17 August 2022

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 23 August, 2022** commencing at **2:00PM**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

BJ Byrnes
GENERAL MANAGER

ORDER OF BUSINESS

1) Open Ordinary Meeting
2) Consideration of Mayoral Minute
3) Consideration of General Manager's Report
4) Resolve into Committee of the Whole
   a) Consideration of Called Items
   b) Consideration of Closed Items
5) Adoption of Committee of the Whole Report

Please be advised that this Council meeting is being recorded and live streamed. By speaking at this meeting, you agree to being recorded and live streamed. Please ensure that if and when you speak you are respectful to others and use appropriate language at all times. Cabonne Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting. The recording of this meeting will be made publicly available on Council's website.

ATTENDEES – AUGUST 2022 COUNCIL MEETING

2:00PM	Youth of the month recipient – Indy Gardiner

COUNCIL'S MISSION

"To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs."

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE

Procedural

ITEM 2 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MEETING MINUTES

Procedural

ITEM 3 REQUEST FOR TENDER FOR PEAK HILL ROAD UPGRADE-SURVEY & DESIGN

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\AUDIT\REPORTING - 1424401

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Committee members to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\AUDIT\REPORTING - 1424402

RECOMMENDATION

THAT the Declarations of Interest be noted.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare any political donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2022 - 1424403

RECOMMENDATION

THAT any political donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any political donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other Councillors' activities reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 1424404

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER'S REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 5 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1424405

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 6 - GROUPING OF REPORT ADOPTION

REPORT IN BRIEF

Reason For Report	Enabling procedural reports to be adopted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1426369

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. Items 7, 8 and 9 be moved and seconded.

GENERAL MANAGER REPORT

Items 7, 8 and 9 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

ITEM 7 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of minutes.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. July 26 2022 Ordinary Council Meeting Minutes⇩
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2022 - 1421814

RECOMMENDATION

THAT the minutes of the Ordinary Council meeting held on 26 July 2022 be adopted.

GENERAL MANAGER'S REPORT

The following minutes are attached for adoption:

1. Minutes of the Ordinary Council meeting held on 26 July 2022.

ITEM 8 - CONFIRMATION OF THE COMMITTEE MEETING MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of the Community, Economy & Culture and Infrastructure (Transport) Committee meeting minutes.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. 09 August 2022 Community Economy and Culture Committee Meeting Minutes⇩ 2. 09 August 2022 Infrastructure Transport Committee Meeting Minutes⇩
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COMMITTEES - REPORTS OF 2022 - 1424415

RECOMMENDATION

THAT the minutes of the Community, Economy & Culture and Infrastructure (Transport) Committee meetings of Cabonne Council held on 9 August 2022 be adopted.

GENERAL MANAGER'S REPORT

The following minutes are attached for adoption:

1. Minutes of the Community, Economy & Culture Committee meeting held on 9 August 2022;

2. Minutes of the Infrastructure (Transport) Committee meeting held on 9 August 2022.

ITEM 9 - GOVERNMENT INFORMATION PUBLIC ACCESS ACT 2009 (GIPA) AGENCY INFORMATION GUIDE - ANNUAL REVIEW

REPORT IN BRIEF

Reason For Report	For council to consider its 2022/23 Agency Information Guide
Policy Implications	"Access to Information held by Council" policy requirement
Budget Implications	Nil
IPR Linkage	1.2.1.3a - Facilitate legislatively compliant access to information – as per the Government Information (Public Access) Act.
Annexures	1. Draft Agency Information Guide 2022-23⇩
File Number	\OFFICIAL RECORDS LIBRARY\INFORMATION MANAGEMENT\RIGHT TO INFORMATION\GOVERNMENT INFORMATION - PUBLIC ACCESS - ACT - GIPA - 1425192

RECOMMENDATION

THAT council adopt the draft 2022/23 Agency Information Guide annexed to the report.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

Background

Since 2010 council has adopted an Agency Information Guide (AIG), previously known as a "publication guide".

What is an Agency Information Guide?

An "agency information guide" is a guide (s20) of the Government Information Public Access Act 2009 (GIPA) that:

a) describes the structure and functions of the council, and

b) describes the ways in which the functions (including, in particular, the decision-making functions) of the council affect members of the public, and

c) specifies any arrangements that exist to enable members of the public to participate in the formulation of the council's policy and the exercise of the council's functions, and

d) identifies the various kinds of government information held by the council, and

e) identifies the kinds of government information held by the council that the council makes (or will make) publicly available, and

f) specifies the manner in which the council makes (or will make) government information publicly available, and

g) identifies the kinds of information that are (or will be) made publicly available free of charge and those kinds for which a charge is (or will be) imposed.

Council must make government information publicly available as provided by its AIG: this is done via council's website.

Council is also required under the GIPA Act (s7 (3)) to identify information to be made available by proactive release. This is detailed in the AIG under the *Access to Information: Mandatory Proactive Release – Open Access Information* section.

Councils are required to notify the Information Commissioner before adopting or amending an AIG. The draft AIG was provided to the Information Commissioner and an assessment has been completed. Council is now required to adopt the draft AIG.

A copy of council's draft Agency Information Guide 2022/23 is annexed.

ITEM 10 - CONTROL OF RFS ASSETS - RURAL FIREFIGHTING EQUIPMENT

REPORT IN BRIEF

Reason For Report	The NSW Auditor General is recommending that councils record the Rural Firefighting Equipment that has been "vested" to the councils, in their financial statements.
Policy Implications	Nil
Budget Implications	Impact of significant depreciation costs
IPR Linkage	1.1.1.1e - Manage risks.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\AUDIT\AUDIT OFFICE OF NSW - 1425967

RECOMMENDATION

That council:

1. Confirms that it does not control the Rural Firefighting Equipment that has been vested to Council under the Rural Fires Act 1997, in accordance with the provisions of the Australian Accounting Standards and associated pronouncements; and

2. Consistent with the requirements of the Australian Accounting Standards, not recognise this rural firefighting equipment in the Council's annual financial statements and include a notation in the annual financial statements to this effect.

GENERAL MANAGER'S REPORT

The NSW Auditor General has recently tabled a Report to Parliament on Local Government 2021, which in part, recommends that NSW councils should include rural firefighting equipment, that has been vested to them, in their financial statements.

This report has been prepared in response to this recommendation to determine whether Council "controls" the rural firefighting assets that have been vested to Council. This report has not been prepared to determine whether these assets are controlled by the NSW Rural Fire Service or any other State agency. This assessment should be undertaken by the relevant State agency.

1. Documents relied upon in forming a Position

Recommendations arising from NSW Auditor General's Report – Local Government 2021

Recommendation to councils
Councils should perform a full asset stocktake of rural firefighting equipment, including a condition assessment for 30 June 2022 financial reporting purposes. Consistent with the requirements of the Australian Accounting Standards, councils should recognise this equipment as assets in their 30 June 2022 financial statements.

Statement of Accounting Concepts (SAC) 4 – Definition and Recognition of the Elements of Financial Statements

Definitions

Clause 14
"Assets" are future economic benefits controlled by the entity as a result of past transactions or other past events; and

"control of an asset" means the capacity of the entity to benefit from the asset in the pursuit of the entity's objectives and to deny or regulate the access of others to that benefit.

Legal Enforceability

Clause 37
… the presence of legal rights does not guarantee control… Another example is where a government entity, such as a government department, does not have legal ownership of the buildings in which it operates, such ownership vesting in another government entity, but controls the future economic benefits embodied in the buildings because of the terms of a particular government policy, ministerial directive or administrative arrangement.

Rural Fires Act 1997

Section 119 - Maintenance and disposal of firefighting equipment purchased from Fund

1) In this section—
    a. **fire fighting equipment** means fire fighting apparatus, buildings, water storage towers or lookout towers.
2) All fire fighting equipment purchased or constructed wholly or partly from money to the credit of the Fund is to be vested in the council of the area for or on behalf of which the fire fighting equipment has been purchased or constructed.
3) A council must not sell or otherwise dispose of any fire fighting equipment purchased or constructed wholly or partly from money to the credit of the Fund without the written consent of the Commissioner.
4) There is to be paid to the credit of the Fund—
    a. if the whole of the cost of the purchase or construction of any fire fighting equipment was met by money to the credit of the Fund—
        i. an amount equal to the proceeds of sale of any such equipment, and
        ii. any amount recovered (whether under a policy of insurance, from the Bush Fire Fighters Compensation Fund under the Workers Compensation (Bush Fire, Emergency and Rescue Services) Act 1987, or otherwise) in respect of the damage to, or destruction or loss of, any such equipment, and
    b. if a part only of the cost of the purchase or construction of any such equipment was met by money to the credit of the Fund—an amount which bears to the amount that would be required by this subsection to be paid if the whole of that cost had been met by money to the credit of the Fund the same proportion as that part of the cost bears to the whole of that cost.
5) A council must take care of and maintain in the condition required by the Service Standards any fire fighting equipment vested in it under this section.
6) The Commissioner may, with the concurrence of the council in which fire fighting equipment is vested under this section, use any of the equipment not reasonably required by the council to deal with incidents in the area of the council to deal with incidents outside the area.

Rural Fire District Service Agreement

Clause 4 – Commissioner to exercise Councils' Functions and manage the District

…

4.2 The Commissioner will, in consideration of an annual fee of $1.00 payable by the Council:

a. exercise, for the Term, all of the functions imposed on the Council by or
under the Act other than those function specified in
i. Sections 7,12A, 37(3), 60(2), 62, 63, 64, 65, 74(1)(2)(a) & (b), 74C(3), 76, 77, 79, 95, 83(1)(a), 100E (2)(b) & (c), 100G, 100H, 104, 109, 110, 119 (save for sub-section 119(5)), 120 and 126 of the Act; and
ii. Regulations 14(a), and 37 of the Rural Fires Regulation (2008).
b. undertake the day to day management of the RFS in the District.

2. Report Considerations

The NSW Auditor General is recommending that councils record the Rural Firefighting Equipment that has been "vested" to the councils, in their financial statements.

The determination as to whether councils "control" these assets by the NSW Auditor General appears to have been formed on advice from State agencies that the State Government does not control these assets, so therefore "by default" they must be controlled by the councils that they are vested in.

The financial statements of the NSW Total State Sector and the NSW Rural Fire Service do not include these assets, as the State is of the view that rural firefighting equipment that has been vested to councils under section 119(2) of the Rural Fires Act 1997 is not controlled by the State. In reaching this conclusion, the State argued that on balance it would appear that councils control the rural firefighting equipment that has been vested to them. It is important to note that there are only two parties who would be considered to control this equipment – the NSW Rural Fire Service in the State sector, or councils in the local government sector.

The Department of Planning and Environment (inclusive of the Office of Local Government) (the Department) confirmed in the 'Report on Local Government 2020' (tabled in Parliament on 27 May 2021) their view that rural firefighting equipment is not controlled by the NSW Rural Fire Service.

The Local Government Code of Accounting Practice and Financial Reporting confirms the State's view that it does not control these assets but provides the 'Councils need to assess whether they control any rural firefighting equipment in accordance with Australian Accounting Standards'. It would however seem, given the State's view that it does not control these assets, that these assets can only be controlled and therefore recognised by councils in the local government sector.

Whilst the references above have formed the common view in that the rural firefighting equipment is not controlled by NSW Rural Fire Service, or any other State agency, the references do not appear to have undertaken an assessment of these assets to ascertain that they are controlled by councils.

The Local Government Code of Accounting Practice acknowledges the need for this assessment to be undertaken by prescribing that "… Councils need to assess whether they control any rural firefighting equipment in accordance with Australian Accounting Standards"[4].

Accordingly, it is appropriate that Council undertakes a control test to ascertain whether they control the rural firefighting equipment that has been vested to them by Section 119(2) of the Rural Fires Act 1997.

SAC 4 provides guidance to ascertain control. Clause 37 of SAC 4 confirms that an asset that has been "vested" in itself does not determine control.

Clause 37 elaborates on an example, which is very relevant, and not too dissimilar to the current situation with rural firefighting equipment. This example is again repeated below:

Another example is where a government entity, such as a government department, does not have legal ownership of the buildings in which it operates, such ownership vesting in another government entity, but controls the future economic benefits embodied in the buildings because of the terms of a particular government policy, ministerial directive or administrative arrangement.

This example can now be updated, to reflect this current situation, by inserting the relevant agencies party to this situation:

Another example is where a government entity (eg: NSW Rural Fire Service), such as a government department, does not have legal ownership of the buildings (or rural firefighting equipment) in which it operates (or uses), such ownership vesting in another government entity (eg: the councils), but controls the future economic benefits embodied in the buildings (or rural firefighting equipment) because of the terms of a particular government policy, ministerial directive or administrative arrangement (eg: a Rural Fire District Service Agreement).

Reference is then drawn to the Rural Fire District Service Agreement, specifically clause 4.2 which provides that the Commissioner of the NSW Rural Fire Service is to "…exercise Council's Functions and manage the District."[5] Accordingly, an "administrative arrangement" is present that assigns the day-to-day management, and therefore the future economic benefits, of the rural firefighting equipment to the Commissioner.

3. Conclusion

Applying the control provisions of SAC 4 confirms that these items of rural firefighting equipment are <u>not</u> controlled by Council.

The Mayor, a Councillor (usually the Deputy Mayor), the General Manager and the Responsible Accounting Officer are required to sign a statement attesting

that the Council's annual financial statements have been prepared in accordance with "… the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board". Accordingly, a notation should be included in the financial statements that acknowledges that a control test over rural firefighting equipment has been undertaken, with Council forming the opinion that it does not control these assets.

ITEM 11 - AUSTRALIA DAY 2023

REPORT IN BRIEF

Reason For Report	Notifying councillors of the schedule for Australia Day 2023
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1c - Coordinate Australia Day events.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\AUSTRALIA DAY 2023 - 1421698

RECOMMENDATION

THAT council note the schedule for Australia Day 2023.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

Preparations for Australia Day 2023 are underway. The registration for the Ambassador program will be lodged with the National Australia Day Council when notification has been received.

Based on previous years it is expected that the Australia Day Ambassador will be announced in mid-December 2022.

Official Party Timetable

Council's Australia Day Policy states:

Visits to various Australia Day celebration events throughout the Cabonne LGA by the Official Party shall be based on a three-year rotating cycle with provision for adding or deleting localities as required.

The rotation has been as follows:

2021 – Borenore/Nashdale, Cudal, Manildra and Yeoval

2022 – Cumnock, Molong and Eugowra

2023 – Mullion Creek, Cargo and Canowindra

In 2023, the Official Party will visit Mullion Creek, Cargo and Canowindra

Nominations

Nominations for Citizen of the Year, Young Citizen of the Year and Community Group of the Year as well as Environmental Champion of the year and Cabonne Sports person of the year will be opened from 29 August until 9 October and will be advertised extensively in all local media.

Nomination forms will be available to download from Council's website and Facebook page.

All Australia Day Committees/Progress Associations and schools will be sent nomination forms.

Nominations will close 5pm on Sunday 9 October 2022 for determination at the Australia Day Awards Committee Meeting to be held on Tuesday 25 October 2022, following the Ordinary Council Meeting.

Promotion and Determination

Councillors are asked for their continued support by spreading the word in their local area now that nominations are open. To maintain the community involvement and transparency of the process councillors may only nominate in cases where no nominations have been received**.**

Council continues to encourage all Australia Day Committees to continue with their Australia Day celebrations and have offered support by way of promotion of their events and Council representation on the day for award presentations for those towns not included in the official itinerary this year.

ITEM 12 - POLICY REGISTER - REVIEW BY COUNCIL WITHIN 12 MONTHS OF ELECTION

REPORT IN BRIEF

Reason For Report	For council to consider local policies previously adopted and consider proposed update, deletion and/or merger
Policy Implications	Yes - Policy database will be updated
Budget Implications	Nil
IPR Linkage	1.2.1.1e - Monitor and review Council's policies.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1419795

RECOMMENDATION

THAT:

1. The policies listed in the report detailed "to be revoked" be archived; and;
2. The policies listed in the report detailed "minor changes" be re-adopted.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

Further to a report to the July Council Meeting, the following policies have been reviewed and have a recommendation that they be revoked and archived or re-adopted.

POLICIES TO BE RE-ADOPTED WITH MINOR CHANGES (Template, Typographical, Grammatical or Discrepancies in Position Titles etc.)

Owner	Policy	Details of changes made
Department Leader - People & Culture	Equal Employment Opportunities Policy	Template change and change of position titles following organisational restructure
Department Leader - People & Culture	Workplace Health and Safety Policy Statement	Template change only
Department Leader – Innovation & Technology	Information Security Policy	Template change only

POLICIES TO BE REVOKED

Owner	Policy	Recommendation
Department Leader - People & Culture	Work Health & Safety (WHS) Policy	Policy has been superseded by the stand alone WHS and Injury Management policies that are currently in place.
Department Leader - People & Culture	Health & Safety Committee – Formation Policy	Policy is no longer required as there is now a procedure covering this under the Work Health & Safety Management System (WHSMS) Framework (as per Section 2 2.3 Health and Safety Representatives)

Department Leader - People & Culture	No Smoking Policy	Policy has been superseded by the Operational Smoke Free Workplace policy to be endorsed by the Executive Leadership Team.
Department Leader - People & Culture	Work Health & Safety and Workers Compensation Policy	Policy has been superseded by the operational Injury Management Policy that was endorsed by the Executive Leadership Team on 14 April 2021.
Department Leader - People & Culture	Workplace Safety Audits and Inspections Policy	Policy has been superseded by the operational WHSMS Framework.
Department Leader – Urban Infrastructure	Amusu Theatre - Trusteeship Policy	Recommended the policy be revoked as there is a legal agreement in place and a resolution of council.
Department Leader – Urban Infrastructure	Community Improvement Program (CIP) Valid Period of Offer Policy	Recommended the policy be revoked as the Community Improvement Program no longer exists.
Department Leader – Urban Infrastructure	Loans - Sewerage Connection Policy	Recommended the policy be revoked as the Four Town Sewer Scheme is complete.
Department Leader – Urban Infrastructure	Use of Trotting Track at Molong Showground Policy	Recommended the policy be revoked as it is no longer relevant and there is currently no trotting club active in the Molong community.
Department Leader – Transport Infrastructure	School Bus Stops Signs Policy	Recommended the policy be revoked as council does not provide school bus stop signage as determined where relevant through the Local Traffic Committee with which council is a contributing member.
Department Leader – Transport Infrastructure	Work by Private Contractors on Public Roads, Reserves and Private Property Policy	Recommended the policy be revoked as this is superseded by inclusion in the Procurement Policy.
Deputy General Manager - Infrastructure	Gravel Royalty Rates Policy	Recommended the policy be revoked as gravel royalty rates are negotiated and stipulated at the renewal of each small mine 'land owner agreement - exclusive licence to quarry' contracts.

Deputy General Manager - Infrastructure	Park in Kiewa Street Manildra Policy	Recommended the policy be revoked as council is now performing the maintenance works and the Manildra Lions Club no longer exists.
Deputy General Manager - Infrastructure	Water Service Through Culverts Policy	Recommended the policy be revoked as it is a duplicate of the Road Openings - Private Water Pipelines Policy.
Department Leader – Development Services	Building Inspections Policy	Recommended the policy be revoked as it is superseded by the Flexible Working Arrangements legislation and the Flexible Work Operational Policy to be developed.
Department Leader – Development Services	Reconstitution of Existing Holdings Policy	Recommended the policy be revoked as this is no longer in the LEP.
Department Leader – Development Services	Scare Guns Policy	Recommended the policy be revoked as it is superseded by the Audible Bird Scaring Devices (Scare Guns) Policy.

ITEM 13 - DRAFT ASSET MANAGEMENT POLICY

REPORT IN BRIEF

Reason For Report	That council adopt the draft Asset Management Policy
Policy Implications	Reaffirms Cabonne Council's committment to provide responsible and sustainable asset management principals
Budget Implications	Nil
IPR Linkage	4.5.4.g - Implement and maintain a comprehensive Asset Management System
Annexures	1. Draft Asset Management Strategic Policy⇩
File Number	\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1425184

RECOMMENDATION

THAT council adopt the draft Asset Management Policy.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

The draft Asset Management Policy has been on public exhibition from 26 May to 23 June 2022, with no comments being received. This policy has been transferred onto the new strategic policy template and is annexed.

Given there has been no objection to the policy contents, it is recommended that council adopt the Asset Management Policy.

ITEM 14 - POLICY REGISTER - REVIEW

REPORT IN BRIEF

Reason For Report	For the council to endorse the suggested changes in policy classification for several council policies
Policy Implications	Yes - Policy database will be updated
Budget Implications	Nil
IPR Linkage	1.2.1.1e - Monitor and review Council's policies.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1425217

RECOMMENDATION

THAT council:

1. Endorse the policies listed in the report as being classified as operational in nature and therefore not requiring adoption of Council; and
2. Note that the listed policies will be reviewed and endorsed by the Executive Leadership Team.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

In Council's Governance and Risk Audit undertaken by National Audits Group in 2019 it was recommended that a review of the existing policies be undertaken to identify any unnecessary policies, or policies which may be better suited as being classified as internal procedural documents. This action has been ongoing and is being incorporated as part of the requirement for Council to review and re-adopt all of its policies (except those adopted since the last election) within 12 months of being elected.

Following a review of the policy register in consultation with the Executive Leadership Team, a number of policies were identified that are considered

operational in nature and should therefore be reviewed as an operational policy or an operational procedure. These policies are listed below:

Policy Title	Policy Owner	Reason for Recommendation
Australian Flag Policy	General Manager	Recommended to be operational as it relates to implementing flag protocols.
Enforcement Policy	General Manager	Recommended to be operational as the purpose of the policy is to provide clear guidelines and protocols for council staff in the management of council compliance responses and actions.
Official Office Hours Policy	General Manager	Recommended to be operational as it represents the internal business of council.
Outstanding Service Awards – Elected Members	General Manager	Recommended to be operational as it is not a directive of council but recognition for commitment to service to the community.
Mobile Phone Policy	DL – Innovation & Technology	Recommended to be operational as it relates to the guidelines and protocols that council staff must adhere to when provided a council owned mobile phone or smart device.
Alcohol & Other Drugs Policy	DL – People & Culture	Recommended to be operational as it relates to the management of staff.
Child Protection Policy	DL – People & Culture	Recommended to be operational as it relates to meeting legislative requirements of staff that work with children on behalf of council.
Donations Policy	DL-Development Services	Recommended to be operational as it is a guide for staff in applying a refund of Development Application fees for not-for-profit organisations.
Audible Bird Scaring Devices (Scare Guns) Policy	DL-Development Services	Recommended to become operational as it defines how legislation will be implemented at an operational level.
Building Alignment Policy	DL-Development Services	Recommended to become operational as it defines how

		legislation will be implemented at an operational level.
Guarantees Bonds – Minimum Requirements Policy	DL- Development Services	Recommended to become operational as it defines processes for staff to follow at an operational level.
Installation of Hail Canons Policy	DL- Development Services	Recommended to become operational as it defines how legislation will be implemented at an operational level.
Restriction to User – No Dwelling Entitlement Policy	DL- Development Services	Recommended to become operational as it defines processes for staff to follow at an operational level.
Use of Colorbond in Visually Prominent Areas Policy	DL- Development Services	Recommended to be operational as it stipulates council's requirements in regard to property developments and how staff should implement this.
Evaluation of Dangerous or Menacing Dog Declarations Policy	DL – Environmental Services	Recommended to be operational as it relates to the implementation of legislative requirements.
Waste Management Charges - Community Groups Policy	DL – Environmental Services	Recommended to be operational as it relates to how council applies its fees and charges.
Caravans and Fixed (Rigid) Awnings Policy	DL – Urban Infrastructure	Recommended to be operational as it relates the implementation of operational processes.
Council Swimming Pools - Management and Supervision Policy	DL – Urban Infrastructure	Recommended to be operational as it relates to staff implementing minimum staffing requirements to adhere to legislative requirements.
Council Swimming Pools - Private Use Policy	DL – Urban Infrastructure	Recommended to be operational as it relates to the management of council facilities.
Swimming Pool Inspection Policy	DL – Urban Infrastructure	Recommended to be operational as it relates to the implementation of legislative requirements.
Grazing Road Reserves Policy	DL – Transport Infrastructure	Recommended to be operational as it details the requirements staff need to adhere to regarding roadside grazing permit.

Road Load Limits Policy	DL – Transport Infrastructure	Recommended to be operational as it details the operational considerations of how a road load limit is to be determined.
Road Openings - Private Water Pipelines Policy	DL – Transport Infrastructure	Recommended to be operational as it stipulates the guidelines for installing pipelines.
Temporary Road Closures (other than emergency or road works) Policy	DL – Transport Infrastructure	Recommend to be operational as it relates to the implementation of legislative requirements.
Community Facility Direction Signs Policy	Deputy General Manager - Infrastructure	Recommended to be operational as it details how and when signage is to be used to prevent visual clutter and confusion.
Public Use of Sporting Fields Policy	Deputy General Manager - Infrastructure	Recommended to be operational as it details the internal business of council.
Skateboards on Footpaths - Bank Street Molong Policy	Deputy General Manager - Infrastructure	Recommended to be operational as it related to community needs.

Next Steps

1. The listed policies will still require review by the relevant policy owner and will become an Operational Policy or an Operational Procedure.
2. As the reviews take place reports will be presented to the Executive Leadership Team for endorsement of the policies.
3. Council's Policy Register will be updated to reflect changes.

ITEM 15 - CABONNE ECONOMY, TOURISM AND CULTURE ADVISORY COMMITTEE

REPORT IN BRIEF

Reason For Report	For council's consideration and the appointment of membership to the Cabonne Economy, Tourism and Culture Advisory Committee.
Policy Implications	Nil
Budget Implications	Nil.
IPR Linkage	4.1.3.3a - Work with surrounding local governments and strategic partners to promote Cabonne to visitor markets and residents.

Annexures	1. Economy Tourism and Culture Committee Terms of Reference ⇩ 2. EOI - Tania Lampe ⇩ 3. EOI - Guinevere Dickie⇩ 4. EOI - Robert J Carroll⇩ 5. EOI - Annabel Knight⇩ 6. EOI - Chris May⇩ 7. EOI - Alf Cantrell⇩ 8. EOI - Ronald Hay⇩ 9. EOI - Claire Romeo⇩ 10. .....EOI - Jan Kerr⇩ 11. ..... EOI - Julie Dean⇩ 12. ..... EOI - Leslie Dean⇩ 13. ..... EOI - Leanne White⇩ 14. .....EOI - Sean Haynes⇩
File Number	\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\MEETINGS\ECONOMY, TOURISM AND CULTURE ASVISORY COMMITTEE - 1425483

RECOMMENDATION

THAT council recommends up to seven local community appointments to the Economy, Tourism and Culture Advisory Committee as outlined in the report.

LEADER LEADER - COMMUNITY AND ECONOMY REPORT

Cabonne Council, at its Ordinary Meeting on 28 June 2022, resolved to adopt the Cabonne Economy, Tourism and Culture Advisory Committee Terms of Reference and call for expressions of interest for individuals to be appointed to the committee.

The purpose of the Economy, Tourism, and Culture Advisory Committee is to provide advice and make recommendations on all matters pertaining to the Cabonne economy, tourism, and culture in accordance with all applicable plans, policies and strategies.

The committee is seeking up to seven (7) local community representatives who:

- Maintain a broad interest or experience in tourism and culture.
- Are a resident of Cabonne Council Local Government Area.

The expressions of interest closed on Tuesday, 2 August 2022.

Council received 13 expressions of interest through the period, with a summary of the submissions outlined below, and with further details provided in the attachments.

Summary of Submissions

Applicant	Name	Township	Relationship with Cabonne
Applicant 1	Tania Lampe	Molong	• Resident of Cabonne • Business Owner in Cabonne • Member of local not-for-profit organisations including CCTAC
Applicant 2	Guinevere Dickie	Manildra	• Resident of Cabonne • Works in Cabonne
Applicant 3	Robert Carroll	Molong	• Resident of Cabonne
Applicant 4	Annabel Knight	Molong	• Resident of Cabonne
Applicant 5	Chris May	Nashdale	• Resident of Cabonne • Operates flower farm in Nashdale
Applicant 6	Alf Cantrell	Yeoval	• Resident of Cabonne • Works in Cabonne • Member of CCTAC • Runs the Mulga Bill Festival, Cabonne Country Wide Festival and the Banjo Paterson
Applicant 7	Ronald Hay	Eugowra	• Resident of Cabonne • Run family businesses in Cabonne for over 40 years • Member of CCTAC • Chairperson and founding member of Eugowra Events & Tourism Association
Applicant 8	Claire Romeo	Moorbel	• Resident of Cabonne • Works in Cabonne
Applicant 9	Jan Kerr	Canowindra	• Resident of Cabonne • Business owner in Cabonne • Prior member of Cabonne Country Tourism Committee and CCTAC

			• Organiser of the Canowindra Balloon Challenge for 10 years • Was on the board and a volunteer at the Age of Fishes Museum for over 10 years • Member of CWA
Applicant 10	Julie Dean	Molong	• Resident of Cabonne • Member of GrowMolong *Please see attachment*
Applicant 11	Leslie Dean	Molong	• Resident of Cabonne • President GrowMolong *Please see attachment*
Applicant 12	Leanne White	Lidster	• Resident of Cabonne • Business owner in Cabonne
Applicant 13	Sean Haynes	Eugowra	• Resident of Cabonne • President of EPPA and Eugowra Show Society

The Cabonne Community, Economy and Culture Committee considered the applications at a Committee meeting on 9 August 2022. As per the Terms of Reference for the Economy, Tourism, and Culture Advisory Committee, the Committee considered the suitability of the applicant, the applicants experience and interest in tourism and culture, and the location of each applicant.

The Community, Economy and Culture have made the following recommendations for the consideration of council, including two alternate members:

Applicant	Name	Recommended
Applicant 1	Tania Lampe	Recommended
Applicant 2	Guinevere Dickie	
Applicant 3	Robert Carroll	Recommended
Applicant 4	Annabel Knight	
Applicant 5	Chris May	Recommended
Applicant 6	Alf Cantrell	Recommended
Applicant 7	Ronald Hay	Recommended
Applicant 8	Claire Romeo	Recommended
Applicant 9	Jan Kerr	*Recommended as alternate*
Applicant 10	Julie Dean	
Applicant 11	Leslie Dean	
Applicant 12	Leanne White	Recommend
Applicant 13	Sean Haynes	*Recommended as alternate*

ITEM 16 - EVENTS ASSISTANCE PROGRAM

REPORT IN BRIEF

Reason For Report	For council to consider applications for funding under the 2021/2022 Events Assistance Program.
Policy Implications	Nil
Budget Implications	$3500 to be funded from the 2022/2023 Events Assistance Program.
IPR Linkage	4.4.1.b - Implement funding opportunities through the Events Assistance Program
Annexures	1. Orange Region Vignerons Association - EAP - Application Form⇩ 2. Central West Disc Golf Club - EAP⇩ 3. Canowindra Branch CWA - EAP - Application Form⇩
File Number	\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2022 - 2023 - 1425260

RECOMMENDATION

THAT council endorse under its 2022/23 Event Assistance Program:

1. $2,000 for the Orange Region Vignerons Association (ORVA).
2. $1,000 for the Central West Disk Golf
3. $500 for the Canowindra CWA Branch

LEADER - COMMUNITY AND ECONOMY REPORT

Council has received two applications under the 2022/2023 Events Assistance Program (EAP).

Council's Tourism, Culture & Events Coordinator has provided the following assessment.

1. Applications under the Event Assistance Program
Orange Region Vignerons Association (ORVA)
Orange Wine Festival
Request: $5,000.00
Recommendation: $2,000.00

The Orange Wine Festival is a month-long festival of events and activities highlighting the region's premium wines through wine shows, tastings, lunches, dinners, educational workshops, and celebrations with local produce.

Events will be held in Orange and the surround. To date there will be approximately 15 cellar doors and businesses located in Cabonne participating in the Wine Festival. There will be over 25 events held in Cabonne.

The funds would be used for marketing support to contribute to the delivery of the marketing plan including advertising and famils. Production of marketing collateral.

Based on the guidelines this does meet the criteria for a Core Event, thus the recommendation of $2,000.00.

This recommendation has been endorsed by the Community, Economy and Culture Committee.

2. Applications under the Event Assistance Program
Central West Disk Golf
NSW Open Disc Golf Championships
Request: $1,000.00
Recommendation: $1,000.00

Disk golf is a rapidly growing sport. The three-day tournament will see 150-200 competitors travelling to Molong for up to 5 days from all states of Australia, as well as potential for international players.

The event will be held from the 1-3 October 2022 on the grounds of the Molong Golf Course.

A significant part of this event is the promotion of things to do in and around the Central West for competitors, their families, and supporters. There will be high profile media coverage including regional and state television media, regional newspaper, and radio coverage. There will also be national and international social media coverage of the event as a flagship event on the Australian Disc Golf scene for 2022.

The funds would be used for promotion, prizes, and limited event infrastructure.

Based on the guidelines this does meet the criteria for a Core Event, thus the recommendation of $1,000.00.

This recommendation has been endorsed by the Community, Economy and Culture Committee.

3. Applications under the Event Assistance Program
Canowindra Branch CWA
CWA Centenary High Tea
Request: $1,000.00
Recommendation: $500.00

The Country Women's Association of NSW is celebrating its Centenary in 2022. To celebrate, the Canowindra CWA Branch is organising a high tea in the grounds of the historic Noojee Lea Homestead at Canowindra. It will be an afternoon of fun, garden wanders and scents, quiet time and conversation, friends and connecting with the community.

The event will be held on Saturday, 10 September 2022, and is open to all community members.

Prime7 will be in attendance on the day to cover the event. The event is gathering momentum on social media and will be advertised in print media. The Cabonne Council logo will be featured on the program, pull up banner on display and invitations forwarded to Councilors and senior staff.

The funds would be used for promotion, and printing of event materials.

Based on the guidelines this does meet the criteria for a Developing Event, thus the recommendation of $500.00.

This application was submitted after the Community, Economy and Culture Committee meeting and therefore has NOT been endorsed by the Community, Economy, and Culture Committee.

ITEM 17 - CABONNE COUNCIL ROADS ADVISORY COMMITTEE - DETERMINATION OF COMMUNITY REPRESENTATIVIES

REPORT IN BRIEF

Reason For Report	For council to determine the Community Representatives membership to the Cabonne Council Roads Advisory Committee
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.2.1.2a - Deliver Council's capital works program.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\LIAISON\ASSOCIATIONS - 1426171

RECOMMENDATION

THAT council consider the expressions of interest applications received with the intent to recommend community representatives membership to the Roads Advisory Committee as outlined in the report.

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Council at its Ordinary Meeting dated 28 June 2022 adopted the Terms of Reference for the Cabonne Council Roads Advisory Committee. Following the adoption of the Terms of Reference, expressions of interest were called for community representatives for the new committee.

Eight expressions of interest were received during the advertisement period.

Community representative membership to the committee is up to five representatives, and up to five alternate members.

The following expressions of interest were received:

Name	Locality of Residence	Statement of Interest
Aaron Pearson	Molong	I have taken a particular interest in the condition of road infrastructure in Cabonne. I often speak with various residents of the Shire about the conditions of roads in their areas. I feel that the information and resources I received from these residents would prove beneficial for this committee
David Herbert	Eugowra	I have local knowledge of the condition of the roads around Eugowra. I have actively worked with Council representatives in the past to work to improve condition of the roads in this area. Living on a flood prone section of Casuarina Dr I have been able to relay to council management current road conditions. I am aware that Council roads need to be managed as part of a whole of council plan and fit in with current budgetary requirements. As Secretary of the Eugowra Promotion and Progress Association I maintain an excellent relationship with chosen Council representatives and have access to current concerns and community priorities for this area on a regular basis.

Chris May	Nashdale	I certainly do not have a technical understanding of road management. I operate a flower business on an arterial road namely, Cargo Rd, so my interest is first hand. I also drive to Sydney in a heavy vehicle 2-3 times a week so I have real experience. And lastly I am interested in how roads effect the tourism, the economy and culture of Cabonne.
Christopher Turner	Cumnock	I have almost ten years' experience working for Cabonne Council in road maintenance and construction as a plant operator and relief site supervisor. I have qualifications in civil construction and conservation earthworks, can read and interpret road plans, and am familiar with all aspects of road infrastructure maintenance and construction.
Jill Sands	Cargo	As a former Cabonne Councillor I have some understanding of the works history and technical challenges the Cabonne road network presents. I also have a keen interest in the potential for improving the way Council approaches its road maintenance program. In my professional life I am heavily involved in project management and strategic decision processes, skills I believe will enhance the work of the advisory committee.
Leigh Meagher	Nashdale	Road asset management is to provide roads that meet expected usage matched with safety obligations whilst operating within a broader, defined & accepted budget & service expectation

Michelle Murphy	Gumble	I consider myself qualified as a Local Community Representative role, on the committee. With previous employment in Local Government, at Cabonne Council, I have an understanding of the process undertaken within Council to forward plan road infrastructure operations. Whilst employed at Cabonne Council, I built my knowledge of the extensive Cabonne road network. I understand that servicing of the road network needs to reflect a manageable level of service for the road classification and usage. I also understand that expectations of community members may not always align with Council's ability to deliver, and that this conflicting view needs to be managed through clear communication, works programming and Policy development. As a qualified Engineering Surveyor, holding a Bachelor of Spatial Science (Surveying), I have technical understanding of road construction, maintenance and works planning. I have undertaken road design, both during university and through employment. My experience on road construction sites, in the capacity as a road surveyor, gives me a strong foundation to contribute expertise to the committee. My passion for the local community, and engagement with local community groups through volunteer activities, farming activities and schooling, provides me with an ability to be easily approached by the wider community with any concern or challenges they face.
Bob Dowling	Gumble	During my term on Council, I served on the Works Committee as a Councillor and later as Mayor. I worked closely with the General Manager and Director of Engineering in all aspects of road management, including budgets, prioritization, flood management etc.

The Infrastructure (Transport) Committee considered the applications at a Committee meeting on 9 August 2022 and determined that the voting community representative positions (5) be filled, and three alternative community representative positions be filled. The committee has made the following recommendations:

Name	Locality of Residence	Committee Recommendation
Aaron Pearson	Molong	*Recommended as alternate*
David Herbert	Eugowra	Recommended
Chris May	Nashdale	*Recommended as alternate*
Christopher Turner	Cumnock	Recommended
Jill Sands	Cargo	Recommended
Leigh Meagher	Nashdale	Recommended
Michelle Murphy	Gumble	Recommended
Bob Dowling	Gumble	*Recommended as alternate*

ITEM 18 - CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE - DETERMINATION OF COMMUNITY REPRESENTATIVIES

REPORT IN BRIEF

Reason For Report	For council to determine the Community Representatives membership to the Cabonne Floodplain Management Advisory Committee
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.2.4.1g - Manage Canowindra Floodplain in accordance with management plan.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\SEWERAGE AND DRAINAGE\MEETINGS\FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE - 1427282

RECOMMENDATION

THAT council resolve to accept the expressions of interest applications of Mark Ward, Peter Crich and Sean Haynes as community representatives membership to the Cabonne Floodplain Management Advisory Committee.

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Council at its Ordinary Meeting dated 28 June 2022 adopted the Terms of Reference for the Cabonne Floodplain Management Advisory Committee. Following the adoption of the Terms of Reference, expressions of interest were called for community representatives for the new committee.

Three expressions of interest were received during the advertisement period.

Community representative membership to the committee is up to three representatives, and up to three alternate members.

The following expressions of interest were received:

Name	Locality of Residence	Statement of Interest
Mark Ward	Canowindra	45 years Secretary of Belubula Landholders Association who are responsible for flood Management Committee along the length of the Belubula River. I was on the previous Floodplain Management Committee run by Cabonne Shire in the 1990's
Peter Crich	Molong	previous member of committee
Sean Haynes	Eugowra	As an owner of a property in Eugowra, which is flood prone, I have an understanding. Additionally, as President and a member of the Eugowra Promotion & Progress Association (EPPA), floodplain management has and is an important issue for the Eugowra community

It is recommended to council that the three community representatives positions be filled, with no alternative positions as this stage. The committee may recommend to the Council in the future to readvertise the vacant alternate member positions.

ITEM 19 - DA 2022/0049 FOR A FUNCTION CENTRE, FAVELL ROAD, BYNG

REPORT IN BRIEF

Reason For Report	To obtain council's determination of the development application
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
Annexures	1. DA 2022/0049 - Draft Conditions of Consent⇩

File Number	\Development Applications\DEVELOPMENT APPLICATION\2022\03-2022-0049 - 1426172

RECOMMENDATION

THAT Development Application 2022/0049 for a function centre upon land described as Lot 201 DP 1263131 and known as 296 Favell Road, Byng, be granted consent subject to the conditions attached.

