



21 October 2022

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Thursday 27 October, 2022** commencing at **2:00PM**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read "BJ Byrnes", is written over a light blue horizontal line.

BJ Byrnes
GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

Please be advised that this Council meeting is being recorded and live streamed. By speaking at this meeting, you agree to being recorded and live streamed. Please ensure that if and when you speak you are respectful to others and use appropriate language at all times. Cabonne Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting. The recording of this meeting will be made publicly available on Council's website.



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE

Procedural

ITEM 2 MID-SCALE SOLAR PLANT UPDATE

(d) (ii) commercial information of a confidential nature that would, if disclosed, confer a commercial advantage on a competitor of the council (The energy market is a competitive one and works undertaken by Council could be used to advantage another operator and increase the risk of failure or increase costs of the proposed solar plant.)

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1448148

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Committee members to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2022 - 1448150

RECOMMENDATION

THAT the Declarations of Interest be noted.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare any political donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1448151

RECOMMENDATION

THAT any political donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any political donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other Councillors' activities reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 1448153

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER'S REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 5 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1448154

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 6 - GROUPING OF REPORT ADOPTION

REPORT IN BRIEF

Reason For Report	Enabling procedural reports to be adopted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1448156

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. Items 7 and 8 be moved and seconded.

GENERAL MANAGER REPORT

Items 7 and 8 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

ITEM 7 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of minutes.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. September 27 2022 Ordinary Council Meeting Minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2022 - 1448157

RECOMMENDATION

THAT the minutes of the Ordinary Council meeting held on 27 September 2022 be adopted.

GENERAL MANAGER'S REPORT

The following minutes are attached for adoption:

1. Minutes of the Ordinary Council meeting held on 27 September 2022.

ITEM 8 - CONFIRMATION OF THE COMMITTEE MEETING MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of the Community, Economy & Culture and Infrastructure (Transport) Committee meeting minutes.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. 11 October 2022 Community, Economy and Culture Committee Meeting Minutes ↓ 2. 11 October 2022 Infrastructure (Transport) Committee Meeting Minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COMMITTEES - REPORTS OF 2022 - 1448158

RECOMMENDATION

THAT the minutes of the Community, Economy & Culture and Infrastructure (Transport) Committee meetings of Cabonne Council held on 11 October 2022 be adopted.

GENERAL MANAGER'S REPORT

The following minutes are attached for adoption:

1. Minutes of the Community, Economy & Culture Committee meeting held on 11 October 2022;
2. Minutes of the Infrastructure (Transport) Committee meeting held on 11 October 2022.

ITEM 9 - CONTROL OF RFS ASSETS - RURAL FIREFIGHTING EQUIPMENT

REPORT IN BRIEF

Reason For Report	The NSW Auditor General is recommending that councils record the Rural Firefighting Equipment that has been "vested" to the councils, in their financial statements.
Policy Implications	Nil
Budget Implications	Impact of significant depreciation costs
IPR Linkage	1.1.1.1e - Manage risks.
Annexures	1. Attachment - Summary of financial implications Rural Fire Assets A833480 ↓ 2. Letter from the Hon. Wendy Tuckerman MP Minister for Local Government - Red Fleet Assets A833480 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\AUDIT\AUDIT OFFICE OF NSW - 1448804

RECOMMENDATION

THAT council's position to not recognise RFS equipment in its financial statements remain unchanged.

GENERAL MANAGER'S REPORT

Council has received reports regarding the State Government's requirement for the accounting of Rural Fire Serves Assets and resolved:

That Council:

- 1. Confirms that it does not control the Rural Firefighting Equipment that has been vested to Council under the Rural Fires Act 1997, in accordance with the provisions of the Australian Accounting Standards and associated pronouncements; and*
- 2. Consistent with the requirements of the Australian Accounting Standards, not recognise this rural firefighting equipment in the Council's annual financial statements and include a notation in the annual financial statements to this effect*

Local Government NSW (LGNSW) sent the attached letter to all councils last week by the Minister for Local Government, the Hon Wendy Tuckerman MP, regarding the Rural Fire Service mobile assets (the Red Fleet).

The letter included the attached Treasury summary that attempted to explain that councils assumed no profitability or cash impact from recognising Red

Fleet assets. It also included advice that the Office of Local Government would make appropriate adjustments to the assessment of performance for councils that record Red Fleet assets in their financial statements.

LGNSW will continue advocacy on this issue and encourages councils to maintain its position of it not being the responsibility of local government to recognise depreciating NSW Government assets.

ITEM 10 - DRAFT CABONNE RESERVES POLICY

REPORT IN BRIEF

Reason For Report	To endorse the draft Cabonne Reserves Policy and place on public exhibition.
Policy Implications	New policy
Budget Implications	Nil
IPR Linkage	1.1.3.1a - Maintain Financial systems to ensure they are relevant, and up to date functions are available.
Annexures	1. Draft Financial Reserves Policy - Strategic ↓
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1448812

RECOMMENDATION

THAT council endorse the draft Cabonne Reserves Policy and place the policy on public exhibition for 28 days.

GENERAL MANAGER'S REPORT

A strategic review of council's cash reserves was undertaken in June 2022.

The objective of the review was to:

1. Define the purpose of each reserve fund and determine whether each reserve aligns with council's Delivery Program and Long Term Financial Plan.
2. Identify funds that maybe reallocated to provide a funding source for the short, medium, and long term priorities for council.
3. Identify capacity within existing reserves for funds that could be utilised for internal borrowings. Internal borrowings represent a lower cost and administratively simpler alternative to external borrowings.
4. Establish a governance and policy framework around the management of reserves.

In summary the findings of the review are:

- Council has a healthy level of cash reserves for which it has discretion in how the funds are spent (Internal Restrictions), but the purpose of each reserve is not clearly defined in all instances. This creates a risk that council may not be maximising the utilisation of its reserves to achieve its strategic priorities.
- There are three reserves incorrectly categorised as External Restrictions. These are the Canowindra Town Improvements, Canowindra Sports Trust and RMS Contributions.
- Council carries a higher level of cash funding for its Employee Leave Entitlements relative to its peer councils in NSW. This presents an opportunity to reallocate a portion of these funds held towards other strategic priorities providing it is monitored with regard to forecast demand.
- There are several reserves with little year by year movement or small balances. This review provides the opportunity for council to consolidate its holdings into a smaller number of reserves.
- There is no formal framework in place for managing reserves. A framework should serve to inform the Long-Term Financial Plan and the Audited Annual Financial Statement. This includes a policy which defines the purpose, how and when these funds will be utilised and replenished (where applicable), and the responsible area within council for managing each of the reserves.

In response, the attached draft Reserves Policy has been developed to provide clarity and transparency in the allocation of reserve funds to and from annual operations, to provide for longer term funding requirements and ensure transparency encompasses the method of calculation of both the fund in total, and its annual movements.

ITEM 11 - POLICY REGISTER - REVIEW BY COUNCIL WITHIN 12 MONTHS OF ELECTION

REPORT IN BRIEF

Reason For Report	For Council to consider local policies previously adopted and consider proposed update, deletion and/or merger
Policy Implications	Yes - Policy database will be updated
Budget Implications	Nil
IPR Linkage	1.2.1.1e - Monitor and review Council's policies.
Annexures	1. DRAFT - Access to Information Held by Council Policy ↓ 2. DRAFT - Fraud and Corruption Policy ↓

File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1446147
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RECOMMENDATION

THAT:

1. The policies listed in the report detailed “to be revoked” be archived,
2. The policies listed in the report detailed “minor changes” be re-adopted, and
3. The annexed draft Access to Information Held By Council Policy, and the draft Fraud & Corruption Policy (recommended changes detailed in the report) be adopted.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

Further to a report to the council meeting on 27 September 2022, the following policies have been reviewed and have a recommendation that they be revoked and archived or re-adopted.

POLICIES TO BE RE-ADOPTED WITH THE LISTED CHANGES

Owner	Policy	Changes Made
Dept Leader – Governance & Corporate Performance	Access to Information Held By Council Policy	Full review of policy in line with the GIPA Act. Template change and change of position titles following organisational restructure
Dept Leader – Governance & Corporate Performance	Fraud & Corruption Policy	Policy content reviewed in line with legislation. Template change and change of position titles following organisational restructure.

**POLICIES TO BE RE-ADOPTED WITH MINOR CHANGES
(Template, Typographical, Grammatical or Discrepancies in Position Titles etc.)**

Owner	Policy	Details of changes made
Dept Leader – Development Services	Right to Farm Policy	Template change only
Dept Leader – Governance & Corporate Performance	Committees Under S355 Policy	Template change and change of position titles following organisational restructure

Dept Leader – Community & Economy	Community Engagement Policy	Minor content adjustments including template and position title changes following organisational restructure.
Dept Leader – Community & Economy	Sponsorship Policy	Minor content adjustments including template and position title changes following organisational restructure.
Dept Leader – Community & Economy	Use of Cabonne Council Logo Policy	Minor content adjustments including template and position title changes following organisational restructure.

POLICIES TO BE REVOKED

Owner	Policy	Recommendation
Dept Leader – Community Services	Active Australia Policy	Recommend policy be discontinued and archived as the issue is outdated. If an issue of this nature arises in the future, it should be reported to council or a relevant committee for consideration on an individual basis.
Dept Leader – Community Services	Health Services Policy	Recommend policy be discontinued and archived as the issue is outdated. If an issue of this nature arises in the future, it should be reported to council or a relevant committee for consideration on an individual basis.
Deputy General Manager – Services	Dwarf Walls Policy	Recommend policy be revoked as the matter is covered by other building construction and fire safety legislation.
Deputy General Manager – Services	Footpaths – Use for Outdoor Eating Areas Policy	Recommend policy be revoked as it is now covered by other legislation.
Deputy General Manager – Services	Mud Brick Construction Policy	Recommend policy be revoked as it is now covered by other legislation.
General Manager	Australian Flag Policy	Recommend policy be revoked as it replicates Australian Flag Protocols as defined by Federal Government.

ITEM 12 - POLICY REGISTER - REVIEW

REPORT IN BRIEF

Reason For Report	For the council to endorse the suggested changes in policy classification for several council policies
Policy Implications	Yes - Policy database will be updated
Budget Implications	Nil
IPR Linkage	1.2.1.1e - Monitor and review Council's policies.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1446150

RECOMMENDATION

THAT council:

1. Endorse the policies listed in the report as being classified as operational in nature and therefore not requiring adoption of council; and
2. Note that the listed policies will be reviewed and endorsed by the Executive Leadership Team.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

In Council's Governance and Risk Audit undertaken by National Audits Group in 2019 it was recommended that a review of the existing policies be undertaken to identify any unnecessary policies, or policies which may be better suited as being classified as internal procedural documents. This action has been ongoing and is being incorporated as part of the requirement for Council to review and re-adopt all of its policies (except those adopted since the last election) within 12 months of being elected.

Following a review of the policy register in consultation with the Executive Leadership Team, several policies were identified that are considered operational in nature and should therefore be reviewed as an operational policy or an operational procedure. These policies are listed below:

Policy Title	Policy Owner	Reason for Recommendation
Managing Volunteers Policy	Dept Leader – Governance & Corporate Performance	Recommended to be operational as it relates to the management of volunteers and how council will meet its duty of care for them.
Gathering Information – A Risk Management Policy	Dept Leader – Governance & Corporate Performance	Recommended to be operational as it sets out the process council needs to follow to collect information to be able to successfully defend itself against litigation.

Corrupt Conduct – Reporting to ICAC	Dept Leader – Governance & Corporate Performance	Recommended to be operational as it relates to the guidelines and protocols that council staff must adhere to when gathering information to meet legislative requirements.
Signs as Remote Supervision – A Risk Management Policy	Dept Leader – Governance & Corporate Performance	Recommended to be operational as it relates to the guidelines and protocols that council staff must adhere to in relation to the location, content and frequency of signs to minimise public liability exposure.
Code of Conduct – Procedure for the Administration of Policy	Dept Leader – Governance & Corporate Performance	Recommend to be operational as it details the procedures for the administration of the Code of Conduct Policy.
Third Party Legal Costs Policy	Dept Leader – Governance & Corporate Performance	Recommend to be operational as it details the procedure that to be followed in reporting third party legal costs to council.
Accident & Incidents Reporting and Investigation Policy	Dept Leader – People & Culture	Recommended to be operational as it relates to the management of staff.
Dwelling Entitlement – Use of SEPP1 Policy	Deputy General Manager- Services	Recommend to be operational as it relates to the guidelines and protocols for council staff
Housing Construction – Water Tanks Policy	Deputy General Manager- Services	Recommend to be operational as it relates to the guidelines and protocols for council staff

Next Steps

1. The listed policies will still require review by the relevant policy owner and will become an Operational Policy or an Operational Procedure.
2. As the reviews take place reports will be presented to the Executive Leadership Team for endorsement of the policies.
3. Council's Policy Register will be updated to reflect changes.

ITEM 13 - PECUNIARY INTEREST RETURNS 2022

REPORT IN BRIEF

Reason For Report	Model Code of Conduct cl 4.25 requires the General Manager to table returns of interest for councillors and designated persons
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Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.f - Adhere to Council's Code of Conduct and Code of Meeting Practice
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\PERSONNEL\DISCLOSURE\STAFF PECUNIARY INTEREST RETURNS 2022 - 1446540

RECOMMENDATION

THAT Council note the tabling of Pecuniary Interest Returns for the period to 30 June 2022 for councillors and designated persons.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

Pecuniary Interest Returns (Returns) for the period to 30 June 2022 must be tabled at the council meeting immediately following 30 September each year.

All councillors and designated staff have submitted their returns.

ITEM 14 - YEOVAL ANNUAL SHOW 2023 & 2024

REPORT IN BRIEF

Reason For Report	For Council to determine whether it wishes to apply for a declaration as a public holiday or a local event day
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\YEOVAL ANNUAL SHOW - 1449820

RECOMMENDATION

THAT Council lodge a formal biennial application for the proclamation of part-day public holidays from 8:30am to 7:00pm, for that portion of the township of Yeoval, which is in the Cabonne Council area on Tuesday 9 May 2023 and Tuesday 30 April 2024 for the Yeoval Annual Show.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

Advice has been received from NSW Treasury regarding applications under the Public Holidays Act 2010 (the Act) for the declaration of local public holidays and local event days.

The Act permits the Minister for the Public Service and Employee Relations, Aboriginal Affairs and the Arts to declare a local public holiday, or a local event day, for the whole or part of the council's local government area. This may be limited to a particular location in the council's area, such as the boundaries of a particular town or a police district in an area nominated by the council.

The application may request the declaration of a part-day local public holiday or local event day to accommodate the holding of an afternoon event. In recent years, several councils have made part-day public holiday applications to reduce costs to local business while facilitating the holding of, and attendance at, local and regional events.

In determining whether to apply for a local public holiday, or a local event day, council should consider the costs to regional businesses and local communities in the declaration of a local public holiday within the designated area. It is expected that the council will undertake a public consultation process, including consultation with relevant stakeholders, such as the local chambers of commerce, local banks, major employers, and local schools located within the designated area.

Where it is proposed to request a part-day local public holiday, the council should consider the impact on local schools and on the transport of school students who attend school on the day. In this regard, it is expected that the consultation process with local schools will take account of the transportation arrangements for students who attend school on the day.

Applications may be made for the declaration of public holidays and local event days (and part days) over a consecutive two-year period for holding or celebration of annual events, such as a local show day, race day or carnival.

As council elections were held in December 2021, it is important that the application is accompanied by a copy of the new council's resolution authorising the making of the application and a report on the consultation process. This includes a list of stake holders consulted; a copy of noticed published in newspapers and/or website.

Declaration of a Local Public Holiday Vs Local Event Day

Where a local public holiday is declared by the Minister a bank located in the designated holiday area will be required to close unless it holds an approval to open on the day under Part 3A of the Retail Trading Act 2008. Shops located within the designated holiday area are free to open without restriction.

The public holiday provisions contained in the National Employment Standards of the Fair Work Act 2009 (Cth) apply to local public holidays declared under the Public Holidays Act 2010. This means that all employees irrespective of

their former entitlements and whose place of work is within a local public holiday area will be entitled to be absent from work on the day or part day that is the local public holiday or part holiday. In addition, employees who work on the day or part day may then have an entitlement to penalty rates under a relevant award.

In considering an application to the Minister for a local public holiday or part day, council is expected to consult with the affected community and other relevant stakeholders, as to the impact of a local public holiday or part holiday on businesses located within the local government area.

As part of that consultation, council may consider the option of a local event day declaration instead of a public holiday or part-day.

What This Means for Cabonne Council

In previous years council has approved to lodge a formal application on behalf of the Yeoval Annual Show which to get the best travelling displays and exhibitors holds the show mid-week in between the Wellington and Orange Shows.

It should be noted that in 2013 the Australia Hotels Association (NSW), on behalf of its members, submitted an expression of concern regarding the impact of a full local public holiday due to businesses being required to pay employees extended penalty rates. It was there on decided by council in 2013 to 2019 that a part day public holiday from 8:30am to 7:00pm was the best option based on the advice.

Due to the timeframes of the event being from 8:30am until 7:00pm it is anticipated that if a part-day public holiday is granted, Yeoval Central School will close for the day and St Columba's Catholic School in Yeoval will continue to run the standard bus lines.

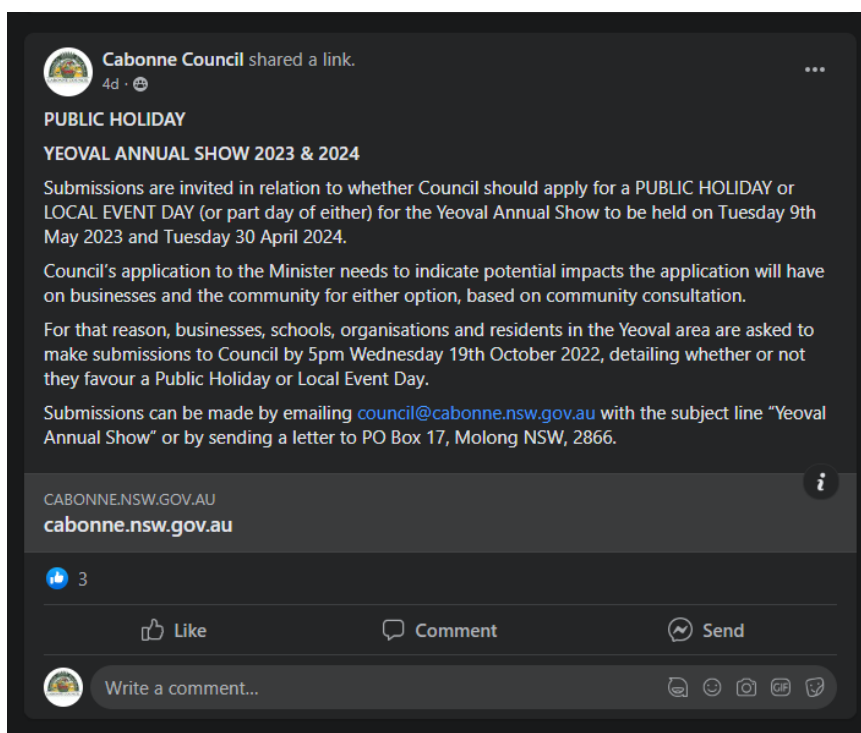
2023 & 2024 Yeoval Annual Show

Council have received an application from Yeoval PA & H Society Inc. for part day public holidays for the Yeoval Annual Show for two years, Tuesday 9 May 2023 and Tuesday 30 April 2024.

Stakeholders contacted to make a submission:

Yeoval PA & H Society Inc
Yeoval St Columbus School
Yeoval Central School
Yeoval Preschool
Yeoval Progress Association
Transport for NSW

Notice posted on "Yeoval The Greatest Little Town in The West" Facebook page. This page has 1.2K members.



Public notice published in the Yeoval Satellite:

PUBLIC NOTICE

YEOVAL ANNUAL SHOW 2023 & 2024

Submissions are invited in relation to whether Council should apply for a Public Holiday or Local Event Day (or part day of either) for the Yeoval Annual Show to be held on Tuesday 9th May 2023 and Tuesday 30 April 2024.

Council's application to the Minister needs to indicate potential impacts the application will have on businesses and the community for either option, based on community consultation.

For that reason, businesses, schools, organisations and residents in the Yeoval area are asked to make submissions to Council by 5pm Wednesday 19th October 2022, detailing whether or not they favour a Public Holiday or Local Event Day.

Submissions can be made by emailing council@cabonne.nsw.gov.au with the subject line "Yeoval Annual Show" or by sending a letter to PO Box 17, Molong NSW, 2866.

Bradley Byrnes General Manager	PO Box 17 Molong NSW 2866
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Council has received submissions from the following key stakeholders of Yeoval:

Submission From	Comments
Yeoval Central School - Trish Henderson - Principal	Supports local part day public holiday. Is the largest event in the small community and is vital to the community calendar. The granting of a local event day ensures that the community tradition of the past 80+ years can continue, as it would not survive otherwise. Teaching and non-teaching staff work at the show in-lieu of a school day as gate operators and judges. They also show animals and produce from the Agricultural Department with students.
Yeoval P A & H Society Inc – Kasey Millstead - Secretary	Show is in its 82 th year, it is the largest event in community and brings hundreds of visitors on the day. Yeoval is unable to attract a weekend date on the established show run with Orange and Wellington holding weekends either side. Show day draws together all the organisations and businesses in the village who help run a successful and profitable day. Being declared a part day public holiday enables all school children and teachers to attend.
St Columba's Catholic School - Michael Gibbons - Principal	Supports the continued tradition of hosting the local Yeoval Show on Tuesday 9 May 2023 & 30 April 2024. The event brings the community together on many levels, from the school art showcase to the horse competition. The students rave about the show and always support it in as many ways as possible. The agriculture aspect for local schools including Dubbo and Wellington are well represented throughout the cattle and sheep showing events.

Should the council wish to apply for the declaration of a local public holiday or local event day, it will be necessary for the application to be forwarded to NSW Treasury, by **Friday 11 November 2022**.

Council has the options to apply for a Part Day Local Public Holiday or Local Event Day: based on past dealings it is recommended that a Part Day Local Public Holiday be applied for.

ITEM 15 - REQUEST FOR DONATION

REPORT IN BRIEF

Reason For Report	For Council to consider the request received for a donation
Policy Implications	Nil

Budget Implications	To be funded from existing 3.356 budget allocation
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. 22020913 Eugowra donation request funding for colour run↓
File Number	\\My Workspace\Community Services\CS Manager\Stacy Whiley\Donations - 1446148

RECOMMENDATION

THAT Council donate \$150 to Eugowra St Josephs Primary School P&F.

DEPARTMENT LEADER - COMMUNITY SERVICES' REPORT

Eugowra St Joseph's Primary School P&F is hosting a Colour Run Fun Day on the 23 October 2022. The committee is seeking support from council to assist with the purchase of coloured powder for the run. The event is to raise funds for a mud kitchen to help encourage imaginative play for students.

It is suggested that \$150 be donated toward this event.

Should council wish to make a donation, there is currently \$9,101 in the s356 budget for donations this financial year.

ITEM 16 - EQUIPMENT PURCHASE FOR AFTER SCHOOL CARE SERVICES FROM RESERVE

REPORT IN BRIEF

Reason For Report	To seek Council endorsement on funding IT equipment from reserve
Policy Implications	Nil
Budget Implications	\$13370
IPR Linkage	3.1.1.b - Provide quality and affordable year round care in Cabonne
Annexures	1. Cabonne After School Care - technology Integration Proposal↓
File Number	\\OFFICIAL RECORDS LIBRARY\COMMUNITY SERVICES\SERVICE PROVISION\AFTER SCHOOL CARE - INCOME TRANSFERS - 1446839

RECOMMENDATION

THAT council endorse the purchase of IT equipment \$13,370 for the After School Care Program from the Community Services After School Care reserve.

DEPARTMENT LEADER - COMMUNITY SERVICES' REPORT

Cabonne's After School Care Service (ASC) are based across 5 services Molong, Manildra, Mullion Creek, Millthorpe and Blayney currently, with Clergate progressing through the approval process. The services are located in their local communities on school grounds, except for Millthorpe which is based on the School of the Arts building.

In order to streamline processes and improve efficiency, we are seeking to implement the use of technology across the sites. This will provide real-time access for 14 staff, enabling monitoring of attendance, data reporting and required access to council systems.

Attached is the Technology Proposal developed by IT, at a cost of \$13,370. The recurrent costs of approximately \$4000 per year will be met through the program's annual expenditure.

The Community Services After School Care program has maintained a surplus over the past 6 years, and it is requested that funds from the Community Services reserves be allocated to enable the purchase of IT equipment for the After School Care program.

The 22/23 ASC reserves current balance is \$402,215.

ITEM 17 - QUARTERLY BUDGET REVIEW

REPORT IN BRIEF

Reason For Report	To advise council of the present position of the 2022/2023 Budget as at the September Quarter and to submit changes to the budget for approval and inclusion.
Policy Implications	Nil
Budget Implications	Yes - \$39,283 Cash budget decrease
IPR Linkage	1.1.2.1c - Undertake review of Council's budget on a quarterly basis.
Annexures	1. September 2022 Quarterly Budget Review ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\QUARTERLY FINANCIAL STATEMENTS - QBR - 1449174

RECOMMENDATION

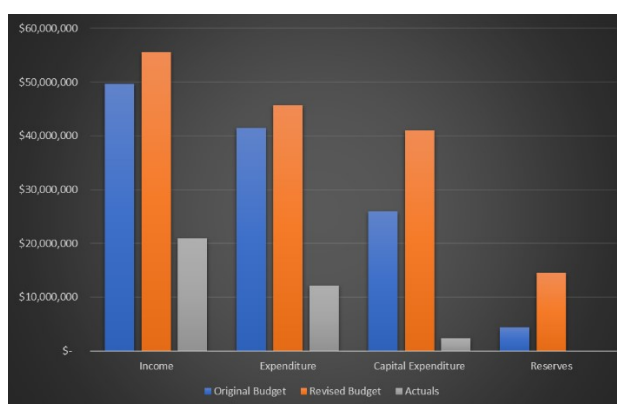
THAT council note the variances in the report and authorise those changes to be included in the 2022/2023 Council Budget.

DEPARTMENT LEADER - FINANCE'S REPORT

The purpose of the Quarterly Budget Review is to adjust the budget in response to changes in the financial landscape and decisions made since the setting of the original budget. The report is presented to provide fair and reasonable information to Councilors, regarding the current state of the 2022/2023 budget, considering all known factors up to 30 September 2022.

Consolidated Results

The overall impact on the original budget due to the changes listed in the Quarterly Budget Review Statement are detailed below. The September adjustments include the carry forward items from the 2021/22 budget which mainly comprise incomplete capital projects and plant purchases.



Consolidated Results

	Original Budget	Revised Budget
Operating result	\$8,172,632 surplus	\$12,939,799 surplus
Cash result	\$95,607 surplus	\$56,324 surplus
Capital Expenditure	\$25,996,086	\$40,959,749
Reserve balances	\$42,578,888 opening	\$27,979,000

Fund Results

The overall impact on council funds from the original budget due to the changes listed in the Quarterly Budget Review Statement are detailed below.

	Original Budget	Revised Budget
Operating Result		
General Fund	\$9,734,984 surplus	\$15,392,180 surplus
Sewer Fund	(\$906,697) deficit	(\$1,366,529) deficit
Water Fund	(\$655,655) deficit	(\$1,085,852) deficit

Income

The September quarter budget variations increase income by \$5.6m. Income adjustments for the quarter are a result of the carry forward expenditure from the previous year that now have been included in this year's budget.

Mainly grant funds will fund Capital expenditure. The full list is detailed in the attachment.

Operating Expenditure

The September quarter budget variations increase operating expenditure by \$1.1m.

Expenditure adjustments for the quarter are a result of the carry forward expenditure from the previous year that now have been included in this year's budget. The full list is detailed in the attachment.

Other small variations are listed in the attachment.

Capital Expenditure

The September quarter budget variations increase the capital expenditure by \$11.5m.

Income adjustments for the quarter is a result of the carry forward expenditure from the previous year that now have been included in this year's budget.

Major carry forward expenditure items include Molong Community Centre (\$2.9m) Eugowra multipurpose community Centre project(\$1.2m), Bangaroo Bridge (\$564k), Peak Hill Road upgrade (\$215k), Washpen Bridge (\$200k) and purchases of plant and equipment (\$3.2m). The full list is in the attachment.

Reserve Movements

The September budget variations has had an impact on council's cash reserves with a reduction to reserves of \$11.5m. A full detailed list of council reserves are in the attachment.

The attached Quarterly Budget Review details the impact of the September budget changes to the Operating Result, Cash Budget, Capital Budget and Restrictions.

ITEM 18 - COMMUNITY ASSISTANCE PROGRAM 2022-23

REPORT IN BRIEF

Reason For Report	To consider projects for funding under Council's 2022-23 Community Assistance Program
Policy Implications	Nil
Budget Implications	Possible \$57,479.17 expenditure from \$68,420.52 (excluding overheads) allocated in Council's Budget for the 2022-23 Community Assistance Program
IPR Linkage	4.1.3.2b - Support local events, culture, and festivals and promote local villages - including through the provision of sponsorship opportunities and seeking grant funding.
Annexures	1. Cumnock Little Athletics Club ↓ 2. Canowindra Bowling Club ↓ 3. Cargo Progress Association ↓

	4. Eugowra CCC ↓ 5. Yeoval Progress Association ↓ 6. Orange Community Broadcasters ↓ 7. MADIA - Fencing ↓ 8. Skatepark ↓ 9. EPPA - Aircon ↓ 10. EPPA - Books ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY ASSISTANCE PROGRAM 2022-2023 - 1449105

RECOMMENDATION

THAT council approve the following:

1. Applications 1 through 10 of the listed projects, and
2. Conduct a further round of Community Assistance Program funding in the second half of the 2022-23 financial year for community projects less than \$1,000 each.

LEADER - COMMUNITY AND ECONOMY REPORT

Council allocated \$68,420.52 in its current budget for the 2022-23 Community Assistance Program (CAP). Not-for-profit community groups were invited to apply for community-related projects on non-commercial facilities which provide ongoing or sustainable benefits to Cabonne communities.

Grants are allocated on a 50:50 basis, but communities can provide their half of the funding through voluntary labour or in-kind contributions. Council received 10 applications for projects totaling \$86,902.22. The total of these projects exceeds the budget allocation which indicates that this program is significantly oversubscribed.

Of particular note, analysis of the following applications is provided for consideration.

Application 2

The Canowindra Community Bowls and Recreation Club Ltd is structured as an Australian Public Company, Limited by Guarantee. This type of structure is commonly used for sporting and recreational clubs and is afforded 'not-for-profit' status by the Australian Tax Office. Due to this, this application is considered eligible.

Application 4

The Eugowra Community Children's Centre has applied for \$34,293.05. This project is considered eligible however, it should be noted that granting the requested amount would consume more than half of the total annual budget. It must be carefully considered as to whether:

- 1) CAP is the most appropriate funding stream for this project; and
- 2) If granting one half of the annual budget to a single project will be satisfactory to the broader community

With the aim of assisting as many community organisations as possible, it is therefore recommended that a reduced amount of \$10,000 be funded towards this project. This amount would be consistent with similar projects that have been funded in previous rounds of the CAP. It should also be noted that Council's Grants Coordinator is currently exploring alternate funding opportunities for this project, to assist with funding the difference.

Application 6

The Orange Community Broadcasting Ltd. is structured as an Australian Public Company, Limited by Guarantee. This type of structure is afforded 'not-for-profit' status by the Australian Tax Office. Due to this, the application is considered eligible.

This application applied for \$5,721.00 to pay for Public Liability Insurance and to relocate the antenna and transmitter to the BAI site on Mt Canobolas. For the infrastructure component of this project to proceed, it relies solely on an application of \$65,000 to be successful through the Community Broadcasters Foundation, which is not due to be announced until November 2022. Therefore, it is recommended that \$591 be granted as a contribution to Public Liability Insurance. This matches the funding being sought through Blayney and Orange Councils and would cover one third of the cost of Public Liability Insurance.

GENERAL MANAGER'S REPORT ON MATTERS FOR DETERMINATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON THURSDAY 27 OCTOBER, 2022

	Applicant	Project	Funding Requested	Funding Recommended	Co-contribution
1	Cumnock Little Athletics Club	4 x Roller doors for storage shed	\$4,154.00	\$4,154.00	Cash and in-kind/voluntary labour.
2	Canowindra Community Bowls and Recreation Club	Footpath and lighting for carpark	\$5,570.00*	\$5,570.00	Cash
3	Cargo Progress Association	Replacement of Cargo Playground fencing	\$12,015.00	\$12,015.00	Seeking \$7,695 from Village Enhancement Fund of the available \$10,080 to form co-contribution requirement. Additional co-contribution through in-kind/voluntary labour.
4	Eugowra Community Children's Centre	Outdoor play equipment	\$34,293.05	\$10,000	Cash
5	Yeoval and District Progress Association	Yeoval community town activation plan	\$5,000.00	\$5,000	Seeking \$5,000 from Village Enhancement Fund of the available \$10,080 to form co-contribution requirement.
6	Orange Community Broadcasters Ltd (Mt Canobolas)	Antenna and transmitter relocation to BAI site and contribution to Public Liability Insurance	\$5,721.00	\$591.00*	Co-contribution dependent on securing funding through grant application.
7	Manildra and District	Fencing at Montana	\$11,432.00	\$11,432.00	Seeking \$11,432 from Village Enhancement

GENERAL MANAGER'S REPORT ON MATTERS FOR DETERMINATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON THURSDAY 27 OCTOBER, 2022

	Improvement Association	Park Playground			Fund of the available \$13,440 to form co-contribution requirement.
8	Manildra and District Improvement Association	Manildra Skatepark extension	\$5,748.27	\$5,748.27	MADIA (Skate park)
9	Eugowra Promotion and Progress Association	Installation of air conditioning into office of the museum	\$1,484.24	\$1,484.45	EPPA
10	Eugowra Promotion and Progress Association	Printing of Eugowra - Its History and Development Book	\$1,484.45	\$1,484.45	EPPA
Total recommended projects			\$57,479.17		
Total budget			\$68,420.52		
Budget remaining for R2			\$10,941.35		

The list of **recommended** applications for this round of CAP funding is as follows:

Community Assistance Program 2022-23 - Round Two

Similar to previous rounds of the Community Assistance Program, the value of total applications received clearly indicates that this program is significantly oversubscribed. Should the applications listed above be funded, this will leave \$10,941.35 to accommodate a much smaller round in early 2023. This round could be targeted at funding smaller community projects with up to \$1,000 each.

The recommendations have been endorsed by the Cabonne Community, Economy and Culture Committee.

ITEM 19 - COUNCIL REPRESENTATIVES TO CABONNE ECONOMY, TOURISM AND CULTURE ADVISORY COMMITTEE, AND AGE OF FISHES ADVISORY COMMITTEE

REPORT IN BRIEF

Reason For Report	For the Community, Economy and Culture Committee's consideration and the appointment of Councillor representatives to the Cabonne Economy, Tourism and Culture Advisory Committee, and the Age of Fishes Museum Advisory Committee.
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Policy Implications	Nil
Budget Implications	Nil.
IPR Linkage	4.1.3.3a - Work with surrounding local governments and strategic partners to promote Cabonne to visitor markets and residents.
Annexures	1. Age of Fishes Museum Advisory Committee - Terms of Reference ↓ 2. Economy, Tourism and Culture Committee - Terms of Reference ↓
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\MEETINGS\ECONOMY, TOURISM AND CULTURE ASVISORY COMMITTEE - 1449107

RECOMMENDATION

THAT council:

1. Nominates two elected councillor members from the Community, Economy and Culture Committee for the Cabonne Economy, Tourism and Culture Advisory Committee.
2. Nominates two elected councillor members, with one alternate, (and one representative to be elected as Chair at the first meeting) for the Age of Fishes Advisory Committee.
3. Nominates meeting dates for both the Cabonne Economy, Tourism and Culture Advisory Committee and the Age of Fishes Advisory Committee.
4. Endorse the elected councillor nominations to the committees.

LEADER - COMMUNITY AND ECONOMY REPORT

Cabonne Economy, Tourism and Culture Advisory Committee

The purpose of the Economy, Tourism, and Culture Advisory Committee is to provide advice and make recommendations on all matters pertaining to the Cabonne economy, tourism, and culture in accordance with all applicable plans, policies and strategies.

Cabonne Council, at its Ordinary Meeting on 23 August 2022, resolved to appoint 7 community members to the Cabonne Economy, Tourism and Culture Advisory Committee.

As per the Terms of Reference for the Economy, Tourism, and Culture Advisory Committee, council considered the suitability of the applicant, the applicants experience and interest in tourism and culture, and the location of each applicant.

Council made the following recommendations:

Applicant	Name	Recommended
Applicant 1	Tania Lampe	Recommended
Applicant 2	Guinevere Dickie	
Applicant 3	Robert Carroll	Recommended
Applicant 4	Annabel Knight	
Applicant 5	Chris May	Recommended
Applicant 6	Alf Cantrell	Recommended
Applicant 7	Ronald Hay	Recommended
Applicant 8	Claire Romeo	Recommended
Applicant 9	Jan Kerr	<i>Recommended as alternate</i>
Applicant 10	Julie Dean	
Applicant 11	Leslie Dean	
Applicant 12	Leanne White	Recommended
Applicant 13	Sean Haynes	<i>Recommended as alternate</i>

The Terms of Reference for the Economy, Tourism, and Culture Advisory Committee requires two elected councillor members to be nominated from the Community, Economy and Culture Committee.

It is recommended that the Community, Economy, and Culture Committee also nominates a date for the first meeting to enable council staff to provide advice to the successful community representatives.

Age of Fishes Museum Advisory Committee

The purpose of the Age of Fishes Museum Advisory Committee (the committee) is to advise council and make recommendations in relation to the Age of Fishes Museum in accordance with the museum's Strategic Plan.

The committee must observe council's position in accordance with its Integrated Planning and Reporting documentation.

The committee does not have a role in the operational function of council. This is the responsibility of the General Manager and staff.

In August 2022, council wrote to the Age of Fishes Museum Incorporation seeking two nominations for the committee.

The Age of Fishes Museum Incorporation has nominated:

- Andrew Wooldridge
- Colin Pryer

The Age of Fishes Museum Incorporation noted that they place a very high level of importance on the committee and are very keen to participate and support it to be successful.

In order to ensure full attendance - should Andrew or Colin be unavailable – they have also nominated two alternate representatives being:

- Lorraine Speers

- Robyn Slattery

The Terms of Reference for the Age of Fishes Advisory Committee requires two elected councillor members to be nominated, with one alternate (one representative to be elected as Chair at the first meeting).

The Terms of Reference for the Age of Fishes Advisory Committee provides for 1 community representative to be nominated for the Advisory Committee.

Council sought nominations for this position, however none have been received.

The Terms of Reference for the Age of Fishes Advisory Committee also provides for 1 representative from the Australian Museum Trust to be nominated for the Advisory Committee.

Council is yet to receive advice on who this representative will be.

The quorum for a meeting of the committee is four members.

It is recommended that the Community, Economy and Culture Committee also nominates a date for the first meeting to enable council staff to provide advice to the Age of Fishes Museum Incorporation, and the Australian Museum Trust.

Due to several apologies at the Cabonne Community, Economy and Culture Committee meeting, the committee members sought that this report be considered at the October council meeting and have not endorsed councillor representatives for these committees.

ITEM 20 - EVENTS ASSISTANCE PROGRAM

REPORT IN BRIEF

Reason For Report	For council to consider applications for funding under the 2022/2023 Events Assistance Program.
Policy Implications	Nil
Budget Implications	\$2,300.00 to be funded from the 2022/2023 Events Assistance Program.
IPR Linkage	4.4.1.b - Implement funding opportunities through the Events Assistance Program
Annexures	1. Manildra and District Improvement Association ↓ 2. Amusu Theatre and Movie Museum Manildra ↓ 3. Eugowra Children's Community Centre ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2022 - 2023 - 1449114

RECOMMENDATION

THAT council approve under its 2022/23 Event Assistance Program:

1. \$1,000 for the MADIA Children's Christmas Matinee at the Amusu;
2. \$500 for the Amusu Theatre and Movie Museum Manildra; and
3. \$800 for the Eugowra Community Children's Centre

LEADER - COMMUNITY AND ECONOMY REPORT

Council has received three applications under the 2022/2023 Events Assistance Program (EAP).

Council's Tourism, Culture & Events Coordinator has provided the following assessment.

- 1. Applications under the Event Assistance Program**
Manildra and District Improvement Association
Children's Christmas Matinee at the Amusu
Request: \$2,000.00
Recommendation: \$1,000.00

The Manildra and District Improvement Association are wanting to host a Children's Christmas Matinee at the Amusu Theatre. The aim is to bring the community together and provide an event for children. Previously the event had 120 children attend.

They have requested funding to support the hire of the movie, preparation of the venue, ice blocks, drinks, and bus hire.

Based on the guidelines this event does meet the requirements of a developing event, thus the recommendation of \$1,000.

- 2. Applications under the Event Assistance Program**
Amusu Theatre and Movie Museum Manildra
Manildra Ukulele Weekend – The Wild Women of Anywhere Beach.
Request: \$500
Recommendation: \$500

The Amusu Theatre are hosting the Manildra Ukulele Weekend which will consist of a music event over 3 days. There will be performances at the Theatre on Friday, 18 November 2022. There will then be 4 workshops conducted on playing the ukulele on Saturday, 19 November 2022 and a Ukulele Jam and join in, in a public space at Manildra (TBC) on Sunday, 20 November 2022. There is expected numbers of 150 people over the 3-day period.

The funding requested would go towards payment for the performance.

Based on the guidelines this event does meet the requirement of a developing event, thus the recommendation of \$500.

3. Applications under the Event Assistance Program

Eugowra Community Children's Centre

Paint and Sip

Request: \$800

Recommendation: \$800

The Eugowra Community Children's Centre are hosting a Paint and Sip which will be run at the Eugowra Show Pavilion. The aim is to learn to paint from a professional, and to raise money through raffles and ticket sales.

The funding requested would go towards employing a local business to curate the evening and provide a light supper.

Based on the guidelines this event meets the requirement of a core event, thus the recommendation of \$800.

Previously Funded Events	Value of funding
Masters of the Mandagery	\$3,000
Eugowra Harness Racing	\$5,000
Orange Region Vignerons Association	\$2,000
Disc Golf	\$1,000
Canowindra CWA	\$1,000
Total to date	\$12,000
Funding remaining	\$34,414

The total Event Assistance Program budget for 2022/2023 is \$46,414.

This report and recommendations has been endorsed by the Cabonne Community, Economy and Culture Committee.

ITEM 21 - VILLAGE ENHANCEMENT FUND 2022-2023

REPORT IN BRIEF

Reason For Report	To consider projects for funding under Council's 2022-2023 Village Enhancement Fund
Policy Implications	Nil
Budget Implications	Possible \$24,127 expenditure from \$84,000 allocation in Council's Budget for the 2022-23 Village Enhancement Fund.
IPR Linkage	4.5.2.c - Engage with community to determine future needs & objectives
Annexures	1. Yeoval VEF - funding letter ↓

	2. VEF - Yeoval quote ↓ 3. MADIA VEF letter ↓ 4. VEF - MADIA quote ↓ 5. Cargo VEF letter ↓ 6. VEF - Cargo quote ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\VILLAGE ENHANCEMENT FUND - 1449172

RECOMMENDATION

THAT council approve Yeoval, Manildra and Cargo Progress Associations accessing \$24,127 from the Village Enhancement Fund.

LEADER - COMMUNITY AND ECONOMY REPORT

Council allocated \$84,000 in its current budget for the 2022-23 Village Enhancement Fund, a program to which peak community organisations could apply for grants for local projects.

In June 2022, council approved a rollover of funding which was not expended by peak community organisations in 2021-22 Village Enhancement Fund, which brings the total unspent funding allocation to \$119,580.50.

To promote a sense of community support and ownership, peak community organisations will have an annual budget allocation which will allow them to develop village community plans and project priorities. Funds are available by application to council in line with the policy and guidelines, with the funds used on council assets and or public good supported by the local communities concerned.

Yeoval and District Progress Association

The Yeoval and District Progress Association has written to council requesting funding to engage a consultant to work with the community in preparing a Village Activation Plan.

Similar to other town masterplan/activation plans, the Yeoval community and council would be able to use this plan to assist with grant funding applications.

The cost of the Plan is \$10,000

Yeoval and District Progress Association is also seeking \$5,000 through the Community Assistant Program.

Manildra and District Progress Association

The Manildra and District Progress Association (MADIA) has written to council requesting funding to fence the Montana Park playground.

MADIA has sourced a donation to construct a playground in Montana Park. Due to proximity of the park to the road, the playground requires fencing, to ensure the safety of children. This application is for 50% of the fencing costs, to complete the playground project.

The cost of the fencing is \$22,864.

MADIA is also seeking \$11,432 through the Community Assistant Program.

Cargo Progress Association

The Cargo Progress Association has written to council requesting funding to replace the fence at the village playground.

The current fence around the playground at Cargo would be over 50 years old and needs replacement. Due to movement of posts, the gates are unable to be securely closed and the wire mesh is starting to come apart in places, leaving sharp edges and making it difficult to secure younger children within the area. A new fence would provide a safer place for children to play. The new fence would provide a better safety barrier from the 2 adjacent busy main thoroughfares whilst also providing a better visual amenity to the centre of town.

The cost of the fencing is \$24,030.

Cargo Progress Association is also seeking \$12,015 through the Community Assistant Program. Cargo Progress Association will be calling upon members of the community to support this project with their time in labour to assist in demolition and construction costs.

Yeoval, Manildra and Cargo would be required to provide council with an acquittal following expenditure of the funds.

The list of **recommended** applications for the Village Enhancement Fund is as follows:

	Location	Applicant	Project	Funding Requested	Total project cost
1	Yeoval	Yeoval and District Progress Association	Yeoval Masterplan	\$5,000	\$10,000
2	Manildra	Manildra and District Progress Association	Fencing at Montana Park	\$11,432	\$22,864
3	Cargo	Cargo Progress Association	Replacement of village playground fence	\$7,695	\$24,030

To date, the expenditure from the Village Enhancement Fund is as follows:

Location	Total Funding Available	Funding Requested	Funding Allocated to date	Funding Remaining
Molong	\$39,060		\$14,212.50	\$24,847.50
Canowindra	\$39,060		\$19,530 (Note: not paid due to postponement of event)	\$39,060
Eugowra	\$13,440			\$13,440
Cargo	\$10,080	\$7,695		\$2,385
Cudal	\$10,080			\$10,080
Cumnock	\$10,080		\$5,040	\$5,040
Yeoval	\$10,080	\$5,000		\$5,080
Manildra	\$13,440	\$11,432		\$2,008
Mullion Creek	\$10,080			\$10,080
Borenore	\$4,200			\$4,200
Nashdale	\$4,200			\$4,200
Spring Hill	\$4,200			\$4,200
Total	\$168,000	\$24,127	\$19,252.50	\$119,580.50

ITEM 22 - CABONNE COMMUNITY CENTRE FEES AND CHARGES

REPORT IN BRIEF

Reason For Report	To seek council approval for the implementation of fees for the operation of the Cabonne Community Centre.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.1.1.5a - Carry out inspections and maintenance in accordance with agreed levels of service.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\DESIGN AND CONSTRUCTION\CABONNE COMMUNITY CENTRE - 1449257

RECOMMENDATION

THAT:

1. Council approve the draft fees for the hire of the Cabonne Community Centre.

2. The fees for the hire of the Cabonne Community Centre be advertised for a period of 28 days in accordance with clause 610F of the Local Government Act.

DEPARTMENT LEADER - URBAN INFRASTRUCTURE'S REPORT

The new Cabonne Community Centre will provide a facility for the use by public, business, council, and community groups. The facility will be operated by council and provide a venue for events, functions, and meetings with a number of attributes including various spaces, audio visual equipment, staging, commercial kitchen, furniture and kitchenette.

Terms and conditions outlining the use of the facility are being reviewed by council's legal representatives and will be the basis for which the facility will be hired. The terms and conditions will outline the hirers responsibilities and prohibited activities.

The fee structure has been developed based on what is expected to be common hire activities at the venue. It is noted that there may be alternate activities which may require additional services, or perhaps pose a higher risk to the facility. As such council will reserve the right to review such applications based on the event requirements and intent. Such events or functions may result in a separate fee structure which will be managed individually where a quotation for the services will be provided and agreed upon prior to acceptance of the application.

