Industries (DPI) to support projects
- Participation in Association of Mining and Energy Related Councils meetings
- Participate in Cadia Valley Operations/Newcrest annual environmental review
- Gravel pits operated in accordance with Mine Safety Regulations

Strategic Outcome 5.6 – Risk management processes are in place for natural disaster.

What we achieved:

- Emergency Risk Management Plan (EMPLAN) reviewed and updated as part of the Regional Emergency Management Committee
- Emergency management plans updated for main Council buildings and staff trained
- Hosted and participated in Local Emergency Management Committee (LEMC) and Regional Management Committee meetings

Strategic Outcome 5.7 – Alternate energy development is considered and utilised where appropriate.

What we achieved:

- Energy audit progressing
- Canowindra swimming pool operational times modified to reduce power usage
- Request for quotation for solar installation on public halls



Cabonne Council Water Treatment Plant - Molong

**STATUTORY
REPORTING
2019/20**

CABONNE
Council



CABONNE COUNCIL

ENVIRONMENTAL UPGRADE AGREEMENT

[Local Government Act 1993 – Section 54P(1)]

No environmental upgrade agreements have been entered into by Cabonne Council during this reporting period.

SPECIAL RATE VARIATIONS

[Local Government Act 1993 – Section 508(2) and section 508A]

There was no requirement to report on this matter.

OVERSEAS VISITS FUNDED

[Local Government Act 1993 – Section 428, Local Government (General) Regulation 2005 – Clause 217(1) (a)]

No overseas visits were undertaken by Cabonne Councillors or staff as representatives of Council during 2019/2020.

RATES & CHARGES WRITTEN OFF DURING THE YEAR

[Local Government Act 1993 – Section 428, Local Government (General) Regulation 2005 – Clause 132]

Total rates & charges abandoned during 2019/20	\$200,688
Water/Sewer charges abandoned during 2019/20	\$29,151
Total	\$229,839

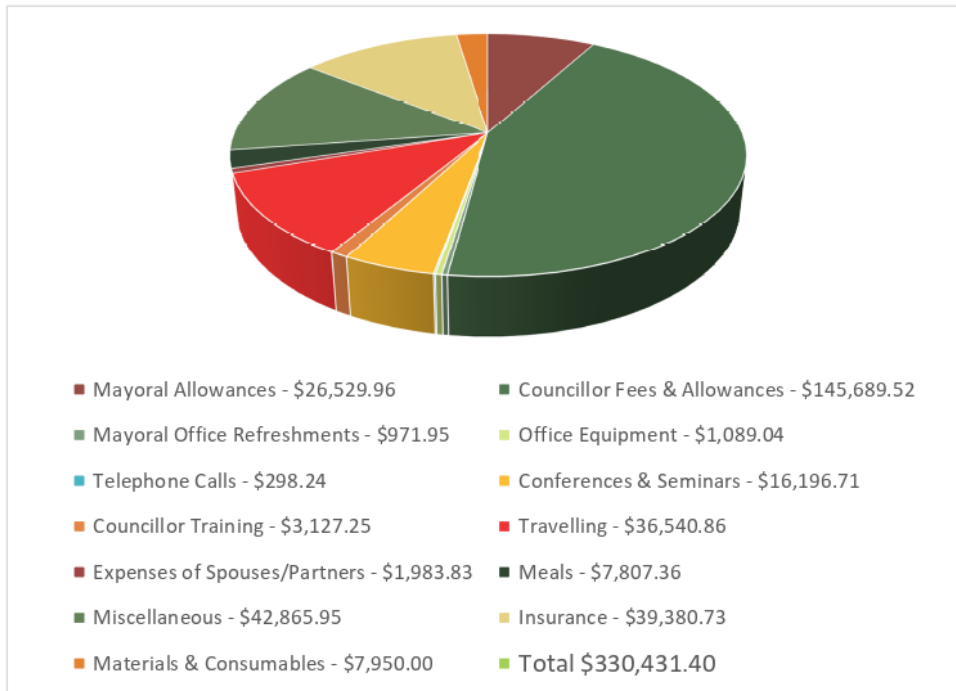
PUBLIC INTEREST DISCLOSURES

[Public Interest Disclosure Act 1994 – Section 31, Public Interest Disclosure regulation 2011 Clause 4]

STATISTICAL INFORMATION ON PIDS	JULY 2019 – JUNE 2020
Number of public officials who made PIDS	Nil
Number of PIDS received	Nil
Number of PIDS finalised	Nil

COUNCILLORS' FEES & EXPENSES

[Local Government Act 1993 – Section 428, Local Government (General) Regulation 2005 – Clause 217(1) (a1)]



COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT ACTIVITIES 2019/2020

[Local Government Act 1993 – Section 428, Local Government (General) Regulation 2005 – Clause 217(1) (a1) (iia)]

	BATTEN	BEATTY	DAVISON	DURKIN	JONES	MULLINS	NASH	NEWSOM	OLDHAM	TREAVORS	WALKER	WEAVER	COST
LGNSW STATE CONFERENCE 2019	✓	✓			✓				✓			✓	\$8,813.00*
SOCIAL MEDIA FOR COUNCILLORS								✓					\$440.00
FINANCIAL ISSUES IN LOCAL GOVERNMENT		✓			✓	✓			✓			✓	\$2,072.73
CHAIRING & EFFECTIVE MEETING PROCEDURES FOR COUNCILLORS				✓				✓					\$1,981.00*

*Includes registration, accommodation and/or travel

CONTRACTS AWARDED

[Local Government Act 1993 – Section 428, Local Government (General) Regulation 2005 – Clause 217(1)(a2)]

During the 2019/2020 year Council awarded the following contracts greater than \$150,000. Details of each contract are listed below.

CONTRACTOR NAME	GOODS OR SERVICES SUPPLIED	AMOUNT INCL.GST
Art Craft	Supply and Delivery of Road Signs	Schedule of Rates
DeNeefe	Supply and Delivery of Road Signs	Schedule of Rates
Bitupave Limited t/as Boral Asphalt	Supply and Delivery of Bitumen Emulsion	Schedule of Rates
Margaret Duiguid	Management and Operation of the Canowindra Swimming Pool - 2019-2022	\$54,000 (per annum)
Life Guarding Services Australia	Management and Operation of the Molong Swimming Pool – 2019-2022	\$89,621 (Per annum)
West Orange Motors	Supply and Delivery of a Tilt/Tip Truck with a GVM greater than 15000kg	\$207,220
Liberty Oil Australia Pty Ltd	Supply and Delivery of Bulk Fuel	Schedule of Rates
Ocwen Energy t/as Lowes Petroleum Service	Supply and Delivery of Bulk Fuel	Schedule of Rates
Oils Plus Holdings Australia Pty Ltd	Supply and Delivery of Bulk Fuel	Schedule of Rates
Park Pty Ltd	Supply and Delivery of Bulk Fuel	Schedule of Rates
Dib Group	Supply and Delivery of Bulk Fuel	Schedule of Rates
Lorraine and Paul O'Brien	Management of Molong Caravan Park for a 3 year period	\$90,090 (per annum)
NSW Public Works Advisory	Project Management of: Molong Community Library and Community Learning Centre Eugowra Puzzle Flat Creek Levee	Schedule of rates
Hynash Construction Pty Ltd	Construction to fill the gap of Puzzle Flat Creek Levee	\$1,084,479.52
Downer EDI Limited	Supply and delivery and placement of sprayed bituminous surfacing	\$16,809,570.69
Spicer Construction Pty Ltd	Gravel Re-sheeting in the Cabonne LGA	\$948,772
O.S Trees Pty Ltd	Supply of tree and limb removal	Schedule of Rates
Kerway Asphalt Pty Ltd	Heavy Patching in the Cabonne LGA	\$1,341,967
Central West Line Marking	Line Marking Services	Schedule of Rates
WesTrac Pty Ltd	Supply and Delivery of two Caterpillar 140 Motor graders	\$906,400
Midwest Traffic Management	Provision of traffic control services	Schedule of Rates
Murray Constructions Pty Ltd	Demolitions and construction of Saint Germain's Bridge	\$621,456

LEGAL EXPENSES

[Local Government Act 1993 – Section 128, Local Government (General) Regulation 2005 – Clause 217(1)(a3)]

Debt Recovery – all debt recovery proceedings are either finalised or proceeding in accordance with Council’s debt recovery procedures	\$4,299
Legal Advice (not proceeding in court)	\$32,358
Total	\$36,657

Legal Proceedings	Nil
Public Liability Claims	Nil
Employment Advice	Nil
Total	Nil

SUMMARY OF THE STATE OF PROGRESS OF EACH LEGAL PROCEEDING AND (IF IT HAS BE FINALISED) RESULT

[Local Government Act 1993 – Section 428, Local Government (General Regulation 2005 – Clause 217(1) (a3)]

Council continue to be involved in legal cases in relation to outstanding monies owed by the landowner, water/sewer charges and also miscellaneous sundry debtor accounts. These matters are handled by Council’s Debt Recovery Contract or Outstanding collections.

PRIVATE WORKS CARRIED OUT

[Local Government Act 1993 – Section 67(3), Local Government (General) Regulation 2005 – Clause 217(a4)]

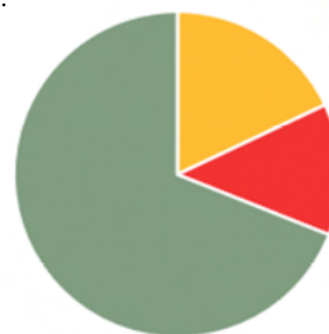
The Local Government (General) Regulation 2005 states that a council must include in its Annual Report details or a summary (as required by section 67 (3) of the Act) of resolutions made during that year concerning work carried out on private land and details or a summary of such work if the cost of the work has been fully or partly subsidised by the council, together with a statement of the total amount by which the council has subsidised any such work during that year.

There were no works carried out during the 2019/2020 year that required a resolution from council to waive or reduce the fees charges under this section.

DONATIONS MADE UNDER SECTION 356

[Local Government Act 1993 – Section 428, Local Government (General) Regulation 2005 – Clause 217(1) (a5)]

During 2019/2020 Council donated a total of \$25,576.66 in grants and assistance under Section 356, consistent with its Donations Policy.