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

ADVISORY NOTES

Record of voting
In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures
In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

SUMMARY

The following report pas been prepared by council's contract town planner and provides an assessment of the development application submitted for a function centre upon land described as Lot 201 DP 1263131 and known as 296 Favell Road, Byng.

The application has been referred to the council for determination as the land as submissions have been received opposing the proposed development.

It is recommended that the application be approved subject to conditions of consent.

Applicant: James O'Keefe, c/- McKinnon Design
Owner: DD & KM O'Keefe
Proposal: Function centre
Location: Lot 201 DP 1263131 being 296 Favell Road, Byng
Zone: RU! Primary Production

Proposed development

The proposal details are as follows:

- Erection of a building - dimensions are 23m x 30m with a 5m wide verandah. The height of the proposed building is 7m-8m.
- Carparking for 104 vehicles
- Staff 2-10
- Hours of Operation 9am – 1am Friday and Saturday
- Up to 220 patrons

The property, known as "Tremearne" has an area of 103.33ha and is located on the southern side of Favell Road, 2.7km from the Mitchell Highway. There is an existing dwelling on the lot. The proposed function centre will be located in the north western corner of the property.

There are three existing dwellings not associated with the development within close proximity of the site being 250m, 431m and 515m.

The use of land for a function centre is permissible in the RU1 Primary Production zone with consent. The proposal was referred internally and the recommendations are incorporated into conditions of consent.

The adjoining landowners were notified and the DA was placed on public exhibition for 14 days from Friday 3 December 2021. A number of public submissions were received in response to the proposal. The key issues raised related to noise and traffic. The applicant was asked to provide additional information to address these concerns.

- Amended Statement of Environmental Effects prepared by Saunders and Staniforth Valuers dated 11 May 2022.
- A Traffic Assessment was undertaken by MLA Transport Planning Dated 3 May 2022.
- A Noise Impact Assessment was undertaken by Acoustik dated 31 May 2022.

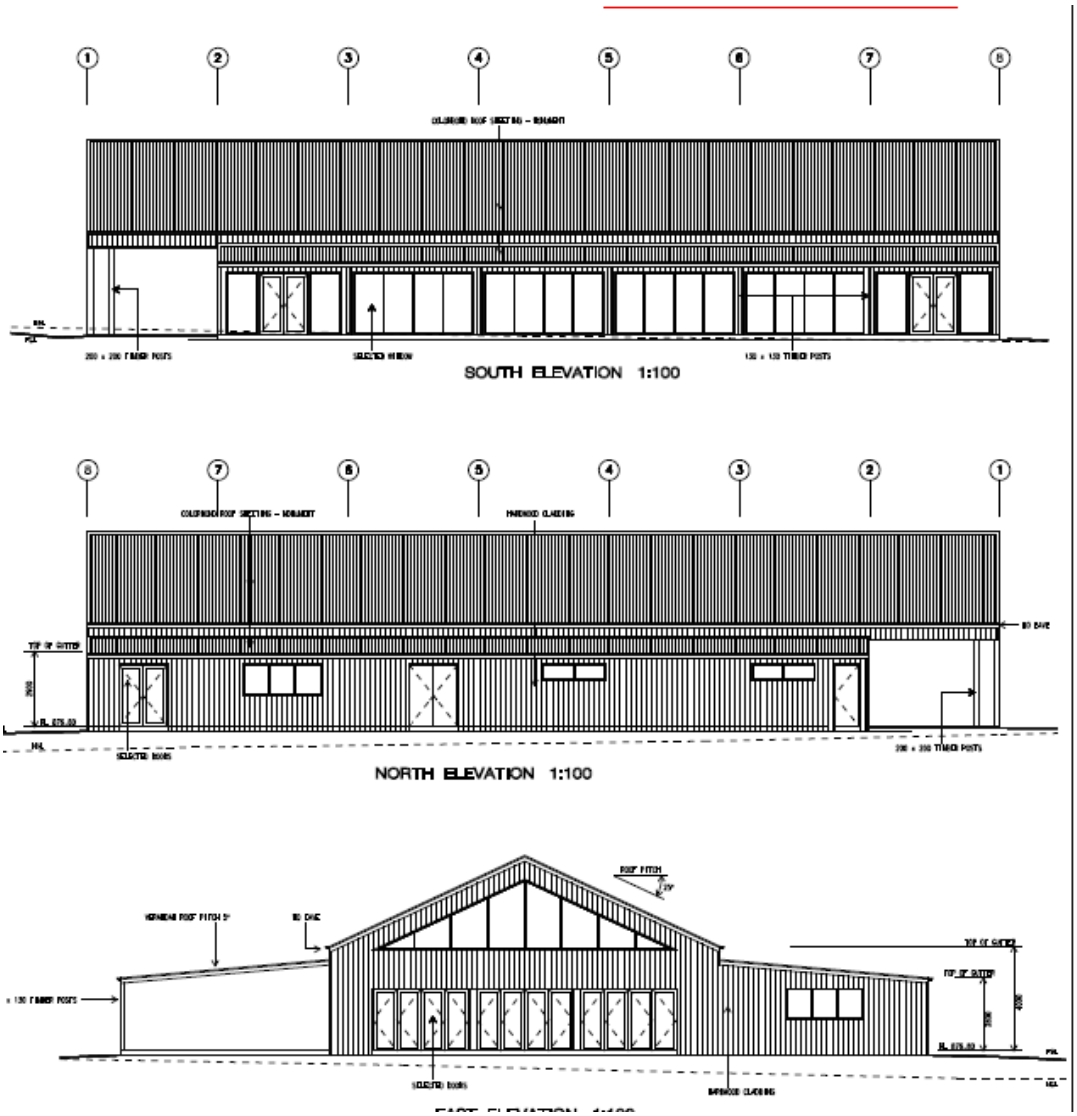
Following the receipt of the additional information, Council re-notified the adjoining landowners and an additional two submission were received.

The proposal has been assessed in accordance with the relevant provisions of section 4.15 of the *Environmental Planning and Assessment Act 1979 (EP&A Act)* including the relevant matters raised in submissions.

The proposal complies with the relevant aims, objectives of the Cabonne Local Environment Plan 2012 (CLEP 2012).

It is recommended that the application be approved subject to the attached conditions of consent which include a change in the hours of operation.

The proposal is **not** integrated development under section 4.7 of the EP&A Act.



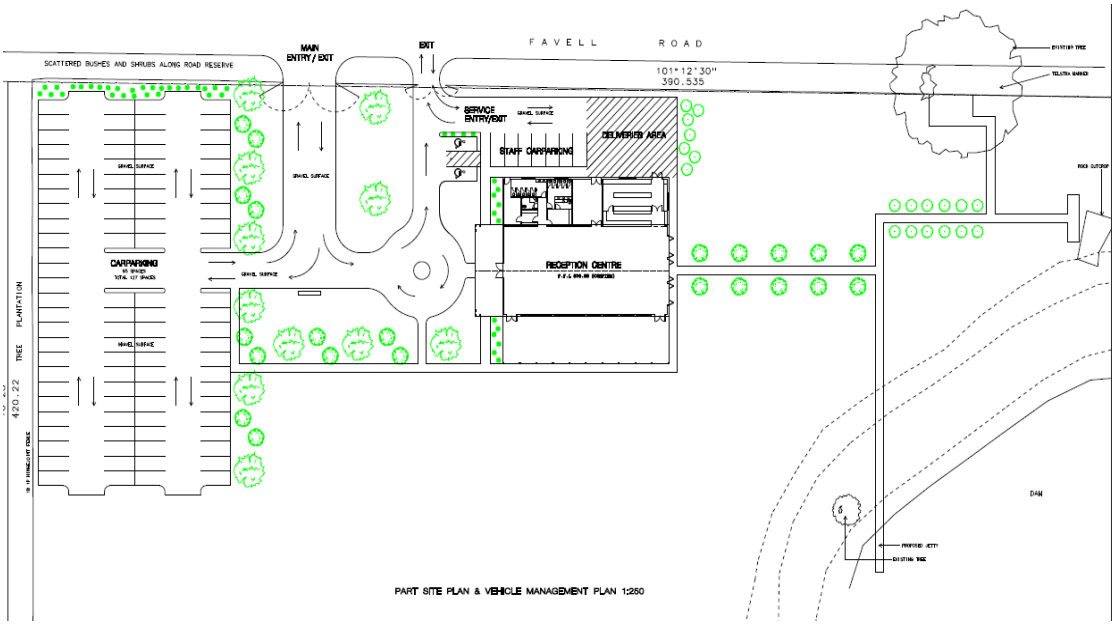
Elevations

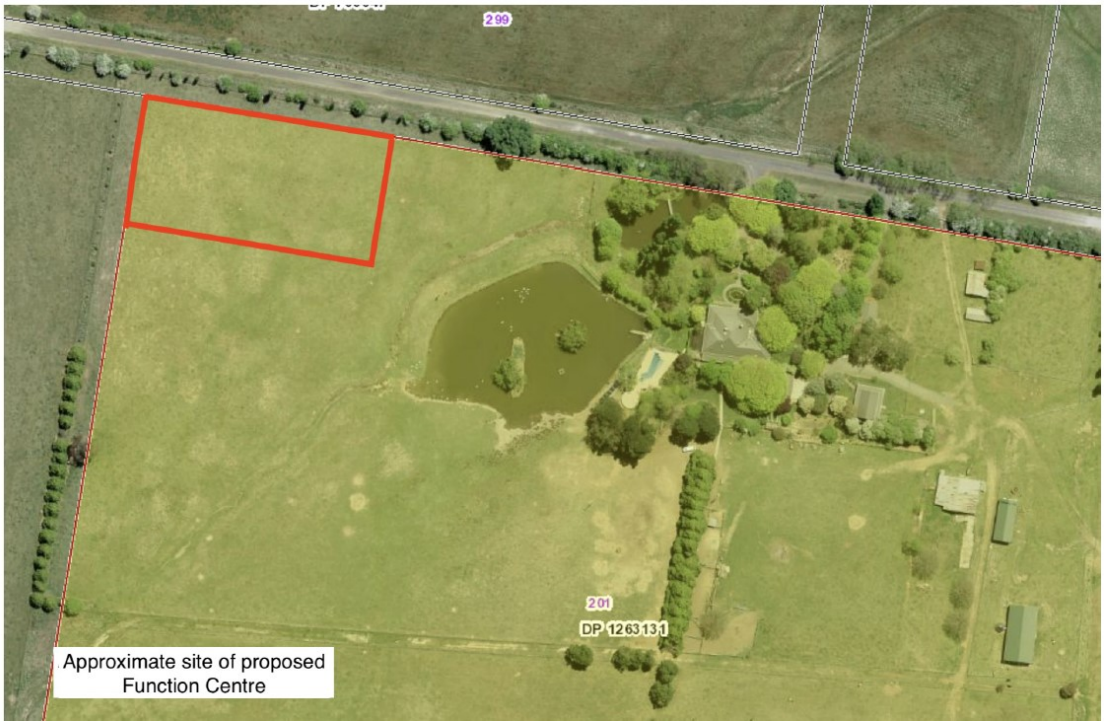
Site & Context

The undulating property is 103ha and under extensive agriculture. The development site is approximately 2.7km along Favell Road from the intersection with the Mitchell Highway.

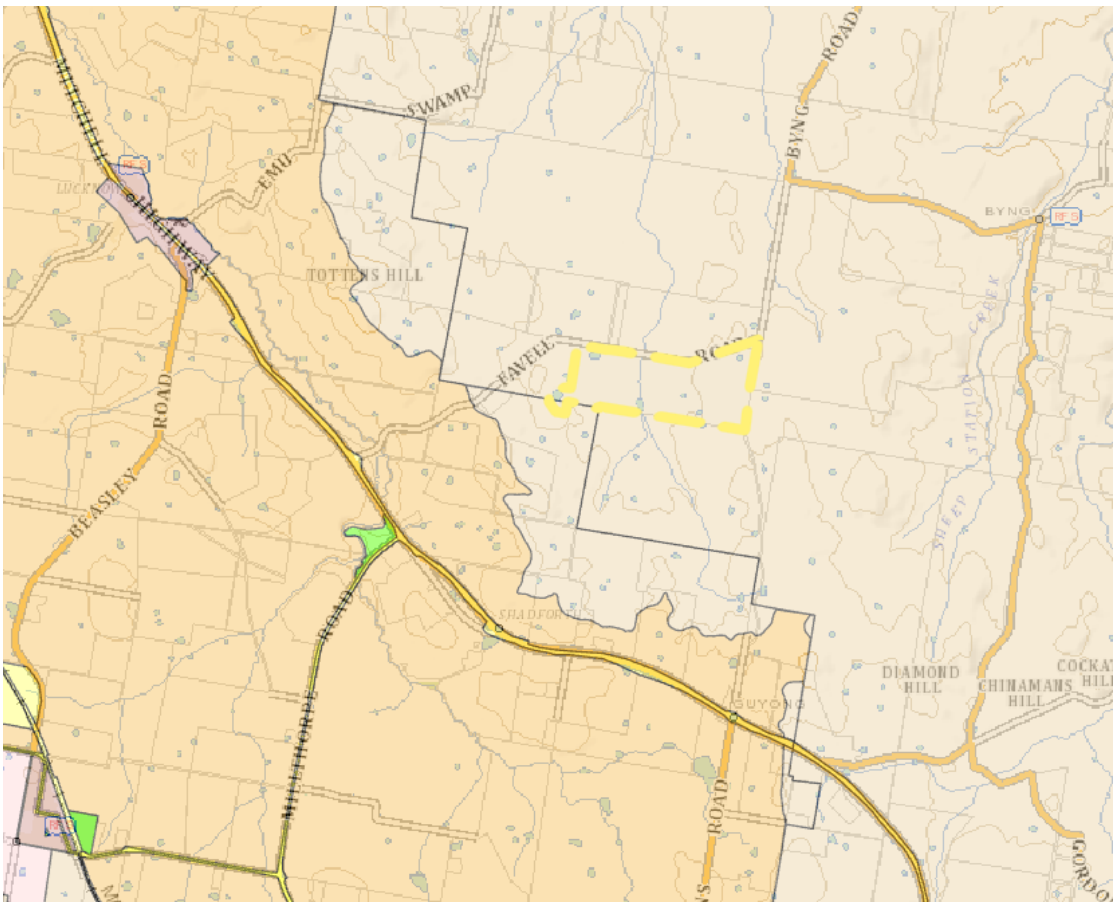
The site has historically been cleared for grazing which continues to the dominant use of the site. The proposal does not involve the removal the any trees or vegetation identified/mapped as significant.

There are 9 dwellings within close proximity of the proposed development (within approximately 1.3km) the closest of which is less than 200m from the site. Access to the site is via Favell Road.





Site plan



Location plan

MATTERS FOR CONSIDERATION

4.1 NSW Legislation

The following NSW legislation applies to the proposal:

- *Environmental Planning and Assessment Act, 1979*

4.2 Environmental Planning and Assessment Act 1979 - Section 4.15(1)

In determining a DA, the consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the DA:

Section 4.15(a)(i) the provisions of any environmental planning instrument

State Environmental Planning Policies

State Environmental Planning Policy (Resilience and Hazards) 2021 (incorporates former State Environmental Planning Policy No 55 - Remediation of Land)

The proposed building will be constructed on a site that has been previously cleared for agriculture. There is no history of contaminants within the specific site area and a Phase 1 Contamination Assessment was not triggered by the proposal.

State Environmental Planning Policy (Koala Habitat Protection) 2021

The State Environmental Planning Policy (Koala Habitat Protection) 2021 (Koala SEPP) applies to the Local Government Area.

The proposal does not impact on any vegetation that would be considered koala habitat. Council is satisfied that the development is unlikely to have an impact on koalas or koala habitat.

Cabonne Environmental Plan 2012

The relevant environmental planning instrument is the Cabonne Local Environmental Plan 2012 (CLEP 2012).

Aims of the CLEP2012 (clause 1.2)

The proposed development is consistent with the broad aims of the CLEP2012.

Permissibility

The site is zoned RU1 Primary Production. Functions centres area permissible with consent in the zone.

Objectives of the zone

The zone objectives are broad. The consistency of the proposal with the applicable objectives is summarised as follows:

RU1 Primary Production Objective	**Consistent**
To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.	N/A
To encourage diversity in primary industry enterprises and systems appropriate for the area.	N/A
To minimise the fragmentation and alienation of resource lands.	Yes, to the extent that the proposal provides an additional income stream to support the continued rural activity
To minimise conflict between land uses within this zone and land uses within adjoining zones.	Yes. The key issues raise in submissions related to amenity (discussed below)

	The proposal has been supported by a Traffic Assessment and a Noise Impact Assessment. A Noise Impact Assessment has been undertaken to demonstrate that the proposal complies with the Industrial Noise Policy and is unlikely to have significant impacts on residential receptors not associated with the development. The mitigation measures proposed will reduce the potential for adverse impact on amenity.
To enable function centres, restaurants or cafes and appropriate forms of tourist and visitor accommodation to be developed in conjunction with agricultural uses.	Yes, to the extent that the proposal provides an additional income stream to support the continued rural activity

The relevant provisions of the CLEP are addressed in the table below.

Provision	Comment
Part 4 Principal development standards	
Clause 4.1 -4.6	Not applicable
Part 5 Miscellaneous provisions	
Clause 5.1-5.22	Not applicable
Part 6 Additional local provisions	
Clause 6.1 (repealed), 6.2, 6.3, 6.4	Not applicable
Clause 6.6 Riparian land and watercourses	The development is in the north western corner of the property. There is a drainage line mapped as riparian land in the CLEP. The application was referred to the Natural Resources Access Regulator (NRAR). The application was not considered a controlled activity and an approval from NRAR under the *Water Management Act* is not required.

Clause 6.7	Not applicable
Clause 6.8 Essential services Consent authority to be satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required— (a) the supply of water, (b) the supply of electricity, (c) the disposal and management of sewage, (d) stormwater drainage or on-site conservation, (e) suitable vehicular access.	Consistent. Water supply, sewerage and drainage infrastructure will be provided on site. Access to the site is via Favell Road. An Access Construction Certificate was approved by Council 16 February 2021.
Clause 6.9	Not applicable

Section 4.15(1)(a)(ii) the provisions of any proposed instrument

There are no draft planning instruments applicable to the site.

Section 4.15(1)(a)(iii) provisions of any development control plan

Cabonne Development Control Plan No.5 – General Rural Zones does not include specific controls relevant to the development proposal.

Note, the dwelling setback I the DCP is 20m. The proposed building is set back 15m from the front boundary. Carparking and manoeuvring areas are within the setback.

The variation is supported.

Section 4.15(1)(a)(iiia) provisions of any planning agreement that has been entered into under section 7.4, or any draft planning agreement that a developer has offered to enter into under section 7.4

Not Applicable

Section 4.15(1)(a)(iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph)

The *Environmental Planning and Assessment Regulation 2021* prescribes several matters in respect to the determination that are addressed in the conditions attached to this report.

Section 4.15(1)(b) the likely impacts of the development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality

Traffic Impacts

A Traffic Assessment has been prepared for the development application by MLA Transport Planning. The report assessed the impact of the proposal on the operation of the local road network. The assessment assumed that the proposed function centre would generate 79 inbound trips and 8 outbound trips during the peak hour based on the capacity of the development.

Intersection capacity analysis of the two nearby intersections found that the additional development traffic arising from the proposed function centre would continue to permit the assessed intersections to operate with satisfactory level of service.

The report concludes that additional traffic mitigation measures are not required to accommodate the development traffic generated by the proposed development.

Noise

Function Centres generate noise. Typically this is from the amplification of music. The internal arrangement, orientation, openings, to outdoors, building materials and climatic conditions all play a role in the conduction of noise.

There are a number of residential receptors within 1km of the site and a close as 200m (Figure 3).

A number of issues were raised during the initial neighbour notification period, following which Council requested that the applicant address noise by way of

an Acoustic Assessment for the proposal. The Noise Impact Assessment was undertaken by Acoustik and received 21 June 2022.

The maximum number of guests assumed in the assessment is 208. Acoustik have calculated noise level emissions from the site based on measurements of crowd noise and music events measured by acoustic. Noise levels at the affected residents do not exceed noise triggers recommended in the EPA Industrial Noise Policy.

Subject Site and surrounding residential development

The Noise Assessment includes a number of recommendations that will assist in noise mitigation and ensure that the maximum noise emissions will be minimised and include the following:

- A minimum R2.0 rated acoustic insulation in the ceiling and wall cavities.
- Reception centre to have a minimum 15mm think external timber cladding and be internally lined accommodating insulation.
- Western facing verandah adjacent to guest drop-off and pick-up area must be enclosed with a solid wall the same as the reception centre on the northern half of the western facing side of the veranda.
- Construction of a fence along the northern edge of the outdoor entertainment area and will return to the norther corner of the reception building near the delivery area. The fence must be at least 2.4 m high. Lapped timber fence minimum 15 mm thick palings overlapping by 25 mm is preferred.
- Use of buses should be encouraged.
- Erect signage to advise patrons to leave premise quietly and consider neighbouring residents.

A condition of consent requires compliance with the recommendations of the Noise Assessment.

Hours of operation

The development application proposes Hours of operation from 9am – 1 am Friday and Saturdays.

A number of submissions made reference to the hours of operation. Given the potential impact of traffic noise, it is recommended that all amplified noise cease by 11pm and the use cease at 11:30 pm.

A condition of consent should be included that reflects the amendment to the hours of operation.

Built Form

The proposal includes the construction of a new building. The building has been orientated so that it opens away from the closest neighbours with outdoor areas only the south and eastern side of the site.

The building will be insulated to manage the impact of noise.

Social Impact

The development to have any direct social impacts.

Economic impact

The proposed development will provide additional employment for hospitality staff during the events. The business will make a positive contribution to the local economy.

Section 4.15(1)(c) – The suitability of the site for the development

The site is in the north west corner of the existing agricultural holding close to the existing dwelling and associated landscaped gardens. The location will allow the integration of the existing infrastructure and the new function centre development. It also provides separation from the agricultural use of the balance of the land.

The nearest dwelling not associated with the development is approximately 230 m north west and the arranged of the building, orientation, openings and outdoor areas is south and east to mitigate potential impacts.

The use is permissible in the zone and the proposal has demonstrated that the potential impacts can be managed and mitigated.

Section 4.15(1)(d) Any submission made in accordance with this Act or the Regulations

The adjoining landowners were notified and the DA was placed on public exhibition for 14 days from Friday 3 December 2021. Three public submissions were received in response to the proposal. The key issues raised related to noise and traffic. The applicant was asked to provide additional information to address these concerns.

- Amended Statement of Environmental Effects prepared by Saunders and Staniforth Valuers dated 11 May 2022.

- A Traffic Assessment was undertaken by MLA Transport Planning Dated 3 May 2022.
- A Noise Assessment was undertaken by Acoustik dated 31 May 2022.

Following the receipt of the additional information, Council re-notified the adjoining land owners and an additional two submission were received. The issues are addressed below.

Issue	Response
Noise	Noise was raised as concern in the initial submissions. The application engaged a qualified acoustic consultant to prepare a Noise Impact Assessment. The Noise Impact Assessment considered the proposal in the context of Industrial Noise Policy and made recommendations as to additional mitigation measures that could be included to manage potential noise emissions. The Noise Impact Assessment concluded that the noise level emissions as such that noise levels at affected residences will not exceed noise triggers recommended in the EPA Noise Policy for Industry. Following receipt of the Noise Impact Assessment, and re-notification, Council received an additional to submissions both still raising concerns as to noise. The submitters requested that consideration be given to recusing the hours of operation in line with similar premises to 11pm for amplified noise. And that all guests leave by 11:30pm. It is recommended that the limit on amplified noise to cease at 11 pm be included and the premises operation also be limited to 11:30pm.
Additional traffic	Submissions received in the first notification period raised traffic as a concern. The Traffic Assessment was subsequently prepared by MLA Transport Planning. In the second notification period the discrepancy between traffic movements in the Noise Assessment and Traffic Assessment were highlighted. The Noise Assessment adopts the assumption of the peak movements being up to 79 vehicle trips per peak hour. The assessment also accounts for the nature of the use in that guests arrive and don't leave again in the same hour period. Arrival will also be more concentrated than departure.

<table>
<tr><th>Issue</th><th>Response</th></tr>
<tr><td></td><td>
Table 1: Proposed Development Traffic Estimate
<table>
<tr><th rowspan="2">Trip Types</th><th colspan="3">Weekday Evening Peak Period</th><th colspan="3">Saturday Peak Period</th></tr>
<tr><th>Inbound</th><th>Outbound</th><th>2-Way</th><th>Inbound</th><th>Outbound</th><th>2-Way</th></tr>
<tr><td>Private Vehicle</td><td>71 vph</td><td>0 vph</td><td>71 vph</td><td>71 vph</td><td>0 vph</td><td>71 vph</td></tr>
<tr><td>Hired Vehicles</td><td>8 vph</td><td>8 vph</td><td>16 vph</td><td>8 vph</td><td>8 vph</td><td>16 vph</td></tr>
<tr><td>Total</td><td>79 vph</td><td>8 vph</td><td>87 vph</td><td>79 vph</td><td>8 vph</td><td>87 vph</td></tr>
</table>
The evening peak is 4 pm – 6 pm.
The reference to the use of Miles Road has been amended and Council is satisfied that the existing road infrastructure can accommodate the additional traffic.
The traffic assessment is based on conforms that the proposed development will not have an unreasonable impact on traffic.
</td></tr>
<tr><td>Suitability of the road to accommodate additional traffic</td><td>The suitability and capacity of the road has been considered by council's Engineers and conditions of consent included requiring upgrade of Favell Rd to a minimum 8m wide carriageway.</td></tr>
<tr><td>Stormwater and On-site effluent management and general environmental issues</td><td>Concerns were raised as to the impact of stormwater and potential contamination of the watercourse from on-site effluent systems.
The site has an area sufficient to effectively manage the disposal of wastewater on-site without causing harm to the environment. On-site wastewater treatment systems need to be approved by council.
The application was referred to NRAR who raised no concerns with the proximity of the proposal to the creek.
There is no evidence to support the concern that the proposal will have a negative impact on wildlife.</td></tr>
<tr><td>Impact on movement of stock</td><td>Concerns were raised as to public safety because of the natural springs in the road reserve make it difficult to get stock off the sealed part of the road. The submitter also advises that their farm operations are such that these movements are predominately done on Friday, Saturday and Sunday.
It is noted that the movement of stock on local rural roads is not an uncommon occurrence. Further, when moving stock on a public road it is the legal responsibility of the owner of the stock to ensure that warning signage is erected. The proposal will not impact these existing legal obligations of all road users.</td></tr>
</table>

Issue	Response
Landscaping and Setback	Request that additional landscaping be provided including the carpark. The applicant should provide a Landscaping Plan prepared by a qualified person prior to the release of the Construction Certificate and landscaping completed prior to release of an Occupation Certificate. Concern that the rural setback is 20m and this should not be varied. The setback for dwelling is in the DCP and can be varied by Council. In this instance the building has been set back 15m from the property boundary with carparking and manoeuvring areas for deliveries provided within the setback. There is no immediate visual impact of the reduced setback to Favell Road or the property of the northern side of the road. The variation of the building setback by 5m is considered reasonable.

Section 4.15(1)(e) The public interest

The proposal is not contrary to the public interest. However, the amenity issues relating to traffic and noise, coupled with the proximity of a number of unrelated residential dwellings are such that the application/operator should provide a system for managing complaints. This can be accommodated as a condition of consent.

REFERRALS

The proposal was referred internally and externally.

Internal

The application was referred to council's Infrastructure department and to the health and building officer for review and comment. Conditions of consent have been incorporated accordingly.

Engineering comments identified that Favell Road is 4 to 4.5m wide fronting the development, servicing the local rural uses of the area. The average daily traffic for Favell Road is 15 vehicles per day. The proposed use, as per the MLA Transport Planning in their report of 3 May 2022 indicates an increase of 79 inbound and 8 outbound trips of visitors to the event (for any one event). Coupled with staffing and deliveries this may increase to a further 24 trips per event.

It can be expected that the development, although mostly projected to be operating weekends, has the potential to increase traffic volumes by a further 30 vehicles per day.

To accommodate for this increase traffic volume, widening of the road through the development is considered appropriate, but only to the extent of the

direction of the majority of traffic. This is considered to be Favell Road, heading to the west (Orange general direction).

A condition will be placed on the development requiring upgrading of the road in accordance with Council's Guidelines to Engineering Works. The condition will be required to be satisfied prior to the issuing of a construction certificate.

It is noted that the MLA Transport Planning report is silent with regards to Favell Road and improvements required generally, and incorrectly identifies Miles Road as an additional access route to / from the proposed development.

It is also noted that an Access Construction Certificate was approved by council 16 February 2021 for access in the vicinity of the subject development.

External

The proposal was referred to the Natural Resources Access Regulator (NRAR) and NSW Police. Neither agency raised any concerns with the proposal.

Development Contributions

No roads, water or sewerage contributions are attributable to this development.

SUMMARY

The application has been considered having regard the statutory requirements of the EP&A Act. The issues raised in submissions have been addressed by the applicant and considered in the assessment of the application. Conditions have been proposed to address community concerns, and to ensure that the obligations in the application and accompanying technical documentation are met. These include the following:

Conditions relating to:

- Hours of operation – 9am – 11:00pm Friday – Saturday. (with staff off site by 11.30pm)
- The application shall comply with the recommendations on the Noise Impact Assessment.
- Plans shall be updated to reflect the recommended noise insulation in walls and ceilings and type and location of fencing.
- A Landscaping Plan shall be provided to Council for approval prior to the release of the Construction Certificate. All landscaping shall be completed prior to Occupation Certificate.
- Provide a system for managing complaints include a contact person available during events.

It is recommended that the development be approved with conditions.

ITEM 20 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1424416

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER'S REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 21 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1424417

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER'S REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 22 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1424420

RECOMMENDATION

THAT Councillors call any matters of urgency.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met".*

This item enables councillors to raise any item that meets this definition.

ITEM 23 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1424421

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

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MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 26 JULY, 2022 COMMENCING AT 2:00PM

PRESENT Clr K Beatty (in the Chair), Clrs P Batten, J Jones, M Nash, L Oldham, K O'Ryan, A Pull, A Rawson, J Weaver.

Also present were the General Manager, Deputy General Manager - Cabonne Services, Acting Deputy General Manager - Cabonne Infrastructure, IT Coordinator, Department Leader – Governance & Corporate Performance and Governance Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

MOTION (Rawson/Oldham)

THAT it be noted there were nil applications for leave of absence.

22/07/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

MOTION (Weaver/Nash)

THAT it be noted there were nil declarations of interest.

22/07/02 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

MOTION (Oldham/Jones)

THAT it be noted there were nil declarations for political donations.

22/07/03 Carried

It was noted the time being 2.06pm the Mayor adjourned the Ordinary meeting.

ADJOURNMENT OF MEETING

MOTION (Batten/Jones)

THAT Council adjourn the Ordinary Council meeting until the conclusion of award presentations.

22/07/04 Carried

It was noted the time being 2.11pm the Mayor resumed the Ordinary Meeting.

THIS IS PAGE NO 1 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 26 JULY, 2022

ITEM - 4 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Beatty

28/06/22 – Attended the Molong Office for a pre-meeting review with the General Manager, Deputy General Managers and Deputy Mayor. Attended the Ordinary Council Meeting.

29/06/22 – Attended the Molong Office for the ARIC meeting induction.

30/06/22 – Attended Inverell with the General Manager, Deputy General Manger Infrastructure and Deputy Mayor for the main street inspection.

01/07/22 – Main street inspection at Inverell and returned home.

04/07/22 – Attended an interview with 2MC Bathurst radio. Attended Mullion Creek Progress Association meeting.

05/07/22 – Attended an interview with B Rock FM Bathurst regarding Central NSW Joint Organisation (CNSWJO) water security.

06/07/22 – Attended an interview with the Neil Gill radio program.

11/07/22 – Attended the office for a meeting with the General Manager. Attended an interview with ABC Radio.

12/07/22 – Attended the office for the Councillor workshop.

13/07/22 – Attended the office for the ARIC meeting.

20/07/22 – Attended an interview with the Neil Gill radio program.

21/07/22 – Attended the office for a meeting with the General Manager.

22/07/22 – Attended the community meetings. Attended 'Lights on the Oval' Rugby game between Canowindra and Molong.

24/07/22 – Attended All Saints Anglican Church for a meeting with the Hon. Ben Franklin MLC. Attended Omega Ensemble music event.

Clr Rawson

28/06/22 – Attended the Ordinary Council Meeting.

12/07/22 – Attended the Councillor workshop and standing committee meeting.

Clr Batten

12/07/22 – Attended the Environment Innovation and Energy Committee and Councillor workshop.

21/07/22 – Attended the Cabonne Acquisitive Art Prize presentation.

Clr Nash

Attended the ALGWA Conference.

Attended the MADIA Meeting.

Clr Jones

28/06/22 – Attended the Ordinary Council Meeting.

30/06/22 to 01/07/22 – Attended a meeting with Inverell Shire Council to discuss CBD project.

02/07/22 – Attended the Canowindra Soldier's Memorial Hospital Centenary dinner.

04/07/22 – Attended the Molong Show Society meeting.

12/07/22 – Attended the Infrastructure (Other) Committee Meeting and councillor workshop.

21/07/22 – Attended the Cabonne Acquisitive Art Prize Exhibition awards evening.

22/07/22 – Attended the Canowindra Art Gallery student exhibition. Attended the official 'switching on' of the new sports lighting at Tom Clyburn Oval.

Clr Weaver

01/07/22 – Attended the 100 year celebration dinner for the Canowindra Soldier's Memorial Hospital.

12/07/22 – Attended Eugowra Progress Association meeting.

22/07/22 – Attended the Children's Art Mentoring Exhibition at the Canowindra Gallery.

22/07/22 – Attended 'Lights on the Oval' Rugby game between Canowindra and Molong.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

22/07/05 Carried

ITEM - 5 COMMITTEE OF THE WHOLE

Proceedings in Brief

It was noted Clr Weaver called items 8 and 9 and Clr Nash called item 12 to be debated in Committee of the Whole.

MOTION (Weaver/Nash)

THAT items 8, 9 and 12 be debated in Committee of the Whole.

22/07/06 Carried

ITEM - 6 CONFIRMATION OF THE MINUTES

MOTION (Jones/Rawson)

THAT the minutes of the Ordinary Council meeting held on 28 June 2022 be adopted.

22/07/07 Carried

ITEM - 7 CONFIRMATION OF THE COMMITTEE MEETING MINUTES

MOTION (Batten/Pull)

THAT the minutes of the Environment, Innovation & Energy and Infrastructure (Other) Committee meetings of Cabonne Council held on 12 July 2022 be adopted.

22/07/08 Carried

It was noted items 8 and 9 were moved to Committee of the Whole.

ITEM - 10 2022 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE

MOTION (Oldham/Weaver)

THAT Council:

1. Be represented at the 2022 Local Government NSW Annual Conference by the Mayor or his delegate, Clrs Pull, O'Ryan, Batten and Weaver, with Clrs Oldham and Jones as alternate, and the General Manager or his alternate delegate in an advisory capacity; and

2. Submit issues and/or motions to the General Manager.

22/07/09 Carried

ITEM - 11 INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN FINAL HALF YEARLY REPORT

Proceedings in Brief

Clr Nash requested Council contact Molong Health One to enquire about issues they may be experiencing with their phone network.

MOTION (Batten/Weaver)

THAT the update of the Operational Plan to 30 June 2022, as presented, be adopted.

22/07/10 Carried

It was noted item 12 was moved to Committee of the Whole.

ITEM - 13 AUDIT, RISK AND IMPROVEMENT COMMITTEE - TERMS OF REFERENCE

MOTION (Nash/Batten)

THAT Council adopt the draft Terms of Reference for the Audit, Risk and Improvement Committee.

22/07/11 Carried

ITEM - 14 POLICY REGISTER - REVIEW BY COUNCIL WITHIN 12 MONTHS OF ELECTION

MOTION (Weaver/Rawson)

THAT:

1. The policies listed in the report detailed "to be revoked" be archived; and

2. The policies listed in the report detailed "minor changes" be re-adopted.

22/07/12 Carried

ITEM - 15 REQUEST FOR DONATION - DEVELOPMENT APPLICATION FEES PAID 2021/221 AND 2021/222

MOTION (Weaver/Pull)

THAT Council donate from its s356 budget to the Eugowra's Most Wanted Murals committee $966.36, being the development application, construction certificate, inspection and occupation certificate fees (excluding GST) paid to Council in relation to DA 2021/0221 for erection of a mural upon land described as Lot 214 DP 750182, Nanima Street, Eugowra (sportsground); and DA 2021/0222 for erection of a mural upon Lot 4 DP 321084, 1-5 Pye Street, Eugowra.

22/07/13 Carried

ITEM - 16 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Pull queried if there was a contingency plan relating to Canowindra Aged Living/Canowindra Health One and requested a report be presented to Council on the matter. The General Manager advised that a report would be presented to a future Council meeting once a determination was made regarding the land for the proposed Canowindra Health One.

MOTION (Nash/Jones)

THAT a report be presented to a future Council meeting regarding Canowindra Aged Living/Canowindra Health One, following the determination of land for the proposed Canowindra Health One.

22/07/14 Carried

ITEM - 17 BUSINESS PAPER ITEMS FOR NOTING

Proceedings in Brief

Clr Batten called item 10 to be further considered.

MOTION (Nash/Batten)

THAT:

1. Item 10 be further considered.
2. The remaining notation items be noted.

22/07/15 Carried

ITEMS FOR NOTATION

ITEM - 10 DEVELOPMENT APPLICATIONS RECEIVED DURING JUNE 2022

Proceedings in Brief

Clr Batten queried the comparison of development applications over the last few years. The Deputy General Manager Services advised that over the last two (2) years there has been an increase in development applications. In 21/22 Council received 254 development applications and 20/21 Council received 290. In the years prior Council received around 194 Development Applications annually.

MOTION (Batten/Jones)

THAT the information be noted.

22/07/16 Carried

ITEM - 18 MATTERS OF URGENCY

MOTION (Jones/Nash)

THAT it be noted there were nil matters of urgency.

22/07/17 Carried

ITEM - 19 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Rawson/Jones)

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

22/07/18 Carried

ITEM - 8 MAYORAL MINUTE - ACCOUNTING TREATMENT OF RURAL FIRE SERVICE ('RED FLEET') ASSETS

Proceedings in Brief

Issues and disadvantages on the treatment of rural fire service assets was discussed by the council.

RECOMMENDATION (Beatty/-)

THAT Council:

1. Writes to the local State Member the Hon Phil Donato, the Treasurer the Hon Matt Kean MP, Minister for Emergency Services and Resilience the Hon Stephanie Cook MP and the Minister for Local Government Wendy Tuckerman MP:
    a. Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service assets;
    b. Advising of the impact of the Government's position on Council finances of this accounting treatment;
    c. Informing that Council will not carry out RFS assets stocktakes on behalf of the NSW Government and will not record RFS assets in Cabonne Council's financial statements;
    d. Calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of Rural Fire Service (RFS) assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the RFS; and
    e. Amending s119 of the *Rural Fires Act 1997* so that the effect is to make it clear that RFS assets are not the property of councils.
2. Writes to the Shadow Treasurer Daniel Mookhey MLC, the Shadow Minister for Emergency Services Jihad Dib MP, the Shadow Minister for Local Government Greg Warren MP, the Greens Spokesperson for Local Government Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Robert Borsak MLC, Emma Hurst MLC and Mark Latham MLC:
    a. Advising Members of Cabonne Council's position, including providing copies of correspondence to NSW Government Ministers; and
    b. Seeking Members' commitments to support NSW Councils' call to amend the *Rural Fires Act 1997* as set out in correspondence.
3. Writes to the Auditor General advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government and will not record RFS assets in Cabonne Council's financial statements, noting that the State Government's own Local Government Accounting Code *of Practice*

and Financial Reporting provides for councils to determine whether or not they record the RFS assets as council assets.

4. Council promotes these messages via its digital and social media channels and via its networks.

5. Re-affirms its complete support of and commitment to local RFS brigades noting that Cabonne Council's action is entirely directed towards the NSW Government's nonsensical position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which councils consider to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities.