The proposed fees listed below are the bases for the recommendation requesting council to consider and accept the fees for the hire of the new Cabonne Community Centre and place on the fees on public exhibition for a period of 28 days to seek community comment.

Molong Community Centre		
Community Centre Auditorium Hire where <u>No</u> door charge is made including public meetings, exhibitions, school functions (other than dinners), religious services.		
-Does not include use of kitchen-		
Day Hire (Between 9.00am & 5.00pm) - minimum 4 hours	per hour	\$40.00
Evening Hire (Between 5.00pm & 1.00am) - minimum 4 hours	per hour	\$60.00
School & Sporting Presentations - maximum 6 hours		Nil
Additional		
Kitchen Hire	per event	\$110.00
Security Deposit - Refundable (Excl. Cabonne Shire Charitable Organisations/Pensioner Groups/Schools)	per event	\$525.00

GENERAL MANAGER'S REPORT ON MATTERS FOR DETERMINATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON THURSDAY 27 OCTOBER, 2022

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Security Deposit - Refundable (Cabonne Shire Charitable Organisations/Pensioner Groups/Schools)	per event	\$150.00
Community Centre Auditorium Hire for weddings, luncheons, dinners or functions where food and non-alcoholic beverages are served Includes use of the kitchen, stage and up to 24 hours hire.		
Hire - up to 24 hours	per event	\$685.00
Additional		
Security Deposit - Refundable (Excl. Cabonne Shire Charitable Organisations/Pensioner Groups/Schools)	per event	\$525.00
Rehearsals / Room Preparations		
Up to 4 hours	per event	\$75.00
4 to 8 hours	per event	\$125.00
Mitchell Room Hire		
Meeting Room - minimum 2 hours	per hour	\$30.00
Cabonne Shire charitable organisations and Services Clubs - minimum 2 hours	per hour	\$20.00
Additional		
Security Deposit - Refundable (Excl. Cabonne Shire Charitable Organisations/Pensioner Groups/Schools)	per event	\$225.00
Security Deposit - Refundable (Cabonne Shire Charitable Organisations/Pensioner Groups/Schools)	per event	\$110.00
Cleaning cost if required - per cleaner, per hour (quotation on request)	per hour	\$75.00
<i>*All charges for events, functions or other services not described above are by agreement with Council</i>		
<i>Community Centre furniture is not available for external hire.</i>		
<i>Hire of facility is subject to terms and conditions.</i>		

ITEM 23 - REQUEST TO VARY A RESTRICTION TO 88B INSTRUMENT

REPORT IN BRIEF

Reason For Report	To seek council endorsement to vary a restriction to a s88B instrument.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\Development Applications\DEVELOPMENT APPLICATION\2023\03-2023-0019 - 1448762

RECOMMENDATION

Council support the request to vary the s88B land use restriction relating to siting of buildings, to enable structures to be located a minimum of 5m from the southern and eastern boundaries of Lot 7 DP 1135607.

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Summary

Council approval is sought to vary a restriction limiting the siting of buildings with a building envelope registered upon the title deed of Lot 7 DP 113607, being 21 Rodda Street, Cudal. Council has the authority to vary the terms of reference for this restriction to land use activity.

The subject property is owned by JS Langfield and SL Jones. A dwelling and garage were approved upon the subject land by way of a Complying Development Certificate issued on 8 January 2021 (2021/1015). The property is a battle axe shape allotment, having an area of 4,053m². The area is zoned R5 Large Lot Residential by the Cabonne LEP 2012.

The landowners have submitted a development application (DA 2023/0019) for a storage shed to be constructed 3m off the boundaries of the allotment. The restriction registered on the title deed requires all structures to be constructed within the nominated building envelope. As required by DCP 6, the distance from the building envelope to the boundary is 10m. This setback has been consistently required for large lot residential development to provide adequate visual amenity for all lots within a rural residential/ large lot residential subdivision.

The site

The development site (Lot 7 DP 1135607) is part of a large lot residential estate situated located in an establishing residential estate known as Cudal Gardens, located on the eastern side of the village of Cudal. The lot is currently vacant except for the access which was constructed at the time of subdivision. An application has been approved for construction of a dwelling and garage. Approval is now sought for construction of a storage shed.



Request to vary building setback standard – s88B restriction as to user Lots 1 -17 in DP 1135607 (of which this development site is described as Lot 7) are each subject to a building envelope and a section 88B restriction on the use of the land. The building envelope and the land use restriction are recorded on the land title deed of each allotment within the deposited plan.

The restriction provides that *“No cottage, shed, garage, stall or any structure shall be erected, maintained or allowed to remain upon the subject lot except within the area designated “B” on the plan”* The restriction further states that *“The name of the authority to release or modify the terms of this restriction is Cabonne Council”*.

The proponent requests that council allow a variation of the restriction to enable the proposed siting of the storage shed. In support of the request the proponent states that the immediate precinct comprises sheds not unlike that proposed, and that some of the structures are located within 3m of the property boundaries.

The storage shed is to be sited towards the rear of the lot and is unlikely to cause overshadowing of any future development on the adjacent lot. To move the storage shed north on the lot and be wholly within the building envelope will reduce direct sunlight to the proposed dwelling.

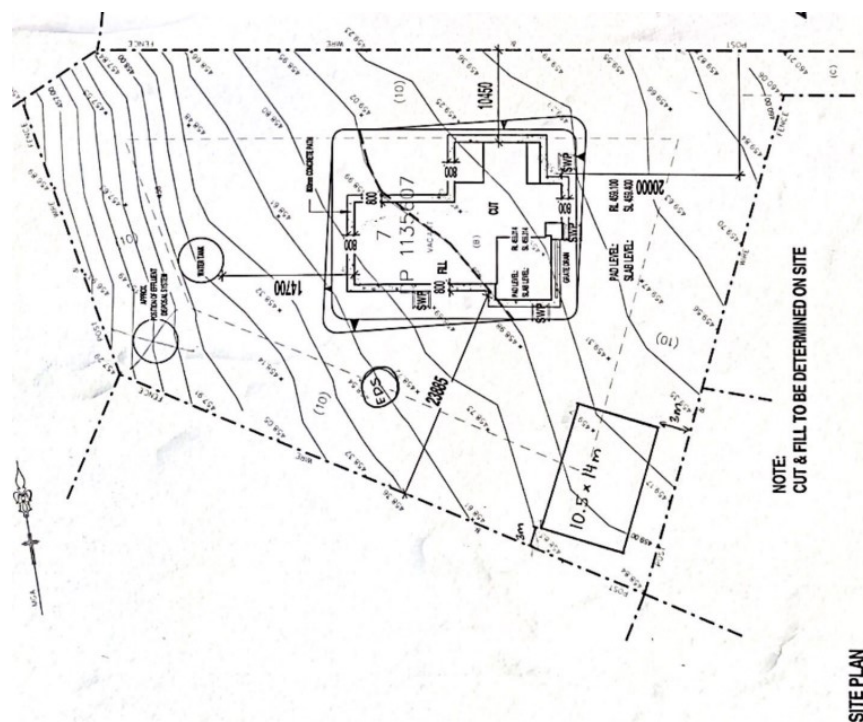
The estate is a developing rural residential area. A dwelling and attached shed have been constructed upon Lot 12 (within the building envelope). Approval has been granted for construction of a storage shed and a manufactured home upon Lot 11 (within the building envelope). Lots 9 and 13 are vacant, with no development applications lodged for either site. Council gave approval to vary the building envelope restriction for Lot 10 (DA 2019/0135) to enable construction of a storage shed 5m off the boundary, rather than the prescribed 10m. The 5m setback was determined a minimum clearance area between a

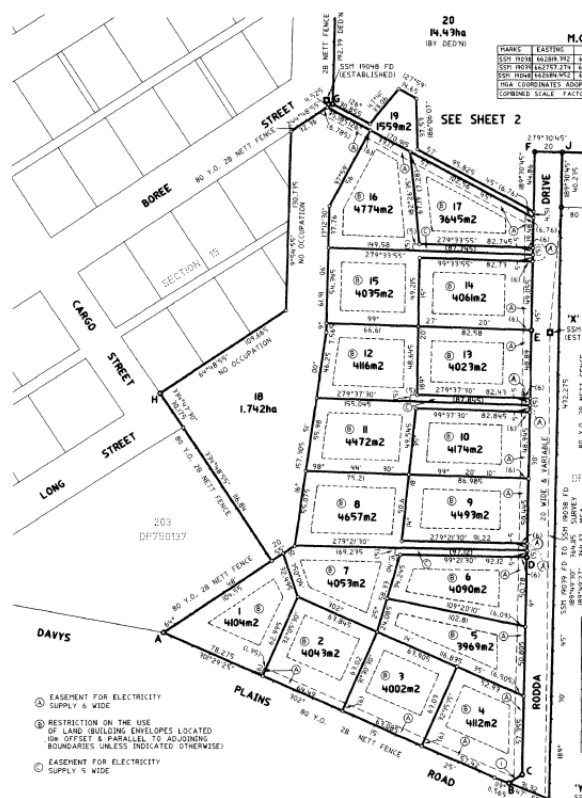
boundary fence and a structure, to enable unrestricted access by emergency service vehicles (ie RFS trucks).

Approving the proposed storage shed near the property boundary may establish a further precedent for future development within the estate and may impact those property owners who have chosen to abide by the restriction to land use provisions registered upon their title deeds.

Council in considering the request to vary the s88B land use restriction may consider supporting the restriction as it currently applies to the subdivision or resolve to vary the restriction to permit the construction of the storage shed as proposed by the proponent.

It is suggested that council's precedent set when varying the restriction for DA 2019/0135 would support the variation as currently requested by the landowner of Lot 7 in DP 1135607. It is further suggested that a 5m minimum setback be required, consistent with council's previous approval.





ITEM 24 - DA 2022/0216 FOR ANIMAL BOARDING OR TRAINING ESTABLISHMENT AT 1031 OPHIR ROAD, SUMMER HILL CREEK

REPORT IN BRIEF

Reason For Report	To obtain council's determination of the development application
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
Annexures	1. DA 2022-216 - Draft Reasons for Refusal
File Number	\\Development Applications\DEVELOPMENT APPLICATION\2022\03-2022-0216 - 1446363

RECOMMENDATION

THAT Development Application 2022/0216 for 'animal boarding or training establishment' upon land described as Lot 21 DP 543420 and Lot 25 DP 750372 and known as 1031 Ophir Road, Summer Hill Creek, be refused for insufficient information being submitted to council to enable assessment and determination of the application.

SENIOR TOWN PLANNER'S REPORT

ADVISORY NOTES

Record of voting

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures

In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

EXECUTIVE SUMMARY

The following report provides an assessment of the development application submitted for an 'animal boarding or training establishment' upon land described as Lot 21 DP 543420 and Lot 25 DP 750372, and known as 1031 Ophir Road, Summer Hill Creek.

The application has been referred to the council for determination as the proposed development is recommended for refusal. It is considered that insufficient information has been provided to council to carry out a Section 4.15 assessment of the *Environmental Planning and Assessment Act 1979 (EP&A Act)*, as set out in the main body of this report. The applicant has declined to provide the additional information required.

Applicant: Matthew Montgomery

Owner:	MH Montgomery and GM Smart
Proposal:	Animal Boarding or Training Establishment
Location:	Lot 21 DP 543420 and Lot 25 DP 750372 and known as 1031 Ophir Road, Summer Hill Creek
Zone:	RU1 Primary Production

The use of land for an animal boarding or training establishment is permissible in the RU1 Primary Production zone with consent. The proposal was notified to adjoining properties, and two (2) submissions were received.

PROPOSED DEVELOPMENT

Council's consent is sought for a new animal boarding and training establishment on the subject lot. The application has provided drawings of the proposed buildings and works, which include the following:

- New covered arena and round yard (and associated earthworks, details of which have not been provided)
- New stables (comprising 6 horse stalls, feed room, tack room, store, bathroom, attached wash apron, and water tank)
- New septic system (details and septic report not provided)
- Paddocks x 18 (and associated shelters, agistment yards, and fencing)
- New drop-off and pick-up area, and car parking area
- New compost bay (2.4m x 3.6m)

Proposed operational details are very brief, and include the following:

- Horse agistment on semi-permanent basis - from 1-2 months to indefinite
- Horse training - client to book 1-2 hour time slots, 4-5 bookings a day on weekends, 2-3 booking during the week
- Clinics - 15-20 people, but no details of what this involves, frequency, times, staffing, etc.
- Staffing – owner operated, no staff (although application notes that clients training need an instructor, it is not clear who this is, whether they work on site, come with the client, come separately, etc).
- Hours – daylight hours, 7 days a week. No details have been provided as to when the different activities take place (drop-off and pick up, riding, feeding, cleaning, etc).
- Access arrangements – use existing unsealed driveway from Ophir Road. No details of access over reserved road.
- Traffic numbers and movements – predominately passenger vehicles, occasional horse floats, no details of frequency/number of movements, peak periods, etc.
- Servicing – clients to provide own feed, no further details provided.
- Waste management – compost area to hold waste material, to be spread on the property as fertilizer. No further details provided regarding other waste. No septic report provided for new bathroom.

SITE

The site is located on the western side of Ophir Road in Summer Hill Creek, as depicted in Figure 1. There is an existing dwelling house located on the site, as well as farm sheds, a dam, and grazing paddocks. Summer Hill Creek runs along the western boundaries. There are some scattered trees on the site, but the land is mostly cleared. Surrounding land comprises rural dwellings and grazing land. The land to the immediate north of the site is currently being subdivided into large-lot residential. A reserved road runs along part of the southern boundary of Lot 21, and the existing access appears to pass over this reserved road. Details of legal access have not been provided.



Figure 1 – Site Locality

MATTERS FOR CONSIDERATION

The *Cabonne Local Environmental Plan 2012* defines an ‘animal boarding or training establishment’ as follows:

animal boarding or training establishment means a building or place used for the breeding, boarding, training, keeping or caring of animals for commercial purposes (other than for the agistment of horses), and includes any associated riding school or ancillary veterinary hospital.

The proposal is for both boarding and training of horses, and meets this definition.

Due to insufficiencies in the information provided, council is unable to undertake an assessment of the following matters that must be considered / evaluated as set out in the EP&A Act:

- **Section 1.7** - Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994* - the land occurs on the NSW Biodiversity Values Map (Summer Hill Creek), and insufficient information has been provided to assess whether the proposal will adversely impact on the biodiversity value of the creek or any threatened species.

- **Section 4.14** - Bushfire Assessment – the land has been identified as ‘Bushfire Prone Land’ on the *Cabonne Council Bush Fire Prone Land Map*. Details have not been provided with the application to demonstrate compliance with *Planning for Bushfire Protection 2019* prepared by the NSW RFS.
- **Section 4.15(1)(a)(i)** – *Cabonne Local Environmental Plan 2012* (LEP) – details have not been provided to demonstrate that the proposal meets the relevant provisions of the LEP including; aims of plan, zone objectives, terrestrial biodiversity, groundwater vulnerability, sensitive waterways (watercourses), and essential services (access, septic, stormwater, waste management, etc). These provisions require council to be satisfied that there will be no adverse impacts, or that adverse impacts can be suitably mitigated prior to granting consent.
- **Section 4.15(1)(a)(iii)** - Cabonne Development Control Plan No. 5 – details have not been provided to demonstrate that the proposal meets the relevant provisions of this DCP (servicing, access, septic, etc).
- **Section 4.15(1)(a)(iv)** – EP&A Regulations 2021 – insufficient information has been provided to determine that the relevant provisions of the Regulations can be met.
- **Section 4.15(1)(b)** – ‘Likely Impacts of the Development’ cannot be assessed as insufficient information provided regarding the proposed works, and the proposed operation / management of the facility.
- **Section 4.15(1)(c)** – ‘Suitability of the Site’ cannot be assessed due to insufficient information.
- **Section 4.15(1)(d)** – ‘Any Submissions Made in Accordance with the EP&A Act’ – two (2) submissions were received from neighbouring properties objecting to the proposed development. The following issues were raised:
 - Adverse impacts on rural character of the area due to commercial nature of activity;
 - Runoff and animal pollution;
 - Noise pollution;
 - Adverse traffic impacts (e.g. increased traffic); and
 - Horse hair allergy.

These matters have not been sufficiently addressed in the application material, and cannot be assessed against Section 4.15(1)(b) as discussed above.

- **Section 4.15(1)(e)** – Public Interest – insufficient information to determine if the proposed development is in the public interest or not.

SUMMARY

Based on the information provided, the proposed development does not demonstrate compliance with the provisions of the *Environmental Planning and Assessment Act 1979* and *Environmental Planning and Assessment Regulation*

2021. As such, the development application should be refused pursuant to Section 4.16(1)(b) EP&A Act.

ITEM 25 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1448159

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER'S REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 26 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1448160

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER'S REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 27 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1448161

RECOMMENDATION

THAT Councillors call any matters of urgency.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

ITEM 28 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1448163

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 27 SEPTEMBER, 2022 COMMENCING AT 2:05PM**

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PRESENT Cllr K Beatty (in the Chair), Cllrs P Batten, J Jones, M Nash, L Oldham, K O’Ryan, A Pull, A Rawson, J Weaver.

Also present were the Acting General Manager, Acting Deputy General Manager - Cabonne Services, Deputy General Manager - Cabonne Infrastructure, IT Coordinator, Department Leader – Governance & Corporate Performance and Governance Officer.

ITEMS FOR DETERMINATION

ITEM - 1 ACKNOWLEDGEMENT OF COUNTRY

MOTION (Weaver/Rawson)

THAT an Acknowledgement of Country be recited in accordance with Council’s Code of Meeting Practice policy.

22/09/01 Carried

It was noted the time being 2.06pm the Mayor called for a minute silence to acknowledge and honour the passing of Her Majesty Queen Elizabeth II.

ITEM - 2 APPLICATIONS FOR LEAVE OF ABSENCE

MOTION (Oldham/Nash)

THAT it be noted there were nil applications for leave of absence.

22/09/02 Carried

ITEM - 3 DECLARATIONS OF INTEREST

Proceedings in Brief

Cllr Rawson declared an interest (identified as a perceived conflict of interest, significant, non-pecuniary) in item 18 as he is a member of one of the organisations that made a public submission.

Cllr Pull declared an interest (identified as a perceived conflict of interest, significant, non-pecuniary) in item 20 as he advised that funding was available to the applicants.

MOTION (Rawson/Jones)

THAT the Declarations of Interest be noted.

22/09/03 Carried

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ITEM - 4 DECLARATIONS FOR POLITICAL DONATIONS

MOTION (Nash/Batten)

THAT it be noted there were nil declarations for political donations.

22/09/04 Carried

ITEM - 5 DEPUTY MAYORAL ELECTIONS PROCEDURE 2022

MOTION (Pull/Weaver)

THAT Council:

1. Re-affirm its previous practice of conducting voting for the position of Deputy Mayor by preferential ballot where three or more nominations are received, otherwise by ordinary ballot.
2. Determine if it wishes details of the voting for the position of Deputy Mayor to be made public.

22/09/05 Carried

ITEM - 6 ELECTION OF DEPUTY MAYOR 2022/2023

Proceedings in Brief

The Acting General Manager advised that for the purpose of the election the Acting Deputy General Manager Services had been appointed as the Returning Officer.

The Acting Deputy General Manager Services advised there was one (1) nomination for the position of Deputy Mayor. That being Clr Jones.

Clr Jones confirmed his acceptance of the nomination for the position of Deputy Mayor.

The Acting Deputy General Manager Services, as Returning Officer, declared Clr Jones duly elected as Deputy Mayor of Cabonne Council for the ensuing year.

MOTION (Oldham/O'Ryan)

THAT the General Manager proceed with the requirements for the election of the Deputy Mayor for Cabonne Council as detailed in the item relating to the determination of requirements for the election process.

22/09/06 Carried

ITEM - 7 DELEGATION TO DEPUTY MAYOR (IN MAYOR'S ABSENCE)

MOTION (Nash/Weaver)

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THAT subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations of any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the *Local Government Act 1993*, the Mayor Kevin John Beatty and, where allowed, in his/her absence the Deputy Mayor Jamie Thomas Jones be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:

1. To incur expenditure up to the sum of \$3,000 for incidental expenses, within approved votes of Council.
2. To receive a public interest disclosure in circumstances assigned to the position of Mayor in Council's Public Interest Disclosure (Internal Reporting) Policy.

22/09/07 Carried

ITEM - 8 DESTRUCTION OF BALLOT PAPERS

MOTION (Jones/Nash)

THAT the ballot papers for the position of Deputy Mayor be destroyed upon the completion of formalities associated with the respective ballots.

22/09/08 Carried

ITEM - 9 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Beatty

23/08/22 – Attended the office for the business paper review with Deputy Mayor Jones, the General Manager, and the Deputy General Managers. Attended the ordinary council meeting.

24/08/22 – Attended the office for a briefing on Cudal development proposal.

25/08/22 – Attended the Central NSW Joint Organisation Board Conference at Bloomfield Campus. Attended BCO alliance board meeting.

26/08/22 – Leave from 26/08/22 to 02/09/22.

07/09/22 – Attended the office for a meeting with the General Manager.

08/09/22 – Attended the office for a meeting with Murray Darling Basin Authority.

14/09/22 - Attended an interview with Neil Gill Radio program.

15/09/22 – Attended the office for a presentation by Public Works on the community centre. Attended the standing committee meeting and Councillor workshop.

**THIS IS PAGE NO 3 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 27 SEPTEMBER, 2022**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
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16/09/22 – Attended the office for a J.O. strategic direction meeting. Interview with Prime7 regarding roads and Molong flooding. Meeting with the General Manager. Attended Eugowra Rural Woman of the Year presentation.

17/09/22 – Attended Gumble, Cumnock and Yeoval inspection of flood damaged roads.

19/09/22 – Attended a meeting with Western Area Health regarding Health One.

21/09/22 – Attended a meeting with the General Manager in Orange. Attended an inspection of Cargo and Peabody Road flood damage.

Clr Pull

15/09/22 – Attended the Councillor workshop.

23/09/22 – Attended the Canowindra Show Ground opening on behalf of Council.

27/09/22 – Attended the ordinary council meeting.

Clr Jones

23/08/22 – Attended the business paper review with the Mayor, General Manager and Deputy General Managers. Attended the ordinary council meeting.

25/08/22 – Attended a meeting with the Executive of Cudal Central with the Leader of Community and Economy.

30/08/22 – Attended the Cargo Progress Association Meeting with Clr O’Ryan.

01/09/22 – Attended the announcement of the awarding of the construction tender for Mandagery Creek Bridge replacement with The Hon, Sam Farraway, Minister for Regional Transport and Roads; Alistair Lunn, Director – West Region Transport for NSW and the General Manager.

08/09/22 – Attended the Molong Advancement Group meeting.

10/09/22 – Attended the Centenary of CWA of NSW Canowindra High Tea.

11/09/22 – Attended the Cudal Show.

13/09/22 – Attended the Eugowra Progress and Promotions Association meeting with the Deputy General Manager of Infrastructure.

15/09/22 – Attended the Infrastructure (other) committee meeting and councillor workshop.

16/09/22 – Attended the 2022 Eugowra Show Society Rural Women of the Year and Rural Ambassador Award evening with the Mayor.

14/09/22 – Attended the Eugowra Show.

Clr Oldham

16/09/22 – Attended the official opening of the Central Tablelands Collections Facility in Bathurst on behalf of the Mayor. Met with the Deputy Premier Paul Toole and the Hon. Ben Franklin Minister for the Arts and Kylie Sheed CEO of Arts OutWest.

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Clr O’Ryan

21/09/22 – Attended the Orange360 Board meeting.

Clr Batten

Attended the Mining and Energy Related Councils meeting.

Clr Rawson

23/08/22 – Attended the ordinary council meeting.

24/08/22 – Attended Central Tablelands Water Board Meeting in Blayney.

05/09/22 – Attended the Mullion Creek Progress Association meeting.

08/09/22 – Attended a meeting with Borenore CWA.

15/09/22 – Attended the Councillor workshop and standing committee meeting.

21/09/22 – Attended the NSW Volunteer of the Year Regional Awards in Bathurst.

26/09/22 – Attended the Ophir Reserve Land Manager Board Meeting in Orange.

Clr Nash congratulated the General Manager on being selected on the Regional Health Plan Steering Committee.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

22/09/09 Carried

ITEM - 10 COMMITTEE OF THE WHOLE

Proceedings in Brief

It was noted Clr Rawson called item 26 and Clr Pull called item 27 to be debated in Committee of the Whole.

MOTION (Batten/Nash)

THAT item 26 and 27 be debated in Committee of the Whole.

22/09/10 Carried

ITEM - 11 GROUPING OF REPORT ADOPTION

MOTION (Nash/Weaver)

THAT items 12 and 13 be moved and seconded.

22/09/11 Carried

ITEM - 12 CONFIRMATION OF THE MINUTES

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MOTION (Nash/Weaver)

THAT the minutes of the Ordinary Council meeting held on 23 August 2022 be adopted.

22/09/12 Carried

ITEM - 13 CONFIRMATION OF THE COMMITTEE MEETING MINUTES

MOTION (Nash/Weaver)

THAT the minutes of the Environment, Innovation & Energy and Infrastructure (Other) Committee meetings of Cabonne Council held on 15 September 2022 be adopted.

22/09/13 Carried

**ITEM - 14 CHANGE OF MEETING DATE - OCTOBER COUNCIL
MEETING**

MOTION (Oldham/Jones)

THAT Council reschedule the October 2022 council meeting to Thursday 27 October 2022 commencing at 2pm.

22/09/14 Carried

ITEM - 15 UNION PICNIC DAY 2022

MOTION (Weaver/Nash)

THAT Council approve the annual Union Picnic Day to be held on Friday 21 October 2022.

22/09/15 Carried

**ITEM - 16 POLICY REGISTER - REVIEW BY COUNCIL WITHIN 12
MONTHS OF ELECTION**

MOTION (Rawson/Batten)

THAT the policies listed in the report detailed "minor changes" be re-adopted.

22/09/16 Carried

**ITEM - 17 NSW PUBLIC LIBRARIES ASSOCIATION ANNUAL
CONFERENCE**

Proceedings in Brief

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Clr Rawson queried if the staff involved in giving presentations at the conference could give a presentation to the councillors. The Acting General Manager advised that Council has been approached by Roslyn Cousins from Central West Libraries to come and address at a workshop.

Clr Nash queried if there would be librarians in Cabonne that would like to attend the conference. The Acting General Manager advised that Council will enquire and see what arrangements Central West Libraries have made for their staff.

MOTION (Oldham/Nash)

THAT Clr Oldham and Pull be authorised to attend the 2022 NSW Public Libraries Association Conference.

22/09/17 Carried

It was noted the time being 2.26pm Clr Rawson declared an interest and left the Chamber.

ITEM - 18 ORANGE REGION DESTINATION MANAGEMENT PLAN

MOTION (Weaver/Oldham)

That Council endorse the Orange Region Destination Management Plan 2022 – 2026

22/09/18 Carried

It was noted the time being 2.27pm Clr Rawson returned to the Chamber.

ITEM - 19 RESOURCES FOR REGIONS PROGRAM - ROUND NINE

MOTION (Weaver/Jones)

THAT Council apply for funding through round nine of the NSW Government's Resources for Regions program to fund the following projects:

1. Cabonne Swimming Pools valued at approximately \$2,880,000
2. Solar/Battery project in Eugowra valued at approximately \$1,500,241
3. Age of Fishes curatorial study valued at approximately \$100,000

22/09/19 Carried

It was noted the time being 2.30pm Clr Pull declared an interest and left the Chamber.

MOTION (Jones/Batten)

THAT Council hereby resolve itself into Committee of the Whole to discuss item 20.

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22/09/20 Carried

ITEM - 20 EVENTS ASSISTANCE PROGRAM

Proceedings in Brief

Clr Nash noted that she would like to see Cabonne represented at the Eugowra Harness Racing Club Canola Cup Family Picnic Day, with the Cabonne Mayor and General Manager speaking at the event as well as suggesting an amendment of \$5K be given to the event. Clr Weaver agrees with Clr Nash, the number of people that attend the event has been phenomenal in the past and is growing more and more every year.

The Leader of Community and Economy advised that the funding requirements at \$5K will mean that the committee will be required to provide more information to Council on visitor numbers and a strong evidence base of the amount of people that have come outside of the LGA to attend the event. This detail was lacking in their application and was the reason for the lesser amount being recommended.

Clr Batten noted that he believes the \$5K will be well spent and that it is appropriate that Council asks the committee for the additional detail. The information is also very useful to Council when promoting Cabonne as a destination to visit.

MOTION (Rawson/Jones)

THAT council endorse under its 2022/23 Event Assistance Program:

1. \$3,000 for the Eugowra Masters of the Mandagery,
2. \$3,000 for the Eugowra Harness Racing Club Canola Cup Family Picnic Day.

AMENDMENT (Nash/Weaver)

THAT council endorse under its 2022/23 Event Assistance Program:

1. \$3,000 for the Eugowra Masters of the Mandagery,
2. \$5,000 for the Eugowra Harness Racing Club Canola Cup Family Picnic Day.

The amendment was put and carried becoming the motion, the motion was put and carried.

MOTION (Nash/Weaver)

THAT council endorse under its 2022/23 Event Assistance Program:

1. \$3,000 for the Eugowra Masters of the Mandagery,
2. \$5,000 for the Eugowra Harness Racing Club Canola Cup Family Picnic Day.

22/09/21 Carried

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It was noted the time being 2.39pm Clr Pull returned to the Chamber.

ITEM - 21 PROPOSED ROAD CLOSURE - DUNGEON ROAD, VITTORIA

Proceedings in Brief

Clr Rawson queried why Council is being asked to approve a road closure this early on and if Council's approval would be seen as a tacit approval.

The Deputy General Manager Infrastructure provided clarification.

MOTION (Nash/Batten)

THAT Council endorse the public exhibition of the proposed partial road closure of Dungeon Road, Vittoria.

22/09/22 Carried

**ITEM - 22 2022 NATIONAL LOCAL ROADS AND TRANSPORT
CONGRESS**

MOTION (Weaver/Nash)

THAT Council nominate attendance of the Mayor or his representative at the 2022 National Local Roads and Transport Congress

22/09/23 Carried

**ITEM - 23 CABONNE COUNCIL ROADS ADVISORY COMMITTEE -
DETERMINATION OF BUS OPERATOR AND HEAVY VEHICLE
INDUSTRY REPRESENTATIVES**

MOTION (Nash/Batten)

THAT council resolve to accept the expressions of interest applications of Brooke Bingham, Ted Ryan, Andrew Hughes and Oliver Stone as Bus Operator and Heavy Vehicle Industry representative membership to the Roads Advisory Committee.

22/09/24 Carried

ITEM - 24 STRATEGIC PLAN - HERITAGE

Proceedings in Brief

Clr Rawson noted that Ophir Trust is now Ophir Crown Lands Manager Board and further noted that there is no mention of environmental heritage. Clr Rawson queried the heritage advisor service.

The Acting General Manager provided clarification.

MOTION (Oldham/Nash)

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THAT council endorse the draft Strategic Heritage Plan 2021 – 2026.

22/09/25 Carried

ITEM - 25 ADOPTION OF DEVELOPMENT CONTRIBUTIONS PLANS

MOTION (Nash/Jones)

THAT Council:

1. adopts the Cabonne Council Section 7.11 Development Contributions Plan – Heavy Vehicles and the Cabonne Council Section 7.12 Development Contributions Plan, and in doing so,
2. repeal the Cabonne Council Section 94 (s7.11) plans and their successors, and
3. as permitted by the provisions contained with the annual Fees and Charges document, amend the fees and charges as required, to reflect the new contributions in the Draft Cabonne Council Development Contributions Plans 2022.

22/09/26 Carried

It was noted item 26 and 27 were moved to Committee of the Whole.

**ITEM - 28 DA 2022/0219 FOR A FUNCTION CENTRE, BELGRAVIA
ROAD, BELGRAVIA**

Proceedings in Brief

Clr Jones requested to move an amendment in regards to the conditions of consent, he proposed that condition 44 is replaced with a condition that includes widening the road on the approaches to the development.

The Deputy General Manager Infrastructure advised that upon review of the business paper, he requested an amendment to one of the engineering conditions proposed for DA 2022/ 0219. Considering the use of Belgravia Road as a function centre of this location, there is concern in regards to manoeuvrability of vehicles ingressing and egressing the property.

The draft condition currently reads as follows:

44. CONCEALED DRIVEWAY SIGNS

Prior to an Occupation Certificate being issued the applicant is required to arrange for the erection two (2) "Concealed Driveway" signs (W5-55-1) 200 meters to the east and west of the proposed access point on Belgravia Road, at their own cost. Please contact Council's Transport Team to make arrangements.

(Reason: To ensure that safe and practical access is provided to the subject land, and to warn motorists of a concealed Driveway.)

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Replace condition 44 with the following:

44. Widening of Belgravia Road

Belgravia Road is required to be widened to an eight (8) metre wide standard to facilitate increased traffic flows. Extent of widening will be made from the access point of the development (Lot 201 in DP 1263131) for a minimum of 200 metres due east and west. Design of the widening will be required to be undertaken in accordance with Council's Guidelines to Engineering Works. Minimum sight distance for the speed environment of the location must be observed in any works undertaken.

An Engineering Construction Certificate must be approved by Cabonne Council prior to any works being carried. This Engineering Construction Certificate will ensure design meets council standards for construction.

Prior to an Occupation Certificate being issued, an Engineering Compliance Certificate must be obtained, confirming the adequacy of any works completed, and confirming construction has been undertaken in accordance with current Council standards.

(Reason: To ensure that the road is of sufficient width to accommodate increase vehicle numbers and manoeuvrability to and from the site.

MOTION (Nash/Pull)

THAT Development Application 2022/0219 for a function centre upon land described as Lot 1 DP 731798 and known as 521 Belgravia Road, Belgravia, be granted consent subject to the conditions attached.

AMENDMENT (Jones/O'Ryan)

THAT Development Application 2022/0219 for a function centre upon land described as Lot 1 DP 731798 and known as 521 Belgravia Road, Belgravia, be granted consent subject to the conditions as detailed in the proceedings in brief.

The amendment was put and carried becoming the motion, the motion as put and carried.

MOTION (Jones/O'Ryan)

THAT Development Application 2022/0219 for a function centre upon land described as Lot 1 DP 731798 and known as 521 Belgravia Road, Belgravia, be granted consent subject to the conditions as detailed in the proceedings in brief.

22/09/27 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion as follows:

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For: Clrs K Beatty, P Batten, J Jones, M Nash, L Oldham, K O’Ryan, A Pull, A Rawson and J Weaver.

Against – Nil

ITEM - 29 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Pull requested a report each month on road works being carried out, to be able to inform the public when asked about current works.

The Deputy General Manager Infrastructure advised that the request can be discussed at the councillor workshop and standing committee meeting that will occur in October. The committee does receive a monthly report on activities of the roads team.

Clr Pull requested a bulb replacement audit on the sports ground in Cabonne. The Deputy General Manager Infrastructure took the request on noticed and advised the information will be provided to the councillors that would like the information.

Clr Batten requested a report on Council’s relationship with Arts Out West in particular the return on Council’s investment and the benefit of the money Council has put in.

MOTION (Pull/Nash)

THAT Council receive a report in relation to Council’s investment return from Arts OutWest.

22/09/28 Carried

ITEM - 30 BUSINESS PAPER ITEMS FOR NOTING

Proceedings in Brief

It was noted Clr Batten called item 4 and Clr Rawson called item 1 to be further considered.

MOTION (Jones/Nash)

THAT:

1. Items 1 and 4 be further considered.
2. The remaining notation items be noted.

22/09/29 Carried

ITEMS FOR NOTATION

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ITEM - 1 REGIONAL HEALTH PLAN STEERING COMMITTEE

Proceedings in Brief

Clr Rawson congratulated the General Manager being selected on the Regional Health Plan Steering Committee.

MOTION (Jones/Nash)

THAT the information be noted.

22/09/30 Carried

**ITEM - 4 RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS
REPORTING**

Proceedings in Brief

Clr Batten queried if there is anything Council can do to assist in the process of the purchase of land from TFNSW. The Acting General Manager took the question on notice.

MOTION (Jones/Nash)

THAT the information be noted.

22/09/31 Carried

ITEM - 31 MATTERS OF URGENCY

MOTION (Rawson/Weaver)

THAT it be noted there were matters of urgency.

22/09/32 Carried

ITEM - 32 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Oldham/O'Ryan)

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

22/09/33 Carried

**ITEM - 26 PLANNING PROPOSAL - 172 SPRING HILL ROAD, SPRING
HILL**

Proceedings in Brief

Clr Rawson queried why SH2 is being assessed now as this goes against Council's strategic plan.

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The Acting General Manager noted that the proponent also owns the SH1 land and it's their decision to move forward with SH2. By proximity the land has been identified as part of the settlement strategy and does not compromise the ability for SH1 to be pursued at a slightly different time. The proponent has put forward an arborist study to demonstrate how the southern part of the property would be utilised for large lot residential for development and the tree cover kept. This is an introduction of the development to council which would then proceed to the Department of Planning to conduct a detailed assessment and issue a determination and permissions of consent.

RECOMMENDATION (Batten/Jones)

THAT Council:

1. Receive and note the Planning Proposal for the rezoning of land identified as Lot 4 DP 243203, being 172 Spring Hill Road, Spring Hill, and located generally within the Strategy Growth Area (SH2) as described in the Cabonne Settlement Strategy 2021-2041,
2. Forward the Planning Proposal to the Department of Planning and Infrastructure for Gateway Determination in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979, and
3. Receive a further report following the public exhibition period to provide details of any submissions received during the exhibition process.

1. Carried

ITEM - 27 PLANNING PROPOSAL - 230 TILGA STREET, CANOWINDRA

Proceedings in Brief

Clr Pull noted that he suggests if this proposal proceeds to a subdivision application, that the councillors at that time inspect the site prior to determination of any application before it.

The Acting General Manager gave an overview of the processes that have taken place for this planning proposal.

RECOMMENDATION (Nash/Jones)

THAT Council:

1. Receive and note the Planning Proposal for the rezoning of land identified as Lot 1292 DP 1247534, being 230 Tilga Street, Canowindra, and located within the Strategy Area (CAN3A) as described in the Cabonne Settlement Strategy 2021-2041,
2. Forward the Planning Proposal to the Department of Planning and Infrastructure for Gateway Determination in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979, and

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3. Receive a further report following the public exhibition period to provide details of any submissions received during the exhibition process.
2. Carried

**ITEM - 33 FIXING LOCAL ROAD FUNDING ROUND 4 - ENDORSEMENT
OF NOMINATED PROJECTS**

Proceedings in Brief

The Deputy General Manager Infrastructure gave an overview of the funding application.

RECOMMENDATION (Jones/Oldham)

THAT council endorse the funding applications for Amaroo Road, Bocobra Road and Longs Corner Road under the Fixing Local Roads Program Round 4.

3. Carried

It was noted the time being 3.43pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

**ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE**

RECOMMENDATION (Weaver/Rawson)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

4. Carried

**ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE**

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MEETING

RECOMMENDATION (Oldham/O'Ryan)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Ordinary Council meeting held on 23 August 2022 are sufficient to state the general effect of the proceeding in Closed Committee.

5. Carried

ITEM - 3 MID-SCALE SOLAR PLANT UPDATE

RECOMMENDATION (Rawson/Weaver)

THAT council note the mid-scale solar plant update report.

6. Carried

It was noted the time being 3.45pm the Mayor resumed the Ordinary Meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Weaver/Jones)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 27 September, 2022 be adopted.

- 22/09/34 Carried

There being no further business, the meeting closed at 2.45pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 25 October, 2022 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

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REPORT OF THE COMMUNITY, ECONOMY AND CULTURE COMMITTEE HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 11 OCTOBER, 2022 COMMENCING AT 12:04PM

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PRESENT Clr L Oldham (in the Chair), Clrs A Pull, J Jones.

Also present were the General Manager, Deputy General Manager Cabonne Services, Department Leader Community & Economy, Department Leader Community Services, Executive Support Officer.

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

Apologies were tendered on behalf of Clrs Weaver and O’Ryan for their absence from the meeting.

RECOMMENDATION (Pull/Jones)

THAT the apologies tendered on behalf of Clrs Weaver and O’Ryan be accepted and the necessary leave of absence be granted.

CEC 22/16 Carried

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (Jones/Pull)

THAT it be noted that there were nil declarations of interest.

CEC 22/17 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

RECOMMENDATION (Jones/Pull)

THAT it be noted that there were nil declarations for political donations.

CEC 22/18 Carried

ITEM - 4 REQUEST FOR FINANCIAL ASSISTANCE

RECOMMENDATION (Pull/Jones)

THAT the committee seek further information from the Orange and District Branch of the Country Education Foundation of Australia Ltd (CEF) regarding their request for a donation to provide youth looking to undertake further education with financial support .

CEC 22/19 Carried

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ITEM - 5 COMMUNITY ASSISTANCE PROGRAM 2022-23

Proceedings in Brief

Clr Jones expressed his support for applications by Cargo Progress Association and MADIA.

Clr Jones advised that he supports the staff recommendation of a maximum of \$10,000 in regards to the Eugowra Community Children's Centre application as council has been very supportive of the Eugowra Children's Centre over the last few years in providing financial support.

Clr Jones suggested that due to inflation, council should consider allocating additional funding to the Community Assistance Program in the next financial year .

RECOMMENDATION (Pull/Jones)

THAT the Cabonne Community, Economy and Culture committee endorse to Council:

1. Applications 1 through 10 of the listed projects.
2. Conduct a further round of Community Assistance Program funding in the second half of the 2022-23 financial year for community projects less than \$1,000 each.

CEC 22/20 Carried

ITEM - 6 COMMUNITY & ECONOMY UPDATE

RECOMMENDATION (Pull/Jones)

THAT the information be noted.

CEC 22/21 Carried

ITEM - 7 COUNCIL REPRESENTATIVES TO CABONNE ECONOMY, TOURISM AND CULTURE ADVISORY COMMITTEE, AND AGE OF FISHES ADVISORY COMMITTEE

Proceedings in Brief

Clr Oldham advised that absent councillors have expressed an interest in nominating for the Cabonne Economy, Tourism and Culture and Age of Fishes Advisory Committees and suggested that the matter be deferred to October council meeting for consideration.

Department Leader Community & Economy reiterated that nominations for the committee would need to be members from the Community, Economy & Culture Committee.

RECOMMENDATION (Jones/Pull)

THAT the matter be deferred to 27 October 2022 council meeting for consideration.

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CEC 22/22 Carried

ITEM - 8 EVENTS ASSISTANCE PROGRAM

RECOMMENDATION (Pull/Jones)

THAT the Cabonne Community, Economy and Culture Committee endorse to Council under its 2022/23 Event Assistance Program:

1. \$1,000 for the MADIA Children's Christmas Matinee at the Amusu;
2. \$500 for the Amusu Theatre and Movie Museum Manildra; and
3. \$800 for the Eugowra Community Children's Centre

CEC 22/23 Carried

ITEM - 9 POLICY REGISTER - COMMUNITY ENGAGEMENT, USE OF COUNCIL LOGOS AND SPONSORSHIP

RECOMMENDATION (Pull/Jones)

THAT the Community, Economy and Culture Committee endorse the draft:

1. Community Engagement Policy;
2. Use of Council Logos Policy; and
3. Sponsorship Policy.

CEC 22/24 Carried

There being no further business, the meeting closed at 12:27pm.

THIS IS PAGE NO 3 OF THE REPORT OF THE COMMUNITY, ECONOMY AND CULTURE COMMITTEE OF CABONNE COUNCIL HELD ON 11 OCTOBER, 2022

REPORT OF THE INFRASTRUCTURE (TRANSPORT) COMMITTEE HELD AT THE
COUNCIL CHAMBERS MOLONG ON TUESDAY 11 OCTOBER, 2022 COMMENCING AT
12:10PM

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THIS IS PAGE NO 1 OF THE REPORT OF THE INFRASTRUCTURE (TRANSPORT)
COMMITTEE OF CABONNE COUNCIL HELD ON 11 OCTOBER, 2022

REPORT OF THE INFRASTRUCTURE (TRANSPORT) COMMITTEE HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 11 OCTOBER, 2022 COMMENCING AT 12:10PM

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PRESENT Cllr K Beatty (in the Chair), Cllrs P Batten, M Nash, A Rawson

Also present were the Deputy General Manager – Cabonne Infrastructure, Acting Department Leader – Transport Infrastructure and Executive Assistant to Deputy General Manager – Cabonne Infrastructure

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

RECOMMENDATION (Nash/Rawson)

THAT it be noted that there were nil applications for leave of absence.

IT 22/23 Carried

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (Batten/Nash)

THAT it be noted that there were nil declarations of interest.

IT 22/24 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

RECOMMENDATION (Rawson/Batten)

THAT it be noted that there were nil declarations for political donations.

IT 22/25 Carried

ITEM - 4 TRANSPORT INFRASTRUCTURE UPDATE

Proceedings in Brief

The Chairman handed over to the Acting Department Leader – Transport Infrastructure to provide further information on the major projects.

The Acting Department Leader – Transport Infrastructure advised that the department had ceased construction work to focus on maintenance work to try and keep up given the deterioration of roads from the continual wet weather.

The A/Department Leader – Transport Infrastructure advised that works are occurring on both sealed and unsealed roads, including Burrawong Road, Greenbah Creek Road, Gundong Road and Long Point Road.

The A/Department Leader – Transport Infrastructure advised that a landslip occurred on Four Mile Creek Road on Sunday which has resulted in the road being closed for the safety of road users. The landslip has occurred in the

THIS IS PAGE NO 1 OF THE REPORT OF THE INFRASTRUCTURE (TRANSPORT) COMMITTEE OF CABONNE COUNCIL HELD ON 11 OCTOBER, 2022

REPORT OF THE INFRASTRUCTURE (TRANSPORT) COMMITTEE HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 11 OCTOBER, 2022 COMMENCING AT 12:10PM

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area between the Forestry sheds and the picnic area, approx. 4 to 5km from the Cadia Road intersection.

The Deputy General Manager – Cabonne Infrastructure provided further information regarding the landslip. The current recommended detour in place is substantial due to the closure of Cadia Road in the Blayney shire. An engineering firm with geotechnical expertise has been engaged.

The Chairman noted that it was a credit to the crews with the work done in the current conditions

RECOMMENDATION (Rawson/Batten)

THAT the committee note the transport major projects update report.

IT 22/26 Carried

ITEM - 5 IMPOSED LOAD LIMITS ON COUNCIL ROAD BRIDGES

Proceedings in Brief

The Deputy General Manager – Cabonne Infrastructure provided an explanation of the types of load limits signs.

RECOMMENDATION (Nash/Batten)

THAT the Committee note the report explaining the implementation of load limit on road bridge infrastructure.

IT 22/27 Carried

There being no further business, the meeting closed at 1.06pm.

THIS IS PAGE NO 2 OF THE REPORT OF THE INFRASTRUCTURE (TRANSPORT) COMMITTEE OF CABONNE COUNCIL HELD ON 11 OCTOBER, 2022



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Treatment of Red Fleet Assets (RFA) by councils – summary of expected impacts (September 2022)

Assumptions

1. RFA are purchased predominantly using funds from the Rural Firefighting Fund (RFFF) by the Rural Fire Service (RFS) and provided to (and formally vested at that time in) Councils
2. Councils are not required to pay for these assets (so no cash or funding impact)
3. Operating expenses associated with the RFA are predominantly funded from the RFFF
4. Typically, the RFA will be replaced by RFS after the assets are no longer fit for purpose or if it is decided appropriate and agreed to provide a new asset (and sometimes repurpose the asset to another council)

Expected Accounting treatment

Assumes the example of a firefighting vehicle costing \$450,000 with a notional useful life of 25 years.

	Transaction	Impact on Operating Statement	\$	Impact on Balance Sheet and Net Worth of the Council	\$
1	RFA provided to Council	Increases Income Year 1	+450,000	Increases Asset base and Net Worth	+450,000
2	Year 1 of ownership	Depreciation of RFA (\$450,000 / 25 years)	(18,000)	Written Down Value of Asset (WDV) and Net Worth reduced by the depreciation	(18,000)
3	End of Year 1 position		(18,000)		\$432,000
4	Each year thereafter	Annual depreciation to Year 25, cumulative	(450,000)	Annual decrement of WDV of asset and Net Worth of the Council	(450,000)
5	Net Position at Year 25		0		0

Thus, in year 1 the council reflects a \$450,000 income and a \$450,000 increase in its assets and Net Worth that reverses year by year until year 25 at which point it is back to a net zero impact.

