



22 February 2023

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 28 February, 2023** commencing at **2:00PM**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

BJ Byrnes
GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

Please be advised that this Council meeting is being recorded and live streamed. By speaking at this meeting, you agree to being recorded and live streamed. Please ensure that if and when you speak you are respectful to others and use appropriate language at all times. Cabonne Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting. The recording of this meeting will be made publicly available on Council's website.

ATTENDEES – FEBRUARY 2023 COUNCIL MEETING

2:00PM

Lleyton Edenborough – Youth of the Month



COUNCIL'S MISSION

“To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs.”

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

TABLE OF CONTENTS

ITEM 1	APPLICATIONS FOR LEAVE OF ABSENCE	4
ITEM 2	DECLARATIONS OF INTEREST	4
ITEM 3	DECLARATIONS FOR POLITICAL DONATIONS.....	5
ITEM 4	MAYORAL MINUTE - APPOINTMENTS.....	5
ITEM 5	COMMITTEE OF THE WHOLE	6
ITEM 6	CONFIRMATION OF THE MINUTES	7
ITEM 7	FIXING THE DATE AND TIME FOR COUNCIL AND OTHER MEETINGS	7
ITEM 8	2023 NATIONAL GENERAL ASSEMBLY	8
ITEM 9	DELEGATES TO OTHER ORGANISATIONS - JOINT REGIONAL PLANNING PANEL FOR THE YEAR 2023/2024.....	9
ITEM 10	INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN HALF YEARLY REPORT 2022/2023	10
ITEM 11	APPOINTMENT OF NSW ELECTORAL COMMISSION	11
ITEM 12	AUSTRALIA DAY AWARDS COMMITTEE MEETING	12
ITEM 13	EVENTS ASSISTANCE PROGRAM	13
ITEM 14	SPONSORSHIP PROGRAM	16
ITEM 15	REQUEST FOR DONATION	18
ITEM 16	REQUEST FOR DONATION - CUDAL SHOWGROUND UPGRADE CO-CONTRIBUTION	19
ITEM 17	CABONNE COMMUNITY CENTRE FEES AND CHARGES & HIRE OF COMMUNITY FACILITIES BUILDINGS POLICY	21
ITEM 18	CONFIRMATION OF THE CABONNE FLOODPLAIN ADVISORY COMMITTEE MEETING MINUTES.....	22
ITEM 19	PLANNING PROPOSAL TO AMEND CABONNE LOCAL ENVIRONMENTAL PLAN 2012	22
ITEM 20	DEVELOPMENT APPLICATION 2023/0045 FOR 4 LOT SUBDIVISION AT 20 SHARP STREET, CARGO	26
ITEM 21	DEVELOPMENT APPLICATION 2023/0031 - 4000 BELUBULA WAY MOORBEL - 4.6 VARIATION AND DWELLING.....	45
ITEM 22	DEVELOPMENT MODIFICATION APPLICATION 2022/0208/01 - 1953 THE ESCORT WAY BOREBORE.....	61
ITEM 23	QUESTIONS FOR NEXT MEETING.....	79
ITEM 24	BUSINESS PAPER ITEMS FOR NOTING	79

ITEM 25 MATTERS OF URGENCY80

ITEM 26 COMMITTEE OF THE WHOLE SECTION OF THE MEETING...80

CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

**ITEM 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE**

Procedural

**ITEM 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE
MEETING**

Procedural

**ITEM 3 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MEETING
MINUTES**

Procedural

ITEM 4 COUNCIL PROPERTY - 68-74 BANK STREET, MOLONG

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

ITEM 5 DOCTOR FOR CUDAL

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

**ITEM 6 TENDER 1476194 FOR THE SUPPLY OF GOODS,
SERVICES AND PLANT HIRE**

(d) (iii) commercial information of a confidential nature that would, if disclosed, reveal a trade secret

ANNEXURE ITEMS

**ANNEXURE 6.1 DECEMBER 13 2022 ORDINARY COUNCIL
MEETING MINUTES.....82**

**ANNEXURE 10.1 2023/2023 INTEGRATED PLANNING & REPORTING
HALF YEARLY REPORT95**

**ANNEXURE 12.1 DECEMBER 13 2022 AUSTRALIA DAY COMMITTEE
MEETING MINUTES.....177**

ANNEXURE 13.1 CANOWINDRA PONY CLUB - EVENT ASSISTANCE PROGRAM - 07-02-2023	180
ANNEXURE 13.2 SUBMISSIONRECEIPT- EVENTASSISTANCEPROGRAMAPPLICATIONFOR M-68	184
ANNEXURE 13.3 FOOD WEEK INC - EVENTS ASSISTANCE PROGRAM.....	189
ANNEXURE 13.4 C2G WALK EVENT ASSISTANCE PROGRAM APPLICATION FORM.PDF	200
ANNEXURE 14.1 THE LONG WHITE LUNCH - SPONSORSHIP PROGRAM APPLICATION - CUMNOCK.....	205
ANNEXURE 15.1 2023 NAIDOC SCHOOL INITIATIVES - COUNCIL - NSW-V1	213
ANNEXURE 16.1 20230202 - CUDAL CENTRAL- REQUEST SHOWGROUND UPGRADE	221
ANNEXURE 18.1 CABONNE FLOOD ADVISORY COMMITTEE MINUTES 19 DECEMBER 2022.PDF.....	222
ANNEXURE 20.1 DA 2023-45 - DRAFT CONDITIONS OF CONSENT (FEB COUNCIL) - 20 SHARP STREET_1.....	227
ANNEXURE 21.1 DRAFT CONDITIONS OF CONSENT DA 2023 0031 - 4000 BELUBULA WAY MOORBEL.PDF	237
ANNEXURE 22.1 DRAFT CONDITIONS OF CONSENT - DA2022 0208 01 - 1953 THE ESCORT WAY BORENORE.PDF	249

ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1481641

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2023 - 1482431

RECOMMENDATION

THAT the Declarations of Interest be noted.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare any political donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1481642

RECOMMENDATION

THAT any political donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any political donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other Councillors' activities reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 1481643

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER'S REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 5 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1481644

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 6 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of minutes.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. December 13 2022 Ordinary Council Meeting Minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2023 - 1482434

RECOMMENDATION

THAT the minutes of the Ordinary Council meeting held on 13 December 2022 be adopted.

GENERAL MANAGER'S REPORT

The following minutes are attached for adoption:

1. Minutes of the Ordinary Council meeting held on 13 December 2022.

ITEM 7 - FIXING THE DATE AND TIME FOR COUNCIL AND OTHER MEETINGS

REPORT IN BRIEF

Reason For Report	To determine the time and date of regular meetings of Council and other meetings
Policy Implications	Could impact on the Code of Meeting practice
Budget Implications	Nil
IPR Linkage	4.5.1.f - Adhere to Council's Code of Conduct and Code of Meeting Practice
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1474755

RECOMMENDATION

THAT council determine the date and time of regular meetings of council and other meetings.

GENERAL MANAGER'S REPORT

The following procedure is to conduct council and other meetings as follows:

a) Ordinary Council Meeting

The Ordinary Council meeting is held at council's Molong office on the fourth Tuesday of each month, commencing at 2.00pm.

b) Committee Meetings

Meetings for the following committees are held on a bi-monthly basis on the second Tuesday of each month;

- Community, Economy & Culture
- Infrastructure (Other)
- Environment, Innovation & Energy
- Infrastructure Transport

c) Other Meetings/Public Forum

Workshops for other strategic directions and business improvement purposes are held on the second Tuesday of the month as required.

As the April Council meeting date falls on a public holiday, it is suggested the meeting be held on either Tuesday 18 April or Thursday 20 April which will allow ample time for the public exhibition of IP&R documents and consideration of any submissions.

ITEM 8 - 2023 NATIONAL GENERAL ASSEMBLY

REPORT IN BRIEF

Reason For Report	To advise of opening of registrations and call for Motions for the 2023 National General Assembly.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.b Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - 1485231

RECOMMENDATION

THAT Council:

1. Authorise the attendance of the Mayor and General Manager at the 2023 National General Assembly (NGA).
2. Identify a motion for submission to the NGA.

GENERAL MANAGER'S REPORT

The 2023 National General Assembly (NGA) will be held in Canberra from 13 - 16 June. The event provides a unique opportunity for Local Government to engage directly with the Federal Government, to develop national policy and to influence the future direction of council and communities.

Councils have the opportunity to submit motions to the NGA that address the theme and meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be submitted by a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome;
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Council has previously been represented at the NGA by the Mayor and General Manager.

ITEM 9 - DELEGATES TO OTHER ORGANISATIONS - JOINT REGIONAL PLANNING PANEL FOR THE YEAR 2023/2024

REPORT IN BRIEF

Reason For Report	For Council to determine its delegates and representatives to other organisations and community organisations for the 2023/2024 year.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.b - Maintain strong relationships and liaise effectively with all levels of Government
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\LIAISON\ASSOCIATIONS - 1486698

RECOMMENDATION

THAT Council:

1. Endorse the Director Planning and Environmental Services, Blayney Shire Council, Andrew Muir, as its technical delegate to the Western Region Joint Planning Panel (Cabonne panel),
2. Determine its second representative, who may be a councillor, (and an alternate representative) to the Western Regional Joint Planning Panel for Cabonne Council; and
3. That both delegates and the alternate representative be appointed for the balance of the 2023/2024 year; and
4. The Joint Regional Planning Panel secretariat be advised of council's resolution.

GENERAL MANAGER'S REPORT

Council is required to determine its delegates and representatives to other organisations and community organisations for the balance of the 2023/2024 year.

1) JOINT REGIONAL PLANNING PANEL (JRPP)

This panel determines development applications independently from council where certain trigger points are met (e.g. private capital expenditure in excess of \$20M). The panel has two representatives appointed by council; an independent person with technical planning qualifications and a community representative (who may be a councillor).

Blayney and Cabonne councils have had a reciprocal agreement whereby the Blayney council's planning director, and Cabonne council's former planning director (currently the Deputy General Manager – Services) are the technical representatives on the neighbouring council's JRPP.

Both Andrew Muir from Blayney Shire Council and Heather Nicholls from Cabonne Council have indicated their preparedness to continue in their roles on the respective JRPPs.

Council therefore needs to endorse Andrew Muir as the Cabonne Western Regional JRPP technical delegate, and to nominate the second representative, who may be a councillor (and an alternative representative).

ITEM 10 - INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN HALF YEARLY REPORT 2022/2023

REPORT IN BRIEF

Reason For Report	To provide council with the half yearly review for the 2022/2023 Integrated Planning & Reporting Operational Plan.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	1. 2023/2023 Integrated Planning & Reporting Half Yearly Report ↓
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\PLANNING\INTEGRATED PLANNING AND REPORTING 2022-2023 - 1477082

RECOMMENDATION

THAT, subject to any alterations the council deems necessary at the February 2023 council meeting, the update of the Operational Plan to 31 December 2022, as presented, be adopted.

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

The Local Government Act, under s404(5) of the Act, states that progress reports must be provided to council at least every six months. The purpose of this report is to allow council to assess its performance against its agreed objectives, actions and strategies.

Updates for the Integrated Planning & Reporting Operational Plan 2022/2023 for the six-month period ending 31 December 2022 are attached, which shows the culmination of the actions and strategies undertaken during the year.

ITEM 11 - APPOINTMENT OF NSW ELECTORAL COMMISSION

REPORT IN BRIEF

Reason For Report	Resolution required to appoint the NSW Electoral Commission to administer Council's elections, polls and referenda.
Policy Implications	Nil
Budget Implications	Will impact the 2024/25 Budget
IPR Linkage	1.2.1.1f - Administration and/or preparation of leases, licences, contracts and tender documents.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\ELECTIONS\ELECTORAL BODIES - NSW ELECTORAL COMMISSION - 1478016

RECOMMENDATION

THAT Council resolves:

1. Pursuant to s.296(2) and (3) of the Local Government Act 1993 (NSW) (the Act) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the council,
2. Pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the council,
3. Pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the council.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

Under section 296AA of the Local Government Act (the Act), council must resolve by 13 March 2023 the administration of its elections.

It is recommended that the NSW Electoral Commission (NSWEC) be engaged to administer council's elections, polls and referenda, the election arrangement will apply to the 2024 ordinary election and every election, poll and referendum including any by-election or countback election until the contract is automatically terminated 18 months before the following ordinary election of councillors.

The election arrangement is a standardised contract for all councils. The service schedule and costs schedule of the standardised contract will vary between councils and are made by the NSWEC in consultation with each council. The cost schedule details will be included in the 2024/25 Annual Budget.

ITEM 12 - AUSTRALIA DAY AWARDS COMMITTEE MEETING

REPORT IN BRIEF

Reason For Report	Adoption of Australia Day Awards Committee Recommendations.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.f - Code of Meeting Practice adopted and implemented.
Annexures	1. December 13 2022 Australia Day Committee Meeting Minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\RECREATION AND CULTURAL SERVICES\\EVENTS MANAGEMENT\\AUSTRALIA DAY 2023 - 1481946

RECOMMENDATION

THAT the report and recommendations of the Australia Day Awards Committee Meeting of Cabonne Council held on 13 December 2022 be adopted.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

Attached is the report of the Australia Day Awards Committee meeting of Cabonne Council held on 13 December 2022.

ITEM 13 - EVENTS ASSISTANCE PROGRAM

REPORT IN BRIEF

Reason For Report	For council to consider applications for funding under the 2022/2023 Events Assistance Program.
Policy Implications	Nil
Budget Implications	\$8,400 to be funded from the 2022/2023 Events Assistance Program.
IPR Linkage	4.4.1.b - Implement funding opportunities through the Events Assistance Program
Annexures	1. Canowindra Pony Club - Event Assistance Program - 07-02-2023 ↓ 2. SubmissionReceipt-EventAssistanceProgramApplicationForm-68 ↓ 3. FOOD Week Inc - Events Assistance Program ↓ 4. C2G Walk Event Assistance Program Application Form.pdf ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2022 - 2023 - 1479960

RECOMMENDATION

THAT council approves under its 2022/23 Event Assistance Program:

1. \$2,000 for the Cargo 2 Grenfell (C2G) Fundraiser Walk,
2. \$2,000 for the Molong Poetry Brawl by the Molong Advancement Group (MAG),
3. \$500 for Canowindra Pony Club Showjumping Competition, and
4. \$3,900 for F.O.O.D Week Incorporated.

LEADER - COMMUNITY AND ECONOMY'S REPORT

Council has received five applications under the 2022/2023 Events Assistance Program (EAP).

1. Applications under the Event Assistance Program

1.1 Cargo 2 Grenfell (C2G) Fundraiser Walk

Request: \$5,000

Recommendation: \$2,000

The C2G challenge has been running annually for six years. It is a walking event designed to raise funds for increased mental health resources, programs, and workshops for rural and remote towns in Central West NSW.

The walk will take place from the 9 - 11 March 2023. Approximately 100 people are expected to participate.

- This event is currently a core event within Cabonne and has been run annually for the last six years.
- It is a community-minded event which will attract spectators and participants from surrounding areas.
- The grant money will be used for the hiring of Traffic Control Personnel.

Based on the guidelines this does meet the criteria for a Core Event, thus the recommendation of \$2,000.

1.2 Molong Advancement Group (MAG)

Molong Poetry Brawl

Request: \$1,000

Recommendation: \$1,000

The Molong Poetry Brawl is identified as an annual event under the banner of the Banjo Paterson Festival. The program incorporates storytelling, poetry and performance with open and under-18 sections of the competition.

- This event is currently a Core Event as it is in its third year. It is an established event in the calendar and had a high turnout during covid in 2021 and 2022.
- It is a community-minded event which will attract spectators and participants from surrounding areas and engage with local schools.
- The grant money will be used to assist with the running of the event.

Based on the guidelines this does meet the criteria for a Core Event, this the recommendation of \$1,000.

1.3 Canowindra Pony Club

Canowindra Pony Club Showjumping Competition

Request: \$500

Recommendation: \$500

Canowindra Pony Club plans to hold a one-day showjumping competition which will attract more than 80 riders and their families from Gundagai, Yass, Harden, Cootamundra, Young, Forbes, Grenfell Orange, Bathurst and local riders. Many will stay, eat and fuel-up locally, supporting Canowindra businesses with some to 50% of competitors to come from outside the Cabonne LGA.

The event, planned for 22 October 2023, will provide an opportunity for many young riders to compete, and learn horsemanship and horse mastership, through competition and social engagement.

The club is asking Cabonne Council financial assistance for prizes and rosettes for class winners, champions and runners up.

Based on the guidelines this does meet the criteria for a Developing Event, thus the recommendation of \$500.

1.4 F.O.O.D Week Incorporated

F.O.O.D Week

Request: \$3,900

Recommendation: \$3,900

The 2023 F.O.O.D Week will mark the 32nd anniversary of the event, which will deliver a 10-day festival with six signature events and more than 60 satellite events all showcasing the rich diversity and provenance of the region's produce.

Held during Autumn harvest and vintage season, F.O.O.D (Food of Orange District) week is a gourmet festival showcasing the food and wine, food producers, wineries, restaurants, chefs, caterers, and cooks from three LGAs – Orange Blayney and Cabonne, with most of the local producers located in Cabonne Shire.

F.O.O.D Week is a destination event that attracts intrastate and interstate visitors, with the potential for further extension to appeal to international visitors seeking an authentic of regional Australia. F.O.O.D Week offers visitors a unique platform to connect and engage with local producers.

Each year F.O.O.D Week works with local businesses across various industries to host new and innovative events to diversify the festival program. Alongside the signature events there are many individual events run by producers, wineries, restaurateurs, caterers, tourism operators or community interest groups.

Last year some 11,500 people attended F.O.O.D Week events to generate a total income of almost \$12 million for the region.

Event organisers are seeking funds to assist with costs of the Shine the Light on Producers event, and with the grand finale event – the Producers Market and Brunch held on the last day of the festival.

Based on the guidelines this does meet the criteria for a Flagship Event, thus the recommendation of \$3,900.

Previous approved events under the 2022/23 Event Assistance Program:

Association	Event	Amount
Orange Region Vignerons Association (ORVA)	Orange Wine Festival	\$2,000
Central West Disk Golf	NSW Open Disc Golf Championships	\$1,000
Canowindra Branch CWA	CWA Centenary High Tea	\$1,000
Eugowra Golden Eagles	Eugowra Masters of the Mandagery	\$3,000
Eugowra Harness Racing Club	Eugowra Harness Racing Club Canola Cup Family Picnic Day	\$5,000
Manildra and District Improvement Association	Children's Christmas Matinee at the Amusu	\$1,000
Amusu Theatre and Movie Museum Manildra	Manildra Ukulele Weekend- The Wild Women of Anywhere Beach	\$500
Eugowra Community Childrens Centre	Paint and Sip	\$800
Lions Club of Orange	Banjo Paterson Festival	\$2,000
Total currently approved		\$14,300

There remains \$ 32,114 in the Event Assistance Program budget for 2022/2023.

This report and recommendations have not been endorsed by the Cabonne Community, Economy and Culture Committee.

ITEM 14 - SPONSORSHIP PROGRAM

REPORT IN BRIEF

Reason For Report	For Council to consider applications for funding under the 2022/2023 Sponsorship Program
Policy Implications	Nil
Budget Implications	\$5,000 from 2022/2023 Sponsorship Program
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. The Long White Lunch - Sponsorship Program Application - Cumnock <u>↓</u>

File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\SPONSORSHIP PROGRAM 2021-2022 - 1486122
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RECOMMENDATION

THAT Council declines providing \$5,000 from the 2022/2023 Sponsorship Program to *The Long White Lunch*, given there is an application for \$5,000 through the council's Event Assistance Program for the same event.

LEADER - COMMUNITY AND ECONOMY'S REPORT

Council has received one application for funds under the 2022/2023 Sponsorship Program.

Council's Tourism, Culture & Events Coordinator has provided the following assessment.

The aim of the program is to deliver benefit to the Cabonne community and economy through a range of strong and engaging events. The events must establish a mutually beneficial partnership between council and the community, whilst being able to identify economic, social, and cultural benefits to the Cabonne area.

1. The Long White Lunch ***The Long White Lunch Inc***

The Long White Lunch is a successful biennial event in Cumnock, aimed to raise funds for the community via the Cumnock General Store Initiative, raising the profile of the community, and showcasing the hospitality of the region through local produce and local entertainment.

The event features an outdoor, three-course, sit-down lunch, with guests encouraged to wear white, entertainment from local performers, and an auction with items donated by the community and local businesses.

With some 65% of guests attending from outside the Cabonne LGA, buses are provided to/from the event from Orange.

The objectives of the event are to:

- Improve tourism potential in the town and region,
- Celebrate the region's produce,
- Support local businesses and suppliers,
- Contribute to and enhance the local economy, and
- Facilitate long-term sustainability of the Cumnock community.

This year's event will be the third event since 2017, after 2021 and 2022 events were cancelled due to Covid.

The Long White Lunch is asking for Silver Sponsorship from council, to be used to secure produce and items from local suppliers, including food and decorations, for music and entertainment costs and to contribute towards the costs of buses to/from Orange.

The benefits of council sponsoring the event include:

- Building brand awareness, showcasing produce and services from the Cabonne region,
- Supporting the rural community and the General Store Initiative,
- Contribute funds to improve long-term sustainability in Cumnock, and
- Exposure to business stakeholders through supporting community initiatives.

Under the guidelines this event does fit the criteria for Council's 2022/2023 Sponsorship Program, thus the recommendation, however it is noted that the event has also applied for funding through council's Events Assistance Program – with funding of \$2,500 recommended under that program.

To date there has been no funds provided for the 2022/2023 Sponsorship Program.

This report and recommendations have not been endorsed by the Cabonne Community, Economy and Culture Committee.

ITEM 15 - REQUEST FOR DONATION

REPORT IN BRIEF

Reason For Report	For Council to consider the request received for a donation
Policy Implications	To be funded from existing s.356 budget allocation
Budget Implications	Nil
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. 2023 NAIDOC School Initiatives - Council - NSW-v1 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\COMMUNITY RELATIONS\\SPONSORSHIP - DONATIONS\\SPONSORSHIP - DONATIONS - 2023 - 1482645

RECOMMENDATION

THAT Council donate \$450 to NAIDOC Week Initiatives.

DEPARTMENT LEADER - COMMUNITY SERVICES' REPORT

NAIDOC Week School Initiatives conducts a range of activities for school children during NAIDOC Week which is to be held between 3 and 9 July 2023. The aim of this is to provide children with a greater understanding of cultural diversity and friendship promoting positive attitudes in all students towards Aboriginal people.

The activities available include colouring-in, poem/essay writing, a poster for advertising in their local newspaper. Entry is open to all primary and secondary school students. Local schools conduct NAIDOC week-themed activities in line with the curriculum. NAIDOC Week School Initiatives seek a donation to cover printing and distribution costs for the contests across the LGA.

The activities and competitions received support from four (4) Cabonne local schools participating in 2022, with 297 entries being received.

It is suggested that \$450 be donated towards this event.

Should council wish to make a donation, there currently remains \$7525 in the s.356 budget for donations this financial year.

ITEM 16 - REQUEST FOR DONATION - CUDAL SHOWGROUND UPGRADE CO-CONTRIBUTION

REPORT IN BRIEF

Reason For Report	To consider a request received from Cudal Central for a waiver of co-contribution of funds for the completed Cudal Showground Upgrade.
Policy Implications	Nil
Budget Implications	Payment of donation to the amount of \$9,331.20 be made from 12800030 - Urban Services replacement positions.
IPR Linkage	2.1.1.2b - Support and engage with relevant section 355 committees and key user groups.
Annexures	1. 20230202 - Cudal Central- Request Showground upgrade ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\APPLICATIONS\COMMUNITY GROUPS - 1487931

RECOMMENDATION

THAT Council provide a donation of \$9,331.20 to the Cudal Central Committee in lieu of their co-contribution towards the Cudal Showground Upgrade project

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

A request has been received from the Cudal Central Committee seeking a waiver to the co-contribution requirement for the recently completed Cudal Showground upgrades.

In the request, Cudal Central have provided the basis for the request on the grounds of value adding works undertaken by the community groups, and the hardship that has been suffered by the Cudal community over the past four months.

Project Delivery

This recently completed work saw the delivery of water and electricity upgrades along with other ancillary works to improve the functionality of the showground.

The funding arrangement for delivery of the showground upgrade project is as follows:

Entity	Amount	Contribution
Building Better Regions Fund	\$95,091	50%
NSW Showground Stimulus	\$65,468	34%
Cabonne Council	\$17,123	9%
Cudal Central	\$12,500	7%
Total	\$190,182.00	100%

Costs of delivery for the project came in under the budgeted amount, with final cost being \$181,687.20.

The funding deed for Building Better Regions Fund called for 50% of the total costs of works up to the maximum amount (\$95,091). Showground stimulus funding was permitted to claim the maximum amount for the project.

With the actual costs of delivery being less than budgeted, the final contributions for the project are as follows:

Entity	Amount	Contribution
Building Better Regions Fund	\$89,765	49%
NSW Showground Stimulus	\$65,468	36%
Cabonne Council	\$17,123	9%
Cudal Central	\$9,331.20	5%
Total	\$181,687.20	100%

Request for Funding

In considering the request from Cudal Central, the waiver of co-contribution of the project should therefore be on the basis of the completed cost of works. Therefore, the Cudal Central co-contribution sought to be waived is \$9,331.20.

Should council agree with the request from Cudal Central, the amount provided to the committee should not be considered as a waiver of fees. The amount is

contained within the final acquittal of the grant, and the co-contribution is a requirement of the project funding deed.

However, council may make a donation in lieu of payment of the co-contribution, to the amount of what that co-contribution would be (\$9,331.20 in this case).

The Urban Services budget has available funds for replacement of positions in the structure which is no longer required. It is proposed that the donation would be made from this budget.

ITEM 17 - CABONNE COMMUNITY CENTRE FEES AND CHARGES & HIRE OF COMMUNITY FACILITIES BUILDINGS POLICY

REPORT IN BRIEF

Reason For Report	Council approve the fees & charges and hire policy for the Cabonne Community Centre following public exhibition period
Policy Implications	New Policy
Budget Implications	Income from hire of community centre
IPR Linkage	2.1.1.5a - Carry out inspections and maintenance in accordance with agreed levels of service.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\DESIGN AND CONSTRUCTION\CABONNE COMMUNITY CENTRE - 1485594

RECOMMENDATION

THAT Council adopt:

1. The fees and charges for the hire of the Cabonne Community Centre; and
2. The Hire of Community Facilities – Buildings strategic policy.

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Council resolved at its November ordinary meeting:

“THAT:

1. *Council endorse the draft fees and charges for the hire of the Cabonne Community Centre and place on public exhibition for 28 days.*
2. *Council endorse the draft Hire of Community Facilities – Buildings policy.*
3. *The draft fees & charges and policy for the hire of the Cabonne Community Centre be advertised for a period of 28 days in accordance with clause 610F of the Local Government Act.*

4. Revoke the following policies:

- a. *Hall Hire Fees – Molong & Cudal Policy.*
- b. *Hire of items – Molong Cudal Community Centres & s355 operated Halls.”*

The documents were placed on public exhibition for 28 days, for the period 29 November 2022 to 27 December 2022.

Council did not receive any submissions for either item during the exhibition period.

ITEM 18 - CONFIRMATION OF THE CABONNE FLOODPLAIN ADVISORY COMMITTEE MEETING MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of the Cabonne Floodplain Advisory Committee meeting minutes.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.2.4.1a - Manage Molong Floodplain in accordance with management plan.
Annexures	1. Cabonne Flood Advisory Committee Minutes 19 December 2022.pdf ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COMMITTEES - REPORTS OF 2022 - 1487973

RECOMMENDATION

THAT the minutes of the Cabonne Floodplain Advisory Committee held 19 December 2022 be adopted.

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

The following minutes are attached for adoption:

1. Minutes of the Cabonne Floodplain Advisory Committee Meeting held on 19 December 2022.

ITEM 19 - PLANNING PROPOSAL TO AMEND CABONNE LOCAL ENVIRONMENTAL PLAN 2012

REPORT IN BRIEF

Reason For Report	To obtain council resolution to proceed with the rezoning process to endorse and
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	To obtain council's resolution to proceed to make an amendment to Cabonne Local Environmental Plan 2012
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\LAND USE AND PLANNING\PLANNING\AMENDMENT 13 TO LEP 2012 - LOT D AND E DP 33623, 1583 BURRENDONG WAY, MULLION CREEK - 1474280

RECOMMENDATION

THAT council:

1. Endorse, as exhibited, the amendment to the Cabonne Local Environmental Plan 2012 (PP-2022-847) applying to Lots D & E DP 33623, known as 1583 Burrendong Way, Mullion Creek, as outlined in this report.
2. In exercising its delegation under Section 3.36 of the Environmental Planning and Assessment Act 1979, as endorsed by NSW Department Planning and Environment, forward the required documentation to Parliamentary Counsel for opinion to amend the Cabonne Local Environmental Plan 2012.
3. Delegate authority to the General Manager to finalise the amendments to Cabonne Local Environmental Plan 2012 with advice from Parliamentary Counsel and the NSW Government on terms that are broadly consistent with the Planning Proposal and this report, including any final feedback from government agencies.

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Council at its April 2022 meeting resolved to support a Planning Proposal to rezone land at 1583 Burrendong Way, Mullion Creek to achieve as follows:

The intended outcomes of the Planning Proposal are identified as being:

- the rezoning of Lots D and E in DP 33623, being 1583 Burrendong Way, Mullion Creek from RU1 Primary Production to R5 Large Lot Residential by amending the Cabonne Local Environmental Plan 2012 Lot Zone Map
- amending the Cabonne Local Environmental Plan 2012 Lot Size Map as it applies to Lots D and E DP 33623 to reflect a minimum lot size of 1ha.

The proposal seeks to rezone a 8.994 ha rural holding and currently zoned RU1 Primary Production, to R5 Large Lot Residential, and to amend the Cabonne LEP 2012 Lot Size Map to permit a minimum lot size of 1ha. The property contains an existing dwelling situated upon Lot D.

The proposed rural residential development of the subject land would comprise the following:

- Two Torrens lots
- Five community title lots and community property created under the Community Land Development Act 2021
- Construction of a private access road
- Identification of building envelopes
- Fencing of all lots
- On site effluent disposal
- Water supply via rain water tanks.

The development would proceed in two stages with Stage 1 being the Torrens title lots and stage 2 being the community title subdivision.

- Lots available for large lot residential development will range ranging from 1.1ha to 3ha and are proposed as follows:

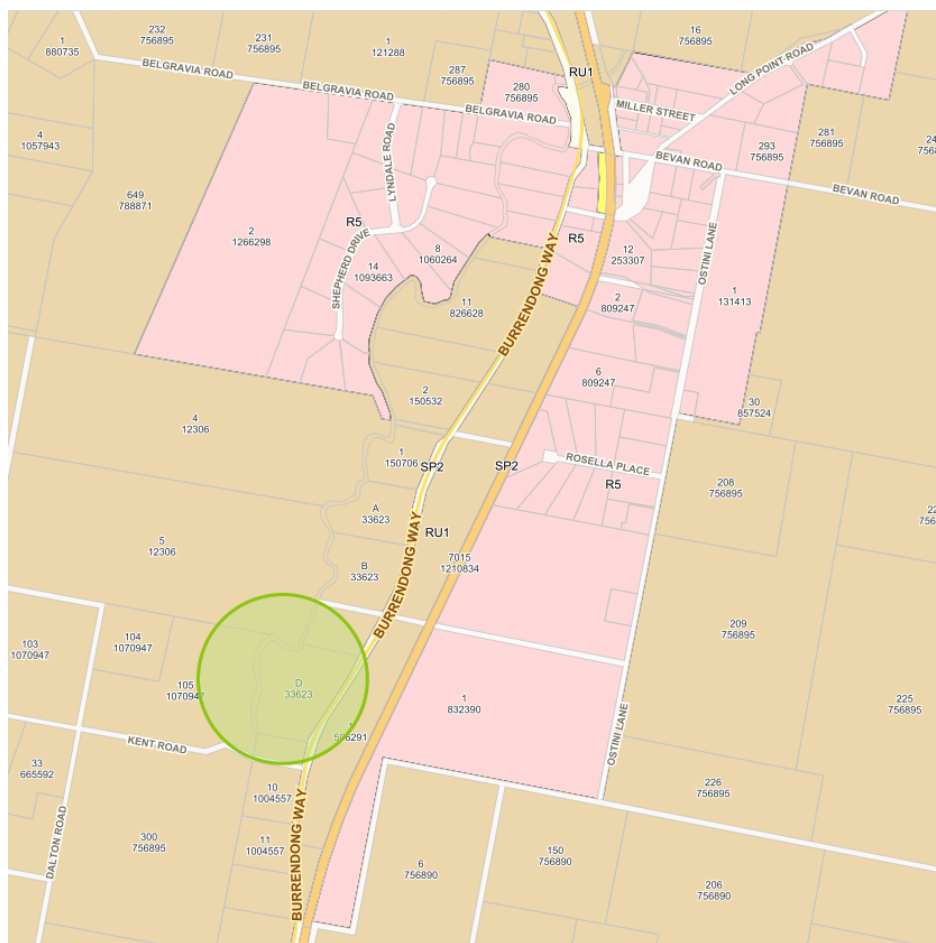
Stage 1

Lot	Area	Proposed use
100	3.065ha	Existing dwelling
101	5.879 ha	Residual lot – future development lot

Stage 2

Lot	Area	Proposed use
1	5055m ²	Community property
2	1.417ha	R5 large lot residential zone permissible uses
3	1.102 ha	R5 large lot residential zone permissible uses
4	1.264 ha	R5 large lot residential zone permissible uses
5	1.585 ha	R5 large lot residential zone permissible uses

A conceptual development plan has been prepared as part of the Planning Proposal; however, the final lot layout may vary based upon the requirements of the development assessment process and relevant design criteria.



Location plan

The Planning Proposal was subsequently submitted to the Department of Planning and a Gateway determination issued on 6 June 2022.

The Gateway approval recommended as follows:

It is recommended the delegate of the Secretary:

- Note that the consistency with section 9.1 Directions 4.3 Planning for Bushfire Protection and 4.4 Remediation of Contaminated Land are unresolved at this time and will require justification prior to finalisation and community consultation respectively.

It is recommended the delegate of the Minister determine that the planning proposal should proceed subject to the following conditions:

1. The planning proposal is to be updated prior to community consultation to:
 - address contamination prior to community consultation
 - Include a project time frame of 9 months
 - Consultation is required with the following public authorities:
 - NSW RFS
 - BCS
 - DPE Water

- MEG
- 2. The planning proposal should be made available for community consultation for a minimum of 28 days
- 3. The timeframe for completing the LEP is to be 9 months from the date of the Gateway determination.
- 4. Given the nature of the proposal, Council should be authorised to be the local plan-making authority.

Following the proponent lodging amended documentation addressing site contamination, as required by the Gateway Determination, the planning proposal was placed upon public exhibition for 28 days and stakeholders advised of the rezoning proposal. By the close of the exhibition phase on the 19 September 2022, no submissions had been received in relation to the proposal.

It is considered appropriate that council now resolve to amend the Cabonne LEP 2012 to rezone rezoning of Lots D and E in DP 33623, being 1583 Burrendong Way, Mullion Creek from RU1 Primary Production to R5 Large Lot Residential by amending the Cabonne Local Environmental Plan 2012 Lot Zone Map, and by amending the Cabonne Local Environmental Plan 2012 Lot Size Map as it applies to Lots D and E DP 33623 to reflect a minimum lot size of 1ha.

Should council agree, final mapping will need to be prepared and liaison occur with the Parliamentary Counsel to prepare appropriate wording for the amending LEP. It is noted that the timeframe for completing the Planning Proposal is nine months to 6 March 2022, to which an extension of time may be required.

ITEM 20 - DEVELOPMENT APPLICATION 2023/0045 FOR 4 LOT SUBDIVISION AT 20 SHARP STREET, CARGO

REPORT IN BRIEF

Reason For Report	To obtain council's determination of the development application
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
Annexures	1. DA 2023-45 - draft conditions of consent (Feb Council) - 20 Sharp Street 1
File Number	\\Development Applications\\DEVELOPMENT APPLICATION\\2023\\03-2023-0045 - 1482996

RECOMMENDATION

THAT:

- (1) Development Application 2023/0045 for a 4 Lot Subdivision upon land described as Lot 1 Sec 40 DP 758226 – 20 Sharp Street, Cargo, be granted consent subject to the conditions attached, and
- (2) Council support the request submitted under clause 4.6 of the Cabonne LEP 2012, for variation of the minimum lot size from 2,000m² to 1,678m².

SENIOR TOWN PLANNER'S REPORT

ADVISORY NOTES

Record of voting

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures

In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

EXECUTIVE SUMMARY

The following report provides an assessment of the development application submitted for a 4 Lot Subdivision upon land described as Lot 1 Sec 40 DP 758226 – 20 Sharp Street, Cargo.

Applicant: Clive Hill c/- Peter Basha Planning & Development
Owner: CLH Hill
Proposal: 4 Lot Subdivision

Location: Lot 1 Sec 40 DP 758226 – 20 Sharp Street, Cargo

Zone: RU5 Village

The property has an area of 6,715m² and is located on the north-eastern corner of Church and Sharp Streets, on the southern side of Cargo village (see Figure 1). It is proposed to subdivide the land into 4 lots for future dwellings, each measuring 1,678m² in size (see Figure 2).

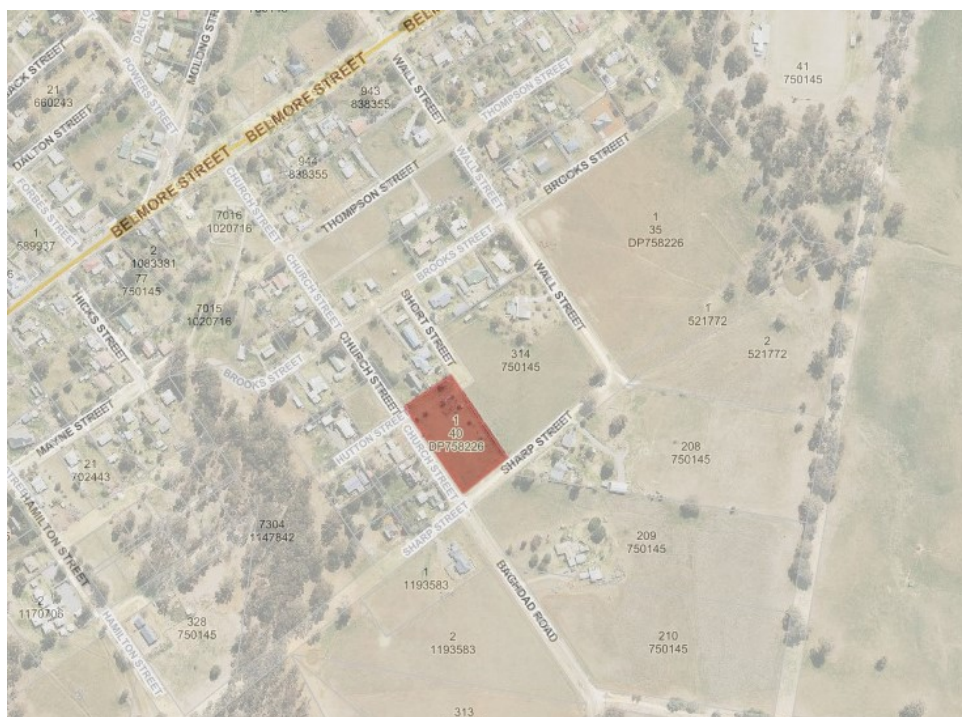


Figure 1 – Locality Plan

The following notable planning matters are considered in this assessment report:

- The land is zoned RU5 Village and subject to a minimum lot size of 2,000m². Each of the 4 proposed lots are under this minimum size. Council's consent is sought to vary the minimum lot size development standard in accordance with LEP Clause 4.6 *Exceptions to Development Standards*. It is assessed that the proposed lot sizes will not be incongruous in the residential neighbourhood and can provide a reasonable standard of residential amenity for future dwellings.
- Notwithstanding, the land immediately adjacent comprises two heritage listed items, and future development on the lots may visually adversely impact on their setting and heritage significance. Mitigation measures are recommended with regards to minimum setbacks, building envelopes, and buffer vegetation.
- The land is mapped as being bushfire prone, and concurrent approval is required from NSW Rural Fire Service (RFS). Council referred the application to the RFS, who have issued a Section 100B approval, and General Terms of Approval. These terms form conditions of consent.
- One (1) submission was received. The submission raises concerns in relation to the lot sizes being too small, road frontages being too narrow,

the lots not being consistent with other lots in Cargo, and impacts to outlook and land value.

- Council's Development Engineer has reviewed the proposal, and recommendations are incorporated into conditions of consent. The drainage swale in Church Street requires upgrade to ensure stormwater is adequately managed.

As outlined in the main body of this report, it is assessed that the proposed development will reasonably satisfy applicable Local and State planning controls, providing that the location of future development on the lots is restricted (via consent conditions).

As such, it is recommended that the application be approved subject to the attached conditions of consent.

PROPOSED DEVELOPMENT

Council's consent is sought for a 4 Lot Torrens subdivision as set out in Figure 2. The proposed allotments will each measure 1,678m² in size, and will be for the purposes of future dwelling houses. Each lot will be accessed from Church Street, and it is proposed to connect to mains water (Central Tablelands Water). Reticulated sewer is not available in Cargo, as such, each lot will require its own on-site effluent system.

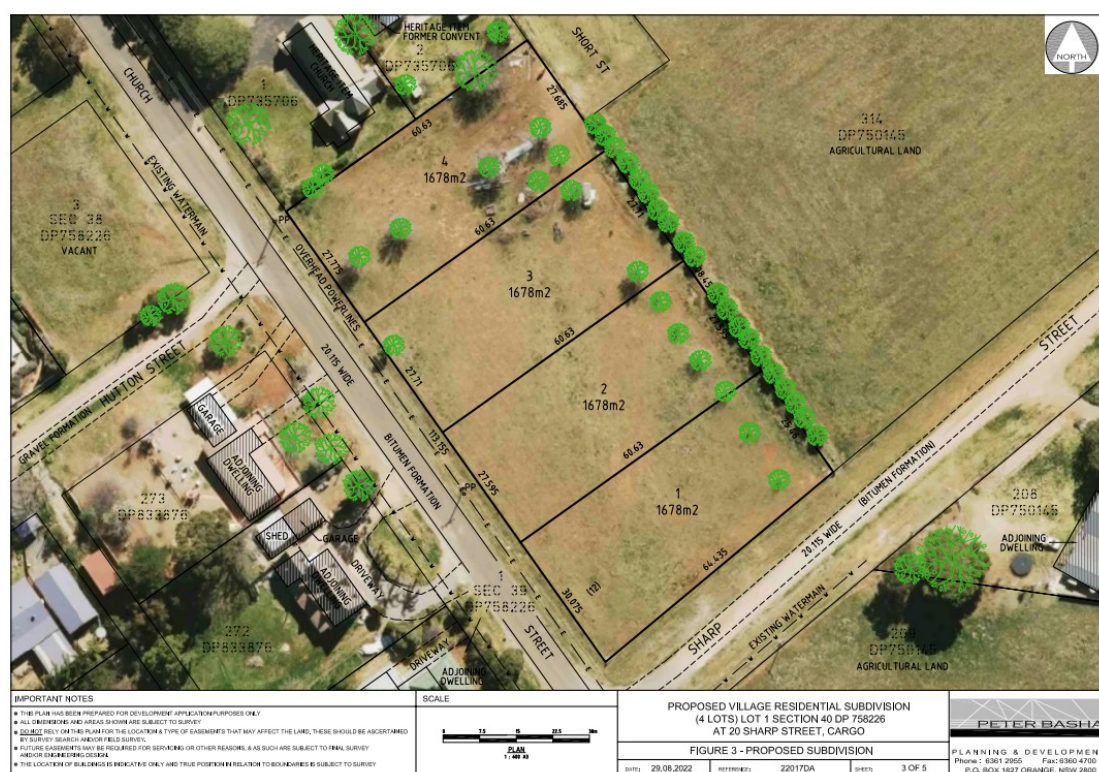


Figure 2 – Proposed Subdivision Plan

SITE & CONTEXT

The property has an area of 6,715m² and is rectangular in shape. It is located on the north-eastern corner of Church and Sharp Streets, on the southern side of Cargo village (see Figure 1). The land is currently used for the keeping of

horses, and there are some trees scattered around the site. There is buffer landscaping near to and along the north-eastern boundary (see Figure 2).

Land to the north and west comprises residential land with dwelling houses in a variety of sizes and designs. The land to the immediate north-west comprises St Patrick's Catholic Church and former convent, both of which are locally heritage listed items. Land to the east and south comprises rural agricultural lots, rural dwelling houses, and farm buildings.

MATTERS FOR CONSIDERATION

Section 1.7 - Application of Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994*

Section 1.7 of the EP&A Act identifies that Part 7 of the *Biodiversity Conservation Act 2016* (BC Act) and Part 7A of the *Fisheries Management Act 1994* have effect in connection with terrestrial and aquatic environments.

There are four triggers known to insert a development into the Biodiversity Offset Scheme (i.e. the need for a Biodiversity Development Assessment Report (BDAR) to be submitted with a DA):

- Trigger 1: development occurs in land mapped on the Biodiversity Values Map (OEH) (clause 7.1 of BC Regulation 2017);
- Trigger 2: development involves clearing/disturbance of native vegetation above a certain area threshold (clauses 7.1 and 7.2 of BC Regulation 2017);
- Trigger 3: development is otherwise likely to significantly affect threatened species (clauses 7.2 and 7.3 of BC Act 2016);
- Trigger 4: development proposed to occur in an Area of Outstanding Biodiversity Value (clause 7.2 of BC Act 2016). No areas are known to occur in the LGA, and as such no further comments will be made in relation to this trigger.

Trigger 1

The site is not mapped on the NSW Biodiversity Values Map.

Trigger 2

Pursuant to clause 7.2 of the *Biodiversity Conservation Regulation 2017* clearing of land that exceeds threshold of the minimum lot size of the lot requires a BDAR to be lodged with the development application. The minimum lot size for the land is 2,000m², which gives a clearing threshold area of 0.25ha. The proposal does not involve clearing of native vegetation, thus is not in excess of this threshold.

Trigger 3

With regards to the third trigger, it is considered that the proposed subdivision is unlikely to significantly affect threatened species or their habitats, nor likely to adversely impact upon any endangered or ecological communities. The land is not identified, nor declared as an area of outstanding biodiversity value; there are no observable habitat links/vegetation corridors to or from the land; and the land is surrounded by highly disturbed urban environments and adjoining rural land with limited habitat potential.

No tree removal is required for the subdivision. Given the characteristics of the site and the minimal level of habitat provided on the land, the proposed development does not involve key threatening processes that could threaten the survival or evolutionary development of a species.

Overall, it is considered that the proposed development is unlikely to have a significant effect on any endangered ecological communities, threatened species or habitat. Further, the development does not trigger the need for a BDAR under the BC Act 2016.

Section 4.15

Section 4.15 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) requires Council to consider various matters, of which those pertaining to the application are listed below.

PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT

s4.15(1)(a)(i)

Cabonne Local Environmental Plan 2012 (LEP)

Part 1 - Preliminary

Clause 1.2 - Aims of Plan

The broad aims of the LEP are set out under subclause 2 as follows:

- (a) *to encourage development that complements and enhances the unique character and amenity of Cabonne, including its settlements, localities, and rural areas,*
- (b) *to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that allows present and future generations to meet their needs by implementing the principles of ecologically sustainable development,*
- (c) *to facilitate and encourage sustainable growth and development that achieves the following—*
 - (i) *contributes to continued economic productivity, including agriculture, business, tourism, industry and other employment opportunities,*
 - (ii) *allows for the orderly growth of land uses while minimising conflict between land uses within the relevant zone and land uses within adjoining zones,*
 - (iii) *encourages a range of housing choices and densities in planned urban and rural locations that is compatible with the residential and rural environment and meets the diverse needs of the community,*
 - (iv) *promotes the integration of land uses and transport to improve access and reduce dependence on private vehicles and travel demand,*
 - (v) *protects, enhances and conserves agricultural land and the contributions that agriculture makes to the regional economy,*

- (vi) *avoids or minimises adverse impacts on drinking water catchments to protect and enhance water availability and safety for human consumption,*
- (vii) *protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places,*
- (viii) *protects and enhances environmentally sensitive areas, ecological systems, and areas that have the potential to contribute to improved environmental, scenic or landscape outcomes.*

The application is considered to be consistent with the aims of the LEP as discussed in the body of this report.

Clause 1.6 - Consent Authority

This clause establishes that, subject to the Act, Council is the consent authority for applications made under the LEP.

Clause 1.7 - Mapping

The subject site is identified on the LEP maps in the following manner:

Land zoning map	Land zoned RU5 Village
Lot size map	Minimum lot size 2,000m ²
Heritage map	Not a heritage item or conservation area, but located immediately adjacent to two heritage listed items
Terrestrial biodiversity map	Has no mapped biodiversity sensitivity on the subject land
Flood planning map	Not within a flood zone
Natural resource – karst map	Not within a karst area
Drinking water catchment map	Not within a drinking water catchment area
Riparian land, watercourse, and groundwater vulnerability maps	Not groundwater vulnerable nor affected by mapped watercourses
Land reservation acquisition map	Not Applicable

Those matters that are of relevance are addressed in detail in the body of this report.

Clause 1.9A - Suspension of Covenants, Agreements and Instruments

This clause provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions.

- covenants imposed or required by council
- prescribed instruments under Section 183A of the *Crown Lands Act 1989*

- any conservation agreement under the *National Parks and Wildlife Act 1974*
- any trust agreement under the *Nature Conservation Trust Act 2001*
- any property vegetation plan under the *Native Vegetation Act 2003*
- any biobanking agreement under Part 7A of the *Threatened Species Conservation Act 1995*
- any planning agreement under Division 6 of Part 4 of the *Environmental Planning and Assessment Act 1979*.

Council staff are not aware of the title of the subject property being affected by any of the above.

Part 2 - Permitted or Prohibited Development

Clause 2.1 - Land Use Zones and Land Use Table

The subject site is located within the RU5 Village zone. The proposed development is defined as 'subdivision' under the LEP 2012 and is permitted with consent in this zone pursuant to Clause 2.6 of the LEP. This application is seeking consent.

Clause 2.3 - Zone Objectives

The objectives for land zoned RU5 Village are as follows:

- *To provide for a range of land uses, services and facilities that are associated with a rural village.*
- *To encourage and provide opportunities for development and local employment growth.*
- *To ensure that development is compatible with surrounding land uses.*

The proposed subdivision is consistent with the first objective, where it provides for residential lots associated with the rural village of Cargo, as well as the second objective, as it provides for additional lots and for future dwellings, providing development opportunity in Cargo.

With regards to the third objective, it is considered that future residential use of the land is compatible with surrounding land uses, which are predominately also residential in nature. It is considered that suitable buffers need to be maintained or established between the subject land and agricultural land to the north-east, and the heritage listed buildings to the north-west to ensure the development is compatible with these heritage listed items and non-residential land uses. This matter is discussed in more detail later in this report.

Clause 2.6 - Subdivision - Consent Requirements

This clause triggers the need for development consent for the subdivision of land. This application is seeking consent.

Part 3 - Exempt and Complying Development

The application is not exempt or complying development.

Part 4 - Principal Development Standards

Clause 4.1 - Minimum Subdivision Lot Size

This clause requires the subdivision of land to be equal to or greater than the size nominated for the land under the LEP Minimum Lot Size Map.

In relation to this site, the map nominates a minimum lot size of 2,000m². All lots proposed by the application are 1,678m² in size, and thus do not meet this provision. The proposal seeks consent to vary the minimum lot size development standard via an LEP Clause 4.6 variation, which is discussed below.

Clause 4.6 – Exceptions to Development Standards

Clause 4.6 applies and states in part:

- (1) The objectives of this clause are as follows—*
- (a) to provide an appropriate degree of flexibility in applying certain development standards to particular development,*
 - (b) to achieve better outcomes for and from development by allowing flexibility in particular circumstances.*
- (2) Development consent may, subject to this clause, be granted for development even though the development would contravene a development standard imposed by this or any other environmental planning instrument.*
- (3) Development consent must not be granted for development that contravenes a development standard unless the consent authority has considered a written request from the applicant that seeks to justify the contravention of the development standard by demonstrating -*
- (a) that compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and*
 - (b) that there are sufficient environmental planning grounds to justify contravening the development standard.*
- (4) Development consent must not be granted for development that contravenes a development standard unless -*
- (a) the consent authority is satisfied that -*
 - (i) the applicant's written request has adequately addressed the matters required to be demonstrated by Subclause (3), and*
 - (ii) the proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out, and*
 - (b) the concurrence of the Planning Secretary has been obtained.*

In consideration of Clause 4.6(2), the development standard for which the variation is sought relates to LEP Clause 4.1 Minimum Subdivision Lot Size. Pursuant to this clause, the minimum lot size set out for the RU5 Village zone is 2,000m². The proposed subdivision involves 4 lots, each measuring 1,678m²,

and thus will depart from the prescribed minimum area by 322m² per lot, or 16.1%.

The proposal is supported by a written request by the applicant pursuant to Clause 4.6(3). It is submitted that compliance with the development standard is unreasonable or unnecessary; and there are sufficient environmental planning grounds to justify the departure. The written request has taken into account the NSW Department of Planning and Infrastructure publication *Varying Development Standards: A Guide August 2011*, as well as the 'five part test' for variations as established in the NSW Land and Environment Court.

The 'five part test' embodies the following:

- 1 The objectives of the standard are achieved notwithstanding noncompliance with the standard.*
- 2 The underlying objective or purpose of the standard is not relevant to the development and therefore compliance is unnecessary.*
- 3 The underlying object or purpose would be defeated or thwarted if compliance was required and therefore compliance is unreasonable.*
- 4 The development standard has been virtually abandoned or destroyed by the council's own actions in granting consents departing from the standard and hence compliance with the standard is unnecessary and unreasonable.*
- 5 The compliance with development standard is unreasonable or inappropriate due to existing use of land and current environmental character of the particular parcel of land. That is, the particular parcel of land should not have been included in the zone.*

The proponent's submission to vary the development standard is summarised as follows:

- The proposal will satisfy the objectives of the LEP, the objectives of the RU5 Village zone, and the objectives of LEP Clause 4.1(1).
- The proposed subdivision layout is reflective of the broader layout and existing cadastre for the area i.e. they are akin to those found in the village of Cargo (the applicant has carried out an analysis of lot sizes in Cargo, see Figure 3).
- The proposed lot sizes are practical and efficient to enable the range of permissible uses within the zone. Each lot is of an appropriate width and depth ratio to enable a future dwelling to be reasonably sited and orientated to achieve visual and acoustic privacy, effective solar access, and satisfactory residential amenity.
- Despite the variation, the proposed lots are able to accommodate the 8 metre building setback encouraged by Council's Building Alignment Policy.
- The modest decrease in lot yield as a result of the minimum lot size variation encourages a more efficient use of servicing and infrastructure whilst maintaining residential amenity.