DELEGATIONS TO EXTERNAL BODIES

[Local Government Act 1993 – Section 428, Local Government (General) Regulation 2005 – Clause 217(1)(a6)]

Section 355 Committee	Work, Property or Undertaking
Acacia Lodge/Boree Lodge Management Committee	Molong Community Housing
Age of Fishes Museum Canowindra Committee	Age of Fishes Museum
Amusu Theatre Inc	Amusu Theatre
Canowindra Preschool Kindergarten	Canowindra Preschool Building
Canowindra Sports Trust	Canowindra Community Complex
Cargo Community Centre Committee	Cargo Community Centre
Cudal Community Children's Centre Committee	Cudal Community Children's Centre (Pre-School)
Cumnock & District Progress Association	Crossroads Building, Obley Street, Cumnock
Cudal Homes for Age Person Committee	Boree Lodge
Cudal Memorial Pool Committee	Cudal Memorial Swimming Pool
Cumnock Community Centre Committee	Cumnock Community Centre
Cumnock Swimming Pool Committee	Cumnock Swimming Pool
Doctor for Cudal Committee	Doctor's Residence Cudal
Eugowra Community Children's Centre & Preschool Committee	Eugowra Community Centre & Preschool
Eugowra Medical Centre Committee	Doctor's Residence & Surgery – 47 Nanima Street, Eugowra
Eugowra Memorial Pool Committee	Eugowra Memorial Swimming Pool
Eugowra Promotion & Progress Association	Eugowra Historical Museum & Bushranger Centre
Eugowra Self Care Units Committee	Eugowra Self Care Units
Manildra Memorial Hall Committee	Manildra Memorial Hall
Manildra Memorial Pool Committee	Manildra Memorial Swimming Pool
Manildra Sports Council	Manildra Sports Complex
Molong & District Heath Watch Committee	Molong Doctors Surgery
Molong Town Beautification Committee	Beautification Projects in & around Molong
Moorbel Hall Committee	Moorbel Hall Canowindra
Orana House Trust Committee	Orana House – 32 Ferguson Street, Canowindra
Yeoval Memorial Hall Management Committee	Yeoval Memorial Hall
Yeoval Pool Committee	Yeoval Swimming Pool
Yeoval Progress Association	O'Halloran's Cottage & Buckinbah Park

VENTURES, SYNDICATES OR OTHER BODIES IN WHICH COUNCIL HOLDS A CONTROLLING INTEREST

[Local Government Act 1993 – Section 428, Local Government (General) Regulation 2005 – Clause 217(1) (a7)]

Cabonne Council had no controlling interest in any companies during the 2019/2020.

CORPORATIONS, PARTNERSHIPS, TRUSTS, JOINT VENTURES, SYNDICATES OR OTHER BODIES IN WHICH COUNCIL PARTICIPATED.

[Local Government Act 1993 – Section 428, Local Government (General) Regulation 2005 – Clause 217(1) (a8)]

Council Participated in the Following:

- StateWide Insurance Group – Bulk purchase of Public Liability, Professional Indemnity, Motor Vehicle, Fidelity Guarantee Insurance and Councillors and Officers Liability.
- Central Tablelands Water (CTW) – Joint Venture
- Various Section 355 Committees
- Central NSW Joint Organisation of Council

EQUAL EMPLOYMENT OPPORTUNITY (EEO) MANAGEMENT PLAN

[Local Government Act 1993 – Section 428, Local Government (General) Regulation 2005 – Clause 217(1) (a9)]

The statements of activities that have been completed in the EEO Management plan are:

- o Ensuring that all employees and councillors are aware of their responsibilities regarding EEO.
- o Position descriptions have been reviewed for accountabilities to EEO principles as a core competency.
- o All advertisements are checked by the Leader People & Culture prior to going to press to ensure compliance to EEO principles and free from bias.
- o All interview panel members are reminded of their responsibilities under EEO prior to interviews, ensuring that all questions are relevant to the positions and based on the position specification. All leaders have also undergone recruitment and selection training which included information on EEO and merit based selection.
- o Ensuring that all appointments are made on merit.
- o Group induction sessions are held, and all new employees are made aware of Council's Anti-Discrimination & EEO and Bullying & Harassment policies.
- o All staff members are required to complete online training courses for discrimination & EEO, bullying & workplace violence and sexual harassment.

REMUNERATION – GENERAL MANAGER

Local Government (General) Regulation 2005 – Clause 217(1) (b)]

Cabonne Council's General Manager's remuneration package consist of:

Component	Value
Salary	\$200,913
Bonus or Performance Payments	Nil
Employer's contribution or salary sacrifice to superannuation	\$19,087
Non-cash benefits	Nil
FBT on non-cash benefits	\$10,000
Total	\$230,000

REMUNERATION – SENIOR STAFF

Local Government (General) Regulation 2005 – Clause 217(1) (c)]

Cabonne Council has two senior staff positions (as defined by the Local Government Act) being Deputy General Manager Services and Deputy General Manager Infrastructure, these positions became senior staff on 1 June 2020.

Component	Value
Salary	\$28,014
Bonus or Performance Payments	Nil
Employer's contribution or salary sacrifice to superannuation	\$4,486
Non-cash benefits	Nil
FBT on non-cash benefits	\$1,667
Total	\$34,167

STORMWATER MANAGEMENT SERVICES

[Local Government (General) Regulation 2005 – Clause 217(1)(e)]

In 2019/2020 Council undertook stormwater drainage works (pipes and pit) at Eugowra and Canowindra of \$63,410.

COASTAL PROTECTION SERVICES

[Local Government (General) Regulation 2005 – cl 217(1)(e1)]

The requirement to report on coastal protection services does not apply to Cabonne Council.

COMPANION ANIMALS MANAGEMENT & GUIDELINES ON THE EXERCISE OF FUNCTIONS UNDER THE COMPANION ANIMALS ACT

[Local Government (General) Regulation 2005 – Clause 217(1)(f) & Guidelines on the Exercise of functions under the Companions Animals Act]

Lodgement of pound data collection returns with the Office of Local Government (OLG)

A return of Council seizures of cats and dogs for 2019/2020 was completed and returned to the Office of Local Government on 26 October 2020.

Lodgement of data relating to dog attacks with the OLG

There were two (2) dog attacks registered with the OLG in the 2019/2020 financial year.

Amount of funding spent on companion animals' management and activities

The amount of \$200,697 was spent on companion animal management and activities in the 2019/2020 financial year.

Companion animals community education programs carried out

Cabonne Council cancelled its free micro chipping days in Molong and Canowindra due to the Coronavirus Pandemic.

Vaccination vouchers were available for use at Canowindra & Cowra, Molong & Orange and Wellington Vet Clinics for Cabonne Shire residents.

Council's ranger continues to promote community wide responsible pet ownership.

Strategies Council has in place to promote and assist the de-sexing of dogs and cats

Cabonne Council runs a tri-annual de-sexing voucher program. This program is available to all residents within the Local Government Area and was due to be offered in the 2019/2020 financial year, however due to a number of Parvovirus cases in the area, Council made the decision to switch the vouchers to vaccination vouchers and rescheduled the de-sexing voucher program to the 2020/2021 financial year.

Strategies in place to comply with the requirement under section 64 (Companion Animals Act) to seek alternatives to euthanasia for unclaimed animals.

Council delivers unclaimed animals to various pet rescue groups to be re-homed. Cabonne Council works with the RSPCA and the following rescue groups:

- Australian Working Dog Rescue
- Golden Oldies Rescue (Mudgee)
- Hahndorf Animal Rescue (SA)
- RSPCA Orange
- Wally's Dog Rescue

Off leash areas provided in Council area

An off-leash area is provided at Rotary Park, Molong.

Detailed information on the use of companion animals fund money for management and control of companion animal in the area.

The amount of \$11,178.84 Companion Animal Commission fund money was received for the 2019/2020 year and went towards the Ranger's salary, animal shelter maintenance, animal education and operating costs.

CAPITAL WORKS

[OLG Capital Works Guidelines]

Council did not undertake any capital works projects that required a Capital Expenditure Review.

Total capital expenditure for 2019/20 was \$21.6million.

Of the money spent, \$4.2million was spent on renewing existing assets and \$17.4million on new assets. Renewals on roads amounted to \$3million.

Major Capital Expenditure:

Plant and Equipment \$4m

Buildings \$1.2m

Road infrastructure \$12.58m

Footpaths \$298k

Water Assets \$148k

Sewer Assets \$34k

CARERS (RECOGNITION) ACT 2010

[Carers recognition Act 2010 (CR Act),s 8(2)]

Council understands that a carers input is integral to ensuring that both independence and quality of life to those utilising Council's services. Carer's are acknowledged as individuals and the relationship with those they are caring for is both respected and supported. This is taken into consideration with all carer interactions by Community Transport, Home and Community Care, and Children's Services.

Council's services are provided in a manner which is both sensitive and understanding to the role and needs of the carer. All staff providing services have an awareness of the Statement for Australian Carers, and this is taken into consideration when developing, implementing and reviewing services.

During 2019/2020 Council has granted carer's leave to staff members on numerous occasions and has provided flexibility for staff members with ongoing caring responsibilities.

DISABILITY INCLUSION ACTION PLAN (DIAP)

[Disability Inclusion Act 2014, S13(1)]

Council adopted the Cabonne Council Disability Inclusion Action Plan 2017-2021. This was a collaboration with Blayney and Orange City Councils. The aim of the DIAP is support the community to become more inclusive by removing barriers to access.

Outcomes achieved through the DIAP include:

- Partnering with community organisations through bi-monthly Cabonne Interagency meetings;
- Engagement for the design of inclusive playgrounds in Molong and Canowindra;
- Improved and new footpaths, including widening, handrails and ramps for ease of access;
- Working with event organisers to ensure universal access;
- Fortnightly and monthly bus routes from smaller villages to Orange. This supports community members who may otherwise have isolated access to larger centres.

All of Council's communications use language and formats that promote inclusion.

PLANNING AGREEMENTS IN FORCE

[Environmental Planning and Assessment Act 1979 – s 7.5(5)]

Cabonne Council did not have any planning agreements in force during 2019/2020.

RECOVERY AND THREAT ABATEMENT PLANS

[Fisheries Management Act 1994 – s 220ZT]

Cabonne Council is not identified as having responsibility under any Recovery and Threat Abatement plan.

PRIVATE SWIMMING POOL INSPECTIONS

[Swimming Pools Act 1992 – s22F(2) & Swimming Pools Regulation 2008 cl23C]

Details of inspections of private swimming pools.

Inspections of tourist and visitor accommodation	0
Inspections of premises with more than 2 dwellings	0

Inspections that resulted in issuance a certificate of compliance under Section 22D of the Act	31
Inspections that resulted in issuance a certificate of non-compliance under clause 18BA of the Regulation	8

GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT

[Government Information (Public Access) Act 2009 – Section 125(1), Regulation 2009 clause 8 Schedule 2]

The Government Information (Public Access) Act 2009 (GIPA Act) was established to provide an open and transparent process for giving the public access to information from New South Wales (NSW) public sector agencies and to encourage the proactive public release of government information.