Throughout the 25 years, all these entries are non-cash so there is no impact on the cash or funding available for other council operations.

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Credit Worthiness and Borrowings status as a result of the RFA being brought into the Operating Statement and Balance Sheet of the Council

1. TCorp has communicated that they have recently amended their credit methodology relating to the assessment of councils' operating performance to exclude depreciation (as a non-cash item) from operating expenses whilst including scheduled principal repayments to give a more accurate view of councils' ability to contain operating expenditure within operating revenue
2. Hence were depreciation to be included in the operating statement of a council when recognising the RFA, this should have no adverse impact on a council's ability to borrow from TCorp
3. Further, it is noted that from a debt service coverage and interest coverage perspective, TCorp's ratios are based on an EBITDA calculation which adds back depreciation (as a non-cash item) to earnings and therefore does not impact council's ability to borrow if they were to seek to a loan from TCorp.

Accounting Assessment of Control of Red Fleet Assets

1. Under Australian Accounting Standard AASB 116 *Property, Plant and Equipment*, issued by the Australian Accounting Standards Board (AASB) an entity recognises items of property, plant and equipment **in its financial statements**. Therefore, who controls an item is important.
2. AASB 15 (Revenue from Contracts with Customers) defines control as; *'the ability to direct the use of, and obtain substantially all of the remaining benefits from, the asset. **Control includes the ability to prevent other entities from directing the use of, and obtaining the benefits from, an asset'***
3. AASB 16 also includes in the right to control **the right to direct the use of the identified asset** (paras B24-B30)
4. *Framework for the Preparation and Presentation of Financial Statements* (para Aus49.1) states that *'An asset is a resource controlled by the entity as a result of past events and from which future economic benefits are expected to flow to the entity.'* and that *'In respect of not-for-profit entities in the public or private sector Future economic benefits is synonymous with the notion of service potential.'*
5. AASB *Conceptual Framework for Financial Reporting* in para 4.21 states that *'An entity has the present ability to direct the use of an economic resource if it has the right to deploy that economic resource in its activities, or to allow another party to deploy the economic resource in that other party's activities'*

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Key technical arguments that, taken together, conclude control by councils

Ability to direct the use of RFA	Councils are the legal owners of the assets when vested from RFS under S119(2) of the Act
	Under the Service Level Agreements, councils have the ability to allow or prevent RFS from directing the use of and obtaining the benefits from RFA
Obtaining economic benefit from the RFA	Councils have responsibility under the Rural Fires Act (Part 4 – <i>Bush Fire Prevention</i>), to take practicable steps to prevent occurrence of bush fires. Therefore, councils receive the most benefit from the RFA in fulfilment of their statutory obligations. (In practice, brigades carry out this work on behalf of councils)
Preventing other entities from obtaining the benefits from an asset	Councils can prevent RFS from obtaining benefits from the RFA by not entering into service agreements with the RFS
	The Rural Fires Act requires councils to maintain RFA and if lost or destroyed, funds within the RFFF are used to replace RFA, which are again vested in councils

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The Hon. Wendy Tuckerman MP
Minister for Local Government

OFFICIAL

6 October 2022
Ref: A833480

Cr Darriea Turley AM
President
Local Government NSW
L8, 28 Margaret Street
SYDNEY NSW 2000

By email: President@lgnsw.org.au

Dear Cr Turley

The NSW Government is committed to working constructively with the local government sector regarding the accounting treatment of rural fire assets.

To support councils to undertake the recommended stocktake of vested assets, I understand that Treasury wrote to Local Government NSW (LGNSW) on 4 August 2022 providing a current list of red fleet assets compiled by the Rural Fire Service (RFS), as well as standard costing information for these assets, also prepared by RFS.

I am advised that on 6 September 2022 the RFS Commissioner wrote to all RFS Area Commanders and District Managers highlighting the importance of working with councils to provide information that they require in relation to the assets. The Commissioner indicated that RFS District Offices should support councils where they require access to inspect or maintain these assets.

As you will be aware, some councils have expressed concern that recognising the assets has, or would have, an adverse impact on their financial position. To assist in clarifying this matter, I have attached a short summary prepared by officers in Treasury that attempts to:

- set out simply the practical accounting entries that demonstrate that over time councils bear no profitability impact and have no direct cash impact from recognising the assets;
- elaborate on the amended Treasury Corporation assessment of credit for councils that mitigates any impact from including these assets in financial statements; and
- provide a short summary of the key technical accounting arguments.

In addition, I am aware councils are currently working with the Audit Office to finalise their 2021-22 financial statements. We understand that councils have raised potential concerns about the impact of reporting depreciation for RFS assets on local government performance measures. The Office of Local Government (OLG) is aware of these concerns and will take this into account when it undertakes sector monitoring and make appropriate adjustments to the assessment of performance.

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GPO Box 5341 Sydney NSW 2001 ■ P: (02) 8574 5280 ■ W: nsw.gov.au/ministertuckerman

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The Office of Local Government will be in contact shortly to issue invitations to online workshops to enable Treasury to explain the financial arrangements for the recognition of the red fleet assets, including the information attached. Officers from RFS will support Treasury with these discussions.

I trust this information is of assistance and if you require any further information please contact Stewart Walters at stewartwalters@treasury.nsw.gov.au or Ally Dench at ally.dench@olg.nsw.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Wendy Tuckerman', followed by two dots.

The Hon. Wendy Tuckerman MP
Minister for Local Government

Encl: Summary of financial implications Rural Fire Assets

CC:

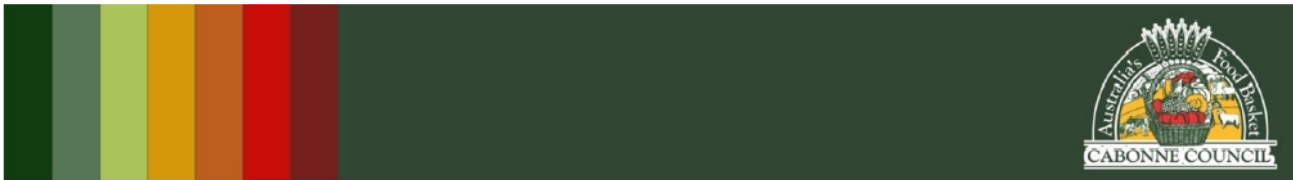
The Hon. Matt Kean MP, Treasurer, Minister for Energy

The Hon. Step Cooke MP, Minister for Emergency Services and Resilience, Minister for Flood Recovery

NSW Local Government Councils

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2



FINANCIAL RESERVES POLICY

STRATEGIC POLICY

Responsible Department: Cabonne Services / Office of the General Manager

Responsible Section: Finance

Responsible Officer: Department Leader - Finance

Objective

Council is committed to best practice financial reserves accounting, in accordance with external statutory and internal management reporting requirements. This policy provides the framework for managing Council's financial reserves and covers all externally and internally restricted reserves.

Introduction

Financial Reserves are established to set aside funds for Council to allocate to specific projects, work programmes, or other purposes as required.

Every Reserve created should have a clear and specific purpose and relate back to the adopted Integrated Planning and Reporting (IP&R) strategies and plans of Council. There should be a clear link between this Policy, and the Reserves created under it, to the Operational Plan, Delivery Program, and where appropriate the Council's asset management plans.

The purpose of this policy is to provide clarity and transparency in the allocation of reserve funds to and from annual operations, to provide for longer term funding requirements. That transparency encompasses the method of calculation of both the fund in total, and its annual movements.

Policy

Creation, Alteration, Cessation of Reserves

This Policy requires Council to undertake certain processes in dealing with Financial Reserves. All significant decisions in relation to Council's Financial Reserves are required to be ratified by Council resolution.

The normal day to day management, operation of Financial Reserves (including transfers to and from reserves which are consistent with the defined purpose of each reserve) is overseen by the General Manager and does not require a Council resolution.

The creation of new Reserves, alterations to existing Reserves, or the cessation of any existing Reserve may only be undertaken by resolution of the Council. Such a resolution should be supported by a rationale setting out all the implications involved. Any such resolution must specify the amount of the transfer.

A schedule of existing Financial Reserves is appended to this policy, outlining for each Reserve, its purpose, the basis on which it is calculated and wherever possible its target balance. Given that they form part of an Appendix to this policy, amendments to the schedules for individual Reserves may be made by Council resolution without the need to amend the policy itself.

Accounting of Reserves

No transfer from any Reserve shall exceed the amount of the existing balance of the Reserve at the time of transfer.

Each Quarterly Budget Review Statement is to include a schedule of Reserves, showing:

- Opening actual balance as at 1 July;
- Estimated transfer to Reserve;
- Estimated transfer from Reserve; and
- Estimated closing balance as at 30 June

Accounting for Internal Loans

The Internal Loans Reserve will be the primary source of funding for internal borrowings. Other Internally Restricted Reserves may also be considered for internal borrowings where it can be demonstrated that the funds held in the reserve are unlikely to be utilised for the intended purpose of the reserve over the term of the proposed loan.

Each loan will be for a maximum period of ten years and provided at an interest rate equivalent to the 5 or 10 year yield for Australian Government Bonds issued by the RBA fixed for the term of the loan. The loan repayments to the reserve (including interest) will be made quarterly and included in the budget commencing from the first quarter following completion of the project(s) funded by the loan.

Each new loan will require a formal request (loan application form) to establish the basis for the project and necessity to borrow. Each application will be assessed by the Deputy General Manager – Cabonne Services, with a recommendation on approval/non-approval made to the General Manager. The Internal Loan will be approved by Council either through adoption of the budget or through a separate report which obtains approval of the budget variations.

Responsibilities

The responsible officer, or parties named in this policy shall be responsible for the relevant reserves:

- Strategic approach and target; and

- Integrity in line with its strategic approach, target, purposes and restrictions.

Department Leader – Finance: has the responsibility of maintaining a schedule of all Financial Reserves in addition to overseeing all the accounting functions in relation to the Reserves including regular reporting through the Quarterly Budget Review Statement.

Definitions

Externally Restricted Reserves: are created as a result of a legislative or other binding contractual requirement governing the use of the funds. These funds must only be expended for the specific purpose defined and cannot be used by Council for any other purpose.

Other externally restricted reserves are created from time to time to hold funds that Council is contractually obligated to hold for a specific purpose, for example, the balance of unexpended grants and contributions.

Internally Restricted Reserves: are funds that the Council has determined are to be used for specific purposes. The Council may resolve to change the purpose of these funds.

References

Local Government Act, 1993

Local Government (General) Regulation, 2005

NSW Local Government Code of Accounting Practice

Procedures to support this policy shall be approved by the Deputy General Manager – Cabonne Services.

History

Minute No.	Summary of Changes	New Version Date
Draft	Policy created and initially adopted by Council	To be confirmed

Appendix 1 – Schedule of Internally Restricted Financial Reserves

Reserve Name	Plant and Vehicle Replacement Reserve
Purpose	To fund the annual replacement program for motor vehicles and other fleet items. The Reserve may also fund any required improvements/modifications to the workshop servicing depots and facilities.
Calculation Basis	The net amount of the annual plant replacement program is appropriated from the Reserve each year. The components of the plant hire charge for depreciation are used to replenish the reserve each year.
Target Balance	Sufficient funding to cover the net cost of the annual plant replacement program, considered on a rolling five/ten year basis.
Responsible	
Approval	

Reserve Name	Employee Leave Entitlements
Purpose	To fund the payment of employee entitlements including annual leave and long service leave on the retirement, resignation, or termination of staff members. This Reserve enables the funding of leave entitlements as it accrues, ensuring that future year's ratepayers are not burdened with the payment of liabilities from prior years.
Calculation Basis	Adjust the balance each year to reflect a minimum of 40% coverage of the total liability for employee provisions whilst also forecasting likely staff retirements with large liabilities pending.
Target Balance	Maintain the Reserve at the higher of 40% of the total liability and 100% of the expected settlement of ELE provisions in the next 12 months.
Responsible	Department Leader - Finance
Approval	Department Leader - Finance

Reserve Name	Infrastructure – Urban Improvements & Renewal
Purpose	To assist in funding infrastructure renewal and improvements for existing infrastructure, with a focus on urban areas and villages. This Reserve may be utilised as a required matching or partial contribution for State or Commonwealth grants to fund new infrastructure.
Calculation Basis	The transfers from reserve should be priority infrastructure projects identified in the adopted budget or alternatively in a revised budget confirmed by Council.
Target Balance	There is no set target for this reserve and the Council may opportunistically make additional transfers to this reserve where surplus funds become available.
Responsible	
Approval	

Reserve Name	Transport Infrastructure
Purpose	To assist in funding transport infrastructure priority works including roads, bridges, footpaths, cycleways.
Calculation Basis	This reserve receives transfer from any surplus funds/profits from contracted works performed by Council including the TFNSW works on State Roads. The transfers from reserve should be rural transport infrastructure priority projects/programs identified in the adopted budget or alternatively in a revised budget confirmed by Council.
Target Balance	There is no set target for this Reserve.
Responsible	Deputy General Manager – Cabonne Infrastructure
Approval	General Manager/Council

Reserve Name	Internal Loans
Purpose	To provide an alternative funding source to external borrowings. Internal borrowings represent a more flexible, timely, lower interest and administratively efficient option in comparison to external borrowings.
Calculation Basis	The Reserve will lend for priority projects and receive repayments through the budget process over a maximum 10 year period.
Target Balance	The process of lending funds and receiving payments ensures a revolving pool of funds is available to fund future capital projects.
Responsible	Deputy General Manager – Cabonne Services.
Approval	General Manager/Council

Reserve Name	Community Services
Purpose	To provide separate banking support for several defined community services programs provided by Council including: <ul style="list-style-type: none"> - Aged & Disabled - After School Hours Care (all towns) - CHSP Transport - Community Transport - Other CHSP services - Family Day Care - Community Housing
Calculation Basis	Transfers to and from this Reserve are based upon the separate general ledger balances maintained for each of these programs.
Target Balance	There is no set target for this reserve.
Responsible	
Approval	

Reserve Name	Environmental Sustainability
Purpose	To provide a funding source for sustainability, flood mitigation and energy savings initiatives.
Calculation Basis	The transfers from reserve should be priority projects/programs identified in the adopted budget or alternatively in a revised budget confirmed by Council
Target Balance	There is no set target for this reserve
Responsible	
Approval	

Reserve Name	Gravel Pit Restoration
Purpose	To fund the restoration of the gravel pits used by Council
Calculation Basis	The income/charge generated from gravel extraction is transferred to the reserve each year.
Target Balance	The target balance is the present value of the estimated costs of remediation as measured by an independent assessment. Any significant balance over and above the target balance is to be considered for transfer to other reserves, e.g. the Internal Loans Reserve.
Responsible	
Approval	

Reserve Name	Molong Limestone Quarry
Purpose	To meet Council's obligations as the site owner for remediation.
Calculation Basis	This quarry is currently inactive. The balance of the reserve represents the net profits to date from its past operations and leasing of the quarry.
Target Balance	The target balance is the present value of the estimated costs of remediation as measured by an independent assessment. This assessment will be undertaken in 2022. This reserve is to be combined into single reserve with the gravel pits reserve following assessment. Depending on timing of the remediation works, it may be possible to lend these funds to other projects through an internal loan.
Responsible	Deputy General Manager – Cabonne Services
Approval	General Manager/Council

Reserve Name	Insurance Provision
Purpose	To provide a funding source for insurance excess amounts for larger claims in order to avoid budget shocks
Calculation Basis	Insurance savings (where applicable) maybe transferred to the reserve in order to maintain the target balance.
Target Balance	\$100,000 is considered an adequate balance to meet the excess on up to 2 liability or 5 property claims. Any significant balance over and above the target balance is to be considered for transfer to other reserves, e.g. the Internal Loans Reserve.
Responsible	Department Leader Finance
Approval	Department Leader Finance

Reserve Name	Aged Living Facility
Purpose	Created in 2019/20 to contribute services towards establishing a facility on the John Holland site. This will not be a Council owned/controlled asset and Council's role is to assist in providing a facility which provides an option for residents to remain living in the local area. The specific nature and timing of Council's contribution is uncertain.
Calculation Basis	As per estimates obtained in 2019/20.
Target Balance	No target determined.
Responsible	General Manager
Approval	General Manager / Council

Reserve Name	Age of Fishes
Purpose	Maintain separate fund for this activity. Provides funding for casual staff member.
Calculation Basis	Residual funds from S355 Committee
Target Balance	No target
Responsible	
Approval	

Reserve Name	Canowindra Town Improvements (former SRV)
Purpose	To fund specific projects and capital works for Canowindra in accordance with the policy adopted for the levy and expenditure of rates income generated by the rating variation.
Calculation Basis	The balance represents the difference between the additional income generated from the SRV and the expenditure on nominated projects.
Target Balance	There is sufficient funding to cover the nominated projects for Canowindra.
Responsible	
Approval	

Reserve Name	Waste Management Reserve
Purpose	To fund the non-domestic components of waste management including the rehabilitation of waste management sites.
Calculation Basis	See calculation workpaper to support the balance of the Domestic Waste Reserve.
Target Balance	A sufficient level of funding to meet the cost of waste site rehabilitation excluding the portion attributed to Domestic Waste Management
Responsible	
Approval	

Proposed Cessation of Internal Reserves as at 30 June 2022

Reserve	Forecast Balance at 30/6/22	Reason for Cessation
Infrastructure Replacement	997,017	Move to Infrastructure – Urban Improvements & Renewal. This provides a more specific focus for these funds.
Budget Contingency	351,808	Move to Internal Loans Reserve. Cessation of this reserve promotes disciplined approach in developing a balanced budget. The use of other reserves e.g. Infrastructure – Urban Infrastructure may be strategically used as an alternative to this reserve.
Capital Works	1,292,003	Move to Infrastructure – Urban Improvements & Renewal. This reserve has funded a mix of new and renewal works e.g. pools, showgrounds etc and matching contributions for grant funds. These items fall within the defined purpose of the Infrastructure – Urban Improvements & Renewal Reserve.
Environment Reserve	126,200	Move to Environmental Sustainability Reserve. This represents a consolidation of the two environmental reserves.
Housing	137,070	Consolidate as a new sub-category within the Community Services Reserve for Community Housing
Office Equipment	157,272	Name change only – Technology & Office Building or Equipment Upgrades which reflects the type of projects funded from this reserve in the past.
Recreation & Culture	1,607	Move to Infrastructure – Urban Improvements & Renewal Reserve. Clearing small balance.
Sewerage	16,791	Move to Internal Loans Reserve. Clearing small balance. External restriction?
Village Enhancement	141,668	Move to Infrastructure – Urban Improvements & Renewal Reserve. Consolidation of reserves. This falls within the definition of the new reserve.

Appendix 2 – Schedule of Externally Restricted Financial Reserves

Reserve Name	Developer Contributions
Purpose	<p>Cash contributions received under S7.11 Environmental Planning and Assessment Act 1979 to meet the increased demand created by development.</p> <p>In accordance with E,P& A Regulation 2000 Part 4, Division 5, clause 35, Council must maintain accounting records that allow monetary contributions and any additional amounts earned from their investment, to be distinguished from all other money held by the Council.</p>
Calculation Basis	In accordance with contributions received under the plan and expenditure on projects that are defined in the Contributions Plan.
Target Balance	Developer contribution cash received is fully expended in accordance with the works program defined in the Contributions Plan.
Responsible	
Approval	

Reserve Name	Domestic Waste Management
Purpose	Section 496 of the Local Government Act 1993 requires Council to make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.
Calculation Basis	<p>The difference between the revenue from the domestic waste management charge and the actual cost of providing the service. Limited to recovering the reasonable cost of providing the domestic waste service, cash received for the service is transferred to this reserve and expenditure incurred for the service is transferred from this reserve.</p> <p>At present, this reserve also includes revenue and expenditure related to the annual charges for waste services levied under S501 of the Act. This component is not externally restricted and ideally should be separated and moved into an internally restricted reserve. This will need to be supported by a detailed workpaper and calculation to satisfy any audit queries.</p>
Target Balance	There should be sufficient funds to meet the costs for the future capital costs and remediation of waste disposal sites for the portion related to domestic waste. The target balance is the present value of the estimated capital costs including remediation as measured by an independent assessment.
Responsible	
Approval	

Reserve Name	Specific Purpose Government Grants
Purpose	This represents the unexpended balance of specific purpose government grants which require separate tracking and acquittal in order to satisfy the conditions of funding.
Calculation Basis	The difference between the grant funding received and the expenditure incurred for each grant received. This is supported by a workpaper and summary of each grant with an unexpended balance.
Target Balance	All grants are fully expended within the timeframes defined within the funding agreement.
Responsible	
Approval	

Reserve Name	Water Supply
Purpose	Council levies annual charges for the maintenance and development of potable water supply services. It is a legislative requirement that these funds be expended on the purpose for which they are levied. This reserve represents the cash balance of the water fund.
Calculation Basis	As per the cash balance of the general ledger of the water fund.
Target Balance	There are sufficient funds available to meet the present value of maintenance and renewal requirements of water fund assets as detailed in the Strategic Asset Management Plan.
Responsible	
Approval	

Reserve Name	Sewerage Services
Purpose	Council levies annual charges for the maintenance and development of sewerage (waste water) supply services. It is a legislative requirement that these funds be expended on the purpose for which they are levied. This reserve represents the cash balance of the sewerage fund.
Calculation Basis	As per the cash balance of the general ledger of the sewer fund.
Target Balance	There are sufficient funds available to meet the present value of maintenance and renewal requirements of sewer fund assets as detailed in the Strategic Asset Management Plan.
Responsible	
Approval	

Reserve Name	Stormwater Management
Purpose	Council charges a Stormwater Levy to every household and business (where stormwater drainage services are provided) in accordance with the policy gazetted by the Minister in October 2005 to improve the management of stormwater. The Stormwater Levy allows Council to undertake significant improvements to the stormwater system.
Calculation Basis	The maximum amounts of the Levy are set by legislation and included in the Delivery Program and Operational Plan.
Target Balance	There is no targeted balance for this reserve. Cash received to be fully expended in accordance with the projects and program in the Delivery Program and Operational Plan.
Responsible	
Approval	

Proposed Cessation of Externally Restricted Financial Reserves as at 30 June 2022

Reserve	Forecast Balance at 30/6/22	Reason for Cessation
Canowindra Town Improvements	1,682,179	Re-categorised as an internally restricted reserve on the basis that it does not meet the definition of an externally restricted reserve. There are no requirements or special condition statutory obligations for reporting on these funds. Whilst Council intends to continue isolating these funds to remain accountable to the Canowindra ratepayers, this practice is not a statutory requirement.
Canowindra Sports Trust	19,232	This does not meet the definition of an externally restricted reserve. The reserve receives an annual transfer from the Canowindra Town Improvements Reserve each year for an electricity cost contribution to the Sports Trust Reserve. The annual contribution can be facilitated by a direct transfer from the Canowindra Town Improvements Reserve.
RMS Contributions	433,796	Moved to Roadworks Reserve. The reserve does not meet the definition of an externally restricted asset as there is no present or forecast obligation to return funds to TFNSW. The current practice involves holding these funds as an external restriction for 12 months prior to transferring funds to the Roadworks Reserve. Any future refunds to TFNSW can be managed from within the Roadworks Reserve.
Regional Roads Block Grant (Unexpended Funds)	53,145	Combined with Specific Purpose Grants. Any unexpended balances for this block grant can be managed in the same manner as other grant programmes.



ACCESS TO INFORMATION HELD BY COUNCIL POLICY

STRATEGIC POLICY

Responsible Department: Cabonne Services

Responsible Section: Governance & Corporate Performance

Responsible Officer: Department Leader – Governance & Corporate Performance

Objective

This policy seeks to:

- define and manage proactive, informal and formal information requests from the public under the GIPA Act
- provide the public with a straightforward and fully transparent process to access information held by Council at minimal cost and/or delay
- provide access to information wherever possible via Council's website.
- define information which may be restricted from public access
- ensure customers are promptly advised of the information they are entitled to access and with clearly documented reasons if access to information is refused
- advise customers of their rights of review if access to information is refused.

Introduction

Cabonne Council is committed to be an open and accessible organisation. The Government Information (Public Access) Act 2009 ("GIPA Act"):

- authorises and encourages the proactive public release of information held by Council
- gives members of the public an enforceable right to access information held by Council
- provides that access to information held by Council is restricted only when there is an overriding public interest against disclosure.

The GIPA Act is prescriptive in relation to the making of applications for access to information, matters to be considered prior to the release of information, exempt information, timeframes for determination of applications and rights of appeal. In particular, the GIPA Act:

- provides access to Council information in four ways:
 - mandatory proactive release via Council's website (open access information)

- authorised proactive release via Council's website
- informal release subject to an informal access application
- release subject to a formal access application
- prescribes an application fee and processing charges in relation to particular types of applications (refer to Council's Fees and Charges)
- requires a determination of a formal access application within 20 working days of receipt
- requires a written determination of a formal access application to address specific matters
- prescribes an internal review process
- prescribes an external review process to either the NSW Civil and Administrative Tribunal (NCAT) or the Information Commissioner

Policy

Public access to information held by Council is facilitated by GIPA subject to certain restrictions as set out in the Act and summarised in this policy.

The GIPA Act is designed to meet community expectations of more open and transparent government for the people of NSW. The Act encourages local councils and NSW government agencies to make it as easy as possible for members of the public to gain access to government information.

Council is also required to comply with the Information Protection Principles prescribed by the Privacy and Personal Information Protection Act, 1998 ("PPIPA Act") and the Health Privacy Principles prescribed by the Health Records and Information Privacy Act 2002 relating to the management of personal information held by Council.

This policy must therefore be read in conjunction with Council's Privacy Management Policy available for inspection on Council's website.

Accessing Information

Access to information is provided in accordance with the GIPA Act and Regulations. Any member of the public has a legal right to make an application to Cabonne Council for access to information that Council holds. There is a right of access under the GIPA Act to information held by Council unless there is an overriding public interest against disclosure.

While any application will be considered on its merits, Council may refuse to deal with an application for access where dealing with the application would require an unreasonable and substantial diversion of Council's resources, or where the information sought has been the subject of a subpoena or court order and is available to the applicant as a result of having been produced in compliance with the subpoena or court order.

Open Access

Information held by Council that is available as Open Access Information is listed in Section 18 of the GIPA Act and in Schedule 1 of the GIPA Regulation. The Open Access Application Form is available on Council's website and at Council Offices.

Open Access Information is available for inspection at Council offices during normal business hours, free of charge. In addition, Council's website also provides many documents for public viewing unless there is an overriding public interest against disclosure.

The open access documents include:

- Council policies
- an Agency Information Guide with information about Council's structure and functions, listing the type of information that is publicly available
- a disclosure log of formal access applications where in Council's opinion the information released may be of interest to other members of the public
- a register of contracts having a value of more than \$150,000 that Council has with private sector bodies

Information that is considered Open Access and is archived will be made available as soon as reasonably practical. A copy of a record containing the information can be provided at the cost of photocopying charges as listed in Council's Fees and Charges.

Copies of documents provided by Council are for information purposes only and are provided by Council to meet its requirements under relevant legislation. Copyright law still applies to each document. The copyright owner's consent is required if any part of the document is used for any other purpose.

Informal Access Application

An Informal Access Application Form is available on Council's website and at Council Offices, to be completed where an applicant seeks access to information not under Open Access Information.

There is no application fee required for an informal access application. A copy of a record containing the information can be provided at the cost of photocopying charges as listed in Council's Fees and Charges.

There is no legislated timeframe for the processing of informal applications; however, Council aims to process all applications within 30 working days. Complex requests may take longer and, in these cases, Council will contact the applicant and advise an expected timeframe.

An applicant who is not given information in response to an Informal Application will be informed of their right to make a Formal Access Application under the GIPA Act.

Formal Access Application

A Formal Access Application Form is available on Council's website and at Council Offices.

Council retains the discretion to require a formal release application in appropriate circumstances, for example:

- searching for and retrieving the information sought would require a significant diversion of resources
- the material contains information about a third party that cannot be deleted easily or without rendering the information useless, and consultation would need to occur

- the material is sensitive in nature and requires public interest test considerations.

The Formal Access Application requirements to be completed for a valid application must:

- be in writing and sent to or lodged at Council
- clearly indicate that it is an access application made under the GIPA Act
- be accompanied by a fee of \$30.00
- state a postal address in Australia as the address for correspondence in connection with the application
- include such information as is reasonably necessary to enable the information applied for to be identified.

Council is required to acknowledge formal applications within 5 working days and make its decision within 20 working days of receipt of the formal application. This period can be extended by up to 15 working days if consultation is required or records are required to be retrieved from archives. A request for an advance deposit may also extend the statutory time period.

Any determination to refuse access will include reasons for the decision. If charges are payable, access will be given to the information only when the payment has been received.

In accordance with GIPA Part 4 Division 2, Council may transfer an application to another agency where the other agency is known to hold the information and the information relates more closely to the functions of that agency, or where Council does not hold the information and the other agency is known to hold it.

Appeal rights will also be included in the letter of determination.

Review Rights

There are a number of review rights under the GIPA Act outlined in Part 5 if an applicant is refused access to information:

- internal review by Council's Public Officer
- external review by the Information Commissioner
- external review by the NCAT

Internal Review

Application for internal review must be made within 20 working days after the notice of decision being given to the applicant and must be accompanied by an application for internal review and a fee of \$40.00.

The review will be undertaken by Council's Public Officer who was not involved in making the original decision. A determination from an internal review will be issued within 15 working days. This may be extended by up to 10 working days where there is a need to consult with new third parties.

External Review by the Information Commissioner

An access applicant can appeal directly to the Information Commissioner. They do not first have to have an internal review of the decision. If the person seeking review is not the access applicant, you must seek an internal review before applying for review by the Information Commissioner.

Applicants have 40 working days from being notified of the decision to ask for a review by the Information Commissioner.

External Review by the NSW Civil and Administrative Tribunal

Applicants do not have to have the decision reviewed internally, or by the Information Commissioner, before applying for review by the NCAT.

Applicants have 40 working days from being notified of the decision to apply to the NCAT for review. If the applicant has applied for review by the Information Commissioner, they have 20 working days from being notified of the Information Commissioner's review outcome to apply to the NCAT.

Agency Information Guide

Under the GIPA Act, Council is required to have an Agency Information Guide which must include information about Council, its structure, functions, policies and detail Council information that is made publicly available.

This needs to be developed within 6 months of the commencement of the Act and reviewed and adopted at least every twelve months. Council must notify the Information Commissioner before adopting or amending its Agency Information Guide. Council's Agency Information Guide is accessible on Council's website.

Councillors' Access to Information

The LGA requires that councillors as a group direct and control the council's affairs, allocate resources, determine policy, and monitor its performance. As individuals, councillors also communicate council policy and decisions to the community, exercise community leadership and represent the views of residents and ratepayers to council.

Councillors have a right to access council information that is reasonably necessary for exercising the functions of their civic office, including those roles outlined above which extend beyond decision making at formal meetings.

The entitlement of a councillor to access information is expressly included in the Model Code of Conduct for Local Councils in NSW (section 439 LGA). Clause 10 of the Model Code provides guidance on the requirements for staff to provide information to councillors. It states that councillors must be provided with sufficient information to carry out their functions.

It is expected that councillors will act reasonably in making a request for information. When dealing with a request by a councillor for information, the General Manager must also act reasonably.

When making a request councillors should precisely detail the information and nature of the information on the Councillor Access to Information Request form. See annexures.

Copyright

Copyright issues may arise when requests are made for copies of documents held by Council. The Commonwealth Copyright Act 1968 takes precedence over State legislation. Therefore, the right to copy documents under the GIPA Act does not override the Copyright Act. Nothing in the GIPA Act or Regulations permits Council to make government information available in any way that would constitute an infringement of copyright.

Access to copyrighted documents will be granted by way of inspection only unless the copyright owner's written consent is provided. Where authority is unable to be obtained, copies of copyright material will not be provided.

Copyright material includes, but is not limited to, plans/drawings, consultant reports and survey reports.

Responsibilities

General Manager: responsible for overall control and implementation of the policy. Ensuring councillors are provided with the necessary information they require in order to make informed decisions and to carry out their civic duties affectively.

Deputy General Managers & Department Leaders: responsible for compliance with the Government Information (Public Access) Act and responding to applicants for an internal review under Part 5 of the Government Information (Public Access) Act.

Department Leader – Governance & Corporate Performance, Risk & Legal Coordinator, Senior Executive Assistant – Office of the General Manager and Governance Officer: responsible for responding to formal access applications under Part 4 of the Government Information (Public Access) Act.

References

Government Information (Public Access) Act 2009
Government Information (Public Access) Regulation 2009
Privacy and Personal Information Protection Act 1998
Health Records and Information Privacy Act 2002
State Records Act 1998
Local Government Act 1993
Environmental Planning and Assessment Act 1979
Companion Animals Act 1998

History

Minute No.	Summary of Changes	New Version Date
08/10/17	Adopted by Council	20/10/08
10/02/17	Ratified by Council	15/02/10
10/08/23	Amended for Implementation of GIPA Act 2009 – Adopted by Council	23/08/10
10/12/25	Amended to include the Administration Officer as an additional Right to Information Officer and to include reference to Councillor's access to information as per DLG Circular 10-30	20/12/10
11/06/14	Adoption reaffirmed at June Council meeting	27/06/11
13/09/30	Readopted as per s165(4)	17/09/13
18/07/14	DLG changed to OLG. Changes made to policy names in Related Documents and throughout document. Minor typographical errors corrected. Updated 10 working days to one week or two working days when received via email for responses to customer service requests. Readopted as per s165(4)	24/07/18
Draft	Full review of policy in line with the GIPA Act	To be confirmed



INFORMAL ACCESS REQUEST FORM

[Section 18 Government Information (Public Access) Act 2009 & Schedule 5 - Government Information (Public Access) Regulation 2009]

THIS FORM IS TO BE USED FOR ACCESS AND/OR DISCLOSURE OF DOCUMENTS HELD BY THE COUNCIL WITHIN FILES OR STORED ELECTRONICALLY ON COUNCIL'S RECORDS MANAGEMENT SYSTEM

Contact the Council on phone 02 6392 3200; email council@cabonne.nsw.gov.au; fax 02 63 923260 or Mail on PO Box 17 Molong NSW 2866

APPLICANT'S DETAILS

Surname Given Names Title (Mr/Mrs/Ms)

Postal Address

..... Postcode

Telephone Number (H)..... (W) (M)..... Fax

Number..... E-mail

IS THE INFORMATION ABOUT YOUR PERSONAL INFORMATION? YES / NO

I REQUIRE ACCESS TO THE FOLLOWING INFORMATION:

.....

.....

IF THE INFORMATION IS ABOUT PROPERTY: PROPERTY DETAILS

Street Address

Lot No DP or SP No Application No

Building Name: Approx Age of Building

Description of development

COPYING CHARGES

Copy charges apply in accordance with Council's adopted fees and charges.

Applicant advised of estimated copying charges of \$..... YES / NO / NOT REQUIRED

DOCUMENT INSPECTION / DELIVERY DETAILS

Inspect at Molong / Cudal / Canowindra Council office only Circle one item.

OR

Forward by Mail / Fax / E-mail Circle one item.

OWNER'S OR ARCHITECT'S CONSENT IS REQUIRED FOR REQUESTS FOR COPIES OF (DEVELOPMENT & BUILDING APPLICATION & CONSTRUCTION CERTIFICATE) PLANS & ALSO FOR COPIES OF BUILDING CERTIFICATES

Owner's or Architect's Name

Signature of Applicant Date

PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE

Purpose of collection: Public access to Council's documents.

Intended recipients: Council staff and is publicly available under the Government Information Public Access Act 2009.

Supply: Voluntary, a consequence of non provision is that insufficient information will be provided.

Access / Correction: Requests for access / correction of information under the Government Information (Public Access) Act or Privacy & Personal Information Protection Act 1998, contact the Council's Public Access Coordinator.

Storage: This form will be placed on a relevant file and/or will be saved on Council's main records management database when the request has been processed and the enquiry is completed.

OFFICE USE ONLY

Request received by..... Location (Canowindra, Cudal, Molong) Date.....

(name) (Circle one)

Total Fees Total Fees Paid..... Receipt Number.....

Referred to..... Department..... Date.....

Completed by..... Completed date.....



PO BOX 17
MOLONG NSW 2866

Government Information (Public Access) Act 2009 ACCESS APPLICATION

Please complete this form to apply for formal access to government information under the *Government Information (Public Access) Act 2009* ("GIPA Act"). If you need help in filling out this form, please contact the Right to Information Officer on 6392 3221 or visit our website at www.cabonne.nsw.gov.au.

Your details

Surname: **Title:** Mr / Ms / Miss / Mrs

Other names:

Postal address: **Postcode:**

Day-time phone: **Facsimile:**

Email:

The questions below are optional and the information will only be used for the purposes of providing better service.

Place of birth: **Main language spoken:**

Aboriginal or Torres Strait Islander: Yes / No (circle one)

Do you have special needs for assistance with this application:

.....
.....

I agree to receive correspondence at the above email address.

Government information

Please describe the information you would like to access in enough detail to allow us to identify it.

Note: If you do not give enough details about the information, the agency may refuse to process your application.

.....
.....
.....
.....
.....
.....
.....

Are you seeking personal information? **Yes / No** (circle one)

Form of access

How do you wish to access the information?

- Inspect the document(s) A copy of the document(s)
- Access in another way (please specify).....

Application Fee

I attach payment of the **\$30 application fee** by cash / cheque / money order (circle one).

(Note: please do NOT send cash by post)

Disclosure log

If the information sought is released to you and would be of interest to other members of the public, details about your application may be recorded in the agency's 'disclosure log'. This is published on the agency's website.

Do you object to this? **Yes / No** (circle one)

Discount in processing charges

If you are given access to the information sought, you may be asked to pay a charge for processing the application (\$30 / hour). Some applicants may be entitled to a 50% reduction in their processing charges. If you wish to apply for a discount, please indicate the reason:

- Financial hardship – please attach supporting documentation (e.g. a pension or Centrelink card).

AND / OR

- Special benefit to the public – please specify why below:

.....

.....

.....

.....

Applicant's signature:

Date:



COUNCILLORS' ACCESS TO INFORMATION REQUEST FORM

THIS FORM IS TO BE USED FOR ACCESS AND/OR DISCLOSURE OF DOCUMENTS HELD BY THE COUNCIL WITHIN FILES OR STORED ELECTRONICALLY ON COUNCIL'S RECORDS MANAGEMENT SYSTEM

Please deliver to Council's Canowindra, Cudal or Molong, offices; email council@cabonne.nsw.gov.au; fax 02 63 923260 or post to PO Box 17 Molong NSW 2866

COUNCILLOR'S DETAILS

Surname Given Names Title (Mr/Mrs/Ms)

Postal Address

..... Postcode

Telephone Number (H)..... (W) (M).....

Fax Number..... E-mail

I require access to the following information required to carry out my civic duties:

DOCUMENT INSPECTION / DELIVERY DETAILS

Inspect at Molong / Cudal / Canowindra Council office only Circle one item.

OR

Forward by Mail / Fax / E-mail Circle one item.

PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE

Purpose of collection: Councillor access to Council's documents.

Intended recipients: Council staff and is publicly available under the Government Information Public Access Act 2009.

Supply: Voluntary, a consequence of non provision is that insufficient information will be provided.

Access / Correction: Requests for access / correction of information under the Government Information (Public Access) Act or Privacy & Personal Information Protection Act 1998, contact the Council's Public Access Coordinator.

Storage: This form will be placed on a relevant file and/or will be saved on Council's main records management database when the request has been processed and the enquiry is completed.

Note: Councillors may lodge a formal Access Application under the Government Information (Public Access) Act 2009 if the Information is not provided in response to this request.

OFFICE USE ONLY

Request received by..... Location (Canowindra, Cudal, Molong) Date.....
 (name) (Circle one)

Request approved or if not Reason for refusal:

Completed by..... Completed date.....



FRAUD AND CORRUPTION

STRATEGIC POLICY

Responsible Department: Cabonne Service

Responsible Section: Governance & Corporate Performance

Responsible Officer: Department Leader - Governance & Corporate Performance

Objective

The Fraud and Corruption Policy is Cabonne Council's commitment to protecting council assets, revenue and expenditure from any attempt by members of the public, contractors, agents, intermediaries, volunteers, Councillors or its own employees to gain financial or other benefits by deceit, bias or dishonest conduct.

Introduction

Cabonne Council's commitment to fraud and corruption control will be managed by ensuring that fraudulent or corrupt activity is prevented, conflicts of interest are avoided, and auditing systems are in place to deter and /or identify corrupt activities.

Policy

Cabonne Council recognises that as a public authority it is exposed to a broad range of potential fraud and corruption exposures. Council's commitment to fraud and corruption control will be managed by ensuring that fraudulent or corrupt activity is prevented, conflicts of interest are avoided, and auditing systems are in place to deter and/or identify corrupt activities.

In accepting its responsibility for good governance of the Shire, Council will set the example for transparency and integrity in the provision of services to the community and the management of the Council organisation.

All reports received will be fully investigated and appropriate action taken.

Councillors and employees must be aware of the Council's intention to suspend or dismiss employees, report internal and external fraudulent or corrupt activity to the relevant authorities to investigate any Councillor or employee and any other parties to the matter, and if found to be involved in fraudulent and /or corrupt behaviour will result in prosecution. Council will pursue recovery of any financial loss through civil proceedings.

Responsibilities

Responsibility for fraud and corruption prevention rests with the leadership team, councillors, employees, volunteers and agency or contract employees who represent the Council and who collectively must accept ownership of the controls relative to this Policy.

General Manager: has principal responsibility for fraud and corruption controls to ensure compliance with the Standards and Guidelines and that appropriate governance structures are in place and effective.

Deputy General Manager Cabonne Services: responsible for the day-to-day management of this Policy as well as fraud and corruption control within the Council. Responsibilities include:

- Collating information on detected fraud and corruption incidents;
- Recording the response to detected fraud and corruption incidents;
- Managing the investigation of, and resources required for the investigation of, detected incidents;
- Where necessary, reporting matters to the New South Wales Policy, Independent Commission Against Corruption (ICAC) or other external agency as necessary;
- Managing reports made to New South Wales Police, ICAC or another external agency;
- Ensuring risk assessment tools on fraud and corruption are available for relevant employees;
- Collating the outputs of fraud and corruption risk assessment exercises conducted across the organisation;
- Liaising with the Department Leader People and Culture on detected fraud and corruption matters that require investigation pursuant to the Council's Disciplinary Procedure;
- Co-ordination of the provision of fraud and corruption awareness training for Councillors and employees;
- Benchmarking the policies that comprise the Council's Fraud and Corruption Control Framework with other like organisations;
- Scheduling internal assessments of high-risk Units;
- Reporting any known or suspected incidents of fraud to the General Manager; and
- Reporting incidents of fraud to the Audit, Risk and Improvement Committee with recommendation for action to avoid further such incidents.

Deputy General Managers: responsible for:

- Ensuring that all contractors and their employees working on behalf of their areas, are made aware of their responsibilities and acceptable behaviours in relation to Council's Fraud and Corruption Policy and associated procedures.
- That Council's Fraud and Corruption Policy and associated procedures are incorporated into contracts where applicable.

- That Fraud and Corruption controls are developed and implemented by every department within their area.

Leaders: responsible for ensuring that effective Fraud and Corruption Controls are in place within their department, are effective and implemented by all employees, contractors and volunteers.

Leader - People and Culture: responsible for providing advice on matters that require investigation pursuant to the Council's Procedure for the Administration of the Code of Conduct, including:

- Providing advice on the application of the Council's Disciplinary Procedure;
- Incorporating fraud and corruption prevention responsibilities into Council's staff training and induction program;
- Ensuring that fraud and corruption prevention responsibilities are specified in the position description of Department Leaders; and
- Liaising with the Deputy General Manager Cabonne Services and the General Manager when required.

Employees, Contractors and Volunteers: responsibilities include:

- Being aware of the content and provision of this Policy and the Policies that comprise the Council's Fraud and Corruption Control Framework;
- Assist in the identification of risk exposure to corrupt or fraudulent activities in the workplace; and
- Report concerns regarding suspected fraudulent and/or corrupt conduct at the earliest opportunity.

Internal Audit: Internal Audit is responsible to test and identify weaknesses in Council's systems and processes. Internal Audit activity can be, in the context of addressing all business risks, an effective part of the overall control environment to identify the indicators of and the potential for fraud and corruption.

Definitions

Corruption: Defined as dishonest activity in which a Councillor, Executive Leadership Team, Leaders, employees, contractors or volunteers of Cabonne Council act contrary to the interests of the organisation and abuses his/her position of trust in order to achieve some personal gain or advantage.

Fraud: Defined as the use of deception or misrepresentation to obtain an unjust advantage or to cause a disadvantage or loss to Cabonne Council, including benefiting another, and includes theft, or misappropriation of Cabonne Council's assets or finances to the detriment of its employees, residents, and ratepayers.

Fraud can also involve misuse of confidential information, abuse of discretions, facilities, and employment conditions, redirection of goods or services for personal use and inappropriate arrangements with contractors and other third parties.

Examples of fraud, for the purpose of this Policy, include but are not limited to:

- Theft and/or misappropriation of Council revenue in the form of cash, cheques, money order, electronic funds transfer or other negotiable instrument;
- Theft of equipment, parts, software, and office supplies from Council premises;
- Deliberate over-ordering of materials or services to allow a proportion to be used for personal purposes;
- Submission of sham taxation arrangements for an employee or contractor to circumvent the Council's procedure for engagement of employees and contractors;
- Submission of fraudulent applications for reimbursement;
- Unauthorised amendment or correction to previously authorised forms;
- Payment to fictitious employees or suppliers;
- Falsification of time or attendance records;
- Damage, destruction or falsification of documents for the purpose of material gain; and
- Misrepresentation of qualifications in order to secure a position of employment.

Corrupt conduct includes the asking for, or receiving a benefit of any kind, the acceptance of a bribe, in any form, which is punishable under New South Wales law, or under the Local Government Act 1993).

Council employees and Councillors are to be mindful that the inappropriate acceptance of a gift or hospitality may be seen as acceptance of a bribe. Refer to the Council's Receiving Gifts and Benefits Procedure.

References

Local Government Act 1993 (NSW)

Local Government (General) Regulation 2005

Independent Commission Against Corruption Act 1988 (NSW)

Fraud and Corruption (Incorporating ICAC Reporting) Procedures – Located in Council's Electronic Records Management System

Protected Disclosure Procedures – Located in Council's Electronic Records Management System

Procedures for the Administration of the Code of Conduct – Located in Council's Electronic Records Management System

Code of Conduct Policy – Located in Council's website

Enterprise Risk Management Policy – Located in Council's website

Procurement (Incorporating Local Supplier Preference) Policy – Located in Council's website

Media and Social Media Protocols Policy – Located in Council's website

Receiving Gifts and Benefits Procedure – Located in Council's Electronic Records Management System

Assets Management Policy – Located in Council's website

Payment of Expenses and the Facilities for Mayor and Councillors Policy – Located in Council's website

Source of Finance Policy – Located in Council's Electronic Records Management System

Cash Discrepancies Policy – Located in Council's Electronic Records Management System

History

Minute No.	Summary of Changes	New Version Date
18/02/16	Policy adopted	27 February 2018
Draft	Transferred onto new policy template and position title changes in line with organizational restructure. Policy content reviewed in line with legislation.	To be confirmed

13th September 2022

3 Broad St Eugowra 2806

jenwebb27@y7mail.com

Mayor Kevin Beatty,

I am writing on behalf of the St Joseph's Primary School Eugowra P&F in regards to the Colour Fun Run & Family Fun Day event that we are holding on the 23rd October 2022. The Colour Fun Run Day is an event that we are organising so that we can help raise funds for a Mud Kitchen, to help encourage imaginative play. The P&F committee would like to ask the council if they would be willing to help with the funding of the colour powder for the run, if it would be possible to get a donation of \$150 to help cover the cost for the powder that would be greatly appreciated

Thank you

Jenny Bray

P&F President

St Joseph's Primary School Eugowra

Cabonne After School Care – Technology Integration proposal

Scope: add 14 casual users – with individual access to email, Microsoft Teams, and Internet connectivity at 6 new locations.

A shared Tablet device with a kiosk account would not be suitable with a kiosk set up because of the potential data cross-over from various users on one kiosk account.

A traditional laptop would not work either because of the required network infrastructure required to provide internet connectivity at each site.