- The proposed subdivision is unlikely to result in an undesirable precedent which could be used as a justification for other developments of this nature within the Local Government Area on the basis it represents a legitimate project which is permissible under the planning framework; the proposed Clause 4.6 variation simply provides for the more efficient delivery of the project objective relevant to the site in its context.
- Strict compliance with the standard can result in an inflexible and unfair application of policy, without consideration of local context. In this instance it does not serve any purpose that is outweighed by the positive outcomes of the development.
- The proposed lot sizes are consistent with the existing lot sizes and cadastral pattern of Cargo many of which are less than 2,000m² (see Figure 3).
- The zoning of the land is appropriate for the site and proposed development.
- Non-compliance with the minimum lot size development standard does not generate unacceptable impacts in the locality.
- The contravention of the development standard does not raise an issue of State or regional planning significance as it relates to local and contextual conditions.
- There is overall public benefit – it results in an outcome which is compatible with the existing village setting; a more efficient use of roads and utility services; and the provision of residential land in suitable locations is considered to be for the public benefit.
- It is submitted that the proposed variation is required to achieve an orderly and economic use of the subject land in accordance with the site's zoning and the underlying objectives of the EP&A Act.

Pursuant to Clause 4.6(4)(a)(i), the written request to vary the minimum lot size development standard has considered the relevant matters set out in Clause 4.6(3). The reasons to vary are acknowledged and generally accepted by council staff.

In particular, the proposed lot sizes are consistent with the overall pattern of development and range of lot sizes in Cargo. The closest residential lots to the subject land are those opposite the site within Church Street to the south-west, with lot sizes of 1,401m², 1,644m², and 1,835m². The proposal (each lot being 1,678m²) is generally consistent with these sizes, and the general layout of lots in village zoned parts of Cargo (see Figure 3).

However, as outlined previously in this report, immediately adjacent land comprises agricultural uses and heritage listed items, which differ in lot size and arrangement, as well as land use. The proposed subdivision involves a greater number of lots than permitted by the minimum lot size standard (i.e. 4 lots rather than 3), and this means that adverse impacts may be greater, as there is likely to be more dwellings, outbuildings, occupants, septic systems and traffic as a result of future development on the lots than what has been anticipated by the

LEP. Potential land use conflict and amenity impacts to these neighbours needs to be sufficiently mitigated.

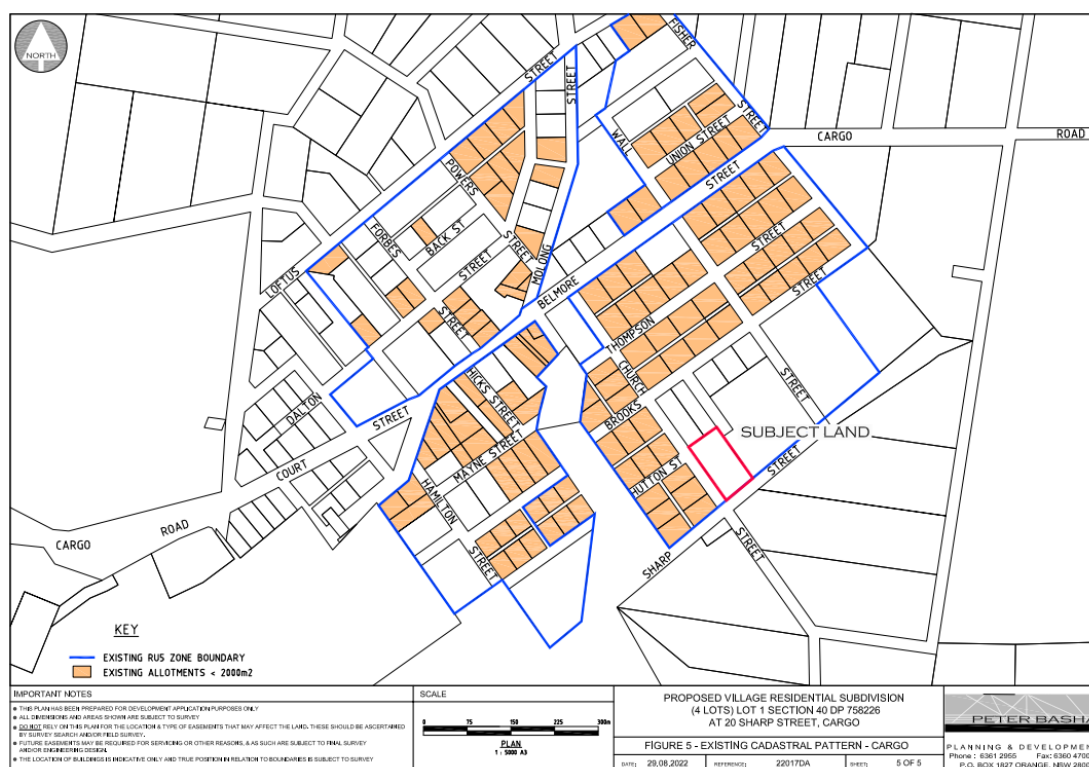


Figure 3 – Existing Cadastral Pattern of Cargo

It is considered that the implementation of building envelopes on the proposed lots can ensure that future development of the land is constrained to provide sufficient setbacks and view corridors to the adjacent church, and from agricultural land to the rear boundary. It is noted that this land to the north-east is also zoned RU5 Village, and may, at some time in the future, also comprise additional residential lots and dwellings. However, its current use as rural-residential land needs to be taken into account. Heritage impacts are addressed in greater detail in the LEP Clause 5.10 assessment later in this report.

Further, each lot needs to be of sufficient size to provide for future development and acceptable amenity to future occupants. Each lot needs to allow for a dwelling house, outbuildings/sheds, access driveway, connection to water, on-site septic system, and bushfire hazard reduction measures, whilst not compromising the amenity of neighbours or the heritage setting of the adjacent church and former convent, nor leading to land use conflict.

It is considered that the proposed 1,678m² lot sizes can sufficiently provide for all of these requirements, albeit the lots will need to be somewhat constrained in regard to where the future dwellings and outbuildings can be located to ensure impacts to neighbouring land is mitigated as noted above. Notwithstanding, these constraints are consistent with other lots in Cargo, where over half of the lots in Cargo are under this minimum lot size, yet

contribute to the standard of residential/village amenity, and can be adequately serviced.

It is considered that all relevant objectives of the LEP, RU5 Village zone, and minimum lot size standard can be achieved. To this effect, the proposed variation of the development standard will be in the public interest, pursuant to Clause 4.6(4)(a)(ii).

In consideration of Clause 4.6(4)(b), the elected council may assume the concurrence of the Planning Secretary in varying this development standard, pursuant to Planning Circular PS 20-002, dated 5 May 2020.

Overall, the proposal to vary the minimum lot size standard is supported, having regard to the site specifics of this particular case, subject land and surrounds, and subject to mitigation measures being implemented in relation to heritage impacts and land use conflict as previously outlined.

Part 5 - Miscellaneous Provisions

Clause 5.10 – Heritage

LEP Clause 5.10 applies, and states in part:

(4) Effect of proposed development on heritage significance *The consent authority must, before granting consent under this clause in respect of a heritage item or heritage conservation area, consider the effect of the proposed development on the heritage significance of the item or area concerned.*

The subject land is located immediately adjacent to two heritage listed items, being St Patrick's Catholic Church, and former convent. The NSW Heritage Inventory notes the following 'Statement of Significance' for these items:

- St Patrick's Church – 19 Brooks Street, Cargo – *“Significant place for worship and fellowship for Catholics of Cargo. Location of former convent building (1882). The brick church on this site is dated 1907, replacing an original timber structure from 1875.”*
- Convent (former) – 2 Short Street, Cargo – *“The site has retained the key features from the original design of the convent, and is capable of interpretation as a place of significance for the Sisters of St Joseph and the Roman Catholic church. The adaptation to a guest house is a suitable use, and a sympathetic conversion”.*

The boundary of proposed Lot 4 is located only 5m from the listed church building, to which this elevation has particular architectural merit. Furthermore, there are important view corridors to the church with it being in an elevated position along Church Street. As noted previously in this report, the proposed subdivision involves a greater number of lots than permitted by the minimum lot size (i.e. 4 lots rather than 3), and this means there is likely to be more dwellings and infrastructure located in close proximity to these heritage buildings than anticipated by the LEP. It is likely that future dwellings and outbuildings on the proposed lots (regardless of whether a 3 or 4 lot subdivision) will disrupt these views, and buildings constructed too close to the church are likely to adversely impact on the heritage curtilage and setting.

It is acknowledged that any future development of the land will impact somewhat on this setting, as the land is zoned for a range of permissible uses, residential dwellings being the most likely of those. It could be argued that a 3 Lot subdivision (i.e. if the LEP minimum lot size standard was adhered to) may result in a lesser impact, as buildings are likely to be further separated from the church and former convent. Notwithstanding, it is considered that the 4 Lot subdivision as proposed can be supported if mitigating measures constraining the location of future development are adopted.

Firstly, building envelopes are considered necessary on each of the lots, including a minimum street/front setback of 10m to maintain a view corridor along Church Street, and a setback of at least 10m from the church boundary to provide a physical separation between the church and future dwelling/shed or other structures on proposed Lot 4.

Secondly, landscape planting between the church and future development on proposed Lot 4 is also considered necessary, to provide a physical and visual buffer between the heritage setting and future new buildings, as well as softening future development into the overall heritage streetscape and setting. It is acknowledged that the scale and design of the future dwellings is not yet known, so it could be argued that it is difficult to know which type of tree species will achieve the best outcome at subdivision stage. However, the purpose of the landscaping is to soften, rather than completely screen, therefore it is considered that a simple landscaping plan with a few tree plantings can be achieved at this stage to mitigate impacts.

It is noted that the NSW Rural Fire Service has conditioned what type of landscaping (species, sizing) is allowed given the bushfire constraints of the land, and this needs to be taken into account when preparing the landscape plan. Relevant conditions of consent are recommended to this effect.

Overall, subject to the above conditions, adverse heritage impacts can be reasonably mitigated.

Part 6 - Additional Local Provisions

6.2 - Stormwater Management

This clause applies to all industrial, commercial and residential zones and requires that Council be satisfied that the proposal:

- (a) is designed to maximise the use of water permeable surfaces on the land having regard to the soil characteristics affecting onsite infiltration of water*
- (b) includes, where practical, onsite stormwater retention for use as an alternative supply to mains water, groundwater or river water; and*
- (c) avoids any significant impacts of stormwater runoff on adjoining downstream properties, native bushland and receiving waters, or if that impact cannot be reasonably avoided, minimises and mitigates the impact.*

Council's Development Engineer has reviewed the proposal and notes that the roadside drainage swale in Church Street will require upgrade so that stormwater can be sufficiently managed (swale from the boundary with the adjacent Church to the Sharp Street intersection). Furthermore, future

development will need to be assessed to ensure stormwater is appropriately managed onsite and will not adversely impact downstream properties, groundwater or waterways (i.e. via future DAs).

Clause 6.8 - Essential Services

Clause 6.8 applies and states:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required:

- (a) the supply of water,*
- (b) the supply of electricity,*
- (c) the disposal and management of sewage,*
- (d) storm water drainage or on-site conservation,*
- (e) suitable road access.*

Water and power are available to the land and are adequate for the proposal. The NSW Rural Fire Service recommends reticulated water for bushfire purposes, and they have imposed conditions in regards to this matter.

On-site effluent management studies have been prepared by Envirowest for each of the proposed lots, which recommend two options; being a surface (dripped) or sub-surface irrigation with an irrigation area of 283 square metres and secondary wastewater treatment system; or a Wisconsin mound with a basal area of 130 square metres and septic treatment system with minimum capacity of 3,000L.

It is noted that the plans prepared by Envirowest set out the maximum treatment area required for the septic systems, and do not consider siting of a dwelling plus outbuildings and any buffers/landscaping to be achieved on each lot. However, these septic disposal areas are much larger than Council's minimum recommended area required for each future dwelling and system, and as such, the future septic systems are likely to take up less space than depicted.

Overall, appropriate on-site sewer management can be achieved on each of the lots. Building envelopes as previously discussed will also ensure suitable land area is provided for each aspect of future development on the lots.

Each proposed new lot will require a new access to be constructed in accordance with council's current standards, as well as urban property addressing. Council's Development Engineer recommends relevant conditions of consent with regards to this matter, as well as connection to power and water (Central Tablelands Water). Stormwater upgrades are also required as detailed above.

STATE ENVIRONMENTAL PLANNING POLICIES

State Environmental Planning Policy (Resilience and Hazards) 2021

Chapter 4 - Remediation of Land

Pursuant to Clause 4.6 *Contamination and remediation to be considered in determining development application:*

- (1) *A consent authority must not consent to the carrying out of any development on land unless:*
- (a) *it has considered whether the land is contaminated, and*
 - (b) *if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
 - (c) *if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.*

The subject site is not known to have been used for any potentially contaminating land uses as listed under Table 1 of the contaminated land planning guidelines. Therefore, Council considers that the subject site is suitable for the proposed development without the need for further investigations or remediation.

State Environmental Planning Policy (Biodiversity and Conservation) 2021

Chapters 3 and 4 Koala Habitat Protection 2020 and 2021

Cabonne Shire Council is identified within the SEPP Koala Habitat Protection schedule as having koala habitat. A BioNet search did not reveal any sighting of Koalas in the locality.

It is considered that the proposed development has low or no direct impact upon Koalas and their habitat for the following reasons:

- The subject land, in the vicinity of the proposed development, does not comprise core Koala habitat.
- The proposed development will not result in the clearing of native vegetation.
- The development does not trigger the Biodiversity Offsets Scheme threshold under the Biodiversity Conservation Act 2016.

In this regard, the proposal is considered to satisfy the requirements of the SEPP and a Koala Plan of Management is not required in this instance.

PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION 4.15(1)(a)(ii)

Planning Amendments for Agriculture

The NSW Department Planning, Industry and Environment is proposing changes to make it easier for farmers to use their land in new and innovative ways to complement their existing businesses. This includes tourism activities such as farm experiences, cellar doors and farm stay accommodation. Public exhibition closed on 19 April 2021 and changes are likely to come into effect July 2022.

Being in a RU5 Village zone and for a subdivision likely to be used for housing, this application is not impacted by the draft instrument.

Review of clause 4.6 of the Standard Instrument LEP

The NSW Department Planning, Industry and Environment exhibited an Explanation of Intended Effect (EIE) on the proposed amendments to clause 4.6 of the Standard Instrument LEP from the 31 March until 12 May 2021. The proposed revised clause 4.6 will ensure that applications to vary development standards have a greater focus on the planning outcomes of the proposed development and are consistent with the strategic context of the site, gives weight to the relevant planning objectives that have been developed by councils in consultation with communities, and ensures variations are considered in that context, via revised tests.

Under the proposed revised clause 4.6, the consent authority must be directly satisfied that the applicant's written request demonstrates the following essential criteria in order to vary a development standard:

- the proposed development is consistent with the objectives of the relevant development standard and land use zone; and
- the contravention will result in an improved planning outcome when compared with what would have been achieved if the development standard was not contravened. In deciding whether a contravention of a development standard will result in an improved planning outcome, the consent authority is to consider the public interest, environmental outcomes, social outcomes or economic outcomes.

If appropriate, an alternative test may be developed to enable flexibility to be applied in situations where the variation is so minor that it is difficult to demonstrate an improved planning outcome, but the proposed variation is appropriate due to the particular circumstances of the site and the proposal.

As a draft it must be taken into consideration in the assessment, but it does not override current legislation and practice. It is possible that this change may ultimately not go ahead or may be in a different format.

The assessment concludes that the proposed variation meets the first bullet point above (consistent with objectives and standards/zones) though it is debatable whether it would meet bullet point 2 above, being an improved planning outcome. While the outcome achieved would be consistent with many of the existing lot sizes and hence character of the Cargo village, 3 lots are likely to have a lesser impact and hence a better planning outcome – the proposed 4 lot subdivision is recommended to have appropriate conditions applied to mitigate impact on adjoining heritage and rural uses. However, this is only a draft and the current rules prevail.

DESIGNATED DEVELOPMENT

The proposed development is not designated development.

INTEGRATED DEVELOPMENT

The application is considered to be 'integrated development' pursuant to Section 4.46 of the EP&A Act, as the land is mapped as being bushfire prone,

and pursuant to Section 100B of the *Rural Fires Act 1997*, approval to subdivide land that could lawfully be used for residential purposes is required from the NSW Rural Fire Service (RFS).

Council referred the application to the RFS, who note that they were not able to verify the bushfire assessment submitted with the application, and as such, they undertook an independent assessment of the proposal to determine compliance with *Planning for Bushfire Protection 2019*.

RFS have issued a Section 100B approval and General Terms of Approval. Conditions of the approval include asset protection zones (APZ) and inner protection areas (IPA), landscaping restrictions within the APZ, and water, electricity, and gas provisions. These are attached as conditions of consent.

PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)

Development Control Plan

No Development Control Plans apply to the village zone. All relevant planning matters are addressed in the above LEP assessment, and "Likely Impacts" sections of this report.

Development Contributions

As the development application was lodged prior to Council's adoption of the Section 7.12 Development Contributions Plan, bushfire contributions will be payable prior to the release of the Subdivision Certificate in accordance with Council's Bushfire Contribution Plan. The current contribution rate is \$433.20 for three additional allotments (\$1,299.60).

No roads, water, or sewerage contributions are attributable to this development.

PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)

Demolition of a Building (clause 61(1))

The proposal does not involve the demolition of a building.

Fire Safety Considerations (clause 62)

The proposal does not involve a change of building use for an existing building.

Buildings to be Upgraded (clause 64)

The proposal does not involve the rebuilding, alteration, enlargement or extension of an existing building.

BASIX Commitments (clauses 27 and 75)

BASIX is not applicable to the proposed development.

THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)

Visual and Heritage Impacts

As discussed in the LEP assessment section of this report, future development of the proposed lots has the potential to adversely impact the surrounding

heritage setting. It is considered necessary to constrain the location of future development on the lots to ensure sufficient setbacks and separation can be achieved, via building envelopes as previously detailed.

Landscaping is also considered necessary between the listed church and future development on proposed Lot 4, to create a physical and visual buffer, as well as softening any future development into the setting.

Subject to these measures being implemented adverse visual and heritage impacts can be sufficiently mitigated. Relevant conditions of consent are attached.

Traffic Impacts

The proposal is considered to be satisfactory in terms of traffic impacts. The capacity of the local road network is sufficient to accommodate additional localised traffic generated by the subdivision and future dwelling houses. The proposed lot sizes can achieve suitable access, parking and manoeuvring arrangements for future development. New accesses need to be provided at subdivision stage, while parking and manoeuvring will be assessed via DAs for the future dwellings.

Environmental Impacts

The subject land is on the edge of the residential precinct of Cargo village and comprises vacant, cleared land. Significant vegetation, threatened species or ecological endangered communities or their habitats are unlikely to be present. The site is not in proximity to any waterway, drinking water catchment, or environmentally sensitive area.

Stormwater upgrades are required in Church Street to ensure run-off is appropriately managed as previously discussed. Subject to conditions of consent, adverse environmental impacts are unlikely.

Cumulative Impacts

Subject to building envelopes and landscaping as previously discussed, the proposal will be reasonably consistent with the established neighbourhood character. The proposed lot sizes will provide a reasonable standard of residential amenity for future dwellings, and will not compromise residential or rural amenity of neighbours.

The relevant requirements of Clause 4.6 variation to the minimum lot size standard can be satisfied, as set out in the LEP assessment section of this report.

The development will contribute to the availability of residential land in Cargo in a manner that is consistent with the established village. Overall, adverse cumulative impacts are considered unlikely.

THE SUITABILITY OF THE SITE s4.15(1)(c)

The proposed development is located in the RU5 Village zone and is permissible with the consent of Council. The suitability of the site has been addressed in the above sections of the report. Subject to conditions of consent relating to building envelopes and landscaping as previously discussed, it is

considered that the proposed development is unlikely to result in significant impacts on the context and setting of the area; will not detrimentally affect adjoining land or the heritage setting of the adjacent listed items; and is unlikely to lead to land use conflict.

Recommended conditions of consent will ensure that other potential impacts can be suitably managed and mitigated.

ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)

The proposed development is defined as "advertised development" under the provisions of the *Cabonne Council Community Participation Plan 2019* (CPP). The application was advertised for the prescribed period of 14 days and at the end of that period one (1) submission was received.

The submission raises concerns in relation to the proposed lot sizes being too small; the road frontages being too narrow; the lots not being consistent with other lots in Cargo; and impacts to outlook and land value.

Staff Comments: These matters have been addressed in detail in the LEP assessment and "Likely Impacts" sections of this report. It is considered that the proposed lot sizes are consistent with the pattern of surrounding development, and can each provide a reasonable area for future development of the land (i.e. future dwellings and associated infrastructure) without compromising a neighbour's amenity.

Land value is not a planning consideration, and as such, no comments have been made in regard to this matter.

PUBLIC INTEREST s4.15(1)(e)

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts. The proposal is not inconsistent with any relevant policy statements, planning studies or guidelines that have not been considered in this assessment.

The LEP Clause 4.6 variation is considered to be in the public interest, as discussed previously in this report.

SUMMARY

The proposed development is permissible with the consent of council. The proposed development complies with the relevant aims, objectives and provisions of Cabonne Local Environmental Plan 2012, and satisfies the requirements to vary the minimum lot size development standard, subject to mitigation measures. A Section 4.15 assessment of the development indicates that the development is acceptable in this instance.

Attached is a draft Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

ITEM 21 - DEVELOPMENT APPLICATION 2023/0031 - 4000 BELUBULA WAY MOORBEL - 4.6 VARIATION AND DWELLING

REPORT IN BRIEF

Reason For Report	4.6 VARIATION AND DWELLING
Policy Implications	NIL
Budget Implications	NIL
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	1. DRAFT CONDITIONS OF CONSENT DA 2023 0031 - 4000 BELUBULA WAY MOORBEL.pdf↓
File Number	\\Development Applications\\DEVELOPMENT APPLICATION\\2023\\03-2023-0031 - 1484295

RECOMMENDATION

THAT:

- (1) Development Application 2023/0031 for a dwelling house at Lot 2 DP1285910, 4000 Belubula Way, Moorbel, be granted consent subject to the conditions attached, and
- (2) That the request submitted under s4.6 of the Cabonne LEP 2012 to vary the minimum lot size standard from 100ha to 97.88ha is supported.

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

ADVISORY NOTES

Record of voting

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures

In accordance with s10(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s10(4) of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

SUMMARY

The following report provides an assessment of the development application submitted for a residential detached two (2) storey dwelling with attached garage described as Lot 2 DP 873532, known as 4000 Belubula Way, Moorbel.

It is recommended that the application be approved subject to the attached conditions of consent.

Applicant: Mr Paul Mckenzie

Owner: Mr Paul Mckenzie

Proposal: Detached Residential two (2) storey dwelling with attached garage

Location: Lot 2 DP 1285910, known as 4000 Belubula Way, Moorbel.

Zone: RU1 Primary Production

PROPOSED DEVELOPMENT

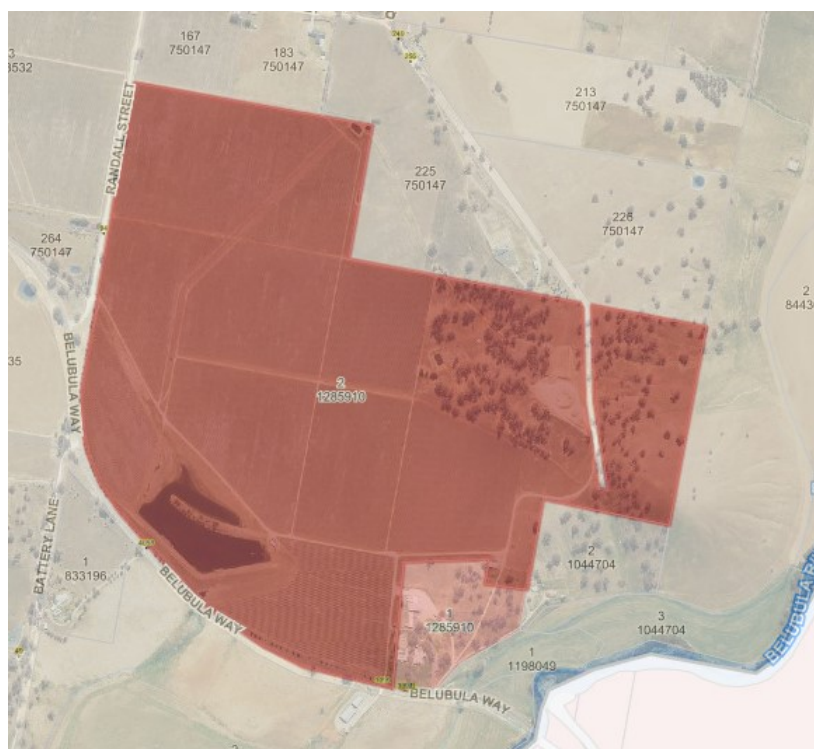
Council's consent is sought for the construction of new detached two (2) storey dwelling and garage. The proposed dwelling will be 72m x 27.99m with a maximum eave height of 5.59m and a maximum apex height of approximately 9m. External finishes will include face brick work for walls and select "colorbond" roof cladding.

To enable the proposed development to proceed the proponent has applied to council for a variation to the minimum lot size provision of 100ha. Consent is sought for the variation to clause 4.6 of the Cabonne Local Environmental Plan (CLEP 2012). The subject site has an area of 97.88ha where it requires a minimum 100ha. As per clause 4.6 of the CLEP 2012 a 10% variation to the 100ha minimum lot size can be undertaken subject to approval by council. The proposed percentage of this variation is 2.12% thus fitting into the allowable variation amount. The proposed variation will have minimal impact to the use of the land.



SITE

AERIAL IMAGERY



- Nil

Section 1.7 - Application of Part 7 of the *Biodiversity Conservation Act* 2016 and Part 7A of the *Fisheries Management Act* 1994

There are four triggers known to insert a development into the Biodiversity Offset Scheme (ie the need for a BDAR to be submitted with a DA):

- Trigger 1: development occurs in land mapped on the Biodiversity Values Map (OEH) (clause 7.1 of BC Regulation 2017);
- Trigger 2: development involves clearing/disturbance of native vegetation above a certain area threshold (clauses 7.1 and 7.2 of BC Regulation 2017);
- Trigger 3: development is otherwise likely to significantly affect threatened species (clauses 7.2 and 7.3 of BC Act 2016);
- Trigger 4: development proposed to occur in an Area of Outstanding Biodiversity Value (clause 7.2 of BC Act 2016). No areas are known to occur in the Local Government Area.

Comment:

The land does occur on the NSW Biodiversity Map (Trigger 1).

The proposal does not involve clearing of native vegetation (Trigger 2).

The proposal is not likely to significantly affect threatened species (Trigger 3).

Overall, the development does not trigger the need for a Biodiversity Development Assessment Report under the Biodiversity Conservation Act 2016.

Section 4.14 Bushfire Assessment

The subject land has been identified as 'Bushfire Prone Land'. The proposed development has been assessed pursuant to Section 4.14 of the Environmental Planning and Assessment Act 1979, which requires the development to comply with Planning for Bushfire Protection 2019 (PBP 2019) prepared by the NSW Rural Fires Service. In accordance with the Planning for Bushfire Protection, the RFS is not required to be notified and Council can proceed to determine the bushfire risk.

The applicant has submitted a "Bushfire Assessment Report" within the Statement of Environmental Effects which concludes the land has a Bushfire Attached Level (BAL) of 29.

Comment: The staff assessment accepts with the submitted report. Conditions are attached to ensure the proposed development complies with and is constructed to Australian Standard AS3959-2009, the Building Code of Australia requirements relating to construction in bushfire prone areas and Planning for Bushfire Protection 2019.

Section 4.15

Section 4.15 of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters, of which those pertaining to the application are listed below.

**PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT
s4.15(1)(a)(i)**

Cabonne Local Environmental Plan 2012

Part 1 - Preliminary

Clause 1.2 - Aims of Plan

The broad aims of the LEP are set out under subclause 2.

- (a) *to encourage development that complements and enhances the unique character and amenity of Cabonne, including its settlements, localities, and rural areas,*
- (b) *to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that allows present and future generations to meet their needs by implementing the principles of ecologically sustainable development,*
- (c) *to facilitate and encourage sustainable growth and development that achieves the following—*
 - (i) *contributes to continued economic productivity, including agriculture, business, tourism, industry and other employment opportunities,*
 - (ii) *allows for the orderly growth of land uses while minimising conflict between land uses within the relevant zone and land uses within adjoining zones,*
 - (iii) *encourages a range of housing choices and densities in planned urban and rural locations that is compatible with the residential and rural environment and meets the diverse needs of the community,*
 - (iv) *promotes the integration of land uses and transport to improve access and reduce dependence on private vehicles and travel demand,*
 - (v) *protects, enhances and conserves agricultural land and the contributions that agriculture makes to the regional economy,*
 - (vi) *avoids or minimises adverse impacts on drinking water catchments to protect and enhance water availability and safety for human consumption,*
 - (vii) *protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places,*
 - (viii) *protects and enhances environmentally sensitive areas, ecological systems, and areas that have the potential to contribute to improved environmental, scenic or landscape outcomes.*

The application is considered to be consistent with the aims of the Plan as discussed in the body of this report.

Clause 1.6 - Consent Authority

This clause establishes that, subject to the Act, Council is the consent authority for applications made under the LEP.

Clause 1.7 - Mapping

The subject site is identified on the LEP maps in the following manner:

Land zoning map	Land zoned RU1 Primary Production
Lot size map	Minimum lot size 100ha
Heritage map	Not a heritage item or conservation area
Terrestrial Biodiversity Map	Has biodiversity sensitivity on the subject land
Flood planning map	Not within a flood zone
Natural resource – karst map	Not within a karst area
Drinking water catchment map	Not within a drinking water catchment area
Riparian land and watercourse map, groundwater vulnerability map	Groundwater vulnerable
Land reservation acquisition map	Not Applicable

Those matters that are of relevance are addressed in detail in the body of this report.

Clause 1.9A - Suspension of Covenants, Agreements and Instruments

This clause provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions.

- covenants imposed or required by Council
- prescribed instruments under Section 183A of the *Crown Lands Act 1989*
- any conservation agreement under the *National Parks and Wildlife Act 1974*
- any trust agreement under the *Nature Conservation Trust Act 2001*
- any property vegetation plan under the *Native Vegetation Act 2003*
- any biobanking agreement under Part 7A of the *Threatened Species Conservation Act 1995*
- any planning agreement under Division 6 of Part 4 of the *Environmental Planning and Assessment Act 1979*.

Comment: Council staff are aware of the title of the subject property being affected by a restriction as to user as follows:

“(a) *No dwelling house, cottage or other erection or construction for the purpose of or capable of use as a residential premises or residential use*

shall be erect, maintained or allowed to remain upon the land hereby burdened; and

- (b) *No person shall dwell or remain in any dwelling house, cottage or other erection or construction for the purposes of or capable for use as residential premises or residential use upon the land hereby burdened"*

This restriction would be lifted at such time as the 4.6 variation is approved.

Part 2 - Permitted or Prohibited Development

Clause 2.1 - Land Use Zones and Land Use Table

The subject site is located within the RU1 Primary Production zone. The proposed development is defined as a 'dwelling' under the LEP 2012 as follows:

dwelling means a room or suite of rooms occupied or used or so constructed or adapted as to be capable of being occupied or used as a separate domicile.

Comment: The proposed development complies with the Plan.

The proposed development is permitted with consent in this zone, and this application is seeking consent.

Clause 2.3 - Zone Objectives

Clause 2.3 of LEP 2012 references the Land Use Table and Objectives for each zone in LEP 2012. These objectives for land zoned RU1 Primary Production are as follows:

1 - Objectives of the RU1 Primary Production Zone

- *To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.*
- *To encourage diversity in primary industry enterprises and systems appropriate for the area.*
- *To minimise the fragmentation and alienation of resource lands.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*
- *To enable function centres, restaurants or cafes and appropriate forms of tourist and visitor accommodation to be developed in conjunction with agricultural uses.*

Comment: The proposed development will comply with the aims and objectives of the plan – the proposed dwelling will not compromise the ongoing agricultural use of the land.

Part 3 - Exempt and Complying Development

The application is not exempt or complying development.

Part 4 - Principal Development Standards

Clause 4.2A – Erection of dual occupancies and dwelling houses on land in certain rural zones

This clause establishes the minimum lot size required for dual occupancies and multi dwelling housing in the RU1 and RU2 zones. The proposed dwelling house is situated on land within the RU1 Primary Production zone. Accordingly, this clause requires the site to have a minimum area of 100ha.

Comment: This subject land is 97.88ha and hence is technically inconsistent with this clause. Consent is sought for the variation to clause 4.6 of the Cabonne Local Environmental Plan (CLEP 2012). The subject site has an area of 97.88ha. As per clause 4.6 of the CLEP 2012 a 10% variation to the 100ha minimum lot size can be undertaken subject to approval by council. The proposed percentage of this variation is 2.12% thus fitting into the allowable variation amount. The proposed variation, by permitting a dwelling on the undersize lot, will ensure that there is a direct interest by the landowner in the property (by being able to live on the lot), which in turns helps to ensure the long-term use and management of the land.

Clause 4.6 – Exceptions to Development Standards

Clause 4.6 applies and states in part:

- (1) The objectives of this clause are as follows—*
 - (a) to provide an appropriate degree of flexibility in applying certain development standards to particular development,*
 - (b) to achieve better outcomes for and from development by allowing flexibility in particular circumstances.*
- (2) Development consent may, subject to this clause, be granted for development even though the development would contravene a development standard imposed by this or any other environmental planning instrument.*
- (3) Development consent must not be granted for development that contravenes a development standard unless the consent authority has considered a written request from the applicant that seeks to justify the contravention of the development standard by demonstrating -*
 - (a) that compliance with the development standard is unreasonable or unnecessary in the circumstances of the case, and*
 - (b) that there are sufficient environmental planning grounds to justify contravening the development standard.*
- (4) Development consent must not be granted for development that contravenes a development standard unless -*
 - (a) the consent authority is satisfied that -*
 - (i) the applicant's written request has adequately addressed the matters required to be demonstrated by Subclause (3), and*
 - (ii) the proposed development will be in the public interest because it is consistent with the objectives of the particular standard and the objectives for development within the zone in which the development is proposed to be carried out, and*
 - (b) the concurrence of the Planning Secretary has been obtained.*

The concurrence of the Planning Secretary is not required as the variation to the minimum lot size standard is less than 10%.

The proposal is supported by a written request by the applicant in accordance with Clause 4.6(3). It is submitted that compliance with the development standard is unreasonable or unnecessary; and there are sufficient environmental planning grounds to justify the departure. The written request has been considered against the NSW Department of Planning and Infrastructure publication *Varying Development Standards: A Guide August 2011*, as well as the 'five part test' for variations as established in the NSW Land and Environment Court.

The 'five part test' embodies the following:

- 1 The objectives of the standard are achieved notwithstanding noncompliance with the standard.*
- 2 The underlying objective or purpose of the standard is not relevant to the development and therefore compliance is unnecessary.*
- 3 The underlying object or purpose would be defeated or thwarted if compliance was required and therefore compliance is unreasonable.*
- 4 The development standard has been virtually abandoned or destroyed by the council's own actions in granting consents departing from the standard and hence compliance with the standard is unnecessary and unreasonable.*
- 5 The compliance with development standard is unreasonable or inappropriate due to existing use of land and current environmental character of the particular parcel of land. That is, the particular parcel of land should not have been included in the zone.*

Reliance is made in regard to meeting Test 1 above, in that the objectives of the standard are achieved notwithstanding noncompliance with the standard. By permitting by a minor variation to the development standard to permit a dwelling on the undersize lot, it will ensure that there is a direct interest by the landowner in the property (by being able to live on the lot), which in turn helps to ensure the long-term use and management of the land. The primary production potential of the zoning of the lot is not diminished but enhanced by permitting a dwelling on a lot that is virtually indistinguishable to lots that do meet the minimum lot size standard.

Part 5 - Miscellaneous Provisions

No miscellaneous provisions are applicable to the proposed development.

Part 6 - Additional Local Provisions

6.2 - Stormwater Management

This clause applies to all industrial, commercial and residential zones and requires that Council be satisfied that the proposal:

- (a) is designed to maximise the use of water permeable surfaces on the land having regard to the soil characteristics affecting onsite infiltration of water*

- (b) includes, where practical, onsite stormwater retention for use as an alternative supply to mains water, groundwater or river water; and*
- (c) avoids any significant impacts of stormwater runoff on adjoining downstream properties, native bushland and receiving waters, or if that impact cannot be reasonably avoided, minimises and mitigates the impact.*

Comment: The proposal has been designed to include permeable surfaces and includes onsite retention of stormwater through the use of rainwater tanks. It is therefore considered that the post development runoff levels will not exceed the predevelopment levels.

6.3 - Terrestrial Biodiversity

This clause seeks to maintain terrestrial biodiversity and requires that consent must not be issued unless the application demonstrates whether or not the proposal:

- (a) is likely to have any adverse impact on the condition, ecological value and significance of the fauna and flora on the land*
- (b) is likely to have any adverse impact on the importance of the vegetation on the land to the habitat and survival of native fauna*
- (c) has any potential to fragment, disturb or diminish the biodiversity structure, function and composition of the land, and*
- (d) is likely to have any adverse impact on the habitat elements providing connectivity on the land.*

Additionally, this clause prevents consent being granted unless Council is satisfied that:

- (a) the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*
- (b) if that impact cannot be reasonably avoided - the development is designed, sited and will be managed to minimise that impact, or*
- (c) if that impact cannot be minimised - the development will be managed to mitigate that impact.*

Comment: The proposal is located on land that has been identified on the Terrestrial Biodiversity Map as partially comprising “vegetation on over cleared landscapes” land. The proposed development of the site is located clear of the sensitive area. Additionally, the proposed vehicular access to the development is clear of the sensitive areas.

In this regard the proposal has been designed to site the buildings and their access in a manner that seeks to avoid adverse consequences. Management of the proposal can be conditioned to further protect the environmental functions and values of the land.

Accordingly, the proposal is unlikely to fragment, diminish or disturb the biodiversity structure, ecological functions or composition of the land and does not reduce habitat connectivity with adjoining sensitive areas.

6.4 - Groundwater Vulnerability

This clause seeks to protect hydrological functions of groundwater systems and protect resources from both depletion and contamination. Large areas of the Local Government Area, including the subject site, are identified with "Groundwater Vulnerability" on the Groundwater Vulnerability Map. This requires that Council consider:

- (a) *whether or not the development (including any onsite storage or disposal of solid or liquid waste and chemicals) is likely to cause any groundwater contamination or have any adverse effect on groundwater dependent ecosystems, and*
- (b) *the cumulative impact (including the impact on nearby groundwater extraction for potable water supply or stock water supply) of the development and any other existing development on groundwater.*

Furthermore, consent may not be granted unless Council is satisfied that:

- (a) *the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*
- (b) *if that impact cannot be reasonably avoided - the development is designed, sited and will be managed to minimise that impact,*
- (c) *if that impact cannot be minimised - the development will be managed to mitigate that impact.*

Comment: The proposal is not anticipated to involve the discharge of toxic or noxious substances and is therefore unlikely to contaminate the groundwater or related ecosystems. The proposal does not involve extraction of groundwater and will therefore not contribute to groundwater depletion. The design and siting of the proposal avoids impacts on groundwater and is therefore considered acceptable.

Clause 6.8 - Essential Services

Clause 6.8 applies and states:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required:

- (a) *the supply of water,*
- (b) *the supply of electricity,*
- (c) *the disposal and management of sewage,*
- (d) *storm water drainage or on-site conservation,*
- (e) *suitable road access.*

Comment: In consideration of this clause, all utility services are available to the land and adequate for the proposal.

STATE ENVIRONMENTAL PLANNING POLICIES

State Environmental Planning Policy (Resilience and Hazards) 2021

Chapter 4 - Remediation of Land

Pursuant to Clause 4.6 *Contamination and remediation to be considered in determining development application*:

- (1) *A consent authority must not consent to the carrying out of any development on land unless:*
- (a) *it has considered whether the land is contaminated, and*
 - (b) *if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
 - (c) *if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.*

The subject site is not known to have been used for any potentially contaminating land uses as listed under Table 1 of the contaminated land planning guidelines. Therefore, Council considers that the subject site is suitable for the proposed development without the need for further investigations or remediation.

State Environmental Planning Policy (Biodiversity and Conservation) 2021

Chapters 3 and 4 Koala Habitat Protection 2020 and 2021

Cabonne Shire Council is identified within the SEPP Koala Habitat Protection schedule as having koala habitat. A BioNet search did not reveal any sighting of Koalas in the locality.

It is considered that the proposed development has low or no direct impact upon Koalas and their habitat for the following reasons:

- The subject land does not comprise core koala habitat.
- The proposed development will not result in the clearing of native vegetation.
- The development does not trigger the Biodiversity Offsets Scheme threshold under the Biodiversity Conservation Act 2016.

In this regard, the proposal is considered to satisfy the requirements of the SEPP and a Koala Plan of Management is not required in this instance.

PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION 4.15(1)(a)(ii)

Planning Amendments for Agriculture

The department is proposing changes to make it easier for farmers to use their land in new and innovative ways to complement their existing businesses. This includes tourism activities such as farm experiences, cellar doors and farm stay

accommodation. Public exhibition closed on 19 April 2021 and changes are likely to come into effect July 2022.

As this application is for a dwelling this draft Environmental Planning Instrument is not applicable.

Review of clause 4.6 of the Standard Instrument LEP

The department exhibited an Explanation of Intended Effect (EIE) on the proposed amendments to clause 4.6 of the Standard Instrument LEP from the 31 March until 12 May 2021. The proposed revised clause 4.6 will ensure that applications to vary development standards have a greater focus on the planning outcomes of the proposed development and are consistent with the strategic context of the site, gives weight to the relevant planning objectives that have been developed by councils in consultation with communities, and ensures variations are considered in that context, via revised tests.

Under the proposed revised clause 4.6, the consent authority must be directly satisfied that the applicant's written request demonstrates the following essential criteria in order to vary a development standard:

- the proposed development is consistent with the objectives of the relevant development standard and land use zone; and
- the contravention will result in an improved planning outcome when compared with what would have been achieved if the development standard was not contravened. In deciding whether a contravention of a development standard will result in an improved planning outcome, the consent authority is to consider the public interest, environmental outcomes, social outcomes or economic outcomes.

If appropriate, an alternative test may be developed to enable flexibility to be applied in situations where the variation is so minor that it is difficult to demonstrate an improved planning outcome, but the proposed variation is appropriate due to the particular circumstances of the site and the proposal.

As a draft it must be taken into consideration in the assessment, but it does not override current legislation and practice. It is possible that this change may ultimately not go ahead or may be in a different format.

The assessment concludes that the proposed variation meets the first bullet point above (consistent with objectives and standards/zones) and it can be argued that it meets bullet point 2 above, being an improved planning outcome by permitting a house on a lot that technically does not meet the minimum standard for a dwelling. The improvement comes about by having the owner being able to live onsite and thereby have a direct interest in the use and management of the land which should leads to its ongoing use for agricultural purposes.

DESIGNATED DEVELOPMENT

The proposed development is not designated development.

INTEGRATED DEVELOPMENT

The proposed development is not integrated development.

PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)

Development Control Plan

Development Control Plan 5 – General Rural Zones applies to the subject land. An assessment of the proposed development against the relevant Planning Outcomes has been provided below.

Context and Setting

The proposed development involves the construction of a detached residential dwelling with attached garage located 20m from the side eastern boundary and 70m from the front southern boundary.

Traffic, Access and Parking

Traffic will be minimally affected by the proposed development. Access is to be made via an existing Right of Carriage way 8m wide off Belubula way Moorbel.

Streetscape

The proposal will have minimal impact to the streetscape as it is located a distance from the front boundary compliant with this plan.

Utilities

Electricity is available to the site, water is to be harvested onsite, and sewer is to be disposed of onsite via an Onsite Sewage Management System which has been addressed in an Onsite Sewerage Management Study Report No. R14458e.

Earthworks

Excavation will be limited to the development. Soil and Erosion Measures will be conditioned on the consent.

Flora and Fauna

There is no significant flora or fauna onsite, currently ground cover consisting of paddock/grazing grass which will be removed when levelling is undertaken.

Stormwater

Stormwater will be generated via the proposed development and disposed of in a way to not cause detriment to neighbouring buildings and properties.

PROVISIONS PRESCRIBED BY THE 2021 REGULATIONS s4.15(1)(a)(iv)

Demolition of a Building (clause 61(1))

The proposal does not involve the demolition of a building.

Fire Safety Considerations (clause 62)

The proposal does not involve a change of building use for an existing building.

Buildings to be Upgraded (clause 64)

The proposal does not involve the rebuilding, alteration, enlargement or extension of an existing building.

BASIX Commitments (clauses 27 and 75)

A BASIX Certificate and NatHERS Certificate have been submitted in support of the proposed development which demonstrates compliance with BASIX Certificate, Certificate Number: 1320188S_02 and NatHERS Certificate, Certificate Number: 0007937600-01.

THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)

Impacts	Comment
Visual and Neighbourhood Character	The proposed development will have minimal impact to the neighbour character of the area. The dwelling is to be located 20m from the side eastern boundary and 70m from the front southern boundary.
Heritage	No Heritage identified onsite.
Bulk, Daylight, and Privacy	There will be no impact on adjoining neighbours as the closest neighbour is approximately 300m south.
Traffic, Access and Parking	Traffic will be minimally affected by the proposed development. Access is to be made via an existing Right of Carriage way 8m wide off Belubula way Moorbel.
Utilities and Servicing	Water will be obtained via onsite rainwater detention using rainwater tanks, Sewer will be disposed of onsite via the use of an OSSMS approved under a S68 approval, Electricity and telecommunications will be obtained from existing infrastructure.
Water Quality	Roof water will be harvested for the use as potable water.
Soils and Soil Erosion	A condition will be added to the approval.
Vegetation and Biodiversity	The subject site has been identified as having biodiversity however there is no proposed removal of vegetation.
Waste	Waste will be generated from the construction of the proposed development and will need to be disposed of appropriately by the builder once complete. The proposed development will generate minimal waste however this will be controlled by the owner.
Noise and Vibration	Noise and vibration will be generated from the construction of the proposed development will have minimal impact to neighbouring properties. Conditions regarding construction hours are attached. Noise once completed will be minimal and within reasonable limits.
Natural hazards - Flooding, Bushfire, etc	The subject site has been identified as being bushfire prone Category 3. An assessment of the bushfire threat has been undertaken a report has been attached for approval. The Bushfire Attached level (BAL) is BAL-29.
Safety, Security and Crime Prevention	The proposed development will not be conducive to crime, safety and security of the area.
Social and Economic impacts in locality	The proposed development will have minimal social and economic impact.
Cumulative Impacts	The proposed development will have minimal cumulative impact.

THE SUITABILITY OF THE SITE s4.15(1)(c)

The proposed development is located in the RU1 Primary Production Zone and is permissible with the consent of council. The suitability of the site has been addressed in the above sections of the report. The development of the site will not create significant adverse impacts on the context and setting of the area. Additionally, the development of the site will not detrimentally affect the adjoining land and is unlikely to lead to land use conflict.

ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)

The proposed development is defined as "advertised development" under the provisions of the *Cabonne Council Community Participation Plan 2019* (CPP). The application was advertised for the prescribed period of 14 days and at the end of that period there were no submissions received.

PUBLIC INTEREST s4.15(1)(e)

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts. The proposal is not inconsistent with any relevant policy statements, planning studies and guidelines that have not been considered in this assessment.

SUMMARY

The proposed development is permissible with the consent of Council. The proposed development complies with the relevant aims, objectives and provisions of Cabonne Local Environmental Plan 2012 and Development Control Plan 5 General Rural Zones. A Section 4.6 assessment of the development indicates that the development is acceptable in this instance. Attached is a draft Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

ITEM 22 - DEVELOPMENT MODIFICATION APPLICATION 2022/0208/01 - 1953 THE ESCORT WAY BORENORE

REPORT IN BRIEF

Reason For Report	DEVELOPMENT CONTROL PLAN 15 RELOCATABLE AND TRANSPORTABLE DWELLING - VARIATION TO DCP AIMS AND OBJECTIVES.
Policy Implications	NIL
Budget Implications	NIL
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	1. DRAFT CONDITIONS OF CONSENT - DA2022 0208 01 - 1953 THE ESCORT WAY BORENORE.pdf ↓
File Number	\\Development Applications\\DEVELOPMENT APPLICATION\\2022\\03-2022-0208 - 1484527

RECOMMENDATION

THAT:

- (1) Modification to Development Application 2022/0208/01 for a detached dual occupancy (transportable dwelling) at Lot 2 DP 204564, known as 1953 The Escort Way, Borenore, be granted consent subject to the conditions attached, and
- (2) Support a variation to Part 3 of Development Control 15 to permit a variation of the minimum floor area from 60m² to 51m².

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

ADVISORY NOTES

Record of voting

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures

In accordance with s10(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s10(4) of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the council.

Nil planning application disclosures have been received. Nil public submission disclosures have been received.

SUMMARY

Application has been made to modify development consent DA 2022/0208 for a Transportable Dwelling (Dual Occupancy) at land described as Lot 2 DP 204564, known as 1953 The Escort Way, Borenore. The initial development was approved under the provisions of the Cabonne Local Environmental Plan 2012. The subject land is zoned RU1 Primary Production.

Applicant: Ms Camilla Rocks
Owner: Angus Meade Johnston and Georgina Alice Gowing
Proposal: Detached dual occupancy (Transportable Dwelling)
Location: Lot 2 DP 204564, known as 1953 The Escort Way, Borenore.
Zone: RU1 Primary Production

An assessment of the application against section 4.55(1A) and section 4.15 of the Environmental Planning and Assessment Act 1979 indicates that the development, as modified, is acceptable. Attached in an amended notice of approval for consideration. It is recommended that the application be supported.

THE PROPOSAL

Seeking to vary Clause 3.5 Acceptable Design requirements of Development Control Plan 15 Relocatable and Transportable Homes.

Acceptable Design requirements which are sought to be varied are:

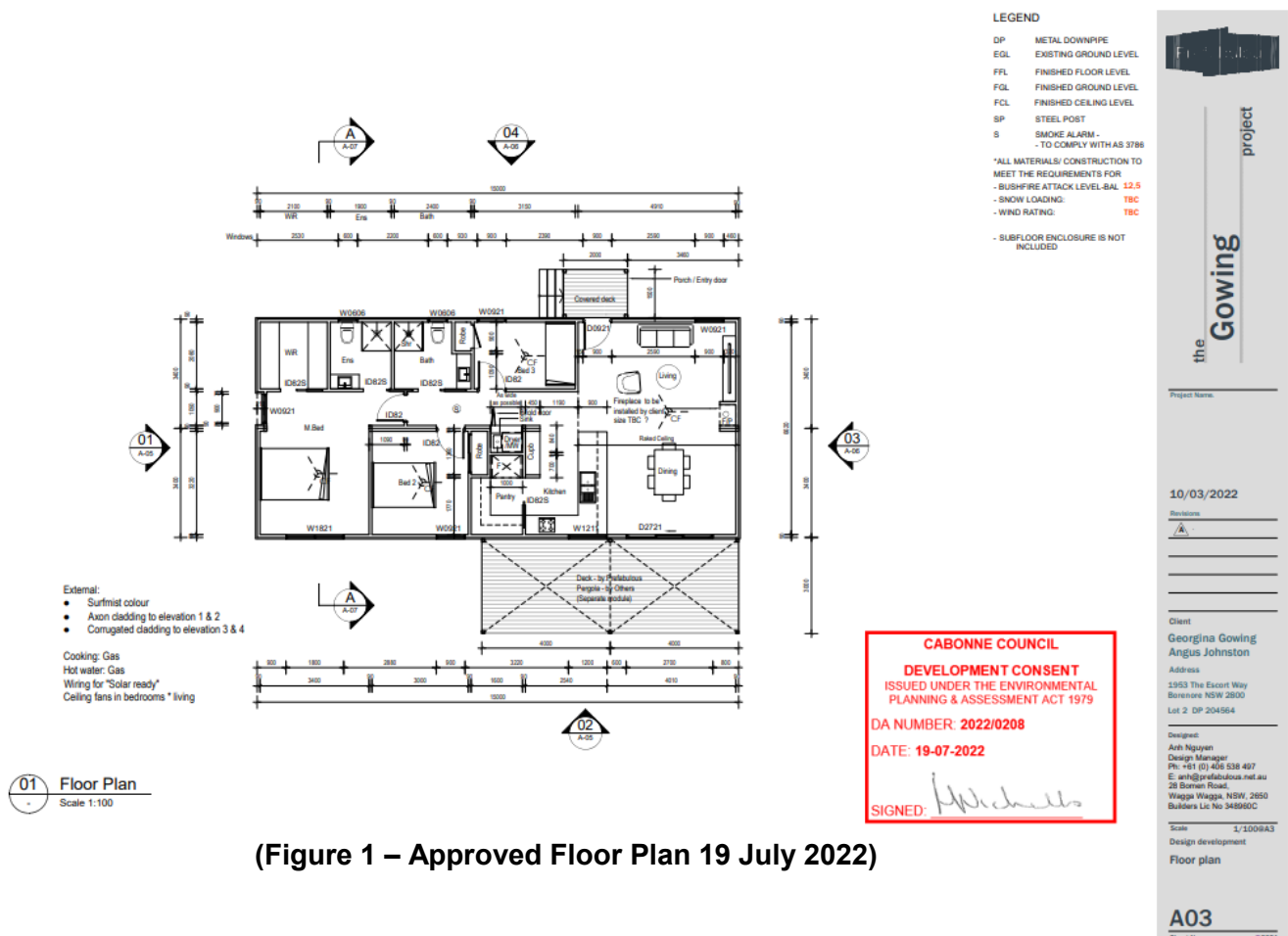
- The minimum internal floor area is to be not less than sixty (60) square metres.
- The building is to be a minimum width of six (6) metres.

The proposed modification is to reduce the floor area to a maximum 51 square meters and to reduce the width of the building to 3.4m, thus not complying with the provisions of the Development Control Plan. However, the proposed development is considered to have minimal impact if approved.

As with the current cost of living, costs of running a single household and the introduction of other style homes e.g. tiny homes, there is an ever-growing push to have smaller style homes. This application can be seen as an example of a response to changing circumstances.

Application has been made to modify DA 2022/0208 for Transportable (Dual Occupancy) at Lot 2 DP 204564, known as 1953 The Escort Way, Borenore. The modified proposal consists of:

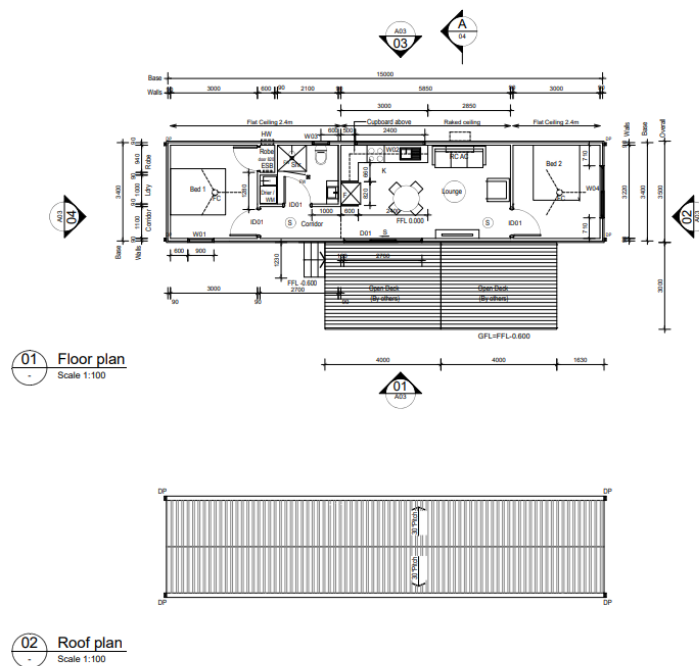
- Reduction in size from 6.8m x 15m to 3.4m x 15m as seen in figures 1 and 2.