The Information and Privacy Commission NSW (IPC) provides support by helping government agencies with their responsibilities under the GIPA Act and helping the public in accessing the government information.

The IPC's goal is to ensure that the purpose of the law is achieved by:

- Promoting and educating the community and public sector agencies alike about rights and roles in accessing information
- Reviewing public sector agency decisions, investigating and resolving complaints and monitoring agency performance
- Assisting public sector agencies and the community to understand and use the law
- Providing feedback about the law and advice about developments and technology relevant to the law

The GIPA Act replaced the Freedom of Information Act 1989 (NSW) on 1 July 2010.

The law facilitates access to information by:

- Making it necessary for agencies to make certain information publicly available
- Authorising agencies to proactively release other information to the community
- Authorising agencies to release their information in response to information access requests
- Giving the public a legally enforceable right to access government information through making an access application, unless there is an overriding public interest against doing so

Council currently makes much of its information publicly available on its website. Council will endeavour to proactively release any newly created documents that should be made available to the public as well as:

- Any information formally requested, not requiring third party consultation, where the applicant has indicated that they will be requesting regular updates;

- o Media Releases;
- o Any information considered to be a public interest (not already required to be released) consistent with Council's proactive release program.

Council will only require formal GIPA applications as a last resort where there would appear to be an overriding public interest against disclosure.

In the 2019/2020 year Council received four (4) formal access application.

Any GIPA enquiries or other document access should be addressed to Council's Right to Information Officers, Cabonne Council, Bank Street or PO Box17, Molong NSW 2866. Telephone (02) 6392 3200 or email council@cabonne.nsw.gov.au.

The tables on the following pages set out the information relating to the access applications made to Council during the 2018/2019 year. The information is provided in the format required by the Government Information (Public Access) Regulation.

For more information about GIPA visit www.ipc.nsw.gov.au or phone 1800 472 679.

GIPA access application tables

Clause 8A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review

Reviews carried out by the Agency	Information made publicly available by the agency
No	No

Clause 8B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

Total number of applications received
4

Clause 8C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

	Wholly	Partly	Total
Number of Applications refused	0	0	0
% of total	0%	0%	0%

Table A: Number of applications by type of applicant and outcome*

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

	Access granted in full	Access granted in part	Access refused in full	Information no held	Refused to deal with application	Refused to confirm/ deny whether information is held	Application withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0%
Private Sector business	0	1	0	0	0	0	0	1	25%
Not for profit organisations or community groups	0	0	0	0	0	0	0	0	0%
Members of the public (by legal representative)	0	1	0	1	0	0	0	2	50%
Members of the public (other)	0	0	0	0	0	0	1	1	25%
Total	0	2	0	1	0	0	1	4	
% of total	0%	50%	0%	25%	0%	0%	25%		

Table B: Number of applications by type of application and outcome*

* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

	Access granted in full	Access granted in part	Access refused in full	Information not held	Refused to deal with application	Refused to confirm/deny whether information is held	Application withdrawn	Total	% of total
Personal information applications	0	0	0	0	0	0	0	0	0%
Access applications (other than personal information applications)	0	1	0	1	0	0	1	3	75%
Access applications that are partly personal information applications and partly other	0	1	0	0	0	0	0	1	25%
Total	0	2	0	1	0	0	1	4	
% of total	0%	50%	0%	25%	0%	0%	25%		

Table C: Invalid applications

Reasons for invalidity	No of applications	% of Total
Application does not comply with formal requirements (section 41 of the Act)	0	0%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Applications contravenes restraint order (section 110 of the Act)	0	0%
Total number of invalid applications received	0	0%
Invalid applications that subsequently became invalid applications	0	0%

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act.

	Number of times consideration used*	% of total
Overriding secrecy laws	0	0%
Cabinet Information	0	0%
Executive Council Information	0	0%
Contempt	0	0%
Legal professional privilege	1	100%
Excluded information	0	0%
Documents affecting law enforcement and public safety	0	0%
Transport Safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
Privilege generally – Sch 1 (5A)	0	0%
Information provided to High Risk Offenders Assessment Committee	0	0%
Total	1	

*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act.

	Number of times consideration used*	% of Total
Responsible and effective government	0	0%
Law enforcement and security	0	0%
Individual rights, judicial processes and natural justice	0	0%
Business interests of agencies and other persons	0	0%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate Freedom of Information legislation	0	0%

Table F: Timeliness

	Number of Applications*	% of Total
Decided within the statutory timeframe (20 days plus any extensions)	4	100%
Decided after 35 days (by agreement with applicant)	0	0%
Not decided within time (deemed refusal)	0	0%
Total	4	

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome).

	Decision varied	Decision upheld	Total	% of Total
Internal Review	0	0	0	0%
Review by information commissions*	0	0	0	0%
Internal review following recommendation under section 93 of Act	0	0	0	0%
Review by NCAT	0	0	0	0%
Total	0	0	0	
% of Total	0%	0%		

*The Information Commissioner does not have the authority to vary decisions but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant).

	Number of applications for review	% of Total
Applications by access applications	0	0%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0%
Total	0	

Table I: Applications transferred to other agencies.

	Number of applications transferred	% of Total
Agency-Initiated Transfers	0	0%
Application – Initiated Transfers	0	0%
Total	0	

Event Assistance Program Application Form

Submission date: 30 November 2020, 6:01AM

Receipt number: 32

Related form version: 3

Question	Response
Details of the Organisation	
Name of Organisation	F.O.O.D Week Inc.
Organisation House Number/Name/PO Box Number	PO Box 2229
Street/Road	
City	Orange
State/Territory	NSW
Postcode	2800
Phone Number	0429 841 602
Fax Number	
Email Address	foodadmin@orangefoodweek.com.au
Contact Person	Roz Presho
Contact Person's Position in Organisation	Digital Database and Communications Officer
Is the organisation	registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	25 069 215 997
What is the aim of your organisation?	<p>The objective of the F.O.O.D Week Association since inception has always been to promote the diverse and excellent regional produce from the district across the three local government areas of Blayney, Cabonne and Orange. Its prime function is to coordinate and run F.O.O.D Week – a gourmet festival showcasing the region's food and wine, food producers, wineries, restaurants, chefs, caterers and cooks.</p> <p>We are committed to championing the provenance of the region's produce, celebrating our local heroes and positioning the region as one of Australia's most aspirational culinary tourism destinations – where every week is food and wine week.</p>

1 of 10

Does your organisation have a plan/strategy?	Yes
If yes, please upload your plan/strategy here	2021_Orange FOOD Week_Marketing Plan.pdf
Event Title	
Name of the event	2021 F.O.O.D Week Festival
Funding category applying for	Flagship Event
Details of the Proposal	
Please provide a general description of the event	<p>2021 marks the 30th Anniversary of F.O.O.D Week. What started out as an idea dreamt up by a small group of passionate local foodies three decades ago to showcase the provenance and rich diversity of the region's produce and to celebrate its producers and vignerons, has blossomed into a festival of national standing.</p> <p>From humble beginnings, going into its 30th year, the F.O.O.D Week festival is Australia's longest running regional food and wine festival and delivers a rich tapestry of seven signature events and more than 90 satellite events held over 10 days during our local Autumn harvest and vintage season.</p> <p>It is a celebration of the region's abundance, embracing an ethos of sustainable practices and community spirit, and in 2018 became Australia's first globally ISO 20121-certified sustainable food and wine event.</p> <p>In its 30th year F.O.O.D Week will continue its success in championing the provenance of the region's produce, celebrating our local food heroes and positioning the region as one of Australia's most aspirational culinary tourism destinations – where every week is food and wine week.</p> <p>30 years heralds a new era for F.O.O.D and a maturity that can't be matched by any other food festival in Australia. It is also an opportunity to reflect on the successes and challenges of the last three decades, and to look to the future of our local industry, our farmers, producers and chefs, and the foodies who flock here year after year.</p>

<p>Where and when is the event to take place?</p>	<p>The 10-day community festival is being held from Friday 9th - Sunday the 18th of April 2021 and will celebrate the region's diverse and high-quality food and wine. It showcases the farmers who grow it, as well as the local chefs, cooks, restaurateurs and caterers that create extraordinary dishes with it.</p> <p>Festival highlights include:</p> <ul style="list-style-type: none"> - 9th - 18th April - F.O.O.D HQ Producers Workshops - 10th April - Sampson Street Long Lunch - 12th April - 30th Anniversary Dinner - 15th - 16th April - Taste Local on the Lawn - 17th April - Forage - 18th April - Sunday Brunch Producers Markets <p>In addition to the signature events, the program features picnics and tastings among the vines; producer collaborations, farm gate tours; exclusive dinners, long table lunches and degustations; cider making workshops; yoga and wine in the vines; local beer and honey sampling; live music and art exhibitions.</p>
<p>How will the event raise the profile of the Cabonne Council?</p>	<p>The Cabonne Shire is an integral part of our constitution and purpose and to each of our F.O.O.D Week festivals over our three decades of operation. Cabonne is truly the 'Food Basket of Australia' as most of our local producers are indeed located in the Cabonne Shire.</p> <p>F.O.O.D Week serves an integral role as a destination event that attracts intrastate and interstate visitors, with the potential for further extension to appeal to international visitors seeking an authentic and premium experience of the abundance, diversity and charm of regional Australia. F.O.O.D Week offers visitors a unique platform to connect and engage with local producers.</p> <p>Our festival has provided a platform for the region's tourism profile to raise awareness as a premium food and wine destination. More than just a festival, F.O.O.D Week has promoted year-round visitation to the region.</p> <p>The F.O.O.D Week festival is viewed as an extremely valuable platform for positioning the region as an aspirational food and wine</p>

tourism destination. The festival plays a role of integral importance as a key attractor for increased visitation to the region during the festival period, which is enhanced by its equally important role in promoting and positioning the region and its surrounding districts as a year-round premium food and wine destination. Our underpinning ethos of 'Every Week is Food and Wine' is communicated in all our promotion and marketing including, but not limited to, monthly e-newsletters, social media and website.

Events held in the Cabonne Shire include Forage - F.O.O.D Week's sell-out Signature Event, and also a large number of other satellite events hosted by individual businesses such as orchards, farm gates, cellar doors and a host of wineries and vineyards.


These events are individually listed in our F.O.O.D Week Festival program which over its 30-year history, has been highly sought after. The public is eager to see the program details as soon as they are released, in order to plan and organise a F.O.O.D Week experience. The program will be digital only in 2021. Due to the Covid 19 Pandemic, we believe that the best option is to deliver a fantastic user friendly digital program.