The solution provided to integrate 14 casual users to the ASC Team is to provide each casual an iPad tablet, a [Microsoft Office 365 F3 licence](#) and a Telstra Data Service. All Group Data is held in the ASC Team SharePoint recently created.

Benefits:

- Each casual worker works independently from each other yet fully connected to the Team using the ASC recently Group and their assigned iPad
- Each user is connected regardless of the site they work at.
- No network deployment required
- Secure through Microsoft End to End encryption and MFA
- One single Data repository for all the groups' data
- Each user has access to the Microsoft Office Suite Products
- Each tablet can be easily re-assigned to another person using self-service Cabonne Council Endpoint management and is an asset of the Community Services team
- The solution is innovative, agile and addresses the needs of the project.

Cost:

• iPad 256GB WIFI + Cellular	\$929
• Cover	\$70
• Data Plan	\$228 /year (\$19 a month)
• Office 365 F3 Licence Plan	\$110/ year
Total	\$1337 per user
Initial Investment required	\$13370

Potential Challenges:

- Ensuring return of equipment for departing employees.
- No per location shared device, staff would use their assigned tablet for signing in children etc. Is a locker available on site or in Molong FDC if necessary?
- Turnover of staff, short turn arounds for appointments could leave fresh staff without devices.
- A timely decision must be made to satisfy the lead time for equipment delivery and enabling of the plan.

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2022 to 30/09/2022

Council's responsible Accounting Officer is required to prepare and submit a Quarterly Budget Review Statement (QBRS) to the governing body of council in accordance with clause 203(1) of the Local Government (General) Regulation 2005.

The Quarterly Budget Review Statement (QBRS) is a report whereby Councillors are informed of the Council's financial position at the end of each quarter. This allows the performance and progress measured against the Original Budget adopted by Council on the 24th May 2022, to be monitored.

The Local Government Code of Accounting Practice and Financial Reporting requires the QBRS to contain the following for your review:

	Page
1. Statement by Responsible Accounting Officer	1
2. Budget Review Income & Expenditure Statement	
2.1 Statement by Type	2
2.2 Statement by FUNDS	3
3. Budget Review Cash Budget	4
4. Budget Review Capital Budget	5
5. Budget Review Recommended Changes	6
6. Budget Review Internal & External restrictions	7
7. Budget Review Cash & Investment Position	8
8. Budget Review Contractors and Other Expenses	9
7.1 Contracts Listing	
7.2 Consultancy and Legal Expenses	

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2022 to 30/09/2022

**1. Statement by Responsible Accounting Officer on Council's
Financial Position**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for the quarter ended 30 September 2022, indicates that Council's projected financial position at 30 June 2023 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure

Signed:  Date: 20.10.2022
Heather Nicholls (DGM - Cabonne Services)
Responsible Accounting Officer

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2022 to 30/09/2022

2.1 Budget Review Income & Expenditure Statement (Consolidated)

	Original Budget 2022/2023	Approved Changes	Revised Budget	Recommended Changes Sept	Projected Year End Result	Actual YTD
Income from Continuing Operations						
Rates and Annual Charges	15,754,084	-	15,754,084	-	15,754,084	13,071,024
User Charges and Fees	7,893,497	-	7,893,497	-	7,893,497	835,892
Interest and Investment Revenues	349,989	-	349,989	-	349,989	(147)
Other Revenues	968,648	-	968,648	-	968,648	294,981
Operating Grants & Contributions	10,179,853	331,179	10,511,032	-	10,511,032	3,379,069
Capital Grants & Contributions	14,195,373	-	14,195,373	5,590,862	19,786,235	3,336,060
Net gain from disposal of assets	300,000	-	300,000	-	300,000	-
Total Income from Continuing Operations	49,641,444	331,179	49,972,623	5,590,862	55,563,485	20,916,879
Expenses from Continuing Operations						
Employee Costs & Oncosts	16,622,850	31,259	16,654,109	-	16,654,109	3,421,525
Borrowing Costs	123,276	-	123,276	-	123,276	17,938
Materials	4,092,322	262,261	4,354,583	46,323	4,400,906	1,248,206
Contracts & Consultancy	2,926,259	202,246	2,724,013	910,889	3,634,902	2,589,840
Depreciation & Amortisation	12,655,735	-	12,655,735	-	12,655,735	3,163,934
Other Expenses	5,048,370	4,348	5,052,718	102,040	5,154,758	1,673,329
Total Expenses from Continuing Operations	41,468,812	95,622	41,564,434	1,059,252	42,623,686	12,114,772
Operating Result from Continuing Operations	8,172,632	235,557	8,408,189	4,531,610	12,939,799	8,802,107
Operating Result before Capital Grants & Contributions	(6,022,741)	235,557	(5,787,184)	(1,059,252)	(6,846,436)	5,466,047

Notes:

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Cabonne Council
Quarterly Budget Review
For the period from 01/07/2022 to 30/09/2022

2.2 Budget Review Income & Expenditure Statement - BY FUNDS

	GENERAL		WATER		SEWER	
	Original Budget	Projected Year End Result	Original Budget	Projected Year End Result	Original Year End	Projected Year End Result
Income from Continuing Operations						
Rates and Annual Charges	12,994,074	12,994,074	534,037	534,037	2,225,973	2,225,973
User Charges and Fees	7,240,430	7,240,430	565,181	565,181	87,886	87,886
Interest and Investment Revenues	323,937	323,937	9,538	9,538	16,514	16,514
Other Revenues	954,169	954,169	8,747	8,747	5,732	5,732
Operating Grants & Contributions	10,179,853	10,511,032	-	-	-	-
Capital Grants & Contributions	14,076,941	19,667,803	20,000	20,000	98,432	98,432
Net gain from disposal of assets	300,000	300,000	-	-	-	-
Total Income from Continuing Operations	46,069,404	51,991,445	1,137,503	1,137,503	2,434,537	2,434,537
Expenses from Continuing Operations						
Employee Costs & Oncosts	15,387,520	15,418,779	571,801	571,801	663,529	663,529
Borrowing Costs	1,099	(258,138)	18,931	68,221	103,246	313,193
Materials	3,781,643	4,090,227	96,522	96,522	214,157	214,157
Contracts & Consultancy	1,695,505	1,773,356	411,166	821,708	819,588	1,039,838
Depreciation & Amortisation	11,109,505	11,109,505	669,680	669,680	876,550	876,550
Other Expenses	4,359,148	4,465,536	276,100	276,100	413,122	413,122
Total Expenses from Continuing Operations	36,334,420	36,599,265	2,044,200	2,504,032	3,090,192	3,520,389
Operating Result from Continuing Operations	9,734,984	15,392,180	(906,697)	(1,366,529)	(655,655)	(1,085,852)

Notes:

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Cabonne Council
Quarterly Budget Review
For the period from 01/07/2022 to 30/09/2022

3. Budget Review Cash Budget

	Original Budget 2022/2023	Approved Changes	Recommended Changes Sept	Revised Budget
Income from Continuing Operations				
Rates and Annual Charges	15,754,084	-	-	15,754,084
User Charges and Fees	7,893,497	-	-	7,893,497
Interest and Investment Revenues	349,989	-	-	349,989
Other Revenues	1,779,648	-	-	1,779,648
Operating Grants & Contributions	10,179,853	331,179	-	10,511,032
Capital Grants & Contributions	14,195,373	-	5,590,862	19,786,235
Net gain from disposal of assets	300,000	-	-	300,000
Total Income from Continuing Operations	50,452,444	331,179	5,590,862	56,374,485
Expenses from Continuing Operations				
Employee Costs & Oncosts	16,622,850	31,259	-	16,654,109
Borrowing Costs	123,276	-	-	123,276
Materials	4,092,322	262,261	46,323	4,400,906
Contracts & Consultancy	2,926,259	202,246	910,889	3,634,902
Other Expenses	5,038,162	4,348	102,040	5,144,550
Total Expenses from Continuing Operations	28,802,869	95,622	1,059,252	29,957,743
TOTAL OPERATING CASH GENERATED	21,649,575	235,557	4,531,610	26,416,742
Less Capital Expenditure	(25,996,086)	(3,415,817)	(11,547,845)	(40,959,748)
Cash from Reserve Transfers	4,442,118	3,415,817	6,741,396	14,599,331
Budget Surplus/Deficit	95,607	235,557	(274,840)	56,324
	<i>Surplus</i>			<i>Surplus</i>

Note: Based on past performance, the current surplus is unlikely based on assessment made by the engineers. We are heading towards a balanced budget.

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2022 to 30/09/2022

4. Budget Review Capital Budget

	Original Budget 2022/2023	Approved Changes	Revised Budget	Recommended Changes Sept	Projected Result Year End	Actual YTD
Capital Expenditure						
Works in Progress	4,606,702	-	4,606,702	959,850	5,566,552	740,587
Plant & Equipment	2,989,321	441,918	3,431,239	3,219,025	6,650,264	268,853
Office Equipment	-	-	-	52,365	52,365	-
Intangible Assets	-	-	-	-	-	-
Land	300,000	-	300,000	256,609	556,609	-
Land Improvements	172,500	-	172,500	11,500	184,000	-
Buildings	889,000	-	889,000	374,367	1,263,367	48,734
Other Structures	1,524,480	418,287	1,942,767	103,780	2,046,547	209,516
Swimming Pools	1,398,000	-	1,398,000	-	1,398,000	-
Water Supply Network	291,500	761,612	1,053,112	725,006	1,778,118	11,500
Sewer Supply Network	88,000	1,794,000	1,882,000	1,794,000	3,676,000	-
Restart/Pipeline Project	-	-	-	42,663	42,663	65,021
One off Projects	520,560	-	520,560	-	520,560	-
Roads, Bridges, Footpaths	13,216,023	-	13,216,023	4,008,680	17,224,703	1,063,314
Loan Repayments	-	-	-	-	-	-
Total Capital Expenditure	25,996,086	3,415,817	29,411,903	11,547,845	40,959,748	2,407,525
Capital Funding						
Rates & Other Untied Func	5,916,487	-	5,916,487	-	5,916,487	(980,004)
Capital Grants & Contribut	14,876,941	-	14,876,941	5,240,862	20,117,803	3,336,060
Reserves:						
- External Restrictions/Res	880,750	2,013,823	2,894,573	-	2,894,573	-
- Internal Restrictions/Res	4,321,908	1,401,994	5,723,902	6,306,984	12,030,886	51,469
Loan Funding	-	-	-	-	-	-
Receipts from Sale of Ass	-	-	-	-	-	-
Total Capital Funding	25,996,086	3,415,817	29,411,903	11,547,845	40,959,749	2,407,525

Notes:

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Cabonne Council
Quarterly Budget Review
For the period from 01/07/2022 to 30/09/2022

5. Budget Review Recommended Budget Changes**Income**

Decrease	C/FWD - Grant Income - Fixing Local Roads - Cadia Road Rehabilitation	- 500,476
Increase	C/FWD - Grant Income - Roads to Recovery 21/22 - Casuarina Road Rehabilitation	1,456,262
Increase	C/FWD - Grant Income - Fixing Local Roads - Borenore upgrade (Bradleys Rd to Akhurst Rd)	1,123,783
Increase	C/FWD - Storringer County Communities Fund - Yeoval recreation ground landscape masterplan - S	71,445
Increase	C/FWD - State Library of NSW - Molong Community Centre/Library - Establishment /Refurbishmer	2,993,108
Increase	C/FWD - Resources for Regions (R4R) - Canowindra grandstand & amenities	54,077
Increase	C/FWD - Restart NSW Pipeline - Disinfecting mains & reticulation system Cumnock & Yeoval	42,663
Increase	Bud Adj - Grant Income - Regional Youth - Spring Holiday Break	7,000
Increase	Bud Adj - Grant Income - New Planning Portal	80,000
Increase	Bud Adj - Income - Investigation and Design - Flood Study	263,000

Total Income Variations **5,590,862**

Operating Expenditure

Increase	C/FWD - Council chambers painting, carpet replacement	26,735
Increase	C/FWD - Implementation of NSW Capability Framework	64,744
Increase	C/FWD - Implement Leadership & Continuous Improvement program	43,662
Increase	C/FWD - Workplace Compliance - Work Safety to move to P&C Budget	70,920
Increase	C/FWD - moved to 373409 Virtual Business Hug	17,250
Increase	C/FWD - MAG Market Funds Sponsorship carry over	5,000
Increase	C/FWD - VEF MAG	15,701
Increase	C/FWD - VEF - Canowindra	22,460
Increase	C/FWD - VEF - Eugowra	7,728
Increase	C/FWD - VEF Manildra	7,728
Increase	C/FWD - VEF Cudal Central	5,796
Increase	C/FWD - VEF Cargo Prog	5,796
Increase	C/FWD - VEF Cumnock & Dis	527
Increase	C/FWD - VEF Yeoval	5,796
Increase	C/FWD - VEF Mullion Creek	5,796
Increase	C/FWD - VEF Borenore	2,415
Increase	C/FWD - VEF Nashdale	2,415
Increase	C/FWD - VEG Sprint Hill	2,414
Increase	C/FWD - Eugowra Showground Extra Seating (Village Enhancement)	13,860
Increase	C/FWD - Contract Scanning and Disposal of Old Records	50,000
Increase	C/FWD - Plant fleet audit	48,300
Increase	C/FWD - WE Initiatives Council Depots	37,043
Increase	C/FWD - Bird Eradication Canowindra Depot	3,163
Increase	C/FWD - Cumnock preliminary flood study	16,914
Increase	C/FWD - Eugowra flood study update	57,500
Increase	C/FWD - Molong office repairs to front facade	169,589
555003	Regional Youth - Spring Holiday Break	7,000
771005	Car Expenses - Plant Running Costs	-8,000
77700030	AOF - Building & Ground Maintenance	8,000
15005950	One Off Grant Income - IE 195	-239,651
555005	Reconnecting Regional NSW - IE 540	28,954
555006	Reconnecting Regional NSW - Celebrate Cabonne - IE 540	21,039
555008	Reconnecting Regional NSW - Christmas - IE 540	36,371
555009	Reconnecting Regional NSW - Field Days - IE 540	31,559
555010	Reconnecting Regional NSW - Spring - IE 540	48,390
555011	Reconnecting Regional NSW - Summer - IE 540	31,559
555012	Reconnecting Regional NSW - Winter - IE 540	10,520
555013	Reconnecting Regional NSW - Wages Allocation - IE 500	31,259
514209	IE 541 - e-approvals software implementation	80,000
400170	Local Road Construction - Replacing Culverts	-50,000
348011	Reedy Creek Road - Replacing Culverts	50,000

5. Budget Review Recommended Budget Changes

340008	Table Drain Maintenance Budget	140,000
348011	Table Drain Maintenance - Reedy Creek Road	- 30,000
348012	Table Drain Maintenance - Bocobra Road	- 30,000
348013	Table Drain Maintenance - Lockwood Lane	- 20,000
348014	Table Drain Maintenance - Monahan Road	- 40,000
348015	Table Drain Maintenance - McMurrays Lane	- 20,000
514218	iArchive Implementation	5,750
514092	Development Work - Software Trials Integration Works Software Enhancements	- 5,750
New job no	Detailed Investigation and Design - Flood Study	263,000
Total Operating Expenditure Variations		1,059,252

Capital Expenditure

Decrease	C/FWD - Grant Income - Fixing Local Roads - Cadia Road Rehabilitation	- 500,476
Increase	C/FWD - Grant Income - Roads to Recovery 21/22 - Casuarina Road Rehabilitation	1,456,262
Increase	C/FWD - Grant Income - Fixing Local Roads - Borenore upgrade (Bradleys Rd to Akhurst Rd)	1,123,783
Increase	C/FWD - Storrger County Communities Fund - Yeoval recreation ground landscape masterplan - S	71,445
Increase	C/FWD - State Library of NSW - Molong Community Centre/Library - Establishment /Refurbishment	2,993,108
Increase	C/FWD - Resources for Regions (R4R) - Canowindra grandstand & amenities	54,077
Increase	C/FWD - Restart NSW Pipeline - Disinfecting mains & reticulation system Cumnock & Yeoval	42,663
Increase	C/FWD - Replace 3 Microwave links (Molong office to WTP, WTP to Depot, Cudal Office to Depot)	18,474
Increase	C/FWD - HACC - Complex refurbishment review	12,543
Increase	C/FWD - Water Assets - Monitoring Flow from the Molong Creek Dam	15,144
Increase	C/FWD - Water Projects - Concept planning for Molong water treatment plant	50,042
Increase	C/FWD - Molong emergency drought relief bore construction project	114,514
Increase	C/FWD - Cudal office refurbishment	66,659
Increase	C/FWD - Kerb & Gutter Renewals	50,000
Increase	C/FWD - New culvert at Windeyer St, Manildra	68,604
Increase	C/FWD - Kangarooie Road Improvements	126,370
Increase	C/FWD - Yeoval recreation ground landscape masterplan - Shed	100,000
Increase	C/FWD - iArchive Implementation	28,750
Increase	C/FWD - SMART Metering and load control installations across Council sites	93,208
Increase	C/FWD - Renewable Energy Project	62,553
Increase	C/FWD - New Animal Shelter (concept and design)	2,760
Increase	C/FWD - Plant Fund - Small Plant Purchases Budget Only	34,320
Increase	C/FWD - Cudal workshop autocover for inspection pit	59,800
Increase	C/FWD - Manildra depot shed and amenities	98,900
Increase	540511 - Plant Purchase - P0144 Tipper Truck	290,000
Increase	540512 - Plant Purchase - P0145 Tipper Truck	290,000
Increase	540514 - Plant Purchase - P0194 - Dog Trailer	82,000
Increase	540515 P0195 Dog trailer	82,000
Increase	540517 - Plant Purchase - P0147 Patching Truck	285,770
Increase	540534 - Plant Purchase - Isuzu FVR 1500	450,000
Increase	540535 - Plant Purchase - Isuzu FVR 165/300 Westrans Skip	230,000
Increase	540536 - Plant Purchase - Mack Granite 8 x 4 16,000Litre Tanker	250,000
Increase	540539 - Plant Purchase - 20 Tonne Pad Roller	230,000
Increase	540540 - Plant Purchase - 20 Tonne Pad Roller	230,000
Increase	540542 - Plant Purchase - Colorado 4 x 4 Single Cab	41,964
Increase	540543 - Plant Purchase - Colorado 4 x 4 Crew Cab	47,471
Increase	540544 - Plant Purchase - Isuzu D Max Crew Cab	47,471
Increase	540545 - Plant Purchase - Isuzu D Max Crew Cab	47,471
Increase	540546 - Plant Purchase - Isuzu D Max Crew Cab	47,471
Increase	540547 - Plant Purchase - Isuzu D Max Crew Cab	44,625
Increase	540551 - Plant Purchase - P1987 Hyundai Santa Fe Elite 7S	50,079
Increase	540553 - Plant Purchase - P1989 Toyota RAV4 Hybrid GXL-2WD 2.5L Auto	40,000
Increase	540560 - Plant Purchase - P1996 Isuzu MU-X MY21 4x4 SUV Wagon LST Auto	50,324
Increase	540562 - Plant Purchase - Hyundai Tucson Elite	46,179
Increase	C/FWD - Canowindra Medical Centre Design	50,000

5. Budget Review Recommended Budget Changes

Increase	C/FWD - ROSI - Peak Hill road upgrade	214,734
Increase	C/FWD - 19/20 Bangaroo Bridge	564,499
Increase	C/FWD - Washpen Bridge	200,000
Increase	C/FWD - Eugowra Medical Centre redevelopment	82,254
Increase	C/FWD - Eugowra multi-purpose community centre (50% BBRF & 50% Reserves, N/O)	1,200,203
Increase	C/FWD - Backup Network Links between sites	33,891
Increase	C/FWD - Wall replacement at Canowindra SES/Depot Building	20,808
Increase	C/FWD - Construction of 2 cabins at Canowindra Caravan Park	26,378
Increase	C/FWD - 10,000 ltr tank & fire fighting equipment	28,750
Total Capital Expenditure Variations		11,547,845

Other Previously Approved Changes by the Council - July 2022 (Operating Expenditure)

Increase	Economic Development Plant - Plan Implementation	16,872
Increase	Local supplier panel contract with LGP	23,000
Increase	Waste facility strategic plan review	34,500
Increase	Resuscitation kits for pools	4,000
Increase	Remote supervision signs - audit for Parks and Gardens	17,250
		95,622

Other Previously Approved Changes by the Council - July 2022 (Capital Expenditure)

Increase	Gasworks Lane Molong Car Park	25,217
Increase	Canowindra Sportsground discus/hammer cage	40,000
Increase	VP - 20/21 Eugowra	76,000
Increase	VP - 21/22 Molong	180,609
Increase	NSW showground stimulus phase 2B - Eugowra showground (Upgrade external lighting)	69,731
Increase	NSW showground stimulus phase 2C - Eugowra showground (Undercover seating area)	15,230
Increase	Molong Water Treatment Plan Concept Planning	63,250
Increase	Eugowra urban services depot - shed and yard construction	138,000
Increase	540513 - Plant Purchase - P8908 Mobile Security Trailer	155,000
Increase	540537 - Plant Purchase - Tractor 5620 4 x 4	90,000
Increase	540570 - Plant Purchase - Chlorine trailer	52,000
Increase	540573 - Plant Purchase - P1347 STIHL MS193T Chain Saw	639
Increase	540574 - Plant Purchase - P1348 STIHL MS 251Z Chain Saw	679
Increase	540596 - Plant Purchase - P1363 Christie Post Driver	2,800
Increase	540597 - Plant Purchase - P1364 Christie Post Driver	2,800
Increase	Marsden St - Water mains renewal	134,862
Increase	Hydrant and stop valve renewal	575,000
Increase	Molong sewer treatment plant - refurbish civil components	690,000
Increase	Molong sewer treatment plant - Inlet works	1,104,000
		3,415,817

The above variations are referred to in the Budget Review Income and Expenditure Statement, the Budget Review Capital Budget and the Budget Review Cash Budget. The anticipated effect of these variations is displayed in the projected year end results.

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2022 to 30/09/2022

6. Budget Review - External and Internal Restrictions

	Balance 30th June 2022	Movement	Projected Year End
External Restrictions			
Developer Contributions	1,091,229	-91,758	999,471
RMS Contributions/Block Grant	715,470	0	715,470
Specific Purpose Unexpended Grants	5,988,127	-4,844,095	1,144,032
Specific Purpose - Water Supplies	2,739,455	-1,004,031	1,735,424
Specific Purpose - Water Pipeline Project	210,996	0	210,996
Specific Purpose - Sewer Supplies	3,388,930	-2,003,301	1,385,629
Domestic Waste Management	3,879,018	1,724,377	5,603,395
Stormwater Levy	435,245	117,361	552,606
Canowindra Town Improvements	1,700,870	-279,814	1,421,056
Canowindra Sports Trust	19,232	0	19,232
Total Externally Restricted	20,168,572	- 6,381,261	13,787,311
Internal Restrictions			
Plant & Vehicle Replacement	4,565,094	-2,945,454	1,619,640
Infrastructure Replacement	1,324,945	-407,324	917,621
Employees Leave Entitlement	1,599,042	-500,000	1,099,042
Capital Works	2,534,055	-1,576,448	957,607
Community Services	1,134,792	-122,445	1,012,347
Environment (Noxious Weeds)	126,200	0	126,200
Housing	137,070	0	137,070
Limestone Quarry	1,414,741	45,225	1,459,966
Office Equipment	198,983	-6,111	192,872
Recreation & Culture	1,607	0	1,607
Roadworks	5,588,200	-2,359,284	3,228,916
Sewerage	16,791	0	16,791
Budget Equalization	51,808	0	51,808
Gravel Pit Restoration	529,366	43,757	573,123
Environmental Sustainability	121,543	-16,914	104,629
Village Enhancement	515,551	-86,527	429,024
Insurance Provision	202,651	24,349	227,000
Future Innovation	371,497	-310,894	60,603
Canowindra Retirement Village	1,185,693	0	1,185,693
Age of Fishes	-	0	-
Carry Forward expenditure	790,687	0	790,687
Total Internally Restricted	22,410,316	- 8,218,070	14,192,246
TOTAL RESTRICTIONS	42,578,888	- 14,599,331	27,979,557

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2022 to 30/09/2022

7. Budget Review Cash and Investments Position

Cash and Investments	Actual 30/06/2022 (\$'000)	Actual 30/09/2022 (\$'000)
Cash at Bank	2,847	4,168
Deposits on Call	7,836	2,536
Term Deposits	34,000	39,000
Total Cash at Bank & Investments	\$ 44,683	\$ 45,704

Cash attributable to:-	Actual 30/06/2022 (\$'000)	Projected 30/06/2023 (\$'000)
Externally restricted	20,169	13,787
Internally Restricted	22,410	14,192
Opening Unrestricted	2,104	2,104
Cash surplus due to budget movements		39
Total Cash at Bank & Investments	\$ 44,683	\$ 30,122 *

Notes:

Investments have been invested in accordance with Council's Investment Policy and the Minister's Orders.

The Cash at Bank has been reconciled to Council's physical bank statements as at 30th September 2022

The position of Cash and Investments as at the **30/09/2022** is **Satisfactory**.

* Projected cash position at 30th June 2023 considers the changes made to the original budget up to September 2022, with the anticipation that the Council delivers the 2022/2023 projects as planned.

Cabonne Council
Quarterly Budget Review
For the period from 01/07/2022 to 30/09/2022

8 Budget Review Contractors and Other Expenses

8.1 Contracts entered into during the Quarter

Contractor	Detail & purpose	Value	Start Date
Oilsplus Holdings	Supply and Delivery of Bulk Fuel	Schedule of Rates	1-Jul-22
Lowes Petroleum	Supply and Delivery of Bulk Fuel	Schedule of Rates	1-Jul-22
Mitchell Hanlon Consulting Pty Ltd	Peak Hill Road Upgrade	\$258,101.80 Including GST	26-Sep-22
Iberdrola Australia Energy Markets Pty Ltd	Electricity	Schedule of Rates	1-Jan-23

8.2 Consultancy and Legal Expenses

Expense	Details	YTD Expenditure
Legal fees	Legal - Staff	\$ 2,080
Consulting	Landfill Operations	\$ 2,350
Consulting	East Molong Servicing Strategy	\$ 4,704

Notes:

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Community Assistance Program (CAP) Guidelines and Application Form



Submission date: **5 September 2022, 4:32PM**
 Receipt number: **39**
 Related form version: **15**

STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program guidelines

APPLICANT DETAILS

Name of Organisation:	Cumnock Little Athletics Club
Postal Address:	McLaughlan St, Cumnock 2867
Contact Person:	Nigel Strahan
Position Held:	President
Phone:	0401351771
Email Address:	nigel@cumnocklac.com.au
Incorporation Number:	INC1401419
Organisation ABN:	43395336475
Is your organisation GST registered?	NO

ELIGIBILITY CRITERIA

Are you a not for profit organisation?	YES
--	------------

Do you reside in the Cabonne LGA? **YES**

PROJECT DETAILS

Project Title: **Roller doors for Storage shed**

Project Location: **Cumnock Sports Ground**

Project Description (50 words or less): **Cumnock Little Athletics Club currently has a storage shed which we would like to enclose with lockable roller doors so that we can fully utilise this space for storage and meetings.**

Project Outcomes (200 words or less) **This project will help to support the club in multiple ways allowing for more storage and will also allow us to use as a registration space and meeting space for club days and gala days. The benefits will be to everyone in the club which currently supports members from all towns within Cabonne LGA.**

What organisations (if any) are partners in the project?
Please detail their input.

APPROVALS

Is a Council Development or Building Approval required **NO**
for the proposed development?

If yes, has a Development of Building Application been approved?

If no, what is the current state of the application?

What is the likely commencement date of the project if **28/11/2022**
funding is approved?

When will the project be completed? **19/12/2022**

BUDGET

Expense 1	4x Roller Doors + Delivery
Expense 2	Installation
Expense 3	
Expense 4	
Expense 5	
Expense 6	
TOTAL EXPENDITURE	8308
Income 1	Applicants Contribution
Income 2	CAP funding
Income 3	
Income 4	
Income 5	
CAP Funding Request	4154
TOTAL INCOME	8308
Total income MUST equal total expenditure	8308

ONGOING COSTS

Year 1 - Costs:

Year 1 - Organisation responsible:

Year 2 - Costs:

Year 2- Organisation responsible:

Year 3 - Costs:

Year 3 - Organisation responsible:

Year 4 - Costs:

Year 4 - Organisation responsible:

Year 5 - Costs:

Year 5 - Organisation responsible:

LAND OWNERSHIP

Please select from the list below

Other: **Cumnock Little Athletics Club**

SUPPORTING DOCUMENTATION

Please tick the appropriate boxes and upload your documents below.

Quotations or estimates for proposed works

Evidence of funds available for contribution (bank statements, loan details etc)

Evidence of community support (e.g. letters of support from other groups or organisations)

[Facility Upgrade - Cumnock 2022.doc](#)

[Letter of Support Little Athletics cps.docx](#)

[Statement20220822.pdf](#)

[Shedworld quote \(002\).jpg](#)

DECLARATION

ELECTRONIC SIGNATURE AGREEMENT - By selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.

I ACCEPT

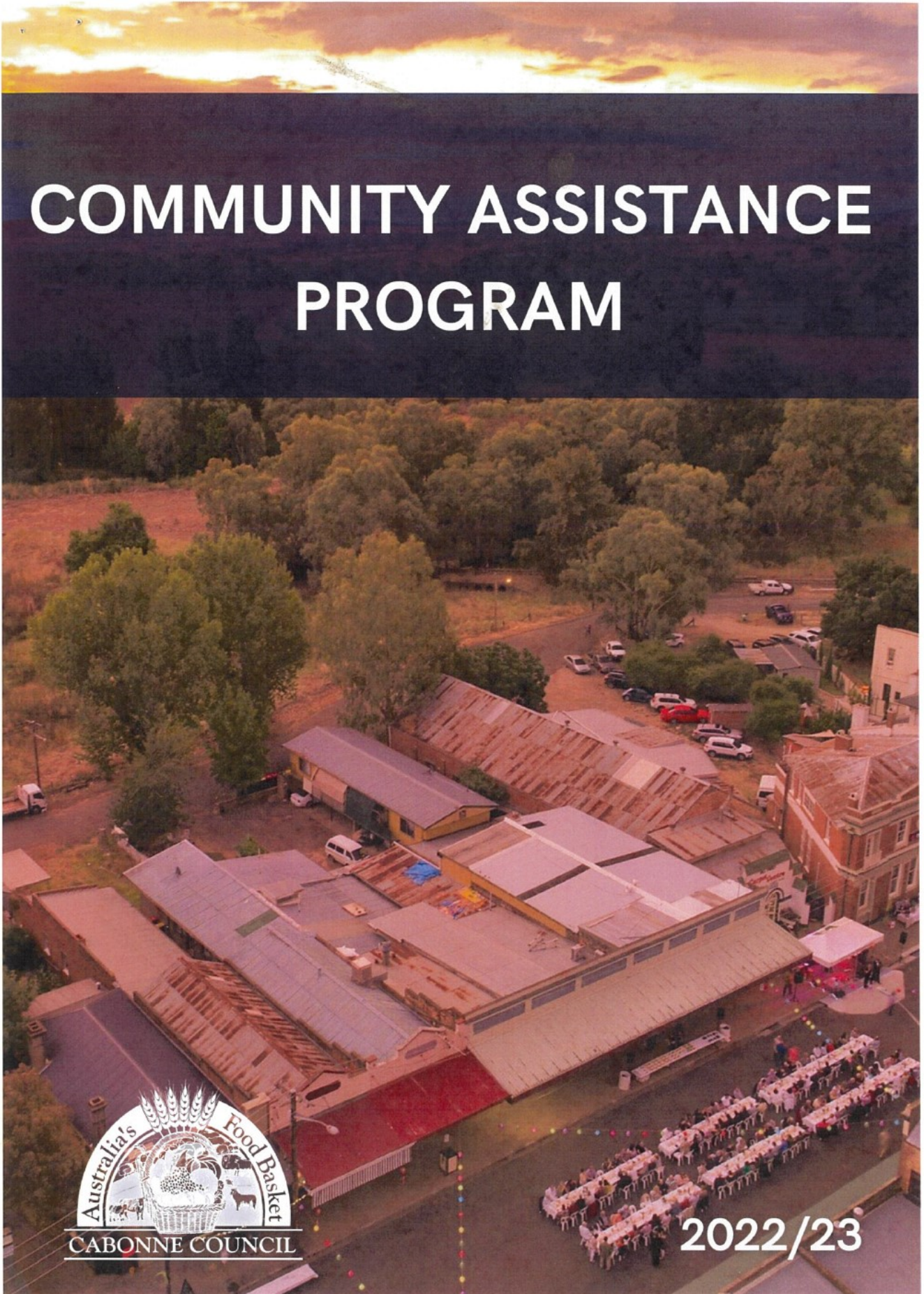
Executive Position in Organisation:

Nigel Strahan - President

Date:

05/09/2022

COMMUNITY ASSISTANCE PROGRAM



COMMUNITY ASSISTANCE PROGRAM

GUIDELINES 2022/23 - ROUND 1

PURPOSE OF THE PROGRAM

The Community Assistance Program supports projects that maintain the strength and vibrancy of Cabonne's towns and villages.

This is a competitive program that provides support for organisations focused on delivering positive benefits to Cabonne residents and contributing to the delivery of Council's strategic priorities.

The objectives of the Community Assistance Program are to:

- Support community groups with projects that are of ongoing or sustainable benefit to the Cabonne communities.
- Improve the liveability of Cabonne shire.

Each project will be judged on its merits and the relative benefit it will return to the community.

SUBMITTING YOUR APPLICATION

This is a highly competitive process with limited funds.

A good application accurately and succinctly answers relevant questions, demonstrates skill and commitment to managing a successful project, acknowledges Council's support, has a detailed budget and reflects efforts to raise matching (or better) support either through funds or in-kind, partner with other organisations and link with other events.

Council's goal is to reach a fair decision about your request for support. Please review the Guidelines, along with any related documents in detail before you complete the Application Form.

All relevant documents, including the Application Form, are available on Council's website.

WHO CAN APPLY

In order to be eligible for the Community Assistance Program, you must:

- Be a not for profit organisation
- Reside in Cabonne Shire Local Government Area

Organisations demonstrating strong partnerships with other organisations and/or acquiring additional support from other sources may be more competitive.

WHO CANNOT APPLY

- Individuals.
- Projects that are for private commercial ventures will not be considered.
- Projects involving the installation or upgrade of fixed assets on primary and secondary school sites are ineligible.
- Government departments, agencies and organisations.
- Organisations that have previously received support from Council and have failed to meet all the requirements of their approval, including acquittal reporting.
- Community groups and organisations that are excluded from receiving funding in line with Council's Donations Policy or where funding is available under another specific Council program. This policy can be obtained by visiting www.cabonne.nsw.gov.au or by contacting Council.

CONDITIONS OF FUNDING

- Applicants must contribute at least 50% of the total project cost. The value of voluntary labour is allowed as part of the applicant's contribution.
- Requests for retrospective funding, administration costs and salaries will not be considered.
- Successful applicants must complete the approved project within 6 months of receiving CAP funding.
- Successful applicants must acknowledge Council's contribution to the project in any media, written material or signage.
- Any variations to a funded project will require submission of a Project Variation Form and which will then require approval of the Council. This form can be obtained by contacting Council.
- Applicants must participate in appropriate publicity associated with the assistance.
- Successful applicants are required to submit a Project Acquittal Form to Council within 3 months of project completion.
- Applications that are not submitted by the due date will not be considered.

CONFIDENTIALITY

Information supplied by the applicant will be used for processing and assessing the application and will be treated as confidential to the extent permitted by the Local Government Act and Government Information (Public Access) Act.

HOW TO APPLY

The Community Assistance Program guidelines and application form are located on Council's website

www.cabonne.nsw.gov.au

After reviewing these documents, applicants are encouraged to discuss the eligibility of their application with Council's Grants Coordinator prior to submitting their application.

All applications must be submitted on the correct application form and received by Council by no later than 5pm, Tuesday 20th September 2022.

Applications may be submitted online, mailed, emailed or hand delivered to:

- Mail: Cabonne Council, PO Box 17, Molong NSW 2866
- Email: council@cabonne.nsw.gov.au
- Hand delivered to: Council's Molong Office on Bank Street or Cudal Office on Main Street.

The application must be signed and all supporting documentation attached.

An incomplete application will not be eligible.

Cabonne Council will acknowledge the receipt of your application form within 10 working days.

FURTHER INFORMATION

Further information can be obtained by contacting Council's Grants Coordinator - Kiara Wilson.

Phone: 6392 3200

Email: council@cabonne.nsw.gov.au

COMMUNITY ASSISTANCE PROGRAM

APPLICATION 2022/23 - ROUND 1

Before completing this application, you must read the Community Assistance Program Guidelines. applications that don't comply with the conditions stated in the guidelines or applications that are incomplete will not be considered.

STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program Guidelines

APPLICANT DETAILS

Name of Organisation: The Canowindra Community Bowls & Recreation Club Ltd

Postal Address: PO Box 23 CANOWINDRA NSW 2804

Contact Person: Peter Taylor Position Held: Treasurer

Contact number: (02) 63441605 Email: canowindrabowlsclub@bigpond.com

Incorporation No: N/A ABN No: 30 001 014 722

GST Registered: YES NO

Brief Description of your organisation: Community Bowling & Recreation Club

ELIGIBILITY CRITERIA

I am applying on behalf of a not-for-profit organisation

I reside in the Cabonne LGA

PROJECT DETAILS

Project title: Footpath & Lighting for carpark

Project location: In front of the carpark located off the back lane

Project Description: (50 words or less) Install a footpath and lighting to the carpark located at the back lane that runs behind the Club.

Project Outcomes: (200 words or less)

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met? The pathway to be installed will provide level non-slip access to the Club. The area located at the Eastern back car park will also be installed with new lighting. Currently the area is grass, which is well maintained, but with the installation of a footpath and lighting it will provide added safety and security for all members and visitors both day and night.

What organisations (if any) are partners in this project? Nil

Please detail their input: _____

APPROVALS

Is a Council Development or Building Approval required for this project? YES / NO

If yes, has a development or building application been approved? YES / NO

If no, what is the current status of the application? _____

What is the likely commencement date of the project if funding is approved? January 2023

When will the project be completed? March 2023

LAND OWNERSHIP

Please tick the appropriate box

- Council owned land
- Crown Land - Trustee: _____
- Other - Details: Club owns the land

BUDGET

Applicants must contribute at least 50% of the total project cost.

The value of voluntary labour is allowed as part of the applicant's contribution.

EXPENDITURE

(list all related cost by line item e.g. purchase of materials, costs of trades people)

Materials	\$ 3901.30
Excavation Contractor	\$ 1600.00
Concrete	\$ 1760.00
Electrical Contractor	\$ 3880.25
	\$
	\$
Total expenditure:	\$11,141.55

INCOME

(applicants contribution, funding from other sources, in-kind labour, Village Enhancement Fund) - Voluntary labour if applicable, is calculated at \$40 p/hr

Labour 5 volunteers x 2 days = 80 hours	\$ 3,200.00
Own Funds	\$ 2,371.55
	\$
	\$
CAP Funding Request	\$ 5,570.00
Total income: <i>Total income must equal total expenditure</i>	\$11,141.55

ONGOING COSTS

Please indicate the cost and responsibility for on-going maintenance for the next five years

Year	Cost	Responsible Organisation
There should not be any ongoing costs.		

SUPPORTING DOCUMENTATION

Please tick the appropriate box:

- Quotations or estimates for proposed works - REQUIRED
- Evidence of funds available (bank statement, loan details etc) - REQUIRED
- Evidence of community support (e.g. letters of support from other groups/organisations)
- Photographs (5 maximum)
- Other - Details:

DECLARATION

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name: Peter Taylor Executive Position in Organisation: Treasurer

Signature: P W Taylor Date: 15/9/2022

Community Assistance Program (CAP) Guidelines and Application Form



Submission date: 20 September 2022, 10:25AM

Receipt number: 42

Related form version: 15

STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program guidelines

APPLICANT DETAILS

Name of Organisation:	Cargo Progress Association
Postal Address:	C/O Cargo store Belmore St Cargo NSW 2800
Contact Person:	Huw Greenhill
Position Held:	Chairperson
Phone:	0427783015
Email Address:	hrgreenhill@gmail.com
Incorporation Number:	N/A
Organisation ABN:	0
Is your organisation GST registered?	NO

ELIGIBILITY CRITERIA

Are you a not for profit organisation?	YES
--	-----

Do you reside in the Cabonne LGA? **YES**

PROJECT DETAILS

Project Title: **Replacement of Cargo Playground fence**

Project Location: **Cargo Playground**

Project Description (50 words or less): **Replacement of fence around playground in Cargo**

Project Outcomes (200 words or less) **The current fence around the playground at Cargo would be over 50 years old and is in need of replacement. Due to movement of posts, the gates are unable to be securely closed and the wire mesh is starting to come apart in places, leaving sharp edges and making it difficult to secure younger children within the area. The building within the area is also a hazard to children playing. A new fence would provide a safer place for children to play. The new fence would provide a better safety barrier from the 2 adjacent busy main thoroughfares whilst also providing a better visual amenity to the centre of town. It is proposed that the new fence will also separate the building from the playground area.**

What organisations (if any) are partners in the project?
Please detail their input. **Cargo Progress Association will be calling upon members of the community to support this project with their time in labour to assist in demolition and construction costs.**

APPROVALS

Is a Council Development or Building Approval required for the proposed development? **YES**

If yes, has a Development of Building Application been approved? **NO**

If no, what is the current state of the application? **Not started - need advice on requirement**

What is the likely commencement date of the project if funding is approved? **December 2022**

When will the project be completed? **January 2023**

BUDGET

Expense 1	Fencing materials - \$15710
Expense 2	Concrete - \$1000
Expense 3	Voluntary Labour - Removal of existing fence (36 manhours) - \$1440
Expense 4	Voluntary Labour - Install of new fence (72 manhours) - \$2880
Expense 5	Machinery hire - removal old fence, dig new post holes (2 days) - \$1000
Expense 6	Misc extras (gate fittings, screws, Freight etc) - \$2000
TOTAL EXPENDITURE	24030
Income 1	Village enhancement fund - \$7695
Income 2	Voluntary Labour - \$4320
Income 3	
Income 4	
Income 5	
CAP Funding Request	\$12015
TOTAL INCOME	24030
Total income MUST equal total expenditure	Yes

ONGOING COSTS

Year 1 - Costs:	0
Year 1 - Organisation responsible:	No foreseeable ongoing costs

Year 2 - Costs:

Year 2- Organisation responsible:

Year 3 - Costs:

Year 3 - Organisation responsible:

Year 4 - Costs:

Year 4 - Organisation responsible:

Year 5 - Costs:

Year 5 - Organisation responsible:

LAND OWNERSHIP

Please select from the list below

Crown Land - Trustee:

SUPPORTING DOCUMENTATION

Please tick the appropriate boxes and upload your documents below.

Quotations or estimates for proposed works

Evidence of funds available for contribution (bank statements, loan details etc)

Evidence of community support (e.g. letters of support from other groups or organisations)

[CPA playground fence proposal.docx](#)

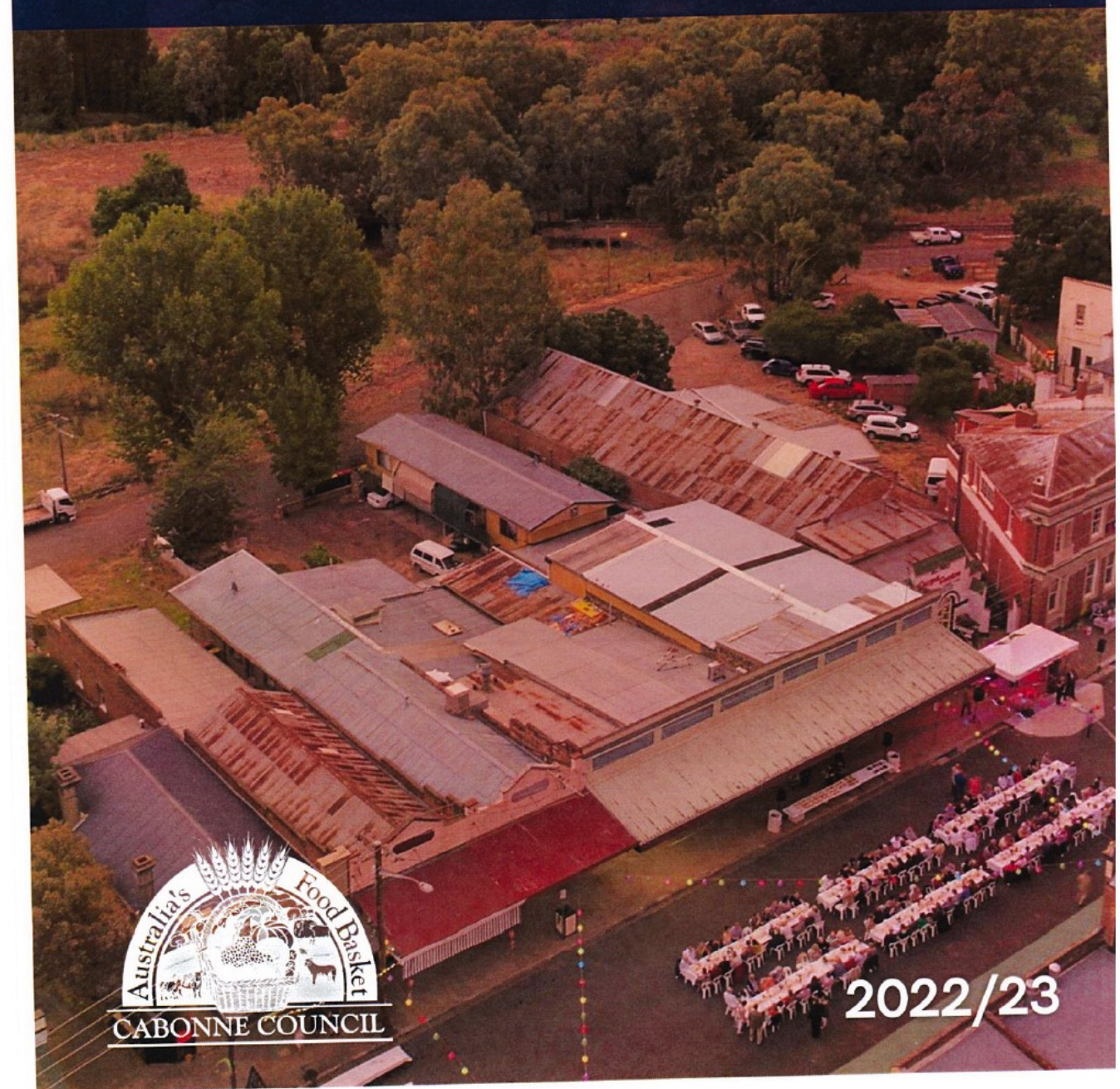
DECLARATION

ELECTRONIC SIGNATURE AGREEMENT - By **I ACCEPT**
selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.

Executive Position in Organisation: **Chairperson**

Date: **20/09/2022**

COMMUNITY ASSISTANCE PROGRAM



COMMUNITY ASSISTANCE PROGRAM

GUIDELINES 2022/23 - ROUND 1

PURPOSE OF THE PROGRAM

The Community Assistance Program supports projects that maintain the strength and vibrancy of Cabonne's towns and villages.

This is a competitive program that provides support for organisations focused on delivering positive benefits to Cabonne residents and contributing to the delivery of Council's strategic priorities.

The objectives of the Community Assistance Program are to:

- Support community groups with projects that are of ongoing or sustainable benefit to the Cabonne communities.
- Improve the liveability of Cabonne shire.

Each project will be judged on its merits and the relative benefit it will return to the community.

SUBMITTING YOUR APPLICATION

This is a highly competitive process with limited funds.

A good application accurately and succinctly answers relevant questions, demonstrates skill and commitment to managing a successful project, acknowledges Council's support, has a detailed budget and reflects efforts to raise matching (or better) support either through funds or in-kind, partner with other organisations and link with other events.

Council's goal is to reach a fair decision about your request for support. Please review the Guidelines, along with any related documents in detail before you complete the Application Form.

All relevant documents, including the Application Form, are available on Council's website.

WHO CAN APPLY

In order to be eligible for the Community Assistance Program, you must:

- Be a not for profit organisation
- Reside in Cabonne Shire Local Government Area

Organisations demonstrating strong partnerships with other organisations and/or acquiring additional support from other sources may be more competitive.