(Figure 1 – Approved Floor Plan 19 July 2022)

**GENERAL MANAGER'S REPORT ON MATTERS FOR DETERMINATION SUBMITTED TO
THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 28 FEBRUARY, 2023**

Page 64



(Figure 2 – Proposed Floor Plan)

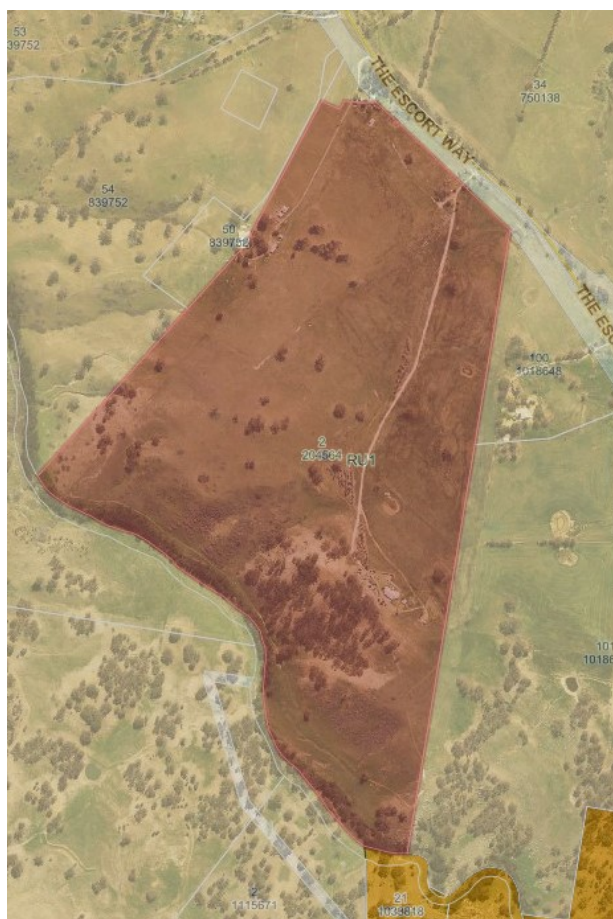


Figure 3 - Locality Plan

MATTERS FOR CONSIDERATION

Section 4.55(1A) of the Environmental Planning and Assessment Act 1979 states:

A consent authority may... modify the consent if:

- (a) it is satisfied that the proposed modification is of minimal environmental impact, and*
- (b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and*
- (c) it has notified the application in accordance with—*
 - (i) the regulations, if the regulations so require, or*
 - (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and*

- (d) it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.*

Pursuant to Section 4.55(3) of the Act,

In determining an application for modification of a consent under this section, the consent authority must take into consideration such of the matters referred to in section 4.15(1) as are of relevance to the development the subject of the application. The consent authority must also take into consideration the reasons given by the consent authority for the grant of the consent that is sought to be modified.

In consideration of the requirements of Section 4.55(1A), Council must consider:

- (a) it is satisfied that the proposed modification is of minimal environmental impact, and*

As established in *King, Markwick, Taylor & Ors v Bathurst Regional Council [2006] NSWLEC 505*, minimal environmental impact is taken to mean that the impacts associated with the proposed modification application are expected to be within the same scale as those that were approved under the original consent and may include changes to internal or external building layouts, minor changes to scheduling of stages of projects, minor design changes such as façade changes, or minor intensification or expansion of activities at a site with “very small” or “negligible” overall environmental impacts.

Comment: In consideration of the above and as discussed throughout the body of this report, the modified proposal does not result in any additional environmental impacts that would exceed the reasonable expectations of the community.

- (b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which consent was originally granted and before that consent as originally granted was modified (if at all), and*

Comment: In consideration of the above, the proposal is substantially the same development as the as the proposed changes relate only to the floor plan and do not radically transform the building or the proposed development. The development as modified, does not alter the current approved use of the site, nor does it intensify the use. The development as modified is precisely the same use. In this regard, the fundamental characteristics of the development as modified, are substantially the same as the development for which consent was originally granted.

Accordingly, the development, as modified, is considered to be substantially the same development for which consent was originally granted.

- (c) it has consulted with the relevant Minister, public authority or approval body (within the meaning of Division 4.8) in respect of a condition*

imposed as a requirement of a concurrence to the consent or in accordance with the general terms of an approval proposed to be granted by the approval body and that Minister, authority or body has not, within 21 days after being consulted, objected to the modification of that consent,

Comment: The development as modified does not affect a condition imposed as a requirement of concurrence by a Minister, public authority, or approval body.

(d) it has notified the application in accordance with—

(i) the regulations, if the regulations so require, or

(ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent,

Comment: The modified development does not compromise advertised development pursuant to Clause 117 of the Environmental Planning and Assessment Regulation 2021 or Council's Community Participation Plan. Public notice and exhibition of the modified development was not required.

(e) it has considered any submissions made concerning the proposed modification within the period prescribed by the regulations or provided by the development control plan, as the case may be.

Comment: The development did not constitute advertised development. Thus no submissions were received in relation to the modified development.

Pursuant to Section 4.55(3) of the Act,

In determining an application for modification of a consent under this section, the consent authority must take into consideration such of the matters referred to in section 4.15(1) as are of relevance to the development the subject of the application. The consent authority must also take into consideration the reasons given by the consent authority for the grant of the consent that is sought to be modified.

Those matters are addressed below.

Section 1.7 - Application of Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994*

Section 1.7 Section 1.7 of the EP&A Act identifies that Part 7 of the Biodiversity Conservation Act 2016 (BC Act) and Part 7A of the Fisheries Management Act 1994 have effect in connection with terrestrial and aquatic environments.

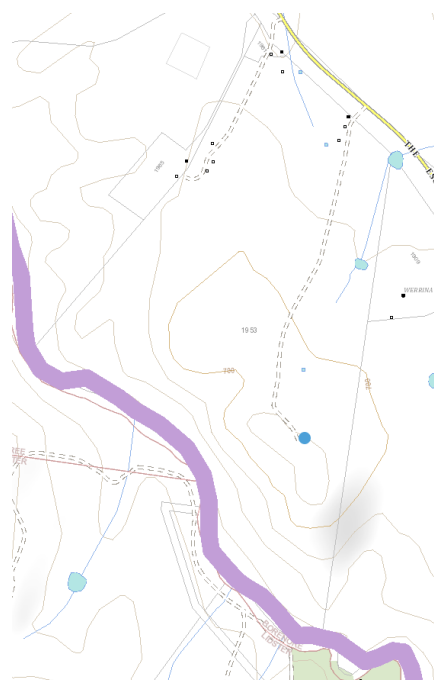
There are four triggers known to insert a development into the Biodiversity Offset Scheme (i.e. the need for a BDAR to be submitted with a DA):

- Trigger 1: development occurs in land mapped on the Biodiversity Values Map (OEH) (clause 7.1 of BC Regulation 2017);

- Trigger 2: development involves clearing/disturbance of native vegetation above a certain area threshold (clauses 7.1 and 7.2 of BC Regulation 2017);
- Trigger 3: development is otherwise likely to significantly affect threatened species (clauses 7.2 and 7.3 of BC Act 2016);
- Trigger 4: development proposed to occur in an Area of Outstanding Biodiversity Value (clause 7.2 of BC Act 2016). No areas are known to occur in the LGA.

Comment:

Figure 4 – Biodiversity Values Map



The land does occur on the NSW Biodiversity Map however no biodiversity identified onsite only a watercourse (Trigger 1).

The modified proposal does not involve clearing of native vegetation (Trigger 2).

The modified proposal is not likely to significantly affect threatened species because there is no proposed removal of vegetation (Trigger 3).

Overall, the development as modified does not trigger the need for a Biodiversity Development Assessment Report under the Biodiversity Conservation Act 2016.

Section 4.15

Section 4.15 of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters, of which those pertaining to the application are listed below.

**PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT
s4.15(1)(a)(i)**

Cabonne Local Environmental Plan 2012

Clause 1.7 - Mapping

The subject site is identified on the LEP maps in the following manner:

Land zoning map	Land zoned RU1 Primary Production
Lot size map	Minimum lot size 100ha.
Heritage map	Not a heritage item or conservation area
Terrestrial Biodiversity Map	Has biodiversity sensitivity on the subject land
Flood planning map	Not within a flood zone
Natural resource – karst map	Is within a karst area
Drinking water catchment map	Not within a drinking water catchment area
Riparian land and watercourse map, groundwater vulnerability map	Affected by riparian, watercourse and groundwater vulnerability
Land reservation acquisition map	Not Applicable

Those matters that are of relevance are addressed in detail in the body of this report.

Clause 1.9A - Suspension of Covenants, Agreements and Instruments

This clause provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions.

- covenants imposed or required by Council
- prescribed instruments under Section 183A of the *Crown Lands Act 1989*
- any conservation agreement under the *National Parks and Wildlife Act 1974*
- any trust agreement under the *Nature Conservation Trust Act 2001*
- any property vegetation plan under the *Native Vegetation Act 2003*
- any biobanking agreement under Part 7A of the *Threatened Species Conservation Act 1995*
- any planning agreement under Division 6 of Part 4 of the *Environmental Planning and Assessment Act 1979*.

Council staff are not aware of the title of the subject property being affected by any of the above.

Part 2 - Permitted or Prohibited Development

Clause 2.1 - Land Use Zones and Land Use Table

The subject site is located within the RU1 Primary Production zone. The proposed development is defined as a 'Dual Occupancy (Detached)' under the LEP 2012 as follows:

dual occupancy (detached): means 2 detached dwellings on one lot of land, but does not include a secondary dwelling.

Note — Dual occupancies (detached) are a type of dual occupancy—see the definition of that term in this Dictionary.

The proposed modified development is permitted with consent in this zone, and this application is seeking consent.

Clause 2.3 - Zone Objectives

Clause 2.3 of LEP 2012 references the Land Use Table and Objectives for each zone in LEP 2012. These objectives for land zoned RU1 Primary Production are as follows:

1 - Objectives of the RU1 Primary Production Zone

- *To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.*
- *To encourage diversity in primary industry enterprises and systems appropriate for the area.*
- *To minimise the fragmentation and alienation of resource lands.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*
- *To enable function centres, restaurants or cafes and appropriate forms of tourist and visitor accommodation to be developed in conjunction with agricultural uses.*

The proposed modified development complies with the aims and objectives of the plan as it essentially the same development, just with one of the dwellings proposed to be smaller than originally provided for in the consent.

Part 3 - Exempt and Complying Development

The modification application is not exempt or complying development.

Part 4 - Principal Development Standards

The Part 4 Standards are not relevant to this modification application.

Part 5 - Miscellaneous Provisions

The Part 5 provisions are not relevant to this modification application.

Part 6 - Additional Local Provisions

6.3 - Terrestrial Biodiversity

This clause seeks to maintain terrestrial biodiversity and requires that consent must not be issued unless the application demonstrates whether or not the proposal:

- (a) *is likely to have any adverse impact on the condition, ecological value and significance of the fauna and flora on the land*
- (b) *is likely to have any adverse impact on the importance of the vegetation on the land to the habitat and survival of native fauna*
- (c) *has any potential to fragment, disturb or diminish the biodiversity structure, function and composition of the land, and*
- (d) *is likely to have any adverse impact on the habitat elements providing connectivity on the land.*

Additionally, this clause prevents consent being granted unless Council is satisfied that:

- (a) *the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*
- (b) *if that impact cannot be reasonably avoided - the development is designed, sited and will be managed to minimise that impact, or*
- (c) *if that impact cannot be minimised - the development will be managed to mitigate that impact.*

Comment: The modified proposal is located on land that has been identified on the Terrestrial Biodiversity Map as partially comprising “<30% remaining and Vegetation on over cleared landscapes”. The proposed development of the site is located clear of the sensitive area approximately 320m. Additionally, the proposed vehicular access to the development is clear of the sensitive areas.

In this regard the proposal has been designed to site the buildings and their access in a manner that seeks to avoid adverse consequences. Management of the proposal can be conditioned to further protect the environmental functions and values of the land.

Accordingly, the proposal is unlikely to fragment, diminish or disturb the biodiversity structure, ecological functions or composition of the land and does not reduce habitat connectivity with adjoining sensitive areas.

6.4 - Groundwater Vulnerability

This clause seeks to protect hydrological functions of groundwater systems and protect resources from both depletion and contamination. Large areas of the LGA, including the subject site, are identified with “Groundwater Vulnerability” on the Groundwater Vulnerability Map. This requires that Council consider:

- (a) *whether or not the development (including any onsite storage or disposal of solid or liquid waste and chemicals) is likely to cause any groundwater contamination or have any adverse effect on groundwater dependent ecosystems, and*

- (b) *the cumulative impact (including the impact on nearby groundwater extraction for potable water supply or stock water supply) of the development and any other existing development on groundwater.*

Furthermore, consent may not be granted unless Council is satisfied that:

- (a) *the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*
- (b) *if that impact cannot be reasonably avoided - the development is designed, sited and will be managed to minimise that impact,*
- (c) *if that impact cannot be minimised - the development will be managed to mitigate that impact.*

Comment: The modified proposal is not anticipated to involve the discharge of toxic or noxious substances and is therefore unlikely to contaminate the groundwater or related ecosystems. The proposal does not involve extraction of groundwater and will therefore not contribute to groundwater depletion. The design and siting of the proposal avoids impacts on groundwater and is therefore considered acceptable.

6.5 - Drinking Water Catchments

- (1) *The objective of this clause is to protect drinking water catchments by minimising the adverse impacts of development on the quality and quantity of water entering drinking water storages.*
- (2) *This clause applies to land identified as “Drinking water catchment” on the Drinking Water Catchment Map.*
- (3) *Before determining a development application for development on land to which this clause applies, the consent authority must consider whether or not the development is likely to have any adverse impact on the quality and quantity of water entering the drinking water storage, having regard to:*
 - (a) *the distance between the development and any waterway that feeds into the drinking water storage, and*
 - (b) *the onsite use, storage and disposal of any chemicals on the land, and*
 - (c) *the treatment, storage and disposal of waste water and solid waste generated or used by the development.*
- (4) *Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that:*
 - (a) *the development is designed, sited and will be managed to avoid any significant adverse impact on water quality and flows, or*
 - (b) *if that impact cannot be reasonably avoided - the development is designed, sited and will be managed to minimise that impact, or*
 - (c) *if that impact cannot be minimised - the development will be managed to mitigate that impact.*

Comment: The modified proposal will have minimal impact to the Drinking Water Catchment.

6.6 - Riparian Land and Watercourses

This clause seeks to preserve both water quality and riparian ecological health. The clause applies to land identified as a "Sensitive Waterway" on the Watercourse Map. The subject land contains such a waterway and therefore Council must consider whether or not the proposal:

- (a) is likely to have any adverse impact on the following:*
 - (i) the water quality and flows within a watercourse*
 - (ii) aquatic and riparian species, habitats and ecosystems of the watercourse*
 - (iii) the stability of the bed and banks of the watercourse*
 - (iv) the free passage of fish and other aquatic organisms within or along the watercourse*
 - (v) any future rehabilitation of the watercourse and its riparian areas, and*
- (b) is likely to increase water extraction from the watercourse.*

Additionally, consent may not be granted until Council is satisfied that:

- (a) the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*
- (b) if that impact cannot be reasonably avoided - the development is designed, sited and will be managed to minimise that impact, or*
- (c) if that impact cannot be minimised - the development will be managed to mitigate that impact.*

Comment: While the subject site does contain a sensitive waterway, the modified proposal has been designed to site the buildings approximately 873m from the waterway. This provides a reasonable separation distance to manage the post development runoff. Additionally, stormwater retention via rainwater tanks may further reduces potential risk to the water course. This option may be conditioned on the consent.

Overall, while there will always remain a risk to the waterway under extreme circumstances such as record storms and the like, it is considered that the risk of adverse impact can be appropriately managed to an acceptable level of risk.

Clause 6.7 – Land affected by karst

The objective of this clause is to ensure that development, in areas of subsidence risk from karst, matches the underlying geotechnical conditions of the land, is restricted on unsuitable land and does not endanger life or property. Before determining a development application for development on land to which this Clause applies, Council must consider the following in relation to the risk of subsidence to the development:

- (a) the development's design and construction methods,*

- (b) the specific geotechnical constraints of the site,*
- (c) waste water and stormwater management and drainage on the site.*

Furthermore, Council must be satisfied that:

- (i) the development is designed, sited and will be managed to avoid any subsidence risk or significant adverse impact from subsidence on the development or on the land surrounding the development, or*
- (ii) if that risk or impact cannot be avoided by adopting feasible alternatives—the development is designed, sited and will be managed to minimise that risk or impact, or*
- (iii) if that risk or impact cannot be minimised—the development will be managed to mitigate that risk or impact, and*
- (iv) the site of the development will have adequate waste water and stormwater management and drainage to ensure that the rate, volume and quality of water runoff is not affected by the development.*

Comment: The modified proposal will have minimal impact to the Karst identified area.

Clause 6.8 - Essential Services

Clause 6.8 applies and states:

Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required:

- (a) the supply of water,*
- (b) the supply of electricity,*
- (c) the disposal and management of sewage,*
- (d) storm water drainage or on-site conservation,*
- (e) suitable road access.*

Comment: In consideration of this clause, all utility services are available to the land and adequate for the modified proposal.

STATE ENVIRONMENTAL PLANNING POLICIES

State Environmental Planning Policy (Resilience and Hazards) 2021

Chapter 4 - Remediation of Land

Pursuant to Clause 4.6 *Contamination and remediation to be considered in determining development application:*

- (1) A consent authority must not consent to the carrying out of any development on land unless:*
 - (a) it has considered whether the land is contaminated, and*

- (b) if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
- (c) if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.*

The subject site is not known to have been used for any potentially contaminating land uses as listed under Table 1 of the contaminated land planning guidelines. Therefore, Council considers that the subject site is suitable for the proposed development without the need for further investigations or remediation.

**State Environmental Planning Policy (Biodiversity and Conservation)
2021**

Chapters 3 and 4 Koala Habitat Protection 2020 and 2021

Cabonne Shire Council is identified within the SEPP Koala Habitat Protection schedule as having koala habitat. A BioNet search did not reveal any sighting of Koalas in the locality.

Figure 5 – Bionet Atlas of NSW Wildlife



It is considered that the modified proposed development has low or no direct impact upon Koalas and their habitat for the following reasons:

- The subject land does not comprise core Koala habitat.
- Not result in the clearing of native vegetation.
- The modified development does not trigger the Biodiversity Offsets Scheme threshold under the Biodiversity Conservation Act 2016.

In this regard, the modified proposal is considered to satisfy the requirements of the SEPP and a Koala Plan of Management is not required in this instance.

PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION 4.15(1)(a)(ii)

Planning Amendments for Agriculture

The department is proposing changes to make it easier for farmers to use their land in new and innovative ways to complement their existing businesses. This includes tourism activities such as farm experiences, cellar doors and farm stay accommodation. Public exhibition closed on 19 April 2021 and changes are likely to come into effect July 2022.

As this modification is for a dwelling this draft Environmental Planning Instrument is not applicable.

Review of clause 4.6 of the Standard Instrument LEP

The department exhibited an Explanation of Intended Effect (EIE) on the proposed amendments to clause 4.6 of the Standard Instrument LEP from the 31 March until 12 May 2021. The proposed revised clause 4.6 will ensure that applications to vary development standards have a greater focus on the planning outcomes of the proposed development and are consistent with the strategic context of the site, gives weight to the relevant planning objectives that have been developed by councils in consultation with communities, and ensures variations are considered in that context, via revised tests.

The modification does not seek a Clause 4.6 variation (it is a variation to a DCP) and hence this draft Environmental Planning Instrument is not applicable.

DESIGNATED DEVELOPMENT

The proposed modified development is not designated development.

INTEGRATED DEVELOPMENT

The proposed modified development is not integrated development.

PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)

Development Control Plan No -5 General Rural Zones

Development Control Plan 5 – General Rural Zones applies to the subject land. It is considered that the development as modified, is consistent with the DCP 5.

Development Control Plan 15 – Relocatable and Transportable Homes

This DCP also applies to the proposal, and an assessment against the relevant Planning Outcomes has been provided below.

Part 1 – Aims of the plan

The aim of the plan is to control and regulate the standards of transportable dwellings within the whole of the shire and to ensure the construction and completion is to an acceptable standard within an acceptable period.

Part 2 – The approval process

A development application has been lodged for the approval of the manufactured dwelling, information has been lodged as per requirements of Part 2.

Part 3 – Requirements

- No bonds are applicable for the new transportable dwellings.
- The design of the building is considered compatible to the surrounding residential area and amenity.
- The internal floor area of the proposal is 51m², and is less than the 60m² DCP provision.
- The building width is 3.4m, being less than 6m required.
- The building is sited in accordance with the DCP 5 setback requirements.

Comment: The proposed development does not comply with the provisions of the Development Control Plan. However, will have minimal impact if approved and hence variation to internal floor area and building width from the DCP is considered acceptable and sought from Council.

PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)

BASIX Commitments (clause 97A)

BASIX is not applicable to the proposed modified development.

THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)

Visual Impacts

The proposed modified development will have minimal visual impacts.

Amenity

The proposed modified development will have minimal impact to the amenity of the area.

THE SUITABILITY OF THE SITE s4.15(1)(c)

Council has previously determined that the site is suitable for the proposed development. There are no aspects of the site to indicate that it would be unsuitable to accommodate the modified development.

ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)

The proposed development is not defined as advertised development under the provisions of the Community Participation Plan, and as such no formal exhibition of the application was required. No submissions have been received in relation to this application.

PUBLIC INTEREST s4.15(1)(e)

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts. The proposal is not inconsistent with any relevant policy statements, planning studies and guidelines that have not been considered in this assessment.

SUMMARY

The proposed modification is permissible with the consent of council. The proposed development complies with the relevant aims, objectives and provisions of the Cabonne Local Environmental Plan 2012, Development Control Plan 5, but requires a variation to the internal floor area and width from controls from Development Control Plan 15. The modification is consistent with the provisions of Section 4.55(1A) of the Environmental Planning and Assessment Act 1979. A Section 4.15 assessment of the application indicates that the development as modified is acceptable in this instance. Attached is a draft amended notice of approval outlining a range of conditions considered appropriate to ensure the development proceeds in an acceptable manner.

ITEM 23 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\NOTICES - MEETINGS - 1481648

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER'S REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 24 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\PROCEDURES - 1481653

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER'S REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 25 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\NOTICES - MEETINGS - 1481657

RECOMMENDATION

THAT Councillors call any matters of urgency.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

ITEM 26 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.

Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1481660

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 1

TABLE OF CONTENTS

ITEMS FOR DETERMINATION.....	1
ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE	1
ITEM - 2 DECLARATIONS OF INTEREST	1
ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS.....	1
ITEM - 4 MAYORAL MINUTE - APPOINTMENTS.....	1
ITEM - 5 COMMITTEE OF THE WHOLE	4
ITEM - 6 CONFIRMATION OF THE MINUTES.....	4
ITEM - 7 AUSTRALIA DAY AWARDS COMMITTEE MEETING	4
ITEM - 8 GENERAL MANAGER'S CONTRACT RENEWAL.....	5
ITEM - 9 REVIEW OF ORGANISATIONAL STRUCTURE	5
ITEM - 10 CABONNE LOCAL RECOVERY COMMITTEE	5
ITEM - 11 EVENTS ASSISTANCE PROGRAM.....	5
ITEM - 13 POLICY REGISTER - REVIEW BY COUNCIL WITHIN 12 MONTHS OF ELECTION	6
ITEM - 14 LONGS CORNER ESTATE CANOWINDRA - STAGE TWO.....	6
ITEM - 15 DA 2022/0076 - SUBDIVISION OF LOT 2 DP 1266298, 75 BELGRAVIA ROAD, MULLION CREEK.....	6
ITEM - 16 QUESTIONS FOR NEXT MEETING.....	7
ITEM - 17 BUSINESS PAPER ITEMS FOR NOTING	7
ITEMS FOR NOTATION.....	7
ITEM - 3 MILLTHORPE AFTER SCHOOL CARE	7
ITEM - 2 COMMUNITY & ECONOMY UPDATE - FLOOD RESPONSE.....	7
ITEM - 18 MATTERS OF URGENCY	8
ITEM - 19 COMMITTEE OF THE WHOLE SECTION OF THE MEETING	8
ITEM - 12 LOCAL GOVERNMENT BOUNDARIES COMMISSION REVIEW.....	8
ITEM - 20 PRESENTATION OF 2021/2022 FINANCIAL STATEMENTS.....	9
CONFIDENTIAL ITEMS	9
ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE	9
ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING	10
ITEM - 3 PLANT REPLACEMENT.....	10

THIS IS PAGE NO 1 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 13 DECEMBER, 2022

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 2

ITEM - 4 PLANT REPLACEMENT	10
ITEM - 5 EVALUATION OF SUBMISSIONS TENDER: "NETWASTE TENDER FOR PROCESSING OF GARDEN ORGANICS, WOOD AND TIMBER" F2923 / F3928	10
REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE	11

**THIS IS PAGE NO 2 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 13 DECEMBER, 2022**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MO LONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 1

PRESENT Cllr K Beatty (in the Chair), Cllrs P Batten, J Jones, L Oldham, K O’Ryan, A Pull, J Weaver.

Also present were the General Manager, Deputy General Manager - Cabonne Services, Deputy General Manager - Cabonne Infrastructure, Department Leader – Innovation & Technology, Department Leader – Governance & Corporate Performance and Governance Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

Apologies were tendered on behalf of Cllrs Nash and Rawson for their absence from the meeting.

MOTION (Oldham/O’Ryan)

THAT the apologies tendered on behalf of Cllrs Nash and Rawson be accepted and the necessary leave of absence be granted.

22/12/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

Cllr Batten declared an interest (identified as an actual conflict of interest, non-significant, non-pecuniary) in item 11 as he is a member of the Banjo Paterson Festival Committee

MOTION (Oldham/O’Ryan)

THAT the declaration of interest be noted.

22/12/02 Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

MOTION (Oldham/Batten)

THAT it be noted there were nil declarations for political donations.

22/12/03 Carried

ITEM - 4 MAYORAL MINUTE - APPOINTMENTS

THIS IS PAGE NO 1 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 DECEMBER, 2022

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 2

Proceedings in Brief

The Mayor acknowledged the tragedy that took place in Queensland with the loss of two police officers and a civilian, and wished to pass on his condolences to the family.

Clr Beatty

22/11/22 – Attended media interviews regarding flooding. Attended Cudal Depot breakfast and addressed staff. Attended Eugowra to meet with Premier the Hon. Dominic Perrottet and the Hon. Steph Cooke, Minister for Emergency Services and Resilience for a briefing on flooding. Met with the Hon. Anthony Albanese, Prime Minister for a briefing on floods and did a tour of Eugowra. Met with the Hon. Paul Toole, Deputy Premier and The Hon. Steph Cooke, Minister for Emergency Services and Resilience and the Hon. Scott Barrett, MLC. Attended the ordinary council meeting and an interview with media.

23/11/22 – Attended an interview with Sky News. Attended an interview with Neil Gill radio program. Attended the Molong Depot breakfast and addressed staff. Attended Eugowra flood recovery meeting at Eugowra Bowling Club. Attended Eugowra Museum. Met with BlazeAid at Molong Showground. Attended the Molong office for an ARIC meeting. Attended a meeting with the General Manager.

24/11/22 – Attended an interview with B Rock FM on Central NSW Joint Organisation (CNSWJO) matters. Attended the Molong office for a meeting with the General Manager.

25/11/22 – Attended the Cudal Twilight Christmas markets.

27/11/22 – Attended an interview with The Herald newspaper regarding flood recovery. Attended and interview with ABC Radio.

29/11/22 – Attended an interview with ABC Radio regarding flood recovery.

30/11/22 – Attended the Molong office for an interview with the General Manager. Attended a meeting with Dr Williams regarding Health One.

01/12/22 – Attended an interview with 2WS Sydney regarding flood recovery.

02/12/22 – Attended Orange360 CEO interviews. Attended a media conference with the Hon. Sam Faraway, Minister for Regional Transport and Roads regarding additional road recovery assistance.

04/12/22 – Attended an interview with ABC Radio regarding flood recovery.

05/12/22 – Attended the Molong office for a meeting with the General Manager. Attended an interview with Prime and Win News regarding Flood Recovery. Attended an interview with 2SM Sydney regarding flood recovery. Attended an interview with ABC Radio.

06/12/22 – Attended the Molong office for a meeting with the General Manager. Attended an interview with Prime News regarding Canowindra Medical Centre. Attended a meeting with Molong business owners regarding flood recovery.

THIS IS PAGE NO 2 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 DECEMBER, 2022

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 3

07/12/22 – Attended an interview with B Rock FM regarding CNSWJO matters. Attended an interview with Neil Gill radio program. Attended a meeting with Christine McIntosh regarding flood recovery.

08/12/22 – Attended the Molong office for a meeting with the General Manager. Attended an interview with ABC regarding flood recovery.

11/12/22 – Attended an interview with ABC Radio regarding flood recovery.

Clr Jones

22/11/22 – Attended the Cudal Depot for breakfast with staff. Attended Eugowra with the Mayor and met with Premier the Hon. Dominic Perrottet and the Hon. Steph Cooke, Minister for Emergency Services and Resilience. Attended the business paper review and council meeting. Attended Bank Street, Molong and met with the Hon. Paul Toole, Deputy Premier and The Hon. Steph Cooke, Minister for Emergency Services and Resilience.

23/11/22 – Attended the Molong Depot for breakfast with staff. Attended Eugowra for a meeting with community leaders regarding flood recovery.

26/11/22 – Attended the Cudal Twilight Christmas Markets.

02/12/22 – Attended Eugowra for a meeting with community leaders about flood recovery. Attended Molong Christmas Shopping Night.

12/12/22 – Attended the Molong Central School Presentation evening.

Clr Weaver

26/11/22 – Attended the Canowindra Uniting Church for the project opening of Canowindra Connection.

01/12/22 – Visited Eugowra and met with Ray Agustin to witness the devastation that the floods caused.

02/12/22 – Spoke with Barry Rue, a local resident who lives close to the flooding issues in Canowindra.

Clr Pull

04/11/22 – Attended the Daroo Business awards.

08/11/22 – Attended the councillor workshop.

08/11/22 to 11/11/22 – Attended Switch NSW Public Libraries annual conference in Albury.

14/11/22 – Inspected flood damage and liaised with residents in Eugowra, Canowindra, Manildra and Molong.

22/11/22 – Attended the ordinary council meeting.

26/11/22 – Met with residents in Canowindra regarding flood clean up.

27/11/22 – Attended flood inspections at Canowindra with residents in need of help with clean-up.

28/11/22 – Attended road inspections at request of residents.

01/12/22 – Attended Nyrang Creek residents meeting.

THIS IS PAGE NO 3 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 DECEMBER, 2022

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MO LONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 4

12/12/22 – Attended Canowindra High School presentation evening. Attended Mullion Creek Progress Association AGM.

13/12/22 – Attended the councillor workshop and ordinary council meeting.

Clr Batten

22/11/22 – Attended the ordinary council meeting.

25/11/22 – Attended Orange360 CEO interviews.

30/11/22 – Attended Cudal Public School presentation.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

22/12/04 Carried

ITEM - 5 COMMITTEE OF THE WHOLE

Proceedings in Brief

It was noted Clr Batten called item 12 to be debated in Committee of the Whole.

MOTION (Weaver/Pull)

THAT item 12 be debated in Committee of the Whole.

22/12/05 Carried

ITEM - 6 CONFIRMATION OF THE MINUTES

MOTION (Weaver/Batten)

THAT the minutes of the Ordinary Council meeting held on 22 November 2022 be adopted.

22/12/06 Carried

ITEM - 7 AUSTRALIA DAY AWARDS COMMITTEE MEETING

MOTION (Pull/Weaver)

THAT the report and recommendations of the Australia Day Awards Committee Meeting of Cabonne Council held on 27 October 2022 and 22 November 2022 be adopted.

22/12/07 Carried

It was noted the time being 2.21pm the General Manager declared an interest and left the Chamber.

THIS IS PAGE NO 4 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 DECEMBER, 2022

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 5

ITEM - 8 GENERAL MANAGER'S CONTRACT RENEWAL

MOTION (Weaver/Jones)

THAT Council authorise the signing and affixing of the Common Seal to the General Manager's Contract for the period 15 April 2023 – 15 April 2028.

22/12/08 Carried

It was noted the time being 2.21pm the General Manager returned to the Chamber.

ITEM - 9 REVIEW OF ORGANISATIONAL STRUCTURE

MOTION (Pull/Batten)

THAT Council's organisational structure consisting of the General Manager, Deputy General Manager Cabonne Services and Deputy General Manager Cabonne Infrastructure be endorsed.

22/12/09 Carried

ITEM - 10 CABONNE LOCAL RECOVERY COMMITTEE

MOTION (Weaver/O'Ryan)

THAT:

1. The Chair of the Local Recovery Committee be the Mayor, and the Deputy Mayor as alternate.
2. The Cabonne Local Recovery Committee include a community representative and alternate from the Eugowra Recovery Advisory Committee and Molong, Cudal, Canowindra community groups.
3. Council adopt the Terms of Reference of the Cabonne Local Recovery Committee
4. Council adopt the Terms of Reference of Eugowra Recovery Advisory Committee.

22/12/10 Carried

It was noted the time being 2.24 Clr Batten declared an interest and left the Chamber.

ITEM - 11 EVENTS ASSISTANCE PROGRAM

MOTION (Oldham/Jones)

THAT council endorse \$2,000 for the Rotary Club of Orange through the 2022/23 Event Assistance Program.

THIS IS PAGE NO 5 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 DECEMBER, 2022

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MO LONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 6

22/12/11 Carried

It was noted the time being 2.25 Clr Batten returned to the Chamber.

It was noted item 12 was called to be debated in Committee of the Whole.

**ITEM - 13 POLICY REGISTER - REVIEW BY COUNCIL WITHIN 12
MONTHS OF ELECTION**

MOTION (Jones/Weaver)

THAT:

1. The policies listed in the report detailed "minor changes" be re-adopted, and
2. The annexed draft Payment for Expenses and Provision of Facilities for Mayor and Councillors Policy (recommended changes detailed in the report) be adopted.

22/12/12 Carried

ITEM - 14 LONGS CORNER ESTATE CANOWINDRA - STAGE TWO

MOTION (Pull/Weaver)

THAT Council:

1. Endorse the progression of Stage 2 of the Longs Corner Estate within the 2022/23 works program;
2. Receive a further report considering the funding of civil construction works for the estate.

22/12/13 Carried

**ITEM - 15 DA 2022/0076 - SUBDIVISION OF LOT 2 DP 1266298, 75
BELGRAVIA ROAD, MULLION CREEK.**

MOTION (O'Ryan/Jones)

THAT Development Application 2022/0076 for subdivision of Lot 2 DP 1266298, 75 Belgravia Road, Mullion Creek, be granted consent subject to the conditions attached.

22/12/14 Carried

The Chair called for a Division of Council (noting the absence of Clr Nash and Clr Rawson – apology) as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion as follows:

THIS IS PAGE NO 6 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 DECEMBER, 2022

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 7

For: Clrs K Beatty, P Batten, J Jones, L Oldham, K O’Ryan, A Pull and J Weaver.

Against – Nil

ITEM - 16 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Jones requested a report on the costs and location of the half-court basketball facility for Molong.

MOTION (Jones/Batten)

THAT Council receive a report to a future Council meeting in relation to costs and location of the half-court basketball facility for Molong.

22/12/15 Carried

ITEM - 17 BUSINESS PAPER ITEMS FOR NOTING

Proceedings in Brief

It was noted Pull called item 3 and Clr Jones called item 2.

MOTION (Pull/Batten)

THAT:

1. Items 2 and 3 be further considered
2. The remaining notation items be noted.

22/12/16 Carried

ITEMS FOR NOTATION

ITEM - 3 MILLTHORPE AFTER SCHOOL CARE

Proceedings in Brief

Clr Pull queried if there are any budget or staffing implications associated with the service being placed with the provider. The Deputy General Manager Services provided clarification.

MOTION (Pull/Batten)

THAT the information be noted.

22/12/17 Carried

ITEM - 2 COMMUNITY & ECONOMY UPDATE - FLOOD RESPONSE

THIS IS PAGE NO 7 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 DECEMBER, 2022

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 8

Proceedings in Brief

Cllrs Jones and Batten acknowledged the Community and Economy team in coordinating the Christmas events that Council worked in partnership with NSW Government in delivering. They noted the events have brought the communities together, with great success for the businesses.

MOTION (Pull/Batten)

THAT the information be noted.

22/12/18 Carried

ITEM - 18 MATTERS OF URGENCY

MOTION (Weaver/O'Ryan)

THAT it be noted there were nil matters of urgency.

22/12/19 Carried

ITEM - 19 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Pull/Jones)

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

22/12/20 Carried

ITEM - 12 LOCAL GOVERNMENT BOUNDARIES COMMISSION REVIEW

Proceedings in Brief

Cllr Batten requested that Council make a submission in response to the Local Government Boundaries Commission review.

Cllr Batten provided an overview of why he believes council should make a submission to the Local Government Boundaries Commission. With recommendations of:

1. That the selection criteria for the position of Chairperson includes demonstration of the capacity to work across the political spectrum and apply a high degree of independence in the role.
2. That the selection criteria for the local government representatives is documented more clearly and advertised accordingly to ensure that the commissioners have the skills and knowledge to perform the role. These selection criteria may include the need for both genders to be represented, have extensive current or recent local government experience as a Councillor.
3. That the NSW Local Government Boundaries Commission is comprised of 5 commissioners comprising:

**THIS IS PAGE NO 8 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 13 DECEMBER, 2022**

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MO LONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 9

An Independent Chairperson appointed by the Minister for Local Government using a transparent selection process

Representative of the Deputy Secretary who is a senior current or recent former employee of the Office of Local Government

Three local government representatives comprised of:

1. A current or recent former councillor with extensive experience from a council located in the Murray Darling Basin
2. A current or recent former councillor with extensive experience from a regional coastal council
3. A current or recent former councillor with extensive experience from a metropolitan council
4. That more weighting is placed on the views of ratepayers especially when these views are consistent with the decisions of councils to support or oppose boundary changes and amalgamations when the Boundaries Commission is making decisions about boundary changes or amalgamations. This weighting should be at least equal to the perceived financial benefits of any proposed changes.

RECOMMENDATION (Batten/Pull)

THAT:

1. Council make a submission in response to the Local Government Boundaries Commission review, based on the support of Council and with assistance of staff; and
2. The submission be in line with Clr Batten's comments as detailed in the proceedings in brief.

1. Carried

ITEM - 20 PRESENTATION OF 2021/2022 FINANCIAL STATEMENTS

Proceedings in Brief

The Mayor congratulated and thanked the Finance Team for their efforts in delivering the 2021/2022 Financial Statements.

RECOMMENDATION (Weaver/Jones)

THAT Council note the report.

2. Carried

It was noted the time being 2.52pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED

THIS IS PAGE NO 9 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 DECEMBER, 2022

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 10

COMMITTEE OF THE WHOLE

RECOMMENDATION (Weaver/Batten)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

3. Carried

**ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE
MEETING**

RECOMMENDATION (Batten/Weaver)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Ordinary Council meeting held on 22 November 2022 and Australia Day Committee meeting held on 22 November 2022 are sufficient to state the general effect of the proceeding in Closed Committee.

4. Carried

ITEM - 3 PLANT REPLACEMENT

RECOMMENDATION (Jones/Weaver)

THAT Council endorse the purchase from Westrac Pty Ltd, two Caterpillar SC68B smooth drum rollers for a total purchase of \$388,000 excl. GST.

5. Carried

ITEM - 4 PLANT REPLACEMENT

MOTION (Batten/Jones)

THAT Council endorse the purchase from METELE Pty Ltd, Wagga Trucks for a Mack Superliner, for the purchase price of \$337,800 excl. GST

6. Carried

**ITEM - 5 EVALUATION OF SUBMISSIONS TENDER: "NETWASTE
TENDER FOR PROCESSING OF GARDEN ORGANICS, WOOD**

THIS IS PAGE NO 10 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 13 DECEMBER, 2022

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 2:00PM**

Page 11

AND TIMBER" F2923 / F3928

RECOMMENDATION (Weaver/O'Ryan)

THAT:

1. Tender F3928 for the Processing of Garden Organics, Wood and Timber be awarded to Davis Earthmoving Pty Ltd for their tendered price as set out in this report for the initial two (2) year term with the option of two (2) x 12-month available extensions.
2. As the existing contract expiry date (14 November 2022) has surpassed, a new contract start date for the two (2) year term will be advised by NetWaste upon endorsement from the NetWaste Steering Committee, and engagement of Davis Earthmoving Pty Ltd.
3. Delegate the authority to execute the contracts for the Processing of Garden Organics, Wood and Timber to the Chief Executive Officer and permission be granted for the use of the Council Seal on any relevant document if required.

7. Carried

It was noted the time being 3.04pm the Mayor resumed the Ordinary Meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Batten/Jones)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 13 December, 2022 be adopted.

22/12/21 Carried

There being no further business, the meeting closed at 3.04pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 28 February, 2023 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

**THIS IS PAGE NO 11 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 13 DECEMBER, 2022**



Quarterly Operational Plan Report

Q2 Half Yearly Report

2022/2023

Traffic Lights



Progress Indicator Key:

- - Not progressing
- - Progressing
- - Complete
- - Not due to start




Half Yearly Review | 2023/23

Delivering Quality Local Government Services**Finance**




Appropriate strategies & systems are in place that support sound financial management.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.1.1a	Provide financial systems, procedures and practices that are in line with industry best practice and compliant with applicable legislation.	Maintain Council's financial systems and ensure software updates are completed.	IT Department update software updates on a timely manner, all software requests are being managed in a timely manner.	95%	Finance request software updates & fixes regularly mostly based around Magiq Performance & Synergy. Magiq Performance has had some issues with it's connectivity between the two software providers & IT Are working on solutions for this. Finance are offering all Council staff training on the use of both software scheduled for 31/01/2023	
1.1.1.1b	Provide financial systems, procedures and practices that are in line with industry best practice and compliant with applicable legislation.	Compliance register for finance is reviewed and updated.	Register is updated on a monthly basis.	75%	No change this quarter on compliance register. Finance have monthly staff meeting & we review & monitor processes	




Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.1.1c	Provide financial systems, procedures and practices that are in line with industry best practice and compliant with applicable legislation.	New Accounting standards adopted.	Adoption is recognised in the financial statements.	10%	DL - Finance follows recommendations from OLG newsletters, auditor, reviewing newsletters from CPA Australia to keep abreast of reviews & changes to accounting standards.	
1.1.1.1d	Provide financial systems, procedures and practices that are in line with industry best practice and compliant with applicable legislation.	Review policies to ensure compliance.	Yearly review.	20%	Customer Service & All rates policies have been updated. No other policies have been reviewed. Scheduled for April-June after budget 2023/2024 has been completed.	
1.1.1.1e	Provide financial systems, procedures and practices that are in line with industry best practice and compliant with applicable legislation.	Manage risks.	Update Pulse risks.	50%	DL Finance updated on a quarterly basis.	

Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.1.1f	Provide financial systems, procedures and practices that are in line with industry best practice and compliant with applicable legislation.	Staff are complying with procedures and practices.	Finance Control reports by staff to ensure ledgers are in balance - Monthly.	80%	Most staff have updated control reports. However, 2 staff members are behind. A review has taken place on some processing and a system has been implemented for some task re-allocation to allow these 2 members time to be up to date. The reallocation of duties will come into effect 6 February 2023 within the Finance team.	
1.1.1.2a	Manage Council funds to ensure long-term financial sustainability and viability.	Levying Rates & Charges in accordance with the Local Government Act.	<p>Rates levy raised and rates notices issues by statutory deadlines.</p> <p>Water & Sewer notices raised by statutory deadlines.</p> <p>Ensure rate collection at end of financial year is >95%.</p> <p>Ensure debt recovery activities are in line with policy.</p>	80%	Qtr Update: 3rd Instalment notices sent out and payment due at the end of February. We are currently entering Water metre reads and accounts will be issued February. The reads are going quite well in comparison to last quarter where there was significant delays getting the reading sheets back into Finance.	
1.1.1.2b	Manage Council funds to ensure long-term financial		Ensure maximum return on investment is achieved, whilst	80%		


Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	sustainability and viability.	Maximise income sources through investments.	outperforming the 90 day bank bill swap rate (BBS rate). Review the Investment Policy yearly for any new opportunities in the market.		Unchanged. Intention to review investment policy as soon as practical	
1.1.1.2c	Manage Council funds to ensure long-term financial sustainability and viability.	Grants and contributions are received in a timely manner.	Grant milestones are met in accordance with grant guidelines.	60%	DL & Financial accountant were behind in updating Financial Grant Data due to 2022 Financial statements; however, we have made a conscious effort in January 2023 to update and make improvements to our grant spreadsheet. With the addition of columns such as TOTAL grant funding, spending to date will see some improvements in data available	
1.1.1.2d	Manage Council funds to ensure long-term financial sustainability and viability.	Council's internal reserves are monitored and reported.	reserve listing reported to Council on a quarterly basis.	90%	Quarterly QBR & reserve movements maintained and reported	
1.1.1.2e	Manage Council funds to ensure long-term financial	Monitor Key Ratios and take active steps to address concerns	Reported in the annual financial statements.	5%	Final Audit report issued in January 2023. All key financial indicators are	




Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	sustainability and viability.	identified by External Audit.			reported in the annual financial statements. DL is looking to make improvements to ELT reporting monthly. This is in progress. QBR reporting qtrly continues	

Accurately report financial activities to council and community.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.2.1a	Reporting obligations are met in accordance with legislation.	Complete Council's annual financial statements within statutory timeframes.	Lodge audited financial statements with Office of Local Government (OLG) by 31 October. Lodge Financial Data Return with OLG by 31 October.	100%	Extension was requested & granted until 16 December 2022. Cabonne Council Annual Financial Statements sent to OLG 06/12/2022 HAVE already paid & have cloud 2023 Financial Year statements. Have had LG Solutions provide task to complete in May & June 2023 ready for the new year end. Once all checklist are	



Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.2.1b	Reporting obligations are met in accordance with legislation.	Complete and report the annual budget.	Undertake draft budget preparation according to IP&R timeframes. Adoption by Council by 30 June.	100%	completed in May & June 2023 we should be ready to complete the year end with ledgers already linked to the software. Completed & uploaded	
1.1.2.1c	Reporting obligations are met in accordance with legislation.	Undertake review of Council's budget on a quarterly basis.	Quarterly Budget Review (QBR) report to Council no later than 2 months after quarter end.	45%	QBRs processing end of January / early February as we have had ongoing issues with Magiq performance	
1.1.2.1d	Reporting obligations are met in accordance with legislation.	Prepare Long Term Financial Plan.	IP&R lodgement in June.	5%	Reviewed but not worked on yet. To discuss further	



Deliver financial services that are modern, effective and relevant.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.3.1a	Financial systems are continually	Maintain Financial systems to ensure	Explore the new technologies available	5%	Currently exploring current issues with software	


Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	monitored and kept up to date.	they are relevant, and up to date functions are available.	to the existing IT systems. Check for regular updates.		system used for payroll. Have tasked the Financial Accountant to create a list of payroll issues so that DL & Financial Accountant can resolve the issues directly with the service provider. If there is no work around we will be investigating new payroll upgrade. Have met with Nathan 25/01/2023 to discuss new technologies. He has sent some data / quotes around upgrading to Altus.	
1.1.3.1b	Financial systems are continually monitored and kept up to date.	Provide key internal stakeholders with the necessary financial information to enable them to deliver their department plans.	Monthly financial reports are made available. Training in financial systems.	30%	Indepth training scheduled for 21 January 2023 for non-finance staff fo both Synergy & Magiq Performance. Finance staff have undertaken external Magiq Performance training early January 2023 which was beneficial. Finance staff send weekly/fortnightly reports on many projects that the budget is being monitored very closing to all involved parties - EG Swimming Pools,	

Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.3.2a	Deliver an accounts payable service that is modern and electronic.	Deliver a fully electronic service to customers.	Scan emails and invoices. Email all remittance advices. improve processes internally and purchasing processes.	40%	Insurance Costs, Natural Disasters, Activate Cabonne projects, Age of Fishes During this particular quarter Finance is working on our creditors department to reduce paper. Whilst all remittance advices are sent electronically to all creditors, improvements are being sort in the internal purchase orders delivery to more email based as opposed to departments delivering in paper copies.	
1.1.3.3a	Deliver payroll services to all staff that is modern and effective.	Provide an improved payroll system that is modern, effective and relevant to all users and staff.	Continue to explore online options for leave. Continue to explore new software programs.	40%	DL - Finance met with DL - IT 25/01/2023. This is something that required review. Finance team meeting with Current provider to find workable solutions to current issues and demands. Alternatively, seeking other payroll solutions in conjunction with discussions with IT	

Half Yearly Review | 2023/23



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.3.4a	Provide a fit for purpose rates and water billing services for ratepayers.	Provide a fit for purpose rates and water billing system that is relevant.	Pay rates online. Enquiry of rates balancing online. Work with Urban Services on development of a more effective electronic water meters that will allow customers real time data on usage.	35%	as at January 2023 56.27% of rates collected.	

Governance & Performance




Deliver effective, responsible, ethical leadership and decision making, reflective of the community needs and aspirations.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.1.1a	Corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Review and maintain an effective Enterprise Risk Management Framework	Report to Audit, Risk and Improvement Committee quarterly to ensure independent review of Council's compliance, practices and performances. Annual test and review of Business Continuity Plan. Risk register reported to Executive Leadership Team (ELT) quarterly.	40%	Update reports provided to all ARIC meetings. ERM Strategy has been developed and endorsed by the ARIC, will now be reported to Council for endorsement. The BCP testing that was scheduled for second quarter has been pushed back	





Half Yearly Review **2023/23**

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.1.1b	Corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Support the effective operation of the Audit, Risk, and Improvement Committee (ARIC).	<p>ARIC Terms of Reference reviewed by end December.</p> <p>ARIC Annual Report presented to Council by November.</p> <p>4 ARIC meetings held per year.</p> <p>ARIC independent member performance assessment undertaken by 30 June and results reported to ELT and then ARIC.</p>	25%	<p>due to staff commitments relating to the flood event.</p> <p>ARIC meetings held in July, October, November and December. Next meeting scheduled for 15 March.</p> <p>Working with the ARIC members to develop Internal Audit Charter, 4-Year Strategic Plan.</p>	
1.2.1.1c	Corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Deliver the Strategic Internal Audit Program.	<p>4 audits completed per year as per the Strategic Internal Audit Plan.</p> <p>80% of improvement actions completed.</p> <p>Strategic Internal Audit Plan reviewed by 30 June.</p>	25%	<p>Due to current circumstances relating to the flood event and extra workload on staff the Contracts and Contractor Management Audit that was scheduled has been pushed back. Actions from previous audits are actively being monitored and progress reported to the ARIC.</p>	



Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.1.1d	Corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Review and maintain register of legislative compliance.	100% compliance with relevant legislation, regulation and funding body requirements. Legislative Compliance Register reviews reported to ELT and ARIC quarterly.	15%	Legislative Compliance Register is in implementation phase, the Risk & Legal Coordinator is working with Pulse Software on implementation and rollout but has been delayed due to the flood event and limited staff capacity.	
1.2.1.1e	Corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Monitor and review Council's policies.	Evidence of policy reviews within the required timeframes.	100%	Policy reviews complete - all required strategic policies have been adopted by Council.	
1.2.1.1f	Corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Administration and/or preparation of leases, licences, contracts and tender documents.	Evidence of review and update of procedure and templates for leases and licences annually. Evidence of review of Indemnity and Insurance Clauses in tender documents, contracts and agreements. Evidence of Registers and folders for	15%	Template document created for implementation of licence/lease agreements.	


Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.1.2a	Manage insurance claim portfolio in a timely, effective, and efficient manner while identifying areas for improvement.	Effective resolution of claims against Council in a manner consistent with Council's policies, insurances, legal rights, and obligations.	Contracts/Contractors insurance obligations (CoC) maintained. Number of public liability/professional indemnity insurance claims reported to ELT quarterly.	50%	Risk and Legal Coordinator manages all claims against council in a consistent and timely manner. Introducing reporting to the ELT quarterly.	
1.2.1.2b	Manage insurance claim portfolio in a timely, effective, and efficient manner while identifying areas for improvement.	Complete the annual insurance renewals.	Insurance renewals reviewed and submitted by 30 June.	0%	Not due to start.	
1.2.1.2c	Manage insurance claim portfolio in a timely, effective, and efficient manner while identifying areas for improvement.	Coordinate participation in the Statewide Mutual Continuous Improvement Pathway (CIP) Program.	Submission of completed workbooks by 31 March.	100%	Statewide Continuous Improvement Pathway program has been submitted. Action report will be allocated to leaders for follow up.	
1.2.1.3a	Maintain and review Council information and records management	Facilitate legislatively compliant access to information - as per	Evidence of response within required timeframes.	25%	Two formal GIPA application received this reporting period -	




Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	functions to improve efficiencies and meet legislative compliance.	the Government Information (Public Access) Act.			processed within the required timeframe.	
1.2.1.3b	Maintain and review Council information and records management functions to improve efficiencies and meet legislative compliance.	Review Council's website to ensure Open Access requirements are met to ensure accessibility for residents.	Evidence of review completion annually in line with Agency Information Guide required. Agency Information Guide submitted to the Information Privacy Commissioner by August.	25%	Agency Information Guide reviewed and provided to the Information Privacy Commissioner by the due date and endorsed by Council. Review of Access to Information on Council's website will commence in the next quarter.	
1.2.1.3c	Maintain and review Council information and records management functions to improve efficiencies and meet legislative compliance.	Monitor and register all inwards electronic email received in Council's generic mailbox into Council's Electronic Document Management System (EDMS) and scan and process to EDMS all hardcopy inwards mail.	Inwards mail and council email registered within 3 days of receipt.	50%	Records staff receive, register and allocate to the relevant officer within the required timeframes. Checks in place to ensure accuracy.	
1.2.1.3d	Maintain and review Council information		100% of new staff trained within induction timeframes.	10%	Working with People & Culture team to	




Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	and records management functions to improve efficiencies and meet legislative compliance.	Enhance and maintain an efficient EDMS.	25% completion of archived records scanned.		ensure all staff are trained as part of the induction process. Scanning project not yet commenced.	

Community is well informed, heard, valued and involved in the future of the Shire.




Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.2.1a	Improve community understanding and awareness of Council decisions.	Facilitate Council and standing committee meeting processes.	Agendas available on website 4 calendar days prior to meeting. Minutes posted to Council website within 5 days.	50%	Council and standing committee agenda and minutes are made available to councillors, staff and the community within the required timeframes.	
1.2.2.1b	Improve community understanding and awareness of Council decisions.	Host Citizenship ceremonies.	Number of ceremonies held. Number of new citizens.	0%	No requirement to hold citizenship ceremony at this stage as there are no conferees awaiting.	
1.2.2.1c	Improve community understanding and awareness of Council decisions.	Coordinate Australia Day events.	Nominations reported to October Council. Ambassador program completed and	100%	Australia Day activities complete. Ambassador appointed for Cabonne was Cheryl Koenig. Events	

Half Yearly Review | 2023/23





Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
			ambassador appointed by December. Events held in 10 towns and villages. Wrap up report provided to ELT following events.		were held 10 towns and villages. Wrap up report prepared for the February Council meeting.	
1.2.2.1d	Improve community understanding and awareness of Council decisions.	Support Council's section 355 committees.	Section 355 Committee Operational Manual reviewed and endorsed by ELT by June 2023.	25%	Section 355 Committee Operations Manual has been drafted but is being reviewed again to incorporate recommendations from the ELT.	
1.2.2.2a	Deliver appropriate, responsive, and effective service to our customers.	Provide quality customer service from the Centralised Switchboard operation.	Evidence of compliance with Customer Service Policy.	50%	Records staff answer calls within 3 rings (where possible) and either assist with the enquiry themselves or transfer to the relevant department.	
1.2.2.2b	Deliver appropriate, responsive, and effective service to our customers.	Ensure that complaints are appropriately managed as per the Complaints Management Policy.	Reports provided to ELT monthly.	40%	Complaints Handling Policy reviewed and adopted. Complaints managed by the Corporate Performance Officer and reported to the ELT monthly.	