6. Affirms its support to Local Government NSW (LGNSW) and requests LGNSW continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets

1. Carried

ITEM - 9 AUDITOR-GENERAL'S REPORT - RURAL FIREFIGHTING EQUIPMENT

Proceedings in Brief

Councillors noted their concerns in regards to the Auditor-Generals report.

RECOMMENDATION (Weaver/Batten)

THAT council continue to not recognise the Rural Fire Service ('Red Fleet') Assets in its upcoming 2021/2022 financial statements.

2. Carried

ITEM - 12 UNSPENT EXPENDITURE REVOTED TO 2022/2023 BUDGET

Proceedings in Brief

Clr Nash requested clarification on Council being unable to secure plant. The Acting Deputy General Manager Infrastructure advised that Covid 19 has impacted the ability for Council to secure plant, noting that Council will continue to procure for plant.

RECOMMENDATION (Nash/O'Ryan)

That the works listed in the report be included in the 2022/2023 budget.

3. Carried

ITEM - 20 CABONNE COUNCIL ROADS ADVISORY COMMITTEE

RECOMMENDATION (Rawson/Jones)

THAT Council appoint Clr Rawson as representative and Clr Batten as alternate representative to the Cabonne Council Roads Advisory Committee.

4. Carried

ITEM - 21 CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE

RECOMMENDATION (Weaver/Jones)

THAT Council appoint Clr Weaver as representative and Clr Oldham as alternate representative to the Cabonne Floodplain Management Advisory Committee.

5. Carried

It was noted the time being 3.03pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE

RECOMMENDATION (Oldham/Rawson)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

6. Carried

ITEM - 2 ELECTRICITY PROCUREMENT

RECOMMENDATION (Batten/Rawson)

THAT Council endorse the General Manager's decision to enter into the contract including the option of 100% renewable energy.

7. Carried

ITEM - 3 NETWASTE REGIONAL WASTE CONTRACT - SECOND DEED

OF VARIATION - GATE FEE INCREASE FROM VISY RECYCLING

RECOMMENDATION (Weaver/Nash)

THAT Council:

1. Agree to the contract variation by JR Richards and Sons Pty Ltd to the waste collection and recycling processing contract between Cabonne Council and JR & EG Richards Pty Ltd, to reflect the increase in costs applied by Visy Recycling as outlined in the report relating to this matter, and.
2. Affix the council seal to the contract variation documentation.

8. Carried

ITEM - 4 SUPPLY AND DELIVERY OF BULK FUEL

RECOMMENDATION (Jones/O'Ryan)

THAT Council:

1. Accept and sign a contract with the following organisations for the supply and delivery of bulk fuel:
   i) Lowes Petroleum
   ii) Oilsplus Holdings Australia (pending resolution of insurances)
2. Advise the Central NSW Joint Organisation of its decision.

9. Carried

ITEM - 5 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE MEETINGS

RECOMMENDATION (Weaver/Rawson)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Environment Innovation and Energy Committee committee meeting held on 12 July 2022 are sufficient to state the general effect of the proceeding in Closed Committee.

10. Carried

ITEM – 6 PROCEDURAL MATTER – GENERAL MANAGER'S CONTRACT

RECOMMENDATION (Rawson/Oldham)

THAT:

1. In accordance with Clause 5.2 of the General Manager's contract of employment Council offer Mr Bradley Byrnes a new five (5) year contract from 15 April 2023.
2. The Mayor be authorised on behalf of the Council to conduct negotiations with Mr Byrnes on the contract conditions which shall apply to the contract renewal and report to a future Council meeting so the Council can finalise the offer.
3. That the General Manager be advised of Council's decision in confidence by the Mayor.

11. Carried

It was noted the time being 3.18pm the Mayor resumed the Ordinary Meeting

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Pull/Rawson)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 26 July, 2022 be adopted.

22/07/19 Carried

There being no further business, the meeting closed at 3.19pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 23 August, 2022 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

REPORT OF THE COMMUNITY, ECONOMY AND CULTURE COMMITTEE HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 9 AUGUST, 2022 COMMENCING AT 12:32PM

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ITEM - 5 EVENTS ASSISTANCE PROGRAM 2

ITEM - 6 COMMUNITY ASSISTANCE PROGRAM 2022/23 2

ITEM - 7 COMMUNITY & ECONOMY UPDATE 2

ADDITIONAL ITEMS 3

COMMUNITY SERVICES UPDATE 3

REPORT OF THE COMMUNITY, ECONOMY AND CULTURE COMMITTEE HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 9 AUGUST, 2022 COMMENCING AT 12:32PM

PRESENT Clr L Oldham (in the Chair), Clrs A Pull, K O'Ryan, J Jones, J Weaver.

Also present were the Deputy General Manager Cabonne Services, Department Leader Community & Economy, Tourism, Culture & Events Coordinator, Department Leader Community Services, Executive Support Officer.

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

RECOMMENDATION (Weaver/O'Ryan)

THAT it be noted that there were nil applications for leave of absence.

CEC 22/09 Carried

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (Pull/O'Ryan)

THAT it be noted that there were nil declarations of interest.

CEC 22/10 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

RECOMMENDATION (Weaver/O'Ryan)

THAT it be noted that there were nil declarations for political donations.

CEC 22/11 Carried

ITEM - 4 CABONNE ECONOMY, TOURISM AND CULTURE ADVISORY COMMITTEE

Proceedings in Brief

Tourism, Culture and Events Coordinator advised the committee that an application was received after the time of writing the report and read out the application for the committee's consideration.

The Deputy Mayor acknowledged and thanked all applicants for their interest in the wider Cabonne community. It was stated that the recommended applicants are based on the assessment of their eligibility against the Terms of Reference.

Clr Weaver expressed appreciation to the previous CTAC committee and congratulated the Department Leader Community & Economy, Tourism,

Culture & Events Coordinator and the previous incumbent of the Communications & Marketing Coordinator role for their contributions towards the successful running of that committee.

RECOMMENDATION (Jones/Pull)

THAT the committee recommends that Tania Lampe, Robert Carroll, Chris May, Alf Cantrell, Ronald Hay, Claire Romeo and Leanne White are invited to be community representative members to the Community, Economy, and Culture Committee, with reserve positions offered to Jan Kerr and Sean Haynes.

CEC 22/12 Carried

ITEM - 5 EVENTS ASSISTANCE PROGRAM

RECOMMENDATION (Weaver/Jones)

THAT the Community, Economy & Culture Committee endorse under its 2022/23 Event Assistance Program:

1. $2,000 for the Orange Region Vignerons Association (ORVA).
2. $1,000 for the Central West Disk Golf

CEC 22/13 Carried

ITEM - 6 COMMUNITY ASSISTANCE PROGRAM 2022/23

Proceedings in Brief

Department Leader Community & Economy advised the committee that within the application guidelines for the Community Assistance Program, council have encouraged community groups to work with their progress associations in regards to utilising the Village Enhancement Fund to assist in providing the 50% co-contribution required for those applications.

RECOMMENDATION (Pull/O'Ryan)

THAT the information be noted.

CEC 22/14 Carried

ITEM - 7 COMMUNITY & ECONOMY UPDATE

Proceedings in Brief

Department Leader Community and Economy provided the committee with a verbal update on the following matters;

Destination Management Plan
It is anticipated that a draft plan will be put to the committee and council for consideration in September.

Reconnecting Regional NSW

- Awaiting to hear outcome of funding application, however permission was granted to proceed with the fire festival events at Eugowra and Cargo. Events were well attended and received.
- Clr Jones acknowledged the work of staff surrounding these events.

- **Regional Youth Holiday Break Program**

Council was successful in gaining funding for NSW Holiday Break Program.

Stronger Country Communities Grant

Department Leader Community and Economy advised that the Stronger Country Communities Funding Grants has opened.

Age of Fishes

- It was advised that in conjunction with Orange360, council will be hosting the Orange360 Members Forum event at the Age of Fishes Museum on Thursday, 18 August 2022.
- It is anticipated that a report will be presented to the September committee meeting regarding the management of the Age of Fishes museum.

Clr Weaver acknowledged the passing of John Andrews, who was the designer and architect for the Age Of Fishes building. Clr Weaver asks that council acknowledges his passing and the benefit that Canowindra reaped from his work.

RECOMMENDATION (Weaver/Pull)

THAT the information be noted.

CEC 22/15 Carried

ADDITIONAL ITEMS

COMMUNITY SERVICES UPDATE

Department Leader Community Services provided a verbal update to the committee on the following matters;

Disability Inclusion Action Plan

It is anticipated that a draft plan with tangible actions be presented to the committee and council by end of year.

Canowindra Connection Centre

- Department Leader Community Services attended a project briefing. Good opportunity for council involvement in this project.
- Department Leader Community and Economy advised the committee that the Mayor and General Manager attended a project briefing. Council will be assisting in identifying any funding that the project may be eligible for.

ABC's Older People Homes for Teenagers

Department Leader Community Services attended briefing on this program. ABC looking to develop resources and a model for this program. Possible opportunity for council to work with relevant partners in other ways to engage youth.

There being no further business, the meeting closed at 12:50pm.

REPORT OF THE INFRASTRUCTURE (TRANSPORT) COMMITTEE HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 9 AUGUST, 2022 COMMENCING AT 12:34PM

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ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE 1

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ITEM - 5 TRANSPORT INFRASTRUCTURE UPDATE 2

FOR NOTATION.....2

BRIDGE LOAD LIMITS 2

REPORT OF THE INFRASTRUCTURE (TRANSPORT) COMMITTEE HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 9 AUGUST, 2022 COMMENCING AT 12:34PM

Page 1

PRESENT Clr K Beatty (in the Chair), Clrs P Batten, M Nash, A Rawson

Also present were the Deputy General Manager – Cabonne Infrastructure, Department Leader – Transport Infrastructure and Executive Assistant to Deputy General Manager – Cabonne Infrastructure

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

RECOMMENDATION (Batten/Rawson)

THAT it be noted that there were nil applications for leave of absence.

IT 22/17 Carried

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (Nash/Rawson)

THAT it be noted that there were nil declarations of interest.

IT 22/18 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

RECOMMENDATION (Batten/Nash)

THAT it be noted that there were nil declarations for political donations.

IT 22/19 Carried

ITEM - 4 CABONNE COUNCIL ROADS ADVISORY COMMITTEE - DETERMINATION OF COMMUNITY REPRESENTATIVIES

Proceedings in Brief

The Chair noted that Council received Expressions Of Interest from eight (8) candidates.

There was discussion regarding the advantages and disadvantages regarding the number of voting community members and alternates. The Terms of Reference advise that the committee can have up to five (5) voting community members and five (5) alternates. There was a discussion regarding an even four (4) split or five (5) voting members and three (3) alternates and whether all geographical areas would be covered.

Clr Rawson suggested that the committee identify four (4) candidates as voting committee members and four (4) alternates and reserve the right to recommend a fifth voting committee member if required, at a later time.

There was a discussion regarding the criteria around selecting the voting committee members such as geographical location, demonstrated knowledge and expertise.

The committee identified that there were four (4) candidates who stood out as meeting the criteria.

Clr Batten suggested the committee exercise its option to select a fifth person as a voting committee member with three (3) alternates.

RECOMMENDATION (Batten/Nash)

THAT the committee recommends that Chris Turner, Jills Sands, Leigh Meagher, Michelle Murphy and David Herbert are invited to be community representative members to the Roads Advisory Committee, with alternate positions offered to Aaron Pearson, Bob Dowling and Chris May.

IT 22/20 Carried

ITEM - 5 TRANSPORT INFRASTRUCTURE UPDATE

Proceedings in Brief

The Chairman handed over to the Department Leader – Transport Infrastructure to provide further information on the major projects.

Clr Rawson suggested that we hold off on work beginning on Borenore Road until after the Australian National Field Days so as to avoid any disruptions during an already busy period.

There was a discussion regarding drainage work on all our rehab projects.

It was also noted that further flooding had occurred last week on 04 August 2022 after report was completed.

There was a discussion regarding tree removal and trimming and revegetation programs.

RECOMMENDATION (Rawson/Batten)

THAT the committee note the transport major projects update report.

IT 22/21 Carried

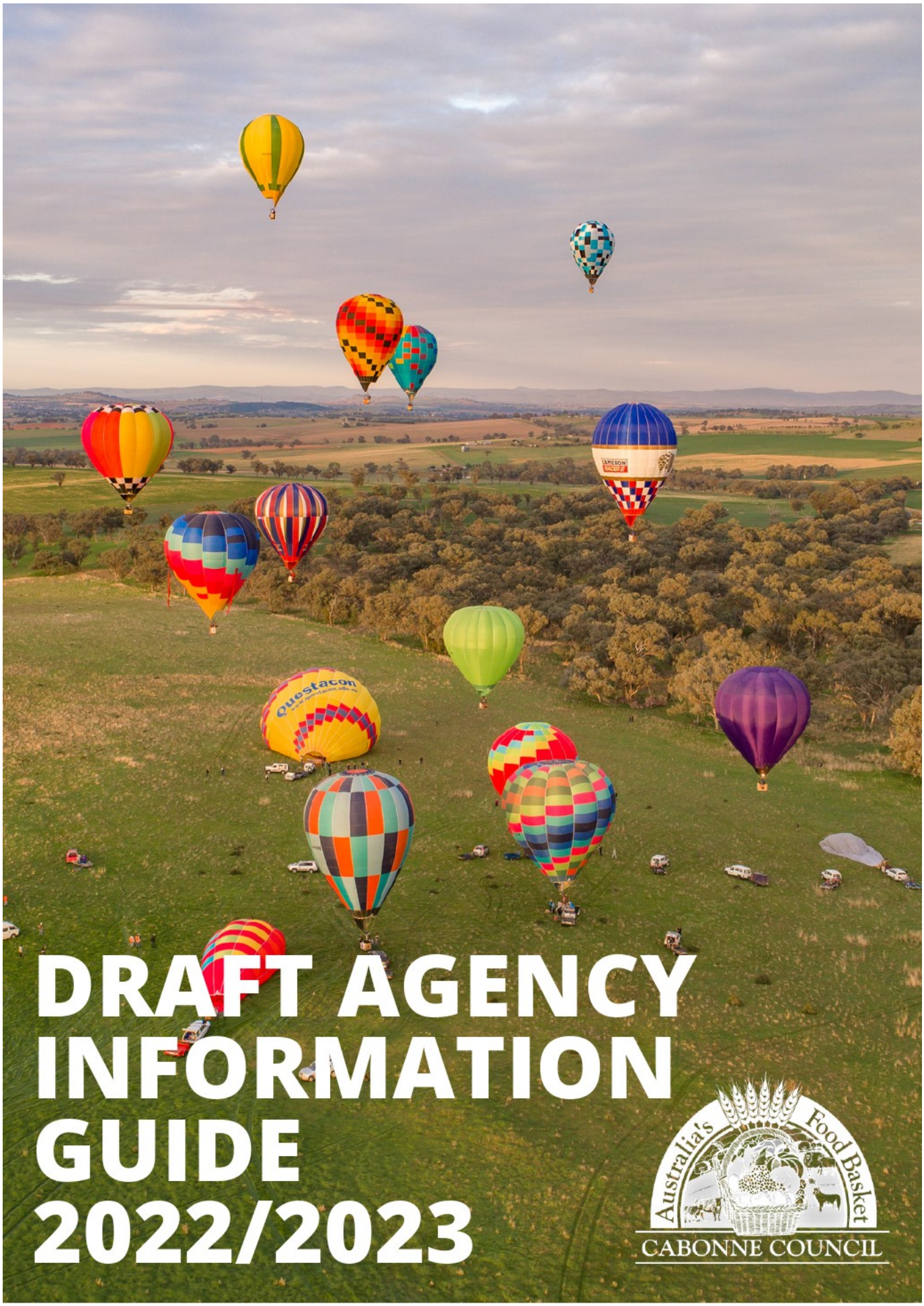
FOR NOTATION

BRIDGE LOAD LIMITS

Clr Batten requested a report to the next committee meeting regarding the communication strategy to the community regarding appropriate axle weights with regards to bridge load limits.

IT 22/22	THAT a report be presented to the next Infrastructure (Transport) committee meeting regarding appropriate axle weights with regards to bridge load limits

There being no further business, the meeting closed at 1.13pm.



DRAFT AGENCY INFORMATION GUIDE 2022/2023

Australia's Food Basket
CABONNE COUNCIL

PREFACE

This Agency Information guide has been produced by Cabonne Council in accordance with Section 20 of the Government information (Public Access) Act 2009 and is reviewed annually.

Agency Information Guides are a significant portal to government information. They allow the public to identify and access government information held by an agency. They connect the public and agencies by providing clear and accessible information on accessing government information.

This agency information guide includes:

- The structure and functions of Cabonne Council;
- The way in which the functions of Cabonne Council affect members of the public;
- The avenues available to the public to participate in policy development and the exercise of Council's functions;
- The type of information available from Cabonne Council and how this information is made available.

The Agency Information guide is available on Council's Website www.cabonne.nsw.gov.au

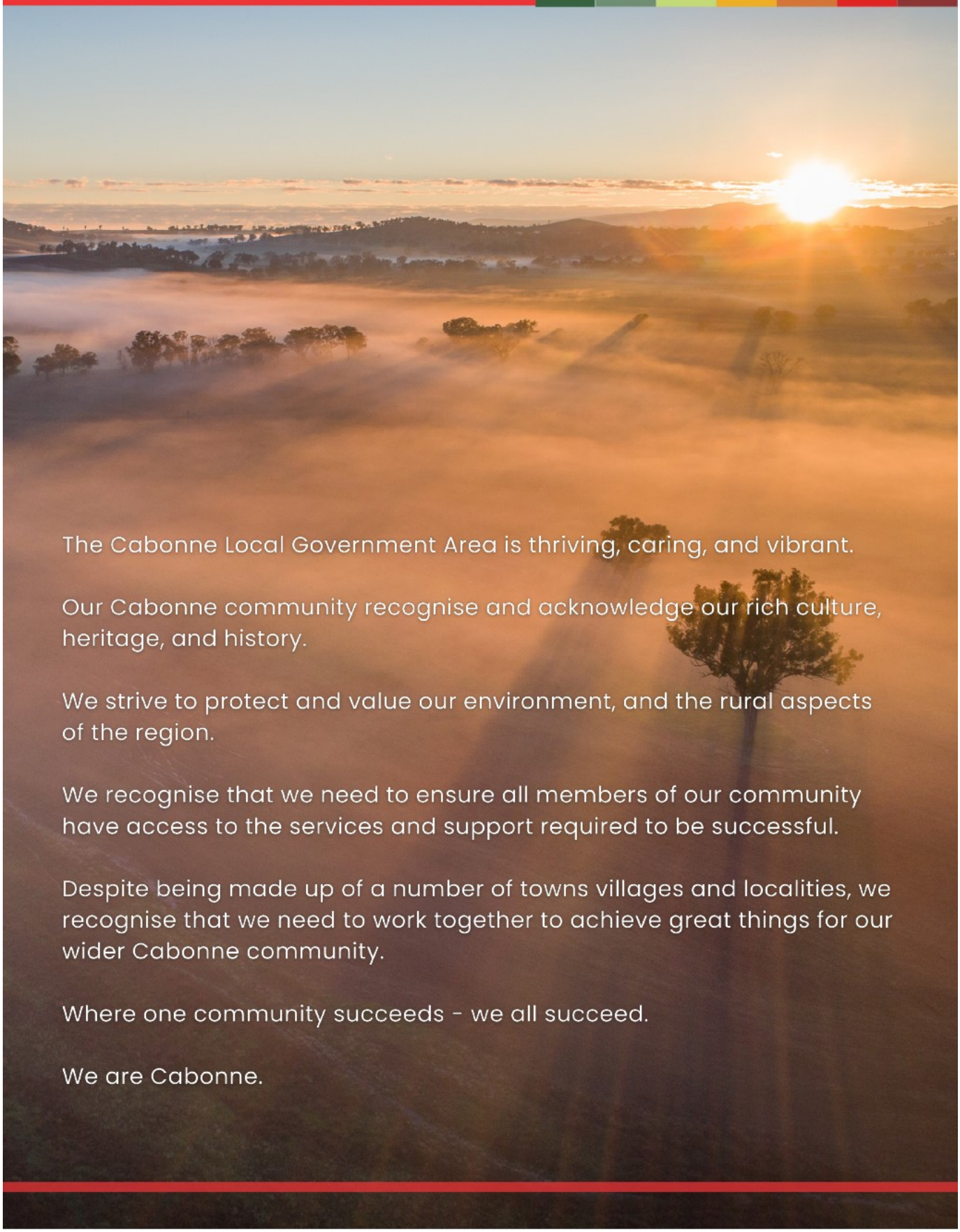
Brad Byrnes
GENERAL MANAGER

SUMMARY OF AMENDMENTS

DATE	AMENDMENTS	DATE ADOPTED BY COUNCIL
JULY 2018	COMPLETE REVIEW	28 AUGUST 2018
JULY 2019	COMPLETE REVIEW	27 AUGUST 2019
JULY 2020	COMPLETE REVIEW	25 AUGUST 2020
JULY 2021	COMPLETE REVIEW	28 SEPTEMBER 2021
JUNE 2022	COMPLETE REVIEW	

VISION & MISSION

RECOGNISING THE WIRADJURI PEOPLE



The Cabonne Local Government Area is thriving, caring, and vibrant.

Our Cabonne community recognise and acknowledge our rich culture, heritage, and history.

We strive to protect and value our environment, and the rural aspects of the region.

We recognise that we need to ensure all members of our community have access to the services and support required to be successful.

Despite being made up of a number of towns villages and localities, we recognise that we need to work together to achieve great things for our wider Cabonne community.

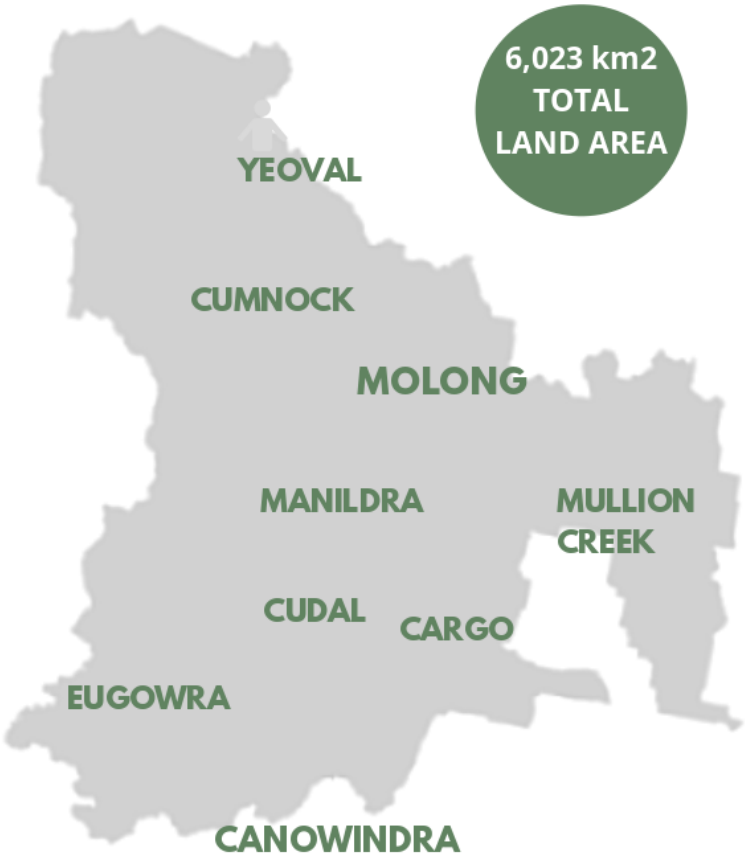
Where one community succeeds - we all succeed.

We are Cabonne.

1. STRUCTURE AND FUNCTION OF COUNCIL

1.1 About Cabonne Council

Neatly tucked in between the regional centres of Orange, Cowra, Wellington, Parkes and Forbes, Cabonne extends from Eugowra in the west, the site of Australia's biggest & most famous gold robbery at Escort Rock by Frank Gardiner, through to Ophir in the east, where Australia's first gold rush was. In the south is Canowindra, the ballooning Capital of Australia, a town full of historic pubs, antiques and wine, and to the north is the village of Yeoval, the childhood home of Banjo Paterson, one of Australia's most famous poets. Yeoval also hosts the Mulga Bill's Festival and Bike Fun Ride.



Cabonne Country is over 6,000 square kilometres and its pristine environment is home to some of the most beautiful and bountiful country in New South Wales, including magnificent Mount Canobolas, Borenore Caves and three National Parks.

As well as being rich in landscape, Cabonne is also a region rich in history, including 360 million-year-old fish fossil find and now museum in Canowindra and endless amounts of bushranger history.

STRUCTURE AND FUNCTION OF COUNCIL

1.2 Basis of Constitution

Cabonne Council is constituted under the Local Government Act, 1993 as a body politic of the State.

1.3 Organisation Structure & Resources

Cabonne Council is not divided into wards and is governed by the body of councillors who are elected by the communities of the Local Government area. The Mayor is elected by the councillors.

The role of councillors, as members of the governing body are:

- To direct and control the affairs of the Council in accordance with the Local Government Act 1993;
- To participate in the optimum allocation of Council's resources for the benefit of the area;
- To play a key role in the creation and review of Council's policies, objectives and criteria relating to the exercise of Council's regulatory functions;
- To review the performance of the Council and its delivery of services, management and plans and revenue policies of the Council.

The role of a councillor is as follows:

- To be an active and contributing member of the governing body;
- To make considered and well informed decisions as a member of the governing body;
- To participate in the development of the integrated planning and reporting framework;
- To represent the collective interests of residents, ratepayers and the local community;
- To facilitate communication between the local community and the governing body;
- To uphold and represent accurately the policies and decisions of the governing body;
- To make all reasonable efforts to acquire and maintain the skills necessary to perform the role of a councillor.
- To be held accountable to the local community for the performance of the council.

STRUCTURE AND FUNCTION OF COUNCIL

The Role of the Mayor is as follows:

- To be the leader of the council and a leader of the local community;
- To advance community cohesion and promote civic awareness;
- To be the principal member and spokesperson of the governing body, including representing the views of the council as to its local priorities;
- To exercise, in cases of necessity, the policy making functions of the governing body of the council between meetings of the council.
- To preside at meetings of council;
- To ensure that meetings of the council are conducted efficiently, effectively and in accordance with this Act;
- To ensure the timely development and adoption of the strategic plans, programs and policies of council.
- To promote the effective and consistent implementation of the strategic plans, programs and policies of the council;
- To promote partnerships between the council and key stake holders;
- To advise, consult with and provide strategic plans and policies of the council;
- In conjunction with the General Manager, to ensure adequate opportunities and mechanisms for engagement between the council and the local community;
- To carry out the civic and ceremonial functions of the mayoral office;
- To represent the council on regional organisational and inter-organisational forums at Regional, State and Commonwealth level;
- in consultation with the councillors, to lead performance appraisals of the General Manager;
- To exercise any other functions of the council that the council determines.

Clr Kevin Beatty
Mayor of Cabonne Council

STRUCTURE AND FUNCTION OF COUNCIL

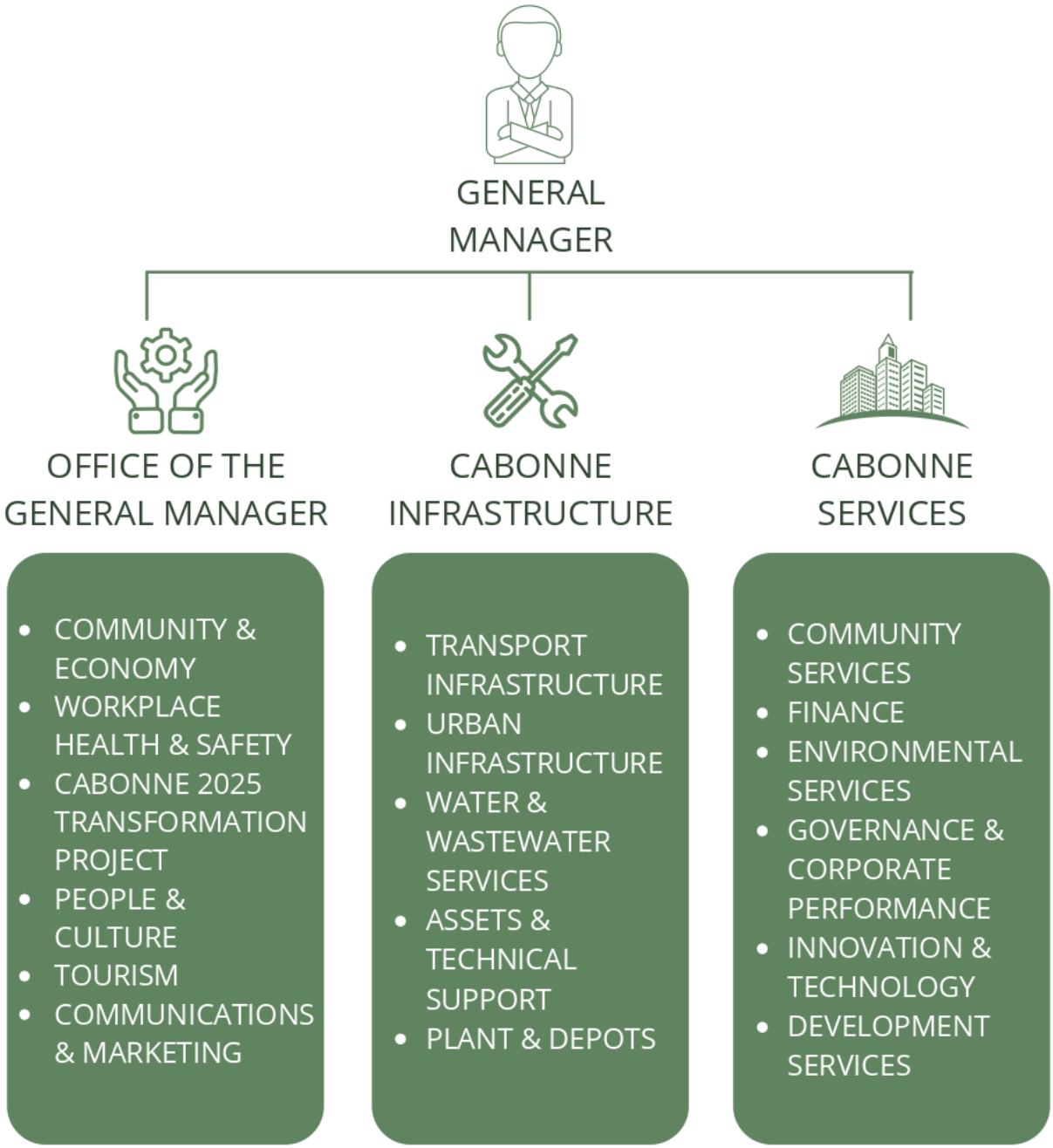
The Role of the General Manager is as follows:

- To conduct the day to day management of the council in accordance with strategic plans, programs, strategies and policies of the council;
- To implement, without undue delay, lawful decisions of the council;
- To advise the Mayor and the governing body on the development and implementation of the strategic plans, programs, strategies and policies of the council;
- To advise the Mayor and the governing body on the appropriate form of community consultation on the strategic plans, programs, strategies and policies of the council and other matters related to the council;
- To prepare, in consultation with the Mayor and the governing body the council's community strategic plan, community engagement strategy, resourcing strategy, delivery program, operational plan and annual report;
- To ensure that the mayor and other Councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their functions;
- To exercise any of the functions of the council that are delegated by the council to the General Manager;
- To appoint staff in accordance with the organisation structure and the resources approved by the council;
- To direct and dismiss staff;
- To implement the council's workforce management strategy;
- Any other functions that are conferred or imposed on the General Manager or under thus or any other Act.

Brad Byrnes
General Manager

STRUCTURE AND FUNCTION OF COUNCIL

1.4 Organisational Structure Chart



STRUCTURE AND FUNCTION OF COUNCIL

1.5 Functions of Council

Under the Local Government Act 1993, Council's functions can be grouped into the following categories:

Service Functions

- Provisions of community health, recreation, education and information services
- Environmental protection
- Waste removal and disposal
- Land and property, industry and tourism development and assistance
- Civil infrastructure and planning, maintenance and construction

Enforcement Functions

- Proceedings for breaches of the Local Government Act 1993 and other legislation
- Prosecution of offences
- Recovery of rates and charges

Regulatory Functions

- Approvals
- Orders
- building Certificates

Ancillary Functions

- Resumption of land
- Powers of entry and inspection

Revenue Functions

- Rates
- Charges
- Fees
- Borrowings
- Investments

Administrative Functions

- Employment of Staff
- Management plans
- Finance reports
- Annual reports

Section 21 of the local Government Act 1993 confers or imposes the following functions on Council:

- Non-regulatory or service functions (Chapter 6)
- Regulatory functions (Chapter 7)
- Ancillary functions (Chapter 8)
- Revenue functions (Chapter 15)
- Administrative functions (Chapters 11, 12 and 13)
- Enforcement functions (Chapters 16 and 17)

In addition, Council has functions conferred or imposed on it by or under other Acts, which include:

STRUCTURE AND FUNCTION OF COUNCIL

In addition, Council has functions conferred or imposed on it by or under other Acts, which include:

- Biodiversity Conservation Act 2016
- Biosecurity Act 2015
- Building Professionals Act 2005
- Civil Liability Act 2002
- Community Land Development Act 1989
- Companion Animals Act 1998
- Contaminated Land Management Act 1997
- Conveyancing Act 1919
- Crown Land Management Act 2016
- Crown Lands Act 1989
- Dividing Fences Act 1991
- Environmental Planning and Assessment Act 1979
- Fines Act 1996
- Firearms Act 1996
- Fire Brigades Act 1989
- Fluoridation of Public Water Supplies Act 1957
- Food Act 2003
- Geographical Names Act 1996
- Government Information (Public Access) Act 2009
- Graffiti Control Act 2008
- Heritage Act 1977
- Impounding Act 1993
- Inclosed Lands Protection Act 1902
- Land Acquisition (Just Terms Compensation) Act 1991
- Land and Environment Court Act 1979
- Library Act 1939
- Liquor Act 2007
- Local Land Services Act 2013
- Major Events Act 2009
- National Parks and Wildlife Act 1974
- Ombudsman's Act 1974
- Pesticides Act 1999
- Pipelines Act 1967
- Plumbing and Drainage Act 2011
- Privacy and Personal Information Protection Act 1998
- Protection of Environmental Operations Act 1997
- Public Health Act 2010
- Public Interest Disclosures Act 1994
- Recreation Vehicles Act 1983
- Road Transport Act 2013
- Roads Act 1993
- Rural Fires Act 1997
- Smoke Free Environment Act 2000
- State Emergency Rescue Management Act 1989
- State Emergency Services Act 1989
- State Records Act 1998
- Strata Schemes Development Act 1996
- Surveying and Spatial Information Act 2002
- Swimming Pools Act 1992
- Threatened Species Act 1995
- Transport Administration Act 1988
- Unclaimed Money Act 1995
- Valuation of Land Act 1916
- Waste Avoidance and Resource Recovery Act 2001
- Water Management Act 2011
- Work Health and Safety Act 2011
- Workplace Injury Management and Workers Compensation Act 1998

2. IMPACT OF COUNCIL FUNCTIONS ON THE PUBLIC

Council's functions are determined towards meeting the needs and expectations of the public which it serves, and to fulfil legislative and regulatory requirements in fulfilling these requirements, the Council makes decisions that impact the public.

2.1 Service Functions

Service functions affect the public as Council provides services and facilities to the public. These include community health, recreation, education, information services, collection and disposal of garbage, as well as water and sewer reticulation services.

2.2 Regulatory Functions

Regulatory functions place restrictions on developments and members of the public must be aware of and comply with these regulations. These include approvals, orders and building certificates.

2.3 Ancillary Functions

These functions include acquisitions of land or the powers for Council to enter and inspect, this only affects the owner of the property. This may also include the funding of emergency services including SES and RFS.

2.4 Revenue Functions

Revenue functions such as rates, borrowings, investments, grants and other fees and charges affect the public directly as they are used to fund services and facilities provided to the community.

2.5 Administrative Functions

The public is not affected directly by administrative functions but they have an indirect impact on the community through the service provided. These functions include employment of staff, management of plans, financial reporting and annual reports.

2.6 Enforcement Functions

Enforcement functions affect members of the public that are in breach of legislation. These functions include proceedings for breaches of the Act, prosecution of offences and recovery of rates and charges.

2.7 Community Planning and Development Functions

Through the provision of grants, training and information Council provides support to community and sporting organisations. Council facilitates opportunities for people to be involved in community events such as Youth Week, Children's Week, Australia Day, ANZAC Day, Citizenship events, as well as promoting events of others. Council advocates and plans for needs of its communities by the preparation and implementation of the integrated planning and reporting documentation.

3. PUBLIC PARTICIPATION IN LOCAL GOVERNMENT

There are two broad ways in which the public may participate in policy development and general activities of Council. These are through representation and personal participation.

3.1 Representation

Local Government in Australia is based on the principle of representative democracy. This means that the people elect representatives to their local Council to make decisions on their behalf. In New South Wales, local government elections are held every four years. The next election for Cabonne Council is to be held September 2024.

From 2021 at each election, voters elect nine councillors for a four year term. All residents on the electoral roll are eligible to vote. Property owners who live outside of the area and rate paying lessees can also vote but must register their intention to vote on the non-residential roll. Voting is compulsory.

3.1.1 Making representation to Councillors

Residents are able to raise issues with, and make representations to, the elected Councillors. The Councillors, if they agree with the issues or representation, may pursue the matter on the resident's behalf thus allowing members of the public to influence the development of policy.

3.1.2 In Writing or in Person

Residents or ratepayers may choose to telephone or write to Council at any time about any of its operations, its facilities, its activities or its policies. They can make submissions or send petitions to Council. They may also have the opportunity to respond to questionnaires and surveys initiated by Council.

3.2 Personal Participation

Members of the public, such as ratepayers, residents and business owners, are encouraged to participate in policy development and functions of council

Council's website www.cabonne.nsw.gov.au is regularly updated with information on Council's activities, meeting agendas and business papers, as well as tenders, news items and events.

3.2.1 Council Meetings

Members of the public are able to attend Council Meetings held on the fourth Tuesday of each month commencing at 2.00pm. Council meetings are held in the Council Chambers at 101 Bank Street, Molong NSW 2866.

PUBLIC PARTICIPATION IN LOCAL GOVERNMENT

3.2.2 Open Forum

Council's policy is that members of the public be given the opportunity to address Council at a public forum on the second Tuesday of each month.

Members of the public shall, upon prior request, be allowed to address councillors at allocated public forums on matters, provided the matter is within the responsibilities of Council and not a general request for council services - members of the public will be allocated 5 minutes to do so. A written request, using the Public Address Application form must be lodged to Council by 12pm on the Wednesday before the meeting.

Speakers are requested not to make insulting or defamatory statements, and to take care when discussing other peoples' personal information (without their consent).

3.2.3 Council Committees

Arts Out West
Associations of Mining and Energy Related Councils NSW
Borenore Community Progress Association
Cabonne/Orange Road Safety Committee
Canobolas Bush Fire Management Committee
Canobolas Zone Liaison Committee
Canowindra Business Chamber
Canowindra Food Basket Advisory Committee
Canowindra Retirement Village Project Working Committee
Cargo Progress Association
Central NSW Business HQ
Central West Libraries
Community Safety Precinct Committees
Cudal Central
Cumnock and District Progress Association
Daroo Business Awards
Eugowra Promotion and Progress Association
Manildra and District Improvement Association
Molong Advancement Group
Mullion Creek & District Progress Association
Nashdale Consultative Committee
Orange 360
Ophir Reserve Trust Board
Traffic Committee
Yeoval and District Progress Association

PUBLIC PARTICIPATION IN LOCAL GOVERNMENT

3.2.4 Public Submissions

All significant plans, strategies and policies of Council are placed on exhibition in draft form so that interested members of the public may view them and make comments should they wish to. Exhibition documents are made available on Council's website, as well as other businesses located in the Council area.

3.2.5 Feedback, Customer Service Requests and Complaints

The public can offer feedback or submit customer service requests or complaints via an online submission form available on Council's website. These submissions will be monitored and actioned by the relevant staff members. Members of public can expect a response according to Council's policies and procedures.

COUNCILLORS

Councillors are your elected representatives for the Cabonne Shire.

They play an important role in creating and implementing their community's values, vision and strategic direction.

They are responsible for managing the shire's assets, providing a wide range of services and facilities, and ensuring finances are allocated in the best interests of the whole community.