<p>What local business opportunities will be created?</p>	<p>Under the promotional umbrella of F.O.O.D Week, individual events run by producers, wineries, restaurateurs, caterers, tourism operators or community interest groups are included in the F.O.O.D Week program and marketing activities.</p> <p>Each year, F.O.O.D Week encourages and works with local businesses across various industries to host new and innovative events to diversify the offer of events in the festival program and also encourage increased length of stay and spend in the region.</p> <p>During F.O.O.D Week, visitation to the region will increase with attendees exploring the Cabonne Shire travelling to and from events.</p> <p>Local accommodation bookings also have a proven history of increasing not only during the festival period, but in the weeks leading up and following the festival.</p> <p>Cellar doors, orchards, farm gates and businesses located in Cabonne, will be hosting their own events during the F.O.O.D Week 2021 festival and many of these businesses are also involved in the F.O.O.D Week Signature events and other events being held in Orange.</p>
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<p>How many people are expected to attend the event from within and outside the Shire?</p>	<p>The 2020 event did not proceed due to Covid-19, however from 2016 to 2019, F.O.O.D Week achieved an increase of 63.9% in festival attendance, 179% increase in total festival income and 139% increase in total income generated by visitors.</p> <p>The average length of stay in 2019 was 2.6 nights. Visitors accounted for 45.95% of attendees, 75.68% of those staying in paid accommodation.</p> <p>Please see festival attendance and income statistics below:</p> <p>2019 Total Attendees: 29,500 Total Festival Income: \$1,562,000 Total Income Generated by Visitors: \$9,140,000</p> <p>2018 Total Attendees: 26,000 Total Festival Income: \$677,000 Total Income Generated by Visitors: \$7,110,000</p> <p>2017 Total Attendees: 24,000 Total Festival Income: \$646,000 Total Income Generated by Visitors: \$6,170,000</p> <p>2016 Total Attendees: 18,000 Total Festival Income: \$59,500 Total Income Generated by Visitors: \$3,820,000</p>
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<p>What benefits will be returned to the Cabonne community?</p>	<p>The Orange F.O.O.D Week festival elicits a strong and very real sense of community within the region, with locals swelling with pride and joy when introducing their influx of visiting friends and family to the bounty of their home during festival, harvest and vintage time.</p> <p>F.O.O.D Week is seeking sponsorship to invest in new activities to increase festival visitation and exposure to national and international markets and also encourage increased length of stay and spend in the region.</p> <p>The developed festival marketing strategy aligns with local tourism marketing plans to attract increased visitation to the region bringing positive economic benefits to all local tourism, hospitality and retail stakeholders, not only during the festival, but all year round.</p> <p>Event attendees will inject capital into the local towns and businesses during the festival, as can be seen from the statistics included in the above question.</p> <p>Sponsorship benefits include the following:</p> <ul style="list-style-type: none"> • Logo placement in 2020 F.O.O.D Week digital program [approx 14,000 reach] • Logo placement and backlink on F.O.O.D Week website • Logo placement on FY20/21 F.O.O.D News and Business News footer - distributed monthly to database of over 6,000 with average 40% + open rate • Complimentary website advertising – size dependant on sponsorship amount • Social media thank you mentions - in the lead up, during and post the festival • Complimentary tickets to festival events – amount dependant on sponsorship amount • Media release mentions - as appropriate • Tailored sponsorship benefits open to discussion
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Please list any other community groups involved with this event	<p>F.O.O.D Week is organised by Food of Orange District Week Inc. (F.O.O.D Week Inc.), a not-for-profit incorporated association run on a voluntary basis. Each year, a group of passionate and dedicated volunteers brings together one of the most 'community and producer' driven regional celebrations in the country.</p> <p>Specifically, within the Cabonne Shire, we have a number of businesses including orchards, farm gates, cellar doors and a host of wineries and vineyards hosting their own events during the 10-day festival.</p> <p>As a volunteer organisation, F.O.O.D Week also enlists support and involvement of local community groups and organisations to assist with the running of the festival. Our volunteers are involved in a variety of facets of the community including, but not limited to, education, health, sporting and retail.</p> <p>Our current list of community groups include:</p> <ul style="list-style-type: none"> • Volunteer committee • Rural Fire Service [Canobolas command] – appreciation agreement • Manildra Group [The Healthy Baker] - sponsor • Volunteer database – event assistance • Country Women's Association – hall hire
Assistance Requested	
Type of Assistance (1)	2021 F.O.O.D Week Program - Production
Details (1)	Assist with the production costs of the F.O.O.D Week digital program. In order to create a fantastic and user friendly digital program, we have outsourced the production to Orange 360. The quote cost is \$8000.
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	5000
Type of Assistance (2)	
Details (2)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	
Type of Assistance (3)	
Details (3)	

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	
Type of Assistance (4)	
Details (4)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Type of Assistance (5)	
Details (5)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	5000
Will you require payment of EAP grant prior to lodging the Acquittal Form?	No
Supporting Information	
Please upload a quote outlining project costs (if applicable)	F.O.O.D Week 2021_Program Project Management Proposal.pdf
Please upload your letter of support (1)	ORVA EAP FOOD Week_Cabonne.pdf
Please upload your letter of support (2)	EAP Food Week Phil Donato.pdf
The following supporting information is attached with this application	A quote outlining project costs (if applicable) Two (2) letters of support
Applicant's Signature	
	 Link to signature
Name	Roz Presho
Position in Organisation	Digital Communications and Database Officer
Date	30/11/2020

To whom it may concern.

I am writing this letter on behalf of the Eugowra Community and Children's Centre.

We are currently in the process of acquiring the adjoining room at the facility to allow for our waiting list of children to be able to attend the centre.

We are requesting a donation to the the value of the lease (\$13000)

We have worked extremely hard to build up a fantastic reputation and have had many enquiries for extra days and after hours school care to allow parents to continue supporting the local economy and stay in the work force. We are a not for profit centre who currently have up to 20 children most days and employ 8 staff which would be increased with the extra space.

Thank you for your time and consideration for this matter and look forward to hearing back from you soon.

Kindest regards

Jessica Bray

President

Eugowra Community and Children's Centre

Kangaroo Road

Collectively our main concern is **Safety**

POTHOLES

- Large, deep potholes are located on corners and straight stretches of road. Drivers are driving on the other side of the road to avoid the many wide holes. These potholes are sometimes disguised by the tree shadows, creating more dangerous driving conditions.
- These potholes are given a temporary band aid fix by re-grading the road yet soon after the next rain the number of holes multiply and the road condition worsen.

CORRUGATION

- Corrugations on the road & corners are making the cars slide sideways and onto the other side of the road.

SPEED

- The speed of drivers from the 100km tar road coming from Burrendong Way, hit the dirt road at great speed, take the corners very dangerously and sometimes out of control.

TRAFFIC INCREASED

- Traffic down Kangaroo Road has increased significantly over the years. Land has been subdivided which has increased the population in the area, new homes have been built, new businesses have been established & Agri businesses have regular deliveries in large trucks & semi-trailers.
- A horse-riding school has grown significantly. Its' daily & weekly flow of cars has increased the traffic on the road dramatically. For example:
Daily - Every afternoon there are at least 8 cars which drop riders to the school and then return a few hours later to pick up.
Saturday – There are at least 40 riders being driven to the riding-school Saturday mornings and returning later in the day to pick up.

BLIND CORNERS

- There are a number of blind corners which people are taking at speed on the gravel road often causing them to slide to the wrong side.

TREES

- Trees close to the roadside are unkept and hazardous. They overhang and hit stock trucks and semi-trailers who are reluctant to drive down road.

RECENT INCIDENTS

- The school bus has been seen travelling at speed on numerous occasions by locals, in the middle of the road with school children on board!
- 2 x close head ons in the last few months for the Jackson family – narrowly missing the cars which were driving down the wrong side of the road at horrific speeds
- A local lady drove head on into the front entrance at Bell Hill, taking out the front wooden fence, narrowly missing the farm worker and a large tree.
- Simon Forsyth has nearly hit 2 large trucks coming down the middle of the road as they were so large (obviously they were needing to avoid the trees).
- Simon has also been hit by a car on the bends, \$6,000 damage to his car and near head-on.

The locals feel concerned for the safety of those travelling down the road.

Looking at the issues listed above – it's only a matter of time until a tragic accident will occur.

We would appreciate urgent action and that a priority is given by Council to fixing Kangaroo Road with tar and installing speed limits signs. We understand & appreciate the budget on this job is quite significant but given the lives of those who use the road are at risk we feel the outlay is validated.

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ANNEXURE 3.1	INVESTMENTS NOVEMBER 2020	19
ANNEXURE 7.1	MONTHLY PROGRESS REPORT - DECEMBER 2020	21

ITEM 1 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	1. Council ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 1171867

GENERAL MANAGER'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

ITEM 2 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Rates collections
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Level of rate of collection
Annexures	1. Rates Collected ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1187793

DEPARTMENT LEADER - FINANCE'S REPORT

The Rate Collection Summary to 30 November 2020 is attached for Council's information. The percentage collected is 60.4% which is slightly higher compared to previous years.

The second instalment fell due for payment on 30 November 2020.

ITEM 3 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.b. Maximise secure income through investments
Annexures	1. Investments November 2020 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1187795

DEPARTMENT LEADER - FINANCE'S REPORT

Council's investments as at 30 November 2020 stand at a total of \$42,305,894.

Council's average interest rate for the month of November 2020 was 0.68%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate fell to 0.1% during the month of November. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 0.02%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for November 2020 is attached for Council's information.

ITEM 4 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF).
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	3.3.5.a. Review community need for new and upgraded facilities
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1184138

GENERAL MANAGER'S'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available Council meeting.
5. Limit of \$3,000 per allocation unless other approved by Council.

An amount of \$1,500 was processed from this fund in the past month for gift card prizes for the Cabonne Christmas Light competition.

ITEM 5 - MANILDRA LIBRARY - FUTURE LOCATION UPON EXPIRY OF CURRENT LEASE

REPORT IN BRIEF

Reason For Report	To update Council on the relocation of the Manildra Library
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.2.a - Operate libraries according to the service agreement with Orange City Council
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\COMMUNITY SERVICES\LIBRARY AND PUBLIC INFORMATION ACCESS\MANILDRA LIBRARY - 1188281

DEPARTMENT LEADER - COMMUNITY SERVICES' REPORT

The current lease for the Manildra Library located at Derowie Street, Manildra, will expire on 30 September 2021. This enables council opportunity to review the suitability of the current site with the community and library users, and to investigate opportunities for the future development of the library services, as well as its location and community accessibility. Community consultation is to be undertaken early in 2021 and the findings will be reported back to Council.

ITEM 6 - DIGITAL MARKETING WORKSHOPS- CENTRAL NSW BUSINESS HQ

REPORT IN BRIEF

Reason For Report	Post-event report for Councillor information.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.3.1.a - Identify and Implement Business assistance strategies
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 1187605

GENERAL MANAGER'S REPORT

Council's Communications & Marketing Coordinator has provided the following summary.

As part of the Newcrest Business Beyond the Curve Program, Central NSW Business HQ ran two free digital workshops. Council supported the events through assistance in promotion. The events were held in Molong at the Freemasons Hotel and Canowindra at the Old Vic Inn.

The events were well attended with between 12-15 attendees at both events. The registered attendees included many local business owners across Cabonne. Steve Bigg from Central NSW Business HQ presented a high quality and in-depth presentation that gave insight and tools for businesses with their digital media. Council's Community & Economy team worked in collaboration with Central NSW Business HQ to deliver a very professional and well executed event.

Molong Workshop



Canowindra Workshop



ITEM 7 - CABONNE INFRASTRUCTURE REPORT

REPORT IN BRIEF

Reason For Report	To update Council on the status of works being undertaken by the Infrastructure Department.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents

Annexures	1. Monthly Progress Report - December 2020↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\REPORTING\ENGINEERING AND TECHNICAL SERVICES REPORTING - 1183848

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Please find annexed the updated information on the 2020/21 works in progress for the Cabonne Infrastructure Department.

ITEM 8 - DEVELOPMENT APPLICATIONS RECEIVED DURING OCTOBER 2020

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1186658

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Development Applications have been received during the period 01/11/2020 to 30/11/2020 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

<u>APPLICATION NUMBER</u>	<u>DETAILS</u>	<u>ESTIMATED VALUE</u>
2021/0095	Storage Facility – Grain Bunkers Applicant: Cook & Roe Owner: Manildra Flour Mills (Manufacturing) Pty Ltd Zone: IN1 Address: Lot 242 DP 750155, Dederang St, Manildra	\$500,000
2021/0096	Shed Applicant: J White Owner: J & S White Zone: R5	\$19,000

GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 15 DECEMBER, 2020

	Address: Lot 204 DP 1251265, 7 White Hill Lane, Clifton Grove	
2021/0094	Dual Occupancy Applicant: Source Architects Owner: D Kelly Zone: RU2 Address: Lot 127 DP 756869, 86 Frewin Rd, Borenore	\$1,500,000
2021/0099	Carport Applicant: S & L De Keizer Owner: S & L De Keizer Zone: R1 Address: Lot A DP 338429, 87 Edward St, Molong	\$5,000
2021/0097	Dual Occupancy Applicant: P Sanders Owner: P & S Sanders Zone: RU1 Address: Lot 1 DP 598762, 147 Bevan Rd, Mullion Creek	\$50,000
2021/0098	Deck Applicant: G O'Shea Owner: G & L O'Shea Zone: R5 Address: Lot 39 DP 852120, 180 Broken Shaft Cl, Summer Hill Creek	\$15,000
2021/0100	Alterations & Additions to Depot Applicant: Cabonne Council Owner: Cabonne Council Zone: IN2 Address: Lot 7 DP 758693, 72 Riddell St, Molong	\$40,000
2021/0101	Boundary Adjustment Applicant: B Murdoch Owner: Brett Murdoch Zone: R1 Address: Lot 16 DP 1077383 & Lot 15 DP 1079646, 10 Shields Lane, Molong	\$---
2021/0102	Alterations & Additions Applicant: H Robinson Owner: H Robinson Zone: RU1 Address: Lot 137 DP 750139, 627 South Bowan Park Rd, Cargo	\$220,000
2021/0103	Shed Applicant: J Ryan Owner: R & M Ryan Zone: R5	\$25,000

	Address: Lot 1 DP 1230694, 138 Speedy St, Molong	
2021/0104	Shed Applicant: S Wythes Owner: S Wythes Zone: R1 Address: Lot A DP 162561, 31 Mill St, Canowindra	\$19,700
2021/0107	Dual Occupancy & Carport Applicant: SJ White Constructions Pty Ltd Owner: M & L Abberton Zone: RU2 Address: Lot 43 DP 775836, 41 Darley Rd, Nashdale	\$88,500
2021/0106	Temporary Event – Molong Christmas Evening Applicant: Cabonne Council Owner: Cabonne Council Zone: B2 Address: Lot 22 DP 569966, Bank St, Molong	\$---
2021/0105	Shed Applicant: N Morley-Clarke Owner: N Morley-Clarke Zone: R5 Address: Lot 31 DP 1260408, 96 Packham Dr, Molong	\$19,500
2020/0180/1	Modification to Dwelling Applicant: G Baker Owner: G Baker Zone: RU5 Address: Lot 7 DP 3949, 79 Obley St, Cumnock	\$---
2021/0109	Demolition of existing Dwelling Applicant: J & H Fressard Owner: J & H Fressard Zone: RU5 Address: Lot 3 DP 758643, 19 Orange St, Manildra	\$20,000
2021/0111	Dual Occupancy & 2 Farm Shed Applicant: Peter Basha Planning & Development Owner: Macada Pty Ltd Zone: RU1 Address: Lot 1 DP 1101859, Lot 43 44 & 75 DP 756888, Kerrs Creek	\$660,000
2021/0110	Equestrian Arena	\$330,000

**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 15 DECEMBER, 2020**

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	Applicant: Peter Basha Planning & Development Owner: Macada Pty Ltd Zone: RU1 Address: Lot 101 DP 709144, Kerrs Creek	
2021/0112	Toilet Block Applicant: K Duffy Owner: K & S Duffy Zone: RU1 Address: Lot 1 DP 1038552, 183 Curtin Rd, Borenore	\$5,970
2021/0113	Shed Applicant: D Wilson Owner: D Wilson & S Hall-Richards Zone: R1 Address: Lot 1 DP 1075067, 30 Betts St, Molong	\$19,800
2021/0108	2 Lot Subdivision Applicant: G Knight Owner: G & S Knight Zone: RU5 Address: Lot 88 DP 750159, 31 Noble St, Eugowra	\$---
2021/0116	Above Ground Swimming Pool Applicant: T Holmes Owner: T Holmes Zone: RU2 Address: Lot 14 DP 1122908, 23 Tilga St, Canowindra	\$2,700
2021/0115	Demolition of Shed Construction of New Shed & Rural Industry Applicant: DC Partners (Nominees) P/L Owner: DC Partners (Nominees) P/L Zone: RU2 Address: Lot 100 DP 1122908, 295 Nancarrow Lane, Nashdale	\$150,000
2021/0114	Garage Applicant: R Adams Owner: R Adams Zone: RU5 Address: Lot 3 DP 758311, Boree St, Cudal	\$18,000
2021/0118	Dwelling Applicant: K Rigg Owner: K & T Rigg Zone: RU1 Address: Lot 80 DP 45390 & Lot 82 DP 45391, 347 Edinboro Lane, Cargo	\$300,000

GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 15 DECEMBER, 2020

2021/0117	Dwelling Applicant: Contemporary Homes Owner: N & J Player Zone: R5 Address: Lot 100 DP 1221351, 106 Curtin Rd, Borenore	\$588,610
2020/0157/1	Additions to Dwelling Applicant: I Martin Owner: I Martin Zone: R5 Address: Lot 30 DP 1014699, 54 Lakes Ave Clifton Grove	\$---
2021/0119	Manufactured Dwelling Applicant: Taylor Made Buildings Owner: I Martin Zone: R5 Address: Lot 17 DP 1135607, 51 Rodda Drive, Cudal	\$153,560
TOTAL: 28		\$4,750,340

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

<u>APPLICATION NUMBER</u>	<u>DETAILS</u>	<u>ESTIMATED VALUE</u>
2021/1006	Dwelling & attached Garage Applicant: Central West Certifiers Owner: S Menzies & C Smith Zone: RU5 Address: Lot 12 DP 1245870, 67 Park St, Molong	\$338,946
2021/1007	Dwelling & attached Garage Applicant: Central West Certifiers Owner: P & H Hedges Zone: R1 Address: Lot 21 DP 605485, 4 Charlotte St, Canowindra	\$390,000
2021/1008	Dwelling & attached Garage Applicant: GJ Gardner Homes Owner: S Bone Zone: RU5 Address: Lot 21 DP 605485, 4 Charlotte St, Canowindra	\$334,000
2021/1009	Inground Swimming Pool Applicant: A Dunlop Owner: A Dunlop Zone: RU1 Address: Lot 312 DP 1206375, 775 Boree Lane, Lidster	\$41,000

GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 15 DECEMBER, 2020

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2021/1010	Detached Farm Shed Applicant: Pro Cert Limited Owner: C & S Burling Zone: RU1 Address: Lot 2 DP 1156820, 97 Quarry Rd, Moorbel	\$19,900
TOTAL: 5		\$1,123,846

GRAND TOTAL: 33	\$5,874,186
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ITEM 9 - DEVELOPMENT APPLICATIONS APPROVED DURING OCTOBER 2020

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1186955

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Development Applications have been approved during the period 01/11/2020 to 30/11/2020 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED

<u>APPLICATION NUMBER</u>	<u>TYPE</u>	<u>ESTIMATED VALUE</u>
2011/167/1	Modification to Tourist Facility (Cabins) Applicant: S Elliott Owner: S Elliott Zone: RU1 Address: Lot 1 DP 701879, 809 Canobolas Rd, Canobolas	\$---
2021/0073	Alterations & Additions to Dwelling Applicant: E Thomas Owner: E Thomas & W Forrester Zone: RU1	\$262,179

GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 15 DECEMBER, 2020

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	Address: Lot 1 DP 1040779, 6629 Canowindra Rd, Cudal	
2021/0083	Shed Applicant: A Roberts Owner: A & J Roberts Zone: R1 Address: Lot 4 DP 849069, 25 Castle St, Molong	\$9,000
2021/0084	Patio Applicant: Picton Bros Improvements Owner: F & V Miller Zone: R1 Address: Lot 11 DP 842620, Morilla St, Molong	\$30,250
2021/0082	Dual Occupancy Applicant: G & C Mickle Owner: G & C Mickle Zone: RU1 Address: Lot 1 DP 178909, 1456 Amaroo Rd, Borenore	\$---
2019/0122/1	Modification to Dual Occupancy Applicant: C Grant Owner: C & A Grant Zone: RU2 Address: Lot 201 DP 1147594, 289 Nancarrow Lane, Nashdale	\$---
2021/0080	Dwelling & Shed Applicant: BT Homes Owner: D & J Perry Zone: R5 Address: Lot 1 DP 1262379, 67 Davis Rd, Spring Hill	\$15,000
2021/0099	Carport Applicant: S & L De Keizer Owner: S & L De Keizer Zone: R1 Address: Lot A DP 338429, 87 Edward St, Molong	\$5,000
2021/0074	Dual Occupancy Applicant: Kensington Homes Pty Ltd Owner: M & K McMullen Zone: R5 Address: Lot 46 47 48 & 49 DP 750145, 25 Sherwin St, Cargo	\$605,122
2021/0077	Dwelling Applicant: BT Homes Owner: K & M Astill Zone: RU1	\$483,000

GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 15 DECEMBER, 2020

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	Address: Lot 88 DP 750372, 1365 Ophir Rd, Ophir	
2021/0094	Dual Occupancy Applicant: Source Architects Owner: D Kelly Zone: RU1 Address: Lot 127 DP 756869, 86 Frewin Rd, Borenore	\$1,500,000
2021/0102	Alterations & Additions Applicant: H Robinson Owner: H Robinson Zone: RU1 Address: Lot 137 DP 750139, 627 South Bowan Park Rd, Cargo	\$220,000
2021/0079	Shed Applicant: B McBurnie Owner: B & H McBurnie Zone: R5 Address: Lot 1 DP 1092364, 35 Deervale Lane, Clifton Grove	\$40,964
2021/0089	Storage Shed Applicant: B Osborne Owner: B Osborne Zone: RU5 Address: Lot 2 DP 16181, Oberon St, Eugowra	\$18,000
2021/0087	Equestrian Arena Applicant: R Baker Owner: Connecticut Land Owning Company Pty Ltd Zone: RU1 Address: Lot 2 DP 574333, Cargo Rd, Cargo	\$397,000
2021/0092	Gallery & Cafe Applicant: M Barber Owner: A Wooldridge & M Crowther Zone: B2 Address: Lot DP 80501, 89 Gaskill St, Canowindra	\$8,500
2021/0091	Garden Centre Applicant: C Cuddy Owner: C & N Cuddy Zone: B2 Address: Lot 47 & 48 DP 1130853 & Lot A DP 164026, 29 Gaskill St, Canowindra	\$19,700
2021/0096	Shed Applicant: J White Owner: J & S White Zone: R5	\$19,000

	Address: Lot 204 DP 1251265, 7 White Hill Lane, Clifton Grove	
TOTAL: 18		\$3,632,715

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS
APPROVED**

<u>APPLICATION NUMBER</u>	<u>TYPE</u>	<u>ESTIMATED VALUE</u>
2021/1006	Dwelling with attached Garage Applicant: Central West Certifiers Owner: S Menzies & C Smith Zone: RU5 Address: Lot 12 DP 1245870, 67 Park St, Molong	\$338,946
2021/1008	Dwelling Applicant: GJ Gardner Homes Owner: S Bone Zone: RU5 Address: Lot 52 DP 1251288, 36 Phillip St, Molong	\$334,000
2021/1009	Inground Swimming Pool Applicant: A Dunlop Owner: A Dunlop Zone: RU1 Address: Lot 312 DP 1206375, 775 Boree Lane, Lidster	\$41,000
TOTAL: 3		\$713,946

GRAND TOTAL: 21	\$4,346,661
Previous Month: 28	\$3,349,164

ITEM 10 - MEDIAN PROCESSING TIMES 2020

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT

	APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1187536
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DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Summary of median Application Processing Times over the last five years for the month of November:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2015	16
2016	26
2017	26
2018	11
2019	12

Summary of median Application Processing Times for 2020:

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	22
February	12
March	22
April	28
May	20.5
June	16
July	23
August	23
September	25
October	28
November	24
December	

ITEM 11 - BURIAL STATISTICS

REPORT IN BRIEF

Reason For Report	To provide information on burial statistics.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.1.a - Maintain cemeteries in accordance with community requirements
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\PUBLIC HEALTH\CEMETERIES\REPORTING - BURIAL STATISTICS - 1187537

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 15 DECEMBER, 2020**

<u>YEAR</u>	<u>NO OF BURIALS</u>
2006/07	59
2007/08	62
2008/09	57
2009/10	65
2010/11	40
2011/12	54
2012/13	54
2013/14	80
2014/15	66
2015/16	64
2016/17	41
2017/18	67
2018/19	77
2019/20	61
2020/21	
July	8
August	4
September	5
October	6
November	2
December	
January	
February	
March	
April	
May	
June	
Total	25

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	52	35	4	4	9
Medium	0		0	0	0
High	0				0

As at: 4 December 2020

Key:

Low Risk

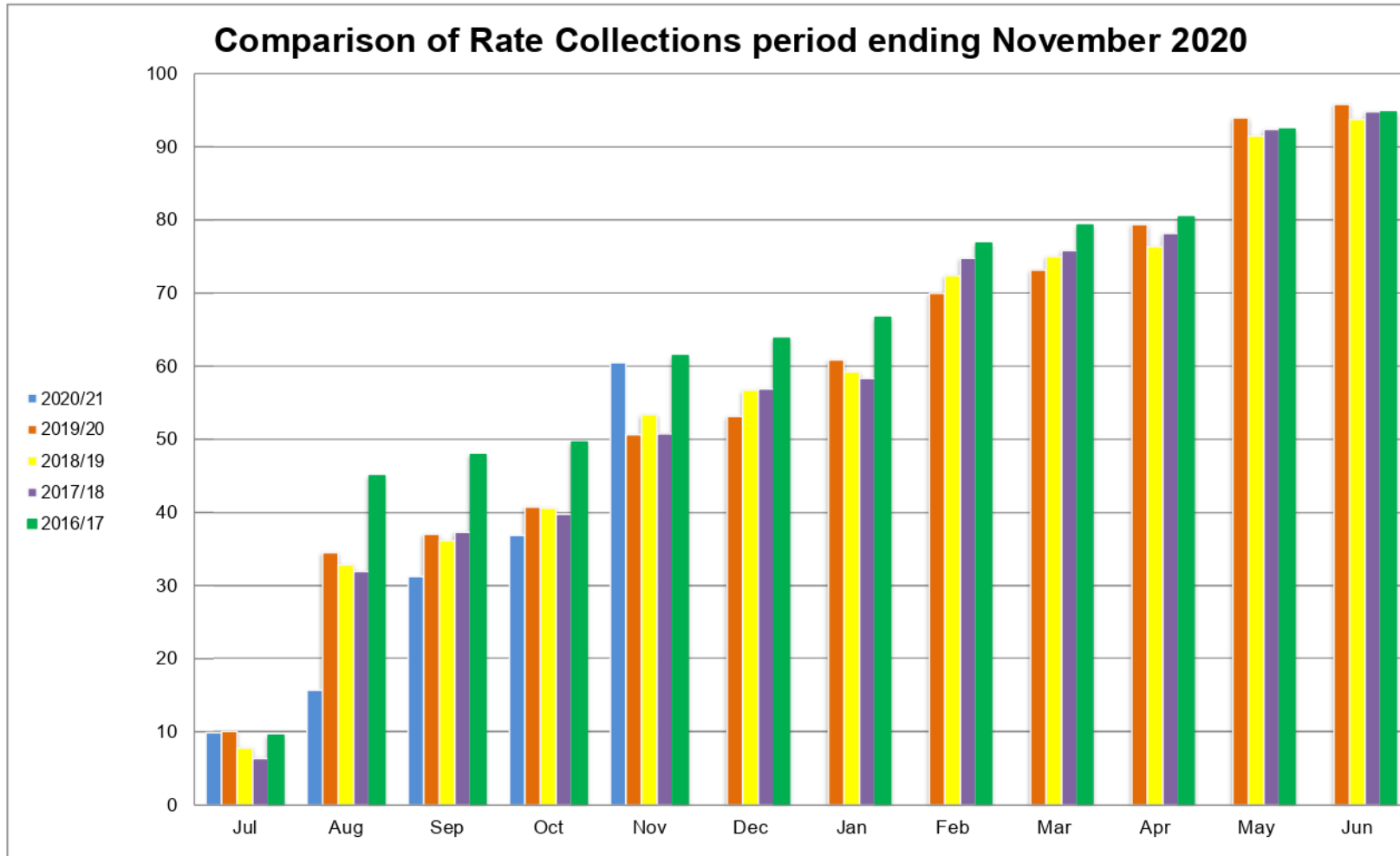
Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").



Cabonne Council
Schedule of Investments as at 30/11/2020

Annexure - Item 2

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	3,000,000	0.80%	186	1/12/2020
ANZ Bank	A1+	1,000,000	1.20%	365	9/03/2021
ANZ Bank	A1+	1,000,000	0.50%	180	11/04/2021
ANZ Bank	A1+	2,000,000	0.36%	181	19/04/2021
Bank of Qld	A2	2,000,000	1.05%	210	20/01/2021
Bank of Qld	A2	500,000	0.65%	271	12/07/2021
Commonwealth Bank	A1+	2,000,000	0.75%	185	14/12/2020
Commonwealth Bank	A1+	2,000,000	0.65%	210	12/03/2021
Commonwealth Bank	A1+	3,000,000	0.62%	243	17/05/2021
Commonwealth Bank	A1+	4,147,894	0.01%	24 Hour at call account	
Illawarra Mutual Build Society	A2	250,000	0.65%	185	8/02/2021
Illawarra Mutual Build Society	A2	500,000	0.65%	185	8/02/2021
Me Bank	A2	1,500,000	0.65%	182	9/03/2021
National Australia Bank	A1+	1,000,000	0.50%	240	30/06/2021
National Australia Bank	A1+	1,500,000	0.50%	240	30/06/2021
National Australia Bank	A1+	2,000,000	1.30%	365	10/03/2021
National Australia Bank	A1+	1,000,000	0.70%	210	9/04/2021
National Australia Bank	A1+	3,000,000	0.75%	270	28/05/2021
National Australia Bank	A1+	2,000,000	0.75%	270	28/05/2021
Reliance Credit Union	Unrated	500,000	0.85%	365	21/09/2021
Reliance Credit Union	Unrated	250,000	0.85%	365	30/10/2021
Suncorp-Metway	A1	1,000,000	0.70%	181	27/01/2021
Suncorp-Metway	A1	2,000,000	0.63%	182	22/03/2021
Westpac Bank	A1+	1,000,000	0.80%	210	22/02/2021
Westpac Bank	A1+	3,000,000	0.75%	212	17/03/2021
Westpac Bank	A1+	1,000,000	0.80%	304	2/06/2021

GENERAL FUND INVESTMENTS**\$ 42,147,894****TRUST FUND**

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	158,000	0.05%	24 Hour at call account