Half Yearly Review | 2023/23

Council is high performing, adaptive and resilient.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.3.1a	Corporate performance measures and targets are identified, monitored and achieved.	Review Department Plan reporting and department performance measures.	Leaders present 3 times (February, May and October) annually on department performance.	75%	Leaders presented at the Leaders Forum in July and October on how they are tracking in regard to their department plans and operational performance measures. Next Leaders Forum is scheduled for 1 March 2023.	
1.2.3.1b	Corporate performance measures and targets are identified, monitored and achieved.	Department Plans are reviewed, and priorities and goals are determined.	Plans reviewed by leaders and endorsed by ELT in June annually. Evidence of goals aligning with operational plan.	100%	Department Plans have been reviewed by each of the department leaders. Goals and updates were presented to the Leaders Forum held in October 2022.	
1.2.3.1c	Corporate performance measures and targets are identified, monitored and achieved.	Corporate measures are embedded in senior staff contracts.	Evidence of measures included and tracked.	15%	Transformation Leader - no further action to report this quarter.	
1.2.3.1d	Corporate performance	Annual service reviews of Council	Evidence of planning of service review	50%	Community Services Review to be completed	

Half Yearly Review 2023/23




Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	measures and targets are identified, monitored and achieved.	operations undertaken.	requirements for all Council areas. Undertake service review program by end of 2022/23.		by mid-February. Service review framework timelines reviewed - commence from May 2023.	
1.2.3.2a	Develop and implement a continuous improvement framework and program.	Continuous improvement framework, tools and capability developed.	Evidence of a culture of improvement.	15%	Transformation Leader - no further actions to report this quarter.	
1.2.3.2b	Develop and implement a continuous improvement framework and program.	Examples of improvement in department plans.	Identified improvement reported through department plan updates.	35%	Each department leader presents to the Leaders Forum innovations and improvements in their area. Improvements could be the result of a recent internal audit undertaken and are also reflected in the review process of the internal audit program.	
1.2.3.2c	Develop and implement a continuous improvement framework and program.	Improvements are recorded and efficiencies identified.	Evidence of improvement and innovation that achieves savings, efficiencies or improved service delivery	20%	Transformation Leader - Annually all improvement options are reported to the ELT. Yet to determine how to records efficiencies other than in	

Half Yearly Review | 2023/23


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
			reported to ELT annually.		department planning process.	

Innovation & Technology



Information technology is leveraged to increase efficiency, effectiveness, and security across Council.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.3.1.1a	Provision of effective and secure Information Technology (IT) systems for Council.	Implement Horizon 1 actions from the endorsed IT Strategy.	90%+ of endorsed actions completed. Quarterly progress reporting to ELT.	40%	Multiple projects are underway, with some completed. DL - IT involved in flood recovery efforts affecting progress.	
1.3.1.1d	Provision of effective and secure Information Technology (IT) systems for Council.	Provide responsive and effective IT support services.	85% of Helpdesk tickets resolved within 3 business days. 75% First Call Resolution Rate. Evidence of service improvement.	50%	IT Support Services continue to be provided, implementing a new service desk tool, failed to recruit an Innovation & Technology Officer to assist IT Coordinator, looking to recruit a Trainee instead.	
1.3.1.1e	Provision of effective and secure Information Technology (IT)	Provide fit for purpose Geographical Information System (GIS) services.	Evidence of effective use of GIS in Council operations.	50%	GIS is in use, cadastre layers updated automatically,	

Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.3.1.1f	systems for Council. Provision of effective and secure Information Technology (IT) systems for Council.	Ensure Council adequately manages its cybersecurity risks.	100% of Cadastre updates processed. Evidence of annual review of cybersecurity framework. Evidence of service improvement. 100% staff annual awareness training completed.	15%	requests for new data treated as they arise. New starters undertaking Cybersecurity awareness training when starting, have not commenced other initiatives.	

Council proactively meets the challenges and addresses the risks posed by a changing climate.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.3.2.1a	Develop relevant plans for Council to mitigate, adapt, and innovate to ensure resilience to the impacts of climate change on the Cabonne LGA.	Implement the adopted and prioritised actions from Council's Renewable Energy Action Plan (REAP).	Progress reported to Council annually.	25%	Working with General Manager to progress mid-scale solar farm. Funding secured for battery component, Development Application out on display. Electrical firm engaged to complete required electrical network studies.	
1.3.2.1b	Develop relevant plans	Implement the adopted actions from Council's	Progress reported to Council annually.	35%	Adoption of plan has been delayed, need to	

Half Yearly Review 2023/23



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	for Council to mitigate, adapt, and innovate to ensure resilience to the impacts of climate change on the Cabonne LGA.	Emissions Reduction Plan (ERP).			develop some more defined actions to give Council confidence to adopt targets.	
1.3.2.1c	Develop relevant plans for Council to mitigate, adapt, and innovate to ensure resilience to the impacts of climate change on the Cabonne LGA.	Develop and implement the adopted and prioritised actions from Council's Climate Change Adaptation Plan.	Work with stakeholders to complete a phased approach, including with StateCover and StateWide (Council's insurance body) by June 2023.	0%	Workshop was cancelled due to flood impacts.	
1.3.2.1d	Develop relevant plans for Council to mitigate, adapt, and innovate to ensure resilience to the impacts of climate change	Attendance and participation with Central NSW JO Sustainability Group.	75% attendance at meetings. Evidence of participation in initiatives.	50%	100% attendance at meeting and participating in initiatives relevant to Council such as the electricity contracts (both small and large sites) and the EV charger location review.	

Half Yearly Review | 2023/23






Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	on the Cabonne LGA.					

People and Culture





Develop, maintain, and retain a capable workforce.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.1a	Develop, implement and monitor organisation workforce requirements.	Completion and then update annually of Workforce Management Strategy review including succession planning strategies.	Evidence of ongoing review of Workforce Management Strategy by end of May. Workforce Management Strategy endorsed by Council by June.	30%	developing demographics and statistics to update plan by May 2023	
1.4.1.1b	Develop, implement and monitor organisation workforce requirements.	Undertake annual department workforce profile reviews with department leaders.	Evidence of annual workforce profile review reports presented to ELT as required.	60%	Transport Infrastructure almost complete, will be finalised when Leader & Delivery Coordinator are in place. Plant & Depots next in line	



Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.1c	Develop, implement and monitor organisation workforce requirements.	Deliver induction programs with ongoing improvements of process.	All new staff inducted within 4 weeks of start date.	70%	Modifications have been made to induction process, content etc	
1.4.1.1d	Develop, implement and monitor organisation workforce requirements.	Monitoring and reporting of probationary check in points.	Evidence of completion of check in points. Fortnightly reporting of probation check in points.	80%	Continued monitoring through visual displays and non conformance is being communicated to DL's	
1.4.1.1e	Develop, implement and monitor organisation workforce requirements.	Develop new recruitment strategy in year one then delivers timely and successful recruitment services.	Quarterly reporting to ELT on 'time to hire' statistics. Evidence of timely recruitment activities.	30%	Recruitment stats delivered to ELT Feb 2023	
1.4.1.1f	Develop, implement and monitor organisation workforce requirements.	Ongoing monitoring and analysis of workforce data such as turnover and demographic to inform strategies and decision making.	Report on key workforce data to ELT quarterly. Evidence of data being used for strategy and decision making.	50%	6 monthly ext data and recruitment stats sent to ELT February meeting for notation. This will be completed quarterly from now on	
1.4.1.2a	Review and develop skills and training plans.	Skills and training needs identified and then delivered through	Annual appraisal completed.	60%	PDP Process opened in October 2022, natural disaster have	



Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
		the Professional Development Process (PDP).			delayed completion. Regular updates on non completed PDP's have been sent to ELT and DL's	
1.4.1.2b	Review and develop skills and training plans.	Skills and training needs identified and then delivered through the onboarding process.	Evidence of skills and training delivered.	60%	PDP still continuing and training and skills collected through onboarding portal. We have also logged ticket with Pulse to fix issues with gap awareness in learning module	
1.4.1.3a	Implement the Cabonne Capability Program.	Implement the framework for all positions.	Framework is implemented and managed by June 2023.	75%	Leadership & Coordinator framework in place, the next level down will be trickier, will there be the option of a another grade added to Supervisor roles?	
1.4.1.3b	Implement the Cabonne Capability Program.	Update all position statements to reflect new framework.	Position statements are updated to new format by end of September 2023.	50%	work continuing on this project	
1.4.1.3c	Implement the Cabonne Capability Program.	Update and develop clear processes for the annual cycle of	Goal setting phase completed annually by end April.	90%	Annual cycle is now in place, all reviewers	





Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.4a	Implement leadership capability program.	PDP, including goal setting and performance review. Implement new personal development plans linked to capability areas.	Performance reviews completed annually by end of November. Staff will have a customised personal development plans linked to capability areas annually by October.	80%	have received training on the process PDP process is currently active, once complete personal training plans can be distributed	
1.4.1.4b	Implement leadership capability program.	Complete delivery of leadership program activities.	Evidence of activities delivered through the annual training program.	80%	leadership training being delivered through Mel Hewitt	




Providing a safe and respectful workplace.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.2.1a	Develop and implement the Work Health and Safety Management System (WHSMS).	Implement the WHSMS Framework.	Evidence of implementation by September 2022.	75%	The system is active, WHS Coordinator and SPC Coordinator are continuing to work with all staff on their responsibilities	
1.4.2.1c	Develop and implement the Work Health and Safety Management System (WHSMS).	Continual review of WHSMS Framework in line with ISO45001.	Evidence of reviews completed.	60%	External audit of WHSMS has been delayed due to external factors	


Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.2.1d	Develop and implement the Work Health and Safety Management System (WHSMS).	Ensure staff awareness of Work Health & Safety (WHS) requirements as per role.	Evidence of WHS training as part of induction. Delivery of any identified training requirements.	70%	All new and existing staff are completing online WHS inductions	
1.4.2.1e	Develop and implement the Work Health and Safety Management System (WHSMS).	Compliance to WHSMS Framework.	Evidence of compliance. Reported to ELT quarterly.	85%	compliance is still on track	
1.4.2.2a	Establish a culture of workplace safety and employee well being.	Awareness of cultural expectations.	Delivery of information at 2 Roadshows per year. Monthly induction program.	90%	diversity information is collected on onboarding & offboarding portals	
1.4.2.2b	Establish a culture of workplace safety and employee well being.	Align workplace behaviour with core values.	Evidence of workplace behaviours training as part of induction. Evidence of training of leaders through Safe and Respectful Behaviours.	100%	Visual displays for new supervisors & leaders, all staff have to read and acknowledge safe & respectful behaviours in onboarding portal and is also covered in corporate induction	



Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.2.2c	Establish a culture of workplace safety and employee well being.	Culture of workplace safety which includes daily pre-start meetings for outdoor staff and safety toolbox meetings.	Evidence of meetings.	70%	WHS Coordinator is still attending & participating in toolbox talks, delivering safety information to affected staff	
1.4.2.2d	Establish a culture of workplace safety and employee well being.	An employee wellbeing program is in place.	Program in place with demonstrated benefits from 2022.	100%	Program is in place and operating	
1.4.2.3a	Identify improvement strategies.	Conduct employee engagement survey	Evidence of completion of survey twice annually. Report of findings to leaders for action. Evidence of implementation of improvement strategies.	100%	December 2022 results collated and sent to DL's and ELT	
1.4.2.4a	Ensure injury management is best practice.	Manage workers compensation and Recover at Work (RAW) activities.	Evidence of reduction in lost time claims. Evidence of lost time injury rates. Evidence of reduction in claim costs.	80%	Claims review held with insurer and ELT members in January 2023	


Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.2.4b	Ensure injury management is best practice.	Training provided to RAW coordinators.	Evidence of training completed.	100%	continued professional development for RAW coordinators has been attended, next event is StateCover conference in May 2023	


Implement the Cabonne 2025 Transformation Program.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.3.1a	4-year and annual program developed and delivered.	Cabonne 2025 Program monitored, modified and renewed annually.	Priorities and activities updated in plan annually in January. Evidence that Program remains on target, measurable and achievable.	60%	Regular meetings with Transformation Leader still occurring	
1.4.3.1b	4-year and annual program developed and delivered.	Transformation Program initiatives implemented as per Plan.	Evidence that Council is recognised as a modern efficient council through awards, specifically Bluett Award (apply 23/24).	60%	service reviews continuing with Community Services, workforce profile for Plant & Depots is next in line	






Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.3.1c	4-year and annual program developed and delivered.	Expand the capacity of the People & Culture team to implement improvements to the workforce management systems, processes, and projects.	Annual Plan outcomes and achievements reported annually in December. Improvement Plan adopted and delivered.	60%	SPC Coordinator to attend workforce planning intensive course through LG Professionals in May 2023. Employment Law seminar will also be attended in May	

Plants & Depots**Delivering quality plant and fleet.**





Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.5.1.1a	Manage council's plant and fleet.	Registrations completed.	Standard registrations completed two weeks prior to expiry.	70%	April CED inspections are being completed. expected completion date March 23rd	
1.5.1.1b		Replace plant and fleet in line with Council's	Conditional registrations completed two weeks prior to expiry. Monthly reports to ELT on replacement program.	90%	On Track. Only one item of heavy plant is	

Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	Manage council's plant and fleet.	plant replacement program.	Evidence of adherence to Institute of Public Works Engineering Australasia (IPWEA) Standard.		expected to be delayed delivery.	
1.5.1.1c	Manage council's plant and fleet.	Harmonisation of Conditional registration dates.	All registrations to align to 1 November.	80%	New Plant requiring Conditional registration is registered to November 1, * new items so far this 2022/2023 year.	
1.5.1.1d	Manage council's plant and fleet.	Monitor and report on plant utilisation.	Monitor and quarterly report to ELT on plant utilisation.	50%	Plant utilisation reported Quarterly	
1.5.1.1e	Manage council's plant and fleet.	Coordinate external plant hire.	Adherence to plant and equipment hiring form by staff.	80%	External Plant hire is coordinated by the Purchasing officer	
1.5.1.1f	Manage council's plant and fleet.	Implement actions of the fleet management strategy.	Delivery of action plan within strategy.	70%	Review of Plant hire rates has been reviewed.. Plant utilisation reported Quarterly.	

Half Yearly Review | 2023/23




Effectively manage Council's depot operations.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.5.2.1a	Manage Council's store operations.	Stocktakes completed.	2 stocktakes completed per year.	50%	No stocktake in December.	
			Error rate of less than 5%.			
1.5.2.2a	Depot facilities are fit for purpose.	Undertake depots masterplan to define future needs and requirements.	Evidence of completed masterplan by end of 2023.	30%	In the process of writing a Depot masterplan.	
1.5.2.2b	Depot facilities are fit for purpose.	Implement actions from masterplan.	Evidence of completed program annually.	30%	Depot master plan being developed.	
1.5.2.2c	Depot facilities are fit for purpose.	Maintain security at all operational depots.	Maintenance of security gates at depots.	80%	Camera's ordered, awaiting delivery	
			Evidence of compliance to alarm responses.			





Half Yearly Review | 2023/23

Delivering Quality Urban & Transport Infrastructure**Community Amenity & Recreation**





Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.1.1.1a	Maintain pools to meet the needs of all pool users.	Review the actions from the Pools Audit.	All incidents at pools investigated and actions implemented.	50%	All Cabonne Pools are being managed internally, evaluation to be completed at the end of the pool season.	
2.1.1.1b	Maintain pools to meet the needs of all pool users.	Implement the actions from the Cabonne Pools Masterplan.	Deliver program of masterplan recommendations.	50%	New management model has been implemented. Review to be undertaken at the end of the pool season. Funding has been announced for pool upgrades through Resources for Regions Fund	
2.1.1.1c	Maintain pools to meet the needs of all pool users.	Water testing compliance at Council pools.	80% compliance with water testing.	50%	Water tests completed after the flood event at the Molong and Eugowra pools. Water tests completed regularly	

Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.1.1.1d	Maintain pools to meet the needs of all pool users.	Operate pools in accordance with the Operation and Maintenance Manual.	Conduct annual review of all Council pools for the past season.	50%	at all Cabonne pools in accordance with NSW Health guidelines. Current O&M manual being used for pool operations.	
2.1.1.1e	Maintain pools to meet the needs of all pool users.	Support and engage with the Cabonne Pools Advisory Committee.	Two meetings held per year. Evidence of minutes actioned.	50%	Engagement continues. Next meeting scheduled in March 2023 to coincide with end of pool season.	
2.1.1.2a	Maintain sporting facilities to meet the needs of the community.	Maintain sporting facilities in accordance with agreed levels of service.	Review levels of service for sporting facilities by end of 2023. Evidence of compliance with set standards.	25%	Ongoing maintenance continues. Working to restore flood damaged sporting facilities. Progress will most likely be impacted by flood recovery work.	
2.1.1.2b	Maintain sporting facilities to meet the needs of the community.	Support and engage with relevant section 355 committees and key user groups.	Council representative attends 100% of section 355 committee meetings.	50%	Continuing to meet with user groups and committees to ensure our sporting	

Half Yearly Review **2023/23**

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.1.1.3a	Maintain parks and gardens to safe operational standards.	Maintain parks and gardens in accordance with agreed levels of service.	Evidence of engagement with key community groups. Review levels of service for parks and gardens facilities by end of 2023. Evidence of compliance with set standards.	30%	facilities are meeting the community needs. Standard operations and maintenance continuing.	
2.1.14a	Maintain playgrounds to safe operational standards.	Maintain playgrounds in accordance with agreed levels of service.	Review levels of service for playgrounds facilities by end of 2023. Evidence of compliance with set standards.	50%	Weekly playground checks being completed.	
2.1.1.5a	Maintain the Council's properties and buildings to safe operational standards.	Carry out inspections and maintenance in accordance with agreed levels of service.	Evidence of compliance with set standards.	50%	Agreed level of service not completed yet. Standard operation and maintenance continues.	
2.1.1.6a	Formalise and implement Crown Land Plans of Management (POM).	Formalise all Plans of Management.	Completed plans for all Crown Land categories. Consultation with all key stakeholders. Adoption by Council.	50%	Draft POM delayed; A consultant has been engaged and has been sent all the information to begin putting the draft together.	


Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.1.1.6b	Formalise and implement Crown Land Plans of Management (POM).	Implement Plans of Management.	Evidence of plan of management implemented for all Crown Land categories.	0%	After POM has been adopted by council	
2.1.1.7a	Implement the Activate Cabonne program.	Deliver projects as detailed in the Activate Cabonne Program.	<p>Evidence of completion of Canowindra Grandstand and Amenities.</p> <p>Evidence of completion of Canowindra Grandstand and Amenities - Additional Change Rooms.</p> <p>Evidence of completion of Canowindra Central Business District Activation - Stage 1.</p> <p>Evidence of completion of Canowindra Swinging Bridge Precinct Activation - Stage 1.</p> <p>Evidence of completion of Molong Central Business District Activation - Stage 1.</p> <p>Evidence of completion of Cabonne Community Centre.</p>	30%	Project manager and officer have started the procurement process.	



Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
			<p>Evidence of completion of Eugowra Multi-purpose Centre.</p> <p>Evidence of completion of Cabonne Communities Footpath Extension Program - Phase 1.</p> <p>Evidence of completion of Cabonne Town and Villages Entry Signage.</p> <p>Evidence of completion of Activate Cabonne Swimming Pools - Stage 1.</p> <p>Evidence of completion of Peak Hill Road Upgrade.</p>			

Undertake emergency management responsibilities.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.1.2.1a	Support the appropriate emergency management lead agency in the planning and management of emergency events.	Review of emergency management plan.	Evidence of annual review undertaken.	50%	Assist LEMO with emergency management response. Review is underway, but has been placed on hold during flood recovery. Will be	


Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.1.2.1b	Support the appropriate emergency management lead agency in the planning and management of emergency events.	Conduct Local Emergency Management Committee (LEMC).	Evidence of quarterly meeting undertaken.	50%	completed by end of financial year. Support to LEMO as alternate, specifically during disaster events. completed desktop exercise with DPIE and OCC on Lake Canobolas Dam emergency plan. To LEMC meetings held for current year.	
2.1.2.1c	Support the appropriate emergency management lead agency in the planning and management of emergency events.	Provide assistance to combat agencies if required.	Evidence of assistance provided when required.	50%	Support continues. Emergency Operations Centre activation occurred November flood event.	

Manage Council's urban maintenance and improvement programs.


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.1.3.1a	Undertake street & gutter cleaning and	Carry out street & gutter cleaning and town entrance mowing in accordance with	Review levels of service for street & gutter cleaning and town entrance mowing by end	50%	Normal activity in cleaning and mowing program	

Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	town entrance mowing.	agreed levels of service.	of 2023.			
2.1.3.2a	Complete annual tree maintenance and hazard removal program.	Annual tree maintenance and hazard removal program completed.	Evidence of compliance with set standards. Evidence of completed program.	50%	Work continues, more work will occur during the cooler months.	

Transport Infrastructure




Provide a road network that meets the needs of the community.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.1.1a	Maintain Council's road network to meet the needs of users.	Undertake road maintenance and routine activities.	% Reseal program delivered. % kerb & gutter maintenance projects delivered. Maintenance grading of unsealed roads in accordance with adopted level of service.	70%	now that we are having some better weather we are making progress with fixing up our network.	



Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.1.2a	Upgrade Council's road network inline with the Strategic Asset Management Plan (SAMP), Long Term Financial Plan (LTFP) and Transport and Drainage Department Plan.	Deliver Council's capital works program.	Respond to customer requests within 10 day response target. % road renewal project delivered. % gravel resheeting program delivered.	5%	some of the capital works have started or been completed and some pushed to next years program due to the recent flooding issues.	
2.2.1.2b	Upgrade Council's road network inline with the Strategic Asset Management Plan (SAMP), Long Term Financial Plan (LTFP) and Transport and Drainage Department Plan.	Opportunities for additional funding of road projects is actively pursued through State and Federal funding programs.	Success of grant funding application for road projects.	50%	council is actively seeking funding from all funding sources. No advice has been received for additional funding for capital works program.	
2.2.1.3a	Lobbying for improvements to the road network within the Cabonne region.	Lobby for the retention and renewal of rail network.	Evidence of lobbying action when matters arise.	50%	No opportunities for advocacy have arisen to promote new or renewed rail infrastructure initiatives. Council has contributed to improvements to rail.	



Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.1.3b	Lobbying for improvements to the road network within the Cabonne region.	Lobby for improved road transport opportunities within the Cabonne region.	Evidence of lobbying action when matters arise.	50%	Advocacy has increased for the addressing of Molong Rail Bridge flooding issues. Lobbying has continued to assist with additional funding for maintenance following 18 months of poor weather conditions. Have received funding of approximately \$4.8M to assist with maintenance.	
2.2.1.4a	Initiate and implement road safety programs.	Implement transport for NSW road safety programs.	Six monthly reports to Council on activities under the road safety program.	65%	we have completed most of the safety improvement works on MR61, some areas we have some warranty work to get back to when we are in the area	
2.2.1.4b	Initiate and implement road safety programs.	Facilitate the Local Traffic Committee.	Traffic committee meetings held quarterly.	50%	Meeting rescheduled from November 2022 to February 2023 due to flood event. Some items for the committee have been	



Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.1.5a	Maintain Council's bridge infrastructure to meet the needs of users.	Undertake bridge maintenance and routine activities.	Evidence of annual inspection of bridges undertaken. Maintenance activities undertaken in accordance with the adopted level of service.	50%	considered through email. we have two Bridges that are damaged from the 2022 November 14 floods that we are doing designs to replace and a betterment on the Nyrang creek bridge as well Canomodine bridge, as bridge assessments on the ones that were affected by the floods.	
2.2.1.6a	Upgrade Council's bridge infrastructure in line with the SAMP and the LTFP.	Deliver Council's capital works program.	Number of bridges replaced and upgraded.	30%	we have two Bridges that are damaged from the 2022 November 14 floods that we are doing designs to replace and a betterment on the Nyrang creek bridge as well as bridge assessments on the ones that were affected by the floods.	


Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.1.6b	Upgrade Council's bridge infrastructure in line with the SAMP and the LTFP.	Opportunities for additional funding of road projects is actively pursued through State and Federal funding programs.	Success of grant funding application for road projects.	35%	council has been active pursuing funding through various state and federal funding Bodies.	
2.2.1.6c	Upgrade Council's bridge infrastructure in line with the SAMP and the LTFP.	Complete Washpen Bridge Replacement.	Project completed by end of June 2023.	10%	washpen bridge has had Geotech + survey completed waiting on the information to come in.	


Health and safety of the community is improved through the provision of a quality footpath network.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.2.1a	Maintain and upgrade Council's footpath network to meet the needs of users in line with the Pedestrian Access and Mobility Plan (PAMP).	Undertake footpath routine maintenance.	Respond to customer requests within 10 day response target.	55%	Footpath maintenance continues in response to service requests and inspections.	
2.2.2.1b	Maintain and upgrade Council's footpath network	Deliver Council's capital works program.	% footpath extension projects delivered.	15%	council is in the process of getting the Tender together to	



Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.2.1c	to meet the needs of users in line with the Pedestrian Access and Mobility Plan (PAMP). Maintain and upgrade Council's footpath network to meet the needs of users in line with the Pedestrian Access and Mobility Plan (PAMP).	Opportunities for additional funding of footpath projects is actively pursued through State and Federal funding programs.	Success of grant funding application for road projects.	10%	put out to the market for our footpath construction for this year. TFNSW has provided additional funding for this year's footpath works. Application has been made for funding in 2023/24 year for further footpath program according to Active Transport Plan.	

Improved drainage services delivered.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.3.1a	Provide drainage networks in urban areas.	Undertake drainage routine maintenance.	Respond to customer requests within 10 day response target.	30%	with all of the inclement weather that the shire has had over the last few years, there has been a large number of roads that have had to have extensive drainage works	





Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.3.1b	Provide drainage networks in urban areas.	Deliver Council's capital works program.	% drainage projects delivered.	50%	carried out on them to help keep the water off the roads both sealed and Gravel. some of the Capital works has been completed like Borenore Road, Burrendong way, cargo road at coffee hill will be completed this year also, Pye st sealing, and Bocobra roads will also be finished in this year's program.	
2.2.3.1c	Provide drainage networks in urban areas.	Internal drainage strategy for Molong township.	Completed by end of 2023.	20%	Molong Flood Study and Risk Management Plan includes a review of Molong drainage, seeking improvement opportunities for known issues	




Flood risk is mitigated and reduced for people and property in the shire.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.4.1a	Manage Cabonne's township floodplains	Manage Molong Floodplain in	Evidence of compliance with management plan.	20%	flood study to be undertaken after the	

Half Yearly Review 2023/23


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	in accordance with management plans.	accordance with management plan.	1 voluntary purchase program every two years.		November floods in the LGA. Voluntary purchase expressions of interest called and considered by floodplain committee. Seeking additional funding to accelerate program.	
2.2.4.1b	Manage Cabonne's township floodplains in accordance with management plans.	Complete Molong floodplain management study and plan reviews.	Evidence of completed plans by end 2023.	20%	Flood study and plan review are underway. Regular updated provided to floodplain committee.	
2.2.4.1c	Manage Cabonne's township floodplains in accordance with management plans.	Implement Molong Floodplain Management Plan.	Evidence of completed actions in accordance to adopted plan.	20%	flood study to be undertaken after the November floods in the LGA	
2.2.4.1d	Manage Cabonne's township floodplains in accordance with management plans.	Manage Eugowra Floodplain in accordance with management plan.	Evidence of compliance with management plan. 1 voluntary purchase program every two years.	20%	flood study to be undertaken after the November floods in the LGA. Voluntary purchase to be considered in 2023. Advocacy for funding to accelerate program is being undertaken.	

Half Yearly Review 2023/23





Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.4.1f	Manage Cabonne's township floodplains in accordance with management plans.	Implement Eugowra Floodplain Management Plan.	Evidence of completed actions in accordance to adopted plan.	20%	flood study to be undertaken after the November floods in the LGA	
2.2.4.1g	Manage Cabonne's township floodplains in accordance with management plans.	Manage Canowindra Floodplain in accordance with management plan.	Evidence of compliance with management plan.	20%	flood study to be undertaken after the November floods in the LGA.	
2.2.4.1i	Manage Cabonne's township floodplains in accordance with management plans.	Implement Canowindra Floodplain Management Plan.	Evidence of completed actions in accordance to adopted plan.	20%	flood study to be undertaken after the November floods in the LGA	

Wastewater Services

To provide and maintain environmentally sustainable, high quality wastewater facilities.




Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.3.1.1a	Undertake Cabonne Wastewater Operations.	Operated in accordance with relevant standards and best practices.	75% compliance with EPA Licence requirements. Operation according to Operations Plan 100% of time.	25%	No reportable issues. Compliance checks demonstrate ongoing quality control is effective.	

Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.3.1.2a	Maintain Cabonne Wastewater Operations.	Maintain in accordance with the Strategic Asset Management Plan (SAMP), Long Term Financial Plan (LTFP) and relevant Department Plans.	Evidence of completion of program.	25%	Waste water infrastructure has been damaged during latest flood event. Work undertaken to get network operational again, permanent fix planning underway.	
2.3.1.3b	Augmentation strategy to accommodate future potential growth/need.	Undertake review of Molong Wastewater Treatment Plant capacity and augmentation options.	Completed report outlining current capacity and future upgrade options and high level budget.	95%	Reports have been finalised and are providing the basis for future planning and advocacy for funding.	
2.3.1.4a	Operate effluent reuse schemes.	Should operate in accordance with relevant standards and best practices.	100% compliance with operating licence.	55%	Ongoing operation is subject to quality control checks. No issues have arisen.	
2.3.1.5a	Undertake liquid trade waste operations.	Review Liquid Trade Waste operations and maintain register of businesses.	75% of high risk trade waste business is compliant.	0%	inadequate resourcing to progress at this time.	




Half Yearly Review | 2023/23

Water Services**Manage quality water infrastructure systems.**


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.4.1.1a	Implement and amend Best Practice for Water Supply within Cabonne water operations.	Best Practice for Water Supply implemented and amended.	Water quality to meet standards 100% of time.	50%	Operations maintaining water quality. DSP review in progress	
2.4.1.1b	Implement and amend Best Practice for Water Supply within Cabonne water operations.	Continue to maintain drinking water management system and ensure drinking water guidelines complied with.	Water quality to meet standards 100% of time.	50%	Water quality continues to comply with ADWG	
2.4.1.2a	Maintain water infrastructure assets	Water infrastructure assets maintained in accordance with the Strategic Asset Management Plan (SAMP), Long Term Financial Plan (LTFP) and relevant Department Plans.	Evidence of completion of programs for replacements.	25%	Replacement of water mains for Marsden Street have been ordered but not yet undertaken.	

Half Yearly Review | 2023/23

Ensure secure supply of water to the community.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.4.2.1a	Cabonne Water responsible use promoted.	Participation in water resource management activities, Central NSW Councils JO water utility alliance.	Attend 75% of meetings.	25%	Meeting held in October 2023. Attend as meetings called.	
2.4.2.2a	Undertake regional town water supply strategy development.	Work with Orange City Council and Central Tablelands Water to develop a regional town water supply strategy.	Regional town water supply strategy developed by end of 2023.	75%	Consultants continue works for the project. Council staff have provided necessary data to inform the study. Due for completion in April 2023.	
2.4.2.3a	Undertake water treatment plant capacity review to facilitate future development.	Report on the current plant capacity to identify current treatment capability and augmentation options for expansion.	Final report completed and delivered by end of 2022.	95%	Report has been received and provides the basis for future planning and funding advocacy.	





Sustainable local water utility.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.4.3.1a	Develop a sustainable business as a local water utility.	Maintain a sustainable cost structure for sale of water.	Implement fees and charges in accordance with strategic business plan.	25%	Current model being considered for continual implementation.	

Half Yearly Review | 2023/23



Delivering Quality for the Natural & Built Environment**Development Services**

Deliver development planning services in an effective and efficient manner.


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.1.1a	Provide timely, accurate and professional development services to the shire.	Receive and assess Development Applications.	Number of development applications determined within a 40 day processing time.	50%	Development Application assessed	
3.1.1.1b	Provide timely, accurate and professional development services to the shire.	Receive and assess Construction Certificates.	Number of construction certificates provided. Average turnaround time.	50%	CCs assessed and issued	
3.1.1.1c	Provide timely, accurate and professional development services to the shire.	Receive and assess Complying Development Certificates.	Percentage of applications determined within the 10 or 20 day processing times specified in the State Environmental Planning Policy (SEPP).	50%	CDCs assessed and approved	
3.1.1.1d	Provide timely, accurate and professional development services to the shire.	Receive and assess Planning Certificates.	Number of section 10.7(2) Planning Certificates determined within 10 working days.	50%	certificates generated and issued	

Half Yearly Review | 2023/23


Public health is maintained across the shire.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.2.1a	Ensure food premises and related premises meet legislative requirements and community expectations.	Inspect all food premises and other regulated premises in accordance with NSW Food Regulation Partnership and relevant legislative requirements.	Number of premises inspected annually. Number of reinspections required.	25%	Food inspections underway by contractor.	
3.1.2.1b	Ensure food premises and related premises meet legislative requirements and community expectations.	Undertake backyard swimming pool inspection program.	Number of premises inspected annually.	45%	Inspections carried out upon application for certification	



Ensure future development supports the growth of the shire.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.3.1a	Determine the approach and process to complete the review of the section 7.11 and section 7.12 contribution plans.	Apply accumulated development contributions in accordance with the adopted section 94 plans.	Dollar value expenditure of accumulated development contributions.	50%	s7.11 and s7.12 plans implemented. Section 94 plans remain valid for DAs lodged prior to the new plans coming into effect	

Half Yearly Review | 2023/23



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.3.1b	Determine the approach and process to complete the review of the section 7.11 and section 7.12 contribution plans.	Levy and apply water and sewer headworks development contributions.	Dollar value of Section 64 fees levied.	10%		

Promote and conserve the natural and built heritage of the shire.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.4.1a	Key heritage buildings are conserved across the shire.	Offer an annual shire wide Heritage Grants program.	Number of applications. Number and value of grants awarded.	40%	Funding secured to continue small grants heritage program	
3.1.4.1b	Key heritage buildings are conserved across the shire.	Utilising the Canowindra Town Improvement fund, develop a heritage grants program for the Gaskill Street, Canowindra heritage conservation area with a focus on verandah and awning restoration, and a heritage façade painting program.	Number of applications. Number and value of grants awarded.	10%	Program to be established now that the Dev Services Dept Leader position vacancy has been filled.	


Half Yearly Review | 2023/23

Knowledge and understanding of emerging environmental issues relating to mining and energy industries.





Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.5.1a	Participate in environmental Sustainability programs.	Participation in Association of Mining and Energy Related Councils meetings and lobbying activities.	75% of meeting attended. Meeting minutes reported to Council for notation.	50%	AGM and general meeting set for Dec was deferred due to State wide flood events impacting councils	
3.1.5.1b	Participate in environmental Sustainability programs.	Participation in Community Consultative Committee meetings and lobbying activities: Cadia Regis Resources Hansons East Guyong	75% of meeting attended. Meeting minutes reported to Council for notation.	50%	meetings attended	

Environmental Services

Efficient use of resources to improve environmental sustainability.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.1.1a	Provide waste management services that meet community needs and expectations.	Provide domestic waste collection services and local recycling facilities.	Number of general waste bins collected. Evidence that conditions and measure of waste	50%	Waste contract provided by JRR	

Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.1.1c	Provide waste management services that meet community needs and expectations.	Provide a commercial waste collection service.	collection contract are achieved. Number of local recycling facilities. Report to ELT on reduction of cost of operating.	50%	Monitor services and waste management. Monitor community expectations. Netwaste community education programs implemented	
3.2.1.1d	Provide waste management services that meet community needs and expectations.	Operate landfill sites at Canowindra, Cumnock, Eugowra, and Manildra.	Tonnes of waste disposed to landfill. Fees received/ income from tips.	50%	landfills operated in accordance with EMP and waste strategy.	
3.2.1.2a	Develop long term strategic plan for the development, operation, and closure of sites.	Review the Waste Management Strategy.	Waste Management Strategy adopted by Council by end of 2022.	80%	Consultant undertook site inspection Feb 2023, to enable finalisation of review docs	
3.2.1.3a	Provide community education and engagement to support diversion from landfill.	Conduct community education activities to promote recycling.	Number of Netwaste education programs undertaken. Projected landfill life (in years).	50%	Netwaste community education program implemented.	



Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
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Percentage of collected recycling that is contaminated.

Enhanced public safety and health through the use of Council's regulatory controls and services.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
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3.2.2.1a	Ensure effective and responsible care, management, and public education for companion animals.	Manage a return/rehome of impounded animals' program.	Number of companion animals impounded. Number of companion animals returned to owner. Number of companion animals rehomed.	50%	impounded animals returned / rehomed as per CA Act and Impounding Act & regs	
3.2.2.1b	Ensure effective and responsible care, management, and public education for companion animals.	Provide emergency response to call outs for dog attacks.	Response time to call outs. Percentage of incidents investigated and resolved. Number of incidents resolved through voluntary compliance i.e., without resorting to PIN (fine).	50%	Ranger responds to and investigates dog attack incidents.	
3.2.2.1c				50%		





Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	Ensure effective and responsible care, management, and public education for companion animals.	Promote and encourage responsible pet ownership to ensure animals in the shire are microchipped and registered.	Number of public awareness activities undertaken. Number animals microchipped.		Annual program established and implemented throughout the year	
3.2.2.2a	Ensure environmental monitoring in accordance with the Protection of the Environment Operations Act 1997.	Rehabilitate contaminated land across Cabonne.	Evidence of rehabilitation of waste facilities as waste stages are completed.	50%	Ongoing program for rehabilitation of landfill sites	
3.2.2.2b	Ensure environmental monitoring in accordance with the Protection of the Environment Operations Act 1997.	Monitor groundwater at the former gasworks site in Molong.	Evidence of inspections completed in required timeframe.	50%	Groundwater monitoring of test bores associated with remediation of former gasworks site is undertaken by consultant twice a year. Program to remove impacted water from former gasworks well is ongoing.	
3.2.2.2c	Ensure environmental monitoring in accordance with the Protection of the	Provide illegal waste compliance services.	Evidence of compliance inspections completed daily by ranger.	50%	regular patrols by ranger. Investigation of incidents and clean up of illegal dumping sites.	




Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	Environment Operations Act 1997.					


Minimal economic and environmental impacts of weeds across the shire.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.3.1a	Deliver an effective weed management system in accordance with the Biosecurity Act.	Identify and manage high risk weeds in accordance with the Weed Action Plan (WAP).	Priority weeds identified through the WAP program/inspection and managed.	50%	Weeds identified and managed throughout the year as part of WAP	
3.2.3.1b	Deliver an effective weed management system in accordance with the Biosecurity Act.	Manage weed spraying programs for Council roadsides, including State Roads contracted to Council by Transport for NSW (TfNSW).	Percentage of spraying program completed.	50%	road sides sprayed yearly	
3.2.3.1c	Deliver an effective weed management system in accordance with the Biosecurity Act.	Manage weed spraying programs for Council's parks and gardens.	Percentage of spraying program completed.	50%	Council parks and sporting fields are sprayed upon request via Infrastructure Dept.	
3.2.3.1d	Deliver an effective weed management	Carry out inspections of private land,	Report quarterly to ELT. Non-compliance reported.	50%		



Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	system in accordance with the Biosecurity Act.	including Crown Lands, National Parks and Forestry Corporation.	Community engagement and compliance.		Ongoing program annually as part of WAP	
3.2.3.1e	Deliver an effective weed management system in accordance with the Biosecurity Act.	Actively participate in the Central Tablelands Regional Weeds Action Committee.	Evidence of meeting attendance and participation.	50%	Enviro Coordinator attends meetings	
3.2.3.1f	Deliver an effective weed management system in accordance with the Biosecurity Act.	Advocate for further funding opportunities through Local Land Services and Crown Land for weed control.	Application for funding submitted.	50%	Advocate and seek additional funding opportunities.	
3.2.3.1g	Deliver an effective weed management system in accordance with the Biosecurity Act.	Conduct community education activities to improve weed management and control.	Community engagement when conducting inspection and information supplied. Information sessions in each town annually.	50%	Promotions through Macquarie Valley weeds committee	

Infrastructure and services that meet the future needs of the community.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.4.1a	Manage and maintain cemeteries throughout	Undertake the annual maintenance program for all cemeteries.	Evidence of program completion.	50%	annual maintenance program	

Half Yearly Review 2023/23




Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	Cabonne in accordance with Public Health Act.				implemented and operating	
3.2.4.1b	Manage and maintain cemeteries throughout Cabonne in accordance with Public Health Act.	Establish levels of service for the annual maintenance program.	Levels of service endorsed by ELT by end of 2022.	50%	Cemeteries maintained throughout the shire on an ongoing rotational basis	
3.2.4.1c	Manage and maintain cemeteries throughout Cabonne in accordance with Public Health Act.	Maintain accurate cemetery burial and reservation records.	Records kept up to date electronically.	50%	records kept and maintained as required	

Half Yearly Review | 2023/23



Delivering Quality Community Services

Community & Economy


Support Existing Business.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.1.1a	Engage with local businesses.	Engage with local businesses across the Cabonne LGA.	4 businesses engaged per quarter (12 per year). Evidence of business engagement through Business Hub. Regular maintenance of local business register established.	50%	Business spotlights regularly posted on the Discover Cabonne page. Village Christmas shopping nights in Canowindra & Molong supported.	
4.1.1.1b	Engage with local businesses.	Engage with the main employer in each village.	Evidence of business engagement through Business Hub. 2 businesses engaged in each town/village per quarter (8 per year).	10%	No progress in this reporting period.	
4.1.1.2a	Provide guidance to local businesses on key council processes.	Facilitate workshops on grant funding application development.	Evidence of engagement through community organisations.	0%	No progress in this reporting period.	

Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.1.2b	Provide guidance to local businesses on key council processes.	Facilitate workshops on development approvals processes and regulations for businesses.	1 workshops delivered per year. Evidence of engagement through Business Hub.	0%	No progress in this reporting period.	
4.1.1.3a	Report on local business success stories.	Develop regular content for online portal or social media.	1 workshop delivered per year. Evidence of engagement through Business Hub. 6 specific social media posts per year on business success stories. Work to tie in with Daroo winners and nominees.	50%	Promotion of Cabonne business continuing through Business Hub and Discover Cabonne social media posts. Another successful Daroo Awards event was held in November 2022	

Attract New Investment.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.2.1a	Develop concierge and hand-holding services.	Develop an online business portal.	Evidence of engagement through Business Hub.	45%	Business Portal operational - ongoing	
4.1.2.1b	Develop concierge and	Develop collateral outlining the	Evidence of business engagement through	10%		



Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.2.1c	hand-holding services.	development approvals process within Council.	Business Hub. Evidence of specific collateral to events and business owners.	30%	Work continuing on improving information available online.	
	Develop concierge and hand-holding services.	Facilitate discussions between project proponents and the planning team.	# of engaged through "concierge" services by Community & Economy Team. Evidence of business engagement through Business Hub. Evidence of responses to businesses seeking assistance.		Support available for businesses rebuilding after flooding events has been heavily promoted through council's social media pages. Community Engagement Policy adopted.	




Increase engagement with visitors, and support the emerging visitor economy.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.3.1a	Encourage collaboration within the region and with surrounding local governments.	Facilitate discussions between key tourism groups across the region.	4 meetings each year with stakeholders in key sectors. 1 stakeholder engagement event facilitated by Council each year.	15%	Progress has been stalled due to flooding events and recovery process.	
4.1.3.1b	Encourage collaboration within the region and with	Facilitate tourism-focused discussions	Promotion of Events Assistance Program (EAP) and Sponsorship program with Progress	50%	Reconnecting Regional NSW Events were held	

Half Yearly Review 2023/23




Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	surrounding local governments.	for the Progress Associations.	Associations, and through local media advertising. Evidence of relevant grant applications to support community organisations/events. Council attendance and participation at community events.		during December and continuing into 2023. Promotion and support for Christmas Shopping nights in Molong and Canowindra.	
4.1.3.2a	Support local events and festivals and promote local villages and culture.	Develop and disseminate post-event analysis of signature events.	Evidence of development of post-event analysis of signature events. Development of reporting process for Age of Fishes Museum to collect post-event and post-visit data. Evidence of post-event reports to Council/Committee/ELT.	30%	Limited progress during reporting period. Events that were held throughout the Shire in lead up to Christmas were well attended.	
4.1.3.2b	Support local events and festivals and promote local villages and culture.	Support local events, culture, and festivals and promote local villages - including through the provision of sponsorship opportunities and seeking grant funding.	Promotion of EAP and Sponsorship program with Progress Associations, and through local media advertising. Evidence of relevant grant applications to support community organisations/events. Council attendance and participation at community events.	40%	C&E team continue to assist through promotion of events on social media, attendance at events and dedicated grant opportunity page on council website. EAP applications continue to be well taken up during	

Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.3.3a	Support the development of visitor economy opportunities.	Work with surrounding local governments and strategic partners to promote Cabonne to visitor markets and residents.	Attendance at Orange360 meetings. Attendance at RDA and Central West JO meetings. Delivery of 1 activity per year - delivered in partnership with strategic partners/councils.	40%	reporting period. Sponsorship Policy adopted. Regional meetings have been attended during reporting period.	
4.1.3.3b	Support the development of visitor economy opportunities.	Identify and promote existing nature-based tourism products and experiences available in the region.	In partnership with Orange360 develop a marketing strategy for nature-based tourism. Evidence of implementation of strategy.	40%	C&T Team continue work with Orange360, Orange & Blayney Council	
4.1.3.3c	Support the development of visitor economy opportunities.	Undertake a review of the Visitor Information Centre/Age of Fishes Museum to identify the most appropriate location and operating structure for the future.	Engage the Tourist Group to provide recommendations. Report to ELT by end of 2023 financial year.	20%	Grant funding secured to develop business plan going forward.	

Half Yearly Review | 2023/23

Encourage Cross-Regional Collaboration.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.4.1a	Facilitate collaboration with surrounding Local Governments.	Plan for regional growth with Orange and Blayney Councils - through the development of a Destination Management Plan.	Evidence of participation with Orange and Blayney Councils. Delivery of a regional DMP by December 2022.	60%	DMP for region complete. Incorporating actions into OP for coming years - as well as through Orange360	
4.1.4.1b	Facilitate collaboration with surrounding Local Governments.	Meet with other regional local governments for planning purposes.	Evidence of engagement with tourism groups. Facilitation of at least 1 meeting a year. Engagement with all Progress Associations via report/presentation on tourism and opportunities - 1 per year. Attendance at Orange360 and JO EDM meetings.	30%	This work in continuing through regional forums.	
4.1.4.2a	Facilitate collaboration within Cabonne LGA.	Host Cross-Regional Progress Association meetings.	Evidence of engagement with local businesses, producers, manufacturers and tourism operators. Host 2 cross-regional Progress Association meetings per year.	0%	No progress this reporting period.	

Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
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Provision of Council report to Progress meetings.

Address Key Challenges


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
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4.1.5.1b	Plan for Population growth.	Develop land use policy to guide land development.	Undertake research and consultation with "like" Councils.	5%	To be developed following Molong Flood Free Settlement Business Case	
			Draft policy for public consultation by December 2023.			
4.1.5.1c	Plan for Population growth.	Engage with aged care and health providers to understand potential for additional local provision.	Evidence of meetings with Aged Care and Health providers.	15%	HealthOne site announced in Canowindra. This project is budgeted through NSW Govt.	
			Continuation of development of Health One project for Canowindra.		Heavy engagement with Health professionals during flood recovery in Eugowra	
4.1.5.1d		Lobby State and Federal Governments	Evidence of letters to key stakeholders.	40%		


Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	Plan for Population growth.	and other key stakeholders on key community needs - e.g. improved digital connectivity.	Evidence of Council submissions to inquiries. Evidence of ongoing engagement with key local MP's, and Ministers (as required). Promotion of Council's lobbying efforts to the Cabonne community.		Lobbying activities continue with flood recovery process.	
4.1.5.1e	Plan for Population growth.	Facilitate discussions between local schools and higher education providers.	Work with Community Services Team to meet with local high schools. Facilitate relationship between high schools and university and vocational education sector. Development of leadership program between Council and senior school students.	20%	Councillor and senior staff attendance at school presentations in December.	
4.1.5.3a	Undertake curatorial strategy for Age of Fishes Museum.	Facilitate discussion between Australian Museum and key stakeholders regarding curatorial strategy.	Facilitation of 2 yearly meetings between Council and Australian Museum.	35%	Successful in obtaining grant funding for curatorial study.	


Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.5.3b	Undertake curatorial strategy for Age of Fishes Museum.	Undertake Curatorial Strategy for Age of Fishes Museum - in partnership with the Australian Museum.	<p>Understand key stakeholders, and undertake research of other museums.</p> <p>Facilitation of 2 yearly meetings between Council and Australian Museum.</p> <p>Securing of funding for curatorial strategy.</p> <p>Report to Council on curatorial strategy engagement and tender process by end of 2022-23 FY.</p>	30%	Grant funding secured.	

Leverage Surrounding Major Projects.


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.6.1a	Leverage from major projects in Central-West region in order to capitalise on opportunities for communities and	Proactively Plan for Major Projects.	<p>Evidence of engagement with surrounding local governments to understand Cabonne's role in major regional programs.</p> <p>2 industry information sessions per year for Cabonne businesses seeking to engage in major regional projects.</p>	5%	No progress this reporting period.	

Half Yearly Review | 2023/23



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.6.1b	businesses for Cabonne. Leverage from major projects in Central-West region in order to capitalise on opportunities for communities and businesses for Cabonne.	Capitalise on Key Funding Programs.	# Social media posts or online business hub promotion of funding opportunities for local businesses/community organisations. Evidence of relevant grant applications. # of successful grant applications. # of timely completed funded projects. Evidence of timely reporting and acquittal of grant funding, in conjunction with Council's Finance Department.	40%	Successful grant application for SCCF and R4R and Business Case study	

Community Services



Provide a range of quality and affordable education opportunities from early childhood to school aged children including family day care and before & after school care services.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.1a	Operate Cabonne Family Day Care service across Central West	Sustain current funding and apply for additional opportunities to enhance service	Collect data and report on the number of children attending family day care relative to available places as a %.	50%		



Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.1b	NSW as a quality and sustainable service within funding parameters.	delivery across our service delivery area.	Successfully obtain recurrent Government funding for an additional 3 year period in the next round 2024.			
4.2.1.1b	Operate Cabonne Family Day Care service across Central West NSW as a quality and sustainable service within funding parameters.	Grow our people through providing attractive sole trader opportunities for Educators, with Cabonne being seen as a preferred children services provider.	Collect data and report on the number of educators relative to the 45 licensed places. Annual feedback through surveys/consultation with Educators and families to determine why they choose to work or utilise Cabonne FDC. Service advertising & promotion outlining the benefits of working for Cabonne FDC through attendance at 1 community events per annum.	50%		
4.2.1.1c	Operate Cabonne Family Day Care service across Central West NSW as a quality and sustainable service within funding parameters.	Provide required training to Educators to ensure compliance of National Quality Framework and Standards.	FDC bi-monthly Educator meetings attendance rate of 80%. Individual monthly face to face site visit provided to Educators at a rate of 100 % as per Regulations.	50%	ASC transition back to office impacted on staff availability to be out of the office, contact with long term Educators took place over the phone on some occasions	



Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.1d	Operate Cabonne Family Day Care service across Central West NSW as a quality and sustainable service within funding parameters.	Implement a sustainable online Educator resource system.	In conjunction with IT, develop and implement online system that better supports the needs of the service & Educators.	100%	In conjunction with IT Microsoft Team group set up for Educators/staff also access to online forms and resources	
4.2.1.2a	Operate sustainable Before and After School Care (B&ASC) and vacation care services across Central West NSW based on the needs of families and the community within funding parameters.	Grow existing B&ASC services in Millthorpe, Blayney, Mullion Creek and Manildra.	<p>Collect and report data on number of children attending each services relative to available licenced places.</p> <p>Increase licenced places/apply for space waiver are approved by ACECQA, as identified from service wait lists.</p> <p>Advertising & promotion outlining the benefits of working for Cabonne B&ASC through attendance at 1 community events per annum.</p>	50%	<p>Staffing limitation impacting on increased capacity across services, Ongoing recruitment occurring</p> <p>Capping on numbers due to child to staff ratios 1/15 and lack of available staff</p> <p>Blayney licenced places 20 per session (2 sessions) but capped at 15</p> <p>Mullion Creek licenced places 20 per session but capped at 15</p> <p>Millthorpe licenced places 38 per session but capped at 30 includes vacation care</p>	




Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.2b	Operate sustainable Before and After School Care (B&ASC) and vacation care services across Central West NSW based on the needs of families and the community within funding parameters.	Establish and commence new B&ASC services in Molong and Clergate.	Council receives the Licences Right to Occupy and Service Approvals from Dept Education and ACECQA. Collect and report data on number of children attending each service location relative to available licenced place.	50%	Staff recruitment delays for Clergate not opened as yet, proposed operations in Term 1 2023 Molong attendances have increased each month and includes vacation care	
4.2.1.2c	Operate sustainable Before and After School Care (B&ASC) and vacation care services across Central West NSW based on the needs of families and the community within funding parameters.	Ensure strong relationships continue with Dept Education, Skills and Employment through regular communication, reporting and service accountability.	Annual meetings occur with Inclusion Support Services, Schools, and Communities. Quality Framework and Standards through proactive monitoring, service evaluations and successful recurrent funding.	50%		


Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.2d	Operate sustainable Before and After School Care (B&ASC) and vacation care services across Central West NSW based on the needs of families and the community within funding parameters.	Apply for new tender opportunities that become available by Dept. Education School Infrastructure to extend B&ASC services across our smaller communities.	Collect quarterly waitlist evidence data on unmet need to support service expansion. Establish 1 new service 2 years per annum across the Cabonne LGA.	50%	Millthorpe service was transitioned to Public School onsite provider 27/1/23. Clergate proposed start date for Term 1. No tender opportunities this quarter.	
4.2.1.2e	Operate sustainable Before and After School Care (B&ASC) and vacation care services across Central West NSW based on the needs of families and the community within funding parameters.	Grow our people through providing attractive and secure recruitment opportunities for our workforce with Cabonne being seen as a preferred children services employer.	In conjunction with People & Culture, review workforce profile an employment conditions for all B&ASC staff. Staff recruitment and retention increases annually in line with childcare ratios to meet service enhancement demands.	50%	Workforce profile progressing Service Review commenced December 2022	


Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.3a	Provide identified Youth specific activities.	Liaise with local Schools to ensure that Youth of the Month (YOTM) nominations are received each month.	A monthly YOTM is announced by Council. DLCS meets annually with YOTM to consult on ways to develop their role within Council.	50%	No nomination for the quarter. Discussions to look to increase the nominations for young people 18-24 years, using Business networks, progress associations etc.	
4.2.1.3b	Provide identified Youth specific activities.	Plan the annual address to Council from young people across Cabonne.	The annual address occurs at 1 Council Meeting annually. That representation occurs from 60% of Cabonne communities.	50%		
4.2.1.3c	Provide identified Youth specific activities.	Provide sponsorship for eligible Youth Week activities.	Seek expression of interest and provide sponsorship funding for 2 activities.	50%	Youth Week April 23	



Provide a range of safe and affordable community transport services for all eligible Cabonne residents.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.2.1a	Deliver or broker transport options for clients across our communities based on funding guidelines and	Maintain and safely operate the Council's Community Transport fleet.	Vehicle servicing occurs as per maintenance schedules to meet annual registration requirements.	50%		



Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.2.1b	<p>within funding parameters.</p> <p>Deliver or broker transport options for clients across our communities based on funding guidelines and within funding parameters.</p>	<p>Cabonne Community Transport meets funding body requirements.</p>	<p>Daily WHS inspections occur prior to each trip and issues are reported to the Community Transport Coordinator.</p> <p>Drivers maintain a safe driving record with less than 2 incidents per annum.</p> <p>Meet required KPIs through monthly reporting of TRIPS through Routematch.</p> <p>Bi-annual update for Volunteers professional development provided through Western Region Forum.</p> <p>Police checks, medicals and first aid are completed by all volunteers every 3 years.</p> <p>Dept. Transport Governance meetings are attended by Coordinator and</p>	50%	<p>CTP and CHSP numbers lower than expected with clients still reluctant to travel with the risk of COVID</p>	


Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.2.1c	Deliver or broker transport options for clients across our communities based on funding guidelines and within funding parameters.	Broker transport options to meet service needs.	<p>Department Leader bi-annually.</p> <p>Number of monthly shopping trips for Canowindra & Eugowra trips and number of clients attending from each community.</p> <p>Number of fortnightly shopping trips for Manildra, Cudal, Cumnock and Yeoval and number of clients attending from each community.</p> <p>Provide 4 social outings and record number of clients attending.</p>	50%	Flooding in Eugowra impacted on Council's bus service, tNSW provided bus services from 14/11 until the end December	
4.2.2.2a	Ensure a sustainable volunteer workforce to deliver the required transport services across Cabonne.	Advertise and recruit new volunteers in Yeoval, Eugowra and Cudal communities.	<p>Volunteer workforce of 2 is established in each identified centre.</p> <p>Advertising & promotion outlining the benefits of volunteering for Cabonne Community Transport through attendance at 1</p>	50%		

Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.2.2b	Ensure a sustainable volunteer workforce to deliver the required transport services across Cabonne.	Provide required training to ensure compliance with funding body policy and procedures.	community events per annum. Biannual update for Volunteers professional development provided through Western Region Forum. All volunteers meet annual compliance for training and WHS requirements.	50%	Volunteer training booked for March 23	
4.2.2.2c	Ensure a sustainable volunteer workforce to deliver the required transport services across Cabonne.	Coordinator hosts volunteer Committee meetings to ensure volunteers are informed and communicated with regarding service delivery.	Quarterly Volunteer Committee meetings occur with a quorum in attendance.	50%		



Provide a range of affordable appropriate accessible services for older people and those with disability for our community members of Cabonne.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.3.1a	Cabonne Home Support delivers a range of services that support the target group in	Service rebranding to Cabonne Home Support.	Promote service rebranding through Council's promotion, advertising and social media platforms.	100%	Complete	

Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.3.1b	maintaining independent living within their communities within funding parameters. Cabonne Home Support delivers a range of services that support the target group in maintaining independent living within their communities within funding parameters.	Meals on Wheels service is available to all eligible members of the Cabonne's communities.	Meet the annual unit outputs identified by the Department in our program grant agreements. Provide and vary our menu options so that clients have more choice based on client feedback. Bi-annually.	50%	34% of annual target	
4.2.3.1c	Cabonne Home Support delivers a range of services that support the target group in maintaining independent living within their communities within funding parameters.	Social Support activities are available to all eligible members of Cabonne's communities.	Increase the amount of bus trips by 4 each financial year. Meet the annual output of hours identified by the Department in our program grant agreement. Increase volunteer numbers by 5 in towns within the LGA that can provide individual social support.	50%	6 months of annual targets Individual 95/1031 hours 9% Group 1094.5/4200 hours 26%	


Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.3.1d	Cabonne Home Support delivers a range of services that support the target group in maintaining independent living within their communities within funding parameters.	Home Maintenance services are available and meet the needs of eligible members of Cabonne communities.	<p>Meet the annual outputs for hours identified by the Department in our program grant agreement.</p> <p>Secure 4 additional Home Maintenance Contractors throughout the LGA, to provide contracted home maintenance services to our clients.</p> <p>Transition contractors by December 2022 to monthly claiming, to suit the program's future monthly reporting requirements.</p>	50%	6 months of annual target 352/725 hours 48%	
4.2.3.1e	Cabonne Home Support delivers a range of services that support the target group in maintaining independent living within their communities within funding parameters.	Community Visitors Scheme are available and meet the needs of eligible members of Cabonne communities.	<p>Meet the annual outputs for hours identified by the Department in the program Grant Agreement.</p> <p>Increase the number of volunteers by 5 engaged with the program.</p> <p>Increase the number of clients receiving</p>	50%	CHS Coordinator on maternity leave and no capacity to increase clients or volunteers or meet targets.	



Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.3.2a	Community Housing places are available for eligible residents in Cabonne.	Molong's Acacia Lodge & Durak Court and Cudal's Boree Lodge Management committee is operated with the S355 guidelines.	Community Visitors, both from residential and in home settings. Quarterly management committee meeting occurs and are documented appropriately. Management Committee finances for Molong & Cudal Housing is reported annually as per Council guidelines.	50%		
4.2.3.2b	Community Housing places are available for eligible residents in Cabonne.	Molong Acacia Lodge & Durak Court facilities are maintained in accordance within Tenancy Legislations rental agreements.	All maintenance requests are received in writing and acknowledged within 1 week, with work completed within 1 month by the Department Leader Community Services.	50%	Acacia Unit 2 and Cottage requires painting, small maintenance jobs & carpet cleaning after tenants leaving. Cottage is still vacant awaiting replacement lino.	
4.2.3.2c	Community Housing places are available for eligible residents in Cabonne.	Cudal's Boree Lodge subcommittee locally manages maintenance in accordance rental agreements.	Committee members report through the quarterly management meeting.	50%		

Half Yearly Review 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.3.3a	Host events that promote engagement and inclusion for Seniors across the Cabonne LGA.	Cabonne Home Support and Cabonne Community Transport provide Seniors across the LGA the opportunity to attend the annual NSW Seniors Week Concert and Seniors Festival.	Cabonne Community Transport arranges 1 activity per year for Seniors to attend. Cabonne Home Support arranges 1 activity per year for Seniors to attend.	50%		



Provision of Library services at Molong, Manildra and Canowindra that are responsive to community needs.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.4.1a	Work with Central West Libraries to ensure library services are available with quality collections that attract and maintain active membership and visitation.	Libraries are sustainable and operational in Molong, Manildra and Canowindra.	Collect and report the number of library memberships across the library locations annually.	50%	Molong Library closed from 14/11 due to flooding. Canowindra Library extended hours of operation from this time,	
4.2.4.1b	Work with Central West Libraries to ensure library services are available with quality collections that attract and maintain	Re-establishment of Molong Library within the new Molong Community Centre.	Bi-monthly planning meetings to occur with Central West Libraries in consultation with DGMS Services and Infrastructure throughout	50%	Molong Library flooded 14/11/22. Community Centre building construction still underway	

Half Yearly Review | 2023/23

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	active membership and visitation.		2022 until building completion.			

Ensure that Cabonne's planning of local services, facilities and programs are inclusive for all residents.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.5.1a	Work collaboratively with Orange City and Blayney Councils to ensure the development 2022-2026 Disability Inclusion Action Plan.	Engage and consult with relevant agencies and the communities across Cabonne to develop the Disability Inclusion Action Plan.	Develop and Disability, Inclusion and Accessibility online survey for Cabonnes' website. Develop in partnership the Disability Inclusion for Action Plan Orange City, Blayney, and Cabonne Councils.	50%	Annual report due end January 23 New DIAP due November 23	
4.2.5.1b	Work collaboratively with Orange City and Blayney Councils to ensure the development 2022-2026 Disability Inclusion Action Plan.	Work closely with Councils internal Departments in the planning and delivery of accessible and inclusive services and infrastructure.	Relevant membership on Councils working groups that address inclusion and accessibility matters.	50%	Email and phone communication between DL and OCC DGMS with Blayney	

REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE
COUNCIL CHAMBERS MOLONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT
3.05PM

Page 1

TABLE OF CONTENTS

ITEM - 1	APPLICATIONS FOR LEAVE OF ABSENCE	1
ITEM - 2	DECLARATIONS OF INTEREST	1
ITEM - 3	DECLARATIONS FOR POLITICAL DONATIONS.....	1
	CONFIDENTIAL ITEMS	1
ITEM - 1	CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE	1
ITEM - 2	YOUTH AMBASSADOR AWARD 2023	2
ITEM - 3	AUSTRALIA DAY 2023 TIMETABLE	2

THIS IS PAGE NO 1 OF THE REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE
MEETING OF CABONNE COUNCIL HELD ON 13 DECEMBER, 2022

REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 3.05PM

Page 1

PRESENT Cllr K Beatty (in the Chair), Cllrs P Batten, J Jones, L Oldham, K O’Ryan, A Pull, J Weaver and the General Manager.

Also present were the Deputy General Manager - Cabonne Services, Deputy General Manager - Cabonne Infrastructure, Department Leader – Innovation and Technology, Department Leader – Governance & Corporate Performance and Governance Officer.

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

Apologies were tendered on behalf of Cllrs Rawson and Nash for their absence from the meeting.

RECOMMENDATION (Batten/Jones)

THAT the apologies tendered on behalf of Cllrs Rawson and Nash be accepted and the necessary leave of absence be granted.

1. Carried

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (Weaver/Jones)

THAT it be noted there were nil declarations of interest.

2. Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

RECOMMENDATION (Weaver/Jones)

THAT it be noted there were nil declarations for political donations.

3. Carried

CONFIDENTIAL ITEMS

ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE

RECOMMENDATION (Batten/Jones)

THIS IS PAGE NO 1 OF THE REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING OF CABONNE COUNCIL HELD ON 13 DECEMBER, 2022

REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 13 DECEMBER, 2022 COMMENCING AT 3.05PM

Page 2

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

4. Carried

*

ITEM - 2 YOUTH AMBASSADOR AWARD 2023

RECOMMENDATION (Jones/Weaver)

THAT the Youth Ambassador to be awarded for 2023 is as detailed in the proceedings in brief.

5. Carried

*

ITEM - 3 AUSTRALIA DAY 2023 TIMETABLE

RECOMMENDATION (Batten/Weaver)

THAT Councillor representation at Australia Day events throughout Cabonne is as detailed in the proceedings in brief.

6. Carried

There being no further business, the meeting closed at 3.28pm.

THIS IS PAGE NO 2 OF THE REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING OF CABONNE COUNCIL HELD ON 13 DECEMBER, 2022

Event Assistance Program Application Form



Submission date: **7 February 2023, 8:00PM**
 Receipt number: **72**
 Related form version: **3**

Details of the Organisation

Name of Organisation	Canowindra Pony Club
Organisation House Number/Name/PO Box Number	Po Box 169
Street/Road	
City	Canowindra
State/Territory	NSW
Postcode	2804
Phone Number	0428 486 165
Fax Number	
Email Address	canowindraponyclub@gmail.com
Contact Person	Amba McGoldrick
Contact Person's Position in Organisation	Senior Instructor
Is the organisation	not registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	50 068 150 410

What is the aim of your organisation?

Canowindra Pony Club exists to encourage horsemanship and horsemastership amongst its members. To provide appropriate coaching and competition, to raise awareness of sportsmanship and citizenship of its members, in order to assist its members to become proficient in their chosen sport. Our main objectives are to;

- *encourage young people to ride and learn to enjoy all kinds of sport connected with horses and riding
- *provide instruction on riding and horsemanship and to instil in members proper animal care
- *promote the highest ideals of sportsmanship, citizenship and loyalty, thereby cultivating strength of character and self discipline

Does your organisation have a plan/strategy?

No

If yes, please upload your plan/strategy here

Event Title

Name of the event

Canowindra Pony Club Showjumping Competition

Funding category applying for

Developing Event

Details of the Proposal

Please provide a general description of the event

This is a one day competition open to all pony club riders within the district & further afield.

Where and when is the event to take place?

The event will take place on Sunday 22nd October at Canowindra Showground.

How will the event raise the profile of the Cabonne Council?

The event will attract families from Cabonne Council and further afield - Gundagai, Yass, Harden, Cootamundra, Young, Forbes, Grenfell, Orange, Bathurst. These families will stay and eat in Canowindra, supporting local businesses.

What local business opportunities will be created?

These families will stay and eat in Canowindra, supporting local businesses.

How many people are expected to attend the event from within and outside the Shire?

We expect roughly 80 riders to compete, with approx 50/50 split.

What benefits will be returned to the Cabonne community?

People buying fuel, food and supplies from within the township of Canowindra.

Please list any other community groups involved with this event

Assistance Requested

Type of Assistance (1)

Rosettes

Details (1)

Rosettes for the class winners, champions and runners up

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)

300

Type of Assistance (2)

Prizes

Details (2)

Prizes for champions and runners up

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)

200

Type of Assistance (3)

Details (3)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)

Type of Assistance (4)

Details (4)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)

Type of Assistance (5)

Details (5)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)

Total assistance requested	500
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Will you require payment of EAP grant prior to lodging the Acquittal Form?	No
--	----

Supporting Information

Please upload a quote outlining project costs (if applicable)

Please upload your letter of support (1)

Please upload your letter of support (2)

The following supporting information is attached with this application

Applicant's Signature



[Link to signature](#)

Name	Amba McGoldrick
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Position in Organisation	Senior Instructor
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Date	07/02/2023
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Event Assistance Program Application Form



Submission date: **5 December 2022, 1:04PM**
 Receipt number: **68**
 Related form version: **3**

Details of the Organisation

Name of Organisation	Molong Advancement Group
Organisation House Number/Name/PO Box Number	Molong Advancement Group P.O. Box 263 Molong
Street/Road	
City	Molong
State/Territory	NSW
Postcode	2866
Phone Number	0405 021 265
Fax Number	
Email Address	jude_taylor@bigpond.com
Contact Person	Jude Taylor
Contact Person's Position in Organisation	Member and event organiser
Is the organisation	registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	12 620434 931
What is the aim of your organisation?	Work cooperatively for the future of Molong through representation, promotion and education.

Does your organisation have a plan/strategy?

Yes

If yes, please upload your plan/strategy here

[Strategic Plan_MolongPoetryBrawl.docx](#)

Event Title

Name of the event

Molong Poetry Brawl

Funding category applying for

Core Event

Details of the Proposal

Please provide a general description of the event

This event is designed as a free community event. It is a Poetry Slam competition providing a forum for talented local performing artists: poets, actors and musicians. There are two sections, Under 18 and Open. Molong Advancement Group is the sponsoring/administering organisation for this event as part of the Banjo Patterson Festival February 2023

Where and when is the event to take place?

Saturday 18 February 2023
Family Courtyard, Freemasons Hotel
Bank Street
Molong 2866

How will the event raise the profile of the Cabonne Council?

The profile of Cabonne Council will be raised through acknowledgement of the Council's financial in advertising material and introduction to the event. In addition, Cabonne Council's role in supporting local performing artists will be acknowledged.

What local business opportunities will be created?

Support of hospitality venues in the Shire in an off-peak period.
Support for local accommodation venues: caravan park, Molong Motel and air BnB's.

How many people are expected to attend the event from within and outside the Shire?

120 or more

What benefits will be returned to the Cabonne community?

Support for hospitality venues
Support for the performing arts in our local communities
Provide a forum for fun, entertainment and community participation enhancing the wellbeing of our community members.

Please list any other community groups involved with this event

Molong Players
Molong Central School P&C
Molong Rotary Club
Orange Rotary Club
Banjo Paterson Festival Committee

Assistance Requested

Type of Assistance (1)

Hire of marquee

Details (1)

While we navigated Covid constraints in holding the event in 2021 and 2022 to achieve maximum seating. We are on track to increase competitor numbers and audience numbers. However La Ninia offers a new set of challenges! The Courtyard at the Freemason's Hotel is the best free venue in Molong for this event however it is not undercover. Plan B has to be Plan A while La Ninia continues and the Community Centre is not due for completion until March 2023. The quote from JD Hire Bathurst is \$4500 for a 9m x 6m marquee. Molong Advancement Group can contribute \$2000 towards this cost and further fund raising effort will hopefully provide \$500.

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)

1000

Type of Assistance (2)

Details (2)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)

Type of Assistance (3)

Details (3)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)

Type of Assistance (4)

Details (4)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)

Type of Assistance (5)

Details (5)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)

Total assistance requested 1000

Will you require payment of EAP grant prior to lodging the Acquittal Form? Yes

Supporting Information

Please upload a quote outlining project costs (if applicable)

[Program itemised costs.docx](#)

Please upload your letter of support (1)

[Letter of support for MAG_Orange Rotary.pdf](#)

Please upload your letter of support (2)

[Molong Rotary Club note of intention for letter of support.docx](#)

The following supporting information is attached with this application Two (2) letters of support

Applicant's Signature

[Link to signature](#)

Name

Judy Taylor

Position in Organisation

Member of Molong Advancement Group . Event
coordinator Molong Poetry Brawl

Date

02/12/2022

Event Assistance Program Application Form



Submission date: **16 February 2023, 10:18AM**

Receipt number: **73**

Related form version: **3**

Details of the Organisation

Name of Organisation	F.O.O.D Week Inc
Organisation House Number/Name/PO Box Number	PO Box 2229
Street/Road	
City	Orange
State/Territory	NSW
Postcode	2800
Phone Number	0400 036 743
Fax Number	
Email Address	president@orangefoodweek.com.au
Contact Person	Charlotte Gundry / Jeanine Hind
Contact Person's Position in Organisation	President / Sponsorship Coordinator
Is the organisation	registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	25 069 215 997

What is the aim of your organisation?

The objective of F.O.O.D Week Association since inception is to promote the diverse and excellent regional produce from the district across three local government areas - Orange, Blayney and Cabonne. Its' prime function is to coordinate and run F.O.O.D Week - a gourmet festival showcasing the region's food and wine, food producers, wineries, restaurants, chefs, caterers and cooks.

We are committed to championing the provenance of the region's produce, celebrating our local heroes and positioning the region as one of Australia's most, aspirational, culinary, tourism destinations - where every week is food and wine week.

Does your organisation have a plan/strategy?

Yes

If yes, please upload your plan/strategy here

[2023 F.O.O.D Week _Marketing Plan.pdf](#)

Event Title

Name of the event

2023 F.O.O.D Week Festival

Funding category applying for

Flagship Event

Details of the Proposal

Please provide a general description of the event

2023 marks the 32nd Anniversary of F.O.O.D Week. What started out as an idea dreamt up by a small group of passionate local foodies three decades ago to showcase the provenance and rich diversity of the region's produce and to celebrate its producers and vignerons, has blossomed into a festival of national standing. From humble beginnings, going into its 30th year, the F.O.O.D Week Festival is Australia's longest running regional food and wine festival and delivers a rich tapestry of six signature events and more than 60 satellite events held over 10 days during our local Autumn harvest and vintage season. It is a celebration of the region's abundance, embracing an ethos of sustainable practices and community spirit, and in 2018 became Australia's first globally ISO 20121-certified sustainable food and wine event. In 2023 F.O.O.D Week will continue its success in championing the provenance of the region's produce, celebrating our local food heroes and positioning the region as one of Australia's most aspirational culinary tourism destinations – where every week is food and wine week.

Where and when is the event to take place?

The 10-day community festival is being held from Friday 24th March to Sunday the 2nd of April 2023. The signature events that will be hosted by F.O.O.D Week are:

- 25th March - Sampson Street Long Lunch (Sampson Street, between Byng and Summer Street)
- 27th March - 31st March F.O.O.D HQ and Shining the Light on Producers Workshops (Orange Visitors Information Centre)
- 31st-2nd April - F.O.O.D Train from Sydney Central Station to Orange via Millthorpe and Cudal.
- 30th 31st March - Taste Local on the Lawn (Orange Museum Lawn)
- 1st April - Forage
- 2nd April - Sunday Brunch Producers Markets (Cooks Park)

In addition to the signature events, the program features satellite events hosted by local business, such as picnics and tastings among the vines; producer collaborations, farm gate tours, long table lunches, cider making workshops, yoga and wine in the vines, local beer and honey sampling, live music and art exhibitions.

How will the event raise the profile of the Cabonne Council?

The Cabonne Shire is an integral part of our constitution and purpose, and to each of our F.O.O.D Week Festivals over our three decades of operation. Cabonne is truly the 'Food basket of Australia' as most of our local producers are indeed located in the Cabonne Shire.

F.O.O.D Week serves as an integral role as a destination event that attracts intrastate and interstate visitors, with the potential for further extension to appeal to international visitors seeking an authentic and premium experience of the abundance, diversity and charm of regional Australia. F.O.O.D Week offers visitors a unique platform to connect and engage with local producers.

Our festival has provided a platform for the region's tourism profile to raise awareness as a premium food and wine destination.

F.O.O.D Week is viewed as an extremely valuable platform for positioning the region as an aspirational food and wine tourism destination. The festival is a key attractor for increased visitation to the region during the festival period, which is enhanced by its' equally important role in promoting and positioning the region and its surrounding districts as a year-round premium food and wine destination. Our underpinning ethos is "every week is food and wine week" is communicated in all our promotion and marketing including, but not limited to, monthly e-newsletters, social media and website.

A part from our signature events there are a large number of satellite events hosted by individual businesses such as orchards, farm gates, cellar doors and a host of wineries and vineyards.

These events are individually listed in our F.O.O.D Week Festival Program and are highly sought after. The public is eager to secure a copy of the program as soon as it was released, in order to plan and organise their F.O.O.D Week experience.

What local business opportunities will be created?

Under the promotional umbrella of F.O.O.D Week, individual events run by producers, wineries, restaurateurs, caterers, tourism operators or community interest groups are included in the F.O.O.D Week program and marketing activities.

Each year F.O.O.D Week encourages and works with local businesses across various industries to host new and innovative events to diversify the offer of events in the festival program and also encourage increased length of stay and spend in the region.

During F.O.O.D Week, visitation to the region will increase with attendees exploring the Cabonne Shire travelling to and from events.

Local accommodation bookings have a proven history of increasing not only during the festival period, but in the weeks leading up to and following the festival.

The recent floods have devastated local businesses and the F.O.O.D Week Festival will help bring much need funds into the Cabonne Shire.

How many people are expected to attend the event from within and outside the Shire?

2023 will be the 32nd year of F.O.O.D Week.

2022 was affected by the aftermath of Covid-19 with many visitors not attending. However there was a greater % of locals hosting guests who attended higher value events. The local attendance was 67% with visitors 33% (the opposite to previous years). Local attendance was up 50% on previous years with visitor attendance down 30%. Locals hosted 54% who were family and friends staying with them and they attended on average 2 signature events during the festival. Even though the visitor numbers were down, 100% stayed in paid accommodation for an average of 3.23 nights which was up from the previous year of 2.6 nights.

The festival attendance and income statistics for the past five years demonstrate the ongoing popularity of the festival:

2022 - Total Attendees: 11,500 / Total Festival Income: 484,000 / Total Income generated by Visitors: \$11,920,000

2021 - Total Attendees: 6,300 / Total Festival Income: \$570,000 / Total Income generated by Visitors: \$7,730,000

2020 - Did not proceed due to Covid-19

2019 - Total Attendees: 29,500 / Total Festival Income: \$1,562,000 / Total Income generated by Visitors: \$9,140,000

2018 - Total Attendees: 26,000 / Total Festival Income: \$677,000 / Total Income generated by Visitors: \$7,110,000

What benefits will be returned to the Cabonne community?

The F.O.O.D Week festival elicits a strong and very real sense of community within the region, with locals swelling with pride and joy when introducing their influx of visiting friends and family to the bounty of their home during festival, harvest and vintage time. F.O.O.D Week is seeking sponsorship to increase festival visitation and exposure to national and international markets and also encourage increased length of stay and spend in the region.

The festival marketing plan developed is focused on delivering on key objectives, and implementing the following strategies to achieve record-breaking outcomes. The marketing strategy aligns with local tourism marketing plans to attract increased visitation to the region and its surrounding visitors to bring positive economic benefits to all local tourism, hospitality and retail stakeholders.

Sponsorship benefits include the following:

- Logo placement in 2023 F.O.O.D Week printed and digital program [7,500 printed copies / 14,000 digital]
- Logo placement and backlink on F.O.O.D Week website
- Logo placement on 2023 F.O.O.D News and Business News footer - distributed monthly to database of over 6,000 with average 40% + open rate
- Complimentary program advertisement – size dependant on sponsorship amount
- Social media thank you mentions - in the lead up, during and post the festival
- Complimentary tickets to festival events – amount dependant on sponsorship amount
- Media release mentions - as appropriate
- Tailored sponsorship benefits open to discussion

Please list any other community groups involved with this event

F.O.O.D Week is organised by Food of Orange District Week Inc. (F.O.O.D Week Inc.), a not-for-profit incorporated association run on a voluntary basis. Each year, a group of passionate and dedicated volunteers brings together one of the most 'community and producer' driven regional celebrations in the country.

Specially within the Cabonne shire, we have a number of businesses including orchards, farm gates, cellar doors and a host of wineries and vineyards hosting their own events during the 10-day festival.

As a volunteer organisation, F.O.O.D Week also enlists support and involvement of local community groups and organisations to assist with the running of the festival. Our volunteers are involved in a variety of facets of the community including, but not limited to, education, health, sporting and retail.

Our current list of community groups include:

- Volunteer committee
- Borenore Public School – event holder
- Anson St Farm – event holder
- Rural Fire Service [Canobolas command] – appreciation agreement
- Manildra Group [The Healthy Baker]
- Volunteer database – event assistance
- Country Women's Association – hall hire
- Blayney Community Centre - hire

Assistance Requested

Type of Assistance (1)

Shine the Light on the Producers

Details (1)

Assistance with the operational costs

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)

1400

Type of Assistance (2)	Producers Market & Brunch held on the last day the festival
Details (2)	Minor Sponsor the local producers market and brunch held on the last Sunday of the program (2nd April, 2023). The majority of the producers live and work in the Cabonne Shire and these markets are our grand finale.
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	2500
Type of Assistance (3)	
Details (3)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	
Type of Assistance (4)	
Details (4)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Type of Assistance (5)	
Details (5)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	3900
Will you require payment of EAP grant prior to lodging the Acquittal Form?	No

Supporting Information

Please upload a quote outlining project costs (if applicable)	2023 F.O.O.D Shining the Light budget.xlsx
Please upload your letter of support (1)	Letter of Support Orange360.pdf

Please upload your letter of support (2)

[Letter of Support - Angela Argyle.pdf](#)

The following supporting information is attached with this application

A quote outlining project costs (if applicable)
Two (2) letters of support

Applicant's Signature



[Uploaded signature image: JHIND signature.jpg](#)

Name

Jeanine Hind

Position in Organisation

Sponsorship Coordinator

Date

16/02/2023



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE: 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Cargo 2 Grenfell Fundraiser Walk P/L

Organisation Address

House Number/Name/ PO Box

Street/Road

5/18-20 Lindsay Street

City

State

Postcode

Wentworthville

NSW

2145

Telephone

Fax

Email

0421 880 088

—

c2gwalk@gmail.com

Contact Person

Position in Organisation

Toby Barons

Director / Organiser

Is the organisation ☐ registered for GST ☐ not registered for GST

Does the organisation have an ABN? ☒ yes 41 632 264 021 ☐ no

Does the organisation have insurance, including public liability cover? ☒ yes ☐ no

What is the aim of your organisation?

To raise funds in order to facilitate Mental Health workshops to regional & remote communities through out Central West NSW.

Does your organisation have a plan/strategy? ☒ yes ☐ no
 (Please attach if yes)

2. Event Title

Name of the event

Cargo 2 Grenfell Fundraiser Walk

Funding Category Applying For (Please tick)



Flagship Event



Core Event



Developing Event

3. Details of the Proposal

Please provide a general description of the event.

The C2G Event has been running annually for 6 years with great success.

It was developed to bring together people from surrounding regions to be involved in a challenge to raise money for Mental Health Resources to be available and easily accessible to remote towns through the facilitation of programs and workshops.



Where and when is the event to take place?

9th - 11th of March 2023

Cargo → Canowindra → Gooloogong → Grenfell



How will the event raise the profile of the Cabonne Council?

We aim to endorse and promote all participating Councils in many ways - as well as the businesses operating within them. The event attracts persons from Sydney all the way through to the surrounding regions of Cabonne.



Cabonne Council – Event Assistance Program – 2019/2020 Application

What local business opportunities will be created?

The potential to aid the event in the onsale of Merchandise
Professional Health Services such as physiotherapy & massage
Mobile Coffee Services
Sponsorship and Brand Exposure.



How many people are expected to attend the event from within and outside the Shire?

Approx. 100 people.



What benefits will be returned to the Cabonne Community

Revenue to local Businesses



Please list any other community groups involved with this event?

Rotary and Lions clubs offer voluntary assistance



Cabonne Council – Event Assistance Program – 2019/2020 Application

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST <small>(Council to provide estimate for in kind items)</small>
Traffic Control Personnel	To aid in carrying out the approved TCP.	\$
Council Grant	To relief expenditure pressure of organising & procurement.	\$ 5000
		\$
		\$
		\$
Total Assistance requested		\$
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		<input checked="" type="checkbox"/> yes <input type="checkbox"/> no

Cabonne Council – Event Assistance Program – 2019/2020 Application

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
		A quote outlining project costs (if applicable)		
		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name

Toby Barons

Position in Organisation

Director

Signature



Date

8-10-2022.

OFFICE USE ONLY

Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			

Cabonne Council – Event Assistance Program – 2019/2020 Application

Cabonne Sponsorship Program Application



Submission date: **5 February 2023, 3:33PM**
Receipt number: **5**
Related form version: **1**

SECTION 1: STATEMENT OF UNDERSTANDING

BEFORE COMPLETING THIS APPLICATION, YOU MUST READ THE SPONSORSHIP GUIDELINES. APPLICATIONS THAT DON'T COMPLY WITH THE CONDITIONS STATED IN THE GUIDELINES OR APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.

I have read and understood the Sponsorship Guidelines
I have read and understood the terms and conditions
I am willing to sign a contractual agreement
I have submitted an Preliminary Advice of a planned Event Form or will be submitting one with this application

SECTION 2: APPLICANT DETAILS

Name of organisation:	The Long White Lunch Inc.
Postal Address:	Baldry Road, Cumnock NSW 2867
Contact Person:	Hannah Schulz
Position Held:	Committee Member
Phone Number:	0458493951
Email:	thelongwhitelunch@gmail.com
Incorporation Number:	81 128 603 197
GST Registered:	No

Brief description of your organisation:

The Long White Lunch Inc. is a group of passionate women dedicated to the long term sustainability of our small rural community, Cumnock NSW. Our flagship event is a widely regarded, successful event, bringing 500 guests from all over Australia to our community and region. In the glorious Autumn sunshine, we host a lavish, long lunch, featuring some of the best local produce, wine and entertainment. All proceeds raised from our 2023 event will be going directly towards The Cumnock General Store initiative. For more information about this project, please visit <https://www.thelongwhitelunch.com/our-cause>

Does your organisation have a website/ social media platforms? If so, please list links:

<https://www.thelongwhitelunch.com>
Facebook: The Long White Lunch - Cumnock
Instagram: @thelongwhitelunch

SECTION 3: EVENT DETAILS

Name of Event	The Long White Lunch
Venue/ Location of Event	Cumnock
Date of Event	01.04.2023
Type of Event	Annual event
Area of Event	Community Entertainment
Style of Event	Spectator / Attendee
Event Website (Please include any social media platforms)	https://www.thelongwhitelunch.com
Previous Sponsorship or Event Assistance	Event Assistance
List all years and amounts of previous Sponsorship or Event Assistance	Event Assistance Program 2018 - \$1,000 Event Assistance Program 2020 - \$1,000

List all other Sponsorship, Partners and/or Key Stakeholders and their level of support

Sponsorship

Hughes + Co Dubbo \$10,000

Pickles Auctions \$5,000

Capital Architects \$3,000

Bowyer + Livermore \$3,000

Ron Stubberfield Toyota - \$2,000

Description of the Event

The Long White Lunch has become a hugely successful biennial event hosted in Cumnock, NSW. This event brings tourists from all over Australia to the Central West region where they will enjoy the best of our region's incredible local produce: food, wine, beer and cider, while raising funds for local community projects.

Proposed Program and Plan of delivery for the Event

Event Details:

SATURDAY 1st APRIL 2023

500 PEOPLE

3 course sit-down long lunch celebrating local produce, beer and wine.

LIVE AUCTION

LIVE MUSIC by Timmy & Will Dean

BUSES from Orange

CUMNOCK SHOWGROUND

BALDRY ROAD

CUMNOCK NSW 2867

Reason for having the Event

We began as a small idea, but with a big promise; to improve the long-term sustainability of our amazing little town, Cumnock. We want to see our community thrive, to support new generations coming through and those that have been there to support us through all.

We have since flourished into a hugely successful, biennial event hosted in Cumnock, NSW. Bringing over 500 guests to our wonderful community, we showcase the best of our local produce, wrapped in a day full of entertainment and fun, to bring to you: THE LONG WHITE LUNCH.

As a not-for-profit organisation, all proceeds from the day go towards improving the infrastructure, facilities and services available to our wonderful community. Over the past 10 years, we have seen our community weather the effects of drought, floods, COVID-19 and mice plagues, and believe strongly that it is not only the physical improvements through fundraising, but the social opportunities and sense of connectedness of The Long White Lunch that empower mental and physical wellbeing, truly capturing community spirit.

Is this a ticketed Event

Yes

Link to ticket purchases (if available)

<https://www.thelongwhitelunch.com/purchase-tickets>
- Tickets SOLD OUT, please join our WAITLIST

SECTION 4: PREVIOUS DATA

When/ where was this event held last

Cumnock - April 2020

Total number of attendees (local, intrastate, interstate)

550 guests from all over Australia

Any post event reflections, reports and/or changes made

Better provision of shade including marquee for future events.

More buses from Orange for transport.

The ongoing success of this event is evidenced by the sell-out of over 500 tickets within 24 hours for our 2023 event.

SECTION 5: PROPOSED EVENT DATA AND LOCAL ENGAGEMENT

Projected number of attendees (confirmed and estimated)

550

What benefits will be returned to the Cabonne Community

One of our main aims is to celebrate and showcase what our wonderful region has to offer, and as a result, The Long White Lunch supports a myriad of local businesses and suppliers.

The community benefits two-fold from this event, through the tourism and local economy effects of the event, and then also in the proceeds that are raised from this event.

All proceeds raised from our 2023 event will be going directly towards the purchasing of the Cumnock General Store, which will be owned and managed by the community. Long-term sustainability of our community is at the heart of what we do, and we see this initiative as an opportunity to further improve tourism to our region.

At the heart of the town, The Cumnock General Store is integral to the social welfare in our small rural community, but also in the local economy with respect to employment opportunities, access to facilities, and the provision of essential goods and services.

More information about our event and this Cumnock General Store initiative can be found on our website - www.thelongwhitelunch.com.au

How does the Event positively engage local businesses and the Cabonne Community (give examples)

The Long White Lunch is a celebration of our local community and region, showcasing everything the bush has to offer to over 500 guests from all corners of Australia. It is about connecting friends and families, and ingraining a sense of culture and community into our guests.

The objectives of this successful event are to:

- Improve tourism potential in our town.
- Celebrate our wonderful region and produce.
- Support local businesses and suppliers.
- Contribute to and enhance the local economy.
- Facilitate long-term sustainability of the Cumnock community.

How will Cabonne's Sponsorship be recognised (please tick all relevant)

Cabonne Council Branding recognition on all promotional material (printed and digital)
 Signage at the event
 Acknowledgement of support through all media (radio, tv, paper, on day promotion etc)
 Data provide to Council (E.g- demographics, attendees etc)
 Images from the event for Council marketing use
 Provide Feedback and fully completed Acquittal

Supporting commentary

Sponsorship benefits are:

- Build brand awareness, showcasing the wonderful produce and services available in the Cabonne region.
- To promote and support our rural community and The General Store initiative.
- The opportunity to have Cabonne Council associated with 'The Long White Lunch' and Orange's famous FOOD Week.
- Contribute much-needed funds to improve long-term sustainability in our small town.
- Cabonne Council logo on our website and Instagram and Facebook pages.
- Media and advertising of Cabonne Council in the lead up to The Long White Lunch event.
- Exposure to business stakeholders through supporting community initiatives.

SECTION 6: MARKETING AND COMMUNICATION

Is a copy of the proposed Marketing and Communication Plan/ strategy attached (Please include any media coverage, broadcasting and other media)

Yes

SECTION 7: SPONSORSHIP AMOUNTS

Amount of Sponsorship requested

\$5,000

Explanation of Level of choice (Please refer to the guidelines for the level)

Silver Sponsorship - \$5,000

The Long White Lunch is a large event (500+ people) with a significant demonstrated economic benefit for the Cabonne Local Government Area where Cabonne Council will have a high profile as a sponsor.

What will the sponsorship funds be used for? (please list all things that the Sponsorship money will go towards)

Securing produce and items from local suppliers (decorations, food, beverages).
Music and entertainment (local businesses).
Buses for the event.

Copy of budget attached (please include all contributions, revenue from sales, sponsorship or grants (granted or applied)

Yes

SECTION 8: NEXT STEPS (CHECKLIST)

Please make sure the following is completed and attached to ensure your application is considered

Marketing and Communication Plan/ Strategy
Budget
Event Plan

Checklist Documents

[2023 LWL Budget.pdf](#)
[LWL Sponsorship Proposal](#)
[Event Plan - Cabonne Council.pdf](#)
[LWL MarketingCommunication Plan.pdf](#)

Section 9: DECLARATION

The declaration below must be agreed to by a person **Yes**
who has delegated authority to sign on behalf of the
organisation e.g. President, Chairman, member of the
Board of Management or authorised staff member. I
declare the information provided in this application and
attachments is, to the best of my knowledge, true and
correct. I understand any omission or false statement
may result in the rejection of the application or
withholding of any funds already approved. I understand
Cabonne Council may check any of our statements for
the purpose of assessing this application, and I agree to
provide any additional information requested. I
understand this is an application only and may not
necessarily result in funding approval.

Name	Hannah Schulz
------	---------------

Position in Organisation	Committee Member
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Signature	
-----------	--



[Link to signature](#)

Date	05.02.2023
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NAIDOC WEEK 2023 School Initiatives PROPOSAL DOCUMENT

Dylan Williams
Executive Director



Thank you for your continued support





NAIDOC WEEK 2023 – 2ND – 9TH July

Firstly, we would like to convey our appreciation for the support that has been provided the initiatives in previous years. It is only through the dedicated partnerships that we can receive such a vast and creative response to the initiatives from students across the LGA.

The 2022 NAIDOC Week School initiatives have again proven to be an overwhelming success. The positive feedback received from many principals and teachers was overwhelming; *“Thank you for providing the opportunity for the students to engage in the 2022 NAIDOC School Initiatives”, “It is enlightening for our students to participate and gain further knowledge through the NAIDOC School Initiatives”*.

The initiatives annually bring out the best creativity of school students. We are taking the opportunity through our *secondary creative initiative this year to ask students to design a poster for a local newspaper advertising a NAIDOC event in their own community, that could involve either their local council, Aboriginal Land Council, or other Indigenous organisation.*

The NAIDOC Week School Initiative Competitions bring a coordinated educational component to the week-long celebrations. The competitions have been overwhelmingly successful and last year was no exception which produced over 201,111 entries from schools who participated in a variety of competitions, and we are delighted to announce the “2023 NAIDOC Week” Colouring-in/short story and Creative/Essay writing Competitions. Entry is open to all primary and secondary school students in communities.



The aim of these initiatives is to provide our kids with a greater understanding on the importance of friendship and cultural diversity. The competitions reflect Aboriginal ancestry and promote the growth of positive attitudes in all students towards Aboriginal people. They are broadly based around each year’s national NAIDOC theme. The colouring-in/ Short-Story competitions are open to all primary school students and the Creative Art / Essay Writing competitions are open to all secondary students. **The winning students are each year awarded prizes and or NAIDOC Medals of Excellence.**

As part of National NAIDOC Week celebrations Koori Kids coordinates, with the support of various government departments and local councils an educational component to provide a link of cultural diversity to our kids with the NAIDOC Week School Initiative Competitions. These competitions have been a successful part of NAIDOC Week and to date we have received over 3,240,142 entries which include colouring-in, short story, creative art, and essay writing. As a result, we have awarded over 605 major prizes including Computers,

Televisions, Mountain Bikes, Xbox consoles, DVD Players, MP3 Players, Mini Stereos, and Encyclopedia's. We have presented some 6650 encouragement awards including CDS, DVDs, Movie Tickets and certificates to all participants

This year our highlighted Indigenous role models include a broader spectre recognising Indigenous talent in entertainment and sport and their contribution to the national identity **Jessica Mauboy (Indigenous Singer) and Josh Ado Carr (Indigenous sportsman)**. Our message this year is that education is knowledge and knowledge is **GOLD**

The logistics of the initiatives involve packages being sent to all school principals inviting students to participate in the competitions. Prizes will be awarded to the winning students along with the "NAIDOC Medal of Excellence" The Prime Minister has annually provided a message of support for the initiatives encouraging students to participate. "The wonderful work of student winners – and indeed all entrants – gives me great confidence for the future and our ability to forge a more united, harmonious and respectful future together in the spirit of reconciliation. We can draw inspiration from their idealism and creativity, and their instinctive sense of possibility and openness to change. That is why I am so delighted to be associated with the successful NAIDOC Week School Initiatives"

The judging of entries last year was adjudicated by a panel including our patron, Aboriginal Elders and Sponsoring agency delegates. The judging this year will take a similar precedent. At an awards presentation held during NAIDOC Week the Minister praised the competitions and their purpose *"The initiative we are here to celebrate today provides a perfect illustration of how public awareness has been raised around these issues in recent times. The NAIDOC School Initiative competitions are a perfect opportunity to bring Australians together. They have clearly done so"*.

We acknowledge and appreciate the support of the council last year and seek your involvement again to maintain this year's competitions. **We are asking that you assist this year by preparing a report to council and continuing your support to the initiative with a \$450.00 contribution towards printing and distribution for students within councils LGA.** Support last year was recognised by the Prime Minister and Minister – Indigenous Affairs at the NAIDOC Awards presentation held during NAIDOC Week. Logo was displayed on all materials sent to both principals and student's across council's LGA and a proof of the 2023 competition entry forms for your information is attached. Support was also recognised in all media which included the Advertiser, National Indigenous Times, ABC Radio, Local media and ABC TV's Message Sticks.



Presentation of NAIDOC Medals of Excellence were presented to the winning students were held at special school assemblies and were where possible by Elders, Executive Director, NAIDOC Week School Initiatives, Director, Social Wellbeing & Community – Koori Kids, local Mayor or representatives, Regional Director of Schools, Delegates from the Department of Education, NSW Aboriginal Land Council's, and Australia Post. I would particularly like to acknowledge; **Hon. Sarah Mitchell MLC – Minister for Education & Early Childhood Learning, Ms Sharon Cooke (Catholic Schools NSW), Local Mayors and Mayoral Representatives; Northern Beaches Council, City of Canada Bay, Sutherland Shire Council, Canterbury-Bankstown Council, Waverley Council, Lachlan Shire Council, Newcastle City Council, Bayside Council, Gunnedah Shire Council, Upper Hunter Shire Council, Ryde City Council, Inner West Council, Wagga Wagga City Council, Fairfield City Council, Liverpool City Council, Mid-Western Council, Blacktown City Council, Port Macquarie-Hastings Council, Blue Mountains City Council, and Representatives of the Aboriginal Land Council** for taking time out of their schedules to attend the school presentations.

Warm Regards

Dylan Williams
Executive Director
NAIDOC Week Initiatives





ANNEXURE

NAIDOC Week 2023 School Initiatives

Koori Kids – Request for financial partnership

Mayor,
Chief Executive Officer
CC: Director: Community Services

REPORT IN BRIEF

Koori Kids is a community organisation that engages young people in a range of school initiatives to promote education and awareness of Aboriginal & Torres Strait Islander culture. Each year Koori Kids conducts the NAIDOC Week School Initiative Competitions for school aged children. This is broken up into primary and secondary school categories being colouring-in, short story writing and creative and essay writing. Koori Kids is seeking continued support from council and request consideration of council to be an associate partner with a **\$450** towards the program

Purpose

The purpose of this annexure to the proposal is to inform council of the Koori Kids 2023 School Initiatives program. The initiatives are coordinated in partnership with the Department of Education, Skills & Employment, NSW Department of Education, Department of Health, Transport for NSW, NSW Health, Catholic Schools NSW, and Department of Premier & Cabinet.

Koori Kids has provided a proposal and draft entry forms for the 2023 initiatives. The contribution sought (**\$450**) will be utilised towards the costs for printing and distribution of information packs, posters, and entry forms to schools across councils LGA. These initiatives are designed to educate all students on cultural diversity and involve a whole of community approach in the spirit of reconciliation and bringing us 'all together as one community'.

Costing	Description	Cost
Printing	Entry forms – (LGA Schools)	325.00
Distribution	Postage and Delivery	125.00

Summary

This worthwhile established cross-cultural initiative has been operating very successfully and is aligned with NAIDOC Week, celebrated in July each year. Hundreds of entries are received each year from schools within councils LGA, and the success of the program is due to the support of councils and partner organisations.



Strategic

Strategic Plan – People and Culture

- A harmonious community based on respect and responsibility, where everyone is valued
- Recognition of Aboriginal & Torres Strait Islander heritage
- Cultural and community activity encouraging harmony and reconciliation

Environmental

The initiatives will enable participants to explore concepts linking environmental; and social/ cultural issues and foster harmony in the community.

Social

The initiatives enable a diverse range of children to benefit from discussion and curriculum topics focused on the development of NAIDOC Week and the broader history of Indigenous culture.

Recreation

Each year at some of the winning schools Koori Kids host some 'Healthy Lifestyle Clinics' with visiting celebrity sports persons the aim of these clinics is to encourage an active lifestyle, including nutrition, sportsmanship and skill development. All Students participating are provided a T-Shirt, Water Bottle and Ball.

Council Acknowledgement

Council is acknowledged through logo inclusion as an associate partner on information packs sent to schools throughout councils LGA. If there is a winner from a school within council LGA, an invitation for the Mayor and or a representative is invited to attend the school, along with Executive Director, NAIDOC Week Initiatives, Director, Social Wellbeing and other dignitaries to make special presentation of the NAIDOC Medal of Excellence and the student's prize. (30+ NAIDOC Medals of Excellence are issued across the state). Media release for the winning school is prepared in consultation with council's media officer. Council is also forwarded a final report.

Conclusion

The NAIDOC Week School Initiatives are the only activity throughout NAIDOC Week that provides students with an educational component to NAIDOC Week and Indigenous culture and heritage. Our research and statistics confirm that schools within councils LGA are participating in the initiatives with increased participation from both state and catholic-independent schools.





NAIDOC

WEEK 2023



Thank you for your continued support





Ms Rebecca Johnson
Community and Economy
Cabonne Council
PO Box 17
Molong NSW 2866

2 February, 2023

RE: REQUEST TO WAIVE CO-CONTRIBUTION FOR CUDAL SHOWGROUND UPGRADE

Dear Rebecca,

I write on behalf of Cudal Central who assisted in the planning and roll out of the power and water upgrade works carried out over 2020. An amount of \$95,091 was awarded to the project as part of the Building Better Regions fund. As part of the co-contribution requirements of the fund, Cabonne Council committed to \$66000 in a meeting held on November 26, 2019 which was to come from reserves. In addition, Cudal Central arranged for the three major clubs using the facility to contribute a further \$12500 making up the \$173,591 required to commence the job. At the time attendance was strong for the showground despite an extended drought period.

Prior to commencement of the works, Covid set in and all activities ceased at the showground creating a negative cash flow for these clubs as their expenses continued in the form of utilities and insurances.

A lifeline was then received of \$65 468 from the NSW showground stimulus fund reducing co-funding requirements considerably. It was at this time a commitment was made by Cabonne Council to kindly waive the \$12500 amount from the community groups. In return a fence was built by the community at no cost to the fund and major clean up and arborist works took place.

The project then ran under budget and the quality of the product is high which we've seen in subsequent use when the first show came back online in September 2022.

I therefore request the \$12500 be formally waived as a gesture of good will to the community who have endured much over the past years and months.

Please respond in writing to the above following your next council meeting.

Regards,

Jock Hough

On behalf of the Cudal Central committee

CUDAL CENTRAL INC Cudal, NSW 2864 cudalcentral@gmail.com INC: 1801564

**REPORT OF THE CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE
CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE HELD AT THE
COUNCIL CHAMBERS MOLONG ON 19 DECEMBER 2022 COMMENCING AT 5.35PM**
Page 1

TABLE OF CONTENTS

ITEM - 1	WELCOME	1
ITEM - 2	APOLOGIES.....	1
ITEM - 3	DECLARATIONS OF INTEREST	1
ITEM - 4	CABONNE FLOODPLAIN MANAGEMENT COMMITTEE INDUCTION	1
ITEM - 5	TERMS OF REFERENCE - CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE	2
ITEM - 6	MOLONG FLOOD STUDY AND MANAGEMENT PLAN REVIEW PROJECT	3
ITEM - 7	MOLONG FLOODPLAIN VOLUNTARY PURCHASE PROGRAM 2022/23	3
ITEM - 8	EUGOWRA FLOODPLAIN VOLUNTARY PURCHASE PROGRAM 2022/23	4
	ADDITIONAL ITEMS	4

THIS IS PAGE NO 1 OF THE REPORT OF THE CABONNE FLOODPLAIN MANAGEMENT
ADVISORY COMMITTEE OF CABONNE COUNCIL HELD ON 15 NOVEMBER, 2022

**REPORT OF THE CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE
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Page 1

PRESENT Clr K Beatty (in the Chair) Ctrs L Oldham, J Weaver, Sean Haynes, Mark Ward, Peter Crich, Brigid Rice (NSW SES)
General Manager, Deputy General Manager – Cabonne Infrastructure, Executive Assistant – Cabonne Infrastructure

VIA TEAMS Tom Rooney (Lyll & Associates), Scott Button (Lyll & Associates), Craig Ronan (NSW SES), Grant Barker (NSW Public Works)

OBSERVERS Clr A Rawson, Clr J Jones

ITEM - 1 WELCOME

RECOMMENDATION (WEAVER/HAYNES)

THAT the Deputy General Manager – Cabonne Infrastructure provide a welcome to the members of the committee.

ITEM - 2 APOLOGIES

Proceedings in Brief

Ivan Rivas Acosta – DPE

Frederick Spain – NSW Public Works

RECOMMENDATION (WEAVER/HAYNES)

THAT any apologies tendered be accepted.

ITEM - 3 DECLARATIONS OF INTEREST

RECOMMENDATION (HAYNES/CHRISTENSEN)

THAT there were no Declarations of Interest be noted.

**ITEM - 4 CABONNE FLOODPLAIN MANAGEMENT COMMITTEE
INDUCTION**

Proceedings in Brief

The Deputy General Manager – Cabonne Infrastructure made a presentation to the Committee.

Molong – there was some discussion around the gate on Euchareena Road and its effectiveness, the urban stormwater system. It was noted that the Railway bridge was not mentioned in any previous reports or studies until it was raised by a previous staff member. The previous Floodplain Committee

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COUNCIL CHAMBERS MOLONG ON 19 DECEMBER 2022 COMMENCING AT 5.35PM**

Page 2

raised the issues with the Railway Bridge as a priority which has directed the current flood study.

Eugowra – There were discussions on the impact of the Puzzle Flat Creek Levee on the most recent flood event – water was directed downstream. Mr Haynes advised that it allowed for a large dry space at the showground to be used as an evacuation centre. The levee itself was used during the evacuation and it was noted that there was no road base on it for the last 200m towards Canowindra.

Ms Rice would like to see a study on the speed/velocity at which the water moved during the recent flood event.

Ms Rice gave a brief overview of the sequence of event during the Eugowra flood. There was a discussion regarding the warning systems and resources available. There were suggestions made such as bringing back the phone list/tree system, strengthening relationships with key landholders, the possible introduction of “flood hot spot” cameras at locations such as Escort Rock, more gauges.

Canowindra – There were discussions about drainage issues in East Street. Mr Ward advised that historically there was a proposal to levee the bottom side of East Street due to the water build up in the area.

The Deputy General Manager – Cabonne Infrastructure advised that Cudal was not discussed as there has been no previous history of issues.

RECOMMENDATION (HAYNES/CRICH)

THAT the Committee receive the presentation providing an induction to Cabonne Floodplain Management.

**ITEM - 5 TERMS OF REFERENCE - CABONNE FLOODPLAIN
MANAGEMENT ADVISORY COMMITTEE**

Proceedings in Brief

The Deputy General Manager – Cabonne Infrastructure spoke about the Terms of Reference and the community membership.

It was noted that this committee is an Advisory Committee – its purpose is to make recommendations to Council.

Mr Ronan proposed an amendment to the name of the committee to keep in line with the Floodplain Development Management Guidelines.

RECOMMENDATION (CRICH/WARD)

THAT

1. the terms of reference for the Cabonne Council Floodplain Management Committee be noted.

**THIS IS PAGE NO 2 OF THE REPORT OF THE CABONNE FLOODPLAIN MANAGEMENT
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COUNCIL CHAMBERS MOLONG ON 19 DECEMBER 2022 COMMENCING AT 5.35PM**

Page 3

2. The name of the Committee be amended to the Cabonne Council Floodplain Risk Management Advisory Committee

**ITEM - 6 MOLONG FLOOD STUDY AND MANAGEMENT PLAN REVIEW
PROJECT**

Proceedings in Brief

The Deputy General Manager – Cabonne Infrastructure spoke about Council's ongoing management of the floodplains and that the previous Molong Floodplain Committee resolved to undertake a new flood study and risk management plan for Molong.

This contract was awarded to Lyall & Associates who have been working on this since mid-2022.

The Deputy General Manager – Cabonne Infrastructure introduced Tom Rooney from Lyall & Associates who made a presentation to the Committee.

There was a discussion around the catchment study and the soil moisture levels in modelling as well as climate change factors.

The Molong Flood study is expected to be completed by late March 2024.

RECOMMENDATION (WEAVER/HAYNES)

THAT the Committee receive the presentation on the Molong Flood Study and Floodplain Risk Management Plan review.

**ITEM - 7 MOLONG FLOODPLAIN VOLUNTARY PURCHASE PROGRAM
2022/23**

Proceedings in Brief

The Chair advised that he has been advocating with the Premier for the inclusion of 25 properties (15 in Molong and 8 in Eugowra). He is still awaiting feedback.

The Deputy General Manager – Cabonne Infrastructure advised that Council has budgeted for 2 properties however it is still dependent on funding.