Clr Kevin Beatty

(Mayor)

M: 0439 506 596

kevin.beatty@cabonne.nsw.gov.au

Clr Jamie Jones

(Deputy Mayor)

M: 0419 011 819

jamie.jones@cabonne.nsw.gov.au

COUNCILLORS

Clr Peter Batten

M: 0418 292 053

peter.batten@cabonne.nsw.gov.au

Clr Marlene Nash

M: 0427 654 634

marlene.nash@cabonne.nsw.gov.au

Clr Libby Oldham

M: 0407 623 393

libby.oldham@cabonne.nsw.gov.au

Clr Kathryn O'Ryan

M: 0493 070 280

kathryn.o'ryan@cabonne.nsw.gov.au

Clr Andrew Pull

M: 0487 379 691

andrew.pull@cabonne.nsw.gov.au

Clr Andrew Rawson

M: 0488 124 410

andrew.rawson@cabonne.nsw.gov.au

Clr Jenny Weaver

H: 02 6344 1335

jenny.weaver@cabonne.nsw.gov.au

4. ACCESS TO GOVERNMENT INFORMATION

Under the provisions of the GIPA Act there is right of access to certain information held by Council, unless there is an overriding public interest against its disclosure.

Most open access information of Council is publicly available on Council's website at www.cabonne.nsw.gov.au

Information not available on Council's website may still be accessed by contacting Council's Right to Information Officer on 6392 3200, who can advise where the information can be located. The Government Information (Public Access) Act 2009 establishes four ways for the public to access government information.

1. Mandatory Proactive Release
2. Proactive Release
3. Informal Release
4. Formal Access Application

Cabonne Council holds information in various formats and the type of information to be released is dependent upon the ages of the information and its subject.

4.1 Mandatory Proactive Release - Open Access Information

Available on Council's Website are the the following documents defined as "Open Access Information" under Section 18 of the GIPA Act:

- Council's current publication guide
- Information about the agency contained in any document tabled in Parliament by or on behalf of Council, other than any document tabled by order of either House of Parliament
- Council's policy documents
- Council's disclosure log of access applications
- Council's register of government contracts
- Council's record of the open access information that it does not make publicly available on the basis of an overriding public interest against disclosure
- Such other government information as may by prescribed by the GIPA regulations as open access information.

Schedule 1 of the Government Information (Public Access) Regulation 2009 stipulates that the following additional documents are to be provided as open access information by council.

ACCESS TO GOVERNMENT INFORMATION

Information about Council

- The Model Code prescribed under Section 440(1) of the Local Government Act 1993
- The Code of Conduct adopted under Section 440(3) of the Local Government Act
- Code of Meeting Practice
- Annual Report
- Annual Financial Reports
- Auditor's Report
- Management Plan
- EEO Management Plan
- Policy concerning the payment of expenses incurred by, and the provision of facilities to councillors
- Annual reports of bodies exercising functions delegated by the local authority
- Any codes referred to in the Local Government Act
- Returned of the interests of councillors, designated person and delegates
- Agendas and business papers for any meeting for the local authority of any committee of the local authority
- Minutes of any meeting of the local authority or any committee of the local authority, but restricted to the resolutions and recommendations of the meeting
- Departmental representative reports presented at a meeting of the local authority in accordance with section 433 of the Local Government Act
- Land Register
- Register of Investments
- Register of Delegations
- Register of Graffiti Removal Work kept in accordance with Section 13 of the Graffiti Control Act 2008
- Register of current Declarations of Disclosures of Political Donations kept in accordance with Section 328A of the Local Government Act
- Returns of Interest of Councillors and Designated Persons
- The Register of Voting on Planning Matters kept in accordance with Section 375A of the Local Government Act.

Plans and Policies

Information contained in the current version and the most recent previous version of the following records is prescribed as open access information:

- Local policies adopted by the local authority concerning approvals and orders
- Plans of management for community land
- Environmental planning instruments, development control plans and contribution plans made under the Environmental Planning and Assessment Act 1979 applying to land within the local authority's area

Information about Development Applications

1. Information contained in the following records is prescribed as open access information:

ACCESS TO GOVERNMENT INFORMATION

a. Development Applications and any associated documents received in relation to proposed developments include the following:
   - Home warranty insurance documents
   - Construction certificates
   - Occupation certificates
   - Structural certification documents
   - Town planner reports
   - Submissions received on development applications
   - Heritage consultant reports
   - Tree inspection consultant reports
   - Acoustics consultant reports
   - Records of decisions on development applications including decisions made on appeals

b. Records describing general nature of the documents that the local authority decides are excluded from the operation of this clause by subclause (2)

c. A record that described the general nature of the documents that the local authority decides are excluded from the operation of this clause by subclause (2)

2. This clause does not apply to so much of the information referred to in subclause (1) (a) as consists of:

a. The plans and specifications for any residential parts of a proposed building, other plans that merely show its height and its external configuration in relation to the site on which it is proposed to be erected, or

b. Commercial information, if the information would be likely to prejudice the commercial position of the person who supplied it or to reveal a trade secret

3. A local authority must keep the record referred to in subclause (1) (c)

*Note - Council does not currently place information about development applications on its website: however, they are available for viewing and copying * from Council's Molong Office.*

**Consistent with advice from the Information and Privacy Commission NSW, for copyright reasons, Cabonne Council is unable to make copies of plans in DA's for members of the public. If you wish to make a copy, you need to get permission from the copyright owner. If you need advice, please contact your solicitor. The Council cannot advise you about copyright issues.*

Approvals, orders and other documents

- Applications for approvals under part 1 of Chapter 7 of the LGA and any associated documents received in relation to such an application
- Applications for approvals under any other Act and any associated documents received in relation to such an application
- Records of approvals granted or refused, any variation from local policies with reasons for the variation, and decisions made on appeals concerning approvals
- Orders given under part 2 of Chapter 7 of the LGA, and any reasons given under section 136 of the LGA.

- Orders given under the authority of any other Act
- Records of building certificates under the Environmental Planning and Assessment Act 1979
- Plans of land proposed to be compulsory acquired by the local authority
- Compulsory acquisitions notices
- Leases and licenses for use of public land classified as community land
- Performance improvement orders issued to a Council under Part 6 of Chapter 13 of the LGA

4.2 Proactive Release

Council will make as much other open access information available on its website or via an informal request free of charge or the lowest reasonable cost, unless there is an overriding interest against disclosure. Such information may include frequently requested information or information of public interest that has been released as a result of other requests.

Members of the Public can contact Council with suggestions for information which can be considered for authorised release.

Circumstances Costs Would Apply
Information requests where a charge is imposed:
- Inquiry searches of Rating and Valuation, Records, Historical Records and Cemetery Records.
- Search of Building Records.

4.3 Informal Release

- Council is authorised to release government information held by it to a person in response to an informal request by the person unless there is an overriding public interest against disclosure.
- Council can release government information in response to an informal request subject to any reasonable conditions that the Council thinks it to impose.
- Council cannot be required to disclose government information pursuant to an informal request and cannot be required to consider an informal request for government information.
- Council can decide by what means information is to be released in response to an informal request.
- Council can facilitate public access to government information contained in a record by deleting matter from a copy of the record to be released in response to an information request if inclusion of the matter would otherwise result in there being an overriding public interest against disclosure of the record.
- The functions of Council under this section may only be exercised by or with the authority of the principal officer of Council.

To make an informal access application click here or email council@cabonne.nsw.gov.au

ACCESS TO GOVERNMENT INFORMATION

4.4 Formal Access

Before lodging a formal access application, the person seeking information from Council should check that the information is not already available on Council's website or could be easily made available through an informal request application.

Where informal access is not possible, formal GIPA procedures and associated fees will apply. Formal applications for information under the GIPA Act should be accompanied by a $30 application fee. In addition to the application fee, a $30 per hour processing fee is charges for all requests to access documents that are not for personal information and cannot be obtained under other legislation.

Please note, to be a valid Formal Access Application it must meet the following requirements:

- Be in writing
- Specify it is made under the GIPA Act
- State an Australian postal address
- Be accompanied by the $30 fee
- Provide sufficient detail to enable Council to identify the information requested.

To make a formal access application click here or email council@cabonne.nsw.gov.au

4.5 Fees and Charges

The Government Information (Public Access) Regulation requires that Open Access Information held by Council, is to be made publicly available for inspection, free of charge. The public is entitled to inspect these documents on Council's website (unless there is an unreasonable additional cost to Council to publish these documents on the website) and at the offices of the Council during ordinary office hours or at any other place as determined by the Council. Any current and previous documents of this type may be inspected by the public free of charge. Copies can be supplied for reasonable copying charges as set out in Council's schedule of fees and charges. Click here for Council's Fees and Charges.

4.6 Copyright

Nothing in the regulations requires or permits Council to make open access information available in any way that would constitute an infringement of copyright (Section 72(2) (c) GIPA Act).

Access to copyright documents will be granted by way of inspection only, unless the copyright owner's written consent is provided. Where authority is unable to be obtained or the copyright owner is not able to be contacted, copies of copyright material will not be provided. These documents include plans/drawings, consultants reports, Statements of Environmental Effects and other miscellaneous reports submitted with a development application.

5. Access and Amendments to Council Documents

Council's documents can be accessed in varying ways and most documents can be inspected at and obtained from Council's Main Office in Molong between the hours of 9:00 and 5:00pm, Monday to Friday (except public holidays). For further enquiries about any documentation, please contact Council on 6392 3200. If you would like to amend a document of Council which you feel is incorrect, it is necessary for you to make a written application to Council in the first instance.

Cabonne Council

@cabonnecouncil

Cabonne Shire Council

Home | Data.NSW

Information and Privacy Commission New South Wales (nsw.gov.au)
Phone: 1800 472 679
GPO Box 7011, Sydney NSW 2001
Level 17, 201 Elizabeth Street Sydney NSW 2000
9:00am to 5:00pm Monday to Friday

ASSET MANAGEMENT POLICY

STATEGIC POLICY

Responsible Department: General Manager's Office

Responsible Section: Cabonne Infrastructure

Responsible Officer: Deputy General Manager - Infrastructure

Objective

Cabonne Council recognises its role in providing responsible and sustainable management of its infrastructure and supporting assets for the Cabonne Community.

Introduction

Cabonne Council seeks to provide the best possible value to residents and ratepayers by making sustainable decisions relating to investing and maintaining the assets of which it is responsible.

Council is responsible for over $800M in community assets including water supply, sewerage, transport, buildings, open space facilities, stormwater drainage, plant and equipment and information technology assets.

This policy applies to all physical assets owned by Council, or under Council's care and control.

Policy

Cabonne Council will take a systematic approach to managing its assets based on good industry practice as defined in ISO 55001:2014 (international standards for asset management systems), the integrated planning and reporting framework, and other resources.

Council will develop and maintain a Strategic Asset Management Plan (SAMP) as part of its Resourcing Strategy that:

- Describes the current situation with its assets, in particular key challenges and risks
- Describes the future state of its assets based on the resources available in the Long Term Financial Plan, highlighting key issues of concern

- Identifies high-level performance objectives (levels of service)
- Describes Councils asset management system and key actions to improve this, including terms of reference for the Asset Management Steering Group which has been formed to monitor and review progress in asset management improvements
- Includes 10 year projections for capital works that align with Council's Long Term Financial Plan for all asset classes, as well as 30 year asset and financial plans for its water supply and sewerage business

Asset management plans will be developed and adopted by Council which will:

- Identify and analyse in detail the operations and capital works activities that need to be undertaken to achieve its objectives in relation to its assets
- Identify detailed performance objectives, including current and target performance and actions to be undertaken to achieve these
- Identify more detailed improvement actions at an operational level, including allocating responsibilities for addressing these

Department plans are internal working documents which provide operational detail on the delivery of the objectives from these asset management plans, as well as the operational plan. Council staff will utilise these plans to ensure effective delivery of services and asset management functions of the Council.

Responsibilities

General Manager: Lead employees in their understanding of this policy and to monitor its relationships with other areas of Council activity

Deputy General Managers: Lead employees in their understanding of this policy and to monitor its relationships with other areas of Council activity

Communicate, implement and comply with this policy and develop procedure framework to facilitate the policies intention

Leaders: Communicate, implement and comply with this policy and develop procedure framework to facilitate the policies intention.

Employees: Implement this policy and related procedures

Comply with the policy and consider its implications for related projects and programs.

Mayor & Councillors: Lead discussions with the community in the understanding of this policy and its intent.

Definitions

Asset: An item of infrastructure, property or plant and equipment as defined by the Local Government Code of Accounting Practice and Financial Reporting.

Asset Management: Coordinated activity of an organisation to realise value from assets.

References

New South Wales Local Government Act 1993

Strategic Asset Management Plan – located on Cabonne Council's website

Asset Management Plans – located on Cabonne Council's website

Department Plans – internal documents located in council's Records Management System

History

Minute No.	Summary of Changes	New Version Date
12/04/21	*Found blank 23/9 GA*	
13/09/30	Readopted as per s165(4)	17/09/2013
18/05/20	Readopted as per s165(4)	22/5/2018
Draft	Revision to align with new Integrated Planning and Reporting Format and new strategic policy template	To be confirmed

ECONOMY, TOURISM AND CULTURE ADVISORY COMMITTEE

1. Document Information

Version Date	May 2022
Author	Department Leader – Community & Economy
Owner *(Relevant GM/DGM)*	Office of the General Manager
Next Review Date	Within 12 months of new term of Council
Document ID	1375347

2. Introduction

The purpose of the Economy, Tourism, and Culture Advisory Committee (the Committee) is to provide advice and make recommendations on all matters pertaining to the Cabonne economy, tourism, and culture in accordance with all applicable plans, policies and strategies.

Specifically, the committee:

a) Provides a forum for the discussion of economic, tourism, and cultural issues or ideas that impact the Cabonne community.
b) To advise Council's Community, Economy, and Culture Committee and make recommendations in relation to Cabonne's economic development, community services, cultural response, obligations and performance as defined by Council's Community Strategic Plan, Delivery Program, and Operational Plan.

3. Term

Elected members continue as members of the committee until:

- The next ordinary election of the Mayor; and/or
- The next general election of Council; and/or
- The committee is disbanded or completes its purpose in accordance with these terms of reference.

Other members continue until the committee is disbanded or completes its purpose in accordance with these Terms of Reference.

Any casual vacancy in elected Council members is filled by Council appointment. Any other casual vacancy is filled by the General Manager.

4. Role of the Committee

The Committee operates as an 'advisory committee' of Council.

5. Key Objective

The committee considers key issues including the following:

- To advise the Community, Economy and Culture Committee, and make recommendations in relation to Cabonne's economic development, community services, cultural response, obligations and performance as defined by Council's Community Strategic Plan, Delivery Program, and Operational Plan.
- To advise the Community, Economy and Culture Committee, and make recommendations in relation to the implementation of Council's Economic Development & Tourism Strategy.
- To review and make recommendations on specific community, social, economic and cultural initiatives and projects.
- To consider any other matters referred to it by the Cabonne Community.

6. Responsibilities

The Committee may make recommendations to the Community, Economy and Culture Committee on all matters before it. These recommendations are submitted via the minutes of each meeting for consideration.

Substantial recommendations (including any requiring the expenditure of Council funds) are accompanied by a separate report to Council.

Committee recommendations considered purely or substantially 'operational' in nature will be directed to relevant departments within the Council organisation by delegation of the General Manager.

7. Membership

Membership of the Committee shall comprise the following voting members:

- Elected Councillor Members – 2 representatives (from the Community, Economy and Culture Committee)
- Community Members – up to 7 representatives (one representative to be elected as Chair at the first meeting)
- Council Staff – up to 2, as delegated by the General Manager (secretariat and non-voting)

Other Attendance at Meetings

Attendance of other elected Council members is permitted; however no voting rights are entitled outside of the committee membership.

The Chairperson and/or the General Manager may invite community representatives, consultants or technical specialists in order to assist with advice to the committee. Invited community members and/or specialists do not have voting rights.

Meetings are not open to the general public.

Additional Council staff may be invited to attend meetings, but do not have voting rights.

8. Meetings

Meeting Schedule
The committee will meet bi-monthly. The location, date and time for meetings may be decided by the Chair in consultation with the General Manager.

Quorum
The quorum for a meeting of the Committee is half plus 1 member. If a quorum is not present within 15 minutes of the scheduled commencement time, the meeting lapses.

Voting
In general, it is expected the Committee will develop recommendations by consensus. If, however voting is required, voting is to occur by majority vote, and the Chair has a casting vote.

Proceedings
The administrative provisions of Council's Code of Meeting Practice apply.

General business matters may be raised by members at any meeting without notice, however if the matter is substantial, a report is to be prepared and included on the agenda at a future meeting.

Minutes of each meeting are submitted to the next available Council Meeting.

9. Code of Conduct

All members of the committee are required to observe the provisions of Cabonne Council's Code of Conduct. The Code of Conduct is a series of guiding principles for all people involved with Council and covers such topics as conflicts of interest, gifts and benefits, responsible use of council information and resources, and how to make code of conduct complaints.

Committee members may encounter confidential or personal information retained by Council. If so, members are required to maintain the security of any confidential or personal information and not access, use or remove any information, unless the member is authorised to do so.

Members are not to speak to the media in their capacity as a member of the Committee.

Generally, committee members are required to act lawfully, honestly and fairly in their conduct related to Council. A breach of the Code of Conduct may lead to the member being expelled from the committee.

10. Document Control

These Terms of Reference are reviewed at least at the commencement of each term of Council.

Apart from any inconsequential editing, substantial amendments to the Terms of Reference are approved by Council.

Date	Description of Changes
28 June 2022	Adopted by council – minute number 22/06/09

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**8 July 2022, 1:41PM**
Receipt number:	**1**
Related form version:	**1**

Name of Applicant	**Tania Lampe**
Address	**92 Packham Drive Molong NSW 2866**
Contact Phone Number	**0408284904**
Email Address	**fencing@outlook.com.au**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area** **Work in Cabonne Council Local Government Area**
Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**
If you answered yes to the above, please outline your interest.	**As both a resident and business owner in Cabonne I am passionate about the growth of tourism and culture in our shire. I am also a member of local not for profits and feel I could bring a unique perspective to the advisory committee.**

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**8 July 2022, 2:07PM**
Receipt number:	**2**
Related form version:	**1**

Name of Applicant	**Guinevere Dickie**
Address	**22 Orange Road Manildra**
Contact Phone Number	**0400118864**
Email Address	**missi.guin@gmail.com**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area** **Work in Cabonne Council Local Government Area**
Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**
If you answered yes to the above, please outline your interest.	**My interest is growing and enhancing the culture of Cabonne and providing meaningful events and activities to support the Cabbon-ites and visitors.**

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**8 July 2022, 2:31PM**
Receipt number:	**3**
Related form version:	**1**

Name of Applicant	**Robert J Carroll**
Address	**Molong Stores. 40 +Bank st, Molong**
Contact Phone Number	**0407815163**
Email Address	**Therobertcarroll@gmail.com**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area**
Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**
If you answered yes to the above, please outline your interest.	**I have a passion for small business and regional towns. But have a knowledge of bug business and large scale promotional, collaboration work. I Strongly believe in putting the little area of Cabbone on the map.** **I love Molong and surrounds and love people and selling this amazing area.**

1 of 1

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**8 July 2022, 8:37PM**
Receipt number:	**4**
Related form version:	**1**

Name of Applicant	**annabel knight**
Address	**82 Bank Street Molong**
Contact Phone Number	**0407663162**
Email Address	**Annabelpe@hotmail.com**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area**
Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**
If you answered yes to the above, please outline your interest.	**My interests are in all three. I believe Molong offers a lot to be shared with the wider population. Which in turn assists the local businesses, talent pool, local infrastructure, planning needs and cultural preservation.**

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**10 July 2022, 7:02AM**
Receipt number:	**5**
Related form version:	**1**

Name of Applicant	**Chris May**
Address	**868 Cargo Rd Nashdale**
Contact Phone Number	**0417217992**
Email Address	**Chris@mayfarmflowers.com.au**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area**
Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**
If you answered yes to the above, please outline your interest.	**Hello** **My interest I would have to say is tourism, the economy derived from tourism and the culture that reflects our past, present and shapes our future direction.** **I am a farmer, my wife Rosie and I operate a flower farm at Nashdale .** **I have a personal investment in harnessing and developing the many natural bounties that Cabonne has whilst also creatively seeking to contribute in areas that are not natural but require work and solutions to advance tourism, the economy and the culture of Cabonne.** **Regards** **Chris May**

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**27 July 2022, 7:22PM**
Receipt number:	**10**
Related form version:	**1**

Name of Applicant	**Alf Cantrell**
Address	**43 Forbes Street**
Contact Phone Number	**+61427208913**
Email Address	**alf@mulgabillfestival.com.au**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area** **Work in Cabonne Council Local Government Area**
Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**
If you answered yes to the above, please outline your interest.	**My interest in Cabonne Economy, Tourism and Culture has been evident in the Cabonne area over the past 30 years where I have instigated the Mulga Bill Festival and then the Cabonne Country Wide Festival and now for the past 10 years encouraging Visitors to visit Yeoval and Cabonne by building, and manning the Yeoval based Banjo Paterson ...more than a Poet Museum and its attached Clancys Cafe. This is a Community based volunteer operated Registered Charity that is self funding, expanding and paying its own weekly operating expenses. Static Sculptures on roadsides and in established Gardens have also been encouraged and developed as a tool for attracting Tourists build our economy and our Cultural impact and content.**

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**19 July 2022, 7:19AM**
Receipt number:	**6**
Related form version:	**1**

Name of Applicant	**Ronald Hay**
Address	**Off Nanima Street**
Contact Phone Number	**0427592486**
Email Address	**rchay.2806@bigpond.com**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area**
Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**
If you answered yes to the above, please outline your interest.	**I am a born & bred Eugowra resident, and have run family businesses in town for over 40 years. I am passionate about promoting tourism in our town, a big part of this being our local culture and heritage. I am currently chairperson and a founding member of Eugowra Events & Tourism Association which primarily promotes Eugowra through events encouraging tourists into our village who then leave dollars in the town helping increase the local economy.**

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**22 July 2022, 8:31PM**
Receipt number:	**8**
Related form version:	**1**

Name of Applicant	**Claire Romeo**
Address	**70 Square Road Moorbel**
Contact Phone Number	**0413344502**
Email Address	**Clairebarrat@optusnet.com.au**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area** **Work in Cabonne Council Local Government Area**
Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**
If you answered yes to the above, please outline your interest.	**I strongly believe that Cabonne has an incredible history and culture to offer. I live in Moorbel and have endeavoured to learn about how Moorbel (or belmore) established and the existing community that thrived there. I support Canowindra businesses and and loved seeing business like Perenial plants thrive in our community and bring patrons from further to our town. I yearn for the events that once popularised our town from food and wine markets and ag shows. I once worked in Molong and was inspired by the close community and great businesses that have established there over the years.** **I have previously worked in eco tourism and now work in a reputable agricultural business in the areas I am in my early 30s with two kids and hope that I can provide support and ideas to increase tourism revenue and promote our local businesses.**

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**27 July 2022, 1:59PM**
Receipt number:	**9**
Related form version:	**1**

Name of Applicant	**Jan Kerr**
Address	**752 Longs Corner Rd Canowindra**
Contact Phone Number	**0428441819**
Email Address	**flyingwinejan@gmail.com**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area**

Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**

If you answered yes to the above, please outline your interest.	**I have owned a tourism business in Canowindra since 1986. I have been a member of the original Cabonne Country tourism committee from its inception, and then CCTAC from its inception. I have been an ambassador for tourism for Canowindra, Cabonne and the wider region at the Royal Easter Show, many tourism seminars, through the Regional Tourism Awards, NSW Tourism Awards , both as an entrant and as a judge including 2022. I have organised the Canowindra Balloon Challenge for 10 years. I was on the board and a volunteer at the Age of Fishes Museum for over 10 years.My passion is to get more people to come and experience our beautiful, diverse region and to explore new experiences. I am also committed to CWA and at present am a member of the NSW State Executive, Central Western Group and am Secretary of Canowindra branch. I believe that all these activities make me an ideal person to be a member if this advisory committee for Council**

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**30 July 2022, 8:27PM**
Receipt number:	**11**
Related form version:	**1**

Name of Applicant	**Julie Dean**
Address	**500 Packham Dive, Molong 2866**
Contact Phone Number	**PH 026306680559, MOB 0437 307 540**
Email Address	**les-julie@bigpond.com**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area**
Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**
If you answered yes to the above, please outline your interest.	**Personal Profile: Julie Dean** **I would like to nominate for the Cabonne Economic, Tourism and Culture Advisory Committee. However, as I have a medical condition that requires a full-time carer, my husband Les Dean to be with me. Considering this situation, we have linked our application, as you will see most of our travels have been together and the experiences are shared.** **1. Qualifications** **• University of NSW - Bachelor of Arts, Major in Geography & Economics, Psychology & Sociology** **• University of NSW - Diploma in Education** **• Charles Sturt University Bathurst – Counselling course** **• Metro TAFE – Vocational Education Training Business Services.** **2. Workplace:** **• Petersham Girls High School**

• Canobolas High School
• Molong Central School (1979 – 2014)
(Girls Adviser, Welfare Coordinator, Netball Coach, OH&S committee, Year Adviser, Acting Head Teacher, elected member of School Council & on the committee for the major refurbishment of the school)
3. Social Science teacher of
• Geography,
• Commerce
• Personal Development & Health
• HSC Geography
• HSC Business Studies
• HSC Legal Studies
Justice of the Peace 2006 - current
St John Ambulance: Divisional Superintendent Molong Cadet Division. I started the Molong group in 1995 with the aim to Provide First Aid Services at Community Events and train local youth in First Aid to enhance their Career opportunities.
Residence
I was born in Molong and have lived here, except for some years in Sydney for Tertiary Studies, all of my life. In the past (@1970s)I thought Molong would become a Ghost town as businesses closed and nobody seemed to care if we became just a dormitory town for the expanding city of Orange. I love Molong and its community and want to see it forge ahead in the future.
As a Geography teacher, I have organised many fieldwork excursions to various parts of NSW for junior and senior students which involved costing and organising venues and suitable tours, coaches, meals and accommodation to fit a budget.
Also I have taken a group of 13 St John Ambulance Cadets to Sydney for nine days to provide First Aid services to the public at the 2000 Olympics. Then, I was requested to be the Officer in Charge of organising, 30 cadets from all states in Australia to attend the 2002 International Cadet Camp in New

Zealand for 10 days.

These roles have required me to be

• highly motivated and diligent with my planning,

• deal with Government and many other institutions and industries to successfully complete the event,

• Listen and communicate with a vast range of people of all backgrounds and ages, many participants were often under 18 years of age and needed special plans.

• Deal with conflict and differing points of view to reach a collaborative result for all.

• Design and organise the production of a corporate uniform that would suit the occasion.

• Be resilient to deal with all of the challenges that will occur and enjoy the journey.

Having seen large and diverse parts of Australia and overseas I suppose, I see attractions through different eyes to many others. As a Geographer and tourist the images of rugged cliffs of Kakadu and the Kimberly coast, the stone walls and green hills of Ireland, the waterways, locks and historic towns and medieval cities of the continent, are forever etched in my brain. However, what did impress me was the cultural displays by the Maori community in New Zealand. At the time, I was implementing the changes in the secondary school curriculum incorporating the First Nations people and recognition of their culture and history. The indigenous culture is a growth area in tourism and I feel Cabonne could take the initiative and develop potential opportunities.

In the Destination Management Plan (DMP) report which covers Cabonne, Blayney & Orange the following points were noted:

• Accommodation for the tourist based workforce is not sufficient, the shortage and the diversity of accommodation for visitors was limiting

• 1.3 million visitors arrived in the area and contributed $305million to the local economy.

• Those surveyed stated that new tracks, and trails would be items to be developed in the future.

	• The vision is to create "A leading Australian visitor destination, enriched by vibrant towns and villages, providing the highest quality wine, food and escape to nature experiences." We are only a small community, but overall Cabonne has many unique attractions to be explored and unveiled to the tourist industry. We want to enhance the visitor appeal, bolster community pride and educate travellers of Cabonne's excellent regional destinations and promote instagrammable destinations. CAN WE DO IT? The majority of the visitors are day trippers with a holiday as the purpose of their visit. As Molong is a significant transport centre, we need to capture and retain these people for a few days in Cabonne with events and tourism opportunities.

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**31 July 2022, 3:39PM**
Receipt number:	**13**
Related form version:	**1**

Name of Applicant	**Leslie Dean**
Address	**500 Packham Dive MOLONG**
Contact Phone Number	**+61429601843**
Email Address	**les-julie@bigpond.com**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area**
Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**
If you answered yes to the above, please outline your interest.	**Cabonne Council- Economy, Tourism and Culture Advisory Committee.** **Expression of Interest/ Membership Application.** **Whilst this application is separate from Julie's, we do most public engagements together as I am her full time carer. Despite our tourism experiences being the same over many years, there is much to be said, experienced and appreciated through different eyes. Together and as lifelong residents of Molong and Cabonne Council we aim to contribute and share our extensive knowledge and enthusiasm for the benefit of our town.** **Personal Profile: Leslie Norman Dean** **1. Qualifications & Workplace.** **• 1962 Junior Postal Officer, Molong Post Office and Telephone Exchange** **• 1964 Apprentice Electrical Linesman Ophir County Council**

• 1967 Linesman 1st Grade
• 1970/74 Leading Hand Linesman
• 1974 to Feb 1976 Electrical Linesman 1st Grade Sydney County Council
• 1976 to Sept 1990, Leading Hand Linesman Ophir County Council - Medically retired
• 1991/92 Student, Advanced Certificate Urban Horticulture Orange TAFE
• 1992 Advanced Certificate Urban Horticulture, Best Practical Student all Subjects
• 1992/94 Part Time Teacher, Horticulture Orange TAFE
• 1995 /2003 Project Officer and Regional Seedbank Co-ordinator Greening Australia, Business Development Section Central West. Team Leader and Instructor Green Corps Training Program.
• 2004 Ganger, Town Maintenance Cabonne Council,
• 2006 Retirement

Other Qualifications

 Economy-

Computer Bookkeeping -Central West Community College

Director and Treasurer of Molong District Hospital Board for over 18 years including the original $3m refurbishment of the hospital until all Boards dissolved by the state government.

 Accreditations

Workcover

o OHS Risk Management for Supervisors and Managers. Introduced OH&S Policy to Molong District Hospital as Board Rep and developed Safety procedures including Fire Disaster Plan, External Diseases Plan and Rehabilitation Program.

o OHS General Induction for Construction Work in NSW

Central West Community College

o Certificate IV in Assessment and Workplace Training

o Operate and Maintain Chainsaws

T C Training Pty Ltd
o Traffic Control at Roadworks
o Traffic Control Using Stop Slow Bat
Cabonne Council
o Manual Handling Training
St John Ambulance
o Advanced First Aid Certificate

 Volunteer service,
former President Molong Junior Soccer Club,
accredited Junior Soccer Coach
Coaching Junior Cricket. Accredited Junior Cricket Coach
Former President Molong Streamcare Group, (dissolved),
President GrowMolong,
Member St John Ambulance, Molong Cadet Division Membership
• Royal Australian Institute of Parkes & Recreation, Student Member 1993
• St John Ambulance
I would expect Councils expectations for Cabonne residents forming this committee to be drawn from the business sector associated with tourism; however, we would bring to the committee a view from the other side of the counter. As paying customers we have vivid recollections of what tourists want to experience and what constitutes a tourist attraction. We have seen and experienced many memorable and pleasurable holidays all over Australia and overseas, in places such as
• Cairns Qld (Eco tourism in the Daintree Rainforest, scuba diving Great Barrier Reef; Viewing Platypus on the Atherton Tablelands.)
• Gold Coast Qld (Dining experiences Main Beach);
• Taree/Harrington and Coffs Harbour (Fishing);
• Cruise Ship (Melbourne Cup and back through Sydney Harbour);
• Tasmania (Self drive and sightseeing);

• Snowy Mountains (Trout Fishing, summer eco walking trail to the summit of Mt Kosciusko);
• Blue Mountains (Eco tours);
• Darwin (Kakadu, Litchfield NP);
• Darwin to Broome Cruise (Kimberly Coast Eco Tour);
• Perth (Wildflower tour);
• Age appropriate music events (Celtic Women in Canberra, Andre Rieu in Sydney Town Hall, 5 Tenors in Orange);
• and all over NSW from Broken Hill to the east coast.
Add to that our overseas travels,
• New Zealand (self drive tour top to bottom);
• Ireland (bus tour);
• European River Cruise (Amsterdam to Budapest, and on to Berlin and Frankfurt);
and you have the complete package on tourism from the customer side of the counter.
Now back to Molong (Cabonne Country) and what I see is nothing much in the way of attracting tourists and inviting them to stop, stay over and spend their tourist dollars. However I often sit in Bank Street and observe the RV community drive up the street, seeking a parking spot to accommodate their caravans and go somewhere else. Having experience and qualifications in traffic control it is ridiculous to assume travellers can navigate to a parking space without signage and if no space exists.
I have observed this growing trend of passing traffic over many years, and attempting to do something about it, we formed GrowMolong in 2018 and produced the documents 'Enhancing the Visual Amenity of Molong' and the supporting blueprint, focusing on the Silo Art Trail and accommodating the increasing population of Grey Nomads. There is a growing culture within the retiree community who wish to experience the arts and other manifestations on offer, we need to capture this behaviour and turn it into positive outcomes for our town. Having

completed Stage 1 of our Blueprint, the painting of large murals on the railway water tank, we are planning to move to stage 2, the silos. Having several Grey Nomad couples on our committee, the ideas and experiences are endless and too valuable not to share, thus our membership on your committee will provide a valuable conduit of information and ideas.
As there are seven beverage and eating establishments within the Bank Street Business Precinct (some closed for renovations) and having extensive dining experience we recognise it is this sort of passing trade these businesses need to survive and prosper and developing the ambiance to attract customers is what is needed. As Part of our development of the GrowMolong Blueprint document in 2019 we identified traffic numbers passing through Molong averaging 2500 daily, customers and potential tourists who need an incentive to stop and enjoy what we have to offer.
Having grown up in East Molong and forming a unique attachment with Molong Creek, trout fishing, observing Platypus and other unique possible tourist attractions, and now residing in the Noahs Arc Ranges, the possibility of Eco-Tourism is just there begging for the community to grasp the concept and go with it. Given the rundown riparian environment of the Molong Creek, we realise this will not be an easy task, but needs a hard-working team to start the process. As the former President and volunteer worker of Molong Streamcare Group where we worked hand in hand with Cabonne Council to remove hundreds of tonnes of the invasive Basket Willows, the capacity and knowledge is in hand to do a clean-up again and return our strip of waterway to its original pristine condition. We have extensive knowledge and experience of Platypus viewing in other areas, we have the Platypus and the opportunity to develop the tourist venture.
With over seventy bird species, macropods, echidnas,

wombat, and pristine vegetation all being present on our 55ha property just 5km from town, again the prospect for an eco-tourism and environmental tourism industry within the extensive Noahs Arc Ranges is possible and could be attached to the popular farm stay industry.