TRUST FUND INVESTMENTS**\$ 158,000****TOTAL INVESTMENTS****\$ 42,305,894**

INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100%
A1 & A1-	50%
A2	10%
Unrated	2%

Council's Current Exposure of Total Investments

A1+	79.91%	\$	33,805,894
A1 & A1-	7.09%	\$	3,000,000
A2	11.23%	\$	4,750,000
Unrated	1.77%	\$	750,000
Total Investments		\$	42,305,894

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30%
A1 & A1-	20%
A2	10%
Unrated	2%

Council's Current Exposure per Institution

Commonwealth Bank	26.72%	\$	11,305,894	A1+
National Australia Bank	24.82%	\$	10,500,000	A1+
Westpac Bank	11.82%	\$	5,000,000	A1+
ANZ	16.55%	\$	7,000,000	A1+
Suncorp-Metway	7.09%	\$	3,000,000	A1
Bank of Qld	5.91%	\$	2,500,000	A2
Illawarra Mutual Building Society	1.77%	\$	750,000	A2
Me Bank	3.55%	\$	1,500,000	A2
Reliance Credit Union	1.77%	\$	750,000	Unrated
Total Investments		\$	42,305,894	

INVESTMENT MOVEMENTS

Council's Overall Total Investments have decreased due to variations in the Cashflow during the month of November

	This Month	Last Month	July 2020
Total Investments	\$ 42,305,894	\$ 42,905,894	\$ 42,499,234
% Change	-1.42%		-0.46%

INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 0.68%. The average rate movement is dropping due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate fell to 0.1% in November. However, Council's average is still higher than Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 0.0200%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2020
0.020%	0.68%	0.69%	1.14%

Heather Nicholls

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.

CABONNE INFRASTRUCTURE REPORT – December 2020

REGIONAL ROADS – RESEALS & HEAVY PATCHING

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:
Bitumen Patching	MR237, MR234 & MR573	\$270,000	\$186,512	July 2019	3 km's	Completed

Burrendong Way (MR573)



Burrendong Way (MR573)





Pictures of Burrendong Way (MR573)

REGIONAL ROADS – REPAIR PROGRAM

Project:	Objectives:	Budget:	Actual:	Start Date:	Length	Status:
Rehabilitation	MR237	\$800,000				Commences 2021

REGIONAL ROADS – BITUMEN PATCHING

Project:	Objectives:	Budget:	Actual:	Start Date:	Length	Status:
Bitumen Patching	MR237, MR573, MR238, MR233	\$1,016,999				Ongoing

TRANSPORT NSW (FORMERLY RMS)

Project:	Objectives:	Budget:	Actual:	Start Date:	Length	Status:
Bitumen Patching	MR61, MR30, MR359, MR377	\$806,000				Ongoing
Heavy Patching	MR61, MR377	\$750,000				Ongoing

Heavy patching – MR61 Escort Way



Heavy patching – MR61 Escort Way



Heavy patching – MR61 Escort Way





Kerb and Guttering – King and Hill Streets, Molong



LOCAL ROADS – MAINTENANCE

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:
Grading	Nanami Lane, Reedy Creek Rd, Mandagery Rd, Bournewood Church Rd, Old Yullunday Rd, Norah creek Rd, Windus Rd, Koomoorang Rd, Finch Rd, Crocketts Lane, Gowan Rd	\$1,378,500				Ongoing
Bitumen Patching	Gumble Rd, Molong Streets, Garra Rd, Obley Rd, Byng Rd, Molong st Long point Rd, Ophir Rd, Cullya lane Winderera drive Lake canobolas Rd, Canobolas Rd, Mt Canobolas Vittoria Rd, Cadia Rd, Woodville Rd, Clergate Rd, Gazzard lane 4 Mile creek Rd, Favell Rd, Icely Rd, White rocks road, McDonald Rd, Square Rd, Nangar Rd, Moorebel Drive.	\$888,522				Ongoing
Gravel Patching	Sharpless Lane, Wilson's Lane, Fish Fossil Drive, Scienic Drive Edinboro Lane.					On Going
Gravel Resheeting	Contracted	\$1,319,419		December 2020		Yet to commence
Heavy Patching	Contracted	\$1,061,200		December 2020		Yet to commence
Reseals – Urban	Contracted	\$219,351		January 2021		Yet to commence
Reseals – Rural	Contracted	\$411,527		January 2021		Yet to commence

NATURAL DISASTER FUNDING – FLOOD EVENTS

2 Feb 2020	Various locations	\$250,000	\$26,702				Ongoing
15 Feb 2020	Various locations	\$750,000	\$204,830				Ongoing
25 March 2020	Various Locations	\$585,074	\$45,611				Ongoing

LOCAL ROADS

Project:	Objectives:	Budget:	Actual:	Start Date:	Length:	Status:
Heavy Patching	Various locations	\$948,798		December 2020		Yet to commence
Reseals – Urban	NIL	\$219,351		January 2021		Yet to commence
Reseals – Rural	NIL	\$411,527		January 2021		Yet to commence

REGIONAL ROADS

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:
Stage 4	Hanover Bridge towards Cumnock			Commenced 10.09.2020	Completed causeway – Old Yullundry Road	Completion August 2020

FIXING LOCAL ROADS

Project:	Objectives:	Budget:	Actual	Start Date	Length:	Status:
Ophir Road	Shoulder widening, Road construction	\$755,000		Roadworks to commence 2020/21	-	Commence Jan 2021
Obley Road	Tree & vegetation removal completed	\$770,000	\$31,656	Roadworks to commence 2020/21	3.5 km's	Ongoing
Lake Canobolas/ Cargo Road Intersection	Lower crest on Cargo Road at the intersection with Lake Canobolas Road	\$455,000	-	Works to commence Jan 2021	350 metres	Works to commence Jan 2021

SAVING LIVES ON COUNTRY ROADS – RMS FUNDED PROJECTS

Project:	Objectives:	Budget:	Actual:	Start Date:	Length:	Status:
Baldry Road		\$1,364,877	\$38,8877	Commenced July 2020	7.2km	Completed 3/12/2020
Old Canobolas Road		\$345,744	\$118,198	Commenced 7/9/2020	3.43km	Completed 3.9.2020
Frewin Road		\$128,640		Commenced 7/9/2020	1.34km	Completed 21/11/2020
Yuranigh Road		\$203,440		Commenced 12/10/2020	1.2km	Completed 4/12/2020
Waldergrave Road		\$551,152		Commenced 23/11/2020	4.9km	Ongoing
Rutherford Road		\$308,384		Commenced 12/10/2020	4.19km	Completed 4/12/2020
Rosamel Road		\$65,280		Commenced 13/10/2020	510m	Completed 16/10/2020
Palings Yard Loop Road		\$1,014,076			10.57km	Commence 2021
Taylors Road		\$153,836		Commenced 19/10/2020	1.72km	Completed 3/11/2020
Caves Creek Road		\$44,896		Commenced 10/11/2020	4.83km	Completed 5/12/2020
Tantallon Road		\$458,800			4.83km	Commence 2021
Belgravia Road		\$373,880			7.2km	Commence 2021

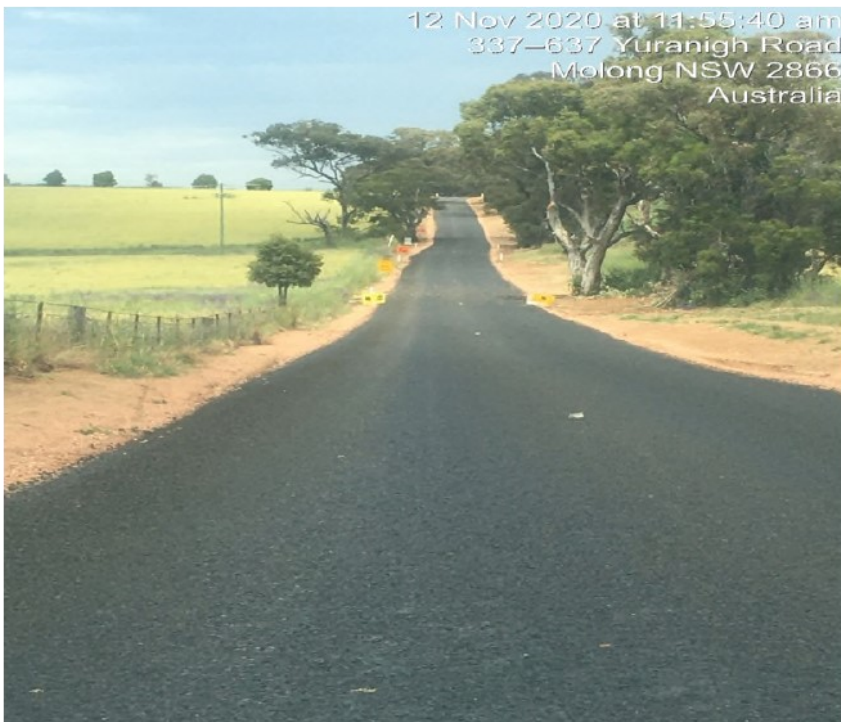


TAYLORS ROAD SEAL



TAYLORS ROAD SEAL

YURANIGH ROAD SEAL



ROSAMEL LANE





Old Canobolas Road – BEFORE..



DURING...



AFTER!

Frewins Road seal



Frewins Road Seal



DRAINAGE WORKS

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:
Gumble Road	Re-establish table drains					Complete



Gumble Road - Before



Gumble Road – After

LINEMARKING

Project:	Objectives:	Budget:	Actual	Start Date:	Length:	Status:
Renshaw-McGirr Way	Refresh centre line and edge line.				35kms Between Yeoval and Parkes	Complete



ASSETS AND TECHNICAL SERVICES

Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Construction of Saint Germain's Bridge	Construction of dual lane concrete bridge	\$1,289,000.00	\$22,556.75	30 June 2022	<ul style="list-style-type: none"> • All pre-cast items have been manufactured. • Temporary sidetrack has been constructed • Demolition of existing bridge is in progress



Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Construction of Bangaroo Bridge	Construction of dual lane concrete bridge	\$1,511,895.00	\$701,690.49	30 June 2022	<ul style="list-style-type: none"> • Construction of bridge has been completed • Survey and design for the approach roads are in progress



Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Construction of Puzzle Flat Creek Levee	Construction of levee and Noble Street sealing	\$2,424,106.00	\$1,378,689.91	29 January 2021	Levee construction and retaining wall construction are in progress.



WATER AND WASTEWATER

Project:	Objectives:	Estimated	Timeframe
Water mains upgrades	To remove "dead ends" in system in Riddell & Kite St's	\$28,000	Completed

To remain compliant with Government Regulation and to keep our utility services in optimum condition, Kite St, Bank St & Riddell St have been joined. This allows more volume to supply the Hospital and surrounding customers and reduces potential interruptions in emergencies.