RECOMMENDATION (WEAVER/HAYNES)

THAT the Committee recommend to Council the priority properties for acquisition under the Molong Floodplain Voluntary Purchase Program 2022/23, being:

1. 21 Betts Street
2. 6 Euchareena Street

THIS IS PAGE NO 3 OF THE REPORT OF THE CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE OF CABONNE COUNCIL HELD ON 15 NOVEMBER, 2022

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COUNCIL CHAMBERS MOLONG ON 19 DECEMBER 2022 COMMENCING AT 5.35PM**
Page 4

**ITEM - 8 EUGOWRA FLOODPLAIN VOLUNTARY PURCHASE
PROGRAM 2022/23**

Proceedings in Brief

There was a discussion surrounding the properties identified for consideration. Priority is given based on inundation levels and aesthetics of the surrounding area.

RECOMMENDATION (HAYNES/WEAVER)

THAT the Committee tables the report regarding the Eugowra Voluntary Purchase in anticipation of a response from the State Government"

ADDITIONAL ITEMS

Ms Rice advised that she is moving to a new position. Mr Ronan will remain the primary NSW SES representation.

There being no further business, the meeting closed at 7.37pm.

**THIS IS PAGE NO 4 OF THE REPORT OF THE CABONNE FLOODPLAIN MANAGEMENT
ADVISORY COMMITTEE OF CABONNE COUNCIL HELD ON 15 NOVEMBER, 2022**

DRAFT CONDITIONS OF CONSENT

DA 2023/45 – 20 SHARP STREET, CARGO

A. ADMINISTRATIVE CONDITIONS

1. APPROVED PLANS AND SUPPORTING DOCUMENTS

The development shall be carried out in accordance with the approved stamped and signed plans and/or documentation listed below **except where modified by any modification application**. Where the plans relate to alteration or additions only those works shown in colour or highlighted/shaded are approved.

Reference/Dwg No	Title/Description	Prepared By	Date/s
22017DA (5 sheets)	Plans	Peter Basha Planning & Development	29.08.2022
DA1SFB22017	Statement of Environmental Effects	Peter Basha Planning & Development	August 2022
Annexure B	Clause 4.6 Exceptions to Development Standards	Peter Basha Planning & Development	Undated
R14449e1 R14449e2 R14449e3 R14449e4	On-site effluent management study (x 4)	Envirowest Consulting	17 June 2022

Note 1: *Modifications to the approved plans will require the lodgement and consideration by Council of a modification pursuant to Section 4.55 of the Environmental Planning and Assessment Act.*

Note 2: *A warning to all Accredited Certifiers. You should always insist on sighting the original Council stamped approved plans/documentation and not rely solely upon the plan reference numbers in this condition. Should the applicant not be able to provide you with original copies, Council will provide you with access to its files so you that may review our original copies of approved documentation.*

Note 3: *The approved plans and supporting documentation may be subject to conditions imposed under section 4.17 of the Act modifying or amending the development (refer to conditions of consent which must be satisfied prior to the issue of any Construction Certificate).*

(Reason: To confirm and clarify the terms of consent)

2. LOT DESIGN AND PURPOSE

Surveying of the subject land will generally be in accordance with the attached draft plan of survey.

Proposed Lots 1 - 4 have been approved for residential subdivision under Clause 4.1 of the Cabonne Local Environmental Plan, 2012. A dwelling may be permissible on each lot.

(Reason: To ensure the subdivision proceeds in accordance with Council's consent and that the purpose of the newly created lots are clarified in the context of the Cabonne Local Environmental Plan 2012).

B. PRIOR TO THE COMMENCEMENT OF WORKS

3. EROSION & SEDIMENT CONTROL

Erosion and sedimentation controls shall be in place prior to the commencement of site works; and maintained throughout construction activities until the site is landscaped and/or suitably revegetated. The controls shall be in accordance with the details approved by council and/or as directed by council officers. These requirements shall be in accordance with Managing Urban Stormwater - Soils and Construction produced by Landcom (Blue Book).

A copy of the Erosion and Sediment Control Plan must always be kept on site during construction and made available to council officers on request.

Erosion and sediment control measures as detailed in the submitted Erosion and Sediment Control Plan must be installed and operating prior to and during all construction works.

(Reason: Environmental protection)

4. PROVISION OF PRIVATE ACCESS

Access must be provided to the proposed lots in accordance with Council's Provision of Private Access Specification that is current at the time of application.

Council, prior to any Subdivision Certificate being issued for the subdivision or commencement of any access to the property from the adjoining road, must issue an Access Construction Certificate.

A joint inspection with the Principal Certifying Authority is to be held prior to commencing construction of the access.

Council, prior to any Subdivision Certificate being released, must issue an Access Compliance Certificate for the access.

(Reason: To ensure that safe and practical access is provided to the subject land.)

C. REQUIREMENTS DURING WORKS

5. CONSTRUCTION HOURS

Construction work may only be undertaken during the following hours

DAY	HOURS
Monday to Friday	7:00 am to 6:00 pm
Saturday	8 am to 1:00 pm
Sunday & Public Holidays	No work

Where the development involves the use of jackhammers/ rock breakers and the like or other heavy machinery, such equipment may only be used between the hours of 7.00 am - 5.00 pm Monday to Friday only.

(Reason: Safety and amenity)

6. PLUMBING AND DRAINAGE WORKS

All plumbing and drainage work shall be carried out by a licensed plumber and drainer to the requirements of the National Plumbing and Drainage Code AS3500.

(Reason: Statutory requirement)

7. DAMAGE TO ADJOINING PROPERTIES

All precautions must be taken to prevent any damage likely to be sustained to adjoining properties. Adjoining owner property rights must always be observed. Where damage occurs to adjoining property all necessary repair or suitable agreement for necessary repairs are to be undertaken by the applicant in consultation with, and with the consent of, the affected property owner.

(Reason: Structural safety)

8. ADJUSTMENT TO UTILITY SERVICES

Any adjustments to existing utility services that are made necessary by this development proceeding are to be at the full cost of the developer.

(Reason: Information)

9. CONTAMINATED LANDS – UNEXPECTED FINDS

In the instance works cause the generation of odours or uncovering of unexpected contaminants works are to immediately cease, Council is to be notified and a suitably qualified environmental scientist appointed to further assess the site. The exposed material/excavation is to be evaluated by the supervising environmental consultant and an appropriate response determined in consultation with the applicant, which is agreed to by Council's Development Services Department.

Note: Council may also request that an NSW EPA accredited site auditor is involved to assist with the assessment of the contaminated land situation and review any new contamination information. The applicant must also adhere to any additional conditions which may be imposed by the accredited site auditor.

(Reason: To ensure compliance with Statutory Requirements)

10. HERITAGE

During construction, the development is to proceed with caution. If any Aboriginal objects are found, works should stop, and Heritage NSW contacted. If an Aboriginal relic is uncovered, work must cease immediately, and Heritage NSW must be contacted. All workers on the site are to be made aware of this condition.

(Reason: Heritage)

D. PRIOR TO THE ISSUE OF A SUBDIVISION CERTIFICATE

DA 2023/45

4 LOT SUBDIVISION

11. LOCATION OF BUILDINGS

The Linen Plan will indicate a building envelope within each Lots 1 to 4. The building envelopes shall provide for a minimum setback of 10m from Church Street, and a minimum setback of 10m between the adjacent church and proposed Lot 4.

A Restriction as to User pursuant to Section 88B of the Conveyancing Act is to be prepared restricting the establishment of all buildings outside such building envelopes. The building envelopes are to be located to address the recommendations of the on-site effluent studies, the boundary setbacks above, and any requirements of the RFS.

(Reason: To ensure that new buildings are established within the most suitable sites on each lot, having regard to the heritage setting, and effluent disposal and other impediments to building).

12. LANDSCAPING PLAN AND PLANTING

A landscaping plan showing a planting buffer between the adjacent heritage listed church and the development site (i.e. on proposed Lot 4) is to be submitted for approval by Council. The buffer should provide sufficient plantings that will provide a separation between the listed item and future development on the land, and soften future development into the heritage setting. The plan should include at least a few trees, and indicate species type and mature size. The plantings shall also take into account the bushfire landscaping restrictions imposed by RFS (see RFS General Terms of Approval).

The approved landscaping shall be planted **BEFORE THE ISSUE OF A SUBDIVISION CERTIFICATE**, and be maintained thereafter to the satisfaction of Council.

13. APPLICATION FOR A SUBDIVISION CERTIFICATE

An application for a Subdivision Certificate must be made to Council via the NSW Planning Portal. The Subdivision Certificate fees, in accordance with Council's adopted schedule of fees and charges, must accompany such application.

NOTE: The application must address all those conditions of consent required to be complied with "Prior to the issue of a Subdivision Certificate" with a clear explanation of how that condition has been complied with, together with supplying ALL the relevant information/documents/certificate and/or plans that is required by that condition.

The following details shall be submitted:

- a) Original Plan of Subdivision,
- b) Evidence that all conditions of Development Consent have been satisfied,
- c) Evidence of payment of all relevant fees,
- d) The 88B instrument, and
- e) All surveyor's or engineer's certification if required by the Development Consent.

The application must be one complete, concise package, addressing all those conditions. Failure to provide the abovementioned information in one package, will likely result in the application being refused/rejected and returned to you.

(Reason: To comply with statutory requirements)

13. UPGRADE STORMWATER INFRASTRUCTURE

The applicant is required to bear the full cost of survey, design and construction of upgraded drainage swale along Church Street, from the boundary of the adjacent church property to the intersection with Sharp Street, to ensure the runoff from the development is adequately managed.

A complete set of drawings for the swale drain is to be provided to Council for approval, and all relevant work completed **BEFORE THE ISSUE OF A SUBDIVISION CERTIFICATE**.

(Reason: To limit the potential effects of stormwater runoff on downstream properties).

14. PROVISION OF PRIVATE ACCESS (SUBDIVISION)

Access must be provided to the proposed Lots 1 to 4 in accordance with Councils' Provision of Private Access Specification that is current at the time of application.

Access for each of the proposed Lots 1 to 4 shall be provided from Church Street.

Council, prior to any Subdivision Certificate being issued for the subdivision, or commencement of any access to the property from the adjoining road, must issue an Access Construction Certificate.

A joint inspection with the Principal Certifying Authority is to be held prior to commencing construction of the access.

Council, prior to any Subdivision Certificate being issued, must issue an Access Compliance Certificate for the access.

(Reason: To ensure that safe and practical access is provided to the subject land.)

15. BUSH FIRE CONTRIBUTIONS

Prior to release of the Subdivision Certificate the applicant is required to make a contribution of \$433.20 × 3, for each newly created lot, towards the improvement of bushfire services and amenities for the Canomodine Bushfire Brigade.

The contribution has been levied in accordance with Council's Bushfire Services Contributions Plan, February 1993.

(Reason: To make an equitable contribution towards improvement of Bush Fire Services and Amenities for the specified Brigade).

16. FENCING

Prior to the issue of a subdivision certificate, the application is required to fence all boundaries of all lots to a "dog-proof" standard. The requires the fence to have netting (rather than ringlock or hingejoint) that goes below ground level, top, middle and bottom wires, as well as two (2) barbed wires above the netting.

(Reason: To ensure all animals are retained within each approved lot)

17. TELECOMMUNICATIONS

Application is to be made to Telstra/NBN for infrastructure to be made available to each individual lot within the development. Either a Telecommunication Infrastructure Provisioning Confirmation or Certificate of Practical Completion is to be submitted to the Principal Certifying Authority confirming that the specified lots have been declared ready for service prior to the issue of a Subdivision Certificate.

(Reason: Servicing)

18. REGISTRATION OF EASEMENTS

Any easements and restrictions required by this consent must nominate Cabonne Council as the authority to release vary or modify the easements or restrictions.

The final plan of subdivision shall show easements over all utility services for water, sewer, and stormwater drainage facilities in favour of Cabonne Council.

(Reason: Servicing)

19. PROVISION OF POWER & EASEMENTS

A Notice of Arrangement from Essential Energy stating arrangement has been made for the provision of electricity supply to each individual lot within the development is to be submitted to council prior to the issue of a Subdivision Certificate.

Easement/s are to be created for any existing electrical infrastructure. The easement/s are to be created using Essential Energy's standard easement terms current at the time of registration of the plan of subdivision. This shall be shown on the final plan of subdivision and before the Certificate is released.

Should the applicant elect not to provide power to the lots, prior to the release of a Subdivision Certificate, a caveat shall be created over the proposed Lots under Section 88B of the Conveyancing Act 1919 (NSW) in the following terms:

"That the subdivider has elected not to supply electricity supply to the subject land and it will be a requirement of any person seeking to construct a dwelling on the subject land to make their own arrangements for power supply."

(Reason: Servicing)

20. CONNECTION TO TOWN WATER SUPPLY

All lots shall be connected to mains water supply before the release of the Subdivision Certificate, by applying directly to the relevant water supply authority and bearing the full cost of the connection fee. A Compliance Certificate is to be provided to Council from the relevant Water Supply Authority prior to the release of the Subdivision Certificate.

(Reason: To ensure that the development is to be connected to the local water supply Authority's reticulation system)

21. URBAN ADDRESSING

The location of each eligible access will be established, and a number allocated based upon measurements taken by the Principal Certifying Authority, which will be in accordance with Standard AS/NZS 4819:2011.

Prior to the release of the Subdivision Certificate, the owner of the property is to apply in writing to council's Infrastructure Department, requesting an urban property address to be issued for each vacant allotment.

(Reason: To provide each eligible property with an urban address number in accordance with Standard AS/NZS 4819:2011: Geographic Information – Rural and Urban addressing)

22. ERECTION OF URBAN ADDRESS NUMBERS

The designated number plate(s) shall be obtained and erected in accordance with the Specifications for Erection of Urban Address Numbers as supplied by council. (Note: These plates are available from council at the fee specified in council's Fees and Charges)

Written notification is to be provided to council indicating addressing numbers have been erected. This letter is to be supplied to council or Principal Certifying Authority prior to the issue of a Subdivision Certificate.

(Reason: To ensure each eligible property has a suitably erected and clearly visible address number in accordance with Standard AS/NZS 4819:2003: Geographic Information – Rural and Urban Addressing).

23. DAMAGE TO PUBLIC ASSETS

Prior to the release of the subdivision certificate, any damage caused to footpaths, roadways, utility installations, trees, and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration / repairs of property or services damaged during the works shall be met by the applicant.

(Reason: Safety & Amenity)

E. RURAL FIRE SERVICE – GENERAL TERMS OF APPROVAL

Asset Protection Zones

Intent of measures: to provide sufficient space and maintain reduced fuel loads to ensure radiant heat levels at the buildings are below critical limits and prevent direct flame contact.

1. At the issue of a subdivision certificate and in perpetuity, the entire site must be managed as an inner protection area (IPA) in accordance with the requirements of Appendix 4 of *Planning for Bush Fire Protection* 2019.

When establishing and maintaining an inner protection area, the following requirements apply:

- tree canopy cover should be less than 15% at maturity,
- trees at maturity should not touch or overhang the building,
- lower limbs should be removed up to a height of 2m above the ground,
- tree canopies should be separated by 2 to 5m,
- preference should be given to smooth-barked and evergreen trees,
- large discontinuities or gaps in vegetation should be provided to slow down or break the progress of fire towards buildings,
- shrubs should not be located under trees,
- shrubs should not form more than 10% ground cover,
- clumps of shrubs should be separated from exposed windows and doors by a distance of at least twice the height of the vegetation,
- grass should be kept mown (as a guide, grass should be kept to no more than 100mm in height), and
- leaves and vegetation debris should be removed.

2. Landscaping within the required asset protection zone must comply with Appendix 4 of *Planning for Bush Fire Protection 2019*. In this regard, the following principles are to be incorporated:

- A minimum 1 metre wide area (or to the property boundary where the setbacks are less than 1 metre), suitable for pedestrian traffic, must be provided around the immediate curtilage of the building;
- Planting is limited in the immediate vicinity of the building;
- Planting does not provide a continuous canopy to the building (i.e. trees or shrubs are isolated or located in small clusters);
- Landscape species are chosen to ensure tree canopy cover is less than 15% (IPA), and less than 30% (OPA) at maturity and trees do not touch or overhang buildings;
- Avoid species with rough fibrous bark, or which retain/shed bark in long strips or retain dead material in their canopies;
- Use smooth bark species of trees species which generally do not carry a fire up the bark into the crown;
- Avoid planting of deciduous species that may increase fuel at surface/ ground level (i.e. leaf litter);
- Avoid climbing species to walls and pergolas;
- Locate combustible materials such as woodchips/mulch, flammable fuel stores away from the building;
- Locate combustible structures such as garden sheds, pergolas and materials such as timber garden furniture away from the building; and
- Low flammability vegetation species are used.

Water and Utility Services

Intent of measures: to provide adequate services of water for the protection of buildings during and after the passage of a bush fire, and to locate gas and electricity so as not to contribute to the risk of fire to a building.

3. The provision of water, electricity and gas must comply with the following in accordance with Table 5.3c of *Planning for Bush Fire Protection 2019*:

- reticulated water is to be provided to the development where available;
- fire hydrant, spacing, design and sizing complies with the relevant clauses of Australian Standard AS 2419.1:2005;
- hydrants are not located within any road carriageway;
- reticulated water supply to urban subdivisions uses a ring main system for areas with perimeter roads;
- fire hydrant flows and pressures comply with the relevant clauses of AS 2419.1:2005;
- all above-ground water service pipes are metal, including and up to any taps;
- where practicable, electrical transmission lines are underground;
- where overhead, electrical transmission lines are proposed as follows:
 - lines are installed with short pole spacing (30m), unless crossing gullies, gorges or riparian areas; and
 - no part of a tree is closer to a power line than the distance set out in accordance with the specifications in *ISSC3 Guideline for Managing Vegetation Near Power Lines*.
- reticulated or bottled gas is installed and maintained in accordance with AS/NZS 1596:2014 and the requirements of relevant authorities, and metal piping is used;
- reticulated or bottled gas is installed and maintained in accordance with AS/NZS 1596:2014 - *The storage and handling of LP Gas*, the requirements of relevant authorities, and metal piping is used;
- all fixed gas cylinders are kept clear of all flammable materials to a distance of 10m and shielded on the hazard side;
- connections to and from gas cylinders are metal; polymer-sheathed flexible gas supply lines are not used; and
- above-ground gas service pipes are metal, including and up to any outlets.



BUSH FIRE SAFETY AUTHORITY

Subdivision – Subdivision
20 Sharp Street Cargo NSW 2800, 1/40/DP758226
RFS Reference: DA20220929010924-Original-1
Your Reference: CNR-46276 DA 2023/0045

This Bush Fire Safety Authority is issued on behalf of the Commissioner of the NSW Rural Fire Service under s100b of the Rural Fires Act (1997) subject to the attached General Terms of Approval.

This authority confirms that, subject to the General Terms of Approval being met, the proposed development will meet the NSW Rural Fire Service requirements for Bush Fire Safety under s100b of the Rural Fires Act 1997.

Nika Fomin

Manager Planning & Environment Services
Built & Natural Environment

Thursday 10 November 2022

DA 2023/45

4 LOT SUBDIVISION

DRAFT CONDITIONS OF CONSENT**A. ADMINISTRATIVE CONDITIONS****1. Approved plans and supporting documents**

The development shall be carried out in accordance with the approved stamped and signed plans and/or documentation listed below **except where modified by any following conditions**. Where the plans relate to alteration or additions only those works shown in colour or highlighted/shaded are approved.

Reference/Dwg No	Title/Description	Prepared By	Date/s
4.6 Variation	4.6 Variation	Vision Town Planning Hub	27 October 2022
Form 003	Statement of Environmental Effects	Owner Paul McKenzie	8 July 2022
Job NO. 034-22 Page 1 of 3	Floor Plan	TK Worboys	2 August 2022
Job NO. 034-22 Page 2 of 3	Elevations	TK Worboys	2 August 2022
Job NO. 034-22 Page 3 of 3	Site Plan	TK Worboys	14 September 2022
Certificate Number: 1320188S	BASIX Certificate	TK Worboys	5 August 2022
Certificate No. 0007937600	NatHERS Certificate	Marc Kiho	4 August 2022
Bushfire Report	Bushfire Assessment Report	Black Ash Bushfire Consultants	27 October 2022
Ref: R14458e	Onsite Effluent Management Study	EnviroWest Consulting	30 May 2022

Note 1: Modifications to the approved plans will require the lodgement and consideration by Council of a modification pursuant to Section 4.55 of the Environmental Planning and Assessment Act.

Note 2: A warning to all Accredited Certifiers. You should always insist on sighting the original Council stamped approved plans/documentation and not rely solely upon the plan reference numbers in this condition. Should the applicant not be able to provide you with original copies, Council will provide you with access to its files so you that may review our original copies of approved documentation.

Note 3: The approved plans and supporting documentation may be subject to conditions imposed under section 4.17 of the Act modifying or amending the development (refer to conditions of consent which must be satisfied prior to the issue of any Construction Certificate).

(Reason: To confirm and clarify the terms of consent)

2. Imported Fill

Clean fill imported onto the site shall be validated to ensure it is suitable for the proposed land use.

To ensure that fill material is suitable for the proposed use, only material classified as Virgin Excavated Natural Material (VENM) or Excavated Natural Material (ENM) is permitted to be imported onsite.

Any waste-derived material the subject of a resource recovery exemption received at the development site must be accompanied by documentation as to the material's compliance with the exemption conditions and must be provided to the Principal Certifying Authority or Cabonne Council upon request.

(Reason: To ensure that imported fill is of an acceptable standard for environmental protection purposes)

B. PRIOR TO THE ISSUE OF A CONSTRUCTION CERTIFICATE

3. Obtaining a Construction Certificate

This Development Consent does not constitute approval to carry out construction work. Construction work may only commence upon the issue of a Construction Certificate, appointment of a Principal Certifying Authority (PCA), and lodgement of Notice of Commencement. Please note that if demolition works forms part of the extent of works approved in the same application, then demolition must not commence prior to the issue of a Construction Certificate.

(Reason: Information)

4. Appointment of Principal Certifying Authority

No work shall commence in connection with this Development Consent until:

- (a) A construction certificate for the building work has been issued by:
 - (i) the consent authority; or
 - (ii) an accredited certifier; and
- (b) the person having the benefit of the development consent has:
 - (i) appointed a principal certifying authority for the building work, and
 - (ii) notified the principal certifying authority that the person will carry out the building work as an ownerbuilder, if that is the case, and
- (b1) the principal certifying authority has, no later than 2 days before the building work commences:
 - a. notified the Council of his or her appointment, and

- b. notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and

(b2) the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has:

- (i) appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential building work is involved, and
- (ii) notified the principal certifying authority of such appointment, and
- (iii) unless that person is the principal contractor, notified the principal contractor of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and

- (c) the person having the person having the benefit of the development consent has given at least 2 days' notice to the Council of the person's intention to commence the erection of the building.

Note: If the principal certifying authority is the Council, the nomination will be subject to the payment of a fee for the service to cover the cost of undertaking all necessary inspections and the issue of the appropriate certificates.

Under the Environment Planning and Assessment (Quality of Construction) Act, 2003, a sign must be erected in a prominent position on the work site showing the name, address and telephone number of the principal certifying authority; the name of the principal contractor (if any) for the building work and a telephone number at which that person may be contacted outside working hours. That sign must also state that unauthorised entry is prohibited. The sign must not be removed until all work has been completed.

(Reason: Statutory requirements)

5. Application for Construction Certificate (Residential)

The applicant must apply to Council or an Accredited Certifier for a Construction Certificate to carry out the relevant building works that are approved by this consent. The details to be included in the application for a Construction Certificate are:

- (a) Architectural plans and specifications complying with the Building Code of Australia (BCA), relevant Australian Standards, and the development consent and conditions.
- (b) If Council issues the Construction Certificate, engineering details must be submitted for approval for all structural elements, including but not limited to, piers, footings, reinforced concrete slab, first floor joist layout, roof trusses, steel beams and the like. The details must be prepared by a practising consulting structural engineer. Also a certificate from the engineer must be included certifying that the design fully complies with appropriate SAA Codes and Standards and the Building Code of Australia requirements.

Note: The engineer/s undertaking certification must be listed on the National Professional Engineers Register under the appropriate category.

- (c) If an alternative solution to the "deemed to satisfy" provisions of BCA is proposed, the following details must be lodged:
 - Performance requirements that the alternative solution intends to meet.

- Assessment methods used to determine compliance with the performance requirements, including if and how each performance objective impacts on other requirements of the BCA; and
- A statement about the person who prepared the alternate solution, indicating qualifications, experience, insurance details, and membership of an approved accreditation body

Note: The performance-based application may be required to be reviewed by a suitably qualified independent body at the applicant's expense. Any fees relating to any review are required to be paid prior to the issue of the Construction Certificate.

(Reason: Statutory requirement)

6. Home Building Act 1989

In the case of residential building work for which the [Home Building Act 1989](#) requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.

Residential building work within the meaning of the [Home Building Act 1989](#) must not be carried out unless the principal certifier for the development to which the work relates (not being the council) has given the council written notice of the following information—

- (a) in the case of work for which a principal contractor is required to be appointed—
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
- (b) in the case of work to be done by an owner-builder—
 - (i) the name of the owner-builder, and
 - (ii) if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified becomes out of date, further work must not be carried out unless the principal certifier for the development to which the work relates (not being the council) has given the council written notice of the updated information.

(Reason: Statutory Requirement)

7. Stormwater, Sewerage, and Water Work Approvals

Prior to the issue of a Construction Certificate, the applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from the relevant water supply authority and comply with any conditions of those approvals.

(Reason: Statutory)

8. Bushfire Fire Prone Areas - Construction

The structure is to be constructed in accordance with the provisions of the publication “Planning for Bushfire Protection 2019, and to a Bush Fire Attack Level (BAL- 29) of construction under AS3959-2018 “Construction of buildings in bushfire-prone area” and the National Construction Code Building Code of Australia.

(Reason: Statutory requirement)

9. Provision of Private Access

Access must be provided to all proposed lots in accordance with Councils' Provision of Private Access Specification that is current at the time of application.

Council, prior to any Construction Certificate being issued for the development or commencement of any access to the property from the adjoining road, must issue an Access Construction Certificate.

A joint inspection with the Principal Certifying Authority is to be held prior to commencing construction of the access. Please telephone Council's Development Engineer on 6392 3271 to arrange a suitable date and time for the inspection.

(Reason: To ensure that safe and practical access is provided to the subject land)

10. BASIX commitments

The approved BASIX Certificate shall be submitted to the Accredited Certifier with the application for a Construction Certificate.

Where a change or changes are proposed in the BASIX commitments, the applicant must submit a new BASIX Certificate to the Accredited Certifier and/or Council. If any proposed change in the BASIX commitments is inconsistent with the development consent the applicant will be required to submit a modification to the development consent to Council under Section 4.55 of the Environmental Planning and Assessment Act 1979.

All commitments in the BASIX Certificate must be shown on the plans accompanying the Construction Certificate prior to the issue of any Construction Certificate.

(Reason: Statutory Compliance)

11. Erosion and Sediment Control Plan

Prior to the issue of a Construction Certificate, an erosion and sedimentation control plan shall be prepared by a suitably qualified person. Erosion and sediment controls must be in place before the disturbance of any soils on the site and are to be maintained during the works and for as long as necessary after completion to prevent sediment and dirty water leaving the site and / or entering the surface water system outside of the site. Details demonstrating compliance shall be submitted with the Construction Certificate application.

(Reason: Environmental Management)

12. Long Service Levy Payments

The payment of a long service levy as required under part 5 of the Building and Construction Industry Long Service Payments Act 1986, in respect to this building work, and in this regard, proof that the levy has been paid, is to be submitted to Council prior to the issue of a Construction Certificate. Council acts as an agent for the Long Services Payment Corporation and the levy may be paid at Council's Office.

(Reason: Statutory requirement)

C. PRIOR TO THE COMMENCEMENT OF WORKS**13. Site Safety Fencing**

Erect site fencing to a minimum height of 1.8m complying with WorkCover Guidelines, to exclude public access to the site throughout the construction works. The fencing must be erected before the commencement of any work and maintained. The site shall be secured in accordance with Clause 146 of the Environmental Planning and Assessment Regulation 2000. The site shall be maintained in a clean and orderly condition during demolition and construction works.

(Reason: Statutory & Public Safety)

14. Principal Certifying Authority Sign

Prior to commencement of any work, signage must be erected in a prominent position on the work site identifying:

- The Principal Certifying Authority (PCA) by showing the name, address and telephone number of the PCA;
- The Principal Contractor by showing the Principal Contractor's name, address and telephone number (outside of work hours) for that person.
- The sign must state that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the work is being carried out but must be removed when the work has been completed.

(Reason: Statutory Requirement)

15. Toilet Amenities on Construction Sites

Prior to commencement of any building works, toilet facilities for employees must be provided in accordance with WorkCover NSW requirements. Where female workers are present on site, appropriate measures for sanitary item disposal should be made, such as a disposal unit provided in the portable toilet or sewer connected toilet closet.

(Reason: Statutory Requirement - Health and amenity)

16. Erosion & Sediment Control

Erosion and sedimentation controls shall be in place prior to the commencement of site works; and maintained throughout construction activities until the site is landscaped and/or suitably revegetated. The controls shall be in accordance with the details approved by Council and/or as directed by Council Officers. These requirements shall be in accordance with Managing Urban Stormwater - Soils and Construction produced by Landcom (Blue Book).

A copy of the Erosion and Sediment Control Plan must always be kept on site during construction and made available to Council officers on request.

Erosion and sediment control measures as detailed in the submitted Erosion and Sediment Control Plan must be installed and operating prior to and during all construction works.

(Reason: Environmental protection)

D. REQUIREMENTS DURING WORKS

17. Heritage

During construction, the development is to proceed with caution. If any Aboriginal objects are found, works should stop, and the NSW Office of Environment and Heritage contacted. If an Aboriginal relic is uncovered, work must cease immediately, and the NSW Office of Environment and Heritage must be contacted. All workers on the site are to be made aware of this condition.

(Reason: Heritage)

18. Construction Hours

Construction work may only be undertaken during the following hours.

DAY	HOURS
Monday to Friday	7:00 am to 6:00 pm
Saturday	8 am to 1:00 pm
Sunday & Public Holidays	No work

Where the development involves the use of jackhammers/ rock breakers and the like or other heavy machinery, such equipment may only be used between the hours of 7.00 am - 5.00 pm Monday to Friday only.

(Reason: Safety and amenity)

19. Prevention of Nuisances

All possible and practical steps shall be taken to prevent nuisance to the inhabitants of the surrounding neighbourhood from windblown dust, debris, noise and the like during the demolition, excavation and building works.

(Reason: Health and amenity)

20. Plumbing and Drainage Works

All plumbing and drainage work shall be carried out by a licensed plumber and drainer to the requirements of the National Plumbing and Drainage Code AS3500.

(Reason: Statutory requirement)

21. Stormwater Discharge

- (a) During construction, all roof water shall be conveyed to a water tank, with the overflow of any tank directed a minimum 3 metres away from any building and in a manner that does not cause a nuisance to adjoining property owners or create an erosion or sediment problem. The work must be completed prior to the issue of an Occupation Certificate.

(Reason: Adequate Stormwater Disposal)

22. Damage to Adjoining Properties

All precautions must be taken to prevent any damage likely to be sustained to adjoining properties. Adjoining owner property rights must always be observed. Where damage occurs to adjoining property all necessary repair or suitable agreement for necessary repairs are to be undertaken by the applicant in consultation with, and with the consent of, the affected property owner.

(Reason: Structural safety)

23. Adjustment to Utility Services

Any adjustments to existing utility services that are made necessary by this development proceeding are to be at the full cost of the developer.

(Reason: Information)

24. Contaminated Lands – Unexpected Finds

In the instance works cause the generation of odours or uncovering of unexpected contaminants works are to immediately cease, Council is to be notified and a suitably qualified environmental scientist appointed to further assess the site. The exposed material/excavation is to be evaluated by the supervising environmental consultant and an appropriate response determined in consultation with the applicant, which is agreed to by Council's Development Services Department.

Note: Council may also request that an NSW EPA accredited site auditor is involved to assist with the assessment of the contaminated land situation and review any new contamination information. The applicant must also adhere to any additional conditions which may be imposed by the accredited site auditor.

(Reason: To ensure compliance with Statutory Requirements)

25. Obstruction of Road & Footpath

The use of the road or footpath for the storage of any building materials, waste materials, temporary toilets, waste bins or any other matter is not permitted unless the written approval is obtained from Cabonne Council. A Penalty Infringement Notice may be issued for any offence.

(Reason: Protection of infrastructure, safety & information)

26. Critical Stage Inspections

Critical stage inspections must be called for by the Principal Contractor or Owner Builder as required by the Principal Certifying Authority (PCA), any PCA Service Agreement, the Act and the Regulation.

Work must not proceed beyond each critical stage until the PCA is satisfied that work is proceeding in accordance with this consent, the Construction Certificate(s) and the Act. 'Critical Stage Inspections' means the inspections prescribed by the Regulations for the purposes of section 6.5 of the Act or as required by the PCA and any PCA Service Agreement.

Note 1: The PCA may require additional inspections beyond mandatory critical stage inspections in order that the PCA be satisfied that work is proceeding in accordance with this consent.

Note 2: The PCA may, in addition to inspections, require the submission of Compliance Certificates, survey reports or evidence of suitability in accordance with Part A2.2 of the BCA in relation to any matter relevant to the development.

(Reason: Statutory requirement)

27. Inspection Records & Compliance Certificates

The PCA or accredited certifier undertaking each of the inspections must make a record of each inspection in accordance with Clause 162B of the Environmental Planning and Assessment Regulations 2000 and, if the person is not the PCA, forward a copy to the PCA.

A copy of any compliance certificates issued in respect of the building work and any documents referred to in the certificate must be provided to Council within two (2) days of the certificate being issued.

(Reason: Statutory)

E. PRIOR TO THE ISSUE OF A FINAL OCCUPATION CERTIFICATE**28. Occupation Certificate (Section 6.9 of the Act)**

A person must not commence occupation or use (or change of use where an existing building) of the whole or any part of a new building (within the meaning of section 6.10 of the Act) unless an Interim Occupation Certificate or Final Occupation Certificate has been issued in relation to the building or part. The Principal Certifying Authority is required to be satisfied, amongst other things, that:

- All required inspections (including each applicable mandatory critical stage inspection) have been carried out; and
- Any preconditions to the issue of the certificate required by a development consent have been met.

Note: New building includes an altered portion of, or an extension to, an existing building.

(Reason: Statutory requirement)

29. Bushfire Fire Prone Areas – Asset Protection Zones

An Asset Protection Zone of 27m South and West, 21m North and 17m East for protection from bushfire is to be provided and maintained in accordance with the recommendations outlined in the Bushfire Assessment Report and *Planning for Bush Fire Protection 2019* for the term of the development.

(Reason: Statutory requirement)

30. Water Supply

Prior to the issue of a Final Occupation Certificate, a minimum of 90,000 litres of tanked water supply for domestic consumption must be provided onsite. In addition to the domestic water supply, an additional 20,000 litres of water supply shall be reserved for firefighting purposes onsite.

Where the total volume is provided in a single tank, the draw off point for the domestic supply is to be located at or above the 20,000-litre level. The tank shall be fitted with a 65mm Storz fitting and ball or gate valve. Water tanks for firefighting purposes shall be of a non-combustible material, generally located in close proximity to the dwelling and allow access for fire fighting vehicles.

(Reason: Fire Safety)

31. Damage to Public Assets

Any damage caused to footpaths, roadways, utility installations, trees and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration / repairs of property or services damaged during the works shall be met by the Applicant.

(Reason: Safety & Amenity)

32. Drainage Records

To provide an accurate record of drainage works. The below listed records are to be submitted to Council prior to the release of the final Plumbing and Drainage Certificate. **ANY OCCUPATION CERTIFICATE MUST NOT BE ISSUED** until the final Plumbing and Drainage certificate has been issued by council. (Templates can be found on council's website www.cabonnecouncil.nsw.gov.au).

- Notice of Works,
- Certificate of Compliance, and
- Sewer Service Diagram drawn to the scale of 1 in 200 of drainage.

(Reason: Statutory requirement)

33. Access Compliance Certificate

Council prior to any Occupation Certificate being issued for the dwelling must issue an Access Compliance Certificate for the access.

(Reason: To ensure that safe and practical access is provided to the subject land)

F. PRESCRIBED CONDITIONS OF CONSENT

34. Compliance with Building Code of Australia

All building work must be carried out in accordance with the provisions of the Building Code of Australia. Note: Applicants who have lodged an objection and who have been granted exemption under clause 187(6) & 188(4) of the Environmental Planning and Assessment Regulation 2000, must comply with the Building Code of Australia in all other respects.

(Reason: Prescribed statutory control)

35. Erection of Signs

A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out—

- (a) showing the name, address and telephone number of the principal certifier for the work, and
- (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
- (c) stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

This does not apply in relation to Crown building work that is certified, in accordance with section 6.28 of the Act, to comply with the technical provisions of the State's building laws.

Note: Principal certifiers and principal contractors must also ensure that signs required by this clause are erected and maintained (clause 227A currently imposes a maximum penalty of \$1,100 for non-compliance with this requirement).

DRAFT CONDITIONS OF CONSENT**1. APPROVED PLANS AND SUPPORTING DOCUMENTS)AS MODIFIED DA2022/0208/01)**

The development shall be carried out in accordance with the approved stamped and signed plans and/or documentation listed below **except where modified by any modification application**. Where the plans relate to alteration or additions only those works shown in colour or highlighted/shaded are approved.

Reference/Dwg No	Title/Description	Prepared By	Date/s
A00 to A07	Architectural Details	Prefabulous Homes	02/09/2022
Statement of Environmental Effects	Statement of Environmental Effects	Prefabulous Homes	07/09/2022
R13896r	Site Classification Report	EnviroWest Consulting Pty Ltd	20/12/2021
R13896e	Onsite Effluent Management Study	EnviroWest Consulting Pty Ltd	20/12/2021

Note 1: Modifications to the approved plans will require the lodgement and consideration by Council of a modification pursuant to Section 4.55 of the Environmental Planning and Assessment Act.

Note 2: A warning to all Accredited Certifiers. You should always insist on sighting the original Council stamped approved plans/documentation and not rely solely upon the plan reference numbers in this condition. Should the applicant not be able to provide you with original copies, Council will provide you with access to its files so you that may review our original copies of approved documentation.

Note 3: The approved plans and supporting documentation may be subject to conditions imposed under section 4.17 of the Act modifying or amending the development (refer to conditions of consent which must be satisfied prior to the issue of any Construction Certificate).

(Reason: To confirm and clarify the terms of consent)

2. Transportable Dwelling

The proposed transportable dwelling is to be constructed in accordance with the requirements of the *Local Government (Manufactured Homes Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005*.

(Reason: Legislative Requirement)

3. Development Control Plan No 15

Once the transportable dwelling has been placed on site, all work including external painting, is to be completed within a period of six (6) months.

Relocatable dwellings should be completed in accordance with the following timetable:

1. Building to be established on permanent foundations, piers etc within four (4) weeks of location on site.
2. Building to be re-joined, if cut for transportation, and made weatherproof within four (4) weeks of location on site.
3. Brick veneering, repairs to roofing, windows, doors, guttering etc to be completed within eight (8) weeks of placement on site.
4. All external painting, paths, steps and all other work, including landscaping, is required to complete the project to be carried out within twelve (12) weeks of delivery to site.
5. Building to be painted and fitted out internally, all plumbing and electrical work completed, and connection made to sewer septic tank, as appropriate, within twenty-six (26) weeks of commencement.

If the scope of work cannot be completed within the time period of six (6) months, the applicant should provide a written schedule of work with the application, giving an undertaking to have completed all upgrading work by mutually nominated date. Such schedule of work should be agreed upon by council and the applicant prior to submission of the development application.

If the building has not been completed in 6 months or the agreed time the applicant must submit to council a written application giving the reasons why the dwelling has not been completed in the time specified and specifying the period when the building will be completed. If reasonable reasons are not given council may commence legal proceedings under the provisions of the Local Government Act 1993 and the Environmental Planning and Assessment Act 1979 for not building in accordance with the approval.

(Reason: Council Requirement)

A. PRIOR TO THE COMMENCEMENT OF WORKS

4. Home Building Act 1989

In the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.

Residential building work within the meaning of the Home Building Act 1989 must not be carried out unless the principal certifier for the development to which the work relates (not being the council) has given the council written notice of the following information—

- (a) in the case of work for which a principal contractor is required to be appointed—
 - (i) the name and licence number of the principal contractor, and
 - (ii) the name of the insurer by which the work is insured under Part 6 of that Act,
- (b) in the case of work to be done by an owner-builder—
 - a. the name of the owner-builder, and
 - b. if the owner-builder is required to hold an owner-builder permit under that Act, the number of the owner-builder permit.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified becomes out of date, further work must not be carried out unless the principal certifier for the development to which the work relates (not being the council) has given the council written notice of the updated information.

(Reason: Statutory Requirement)

5. Site Safety Fencing

Erect site fencing to a minimum height of 1.8m complying with WorkCover Guidelines, to exclude public access to the site throughout the construction works. The fencing must be erected before the commencement of any work and maintained. The site shall be secured in accordance with Clause 146 of the Environmental Planning and Assessment Regulation 2000. The site shall be maintained in a clean and orderly condition during demolition and construction works.

(Reason: Statutory & Public Safety)

6. Principal Certifying Authority Sign

Prior to commencement of any work, signage must be erected in a prominent position on the work site identifying:

- The Principal Certifying Authority (PCA) by showing the name, address and telephone number of the PCA;
- The Principal Contractor by showing the Principal Contractor's name, address and telephone number (outside of work hours) for that person.
- The sign must state that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the work is being carried out but must be removed when the work has been completed.

(Reason: Statutory Requirement)

7. Toilet Amenities on Construction Sites

Prior to commencement of any building works, toilet facilities for employees must be provided in accordance with SafeWork NSW requirements. Where female workers are present on site, appropriate measures for sanitary item disposal should be made, such as a disposal unit provided in the portable toilet or sewer connected toilet closet.

(Reason: Statutory Requirement - Health and amenity)

8. Erosion & Sediment Control

Erosion and sedimentation controls shall be in place prior to the commencement of site works; and maintained throughout construction activities until the site is landscaped and/or suitably revegetated. The controls shall be in accordance with the details approved by Council and/or as directed by Council Officers. These requirements shall be in accordance with Managing Urban Stormwater - Soils and Construction produced by Landcom (Blue Book).

A copy of the Erosion and Sediment Control Plan must always be kept on site during construction and made available to Council officers on request.

Erosion and sediment control measures as detailed in the submitted Erosion and Sediment Control Plan must be installed and operating prior to and during all construction works.

(Reason: Environmental protection)

9. Sewerage Work Approvals – Section 68 Local Government Act

Prior to the commencement of works, the applicant is to obtain all relevant approvals to carry out sewerage work, from Cabonne Council and comply with any conditions of those approvals pursuant to Section 68 of the Local Government Act.

(Reason: Statutory)

B. REQUIREMENTS DURING WORKS**10. Construction Hours**

Construction work may only be undertaken during the following hours

DAY	HOURS
Monday to Friday	7:00 am to 6:00 pm
Saturday	8 am to 1:00 pm
Sunday & Public Holidays	No work

Where the development involves the use of jackhammers/ rock breakers and the like or other heavy machinery, such equipment may only be used between the hours of 7.00 am - 5.00 pm Monday to Friday only.

(Reason: Safety and amenity)

11. - WASTE MANAGEMENT

Requirements for waste management shall be complied with during site preparation and throughout demolition and construction. Waste management and its storage must not pose a threat to public health or the environment.

(Reason: Compliance with approval)

12. Stormwater Discharge

During construction, all roof water shall be conveyed to a water tank, with the overflow of any tank directed 3m away. The work must be completed prior to the issue of an Occupation Certificate.

(Reason: Stormwater Disposal)

13. Prevention of Nuisances

All possible and practical steps shall be taken to prevent nuisance to the inhabitants of the surrounding neighbourhood from windblown dust, debris, noise and the like during the demolition, excavation and building works.

(Reason: Health and amenity)

14. Plumbing and Drainage Works

All plumbing and drainage work shall be carried out by a licensed plumber and drainer to the requirements of the National Plumbing and Drainage Code AS3500.

(Reason: Statutory requirement)

15. Adjustment to Utility Services

Any adjustments to existing utility services that are made necessary by this development proceeding are to be at the full cost of the developer.

(Reason: Information)

16. Contaminated Lands – Unexpected Finds

In the instance works cause the generation of odours or uncovering of unexpected contaminants works are to immediately cease, Council is to be notified and a suitably qualified environmental scientist appointed to further assess the site. The exposed material/excavation is to be evaluated by the supervising environmental consultant and an appropriate response determined in consultation with the applicant, which is agreed to by Council's Development Services Department.

Note: Council may also request that an NSW EPA accredited site auditor is involved to assist with the assessment of the contaminated land situation and review any new contamination information. The applicant must also adhere to any additional conditions which may be imposed by the accredited site auditor.

(Reason: To ensure compliance with Statutory Requirements)

17. Obstruction of Road & Footpath

The use of the road or footpath for the storage of any building materials, waste materials, temporary toilets, waste bins or any other matter is not permitted unless the written approval is obtained from Cabonne Council. A Penalty Infringement Notice may be issued for any offence.

(Reason: Protection of infrastructure, safety & information)

C. PRIOR TO THE ISSUE OF A FINAL OCCUPATION CERTIFICATE

18. Water Supply

In rural areas (where town water is not available)

- a) Storage facilities for at least 90,000 litres of water for domestic purposes are to be provided, 20,000 litres of which are to be retained **at all times** for firefighting purposes; or
- b) The 90,000 litres storage facilities may be reduced to 45,000 litres where an alternative acceptable potable water supply source is available, capable of delivering at least 1,300 litres per hour. Separate application is to be made to the Consent Authority – Cabonne Council.
- c) The water supply tanks are required to have, for bush firefighting requirements, openings in the top of the storage for drafting water or an approved suitable outlet and access to the storage for conventional firefighting suction hose.

The take off point for the domestic supply is to be located in such manner to ensure that the 20,000 litres of water is retained **at all times** for bushfire fighting purposes.

1. The outlet for firefighting purposes shall be fitted with 65 mm STORZ fitting and 65mm gate valve.

2. The outlet for (1) above shall be located so that access for firefighting units is provided, i.e. directly where there is vehicle access to the outlet or via plumbing where such direct access is not possible.

- d) Tank should be of an aesthetically pleasing colour that does not contrast greatly with the surrounding environment.

(Reason: To ensure provision is made for adequate rural water supply)

19. Occupation Certificate (Section 6.9 of the Act)

A person must not commence occupation or use (or change of use where an existing building) of the whole or any part of a new building (within the meaning of section 6.10 of the Act) unless an Interim Occupation Certificate or Final Occupation Certificate has been issued in relation to the building or part. The Principal Certifying Authority is required to be satisfied, amongst other things, that:

- All required inspections (including each applicable mandatory critical stage inspection) have been carried out; and
- Any preconditions to the issue of the certificate required by a development consent have been met.

Note: New building includes an altered portion of, or an extension to, an existing building.

(Reason: Statutory requirement)

20. Damage to Public Assets

Any damage caused to footpaths, roadways, utility installations, trees and the like by reason of construction operations shall be made good and repaired to a standard equivalent to that existing prior to commencement of construction. The full cost of restoration / repairs of property or services damaged during the works shall be met by the Applicant.

(Reason: Safety & Amenity)

21. Drainage Records

To provide an accurate record of drainage works. The below listed records are to be submitted to Council prior to the release of the final Plumbing and Drainage Certificate. **ANY OCCUPATION CERTIFICATE MUST NOT BE ISSUED** until the final Plumbing and Drainage certificate has been issued by council. (Templates can be found on council's website www.cabonnecouncil.nsw.gov.au).

- Notice of Works,
- Certificate of Compliance, and
- Sewer Service Diagram drawn to the scale of 1 in 200 of drainage.

(Reason: Statutory requirement)

D. PRESCRIBED CONDITIONS OF CONSENT

22. Compliance with Building Code of Australia

All building work must be carried out in accordance with the provisions of the Building Code of Australia. Note: Applicants who have lodged an objection and who have been granted exemption under clause 187(6) & 188(4) of the Environmental Planning and Assessment Regulation 2000, must comply with the Building Code of Australia in all other respects.

(Reason: Prescribed statutory control)

23. Erection of Signs

A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out—

- (a) showing the name, address and telephone number of the principal certifier for the work, and
- (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
- (c) stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

This does not apply in relation to Crown building work that is certified, in accordance with section 6.28 of the Act, to comply with the technical provisions of the State's building laws.

Note: Principal certifiers and principal contractors must also ensure that signs required by this clause are erected and maintained (clause 227A currently imposes a maximum penalty of \$1,100 for non-compliance with this requirement).

TABLE OF CONTENTS

ITEM 1	FLOOD RECOVERY UPDATE.....	1
ITEM 2	AUSTRALIA DAY 2022 WRAP UP	3
ITEM 3	SUCCESSFUL GRANT FUNDING	4
ITEM 4	SAFE AND SECURE WATER PROGRAM TRANCHE 3 - MOLONG WATER SECURITY.....	6
ITEM 5	TRANSPORT INFRASTRUCTURE UPDATE	7
ITEM 6	INFRASTRUCTURE (OTHER) STRATEGIC ACTIVITIES REPORT	15
ITEM 7	RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING.....	17
ITEM 8	INVESTMENTS SUMMARY	17
ITEM 9	RATES SUMMARY	18
ITEM 10	COMMUNITY FACILITATION FUND	19
ITEM 11	INVESTMENTS SUMMARY	20
ITEM 12	DEVELOPMENT APPLICATIONS RECEIVED DURING DECEMBER 2022 AND JANUARY 2023.....	21
ITEM 13	DEVELOPMENT APPLICATIONS APPROVED DURING DECEMBER 2022 AND JANUARY 2023.....	24
ITEM 14	MEDIAN PROCESSING TIMES 2022	30
ITEM 15	MEDIAN PROCESSING TIMES 2023	31

ANNEXURE ITEMS

ANNEXURE 2.1	2023 AUSTRALIA DAY WRAP UP	33
ANNEXURE 7.1	COUNCIL	49
ANNEXURE 7.2	TRAFFIC LIGHT REPORT SUMMARY	80
ANNEXURE 8.1	INVESTMENTS NOVEMBER 2022	81
ANNEXURE 9.1	RATES GRAPH NOV.....	83
ANNEXURE 9.2	RATES GRAPH DECEMBER 22.....	84
ANNEXURE 11.1	INVESTMENTS DECEMBER 22 AND JANUARY 23	85

ITEM 1 - FLOOD RECOVERY UPDATE

REPORT IN BRIEF

Reason For Report	To provide a monthly report on flood recovery activities.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.5.1d - Lobby State and Federal Governments and other key stakeholders on key community needs - e.g. improved digital connectivity.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\EMERGENCY SERVICES\\REPORTING\\FLOODS - NOVEMBER 2022\\PHASE 2 - RECOVERY (LOCAL RECOVERY COMMITTEE) - 1485354

LEADER - COMMUNITY AND ECONOMY REPORT

This report will be provided as a standing item for council meetings and provides a monthly update on recovery projects and initiatives with the 6 Recovery Themes:

1. Restore council's infrastructure
2. Support communities to recover and rebuild (including housing)
3. Support business and the regional economy
4. Environmental restoration and adaptation

Themes 5 and 6 are operational in nature, and therefore are not reported on:

5. Managing council's resources
6. Recover planning and oversight.

RECOVERY THEME 1: RESTORE COUNCIL'S INFRASTRUCTURE

Council's role: Advocacy and Delivery

Transport Infrastructure

Council staff are prioritizing infrastructure works that enable access to properties, and reopening flood-impacted and damaged roads.

Council staff have completed initial assessments of all roads, to enable application for road infrastructure funding through the NSW Government.

Council has also been allocated \$4.2M from the NSW Government under the Regional and Local Roads Repair Program. This program acknowledges the deterioration of the road network over the past several years due to persistent poor weather and provide Local Councils with supplementary funding for maintenance related activities.

Urban Infrastructure

Council is working with our insurer to complete assessments of infrastructure to determine the extent of damage, scope of work required on each asset, and likely costs. Council have been advised by the insurer that a cap exists on the insured amounts, of \$3.75m, which includes \$250k excess payable by council.

Council staff have identified a number key infrastructure priorities, including restoration of sporting precincts in Eugowra, Manildra, Molong and Cudal, the Eugowra Medical Centre, the Eugowra self-care units, the Molong Caravan Park, and memorials in preparation for ANZAC Day events.

RECOVERY THEME 2: SUPPORT COMMUNITIES TO RECOVER & REBUILD

Council's role: Advocacy, Facilitation, and Delivery

Council is working with the NSW Reconstruction Authority on development of both short and long-term housing strategies, including development assessment and planning requirements.

The *Pods on Private Property Program* provide a modular home known as a 'pod' on private property for up to two years, as medium-term housing for eligible flood-affected residents in the Cabonne.

The *Damage Assessment Program* provides eligible flood-affected homeowners in Cabonne with access to general assessments by NSW Public Works to determine if their home is repairable and access demolition services.

The *At-Home Caravan Program* is providing medium-term housing relief for flood-affected people in Cabonne, through a partnership between the NSW Government and accommodation company Camplify. To date more than 100 caravans have been provided to Cabonne residents.

The NSW Reconstruction Authority is continuing to work with other State Government Agencies on the delivery of Recovery Assistance Points to support community recovery.

Council is maintaining a daily presence through a temporary Eugowra office, and participation in community meetings. Council is also assisting the Eugowra volunteer group to develop and distribute regular updates on recovery projects and activities.

Council has met with the Molong sporting users' group to facilitate re-establishment of sporting facilities.

Council continues to work through town and village progress associations to understand community priorities, which is reflected in the Mayor's advocacy at both a State and Federal level.

RECOVERY THEME 3: SUPPORT BUSINESS & REGIONAL ECONOMY

Council's role: Advocacy and Facilitation

Council is working with Regional NSW and PWC to finalise an Economic Impacts statement that will support business continuity and resilience.

The Economic Impacts Statement will enable better advocacy with State and Federal Governments to increase support mechanisms for flood affected businesses, including re-establishment of the visitor economy, mechanisms that support business cashflow, maintenance of workforce, long-term flood mitigation practices and preparedness for private infrastructure, and support services including wellbeing and financial counselling.

RECOVERY THEME 4: ENVIRONMENTAL RESTORATION & ADAPTATION

Council's role: Advocacy, Facilitation and Delivery

Council has worked with EPA to facilitate the engagement of Avcon to undertake cleanup works of man-made flood debris along the Molong, Cudal and Eugowra creeks.

Council has engaged consultants to undertake a review and update of the Molong Flood Study and the Floodplain Risk Management Study and Plan. A questionnaire has been made available to all Molong residents, seeking information on their experience of historic flooding dating back to the flood of March 1956.

Council has engaged a consultant to undertake a review to of council's Waste Management Facilities Strategic Management Plan.

ITEM 2 - AUSTRALIA DAY 2022 WRAP UP

REPORT IN BRIEF

Reason For Report	For councillors to note the Australia Day 2022 Wrap Up report
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1c - Coordinate Australia Day events.
Annexures	1. 2023 Australia Day Wrap Up ↓

File Number	\\OFFICIAL RECORDS LIBRARY\\RECREATION AND CULTURAL SERVICES\\EVENTS MANAGEMENT\\AUSTRALIA DAY 2023 - 1481938
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**DEPARTMENT LEADER - GOVERNANCE & CORPORATE
PERFORMANCE'S REPORT**

For the information of councillors attached is the Australia Day 2023 Wrap Up report.