WHO CANNOT APPLY

- Individuals.
- Projects that are for private commercial ventures will not be considered.
- Projects involving the installation or upgrade of fixed assets on primary and secondary school sites are ineligible.
- Government departments, agencies and organisations.
- Organisations that have previously received support from Council and have failed to meet all the requirements of their approval, including acquittal reporting.
- Community groups and organisations that are excluded from receiving funding in line with Council's Donations Policy or where funding is available under another specific Council program. This policy can be obtained by visiting www.cabonne.nsw.gov.au or by contacting Council.

CONDITIONS OF FUNDING

- Applicants must contribute at least 50% of the total project cost. The value of voluntary labour is allowed as part of the applicant's contribution.
- Requests for retrospective funding, administration costs and salaries will not be considered.
- Successful applicants must complete the approved project within 6 months of receiving CAP funding.
- Successful applicants must acknowledge Council's contribution to the project in any media, written material or signage.
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- Applicants must participate in appropriate publicity associated with the assistance.
- Successful applicants are required to submit a Project Acquittal Form to Council within 3 months of project completion.
- Applications that are not submitted by the due date will not be considered.

CONFIDENTIALITY

Information supplied by the applicant will be used for processing and assessing the application and will be treated as confidential to the extent permitted by the Local Government Act and Government Information (Public Access) Act.

HOW TO APPLY

The Community Assistance Program guidelines and application form are located on Council's website

www.cabonne.nsw.gov.au

After reviewing these documents, applicants are encouraged to discuss the eligibility of their application with Council's Grants Coordinator prior to submitting their application.

All applications must be submitted on the correct application form and received by Council by no later than 5pm, Tuesday 20th September 2022.

Applications may be submitted online, mailed, emailed or hand delivered to:

- Mail: Cabonne Council, PO Box 17, Molong NSW 2866
- Email: council@cabonne.nsw.gov.au
- Hand delivered to: Council's Molong Office on Bank Street or Cudal Office on Main Street.

The application must be signed and all supporting documentation attached.

An incomplete application will not be eligible.

Cabonne Council will acknowledge the receipt of your application form within 10 working days.

FURTHER INFORMATION

Further information can be obtained by contacting Council's Grants Coordinator - Kiara Wilson.

Phone: 6392 3200

Email: council@cabonne.nsw.gov.au

COMMUNITY ASSISTANCE PROGRAM

APPLICATION 2022/23 - ROUND 1

Before completing this application, you must read the Community Assistance Program Guidelines. applications that don't comply with the conditions stated in the guidelines or applications that are incomplete will not be considered.

STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program Guidelines

APPLICANT DETAILS

Name of Organisation: Eugowra Community children's Centre Inc
 Postal Address: P.O. Box 28 Eugowra NSW 2806
 Contact Person: Ratwyn Molloy Position Held: Director
 Contact number: 0268592522 Email: director@EugowraCC-com-au
 Incorporation No: _____ ABN No: 14536971908
 GST Registered: YES NO

Brief Description of your organisation: Community Based not for profit
 Early Education and Care Service - Supporting
 families with Preschool and long day care.

ELIGIBILITY CRITERIA

I am applying on behalf of a not-for-profit organisation
 I reside in the Cabonne LGA

PROJECT DETAILS

Project title: _____
 Project location: 41 Nanima Street Eugowra NSW 2806
 Project Description: (50 words or less) Developing an outdoor play environment
 to support the needs of children From 6 weeks to 3 years.
 Providing a safe area for exploring, investigation,
 belonging, being, becoming as children progress through
 the development stages of life.

Project Outcomes: (200 words or less)

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met? _____

see attached.

What organisations (if any) are partners in this project? Bunnings

Please detail their input: Donation of goods for playground - Plants, play equipment

APPROVALS

Is a Council Development or Building Approval required for this project? YES / NO

If yes, has a development or building application been approved? YES / NO

If no, what is the current status of the application? _____

What is the likely commencement date of the project if funding is approved? December 2022.

When will the project be completed? July - Sept 2023.

LAND OWNERSHIP

Please tick the appropriate box

- Council owned land
- Crown Land - Trustee: _____
- Other - Details: _____

BUDGET

Applicants must contribute at least 50% of the total project cost.

The value of voluntary labour is allowed as part of the applicant's contribution.

EXPENDITURE

(list all related cost by line item e.g. purchase of materials, costs of trades people)

Dooley outdoors Pty Ltd	\$ 68 586 -10
	\$
	\$
	\$
	\$
	\$
Total expenditure:	\$ 68 586 -10

INCOME

(applicants contribution, funding from other sources, in-kind labour, Village Enhancement Fund) - Voluntary labour if applicable, is calculated at \$40 p/hr

In kind Voluntary Labour	\$ 1280.00
Eugowra Community children Centre.	\$ 31 513.05
Donations Local Business Bunning	\$ 1500.00
	\$
CAP Funding Request	\$ 34 293.05
Total income: <i>Total income must equal total expenditure</i>	\$ 68 586 -10

ONGOING COSTS

Please indicate the cost and responsibility for on-going maintenance for the next five years

Year	Cost	Responsible Organisation
2023	\$ 2600 -	Eugowra community children's Centre
2024	\$ 2600 -	Eugowra Community children's Centre
2025	\$ 2800 -	Eugowra Community children's Centre.
2026	\$ 2800 -	Eugowra Community children's Centre
2027	\$ 3000 -	Eugowra Community children's Centre

SUPPORTING DOCUMENTATION

Please tick the appropriate box:

- Quotations or estimates for proposed works - REQUIRED
- Evidence of funds available (bank statement, loan details etc) - REQUIRED
- Evidence of community support (e.g. letters of support from other groups/organisations)
- Photographs (5 maximum)
- Other - Details: support from Bunnings

DECLARATION

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member.

I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved.

I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested.

Should this application be successful, I confirm the project will not commence until after the funding agreement has been approved and an agreement with Cabonne Council has been signed.

I understand this is an application only and may not necessarily result in funding approval.

Name: Raewyn Molloy Executive Position in Organisation: director
 Signature: [Handwritten Signature] Date: 20/9/2022

Community Assistance Program funding

Eugowra Community Children's Centre application

Project outcomes – what are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?

The establishing of the 0-3 years outdoor space will support children through engagement with an age-appropriate environment that promotes:

Belonging- developing a connection with the environment, feeling included and connecting with others.

Being- make meaning of the world in which they live, using their imagination to explore.

Becoming- developing relationships, participation, and progress through development stages as they grow.

The benefits are that the children will have an area to explore, develop a sense of identity, connect with, and contribute to their own community and local community, develop a sense of wellbeing, develop as confident and involved learners, play, form relationships and become effective advocators for their own learning.

The project measures will include, how the children respond and engage with the space, learning that is occurring through engagements, partnerships, community, exploration, and sense of wonder.

The objective will be met through children's engagement as they continue to develop, grow, learn, and connect with natural environments. This project will support future generations within our local community to access quality resources to support their development.

ACFrOgDtw5QTdS-2ILBqsu5cwjF9Rb62c9yIDp8EgIXEvP-KC...

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DOOLEY OUTDOORS PTY LTD

196 Military Road
 PARKES NSW 2870
 Phone: 0418 648266
 info@dooleyoutdoors.com.au
 ABN: 50 613 195 921

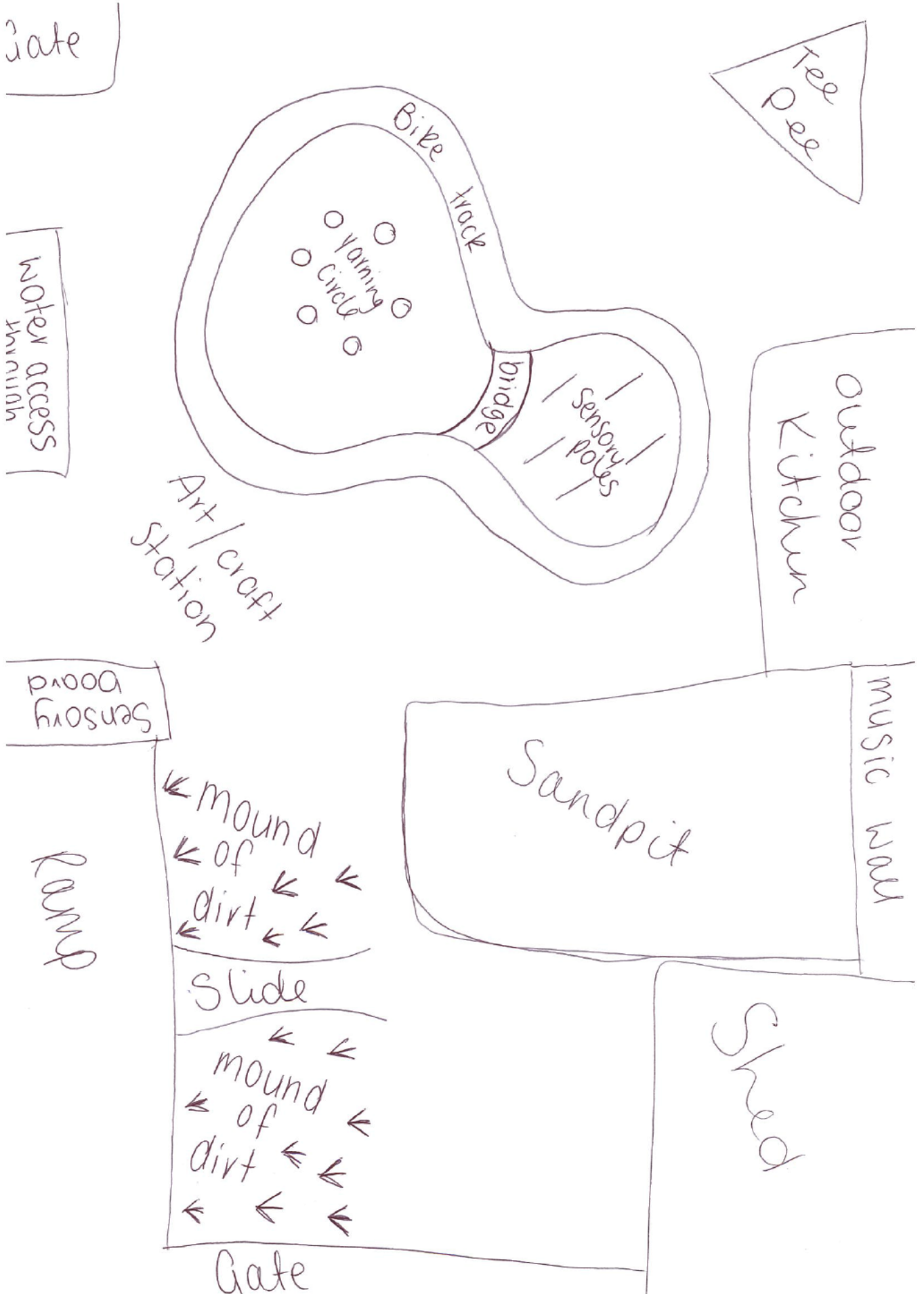


Quote

Quote number 00000018
Issue date 19/09/2022
Expiry date 26/09/2022

Bill to
 Raywin Molloy

Item ID	Description	Units	Unit price (\$) <i>excluding tax</i>	Tax	Amount (\$) <i>excluding tax</i>
0011	Supply and Install Kids play area at Eugowra Pre School. Items include: Artificial Turf, Bike Track with rubber softfall to Australian Fall height Standards, Outdoor Mud Kitchen, Sandpit area, Shed slab and erection of existing shed, Slippery Slide area off existing ramp, Yarning Circle and Sensory Poles	1	62,351.00	GST	62,351.00
<i>Subtotal (exc. tax)</i>					\$62,351.00
<i>Tax</i>					\$6,235.10
Total amount <i>including tax</i>					\$68,586.10











Telstra 4G

5:17 pm

77%

Done

2 of 2



7

Raewyn Molloy | Eugowra CCC

From: Forbes Activities Organiser <ForbesAO@bunnings.com.au>
Sent: Tuesday, 22 March 2022 11:06 AM
To: Raewyn Molloy | Eugowra CCC
Subject: RE: Eugowra Community Children's Centre
Attachments: Eugowra Community Children's Centre Planner.docx

Good morning (again).

Please find attached the planner for donations.

I have a couple of questions to help me donate the right items to you.

Quantity of liners for hanging baskets?
 Quantity and size of kitchen storage baskets?
 How many plants and what type of plants you would like, flowers, vegies, or herbs?
 What size garden beds and how many would you like?
 What type of fruit trees do you need?

I think that will cover everything.

Regards,

George Barnes
 Activities Organiser



Bunnings Group Limited
 Cnr Newell Hwy & Lamb St, Forbes NSW 2870
 (02) 68539800 | 0403 626 526 | forbesao@bunnings.com.au | www.bunnings.com.au

From: Raewyn Molloy | Eugowra CCC <director@eugowracc.com.au>
Sent: Friday, 18 March 2022 5:44 PM
To: Forbes Activities Organiser <ForbesAO@bunnings.com.au>
Subject: Eugowra Community Children's Centre

Hi George

Further to our conversation a couple of weeks ago, we would appreciate any support that you are able to offer to our small, but growing service.

We have a garden that needs an overhaul and we are looking to implement a wood work area for the children

The staff have come up with some items that you maybe able to assist us with if possible

Blackboard
 llners for hanging baskets
 Kitchen storage baskets
 Plants
 Stones and pebbles
 Wood work tools- hammer, screwdrivers, clamps, tape measures, screws, nails, tool bags, hard hats, sprit levels etc
 Garden beds
 Fruit trees

Swings and outdoor play equipment
Any loose parts
Bark chips

Thanks for your continued support and looking forward to catching up with you

Cheers Raewyn

This email is confidential and may contain legally privileged information.
If you are not the intended recipient, you must not disclose or use the information contained in it.
If you have received this email in error, please notify us immediately by return email and delete the document

Eugowra Community Children's Centre

April	Liners for hanging baskets, kitchen storage baskets
May	Woodwork tools – hammers, screwdriver, clamps, tape measure, screws, nails, tool bag, hard hats, levels, hy-vis
June	Garden beds
July	Plants
August	Fruit trees
September	Stones, pebbles, off cut timber
October	Swings/ play equipment
November	Bark chips

[Faint, illegible text, likely bleed-through from the reverse side of the page]

Community Assistance Program (CAP) Guidelines and Application Form



Submission date: 18 September 2022, 8:22PM

Receipt number: 38

Related form version: 15

STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program guidelines

APPLICANT DETAILS

Name of Organisation: Yeoval and District Progress Association Inc.

Postal Address: PO Box 34 Yeoval NSW 2868

Contact Person: Nikki Tremain-Hennock

Position Held: Secretary

Phone: 02 68464400 after 4pm

Email Address: yeovalprogressassociation@bigpond.com

Incorporation Number: Y1615825

Organisation ABN: 12793513221

Is your organisation GST registered? NO

ELIGIBILITY CRITERIA

Are you a not for profit organisation? YES

Do you reside in the Cabonne LGA?

YES

PROJECT DETAILS

Project Title:

Yeoval Community Town Activation Plan

Project Location:

Yeoval NSW

Project Description (50 words or less):

At its August 2022 Meeting, the Yeoval & District Progress Association moved to investigate engaging a consultant to prepare a Town Activation Plan, with a view to applying for \$5000 funding from the Community Assistance Program.

Project Outcomes (200 words or less)

The objectives of the project are to engage a consultant to develop a short to medium term Yeoval Town Activation Plan, with community consultation paramount. The focus of the Plan will be on beautification and growth of the town. The plan will benefit the present and future residents, local businesses, visitors, community groups and school students, as it will provide a platform for applying for future funding of the masterplan's various components. Objectives will be met when a consultant is engaged, community consultation has occurred and a Town Activation Plan developed and adopted by early 2023. We strongly believe a Town Activation Plan will result in very real improvements to our town, rather than a 'piecemeal' approach.

What organisations (if any) are partners in the project?
Please detail their input.

All organisations, businesses and residents in Yeoval will be invited to have input into the consultation process during the development of the Plan. It is envisaged the consultants will facilitate the consultation process, which will be heavily advertised across all mediums by the Yeoval Progress Association. Cabonne Council will be a major partner in this project as it moves forward, as well as Dubbo Regional Council. Cabonne Council has is assisting with sourcing quotes from consultants.

APPROVALS

Is a Council Development or Building Approval required for the proposed development? **NO**

If yes, has a Development of Building Application been approved?

If no, what is the current state of the application?

What is the likely commencement date of the project if funding is approved? **1 October 2022**

When will the project be completed? **31/03/2023**

BUDGET

Expense 1 **\$10,000 - Consultant fee to develop town activation plan**

Expense 2

Expense 3

Expense 4

Expense 5

Expense 6

TOTAL EXPENDITURE	\$10,000
Income 1	\$5000 - Yeoval Progress Association
Income 2	\$5000 - CAP funding
Income 3	
Income 4	
Income 5	
CAP Funding Request	\$5000
TOTAL INCOME	\$10000
Total income MUST equal total expenditure	\$10000

ONGOING COSTS

Year 1 - Costs:	10000
Year 1 - Organisation responsible:	Consultant
Year 2 - Costs:	
Year 2 - Organisation responsible:	
Year 3 - Costs:	
Year 3 - Organisation responsible:	
Year 4 - Costs:	
Year 4 - Organisation responsible:	
Year 5 - Costs:	
Year 5 - Organisation responsible:	

LAND OWNERSHIP

Please select from the list below	Council owned land
-----------------------------------	--------------------

SUPPORTING DOCUMENTATION

Please tick the appropriate boxes and upload your documents below.

Quotations or estimates for proposed works

Evidence of funds available for contribution (bank statements, loan details etc)

Evidence of community support (e.g. letters of support from other groups or organisations)

Other support items - Details:

[Sala4D Quote_Town Activation Plan.pdf](#)

[02082022_Yeoval Progress Assoc Meeting Minutes.pdf](#)

[Progress Treasurer reports August 2022.pdf](#)

DECLARATION

ELECTRONIC SIGNATURE AGREEMENT - By selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.

I ACCEPT

Executive Position in Organisation:

Secretary

Date:

01/10/2022

31/03/2023

Community Assistance Program (CAP) Guidelines and Application Form



Submission date: 19 September 2022, 12:39PM
 Receipt number: 41
 Related form version: 15

STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program guidelines

APPLICANT DETAILS

Name of Organisation:	Orange Community Broadcasters Ltd. (2OCW - FM107.5)
Postal Address:	PO Box 1031, Orange, NSW 2800
Contact Person:	Amanda Spalding
Position Held:	Chairman and Treasurer
Phone:	0417288246
Email Address:	orangecommunitybroadcasters@gmail.com
Incorporation Number:	652572739
Organisation ABN:	16387554344
Is your organisation GST registered?	YES

ELIGIBILITY CRITERIA

Are you a not for profit organisation? **YES**

Do you reside in the Cabonne LGA? **YES**

PROJECT DETAILS

Project Title: **Antenna and Transmitter Relocation to the BAI Site on Mount Canobolas**

Project Location: **Mount Canobolas**

Project Description (50 words or less): **2OCW has a community broadcasting licence for Cabonne, Blayney and Orange. The Vertel site on Mount Canobolas where we broadcast from is closing and we have been given notice to quit. We need to relocate to the BAI site. We also seek a contribution to our Public Liability Insurance. 2OCW has a community broadcasting licence for Cabonne, Blayney and Orange. The Vertel site on Mount Canobolas where we broadcast from is closing and we have been given notice to quit. We need to relocate to the BAI site. We also seek a contribution to our Public Liability Insurance.**

Project Outcomes (200 words or less)

2OCW - FM107.5 has had a full community broadcasting license for Cabonne, Orange and Blayney since 1998 and can be heard in Oberon, Lithgow, Bathurst, Cowra, Wellington, Parkes and Forbes. The project to move the equipment is expected to cost in excess of \$80,000. We have applied for a \$65,000 grant from the Community Broadcasting Foundation and expect approval in late November to undertake the project in December 2022. We need to find funding for the gap. If we do not receive the CBF grant we will cease to operate. Success will be measured by the tests undertaken in January 2023 to check where 2OCW can be heard and community engagement. 25,000 people in the Orange/Bathurst region listen to community radio each week. We have replaced the outside broadcast equipment that was stolen and will host Outside Broadcasts of live music, community and sporting events and undertake community engagement. We have received approval for a grant of \$591 from Blayney Shire Council to cover 1/3 of our public liability insurance subject to an equal contribution being approved by Cabonne and Orange Councils. The next round of Orange City Council grants closes in February 2023 and decisions will follow.

What organisations (if any) are partners in the project? Please detail their input.

Community Broadcasting Foundation (\$65,000 grant applied for); Newcrest Cadia Community Partnership Program (grant being sought); Blayney Shire Council (\$591); Orange City Council (grant being sought).

APPROVALS

Is a Council Development or Building Approval required for the proposed development? **NO**

If yes, has a Development of Building Application been approved? **NO**

If no, what is the current state of the application?

What is the likely commencement date of the project if funding is approved? **1 December 2022**

When will the project be completed? **6th January 2023**

BUDGET

Expense 1 **Site preparation and antenna installation \$64,516**

Expense 2 **Communication Data/Audio Link \$5,130**

Expense 3 **Project management \$9,075**

Expense 4 **Public Liability Insurance \$1,773**

Expense 5

Expense 6

TOTAL EXPENDITURE \$80,494

Income 1 **Community Broadcasting Foundation \$65,000**

Income 2 **Blayney Shire Council \$591**

Income 3 **Cadia Newcrest CPP Grant sought \$8,591**

Income 4 **Orange City Council \$591**

Income 5

CAP Funding Request **\$5,721**

TOTAL INCOME \$80,494

Total income MUST equal total expenditure

ONGOING COSTS

Year 1 - Costs: **10000**

Year 1 - Organisation responsible: **Orange Community Broadcasters**

Year 2 - Costs: **10000**

Year 2- Organisation responsible:	Orange Community Broadcasters
Year 3 - Costs:	10000
Year 3 - Organisation responsible:	Orange Community Broadcasters
Year 4 - Costs:	10000
Year 4 - Organisation responsible:	Orange Community Broadcasters
Year 5 - Costs:	10000
Year 5 - Organisation responsible:	Orange Community Broadcasters

LAND OWNERSHIP

Please select from the list below **Crown Land - Trustee:**

SUPPORTING DOCUMENTATION

Please tick the appropriate boxes and upload your documents below.

Quotations or estimates for proposed works
 Evidence of funds available for contribution (bank statements, loan details etc)
 Evidence of community support (e.g. letters of support from other groups or organisations)

[2OCW Project Plan to Move Transmission to BAI Site Mount Canobolas.pdf](#)

[Quote 1 BAI Co-location Orange 107.5 FM.pdf](#)

[Quote 2 ZCG Sales quotation_21639.pdf](#)

[Quote 3 MATV Barix Quote.pdf](#)

[Quote 4 Complete Constructions.pdf](#)

[RFI Quote EST0059988.png](#)

[Quote 6 Alford Communications Engineering Services.pdf](#)

[OCB Ltd Audited Accounts year tp 30 June 2022.pdf](#)

[FM107.5 Community Broadcasters Annual Report 2021-2.pdf](#)

DECLARATION

ELECTRONIC SIGNATURE AGREEMENT - By **I ACCEPT**
selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.

Executive Position in Organisation: **Chairman and Treasurer**

Date: **19/09/2022**

Community Assistance Program (CAP) Guidelines and Application Form



Submission date: 16 September 2022, 12:23PM

Receipt number: 40

Related form version: 15

STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program guidelines

APPLICANT DETAILS

Name of Organisation: Manildra and District Progress Association (MADIA)

Postal Address: 87 Old Bocobra rd, Bocobra 2865

Contact Person: Michelle Murphy

Position Held: member

Phone: 0487279364

Email Address: michelle_murphy@outlook.com

Incorporation Number: 9884043

Organisation ABN: 87240116130

Is your organisation GST registered? NO

ELIGIBILITY CRITERIA

Are you a not for profit organisation? YES

Do you reside in the Cabonne LGA?

YES

PROJECT DETAILS

Project Title: **Fencing of Montana Park Playground**

Project Location: **Montana Park Manildra**

Project Description (50 words or less): **MADIA has sourced a donation to construct a playground in Montana Park. Due to proximity of the park to the road, the playground requires fencing, to ensure the safety of children. This application is for 50% of the fencing costs, to complete the playground project.**

Project Outcomes (200 words or less) **The Manildra community's desire to see the development of Montana Park as a public space has been identified in the Manildra Masterplan. The playground will provide a public space that is freely accessible to the Manildra community, residents of surrounding towns and travelers through the village. The inclusion of fencing surrounding the playground will improve safety for users, especially young children, improving the ability for users to stay and enjoy the space. The fencing will provide a non-climbable barrier between the playground and two streets. Measuring and evaluating outcomes of fencing the playground include, reviewing if any road safety incidents or near misses occur and observing the use of the space by community members.**

What organisations (if any) are partners in the project? **Nil for fencing. Playground - Manildra Flour Mills**
Please detail their input.

APPROVALS

Is a Council Development or Building Approval required **YES**
for the proposed development?

If yes, has a Development of Building Application been approved? **YES**

If no, what is the current state of the application?

What is the likely commencement date of the project if funding is approved? **Construction of playground to commence October 2022, fencing to be placed November 2022**

When will the project be completed? **November 2022**

BUDGET

Expense 1	Local contractor to supply and construct fencing \$22864.00
-----------	--

Expense 2

Expense 3

Expense 4

Expense 5

Expense 6

TOTAL EXPENDITURE	\$22864
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Income 1	Village Enhancement Fund
----------	---------------------------------

Income 2

Income 3

Income 4

Income 5

CAP Funding Request	\$11432
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TOTAL INCOME	\$11432
---------------------	----------------

Total income MUST equal total expenditure	\$22864
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ONGOING COSTS

Year 1 - Costs:

Year 1 - Organisation responsible:

Year 2 - Costs:

Year 2- Organisation responsible:

Year 3 - Costs:

Year 3 - Organisation responsible:

Year 4 - Costs:

Year 4 - Organisation responsible:

Year 5 - Costs:

Year 5 - Organisation responsible:

LAND OWNERSHIP

Please select from the list below

Crown Land - Trustee:

SUPPORTING DOCUMENTATION

Please tick the appropriate boxes and upload your documents below.

Quotations or estimates for proposed works

Evidence of funds available for contribution (bank statements, loan details etc)

Evidence of community support (e.g. letters of support from other groups or organisations)

Other support items - Details:

[Playground fencing quote.pdf](#)

[Design 2 Concept Design - WMC 2201-24AR Concept 2.pdf](#)

[220209 Final Manildra Masterplans.pdf](#)

DECLARATION

ELECTRONIC SIGNATURE AGREEMENT - By **I ACCEPT**
selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.

Executive Position in Organisation: **Glenda Gibson**

Date: **16/09/2022**

9/7/22, 12:46 PM

Cabonne Community Assistance Program (CAP) 2022/23 - Round 1 - Cabonne Council

Assistance Program guidelines.

Applications that do not comply with the conditions stated in the guidelines or applications that are incomplete will not be considered.

Required

I have read and understood the Community Assistance Program guidelines Required

APPLICANT DETAILS

Name of Organisation: Required

MANILDRA AND DISTRICT IMPROVEMENT ASSOCIATION

Postal Address: Required

c/o 87 Old Bocobra Road MANILDRA 2865

Contact Person: Required

GLENDA GIBSON

Position Held: Required

Secretary

Phone: Required

0263661621

Email Address: Required

bggibson1@outlook.com

Incorporation Number: Required

9884043

Organisation ABN: Required

87240116130 87240116130.

9/7/22, 12:46 PM

Cabonne Community Assistance Program (CAP) 2022/23 - Round 1 - Cabonne Council

The Community Assistance Program guidelines and a printable application form are located on Council's website www.cabonne.nsw.gov.au, alternatively you can continue within this document and lodge your application form and supporting documents on-line.

After reviewing the guidelines and application form documents, applicants are encouraged to discuss the eligibility of their application with Council's Grants Coordinator prior to submitting their application.

All applications must be submitted on the correct application form and received by Council by the nominated due date.

Applications may be lodged on-line, mailed, emailed or hand delivered to:

Mail: Cabonne Council, PO Box 17, Molong NSW 2866

Email: council@cabonne.nsw.gov.au

Hand delivered to: Cabonne Council's Molong Office on Bank Street or Cudal Office on Main Street.

The application must be signed and all support material attached.

An incomplete application will not be accepted.

*****APPLICATIONS CLOSE AT 5PM TUESDAY, 20 SEPTEMBER 2022*****

FURTHER INFORMATION

Further information can be obtained by contacting Council's Grant's Coordinator - Kiara Wilson

Phone: 6392 3200

Email: council@cabonne.nsw.gov.au

STATEMENT OF UNDERSTANDING

Before completing this application, you must read the Community

<https://www.cabonne.nsw.gov.au/Funding-Opportunities/Cabonne-Community-Assistance-Program-CAP-202223-Round-1>

5/13

9/7/22, 12:46 PM

Cabonne Community Assistance Program (CAP) 2022/23 - Round 1 - Cabonne Council

① | 10,248.50 plus GST 1,248.05.

Expense 2

Expense 3

Expense 4

Expense 5

Expense 6

TOTAL EXPENDITURE Required

11,496.55

INCOME

Applicants contribution, funding from other sources, in-kind labour or Village Enhancement Fund if applicable) -

*Voluntary labour if applicable, is calculated at \$40p/hr.**

Income 1

MADIA (Skatepark) 5,748.27

Income 2

Income 3

9/7/22, 12:46 PM

Cabonne Community Assistance Program (CAP) 2022/23 - Round 1 - Cabonne Council

Income 4

Income 5

CAP Funding Request Required

TOTAL INCOME Required

Total income MUST equal total expenditure

ONGOING COSTS

Please indicate the cost and responsibility for ongoing maintenance over the next five (5) years.

Year 1 - Costs:

Year 1 - Organisation responsible:

Year 2 - Costs:

Year 2- Organisation responsible:

Year 3 - Costs:

9/7/22, 12:46 PM

Cabonne Community Assistance Program (CAP) 2022/23 - Round 1 - Cabonne Council

signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions. Required

I ACCEPT

Executive Position in Organisation: Required

Secretary MADIA

Date: Required

07/09/2022



Please complete the following:

I'm not a robot reCAPTCHA Privacy - Terms

9/7/22, 12:46 PM

Cabonne Community Assistance Program (CAP) 2022/23 - Round 1 - Cabonne Council

[Redacted]

Is your organisation GST registered? Required

- YES
- NO

ELIGIBILITY CRITERIA

Are you a not for profit organisation? Required

- YES
- NO

Do you reside in the Cabonne LGA? Required

- YES
- NO

PROJECT DETAILS

Project Title: Required

Skate Park Extension

Project Location: Required

Montana Park MANILDRA

Project Description (50 words or less): Required

This project is to construct additional area to encourage younger children and learn to skate.

Project Outcomes (200 words or less) Required

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?

We are endeavoring to provide activities for all age groups creating an inclusive park area locals and visitors will all benefit.

What organisations (if any) are partners in the project? Please detail

9/7/22, 12:46 PM

Cabonne Community Assistance Program (CAP) 2022/23 - Round 1 - Cabonne Council

their input.

MADIA will be seeking involvement from our schools.

APPROVALS

Is a Council Development or Building Approval required for the proposed development? Required

- YES
- NO

If yes, has a Development of Building Application been approved?

- YES
- NO

If no, what is the current state of the application?

Paperwork has already been submitted to Council.

What is the likely commencement date of the project if funding is approved? Required

As soon as funding and weather permits.

When will the project be completed? Required

PRIOR TO JAN 2023

BUDGET

Applicants must contribute at least 50% of the total project cost.

EXPENDITURE

List all related costs by line item e.g. purchase of materials, cost of trades people etc.

Expense 1 Required

9/7/22, 12:46 PM

Cabonne Community Assistance Program (CAP) 2022/23 - Round 1 - Cabonne Council

Year 3 - Organisation responsible:

Year 4 - Costs:

Year 4 - Organisation responsible:

Year 5 - Costs:

Year 5 - Organisation responsible:

LAND OWNERSHIP

Please select from the list below Required

SUPPORTING DOCUMENTATION

Please tick the appropriate boxes and upload your documents below.

- Quotations or estimates for proposed works Required
- Evidence of funds available for contribution (bank statements, loan details etc) Required
- Evidence of community support (e.g. letters of support from other groups or organisations) Required
- Photographs (5 maximum)
- Other support items - Details:

9/7/22, 12:46 PM

Cabonne Community Assistance Program (CAP) 2022/23 - Round 1 - Cabonne Council

[Redacted]

Is your organisation GST registered? Required

- YES
- NO

ELIGIBILITY CRITERIA

Are you a not for profit organisation? Required

- YES
- NO

Do you reside in the Cabonne LGA? Required

- YES
- NO

PROJECT DETAILS

Project Title: Required

Skate Park Extension

Project Location: Required

Montana Park MANILDRA

Project Description (50 words or less): Required

This project is to construct additional area to encourage younger children and learn to skate.

Project Outcomes (200 words or less) Required

What are the objectives of the project, who will benefit from the project, how will you measure and evaluate if the objectives have been met?

We are endeavoring to provide activities for all age groups creating an inclusive park area locals and visitors will all benefit.

What organisations (if any) are partners in the project? Please detail

KEECH

CONSTRUCTIONS

Keech Constructions Quotation – Q315

Keech Constructions Pty Ltd
186 Bosworth Falls Road, O'Connell NSW 2795
Phone: 0429 995 570
Email: brendan@keechconstructions.com.au
ABN: 74 616 303 103



SM BAILEY CONTRACTING PTY LTD

18th August 2022

Attention: Scott Bailey

RE: Quotation –34 lineal meters of pathway at the Manildra skate park.

Total Area = 34meters long x 2meters wide

Total 68square meters

We appreciate the opportunity to provide a quotation for the works.

Keech Constructions are a Civil and Mining Construction company based in the Central West of NSW. We are comprised of a highly skilled team of tradespersons, operators and labourers with over 50 years cumulative experience. We pride ourselves on employing local people who have knowledge of the local area. We believe this helps our local economy and provides local people with employment opportunities.

Our company began in 2016, with company director Brendan Keech, and we have been rapidly expanding ever since. Brendan has over 15 years' experience in the civil and mining industries and has worked on several projects at various mines throughout New South Wales. These projects have included Cadia East (PC1 and PC2 Expansion, CON1 expansion, T3 Float Upgrade, Underground Roadway Installation and Panel Manufacturing), Northparkes (Secondary Crushing and Ore Transfer Expansion), Boggabri Coal (CHPP Expansion), Narrabri North (CHPP Expansion), Mangoola Coal (CHPP Expansion), NCIG (Coal Export Terminal), Mount Piper Power Station (Water Treatment Plant), and Sydney Water (Water Treatment Plant Expansion).

We hope our proposal meets with your approval. We look forward to the possibility of working with you on this project. Please get in contact with us should you require any further clarification regarding our proposal.

A handwritten signature in black ink, appearing to be 'B. Keech', written over a horizontal line.

Brendan Keech
Director



1. INCLUSIONS

- Barricading of work area
- Supply of all safety documentation
- Allowance has been made to travel from Orange to Manildra to complete the works
- Allowance has been made for all detailed earthworks.
- Allowance has been made remove spoil from site
- Allowance has been made supply and install formwork to new walkway
- Allowance has been made to supply and install key joints every 12meters
- Allowance has been made to supply 25mpa concrete
- Allowance has been made to reinstate the new walkway 2.0meters in width
- Allowance has been made for all formwork materials
- Allowance has been made for all consumables
- Allowance has been made to use SL82 mesh
- All formwork, reinforcement and concrete to comply with Australian standards
- Placing and finishing of concrete
- Allowance has been made for a towel finish to concrete
- Allowance has been made for the stripping of the formwork
- Allowance has been made to saw cut concrete @ 2.0m centers
- Allowance has been made to back fill edges with won material from the job

2. EXCLUSIONS

- No allowance for bank guarantees, retention, liquidated damages
- No allowance has been made for additional council fees and DA approval
- No allowance has been made for inclement weather
- No allowance has been made for concrete testing
- No allowance has been made for delays caused by other contractors on site
- All rates supplied are exclusive of GST

3. SAFETY & QUALITY ASSURANCE



Keech Constructions is dedicated to the safety and wellbeing of all employees, subcontractors and clients. We promote a safety culture within our company and ensure all employees comply with occupational health and safety standards. We are committed to ensuring all our employees adhere to the rules and regulations that are set out by NML. We are committed to delivering projects on time and within the budget whilst maintaining a safe working environment. All work completed by Keech Constructions is undertaken by a team of qualified and highly experienced employees.

4. PAYMENT TERMS

Payment terms are 30 days from date of invoice.

5. ADDITIONAL NOTES & TERMS

Keech Constructions hold all relevant insurance policies needed to complete the project.

6. PRICING

Total \$ 10,248.50 (excl GST)



Addition to Manildra Skate Park

Total length 34 meters

2 meter in width

2 key joints

25 MPA concrete 100mm thick

SL 82 mesh (ramp/walkway classed as trafficable to allow access for maintenance and mowing)

3x M12 dowels (500mm spacings) tying new ramp to existing concrete slab

Saw cuts at 2m centers

Shaded areas x3

3 humps at approximately 300mm in height (similar to hump shown in below photo)



MANILDRA AND DISTRICT IMPROVEMENT ASSOCIATION
 BALANCE SHEET AS AT 31ST DECEMBER, 2021
 SKATE PARK ACCOUNT

RECEIPTS		PAYMENTS	
Interest	\$ 1.39	Montana Park	\$ 21,670.00
Donation for trees	\$ 1,500.00		

	<u>\$ 1,501.39</u>		<u>\$ 21,670.00</u>
Balance as at 31/12/20	\$ 31,409.56	Balance as at 31/12/21	\$ 11,240.95
	<u>\$ 32,910.95</u>		<u>\$32,910.95</u>

BANK RECONCILIATION

Balance as per statement as at 31/12/21	\$ 11,240.95
Less unrepresented cheque	
Balance as per Cash Book as at 31/12/21	<u>\$ 11,240.95</u>



Manildra Preschool

Early Learning Centre

30 March 2022

Ms Adelaide Honan

Manildra Preschool Early Learning Centre

63-65 Cudal Street

Manildra NSW 2865

Dear Sir/Madam,

I, Adelaide Honan am writing this letter in support of Manildra & District Improvement Association (MADIA) on behalf of Manildra Preschool Early Learning Centre Inc. MADIA's tireless efforts to improve the local Manildra and surrounding areas are applaudable and it is for this reason I support MADIA's latest endeavour to make significant and essential upgrades to Montana Park in Manildra 2865. MADIA's proposed restoration will see Montana Park become a safer, more inviting and inclusive environment for both local and visiting children and families. Which in return will strengthen relationships amongst individuals in the community by evoking a sense of connectedness and belonging.

Yours sincerely,

Adelaide Honan

Manildra Preschool Director

Mobile: 0482 574 500

Email: director@manildrapreschool.com.au

OWEN AND ANN MURRAY

1 George Street

MANILDRA NSW 2865

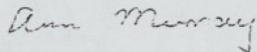
Phone: 6364 5061

23rd September, 2021

TO WHOM IT MAY CONCERN

We wish to convey our support to the Manildra and District Improvement Association in their endeavours to obtain funds to improve our town and district.

Yours faithfully,



Ann Murray



St Joseph's Catholic Primary School

Loftus Street Manildra NSW 2865

Ph: (02) 6364 5177 Fax: (02) 6364 5383

Email: stjosephsmanildra@bth.catholic.edu.au

27 August 2019

Reference: Manildra and District Improvement Association (MADIA)

To Whom It May Concern

We have been approached by MADIA to submit a letter of support for upgrades to Montana Park in Manildra.

This park is named in honour of a former student of our school and we have a special connection and interest in this area.

It is a great area that is utilised by our students after school and on weekends and we support any future improvements to the park. It is envisaged that in the future it would be great to be able to purchase a water tank and install a basic sprinkler system.

The school is supportive of any development which provides our students with recreational and social opportunities in our community.

Kind regards

Therese Press
School Administration Manager





Community Assistance Program (CAP) Guidelines and Application Form



Submission date: 20 September 2022, 4:20PM

Receipt number: 43

Related form version: 15

STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program guidelines

APPLICANT DETAILS

Name of Organisation: Eugowra Promotion and Progress Association Inc.

Postal Address: 45 Broad Street Eugowra 2806

Contact Person: Sean Haynes

Position Held: President

Phone: 0407884718

Email Address: secretary@visiteugowra.com.au

Incorporation Number: Y1574417

Organisation ABN: 37257324139

Is your organisation GST registered? NO

ELIGIBILITY CRITERIA

Are you a not for profit organisation? YES

Do you reside in the Cabonne LGA?

YES

PROJECT DETAILS

Project Title:

Upgrade to Museum Office Amenities

Project Location:

Eugowra Museum and Bushranger Centre

Project Description (50 words or less):

Installation of air conditioning into Museum office to improve conditions and safety of volunteers.

Project Outcomes (200 words or less)

The objective is to improve and control the conditions of office and work areas of the Museum for its volunteers, who include many senior members of our community. Those who will benefit from this project include all volunteers manning the Museum as well as those volunteers and representatives from organisations assisting in the digitisation of Museum artefacts. The Museum has minimal lining and installation therefore the office and work areas are heavily exposed to the heat and cold. By improving the conditions for volunteers we hope to increase the opening hours of the Museum .

What organisations (if any) are partners in the project?
Please detail their input.

Eugowra Museum and Bushranger Centre Committee

APPROVALS

Is a Council Development or Building Approval required for the proposed development? **NO**

If yes, has a Development of Building Application been approved?

If no, what is the current state of the application?

What is the likely commencement date of the project if funding is approved? **November 2022**

When will the project be completed?	December 2022
-------------------------------------	---------------

BUDGET

Expense 1	\$2968.90 - Supply and Installation of air conditioning system by Mick Miles Electrical
-----------	---

Expense 2	
-----------	--

Expense 3	
-----------	--

Expense 4	
-----------	--

Expense 5	
-----------	--

Expense 6	
-----------	--

TOTAL EXPENDITURE	\$2968.90
-------------------	-----------

Income 1	\$1,484.45 - Bank Account of Eugowra Museum and Bushranger Centre
----------	---

Income 2	
----------	--

Income 3	
----------	--

Income 4	
----------	--

Income 5	
----------	--

CAP Funding Request	\$1,484.45
---------------------	------------

TOTAL INCOME	\$2968.90
--------------	-----------

Total income MUST equal total expenditure	\$2968.90
---	-----------

ONGOING COSTS

Year 1 - Costs:	400
-----------------	-----

Year 1 - Organisation responsible:	Eugowra Museum and Bushranger Centre Committee
------------------------------------	--

Year 2 - Costs:	400
-----------------	-----

Year 2 - Organisation responsible:	Eugowra Museum and Bushranger Centre Committee
------------------------------------	--

Year 3 - Costs:	400
Year 3 - Organisation responsible:	Eugowra Museum and Bushranger Centre Committee
Year 4 - Costs:	400
Year 4 - Organisation responsible:	Eugowra Museum and Bushranger Centre Committee
Year 5 - Costs:	400
Year 5 - Organisation responsible:	Eugowra Museum and Bushranger Centre Committee

LAND OWNERSHIP

Please select from the list below

Council owned land

SUPPORTING DOCUMENTATION

Please tick the appropriate boxes and upload your documents below.

Quotations or estimates for proposed works
 Evidence of funds available for contribution (bank statements, loan details etc)
 Evidence of community support (e.g. letters of support from other groups or organisations)

[Quote QU0151.pdf](#)

[ESS Letter of Support EHMBC 202209.pdf](#)

[Museum Current Bank Account 20220920.jpg](#)

DECLARATION

ELECTRONIC SIGNATURE AGREEMENT - By selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.

I ACCEPT

Executive Position in Organisation:

President

Date:

20/09/2022

20/09/2022

Community Assistance Program (CAP) Guidelines and Application Form



Submission date: 20 September 2022, 4:38PM

Receipt number: 44

Related form version: 15

STATEMENT OF UNDERSTANDING

I have read and understood the Community Assistance Program guidelines

APPLICANT DETAILS

Name of Organisation: Eugowra Promotion & Progress Association Inc

Postal Address: 45 Broad Street Eugowra 2806

Contact Person: Sean Haynes

Position Held: President

Phone: 0407884718

Email Address: secretary@visiteugowra.com.au

Incorporation Number: Y1574417

Organisation ABN: 37257324139

Is your organisation GST registered? YES

ELIGIBILITY CRITERIA

Are you a not for profit organisation? YES

Do you reside in the Cabonne LGA?

YES

PROJECT DETAILS

Project Title:	Printing of Eugowra - Its History and Development Book
Project Location:	Eugowra Museum and Bushranger Centre
Project Description (50 words or less):	To print the Eugowra - Its History and Development book, which was produced to document the history of Eugowra and its people
Project Outcomes (200 words or less)	To have the book printed and available from the Eugowra Museum and Bushranger Centre for use as a resource and for sale to interested parties.
What organisations (if any) are partners in the project? Please detail their input.	Eugowra Museum and Bushranger Centre - a specific designated committee of EPPA

APPROVALS

Is a Council Development or Building Approval required for the proposed development? **NO**

If yes, has a Development of Building Application been approved?

If no, what is the current state of the application?

What is the likely commencement date of the project if funding is approved? **November 2022**

When will the project be completed? **December 2022**

BUDGET

Expense 1	\$2968.90 - Print and supply of Eugowra History books
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Expense 2	
Expense 3	
Expense 4	
Expense 5	
Expense 6	
TOTAL EXPENDITURE	\$2968.90
Income 1	\$1,484.45 - Bank Account of Eugowra Museum and Bushranger Centre
Income 2	
Income 3	
Income 4	
Income 5	
CAP Funding Request	\$1,484.45
TOTAL INCOME	\$2968.90
Total income MUST equal total expenditure	\$2968.90

ONGOING COSTS

Year 1 - Costs:	0
Year 1 - Organisation responsible:	Eugowra Museum and Bushranger Centre
Year 2 - Costs:	0
Year 2- Organisation responsible:	Eugowra Museum and Bushranger Centre
Year 3 - Costs:	0
Year 3 - Organisation responsible:	Eugowra Museum and Bushranger Centre
Year 4 - Costs:	0
Year 4 - Organisation responsible:	Eugowra Museum and Bushranger Centre
Year 5 - Costs:	0

Year 5 - Organisation responsible:

Eugowra Museum and Bushranger Centre

LAND OWNERSHIP

Please select from the list below

Council owned land

SUPPORTING DOCUMENTATION

Please tick the appropriate boxes and upload your documents below.

Quotations or estimates for proposed works

Evidence of funds available for contribution (bank statements, loan details etc)

Evidence of community support (e.g. letters of support from other groups or organisations)

[Quote - Printing of Eugowra History Book.png](#)[Museum Current Bank Account 20220920.jpg](#)[ESS Letter of Support EHMC 202209 Printing.pdf](#)

DECLARATION

ELECTRONIC SIGNATURE AGREEMENT - By selecting the "I Accept" button, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By selecting "I Accept" you consent to be legally bound by this Agreement's terms and conditions.

I ACCEPT

Executive Position in Organisation:

President

Date:

20/09/2022**20/09/2022**



AGE OF FISHES MUSEUM ADVISORY COMMITTEE

1. Document Information

Version Date	April 2021
Author	Department Leader – Governance & Corporate Performance
Owner <i>(Relevant Executive)</i>	Office of the General Manager
Next Review Date	Within 12 months of new Council election
Document ID	1350281

2. Introduction

The purpose of the Age of Fishes Museum Advisory Committee (the committee) is to advise Council and make recommendations in relation to the Age of Fishes Museum in accordance with the Museum's Strategic Plan.

The committee must observe Council's position in accordance with its Integrated Planning and Reporting documentation.

The committee does not have a role in the operational function of Council. This is the responsibility of the General Manager and staff.

3. Term

Elected members continue as members of the committee until:

- The next ordinary election of the Mayor
- The next general election of Council
- The committee is disbanded or completes its purpose in accordance with these terms of reference

Other members continue until the committee is disbanded or completes its purpose in accordance with these Terms of Reference.

Any casual vacancy in elected members is filled by Council appointment. Any other casual vacancy is filled by the General Manager.

4. Role of the Committee

The committee operates as an 'advisory committee' of Council.