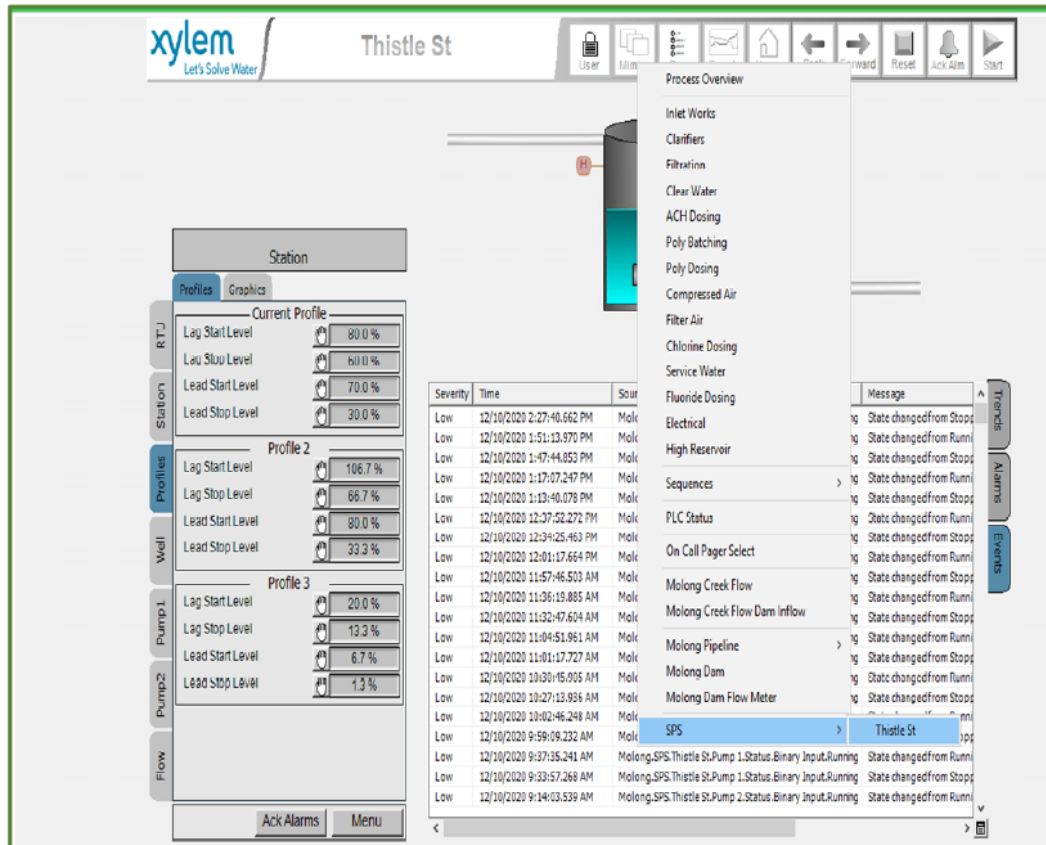
Project:	Objectives:	Estimated	Timeframe
Hydrant & Stop Valve replacement	To be compliant with Government Regulation and improve utilities	Ongoing	Ongoing

To remain compliant with Government Regulation and to keep our utility services in optimum condition the works to repair, replace and upgrade our existing system is ongoing.



Project:	Objectives:	Estimated	Timeframe
Sewer Pump Stations Telemetry	To increase efficiency with sewer call outs/ response times and environmental protection	Ongoing	Ongoing

Cabonne Water & Sewer Teams have been working closely with Hunter H2O to upgrade our existing sewer pump stations on to CLEAR SCADA allowing operators access to pump stations controls.



Project:	Objectives:	Estimated	Timeframe
New drive pump for Canowindra WWTP	Emergency replacement of digester pump for the transfer of sludge	\$14,900	Completed

Recently the drive pump for the transfer of sludge to the drying had a catastrophic fault, to repair the existing pump it would have been in an excess of \$16,000. The decision was made to purchase anew drive pump better fit for purpose which came in at \$14,894 installed.



URBAN SERVICES

Project:	Objectives:	Budget	Actual	Timeframe
Urban Services – Projects	Molong Rec Ground - Toilet Refurbishment	\$125K Grant Funded SCCF	\$112K	In progress Completion end Nov

Molong Recreation Ground Toilets



Project:	Objectives:	Project Budget	Actual	Timeframe
Gumble Hall perimeter fencing	Replacement of perimeter fence	Grant Funded Commonwealth Drought Communities \$12K	\$12.3K	Complete



Project:	Objectives:	Project Budget	Actual	Timeframe
Manildra Rec Ground playground perimeter fencing	Perimeter fence Manildra Rec ground playground	Grant Funded Commonwealth Drought Communities \$19K	\$19K	Complete



Project:	Objectives:	Project Budget	Actual	Timeframe
Molong Rec Cricket Nets + Hunter Caldwell surface	Cricket Nets – major refurbishment	Grant Funded Commonwealth Drought Communities \$80K		4-5 weeks in progress Hunter Caldwell complete



ASSETS AND TECHNICAL SUPPORT

Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Construction of Saint Germain's Bridge	Construction of dual lane concrete bridge	\$1,289,000.00	\$22,556.75	30 June 2021	<ul style="list-style-type: none"> • Demolition of existing bridge is in progress • Driving piles is in progress



Demolition works in progress



Driving piles in progress

Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Construction of Bangaroo Bridge	Construction of dual lane concrete bridge	\$1,511,895.00	\$797,465.49	30 June 2021	<ul style="list-style-type: none"> • Construction of bridge has been completed • Survey and design for the approach roads are in progress



Approaches sealed



Guardrails installed

Project:	Objectives/Scope of Works:	Budget:	Actual	Timeframe	Project Status
Construction of Puzzle Flat Creek Levee	Construction of levee and Noble Street sealing	\$2,424,106.00	\$1,693,065.20	29 January 2021	Levee construction and retaining wall construction are in progress.



Exposed finish of Showground retaining wall



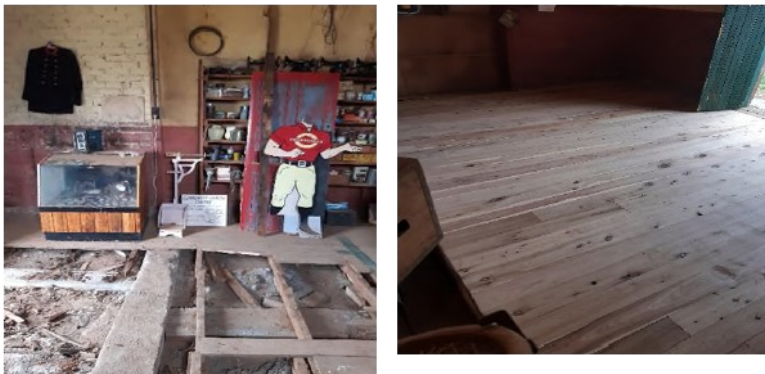
Levee core placed, awaiting capping layer

URBAN SERVICES

Project:	Objectives:	Project Budget	Actual	Timeframe
Baldry Hall Painting & building repairs	Repairs & painting Baldry Hall	Grant Funded Commonwealth Drought Communities \$40K	\$41.6K	Complete



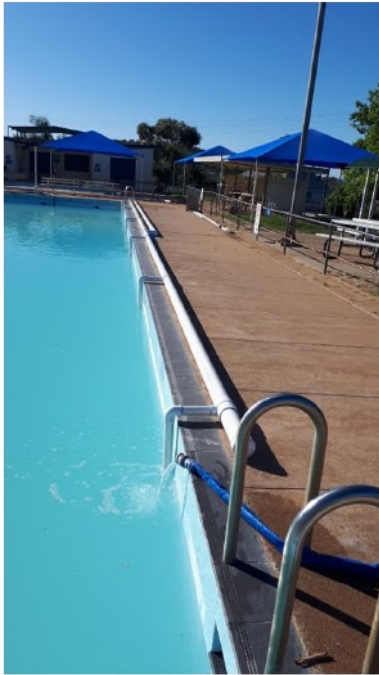
Project:	Objectives:	Project Budget	Actual	Timeframe
Yeoval Museum repairs	Yeoval Museum repairs – internal building	Grant Funded Commonwealth Drought Communities \$18K	\$5.5K	Nearing Completion



Project:	Objectives:	Project Budget	Actual	Timeframe
Dean Park Cudal Stage 2 Works	Dean Park Cudal Stage 2 Works – Soffit and internal access cladding, guttering, painting and road works & carpark	Grant Funded Commonwealth Drought Communities \$60K	\$53.9K	In Progress



Project:	Objectives:	Operational Budget	Actual	Timeframe
Cabonne Pools	Operational & commissioning works Manildra , Cudal, Cumnock & Yeoval	\$15K		Complete



WATER AND WASTEWATER

Project:	Objectives:	Estimated	Timeframe
Water mains repairs	To keep supply to customers and make repairs in an emergency	Ongoing	Ongoing

Whilst plans are being made to upgrade our existing system, our water and sewer Teams are working hard at keeping the existing system running until that time. Recently we have been doing repairs in Edward and Wellington St's.



Project:	Objectives:	Estimated	Timeframe
Access for inspection and sampling and of Dams and catchments	To be compliant with Government Regulation	\$11,500	Completed

To remain compliant with Government Regulation and to keep our utility services in optimum condition we undertake inspections and sampling of our Dams and water ways. One issue that came up during the drought for our operational staff was access to these areas, many of the embankments are steep rugged terrain or shallow banks through reeds and to lift or drag a boat into these areas can be quite hazardous to staff wellbeing. An initial investigation into this problem indicated a cost of over \$150,000 per Dam which with upkeep was not sustainable. A decision was made to solve this issue with the purchase of kayaks, this allows for ease of access in all areas through any terrain and is a much lighter, workable option for a much lower cost.



New RPZ Device for Molong WTP	Compliance with Fluoride and to eliminate inconsistencies in water pressure	Ongoing	Ongoing
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For high risk zone protection and independent isolation – a reduced pressure zone (RPZ) device has been installed for the WTP in Molong. This will provide consistent flow to the WTP chemical and chlorine dosing systems and provide protection to the reticulation mains of Molong.



Project:	Objectives:	Estimated	Timeframe
Chlorine Compliance	For security of water sources and Council assets	Ongoing	Ongoing

As part of our compliance upgrades and risk management in Water and Sewer. All Cabonne Councils chlorine gas sites have had automatic shut valves and early warning systems installed. Some installations have also had to have new bottle holders installed such as the Delgany site in Mullion Creek.