ITEM 3 - SUCCESSFUL GRANT FUNDING

REPORT IN BRIEF

Reason For Report	Successful grant funding report for Councillor notation.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.3.3a - Work with surrounding local governments and strategic partners to promote Cabonne to visitor markets and residents.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\ECONOMIC DEVELOPMENT\\REPORTING\\COUNCIL REPORTS - 1481353

LEADER - COMMUNITY AND ECONOMY REPORT

Cabonne Council was successful in securing funding through the NSW Government's Stronger Country Communities Fund, Resources for Regions program, and the Regional NSW - Business Case and Strategy Development Fund for eight (8) projects.

Stronger Country Communities Fund

The projects that have been successfully funded under the Stronger Country Communities Fund Round 5 fall under Council's 'Activating Cabonne' program, with \$982,595.00 secured for three projects.

Under the funding guidelines, the projects must *'be for infrastructure or community programs that boost the wellbeing of regional areas through improved amenity and positive social outcomes.*

The projects which Council were successful for were:

Project	Amount
Activating Cargo Village Green	\$282,595

Activating Montana Park in Manildra	\$350,000
Activating the Yeoval Recreation Precinct	\$350,000

Resources for Regions

The projects that have been successfully funded under the Resources for Regions program Round 9 fall under Council's 'Activating Cabonne' program, with \$4,480,241.00 secured for three projects.

The Resources for Regions program aims to *'provide mining communities with new infrastructure and community projects that support economic and social prosperity.'*

The successful projects were:

Project	Amount
Activation of Cabonne Swimming Pools	\$2,880,000
Battery Energy Storage System for Cabonne	\$1,500,241
Curatorial Study of the Age of Fishes Museum	\$100,000

Regional NSW - Business Case and Strategy Development Fund

Council was successful in receiving \$143,750 under the Regional NSW - Business Case and Strategy Development Fund.

The Business Case and Strategy Development Fund *"supports strategies and initiatives that will strengthen community infrastructure, regional prosperity, and planning for future projects."*

The successful project was:

Project	Amount
Business Case for a Molong Flood-Free Settlement Strategy	\$143,750

NSW Active Transport Program

Council was successful in gaining funding totalling \$990,000 under the NSW Active Transport for new footpath construction across the Cabonne LGA. Funding will supplement \$535,000 from the Federal Government Local Roads and Community Infrastructure program which was approved in May 2022.

Footpath construction driven by Council's Active Transport Plan was a focal point within the latest round of the Community Strategic Plan consultations.

The breakdown of funding under the Active Transport program is as follows:

Project	Active Transport	LRCI
Cargo - Belmore St (Church St to Wall St & Inn to Forbes)	\$170,000	\$85,000
Cudal - Taylor St (Main St to Swinging Bridge)	\$150,000	\$75,000
Cumnock - McLaughlin St (Obley st to sportsground)	\$140,000	\$70,000
Canowindra - Tilga St (Flanagan to Ferguson St)	\$130,000	\$65,000
Manildra – Orange St (Parkes to Moura St)	\$110,000	\$50,000
Mullion Creek - Long Point Rd (Bevan Rd towards railway)	\$100,000	\$50,000
Yeoval - Forbes St (St Columbas to Bridge)	\$90,000	\$90,000
Eugowra - Noble St (Pye to Oberon St)	\$60,000	\$55,000
Molong - Wellington St (Smith St to existing path)	\$40,000	\$20,000

NSW Regional and Local Roads Repair Program

On 3 January 2023, the New South Wales Premier Mr. Dominic Perrottet MP with Deputy Premier Mr. Paul Toole MP and Minister for Regional Transport and Roads Mr. Sam Faraway MLC, attended Molong to announce \$500M for NSW Councils under the Regional and Local Roads Repair Program.

Cabonne Council has received an allocation under this program of \$4.2M.

The eligible works under this program are maintenance related in an attempt to supplement the increasing costs of damage sustained to regional and local roads over the past two years. Officers are currently developing the works program to deliver on the funding allocation.

ITEM 4 - SAFE AND SECURE WATER PROGRAM TRANCHE 3 - MOLONG WATER SECURITY

REPORT IN BRIEF

Reason For Report	Provide notification to Council of the allocation of funding from the Safe and Secure Water Program Fund towards Molong Water Security.
Policy Implications	Nil

Budget Implications	Funding availability to progress planning and design of project to tender ready stage.
IPR Linkage	2.4.2.1a - Participation in water resource management activities, Central NSW Councils JO water utility alliance.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\WATER SUPPLY\\PLANNING\\MANAGEMENT PLAN - 1458698

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Council has received notification of success in gaining funding under the Safe and Secure Water Program, Tranche 3.

The Safe and Secure Water Program (3) provides \$90M to Local Water Utilities which have a risk rating of 5 (out of 5) for water supply issues. Molong Water Supply has been flagged as a high risk regarding its ongoing water supply into the future by the Department of Planning and Environment.

Grant funding is available for Council to develop a program of works to tender ready stage, that will secure the Molong water supply into the future. This work will include options analysis and business planning, and then lead into detailed design and specification.

Council Officers have already accepted the funding offer, and are currently working on a detailed project submission for the Department of Planning and Environment.

ITEM 5 - TRANSPORT INFRASTRUCTURE UPDATE

REPORT IN BRIEF

Reason For Report	To provide the committee members an update within the Transport Infrastructure department.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.2.1.2a - Deliver Council's capital works program.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\ROADS and BRIDGES\\MEETINGS\\OPERATIONS MEETINGS - 1481952

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

The following report provides an update on major projects up to the end of January 2023.

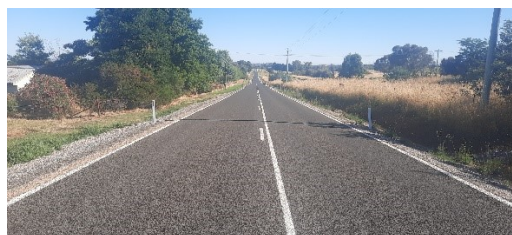
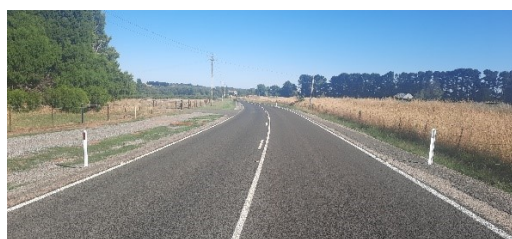
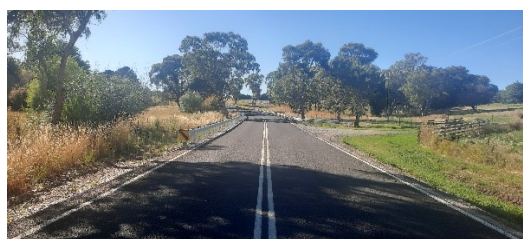
Casuarina Drive

Work has been completed.

Borenore Road

Works completed:

- Boxed out shoulders to achieve an 8m wide formation.
- Applied 100mm overlay of DGB20.
- Stabilized to a depth of 250mm.
- Sealed 7m wide
- Sealed 3.05km
- Linemarking completed.
- Installation of guardrail
- Erected new signage.
- Clean up of site and demobilized



Completed Works – Borenore Road

Gowan Road

No further progress due to storm events.

Kangarooobie Road

Works completed:

- Prepped for sealing – 2km from Mulyan Creek to 912 Kangarooobie Road
- Sealing of above 2km of road
- Linemarking

Works to be completed:

- Site clean up



Kangarooobie Road – Completed Works



Kangarooobie Road – Completed Works

Burrendong Road – Construction

Works completed include:

- 150m reseal
- 350m widened to achieve an 8m seal with 100mm overlay
- Stabilized to a depth of 200mm
- Seal and line marking completed
- Widened a section of batter and installed a gabion drain
- Installation of guardrail
- Site clean up



Boxed out drain & road shoulder – Burrendong Way



Post-stabilising – Burrendong Way



Installing Guardrail – Burrendong Way

Four Mile Creek Road

- Investigations including geo-technical and site survey have been completed.
- Consultant Engineers have advised from these investigations that the landslide is localized and not widespread.
- A specification is currently being drafted for the engagement of a contractor to undertake remediation works, including new drainage structures and earthworks to reestablish the roadway.
- Current timeframes indicate repair works to commence in March 2023.



Four Mile Creek Road – 01 December 2022

Flood Damage

All sealed, unsealed roads, bridges, culverts, and waterways have been inspected and assessed, with all roads made safe and serviceable, with some completed road restoration works.

Washpen Creek Bridge

Due to increased volume of agricultural harvesting plant, it was recommended that council replace the single lane bridge with a dual lane appropriate structure.

- Survey has been scheduled to be completed in February
- Flood Study is currently being undertaken

Peak Hill Road Upgrade – Roads of Significant Importance (ROSI)

Under Roads of Significant Importance (ROSI) investment initiative from the Federal Government, Cabonne Council has put in a proposal to upgrade Peak Hill Road, serving as a freight corridor to address the flooding/safety concerns while contributing to the competitiveness of Australia's agricultural and mining sectors.

- Survey is complete
- Geological Investigations & Pavement Design is completed and report are being sent back to council
- REF has been sent back to council and council's Environmental Officer has done the initial review
- Flood study to be completed
- Working on Final Design

East Area of Cabonne

Works completed has included:

Grading:

- Gazzard Lane
- Prep to seal Kangarooobie

Drainage/Clearing Culverts/Excavator Works:

- Lower Lewis Ponds Road – Storm Damage
- Ophir Road – Storm Damage

Patching Crews:

Local Roads (Cold Mix)

- White Rocks Road
- Icely Road
- Lower Lewis Ponds Road
- Canobolas Road
- Lake Canobolas Road
- Clergate Road
- Cadia Road
- Woodville Road
- Spring Terrace Road

Regional Roads (Cold Mix)

- Burrendong Road

Construction/Heavy Patching/Sealing:

Heavy Patching

- Burrendong Way – Stage 2 – 4,500m² (sealed)
- Kerrs Creek Road – 3,000m² (sealed)
- Long Point Road – 15,000m² (sealed)
- Lookout Road – 9,000m² (sealed)
- Ophir Road – Approx. 20,000m² (due to be sealed)
- Lower Lewis Ponds Road & Gowan Road (combined storm damage and internally funded) – 34,000m²



Heavy Patching – Lookout Road



Heavy Patching – Long Point Road

Construction - Borenore

- Site clean up
- Installing new signs

Construction – Cargo Road (Coffee Hill)

- Tree Veg completed

Storm Damage

In the east area of Cabonne, crews with a 15T excavator, trucks and traffic control have been digging out springs on the following sealed roads and reinstating with gabion and road base:

- Lookout Road
- Long Point Road
- Icely Road
- Favell Road
- Waldergrave Road
- Byng Road

South Area of Cabonne

Works completed have included:

Storm Damage Repairs:

- Paytens Bridge Road
- Cooper Street – Eugowra
- Icely Street – Eugowra
- Marara Street – Eugowra
- Waugan Road
- Church Street – Eugowra
- Nanima Street – Eugowra
- Park Street – Eugowra
- Aurora Street – Eugowra
- Oberon Street – Eugowra
- Broad Street – Eugowra
- North Street – Eugowra
- Casuarina Drive

Patching:

- Cargo Road
- Renshaw McGirr Way
- Warraderry Way
- Casuarina Drive
- Mousehole Lane

North Area of Cabonne

Maintenance grading and patching has occurred in the north area of Cabonne. Roads included:

Grading

- Noonameena Road
- Peak Hill Road
- Boomey School Road

- Larras Lee Road
- The Gap Road
- Whiteley's Road
- Stapletons Road
- Mills Road
- Bocoble Gap Road

Patching

- Gundong Road
- Burrawong Road
- Renshaw McGirr Way
- Baldry Road
- Banjo Paterson Way
- Euchareena Road
- Belgravia Road

Ongoing Wet Weather Conditions/Storm Damage

Ongoing storm damage works are progressing by council staff and contractors. Due to waterlogged unsealed roads, it has not been possible to deploy plant and machinery, although temporary works have occurred to make roads and access available to property owners and the community.

Council officers will continue to inspect and prioritise works as resources are available.

ITEM 6 - INFRASTRUCTURE (OTHER) STRATEGIC ACTIVITIES REPORT

REPORT IN BRIEF

Reason For Report	To provide committee members of updates within the Urban Infrastructure Department
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	2.1.1.5a - Carry out inspections and maintenance in accordance with agreed levels of service.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COMMITTEE BUSINESS PAPERS 2023 - 1486330

DEPARTMENT LEADER - URBAN INFRASTRUCTURE'S REPORT

Swimming Pools

Council has seven swimming pools across our towns and villages with the two larger facilities at Molong and Canowindra previously operated by external contractors. Following consultation with council's Pool Advisory Committee and councillors, it was determined council would undertake the management of all pools internally. The change in management of the pools has required a revised

approach to the operational plans and strategies of the pools. The internal management model has also required that recruitment of 45 lifeguards to cover the opening hours and days of the pools across the shire. Pool season for the facilities will cease on 11 March for village pools, and 25 March for town pools.

Canowindra Sports Ground Change Rooms and Spectator Seating

Council's contractor has commenced the project with demolition works now complete. Ground conditions have slowed progress with soil profiles leading to further design changes based on soil structures not being favourable.

Yeoval Recreational Ground – SCCF3

Tennis court resurfacing and storage shed are complete. A contractor has been engaged to commence works on the concrete apron and retaining wall between the change rooms and the oval. These works are expected for completion end of March.

Canowindra Caravan Park Cabins

The original concept for the caravan park cabins was to deliver two cabins. Original requests for quotations exceeded budget provisions based on construction costs volatility. The project has since been re-scoped and more focus has been on consideration of an accessible cabin. Designs are now complete to incorporate an accessible cabin to align with council's Disability Inclusion Action Plan. Requests for quotations are now being sort and it is anticipated engaging a contractor to construct the cabin in the next few weeks.

Eugowra Medical Centre

Works on renovation of the Eugowra Medical Centre commenced last year prior to the November flood event. The contractor's works were significantly impacted by the event and subsequent additional efforts are necessary to address the damaged components. The contractor is however continuing works and is hopeful the medical practice will be completed by end of March. Work on the remaining two units will continue after the handover of the medical centre.

Eugowra and Manildra Female Change Rooms

Council staff are revising the design of these facilities following the November flooding event to better address future flood and storm issues. The Eugowra change rooms will be paused until a resolution on the repurposing of the building formerly used for childcare facilities are undertaken, on the basis that the child care provider will no longer be operating from this site.

The Manildra and Eugowra facilities were intended to be tendered together to leverage efficiencies of the two projects being constructed by one builder. It has been proposed to delay commencement of the project until more information is known about the Eugowra facility.

Molong Office Front Façade

A contractor has been engaged to undertake repairs to the front façade of the Molong council office. These works are required to prevent further decline of the rendered face of the brick works. There will be additional painting and gutter replacements during these works.

ITEM 7 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. Council ↓ 2. Traffic Light Report Summary ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\RESOLUTION REGISTER - 1486506

GENERAL MANAGER'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the deputy general managers as per the mayor's request.

ITEM 8 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.2b - Maximise income sources through investments.
Annexures	1. Investments November 2022 ↓

File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1473224
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DEPARTMENT LEADER - FINANCE'S REPORT

Council's investments as stand at a total of

Council's average interest rate for the month of November 2022 was 3.08%. The effect of the increased cash rate is starting to have a positive impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate increased to 2.85% during the month of November. However, due to the large decline in interest rates over the last few years and now the rapid increase over the last few months, we are currently above council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 2.8658%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to council's Investment Policy. The annexure to this report shows a breakup of each individual institution that council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for November 2022 is attached for council's information.

ITEM 9 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Rates collections.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Level of rate of collection
Annexures	1. Rates graph Nov ↓ 2. Rates Graph December 22 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1473228

DEPARTMENT LEADER - FINANCE'S REPORT

The Rate Collection Summary to 31 December 2022 is attached for council's information. The percentage collected at this time is 55.08% which is steady. This is down from the previous two years which were both around 60-64% at the same period. Percentage collected in years 2018-2020 was between 50-55% which is comparable to this period.

GENERAL REVALUATION TO BE USED FOR RATING ON 1 JULY 2023

The Valuer General issue updated valuations every three years for rating purposes. The values will be used for rating from 01 July 2023. Overall, there has been an increase of 88.5%.

Below is an indication of how much each different rating category has increased. Council's rate income is limited to the rate peg increase amount of 4.1 percent. This results in the rate in the dollar used to calculate rates will decrease to allow for the increase in values.

	2019 Value	2022 Value	Rate Code	% Increase
Row Labels	Sum of Rateable old	Sum of Rateable		
0	30,218,230	47,521,920	Non Rateable	57.26
10	1,749,552,500	3,377,189,100	Farmland	93.03
12	77,045,805	127,127,500	Residential - Molong	65.00
13	38,468,600	67,488,200	Residential - Canowindra	75.44
14	43,853,890	88,344,220	Residential	101.45
15	446,128,256	824,112,400	Residential	84.73
16	81,559,100	152,510,480	Residential	86.99
20	34,159,150	41,437,290	Mining	21.31
22	7,966,860	10,564,800	Business - Molong	32.61
23	4,647,860	6,452,310	Business - Canowindra	38.82
24	4,735,410	8,356,200	Business	76.46
25	20,324,900	35,307,180	Business	73.71
Grand Total	2,538,660,561	4,786,411,600		88.54

ITEM 10 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF).
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.5.a. Review community need for new and upgraded facilities
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1479939

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.

2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

The were NIL allocation of funds processed in the last month.

ITEM 11 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.2b - Maximise income sources through investments.
Annexures	1. Investments December 22 and January 23↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1481958

DEPARTMENT LEADER - FINANCE'S REPORT

Council's investments as 31 January 2023 stand at a total of \$42,205,894.00

Council's average interest rate as at 31 January 2023 was 3.68%. The effect of the increased cash rate is starting to have a positive impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate increased to 3.10% during the month of December 2022. Due to the large decline in interest rates over the last few years and now the rapid increase over the last few months, we have been below Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate. However, with re-investing the Term Deposits from the lower to the higher interest rates now offered at maturity, Council is now above the Performance Benchmark of 3.1849%.

Council have reinvested five term deposits over December and January and were able to secure interest rates up to 4.4% some on terms of up to 6 months. The shorter reinvestment term was selected as it may be anticipated that rates may increase again in early to mid 2023. This can be noted with the steady increase in interest rates on all new reinvestments.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to council's Investment Policy. The annexure to this report shows a breakup of each individual institution that council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments including December 2022 and January 2023 is attached for council's information.

ITEM 12 - DEVELOPMENT APPLICATIONS RECEIVED DURING DECEMBER 2022 AND JANUARY 2023

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding months.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1482437

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Development Applications have been received during the period 1 December 2022 to 31 December 2022 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

DA Number	Description Of Work	Development Value	Applicants Name	Property Address
2023/0075/1	Modification to Storage Shed	\$0.00	Fiona Stanley	2035 Davys Plains Road, Cargo NSW 2800
2023/0093	Storage Shed	\$81,700	Christine Babic	Kiewa Street, Manildra NSW 2865
2023/0094	Demolish & Rebuild Dwelling	\$341,700	BT Homes	28 Betts Street, Molong NSW 2866
2023/0095	Farm Building	\$33,000	Phillip Balcombe	1041 Toogong Road, Canowindra NSW 2804

**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 28 FEBRUARY, 2023**

Page 22

2023/0096	Dwelling	\$568,000	Shane Chislett	113 Spring Hill Road, Spring Hill NSW 2800
2023/0097	Inground Fibreglass Swimming Pool	\$103,500	Charles Straw	1827 The Escort Way, Borenore NSW 2800
2023/0098	Storage Shed with Carport/ Rainwater Tank & Spa Pool	\$72,000	Catherine Grinstead	Longs Corner Road, Canowindra NSW 2804
2023/0099	Dual Occupancy	\$180,000	Nicholas Links-Fisher	Flanagan Street, Canowindra NSW 2804
2023/0100	Storage Shed	\$78,000	Anthony Jones	33 Strachan Road, Spring Hill NSW 2800
2023/0101	Alterations & Additions to Industrial Development	\$300,000	Jeremy Scott	Wellington Street, Molong NSW 2866
2023/0102	Fibreglass Swimming Pool	\$65,000	Andrew Blyth	8 John Carroll Lane, Windera NSW 2800
2023/0103	Pergola	\$15,000	James Davis	72 Tilga Street, Canowindra NSW 2804
Total:12		\$1,857,800		

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

DA Number	Application Description of Work	Development Value	Applicants Name	Property Address
2023/1010	Inground Fibreglass Swimming Pool	\$73,995	BBAC	1705 Forest Reefs Road, Spring Hill NSW 2798
2023/1011	Alterations & Additions to Dwelling	\$49,860	Alexander Douglas	11 Wall Street, Cargo NSW 2800
TOTAL: 2		\$123,855		

GRAND TOTAL: 14	\$1,981,655
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Development Applications have been received during the period 1 January 2023 to 31 January 2023 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

DA Number	Description Of Work	Development Value	Applicants Name	Property Address
2008/0192/1	Modification to Subdivision	\$0.00	Keith Donlan	175 Burgoon Lane, Molong NSW 2866
2023/0104	Change of Use	\$0.00	Julie Hamblin	54-56 Bank Street, Molong NSW 2866
2023/0105	Alterations & Additions to Dwelling	\$40,000	John Wheatley	8 Emmas Lane, Windera NSW 2800
2023/0106	Change of Use (Convert Existing Shed to Dwelling)	\$75,000	Elle Wesseling	25 Sherwin Street, Cargo NSW 2800
2023/0107	Transportable Dwelling	\$250,000	Susan Williamson	Toogong Street, Manildra NSW 2865
2023/0108	Dwelling & Shed	\$580,000	Aaron Earsman	Tilga Street, Canowindra NSW 2804
2023/0109	Storage Shed	\$92,000	Joseph Costello	3 Lynn Street, Canowindra NSW 2804
2023/0110	Demolition of Existing Trike Shed	\$0.00	Ambrose Hallman	Lot 3943 DP 1200868, Eugowra NSW 2806
2023/0111	Demolition of Staff Hut on Railway Property	\$0.00	Ambrose Hallman	Lot 3943 DP 1200868, Eugowra NSW 2806
2023/0112	Detached Storage Shed	\$44,500	Zac Philpott	191 Shreeves Road, Molong NSW 2866
2023/0013	Dwelling & Shed	\$490,000	Peter Bash Planning & Development	97 River Oak View, Summer Hill

				Creek NSW 2800
2023/0114	Shed	\$48,000	Anthony Daintith Town Planning	51B Old Orange Road, Manildra NSW 2865
2023/0115	Restaurant/Café in Existing Cellar Door	\$20,000	Peter Basha Planning & Development	125 Mount Lofty Road, Nashdale NSW 2800
2023/0116	Dual Occupancy	\$90,000	BZJ Design Co Pty Ltd	9 Carcoar Street, Spring Hill NSW 2800
2023/0117	Alterations & Additions to Existing Dwelling	\$358,000	Source Architects	37 Edward Street, Molong NSW 2866
2023/0118	Alterations & Additions to Dwelling	\$804,000	Penelope Lean	1452 Cargo Road, Lidster NSW 2800
2023/0119	Storage Shed	\$44,000	Nicholas Fisher	Fisher Street, Cargo NSW 2800
Total:17		\$2,935,500		

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS
APPROVED**

DA Number	Application Description of Work	Development Value	Applicants Name	Property Address
TOTAL: 0		\$0.00		

GRAND TOTAL: 17	\$2,935,500
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**ITEM 13 - DEVELOPMENT APPLICATIONS APPROVED DURING
DECEMBER 2022 AND JANUARY 2023**

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding months.
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1482438

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Development Applications have been approved during the period 1 December 2022 to 31 December 2022 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED

DA Number	Description Of Work	Development Value	Applicants Name	Property Address
2005/0260/4	Modification to 14 Lot Subdivision	\$0.00	Kevin Penson	89 Old Orange Road, Manildra NSW 2865
2007/0235/1	Modification to Subdivision – Building Envelope	\$0.00	Kable David	1554 Peabody Road, Molong NSW 2866
2014/0076/1	Modification to Animal Boarding/Training Centre & Building Conversion to Dwelling	\$0.00	Donna Ind	763 Kangarooie Road, Orange NSW 2800
2016/0079/1	Modification to Subdivision	\$0.00	Peter Basha Planning & Development	143 Stagecoach Road, Emu Swamp NSW 2800
2022/0018/1	Modification to Cellar Door & Restaurant	\$0.00	Source Architects	19 Lake Canobolas Road, Nashdale NSW 2800
2022/0139/1	Modification to Alterations & Additions to Dwelling	\$0.00	Julie Nipperess	5875 Canowindra Road, Toogong NSW 2864
2022/0192/1	Modification to Dwelling	\$0.00	Gavin Powell	Belgravia Road, Mullion Creek NSW 2800

**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 28 FEBRUARY, 2023**

Page 26

2022/0076	18 Lot Subdivision	\$0.00	Premise NSW PTY LTD	Belgravia Road, Mullion Creek NSW 2800
2022/0212	Farm Building	\$75,000	David Jeffress	Warren Road, Borenore NSW 2800
2022/0241	Boundary Adjustment	\$0.00	Angela Livingstone	162 Mitchells Lane, Cudal NSW 2864
2022/0246	Boundary Adjustment	\$0.00	Alexandra Bailey	1442 The Escort Way, Borenore NSW 2800
2023/0020	Depot	\$4,000	Mark Grant	51 Quarry Road, Moorbel NSW 2804
2023/0028	Dual Occupancy	\$165,000	Ronald Feltham	15 Wellington Street, Molong NSW 2866
2023/0034	Change of Use and Alterations & Additions to Dwelling	\$215,000	Nicholas Luelf	76-80 Bank Street, Molong NSW 2866
2023/0056	Dwelling	\$655,000	BT Homes	208 Rodd Street, Canowindra NSW 2804
2023/0057	Earthworks – Raise Shed Above Flood Level	\$50,000	Allison Bianchetto	2C Nanima Street, Eugowra NSW 2806
2023/0061	Alterations & Additions to Commercial Building	\$75,000	Julie Hamblin	54-56 Bank Street, Molong NSW 2866
2023/0064	Dwelling	\$485,000	Aaron Earsman	4348 Belubula Way, Canowindra NSW 2804
2023/0070	Temporary Use of Land - Event	\$0.00	Cabonne Council	Bank Street, Molong NSW 2866

**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 28 FEBRUARY, 2023**

Page 27

2023/0072	Dwelling & Shed	\$566,000	Cavalier Homes Central West NSW	3 Boree Street, Cudal NSW 2864
2023/0074	Addition to Dwelling	\$40,000	Robert McCauley	823 Peabody Road, Molong NSW 2866
2023/0075	Storage Shed	\$20,000	Fiona Stanley	2035 Davys Plains Road, Cargo NSW 2800
2023/0079	Shed	\$127,380	Brent O'Malley	57 Baghdad Road, Cargo NSW 2800
2023/0080	Alterations & Additions to Dwelling	\$210,000	Caroline Webster	41 Darley Road, Nashdale NSW 2800
2023/0081	Manufactured Dwelling	\$317,500	Taylor Made Buildings Pty Ltd	1190 Mitchell Highway, Orange NSW 2800
2023/0082	Dual Occupancy – Manufactured Dwelling	\$130,000	Susanne Coleman	13 Bruce Road, Orange NSW 2800
2023/0085	Alterations & Additions to Existing Dwelling	\$328,000	Charles Horspool	988 Mitchell Highway, Orange NSW 2800
2023/0086	Manufactured Dwelling (Dual Occupancy)	\$168,000	Roberta McFadyen	Oberon Street, Eugowra NSW 2806
2023/0088	Storage Shed	\$40,000	Nicole Morris	25 Centofanti Lane, Clergate NSW 2800
2023/0090	Change of Use – Place of Public Worship (Church) to Dwelling	\$50,000	Christopher Milne	7 King Street, Yeoval NSW 2868
2023/0092	Storage Shed	\$37,000	Lyndel Johnson	20 Dalton Street, Cargo NSW 2800

2023/0095	Farm Building	\$33,000	Phillip Balcombe	1041 Toogong Road, Canowindra NSW 2804
Total:32		\$3,790,880		

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS
APPROVED**

DA Number	Application Description of Work	Development Value	Applicants Name	Property Address
2023/1011	Alterations & Additions to Dwelling	\$49,860	Alexander Douglas	11 Wall Street, Cargo NSW 2800
TOTAL: 1		\$49,860		

GRAND TOTAL: 33	\$3,840,740
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Development Applications have been approved during the period 1 January 2023 to 31 January 2023 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED

DA Number	Description Of Work	Development Value	Applicants Name	Property Address
2013/0168/1	Modification to Dwelling	\$0.00	Peter Charles	4249 Warraderry Way, Gooloogong NSW 2805
2020/0137/2	Modification to Relocation of Existing Dwelling/Shed/2 Lot Subdivision	\$0.00	Dustin McKenzie	46 Red Lane, Moorbel NSW 2804
2022/0099/2	Modification to Dwelling & Attached Machinery Shed	\$0.00	McKinnon Design & Drafting	Boree Lane, Lidster NSW 2800
2022/0123/1	Modification to Dual Occupancy/Pool Deck/Fencing	\$0.00	Peter Basha Planning & Development	534 Byng Road, Byng NSW 2800
2022/0142/1	Modification to Dwelling/Shed/W ater Tank	\$0.00	Timothy Bassman	Paling Yards Loop, Bowan Park NSW 2864

**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 28 FEBRUARY, 2023**

Page 29

2022/0151/2	Modification to Subdivision	\$0.00	Peter Basha Planning & Development	622 Banjo Paterson Way, Molong NSW 2866
2022/0159/1	Modification to Dwelling	\$0.00	Alexander Keatinge	395 Old Yullundry Road, Yullundry NSW 2867
2022/0242/1	Modification to Demolition of Existing Structure & Erection of Storage Shed	\$0.00	Craig Philpott	913 Ophir Road, Summer Hill Creek NSW 2800
2023/0009/1	Modification to Event	\$0.00	Yuri Hulak	Lake Canobolas Road, Nashdale NSW 2800
2023/0075/1	Modification to Storage Shed	\$0.00	Fiona Stanley	2035 Davys Plains Road, Cargo NSW 2800
2023/0015	2 Lot Subdivision	\$0.00	Mardi Investment Group Pty Ltd	2 McArdle Street, Molong NSW 2866
2023/0042	2 Lot Subdivision	\$0.00	Jessica Meiklejohn	37 Carcoar Street, Spring Hill NSW 2800
2023/0063	Dwelling & Storage Shed	\$420,000	Aaron Earsman	Nangar Road, Canowindra NSW 2804
2023/0094	Demolition & Rebuild Dwelling	\$341,700	BT Homes	28 Betts Street, Molong NSW 2866
2023/0096	Dwelling	\$568,000	Shane Chislett	113 Spring Hill Road, Spring Hill NSW 2800
2023/0097	Inground Fiberglass Swimming Pool	\$103,500	Charles Straw	1827 The Escort Way, Borenore NSW 2800
2023/0098	Storage Shed with Carport/ Rainwater Tank & Spa Pool	\$72,000	Catherine Grinstead	Longs Corner Road, Canowindra NSW 2804

2023/0100	Storage Shed	\$78,000	Anthony Jones	33 Strachan Road, Spring Hill NSW 2800
2023/0102	Fibreglass Swimming Pool	\$65,000	Andrew Blyth	8 John Carroll Lane, Windera NSW 2800
2023/0103	Addition to Dwelling (Pergola)	\$15,000	James Davis	72 Tilga Street, Canowindra NSW 2804
Total:20		\$1,683,100		

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS
APPROVED**

DA Number	Application Description of Work	Development Value	Applicants Name	Property Address
TOTAL: 0		\$0.00		

GRAND TOTAL: 20	\$1,683,100
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ITEM 14 - MEDIAN PROCESSING TIMES 2022

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1482439

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Summary of median Application Processing Times over the last five years for the month of December:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2017	19
2018	21

2019	17
2020	19
2021	33.5

Summary of median Application Processing Times for 2022:

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	42
February	42
March	47
April	43
May	57
June	58
July	53
August	38.5
September	31
October	46
November	51.5
December	38

ITEM 15 - MEDIAN PROCESSING TIMES 2023

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1483358

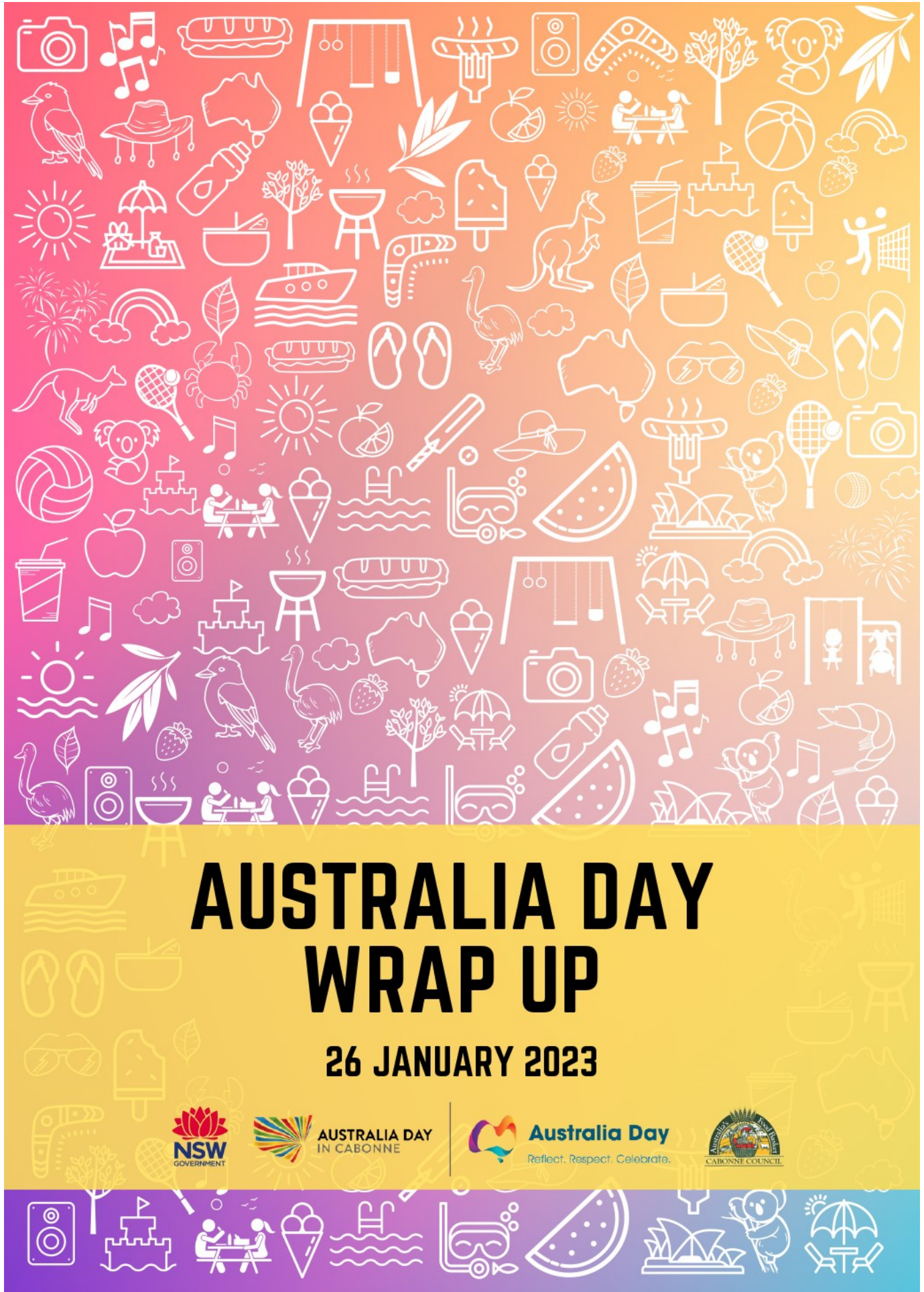
DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Summary of median Application Processing Times over the last five years for the month of January:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2018	37
2019	10
2020	24.5
2021	35
2022	42

Summary of median Application Processing Times for 2023:

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	57
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	



AUSTRALIA DAY AWARDS

CABONNE AWARDS

Cabonne Sportsperson of the Year - Juliette Mills
Cabonne Environmental Champion of the Year - Little River Landcare
Cabonne Youth Ambassador - Tengis Meiklejohn

BORENORE / NASHDALE

Citizen of the Year: Phil Tyack
Community Group of the Year: CWA of NSW Borenore

CANOWINDRA

Young Citizen of the Year: Emily Thomas
Citizen of the Year: Peggy Nash
Community Group of the Year: CWA of NSW Canowindra

CARGO

Community Group of the Year: Cargo Progress Association

CUDAL

Young Citizen of the Year: Sam Thomas
Citizen of the Year: Jennifer Ryan
Community Group of the Year: The Cudal Connection

CUMNOCK

Young Citizen of the Year: Angus O'Brien
Citizen of the Year: Amanda Schulz
Community Group of the Year: Cumnock Swimming Club Committee

EUGOWRA

Young Citizen of the Year: Sabina Heinzel
Citizen of the Year: Ben & Jess Stanley
Community Group of the Year: Eugowra Events & Tourism Association

MANILDRA

Citizen of the Year: John Honan
Community Group of the Year: Cabonne Roo's

MOLONG

Young Citizen of the Year: George Betts
Citizen of the Year: Wendy McNab
Community Group of the Year: Molong Hospital Auxiliary

MULLION CREEK

Young Citizen of the Year: Eleanor Roe
Citizen of the Year: Paul Culverson
Community Group of the Year: Ophir Crown Management Board

YEOVAL

Young Citizens of the Year: Douglas Philipson and Katie Letcher
Citizen of the Year: Murray Parker
Community Group of the Year: Yeoval Red Cross



AUSTRALIA DAY AMBASSADOR CHERYL KOENIG

OAM, AUTHOR & MOTIVATIONAL SPEAKER

Cheryl Koenig OAM, is a Sydney-based author of five published books and a highly sought after motivational speaker. Her speaking roles have taken her all over Australia, as well as being invited to speak at a Neuropsychological Symposium in Brazil in 2008. She has been a Keynote Speaker on many topics, in many forums.

In August 2016 Monash University requested her services to judge 30 short stories in their WordFest Competition. However, Cheryl sees her most important role as that of being a Carer.

She has been an Australia Day Ambassador since 2011; as well as an Ambassador for several not-for-profit organisations; and sits on various Government and NGO committees in the health care arena. In 2009 Cheryl was named NSW Woman of the Year for her huge commitment to community and fundraising work.

In 2014 she received the Medal of the Order of Australia for “services to people with disabilities, their families and carers”. Her involvement with disability services arose out of caring and advocacy for her son who was severely injured in a motor vehicle accident. That story was captured in her 3rd book, award-winning ‘Paper Cranes – A Mother’s Story of Hope, Courage & Determination’, Exisle Pub. (2008/2009) - and reproduced in three other countries.

Optimism, resilience, audacity, hope, surviving daily challenges for themselves and those they love; carers embody all of these qualities. Cheryl Koenig’s fifth book, a memoir, deals with all those human qualities necessary to not only survive a life-threatening diagnosis and a subsequent insidiously painful disease, but to thrive in spite of them. Her fourth book, ‘With Just One Suitcase’ Wild Dingo Press (2015), is an historical memoir, launched by the NSW Minister for Ageing, Disability & Multiculturalism – The Hon John Ajaka – at a Gala Dinner for Carers in June 2015, raising almost \$20,000.00. ‘With Just One Suitcase’ is Cheryl’s homage to her father and her father-in-law, and her belief in the importance of history to understanding ourselves. Her previous publications - ‘The Courage to Care’ (2007) and ‘There’s Always Hope...Just Alter the Dreams’ (2006) - were written in a voluntary capacity for NSW Health.

Cheryl continues to volunteer her time to improve health care services, which she combines with her passion for writing. Her message of triumph over adversity and the importance of HOPE is a powerful one - and her personal motto...

“Never underestimate your potential to beat the odds – it’s not important where you finish, but it is important that you try!”





Tengis Meiklejohn is an exceptional role model for young people in Cabonne and has taken a leadership role advocating for youth sporting facilities in the district.

Tengis attends Molong Central School and in a unit in his Commerce class focusing on community participation, Tengis identified the need for improved basketball facilities in Molong having personally experienced the issue of playing in a basketball competition in Orange with friends from Molong but having nowhere to train prior to games.



Tengis inspired other students to be involved in a sustained campaign to advocate for an upgrade of the half court and potential development of a full court/multiple use facility which would include netball and volleyball markings.

Tengis presented to council on the 8th November 2022 outlining the reasons for upgrade, where his compelling argument based on the Molong Recreation Master Plan was well received. A month later Tengis presented to the Molong Advance Group seeking community support and funding for the upgrade. Again, his presentation was well received with support being extended by MAG for the project.

In addition to his interest in sport, Tengis is also a talented musician and plays the Morin Khuur, which means fiddle with a horse's head. It is a distinctively Mongolian instrument and is seen as a symbol of the country. The morin khuur is the national instrument in Mongolia and Tengis has been mastering this instrument over many years providing a link to his mother's ancestry.

Tengis's objective of improved basketball facilities in Molong by 2024, before he graduates high school, is ongoing but his advocacy on this issue has demonstrated not only the importance for young people to be active members of their community to highlight projects of importance to them, but the worth of using the political process to achieve community outcomes.



CITIZEN OF THE YEAR - PHIL TYACK



COMMUNITY GROUP OF THE YEAR - CWA OF NSW BORENORE BRANCH



OFFICIAL PARTY EVENT

CANOWINDRA

YOUNG CITIZEN OF THE YEAR - EMILY THOMAS



CITIZEN OF THE YEAR - PEGGY NASH

COMMUNITY GROUP OF THE YEAR - CWA OF NSW CANOWINDRA BRANCH



OFFICIAL PARTY EVENT

CARGO

COMMUNITY GROUP OF THE YEAR - CARGO PROGRESS ASSOCIATION





**YOUNG CITIZEN OF THE YEAR
- SAM THOMAS**



**COMMUNITY GROUP OF THE YEAR -
THE CUDAL CONNECTION**

**CITIZEN OF THE YEAR -
JENNIFER RYAN**



CUMNOCK

YOUNG CITIZEN OF THE YEAR - ANGUS O'BRIEN

CITIZEN OF THE YEAR - AMANDA SCHULZ

**COMMUNITY GROUP OF THE YEAR - CUMNOCK SWIMMING CLUB
COMMITTEE**





YOUNG CITIZEN OF THE YEAR - SABINA HEINZEL

CITIZENS OF THE YEAR - BEN & JESS STANLEY

**COMMUNITY GROUP OF THE YEAR - EUGOWRA EVENTS & TOURISM
ASSOCIATION**





CITIZEN OF THE YEAR - JOHN HONAN
COMMUNITY GROUP OF THE YEAR - CABONNE ROOS





YOUNG CITIZEN OF THE YEAR - GEORGE BETTS



CITIZEN OF THE YEAR - WENDY MCNAB



COMMUNITY GROUP OF THE YEAR - MOLONG HOSPITAL AUXILIARY



OFFICIAL PARTY EVENT

MULLION CREEK

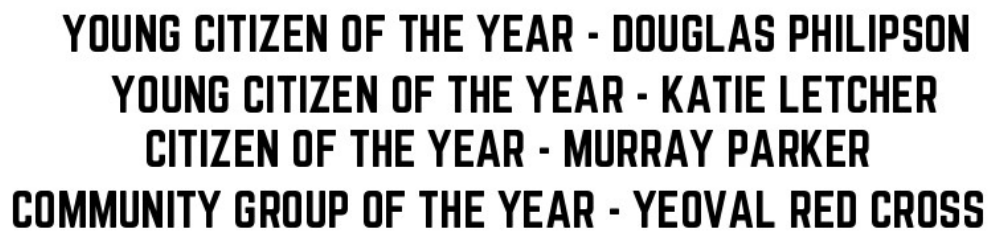


**YOUNG CITIZEN OF
THE YEAR - ELEANOR
ROE**

**CITIZEN OF THE YEAR -
PAUL CULVERSON**



**COMMUNITY GROUP
OF THE YEAR - OPHIR
CROWN
MANAGEMENT
BOARD**





CABONNE ENVIRONMENTAL CHAMPION OF THE YEAR LITTLE RIVER LANDCARE (YEOVAL)



CABONNE SPORTS PERSON OF THE YEAR JULIETTE MILLS (MOLONG)





Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Heather Nicholls	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG
MOTION (Oldham/Batten)			
THAT:			
<ol style="list-style-type: none"> 1. Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993 (NSW)</i> Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land. 3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land. 4. The land to be acquired is to be classified as Community Land. 			
16 Feb 2023 - 2:13 PM - Heidi Thornberry			
Awaiting document			
30 Nov 2022 - 3:39 PM - Heidi Thornberry			
Awaiting document			
09 Nov 2022 - 11:19 AM - Heidi Thornberry			
Response received from Council's solicitor - awaiting amended docs from TFNSW			
13 Oct 2022 - 4:03 PM - Heidi Thornberry			
Email sent to Council's solicitor			
13 Oct 2022 - 1:49 PM - Heidi Thornberry			
No new update			
15 Sep 2022 - 9:26 AM - Heidi Thornberry			
No new update			
10 Aug 2022 - 3:37 PM - Heidi Thornberry			
No new update			
09 Aug 2022 - 10:09 AM - Heidi Thornberry			
No new update			
14 Jul 2022 - 2:54 PM - Heidi Thornberry			
No new update			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

16 Jun 2022 - 10:54 AM - Heidi Thornberry
No new update

23 May 2022 - 1:40 PM - Heidi Thornberry
Land lodged under plan number DP 1284199. Plan with NSWLRS.

09 May 2022 - 2:17 PM - Heidi Thornberry
Awaiting document

05 Apr 2022 - 1:01 PM - Heidi Thornberry
Awaiting document

07 Mar 2022 - 11:43 AM - Heidi Thornberry
Awaiting document

08 Feb 2022 - 4:07 PM - Heidi Thornberry
Awaiting document

10 Nov 2021 - 9:46 AM - Heidi Thornberry
Recent update from Messenger and Messenger -

1. Converting the documents so that they can apply to the rail corridor land (as opposed to being easements/covenants in gross); and
2. Making an application to LRS to put the rail corridor land into Transport Asset Holdings Entity of NSW's name and bring it under the Real Property Act.

14 Oct 2021 - 11:16 AM - Heidi Thornberry
Seal no longer required - COMPLETE

16 Sep 2021 - 12:41 PM - Heidi Thornberry
Awaiting document to affix seal

05 Aug 2021 - 3:20 PM - Heidi Thornberry
Awaiting document to affix seal

13 Jul 2021 - 2:28 PM - Heidi Thornberry
Awaiting document to affix seal

08 Jun 2021 - 9:40 AM - Heidi Thornberry
Awaiting document to affix seal

17 May 2021 - 8:44 AM - Heidi Thornberry
Awaiting document to affix seal

15 Apr 2021 - 10:58 AM - Heidi Thornberry
Awaiting document to affix seal

15 Mar 2021 - 1:46 PM - Heidi Thornberry
Awaiting document to affix seal

12 Feb 2021 - 8:53 AM - Heidi Thornberry
Awaiting document to affix seal

02 Dec 2020 - 11:41 AM - Heidi Thornberry
Awaiting document to affix seal

02 Nov 2020 - 12:14 PM - Heidi Thornberry

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

As per Surendra's comment - Council has been advised that Governor has approved to declare the lot in question for the compulsory acquisition.

Council submitted notice of compusory acquisition via Gazzetal portal - therefore still awaiting to affix the seal

14 Oct 2020 - 8:44 AM - Heidi Thornberry

Awaiting a response or a copy of the gazette notice

09 Sep 2020 - 8:55 AM - Heidi Thornberry

Awaiting a response or a copy of the gazette notice

30 Jul 2020 - 3:34 PM - Heidi Thornberry

Awaiting a response or a copy of the gazette notice

13 Jul 2020 - 2:30 PM - Heidi Thornberry

Council's solicitor forwarded a draft compulsory acquisition notice to the OLG. Awaiting a response or a copy of the gazette notice

09 Jun 2020 - 1:39 PM - Heidi Thornberry

Awaiting document to affix seal

13 May 2020 - 11:12 AM - Heidi Thornberry

Awaiting document to affix seal

09 Apr 2020 - 10:02 AM - Heidi Thornberry

Awaiting document to affix seal

16 Mar 2020 - 10:12 AM - Heidi Thornberry

Awaiting document to affix seal

22 Jan 2020 - 9:44 AM - Heidi Thornberry

Awaiting document to affix seal

22 Jan 2020 - 9:28 AM - Heidi Thornberry

Awaiting document to affix seal

05 Dec 2019 - 4:08 PM - Heidi Thornberry

Awaiting document to affix seal

11 Nov 2019 - 3:44 PM - Heidi Thornberry

Awaiting document to affix seal

09 Oct 2019 - 4:45 PM - Heidi Thornberry

Awaiting document to affix seal

09 Sep 2019 - 11:32 AM - Heidi Thornberry

Awaiting document to affix seal

14 Aug 2019 - 3:07 PM - Heidi Thornberry

Awaiting document to affix seal

09 Jul 2019 - 9:31 AM - Heidi Thornberry

Awaiting document to affix seal

13 Jun 2019 - 3:51 PM - Heidi Thornberry

Awaiting document to affix seal

14 May 2019 - 12:12 PM - Heidi Thornberry

Awaiting document to affix seal

16 Apr 2019 - 12:04 PM - Heidi Thornberry

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

Awaiting document to affix seal
 12 Mar 2019 - 10:02 AM - Heidi Thornberry
 Awaiting document to affix seal
 13 Feb 2019 - 12:54 PM - Heidi Thornberry
 Awaiting document to affix seal
 06 Dec 2018 - 3:46 PM - Heidi Thornberry
 Awaiting document to affix seal
 15 Nov 2018 - 10:35 AM - Heidi Thornberry
 Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Heidi Thornberry Heather Nicholls	For Determination	COMPULSORY ACQUISITION OF EASEMENTS OVER CROWN LAND FOR PIPELINE AT ORANGE

MOTION (Durkin/Nash)

THAT Council:

- Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* compulsorily acquire easements over the land ("Land") described as:
 - Crown land/Crown waterway located within/adjacent to the area of Lot 7001 DP 1000813;
 - Crown land/Crown waterway located within/adjacent to the area of Lot 12 DP 718922

for the purpose of an Easement for Water Supply as defined in Schedule 4A of the *Conveyancing Act 1919* in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
- Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of Council.
- Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.
- Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land.

16 Feb 2023 - 2:13 PM - Heidi Thornberry
 Awaiting document
 30 Nov 2022 - 3:40 PM - Heidi Thornberry
 Awaiting document
 09 Nov 2022 - 11:19 AM - Heidi Thornberry

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

Awaiting document
13 Oct 2022 - 1:48 PM - Heidi Thornberry
Update from DGMI: Resurvey has been ordered on advice from Crown Lands. Aboriginal Lands Claim has been resolved. Acquisition proceeding.

Awaiting document
15 Sep 2022 - 9:26 AM - Heidi Thornberry
Awaiting document to affix seal
10 Aug 2022 - 3:37 PM - Heidi Thornberry
Awaiting document to affix seal
09 Aug 2022 - 10:09 AM - Heidi Thornberry
Awaiting document to affix seal
14 Jul 2022 - 2:54 PM - Heidi Thornberry
Awaiting document
16 Jun 2022 - 10:55 AM - Heidi Thornberry
Awaiting document
09 May 2022 - 2:17 PM - Heidi Thornberry
Awaiting document
05 Apr 2022 - 1:01 PM - Heidi Thornberry
Awaiting document
07 Mar 2022 - 11:43 AM - Heidi Thornberry
Awaiting document
08 Feb 2022 - 4:08 PM - Heidi Thornberry
Awaiting document
09 Nov 2021 - 2:37 PM - Heidi Thornberry
Comment from DGMI - Easement acquisition still under lands claim assessment. No new progress to report.

Still awaiting document to affix seal
14 Oct 2021 - 11:18 AM - Heidi Thornberry
Awaiting document
16 Sep 2021 - 12:50 PM - Heidi Thornberry
Awaiting document
05 Aug 2021 - 3:25 PM - Heidi Thornberry
Awaiting document
13 Jul 2021 - 2:33 PM - Heidi Thornberry
Awaiting document
08 Jun 2021 - 9:40 AM - Heidi Thornberry
Awaiting document
17 May 2021 - 8:51 AM - Heidi Thornberry
Awaiting document
15 Apr 2021 - 12:30 PM - Heidi Thornberry

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

Awaiting document
 15 Mar 2021 - 1:54 PM - Heidi Thornberry
 Awaiting document
 12 Feb 2021 - 8:55 AM - Heidi Thornberry
 Comment by Surendra : Solicitor Messenger & Messenger is dealing with the Aboriginal Land Council and Office of Local Government for the issuance of PAN - in progress
 03 Dec 2020 - 11:00 AM - Heidi Thornberry
 Awaiting to affix seal
 02 Nov 2020 - 12:25 PM - Heidi Thornberry
 As per Surendra's comment - Council via Solicitor has lodged an application to OLG for approval to go for the compulsory acquisition. Awaiting the response from OLG. -
 Awaiting to affix seal
 14 Oct 2020 - 8:45 AM - Heidi Thornberry
 Awaiting document to affix seal
 08 Sep 2020 - 4:31 PM - Heidi Thornberry
 Awaiting document to affix seal
 30 Jul 2020 - 3:35 PM - Heidi Thornberry
 Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 July 2020	Matthew Christensen Matthew Christensen	For Determination	COMPULSORY ACQUISITION OF EASEMENTS OVER CROWN LAND FOR PIPELINE AT ORANGE

MOTION (Durkin/Nash)

THAT Council:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* compulsorily acquire easements over the land ("Land") described as:
 - a) Crown land/Crown waterway located within/adjacent to the area of Lot 7001 DP 1000813;
 - b) Crown land/Crown waterway located within/adjacent to the area of Lot 12 DP 718922

for the purpose of an Easement for Water Supply as defined in Schedule 4A of the *Conveyancing Act 1919* in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of Council.

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land.

29 Nov 2022 - 9:43 AM - Matthew Christensen

Resurvey has been completed. Will be reported to Council seeking new resolution to proceed.

11 Nov 2022 - 8:45 AM - Matthew Christensen

No further update at this stage.

14 Sep 2022 - 1:25 PM - Matthew Christensen

Resurvey has been ordered on advice from Crown Lands. Aboriginal Lands Claim has been resolved. Acquisition proceeding.

15 Jun 2022 - 1:24 PM - Matthew Christensen

Under progress. Council Solicitor is coordinating with the relevant government agencies.

10 May 2022 - 8:14 AM - Matthew Christensen

Under progress. Council Solicitor is coordinating with the relevant government agencies.

07 Apr 2022 - 8:16 AM - Matthew Christensen

Under progress. Council Solicitor is coordinating with the relevant government agencies.

08 Mar 2022 - 3:38 PM - Matthew Christensen

Easement acquisition still under lands claim assessment. No new progress to report.

09 Feb 2022 - 3:04 PM - Matthew Christensen

Easement acquisition still under lands claim assessment. No new progress to report.

08 Nov 2021 - 1:45 PM - Matthew Christensen

Easement acquisition still under lands claim assessment. No new progress to report.

16 Sep 2021 - 11:53 AM - Matthew Christensen

Matter being consider under land claims issues. Has stalled whilst being negotiated.

12 Aug 2021 - 9:18 AM - Matthew Christensen

No new information. Council's Solicitor working through acquisition.

19 Jul 2021 - 1:50 PM - Matthew Christensen

No new information received from Council's solicitor on this matter - in progress.

09 Jun 2021 - 11:46 AM - Robyn Little

No new information received from Council's solicitor on this matter - in progress.

13 May 2021 - 9:14 AM - Matthew Christensen

In progress. Council's Solicitor working with government agencies to progress.

15 Apr 2021 - 10:42 AM - Matthew Christensen

In progress. Council's Solicitor working with government agencies to progress.

11 Mar 2021 - 2:27 PM - Matthew Christensen

Corresponding with Department Crown Lands to progress.

03 Mar 2021 - 9:44 AM - Heidi Thornberry

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

Action reassigned to Matthew Christensen by: Heidi Thornberry
 09 Feb 2021 - 9:28 AM - Surendra Sapkota
 Solicitor Messenger & Messenger is dealing with the Aboriginal Land Council and Office of Local Government for the issuance of PAN - in progress
 08 Feb 2021 - 10:59 AM - Surendra Sapkota
 Solicitor- Messenger & Messenger is dealing with Office of Local Government and Aboriginal Land Council for the issuance of the PAN - in progress.
 03 Dec 2020 - 2:48 PM - Surendra Sapkota
 Council Solicitor is dealing with Office of Local Government re issuance of PAN and the matter is in progress.
 13 Nov 2020 - 12:19 PM - Surendra Sapkota
 Awaiting response from OLG in this regard.
 15 Oct 2020 - 3:51 PM - Surendra Sapkota
 Council via Solicitor has lodged an application to OLG for approval to go for the compulsory acquisition. Awaiting the response from OLG.
 15 Oct 2020 - 2:43 PM - Surendra Sapkota
 Under progress. Council Solicitor is coordinating with the relevant government agencies.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 March 2021	Matthew Christensen Matthew Christensen	For Determination	ROAD RESUMPTION CHARLOTTE STREET, CANOWINDRA

MOTION (Durkin/Weaver)

THAT Council:

1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education.
2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and
3. Authorise the application of Council Seal to necessary documentation.

MOTION (Oldham/Weaver)

THAT Council receive a report in relation to the following matters:

1. Council's A+ rating investment options, and the possibility of other banks coming to Molong.
2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility.

29 Nov 2022 - 9:42 AM - Matthew Christensen
 Awaiting Crown Lands approval. Have escalated within Department Planning and Environment.
 11 Nov 2022 - 8:51 AM - Matthew Christensen

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

Awaiting update from Crown Lands on status of resumption.
 13 Oct 2022 - 4:08 PM - Heidi Thornberry
 Action reassigned to Matthew Christensen by: Heidi Thornberry
 16 Jun 2022 - 11:04 AM - Willson Wang
 Site inspection has been conducted and it seems like the work has been carried out. But not sure about the paper-work wise and will chase up to see if the paper work has been finished as per the job
 10 May 2022 - 9:02 AM - Heidi Thornberry
 Action reassigned to Willson Wang by: Heidi Thornberry
 09 Feb 2022 - 4:59 PM - Matthew Christensen
 Currently with Crown Lands Department to concur with proposal.
 08 Feb 2022 - 4:45 PM - Heidi Thornberry
 Action reassigned to Charlie Harris by: Heidi Thornberry
 08 Nov 2021 - 3:46 PM - Rachel Bailey
 Public consultation for 28 days completed - no comments against. Instruction to surveyor to prepare and forward the plan and associated documentation. Documentation completed and sent through to me. Then forwarded to Crown Lands for their signature on documents. Awaiting that signature and documentation return from Crown
 26 Oct 2021 - 11:32 AM - Nyssa Smith
 Progressing. No submissions received against. Surveyor is to prepare and send through finalised plan and associated documents for signatures and consents (subdivision certificates, s88B instrument)
 11 Aug 2021 - 10:35 AM - Rachel Bailey
 In Progress. Road gazettal information confirmed. Letter advice to utilities and newspaper notification drafted as per process.
 15 Jul 2021 - 12:52 PM - Rachel Bailey
 Process is ongoing. Section 138 licence for the fence erection within the road corridor, is signed and approved. Following the road closure steps as per process.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 March 2021	Heidi Thornberry Heather Nicholls	For Determination	ROAD RESUMPTION CHARLOTTE STREET, CANOWINDRA

MOTION (Durkin/Weaver)

THAT Council:

1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education.
2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and
3. Authorise the application of Council Seal to necessary documentation.

MOTION (Oldham/Weaver)

THAT Council receive a report in relation to the following matters:

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

1. Council's A+ rating investment options, and the possibility of other banks coming to Molong.
2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility.

16 Feb 2023 - 2:13 PM - Heidi Thornberry
Awaiting document to affix seal

30 Nov 2022 - 3:40 PM - Heidi Thornberry
Awaiting document to affix seal

09 Nov 2022 - 11:19 AM - Heidi Thornberry
Awaiting document to affix seal

13 Oct 2022 - 1:49 PM - Heidi Thornberry
Awaiting document to affix seal

15 Sep 2022 - 9:27 AM - Heidi Thornberry
Awaiting document to affix seal

10 Aug 2022 - 3:37 PM - Heidi Thornberry
Awaiting document

09 Aug 2022 - 10:10 AM - Heidi Thornberry
Awaiting document

14 Jul 2022 - 2:54 PM - Heidi Thornberry
Awaiting document

16 Jun 2022 - 10:55 AM - Heidi Thornberry
Awaiting document

09 May 2022 - 2:17 PM - Heidi Thornberry
Awaiting document

05 Apr 2022 - 1:01 PM - Heidi Thornberry
Awaiting document

07 Mar 2022 - 12:18 PM - Heidi Thornberry
Awaiting document

08 Feb 2022 - 4:08 PM - Heidi Thornberry
Awaiting document

09 Nov 2021 - 3:00 PM - Heidi Thornberry
Document with Crown Lands for signing. Awaiting document to affix seal.

14 Oct 2021 - 11:20 AM - Heidi Thornberry
Awaiting document to affix seal

16 Sep 2021 - 12:51 PM - Heidi Thornberry
Awaiting document to affix seal

05 Aug 2021 - 3:20 PM - Heidi Thornberry

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

Awaiting document to affix seal
 13 Jul 2021 - 2:33 PM - Heidi Thornberry
 Awaiting document to affix seal
 08 Jun 2021 - 9:39 AM - Heidi Thornberry
 Awaiting document to affix seal
 17 May 2021 - 9:21 AM - Heidi Thornberry
 Awaiting document to affix seal
 15 Apr 2021 - 12:01 PM - Heidi Thornberry
 Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 March 2021	Matthew Christensen Matthew Christensen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Durkin/Weaver)

THAT Council:

1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education.
2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and
3. Authorise the application of Council Seal to necessary documentation.

MOTION (Oldham/Weaver)

THAT Council receive a report in relation to the following matters:

1. Council's A+ rating investment options, and the possibility of other banks coming to Molong.
2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility.

01 Dec 2022 - 3:57 PM - Heidi Thornberry
 Error when running report, please refer to second motion.
 11 Nov 2022 - 8:56 AM - Matthew Christensen
 Duplicate Action. COMPLETE
 14 Sep 2022 - 1:27 PM - Matthew Christensen
 Awaiting Crown Land concurrence for the proposal.
 15 Jun 2022 - 1:24 PM - Matthew Christensen

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

Awaiting Crown Land concurrence for the proposal.
 10 May 2022 - 8:14 AM - Matthew Christensen
 Awaiting Crown Land concurrence for the proposal.
 07 Apr 2022 - 8:16 AM - Matthew Christensen
 Awaiting Crown Land concurrence for the proposal.
 08 Mar 2022 - 3:37 PM - Matthew Christensen
 Awaiting Crown Land concurrence for the proposal.
 09 Feb 2022 - 3:06 PM - Matthew Christensen
 Awaiting Crown Land concurrence for the proposal.
 08 Nov 2021 - 2:53 PM - Matthew Christensen
 No objections raised during public consultation. Has been forwarded to Crown Lands for concurrence.
 15 Sep 2021 - 1:35 PM - Matthew Christensen
 On public exhibition until end of September 2021.
 12 Aug 2021 - 9:09 AM - Matthew Christensen
 Stakeholder engagement proceeding.
 09 Jun 2021 - 11:56 AM - Robyn Little
 Approval from Dpt of Education received. Community Consultation process will now commence.
 13 May 2021 - 9:17 AM - Matthew Christensen
 Documentation with Department of Education for signing.
 15 Apr 2021 - 12:54 PM - Matthew Christensen
 Progressing through paperwork. Have provided information to Department of Education.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 June 2021	Charlie Harris Matthew Christensen	For Determination	BORENORE DAM WATER SUPPLY FACILITY - UNAUTHORISED DWELLING
MOTION (Treavors/Oldham)			
<p>THAT Council take necessary actions to require the relocation of an unauthorised building from the foreshore of the Borenore Dam Water Supply Facility.</p> <p>16 Feb 2023 - 8:44 AM - Charlie Harris Intention to proceed with declassifying this Dam and removing components of the wall to ensure it no longer acts as a dam. 18 Oct 2022 - 12:09 PM - Charlie Harris PWA inspecting dam in consideration of declassifying it as a dam. This will remove the Health classification and enable negotiation on options with the owner 11 Aug 2022 - 2:47 PM - Heidi Thornberry Continuing to progress 11 Jul 2022 - 1:30 PM - Charlie Harris In progress 16 Jun 2022 - 1:51 PM - Heidi Thornberry</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

In progress
 12 May 2022 - 9:48 AM - Charlie Harris
 Dam Safety have advised it is an issue for Council to resolve. Consideration of de-registering Borenore Dam is on process
 09 Feb 2022 - 5:06 PM - Charlie Harris
 Dam Safety Audit personel to attend on 9 March. Discussions to be had with them as to strategy.
 Position for Urban Infrastructure will be to instruct Planning to undertake necessary action to have the premesis removed and any septic or waste from the site to be appropriatley disposed of.
 08 Feb 2022 - 4:45 PM - Heidi Thornberry
 Action reassigned to Charlie Harris by: Heidi Thornberry
 08 Nov 2021 - 4:13 PM - Rachel Bailey
 In process. INvestigations continuing
 11 Aug 2021 - 10:41 AM - Rachel Bailey
 In progress. Investigations will continue from the Infrastructure ddepartment.
 02 Aug 2021 - 12:49 PM - Heidi Thornberry
 Action reassigned to Rachel Bailey by: Heidi Thornberry
 12 Jul 2021 - 10:30 AM - Heather Nicholls
 noted. NFA from services on asset matter. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2022	Heidi Thornberry Heather Nicholls	Confidential Items	TENDER EVALUATION CUDAL OFFICE RENOVATION

MOTION (Weaver/Oldham)

THAT Council accept the tender from Renascent Regional Pty Ltd for the renovation of the council office in Cudal, under Contract No 1299000 for the value of \$749,997 (ex. GST), and subject to variations.

16 Feb 2023 - 2:13 PM - Heidi Thornberry
 Awaiting information
 30 Nov 2022 - 3:40 PM - Heidi Thornberry
 Awaiting information
 09 Nov 2022 - 11:20 AM - Heidi Thornberry
 Awaiting information
 13 Oct 2022 - 4:20 PM - Heidi Thornberry
 Awaiting information - follow up email sent to Infrastructure
 15 Sep 2022 - 9:28 AM - Heidi Thornberry
 Awaiting information
 10 Aug 2022 - 3:36 PM - Heidi Thornberry
 Awaiting information
 14 Jul 2022 - 2:54 PM - Heidi Thornberry

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

Awaiting information
16 Jun 2022 - 10:56 AM - Heidi Thornberry
Awaiting information
09 May 2022 - 2:57 PM - Heidi Thornberry
Awaiting information

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Willson Wang Matthew Christensen	For Determination	PROPOSED ROAD NAMING - DA-2022-0084-SUBDIVISION LOT 101 DP 1282584, CEMETERY ROAD, MOLONG

MOTION (Weaver/Nash)

THAT Council:

1. Proceed with public consultation proposing to name the road identified in the report as "Penrose Drive"; and
2. Should no objections be received, Council proceed with the naming of the road as "Penrose Drive" in accordance with Section 162 of the Roads Act, 1993.

12 Sep 2022 - 9:27 AM - Willson Wang

Geographic naming Borading is not satified with road type being Drive as the Drive donest reflect the characteristics of cul de sac. Type Close has been proposed and agreed by both Geographic Naming board and the develpoer. Therefore the final naming is now Penrose Close for this proposed road under the DA2022-0084.

11 Aug 2022 - 9:26 AM - Willson Wang

have fromally summibit the naming proposal to Geographic Naming Board to approvl.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 June 2022	Chris Jackson Matthew Christensen	Confidential Items	CONTRACT 1299002 - RECOMMENDATION AWARD - CANOWINDRA GRANDSTAND & CHANGEROOMS-TILGA ST CANOWINDRA

RECOMMENDATION (Weaver/Jones)

THAT Council:

1. Resolve to accept the tender of Hines Construction Pty Ltd for \$1,799,610.00 (excl. GST) for the construction of the Canowindra Grandstand and Change – Tilga Street Canowindra under contract number 1299002

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

08 Nov 2022 - 11:25 AM - Chris Jackson

CABONNE COUNCIL ENTERED INTO CONTRACT WITH HINES CONSTRUCTION _1299002

11 Aug 2022 - 10:08 AM - Chris Jackson

CONTRACT 1299002 HAS BEEN AWARDED TO HINES CONSTRUCTION - CANOWINDRA GRANDSTAND_CHANGEROOMS - TILGA ST CANOWINDRA

14 Jul 2022 - 12:48 PM - Chris Jackson

CABONNE COUNCIL TO ENTER INTO CONTRACT WITH HINES CONSTRUCTIONS FOR THE CONSTRUCTION OF CANOWINDRA
GRANDSTAND_CHANGEROOMS TILGA STREET - 1299002

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2022	Laura Lewis- Minogue Bradley Bymes	For Determination	EVENTS ASSISTANCE PROGRAM

MOTION (Nash/Pull)

THAT council endorse under its 2022/23 Event Assistance Program:

1. \$2,000 for the Orange Region Vignerons Association (ORVA).
2. \$1,000 for the Central West Disc Golf
3. \$1,000 for the Canowindra CWA Branch

01 Dec 2022 - 2:50 PM - Laura Lewis-Minogue

Awaiting aquital

09 Nov 2022 - 9:05 AM - Laura Lewis-Minogue

awaiting aquital

13 Oct 2022 - 2:08 PM - Laura Lewis-Minogue

Invoices been processed. Awaiting aquittal

25 Aug 2022 - 3:21 PM - Laura Lewis-Minogue

Documents collated and outcome letters sent. Awaiting invoices

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 23 August 2022	Willson Wang Matthew Christensen	Confidential Items	REQUEST FOR TENDER FOR PEAK HILL ROAD UPGRADE-SURVEY & DESIGN

RECOMMENDATION (Nash/Batten)

THAT council:

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

1. Resolve to accept the tender of Mitchel Hanlon Consulting Pty Ltd for \$234,638.30 (excl. GST) for the survey and design of the Peak Hill Road Upgrade under contract number 1410085.
2. Authorise any variation to the contract for the works provided the variations are contained within the overall approved budget.

12 Sep 2022 - 9:37 AM - Willson Wang

Contacts are in the process to print out and signed by us and contractor.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Chris Polain Bradley Bymes	For Determination	POLICY REGISTER - REVIEW BY COUNCIL WITHIN 12 MONTHS OF ELECTION

MOTION (Rawson/Batten)

THAT the policies listed in the report detailed "minor changes" be re-adopted.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 September 2022	Laura Lewis-Minogue Bradley Bymes	For Determination	EVENTS ASSISTANCE PROGRAM

MOTION (Nash/Weaver)

THAT council endorse under its 2022/23 Event Assistance Program:

1. \$3,000 for the Eugowra Masters of the Mandagery,
2. \$5,000 for the Eugowra Harness Racing Club Canola Cup Family Picnic Day.

01 Dec 2022 - 2:51 PM - Laura Lewis-Minogue
awaiting aquital

01 Dec 2022 - 2:50 PM - Laura Lewis-Minogue
Processing payments

09 Nov 2022 - 9:05 AM - Laura Lewis-Minogue
invoices paid. Awaiting aquital

13 Oct 2022 - 2:07 PM - Laura Lewis-Minogue
Documents collated and sent. Awaiting invoices

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 October 2022	Stacy Whiley Heather Nicholls	For Determination	REQUEST FOR DONATION

MOTION (Jones/Nash)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

THAT council donate \$150 to Eugowra St Joseph's Primary School P&F.

20 Dec 2022 - 2:59 PM - Stacy Whiley

Email follow up sent to Jen Webb 7/11/22 DOC ID 1456899, no response to date

07 Nov 2022 - 5:53 PM - Stacy Whiley

DOC ID 1456899 email notification of successful donation request , creditor form required

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 October 2022	Rebecca Johnson Bradley Bymes	For Determination	EVENTS ASSISTANCE PROGRAM

MOTION (Nash/Pull)

THAT council approve under its 2022/23 Event Assistance Program:

1. \$1,000 for the MADIA Children's Christmas Matinee at the Amusu;
2. \$500 for the Amusu Theatre and Movie Museum Manildra; and
3. \$800 for the Eugowra Community Children's Centre.

10 Nov 2022 - 11:37 AM - Rebecca Johnson

Letters and forms have been sent to recipients. Awaiting forms to be returned for payments to be made.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 October 2022	Rebecca Johnson Bradley Bymes	For Determination	VILLAGE ENHANCEMENT FUND 2022-2023

MOTION (Weaver/Nash)

THAT council approve Yeoval, Manildra and Cargo Progress Associations accessing \$24,127 from the Village Enhancement Fund.

10 Nov 2022 - 11:41 AM - Rebecca Johnson

Forms have been sent to Yeoval, Cargo and Manildra progress associations. Awaiting forms to be returned to make payments.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 October 2022	Liam Bridge Heather Nicholls	For Determination	REQUEST TO VARY A RESTRICTION TO 88B INSTRUMENT

MOTION (Batten/Nash)

THAT council support the request to vary the s88B land use restriction relating to siting of buildings, to enable structures to be located a minimum of 5m from the southern and eastern boundaries of Lot 7 DP 1135607.

Meeting	Officer/Director	Section	Subject
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Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

Ordinary Meeting 27 October 2022 Todd Saxelby For Determination QUESTIONS FOR NEXT MEETING
 Heather Nicholls

MOTION (Weaver/Jones)

THAT council:

1. Notify the Rural Fire Service and UGL Regional Linx of the overgrown land at the Canowindra Railway Precinct;
2. Receive a progress report regarding Essential Energy and the Bluebell Estate, Canowindra;
3. Arrange a presentation, at a future meeting/workshop, from the Cabonne/Orange Roads Safety Officer;
4. Forward to the Cabonne Traffic Committee a request to undertake traffic counter activities in Cargo and Cumnock;
5. Receive a report regarding youth engagement activities in Cabonne; and
6. Receive an analysis report regarding traffic blisters at Cumnock.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 October 2022	Rebecca Johnson Bradley Byrnes	For Determination	COMMUNITY ASSISTANCE PROGRAM 2022-23

RECOMMENDATION (Jones/Weaver)

THAT council approve the following:

4. Applications 1 through 5 and 7 through 10 of the listed projects;
5. Defer a decision on application 6 for further information and consideration; and
6. Conduct a further round of Community Assistance Program funding in the second half of the 2022-23 financial year for community projects less than \$1,000 each.

10 Nov 2022 - 11:41 AM - Rebecca Johnson

Forms have been sent to successful applicants. Awaiting forms to be returned for payments to be made.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 October 2022	Charlie Harris Matthew Christensen	For Determination	CABONNE COMMUNITY CENTRE FEES AND CHARGES

RECOMMENDATION (Batten/Rawson)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

THAT council:

1. Defer the item to allow staff time for further analysis;
2. Discuss the matter at a councillor workshop; and
3. A further report be presented to the November Council meeting for consideration.

16 Feb 2023 - 8:46 AM - Charlie Harris

Item completed with Council report submitted

10 Nov 2022 - 11:38 AM - Heidi Thornberry

Futher report going to November Council Meeting.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 October 2022	Laura Lewis-Minogue Bradley Byrnes	For Determination	EXEMPTION TO THE ALCOHOL PROHIBITED AREA AND ALCOHOL FREE ZONE IN BANK STREET, MOLONG AND THE MOLONG VILLAGE GREEN FOR AN EVENT - MOLONG CHRISTMAS SHOPPING NIGHT.

RECOMMENDATION (Nash/Oldham)

THAT council:

1. Agrees for the request from the Molong Advancement Group to suspend the alcohol prohibited and Alcohol-Free Zone Bank Street, Molong and the Molong Village Green including road reserve/pavement for their Molong Christmas Shopping Night proposed to be held between 5:00pm-9:00pm on Friday, 2 December 2022.
2. Advertises the changes in the Molong Express prior to the event.

01 Dec 2022 - 2:50 PM - Laura Lewis-Minogue

Due to the recent flood it was unable to run in the Molong Express.

09 Nov 2022 - 9:04 AM - Laura Lewis-Minogue

Will be run in the week of the 21 November 2022 in the local Molong paper

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 October 2022	Nathan Stubberfield Heather Nicholls	Confidential Items	MID-SCALE SOLAR PLANT UPDATE

RECOMMENDATION (Batten/Rawson)

THAT:

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

1. Council borrow the required funding from an appropriate lending institution for up to the reported amount to finance the Mid-Scale Solar project, excluding the battery energy storage system component.
2. The above is subject to receiving the requisite approvals and grant funding from the Resources for Regions program.
3. Receive a further report upon the approvals being granted and finalised costings determined prior to going out to market.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 October 2022	Hayley Stansbury Heather Nicholls	For Determination	DRAFT CABONNE RESERVES POLICY
MOTION (Rawson/Batten)			
THAT council endorse the draft Cabonne Reserves Policy and place the policy on public exhibition for 28 days.			
04 Nov 2022 - 2:26 PM - Hayley Stansbury			
I have noted this draft policy and will finalise it and add it to the policy register once community consultation has taken place and council have adopted the final version.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 October 2022	Matthew Christensen Matthew Christensen	For Determination	QUESTIONS FOR NEXT MEETING
MOTION (Weaver/Jones)			
THAT council:			
<ol style="list-style-type: none"> 1. Notify the Rural Fire Service and UGL Regional Linx of the overgrown land at the Canowindra Railway Precinct; 2. Receive a progress report regarding Essential Energy and the Bluebell Estate, Canowindra; 3. Arrange a presentation, at a future meeting/workshop, from the Cabonne/Orange Roads Safety Officer; 4. Forward to the Cabonne Traffic Committee a request to undertake traffic counter activities in Cargo and Cumnock; 5. Receive a report regarding youth engagement activities in Cabonne; and 6. Receive an analysis report regarding traffic blisters at Cumnock. 			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 November 2022	Dale Size Heather Nicholls	For Determination	ANNUAL FINANCIAL STATEMENTS

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

MOTION (Batten/Rawson)

THAT:

1. The Mayor, Deputy Mayor, General Manager and Deputy General Manager Services sign the Statement by councillors and management pursuant to section 413(2) of the Local Government Act for both the General Purpose and Special Purpose Financial Statements.
2. Council refers the General-Purpose Financial Statements and Special Purpose Financial Statements to the Audit Office NSW for audit.

12 Dec 2022 - 8:59 AM - Dale Size

NFA - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 November 2022	Heather Nicholls Heather Nicholls	For Determination	CABONNE SCHOOLS PRESENTATION DAY

MOTION (Rawson/Batten)

THAT Council:

1. Sponsor a \$50 prize to each primary and secondary school in Cabonne; and
2. Authorise councillors to attend school presentations if invited.

13 Feb 2023 - 9:34 AM - Heather Nicholls

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 November 2022	Kiara Wilson Bradley Byrnes	For Determination	COMMUNITY ASSISTANCE PROGRAM 2022-23

MOTION (O'Ryan/Rawson)

THAT Council approve application 6 from the Orange Community Broadcasters Ltd.

14 Dec 2022 - 5:14 PM - Kiara Wilson

Outcome sent 14/12/2022 - COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 November 2022	Matthew Christensen	For Determination	INFRASTRUCTURE BETTERMENT PROGRAM

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

<p>Matthew Christensen</p> <p>MOTION (Pull/Batten)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> Note the list of projects for funding sought under the Infrastructure Betterment Fund, and Authorise the Mayor to write to the Minister of Regional New South Wales supporting the program and advocate for Cabonne Council's Infrastructure Betterment proposal. 			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 November 2022	Charlie Harris Matthew Christensen	For Determination	CABONNE COMMUNITY CENTRE FEES AND CHARGES & HIRE POLICY
<p>MOTION (Batten/Pull)</p> <p>THAT:</p> <ol style="list-style-type: none"> Council endorse the draft fees and charges for the hire of the Cabonne Community Centre and place on public exhibition for 28 days. Council endorse the draft Hire of Community Facilities – Buildings policy. The draft fees & charges and policy for the hire of the Cabonne Community Centre be advertised for a period of 28 days in accordance with clause 610F of the Local Government Act. Revoke the following policies: <ol style="list-style-type: none"> Hall Hire Fees – Molong & Cudal Policy. Hire of items – Molong Cudal Community Centres & s355 operated Halls. <p>16 Feb 2023 - 8:47 AM - Charlie Harris Completed with fees and charges along with policy advertised for public comment.</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 November 2022	Charlie Harris Matthew Christensen	For Determination	DONATION OF GAZEBO TO MOLONG HOSPITAL AUXILIARY

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

MOTION (Weaver/Oldham)

THAT Council donate the former Molong Village Green gazebo and associated transport costs of the equipment to the Molong Hospital Auxiliary.

16 Feb 2023 - 8:48 AM - Charlie Harris

Completed

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 November 2022	Nyssa Smith Matthew Christensen	For Determination	CONFIRMATION OF THE ROADS ADVISORY COMMITTEE MEETING MINUTES

MOTION (Rawson/Batten)

THAT the minutes of the Roads Advisory Committee of Cabonne Council held on 25 October 2022 be adopted.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 November 2022	Nathan Stubberfield Heather Nicholls	Confidential Items	SMALL MARKET ELECTRICITY SITES CONTRACT

RECOMMENDATION (Rawson/Batten)

THAT Council approve the transition to the NSW Government contract for small market electricity sites with Shell Energy from 1 January 2023 for a period of 2.5 years with no Green Power.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 November 2022	Dale Size Heather Nicholls	Confidential Items	UNRECOVERABLE DEBTORS

RECOMMENDATION (Oldham/O'Ryan)

THAT Council write-off the total debt of \$1,876.16 for the following debtor accounts as unrecoverable: -

70687 – T & N Bowman Earthworks - \$400.00
 72251 – Hunky Chucky Pies and Bakehouse - \$340.72
 72294 – Central Surfacing Oz Pty Ltd - \$882.00
 72335 – Courtney Moulton - \$253.44

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

12 Dec 2022 - 9:44 AM - Dale Size NFA - Complete - Holly has sheets 12/12/2022 9.44am to action in debtors			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 November 2022	Jolene Pearson Heather Nicholls	Confidential Items	AUDIT, RISK AND IMPROVEMENT COMMITTEE - MEETING MINUTES
RECOMMENDATION (Jones/Weaver)			
THAT Council adopt the minutes from the meeting of the Audit, Risk and Improvement Committee held 12 October 2022.			
02 Dec 2022 - 9:10 AM - Jolene Pearson NAR - COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 22 November 2022	Dale Size Heather Nicholls	For Determination	REVISED LONG TERM FINANCIAL PLAN
MOTION (Weaver/Pull)			
THAT Council endorse the draft revised Long Term Financial Plan 2022-2032, and that it be placed on public exhibition for 28 days.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Bradley Byrnes Bradley Byrnes	For Determination	GENERAL MANAGER'S CONTRACT RENEWAL
MOTION (Weaver/Jones)			
THAT Council authorise the signing and affixing of the Common Seal to the General Manager's Contract for the period 15 April 2023 – 15 April 2028.			
01 Feb 2023 - 10:32 AM - Robyn Little Contract finalised. COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Bradley Byrnes Bradley Byrnes	For Determination	REVIEW OF ORGANISATIONAL STRUCTURE
MOTION (Pull/Batten)			
THAT Council's organisational structure consisting of the General Manager, Deputy General Manager Cabonne Services and Deputy General Manager Cabonne Infrastructure be endorsed.			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

09 Jan 2023 - 3:16 PM - Robyn Little
NFA required. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Bradley Bymes Bradley Bymes	For Determination	CABONNE LOCAL RECOVERY COMMITTEE

MOTION (Weaver/O'Ryan)

THAT:

1. The Chair of the Local Recovery Committee be the Mayor, and the Deputy Mayor as alternate.
2. The Cabonne Local Recovery Committee include a community representative and alternate from the Eugowra Recovery Advisory Committee and Molong, Cudal, Canowindra community groups.
3. Council adopt the Terms of Reference of the Cabonne Local Recovery Committee
4. Council adopt the Terms of Reference of Eugowra Recovery Advisory Committee.

09 Jan 2023 - 3:15 PM - Robyn Little

NFA required. First meetings of both committees held. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Laura Lewis- Minogue Bradley Bymes	For Determination	EVENTS ASSISTANCE PROGRAM

MOTION (Oldham/Jones)

THAT council endorse \$2,000 for the Rotary Club of Orange through the 2022/23 Event Assistance Program.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Hayley Stansbury Heather Nicholls	For Determination	POLICY REGISTER - REVIEW BY COUNCIL WITHIN 12 MONTHS OF ELECTION

MOTION (Jones/Weaver)

THAT:

1. The policies listed in the report detailed "minor changes" be re-adopted, and

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

2. The annexed draft Payment for Expenses and Provision of Facilities for Mayor and Councillors Policy (recommended changes detailed in the report) be adopted.

13 Jan 2023 - 4:00 PM - Hayley Stansbury

All policies reported have been finalised and adopted or re-adopted. TASK COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Matthew Christensen Matthew Christensen	For Determination	Longs Corner Estate Canowindra - Stage Two

MOTION (Pull/Weaver)

THAT Council:

1. Endorse the progression of Stage 2 of the Longs Corner Estate within the 2022/23 works program;
2. Receive a further report considering the funding of civil construction works for the estate.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Heather Nicholls Heather Nicholls	For Determination	DA 2022/0076 - SUBDIVISION OF LOT 2 DP 1266298, 75 BELGRAVIA ROAD, MULLION CREEK.

MOTION (O'Ryan/Jones)

THAT Development Application 2022/0076 for subdivision of Lot 2 DP 1266298, 75 Belgravia Road, Mullion Creek, be granted consent subject to the conditions attached.

13 Feb 2023 - 9:34 AM - Heather Nicholls

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Matthew Christensen Matthew Christensen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Jones/Batten)

THAT Council receive a report to a future Council meeting in relation to costs and location of the half-court basketball facility for Molong.

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Laura Lewis- Minogue Bradley Byrnes	For Notation	COMMUNITY & ECONOMY UPDATE - FLOOD RESPONSE
MOTION (Pull/Batten)			
THAT the information be noted.			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Heidi Thornberry Heather Nicholls	For Determination	LOCAL GOVERNMENT BOUNDARIES COMMISSION REVIEW
RECOMMENDATION (Batten/Pull)			
THAT:			
<ol style="list-style-type: none"> 1. Council make a submission in response to the Local Government Boundaries Commission review, based on the support of Council and with assistance of staff; and 2. The submission be in line with Cllr Batten's comments as detailed in the proceedings in brief. 			
16 Feb 2023 - 2:15 PM - Heidi Thornberry			
NFA Required - COMPLETE			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Dale Size Heather Nicholls	For Determination	PRESENTATION OF 2021/2022 FINANCIAL STATEMENTS
RECOMMENDATION (Weaver/Jones)			
THAT Council note the report.			
22 Dec 2022 - 2:12 PM - Dale Size			
NFA - COMPLETE			
22 Dec 2022 - 2:12 PM - Dale Size			
NFA			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Michael Fitzgerald Matthew Christensen	Confidential Items	PLANT REPLACEMENT
RECOMMENDATION (Jones/Weaver)			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

THAT Council endorse the purchase from Westrac Pty Ltd, two Caterpillar SC68B smooth drum rollers for a total purchase of \$388,000 excl. GST.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Michael Fitzgerald Matthew Christensen	Confidential Items	PLANT REPLACEMENT

MOTION (Batten/Jones)

THAT Council endorse the purchase from METELE Pty Ltd, Wagga Trucks for a Mack Superliner, for the purchase price of \$337,800 excl. GST

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Heather Nicholls Heather Nicholls	Confidential Items	EVALUATION OF SUBMISSIONS TENDER: "NETWASTE TENDER FOR PROCESSING OF GARDEN ORGANICS, WOOD AND TIMBER" F2923 / F3928

RECOMMENDATION (Weaver/O'Ryan)

THAT:

1. Tender F3928 for the Processing of Garden Organics, Wood and Timber be awarded to Davis Earthmoving Pty Ltd for their tendered price as set out in this report for the initial two (2) year term with the option of two (2) x 12-month available extensions.
2. As the existing contract expiry date (14 November 2022) has surpassed, a new contract start date for the two (2) year term will be advised by NetWaste upon endorsement from the NetWaste Steering Committee, and engagement of Davis Earthmoving Pty Ltd.
3. Delegate the authority to execute the contracts for the Processing of Garden Organics, Wood and Timber to the Chief Executive Officer and permission be granted for the use of the Council Seal on any relevant document if required.

13 Feb 2023 - 9:35 AM - Heather Nicholls
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Heidi Thornberry Heather Nicholls	For Determination	CABONNE LOCAL RECOVERY COMMITTEE

MOTION (Weaver/O'Ryan)

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

THAT:

1. The Chair of the Local Recovery Committee be the Mayor, and the Deputy Mayor as alternate.
2. The Cabonne Local Recovery Committee include a community representative and alternate from the Eugowra Recovery Advisory Committee and Molong, Cudal, Canowindra community groups.
3. Council adopt the Terms of Reference of the Cabonne Local Recovery Committee
4. Council adopt the Terms of Reference of Eugowra Recovery Advisory Committee.

16 Feb 2023 - 2:16 PM - Heidi Thornberry

Added to register - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Hayley Stansbury Heather Nicholls	For Determination	CABONNE LOCAL RECOVERY COMMITTEE

MOTION (Weaver/O'Ryan)

THAT:

1. The Chair of the Local Recovery Committee be the Mayor, and the Deputy Mayor as alternate.
2. The Cabonne Local Recovery Committee include a community representative and alternate from the Eugowra Recovery Advisory Committee and Molong, Cudal, Canowindra community groups.
3. Council adopt the Terms of Reference of the Cabonne Local Recovery Committee
4. Council adopt the Terms of Reference of Eugowra Recovery Advisory Committee.

16 Jan 2023 - 3:07 PM - Hayley Stansbury

Terms of reference for the Cabonne Local Recovery Committee and the Eugowra Recovery Advisory Committee have been finalised and registered in the TOR folder in Magiq - TASK COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Dale Size Heather Nicholls	For Determination	EVENTS ASSISTANCE PROGRAM

MOTION (Oldham/Jones)

THAT council endorse \$2,000 for the Rotary Club of Orange through the 2022/23 Event Assistance Program.

22 Dec 2022 - 2:13 PM - Dale Size

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

NFA - Complete			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Heidi Thornberry Heather Nicholls	Confidential Items	PLANT REPLACEMENT
RECOMMENDATION (Jones/Weaver)			
<p>THAT Council endorse the purchase from Westrac Pty Ltd, two Caterpillar SC68B smooth drum rollers for a total purchase of \$388,000 excl. GST.</p> <p>16 Feb 2023 - 2:16 PM - Heidi Thornberry Awaiting Information</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Dale Size Heather Nicholls	Confidential Items	PLANT REPLACEMENT
RECOMMENDATION (Jones/Weaver)			
<p>THAT Council endorse the purchase from Westrac Pty Ltd, two Caterpillar SC68B smooth drum rollers for a total purchase of \$388,000 excl. GST.</p> <p>22 Dec 2022 - 2:13 PM - Dale Size</p>			
NFA - Complete			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Heidi Thornberry Heather Nicholls	Confidential Items	PLANT REPLACEMENT
MOTION (Batten/Jones)			
<p>THAT Council endorse the purchase from METELE Pty Ltd, Wagga Trucks for a Mack Superliner, for the purchase price of \$337,800 excl. GST</p> <p>16 Feb 2023 - 2:16 PM - Heidi Thornberry Awaiting Information</p>			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Dale Size Heather Nicholls	Confidential Items	PLANT REPLACEMENT
MOTION (Batten/Jones)			
<p>THAT Council endorse the purchase from METELE Pty Ltd, Wagga Trucks for a Mack Superliner, for the purchase price of \$337,800 excl. GST</p> <p>22 Dec 2022 - 2:13 PM - Dale Size</p>			

Outstanding Actions	Division: Committee: Officer:	Ordinary Meeting	Date From: Date To:
Action Sheets Report			Printed: Thursday, 16 February 2023 2:51:37 PM

NFA - Complete			
Meeting	Officer/Director	Section	Subject
Ordinary Meeting 13 December 2022	Heidi Thornberry Heather Nicholls	Confidential Items	EVALUATION OF SUBMISSIONS TENDER: "NETWASTE TENDER FOR PROCESSING OF GARDEN ORGANICS, WOOD AND TIMBER" F2923 / F3928
<u>RECOMMENDATION</u> (Weaver/O'Ryan)			
THAT:			
<ol style="list-style-type: none"> 1. Tender F3928 for the Processing of Garden Organics, Wood and Timber be awarded to Davis Earthmoving Pty Ltd for their tendered price as set out in this report for the initial two (2) year term with the option of two (2) x 12-month available extensions. 2. As the existing contract expiry date (14 November 2022) has surpassed, a new contract start date for the two (2) year term will be advised by NetWaste upon endorsement from the NetWaste Steering Committee, and engagement of Davis Earthmoving Pty Ltd. 3. Delegate the authority to execute the contracts for the Processing of Garden Organics, Wood and Timber to the Chief Executive Officer and permission be granted for the use of the Council Seal on any relevant document if required. 			
16 Feb 2023 - 2:16 PM - Heidi Thornberry			
Awaiting Information			

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	31	0	23	2	6
Medium	17		9	5	3
High	9				5

As at: 16 February 2023

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

Cabonne Council
Schedule of Investments as at 30/11/2022
Annexure - Item 2**GENERAL FUND**

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date	
ANZ Bank	A1+	3,000,000	3.37%	273	29/08/2022	29/05/2023
ANZ Bank	A1+	2,000,000	3.37%	273	29/08/2022	29/05/2023
ANZ Bank	A1+	1,000,000	3.45%	304	9/09/2022	10/07/2023
Bank of Qld	A2	500,000	3.85%	276	15/07/2022	17/04/2023
Bank of Qld	A2	2,000,000	3.85%	271	20/07/2022	17/04/2023
Commonwealth Bank	A1+	2,000,000	4.16%	273	19/10/2022	19/07/2023
Commonwealth Bank	A1+	2,000,000	0.80%	270	14/03/2022	9/12/2022
Commonwealth Bank	A1+	3,000,000	0.76%	365	14/02/2022	14/02/2023
Commonwealth Bank	A1+	147,894	0.20%	24 Hour at call account		
Commonwealth Bank	A1+	2,388,000	2.85%	Business Online Saver		
Illawarra Mutual Build Society	A2	250,000	1.10%	277	7/04/2022	9/01/2023
Illawarra Mutual Build Society	A2	500,000	1.10%	277	7/04/2022	9/01/2023
Me Bank	A2	1,500,000	3.60%	210	4/07/2022	30/01/2023
National Australia Bank	A1+	2,000,000	4.10%	182	21/11/2022	22/05/2023
National Australia Bank	A1+	1,000,000	3.95%	150	22/11/2022	21/04/2023
National Australia Bank	A1+	1,500,000	3.95%	150	22/11/2022	21/04/2023
National Australia Bank	A1+	1,000,000	1.40%	301	4/04/2022	30/01/2023
National Australia Bank	A1+	3,000,000	3.80%	300	23/08/2022	19/06/2023
National Australia Bank	A1+	2,000,000	4.10%	367	2/09/2022	4/09/2023
Reliance Credit Union	Unrated	250,000	4.48%	365	31/10/2022	31/10/2023
Reliance Credit Union	Unrated	500,000	3.90%	365	21/09/2022	21/09/2023
Suncorp-Metway	A1	2,000,000	4.34%	273	31/10/2022	31/07/2023
Suncorp-Metway	A1	2,000,000	4.13%	180	17/11/2022	16/05/2023
Suncorp-Metway	A1	1,000,000	4.15%	182	21/11/2022	22/05/2023
Westpac Bank	A1+	1,000,000	3.35%	307	8/11/2022	11/09/2023
Westpac Bank	A1+	3,000,000	2.75%	278	17/08/2022	22/05/2023
Westpac Bank	A1+	1,000,000	2.22%	304	1/08/2022	1/06/2023

GENERAL FUND INVESTMENTS**\$ 41,535,894****TRUST FUND**

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	158,000	2.85%	BOS 24 Hour at call account

TRUST FUND INVESTMENTS**\$ 158,000****TOTAL INVESTMENTS****\$ 41,693,894**

INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Council's Current Exposure of Total Investments

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments		
A1+	100%	75%	\$ 31,193,894
A1 & A1-	50%	12%	\$ 5,000,000
A2	10%	11%	\$ 4,750,000
Unrated	2%	2%	\$ 750,000
Total Investments			\$ 41,693,894

**Excess due to large fluctuations in the cash flow reducing the balance remaining in the CBA Business Online Saver Acc

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

	Standard & Poors Credit Short Term Rating	Percentage per Institution	Council's Current Exposure per Institution	
Commonwealth Bank	A1+	30%	23%	\$ 9,693,894
National Australia Bank	A1+	30%	25%	\$ 10,500,000
Westpac Bank	A1+	30%	12%	\$ 5,000,000
ANZ	A1+	30%	14%	\$ 6,000,000
Suncorp-Metway	A1	20%	12%	\$ 5,000,000
Bank of Qld	A2	10%	6%	\$ 2,500,000
Illawarra Mutual Building Society	A2	10%	2%	\$ 750,000
Me Bank	A2	10%	4%	\$ 1,500,000
Reliance Credit Union	Unrated	2%	2%	\$ 750,000
Total Investments				\$ 41,693,894

INVESTMENT MOVEMENTS

Council's Overall Total Investments have remained steady during the month of November.

	This Month	Last Month	July 2022
Total Investments	\$ 41,693,894	\$ 41,535,894	\$ 41,835,894
% Change	0.38%		-0.34%

INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 3.08%. The average rate movement increased slightly due to the cash rate and the flow on effect to term deposit rates offered in the market.

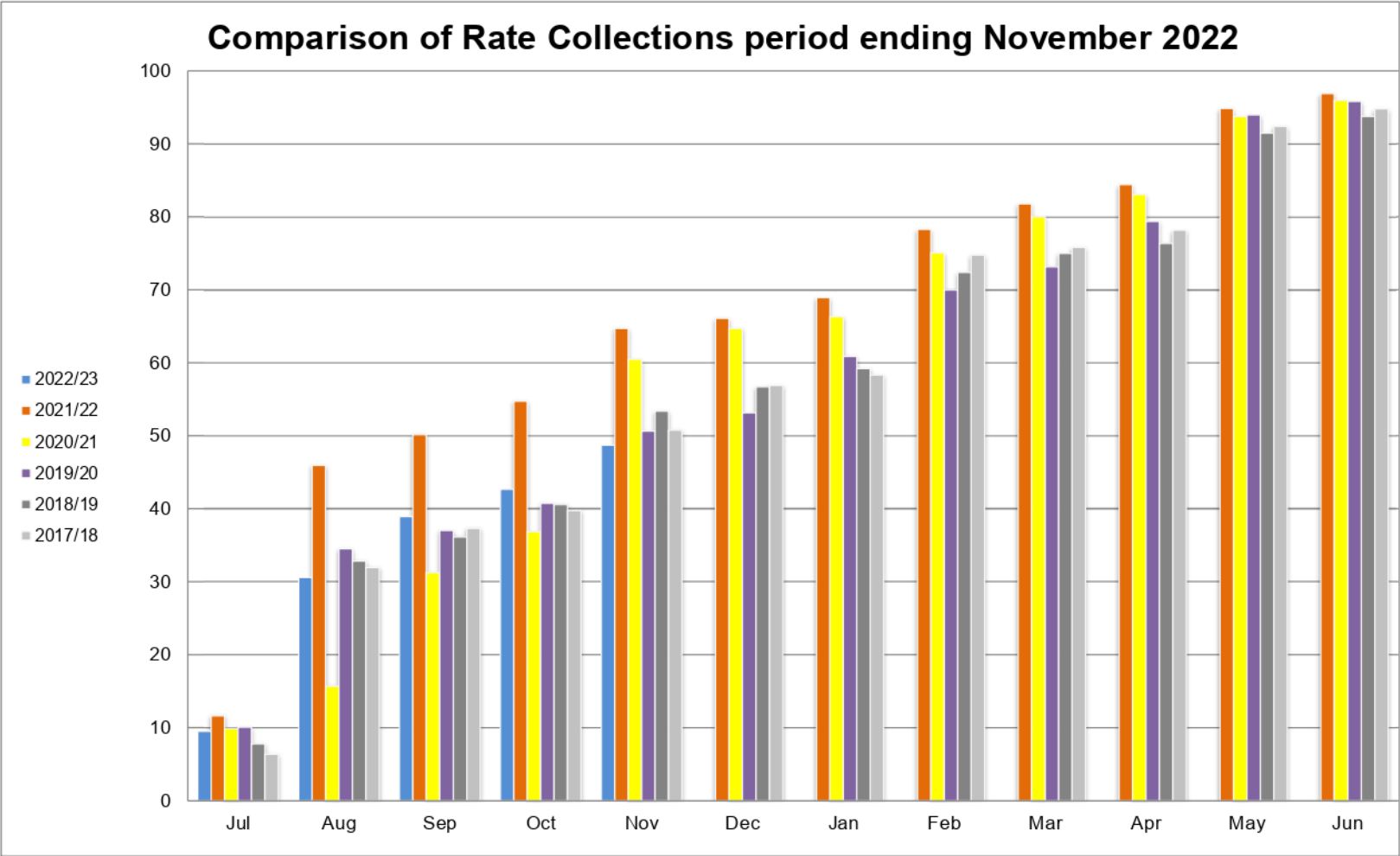
However, due to the large decline in interest rates over the last few years and now the rapid increase over the last few months, we are currently above Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate of 2.8658% but Council is steadily increasing the Average Interest to meet the benchmark as Term Deposits currently invested on the low interest rates mature and are re-invested at the higher interest rates that are now on offer.

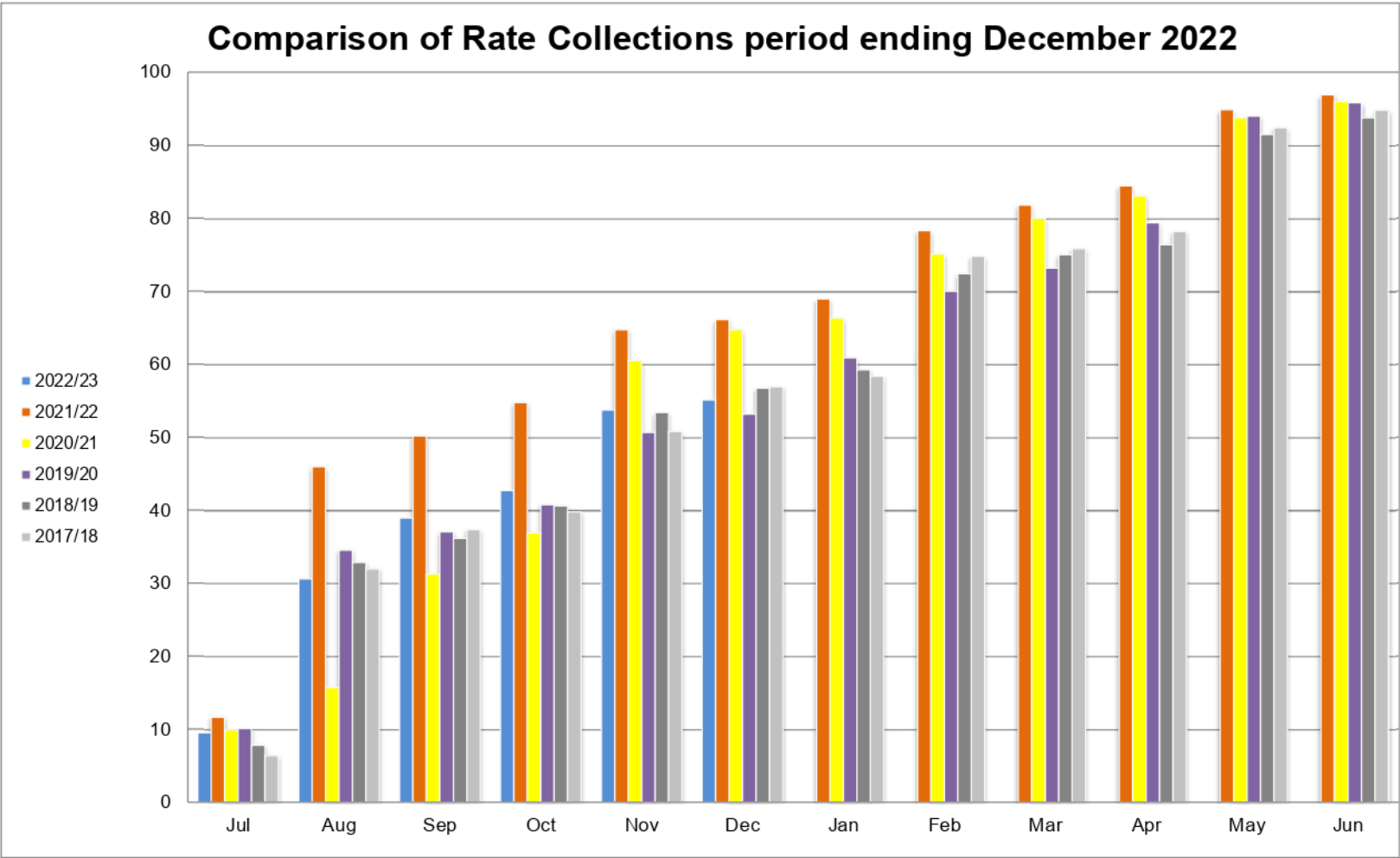
Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2022
2.8658%	3.08%	2.47%	0.91%

Heather Nicholls

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.





Cabonne Council
Schedule of Investments as at 31/01/2023

Annexure - Item 2

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date	
ANZ Bank	A1+	3,000,000	3.37%	273	29/08/2022	29/05/2023
ANZ Bank	A1+	2,000,000	3.37%	273	29/08/2022	29/05/2023
ANZ Bank	A1+	1,000,000	3.45%	304	9/09/2022	10/07/2023
Bank of Qld	A2	500,000	3.85%	276	15/07/2022	17/04/2023
Bank of Qld	A2	2,000,000	3.85%	271	20/07/2022	17/04/2023
Commonwealth Bank	A1+	2,000,000	4.00%	154	12/12/2022	15/05/2023
Commonwealth Bank	A1+	2,000,000	4.16%	273	19/10/2022	19/07/2023
Commonwealth Bank	A1+	147,894	0.20%	24 Hour at call account		
Commonwealth Bank	A1+	5,900,000	3.10%	Business Online Saver		
Illawarra Mutual Build Society	A2	250,000	4.20%	182	9/01/2023	10/07/2023
Illawarra Mutual Build Society	A2	500,000	4.20%	182	9/01/2023	10/07/2023
Me Bank	A2	1,500,000	4.40%	182	30/01/2023	31/07/2023
National Australia Bank	A1+	1,000,000	4.30%	210	30/01/2023	28/08/2023
National Australia Bank	A1+	1,000,000	3.95%	150	22/11/2022	21/04/2023
National Australia Bank	A1+	1,500,000	3.95%	150	22/11/2022	21/04/2023
National Australia Bank	A1+	2,000,000	4.10%	182	21/11/2022	22/05/2023
National Australia Bank	A1+	3,000,000	3.80%	300	23/08/2022	19/06/2023
National Australia Bank	A1+	2,000,000	4.10%	367	2/09/2022	4/09/2023
Reliance Credit Union	Unrated	500,000	3.90%	365	21/09/2022	21/09/2023
Reliance Credit Union	Unrated	250,000	4.48%	365	31/10/2022	31/10/2023
Suncorp-Metway	A1	2,000,000	4.13%	180	17/11/2022	16/05/2023
Suncorp-Metway	A1	1,000,000	4.15%	182	21/11/2022	22/05/2023
Suncorp-Metway	A1	2,000,000	4.34%	273	31/10/2022	31/07/2023
Westpac Bank	A1+	3,000,000	2.75%	278	17/08/2022	22/05/2023
Westpac Bank	A1+	1,000,000	2.22%	304	1/08/2022	1/06/2023
Westpac Bank	A1+	1,000,000	3.35%	307	8/11/2022	11/09/2023

GENERAL FUND INVESTMENTS

\$ 42,047,894

TRUST FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	158,000	2.85%	BOS 24 Hour at call account

TRUST FUND INVESTMENTS

\$ 158,000

TOTAL INVESTMENTS

\$ 42,205,894

INVESTMENT POLICY

Council's Investment policy states the aggregate of Investments should not exceed the following percentages:

Council's Current Exposure of Total Investments

Standard & Poors Credit Term Rating	Short Term Rating	Maximum Percentage Total Investments		
A1+		100%	75%	\$ 31,705,894
A1 & A1-		50%	12%	\$ 5,000,000
A2		10%	11%	\$ 4,750,000
Unrated		2%	2%	\$ 750,000
			Total Investments	\$ 42,205,894

**Excess due to fluctuations in the cash flow causing adjustments in the balance of the CBA Business Saver Acc in turn causing percentage changes

Council's Investment policy states the amount Invested with any one financial institution should not exceed the following percentages:

	Standard & Poors Credit Short Term Rating	Percentage per Institution	Council's Current Exposure per Institution	
Commonwealth Bank	A1+	30%	24%	\$ 10,205,894
National Australia Bank	A1+	30%	25%	\$ 10,500,000
Westpac Bank	A1+	30%	12%	\$ 5,000,000
ANZ	A1+	30%	14%	\$ 6,000,000
Suncorp-Metway	A1	20%	12%	\$ 5,000,000
Bank of Qld	A2	10%	6%	\$ 2,500,000
Illawarra Mutual Building Society	A2	10%	2%	\$ 750,000
Me Bank	A2	10%	4%	\$ 1,500,000
Reliance Credit Union	Unrated	2%	2%	\$ 750,000
			Total Investments	\$ 42,205,894

INVESTMENT MOVEMENTS

Council's Overall Total Investments have increased slightly during the months of December and January.

	This Month	Last Month	July 2022
Total Investments	\$ 42,205,894	\$ 41,696,894	\$ 41,835,894
% Change	1.21%		0.88%

INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 3.68%. The average rate movement increased due to the cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate increased to 3.1% in December. Due to the large decline in interest rates over the last few years and now the rapid increase over the last few months, we were below Council's Performance Benchmark, the 30 Day Bank Bill Swap Rate. However, with re-investing the Term Deposits from the lower to the higher interest rates now offered at maturity, Council is now above the Performance Benchmark of 3.1849%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate Month	This Av Interest Rate Last Month	Av Interest Rate July 2022
3.1849%	3.68%	3.08%	0.91%

Heather Nicholls

Responsible Accounting Officer

I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.