Yours faithfully

Les Dean
500 Packham Drive, Molong
Les-julie@bigpond.com
0429601843

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**31 July 2022, 8:47PM**
Receipt number:	**12**
Related form version:	**1**

Name of Applicant	**Leanne white**
Address	**Havilah Boree lane Lidster**
Contact Phone Number	**0417789196**
Email Address	**leannejwhite@bigpond.com**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area** **Work in Cabonne Council Local Government Area**
Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**
If you answered yes to the above, please outline your interest.	**Retired international flight attendant- currently working at the Orange Visitor Center, volunteer with Red Cross and run an on farm bnb as well as working our grazing property**

Cabonne Economy, Tourism and Culture Advisory Committee Expressions of Interest

Submission date:	**2 August 2022, 2:07PM**
Receipt number:	**14**
Related form version:	**1**

Name of Applicant	**Sean Haynes**
Address	**'The Angle' Angle Lane, Payten's Bridge NSW 2805**
Contact Phone Number	**0407884718**
Email Address	**sean@moxeyfarms.com.au**
Please select the following requirements:	**Resident of Cabonne Council Local Government Area**
Do you have an interest in tourism, culture and economy within Cabonne?	**Yes**
If you answered yes to the above, please outline your interest.	**As President of the Eugowra Promotions and Progress Association (EPPA) and the Eugowra Show Society, I am actively involved in the development and running of community based activities which enhance the tourism, cultural and economic opportunities for Eugowra and the surrounding districts. Such activities include the Eugrowra Mural Trail and Annual Meet, annual Eugowra Show, the Eugowra Cookbook and community events including Anzac Day ceremonies and community days.** **As a senior manager of the largest employer in the area, Moxey Farms, to entice and have employees move and reside in Eugowra and the surrounding districts, it is important to continue to provide community amenities and activities which enhance the livability of our town and Cabonne district.**

Event Assistance Program Application Form

Submission date:	**26 July 2022, 1:44PM**
Receipt number:	**58**
Related form version:	**3**

Details of the Organisation

Name of Organisation	**Orange Region Vignerons Association (ORVA)**
Organisation House Number/Name/PO Box Number	**P.O Box 1363**
Street/Road	
City	**Orange**
State/Territory	**NSW**
Postcode	**2800**
Phone Number	**0400 036 743**
Fax Number	
Email Address	**info@orangewineregion.com.au**
Contact Person	**Charlotte Gundry**
Contact Person's Position in Organisation	**Executive Officer**
Is the organisation	**registered for GST**
Does the organisation have insurance, including public liability cover?	**Yes**
Does the organisation have an ABN?	**Yes**
If yes, please provide ABN	**82 428 195 887**

What is the aim of your organisation?	**Orange Region Vignerons' Association, a non-profit organization, was established for the following purposes: (a) To promote interest and participation in the production of grapes and wines of the Orange Wine Region. (b) To assist members in the growing and production of quality grapes and wines. (c) To facilitate networking between members and act as a unified voice in representations to other bodies. (d) To assist in the promotion of the Orange Wine Region with events such as the Orange Wine Festival and Orange Wine Show**
Does your organisation have a plan/strategy?	**Yes**
If yes, please upload your plan/strategy here	**ORVA STRATEGIC PLAN small.pdf**

Event Title

Name of the event	**Orange Wine Festival**
Funding category applying for	**Flagship Event**

Details of the Proposal

Please provide a general description of the event	**The Orange Wine Festival is a month long festival of events and activities highlighting the region's premium wines through wine shows, tastings, lunches, dinners, educational workshops and celebrations with local produce. Events will be held both in and around Orange with signature events to include:** **- The Night Markets in Robertson park where up to 50 food and wine stalls provide and evening if tastings and entertainment for the community. (5000 Attendees)** **- The annual Orange Wine Show (over 300 Entries)** **- Wine Show Tasting (300 People @ $70 per head)** **- The Orange Wine Show Dinner – a formal presentation of awards for the local industry. (100 People @ $100)** **- Wine and Food @ Altitude – a walk through the Altitude of Wine stopping at wine and food stations with the grounds of LAKE CANOBOLAS (250 participants @$195 per person)** **- The Vino Express Tour – Departing Sydney for a fully currated train and coach tour of the region's best food and wine (40 participants @$1300 per head)** **- Over 45 (to date) other independently run events by the regions wine, food cultural businesses**
Where and when is the event to take place?	**The Orange Wine Festival will run throughout the month of October and will be held in various venues in Orange, Cabonne and Blayney.**

How will the event raise the profile of the Cabonne Council?	**In 2022, at present, there will be approximately 15 cellar door and businesses located in Cabonne participating in the Wine Festival (this includes the ALTITUDE event at Lake Canobolas)** **Over 25 events will be held in Cabonne and many wineries are involved in events being held in Orange. Many of the events will also showcase local produce and producers from Cabonne. We anticipate more events to come into the program in the next few weeks.** **Cabonne Council will also receive exposure via:** **Logo of Orange Wine Festival Digital Program www.orangewinefestival.com.au) and posters (applicable at $5,000 sponsorship).These posters will be displayed prominently around the Orange CBD as well as the villages of the region.** **Promotion of sponsors through social media - which will be extensive in 2022, including magazine advertising where Cabonne can be referenced. Social media marketing will increase significantly from the previous 2 years and will connect with a younger demographic (25-34yrs) which represents 27% of our digital market.** **Cabonne promotional material at the Orange Wine Festival Information Counter which will be set up at the Orange Visitor Information Centre.** **If the assistance is successful, there is the opportunity for Cabonne to some promotional presence at the ALTITUDE event at Lake Canobolas.**

What local business opportunities will be created?	**Three of the key marketing objectives for this year's festival (being delivered by Orange 360) are:** **• Position the Orange & District as a highly desirable cool climate, wine region** **• Increase festival numbers** **• Increase overnight stay** **This will result in increased numbers visiting cellar doors, accommodation venues and other businesses in the Cabonne Shire. Additionally we will continue to build community engagement to further foster the VFR market and promote to other regions to encourage day trippers to the festival.** **In 2020, 78 % of participating Cellar Door businesses stated that their sales were up on last year's event. 75% of Accommodation businesses were at 100% occupancy. Nearly 50% of cellar door customers were from outside the region.** **Local produce is sourced from many local Cabonne Producers.**
How many people are expected to attend the event from within and outside the Shire?	**Orange Wine Show Tasting - 350** **Wine Festival Night Market – 5,000** **ALtitude Event – 250** **Vino Express - 40** **There are also approximately 45 other events during the festival with attendances from 10 to 150 people.**

What benefits will be returned to the Cabonne community?	**Bringing new visitors to the region. There will be continued marketing to Canberra.** **The variety of events will assist in building longer term relationships to encourage return visits. Along with Orange 360 and FOOD Week our aim is to promote - 'its Food and Wine Week every week'.** **The festival provides an opportunity to develop ongoing commercial relationships with Cabonne businesses through newsletter signups and digital communication.** **Increases the awareness of the partnership between Cabonne and Orange.** **People visiting the region will be encouraged to discover our historic villages and farm gates.** **The entire region will benefit from wide raging media coverage including both national, interstate, state and regional articles that will showcase our people, places and produce.** **The region will benefit from wine and lifestyle journalists and social influencers visiting the region and sharing their perspective on everything there is to see and do.**
Please list any other community groups involved with this event	**Orange 360 – delivery of Marketing Plan and Event Support** **F.O.O.D Week – assists with promotion** **Rotary Club of Orange – holding a community market during the Festival**

Assistance Requested

Type of Assistance (1)	**Marketing Support**

Details (1)	**Contribution for the delivery of the Marketing Plan including advertising and famils (see attached Marketing Plan). Production of marketing collateral (banners, Events at a Glance Program Brochure)**
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	**5000**
Type of Assistance (2)	
Details (2)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	
Type of Assistance (3)	
Details (3)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	
Type of Assistance (4)	
Details (4)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Type of Assistance (5)	
Details (5)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	**5000**
Will you require payment of EAP grant prior to lodging the Acquittal Form?	**Yes**

Supporting Information

Please upload a quote outlining project costs (if applicable)	2022_OWF_Marketing Plan.pdf Cellar Door Banner quote.pdf Events at a Glance Brochure - Print.PDF
Please upload your letter of support (1)	2022 FOOD LETTER OF SUPPORT1.docx
Please upload your letter of support (2)	OWF_Letter of Support_ EAP 22.pdf
The following supporting information is attached with this application	**A quote outlining project costs (if applicable)** **Two (2) letters of support**

Applicant's Signature

	 Link to signature
Name	**Charlotte**
Position in Organisation	**Executive Officer**
Date	**26/07/2022**

Event Assistance Program Application Form

Submission date:	**2 August 2022, 12:46PM**
Receipt number:	**59**
Related form version:	**3**

Details of the Organisation

Name of Organisation	**Central West Disc Golf Club**
Organisation House Number/Name/PO Box Number	**306**
Street/Road	**Sandy Creek Road**
City	**Molong**
State/Territory	**NSW**
Postcode	**2866**
Phone Number	**0400121525**
Fax Number	
Email Address	**centralwestdiscgolf@gmail.com**
Contact Person	**Kevin Costa**
Contact Person's Position in Organisation	**President**
Is the organisation	**not registered for GST**
Does the organisation have insurance, including public liability cover?	**Yes**
Does the organisation have an ABN?	**No**
If yes, please provide ABN	

What is the aim of your organisation?	**To make positive contributions to the social, physical and mental wellbeing of the communities of Cabonne Shire through the growth of, and engagement with, the sport of Disc Golf. Additionally to bring increased visitation to Cabonne Shire through hosting of a series of Disc Golf tournaments and develop a series of public Disc Golf courses to bring visitors to these towns, as well as provide additional recreation opportunities for these visitors and local residents.**
Does your organisation have a plan/strategy?	**No**
If yes, please upload your plan/strategy here	

Event Title

Name of the event	**NSW Open Disc Golf Championships**
Funding category applying for	**Core Event**

Details of the Proposal

Please provide a general description of the event	**The peak event in NSW for 2022 in the rapidly growing sport of Disc Golf. This three day tournament will see 150-200 competitors travelling to Molong for up to 5 days from all states of Australia, as well as potential for international players to travel to Molong to compete.**
Where and when is the event to take place?	**1st to 3rd October, 2022 being held at the Molong Disc Golf Course, on the grounds of the Molong Golf Course.**

How will the event raise the profile of the Cabonne Council?	**Large number of travelling players (see above) who will be staying, competing, eating, shopping..etc in Molong and surrounding towns. A significant part of this event is the promotion of things to do in and around the Central West for competitors, their families and supporters. High profile media coverage - regional and state television media, regional newspaper and radio coverage. National and international social media coverage of the event as a flagship event on the Australian Disc Golf scene for 2022. All of this has been previously demonstrated through previous events which we have held in Molong.**
What local business opportunities will be created?	**Accommodation, eating, shopping benefits to the community will be significant from over 200 visitors in town for multiple days. We will have players dinners held at three different venues across the weekend, shopping for supplies for hosting the event, all available accommodation in and around Molong is likely to be occupied (with many already heavily booked for the event).Most businesses in town will benefit financially from the presence of these players. A key aspect of the structure of the event will be that each player will only be competing for approximately 4 hours each day and so players, families and supporters will be looking for things to do for the remainder of each of the days - bringing additional benefit to local businesses. Additionally the ongoing financial benefits to organisations and businesses within the community will be great as the profile of Molong as a "Disc Golf destination" is further developed. Additional benefit to town also exists in the ongoing health benefit to the community as more locals make use of the Disc Golf Course as a physical recreation activity due to it's very accessible and low-cost nature.**

How many people are expected to attend the event from within and outside the Shire?	**From within the shire we will have approx 20-30 competitors, as well as a similar number of volunteer helpers as well as spectators (we will be heavily promoting the event as a spectator sport). From outside the Shire this number would be in excess of 200 when taking into account players, families and supporters (exact number is hard to quantify).**
What benefits will be returned to the Cabonne community?	**Financial benefits as outlined above, health and wellbeing benefits to the community through access to the facilities developed and available, ongoing growth of organisations within the community who have direct benefit (Molong Golf Club, Show Society, Molong RSL, local venues...etc), as well as the availability of the community infrastructure which will be available following the event - for community, local schools and organisations to use.**
Please list any other community groups involved with this event	**Central West Disc Golf Club, Molong Golf Club, Molong Show Society, Molong RSL, Molong Central School, Cabonne Shire Council, local hotels, accommodation providers, retails stores, cafes and eateries....etc**

Assistance Requested

Type of Assistance (1)	**Financial**
Details (1)	**Support for costs associated with providing promotion (marketing, signage...etc) , prizes (in order to attract the top players from across the country) and limited event infrastructure (marking flags..etc)**
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	**1000**
Type of Assistance (2)	
Details (2)	

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	
Type of Assistance (3)	
Details (3)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	
Type of Assistance (4)	
Details (4)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Type of Assistance (5)	
Details (5)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	**1000**
Will you require payment of EAP grant prior to lodging the Acquittal Form?	**Yes**

Supporting Information

Please upload a quote outlining project costs (if applicable)	
Please upload your letter of support (1)	
Please upload your letter of support (2)	
The following supporting information is attached with this application	

Applicant's Signature

	Link to signature
Name	**Kevin Costa**
Position in Organisation	**President**
Date	**02/08/2022**

Event Assistance Program Application Form

Submission date:	**10 August 2022, 12:12PM**
Receipt number:	**60**
Related form version:	**3**

Details of the Organisation

Name of Organisation	**Canowindra Branch CWA**
Organisation House Number/Name/PO Box Number	**24**
Street/Road	**Blatchford Street**
City	**CANOWINDRA**
State/Territory	**NSW**
Postcode	**2804**
Phone Number	**0418447139**
Fax Number	
Email Address	**fiona26@westnet.com.au**
Contact Person	**Fiona Ferguson**
Contact Person's Position in Organisation	**Member/Hall Manager**
Is the organisation	**not registered for GST**
Does the organisation have insurance, including public liability cover?	**Yes**
Does the organisation have an ABN?	**Yes**
If yes, please provide ABN	**82 318 909 926**

What is the aim of your organisation?	**The CWA is the largest women's organisation in Australia and aims to improve conditions for country women and children. We reach that aim in various ways including lobbying for change, helping the local community, creating a network of support and meeting together in towns and cities. CWA of NSW is a member the international organisation Associated Country Women of the World.**
Does your organisation have a plan/strategy?	**Yes**
If yes, please upload your plan/strategy here	**Event Plan Noojee Lea Canowindra 28 June 2022.pdf** **Budget 4 August 2022.pdf**

Event Title

Name of the event	**High Tea at Noojee Lee Homestead**
Funding category applying for	**Core Event**

Details of the Proposal

Please provide a general description of the event	**For the NSW Centenary the Canowindra Branch of the CWA is planning a high tea in the grounds of the historic Noojee Lea Homestead on Fish Fossil Drive. It will be an afternoon of welcomes, fun, garden wanders and scents, quite time, conversation, friends and connecting with the community. Everything the Canowindra CWA are good at!** **Guests will be greeted at the entrance and welcomed before claiming a glass of bubbles, white wine or soft drink. They will have the opportunity to explore the gorgeous garden before being seated to enjoy a feast of tiny morsels, sipping real tea from divine old-world fine bone china and using silver cutlery. More than scones and jam – oh yes, home baked and served with fresh cream and jam.**

Where and when is the event to take place?	**Noojee Lee Historic Homestead, Fish Fossil Drive, Canowindra NSW 2804**
How will the event raise the profile of the Cabonne Council?	**The event will celebrate 100 years of the CWA in NSW. The MC for the event is Kirsty Mc who is a news reader from Prime7. Prime& will be in attendance on the day to cover the event. The event is gathering momentum on social media and will be advertised in print media. The Cabonne Council logo will be featured on the program, pull up banner on display and invitations forwarded to Councilors and senior staff.**
What local business opportunities will be created?	**The purchase of food from local businesses. Hire equipment to set up the event. Sponsorship opportunities for the event.**
How many people are expected to attend the event from within and outside the Shire?	**The Maximum attendance is 150 people. 10 tickets are allocated to VIP's and 140 tickets are for sale.**
What benefits will be returned to the Cabonne community?	**The Cabonne community will receive many benefits. Publicity for the village of Canowindra, the opportunity to attend the event, positive media before and after the event.**
Please list any other community groups involved with this event	**Canowindra CWA and many volunteers from other groups in the village.**

Assistance Requested

Type of Assistance (1)	**Funding to assist with marketing, promotion and printing.**
Details (1)	**Print media - stories and ads in Phoenix suite, developing social media tiles and social media promotions and printing of the program.**
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	**1000**
Type of Assistance (2)	

Details (2)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	
Type of Assistance (3)	
Details (3)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	
Type of Assistance (4)	
Details (4)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Type of Assistance (5)	
Details (5)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	**1000**
Will you require payment of EAP grant prior to lodging the Acquittal Form?	**Yes**

Supporting Information

Please upload a quote outlining project costs (if applicable)	
Please upload your letter of support (1)	
Please upload your letter of support (2)	
The following supporting information is attached with this application	

Applicant's Signature

	Link to signature
Name	**Fiona Ferguson**
Position in Organisation	**Member/Hall Manager**
Date	**10/08/2022**

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DRAFT CONDITIONS OF CONSENT

A. ADMINISTRATIVE CONDITIONS

1. APPROVED PLANS AND SUPPORTING DOCUMENTS

The development shall be carried out in accordance with the approved stamped and signed plans and/or documentation listed below **except where modified by any following conditions**. Where the plans relate to alteration or additions only those works shown in colour or highlighted/shaded are approved.

Reference/Dwg No	*Title/Description*	*Prepared By*	*Date/s*
20108 01 C 1 sheet	Site Plan	McKinnon Design	March 2021
20108 02 C 1 sheet	Part site plan	McKinnon Design	March 2021
20108 03 C 1 sheet	Floor plan and elevations	McKinnon Design	March 2021
20108 VMP C 1 sheet	Vehicle Management Plan	McKinnon Design	March 2021
unreferenced	Statement of Environmental Effects (amended)	Saunders & Staniforth	11 May 2022
R13469e	On site effluent management study	Envirowest Consulting	29 Nov 2021
2203.03.Report.1	Noise Impact Assessment	Acoustik	31 May 2022
2200810 1B-220503	Traffic assessment	MLA Transport Planning	3 May 2022

***Note 1**: Modifications to the approved plans will require the lodgement and consideration by Council of a modification pursuant to Section 4.55 of the Environmental Planning and Assessment Act.*

***Note 2**: A warning to all Accredited Certifiers. You should always insist on sighting the original Council stamped approved plans/documentation and not rely solely upon the plan reference numbers in this condition. Should the applicant not be able to provide you with original copies, Council will provide you with access to its files so you that may review our original copies of approved documentation.*

***Note 3**: The approved plans and supporting documentation may be subject to conditions imposed under section 4.17 of the Act modifying or amending the development (refer to conditions of consent which must be satisfied prior to the issue of any Construction Certificate).*

(Reason: To confirm and clarify the terms of consent)

2. IMPORTED FILL

All fill imported onto the site shall be validated to ensure it is suitable for the proposed land use.

To ensure that fill material is suitable for the proposed use, only material classified as Virgin Excavated Natural Material (VENM) or Excavated Natural Material (ENM) is permitted to be imported onsite.

Any waste-derived material the subject of a resource recovery exemption received at the development site must be accompanied by documentation as to the material's compliance with the exemption conditions and must be provided to the Principal Certifying Authority or Cabonne Council upon request.

(Reason: To ensure that imported fill is of an acceptable standard for environmental protection purposes)

3. HOURS OF OPERATION

The approved hours of operation of the function centre are as follows:

- Friday and Saturday 9am to 11pm

(Reason: To ensure the development does not adversely impact the amenity of the surrounding area).

4. ON SITE SEWAGE MANAGEMENT (OSSM)

All drainage and sanitary plumbing work is to comply with the National Plumbing and Drainage Code (AS3500) and the NSW Code of Practice.

A Section 68 application shall be applied for PRIOR to the issue of the Construction Certificate.

For any Aerated waste water treatment system the owner/occupier is to enter into a service agreement with an approved service contractor. Such agreement is to provide for regular service of the AWTS in accordance with the accreditation from NSW Health for the system approved. Copies of such service reports are to be provided to Council as soon as practical after each service.

(Reason: statutory requirements)

B. PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

5. OBTAINING A CONSTRUCTION CERTIFICATE

This Development Consent does not constitute approval to carry out construction work. Construction work may only commence upon the issue of a Construction

Certificate, appointment of a Principal Certifying Authority (PCA), and lodgement of Notice of Commencement. Please note that if demolition works forms part of the extent of works approved in the same application, then demolition must not commence prior to the issue of a Construction Certificate.

(Reason: Information)

6. APPOINTMENT OF A PRINCIPAL CERTIFYING AUTHORITY

No work shall commence in connection with this Development Consent until:

(a) A construction certificate for the building work has been issued by:
(i) the consent authority; or
(ii) an accredited certifier; and

(b) the person having the benefit of the development consent has:
(i) appointed a principal certifying authority for the building work, and
(ii) notified the principal certifying authority that the person will carry out the building work as an owner builder, if that is the case, and

(b1) the principal certifying authority has, no later than 2 days before the building work commences:
a. notified the Council of his or her appointment, and
b. notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and

(b2) the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has:
(i) appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential building work is involved, and
(ii) notified the principal certifying authority of such appointment, and
(iii) unless that person is the principal contractor, notified the principal contractor of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and

(c) the person having the person having the benefit of the development consent has given at least 2 days' notice to the Council of the person's intention to commence the erection of the building.

Note: If the principal certifying authority is the Council, the nomination will be subject to the payment of a fee for the service to cover the cost of undertaking all necessary inspections and the issue of the appropriate certificates.

Under the Environment Planning and Assessment (Quality of Construction) Act, 2003, a sign must be erected in a prominent position on the work site showing the name, address and telephone number of the principal certifying authority; the name of the principal contractor (if any) for the building work and a telephone number at which that person may be contacted outside working hours. That sign must also state that

unauthorised entry is prohibited. The sign must not be removed until all work has been completed.

(Reason: Statutory requirements)

7. COMPLIANCE WITH BUILDING CODE OF AUSTRALIA

All building work must be carried out in accordance with the provisions of the Building Code of Australia.

Note: Applicants who have lodged an objection and who have been granted exemption under clause 187(6) & 188(4) of the Environmental Planning and Assessment Regulation 2000, must comply with the Building Code of Australia in all other respects.

(Reason: Prescribed statutory control)

8. STORMWATER, SEWERAGE AND WATER WORK APPROVALS

Prior to the issue of a Construction Certificate, the applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from the relevant water supply authority and comply with any conditions of those approvals.

(Reason: Statutory)

9. RETAINING WALLS AND EARTHWORKS

Where the retaining wall exceeds 600mm in height, plans and specifications of the retaining wall shall be submitted to Council or a nominated Accredited Certifier and approved before the issue of the Construction Certificate. Where the height exceeds 1 metre in height, a certificate prepared by a suitably qualified Structural Engineer shall be submitted with the plans and specifications.

(Reason: Statutory)

10. COMPLIANCE WITH DISABILITY DISCRIMINATION ACT

This approval does not necessarily protect or guarantee against a possible claim of discrimination (intentional or unintentional) under the Disability Discrimination Act 1992, and the applicant/owner is therefore advised to investigate their liability under this Act. Note: Disability (Access to Premises - Buildings) Standards 2010 - As of 1 May 2011, if access is provided to the extent covered by this Standard, then such access cannot be viewed as unlawful under the Disability Discrimination Act 1992.

(Reason: To inform of relevant access requirements for persons with a disability)

11. APPLICATION FOR A CONSTRUCTION CERTIFICATE

The applicant must apply to Council or an Accredited Certifier for a Construction Certificate to carry out the relevant building works that are approved by this consent. The details to be included in the application for a Construction Certificate are:

(a) Architectural plans and specifications complying with the Building Code of Australia (BCA), relevant Australian Standards, and the development consent and conditions.
(b) If Council issues the Construction Certificate, engineering details must be submitted for approval for all structural elements, including but not limited to, piers, footings, reinforced concrete slab, first floor joist layout, roof trusses, steel beams and the like. The details must be prepared by a practising consulting structural engineer. Also, a certificate from the engineer must be included certifying that the design fully complies with appropriate SAA Codes and Standards and the Building Code of Australia requirements. Note: The engineer/s undertaking certification must be listed on the National Professional Engineers Register under the appropriate category.
(c) If an alternative solution to the "deemed to satisfy" provisions of BCA is proposed, the following details must be lodged:

- Performance requirements that the alternative solution intends to meet.
- Assessment methods used to determine compliance with the performance requirements, including if and how each performance objective impacts on other requirements of the BCA; and
- A statement about the person who prepared the alternate solution, indicating qualifications, experience insurance details, and membership of an approved accreditation body.

Note: The performance-based application may be required to be reviewed by a suitably qualified independent body at the applicant's expense. Any fees relating to any review are required to be paid prior to the issue of the Construction Certificate.

(Reason: Statutory requirement)

12. EROSION & SEDIMENT CONTROL

A water and soil erosion control plan is to be submitted to the Principal Certifying Authority for approval prior to the issuing of a Construction Certificate. The control plan is to be in accordance with the Managing Urban Stormwater - Soils and Construction produced by Landcom (Blue Book).

Erosion and sedimentation controls shall be in place prior to the commencement of site works; and maintained throughout construction activities until the site is landscaped and/or suitably revegetated.

A copy of the Erosion and Sediment Control Plan must be kept on site at all times during construction and made available to Council officers on request.

(Reason: Environmental protection)

13. LONG SERVICE LEVY PAYMENTS

The payment of a long service levy as required under part 5 of the Building and Construction Industry Long Service Payments Act 1986, in respect to this building work, and in this regard, proof that the levy has been paid, is to be submitted to Council prior to the issue of a Construction Certificate. Council acts as an agent for the Long Services Payment Corporation and the levy may be paid at Council's Office.

(Reason: Statutory)

14. FIRE SAFETY SCHEDULE

Prior to the issue of a Construction Certificate, pursuant to Part 9, Division 2 of the Environmental Planning and Assessment Regulation 2000 (as amended) a Fire Safety Schedule is to be submitted to the Principal Certifying Authority. The Fire Safety Schedule must:

- Deal with the whole of the building,
- Include fire safety measures proposed or required to be implemented in the building,
- Distinguish between the fire safety measures proposed or required to be implemented in the building premises, and
- Identify each measure that is a critical fire safety measure and the intervals (being intervals of less than 12 months) at which supplementary fire safety statements must be given to Council in respect of each such measure, and
- Specify the minimum standard of performance for each fire safety measure included in the schedule.

(Reason: Fire Safety)

15. SECTION J REPORT

Prior to the issue of a Construction Certificate, a Section J Report demonstrating the buildings compliance with Section J of the National Construction Code (NCC) is to be submitted to the Principal Certifying Authority.

(Reason: Statutory)

16. TRAFFIC & PEDESTRIAN MANAGEMENT PLAN

Prior to the issue of a Construction Certificate, the applicant is to prepare and implement a Traffic Management Plan that provides necessary direction to traffic or pedestrian movement through or past the work site. The Traffic Management Plan is to be prepared by a suitably qualified person in accordance with the provisions of the relevant Australian Standards and is to be submitted to Council for approval PRIOR to its implementation.

(Reason: Safety, amenity and protection of public infrastructure and the environment)

17. CAR PARKING

One hundred and four (104) car parking spaces, delineated by line marking, each to be of minimum dimensions 5.5 x 2.5 metres. shall be provided on site as per the approved plans and must be of the minimum standard specified by:

- AS 2890.2:2018 - Parking facilities, Part 2: Off-street commercial vehicle facilities
- AS/NZS 2890.1:2004 AMDT 1 - Parking facilities - Off-street car parking

The following traffic control measures shall be implemented on site:

(a) Internal driveway and delineated vehicle manoeuvring areas are to be constructed to accommodate adequate travel paths and turning circles,
(b) Be constructed of all weather material that would avoid the potential of dust arising,
(c) At no time shall any vehicle used in connection with the use of the premises be parked in the road reserve

(Reason: Parking and access)

18. ACCESS FOR PEOPLE WITH DISABILITIES

Access for people with disabilities must be provided in accordance with the requirements of the Building Code of Australia, relevant Australian Standards and with regard to the Disability Discrimination Act 1992. Prior to the issue of a Construction Certificate, the plans shall demonstrate compliance.

Plans and details of the disabled toilet/s complying with the relevant Australian Standards, the Building Code of Australia, and with regard to the Disability Discrimination Act 1992. Prior to the issue of a Construction Certificate, the plans shall demonstrate compliance.

Note: Disability (Access to Premises - Buildings) Standards 2010 - As of 1 May 2011, if access is provided to the extent covered by this Standard, then such access cannot be viewed as unlawful under the Disability Discrimination Act 1992. The plans must be approved by the Accredited Certifier prior to issue of a Construction Certificate.

(Reason: To inform of relevant access requirements for persons with a disability)

19. LIGHTING

Any lighting on the site shall be designed so as not to cause a nuisance to other residences in the area or to motorists on nearby roads and to ensure no adverse impact on the amenity of the surrounding area by light overspill. All lighting shall comply with relevant standards.

No flashing, moving or intermittent lighting, visible from any public place may be installed on the premises or external sign associated with the development.

All outdoor lighting (including illuminated signage) must be in accordance with the Australian Standard 4282-1997 Control of the obtrusive effects of outdoor lighting.

(Reason: Protect amenity of surrounding area)

20. WIDENING OF FAVELL ROAD

Favell Road is required to be widened to an eight (8) metre wide standard to facilitate increased traffic flows. Extent of widening will be made from the Cabonne Council boundary through to the entirety of the development frontage (Lot 201 on DP1263131). Design of the widening will be required to be undertaken in accordance with Council's Guidelines to Engineering Works.

An Engineering Construction Certificate must be approved by Cabonne Council prior to any works being carried. This Engineering Construction Certificate will ensure design meets Council standards for construction.

Prior to an Occupation Certificate being issued, an Engineering Compliance Certificate must be obtained, confirming the adequacy of any works completed, and confirming construction has been undertaken in accordance with current Council standards.

(Reason: To ensure that the road is of sufficient width to accommodate increase vehicle numbers and manoeuvrability to and from the site.

21. PROVISION OF PRIVATE ACCESS

Driveway accesses to the site from Favell Road must be constructed in accordance with Council's Provision of Private Access Specification.

An Access Construction Certificate must be approved by Cabonne Council prior to any works being carried out. Details of the works and contractors to undertake the work are required to gain an approved Access Construction Certificate.

Prior to an Occupation Certificate being issued, an Access Compliance Certificate must be obtained, confirming the adequacy of the driveway and confirming construction has been undertaken in accordance with current Council standards.

(Reason: To ensure that safe and practical access is provided to the subject land.)

22. NOISE ABATEMENT

According to the findings contained within the Noise Impact Assessment – Event Venue – 296 Favell Road (Acoustick, 31 May 2022), the following noise control measures will be provided prior to the issuance of Occupation Certificate.

- Ceiling over the reception centre, the bar, and the corridor leading to the toilets must be 13 mm plasterboard or thicker with a minimum 70 mm gap to the underside of the Colorbond roof sheeting (minimum 0.76 mm thickness sheeting), there must be minimum R2.0 rated acoustic insulation in the ceiling cavity. No gaps or penetrations in the plasterboard are permitted. Flush mounted lighting or lighting suspended from the ceiling is permitted. Any penetrations for services must be caulked and sealed.

- The ceiling over the utility zones except for the toilets and bridal ensuite and office room must be 10 mm plasterboard or thicker with a minimum 70 mm gap to the underside of the Colorbond roof sheeting (minimum 0.76 mm thickness sheeting), there must be minimum R2.0 rated acoustic insulation in the ceiling cavity.
- Any gaps between the ceiling over the reception hall and the ceiling over the utility rooms must continue the 13 mm plasterboard to wall between the reception hall and the utility rooms.
- Walls of the reception centre will have 15 mm thick external timber cladding and be internally lined with sheet metal or corrugated iron sheeting, the wall cavity will contain minimum R2.0 rating insulation.
- The western end of the southern facing veranda will have a solid wall to control noise emissions from patrons on the veranda.
- The western facing veranda adjacent to the guest drop off and pickup area must be enclosed with a solid wall.
- A fence is to be constructed along the Northern edge of the outdoor entertainment area and will return to the northern corner of the reception building near the deliveries area. The fence must be at least 2.4 m high. A lapped timber fence minimum 15 mm thick palings overlapping by 25 mm is preferred.
- Erection of signage to advising residents to leave the premises quietly and consider neighbouring residents.

Plans shall be updated to reflect the recommendation noise insultation in walls and ceilings, and to include the type and location of acoustic fencing.

(Reason: Protection of rural amenity through the abatement of noise pollution.)

23. STORMWATER MANAGEMENT

Ensure that stormwater is not discharged to adjacent and downstream properties in a manner that differs significantly from pre-existing conditions and neither cause scour and erosion nor discharge rates exceed pre-existing conditions.

Detail plans of the stormwater control measures are to be submitted to the Council prior to the commencement of the works.

(Reason: Statutory requirement)

24. SOIL EROSION AND SEDIMENT CONTROL

Provide and maintain a silt intercept fence along the lower boundary of the site or as otherwise directed by the Council to ensure that silt does not enter the stormwater system/catchment and ensure satisfactory stabilisation of exposed areas to prevent soil erosion.

Detail plans of the soil erosion and sediment control measures are to be submitted to the Council prior to the commencement of the works.

(Reason: To prevent soil erosion and watercourse contamination during and subsequent to the course of the development)

25. WATER AND SEWER WORKS

Prior to the issue of a Construction Certificate, the applicant is to obtain all relevant approvals to carry out sewer and water works and comply with any conditions of those approvals.

All plumbing and drainage work shall be undertaken either by Council or authorised / licensed Contractor to the requirements of the National Plumbing and Drainage Code AS3500.

(Reason: Statutory requirement)

26. RETAINING OF EXCAVATED/FILLED AREAS

All excavated and/or filled areas are required to be either battered in accordance with Part 3.1.1 Earthworks of the Building Code of Australia or retained by a retaining wall designed by a structural engineer with suitable provisions made for any associated drainage. All works are to be completed prior to any Final Occupation Certificate is issued for the works.

Reason: To ensure all excavated and filled areas are stabilized to prevent against erosion and scouring out of land.

***27.* TRAFFIC AND PEDESTRIAN MANAGEMENT PLAN**

The applicant is to prepare and implement a Traffic Management Plan that provides necessary direction to traffic or pedestrian movement through or past the work site.

The Traffic Management Plan is to be prepared and implemented by a suitably qualified person in accordance with the provisions of the relevant Australian Standards and is to be submitted to Council for approval PRIOR to issue of Construction Commencement Certificate.

(Reason: Statutory requirement)

28. LANDSCAPING PLAN

A landscape plan prepared by a qualified landscape architect or landscape consultant to a scale of 1:100 or 1:200, conforming to all relevant conditions of consent is to be submitted to the satisfaction of the Accredited Certifier with the Construction Certificate application. The plan must include the following information:

- location of all existing and proposed landscape features including materials to be used.
- delineate and identify all trees to be retained, removed, or transplanted.
- existing and proposed finished ground levels.

- top and bottom wall levels for both existing and proposed retaining and free-standing walls and
- detailed plant schedule which includes proposed species listed by botanical (genus and species) and common names, quantities of each species, pot sizes and the estimated size at maturity. Consideration within the design should be given to the scale of planting in proportion to the proposed development, consistency with the existing landscape character of the area, potential views, solar access, and privacy for neighbouring development.

All landscaping is to be completed prior to issue of an Occupation Certificate.

(Reason: amenity)

29. FOOD PREMISES

The construction and operation of the food premises shall comply with all applicable legislation/regulation and standards, including:

- The Food Act 2003
- Food Regulation 2015
- Food Standards Australia and New Zealand - Food Standards Code
- The cooking appliances require an approved air handling system designed in accordance with AS1668.1-1998 and AS1668.2-1991 or alternative solution satisfying the performance objectives of the Building Code of Australia. No approval is granted for the burning of wood fired fuel.
- The construction, fit out and finishes of the food premises must comply with Standard 3.2.3 of the Australian and New Zealand Food Standards Code under the Food Act 2003 and AS 4674 - Design, Construction and Fit out of Food Premises

(Reason: Compliance legislation and standards)

PRIOR TO THE COMMENCEMENT OF WORKS

30. NOTICE OF COMMENCEMENT

No work shall commence until you submit a notice of commencement (form will be attached with issue of a Construction Certificate or available from our website) giving Council:

(a) Not less than two (2) days' notice of the date on which it is proposed to commence work associated with this Development Consent.
(b) Details of the appointment of a Principal Certifying Authority (either Cabonne Council or another Accredited Certifier)
(c) Details of the name, address, and licence details of the Builder.

(Reason: Statutory Requirement)

31. SITE SAFETY FENCING

Erect site fencing to a minimum height of 1.8m complying with WorkCover Guidelines, to exclude public access to the site throughout the demolition. The fencing must be erected before the commencement of any demolition work and maintained.

The site shall be maintained in a clean and orderly condition during demolition works.

Hoardings If applicable, a separate Hoarding Application for the erection of an A class (fence type) or B class (overhead type) hoarding along the street frontage(s) complying with WorkCover requirements must be obtained including:

- payment to Council of a footpath occupancy fee based on the area of footpath to be occupied and Council's Schedule of Fees and Charges before the commencement of work; and
- provision of a Public Risk Insurance Policy with a minimum cover of $10 million in relation to the occupation of and works within Council's road reserve, for the full duration of the proposed works, must be obtained with a copy provided to Council.

(Reasons: Statutory Requirement and health and safety)

32. EROSION & SEDIMENT CONTROL

Erosion and sedimentation controls shall be in place prior to the commencement of site works; and maintained throughout construction activities until the site is landscaped and/or suitably revegetated. The controls shall be in accordance with the details approved by Council and/or as directed by Council Officers. These requirements shall be in accordance with Managing Urban Stormwater - Soils and Construction produced by Landcom (Blue Book).

A copy of the Erosion and Sediment Control Plan must always be kept on site during construction and made available to Council officers on request.

Erosion and sediment control measures as detailed in the submitted Erosion and Sediment Control Plan must be installed and operating prior to and during all construction works and left in place until the area of excavation is suitably revegetated.

(Reason: Environmental protection)

33. PRINCIPAL CERTIFYING AUTHORITY SIGN

Prior to commencement of any work, signage must be erected in a prominent position on the work site identifying:

- The Principal Certifying Authority (PCA) by showing the name, address and telephone number of the PCA;
- The Principal Contractor by showing the Principal Contractor's name, address and telephone number (outside of work hours) for that person.
- The sign must state that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the work is being carried out but must be removed when the work has been completed.

(Reason: Statutory Requirement)

34. TOILET AMENITIES ON CONSTRUCTION SITES

Prior to commencement of any building works, toilet facilities for employees must be provided in accordance with WorkCover NSW requirements. Where female workers are present on site, appropriate measures for sanitary item disposal should be made, such as a disposal unit provided in the portable toilet or sewer connected toilet closet.

(Reason: Statutory Requirement - Health and amenity)

C. REQUIREMENTS DURING WORKS

35. HERITAGE

During construction, the development is to proceed with caution. If any Aboriginal objects are found, works should stop, and the NSW Office of Environment and Heritage contacted. If an Aboriginal relic is uncovered, work must cease immediately, and the NSW Office of Environment and Heritage must be contacted. All workers on the site are to be made aware of this condition.

(Reason: Heritage)

36. CONSTRUCTION HOURS

Construction work may only be undertaken during the following hours.

DAY	HOURS
Monday to Friday	7:00 am to 6:00 pm
Saturday	8 am to 1:00 pm
Sunday & Public Holidays	No work

Where the development involves the use of jackhammers/ rock breakers and the like or other heavy machinery, such equipment may only be used between the hours of 7.00 am - 5.00 pm Monday to Friday only.

(Reason: Safety and amenity)

37. PREVENTION OF NUISANCES

All possible and practical steps shall be taken to prevent nuisance to the inhabitants of the surrounding neighbourhood from windblown dust, debris, noise and the like during the demolition, excavation and building works.

(Reason: Health and amenity)

38. PLUMBING & DRAINAGE WORKS

All plumbing and drainage work shall be carried out by a licensed plumber and drainer to the requirements of the National Plumbing and Drainage Code AS3500.

(Reason: Statutory requirement)

39. STORMWATER DISCHARGE

During construction, the stormwater design approved as per condition 17 is to be constructed and implemented on site.

(Reason: Adequate Stormwater Disposal)

40. DAMANGE TO ADJOINING PROPERTIES

All precautions must be taken to prevent any damage likely to be sustained to adjoining properties. Adjoining owner property rights must always be observed. Where damage occurs to adjoining property all necessary repair or suitable agreement for necessary repairs are to be undertaken by the applicant in consultation with, and with the consent of, the affected property owner.

(Reason: Structural safety)

41. ADJUSTMENT TO UTILITY SERVICES

Any adjustments to existing utility services that are made necessary by this development proceeding are to be at the full cost of the developer.

(Reason: Information)

42. CINTAMINATED LANDS – UNEXPECTED FINDS

In the instance works cause the generation of odours or uncovering of unexpected contaminants works are to immediately cease, Council is to be notified and a suitably qualified environmental scientist appointed to further assess the site. The exposed material/excavation is to be evaluated by the supervising environmental consultant and an appropriate response determined in consultation with the applicant, which is agreed to by Council's Development Services Department.

Note: Council may also request that an NSW EPA accredited site auditor is involved to assist with the assessment of the contaminated land situation and review any new contamination information. The applicant must also adhere to any additional conditions which may be imposed by the accredited site auditor.

(Reason: To ensure compliance with Statutory Requirements)

43. OBSTRUCTION OF ROAD & FOOTPATH

The use of the road or footpath for the storage of any building materials, waste materials, temporary toilets, waste bins or any other matter is not permitted unless the written approval is obtained from Cabonne Council. A Penalty Infringement Notice may be issued for any offence.

(Reason: Protection of infrastructure, safety & information)

44. CRITICAL STAGE INSPECTIONS

Critical stage inspections must be called for by the Principal Contractor or Owner Builder as required by the Principal Certifying Authority (PCA), any PCA Service Agreement, the Act and the Regulation.

Work must not proceed beyond each critical stage until the PCA is satisfied that work is proceeding in accordance with this consent, the Construction Certificate(s) and the Act. 'Critical Stage Inspections' means the inspections prescribed by the Regulations for the purposes of section 6.5 of the Act or as required by the PCA and any PCA Service Agreement.

Note 1: The PCA may require additional inspections beyond mandatory critical stage inspections in order that the PCA be satisfied that work is proceeding in accordance with this consent.

Note 2: The PCA may, in addition to inspections, require the submission of Compliance Certificates, survey reports or evidence of suitability in accordance with Part A2.2 of the BCA in relation to any matter relevant to the development.

(Reason: Statutory requirement)

45. INSPECTION RECORDS & COMPLIANCE CERTIFICATES

The PCA or accredited certifier undertaking each of the inspections must make a record of each inspection in accordance with Clause 162B of the Environmental Planning and Assessment Regulations 2000 and, if the person is not the PCA, forward a copy to the PCA.

A copy of any compliance certificates issued in respect of the building work and any documents referred to in the certificate must be provided to Council within two (2) days of the certificate being issued.

(Reason: Statutory)

46. SITE REQUIREMENTS DURING DEMOLITION AND CONSTRUCTION

All of the following are to be satisfied/complied with during demolition, construction and any other site works:

(a) A single entrance is permitted to service the site for construction. The footway and nature strip at the service entrance must be planked out with close boarded, hardwood timber footpath protection pads. The pad shall cover the entire width of the footpath opening for the full width of the fence.
(b) No blasting is to be carried out at any time during construction of the building.
(c) Care must be taken during excavation/ building/ construction to prevent any damage to adjoining buildings.
(d) Adjoining owner property rights and the need for owner's permission must be observed at all times, including the entering onto land for the purpose of undertaking works.
(e) Any demolition and excess construction materials are to be recycled wherever practicable.
(f) The disposal of construction and demolition waste must be in accordance with the requirements of the Protection of the Environment Operations Act 1997.
(g) All waste on the site is to be stored, handled and disposed of in such a manner as to not create air pollution (including odour), offensive noise or pollution of land and/or water as defined by the Protection of the Environment Operations Act 1997. All excavated material should be removed from the site in the approved manner and be disposed of lawfully to a tip or other authorised disposal area.
(h) Section 143 of the Protection of the Environment Operations Act 1997 requires waste to be transported to a place which can lawfully accept it. All non-recyclable demolition materials are to be disposed of at an approved waste disposal depot in accordance with legislation.
(i) All materials on site or being delivered to the site are to generally be contained within the site. The requirements of the Protection of the Environment Operations Act 1997 must be complied with when placing/stockpiling loose material, disposing of concrete waste, or other activities likely to pollute drains or water courses.
(j) Any materials stored on site must be stored out of view or in such a manner so as not to cause unsightliness when viewed from nearby lands or roadways.
(k) Public footways and roadways adjacent to the site must be fully maintained and cleared of obstructions during construction unless prior separate approval from Council is obtained including payment of relevant fees.
(l) Building operations such as brick cutting, washing tools or paint brushes, and mixing mortar not be performed on the roadway or public footway or any other locations which could lead to the discharge of materials into the stormwater drainage system.
(m) All site waters during excavation and construction must be contained on site in an approved manner to avoid pollutants entering into waterways or Council's stormwater drainage system.

(Reason: To ensure that demolition, building and any other site works are undertaken in accordance with relevant legislation and policy and in a manner which will be non-disruptive to the local area.)

47. <u>PROTECTION OF PUBLIC PLACES</u>

If the work involved in the demolition or construction of a building is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient, or building involves the closure of a public place, a hoarding or fence

shall be erected. Hoardings shall be erected to comply with the requirements of SafeWork and the Principal Certifying Authority.