5. Key Objectives

The committee considers key issues including the following:

- a. matters relating to the development, funding, and possible and future developments and management of the Age of Fishes Museum;
- b. formal approval of acquisitions and de-accessioning from the collection, on the recommendation of the Museum Manager;
- c. to review and recommend revisions to the Age of Fishes Museum, in consultation with the Leader Community & Economy, the Museum's Strategic Plan and all policies that are the basis of the Museum's programs and operations;
- d. to promote community awareness of the value and work of the Age of Fishes Museum; and
- e. to assist with fundraising and advocacy.

6. Responsibilities

The Committee may make recommendations to Council on all matters before it. These recommendations are submitted via the minutes of each meeting to Council for consideration.

Substantial recommendations (including any requiring the expenditure of Council funds) are accompanied by a separate report to Council.

Committee recommendations considered purely or substantially 'operational' in nature will be directed to relevant departments within the Council organisation by delegation of the General Manager.

Advisory Committees do not have the power to incur expenditure, nor do they have the power to bind Council.

7. Membership

Formation of Committee

Membership of the Committee will be a minimum of six (6) individuals, selected by the Council following a call for expressions of interest, and shall comprise the following members:

- Elected Members – 2 representatives, with one alternate Mayor (one representative to be elected as Chair at the first meeting)
- Age of Fishes Museum Incorporation – 2 representatives
- Australian Museum Trust – 1 representative
- Community members – up to 1 representative
- Council Staff – up to 2, as delegated by the General Manager (secretariat and non-voting)

Other Attendance at Meetings

Attendance of other elected members is permitted; however no voting rights are entitled outside of the committee membership.

The Chairperson and/or the General Manager may invite community representatives, consultants or technical specialists in order to assist with advice to the committee. Invited community members and/or specialist do not have voting rights.

Meetings are not open to the general public.

Additional Council staff may be invited to attend meetings, but do not have voting rights.

8. Meetings

Meeting Schedule

The committee will meet quarterly. The location, date and time for meetings may be decided by the Chair in consultation with the General Manager.

Quorum

The quorum for a meeting of the Committee is four (4) members. If a quorum is not present within 15 minutes of the scheduled commencement time, the meeting lapses.

Voting

In general, it is expected the Committee will develop recommendations by consensus. If, however voting is required, voting is to occur by majority vote, and the Chair has a casting vote.

Proceedings

The administrative provisions of Council's Code of Meeting Practice apply.

General business matters may be raised by members at any meeting without notice, however if the matter is substantial, a report is to be prepared and included on the agenda at a future meeting.

Minutes of each meeting are submitted to the next available Council Meeting.

9. Code of Conduct

All members of the committee are required to observe the provisions of Cabonne Council's Code of Conduct. The Code of Conduct is a series of guiding principles for all people involved with Council and covers such topics as conflicts of interest, gifts and benefits, responsible use of council information and resources, and how to make code of conduct complaints.

Committee members may encounter confidential or personal information retained by Council. If so, members are required to maintain the security of any confidential or personal information and not access, use or remove any information, unless the member is authorised to do so.

Members are not to speak to the media in their capacity as a member of the Committee.

Generally, committee members are required to act lawfully, honestly and fairly in their conduct related to Council. A breach of the Code of Conduct may lead to the member being expelled from the committee.

10. Link to Community Strategic Plan

- Connect Cabonne to each other and the world
- Build business and generate employment
- Provide and develop community facilities
- Grow Cabonne's culture & community
- Manage our Natural resources

11. Related Documents

Cabonne Council Code of Conduct

Cabonne Council Code of Meeting Practice

Cabonne Council Community Strategic Plan

Cabonne Council Delivery Program/Operational Plan

Asset Management Plans

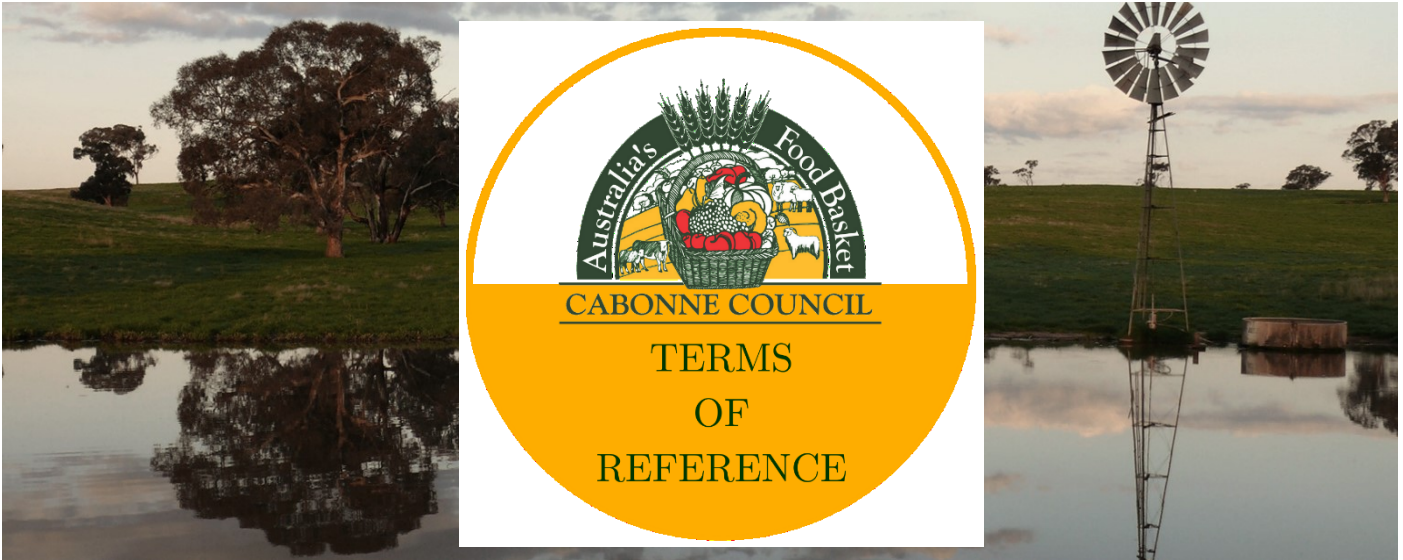
Deed of Gift for the Donation of Objects to The Australian Museum Trust

12. Document Control

These Terms of Reference are reviewed at least at the commencement of each term of Council.

Apart from any inconsequential editing, substantial amendments to the Terms of Reference are approved by Council.

Date	Description of Changes
May 2021	Adopted by Council (Minute Number: 21/05/19)
22 February 2022	Adopted by Council (Minute Number: 22/02/10)



ECONOMY, TOURISM AND CULTURE ADVISORY COMMITTEE

1. Document Information

Version Date	May 2022
Author	Department Leader – Community & Economy
Owner <i>(Relevant GM/DGM)</i>	Office of the General Manager
Next Review Date	Within 12 months of new term of Council
Document ID	1375347

2. Introduction

The purpose of the Economy, Tourism, and Culture Advisory Committee (the Committee) is to provide advice and make recommendations on all matters pertaining to the Cabonne economy, tourism, and culture in accordance with all applicable plans, policies and strategies.

Specifically, the committee:

- a) Provides a forum for the discussion of economic, tourism, and cultural issues or ideas that impact the Cabonne community.
- b) To advise Council's Community, Economy, and Culture Committee and make recommendations in relation to Cabonne's economic development, community services, cultural response, obligations and performance as defined by Council's Community Strategic Plan, Delivery Program, and Operational Plan.

3. Term

Elected members continue as members of the committee until:

- The next ordinary election of the Mayor; and/or
- The next general election of Council; and/or

- The committee is disbanded or completes its purpose in accordance with these terms of reference.

Other members continue until the committee is disbanded or completes its purpose in accordance with these Terms of Reference.

Any casual vacancy in elected Council members is filled by Council appointment. Any other casual vacancy is filled by the General Manager.

4. Role of the Committee

The Committee operates as an 'advisory committee' of Council.

5. Key Objective

The committee considers key issues including the following:

- To advise the Community, Economy and Culture Committee, and make recommendations in relation to Cabonne's economic development, community services, cultural response, obligations and performance as defined by Council's Community Strategic Plan, Delivery Program, and Operational Plan.
- To advise the Community, Economy and Culture Committee, and make recommendations in relation to the implementation of Council's Economic Development & Tourism Strategy.
- To review and make recommendations on specific community, social, economic and cultural initiatives and projects.
- To consider any other matters referred to it by the Cabonne Community.

6. Responsibilities

The Committee may make recommendations to the Community, Economy and Culture Committee on all matters before it. These recommendations are submitted via the minutes of each meeting for consideration.

Substantial recommendations (including any requiring the expenditure of Council funds) are accompanied by a separate report to Council.

Committee recommendations considered purely or substantially 'operational' in nature will be directed to relevant departments within the Council organisation by delegation of the General Manager.

7. Membership

Membership of the Committee shall comprise the following voting members:

- Elected Councillor Members – 2 representatives (from the Community, Economy and Culture Committee)
- Community Members – up to 7 representatives (one representative to be elected as Chair at the first meeting)
- Council Staff – up to 2, as delegated by the General Manager (secretariat and non-voting)

Other Attendance at Meetings

Attendance of other elected Council members is permitted; however no voting rights are entitled outside of the committee membership.

The Chairperson and/or the General Manager may invite community representatives, consultants or technical specialists in order to assist with advice to the committee. Invited community members and/or specialists do not have voting rights.

Meetings are not open to the general public.

Additional Council staff may be invited to attend meetings, but do not have voting rights.

8. Meetings

Meeting Schedule

The committee will meet bi-monthly. The location, date and time for meetings may be decided by the Chair in consultation with the General Manager.

Quorum

The quorum for a meeting of the Committee is half plus 1 member. If a quorum is not present within 15 minutes of the scheduled commencement time, the meeting lapses.

Voting

In general, it is expected the Committee will develop recommendations by consensus. If, however voting is required, voting is to occur by majority vote, and the Chair has a casting vote.

Proceedings

The administrative provisions of Council's Code of Meeting Practice apply.

General business matters may be raised by members at any meeting without notice, however if the matter is substantial, a report is to be prepared and included on the agenda at a future meeting.

Minutes of each meeting are submitted to the next available Council Meeting.

9. Code of Conduct

All members of the committee are required to observe the provisions of Cabonne Council's Code of Conduct. The Code of Conduct is a series of guiding principles for all people involved with Council and covers such topics as conflicts of interest, gifts and benefits, responsible use of council information and resources, and how to make code of conduct complaints.

Committee members may encounter confidential or personal information retained by Council. If so, members are required to maintain the security of any confidential or personal information and not access, use or remove any information, unless the member is authorised to do so.

Members are not to speak to the media in their capacity as a member of the Committee.

Generally, committee members are required to act lawfully, honestly and fairly in their conduct related to Council. A breach of the Code of Conduct may lead to the member being expelled from the committee.

10. Document Control

These Terms of Reference are reviewed at least at the commencement of each term of Council.

Apart from any inconsequential editing, substantial amendments to the Terms of Reference are approved by Council.

Date	Description of Changes
28 June 2022	Adopted by council – minute number 22/06/09

6/1/22, 1:27 PM

Event Assistance Program Application Form

Event Assistance Program Application Form

Details of the Organisation

Name of Organisation Required

MANILDRA AND DISTRICT IMPROVEMENT ASSOCIATION

Organisation House Number/Name/PO Box Number

c/o 87

Street/Road

OLD BOCOBRA ROAD

City

MANILDRA

State/Territory

NSW

Postcode

2865

Phone Number Required

0263661621

Fax Number

Email Address

bggibson1@outlook.com

Contact Person Required

6/1/22, 1:27 PM

Event Assistance Program Application Form

GLEND A GIBSON

Contact Person's Position in Organisation

secretary

Is the organisation

- registered for GST
- not registered for GST

Does the organisation have insurance, including public liability cover?

- Yes
- No

Does the organisation have an ABN?

- Yes
- No

If yes, please provide ABN

87240116130

What is the aim of your organisation?

To make our town inclusive as a village of Cabonne. Promote what small villages have to offer to the wider community.

Does your organisation have a plan/strategy?

- Yes
- No

If yes, please upload your plan/strategy here

Select file

6/1/22, 1:48 PM

Event Assistance Program Application Form

Event Assistance Program Application Form

Details of the Proposal

Please provide a general description of the event

Monster Christmas Event bringing villages of Cabonne together.

Where and when is the event to take place?

Jack Huxley Oval MANILDRA
21st December 2022

How will the event raise the profile of the Cabonne Council?

It will promote Cabonne as inclusive through local paper and media.

What local business opportunities will be created?

Local business outlets offer their services and all goods will be purchased locally.

How many people are expected to attend the event from within and outside the Shire?

The event usually attracts between 600-800 many coming from Orange and Parkes.

6/1/22, 1:48 PM

Event Assistance Program Application Form

What benefits will be returned to the Cabonne community?

The event will showcase our community encouraging people to come back and visit us and other small villages in Cabonne

Please list any other community groups involved with this event

- Lions Club
- St Joseph's School
- Maildra Public School
- Manildra Early Learning Centre

Powered by [OpenForms](#)

6/1/22, 1:46 PM

Event Assistance Program Application Form

Event Assistance Program Application Form

Assistance Requested

You can add up to five (5) types of assistance details below. You do not have to fill them all out. Please ensure that you include your total assistance requested at the end.

Type of Assistance (1) Required

Monetary

Details (1) Required

\$2,000.00

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1) Required

Type of Assistance (2)

Assistance from Cabonne

Details (2)

Bins ,mowing ,cleaning of toilet, extra toilet paper

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)

Type of Assistance (3)

Details (3)

<https://au.openforms.com/FormResponse/95e6f07c-9db3-4348-97b1-9def01ae7065>

1/3

6/1/22, 1:46 PM

Event Assistance Program Application Form

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)

Type of Assistance (4)

Details (4)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)

Type of Assistance (5)

Details (5)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)

Total assistance requested Required

Will you require payment of EAP grant prior to lodging the Acquittal Form? Required

- Yes
- No



St Joseph's Primary School

Loftus Street Manildra NSW 2865

Ph: (02) 6364 5177 Fax: (02) 6364 5383

Email: stjosephsmanildra@bth.catholic.edu.au

Cabonne Council
Bank Street
MOLONG NSW 2866

To Whom It May Concern

We have been asked to submit a letter of support from the Manildra and District Improvement Association (MADIA) for the annual Manildra Christmas Party and Fireworks held at Jack Huxley Oval in December each year.

This great family evening is an opportunity for the community to join together and celebrate the beginning of the festive season and the end of the school year.

The children from both schools, pre-school and Family Day Care have a chance to sing a song or two and then they join together as one group of children from the Manildra community to sing a Christmas song.

Most of the town and some residents from surrounding villages attend this evening and it seems to be getting bigger every year. The fireworks are definitely a drawcard we hope that this is able to be continued with support from Council and other sponsors.

Yours sincerely

Therese Press
Administration Officer

Cudal Community Children's Centre



Child care and early childhood education for children ages 5 weeks to 5 years

Inquiries: 02 6364 2398

Fax: 02 6364 2437

Email: cudalpreschool1@bigpond.com

Dear General Manager,

I'm writing to you today in hope the Cabonne Council will show strong support for the Manildra Madia Festival.

As non Manildra citizens, we thoroughly enjoy and support what the Christmas fireworks festival held in Manildra brings to the surrounding community every year. They bring so much to the community every year. They provide entertainment, Christmas carols and food service. The festival brings all of the surrounding small towns together for Christmas.

The Madia Committee work tirelessly to provide us with this wonderful festival and we are incredibly grateful.

My request to you today, is that Council kindly supports the Committee organisers and the Festival with a strong donation.

Please feel free to contact me for any further information.

Regards,

A handwritten signature in black ink, appearing to read 'Kelly Townsend', written in a cursive style.

Kelly Townsend

Administration

Event Assistance Program Application Form

Event Assistance Program Application Form

Applicant's Signature

The applicant or the applicant's agent must sign the application:

Required

- Draw signature below
- Upload photo of signature



Owen R Murray President
Glenda Gibson Secretary

Undo

Name Required

GLENDAGIBSON

Position in Organisation Required

SECRETARY

Date Required

29.6.22

Please complete the following:

I'm not a robot

reCAPTCHA
Privacy - Terms

Powered by [OpenForms](#)

<https://au.openforms.com/FormResponse/6cb856d0-05f8-40f2-b720-c1076269c279>

Event Assistance Program Application Form

Submission date: **18 August 2022, 4:02PM**
 Receipt number: **62**
 Related form version: **3**

Details of the Organisation

Name of Organisation	Amusu Theatre and Movie Museum Manildra
Organisation House Number/Name/PO Box Number	
Street/Road	Derowie Street
City	Manildra
State/Territory	NSW
Postcode	2865
Phone Number	0418452902
Fax Number	
Email Address	amusutheatre@bigpond.com
Contact Person	Joan Stevenson
Contact Person's Position in Organisation	Committee President
Is the organisation	not registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	30 175 594 794

What is the aim of your organisation?

To promote historical film and culture of rural and regional areas of Australia through the theatre and museum collection; and to develop tourism for Manildra, the Cabonne and wider areas of the central west of NSW

Does your organisation have a plan/strategy?

No

If yes, please upload your plan/strategy here

Event Title

Name of the event

Manildra Ukulele Weekend - The Wild Women of Anywhere Beach

Funding category applying for

Developing Event

Details of the Proposal

Please provide a general description of the event

Manildra Ukulele Weekend will consist of a music event over 3 days in Manildra utilising the Amusu Theatre and Movie Museum. There will be a performance at the theatre on Friday 18 November, 2022 of the 'Wild Women', a musical performance of ukuleles and singing (2 x 30 minute sets). On Saturday 19 November there will be 4 workshops conducted on playing the ukulele where attendees can book to attend. On Sunday 20 November there will be a 'Leading a Ukulele Jam' and 'join-in' session in a public venue in Manildra (TBA) where anyone can attend and participate.

Where and when is the event to take place?

Friday 18 - Sunday 20 November 2022. At the Amusu Theatre and Movie Museum Derowie Street Manildra.

How will the event raise the profile of the Cabonne Council?	A unique musical event that will be marketed to the wider communities around Cabonne including metropolitan. Utilising the Amusu Theatre a key historical and tourism attraction for Cabonne. The music event is unique and has attracted great interest with a small performance at the theatre in June 2022 where over 60 people attended. It is the intention of organisers to continue with an annual music type event over 3 days at the Amusu Theatre Manildra to attract visitors and build the profile of Cabonne and Manildra as it becomes associated with such an event.
What local business opportunities will be created?	Accommodation, food, fuel, other tourism attractions in Manildra and wider communities including Cudal, Molong, Canowindra, Yeavol, Cumnock, Parkes and Orange.
How many people are expected to attend the event from within and outside the Shire?	It would be expected over 150 people would attend over the 3 day period.
What benefits will be returned to the Cabonne community?	Financial benefits to local businesses, increased profile of Manildra, Cabonne and the Amusu Theatre, immediate and future tourism. Cultural experience for local residents to attend providing a musical event that would not normally be available in a rural area.
Please list any other community groups involved with this event	N/A

Assistance Requested

Type of Assistance (1)	Financial - \$500
Details (1)	Payment for the performance
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	500
Type of Assistance (2)	
Details (2)	

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)

Type of Assistance (3)

Details (3)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)

Type of Assistance (4)

Details (4)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)

Type of Assistance (5)

Details (5)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)

Total assistance requested **500**

Will you require payment of EAP grant prior to lodging the Acquittal Form? **Yes**

Supporting Information

Please upload a quote outlining project costs (if applicable) [Manildra Invoice.pdf](#)

Please upload your letter of support (1)

Please upload your letter of support (2)

The following supporting information is attached with this **A quote outlining project costs (if applicable)** application

Applicant's Signature



[Link to signature](#)

Name

Darren Stevenson

Position in Organisation

Volunteer Committee Member - Amusu Theatre and
Movie Museum

Date

18/08/2022

Event Assistance Program Application Form



Submission date: **2 September 2022, 11:02AM**
 Receipt number: **64**
 Related form version: **3**

Details of the Organisation

Name of Organisation	Eugowra Community Childrens Centre
Organisation House Number/Name/PO Box Number	41 Nanima St
Street/Road	Nanima St
City	Eugowra
State/Territory	NSW
Postcode	2806
Phone Number	0428595259
Fax Number	
Email Address	committee@eugowracc.com.au
Contact Person	Jessica Bray
Contact Person's Position in Organisation	President
Is the organisation	registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	14 536 971 908

What is the aim of your organisation?

To provide quality care to Children of the community therefore providing more employment opportunities to the staff and working parents

Does your organisation have a plan/strategy?

If yes, please upload your plan/strategy here

Event Title

Name of the event

An evening to Paint and Sip

Funding category applying for

Developing Event

Details of the Proposal

Please provide a general description of the event

This event will be run at the local Show Pavillion, a night to learn to paint from a profesional. raise money through raffles and ticket sales and a chance to network with other parents of the centre.

Where and when is the event to take place?

Eugowra Show Pavillion on the 15th of November

How will the event raise the profile of the Cabonne Council?

As we are well seasoned to great fundraisers with the ECCC our events are so well supported throught the community. We always enlist local suppliers, use local premises and are very open in our thank yous to Cabonne.

What local business opportunities will be created?

It will be a very hands on event while employing a local painter to curate the night, a few local wineries for beverages and shop locally for the produce. Its a great promotion for our local Pavillion as well.

How many people are expected to attend the event from within and outside the Shire?

We are hoping to sell 40 tickets

What benefits will be returned to the Cabonne community?

We will make this a yearly event and hope local busnissess could use it as a Christmas Party for their staff. Due to the success of our previous fundraisers we know this will be well supported. Benefits being the whole proceeds to go straight to the centre for our new rooms outdoor area completion.

Please list any other community groups involved with this event

**Show society
ECCC**

Assistance Requested

Type of Assistance (1)

Financial funding

Details (1)

To assist in the cost of employing a local business to curate the evening and a light supper

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)

800

Type of Assistance (2)

Details (2)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)

Type of Assistance (3)

Details (3)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)

Type of Assistance (4)

Details (4)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)

Type of Assistance (5)

Details (5)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)

Total assistance requested **800**

Will you require payment of EAP grant prior to lodging the Acquittal Form? **No**

Supporting Information

Please upload a quote outlining project costs (if applicable)

[Paint party pricing - infoeatyourgreens.com.au - Eat Your Greens Mail.mhtml](#)

Please upload your letter of support (1)

Please upload your letter of support (2)

The following supporting information is attached with this application

Applicant's Signature



[Link to signature](#)

Name **Jessica Bray**

Position in Organisation **President**

Date **2/9/2022**

YEOVAL & DISTRICT PROGRESS ASSOCIATION.

PO BOX 34, YEOVAL NSW 2868

E: yeovalprogressassociation@bigpond.com

18 September 2022

Mr Bradley Byrnes
 General Manager
 Cabonne Council
 Bank St, Molong NSW 2868

Dear Mr Byrnes**Re: Village Enhancement Program**

I am writing on behalf of the Yeoval & District Progress Association to advise you of the following motions that were carried at our meeting held on 2 August 2022:

Motion 1:

That the Yeoval & District Progress Association investigate engaging a consultant to prepare a town activation plan.

Moved: Mark Pickford**Seconded:** Tony Johnson **Carried.****Motion 2:**

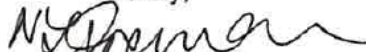
That Yeoval & District Progress Association request \$5000 from Cabonne Council's Village Enhancement Fund, with a view to applying for further funds from the next round of the Community Assistance Program on a dollar for dollar basis to fund the development of a Town Activation Plan to the value of \$10,000 maximum.

Moved: Tony Johnson**Seconded:** Mark Pickford**Carried.**

As Yeoval Progress Association has a balance of \$10,000 in the Village Enhancement Fund, as per Motion 2 above, we therefore request the release of \$5000 to help fund the engagement of a consultant to prepare a Village Activation Plan to focus on the beautification of Yeoval and the town's future growth. Quotes are currently being sought as per Motion 1, with the assistance of Cabonne Council. Please see attached quote from Sala4d

If you require any further information, please do not hesitate to contact myself or President Phillip Hunter.

Yours sincerely,


Nikki Tremain-Hennock, Secretary

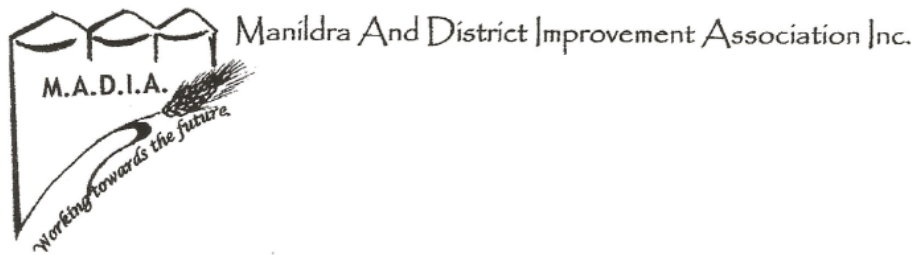
PRESIDENT:
 Philp Hunter
 P: 0427 464 319

VICE PRESIDENT:
 Tony Johnson
 P: 0417 484 701

SECRETARY:
 Nikki Tremain-Hennock
 P: 02 6846 4400

TREASURER:
 Roslyn Pickford
 P: 0427 677 450

Yeoval Village Activation Plan			
Stage 1			
Site Analysis and Community Consultation			
· Background mapping and document review			
· Base plan preparation			
· Liaise with Yeoval Progress Association/ Council for publicity of community consultation workshop			
· Prepare for community consultation workshop			
· Village visit with Progress Association representatives/ and Council manager and site analysis			
· Community consultation workshop (1 meeting after site visit) including review of Yeoval Recreation Precinct			
· Prepare Community Consultation Summary Drawing			
· Develop Concept Masterplan from consultation findings for review by Yeoval Progress Association/ Council			
		Subtotal	\$7,055
Stage 2			
Draft Masterplan			
· Refine Concept Masterplan following review			
· Develop draft project schedule with cost estimates for review			
· Present draft rendered masterplan with schedules to Yeoval Progress Association/ and Council managers (1 meeting via teams or sala4D office)			
		Subtotal	\$1,960
Stage 3			
Final Masterplan			
· Revise draft masterplan, imagery and schedules with comments received			
· Prepare plan package for Yeoval Progress Association/ and Council managers for public exhibition			
· Revise final plan package with public exhibition comments received			
		Subtotal	\$980
		sala4D total (excl. GST)	\$9,995
		sala4D total (incl. GST)	\$10,995
Optional Extra			
Photo Montage/ Artistic Impression			
· Develop photo montage of key area to assist community understanding (1 of)			
		Subtotal	\$1,999
		sala4D total (excl. GST)	\$1,999
		sala4D total (incl. GST)	\$2,199



MADIA
c/o Glenda Gibson
87 Old Bocobra Road
Manildra 2865
4th October 2022

CABONNE COUNCIL
GENERAL MANAGER
PO Box 17
MOLONG 2866

Dear Brad,

This is a request from Madia that the CAP funding co -payment for fencing at Montana Park be taken out of Manildra's Village Enhancement Fund. Approval is sought for the amount of \$11,432.00.

Yours sincerely,



Glenda Gibson
Secretary MADIA



QUOTE

Cabonne council

Date 2 Sep 2022
Expiry 16 Sep 2022
Quote Number QU-1126
Reference Montana Park Manildra
ABN 79 591 517 799

Fencing1 / Eden Decor
 and Gifts
 PO Box 255
 MOLONG NSW 2866
 AUSTRALIA
 (02)63669208
 DIRECT DEBIT DETAILS-
 BSB- 062573
 A/C- 10080804

Description	Quantity	Unit Price	GST	Amount AUD
Supply & Install 94m loop top fencing with 1 double gate, 2 single gates with child safe latches. Posts 65mm Colour TBA. Quote includes materials & labour.	1.00	22,864.14	10%	22,864.14
		INCLUDES GST 10%		2,078.56
		TOTAL AUD		22,864.14

Terms

All materials remains property of Fencing1 until payment is received & bank cleared in full.
 Price subject to change if there are further price rises in materials before fencing materials ordered or error/omissions.
 All quotes based on a clear, level site.
 If rock hit during earthworks extra charges may apply.
 Tip fees are extra cost to client if required.
 Dial before you dig report is the responsibility of the client.
 All care but no responsibility taken if damage occurs to gardens,trees,driveways,lawn or any underground works eg:
 water,phone,power,gas,fibre optic.

Cargo Progress Association

28 September 2022

Mr Bradley Byrnes
General Manager
Cabonne Council
PO Box 17
MOLONG NSW 2866

Dear Mr Byrnes

Re: Village Enhancement Fund Application for Cargo

At a Progress Association Meeting held 30 August 2022, it was proposed that the association apply for funding under the Community Assistance Program to replace the fence around the playground.

The Cargo Progress Association would like to apply to use their Village Enhancement Fund to contribute to funding a replacement fence around the playground in the Village. This funding would be part of our contribution to the 50/50 funding arrangement for the Community Assistance Program.

The current fence is over 50 years old and is in need of replacement. The gates no longer align to be able to be closed and parts of the fence have come apart. The adjacent busy intersection poses a risk to users of the park, particularly small children. A new, secure fence would ensure that this risk is lowered as well as providing a revitalised visual amenity to the centre of town.

Yours sincerely,

Huw Greenhill
Chairperson
Cargo Progress Association

Cargo Progress Association

Playground Fencing Proposal

At a Progress Association Meeting held 30 August 2022 it was proposed that the association apply for funding under the Community Assistance Program to replace the fence around the playground.

The Assoc proposes to source Materials and use local labour to construct to assist in costs. It is proposed to replace the fence around the playground only (not the ex-CWA building) and create a fence between the building and playground. Approx 110m of fence.

Cost estimates include –

Example of fence components from Oxworks (excluding Freight and gate fittings) - \$15710

Ready Mix Concrete (Bunnings \$7.91/bag) allowance 2.5 bags/hole - \$1000

Misc Extras (Gate fittings, screws, tidy remaining fence, Freight) - \$2000

Voluntary labour to remove existing fence and install new (estimated 108 man hours) - \$4320 (in value)

Hire of machinery to remove existing posts and dig holes for new (2 day hire charge) - \$1000

Total Value \$24030

The Assoc are proposing to utilize the Village Enhancement Fund along with the value of the Voluntary labour to contribute 50% to the project and are seeking \$12015 from the CAP to fulfil the remainder of the cost.

Huw Greenhill
Chair – Cargo Progress Association
0427 783 015
hrgreenhill@gmail.com





oxworks.com.au/cart

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POOL FENCING COLORBOND® SLATS & SCREENS GATES & AUTOMATION BALUSTRADE SPECIALTY FENCING HARDWARE

Your Shopping Cart

Item	Item Code	Unit	Qty	Total	X
 <p>Aluminium Classic Picket Panel - 2035 x 900mm Please Note: Available East Coast Stores Only. This product is despatched from our Crestmead warehouse and may take approximately 5-7 days to arrive in store for pick up or delivery PF1000PW</p>	PF1000PW	\$214.00	50	\$10,700.00	X
 <p>Aluminium Classic Picket Gate - 1090 x 900mm Please Note: Available East Coast Stores Only. This product is despatched from our Crestmead warehouse and may take approximately 5-7 days to arrive in store for pick up or delivery PF1100PW</p>	PF1100PW	\$133.00	4	\$532.00	X
 <p>Aluminium Post - 65 x 65 x 1500mm Please Note: Available East Coast Stores Only. This product is despatched from our Crestmead warehouse and may take approximately 5-7 days to arrive in store for pick up or delivery PF6515PW</p>	PF6515PW	\$50.00	51	\$2,550.00	X
 <p>Aluminium 40 x 40mm Brackets - 4 Pack Please Note: Available East Coast Stores Only. This product is despatched from our Crestmead warehouse and may take approximately 5-7 days to arrive in store for pick up or delivery PF9000PW</p>	PF9000PW	\$10.00	50	\$500.00	X

Order Summary

Shipping Cost & Credit Card Surcharge are calculated in Checkout

Subtotal \$14,282.00
 GST \$1,428.20
Grand Total \$15,710.20

Proceed to Checkout

Continue Shopping

KENNARDS HIRE FIND A BRANCH GET INSPIRED Your Nearest Branch is ORANGE Change Location
 201 BYNG STREET (02) 6393 2900 Today: 7:00AM - 5:00PM

EQUIPMENT

Search...

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Easy List

Hire Cart

CONTACTLESS PICK-UP AND DELIVERY

Home > EXCAVATOR MINI - 1.8T

SELECT ITEMS



EXCAVATOR MINI - 1.8T

< Go Back to Product Detail

Please select items to proceed with hire or availability check

ITEM	CODE	HIRE RATE Incl. GST	QTY
INCLUDED ITEMS			
EXCAVATOR MINI - 1.8T	9002091	\$336.00 Per Day	1 Required
EXCAVATOR - BUCKET 200MM - 300MM	170035	Included	1
EXCAVATOR - BUCKET 350MM - 450MM	170037	Included	1
EXCAVATOR - BUCKET 900MM - 1200MM	170036	Included	1

RECOMMENDED EXTRAS

MAKE A RESERVATION

Select your hire period

Start 22/10/2022 8:00 AM
 End 24/10/2022 7:00 AM

ESTIMATED TOTAL

\$856.00 Incl. GST

OUR RATES INCLUDE

- Basic Damage Waiver
- GST

OUR RATES EXPLAINED

Freight Rate from **\$70.00**
 Or collect from branch. Each way.

DRAFT REASONS OF REFUSAL

THAT Development Application 2022/0216 for animal boarding or training establishment on land described as Lot 21 DP 543420 and Lot 25 DP 750372 and known as 1031 Ophir Road, Summer Hill Creek be refused for the following reasons:

1. Insufficient information being submitted to Council to enable consideration of the application pursuant to *Environmental Planning and Assessment Act 1979* Section 1.7 Biodiversity and Fisheries Management.
2. Insufficient information being submitted to Council to enable consideration of the application pursuant to *Environmental Planning and Assessment Act 1979* Section 4.14 Bushfire Assessment.
3. Insufficient information being submitted to Council to enable consideration of the application pursuant to *Environmental Planning and Assessment Act 1979* Section 4.15 Evaluation.

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ITEM 1 - STATEWIDE MUTUAL BOARD

REPORT IN BRIEF

Reason For Report	Advising of appointment of Council's General Manager as Central NSW Regional Representative on the Statewide Mutual Board of Management.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.1.2c - Coordinate participation in the Statewide Mutual Continuous Improvement Pathway (CIP) Program.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\RISK MANAGEMENT\INSURANCE MANAGEMENT\STATEWIDE MUTUAL LIMITED - 1449135

GENERAL MANAGER'S REPORT

Statewide Mutual was established in 1993 in response to underwriters withdrawing their support for local government in Public Liability and Professional Indemnity cover. It is a 'self-insurance mutual' which is backed by reinsurance placed through local and international underwriters. Members own each scheme and benefit from building equity resulting from surplus contributions.

The member-elected Board ensures the Mutual works for the benefit of its members while utilising Jardine Lloyd Thomas insurance expertise to provide a whole-of-risk solution.

The Board comprises of senior level management from member councils representing regions across NSW from the full spectrum of councils, including large metro councils, large regional centres, rural and traditional shire councils. The Board is responsible for:

- Determining levels and coverage of primary insurance for each fund year and for each scheme;
- Establishing annual funds for each fund year, arranging contributions to and payments of liabilities from annual funds; and
- Subject to the function of the Claims Committee, the general management of the scheme.

Council's General Manager has recently been elected as Central NSW Region Representative on the Statewide Mutual Board of Management.

ITEM 2 - IMPOSED LOAD LIMITS ON COUNCIL ROAD BRIDGES

REPORT IN BRIEF

Reason For Report	To provide information to the council explaining the intent and interpretation of bridge load limits that have been installed on the council road network.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.4.a - Local road bridge maintenance undertaken
Annexures	1. Fact Sheet - Mass and Dimension Limits ↓
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\MAINTENANCE\INSPECTION AND CONDITION ASSESSMENT OF BRIDGES - 1449343

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Council staff have over the past six months rolled out bridge load restrictions on a number of bridges on the local road network. These load restrictions were as a result of recommendations put forward by an independent analysis undertaken by Pitt and Sherry, on behalf of the Central New South Wales Joint Organisation.

This independent analysis assessed selected bridges and major culvert structures that were of more than 10 years old. The analysis included both condition assessment and structural capacity assessment for the structures selected. Reports for each bridges recommended works to be undertaken to address condition issues, and in some cases, the restriction of loading of structures.

Common bridge load limit signage is presented in either of the two following formats:



The first of these signs restricts load rating of a bridge as a total, regardless of the axle configuration of a vehicle. Generally, this will mean the components working in unison only have the capacity to carry the loading prescribed.

The second of these signs concentrates on point loads from the axles bearing onto a bridge, rather than the overall distribution. Axle group loading considers the capacity of individual components ability to carry the expected traffic loads.

In understanding the vehicle loadings of different heavy vehicle configurations, the National Heavy Vehicle Regulator maintains guidelines and fact sheets which are accessible for heavy vehicle operators. The fact sheet relating to mass and dimension limits has been attached to this notation report for the information of the council.

ITEM 3 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. Council ↓ 2. Traffic Light Report Summary ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 1449187

GENERAL MANAGER'S'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the deputy general managers as per the mayor's request.

ITEM 4 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Rates collections.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Level of rate of collection
Annexures	1. Rates graph Sept 22↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1447597

DEPARTMENT LEADER - FINANCE'S REPORT

The Rate Collection Summary to 30 September 2022 is attached for council's information. The percentage collected is 38.9% which is comparable to previous years for the same time period. The first instalment fell due on 31 August 2022.

ITEM 5 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF).
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.1.1.2a - Maintain sporting facilities in accordance with agreed levels of service.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1448779

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).

4. Allocation of funds to be reported to the next available Council meeting.
5. Limit of \$3,000 per allocation unless other approved by Council.

There were NIL fund processed in the last month.

ITEM 6 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.2b - Maximise income sources through investments.
Annexures	1. Investments September 2022 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1448800

DEPARTMENT LEADER - FINANCE'S REPORT

Council's investments as 30 September 2022 stand at a total of \$41,535,894.

Council's average interest rate for the month of September 2022 was 2.19%. The effect of the increased cash rate is starting to have a positive impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate increased to 2.35% during the month of September. However, due to the large decline in interest rates over the last few years and now the rapid increase over the last few months, we are currently below Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 2.7075%.

The Average Interest Rate is steadily increasing each month to close the gap to the benchmark as Term Deposits currently invested on the low interest rates mature and are re-invested at the higher interest rates that are now on offer.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to council's Investment Policy. The annexure to this report shows a breakup of each individual institution that council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for September 2022 is attached for council's information.

ITEM 7 - DEVELOPMENT APPLICATIONS RECEIVED DURING SEPTEMBER 2022

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1448166

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Development Applications have been received during the period 1 September 2022 to 30 September 2022, as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

DA Number	Description Of Work	Development Value	Applicants Name	Property Address
2021/0252/1	Modification to Alterations & Additions to Dwelling	\$0.00	Grace Frankham	Boree Street, Cudal NSW 2864
2022/0192/1	Modification to Dwelling	\$0.00	Cavalier Homes Central West NSW	96 Belgravia Road, Mullion Creek NSW 2800
2022/0208/1	Modification to Dual Occupancy	\$0.00	Prefabulous Pty Ltd	1953 The Escort Way, Borenore NSW 2800
2022/0210/1	Modification to Dual Occupancy	\$0.00	GJ Gardner Homes	222 Spring Hill Road, Spring Hill NSW 2800
2023/0044	Boundary Adjustment	\$0.00	Premise NSW Pty Ltd	118 Bank Street, Molong NSW 2866
2023/0045	4 Lot Subdivision	\$0.00	Peter Basha Planning & Development	20 Sharp Street, Cargo NSW 2800
2023/0046	Demolition & Construction of	\$1,697,000	Hines Construction	Tilga Street, Canowindra NSW 2804

GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON THURSDAY 27 OCTOBER, 2022

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	New Amenities & Grandstand			
2023/0047	3 Lot Subdivision	\$0.00	Premise Pty Ltd	494 Williamson Road, Lewis Ponds NSW 2800
2023/0048	Alterations & Additions to Existing Dwelling	\$178,000	Peter Basha Planning & Development	8 Waddell Street, Canowindra NSW 2804
2023/0049	Alterations & Additions to Dwelling	\$95,000	Scott Bourke	3 Shields Lane, Molong NSW 2866
2023/0050	Detached Storage Shed	\$55,000	PCW Constructions	25 Copper Street, Molong NSW 2866
2023/0051	Inground Swimming Pool & Fence	\$300,000	Claire Gosling	4148 Cargo Road, Cargo NSW 2800
2023/0052	Temporary use of land	\$0.00	Cabonne Council	48 Obley Street, Cumnock NSW 2867
2023/0053	Dwelling & Storage Shed	\$626,000	Adam Murphy	Boundary Street, Cudal NSW 2864
2023/0054	Storage Shed	\$39,000	Peter Basha Planning & Development	6 Kiewa Street, Manildra NSW 2865
2023/0055	Swimming Pool	\$56,029	Anthony Elliott	153 Jennings Lane, Molong NSW 2866
2023/0056	Dwelling	\$655,000	BT Homes	208 Rodd Street, Canowindra NSW 2804
2023/0057	Earthworks-Raise shed above flood level	\$50,000	Allison Bianchetto	Nanima Street, Eugowra NSW 2806
2023/0058	Shed	\$18,600	Kaitlyn Knott	69 Phillip Street, Molong NSW 2866
2023/0059	Inground Fibreglass Swimming Pool	\$63,000	Chloe Hodgins	2022 Davys Plains Road, Cargo NSW 2800

GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON THURSDAY 27 OCTOBER, 2022

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2023/0060	Alterations & Additions	\$120,000	Shayne Thornberry	40 Toogong Street, Cudal NSW 2864
2023/0061	Alterations & Additions to Commercial Building	\$75,000	Claire Hamblin	54-56 Bank Street, Molong SNW 2866
2023/0062	Alterations & Additions to Existing Dwelling	\$150,000	James Mann	36 Molong Street, Molong NSW 2866
Total: 23		\$4,177,629		

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

CDC Number	Description of Work	Development Value	Applicants Name	Property Address
2023/1006	Dwelling	\$350,000	Jacob Middleton	Mcardle Street, Molong NSW 2866
2023/1007	Dwelling	\$776,000	GJ Gardner Homes	28 Edward Street, Cudal NSW 2864
2023/1008	Farm Building	\$52,000	Pro Cert Limited	Barton Parish, Orange NSW 2800
TOTAL:3		\$1,178,000		

GRAND TOTAL: 26	\$5,355,629
------------------------	--------------------

ITEM 8 - DEVELOPMENT APPLICATIONS APPROVED DURING SEPTEMBER 2022

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1448167

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Development Applications have been approved during the period 1 September 2022 to 30 September 2022 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED

DA Number	Description Of Work	Development Value	Applicants Name	Property Address
2021/0070/2	Modification to Farm Stay Accommodation	\$0.00	Planline Pty Ltd	1088 The Escort Way, Boreore NSW 2800
2022/0099/1	Modification to Dwelling & Attached Machinery Shed	\$0.00	McKinnon Design & Drafting	Boree Lane, Lidster NSW 2800
2022/0135/1	Modification to Inground Swimming Pool Entrance Gate & Fencing	\$0.00	Source Architects	86 Frewin Road, Boreore NSW 2800
2022/0043	Extractive Industry (Gravel Quarry)	\$5,000	Laneyrie Guy	416 Kurrajong Road, Cudal NSW 2864
2022/0141	Dwelling & Shed	\$165,000	Luke Coutis	6 Old Orange Road, Manildra NSW 2865
2022/0181	Six Lot Subdivision	\$0.00	Arete Survey	Nangar Road, Canowindra NSW 2807
2022/0183	Boundary Adjustment	\$0.00	Matthew Shephard	93 Caves Road, Lidster NSW 2800
2022/0219	Function Centre	\$510,000	Oscar Capital Pty Ltd	Belgravia Road, Belgravia NSW 2800
2022/0235	Dwelling & Shed	\$762,000	Future Build	294 Griffin Road, Orange NSW 2800
2023/0009	Event	\$0.00	Yuri Hulak	Lake Canobolas Road, Nashdale NSW 2800
2023/0012	Farm Building	\$80,000	John Rourke	39 Wedgetail Road, March NSW 2800

GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON THURSDAY 27 OCTOBER, 2022

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2023/0014	Garage	\$30,000	Stuart Gavin	21 Longs Corner Road, Canowindra NSW 2804
2023/0016	Alterations & Additions to Office Building	\$840,000	Cabonne Council	16 Main Street, Cudal NSW 2865
2023/0018	Shed	\$150,000	Thomas Beath	Wenz Lane, Canowindra NSW 2804
2023/0023	Double Garage & Shed	\$14,949	Benjamin Richards	8 South Street, Cudal NSW 2864
2023/0027	Inground Pool & Pool House	\$710,000	Timothy Bassman	156 Woods Lane, Nashdale NSW 2800
2023/0029	Alterations & Additions	\$19,000	Janine Percy	365 Paling Yards Loop, Bowan Park NSW 2864
2023/0030	Storage Shed	\$26,000	Jason Benson	22 Weemilah Place, Clifton Grove NSW 2800
2023/0038	Swimming Pool	\$74,000	Duncan Nash	1427 Nanami Lane, Canowindra NSW 2804
2023/0039	Deck	\$65,000	Rhonda Drenen	1519 Ophir Road, Ophir NSW 2800
2023/0040	Alterations & Additions to Dwelling	\$30,000	Daniel Lowe	18 Windera Drive, Windera NSW 2800
2023/0048	Alterations & Additions to Existing Dwelling	\$178,000	Perter Basha Planning & Development	8 Waddell Street, Canowindra NSW 2804
2023/0055	Swimming Pool	\$56,029	Anthony Elliott	153 Jennings Lane, Molong NSW 2866
Total:23		\$3,714,978		

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS APPROVED

DA Number	Application Description of Work	Development Value	Applicants Name	Property Address
-----------	---------------------------------	-------------------	-----------------	------------------

2023/1002	Alterations & Additions to Dwelling	\$250,000	Wayne Culverson	163 Culverson Road, March NSW 2800
2023/1008	Farm Building	\$52,000	Pro Cert Limited	Barton Parish, Orange NSW 2800
TOTAL: 2		\$302,000		

GRAND TOTAL: 25	\$4,016,978
------------------------	--------------------

ITEM 9 - MEDIAN PROCESSING TIMES 2022

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1448168

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Summary of median Application Processing Times over the last five years for the month of September:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2017	34
2018	13.5
2019	24
2020	25
2021	25

Summary of median Application Processing Times for 2022:

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	42
February	42
March	47
April	43
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**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON THURSDAY 27 OCTOBER, 2022**

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July | 2016

National heavy vehicle mass and dimension limits

Heavy Vehicle National Law

The Heavy Vehicle National Law (HVNL) provides General Mass Limits (GML), Concessional Mass Limits (CML) and Higher Mass Limits (HML) for heavy vehicles operating on the national road network. This fact sheet summarises the conditions for operating general access and restricted access vehicles, relating to axle mass and configurations.

High productivity vehicles, such as B-doubles and HML vehicles are important to the efficiency of the freight task in Australia. The larger capacity of these vehicles also reduces the number of vehicles required to transport a given amount of freight.

National heavy vehicle dimension requirements

The prescribed dimension requirements for heavy vehicles are set out under the *Heavy Vehicle (Mass, Dimension and Loading) National Regulation 2013 (the Regulation)*.

The information contained within this fact sheet has been extracted from the regulation.

Index

GML	General Mass Limits
CML	Concessional Mass Limits
HML	Higher Mass Limits
HVNL	Heavy Vehicle National Law
GVM/GCM	Gross Vehicle Mass/Gross Combination Mass
NHVAS	National Heavy Vehicle Accreditation Scheme
NLS	Non Load Sharing
LS	Load Sharing
PBS	Performance Based Standard
'S' dimension	Measurement from the front articulation point to the rear overhang line



The information contained in this fact sheet is accurate at the time of publication and in the unlikely event of any conflict the HVNL prevails.

This document does not cover the authorised access. Some vehicles are not permitted to operate in some states.

This document does not cover PBS Vehicles, if you require this information about PBS vehicles, please refer to the PBS Fact Sheet.

Prescribed dimensions

Width

The width limit for heavy vehicles is 2.5 metres, excluding:

- › rear vision mirrors, signalling devices and side-mounted lamps and reflectors
- › anti-skid devices mounted on wheels, central tyre inflation systems, tyre pressure gauges
- › permanently fixed webbing-assembly-type devices, such as curtain-side devices, provided that the maximum distance measured across the body including any part of the devices does not exceed 2.55 metres.
- › removable load restraint equipment, if the maximum distance across the body of the heavy vehicle, including any part of the equipment, is not more than 2.55m.



Height

The height limit for heavy vehicles is 4.3 metres unless it is a:

- › vehicle built to carry cattle, horses, pigs or sheep - 4.6 metres
- › vehicle built with at least 2 decks for carrying vehicles - 4.6 metres
- › double-decker bus - 4.4 metres



Length

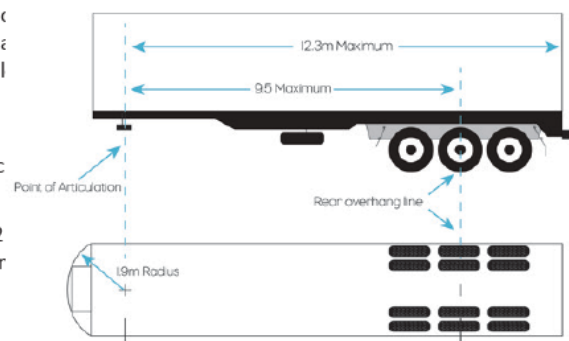
For overall vehicle lengths, refer to the axle mass tables on pages 5-10.

Length for trailers

On a semitrailer or dog trailer the distance from the front articulation point to the rear overhang line must not be more than 9.5 metres; the distance from the front articulation point to the rear of the trailer must not be more than 12.3 metres.

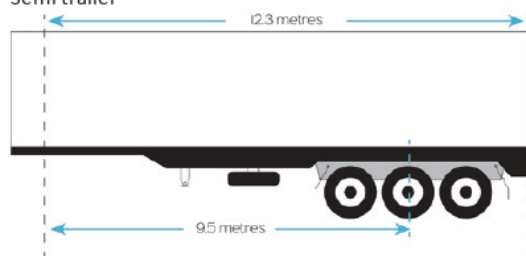
The maximum forward projection of a semi-trailer, or anything attached to a semi-trailer must not protrude beyond a 1.9 metre arc from the towing pivot pin (King pin).

The articulation point to the rear of a semitrailer may be up to 13.2 metres if the trailer has a distance of not more than 9.5 metres from the front articulation point to the rear overhang line, does not operate in a B-double or road train combination and otherwise complies dimensionally.

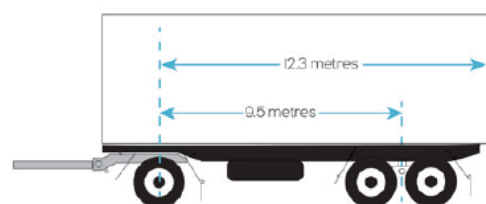


Examples

Semi trailer



Dog trailer



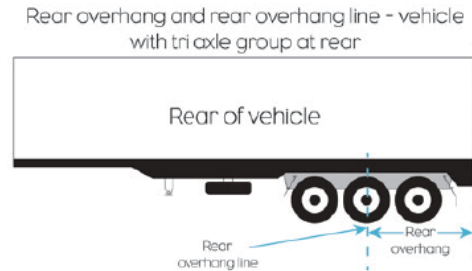
Rear overhang and rear overhang line

The rear overhang of a vehicle is the distance between the rear of the vehicle and the rear overhang line of the vehicle.

If a vehicle's rear axle group comprises of only 1 axle, the rear overhang line is the centre-line of that axle.

If a vehicle's rear axle group comprises of 2 axles, 1 of which is fitted with twice the number of tyres as the other, the rear overhang line is located at one-third the distance between the 2 axles and is closer to the axle with the greater number of tyres.

If a vehicle's rear axle group comprises of 3 or more axles, the rear overhang line is the centre-line of the axle group.

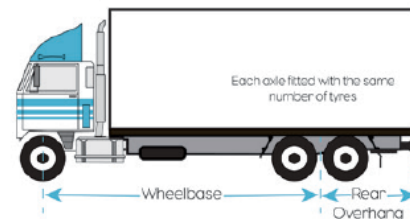


Note: Any steerable axle is to be disregarded unless—

- › the group comprises of only 1 axle and that axle is a steerable axle; or
- › all the axles in the group are steerable axles.

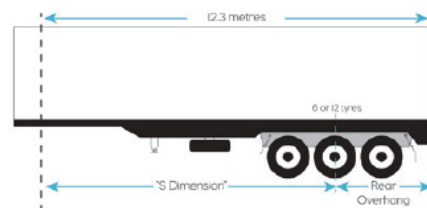
Rear overhang on rigid trucks

Lesser of 3.7 metres or 60% of wheelbase.



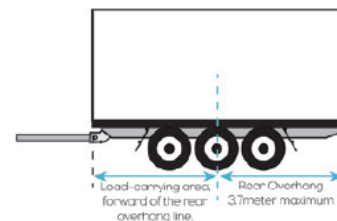
Rear overhang on a semi-trailers and dog trailers

Lesser of 3.7 metres or 60% of 'S' dimension.



Rear overhang on a pig trailer

Rear overhang on a pig trailer must not exceed the lesser of the length of the load-carrying area, forward of the rear overhang line or 3.7 metres.

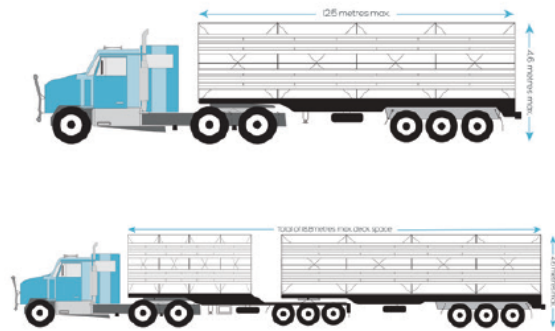


Dimensions relating to specific trailer types

Livestock carriers

- › A trailer built to carry cattle, horses, pigs or sheep on two or more partly or completely overlapping decks must not have more than 12.5 metres of its length available to carry cattle, horses, pigs or sheep.
- › In a B-double built to carry cattle, horses, pigs or sheep, the two semi-trailers must not have more than 18.8 metres of their combined length available to carry cattle, horses, pigs or sheep.

Note - the length available for the carriage of cattle, horses, pigs or sheep on a trailer is measured from the inside of the front wall or door of the trailer to the inside of the rear wall or door of the trailer, with any intervening partitions disregarded



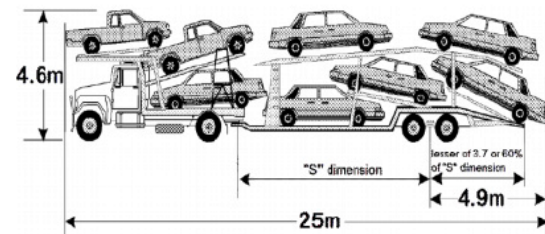
Refrigerated van trailers

The front articulation point to the rear of a semi-trailer may be up to 13.6 metres if the trailer is designed and constructed for the positive control of temperature through the use of refrigerated equipment. Also, the distance from the front articulation point to the rear overhang line of not more than 9.9 metres does not operate in a B-double or road train combination and otherwise complies dimensionally.



Car carriers

The distance measured at right angles between the rear overhang line of a trailer carrying vehicles on more than one deck and the rear of the rearmost vehicle on the trailer must not exceed 4.9 metres.



Axle mass limits comparison tables

- › The **Mass limits for single axles and axle groups** table denotes the GML that applies under the HVNL
- › For CML and HML refer to the tables on pages 6-10.
- › Dog and pig trailers must not be heavier than the truck towing them.
- › The maximum GML for a combination is 42.5 tonnes unless operating under a notice permit or specific scheme.
- › CML heavy vehicles must be accredited under the NHVAS.
- › HML heavy vehicles must be fitted with road friendly suspension and accredited under the NHVAS.
- › Additional information is available from the HVNL or the NHVR website: www.nhvr.gov.au

Table disclaimers

*Heavy vehicles with a GVM over 15 tonnes fitted with specified technologies, including an engine complying with ADR 80/01 (Euro IV), Front Under-run Impact Protection that meets UN ECE Regulation no 93 or ADR 84, and cabin strength that meets the requirements of UN ECE Regulation no 29, are permitted up to 6.5 tonnes on the steer axle provided it does not exceed the manufacturers rating. Allowable GVM/GCM may then also be increased by up to 0.5 tonnes.

†The type of Road train configurations may vary between jurisdictions.

Under the Queensland Class 3 Heavy Vehicle additional concessional mass limits exemption notice.

^aHeavy vehicles may travel on roads throughout Queensland with an additional 250kg on a single front steer axle and an additional 1tonne on a twin steer front axle when operating under a CML Class 3 Notice (to be advised).









^bSteer axle mass limit can be increased to 6.7t for a prime mover forming part of a road train fitted with tyres of at least 375mm.

^cHeavy Vehicles may travel on roads throughout Queensland with an additional 3 tonnes above General Mass Limits, if the maximum mass permitted under GML is > 80 tonnes and an additional 4 tonnes if it is > 120 tonnes.

National heavy vehicle mass and dimension limits

*, a, b For disclaimer clarification please refer to page 4

Mass limits for single axles and axle groups

Axle/s	Axle group/tyres	Axle/vehicle details	Mass limit (tonnes)
	Single axle Single tyres	Steer axle *, a, b Non steer axle, tyres less than 375mm Non steer axle, tyres 375mm to 449mm Non steer axle, tyres at least 450mm	6.0t 6.0t 6.7t 7.0t
	Single axle Dual tyres	Pig trailer Any other vehicle A complying bus, or a bus authorised to carry standing passengers under an Australian road law An ultra-low floor bus with no axle groups, only 2 single axles	8.5t 9.0t 10.0t 11.0t
	Twin-steer axle group Single tyres	Non load-sharing suspension system Load-sharing suspension system	10.0t 11.0t
	Tandem axle group Single tyres	Less than 375mm 375mm to 449mm At least 450mm	11.0t 13.3t 14.0t
	Tandem axle group Dual/single tyres	Single tyres on one axle and dual tyres on the other axle A complying bus	13.0t 14.0t
	Tandem axle group Dual tyres	Pig trailer Any other vehicle	15.0t 16.5t
	Tri-axle group Single tyres	Single tyres on all axles with section width less than 375mm, or single tyres on one or two axles and dual tyres on the other axle or axles Pig trailer with either single tyres with at least a 375mm section width, dual tyres on all axles or a combination of those tyres	15.0t 18.0t
	Tri-axle group Dual tyres	Vehicle other than a pig trailer with either single tyres with at least a 375mm section width, dual tyres on all axles or a combination of those tyres	20.0t

National heavy vehicle mass and dimension limits

*, a For disclaimer clarification please refer to page 4

Common 2 Axle Rigid Truck



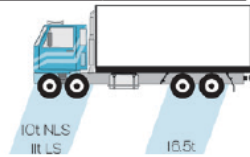
Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	12.5m	15.0t	6.0t*	N/A	9.0t	N/A	N/A
CML not permitted	12.5m	N/A	N/A	N/A	N/A	N/A	N/A
HML not permitted	12.5m	N/A	N/A	N/A	N/A	N/A	N/A

Common 3 Axle Rigid Truck



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	12.5m	22.5t	6.0t*	N/A	N/A	16.5t	N/A
CML	12.5m	23.0t	6.0t*, a	N/A	N/A	17.0t	N/A
HML	12.5m	23.0t	N/A	N/A	N/A	17.0t	N/A

Common 4 Axle Twin Steer Rigid Truck



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	12.5m	26.5t NLS 27.5t LS	N/A	10.0t NLS 11.0t LS	N/A	16.5t	N/A
CML	12.5m	27.0t NLS 28.0t LS	N/A	10.0t NLS 11.0t ^a LS	N/A	17.0t 17.0t	N/A
HML	12.5m	27.0t NLS 28.0t LS	N/A	10.0t NLS 11.0t ^a LS	N/A	N/A	N/A

Common 2 Axle Rigid Truck and 2 Axle Dog Trailer

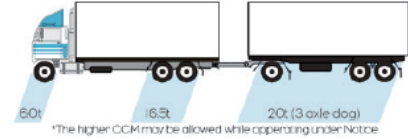


Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	19.0m	30.0t	6.0t*	N/A	9.0t per single axle	N/A	N/A
CML not permitted	19.0m	N/A	N/A	N/A	N/A	N/A	N/A
HML not permitted	19.0m	N/A	N/A	N/A	N/A	N/A	N/A

National heavy vehicle mass and dimension limits

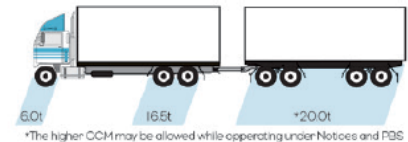
*.a For disclaimer clarification please refer to page 4

Common
3 Axle Rigid Truck and
3 Axle Dog Trailer



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	19.0m	42.5t	6.0t*	N/A	N/A	16.5t per tandem axle group	N/A
CML	19.0m	43.5t	6.0t*.a	N/A	N/A	17.0t per tandem axle group	N/A
HML not permitted	19.0m	N/A	N/A	N/A	N/A	N/A	N/A

Common
3 Axle Rigid Truck and
4 Axle Dog Trailer



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	19.0m	42.5t	6.0t*	N/A	N/A	16.5t per tandem axle group	N/A
CML	19.0m	43.5t	6.0t*.a	N/A	N/A	17.0t per tandem axle group	N/A
HML not permitted	19.0m	N/A	N/A	N/A	N/A	N/A	N/A

Common
3 Axle Semitrailer



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	19.0m	24.0t	6.0t*	N/A	9.0t per single axle	N/A	N/A
CML not permitted	19.0m	N/A	N/A	N/A	N/A	N/A	N/A
HML not permitted	19.0m	N/A	N/A	N/A	N/A	N/A	N/A

Common
5 Axle Semitrailer



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	19.0m	39.0t	6.0t*	N/A	N/A	16.5t per tandem axle group	N/A
CML	19.0m	40.0t	6.0t*.a	N/A	N/A	17.0t per tandem axle group	N/A
HML	19.0m	40.0t	6.0t*	N/A	N/A	17.0t per tandem axle group	N/A

National heavy vehicle mass and dimension limits

*, #, a For disclaimer clarification please refer to page 4

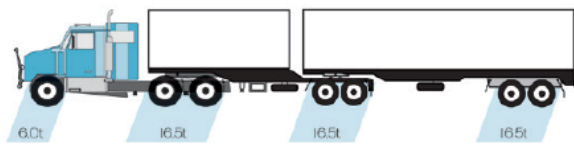
Common
6 Axle Semitrailer



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	19.0m	42.5t	6.0t*	N/A	N/A	16.5t	20.0t
CML	19.0m	43.5t	6.0t*,a	N/A	N/A	17.0t	21.0t
HML	19.0m	45.5t	6.0t*	N/A	N/A	17.0t	22.5t

Common
7 Axle B-double

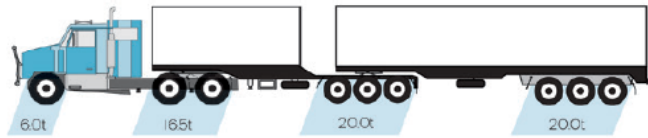
#Combination must meet mass limits relating to axle spacing's for the full mass entitlement.



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	19.0m	50.0t General access 55.5t Restricted access	6.0t*	N/A	N/A	16.5t per tandem axle group	N/A
CML	19.0m	57.0t Restricted access	6.0t*,a	N/A	N/A	17.0t per tandem axle group	N/A
HML	19.0m	57.0t Restricted access	6.0t*	N/A	N/A	17.0t per tandem axle group	N/A

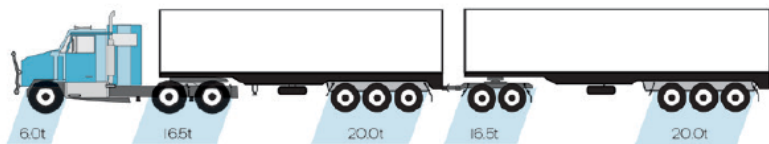
Common
9 Axle B-double

#26m is available for eligible vehicles.
#Combination must meet mass limits relating to axle spacing's for the full mass entitlement.



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	25.0m ^f	62.5t	6.0t*	N/A	N/A	16.5t	20.0t per tri axle group
CML	25.0m ^f	64.5t	6.0t*,a	N/A	N/A	17.0t	21.0t per tri axle group
HML	25.0m ^f	68.0t	6.0t*	N/A	N/A	17.0t	22.5t per tri axle group

Common
Road train (Type I)



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	36.5m	79.0t	6.0t*,b	N/A	N/A	16.5t per tandem axle group	20.0t per tri axle group
CML	36.5m	81.0t	6.0t*,a	N/A	N/A	17.0t per tandem axle group	21.0t per tri axle group
HML	36.5m	85.0t	6.0t*	N/A	N/A	17.0t per tandem axle group	22.5t per tri axle group

National heavy vehicle mass and dimension limits

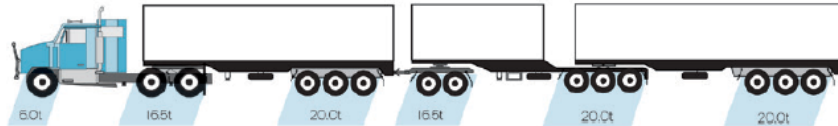
*, a, b, c For disclaimer clarification please refer to page 4

Common B Triple Road train



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	36.5m	82.5t	6.0t*,b	N/A	N/A	16.5t	20.0t per tri axle group
CML	36.5m	84.5t ^c	6.0t*,a	N/A	N/A	17.0t	21.0t per tri axle group
HML	36.5m	90.5t	6.0t*	N/A	N/A	17.0t	22.5t per tri axle group

Common AB Triple Road train



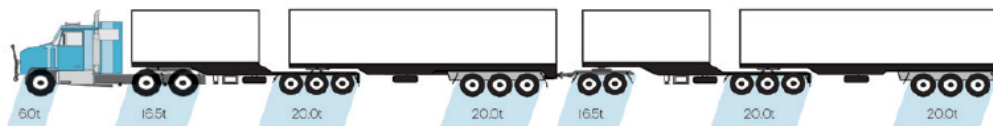
Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	36.5m	99.0t	6.0t*,b	N/A	N/A	16.5t	20.0t per tri axle group
CML	36.5m	101.0t ^c	6.0t*,a	N/A	N/A	17.0t	21.0t per tri axle group
HML	36.5m	107.5t	6.0t*	N/A	N/A	17.0t	22.5t per tri axle group

Common Road train (Type 2)



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	53.5m	115.5t	6.0t*,b	N/A	N/A	16.5t per tandem axle group	20.0t per tri axle group
CML	53.5m	118.5t ^c	6.0t*,a	N/A	N/A	17.0t per tandem axle group	21.0t per tri axle group
HML	53.5m	124.5t	6.0t*	N/A	N/A	17.0t per tandem axle group	22.5t per tri axle group

Common BAB Quad Road train



Type of Mass Limits	Maximum Length (metres)	Allowable CVM/CCM (tonnes)	Single Steer Axle (tonnes)	Twin Steer Axle Group (tonnes)	Single Axle (tonnes)	Tandem Axle Group (tonnes)	Triaxle Group (tonnes)
GML	53.5m	119.0t	6.0t*,b	N/A	N/A	16.5t per tandem axle group	20.0t per tri axle group
CML	53.5m	121.0t ^c	6.0t*,a	N/A	N/A	17.0t per tandem axle group	21.0t per tri axle group
HML	53.5m	130.0t	6.0t*	N/A	N/A	17.0t per tandem axle group	22.5t per tri axle group

National heavy vehicle mass and dimension limits

About the NHVR

The National Heavy Vehicle Regulator (NHVR) is Australia's dedicated independent regulator for heavy vehicles over 4.5 tonnes gross vehicle mass.

The NHVR was created to administer one set of rules for heavy vehicles under the Heavy Vehicle National Law (HVNL), improve safety and productivity, minimise the compliance burden on the heavy vehicle transport industry and reduce duplication and inconsistencies across state and territory borders.

For more information

subscribe www.nhvr.gov.au/subscribe
visit www.nhvr.gov.au
email info@nhvr.gov.au
fax 07 3309 8777
post PO Box 492, Fortitude Valley Q 4006
tel 1300 MYNHVR (1300 696 487)
Standard 1300 call charges apply. Please check with your phone provider.

201607-0116

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 13 October 2022 4:45:35 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Heather Nicholls	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG
<u>MOTION</u> (Oldham/Batten)			
THAT:			
<ol style="list-style-type: none"> 1. Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993 (NSW)</i> Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land. 3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land. 4. The land to be acquired is to be classified as Community Land. 			
13 Oct 2022 - 4:03 PM - Heidi Thornberry Email sent to Councils solicitor			
13 Oct 2022 - 1:49 PM - Heidi Thornberry No new update			
15 Sep 2022 - 9:26 AM - Heidi Thornberry No new update			
10 Aug 2022 - 3:37 PM - Heidi Thornberry No new update			
09 Aug 2022 - 10:09 AM - Heidi Thornberry No new update			
14 Jul 2022 - 2:54 PM - Heidi Thornberry No new update			
16 Jun 2022 - 10:54 AM - Heidi Thornberry No new update			
23 May 2022 - 1:40 PM - Heidi Thornberry Land lodged under plan number DP 1284199. Plan with NSWLRS.			
09 May 2022 - 2:17 PM - Heidi Thornberry Awaiting document			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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05 Apr 2022 - 1:01 PM - Heidi Thornberry
Awaiting document

07 Mar 2022 - 11:43 AM - Heidi Thornberry
Awaiting document

08 Feb 2022 - 4:07 PM - Heidi Thornberry
Awaiting document

10 Nov 2021 - 9:46 AM - Heidi Thornberry
Recent update from Messenger and Messenger -

1. Converting the documents so that they can apply to the rail corridor land (as opposed to being easements/covenants in gross); and
2. Making an application to LRS to put the rail corridor land into Transport Asset Holdings Entity of NSW's name and bring it under the Real Property Act.

14 Oct 2021 - 11:16 AM - Heidi Thornberry
Seal no longer required - COMPLETE

16 Sep 2021 - 12:41 PM - Heidi Thornberry
Awaiting document to affix seal

05 Aug 2021 - 3:20 PM - Heidi Thornberry
Awaiting document to affix seal

13 Jul 2021 - 2:28 PM - Heidi Thornberry
Awaiting document to affix seal

08 Jun 2021 - 9:40 AM - Heidi Thornberry
Awaiting document to affix seal

17 May 2021 - 8:44 AM - Heidi Thornberry
Awaiting document to affix seal

15 Apr 2021 - 10:58 AM - Heidi Thornberry
Awaiting document to affix seal

15 Mar 2021 - 1:46 PM - Heidi Thornberry
Awaiting document to affix seal

12 Feb 2021 - 8:53 AM - Heidi Thornberry
Awaiting document to affix seal

02 Dec 2020 - 11:41 AM - Heidi Thornberry
Awaiting document to affix seal

02 Nov 2020 - 12:14 PM - Heidi Thornberry
As per Surendra's comment - Council has been advised that Governor has approved to declare the lot in question for the compulsory acquisition.
Council submitted notice of compulsory acquisition via Gazzetal portal - therefore still awaiting to affix the seal

14 Oct 2020 - 8:44 AM - Heidi Thornberry
Awaiting a response or a copy of the gazette notice

09 Sep 2020 - 8:55 AM - Heidi Thornberry
Awaiting a response or a copy of the gazette notice

30 Jul 2020 - 3:34 PM - Heidi Thornberry

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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Awaiting a response or a copy of the gazette notice
 13 Jul 2020 - 2:30 PM - Heidi Thornberry
 Council's solicitor forwarded a draft compulsory acquisition notice to the OLG. Awaiting a response or a copy of the gazette notice
 09 Jun 2020 - 1:39 PM - Heidi Thornberry
 Awaiting document to affix seal
 13 May 2020 - 11:12 AM - Heidi Thornberry
 Awaiting document to affix seal
 09 Apr 2020 - 10:02 AM - Heidi Thornberry
 Awaiting document to affix seal
 16 Mar 2020 - 10:12 AM - Heidi Thornberry
 Awaiting document to affix seal
 22 Jan 2020 - 9:44 AM - Heidi Thornberry
 Awaiting document to affix seal
 22 Jan 2020 - 9:28 AM - Heidi Thornberry
 Awaiting document to affix seal
 05 Dec 2019 - 4:08 PM - Heidi Thornberry
 Awaiting document to affix seal
 11 Nov 2019 - 3:44 PM - Heidi Thornberry
 Awaiting document to affix seal
 09 Oct 2019 - 4:45 PM - Heidi Thornberry
 Awaiting document to affix seal
 09 Sep 2019 - 11:32 AM - Heidi Thornberry
 Awaiting document to affix seal
 14 Aug 2019 - 3:07 PM - Heidi Thornberry
 Awaiting document to affix seal
 09 Jul 2019 - 9:31 AM - Heidi Thornberry
 Awaiting document to affix seal
 13 Jun 2019 - 3:51 PM - Heidi Thornberry
 Awaiting document to affix seal
 14 May 2019 - 12:12 PM - Heidi Thornberry
 Awaiting document to affix seal
 16 Apr 2019 - 12:04 PM - Heidi Thornberry
 Awaiting document to affix seal
 12 Mar 2019 - 10:02 AM - Heidi Thornberry
 Awaiting document to affix seal
 13 Feb 2019 - 12:54 PM - Heidi Thornberry
 Awaiting document to affix seal
 06 Dec 2018 - 3:46 PM - Heidi Thornberry
 Awaiting document to affix seal

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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<p>15 Nov 2018 - 10:35 AM - Heidi Thornberry Awaiting document to affix seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Heidi Thornberry Heather Nicholls	For Determination	COMPULSORY ACQUISITION OF EASEMENTS OVER CROWN LAND FOR PIPELINE AT ORANGE
<p><u>MOTION</u> (Durkin/Nash)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993 (NSW)</i> compulsorily acquire easements over the land ("Land") described as: <ol style="list-style-type: none"> a) Crown land/Crown waterway located within/adjacent to the area of Lot 7001 DP 1000813; b) Crown land/Crown waterway located within/adjacent to the area of Lot 12 DP 718922 <p>for the purpose of an Easement for Water Supply as defined in Schedule 4A of the <i>Conveyancing Act 1919</i> in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> 2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of Council. 3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land. 4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land. <p>13 Oct 2022 - 1:48 PM - Heidi Thornberry Update from DGMI: Resurvey has been ordered on advice from Crown Lands. Aboriginal Lands Claim has been resolved. Acquisition proceeding. Awaiting document</p> <p>15 Sep 2022 - 9:26 AM - Heidi Thornberry Awaiting document to affix seal</p> <p>10 Aug 2022 - 3:37 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>09 Aug 2022 - 10:09 AM - Heidi Thornberry Awaiting document to affix seal</p> <p>14 Jul 2022 - 2:54 PM - Heidi Thornberry Awaiting document</p> <p>16 Jun 2022 - 10:55 AM - Heidi Thornberry</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 13 October 2022 4:45:35 PM

<p>Awaiting document 09 May 2022 - 2:17 PM - Heidi Thornberry</p> <p>Awaiting document 05 Apr 2022 - 1:01 PM - Heidi Thornberry</p> <p>Awaiting document 07 Mar 2022 - 11:43 AM - Heidi Thornberry</p> <p>Awaiting document 08 Feb 2022 - 4:08 PM - Heidi Thornberry</p> <p>Awaiting document 09 Nov 2021 - 2:37 PM - Heidi Thornberry</p> <p>Comment from DGMI - Easement acquisition still under lands claim assessment. No new progress to report.</p> <p>-----</p> <p>Still awaiting document to affix seal 14 Oct 2021 - 11:18 AM - Heidi Thornberry</p> <p>Awaiting document 16 Sep 2021 - 12:50 PM - Heidi Thornberry</p> <p>Awaiting document 05 Aug 2021 - 3:25 PM - Heidi Thornberry</p> <p>Awaiting document 13 Jul 2021 - 2:33 PM - Heidi Thornberry</p> <p>Awaiting document 08 Jun 2021 - 9:40 AM - Heidi Thornberry</p> <p>Awaiting document 17 May 2021 - 8:51 AM - Heidi Thornberry</p> <p>Awaiting document 15 Apr 2021 - 12:30 PM - Heidi Thornberry</p> <p>Awaiting document 15 Mar 2021 - 1:54 PM - Heidi Thornberry</p> <p>Awaiting document 12 Feb 2021 - 8:55 AM - Heidi Thornberry</p> <p>Comment by Surendra : Solicitor Messenger & Messenger is dealing with the Aboriginal Land Council and Office of Local Government for the issuance of PAN - in progress 03 Dec 2020 - 11:00 AM - Heidi Thornberry</p> <p>Awaiting to affix seal 02 Nov 2020 - 12:25 PM - Heidi Thornberry</p> <p>As per Surendra's comment - Council via Solicitor has lodged an application to OLG for approval to go for the compulsory acquisition. Awaiting the response from OLG. - Awaiting to affix seal 14 Oct 2020 - 8:45 AM - Heidi Thornberry</p> <p>Awaiting document to affix seal</p>

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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<p>08 Sep 2020 - 4:31 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>30 Jul 2020 - 3:35 PM - Heidi Thornberry Awaiting document to affix seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Matthew Christensen Matthew Christensen	For Determination	COMPULSORY ACQUISITION OF EASEMENTS OVER CROWN LAND FOR PIPELINE AT ORANGE
<p>MOTION (Durkin/Nash)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993 (NSW)</i> compulsorily acquire easements over the land ("Land") described as: <ol style="list-style-type: none"> a) Crown land/Crown waterway located within/adjacent to the area of Lot 7001 DP 1000813; b) Crown land/Crown waterway located within/adjacent to the area of Lot 12 DP 718922 <p>for the purpose of an Easement for Water Supply as defined in Schedule 4A of the <i>Conveyancing Act 1919</i> in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> 2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of Council. 3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land. 4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land. <p>14 Sep 2022 - 1:25 PM - Matthew Christensen Resurvey has been ordered on advice from Crown Lands. Aboriginal Lands Claim has been resolved. Acquisition proceeding.</p> <p>15 Jun 2022 - 1:24 PM - Matthew Christensen Under progress. Coucillor Solicitor is coordinating with the relevant government agencies.</p> <p>10 May 2022 - 8:14 AM - Matthew Christensen Under progress. Coucillor Solicitor is coordinating with the relevant government agencies.</p> <p>07 Apr 2022 - 8:16 AM - Matthew Christensen Under progress. Coucillor Solicitor is coordinating with the relevant government agencies.</p>			

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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<p>08 Mar 2022 - 3:38 PM - Matthew Christensen Easement acquisition still under lands claim assessment. No new progress to report.</p> <p>09 Feb 2022 - 3:04 PM - Matthew Christensen Easement acquisition still under lands claim assessment. No new progress to report.</p> <p>08 Nov 2021 - 1:45 PM - Matthew Christensen Easement acquisition still under lands claim assessment. No new progress to report.</p> <p>16 Sep 2021 - 11:53 AM - Matthew Christensen Matter being consider under land claims issues. Has stalled whilst being negotiated.</p> <p>12 Aug 2021 - 9:18 AM - Matthew Christensen No new information. Council's Solicitor working through acquisition.</p> <p>19 Jul 2021 - 1:50 PM - Matthew Christensen No new information received from Council's solicitor on this matter - in progress.</p> <p>09 Jun 2021 - 11:46 AM - Robyn Little No new information received from Council's solicitor on this matter - in progress.</p> <p>13 May 2021 - 9:14 AM - Matthew Christensen In progress. Council's Solicitor working with government agencies to progress.</p> <p>15 Apr 2021 - 10:42 AM - Matthew Christensen In progress. Council's Solicitor working with government agencies to progress.</p> <p>11 Mar 2021 - 2:27 PM - Matthew Christensen Correspondening with Department Crown Lands to progress.</p> <p>03 Mar 2021 - 9:44 AM - Heidi Thornberry Action reassigned to Matthew Christensen by: Heidi Thornberry</p> <p>09 Feb 2021 - 9:28 AM - Surendra Sapkota Solicitor Messenger & Messenger is dealing with the Aboriginal Land Council and Office of Local Government for the issuance of PAN - in progress</p> <p>08 Feb 2021 - 10:59 AM - Surendra Sapkota Solicitor- Messenger & Messenger is dealing with Office of Local Government and Aboriginal Land Council for the issuance of the PAN - in progress.</p> <p>03 Dec 2020 - 2:48 PM - Surendra Sapkota Council Solicitor is dealing with Office of Local Government re issuance of PAN and the matter is in progress.</p> <p>13 Nov 2020 - 12:19 PM - Surendra Sapkota Awaiting response from OLG in this regard.</p> <p>15 Oct 2020 - 3:51 PM - Surendra Sapkota Council via Solicitor has lodged an application to OLG for approval to go for the compulsory acquisition. Awaiting the response from OLG.</p> <p>15 Oct 2020 - 2:43 PM - Surendra Sapkota Under progress. Coucillor Solicitor is coordinating with the relevant government agencncies.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 March 2021	Matthew Christensen Matthew Christensen	For Determination	ROAD RESUMPTION CHARLOTTE STREET, CANOWINDRA

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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MOTION (Durkin/Weaver)

THAT Council:

1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education.
2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and
3. Authorise the application of Council Seal to necessary documentation.

MOTION (Oldham/Weaver)

THAT Council receive a report in relation to the following matters:

1. Council's A+ rating investment options, and the possibility of other banks coming to Molong.
2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility.

13 Oct 2022 - 4:08 PM - Heidi Thornberry

Action reassigned to Matthew Christensen by: Heidi Thornberry

16 Jun 2022 - 11:04 AM - Willson Wang

Site inspection has been conducted and it seems like the work has been carried out. But not sure about the paper-work wise and will chase up to see if the paper work has been finished as per the job

10 May 2022 - 9:02 AM - Heidi Thornberry

Action reassigned to Willson Wang by: Heidi Thornberry

09 Feb 2022 - 4:59 PM - Matthew Christensen

Currently with Crown Lands Department to concur with proposal.

08 Feb 2022 - 4:45 PM - Heidi Thornberry

Action reassigned to Charlie Harris by: Heidi Thornberry

08 Nov 2021 - 3:46 PM - Rachel Bailey

Public consultation for 28 days completed - no comments against. Instruction to surveyor to prepare and forward the plan and associated documentation. Documentation completed and sent through to me. Then forwarded to Crown Lands for their signature on documents. Awaiting that signature and documentation return from Crown

26 Oct 2021 - 11:32 AM - Nyssa Smith

Progressing. No submissions received against. Surveyor is to prepare and send through finalised plan and associated documents for signatures and consents (subdivision certificates, s88B instrument)

11 Aug 2021 - 10:35 AM - Rachel Bailey

In Progress. Road gazettal information confirmed. Letter advice to utilities and newspaper notification drafted as per process.

15 Jul 2021 - 12:52 PM - Rachel Bailey

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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<p>Process is ongoing. Section 138 licence for the fence erection within the road corridor, is signed and approved. Following the road closure steps as per process.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 March 2021	Heidi Thornberry Heather Nicholls	For Determination	ROAD RESUMPTION CHARLOTTE STREET, CANOWINDRA
<p><u>MOTION</u> (Durkin/Weaver)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education. 2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and 3. Authorise the application of Council Seal to necessary documentation. <p><u>MOTION</u> (Oldham/Weaver)</p> <p>THAT Council receive a report in relation to the following matters:</p> <ol style="list-style-type: none"> 1. Council’s A+ rating investment options, and the possibility of other banks coming to Molong. 2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility. <p>13 Oct 2022 - 1:49 PM - Heidi Thornberry Awaiting document to affix seal</p> <p>15 Sep 2022 - 9:27 AM - Heidi Thornberry Awaiting document to affix seal</p> <p>10 Aug 2022 - 3:37 PM - Heidi Thornberry Awaiting document</p> <p>09 Aug 2022 - 10:10 AM - Heidi Thornberry Awaiting document</p> <p>14 Jul 2022 - 2:54 PM - Heidi Thornberry Awaiting document</p> <p>16 Jun 2022 - 10:55 AM - Heidi Thornberry Awaiting document</p> <p>09 May 2022 - 2:17 PM - Heidi Thornberry Awaiting document</p> <p>05 Apr 2022 - 1:01 PM - Heidi Thornberry Awaiting document</p> <p>07 Mar 2022 - 12:18 PM - Heidi Thornberry</p>			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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<p>Awaiting document 08 Feb 2022 - 4:08 PM - Heidi Thornberry</p> <p>Awaiting document 09 Nov 2021 - 3:00 PM - Heidi Thornberry</p> <p>Document with Crown Lands for signing. Awaiting document to affix seal. 14 Oct 2021 - 11:20 AM - Heidi Thornberry</p> <p>Awaiting document to affix seal 16 Sep 2021 - 12:51 PM - Heidi Thornberry</p> <p>Awaiting document to affix seal 05 Aug 2021 - 3:20 PM - Heidi Thornberry</p> <p>Awaiting document to affix seal 13 Jul 2021 - 2:33 PM - Heidi Thornberry</p> <p>Awaiting document to affix seal 08 Jun 2021 - 9:39 AM - Heidi Thornberry</p> <p>Awaiting document to affix seal 17 May 2021 - 9:21 AM - Heidi Thornberry</p> <p>Awaiting document to affix seal 15 Apr 2021 - 12:01 PM - Heidi Thornberry</p> <p>Awaiting document to affix seal</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 March 2021	Matthew Christensen Matthew Christensen	For Determination	QUESTIONS FOR NEXT MEETING
<p><u>MOTION</u> (Durkin/Weaver)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education. 2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and 3. Authorise the application of Council Seal to necessary documentation. <p><u>MOTION</u> (Oldham/Weaver)</p> <p>THAT Council receive a report in relation to the following matters:</p> <ol style="list-style-type: none"> 1. Council's A+ rating investment options, and the possibility of other banks coming to Molong. 			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility.

14 Sep 2022 - 1:27 PM - Matthew Christensen
Awaiting Crown Land concurrence for the proposal.

15 Jun 2022 - 1:24 PM - Matthew Christensen
Awaiting Crown Land concurrence for the proposal.

10 May 2022 - 8:14 AM - Matthew Christensen
Awaiting Crown Land concurrence for the proposal.

07 Apr 2022 - 8:16 AM - Matthew Christensen
Awaiting Crown Land concurrence for the proposal.

08 Mar 2022 - 3:37 PM - Matthew Christensen
Awaiting Crown Land concurrence for the proposal.

09 Feb 2022 - 3:06 PM - Matthew Christensen
Awaiting Crown Land concurrence for the proposal.

08 Nov 2021 - 2:53 PM - Matthew Christensen
No objections raised during public consultation. Has been forwarded to Crown Lands for concurrence.

15 Sep 2021 - 1:35 PM - Matthew Christensen
On public exhibition until end of September 2021.

12 Aug 2021 - 9:09 AM - Matthew Christensen
Stakeholder engagement proceeding.

09 Jun 2021 - 11:56 AM - Robyn Little
Approval from Dpt of Education received. Community Consultation process will now commence.

13 May 2021 - 9:17 AM - Matthew Christensen
Documentation with Department of Education for signing.

15 Apr 2021 - 12:54 PM - Matthew Christensen
Progressing through paperwork. Have provided information to Department of Education.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 June 2021	Charlie Harris Matthew Christensen	For Determination	BORENORE DAM WATER SUPPLY FACILITY - UNAUTHORISED DWELLING

MOTION (Treavors/Oldham)

THAT Council take necessary actions to require the relocation of an unauthorised building from the foreshore of the Borenore Dam Water Supply Facility.

11 Aug 2022 - 2:47 PM - Heidi Thornberry
Continuing to progress

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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11 Jul 2022 - 1:30 PM - Charlie Harris
In progress

16 Jun 2022 - 1:51 PM - Heidi Thornberry
In progress

12 May 2022 - 9:48 AM - Charlie Harris
Dam Safety have advised it is an issue for Council to resolve. Consideration of de-registering Borenore Dam is on process

09 Feb 2022 - 5:06 PM - Charlie Harris
Dam Safety Audit personel to attend on 9 March. Discussions to be had with them as to strategy.
Position for Urban Infrastructure will be to instruct Planning to undertake necessary action to have the premissis removed and any septic or waste from the site to be appropriatley disposed of.

08 Feb 2022 - 4:45 PM - Heidi Thornberry
Action reassigned to Charlie Harris by: Heidi Thornberry

08 Nov 2021 - 4:13 PM - Rachel Bailey
In process. INvestigations continuing

11 Aug 2021 - 10:41 AM - Rachel Bailey
In progress. Investigations will continue from the Infrastructure ddepartment.

02 Aug 2021 - 12:49 PM - Heidi Thornberry
Action reassigned to Rachel Bailey by: Heidi Thornberry

12 Jul 2021 - 10:30 AM - Heather Nicholls
noted. NFA from services on asset matter. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 July 2021	Heidi Thornberry Heather Nicholls	Confidential Items	TENDER RECOMMENDATION RFT 10039031-MOLONG SHOWGROUND AMENITIES BUILDING

RECOMMENDATION (Durkin/Jones)

THAT Council:

1. Note the tender assessment RFT10039031 for Molong Showgrounds Amenities Building, prepared by NSW Public Works Authority.
2. Resolve to accept the tender of Adaptive Interiors for \$301,818.00 (excl GST) for the construction of the Molong Showgrounds Amenities Building.
3. Authorise the General Manager to enter into a contract with Adaptive Interiors for \$301,818.00 (excl GST) for the construction of the Molong Showgrounds Amenities Building.
4. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.
5. Authorise the General Manager to notify unsuccessful tenderers in writing.

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13 Oct 2022 - 4:04 PM - Heidi Thornberry
Awaiting information - follow up email sent to Infrastructure

15 Sep 2022 - 9:27 AM - Heidi Thornberry
Awaiting Contract

10 Aug 2022 - 3:36 PM - Heidi Thornberry
Awaiting Contract

14 Jul 2022 - 2:54 PM - Heidi Thornberry
Awaiting Contract

16 Jun 2022 - 10:55 AM - Heidi Thornberry
Awaiting Contract

09 May 2022 - 2:17 PM - Heidi Thornberry
Awaiting Contract

05 Apr 2022 - 2:53 PM - Heidi Thornberry
Awaiting Contract

05 Apr 2022 - 1:02 PM - Heidi Thornberry
Awaiting contract

10 Mar 2022 - 12:25 PM - Heidi Thornberry
Awaiting contract

08 Feb 2022 - 4:09 PM - Heidi Thornberry
Awaiting info

09 Nov 2021 - 2:32 PM - Heidi Thornberry
awaiting information

14 Oct 2021 - 11:20 AM - Heidi Thornberry
Awaiting information

16 Sep 2021 - 12:53 PM - Heidi Thornberry
Awaiting information

05 Aug 2021 - 3:24 PM - Heidi Thornberry
Contracts Register template sent to Urban Services Coordinator, awaiting information

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 July 2021	Heidi Thornberry Heather Nicholls	Confidential Items	TENDER RECOMMENDATION RFT 10039041 -MOLONG & CANOWINDRA LIGHTING UPGRADE

RECOMMENDATION (Newsom/Durkin)

THAT Council:

- Note the tender assessment RFT10039041 for Molong and Canowindra Sports Lighting Upgrade.

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2. Resolve to accept the tender of Central West Electrical Contractors P/L for \$788,529.10 (exl GST) for the Molong and Canowindra Sports Lighting Upgrade.
3. Authorise the General Manager to enter into a contract with Central West Electrical Contractors P/L for \$788,529.10 (exl GST) for the Molong and Canowindra Sports Lighting Upgrade.
4. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.
5. Authorise the General Manager to notify unsuccessful tenderers in writing.

13 Oct 2022 - 4:04 PM - Heidi Thornberry
Awaiting information - follow up email sent to Infrastructure

15 Sep 2022 - 9:27 AM - Heidi Thornberry
Awaiting Contract

10 Aug 2022 - 3:36 PM - Heidi Thornberry
Awaiting Contract

14 Jul 2022 - 2:54 PM - Heidi Thornberry
Awaiting Contract

16 Jun 2022 - 10:55 AM - Heidi Thornberry
Awaiting Contract

09 May 2022 - 2:17 PM - Heidi Thornberry
Awaiting Contract

05 Apr 2022 - 2:53 PM - Heidi Thornberry
Awaiting Contract

05 Apr 2022 - 1:03 PM - Heidi Thornberry
Awaiting Contract

10 Mar 2022 - 12:25 PM - Heidi Thornberry
Awaiting contract

08 Feb 2022 - 4:09 PM - Heidi Thornberry
Awaiting info

09 Nov 2021 - 2:31 PM - Heidi Thornberry
awaiting information

14 Oct 2021 - 11:20 AM - Heidi Thornberry
Awaiting information

16 Sep 2021 - 12:57 PM - Heidi Thornberry
Awaiting information

05 Aug 2021 - 3:25 PM - Heidi Thornberry
Contracts Register template sent to Urban Services Coordinator, awaiting information

Meeting	Officer/Director	Section	Subject
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<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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<p>Ordinary Meeting 28 September 2021</p> <p>RECOMMENDATION (Walker/Nash)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Resolve to accept the tender of Ausroad Systems for \$285,777.00 (exl GST) for the supply of road maintenance truck. 2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget. <p><i>07 Oct 2022 - 2:56 PM - Michael Fitzgerald</i> Completed</p> <p><i>01 Aug 2022 - 11:51 AM - Michael Fitzgerald</i> Body went into production 28 July 2022</p> <p><i>16 Jun 2022 - 12:57 PM - Michael Fitzgerald</i> Progressing.</p> <p><i>08 Mar 2022 - 3:28 PM - Michael Fitzgerald</i> Contracts sent to Ausroads in November 2021 delivery date to be confirmed.</p>	<p>Michael Fitzgerald Matthew Christensen</p> <p>Confidential Items</p> <p>PLANT REPLACEMENT ROAD MAINTENANCE TRUCK</p>
<p>Meeting</p> <p>Ordinary Meeting 22 February 2022</p> <p>RECOMMENDATION (Weaver/Nash)</p> <p>THAT Council purchase from Tracserv Trucks an Isuzu FVR 165-300, fitted with a West-Trans Skip Loader for the purchase price of \$226,386.36 excl. GST.</p> <p><i>07 Oct 2022 - 2:58 PM - Michael Fitzgerald</i> Completed</p> <p><i>01 Aug 2022 - 12:10 PM - Michael Fitzgerald</i> Truck has arrived at the body builder, WesTrans it is waiting for its spot in the production line.</p> <p><i>16 Jun 2022 - 12:50 PM - Michael Fitzgerald</i> Progressing</p> <p><i>08 Mar 2022 - 3:19 PM - Michael Fitzgerald</i> Contract sent to Tracserv Trucks.ETA of Cab chassis to be confirmed.</p>	<p>Michael Fitzgerald Matthew Christensen</p> <p>Confidential Items</p> <p>PLANT REPLACEMENT</p>
<p>Meeting</p> <p>Ordinary Meeting 22 February 2022</p>	<p>Michael Fitzgerald Matthew Christensen</p> <p>Confidential Items</p> <p>PLANT REPLACEMENT</p>

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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RECOMMENDATION (Batten/O’Ryan)

THAT Council purchase from Westrac Pty Ltd, Two Caterpillar SC68B smooth Drum Rollers for a total purchase price of \$355,200 excl. GST

07 Oct 2022 - 2:57 PM - Michael Fitzgerald

Completed

01 Aug 2022 - 12:13 PM - Michael Fitzgerald

Revised arrival is mid August 2022

16 Jun 2022 - 12:53 PM - Michael Fitzgerald

Progressing

08 Mar 2022 - 3:22 PM - Michael Fitzgerald

Contract sent to WesTrac. ETA of Roller 1, Mid June, Roller 2, early July.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 February 2022	Michael Fitzgerald Matthew Christensen	Confidential Items	PLANT REPLACEMENT AUTOMATED ROAD MAINTENANCE TRUCK

RECOMMENDATION (Batten/Nash)

THAT Council notes the supporting information for the purchase of Ausroad’s Systems paving unit fitted to an Isuzu FXZ240/350, for the purchase price of \$478,366.90 excl. GST.

07 Oct 2022 - 2:57 PM - Michael Fitzgerald

Completed

01 Aug 2022 - 12:14 PM - Michael Fitzgerald

Proposed build date is late November 2022

16 Jun 2022 - 12:57 PM - Michael Fitzgerald

Progressing.

08 Mar 2022 - 3:26 PM - Michael Fitzgerald

Contract sent to Ausroads, delivery date to be confirmed.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 March 2022	Heidi Thornberry Heather Nicholls	For Determination	EUGOWRA MULTI-PURPOSE CENTRE - ENGAGEMENT OF CONSTRUCTION CONTRACTOR

MOTION (Pull/Jones)

THAT the Council:

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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1. Endorse the General Manager’s acceptance of negotiated price submission of \$1,126,441.00 (excl. GST) for the design and construction of the Eugowra Multi-purpose Centre.
2. Approve the increased costs of project delivery and the need to increase the project budget by \$316,000, to be funded from the Capital Works Reserve and be recognised in the third quarter budget review.

13 Oct 2022 - 4:20 PM - Heidi Thornberry
 Awaiting information - follow up email sent to Infrastructure
 15 Sep 2022 - 9:27 AM - Heidi Thornberry
 Awaiting document
 10 Aug 2022 - 3:36 PM - Heidi Thornberry
 Awaiting document
 14 Jul 2022 - 2:54 PM - Heidi Thornberry
 Awaiting document
 16 Jun 2022 - 10:56 AM - Heidi Thornberry
 Awaiting document
 09 May 2022 - 2:42 PM - Heidi Thornberry
 Awaiting document
 05 Apr 2022 - 2:43 PM - Heidi Thornberry
 Awaiting document

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2022	Michael Fitzgerald Matthew Christensen	Confidential Items	PLANT REPLACEMENT

RECOMMENDATION (Pull/Weaver)

THAT Council endorse the purchase from Tracserv Trucks, an Isuzu FYJ 300/350 8 x 4 Rigid Cab Chassis fitted with a 16,000L water tank manufactured by Barry Burrows for the purchase price of \$276,934.54 excl GST.

07 Oct 2022 - 2:58 PM - Michael Fitzgerald
 Completed
 01 Aug 2022 - 12:08 PM - Michael Fitzgerald
 Body in production at Barry Burrows in Goulbourn
 16 Jun 2022 - 12:47 PM - Michael Fitzgerald
 Progressing
 12 May 2022 - 10:18 AM - Michael Fitzgerald
 Contracts sent to Tracserv Trucks May 2 2022

Meeting	Officer/Director	Section	Subject
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Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Ordinary Meeting 26 April 2022	Heidi Thornberry Heather Nicholls	Confidential Items	TENDER EVALUATION CUDAL OFFICE RENOVATION
MOTION (Weaver/Oldham)			
<p>THAT Council accept the tender from Renascent Regional Pty Ltd for the renovation of the council office in Cudal, under Contract No 1299000 for the value of \$749,997 (ex. GST), and subject to variations.</p> <p>13 Oct 2022 - 4:20 PM - Heidi Thornberry Awaiting information - follow up email sent to Infrastructure</p> <p>15 Sep 2022 - 9:28 AM - Heidi Thornberry Awaiting information</p> <p>10 Aug 2022 - 3:36 PM - Heidi Thornberry Awaiting information</p> <p>14 Jul 2022 - 2:54 PM - Heidi Thornberry Awaiting information</p> <p>16 Jun 2022 - 10:56 AM - Heidi Thornberry Awaiting information</p> <p>09 May 2022 - 2:57 PM - Heidi Thornberry Awaiting information</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 May 2022	Matthew Christensen Matthew Christensen	For Determination	BANK STREET MOLONG MASTERPLAN - PETITION RECEIVED BY COUNCIL
MOTION (Batten/Oldham)			
<p>THAT Council does not accept the petition objecting to the planning of the trees in Bank Street, only accepts correspondence with an address and signatory identified and seeks a report at a future meeting on the matter.</p> <p>14 Sep 2022 - 3:49 PM - Matthew Christensen Report to be brought forward to October 2022 Ordinary Council meeting.</p> <p>15 Jun 2022 - 12:58 PM - Matthew Christensen Letter advising Chief Petition has been sent. Report to be provided to Council regarding the design process.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 May 2022	Rebecca Johnson Bradley Bymes	For Determination	QUESTIONS FOR NEXT MEETING
MOTION (Nash/Weaver)			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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<p>THAT Council receive a report in relation to the following:</p> <ol style="list-style-type: none"> 1. Age of Fishes Museum Management; 2. Montana Park Trees; and 3. Flag at Yeoval Memorial Hall. <p><i>11 Aug 2022 - 1:15 PM - Rebecca Johnson</i> Council awaiting response from Age of Fishes Board to provide report to Council in September</p> <p><i>14 Jul 2022 - 10:28 AM - Rebecca Johnson</i> Age of Fishes report to be prepared for August meeting.</p> <p><i>15 Jun 2022 - 8:29 AM - Rebecca Johnson</i> Age of Fishes update provided to the Community, Economy and Culture Committee - with a formal update to be provided to Council at the August meeting.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 May 2022	Matthew Christensen Matthew Christensen	For Determination	QUESTIONS FOR NEXT MEETING
<p><u>MOTION</u> (Nash/Weaver)</p> <p>THAT Council receive a report in relation to the following:</p> <ol style="list-style-type: none"> 1. Age of Fishes Museum Management; 2. Montana Park Trees; and 3. Flag at Yeoval Memorial Hall. <p><i>29 Sep 2022 - 3:18 PM - Nyssa Smith</i> Montana Park Trees have been completed.</p> <p><i>15 Jun 2022 - 12:55 PM - Matthew Christensen</i> Reports on Montana Park Trees and Yeoval Memorial Hall flag pole will be brought to July Infrastructure Committee meeting.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Rebecca Johnson Bradley Bymes	For Determination	CABONNE COUNCIL ECONOMY, TOURISM AND CULTURE ADVISORY COMMITTEE
<p><u>MOTION</u> (Nash/Rawson)</p> <p>THAT Council:</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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1. Note that nil submissions were received during the public exhibition phase of the endorsed draft Terms of Reference for the Cabonne Council Economy, Tourism and Culture Advisory Committee.
2. Endorse the advertisement of Expressions of Interest for the Cabonne Council Economy, Tourism and Culture Advisory Committee.

13 Oct 2022 - 2:21 PM - Rebecca Johnson

COMPLETE

27 Sep 2022 - 3:10 PM - Rebecca Johnson

CEC Committee to appoint Council representatives to the ETC Committee.

No further actions.

02 Aug 2022 - 7:42 AM - Rebecca Johnson

EOI's closed - going to August CEC Committee for endorsement to August Council meeting

14 Jul 2022 - 10:25 AM - Rebecca Johnson

Currently open for EOI's for positions

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Laura Lewis- Minogue Bradley Bymes	For Determination	SPONSORSHIP PROGRAM

MOTION (Pull/Nash)

THAT Council approve the carryover of \$5,000 to the Molong Advancement Group for the Village Markets.

13 Oct 2022 - 2:08 PM - Laura Lewis-Minogue

COMPLETED

25 Aug 2022 - 3:21 PM - Laura Lewis-Minogue

Awaiting invoice

10 Aug 2022 - 4:38 PM - Laura Lewis-Minogue

collating documents

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Willson Wang Matthew Christensen	For Determination	PROPOSED ROAD NAMING - DA-2022-0084-SUBDIVISION LOT 101 DP 1282584,CEMETERY ROAD, MOLONG

MOTION (Weaver/Nash)

THAT Council:

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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1. Proceed with public consultation proposing to name the road identified in the report as "Penrose Drive"; and
2. Should no objections be received, Council proceed with the naming of the road as "Penrose Drive" in accordance with Section 162 of the Roads Act, 1993.

12 Sep 2022 - 9:27 AM - Willson Wang

Geographic naming Borading is not satified with road type being Drive as the Drive donest reflect the characteristics of cul de sac. Type Close has been proposed and agreed by both Geographic Naming board and the develpoer. Therefore the final naming is now Penrose Close for this proposed road under the DA2022-0084.

11 Aug 2022 - 9:26 AM - Willson Wang

have fromally summibit the naming proposal to Geographic Naming Board to approv.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Laura Lewis-Minogue Bradley Bymes	For Determination	ORANGE REGION DESTINATION MANAGEMENT PLAN

RECOMMENDATION (Rawson/Pull)

That Council:

1. Endorse the draft Orange Region Destination Management Plan 2022 – 2026 being placed on public exhibition.
2. Hold a workshop within the 28 Day exhibition period to allow for feedback from Councillors.

13 Oct 2022 - 2:09 PM - Laura Lewis-Minogue

COMPLETED

13 Oct 2022 - 2:09 PM - Laura Lewis-Minogue

Endorsed at Council meeting

25 Aug 2022 - 3:21 PM - Laura Lewis-Minogue

Final edits being made based on submissions

10 Aug 2022 - 4:38 PM - Laura Lewis-Minogue

Went on exhibition awaiting final draft

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Matthew Christensen Matthew Christensen	For Determination	CABONNE COUNCIL DEVELOPMENT CONTRIBUTIONS PLANS

RECOMMENDATION (Weaver/Nash)

THAT Council endorse the public exhibition of the:

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Ordinary Meeting</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From:</p> <p>Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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- a) Draft Cabonne Council Section 7.11 Development Contributions Plan – Heavy Vehicles, and
- b) Draft Cabonne Council Section 7.12 Development Contributions Plan

29 Sep 2022 - 3:21 PM - Nyssa Smith

Report to September 2022 Council meeting. Adopted. COMPLETED

14 Sep 2022 - 4:02 PM - Matthew Christensen

Development Contributions Plans placed on exhibition with report to be brought forward to September 2022 Ordinary Council meeting.

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 28 June 2022	Chris Jackson Matthew Christensen	Confidential Items	CONTRACT 1299002 - RECOMMENDATION AWARD - CANOWINDRA GRANDSTAND & CHANGEROOMS-TILGA ST CANOWINDRA
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RECOMMENDATION (Weaver/Jones)

THAT Council:

1. Resolve to accept the tender of Hines Construction Pty Ltd for \$1,799,610.00 (excl. GST) for the construction of the Canowindra Grandstand and Change – Tilga Street Canowindra under contract number 1299002
2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

11 Aug 2022 - 10:08 AM - Chris Jackson

CONTRACT 1299002 HAS BEEN AWARDED TO HINES CONSTRUCTION - CANOWINDRA GRANDSTAND_CHANGEROOMS - TILGA ST CANOWINDRA

14 Jul 2022 - 12:48 PM - Chris Jackson

CABONNE COUNCIL TO ENTER INTO CONTRACT WITH HINES CONSTRUCTIONS FOR THE CONSTRUCTION OF CANOWINDRA GRANDSTAND_CHANGEROOMS TILGA STREET - 1299002

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 28 June 2022	Heidi Thornberry Heather Nicholls	Confidential Items	CONTRACT 1299002 - RECOMMENDATION AWARD - CANOWINDRA GRANDSTAND & CHANGEROOMS-TILGA ST CANOWINDRA
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RECOMMENDATION (Weaver/Jones)

THAT Council:

1. Resolve to accept the tender of Hines Construction Pty Ltd for \$1,799,610.00 (excl. GST) for the construction of the Canowindra Grandstand and Change – Tilga Street Canowindra under contract number 1299002

Outstanding Actions	Division: Committee: Ordinary Meeting Officer:	Date From: Date To:
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2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

13 Oct 2022 - 2:12 PM - Heidi Thornberry
 Contract received and added to contracts register - COMPLETE
 15 Sep 2022 - 9:28 AM - Heidi Thornberry
 Awaiting information
 10 Aug 2022 - 3:36 PM - Heidi Thornberry
 Awaiting information
 14 Jul 2022 - 2:46 PM - Heidi Thornberry
 Awaiting information

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Bradley Bymes Bradley Bymes	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Nash/Jones)

THAT a report be presented to a future Council meeting regarding Canowindra Aged Living/Canowindra Health One, following the determination of land for the proposed Canowindra Health One.

12 Oct 2022 - 10:19 AM - Robyn Little
 No further information/advice received.
 29 Aug 2022 - 11:22 AM - Robyn Little
 Timing of report will be determined by any updates from NSW Health regarding the proposed medical centre in Canowindra. No update has been provided to council recently.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Heather Nicholls Heather Nicholls	Confidential Items	NETWASTE REGIONAL WASTE CONTRACT - SECOND DEED OF VARIATION - GATE FEE INCREASE FROM VISY RECYCLING

RECOMMENDATION (Weaver/Nash)

THAT Council:

1. Agree to the contract variation by JR Richards and Sons Pty Ltd to the waste collection and recycling processing contract between Cabonne Council and JR & EG Richards Pty Ltd, to reflect the increase in costs applied by Visy Recycling as outlined in the report relating to this matter, and.
2. Affix the council seal to the contract variation documentation.

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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<p>10 Oct 2022 - 12:52 PM - Heather Nicholls COMPLETE 10 Aug 2022 - 1:13 PM - Sarah Stewart Seal affixed. Document with GM EA for GM and Mayor signature.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Michael Fitzgerald Matthew Christensen	Confidential Items	SUPPLY AND DELIVERY OF BULK FUEL
<p>RECOMMENDATION (Jones/O’Ryan)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Accept and sign a contract with the following organisations for the supply and delivery of bulk fuel: <ol style="list-style-type: none"> i) Lowes Petroleum ii) Oilplus Holdings Australia (pending resolution of insurances) 2. Advise the Central NSW Joint Organisation of its decision. 			
<p>29 Sep 2022 - 3:49 PM - Nyssa Smith Signed contracts have been received. COMPLETED</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 July 2022	Matthew Christensen Matthew Christensen	For Determination	MAYORAL MINUTE - ACCOUNTING TREATMENT OF RURAL FIRE SERVICE ('RED FLEET') ASSETS
<p>RECOMMENDATION (Beatty/-)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Writes to the local State Member the Hon Phil Donato, the Treasurer the Hon Matt Kean MP, Minister for Emergency Services and Resilience the Hon Stephanie Cook MP and the Minister for Local Government Wendy Tuckerman MP: <ol style="list-style-type: none"> a. Expressing Council’s objection to the NSW Government’s determination on ownership of Rural Fire Service assets; b. Advising of the impact of the Government’s position on Council finances of this accounting treatment; 			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Ordinary Meeting</p> <p>Committee:</p> <p>Officer:</p>	<p>Date From:</p> <p>Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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<ol style="list-style-type: none"> c. Informing that Council will not carry out RFS assets stocktakes on behalf of the NSW Government and will not record RFS assets in Cabonne Council's financial statements; d. Calling on the NSW Government to take immediate action to permanently clear up inequities and inconsistencies around the accounting treatment of Rural Fire Service (RFS) assets by acknowledging that rural firefighting equipment is vested in, under the control of and the property of the RFS; and e. Amending s119 of the <i>Rural Fires Act 1997</i> so that the effect is to make it clear that RFS assets are not the property of councils. <ol style="list-style-type: none"> 2. Writes to the Shadow Treasurer Daniel Mookhey MLC, the Shadow Minister for Emergency Services Jihad Dib MP, the Shadow Minister for Local Government Greg Warren MP, the Greens Spokesperson for Local Government Jamie Parker MP and the leaders of the Shooters, Fishers and Farmers, Animal Justice and One Nation parties Robert Borsak MLC, Emma Hurst MLC and Mark Latham MLC: <ol style="list-style-type: none"> a. Advising Members of Cabonne Council's position, including providing copies of correspondence to NSW Government Ministers; and b. Seeking Members' commitments to support NSW Councils' call to amend the <i>Rural Fires Act 1997</i> as set out in correspondence. 3. Writes to the Auditor General advising that notwithstanding any overtures of future qualified audits, it will not carry out RFS stocktakes on behalf of the NSW Government and will not record RFS assets in Cabonne Council's financial statements, noting that the State Government's own Local Government Accounting Code of Practice and Financial Reporting provides for councils to determine whether or not they record the RFS assets as council assets. 4. Council promotes these messages via its digital and social media channels and via its networks. 5. Re-affirms its complete support of and commitment to local RFS brigades noting that Cabonne Council's action is entirely directed towards the NSW Government's nonsensical position that rather than being owned and controlled by local brigades, RFS assets are somehow controlled by councils, which councils consider to be a cynical financial sleight of hand abdicating the NSW Government's responsibilities at the cost of local communities. 6. Affirms its support to Local Government NSW (LGNSW) and requests LGNSW continue advocating on Council's behalf to get clarification finally from the State Government about the accounting treatment of RFS assets 				
<table border="1"> <thead> <tr> <th style="text-align: left;">Meeting</th> <th style="text-align: left;">Officer/Director</th> <th style="text-align: left;">Section</th> <th style="text-align: left;">Subject</th> </tr> </thead> </table>	Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 26 July 2022	Matthew Christensen Matthew Christensen	For Determination	AUDITOR-GENERAL'S REPORT - RURAL FIREFIGHTING EQUIPMENT
RECOMMENDATION (Weaver/Batten)			
THAT council continue to not recognise the Rural Fire Service ('Red Fleet') Assets in its upcoming 2021/2022 financial statements.			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2022	Rebecca Johnson Bradley Bymes	For Determination	CABONNE ECONOMY, TOURISM AND CULTURE ADVISORY COMMITTEE
MOTION (Jones/Oldham)			
THAT council appointments Tania Lampe, Robert Carroll, Chris May, Alf Cantrell, Ronald Hay, Claire Romeo and Leanne White, with Jan Kerr and Sean Haynes as alternate members to the Economy, Tourism and Culture Advisory Committee.			
<i>27 Sep 2022 - 3:06 PM - Rebecca Johnson</i>			
The CEC Committee will appoint Council representatives to the ETC Committee, and arrange an initial meeting date at their meeting in October.			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2022	Laura Lewis-Minogue Bradley Bymes	For Determination	EVENTS ASSISTANCE PROGRAM
MOTION (Nash/Pull)			
THAT council endorse under its 2022/23 Event Assistance Program:			
<ol style="list-style-type: none"> 1. \$2,000 for the Orange Region Vignerons Association (ORVA). 2. \$1,000 for the Central West Disc Golf 3. \$1,000 for the Canowindra CWA Branch 			
<i>13 Oct 2022 - 2:08 PM - Laura Lewis-Minogue</i>			
Invoices been processed. Awaiting aquittal			
<i>25 Aug 2022 - 3:21 PM - Laura Lewis-Minogue</i>			
Documents collated and outcome letters sent. Awaiting invoices			

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2022	Dale Size Matthew Christensen	For Determination	CONTROL OF RFS ASSETS - RURAL FIREFIGHTING EQUIPMENT

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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RECOMMENDATION (Rawson/Nash)			
That council:			
<ol style="list-style-type: none"> 1. Confirms that it does not control the Rural Firefighting Equipment that has been vested to Council under the Rural Fires Act 1997, in accordance with the provisions of the Australian Accounting Standards and associated pronouncements; and 2. Consistent with the requirements of the Australian Accounting Standards, not recognise this rural firefighting equipment in the Council's annual financial statements and include a notation in the annual financial statements to this effect. 			
<p>12 Sep 2022 - 9:42 AM - Dale Size Noited.</p> <p>02 Sep 2022 - 12:17 PM - Robyn Little Action reassigned to Dale Size by: Robyn Little</p> <p>02 Sep 2022 - 12:17 PM - Robyn Little NFA required. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2022	Rebecca Johnson Bradley Bymes	For Determination	STRONGER COUNTRY COMMUNITIES FUND - ROUND FIVE
RECOMMENDATION (Jones/Nash)			
THAT council submit the following applications for funding under round five of the NSW Government's Stronger Country Communities Fund:			
<ol style="list-style-type: none"> 1. Village Green improvements at Cargo valued at approximately \$280,000, 2. Montana Park improvements at Manildra valued at approximately \$, \$350,000, and 3. Recreation precinct improvements at Yeoval valued at approximately \$350,000. 			
<p>13 Oct 2022 - 2:21 PM - Rebecca Johnson COMPLETE</p> <p>27 Sep 2022 - 3:08 PM - Rebecca Johnson Stronger Country Communities Funding application was submitted on 23 September 2022.</p> <p>No further actions.</p>			
Meeting	Officer/Director	Section	Subject

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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Ordinary Meeting 23 August 2022	Matthew Christensen Matthew Christensen	Confidential Items	REQUEST FOR TENDER FOR PEAK HILL ROAD UPGRADE-SURVEY & DESIGN
RECOMMENDATION (Nash/Batten)			
THAT council:			
<ol style="list-style-type: none"> 1. Resolve to accept the tender of Mitchel Hanlon Consulting Pty Ltd for \$234,638.30 (excl. GST) for the survey and design of the Peak Hill Road Upgrade under contract number 1410085. 2. Authorise any variation to the contract for the works provided the variations are contained within the overall approved budget. 			
04 Oct 2022 - 5:03 PM - Heidi Thornberry Action reassigned to Matthew Christensen by: Heidi Thornberry			
04 Oct 2022 - 4:57 PM - Heidi Thornberry Action completed by: Heidi Thornberry 27/09/22			
29 Sep 2022 - 3:57 PM - Nyssa Smith Signed Contract received. COMPLETED			

Meeting	Officer/Director	Section	Subject
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Ordinary Meeting 23 August 2022	Matthew Christensen Matthew Christensen	For Determination	CONTROL OF RFS ASSETS - RURAL FIREFIGHTING EQUIPMENT
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RECOMMENDATION (Rawson/Nash)

That council:

1. Confirms that it does not control the Rural Firefighting Equipment that has been vested to Council under the Rural Fires Act 1997, in accordance with the provisions of the Australian Accounting Standards and associated pronouncements; and
2. Consistent with the requirements of the Australian Accounting Standards, not recognise this rural firefighting equipment in the Council's annual financial statements and include a notation in the annual financial statements to this effect.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2022	Heidi Thornberry Heather Nicholls	Confidential Items	REQUEST FOR TENDER FOR PEAK HILL ROAD UPGRADE-SURVEY & DESIGN

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
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RECOMMENDATION (Nash/Batten)

THAT council:

1. Resolve to accept the tender of Mitchel Hanlon Consulting Pty Ltd for \$234,638.30 (excl. GST) for the survey and design of the Peak Hill Road Upgrade under contract number 1410085.
2. Authorise any variation to the contract for the works provided the variations are contained within the overall approved budget.

13 Oct 2022 - 2:12 PM - Heidi Thornberry

Contract received and added to contracts register - COMPLETE

15 Sep 2022 - 9:30 AM - Heidi Thornberry

Awaiting Contract

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2022	Willson Wang Matthew Christensen	Confidential Items	REQUEST FOR TENDER FOR PEAK HILL ROAD UPGRADE-SURVEY & DESIGN

RECOMMENDATION (Nash/Batten)

THAT council:

1. Resolve to accept the tender of Mitchel Hanlon Consulting Pty Ltd for \$234,638.30 (excl. GST) for the survey and design of the Peak Hill Road Upgrade under contract number 1410085.
2. Authorise any variation to the contract for the works provided the variations are contained within the overall approved budget.

12 Sep 2022 - 9:37 AM - Willson Wang

Contacts are in the process to print out and signed by us and contractor.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Bradley Bymes Bradley Bymes	For Determination	DEPUTY MAYORAL ELECTIONS PROCEDURE 2022

MOTION (Pull/Weaver)

THAT Council:

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 13 October 2022 4:45:35 PM

1. Re-affirm its previous practice of conducting voting for the position of Deputy Mayor by preferential ballot where three or more nominations are received, otherwise by ordinary ballot.
2. Determine if it wishes details of the voting for the position of Deputy Mayor to be made public.

12 Oct 2022 - 10:18 AM - Robyn Little
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Bradley Bymes Bradley Bymes	For Determination	ELECTION OF DEPUTY MAYOR 2022/2023

MOTION (Oldham/O’Ryan)

THAT the General Manager proceed with the requirements for the election of the Deputy Mayor for Cabonne Council as detailed in the item relating to the determination of requirements for the election process.

12 Oct 2022 - 10:18 AM - Robyn Little
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Bradley Bymes Bradley Bymes	For Determination	DELEGATION TO DEPUTY MAYOR (IN MAYOR’S ABSENCE)

MOTION (Nash/Weaver)

THAT subject to not receiving direction from the Council as to the consideration of any particular matter by the Council itself and subject to the requirements of the Local Government Act 1993 and Regulations thereunder and any express policy of the Council or regulations of any public authority other than the Council and pursuant to the powers conferred on Council by s377 of the *Local Government Act 1993*, the Mayor Kevin John Beatty and, where allowed, in his/her absence the Deputy Mayor Jamie Thomas Jones be authorised to exercise or perform on behalf of the Council the powers, authorities, duties and functions as follows:

1. To incur expenditure up to the sum of \$3,000 for incidental expenses, within approved votes of Council.
2. To receive a public interest disclosure in circumstances assigned to the position of Mayor in Council’s Public Interest Disclosure (Internal Reporting) Policy.

12 Oct 2022 - 10:17 AM - Robyn Little
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Bradley Bymes	For Determination	DESTRUCTION OF BALLOT PAPERS

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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<p style="text-align: right;">Bradley Bymes</p> <p>MOTION (Jones/Nash)</p> <p>THAT the ballot papers for the position of Deputy Mayor be destroyed upon the completion of formalities associated with the respective ballots.</p> <p><i>12 Oct 2022 - 10:17 AM - Robyn Little</i> COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Robyn Little Bradley Bymes	For Determination	CHANGE OF MEETING DATE - OCTOBER COUNCIL MEETING
<p>MOTION (Oldham/Jones)</p> <p>THAT Council reschedule the October 2022 council meeting to Thursday 27 October 2022 commencing at 2pm.</p> <p><i>12 Oct 2022 - 10:11 AM - Robyn Little</i> NFA required. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Robyn Little Bradley Bymes	For Determination	UNION PICNIC DAY 2022
<p>MOTION (Weaver/Nash)</p> <p>THAT Council approve the annual Union Picnic Day to be held on Friday 21 October 2022.</p> <p><i>12 Oct 2022 - 10:11 AM - Robyn Little</i> Union delegate advised Council resolution. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Hayley Stansbury Heather Nicholls	For Determination	POLICY REGISTER - REVIEW BY COUNCIL WITHIN 12 MONTHS OF ELECTION
<p>MOTION (Rawson/Batten)</p> <p>THAT the policies listed in the report detailed “minor changes” be re-adopted.</p> <p><i>30 Sep 2022 - 9:36 AM - Hayley Stansbury</i> All policies reported have been finalised - COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Rebecca Johnson Bradley Bymes	For Determination	ORANGE REGION DESTINATION MANAGEMENT PLAN
<p>MOTION (Weaver/Oldham)</p>			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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<p>That Council endorse the Orange Region Destination Management Plan 2022 – 2026</p> <p>13 Oct 2022 - 2:08 PM - Rebecca Johnson COMPLETE 05 Oct 2022 - 5:41 PM - Rebecca Johnson Orange Region DMP endorsed by Council.</p> <p>No further action.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Kiara Wilson Bradley Bymes	For Determination	RESOURCES FOR REGIONS PROGRAM - ROUND NINE
<p>MOTION (Jones/Batten)</p> <p>THAT Council hereby resolve itself into Committee of the Whole to discuss item 20.</p> <p>10 Oct 2022 - 1:46 PM - Kiara Wilson Application submitted 30/09/2022 - COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Rebecca Johnson Bradley Bymes	For Determination	EVENTS ASSISTANCE PROGRAM
<p>MOTION (Nash/Weaver)</p> <p>THAT council endorse under its 2022/23 Event Assistance Program:</p> <ol style="list-style-type: none"> 1. \$3,000 for the Eugowra Masters of the Mandagery, 2. \$5,000 for the Eugowra Harness Racing Club Canola Cup Family Picnic Day. <p>13 Oct 2022 - 2:08 PM - Rebecca Johnson COMPLETE 05 Oct 2022 - 5:47 PM - Rebecca Johnson EAP documents sent to event organisers.</p> <p>No further action.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Matthew Christensen Matthew Christensen	For Determination	PROPOSED ROAD CLOSURE - DUNGEON ROAD, VITTORIA

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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<p>MOTION (Nash/Batten)</p> <p>THAT Council endorse the public exhibition of the proposed partial road closure of Dungeon Road, Vittoria.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Matthew Christensen Matthew Christensen	For Determination	2022 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS
<p>MOTION (Weaver/Nash)</p> <p>THAT Council nominate attendance of the Mayor or his representative at the 2022 National Local Roads and Transport Congress</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Matthew Christensen Matthew Christensen	For Determination	CABONNE COUNCIL ROADS ADVISORY COMMITTEE - DETERMINATION OF BUS OPERATOR AND HEAVY VEHICLE INDUSTRY REPRESENTATIVES
<p>MOTION (Nash/Batten)</p> <p>THAT council resolve to accept the expressions of interest applications of Brooke Bingham, Ted Ryan, Andrew Hughes and Oliver Stone as Bus Operator and Heavy Vehicle Industry representative membership to the Roads Advisory Committee.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Heather Nicholls Heather Nicholls	For Determination	STRATEGIC PLAN - HERITAGE
<p>MOTION (Oldham/Nash)</p> <p>THAT council endorse the draft Strategic Heritage Plan 2021 – 2026.</p> <p>10 Oct 2022 - 12:52 PM - Heather Nicholls COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Heather Nicholls Heather Nicholls	For Determination	ADOPTION OF DEVELOPMENT CONTRIBUTIONS PLANS
<p>MOTION (Nash/Jones)</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 13 October 2022 4:45:35 PM

<p>THAT Council:</p> <ol style="list-style-type: none"> adopts the Cabonne Council Section 7.11 Development Contributions Plan – Heavy Vehicles and the Cabonne Council Section 7.12 Development Contributions Plan, and in doing so, repeal the Cabonne Council Section 94 (s7.11) plans and their successors, and as permitted by the provisions contained with the annual Fees and Charges document, amend the fees and charges as required, to reflect the new contributions in the Draft Cabonne Council Development Contributions Plans 2022. <p>10 Oct 2022 - 12:53 PM - Heather Nicholls COMPLETE</p> <table border="1"> <thead> <tr> <th>Meeting</th> <th>Officer/Director</th> <th>Section</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>Ordinary Meeting 27 September 2022</td> <td>Kelly Walker Heather Nicholls</td> <td>For Determination</td> <td>DA 2022/0219 FOR A FUNCTION CENTRE, BELGRAVIA ROAD, BELGRAVIA</td> </tr> </tbody> </table> <p>MOTION (Nash/Pull)</p> <p>THAT Development Application 2022/0219 for a function centre upon land described as Lot 1 DP 731798 and known as 521 Belgravia Road, Belgravia, be granted consent subject to the conditions attached.</p> <p>04 Oct 2022 - 10:47 AM - Kelly Walker COMPLETE 04 Oct 2022 - 10:46 AM - Kelly Walker Condition amendment actioned as per meeting minutes. Consent issued on Planning Portal 29/08/2022</p> <table border="1"> <thead> <tr> <th>Meeting</th> <th>Officer/Director</th> <th>Section</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>Ordinary Meeting 27 September 2022</td> <td>Rebecca Johnson Bradley Bymes</td> <td>For Determination</td> <td>QUESTIONS FOR NEXT MEETING</td> </tr> </tbody> </table> <p>MOTION (Pull/Nash)</p> <p>THAT Council receive a report in relation to Council’s investment return from Arts OutWest.</p> <p>13 Oct 2022 - 2:08 PM - Rebecca Johnson Arts out West have been asked to come present at Council Workshop in November</p> <table border="1"> <thead> <tr> <th>Meeting</th> <th>Officer/Director</th> <th>Section</th> <th>Subject</th> </tr> </thead> <tbody> <tr> <td>Ordinary Meeting 27 September 2022</td> <td>Robyn Little Bradley Bymes</td> <td>For Notation</td> <td>REGIONAL HEALTH PLAN STEERING COMMITTEE</td> </tr> </tbody> </table> <p>MOTION (Jones/Nash)</p>				Meeting	Officer/Director	Section	Subject	Ordinary Meeting 27 September 2022	Kelly Walker Heather Nicholls	For Determination	DA 2022/0219 FOR A FUNCTION CENTRE, BELGRAVIA ROAD, BELGRAVIA	Meeting	Officer/Director	Section	Subject	Ordinary Meeting 27 September 2022	Rebecca Johnson Bradley Bymes	For Determination	QUESTIONS FOR NEXT MEETING	Meeting	Officer/Director	Section	Subject	Ordinary Meeting 27 September 2022	Robyn Little Bradley Bymes	For Notation	REGIONAL HEALTH PLAN STEERING COMMITTEE
Meeting	Officer/Director	Section	Subject																								
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Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 13 October 2022 4:45:35 PM

<p>THAT the information be noted.</p> <p>12 Oct 2022 - 10:10 AM - Robyn Little NFA required. COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Matthew Christensen Matthew Christensen	For Notation	RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING
<p>MOTION (Jones/Nash)</p> <p>THAT the information be noted.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Heather Nicholls Heather Nicholls	For Determination	PLANNING PROPOSAL - 172 SPRING HILL ROAD, SPRING HILL
<p>RECOMMENDATION (Batten/Jones)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Receive and note the Planning Proposal for the rezoning of land identified as Lot 4 DP 243203, being 172 Spring Hill Road, Spring Hill, and located generally within the Strategy Growth Area (SH2) as described in the Cabonne Settlement Strategy 2021-2041, 2. Forward the Planning Proposal to the Department of Planning and Infrastructure for Gateway Determination in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979, and 3. Receive a further report following the public exhibition period to provide details of any submissions received during the exhibition process. <p>10 Oct 2022 - 12:53 PM - Heather Nicholls COMPLETE</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Heather Nicholls Heather Nicholls	For Determination	PLANNING PROPOSAL - 230 TILGA STREET, CANOWINDRA
<p>RECOMMENDATION (Nash/Jones)</p>			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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THAT Council:

1. Receive and note the Planning Proposal for the rezoning of land identified as Lot 1292 DP 1247534, being 230 Tilga Street, Canowindra, and located within the Strategy Area (CAN3A) as described in the Cabonne Settlement Strategy 2021-2041,
2. Forward the Planning Proposal to the Department of Planning and Infrastructure for Gateway Determination in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979, and
3. Receive a further report following the public exhibition period to provide details of any submissions received during the exhibition process.

10 Oct 2022 - 12:53 PM - Heather Nicholls
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Matthew Christensen Matthew Christensen	For Determination	FIXING LOCAL ROAD FUNDING ROUND 4 - ENDORSEMENT OF NOMINATED PROJECTS
RECOMMENDATION (Jones/Oldham)			
THAT council endorse the funding applications for Amaroo Road, Bocobra Road and Longs Corner Road under the Fixing Local Roads Program Round 4.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Nathan Stubberfield Heather Nicholls	Confidential Items	MID-SCALE SOLAR PLANT UPDATE
RECOMMENDATION (Rawson/Weaver)			
THAT council note the mid-scale solar plant update report.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Chris Polain Bradley Bymes	For Determination	CHANGE OF MEETING DATE - OCTOBER COUNCIL MEETING
MOTION (Oldham/Jones)			
THAT Council reschedule the October 2022 council meeting to Thursday 27 October 2022 commencing at 2pm.			

Outstanding Actions	Division:		Date From:
Action Sheets Report	Committee:	Ordinary Meeting	Date To:
	Officer:		Printed: Thursday, 13 October 2022 4:45:35 PM

10 Oct 2022 - 2:02 PM - Chris Polain COMPLETED - No action required			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Chris Polain Bradley Bymes	For Determination	UNION PICNIC DAY 2022
MOTION (Weaver/Nash)			
THAT Council approve the annual Union Picnic Day to be held on Friday 21 October 2022.			
10 Oct 2022 - 2:01 PM - Chris Polain COMPLETED - no action required			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Chris Polain Bradley Bymes	For Determination	POLICY REGISTER - REVIEW BY COUNCIL WITHIN 12 MONTHS OF ELECTION
MOTION (Rawson/Batten)			
THAT the policies listed in the report detailed "minor changes" be re-adopted.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Dale Size Matthew Christensen	For Determination	RESOURCES FOR REGIONS PROGRAM - ROUND NINE
MOTION (Jones/Batten)			
THAT Council hereby resolve itself into Committee of the Whole to discuss item 20.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Laura Lewis- Minogue Bradley Bymes	For Determination	EVENTS ASSISTANCE PROGRAM
MOTION (Nash/Weaver)			
THAT council endorse under its 2022/23 Event Assistance Program:			
<ol style="list-style-type: none"> 1. \$3,000 for the Eugowra Masters of the Mandagery, 2. \$5,000 for the Eugowra Harness Racing Club Canola Cup Family Picnic Day. 			

Outstanding Actions	Division:		Date From:
Action Sheets Report	Committee:	Ordinary Meeting	Date To:
	Officer:		Printed: Thursday, 13 October 2022 4:45:35 PM

13 Oct 2022 - 2:07 PM - Laura Lewis-Minogue Documents collated and sent. Awaiting invoices			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Dale Size Matthew Christensen	For Determination	EVENTS ASSISTANCE PROGRAM
MOTION (Nash/Weaver)			
THAT council endorse under its 2022/23 Event Assistance Program:			
<ol style="list-style-type: none"> 1. \$3,000 for the Eugowra Masters of the Mandagery, 2. \$5,000 for the Eugowra Harness Racing Club Canola Cup Family Picnic Day. 			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Chris Polain Bradley Bymes	For Determination	PROPOSED ROAD CLOSURE - DUNGEON ROAD, VITTORIA
MOTION (Nash/Batten)			
THAT Council endorse the public exhibition of the proposed partial road closure of Dungeon Road, Vittoria.			
10 Oct 2022 - 1:53 PM - Chris Polain COMPLETED: The notice of proposed road closure has been put on public exhibition on council's website and also listed in the CWD.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Heidi Thornberry Heather Nicholls	For Notation	RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING
MOTION (Jones/Nash)			
THAT the information be noted.			
13 Oct 2022 - 4:08 PM - Heidi Thornberry Email sent to Council's solicitor to provide an update			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Chris Polain Bradley Bymes	For Determination	PLANNING PROPOSAL - 172 SPRING HILL ROAD, SPRING HILL
RECOMMENDATION (Batten/Jones)			
THAT Council:			

<p>Outstanding Actions</p> <p>Action Sheets Report</p>	<p>Division: Committee: Officer:</p> <p>Ordinary Meeting</p>	<p>Date From: Date To:</p> <p>Printed: Thursday, 13 October 2022 4:45:35 PM</p>
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1. Receive and note the Planning Proposal for the rezoning of land identified as Lot 4 DP 243203, being 172 Spring Hill Road, Spring Hill, and located generally within the Strategy Growth Area (SH2) as described in the Cabonne Settlement Strategy 2021-2041,
2. Forward the Planning Proposal to the Department of Planning and Infrastructure for Gateway Determination in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979, and
3. Receive a further report following the public exhibition period to provide details of any submissions received during the exhibition process.

10 Oct 2022 - 1:57 PM - Chris Polain

COMPLETED - no action required at this time

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Chris Polain Bradley Bymes	For Determination	PLANNING PROPOSAL - 230 TILGA STREET, CANOWINDRA

RECOMMENDATION (Nash/Jones)

THAT Council:

1. Receive and note the Planning Proposal for the rezoning of land identified as Lot 1292 DP 1247534, being 230 Tilga Street, Canowindra, and located within the Strategy Area (CAN3A) as described in the Cabonne Settlement Strategy 2021-2041,
2. Forward the Planning Proposal to the Department of Planning and Infrastructure for Gateway Determination in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979, and
3. Receive a further report following the public exhibition period to provide details of any submissions received during the exhibition process.

10 Oct 2022 - 1:57 PM - Chris Polain

COMPLETED - No action required at this time

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	59	38	3	5	13
Medium	6		2	1	3
High	4				3

As at: 13 October 2022

Key:

Low Risk

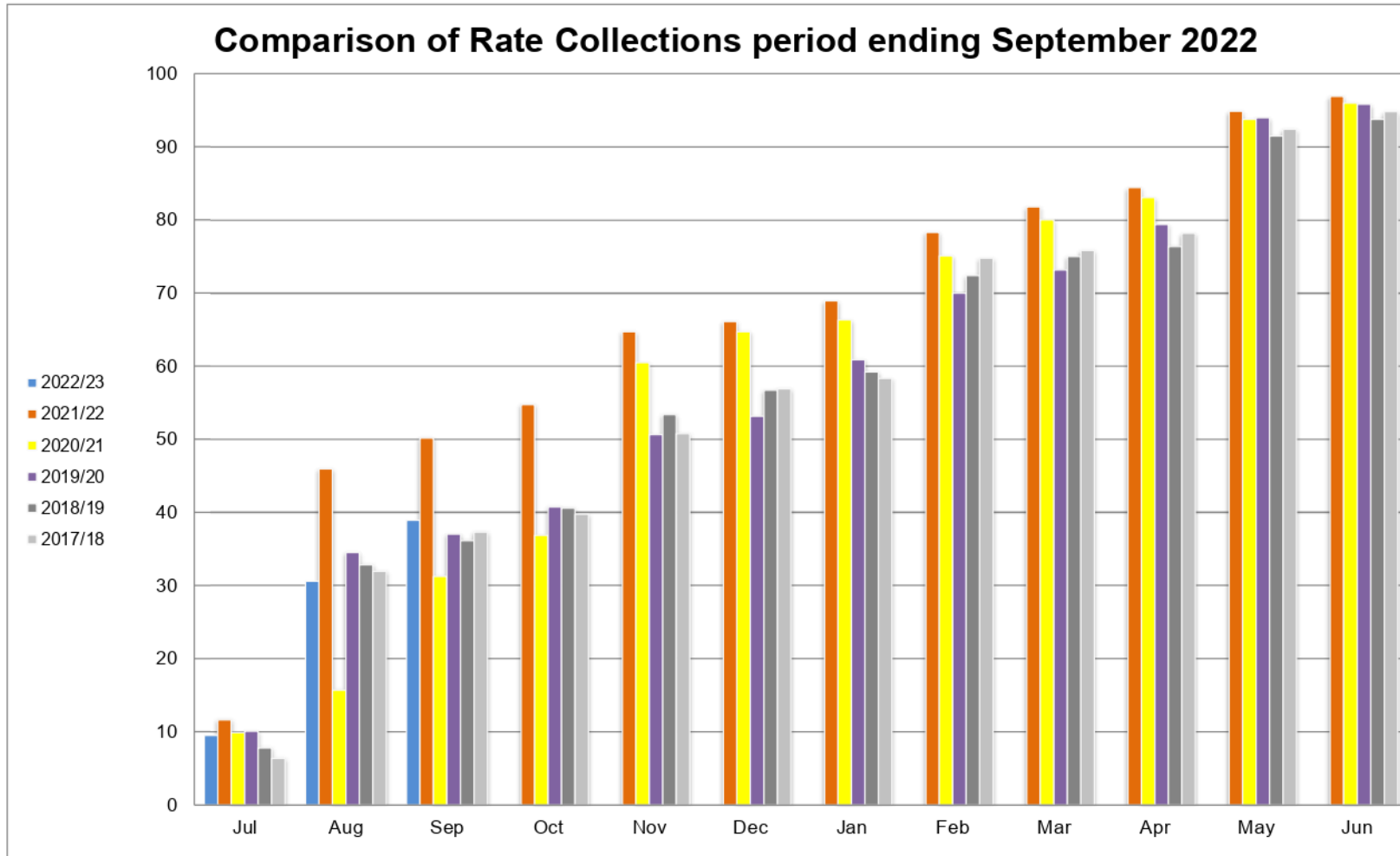
Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").



Cabonne Council
Schedule of Investments as at 30/09/2022

Annexure - Item 2

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date	
ANZ Bank	A1+	1,000,000	3.45%	304	9/09/2022	10/07/2023
ANZ Bank	A1+	3,000,000	3.37%	273	29/08/2022	29/05/2023
ANZ Bank	A1+	2,000,000	3.37%	273	29/08/2022	29/05/2023
Bank of Qld	A2	500,000	3.85%	276	15/07/2022	17/04/2023
Bank of Qld	A2	2,000,000	3.85%	271	20/07/2022	17/04/2023
Commonwealth Bank	A1+	2,000,000	2.67%	125	10/06/2022	13/10/2022
Commonwealth Bank	A1+	2,000,000	0.80%	270	14/03/2022	9/12/2022
Commonwealth Bank	A1+	3,000,000	0.76%	365	14/02/2022	14/02/2023
Commonwealth Bank	A1+	147,894	0.20%	24 Hour at call account		
Commonwealth Bank	A1+	2,230,000	2.60%	Business Online Saver		
Illawarra Mutual Build Society	A2	250,000	1.10%	277	7/04/2022	9/01/2023
Illawarra Mutual Build Society	A2	500,000	1.10%	277	7/04/2022	9/01/2023
Me Bank	A2	1,500,000	3.60%	210	4/07/2022	30/01/2023
National Australia Bank	A1+	2,000,000	4.10%	367	2/09/2022	4/09/2023
National Australia Bank	A1+	3,000,000	3.80%	300	23/08/2022	19/06/2023
National Australia Bank	A1+	2,000,000	2.64%	150	24/06/2022	21/11/2022
National Australia Bank	A1+	1,000,000	0.71%	270	25/02/2022	22/11/2022
National Australia Bank	A1+	1,500,000	0.71%	270	25/02/2022	22/11/2022
National Australia Bank	A1+	1,000,000	1.40%	301	4/04/2022	30/01/2023
Reliance Credit Union	Unrated	500,000	3.90%	365	21/09/2022	21/09/2023
Reliance Credit Union	Unrated	250,000	0.40%	365	30/10/2021	30/10/2022
Suncorp-Metway	A1	2,000,000	2.64%	124	29/06/2022	31/10/2022
Suncorp-Metway	A1	2,000,000	0.52%	365	17/11/2021	17/11/2022
Suncorp-Metway	A1	1,000,000	2.24%	182	23/05/2022	21/11/2022
Westpac Bank	A1+	1,000,000	2.22%	304	1/08/2022	1/06/2023
Westpac Bank	A1+	3,000,000	2.75%	278	17/08/2022	22/05/2023
Westpac Bank	A1+	1,000,000	0.40%	304	7/01/2022	7/11/2022

GENERAL FUND INVESTMENTS

\$ 41,377,894

TRUST FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	158,000	2.60%	BOS 24 Hour at call account

TRUST FUND INVESTMENTS

\$ 158,000

TOTAL INVESTMENTS

\$ 41,535,894

INVESTMENT POLICY

Council's Investment policy states the aggregate of Investments should not exceed the following percentages:

Council's Current Exposure of Total Investments

Standard & Poors Credit Term Rating	Short	Maximum Percentage Total Investments		
A1+		100%	75%	\$ 31,035,894
A1 & A1-		50%	12%	\$ 5,000,000
A2		10%	11%	\$ 4,750,000
Unrated		2%	2%	\$ 750,000
			Total Investments	\$ 41,535,894

**Excess due to large fluctuations in the cash flow reducing the balance remaining in the CBA Business Online Saver Acc

Council's Investment policy states the amount Invested with any one financial Institution should not exceed the following percentages:

	Standard & Poors Credit Short Term Rating	Percentage per Institution	Council's Current Exposure per Institution	
Commonwealth Bank	A1+	30%	23%	\$ 9,535,894
National Australia Bank	A1+	30%	25%	\$ 10,500,000
Westpac Bank	A1+	30%	12%	\$ 5,000,000
ANZ	A1+	30%	14%	\$ 6,000,000
Suncorp-Metway	A1	20%	12%	\$ 5,000,000
Bank of Qld	A2	10%	6%	\$ 2,500,000
Illawarra Mutual Building Society	A2	10%	2%	\$ 750,000
Me Bank	A2	10%	4%	\$ 1,500,000
Reliance Credit Union	Unrated	2%	2%	\$ 750,000
Total Investments				\$ 41,535,894

INVESTMENT MOVEMENTS

Council's Overall Total Investments have remained steady during the month of September.

	This Month	Last Month	July 2022
Total Investments	\$ 41,535,894	\$ 41,535,894	\$ 41,835,894
% Change	0.00%		-0.72%

INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 2.19%. The average rate movement increased slightly due to the cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate increased to 2.35% in September. However, due to the large decline in interest rates over the last few years and now the rapid increase over the last few months, we are currently below Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 2.7075% but Council is steadily increasing the Average Interest to meet the benchmark as Term Deposits currently invested on the low interest rates mature and are re-invested at the higher interest rates that are now on offer.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate Month	This	Av Interest Rate Last Month	Av Interest Rate July 2022
2.7075%	2.19%		1.80%	0.91%

Heather Nicholls

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.