(Reason: Safety)

48. VEHICLE MOVEMENT AREAS

All vehicle movement areas from the site access to the proposed building are to be adequately constructed to an all-weather standard to ensure the site is accessible at all times and to mitigate dust impacts.

(Reason: Amenity)

D. PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE

49. OCCUPATION CERTIFICATE (Section 6.9 of the Act)

A person must not commence occupation or use (or change of use where an existing building) of the whole or any part of a new building (within the meaning of section 6.10 of the Act) unless an Occupation Certificate has been issued in relation to the building or part. The Principal Certifying Authority is required to be satisfied, amongst other things, that:

- All required inspections (including each applicable mandatory critical stage inspection) have been carried out; and
- Any preconditions to the issue of the certificate required by a development consent have been met.

Note: New building includes an altered portion of, or an extension to, an existing building.

(Reason: Statutory requirement)

50. DAMAGE TO PUBLIC ASSETS

Any damage caused to footpaths, roadways, utility installations, trees and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration / repairs of property or services damaged during the works shall be met by the Applicant.

(Reason: Safety & Amenity)

51. DRAINAGE RECORDS

To provide an accurate record of drainage works. The below listed records are to be submitted to Council prior to the release of the final Plumbing and Drainage Certificate. **ANY OCCUPATION CERTIFICATE MUST NOT BE ISSUED** until the final Plumbing and Drainage certificate has been issued by council. (Templates can be found on council's website www.cabonnecouncil.nsw.gov.au).

- Notice of Works,
- Certificate of Compliance, and
- Sewer Service Diagram drawn to the scale of 1 in 200 of drainage.

(Reason: Statutory requirement)

52. ACCESS COMPLIANCE CERTIFICATE

Council prior to any Occupation Certificate being issued for the function centre must issue an Access Compliance Certificate for the access.

(Reason: To ensure that safe and practical access is provided to the subject land)

53. FIRE SAFETY CERTIFICATE

A final Fire Safety Certificate shall be obtained in accordance with Part 9, Division 4 of the Environmental Planning and Assessment (Amendment) Regulation 2000, **prior to the issue of the Final Occupation Certificate** for the building.

A copy of the Fire Safety Certificate and fire safety schedule shall be: -

1. Forwarded to Cabonne Council.
2. Forwarded to the Commissioner of the New South Wales Fire Brigade; and
3. Prominently displayed in the building.

(Reason: Fire safety)

54. WATER SUPPLY

Objective

Statutory requirement and Public Interest.

Performance

Details of Private Water Supply in accordance with the NSW Health Guidelines are to be provided to Council PRIOR to the release of the OCCUPATION CERTIFICATE

55. SIGNAGE OF ENTRANCE / EXIT POINTS

Objective

To ensure on-site traffic flows in the manner assessed by Council.

Performance

Entrance / exit points are to be clearly signposted and visible from both the street and the site at all times.

56. COMPLIANCE WITH CONDITIONS OF CONSENT

All relevant conditions of this consent are to be complied with to the standards specified **prior** to any occupation.

(Reason: Statutory requirement)

OPERATIONAL CONDITIONS

57. VEHICLE ACCESS & MOVEMENTS

All driveways and parking areas shall be unobstructed at all times. All vehicles entering or leaving the subject property shall be driven in a forward direction.

(Reason: Safety and Traffic Control)

58. ANNUAL FIRE SAFETY STATEMENT

Pursuant to Part 9, Division 5 of the Environmental Planning and Assessment Regulation (as amended) the owner of the building shall furnish Council with an Annual Fire Safety Statement from a competent person so as to certify the essential fire safety measures in the building. The Annual Fire Safety Statement shall be within 12 months of the issue of the fire safety certificate, and then on an annual basis.
A copy of the Fire Safety Statement obtained, and Fire Safety Schedule shall also be: -

1. Forwarded to the Commissioner of the New South Wales Fire Brigade,
2. Forwarded to Cabonne Council, and
3. Prominently displayed in the building

(Reason: Fire safety)

59. CONTROL OF LITTER

The occupant or person in control of the premises must take all practicable steps to ensure that the area of public footpath or public area adjacent to the premises is maintained in a clean and tidy condition.

Where a litter problem arises and the offending material is found to usually include wrappers, containers or the like, and remains of goods or items which it might reasonably be assumed were purchased at the subject premises, the shopkeeper must comply with any direction of Cabonne Council with regard to the regular sweeping, collection and disposal of rubbish.

(Reason: Environmental health)

60. NOISE

No external amplification of sound and/or music from the external dining areas is permitted.

Reason: To ensure there are no adverse impacts to the amenity of the surrounding area.

61. BUSINESS PREMISE AMENITY

The business shall be conducted, and patrons controlled at all times so that no interference occurs to the amenity of the area, adjoining occupations and residential premises.

(Reason: Amenity)

62. COMPLAINTS MANAGEMENT PROCEDURE

A system for managing complaints is to be implemented and promoted and shall include a contact person available during events.

(Reason: Amenity)

E. PRESCRIBED CONDITIONS OF CONSENT

63. COMPLIANCE WITH BUILDING CODE OF AUSTRALIA

All building work must be carried out in accordance with the provisions of the Building Code of Australia. Note: Applicants who have lodged an objection and who have been granted exemption under clause 187(6) & 188(4) of the Environmental Planning and Assessment Regulation 2000, must comply with the Building Code of Australia in all other respects.

(Reason: Prescribed statutory control)

64. ERECTION OF SIGNS

A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out—

(a) showing the name, address and telephone number of the principal certifier for the work, and
(b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
(c) stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

This does not apply in relation to Crown building work that is certified, in accordance with section 6.28 of the Act, to comply with the technical provisions of the State's building laws.

Note: Principal certifiers and principal contractors must also ensure that signs required by this clause are erected and maintained (clause 227A currently imposes a maximum penalty of $1,100 for non-compliance with this requirement).

F. ADVISORY NOTE

65. BUSINESS IDENTIFICATION ADVERTISING SIGNAGE

Separate approval may be required for the erection of any business identification advertising sign, unless such signage signage satisfies criteria as exempt development.

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ITEM 1 - COUNTRY MAYORS ASSOCIATION

REPORT IN BRIEF

Reason For Report	To update council on matters discussed at the Country Mayors Association meeting held on 28 May 2021.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.b - Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils
Annexures	1. CMA Minutes 2022 5 August⇩ 2. CMA Minutes 2022 4 August Rural Skills Forum⇩
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\COUNTRY MAYORS ASSOCIATION OF NSW - 1425126

GENERAL MANAGER'S REPORT

The Mayor and General Manager attended the Country Mayors Association Skills Forum and General Meeting in Sydney on 4-5 August 2022.

Speakers at the Skills Forum were:

- Clr Ken Keith, Chairman Country Mayors Association
- Hon Fiona Nash, National Commissioner for Rural Education
- Hon Alister Henskens, Minister for Skills and Training
- Mr Tim Crakanthorp, Shadow Minister for Skills and TAFE, Shadow Minister for Tertiary Education
- Mr Edward Cavanagh, Director of Policy, McKell Institute
- Cr Jacob Cass, Centre Manager, Parkes Country Universities Centre
- Cr Rick Firman Chairman and Julie Briggs CEO Riverina Joint Organisation to outline Riverina's Development Skills Shortages Project

Special guests at the general meeting included:

- Darriea Turley, President, LGNSW
- The Hon Anthony Roberts MP, Minister for Planning, Minister for Homes
- Ms Amy Dumbrell, Acting Director, Biodiversity Offsets Scheme and Dr Louisa Mamouney, Acting Executive Director, Biodiversity Credit Supply Fund and Taskforce
- Mr Justin Clancy MP, Parliamentary Secretary for Health
- Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans and Shadow Minister for Western Sydney

Minutes of the Skills Forum and General Meeting are attached for Councillors' information. Any queries regarding items discussed should be directed to the Mayor or General Manager.

ITEM 2 - COMMUNITY ASSISTANCE PROGRAM 2022/23

REPORT IN BRIEF

Reason For Report	For Councillor notation.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.3.2b - Support local events, culture, and festivals and promote local villages - including through the provision of sponsorship opportunities and seeking grant funding.
Annexures	1. CAP - 2022-23 - Round 1 - Guidelines and Application form⇩
File Number	\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 1425343

LEADER - COMMUNITY AND ECONOMY'S REPORT

Council allocated $68,420.52 in its current budget for the 2022-23 Community Assistance Program (CAP).

The objectives of the Community Assistance Program are to:

- Support community groups with projects that are of ongoing or sustainable benefit to the Cabonne communities.
- Improve the liveability of the Cabonne shire.

Not-for-profit community groups are encouraged to apply for community-related projects on non-commercial facilities which provide ongoing or sustainable benefits to Cabonne communities.

Progress Associations are encouraged to utilise their Village Enhancement Fund budgets to meet the co-contribution requirements as outlined in the CAP guidelines.

Round one opened on Wednesday, 10 August 2022, and closes at 5pm on Tuesday, 20 September 2022.

The applications for funding will be presented to the Community, Economy, and Culture Committee meeting in October 2022, for endorsement and recommendation prior to going to the October 2022 Council meeting.

ITEM 3 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. Council⇩ 2. Traffic Light Report - August 2022⇩
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 1426173

GENERAL MANAGER'S'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the deputy general managers as per the mayor's request.

ITEM 4 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF).
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.1.1.2a - Maintain sporting facilities in accordance with agreed levels of service.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1425122

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.

2. Recipients must be community based not-for-profit groups.

3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).

4. Allocation of funds to be reported to the next available Council meeting.

5. Limit of $3,000 per allocation unless other approved by Council.

There were Nil allocation of funds were processed in the last month

ITEM 5 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.2b - Maximise income sources through investments.
Annexures	1. Investments July 2022⇩
File Number	\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1425209

ACTING DEPARTMENT LEADER - FINANCE'S REPORT

Council's investments as 31 July 2022 stand at a total of $41,535,894.

Council's average interest rate for the month of July 2022 was 1.40%. The effect of the increased cash rate is starting to have a positive impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate increased to 1.35% during the month of July. However, due to the large decline in interest rates over the last few years and now the rapid increase over

the last few months, we are currently below Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 1.652%.

It is envisaged that this situation will be rectified over coming months. The Average Interest Rate is steadily increasing as Term Deposits currently invested on the low interest rates mature and are re-invested at the higher interest rates that are now on offer.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to council's Investment Policy. The annexure to this report shows a breakup of each individual institution that council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for July 2022 is attached for council's information.

ITEM 6 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Rates collections.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Level of rate of collection
Annexures	1. Rates Graph July 2022⇩
File Number	\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1426116

ACTING DEPARTMENT LEADER - FINANCE'S REPORT

The Rate Collection Summary to 31 July 2022 is attached for council's information. The percentage collected is 9.5% which is comparable to previous years for the same time period. The first instalment will fall due on 31 August 2022.

ITEM 7 - DEVELOPMENT APPLICATIONS APPROVED DURING JULY 2022

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil

File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1424424

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Development Applications have been approved during the period 1 July 2022 to 31 July 2022 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED

DA Number	Description Of Work	Development Value	Applicants Name	Property Address
2022/0107	Warehouses x 2 & Earthworks	$800,000	Peter Basha Planning & Development	Castle Street, Molong NSW 2866
2022/0186	Transportable Dwelling	$250,000	Christopher Blowes	1770 Belgravia Road, Molong NSW 2866
2022/0206	Dwelling	$540,000	BT Homes	15 Boree Street, Cudal NSW 2864
2022/0207	Dwelling (Alteration & Additions)/ Carport/ Swimming Pool	$650,000	Designs at M	376 Kent Road, Mullion Creek NSW 2800
2022/0208	Dual Occupancy	$250,000	Prefabulous Pty Ltd	1953 The Escort Way, Borenore NSW 2800
2022/0210	Dual Occupancy	$998,500	GJ Garner Homes	222 Spring Hill Road, Spring Hill NSW 2800
2022/0215	Dual Occupancy	$1,520,000	Tremain Holdco 2 Pty Ltd	66 Goodrich Road, Yeoval NSW 2868
2022/0222	Attached Patio	$29,291	Kate Braimbridge	991 Ophir Road, Summer Hill Creek NSW 2800
2022/0223	Alterations & Additions to Existing Dwelling/Pool Deck/Tanks/Shed	$570,000	Rebecca Halls	53 Stanford Road, Canobolas NSW 2800

2022/0224	Alterations & Additions to Existing Dwelling/ Swimming Pool	$350,000	Christopher Hayes	221 Yuranigh Road, Molong NSW 2866
2022/0229	Shed	$7,500	Jason Askew	20 Canowindra Street, Canowindra NSW 2804
2022/0231	Playground	$184,000	Manildra & District Progress Association	Loftus Street, Manildra NSW 2865
2022/0223	Inground Fibreglass Swimming Pool	$73,500	James Jackson	556 Kangaroobie Road, Kangaroobie NSW 2800
2022/0238	Shed	$49,500	Jacqueline Merchant	77 Square Road, Moorbel NSW 2804
2022/0243	Change of Use to Food and Drink Premises	$1,000	Harriet Pederick	7 Bank Street, Molong NSW 2866
2022/0244	Detached Deck	$70,000	Iconic Outdoors	556 Kangaroobie Road, Kangaroobie NSW 2800
2022/0245	Alterations & Additions to Existing Dwelling	$234,000	Cowra Design Drafting	3332 Nanami Lane, Canowindra NSW 2804
2022/0250	Swimming Pool	$38,000	Christian Klaare	4 Ganoo Street, Yeoval NSW 2868
Total: 18		**$6,615,291**		

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS APPROVED

DA Number	Application Description of Work	Development Value	Applicants Name	Property Address
2022/1031	Garage	$14,000	Christopher Gosper	86 Bank Street, Molong NSW 2866

TOTAL: 1	**$14,000**		

GRAND TOTAL: 19	**$6,629,291**

ITEM 8 - DEVELOPMENT APPLICATIONS RECEIVED DURING JULY 2022

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1424425

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Development Applications have been received during the period 1 July 2022 to 31 July 2022, as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

DA Number	Description Of Work	Development Value	Applicants Name	Property Address
2021/0288/1	Transportable Cabins	$0.00	Cabonne Council	Gaskill Street, Canowindra NSW 2804
2023/0001	Carport	$20,000	Ella Crowfoot	South Street, Molong NSW 2866
2023/0002	Shed	$52,000	Lauren Fenton	3 Bowler Street, Eugowra NSW 2806
2023/0003	4 Lot Subdivision	$0.00	Anthony Toohey	Bowler Street, Eugowra NSW 2806
2023/0004	Retaining Wall	$27,000	Peter Johnson	337 Lower Lewis Ponds Road, Clifton Grove NSW 2800
2023/0005	Shed	$360,000	Macada Pty Ltd	175 Calula Road,

				Belgravia NSW 2800
2023/0006	Shed	$73,000	Darren Mckenzie	12 Mayne Street, Cargo NSW 2800
2023/0007	Alterations & Additions to Dwelling	$40,000	David Woodbridge	Evelyn Street, Eugowra NSW 2806
2023/0008	Inground Fibreglass Swimming Pool	$53,000	Brett Larkin	3735 The Escort Way, Cudal NSW 2864
2023/0009	Event	$0.00	Yuri Hulak	Lake Canobolas Road, Nashdale NSW 2800
2023/0010	Garage /Carport & Swimming Pool	$75,000	Cherilyn Handebo	39 Riddell Street, Molong NSW 2866
2023/0011	Dual Occupancy/ Farm Building & Water Tank	$1,300,000	Matthew Shephard	93 Caves Creek Road, Lidster NSW 2800
2023/0012	Farm Building x 2	$80,000	John Rourke	39 Wedgetail Road, March NSW 2800
2023/0013	Garage	$20,000	Aaron Earsman	63 Clyburn Street, Canowindra NSW 2804
2023/0014	Garage	$30,000	Stuart Gavin	21 Longs Croner Road, Canowindra NSW 2804
2023/0015	2 Lot Subdivision	$0.00	Mardi Investment Group Pty Ltd	2 Mcardle Street, Molong NSW 2800
2023/0016	Alterations & Additions to Office Building	$840,000	Cudal Council Chambers	16 Main Street, Cudal NSW 2864
2023/0017	2 Lot Subdivision	$0.00	Peter Basha Planning & Development	238 Nancarrow Lane, Nashdale NSW 2800
2023/0018	Shed	$150,000	Thomas Beath	Wenz Lane, Canowindra NSW 2804

2023/0019	Shed	$25,000	Jakeob Langfield	21 Rodda Drive, Cudal NSW 2864
2023/0020	Depot	$4,000	Mark Grant	51 Quarry Road, Moorbel NSW 2804
Total: 21		**$3,149,000**		

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

CDC Number	Description of Work	Development Value	Applicants Name	Property Address
2023/1001	Dwelling	$653,000	GJ Gardner Homes	191 Robards Lane, Manildra NSW 2865
2023/1002	Alterations & Additions	$19,000	Janine Percy	365 Paling Yards Loop, Bowan Park NSW 2864
2023/1003	Inground Fibreglass Swimming Pool	$72,000	Nontando Nare	13 Foys Drive, Molong NSW 2866
2023/1004	Swimming Pool Paving & Fencing	$20,000	Katherine Bennett	20 Weemilah Place, Clifton Grove NSW 2800
TOTAL:4		**$764,000**		

GRAND TOTAL: 25	**$3,913,000**

ITEM 9 - MEDIAN PROCESSING TIMES 2022

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1424427

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Summary of median Application Processing Times over the last five years for the month of July:

YEAR	MEDIAN ACTUAL DAYS
2017	35.5
2018	14.5
2019	25
2020	23
2021	25.5

Summary of median Application Processing Times for 2022:

MONTH	MEDIAN ACTUAL DAYS
January	42
February	42
March	47
April	43
May	57
June	58
July	53
August	
September	
October	
November	
December	

Country Mayors Association
of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM
PO Box 337 Parkes NSW 2870
02 6861 2333
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 5 AUGUST 2022 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.31 a.m.

1. ATTENDANCE:

Armidale Regional Council, Mayor, Cr Sam Coupland, Mayor
Armidale Regional Council, Mr James Roncon, General Manager
Bathurst Regional Council, Cr Robert Taylor, Mayor
Bathurst Regional Council, Mr Aaron Jones, Acting General Manager
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor
Bega Valley Shire Council, Mr Anthony McMahon, CEO
Bellingen Shire Council, Cr Steve Allan, Mayor
Bellingen Shire Council, Ms Liz Jeremy, General Manager
Bland Shire Council, Cr Brian Monaghan, Mayor
Bland Shire Council, Mr Grant Baker, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Broken Hill City Council, Mr Jay Nankivell, General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Mr Brad Burns, General Manager
Cootamundra-Gundagai Regional Council, Cr Charlie Sheahan, Mayor
Cootamundra-Gundagai Regional Council, Mr Glen McAtear, Deputy General Manager
Dubbo Regional Council, Mathew Dickerson, Mayor
Dubbo Regional Council, Mr Murray Wood, CEO
Federation Council, Cr Patrick Bourke, Mayor
Forbes Shire Council, Cr Chris Roylance, Deputy Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Gilgandra Shire Council, Cr Doug Batten, Mayor
Gilgandra Shire Council, Mr David Neeves, General Manager
Glen Innes Shire Council, Cr Rod Banham, Mayor
Glen Innes Shire Council, Mr Dennis McIntyre, Acting General Manager
Goulburn Mulwaree Council, Cr Bob Peter Walker, Mayor
Goulburn Mulwaree Council, Mr Aaron Johansson, CEO
Griffith City Council, Cr John Doug Curran, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager

Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Gunnedah Shire Council, Mr Eric Growth, General Manager
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hilltops Council, Cr Margaret Roles, Mayor
Inverell Shire Council, Cr Paul Harmon, Mayor
Kempsey Shire Council, Mr Craig Milburn, General Manager
Kiama Municipal Council, Cr Neil Reilly, Mayor
Kiama Municipal Council, Ms Jane Stroud, General Manager
Kyogle Council, Cr Kylie Thomas, Mayor
Lachlan Shire Council, Cr John Medcalf, Mayor
Lachlan Shire Council, Mr Greg Tory, General Manager
Leeton Shire Council, Cr Tony Reneker, Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor
Lockhart Shire Council, Cr Greg Verdon, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Mid-Western/Mudgee Regional Council, Mr Brad Cam, General Manager
Moree Plains Shire Council, Mr Mick Tobin, Acting General Manager
Narrabri Shire Council, Cr Ron Campbell, Mayor
Narrandera Shire Council, Cr Neville Schenka, Mayor
Narrandera Shire Council, Mr George Cowan, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Narromine Shire Council, Ms Jane Redden, General Manager
Oberon Council, Cr Mark Kellam, Mayor
Oberon Council, Mr Gary Wallace, General Manager
Orange City Council, Cr Jason Hamling, Mayor
Parkes Shire Council, Cr Ken Keith, Mayor
Snowy Monaro Regional Council, Cr Narelle Davis, Mayor
Snowy Valleys Council, Cr Ian Chaffey, Mayor
Snowy Valleys Council, Mr Hamish McNulty, Interim General Manager
Tamworth Regional Council, Cr Russell Webb, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mrs Elizabeth Smith, Director of Administration and Finance
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor
Uralla Shire Council, Cr Robert Crouch, Deputy Mayor
Uralla Shire Council, Ms Kate Jessep, General Manager
Wagga Wagga City Council, Cr Dallas Tout, Mayor
Wagga Wagga City Council, Mr Peter Thompson, General Manager
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Weddin Shire Council, Cr Craig Bembrick, Mayor
Weddin Shire Council, Ms Noreen Vu,General Manager
Wingecarribee Shire Council, Mr Viv May, Interim Administrator
Wingecarribee Shire Council, Ms Lisa Miscamble, General Manager
LGNSW, Cr Darriea Turley, President
LGNSW, Mr Scott Phillips, CEO
OLG Ally Dench, Executive Director
OLG Karen Purser
Mark Honey

APOLOGIES:

As submitted

SPECIAL GUESTS:

(a) Darriea Turley, President, LGNSW
(b) The Hon Anthony Roberts MP, Minister for Planning, Minister for Homes
(c) Ms Amy Dumbrell, Acting Director, Biodiversity Offsets Scheme and Dr Louisa Mamouney, Acting Executive Director, Biodiversity Credit Supply Fund and Taskforce
(d) Mr Justin Clancy MP, Parliamentary Secretary for Health
(e) Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans and Shadow Minister for Western Sydney

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 27 May 2022 be accepted as a true and accurate record (Temora Shire Council / Gwydir Shire Council).

3. Matters Arising from the Minutes

NIL

4. CORRESPONDENCE

Outward

(a) The Hon Jim Chambers MP, Treasurer, stressing that funding for Local Government should remain at the levels of the previous government and preferably at a higher level
(b) The Hon Anthony Albanese MP, Prime Minister, stressing that funding for Local Government should remain at the levels of the previous government and preferably at a higher level
(c) Mr Chris Minns MP, Leader of the Opposition NSW, urging bi-partisan support to ensure all 44 recommendations of the Legislative Council Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW are adopted
(d) The Hon Dominic Perrottet MP, Premier NSW, urging bi-partisan support to ensure all 44 recommendations of the Legislative Council Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW are adopted
(e) The Hon Wendy Tuckermann MP, Minister for Local Government, seeking urgent amendment to clause 34 subsection 2 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021
(f) The Hon Anthony Roberts MP, Minister for Planning and Minister for Homes, seeking urgent amendment to clause 34 subsection 2 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021

(g) Ms Anna Bowden, Head of Social Impact, Royal Far West, thanking her for her presentation to the 27 May 2022 meeting
(h) The Hon Kevin Anderson MP, Minister for Lands and Water, Minister for Hospitality and Racing, thanking him for his presentation to the 27 May 2022 meeting
(i) The Hon Wendy Tuckermann MP, Minister for Local Government, thanking her for her presentation to the 27 May 2022 meeting
(j) The Hon Paul Toole MP, Deputy Premier, Minister for Regional New South Wales, Minister for Police, thanking him for his presentation to the 27 May 2022 meeting
(k) Adjunct Professor, Ruth Stewart, Commissioner, National Rural Health Commission, thanking her for her presentation to the Health Forum on the 26 May 2022
(l) Mr Richard Colbran, Chief Executive officer, NSW Rural Doctors Network, thanking him for his presentation to the Health Forum on the 26 May 2022
(m) Mr Ryan Park MP, Shadow Minister for Health, Shadow Minister for Mental Health, Shadow Minister for the Illawarra and South Coast, thanking him for his presentation to the Health Forum on the 26 May 2022
(n) The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health and Minister for Mental Health, thanking her for her presentation to the Health Forum on the 26 May 2022
(o) The Hon Bronnie Taylor MLC, Minister for Women, Minister for Regional Health and Minister for Mental Health, forwarding to her the list of participants suggestions to move forward with Regional and Rural Health
(p) The Hon Dominic Perrotet MP, Premier NSW, inviting him to present to next meeting to be held on the 5 August 2022
(q) The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government, inviting her to present to next meeting to be held on the 5 August 2022
(r) Mr Edward Cavanough, Executive Director and Director Policy, McKell Institute, thanking him for participating in the Executive Committee meeting held on the 9 June 2022 and inviting him to be a presenter at the Skills Forum on the 4 August 2022
(s) The Hon Anthony Albanese MP, Prime Minister, regarding the deployment of overseas doctors
(t) The Hon Mark Butler MP, Minister for Health and Aged Care regarding the deployment of overseas doctors
(u) The Hon Catherine King MP, Minister for Infrastructure, Regional Development and Local Government regarding continuous funding for the Building Better Regions program
(v) Cr Linda Scott, President ALGA, seeking support for the continuance of the Building Better Regions program
(w) Cr Darriea Turley, President, LGNSW, seeking support for the continuance of the Building Better Regions program

Inward

(a) Mr Marcus Ray, Group Deputy Secretary, Planning and Assessment regarding employment zones reform
(b) Mr Brett Whitworth, Deputy Secretary, Planning Policy, regarding clause 34 subsection 2 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021

(c) The Hon Dugald Sanders MP, Minister for Agriculture, Minister for Western NSW, regarding standards for breeding dogs
(d) The Hon James Griffith MP, Minister for Environment and Heritage, regarding the NSW Biodiversity Offset Scheme
(e) The Hon Dominic Perretot MP, Premier NSW, advising that the Government is currently considering the recommendation of the Legislative Council Inquiry into Health Outcomes and Access to Health and Hospital Services in Rural, Regional and Remote NSW
(f) Leeton Shire Council, forwarding letter from LGNSW to the Treasurer, Minister Cooke MP, Auditor General, and Minister Tuckerman MP, regarding treatment of RFS assets
(g) Letter from the Department of Planning and Environment to the Auditor General regarding the treatment of RFS assets
(h) Riverina Joint Organisation regarding the proposal to introduce a Domestic Waste Charge peg

NOTED

5. President Cr Darriea Turley, LGNSW Update

Cr Turley provided a report on the work of LGNSW since the last meeting including Annual Conference 2022, Local Government Week and Awards Dinner, Emergency Services Levy and Rural Fire Service Assets, State Budget, Upper House Inquiry into floods, and advocacy into Parliamentary Inquiry into elections held under COVID 19 conditions, Domestic Waste Charges Review, addressing council staff shortages, ePlanning and NSW Planning Portal, rural and regional health and recent advocacy wins

6. Mr Tom O'Dea, Head of NBN Local NSW

There are 21 NBN professionals looking after Regional and rural shareholders. NBN is a Government Business Enterprise which sells to telecommunication providers and is accountable to the Federal Government. NBN has delivery partnerships with contractors and subcontractors. It is the provider that supplies the modems of varying quality. Householders often place the modems in their homes that are not efficient. NBN's purpose is to lift digital capability at a local level. On the ground NBN have Community Engagement Managers, business leads and community ambassadors. Part of their staff engagement is that staff have to live in the area they serve. The focus is delivering digital capability, developing regional infrastructure, supporting regional performance and integration within local communities. 12.1million homes are connected, 8.5million are connected to a plan and 76% have 50mbps wholesale speed. In regional Australia 3.4million premises are connected. $750million is being invested in upgrading the fixed wireless network and extending the range of the fixed wireless network with benefits of extended coverage, faster speeds, improved busy home speeds, and enhanced data levels. NBN needs to get the message out and needs insights, opportunities and the voice of customers from councils.

7. The Hon Anthony Roberts, Minister for Planning, Minister for Homes

The government is committed to having diversity of housing. Regional housing pressures have been caused through migration and more people are staying in the regions and the need for housing intensifies. The 2022 budget housing package includes $500million to unlock land and $174million to support key workers moving to the regions. The Housing Strategy 2041 has been developed and there are lessor assessment times. A regional Housing Taskforce has been set up to examine the barriers to the provision of housing and affordability in the regions and all their recommendations have been accepted. $34million has been set aside over 4 years to implement the Taskforce recommendations. A Regional Housing Flying Squad has been created to assist regional councils. Under the next phase of the Accelerated Housing Infrastructure Fund $120million has been set aside for high growth regional areas. The shortage of Planners in regional areas is being addressed by allowing councils to outsource the assessment of housing DA's to consultants. The Regional Housing Flying Squad program is be considered for a twelve month extension. Agritourism is a booming industry and the government is helping farmers to diversify their businesses. Certain agritourism activities will be listed as exempt or complying development All of the nine Regional Plans are being reviewed responding to impacts and linked to other State strategies. Tribute was paid to the leaders of the flood affected areas and an Independent Inquiry report will be released soon. $150million will be available to build and replace social houses and $10million allocated to replace police homes. Money is being allocated to close the GAP. There is always going to be challenges with new technology such as the planning portal.

8. Financial Report

RESOLVED That the financial reports for the last quarter were tabled and accepted (Inverell Shire Council / Lachlan Shire Council)

9. Presentation of Emeritus Mayor Award by Cr Darriea Turley, President LGNSW

Cr Darriea Tulley presented retired Mayor Mark Honey, Kiama Municipal Council, with his Emeritus Mayor certificate and pin

10. Introduction of the Country Mayors Lapel Badge

Cr Firman Executive member outlined the purpose of the lapel pins to promote the Country Mayors Association and to recognize the professionalism of its members. The lapel pins were handed out to attending Mayors Those not attending will be given their pins at future meetings

11. Ms Amy Dumbrell, Acting Director, Biodiversity Offsets Scheme and Dr Louisa Mamouney, Acting Executive Director, Biodiversity Credit Supply Fund and Taskforce

The Biodiversity Offset Scheme has had a history since 1995 with a shift to method based in 2007 and in 2014 an offset policy for major projects became compulsory. In 2016 the Biodiversity Conservation Act was passed and in 2020

the Australian Government endorsed the scheme. In 2021 the Integrated Improvement and Assistance Program commenced and in 2022 the review of LMBC commences. The Biodiversity Scheme aims to avoid, minimize and offset the impacts of development on biodiversity consistent with the principles of ecological sustainable development. It is required under DA's. $550million Biodiversity credits have been traded and 36,000 hectares of land protected. The scheme is being improved by refining it, and scaling up, through a strategy to increase credit supply, identifying pain points, a local government support program, additional assessors and a help desk. The Biodiversity Credits Supply Fund and Taskforce have identified that credits are too hard to attain and expensive and that buyers and sellers are hard to identify. Problems need to be resolved to make a significant difference in the coming months by fast tracking of Biodiversity credits, operate a credit supply fund and enhance conservation benefits. It can be made easier by targeting support, streamlining processes, provide upfront support, simplifying the BSA agreement, opportunities to connect, more information, addressing barriers and communication and engagement.

RESOLVED That the Country Mayors Association make representations to the NSW Government on the gross failings of the Biodiversity Scheme, the inadequacies of the review to address the real problems of the scheme, and the ongoing economic hardship and loss of development of regional NSW (Narromine Shire Council / Gilgandra Shire Council)

12. Mr Justin Clancy MP, Parliamentary Secretary for Health

Mr Clancy thanked CMA for its insights into regional and rural health and the wellbeing of our communities. There is no quick fix for regional and rural health but the 2022 State budget has provided a significant boost to operational and capital expenditure including the allocation of additional staff with $883million over 4 years to attract regional and rural workers. Tailored programs are to be introduced to take up positions and increased training opportunities. The elective surgery waitlist will get additional funding over the next 2 years. Hospital and health facility upgrades have been important for health outcomes and in the next 4 years there will be $3billion spent on capital infrastructure including staff accommodation in regional NSW. $740million over 5 years will be spent on palliative care covering an extra 600 nurses and other staff, and social care is to have a virtual connection to provide equity and care and there will be virtual care access to health specialists. A virtual intensive care unit has been announced in Broken Hill for remote NSW. Travel and accommodation support has been expanded in the budget. A new Regional Health Division was established in April this year and will look at the recommendations of Legislative Council report and other issues. The new Advisory Panel will be working on the Regional Health Plan which has had 1,200 face to face meetings held to develop it. The draft plan will be available for comment in September this year.

13. Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans, and Shadow Minister for Western Sydney

Mr Warren thanked Country Mayors for the opportunity to meet with members. He advised that he had written to the Emergency Services and Local Government Ministers regarding the treatment of RFS assets and advised there needs to be a legislative change. There needs to be changes made in respect to Joint Organisation funding and legislative requirements and that both issues were on labors radar.

14. Scholarship Sub Committee of the Executive Committee

RESOLVED that NSW Country Mayors Association adopt an Inprinciple position with implementing a suitable Scholarship program, to assist in addressing skills shortages in our communities and further
That the NSW CMA Executive be authorised to compile Criteria and Structure of Scholarship programme, to report back to NSW CMA for final endorsement.
(Gunnedah Shire Council / Temora Shire Council

15. Suggestions for positive change for Regional and Rural Health

(1) Local Health Districts need to introduce measures to hold on to internees
(2) Develop a system to get overseas doctors into are communities
(3) Support UNE, CSU, and SCU to establish new medical schools
(4) Investigate administration and boundaries of Health Districts
(5) Have Primary Care nurses connected to hospitals
(6) Indigenous Training of indigenous people for their communities
(7) Advocacy approach and strategy to be developed by Country Mayors
(8) Ensure the State Government reports on the progress of the Inquiry
(9) The Commonwealth Government to explain what they are doing in respect of the Inquiry
(10) Thank those that have worked hard under a difficult situation
(11) Councils build health plans
(12) The issue is workforce. Where is the workforce and where do you get it
(13) Travel allowances to be simplified
(14) Need bipartisan support of the 44 recommendations and continuation of Minister for Regional Health (Letters have been sent to the Premier and Leader of the Opposition)
(15) Re-establish Hospital Boards

RESOLVED that the suggestions be left in the hands of the Executive to monitor and followup (Parkes Shire Council / Gunnedah Shire Council

16. Wakefield Park Development

Goulburn Mulwaree Council advised of Wakefield Park Raceway's appeal to NSW Land and Environment Court against consent conditions imposed. The appeal was upheld but the Court imposed stricter noise management conditions that impact on the definition of an event which could make the raceway unviable

17. Demerger Proposal of Cootamundra-Gundagai Regional Council

RESOLVED that Country Mayors write a letter to the Boundaries Commission supporting their decision which recommends the demerger of the councils should proceed (Parkes Shire Council / Gunnedah Shire Council)

18. Next Meeting

The date of the next meeting is scheduled for Friday, 18 November 2022

NOTED

There being no further business the meeting closed at 12.40pm.

Cr Ken Keith OAM
Chairman Country Mayor's Association of NSW

Country Mayors Association
of NEW SOUTH WALES

Chairperson: Cr Ken Keith OAM
PO Box 337 Parkes NSW 2870
02 6861 2333
ABN 92 803 490 533

MINUTES

RURAL SKILLS FORUM

THURSDAY, 4 AUGUST 2022 AUDITORIUM, CLUB YORK, SYDNEY

The Forum opened at 12.50pm.

1. ATTENDANCE:

Ballina Shire Council, Cr Sharon Cadwallader, Mayor
Bathurst Regional Council, Cr Robert Taylor, Mayor
Bathurst Regional Council, Mr Aaron Jones, Acting General Manager
Bega Valley Shire Council, Mr Anthony McMahon, CEO
Blayney Shire Council, Cr Scott Ferguson, Mayor
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cootamundra-Gundagai Regional Council, Cr Charlie Sheahan, Mayor
Cootamundra-Gundagai Regional Council, Mr Glen Atear, Deputy General Manager
Dubbo Regional Council, Cr Mathew, Mayor
Dubbo Regional Council, Mr Murray Wood, CEO
Federation Council, Cr Patrick Bourke, Mayor
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Gilgandra Shire Council, Cr Doug Batten, Mayor
Glen Innes Shire Council, Cr Rod Banham, Mayor
Glen Innes Shire Council, Mr Dennis McIntyre, Acting General Manager
Goulburn Mulwaree Council, Cr Bob Peter Walker, Mayor
Goulburn Mulwaree Council, Mr Aaron Johansson, CEO
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Hilltops Council, Cr Margaret Roles, Mayor
Kiama Municipal Council, Cr Neil Reilly, Mayor
Kiama Municipal Council, Ms Jane Stroud, General Manager
Kyogle Council, Cr Kylie Thomas, Mayor
Lachlan Shire Council, Cr John Medcalf, Mayor
Lachlan Shire Council, Mr Greg Tory, General Manager
Leeton Shire Council, Cr Tony Reneker, Mayor
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor
Lockhart Shire Council, Cr Greg Verdon, Mayor

Lockhart Shire Council, Mr Peter Veneris, General Manager
Moree Plains Shire Council, Cr Mark Johnson, Mayor
Moree Plains Shire Council, Mr Mike Tobin, Acting General Manager
Murray River Council, Mr Terry Dodds, General Manager
Narrabri Shire Council, Cr Ron Campbell, Mayor
Narrabri Shire Council. Cr Catherine Redding, Deputy Mayor
Narrabri Shire Councl, Ms Gillian Goddard, Small Business Liason Officer
Narrandera Shire Council, Cr Neville Schenka, Mayor
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Council, Cr Mark Kellam, Mayor
Oberon Council, Mr Gary Wallace, General Manager
Parkes Shire Council, Cr Ken Keith, Mayor
Snowy Monaro Regional Council, Cr Narelle Davis, Mayor
Tamworth Regional Council, Cr Russell Webb, Mayor
Tamworth Regional Council, Mr Paul Bennett, General Manager
Temora Shire Council, Cr Rick Firman, Mayor
Temora Shire Council, Mrs Elizabeth Smith, Director Administration and Finance
Uralla Shire Council, Cr Robert Crouch, Deputy Mayor
Wagga Wagga City Council, Cr Dallas Tout, Mayor
Wagga Wagga City Council, Mr Peter Thompson, General Manager
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Weddin Shire Council, Cr Craig Bembrick, Mayor
Weddin Shire Council, Ms Noreen Vu, General Manager
To attract skilled labour
Wingecarribee Shire Council, Ms Lisa Miscamble, General Manager
LGNSW, Cr Darriea Turley, President
LGNSW, Mr Scott Phillips, CEO
Cr Jacob Cass Country Universities Centre

APOLOGIES:

As submitted

Welcome and Introduction of proceedings Cr Ken Keith OAM, Chairman, Country Mayors Association of NSW

Todays Forum evolved out of the Association members review of priority issues. Australia has dropped the ball on education and skills over the past 10 years and have created huge issues for rural NSW. With rate pegging councils do not have the resources and are unable to increase wages to compete for staff. Added to that in Parkes staff are being poached by government and the mining industry. Parkes Shire is working with the regional growth Development Corporation to develop a strategy to attract and retain skilled labour. There has been a dramatic reduction in the development of TAFE courses over the past five years. Course enrollments since 2016 have decreased on average by 12.7% although post COVID there has been a modest recovery. Only 29% of people enrolled in courses in 2021 completed their course. One of the main problems is the lack of apprenticeships and traineeships in rural towns.

Hon Fiona Nash, National Commissioner for Rural Education

The former government appointed her to the role of Commissioner last year and it is the first time there has been a national focus on Education and skills. As Commissioner she also looks at the workforce and how it is impacted. The role is diverse but is not Involved in funding but giving advice to government on solutions to challenges. Solutions come from the ground up. There is a need to address workforce shortage on a local basis. Skills retention is a major focus and there hasn't been enough focus on how to grow workforces regionally. Access to education through schools and TAFE is very important. There needs to be better success to career advice. Access to childcare is a barrier. There is a disparity between the city and country across the board a country student is less likely to get a degree or complete higher education. There is a role for councils to connect with people leaving country communities and wanting to come back.

Hon Alister Henskens, Minister for Skills and Training

NSW has the most skilled workforce in Australia and delivered a major investment in fee free training. Delivery and opportunities are more than ever with $3.1billion provided in the budget for skills and training. The labour shortage is causing many problems. If you don't have people to train that is a major problem. There is provision in the budget for $80million over four years for additional fee for free places to be provided. There is a roll out of pathway programs in regional areas with programs in 144 schools throughout the state providing workplace placements as well as training at the high school level. The restriction that only one vocational subject could be a HSC subject has been removed. $2 billion has been allocated for TAFE including a large capital investment. NSW is training 45% of all TAFE students in Australia and NSW has the largest take up in regional Australia. Councils across NSW will take time to rebuild flood affected areas and the Government is introducing flood specific courses at TAFE to increase skill needs. There is also other skills work with emergency services and with emergency management courses. Asbestos affected courses in flood areas are also being introduced.

Mr Tim Crakanthorp, Shadow Minister for Skills and TAFE, Shadow Minister for Tertiary Education

The economy is dependent on skilled migration which stopped due to COVID. TAFE enrollments have dropped. COVID had shortages but when it stopped job opportunities increased. Past cuts in skills and education budgets have caused downturn but increased budgets does not fix everything. The new Federal Government has a good skills and education policy. Now the 1 in 10 workers in construction has to be a cadet or trainee. Additional budget to skills and education has been promised. One aspect that has been overlooked is the formation of a national body that addresses skills and education needs throughout Australia. NSW Labor wants to revive the manufacturing sector which will create jobs. Completion rates at TAFE are not high. The purpose of educating is to get people into jobs but on-line education has pros and cons as connections are not good enough and many families do not have the technology. Courses have been reconstructed because of this. TAFE courses are being cancelled and rap around courses lost which is not logical. Courses have to be aligned. NSW Labor will ensure that 50% of railway stock is produced in the State and will increase tender wages. We will establish a Job First Commission and will be taking on the recommendations of the McKell Institute. Labor wants to get students

into training and have a skilled workforce. TAFE needs to be rebuilt to provide courses that students want. Labor invites Country Mayors to provide input into their future plans and policies.

Mr Edward Cavanagh, Director of Policy, McKell Institute

The McKell Institute is a research body that works with Government and Business to generate skill changes in communities. There current project involves data input to identify what problems are being experienced in retaining and attracting skills to regional and rural communities. Generally communities identify there own problem areas but they are rarely solved. The project is about providing jobs in country areas and looking at the broard structural issues that affect the skills shortage in country areas. Migration to rural NSW has created new problems. The Institute is working with the University of Wollongong detailing community market trends and then build up a Local Government area database. The Institute wants to analyse all of the issues highlighted and they need councils to take the statistical realities to government. Its local solutions for local problems. The Institute wants councils to add to it with powerful stories and they will visit those communities as part of their field work in October and November this year. The results can be used in the State election context.

Cr Jacob Cass, Centre Manager, Parkes Country Universities Centre

The Country Universities model is a wide one and started in Cooma in 2013 to create opportunities for youth and encourage local high value jobs. The model has grown throughout the State and is a study space that provides high speed internet shared with other students and connects students with technology. It has a people centric focus. It is community owned and governed and funded by the three levels of government. The centres have several partnerships including cornerstone universities and industry support. 1462 students are registered across three states and 48% of students are first in their families to study. Students can study through any university and in fact they study through 140 different institutions. Most students are in the 20-44 years age bracket. The centres support learning and have academic and administration assistance. Pathways include tertiary education, traineeships, and apprenticeships. Parkes Young Professionals is a network of young professionals who can share experiences. Partnerships include universities, government, local business, schools, industry and community and the Parkes Business Innovation Hub is a 20 seat meeting room with video conferencing.

Cr Rick Firman Chairman and Julie Briggs CEO Riverina Joint Organisation to outline Riverina's Development Skills Shortages Project

The Riverina Workforce Development project has focus areas and works towards a regional workforce and an employer of choice. Four strains of activities cover high school students and university students. The career journey is professional placements, connectivity, a graduate program and "Start Yourselves". "Start Yourselves" involves start your career here with work inspirational days, meetings between schools and council, resource materials, project officer support, work experience and a better understanding of councils. There are "Come and Try" days over a three day period. Come and try Civil Engineering, Civil Construction, Mapping/GIS, Horticulture and Town Planning and Building. There is

professional placement with Charles Stuart University and Wollongong University, and credited placements and voluntary placements offered in any area of Councils operations. There is a student ambassador that showcases diversity at work. There are graduate programs aligned to specific purposes and a fast tracked pathway. That does not guarantee work. Challenges include council resourcing, finding enough placements, finding graduate placements, costs associated with "Come and Try" days, and the importance of partnerships like "Compact"

Suggestions for positive change

- Community service obligation allows for reduction in numbers in rural and remote LGA's based on the already established community service obligation that TAFE is committed to with flexibility of numbers for specific courses in communities
- That TAFE NSW specifically isolate metropolitan from regional, rural and remote in all areas like student courses, enrollments, completions, apprenticeships and traineeships and funding distribution
- TAFE NSW to deliver a more detailed and transparent annual report that highlights performance and outcomes for each LGA and when it distinguishes from metro and regionals to include industry profiles
- That the HECS debt mechanism be used as a catalyst to support and improve councils currently struggling to attract and retain skilled staff
- Identify what type of courses are undertaken in LGA's that involve face to face tuition
- More support and incentive for local business to train trainees
- Encourage the State Government to train their own trainees and apprentices
- Engage with the Minister and his advisors to promote and discuss problems facing regional and rural NSW
- Advocate for the aged workforce to return to the workforce and provide training and mentoring
- Reduce competition between the States for the skilled workforce
- The McKell Institute be supported by CMA in its endeavors to increase skills and to retain skills in country NSW

There being no further business the meeting closed at 5.05pm.

Cr Ken Keith OAM
Chairman Country Mayor's Association of NSW

COMMUNITY ASSISTANCE PROGRAM

Australia's Food Basket
CABONNE COUNCIL

2022/23

COMMUNITY ASSISTANCE PROGRAM

GUIDELINES 2022/23 - ROUND 1

PURPOSE OF THE PROGRAM

The Community Assistance Program supports projects that maintain the strength and vibrancy of Cabonne's towns and villages.

This is a competitive program that provides support for organisations focused on delivering positive benefits to Cabonne residents and contributing to the delivery of Council's strategic priorities.

The objectives of the Community Assistance Program are to:

- Support community groups with projects that are of ongoing or sustainable benefit to the Cabonne communities.
- Improve the liveability of Cabonne shire.

Each project will be judged on its merits and the relative benefit it will return to the community.

SUBMITTING YOUR APPLICATION

This is a highly competitive process with limited funds.

A good application accurately and succinctly answers relevant questions, demonstrates skill and commitment to managing a successful project, acknowledges Council's support, has a detailed budget and reflects efforts to raise matching (or better) support either through funds or in-kind, partner with other organisations and link with other events.

Council's goal is to reach a fair decision about your request for support. Please review the Guidelines, along with any related documents in detail before you complete the Application Form.

All relevant documents, including the Application Form, are available on Council's website.

WHO CAN APPLY

In order to be eligible for the Community Assistance Program, you must:

- Be a not for profit organisation
- Reside in Cabonne Shire Local Government Area

Organisations demonstrating strong partnerships with other organisations and/or acquiring additional support from other sources may be more competitive.

WHO CANNOT APPLY

- Individuals.
- Projects that are for private commercial ventures will not be considered.
- Projects involving the installation or upgrade of fixed assets on primary and secondary school sites are ineligible.
- Government departments, agencies and organisations.
- Organisations that have previously received support from Council and have failed to meet all the requirements of their approval, including acquittal reporting.
- Community groups and organisations that are excluded from receiving funding in line with Council's Donations Policy or where funding is available under another specific Council program. This policy can be obtained by visiting www.cabonne.nsw.gov.au or by contacting Council.

CONDITIONS OF FUNDING

- Applicants must contribute at least 50% of the total project cost. The value of voluntary labour is allowed as part of the applicant's contribution.
- Requests for retrospective funding, administration costs and salaries will not be considered.
- Successful applicants must complete the approved project within 6 months of receiving CAP funding.
- Successful applicants must acknowledge Council's contribution to the project in any media, written material or signage.
- Any variations to a funded project will require submission of a Project Variation Form and which will then require approval of the Council. This form can be obtained by contacting Council.
- Applicants must participate in appropriate publicity associated with the assistance.
- Successful applicants are required to submit a Project Acquittal Form to Council within 3 months of project completion.
- Applications that are not submitted by the due date will not be considered.

CONFIDENTIALITY

Information supplied by the applicant will be used for processing and assessing the application and will be treated as confidential to the extent permitted by the Local Government Act and Government Information (Public Access) Act.

HOW TO APPLY

The Community Assistance Program guidelines and application form are located on Council's website

www.cabonne.nsw.gov.au

After reviewing these documents, applicants are encouraged to discuss the eligibility of their application with Council's Grants Coordinator prior to submitting their application.

All applications must be submitted on the correct application form and received by Council by no later than 5pm, Tuesday 20th September 2022.

Applications may be submitted online, mailed, emailed or hand delivered to:

- Mail: Cabonne Council, PO Box 17, Molong NSW 2866
- Email: council@cabonne.nsw.gov.au
- Hand delivered to: Council's Molong Office on Bank Street or Cudal Office on Main Street.

The application must be signed and all supporting documentation attached.

An incomplete application will not be eligible.

Cabonne Council will acknowledge the receipt of your application form within 10 working days.

FURTHER INFORMATION

Further information can be obtained by contacting Council's Grants Coordinator - Kiara Wilson.

Phone: 6392 3200
Email: council@cabonne.nsw.gov.au

COMMUNITY ASSISTANCE PROGRAM

APPLICATION 2022/23 - ROUND 1

Before completing this application, you must read the Community Assistance Program Guidelines. applications that don't comply with the conditions stated in the guidelines or applications that are incomplete will not be considered.

STATEMENT OF UNDERSTANDING

☐ I have read and understood the Community Assistance Program Guidelines

APPLICANT DETAILS

Name of Organisation: .....

Postal Address: .....

Contact Person: ..... Position Held: .....

Contact number: ..... Email: .....

Incorporation No: ..... ABN No: .....

GST Registered: YES ☐ NO ☐

Brief Description of your organisation: .....

.....

.....

ELIGIBILITY CRITERIA

☐ I am applying on behalf of a not-for-profit organisation

☐ I reside in the Cabonne LGA

PROJECT DETAILS

Project title: .....

Project location: .....

Project Description: (50 words or less) .....

.....

.....

.....

Project Outcomes: (200 words or less)

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met? .....

.....

.....

.....

.....

.....

.....

What organisations (if any) are partners in this project? .....

Please detail their input: .....

.....

.....

APPROVALS

Is a Council Development or Building Approval required for this project? YES / NO

If yes, has a development or building application been approved? YES / NO

If no, what is the current status of the application? .....

What is the likely commencement date of the project if funding is approved? .....

When will the project be completed? .....

LAND OWNERSHIP

Please tick the appropriate box

- ☐ Council owned land
- ☐ Crown Land - Trustee: .....
- ☐ Other - Details: .....

BUDGET

Applicants must contribute at least 50% of the total project cost.

The value of voluntary labour is allowed as part of the applicant's contribution.

EXPENDITURE *(list all related cost by line item e.g. purchase of materials, costs of trades people)*	
	$
	$
	$
	$
	$
	$
Total expenditure	$

INCOME *(applicants contribution, funding from other sources, in-kind labour, Village Enhancement Fund) - Voluntary labour if applicable, is calculated at $40 p/hr*	
	$
	$
	$
	$
CAP Funding Request	$
Total Income *Total income must equal total expenditure*	$

ONGOING COSTS

Please indicate the cost and responsibility for on-going maintenance for the next five years

Year	Cost	Responsible Organisation

SUPPORTING DOCUMENTATION

Please tick the appropriate box:

- ☐ Quotations or estimates for proposed works - REQUIRED
- ☐ Evidence of funds available (bank statement, loan details etc) - REQUIRED
- ☐ Evidence of community support (e.g. letters of support from other groups/organisations)
- ☐ Photographs (5 maximum)
- ☐ Other - Details:

DECLARATION

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name: ..... Executive Position in Organisation: .....

Signature: ..... Date: .....

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Heather Nicholls	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG

MOTION (Oldham/Batten)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act* 1991.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.

4. The land to be acquired is to be classified as Community Land.

10 Aug 2022 - 3:37 PM - Heidi Thornberry
No new update
09 Aug 2022 - 10:09 AM - Heidi Thornberry
No new update
14 Jul 2022 - 2:54 PM - Heidi Thornberry
No new update
16 Jun 2022 - 10:54 AM - Heidi Thornberry
No new update
23 May 2022 - 1:40 PM - Heidi Thornberry
Land lodged under plan number DP 1284199. Plan with NSWLRS.
09 May 2022 - 2:17 PM - Heidi Thornberry
Awaiting document
05 Apr 2022 - 1:01 PM - Heidi Thornberry
Awaiting document
07 Mar 2022 - 11:43 AM - Heidi Thornberry
Awaiting document
08 Feb 2022 - 4:07 PM - Heidi Thornberry
Awaiting document
10 Nov 2021 - 9:46 AM - Heidi Thornberry

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Thursday, 11 August 2022 4:01:10 PM**

Recent update from Messenger and Messenger -

1. Converting the documents so that they can apply to the rail corridor land (as opposed to being easements/covenants in gross); and
2. Making an application to LRS to put the rail corridor land into Transport Asset Holdings Entity of NSW's name and bring it under the Real Property Act.

14 Oct 2021 - 11:16 AM - Heidi Thornberry
Seal no longer required - COMPLETE
16 Sep 2021 - 12:41 PM - Heidi Thornberry
Awaiting document to affix seal
05 Aug 2021 - 3:20 PM - Heidi Thornberry
Awaiting document to affix seal
13 Jul 2021 - 2:28 PM - Heidi Thornberry
Awating document to affix seal
08 Jun 2021 - 9:40 AM - Heidi Thornberry
Awating document to affix seal
17 May 2021 - 8:44 AM - Heidi Thornberry
Awating document to affix seal
15 Apr 2021 - 10:58 AM - Heidi Thornberry
Awating document to affix seal
15 Mar 2021 - 1:46 PM - Heidi Thornberry
Awating document to affix seal
12 Feb 2021 - 8:53 AM - Heidi Thornberry
Awating document to affix seal
02 Dec 2020 - 11:41 AM - Heidi Thornberry
Awating document to affix seal
02 Nov 2020 - 12:14 PM - Heidi Thornberry
As per Surendra's comment - Council has been advised that Governor has approved to declare the lot in question for the compulsory acquisition.
Council submitted notice of compusory acquisition via Gazzetal portal - therefore still awaiting to affix the seal
14 Oct 2020 - 8:44 AM - Heidi Thornberry
Awaiting a response or a copy of the gazette notice
09 Sep 2020 - 8:55 AM - Heidi Thornberry
Awaiting a response or a copy of the gazette notice
30 Jul 2020 - 3:34 PM - Heidi Thornberry
Awaiting a response or a copy of the gazette notice
13 Jul 2020 - 2:30 PM - Heidi Thornberry
Council's solicitor forwarded a draft compulsory acquisition notice to the OLG. Awaiting a response or a copy of the gazette notice
09 Jun 2020 - 1:39 PM - Heidi Thornberry
Awaiting document to affix seal
13 May 2020 - 11:12 AM - Heidi Thornberry
Awaiting document to affix seal

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

09 Apr 2020 - 10:02 AM - Heidi Thornberry
Awaiting document to affix seal
16 Mar 2020 - 10:12 AM - Heidi Thornberry
Awaiting document to affix seal
22 Jan 2020 - 9:44 AM - Heidi Thornberry
Awaiting document to affix seal
22 Jan 2020 - 9:28 AM - Heidi Thornberry
Awaiting document to affix seal
05 Dec 2019 - 4:08 PM - Heidi Thornberry
Awaiting document to affix seal
11 Nov 2019 - 3:44 PM - Heidi Thornberry
Awaiting document to affix seal
09 Oct 2019 - 4:45 PM - Heidi Thornberry
Awaiting document to affix seal
09 Sep 2019 - 11:32 AM - Heidi Thornberry
Awaiting document to affix seal
14 Aug 2019 - 3:07 PM - Heidi Thornberry
Awaiting document to affix seal
09 Jul 2019 - 9:31 AM - Heidi Thornberry
Awaiting document to affix seal
13 Jun 2019 - 3:51 PM - Heidi Thornberry
Awaiting document to affix seal
14 May 2019 - 12:12 PM - Heidi Thornberry
Awaiting document to affix seal
16 Apr 2019 - 12:04 PM - Heidi Thornberry
Awaiting document to affix seal
12 Mar 2019 - 10:02 AM - Heidi Thornberry
Awaiting document to affix seal
13 Feb 2019 - 12:54 PM - Heidi Thornberry
Awaiting document to affix seal
06 Dec 2018 - 3:46 PM - Heidi Thornberry
Awaiting document to affix seal
15 Nov 2018 - 10:35 AM - Heidi Thornberry
Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Heidi Thornberry Heather Nicholls	For Determination	COMPULSORY ACQUISITION OF EASEMENTS OVER CROWN LAND FOR PIPELINE AT ORANGE

MOTION (Durkin/Nash)

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

THAT Council:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* compulsorily acquire easements over the land ("Land") described as:

   a) Crown land/Crown waterway located within/adjacent to the area of Lot 7001 DP 1000813;
   b) Crown land/Crown waterway located within/adjacent to the area of Lot 12 DP 718922

   for the purpose of an Easement for Water Supply as defined in Schedule 4A of the *Conveyancing Act 1919* in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act* 1991.

2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of Council.

3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land.

10 Aug 2022 - 3:37 PM - Heidi Thornberry
Awaiting document to affix seal
09 Aug 2022 - 10:09 AM - Heidi Thornberry
Awaiting document to affix seal
14 Jul 2022 - 2:54 PM - Heidi Thornberry
Awaiting document
16 Jun 2022 - 10:55 AM - Heidi Thornberry
Awaiting document
09 May 2022 - 2:17 PM - Heidi Thornberry
Awaiting document
05 Apr 2022 - 1:01 PM - Heidi Thornberry
Awaiting document
07 Mar 2022 - 11:43 AM - Heidi Thornberry
Awaiting document
08 Feb 2022 - 4:08 PM - Heidi Thornberry
Awaiting document
09 Nov 2021 - 2:37 PM - Heidi Thornberry

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

Comment from DGMI - Easement acquisition still under lands claim assessment. No new progress to report.

Still awaiting document to affix seal
14 Oct 2021 - 11:18 AM - Heidi Thornberry
Awaiting document
16 Sep 2021 - 12:50 PM - Heidi Thornberry
Awaiting document
05 Aug 2021 - 3:25 PM - Heidi Thornberry
Awating document
13 Jul 2021 - 2:33 PM - Heidi Thornberry
Awating document
08 Jun 2021 - 9:40 AM - Heidi Thornberry
Awating document
17 May 2021 - 8:51 AM - Heidi Thornberry
Awating document
15 Apr 2021 - 12:30 PM - Heidi Thornberry
Awating document
15 Mar 2021 - 1:54 PM - Heidi Thornberry
Awating document
12 Feb 2021 - 8:55 AM - Heidi Thornberry
Comment by Surendra : Solicitor Messenger & Messenger is dealing with the Aboriginal Land Council and Office of Local Government for the issuance of PAN - in progress
03 Dec 2020 - 11:00 AM - Heidi Thornberry
Awating to affix seal
02 Nov 2020 - 12:25 PM - Heidi Thornberry
As per Surendra's comment - Council via Solicitor has lodged an application to OLG for approval to go for the compulsory acquisition. Awaiting the response from OLG. - Awating to affix seal
14 Oct 2020 - 8:45 AM - Heidi Thornberry
Awaiting document to affix seal
08 Sep 2020 - 4:31 PM - Heidi Thornberry
Awaiting document to affix seal
30 Jul 2020 - 3:35 PM - Heidi Thornberry
Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Matthew Christensen Matthew Christensen	For Determination	COMPULSORY ACQUISITION OF EASEMENTS OVER CROWN LAND FOR PIPELINE AT ORANGE

MOTION (Durkin/Nash)

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

THAT Council:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* compulsorily acquire easements over the land ("Land") described as:

   a) Crown land/Crown waterway located within/adjacent to the area of Lot 7001 DP 1000813;
   b) Crown land/Crown waterway located within/adjacent to the area of Lot 12 DP 718922

   for the purpose of an Easement for Water Supply as defined in Schedule 4A of the *Conveyancing Act 1919* in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act* 1991.

2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of Council.

3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land.

15 Jun 2022 - 1:24 PM - Matthew Christensen
Under progress. Coucillor Solicitor is coordinating with the relevant government agencies.
10 May 2022 - 8:14 AM - Matthew Christensen
Under progress. Coucillor Solicitor is coordinating with the relevant government agencies.
07 Apr 2022 - 8:16 AM - Matthew Christensen
Under progress. Coucillor Solicitor is coordinating with the relevant government agencies.
08 Mar 2022 - 3:38 PM - Matthew Christensen
Easement acquisition still under lands claim assessment. No new progress to report.
09 Feb 2022 - 3:04 PM - Matthew Christensen
Easement acquisition still under lands claim assessment. No new progress to report.
08 Nov 2021 - 1:45 PM - Matthew Christensen
Easement acquisition still under lands claim assessment. No new progress to report.
16 Sep 2021 - 11:53 AM - Matthew Christensen
Matter being consider under land claims issues. Has stalled whilst being negotiated.
12 Aug 2021 - 9:18 AM - Matthew Christensen
No new information. Council's Solicitor working through acquisition.
19 Jul 2021 - 1:50 PM - Matthew Christensen
No new information received from Council's solicitor on this matter - in progress.
09 Jun 2021 - 11:46 AM - Robyn Little

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

No new information received from Council's solicitor on this matter - in progress.
13 May 2021 - 9:14 AM - Matthew Christensen
In progress. Council's Solicitor working with government agencies to progress.
15 Apr 2021 - 10:42 AM - Matthew Christensen
In progress. Council's Solicitor working with government agencies to progress.
11 Mar 2021 - 2:27 PM - Matthew Christensen
Correspondening with Department Crown Lands to progress.
03 Mar 2021 - 9:44 AM - Heidi Thornberry
Action reassigned to Matthew Christensen by: Heidi Thornberry
09 Feb 2021 - 9:28 AM - Surendra Sapkota
Solicitor Messenger & Messenger is dealing with the Aboriginal Land Council and Office of Local Government for the issuance of PAN - in progress
08 Feb 2021 - 10:59 AM - Surendra Sapkota
Solicitor- Messenger & Messenger is dealing with Office of Local Government and Aboriginal Land Council for the issuance of the PAN - in progress.
03 Dec 2020 - 2:48 PM - Surendra Sapkota
Council Solicitor is dealing with Office of Local Government re issuance of PAN and the matter is in progress.
13 Nov 2020 - 12:19 PM - Surendra Sapkota
Awaiting response from OLG in this regard.
15 Oct 2020 - 3:51 PM - Surendra Sapkota
Council via Solicitor has lodged an application to OLG for approval to go for the compulsory acquisition. Awaiting the response from OLG.
15 Oct 2020 - 2:43 PM - Surendra Sapkota
Under progress. Coucillor Solicitor is coordinating with the relevant government agenncies.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 March 2021	Willson Wang Matthew Christensen	For Determination	ROAD RESUMPTION CHARLOTTE STREET, CANOWINDRA

MOTION (Durkin/Weaver)

THAT Council:

1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education.
2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and
3. Authorise the application of Council Seal to necessary documentation.

MOTION (Oldham/Weaver)

THAT Council receive a report in relation to the following matters:

1. Council's A+ rating investment options, and the possibility of other banks coming to Molong.

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility.

16 Jun 2022 - 11:04 AM - Willson Wang
Site inspection has been conducted and it seems like the work has been carried out. But not sure about the paper-work wise and willchase up to see if the paper work has been finished as per the job
10 May 2022 - 9:02 AM - Heidi Thornberry
Action reassigned to Willson Wang by: Heidi Thornberry
09 Feb 2022 - 4:59 PM - Matthew Christensen
Currently with Crown Lands Department to concur with proposal.
08 Feb 2022 - 4:45 PM - Heidi Thornberry
Action reassigned to Charlie Harris by: Heidi Thornberry
08 Nov 2021 - 3:46 PM - Rachel Bailey
Public consultation for 28 days completed - no comments against. Instruction to surveyor to prepare and forward the plan and associated documentation. Documentation copmpleted and sent through to me. Then forwarded to Crown Lands for their signature on documents. Awaiting that signature and documentation return from Crown
26 Oct 2021 - 11:32 AM - Nyssa Smith
Progressing. No submissions received against. Surveyor is to prepare and send through finalised plan and associated documents for signatures and consents (subdivision certificates, s88B instrument)
11 Aug 2021 - 10:35 AM - Rachel Bailey
In Progress. Road gazettal information confirmed. Letter advice to utilities and newspaper notification drafted as per process.
15 Jul 2021 - 12:52 PM - Rachel Bailey
Process is ongoing. Section 138 licence for the fence erection within the road corridor, is signed and approved. Following the road closure steps as per process.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 March 2021	Heidi Thornberry Heather Nicholls	For Determination	ROAD RESUMPTION CHARLOTTE STREET, CANOWINDRA

MOTION (Durkin/Weaver)

THAT Council:

1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education.
2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and
3. Authorise the application of Council Seal to necessary documentation.

MOTION (Oldham/Weaver)

THAT Council receive a report in relation to the following matters:

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

1. Council's A+ rating investment options, and the possibility of other banks coming to Molong.
2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility.

10 Aug 2022 - 3:37 PM - Heidi Thornberry
Awaiting document
09 Aug 2022 - 10:10 AM - Heidi Thornberry
Awaiting document
14 Jul 2022 - 2:54 PM - Heidi Thornberry
Awaiting document
16 Jun 2022 - 10:55 AM - Heidi Thornberry
Awaiting document
09 May 2022 - 2:17 PM - Heidi Thornberry
Awaiting document
05 Apr 2022 - 1:01 PM - Heidi Thornberry
Awaiting document
07 Mar 2022 - 12:18 PM - Heidi Thornberry
Awaiting document
08 Feb 2022 - 4:08 PM - Heidi Thornberry
Awaiting document
09 Nov 2021 - 3:00 PM - Heidi Thornberry
Document with Crown Lands for signing. Awaiting document to affix seal.
14 Oct 2021 - 11:20 AM - Heidi Thornberry
Awaiting document to affix seal
16 Sep 2021 - 12:51 PM - Heidi Thornberry
Awaiting document to affix seal
05 Aug 2021 - 3:20 PM - Heidi Thornberry
Awaiting document to affix seal
13 Jul 2021 - 2:33 PM - Heidi Thornberry
Awaiting document to affix seal
08 Jun 2021 - 9:39 AM - Heidi Thornberry
Awaiting document to affix seal
17 May 2021 - 9:21 AM - Heidi Thornberry
Awaiting document to affix seal
15 Apr 2021 - 12:01 PM - Heidi Thornberry
Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject

Outstanding Actions **Action Sheets Report**	**Division:** **Committee:** Ordinary Meeting **Officer:**	**Date From:** **Date To:** **Printed:** Thursday, 11 August 2022 4:01:10 PM

Ordinary Meeting 23 March 2021	Matthew Christensen Matthew Christensen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Durkin/Weaver)

THAT Council:

1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education.
2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and
3. Authorise the application of Council Seal to necessary documentation.

MOTION (Oldham/Weaver)

THAT Council receive a report in relation to the following matters:

1. Council's A+ rating investment options, and the possibility of other banks coming to Molong.
2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility.

15 Jun 2022 - 1:24 PM - Matthew Christensen
Awaiting Crown Land concurrence for the proposal.
10 May 2022 - 8:14 AM - Matthew Christensen
Awaiting Crown Land concurrence for the proposal.
07 Apr 2022 - 8:16 AM - Matthew Christensen
Awaiting Crown Land concurrence for the proposal.
08 Mar 2022 - 3:37 PM - Matthew Christensen
Awaiting Crown Land concurrence for the proposal.
09 Feb 2022 - 3:06 PM - Matthew Christensen
Awaiting Crown Land concurrence for the proposal.
08 Nov 2021 - 2:53 PM - Matthew Christensen
No objections raised during public consultation. Has been forwarded to Crown Lands for concurrence.
15 Sep 2021 - 1:35 PM - Matthew Christensen
On public exhibition until end of September 2021.
12 Aug 2021 - 9:09 AM - Matthew Christensen
Stakeholder engagement proceeding.
09 Jun 2021 - 11:56 AM - Robyn Little
Approval from Dpt of Education received. Community Consultation process will now commence.

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

13 May 2021 - 9:17 AM - Matthew Christensen
Documentation with Department of Education for signing.
15 Apr 2021 - 12:54 PM - Matthew Christensen
Progressing through paperwork. Have provided information to Department of Education.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 June 2021	Charlie Harris Matthew Christensen	For Determination	BORENORE DAM WATER SUPPLY FACILITY - UNAUTHORISED DWELLING

MOTION (Treavors/Oldham)

THAT Council take necessary actions to require the relocation of an unauthorised building from the foreshore of the Borenore Dam Water Supply Facility.

11 Aug 2022 - 2:47 PM - Heidi Thornberry
Continuing to progress
11 Jul 2022 - 1:30 PM - Charlie Harris
In progress
16 Jun 2022 - 1:51 PM - Heidi Thornberry
In progress
12 May 2022 - 9:48 AM - Charlie Harris
Dam Safety have advised it is an issue for Council to resolve. Consideration of de-registering Borenore Dam is on process
09 Feb 2022 - 5:06 PM - Charlie Harris
Dam Safety Audit personel to attend on 9 March. Discussions to be had with them as to strategy.
Position for Urban Infrastructure will be to instruct Planning to undertake necessary action to have the premesis removed and any septic or waste from the site to be appropriatley disposed of.
08 Feb 2022 - 4:45 PM - Heidi Thornberry
Action reassigned to Charlie Harris by: Heidi Thornberry
08 Nov 2021 - 4:13 PM - Rachel Bailey
In process. INvestigations continuing
11 Aug 2021 - 10:41 AM - Rachel Bailey
In progress. Investigations will continue from the Infrastructure ddepartment.
02 Aug 2021 - 12:49 PM - Heidi Thornberry
Action reassigned to Rachel Bailey by: Heidi Thornberry
12 Jul 2021 - 10:30 AM - Heather Nicholls
noted. NFA from services on asset matter. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 July 2021	Heidi Thornberry Heather Nicholls	Confidential Items	TENDER RECOMMENDATION RFT 10039031-MOLONG SHOWGROUND AMENITIES BUILDING

RECOMMENDATION (Durkin/Jones)

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

THAT Council:

1. Note the tender assessment RFT10039031 for Molong Showgrounds Amenities Building, prepared by NSW Public Works Authority.
2. Resolve to accept the tender of Adaptive Interiors for $301,818.00 (excl GST) for the construction of the Molong Showgrounds Amenities Building.
3. Authorise the General Manager to enter into a contract with Adaptive Interiors for $301,818.00 (excl GST) for the construction of the Molong Showgrounds Amenities Building.
4. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.
5. Authorise the General Manager to notify unsuccessful tenderers in writing.

10 Aug 2022 - 3:36 PM - Heidi Thornberry
Awaiting Contract
14 Jul 2022 - 2:54 PM - Heidi Thornberry
Awaiting Contract
16 Jun 2022 - 10:55 AM - Heidi Thornberry
Awaiting Contract
09 May 2022 - 2:17 PM - Heidi Thornberry
Awaiting Contract
05 Apr 2022 - 2:53 PM - Heidi Thornberry
Awaiting Contract
05 Apr 2022 - 1:02 PM - Heidi Thornberry
Awaiting contract
10 Mar 2022 - 12:25 PM - Heidi Thornberry
Awating contract
08 Feb 2022 - 4:09 PM - Heidi Thornberry
Awaiting info
09 Nov 2021 - 2:32 PM - Heidi Thornberry
awaiting information
14 Oct 2021 - 11:20 AM - Heidi Thornberry
Awaiting information
16 Sep 2021 - 12:53 PM - Heidi Thornberry
Awaiting information
05 Aug 2021 - 3:24 PM - Heidi Thornberry
Contracts Register template sent to Urban Services Coordinator, awaiting information

Meeting	Officer/Director	Section	Subject

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

Ordinary Meeting 27 July 2021	Heidi Thornberry Heather Nicholls	Confidential Items	TENDER RECOMMENDATION RFT 10039041 -MOLONG & CANOWINDRA LIGHTING UPGRADE

RECOMMENDATION (Newsom/Durkin)

THAT Council:

1. Note the tender assessment RFT10039041 for Molong and Canowindra Sports Lighting Upgrade.
2. Resolve to accept the tender of Central West Electrical Contractors P/L for $788,529.10 (exl GST) for the Molong and Canowindra Sports Lighting Upgrade.
3. Authorise the General Manager to enter into a contract with Central West Electrical Contractors P/L for $788,529.10 (exl GST) for the Molong and Canowindra Sports Lighting Upgrade.
4. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.
5. Authorise the General Manager to notify unsuccessful tenderers in writing.

10 Aug 2022 - 3:36 PM - Heidi Thornberry
Awaiting Contract
14 Jul 2022 - 2:54 PM - Heidi Thornberry
Awaiting Contract
16 Jun 2022 - 10:55 AM - Heidi Thornberry
Awaiting Contract
09 May 2022 - 2:17 PM - Heidi Thornberry
Awaiting Contract
05 Apr 2022 - 2:53 PM - Heidi Thornberry
Awaiting Contract
05 Apr 2022 - 1:03 PM - Heidi Thornberry
Awaiting Contract
10 Mar 2022 - 12:25 PM - Heidi Thornberry
Awating contract
08 Feb 2022 - 4:09 PM - Heidi Thornberry
Awaiting info
09 Nov 2021 - 2:31 PM - Heidi Thornberry
awaiting information
14 Oct 2021 - 11:20 AM - Heidi Thornberry
Awaiting information
16 Sep 2021 - 12:57 PM - Heidi Thornberry
Awaiting information

Outstanding Actions	**Division:**		**Date From:**
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05 Aug 2021 - 3:25 PM - Heidi Thornberry
Contracts Register template sent to Urban Services Coordinator, awaiting information

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 September 2021	Michael Fitzgerald Matthew Christensen	Confidential Items	PLANT REPLACEMENT ROAD MAINTENANCE TRUCK

RECOMMENDATION (Walker/Nash)

THAT Council:

1. Resolve to accept the tender of Ausroad Systems for $285,777.00 (exl GST) for the supply of road maintenance truck.
2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

01 Aug 2022 - 11:51 AM - Michael Fitzgerald
Body went into production 28 July 2022
16 Jun 2022 - 12:57 PM - Michael Fitzgerald
Progressing.
08 Mar 2022 - 3:28 PM - Michael Fitzgerald
Contracts sent to Ausroads in November 2021 delivery date to be confirmed.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 October 2021	Matthew Christensen Matthew Christensen	For Determination	REGIONAL TOWN WATER STRATEGY - MEMORANDUM OF UNDERSTANDING

MOTION (Davison/Nash)

THAT Council:

1. Note the report on the Development of the Safe and Secure Water Program – Cabonne, Orange and Central Tablelands Water Regional Town Water Strategy (SSWP270),
2. Endorse the Memorandum of Understanding - Development of the Safe and Secure Water Program – Cabonne, Orange and Central Tablelands Water Regional Town Water Strategy, and
3. Authorise the Mayor and General Manager to execute all necessary documentation to enter into the Memorandum of Understanding - Development of the Safe and Secure Water Program – Cabonne, Orange and Central Tablelands Water Regional Town Water Strategy.

15 Jun 2022 - 1:22 PM - Matthew Christensen

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
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Project plan has been agreed too by Department Planning and Environment, awaiting sign off on preferred consultants quotation. Arrangements still in train for signing of MoU.
10 May 2022 - 8:11 AM - Matthew Christensen
Project Plan for RTWS has been endorsed by Department Planning and Environment. Arrangements will be made for formal signing of the Memorandum of Understanding.
07 Apr 2022 - 8:14 AM - Matthew Christensen
Have had a Steering Committee Meeting and awaiting the formal endorsement of project plan for funding deed.
08 Mar 2022 - 3:36 PM - Matthew Christensen
Awaiting endorsement of project plan from Department Planning and Environment
09 Feb 2022 - 3:08 PM - Matthew Christensen
Awaiting endorsement of project plan from Department Planning and Environment
08 Nov 2021 - 1:49 PM - Matthew Christensen
Awaiting other parites of agreement to resolve acceptance. Expect to execute late November 2021

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 October 2021	Laura Lewis-Minogue Bradley Byrnes	For Determination	COMMUNITY ASSISTANCE PROGRAM 2021-2022 - ROUND ONE

MOTION (Weaver/Newsom)

THAT Council approve applications 1 through 11 of the listed projects.

10 Aug 2022 - 4:37 PM - Laura Lewis-Minogue
COMPLETED
15 Jun 2022 - 11:11 AM - Laura Lewis-Minogue
Awaiting aquittals
11 Apr 2022 - 10:36 AM - Heidi Thornberry
Awaiting Acquittals
08 Mar 2022 - 10:25 AM - Laura Lewis-Minogue
Awaiting Acquittals
29 Nov 2021 - 4:27 PM - Laura Lewis-Minogue
awaiting invoices
15 Nov 2021 - 9:02 AM - Laura Lewis-Minogue
Collating documents

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 February 2022	Laura Lewis-Minogue Bradley Byrnes	For Determination	SPONSORSHIP PROGRAM

MOTION (Nash/Weaver)

THAT Council approve the Sponsorship Program funding for the applications as detailed in the report.

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
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10 Aug 2022 - 4:37 PM - Laura Lewis-Minogue
COMPLETED
15 Jun 2022 - 11:11 AM - Laura Lewis-Minogue
Awaiting aquittal
11 Apr 2022 - 10:37 AM - Heidi Thornberry
Paid, awaiting Acquittals
08 Mar 2022 - 10:26 AM - Laura Lewis-Minogue
collating documents

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 February 2022	Matthew Christensen Matthew Christensen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Oldham/Jones)

THAT Council receive a report in relation to options available for Council to obtain funding for repairs of Cargo Road.

10 May 2022 - 9:44 AM - Matthew Christensen
An information report will be brought to Council meeting in May 2022.
08 Mar 2022 - 3:39 PM - Matthew Christensen
Report to be tabled at Transport Committee meeting in April 2022, and then forwarded to Council.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 February 2022	Michael Fitzgerald Matthew Christensen	Confidential Items	PLANT REPLACEMENT

RECOMMENDATION (Weaver/Nash)

THAT Council purchase from Tracserv Trucks an Isuzu FVR 165-300, fitted with a West-Trans Skip Loader for the purchase price of $226,386.36 excl. GST.

01 Aug 2022 - 12:10 PM - Michael Fitzgerald
Truck has arrived at the body builder, WesTrans it is waiting for its spot in the production line.
16 Jun 2022 - 12:50 PM - Michael Fitzgerald
Progressing
08 Mar 2022 - 3:19 PM - Michael Fitzgerald
Contract sent to Tracserv Trucks.ETA of Cab chassis to be confirmed.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 February 2022	Michael Fitzgerald Matthew Christensen	Confidential Items	PLANT REPLACEMENT

Outstanding Actions	**Division:**		**Date From:**
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RECOMMENDATION (Batten/O'Ryan)

THAT Council purchase from Westrac Pty Ltd, Two Caterpillar SC68B smooth Drum Rollers for a total purchase price of $355,200 excl. GST

01 Aug 2022 - 12:13 PM - Michael Fitzgerald
Revised arrival is mid August 2022
16 Jun 2022 - 12:53 PM - Michael Fitzgerald
Progressing
08 Mar 2022 - 3:22 PM - Michael Fitzgerald
Contract sent to WesTrac. ETA of Roller 1, Mid June, Roller 2, early July.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 February 2022	Michael Fitzgerald Matthew Christensen	Confidential Items	PLANT REPLACEMENT AUTOMATED ROAD MAINTENANCE TRUCK

RECOMMENDATION (Batten/Nash)

THAT Council notes the supporting information for the purchase of Ausroad's Systems paving unit fitted to an Isuzu FXZ240/350, for the purchase price of $478,366.90 excl. GST.

01 Aug 2022 - 12:14 PM - Michael Fitzgerald
Proposed build date is late November 2022
16 Jun 2022 - 12:57 PM - Michael Fitzgerald
Progressing.
08 Mar 2022 - 3:26 PM - Michael Fitzgerald
Contract sent to Ausroads, delivery date to be confirmed.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 March 2022	Matthew Christensen Matthew Christensen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Oldham/Weaver)

THAT Council receive a report at the next Council meeting in relation to the following matters:

1. Process for obtaining additional street lighting in Eugowra; and
2. Lighting/light bulb replacement at Cabonne football grounds.

10 May 2022 - 9:41 AM - Matthew Christensen

Outstanding Actions	**Division:**		**Date From:**
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	Officer:		
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Report to be brought to Standing Committee Intrastructure Transport for June 2022.
07 Apr 2022 - 8:11 AM - Matthew Christensen
Report to be forwared to Standing Committees and then brought to Council in April and May 2022

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 March 2022	Heidi Thornberry Heather Nicholls	For Determination	EUGOWRA MULTI-PURPOSE CENTRE - ENGAGEMENT OF CONSTRUCTION CONTRACTOR

MOTION (Pull/Jones)

THAT the Council:

1. Endorse the General Manager's acceptance of negotiated price submission of $1,126,441.00 (excl. GST) for the design and construction of the Eugowra Multi-purpose Centre.
2. Approve the increased costs of project delivery and the need to increase the project budget by $316,000, to be funded from the Capital Works Reserve and be recognised in the third quarter budget review.

10 Aug 2022 - 3:36 PM - Heidi Thornberry
Awaiting document
14 Jul 2022 - 2:54 PM - Heidi Thornberry
Awaiting document
16 Jun 2022 - 10:56 AM - Heidi Thornberry
Awaiting document
09 May 2022 - 2:42 PM - Heidi Thornberry
Awaiting document
05 Apr 2022 - 2:43 PM - Heidi Thornberry
Awaiting document

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2022	Laura Lewis-Minogue Bradley Byrnes	For Determination	SPONSORSHIP PROGRAM

MOTION (Oldham/Pull)

THAT Council endorse the $15,000 retention of Sponsorship Program funding for the Australian National Field Days event.

10 Aug 2022 - 4:38 PM - Laura Lewis-Minogue
Awaiting Acquittal
15 Jun 2022 - 11:12 AM - Laura Lewis-Minogue
payment being processed

Meeting	Officer/Director	Section	Subject

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2022	Laura Lewis-Minogue Bradley Byrnes	For Determination	EVENTS ASSISTANCE PROGRAM

MOTION (Weaver/Oldham)

THAT Council endorse a donation of $500 for the Eugowra Community Children's High Tea under its 2021/22 Event Assistance Program.

10 Aug 2022 - 4:37 PM - Laura Lewis-Minogue
COMPLETED
15 Jun 2022 - 11:12 AM - Laura Lewis-Minogue
PAID. Awaiting aquittal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2022	Michael Fitzgerald Matthew Christensen	Confidential Items	PLANT REPLACEMENT

RECOMMENDATION (Pull/Weaver)

THAT Council endorse the purchase from Tracserv Trucks, an Isuzu FYJ 300/350 8 x 4 Rigid Cab Chassis fitted with a 16,000L water tank manufactured by Barry Burrows for the purchase price of $276,934.54 excl GST.

01 Aug 2022 - 12:08 PM - Michael Fitzgerald
Body in productionat at Barry Burrows in Goulbourn
16 Jun 2022 - 12:47 PM - Michael Fitzgerald
Progressing
12 May 2022 - 10:18 AM - Michael Fitzgerald
Contracts sent to Tracserv Trucks May 2 2022

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2022	Heidi Thornberry Heather Nicholls	Confidential Items	TENDER EVALUATION CUDAL OFFICE RENOVATION

MOTION (Weaver/Oldham)

THAT Council accept the tender from Renascent Regional Pty Ltd for the renovation of the council office in Cudal, under Contract No 1299000 for the value of $749,997 (ex. GST), and subject to variations.

10 Aug 2022 - 3:36 PM - Heidi Thornberry
Awating information
14 Jul 2022 - 2:54 PM - Heidi Thornberry
Awating information
16 Jun 2022 - 10:56 AM - Heidi Thornberry

Outstanding Actions	**Division:**		**Date From:**
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	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

Awating information
09 May 2022 - 2:57 PM - Heidi Thornberry
Awating information

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 May 2022	Matthew Christensen Matthew Christensen	For Determination	BANK STREET MOLONG MASTERPLAN - PETITION RECEIVED BY COUNCIL

MOTION (Batten/Oldham)

THAT Council does not accept the petition objecting to the planning of the trees in Bank Street, only accepts correspondence with an address and signatory identified and seeks a report at a future meeting on the matter.

15 Jun 2022 - 12:58 PM - Matthew Christensen
Letter advising Chief Petition has been sent. Report to be provided to Council regarding the design process.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 May 2022	Matthew Christensen Matthew Christensen	For Determination	DRAFT STRATEGIC POLICY - ASSET MANAGEMENT POLICY

MOTION (Jones/Rawson)

THAT Council:

1. Endorse the draft Asset Management Policy, and;
2. Place the draft Asset Management policy on public exhibition for 28 days, with a further report to council following conclusion of the exhibition phase.

15 Jun 2022 - 12:53 PM - Matthew Christensen
On public exhibition, closes 23 June 2022. Will present to Council meeting in July.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 May 2022	Heather Nicholls Heather Nicholls	For Determination	MODIFICATION TO DA 2022/0084 FOR AN EIGHT LOT SUBDIVSION OF LOT 101 DP 1282584, CEMETERY ROAD, MOLONG

MOTION (Rawson/Nash)

THAT the item be deferred to a future meeting.

10 Aug 2022 - 9:07 AM - Sarah Stewart

Outstanding Actions	**Division:**		**Date From:**
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	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

NFA required. Future of the modification is dependant on the propent submitting additional information to support the application or a revised application.
15 Jul 2022 - 8:40 AM - Sarah Stewart
NFA required. Future of the modification is dependant on the propent submitting additional information to support the application or a revised application.
31 May 2022 - 2:34 PM - Sarah Stewart
Noted.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 May 2022	Rebecca Johnson Bradley Byrnes	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Nash/Weaver)

THAT Council receive a report in relation to the following:

1. Age of Fishes Museum Management;
2. Montana Park Trees; and
3. Flag at Yeoval Memorial Hall.

11 Aug 2022 - 1:15 PM - Rebecca Johnson
Council awaiting response from Age of Fishes Board to provide report to Council in September
14 Jul 2022 - 10:28 AM - Rebecca Johnson
Age of Fishes report to be prepared for August meeting.
15 Jun 2022 - 8:29 AM - Rebecca Johnson
Age of Fishes update provided to the Community, Economy and Culture Committee - with a formal update to be provided to Council at the August meeting.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 May 2022	Rebecca Johnson Bradley Byrnes	For Notation	SUCCESSFUL FUNDING UNDER REGIONAL CONNECTIVITY PROGRAM - ROUND TWO

MOTION (Jones/Nash)

THAT the information be noted.

11 Aug 2022 - 1:14 PM - Rebecca Johnson
COMPLETE
10 Aug 2022 - 4:41 PM - Heidi Thornberry
Action reassigned to Rebecca Johnson by: Heidi Thornberry

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 May 2022	Hayley Stansbury Heather Nicholls	For Determination	DRAFT STRATEGIC POLICY - ASSET MANAGEMENT POLICY

MOTION (Jones/Rawson)

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

THAT Council:

1. Endorse the draft Asset Management Policy, and;
2. Place the draft Asset Management policy on public exhibition for 28 days, with a further report to council following conclusion of the exhibition phase.

10 Aug 2022 - 9:09 AM - Hayley Stansbury
Draft Asset Management Policy is due to be reported to the August council meeting so will be able to finalise it once fully adopted.
07 Jun 2022 - 9:27 AM - Hayley Stansbury
Waiting for draft Asset Management Policy to be fully endorsed by council before finalising it.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 May 2022	Matthew Christensen Matthew Christensen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Nash/Weaver)

THAT Council receive a report in relation to the following:

1. Age of Fishes Museum Management;
2. Montana Park Trees; and
3. Flag at Yeoval Memorial Hall.

15 Jun 2022 - 12:55 PM - Matthew Christensen
Reports on Montana Park Trees and Yeoval Memorial Hall flag pole will be brought to July Infrastructure Committee meeting.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Rebecca Johnson Bradley Byrnes	For Determination	CABONNE COUNCIL ECONOMY, TOURISM AND CULTURE ADVISORY COMMITTEE

MOTION (Nash/Rawson)

THAT Council:

1. Note that nil submissions were received during the public exhibition phase of the endorsed draft Terms of Reference for the Cabonne Council Economy, Tourism and Culture Advisory Committee.
2. Endorse the advertisement of Expressions of Interest for the Cabonne Council Economy, Tourism and Culture Advisory Committee.

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02 Aug 2022 - 7:42 AM - Rebecca Johnson
EOI's closed - going to August CEC Committee for endorsement to August Council meeting
14 Jul 2022 - 10:25 AM - Rebecca Johnson
Currently open for EOI's for positions

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Rebecca Johnson Bradley Byrnes	For Determination	PARTNERSHIP AGREEMENT WITH SERVICE NSW FOR BUSINESS

MOTION (Weaver/Pull)

THAT:

1. Council delegates authority to the General Manager to enter into an agreement with Service NSW; and
2. The partnership agreement be authorised for execution under the Common Seal of Council.

09 Aug 2022 - 8:54 AM - Rebecca Johnson
COMPLETE
02 Aug 2022 - 7:43 AM - Rebecca Johnson
Partnership agreement signed and sent to Service NSW.
No further action

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Laura Lewis-Minogue Bradley Byrnes	For Determination	SPONSORSHIP PROGRAM

MOTION (Pull/Nash)

THAT Council approve the carryover of $5,000 to the Molong Advancement Group for the Village Markets.

10 Aug 2022 - 4:38 PM - Laura Lewis-Minogue
collating documents

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Matthew Christensen Matthew Christensen	For Determination	CABONNE COUNCIL ROADS ADVISORY COMMITTEE

MOTION (Nash/Rawson)

THAT Council:

Outstanding Actions	**Division:**		**Date From:**
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	Officer:		
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1. Adopt the Cabonne Council Roads Advisory Committee Terms of Reference;
2. Appoint the Deputy Mayor as alternate representative to the Cabonne Council Roads Advisory Committee;
3. Defer appointing a councillor representative and alternative representative to Cabonne Council Roads Advisory Committee to a future meeting;
4. Authorise the General Manager to advertise for expressions of interest to fill the Local Community Representative, Heavy Vehicle Industry and Local Bus Operator positions; and
5. Authorise the General Manager to write to NSW Farmers to seek representation on the committee.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Willson Wang Matthew Christensen	For Determination	PROPOSED ROAD NAMING - DA-2022-0084-SUBDIVISION LOT 101 DP 1282584,CEMETERY ROAD, MOLONG

MOTION (Weaver/Nash)

THAT Council:

1. Proceed with public consultation proposing to name the road identified in the report as “Penrose Drive”; and
2. Should no objections be received, Council proceed with the naming of the road as “Penrose Drive” in accordance with Section 162 of the Roads Act, 1993.

11 Aug 2022 - 9:26 AM - Willson Wang
have fromally summibit the naming proposal to Geographic Naming Board to approvl.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Matthew Christensen Matthew Christensen	For Determination	CABONNE PUBLIC SWIMMING POOLS MANAGEMENT FOR 2022/23 SEASON

MOTION (Jones/Rawson)

THAT Council endorse the internal Council management of Cabonne’s swimming pools for the 2022/23 season.

Outstanding Actions	**Division:**		**Date From:**
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Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Laura Lewis-Minogue Bradley Byrnes	For Determination	ORANGE REGION DESTINATION MANAGEMENT PLAN

RECOMMENDATION (Rawson/Pull)

That Council:

1. Endorse the draft Orange Region Destination Management Plan 2022 – 2026 being placed on public exhibition.
2. Hold a workshop within the 28 Day exhibition period to allow for feedback from Councillors.

10 Aug 2022 - 4:38 PM - Laura Lewis-Minogue
Went on exhibition awaiting final draft

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Matthew Christensen Matthew Christensen	For Determination	CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE

RECOMMENDATION (Rawson/Nash)

THAT Council:

1. Adopt the Cabonne Floodplain Management Advisory Committee Terms of Reference;
2. Appoint the Deputy Mayor as alternate representative to the Cabonne Floodplain Management Advisory Committee;
3. Defer appointing a councillor representative and alternative representative to the Cabonne Floodplain Management Advisory Committee to a future meeting;
4. Authorise the General Manager to advertise for expressions of interest to fill the Local Community Representative positions on the committee; and
5. Authorise the General Manager to write to Department Planning and Environment and State Emergency Service requesting nominations to positions on the committee.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Matthew Christensen	For Determination	CABONNE COUNCIL DEVELOPMENT CONTRIBUTIONS PLANS

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
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Matthew Christensen

RECOMMENDATION (Weaver/Nash)

THAT Council endorse the public exhibition of the:

a) Draft Cabonne Council Section 7.11 Development Contributions Plan – Heavy Vehicles, and
b) Draft Cabonne Council Section 7.12 Development Contributions Plan

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Chris Jackson Matthew Christensen	Confidential Items	CONTRACT 1299002 - RECOMMENDATION AWARD - CANOWINDRA GRANDSTAND & CHANGEROOMS-TILGA ST CANOWINDRA

RECOMMENDATION (Weaver/Jones)

THAT Council:

1. Resolve to accept the tender of Hines Construction Pty Ltd for $1,799,610.00 (excl. GST) for the construction of the Canowindra Grandstand and Change – Tilga Street Canowindra under contract number 1299002
2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

11 Aug 2022 - 10:08 AM - Chris Jackson
CONTRACT 1299002 HAS BEEN AWARDED TO HINES CONSTRUCTION - CANOWINDRA GRANDSTAND_CHANGEROOMS - TILGA ST CANOWINDRA
14 Jul 2022 - 12:48 PM - Chris Jackson
CABONNE COUNCIL TO ENTER INTO CONTRACT WITH HINES CONSTRUCTIONS FOR THE CONSTRUCTION OF CANOWINDRA GRANDSTAND_CHANGEROOMS TILGA STREET - 1299002

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Heidi Thornberry Heather Nicholls	Confidential Items	CONTRACT 1299002 - RECOMMENDATION AWARD - CANOWINDRA GRANDSTAND & CHANGEROOMS-TILGA ST CANOWINDRA

RECOMMENDATION (Weaver/Jones)

THAT Council:

Outstanding Actions	**Division:**		**Date From:**
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1. Resolve to accept the tender of Hines Construction Pty Ltd for $1,799,610.00 (excl. GST) for the construction of the Canowindra Grandstand and Change – Tilga Street Canowindra under contract number 1299002
2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

10 Aug 2022 - 3:36 PM - Heidi Thornberry
Awaiting information
14 Jul 2022 - 2:46 PM - Heidi Thornberry
Awaiting information

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Robyn Little Bradley Byrnes	For Determination	2022 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE

MOTION (Oldham/Weaver)

THAT Council:

1. Be represented at the 2022 Local Government NSW Annual Conference by the Mayor or his delegate, Clrs Pull, O'Ryan, Batten and Weaver, with Clrs Oldham and Jones as alternate, and the General Manager or his alternate delegate in an advisory capacity; and

2. Submit issues and/or motions to the General Manager.

02 Aug 2022 - 2:37 PM - Robyn Little
Councillors registered for conference. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Heather Nicholls Heather Nicholls	For Determination	INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN FINAL HALF YEARLY REPORT

MOTION (Batten/Weaver)

THAT the update of the Operational Plan to 30 June 2022, as presented, be adopted.

10 Aug 2022 - 9:07 AM - Sarah Stewart
Noted. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Jolene Pearson Heather Nicholls	For Determination	AUDIT, RISK AND IMPROVEMENT COMMITTEE - TERMS OF REFERENCE

MOTION (Nash/Batten)

THAT Council adopt the draft Terms of Reference for the Audit, Risk and Improvement Committee.

Outstanding Actions	**Division:**		**Date From:**
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10 Aug 2022 - 10:03 AM - Jolene Pearson
TOR finalised - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Hayley Stansbury Heather Nicholls	For Determination	POLICY REGISTER - REVIEW BY COUNCIL WITHIN 12 MONTHS OF ELECTION

MOTION (Weaver/Rawson)

THAT:

1. The policies listed in the report detailed “to be revoked” be archived; and
2. The policies listed in the report detailed “minor changes” be re-adopted.

03 Aug 2022 - 9:44 AM - Hayley Stansbury
All policies reported as being revoked have been archived and all policies reported to be adopted have been finalised - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Kelly Walker Heather Nicholls	For Determination	REQUEST FOR DONATION - DEVELOPMENT APPLICATION FEES PAID 2021/221 and 2021/222

MOTION (Weaver/Pull)

THAT Council donate from its s356 budget to the Eugowra’s Most Wanted Murals committee $966.36, being the development application, construction certificate, inspection and occupation certificate fees (excluding GST) paid to Council in relation to DA 2021/0221 for erection of a mural upon land described as Lot 214 DP 750182, Nanima Street, Eugowra (sportsground); and DA 2021/0222 for erection of a mural upon Lot 4 DP 321084, 1-5 Pye Street, Eugowra.

11 Aug 2022 - 9:56 AM - Kelly Walker
COMPLETE
11 Aug 2022 - 9:50 AM - Kelly Walker
Council resolved to donate $966.36 DA/CC etc fees for murals project as per erport recommendation at meeting 26 July 2022. PO to be raised. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Bradley Byrnes Bradley Byrnes	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Nash/Jones)

THAT a report be presented to a future Council meeting regarding Canowindra Aged Living/Canowindra Health One, following the determination of land for the proposed Canowindra Health One.

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Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Robyn Little Bradley Byrnes	For Determination	MAYORAL MINUTE - ACCOUNTING TREATMENT OF RURAL FIRE SERVICE ('RED FLEET') ASSETS

RECOMMENDATION (Beatty/-)

THAT Council:

1. Writes to the local State Member the Hon Phil Donato, the Treasurer the Hon Matt Kean MP, Minister for Emergency Services and Resilience the Hon Stephanie Cook MP and the Minister for Local Government Wendy Tuckerman MP:
    a. Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service assets;
    b. Advising of the impact of the Government's position on Council finances of this accounting treatment;
    c. Informing that Council will not carry out RFS assets stocktakes on behalf of the NSW Government and will not record RFS assets in Cabonne Council's financial statements;
    d. Calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of Rural Fire Service (RFS) assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the RFS; and
    e. Amending s119 of the *Rural Fires Act 1997* so that the effect is to make it clear that RFS assets are not the property of councils.
2. Writes to the Shadow Treasurer Daniel Mookhey MLC, the Shadow Minister for Emergency Services Jihad Dib MP, the Shadow Minister for Local Government Greg Warren MP, the Greens Spokesperson for Local Government Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Robert Borsak MLC, Emma Hurst MLC and Mark Latham MLC:
    a. Advising Members of Cabonne Council's position, including providing copies of correspondence to NSW Government Ministers; and
    b. Seeking Members' commitments to support NSW Councils' call to amend the *Rural Fires Act 1997* as set out in correspondence.
3. Writes to the Auditor General advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government and will not record RFS assets in Cabonne Council's financial statements, noting that the State Government's own Local Government Accounting Code *of Practice and Financial Reporting* provides for councils to determine whether or not they record the RFS assets as council assets.

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

4. Council promotes these messages via its digital and social media channels and via its networks.

5. Re-affirms its complete support of and commitment to local RFS brigades noting that Cabonne Council's action is entirely directed towards the NSW Government's nonsensical position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which councils consider to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities.

6. Affirms its support to Local Government NSW (LGNSW) and requests LGNSW continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets

08 Aug 2022 - 4:56 PM - Robyn Little
Letters sent to various MP, Ministers and Auditor-General. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Robyn Little Bradley Byrnes	For Determination	AUDITOR-GENERAL'S REPORT - RURAL FIREFIGHTING EQUIPMENT

RECOMMENDATION (Weaver/Batten)

THAT council continue to not recognise the Rural Fire Service ('Red Fleet') Assets in its upcoming 2021/2022 financial statements.

02 Aug 2022 - 1:40 PM - Robyn Little
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Dale Size Matthew Christensen	For Determination	UNSPENT EXPENDITURE REVOTED TO 2022/2023 BUDGET

RECOMMENDATION (Nash/O'Ryan)

That the works listed in the report be included in the 2022/2023 budget.

05 Aug 2022 - 12:10 PM - Dale Size
entered carry fowards & revotes. To balance reserves now

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Matthew Christensen Matthew Christensen	For Determination	CABONNE COUNCIL ROADS ADVISORY COMMITTEE

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

RECOMMENDATION (Rawson/Jones)

THAT Council appoint Clr Rawson as representative and Clr Batten as alternate representative to the Cabonne Council Roads Advisory Committee.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Matthew Christensen Matthew Christensen	For Determination	CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE

RECOMMENDATION (Weaver/Jones)

THAT Council appoint Clr Weaver as representative and Clr Oldham as alternate representative to the Cabonne Floodplain Management Advisory Committee.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Robyn Little Bradley Byrnes	Confidential Items	ELECTRICITY PROCUREMENT

RECOMMENDATION (Batten/Rawson)

THAT Council endorse the General Manager's decision to enter into the contract including the option of 100% renewable energy.

02 Aug 2022 - 1:39 PM - Robyn Little
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Heather Nicholls Heather Nicholls	Confidential Items	NETWASTE REGIONAL WASTE CONTRACT - SECOND DEED OF VARIATION - GATE FEE INCREASE FROM VISY RECYCLING

RECOMMENDATION (Weaver/Nash)

THAT Council:

1. Agree to the contract variation by JR Richards and Sons Pty Ltd to the waste collection and recycling processing contract between Cabonne Council and JR & EG Richards Pty Ltd, to reflect the increase in costs applied by Visy Recycling as outlined in the report relating to this matter, and.

2. Affix the council seal to the contract variation documentation.

10 Aug 2022 - 1:13 PM - Sarah Stewart
Seal affixed. Document with GM EA for GM and Mayor signature.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Michael Fitzgerald Matthew Christensen	Confidential Items	SUPPLY AND DELIVERY OF BULK FUEL

RECOMMENDATION (Jones/O'Ryan)

THAT Council:

1. Accept and sign a contract with the following organisations for the supply and delivery of bulk fuel:
   i) Lowes Petroleum
   ii) Oilsplus Holdings Australia (pending resolution of insurances)
2. Advise the Central NSW Joint Organisation of its decision.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Robyn Little Bradley Byrnes	For Determination	INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN FINAL HALF YEARLY REPORT

MOTION (Batten/Weaver)

THAT the update of the Operational Plan to 30 June 2022, as presented, be adopted.

02 Aug 2022 - 1:38 PM - Robyn Little
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Hayley Stansbury Heather Nicholls	For Determination	AUDIT, RISK AND IMPROVEMENT COMMITTEE - TERMS OF REFERENCE

MOTION (Nash/Batten)

THAT Council adopt the draft Terms of Reference for the Audit, Risk and Improvement Committee.

03 Aug 2022 - 9:42 AM - Hayley Stansbury
Terms of Reference have been finalised and added to the current TOR folder in Magiq - COMPLETE

Outstanding Actions
Action Sheets Report

Division:
Committee: Ordinary Meeting
Officer:

Date From:
Date To:
Printed: Thursday, 11 August 2022 4:01:10 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Dale Size Matthew Christensen	For Determination	REQUEST FOR DONATION - DEVELOPMENT APPLICATION FEES PAID 2021/221 and 2021/222

MOTION (Weaver/Pull)

THAT Council donate from its s356 budget to the Eugowra's Most Wanted Murals committee $966.36, being the development application, construction certificate, inspection and occupation certificate fees (excluding GST) paid to Council in relation to DA 2021/0221 for erection of a mural upon land described as Lot 214 DP 750182, Nanima Street, Eugowra (sportsground); and DA 2021/0222 for erection of a mural upon Lot 4 DP 321084, 1-5 Pye Street, Eugowra.

02 Aug 2022 - 9:48 AM - Dale Size
COMPLEte
02 Aug 2022 - 9:46 AM - Dale Size
Purchase has been created by Jann Ferguson & appoved by Heather. NFA - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Heidi Thornberry Heather Nicholls	For Determination	CABONNE COUNCIL ROADS ADVISORY COMMITTEE

RECOMMENDATION (Rawson/Jones)

THAT Council appoint Clr Rawson as representative and Clr Batten as alternate representative to the Cabonne Council Roads Advisory Committee.

10 Aug 2022 - 3:35 PM - Heidi Thornberry
Clr delegates register updated - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Heidi Thornberry Heather Nicholls	For Determination	CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE

RECOMMENDATION (Weaver/Jones)

THAT Council appoint Clr Weaver as representative and Clr Oldham as alternate representative to the Cabonne Floodplain Management Advisory Committee.

10 Aug 2022 - 3:34 PM - Heidi Thornberry
Clr delegates register updated - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Heidi Thornberry Heather Nicholls	Confidential Items	NETWASTE REGIONAL WASTE CONTRACT - SECOND DEED OF VARIATION - GATE FEE INCREASE FROM VISY RECYCLING

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

RECOMMENDATION (Weaver/Nash)

THAT Council:

1. Agree to the contract variation by JR Richards and Sons Pty Ltd to the waste collection and recycling processing contract between Cabonne Council and JR & EG Richards Pty Ltd, to reflect the increase in costs applied by Visy Recycling as outlined in the report relating to this matter, and.
2. Affix the council seal to the contract variation documentation.

10 Aug 2022 - 3:34 PM - Heidi Thornberry
Seal Affixed. - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Heidi Thornberry Heather Nicholls	Confidential Items	SUPPLY AND DELIVERY OF BULK FUEL

RECOMMENDATION (Jones/O'Ryan)

THAT Council:

1. Accept and sign a contract with the following organisations for the supply and delivery of bulk fuel:
   i) Lowes Petroleum
   ii) Oilsplus Holdings Australia (pending resolution of insurances)
2. Advise the Central NSW Joint Organisation of its decision.

10 Aug 2022 - 3:23 PM - Heidi Thornberry
Added to Contracts Register - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Robyn Little Bradley Byrnes	Additional Item	

ITEM – 6 PROCEDURAL MATTER – GENERAL MANAGER'S CONTRACT

RECOMMENDATION (Rawson/Oldham)

THAT:

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

1. In accordance with Clause 5.2 of the General Manager's contract of employment Council offer Mr Bradley Byrnes a new five (5) year contract from 15 April 2023.
2. The Mayor be authorised on behalf of the Council to conduct negotiations with Mr Byrnes on the contract conditions which shall apply to the contract renewal and report to a future Council meeting so the Council can finalise the offer.
3. That the General Manager be advised of Council's decision in confidence by the Mayor.

11. Carried

08 Aug 2022 - 12:47 PM - Robyn Little

Negotations of new contract will be facilited by McArthurs.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Dale Size Matthew Christensen	For Determination	MAYORAL MINUTE - ACCOUNTING TREATMENT OF RURAL FIRE SERVICE ('RED FLEET') ASSETS

RECOMMENDATION (Beatty/-)

THAT Council:

1. Writes to the local State Member the Hon Phil Donato, the Treasurer the Hon Matt Kean MP, Minister for Emergency Services and Resilience the Hon Stephanie Cook MP and the Minister for Local Government Wendy Tuckerman MP:
   a. Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service assets;
   b. Advising of the impact of the Government's position on Council finances of this accounting treatment;
   c. Informing that Council will not carry out RFS assets stocktakes on behalf of the NSW Government and will not record RFS assets in Cabonne Council's financial statements;
   d. Calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of Rural Fire Service (RFS) assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the RFS; and
   e. Amending s119 of the *Rural Fires Act 1997* so that the effect is to make it clear that RFS assets are not the property of councils.

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

2. Writes to the Shadow Treasurer Daniel Mookhey MLC, the Shadow Minister for Emergency Services Jihad Dib MP, the Shadow Minister for Local Government Greg Warren MP, the Greens Spokesperson for Local Government Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Robert Borsak MLC, Emma Hurst MLC and Mark Latham MLC:

    a. Advising Members of Cabonne Council's position, including providing copies of correspondence to NSW Government Ministers; and
    b. Seeking Members' commitments to support NSW Councils' call to amend the *Rural Fires Act 1997* as set out in correspondence.

3. Writes to the Auditor General advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government and will not record RFS assets in Cabonne Council's financial statements, noting that the State Government's own Local Government Accounting Code *of Practice and Financial Reporting* provides for councils to determine whether or not they record the RFS assets as council assets.

4. Council promotes these messages via its digital and social media channels and via its networks.

5. Re-affirms its complete support of and commitment to local RFS brigades noting that Cabonne Council's action is entirely directed towards the NSW Government's nonsensical position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which councils consider to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities.

6. Affirms its support to Local Government NSW (LGNSW) and requests LGNSW continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets

11 Aug 2022 - 9:27 AM - Dale Size
NFA
11 Aug 2022 - 9:26 AM - Dale Size
Dale has removed RFS Redfleet from asset register

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Matthew Christensen Matthew Christensen	For Determination	MAYORAL MINUTE - ACCOUNTING TREATMENT OF RURAL FIRE SERVICE ('RED FLEET') ASSETS

RECOMMENDATION (Beatty/-)

THAT Council:

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

1. Writes to the local State Member the Hon Phil Donato, the Treasurer the Hon Matt Kean MP, Minister for Emergency Services and Resilience the Hon Stephanie Cook MP and the Minister for Local Government Wendy Tuckerman MP:
    a. Expressing Council's objection to the NSW Government's determination on ownership of Rural Fire Service assets;
    b. Advising of the impact of the Government's position on Council finances of this accounting treatment;
    c. Informing that Council will not carry out RFS assets stocktakes on behalf of the NSW Government and will not record RFS assets in Cabonne Council's financial statements;
    d. Calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of Rural Fire Service (RFS) assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the RFS; and
    e. Amending s119 of the *Rural Fires Act 1997* so that the effect is to make it clear that RFS assets are not the property of councils.
2. Writes to the Shadow Treasurer Daniel Mookhey MLC, the Shadow Minister for Emergency Services Jihad Dib MP, the Shadow Minister for Local Government Greg Warren MP, the Greens Spokesperson for Local Government Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Robert Borsak MLC, Emma Hurst MLC and Mark Latham MLC:
    a. Advising Members of Cabonne Council's position, including providing copies of correspondence to NSW Government Ministers; and
    b. Seeking Members' commitments to support NSW Councils' call to amend the *Rural Fires Act 1997* as set out in correspondence.
3. Writes to the Auditor General advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government and will not record RFS assets in Cabonne Council's financial statements, noting that the State Government's own Local Government Accounting Code *of Practice and Financial Reporting* provides for councils to determine whether or not they record the RFS assets as council assets.
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Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** Thursday, 11 August 2022 4:01:10 PM

6. Affirms its support to Local Government NSW (LGNSW) and requests LGNSW continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Dale Size Matthew Christensen	For Determination	AUDITOR-GENERAL'S REPORT - RURAL FIREFIGHTING EQUIPMENT

RECOMMENDATION (Weaver/Batten)

THAT council continue to not recognise the Rural Fire Service ('Red Fleet') Assets in its upcoming 2021/2022 financial statements.

02 Aug 2022 - 5:17 PM - Dale Size
ALl Redfleet Vehicles removed from asset registers. Depreciation to be reversed on all red fleet vehicles prior to 30 June 2022 account finalisation

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Matthew Christensen Matthew Christensen	For Determination	AUDITOR-GENERAL'S REPORT - RURAL FIREFIGHTING EQUIPMENT

RECOMMENDATION (Weaver/Batten)

THAT council continue to not recognise the Rural Fire Service ('Red Fleet') Assets in its upcoming 2021/2022 financial statements.

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	57	36	6	3	12
Medium	2		0	0	2
High	6				5

As at: 11 August 2022

Key:

Low Risk

Includes resolutions marked “Complete” pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not “Complete” (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not “Complete”, up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not “Complete”, with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

Cabonne Council
Schedule of Investments as at 31/07/2022 **Annexure - Item 2**

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)		Maturity Date
ANZ Bank	A1+	5,000,000	0.75%	62	28/06/2022	29/08/2022
ANZ Bank	A1+	1,000,000	0.20%	180	13/03/2022	9/09/2022
Bank of Qld	A2	500,000	3.85%	276	15/07/2022	17/04/2023
Bank of Qld	A2	2,000,000	3.85%	271	20/07/2022	17/04/2023
Commonwealth Bank	A1+	2,000,000	2.67%	125	10/06/2022	13/10/2022
Commonwealth Bank	A1+	2,000,000	0.80%	270	14/03/2022	9/12/2022
Commonwealth Bank	A1+	3,000,000	0.76%	365	14/02/2022	14/02/2023
Commonwealth Bank	A1+	147,894	0.20%	24 Hour at call account		
Commonwealth Bank	A1+	2,230,000	1.85%	Business Online Saver		
Illawarra Mutual Build Society	A2	250,000	1.10%	277	7/04/2022	9/01/2023
Illawarra Mutual Build Society	A2	500,000	1.10%	277	7/04/2022	9/01/2023
Me Bank	A2	1,500,000	3.60%	210	4/07/2022	30/01/2023
National Australia Bank	A1+	3,000,000	0.45%	270	26/11/2021	23/08/2022
National Australia Bank	A1+	2,000,000	0.55%	270	6/12/2021	2/09/2022
National Australia Bank	A1+	2,000,000	2.64%	150	24/06/2022	21/11/2022
National Australia Bank	A1+	1,000,000	0.71%	270	25/02/2022	22/11/2022
National Australia Bank	A1+	1,500,000	0.71%	270	25/02/2022	22/11/2022
National Australia Bank	A1+	1,000,000	1.40%	301	4/04/2022	30/01/2023
Reliance Credit Union	Unrated	500,000	0.45%	365	21/09/2021	21/09/2022
Reliance Credit Union	Unrated	250,000	0.40%	365	30/10/2021	30/10/2022
Suncorp-Metway	A1	2,000,000	2.64%	124	29/06/2022	31/10/2022
Suncorp-Metway	A1	2,000,000	0.52%	365	17/11/2021	17/11/2022
Suncorp-Metway	A1	1,000,000	2.24%	182	23/05/2022	21/11/2022
Westpac Bank	A1+	1,000,000	2.22%	304	1/08/2022	1/06/2023
Westpac Bank	A1+	3,000,000	0.32%	212	17/01/2022	17/08/2022
Westpac Bank	A1+	1,000,000	0.40%	304	7/01/2022	7/11/2022
GENERAL FUND INVESTMENTS		**$ 41,377,894**				

TRUST FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	158,000	1.85%	BOS 24 Hour at call account
TRUST FUND INVESTMENTS		**$ 158,000**		
TOTAL INVESTMENTS		**$ 41,535,894**		

INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Council's Current Exposure of Total Investments

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments		
A1+	100%	75%	$ 31,035,894
A1 & A1-	50%	12%	$ 5,000,000
A2	10%	11%	$ 4,750,000
Unrated	2%	2%	$ 750,000
		Total Investments	**$ 41,535,894**

**Excess due to large fluctuations in the cash flow reducing the balance remaining in the CBA Business Online Saver Acc

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

	Standard & Poors Credit Short Term Rating	Percentage per Institution	Council's Current Exposure per Institution	
Commonwealth Bank	A1+	30%	23%	$ 9,535,894
National Australia Bank	A1+	30%	25%	$ 10,500,000
Westpac Bank	A1+	30%	12%	$ 5,000,000
ANZ	A1+	30%	14%	$ 6,000,000
Suncorp-Metway	A1	20%	12%	$ 5,000,000
Bank of Qld	A2	10%	6%	$ 2,500,000
Illawarra Mutual Building Society	A2	10%	2%	$ 750,000
Me Bank	A2	10%	4%	$ 1,500,000
Reliance Credit Union	Unrated	2%	2%	$ 750,000
			Total Investments	**$ 41,535,894**

INVESTMENT MOVEMENTS

Council's Overall Total Investments have decreased slightly due to variations in the Cashflow during the month of July.

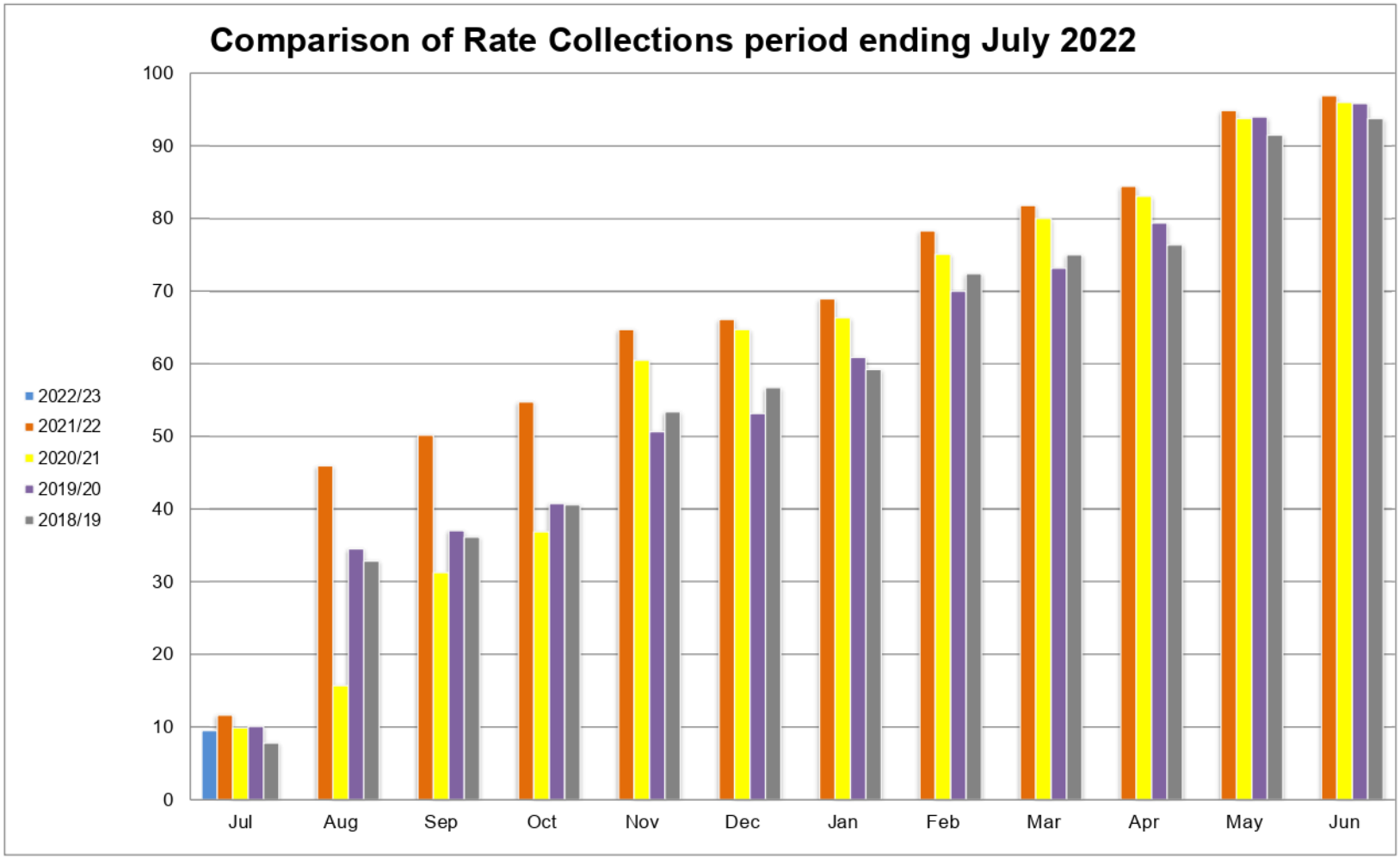
	This Month	Last Month	July 2022
Total Investments	$ 41,535,894	$ 41,835,894	$ 41,835,894
% Change	-0.72%		-0.72%

INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 1.4%. The average rate movement increased slightly due to the cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate increased to 1.35% in July.
However, due to the large decline in interest rates over the last few years and now the rapid increase over the last few months, we are currently below Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 1.6520% but I envisage that this situation will be rectified over the next few months when the Average Interest steadily increases as Term Deposits currently invested on the low interest rates mature and are re-invested at the higher interest rates that are now on offer.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2022
1.6520%	1.40%	0.91%	0.91%

Heather Nicholls
Responsible Accounting Officer
I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.


Comparison of Rate Collections period ending July 2022
100
90
80
70
60
50
40
30
20
10
0
2022/23
2021/22
2020/21
2019/20
2018/19
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun