



22 November 2023

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 28 November, 2023** commencing at **2:00PM**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read 'BJ Byrnes', is written over a light blue horizontal line.

BJ Byrnes
GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

Please be advised that this Council meeting is being recorded and live streamed. By speaking at this meeting, you agree to being recorded and live streamed. Please ensure that if and when you speak you are respectful to others and use appropriate language at all times. Cabonne Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting. The recording of this meeting will be made publicly available on Council's website.

ATTENDEES – NOVEMBER 2023 COUNCIL MEETING

2:00PM

Youth of the Month - Zahli Millstead



COUNCIL'S MISSION & VISION

The Cabonne Local Government Area is thriving, caring, and vibrant.

Our Cabonne community recognise and acknowledge our rich culture, heritage, and history.

We strive to protect and value our environment, and the rural aspects of the region.

We recognise that we need to ensure all members of our community have access to the services and support required to be successful.

Despite being made up of a number of towns, villages, and localities, we recognise that we need to work together to achieve great things for our wider Cabonne community.

Where one community succeeds – we all succeed.

We are Cabonne.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE

Procedural

ITEM 2 MOLONG LIMESTONE QUARRY - POTENTIAL LEGAL ACTION - EARTH PLANT HIRE

(g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege

ITEM 3 CONTRACT 1601012 - DESIGN AND CONSTRUCTION OF CANOMODINE CREEK BRIDGE

(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it

ITEM 4 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING

Procedural

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1624705

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATION OF INTEREST - 2023 - 1624706

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS OF POLITICAL DONATION

REPORT IN BRIEF

Reason For Report	To allow for an opportunity for councillors to declare any political donation received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1624707

RECOMMENDATION

THAT any political donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any political donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other councillors' activities reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\MAYORAL MINUTES - 1624711

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER'S REPORT

A call for the Mayoral appointments and attendances as well as other councillors' activities reports to be tabled/read out.

ITEM 5 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1624712

RECOMMENDATION

THAT councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 6 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of minutes.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. October 24 2023 Ordinary Council Meeting Minutes ↓ 2. October 24 2023 Australia Day Awards Committee Meeting Minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - MINUTES - 2023 - 1614317

RECOMMENDATION

THAT the minutes of the following meetings be adopted;

1. Ordinary Council meeting held on 24 October 2023;
2. Australia Day Awards Committee meeting held on 24 October 2023

GENERAL MANAGER'S REPORT

The following minutes are attached for adoption:

1. Ordinary Council meeting held on 24 October 2023;
2. Australia Day Awards Committee meeting held on 24 October 2023

ITEM 7 - MAYORAL MINUTE - COUNCILLOR SERVICE AWARD

REPORT IN BRIEF

Reason For Report	To recognise a service award presented to Cllr Marlene Nash at the LGNSW Conference.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.3.1d - Annual service reviews of Council operations undertaken.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\MAYORAL MINUTES - 1624582

RECOMMENDATION

THAT Council acknowledge the Certificate of Service awarded to Cllr Marlene Nash.

MAYORAL MINUTE

LGNSW gives awards to elected members in recognition of duration of service and to celebrate the exceptional dedication and unwavering commitment by long serving councillors across the State. Cllr Marlene Nash was presented with a Certificate of Service at the gala dinner at this year's conference in recognition of her over decade-long commitment to serving the community.

Cllr Marlene Nash was elected as a Cabonne Councillor in September 2012. During this time, she has been council's delegate on various committees and represented council at forums such as the Australian Local Government Women's Conference, Local Government State Conference, Inland Rail Conference, LGNSW Water Management Conference, LGNSW Tourism Conference

Marlene is an active member within the Manildra and broader Cabonne community, with a focus on delivery of high-quality amenities, infrastructure and health services to support community wellbeing.

I'd like to congratulate Cllr Nash on receiving this award.

ITEM 8 - COUNCIL'S MEETING SCHEDULE FOR DECEMBER 2023 AND JANUARY 2024

REPORT IN BRIEF

Reason For Report	To consider options for the December 2023 and January 2024 council meetings.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\PROCEDURES - 1611298

RECOMMENDATION

THAT Council:

1. Hold its ordinary meeting for December 2023 on Tuesday 12 December 2023,
2. Not conduct an ordinary meeting in January 2024, and

3. Hold an extraordinary meeting in either January, or February, 2024, if necessary.

GENERAL MANAGER'S REPORT

Council's December meeting falls on 26 December 2023. In order to process any outcomes of the meeting prior to the Christmas break, it is proposed that the December meeting be brought forward to the scheduled workshop day of Tuesday 12 December.

In addition, council has traditionally considered the conduct of a meeting during January not necessary, due to the limited business to be transacted and the availability of councillors and staff in this period. Should any urgent matter arise during January which requires consideration at a council meeting, this can be done by arranging for an extraordinary meeting to be called.

As the council public forum and workshops would be scheduled for Tuesday 12 December 2023 as well, council will also need to give consideration as to the time schedule for these prior to the 2pm Council meeting.

ITEM 9 - 2023 FINANCIAL STATEMENTS

REPORT IN BRIEF

Reason For Report	To seek authorisation for the signing of the Councillor Statements for the General Purpose and Special Purpose Financial Statements
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.2.1a - Complete Council's annual financial statements within statutory timeframes.
Annexures	1. GPFS ↓ 2. SPFS ↓ 3. Annual Financial Statements Note SCM Statement by Councillors and Management ↓ 4. Annual Financial Statements Note SCM Statement by Councillors and Management ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1624184

RECOMMENDATION

THAT:

1. The Mayor, Deputy Mayor, General Manager and Deputy General Manager Services sign the Statement by councillors and management pursuant to section 413(2) of the Local Government Act for both the General Purpose and Special Purpose Financial Statements, and
2. Council refers the General-Purpose Financial Statements and Special Purpose Financial Statements to the Audit Office NSW for audit.

DEPARTMENT LEADER - FINANCE'S REPORT

Under Section 413(1) of the Local Government Act 1993, council must prepare financial reports for each year and must refer them for audit as soon as practicable after the end of that year. Under section 413(2)(c) of the act, council is required to sign the "Statement by Councillors and Management" for the General-Purpose Financial Statements and the Special Purpose Financial Statements.

The Audit Office NSW is set to undertake their preliminary audit of Cabonne Council's accounts for the year ended 30 June 2023 during the week beginning 20 November 2023.

Attached is the draft General-Purpose and Special-Purpose financial statements. The net operating result for the year attributable to Council is \$2.83 million surplus. This figure may change through the audit process as the full implications of the disposal or impairment of the council's road network is finalised. Once the audit is finalised, a full and comprehensive report will be presented to council by the auditor at the December 2023 council meeting. The council will have the opportunity to question any element of the financial results and audit process.

As per section 413(2) of the NSW local Government Act 1993, a council's financial reports must include: -

- a) A general-purpose financial report.
- b) Any other matter prescribed by the regulations.
- c) A statement in the approved form by the council as to its opinion on the general-purpose financial report.

ITEM 10 - LOCAL GOVERNMENT REMUNERATION TRIBUNAL - REVIEW FOR THE 2024 ANNUAL DETERMINATION

REPORT IN BRIEF

Reason For Report	For council to consider whether it wishes to make a submission
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.4.2 - Facilitate collaboration within Cabonne LGA.
Annexures	1. LGRT Annual Determination 2023 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\LOCAL GOVERNMENT REMUNERATION TRIBUNAL - 1625559

RECOMMENDATION

THAT council determine whether it wishes to make a submission and, if so, put forward suggestions for what the point(s) of the submission should be.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

The Local Government Remuneration Tribunal has commenced its review for the 2024 annual determination. Pursuant to s.241 of the Local Government Act 1993 (LG Act), the Tribunal is required to make an annual determination on the fees payable to councillors and mayors to take effect from 1 July 2024.

The minimum and maximum fee levels for each category will be assessed by the Tribunal as part of the 2024 review process.

The Tribunal invites submissions from individual councils as part of this review. It is expected that submissions are endorsed by their respective council and received no later than **21 December 2023**.

2023 Annual Determination

In 2023 the Tribunal undertook a review of the categories and the allocation of councils into each of these categories as required under the Act. The Tribunal is only required to determine categories at least once every three years and will next consider the model, the criteria application to each category and the allocation of councils in detail in the 2026 review.

A copy of the Tribunal's 2023 Annual Determination is attached for councillors information.

ITEM 11 - ANNUAL REPORT 2022/2023

REPORT IN BRIEF

Reason For Report	For council to endorse the Annual Report 2022/2023
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.1.1e - Monitor and review Council's policies.
Annexures	1. 2022/2023 Annual Report ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\CORPORATE MANAGEMENT\\REPORTING\\ANNUAL REPORT - CABONNE COUNCIL - 1619050

RECOMMENDATION

THAT council endorse the Annual Report 2022/2023, make it available to the public on Council's website, and notify the Minister of Local Government of its availability.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

The Annual Report 2022/2023 has been prepared in accordance with Section 428 of the Local Government Act (the Act) and Clause 217 of the Local Government (General) Regulation 2005.

As per the Act, the Annual Report must contain the following:

- Delivery Program Reporting
- Statutory Information
- Financial Statements (audited)

Due to the unprecedented amount of damage caused to council assets and infrastructure from the flood event in November 2022, staff were required to complete an enormous amount of additional work and a sizeable revaluation and impairment process was needed to ensure that council's assets are reported at the correct fair value. Therefore, council was required to submit an extension request for lodgment of the 2022/2023 Annual Financial Statements to the Office of Local Government (OLG). The extension request was supported by the NSW Audit Office and was submitted on the 9 May 2023.

The request was seeking the following:

1. The 2022/2023 Financial Statements to be made available to the external auditors by 1 November 2023,
2. The external audit to be finalised by 30 November 2023,
3. The audited financial statements presented to council at its ordinary meeting to be held on 12 December 2023, and

4. A copy of the audited financial statements and auditor's reports will be sent to the Deputy Secretary of the OLG by 15 December 2023.

The extension request was granted by the OLG on 21 June 2023.

A copy of the Annual Report is annexed for the information of the council.

ITEM 12 - POLICY REGISTER - COMMUNITY SERVICES VISITOR SCHEME POLICY

REPORT IN BRIEF

Reason For Report	For council to consider revoking the Community Services Visitor Scheme policy that was previously adopted
Policy Implications	Yes - Policy register will be updated
Budget Implications	Nil
IPR Linkage	1.2.1.1e - Monitor and review Council's policies.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\CORPORATE MANAGEMENT\\POLICY\\POLICY CORRESPONDENCE - 1611276

RECOMMENDATION

THAT the Community Services Visitor Scheme Policy be revoked and archived.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

Following a review of current legislation relating to Community Services, it was advised that the Community Visitor Scheme (CVS) program ceased on 30 June 2023, therefore the Community Services Visitor Scheme Policy is no longer required and is to be revoked. Due to this, Cabonne Home Support (CHS) will no longer provide the (CVS) service and eligible clients can access other support programs offered by CHS.

ITEM 13 - POLICY REGISTER - PROCUREMENT POLICY

REPORT IN BRIEF

Reason For Report	For council to consider the reviewed Procurement Policy
Policy Implications	Yes - Policy database will be updated
Budget Implications	Nil
IPR Linkage	1.2.1.1e - Monitor and review Council's policies.

Annexures	1. Draft - Procurement Policy - Strategic ↓
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1625041

RECOMMENDATION

THAT the annexed draft Procurement Policy (recommended changes detailed in the report) be adopted.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

The policy has been reviewed and updated to reflect the changes to legislation and current practices. This includes:

- the requirement for council to introduce practices to address and comply with the Modern Slavery Act 2018
- changes to the processes and requirements for suppliers included in Council's Preferred Supplier Panel for long term supply contracts
- the provision within the Local Government Regulation 2021 to alter the tender threshold for the purpose of responding to or recovering from declared natural disasters
- The inclusion of the use of corporate credit cards as a preferred method for paying for purchases, dependent on delegation and card limitations.

ITEM 14 - POLICY REGISTER - PUBLIC INTEREST DISCLOSURE POLICY

REPORT IN BRIEF

Reason For Report	For council to endorse the Draft Public Interest Disclosure Policy to be placed on public exhibition.
Policy Implications	New Strategic policy to be implemented.
Budget Implications	Nil
IPR Linkage	1.2.1.1e - Monitor and review Council's policies.
Annexures	1. Draft Public Interest Disclosure Policy ↓
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1625661

RECOMMENDATION

THAT council:

1. Endorse the draft Public Interest Disclosure Policy,
2. Place the draft Public Interest Disclosure Policy on public exhibition for a period of 28 days, and
3. Receive a further report upon the conclusion of the exhibition phase.

**DEPARTMENT LEADER - GOVERNANCE & CORPORATE
PERFORMANCE'S REPORT**

Under section 42 of the *Public Interest Disclosures Act 2022 (PID Act)*, all agencies must have a public interest disclosure (PID) policy.

The NSW Ombudsman has published guidelines and other materials to assist agencies with their compliance obligations. This guideline includes a model PID policy which has been utilised in the development of council's PID policy.

The PID policy must include a list identifying the agency's disclosure officers by class, position, role or name, as well as information enabling them to be contacted. This list is Annexure 1 of the PID policy.

The draft PID Policy is annexed for council to endorse, it will then be placed on public exhibition for a period of 28 days. Any submissions received will be reported to a future council meeting for consideration.

ITEM 15 - DISABILITY INCLUSION ACTION PLAN (DIAP)

REPORT IN BRIEF

Reason For Report	For council to endorse the draft Disability Inclusion Action Plan to be placed on public display.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.2.5.1a - Engage and consult with relevant agencies and the communities across Cabonne to develop the Disability Inclusion Action Plan.
Annexures	1. Draft 2023-2026 Disability Inclusion Action Plan ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\COMMUNITY SERVICES\\REPORTING\\COMMUNITY SERVICES REPORTS - 1617959

RECOMMENDATION

THAT council:

1. Endorse the draft Disability Inclusion Action Plan,
2. Place the draft Disability Inclusion Action Plan on public display for a period of 28 days, and
3. Receive a further report upon conclusion of the exhibition phase.

DEPARTMENT LEADER - COMMUNITY SERVICES' REPORT

Councils are required within the Disability Inclusion Act 2014 “prescribed by regulations to prepare and make a plan setting out the measures it intends to put in place so that people with disability can access supports and services and participate fully in their community”.

The development of a Disability Inclusion Action Plan (DIAP) is due by November 2023, with the final review in July 2026.

Cabonne, in conjunction with Orange City and Blayney councils, have worked jointly on aspects of the plan. Each council was required to individually consult with their community and staff, review their data and prepare an action plan with measurable outcomes that link to localised programs and strategies.

Consultations also took place with Cabonne Council's Executive Leadership Team and Department Leaders, to determine tangible outcomes for each department's responsibility. A copy of the draft plan is attached for the information of council.

The draft plan is required to be placed on public display for a period of 28 days. A further report will be provided to council after the exhibition period with a copy of the final document in line with council's style guide.

ITEM 16 - ANNUAL SCHOOL PRESENTATION AWARDS EVENTS DONATION REQUEST

REPORT IN BRIEF

Reason For Report	That council endorse the donation of book vouchers and councillor attendance at Cabonne schools annual presentation award events.
Policy Implications	Nil
Budget Implications	\$356 budget allocations
IPR Linkage	4.2.1.3c - Provide sponsorship for eligible Youth Week activities.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\COMMUNITY RELATIONS\\SPONSORSHIP - DONATIONS\\SPONSORSHIP - DONATIONS - 2023 - 1618721

RECOMMENDATION

THAT:

1. Council endorse the donation of 19 x \$50 book vouchers for Cabonne schools annual presentation award events, and that
2. Councillors be endorsed to attend the school award presentations throughout the LGA.

DEPARTMENT LEADER - COMMUNITY SERVICES' REPORT

Council is again requested to support its local school's annual presentation award events.

It is recommended that \$50 book vouchers be donated to the 19 schools across the LGA, for awards that will be presented to students in areas identified by their school, for example, outstanding achievement or citizenship.

Requests for the attendance of a councillor as a guest, or to make presentations of awards to students, has also been received. This positive opportunity across Cabonne communities supports engagement with students and families.

Should council approve this donation request, the total cost of 19 book vouchers to be purchased from Collins Booksellers Orange is \$950 and will come from the s356 donation budget; currently having a balance of \$3,421 and subsequently leaving a balance of \$2,471.

ITEM 17 - YEOVAL ACTIVATION (MASTER) PLAN

REPORT IN BRIEF

Reason For Report	To adopt the Yeoval Activation (Master) Plan
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.5.1d - Lobby State and Federal Governments and other key stakeholders on key community needs - e.g. improved digital connectivity.
Annexures	1. Draft Yeoval Activation (Master) Plans ↓
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\PLANNING\MASTER PLANS - 1626254

RECOMMENDATION

THAT the Yeoval Activation (Master) Plan be adopted.

LEADER - COMMUNITY AND ECONOMY REPORT

At a community meeting facilitated by the Yeoval Progress Association and held at Yeoval on 4 July 2023, those present endorsed the Yeoval Activation (Master) Plan prepared by Sala4D, and sought that council place the draft plan on public exhibition.

As has occurred with similar master plans prepared by the Molong, Manildra and Canowindra communities, council has facilitated the public exhibition of the plans and invited community comment upon the plan proposals.

The Yeoval (Master) Plan was placed on 28-days public exhibition. As per a request from the Yeoval Progress Association, a mailout regarding the Plan was also sent to all residents.

No submissions were received.

Once adopted, the document will be the source document to implement and support strategies for funding opportunities for the betterment of the Yeoval community.

ITEM 18 - SPONSORSHIP PROGRAM

REPORT IN BRIEF

Reason For Report	For council to consider applications for funding under the 2023/2024 Sponsorship Program.
Policy Implications	Nil
Budget Implications	\$5,000 from the 2023-2024 Sponsorship Budget.
IPR Linkage	4.1.3.2b - Support local events, culture, and festivals and promote local villages - including through the provision of sponsorship opportunities and seeking grant funding.
Annexures	1. Sponsorship Program 2023-24 - Application - Banjo Paterson Fest 23 ↓ 2. 2023 Banjo Paterson Australian Poetry Festival Draft Program ↓
File Number	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\REPORTING\COUNCIL REPORTS - 1623758

RECOMMENDATION

THAT council provide, under its 2023/2024 Sponsorship Program, \$5,000 to Arts Council Cabonne for the Banjo Paterson Festival events across the Cabonne and Orange regions.

LEADER - COMMUNITY AND ECONOMY'S REPORT

The Arts Council Cabonne has applied for sponsorship for the Banjo Paterson Australian Poetry Festival for 2024.

**Arts Council Cabonne
Banjo Paterson Festival**

Requested: \$8,100

Recommendation: \$5,000

The annual Banjo Paterson Australian Poetry Festival celebrates the life and works of Andrew Barton (Banjo) Paterson, and is an opportunity for bush poets to gain exposure and showcase their work for the community.

The event will run from 17-26 February 2024 with events in locations including Molong, Cargo, Yeoval, Nashdale and Orange.

Based on the success of previous festivals, the 2024 Festival is expanding further into Cabonne, including Canowindra. The Arts Council Cabonne is joint secretariat for the festival, alongside the Rotary Club of Orange. This change has resulted in an increased number of events held within Cabonne region.

The full program of events is attached to the report.

The expansion of the festival into more locations in the Cabonne region, and the potential for further expansion, provides Cabonne Council the opportunity for positive brand recognition as a major sponsor of events in the Cabonne region.

The festival attracts a different market and demographic than to other festivals and events in the Orange region; with the range of activities and pricing on offer appealing to a broader cross section of the community.

The event is also receiving funding from Orange City Council, Orange Ex-Services Club, and various businesses including MSM Milling and Molong Advancement Group. The Arts Council Cabonne have also applied for funding through the Newcrest Regional Tourism Event Fund (\$10,000).

Cabonne Council sponsorship benefits include:

- Signage at events,
- Acknowledgement of support through all media (radio, tv, paper, on day promotion etc),
- Data provide post event (demographics, attendees etc), and
- Images from the event for marketing use.

Funding will be used to pay for entertainment, equipment hire, poetry judges, catering, as well as promotional materials and marketing of the festival.

It should be noted that Molong Advancement Group have requested funding for the Molong Poetry Brawl through council's Event Assistance Program.

Council provided Event Assistance Program funding of \$2,000 for this event in both 2021 and 2022.

There is \$24,000 remaining in the 2023/24 EAP budget, with \$33,000 allocated to date (outlined below).

ASSOCIATION	EVENT	AMOUNT
Australian National Field Days Committee	Australian National Field Days	\$15,000
Molong Advancement Group	2024 Molong Markets	\$18,000

The recommendation has not been submitted to the Cabonne Community, Economy and Culture Committee.

ITEM 19 - EVENTS ASSISTANCE PROGRAM

REPORT IN BRIEF

Reason For Report	For council to consider applications for funding under the 2023/2024 Events Assistance Program.
Policy Implications	Nil
Budget Implications	\$3,000 from the 2023-24 Event Assistance Program budget.
IPR Linkage	4.1.3.2b - Support local events, culture, and festivals and promote local villages - including through the provision of sponsorship opportunities and seeking grant funding.
Annexures	1. Event Assistance Program 2022-23 - Application C2G 2024 ↓ 2. Molong Advancement Group - Event Assistance Program Application - 2023-24 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2023 - 2024 - 1610860

RECOMMENDATION

THAT council endorse under its 2023/24 Event Assistance Program:

1. \$2,000 for the Cargo to Grenfell Fundraiser Walk, and
2. \$1,000 for the Molong Poetry Brawl

LEADER - COMMUNITY AND ECONOMY'S REPORT

Council has received two applications under the 2023/2024 Events Assistance Program (EAP). Council's Tourism, Culture & Events Coordinator has provided the following assessment.

1. Applications under the Event Assistance Program:

Cargo to Grenfell (C2G) Fundraiser Walk

Requested: \$5,000

Recommendation: \$2,000

The Cargo to Grenfell Fundraising Walking event has been running annually for seven years. The event was developed to bring together people from surrounding regions to raise funds for mental health resources for remote towns through the facilitation of programs and workshops.

Organisers hope to continue to raise the profile of Cabonne Council by bringing funds from participants from outside the council area, and educating participants about the life, culture and values of country towns in the area.

The walk will take place from the 14-16 March 2024. Approximately 100 people are expected to participate.

Other community groups involved include local Lions Club and Rotary Club, and funds will be used for the hiring of traffic control personnel. The traffic control plan was accepted by the Local Traffic Committee on 16 October 2023.

Based on the guidelines this does meet the criteria for a Core Event, thus the recommendation of \$2,000.

2. Applications under the Event Assistance Program:

Molong Advancement Group (MAG)

Molong Poetry Brawl

Requested: \$1,500

Recommendation: \$1,000

The Molong Poetry Brawl is identified as an annual event under the banner of the Banjo Paterson Festival. The program incorporates storytelling, music, poetry, and performance and is open for all ages including students. The event is planned for Saturday, 17 February 2023.

- This is an established event is currently in its fourth year.
- It is a community-minded event which will attract spectators and participants from surrounding areas and engage with local schools.
- The grant money will be used to hire a marquee for the venue, hire of audio equipment for the MC and musicians, and social media marketing

Please note that this event is part of the Banjo Paterson Festival which has applied for council's Sponsorship Program separately.

Based on the guidelines this does meet the criteria, thus the recommendation of \$1,000.

There is \$7,360 remaining in the 2023/24 EAP budget, with \$29,000 allocated to date (outlined below). If this recommendation is approved only \$4,360 will remain in the budget.

ASSOCIATION	EVENT	AMOUNT
Cumnock and District Progress Association	Cumnock Markets and Family Funday	\$5,000
Arts Council Cabonne	Acquisitive Art Prize	\$5,000
Canowindra Fine Music Inc.	Canowindra Baroquefest	\$5,000
Australian National Field Days Committee	Rural Women's Gathering 2023	\$1,000
Central West Disc Golf	Central West Cold Snap	\$1,000
Eugowra Harness Racing Club	2023 Canola Cup	\$5,000
ORVA	Orange Wine Show	\$2,000
Cargo Speed Shear Inc	2023 Cargo Speed Shear	\$5,000

This report and recommendations have not been put before the Cabonne Community, Economy, and Culture Committee due to the timing.

ITEM 20 - PLANNING PROPOSAL - 172 SPRING HILL ROAD, SPRING HILL - POST EXHIBITION

REPORT IN BRIEF

Reason For Report	To seek council's final determination of the planning proposal
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	1. Amended Planning Proposal - 172 Spring Hill Rd SPRING HILL_PP-2022-2358 ↓ 2. Redacted Submissions - 172 Spring Hill Rd Spring Hill ↓ 3. Applicant response to submissions - 172 Spring Hill Rd Spring Hill ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\LAND USE AND PLANNING\\PLANNING\\AMENDMENT 16 TO LEP 2012 - LOTS 2 AND 4 DP 243203, 172 SPRING HILL ROAD, SPRING HILL - 1625285
Previous Items	26 - PLANNING PROPOSAL - 172 SPRING HILL ROAD, SPRING HILL - Council - 27 Sep 2022 2:00PM

RECOMMENDATION

THAT council:

1. Note the public submissions to the Planning Proposal.
2. Endorse, as exhibited, the Planning Proposal and its amendment to the Cabonne Local Environmental Plan 2012 (PP-2022-2358) applying to Lot 4 DP 243203, known as 172 Spring Hill Road, Spring Hill, as outlined in this report.
3. In exercising its delegation under Section 3.36 of the *NSW Environmental Planning and Assessment Act 1979*, as endorsed by NSW Department of Planning and Environment, forward the required documentation to Parliamentary Counsel for an Opinion to amend the Cabonne Local Environmental Plan 2012.
4. Delegate authority to the General Manager to finalise the amendments to Cabonne Local Environmental Plan 2012 with advice from Parliamentary Counsel and the NSW Government on terms that are broadly consistent with the Planning Proposal and this report.

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Council received a Planning Proposal from iPlan Projects to amend the Cabonne Local Environmental Plan 2012 (known as Amendment No. 16). The Planning Proposal relates to land located approximately 1.5km to the south of Spring Hill, being land described as Lot 4 in DP 243203, 172 Spring Hill Road, Spring Hill.

Council resolved at its 27 September 2022 Ordinary Meeting to:

1. *Receive and note the Planning Proposal for the rezoning of land identified as Lot 4 DP 243203, being 172 Spring Hill Road, Spring Hill, and located generally within the Strategy Growth Area (SH2) as described in the Cabonne Settlement Strategy 2021-2041,*
2. *Forward the Planning Proposal to the Department of Planning and Infrastructure for Gateway Determination in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979, and*
3. *Receive a further report following the public exhibition period to provide details of any submissions received during the exhibition process.*

The Gateway Determination was issued by the NSW Department of Planning and Environment on 22 November 2022 requiring updating of the original planning proposal, preparation of a preliminary contamination study and completion within 9 months (a subsequent extension has been granted until 15 December 2023).

The planning proposal was updated (see attached - as exhibited) and a preliminary contamination study submitted to council's satisfaction.

Proposal

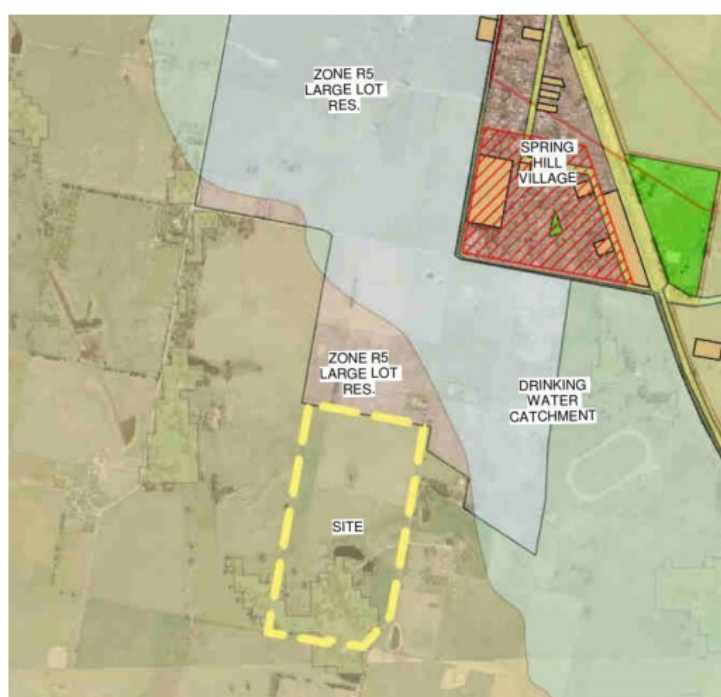
The subject land is identified in the Cabonne Settlement Strategy 2021-2041, as part of a future investigation area for the release area for lifestyle development. The area, identified in the sub regional strategy as Strategy Area (SH2), is located to the south west of the village of Spring Hill.

The proposal seeks to rezone a 23.35 ha rural holding currently zoned RU1 Primary Production to R5 Large Lot Residential, and to amend the Cabonne LEP 2012 Lot Size Map to permit a minimum lot size of 2ha. The property contains an existing dwelling situated towards the southern boundary of the existing allotment.

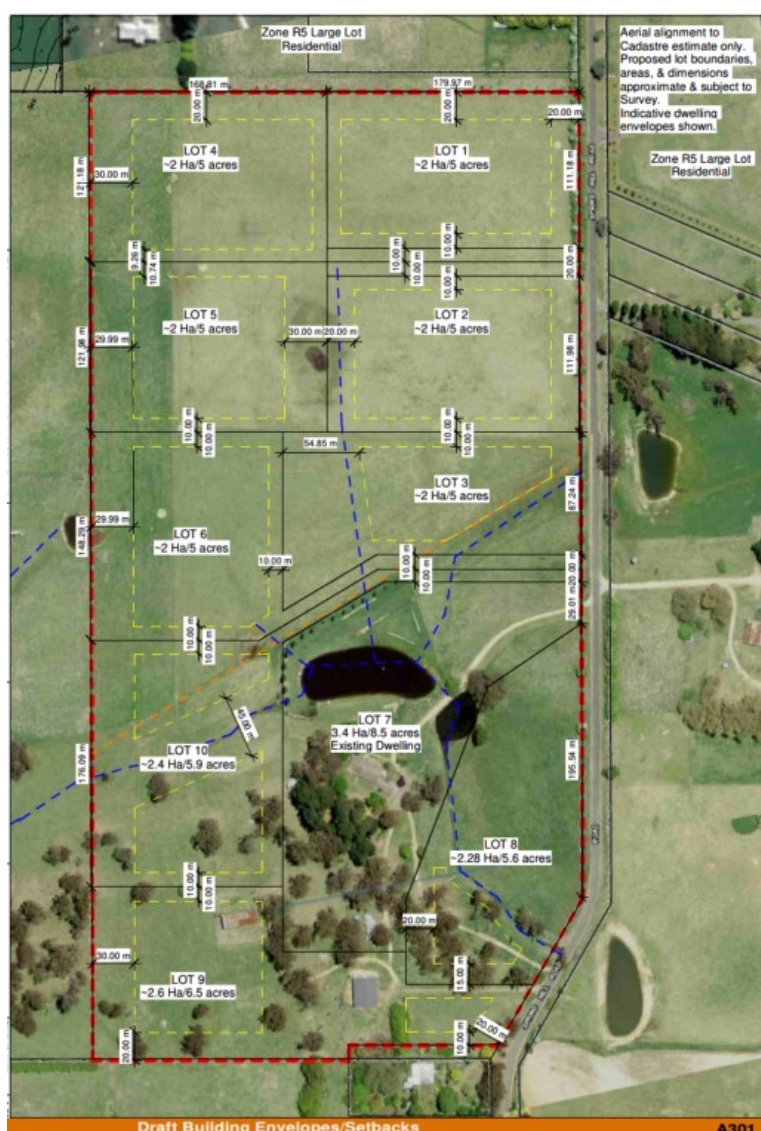
The applicant states that the proposed rural residential development of the subject land would comprise the following:

- Ten (10) large lot residential Torrens title lots.
- Identification of building envelopes.
- Fencing of all lots.
- On site effluent disposal.
- Water supply via rainwater tanks, and
- Lots available for large lot residential development will range ranging from 2ha to 3ha and are proposed.

A conceptual development plan was prepared as part of the Planning Proposal; however, the final lot layout (including building envelopes) may vary based upon the requirements of the development assessment process and relevant design criteria.



Location map



Public Exhibition

The Planning Proposal was exhibited for a 28 day period from Monday 11 September 2023 to Thursday 19 October 2023. As a result of the exhibition two (2) submissions were received (see redacted copies attached).

Submission 1

This submission states that it objects to the location of the placement of the smaller of the two building envelopes on Lot 9 adjoining their land due to privacy and amenity concerns. It also points out that the building envelope on Lot 8 is located on the only part of the lot that has trees, which are of significant age and other more appropriate locations exist on the lot.

While the submission raises valid points for consideration, the concept plans submitted with the planning proposal are for the purposes of showing what subsequent development could look like following rezoning - as an aid for exhibition purposes. The plans do not carry forward to the next stage of

development. The planning proposal is only intended to rezone the land and amend the minimum lot size. The subsequent development application assessment stage for subdivision would consider these issues.

Submission 2

This submission requests consideration of the planting of a row of screening trees, such as conifers, along the western boundary of the property as a visual and sound buffer between future residences and the submitter's property, stating there is precedence on another part of the property.

While vegetation screening would act more as a visual buffer than contribute to noise attenuation, it is not an unreasonable request. However, as this is a rezoning, not a development application for subdivision, it is not the right stage to consider this request.

Applicant response to submissions

As per council's standard process a redacted copy of submissions and the agency response was forwarded to the applicant and the opportunity provided to respond (see attached).

The applicant has advised that while the submissions raise issues that are relevant to the development application stage, rather than planning proposal exhibition, that the landowner advises the following:

- They are happy to remove the smaller building envelope on proposed Lot 9 or relocate it further away from the neighbours dwelling,
- They are happy to revisit the building envelope on Lot 9, but point out that the area on the other side of the watercourse is low lying and less suitable for a dwelling. However, refinement of the building envelope is possible,
- They have allowed a 30m setback for building envelopes along the western boundary to minimise conflicts between future housing and existing rural lands but are happy to consider some significant plantings along this boundary at the development application stage to address this concern.

External referrals

The Gateway Determination issued by the NSW Department of Planning and Environment required consultation with:

- NSW Rural Fire Service (RFS); and
- Biodiversity Conservation and Science Directorate.

A letter dated 27 September 2023 was received from the RFS raising no objection to the Planning Proposal. No response was received from the Biodiversity Conservation and Science Directorate (agency referrals were required in the NSW Planning Portal to be lodged by 20 October 2023).

Finalisation

The Gateway Determination has an amended finalisation dated 15 December 2023.

DPE will prepare the LEP maps on behalf of council (as council has no GIS officer available to undertake this task), however has advised that it will be discontinuing this service to council in the very near future, with applicants expected to have to engage specialist GIS consultants for this service.

ITEM 21 - PLANNING PROPOSAL - 230 TILGA STREET, CANOWINDRA - POST EXHIBITION

REPORT IN BRIEF

Reason For Report	To seek council's final determination of the planning proposal
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	1. Updated Planning Proposal August 2023 - 230 Tilga Street, Canowindra (20082023)_V1_PP-2022-1979 ↓ 2. Redacted Submissions - 230 Tilga Street, Canowindra ↓ 3. Application response to submissions - 230 Tilga Street, Canowindra ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\LAND USE AND PLANNING\\PLANNING\\AMENDMENT 17 TO LEP 2012 - LOT 1292 DP 1247534 230 TILGA STREET CANOWINDRA - 1625599
Previous Items	27 - PLANNING PROPOSAL - 230 TILGA STREET, CANOWINDRA - Council - 27 Sep 2022 2:00PM

RECOMMENDATION

THAT council:

1. Note the public submissions to the Planning Proposal,
2. Endorse, as exhibited, the Planning Proposal and its amendment to the Cabonne Local Environmental Plan 2012 (PP-2022-1979) applying to Lot 1292 DP 1247534, known as 230 Tilga Street, Canowindra, as outlined in this report,
3. In exercising its delegation under Section 3.36 of the *NSW Environmental Planning and Assessment Act 1979*, as endorsed by NSW Department of Planning and Environment, forward the required documentation to Parliamentary Counsel for an Opinion to amend the Cabonne Local Environmental Plan 2012, and

4. Delegate authority to the General Manager to finalise the amendments to Cabonne Local Environmental Plan 2012 with advice from Parliamentary Counsel and the NSW Government on terms that are broadly consistent with the Planning Proposal and this report.

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Council has received a Planning Proposal from Claire Johnstone Planning & Development to amend the Cabonne Local Environmental Plan 2012. The Planning Proposal relates to land located approximately 2km north west of Canowindra's main street, being land described as Lot 1292 in DP 1247534, 230 Tilga Street, Canowindra.

Council resolved at its 27 September 2022 Ordinary Meeting to:

- 1. Receive and note the Planning Proposal for the rezoning of land identified as Lot 1292 DP 1247534, being 230 Tilga Street, Canowindra, and located within the Strategy Area (CAN3A) as described in the Cabonne Settlement Strategy 2021-2041,*
- 2. Forward the Planning Proposal to the Department of Planning and Infrastructure for Gateway Determination in accordance with Section 3.33 of the Environmental Planning and Assessment Act 1979, and*
- 3. Receive a further report following the public exhibition period to provide details of any submissions received during the exhibition process.*

The Gateway Determination was issued by the NSW Department of Planning and Environment on 24 November 2022 requiring updating of the original planning proposal to include appropriate mapping, preparation of a preliminary contamination study, confirmation of servicing of water and sewer and completion within 9 months (a subsequent extension has been granted until 15 December 2023).

The planning proposal was updated (see attached - as exhibited), a preliminary contamination study submitted to council's satisfaction and water and sewer servicing confirmed.

Proposal

The subject land is identified as part of a future investigation area for the release area for residential development. The area, identified in the Cabonne Settlement Strategy 2021-2041, is located to the immediate north of the urban area of Canowindra.

The 1.965ha vacant allotment of land is currently zoned R5 Large Lot Residential. It is proposed to rezone the subject land to R1 General Residential and to amend the Cabonne LEP 2012 Lot Size Map to permit a minimum lot size of 500m² (from the current 1ha).

A conceptual development plan was prepared showing 21 residential lots with a new road as part of the Planning Proposal; however, the final lot layout may vary based upon the requirements of the development assessment process and relevant design criteria.



Location map



Conceptual development plan

Public exhibition

The Planning Proposal was exhibited for a 28 day period from Monday 11 September 2023 to Thursday 19 October 2023. As a result of the exhibition 13 submissions were received (see redacted copies attached). The issues raised in submissions are summarised below.

Traffic and roads

Objections to the planning proposal were made on the basis of the impact that increased traffic movements would have in the area. Submissions specifically mentioned the impact on the intersection of Longs Corner Road and Tilga Street.

In expanding the urban residential footprint of any town there is a subsequent increase in traffic movements and impact on the road network. There is an existing road network in place in the immediate vicinity that will be used by the future residents. Any upgrades required to facilitate this development will be investigated as part of the future subdivision process and conditioned as part of any consent.

Amenity

Objections to the planning proposal were made on the basis of the impact that additional housing would have on the existing amenity to residents within the adjoining R5 zoned lands.

Residents who live in the adjoining R5 lands to the west (in particular) are understandably upset about the impact that additional housing opposite them will have on their amenity. It is noted that adjoining land to the east and north is also identified in the CAN3A precinct in the settlement strategy for rezoning for residential development (R5 to R1) and as such the option exists for such lots to go through a planning proposal process.

The settlement strategy and its identified areas for rezoning went through a community exhibition period prior to adoption where such issues would have been considered. Allowing a town to expand helps enable businesses to be more viable and government services (schools, hospitals etc) to be more cost effective to run and hence more likely to be retained.

The question always then centres on where to expand a town. Such decisions are made based on land constraints, servicing capacity, development opportunity and community input. Ultimately the areas identified in the settlement strategy were adopted and this rezoning (planning proposal) pursued.

While existing residents in the immediate locality will be affected and may not appreciate this change, this serves to ensure the long-term viability of the town and hence is part of the strategic direction for Canowindra.

Land values

Objections to the planning proposal were made on the basis that it would decrease (one was afraid it would increase) the land values of existing rural residential residents.

Land values are not a planning matter and as such cannot be given weight in evaluating planning applications.

Flooding and drainage

Objections to the planning proposal were made on the grounds of flood and increased stormwater impacts.

The site is well removed from the official flood planning area, however submissions point out local ponding and drainage issues.

Standard residential subdivision drainage provisions would apply at the development application stage, likely involving a detention basin to detain the increase in stormwater onsite as a result of an increase in hard surfaces (internal roads, additional housing). This will depend upon the actual subdivision plan proposed at the time. Drainage flow on and off-site will need to be considered and how best this can be directed/managed.

Servicing

Objections to the planning proposal were made on the grounds that servicing (water/sewer/electricity) is not adequate to service the proposal.

These were addressed in the planning proposal where the following was stated:

Canowindra has had a Sewage Treatment Plant (STP) & reticulated sewerage since the early 1970s. The STP design loading is ~2,500 Equivalent Persons. The projected population for Canowindra would need to exceed 1.5%/year from 2021-2041 to exceed its capacity which is unlikely. However, any significant growth may require upgrading of the STP so this should be monitored by Council. Connection to reticulated sewer allows connected lots to subdivide down to 500m² per lot in zone General Residential zone. It is assumed there is sufficient capacity to allow for some population growth as per discussions with Council staff as per the proposed rezoning.

Canowindra is connected to the Central Tablelands Water (CTW) network via a pipeline from Blayney LGA/Cowra LGA that services some of the large lot residential areas. It is assumed there is sufficient capacity to allow

for some population growth as per discussions with CTW as per the proposed rezoning.

Low voltage electricity is available in most formed streets and can be extended to allow for growth.

Security and safety

Objections to the planning proposal were made on the grounds that additional development would present an increase in security and safety concerns for existing Canowindra residents.

Increasing the housing stock and hence population of a town in and of itself does not necessarily equate to an increase in anti-social or criminal behaviour and hence security and safety concerns.

Socio-economic and geographic factors would likely play a more significant part in anti-social and criminal behaviour. There is no widely accepted view in planning that providing additional housing leads to an increase in crime.

Lot size

Objections to the planning proposal were made on the grounds that the proposed minimum lot sizes do not fit in with the surrounding streetscape or wider area of Canowindra.

The proposed 500m² minimum lot size map is the standard used for Cabonne for the R1 zone where sewer is available for a town. It does not mean that a landowner/developer needs to subdivide down to that minimum. Ultimately, it is the market that dictates the preferred minimum lot size for a town i.e. what will best sell in that market. The conceptual development plan submitted with the planning proposal shows an intent of the landowner to pursue lots between approximately 700m²-1,170m².

Land to the immediate south is already zoned R1 and capable of being subdivided down to 500m² and land to the immediate east and north has been identified in the settlement strategy for future rezoning to do the same. Hence, ultimately this location is likely to be reflective of an R1 zoned streetscape. Unless trying to preserve a heritage streetscape, a streetscape is likely to change in an area over time as it develops or re-develops.

Exhibition requirements

An objection stated that the planning proposal should have had a Statement of Environmental Effects (SoEE), was not exhibited in accordance with council's Community Participation Plan and was not available for viewing at the Canowindra Office.

All development applications must be accompanied by a SoEE to enable assessment, however a planning proposal must follow a different set of requirements, contained with the NSW Department of Planning and Environment's (DPE) publication *Local Environmental Plan Making Guideline*. The planning proposal was compliant with this and hence obtained a Gateway Determination.

Council's Community Participation Plan requirements for exhibition of a planning proposal is that it be exhibited for 28 calendar days or a lesser period prescribed by DPE in a Gateway Determination. The exhibition occurred for 28 working days and was advertised in local newspapers, neighbouring landowners were notified by mail and advised that it was available for viewing at council's Molong office and on our website. This met official State requirements for exhibition, however a copy was also available for viewing at council's Canowindra office.

Housing need

A number of objections state that they believe there is sufficient capacity in existing zoned land within Canowindra to cater for the future housing needs of the town without the need to expand into adjoining R5 lands.

While there is no doubt a theoretical ability to subdivide existing lots within current R1 lands to maximise potential and thus cater for future housing needs, this usually either occurs in a random fashion, or in very smaller numbers. The opportunity that a rezoning presents, is to create multiple lots (and future houses) in one location, which provides a better utilisation of upgraded infrastructure/services and a 'pipeline' of lots being available to the market.

The question of the acceptability of providing additional land for housing for Canowindra has already been answered to the satisfaction of the State as evidenced by the issuing of a Gateway Determination.

Applicant response to submissions

As per council's standard process a redacted copy of submissions and the agency response was forwarded to the applicant and the opportunity provided to respond (see attached).

External referrals

The Gateway Determination issued by the NSW Department of Planning and Environment required consultation with the NSW Rural Fire Service (RFS).

A letter dated 11 October 2023 was received from the RFS raises no objections to the planning proposal.

Finalisation

The Gateway Determination has an amended finalisation dated 15 December 2023.

DPE will prepare the LEP maps on behalf of council (as council has no GIS officer available to undertake this task), however has advised that it will be discontinuing this service to council in the very near future, with applicants expected to have to engage specialist GIS consultants for this service.

ITEM 22 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1624715

RECOMMENDATION

THAT council receive a report at the next council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER'S REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next council meeting.

ITEM 23 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for councillors to call items for noting for discussion and recommends remainder be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1624716

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

GENERAL MANAGER'S REPORT

In the second part of council's business paper are items included for council's information.

In accordance with council's format for its business paper, councillors wishing to discuss any item are requested to call that item.

ITEM 24 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1624717

RECOMMENDATION

THAT councillors call any matters of urgency.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

ITEM 25 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.

Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1624719

RECOMMENDATION

THAT council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 24 OCTOBER, 2023 COMMENCING AT 2:00PM**

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**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 24 OCTOBER, 2023 COMMENCING AT 2:00PM**

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THIS IS PAGE NO 2 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE
COUNCIL HELD ON 24 OCTOBER, 2023

PRESENT Cllr K Beatty (in the Chair), Cllrs P Batten, J Jones, M Nash, L Oldham, K O’Ryan, A Pull, A Rawson, J Weaver.

Also present were the General Manager, Deputy General Manager - Cabonne Services, Acting - Deputy General Manager - Cabonne Infrastructure, IT Coordinator, Department Leader – Governance & Corporate Performance and Governance Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

MOTION (Oldham/O’Ryan)

THAT it be noted there were nil applications for leave of absence.

23/10/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

Cllr Batten declared an interest (identified as a perceived conflict of interest, non-significant, non-pecuniary) in item 13 as he is the President of the Molong Advancement Group.

MOTION (Weaver/Nash)

THAT the Declarations of Interest be noted.

23/10/02 Carried

ITEM - 3 DECLARATIONS OF POLITICAL DONATION

MOTION (Oldham/Weaver)

THAT it be noted there were nil declarations for political donations.

23/10/03 Carried

It was noted the time being 2.05pm the Mayor adjourned the meeting.

ADJOURNMENT OF MEETING

MOTION (Weaver/Nash)

THAT the meeting be adjourned for the purpose of Abby Armstrong receiving a Youth of the Month award and a presentation for the retirement of Margaret Lamberton from Central West Libraries.

23/10/04 Carried

It was noted the time being 2.13pm the Mayor resumed the Ordinary council meeting.

ITEM - 4 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Beatty

26/09/23 – Interview with Prime 7 News at the Molong Office. Attended pre council meeting with General Manager, Deputy General Manager – Cabonne Services, Deputy General Manager – Cabonne Infrastructure and Deputy Mayor Jamie Jones. Attended Ordinary council meeting.

27/09/23 – Interview with Neil Gill radio program. Attended Canowindra Country Women's Association opening of internet hub.

28/09/23 – Attended Charles Sturt University Campus in Orange for Central NSW Joint Organisation (CNSWJO) Policy Lab.

29/09/23 – Attended CNSWJO Advocacy Sub Committee Meeting. Interview with B Rock FM regarding CNSWJO priorities. Attended the Cudal Office for a meeting with the Manildra Canola Mill regarding extensions.

07/10/23 – Attended Bathurst 1000.

08/10/23 – Attended Bathurst 1000.

10/10/23 – Interview with Prime 7 News. Attended Committee Meetings and Councillor Workshops. Attended Canowindra Small Business workshop.

11/10/23 – Interview with Neil Gill radio program.

12/10/23 – Interview with ABC radio program.

14/10/23 – Attended Nashdale Country Women's Association Meeting opening.

17/10/23 – Interview with ABC News in Eugowra for the 7:30am report.

19/10/23 – Attended Cabonne Local Recovery Meeting.

20/10/23 – Attended meeting with Wendy Pankhurst regarding the Molong Community Centre at the Molong office.

23/10/23 – Interview with ABC radio program.

Clr Jones

26/09/23 – Attended Cabonne Business Paper Review and Ordinary council meeting.

27/09/23 – Attended Cabonne Audit, Risk and Improvement Committee Meeting.

02/10/23 – Attended the Molong Markets. Attended the Canola Cup in Eugowra.

10/10/23 – Attended Community, Economy and Culture Committee Meeting. Attended Councillor Workshop. Chaired the Cabonne Pools Advisory Committee Meeting. Attended Eugowra Progress Association Meeting.

11/10/23 – Attended Cabonne Small Business Month event.

12/10/23 – Attended Molong Advancement Group Meeting.

14/10/23 – Attended Eugowra Rugby League Football Club Debutante Ball.

16/10/23 – Chaired the Eugowra Recovery Advisory Committee Meeting.

18/10/23 – Attended the Cabonne Recovery Committee Meeting.

Clr Batten

26/09/23 – Attended Ordinary council meeting.

03/10/23 – Attended Yeoval and District Progress Association Meeting.

10/10/23 – Attended Cabonne Roads Advisory Committee Meeting. Attended Cabonne Council Forum.

11/10/23 – Attended Small Business Month event in Molong.

14/10/23 – Attended March Bush Fire Brigade Medal presentation.

19/10/23 – Attended Cumnock Progress Association Meeting.

Clr Pull

10/10/23 – Attended Councillor Workshop. Attended Cabonne Pools Advisory Committee Meeting.

16/10/23 – Attended Canowindra Progress Association Meeting.

24/10/23 – Attended Ordinary council meeting. Attended Councillor Workshop.

Attended meeting with members of the public regarding Nyrang Creek Bridge.

Attended meeting with members of the public regarding Settlement Strategy.

Clr Rawson

26/09/23 – Attended Ordinary council meeting.

28/09/23 – Attended Charles Sturt University Campus in Orange for CNSWJO Policy Lab. Attended meeting with the Orange Historical Society regarding Ophir.

09/10/23 – Attended Mullion Creek District Progress Association Meeting.

10/10/23 – Attended Councillor Workshop and Committee Meetings.

16/10/23 – Attended Central Tablelands Water General Manager's Performance Review in Blayney.

18/10/23 – Attended Central Tablelands Water Board Meeting in Grenfell.

Clr Nash

02/10/23 – Attended the Canola Cup in Eugowra.

04/10/23 – Attended Manildra and District Improvement Association Meeting.

07/10/23 – Attended the Cargo Quick Shear.

10/10/23 – Attended Councillor Workshop and Committee Meetings.

21/10/23 – Attended the Cumnock Markets.

24/10/23 – Attended Ordinary council meeting.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

23/10/05 Carried

ITEM - 5 COMMITTEE OF THE WHOLE

MOTION (Oldham/Nash)

THAT it be noted there were nil items called to be debated in Committee of the Whole.

23/10/06 Carried

ITEM - 6 CONFIRMATION OF THE MINUTES

MOTION (Rawson/Weaver)

THAT the minutes of the following meetings be adopted;

1. Ordinary Council meeting held on 26 September 2023;
2. Infrastructure (Transport) Committee meeting held on 10 October 2023;
3. Community, Economy & Culture Committee meeting held on 10 October 2023.

23/10/07 Carried

ITEM - 7 DRAFT LOCAL APPROVALS POLICY

MOTION (Nash/Jones)

THAT council endorses the draft Local Approvals Policy for public exhibition of 42 days.

23/10/08 Carried

ITEM - 8 CHILD SAFE ORGANISATION

MOTION (Rawson/O'Ryan)

THAT council adopt the Child Safe Policy (Strategic).

23/10/09 Carried

ITEM - 9 DRAFT ROAD VERGES POLICY

MOTION (Nash/Rawson)

THAT council adopt the Road Verges Policy.

23/10/10 Carried

ITEM - 10 CABONNE HOME SUPPORT AND LIBRARY, CANOWINDRA FUNDING APPLICATIONS

MOTION (Weaver/Pull)

THAT council:

1. Approve expenditure of \$1,069,988 under the Federal Government's Local Roads and Community Infrastructure Fund,
2. Apply for up to \$500,000 in funding through the NSW Government's 2023/24 Public Library Infrastructure Grant when applications sought, and
3. Approve seeking additional grant funding opportunities to support the refurbishment of the Cabonne Home Support area.

23/10/11 Carried

ITEM - 11 COMMUNITY ASSISTANCE PROGRAM

MOTION (Rawson/Pull)

THAT Council endorse the following:

1. Applications 1 through 13 of the listed projects be approved, and
2. That staff provide a report to council around options to increase funding for round two, and
3. That staff review the Community Assistance Program guidelines to include a funding cap of \$5,000 for future program rounds.

23/10/12 Carried

ITEM - 12 VILLAGE ENHANCEMENT FUND 2023-24

MOTION (Rawson/Jones)

THAT council approve Mullion Creek and District Progress Association and Nashdale Consultative Committee accessing \$10,585 from the Village Enhancement Fund.

23/10/13 Carried

It was noted the time being 2.24pm Cllr Batten declared an interest in item 13 and left the Chamber.

ITEM - 13 EXEMPTION TO THE ALCOHOL-FREE ZONE IN CANOWINDRA AND THE ALCOHOL PROHIBITED AREA AND ALCOHOL FREE ZONE AT MOLONG FOR CHRISTMAS IN THE VILLAGE EVENTS.

MOTION (Weaver/Oldham)

THAT council:

1. Agrees for the request from the Canowindra Progress Association to suspend the alcohol-free zone for Gaskill Street, Canowindra, including road reserve/footpath for the 2023 Canowindra Christmas Shopping Night,
2. Agrees for the request from the Molong Advancement Group to suspend the alcohol-free zone in Bank Street, Molong, including road reserve/footpath, and the alcohol prohibited zone over the Molong Village Green for the 2023 Molong Christmas Shopping Night, and

3. Advertises these changes in the Molong Express, Central Western Daily, The Canowindra News and Canowindra Phoenix prior to the events.

23/10/14 Carried

It was noted the time being 2.25pm Clr Batten returned to the Chamber.

ITEM - 14 REQUEST FOR REFUND - MOLONG CAMPDRAFT

MOTION (Nash/Jones)

THAT council endorse a refund of \$1,000 to the Molong Campdraft Committee for the hire of portable toilet blocks.

23/10/15 Carried

ITEM - 15 ST JOSEPHS SCHOOL MOLONG SPRING FETE

MOTION (Weaver/Jones)

THAT council supports the donation of a family pool voucher to the value of \$263 for the St Joseph's Catholic School Spring Fete.

23/10/16 Carried

**ITEM - 16 PROPOSED ROAD RESERVE PURCHASE WITHIN LOT 12
DP616527**

MOTION (Nash/Jones)

THAT council:

1. Approve the closure of the unused section of road reserve through Lot 12 DP 616527,
2. Authorise lodgement of the road closure application, and
3. Seek a property valuation of the proposed closed road.

23/10/17 Carried

**ITEM - 17 CONFIRMATION OF POOLS ADVISORY COMMITTEE MEETING
MINUTES**

MOTION (Jones/Weaver)

THAT:

1. The minutes of the Pools Advisory Committee of Cabonne Council held on 10 October 2023 be adopted, and
2. Council advertise Expressions of Interest for the 2 current vacancies in the Cabonne Pools Advisory Committee.

23/10/18 Carried

**ITEM - 18 DEVELOPMENT APPLICATION 2023/93 STORAGE SHED AT
LOT 1 SECTION 49 DP 758643 AND LOT 400 DP 133101, 55 KIEWA**

STREET, MANILDRA**MOTION** (Nash/Batten)

THAT:

1. Development Application 2023/0093 for a storage shed upon land described as Lot 1 Section 49 DP 758643 and Lot 400 DP 133101 - known as 55 Kiewa Street, Manildra, be refused for insufficient information being submitted to enable assessment by council.
2. The refusal for Development Application 2023/0093 be provided on the attached planning grounds.

23/10/19 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion as follows:

For: P Batten, K Beatty, J Jones, M Nash, L Oldham, K O’Ryan, A Pull, A Rawson and J Weaver.

Against – Nil.

ITEM - 19 DEVELOPMENT APPLICATION 2023/130 FOR ALTERATIONS AND ADDITIONS TO DWELLING AT LOT 1 DP 560417, 34 MAIN STREET, CUDAL**MOTION** (O’Ryan/Rawson)

THAT:

1. Development Application 2023/0130 for alterations and additions to dwelling upon land described as Lot 1 DP 560417 - known as 34 Main Street, Cudal, be refused for insufficient information being submitted to enable assessment by council.
2. The refusal for Development Application 2023/0130 be provided on the attached planning grounds.

23/10/20 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion as follows:

For: P Batten, K Beatty, J Jones, M Nash, L Oldham, K O’Ryan, A Pull, A Rawson and J Weaver.

Against: Nil

ITEM - 20 DEVELOPMENT APPLICATION 2023/187 - 1554 PEABODY ROAD, MOLONG

Proceedings in Brief

The Mayor noted that the Conditions of Consent were omitted from the report but have been tabled for the information of the councillors.

MOTION (Nash/Jones)

THAT:

1. Development Application 2023/0187 for a transportable dwelling at 1554 Peabody Road, Molong, being land described as Lot 2 DP 1251985, be granted consent subject to the conditions of consent tabled, and
2. Support variation of Part 3 of Development Control Plan 15 – Transportable homes to enable a reduced floor area and building width for this development to promote variety of housing style availability.

23/10/21 Carried

The Chair called for a Division of Council as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion as follows:

For: P Batten, K Beatty, J Jones, M Nash, L Oldham, K O’Ryan, A Pull, A Rawson and J Weaver.

Against – Nil

ITEM - 21 QUESTIONS FOR NEXT MEETING

MOTION (Oldham/Batten)

THAT it be noted there were nil questions raised for the next meeting.

23/10/22 Carried

ITEM - 22 BUSINESS PAPER ITEMS FOR NOTING

MOTION (Pull/Batten)

THAT the notation items be noted.

23/10/23 Carried

ITEM - 23 MATTERS OF URGENCY

MOTION (Weaver/Rawson)

THAT it be noted there were nil matters of urgency.

23/10/24 Carried

ITEM - 24 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Oldham/Rawson)

THAT it be noted there were nil items called to be debated in Committee of the Whole.

23/10/25 Carried

ITEM - 25 QUARTERLY BUDGET REVIEW

MOTION (Weaver/Nash)

THAT council note the variances in the report and authorise those changes to be included in the 2023/2024 Council Budget

23/10/26 Carried

ITEM - 26 TRANSFER FROM COUNCIL RESERVES TO FUND MID SCALE SOLAR PLANT NEXT STEPS

MOTION (Rawson/Batten)

THAT council authorise the transfer of \$50,000 from the Future Innovation reserve to the budget to fund next steps on the Mid Scale Solar project.

23/10/27 Carried

ITEM - 27 AGE OF FISHES CATERING FEES AND CHARGES

MOTION (Oldham/Pull)

THAT council agree to remove 10.02 – Catering from council's 2023-24 Fees and Charges.

23/10/28 Carried

It was noted the time being 2.41pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE

RECOMMENDATION (Weaver/Oldham)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

1. Carried

ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING

RECOMMENDATION (Weaver/Rawson)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the council meeting held on 26 September 2023 are sufficient to state the general effect of the proceeding in Closed Committee.

2. Carried

ITEM - 3 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MEETING MINUTES

RECOMMENDATION (Jones/Nash)

THAT council adopt the minutes from the meeting of the Audit, Risk and Improvement Committee held 27 September 2023.

3. Carried

ITEM - 4 REQUEST FOR CONSIDERATION OF WATER CONSUMPTION CHARGES

RECOMMENDATION (O'Ryan/Pull)

THAT council:

1. Write off 50% of the water consumption cost of \$350.79 for account 3930600006 for billing period 1 May 2020 – 31 July 2020, write off interest charges of \$195.26 and \$30.00 of legal fees accrued during investigations.
2. Write off 50% of the water consumption cost of \$938.13 for account 4508020007 for billing period 01 May 2023 – 31 July 2023 due to a water leak after all other consumption and access costs have been paid by the owner and all relevant documentation has been provided as per Council's policy.
3. Do not grant the request for reduction in water consumption costs of \$166.50 for account 4464000001 for billing period due to repairs being completed to the properties water meter by Council's water and sewer department at no cost to the ratepayer. Therefore insufficient documentation has been supplied and request does not comply with Council's policy.
4. Do not grant the request for reduction in water consumption costs of \$451.38 for account 4238000006 for billing period 1 May 2023 – 31 July 2023 due to insufficient documentation being supplied therefore not complying with Council's policy.
5. Do not grant the request for reduction in water consumption costs of \$82.23 per quarter for account 3908002003 and 3904000001 as this request not complying with Council's policy.
6. Do not grant the request for reduction in water consumption costs of \$120.77 for account 98199 for billing period 1 February 2023 – 30 April 2023 due to insufficient documentation being supplied therefore not complying with Council's policy.

7. Do not grant the request for reduction in water consumption costs of \$1,523.88 for account 4667200002 for billing period 01 August 2022 – 31 October 2022 due to insufficient documentation being supplied therefore not complying with Council's policy.
8. Write off 50% of the water consumption costs of \$1886.88 for account 994010000002 for billing period 1 May 2023 – 31 July 2023 due to a water leak after all consumption and access costs have been paid by the owner.

4. Carried

ITEM - 5 S1 2023 SUPPLY AND DELIVERY OF ROAD SIGNS

RECOMMENDATION (Rawson/Weaver)

THAT council accept and sign contracts with Artcraft, Barrier Signs, DeNeefe Signs and Hi-Vis Group for the supply and delivery of road signs.

5. Carried

ITEM - 6 CABONNE COUNCIL ROAD NETWORK FLOOD DAMAGE RESTORATION PROGRAM

RECOMMENDATION (Rawson/Weaver)

THAT council endorse the engagement of Shepherd Services Pty Ltd under the Local Government Procurement standing offer deed for Professional Services (LGP 2018-4) for project management assistance for the Cabonne Council Road Network Flood Damage Restoration Program

6. Carried

It was noted the time being 2.49pm the Chair resumed the Ordinary council meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Rawson/Jones)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 24 October, 2023 be adopted.

23/10/29 Carried

There being no further business, the meeting closed at 2.50pm

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 28 November, 2023 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

**REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE MEETING HELD AT THE
COUNCIL CHAMBERS MOLONG ON TUESDAY 24 OCTOBER, 2023 COMMENCING AT
3:00 PM**

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THIS IS PAGE NO 1 OF THE REPORT OF THE AUSTRALIA DAY AWARDS COMMITTEE
MEETING OF CABONNE COUNCIL HELD ON 24 OCTOBER, 2023

PRESENT Cllr K Beatty (in the Chair), Cllrs P Batten, J Jones, M Nash, L Oldham, K O’Ryan, A Rawson, A Pull, J Weaver and the General Manager.

Also present were the Deputy General Manager – Cabonne Services, Acting - Deputy General Manager – Cabonne Infrastructure, Innovation and Technology Coordinator, Department Leader – Governance and Corporate Performance and Governance Officer.

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

RECOMMENDATION (Rawson/Jones)

THAT it be noted there were nil applications for leave of absence.

1. Carried

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (Jones/Nash)

THAT it be noted there were nil declarations of interest.

2. Carried

ITEM - 3 DECLARATIONS FOR POLITICAL DONATIONS

RECOMMENDATION (Weaver/O’Ryan)

THAT it be noted there were nil declarations for political donations.

3. Carried

CONFIDENTIAL ITEMS

ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE

RECOMMENDATION (Batten/Nash)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from

the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

4. Carried

*

ITEM - 2 AUSTRALIA DAY NOMINATIONS 2024

RECOMMENDATION (Rawson/Weaver)

THAT the Citizen, Young Citizen, Community Group, Environmental Champion and Sportsperson of the Year award winners for Australia Day 2024 be as recorded in the Proceedings in Brief.

5. Carried

There being no further business, the meeting closed at 3.28pm.

DRAFT

Cabonne Council

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2023

"Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation."



Cabonne Council**General Purpose Financial Statements**
for the year ended 30 June 2023

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Cabonne Council

General Purpose Financial Statements

for the year ended 30 June 2023

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the *Local Government Code of Accounting Practice and Financial Reporting*.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 28 November 2023.

Kevin Beatty
Mayor
28 November 2023

Jamie Jones
Deputy Mayor
28 November 2023

Bradley Byrnes
General Manager
28 November 2023

Heather Nicholls
Responsible Accounting Officer
28 November 2023

Cabonne Council | Income Statement | for the year ended 30 June 2023

Cabonne Council

Income Statement

for the year ended 30 June 2023

Original unaudited budget 2023	\$ '000	Notes	Actual 2023	Actual 2022
Income from continuing operations				
15,639	Rates and annual charges	B2-1	15,584	15,347
7,893	User charges and fees	B2-2	9,363	9,472
969	Other revenues	B2-3	1,705	1,076
10,180	Grants and contributions provided for operating purposes	B2-4	32,869	13,913
14,195	Grants and contributions provided for capital purposes	B2-4	10,063	9,227
350	Interest and investment income	B2-5	1,203	231
300	Other income	B2-6	602	641
49,526	Total income from continuing operations		71,389	49,907
Expenses from continuing operations				
16,623	Employee benefits and on-costs	B3-1	14,776	13,669
7,019	Materials and services	B3-2	32,690	17,623
123	Borrowing costs	B3-3	181	129
12,656	Depreciation, amortisation and impairment of non-financial assets	B3-4	14,584	12,544
5,048	Other expenses	B3-5	579	545
—	Net loss from the disposal of assets	B4-1	5,744	557
41,469	Total expenses from continuing operations		68,554	45,067
8,057	Operating result from continuing operations		2,835	4,840
8,057	Net operating result for the year attributable to Council		2,835	4,840
(6,138)	Net operating result for the year before grants and contributions provided for capital purposes		(7,228)	(4,387)

The above Income Statement should be read in conjunction with the accompanying notes.

Cabonne Council | Statement of Comprehensive Income | for the year ended 30 June 2023

Cabonne Council

Statement of Comprehensive Income

for the year ended 30 June 2023

\$ '000	Notes	2023	2022
Net operating result for the year – from Income Statement		2,835	4,840
Other comprehensive income:			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-7	41,420	54,617
Other comprehensive income – joint ventures and associates	D2-2	2,477	4,754
Total items which will not be reclassified subsequently to the operating result		43,897	59,371
Total other comprehensive income for the year		43,897	59,371
Total comprehensive income for the year attributable to Council		46,732	64,211

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

DRAFT

Cabonne Council | Statement of Financial Position | for the year ended 30 June 2023

Cabonne Council

Statement of Financial Position

as at 30 June 2023

\$ '000	Notes	2023	2022
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	13,235	10,683
Investments	C1-2	28,000	34,000
Receivables	C1-4	6,044	4,226
Inventories	C1-5	752	733
Contract assets and contract cost assets	C1-6	19,096	4,436
Other	C1-9	82	58
Total current assets		67,209	54,136
Non-current assets			
Receivables	C1-4	453	925
Inventories	C1-5	41	41
Infrastructure, property, plant and equipment (IPPE)	C1-7	675,171	633,058
Intangible assets	C1-8	82	125
Investments accounted for using the equity method	D2-2,D2-3	37,578	34,725
Other	C1-9	282	282
Total non-current assets		713,607	669,156
Total assets		780,816	723,292
LIABILITIES			
Current liabilities			
Payables	C3-1	4,977	4,242
Contract liabilities	C3-2	11,905	2,998
Borrowings	C3-3	105	1,403
Employee benefit provisions	C3-4	3,178	3,117
Provisions	C3-5	59	–
Total current liabilities		20,224	11,760
Non-current liabilities			
Payables	C3-1	161	65
Borrowings	C3-3	1,172	–
Provisions	C3-5	3,765	2,705
Total non-current liabilities		5,098	2,770
Total liabilities		25,322	14,530
Net assets		755,494	708,762
EQUITY			
Accumulated surplus	C4-1	401,098	395,786
IPPE revaluation reserve	C4-1	354,396	312,976
Council equity interest		755,494	708,762
Total equity		755,494	708,762

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Cabonne Council | Statement of Changes in Equity | for the year ended 30 June 2023

Cabonne Council

Statement of Changes in Equity
for the year ended 30 June 2023

	Notes	2023			2022		
		Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity
\$ '000							
Opening balance at 1 July		395,786	312,976	708,762	386,192	258,359	644,551
Net operating result for the year		2,835	–	2,835	4,840	–	4,840
Other comprehensive income							
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-7	–	41,420	41,420	–	54,617	54,617
Joint ventures and associates	D2-2	2,477	–	2,477	4,754	–	4,754
Other comprehensive income		2,477	41,420	43,897	4,754	54,617	59,371
Total comprehensive income		5,312	41,420	46,732	9,594	54,617	64,211
Closing balance at 30 June		401,098	354,396	755,494	395,786	312,976	708,762

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Cabonne Council | Statement of Cash Flows | for the year ended 30 June 2023

Cabonne Council

Statement of Cash Flows

for the year ended 30 June 2023

Original unaudited budget 2023	\$ '000	Notes	Actual 2023	Actual 2022
Cash flows from operating activities				
Receipts:				
15,639	Rates and annual charges		15,200	15,417
7,893	User charges and fees		9,462	10,261
350	Interest received		910	174
24,375	Grants and contributions		36,579	19,178
–	Bonds, deposits and retentions received		71	4
969	Other		6,735	6,687
Payments:				
(16,623)	Payments to employees		(14,691)	(16,775)
(7,009)	Payments for materials and services		(32,221)	(20,033)
(123)	Borrowing costs		(75)	(257)
(5,048)	Other		(4,426)	(955)
20,423	Net cash flows from operating activities	G1-1	17,544	13,701
Cash flows from investing activities				
Receipts:				
–	Sale of investments		43,250	49,750
–	Redemption of term deposits		6,000	–
300	Sale of real estate assets		–	299
–	Proceeds from sale of IPPE		888	439
–	Deferred debtors receipts		112	111
Payments:				
–	Purchase of investments		(43,250)	(49,750)
–	Acquisition of term deposits		–	(3,000)
(25,996)	Payments for IPPE		(21,854)	(15,161)
–	Purchase of intangible assets		(12)	–
(25,696)	Net cash flows from investing activities		(14,866)	(17,312)
Cash flows from financing activities				
Payments:				
–	Repayment of borrowings		(126)	(146)
–	Net cash flows from financing activities		(126)	(146)
(5,273)	Net change in cash and cash equivalents		2,552	(3,757)
10,683	Cash and cash equivalents at beginning of year		10,683	14,440
5,410	Cash and cash equivalents at end of year	C1-1	13,235	10,683
28,000	plus: Investments on hand at end of year	C1-2	28,000	34,000
33,410	Total cash, cash equivalents and investments		41,235	44,683

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Cabonne Council

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Cabonne Council

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A About Council and these financial statements

A1-1 Basis of preparation

These financial statements were authorised for issue by Council on 28 November 2023. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (Act)* and *Local Government (General) Regulation 2021 (Regulation)*, and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not-for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain infrastructure, property, plant and equipment and investment property.

Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) estimated fair values of infrastructure, property, plant and equipment – refer Note E2-1
- (ii) estimated tip remediation provisions – refer Note C3-5
- (iii) employee benefit provisions – refer Note C3-4

Significant judgements in applying the Council's accounting policies

- i. Impairment of receivables – refer Note C1-4.
- ii. Determination of whether performance obligations are sufficiently specific and whether the contract is within the scope of AASB 15 *Revenue from Contracts with Customers* and / or AASB 1058 *Income of Not-for-Profit Entities* – refer to Notes B2-2 – B2-4.

Monies and other assets received by Council

The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Water service
- Sewerage services
- Age of Fishes Museum and Information Centre

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A1-1 Basis of preparation (continued)

The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the council in trust which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

Trust monies and property subject to Council's control have been included in these reports.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority, are presented as operating cash flows.

Volunteer services

Council has considered the various forms of volunteer services received and cannot measure the value of the volunteer services reliably. Therefore, volunteer services are not recognised in Other Income and corresponding Other Expenses.

New accounting standards and interpretations issued but not yet effective

New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations have been published that are not mandatory for the 30 June 2023 reporting period. Council has not applied any pronouncements before its operative date in the annual reporting period beginning 1 July 2022.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

New accounting standards adopted during the year

During the year Council adopted all accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from the first time at 30 June 2023.

Those newly adopted standards had no impact on Council's reported financial position, financial performance and/or associated financial statement disclosures.

Cabonne Council | Notes to the Financial Statements 30 June 2023

B Financial Performance**B1 Functions or activities****B1-1 Functions or activities – income, expenses and assets**

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.

\$ '000	Income		Expenses		Operating result		Grants and contributions		Carrying amount of assets	
	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022
Functions or activities										
Connect Cabonne to each other and the World	38,296	19,764	40,362	21,428	(2,066)	(1,664)	30,709	13,008	450,000	420,000
Build Business and Generate employment	137	188	879	1,131	(742)	(943)	–	15	816	822
Provide and develop Community facilities	5,231	3,643	9,907	6,117	(4,676)	(2,474)	3,806	2,819	95,000	79,000
Grow Cabonne Culture and Community	21,738	17,996	10,877	7,208	10,861	10,788	8,207	5,740	80,000	74,000
Manage our Natural Resources	5,987	8,316	6,529	9,183	(542)	(867)	210	1,558	155,000	125,000
Other	–	–	–	–	–	–	–	–	–	24,470
Total functions and activities	71,389	49,907	68,554	45,067	2,835	4,840	42,932	23,140	780,816	723,292

B1-2 Components of functions or activities

Details relating to the Council's functions or activities as reported in B1-1 are as follows:

Connect Cabonne to each other and the World

To provide a safe, efficient, quality and well maintained Urban and Rural transport system. To ensure that Cabonne's infrastructure meets agricultural needs to get goods to and from market. To ensure everywhere in Cabonne has access to contemporary information and communication technology. To provide a range of transport options in to, out of and around Cabonne. To ensure access to major metropolitan markets to enable growth of tourism.

Build Business and Generate employment

To provide a strong and vibrant local business sector and to increase viable, sustainable and value adding business in Cabonne. To have a co-ordinated tourism product and a thriving visitor industry in Cabonne. To provide jobs for Cabonne people in Cabonne.

Provide and develop Community facilities

To provide preschool, play group, child care and youth facilities within Cabonne. To provide health and aged care facilities that meet the local communities needs. To provide sporting, recreational, council and community facilities and services that are maintained and developed in Cabonne.

Grow Cabonne Culture and Community

To have a successful balance of village and rural living in the Cabonne Shire. To provide a network of viable, relevant and cultural facilities that exist in Cabonne. To provide the community with beautiful towns and villages with historic assets. The community events build visitation, generate investment and strengthen community well being. To ensure that Cabonne is effective and efficient Council which make transparent and accountable decisions.

Manage our Natural Resources

To ensure that all town and villages have a secure and quality water supply. That Cabonne has flood mitigation processes in place to manage stormwater and pollution. That Cabonne has a sustainable solid and liquid waste management practices in place across the Shire. To provide our primary producers with information regarding best practice in regards to noxious weed controls. To ensure that all the natural resources are managed sustainable and in a planned way.

Cabonne Council | Notes to the Financial Statements 30 June 2023

B2 Sources of income**B2-1 Rates and annual charges**

\$ '000	2023	2022
Ordinary rates		
Residential	3,388	3,315
Farmland	5,549	5,406
Mining	1,926	1,889
Business	300	296
Less: pensioner rebates (mandatory)	(142)	(141)
Rates levied to ratepayers	11,021	10,765
Pensioner rate subsidies received	88	91
Total ordinary rates	11,109	10,856
Annual charges (pursuant to s496, 496A, 496B, 501 & 611)		
Domestic waste management services	1,401	1,336
Water supply services	566	567
Sewerage services	2,092	2,199
Waste management services (non-domestic)	417	406
Less: pensioner rebates (mandatory)	(169)	(174)
Stormwater levy	75	74
Annual charges levied	4,382	4,408
Pensioner annual charges subsidies received:		
– Water	11	12
– Sewerage	28	29
– Domestic waste management	54	42
Total annual charges	4,475	4,491
Total rates and annual charges	15,584	15,347

Council has used 2022 year valuations provided by the NSW Valuer General in calculating its rates.

Accounting policy

Rates and annual charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are recognised within the underlying revenue item based on their substance.

Cabonne Council | Notes to the Financial Statements 30 June 2023

B2-2 User charges and fees

\$ '000	2023	2022
Specific user charges (per s502 - specific 'actual use' charges)		
Water supply services	605	664
Sewerage services	76	66
Total specific user charges	681	730
Other user charges and fees		
(i) Fees and charges – statutory and regulatory functions (per s608)		
Inspection services	8	8
Planning and building regulation	492	524
Private works – section 67	56	66
Section 603 certificates	25	33
Discretionary fees – other	121	114
Waste management	118	152
Total fees and charges – statutory/regulatory	820	897
(ii) Fees and charges – other (incl. general user charges (per s608))		
Caravan park	131	168
Cemeteries	102	61
Child care	1,075	968
Transport for NSW works (state roads not controlled by Council)	6,385	6,632
Swimming centres	160	15
Trade waste	9	1
Total fees and charges – other	7,862	7,845
Total other user charges and fees	8,682	8,742
Total user charges and fees	9,363	9,472

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival or a deposit in advance. There is no material obligation for Council in relation to refunds or returns.

Where an upfront fee is charged such as joining fees for the leisure centre the fee is recognised on a straight-line basis over the expected life of the membership.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than over the term of the licence.

Cabonne Council | Notes to the Financial Statements 30 June 2023

B2-3 Other revenues

\$ '000	2023	2022
Legal fees recovery – rates and charges (extra charges)	20	26
Commissions and agency fees	25	20
Diesel rebate	123	100
Insurance claims recoveries	817	33
Recycling income (non-domestic)	169	266
Sales of inventories	94	86
Rebates received	216	224
Other	241	321
Total other revenue	1,705	1,076

Accounting policy for other revenue

Where the revenue is earned for the provision of specified goods / services under an enforceable contract, revenue is recognised when or as the obligations are satisfied.

Statutory fees and fines are recognised as revenue when the service has been provided, the payment is received or when the penalty has been applied, whichever occurs first.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

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Cabonne Council | Notes to the Financial Statements 30 June 2023

B2-4 Grants and contributions

\$ '000	Operating 2023	Operating 2022	Capital 2023	Capital 2022
General purpose grants and non-developer contributions (untied)				
General purpose (untied)				
Current year allocation				
Financial assistance – general component	946	1,650	–	–
Financial assistance – local roads component	656	1,135	–	–
Payment in advance - future year allocation				
Financial assistance – general component	3,720	2,533	–	–
Financial assistance – local roads component	2,577	1,751	–	–
Amount recognised as income during current year	7,899	7,069	–	–
Special purpose grants and non-developer contributions (tied)				
Cash contributions				
Previously specific grants:				
Water supplies	148	–	29	1,213
Community centres	–	–	2,993	2,007
Heritage and cultural	33	16	–	–
Library	96	93	–	–
Noxious weeds	130	130	–	–
Recreation and culture	–	7	2,988	1,138
Storm/flood damage	17,738	988	–	–
Community services	788	797	–	–
Tourism, Events, Communications and Marketing	565	195	–	–
Environment	–	–	(344)	67
Transport and communication	926	2,503	3,974	4,500
Street lighting	38	38	–	–
Other specific grants	83	56	–	109
Previously contributions:				
Bushfire services	151	79	127	12
Community services	142	129	–	–
Heritage/cultural	2	1	–	–
Other councils – joint works/services	–	8	–	–
Recreation and culture	1	6	–	–
Roads and bridges	797	–	272	76
Transport for NSW contributions (regional roads, block grant)	1,673	1,643	–	–
Sewerage (excl. section 64 contributions)	–	–	24	105
Other contributions	1,484	–	–	–
Administration	3	2	–	–
Environment	–	15	–	–
Health	29	32	–	–
Total special purpose grants and non-developer contributions – cash	24,827	6,738	10,063	9,227
Total special purpose grants and non-developer contributions (tied)	24,827	6,738	10,063	9,227
Total grants and non-developer contributions	32,726	13,807	10,063	9,227
Comprising:				
– Commonwealth funding	–	9,936	–	1,885
– State funding	–	3,422	–	7,342
– Other funding	32,726	449	10,063	–
	32,726	13,807	10,063	9,227

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Cabonne Council | Notes to the Financial Statements 30 June 2023

B2-4 Grants and contributions (continued)

Developer contributions

\$ '000	Notes	Operating 2023	Operating 2022	Capital 2023	Capital 2022
Developer contributions: (s7.4 & s7.11 - EP&A Act, s64 of the LGA):	G4				
Cash contributions					
S 7.11 – contributions towards amenities/services		35	106	–	–
S 7.12 – fixed development consent levies		108	–	–	–
Total developer contributions – cash		143	106	–	–
Total developer contributions		143	106	–	–
Total contributions		143	106	–	–
Total grants and contributions		32,869	13,913	10,063	9,227

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B2-4 Grants and contributions (continued)

Unspent grants and contributions

Certain grants and contributions are obtained by Council on the condition they be spent in a specified manner or in a future period but which are not yet spent in accordance with those conditions are as follows:

\$ '000	Operating 2023	Operating 2022	Capital 2023	Capital 2022
Unspent Grants and Non-Developer Contributions				
Unspent funds at 1 July	5,688	3,022	50	57
Add: Funds recognised as revenue in the reporting year but not yet spent in accordance with the conditions	7,242	5,339	13,866	–
Less: Funds recognised as revenue in previous years that have been spent during the reporting year	(5,207)	(2,673)	–	(7)
Unspent funds at 30 June	7,723	5,688	11,846	50
Unspent Developer Contributions				
Unspent funds at 1 July	1,091	999	–	–
Add: contributions recognised as revenue in the reporting year but not yet spent in accordance with the conditions	143	107	–	–
Less: contributions recognised as revenue in previous years that have been spent during the reporting year	(16)	(15)	–	–
Unspent contributions at 30 June	1,218	1,091	–	–

Accounting policy

Grants and contributions – enforceable agreement with sufficiently specific performance obligations

Grant and contribution revenue from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligations is transferred.

Payment terms vary depending on the terms of the grant, cash is received upfront for some grants and on the achievement of certain payment milestones for others.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains control of the goods / services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project (e.g. provision of community health services through the year).

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Capital grants

Capital grants received by Council under an enforceable contract for the acquisition or construction of infrastructure, property, plant and equipment to identified specifications which will be under Council's control on completion are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project.

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Developer contributions

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

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B2-4 Grants and contributions (continued)

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but Council may apply contributions according to the priorities established in work schedules for the contribution plan.

Other grants and contributions

Assets, including cash, received from other grants and contributions are recognised at fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

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Cabonne Council | Notes to the Financial Statements 30 June 2023

B2-5 Interest and investment income

\$ '000	2023	2022
Interest on financial assets measured at amortised cost		
– Overdue rates and annual charges (incl. special purpose rates)	92	78
– Cash and investments	1,111	153
Total interest and investment income	1,203	231
Interest and investment income is attributable to:		
Unrestricted investments/financial assets:		
Overdue rates and annual charges (general fund)	57	45
General Council cash and investments	964	146
Restricted investments/funds – external:		
Development contributions		
– Section 7.11	33	1
Water fund operations	11	11
Sewerage fund operations	24	23
Domestic waste management operations	114	5
Total interest and investment income	1,203	231

Accounting policy

Interest income is recognised using the effective interest rate at the date that interest is earned.

Dividends are recognised as income in profit or loss when the shareholder's right to receive payment is established unless the dividend clearly represents a recovery of part of the cost of the investment.

B2-6 Other income

\$ '000	Notes	2023	2022
Rental income			
Other lease income			
Leaseback fees - council vehicles		167	133
Total other lease income		167	133
Total rental income	C2-1	167	133
Net share of interests in joint ventures and associates using the equity method			
Associates		376	423
Total net share of interests in joint ventures and associates using the equity method	D2-2,D2-3	376	423
Other			
Gravel Pit and Quarry Restoration		34	85
Recovery from Lehmann Bros CDO		25	–
Total other		59	85
Total other income		602	641

B3 Costs of providing services**B3-1 Employee benefits and on-costs**

\$ '000	2023	2022
Salaries and wages	10,418	10,126
Travel expenses	526	495
Employee leave entitlements (ELE)	1,769	1,161
Superannuation	1,307	1,206
Workers' compensation insurance	599	772
Fringe benefit tax (FBT)	133	95
Pre employment medicals	26	34
Protective clothing	97	87
Training costs (other than salaries and wages)	169	117
Other	81	58
Total employee costs	15,125	14,151
Less: capitalised costs	(349)	(482)
Total employee costs expensed	14,776	13,669

Accounting policy

Employee benefit expenses are recorded when the service has been provided by the employee.

Retirement benefit obligations

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

Superannuation plans

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note E3-1 for more information.

Cabonne Council | Notes to the Financial Statements 30 June 2023

B3-2 Materials and services

\$ '000	Notes	2023	2022
Consultancy costs		160	–
Raw materials and consumables		8,096	3,881
– Caretaker fees		76	249
– Cleaning		26	26
– Consultancy costs		70	122
– Licence agreements		613	525
– Service contracts		19,620	8,746
– Valuation fees		62	58
Audit Fees	F2-1	62	60
Previously other expenses:			
Councillor and Mayoral fees and associated expenses	F1-2	234	229
Advertising		74	72
Bank charges		38	40
Election expenses		–	147
Electricity and heating		432	424
Insurance		685	731
Office expenses (including computer expenses)		29	–
Postage		42	39
Printing and stationery		79	75
Street lighting		117	58
Subscriptions and publications		24	22
Telephone and communications		126	125
Cost of sales		27	–
Commissions paid		15	16
Donations, contributions and assistance to community groups		470	434
External hire		402	487
Training costs (other than salaries and wages)		9	–
Other expenses		104	69
Memberships		232	229
Rates expense		462	473
Registrations		197	166
Rent expense		20	20
Service subsidy expense		22	20
Volunteer expenses		17	17
Water / sewer sampling		26	28
Legal expenses:			
– Legal expenses: planning and development		4	–
– Legal expenses: debt recovery		2	–
– Legal expenses: other		16	35
Total materials and services		32,690	17,623

Accounting policy

Expenses are recorded on an accruals basis as the Council receives the goods or services.

Cabonne Council | Notes to the Financial Statements 30 June 2023

B3-3 Borrowing costs

\$ '000	Notes	2023	2022
(i) Interest bearing liability costs			
Interest on loans		75	86
Total interest bearing liability costs		75	86
Total interest bearing liability costs expensed		75	86
(ii) Other borrowing costs			
Remediation liabilities	C3-5	106	43
Total other borrowing costs		106	43
Total borrowing costs expensed		181	129

Accounting policy

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

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Cabonne Council | Notes to the Financial Statements 30 June 2023

B3-4 Depreciation, amortisation and impairment of non-financial assets

\$ '000	Notes	2023	2022
Depreciation and amortisation			
Plant and equipment		2,097	1,992
Office equipment		112	151
Furniture and fittings		40	48
Land improvements (depreciable)		260	292
Infrastructure:	C1-7		
– Buildings – non-specialised		167	138
– Buildings – specialised		1,736	1,431
– Other structures		411	399
– Roads		6,559	4,893
– Bridges		527	478
– Footpaths		118	113
– Stormwater drainage		502	501
– Water supply network		775	657
– Sewerage network		779	773
– Swimming pools		160	141
– Other open space/recreational assets		208	178
Reinstatement, rehabilitation and restoration assets:			
– Tip assets	C3-5,C1-7	84	268
– Quarry assets	C3-5,C1-7	5	–
Intangible assets	C1-8	44	42
Total depreciation and amortisation costs		14,584	12,495
Impairment / revaluation decrement of IPPE			
Reinstatement, rehabilitation and restoration assets:			
– Tip assets	C3-5,C1-7	–	49
Total gross IPPE impairment / revaluation decrement costs		–	49
Total IPPE impairment / revaluation decrement costs charged to Income Statement		–	49
Total depreciation, amortisation and impairment for non-financial assets		14,584	12,544

Accounting policy**Depreciation and amortisation**

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives.

Impairment of non-financial assets

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are not tested for impairment since these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Intangible assets not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired.

Other non-financial assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units).

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

Cabonne Council | Notes to the Financial Statements 30 June 2023

B3-5 Other expenses

\$ '000	2023	2022
Other		
Contributions/levies to other levels of government		
– Emergency services levy (includes FRNSW, SES, and RFS levies)	36	15
– NSW fire brigade levy	49	43
– NSW rural fire service levy	473	461
Donations, contributions and assistance to other organisations (Section 356)	21	26
Total other expenses	579	545

Accounting policy

Other expenses are recorded on an accruals basis when Council has an obligation for the expenses.

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Cabonne Council | Notes to the Financial Statements 30 June 2023

B4 Gains or losses**B4-1 Gain or loss from the disposal, replacement and de-recognition of assets**

\$ '000	Notes	2023	2022
Gain (or loss) on disposal of property (excl. investment property)			
Proceeds from disposal – property		–	–
Less: carrying amount of property assets sold/written off		(854)	(537)
Gain (or loss) on disposal		(854)	(537)
Infrastructure, Plant and equipment			
	C1-7		
Proceeds from disposal – infrastructure, plant and equipment		888	439
Less: carrying amount of infrastructure, plant and equipment assets sold/written off		(5,767)	(483)
Gain (or loss) on disposal		(4,879)	(44)
Gain (or loss) on disposal of real estate assets held for sale			
	C1-5		
Proceeds from disposal – real estate assets		–	299
Less: carrying amount of real estate assets sold/written off		–	(275)
Gain (or loss) on disposal		–	24
Gain (or loss) on disposal of investments			
	C1-2		
Proceeds from disposal/redemptions/maturities – investments		43,250	49,750
Less: carrying amount of investments sold/redeemed/matured		(43,250)	(49,750)
Gain (or loss) on disposal		–	–
Gain (or loss) on disposal of intangible assets			
	C1-8		
Proceeds from disposal – intangible assets		–	–
Less: carrying amount of intangible assets sold/written off		(11)	–
Gain (or loss) on disposal		(11)	–
Net gain (or loss) from disposal of assets		(5,744)	(557)

Accounting policy

Gains and losses on disposals are determined by comparing proceeds with carrying amount. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

B5 Performance against budget

B5-1 Material budget variations

Council's original budget was adopted by the Council on 27 June 2022 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, environmental factors, and by decisions made by Council.

While these General Purpose Financial Statements include the original budget adopted by Council, the Act requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

Material variations of more than 10% between original budget and actual results or where the variance is considered material by nature are explained below.

Variation Key: **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2023 Budget	2023 Actual	2023 Variance	
Revenues				
User charges and fees	7,893	9,363	1,470	19% F
Transport for NSW works on state roads not controlled by Council was significantly higher than budget due to the flooding that occurred during the year.				
Other revenues	969	1,705	736	76% F
Insurance claims of \$817k were not budgeted for. These claims were made following the flooding that occurred during the year.				
Operating grants and contributions	10,180	32,869	22,689	223% F
Operating grants and contributions exceeded budget due to funding received following the recent floods, as repairs were conducted to the road network.				
Capital grants and contributions	14,195	10,063	(4,132)	(29)% U
Interest and investment revenue	350	1,203	853	244% F
Interest revenue has significantly exceeded budget due to higher interest rates being offered for term deposits over the past year.				
Other income	300	602	302	101% F
Other revenue was greater than budgeted due to a higher anticipated result in the Central Tablelands Water joint venture and a partial recovery of the former Lehmann Bros CDO.				
Expenses				
Employee benefits and on-costs	16,623	14,776	1,847	11% F
Employee benefits and on-costs was lower budget due to the budget projections of higher levels of staffing not occurring during the year.				
Materials and services	7,019	32,690	(25,671)	(366)% U
Materials and services significantly exceed budget which was primarily driven by the costs to repair infrastructure following the flood event.				
Borrowing costs	123	181	(58)	(47)% U
Borrowing costs were higher than budget due to higher than anticipated borrowing costs for remediation of tips and quarries.				
Depreciation, amortisation and impairment of non-financial assets	12,656	14,584	(1,928)	(15)% U
Other expenses	5,048	579	4,469	89% F
Other expenses were significantly lower than budget due to the reallocation of expenses that were not reflected in the				

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B5-1 Material budget variations (continued)

	2023	2023	2023
\$ '000	Budget	Actual	Variance

budget line item.

Net losses from disposal of assets	–	5,744	(5,744)	∞	U
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Net loss from disposal of assets was significantly higher than budget due to the flood event which resulted in assets being destroyed and written off from the Council's asset register.

Statement of cash flows

Cash flows from operating activities	20,423	17,544	(2,879)	(14)%	U
Cash flows from investing activities	(25,696)	(14,866)	10,830	(42)%	F
Cash flows from financing activities	—	(126)	(126)	∞	U

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C Financial position**C1 Assets we manage****C1-1 Cash and cash equivalents**

\$ '000	2023	2022
Cash assets		
Cash on hand and at bank	9,029	2,847
Cash equivalent assets		
– Deposits at call	3,706	2,836
– Short-term deposits	500	5,000
Total cash and cash equivalents	13,235	10,683

Reconciliation of cash and cash equivalents

Total cash and cash equivalents per Statement of Financial Position	13,235	10,683
Balance as per the Statement of Cash Flows	13,235	10,683

Accounting policy

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

C1-2 Financial investments

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Financial assets at amortised cost				
Term deposits	28,000	–	34,000	–
Total	28,000	–	34,000	–
Total financial investments	28,000	–	34,000	–
Total cash assets, cash equivalents and investments	41,235	–	44,683	–

Accounting policy

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

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C1-2 Financial investments (continued)

Amortised cost

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position. Term deposits with an initial term of more than 3 months are classified as investments rather than cash and cash equivalents.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

Classification

Council classifies its financial assets in the following categories: financial assets at fair value through profit or loss; loans and receivables; held-to-maturity investments; and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

(a) Financial assets at fair value through profit or loss

Financial assets at fair value through profit or loss are financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short-term. Assets in this category are held at fair value with changes in value taken through profit or loss at each reporting period.

(b) Held to maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that Council's management has the positive intention and ability to hold to maturity. Assets in this category are measured at amortised cost.

Recognition and de-recognition

Regular purchases and sales of financial assets are recognised on trade-date: the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value plus transaction costs for all financial assets not carried at fair value through profit or loss. Financial assets carried at fair value through profit or loss are initially recognised at fair value and transaction costs are expensed in the income statement. Investments are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

When securities classified as available-for-sale are sold, the accumulated fair value adjustments recognised in equity are included in the Income Statement as gains and losses from investment securities.

Cabonne Council | Notes to the Financial Statements 30 June 2023

C1-3 Restricted and allocated cash, cash equivalents and investments

\$ '000	2023	2022
(a) Externally restricted cash, cash equivalents and investments		
Total cash, cash equivalents and investments	41,235	44,683
Cash, cash equivalents and investments not subject to external restrictions	6,163	24,592
External restrictions		
External restrictions – included in liabilities		
External restrictions included in cash, cash equivalents and investments above comprise:		
Specific purpose unexpended grants – general fund	11,846	2,998
External restrictions – included in liabilities	11,846	2,998
External restrictions included in cash, cash equivalents and investments above comprise:		
Developer contributions – general	1,218	1,091
Specific purpose unexpended grants (recognised as revenue) – general fund	7,723	2,740
Water fund	4,115	3,955
Sewer fund	4,146	3,292
Stormwater management	510	435
Domestic waste management	3,562	3,879
Canowindra Town Improvement	1,952	1,701
External restrictions – other	23,226	17,093
Total external restrictions	35,072	20,091

Cash, cash equivalents and investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third-party contractual agreement.

\$ '000	2023	2022
(b) Internal allocations		
Internal allocations		
At 30 June, Council has internally allocated funds to the following:		
Plant and vehicle replacement	151	4,565
Infrastructure replacement	185	1,325
Employees leave entitlement	1,334	1,599
Carry over works	1,254	791
Budget equilization	52	52
Future Innovation	63	371
Capital works	–	2,534
Community services	1,384	1,135
Environment	–	126
Environmental sustainability	1	122
Gravel pits	1	529
Housing	–	137
Insurance	248	203
Limestone quarry	93	1,415
Office equipment	169	199
Recreation and culture	–	2
Canowindra retirement Village	86	1,186
Roadworks	95	5,588
Sewerage	17	17

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Cabonne Council | Notes to the Financial Statements 30 June 2023

C1-3 Restricted and allocated cash, cash equivalents and investments (continued)

\$ '000	2023	2022
Village enhancement	–	515
Canowindra Sports Trust	44	19
Transport for NSW Contributions	–	662
Total internal allocations	5,177	23,092

Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.

\$ '000	2023	2022
(c) Unrestricted and unallocated		
Unrestricted and unallocated cash, cash equivalents and investments	986	1,500

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Cabonne Council | Notes to the Financial Statements 30 June 2023

C1-4 Receivables

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Rates and annual charges	1,020	–	603	174
Interest and extra charges	60	–	25	59
User charges and fees	839	–	565	167
Accrued revenues				
– Interest on investments	401	–	84	–
– Other income accruals	679	–	778	–
Deferred debtors	29	453	80	514
Government grants and subsidies	2,662	–	2,039	–
NSW Rural Fire Service	–	–	79	–
Other debtors	708	–	255	11
Total	6,398	453	4,508	925
Less: provision for impairment				
Rates and annual charges	–	–	(157)	–
User charges and fees	(354)	–	(125)	–
Total provision for impairment – receivables	(354)	–	(282)	–
Total net receivables	6,044	453	4,226	925
Externally restricted receivables				
Water supply				
– Rates and availability charges	–	–	508	50
– Other	550	–	1,785	50
Sewerage services				
– Rates and availability charges	–	–	954	152
– Other	997	–	962	150
Total external restrictions	1,547	–	4,209	402
Unrestricted receivables	4,497	453	17	523
Total net receivables	6,044	453	4,226	925
\$ '000			2023	2022
Movement in provision for impairment of receivables				
Balance at the beginning of the year			282	282
+ new provisions recognised during the year			72	–
Balance at the end of the year			354	282

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C1-4 Receivables (continued)

Accounting policy

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presentation that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings, whichever occurs first.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Rates and annual charges outstanding are secured against the property.

Cabonne Council | Notes to the Financial Statements 30 June 2023

C1-5 Inventories

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
(i) Inventories at cost				
Real estate for resale	131	41	131	41
Stores and materials	621	–	602	–
Total inventories	752	41	733	41

(i) Other disclosures

\$ '000	Notes	2023 Current	2023 Non-current	2022 Current	2022 Non-current
(a) Details for real estate development					
Residential		90	–	90	–
Industrial/commercial		41	41	41	41
Total real estate for resale		131	41	131	41

(Valued at the lower of cost and net realisable value)

Represented by:

Acquisition costs	44	–	44	–
Development costs	87	41	87	41
Total costs	131	41	131	41
Total real estate for resale	131	41	131	41

Movements:

Real estate assets at beginning of the year	131	41	406	41
– WDV of sales (expense)	–	–	(275)	–
Total real estate for resale	131	41	131	41

(b) Current inventories not anticipated to be settled within the next 12 months

The following inventories and other assets, even though classified as current are not expected to be recovered in the next 12 months;

\$ '000	2023	2022
Real estate for resale	131	131
	131	131

Accounting policy**Raw materials and stores, work in progress and finished goods**

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition, and development and borrowing costs during development. When development is completed, borrowing costs and other holding charges are expensed as incurred.

Borrowing costs included in the cost of land held for resale are those costs that would have been avoided if the expenditure on the acquisition and development of the land had not been made. Borrowing costs incurred while active development is interrupted for extended periods are recognised as expenses.

Cabonne Council | Notes to the Financial Statements 30 June 2023

C1-6 Contract assets

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Contract assets	19,096	–	4,436	–
Total contract assets	19,096	–	4,436	–

Contract assets

RMS Revenue	14,154	–	2,586	–
Other Revenue	4,942	–	1,850	–
Total Contract assets at 30 June	19,096	–	4,436	–

Accounting policy**Contract assets**

Contract assets represent Council's right to payment for grant funded projects that have been undertaken throughout the year. It represents work completed by council in advance of grant funding being provided.

Contract assets arise to reflect these grants as income in the same financial year for which the works were completed, and may not coincide with milestone payments as stated in the grant funding agreement.

Impairment of contract assets is assessed using the simplified expected credit loss model where lifetime credit losses are recognised on initial recognition.

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Cabonne Council | Notes to the Financial Statements 30 June 2023

C1-7 Infrastructure, property, plant and equipment

By aggregated asset class	At 1 July 2022			Asset movements during the reporting period								At 30 June 2023		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals ¹	Additions new assets	Carrying value of disposals	Depreciation expense	WIP transfers	WIP Written off (to P&L)	Revaluation decrements to equity (ARR)	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount
\$ '000														
Capital work in progress	19,888	—	19,888	7,043	—	—	—	(16,519)	(22)	—	—	10,390	—	10,390
Plant and equipment	43,422	(29,970)	13,452	—	4,622	(543)	(2,097)	—	—	—	—	46,439	(31,004)	15,435
Office equipment	1,444	(968)	476	—	14	—	(112)	—	—	—	—	1,458	(1,080)	378
Furniture and fittings	1,134	(870)	264	—	62	—	(40)	—	—	—	—	1,196	(910)	286
Land:														
– Operational land	10,079	—	10,079	—	16	(16)	—	—	—	(1,423)	—	8,656	—	8,656
– Community land	15,133	—	15,133	—	—	—	—	—	—	—	5,258	20,391	—	20,391
Land improvements – non-depreciable	16,251	—	16,251	—	—	—	—	—	—	—	960	17,211	—	17,211
Land improvements – depreciable	12,606	(4,372)	8,234	—	—	(729)	(260)	—	—	—	428	12,486	(4,813)	7,673
Infrastructure:														
– Buildings – non-specialised	6,633	(3,939)	2,694	—	—	—	(167)	—	—	—	269	7,173	(4,377)	2,796
– Buildings – specialised	77,938	(44,920)	33,018	—	771	(124)	(1,736)	—	—	—	4,332	81,604	(45,343)	36,261
– Other structures	12,459	(4,552)	7,907	—	103	(673)	(411)	3	—	—	488	12,227	(4,810)	7,417
– Roads	243,640	(92,246)	151,394	7,567	—	(1,908)	(6,559)	—	—	—	8,447	262,201	(103,260)	158,941
– Bridges	79,801	(29,393)	50,408	270	—	(921)	(527)	—	—	—	2,894	82,590	(30,466)	52,124
– Footpaths	10,321	(1,990)	8,331	29	—	(185)	(118)	—	—	—	473	10,757	(2,227)	8,530
– Bulk earthworks (non-depreciable)	170,374	—	170,374	—	—	—	—	—	—	—	10,069	180,443	—	180,443
– Stormwater drainage	79,621	(16,466)	63,155	—	—	—	(502)	—	—	—	4,831	85,760	(18,276)	67,484
– Water supply network	54,117	(30,685)	23,432	123	—	(1,272)	(775)	16,516	—	—	1,650	73,485	(33,811)	39,674
– Sewerage network	43,638	(15,714)	27,924	13	—	(135)	(779)	—	—	—	2,082	46,741	(17,636)	29,105
– Swimming pools	11,174	(4,422)	6,752	9	—	—	(160)	—	—	—	471	11,981	(4,909)	7,072
– Other open space/recreational assets	4,704	(1,708)	2,996	43	—	(115)	(208)	—	—	—	191	4,867	(1,960)	2,907
Reinstatement, rehabilitation and restoration assets (refer Note C3-5):														
– Tip assets	1,283	(452)	831	1,191	—	—	(84)	—	—	—	—	2,437	(499)	1,938
– Quarry assets	231	(166)	65	—	—	—	(5)	—	—	—	—	689	(630)	59
Total infrastructure, property, plant and equipment	915,891	(282,833)	633,058	16,288	5,588	(6,621)	(14,540)	—	(22)	(1,423)	42,843	981,182	(306,011)	675,171

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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C1-7 Infrastructure, property, plant and equipment (continued)

By aggregated asset class	At 1 July 2021			Asset movements during the reporting period										At 30 June 2022		
	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	Additions renewals ¹	Additions new assets	Carrying value of disposals	Depreciation expense	Impairment loss / revaluation decrements (recognised in P/L)	WIP transfers	Adjustments and transfers	Revaluation decrements to equity (ARR)	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation and impairment	Net carrying amount	
\$ '000																
Capital work in progress	17,671	–	17,671	–	3,873	–	–	–	(1,656)	–	–	–	19,888	–	19,888	
Plant and equipment	42,835	(29,076)	13,759	–	1,609	(354)	(1,992)	–	367	63	–	–	43,422	(29,970)	13,452	
Office equipment	2,558	(1,946)	612	–	68	(54)	(151)	–	–	–	–	–	1,444	(968)	476	
Furniture and fittings	1,173	(887)	286	–	46	(56)	(48)	–	34	–	–	–	1,134	(870)	264	
Land:																
– Operational land	8,029	–	8,029	–	86	–	–	–	–	–	–	1,964	10,079	–	10,079	
– Community land	12,006	–	12,006	–	–	–	–	–	–	–	–	3,127	15,133	–	15,133	
Land improvements – non-depreciable	15,032	–	15,032	–	16	–	–	–	–	–	–	1,203	16,251	–	16,251	
Land improvements – depreciable	11,244	(3,978)	7,266	534	–	(1)	(292)	–	169	–	–	558	12,606	(4,372)	8,234	
Infrastructure:																
– Buildings – non-specialised	5,452	(3,240)	2,212	–	276	–	(138)	–	–	–	–	344	6,633	(3,939)	2,694	
– Buildings – specialised	69,864	(40,111)	29,753	671	244	(128)	(1,431)	–	481	–	–	3,426	77,938	(44,920)	33,018	
– Other structures	11,829	(6,559)	5,270	379	–	(302)	(399)	–	605	–	–	2,353	12,459	(4,552)	7,907	
– Roads	215,257	(78,512)	136,745	5,429	136	–	(4,893)	–	–	–	–	13,975	243,640	(92,246)	151,394	
– Bridges	71,345	(26,410)	44,935	1,321	–	(65)	(478)	–	–	–	–	4,696	79,801	(29,393)	50,408	
– Footpaths	9,280	(1,783)	7,497	–	164	–	(113)	–	–	–	–	782	10,321	(1,990)	8,331	
– Bulk earthworks (non-depreciable)	154,045	–	154,045	–	–	–	–	–	–	–	–	16,329	170,374	–	170,374	
– Stormwater drainage	75,089	(15,072)	60,017	228	–	–	(501)	–	–	–	–	3,411	79,621	(16,466)	63,155	
– Water supply network	46,995	(26,121)	20,874	–	–	(7)	(657)	–	–	–	–	3,223	54,117	(30,685)	23,432	
– Sewerage network	47,647	(15,726)	31,921	–	–	(46)	(773)	–	–	(63)	(3,114)	–	43,638	(15,714)	27,924	
– Swimming pools	9,718	(3,906)	5,812	–	–	–	(141)	–	–	–	–	1,081	11,174	(4,422)	6,752	
– Other open space/recreational assets	3,942	(2,144)	1,798	53	73	(7)	(178)	–	–	–	–	1,257	4,704	(1,708)	2,996	
Reinstatement, rehabilitation and restoration assets (refer Note C3-5):																
– Tip assets	1,433	(285)	1,148	–	–	–	(268)	(49)	–	–	–	–	1,283	(452)	831	
– Quarry assets	646	(538)	108	–	–	–	–	–	–	(43)	–	2	231	(166)	65	
Total infrastructure, property, plant and equipment	833,090	(256,294)	576,796	8,615	6,591	(1,020)	(12,453)	(49)	–	(43)	(3,114)	57,731	915,891	(282,833)	633,058	

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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C1-7 Infrastructure, property, plant and equipment (continued)

Accounting policy

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Water and sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Department of Industry (DoI) – Water.

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council for nil or nominal consideration, the assets are initially recognised at their fair value at acquisition date.

Land is not depreciated. The property, plant and equipment acquired under finance leases is depreciated over the asset's useful life or over the shorter of the asset's useful life and the lease term if there is no reasonable certainty that the Council will obtain ownership at the end of the lease term. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

Plant and equipment	Years	Other equipment	Years
Office equipment	5 to 10	Playground equipment	5 to 35
Office furniture	10 to 20	Benches, seats etc.	10 to 20
Computer equipment	4		
Vehicles	5 to 10	Buildings	
Heavy plant/road making equipment	5 to 10	Buildings: masonry	50 to 100
Other plant and equipment	5 to 15	Buildings: other	33 to 50
Water and sewer assets		Stormwater assets	
Dams and reservoirs	100	Drains	60
Bores	30	Culverts	60
Reticulation pipes: PVC	40 to 80		
Reticulation pipes: other	25 to 75		
Pumps and telemetry	10 to 70		
Transportation assets		Other infrastructure assets	
Sealed roads: surface	30	Swimming pools	70
Sealed roads: structure	75	Other open space/recreational assets	15 to 110
Unsealed roads	40	Other infrastructure	15 to 110
Bridge: concrete	150		
Bulk earthworks	Infinite		
Kerb, gutter, footpaths	100		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008. Land under roads acquired after 1 July 2008 is recognised in accordance with the IPPE accounting policy.

Crown reserves

Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

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C1-7 Infrastructure, property, plant and equipment (continued)

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

Rural Fire Service assets

Under Section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all firefighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the council of the area for or on behalf of which the firefighting equipment has been purchased or constructed".

Council has no care or control over the purchase or sale of plant and equipment or other fire fighting equipment, nor does Council receive any proceeds from their disposal.

Until such time as discussions on this matter have concluded and the legislation changed, Council will continue to account for Council owned land and buildings only.

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Cabonne Council | Notes to the Financial Statements 30 June 2023

C1-8 Intangible assets

\$ '000	2023	2022
Software		
Opening values at 1 July		
Gross book value	571	628
Accumulated amortisation	(446)	(455)
Net book value – opening balance	125	173
Movements for the year		
Purchases	12	–
Amortisation charges	(44)	(42)
Disposals	(11)	(6)
Closing values at 30 June		
Gross book value	571	571
Accumulated amortisation	(489)	(446)
Total software – net book value	82	125
Total intangible assets – net book value	82	125

Accounting policy**IT development and software**

Software development costs include only those costs directly attributable to the development phase (including external direct costs of materials and services, direct payroll, and payroll-related costs of employees' time spent on the project) and are only recognised following completion of technical feasibility, and where the Council has an intention and ability to use the asset. Amortisation is calculated on a straight-line basis over periods generally ranging from three to five years.

C1-9 Other**Other assets**

\$ '000	2023	2023	2022	2022
	Current	Non-current	Current	Non-current
Prepayments	82	–	58	–
Shares in unlisted companies – StateCover	–	282	–	282
Total other assets	82	282	58	282

Cabonne Council | Notes to the Financial Statements 30 June 2023

C2 Leasing activities**C2-1 Council as a lessor****Operating leases**

\$ '000	2023	2022
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(ii) Assets held as property, plant and equipment

Lease income (excluding variable lease payments not dependent on an index or rate)	167	133
Total income relating to operating leases for Council assets	167	133

Accounting policy

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

When Council has a sub-lease over an asset and is the intermediate lessor then the head lease and sub-lease are accounted for separately. The classification of the sub-lease is based on the right-of-use asset which arises from the head lease rather than the useful life of the underlying asset.

If the lease contains lease and non-lease components, the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

The lease income is recognised on a straight-line basis over the lease term for an operating lease and as finance income using amortised cost basis for finance leases.

C3 Liabilities of Council

C3-1 Payables

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Goods and services – operating expenditure	3,165	–	2,677	–
Accrued expenses:				
– Borrowings	2	–	2	–
Prepaid rates	489	–	473	–
Salaries and wages	151	–	127	–
Other expenditure accruals	569	–	326	–
Security bonds, deposits and retentions	451	161	476	65
ATO – net GST payable	9	–	–	–
Other	141	–	161	–
Total payables	4,977	161	4,242	65

Payables relating to restricted assets

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Externally restricted assets				
Water	135	–	261	–
Sewer	38	–	19	–
Payables relating to externally restricted assets	173	–	280	–
Total payables relating to restricted assets	173	–	280	–
Total payables relating to unrestricted assets	4,804	161	3,962	65
Total payables	4,977	161	4,242	65

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Payables

Payables represent liabilities for goods and services provided to Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

Cabonne Council | Notes to the Financial Statements 30 June 2023

C3-2 Contract Liabilities

\$ '000	Notes	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Grants and contributions received in advance:					
Unexpended capital grants (to construct Council controlled assets)	(i)	11,846	–	2,916	–
Total grants received in advance		11,846	–	2,916	–
User fees and charges received in advance:					
Other		59	–	82	–
Total user fees and charges received in advance		59	–	82	–
Total Contract liabilities at 30 June		11,905	–	2,998	–

Notes

(i) Council has received funding to construct assets including sporting facilities, bridges, library and other infrastructure. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

(ii) The contract liability relates to grants received prior to the revenue recognition criteria in AASB 15 being satisfied since the performance obligations are ongoing.

Revenue recognised that was included in the contract liability balance at the beginning of the period

\$ '000	2023	2022
Grants and contributions received in advance:		
Capital grants (to construct Council controlled assets)	2,916	2,263
Total revenue recognised that was included in the contract liability balance at the beginning of the period	2,916	2,263

Accounting policy

Contract liabilities are recorded when consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

Cabonne Council | Notes to the Financial Statements 30 June 2023

C3-3 Borrowings

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Loans – secured ¹	105	1,172	1,403	–
Total borrowings	105	1,172	1,403	–

⁽¹⁾ Loans are secured over the general rating income of Council.

Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in E1-1c.

Borrowings relating to restricted assets

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Externally restricted assets				
Sewer	105	1,172	1,403	–
Borrowings relating to externally restricted assets	105	1,172	1,403	–
Total borrowings relating to restricted assets	105	1,172	1,403	–
Total borrowings	105	1,172	1,403	–

(a) Changes in liabilities arising from financing activities

	2022	Non-cash movements					2023
\$ '000	Opening Balance	Cash flows	Acquisition	Fair value changes	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	1,403	(126)	–	–	–	–	1,277
Total liabilities from financing activities	1,403	(126)	–	–	–	–	1,277

	2021	Non-cash movements					2022
\$ '000	Opening Balance	Cash flows	Acquisition	Fair value changes	Acquisition due to change in accounting policy	Other non-cash movement	Closing balance
Loans – secured	1,549	(146)	–	–	–	–	1,403
Total liabilities from financing activities	1,549	(146)	–	–	–	–	1,403

(b) Financing arrangements

\$ '000	2023	2022
Total facilities		
Bank overdraft facilities ¹	450	450
Credit cards/purchase cards	61	65
Total financing arrangements	511	515
Drawn facilities		
– Bank overdraft facilities	–	–
– Credit cards/purchase cards	20	51
Total drawn financing arrangements	20	51

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Cabonne Council | Notes to the Financial Statements 30 June 2023

C3-3 Borrowings (continued)

\$ '000	2023	2022
Undrawn facilities		
– Bank overdraft facilities	450	450
– Credit cards/purchase cards	41	14
Total undrawn financing arrangements	491	464

(1) The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or borrowing costs.

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C3-4 Employee benefit provisions

\$ '000	2023 Current	2023 Non-current	2022 Current	2022 Non-current
Annual leave	1,324	–	1,270	–
Long service leave	1,854	–	1,847	–
Total employee benefit provisions	3,178	–	3,117	–

Current employee benefit provisions not anticipated to be settled within the next twelve months

\$ '000	2023	2022
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	3,005	2,882
	3,005	2,882

Accounting policy

Employee benefit provisions are presented as current liabilities in the Statement of Financial Position if Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur and therefore all annual leave and vested long service leave (or that which vests within 12 months) is presented as current.

Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

Cabonne Council | Notes to the Financial Statements 30 June 2023

C3-5 Provisions

\$ '000	2023 Current	2023 Non-Current	2022 Current	2022 Non-Current
Asset remediation/restoration (Future Works):				
Gravel Pit Remediation/Restoration	59	179	—	231
Garbage Tip Remediation/Restoration	—	2,437	—	1,325
Quarry Remediation/Restoration	—	1,149	—	1,149
Sub-total – asset remediation/restoration	59	3,765	—	2,705
Total provisions	59	3,765	—	2,705

Description of and movements in provisions

\$ '000	Other provisions	
	Asset remediation	Total
2023		
At beginning of year	2,705	2,705
Unwinding of discount	106	106
Additional provisions	1,013	1,013
Total other provisions at end of year	3,824	3,824
2022		
At beginning of year	2,777	2,777
Changes to provision:		
– Revised discount rate	(170)	(170)
– Revised costs	(224)	(224)
Unwinding of discount	43	43
Additional provisions	279	279
Total other provisions at end of year	2,705	2,705

Nature and purpose of provisions

Asset remediation

Council has a legal/public obligation to make, restore, rehabilitate and reinstate the council tip and quarry.

Accounting policy

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as a borrowing cost.

Asset remediation – tips and quarries

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs. Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

The ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production.

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C3-5 Provisions (continued)

rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within infrastructure, property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

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C4 Reserves

C4-1 Nature and purpose of reserves

IPPE Revaluation reserve

The infrastructure, property, plant and equipment (IPPE) revaluation reserve is used to record increments and decrements in the revaluation of infrastructure, property, plant and equipment.

Fair value through other comprehensive income reserve (FVOCI)

Changes in the fair value of financial assets are taken through the fair value through other comprehensive income revaluation reserve. The accumulated changes in fair value are transferred to profit or loss when the financial asset is derecognised or impaired.

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D Council structure

D1 Results by fund

General fund refers to all Council activities other than water and sewer. All amounts disclosed in this note are gross i.e. inclusive of internal charges and recoveries made between the funds. Assets and liabilities shown in the water and sewer columns are restricted for use for these activities.

D1-1 Income Statement by fund

\$ '000	General 2023	Water 2023	Sewer 2023
Income from continuing operations			
Rates and annual charges	12,906	586	2,092
User charges and fees	8,739	584	40
Interest and investment revenue	1,168	11	24
Other revenues	1,695	7	3
Grants and contributions provided for operating purposes	32,721	148	–
Grants and contributions provided for capital purposes	10,010	29	24
Other income	602	–	–
Total income from continuing operations	67,841	1,365	2,183
Expenses from continuing operations			
Employee benefits and on-costs	13,754	517	505
Materials and services	31,388	780	522
Borrowing costs	106	–	75
Depreciation, amortisation and impairment of non-financial assets	12,859	810	915
Other expenses	216	105	258
Net losses from the disposal of assets	5,385	273	86
Total expenses from continuing operations	63,708	2,485	2,361
Operating result from continuing operations	4,133	(1,120)	(178)
Net operating result for the year	4,133	(1,120)	(178)
Net operating result attributable to each council fund	4,133	(1,120)	(178)
Net operating result for the year before grants and contributions provided for capital purposes	(5,877)	(1,149)	(202)

Cabonne Council | Notes to the Financial Statements 30 June 2023

D1-2 Statement of Financial Position by fund

\$ '000	General 2023	Water 2023	Sewer 2023
ASSETS			
Current assets			
Cash and cash equivalents	4,974	4,115	4,146
Investments	28,000	—	—
Receivables	4,497	550	997
Inventories	752	—	—
Contract assets and contract cost assets	19,081	15	—
Other	82	—	—
Total current assets	57,386	4,680	5,143
Non-current assets			
Receivables	453	—	—
Inventories	41	—	—
Infrastructure, property, plant and equipment	595,042	41,868	38,261
Investments accounted for using the equity method	37,578	—	—
Intangible assets	62	—	20
Other	282	—	—
Total non-current assets	633,458	41,868	38,281
Total assets	690,844	46,548	43,424
LIABILITIES			
Current liabilities			
Payables	4,804	135	38
Contract liabilities	11,905	—	—
Borrowings	—	—	105
Employee benefit provision	3,178	—	—
Provisions	59	—	—
Total current liabilities	19,946	135	143
Non-current liabilities			
Payables	161	—	—
Borrowings	—	—	1,172
Provisions	3,765	—	—
Total non-current liabilities	3,926	—	1,172
Total liabilities	23,872	135	1,315
Net assets	666,972	46,413	42,109
EQUITY			
Accumulated surplus	352,038	25,655	23,405
Revaluation reserves	314,934	20,758	18,704
Council equity interest	666,972	46,413	42,109
Total equity	666,972	46,413	42,109

Cabonne Council | Notes to the Financial Statements 30 June 2023

D2 Interests in other entities

\$ '000	Council's share of net assets	
	2023	2022
Council's share of net assets		
Net share of interests in joint ventures and associates using the equity method – assets		
Associates	37,578	34,725
Total net share of interests in joint ventures and associates using the equity method – assets	37,578	34,725
Total Council's share of net assets	37,578	34,725

D2-1 Interests in associates

Net carrying amounts – Council's share

\$ '000	Place of business	Nature of relationship	Interest in ownership			
			2023	2022	2023	2022
Central Tablelands Water	Blayney	Associate	33%	33%	37,578	34,725
Total carrying amounts – material associates					37,578	34,725

The following information is provided for associates that are individually material to the Council. Included are the amounts as per the individual associates' financial statements, adjusted for fair-value adjustments at acquisition date and differences in accounting policies, rather than the Council's share. Central Tablelands Water financial data is from their Audited 2022/2023 financial statements, which are the most recent audited financial statements available.

Details

	Principal activity	Measurement method
Central Tablelands Water	Supply Water	Equity

Relevant interests and fair values

	Interest in outputs		Proportion of voting power	
	2023	2022	2023	2022
Central Tablelands Water	33%	33%	33%	33%

continued on next page ...

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D2-1 Interests in associates (continued)

Summarised financial information for associates

\$ '000	Central Tablelands Water	
	2023	2022
Statement of financial position		
Current assets		
Cash and cash equivalents	2,268	933
Other current assets	8,958	8,802
Non-current assets	103,097	95,882
Current liabilities		
Other current liabilities	1,569	1,431
Non-current liabilities		
Non-current financial liabilities (excluding trade and other payables and provisions)	21	11
Net assets	112,733	104,175
Statement of comprehensive income		
Income	8,639	7,785
Interest income	289	67
Depreciation and amortisation	(2,727)	(2,340)
Interest expense	–	(11)
Other expenses	(5,073)	(4,406)
Profit/(loss) from continuing operations	1,128	1,095
Profit/(loss) for period	1,128	1,095
Other comprehensive income	7,430	13,634
Total comprehensive income	8,558	14,729
Share of income – Council (%)	33%	33%
Profit/(loss) – Council (\$)	376	365
Total comprehensive income – Council (\$)	2,852	4,909
Summarised Statement of cash flows		
Cash flows from operating activities	3,999	3,148
Cash flows from investing activities	(2,664)	(3,094)
Cash flows from financing activities	–	(413)
Net increase (decrease) in cash and cash equivalents	1,335	(359)
Reconciliation of the carrying amount		
Opening net assets (1 July)	104,175	89,446
Profit/(loss) for the period	1,128	1,095
Gains on revaluation of I, PP&E	7,430	13,634
Closing net assets	112,733	104,175
Council's share of net assets (%)	33%	33%
Council's share of net assets (\$)	37,578	34,725

Accounting policy

Interests in associates are accounted for using the equity method where the investment is initially recognised at cost and the carrying amount is increased or decreased to recognise the Council's share of the profit or loss and other comprehensive income of the investee after the date of acquisition.

If Council's share of losses of an associate equals or exceeds its interest in the associate, Council discontinues recognising its share of further losses.

Council's share in the associates gains or losses arising from transactions between itself and its associate are eliminated.

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Cabonne Council | Notes to the Financial Statements 30 June 2023

D2-1 Interests in associates (continued)

Adjustments are made to the associates accounting policies where they are different from those of the Council for the purposes of the consolidated financial statements.

D2-2 Unconsolidated structured entities

Council did not consolidate the following structured entities:

D2-3 Subsidiaries, joint arrangements and associates not recognised

The following subsidiaries, joint arrangements and associates have not been recognised in this financial report.

Name of entity/operation	Principal activity/type of entity	2023	2023
		Net profit	Net assets
Section 355 Committees of Council	Management control and care of Council property	3	789

Reasons for non-recognition

Council auspice a number of Section 355 Committees and due to their immaterial value and nature have been excluded from recognition.

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E Risks and accounting uncertainties

E1-1 Risks relating to financial instruments held

Council's activities expose it to a variety of financial risks including (1) price risk, (2) credit risk, (3) liquidity risk and (4) interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

The fair value of Council's financial assets and financial liabilities approximates their carrying amount.

Financial assets

Measured at amortised cost

Fair value is determined as follows:

- **Cash and cash equivalents, receivables, payables** – are estimated to be the carrying value that approximates market value.
- **Borrowings and measure at amortised cost investments** – are based upon estimated future cash flows discounted by the current market interest rates applicable to assets and liabilities with similar risk profiles, unless quoted market prices are available.
- Financial assets classified (i) **at fair value through profit and loss** or (ii) **at fair value through other comprehensive income** – are based upon quoted market prices (in active markets for identical investments) at the reporting date or independent valuation.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council has an investment policy which complies with the Local Government Act 1993 and Minister's investment order 625. This policy is regularly reviewed by Council and its staff and an investment report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance as required by Local Government regulations.

The risks associated with the instruments held are:

- **Price risk** – the risk that the capital value of Investments may fluctuate due to changes in market prices, whether there changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors affecting similar instruments traded in a market.
- **Interest rate risk** – the risk that movements in interest rates could affect returns and income.
- **Liquidity risk** – the risk that Council will not be able to pay its debts as and when they fall due.
- **Credit risk** – the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council – be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

E1-1 Risks relating to financial instruments held (continued)

(a) Market risk – interest rate and price risk

\$ '000	2023	2022
The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.		
Impact of a 1% movement in interest rates		
– Equity / Income Statement	416	340

(b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

Credit risk profile

Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land; that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages payment.

\$ '000	Not yet overdue	overdue rates and annual charges < 5 years	≥ 5 years	Total
2023				
Gross carrying amount	839	181	–	1,020
2022				
Gross carrying amount	603	174	–	777

Receivables - non-rates and annual charges and contract assets

Council applies the simplified approach for non-rates and annual charges debtors and contract assets to provide for expected credit losses, which permits the use of the lifetime expected loss provision at inception. To measure the expected credit losses, non-rates and annual charges debtors and contract assets have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Not yet overdue	Overdue debts				Total
		0 - 30 days	31 - 60 days	61 - 90 days	> 91 days	
2023						
Gross carrying amount	24,927	–	–	–	–	24,927
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	16.50%	0.00%
ECL provision	–	–	–	–	–	–
2022						
Gross carrying amount	4,488	2,435	4	1,406	759	9,092
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	16.50%	1.38%

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Cabonne Council | Notes to the Financial Statements 30 June 2023

E1-1 Risks relating to financial instruments held (continued)

\$ '000	Not yet overdue	Overdue debts				Total
		0 - 30 days	31 - 60 days	61 - 90 days	> 91 days	
ECL provision	—	—	—	—	125	125

(c) Liquidity risk

Payables, lease liabilities and borrowings are both subject to liquidity risk; that is, the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels, and by maintaining an adequate cash buffer. Payment terms can be extended, and overdraft facilities drawn upon in extenuating circumstances.

Borrowings are also subject to interest rate risk: the risk that movements in interest rates could adversely affect funding costs. Council manages this risk through diversification of borrowing types, maturities and interest rate structures.

The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities (refer to Note C2-1(b) for lease liabilities) and therefore the balances in the table may not equal the balances in the Statement of Financial Position due to the effect of discounting.

\$ '000	Weighted average interest rate	Subject to no maturity	≤ 1 Year	payable in:		Total cash outflows	Actual carrying values
				1 - 5 Years	> 5 Years		
2023							
Payables	0.00%	612	4,526	—	—	5,138	5,138
Borrowings	0.00%	—	—	—	—	—	1,277
Total financial liabilities		612	4,526	—	—	5,138	6,415
2022							
Payables	0.00%	541	3,766	—	—	4,307	4,307
Borrowings	5.76%	—	1,443	—	—	1,443	1,403
Total financial liabilities		541	5,209	—	—	5,750	5,710

E2-1 Fair value measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

- Financial assets
- Infrastructure, property, plant and equipment

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Recurring fair value measurements

\$ '000	Notes	Fair value measurement hierarchy				Total	
		Level 2 Significant observable inputs		Level 3 Significant unobservable inputs		2023	2022
		2023	2022	2023	2022		
Infrastructure, property, plant and equipment	C1-7						
Capital works in progress		–	–	10,390	19,888	10,390	19,888
Plant and equipment		–	–	15,435	13,452	15,435	13,452
Office equipment		–	–	378	476	378	476
Furniture and fittings		–	–	286	264	286	264
Operational land		8,656	10,079	–	–	8,656	10,079
Community land		–	–	20,391	15,133	20,391	15,133
Land improvements non depreciable		–	–	17,211	16,251	17,211	16,251
Land Improvements depreciable		–	–	7,673	8,234	7,673	8,234
Building non specialised		–	–	2,796	2,694	2,796	2,694
Building specialised		–	–	36,261	33,018	36,261	33,018
Other structures		–	–	7,417	7,907	7,417	7,907
Roads		–	–	158,941	151,394	158,941	151,394
Bridges		–	–	52,124	50,408	52,124	50,408
Footpaths		–	–	8,530	8,331	8,530	8,331
Bulk earthworks		–	–	180,443	170,374	180,443	170,374
Stormwater drainage		–	–	67,484	63,155	67,484	63,155
Water supply network		–	–	39,674	23,432	39,674	23,432
Sewer network		–	–	29,105	27,924	29,105	27,924
Swimming pools		–	–	7,072	6,752	7,072	6,752
Tip assets		–	–	1,938	831	1,938	831
Quarry assets		–	–	59	65	59	65
Open Space/recreational assets		–	–	2,907	2,996	2,907	2,996
Total infrastructure, property, plant and equipment		8,656	10,079	666,515	622,979	675,171	633,058

Valuation techniques

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

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E2-1 Fair value measurement (continued)

Financial assets

Financial assets are exposed to financial risk such as price risk, credit risk, liquidity risk and interest rate risk surrounding the unpredictability of financial markets. The valuation technique for these assets is based on a market approach observing that the carrying value is a reasonable approximation of the fair value.

Infrastructure, property, plant and equipment (IPPE)

The following table summaries the quantitative information relating to the significant unobservable inputs in deriving the various Level 3 asset class fair values.

Class	Valuation technique(s)	Unobservable inputs
Plant, equipment, furniture, fittings and office equipment	Cost approach	Current replacement cost, asset condition, useful life and residual value
Operational Land	Market approach	Price per square metre
Community Land	Market approach. Land values obtained from the NSW Valuer-General	Land value, land area, level of restriction.
Buildings	Cost approach	Current replacement cost of modern equivalent asset, asset condition, remaining lives, residual value.
Other structures	Cost approach	Current replacement cost of modern equivalent asset, asset condition, remaining lives, residual value.
Roads (including bridges, footpaths, bulk earthworks) and other similar assets	Cost approach	Asset condition, remaining lives using componentisation.
Stormwater Drainage	Cost approach	Asset condition, remaining lives
Water supply and sewerage network infrastructure	Cost approach	Asset condition, remaining lives using componentisation
Tips and quarry assets	Cost approach	Environmental legislation, timing of expected cash outflows, asset condition

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E2-1 Fair value measurement (continued)

Fair value measurements using significant unobservable inputs (level 3)

Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

\$ '000	Fair value 2023	Valuation technique/s	Unobservable inputs
Infrastructure, property, plant and equipment			
Buildings Specialised	2,796	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Conditions • Useful Life
Buildings Non Specialised	36,261	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Conditions • Useful Life
Capital Works in Progress	10,390	Cost Approach	<ul style="list-style-type: none"> • Gross Replacement Cost
Plant & Equipment	15,435	Cost Approach	<ul style="list-style-type: none"> • Gross Replacement Cost • Remaining Useful Life
Office Equipment	378	Cost Approach	<ul style="list-style-type: none"> • Gross Replacement Cost • Remaining Useful Life
Furniture & Fittings	286	Cost Approach	<ul style="list-style-type: none"> • Gross Replacement Cost • Remaining Useful Life
Community land	20,391	Cost Approach	<ul style="list-style-type: none"> • NSW Valuer General's Valuation (Unimproved Capital Value)
Land Improvements Non-Depreciable	17,211	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Condition • Remaining Useful Life
Land Improvements Depreciable	7,673	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Condition • Remaining Useful Life
Other structures	7,417	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Condition • Remaining Useful Life
Roads	158,941	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Condition • Useful life
Bridges	52,124	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Condition • Useful life
Footpaths	8,530	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Condition • Useful life
Bulk Earthworks	180,443	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Terrain rating
Stormwater Drainage	67,484	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Conditions • Useful Life
Water Supply Network	39,674	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Conditions • Useful Life
Sewer Network	29,105	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Conditions • Useful Life
Swimming Pools	7,072	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Conditions • Useful Life
Open Space/Recreational Assets	2,907	Cost Approach	<ul style="list-style-type: none"> • Unit Rates • Asset Conditions • Useful Life
Tip Assets	1,938	Cost Approach	<ul style="list-style-type: none"> • Discounted future Cash Flows
Quarry Assets	59	Cost Approach	<ul style="list-style-type: none"> • Discounted future Cash Flows

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Cabonne Council | Notes to the Financial Statements 30 June 2023

E2-1 Fair value measurement (continued)

A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy is provided below:

\$ '000	Total	
	2023	2022
Opening balance	622,979	576,796
Total gains or losses for the period		
Recognised in other comprehensive income – revaluation surplus	41,420	52,653
Other movements		
Purchases (GBV)	22,711	15,120
Disposals (WDV)	(7,456)	(1,020)
Depreciation and impairment	(14,539)	(12,453)
Other movement	10,056	(8,117)
Closing balance	675,171	622,979

Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use.

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E3-1 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

LIABILITIES NOT RECOGNISED

1. Guarantees

(i) Defined benefit superannuation contribution plans

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

Description of the funding arrangements.

Pooled Employers are required to pay future service employer contributions and past service employer contributions to the Fund.

The future service employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current future service employer contribution rates are:

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times member contributions

* For 180 Point Members, Employers are required to contribute 8.0% of salaries for the year ending 30 June 2023 (increasing to 8.5% in line with the increase in the Superannuation Guarantee) to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The past service contribution for each Pooled Employer is a share of the total past service contributions of \$20 million for 1 January 2022 to 31 December 2024, apportioned according to each employer's share of the accrued liabilities as at 30 June 2022. These past service contributions are used to maintain the adequacy of the funding position for the accrued liabilities.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

Description of the extent to which the Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan.

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of past service contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

There is no provision for allocation of any surplus which may be present at the date of withdrawal of an employer.

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E3-1 Contingencies (continued)

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2023 was \$95,420.98. The last valuation of the Scheme was performed by fund actuary, Richard Boyfield, FIAA as at 30 June 2022.

Council's expected contributions to the plan for the next annual reporting period is \$89,885.16.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2023 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	2,290.9	
Past Service Liabilities	2,236.1	102.4%
Vested Benefits	2,253.6	101.7%

* excluding member accounts and reserves in both assets and liabilities.

The share of any funding surplus or deficit that can be attributed to Council is 0.31%.

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	6.0% per annum
Salary inflation *	3.5% per annum
Increase in CPI	6.0% for FY 22/23 2.5% per annum

* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

Please note that the estimated employer reserves financial position above is a preliminary calculation, and once all the relevant information has been received by the Funds Actuary, the final end of year review, which will be a triennial actuarial investigation will be completed by December 2023.

(ii) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30 June this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

(iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

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E3-1 Contingencies (continued)

(iv) Other guarantees

Council has provided no other guarantees other than those listed above.

2. Other liabilities

(i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

(ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

ASSETS NOT RECOGNISED

(i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

(ii) Infringement notices/fines

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

F People and relationships

F1 Related party disclosures

F1-1 Key management personnel (KMP)

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

\$ '000	2023	2022
Compensation:		
Short-term benefits	783	766
Post-employment benefits	67	62
Other long-term benefits	29	20
Total	879	848

Other transactions with KMP and their related parties

Council has determined that transactions at arm's length between KMP and Council as part of Council delivering a public service objective (e.g. access to library or Council swimming pool by KMP) will not be disclosed.

- 1 KMP of Council have an interest in purchase of property
- 2 KMP of council have an interest in a Community Group that Council donates funds to on occasion
- 3 KMP of Council have total outstanding Rates, Debtor and/or Water/Sewer accounts to the amount of \$979.86
- 4 KMP of Council have a relative employed by Council
- 5 KMP of Council have a relative as a potential contractor for Council

Cabonne Council | Notes to the Financial Statements 30 June 2023

F1-2 Councillor and Mayoral fees and associated expenses

\$ '000	2023	2022
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The aggregate amount of Councillor and Mayoral fees and associated expenses included in materials and services expenses in the Income Statement are:

Mayoral fee	28	25
Councillors' fees	114	126
Councillors' Superannuation	8	—
Other Councillors' expenses (including Mayor)	84	78
Total	234	229

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Cabonne Council | Notes to the Financial Statements 30 June 2023

F1-3 Other related parties

\$ '000	Transactions during the year	Outstanding balances including commitments	Terms and conditions	Impairment provision on outstanding balances	Impairment expense
2023					
Central Tablelands Water	127	—		—	—
Molong Advancement Group	9	—		—	—
Molong Express	6	—		—	—
2022					
Central Tablelands Water	104	—		—	—
Molong Advancement Group	9	—		—	—
Molong Express	3	—		—	—

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Cabonne Council | Notes to the Financial Statements 30 June 2023

F2 Other relationships**F2-1 Audit fees**

\$ '000	2023	2022
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During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms

Auditors of the Council - NSW Auditor-General:**(i) Audit and other assurance services**

Audit and review of financial statements

	62	60
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Remuneration for audit and other assurance services	62	60
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Total Auditor-General remuneration	62	60
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Non NSW Auditor-General audit firms

Total audit fees	62	60
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G Other matters

G1-1 Statement of Cash Flows information

Reconciliation of net operating result to cash provided from operating activities

\$ '000	2023	2022
Net operating result from Income Statement	2,835	4,840
Add / (less) non-cash items:		
Depreciation and amortisation	14,584	12,495
(Gain) / loss on disposal of assets	5,744	557
Losses/(gains) recognised on fair value re-measurements through the P&L:		
– Revaluation decrements / impairments of IPP&E direct to P&L	–	49
Unwinding of discount rates on reinstatement provisions	106	(127)
Share of net (profits)/losses of associates/joint ventures using the equity method	(376)	(423)
Movements in operating assets and liabilities and other cash items:		
(Increase) / decrease of receivables	(1,530)	(1,538)
Increase / (decrease) in provision for impairment of receivables	72	1
(Increase) / decrease of inventories	(19)	(138)
(Increase) / decrease of other current assets	(24)	17
(Increase) / decrease of contract asset	(14,660)	(1,480)
Increase / (decrease) in payables	488	660
Increase / (decrease) in accrued interest payable	–	(1)
Increase / (decrease) in other accrued expenses payable	267	76
Increase / (decrease) in other liabilities	76	92
Increase / (decrease) in contract liabilities	8,907	(1,091)
Increase / (decrease) in employee benefit provision	61	(343)
Increase / (decrease) in other provisions	1,013	55
Net cash flows from operating activities	17,544	13,701

G2-1 Commitments

Capital commitments (exclusive of GST)

\$ '000	2023	2022
---------	------	------

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

Property, plant and equipment

Sewerage and water infrastructure	113	129
Buildings	325	2,758
Plant and equipment	816	2,231
Roads, Bridges & Footpaths	742	2,601
Other structures	28	1,377
Other	283	1,112
Total commitments	2,307	10,208

These expenditures are payable as follows:

Within the next year	2,307	10,208
Total payable	2,307	10,208

Sources for funding of capital commitments:

Unrestricted general funds	1,118	4,917
Future grants and contributions	838	1,209
Externally restricted reserves	26	22
Internally restricted reserves	325	4,060
Total sources of funding	2,307	10,208

G3-1 Events occurring after the reporting date

Council is unaware of any material or significant 'non-adjusting events' that should be disclosed.

Cabonne Council | Notes to the Financial Statements 30 June 2023

G4 Statement of developer contributions as at 30 June 2023

G4-1 Summary of developer contributions

\$ '000	Opening balance at 1 July 2022	Contributions received during the year			Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2023	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash Land	Non-cash Other					
Roads	940	94	–	–	32	(13)	–	1,053	–
Other	151	16	–	–	1	(3)	–	165	–
S7.11 contributions – under a plan	1,091	110	–	–	33	(16)	–	1,218	–
Total S7.11 and S7.12 revenue under plans	1,091	110	–	–	33	(16)	–	1,218	–
Total contributions	1,091	110	–	–	33	(16)	–	1,218	–

Under the *Environmental Planning and Assessment Act 1979*, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas. It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

G4-2 Developer contributions by plan

\$ '000	Opening balance at 1 July 2022	Contributions received during the year			Interest and investment income earned	Amounts expended	Internal borrowings	Held as restricted asset at 30 June 2023	Cumulative balance of internal borrowings (to)/from
		Cash	Non-cash Land	Non-cash Other					
CONTRIBUTION PLAN NUMBER 1 – SMALL RURAL HOLDINGS									
Roads	47	–	–	–	–	–	–	47	–
Total	47	–	–	–	–	–	–	47	–
CONTRIBUTION PLAN NUMBER – GENERAL RURAL ZONE									
Roads	893	94	–	–	32	(13)	–	1,006	–
Total	893	94	–	–	32	(13)	–	1,006	–
CONTRIBUTION PLAN NUMBER – BUSHFIRE EQUIPMENT									
Other	151	16	–	–	1	(3)	–	165	–
Total	151	16	–	–	1	(3)	–	165	–

G5 Statement of performance measures

G5-1 Statement of performance measures – consolidated results

\$ '000	Amounts 2023	Indicator 2023	Indicators 2022	Indicators 2021	Benchmark
1. Operating performance ratio					
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	(1,860)	(3.05)%	(10.44)%	(18.00)%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹	60,950				
2. Own source operating revenue ratio					
Total continuing operating revenue excluding all grants and contributions ¹	28,081	39.54%	53.24%	51.03%	> 60.00%
Total continuing operating revenue ¹	71,013				
3. Unrestricted current ratio					
Current assets less all external restrictions	30,444	5.98x	7.34x	8.33x	> 1.50x
Current liabilities less specific purpose liabilities	5,095				
4. Debt service cover ratio					
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	12,905	42.04x	30.62x	28.56x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	307				
5. Rates and annual charges outstanding percentage					
Rates and annual charges outstanding	1,080	6.59%	4.34%	4.96%	< 10.00%
Rates and annual charges collectable	16,400				
6. Cash expense cover ratio					
Current year's cash and cash equivalents plus all term deposits	41,235	9.60	14.05	16.30	> 3.00
Monthly payments from cash flow of operating and financing activities	4,295	months	months	months	months

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

Cabonne Council | Notes to the Financial Statements 30 June 2023

G5-2 Statement of performance measures by fund

\$ '000	General Indicators ³		Water Indicators		Sewer Indicators		Benchmark
	2023	2022	2023	2022	2023	2022	
1. Operating performance ratio							
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	(0.89)%	(9.05)%	(86.00)%	(40.18)%	(9.36)%	(16.51)%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹							
2. Own source operating revenue ratio							
Total continuing operating revenue excluding capital grants and contributions ¹	36.66%	51.10%	87.03%	50.69%	98.90%	95.63%	> 60.00%
Total continuing operating revenue ¹							
3. Unrestricted current ratio							
Current assets less all external restrictions	5.98x	6.90x	34.67x	23.41x	35.97x	2.99x	> 1.50x
Current liabilities less specific purpose liabilities							
4. Debt service cover ratio							
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	53.69x	40.29x	∞	∞	10.51x	7.07x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)							
5. Rates and annual charges outstanding percentage							
Rates and annual charges outstanding	7.87%	5.23%	0.00%	0.00%	0.00%	0.00%	< 10.00%
Rates and annual charges collectable							
6. Cash expense cover ratio							
Current year's cash and cash equivalents plus all term deposits	7.68 months	12.71 months	∞	45.20 months	∞	22.28 months	> 3.00 months
Monthly payments from cash flow of operating and financing activities							

End of the audited financial statements

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H Additional Council disclosures (unaudited)

H1-1 Council information and contact details

Principal place of business:

99 -101 Bank Street
Molong NSW 2866

Mailing Address:

PO Box 17
Molong NSW 2866

Telephone: 02 6392 3200**Facsimile:** 02 6392 3260**Opening hours:**

9:00am - 5:00pm
Monday to Friday

Internet: www.cabonne.nsw.gov.au**Email:** council@cabonne.nsw.gov.au**Officers****General Manager**

Bradley Byrnes

Responsible Accounting Officer

Heather Nicholls

Public Officer

Jolene Pearson

Auditors

Audit Office of NSW
Level 15, 1 Margaret Street
SYDNEY NSW 2001

Elected members**Mayor**

Kevin Beatty

Councillors

Jamie Jones
Peter Batten
Marlene Nash
Jennifer Weaver
Elizabeth Oldham
Kathryn O'Ryan
Andrew Pull
Andrew Rawson

Other information**ABN:** 419 929 192 00

Cabonne Council | Notes to the Financial Statements 30 June 2023

Cabonne Council

General Purpose Financial Statements

for the year ended 30 June 2023

Independent Auditor's Reports:

On the Financial Statements (Sect 417 [2])

Council needs to enter custom text here : Independent Auditor's Report !

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Cabonne Council | Notes to the Financial Statements 30 June 2023

Cabonne Council

General Purpose Financial Statements

for the year ended 30 June 2023

Independent Auditor's Reports: (continued)

On the Financial Statements (Sect 417 [3])

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Cabonne Council

SPECIAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2023

"Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation."



Cabonne Council

Special Purpose Financial Statements

for the year ended 30 June 2023

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Background

- i. These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

- iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include (a) those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and (b) those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

- iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must (a) adopt a corporatisation model and (b) apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

Cabonne Council

Special Purpose Financial Statements

for the year ended 30 June 2023

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached special purpose financial statements have been prepared in accordance with:

- NSW Government Policy Statement, *Application of National Competition Policy to Local Government*
- Division of Local Government Guidelines, *Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*
- The Local Government Code of Accounting Practice and Financial Reporting
- Sections 3 and 4 of the NSW Department of Planning and Environment, *Water's Regulatory and assurance framework for local water utilities*.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year,
- accord with Council's accounting and other records; and
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 28 November 2023.

Kevin Beatty
Mayor
28 November 2023

Jamie Jones
Deputy Mayor
28 November 2023

Bradley Byrnes
General Manager
28 November 2023

Heather Nicholls
Responsible Accounting Officer
28 November 2023

Cabonne Council | Income Statement of water supply business activity | for the year ended 30 June 2023

Cabonne Council

Income Statement of water supply business activity
for the year ended 30 June 2023

\$ '000	2023	2022
Income from continuing operations		
Access charges	586	567
User charges	584	664
Interest and investment income	11	11
Grants and contributions provided for operating purposes	148	–
Other income	7	5
Total income from continuing operations	1,336	1,247
Expenses from continuing operations		
Employee benefits and on-costs	517	574
Materials and services	780	386
Depreciation, amortisation and impairment	810	698
Net loss from the disposal of assets	273	–
Other expenses	105	90
Total expenses from continuing operations	2,485	1,748
Surplus (deficit) from continuing operations before capital amounts	(1,149)	(501)
Grants and contributions provided for capital purposes	29	1,213
Surplus (deficit) from continuing operations after capital amounts	(1,120)	712
Surplus (deficit) from all operations before tax	(1,120)	712
Surplus (deficit) after tax	(1,120)	712
Plus accumulated surplus	26,757	26,045
Plus adjustments for amounts unpaid:		
Closing accumulated surplus	25,637	26,757
Return on capital %	(2.7)%	(1.2)%
Subsidy from Council	2,832	1,990
Calculation of dividend payable:		
Surplus (deficit) after tax	(1,120)	712
Less: capital grants and contributions (excluding developer contributions)	(29)	(1,213)
Surplus for dividend calculation purposes	–	–
Potential dividend calculated from surplus	–	–

Cabonne Council | Income Statement of sewerage business activity | for the year ended 30 June 2023

Cabonne Council

Income Statement of sewerage business activity
for the year ended 30 June 2023

\$ '000	2023	2022
Income from continuing operations		
Access charges	2,092	2,199
User charges	85	69
Liquid trade waste charges	(45)	—
Fees	—	3
Interest and investment income	24	24
Other income	3	—
Total income from continuing operations	2,159	2,295
Expenses from continuing operations		
Employee benefits and on-costs	505	669
Borrowing costs	75	86
Materials and services	522	691
Depreciation, amortisation and impairment	915	901
Net loss from the disposal of assets	86	—
Other expenses	258	327
Total expenses from continuing operations	2,361	2,674
Surplus (deficit) from continuing operations before capital amounts	(202)	(379)
Grants and contributions provided for capital purposes	24	105
Surplus (deficit) from continuing operations after capital amounts	(178)	(274)
Surplus (deficit) from all operations before tax	(178)	(274)
Surplus (deficit) after tax	(178)	(274)
Plus accumulated surplus	23,587	23,861
Closing accumulated surplus	23,409	23,587
Return on capital %	(0.3)%	(0.8)%
Subsidy from Council	1,665	1,662
Calculation of dividend payable:		
Surplus (deficit) after tax	(178)	(274)
Less: capital grants and contributions (excluding developer contributions)	(24)	(105)
Surplus for dividend calculation purposes	—	—
Potential dividend calculated from surplus	—	—

Cabonne Council | Statement of Financial Position of water supply business activity | for the year ended 30 June 2023

Cabonne Council

Statement of Financial Position of water supply business activity

as at 30 June 2023

\$ '000	2023	2022
ASSETS		
Current assets		
Contract assets and contract cost assets	15	370
Cash and cash equivalents	4,115	3,955
Receivables	550	1,785
Total current assets	4,680	6,110
Non-current assets		
Receivables	—	50
Infrastructure, property, plant and equipment	41,868	40,678
Total non-current assets	41,868	40,728
Total assets	46,548	46,838
LIABILITIES		
Current liabilities		
Payables	135	261
Total current liabilities	135	261
Total liabilities	135	261
Net assets	46,413	46,577
EQUITY		
Accumulated surplus	25,655	24,023
Revaluation reserves	20,758	22,554
Total equity	46,413	46,577

Cabonne Council | Statement of Financial Position of sewerage business activity | for the year ended 30 June 2023

Cabonne Council

Statement of Financial Position of sewerage business activity

as at 30 June 2023

\$ '000	2023	2022
ASSETS		
Current assets		
Cash and cash equivalents	4,146	3,292
Receivables	997	962
Total current assets	5,143	4,254
Non-current assets		
Receivables	—	150
Infrastructure, property, plant and equipment	38,261	37,395
Intangible assets	20	—
Total non-current assets	38,281	37,545
Total assets	43,424	41,799
LIABILITIES		
Current liabilities		
Payables	38	19
Borrowings	105	1,403
Total current liabilities	143	1,422
Non-current liabilities		
Borrowings	1,172	—
Total non-current liabilities	1,172	—
Total liabilities	1,315	1,422
Net assets	42,109	40,377
EQUITY		
Accumulated surplus	23,405	20,952
Revaluation reserves	18,704	19,425
Total equity	42,109	40,377

Note – Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the special purpose financial statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these special purpose financial statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these special purpose financial statements have been prepared in accordance with the *Local Government Act 1993 (Act)*, the *Local Government (General) Regulation 2021 (Regulation)* and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, fair value of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 NSW Government Policy statement titled 'Application of National Competition Policy to Local Government'. *The Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, and returns on investments (rate of return and dividends paid).

Declared business activities

In accordance with Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality, Council has declared that the following are to be considered as business activities:

Category 1

(where gross operating turnover is over \$2 million)

Cabonne Council Combined Sewerage Supplies

Sewerage reticulation and treatment operations servicing the towns of Molong, Eugowra, Canowindra, Cudal, Yeoval, Cumnock and Manildra.

These are reported under two special rate funds:

- Cabonne Sewer Fund, servicing the towns of Molong, Canowindra and Eugowra, and
- Small Town Sewer Fund, servicing the towns of Manildra, Cudal, Cumnock and Yeoval

Category 2

(where gross operating turnover is less than \$2 million)

Cabonne Council Combined Water Supplies

Water supply operations servicing the towns of Molong, Yeoval and Cumnock, established as a combined special rate fund.

Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs. However, where Council does not pay some taxes, which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in special purpose financial statements. For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

continued on next page ...

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Note – Significant Accounting Policies (continued)

Notional rate applied (%)

Corporate income tax rate – 25% (21/22 25%)

Land tax – the first \$969,000 of combined land values attracts 0%. For the combined land values in excess of \$969,000 up to \$5,925,000 the rate is \$100 + 1.6%. For the remaining combined land value that exceeds \$5,925,000 a premium marginal rate of 2.0% applies.

Payroll tax – 5.45% on the value of taxable salaries and wages in excess of \$1,200,000.

In accordance with the Department of Planning, Industry & Environment – Water guidelines, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from water supply and sewerage business activities.

The payment of taxation equivalent charges, referred to in the Best Practice Management of Water Supply and Sewer Guidelines as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the Act.

Achievement of substantial compliance to the DPIE – Water guidelines is not a prerequisite for the payment of the tax equivalent charges; however the payment must not exceed \$3 per assessment.

Income tax

An income tax equivalent has been applied on the profits of the business activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level - gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 25% (21/22 25%).

Income tax is only applied where a gain/ (loss) from ordinary activities before capital amounts has been achieved.

Since the taxation equivalent is notional – that is, it is payable to Council as the 'owner' of business operations - it represents an internal payment and has no effect on the operations of the Council. Accordingly, there is no need for disclosure of internal charges in the SPFS.

The rate applied of 25% is not the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

Local government rates and charges

A calculation of the equivalent rates and charges for all Category 1 businesses has been applied to all assets owned, or exclusively used by the business activity.

Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that Council business activities face 'true' commercial borrowing costs in line with private sector competitors. In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

(i) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed. Subsidies occur where Council provides services on a less than cost recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations. The overall effect of subsidies is contained within the Income Statements of business activities.

(ii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Council's business activities on the Income Statement.

continued on next page ...

Page 9 of 12

Note – Significant Accounting Policies (continued)

The rate of return is calculated as follows:

Operating result before capital income + interest expense

Written down value of I,PP&E as at 30 June

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 4.02% at 30/6/23.

(iii) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government water supply and sewerage businesses are permitted to pay an annual dividend from its water supply or sewerage business surplus.

Each dividend must be calculated and approved in accordance with the DPIE – Water guidelines and must not exceed:

- 50% of this surplus in any one year, or
- the number of water supply or sewerage assessments at 30 June 2022 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with the Best Practice Management of Water Supply and Sewer Guidelines a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to the DPIE – Water.

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Cabonne Council | Special Purpose Financial Statements 2023

Cabonne Council

Special Purpose Financial Statements
for the year ended 30 June 2023

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Auditor's Report on Special Purpose Financial Statements

Auditor's Report on Special Purpose Financial Statements: PLUS PDF inserted here

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Cabonne Council

General Purpose Financial Statements

for the year ended 30 June 2023

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the *Local Government Code of Accounting Practice and Financial Reporting*.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 28 November 2023.

Kevin Beatty

Mayor

28 November 2023

Jamie Jones

Deputy Mayor

28 November 2023

Bradley Byrnes

General Manager

28 November 2023

Heather Nicholls

Responsible Accounting Officer

28 November 2023

Cabonne Council

Special Purpose Financial Statements

for the year ended 30 June 2023

Statement by Councillors and Management

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached special purpose financial statements have been prepared in accordance with:

- NSW Government Policy Statement, *Application of National Competition Policy to Local Government*
- Division of Local Government Guidelines, *Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality*
- The Local Government Code of Accounting Practice and Financial Reporting
- Sections 3 and 4 of the NSW Department of Planning and Environment, *Water's Regulatory and assurance framework for local water utilities*.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year,
- accord with Council's accounting and other records; and
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 28 November 2023.

Kevin Beatty

Mayor

28 November 2023

Jamie Jones

Deputy Mayor

28 November 2023

Bradley Byrnes

General Manager

28 November 2023

Heather Nicholls

Responsible Accounting Officer

28 November 2023

**Local Government
Remuneration Tribunal**

Annual Determination

Report and determination under sections
239 and 241 of the Local Government Act
1993

27 April 2023



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Executive Summary

The *Local Government Act 1993* (the LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years.

In accordance with the LG Act the Tribunal undertook a review of the categories and allocation of councils into each category as part of this review.

Accordingly, the revised categories of general purposes councils are determined as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Major	Regional Strategic Area
Metropolitan Large	Regional Centre
Metropolitan Medium	Regional Rural
Metropolitan Small	Rural Large
	Rural

Fees

The Tribunal determined a 3 per cent per annum increase in the minimum and maximum fees applicable to each category.

For the new categories, the Tribunal has determined fees having regard to the relevant factors and relativities of remuneration ranges for existing categories.

Twenty six (26) councils are recategorised into a higher existing category or placed in a new category.

Section 1 – Introduction

1. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a significant review of the categories and the allocation of councils into each of those categories in 2020.
2. Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
3. Section 242A(1) of the LG Act requires the Tribunal to give effect to the same policies on increases in remuneration as those of the Industrial Relations Commission.
4. The Tribunal can also determine that a council can be placed in another existing or new category with a higher range of fees without breaching the Government's Wages Policy as per section 242A (3) of the LG Act.
5. Natural disasters have a significant impact on the way mayors in particular work. There is an increase on time demands from the community, and media during these events as well as an increase in workloads. Whilst it is worth noting these issues, it is not within the Tribunal's authority to determine additional remuneration in recognition of the increasing demands on a mayor's time for these events.
6. The Tribunal's determination takes effect from 1 July each year.

Section 2 – 2022 Determination

7. In 2022, the Tribunal received eight (8) submissions, which included five (5) requests for recategorisation. Three of these requests sought the creation of new categories.
8. The Tribunal found that the current categories and allocation of councils to these categories remained appropriate but noted that some councils may have a case for recategorisation at the next major review of categories in 2023.
9. The Tribunal determined that fees would increase 2 per cent in the minimum and maximum fees applicable to each category from 1 July 2022.

Section 3 – 2023 Review

2023 Process

10. The Tribunal's annual review commenced in October when it wrote to all councils inviting submissions regarding fees, categorisation and any other general matters. The invitation noted that it is expected that submissions are endorsed by the respective council.
11. The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
12. The Tribunal received 18 written submissions, of which 15 were from individual councils, 1 submission from LGNSW, 1 from Australian National University academic, Associate Professor Tanya Jakimow, and 1 from the United Services Union (USU).
13. The Tribunal notes that 12 of the 15 council submissions were endorsed by the representative councils.
14. The Tribunal acknowledges and thanks all parties for their submissions.
15. Noting its comments in its reports of 2021 and 2022, the Tribunal met Central NSW Joint Organisation member representatives in Orange, and Far South West Joint Organisation member representatives in Broken Hill. The Tribunal also gave an overview of its work to a meeting of the Country Mayors' Association in Newcastle. While in Broken Hill the Tribunal met with LGNSW representatives.
16. The Tribunal and Assessors met as required to discuss submissions, review category criteria and allocation of councils

Categories

17. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every three years. The Tribunal last reviewed the categories in 2020.
18. In determining categories, the Tribunal is required to have regard to the following matters that are prescribed in Section 240 of the LG Act:
- *the size of areas;*
 - *the physical terrain of areas;*
 - *the population of areas and the distribution of the population;*
 - *the nature and volume of business dealt with by each council;*
 - *the nature and extent of the development of areas;*
 - *the diversity of communities served;*
 - *the regional, national and international significance of the council;*
 - *such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government; and*
 - *such other matters as may be prescribed by the regulations.*
19. The 2020 Determination established the following categories:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Large	Regional Strategic Area
Metropolitan Medium	Regional Centre


Metropolitan Small Regional Rural


Rural

20. For its 2023 review, the Tribunal undertook an extensive examination of the categories, criteria and allocation of councils into each of the categories.
21. The Tribunal examined statistical and demographical data, with population data sourced from Australian Bureau of Statistics (ABS) 2021 Census (the latest available data).
22. Having regard to section 239 of the LG Act, information examined and provided through submissions, the Tribunal has determined the categories of general purpose councils as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Major	Regional Strategic Area
Metropolitan Large	Regional Centre
Metropolitan Medium	Regional Rural
Metropolitan Small	Rural Large
	Rural

23. In reviewing the current model, the Tribunal sought to improve consistency of criteria.
24. In examining the criteria for each of the categories, the Tribunal is of the view that non-resident population criteria should also be included for consistency in the following categories:

- 
- Major Strategic Area
 - Regional Strategic Area
 - Regional Centre
 - Regional Rural
25. Three (3) councils will be reclassified as a result of meeting criteria thresholds into an existing category.
26. The Tribunal has determined the creation of two (2) new categories, being Metropolitan Major and Rural Large.
27. In determining the 2 new categories the Tribunal gave significant consideration to section 239 of the LG Act, statistical data, the existing categories and relativities between each category.
28. It was determined that the existing Rural category did not differentiate between large and small rural councils, in population, size, and terrain. Evidence demonstrated that a number of Rural councils are large in geographic area, requiring great distances to be covered. The Tribunal also examined a range of data that it believes goes to the delivery of efficient and effective local government.
29. Hence a new category Rural Large is created. The determination is amended to reflect the new category and criteria that includes a population greater than ten thousand, and a councillor to resident ratio of 1 to 1200. The Tribunal notes there are a number of Rural councils on the cusp of this new category.
30. The revised category also shows more clearly the differences for large rural and remote councils. It is becoming apparent these councils require



different considerations regarding the role Mayors and Councillors in servicing the community across such large distances.

31. Evidence reviewed established the need to differentiate between some Large Metropolitan councils. Comparison data reviewed included population, operating revenue, and submission evidence relevant to section 239 of the LG Act. This examination further exposed the gap between Metropolitan Large and Major CBD categories, thus resulting in the Tribunal establishing a new category to bridge the gap.
32. The determination is amended to reflect a new category, Metropolitan Major, with a population criteria threshold of 400,000 (including non-resident).
33. Accordingly, the Tribunal has identified a number of councils that will be recategorised into these new categories.
34. Given the relativities in population threshold criteria, the Tribunal is of the view that the population criteria for Regional Strategic Area be adjusted from 200,00 down to 100,000.
35. As a result, three (3) councils will be reclassified as Regional Strategic.
36. Whilst the Tribunal did explore additional criteria points that may go to efficient and effective local government, within the bounds of statutory provisions no further changes to the criteria could be determined in this review.
37. The category County Councils remain unchanged, retaining the categories of Water and Other.


38. **Appendix 1 Criteria that apply to categories** has been amended to reflect changes outlined above.


Submissions Received – Categorisation

39. Nine (9) submissions received from councils requested recategorisation and five (5) of these requested the creation of new categories.
40. A summary of matters raised in submissions and the Tribunal's consideration of those matters is outlined below

Request for New Categories

41. Requests were received for the creation of new categories namely, Metropolitan Large Growth Area, Metropolitan Major, Metropolitan Medium Growth and Regional Growth.
42. Blacktown City Council again requested the creation of a new category, Metropolitan Large - Growth Area. Council stated its current categorisation in Metropolitan Large “*does not reflect the complexities of servicing their rapid rate of growth and economic influence*”.
43. Blacktown City Council contends that a new category would allow a criteria to be set that reflects:
- Size
 - Rate of growth
 - Economic influence
 - Operational budget

- 
- Complexities of remaining financially sustainable whilst maintaining services and providing new infrastructure
44. Penrith Council reiterated previous submissions, again requesting the creation of a new category, Metropolitan Large Growth Centre. Council argues they are unique compared to other similar sized councils, providing significant regional services to Greater Western Sydney.
45. Penrith Council contends its claim for creation and inclusion in a new category is enhanced through their leading role in the region demonstrating the exponential growth that will occur in the Penrith Local Government area. Council submits they are playing a leading role in several significant city-shaping projects and initiatives such as:
- Western Sydney Airport
 - Western Sydney Priority Growth Area
 - Penrith Health and Education Precinct
 - The Greater Sydney Commission District planning process
 - National Growth Areas Alliance
 - Sydney Science Park
 - Defence Industries Precinct and
 - South Creek Corridor
46. While the Tribunal understands that areas of Western Sydney are developing rapidly, not least with the new airport and associated infrastructure it is not persuaded to create a new category, Metropolitan Large - Growth Area/Centre. These councils are experiencing growth and will in the future have populations of residents and non-residents that meet the thresholds for recategorisation. It is not within the Tribunal's legislative



remit to anticipate growth. However as dealt with earlier in this determination, the Tribunal acknowledges the need for a new Metropolitan category to reflect increasing population and bridge gap between current categories, Metropolitan Large and Major CBD.

47. Canterbury Bankstown Council proposed the creation of a new category, Metropolitan Major, that would sit in between current category of Metropolitan Large and Major CBD.
48. Council based its argument for a new category on the following grounds:
 - Categories need to have consistent criteria
 - A new category of Metropolitan Major would capture increased population and workloads post amalgamation process
 - New criteria should be based on population size and councillor to resident ratio
 - Councils size, with a current population of 372,322 across five wards
 - Population and distribution of population
 - Councils' area and physical terrain
 - Diversity of communities served
 - Nature and volume of business dealt with by Council
49. Council proposed a new criteria could include population threshold and councillor to resident ratio, with thresholds being 350,000 and 1 to 24,000.
50. The Tribunal considered the suggested criteria of a councillor to resident ratio for all categories. Whilst the Tribunal has included this criteria for

Rural Large category, it has not included it for all categories. It may warrant further consideration for other categories in future reviews.


51. The Tribunal is persuaded to include a new category, Metropolitan Major, with a population criteria threshold of 400,000 in the determination.
52. Camden Council's submission requests the creation of a growth category for Metropolitan Medium councils. They argue the proposed new category would allow criteria to be established to better reflect their growth rate, economic influence and complexities involved in servicing growth.
53. Council proposes the new category be called Metropolitan Medium – Growth Area. Council submits that its inclusion into this new category is based on the following:
 - Population growth
 - Development corridors
 - Growing assets and major infrastructure
 - Major services and institutions
54. The Tribunal has already determined a new metropolitan category, taking into account population and relatives in population between existing categories. It is not persuaded to include another new metropolitan category.
55. Maitland City Council requested the creation of a new category, Regional Growth Area to bridge the gap between Regional Centre and Regional Strategic.
56. Council based its argument for a new category on the following grounds:

- Maitland is the fastest growing regional city in NSW
- significant role in accommodation growth
- Council being an emerging health centre, with the \$470 million investment in the new Maitland Hospital
- Significant role in delivery of state goals, including Greater Newcastle Metropolitan Plan 2036 and a state partner in infrastructure delivery including roads and facilities

57. Council also contends the current categorisation model for non-metropolitan is inadequate. It argues that the application of the population criteria is flawed as increments initially rise by 20,000 before leaping up by 160,000.
58. The current population criteria thresholds for non-metropolitan councils are outlined in the table below:


Category	Population Criteria
Rural	<20,000
Regional Rural	>20,000
Regional Centre	>40,000
Regional Strategic Area	>200,000
Major Strategic Area	>300,000


59. The Tribunal has considered the issues raised in Council's submission but is not persuaded for reasons noted earlier for anticipation of growth versus actual population, to create a new category, Regional Growth Area.


- 
60. The Tribunal acknowledges the point made in Council's submission regarding incremental increases for non-metropolitan categories population criteria.
61. As outlined earlier the Tribunal has determined to change the population criteria for Regional Strategic from 200,000 to 100,000. This will result in Maitland Council being reclassified.

Requests for Recategorisation

62. The Tribunal received four (4) requests for recategorisation. Liverpool, Byron, Tweed and Burwood Councils put forward individual cases for recategorisation for the Tribunal's consideration.
63. A summary of council's requests and the Tribunal's findings are outlined in the paragraphs below.
64. Liverpool Council requested to be reclassified from their current classification of Metro Large to Major CBD category. Liverpool Council's case to be included in Major CBD category is based on the following grounds:
- Population forecast to grow by 59.23% in the next 20 years from 242,817 to 386,646
 - A GDP estimated at \$13.03 billion, with 91,000 jobs in the LGA
 - Significant development in the LGA that includes new council offices and chambers, new city library, childcare facility, and the \$106 million Liverpool Quarter development consisting of retail, commercial, food and beverage spaces

- 
- Liverpool being an integral part of Western Sydney Deal to deliver transformative change
 - Liverpool being home to several significant infrastructure projects, including Western Sydney Airport, Western Sydney Infrastructure plan, Holsworthy Barracks and Liverpool Hospital upgrades
 - Diversity of population
65. The Tribunal notes that the current criteria for Major CBD remains unchanged. It includes being a major provider of business and government services, and secondary CBD to metropolitan Sydney.
66. Having regard to section 239 of the LG Act, the criteria, the submission put forward, and for reasons outlined earlier in regard to anticipated growth versus actual growth, the Tribunal is not persuaded to include Liverpool Council in Major CBD category.
67. Byron Shire Council requested to be reclassified from their current category of Regional Rural into Regional Centre.
68. Council noted, based on ABS 2021 census data, with a population of 36,077, it is on the cusp of reaching the population threshold of 40,000 residents.
69. Council believes they meet several other additional criteria that supports their case for reclassification. Council's request is based on the following grounds:
- Non-resident population of 4,817 travel from surrounding locations to work in the LGA

- 
- A population growth increase of 7.2% over the last 5 years, which is above the state increase of 5.3%
 - Proximity to Gold Coast and Ballina/Byron airports
 - Byron being home to internationally renowned Hinterland region
 - Byron being home to a large number of festivals and events
70. As outlined earlier in this determination, the criteria for Regional Centre has been amended to include non-resident population as a criteria point.
71. This result is Byron Shire Council will be reclassified to Regional Centre.
72. Tweed Shire Council once again requested reclassification from Regional Centre to Regional Strategic Area on the following grounds:
- Proximity to Sydney via Gold Coast airport
 - Proximity to Brisbane and Gold Coast
 - Tweed being a major city centre and population centre for Northern Rivers Joint Organisation
 - Tweed being the largest employer and strongest growth area in the Northern Rivers
 - The construction of new state of the art Tweed Valley Hospital due to open in late 2023
73. Tweed Shire Council will be reclassified as a result of changes to Regional Strategic Area criteria outlined earlier in this determination.
74. Burwood Council requested to be reclassified from their current classification of Metropolitan Small to Metropolitan Medium. Council acknowledged that they do not currently meet the population criteria to be




placed into the requested category. The criteria as outlined in the 2022 Determination, Appendix 1 of the criteria that apply to categories states

“Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.”

75. If Burwood Council’s non-resident working population was included, the total population would be 53,435 well short of exceeding the population threshold for Metropolitan Medium.
76. Further examination demonstrates that Burwood council does not meet the broader criteria for Metropolitan Medium. Accordingly, Burwood Council will remain in current classification of Metropolitan Small.
77. The matters raised generally in submissions of Berrigan, Cowra, Inner West, Kur-ring-gai, Singleton and Temora Councils are outside of the scope of the Tribunal statutory functions, but in the view of the Tribunal are worthy of further consideration. These matters relate to the current remuneration principles and structures that apply to mayors and councillors in NSW and the potential impacts of these constraints. These are discussed further below.

Section 4 – 2023 Fees

78. In determining the maximum and minimum fees payable in each of the categories, the Tribunal is required by section 242A of the LG Act, to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996* (IR Act), when making or varying awards or orders relating to the conditions of employment of public sector employees.
79. Pursuant to section 146C (1) (a) of the IR Act, the current government policy on wages is expressed in the Industrial Relations (Public Sector Conditions of Employment) Regulation 2014 (IR Regulation). The IR Regulation provides that public sector wages cannot increase by more than 3 per cent per annum and the tribunal therefore has the discretion to determine an increase of up to 3 per cent per annum.
80. Four (4) submissions received addressed the issue of the fees quantum increase. These submissions sought an increase of 2.5% or greater.
81. The LGNSW submission requested that the Tribunal increase fees by the maximum 3 per cent, but further argued that the maximum increase is *“inadequate and does not address the historic undervaluation of work performed by elected representatives and the substantial responsibility associated with local government.”*
82. LGNSW used economic and wage data to support their argument, that included:
- Consumer Price Index (CPI)
 - National and State Wage cases
 - Market comparability

- 
83. LGNSW in their meeting with The Tribunal and Assessors, further emphasised that remuneration for Councillors and Mayors has been reduced in real terms due to impacts of inflation and capping of remuneration increases.
84. The Tribunal received a late submission from the USU, advocating for the maximum increase to be applied. The USU argued that all work carried out in local government needed to be fairly remunerated and reflect the rise in cost of living.
85. Whilst only five of the eighteen submissions received addressed the issue of quantum increase of fees, more than half of the submissions provided commentary on a range of remuneration issues.
86. Submissions suggested that the current remuneration structure is inadequate and requires further review. It has been suggested that the current remuneration structure does not adequately reflect:
- Role, responsibilities, and commitment required to perform functions successfully
 - Workloads
 - Complexity of role
 - Commitment and skills required
 - Fairness
87. Furthermore, it has been suggested that the low level of remuneration is a barrier to encouraging participation and diversity of candidates that reflects communities.

88. Associate Professor Jakimow of the Australian National University provided a detailed submission outlining the negative impacts of inadequate remuneration. The substance of the submission is that current remuneration levels do not adequately reflect the hours and complexity of work. Furthermore, low remuneration is a barrier to participation and diversity.

89. Associate Professor Jakimow argues that:

“inadequate pay has significant negative consequences: low quality local democracy, an unacceptable burden on councillors and their families, and poor councillor diversity.”

90. A number of submissions provided comparison data to demonstrate that the current remuneration principles and structure are not reflective of time, skills and competencies required to effectively perform the roles of councillor and mayor.

91. Comparisons were made to State and Federal parliamentary members, councillors and mayors in the Queensland and Victorian local government jurisdictions, average remuneration of a chairperson of a board, not for profit organisations and national minimum wage. The basis of the argument is that NSW mayor and councillors are paid below these organisations.

92. One submission noted that legislative change would be required to change remuneration model.


93. The Tribunal acknowledges issues raised in submissions regarding remuneration principles, structure and potential impacts. Many of these issues are worth serious consideration, they are however not currently

within the Tribunal's remit. The Tribunal concludes these matters should be given further investigation and consideration.

94. The Tribunal has considered key economic indicators, including the Consumer Price Index and Wage Price Index, and has determined that the full 3 per cent increase will apply to the minimum and maximum fees applicable to existing categories.
95. As an initial determination, the ranges for new categories are not subject to the wages policy. Future increases in those categories, as is the case for existing categories, will be subject to wages policy in accordance with section 242A(4) of the LG Act.
96. The minimum and maximum fees for the new categories have been determined having regard to the relativities of existing categories


Time for Fresh Thinking

97. Submissions made to the 2023 review and the Tribunal's own conclusions from evidence it has examined, suggest that there are significant issues underlying the concerns raised about mayor and councillor remuneration. It is apparent to the Tribunal that those issues which include a lack of diversity in representation, changing nature of work required to be undertaken and changing community expectations cannot be easily resolved under the existing framework. In the Tribunal's view, there would be merit in a comprehensive review of the framework for mayor and councillor remuneration.
98. The criteria under which the Tribunal makes these determinations has



been in existence since 1994 and at that time NSW had 177 Councils. Much has changed over the past 30 years, but the criteria has not.

99. As noted earlier in this determination the Tribunal and Assessors met with two Joint Organisation member representatives. While much of what was discussed has been dealt with in this determination it is worthy for the record to restate the view of LGNSW of the *“need for major reform”*.
100. Key themes and issues raised during discussions by mayors, councillors and general managers with the Tribunal and Assessors include:
- Changes to ways of working including expectations of increased use of social media and online platforms (“always on” expectations from constituents)
 - Impacts of future development
 - Impact of changes to legislation and regulation on workload
 - Serving constituents in regional centres, country areas regional areas, rural and remote areas
 - Remuneration principles
 - Natural Disasters including floods, fires, mice, locusts and tragedies generally
 - Confusion in roles and responsibilities – need for compulsory and consistent training of candidates prior to election and induction of those elected

- 
- Popularly elected mayors and two-year mayoral terms and the role of the Deputy Mayor when a mayor is absent, as distinct from temporarily unavailable
 - Questioning whether the guidelines by the Office of Local Government for the payment of expenses and the provision of facilities for mayors and councillors that were issued in 2009 are still fit for purpose. There appears to be significant variation in the interpretation of the guidelines and subsequent council policies
 - The optional payment of superannuation being used for political purposes
 - Paid parental leave for councillors
 - Is remuneration holding back quality candidates or are behavioural issues – both in and out of meeting environment
 - Parity in the payment differential in existing categories between councillors and mayors
 - A possible alignment in categories of councillor to resident and ratepayer ratios and rateable property ratios
 - Clarity in the payment of fees for chairpersons and voting members of Joint Organisations for additional workloads

101. Diversity was a strong theme heard by the Tribunal, both diversity of communities served and diversity of representation. We heard that

younger people, women, Aboriginal and Torres Strait Islander people and members of culturally and linguistically diverse communities among others, are underrepresented in many councils.

102. The Tribunal acknowledges that it is not within its authority to address many of the issues that were raised in submissions.

103. The Tribunal is not suggesting a fundamental review of the role of councillors and notes that people enter local government representation from a sense of civic service rather than for remuneration.

Conclusion

104. The Tribunal is of the view that a broader consideration is required of the matters raised in this determination. If the Minister decided to refer these matters under section 238 (2) of the LG Act the Tribunal would be willing to assist noting that it would require considerable consultation with the sector and access to suitable resources from Government.

105. The Tribunal's determinations have been made with the assistance of the Assessors Ms Kylie Yates, Gail Connolly PSM (in her role as Acting Deputy Secretary) and Mr Brett Whitworth.

106. It is the requirement of the Tribunal that in the future all submissions have council endorsement.

107. Determination 1 outlines the allocation of councils into each of the categories as per section 239 of the LG Act.

108. Determination 2 outlines the maximum and minimum fees paid to

councillors and mayors and members and chairpersons of county councils
as per section 241 of the LG Act.

109. The Tribunal acknowledges and thanks the secretariat for their excellent
research and support in completing the 2023 determination.



Viv May PSM

Local Government Remuneration Tribunal

Dated 27 April 2023

Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2023

General Purpose Councils – Metropolitan

Principal CBD (1)

- Sydney

Major CBD (1)

- Parramatta

Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland
- The Hills

Metropolitan Medium (8)

- Campbelltown
- Camden
- Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

Metropolitan Small (8)

- Burwood
- Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra

General Purpose Councils - Non-Metropolitan

Major Regional City (2)

- Newcastle
- Wollongong

Major Strategic Area (1)

- Central Coast

Regional Centre (23)

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella
- Hawkesbury

Regional Strategic Area(4)

- Lake Macquarie
- Maitland
- Shoalhaven
- Tweed

- Lismore
- Mid-Coast
- Orange
- Port Macquarie-Hastings
- Port Stephens
- Queanbeyan-Palerang
- Shellharbour
- Tamworth
- Wagga Wagga
- Wingecarribee
- Wollondilly

Regional Rural (12)

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Kempsey
- Kiama
- Lithgow
- Mid-Western
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro

Rural Large (18)

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Hilltops
- Inverell
- Leeton
- Moree Plains
- Murray River
- Muswellbrook
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass

Rural (38)

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River
- Forbes
- Gilgandra

- 
- Glen Innes Severn
 - Gwydir
 - Hay
 - Junee
 - Kyogle
 - Lachlan
 - Liverpool Plains
 - Lockhart
 - Murrumbidgee
 - Narrandera
 - Narromine
 - Oberon
 - Temora
 - Tenterfield
 - Upper Lachlan
 - Uralla
 - Walcha
 - Walgett
 - Warren
 - Warrumbungle
 - Weddin
 - Wentworth

County Councils

Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2023

The annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2023 as per section 241 of the *Local Government Act 1993* are determined as follows:

Table 4: Fees for General Purpose and County Councils

General Purpose Councils – Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2023

Category	Minimum	Maximum
Principal CBD	29,610	43,440
Major CBD	19,760	36,590
Metropolitan Major	19,760	34,590
Metropolitan Large	19,760	32,590
Metropolitan Medium	14,810	27,650
Metropolitan Small	9,850	21,730

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2023

Category	Minimum	Maximum
Principal CBD	181,210	238,450
Major CBD	41,960	118,210
Metropolitan Major	41,960	106,960
Metropolitan Large	41,960	94,950
Metropolitan Medium	31,470	73,440
Metropolitan Small	20,980	47,390

General Purpose Councils - Non-Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2023

Category	Minimum	Maximum
Major Regional City	19,760	34,330
Major Strategic Area	19,760	34,330
Regional Strategic Area	19,760	32,590
Regional Centre	14,810	26,070
Regional Rural	9,850	21,730
Rural Large	9,850	17,680
Rural	9,850	13,030

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2023

Category	Minimum	Maximum
Major Regional City	41,960	106,960
Major Strategic Area	41,960	106,960
Regional Strategic Area	41,960	94,950
Regional Centre	30,820	64,390
Regional Rural	20,980	47,420
Rural Large	15,735	37,925
Rural	10,490	28,430

County Councils

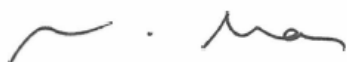
Councillor/Member Annual Fee (\$) effective 1 July 2023

Category	Minimum	Maximum
Water	1,960	10,870
Other	1,960	6,490

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2023

Category	Minimum	Maximum
Water	4,200	17,850
Other	4,200	11,860

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2))



Viv May PSM

Local Government Remuneration Tribunal

Dated 27 April 2023

Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

Metropolitan Major

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development

- 
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
 - have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
 - have significant natural and man-made assets to support diverse economic activity, trade and future investment
 - typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW

- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.


Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

Regional Rural

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.



Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

Rural Large

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.



Rural

Councils categorised as Rural will typically have a residential population less than 10,000.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.

CABONNE COUNCIL ANNUAL REPORT 2022/23



ACKNOWLEDGMENT OF COUNTRY

In the spirit of reconciliation, Council acknowledges the Traditional Custodians of the country throughout Australia and their connections to land, sea, and community.

Cabonne Council acknowledges and pays respect to the Wiradjuri people, the traditional custodians of the land referred to as Cabonne.

We recognise Aboriginal spiritual, social and cultural connections to these lands and waters, and state our commitment to ensuring that Aboriginal rights, as enshrined in legislation, are upheld, and not eroded.

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READING THIS ANNUAL REPORT

The Annual Report is one of the key points of accountability between a Council and its community. The report focuses on Council's implementation of the Delivery Program and Operational Plan, and the effectiveness of the principal activities undertaken in achieving the objectives within the Community Strategic Plan at which those activities are directed.

In accordance with the Local Government Act 1993, Council must publish an Annual Report to provide an update to its community and stakeholders about Council finances, performance and how Council have delivered against our strategic management plans. The report must be presented in accordance with the Local Government Regulation and Integrated Planning and Reporting Guidelines.

The 2022/23 Annual Report is a chance to share the opportunities and challenges faced during the financial year, and some of the noteworthy achievements during 2022/23, in an effort to serve ratepayers, residents, businesses and visitors.

MAYOR'S WELCOME



Kevin Beatty, Mayor

I am very proud to present Cabonne Council's 2022/23 Annual Report.

The 2022/23 year was one of many challenges. The flood events of 13 and 14 November have left a lasting legacy on our Shire, our communities, and our environment.

The sheer scope of the floods means we are yet to fully realise the long-term impacts on the environment, the economy and the health and wellbeing of the community.

However, from July to November 2022, Cabonne recorded more than 20 separate flood incidents (both minor and major) impacting roads, sporting fields, community amenities, businesses, and homes.

As a result, most of the 2022/23 year has been focussed on recovery, which is reflected throughout this report.

Thankfully, the next 12 months looks positive for Cabonne with some great community projects, road repairs and upgrades, and continuing flood recovery being delivered.

INTRODUCTION FROM THE GENERAL MANAGER

Whilst the work of a Council is never complete, reflecting on the achievements and milestones made by Council throughout the 2022/23 financial year is essential for understanding where we have come from, and where we are going.

Council has always prided itself on how we work with our local communities. At no time have we seen this more clearly than during the 2022/23 year.

Council staff were required to be deployed to support community recovery efforts, rebuild roads, and ensure essential services continued to be provided.

It was inevitable that this impacted the delivery of projects across the LGA. I thank the community for their patience as we worked through this recovery process.

Whilst, the past 12 months have been tough, focussing mainly on recovery efforts, I am grateful for what we have achieved. Council staff are working towards a prosperous 2023/24, where our communities will thrive once again.



Brad Byrnes, General Manager

COUNCIL'S VISION & MISSION

The Cabonne Local Government Area is thriving, caring, and vibrant.

Our Cabonne community recognise and acknowledge our rich culture, heritage, and history.

We strive to protect and value our environment, and the rural aspects of the region.

We recognise that we need to ensure all members of our community have access to the services and support required to be successful.

Despite being made up of a number of towns, villages and localities, we recognise that we need to work together to achieve great things for our wider Cabonne community.

Where one community succeeds - we all succeed.

We are Cabonne.

COUNCIL'S VALUES

In all we do, we will:

- Respect each other, our community, and the environment we live in.
- Balance today's decisions with the long-term future in mind.
- Be friendly and approachable, and work together.
- Strive to do our very best and take personal responsibility for our actions.



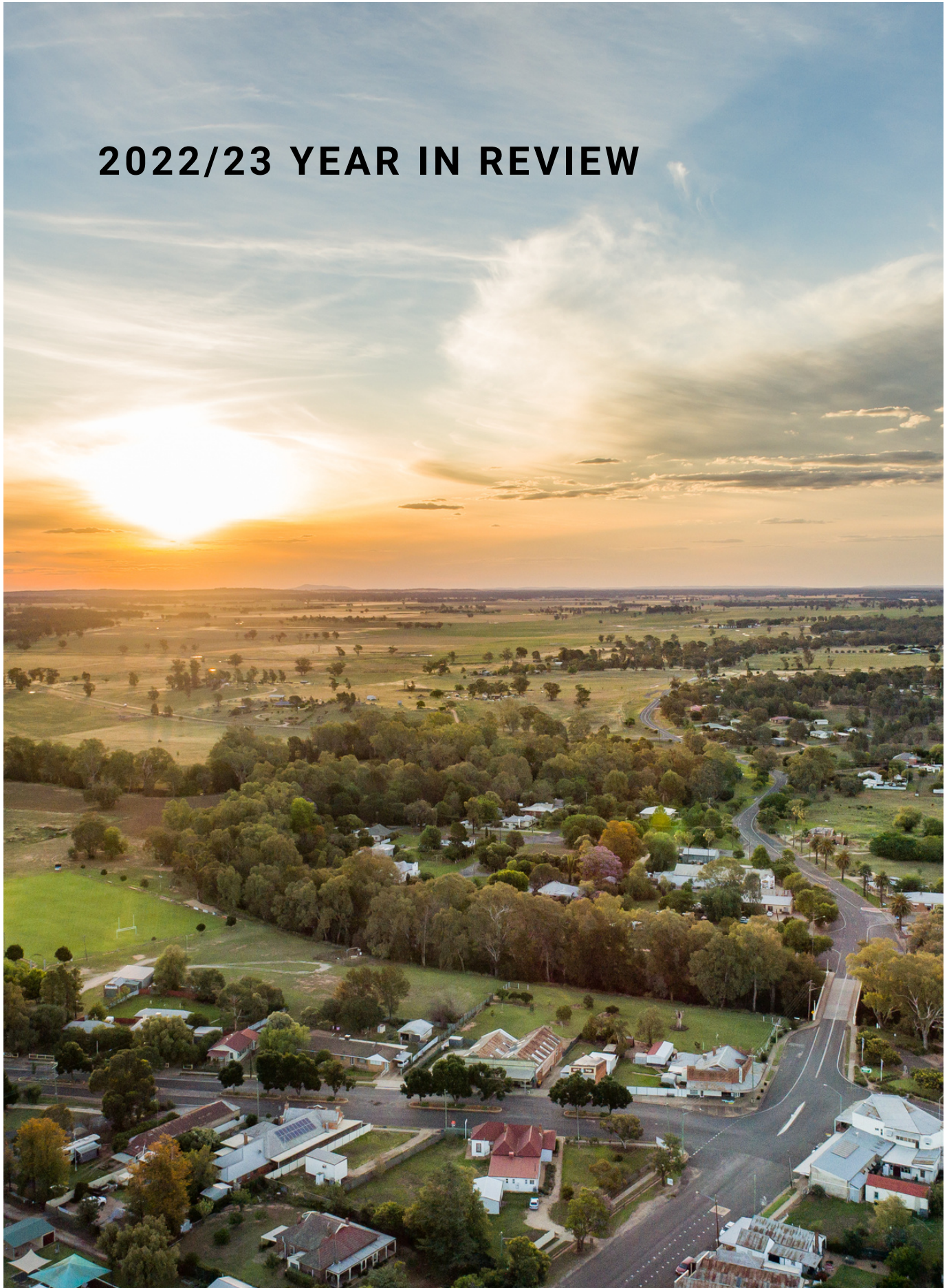
Cabonne is a rich rural shire in Central West NSW, made up of 11 towns, villages, and localities including: Borenore, Canowindra, Cargo, Cudal, Cumnock, Eugowra, Manildra, Molong, Mullion Creek, Nashdale, and Yeoval.

Cabonne extends from Eugowra in the west, the site of Australia's biggest & most famous gold robbery at Escort Rock by Frank Gardiner, through to Ophir in the east, where Australia's first gold rush was. In the south is Canowindra, the ballooning capital of Australia, a town full of historic pubs, antiques and wine, and to the north is the village of Yeoval, the childhood home of Banjo Paterson, one of Australia's most famous poets.

Australia's Food Basket produces a spectacular variety of foods including; dairy products, beef, lamb, venison, apples, berries, canola oil, wine, flour, eggs, honey and gourmet food products.

The Cabonne Local Government Area (LGA) occupies 6,023 square kilometres with our pristine environment home to some of the most beautiful and bountiful country in New South Wales, including the magnificent Mount Canobolas, Borenore Caves and three National Parks. Mount Canobolas is the highest point in the Shire at 1395m above sea level.

2022/23 YEAR IN REVIEW



2022/23 ANNUAL REPORT 7

CABONNE AT A GLANCE

Population
13,825

Top Industries of Employment

- 1** Agriculture, Forestry, and Fishing
- 2** Health Care and Social Assistance
- 3** Education and Training
- 4** Construction
- 5** Retail Trade



1,963
businesses



6,023km
total land area



10 medical services

11,492
jobs

44

medium age

19 schools

5,899
dwellings

8 public halls

\$350,000
median house price

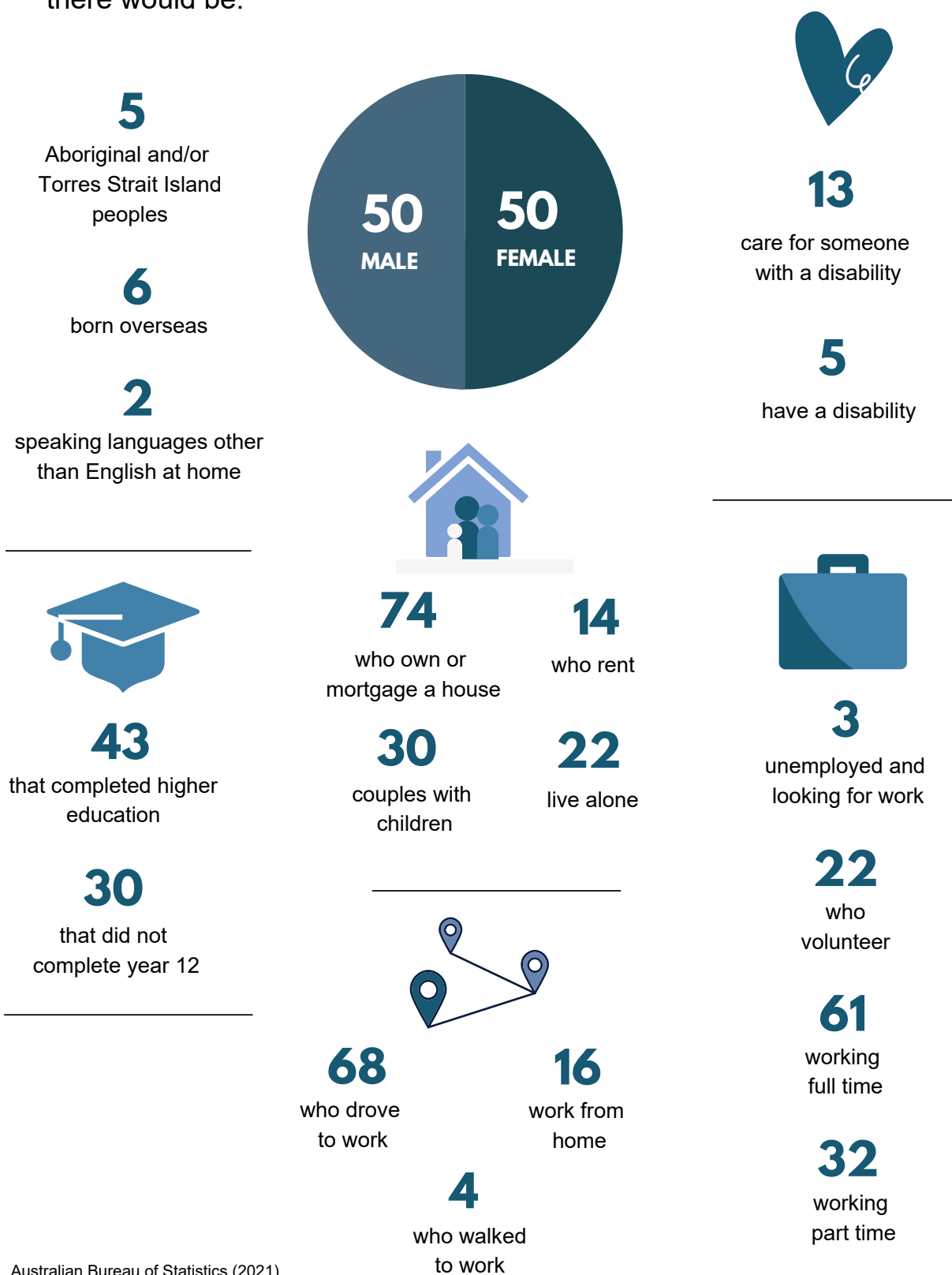
29

hectares of open public space

7 pools

3 libraries

If Cabonne consisted of **100 people**,
there would be:



Australian Bureau of Statistics (2021)

HOW WE PLAN & REPORT



HOW WE PLAN & REPORT

Cabonne 2022 - 2032 - Community Strategic Plan

Cabonne Strategic Plan 2022 - 2032 is the long-term plan that represents the vision, aspirations and priorities of the Cabonne community for their preferred future.

The Plan steers council's planning and helps us achieve the long-term outcomes our residents want for our local area. In areas and topics where we don't have control over outcomes, we work with other levels of government and key stakeholders to influence policy, planning, infrastructure, and service delivery. The plan also forms the basis for our Delivery Program and Operational Plan.

Community consultation for the new Community Strategic Plan 2022-2032 began in October 2021, with follow up consultation in February-March 2022.

There was input from more than 600 people and nearly 500 individual ideas. Consultation included:

- 11 on-line workshops
- 11 face-to-face workshops/BBQs
- 50 hours of direct community engagement.
- 1 on 1 discussions with key stakeholders
- 135 contributions through question of the week.

Our Annual Report 2022/23

This annual report summarises the performance of Cabonne Council for 2022/23 against the directions in Cabonne 2025 and the services and projects in the Operational Plan 2022/23.

It identifies our major projects and activities in the past year.

Our Delivery Program 2022 - 2026 and Operational Plan 2022-2023

The Delivery Program 2022 - 2026 is one layer of the Integrated Planning and Reporting framework that all NSW councils must develop to meet the requirements of the Local Government Act 1993. It outlines the work council can do to achieve Future Directions outlined by the community in the Community Strategic Plan.

The focus in the Delivery Program is to deliver against the five Future Directions outlined in the Community Strategic Plan:

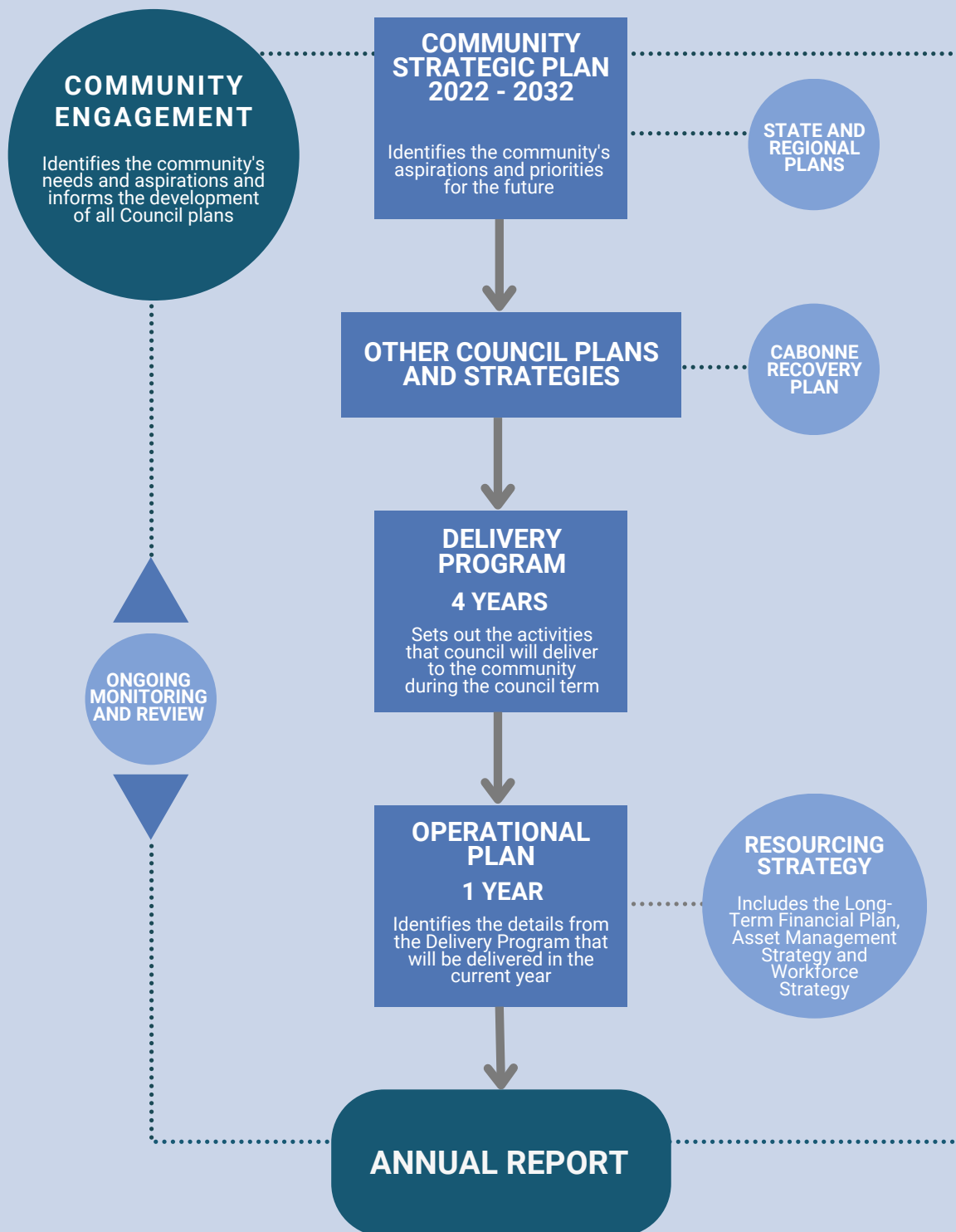
- Connect Cabonne to each other & the world
- Build business & generate employment
- Provide & develop community facilities
- Grow Cabonne's culture & community
- Manage our natural resources

The annual Operational Plan 2022/23 supports the Delivery Program 2022 - 2026. It details the activities we undertook from 1 July 2022 to 30 June 2023. It is reported on every six months and reviewed each year. These performance reports are published in reports to council and are on council's website to inform the community of our progress.

Following the November 2022 flood event, Council worked with the community to develop a Recovery Plan. The Cabonne Recovery Plan "Building Back a Better Cabonne" has been incorporated into the 2022-2026 Delivery Program and 2022-2023 Operational Plan.

INTEGRATED PLANNING & REPORTING FRAMEWORK

Cabonne Council's Integrated Planning & Reporting Framework assists with strategic decision making and aligns with our aspirations for Cabonne. The framework that this Annual Report is based on is outlined below.

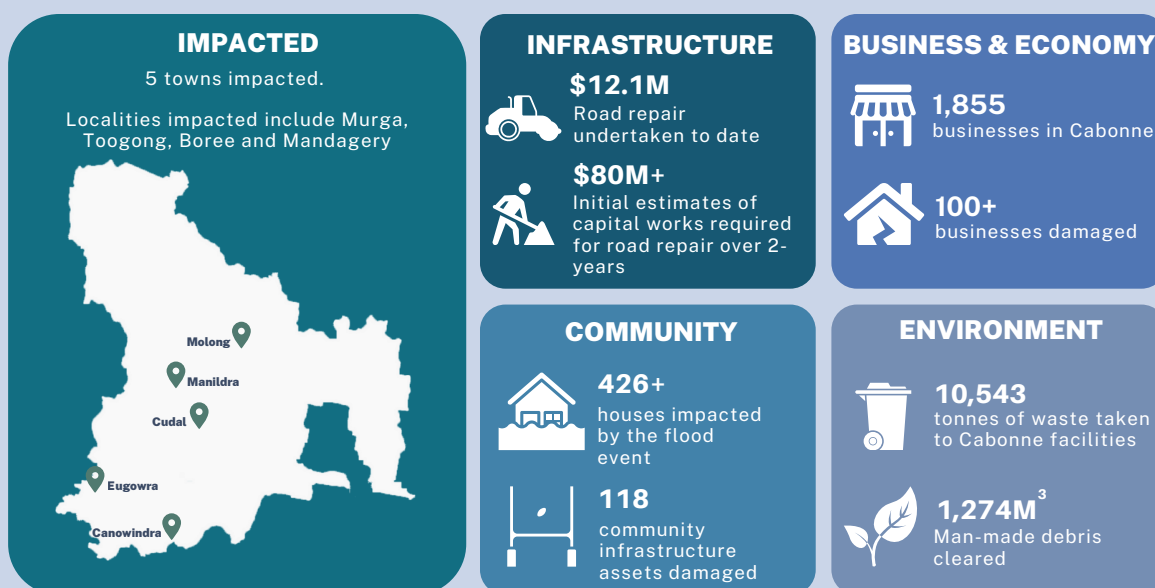


CABONNE RECOVERY PLAN - BUILDING BACK A BETTER CABONNE

The events of 13 and 14 November 2022, have left a lasting legacy on our Shire, our communities, and our environment.

The catastrophic event saw homes, businesses, livestock, rural properties, crops, machinery, and infrastructure damaged, destroyed or lost across Cabonne. Most devastatingly, the flood event also resulted in the loss of two Cabonne residents.

The sheer scope of the floods means we are yet to fully realise the long-term impacts on the environment, the economy and the health and wellbeing of the community. The wellbeing and mental health challenges that will impact our community in coming months and years will be difficult to quantify and even harder to manage.



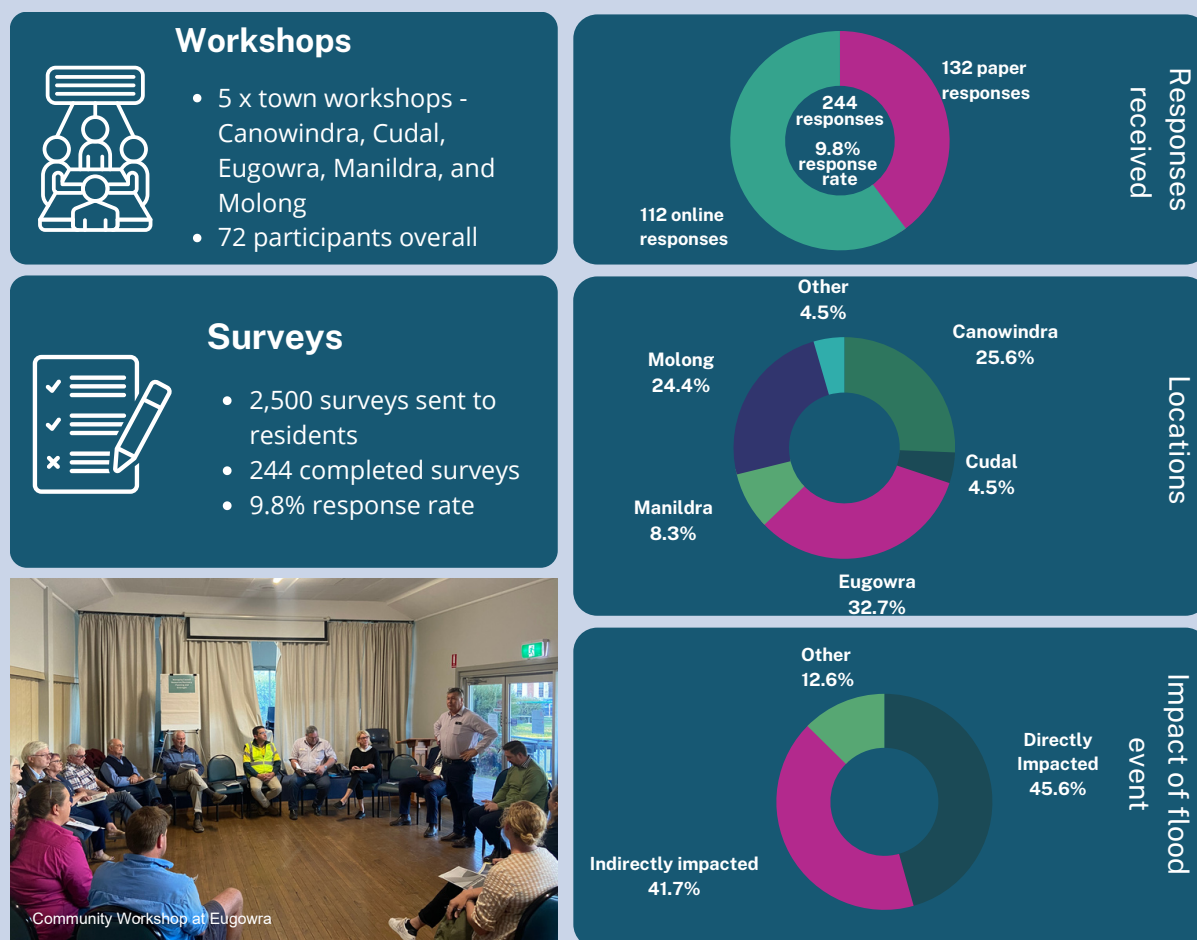
Following the November 2022 flood event, Council worked with the community to develop a Recovery Plan.

The Plan outlines the measures that both Council and the community are taking in response to the flood event and breaks down estimated costs to repair critical infrastructure throughout the Cabonne Shire. The plan also breaks down estimated costs for repairs to local homeowners, businesses, the natural environment, and the wellbeing of local communities.



The Cabonne Recovery Plan is also helping drive our direction to restore the Cabonne Local Government Area in partnership with Council, the community, disaster support agencies, and state and federal government.

Council undertook a number of different engagement processes in the development of the Plan, including conversations, workshops and a community survey, sent throughout April and May 2023.

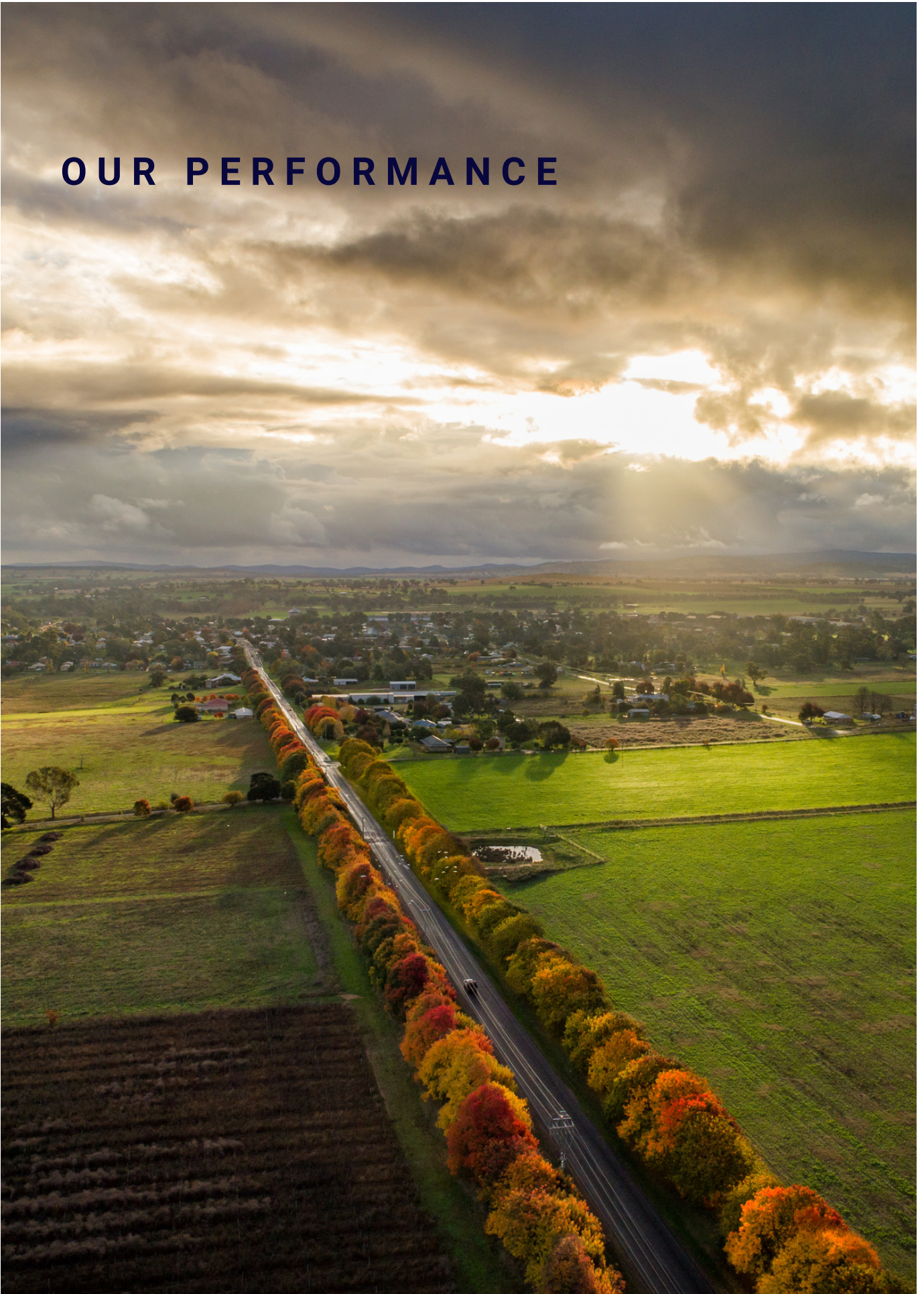


The Cabonne Recovery Plan “Building Back a Better Cabonne” has been incorporated into the 2022-2026 Delivery Program and 2022-2023 Operational Plan.

Whilst the Delivery Program and Operational Plan reference the Cabonne Recovery Plan, the Cabonne Recovery Plan will outline the measures Council and the community are taking in response to the flood event and breaks down the estimated costs to repair critical infrastructure throughout Cabonne, as well as the costs to local homes, businesses, the natural environment, and the wellbeing of its communities.

Council will monitor and report on outcomes from the Plan, including 6-month progress reports as part of Council's Operational Plan, which will outline progress against the activities of the plan. Indicators will also be developed to measure progress in the recovery.

OUR PERFORMANCE



KEY FINANCIAL RESULTS- DRAFT

Total Operating Income	\$71.39 M
------------------------	------------------

Total Operating Spend	\$68.55 M
-----------------------	------------------

Operating Result	\$2.84 M
------------------	-----------------

TOTAL INCOME	2022/23 \$'000
Rates and annual charges	15,584
User charges and fees	9,363
Other revenues	1,705
Operating grants and contributions	32,869
Capital grants and contributions	10,063
Interest and investment revenue	1,203
Other income	602
TOTAL	71,389

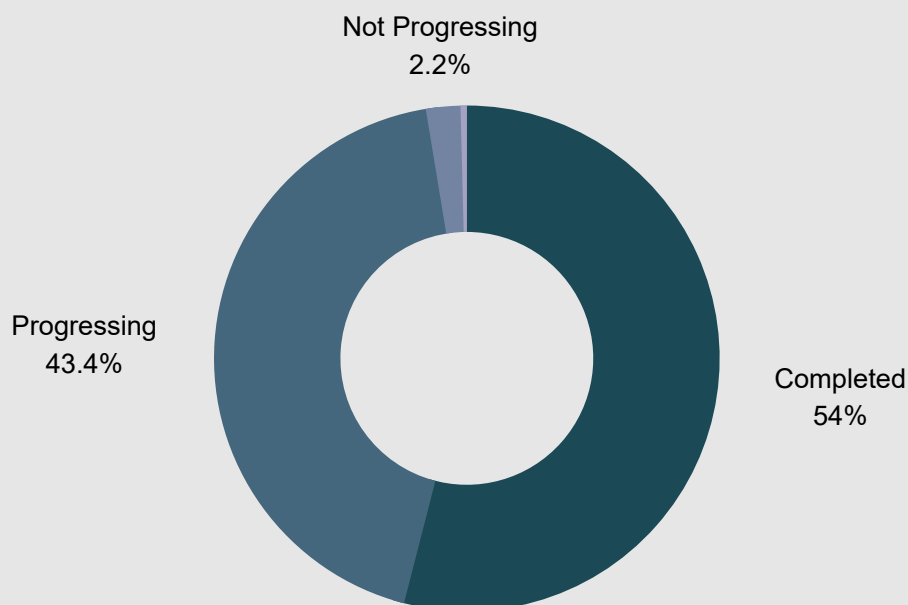
TOTAL EXPENSES	2022/23 \$'000
Employee costs	14,776
Materials and services	32,690
Borrowing costs	181
Depreciation and amortisation	14,584
Other expenses	579
Net loss from disposal of assets	5,744
TOTAL	68,554

OUR PROGRESS

The Operational Plan 2022/23 details the activities we need to undertake and how we will resource these. It detailed 235 deliverables.

We completed 127 of these planned activities.

PROGRESS OF DELIVERABLES AS AT 30 JUNE 2023



STATUS	NUMBER OF DELIVERABLES	PERCENT
COMPLETE	127	54
PROGRESSING	102	43.4
NOT PROGRESSING	5	2.2
NOT DUE TO START	1	0.4

The rest of this section summarises our achievements for 2022/23. Further details on projects and performance measures are in the six-monthly Operational Plan progress reports.

A SNAPSHOT OF 2022/23



STRATEGIC DIRECTION 1 Leadership

- Career visits to Molong, Canowindra and Yeoval High Schools to discuss career opportunities at Cabonne Council, including apprentice and trainee positions available.
- Wellness Programs for staff were conducted last year which included: health checks, mental health boost, resilience, sleep management and fatigue, and EAP services.
- Australia Day celebrations were held across Cabonne's towns and villages with Australia Day Ambassador Cheryl Koenig.



STRATEGIC DIRECTION 2 Infrastructure

- \$12 million for the Mandagery Creek Bridge replacement in Manildra.
- Major road projects completed include Borenore Road, Burrendong Way, Cadia Road Rehabilitation, stages 1 and 2 and Kangaroo Road.
- \$490,000 for the Eugowra Medical Centre. Redevelopment of existing medical centre building, to create two residential units, as well as a renewed and modern medical centre.



STRATEGIC DIRECTION 3 Community

- Worked with the Central West Libraries to ensure library services are available with quality collections that attract and maintain active membership and visitation. Canowindra currently has 925 members, Manildra has 171 members and Molong has 967 members.
- Cabonne Acquisitive Art Prize competition and exhibition. There were over 70 artworks entered and was the first year that the prize had been opened up to artists outside the Cabonne area and participation was welcomed from everyone in the Arts Out West region.



STRATEGIC DIRECTION 4 Economy

- \$239,651 from the NSW Government's \$25 million Reconnecting Regional NSW – Community Events Program which supported 22 events across Cabonne's towns and villages.
- \$68,420 delivered to community groups as part of Council's Community Assistance Program.



STRATEGIC DIRECTION 5 Environment

- With \$1.5m in funding secured through the NSW State Government's Resources for Regions program to purchase and install a 2 Mega Watt/Hour (MWh) Battery Energy Storage System, to allow Council to capture and offload energy into the market at a time to both maximise the return on investment and to offset the carbon emissions of Council electricity consumption.



AUDIT, RISK AND IMPROVEMENT COMMITTEE (ARIC)

Cabonne's ARIC was refreshed in the first half of 2022 and the new ARIC had its first meeting in July 2022. An ambitious program of work was in the pipeline when the Council area was hit with devastating floods.

The objective of the ARIC is to provide independent oversight and assistance to Council on risk management, internal controls, governance and external accountability.

The ARIC keeps the following under review: financial management, governance, enterprise risk management, the performance management framework, Council's control framework, integrated planning and reporting, and legislative and regulatory compliance.



LOCAL SCHOOLS AND COUNCIL

The People and Culture team undertake annual career visits to the local highschools.

The career visits to Molong, Canowindra and Yeoval High Schools to discuss career opportunities at Cabonne Council, including apprentice and trainee positions available. The discussions also include information about how to apply for a job and skills needed for interviews. Students were also invited this year to come along to one of the Ordinary Council



Meetings as part of Youth Week 2023 activities, to discuss issues significant to them. Students from Molong Central School, Yeoval Central School and Canowindra High School attended the June 2023 Meeting.

STAFF WELLNESS PROGRAM

Last year was a challenging year for most, and the People and Culture team rolled out a number of wellness workshops for Council staff to be involved in:

- Health Checks
- Mental Health Boost
- Resilience
- Mental Health First Aider
- Accidental Counsellor
- Sleep Management and Fatigue
- EAP services provided on site

CEREMONIES

Council facilitated a range of Australia Day celebrations across the region. We welcomed Australia Day Ambassador Cheryl Koenig, a Sydney-based writer and motivational speaker to Cabonne. 30 awards were presented at towns and villages across Cabonne. Our Cabonne Youth Ambassador was awarded to Tengis Meiklejohn from Canowindra.

COFFEE WITH A COUNCILLOR

The "Coffee With a Councillor" sessions commenced during Local Government Week, which was held in August 2022. These sessions provide an opportunity for residents to chat to Councillors about projects or issues in an informal setting. These sessions were held in coffee shops across the region.



FUNDING AND INVESTMENTS

Cabonne Mayor Kevin Beatty joined the NSW Minister for Regional Transport and Roads, the Hon. Sam Faraway MLC to turn the sod on the new \$12 million Mandagery Creek Bridge in Manildra.

The existing 92-year-old bridge has served our community well but it's time for an upgrade.

The new bridge will be stronger, safer, and provide pedestrian access.

The project is expected to be complete mid 2024.



ROAD MAINTENANCE AND RENEWAL

Council's Road Maintenance and Renewal Program involves completing the annual rural and urban roads maintenance program.

Due to the catastrophic flood events in the last 12 months, considerable maintenance works were combined with disaster rectification works. As part of ongoing work, Council is undertaking a service review of rural and urban road maintenance.

However, some major road maintenance projects were completed despite the challenges including:

- Borenore Road
- Burrendong Way
- Cadia Road Rehabilitation stages 1 and 2
- Kangaroo Road

EUGOWRA MEDICAL CENTRE

Funding was received from the Building Better Regions Fund in partnership with Council and the Eugowra Medical Centre Committee for the \$490,000 redevelopment of the existing medical centre building, to create two residential units, as well as a renewed and modern medical centre.



COMMUNITY AMENITIES

The amenities block at Morris Park in Canowindra was upgraded in August 2022.

The upgrades were funded through Round Two of the Australian Government's Office of Road Safety as part of their Driver Reviver Site Upgrade program.

The upgrade has replaced the aged and dysfunctional amenities to bring them in line with current standards and community expectation.

Morris Park regularly hosts a Driver Reviver van during school holidays and long weekends. The upgrades will assist volunteers to better support motorists to manage their fatigue on long journeys, reducing the risk of crashes causing deaths and serious injuries.





CELEBRATE CABONNE



Cabonne Mayor Kevin Beatty was joined by the NSW Minister for Regional Transport and Roads, the Hon. Sam Faraway MLC, to announce that Cabonne Council had received \$239,651 from the NSW Government's \$25 million Reconnecting Regional NSW – Community Events Program.

The Community Events Program supported regional communities to reconnect by enabling Council to work closely with community groups to deliver exciting events.

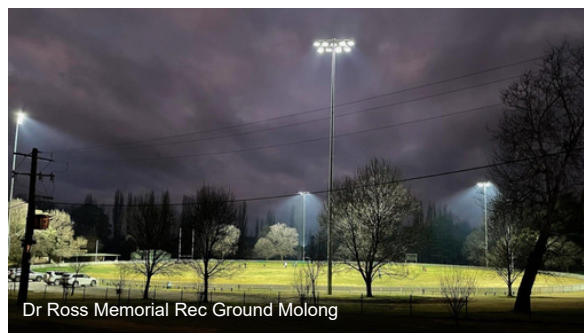
The program enabled community groups and Council to deliver 22 new and existing events until March 2023. Some of the events included were:

- Woodfired Eugowra
- Cargo Fire Festival
- Cumnock Markets and Family Fun Day
- Cudal Christmas Markets
- Molong Christmas Shopping Night
- Yeoval Fun Day
- Canowindra Christmas Shopping Night
- Manildra Christmas Party and Fireworks
- Mullion Creek Christmas

SPORTING INFRASTRUCTURE

\$350,000 in funding was received from the Stronger Country Communities Fund for upgrades to the Yeoval Recreation Ground.

Part of this project included spectator seating and a concrete pathway around the recreation reserve at Yeoval that provides a running path, access and linkage between outdoor exercise equipment, and connection through the main entrance to all areas of the facility.



\$400,000 project to replace lighting at Dr Ross Memorial Recreation Ground was secured. This project was jointly funded through the Australian Government's Building Better Regions Fund and NSW Government's Stronger Country Communities fund.

The installation of four new 30.5-metre-high lighting towers, replaced the pre-existing 25-metre-high lighting structures.

The new 1200-watt light fixtures on each pole now allows for 300 lumens on the playing surface, which meets the cricket and rugby standards for game lighting.

COMMUNITY FACILITIES

Council worked with the Central West Libraries to ensure library services are available with quality collections that attract and maintain active membership and visitation. Canowindra currently has 925 members, Manildra has 171 members and Molong has 967 members.



CULTURE & COMMUNITY

The Cabonne Acquisitive Art Prize is an annual art prize and exhibition that aims to foster a sense of identity, pride, and place in Cabonne; whilst encouraging and showcasing the high calibre of creative talent in the region.

There were over 70 artworks entered and was the first year that the prize had been opened up to artists outside the Cabonne area and participation was welcomed from everyone in the Arts Out West region.



Acquisitive Art Prize Winning Entry

FUNDING FOR COMMUNITIES

\$24,200 for the 2022/23 Events Assistance Program was provided to 17 events across the region. Some of these events included:

- Orange Wine Festival
- NSW Open Disc Golf Championships
- Eugowra Masters of the Mandagery
- Children's Christmas Matinee at the Amusu
- Banjo Paterson Festival
- Cargo 2 Grenfell Fundraiser Walk
- Canowindra Pony Club Showjumping Competition
- Cudal Black Tie Ball
- Cabonne Acquisitive Art Prize

\$24,127 was provided to Yeoval, Manildra and Cargo Progress Associations from the Village Enhancement Fund for:

- Yeoval Village Activation Plan
- Fencing for Montana Park Playground
- Replacement of village playground fence in Cargo



Montana Park Manildra

\$68,420 delivered to community groups as part of Council's Community Assistance Program.

Some of the projects included:

- Footpath and lighting for the Canowindra Community Bowls and Recreation Club carpark
- Replacement of fencing at the Cargo playground
- Yeoval Community Town Activation Plan
- Fencing at Montana Park Playground in Manildra
- New roller doors for a storage shed for the Cumnock Little Athletics Club.

This program continues to provide funding to essential assets within the local communities to maintain the strength and vibrancy of Cabonne's towns and villages.



Long White Lunch, Cumnock

\$30,000 was provided to three community organisations under Council's Sponsorship Program for 22/23, for the following events:

- Long White Lunch, Cumnock
- Canowindra Balloon Challenge
- Molong Village Markets



STRATEGIC DIRECTION 5 ENVIRONMENT

RENEWABLE ENERGY

Council is progressing its plans to build a \$3m 2.14 kilowatt (kW) solar power plant at Council's Eugowra Sewer Treatment Plant facility.

With \$1.5m in funding secured through the NSW State Government's Resources for Regions program to purchase and install a 2 Mega Watt/Hour (MWh) Battery Energy Storage System to allow Council to capture and offload energy into the market at a time to both maximise the return on investment and to offset the carbon emissions of Council electricity consumption.

The project is currently working through final electrical network studies to confirm compatibility with the Essential Energy electrical network. A development application has been approved with the project expected to go out to market in the 2023-2024 financial year for detailed design and construction.



WEEDS DESTRUCTION

As a land manager, Council must prevent, eliminate or minimise the risk posed by weeds found on land under its control. This includes inspecting private and public lands to ensure owners/managers of land carry out their obligations.

Council staff conducted 435 private inspections during the 22/23 financial year. These inspections are carried out with landholders to assist in creating a weed management plan, dependent on the weed and the size of land.

WASTE DISPOSAL

The Cabonne LGA normally disposes of around 7,500 tonnes annually.

In the 22/23 financial year, Cabonne Council disposed of around 20,000 tonnes as a result of the November 2022 floods.



ANIMAL WELFARE

Cabonne Council continues to encourage responsible pet ownership with the annual vaccination vouchers offered during Local Government Week. \$3,000 is allocated towards the vouchers and entitles 30 residents to a \$100 voucher towards vaccinating their pet, on a "first in best dressed" basis.

Between July 1, 2022, and June 30, 2023, there were 78 after hours calls for Ranger services. 56 resulted in callouts, 11 customer service requests and 11 general enquiries.

Stray animals are publicised on Council's Facebook page which gains traction in the community to reunite pets with their owner. Last financial year, 6 dogs were successfully rehomed.



CORPORATE GOVERNANCE





Our formal decision-making processes are conducted through council meetings. A large number of business matters covering a wide range of issues are discussed. Meetings are held in line with the council's Code of Meeting Practice. As required, all council meetings are recorded.

A Code of Conduct applies to our councillors and staff. The code provides an overview of the councillors' responsibilities and includes guidelines for rules of conduct, decision making and the use of resources. The elected council met a total of 11 times during the year. The quorum requirement was met at each meeting.

There are currently 9 councillors for Cabonne. At each election, voters elect 9 councillors for a four-year term. All residents on the electoral roll are eligible to vote. Property owners who live outside of the area and rate paying lessees can also vote but must register their intention to vote on the non-residential roll. Voting is compulsory.

In total, 351 council resolutions were considered in this financial year.



9 COUNCILLORS

11 COUNCIL MEETINGS

351 COUNCIL RESOLUTIONS PASSED



2 FORMAL GIPA REQUESTS FINALISED

120 INFORMAL GIPA REQUESTS FINALISED

74,777 DOCUMENTS REGISTERED BY COUNCIL STAFF



MAYOR
KEVIN BEATTY
Elected in 2017

Committee appointments:
Orange 360
Community Safety Precinct
Cabonne Floodplain Advisory Committee
Cabonne Roads Advisory Committee



DEPUTY MAYOR
JAMIE JONES
Elected in 2017

Committee appointments:
Molong Advancement Group
Eugowra Promotion and Progress Association
Cudal Central Incorporated
Cabonne/Orange Road Safety Committee
Cabonne Floodplain Management Advisory Committee
(alternate to Mayor)
Cabonne Roads Advisory Committee (alternate to Mayor)

CURRENT ELECTED MEMBERS



COUNCILLOR PETER BATTEN

Elected in 2017

Committee appointments:

- Joint Regional Planning Panel
- Cumnock and District Progress Association
- Yeoval Progress Association
- Association of Mining & Energy Related Councils
- Canobolas Bush Fire Management Committee (alternate with DGMI as delegate)
- Cabonne Zone Liaison Committee
- Cabonne Council Roads Advisory Committee (alternate)



COUNCILLOR MARLENE NASH

Elected in 2012

Committee appointments:

- Cabonne Pools Advisory Committee
- Joint Regional Planning Panel (alternate)
- Manildra and District Improvement Association (MADIA)
- Cumnock and District Progress Association (alternate)
- Yeoval Progress Association (alternate)
- Cargo Progress Association
- Canowindra Retirement Village Project Working Committee (alternate)
- Central West Libraries (alternate)
- Traffic Committee (alternate)
- Central Tablelands Water



COUNCILLOR LIBBY OLDHAM

Elected in 2017

Committee appointments:

- Manildra and District Improvement Association (MADIA) (alternate)
- Molong Advancement Group (alternate)
- Borenore Community Progress Association (alternate)
- Nashdale Consultative Committee
- Arts Out West
- Central West Libraries
- Cabonne Floodplain Management Advisory Committee (alternate)

ELECTED MEMBERS



COUNCILLOR KATHRYN O'RYAN

Elected in 2021

Committee appointments:

- Age of Fishes Museum Advisory Committee (alternate)
- Cargo Progress Association (alternate)
- Canowindra Business Chamber (alternate)
- Canowindra Food Basket
- Orange 360 (alternate)



COUNCILLOR ANDREW PULL

Elected in 2021

Committee appointments:

- Cabonne Pools Advisory Committee (alternate)
- Mullion Creek & District Progress Association (alternate)
- Canowindra Business Chamber
- Cudal Central Incorporated (alternate)



COUNCILLOR ANDREW RAWSON

Elected in 2021

Committee appointments:

- Mullion Creek & District Progress Association
- Borenore Community Progress Association
- Nashdale Consultative Committee (alternate)
- Association of Mining & Energy Related Councils (alternate)
- Canobolas Zone Liaison Committee (alternate)
- Ophir Reserve
- Central Tablelands Water
- Cabonne Council Roads Advisory Committee



COUNCILLOR JENNY WEAVER

Elected in 2017

Committee appointments:

- Age of Fishes Museum Advisory Committee
- Eugowra Promotion and Progress Association (alternate)
- Cabonne/Orange Road Safety Committee (alternate)
- Canowindra Retirement Village Project Working Committee
- Community Safety Precinct Committees (alternate)
- Traffic Committee
- Cabonne Floodplain Management Advisory Committee

EXECUTIVE LEADERSHIP TEAM



BRAD BYRNES
GENERAL MANAGER

Qualifications include: Masters of Public Policy and Administration and Masters of Business Administration through Charles Sturt University. Graduate Certificate of Risk Management through Griffith University.

Employed in the Public Sector for 34 years, 13 of which have been with Local Government.



HEATHER NICHOLLS
DEPUTY GENERAL MANAGER - CABONNE SERVICES

Qualifications include: Graduate of University of New England with a Bachelor of Arts, Diploma Urban & Regional Planning, Diploma Local & Applied History.

Employed in Local Government for over 30 years.



MATTHEW CHRISTENSEN
DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE

Qualifications include: Bachelor of Engineering & Technology, Graduate Diploma in Business, Australian Institute of Company Directors- Board Course.

Employed in Local Government for over 20 years.

COUNCIL SERVICES

Most people are surprised when they learn how much councils do for their communities. Cabonne Council provides more than numerous services to keep our community vibrant, clean and safe.

Below is a list some of the services Council provides to the Cabonne community.



INFRASTRUCTURE & ASSET MANAGEMENT

Managing and maintaining roads, footpaths, bridges, street furniture and cemeteries.

PLANNING & DEVELOPMENT

Urban and rural planning, building assessments, development assessments.

HERITAGE

Heritage support for owners of heritage listed places.



AGED & DISABILITY SERVICES

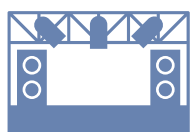
Social support services, home support services, home maintenance, and food delivery.

COMMUNITY TRANSPORT

Community transport services, buses services, health related transport, social bus trips.

COMMUNITY DEVELOPMENT

Grant programs, community facilities, Cabonne Collective, event assistance program, sponsorship program.



TOURISM & EVENTS

Festivals and events, visitor information, event assistance.

ECONOMIC DEVELOPMENT

Mainstreet activation projects, renewable energy program.

PARKS & RECREATION

Maintaining parks, reserves, playgrounds, walking trails, street trees, swimming pools.



COMPLIANCE

Animal management, nuisance and litter control.

WASTE & RECYCLING

Kerbside waste collection, recycling depots, street cleaning and graffiti removal.

PUBLIC HEALTH

Regulating food safety, waste and water systems, water quality, sanitation, swimming pools.



ADMINISTRATION

Records management, GIPA requests, Council land committees support.

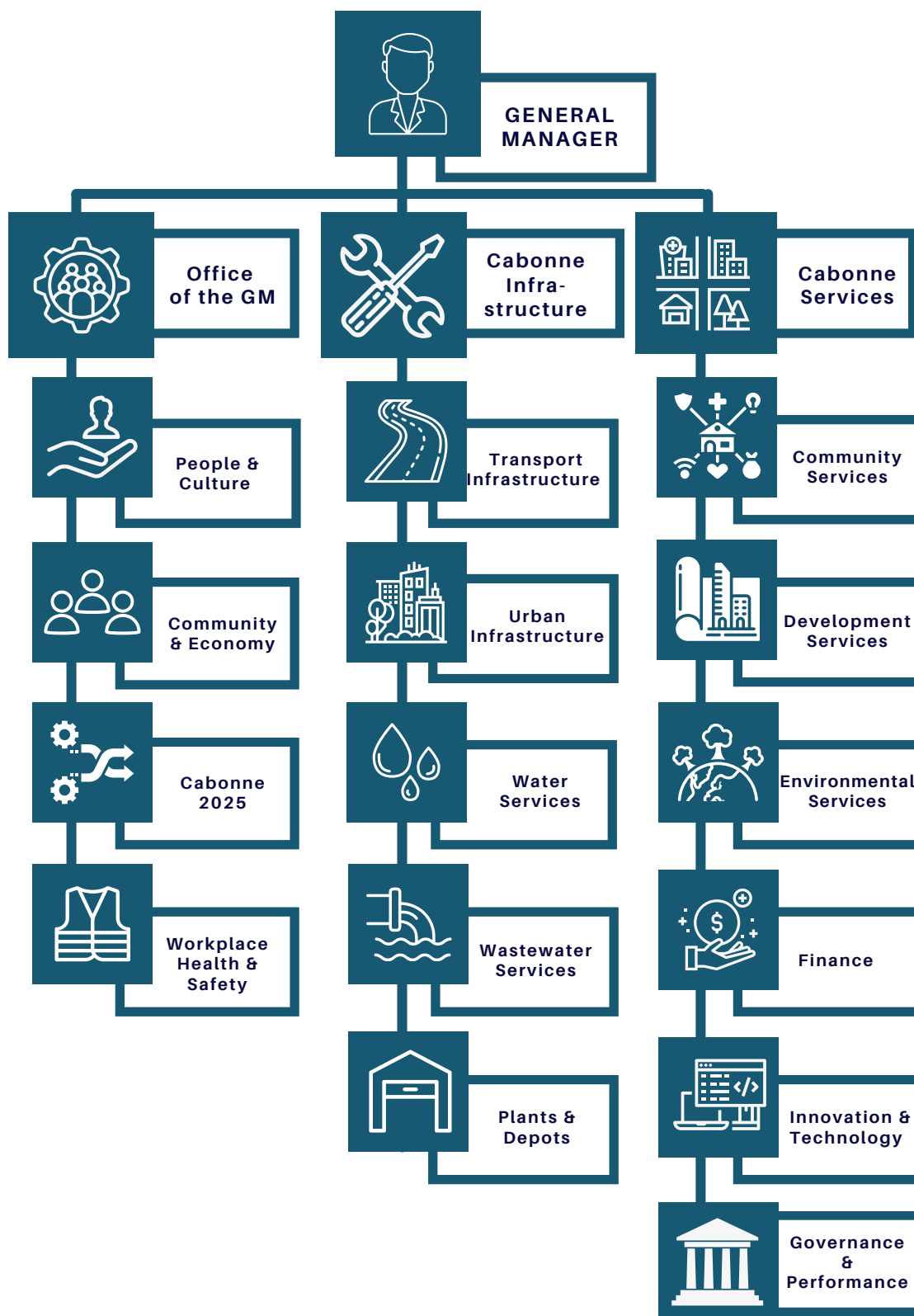
CUSTOMER SERVICE & INFORMATION

Responding to community requests, after hours services, and community information.

EMERGENCY PLANNING

Regional bush fire prone maps, emergency management plans.

ORGANISATIONAL CHART





Offering opportunities for personal and career development allows us to continuously attract and retain high-quality staff. The number of full-time equivalent permanent staff has increased from last financial year, at 185.

From July 2022, following the COVID-19 Pandemic, staff began returning to the office from either working from home or remote sites. However, Council still encourages working from home if possible, to cater for staff wanting a 'hybrid style' working environment. This has been a positive outcome from COVID-19, allowing staff to work from home to reduce travel stress and to promote 'hot-desks' within the organisation to effectively utilise office space.

Embedding our Safe and Respectful Behaviours framework has continued to standardise the way we deliver to our communities and ensure that delivery is satisfactory in regard to our conduct, behaviour and our performance. The framework ensures all staff are treated fairly, transparently, and evenly across the organisation.

We are an Equal Employment Opportunity (EEO) employer, committed to providing a workplace that is free from discrimination and harassment. We also provide equal employment opportunities for current and prospective employees.

Roadshow visits to depots and offices with updates from Work, Health and Safety, People and Culture, and the Executive Leadership Team.

We provide flexible employment arrangements, with a nine-day fortnight implemented for all full-time staff. We provide access to ongoing learning and development opportunities to build the capacity of our employees. Opportunities include on-the-job training, internal and external workshops, conferences, and programs. This year saw a significant amount of the training budget spent on staff wellness, focusing on mental health in light of the natural disasters during 2022.



As part of the Cabonne 2025 Transformation Program, the strategies on building the capability and capacity of the Leadership team has continued to be a focus in the last 12 months. Aligned to council's four key lines of effort – quality service delivery, improvement and innovation, valuing and developing our people and engaging and building relationships with our stakeholders – we have now defined eight areas of capability for the organisation and for our people.

To achieve our vision of being an adaptive, resilient and performing council, our leaders need to be capable in the areas of managing budgets, risk, projects, service delivery, being innovative and seeking improvement, leading their people, managing relationships and continuing their own development through ongoing learning and skills development.

The staff wellness program that was initiated during the last financial year was again rolled out this financial year. Council hosted a number of workshops including Mental Health First Aider, Accidental Counsellor, Mental Health Awareness as well as sessions on promoting physical health. The EAP (Employee Assistance Program) remains in place for employees which provides short term counselling services covering a wide range of personal and work issues.

The EAP usually offers an online/phone service to employees, however, following the November 2022 floods, EAP Counsellors visited Council offices and depots to check in on staff and provide personal face-to-face sessions for those in need. This continued until the end of June 2023.

In the recruitment space, 43 staff have left the organisation for various reasons, including 34 resignations, and six retirements. 96 new staff joined Cabonne during 2022/23 which included 50 casual lifeguards, a substantial increase from the previous financial year.



Council continues to encourage training and upskilling staff and recognising them for their achievements. The People and Culture (P&C) team actively encourage students to apply for apprenticeships and traineeships with Council through school visits and talks. Council's Apprentice Heavy Vehicle Mechanic, Maddie Urban, received the Bert Evans Apprentice Scholarship Award for 2022. She was awarded the scholarship based on the eligibility criteria of 'women working in non-traditional roles.'





STATUTORY INFORMATION

SERVICE REVIEWS

[Local Government Act 1993 - Act s 428(3) & Essential Element 5.3 - IP&R Guidelines]

Council has developed a Service Review Framework and has scheduled 2 reviews for the 2023-2024 reporting period. The program will be overseen and monitored by Council's Audit and Risk Improvement Committee.

In this reporting period a detailed review was completed of Council's Community Services functions with a number of recommendations that will enhance service delivery and the future sustainability of some services.

SERVICE REVIEW	OBJECTIVES OF REVIEW	PLANNED COMMENCEMENT	FINALISED	STATUS	RESULT
Community Services	High level review of service provision and sustainability of services currently provided	November 2022	January 2023	Completed	33 Improvement Actions

ENVIRONMENTAL UPGRADE AGREEMENT

[Local Government Act 1993 – Act s 54P (1)]

No environmental upgrade agreements have been entered into by Cabonne Council during this reporting period.

PRIVATE WORKS CARRIED OUT

[Local Government (General) Regulation 2021 (Reg) – Clause 217(1)(a4) and Act s 67,67(2)(b), 67(3)]

There were no works carried out during the 2022/2023 year that required a resolution from council to waive or reduce the fees and charges under this section.

LEGAL EXPENSES

[Local Government (General) Regulation 2021 (Reg) - Clause 217 (1)(a3)]

Offence / Case	Court	Outcome	Legal Cost
Contractual Dispute	Supreme Court NSW	Matter Listed for Directions	\$0 to date

ANTI SLAVERY STATEMENT

[Local Government Act 1993 - Act s 428(4)(c)]

Council compliance with Modern Slavery is being supported regionally through the Central NSW Joint Organisation (CNSWJO). All suppliers are being provided to CNSWJO for risk assessment to be embedded into an ongoing program. CNSWJO has a dedicated resource to support procurement including compliance with Modern Slavery Legislation.

Council recognises the importance of taking steps to ensure that goods and services procured by and for our council are not the product of modern slavery.

Council's supply chain includes a variety of suppliers, contractors, partners. Council's highest categories of spend include fuel, electricity, bitumen, construction materials...

Council's procurement policy is currently being reviewed and will outline its commitment to preventing and addressing modern slavery in all its procurement activities.

STEPS TAKEN TO ADHERE TO MODERN SLAVERY ACT 2018

[Local Government Act 1993 - Act s 428(4)(d)]

To ensure that goods and services procured by and for Council during the 22/23 year were not the product of Modern Slavery, Council:

- sought and implemented legal wording through the CNSWJO to insert into goods and services contracts and procurement specification documentation;
- assessed suppliers' responses to modern slavery provided for each procurement process and the quotations and tenders received;
- is currently undertaking a risk assessment of active suppliers through CNSWJO in terms of modern slavery; and
- the risk assessment will be completed by 30 June 2024 with an embedded regional program monitoring existing contractors and assessing new contractors.

COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT ACTIVITIES 2021/22

[Local Government (General) Regulation 2021 (Reg) – Clause 186]

*Conference registration and accommodation

The total amount spent during the 2022/2023 financial period was \$24,880.00.

Councillor	LGNSW CONFERENCE OCT2022 HUNTER VALLEY NSW	LOCAL ROADS CONGRESS NOV 2022 HOBART, TASMANIA	PUBLIC LIBRARIES CONFERENCE NOV 2022 ALBURY, NSW	LGNSW PLANNING FOR COUNCILLORS ON-LINE	ALGWA CONFERENCE MAY 2023 PARKES, NSW	NSW ROADS CONGRESS JUNE 2023 SYDNEY, NSW	LGNSW DESTINATION & VISITOR ECONOMY CONFERENCE MAY 2023 MANLY, NSW
BATTEN	●						
BEATTY	●	●					
JONES							
OLDHAM	●		●		●		●
O'RYAN	●				●		●
NASH					●		
PULL	●		●				
RAWSON				●		●	
WEAVER							
COST	\$9,341	\$3,860	\$3,102	\$440	\$3,273	\$792	\$4,072

OVERSEAS VISITS FUNDED*[Local Government (General) Regulation 2021 (Reg) – Clause 217(1) (a)]*

No overseas visits were undertaken by Cabonne councillors or staff as representatives of council during 2022/2023.

COUNCILLORS' FEES & EXPENSES*[Local Government (General) Regulation 2021 (Reg) – Clause 217(1) (a1)]*

Provision of dedicated office equipment allocated to councillors	\$0.00
Telephone calls made by councillors	\$1,973.60
Attendance of councillors at conferences and seminars	\$71,211.30
Provision of induction training and professional development for mayor and councillors	\$10,200.00
Training of councillors and provision of skill development	\$0.00
Interstate visits by councillors, including transport, accommodation and other out-of-pocket expenses	\$0.00
Overseas visits by councillors, including transport, accommodation and other out-of-pocket travelling expenses	\$0.00
Expenses of any spouse, partner or other person who accompanied a councillor in the performance of his or her civic functions	\$0.00
Expenses involved in the provision of care for a child of, or an immediate family member of a councillor	\$0.00
Other (non-itemised expenses including items such as catering, memberships, printing, stationary etc)	\$0.00
TOTAL	\$83,384.90

SPECIAL RATE VARIATIONS*[Local Government Act 1993 – Special Rate Variation Guidelines 7.1 - as per OLG website]*

There was no requirement to report on this matter.

RATES & CHARGES WRITTEN OFF DURING THE YEAR*[Local Government (General) Regulation 2021 (Reg) – Clause 132]*

Total rates & charges abandoned	\$785.11
Water/sewer charges abandoned	\$226.86
TOTAL	\$1,011.97

CONTRACTS AWARDED*[Local Government (General) Regulation 2021 (Reg) – Clause 217(1)(a2)]*

CONTRACTOR NAME	GOODS OR SERVICES SUPPLIED	AMOUNT INC GST
Mitchell Hanlon Consulting Pty Ltd	Peak Hill Road Upgrade	\$258,101.80
Regional West Constructions Pty Ltd	Eugowra Self Care Units Refurbishment	\$450,146.90
Central West Electrical Contractors Pty Ltd	Molong Recreation Ground and Canowindra Oval Lighting Upgrades	\$903,885.00
Renascent Regional Pty Ltd	Cudal Office Renovations	\$824,996.70
Hines Constructions	Construction of Canowindra Grandstand and Changerooms	\$1,979,571.00
Riverpark Constructions	Eugowra Medical Centre	\$457,401.00
Oilsplus Holdings Australia	Supply and Delivery of Bulk Fuel - Contract S1_2022_O	Schedule of Rates
Ocwen Energy Pty Ltd T/as Lowes Petroleum Services	Supply and Delivery of Bulk Fuel - Contract S1_2022_L	Schedule of Rates
Iberdrola Australia Energy Markets Pty Ltd	Electricity Procurement	Schedule of Rates
Westrac Pty Ltd	Plant Replacement Two Caterpillar CS68B Smooth Drum Rollers	\$427,200.00
Wagga Trucks	Supply and Delivery of One Backhoe Loader	\$374,080.00
Westrac Pty Ltd	Supply and Deliver of One Backhoe Loader	\$233,750.00
Adaptive Interiors Pty Ltd	Design and Construction of the Eugowra Multipurpose Building at Eugowra Showground	\$1,200,203.00
JR & EG Richards Pty Ltd	Waste Collection and Recycling Processing Services	\$5,300,000.00

DELEGATIONS TO EXTERNAL BODIES*[Local Government (General) Regulation 2021 (Reg) – Clause 217(1)(a6)]*

LIST OF SECTION 355 COMMITTEES	WORK, PROPERTY OR UNDERTAKING
Acacia Lodge Management Committee	Molong Community Housing
Cudal Homes for Aged Persons Committee	Boree Lodge
Eugowra Self Care Units Committee	Eugowra Self Care Units
Amusu Theatre Heritage Trust Inc	Amusu Theatre - Manildra
Canowindra Sports Trust	Canowindra Sports Complex
Cumnock Community Centre Committee	Cumnock Community Centre
Manildra Memorial Hall Committee	Manildra Memorial Hall
Yeoval Memorial Hall Management Committee	Yeoval Memorial Hall
Moorbel Hall Committee	Moorbel Hall
Orana House Trust Committee	Orana House, 32 Ferguson Street, Canowindra
Eugowra Medical Centre Committee	Doctors Surgery - Eugowra
Doctor for Cudal Committee	Doctors Residence - Cudal
Eugowra Promotion and Progress Association Inc	Museum and Bushranger Centre
Cumnock and District Progress Association	48 Obley Street (Crossroads Building)
Yeoval and District Progress Association Inc	O'Hallorans Cottage and Buckinbah Park

DONATIONS MADE UNDER SECTION 356*[Local Government (General) Regulation 2021 (Reg) – Clause 217(1) (a5) and Act s 356]*

During 2022/2023 Council donated a total of \$21,322.51 in grants and assistance under Section 356, consistent with its Donations Policy.

General	\$4,819.60
Development Applications	\$1,689.11
Rates	\$14,813.80
TOTAL	\$21,322.51

VENTURES, SYNDICATES OR OTHER BODIES IN WHICH COUNCIL HOLDS A CONTROLLING INTEREST

[Local Government (General) Regulation 2021 (Reg) – Clause 217(1) (a7)]

Cabonne Council had no controlling interest in any companies during the 2022/2023 year.

CORPORATIONS, PARTNERSHIPS, TRUSTS, JOINT VENTURES, SYNDICATES OR OTHER BODIES IN WHICH COUNCIL PARTICIPATED.

[Local Government (General) Regulation 2021 (Reg) – Clause 217(1) (a8)]

Council Participated in the following:

- Statewide Mutual Insurance Group - Bulk purchase of Public Liability, Professional Indemnity, Motor Vehicle, Fidelity Guarantee Insurance and Councillors and Officers Liability.
- Central Tablelands Water (CTW) Joint Venture
- Various Section 355 Committees
- Central NSW Joint Organisation of Council

EQUAL EMPLOYMENT OPPORTUNITY (EEO) MANAGEMENT PLAN

[Local Government (General) Regulation 2021 (Reg) – Clause 217(1) (a9)]

The statements of activities that have been completed in the EEO Management plan are:

- Ensuring that all employees and councillors are aware of their responsibilities regarding EEO.
- Position descriptions have been reviewed for accountabilities to EEO principles as a core competency.
- All advertisements are checked by the Leader Safety, People & Culture prior to going to press to ensure compliance to EEO principles and free from bias.
- All interview panel members are reminded of their responsibilities under EEO prior to interviews, ensuring that all questions are relevant to the positions and based on the position specification. All Leaders have also undergone recruitment and selection training which included information on EEO and merit-based selection.
- Ensuring that all appointments are made on merit.

CAPITAL WORKS

[OLG Capital Works Guidelines - available on the OLG website]

Cabonne Council did not undertake any capital works projects that required a Capital Expenditure Review under the Office of Local Government Guidelines.

REMUNERATION - GENERAL MANAGER

[Local Government (General) Regulation 2021 (Reg) – Clause 217(1) (b)]

Cabonne Council's General Manager's remuneration package consist of:

Component	Value
Salary	\$259,783.00
Bonus or Performance Payments	NIL
Employer's contribution or salary sacrifice to superannuation	\$27,227.30
Non-cash benefits	NIL
FBT on non-cash benefits	\$4,906.89
TOTAL	\$291,967.19

REMUNERATION – SENIOR STAFF

Local Government (General) Regulation 2021 (Reg) – Clause 217(1) (c)]

Cabonne Council has two senior staff positions (as defined by the Local Government Act) being Deputy General Manager Services and Deputy General Manager Infrastructure.

Component	Value
Combined Salary	\$374,473.92
Bonus or Performance Payments	NIL
Employer's contribution or salary sacrifice to superannuation	\$39,486.76
Non-cash benefits	NIL
FBT on non-cash benefits	\$20,004.76
TOTAL	\$433,965.44

LABOUR STATISTICS

[Local Government (General) Regulation 2021 (Reg) – Clause 217(1) (d)]

Total number of persons who performed paid work for the council on the 23 November 2022:

Employment Type	Value
Permanent Full Time	140
Permanent Part Time	16
Casual Basis	48
Fixed Term Contract	0
Senior Staff	3
Labour Hire	3
Apprentice / Trainee	3

STORMWATER MANAGEMENT SERVICES

[Local Government (General) Regulation 2021 (Reg) – Clause 217(1)(e)]

In 2022/2023 council undertook stormwater drainage works to the value of \$37,157.00

COASTAL PROTECTION SERVICES

[Local Government (General) Regulation 2021 (Reg) – cl 217(1)(e1)]

The requirement to report on coastal protection services does not apply to Cabonne Council.

COMPANION ANIMALS MANAGEMENT & GUIDELINES ON THE EXERCISE OF FUNCTIONS UNDER THE COMPANION ANIMALS ACT

[Local Government (General) Regulation 2021 (Reg) – Clause 217(1)(f) & Guidelines on the Exercise of functions under the Companions Animals Act]

Lodgement of pound data collection returns with the Office of Local Government (OLG).

A return of council seizures of cats and dogs for 2022/2023 was completed and returned to the Office of Local Government.

Lodgement of data relating to dog attacks with the OLG.

There were no (0) dog attacks registered with the OLG in the 2022/2023 financial year.

Amount of funding spent on companion animals' management and activities.

The amount of \$169,817 was spent on companion animal management and activities in the 2022/2023 financial year.

Companion animals community education programs carried out.

Cabonne Council did not hold its free micro chipping days in Molong and Canowindra due to staffing constraints.

Discounted desexing vouchers were available for use at Canowindra & Cowra, Molong & Orange and Wellington vet clinics for Cabonne Shire residents.

Council's ranger continues to promote community wide responsible pet ownership.

Strategies council has in place to promote and assist the de-sexing of dogs and cats.

Cabonne Council runs a bi-annual de-sexing voucher program. This program is available to all residents within the Local Government Area and it was offered during the 2022/2023 financial year.

Strategies in place to comply with the requirement under section 64 (Companion Animals Act) to seek alternatives to euthanasia for unclaimed animals.

Council delivers unclaimed animals to various pet rescue groups to be re-homed. Cabonne Council works with the following rescue groups:

- Australian Working Dog Rescue
- Pets Haven (VIC)
- Monika's Rescue
- Cowra Pet Rescue
- AWL Kemps Creek

Off leash areas provided in Council area.

An off-leash area is provided at Rotary Park, Molong.

Detailed information on the use of companion animals fund money for management and control of companion animal in the area.

The amount of \$15,584.00 Companion Animal Commission fund money was received for the 2022/2023 year and went towards the ranger's salary, animal shelter maintenance, animal education and operating costs.

DISABILITY INCLUSION ACTION PLAN (DIAP)

[Disability Inclusion Act 2014, s 13(1)]

Council adopted the Cabonne Council Disability Inclusion Action Plan 2017-2021. This was a collaboration with Blayney and Orange City Councils. The aim of the DIAP is to support the community to become more inclusive by removing barriers to access.

Outcomes achieved through the DIAP include:

1. Developing positive community attitudes and behaviours:

- Council communications use language and formats that promote inclusion, for example the use of large font on the Council's website.
- Council works in collaboration with Orange City and Blayney Shire Councils through a shared DIAP and survey development.
- Master Plans have been developed for all Cabonne that encompass inclusiveness and health and fitness across all towns and villages.
- Pedestrian Access Mobility Plan has been developed that outlines the integrated networks of accessible footpaths across all Cabonne locations.

2. Creating liveable communities:

- Council has built or installed accessible facilities being a new public toilet block and new dressing sheds with a female designated changeroom in Canowindra, a concrete pathway at the Yeoval Recreation Ground, Molong's new Community Centre with ramp accesses internally and externally and hearing loops in the auditorium, and the Cudal Council Office renovation providing a ramp and bathroom accessibility.
- Plans are underway for the Canowindra Swinging Bridge to have an accessible ramp, the Manildra Recreation Ground Changeroom to be upgraded, and for Eugowra's Multi-Purpose Centre and Pre-school being fully accessible.
- Improved and new footpaths, including widening, handrails, and ramps for ease of access.
- Community Transport services have an accessible vehicle available to clients.
- Fortnightly and monthly bus services are available from smaller communities to larger centres.

- Cabonne Home Support programs provides a range of services to aged persons, people with disability and their carers across Cabonne.
- Carers are respected and supported as individuals and the relationship with those they care for in Council's Community Transport, Cabonne Home Support and Children's Services.

3. Supporting access to meaningful employment:

- Council promotes Equal Employment Opportunities for prospective new staff, a basic principle in our overall operations.
- Council supports and provides carers leave and flexible working arrangements to staff members with ongoing caring responsibilities.

During 2022/2023 council has granted carer's leave to staff members on numerous occasions and has provided flexibility for staff members with ongoing caring responsibilities.

Local Government NSW advised in August 2022 of The NSW Disability Inclusion Amendment Act 2022 passed both Houses of Parliament and commenced on 1 July 2022.

Changes to Disability Inclusion Action Planning includes:

- DIAPs must be made available in one or more formats accessible to people with disability (e.g., Audio, Auslan, Easy English, Braille, large print)
- The Act now requires supports to LGBTQI+ people with disability in a way that addresses their specific needs, informed by consultation. This is in addition to the other groups which already require their disability needs to be specifically addressed (i.e. Aboriginal and Torres Strait Islander people, women, children and people from culturally and linguistically diverse backgrounds).

Council's new 2023-2026 DIAP will be finalised by the end of 2023 with the requirement for annual redevelopment from July 2026.

PLANNING AGREEMENTS IN FORCE*[Environmental Planning and Assessment Act 1979 – s 7.5(5)]*

Company	Effective	Purpose	Amount
Cadia Holdings Pty Ltd	July 2013	Road upgrades contributions	\$61,546.97 exc GST

State of the Environment

Council is required to produce State of Environment Reports every four years, in the year of the Council election. Since 2077, the councils of the Greater Central West Region of NSW have joined to produce Regional State Environment Reports as part of Council reporting requirements. The Regional State of the Environment Report is the result of a collaborative relationship between the participating catchment councils, including Cabonne Council, and the Central West Catchment Management Authority.

Council has decided to continue reporting on an annual basis so that a detailed Regional State of Environment Report can be prepared that covers trends in the intervening years.

A copy of the Cabonne State of the Environment Reports are available as separate documents on Council's website under the Environment tab.

www.cabonne.nsw.gov.au/Environment/Regional-State-of-the-Environment-Report

RECOVERY AND THREAT ABATEMENT PLANS*[Fisheries Management Act 1994 – s 220ZT (2)]*

Cabonne Council is not identified as having responsibility under any Recovery and Threat Abatement plan, although any actions are consistent with the Priorities Action Statement or Threat or Recovery Plans, mainly by approval processes from NSW Fisheries and best practice actions. This ensures no significant impact on habitats of any threatened or common fin species.

PRIVATE SWIMMING POOL INSPECTIONS*[Swimming Pools Act 1992 (SP Act) – s22F(2) & Swimming Pools Regulation 2018 (SP Reg) - cl 23]*

Details of inspections of private swimming pools:

Inspections of tourist and visitor accommodation	0
Inspections of premises with more than two dwellings	0
Inspections that resulted in issuance of a certificate of compliance under Section 22D of the Act	22
Inspections that resulted in issuance of a certificate of non-compliance under clause 18BA of the Regulation	9

DEVELOPMENT CONTRIBUTIONS AND DEVELOPMENT LEVIES USED OR EXPENDED*[Environmental Planning and Assessment Regulation 2021 - cl 218A (1)]*

No development contributions were expended in the 2022/2023 financial year.

DETAILS OF PROJECTS FOR WHICH CONTRIBUTIONS OR LEVIES HAVE BEEN USED*[Environmental Planning and Assessment Regulation 2021 - cl 218A (2)]*

No development contributions were expended in the 2022/2023 financial year.

TOTAL VALUE OF ALL CONTRIBUTIONS AND LEVIES RECEIVED AND EXPENDED*[Environmental Planning and Assessment Regulation 2021 - cl 218A (3)]*

Total value of contributions and levies received during the year:

Section 711	\$0.00
Section 712	\$57,474.86

Total value of contributions and levies expended during the year:

Section 711 contributions	\$0
Section 712 contributions	\$0

CARERS (RECOGNITION) ACT 2010*[Carers Recognition Act 2010 (CR Act), s 8(2)]*

Council understands that a carer's input is integral to ensuring that both independence and quality of life to those utilising council's services. Carers are acknowledged as individuals and the relationship with those they are caring for is both respected and supported. This is taken into consideration with all carer interactions by Community Transport, Cabonne Home Support (CHS), and Children's Services.

Council's services are provided in a manner which is both sensitive and understanding to the role and needs of the carer. Council relevant, procedures and services delivered aim to increase recognition and awareness of carers and to acknowledge the valuable contribution they make to society. All staff providing services take into consideration the needs of carers when developing, implementing, and reviewing services.

During 2022/2023 council has granted carer's leave to staff members on numerous occasions and has provided flexibility for staff members with ongoing caring responsibilities.

GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT

[Government Information (Public Access) Act 2009 – s 125(1) & Government Information (Public Access) Regulation 2018 - cl 8 - Schedule 2]

The Government Information (Public Access) Act 2009 (GIPA Act) was established to provide an open and transparent process for giving the public access to information from New South Wales (NSW) public sector agencies and to encourage the proactive public release of government information.

The Information and Privacy Commission NSW (IPC) provides support by helping government agencies with their responsibilities under the GIPA Act and helping the public in accessing the government information.

The IPC's goal is to ensure that the purpose of the law is achieved by:

- Promoting and educating the community and public sector agencies alike about rights and roles in accessing information.
- Reviewing public sector agency decisions, investigating and resolving complaints and monitoring agency performance.
- Assisting public sector agencies and the community to understand and use the law.
- Providing feedback about the law and advice about developments and technology relevant to the law.

The GIPA Act replaced the Freedom of Information Act 1989 (NSW) on 1 July 2010.

The law facilitates access to information by:

- Making it necessary for agencies to make certain information publicly available.
- Authorising agencies to proactively release other information to the community.

- Authorising agencies to release their information in response to information access requests.
- Giving the public a legally enforceable right to access government information through making an access application, unless there is an overriding public interest against doing so.

Council currently makes much of its information publicly available on its website. Council will endeavour to proactively release any newly created documents that should be made available to the public as well as:

- Any information formally requested, not requiring third party consultation, where the applicant has indicated that they will be requesting regular updates.
- Media releases.
- Any information considered to be a public interest (not already required to be released) consistent with council's proactive release program.

Council will only require formal GIPA applications as a last resort where there would appear to be an overriding public interest against disclosure.

The tables on the following pages set out the information relating to the access applications made to council during the 2022/23 year. The information is provided in the format required by the Government Information (Public Access) Regulation.

For more information about GIPA visit www.ipc.nsw.gov.au or phone 1800 472 679.

GIPA ACCESS APPLICATION TABLES

Clause 8A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review.

Reviews carried out by the Agency	Yes
Information made publicly available by the agency	Yes

Council reviewed its Agency Information Guide, and a copy was provided to the Information Commissioner for comment. Following this, the Guide was adopted by Council at its August council meeting. Council's proactive release program is detailed in its Agency Information Guide, under the Access to Information: Mandatory Release – Open Access Information section.

Clause 8B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

Total number of applications received	2
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Clause 8C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

	Wholly	Partly	Total
Number of applications refused	0	0	0
% of total	0%	0%	

Table A: Number of applications by type of applicant and outcome*

* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

	Access Grante d in Full	Access Granted in Part	Access Refused in Full	Information Not Held	Informatio n Already Available	Refuse to Deal with Application	Refuse to Confirm / Deny Whether Information is Held	Application Withdrawn	Total	% of Total
Media	0	0	0	0	0	0	0	0	0	0%
Members of Parliament	0	0	0	0	0	0	0	0	0	0%
Private Sector Business	0	0	0	0	0	0	0	0	0	0%
Not For Profit Organisations or Community Groups	0	0	0	0	0	0	0	0	0	0
Members of the Public (by legal representative)	2	0	0	0	0	0	0	0	2	100%
Members of the Public (other)	0	0	0	0	0	0	0	0	0	0%
Total	2	0	0	0	0	0	0	0	2	
% of Total	100 %	0%	0%	0%	0%	0%	0%	0%		

Table B: Number of applications by type of applicant and outcome*

	Access Granted in Full	Access Granted in Part	Access Refused in Full	Information Not Held	Information Already Available	Refuse to Deal with Application	Refuse to Confirm / Deny Whether Information is Held	Application Withdrawn	Total	% of Total
Personal Information Applications*	1	0	0	0	0	0	0	0	1	50%
Access Applications (other than personal information applications)	0	0	0	0	0	0	0	0	0	0%
Access Applications That Are Partly Personal Information Applications And Partly Other	1	0	0	0	0	0	0	0	1	50%
Total	2	0	0	0	0	0	0	0	2	
% of Total	100 %	0%	0%	0%	0%	0%	0%	0%		

Table C: Invalid applications

Reasons for invalidity	No. of applications	% of total
Application does not comply with formal requirements (section 41 of the Act)	0	0%
Application is for excluded information of the agency (section 43 of the Act)	0	0%
Application contravenes restraint order (section 110 of the Act)	0	0%
Total number of invalid applications received	0	0%
Invalid applications that subsequently became invalid applications	0	0%

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

	Number of times consideration used*	% of total
Overriding secrecy laws	0	0%
Cabinet Information	0	0%
Executive Council Information	0	0%
Contempt	0	0%
Legal professional privilege	0	0%
Excluded information	0	0%
Documents affecting law enforcement and public safety	0	0%
Transport Safety	0	0%
Adoption	0	0%
Care and protection of children	0	0%
Ministerial code of conduct	0	0%
Aboriginal and environmental heritage	0	0%
Privilege generally – Sch 1 (5A)	0	0%
Information provided to High Risk Offenders Assessment Committee	0	0%
Total	0	

*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act

	Number of times consideration used*	% of total
Responsible and effective government	0	0%
Law enforcement and security	0	0%
Individual rights, judicial processes, and natural justice	0	0%
Business interests of agencies and other persons	0	0%
Environment, culture, economy and general matters	0	0%
Secrecy provisions	0	0%
Exempt documents under interstate freedom of information legislation	0	0%
Total	0	

Table F: Timeliness

	No. of applications	% of total
Decided within the statutory timeframe (20 days plus any extensions)	2	100%
Decided after 35 days (by agreement with applicant)	0	0%
Not decided within time (deemed refusal)	0	0%
Total	2	

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome).

	Decision varied	Decision upheld	Total	% of total
Internal review	0	0	0	0%
Review by Information Commissioner*	0	0	0	0%
Internal review following recommendation under section 93 of Act	0	0	0	0%
Review by NCAT	0	0	0	0%
Total	0	0	0	
% of total	0%	0%		

*The Information Commissioner does not have the authority to vary decisions but can make recommendations to the original decisionmaker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant).

	No. of applications for review	% of total
Applications by access applications	0	0%
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0	0%
Total	0	

Table I: Applications transferred to other agencies.

	No. of applications transferred	% of total
Agency – initiated transfers	0	0%
Application – initiated transfers	0	0%
Total	0	

PUBLIC INTEREST DISCLOSURES

[Public Interest Disclosures Act 1994 – s 31 & Public Interest Disclosures Regulation 2011 - cl 4]

Statistical information on PIDS	July 2022 - June 2023
Number of public officials who made PIDS	NIL
Number of PIDS received	NIL
Number of PIDS finalised	NIL



PROCUREMENT POLICY

STRATEGIC POLICY

Responsible Department: Cabonne Infrastructure

Responsible Section: Plant & Depots

Responsible Officer: Department Leader – Plant & Depots

Objective

Council is committed to ensuring a fair, transparent and accountable process in the procurement of goods and services.

Council aims to provide a commitment to supporting the Cabonne Local Government Area economy and enhancing the capabilities of local businesses and industry whilst meeting the expectations of the community and legislative requirements.

Introduction

The object of this policy is to provide clear policy statements for the procurement of materials, equipment and services, to assist in ensuring best value for money, cost effectiveness, good management practices, transparency, probity, environmental performance and report on modern slavery in the procurement process, whilst meeting the expectation of the community and legislative requirements.

The policy applies to all types of purchasing, by all Council Officials including Councillors, Council Officers, Council Committees, appointed contractors, suppliers and agents of council working on behalf of council when undertaking activities relating to the procurement of goods and services. Excluding:

- Internal Council resources
- Natural disasters and/or significant emergencies.

Policy

Expenditure on third party goods and services represent the most significant portion of Council expenditure. Council commits itself to conducting procurement activities in a manner that complies with the following principles:

- Compliance
- Probity, Equity, Transparency and Ethical Behaviour
- Value for Money
- Best Practice Elements
- Accountable Decision Making
- Risk Management
- Social and Sustainable Impact including modern slavery provisions.

Wherever an existing contract is available for use by Cabonne Council (including State Government, Local Government Procurement (LGP) or (CENTROC contracts), it shall be reviewed in the first instance to ascertain whether the existing contract(s) satisfies the identified requirement.

All Council Officials are required to consistently apply, implement and uphold the requirements of Council's procurement policies and procedures in a manner that is transparent and accountable. Appropriate remedial action and consequential action shall be taken for non-compliance.

Council's methods of procurement are based on financial limitations. These financial limits must be adhered to in accordance with this policy and Council's Delegations Register.

Splitting or de-bundling of purchases to circumvent the financial limit or the multiple purchases of the same items over a period of time is not permitted in any category, or whilst undertaking any method of procurement.

Continued non-compliance with this policy may subject a Council Official to performance management and/or termination in the case of fraud.

A Petty Cash

Up to \$100 per individual transaction with receipts
Official petty cash docket with a job number.
Requires a Council Official with relevant financial delegation.

B \$101 to \$5,000

Minimum 1 written quote
Requires a Council Official with relevant financial delegation.

C \$5,001 to \$20,000

Minimum 2 written quotes
Requires a Council Official with relevant financial delegation.

D \$20,001 to \$80,000

Minimum 3 written quotes via Vendor Panel
Requires a Council Official with relevant financial delegation.

E \$80,001 to \$249,999

Formal Request for Quotation (RFT) - Via Vendor Panel
Requires a Council Official with relevant financial delegation.

F In excess of \$250,000

Full Tender process to be followed
Purchases greater than \$250,000 to be approved by Council at meeting

METHODS OF PROCUREMENT

Purchase Orders

A Purchase Order is Council's official document used to purchase goods or services from an external supplier which is then committed within Council's financial system to facilitate payment, including progress payments.

A purchase order confirms the contractual arrangement between Council and the supplier and is required for procurement of all goods and services not subject to a contract agreement (excluding petty cash purchases).

A purchase order may be issued by an authorised Council Officer subject to the limit of their financial delegation as per Council's Delegation Register.

A Council Officer authorised to approve the issue of the purchase order must ensure that budgeted and approved funds have been allocated for the purpose of the expenditure.

The invoice for the goods or service must be matched to the order, verified and authorised by the approving Council Officer. Purchase orders must only be issued via Synergy Soft Financial system.

Credit Cards

Credit Cards are the preferred method of paying for one-off purchases (The card holder is responsible for the correct use of the card at all times).

Transactions will be supported by a Tax Invoice / Receipt stating the type of goods purchased, amount of goods purchased, and the price paid for the goods. The Invoice / Receipt shall meet the requirements of the Goods and Services Tax Act 1999 to enable a GST rebate to be applied.

The Cardholder will provide a short description along with an Account / Job Number beside each transaction on the Credit Card Statement for costing purposes.

Quotations

A quotation is an external supplier's bid or offer to provide goods and services. A quotation represents a statement of price, terms of sale and description of goods and services offered by the supplier to Council. Quotations are utilised to ensure Council receives value for money based on fair competition.

All quotations must be in writing and subject to financial limits and are obtained for all the potential procurement costs of goods and services not available through long term supply contracts, preferred supplier panels, prescribed entities as defined in s. 55 of the Local Government Act 1993 (e.g., Local Government Procurement) or Government contracts.

All tenders and quotations for all categories excluding Category B and C may not be opened or accessed until the closing date and time has passed.

Tenders

Tenders are utilised by Council to implement a contract in accordance with the requirements outlined within s.55 of the Local Government Act 1993 and its associated regulations.

Preferred Supplier Panels

Council may use preferred supplier panels to buy specific types of goods and services. These panels are a list of suppliers for a specific goods or services that have been appointed following a tender process.

Where a preferred supplier panel has been established, Council will first buy from the panel before going to the marketplace (if panel members are unable to service the request).

Long Term Supply Contracts

Council may choose to pursue long term contracts for goods and services to allow Council to take advantage of the buying power opportunities, quality of product, financial efficiencies, reduced inventory, probity and delivery on demand, nominally referred to as preferred supplier panel (Vender Panel and/or LG Procurement).

Such contracts may also be awarded in conjunction with other councils or regional organisation of councils.

Goods and services are supplied in accordance with the terms and conditions and nominated price stipulated in the contract.

Options may include:

- Contracts for the provision of common use goods and services that have been specifically arranged for Councils by Local Government Procurement (LGP).
- Central NSW Joint Organisation (CNSWJO) agreements.
- NSW Local Government Procurement; and
- Individual Council procurement agreements.

LOCAL PREFERENCE

The price concession buffer will be applied in the evaluation and decision-making process for all procurement activity up to \$250,000. The process with regards to the application and use of the buffer in evaluating offers is detailed in the Cabonne Council Procurement Guidelines.

Council will include, where applicable and appropriate, a criteria for local preference in the evaluation of requests for quotations and tenders.

Local suppliers are identified for the purposes of the application of the Local Supplier Preference.

Local Suppliers are those suppliers that have maintained a registered business address in the Cabonne Council Local Government area for the preceding 12 months prior to the procurement activity for which they are seeking Local Supplier status.

Council reserves the right to amend the weighting in individual quotations and tenders.

QUALITY ASSURANCE AND REPORTING

Procurement reports will be included in the monthly business paper to Council which outline non-conformances with this policy.

Random internal audit checks will be conducted by the Council's Procurement Officer to ensure compliance with the requirements of this policy.

EXCLUSIONS

The following supplies are exempt from the requirement for an order on each purchase:

- The supply of goods and services where a credit card is the usual or only payment method e.g., computer software.
- Regular supplies of electricity but not provision of new or changed services.
- Regular supplies of telephone services but not the provision of new or changed services.
- Regular supply of gas services but not the provision of new or changed services.
- Payments in line with a contract allowing for payment at a set rate for a service over a period of time where the payment is in accordance with the contract.
- Reimbursement of employee expenses.
- Postage
- Online land information transactions with NSW Land Registry Service
- Online vehicle registration transactions with NSW Transport.
- In response to natural disaster or emergency management

Natural Disaster/s

The Local Government Regulation 2021 has been amended to prescribe a tendering threshold of \$500, 000 for contract entered into by councils for the purpose of responding to, or recovering from, a declared natural disaster within 12 months of the declaration of the natural disaster.

The amendment means that council are NOT required to tender prior to entering into a contact with a value of less than \$500,000 where the contact:

- Is primarily for the purpose of response to or recovery from a “declared natural disaster “and
- Is entered into within 12 months after the date on which the natural disaster is declared.

Vehicle Procurement

For the procurement of vehicles please refer to Council’s Motor Vehicle Management Policy.

VARIATION

Council reserves the right to vary the terms and conditions of this policy subject to a report to and approval from Council.

Definitions

Act: Local Government Act 1993

Buffer: Refers to percentage-based pricing concession applied to identified Local Supplier's quote or tender price for comparative assessment purposes only. The current local preference buffer is 5%.

Council: Cabonne Council

GIPA Act: Government Information (Public Access) Act 2009

Guidelines: The Cabonne Council Procurement Guidelines.

Preferred Supplier Panel: Suppliers and contractors who have provided submissions to Councils Goods and Services Tender and met the minimum requirements to be included into the list. Framework: The Cabonne Council Procurement Policy framework consisting of both the Policy and the Guidelines.

Local Benefit: Having the ability to positively impact upon the local economy by Council purchasing locally within policy provisions.

Modern Slavery: Modern Slavery is a term used to describe situations where coercion, threats or deception are used to exploit victims and undermine or deprive them of their freedom. Modern slavery includes various types of serious exploitation trafficking in persons; slavery; servitude; forced marriage; forced labour; debt bondage; deceptive recruiting for labour services and the worst form of child labour (see Modern Slavery Act 2018 (C)).

Natural Disaster: Natural disaster has been declared in relation to the area of a council by either.

A Natural disaster declaration for the purposes of the Natural Disaster Relief and Recovery Arrangements jointly administered by the commonwealth and states and territories.

A declaration under the state emergency and rescue Management Act 189, Section 33

OLG Circular to Councils No 22/17 – Natural Disasters dated 10 June 2022

OLG Tendering Guidelines: OLG Tendering Guidelines for NSW Local Government (October 2009)

Open Tendering: Means the tendering method as detailed in the Regulations (see section 166-167)

Policy: The Cabonne Council Procurement (Incorporating Local Supplier Preference) Policy

Regulations: The Local Government (General) Regulations 2021 (NSW)

Selective Tendering: Means the tendering method as detailed in the Regulations (see section 166,168-169)

Value for Money: Value for money is determined by considering all the factors that are relevant to the proposed contract and may include: experience, quality, reliability, timeliness, service, risk profiles and initial and ongoing costs. These are all factors that can make a significant impact on benefits and costs. Value for money does not automatically mean the 'lowest price'. (reference OLG Tendering Guidelines).

Exemption from Process: Where applicable by law, the General Manager may at his/her discretion provide an exemption from the processes required by the Cabonne Council Procurement Framework.

References

Local Government Act 1993 (NSW)

Local Government (General) Regulations 2021

Modern Slavery Act 2018

Government Information (Public Access) Act 2009

OLG Tendering Guidelines for NSW Local Government (October 2009)

OLG Circular to Councils No 06/07 – Procurement in NSW Local Councils

OLG Circular to Councils No 09/39 – Tendering Guidelines in NSW Local Government

OLG Circular to Councils No 22/17 – Natural Disasters dated 10 June 2022

ICAC Pitfalls or Probity: Tendering and Purchasing Case Studies (provide guidance on Local Supplier Preference)

ICAC Purchase and Sale of Local Government Vehicles publication

Cabonne Council Code of Conduct Policy – Doc ID 1392331

Cabonne Council Delegations Register

Cabonne Council Motor Vehicle Management Policy – Doc ID 1420235

Cabonne Council Corporate Credit Cards Policy - Doc ID - 1242965

Cabonne Council Procurement Guidelines - Doc ID - 1046476

History

Minute No.	Summary of Changes	New Version Date
	Petty cash limit amended to \$30	12 February 2008
10/02/17	Readopted by Council	15 February 2010
11/02/13	Incorporated previous Tendering Policy relating to requirement that all tenders be by an open tender unless an alternative report has been prepared on the benefits of an alternative tendering method. Amended to incorporate recommendations made by the DLG in the Tendering Guidelines issued October 2009; Council resolution to include GIPA Act clauses as appropriate; and resolution by Council to include a 5% buffer for local preference in procurement.	21 February 2011
	Tidied	June 2013
13/09/30	Readopted as per s165(4)	17 September 2013
14/10/19	11.3.3 amended – typo at \$150,000 corrected	28 October 2014
15/02/25	Replacing the Procurement (including local preference) Policy	24 February 2015
15/04/19	Replacing the Procurement (including local preference) Policy	28 April 2015
18/08/10	DLG changed to OLG throughout policy. Addition to 10.6 Risk Management. Mention of WBC Alliance contracts taken out of 11.3. Addition to 11.5. First value in table on page 9 changed from \$30 to \$100. Readopted as per s165(4)	28 August 2018
18/11/30	Amended to incorporate a Drought Communities Grant Program clause to section 12.1 of the policy as per the minutes of the 27 November 2018 ordinary council meeting.	27 November 2018
19/09/19	Amended to incorporate an amendment to the Local Government Act which increases the threshold for tenders to \$250,000.	24 September 2019
22/12/12	Transferred to new policy template and position title changes to reflect Organisational restructure. Readopted as per s165(4)	13 December 2022
Draft	Policy reviewed to reflect changes to legislation and processes.	To be confirmed



PUBLIC INTEREST DISCLOSURE POLICY

STRATEGIC POLICY

Responsible Department: Office of the General Manager

Responsible Section: Governance & Corporate Performance

Responsible Officer: Department Leader - Governance & Corporate Performance

Introduction

All agencies in NSW are required to have a Public Interest Disclosure (PID) Policy under section 42 of the Public Interest Disclosures Act 2022 (PID Act).

At Cabonne Council we take reports of serious wrongdoing seriously. We are committed to building a 'speak up' culture where public officials are encouraged to report any conduct that they reasonably believe involves wrongdoing.

The integrity of our council relies upon our staff, volunteers, contractors, and subcontractors speaking up when they become aware of wrongdoing.

This policy sets out:

- how Cabonne Council will support and protect you if you come forward with a report of serious wrongdoing
- how we deal with the report and our other responsibilities under the PID Act
- who to contact if you want to make a report
- how to make a report
- the protections which are available to you under the PID Act.

This policy also documents our commitment to building a speak up culture. Part of that speak up culture is having in place a framework that facilitates public interest reporting of wrongdoing by:

- protecting those who speak up from detrimental action
- imposing duties on agencies who receive reports of wrongdoing to take appropriate action to investigate or otherwise deal with them.

In NSW, that framework is the PID Act.

This policy should be read in conjunction with other relevant Council policies, such as the Code of Conduct Policy, Complaint Handling Policy, internal policies on grievance handling, misconduct matters and dealing with internal fraud and corruption.

This policy is available on Cabonne Council's website as well as in council's electronic document management system.

A copy of the policy is provided to all staff of Cabonne Council on their commencement. A hard copy of the policy can be requested from the Governance and Corporate Performance department.

Who does this Policy apply to?

This Policy applies to, and for the benefit of, all public officials in NSW. You are a public official if you are:

- a person employed in or by an agency or otherwise in the service of an agency
- a person having public official functions or acting in a public official capacity whose conduct or activities an integrity agency is authorised by another Act or law to investigate
- an individual in the service of the Crown
- a statutory officer
- a person providing services or exercising functions on behalf of an agency, including a contractor, subcontractor, or volunteer
- an employee, partner or officer of an entity that provides services, under contract, subcontract or other arrangement, on behalf of an agency or exercises functions of an agency, and are involved in providing those services or exercising those functions
- a judicial officer
- a Member of Parliament (MP) including a Minister
- a person employed under the Members of Parliament Staff Act 2013.

The General Manager, other nominated disclosure officers and leaders within Cabonne Council have specific responsibilities under the PID Act. This policy also provides information on how people in these roles will fulfil their responsibilities. Other public officials who work in and for the public sector, but do not work for Cabonne Council may use this policy if they want information on who they can report wrongdoing to within Cabonne Council.

Who does this Policy not apply to?

This policy does not apply to:

- people who have received services from an agency and want to make complaint about those services
- people, such as contractors, who provide services to an agency. For example, employees of a company that sold computer software to an agency.

This means that if you are not a public official, this policy does not apply to your complaint (there are some circumstances where a complaint can be deemed to be a voluntary PID, see section 1(i) of this policy for more information).

However, you can still make a complaint to Cabonne Council. This can be done through the council's Code of Conduct Policy or Complaint Handling Policy.

You can make a complaint directly to the General Manager as follows:

General Manager
Cabonne Council
PO Box 17 (99-101 Bank Street)
Molong NSW 2866
council@cabonne.nsw.gov.au or (02)6392 3200

Compliance with the PID Act

This policy has been prepared in accordance with the Public Interest Disclosures Act 2022 and has been based on the Model PID Policy. Under section 42 of the PID Act, all agencies must have a PID policy having regard to the Ombudsman's guidelines.

This policy will be reviewed a minimum of once per council term (4 years). Council policies are presented to the Council for adoption and are placed on public exhibition for a period of 28 days.

What is contained in this Policy

This policy will provide you with information on the following:

- ways you can make a voluntary PID to Cabonne Council under the PID Act
- the details for the nominated disclosure officers in Cabonne Council
- the roles and responsibilities of contacting people who hold particular roles under the PID Act and who are employees of Cabonne Council
- what information you will receive once you have made a voluntary PID
- protections available to people who make a report of serious wrongdoing under the PID Act and what we will do to protect you
- Cabonne Council procedures for dealing with disclosures
- Cabonne Council procedures for managing the risk of detrimental actions and reporting detrimental action
- Cabonne Council record-keeping and reporting requirements
- how Cabonne Council will ensure it complies with the PID Act and this policy.

If you require further information about this policy, how public interest disclosures will be handled and the PID Act you can:

- confidentially contact a nominated disclosure officer within Cabonne Council
- contact the PID Advice Team within the NSW Ombudsman by phone: (02) 9286 1000 or email: pidadvice@ombo.nsw.gov.au, or

- access the NSW Ombudsman's PID guidelines which are available on its website.

If you require legal advice with respect to the PID Act or your obligations under the PID Act, you may need to seek independent legal advice.

Policy

1. How to make a report of serious wrongdoing

a) Reports, complaints, and grievances

When a public official reports suspected or possible wrongdoing in the public sector, their report will be a PID if it has certain features which are set out in the PID Act.

Some internal complaints or internal grievances may also be PIDs, as long as they have the features of a PID. If an internal complaint of grievance is a report of serious wrongdoing, we will consider whether it is a PID. If it is a PID, we will deal with it as set out in this policy, but we will also make sure we follow our Code of Conduct Policy and other Council policies where applicable.

It is important that we quickly recognise that we have received a PID. This is because once a PID is received, the person who has made the report is entitled to certain protections and we have certain decisions that we have to make on how we will deal with the PID and how we will protect and support the person who has made the report.

b) When will a report be a PID?

There are three types of PIDs in the PID Act. These are:

1. Voluntary PID: This is a PID where a report has been made by the public official because they decided, of their own accord, to come forward and disclose what they know.
2. Mandatory PID: This is a PID where the public official has made a report about serious wrongdoing because they have a legal obligation to make that report, or because making that report is an ordinary aspect of their role or function in an agency.
3. Witness PID: This is a PID where a person discloses information during an investigation of serious wrongdoing following a request or requirement of the investigator.

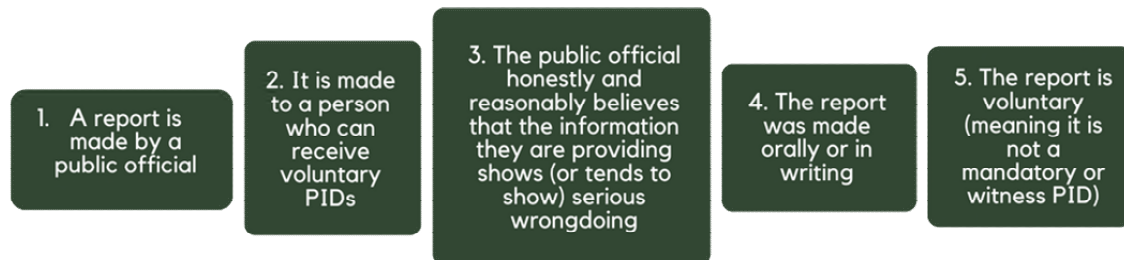
This policy mostly relates to making a voluntary PID and how we will deal with voluntary PIDs. People who make a mandatory PID or a witness PID are still entitled to protection. More information about protections is available in section 2 of this policy.

You can find more information about mandatory and witness PIDs in the Ombudsman's guidelines 'Dealing with mandatory PIDs' and 'Dealing with witness PIDs'.

Voluntary PIDs are the kind of PIDs most people have in mind when they think about public interest reporting and 'whistleblowing'.

They involve a public official making a report because they have information that they believe shows (or tends to show) serious wrongdoing, where they are not under a legal obligation to make that report and where it is not an ordinary part of their role to report such wrongdoing.

A report is a voluntary PID if it has the following five features, which are set out in sections 24 to 27 of the PID Act:



If the report has all five features, it is a voluntary PID.

You will not be expected to prove that what you reported actually happened or is serious wrongdoing. You do have to honestly believe, on reasonable grounds, that the information you are reporting shows or tends to show serious wrongdoing.

Even though you do not have to prove the serious wrongdoing happened or provide evidence, a mere allegation with no supporting information is unlikely to meet this test.

If we make an error and do not identify that you have made a voluntary PID, you will still be entitled to the protections under the PID Act.

If you make a report and believe we have made an error by not identifying that you have made a voluntary PID, you should raise this with a nominated disclosure officer or your contact officer for the report. If you are still not satisfied with this outcome, you can seek an internal review, or we may seek to conciliate the matter. You may also contact the NSW Ombudsman. Further information on rights to internal review and conciliation is found in section 7 of this policy.

c) Who can make a voluntary PID?

Any public official can make a voluntary PID – see ‘Who this policy applies to’. You are a public official if:

- You are employed by Cabonne Council
- You are a contractor, subcontractor or volunteer who provides services, or exercises functions, on behalf of Cabonne Council, or
- You work for an entity (such as a non-governance organisation) who is contracted by Cabonne Council to provide services or exercise functions on behalf of Cabonne Council – if you are involved in undertaking that contracted work.

A public official can make a PID about serious wrongdoing relating to any agency, not just the agency they are working for. This means that we may receive PIDs from public officials outside our agency. It also means that you make a PID to any agency, including an integrity agency like the Independent Commission Against Corruption (ICAC) and the NSW Ombudsman. Annexure B of this policy has a list of integrity agencies.

d) What is serious wrongdoing?

Reports must be of one or more of the following categories of serious wrongdoing to be a voluntary PID (in addition to having the other features set out here). Serious wrongdoing is defined in the PID Act as:

- corrupt conduct – such as a public official accepting a bribe
- serious maladministration – such as an agency systematically failing to comply with proper recruitment processes when hiring staff
- a governance information contravention – such as destroying, concealing, or altering records to prevent them from being released under a Government Information Public Access application
- a local government pecuniary interest contravention – such as a senior council staff member recommending a family member for a council contract and not declaring the relationship
- a privacy contravention – such as unlawfully accessing a person's personal information on an agency's database
- a serious and substantial waste of public money – such as an agency not following a competitive tendering process when contracting with entities to undertake government work.

When you make your report, you do not need to state to Cabonne Council what category of serious wrongdoing you are reporting or that you are reporting serious wrongdoing.

e) Who can I make a voluntary PID to?

For a report to be a voluntary PID, it must be made to certain public officials.

Making a report to a public official who works for Cabonne Council

You can make a report inside Cabonne Council to:

- the General Manager
- a disclosure officer for Cabonne Council – details of disclosure officers for Cabonne Council can be found at Annexure A of this policy
- your leader/supervisor – this is the person who directly, or indirectly, supervises you. It can also be the person who you directly, or indirectly, report to. You may have more than one leader/supervisor. Your leader/supervisor will make sure that the report is

communicated to a disclosure officer on your behalf or may accompany you while you make the report to a disclosure officer.

Making a report to a recipient outside of Cabonne Council

You can also make your report to a public official in another agency (meaning an agency you do not work for) or an integrity agency. These include:

- the head of another agency – this means the head of any public service agency
- an integrity agency – a list of integrity agencies is located at Annexure B of this policy
- a disclosure officer for another agency – ways to contact disclosure officers for other agencies is located in an agency's PID policy which can be found on their public website
- a Minister or a member of a Minister's staff but the report must be made in writing.

If you choose to make a disclosure outside of Cabonne Council, it is possible that your disclosure will be referred back to Cabonne Council so that appropriate action can be taken.

Making a report to a Member of Parliament or journalist

Disclosures to MP's or journalists are different to other reports. You can only disclose a report of wrongdoing as a voluntary PID to an MP or journalist in the following circumstances:

- You must have first made substantially the same disclosure (described here as a 'previous disclosure') to someone who can receive disclosures.
- The previous disclosure must be substantially true.
- You did not make the previous disclosure anonymously.
- You did not give a written waiver of your right to receive information relating to your previous disclosure.
- You did not receive the following from Cabonne Council:
 - notification that Cabonne Council will not investigate the serious wrongdoing and will also not refer the previous disclosure to another agency, or
 - the following information at the end of the investigation period:
 - notice of Cabonne Council decision to investigate the serious wrongdoing
 - a description of the results of an investigation into the serious wrongdoing
 - details of proposed or recommended corrective action as a result of the previous disclosure or investigation.

Investigation period means:

- after six months from the previous disclosure being made, or
- after 12 months if you applied for an internal review of the agency's decision within six months of making the disclosure.

If all the above requirements are met, your disclosure to an MP or journalist may be a voluntary PID.

f) What form should a voluntary PID take?

You can make a voluntary PID:

- in writing – this could be an email or letter to a person who can receive voluntary PIDs.
- orally – have a private discussion with a person who can receive voluntary PIDs. This can be face-to-face, via telephone or virtually.
- anonymously – write an email or letter or call a person who can receive PIDs to make a report without providing you name or anything that might identify you as the maker of the report. A report will only be considered anonymous if there is no reasonable or practical way of communicating with the person making the report. Even if you choose to remain anonymous, you will still be protected under the PID Act. It may be difficult, however, for Cabonne Council to investigate the matter(s) you have disclosed if we cannot contact you for further information.

g) What should I include in my report?

You should provide as much information as possible so we can deal with the report effectively. The type of information you should include is:

- date, time, and location of key events
- names of person(s) involved in the suspected wrongdoing, their role, title and how they are involved
- your relationship with the person(s) involved, such as whether you work closely with them
- your explanation of the matter you are reporting
- how you became aware of the matter you are reporting
- possible witnesses
- other information you have that supports your report.

h) What if I am not sure if my report is a PID?

You should report all wrongdoing you become aware of regardless of whether you think it is serious wrongdoing. It is important for Cabonne Council to understand what is or may be occurring.

We are then responsible for making sure your report is handled appropriately under the PID Act, or if it is not a PID, in line with our other procedures. Even if your report is not a PID, it may fall within another one of the council's policies for dealing with reports, allegations, or complaints.

i) Deeming that a report is a voluntary PID

The General Manager or his/her delegate can, in certain circumstances, determine that a report is a voluntary PID even if the report does not otherwise have all the features of a voluntary PID. This is known as the 'deeming power'.

By deeming that a report is a voluntary PID, it ensures that reporters are provided with protections under the PID Act.

If you make a report that has not met all requirements of a voluntary PID, you can refer your matter to the General Manager or his/her delegate to request that they consider deeming your report to be a voluntary PID.

A decision to deem a report to be a voluntary PID is at the discretion of the General Manager or his/her delegate. For more information about the deeming power, see the Ombudsman's guideline 'Deeming that a disclosure is a voluntary PID'.

j) Who can I talk to if I have questions or concerns?

- General Manager
- Deputy General Manager – Cabonne Infrastructure
- Deputy General Manager – Cabonne Services
- Department Leader – Governance & Corporate Performance
- Department Leader – Safety, People and Culture

2. Protections

a) How is the maker of a voluntary PID protected?

When you make a voluntary PID you receive special protections under the PID Act.

We are committed to taking all reasonable steps to protect you from detriment as a result of having made a PID. We are also committed to maintain your confidentiality as much as possible while the PID is being dealt with.

We will not tolerate any type of detrimental action being taken against you because you have made a report, might make a report, or are believed to have made a report.

The maker of a voluntary PID is protected in the following ways:

- Protection from detrimental action
 - A person cannot take detrimental action against another person because they have made a voluntary PID or are considering making a PID. Detrimental action includes bullying, harassment, intimidation, or dismissal.

- Once we become aware that a voluntary PID by a person employed or otherwise associated with council that concerns serious wrongdoing relating to council has been made, Cabonne Council will undertake a risk assessment and take steps to mitigate the risk of detrimental action occurring against the person who made the voluntary PID.
- It is a criminal offence for someone to take detrimental action against a person because they have made or may make a voluntary PID. It is punishable by a maximum penalty of 200 penalty units or imprisonment for five years or both.
- A person may seek compensation where unlawful detrimental action has been taken against them.
- A person can apply for a court order (injunction) where detrimental action is threatened or has occurred (for example, an order to prevent dismissal or to require reinstatement).

Note that a person who makes a PID can still be subject to reasonable management action (such as ordinary performance reviews and performance management). Provided such action is not taken because of the PID, it is not detrimental action under the PID Act.

- *Immunity from civil and criminal liability*

Some public officials are often subject to a duty of confidentiality that prevents them disclosing certain information that they obtain or become aware of at work. Sometimes, in order to make a PID, public officials will need to breach or disregard such confidentiality duties. If that happens, a public official cannot be disciplined, sued, or criminally charged for breaching confidentiality.

- *Confidentiality*

Public officials and agencies must not disclose information tending to identify a person as the maker of a voluntary PID unless doing so is permitted by the PID Act.

- *Protection from liability for own past conduct*

The Attorney General can give the maker an undertaking that a disclosure of their own past conduct will not be used against them if a person discloses their own wrongdoing or misconduct while making a report. This undertaking can only be given on application by an integrity agency to the Attorney General.

b) Protections for people who make mandatory and witness PIDs

Apart from PIDs that are made voluntarily by public officials, there are other types of reports that are recognised as PIDs under the PID Act:

- A mandatory PID: This is a PID where the public official has made the report about serious wrongdoing because they have a legal obligation to make that report, or because making that report is an ordinary aspect of their role or function in an agency.

- A witness PID: This is a PID where a person discloses information during an investigation of serious wrongdoing following a request or requirement of the investigator.

Protections for makers of mandatory and witness PIDs are detailed in the table below.

Protection	Mandatory PID	Witness PID
Detrimental action — It is an offence to take detrimental action against a person based on the suspicion, belief, or awareness that a person has made, may have made or may make a PID.	✓	✓
Right to compensation — A person can initiate proceedings and seek compensation for injury, damage or loss suffered as a result of detrimental action being taken against them.	✓	✓
Ability to seek injunction — An injunction can be sought to prevent the commission or possible commission of a detrimental action offence against a person. For example, an order to prevent dismissal or to require reinstatement.	✓	✓
Immunity from civil and criminal liability — a person will not incur civil or criminal liability if the person breaches a duty of confidentiality while making a disclosure. This means that legal action cannot be taken against a person for: <ul style="list-style-type: none"> • breaching a duty of secrecy or confidentiality, or • breaching another restriction on disclosure. 	✓	✓

3. Reporting detrimental action

If you experience adverse treatment or detrimental action, such as bullying or harassment, you should report this immediately. You can report any experience of adverse treatment or detrimental action directly to Cabonne Council, or to an integrity agency. A list of integrity agencies is located at Annexure B of this policy.

4. General Support

Cabonne Council will ensure that people who have made a report are provided with access to any professional support they may require as a result of the reporting process, i.e., stress management, counselling services, legal or career advice.

5. Roles and responsibilities of Cabonne Council employees

Certain people within Cabonne Council have responsibilities under the PID Act.

a) General Manager

The General Manager is responsible for:

- fostering a workplace culture where reporting is encouraged
- receiving disclosures from public officials
- ensuring there is a system in place for assessing disclosures
- ensuring that Cabonne Council complies with this policy and the PID Act
- ensuring that the Cabonne Council has appropriate systems for:

- overseeing internal compliance with the PID Act
- supporting public officials who make voluntary PIDs, including by minimising the risk of detrimental action
- implementing corrective action if serious wrongdoing is found to have occurred
- complying with reporting obligations regarding allegations or findings of detrimental action
- complying with yearly reporting obligations to the NSW Ombudsman.

b) Disclosures Coordinator

This policy nominates the Department Leader – Governance and Corporate Performance (and the Department Leader – Safety, People and Culture as alternate) as Council's Disclosures Coordinator.

The Disclosures Coordinator is the primary point of contact in Council for the reporter and is responsible for:

- receiving reports from public officials
- accessing reports to determine whether it is treated as a public interest disclosure
- dealing with reports made under Council's Code of Conduct in accordance with adopted procedures
- coordinating Council's response to a report
- ensuring compliance with the PID Act
- providing reports to the NSW Ombudsman in accordance with the PID Policy.

c) Disclosures officers

Disclosures officers are responsible for:

- receiving reports from public officials
- receiving reports when they are passed on to them by leaders/supervisors
- ensuring reports are dealt with appropriately, including by referring the matter to the appropriate complaint unit (if relevant)
- ensuring that any oral reports that have been received are recorded in writing.

d) Leaders/Supervisors

The responsibilities of leaders/supervisors include:

- receiving reports from persons that report to them or that they supervise
- passing on reports they receive to a disclosure officer.

e) All employees

All employees must:

- report suspected serious wrongdoing or other misconduct
- use their best endeavours to assist in an investigation of serious wrongdoing if asked to do so by a person dealing with a voluntary PID on behalf of Cabonne Council
- treat any person dealing with or investigating reports of serious wrongdoing with respect.

All employees must not take detrimental action against any person who has made, may in the future make, or is suspected of having made, a PID.

6. How we will deal with voluntary PIDs

a) How Cabonne Council will acknowledge that we have received a report and keep the person who make it informed

When a disclosure officer in Cabonne Council receives a report which is a voluntary PID, or looks like it may be a voluntary PID, the person who made the report will receive the following information:

- You will receive an acknowledgment that the report has been received. This acknowledgment will:
 - state that the report will be assessed to identify whether it is a PID
 - state that the PID Act applies to how Cabonne Council deals with the report
 - provide clear information on how you can access this PID policy
 - provide you with details of a contact person and available supports.
- If the report is a voluntary PID, we will inform you as soon as possible how we intend to deal with the report. This may include:
 - that we are investigating the serious wrongdoing
 - that we will refer the report to a different agency (if appropriate) to deal with the voluntary PID. If we do this, we will provide you with details of this referral
 - if we decide to not investigate the report and to not refer it to another agency for it to be investigated, we will tell you the reasons for this decision. We will also notify the NSW Ombudsman of this decision.
- If we decide to investigate the serious wrongdoing, we will provide you with updates on the investigation at least every three months. During this time, if you would like more frequent updates, you should contact the contact person who was nominated when you made the report.
 - if we investigate the serious wrongdoing, we will provide you with the following information once the investigation is complete:
 - a description of the results of the investigation – that is, we will tell you whether we found that serious wrongdoing took place.

- information about any corrective action as a result of the investigation/s – this means we will tell you what action we took in relation to the person who engaged in the serious wrongdoing or if the serious wrongdoing was by our agency, what we have put in place to address that serious wrongdoing.
- Corrective action could include taking disciplinary action against someone or changing the practices, policies, and procedures that we have in place which led to the serious wrongdoing.
- There may be some details about both the findings made as a result of the investigation and the corrective action taken that cannot be revealed to you. We will always balance the right of a person who makes the report to know the outcome of that report, with other legal obligations we have.
- If you have made an anonymous report, in many cases we may not be able to provide this information to you.
- Council will engage with the maker of the report to establish whether they are at risk of detrimental action, whether they need support networks to be put in place and how this will be assessed on an ongoing basis.

b) How Cabonne Council will deal with voluntary PIDs

Once a report that may be a voluntary PID is received Cabonne Council will look at the information contained in the report to see if it has the features of a voluntary PID. This assessment is undertaken to identify whether the report is a voluntary PID or another type of disclosure, and to make sure that the right steps are followed. If it is a voluntary PID, we will ensure that we comply with the requirements in the PID Act.

Report not a voluntary PID

Even if the report is not a voluntary PID, it will still need to be dealt with in a manner consistent with Council's Complaint Handling Policy or through an alternate process.

If the report is not a voluntary PID, we will let you know that the PID Act does not apply to the report and how we will deal with the concerns raised in the report.

If you are not happy with this assessment or otherwise disagree with it, you can raise it with the person who has communicated the outcome with you or a disclosure officer, request an internal review or request that the matter be conciliated. Cabonne Council can, but do not have to, request the NSW Ombudsman to conciliate the matter.

Cease dealing with report as a voluntary PID

Cabonne Council may stop dealing with a voluntary PID because it is not actually a voluntary PID (meaning it does not have all the features of a PID).

Where the report is a voluntary PID

If the report is a voluntary PID:

- In most cases we will conduct an investigation to make findings about whether the serious wrongdoing disclosed in the report occurred, who was involved, who was responsible, and whether the people involved, or Cabonne Council engaged, in serious wrongdoing. There may be circumstances where we believe an investigation is not warranted – for example, if the conduct has previous been investigated.
- There may also be circumstances where we decide that the report should be referred to another agency, such as an integrity agency. For example, reports concerning possible corrupt conduct may be required to be reported to the ICAC in accordance with section 11 of the *Independent Commission Against Corruption Act 1988*.
- Before referring a matter, we will discuss the referral with the other agency, and we will provide you with details of the referral and a contact person within the other agency.
- If we decide not to investigate a report and to not refer the matter to another agency, we must let you know the reasons for this and notify the NSW Ombudsman.
- Council may appoint an external investigator to investigate a report. In this instance, Council's appointed Disclosures Coordinator will continue to maintain contact with the maker of the report.

c) How Cabonne Council will protect the confidentiality of the maker of a voluntary PID

We understand that people who make voluntary PIDs may want their identify and the fact that they have made a report to be confidential.

Under the PID Act, information tending to identify a person as the maker of a voluntary PID (known as identifying information) is not to be disclosed by a public official or an agency.

There are certain circumstances under the PID Act that allow for the disclosure of identifying information. These include:

- where the person consents in writing to the disclosure
- where it is generally known that the person is the maker of the voluntary PID because of their voluntary self-identification as the maker
- when the public official or Cabonne Council (reasonably considers it necessary to disclose the information to protect from detriment

- where it is necessary the information be disclosed to a person whose interests are affected by the disclosure
- where the information has previously been lawfully published
- when the information is disclosed to a medical practitioner or psychologist for the purposes of providing medical or psychiatric care, treatment or counselling to the individual disclosing the information
- when the information is disclosed for the purposes of proceedings before a court or tribunal
- when the disclosure of the information is necessary to deal with the disclosure effectively
- if it is otherwise in the public interest to disclose the identifying information.

We will not disclose identifying information unless it is necessary and authorised under the PID Act.

We will put in place steps to keep the identifying information of the maker and the fact that a report has been made confidential. It may not be possible for us to maintain complete confidentiality while we progress the investigation, but we will do all that we practically can to not unnecessarily disclose information from which the maker of the report can be identified.

We will do this by:

- Limiting the number of people who are aware of the maker's identity or information that could identify them.
- If information must be disclosed that may identify the maker of the PID, we will still not disclose the actual identity of the maker of the PID, unless we have their consent to do so.
- Ensuring that any person who does know the identity of the maker of a PID is reminded that they have a legal obligation to keep their identity confidential.
- Ensuring that only authorised persons have access to emails, files or other documentation that contain information about the identity of the maker.
- Understanding an assessment to determine if anyone is aware of the maker's identity and if those persons have a motive to cause detrimental action to be taken against the maker or impede the progress of the investigation.
- We will provide information to the maker of the PID about the importance of maintaining confidentiality and advising them how best to protect their identity, for example, by asking them not to discuss their report with other staff.

If confidentiality cannot be maintained or is unlikely to be maintained, Cabonne Council will:

- Advise the person whose identity may become known

- Implement strategies to minimise the risk of detrimental action
- Provide additional supports to the person who has made the PID
- Remind persons who become aware of the identifying information of the consequences for failing to maintain confidentiality and that engaging in detrimental action is a criminal offence and may also be a disciplinary matter.

d) How Cabonne Council will assess and minimise the risk of detrimental action

Cabonne Council will not tolerate any detrimental action being taken by any person against a person who has made a PID, investigators, witnesses, or the person the report is about.

Cabonne Council will assess and take steps to mitigate detrimental action from being taken against the maker of a voluntary PID, the person whose conduct is the subject of a PID, investigators and witnesses.

Cabonne Council will take steps to assess and minimise the risk of detrimental action by:

- Explaining that a risk assessment will be undertaken, and a risk management plan will be created (including reassessing the risk throughout the entirety of the matter).
- Providing details of the unit/role that will be responsible for undertaking a risk assessment.
- Explaining the approvals for risk assessment and risk management plan, that is rank or role of the person who has final approval.
- Explaining how council will communicate with the maker to identify risks.
- Listing the protections that will be offered, that is, Council will discuss protection options with the maker which may include remote working or approved leave for the duration of the investigation.
- Outlining what supports will be provided.

Detrimental action against a person is an act or omission that causes, comprises, involves or encourages detriment to a person or a threat of detriment to a person (whether express or implied). Detriment to a person include:

- injury, damage or loss
- property damage
- reputational damage
- intimidation, bullying or harassment
- unfavourable treatment in relation to another person's job
- discrimination, prejudice or adverse treatment
- disciplinary proceedings or disciplinary action, or
- any other type of disadvantage.

Detrimental action does not include:

- lawful action taken by a person or body to investigate serious wrongdoing or other misconduct
- the lawful reporting or publication of a finding of serious wrongdoing or other misconduct
- the lawful making of adverse comment, resulting from investigative action
- the prosecution of a person for a criminal offence
- reasonable management action taken by someone in relation to a person who made or may make a PID. For example, a reasonable appraisal of a PID maker's work performance.

e) How Cabonne Council will deal with allegations of a detrimental action offence

If Cabonne Council become(s) aware of an allegation that a detrimental action offence has occurred or may occur, Cabonne Council will:

- take all steps possible to stop the action and protect the person(s)
- take appropriate disciplinary action against anyone that has taken detrimental action
- refer any evidence of a detrimental action offence to the Commission of Police and the ICAC or the Law Enforcement Conduct Commission (whichever is applicable)
- notify the NSW Ombudsman about the allegation of a detrimental action offence being committed.

Allegations of a detrimental action offence should be disclosed to the General Manager or the Disclosures Coordinator.

f) What Cabonne Council will do if an investigation finds that serious wrongdoing has occurred

If, after an investigation, it is found that serious wrongdoing or other misconduct has occurred Cabonne Council will take the most appropriate action to address that wrongdoing or misconduct. This is also known as corrective action.

Corrective action can include:

- a formal apology
- improving internal policies to adequately prevent and respond to similar instances of wrongdoing
- providing additional education and training to staff where required
- taking employment action against persons involved in the wrongdoing (such as termination of employment, relocation, a caution, or reprimand).
- Payment of compensation to people who has been affected by serious wrongdoing or other misconduct.

The findings of an investigation will be provided to the General Manager and Disclosures Coordinator depending on the complexity of the investigation.

Recommendations in the findings of an investigation will be considered and addressed. The General Manager will be responsible for ensuring that corrective action takes place.

The maker of the report will be notified of the proposed or recommended corrective action.

7. Review and dispute resolution

a) Internal review

People who make voluntary PIDs can seek internal review of the following decisions made by Cabonne Council:

- that Cabonne Council is not required to deal with the report as a voluntary PID
- to stop dealing with the report because Cabonne Council decided it was not a voluntary PID
- to not investigate the serious wrongdoing and not refer the report to another agency
- to cease investigating the serious wrongdoing without either completing the investigation or referring the report to another agency for investigation.

Cabonne Council will ensure internal reviews are conducted in compliance with the PID Act.

If you would like to make an application for an internal review, you must apply in writing within 28 days of being informed of Cabonne Council's decision. The application should state the reasons why you consider Cabonne Council's decision should not have been made. You may also submit any other relevant material with your application.

Applications for internal review should be sent to the General Manager.

b) Voluntary dispute resolution

If a dispute arises between Cabonne Council and a person who has made a report which is, or may be, a voluntary PID, we may request the NSW Ombudsman to conciliate the dispute. Conciliation is a voluntary process and will only be suitable for disputes where Cabonne Council and the maker of the report are willing to resolve the dispute.

8. Other agency obligations

a) Record-keeping requirements

Cabonne Council must keep full and accurate records with respect to all information received in connection with the PID Act. This ensures that Cabonne Council complies with its obligations under the State Records Act 1998.

b) Reporting of voluntary PIDs and Cabonne Council's annual return to the Ombudsman

Each year Cabonne Council provide an annual return to the NSW Ombudsman which includes:

- information about voluntary PIDs received by Cabonne Council during each return period (yearly with the start date being 1 July)
- action taken by Cabonne Council to deal with voluntary PIDs during the return period
- how Cabonne Council promoted a culture in the workplace where PIDs are encouraged.

The Annual Return is prepared and submitted by the Disclosures Coordinator. Information is securely stored in Council's electronic document management system.

c) How Cabonne Council will ensure compliance with the PID Act and this policy

Council's General Manager will be responsible for monitoring the effectiveness of Council's PID policy and compliance with the PID Act. The PID policy will be included in the Strategic Internal Audit Plan to ensure the Council is compliant with the requirements of the PID Act.

References

Public Interest Disclosures Act 2022

Code of Conduct Policy

Complaint Handling Policy

History

Minute No.	Summary of Changes	New Version Date
	New policy following the implementation of the Public Interest Disclosures Act 2022	October 2023

Annexure 1**COUNCIL STAFF POSITIONS IDENTIFIED AS DISCLOSURE OFFICERS**

- General Manager
- Deputy General Manager – Cabonne Infrastructure
- Deputy General Manager – Cabonne Services
- Department Leader – Governance & Corporate Performance (Disclosures Coordinator)
- Department Leader – Safety, People and Culture (alternate Disclosures Coordinator)
- Department Leader – Community & Economy
- Department Leader – Finance
- Department Leader – Community Services
- Department Leader – Development Services
- Department Leader – Environmental Services
- Department Leader – Innovation & Technology
- Department Leader – Cabonne Utilities
- Department Leader – Urban
- Department Leader – Fleet & Depots
- Department Leader – Transport Infrastructure
- Executive Assistant – Office of the General Manager
- Executive Assistant – Cabonne Infrastructure

Each of the above officers can be contacted by staff by all internal communication methods.

Other persons may contact the above-listed officers by calling (02) 6392 3200 and asking to speak to the relevant officer stating that the matter is confidential.

Annexure 2

LIST OF INTEGRITY AGENCIES

Integrity agency	What they investigate	Contact information
The NSW Ombudsman	Most kinds of serious maladministration by most agencies and public officials (but not NSW Police, judicial officers or MPs)	Telephone: 1800 451 524 between 9am to 3pm Monday to Friday Writing: Level 24, 580 George Street, Sydney NSW 2000 Email: info@ombo.nsw.gov.au
The Auditor-General	Serious and substantial waste of public money by auditable agencies	Telephone: 02 9275 7100 Writing: GPO Box 12, Sydney NSW 2001 Email: governance@audit.nsw.gov.au
Independent Commission Against Corruption	Corrupt conduct	Telephone: 02 8281 5999 or toll free on 1800 463 909 (callers outside Sydney) between 9am and 3pm, Monday to Friday Writing: GPO Box 500, Sydney NSW 2001 or faxing 02 9264 5364 Email: icac@icac.nsw.gov.au
The Inspector of the Independent Commission Against Corruption	Serious maladministration by the ICAC or the ICAC officers	Telephone: 02 9228 3023 Writing: PO Box 5341, Sydney NSW 2001 Email: oiicac_executive@oiicac.nsw.gov.au
The Law Enforcement Conduct Commission	Serious maladministration by the NSW Police Force or the NSW Crime Commission	Telephone: 02 9321 6700 or 1800 657 079 Writing: GPO Box 3880, Sydney NSW 2001 Email: contactus@lecc.nsw.gov.au
The Inspector of the Law Enforcement Conduct Commission	Serious maladministration by the LECC and LECC officers	Telephone: 02 9228 3023 Writing: GPO Box 5341, Sydney NSW 2001 Email: oilc_executive@oilc.nsw.gov.au
Office of the Local Government	Local government pecuniary interest contraventions	Email: olg@olg.nsw.gov.au
The Privacy Commissioner	Privacy contraventions	Telephone: 1800 472 679 Writing: GPO Box 7011, Sydney NSW 2001 Email: ipcinfo@ipc.nsw.gov.au
The Information Commissioner	Government information contraventions	Telephone: 1800 472 679 Writing: GPO Box 7011, Sydney NSW 2001 Email: ipcinfo@ipc.nsw.gov.au

DISABILITY INCLUSION ACTION PLAN 2023-2026



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Message from the Mayors

Blayney, Cabonne and Orange Councils are working together to build a strong and equitable community that is accessible and inclusive of everyone.

We want our region to provide equal opportunity for people with disability so that they may access opportunities as other residents do, while enjoying the benefits of living and working in our region.

For these reasons, it is our pleasure to present the Blayney Cabonne Orange Disability Inclusion Action Plan (DIAP) 2023-2026.

The aim of the plan is to ensure that local services, facilities, and programs provided by councils are as inclusive as they can be.

Consultations have been held across our communities, with a particular focus on identifying priorities through conversations with people with disability, their families, carers, and service providers.

We recognise that the term 'people with disability' does not refer to a readily identifiable group, but to a wider community who may need support to fully participate in our society. This support might be needed for a short time or throughout their lives.

Three individual action plans have been developed, each focusing on the needs of one local government area. These plans relate to how we:

- develop and construct our environment;
- provide information and services;
- support employment opportunities; and
- promote positive community attitudes and behaviours toward people with disability.

Planning for inclusion and access is a core component of our planning responsibilities and the DIAP will be aligned with and reported on by the Delivery and Operational Plans for each council area.

Blayney, Cabonne, and Orange Councils are pleased to work with the New South Wales Government to improve access and inclusion for people with disability, and look forward to all members of our communities enjoying opportunities to participate in social, economic, and community life.



Cr Kevin Beatty
Mayor
Cabonne Council



Cr Scott Ferguson
Mayor
Blayney Shire Council



Cr Jason Hamling
Mayor
Orange City Council

Overview

“to promote, protect and ensure the full and equal enjoyment of all human rights and fundamental freedoms by all persons with disabilities, and to promote respect for their inherent dignity.”

In 2014 the NSW Government enacted the Disability Inclusion Act (DIA). The DIA mandated the development of disability inclusion action planning across local councils and the development of a Disability Inclusion Action Plan (DIAP) by 1 July 2017. To meet this commitment, Blayney, Cabonne and Orange Councils agreed to a regional approach through a collaborative disability action planning process.

Collectively, the three local government areas committed to providing accessible villages, towns and a city for everyone, regardless of their abilities, then and into the future.

This is being achieved by building on the work currently undertaken by councils through:

- an ongoing dialogue with people living with a disability or people with a lived experience of disability (you may include their families and carer's).
- improved access to public services and facilities.
- increased awareness and understanding of access and inclusion issues, both within councils and the wider community.

Expanding on the achievements of the initial DIAP, the local councils of Blayney, Cabonne and Orange have again come together to partner in a regional approach to continue making our city, towns and villages accessible to all, irrespective of individual abilities.

The Disability Inclusion Action Plan 2023/2026 has set the framework, actions and priorities for Blayney, Cabonne and Orange Councils over the determined review periods.

Structure of the Disability Inclusion Action Plan

The Disability Inclusion Action Plan documents the planning and consultation process and includes the following sections applicable to all three local government areas:

1. Background – of the process including the statutory framework
2. Demographic Context- for the three areas as well as state and national statistics
3. Developing the Plan – community engagement process undertaken

Section 4 has been tailored for the individual councils.

4. Strategies and Actions – outcomes derived and tailored for each of the councils.

Background

The Disability Inclusion Act 2014 defines disability as:

‘The long-term physical, mental, intellectual or sensory impairment which in interaction with various barriers may hinder the full and effective participation in society on an equal basis with others.’

The purpose of the Disability Inclusion Action Plan is to effectively identify actions that deliver on the diverse needs of people living with a disability in our community.

The rights of people living with a disability to access services and facilities is fundamental to the disability inclusion process. In 2008, the Australian Government committed to implementing the United Nations (UN) Convention on the Rights of Persons with Disabilities “to promote, protect and ensure the full and equal enjoyment of all human rights and fundamental freedoms by all persons with disabilities, and to promote respect for their inherent dignity.”

Subsequently the Commonwealth Government prepared Australia’s Disability Strategy 2021–2031 which sets out a plan to change the lives of people with disability over ten years.

In 2014 the NSW Government enacted the Disability Inclusion Act (DIA). The DIA requires local councils to prepare disability inclusion action plans to deliver on the diverse needs of people living with a disability in the community as part of their Integrated Planning and Reporting Framework.

Definitions

Disability

The term 'disability' is described in Article 1 of the United Nations Convention on the Rights of Persons with Disabilities (CRPD) as follows:

"Disability, in relation to a person, refers to a physical, intellectual, psychological, neurological or sensory condition, which, in interaction with various barriers, may hinder the person's full and effective participation in the community on an equal basis with others."

A disability may be caused by accident, trauma, genetics or disease. It may be temporary or permanent, total or partial, lifelong or acquired, visible or invisible. Australian Network on Disability, 2021, Disability Statistics, accessed 6 September 2021 (www.and.org.au/pages/disability-statistics).

Person with Disability

In Australia, best-practice language is to use "person with disability" or "people with disability". Person-first language is the most widely accepted terminology in Australia. Examples of person-first language include "person who is deaf", or "people who have low vision". Put the person first, and the impairment second (when its relevant). Australian Network on Disability, 2021, Inclusive Language, accessed 6 September 2021 (www.and.org.au/pages/inclusive-language).

Accessible

A person with disability has the right to have access to public places, acquire the same information, engage in the same interactions, and enjoy the same services as a person without disability.

Extract from Federation Disability Access and Inclusion Plan

To be accessible is to ensure that everyone has the right to :

- Access public premises such as offices and shops, footpaths and walkways, hospital and medical facilities, sports venues and swimming pool.
- Travel on public transport, access medical and health services, attend an educational facility and live in a home that meets their needs.
- Read publications, use websites, respond in emergency situations and find out about government policies and programs.

(Australian Human Rights Commission, accessed on 6 September, 2021, www.humanrights.gov.au)

Inclusion

Inclusion is pro-active behaviours, options and actions to make people from all backgrounds, ages and abilities feel welcome, understood and respected. Inclusive means everyone regardless of their mental or physical abilities has every opportunity to participate in activities as they choose and be able to participate and contribute meaningfully.

Play by the Rules, 2021, Inclusion and Diversity-What is it? Accessed on 5 September, 2021. (www.playbytherules.net.au).

Everyone should have the right to:

- Be respected and appreciated as valuable members of their communities.
- Participate in recreational; activities in neighbourhood settings.
- Work at jobs in the community that pay a competitive wage and have careers that use their capabilities to the fullest.
- Attend general educational classes with peers from preschool through to higher education and continuing education.

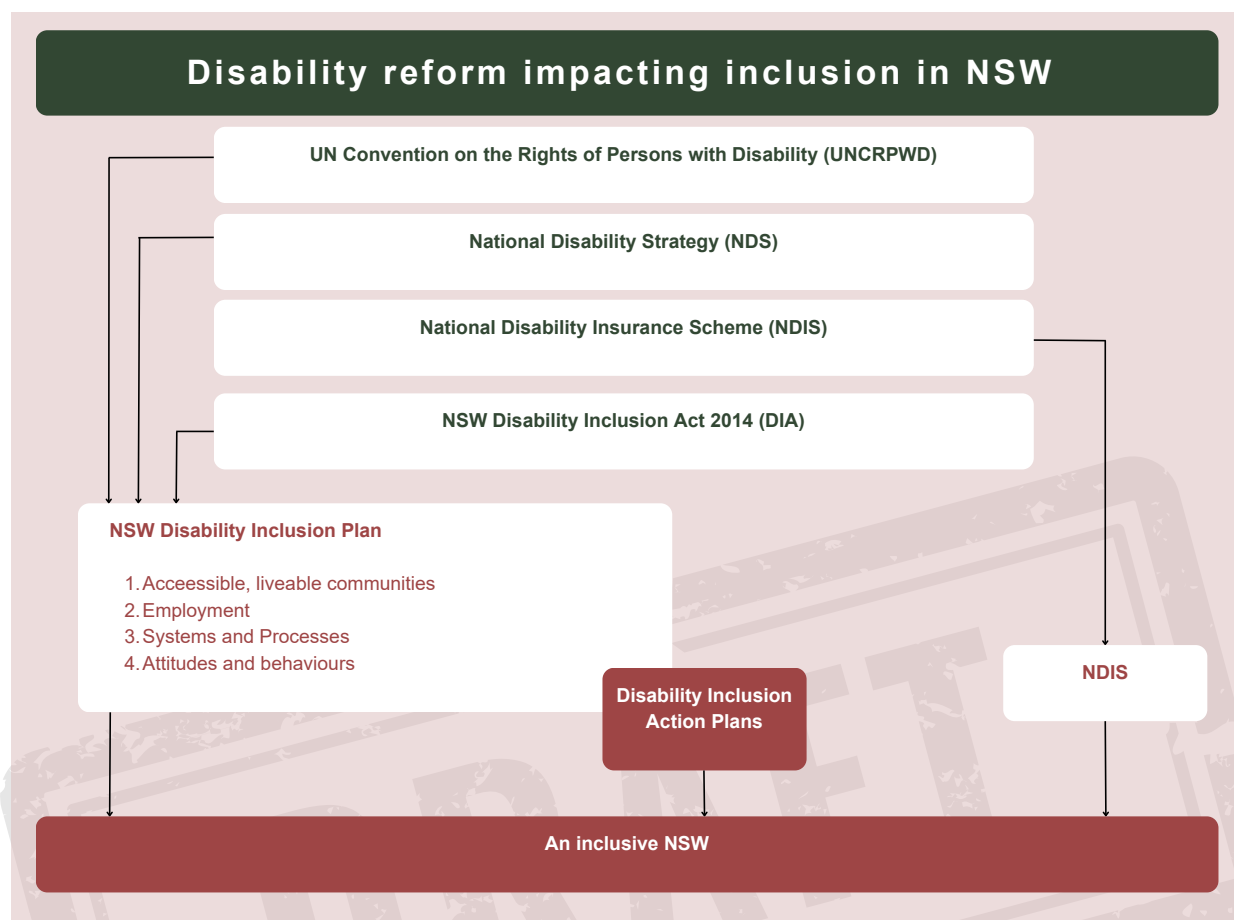
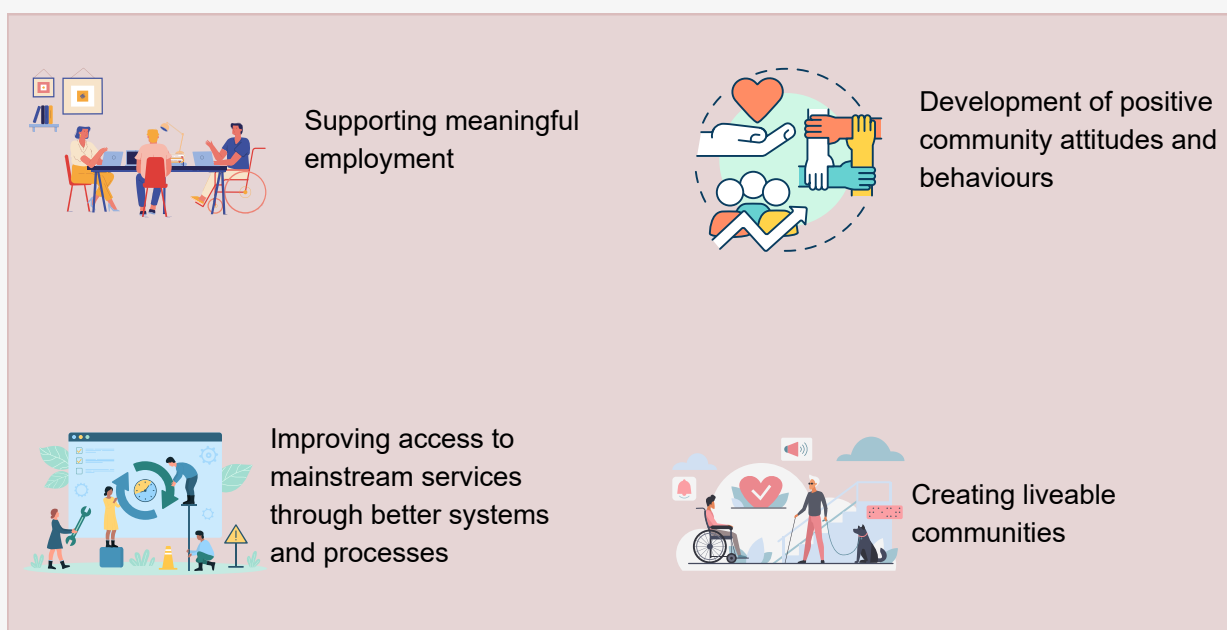


Figure 1: The relationships between the relevant policy and legislative instruments. Source: NSW Disability Inclusion Action Planning Guidelines

Disability Inclusion Focus Areas

The NSW Disability Inclusion Action Planning Guidelines identify four key outcome areas. These key outcome areas guided the disability inclusion action plan community consultation process and formed the structure for the Disability Inclusion Action Plan.

The four key outcome areas are:



The Disability Inclusion Action Plan has been prepared under the guidelines established by the division of Local Government having regard to the legislative context. The three councils worked closely to develop a consultation strategy that enabled both targeted and broader stakeholder and community engagement.

The plan sets out a series of principles, strategies and actions that will guide council operations over the determined review periods. These align with the principles of the DIA, as well as the NSW Government's Disability Inclusion Plan focus areas.

Demographic Context

“Disability is a difficult concept to measure because it depends on a person’s perception of their ability to perform a range of day-to-day activities.”

This Plan seeks to address all forms of disability, both those reflecting individual limitations and the barriers that our society places which restrict life choices, with a focus on ability.

Our region, for the purposes of the Disability Inclusion Action Plan is the three local government areas of Blayney, Cabonne and Orange.

The characteristics of the three areas are comparable in that each has an ageing population. However, the number of people identifying as needing assistance with core activities does increase in each local government area alongside an increase in population size.

Core Activity Need for Assistance

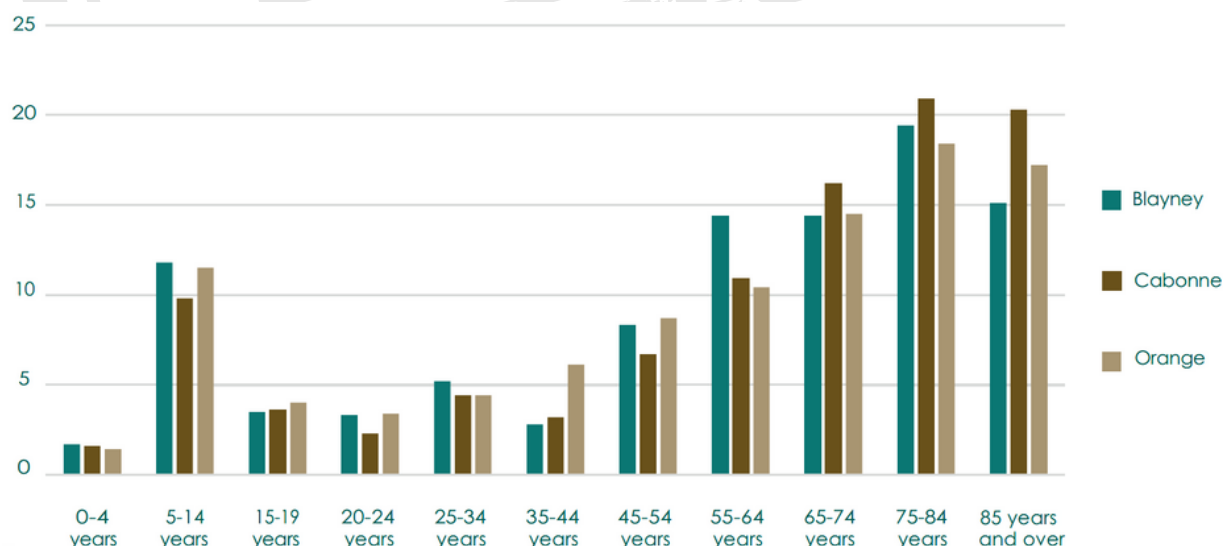
	Orange	Cabonne	Blayney
Total Population	43,512	13,766	7,497
Need for Assistance	2,701	685	423
% of Total Population	6.2%	5.0%	5.6%

Source: AUSTRALIAN BUREAU OF STATISTICS 2021 Census of Population and Housing

Core Activity Need for Assistance records the number of people with a profound or severe core activity limitation. People with a profound or severe core activity limitation are those needing assistance in their day to day lives in one or more of the three core activity areas of self-care, mobility and communication because of:

- a long-term health condition (lasting six months or more)
- a disability (lasting six months or more)
- ageing.

The Core Activity Need for Assistance: Total Percentage By Age graph shows a generally consistent pattern across the regions for an increase in the need for assistance as we age. The graph also highlights a significant increase in the need for assistance once an individual reaches school age.



While these statistics help to understand the prevalence of people who need support in the community, it is acknowledged that this number does not include all people living with and caring for people with disability in the Blayney, Cabonne and Orange communities.

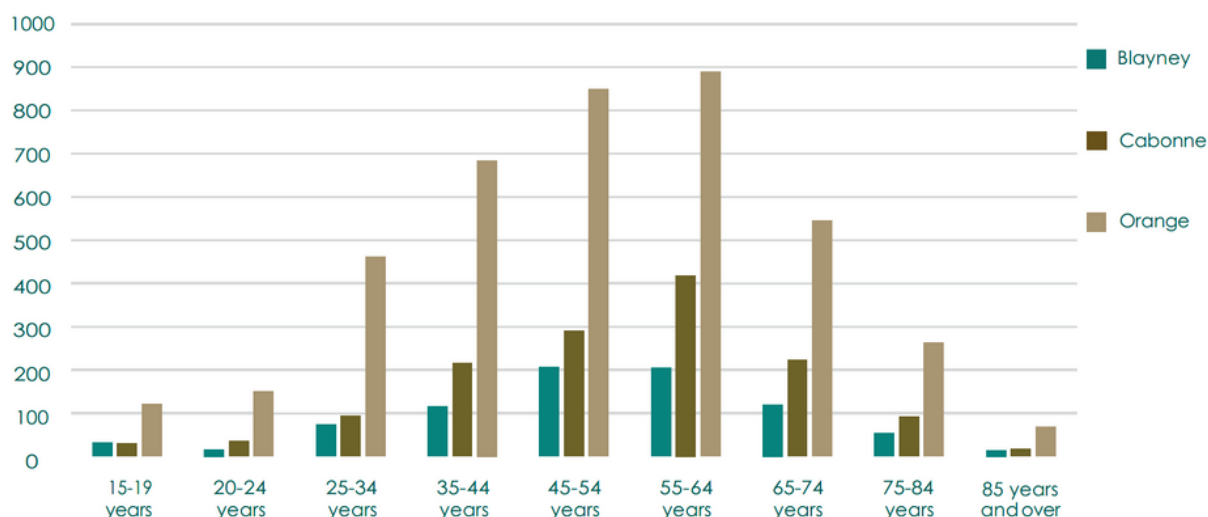
National figures for disability compiled by the Australian Bureau of Statistics in the 2018 Survey of Disability, Ageing and Carers, Australia states:

“The number of people with disability has increased. In 2018, there were 4.4 million people with disability (up from 4.3 million in 2015). Of all people with disability, 1.9 million were aged 65 years and over (up from 1.8 million in 2015):

- representing almost half (44.5%) of all people living with a disability (up from 41.9% in 2015 and 40.7% in 2012); and
- reflecting both an ageing population and increasing life expectancy of Australians.

“In 2018, of the 4.2 million Australians with disability (living in households), three in five (59.8% or 2.5 million people) needed assistance with at least one activity of daily life.”

The unpaid assistance to a person with Disability graph below shows the significant number of local residents who fulfil a caring role in the Blayney, Cabonne and Orange communities.





In 2018 there were 4.4 million Australians with disability.

53.7% of all Australians had a profound or severe disability.



The prevalence of disability increased with age - one in two people aged 65 years and over had disability.



Almost one quarter (23.2%) of all people living with a disability reported a mental or behavioral disorder as their main condition.



in 2018, of the 4.4% million Australians living with a disability, over half (53.1%) or 2.3 million) used aids or equipment because of their condition.



Three in five people living with a disability needed assistance with at least one activity of daily life.



* living in households

** people of working age (15-64 years) who were living in households.

Source: 2018 Disability, Ageing and Carers, Australia: Summary of Findings * Australian Bureau of Statistics.

53.4% of people living with a disability* were in the labour force, compared with 84.1% of those without disability.



The median gross personal income of people living with a disability** was \$505 per week, less than half (49.7%) than that of people without disability (\$1016 per week).



One in 10 (9.6%) people living with a disability* aged 15 years and over had experienced discrimination in the previous 12 months because of their disability.



An issue for people living with a disability is discrimination in both access and employment.

“In 2018, 2.1 million people living with a disability living in households were of working age (15-64 years). Of these:

- 53.4% were in the labour force, compared with 84.1% of those without disability.
- 46.6% were not in the labour force, compared with 15.9% of those without disability.”

Statistics demonstrate that we are collectively living longer. It follows that this will result in an increase in the number of people with profound or severe disability who require help with core activities such as mobility, self-care and communication.

The Disability Inclusion Action Plan is not exclusively for the people who identify as living with a disability. The community survey results (discussed in Section 4) clearly demonstrate a wide range of circumstances in which people find themselves either requiring some degree of assistance or appreciating the access facilities available to them.

Breaking down the barriers to inclusion, creating liveable communities, improving access, changing behaviours and attitudes, improving processes and providing meaningful employment are the responsibility of all of us as a community and will benefit everyone.

DRAFT

3 Developing the Plan

Community and stakeholder engagement has been key in this process. The ideas and contributions of both individuals and groups were invaluable in informing the strategies and actions in the Disability Inclusion Action Plan. In developing the plan the three councils, over a twelve month period, undertook a range of collective and individual consultation activities with the community. The consultation was both targeted, engaging specific disability related groups and individuals, as well as broad, surveying the wider council communities. The engagement activities both raised awareness of the Disability Inclusion Action Plan process and addressed inclusion across all areas of the councils' operations.

3.1 Community Survey Overview

The Disability, Inclusion and Accessibility survey was published on each council's web page. The survey was also provided in a hard copy format and drew responses on a range of key areas.

A total of 30 community and 20 staff surveys were completed online.

A total of 40% of respondents to the online Cabonne Council Community survey identified with the statement 'I find it hard to move around'. In the same survey, 30% identified as someone with a disability and 30% identified as an interested community member.

The community survey addressed the four focus areas and asked respondents to rank what they consider the most important issues with each of these areas. The top three issues identified in the survey were:

Attitudes and Behaviours

- Train staff on access and inclusion
- Hold public events that are accessible and inclusive
- Promote the achievements of people with a disability

Work (Employment)

- Provide accessible workplaces
- Provide flexible working times and places
- Educate other staff

Information and understanding (Systems and Processes)

- Provide information in different formats
- Provide accessible communication options in the workplace
- Provide accessible feedback and complaint processors

Liveable Communities

- Promote accessible for all design
- Provide accessible toilets in all public buildings
- Make community programs and events accessible and inclusive

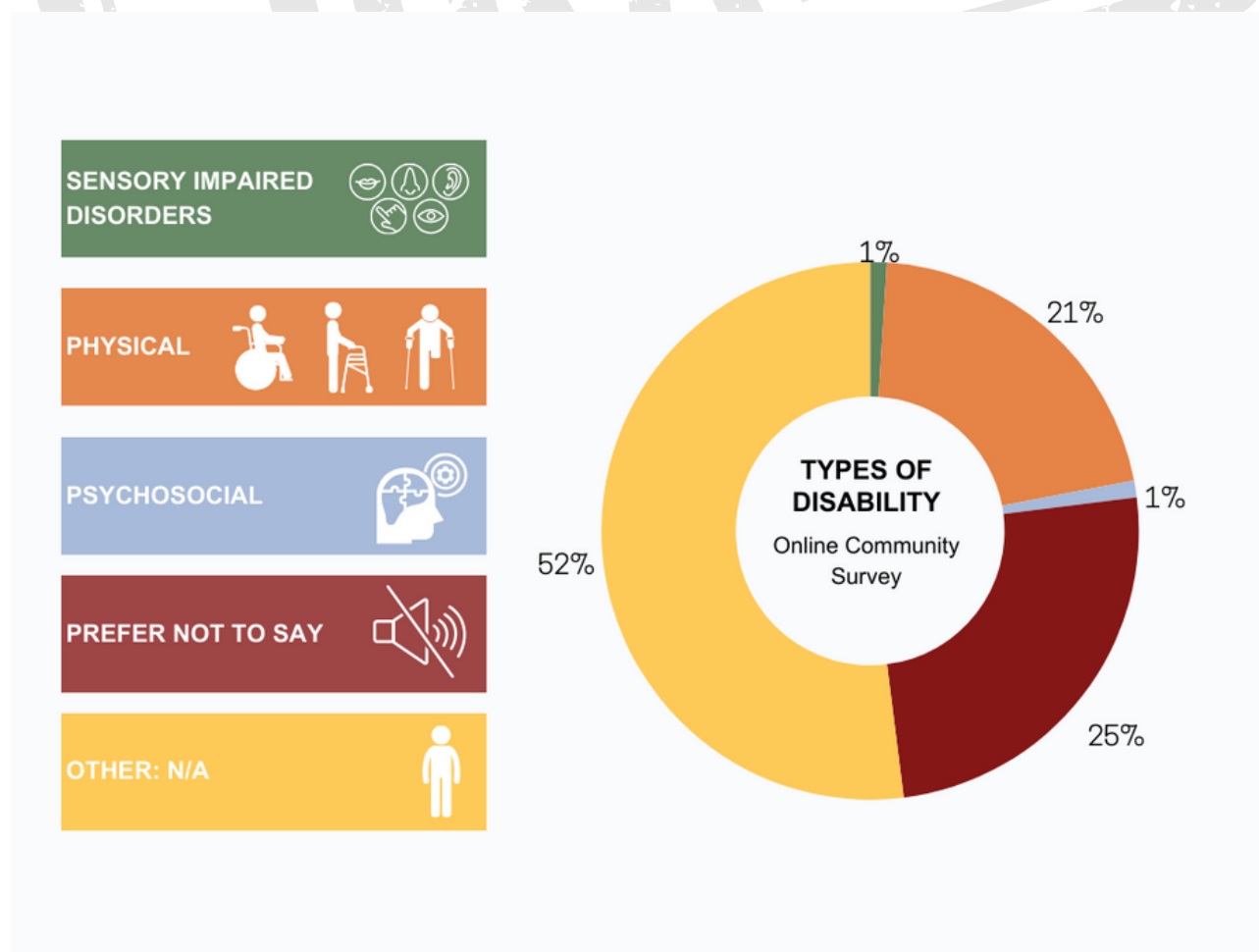
Other Issues

In response to the question 'What worries you when accessing local shops', the top three responses were:

- Steps with no ramps
- Accessible parking
- Toilets

The online community survey asked participants to identify their type of disability. This data assists in providing a knowledge of the types of disability within our communities and guiding council's considerations for inclusion.

It was noted that approximately 75% of respondents would prefer not to identify their type of disability. Through the 2023-2026 Disability Inclusion Action Plan, it would be council's aim to better understand the barriers experienced for people with disability.

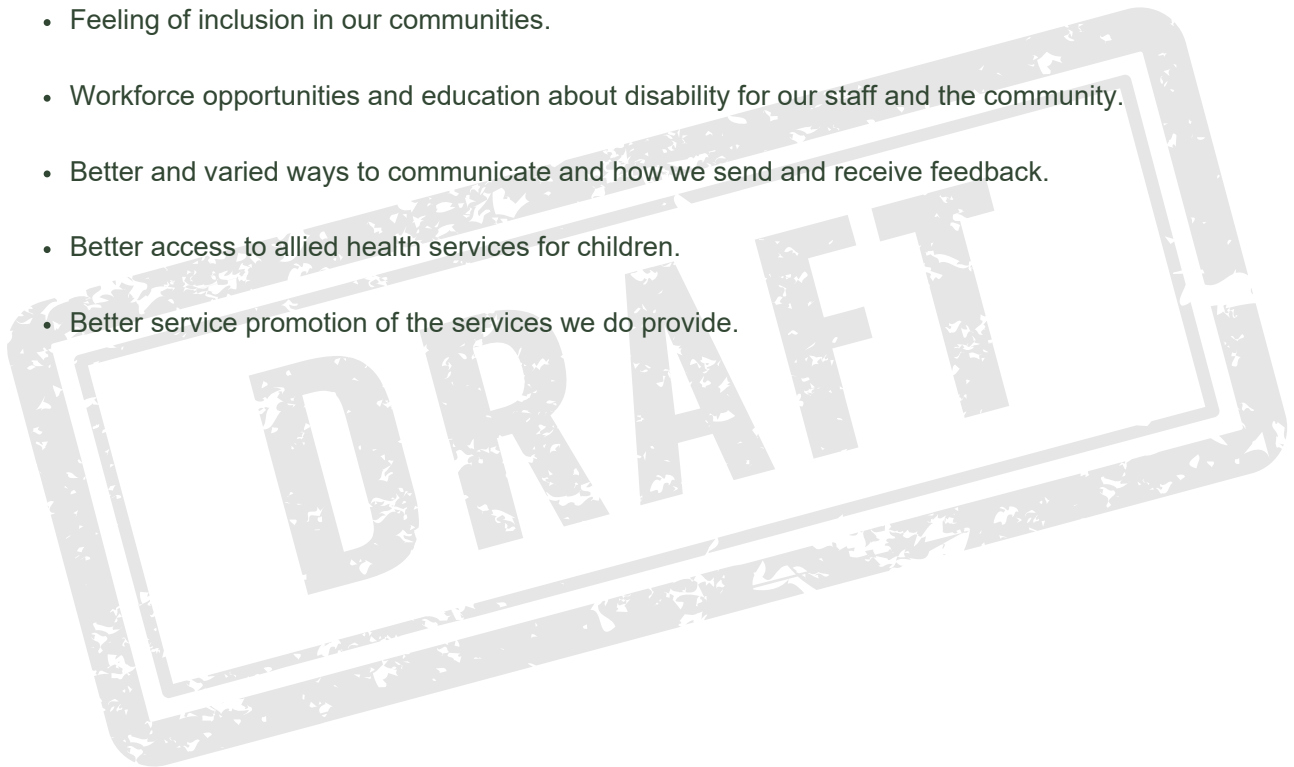


3.2 Community Consultation and Stakeholder Engagement

Community engagement was held with approximately seventy members of the community in public spaces in Molong, Canowindra and Yeoval. Further community engagement was held in local libraries and at Molong Preschool. A targeted community engagement was undertaken with ten individual carers of people with a disability or additional needs. The engagements were structured around a series of questions designed to gain specific information about how disability inclusion could be improved in those communities.

The community engagement across Cabonne identified the following issues;

- Access to buildings, including paths, accessible parking spaces, toilets and businesses and future planning so that accessibility is everywhere.
- Feeling of inclusion in our communities.
- Workforce opportunities and education about disability for our staff and the community.
- Better and varied ways to communicate and how we send and receive feedback.
- Better access to allied health services for children.
- Better service promotion of the services we do provide.



4 Cabonne Council Strategies and Actions

The following tables have been prepared for Cabonne. While there is significant duplication between the strategies and actions amongst the three local councils, operational differences in terms of organisational structure, capacity and resourcing mean that the three councils have developed slightly different deliverables.

4 Cabonne Community Strategic Plan

Sections 4 and 5 of the Disability Inclusion Action Plan have been tailored to relate specifically to the individual councils. While the development of the Disability Inclusion Action Plan has been a collaborative process, the operational differences in terms of organisational structure, capacity and resourcing between the three councils has resulted in the development of slightly different deliverables. To provide context to the Strategies and Actions in Section 5, an overview of the relevant Community Strategic Plan is provided for the individual council, in this case, Cabonne.

The Disability Inclusion Action Plan has been prepared under the broader umbrella of the Community Strategic Plan 2022/2023.

The Community Strategic Plan is the primary forward planning document, aligning the community's vision with a clear strategic direction for the long term future of Cabonne and consists of the following five themes:

LEADERSHIP

Cabonne's local leaders both elected and community leaders are unified, focused and work together for the betterment of our region.

INFRASTRUCTURE

Cabonne's urban and transport infrastructure is safe and reliable whilst also being connective, responsive and relevant.

COMMUNITY

Cabonne communities are connected to each other, connected to quality services, and connected in wanting to better our Cabonne region.

ECONOMY

Cabonne has a thriving, sustainable, and adaptive economy that builds our community's strengths.

ENVIRONMENT

The Cabonne community values and wants to improve our natural and built environment.

Community Strategic Plan Objectives and Strategies

There is a series of objectives and strategies under the five broad directions in the Community Strategic Plan that link directly to the Disability Inclusion Action Plan. These have been linked to specific actions in the plan in Section 5 and are identified as follows:

Strategic Direction 1: Leadership Cabonne's local LEADERS - both elected and community leaders - are unified, focused and work together for the betterment of the region.	
1.1	COMMUNITY ASPIRATION: A unified Cabonne demonstrates strong civic leadership from our Council and other government representatives, as well as from our community leaders.
1.2	COMMUNITY ASPIRATION: There is a clear, agreed strategic direction for Cabonne, where we know about major projects, delivery timeframes and local impacts ahead of time so we can plan for and benefit from these.
Strategic Direction 2: Infrastructure Cabonne's urban and transport INFRASTRUCTURE is safe and reliable whilst also being connective, responsive, and relevant.	
2.1	COMMUNITY ASPIRATION: Cabonne's towns and villages have access to a safe and modern active transport network that encourages walking and cycling
2.2	COMMUNITY ASPIRATION: The Cabonne LGA is a digitally connected LGA, with appropriate and reliable mobile and internet connectivity
2.5	COMMUNITY ASPIRATION: Cabonne's community infrastructure enables all residents and visitors to participate in a range of activities

Strategic Direction 3: Community Cabonne COMMUNITIES are connected to each other, connected to quality services, and connected in wanting to better our Cabonne region.	
3.1	COMMUNITY ASPIRATION: Elderly residents can age-well in Cabonne.
3.2	COMMUNITY ASPIRATION: Cabonne's community clubs, groups and organisations are sustainable and provide access to activities for all age groups and abilities.
3.4	COMMUNITY ASPIRATION: Residents feeling connected, safe, valued, and that they are able to contribute to the Cabonne community.
3.5	COMMUNITY ASPIRATION: Cabonne's children have access to childcare and children's services that meet the needs of our local families.
3.7	COMMUNITY ASPIRATION: Cabonne residents have access to a wide range of quality and reliable health services – including in-community access to specialist services.
3.8	COMMUNITY ASPIRATION: Cabonne has a thriving, vibrant arts and culture scene that promotes local endeavour and encourages local participation.

Strategic Direction 4: Economy Cabonne has a thriving, sustainable, and adaptive ECONOMY that builds on our community's strengths	
4.2	COMMUNITY ASPIRATION: Cabonne has a wide range of affordable and quality housing options that cater to the diverse needs of our community
4.3	COMMUNITY ASPIRATION: Cabonne is recognised as a top tourist destination – with a wide range of offerings, appealing and to a broad audience
4.4	COMMUNITY ASPIRATION: The Cabonne community celebrates what we have to offer through community events that bring people together (locals and visitors alike)
4.5	COMMUNITY ASPIRATION: Cabonne is a leader in attracting and retaining workforce by providing a wide range of employment opportunities, that suits a wide range of skills

Strategic Direction 5: Environment Cabonne residents value and want to improve our natural and built ENVIRONMENT.	
5.1	COMMUNITY ASPIRATION: Cabonne's natural beauty and landscapes – lookouts, rivers, creeks, lakes, parks – are healthy and preserved for the enjoyment of our community and visitors to Cabonne

1. Attitudes and behaviours					
Strategy	Actions	Responsibility	Community Plan Reference	Outcome	Timeframe
1. Raise awareness of the contribution that people with disability make in the community.	1.1.1 Include positive images of people with disability in general promotional material.	<i>Community & Economy</i>	CSP 3.4	Increased visibility of and awareness of people with disability in Cabonne by including images of people with disability in at least 2 publications.	Jun-24
	1.1.2 Consultation occurs with all Department Leaders and Executive around development of the Disability Inclusion Action Plan.	<i>Department Leader – Community Services</i> <i>Executive Support Officer</i>	CSP 1.14	Department Leaders are actively engaged and include considerations around disability in their planning processes.	Dec- 23
2. Ensure that council staff are educated in disability awareness	1.2.1 Integrate awareness training into Council staff probation review.	<i>Safety, People & Culture</i> <i>All Department Leaders</i>	CSP 3.4	New staff are provided with an awareness training module during probation review.	Jun-25
	1.2.2 Provide training on disability inclusion for Leadership and front-line staff.	<i>Safety, People & Culture</i> <i>Community Services</i>	CSP 1.1	Leadership and front-line workers attend 1 training session to better support employees in the workplace and council customers.	Dec-25
3. Work with local disability organisations and community to make events, activities and facilities accessible and inclusive	1.3.1 Partner with community organisations and groups to promote events, activities and services in public spaces.	<i>Community & Economy</i> <i>Community Services</i>	CSP 4.4 & 5.1	Procedure manual for planning public events in Cabonne and associated risk assessment is provided to all community groups planning events or activities.	Jun-26

	1.3.2 Review and updating grant application process to incorporate consideration of accessibility requirements for grant applications.	<i>Community & Economy</i>	CSP 3.8	Grant application procedure is reviewed and includes event accessibility requirements	
2. Employment					
2. Develop employment opportunities for people with disability	2.1.1 Promote within all advertisements that council encourages people with disability to apply and incorporate both phone and email as contact details.	<i>Safety, People & Culture</i>	CSP 1.1	Cabonne demonstrates it is an Equal Opportunity employer, through its recruitment advertising.	Jun-24
	2.1.2 Include identification of disability in the online application process and data collection process.	<i>Safety, People & Culture</i>	CSP 1.1	Councils online application process is updated to include identification of disability.	Jun-24
	2.1.3 Amend the scope the workplace medical process to include assessment on disability.	<i>Safety, People & Culture & Medical provider partner</i>	CSP 2.5	Initial workplace medical provides assessment on disability and reasonable workplace modifications.	Jun-25

	2.1.4 Ensure the workplace is accessible for staff.	<i>Safety, People & Culture</i>	CSP 1.1	Flexible work practices are implemented and staff with disability are supported if their workplace needs change .	Junm-26
3. Systems and Processes					
1. Ensure accessible and inclusive community engagement across all areas of Council	3.1.1 Councils Disability Inclusion Action Plan is acknowledged in the Integrated Planning & Reporting documents.	<i>All Department Leaders</i>	CSP 3.3 & 1.1	DIAP actions are included in relevant Delivery & Operational plans.	Jun-26
	3.1.2 Promote Council's implementation of access and inclusion principles through public messages that highlight and recognise the rights and contribution of people with disability in the community.	<i>Community & Economy Community Services</i>	CSP 4.5, 3.3 & 1.1	The contributions and achievement of people with disability are recognised and celebrated.	Dec-25
2. Promote a culture of responsive customer service	3.2.1 Implement a process within councils record management that captures data on requests and complaints that relate to accessibility and inclusion.	<i>Governance & Corporate Services Innovation & Technology</i>	CSP 2.2 & 4.5	Council can measure and respond to its community to improve experiences of people with disability through developing a record management process to better capture inclusion data.	Dec-25
3. Improve regulatory processes within Council	3.3.1 Promote 'whole of life design' and set an example to the community starting with Council's own facilities.	<i>Department Leader – Plant & Depots</i>	CSP 3.3	Whole of life design integrated into development of Council's masterplans for indoor and outdoor facilities.	Jun-26

	3.3.2 Internal process to ensure that accessible equipment is installed when developing new facilities, buildings, parks, playgrounds, footpaths.	Infrastructure & Development Services	CSP 2.5	Council will improve the opportunity for participation to its community and visitors through the widening of ??? footpaths and 2 playground upgrades.	Jun-26
2. Provide information in a manner and format that is inclusive	3.4.1. Ensure that Council documents and communications are provided in two different appropriate formats.	Community & Economy Governance & Corporate Services Innovation & Technology Finance	CSP 1.2 & 2.2 & 4.5	<p>Council meetings are livestreamed to provide alternative attendance at meetings.</p> <p>Review of councils website and social media platforms to ensure it conforms with Content Accessibility Guideline levels.</p> <p>Council implements the 'read speaker' function on council's website.</p> <p>Council's customers are provided with two forms of contact with council.</p>	Jun-24

4. Liveable Communities					
1.Improve accessible paths of travel to key destinations	4.1.1 Retain and budget for adequate resources and planning to improve and maintain new and existing recreational and community facilities, footpaths and the road network.	Infrastructure Urban & Infrastructure Transport	CSP 1.1 & 2.2 & 2.3	Councils infrastructure is managed in accordance with asset management plans, Pedestrian Access Mobility Plan and the footpath expansion program.	Jun-26
	4.2.1 Cabonne Community Centre is available for accessible activities and events.	Community & Economy Infrastructure Urban	CSP 2.1	Building meets universal design standards and includes a hearing loop.	Dec-24
2. Contribute towards liveable and accessible public places	4.2.2 Ensure availability of street furniture and equipment that is accessible and suitable for placement in the Central Business District.	Infrastructure Urban	CSP 3.3	Cabonne Town Activation Plans facilitate inclusiveness for residents and visitors with a piece of accessible furniture across 2 projects.	Dec-24

	4.2.3 Promote and monitor universal access principles for new and upgraded buildings and facilities in public places.	<i>Development Services</i>	CSP 3.3	Standard 'Compliance with Commonwealth Disability Act 1992' condition of consent utilised on development approvals for commercial premises.	Jun-26
				Provide advice on necessary modification to ensure existing buildings comply with accessibility	
	4.2.4 Include access and inclusion as a guiding principle in Plans of Management for community land and provisions within the Development Control Plan consider the particular needs of children with disability in the design, layout and security of parks and playgrounds.	<i>Infrastructure Urban Development Services</i>	CSP3.1 & 3.3 & 3.4	Plan of Management and other applicable documentation identify council's DIAP requirements for considering all community needs.	Jun-26
	4.2.5 A range of resources are provided at the Cabonne Libraries to meet the diversity of needs in communities.	<i>Community Services</i>	CSP 3.2 & 3.4	Central West Libraries offers inclusive resources including large print books, audio books, accessible events and technology.	Dec-24

3. Promote universal access to all events within the community	4.3.1 Council provides event managers and organisers a framework to include the needs of people with disability in the planning of events.	Community & Economy	CSP 4.4	Council reviews the Procedure Manual for planning public events in Cabonne to ensure it support consideration of accessibility for people with disability.	Jun-26
	4.3.2 Promote disability inclusion in both council and community events and festivals including availability of accessible bathroom facilities, designated drop off zones and accessible parking areas.	Community & Economy	CSP 3.1 & 4.4	Council makes the Procedure Manual for planning public events in Cabonne publicly available.	Jun-26
4. Continuously upgrade Council's assets to meet legislative requirements for accessibility	4.4.1 Commence a process to undertake an audit of council owned facilities with a focus on accessibility and inclusion.	Infrastructure Urban	CSP 2.5 & 3.3	Councils' facilities meet the needs of its entire community through a documented audit process.	Jun-24
	4.4.2 Identify priorities for new and upgrading of infrastructure to ensure accessibility.	Infrastructure Urban	CSP 2.1 & 2.2 & 4.3	Council undertakes a minimum of 2 reviews per year of its Infrastructure budget to prioritise allocation for upgrading facilities.	Dec-26
	4.4.3 Make an annual budget allocation specific to improving access.	Finance	CSP 1.2	Designated budget is identified to improve access included in Operational Plans.	Jun- 25
		Community & Economy	CSP 3.8	Investigate and apply for opportunities for funding that will improve Council owned facilities.	Jun-26

5. Improve accessible public toilet facilities and parking	4.5.1 Improve the availability of accessible toilet facilities in Cabonne towns and villages.	Infrastructure Urban	CSP 2.5	Cabonne Town Activation Plans facilitate inclusiveness for residents and visitors by improving toilet facilities in its planned upgrades.	Jun-26
	4.5.2 Review the location and seek funding for the provision of new accessible parking spaces in compliance with Australian Standard.	Infrastructure Transport Infrastructure Urban	CSP 2.5	Councils' infrastructure is managed to meet the needs of its community and visitors through the installation of accessible car parking spaces at three of council' caravan parks .	Jun-26
6. Contribute towards programs which aim to increase social inclusion and community connection	4.6.1 Annually consult with community and staff on local disability needs and identify priorities for relevant strategies.	Community Services	CSP 1.1 & 3.1 & 3.3	Council provides annual online and face to face consultations with its community and staff.	Dec-25

7.Improve and promote community services options available within the region	4.7.1 Promote local transport options that provide accessibility to adults and children with disability.	Community Services	CSP1.1 & 1.3	Broker local buses, taxis and utilise the community transport cars to provide accessible transport services across Cabonne.	Jun-26
	4.7.2 Provide a range of Cabonne Home Support services that enable older persons to remain in their home.	Community Services	CSP 1.1	Provide group and individual activities that are accessible to our communities.	Jun-26
			CSP 1.1 & 1.3	Host an annual EXPO that showcases services available to Cabonne older persons and people with disability.	
	4.7.3 Provide children's services that are accessible and inclusive in our communities.	Community Services	CSP 1.1 & 1.3	Family Day Care and After School Care Services work in collaboration with NSW & ACT Inclusion Agency to develop inclusion support plans for our services.	
				Childrens Services staff attend 1 annual inclusion professional development opportunity.	

5 Monitoring and Reporting

Council will continue to work towards the creation of an inclusive community. It is a legislative requirement that the process of the Disability Inclusion Action Plan is included as part of the Annual Report and sent to the Minister.

A summary of achievements and highlights will be prepared and provided to the NSW Disability Council as required under the Disability Inclusion Act.



THIS IS WHAT YOU TOLD US ABOUT YOUR COMMUNITY

Community Vision

Inviting

Green and shady

Pedestrian friendly

Consultation Workshop Values

Guiding Principles

Priority Projects

Design and Aesthetic



- Provide concrete footpaths
- Provide more trees
- Provide contemporary sculpture

Amenity



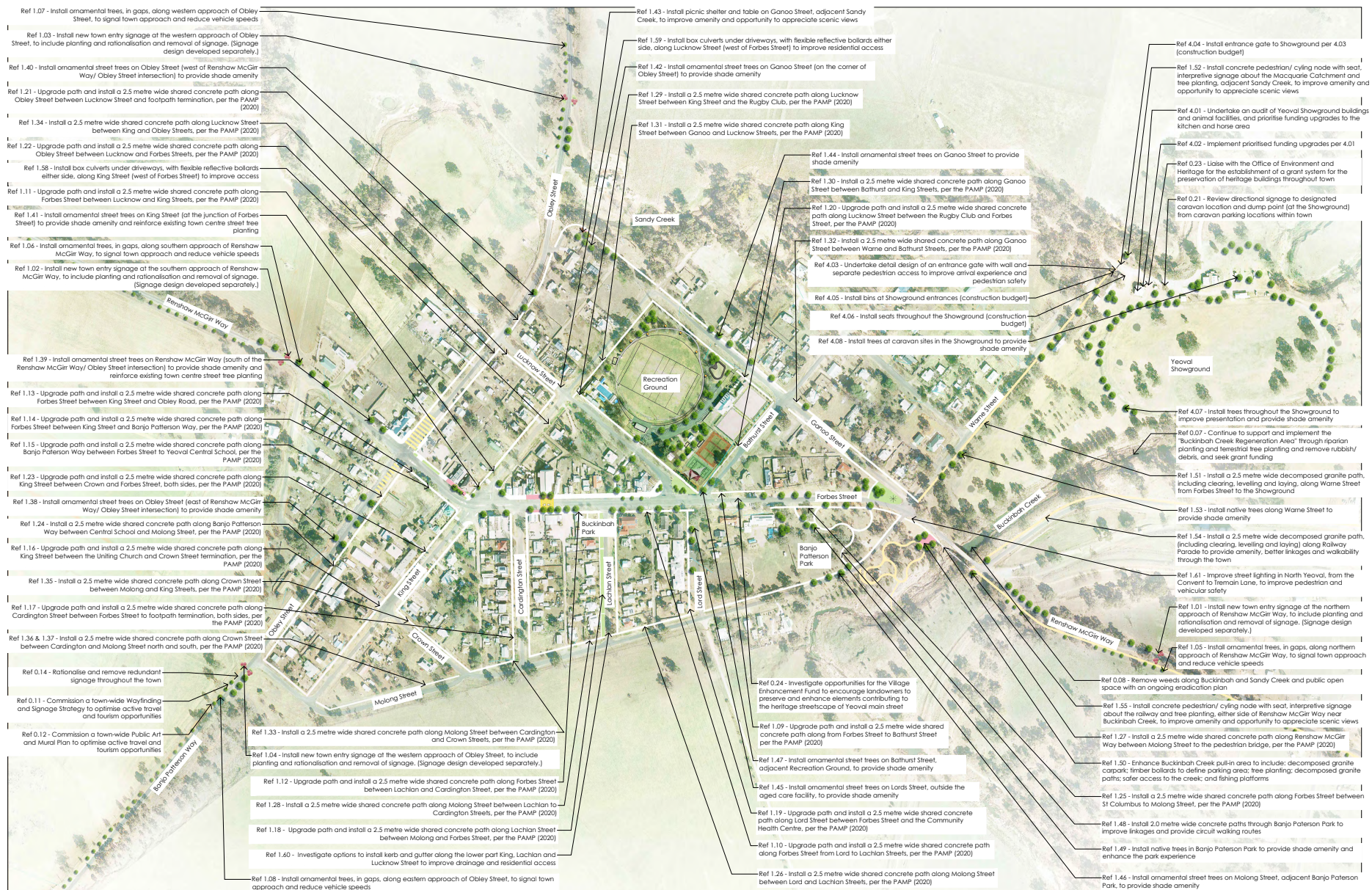
- Provide safe places to cross the street
- Provide signage throughout town
- Provide a green and colourful, well presented town

Activity



- Provide a street that facilitates safe movement and exercise
- Provide signage for visitors and community
- Provide spaces for socialising

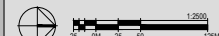
- Memorial Hall main street precinct upgrade (detail design and implementation)
- Main street precinct upgrade, outside the Trading Post (detail design and implementation)
- Renshaw McGirr Way and Obley Street intersection (detail design and implementation)
- Laneway between Forbes and Lucknow Street
- New town entry signage and planting
- Banjo Patterson Park pull-in area footpaths
- Tree planting along the main streets leading into town footpaths



sala4D
public domain, urban design, landscape architecture
www.sala4d.com

Yeoval Activation Masterplan - Draft

28.07.23 Town Plan





sala4D

public domain urban design landscape architecture
www.sala4d.com

Yeoval Activation Masterplan - Draft

28.07.23

Mainstreet Plan





sala4D

public domain - urban design - landscape architecture
www.sala4d.com

Yeoval Activation Masterplan - Draft

28.07.23

Recreation Ground Plan



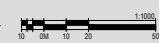


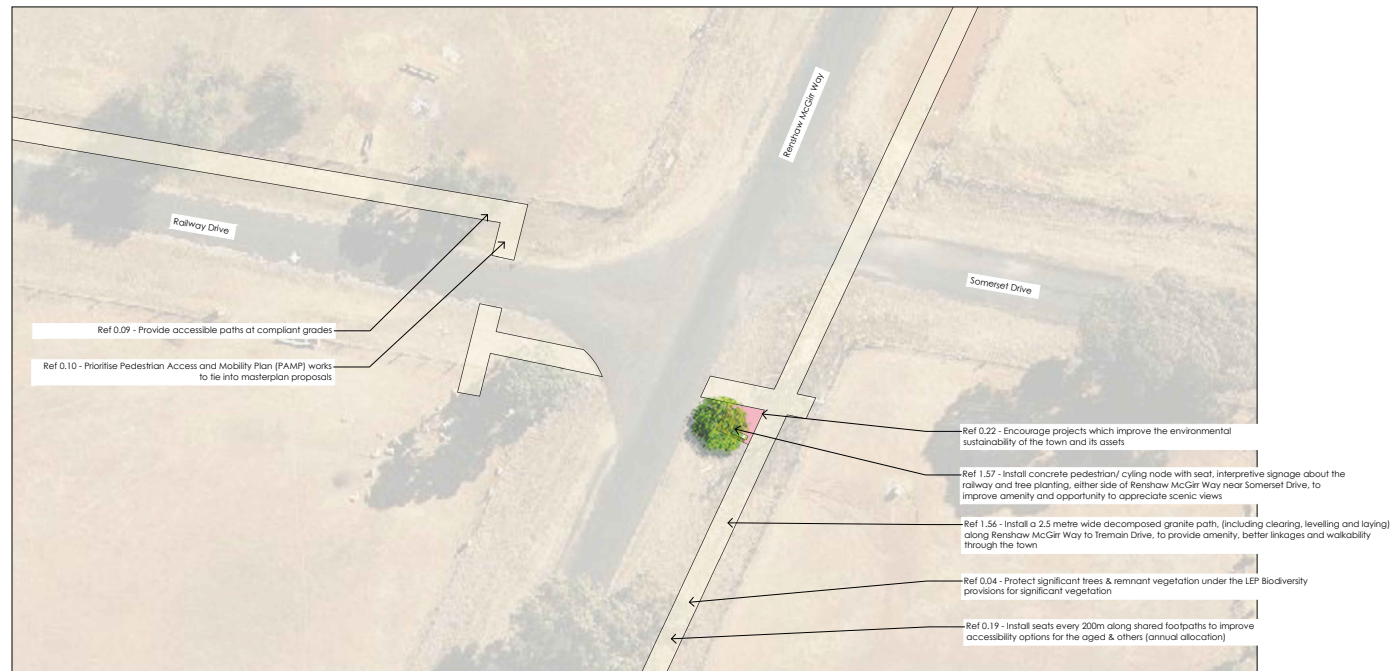
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Yeoval Activation Masterplan - Draft

28.07.23 Cemetery Plan





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Yeoval Activation Masterplan - Draft

28.07.23 Social Node Plan



Cabonne Sponsorship Program Application



Submitted on	10 November 2023, 12:52PM
Receipt number	12
Related form version	2

SECTION 1: STATEMENT OF UNDERSTANDING

BEFORE COMPLETING THIS APPLICATION, YOU MUST READ THE SPONSORSHIP GUIDELINES. APPLICATIONS THAT DON'T COMPLY WITH THE CONDITIONS STATED IN THE GUIDELINES OR APPLICATIONS THAT ARE INCOMPLETE WILL NOT BE CONSIDERED.

I have read and understood the Sponsorship Guidelines
 I have read and understood the terms and conditions
 I am willing to sign a contractual agreement
 I have submitted an Preliminary Advice of a Planned Event form or will be submitting one with this application

SECTION 2: APPLICANT DETAILS

Name of organisation:	Arts Council Cabonne Inc
Postal address:	4059 Belubula Way Canowindra NSW 2804
Contact person:	Kathryn O'Ryan
Position:	Treasurer
Phone number:	0427109116
Email:	kathrynenidoryan@gmail.com
Incorporation number:	INC2300218
GST registered:	No
Brief description of your organisation:	The Arts Council Cabonne plays a key role in the development, investment, and growth of artistic and cultural experiences in the Cabonne Local Government Area.
Does your organisation have a website/ social media platforms? If so, please list links:	Facebook: Arts Council Cabonne Inc.

SECTION 3: EVENT DETAILS

Name of event	Banjo Paterson Festival
---------------	-------------------------

Venue/ location of event	Events are distributed across Orange and Cabonne. Locations in Cabonne include: Molong, Yeoval, Cargo, Canowindra, Cudal, Borenore and wineries.
Date of event	17/02/2024-25/02/2024
Type of event	Annual event
Area of event	Arts / Culture
Style of Event	Both
Event website (please include any social media platforms)	orange360.com.au, rotarycluboforange.org.au, artscouncilcabonne
Previous Sponsorship or Event Assistance	Event Assistance
List all years and amounts of previous Sponsorship or Event Assistance	Molong Advancement Group \$1000 p.a 2021 & 2022 Banjo Paterson Museum, More Than a Poet \$1000 p.a 2021 & 2022 Rotary Club of Orange \$2000 p.a 2021&2022
List all other sponsorship, partners and/or key stakeholders and their level of support	Orange City Council \$2500p.a Orange ex Services Club, Club Grant \$1350 Business Houses (various) Orange/Cabonne \$7500 (example: MSM Milling \$1000) Molong Advancement Group \$2500
Description of the event	The Annual Banjo Paterson Australian Poetry Festival celebrates the birth, life and work of Andrew Barton (Banjo) Paterson. The Festival is an opportunity for bush poets, young and old, to showcase their art and entertain the community. It is 10 days of family entertainment and participation, highlighting our history, culture and current experiences through rhyming verse.
Proposed program and plan of delivery for the event	2024 BANJO PATERSON AUSTRALIAN POETRY FESTIVAL DRAFT PROGRAM Saturday 17 February ORANGE <input type="checkbox"/> Banjo's Birthday Party (A.B. 'Banjo' Paterson born on the 17 th February, 1864) <input type="checkbox"/> Entry: free. <input type="checkbox"/> The Friends of Banjo Paterson Park invite you, family, and friends to Celebrate "Banjo's 160th on February 17 th at the "Banjo Paterson Park" on Ophir Road from 11.30 am to 4.30pm <input type="checkbox"/> At 10.30 there will be a car rally drive, around Historical Orange with a quiz, starting at the Council Car Park. <input type="checkbox"/> Fun and adventure at the 'Park' includes poetry, music, a merry-go-round, a mini train and games for the youngsters. <input type="checkbox"/> There will be a BBQ with food for sale or you can bring your own if you wish. BYO picnic and drinks 11am to 3pm. <input type="checkbox"/> BYO chairs. <input type="checkbox"/> Contact: Elizabeth Griffin 0437 868 595 Saturday 17 February: MOLONG <input type="checkbox"/> Molong Poetry Brawl as part of the Banjo Poetry Festival 2024 <input type="checkbox"/> 6.30 to 10.00 pm at the Freemasons Hotel, Bank Street, Molong <input type="checkbox"/> Contestants must perform a 1-minute original poem to include a secret phrase (released in January) <input type="checkbox"/> Good prize money <input type="checkbox"/> Judge is Robyn Sykes, award winning bush poet. <input type="checkbox"/> Section 1: Under 18 / Section 2: Open (competition starts at 7pm). <input type="checkbox"/> Under 18: Free; Open: entry \$5. <input type="checkbox"/> Guests free but booking preferred / walk-ups welcome. <input type="checkbox"/> Booking contact: Jude Taylor 0405 021 265

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Sunday 18 February: YEOVAL

- ☐ Poets' brunch and entertainment at Yeoval
- ☐ Relax in the shade of the trees for real country hospitality. All day BBQ.
- ☐ Includes launch of the book, "Poets, Painters and Pioneers: The Remarkable Family of Banjo Paterson." by Heather Knight.
- ☐ Free entertainment and open mic for walk-up poetry and live music.
- ☐ Visit the Banjo Paterson – More than a Poet Museum
- ☐ 43 Forbes Street, Yeoval.
- ☐ 10 am start, no booking needed.
- ☐ Donation appreciated.
- ☐ Contact: Alf Cantrell 0427 208 913

Monday 19 February: ORANGE

- ☐ Eat Botanic
- ☐ Poetry from 1200 – 1300 at the Eat Botanic café (off the Orange Botanic Gardens car park) near to 'Emmaville Cottage'.
- ☐ Come along, have some coffee or a meal and listen to a local poet entertain you between 1200 and 1300.
- ☐ No cost / No bookings required (unless eating and drinking at the café).

Tuesday 20 February: STUART TOWN

- ☐ Lunch at the Ironbark Hotel, Stuart Town
- ☐ Stuart Town was originally named Ironbark – of "The Man from Ironbark" fame.
- ☐ Enjoy lunch and poetry at the historic "Ironbark Hotel."
- ☐ Catch the XPT train from Orange (Peisley St, Orange phone 13 22 32) at 12 noon and return to Orange at 4 pm
- ☐ 12.30 pm to 3 pm. (Check train times from Orange as they may change).
- ☐ Bookings and train information: call Renee Wykes 0458 157 650

Tuesday 20 February: ORANGE

- ☐ Eat Botanic
- ☐ Poetry from 1200 – 1300 at the Eat Botanic café (off the Orange Botanic Gardens car park) near to 'Emmaville Cottage'.
- ☐ Come along, have some coffee or a meal and listen to a local poet entertain you between 1200 and 1300.

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- ☐ No cost / No bookings required (unless eating and drinking at the café).

Wednesday 21 February: ORANGE

- ☐ Wrath of Grapes
- ☐ A fun night of walk-up poetry and competition.
- ☐ Entertainment, a meal, and local wine in the barrel shed at Heifer Station Wines, 1034 The Escort Way, Orange.
- ☐ 5.30 – 9.30 pm.
- ☐ \$30.00 per person (includes meal) with additional booking fee.
- ☐ Bookings <https://www.eventbrite.com.au/e/the-wrath-of-grapes-a-banjo-patterson-festival-event-tickets-439364469957>

Wednesday 21 February: ORANGE

- ☐ Eat Botanic
- ☐ Poetry from 1200 – 1300 at the Eat Botanic café (off the Orange Botanic Gardens car park) near to 'Emmaville Cottage'.
- ☐ Come along, have some coffee or a meal and listen to a local poet entertain you between 1200 and 1300.
- ☐ No bookings required / No cost (unless eating and drinking at the café).

Wednesday 21 February: ORANGE

- ☐ 34 th Annual Blackened Billy Verse Competition Awards Ceremony.
- ☐ Presented online to accommodate entrants and enthusiasts from across Australia and the Globe
- ☐ For further information visit

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<https://blackenedbillyversecompetition.com>.

- ☐ Entries close 30th November 2023.
- ☐ Competition contact: lux@blackenedbillyversecompetition.com

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Thursday 22 February: ORANGE

- ☐ Memory Workshop: ORANGE
- ☐ Improve your memory for bush poetry, prose, song lyrics and plays.
- ☐ Come along to a workshop designed to give you tips and tricks to help improve your memorisation. Mel and Susie have identified a range of mnemonics and techniques to assist you in your efforts to expand your repertoire and memorise your original work. Come along for a fun session, bring pen and paper if you wish.
- ☐ Dundry League Guesthouse, Woodward Street, Orange
- ☐ 2 pm to 4 pm
- ☐ \$10 entry
- ☐ Contact: Len Banks 0428 459 117

Thursday 22 February: ORANGE

- ☐ Eat Botanic
- ☐ Poetry from 1200 – 1300 at the Eat Botanic café (off the Orange Botanic Gardens car park) near to 'Emmaville Cottage'.
- ☐ Come along, have some coffee or a meal and listen to a local poet entertain you between 1200 and 1300.
- ☐ No cost / No bookings required (unless eating and drinking at the café).

Thursday 22 February: MOLONG

- ☐ "Conversations with Banjo"
- ☐ Geri Brown and Mark Oates performing their play "Conversations with Banjo."
- ☐ Cobb & Co Coach House, Gidley Street Molong
- ☐ 6.30 / 7pm – 8.30pm
- ☐ 123tix. (Max capacity 30 people, book early) / \$30
- ☐ Contact Peter Batten 0418292053 or peter.batten1906@gmail.com

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Friday 23 February: ORANGE

- ☐ Youth and Adult Poetry Competition
- ☐ Youth and Adult Performance Poetry Competition
- ☐ Individual performances of original poems by Primary and High School students and adults in novice and open categories
- ☐ Orange Ex Services Club 231-243 Anson Street, Orange
- ☐ Youth at 9am and adults at 1pm
- ☐ Great family entertainment
- ☐ Adults judged by champion bush poets Melanie Hall and Susie Carcary / Competition details and entry forms on www.rotarycluboforange.org.au
- ☐ Audience entry by donation
- ☐ Contact Len Banks 0428 459 117 or David Stanley 0428 894 571

Friday 23 February: ORANGE

- ☐ Eat Botanic
- ☐ Poetry from 1200 – 1300 at the Eat Botanic café (off the Orange Botanic Gardens car park) near to 'Emmaville Cottage'.
- ☐ Come along, have some coffee or a meal and listen to a local poet entertain you between 1200 and 1300.
- ☐ No cost / No bookings required (unless eating and drinking at the café).

Friday 23 February: CARGO

- ☐ Entertainment and walk-up poetry competition at the Cargo Inn
- ☐ Fun and laughter with bush poetry performances.
- ☐ Come along with your own poem or a classic (4 Min Max.) to perform in the Cargo Cup
- ☐ Judging by Bush Poets Mel and Susie.
- ☐ Cash prizes for best performance and best character.
- ☐ Free entry and the bar and bistro open at 5 pm
- ☐ 34-38 Belmore Street, Cargo

- ☐ 38 km from Orange on the Cargo/Canowindra Road
- ☐ Contact accounts@cargoinn.com.au if you are bringing a poem.
- ☐ Sponsored by See Saw Wines & MSM Milling

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Saturday 24 February: ORANGE

- ☐ Breakfast and Poetry
- ☐ Performances by school students and walk-up poets
- ☐ Rotary BBQ breakfast available
- ☐ Drop in before kids' sport or for a leisurely morning of entertainment.
- ☐ Civic Centre South Court, 147 Byng Street, Orange (near the library)
- ☐ 8 am to 10 am
- ☐ No bookings needed.
- ☐ Contact: Martyn Sparkes 0419 006 633
- ☐ Schools contact Debbie Smith 0488 107 123

Saturday 24 February: CANOWINDRA

- ☐ Canowindra Poetry Festival
- ☐ Banjo Paterson Dinner Festival and Show - Entertainment by award winning bush poets Melanie Hall and Susie Carcary
- ☐ 6.30 – 10pm
- ☐ Community Hall, Gaskill St. Canowindra
- ☐ Cost \$50. Book with 123tix.
- ☐ Contact: Cheryl Wythes: 0457568052

Sunday 25 February: ORANGE

- ☐ Rotary Community Market
- ☐ Craft and produce market at the Orange Civic Centre Northcourt (Cnr. Peisley and March Streets)
- ☐ Entertainment and open mic for poets - Stallholder bookings at rotarycluboforange.org.au
- ☐ 9 am to 2 pm
- ☐ Entry by donation
- ☐ Contact: Sue Patterson 0427 588 805

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Sunday 25 February: ORANGE

- ☐ Strawhouse Sunset Banjo 2024
- ☐ Join Meg & Justin of Strawhouse Wines and guest musicians The Hip Replacements for chilled classics, some Banjo and a twang of banjo as we celebrate the Banjo Paterson Festival in and around the Strawhouse Tasting Room and Deck.
- ☐ Ticket includes a welcome glass of wine and the band.
- ☐ The Kiss Kitchen team will be dishing up some delectable treats to keep you fuelled for the evening. Strawhouse Wines, Boree Lane, Orange 5 pm – 8 pm
- ☐ Book with Justin Byrne 0402 498 419

Sunday 25th February 2024. BOREE / CABONNE

- ☐ Woolshed History Muster
- ☐ The Molong Historical Society Inc. Invite you, family, and friends to an afternoon of Poetry, music and fun in the Boree Cabonne woolshed.
- ☐ 2591 The Escort Way, Boree.
- ☐ Included will be Afternoon Tea, and talks on the Historic Woolshed and Boree / Cabonne Property
- ☐ 2.30 pm to 4.30 pm.
- ☐ Cost will be \$30.00 per person.
- ☐ Contact: Elizabeth Griffin 0437 868 595

Reason for having the event

To celebrate and commemorate the birth, life and work of Banjo Paterson, highlighting his connection to Orange and Cabonne and his significant contribution to the history of Australia. The event attracts poets and audience members from across Australia.

Is this a ticketed event

Yes

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Link to ticket purchases (if available)

123tix

SECTION 4: PREVIOUS DATA

When/ where was this event held last	17 - 26 February 2023 Orange and Cabonne locations (Molong, Cargo, Yeoval and Heifer Station and Strawhouse wineries)
Total number of attendees (local, intrastate, interstate)	1200 people (1200) 30% intra and interstate 70% local
Any post-event reflections, reports and/or changes	Based on the success of previous festivals, the 2024 Festival is expanding further into Cabonne including Canowindra. The Arts Council Cabonne is joint secretariat for the Festival with the Rotary Club of Orange, which is a reflection of the increased number of events held within Cabonne Country.

SECTION 5: PROPOSED EVENT DATA AND LOCAL ENGAGEMENT

Projected number of attendees (confirmed and estimated)	1200
What benefits will be returned to the Cabonne community	. Brings tourists and money to the region. . Reinforces the connection of Cabonne with Banjo Paterson, his life and legacy. ' Highlights Cabonne as a destination to visit within the Orange Region.
How does the event positively engage local businesses and the Cabonne community (give examples)	Events are held in business houses in Cabonne , including Freemason Hotel, Molong, Banjo Paterson More than a Poet Museum, Yeoval, Cargo Inn, Cargo, Canowindra Services Club, Canowindra as well as Heifer Station, Borenore, and Strawhouse Wines, Cudal.
How will Cabonne's Sponsorship be recognised (please tick all relevant)	Signage at the event Acknowledgement of support through all media (radio, tv, paper, on day promotion etc) Data provide to Council (E.g- demographics, attendees etc) Images from the event for Council marketing use Provide feedback and fully completed Acquittal
Supporting commentary	The expansion of the Festival into more locations in Cabonne Country, and the potential for further expansion, provides Cabonne Council the opportunity for positive brand recognition as a major sponsor of events in Cabonne Country. The Festival attracts a different market and demographic to other festivals and events in the Orange Region; with the range of activities and pricing on offer appealing to a broader cross section of the community.

SECTION 6: MARKETING AND COMMUNICATION

Is a copy of the proposed Marketing and Communication Plan/ strategy attached (Please include any media coverage, broadcasting and other media)	Yes
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SECTION 7: SPONSORSHIP AMOUNTS

Amount of Sponsorship requested	\$8100
Explanation of level of choice (please refer to the guidelines for the level)	Silver Sponsorship is requested because we cannot give Cabonne Council naming rights due to our relationship with other sponsors: Newcrest, Orange360, Orange City Council
What will the Sponsorship funds be used for? (please list all things that the Sponsorship money will go towards)	Sponsorship funds will be used to pay for entertainment, equipment hire, poetry judges, catering, as well as promotional materials and marketing of the Festival.
Copy of budget attached (please include all contributions, revenue from sales, sponsorship or grants (granted or applied)	Yes

SECTION 8: NEXT STEPS (CHECKLIST)

Please make sure the following is completed and attached to ensure your application is considered	Marketing and Communication Plan/ Strategy Budget Event Plan Any other information you see relevant for your application
Checklist Documents	Marketing Plan BJP Festival 2024.xlsx Marketing Budget BJP Festival 2024.xlsx Event Budget Banjo Paterson Festival 2024.xlsx

Section 9: DECLARATION

The declaration below must be agreed to by a person who has delegated authority to sign on behalf of the organisation e.g. President, Chairman, member of the Board of Management or authorised staff member. I declare the information provided in this application and attachments is, to the best of my knowledge, true and correct. I understand any omission or false statement may result in the rejection of the application or withholding of any funds already approved. I understand Cabonne Council may check any of our statements for the purpose of assessing this application, and I agree to provide any additional information requested. I understand this is an application only and may not necessarily result in funding approval.	Yes
Name	Kathryn O'Ryan
Position in Organisation	Treasurer
Signature	

A handwritten signature in black ink, appearing to be 'KAY' followed by a stylized flourish.

[Link to signature](#)

Date

10 November 23

2024 BANJO PATERSON AUSTRALIAN POETRY FESTIVAL DRAFT PROGRAM

Saturday 17 February ORANGE

- **Banjo's Birthday Party** (A.B. 'Banjo' Paterson born on the 17th February, 1864)
 - Entry: free.
 - The Friends of Banjo Paterson Park invite you, family, and friends to Celebrate "Banjo's 160th on February 17th at the "Banjo Paterson Park" on Ophir Road from 11.30 am to 4.30pm
 - At 10.30 there will be a car rally drive, around Historical Orange with a quiz, starting at the Council Car Park.
 - Fun and adventure at the 'Park' includes poetry, music, a merry-go-round, a mini train and games for the youngsters.
 - There will be a BBQ with food for sale or you can bring your own if you wish. BYO picnic and drinks 11am to 3pm.
 - BYO chairs.
 - Contact: Elizabeth Griffin 0437 868 595

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- **Molong Poetry Brawl as part of the Banjo Poetry Festival 2024**
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 - Good prize money
 - Judge is Robyn Sykes, award winning bush poet.
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 - Free entertainment and open mic for walk-up poetry and live music.
 - Visit the Banjo Paterson – More than a Poet Museum
 - 43 Forbes Street, Yeoval.
 - 10 am start, **no booking needed.**
 - Donation appreciated.
 - Contact: Alf Cantrell 0427 208 913

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- 5.30 – 9.30 pm.
- \$30.00 per person (includes meal) with additional booking fee.
- Bookings <https://www.eventbrite.com.au/e/the-wrath-of-grapes-a-banjo-patterson-festival-event-tickets-439364469957>

Wednesday 21 February: ORANGE

- **Eat Botanic**

- Poetry from 1200 – 1300 at the Eat Botanic café (off the Orange Botanic Gardens car park) near to 'Emmaville Cottage'.
- Come along, have some coffee or a meal and listen to a local poet entertain you between 1200 and 1300.
- No bookings required / No cost (unless eating and drinking at the café).

Wednesday 21 February: ORANGE

- **34th Annual Blackened Billy Verse Competition Awards Ceremony.**

- Presented online to accommodate entrants and enthusiasts from across Australia and the Globe
- For further information visit <https://blackenedbillyversecompetition.com>.
- Entries close 30th November 2023.
- Competition contact: lux@blackenedbillyversecompetition.com

Thursday 22 February: ORANGE

• **Memory Workshop: ORANGE**

- Improve your memory for bush poetry, prose, song lyrics and plays.
- Come along to a workshop designed to give you tips and tricks to help improve your memorisation. Mel and Susie have identified a range of mnemonics and techniques to assist you in your efforts to expand your repertoire and memorise your original work. Come along for a fun session, bring pen and paper if you wish.
- Duntry League Guesthouse, Woodward Street, Orange
- 2 pm to 4 pm
- \$10 entry
- Contact: Len Banks 0428 459 117

Thursday 22 February: ORANGE

• **Eat Botanic**

- Poetry from 1200 – 1300 at the Eat Botanic café (off the Orange Botanic Gardens car park) near to 'Emmaville Cottage'.
- Come along, have some coffee or a meal and listen to a local poet entertain you between 1200 and 1300.
- No cost / No bookings required (unless eating and drinking at the café).

Thursday 22 February: MOLONG

• **"Conversations with Banjo"**

- Geri Brown and Mark Oates performing their play "Conversations with Banjo."
- Cobb & Co Coach House, Gidley Street Molong
- 6.30 / 7pm – 8.30pm
- 123tix. (Max capacity 30 people, book early) / \$30
- Contact Peter Batten 0418292053 or peter.batten1906@gmail.com

Friday 23 February: ORANGE

• **Youth and Adult Poetry Competition**

- Youth and Adult Performance Poetry Competition
- Individual performances of original poems by Primary and High School students and adults in novice and open categories
- Orange Ex Services Club 231-243 Anson Street, Orange
- Youth at 9am and adults at 1pm
- Great family entertainment
- Adults judged by champion bush poets Melanie Hall and Susie Carcary / Competition details and entry forms on www.rotarycluboforange.org.au
- Audience entry by donation
- Contact Len Banks 0428 459 117 or David Stanley 0428 894 571

Friday 23 February: ORANGE

• **Eat Botanic**

- Poetry from 1200 – 1300 at the Eat Botanic café (off the Orange Botanic Gardens car park) near to 'Emmaville Cottage'.
- Come along, have some coffee or a meal and listen to a local poet entertain you between 1200 and 1300.
- No cost / No bookings required (unless eating and drinking at the café).

Friday 23 February: CARGO

• **Entertainment and walk-up poetry competition at the Cargo Inn**

- Fun and laughter with bush poetry performances.
- Come along with your own poem or a classic (4 Min Max.) to perform in the Cargo Cup
- Judging by Bush Poets Mel and Susie.
- Cash prizes for best performance and best character.
- Free entry and the bar and bistro open at 5 pm
- 34-38 Belmore Street, Cargo
- 38 km from Orange on the Cargo/Canowindra Road
- Contact accounts@cargoinn.com.au if you are bringing a poem.
- Sponsored by See Saw Wines & MSM Milling

Saturday 24 February: ORANGE

- **Breakfast and Poetry**
 - Performances by school students and walk-up poets
 - Rotary BBQ breakfast available
 - Drop in before kids' sport or for a leisurely morning of entertainment.
 - Civic Centre South Court, 147 Byng Street, Orange (near the library)
 - 8 am to 10 am
 - No bookings needed.
 - Contact: Martyn Sparkes 0419 006 633
 - Schools contact Debbie Smith 0488 107 123

Saturday 24 February: CANOWINDRA

- **Canowindra Poetry Festival**
 - Banjo Paterson Dinner Festival and Show - Entertainment by award winning bush poets Melanie Hall and Susie Carcary
 - 6.30 – 10pm
 - Community Hall, Gaskill St. Canowindra
 - Cost \$50. Book with 123tix.
 - Contact: Cheryl Wythes: 0457568052

Sunday 25 February: ORANGE

- **Rotary Community Market**
 - Craft and produce market at the Orange Civic Centre Northcourt (Cnr. Peisley and March Streets)
 - Entertainment and open mic for poets - Stallholder bookings at rotarycluboforange.org.au
 - 9 am to 2 pm
 - Entry by donation
 - Contact: Sue Patterson 0427 588 805

Sunday 25 February: ORANGE

• **Strawhouse Sunset Banjo 2024**

- Join Meg & Justin of Strawhouse Wines and guest musicians The Hip Replacements for chilled classics, some Banjo and a twang of banjo as we celebrate the Banjo Paterson Festival in and around the Strawhouse Tasting Room and Deck.
- Ticket includes a welcome glass of wine and the band.
- The Kiss Kitchen team will be dishing up some delectable treats to keep you fuelled for the evening. Strawhouse Wines, Boree Lane, Orange 5 pm – 8 pm
- Book with Justin Byrne 0402 498 419

Sunday 25th February 2024. BOREE / CABONNE

• **Woolshed History Muster**

- The Molong Historical Society Inc. Invite you, family, and friends to an afternoon of Poetry, music and fun in the Boree Cabonne woolshed.
- 2591 The Escort Way, Boree.
- Included will be Afternoon Tea, and talks on the Historic Woolshed and Boree / Cabonne Property
- 2.30 pm to 4.30 pm.
- Cost will be \$30.00 per person.
- Contact: Elizabeth Griffin 0437 868 595



CABONNE COUNCIL
 PO Box 17 MOLONG NSW 2866
 TELEPHONE : 02 6392 3200
 FACSIMILE: 02 6392 3260
 Email: council@cabonne.nsw.gov.au
 Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Cargo to Grenfell Fundraiser Walk

Organisation Address

House Number/Name/ PO Box

5/18-20

Street/Road

Lindsay Street

City

Wentworthville

State

NSW

Postcode

2145

Telephone

0421880088

Fax

Email

c2gwalk@gmail.com

Contact Person

Tobias Barons

Position in Organisation

Director/Organiser

Is the organisation ☐ registered for GST ☐ not registered for GST

Does the organisation have an ABN? ☐ **yes** 41 632 264 021 ☐ no

Does the organisation have insurance, including public liability cover? ☐ **yes** ☐ no

What is the aim of your organisation?

To raise funds in order to facilitate Mental Health workshops to regional and remote communities through Central West NSW.

Does your organisation have a plan/strategy? ☐ **yes** ☐ no

(Please attach if yes)

2. Event Title

Name of the event

Cargo to Grenfell Fundraiser Walk

Funding Category Applying For (Please tick)

☐**Flagship Event**☐

Core Event

☐

Developing Event

3. Details of the Proposal

Please provide a general description of the event.

The C2G Fundraising Walking Event has been running annually for seven years with good success.

The event was developed to bring together people from surrounding regions to be involved in a challenge to raise funds for Mental Health resources to be available and accessible to remote towns through the facilitation of programs and workshops.

☐

Where and when is the event to take place?

14th (Thurs) – 16th (Sat) of March 2024Thursday 14th – Cargo to CanowindraFriday 15th – Canowindra to GooloogongSaturday 16th – Gooloogong to Grenfell

How will the event raise the profile of the Cabonne Council?

The event raises the profile of Cabonne Council in the following ways:

- Event bring funds from participants that live outside the LGA.
- The good relationship between the event and the Cabonne Council gives the council a positive and charitable image.
- As witnessed, the event educates participants (especially from Sydney) the life, culture and values of country towns in Central West NSW. This education and positive experience creates a “spread of word” effect.

What local business opportunities will be created?

Local business opportunities created include:

- Professional Health Services (e.g. Physiotherapy & Massage Therapist)
- Catering Services e.g. (Supermarkets, Butchers, Bakeries & Barista)
- Sponsorship Opportunities.

How many people are expected to attend the event from within and outside the Shire?

Approximately 100 people.

<input style="width: 40px; height: 25px;" type="checkbox"/>

What benefits will be returned to the Cabonne Community

<ul style="list-style-type: none"> - Revenue to local businesses. - Promoting and Exposure to the local towns from our marketing campaigns. 	<input style="width: 40px; height: 25px;" type="checkbox"/>
---	---

Please list any other community groups involved with this event?

<p>Lion and Rotary Clubs provide voluntary services.</p>	<input style="width: 40px; height: 25px;" type="checkbox"/>
--	---

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST <small>(Council to provide estimate for in kind items)</small>
Traffic Control	To provide aid in carry out the traffic control plan.	\$
Council Grant	To relief expenditure of organising and procurement for the event.	\$5000

Cabonne Council – Event Assistance Program – 2024 Application

		\$
		\$
		\$
Total Assistance requested		\$
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		<input type="checkbox"/> yes <input type="checkbox"/> no

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
		A quote outlining project costs (if applicable)		
		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name

Toby Barons

Position in Organisation

Director

Signature



Date

21.08.2023

OFFICE USE ONLY

Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			

Event Assistance Program Application Form



Submitted on	31 October 2023, 7:59AM
Receipt number	87
Related form version	4

Details of the Organisation

Name of Organisation	Molong Advancement Group
Organisation House Number/Name/PO Box Number	PO Box 263
Street/Road	
City	Molong
State/Territory	NSW
Postcode	2866
Phone Number	+61405021265
Fax Number	
Email Address	jude_taylor@bigpond.com
Contact Person	Jude Taylor
Contact Person's Position in Organisation	member and volunteer Molong Advancement Group
Is the organisation	not registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	12 620 434 931
What is the aim of your organisation?	Molong Advancement Group's vision is to create a connected, inclusive and prosperous Molong community celebrating Molong's landscape, its history, its people and events.
Does your organisation have a plan/strategy?	Yes

1 of 4

If yes, please upload your plan/strategy here

[Strategic Plan Molong Advancement Group.docx](#)
[2022-2024 Strategic Plan_MolongPoetryBrawl.docx](#)

Event Title

Name of the event	Molong Poetry Brawl
Funding category applying for	Flagship Event

Details of the Proposal

Please provide a general description of the event	<p>The Molong Poetry Brawl 2024 is a FREE family community event targeting poets and poetry lovers of all ages and supporting other local performing artists. It is a poetry performance competition. It has two sections: Open and Under 18 with great prizes. Competitors perform an original 1 minute poem which includes a 'secret phrase' released before the competition.</p> <p>This event is administered by Molong Advancement Group and is part of the core events of the annual Banjo Paterson Festival.</p>
Where and when is the event to take place?	<p>Freemasons Hotel, Bank Street, Molong</p> <p>Saturday 17 February 2024</p>
How will the event raise the profile of the Cabonne Council?	<p>The profile of the Cabonne Council will be raised through our advertising campaign acknowledging the Council's direct support of the Molong Poetry Brawl and its tireless efforts in helping the shire to recover after the 2022 November flood.</p> <p>The profile of the Cabonne Shire will be raised through the advertising campaign targeting the following:</p> <ol style="list-style-type: none"> 1. Celebration of the Shire's links to one of Australian's great bush poets, Banjo Paterson 2. Celebration of the talented local musicians and performers living and working in Cabonne Shire.
What local business opportunities will be created?	<p>The advertising campaign will not only focus on the event itself but on</p> <ol style="list-style-type: none"> 1) accommodation (Molong Motel, Show Society Caravan park, Telegraph Hotel) 2) hospitality venues (Freemason's Hotel, Lime & Stone Cafe, Telegraph Hotel, Wildflower Hotel, RSL, Molong Chinese restaurant) available in Molong 3) promotion and employment of local musicians and performing artists.
How many people are expected to attend the event from within and outside the Shire?	150
What benefits will be returned to the Cabonne community?	<p>Benefits include:</p> <ol style="list-style-type: none"> 1) A Free Family community event 2) A forum for local poets, musicians and performers to display/promote their talents. 3) Contributes to the overall events offered in Cabonne during the Banjo Paterson Festival
Please list any other community groups involved with this event	<p>Molong Rotary Club</p> <p>Australian Bush Poet's Association</p> <p>Banjo Paterson Festival Organisation</p> <p>Molong Historical Society</p> <p>Orange Rotary Club</p>

Assistance Requested

Type of Assistance (1)	Marquis hire
Details (1)	1 x Marquis for Freemason's Courtyard
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	800
Type of Assistance (2)	Hire of sound system for competitors/M.C.s/musicians
Details (2)	Hire of sound system for use on the night from Centre State Sound & Lighting Orange
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	400
Type of Assistance (3)	Social Media Advertising Data
Details (3)	The Molong Poetry Brawl advertising campaign effectively uses social media to promote the event and Molong as a destination. Short quirky videos using local performing artists are made and used in the advertising campaign.
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	300
Type of Assistance (4)	
Details (4)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Type of Assistance (5)	
Details (5)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	1500
Will you require payment of EAP grant prior to lodging the Acquittal Form?	No

Supporting Information

Please upload a quote outlining project costs (if applicable)	Draft Budget Molong Poetry Brawl_Event Assistance Grant.docx
Please upload your letter of support (1)	Letter of Support_David Stanley.docx
Please upload your letter of support (2)	Poetry Brawl letter.jpg

The following supporting information is attached with this application

A quote outlining project costs (if applicable)

Two (2) letters of support

| Applicant's Signature



[Link to signature](#)

Name

Judy Taylor

Position in Organisation

Member and event organiser Molong Advancement Group

Date

30/10/2023

Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

Planning Proposal

to amend

Cabonne Local Environmental Plan 2012

as follows:

iPLAN PROJECTS
Planning & Development Solutions
andrew@iplanprojects.com.au
www.iplanprojects.com.au
Ph. 0410 519 469

Change from Rural Zoning & Lot Size (100ha) to Large Lot Residential Zoning & Lot Size (2ha)

Potential Ten (10) Lot Subdivision including Existing Dwelling

Lot 4 DP243203

Part of land known as 172 Spring Hill Rd, SPRING HILL

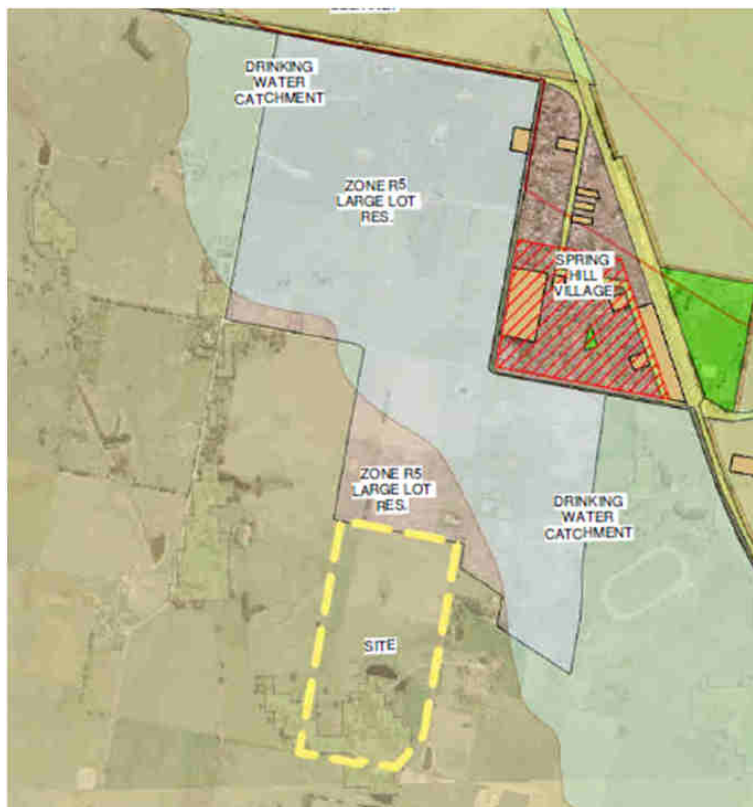


Figure 1: Site Location & Key Planning Controls.

Prepared on behalf Mr Ian & Mrs Sue Stewart

For submission to Cabonne Council & the NSW Department of Planning, Industry & Environment (DPIE)

May 2023

Version: D (Amended Post Gateway)

Version D - May 2023
(AMENDED Post Gateway)

iPLAN PROJECTS
Planning & Development Solutions

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Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

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Document Control

Version / Date	Document	Provided To
A – 8 March 2022	Draft for Internal Review	Ian & Sue Stewart
B – 29 March 2022	Full Draft to Council	Client & Cabonne Council
C – 29 June 2022	Final for upload to Portal	Client & Cabonne Council
D – 26 May 2023	Amended Post Gateway	Client & Cabonne Council

Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

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Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

1 OVERVIEW

1.1 Overview of Key Amendments

This Planning Proposal seeks to amend *Cabonne Local Environmental Plan 2012* ('CLEP2012') for land south of Spring Hill (as described below) to change the key planning controls from a Rural Land Zoning/Lot Size to a Large Lot Residential Land Zoning/Lot Size. This seeks to build on the recommendations of Council's *Cabonne Settlement Strategy 2021-2041* ('Settlement Strategy').

Whilst this is not a Development Application, the Planning Proposal is supported by the following:

- *Location & Site Analysis Plans* A100, A101, & A102
- *Indicative Subdivision Concept & Draft Building Envelopes/Setbacks Plans* A200 & A301
- *On-Site Effluent Reports* for four (4) proposed lots (indicative sampling for Proposal).

1.2 Process Overview

The Planning Proposal has been prepared in accordance with *Divisions 3.4 – Environmental Planning Instruments (LEPs)* of the *Environmental Planning and Assessment Act 1979* ('EP&A Act') and the NSW Government (Dec 2021) '*Local Environmental Plan Making Guideline*' ('Guideline(s)').

It is suggested that under the Guideline – this Planning Proposal (PP) is likely to be seen as a 'Standard PP' as opposed to a 'Complex PP' as it does not result in significant increase in demand for infrastructure and is largely consistent with the local or regional planning strategies as the *Settlement Strategy* envisaged the rezoning of part of this land.

A PP should provide enough information to determine whether there is merit in the proposed amendment proceeding to the next stage of the plan making process including identifying relevant environmental, social, economic and other site-specific considerations. However, it is not a development application, so it is NOT required to consider specific detailed matters that should form part of a development application. The proposed indicative subdivision layout is provided only to inform an understanding of possible outcomes.

A Gateway Determination under the EP&A Act has been provided by the NSW *Department of Planning, Industry & Environment* ('DPIE') dated 22 November 2022. Council is approved as the local plan-making authority (Condition 5). Public exhibition is required for a minimum of 28 days (Condition 2) with particular consultation required with Biodiversity Conservation & Science (BCS) and NSW Rural Fire Service (RFS) (Condition 3) but no public hearing is required (Condition 4).

The only further studies required (Condition 1) was a preliminary contamination assessment to Council's requirements and an amended Planning Proposal with updated timeline. Please find attached the Envirowest (May 2023) *Preliminary Contamination Assessment* for consideration. Please see **Section 3.6 - Part 6: Project Timeline** of this Report for an indicative timetable of steps to achieve the outcomes in this Proposal.

1.3 Cabonne Settlement Strategy 2021-2041

The *Cabonne Settlement Strategy 2021-2041* ('Settlement Strategy' or 'Strategy') conducted a review (in 2020/2021) of land use growth potential across the Shire. This Strategy was adopted by Council at its Council Meeting in June 2021 (see Minutes of Meeting in Appendices). This is the relevant land use strategy that guides this Planning Proposal. *Chapter 11 – Spring Hill* addressed the existing supply and demand for Large Lot Residential (LLR) land adjacent to Spring Hill and recommended the majority of this Site for future Large Lot Residential growth. Excerpts of this Strategy are noted throughout the Sections of this Report below.

No Conflict of Interest: Whilst iPLAN PROJECTS were engaged by Cabonne Council to prepare the *Settlement Strategy* they did not have any active relationship with the Applicant (particularly regarding the Subject Site) during the preparation of the Strategy. They were only engaged by the Applicant to prepare this Planning Proposal after the Strategy had been adopted by Council. Council staff have confirmed that there is no conflict of interest in being involved in both the Strategy and this Planning Proposal.

1.4 Scoping Proposal & Council Engagement

A copy of this Proposal (Version B – March 2022) was provided to Cabonne Council on Tuesday 29/03/2022 in accordance with the Guidelines that require a Scoping Proposal for preliminary feedback.

By email dated 3/05/2022 from Council's Deputy General Manager – Heather Nicholls – Council stated they had no objection to the lodgement of the Planning Proposal via the NSW Planning Portal and it was not necessary to meet with Council staff prior to lodgement. It is assumed that no further agency consultation was required at this time. Council also accepted that a sample of *On-Site Effluent Studies* (four (4) are attached) would be suitable to demonstrate the land is capable of supporting the proposed future residential uses.

Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

2 PLANNING PROPOSAL – SITE & JUSTIFICATION OVERVIEW

2.1 Site Overview

2.1.1 Site Location & Description

As the map below shows, the Site is located:

- ~500m from Spring Hill village (corner Spring Hill Rd/Chapman St)
- ~1.1km to the Main Western Rail Line at Spring Hill;
- ~4km south of the Orange Regional Airport (via Forest Rd & Aerodrome Rd);
- ~6km south of the Mitchell Highway (via Beasley Rd);
- ~7km north-west of Millthorpe (via Whiley Rd & Millthorpe Rd);
- ~14km (15 minutes) drive to the south-east of Orange (via Beasley Rd & the Mitchell Highway).



Figure 2: Map showing location of the Site (red outline/yellow fill) in relation to nearby settlements and key road connections (Source: NSW Six Maps).

As the aerial photo below shows, the Site (yellow outline) is located to the south of Spring Hill with frontage to Spring Hill Rd. It is immediately adjacent to the existing Large Lot Residential (LLR) area to the north & partly north-east of the Site (pink area). The Orange City Council (OCC) local government area (LGA) boundary includes the urban area of Spring Hill. However, the LLR area is within Cabonne LGA. Much of the existing LLR area has been developed for housing. The Site forms a logical extension of the existing LLR area for reasons detailed in this Report. It has an area of ~23.3ha.

Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

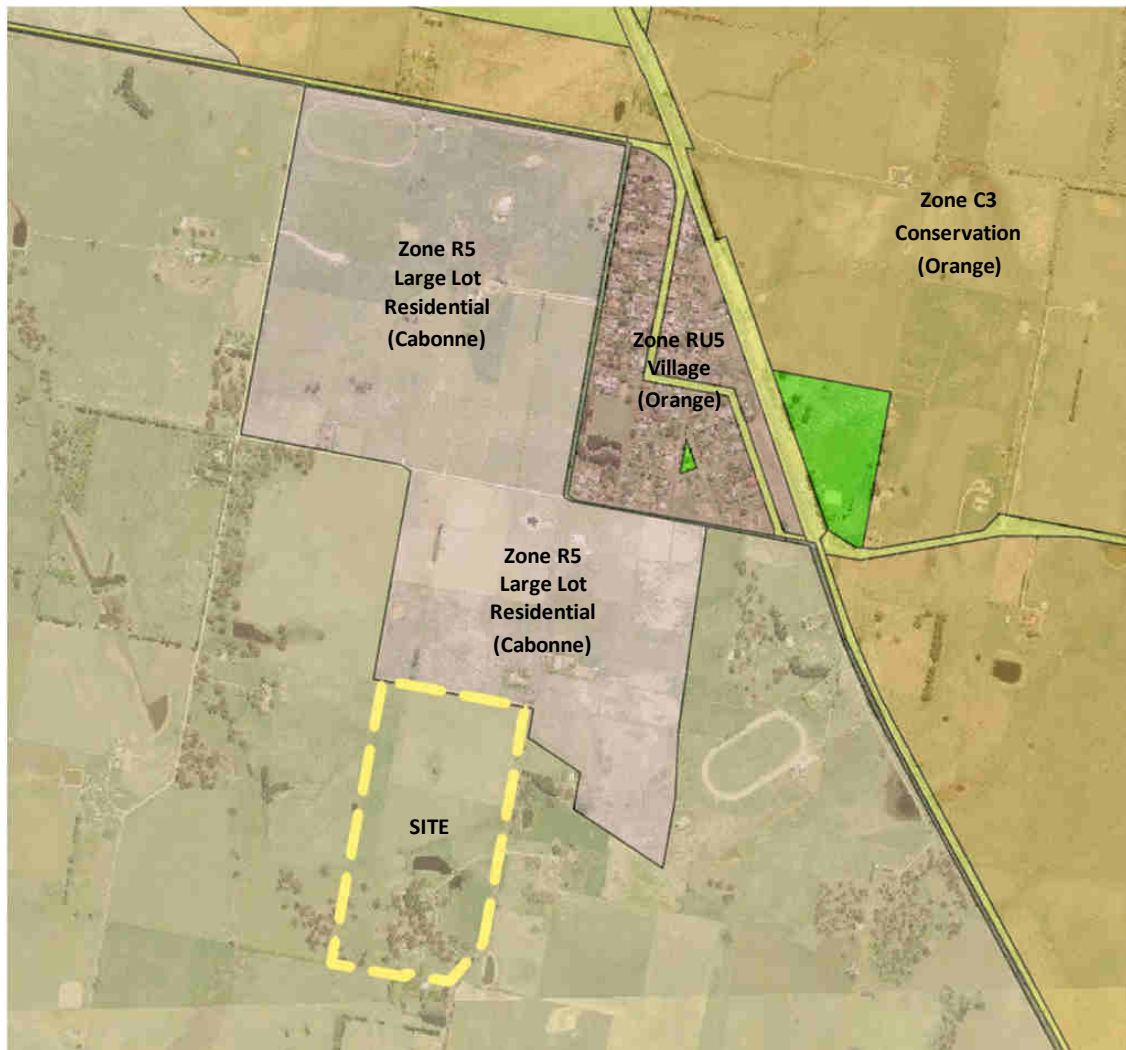


Figure 3: Aerial photo of Spring Hill & Surrounds overlaid with Land Zoning (Site with yellow outline) (NSW Planning Portal).

The Site is roughly rectangular in shape (minus south-east corner) with dimensions (subject to survey) as follows:

- a) Eastern boundary to Spring Hill Rd – $\sim 575 + 121\text{m} = \sim 696\text{m}$;
- b) Western boundary to rural zoned land = $\sim 692\text{m}$;
- c) Northern boundary to large lot residential zoned land = $\sim 350\text{m}$;
- d) Southern boundary to rural zoned land – $\sim 183 + 107\text{m} = \sim 290\text{m}$.

The Site has an area of $\sim 23.353\text{ha}$ (subject to survey). The address of 172 Spring Hill Rd may also extend over land to the north-west that only adjoins at the north-west corner. However, the Site has the primary dwelling for this address. The northern $\frac{2}{3}$ rds of the Site are cleared of any significant trees as they have been used for extensive agriculture. There is a pocket of trees around the existing dwelling and sheds in the southern part of the Site that is mapped as having some biodiversity sensitivity and can be appropriately protected with appropriate subdivision and building envelopes.

Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

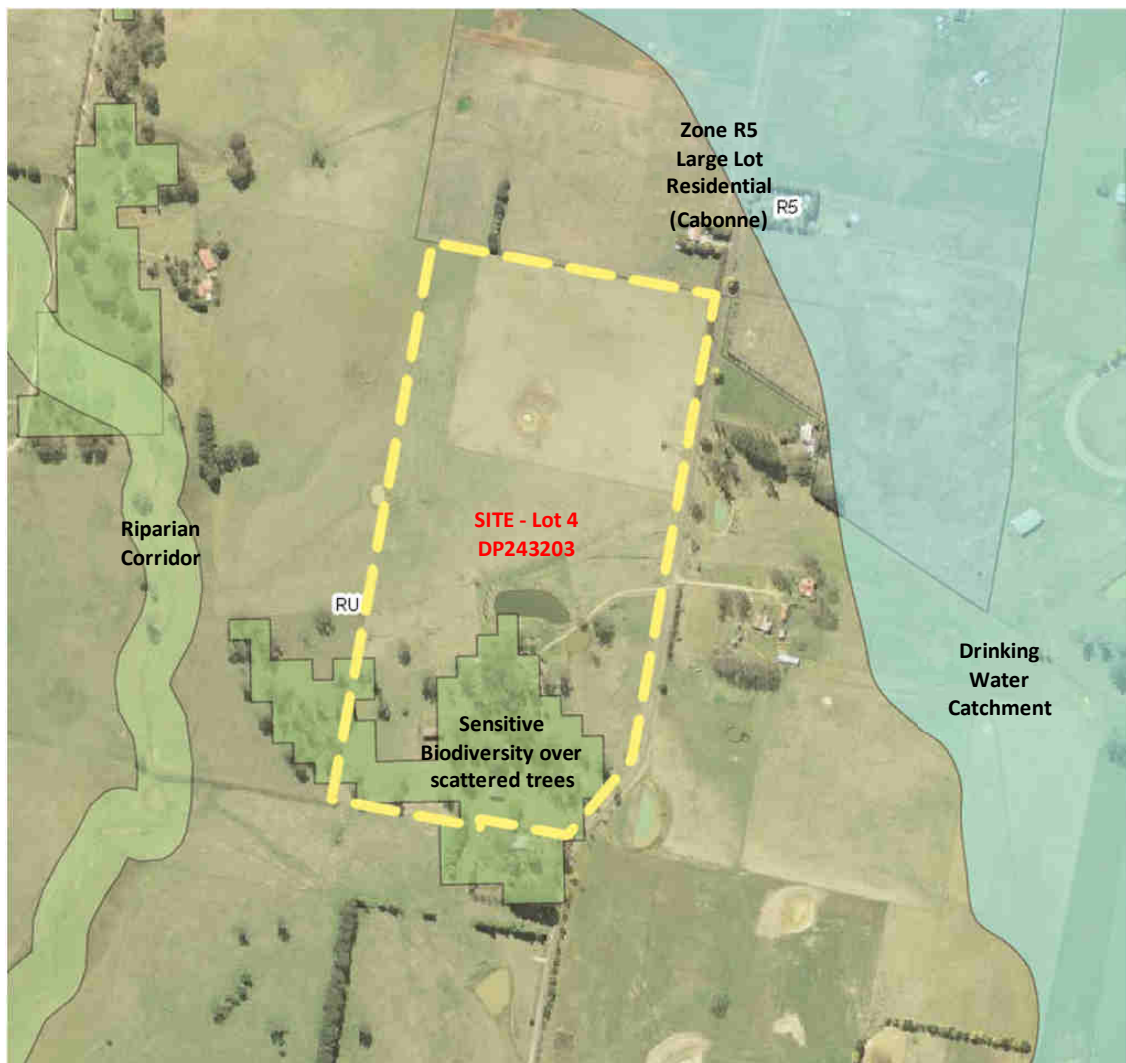


Figure 4: Aerial photo of Site & Surrounds with mapped LEP environmental constraints (NSW Planning Portal).

2.1.2 Topography & Slope

As the Figures below show (ELVIS Slope Analysis) – The Site is relatively flat with a dip in the middle at ~RL940.8 where the main dam is located and a slight fall from east to west and from north-east to south-west.

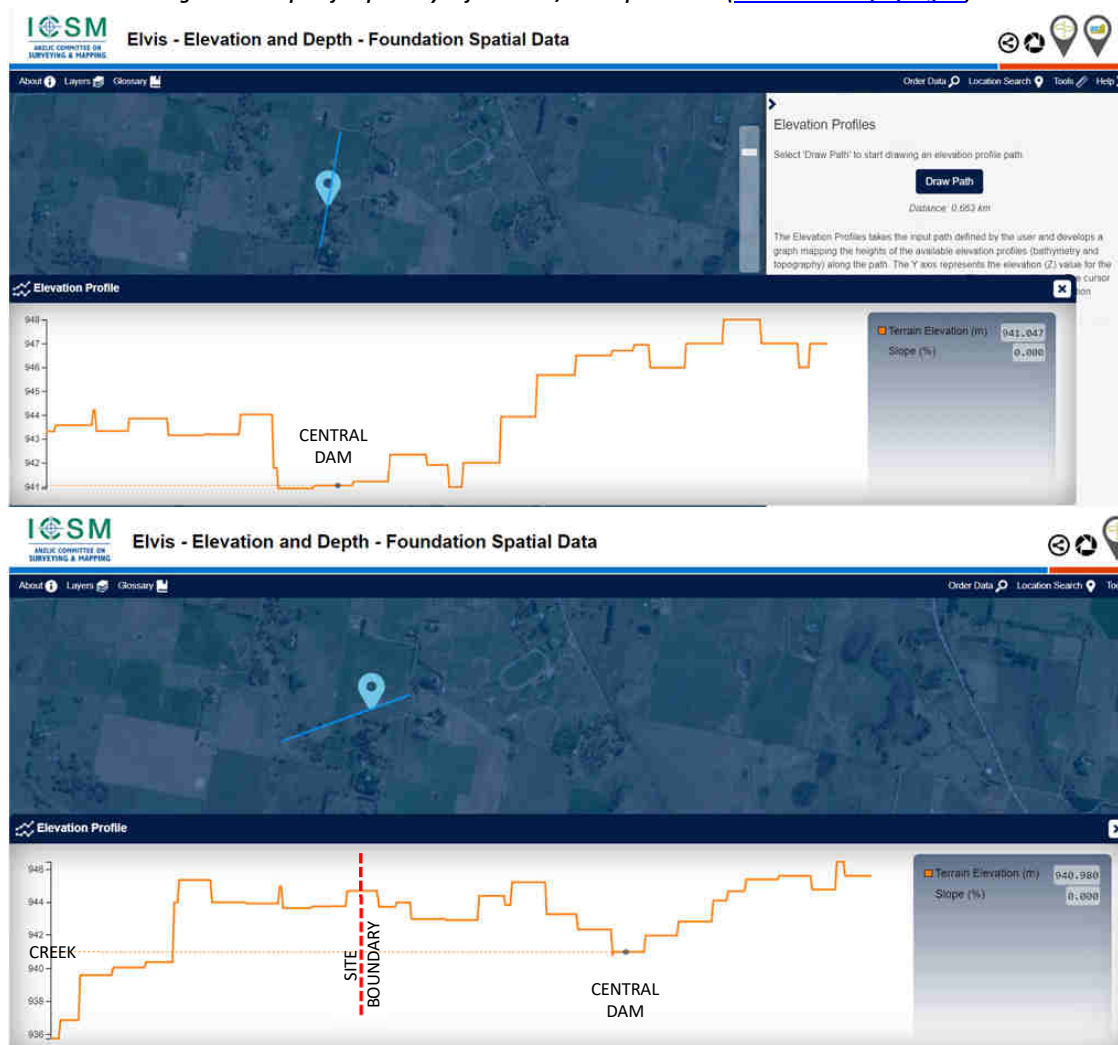
The four corners of the Site have approximate levels of:

- North-east (Spring Hill Rd) ~RL947.2m
- North-west ~RL946.6m
- South-east (Spring Hill Rd) ~RL946m
- South-west ~RL941.67m

The primary watercourse/tributary to Cowriga Creek is at least 200m to the west of the Site and 4-6m below the level of the Site. The drainage lines/overland flow paths form the lower parts of the Site and are several metres below the rest of the Site.

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Figure 5: Excerpts of slope analysis from ICSM/ELVIS Spatial Data (www.elevation.fsdf.org.au).



2.1.3 Watercourses & Flood Potential

As the Hydroline Map (NSW Government) shows below, there are two (2) drainage lines from the east that converge at the larger dam on the Site and then drain west to the tributary to Cowriga Creek outside the Site. The drainage lines in the Site are likely to be considered first order watercourses or possible second order below the dam.

However, they are largely an intermittent overland flow path between dams with no riparian vegetation and no defined bed or banks or only a heavily modified drainage channel within the Site. At best, this would be defined as a *Type 4 – Laterally Unconfined Discontinuous drainage channel / chain of ponds* (according to the Waterfront Land E-Tool) with no watercourse features. After leaving the Site it flows into Cowriga Creek west of the Site and eventually south into the Belubula River near Carcoar.

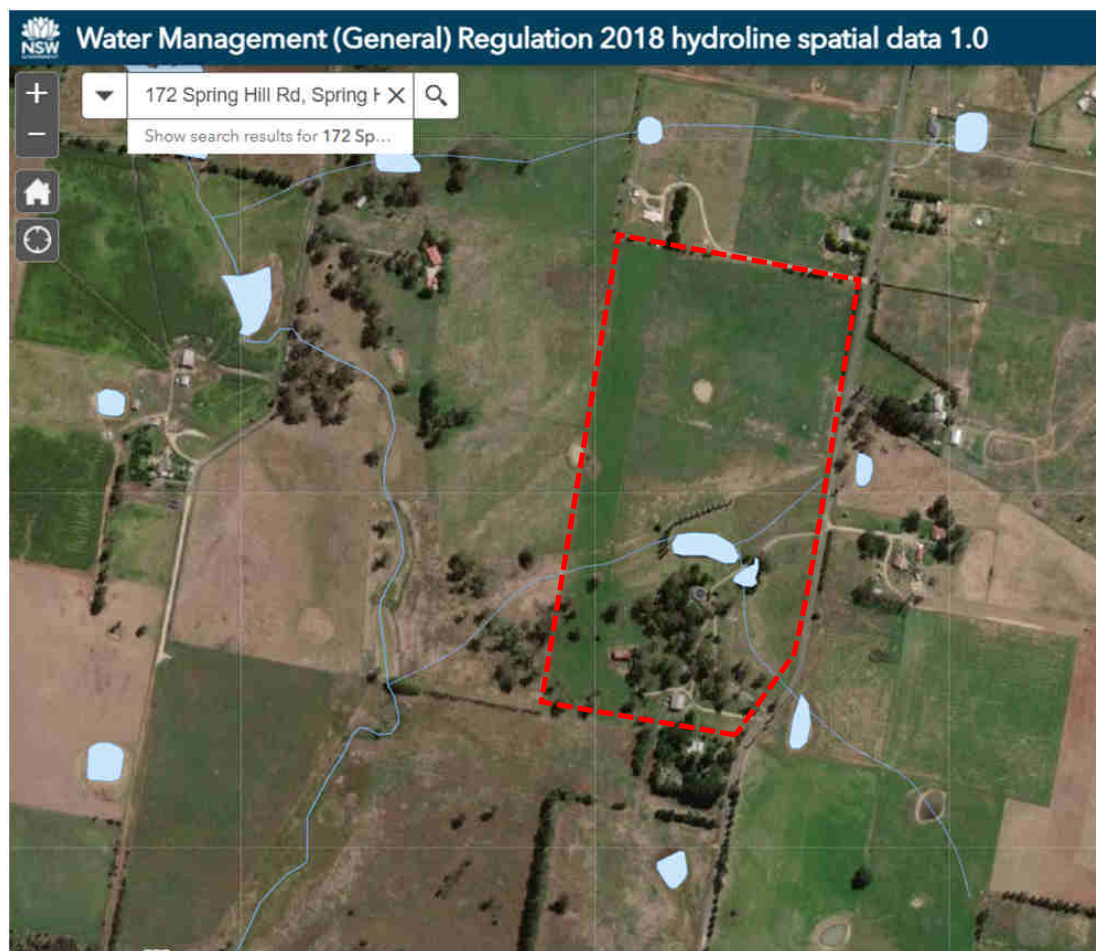
We have assessed the drainage line against the on-line NSW Government 'Waterfront Land E-Tool' and it suggests that a 'Controlled Activity Approval Not Required – No Watercourse'. Therefore, the Natural Resource Access Regulator (NRAR) is unlikely to be a relevant concurrence authority under the *Water Management Act* for this Site.

For similar reasons, there is a low likelihood of flood hazard on this Site. Whilst there may be mainstream flooding along Cowriga Creek to the west of the Site, the Site is sufficiently separated from Cowriga Creek and at a higher contour to not pose a significant risk.

The drainage line(s) through the Site are likely to be more of an overland flow path (OFP) and only cause intermittent/localised drainage issues. We suggest this can be addressed by siting building envelopes and on-site effluent systems away from the drainage line/ lower contours and/or slightly elevating building pads. Drainage lines can be run along lot

Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL boundaries to direct water towards the central dam. Drainage issues are best addressed during the any subsequent development application for subdivision once detailed lot layout & servicing is known. On this basis, we suggest that a **Flood Study** is not required to support this Planning Proposal.

Figure 6: Excerpt from Water Management (General) Regulation 2018 hydroline spatial data (NSW Government).



2.1.4 Servicing/Utilities

The Site is not immediately adjacent to any reticulated utilities other than electricity along Spring Hill Road. The nearest reticulated sewer services are in the Spring Hill village and are operated by Orange City Council. It is unlikely that the sewer would be extended to service this Site at this time. There is also reticulated water to some sites near Spring Hill but this is also unlikely to be extended to the Site. Therefore, the proposed lots are likely to be reliant on on-site rainwater collection and bores.

2.1.5 Potential to Support On-Site Effluent Management

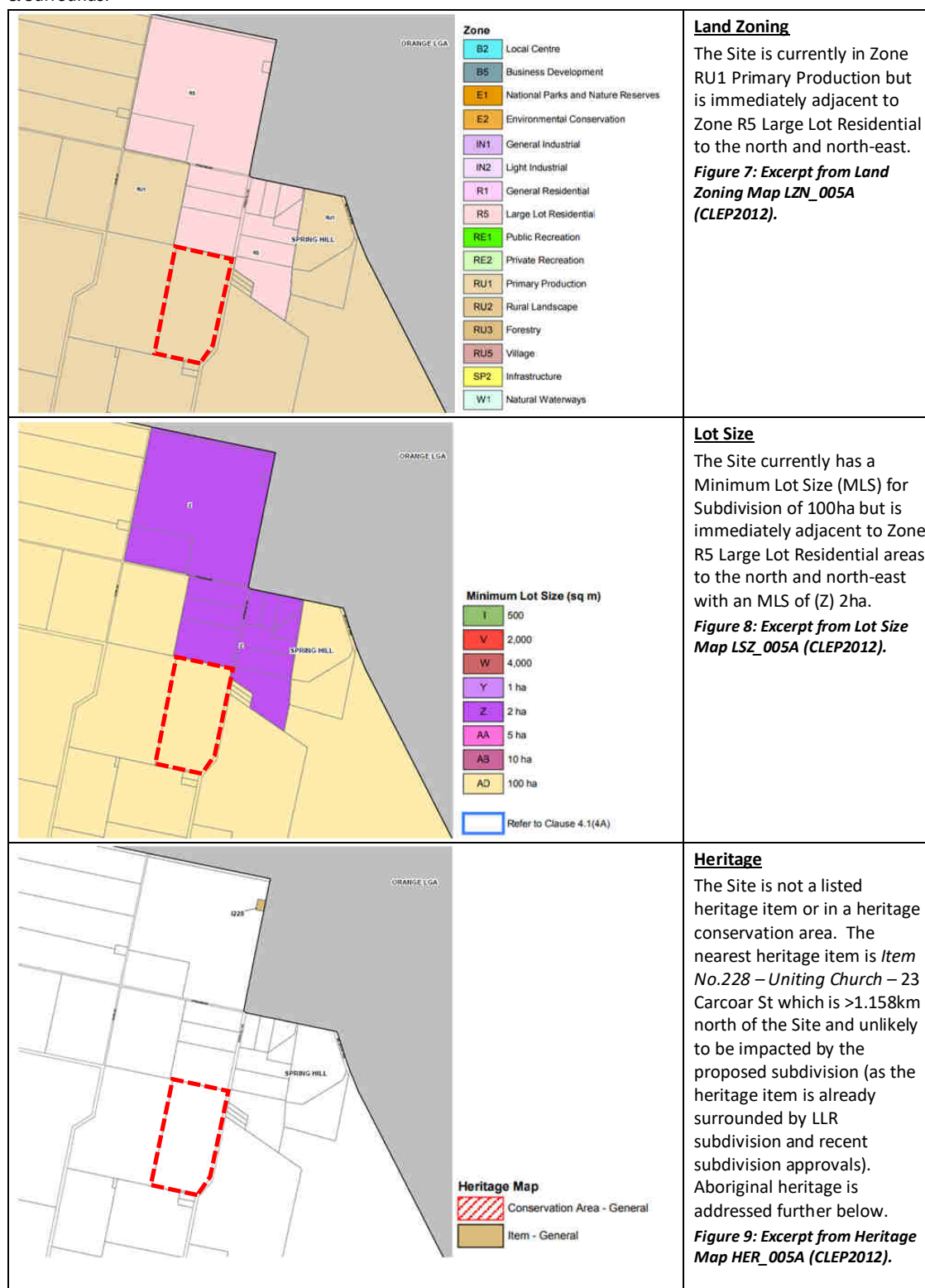
The existing dwelling has existing on-site effluent system to be retained. On-site effluent systems are proposed for the proposed nine (9) new lots. Please see the attached **On-Site Effluent Management Studies**. As the exact subdivision pattern is not yet determined, we have provided an indicative subdivision plan/ dwelling envelopes and a sampling of Effluent Studies for four (4) lots that are a cross-representation of the Site.

All four (4) reports indicate that on-site effluent is compatible with the land based on secondary wastewater treatment systems and irrigated disposal areas that are well within the sizes of the lots and their respective envelopes. Suitable buffer distances are provided to nearby bores. It is expected the remainder of the lots should also comply (subject to final Subdivision design).

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2.1.6 Cabonne Local Environmental Plan 2012 (CLEP2012) Mapping

The following are excerpts from the existing CLEP2012 mapping (dated November 2021) for the Site (red dotted outline) & Surrounds:

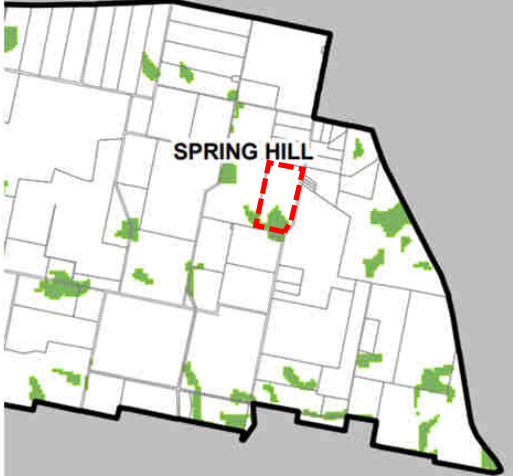
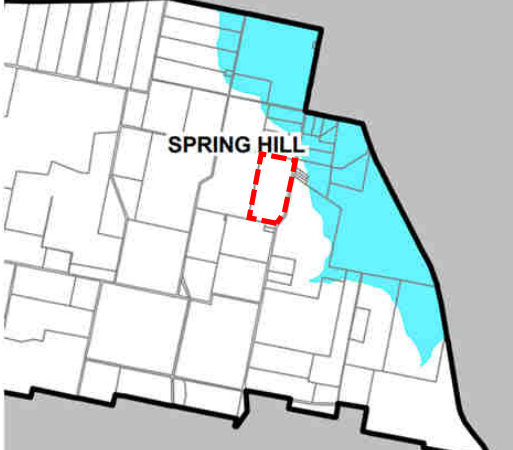
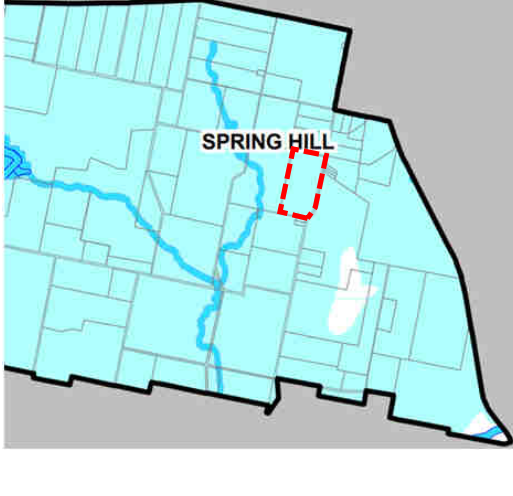


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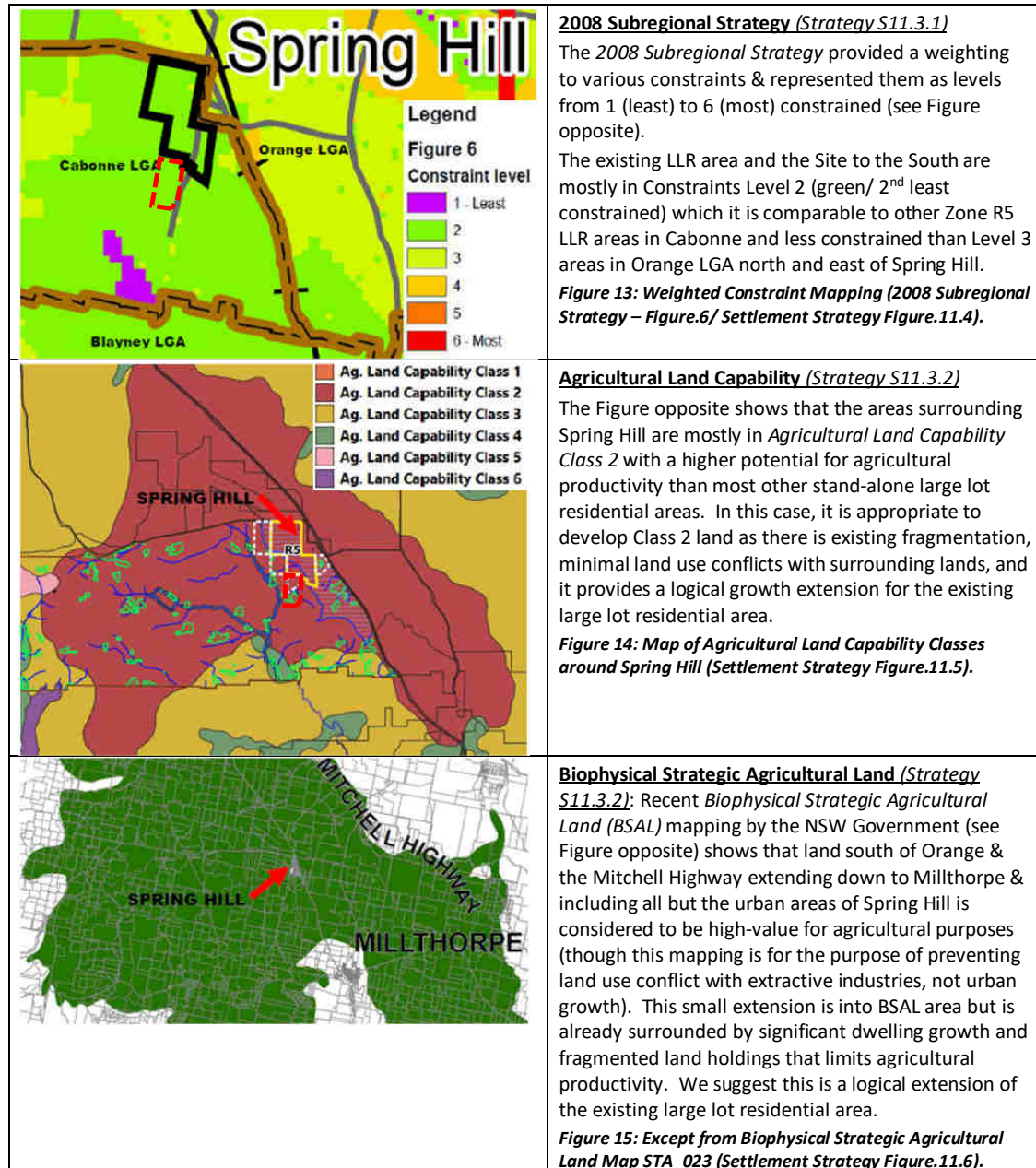
 <p>Biodiversity</p> <p>Biodiversity</p>	<p><u>Biodiversity</u></p> <p>The Site has some mapped sensitive biodiversity along the southern end of the Site associated with the trees around the existing homestead. These could be preserved with suitable lot sizes & dwelling envelopes. It is not in an area with significant ecological linkages. Protection of significant vegetation is addressed in more detail below.</p> <p><i>Figure 10: Excerpt from Terrestrial Biodiversity Map BIO_005 (CLEP2012).</i></p>
 <p>Drinking Water Catchment</p> <p>Drinking Water Catchment</p>	<p><u>Drinking Water Catchment</u></p> <p>The Site is entirely outside the mapped Drinking Water Catchment for Orange's Suma Park Reservoir which is located to the north-east of the Site and further north along Spring Hill Rd. The Site drains to the south-west to a different catchment.</p> <p><i>Figure 11: Excerpt from Drinking Water Catchment Map DWC_005 (CLEP2012).</i></p>
 <p>Riparian Land and Watercourse Land</p> <p>Watercourse</p> <p>Groundwater Vulnerability Land</p> <p>Groundwater Vulnerable</p>	<p><u>Groundwater</u></p> <p>The Site and most of the surrounds are in a Groundwater Vulnerable area but this can be addressed by appropriate lot sizes & effluent management.</p> <p><u>Riparian Watercourse</u></p> <p>Cowriga Creek runs to the west of the Site and is a Riparian Watercourse. However, the 1st order drainage line(s) through the Site are not mapped riparian corridors.</p> <p><i>Figure 12: Excerpt from Riparian Lands & Watercourses Map / Groundwater Vulnerability Map CL1_005 (CLEP2012).</i></p>
<p><u>Flooding:</u> There is no Flood Map for Tile 005/005A. This is addressed in more detail above and below.</p> <p><u>Karst:</u> There is no Karst Map for Tile 005/005A. There is a low risk of karst (limestone outcrops or caves) impacting the Site.</p>	

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2.1.7 Other Site Opportunities & Constraints

The *Settlement Strategy* provides a detailed analysis of the key land use opportunities & constraints affecting in the Spring Hill Large Lot Residential (LLR) area including the Site and the Figures below from the Strategy provide a summary of some of these.

As the Constraints Map below shows, the Site is outside the Obstacle Limitation Surface (OLS) area and the Noise (ANEF) mapping for Orange Regional Airport. It is also outside the Drinking Water Catchment Mapping for the Orange Suma Park Reservoir and the mapped mineral resources buffer from the Spring Hill/Worboys Quarry.



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	<p>Mineral Resources/Extractive Industry (Strategy S11.3.3): The 2012 Mineral Resource Audit (see Figure opposite) shows that the closest existing extractive industry to Spring Hill is Wattle Grove Quarry. The mapped buffer area for this quarry does not extend west of Spring Hill Rd or affect the Site. The Boral Shadforth Quarry on Millthorpe Rd does not affect the Site or Spring Hill area. The Forest Reefs & Cadia Ridgeway Potential Resource Area is sufficiently separated from the Site, though proximity to Cadia is an opportunity for employment as is proximity to the Regis/McPhillamys Gold Project at Kings Plains near Blayney.</p> <p>Figure 16: Excerpt from Mineral Resource Audit 2012 (Settlement Strategy Figure.11.7).</p>
	<p>Naturally Occurring Asbestos</p> <p>The online mapping provided by the NSW Government suggests that there is no mapped naturally occurring asbestos (NOA) occurring on or near the Site with only pockets of low potential east of the rail line and well south of Spring Hill.</p> <p>Figure 17: Excerpt from Naturally Occurring Asbestos Maps (NSW Government) with Site in red outline.</p> <p>Geological Units with HIGH asbestos potential  Geological Units with HIGH asbestos potential Geological Units with MEDIUM asbestos potential  Geological Units with MEDIUM asbestos potential Geological Units with LOW asbestos potential  Geological Units with LOW asbestos potential</p>
	<p>Bushfire Prone Land</p> <p>The Site is not mapped with any bush fire prone land. The nearest mapped area (according to the Planning Portal) is several kilometres to the west. Whilst grassland fire is always a risk, most of the land around the Site is managed extensive agricultural land or dwelling land so the risk is low. There is no need for referral to RFS at this time.</p> <p>Figure 18: Excerpt of Bush Fire Prone Land Map overlay on Zoning (NSW Planning Portal) with Site in red outline.</p>
<p>0 Aboriginal sites are recorded in or near the above location. 0 Aboriginal places have been declared in or near the above location. *</p> 	<p>Aboriginal Heritage</p> <p>An AHIMS Basic Search was carried out on 8/03/2022 for the Site + 200m buffer online. It found that there were no known sites or places in or near the Site. Whilst this is not conclusive, the lack of any significant watercourses or landform features on the Site or adjacent combined with the modification of the land by agriculture is likely to have significantly reduced the risk of impacting on Aboriginal archaeology. This can be appropriately conditioned during the subdivision stage.</p> <p>Figure 19: Excerpt from AHIMS Basic Search (NSW Government).</p>

Based on the above brief review there are no key environmental constraints that would prevent the Proposed Amendment(s) from achieving a Gateway Determination.

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2.2 Cabonne Settlement Strategy Recommendations

2.2.1 Existing Large Lot Residential Area

The *Cabonne Settlement Strategy* ('Strategy') and particularly *Chapter 11 – Spring Hill* reviewed the key opportunities & constraints for **EXISTING** Large Lot Residential (LLR) growth around Spring Hill. These were summarised in *Strategy Section 11.2.4 – Opportunities & Constraints* (copied below). This suggests that the opportunities for a logical extension to the existing large lot residential area would be aligned with market-growth if located on less constrained land. As discussed above, most of the key constraints can be addressed or mitigated.

Figure 20: Strategy Section 11.2.4 – Opportunities & Constraints.

<p>The existing Zone R5 area has the following key opportunities:</p> <ul style="list-style-type: none"> a) Within 15km of Orange CBD (higher level services/employment); b) Close to Orange Hospital & new medical precinct (services/employment); c) Close proximity to Orange Airport (for flights) & future potential business/light industrial area; d) Between Cadia Gold Mine / future Kings Plain Mine (employment); e) Adjacent to Spring Hill (Zone RU5 Village) with local school, church, hall, park(s), takeaway/general store/post-office & pub/hotel; f) Buffer between urban residential & surrounding agriculture; g) Network of local roads provide good access & servicing of land; h) Views to Mount Canobolas; i) Potential to discuss with Orange City Council connection to Spring Hill reticulated water/sewer; j) Relatively flat lands & limited watercourses/ drainage prone land; k) Limited significant vegetation/sensitive biodiversity; l) Existing fragmentation of agriculture in the area reduces conflicts between large lot residential & agricultural land uses. 	<p>The existing Zone R5 area has the following key constraints:</p> <ul style="list-style-type: none"> a) Surrounding class 2 agricultural land capability/ interface may increase conflict; b) Drinking water catchment for Orange affects lot size/on-site effluent; c) Groundwater sensitivity may limit bores; d) Existing bores & suitable buffers for on-site effluent systems; e) Heritage listed church on Carcoar St & curtilage/buffer; f) Flatter lands may have some drainage issues; g) Orange Airport Obstacle Limitation Surface (OLS) (minor constraint); h) Orange Airport aircraft noise (outside ANEF20) (minor constraint); i) Main Western Rail Line to east (noise/vibration) (minor constraint); j) Orange Sewage Treatment Plant (STP) to north may require some buffers for odour (minor constraint); k) Worboys Quarry to south-east – 1km buffer just overlaps existing Zone R5.
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2.2.2 Supply/Demand

Figure 21: Strategy Section 11.2.3 – Demand & Vacant Land Supply.

The Strategy reviewed the supply and demand for Large Lot Residential (LLR) land around Spring Hill in *Strategy Section 11.2.3 – Demand & Vacant Land Supply* (shown opposite). In summary, this found that the capacity of the existing Zone R5 LLR area could produce up to ~14 lots and at an average annual take-up rate of ~2 dwellings/year this would be consumed in ~5-10 years (2026 onwards). The historic demand has been steady and perhaps accelerated in recent years (due in part to the COVID pandemic & macro-economic conditions). Therefore, to provide a 10-20 year supply some additional land supply should be investigated.

11.2.3. Demand & Vacant Land Supply

In September 2019, the aerial photo (see Figure.1 opposite) shows there were 25 dwellings & 1 church (26 lots). Five (5) dwellings are assumed to have been present in 2009. Therefore, in ~10 years (2010-2019) there has been ~20 dwellings constructed or an average of ~2-dwellings/ year in this location. Similarly, there were ~18 dwelling approvals over the last 10 years (2010-2019).

In 2019 there were five (5) smaller vacant lots (without dwellings) & another four (4) approved lots (total 9 lots or 25.7%) vacant, mostly held by different owners so there is limited new land for purchase/ development. There are a limited number of lots that exceed 4ha in lot size (i.e., capable of further subdivision with 2ha Minimum Lot Size (MLS)). Additional subdivision producing an additional 10-11 lots equals a total of ~20 lots for development. Assuming 70% are likely to proceed this is ~14 lots.

At a take-up rate of ~2 dwellings/year (the historical average rate of growth), the ~14 vacant lots could be consumed in ~7 years (say 5-10 years). Therefore, there is potential to consider some additional growth in this area to achieve 10-20 years supply (assuming this is an appropriate location – see below for details).

2.2.3 Growth Investigation Areas

The Strategy identified two (2) Growth Investigation Areas around Spring Hill including the Subject Site - identified as **Growth Area SH2** (see Figure on the next page).

Whilst the Strategy initially suggested **Growth Area SH1** for short-term growth, it did not preclude **Growth Area SH2** proceeding earlier. Subsequent discussions with Council staff have indicated that Council are supportive of **Growth Area SH2** proceeding earlier with a 2ha minimum lot size whilst an appropriate outcome for **SH1** is discussed.

Whilst the Strategy only identified the northern ~12.5ha of **Growth Area SH2**, based on a desktop review of constraints – it makes sense to consider the entire Site in this Planning Proposal for the following reasons:

- a) Part of the original intent of only extending Strategy Growth Area SH2 part way through the lot was to keep the existing dwelling with the existing garden and significant landscape and utilise the existing drainage corridors as a natural boundary. However, the owners have expressed that a 2.7ha lot around the dwelling is sufficient and would contain most of the key garden features and the drainage corridor is not a significant watercourse.

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- b) The Indicative *Subdivision Concept* suggests that only three (3) additional lots (excluding the existing dwelling) would be created extending the rezoning to the entire Site.
- c) Leaving a ~10ha remnant parcel around the existing dwelling does not significantly increase protection to adjacent agricultural lands or activities. The provision of a likely 30m buffer to the west and 10-20m buffer to the south (see *Draft Building Envelopes/Setbacks Plan*) would adequately buffer these activities. On the land to the south of the Site fronting Spring Hill Rd there are number of smaller lots with dwellings (likely concessional lots) that provide an additional buffer to adjacent agricultural land.
- d) By providing some additional land within the existing Site for development it may delay the need for additional expansions into other rural/agricultural lands for large lot residential in the future. This is a natural extension of the Large Lot Residential Zone along the Spring Hill frontage using most existing access driveways for the additional lots.

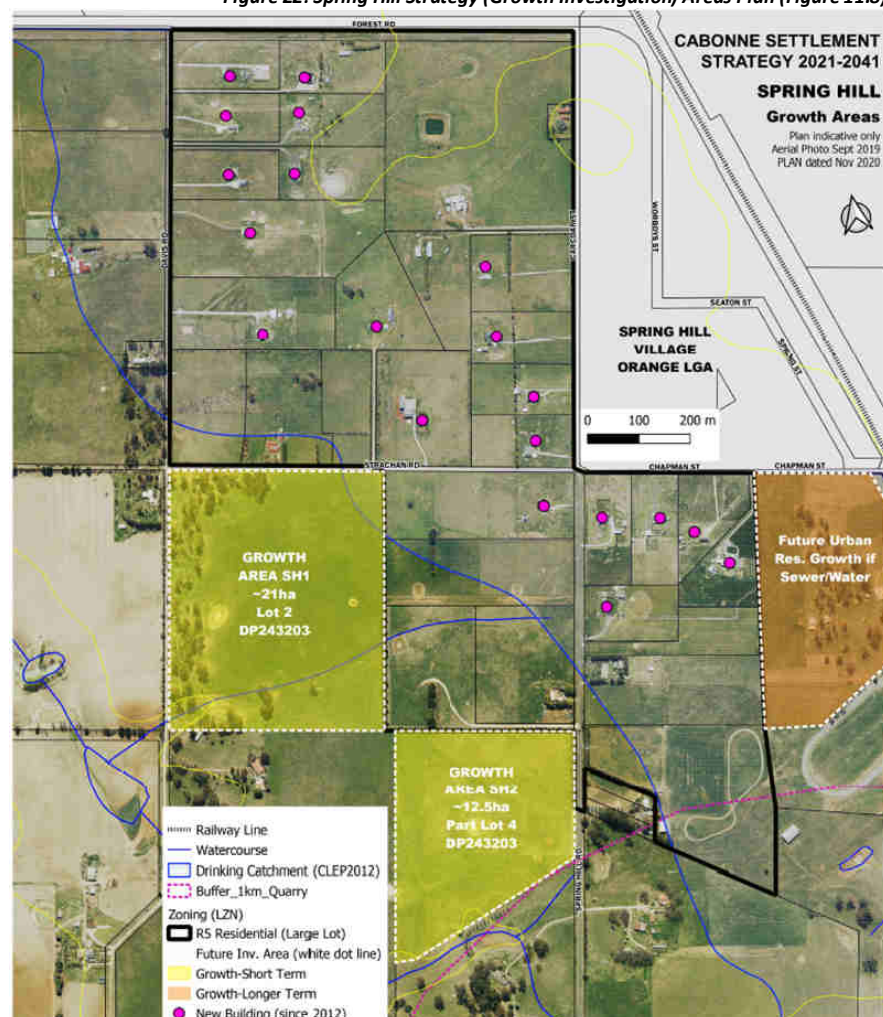
Figure 22: Spring Hill Strategy (Growth Investigation) Areas Plan (Figure 11.8).

2.3 Indicative Subdivision Concept / Principles

The Figure on the next page is an indicative (draft) *Subdivision Concept* with Building Envelopes/Setbacks to demonstrate how the outcomes in this Planning Proposal could be implemented and how it could address some of the Site opportunities & constraints noted in this Report. It may not be the final Subdivision design.

In summary, it suggests that the Site could support the following development (Assuming the entire Site is subdivided):

- 1) Proposed Subdivision of up to ten (10) lots (nine (9) new dwelling lots + one existing dwelling) - each lot 2ha or greater in area;
- 2) Up to six (6) lots have direct frontage to Spring Hill Rd (or a wide access handle). Only four (4) lots require a battle-axe access handle. These could be a shared 20m wide easements (or 2 * 10m battle-axe handles) with significant landscape buffers to adjacent lots.
- 3) Three lots (Lots 7/8/9) use existing driveway access points to Spring Hill Rd including the existing dwelling.
- 4) Good lot widths/depths of minimum 90m (but most >110m) wide and >160m long to provide potential for good dwelling setbacks from boundaries to minimise potential land use conflicts.
- 5) Retention of the existing dwelling on Proposed Lot 7 with most of the trees/garden retained on this lot and the two dams remain for stormwater detention/retention.
- 6) Provision of dwelling envelopes on Proposed Lots 8/9 that minimise removal of significant trees.



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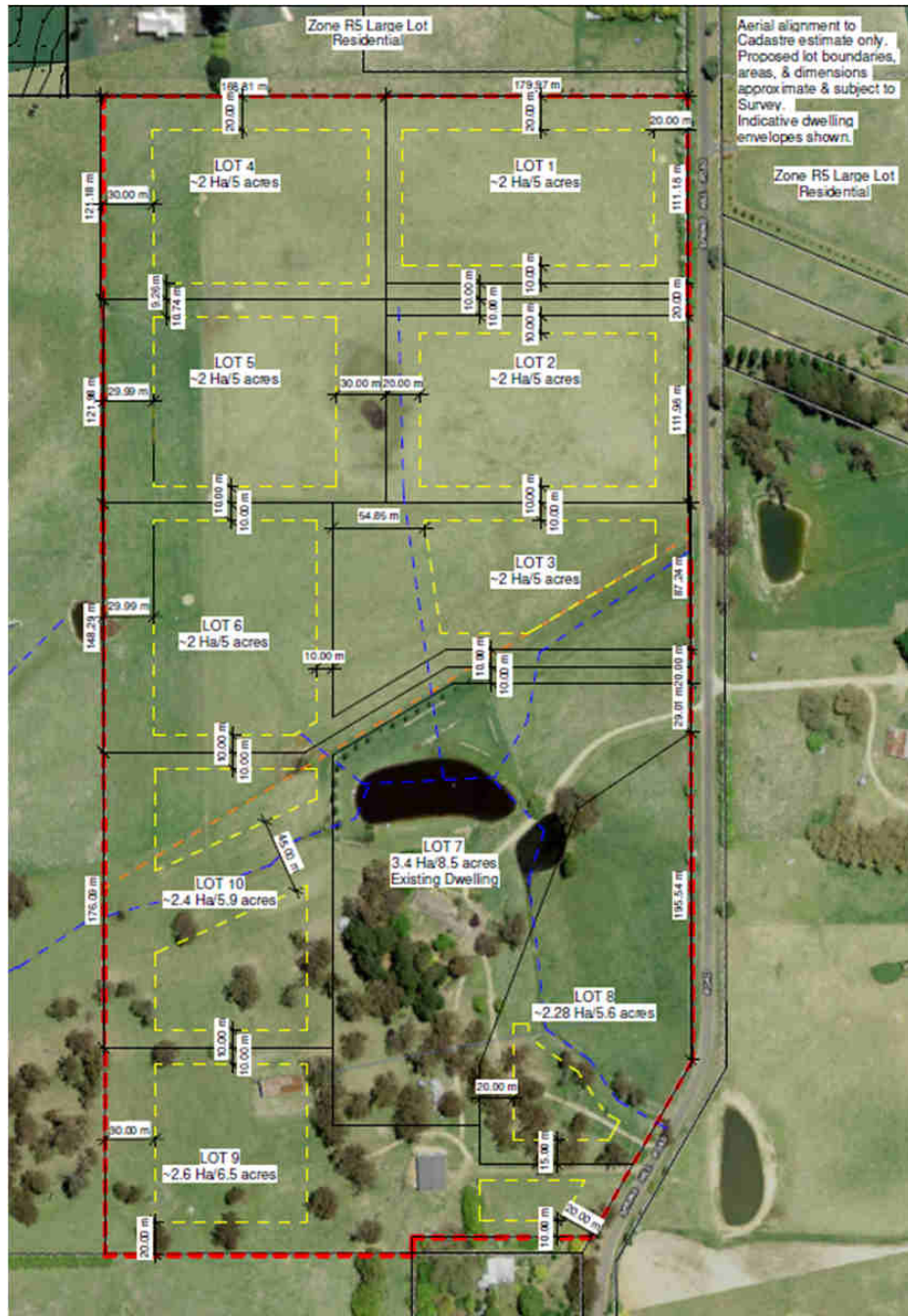
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- 7) Setbacks of dwelling envelopes
- ~30m to the west (adjacent extensive agricultural lot – unlikely to be used for intensive agriculture due to drainage corridors);
 - ~20m to Spring Hill Rd / Zone R5 land to North / agricultural land to South;
 - ~20m to potential 2nd order watercourse west of main dam (total drainage corridor width ~45m);
 - ~10m to potential 1st order drainage lines north & east of main dam;
 - ~10m between proposed lot boundaries;
 - Additional setbacks to drainage prone areas.

Figure 23: Indicative Subdivision Concept with Draft Building Envelopes/Setbacks (2ha lots).



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3 PLANNING PROPOSAL – STATUTORY REVIEW

The Guideline require the Planning Proposal to address six (6) parts, including:

- Part 1 – Objectives & Intended Outcomes
- Part 2 – Explanation of Provisions
- Part 3 – Justification of Strategic & Site-Specific Merit
- Part 4 – Maps, where relevant, to identify the intent of the planning proposal and the area to which it applies;
- Part 5 – Community consultation undertaken with Government, council, other authorities & the community (post-Gateway & during exhibition) – subject to the gateway determination
- Part 6 – Project Timeline – anticipated for the LEP making process.

3.1 Part 1: Objectives & Intended Outcomes

Part 1 of the planning proposal should be a short, concise statement setting out the objectives or intended outcomes of the planning proposal. It is a statement of what is planned to be achieved, not how it is to be achieved. It should be written in such a way that it can be easily understood by the general community.

The Objective of this component of the Proposal is to amend the key planning controls to enable the development of the Site for large lot residential uses (predominantly dwellings) on lots of ~2ha or greater in size (to support an on-site effluent system) consistent with lot sizes in adjacent large lot residential areas.

3.2 Part 2: Explanation of Provisions

Part 2 of the planning proposal provides a more detailed statement of how the objectives or intended outcomes are to be achieved by means of amending an existing local environmental plan.

The preferred approach of this component of the Proposal is to amend the relevant maps in CLEP2012 for the Site (as shown on the Figure below) including (consistent with the adjacent Zone R5 land in the LGA):

- a) The Land Zoning Map (LZN_005A) amended from Zone RU1 Primary Production to Zone R5 Large Lot Residential;
- b) The Lot Size Map (LSZ_005A) amended from 100ha to 2ha.

In order to achieve large lot residential uses with appropriate lot sizes on the Site, the best way is to amend both the Land Zoning Map LZN_005A and Lot Size Map LSZ_005A. Dwellings are permissible in both Zone R5 and Zone RU1. The primary point of difference between the existing and proposed outcome is the lot size and resulting subdivision potential (with rural zones controlled by Clause 4.2A).

The proposed method results in a site-specific outcome that creates a transparent (mapped) connection between the land use controls and the intended development outcomes. This avoids the need to amend any specific clauses or specifically list the affected lots. It is a natural extension of an existing Large Lot Residential area with minimal agricultural impact. It aligns the Lot Size for the Site with the majority of other Zone R5 Large Lot Residential areas in Cabonne Shire so it increases consistency in planning decisions.

3.3 Part 3: Justification of Strategic & Site-Specific Merit

This section must provide a detailed assessment of the proposal's strategic and site-specific merit to determine whether the planning proposal should be supported.

Strategic merit means a proposal has alignment with the NSW strategic planning framework.

Site-specific merit involves a review of potential environmental, social & economic impacts & mitigation measures.

In accordance with DPIE Guideline, the questions to consider when demonstrating the justification are:

- Section A: Need for the planning proposal
- Section B: Relationship to the strategic planning framework
- Section C: Environmental, social and economic impact
- Section D: Infrastructure (local, state & commonwealth)
- Section E: State and Commonwealth interests.

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The summary of key opportunities/constraints for **Growth Areas** around Spring Hill was addressed in the *Settlement Strategy Section 11.5 – Strategy (Growth Investigation) Area(s)*, summarised in **Section 2.2.1-Existing Large Lot Residential Area** of this Proposal. Whilst there was not as much detail on **Growth Area SH2** as there was for **Growth Area SH1**, similar principles apply to support the rezoning as follows:

- a) **Strategy:** The Site is clearly identified in the *Settlement Strategy* for rezoning for large lot residential use at 2ha lot sizes (with on-site effluent management).
- b) **Growth/Demand:** The Spring Hill Large Lot Residential (LLR) area has grown significantly in the last 10-20 years and there is significant demand for new housing in reasonable proximity to the village. The existing supply in and around Spring Hill is likely to be consumed in the next 5-10 years.
- c) **Area:** The Site is a single lot (Lot 4 DP253203)/owner with an area of ~23.35ha making it easier to co-ordinate for development.
- d) **Employment Opportunities:** With employment growth areas at the Orange Regional Airport, Cadia Mine and the future McPhillamys Mine (Kings Plains), and in the growing health and education precinct to the south of Orange - it is centrally located to provide housing near major employment opportunities.
- e) **Urban Connections:** The Site is in close proximity to the Spring Hill urban area including supporting community and limited retail services. It is within 15 minutes' drive of Orange for higher level services & employment.
- f) **Logical LLR Extension:** It is a logical extension of the existing Zone R5 Large Lot Residential (LLR) area as it is surrounded by this land use to the north and north-east. Whilst its inclusion in Zone R5 would increase the perimeter of LLR land to rural land – much of the land along Spring Hill Road is fragmented and it connects those clusters of existing housing.
- g) **Road Frontages:** It has sealed road frontages along Spring Hill Road (eastern boundary) that facilitates good access, efficient lot yields and buffers some adjacent land uses. At a 2ha lot size, the Site is unlikely to need new public internal roads to deliver an efficient yield as long as up to four (4) battle-axe lots are permissible.
- h) **Agriculture:** Whilst the land is part of a larger agricultural holding, each of the key paddocks/areas are separated by other holdings/roads. This requires the movement of stock and machinery down public roads. A ~23.35ha area has limited agricultural productivity on its own. Whilst it has soils with a higher agricultural potential, the existing vegetation, drainage and adjacent large lot residential uses limit its agricultural productivity.
- i) **Buffers to West & South:** The indicative dwelling envelopes are setback from agricultural activities on primary production land to the west with a proposed 20-30m buffer to proposed building envelopes along the west and south to protect the 'right to farm' on adjacent Zone RU1 Primary Production land. Whilst the perimeter has increased to rural zoned land- in fact – most of the land to the south and along Spring Hill Rd has been fragmented and/or utilised for rural lifestyle lots with dwellings. Therefore, there is a low chance of land use conflict with adjacent lands and a logical location for an extension of Zone R5 into this area.
- j) **Buffers to North & East:** The indicative dwelling envelopes are setback from Spring Hill Road (to the east) and adjacent Large Lot Residential land (to the north) by up to 20m or more in some areas to maintain residential amenity between similarly zoned lands. A 2ha MLS incorporates additional buffer potential between dwellings.
- k) **Watercourse:** The land has a few 1st order drainage lines and possibly one 2nd order drain below the central dam to the west. None of these have any significant watercourse or riparian features. They are largely intermittent overland flow paths between dams with a limited catchment up to Spring Hill Rd. Mainstream flood risks are minimal on this land as it is elevated above the tributaries to Cowriga Creek. Drainage issues can be addressed during detailed design at subdivision stage.
- l) **Drinking Water Catchment:** The Site is entirely outside the Orange Suma Park Reservoir *Drinking Water Catchment* area – so development won't affect drinking water supplies (quality & quantity) in reasonable proximity to the Site.
- m) **Extractive Industry:** This is addressed in **Section 2.1.4 – Other Site Opportunities & Constraints**. The Site is outside the 500m buffer to the Spring Hill/Worboys Quarry to the south-east of the Site and there are no other known mineral potential areas that are likely to be affected (though there is an exploration licence across most land in this area).
- n) **Contamination:** The attached **Preliminary Contamination Investigation** (& supporting information in the Appendices to this Report) states that the areas of the proposed building envelopes are suitable for residential use. Whilst some limited contamination was identified outside the envelopes near existing sheds, we suggest that these can be suitably remediated at the DA stage as they are likely to be surface contamination only.
- o) **Groundwater:** The provided four (4) On-Site Effluent Studies (as a sample of the nine (9) undeveloped lots) suggests that the Sites are capable of supporting on-site effluent management with no impact on nearby bores or groundwater systems.

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3.3.1 Section A – Need for the Planning Proposal

1. Is the planning proposal a result of an endorsed local strategic planning statement, strategic study or report?

This Proposal is based on the recommendations of the iPLAN PROJECTS (2021) *Cabonne Settlement Strategy 2021-2041* ('Settlement Strategy') as detailed in the above Sections of this Report. This has had public consultation and being adopted by Cabonne Council. There is only minor variation by including all of the lot rather than just the northern section (minor variation – see justification in **Section 2.2.3 – Growth Investigation Areas** above).

2. Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

The Planning Proposal and the proposed amendments to CLEP2012 are the best way of achieving the objectives of each component of this Proposal. The preferred methods recommended in this Proposal have been considered in the **Section 3.2: Part 2: Explanation of Provisions** above.

The proposed amendments are not of a scale to be considered 'State or Regionally Significant' such that amendments to a State Environmental Planning Policy ('SEPP') would be required.

3.3.2 Section B – Relationship to Strategic Planning Framework

3. Will the planning proposal give effect to the objectives and actions of the applicable regional, or district plan or strategy (including any exhibited draft plans or strategies)?

Central West and Orana Regional Plan 2036 (June 2017)

Regional plans have been prepared for all parts of NSW including the *Central West and Orana Regional Plan 2036* (June 2017 – CWORP) noting there is no District Plan in the Central West & Orana Region. There is currently a Draft CWORP 2041 (on exhibition in February 2022 – not yet finalised as of June 2022) that is briefly addressed below.

Adopted CWORP - 2036

The CWORP includes directions, planning priorities and specific actions for a range of different matters relevant to Cabonne LGA (ONLY THE RELEVANT PRIORITIES, DIRECTIONS & ACTIONS ARE SHOWN), as follows:

Note: Most of these issues are addressed in further detail in **Section 2.1.5: Other Site Opportunities & Constraints** & other parts of **Section 3.3: Part 3: Justification of Strategic & Site-Specific Merit** in this Report.

DIRECTION	Actions	RESPONSE
Goal 1: The most diverse regional economy in NSW		
Direction 1: Protect the region's diverse and productive agricultural land.	1.2 Protect important agricultural land from land use conflict and fragmentation, and manage the interface between important agricultural lands and other land uses.	Addressed in this Proposal above (see Section 2.3 Indicative Subdivision Concept / Principles). Impact both of consumption of agricultural land and potential land use conflict with surrounding lands is low due to existing pattern of development.
Direction 8: Sustainably manage mineral resources.	8.1 Consult with the Division of Resources & Geosciences when assessing applications for land use changes strategic land use planning, rezoning and planning proposals) and new development or expansions. 8.2 Protect areas with potential mineral and energy resources extraction through local land use strategies and local environmental plans. 8.3 Protect infrastructure that facilitates mining from development that could affect current or future extraction.	The Site is outside the mapped/ known Mineral Resource Potential areas and outside the 500m buffer to existing extractive industries (e.g., Spring Hill/Worboys Quarry). Low chance of any impact.

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DIRECTION	Actions	RESPONSE
Direction 12: Plan for greater land use compatibility.	12.2 Identify and protect important agricultural land in local plans. 12.3 Create local strategies to limit urban & rural housing development in agricultural & extractive resource areas, industrial areas, & transport corridors. 12.4 Amend planning controls to deliver greater certainty of land use.	Land use conflicts are also addressed in relation to Goal 1 - Directions 1 & 8 above and Goal 3 Direction 19 below. The <i>Cabonne Settlement Strategy</i> (2020) is an approved land use strategy that balances competing needs for additional housing with agriculture, mineral resources and transport corridors. This Planning Proposal builds on the recommendations of that Strategy and uses methods that give a reasonable level of certainty of development outcomes and their likely impacts.
Goal 2: A stronger, healthier environment and diverse heritage		
Direction 13: Protect & manage env. assets Direction 14: Manage & conserve water resources for the env. Direction 15: Increase resilience to natural hazards & climate change Direction 16: Respect & protect Aboriginal heritage assets Direction 17: Conserve & adaptively re-use heritage assets	13.1 Protect high environmental value assets through local environmental plans. 13.2 Minimise potential impacts arising from development in areas of high environmental value, and consider offsets or other mitigation mechanisms for unavoidable impacts. 14.2 Locate, design, construct & manage new developments to minimise impacts on water catchments, including downstream areas & groundwater resources. 15.1 Locate developments, including new urban release areas, away from areas of known high biodiversity value; areas with high risk of bushfire or flooding; contaminated land; & designated waterways. 15.8 Manage the risks of disturbance in areas affected by naturally occurring asbestos by increasing public awareness and providing mapping to Councils. 16.1 Protect, manage and respect Aboriginal objects and places in accordance with legislative requirements. 17.2 Prepare, review & update heritage studies in consultation with the wider community to recognise & conserve heritage assets & items, & include appropriate local planning controls.	The Site is NOT affected by the following: <ul style="list-style-type: none"> • Mapped bush fire prone land; • Mapped flood prone land; • Riparian watercourses; • Mapped non-indigenous heritage; • Mapped naturally occurring asbestos areas; • Drinking water catchment (Suma Park Dam). The Site has some limited areas mapped with potential for: <ul style="list-style-type: none"> • Biodiversity – 2ha lot size combined with suitable dwelling envelopes can protect most of the significant trees in the cluster around the existing dwelling. • Groundwater vulnerability – Up to ten (10) additional lots used for residential purposes are unlikely to place significant pressure on groundwater resources (where available) with suitable effluent management. The Site has been used for agriculture for a significant period and extensively modified. It has a low potential for Aboriginal archaeology as it is not on a major watercourse or landscape value land and it has been modified. On this basis, the Site has relatively low-level of constraints and is suitable for its intended purpose.
Goal 3: Quality freight, transport and infrastructure networks		
Direction 19: Enhance road and rail freight links.	19.5 Identify existing and proposed freight and transport corridors in local land use strategies to minimise the encroachment of incompatible land uses.	Spring Hill Road is a local road so new access points are unlikely to have any significant impact on proposed freight or transport corridors and there are good sightlines for new access points. The Site is setback a significant distance from the Great Western Rail corridor so there are no conflicts.
Direction 20: Enhance access to air travel & public transport	20.1 Identify development opportunities for appropriate and complementary land uses and limit the encroachment of incompatible development around Bathurst, Orange, Dubbo, Mudgee and Parkes airports.	The Site is outside the Obstacle Limitation Surface (OLS) and Noise (ANEF) impact areas around Orange Regional Airport so there are no additional impacts.

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DIRECTION	ACTIONS	RESPONSE
Direction 21: Coordinate utility infrastructure investment.	21.3 Monitor development and ensure that infrastructure is responsive to investment opportunities.	The Site will require connection to electricity / telecommunication networks and capacity issues can be addressed. Water and sewage are likely to be addressed by on-site systems that minimise impacts on the natural environment.
Goal 4: Dynamic, vibrant and healthy communities.		
Direction 23: Build the resilience of towns and villages.	23.2 Work with councils to better understand the drivers of population change and implications for local communities.	The Proposal is largely consistent with the <i>Settlement Strategy</i> that identifies this Site for large lot residential expansion and seeks to provide a diversity of housing types & choice across both urban and large lot residential areas.
Direction 25: Increase housing diversity & choice.	25.2 Increase housing choice in regional cities & strategic centres at locations near or accessible to services & jobs. 25.3 Align infrastructure planning with new land release areas to provide adequate & timely infrastructure. 25.4 Locate higher density development close to town centres to capitalise on existing infrastructure & increase housing choice.	There has been demonstrated demand and limited supply in the existing Spring Hill area that is addressed by the Strategy. The Strategy has identified this Site as having proximity to the existing Spring Hill urban area, a logical extension of the existing large lot residential area, in proximity to growing employment opportunities, and suitably supported by appropriate infrastructure. Land use conflicts with surrounding agricultural areas and infrastructure have been addressed above.
Direction 28: Manage rural residential development.	28.1 Locate new rural residential areas: <ul style="list-style-type: none"> • close to existing urban settlements to maximise the efficient use of existing infrastructure and services, including roads, water, sewer and waste services, and social and community infrastructure; • to avoid and minimise the potential for land use conflicts with productive, zoned agricultural land and natural resources; and • to avoid areas of high environmental, cultural or heritage significance, regionally important agricultural land or areas affected by natural hazards. 	The Site is adjacent to the existing large lot residential area that wraps around the village of Spring Hill. It would likely utilise on-site water and effluent management but relies on Spring Hill Road for access & may require some upgrades to existing electricity & telecommunication connections. Land use conflicts are addressed above. The land does not have any high cultural significance or natural hazards that would prevent its redevelopment.
Local Government Narratives – Cabonne		
Priorities <ul style="list-style-type: none"> • Maintain and enhance the economic diversity of Cabonne's towns, villages and commercial centres. • Support villages to attract appropriate development. • Support the mining and agribusiness sectors and associated businesses through land use planning policies. • Protect agricultural land from encroachment from residential development. • Support the connectivity of the local, regional and state transport network. • Leverage opportunities from the Local Government Area's rural character to diversify the economy in areas such as tourism. 		The Proposal addresses the Priorities for Cabonne by: <ul style="list-style-type: none"> • Building on infrastructure and services of Spring Hill, Millthorpe & Orange (even if these are outside Cabonne); • Provide housing opportunities near existing and future mining potential areas & other employment opportunities (with minimal potential land use conflicts); • Protect agricultural land by planned residential growth with suitable buffers; • Provide a diversity of housing types in good proximity to infrastructure, services and employment.

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Draft CWORP-2041

OBJECTIVE	CWORP2036 Reference	RESPONSE
Part 1 – A sustainable & resilient place		
1. Identify, protect & connect important environmental assets	Goal 2 Direction 13	Addressed in Proposal.
2. Support connected & healthy communities	Goal 4 Direction 29	Consistent with growth around Spring Hill.
3. Plan for resilient places & communities	Goal 2 Direction 15 Goal 4 Direction 23	Addressed in Proposal.
4. Secure & resilient regional water resources	Goal 1 Direction 11 Goal 2 Direction 14	On-site water management.
5. Ensure site selection & design embraces & respects the region's landscapes, character & cultural heritage	Goal 2 Directions 16/17 Goal 4 Direction 29	Addressed in Proposal.
Part 2 – People, housing & communities		
6. A network of healthy & prosperous centres	Goal 4 Direction 22	Consistent with growth around Spring Hill.
7. Provide well located housing options to meet demand	Goal 4 Directions 25/26/27	Close to Spring Hill, Airport, Millthorpe, Orange & Cadia/ Kings Plains Mining.
8. Plan for diverse, affordable, resilient & inclusive housing	Goal 4 Directions 25/26/27	Lot size set by Strategy/ Gov. Alternate to urban housing.
9. Manage rural residential development	Goal 4 Direction 28	Growth of Large Lot Res. consistent with Strategy.
10. Provide accommodation options for temporary workers	Goal 4 Direction 27	N/A
11. Coordinate smart & resilient utility infrastructure	Goal 3 Direction 21	On-site water/effluent man. Spring Hill Rd main connector. Electricity to be upgraded as required.
Part 3 – Prosperity, productivity & innovation		
12. Leverage existing industries & employment areas & support new & innovative economic enterprises	Goal 1	N/A
13. Protect agricultural production values & promote agriculture innovation, sustainability & value-add opportunities	Goal 1 Directions 1/2	Existing area fragmented with dwellings. Minor extension into quality agricultural land.
14. Protect & leverage the existing & future road, rail & air transport networks & infrastructure	Goal 3 Directions 19/20	No conflict with major air, road or rail infrastructure.
15. Implement a precinct-based approach to planning for higher education & health facilities	Goal 1 Directions 5/6	N/A
16. Sustainably maximise the productivity of resource lands	Goal 1 Directions 1/8/11	Agriculture addressed in Proposal. No impact on nearby extractive resources.
17. Support a diverse visitor economy	Goal 1 Direction 4	N/A
18. Strengthen the economic self-determination of Aboriginal communities	Goal 1 Direction 7	No impact.
Part 4 – Location specific responses		
19. Strengthen Bathurst, Dubbo & Orange as innovative & progressive regional cities	Goal 4 Direction 4	Limited growth around Orange's villages is consistent with Orange's Housing Strategy (adopted June 2022).

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OBJECTIVE	CWORP2036 Reference	RESPONSE
20. Leverage the Central West Orana Renewable Energy Zone to provide economic benefit to communities	Goal 1 Direction 9	N/A
21. Leverage the Parkes Special Activation Precinct & plan for associated growth	Goal 4 Direction 4	N/A
22. Protect Australia's first Dark Sky Park	Goal 1 Direction 12	N/A

4. Is the planning proposal consistent with a council local strategic planning statement (LSPS) that has been endorsed by the Planning Secretary or GSC, or another endorsed local strategy or strategic plan?

Yes, the Planning Proposal will give effect to Council's endorsed *Local Strategic Planning Statement* (LSPS) and adopted *Cabonne Settlement Strategy* and is consistent with the other adopted land use strategies of the LGA, as follows:

Local Strategic Planning Statement (LSPS)

Council have prepared a *Local Strategic Planning Statement* (June 2020) (LSPS) to guide future land use decisions in the area. The LSPS does not specifically refer to the Subject Site OR suggest the outcomes in this Planning Proposal but it is a high-level document only and does not provide site-specific recommendations (it largely refers to the relevant land use strategies). This Proposal is consistent with the key relevant Planning Priorities identified in that Statement (ONLY THE RELEVANT PRIORITIES, DIRECTIONS & ACTIONS ARE SHOWN), as follows:

STRATEGIC DIRECTION	ACTIONS	RESPONSE
1: Support the Diversification in Agriculture & Protect Agricultural Land from Urban Encroachment.		
<ul style="list-style-type: none"> Reinforce Cabonne Council as an agriculturally based council Prevent the fragmentation of rural land for non-rural land uses Protect agricultural land for agricultural purposes 	<ul style="list-style-type: none"> Implement the recommendations Blayney, Cabonne and Orange Subregional Rural and Industrial Lands Strategy Review. (Short Term) Support diversification of agriculture by reviewing permissible land uses within rural zones to reflect industry requirements. (Short Term) Review the Cabonne Development Control Plan for Rural Lands to ensure that rural land is protected from inappropriate development. (Medium Term) Advocate for the Right to Farm Policy. (Continual) 	Whilst we appreciate that this Proposal involves the consumption of agricultural land for large lot residential purposes – we suggest that the <i>Settlement Strategy</i> has already balanced the outcomes to minimise impact and can vary the <i>Subregional Rural & Industrial Lands Strategy</i> . Agricultural impact is addressed in more detail above.
3: Support sustainable growth in the mining & industry & leverage off opportunities within the region.		
Support the growth within the mining and industrial sectors and capitalise on economic opportunities for Cabonne.	<ul style="list-style-type: none"> Implement the recommendations Blayney, Cabonne and Orange Subregional Rural and Industrial Lands Strategy Review. (Short Term) Identify industrial and employment land opportunities and reduce land use conflicts through local land use strategies. (Medium Term) Create a comprehensive Development Control Plan to guide development in employment generating industries. (Medium Term) Encourage the sustainable development of industrial and employment land to maximise infrastructure and connect to the existing freight network. (Continual) Explore opportunities for Council to capitalise on the Parkes Special Activation Precinct in regard to industry and flow on benefits. (Medium Term) 	There is no conflict with mapped/known mineral resources or extractive industries. The Site seeks to support mining & industrial sectors as it is in close proximity to employment generators at Cadia Mine and the future McPhillamys Mine.
4: Support & promote sustainable development within our villages & celebrate our history.		
<ul style="list-style-type: none"> Encourage sustainable development within the villages to support the local economies Celebrate and protect key heritage assets across the shire and ensure future development within the 	<ul style="list-style-type: none"> Prepare a shire wide economic development strategy to foster development and economic within the villages. (Medium) Review the <i>Cabonne Settlement Strategy</i> to identify suitable areas for growth. (Short) Prepare a comprehensive Development Control Plan for commercial areas, including specific controls for Heritage items and heritage conservation areas. (Medium Term) 	The Proposal responds to the updated <i>Cabonne Settlement Strategy</i> that has identified the Site as an area for future growth of large lot residential uses. It is likely to create some economic flow-on effects for Spring Hill, Millthorpe & Orange – and whilst these settlements are outside

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STRATEGIC DIRECTION	ACTIONS	RESPONSE
villages is sympathetic to its surrounds.	<ul style="list-style-type: none"> Investigate potential for Aboriginal heritage study for Cabonne Local Government Area. (Long Term) Protect, manage and respect Aboriginal objects and places in accordance with legislative requirements. (Continual) 	Cabonne – it is important to promote their sustainable development.
5: Provide opportunities to ensure a variety of housing types are available across our shire.		
<ul style="list-style-type: none"> Identify strategic areas for growth opportunities around existing urban development. Ensure that suitable accommodation is available for older persons within Cabonne. 	<ul style="list-style-type: none"> Review the <i>Cabonne Settlement Strategy</i> to identify suitable areas for growth and increase housing choice, including housing for older people and affordable housing options. (Short Term) Implement a comprehensive Development Control Plan for residential and urban development. (Medium Term) Advocate for improvements to health and transport services for our villages. (Continual) 	<p>The Proposal responds to the updated <i>Cabonne Settlement Strategy</i> that has identified the Site as an area for growth of large lot residential uses.</p> <p>It is likely to create some economic flow-on effects for Spring Hill, Millthorpe & Orange – and whilst these settlements are outside Cabonne – it is important to promote their sustainable development.</p>
6: Ensure that infrastructure & facilities cater for the changing needs of our community.		
Provide appropriate infrastructure for the communities of Cabonne to ensure that it meets the needs of our community.	<ul style="list-style-type: none"> Update and implement the Cabonne Pedestrian and Mobility Plan (PAMP) (Continual) Complete plans of management for Crown Land allotments that council manage (Short Term). Review and update council's Developer Contributions Plan pursuant to clause 7.11/7.12 of the Environmental Planning and Assessment Act 1979. (Short Term) Support programs such as council's Village Enhancement Program to improve investment in local projects. (Continual) 	<p>The Proposal is for large lot residential development that has a lower requirement for infrastructure than urban development. However, all essential infrastructure will be provided as set out in this Report.</p> <p>Whilst the Actions are not specifically relevant to the Zone R5 areas around Spring Hill – they can integrate with infrastructure in this area.</p>
7: Protect & enhance our landscape, biodiversity & waterways.		
8: Manage natural hazards to mitigate their impacts on our communities.		
9: Mitigate & adapt to climate change & support renewable energy projects.		
<ul style="list-style-type: none"> Avoid, minimise, mitigate impacts to biodiversity to ensure it is available for future generations. Protect areas of high quality biodiversity from inappropriate development. Provide appropriate mechanisms to ensure public awareness of natural hazards Ensure that new development is appropriate for the known natural hazards of the area Mitigate the adverse impacts of increased temperatures as a result of climate change 	<ul style="list-style-type: none"> Prepare Development Control Plan that addresses management of rural lands, biodiversity and recent changes to bring Council controls in line with the Biodiversity Conservation Act 2016 and the State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017. (Medium Term) Review Cabonne Local Environmental Plan 2012 mapping of Biodiversity areas. (Medium Term) Implement the requirements of the NSW Floodplain Development Manual by updating flood studies and floodplain risk management plans. (Medium Term) Prepare a Development Control Plan that addresses controls for development in areas of natural hazards to provide consistent controls across the shire. (Medium Term) Manage the risks of disturbance in areas affected by Naturally Occurring Asbestos by increasing public awareness and providing mapping to the community. (Continual) Assess Development in accordance with Planning for Bushfire Protection 2019. (Continual) Ensuring residential development adheres to the requirements of BASIX (Continual). Support the implementation of council's Renewable Energy Action Plan (REAP) (Short Term). Support Council's urban tree planting program (Continual). 	<p>This Planning Proposal has responded to the natural environment (hazards/ constraints & opportunities) to demonstrate that the Site is suitable for the Proposed Development.</p>

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Cabonne Settlement Strategy 2021-2041

This Proposal seeks to directly implement the recommendations of the *Settlement Strategy* as set out in **Section 2.2 – Cabonne Settlement Strategy Recommendations** in this Proposal.

Sub-Regional Rural and Industrial Land Use Strategy (2008)

The *Sub-Regional Rural and Industrial Land Use Strategy* (2008) ('2008 Subregional Strategy') covered Councils of Blayney, Cabonne and Orange and was primarily about rural and industrial land use outcomes that are largely unaffected by this Proposal.

Whilst it originally included stand-alone large lot residential recommendations these have now been incorporated into the *Cabonne Settlement Strategy* (addressed above). The key relevance of the 2008 Subregional Strategy is the protection of productive agricultural land and this is also addressed above.

DRAFT Subregional Rural and Industrial Lands Strategy (2019 to 2036)

The Elton Consulting (10 February 2020) *Subregional Rural and Industrial Lands Strategy (2019 to 2036) – DRAFT* ('2020 Subregional Strategy') was publicly exhibited by Cabonne Council in 2020 but as its exhibition by Orange City Council was delayed – it is yet to be adopted. It will replace the 2008 Subregional Strategy (above).

As stated above, this Strategy predominantly provides recommendations for rural and industrial lands across the LGA. The key relevance of the 2020 Subregional Strategy is the protection of productive agricultural land and this is also addressed in the *Cabonne Settlement Strategy* review and the CWORP review above.

Community Strategic Plan 2018-2028

The Proposal is also consistent with the *Cabonne Community Strategic Plan 2025* ('Cabonne 2025') and the Integrated Planning and Reporting documentation including the Future Directions set out below (and addressed in the CWORP review above) though it does not have any specific directions/actions relevant to the specific outcomes in this Proposal:

- | | |
|----|---|
| 1. | Connect Cabonne to each other and the world |
| 2. | Build business and generate employment |
| 3. | Provide and develop community facilities |
| 4. | Grow Cabonne's culture and community |
| 5. | Manage our natural resources |

5. Is the planning proposal consistent with any other applicable State & regional studies or strategies?

Other relevant Plans (such as *Future Transport Strategy 2056*; *State Infrastructure Strategy*; *A 20 Year Economic Vision for Regional NSW*; *Draft Central West & Orana Transport Plan*) are high-level plans and provide over-arching principles that are largely addressed by the CWORP2036/2041 (addressed above). They do not provide detail on specific areas like Spring Hill or its surrounds but support logical growth of housing opportunities. The additional traffic generation from the Proposal is unlikely to increase conflicts or impair safety in this area. The Proposal is not inconsistent with these strategies.

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6. Is the planning proposal consistent with applicable State Environmental Planning Policies?

Reorganised SEPPs

A State Environmental Planning Policy (SEPP) is a planning document that deals with matters of significance for environmental planning for the State. It is noted that as of March 2022 that many of the relevant SEPPs have been consolidated into several new SEPPs as listed below:

State Environmental Planning Policy (Biodiversity and Conservation) 2021:

- State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017;
- State Environmental Planning Policy (Koala Habitat Protection) 2020;
- State Environmental Planning Policy (Koala Habitat Protection) 2021;
- Murray Regional Environmental Plan No 2—Riverine Land;
- State Environmental Planning Policy No 19—Bushland in Urban Areas;
- State Environmental Planning Policy No 50—Canal Estate Development;
- State Environmental Planning Policy (Sydney Drinking Water Catchment) 2011;
- Sydney Regional Environmental Plan No 20—Hawkesbury-Nepean River (No 2—1997);
- Sydney Regional Environmental Plan (Sydney Harbour Catchment) 2005;
- Greater Metropolitan Regional Environmental Plan No 2—Georges River Catchment; and
- Willandra Lakes Regional Environmental Plan No 1—World Heritage Property.

State Environmental Planning Policy (Industry and Employment) 2021:

- State Environmental Planning Policy (Western Sydney Employment Area) 2009; and
- State Environmental Planning Policy No 64—Advertising and Signage.

State Environmental Planning Policy (Planning Systems) 2021:

- State Environmental Planning Policy (State and Regional Development) 2011;
- State Environmental Planning Policy (Aboriginal Land) 2019; and
- State Environmental Planning Policy (Concurrences and Consents) 2018.

State Environmental Planning Policy (Primary Production) 2021:

- State Environmental Planning Policy (Primary Production and Rural Development) 2019; and
- Sydney Regional Environmental Plan No 8 (Central Coast Plateau Areas).

State Environmental Planning Policy (Resilience and Hazards) 2021:

- State Environmental Planning Policy (Coastal Management) 2018;
- State Environmental Planning Policy No 33—Hazardous and Offensive Development; and
- State Environmental Planning Policy No 55—Remediation of Land.

State Environmental Planning Policy (Resources and Energy) 2021:

- State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007; and
- Sydney Regional Environmental Plan No 9—Extractive Industry (No 2—1995).

State Environmental Planning Policy (Transport and Infrastructure) 2021:


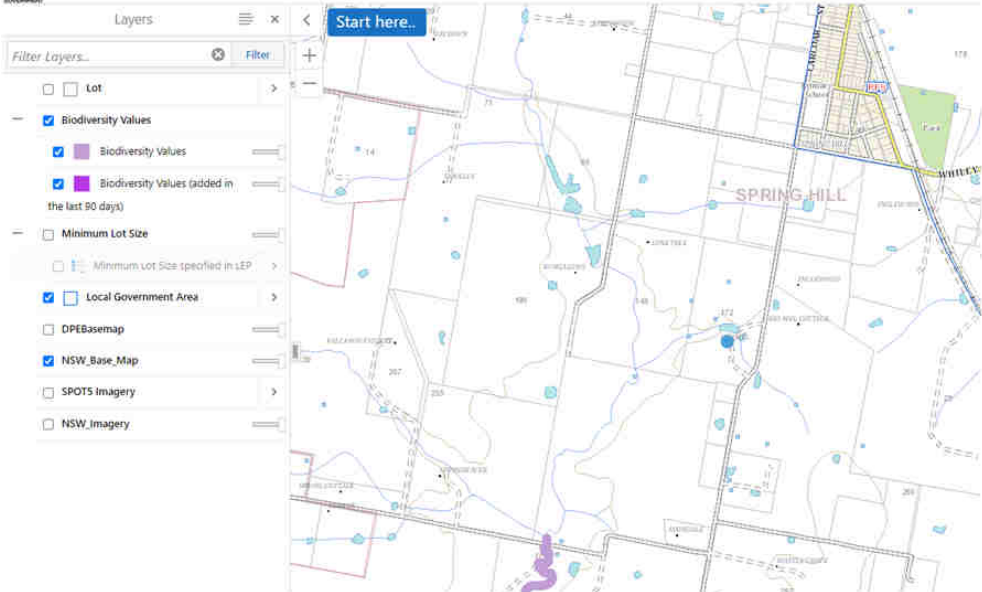
- State Environmental Planning Policy (Infrastructure) 2007;
- State Environmental Planning Policy (Educational Establishments and Child Care Facilities) 2017;
- State Environmental Planning Policy (Major Infrastructure Corridors) 2020; and
- State Environmental Planning Policy (Three Ports) 2013.

State Environmental Planning Policy (Precincts—Regional) 2021:

- Parts of the State Environmental Planning Policy (State Significant Precincts) 2005;
- State Environmental Planning Policy (Activation Precincts) 2020;
- State Environmental Planning Policy (Kosciuszko National Park—Alpine Resorts) 2007; and
- State Environmental Planning Policy (Gosford City Centre) 2018.

It is noted that the proposal is broadly consistent with any applicable SEPP's as set out in the table below:

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SEPP /Objective(s)	Response/Compliance
Local Land Services Act 2013, Biodiversity Conservation Act 2016, Biodiversity Regulation 2017 & SEPP (Biodiversity & Conservation) 2021	
The legislation and SEPP seek to protect significant vegetation & biodiversity across the State, including for koala habitat & urban bushland.	<p>Under the LLS Act 2013 the Native Vegetation Regulatory Map (see below) doesn't identify any vulnerable or sensitive regulated land on or near the Site. There is also no land identified as having Biodiversity Values on or near the Site (on the map below).</p> <p>This Proposal seeks to minimise development in areas with significant existing vegetation or potential sensitive biodiversity. The Proposal demonstrates that with suitable buffers and appropriate site design (at subdivision stage), the existing significant vegetation on the Site can be largely protected and impacts on biodiversity avoided or minimised consistent with this SEPP. This is a Planning Proposal and no removal of trees forms part of this application.</p> <p>A section of the SEPP aims to encourage the conservation and management of natural vegetation areas that provide habitat for koalas to ensure permanent free-living populations will be maintained over their present range. Cabonne LGA is identified in the SEPP as containing koala habitat (Koala Management Area – Central & Southern Tablelands). The northern part of the Site is cleared of any significant feed species and there is only a small collection of trees in the southern part. This can be protected with appropriate lot boundaries and building envelopes to avoid or minimise impact on koalas or koala habitat. This can be addressed in more detail at the subdivision stage.</p>
 <p>Transitional native vegetation regulatory map</p> <p>Legend</p> <ul style="list-style-type: none"> Cadastre Local Land Services Regions Local Government Areas <p>Transitional native vegetation regulatory map</p> <ul style="list-style-type: none"> steep or highly erodible land, protected riparian land or special category land (category 2 - vulnerable regulated land) category 2 - sensitive regulated land category 2 - sensitive regulated land and steep or highly erodible land, protected riparian land or special category land (category 2 - vulnerable regulated land) Land excluded from LLS Act Werrima & Monaro CEEC Advisory Layer <p>Biodiversity Values Map and Threshold Tool</p> <p>Layers: Start here..</p> <p>Filter Layers...</p> <ul style="list-style-type: none"> <input type="checkbox"/> Lot <input checked="" type="checkbox"/> Biodiversity Values <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Biodiversity Values <input checked="" type="checkbox"/> Biodiversity Values (added in the last 90 days) <input type="checkbox"/> Minimum Lot Size <ul style="list-style-type: none"> <input type="checkbox"/> Minimum Lot Size specified in sEP <input checked="" type="checkbox"/> Local Government Area <input type="checkbox"/> DPEBasemap <input checked="" type="checkbox"/> NSW_Base_Map <input type="checkbox"/> SPOTS Imagery <input type="checkbox"/> NSW_imagery 	

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SEPP /Objective(s)	Response/Compliance
Contamination - SEPP (Resilience & Hazards) 2021	
Part of this SEPP requires review of contamination & possibly remediation of land to ensure the land is suitable for the proposed land use.	This SEPP seeks to ensure that land is suitable for the intended use and promote remediation of contaminated land to reduce the risk of harm to human health. It must be considered when consenting to development on land (Clause 7) – but former Clause 6 requiring consideration at the rezoning stage has been repealed and is now addressed under the Ministerial Directions (see below). The attached <i>Preliminary Contamination Investigation</i> (& supporting information in the Appendices to this Report) states that the areas of the <u>proposed building envelopes</u> are suitable for residential use. Whilst some limited contamination was identified outside the envelopes near existing sheds, we suggest that these can be suitably remediated at the DA stage as they are likely to be surface contamination only.
SEPP (Resources & Energy) 2021	
This SEPP seeks to protect & enable resources & energy development.	There are no known mineral or extractive resources that would be affected by the Proposal. Whilst the land is covered by an Exploration Licence (EL6040 – Gold & Copper Resources), this company has exploration licences over large areas of the Shire, though the proximity to the existing large lot residential area & the Spring Hill urban area means it is unlikely extractive industry will occur in this area. Addressed above re CWORP Goal 1.
SEPP (Transport & Infrastructure) 2021	
This SEPP seeks to protect & enable infrastructure development.	This SEPP is concerned with appropriate opportunities for infrastructure development throughout the State and protecting that infrastructure from incompatible development. This is addressed in relation to CWORP Goal 3 above. There is no significant impact on any infrastructure. This is unlikely to be a Traffic Generating Development or to impact significantly on the safe operations of Spring Hill Rd.
SEPP (Housing) 2021	
This encourages affordable & diverse housing.	It is unlikely that any future dwellings would be seeking approval under the <i>Housing SEPP</i> but it doesn't prevent this SEPP from being used to promote affordable & diverse housing.
SEPP (BASIX) 2004	
This SEPP seeks to improve dwelling water/energy efficiency.	This SEPP is concerned with appropriate water and energy consumption and sustainable residential development. The Proposal does not affect the application of BASIX to the dwellings that will form part of future development applications.

7. Is the planning proposal consistent with applicable Ministerial Directions (s.9.1 directions)?

The relevant Section 9.1 Directions are addressed below and we suggest the Proposal is consistent with the Ministerial Directions (latest August 2021) as follows:

Section 9.1 Directions		Applicable to Planning Proposal	Date
1. Employment and Resources			
1.1	Business and Industrial Zones	No. Existing rural & proposed future large lot residential.	01/05/17
1.2	Rural Zones	Yes. Impacts on agriculture are addressed in more detail above and supported by the adopted <i>Settlement Strategy</i> .	14/04/16
1.3	Mining, Petroleum Production and Extractive Industries	Yes. Potential impact on extractive industries as LLR is incompatible but this is a low risk for this Site and the inconsistency is of a minor significance.	01/07/09
1.4	Oyster Aquaculture	No.	01/07/09
1.5	Rural Lands	Yes. See 1.2 Rural Zones above.	28/02/19
2. Environment and Heritage			
2.1	Environment Protection Zones	Yes. Mapped environmentally sensitive areas such as groundwater and biodiversity have been addressed for the Site above and the protections are not weakened by this Proposal.	14/04/16
2.2	Coastal Management	No.	03/04/18
2.3	Heritage Conservation	Maybe. Site is not a heritage item or in a heritage conservation area but it may have Aboriginal significance. The risk is low on	01/07/09

Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

		this Site and/or can be addressed by appropriate conditions at subdivision stage.	
2.4	Recreation Vehicle Areas	No.	14/04/16
2.5	E2 / E3 Zones & Environmental Overlays Far North Coast	No.	02/03/16
2.6	Remediation of Contaminated Land	The attached Preliminary Contamination Investigation states that the areas of the proposed building envelopes are suitable for residential use. Whilst some limited contamination was identified outside the envelopes near existing sheds, we suggest these can be suitably remediated at the DA stage as they are likely to be surface contamination only.	17/04/20
3. Housing, Infrastructure and Urban Development			
3.1	Residential Zones	Yes. The Proposal is consistent as it seeks to increase the area for large lot residential uses to encourage the provision of housing in an area with suitable infrastructure & low environmental constraint for this purpose.	14/04/16
3.2	Caravan Parks and Manufactured Home Estates	No. Zone RU1 (existing) and Zone R5 (proposed) do not permit caravan parks. No change.	14/04/16
3.3	Home Occupations	Revoked 9/11/2020	N/A
3.4	Integrating Land Use and Transport	Yes. The Proposal is for a residential zoned land (though Zone R5 is traditionally outside the urban areas). The Proposal is consistent with increasing residential densities immediately adjacent to existing Zone R5 land in close proximity to Spring Hill urban centre. Suitable levels of transport are available for Zone R5.	14/04/16
3.5	Development Near Regulated Airports & Defence Airfields	Maybe. The land is near the Orange Regional Airport but outside the Obstacle Limitation Surface and Noise (ANEF) mapping for the airport so there is not expected to be any significant impact on airport operations or residential amenity.	20/08/18
3.6	Shooting Ranges	No. There are no known rifle ranges in or near any the Site.	16/02/11
3.7	Non-hosted STRA period	No. Byron Shire Council only.	15/02/19
4. Hazard & Risk			
4.1	Acid Sulfate Soils	No. Land not mapped as acid sulfate prone land.	01/07/09
4.2	Mine Subsidence and Unstable Soil	No. Land not within a mine subsidence district or unstable land.	14/04/16
4.3	Flood Prone Land	No. The Site is not mapped as being flood prone land and is not in sufficient proximity or level to a watercourse to be affected by mainstream flooding. On-site drainage can be addressed during the subdivision stage.	14/07/21
4.4	Planning for Bushfire Protection	No. Land identified for growth is not currently mapped as having any bushfire potential (though this may change in the future).	20/02/20
5. Regional Planning			
5.10	Implementation of Regional Plans	Yes. The <i>Central West & Orana Regional Plan</i> is addressed in more detail in <i>Question 3</i> of this section above. The Proposal is consistent with the Regional Plan.	14/04/16
5.11	Development of Aboriginal Land Council Land	No. Applies to Central Coast only.	06/02/19
6. Local Plan Making			
6.1	Approval & Referral Requirements	No change in referrals proposed.	01/07/09
6.2	Reserving Land for Public Purposes	No land reserved for public purpose affected.	01/07/09
6.3	Site Specific Provisions	No restrictive site-specific planning controls proposed.	01/07/09
7. Metropolitan Planning – NOT APPLICABLE (Sydney only)			

Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

3.3.3 Section C – Environmental, Social and Economic Impact

8. Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?

There is a low likelihood that the increased development/dwelling density on the land will significantly impact on critical habitat or threatened species, population or ecological communities. The majority of the Site is cleared of trees and has improved pasture (used for extensive agriculture) with limited biodiversity potential. There is a pocket of significant trees in the southern part of the Site (many of which are part of the garden of the existing dwelling). The majority of these can be protected with the large (2ha) lots sizes and suitable building envelopes (see *Indicative Subdivision Concepts*). The Site is not connected to any major significant ecological corridors or natural areas. This can be further investigated at the development application stage.

9. Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

This Proposal highlights some of the site constraints for the Proposal area but demonstrates they do not preclude the Proposal from proceeding and/or can be mitigated by appropriate subdivision, dwelling envelopes and dwelling design. The attached *Preliminary Contamination Investigation* states that the areas of the proposed building envelopes are suitable for residential use. Whilst some limited contamination was identified outside the envelopes near existing sheds, we suggest that these can be suitably remediated at the DA stage as they are likely to be surface contamination only. Any future development application for the Proposal area will address the likely environmental effects in more detail.

10. Has the planning proposal adequately addressed any social and economic effects?

The Proposal seeks to provide a balanced approach to growth in and around Spring Hill that provides a diversity/choice of housing types in suitable locations aligned with the site and environmental constraints of the area as supported by the *Settlement Strategy*.

The social and economic benefits are that it located housing in close proximity to the Spring Hill urban area where there are some existing community services. There are employment opportunities at the nearby Cadia Mine and future McPhillamy's mine. However, it is recognised that the majority of employment & services will come from Orange which is only a short distance away (particularly south Orange health and education precinct). This Proposal is suited more to people looking for more land who have access to private vehicles where the travel distance should not create any significant social or economic impact.

3.3.4 Section D – Infrastructure (Local, State & Commonwealth)

11. Is there adequate public infrastructure for the planning proposal?

Infrastructure is addressed in more detail in relation to CWORP Goal 3 above. In summary, the Proposal has a sealed road frontage (Spring Hill Road) that provides primary access and should not require major upgrades.

There are overhead electricity lines present in the road reserve. During the Development Application process, we can liaise with Essential Energy regarding the required upgrades but this shouldn't prevent the Proposal from proceeding. This is a Large Lot Residential Proposal that will likely be serviced by on-site effluent system (not public infrastructure) and this is addressed in this Proposal. Likewise, rainwater is likely to be the primary potable water source and may be supported by bores for garden watering (not public infrastructure).

Therefore, there should be adequate public infrastructure for this Proposal or it can be upgraded at the time of Subdivision Construction Certificate. The proposed subdivision should not place too great a load on the capacities of the existing public infrastructure.

3.3.5 Section E – State and Commonwealth Interests

12. What are the views of state and federal public authorities and government agencies consulted in order to inform the Gateway Determination?

The Proposal mostly makes changes that are of local significance only and do not relate significantly to State infrastructure, heritage, environmental significance or other state or commonwealth issues. We have based some of the justification on regular advice from key NSW Government agencies responsible for protection of the natural

Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

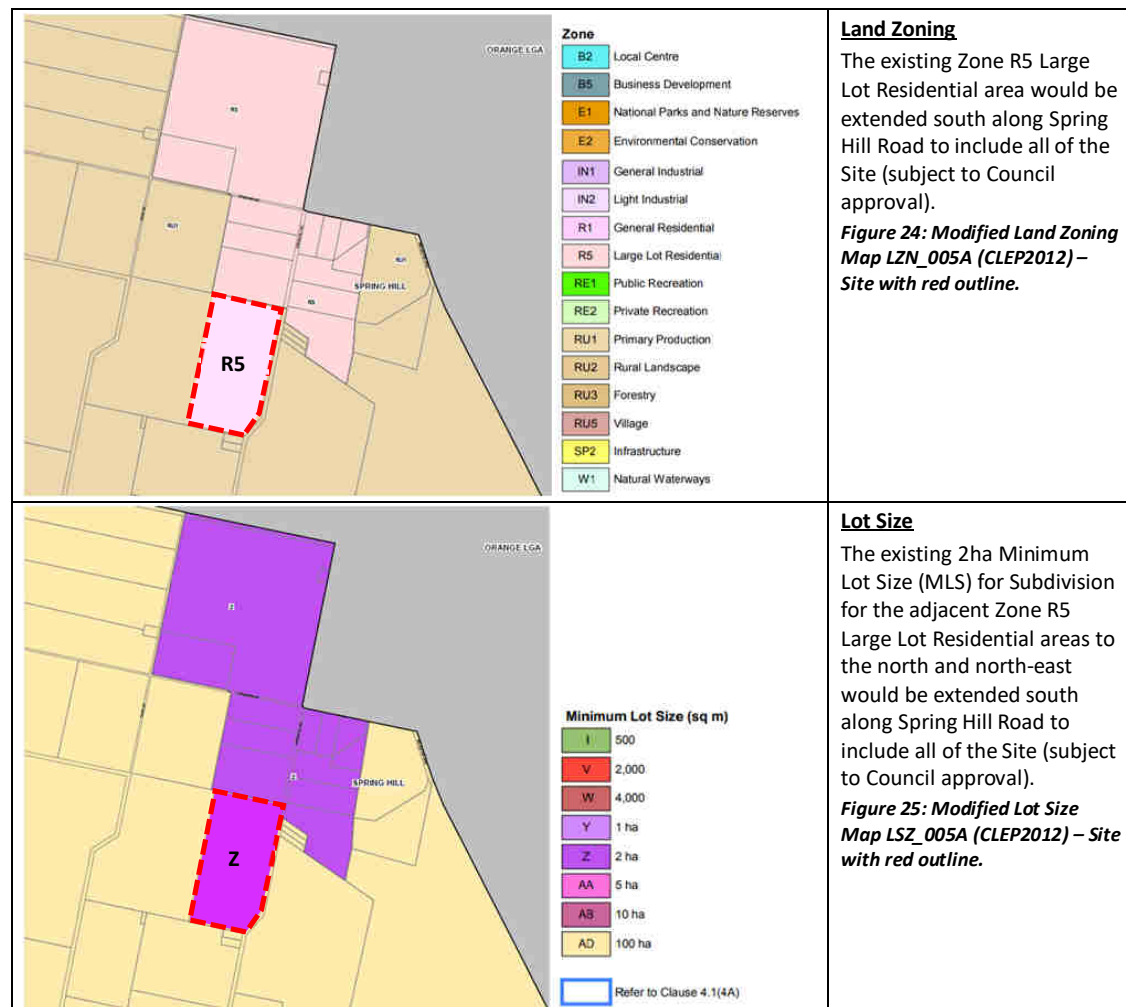
environment, water and planning to support this Proposal but not consulted directly with these agencies. The Gateway Determination can set out any further agencies that require consultation (see also Consultation opportunities in this Report **Section 3.5 - Part 5: Community Consultation** below).

3.4 Part 4: Maps

The Site is clearly defined by the boundary of Lot 4 DP243203 and the mapping in this Report, with indicative Land Zoning & Lot Size Maps below (Site with red outline). The entire Site would change:

- **Zoning:** From existing Zone RU1 Primary Production to proposed Zone R5 Large Lot Residential; and
- **Lot Size:** From an existing Minimum Lot Size (MLS) of 100ha to a proposed MLS of 2ha.

Standard Instrument format mapping can be prepared once a Gateway Determination has been issued. It may not be required for the public exhibition period unless it is conditioned by the Gateway Determination.



Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

3.5 Part 5: Community Consultation

The planning proposal consultation is to be undertaken in accordance with the requirements in the Guideline and any requirements set out in the Gateway Determination.

It is important to note that the amendments in this Proposal align with some of the recommendations of the *Settlement Strategy* that was publicly exhibited in 2021 and adopted in June 2021. Therefore, the changes have been relatively recently notified to affected land owners and the community during that process.

The Proposal seeks to increase the lot yield on the Site by only up to ten (10) lots. This would result in a relatively minor increase of demand for utilities, roads & other infrastructure (noting that lots are likely to be supported by on-site water & effluent management). It is suggested that this Proposal does not require specific consultation with other infrastructure authorities at this time.

Therefore, we suggest that Community Consultation can be set at the minimum requirements. The Planning Proposal would be notified for a minimum period of 28 days. The notification period is expected to be outside the Christmas / New Year period (see timeline below). The notification would be placed on Council's website and advertised in the relevant low newspaper (likely Central Western Daily) and possibly also on Council's Facebook site.

The notification would:

- A description of the objectives or intended outcomes of the planning proposal;
- The land affected by the planning proposal;
- Advise when and where the planning proposal can be inspected;
- Give the name and address of the Council for the receipt of submissions; and
- Indicate the last date for public submissions.

During the exhibition period, the following material will be made available for inspection at Council's offices in Molong (& possibly made available at Orange City Council offices in Orange):

- The Planning Proposal, in the form approved for community consultation by the Director General of Planning;
- The Gateway Determination and any associated conditions or requirements.

Additional consultation is also expected with key government agencies and stakeholders during the public exhibition period – possibly through a letter or notification.

Additional Studies

Currently, we are unaware of any additional studies that are likely to be required to progress this through Gateway Determination to LEP amendment/commencement but this will be reviewed by the Gateway Determination.

3.6 Part 6: Project Timeline

The following provides an anticipated / estimated project timeline for completion (subject to Gateway / Council requirements and extent of submissions/amendments). It demonstrates that from the date of the Gateway Determination it is expected the amendments can be made / commence in less than 9 months from the date of the Gateway Determination (subject to matters outside of the Applicant's & Council's control):

Table 1 - Project Timeline Task	Anticipated timeframe
Consider Draft Planning Proposal & Council provide feedback	March/April 2022
Planning Proposal to Council for approval to send to DPIE	June/July 2022
Council Meeting?	August 2022
Forward Proposal to DPIE	August 2022
Commencement date (Gateway determination)	22 November 2022
Preparation of additional report (Contamination)	Jan-May 2023
Pre-Exhibition	May 2023
Commencement and completion of public exhibition period	June/July 2023
Dates for public hearing (if required)	Not required
Consideration of submissions	July 2023
Consideration of a proposal post exhibition	July 2023
Date of submission to the Department to finalise LEP	July 2023
Anticipated date RPA will make the plan (if delegated)	August 2023
Anticipated date RPA will forward to the Department for notification	August 2023
Potential for amendments to commence	August 2023

Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

4 APPENDICES

4.1 Council Meeting Minutes June 2021-Adoption of Settlement Strategy

ITEM - 22 CABONNE SETTLEMENT STRATEGY 2021-2041

Proceedings in Brief

Clr Davison queried why the Industrial Land Strategy and the Agricultural Land Strategy were not included in the Cabonne Settlement Strategy. The Deputy General Manager – Services provided clarification.

RECOMMENDATION (Batten/Nash)

THAT Council adopt the Cabonne Settlement Strategy 2021- 2041.

Carried

THIS IS PAGE NO 11 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 22 JUNE, 2021

Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

4.2 Historical Aerial Photos

Figure 26: Historic aerial photos (Source: NSW Government Spatial).

1993 September



Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

1989 November



1984 March



Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

1972 November



1964 January



Planning Proposal – Large Lot Residential Zoning/Lot Size – Lot 4 DP243203, 172 Spring Hill Rd, SPRING HILL

4.3 Site Analysis & Subdivision Concept Plans (see attached)

A100 – Location Map & Site Analysis Plan

A101 – Site & Surrounds (Google Earth 2022 Aerial)

A102 – Existing Site Plan

A200 – Concept Subdivision – Lot 4 DP243203

A301/302 – Draft Building Envelopes/Setbacks

4.4 On-Site Effluent Management Reports (see attached)

Reports for Indicative Proposed Lot Numbers 3, 4, 6 & 9 representing a sample of the nine (9) lots without existing on-site effluent systems.

Dear Sir/Madam

I wish to object to the placement of the smaller of the two-building envelope on Lot 9 adjoining my Lot.

My house is only 10 metres from the boundary fence and if permission was given to build in the existing envelope it would be a loss of amenity to enjoy the rural aspect for which I purchased the property. Any house build on the envelope would likely be within 20 Metres from the side of my house

Given that there is another building envelope available affording a degree of privacy to all I can see no reason that my objection should not be sustained.

I have spoken to the owner of Lot 4 243203 Spring Hill Rd, Sue Stewart, who has no problems with my objection.

I would also like to bring to your attention the proposed building envelope on lot 8. The area designated is set amongst the only trees on the lot. The trees are of significant age and occasionally drop limbs etc representing a danger to any nearby building, their removal would be an unacceptable loss of habitat. The rest of the block is cleared, the stream runs nearby the trees leaving 80% of the block available.

Yours

Cabonne Council
The General Manager,
PO Box 17,
MOLONG NSW 2866

Dear Sir/Madam,

Re: PP-2022-2358 — Lot 4 DP 243203 - Hei-Mei Pty Ltd — 172 Springhill Road, Springhill NSW

Regarding the development application relating to rezoning of land adjacent to my property I would like my suggested submission to be considered as out of the 10 proposed development applications, 6 of them would be adjoining my land on the western boundary of the proposed application. Along the western boundary I would like consideration for a row of conifers to be planted along the whole western boundary fence that adjoins my property. This would benefit the value of the proposed blocks as well as a noise buffer zone to my property.

Approximately 12 months ago Ian and Sue Stewart planted a row of conifers at their own accord along my northern boundary fence that adjoins the future proposed development of Lot 2 DP243203 into building blocks to not interfere with my view or intrusion of my privacy for their future development.

I have resided at my property for 37 years and feel that this is a very small request that I make to still have some form of privacy and comfort at my property and would hope that the owners would take this into consideration.

I would also be happy to discuss if required — 0417 400 143.

Thanks

Response to Submissions – Planning Proposal PP-2022-2358 – Spring Hill Rd, SPRING HILL

Mr Richard Pamplin
c/- General Manager
Cabonne Council
By Email:



9 November 2023

Richard,

Re: Planning Proposal PP-2022-2358 - Response to Submissions during Public Exhibition

Site: 172 Spring Hill Rd, SPRING HILL

I hope you are well. On behalf of the Applicant and in response to Council's request – we make the following comments on the three (3) submissions made to the Planning Proposal during its exhibition ending 20th October 2023. These were provided by Council by email on 24 October 2023 with a deadline for responses of this Friday 10 November 2023.

1 Rural Fire Service (RFS)

The RFS submitted a cover letter dated 27 September 2023 (Their Ref SPI20230908000118). It stated it submitted the 'following comments' but no further comments were attached and none further provided. Therefore, we assume there are no significant issues with bushfire on the Site beyond what was addressed in the Planning Proposal – see *Section 2.1.7 – Other Site Opportunities & Constraints*.

Whilst the land is affected by Vegetation Category 3 (grassland) bushfire risk – the indicative concept plans show that suitable buffers to building envelopes can be provided of up to 20m to the north and south and 30m to the west with Spring Hill Rd to the east to allow for any future asset protection zones. This can be best addressed at the Development Application (DA) stage for subdivision and is unlikely to be a risk that would unduly constrain the proposed LEP amendments.

2 Public Submission 1 – Southern Neighbour

This submission raised the following concerns addressed below:

- a) The placement of the smaller of the two building envelopes on the southern-most proposed lot (Lot 9) adjoining this neighbour's lot due to proximity to their dwelling (10m off boundary); and
- b) The placement of the building envelope on proposed Lot 8 due to significant vegetation to ensure retention.

Whilst these issues relate to the indicative subdivision & building envelope concept that supports the Proposal, this has limited weight during the Planning Proposal process and can change. However, the Applicant responds as follows:

- a) Regarding submission (a), the Applicant has kindly suggested they are willing to remove the smaller dwelling envelope near the southern neighbour's dwelling and/or significantly increase the setback at the DA stage;
- b) Regarding submission (b), the Applicant is willing to revisit the building envelope on Lot 8 during the DA process to retain most of the significant trees. However, it must also be noted there are other constraints that suggest the northern part of proposed Lot 8 is less suitable for a dwelling envelope including, but not limited to
 - A drainage line separates the existing vehicle access & driveway and would need an additional crossing with potential additional environmental impacts. A new access point to Spring Hill Rd is less desirable;
 - The northern part of Lot 8 is lower-lying than the southern part and appears to have more drainage issues/boggy ground associated with the drainage line that affects both the dwelling and any on-site effluent disposal system. This will be verified during the DA stage;

Date: 9 November 2023

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Response to Submissions – Planning Proposal PP-2022-2358 – Spring Hill Rd, SPRING HILL

- There is a clearing on the southern part of Lot 8 that should be able to support a dwelling envelope without direct risk of dropped limbs on any future dwelling and it is intended to minimise tree removal. This can be verified during the DA stage with trees identified by survey.

3 Public Submission 2 – Western Neighbour

This submission raised one issue that is the interface of up to six (6) new lots on the western boundary. It was requested that the Applicant plant significant vegetation (conifers were proposed) along the whole western boundary fence as a (visual and) noise buffer.

Whilst the Proposal provides only an indicative subdivision & building envelope concept and this has limited weight during the Planning Proposal process – the Applicant has provided an increased setback to the western boundary of 30m to minimise conflicts between proposed large lot residential and existing rural lands.

In addition, the Applicant is also willing to consider some significant plantings along the western boundary as part of the future DA stage to address this concern. Council may have comment on the preferred species but conifers are perennial and have been planted successfully on other nearby boundaries.

4 Conclusion

We suggest that the above responses have largely addressed the key concerns raised in the submissions or can be addressed in more detail at the DA stage. As the Indicative Subdivision Concept Plan has no weight, we suggest we do not need to amend this at this time – but let us know if you think otherwise. None of these concerns appear to impact the suitability of the proposed LEP amendments or allowing the Proposal to proceed.

We look forward to hearing the Proposal has been forwarded to the NSW Government to prepare the maps and make the LEP amendment as soon as reasonably possible.

Please contact me if you have any queries.

Regards



Andrew Napier

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Date: 9 November 2023

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PLANNING PROPOSAL

Proposed Rezoning of R5 Large Lot Residential to R1 General Residential at 230 Tilga Street, Canowindra

Amendment to the Cabonne Local Environmental Plan 2012

Prepared for
Jindalee Homes

Submitted to
Cabonne Shire Council

August 2023

Claire Johnstone Planning & Development
Woburn Park 144 Walli Road
WOODSTOCK NSW 2793
Mobile 0499 518 868
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Claire Johnstone Planning & Development

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Claire Johnstone Planning & Development

INTRODUCTION

This Planning Proposal has been prepared for Jindalee Homes by Claire Johnstone Planning & Development seeking an amendment to the *Cabonne Local Environmental Plan 2012* to rezone land from R5 Large Lot Residential to R1 General Residential. The land is described as Lot 1292 DP 1247534, 230 Tilga Street, Canowindra and has an approximate area of 1.965 HA.

The objective of the Planning Proposal is to rezone the subject property from a R5 Large Lot Residential zone to R1 General Residential zone for the purposes of future urban residential growth within the town of Canowindra. The provisions in the Planning Proposal will achieve the intended outcomes by:

- Amending the Land Zoning Map in the *Cabonne Local Environmental Plan 2012* to show the subject property zoned as R1 General Residential; and
- Amending the Minimum Lot Size Map in the *Cabonne Local Environmental Plan 2012* to show the subject property having a minimum lot size for subdivision of 500m².

The Planning Proposal has been prepared in accordance with *Divisions 3.4 – Environmental Planning Instruments (LEPs)* of the *Environmental Planning and Assessment Act 1979* ('EP&A Act') and the NSW Government Local Environmental Plan Making Guideline 2021 ('Guideline').

DESCRIPTION OF THE SITE

The land is legally described as Lot 1292 DP 1247534, 230 Tilga Street, Canowindra, and has an approximate area of 1.965 HA. Refer to Figure 1 of an aerial view of the subject property.

The land is approximately 2 kilometres North West from the main street of Canowindra, on the corner of Tilga Street and Long Corner Road. The subject property is vacant of any built form and significant vegetation. The surrounding street network is a two lane bitumen sealed roadway and electricity, reticulated sewer and water service the immediate area.

The subject property is surrounded by rural residential and residential land use with R5 Large Lot Residential zone to the North, East and West and R1 General Residential zone located to the South. Refer to Figure 2 of a zoning map of the subject property and the immediate area.

Claire Johnstone Planning & Development



Figure 1: Aerial view of 230 Tilga Street, Canowindra (Source: <https://six.nsw.gov.au/>)



Figure 2: Zoning Map of 230 Tilga Street, Canowindra and the immediate area
(Source: <https://www.planningportal.nsw.gov.au/>)

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PART 1 – OBJECTIVES AND INTENDED OUTCOMES

OBJECTIVE

The objective of the Planning Proposal is to amend the *Cabonne Local Environmental Plan 2012* to rezone the subject property from a R5 Large Lot Residential zone to R1 General Residential zone for the purposes of future urban residential growth within the town of Canowindra.

INTENDED OUTCOME

To contribute to the demand for urban residential growth within the town of Canowindra and to facilitate housing and employment as supported by the *Cabonne Settlement (Land Use) Strategy 2021*.

PART 2 – EXPLANATION OF PROVISIONS

The provisions in the Planning Proposal will achieve the intended outcomes by:

- Amending the Land Zoning Map in the *Cabonne Local Environmental Plan 2012* to show the subject property zoned as R1 General Residential; and
- Amending the Minimum Lot Size Map in the *Cabonne Local Environmental Plan 2012* to show the subject property having a minimum lot size for subdivision of 500m².

PART 3 – JUSTIFICATION

This section of the Planning Proposal sets out the justification for the intended outcomes and provisions, and the process for their implementation. The questions to which responses have been provided are taken from the Guideline.

3.1 Need for the Planning Proposal

Is the planning proposal a result of an endorsed LSPS, strategic study or report?

The Planning Proposal is a result of the endorsed *Cabonne Local Strategic Planning Statement (LSPS) 2020* and the *Cabonne Settlement (Land Use) Strategy 2021* (Lands Use Strategy).

The LSPS identifies key planning priorities to achieve council's strategic planning goals and assist in achieving the priorities of the *Central West and Orana Regional Plan 2036* and *Cabonne Community Strategic Plan 2025*. The Planning Proposal is consistent with *Priority 5: Provide opportunities to ensure a variety of housing types are available across our shire*. Accordingly, the Planning Proposal supports the strategic direction to establish strategic areas for growth opportunities around existing urban development.

The *Land Use Strategy* identifies the subject property as a growth area in the short term, as outlined in Figure 3 (CAN3A Urban Residential area shaded in yellow) subject to a Planning Proposal.

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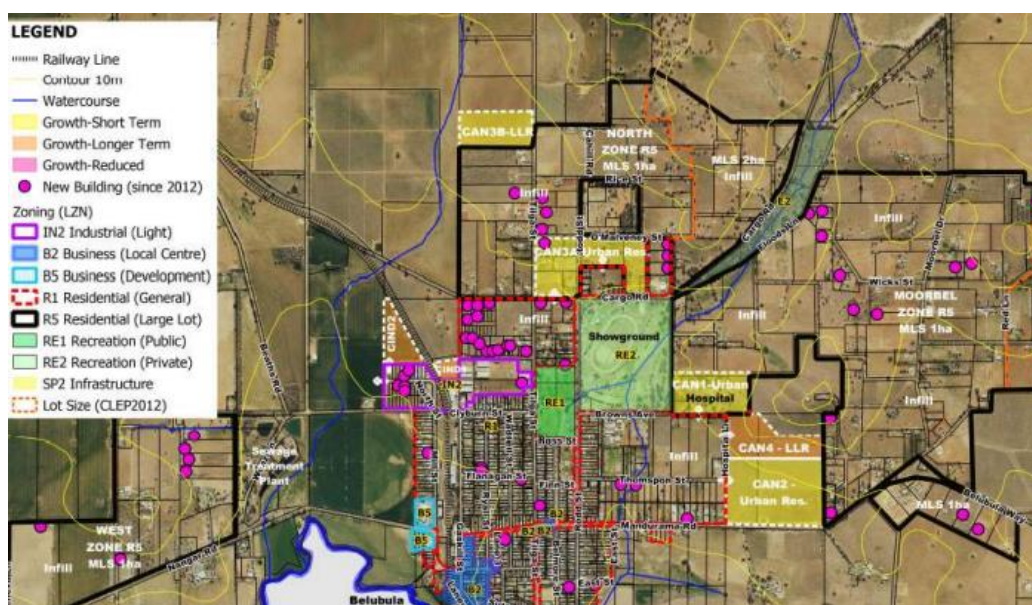


Figure 3: Canowindra Growth Area Map (Source: www.cabonne.nsw.gov.au)

Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

The land is currently zoned R5 Large Lot Residential and has a minimum allotment size of 1HA under the provisions of the *Cabonne Local Environmental Plan 2012*. Consequently, the objective of urban residential development on the subject property can only be achieved through an amendment to the *Cabonne Local Environmental Plan 2012* via a Planning Proposal, which is consistent with the Council's *LSPS* and *Land Use Strategy*.

3.2 Relationship to Strategic Planning Framework

Will the planning proposal give effect to the objectives and actions of the applicable regional or district plan or strategy (including any exhibited draft plans or strategies)?

The *Central West and Orana Regional Plan 2036* include directions, planning priorities and specific actions for a range of different matters relevant to Cabonne Local Government Area (Cabonne LGA). The Cabonne LGA is one of the fastest-growing local government areas in the Central West due to its agricultural sector and proximity to Orange. Accordingly, the Planning Proposal is consistent with the priorities and directions as outlined below:

DIRECTION 25: INCREASE HOUSING DIVERSITY AND CHOICE

25.2 Increase housing choice in regional cities and strategic centres at locations near or accessible to services and jobs.

25.4 Locate higher density development close to town centres to capitalise on existing infrastructure and increase housing choice.

The *Land Use Strategy* identifies the subject property as a growth area in the short term, as outlined in Figure 3 (CAN3A Urban Residential area shaded in yellow). Therefore, the Planning Proposal is consistent with the above mentioned actions as it provides the opportunity to locate higher density development close to the town centre of Canowindra, capitalise on existing infrastructure within the immediate area and increase the housing choice in a regional town that is accessible to services and jobs within the Central West.

Claire Johnstone Planning & Development

Is the planning proposal consistent with a council LSPS that has been endorsed by the Planning Secretary or GSC, or another endorsed local strategy or strategic plan?

The Planning Proposal is consistent with the endorsed *Cabonne Local Strategic Planning Statement (LSPS) 2020* and the *Cabonne Settlement (Land Use) Strategy 2021* (Lands Use Strategy).

The *LSPS* identifies key planning priorities to achieve council's strategic planning goals and assist in achieving the priorities of the *Central West and Orana Regional Plan 2036* and *Cabonne Community Strategic Plan 2025*. The Planning Proposal is consistent with the *LSPS, Priority 5: Provide opportunities to ensure a variety of housing types are available across our shire*. Accordingly, the Planning Proposal supports the strategic direction to establish planned areas for growth opportunities around existing urban development.

The *Land Use Strategy* identifies the subject property as a growth area in the short term, as outlined in Figure 3 (CAN3A Urban Residential area shaded in yellow). The Planning Proposal is consistent with the Strategy (Growth Investigation) Areas and the identified population/dwelling growth, which requires the need for some additional urban growth and opportunities within Canowindra.

Is the planning proposal consistent with any other applicable State and regional studies or strategies?

There is no relevant State, Regional studies or strategies that are applicable to the subject property that has not already been addressed throughout this document.

Is the planning proposal consistent with applicable SEPPs?

The following discussion demonstrates the Planning Proposals consistency with the relevant State Environmental Planning Policies:

State Environmental Planning Policy (Building Sustainability Index) 2004

The provisions of this Policy apply to residential development and this Planning Proposal does not include provisions that contradict or hinder the application of this Policy.

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

The Planning Proposal does not contradict or hinder from the aims and functions of this Policy with respect to exempt and complying development provisions.

State Environmental Planning Policy (Housing) 2021

The Planning Proposal does not contradict or hinder from the aims, development consent, location, design, development standards, and service, assessment, and information requirements as provided in this Policy.

State Environmental Planning Policy (Transport and infrastructure) 2021

The Planning Proposal does not contradict or hinder from the aims, permissibility, development consent, assessment and consultation requirements, capacity to undertake additional uses, adjacent, exempt and complying development provisions as provided in this Policy

State Environmental Planning Policy (Resource and Energy) 2021

The Planning Proposal does not contradict or hinder from the aims, permissibility, development assessment requirements relating to mining, petroleum production and extractive industries as provided in this Policy. The site is not located within any identified resource areas, potential resource areas or transitional areas. There are no known existing mines, petroleum production operations or extractive industries on the land within its vicinity.

Claire Johnstone Planning & Development

State Environmental Planning Policy (Resilience and Hazards) 2021

The Policy requires the issue of contamination to be considered in zoning or rezoning proposals. The subject property is vacant of any built form, has historically been used for agricultural purposes and currently is zoned for rural residential development; therefore, no further investigation is warranted. As such, refer to the accompanying Contamination Report for confirmation.

State Environmental Planning Policy (Biodiversity and Conservation) 2021

The Planning Proposal does not contradict or hinder from the aims and functions of this Policy with respect to biodiversity or conservation. The subject property does not contain any significant vegetation; therefore no further investigation is warranted.

Is the planning proposal consistent with applicable Ministerial Directions (section 9.1 Directions)?

The relevant Section 9.1 (2) Directions are addressed below and are consistent with the Ministerial Directions (latest May 2022) as follows:

Direction 4.4 Remediation of Contaminated Land

Direction 4.1 – Remediation of Contaminated Land is applicable as the Planning Proposal proposes to rezone R5 Large Lot Residential to R1 General Residential. The subject property is vacant of any built form, has historically been used for agricultural purposes and currently is zoned for rural residential development; therefore, no further investigation is warranted and is consistent with the subject Direction.

Direction 6.1 Residential Zones

Direction 6.1 Residential Zones is applicable and consistent with the objectives of this direction as the Planning Proposal will encourage a variety and choice of housing types to provide for future housing needs, make efficient use of existing infrastructure and services and ensure that new housing has appropriate access to infrastructure and services, and minimise the impact of residential development on the environment and resource lands.

Direction 6.2 Caravan Parks and Manufactured Home Estates

Direction 6.2 Caravan Parks and Manufactured Home Estates applies and is consistent with the Planning Proposal. The existing R5 Large Lot Residential zone and proposed R1 General Residential zone prohibits caravan parks and manufactured home estates, therefore the land use remains unchanged.

3.3 Environmental, Social and Economic Impact

Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected because of the proposal?

The Planning Proposal does not apply to land that has been identified as containing critical habitats or threatened species, populations or ecological communities, or their habitats.

Are there any other likely environmental effects as a result of the Planning Proposal and how are they proposed to be managed?

The Planning Proposal does not have any other likely environmental effects that warrant any further assessments.

Has the Planning Proposal adequately addressed any social and economic effects?

The Proposal seeks to provide opportunities for diversity and choice of housing locations within the town of Canowindra which is aligned with Councils Land Use Strategy. The Planning Proposal is considered to be of minor nature and will provide positive social and economic benefits to the Canowindra community.

Claire Johnstone Planning & Development

3.4 Infrastructure (Local, State and Commonwealth)

Is there adequate public infrastructure for the Planning Proposal?

Canowindra has had a Sewage Treatment Plant (STP) & reticulated sewerage since the early 1970s. The STP design loading is ~2,500 Equivalent Persons. The projected population for Canowindra would need to exceed 1.5%/year from 2021-2041 to exceed its capacity which is unlikely. However, any significant growth may require upgrading of the STP so this should be monitored by Council. Connection to reticulated sewer allows connected lots to subdivide down to 500m² per lot in zone General Residential zone. It is assumed there is sufficient capacity to allow for some population growth as per discussions with Council staff as per the proposed rezoning.

Canowindra is connected to the Central Tablelands Water (CTW) network via a pipeline from Blayney LGA/Cowra LGA that services some of the large lot residential areas. It is assumed there is sufficient capacity to allow for some population growth as per discussions with CTW as per the proposed rezoning.

Low voltage electricity is available in most formed streets and can be extended to allow for growth. There is no high voltage electricity lines or gas line present near Canowindra to facilitate energy-intensive uses such as industry. The NBN maps in 2020 suggest that all of Canowindra and surrounds has potential to connect to the fixed-wireless network for telecommunications/internet. Canowindra has a local waste depot located off Nangar Rd towards Eugowra that provides landfill and recycling services.

What are the view of State and Commonwealth public authorities consulted in accordance with the Gateway Determination?

The Proposal mostly makes changes that are of local significance only and do not relate significantly to State infrastructure, heritage, environmental significance or other state or commonwealth issues. The Gateway Determination can set out any further agencies that require consultation

PART 4 – MAPS

Refer to maps throughout this report.

Standard Instrument format mapping can be prepared once a Gateway Determination has been issued. Council may seek assistance from DPIE's mapping division. It may not be required for the public exhibition period unless it is conditioned by the Gateway Determination.

PART 5 – COMMUNITY CONSULTATION

The planning proposal community consultation is to be undertaken in accordance with the requirements set out in the Guideline and any requirements set out in the Gateway Determination. The Guideline identifies that the Planning Proposal is considered to be Standard Impact. Accordingly, it is requested that a community consultation period of 20 working days be applied to the exhibition of this Planning Proposal. *This Planning Proposal will be exhibited for a period of 20 days in accordance with Divisions 3.4 EP&A Act and the Guideline.* At a minimum, the future consultation process is expected to include the following:

Notification of the planning proposal at the public exhibition stage should occur:

- On Councils website;
- On the NSW Planning Portal; and
- In writing to affected and adjoining landowners unless this is impractical and therefore not required as part of the Gateway determination

Claire Johnstone Planning & Development

These notices must describe or identify:

- The objectives or intended outcomes of the planning proposal;
- The land affected by the planning proposal;
- Where people can view the proposal;
- Contact details for submissions; and
- Whether council is the designated authority.

The following material must be made available for inspection:

- The planning proposal in the form approved for public exhibition by the Gateway determination;
- The Gateway determination;
- All relevant additional information relied upon by the planning proposal; and
- Additional consultation may include community information sessions, public forums and/or online engagement.

It is considered unlikely that a Public Hearing will be required for the proposal although this can't be confirmed until after the exhibition/notification process has been completed.

PART 6 – PROJECT TIMEFRAME

The following provides an estimated project timeline for completion (subject to Gateway / Council requirements and extent of submissions/amendments). It demonstrates that from the date of the Gateway Determination it is expected the amendments can be made/commence in up to less than 9 months from date of Gateway Determination:

Project Timeline Steps	Estimated Completion
Planning Proposal to Council for approval to send to Department and Forward Proposal to Department	June/July 2022
Commencement date (Gateway Determination)	June/July 2022
Commencement and completion for public exhibition period	October 2023
Dates for public hearing (if required)	NA
Consideration of submissions	October/November 2023
Consideration of a proposal post exhibition	October/November 2023
Date of submission to the Department to finalise LEP	November 2023
Anticipated date RPA will make the plan (if delegated)	December 2023
Anticipated date RPA will forward to the Department for notification	December 2023

Claire Johnstone Planning & Development

ATTACHMENT A – EXISTING PLAN & PROPOSED DRAFT SUBDIVISION PLAN

Claire Johnstone Planning & Development

ATTACHMENT B – PROPOSED ZONING AND MINIMUM ALLOTMENT SIZE MAPS

We had Received a Letter about a proposed development of rezoning from a large block **230 Tilga street and longs Corner Rd it is Lot 1292 DP 1247534**

WE SAY NO TO THE DEVELOPMENT AT ADDRESS

We are Saying No we don't want this development to go through as may be 1 or 2 houses but to that many in our street area it would take all out of this street there are children in this street that would be at risk of a lot of traffic.

We would lose our value on our homes and the prices will go up on all of our bill for the council we don't need more we need to keep the affordability to live.

I am A Shift worker and I work all hours and during the day I sleep, if this comes in our street there will be no sleep due to the noise of traffic going in the street.

When We wanted a home we looked everywhere in the towns we chose this one because it was a nice and quiet street so our family can feel safe and the neighbourhood is great but if more homes comes into the street it would disappear and Canowindra will lose some of its tranquillity and neighbourhoods that makes this town .

We moved here so we was not in a crowded area we like our privacy and space. Please we love it the way it is Don't change what is already here the environment and people in it changes to that block we would have to change our ways to protect our homes and our family's safety .

Dear Mr Byrnes

I am writing in regard to the proposed rezoning of lot 1292 DP 1247534, 230 Tilga St, Canowindra. Application number PP-2022-1979, applicants name Matt and Samantha Dickinson.

I wish to put in an opposition to the rezoning due to the following reasons.

The area is a flood zone as shown in the severe flooding event of November 2022. Water pools and fills a lot of the proposed development sites. No mention of flooding or contingency for flood areas is proposed. If they are to remain R5 the impact and safety issues of a flood would be lessened due to less infrastructure. If the area is rezoned to R1 with the potential of 21/22 housing blocks flooding and resulting damage could be quite extensive.

The current infrastructure of the roads is not adequate at the moment to facilitate such a large increase in traffic that would be caused by the rezoning. Water pools at the bottom of Tilga street making it quite treacherous, not just in severe weather events. Longs corner road is frequented by large heavy vehicles and increased traffic could lead to more road damage and the potential for traffic incidents.

Increased light and noise from such a high density of housing would have a large impact on current land owners who have specifically sought an area such as this, zoned R5 due to quiet and space available. If the area is rezoned these benefits that attracted residents would disappear, greatly impacting those involved.

The development of such a large housing estate is not in keeping with the aesthetics of Canowindra. Canowindra boasts large blocks with plenty of privacy and space. The proposal of rezoning as shown in the development application and the number of residents would vary greatly from current sizes and buildings, reducing overall appeal.

Current sewage capacity should also be drawn into question. Does the current system have the capability to cope with such a large increase in demand that the proposed rezoning would bring. The current pipes are not big enough to deal with such an increase and the proposed sizes of housing blocks are too small to be able to use a septic system.

A few years ago we were on severe water restrictions due to shortage of water and low catchment levels. The proposed rezoning would add more stress to an already stretched catchment area especially when we are entering another El Niño weather event. Addition of such a number of residents and houses as proposed by the rezoning would have a large impact on our water supplies.

Another possible impact of the proposed rezoning is the impact a sudden increase in the population would cause to security concerns. Canowindra does not have a 24 hour manned police station and the closest station in Cowra are having staffing issues and are unable to promptly reply to calls in Canowindra.

I am not opposed to development or the addition of housing, but the proposed quantity and size of the housing areas seems excessive. Subdivision into 4-5 larger blocks would be much more keeping with the current character of Canowindra.

Dear Mr Byrnes,

Thank you for your rezoning notice dated 7th of September 2023 which referenced Development Application Number PP-2022-1979 pertaining to Development Address Lot 1292 DP 1247534 at 230 Tilga Street Canowindra 2804.

On behalf of my concerned family and neighbours in the vicinity, I am writing to vehemently oppose the afore-mentioned development project because it will completely do away with the very reason why we relocated into this neighbourhood which was to enjoy a quiet country-town lifestyle in relatively widely spaced-out homesteads – the way this area currently is.

The small lots described in your notice will destroy this dream of ours, and that of many others in this neighbourhood. We spent our life earnings to purchase property across the street from the address in question; we bought our house not as an investment property but as a place of residence for rest of our lives.

We have discussed this project with other fellow residents of this area who believe this land should **only** be allowed to be divided into sizes in line with the originality of this neighbourhood.

We sincerely urge your office not to approve this development application.

Thank you in advance.

Regards,

Dear Councillors

I would like to voice my concerns regarding the Development Application – Rezoning from R5 Large Lot Residential to R1 General Residential with a minimum lot size of 500m²

I am concerned about the amount of water that passes through these blocks after a heavy and/or continual rain.

Please refer to:
Preliminary Contamination Investigation
Page 11 of 68
6.8 Water
6.8.1 Surface Water

If we have rain over a number of days the ground becomes saturated and pools. The water does not all run off and can lay for days to weeks in the lower levels of the land.

There is a natural water way that runs under the properties as well.

If the submission is approved and the speculated 21/22 or 27 house blocks are located in this area what impact is this run off going to have on the surrounding properties and hypothetical new dwellings.

Another concern I have is in regards to sewage.

When South Canowindra was upgraded to be connected to the towns sewage system, my husband and I went to the town meeting to enquire if we would be upgraded to the towns sewage system. We were told that it would not happen, there no plans to ever take it past the corner of Longs Corner Road and Tilga Street.

As it appears the towns services are going to be extended to these new blocks I feel they should also be extended to all the rate payers who are going to be impacted by the new subdivision.

My other issue is when I enquired about being able to subdivide my 2 acre block in August this year I was advised of the following:

"Zoned R5 Large Lot Residential
Measures 8,094m².

Minimum Lot Size that applies to the area is 1 hectare (i.e. 10,000m²).

The land is already under the minimum lot size, therefore cannot be further subdivided pursuant to the current LEP.

Also the land is mapped as being 'bushfire prone'."

To say I was shocked to receive a letter regarding the proposed subdivision is an understatement after receiving the above reply.

I have attached a copy of the response I received from Cabonne Council regarding my subdivision enquiry.

----- Original message -----

From: Kelly Walker <kelly.walker@cabonne.nsw.gov.au>

Date: 23/8/23 9:29 am (GMT+10:00)

Subject: RE: Subdivision Enquiry - 246 Tilga Street, Canowindra

Thanks for your email. I have looked at the planning provisions that apply to your lot pursuant to Cabonne Local Environmental Plan 2012 (LEP), and I can provide you with the following information:

Zoned R5 Large Lot Residential. Measures 8,094m². Minimum Lot Size that applies to the area is 1 hectare (i.e. 10,000m²). The land is already under the minimum lot size, therefore cannot be further subdivided pursuant to the current LEP. Also the land is mapped as being 'bushfire prone'.

Notwithstanding, I note that the area has been identified in the Cabonne Settlement Strategy 2021-41 as potentially being a growth area. This means Council and State Government may consider a 'Planning Proposal' application to rezone / reduce the minimum lot size for the area. This is an involved and lengthy process and more information can be found on the link below. Subdivision can only occur if and when the planning proposal is supported and approved, and town services are extended into the area (water, sewer etc).

Council's Settlement Strategy (B.2 Canowindra): <https://www.cabonne.nsw.gov.au/Planning-Development/Settlement-Strategy>

Department of Planning's guide for Planning Proposals:
<https://www.planning.nsw.gov.au/plans-for-your-area/local-planning-and-zoning/making-and-amending-leps>

Kind regards

Kelly Walker

Cabonne Council

Senior Town Planner

Dear Sir,

Re a Proposed Development Application to Rezone a block of land on Tilga St Canowindra

It has come to our attention that there is a proposal before Council to have Lot 1292DP 1247534, 230 Tilga Street Canowindra, rezoned for R5 to R1.

We are opposed to such a rezoning for reasons stated below.

- A) Canowindra is a small country town, known and respected for the life style and comfortable living space that it stands for.

High density residential area amid larger (1 acre) blocks is so out of character for the established residential areas in that vicinity

We are certainly not opposed to expansion and development in the town. Such development is a good thing for the town, and indeed very necessary.

However, such expansion must be within the nature and general context of the town layout. People didn't and are not moving to Canowindra, to be surrounded by housing built so close to each other. There are lots of that sort of residential layout in the much larger towns and cities.

- B) Should the proposed rezoning proceed, then there are a number of issues that Council will be faced with very quickly.
- 1) The increased water flow that will result from the run off from the development of this area, will impact on the water build up that we experience, during heavy storms. This can and does create problems around Longs Corner Rd and Tilga Street, particularly at the intersection of the above streets.
 - 2) Longs Corner Road and Tilga Street are two quite busy streets, particularly at school times and during harvest periods. The intersection of Tilga Street and Longs Corner Road seems to involve some sort of confusion, as to whether it constitutes a "T" Intersection. The number of vehicles traveling north that turn right into Longs Corner Road from Tilga Street without any indicators, is quite surprising at times. Any increase in traffic flow, particularly considering two "T" intersections so close is of concern. An increase in traffic flow in this area, as a result of 20 plus houses, will certainly have the potential to add to any existing traffic flow issues.
 - 3) From a developer's perspective, if the proposal proceeds, then the investment will involve 20 plus houses needing to be occupied as quickly as possible upon completion. Depending on the rate of progression a lot of new residents will need to be attracted to the town over a short period. If not sold then the dwellings have the potential to become rentals or worse still remain vacant, causing another problem for the surrounding residents. Either way people or families may be living in Canowindra, but working and shopping in other centres. A cost, but without much benefit to Canowindra.

- 4) Does the Water and Sewage facilities have the capacity to cope with a short term increase of this nature?

It is one thing to increase the dwellings in the town by relatively low numbers, spread across the town, but to potentially increase the load in one area over a relatively short term is a different matter.

- C) We note that the proposed plan attached with the proposed development suggests possibly, 21 blocks are over 700m . The proposed development states a minimum size of 500m . If the development proceeds on **this** basis, then we are potentially looking at quite a lot more than 21 new residences.

Should this happen, then based on 2 cars per residence, the potential is for, depending on the size and design of the houses, a fairly high rate of street parking. This becomes a significant problem for garbage collection, etc.

We are relatively new comers to Canowindra, We are keen to see the town grow and progress, but it must be in a way that is for the good of Canowindra and everyone living here.

We note that the applicants/developers Matt and Samantha Dickinson, do not live in this town. We would suggest that their interest does not take on board the best considerations of the existing residents in this area, but rather, hopefully a successful commercial venture from an outside investor.

We hope that Council will see fit to consider the wellbeing of their local residents over the benefits of a money making venture from people from another area.

Yours sincerely

By Email: council@cabonne.nsw.gov.au

Dear Mr Byrnes

In 1830 Canowindra was starting to take shape, house dwellings were based on approximately 1000 square metres. This tradition continued until 1911 when the railway hit town, with a rapid surge in population house dwellings remained at 1000 square metres as is the case 110 years later in 2023.

I strongly disagree to the proposed rezoning at the corner of Tilga Street and Longs Corner Road. Lot 1291 DP 1247534.

Following are my reasons for disagreeing to this application.

THE DEMISE, THE DEATH OF THE BACKYARD

The appeal of small towns is that there is space for the family and friends to meet and play.

Gone will be the days of the vegetable garden, the chook run, free eggs, the rotary clothesline, of backyard cricket, of inviting your mates over for a muck around in the backyard. Gone are the days of just chasing the ball in the backyard, gone are the days in fact of the backyard which has been integral in this town for nearly 200 years.

TRAFFIC CHAOS

Each modern family owns approximately 2 cars, this means on a 21 lot 5-acre site approximate 42 cars at a.m. peak hour. Upwards of 40 cars could be on the move. This would be repeated p.m. at school closing and workers returning home between 3p.m. and 6 p.m. This congestion of traffic at these times is a **recipe for accidental disaster, which could be fatal**. During off peak times a simple task of going shopping could also be most dangerous particularly in the case of preschool aged children. Councillors should regard this point with **great caution**. Further to this Longs Corner Road is a designated B double corridor thus adding to potential danger.

ACCESS TO TOWN FACILITIES

The proposed rezoning is in the far north western corner of current residential Canowindra. This means that access to town facilities is basically limited to vehicular transport, hence the previously mentioned traffic chaos. As a result, transport of primary aged children would need to be under parental control, the distance between the proposed sub division to both the Public School and St Edwards Catholic School is 2.3 kms. The distance to the Canowindra High School is 1.4 kms. Further to this the simple family task of buying a loaf of bread or carton of milk, or visiting a friend, again requires vehicle transport. This exacerbates vehicle congestion on the proposed site.

WATER MITIGATION

Each block will consist of approximately 275 square metres of hard surface. This includes a 3-bedroom house, double garage and 10 metre driveways. This is well more than 60% of the estates total surface, increasing when roadways are also included. Even a summer storm of 25mls, will result in an overflow of 50mls at street level.

If a significant rain event of say 50mls occurs, it will result in an overflow of 100mls (6 inches) or more at street level.

This is in the middle of an already flood prone low-level area.

This fact is important when considering a positive outcome of this submission.

FURTHER MORE

The proposed rezoning will be uncharacteristic of Canowindra and the surrounding villages,

I do not want to see a compact housing estate to be developed in this town, consisting of endless rooves and concrete.

It will negatively impact on current surrounding residents.

They purchased their homes/land on the proviso of current zoning.

The subdividing of other adjacent properties has been rejected by council and there pending sales have not progressed due to this reason.

Lack of available land is inconsistent of current availability.

Not related to this objection. I will follow by giving you details of 20 acres within 5 minutes of Gaskill Street, central district of Canowindra.

I will propose and submit that upon completion of Land mitigation through Bill Chapman at srdland consulting development company. A development of 28 lots of land, with a minimum size of 1600 square metres between Browns Avenue and Thompson Street Canowindra, is available. These lots have been fully surveyed by srdland.

Lodgement of the DA has been withheld until water mitigation reports have been received. The surveyed plan of this site is included for your perusal. I enclose this information in anticipation of your receipt of a formal application.

This submission is provided by myself, Garry Edward Rice in conjunction with conversations with other Canowindra residents.

With respect

And consideration

October 17, 2023

The General Manager
Cabonne Shire Council
Development Services Department
PO Box 17
Molong NSW 2866

Subject: Application Number PP-2022-1979

Dear Sir or Madam,

I am writing to express my strong opposition to the proposed rezoning from R5 Large Lot Residential to R1 General Residential of 230 Tilga Street, Canowindra.

It has come to my attention that there is a proposal to rezone this area, and I believe it is in the best interest of the community to maintain the current zoning for several compelling reasons.

Canowindra is known for its unique and charming character and rezoning 230 Tilga Street could potentially disrupt the existing ambiance of the town. The existing zoning regulations have been put in place to maintain the architectural and historical integrity of Canowindra and any deviation from this could have a detrimental impact on the town's charm and heritage.

My house in Bluebell Street is still under construction, I hope to move in before the end of the year. I am moving back to the country, I am originally from Caragabal, to escape the population explosion of the Central Coast. I chose Canowindra because of its small town country charm and the wonderful people who live there. I am all for growth and expansion but keep the towns character as it is, don't turn it into another cheap housing suburb.

Too many people squeezed in to a small area is always a recipe for disaster. Overcrowding can strain resources, infrastructure, and services, leading to a range of negative consequences, such as inadequate access to healthcare and emergency services.

I am not alone in my concerns. Many members of the Canowindra community share my views and have voiced their objections to this rezoning proposal. It is essential to consider the collective interests and well-being of the residents when making decisions that will affect our town and quality of life.

In conclusion, I strongly urge the Cabonne Shire Council to consider all of the implications of rezoning of 230 Tilga Street, Canowindra and to take into account the concerns raised by the community.

Thank you for your time and consideration.

Dear Mr Byrnes

Re: Development Application- Rezoning from R5 large lot to R1 General Residential with a minimum lot size of 500m2

We wish to oppose the rezoning application of lot 1292 DP 1247534, 230 Tilga Street Canowindra from Matt & Samantha Dickinson (Jindalee Constructions Ply Ltd), for the following reasons.

1. Greatly increased traffic, activity and noise within the area. This will lead to an increase in the population density, which intern leads to greater traffic, activity, and noise within the area. The current infrastructure will not be able to cope with the increase in dwellings.
2. The proposed development is out of character for the current area. 21 residential lots are in the centre of surrounding larger lots. The residents have chosen to live in the specific area due to its spacious, open neighbourhood. Rezoning will lead to overcrowding, increased density, and the loss of neighbourhood character. The rezoning does not fit within the culture and context of current area.
3. This will lead to reduction in land value for current landholders. There is a fear that rezoning would lead to a decrease in property value. This concern is based on if an area becomes less desirable due to changes of character or increase congestion, property values will decline.
4. Safety concerns, rezoning regulations exist for a reason. Rezoning could be seen as a disregard to the current regulations and potential settings and precedent for further zoning changes. Overcrowding an increased noise due to the higher population. Density would diminish the overall quality of life for the current residence and would lead to reduce privacy, more noise, pollution, and less peaceful surroundings.
5. The proposed exit roadway onto Tilga Street and Longs corner Road directly impact the residence that live along these roads where road infrastructure is already an issue.

As a current resident, we would propose that the subdivision only be divided into 4 lots, and we would welcome a community consultation meeting to discuss the matter further.

Kind regards

Mr Brad Byrne
General Manager
Cabonne Council
Bank Street
MOLONG NSW 2866
[Email: council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

Dear Sir

**Re:- Proposed Development of Lot 1292 DP1247534, 230 Tilga Street
CANOWINDRA**

As residents of 261 Tilga Street CANOWINDRA we wish to object to the proposed development at the above address.

We are extremely upset that we were not advised of this development application that is proposed was not available to us either by mail, personal visit or local media. On receiving notification by word-of-mouth we visited Council Office in Canowindra to find the details of the proposal had to be sourced from Molong with staff having no local knowledge of the development.

In the information we have now received there is no mention of traffic movements on both Longs Corner Road and Tilga Street. Both roadways are subject to heavy vehicle transport traversing East/West and North/South and not forgetting that Longs Corner Road is a direct route to local grain storage sites.

As for the planning of the site, there is much that needs to be addressed:-

1 This is a rural community and the size of block is inconsistent with expectation of having a decent backyard for either families or people wanting a "sea change" with their "vegie patch" in the backyard. Blocks of land that are currently available in this area are acreages where as these blocks proposed are so small that it is just like having a unit in a block and turn country living to city living!! Currently all blocks north of Longs Corner Road are large lifestyle blocks and by council's own regulations prevent sub-division of properties and this parcel of land is only 1.9 Ha and will become "townhouse" living which is not suited to this area.

2 Mentioned in the proposal notes is the need for easements to facilitate the up grading of water, sewerage and electricity and no indication as to where they will be sited and who will be affected.

3 Some of the proposed blocks are subject to flooding and there is no mention of any remedial work to prevent the flooding of homes and redirection of flood water on to existing unaffected properties as indicated by the photograph attached to this email.

We trust council will give serious consideration to our objections

Dear Sir

Development Description	Rezoning from R5 Large Lot Residential to R1 General Residential with a minimum lot size of 500m ²
Development Address	Lot 1292 DP1247534, 230 Tilga Street, Canowindra
Application Number	PP-2022-1979
Applicant's Name	Mat & Samantha Dickinson, C/- Jindalee Constructions Pty Ltd

We wish to strongly oppose the rezoning from R5 to R1 and the Development Application at Lot 1292 DP1247534 at 230 Tilga Street, Canowindra.

As retired farmers, we have invested our life savings to purchase land on the fringe of the town centre which affords us the peaceful lifestyle of a R5 Area. The R5 zoning and lot size was paramount in our consideration and determination to purchase in the location that we did. This was to ensure that we had sufficient green space and certain building setbacks from the adjoining land owners. Not only would this development greatly change our lifestyle by removing the peace and tranquillity it would also potentially devalue our property because future buyer would have a very noisy, busy neighbourhood to contend with.

If this development is allowed to proceed it is one more example of Cabonne Council ignoring the concerns of Canowindra residents.

Grounds for Objection

Infrastructure Needs

The Gateway Determination Report – PP-2022-1979 (**Gateway Determination**) and the Planning Proposal prepared by Claire Johnstone Planning & Development dated August 2023 (**Planning Proposal**) make reference to the proposed development site being serviced by a two lane sealed bitumen roads.

The two roads that would service the proposed development (Longs Corner Road and Tilga Street) are completely inadequate for a development of this scale. Neither road has kerb or guttering and both roads are in poor condition and subject to intermittent flooding and inadequate water drainage in heavy rain fall.

The Longs Corner Road junction, is a narrow and dangerous stretch of road, regularly frequented by large B Double trucks and farm machinery, with insufficient room to accommodate both lanes of traffic. It is a major safety concern. A major upgrade of the roads in the immediate area would be required to ensure safety for motorists and pedestrians given the inevitable increase in traffic.

The proposed new road servicing the development is also of great concern, The proposed through road with ingress and egress on both Tilga and Longs Corner Road creates additional traffic congestion. Tilga Road is already the sole access way for two heavy vehicle businesses and two school bus depots.

It is not evident that a traffic impact assessment has been undertaken in connection with the proposed development application. A report into the traffic impact is imperative given the poor and unsafe traffic conditions that exist in the area of the development.

Land Availability

The Settlement Options Paper for Canowindra provides that there are approximately 164 lots in the existing Zone R1 which more than adequately provides for the urban housing needs in the next 20 years on the basis that the current growth is expected to continue in line with the historical growth in Canowindra without the proposed development rezoning. Even accounting for the constrained development land there is still the required 88 vacant lots within the existing R1 zoning with development potential.

The Gateway Determination of 7 dwellings a year does not further consider that from that 7 only 4.4 dwellings will be required in R1 zoning with the balance being required for large lot residential.

The Strategy Growth Areas identified in the Canowindra Settlement Options in the Cabonne Settlement Strategy also identifies considerable land with the R1 zoning that is available for development without an change in the Local Environmental Plan. This includes land that Cabonne Council has for release and under-utilised Crown Land. It is noted that Council has another 19 lots that are vacant in the Bluebell Street development which should be released for development.

There is also land development potential closer to the town centre that is also available for potential re-zoning and infill development.

It is recognised in the Canowindra Settlement Option that any rezoning or development of the CAN3A growth area could impact on the large lot residential amenity and building setback, and any proposed development would require the majority of owners support the road/utility connections to make any development of the area viable.

The Canowindra Settlement Option also identifies the importance to many people who seek to live in rural settlements do so with the expectation of having large holdings/backyards...It would be incompatible with the character of these settlements to assume that each and every vacant lot will be developed or subdivide to its minimum lot size.

People who have purchased in R5 zone have done so for that very reason, to be afforded the space, extended garden and storage needs.

It is not clear why Council has supported this particular development which requires a change the Local Environmental Plan, when Council has refused other residents requests for subdivision of land in the local area to be made available for further dwelling needs.

Essential Services

The adequacy of the reticulated sewer and water service in the immediate area is questionable. It is evident from recent houses constructed in the immediate area that significant upgrades to existing services infrastructure would be required to accommodate a potential 21 new dwellings. There is insufficient evidence to establish that the existing services infrastructure will be adequate for the servicing of the proposed development.

There is no postal delivery service to Tilga Street nor any public transport.

Development application requirements

As part of any development application it is a requirement under the Environmental Planning and Assessment Regulations 2000, that all development applications are

accompanied by a statement of environmental effect. It does not appear that any such statement has been provided by the applicant. No statement has been uploaded to Council's website as part of the exhibition process. The development application should not be approved as it does not comply with the legal requirements for a development application.

It is evident that only limited people were notified of the proposed development and there does not appear to be any notice of the development application at the site. Given the people who are potentially adversely affected by the proposed development given the type and scale of the development the number of people notified by Council is contrary to Council's obligations under the Cabonne Council Community Participation Plan.

Further no details in relation to the proposed development were available at Council's office in Canowindra and were only on display in Council's Molong Office. We note that residents affected by the development specifically requested that the information in relation to the development be made available at Canowindra to enable residents to view the proposal.

The Gateway Determination requires consultation with NSW RFS in relation to the proposed development. There is no evidence that this consultation has taken place. No development application should be considered until consultation with NSW RFS.

Large Lot Residential Areas

In the Local Profile & Issues Paper, part of the Cabonne Settlement Strategy, at page LPIP-11 it provides that the adjusted settlement populations in 2016 suggest that much of the growth in Canowindra has been in the large lot residential areas and that in Canowindra growth in the large lot residential areas have partly offset the decline in the main urban area. As Canowindra continues to have consistent falls in its population in urban areas.

As the population ages and more of the people from the surrounding agricultural land sell and/or complete their business succession, it will no doubt lead to an influx in the popularity of large lot residential for people transitioning to town living who want to maintain the space and peace they are used to.

This proposition is evidenced by Direction 25 of the Local Profile & Issues Paper, provides that 'Planning controls are unlikely to be the main barrier to achieving improved housing mix & affordability as most issues arise from the economics of development. Minimum lot sizes are unlikely to be a major constraint to growth in most towns/villages because historically larger lot sizes have been preferred. In large lot residential areas, there may be the opportunities to consider reductions in lot size down to 0.8-1.0ha, subject to addressing on-site effluent management & NSW

Government concerns.' This proposition is a sound one, as it preserves the large lot residential areas, while still encouraging development within the area. Cabonne Council itself has stated that 'we suggest it is unnecessary to target specific sites for higher densities as it is highly dependent on landowner desire to development, though it has set out key principles for growth.'

Further large lot residential areas are vital as a buffer zone to avoid land use conflicts between existing agricultural activities and general residential.

The proposed development could also result in a decrease in value of the surrounding large lot residential properties, given the encroachment into the established area by

smaller lots residential and the over development of the area, which is inconsistent with the nature and appeal of the immediate area.

Urban Design

The proposed development is not consistent with the settlement patterns for Canowindra. There is no similar style development within Canowindra and the proposed development provides no interface between the public space and the private buildings or the adjoining land and developments.

Direction 29 from the Local Profile and Issues Paper provides relates to the delivery of healthy built environments & better urban design. The desired outcomes are to:

- enhance the quality of neighbourhoods by integrating recreational walking and cycling networks;
- reflect local built form, heritage and character in new housing developments

Direction 29 provides that 'the NSW Government has recently prepared regional urban design guidelines as part of a suite of Better Placed documents. This Strategy seeks to protect & enhance the (existing and/or desired future) character of settlements through appropriate infill development & built form/landscape...., it is important to locate development where it has a reasonable level of connection & amenity to promote healthy & sustainable development of high quality & appearance. This takes into account the importance of heritage & historic streets & conservation areas as well as rural & settlement landscape qualities.

The Gateway Determination indicates that the proposed development is able to be connected to walking and cycle networks for access to the town centre. This is not correct. There is no kerb and gutters, foot paths, walkways, cycleways or public transport to support the development.

The proposed development does not integrate with the surrounding lands and is completely out of character with the surrounding properties and does not seek to protect and enhance the character of the area nor does it respect the rural settlement qualities of the surrounding area.

Moving Forward

Whilst we do not object to the utilisation of the land and welcome further development, in a measured and controlled fashion, it should be within the current zoning of the Local Environmental Plan. With so many alternative options available to address the strategic housing needs of the Canowindra Community over the next 20 years, we fail to see how a proposal for such a gross overdevelopment of land which bears no resemblance to the surrounding area could be consider for approved by Council. **We welcome any opportunity to discuss this mater further with the applicant and Council.**

Dear Mr Byrnes,

Development Description	Rezoning from R5 Large Lot Residential to R1 General Residential with a minimum lot size of 500m ²
Development	Lot 1292 DP 1247534, 230 Tilga Street, Canowindra
Applications Number	PP-2022-1979
Applicant's Name	Matt & Samantha Dickinson, C/- Jindalee Constructions Pty Ltd

I am writing in response to the above development application.

I wish to oppose the rezoning from R5 Large Lot Residential to R1 General Residential for the following reasons:

1. Inconsistency of residential lots - on page 3 of the *Contamination Report – 230 Tilga Street, Canowindra_PP-2022-179* and pages 4-6 of *NSW Department of Industry publication - Gateway determination report* states a 22-lot residential subdivision, however on pages 1-2 and 4-5 of *Mapping-230-Tilga-Street-Canowindra_V2_PP-2022-1979* it details 21 residential lots.
2. The proposed development is out of character for the current area – the proposed 21/22 residential lots are in the centre of the surrounding larger lots. The residents have chosen to live in this specific area as it is spacious, open, and has a green neighbourhood ambiance. Rezoning will lead to overcrowding, increased density, and loss of the neighbourhoods' character. The rezoning and construction of the 21/22 dwellings does not fit the aesthetics, or cultural context of the area.

"It is important to note that many people who seek to live in a rural settlement do so with the expectation of having a larger holding/backyard... for a shed, storing equipment, or extended garden. It would be incompatible with the character of these settlements to... be developed or subdivided..." (page 3 - B2. CSS Canowindra Settlement Options Post Exh May 2021)
3. *"The CSS identifies the land as appropriate for future rezoning to provide residential land and reduction in MLS (minimum lot size), which has high demand and currently low supply in Cabonne LGA and the adjoining Orange LGA..." (page 9 - NSW Department of Industry publication - Gateway determination report).* Whilst Canowindra is located in the southern edge of Cabonne Shire, it is located ~32kms from Cowra and ~60 kms from Orange. Therefore, Cowra, then Orange, are the closest higher-level service centres. Molong is located ~33km north-west of Orange on the Mitchell Highway, which is the closest higher-level service centre. Molong is experiencing increased population growth (+0.91/year), therefore has a higher demand (for residential occupancy), and currently a lower supply of residential lots available. Molong would be the preferred location in the Cabonne LGA.
4. Greatly increased traffic/activity/noise within the area – this will lead to an increase in population density, which in turn leads to greater traffic, activity, and noise within the area. The current infrastructure (water, sewer, and electricity) will not be able to cope with the increase in dwellings. *"The planning proposal should be updated to provide certainty about capacity for sewer and water servicing." (page 14 - NSW Department of Industry publication - Gateway determination report).*

The current residential dwellings in the area have at least 2 vehicles per residence, with the proposed 21/22 dwellings, this would add an additional 42-44 vehicles into the current residential area. *"The concept subdivision plan shows access to the site from as a through road from both Tilga Street and Longs Corner Road. Council has raised concerns with this design element and noted that the preferred access treatment to the site would be a cul de sac..."* (page 14 - NSW Department of Industry publication - Gateway determination report).

It is noted that Longs Corner Road is an approved B-double Route.

5. Reduction in land value – there is concern that rezoning would lead to a decrease in property values. This concern is based on, if an area becomes less desirable due to changes in its character or increased congestion, property values will decline, affecting homeowners' investments and would lead to financial losses.

Due to the (proposed) size of the small residential lots, there is concern that the dwellings constructed could be dual occupancy, transportable housing, and/or multi storey dwellings. These types of dwellings is out of character for the current area.

6. It is noted on page 15 NSW Department of Industry publication - Gateway determination report (9 Recommendation) that the land is identified as bush fire prone land – Vegetation Category 3, and at the time of submission of the proposal, consultation with NSW Rural Fire Service (RFS) has not occurred.
7. Agricultural land – some residents have stock/animals (horses, sheep, cows, chickens) or grow crops. This practice promotes self-sufficiency and a sense of connection to the land. *"There are some of the highest quality agricultural lands around Canowindra and expansion of urban areas should seek to protect these where possible."* (page 9 - B2. CSS Canowindra Settlement Options Post Exh May 2021)
8. Increase in lower socioeconomic residents – rezoning aimed at increasing housing density will lower the land value, with the ability of new homeowners renting out the premises. This would lead to lower socioeconomic residents relocating to the area, which in turn, would increase safety concerns.
9. Safety concerns – zoning regulations exist for a reason. Rezoning could be seen as disregarding the current regulations and potentially setting a precedent for further zoning changes, leading to an unpredictable future for the neighbourhood. Overcrowding and increased noise, due to higher population density, would diminish the overall quality of life for the current residents, and would lead to reduced privacy, more noise pollution, and less peaceful surroundings. *"...it is common in Cabonne's villages for people to desire a larger holding for privacy/amenity..."* (page 11 - B2. CSS Canowindra Settlement Options Post Exh May 2021)
10. *"Future residential development will maintain and be consistent with residential character of the surrounding Canowindra village area. The proposal is logical extension of the residential area of North Canowindra and to be developed for higher density residential as envisaged by the LSPS and CSS."* (page 14 NSW

Department of Industry publication - Gateway determination report) (Visual) This statement is inconsistent with the current large lot residences surrounding the proposed rezoning and development.

11. Canowindra Settlement Population – “the historic population of the urban area of Canowindra (excl. large lot residential areas) has been measured at each census and is set out in Figure.2 below. It has decreased every census period generally by ~-0.5-0.8%/year... it is likely related to reduced dwelling occupancy rates (2011 was 2.2; 2016 is now 2.1) & less occupied dwellings (Unoccupied – 2011 = 78; 2016 = 93) even if total dwellings increased.”

Figure 2: Table of Canowindra urban areas population change 1976-2016 (ABS Census).

Year	1976	1981	1986	1991	1996	2001	2006	2011	2016
Pop.	1,743	1,720	1,717	1,715	1,656	1,516	1,499	1,424	1,395
Chg.	N/A	-23	-3	-2	-59	-140	-17	-75	-29
Period	Change		% Change from Previous Period		Average Annual % Change				
1976 - 2016	-348		-19.97%		-0.50%				
1986 - 2016	-322		-18.75%		-0.63%				
1996 - 2016	-261		-15.76%		-0.79%				
2006 - 2016	-104		-6.94%		-0.69%				

Figure 3: Estimate of population in LLR areas from number of dwellings (2009 & 2019).

LLR Area	Est. 2009 Dwellings	Est. 2019 Dwellings	Change Dwellings	Est. Inc. Pop. @ 2.3people / dwelling
West LLR	8	14	+6	(13.8) 14
North LLR	25	29	+4	(9.2) 9
East LLR	90	106	+16	(36.8) 37
Total	123	145	+26	(59.8) 60

Figure 4: 2006-2016 estimated population growth Canowindra settlement.

Canowindra Settlement	2009 Pop. Est.	2019 Pop. Est.	Change
Urban Area	(2006) 1,499	(2016) 1,395	-104
West LLR	21	35	+14
North LLR	55	64	+9
East LLR	207	244	+37
Total	1,782	1,738	-44
Av. Ann. %			-0.25%/year

It is noted in Figure 2: Table of Canowindra urban areas population change 1976-2016 (ABS Census) of a decline of Canowindra's urban population from 1,743 (1976) to 1,395 (2016) – a reduction of 348 residents over 40 years.

Whilst the Census boundaries do not include Large Lot Residential (LLR) areas, Figure 3: Estimate of population in LLR areas from number of dwelling (2009 & 2019) the figures provided are an “estimate” only (page 3 - B2. CSS Canowindra Settlement Options Post Exh May 2021).

Figure 4: 2006-2016 estimated population growth Canowindra Settlement estimates population (urban & LLR) figures at 1,738.

Based on the analysis in this Strategy, the projected population growth average for Canowindra 2021-2041 (20 years) is expected to range from (see Figure.5):

- Minimum: -0.5 %/year;
- AVERAGE: +0.1%/year (static to low population growth);
- Maximum: +0.5%/year.

Below are the estimated population figures over the next 18 years for the Canowindra Settlement (urban & LLR) to **2041**:

Minimum (-0.5%/year) = 1,576 (1,738 - (9 x 18 162))
 AVERAGE (+0.1%/year) = 1,774 (1,738 + (2 x 18 36))
 Maximum (+0.5%/year) = 1,900 (1,738 + (9 x 18 = 162))

It is noted that the number of *unoccupied dwellings* has increased by 15 (from 78 to 93) (*Census figures - 2011 to 2016*).

12. The proposal does not take into consideration other areas of Canowindra deemed suitable for

residential development. A2. *CSS Canowindra Settlement Options (Post Exh May 2021)* identifies other (more suitable) areas for development:

- Zone R1 – Thompson St/Hospital Lane (East Canowindra)
- Zone R1 – South Canowindra
- CAN1 – Hospital Site (Rezone for Urban Use)
- CAN2 – Thompson St (Rezone for Urban Res.)
- CAN4 – Thompson St (Rezone for Large Lot Res.)
- CAN3A – O'Malveney St (Rezone for Urban Res.)
- CAN3B – Tilga St (Rezone for Large Lot Residential)
- CAN5 – South Canowindra (Rezone for Residential)
- CAN-IND1 & IND2

13. The proposed exit roadway onto Longs Corner Road directly impacts my house at 13 Longs Corner

Road, where bedrooms are located.

I request that the area remain as Large Lot Residential (LLR) and be limited to a maximum subdivision of 2 lots (with 1 lot slightly under the current zoning restrictions ie 0.965 ha). Another proposal that Council could consider would be to reduce the Large Lot Residential size restrictions in the Moorbel area, thus creating a greater potential area for residential developments.

Please do not hesitate to contact me if you have any questions or wish to discuss

the above further. Regards

18 October 2023

Department Leader — Development Services
Cabonne Council
PO Box 17
MOLONG NSW 2866

BY [EMAIL: council@cabonne.nsw.gov.au](mailto:council@cabonne.nsw.gov.au)

Dear Richard Pamplin,

Development Description: Rezoning from R5 Large Lot Residential to R1 General Residential with a minimum lot size of 500m2

Development Address: Lot 1292 DP 1247534, 230 Tilga Street, Canowindra

Applications Number: PP-2022-1979

Applicant's Name: Matt & Samantha Dickinson, C/- Jindalee Constructions Pty Ltd

We are writing in response to the letter received regarding the above. We are objecting to the rezoning of the above property. We would love to see Canowindra grow as a town & we are not against having the land divided into 2 — 4 Blocks keeping with the current character of the area.

Reasons being:

- We as land owners of our own home are not able to sub-divide our 2.5 acre block & the neighbour adjoining the back of our property was told recently that she can not sub-divide her 2 acres.
- The land is currently in a high fire zone & a natural water course.
- When the land was first sub-divided a few years ago, council did not notify any of the adjoining properties.
- All blocks in this vicinity are large lot residential (R5) & a big factor in why we have chosen to live here, most people in the area of the proposed rezoning application own their houses & have some form of stock. Sheep, cattle, chooks etc.
- Due to the number of houses/units proposed in the application it does not fit in the current scenic quality of the area. We believe if this was to go ahead our land/homes would de-value greatly, it would no longer have a rural atmosphere anymore but more of a city feel.
- Privacy will be a big issue to the number of proposed blocks adjoining our back yard. We would have 3 blocks on our boundary fence.
- We currently all have septic tanks for our sewerage as there is no town connection to our properties, so if the rezoning was to happen, how do you propose to cater for that number of septic systems?

Dear Sir

Re:- Proposed Development of Lot 1292 DP 1247534, 230 Tilga St CANOWINDRA

As residents of the adjoining block of 209 Rodd St we wish to object to the proposed development at the above address.

We are very concerned at the way we and neighbours were made aware of the proposed development, in that we received a letter with no plan attached and were told to view it in Molong. Then to confer with neighbours who would be affected that had no notification and who were also completely overwhelmed by the proposal and what it would do to our lifestyle as we currently know it, given that we purchased in an area deemed initially rural residential then large allotment as it is currently zoned.

When we spoke to the current owners, they initially spoke of 3-5 houses and we had taken that as a possibility not 22 houses on a block with water issues.

We have owned our block for twenty years and it that time we have, fenced, ploughed, harvested oats for hay and run stock on the above block. We have witnessed on numerous occasions large expanses of water flowing freely and quite deep across the block fed with water from rainfall over 12 inches with the November 2022 being the exception of extensive flooding of neighbouring blocks lower Tilga St and the intersection of Tilga St and Long Corners Rd— pictures attached. There is currently swamp grass growing on the proposed block, picture attached.

1. The proposed development would inhibit the waterflow that occurs after heavy (1-2inches) rainfall that flows from beyond the cemetery, crossing Rodd St and flowing behind our neighbours in Rodd St, across the above mentioned block pooling at lower Long corners and Tilga Sts. Most of the water dissipates within 24-36hours.
2. The traffic that travels on the Long Corners Rd is a throughfare for heavy trucks and machinery as well as private vehicles to and from town but also to the nearby Mill and Wool store as well out to properties. Mainly to avoid the narrow intersection of Belubula Way and Rodd St down Ferguson St to Tilga St to go to Cowra,etc. To have an additional 5 properties and a road entering Long corners Rd within a short distance would be of a concern.
3. There I also no indication as to where the easements to facilitate the upgrade of the sewer and water and electricity would be located. Current residents of R5 zone had recently been told no sewerage until 2041.
4. The Gateway of Determination from the Department of Planning and Environment signed by Garry Hopkins on 24.11.2022 states "The LEP should be completed within nine months (9) of
5. the date of the gateway of determination." Does this mean that the document is no longer relevant?

4. As stated in the planning proposal by Clair Johnston-

3.3 Environmental, Social and Economic Impact

Are there any other likely environmental effects as a result of the Planning Proposal and how are they proposed to be managed?

The Planning Proposal does not have any other likely environmental effects that warrant any further assessments.

Has the Planning Proposal adequately addressed any social and economic effects?

The Proposal seeks to provide opportunities for diversity and choice of housing locations within the town of Canowindra which is aligned with Councils Land Use Strategy. The Planning Proposal is considered to be of minor nature and will provide positive social and economic benefits to the Canowindra community.

In conclusion we do not consider this development of a "minor nature" as it has already impacted on **our** social and economic lives. This being due to possible change of lifestyle and property in our lives as we currently know it, having nurtured our property to be our forever home now that we own it outright after a lifetime of working.

We trust council will give serious consideration to our objections



7 November 2023

The General Manager
Cabonne Shire Council
99-101 Bank St
MOLONG, NSW, 2866

Attention: Richard Pamplin

Dear Sir/Madam

Reference is made to your email dated the 23 October 2023 regarding twelve (12) submissions that were received during the notification period of the Planning Proposal for the Rezoning of Land at 230 Tilga Street, Canowindra.

The objective of the Planning Proposal is to amend the *Cabonne Local Environmental Plan 2012* to rezone the subject property from a R5 Large Lot Residential zone to R1 General Residential zone for the purposes of future urban residential growth within the town of Canowindra. The intended outcome is to contribute to the demand for urban residential growth within the town of Canowindra and to facilitate housing and employment as supported by the *Cabonne Settlement (Land Use) Strategy 2021*.

The Planning Proposal is consistent with Councils Land Use Strategy as it provides the opportunity to locate higher density development close to the town centre of Canowindra, capitalise on existing infrastructure within the immediate area and increase the housing choice in a regional town that is accessible to services and jobs within the Central West.

A summary and response to the relevant objections are provided below for your consideration:

Summary of Objection: Increase in Traffic Movements in the Area

Response to Objection: If the Planning Proposal approved by Council and proceeds to Final Plan Making, a Development Application will be lodged seeking development consent for subdivision, pursuant to compliance with the relevant planning instrument. During the assessment of the application traffic impacts will be assessed and conditions of consent will apply to ensure compliance with relevant legislation, Councils Plans and Policies.

Summary of Objection: Decrease in Land Values

Response to Objection: Land values are not a planning consideration.

Summary of Objection: Impact on the existing quiet streetscape and privacy

Response to Objection: The objective of the Planning Proposal is to amend the *Cabonne Local Environmental Plan 2012* to rezone the subject property from a R5 Large Lot Residential zone to R1 General Residential zone for the purposes of future urban residential growth within the town of Canowindra. The intended outcome is to contribute to the demand for urban residential growth within the town of Canowindra and to facilitate housing and employment as supported by the *Cabonne Settlement (Land Use) Strategy 2021*. If the Planning Proposal approved by Council and proceeds to Final Plan Making, a Development Application will be lodged seeking development consent for subdivision, pursuant to compliance with the relevant planning instrument. During the assessment of the application likely impacts on the context and setting will be assessed and conditions of consent will apply to ensure compliance with relevant legislation, Councils Plans and Policies.

Summary of Objection: Flooding Impacts

Response to Objection: The subject property is not identified as being in the Flood Planning Area. If the Planning Proposal approved by Council and proceeds to Final Plan Making, a Development Application will be lodged seeking development

consent for subdivision, pursuant to compliance with the relevant planning instrument. During the assessment of the application flooding impacts will be assessed and conditions of consent will apply to ensure compliance with relevant legislation, Councils Plans and Policies.

Summary of Objection: Existing infrastructure (water, sewer and road networks) is not adequate to service the proposed rezoning

Response to Objection: Canowindra has had a Sewage Treatment Plant (STP) & reticulated sewerage since the early 1970s. The STP design loading is ~2,500 Equivalent Persons. The projected population for Canowindra would need to exceed 1.5%/year from 2021-2041 to exceed its capacity which is unlikely. However, any significant growth may require upgrading of the STP so this should be monitored by Council. Connection to reticulated sewer allows connected lots to subdivide down to 500m² per lot in zone General Residential zone. It is assumed there is sufficient capacity to allow for some population growth as per discussions with Council staff as per the proposed rezoning.

Canowindra is connected to the Central Tablelands Water (CTW) network via a pipeline from Blayney LGA/Cowra LGA that services some of the large lot residential areas. It is assumed there is sufficient capacity to allow for some population growth as per discussions with CTW as per the proposed rezoning.

Low voltage electricity is available in most formed streets and can be extended to allow for growth. There is no high voltage electricity lines or gas line present near Canowindra to facilitate energy-intensive uses such as industry. The NBN maps in 2020 suggest that all of Canowindra and surrounds has potential to connect to the fixed-wireless network for telecommunications/internet. Canowindra has a local waste depot located off Nangar Rd towards Eugowra that provides landfill and recycling services.

If the Planning Proposal approved by Council and proceeds to Final Plan Making, a Development Application will be lodged seeking development consent for subdivision, pursuant to compliance with the relevant planning instrument. During the assessment of the application, infrastructure will be assessed and conditions of consent will apply to ensure compliance with relevant legislation, Councils Plans and Policies.

Summary of Objection: Increase in security and safety concerns for Canowindra

Response to Objection: If the Planning Proposal approved by Council and proceeds to Final Plan Making, a Development Application will be lodged seeking development consent for subdivision, pursuant to compliance with the relevant planning instrument. During the assessment of the application, crime, safety and security concerns will be assessed and conditions of consent will apply to ensure compliance with relevant legislation, Councils Plans and Policies.

Summary of Objection: Proposed minimum allotment sizes do not fit in with the surrounding streetscape or area of Canowindra

Response to Objection: The subject property is surrounded by rural residential and residential land use with R5 Large Lot Residential zone to the North, East and West and R1 General Residential zone located to the South. The proposed minimum allotment size is consistent with the R1 General Residential zone to the South, therefore is consistent with the surrounding streetscape and area of Canowindra. Furthermore, the Planning Proposal is consistent with Councils Land Use Strategy as it provides the opportunity to locate higher density development close to the town centre of Canowindra, capitalise on existing infrastructure within the immediate area and increase the housing choice in a regional town that is accessible to services and jobs within the Central West.

Should you have any further questions or wish to discuss further in detail, please do not hesitate to contact me on 0449 518 868.

Yours faithfully

Claire Johnstone Planning & Development
'Woburn Park'
144 Walli Road
WOODSTOCK NSW 2793
Email: claire.johnstone05@gmail.com
Phone: 0499 518 868

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ITEM 1 - CADIA VALLEY OPERATIONS, MCPHILLAMYS GOLD PROJECT AND EAST GUYONG QUARRY COMMUNITY CONSULTATIVE COMMITTEE MEETING MINUTES

REPORT IN BRIEF

Reason For Report	To provide a copy of the 21 August 2023 meeting minutes of the Cadia Community Consultative Committee (CCC), 14 August 2023 McPhillamys Gold Project CCC and 16 October 2023 East Guyong Quarry CCC meetings to council for noting
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.5.1b - Participation in Community Consultative Committee meetings and lobbying activities: Cadia Regis Resources Hansons East Guyong
Annexures	1. 21 August 2023 Cadia CCC Minutes ↓ 2. 14 August 2023 McPhillamys CCC Minutes ↓ 3. 16 October 2023 East Guyong CCC Minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\\ENVIRONMENTAL MANAGEMENT\\MEETINGS and COMMITTEES\\CADIA VALLEY OPERATIONS COMMUNITY CONSULTATIVE - STEERING COMMITTEE - 1618307

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Council is a participant on three Community Consultative Committees (CCCs), being Cadia Valley Operations, Regis Resources (McPhillamys) and Hansons (East Guyong).

On average 3 meetings are held for each CCC a year but can be called more often by the Chair. An independent Chair for each CCC is appointed by the NSW Department of Planning and Environment.

The purpose of a CCC is to provide a forum for open discussion between the mine/quarry operator, the community, stakeholder groups and councils within which a mine/quarry is located. A CCC is generally a consent condition of an approval by the State government for a State Significant Development proposal, though can be established during the investigations and studies phase of a proposal, such as was the case for McPhillamys.

A CCC serves as a forum for on-going communication about the project and its environmental performance. It is not a decision-making body but rather performs an advisory and consultative role.

Although each CCC operates under its own terms of reference, the following scope is generally universal to such committees:

- discussing the resolution of community concerns and complaints;
- discussing the implementation of any conditions of approval or consent and management plans;
- consulting on any proposed amendments or modifications to projects;
- reviewing the results of any monitoring, annual reviews or independent audits;
- consulting on any community initiatives; and
- conducting site visits to view the project.

Meeting minutes are usually sent to committee members as a draft for review before being finalised by the Chair of each CCC, which can delay their public availability by a month or two.

A copy of the final version of the Cadia CCC Meeting Minutes of 21 August 2023, the final version of the 14 August 2023 McPhillamys Gold Project CCC Meeting Minutes and the draft 16 October 2023 East Guyong Quarry CCC Meeting Minutes are attached to this report.

Information about each CCC including previous adopted minutes are available on each of the operators websites:

[Community meetings | Cadia Valley Operations | Newcrest](#)

[Community Consultative Committee \(CCC\) - McPhillamys
\(mcphillamysgold.com\)](#)

[East Guyong Quarry Project | Hanson Australia](#)

ITEM 2 - FLOOD RECOVERY UPDATE

REPORT IN BRIEF

Reason For Report	To provide a monthly report on flood recovery activities.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.7.1a - Implement the Cabonne Recovery Plan.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\EMERGENCY SERVICES\\REPORTING\\FLOODS - NOVEMBER 2022\\GENERAL CORRESPONDENCE - 1625793

LEADER - COMMUNITY AND ECONOMY REPORT

This report will be provided as a standing item for council meetings and provides a monthly update on recovery projects and initiatives across the four Cabonne Recovery Themes:

1. Building Back Better Community Infrastructure
2. Building Back Business and the Regional Economy
3. Building Back a Better Environment
4. Building Back Better Communities and Supporting Recovery

Theme 5 is operational in nature, and therefore is not reported on:

5. Managing Council's Resources/Recovery Planning and Oversight.

RECOVERY THEME 1: BUILDING BACK BETTER COMMUNITY INFRASTRUCTURE

Council's role: Advocacy and Delivery

Council road crews are continuing to undertake road repairs following the damage from the November 2022 flood event. The following works have been undertaken across Cabonne:

Road repair works continue to be undertaken to the following roads: Belgravia Road, Euchareena Road, Four Mile Creek Road, Moorbel Drive, Mousehole Lane, Nangar Road, Settlement Bridge Road, Traves Lane and Warraderry Way.

Tenders for the construction of new bridges at Canomodine Lane and Nyurang Creek have been called and subsequently closed. These are currently being assessed and will be forwarded to Council for consideration.

Activation projects for both the Molong and Canowindra main streets are continuing.

In Molong, as part of the Molong Town Centre Activation Project, new street furniture has begun to be installed, this includes new bins, seats, and pots. These installations will be completed by 1 December 2023. The section of Bank Street between Gidley Street and Edward Street has recently been graded and resealed. Line marking is due to be completed in the coming weeks.

In Canowindra, Palm trees have recently been planted in the town Centre as part of the Canowindra Town Centre River Precinct Activation Project.

In Eugowra, construction works to both the Self-Care units, and the temporary site for the Eugowra Community Children's Centre, located at the Eugowra Showground, are nearing completion.

In Molong, Development Application's to demolish the flood damaged Community Church building and dwelling in Hill Street have been recently approved.

RECOVERY THEME 2: BUILDING BACK BUSINESS AND THE REGIONAL ECONOMY

Council's role: Advocacy, Facilitation, and Delivery

The Eugowra Community Children's Centre (ECCC) continues to operate from the Eugowra Public School, at a reduced capacity. Council continues to provide support to the ECCC staff and committee in seeking funding for the re-establishment at a permanent site.

Council staff will be operating out of the newly renovated RTC building in Eugowra on a rotational basis, sharing the space with NSW Reconstruction Authority. It is expected that this building will be operational in the near future.

Delivered by the NSW Reconstruction Authority Housing Taskforce, the Pods on Private Properties Program, the Caravans at Home Program and the Demolitions Program are still continuing and available to residents across the Cabonne region. Approximately 104 Pods are currently being utilised across Cabonne.

The Eugowra Medical Centre will be officially opened at ceremony scheduled for 11.00am on Saturday, 18 November 2023. The building will be named in honor of Diane Smith, with a plaque unveiling *The Diane Smith (Townsend) Memorial Eugowra Medical Centre*.

RECOVERY THEME 3: BUILDING BACK A BETTER ENVIRONMENT

Council's role: Advocacy and Facilitation

In Eugowra, from 30 November 2023, all remaining skip-bins provided for flood debris and waste disposal in the area will be collected. From 1 December 2023, the tip will be accepting flood waste and debris on a case-by-case basis moving forward.

RECOVERY THEME 4 : BUILDING BACK BETTER COMMUNITIES AND SUPPORTING RECOVERY

Council's role: Advocacy, Facilitation and Delivery

In late October, the NSW Government committed \$50 million for Central West

communities impacted by last year's devastating floods, prioritizing Cabonne, Parkes, Forbes and Lachlan Shire Council areas.

The Federal Government announced they would match the funding with a further \$50 million.

To be shared alongside Forbes, Parkes and Lachlan Shire Councils, the \$100m *Central West Recovery and Resilience Package*, is comprised of:

- Regional Transport Resilience Fund, estimated \$32m
- Community Assets Program, estimated \$25m
- Legal Aid Assistance Program, estimated \$1m
- Central West Housing Consultation Program, estimated \$2m
- Central West Housing Program (in principle agreement), estimated \$40m.

Whilst awaiting guidelines for the allocation of these funds, Council staff continue to provide support to the NSW Reconstruction Authority and our local communities in response to this announcement. Council staff are working proactively with the NSW Reconstruction Authority and other key delivery agencies, alongside the other Councils, in providing input to support the development of guidelines and communications around this funding.

In collaboration with local Eugowra community members, Council supported two community events in Eugowra to mark the first anniversary of the devastating floods to impact the township on November 14, 2022.

On the morning of November 14, 2023, a Reflection Service was held in Apex Park, Eugowra. Members of the community, esteemed guests and media personnel gathered for the service which included addresses from Mayor Kevin Beatty, the Hon. Andrew Gee MP. and community members Hugh Ellis and Sean Haynes. The service also included a song performance from local community members Cath Welsh and Nerida Cuddy, and a poem recital from local Eugowra students, Jada Mongan and Macey Greenhalgh.

In the evening of November 14, 2023, Council hosted a community dinner for Eugowra residents. Members of the community came together for a casual evening gathering. Council staff members volunteered their time to host the BBQ and serve the community. The evening event included musical performances from Cabonne local artist, Kent Eastwood. Students from both St. Joseph's Catholic School and Eugowra Public School performed both song performances and poem recitals.

**ITEM 3 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS
REPORTING**

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. Council ↓ 2. Traffic Light Report Summary ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 1625635

GENERAL MANAGER'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the deputy general managers as per the mayor's request.

ITEM 4 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF)
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.1f - Staff are complying with procedures and practices.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1624421

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

There were NIL allocation of funds processed in the last month.

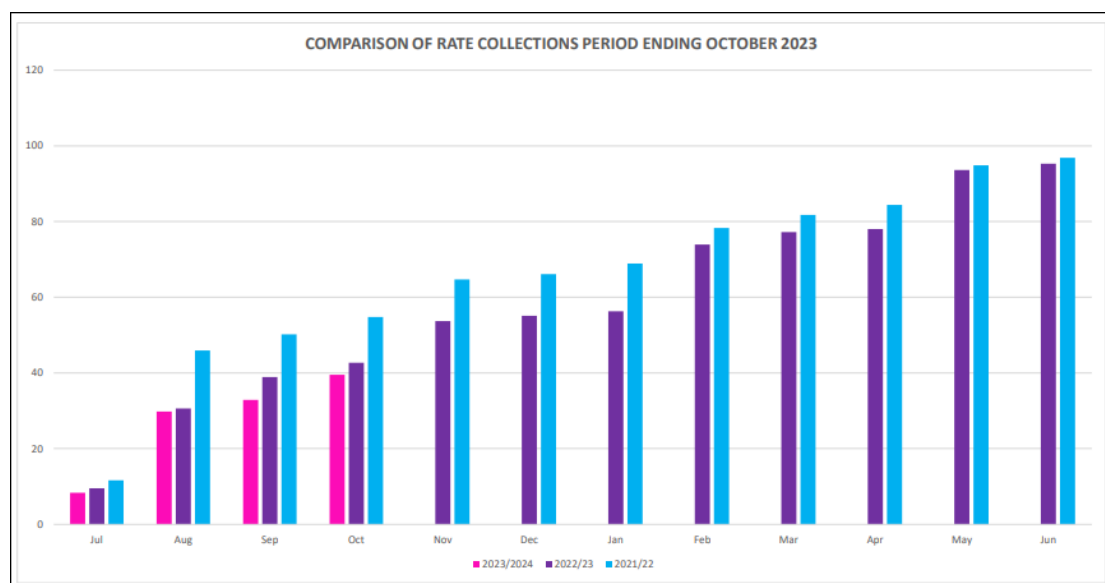
ITEM 5 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to council's rates collection
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.2a - Levying of Rates & Charges in accordance with the Local Government Act.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1620354

DEPARTMENT LEADER - FINANCE'S REPORT

The rate collection summary to 31 October 2023 is attached for council's information. The percentage collected is 39.52%. For the same period last year, the percentage collected was: 42.60%



ITEM 6 - INVESTMENT SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to council's Investment Schedule
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.2b - Maximise income sources through investments.
Annexures	1. Investments October 2023 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1620611

DEPARTMENT LEADER - FINANCE'S REPORT

Council's investments as at 31 October 2023 stand at a total of \$34,808,000.00.

Council's average interest rate as of 31 October 2023 was 4.91%. The effect of the increased cash rate is having a positive impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate remained at 4.1% during the month of October 2023. Council's Performance Benchmark is the 30-Day Bank Bill Swap Rate and council is currently performing above the October 2023 Performance Benchmark of 4.1739%.

Council had two Term Deposit maturities during October 2023. One was redeemed back into the General Fund to allow for cash flow whilst the other was re-invested back into the same financial institution.

As Council has now approved a new Investment Policy, term deposits are able to be invested for longer periods whilst rates appear to be at their highest. As

cash is replenished from the natural disaster event some money can be invested for longer than 12 months whilst still availing some at the shorter terms for cash flow purposes. Having investments at longer terms will safeguard some deposits at the current higher interest rates and maximise the interest income. The RBA is forecasting the cash rate to stay at its current levels and drop by 2025. The council's investment report for October 2023 will show the longer term deposit information.

Council's investments are held with multiple Australian financial institutions with varying credit ratings according to council's Investment Policy. The annexure to this report shows a breakup of each individual institution that council invests with and its "Moody's" Credit Rating.

The Detailed Investment Report for October 2023 is attached for council's information.

ITEM 7 - DEVELOPMENT APPLICATIONS RECEIVED DURING OCTOBER 2023

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1617638

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Development Applications have been received during the period 1 October 2023 to 31 October 2023, as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

DA Number	Application Description of Work	Development Value	Applicants Name	Property Address
2024/0048	Shed	\$30,000	Melissa Maree Bevan-Wright	Lot 3 DP 758221, 13 Winton St, Canowindra

**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 28 NOVEMBER, 2023**

Page 10

2024/0051	Farm Building	\$100,000	Anthony Thomas Jasprizza	Lot 11 DP 775857, 655 Stapletons Rd, Boomey
2024/0049	Demolition of Existing Dwellings and Subdivision	\$0	MSM Milling Pty Limited	Lot 242, 250 & 251 DP 750155, Dederang St, Manildra
2024/0050	Shed	\$112,000	Matthew John Jasprizza	Lot 1 DP 773981, 1287 Peabody Rd, Molong
2024/0052	Secondary Dwelling	\$222,300	Instep Management Group Pty Limited	Lot 285 DP 756895, 1809 Burrendong Way, Mullion Creek
2024/0053	Alterations & Additions to Existing Dwelling	\$48,000	Aspect Enterprises Pty Ltd	Lot 60 DP 1190829, 215 Bowan Park Rd, Lidster
2024/0054	Partial Demolition - Food Drink & Retail Premise	\$45,000	Jeremy John Norris	Lot 1 DP 78266, 12 Bank St, Molong
1996/108/1	Modification To Subdivision	\$0	Peter Basha Planning & Dev	Lot 1 DP 868771, 29 Byng Rd, Guyong
2024/0055	Alteration & Additions to Dwelling	\$30,000	Annette Jane Tainsh	Lot 1 & 2 DP 576463, 75 Vittoria Rd, Vittoria
2024/0003/1	Farm Building	\$0	Phillip Smith	Lot 100 DP 1221351, 106 Curtin Rd, Borenore
2017/0135/1	Dual Occupancy	\$0	Saunders & Staniforth	Lot 175 DP 42989 & Lot DP 622933, 64 Heifer

				Station Lane, Borenore
2024/0056	Dwelling	\$414,000	David Chris Townsend	Lot 2 DP 504292, 23 Riddell St, Molong
2024/0057	Demolition & Erection of New Dwelling	\$850,000	Lachlan Jewel Mclennan	Lot 4 DP 758984, 5048 The Escort Way, Toogong
2024/0058	Alterations & Additions to Secondary Dwelling	\$150,000	Leslie John Birdsall	Lot 1 DP 196867, 5 Riddell Street, Molong
2024/0059	2 Lot Subdivision	\$0	Owen Paul Leathem	Lot 61 DP 803020, 6 Flood Street, Cudal
Total: 15		\$2,001,300		

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

CDC Number	Application Description of Work	Development Value	Applicants Name	Property Address
2024/1002	Swimming Pool	\$25,000	Prudence Jane Walker	Lot 100 DP 750141, 142 Sandy Creek Rd, Molong
Total: 1		\$25,000		

GRAND TOTAL: 16	\$2,026,300
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ITEM 8 - DEVELOPMENT APPLICATIONS APPROVED DURING OCTOBER 2023

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1617920

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Development Applications have been approved during the period 1 October 2023 to 31 October 2023 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED

DA Number	Application Description of Work	Development Value	Applicants Name	Property Address
2017/0154/2	13 Lot Subdivision	\$0	Liam Patrick Callaghan	Lot 513 DP 1288217, 112 River Oak View, Summer Hill Creek
2023/0061/1	Alterations & Additions to Commercial Building	\$0	Julie Claire Hamblin	Lot 1 DP 742500, 54-56 Bank St, Molong
2024/0038	Change of Use - Dwelling to Office	\$10,000	Eugowra Promotion & Progress Association Inc	Lot 7 & 8 DP 10272, Broad St, Eugowra
2024/0011	Garage with Carport	\$22,000	Colin Brian Wythes	Lot 6 DP 758221, Canowindra St, Canowindra
2024/0004	Shed Rainwater Tank and Earthworks	\$78,500	Scott David Taylor	Lot 505 DP 1288217, 50 River Oak View, Summer Hill Creek
2024/0012	Shed	\$25,000	Brock Mathew Nixon	Lot 2 & 3 DP 758226, 41 Belmore St, Cargo

**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 28 NOVEMBER, 2023**

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2024/0033	Farm Building (Hay Shed)	\$60,000	Peter Basha Planning & Dev	Lot 6 DP 1067075, 1163 Amaroo Rd, Borenore
2024/0034	Garage With Carport	\$27,000	Michelle Lea Douglass	Lot 1 DP 591845, 988 Cargo Rd, Lidster
2023/0128	2 Lot Subdivision	\$0	Matthew Lawrence	Lot 4 DP 816447, 36 Longs Corner Rd, Canowindra
2024/0010	Dwelling	\$441,000	Daniel William Bowd	Lot 2 DP 1044704, 3992 Belubula Way, Moorbel
1997/44/1	Modification to Subdivision	\$0	Peter Basha Planning & Dev	Lot 104 & 105 DP 750141 and Lot 157 & 194 DP 750162, Gegra Rd, Molong
2024/0030	Alterations & Additions to Existing Dwelling and New Shed	\$331,500	Kareena Lee Griffith	Lot 1 DP 1078154, 871 Burrendong Way, March
2024/0029	Alterations & Additions to Dwelling and Swimming Pool	\$510,000	SJ White Constructions Pty Ltd	Lot 3 & 7 DP 835691, 871 Scenic Dr, Manildra
2024/0019	Dwelling	\$150,000	Gregory Alan Wright	Lot 104 DP 1290292, 238 Nangar Rd, Canowindra
2024/0042	Alterations & Additions to Dwelling	\$45,000	James Fazzari	Lot 122 DP 661228, Loftus St, Eugowra
2024/0035	Dwelling	\$140,000	Terence John O'Neill	Lot 11 DP 7016, 26 Eurimbla

**GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE
ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 28 NOVEMBER, 2023**

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				Rd, Cumnock
2024/0025	Dwelling	\$581,000	Cavalier Homes Central West NSW	Lot 757 DP 1279259, 9 Strom Lane, Eugowra
2023/0187	Transportable Dwelling	\$20,000	Ian David Kable	Lot 2 DP 1251985, 1554 Peabody Rd, Molong
2023/0149	Boundary Adjustment	\$0	David Bruce Grant	Lot 88 & 198 DP 750147, 223 Moorbel Dr, Moorbel
2024/0044	Dwelling	\$435,400	Rebecca Emily Forsyth	Lot 102 DP 1296189, 23 Sutton St, Canowindra
2024/0047	Dwelling	\$1,140,000	Designs At M	Lot 202 DP 1251265, 31 White Hill, Lane Clifton Grove
2024/0031	Business Signage	\$27,000	Albert Smith And Son Unit Trust	Lot 1 DP 318398, 17 Oberon St, Eugowra
TOTAL: 22		\$4,043,400		

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS
APPROVED**

CDC Number	Application Description of Work	Development Value	Applicants Name	Property Address
2024/1002	Swimming Pool	\$25,000	Prudence Jane Walker	Lot 100 DP 750141, 142 Sandy Creek Rd, Molong NSW 2866
TOTAL: 1		\$25,000		

GRAND TOTAL: 23	\$4,068,400
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ITEM 9 - MEDIAN PROCESSING TIMES 2023

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1617570

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Summary of median Application Processing Times over the last five years for the month of October:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2018	22
2019	27
2020	28.5
2021	40.5
2022	46

Summary of median Application Processing Times for 2023

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	57
February	38
March	22
April	23
May	42
June	28
July	18.5
August	37
September	62
October	58
November	
December	

MINUTES

Cadia Valley Operations
Community Consultative Committee



Title	Cadia Community Consultative Committee Meeting	
Meeting Date & Time	21 August 2023	
Chairperson	David Johnson – Independent Chairperson	
Meeting Attendees		
	Melissa O'Brien	Superintendent- Social Performance, Cadia
	Mike Retallack	Stakeholder Representative – Cadia Community Sust. Network
	John Gerathy	Landholder Representative – Errowanbang District
	Cyril Smith	Stakeholder Rep (Alternate)
	Rodney Williams	Manager- Approvals & Permitting, Cadia
	Richard Pamplin	Cabonne Shire Council Representative
	Annette Steele	Stakeholder Representative – Orange Local Aboriginal Land Council
	Geoffrey Newcombe	Head of Strategy & Integrated Planning, Cadia
	Chris Baker	Landowner Representative – Blayney Shire Council LGA
	Kim Masters	Landowner Representative – Forest Reefs / Flyers Creek District
	Michael Dewar	General Manager Cadia
	Mark Hodges	Orange City Council Representative
	David Coe	Manager - Environment & Social Performance, Cadia
Apologies	Graham Brown	Landowner Representative – Orange City Council LGA
	Bob Meyenn	Landowner Representative – Cabonne Shire LGA
	Andrew Muir (Teams)	Blayney Shire Council Representative ** attempted to dial in however connection issues meant he was never connected, and unable to contact organisers.
Observers	Kimberley Pottinger	Social Performance, Cadia

MINUTES

Cadia Valley Operations
Community Consultative Committee



	Emily Miller	Social Performance, Cadia
	Katrina O'Reilly	Compliance, Department of Planning and Environment (Observer)
	Steve O'Donoghue	Director Resource Assessments, Department of Planning and Environment (Observer)
	Jen Lucas	Department of Planning and Environment (Observer)
Venue	BizHQ Meeting Room, Sale St Orange NSW	
Next Meeting	Monday, 20 November 2023	

David Johnson opened the meeting at 6 PM and welcomed all attendees.

Acknowledgment of Country

Annette Steele delivered an Acknowledgement of Country.

Safety Share

Mike Retallack shared a proposal in Tasmania to ban old tractors following a recent incident. Tragically a farmer rolled his tractor and was killed, and it was that same tractor that had killed his father 50 years earlier. A safety lesson is to keep up with technology and new products that have been developed to stop similar things occurring.

Kim Masters mentioned an accident on Cadia Road near the exploration shed relating to a tree stump involved in previous accidents/deaths and requested Cabonne Council investigate with a view to removing the stump.

An action was taken to discuss the tree stump in a monthly Cadia and Council meeting.

CCC Formal matters:

1. Declarations of Interest

- Mike Retallack is receiving money for monitoring equipment on his property.
- Mark Hodges' son on-site doing work experience.
- Chris Baker's son working on-site as a contractor.

An action was taken to re-circulate the conflict of interest forms to be updated by all parties.

MINUTES

Cadia Valley Operations
Community Consultative Committee



2. Correspondence

- Cadia Rehabilitation Strategy – request for submissions extended to today's date;
- DJ reported email notifications from the DPE re the revised *CCC Guideline* which has been released (see below under General Business)

Minutes of Previous Meeting

- Endorsed by the committee.

#	Action	Who	Status
1	What is the long-term plan for the development of a buffer zone on the eastern side of the mine lease area. Cadia to provide a formal response and plan.		Ongoing
2	Conduct a review of the draft CCC guidelines issued by the Department of Planning and propose any changes to the Cadia CCC guidelines.	Melissa O'Brien	Present at future meeting to adopt for new FY
3	Cadia to contact the local Telstra contact to see if they will share the proposed tower at Errowanbang.	Melissa O'Brien	Ongoing
4	Provide further information on the superb parrot monitoring program.	Environmental Team	Ongoing
5	Explore carbon offsets for Cadia's agricultural enterprises.		Ongoing
6	Provide copy of rehab strategy and land uses for the whole site for consultation (3-week timeframe for CCC to review when sent).	David Coe	Complete
7	Follow up with IT why attachments are disappearing when someone 'reply all'.	Kimberley Pottinger	Complete

MINUTES

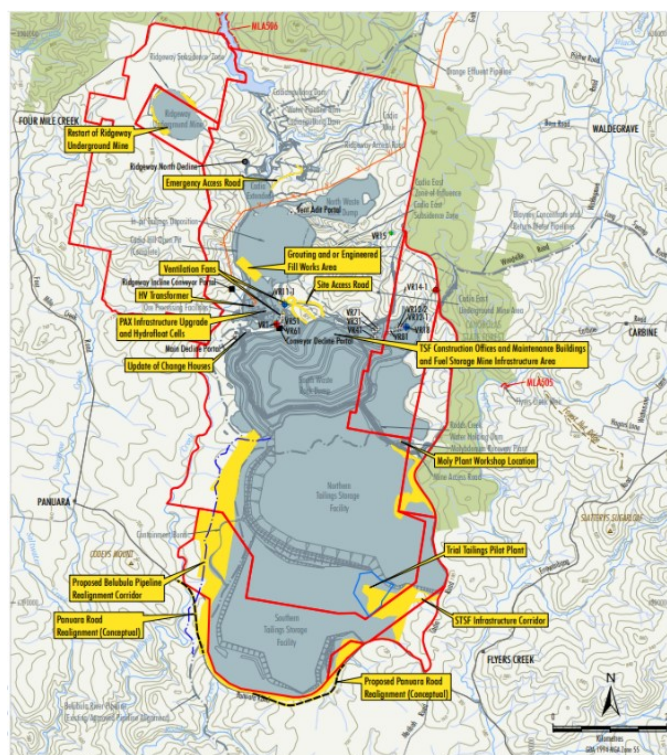
Cadia Valley Operations
Community Consultative Committee



Modification 15 Update: Rod Williams

Status Update

- Modification Gateway Received 17 August
- Preliminary findings to discuss today
- Modification lodgment likely October 2023

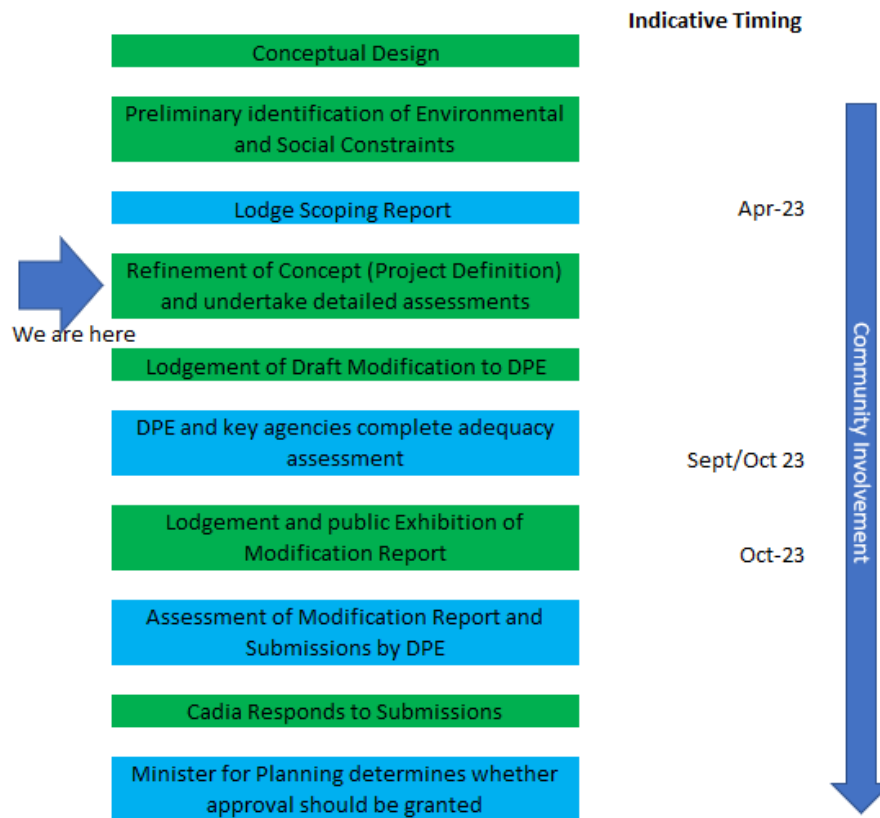


Project Definition

- Removed / refined Project elements.
- Most Modification 15 elements located within Cadia's existing footprint/infrastructure area: not likely to be observable from outside of operations.
- Observable elements located on perimeter of existing Cadia infrastructure areas.
 - Perimeter footprint changes
 - Activities generally consistent with existing visual viewsheds / catchments

MINUTES

Cadia Valley Operations
Community Consultative Committee



Traffic Assessment

- Considered: Future Traffic Volumes (AM and PM peak hours and Intersection performance).
 - CVO Dewatering Facility – no change.
 - CVO
 - Continue existing bus services – available capacity to accommodate 70FTE personnel.
 - Modification daily trip generation - 42 light vehicles and 1 heavy vehicle
- Temporary relocation of the main CVO access to the Molybdenum Plant Access from Ridgeway Road
 - **Level of Service:** AM and PM unchanged (LOS A) – spare capacity and short delays
 - **Mid-block capacity:** Generally unchanged - exception northbound traffic on Cadia Road PM peak hour. Percent time spent following forecast to increase from 54.7 % to 55.6 % i.e., upper end of LOS B to the lower end LOS C
 - **Intersections:** No changes to intersection treatments compared with baseline conditions

MINUTES

Cadia Valley Operations
Community Consultative Committee



- Realignment of Panuara Road.
 - Constructed in accordance with Austroads design requirements.
- Findings
 - No specific measures or upgrades required to mitigate the impacts of the Modification on the capacity, safety, and efficiency of the road network.
- Modification Recommendations
 - **Panuara Road:** Constructed in accordance with Austroads design requirements.
 - **Existing Management Controls:** Review and update Offsite Traffic Management Plan, carpooling program, fatigue management standards.

Aboriginal Heritage

- Fieldwork 28-29 June and 19 October 2022 (Aboriginal community members)
- One pad previously identified in Study area – near Rods Creek (Pardoe, 2007)
- Soil stripping proposed to confirm artefact presence.
- Historical ground disturbance (lean clearing, farming, embankment work potential for unidentified place or objects is low
- Unlikely to harm Aboriginal cultural heritage places or objects if CVO existing management measures implemented.



LEGEND

- Mining Lease Boundary
- Existing/Approved Mine Infrastructure and Landforms
- Proposed Panuara Road Realignment (Conceptual)
- Disturbance Footprint for Embankment, Ridgeway Subsidence and Associated Construction and Operational Activities
- Aboriginal Cultural Heritage Site

Source: CHPL (2018)
Orthophoto CVO - flown November 2019

NEWCREST
MINING LIMITED
Cadia Valley Operations
Potential Archaeological Deposit
AHIMS Site Number 44-5-0133
in the Study Area

MINUTES

Cadia Valley Operations
Community Consultative Committee



Historical Heritage

- Flyers Creek Water Race for the Wire Gully Gold Workings - east of the STSF.
- Local historical heritage significance (e.g. mining technology of the early twentieth century)
- Built 1905 – Jarvis Brothers or St Jude Wire Gully Gold Mines NL
- Archival recording completed.
- No other historical cultural heritage sites were recorded in the study area.
- Low to negligible likelihood for any additional historical cultural heritage places or object occurring.



Preliminary Hazard Assessment

- Expansion of the Potassium Amyl Xanthate (PAX) Dosing Plant
- Other Modification elements not considered to be potentially hazardous

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- PAX - Flotation reagent used during ore processing – associated with the hydro float cells maximises the recovery of coarse particles from the processing circuit and reduce the energy intensity of milling operations
- 20% increase in transport and handling – 18 Tonnes per month
- 60T dry pellet storage and 20,000L liquid PAX Tank and associated pipes and pumps etc
- Hazard treatment measures have been proposed
- PHA demonstrates a societal risk in the negligible zone and there are no potential scenarios with significant off-site consequences in accordance with *The Multi-level Risk Assessment Guideline* (DP&I, 2011)

Ecology (in preparation)

- Flora - Land Category Report – used to inform the Project Definition and Biodiversity Development Assessment Report (BDAR)
 - Assists CHPL to avoid, minimize and offset impacts from the Modification upon native vegetation or biodiversity listed under the *Biodiversity Conservation Act 2016* and the *Biodiversity Regulation 2017*
 - *Avoidance actions taken (emergency access road, internal site access road realignment, Belubula pipeline realignment)*
 - Majority of Modification 15 Disturbance Footprint is Category 1 Land (222Ha, disturbed ground, exotic grassland etc) and is not required to be offset.
 - Approx. 50Ha is category 2 land – offset
 - Note: hectares quoted are preliminary and will change as disturbance footprint of avoidance actions taken are incorporated.
- Fauna - Approx 30 rounds of targeted survey have been undertaken since May 2021
 - Frogs, reptiles, birds, marsupials bats and invertebrates.
 - Results to be incorporated into the BDAR
 - Species Credits: Squirrel Glider, Superb Parrot, Barking Owl, White-bellied Sea-Eagle
 - Habitat Credits: Squirrel Glider, Superb Parrot,
 - Ecosystem credits: Regent Honeyeater
 - Note: Species and credits may change once avoidance measure are taken into consideration by the ecology reports.

Assessments in preparation

- BDAR, Groundwater, Surface Water, Noise and Air Quality in preparation

Community Consultation

Key Dates

- CCC - today
- Residents meeting - 29 Aug 2023

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- Near neighbours: Early Sept 2023
- Agencies: Early Aug – Mid Sept 2023
- General community - during exhibition period (expected mid-Oct)
- Workforce - Ongoing

Consultation methods

- Meetings
- Emails:
 - Information sheet assessment findings
 - Notification of Mod 15 exhibition with links
- Exhibition of Assessment Repot
- Cadia website: cadiavalley.com.au
- Newspaper notification of Mod15 exhibition

Production and Site Update: Mick Dewar

FY23 Full Year Results

Newcrest



TRIFR 2.97/mhrs

(Total Recordable Injury Frequency Rate)¹


Cadia

- Gold production 597koz
- Copper production of 98kt
- All-In Sustaining Cost (AISC) of \$45/oz

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	<p>Cadia Expansion</p> <ul style="list-style-type: none"> • Two-stage plant expansion project completed • PC2-3 delivered first ore to the mill in Q1 CY23 with activity now focused on mine development • PC1-2 Feasibility Study approved to execution with development underway
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1. Total Recordable Injury Frequency Rate (injuries per million hours). 2. Percentage variances are calculated in comparison to the twelve months ended 30 June 2022. 3. Group gold production, gold sales and AISC includes Newcrest's 32% attributable share of Fruta del Norte through its 32% equity interest in Lundin Gold Inc. The outcomes for Fruta del Norte have been sourced from Lundin Gold's news releases and have been aggregated to reflect the twelve-month period ended 30 June 2023. For further details refer to the Company's "ASX Appendix 4E and Financial Report" released on 11 August 2023, and Section 6.7 of the Operating and Financial Review in particular. • Gold production in the current period includes 164,008 ounces relating to Newcrest's 32% attributable share of the 512,526 ounces reported by Lundin Gold for the twelve-month period ended 30 June 2023; and • Group AISC in the current period includes a reduction of \$23 per ounce, which represents 43,805 ounces of Newcrest's 32% attributable share of the 134,640 ounces sold resulting in an AISC of \$807 per ounce as reported by Lundin Gold for the September 2022 quarter, 38,365 ounces of Newcrest's 32% attributable share of the 119,890 ounces sold resulting in an AISC of \$865 per ounce as reported by Lundin Gold for the December 2022 quarter, 43,101 ounces of Newcrest's 32% attributable share of the 134,691 ounces sold resulting in an AISC of \$728 per ounce as reported by Lundin Gold for the March 2023 quarter, 41,267 ounces of Newcrest's 32% attributable share of the 128,958 ounces sold for the June 2023 quarter at an estimated AISC of \$882 per ounce. The AISC estimate for the June 2023 quarter represents the mid-point of Lundin Gold's CY23 AISC guidance 4. Subsequent to the release of Newcrest's June 2023 Quarterly Report, AISC for the current period was restated following the finalisation of the FY23 financial statements. 5. Total FY23 dividends of US 55 cents per share includes an interim ordinary dividend of US 15 cents per share, a special dividend of US 20 cents per share and a final dividend of US 20 cents per share.

Newmont acquisition

- Binding agreement executed with Newmont to acquire 100% of the issued shares of Newcrest, subject to conditions including Newcrest and Newmont shareholder and regulatory approvals.
- Transaction expected to establish a clear global leader in gold production by combining two of the world's largest producers, with a significant and growing exposure to copper.
- Scheme Meeting expected to be held in October 2023 with implementation targeted for November 2023.¹

General Cadia Update

- Cadia access road bridge completed – Gonski Crossing.
- We continue to use buses due to personnel popularity and to reduce traffic on Cadia Road.
- Caroline Morris was awarded the 2023 Apprentice of the Year award for the Western Region of NSW. Caroline completed a certificate III in Engineering – Mechanical Trade with TAFE NSW. She is the first female apprentice to have successfully completed a Fitter Machinist trade on site at Cadia in more than 20 years.
- The Fleet Strategy team won the Safety Excellence Award at the NSW Mining Health, Safety, Environment and Community Conference for a new Stringer Chain Telehandler. It includes

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electronic crush protection, stability safety interlocks and an upgrade to the safety cage to prevent overloading.



PC1-2 Feasibility Study

- Approved in Nov 2022, the PC1-2 Feasibility Study is the next phase in securing Cadia's future.
- It will further develop the PC1-2 blocks and two new underground crushing and conveying systems.
- Early/Enabling works are underway in both the Development and Construction space.
- The Construction team is working within the CV-3033 conveyor decline on what will become a new transfer station (T45).
- The Development team is rapidly mining towards the PC1-2 chambers.



Underground Dust Management System

PC2 - West

- Two scrubbers commissioned

PC2 - East

- Three scrubbers commissioned

Planning

- A further scrubber is planned for PC2 footprint

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- Early engineering for an additional unit is underway for PC2-3
- Track mounted vacuum under investigation – needs to be custom made



Tailings Construction Project Update

Recent Activities

- Decant crossing complete, haulage across it has begun.
- Mine Infrastructure Area earthworks advancing well with 50% of area approaching final level.
- Remote dozer works commenced on NTSF Western Embankment.
- STSF (Southern Tailings Storage Facility) embankment tender issued to market.



Eastern Haul Road Construction

[CVO TSF 2023 07 30.mp4](#)

Next Steps

- Commence wearing layer to Haul Road 02.

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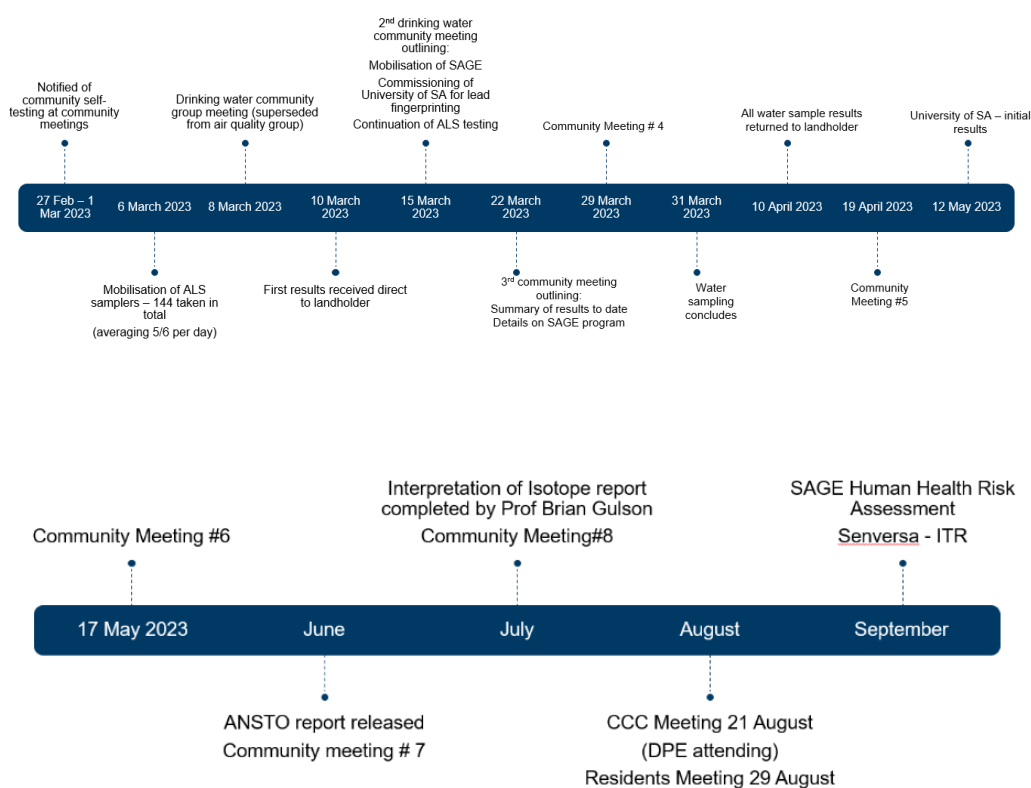


- Manual fleet to Western Embankment replacing remote equipment.
- Continuing with aerial and on-ground dust mitigation.

NTSF irrigation system on track for majority surface coverage before the end of calendar year

Community Air Quality / Drinking Water Update: David Coe

The Journey so far...



Community Drinking Water- Summary

- 256 samples from 144 households collected and tested by ALS – 8 Point of Use (POU) and 17 tank exceedances
- 8 POU exceedances of ADWG – currently 7 have been attributed to building and/or plumbing materials, such as copper piping, galvanised steel, and old roofing. All properties have undertaken building inspections and offers of support for first flush and/or filtration systems.
- All results have been provided to individual residents and relevant Government agencies to inform their investigations.
- Cadia has concluded its community drinking water sampling program.

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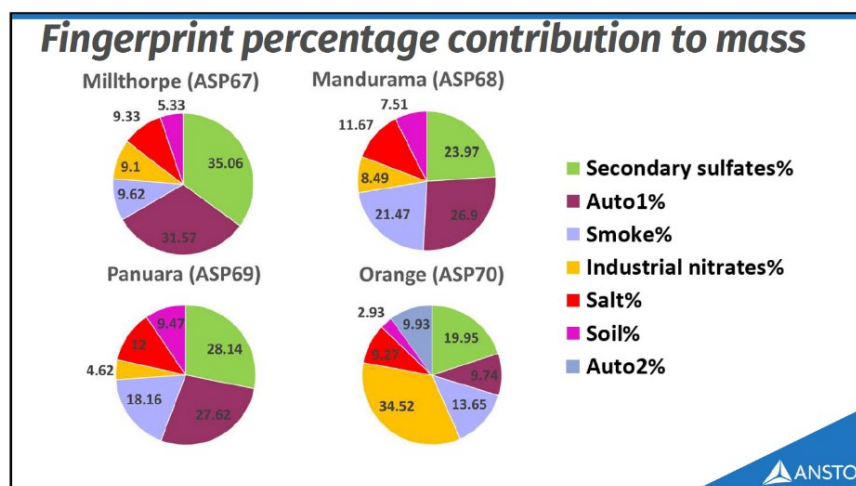
- NSW Health reported to NSW EPA that results from its own water sampling program showed drinking water was safe to drink, with contaminants measured below the ADWG. Each resident was provided with their individual results and any further precautionary advice as required. NSW Health provided information on rainwater tank management and cleaning which can be found on NSW Health website. * Source EPA Website as at 18 July 2023.
- On 28 July 2023, NSW EPA released a statement releasing results from its own water sampling program: results from the first 40 properties sampled have been received and compared to the ADWG. The majority of results from kitchen tap samples showed metal concentrations below the guideline values. At two properties, lead was detected at or marginally above the accepted level of lead at the kitchen tap, but water tank samples from the same properties were below guideline values. *Source EPA Website as at 28 July 2023.

ANSTO 12-month Air Quality Report - Summary

- ANSTO 12-month Air Quality Report released on 28 June 2023 with a fact sheet available on the Cadia Valley website.
- The report assessed the PM2.5 dust contribution from Cadia to the regional air shed and revealed that Cadia contributed to only a small percentage of soil particulate matter.

Key findings of the study included:

- Millthorpe, Mandurama and Panuara had no exceedances of PM2.5 National Environment Protection Measures (NEPM) daily and annual levels.
- Soil fingerprint polar plots showed directionality towards Cadia.
- Trace elements of interest (lead, chromium, nickel and selenium) are very low in the PM2.5 concentration.



Air Quality Todoroski Model – summary

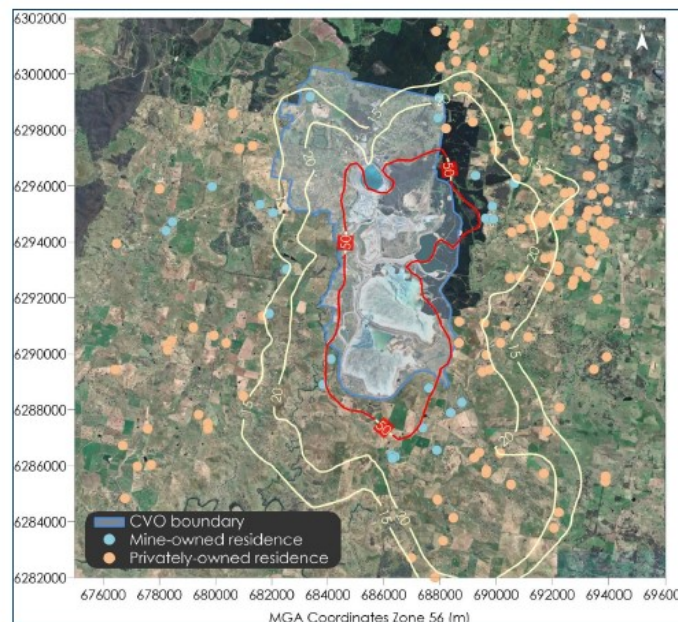
An updated Independent Air Quality Dispersion Model was completed, submitted to EPA and available on the Cadia Valley website.

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- The study found that the actual ambient monitoring data showed no exceedances of the EPA criteria at any time at any location.
 - This is consistent with the ANSTO measurements taken concurrently.
- The Modelled predictions only align with the ambient monitoring data for PM₁₀ when the majority of dust emissions are assumed to settle within the mine boundary.
 - This is most likely due to condensation in the exhaust vent wetting down the dust as it leaves the vent rise, as evidenced by the showering of mud from VR8-1.
 - The condensation is caused by warm humid air being drawn from below sea level to the surface, a vertical distance of nearly 1.4km.

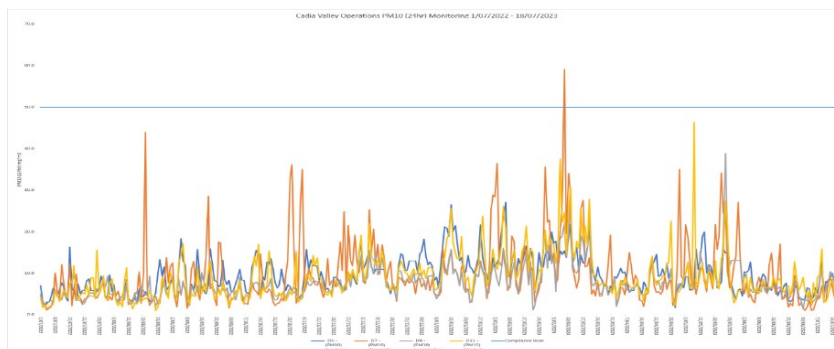


Air Quality Monitoring Program – PM₁₀ 12 Month summary

- Ambient air quality monitoring is undertaken at offsite receptor points at four locations – Woodville (north east), Bundarra (west), Meribah (south) and Triangle Flat (south east)
- PM₁₀ was compliant at all sites for the 12 months
- One elevated day at Woodville (8 March 2023) was reported to DPE/EPA and determined to be influenced by regional dust blowing across site. Cadia's contribution was within compliance limits.

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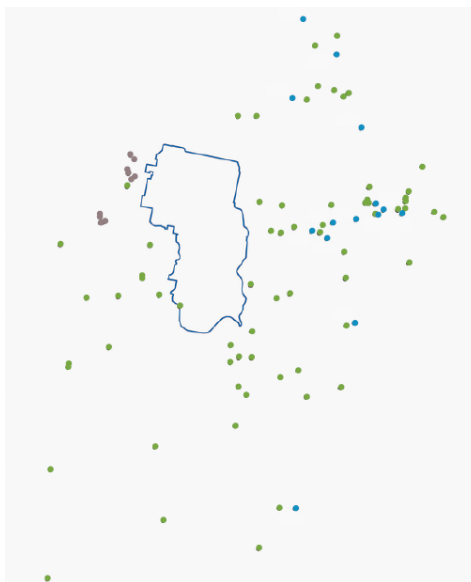
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Isotope Interpretation Report

The interpretation of the isotope data was undertaken using:

- Samples analysed by the University of South Australia taken from:
 - Cadia ore body.
 - Sludge from rainwater tanks.
 - Water samples exceeding ADWG.
 - Soil and rock samples from district.
- Emeritus Professor Brian Gulson reviewed and interpreted:
 - Isotope ratios results.
 - Water and soil chemistry.



Isotope Interpretation Report - Summary and Recommendations

Summary

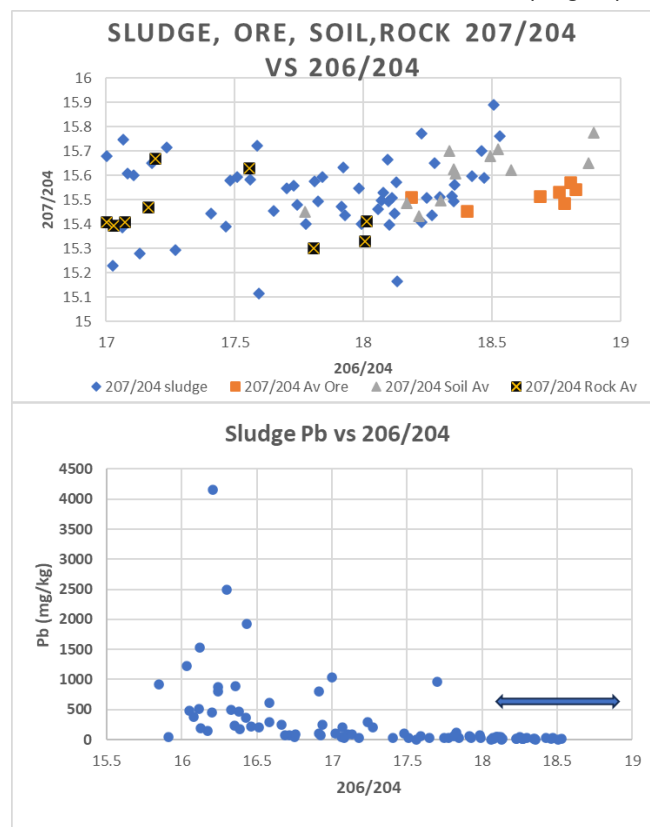
- Ore and soil cover the same isotopic range.

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- 84% of the sludge samples fall outside the ore/soil range with no correlation to Cadia ore. They fall within:
 - Rock and anthropogenic sources (petrol, batteries, paint) range.
 - 16% of the sludge samples have similarities to the Ore/Soil range.
- Ore and soil samples have the lowest Lead concentrations of the sample group taken from tanks.



Report outcomes to date

In response to community concerns raised in relation to air and drinking water quality, the following reports conclude:

Community Drinking Water Sampling Program

- 95% of households had water that meet the ADWG.
- No clusters were identified or links determined to Cadia.
- Results align to NSW Health sampling program results.

ANSTO 12-month Air Quality Report

- Air quality meets all health criteria and heavy metals were extremely low.
- The soil fingerprint was the only type that Cadia has in any way potentially contributed to and only at three of the four sites.

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- Secondary Sulphates (Millthorpe, Panuara) and Auto (Auto) were the highest contributors, while Soil was the lowest contributor to the PM2.5 makeup of Millthorpe and Mandurama, and the second lowest contributor in Panuara.

Todoroski Air Quality Dispersion Model

- Using actual sampling data from the Cadia and ANSTO monitoring networks, the Air Quality Dispersion Model showed that site boundary and receptor point compliance levels are met, and no evidence linking Cadia to lead or metals sampled in community rainwater tanks.

University of South Australia Isotope Interpretation Report

- The Isotope Report found no evidence linking Cadia dust to the lead sampled in community rainwater tanks.

Social Performance Update: Melissa O'Brien

Social Performance Activities

- Appointment of Stratton Vale Group of Properties agistment tender. Tunbridge Wells and Willow Park tenders coming up.
- The Hon Paul Toole MP visited Cadia.

Upcoming:

- Workforce engagement activity at Eugowra Public School on Wednesday, 20 September.
- Cadia Open Day – Sunday, 22 October 2023
 - Theme 25 years of mining in the Cadia District
 - Buses will run from 8:30-2:30pm from Orange Showground
 - Tickets will go on sale this month for gold coin – proceeds to Orange Foodcare



Other 25 Year Celebrations

- October - Gold ounce coin auction
- 25 Year Celebration Film

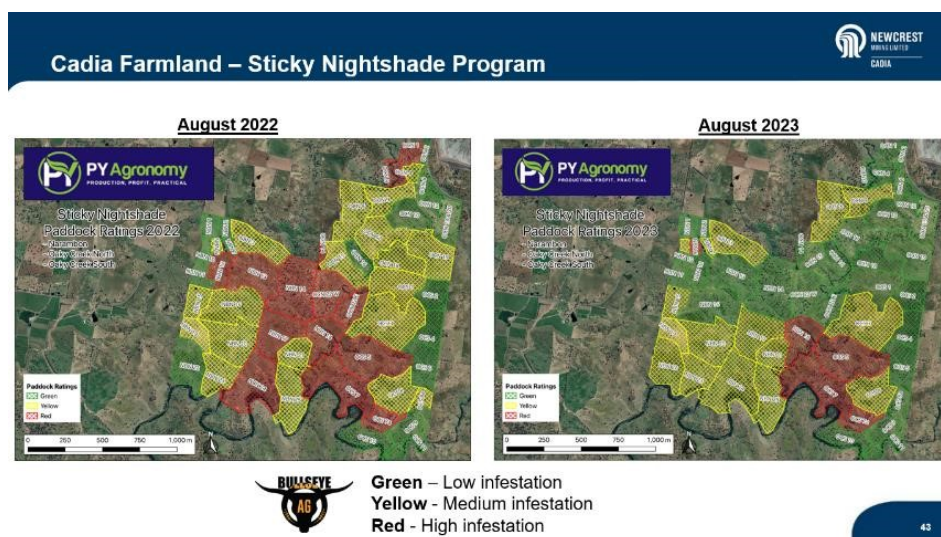
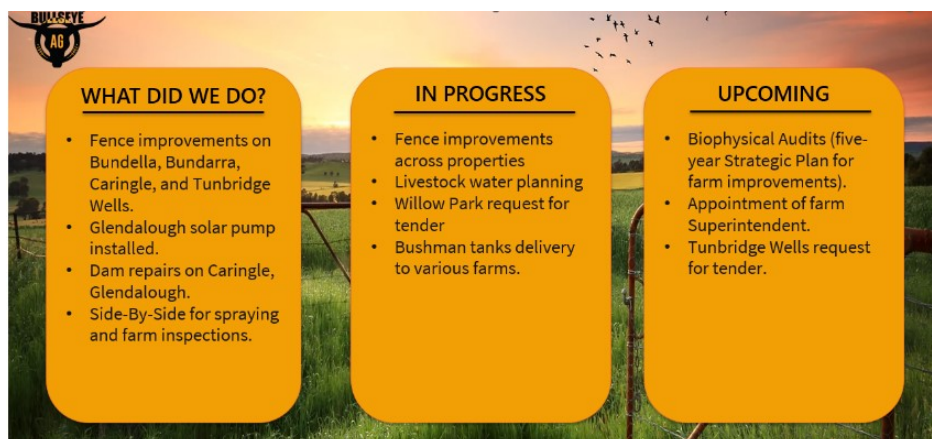


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Cadia Farmland- Operational Update



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Community Partnership Program

Total Community Partnership Program
Donations – FY23



\$1,198,738.55

committed to local community groups and projects in FY23

Applications for FY24 – Now open

Applications have now opened for Cadia

Community Partnership Program. There are two funding streams available

- **Cadia Cares**
 - Grants of up to \$20,000
 - Applications are reviewed every two months
 - Next round closes on Tuesday 29 August
- **Cadia Legacy Fund**
 - Grants of \$20,000 - \$250,000
 - Two rounds per financial year
 - Round 1 closes on Monday 6 November

Cadia Cares applications are reviewed every two months, while the Cadia Legacy Fund will have two rounds per year.

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\$250,000 was provided to the Orange Conservatorium.

Community Complaints

May

- Errowanbang, Dust – 5x local residents reported visual impacts from dust from the vent rises over two consecutive days

June

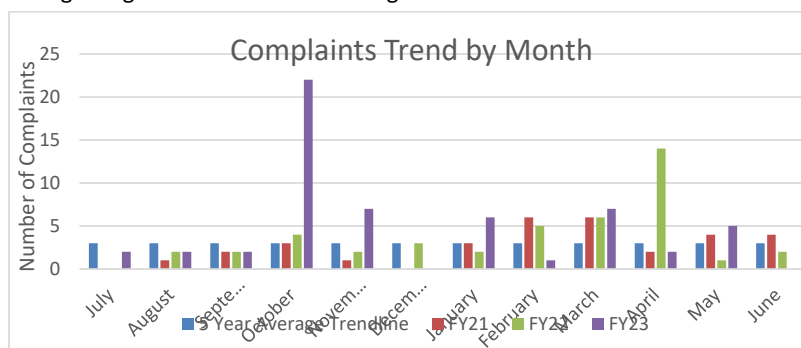
- Nil

July

- Errowanbang, driver behaviour - A wide load was reported to be travelling along Burnt Yards Road
- Cadia, lack of consultation - A landholder raised concerns over lack of consultation after receiving an invitation to a community meeting in the mail after the event had occurred.
- Cadia, noise - A landholder raised concerns over elevated noise levels overnight at the property.

August

- Cadia, driver behaviour – 3 x driver behaviour complaints received regarding personnel travelling along Cadia Road at shift change.




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24-hour Community Hotline: 1800 063 043

If no one answers, please leave a message and it will be actioned ASAP



LOCAL RESIDENTS: LOCAL PROJECTS

CDEP May – August 2023

Completed Projects	Upcoming Projects
 <p><small>Fox baiting, April/May 2023</small></p>  <p><small>Free Farm Trees, June 2023</small></p> <ul style="list-style-type: none"> Fox Baiting – April/May. 1,223 baits distributed. Free Farm Trees - June. 2,000 native seedlings and tree guards distributed. Solar Program – 13 participants received \$3,000 towards home solar products (\$39,000). Chainsaw Course – July. 3 participants. First Aid (11 participants) and Chemical Accreditation training (12 participants) – May. Waste management program servicing 64 local households (\$42,880). Sticky Nightshade herbicide distributed. Subsidised defibrillators distributed. 	<ul style="list-style-type: none"> CDEP AGM - 7 September 2023. FY24 Innovation & Technology grants pilot program. Willow Removal along Flyers Creek. Educational Grants Round 1 FY24 close 31 October 2023. 2023 Good Onya grants. FY24 Agronomy Program. 2024 Weed Calendar to be developed. FY 24 Solar Program now open. 

The Cadia District Enhancement Project (CDEP) works with the local community to create environmental and community benefits to enhance the value of the area as an agricultural, mining, and lifestyle choice.

Environment Update: David Coe

Monitoring Summary

Air Quality

- All monitoring occurred as scheduled in May to July.
- No exceedances recorded.
- Triangle Flat PM10 monitor recorded an error between 27 July to 1 August, due to a faulty battery. PM2.5 monitor recorded correctly during this period. Issue fixed and all other monitors checked.

Noise

- Unattended noise monitoring May and June near the Cadia Dewatering Facility (CDF) in Blayney showed elevated levels. Discussions with three residences regarding attended noise monitoring and mitigation options

Reportable Incidents

- Noise exceedances at CDF.
- Triangle Flat BAM failure.

Prevention Notice (DPE and EPA)

- EPA s.96 Prevention Notice Monitoring at VR8

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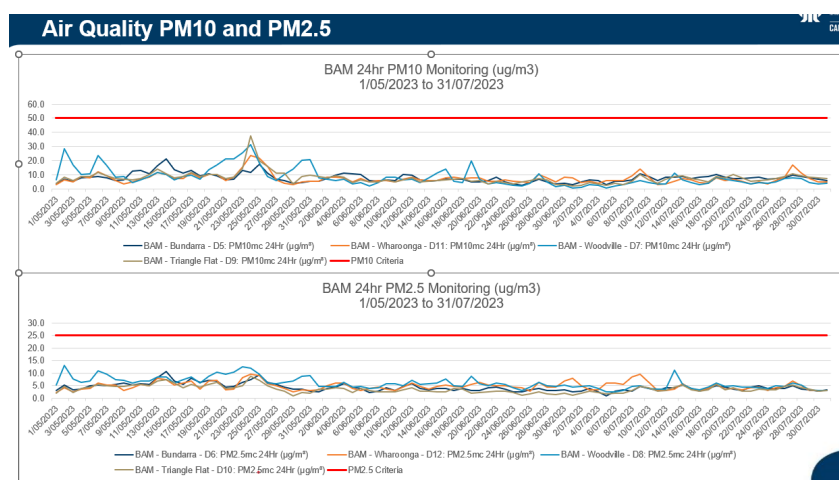
- Review of air quality monitoring locations and performance.

Blasting

- Blasting results were all within compliance limits.

Water

- Water monitoring continued for surface and groundwater.



Cadia Management Plans Update

Plan	Progress	Date sub.
Air Quality and GHG	Feedback received from DPE and EPA. With Cadia for resubmission.	18/08/2023
Water Management Plan	DPE requested additional changes. With Cadia for resubmission.	24/08/2023
Biodiversity MP	With DPE for assessment.	12/05/2023
Rehab Management Plan	Feedback received from RR on Rehab Objectives, currently being updated	24/08/2023
Noise MP	DPE requested additional changes. With Cadia for resubmission.	21/08/2023
Traffic MP	Additional feedback from DPE received. With Cadia for resubmission.	18/08/2023
Heritage MP	Completed	-
Cultural MP	Completed	-
Rehab Strategy	With stakeholders until 21/08/2023, Council and CCC.	21/08/2023
Non Metalliferous Waste	Completed	-
Metalliferous Waste	Completed	-

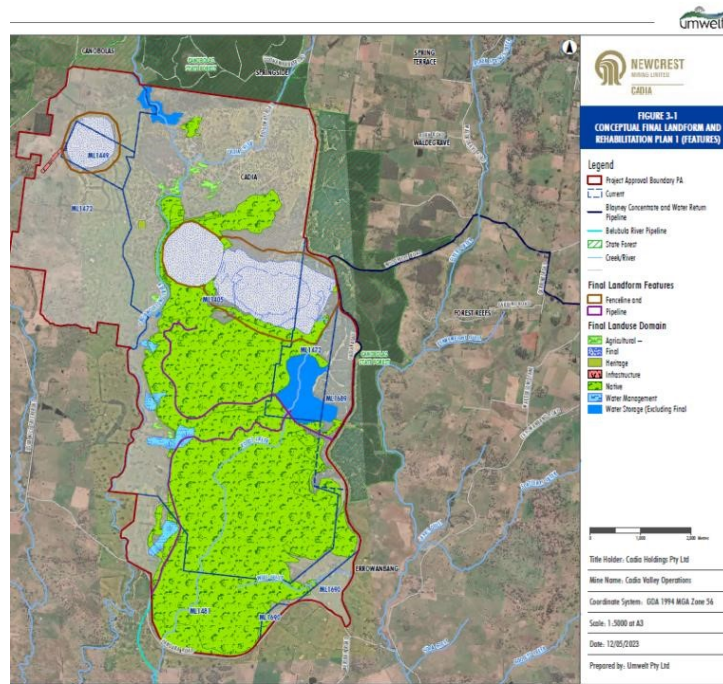
Rehabilitation Strategy

The Rehabilitation Strategy is a high-level document that outlines an agreed end landform and use. The existing Rehabilitation Strategy, which was written and published in 2010, required significant revision to incorporate the following:

- Approved Modifications to PA 06_0295 since the original Rehabilitation Strategy was prepared (including the recent Modification 14),
- The Rehabilitation Reforms by the NSW Resources Regulator (RR) during 2022

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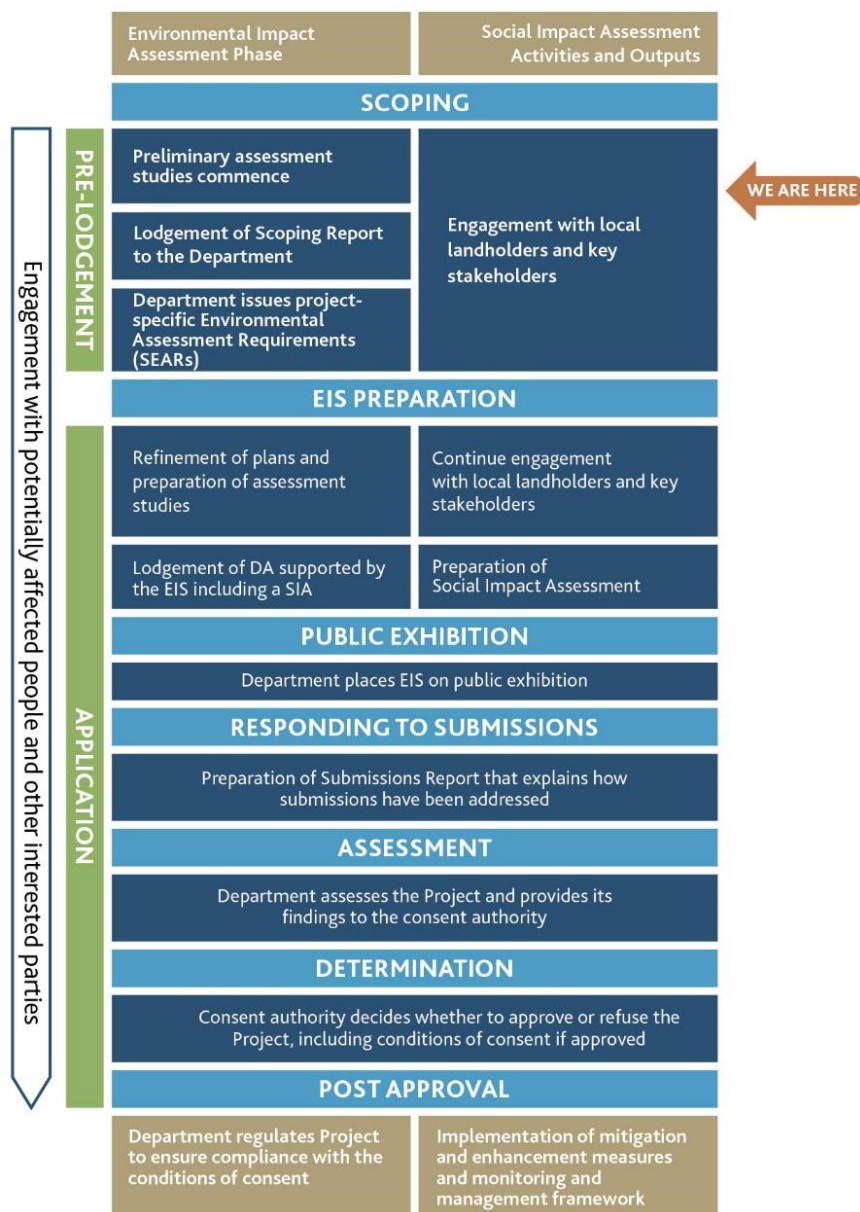


Approvals Update: CCOP- Geoff Newcombe

- Aug 2023 Site Selection Report to be submitted to DPE for review
- Q4 2023 Scoping Report submission
- Ongoing Engagement with stakeholders
- Ongoing Development of impact assessments and engagement with impacted stakeholders
- Ongoing Social Impact Assessment
- H1 2024 EIS submission

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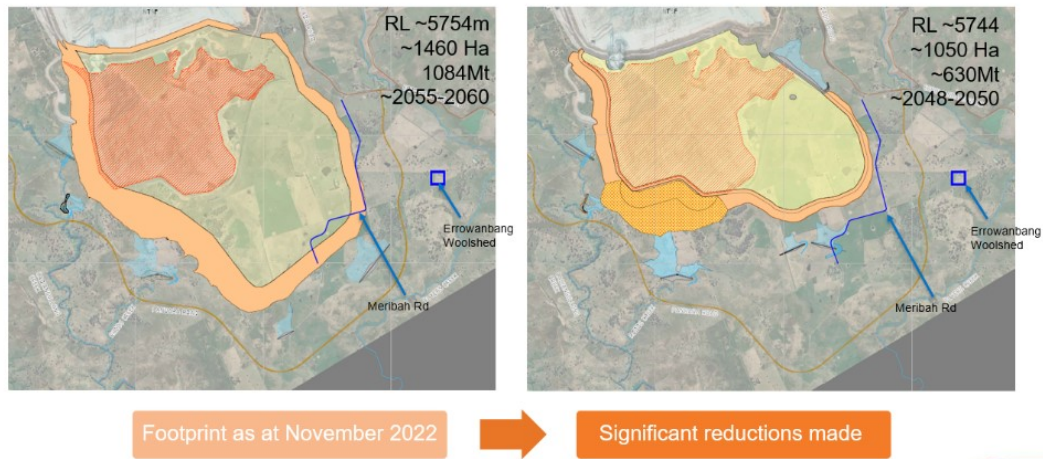


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CCOP – A Reduced Footprint



CCOP Update: Hydrocyclone Sands Technology

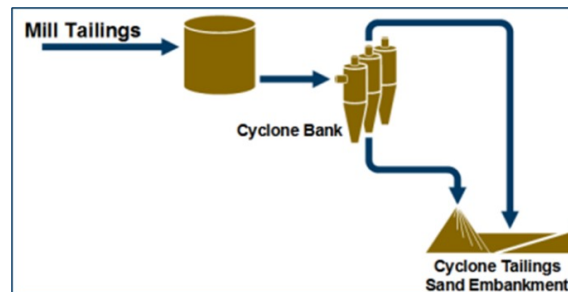
- The current proposed design for the hydrocyclone sands wall is nearing completion of the feasibility designs.
- The separation of the sands for wall construction from the tailings using hydrocyclones will occur remotely to minimise visual impacts with the materials being pumped to the TSF walls.
- We are developing a visual demonstration of the working of the Hydrocyclone technology for community and stakeholders to better understand.

Visual demonstration will show:

- dust management processes
- water usage and management
- embankment stability and safety
- reduced land disturbance from decreased quarrying
- reduced energy requirement.

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CCOP Update: Visual amenity and montages



CCOP: Next Steps

For discussion

- Engage with wider community on CCOP – September 14-19
 - Talking to community in Blayney, Orange, Millthorpe, and Canowindra
 - These chats will be well advertised and all on database invited as well.
- Engage with local landholders to share visual montages – October.
- Finalise Scoping report content and further engagement prior to submission - Q4 2023

CCOP team information and contact

Community Consultative Committee: 21 August 2023

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www.cadiabeyond2031.com.au
www.cadiavalley.com.au/ccop
c.copeis@newcrest.com.au

General Business - DPE CCC guideline

- Updated June 2023.
- Minor cross-checking and changes will be suggested in tracked changes and circulated to the committee for comment.
 - Please review in conjunction with the Cadia CCC Charter and Code of Conduct (provided with minutes) and provide any comments/suggestions prior to the next meeting.

[Community consultative committee guideline – State significant projects \(PDF, 393 MB\)](#)

Questions on all Presentations:

Q. During the last meeting we spoke about superb parrots and legless lizards. Will Cadia continue monitoring and searching for these animals even though you may not have found them? (Cyril Smith)

A. We monitor every time there is a Modification. Biodiversity monitoring services have been done two to three times every week with extensive work trying to find them. (David Coe & Rod Williams)

Statement: 'There is a leakage from the pit, I can see leakage and think it should be reported to the EPA. We saw it this afternoon when driving past the pit. There is water from a crack' (Mike Retallack)

Q. Isn't Cadiangullong Creek diverted? (Rod Williams)

A. The white streak on the western side of the pit is an old grout streak - there is no leak. This is visible from the road. (Mick Dewar)

Q. The NTSF can't be used, can it? Does it have a bearing on Mod 15 because it is condemned? (Mike Retallack)

A. It hasn't been condemned (Rod Williams)

Q. Why is Cadia even doing another TSF then? (John Gerathy)

A. We need tailings storage for the rest of the life of the mine. (Mick Dewar)

Q. Why don't you fix it up (NTSF) and store water on it - I put it to Aaron (former GM Aaron Brannigan) years ago (John Gerathy)

A. We can't store water on tailings. (Mick Dewar)

Q. What's the basis for this limitation? (Chris Baker)

A. Worldwide accepted best practice not to store water on tailings. (Mick Dewar)

Q. Are there any changes to the Panuara Rd proposal? (John Gerathy)

A. (Referring to map). For Mod 15, there are only minor changes to Panuara Road along the black dotted line. There are two points where there will be a tie in on land currently owned by Cadia. (Rod Williams)

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Q. How much work is being done on Mod 15 that really relates to future CCOP proposal? (John Gerathy).

A. Unrelated. Mod 15 relates to having storage in the operational context to June 2031, CCOP is about life after that (Rod Williams).

Q. Re the NTSF - We are getting contradictory messages every meeting. Have been told it couldn't be used or repaired as it doesn't have a foundation. (John Gerathy)

A. We didn't have a solution for the southern embankment to recondition the dam and won't for the short term.

Q. What rate of rising are you going to do on the southern tailings dam? (Mike Retallack)

A. That's still under examination (Mick Dewar)

(directed to Steve O'Donoghue) Q. Steve, there are some reports coming in through regarding Mod 15. Do, or would you, and the department peer review the Mod 15 reports? (John Gerathy)

A. Only if required. It is more about CCOP and the hydro cyclones embankments (Steve O'Donoghue).

(directed to Steve O'Donoghue) Q. Are there some elements that you believe that should be reviewed? (John Gerathy)

A. As an example the area about dust from vent shafts are being reviewed but we review some other aspects (Steve O'Donoghue)

Q. Things have improved re dust, but why did it take so long to look at the NTSF? Is there anything else other than irrigation? (John Gerathy)

A. We have looked at ways to use different materials, and we are looking at multiple options, but irrigation is going to give us better results with Hydromulch. Other options are limited. (Mick Dewar)

Q. What about the hydrocyclone treatment on top of that then? (John Gerathy)

A. Using the larger-sized portion of the material gives us something coarser so it won't blow away (Mick Dewar)

Q. JG requested (on behalf of CDPG and CCSN) that both Cadia and DPE (Steve O'D) be required to examine and consider ALL options for tailings disposal in any assessment of options for dealing with tailings as part of the CCOP, and this to be noted in the minutes.

Q. Will Panuara Road remain open during those works? (John Gerathy)

A. Yes, with the exception of construction at tie in points, which will be minimal disruption. (Geoff Newcombe)

Q. Will the road be renamed?

A. It will retain the same name (Rod Williams)

Q. What stage and timeframe will the community know about Mod 15 lodgement in October? (John Gerathy)

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A. We are planning for October and that's our goal. We will be engaging with the community, sharing the information prior and we will provide notification to the community once it has been lodged. (Rod Williams)

Q. What studies or investigations do you conduct for the life that exists in the soil (fungi, worms etc)? (Cyril Smith)

A. Will take question on notice and get back to you (Geoff Newcombe) – Action item

Q. Timeline on when Panuara Road is going to be demolished? (Mike Retallack)

A. We will bring that feedback to you at the residents' meetings (Geoff Newcombe)

Q. What is the water assessment, considering that the effluent water Cadia receives was previously deposited into Summer Hill Creek? (Cyril Smith)

A. a surface water assessment is carried out and will be available in the report. (Rod Williams)

Q. Can you state the conditions for the Mod 15 gateway approval? (Chris Baker)

A. Provide further summary, define impacts on groundwater ecosystems on the Belubula River. Cadia is proposing to put extra material on the outside of that tailings wall. (Rod Williams)

Q. When do we address the contaminated aquifer (cited Peter Sharpe looking to use the water in a previous drought) - are we going to pump out the aquifer? (Mike Retallack)

A. Nothing in any monitoring to say that it is contaminated (Rod Williams)

A. Peter Sharpe jumped the gun at what he thought was going to be a water source, but nothing came of it. (Mick Dewar)

Q. Will Newmont executives be based at CVO or Melbourne? (John Gerathy)

A. Not CVO, likely Perth. (Mick Dewar)

Q. Your production is substantially down, isn't it? (John Gerathy)

A. It is returning. (Mick Dewar)

Q. What production level are you at? (John Gerathy)

A. I won't be giving that information as it is market-sensitive. (Mick Dewar)

Q. Do you need more scrubbers for this extension (future cave development)? (John Gerathy)

A. We are looking at options and determining what solutions are required. Beyond 7 scrubbers underground it becomes questionable. (Mick Dewar)

Q. Is it correct that you are collecting 6 tonnes of dust every shift? (Mike Retallack)

A. Yes, approx. 500 tonnes have been collected to date. We are and remain in compliance. (Mick Dewar)

Q. Is the dust trucked out? (David Johnson)

A. Currently transported out in bags and stored in the pit. Eventually, it will go into the wet sump and then back into the mill. (Mick Dewar)

Q. Do you have a photo of the remote dozers in the presentation (Mick Dewar)

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A. No not of the remote dozers. We can include an image in the next presentation. (Mel O'Brien)

Q. 'Brian Goulsan stated inconsistencies in the report, do you still maintain that the report concludes that it's not your lead?' (Mike Retallack)

A. Yes. The report concludes that there is no link to Cadia because it cannot be discriminated against. (Mick Dewar)

Q. Can we minute that? (Mike Retallack)

A. Yes, it's important that this is recorded. (Mick Dewar)

Statement: 'This is false and misleading, and I think it's incorrect what you are saying, it might add to the criminal things that have been happening' (Mike Retallack)

Statement: 'Professor Gulson had a question put to him by journalists in relation to the inability to discriminate between Cadia samples and district soil samples. Gulson's response to this question was that he was unable to exclude the possibility of Cadia ore samples, however he was also unable to conclude Cadia as a source. We have a broader data set than the Professor (drinking water results, ANSTO report) so we are able to draw this conclusion collectively using the data.' (Mick Dewar)

Statement: 'That's because you selected the ore sample and sampling points.' (Mike Retallack)

Statement: 'No, this statement is incorrect. We have the lead isotope report, the ANSTO report, air quality boundary monitors, and lead concentration samples. When looking at all of these results, we couldn't discriminate. Prof Gulson was looking for a degree of definition that was not attainable.' (Mick Dewar)

Statement: 'He said (Prof Gulson) the mass spectrometer was the wrong one and couldn't get an isotope 204 for reference value because the mercury 204 was interfering so we have to actually use a different deposit, basically, he said the whole science of the experiment was wrong, wrong instrument wrong samples, the things you are comparing to which is the soil right next to the mine, were polluted, ignored other sources of lead such as the small fractions of lead, such as the diesel you are burning. He said it had to be redone, with a different mass spectrometer.' (Mike Retallack)

The Chair (David J) noted there was disagreement between MD and MR as to whether or not Prof Gulson made the statement claimed by MR.

Q. Would you agree my property at Errowanbang is very close to Cadia and could be subject to dust? (John Gerathy)

A. Yes, your property is close to Cadia. (Mick Dewar)

(directed to Steve O'Donoghue) Q. 'Steve, I asked for you (DPE) to run a full test on Errowanbang (the property, owned by J Gerathy). I have attempted to communicate with you, along with others including Tim (NSW Health) and Tony (EPA) Do you agree?' (John Gerathy)

A. I can't agree to do that on behalf of the agencies in this forum. (Steve O'Donoghue)

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The Chair (DJ) noted that if JG and MR would like to make formal requests, they can submissions and address them to the correct people.

**We have completed a significant amount of work to provide conclusions to the community relating to concerns raised, and we have been transparent in the findings. I would ask that if other people are doing these bodies of work that they are done professionally and are subject to the same independent expert review process. For example, blood and hair samples from the community showing cobalt and selenium, work needs to be done to find the source, just as we have done for other concerns raised, because we all know traces of these elements are found in eggs, livestock, vitamins, which are consumed by many. People are welcome to do what they wish to, but they need to do it professionally, in the same way that Cadia has carried out it's work and points should not just be made up or presented without any fact or data. (Mick Dewar)

Q. Why do the isotype testing, to see that it was coming from the mine? (Chris Baker)

A. Trying to disprove that it came from the mine, all you have to prove is a dust event on the mine then you have a pollution event, you don't have to do the medical thing (Mike Retallack)

Q. If things are as bad as you say they are, why hasn't the EPA shut the mine down? (Chris Baker)

'The only reason they don't is because it employs 1,600 and 3,000 people rely on the mine. Tony Chappel was a phone call away from the minister from shutting you down, but Mick acted appropriately and made changes and now I can see Mt Canobolas from my house but couldn't a month ago.' (Mike Retallack)

Q. When do you think the lease tenders for the properties might come up? (Cyril Smith)

A. Before the end of September (Mel O'Brien)

Q. How many one-ounce gold coins are available for the 25-year celebration? (Cyril Smith)

A. 45 (Kimberley Pottinger)

Q. Are you collaborating with the Sticky Nightshade control program over the river? (Chris Baker)

A. That's part of the Cadia District Community Sticky Nightshade Program. This program goes beyond the river, into Canowindra. We have and continue to engage local councils on this matter. (Mel O'Brien)

Q. Willow removal – does that refer to re-growth or an extension on the original? (Chris Baker)

A. Both (Mel O'Brien)

Q. How is the regrowth going? (Chris Baker)

A. There is some, but that will be redone after the extension stripping. (Mel O'Brien)

Q. (referring the rehab map image) Why does Rodds Creek run through the middle of the tailings and up the hill.

A. It is noted that this map is incorrect and is currently being updated. (David Coe).

Q. We made a large submission on the proposed rehab strategy, have you read our submission? (Mike Retallack)

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A. Yes, I have read some of it (David Coe)

Q. Did anyone read the strategy before you sent it out? So many omissions (Mike Retallack)

A. Submissions closed today (David Johnson)

A. We will need some time to work through them (David Coe)

CCC guidelines and charter

Q. We are not meant to share information around the CCC is that right? (Mike Retallack)

A. If you are sending something out to all CCC members, I would prefer it be sent through myself, or ask Melissa or myself to distribute. (David Johnson)

A. Committee members are not to 'reply all', they are to reply to David to be sent out. (Melissa O'Brien)

Q. Am I allowed to talk to John? (Mike Retallack)

A. Yes, of course you are. (David Johnson)

Q. Can I send an email to John and talk to Cyril but I can't talk to everyone? (Mike Retallack)

A. members are free to communicate with other members. As the chair I am requesting that any communication to all members is distributed via myself and people don't 'reply all' to emails. (David Johnson)

Q. What guidelines are we using at the moment, are we using the charter? (Mike Retallack)

A. We are in a transition period (David Johnson)

A. We have a current constitution and charter that is relevant today. From 1 July the DPE introduced new guidelines for CCCs to consider. We have six months to review and transition any changes. We will assess any potential changes and arrange a session in the next meeting to discuss. (Mel O'Brien)

Q. The guidelines today state that there should only be 3 members from Cadia – Enviro Manager, GM and SP Manager, but sitting around the table, Geoffrey is making a lot of contributions, shouldn't others contribute and then leave the room? (Mike Retallack)

A. I don't think this would make for a productive meeting. Those other Cadia personnel are present as observers and to assist in providing information to the committee. (David Johnson)

Q. What's the difference between them and any other member of the CCC? (Mike Retallack)

A. If we have to vote or make a decision, only the three official Cadia members would be eligible to vote. (David Johnson)

Q. Do we need a charter if we have the guidelines? (Mike Retallack)

A. The guidelines are a starting point for committees. They should be used, along with the terms of reference, and if the CCC has its own charter it should satisfy the adopted Terms of Reference and the Guideline. (Steve O'Donoghue)

Q. Is it appropriate to have long-term memberships in a governing committee? (Mike Retallack)

A. 'The problem I think you will find is that it is very often difficult to get members. Also, you will lose historical knowledge and information in the committee if you are constantly changing people in positions'. (David Johnson)

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'It is because it has a toxic reputation' (Mike Retallack). - This opinion was not echoed by other members on the committee.

Q. Is it the CCC fault or is it the community's issue? (Chris Baker)

A. We can advertise and try to get new people in, but longer-term members have a history, and this is invaluable to the effectiveness of the committee. I will circulate a new draft Terms of Reference for consideration by members at a future meeting. (David Johnson)

CCOP

Q. What is the hatched yellow at the left bottom (of the map)? (John Gerathy)

A. A temporary sand storage area (Geoff Newcombe)

Q. What happens to those areas at the end of work? (John Gerathy)

A. They will be rehabilitated (Geoff Newcombe)

Q. How are you going to move the fine particles without creating dust? (Mike Retallack)

A. Progressive rehabilitation (Geoff Newcombe)

Q. When will you be doing the rehabilitation? (Mike Retallack)

A. Progressively, as we construct the wall (Geoff Newcombe)

Q. Is the tailings being stored on the orange hatched area? (Mike Retallack)

A. That is the temporary storage of sand (Geoff Newcombe)

Q. Where are the cyclones? (Mike Retallack)

A. Up on the other side of NTSF (Geoff Newcombe)

Q. Does the wall work its way progressively out? (Mike Retallack)

A. No, building progressively toward the outer wall (Geoff Newcombe)

Q. Is the tailings design in compliance with the resource regulator, or PFAT? (Mike Retallack)

A. Will be built to GISTM and other standards (Geoff Newcombe)

Q. What stops Cadia from constructing tailings walls with rock and infill with material that could carry/hold rehabilitation (as opposed to sand)? (John Gerathy)

A. If we were to construct the walls with rock, we would need a quarry the size of McPhillamy's open cut mine as we don't have enough rock (Mick Dewar)

Q. Do you think a wet tailings dam constructed of sand is a good idea (considering recent seismic activity)? (Mike Retallack)

A. Yes, it's a great idea (Mick Dewar)

Q. Can we get an independent expert that actually knows what they are doing to confirm that? (Mike Retallack)

A. I can provide numerous independent case studies (eg- Chile), however yes it will be considered by relevant government agencies, along with their peer reviews. (Mick Dewar)

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Summary of Actions

#	Action	Who	Due By	Status
1	Provide map to Cabonne Council showing location of tree stump requiring removal - Cabonne council	Mel O'Brien/Kim Masters	Next combined councils Meeting	
2	Send out new declaration of interest forms to all attendees	Mel O'Brien	Next Meeting	
3	Draft of Terms of Reference and Code of Conduct forms and other changes to consider	David Johnson	Next Meeting	
4	Summary about the bird to be sent out with minutes	David Coe	Meeting minutes	Done
5	Provide information on what studies or investigations we do for the CCOP project on organisms in the soil (e.g. fungi, invertebrates etc)	Geoff Newcombe	Next meeting	
6	John G to make a formal submission to DPE and/or other agencies to request testing on his property	John Gerathy	Next Meeting	
7	Provide map of Sticky Nightshade area for possible collaboration with councils	Mel O'Brien	Next Meeting	
8	Provide more detail on coloured drawings in presentation, so committee members can work out what is what (area by colour)	Geoff Newcombe	Next Meeting	
9	DPE CCC Guideline to be provided to committee prior to the next meeting for consideration	David Johnston & Mel O'Brien	Next Meeting	
10	Update the CCC Declaration of Interest forms	All	Next Meeting	
11	Chinese cemetery on Knox property near flyers creek to be marked out	Kim Masters	Next Meeting	
12	Send presentation link through to members	Mel O'Brien	Next Meeting	

MEETING CLOSED – 8:29 PM

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Cadia Valley Operations
Community Consultative Committee



Next Meeting - Monday, 20 November 2023

McPhillamys Gold Project
Community Consultative Committee

McPhillamys Gold Project CCC Minutes

Title	McPhillamys Gold Project Community Consultative Committee (CCC) Meeting #23	
Meeting Date	6pm, Monday 14 August 2023	
Venue	Blayney Community Centre	
Meeting Attendees	David Ross (DR)	Independent Chair
	Jordan Butler (JB)	Community Representative
	Miles Hedge (MH)	Community Representative
	Peter Hildenbeutel (PH)	Community Representative
	Elizabeth Russ (ER)	Community Representative
	Robert (Bob) Russ (RR)	Community Representative (Alternate – Paul Hancock)
	Daniel Sutton (DS)	BHPG Representative
	Cyril Smith (CS)	ORWSA Representative
	Bruce Reynolds (BR)	Community Representative (Alternate)
	Mark Dicker (MD)	GM, Blayney Council
	Richard Pamplin (RP)	Cabonne Shire Council
	Robert Taylor (RT)	Mayor, Bathurst Regional Council
	Nick Redmond (NR)	Orange City Council
	Wayne Taylor (WT)	Regis Resources
	Kathryn Logan (KL)	Regis Resources
	Danielle Wallace (DW)	Regis Resources
	Louise Hobby (LH)	Regis Resources (Minutes)
Apologies	Paul Hancock (PH)	Community Rep (Alternate)
	Tom Williams (TW)	Community Representative
Next Meeting	20 November 2023	

McPhillamys Gold Project
Community Consultative Committee

Agenda item	Action
Meeting opened & Acknowledgement of Country	6:01pm
1. Apologies	See above.
2. Declaration of pecuniary and other interests	DR is paid a fee to chair the meeting.
3. Business arising from previous minutes	Nil Previous minutes endorsed by committee.
4. Correspondence	Questions forwarded by DS to Regis. Answers to be provided during project update.
5. McPhillamys Project update	Presentation from Regis - should be read alongside these minutes.
6. Introduction to revised CCC guidelines	Presentation from DR – should be read alongside these minutes.
7. General business	Suggestion from DR at next meeting to split into groups then comeback to provide feedback.
8. Questions sent prior to meeting	Two questions on notice to be answered in minutes for this meeting (in relation to naturally occurring asbestos and contents of waste rock).
9. Next meeting	Monday 20 November 2023 @ 6.00pm Blayney Community Centre
10. Meeting closed	7:39pm

	Action Items	Responsible	Due By
1	Book Blayney Community Centre for Monday 20 November 2023	Louise Hobby	Complete
2	Draft minutes to be provided to the Chairperson	Kath Logan	Complete
3	Draft minutes distributed to members by email (including alternates)	David Ross	Monday 21 st August
4	Committee members provide comment on minutes to Chairperson	All committee members	Monday 28 th August
5	Minutes finalised & posted on the McPhillamys Website	David Ross Rachel Healy	Monday 4 th September
6	Deadline for community questions to be answered at November CCC	David Ross	Monday 6 th November
7	Regis to distribute copies of draft SIMP to members if it is ready.	Rachel Healey	Monday 6 November
8	Future presentations include: <ul style="list-style-type: none"> Community activities slide Monitoring slide	Kath Logan, Danielle Wallace	Monday 20 November
9	Community Member application evaluation (DR to speak to DPE about spreadsheet)	David Ross	Monday 20 November

Minutes of Meeting #23
15 August 2023

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McPhillamys Gold Project
Community Consultative Committee

Discussion notes

What is the permeability of the TSF membrane and what is the risk, likelihood and timeframe for seepage? (CS)

The technical criteria for seepage is equivalent to 10^{-9} m/s. Coupled with design features, seepage into the river is not anticipated. (WT)

Modelling forecast over a 500-year period shows that any seepage will be consistent with ANZECC (Australian and New Zealand Environment and Conservation Council) standards and not affect people, livestock or the environment.

When will the Environmental Management Strategy be published on the McPhillamys website? (DS)

Regis to confirm with DPE when approved environmental management plans are required to be published. (This information will be provided at the November 2023 meeting.)

What other federal approvals are needed? (MH)

Under the EPBC Act Consent there is a requirement for a Biodiversity Management Plan, which is captured in the state required Biodiversity Management Plan. (DW)

Are there any other federal requirements? Is the Section 10 satisfied? (CS)

No, the Section 10 application remains ongoing. The last round of submissions closed in May 2023. We are still awaiting the determination and outcome. (DW)

Who are the consultants on the Social Impact Management Plan (SIMP)? (MD)

CDM Smith are the suitably qualified experts assisting to prepare the SIMP. The CCC, Kings Plains residents and the broader community will be consulted. All feedback will be collated into a report and responses to all feedback detailed. (DW)

Are all the plans required for the project in this list? (MH)

Yes all plans required under the Development Consent are listed. However, additional internal plans will also be prepared e.g. soil stripping plan (DW)

Who will be chairing the NSW Parliamentary Inquiry? (MH)

Dr Amanda Cohn, a GP who was elected in March 2023.

McPhillamys Gold Project
Community Consultative Committee

Questions on notice

Can Regis please confirm the consultants used for testing the mine site for Naturally Occurring Asbestos (NOA)? Can they please also publish the reports and material in relation to the testing carried out and results thereof for the exposure and risk of Asbestos over the mine site area? Given the NSW Government Natural Occurring Asbestos Map shows high risk over the area, the data and reports showing there are no traces of Asbestos in the mine site should be published to demonstrate to the public this has been adequately examined and there is no risk.

Naturally occurring asbestos (NOA) was extensively considered during the assessment process. As described in Section 5.5.5 of the Submissions Report, Regis has undertaken a review of the mine development project area, in conjunction with information and mapping on the potential presence of geological materials that have potential to include NOA. This review identified that the mine development is within intermediate rocks of the Anson formation (categorized as low potential for NOA).

The intermediate-mafic rock unit in the southern portion of the deposit from the surface may contain NOA. This unit has been extensively drilled and the majority of the material falls outside of the ore zone. It is noted that the unit constitutes less than 1% of the total rock mass proposed to be mined.

Nonetheless, there is the potential for asbestos fibres in NOA to be released to air within dust generated during project-related disturbance works. Potential health impacts associated with exposure to NOA derived from the project have been considered as part of the Health Impact Assessment (Appendix E of the Submissions Report).

As described in the Submissions Report (Section 5.5.1), based on available data and information on the mine development's potential emissions of dust, naturally occurring asbestos, metals and metalloids, nitrogen dioxide and hydrogen cyanide, the Health Impact Assessment (Appendix E to the Submission Report) concluded that there are no health risk issues of concern relevant to the mine development.

Further, the maximum exposure concentrations of NOA relevant to the project were compared with World Health Organisation (WHO) guideline values in Table 4.1 of Appendix E. The results indicate that the maximum predicted exposure concentrations (despite the conservative assumptions used) are below the adopted guideline values from the WHO. Hence risks associated with potential exposure to NOA in air as a result of the project are considered to be low and acceptable.

Notwithstanding, Regis will actively monitor NOA in sections of the pit where the geology indicates it may occur.

The health and safety of onsite workers will be managed separately through application of the NSW Work Health and Safety Act 2011 and NSW Work Health and Safety (Mines and Petroleum Sites) Act 2013. Regis will follow appropriate procedures for naturally occurring asbestos as recommended by SafeWork NSW and in accordance with Regis' naturally occurring asbestos procedure. This procedure will include an ongoing monitoring of workplaces, training programs/employee education and appropriate Safe Work Procedures.

Could Regis please provide a breakdown of the contents in the ore to be mined that won't be processed? In particular, the contents/makeup of the material which will form the waste rock walls, amenity bunds, and top soil?

This question will be answered at the November 2023 meeting.



MINUTES EAST GUYONG QUARRY COMMUNITY CONSULTATIVE

COMMITTEE MEETING (NO. 02_2023 Monday 16 October 2023)

Meeting Date:	Monday, 16 October 2023	
Start:	4:06 pm	
Venue:	East Guyong Quarry site office (3410 Mitchell Hwy East Guyong NSW 2798) & Teams	
Present:	Garry West (GW)	EGQ CCC Chairperson
	Chris Cooke (CC)	EGQ Quarry Manager
	Zach Curran	EGQ Representative
	Mark Holman (MH)	CCC Representative
	Steve Harris (SH)	CCC Representative
	Sally Gordan (SG)	CCC Representative
	Richard Pamplin (RP)	Council Representative
	David Fielding (DF)	CCC Representative

- 1 **Welcome & Introductions** – GW opened the meeting at 4:05 pm and welcomed all attendees and advised that David Fielding and Nikki Jardine Hail have been appointed by the Department of Planning to be community representatives on the CCC.
- 2 **Apologies** – Tony Gordon. Heather Nicholls, Nikki Jardine Hail and Belinda Pignone
- 3 **Declarations of Interests** – No new declarations.
- 4 **Minutes from the previous meeting**
Draft minutes were circulated for comment and were finalised, and a final copy circulated and will be uploaded to the project website
- 5 **Business Arising**

- Independent Audit & Management Plans referred to BP for advice and action. BP advised the Weed Management Plan has been finalised. The Feral Animal Management Plan is not yet completed. Both Plans form part of the Landscape Management Plan (LMP), which DPE requires updating and therefore both may change. The updated LMP is due by end of November 2023. The Independent Audit report has not been finalised with DPE.
- It was noted that feral pigs had become a local problem for landowners.

6 Correspondence

DPE appointment of new community representatives.

6 Environmental Update

- Environmental update
 - 2022 Annual review report submitted in March. The 2022 Biennial Western Visual Boundary screen assessment report was missed and self-reported as non-compliance to DPE, which resulted in a warning letter from DPE. The report was completed and submitted in August.
 - DPE has requested that the Landscape Management Plan be updated, which has been commissioned and is due to be drafted by the end of November.
 - Environmental monitoring (noise, blast, water discharge, groundwater and air quality) was completed in the last quarter, as required under the EPL/Management Plans. There were no exceedances. Monitoring data is available on the Hanson website.

7 General Business

- Asphalt discussion.
 - RP gave an application update; advising that the exhibition period had been completed and the application has been referred to the Environment Protection Authority (EPA) & Transport for NSW (TfNSW) through the NSW Planning Portal. The EPA & TfNSW have a concurrence role for this type of DA application i.e. a positive response from each agency is required should Cabonne Council ultimately determine that it should be approved. The EPA has yet to respond. TfNSW has sought a new Traffic Impact Assessment by Hanson. Hanson has advised there is no need for an updated Traffic Impact Management Assessment due to no changes in traffic and transport. When the responses are received, Council will then finalise its assessment of the Development Application (DA) before submitting it to a Council meeting for determination.
 - General discussion about and when residents can address Councillors about the DA. CC agreed to advise CCC members when Hanson has submitted responses to outstanding requests.

- CC advised production is expected to increase due to demand mainly for road base for subdivisions. Dust suppression plans are progressing and bush fire control measures under overhead powerlines has been undertaken.
- Drone survey for long term planning of quarry operations has yet to be undertaken.
- Members recommended discussions with LLS regarding rabbit control on quarry land.

8 Next Meeting

- Monday 15 April 2024

Meeting closed 5.05pm

ACTIONS

ITEM	ISSUE	RESPONSIBILITY
1	Circulate Management Plans and Independent Audit report when finalised	BP
2	Provide website links for environmental monitoring data for the last quarter	BP

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Thursday, 16 November 2023 3:27:51 PM
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Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Klein, Holly Byrnes, Bradley	For Determination	COMMUNITY ASSISTANCE PROGRAM
<u>MOTION</u> (Rawson/Pull)			
THAT Council endorse the following:			
<ol style="list-style-type: none"> 1. Applications 1 through 13 of the listed projects be approved, and 2. That staff provide a report to council around options to increase funding for round two, and 3. That staff review the Community Assistance Program guidelines to include a funding cap of \$5,000 for future program rounds. 			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Johnson, Rebecca Byrnes, Bradley	For Determination	VILLAGE ENHANCEMENT FUND 2023-24
<u>MOTION</u> (Rawson/Jones)			
THAT council approve Mullion Creek and District Progress Association and Nashdale Consultative Committee accessing \$10,585 from the Village Enhancement Fund.			
15 Nov 2023 1:47pm Johnson, Rebecca Paperwork for funding sent to Mullion Creek and Nashdale progress organisations. , COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Johnson, Rebecca Byrnes, Bradley	For Determination	CABONNE HOME SUPPORT AND LIBRARY, CANOWINDRA FUNDING APPLICATIONS
<u>MOTION</u> (Weaver/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Approve expenditure of \$1,069,988 under the Federal Government's Local Roads and Community Infrastructure Fund, 2. Apply for up to \$500,000 in funding through the NSW Government's 2023/24 Public Library Infrastructure Grant when applications sought, and 3. Approve seeking additional grant funding opportunities to support the refurbishment of the Cabonne Home Support area. 			
15 Nov 2023 1:47pm Johnson, Rebecca Grant application submitted. Additional funding being sought.			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Thursday, 16 November 2023 3:27:51 PM
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Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Stansbury, Hayley Byrnes, Bradley	For Determination	CHILD SAFE ORGANISATION
<u>MOTION</u> (Rawson/O'Ryan) THAT council adopt the Child Safe Policy (Strategic). 30 Oct 2023 10:20am Stansbury, Hayley Policy has been finalised and added to the policy register in Pulse - ACTION COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Stansbury, Hayley Byrnes, Bradley	For Determination	DRAFT ROAD VERGES POLICY
<u>MOTION</u> (Nash/Rawson) THAT council adopt the Road Verges Policy. 30 Oct 2023 10:29am Stansbury, Hayley This new policy has been finalised and added to the Policy Register in Pulse - ACTION COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Watts, Penny Byrnes, Bradley	For Determination	EXEMPTION TO THE ALCOHOL-FREE ZONE IN CANOWINDRA AND THE ALCOHOL PROHIBITED AREA AND ALCOHOL FREE ZONE AT MOLONG FOR CHRISTMAS IN THE VILLAGE EVENTS.
<u>MOTION</u> (Weaver/Oldham) THAT council: <ol style="list-style-type: none"> 1. Agrees for the request from the Canowindra Progress Association to suspend the alcohol-free zone for Gaskill Street, Canowindra, including road reserve/footpath for the 2023 Canowindra Christmas Shopping Night, 2. Agrees for the request from the Molong Advancement Group to suspend the alcohol-free zone in Bank Street, Molong, including road reserve/footpath, and the alcohol prohibited zone over the Molong Village Green for the 2023 Molong Christmas Shopping Night, and 3. Advertises these changes in the Molong Express, Central Western Daily, The Canowindra News and Canowindra Phoenix prior to the events. 			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Thursday, 16 November 2023 3:27:51 PM
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Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Smith, Nyssa Christensen, Matthew	For Determination	CONFIRMATION OF POOLS ADVISORY COMMITTEE MEETING MINUTES
<u>MOTION</u> (Jones/Weaver)			
THAT:			
<ol style="list-style-type: none"> 1. The minutes of the Pools Advisory Committee of Cabonne Council held on 10 October 2023 be adopted, and 2. Council advertise Expressions of Interest for the 2 current vacancies in the Cabonne Pools Advisory Committee. 			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Walker, Kelly Nicholls, Heather	For Determination	DEVELOPMENT APPLICATION 2023/93 STORAGE SHED AT LOT 1 SECTION 49 DP 758643 AND LOT 400 DP 133101, 55 KIEWA STREET, MANILDRA
<u>MOTION</u> (Nash/Batten)			
THAT:			
<ol style="list-style-type: none"> 1. Development Application 2023/0093 for a storage shed upon land described as Lot 1 Section 49 DP 758643 and Lot 400 DP 133101 - known as 55 Kiewa Street, Manildra, be refused for insufficient information being submitted to enable assessment by council. 2. The refusal for Development Application 2023/0093 be provided on the attached planning grounds. 			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE WITHIN LOT 12 DP616527
<u>MOTION</u> (Nash/Jones)			
THAT council:			
<ol style="list-style-type: none"> 1. Approve the closure of the unused section of road reserve through Lot 12 DP 616527, 2. Authorise lodgement of the road closure application, and 3. Seek a property valuation of the proposed closed road. 			

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Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Staines, Mandy Christensen, Matthew	For Determination	REQUEST FOR REFUND - MOLONG CAMPDRAFT
<u>MOTION</u> (Nash/Jones)			
THAT council endorse a refund of \$1,000 to the Molong Campdraft Committee for the hire of portable toilet blocks.			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Whiley, Stacy Nicholls, Heather	For Determination	ST JOSEPHS SCHOOL MOLONG SPRING FETE
<u>MOTION</u> (Weaver/Jones)			
THAT council supports the donation of a family pool voucher to the value of \$263 for the St Jospeh's Catholic School Spring Fete.			
30 Oct 2023 11:46am Whiley, Stacy			
ACTION COMPLETE, Voucher provided to St Josephs School P&F committee for event by Infrastructure Administration Office 25/10/23			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Size, Dale Nicholls, Heather	For Determination	TEMPORARY COUNCIL OFFICE - EUGOWRA RURAL TRANSACTION CENTRE
<u>MOTION</u> (Jones/Weaver)			
THAT Council agree to pay the expenses (as detailed in the report) to the Eugowra Promotion and Progress Association in lieu of rent (for a twelve-month period) for utilisation of office space at the Eugowra Rural Transaction Centre.			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Size, Dale Nicholls, Heather	For Determination	HAMMER THROW CAGE - CANOWINDRA
<u>MOTION</u> (Weaver/O'Ryan)			
THAT:			

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1. Council transfers the hammer throw project funding of \$39,915, and an additional \$25,000 funded from the Canowindra Town Improvement Fund, to the Canowindra Sports Trust to supply and install a hammer throw cage, at the Canowindra sports ground as per option 3 outlined in the report, and
2. The surplus funds from the Eugowra Depot refurbishment project be utilised for a future project in Eugowra.

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Gransden, Jessica Byrnes, Bradley	For Determination	YEOVAL MASTERPLAN
<u>MOTION</u> (Batten/Nash)			
THAT the draft Yeoval master plan be placed upon 28 days public exhibition, with a further report to be presented to council following the exhibition phase.			
12 Oct 2023 3:59pm Gransden, Jessica			
This document has been uploaded to the website and will be on exhibition until 2 November. No further action required.			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Christensen, Matthew Christensen, Matthew	Confidential Items	CANOWINDRA BUILDING REFURBISHMENT - RELOCATION OF CABONNE HOME SUPPORT AND LIBRARY SERVICES
<u>RECOMMENDATION</u> (Oldham/Weaver)			
THAT Council endorse:			
<ol style="list-style-type: none"> 1. The use of the Masonic Lodge at 36 Blatchford Street, Canowindra as the temporary Cabonne Home Support office and Library Building and; 2. Approve the allocation of \$100,000 from forecast underspending in operational budgets to undertake necessary works to fit-out the temporary building. 			

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Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Pearson, Jolene Byrnes, Bradley	For Determination	COMPULSORY ACQUISITION - EASEMENTS OVER CROWN LAND PIPELINE ORANGE
<u>MOTION</u> (Weaver/Nash)			
THAT Council:			
1. Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993</i> (NSW) compulsorily acquire easements over the land ("Land") described as:			
a. Unnamed portion of Crown Land located within Nandillon Ponds Creek to the west of Lot 7001 DP 1000813; and			
b. Unnamed portion of Crown Land located within Molong Creek within/adjacent to Lot 10 DP 1257544,			
for the purpose of an Easement for Water Supply as defined in Schedule 4A of the <i>Conveyancing Act 1919</i> in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> .			
2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of council,			
3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land, and			
4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land.			
12 Oct 2023 9:37am Swallow, Emma			
Awaiting document to be returned so seal can be affixed.			
26 Oct 2023 9:40am Swallow, Emma - Reallocation			
Action reassigned to Pearson, Jolene by Swallow, Emma			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Zeng, Luna Nicholls, Heather	For Determination	HAMMER THROW CAGE - CANOWINDRA
<u>MOTION</u> (Weaver/O'Ryan)			
THAT:			

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1. Council transfers the hammer throw project funding of \$39,915, and an additional \$25,000 funded from the Canowindra Town Improvement Fund, to the Canowindra Sports Trust to supply and install a hammer throw cage, at the Canowindra sports ground as per option 3 outlined in the report, and
2. The surplus funds from the Eugowra Depot refurbishment project be utilised for a future project in Eugowra.

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Zeng, Luna Nicholls, Heather	Confidential Items	CANOWINDRA BUILDING REFURBISHMENT - RELOCATION OF CABONNE HOME SUPPORT AND LIBRARY SERVICES
<u>RECOMMENDATION</u> (Oldham/Weaver)			
THAT Council endorse:			
<ol style="list-style-type: none"> 1. The use of the Masonic Lodge at 36 Blatchford Street, Canowindra as the temporary Cabonne Home Support office and Library Building and; 2. Approve the allocation of \$100,000 from forecast underspending in operational budgets to undertake necessary works to fit-out the temporary building. 			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Nicholls, Heather Nicholls, Heather	For Determination	DRAFT LOCAL APPROVALS POLICY
<u>MOTION</u> (Nash/Jones)			
THAT council endorses the draft Local Approvals Policy for public exhibition of 42 days.			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Size, Dale Nicholls, Heather	Confidential Items	CANOWINDRA BUILDING REFURBISHMENT - RELOCATION OF CABONNE HOME SUPPORT AND LIBRARY SERVICES

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RECOMMENDATION (Oldham/Weaver)

THAT Council endorse:

1. The use of the Masonic Lodge at 36 Blatchford Street, Canowindra as the temporary Cabonne Home Support office and Library Building and;
2. Approve the allocation of \$100,000 from forecast underspending in operational budgets to undertake necessary works to fit-out the temporary building.

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Size, Dale Nicholls, Heather	For Determination	MANILDRA FEMALE CHANGEROOMS
MOTION (Oldham/Jones)			
THAT Council:			
<ol style="list-style-type: none"> 1. Proceed with the delivery of the Manildra Female Changerooms project. 2. The additional \$223,782 required to complete the project is funded by the Local Roads and Community Infrastructure (LRCI) Phase 4 Grant. 			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Zeng, Luna Nicholls, Heather	For Determination	MANILDRA FEMALE CHANGEROOMS
MOTION (Oldham/Jones)			
THAT Council:			
<ol style="list-style-type: none"> 1. Proceed with the delivery of the Manildra Female Changerooms project. 2. The additional \$223,782 required to complete the project is funded by the Local Roads and Community Infrastructure (LRCI) Phase 4 Grant. 			

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Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Walker, Kelly Nicholls, Heather	For Determination	DEVELOPMENT APPLICATION 2023/130 FOR ALTERATIONS AND ADDITIONS TO DWELLING AT LOT 1 DP 560417, 34 MAIN STREET, CUDAL
<u>MOTION</u> (O'Ryan/Rawson)			
THAT: <ol style="list-style-type: none"> 1. Development Application 2023/0130 for alterations and additions to dwelling upon land described as Lot 1 DP 560417 - known as 34 Main Street, Cudal, be refused for insufficient information being submitted to enable assessment by council. 2. The refusal for Development Application 2023/0130 be provided on the attached planning grounds. 			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Zeng, Luna Nicholls, Heather	For Determination	VILLAGE ENHANCEMENT FUND 2023-24
<u>MOTION</u> (Rawson/Jones)			
THAT council approve Mullion Creek and District Progress Association and Nashdale Consultative Committee accessing \$10,585 from the Village Enhancement Fund.			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Size, Dale Nicholls, Heather	For Determination	REQUEST FOR REFUND - MOLONG CAMPDRAFT
<u>MOTION</u> (Nash/Jones)			
THAT council endorse a refund of \$1,000 to the Molong Campdraft Committee for the hire of portable toilet blocks.			
14 Nov 2023 12:54pm Size, Dale completed			

Meeting	Officer/Director	Section	Subject
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Council 24/10/2023	Size, Dale Nicholls, Heather	For Determination	VILLAGE ENHANCEMENT FUND 2023-24
<u>MOTION</u> (Rawson/Jones)			
THAT council approve Mullion Creek and District Progress Association and Nashdale Consultative Committee accessing \$10,585 from the Village Enhancement Fund.			
14 Nov 2023 12:57pm Size, Dale Completed			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Zeng, Luna Nicholls, Heather	For Determination	CABONNE HOME SUPPORT AND LIBRARY, CANOWINDRA FUNDING APPLICATIONS
<u>MOTION</u> (Weaver/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Approve expenditure of \$1,069,988 under the Federal Government's Local Roads and Community Infrastructure Fund, 2. Apply for up to \$500,000 in funding through the NSW Government's 2023/24 Public Library Infrastructure Grant when applications sought, and 3. Approve seeking additional grant funding opportunities to support the refurbishment of the Cabonne Home Support area. 			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Size, Dale Nicholls, Heather	For Determination	CABONNE HOME SUPPORT AND LIBRARY, CANOWINDRA FUNDING APPLICATIONS
<u>MOTION</u> (Weaver/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Approve expenditure of \$1,069,988 under the Federal Government's Local Roads and Community Infrastructure Fund, 2. Apply for up to \$500,000 in funding through the NSW Government's 2023/24 Public Library Infrastructure Grant when applications sought, and 3. Approve seeking additional grant funding opportunities to support the refurbishment of the Cabonne Home Support area. 			
14 Nov 2023 12:59pm Size, Dale completed			

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Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Zeng, Luna Nicholls, Heather	For Determination	REQUEST FOR REFUND - MOLONG CAMPDRAFT
<u>MOTION</u> (Nash/Jones)			
THAT council endorse a refund of \$1,000 to the Molong Campdraft Committee for the hire of portable toilet blocks.			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Pearson, Jolene Byrnes, Bradley	Confidential Items	S1_2023 SUPPLY AND DELIVERY OF ROAD SIGNS
<u>RECOMMENDATION</u> (Rawson/Weaver)			
THAT council accept and sign contracts with Artcraft, Barrier Signs, DeNeefe Signs and Hi-Vis Group for the supply and delivery of road signs.			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Pearson, Jolene Byrnes, Bradley	Confidential Items	CABONNE COUNCIL ROAD NETWORK FLOOD DAMAGE RESTORATION PROGRAM
<u>RECOMMENDATION</u> (Rawson/Weaver)			
THAT council endorse the engagement of Shepherd Services Pty Ltd under the Local Government Procurement standing offer deed for Professional Services (LGP 2018-4) for project management assistance for the Cabonne Council Road Network Flood Damage Restoration Program			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Size, Dale Nicholls, Heather	For Determination	AGE OF FISHES CATERING FEES AND CHARGES
<u>MOTION</u> (Oldham/Pull)			
THAT council agree to remove 10.02 – Catering from council's 2023-24 Fees and Charges.			

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14 Nov 2023 12:49pm Size, Dale

Sent to Linda Mlilne 14/11/2023 12.45pm via email. Completed. No Further Action

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Size, Dale Nicholls, Heather	For Determination	TRANSFER FROM COUNCIL RESERVES TO FUND MID SCALE SOLAR PLANT NEXT STEPS
<u>MOTION</u> (Rawson/Batten)			
THAT council authorise the transfer of \$50,000 from the Future Innovation reserve to the budget to fund next steps on the Mid Scale Solar project.			
26 Oct 2023 1:28pm Size, Dale			
Noted & saved into Reserves. NFA			
14 Nov 2023 12:45pm Size, Dale			
completed			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Zeng, Luna Nicholls, Heather	For Determination	TRANSFER FROM COUNCIL RESERVES TO FUND MID SCALE SOLAR PLANT NEXT STEPS
<u>MOTION</u> (Rawson/Batten)			
THAT council authorise the transfer of \$50,000 from the Future Innovation reserve to the budget to fund next steps on the Mid Scale Solar project.			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Johnson, Rebecca Byrnes, Bradley	For Determination	AGE OF FISHES CATERING FEES AND CHARGES
<u>MOTION</u> (Oldham/Pull)			
THAT council agree to remove 10.02 – Catering from council's 2023-24 Fees and Charges.			
15 Nov 2023 1:48pm Johnson, Rebecca			
All references to catering have been removed from Age of Fishes website. , Note included in Council's Fees and Charges 2023-24. Line item will be removed in Fees and Charges 2024-25.			

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15 Nov 2023 1:49pm Johnson, Rebecca
COMPLETE

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Pearson, Jolene Byrnes, Bradley	Confidential Items	ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING
<u>RECOMMENDATION</u> (Weaver/Rawson)			
<p>THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the council meeting held on 26 September 2023 are sufficient to state the general effect of the proceeding in Closed Committee.</p>			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Stubberfield, Nathan Nicholls, Heather	For Determination	TRANSFER FROM COUNCIL RESERVES TO FUND MID SCALE SOLAR PLANT NEXT STEPS
<u>MOTION</u> (Rawson/Batten)			
<p>THAT council authorise the transfer of \$50,000 from the Future Innovation reserve to the budget to fund next steps on the Mid Scale Solar project.</p>			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Bridge, Liam Nicholls, Heather	For Determination	DEVELOPMENT APPLICATION 2023/187 - 1554 PEABODY ROAD, MOLONG
<u>MOTION</u> (Nash/Jones)			
<p>THAT:</p> <ol style="list-style-type: none"> 1. Development Application 2023/0187 for a transportable dwelling at 1554 Peabody Road, Molong, being land described as Lot 2 DP 1251985, be granted consent subject to the conditions of consent tabled, and 2. Support variation of Part 3 of Development Control Plan 15 – Transportable homes to enable a reduced floor area and building width for this development to promote variety of housing style availability. 			

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Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Size, Dale Nicholls, Heather	For Determination	QUARTERLY BUDGET REVIEW
<u>MOTION</u> (Weaver/Nash)			
THAT council note the variances in the report and authorise those changes to be included in the 2023/2024 Council Budget			
26 Oct 2023 1:29pm Size, Dale			
Variations noted & budget amendment changes to take place. NFA			
14 Nov 2023 1:00pm Size, Dale			
Completed			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Little, Robyn Byrnes, Bradley	Confidential Items	AUDIT, RISK AND IMPROVEMENT COMMITTEE - MEETING MINUTES
<u>RECOMMENDATION</u> (Jones/Nash)			
THAT council adopt the minutes from the meeting of the Audit, Risk and Improvement Committee held 27 September 2023.			
26 Oct 2023 10:54am Little, Robyn			
NFA required. COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Stansbury, Hayley Byrnes, Bradley	For Determination	DRAFT LOCAL APPROVALS POLICY
<u>MOTION</u> (Nash/Jones)			
THAT council endorses the draft Local Approvals Policy for public exhibition of 42 days.			
30 Oct 2023 10:31am Stansbury, Hayley			
Policy has been noted for follow up once public exhibition period has ended. ACTION COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Gransden, Jessica Byrnes, Bradley	For Determination	DRAFT LOCAL APPROVALS POLICY
<u>MOTION</u> (Nash/Jones)			

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THAT council endorses the draft Local Approvals Policy for public exhibition of 42 days.

30 Oct 2023 4:54pm Gransden, Jessica

Placed on public exhibition. On display until 11 December 2023 5pm. No further action required.

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Christensen, Matthew Christensen, Matthew	Confidential Items	CABONNE COUNCIL ROAD NETWORK FLOOD DAMAGE RESTORATION PROGRAM
<u>RECOMMENDATION</u> (Rawson/Weaver)			
THAT council endorse the engagement of Shepherd Services Pty Ltd under the Local Government Procurement standing offer deed for Professional Services (LGP 2018-4) for project management assistance for the Cabonne Council Road Network Flood Damage Restoration Program			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Bald, Bree Nicholls, Heather	Confidential Items	REQUEST FOR CONSIDERATION OF WATER CONSUMPTION CHARGES
<u>RECOMMENDATION</u> (O'Ryan/Pull)			
<p>THAT council:</p> <ol style="list-style-type: none"> 1. Write off 50% of the water consumption cost of \$350.79 for account 3930600006 for billing period 1 May 2020 – 31 July 2020, write off interest charges of \$195.26 and \$30.00 of legal fees accrued during investigations. 2. Write off 50% of the water consumption cost of \$938.13 for account 4508020007 for billing period 01 May 2023 – 31 July 2023 due to a water leak after all other consumption and access costs have been paid by the owner and all relevant documentation has been provided as per Council's policy. 3. Do not grant the request for reduction in water consumption costs of \$166.50 for account 4464000001 for billing period due to repairs being completed to the properties water meter by Council's water and sewer department at no cost to the ratepayer. Therefore insufficient documentation has been supplied and request does not comply with Council's policy. 4. Do not grant the request for reduction in water consumption costs of \$451.38 for account 4238000006 for billing period 1 May 2023 – 31 July 2023 due to insufficient documentation being supplied therefore not complying with Council's policy. 			

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5. Do not grant the request for reduction in water consumption costs of \$82.23 per quarter for account 3908002003 and 3904000001 as this request not complying with Council's policy.
6. Do not grant the request for reduction in water consumption costs of \$120.77 for account 98199 for billing period 1 February 2023 – 30 April 2023 due to insufficient documentation being supplied therefore not complying with Council's policy.
7. Do not grant the request for reduction in water consumption costs of \$1,523.88 for account 4667200002 for billing period 01 August 2022 – 31 October 2022 due to insufficient documentation being supplied therefore not complying with Council's policy.
8. Write off 50% of the water consumption costs of \$1886.88 for account 994010000002 for billing period 1 May 2023 – 31 July 2023 due to a water leak after all consumption and access costs have been paid by the owner.

15 Nov 2023 11:14am Bald, Bree
COMPLETE

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Christensen, Matthew Christensen, Matthew	Confidential Items	S1_2023 SUPPLY AND DELIVERY OF ROAD SIGNS
RECOMMENDATION (Rawson/Weaver)			
THAT council accept and sign contracts with Artcraft, Barrier Signs, DeNeefe Signs and Hi-Vis Group for the supply and delivery of road signs.			
26 Oct 2023 10:24am Swallow, Emma - Reallocation			
Action reassigned to Christensen, Matthew by Swallow, Emma			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Pamplin, Richard Nicholls, Heather	For Notation	TINY HOUSE DEVELOPMENT AS SECONDARY DWELLINGS
MOTION (Nash/Rawson)			
THAT the information be noted.			
30 Oct 2023 3:02pm Pamplin, Richard			
NFA - COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Meehan, Glenn Byrnes, Bradley	For Determination	QUESTIONS FOR NEXT MEETING

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MOTION (Nash/Weaver)

THAT Council:

1. Staff follow up a previous request to notify the Rural Fire Service and UGL Regional Linx of the overgrown land at the Canowindra Railway Precinct; and
2. Arrange a presentation, at a future meeting/workshop, on Council's strategy of employment of trainees, apprentices and cadets.

11 Jul 2023 3:06pm Meehan, Glenn

Safety People & Culture department will address Council once Apprentice, Trainee & Cadet requirements are determined by Leadership Group. A strategy will be developed to engage with schools, Universities etc to enable these positions to be filled

22 Sep 2023 10:57am Meehan, Glenn

All High Schools have locked in dates for SPC team to present to students, Careers Expo also locked in attendance. Presentation to Council or Committee can proceed

Meeting	Officer/Director	Section	Subject
Council 18/04/2023	Jackson, Chris Christensen, Matthew	For Notation	SPORTSGROUND LIGHTING / BULB REPLACEMENT - CABONNE FOOTBALL GROUNDS - UPDATE

MOTION (Jones/Nash)

THAT the information be noted.

10 May 2023 9:23am Jackson, Chris
Noted - Council report response

Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE ADJACENT TO LOT 255 DP702687

MOTION (Jones/Pull)

THAT Council:

1. Approve the public exhibition of the proposal for purchase of road reserve adjacent to Lot 255 DP 702687; and

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2. Receive a report following the public exhibition to determine the proposed purchase of road reserve.

04 May 2023 4:14pm Thornberry, Heidi - Reallocation

Action reassigned to Christensen, Matthew by Thornberry, Heidi

15 Jun 2023 2:06pm Smith, Nyssa

Currently on display on Council's website until 20 June 2023

19 Sep 2023 12:34pm Swallow, Emma - Reallocation

Action reassigned to Ansted, Roy by Swallow, Emma

Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE ADJACENT TO LOT 1184 DP1179438
<u>MOTION</u> (Nash/O'Ryan)			
THAT Council:			
1. Approve the public exhibition of the proposal for purchase of road reserve adjacent to Lot 1184 DP 1179438; and			
2. Receive a report following the public exhibition to determine the proposed purchase of road reserve.			
04 May 2023 4:14pm Thornberry, Heidi - Reallocation			
Action reassigned to Christensen, Matthew by Thornberry, Heidi			
15 Jun 2023 2:05pm Smith, Nyssa			
Currently on display on Council's website until 20 June 2023			
19 Sep 2023 12:34pm Swallow, Emma - Reallocation			
Action reassigned to Ansted, Roy by Swallow, Emma - 28/03/2023			

Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE WITHIN LOT 12 DP616527
<u>MOTION</u> (Pull/Nash)			
THAT Council:			
1. Approve the public exhibition of the proposal for purchase of partial road reserve through Lot 12 DP 616527; and			

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2. Receive a report following the public exhibition to determine the proposed purchase of road reserve.

04 May 2023 4:15pm Thornberry, Heidi - Reallocation

Action reassigned to Christensen, Matthew by Thornberry, Heidi

15 Jun 2023 2:06pm Smith, Nyssa

Currently on display on Council's website until 20 June 2023

19 Sep 2023 12:34pm Swallow, Emma - Reallocation

Action reassigned to Ansted, Roy by Swallow, Emma

Meeting	Officer/Director	Section	Subject
Council 23/05/2023	Watts, Penny Byrnes, Bradley	For Determination	SPONSORSHIP PROGRAM
MOTION (Weaver/Nash)			
THAT Council provides \$5,000 from the 2022/2023 Sponsorship Program to Molong Advancement Group for the Molong Village Markets to be held on the June long weekend 2023.			
13 Sep 2023 12:12pm Watts, Penny Recipient acknowledged and informed of outcome. ID 1594156., Approval letter returned. ID 1594165., Waiting on invoice and acquittal documents			

Meeting	Officer/Director	Section	Subject
Council 23/05/2023	Size, Dale Nicholls, Heather	For Determination	GROWING REGIONAL ECONOMIES FUND
MOTION (Rawson/Jones)			
THAT Council:			
<ol style="list-style-type: none"> 1. Apply for funding through the NSW Government's Growing Regional Economies Fund – Expression of Interest for the following project: <ol style="list-style-type: none"> a. Molong Housing Infrastructure Growth Strategy estimated at \$23,250,000 (total project cost \$31,000,000). 2. Endorse the use of borrowings towards the 25 per cent co-contribution estimated, as \$7,750,000, to come through borrowings should the application for funding be successful. 			
05 Jun 2023 12:22pm Size, Dale No analysis has been done by finance department involved in this scenario. This is a project that is being managed & planned outside of council finance department No Further Action by Finance until requested			

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Meeting	Officer/Director	Section	Subject
Council 23/05/2023	Pearson, Jolene Byrnes, Bradley	Confidential Items	COUNCIL PROPERTY - 68-74 BANK STREET, MOLONG
<u>RECOMMENDATION</u> (Nash/Weaver)			
THAT Council:			
<ol style="list-style-type: none"> 1. Agree to enter into a 5-year lease agreement (with 2 x 5-year terms option to renew, to a maximum of 15 years) with The Crown in the right of the State of NSW represented by the NSW Police Force, for Lot 1 DP 208228, being the premises located at the address of 68-74 Bank Street, Molong, subject to suitable adjustment to Clause 36. 2. Authorise the General Manager to execute any document necessary for the purposes of entering into a lease agreement, including the affixing of the Council's Seal to any such document. 			
13 Jun 2023 2:37pm Swallow, Emma			
Awaiting information on document.			
07 Jul 2023 9:06am Swallow, Emma			
Awaiting document.			
07 Aug 2023 8:53am Swallow, Emma			
Awaiting document.			
13 Sep 2023 4:14pm Swallow, Emma			
Awaiting document for signing.			
12 Oct 2023 9:30am Swallow, Emma			
Awaiting document for signing.			
26 Oct 2023 9:40am Swallow, Emma - Reallocation			
Action reassigned to Pearson, Jolene by Swallow, Emma			

Meeting	Officer/Director	Section	Subject
Council 23/05/2023	Pearson, Jolene Byrnes, Bradley	Confidential Items	COUNCIL PROPERTY - 68-74 BANK STREET, MOLONG
<u>RECOMMENDATION</u> (Nash/Weaver)			
THAT Council:			

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1. Agree to enter into a 5-year lease agreement (with 2 x 5-year terms option to renew, to a maximum of 15 years) with The Crown in the right of the State of NSW represented by the NSW Police Force, for Lot 1 DP 208228, being the premises located at the address of 68-74 Bank Street, Molong, subject to suitable adjustment to Clause 36.
2. Authorise the General Manager to execute any document necessary for the purposes of entering into a lease agreement, including the affixing of the Council's Seal to any such document.

13 Jun 2023 9:47am Pearson, Jolene

Modification to agreement as per recommendation, awaiting signatures.

11 Jul 2023 1:32pm Pearson, Jolene

Awaiting final documentation from NSW Police Force.

07 Aug 2023 11:07am Pearson, Jolene

Still awaiting final documentation from NSWPF.

13 Sep 2023 3:30pm Pearson, Jolene

Final Heads of Agreement ready for signing and has been forwarded to Council's solicitor for preparation of lease.

10 Oct 2023 3:08pm Pearson, Jolene

Draft lease provided to NSWPF legal team for review.

Meeting	Officer/Director	Section	Subject
Council 23/05/2023	Watts, Penny Byrnes, Bradley	For Determination	EVENTS ASSISTANCE PROGRAM
<u>MOTION</u> (Pull/Nash)			
THAT Council endorse under its 2022/23 Event Assistance Program:			
1. \$5,000 to Arts Council Cabonne for the Acquisitive Art Prize.			
13 Sep 2023 12:11pm Watts, Penny			
All documentation sent to recipient. Waiting on acquittal documents.			

Meeting	Officer/Director	Section	Subject
Council 23/05/2023	Pamplin, Richard Nicholls, Heather	For Determination	PLANNING PROPOSAL - 1093 MITCHELL HIGHWAY, ORANGE (WINDERA EAST) - POST EXHIBITION
<u>RECOMMENDATION</u> (Nash/Pull)			
THAT Council:			

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1. Note the public submissions to the Planning Proposal.
2. Endorse, as exhibited, the Planning Proposal and its amendment to the Cabonne Local Environmental Plan 2012 (PP-2021-6607) applying to Lot 3 DP 549987, known as 1093 Mitchell Highway, Orange, as outlined in this report.
3. Endorsement of the Planning Proposal be conditional to undertaking an Aboriginal Cultural Heritage Assessment Report to the satisfaction of Heritage NSW.
4. In exercising its delegation under Section 3.36 of the *NSW Environmental Planning and Assessment Act 1979*, as endorsed by NSW Department of Planning, Industry and Environment, forward the required documentation to Parliamentary Counsel for Opinion to amend the Cabonne Local Environmental Plan 2012.
5. Delegate authority to the General Manager to finalise the amendments to Cabonne Local Environmental Plan 2012 with advice from Parliamentary Counsel and the NSW Government on terms that are broadly consistent with the Planning Proposal, this report and advice from Heritage NSW.

05 Jul 2023 5:14pm Pamplin, Richard

DPIE advised on Council decision on 24 May 2023 and applicant verbally advised of outcome, with a formal follow-up letter advising of the steps required to complete.

Applicant advised that they have engaged a consultant to undertake the Aboriginal Cultural Heritage Assessment (likely 3-4 month study). DPIE are amending Gateway completion date (likely 21 November 2023) to provide time to complete rezoning.

10 Aug 2023 11:02am Pamplin, Richard

Awaiting provision of Aboriginal Cultural Heritage Assessment Report form applicant to re-refer to Heritage NSW.

08 Sep 2023 4:46pm Pamplin, Richard

Applicant advised that initial engagement process with stakeholders has commenced, that the onsite test excavation was completed and that they are awaiting the completion of the technical and ACHAR documents.

30 Oct 2023 3:15pm Pamplin, Richard

Applicant advised that the preliminary Aboriginal Cultural Heritage Assessment Report has been submitted to Registered Aboriginal Participants for comment/review by 8 November 2023. It will then be finalised and forwarded to council.

16 Nov 2023 8:49am Pamplin, Richard

Applicant provided Aboriginal Cultural Heritage Assessment Report on 15/11/23 which was then forwarded to NSW Department of Planning & Environment Dubbo Regional Office (DPE) for their information and agreement to next step - forwarding to Heritage NSW for advice/agreement prior to finalising the planning proposal. DPE are intending extending Gateway period to the end of February 2024 to allow for this.

Meeting	Officer/Director	Section	Subject
Council 22/06/2021	Harris, Charlie Christensen, Matthew	For Determination	BORENORE DAM WATER SUPPLY FACILITY - UNAUTHORISED DWELLING
MOTION (Treavors/Oldham)			

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THAT Council take necessary actions to require the relocation of an unauthorised building from the foreshore of the Borenore Dam Water Supply Facility.

12 Jul 2021 10:30am Nicholls, Heather

noted. NFA from services on asset matter. COMPLETE

02 Aug 2021 12:49pm Thornberry, Heidi

Action reassigned to Rachel Bailey by: Heidi Thornberry

11 Aug 2021 10:41am Bailey, Rachel

In progress. Investigations will continue from the Infrastructure department.

08 Nov 2021 4:13pm Bailey, Rachel

In process. Investigations continuing

08 Feb 2022 4:45pm Thornberry, Heidi

Action reassigned to Charlie Harris by: Heidi Thornberry

09 Feb 2022 5:06pm Harris, Charlie

Dam Safety Audit personnel to attend on 9 March. Discussions to be had with them as to strategy. , Position for Urban Infrastructure will be to instruct Planning to undertake necessary action to have the premises removed and any septic or waste from the site to be appropriately disposed of.

12 May 2022 9:48am Harris, Charlie

Dam Safety have advised it is an issue for Council to resolve. Consideration of de-registering Borenore Dam is on process

16 Jun 2022 1:51pm Thornberry, Heidi

In progress

11 Jul 2022 1:30pm Harris, Charlie

In progress

11 Aug 2022 2:47pm Thornberry, Heidi

Continuing to progress

18 Oct 2022 12:09pm Harris, Charlie

PWA inspecting dam in consideration of declassifying it as a dam. This will remove the Health classification and enable negotiation on options with the owner

16 Feb 2023 8:44am Harris, Charlie

Intention to proceed with declassifying this Dam and removing components of the wall to ensure it no longer acts as a dam.

15 Mar 2023 5:55pm Harris, Charlie

No progress at this point

08 May 2023 10:01am Harris, Charlie

No progression of this matter

13 Sep 2023 5:04pm Harris, Charlie

No progress on this matter

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09 Oct 2023 12:03pm Harris, Charlie

No Progress on this action

13 Nov 2023 3:13pm Harris, Charlie

No progress on this matter

Meeting	Officer/Director	Section	Subject
Council 28/06/2022	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD NAMING - DA-2022-0084-SUBDIVISION LOT 101 DP 1282584,CEMETERY ROAD, MOLONG
<u>MOTION</u> (Weaver/Nash)			
THAT Council:			
<ol style="list-style-type: none"> 1. Proceed with public consultation proposing to name the road identified in the report as "Penrose Drive"; and 2. Should no objections be received, Council proceed with the naming of the road as "Penrose Drive" in accordance with Section 162 of the Roads Act, 1993. 			
11 Aug 2022 9:26am Wang, Willson			
have fromally summibit the naming proposal to Geographic Naming Board to approv.			
12 Sep 2022 9:27am Wang, Willson			
Geographic naming Borading is not satified with road type being Drive as the Drive donest reflect the characteristics of cul de sac. Type Close has been proposed and agreed by both Geographic Naming board and the develpoer. Therefore the final naming is now Penrose Close for this proposed road under the DA2022-0084.			
04 May 2023 4:13pm Thornberry, Heidi - Reallocation			
Action reassigned to Christensen, Matthew by Thornberry, Heidi			
11 Jul 2023 8:44am Swallow, Emma - Reallocation			
Action reassigned to Ansted, Roy by Swallow, Emma			

Meeting	Officer/Director	Section	Subject
Council 23/03/2021	Pearson, Jolene Byrnes, Bradley	For Determination	ROAD RESUMPTION CHARLOTTE STREET, CANOWINDRA
<u>MOTION</u> (Durkin/Weaver)			
THAT Council:			

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1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education.
2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and
3. Authorise the application of Council Seal to necessary documentation.

MOTION (Oldham/Weaver)

THAT Council receive a report in relation to the following matters:

1. Council's A+ rating investment options, and the possibility of other banks coming to Molong.
2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility.

15 Apr 2021 12:01pm Thornberry, Heidi

Awaiting document to affix seal

17 May 2021 9:21am Thornberry, Heidi

Awaiting document to affix seal

08 Jun 2021 9:39am Thornberry, Heidi

Awaiting document to affix seal

13 Jul 2021 2:33pm Thornberry, Heidi

Awaiting document to affix seal

05 Aug 2021 3:20pm Thornberry, Heidi

Awaiting document to affix seal

16 Sep 2021 12:51pm Thornberry, Heidi

Awaiting document to affix seal

14 Oct 2021 11:20am Thornberry, Heidi

Awaiting document to affix seal

09 Nov 2021 3:00pm Thornberry, Heidi

Document with Crown Lands for signing. Awaiting document to affix seal.

08 Feb 2022 4:08pm Thornberry, Heidi

Awaiting document

07 Mar 2022 12:18pm Thornberry, Heidi

Awaiting document

05 Apr 2022 1:01pm Thornberry, Heidi

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<p>Awaiting document</p> <p>09 May 2022 2:17pm Thornberry, Heidi</p> <p>Awaiting document</p> <p>16 Jun 2022 10:55am Thornberry, Heidi</p> <p>Awaiting document</p> <p>14 Jul 2022 2:54pm Thornberry, Heidi</p> <p>Awaiting document</p> <p>09 Aug 2022 10:10am Thornberry, Heidi</p> <p>Awaiting document</p> <p>10 Aug 2022 3:37pm Thornberry, Heidi</p> <p>Awaiting document</p> <p>15 Sep 2022 9:27am Thornberry, Heidi</p> <p>Awaiting document to affix seal</p> <p>13 Oct 2022 1:49pm Thornberry, Heidi</p> <p>Awaiting document to affix seal</p> <p>09 Nov 2022 11:19am Thornberry, Heidi</p> <p>Awaiting document to affix seal</p> <p>30 Nov 2022 3:40pm Thornberry, Heidi</p> <p>Awaiting document to affix seal</p> <p>16 Feb 2023 2:13pm Thornberry, Heidi</p> <p>Awaiting document to affix seal</p> <p>13 Mar 2023 4:43pm Thornberry, Heidi</p> <p>Have requested an update from Engineering Coordinator</p> <p>03 Apr 2023 4:51pm Thornberry, Heidi</p> <p>Awaiting response</p> <p>08 May 2023 10:23am Thornberry, Heidi</p> <p>Awaiting document</p> <p>13 Jun 2023 2:39pm Swallow, Emma</p> <p>Awaiting information on document.</p> <p>10 Jul 2023 11:42am Swallow, Emma</p> <p>still with Crown Land - will receive update from Nyssa if anything changes.</p> <p>07 Aug 2023 8:57am Swallow, Emma</p> <p>Awaiting update from Nyssa as to where Crown Land is with this.</p> <p>14 Sep 2023 2:11pm Swallow, Emma</p> <p>Waiting for response from Crown Land.</p>		

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12 Oct 2023 9:44am Swallow, Emma

Waiting response from Roy in regards to this as he is following this up with Crown Lands.

26 Oct 2023 9:38am Swallow, Emma

Roy has said this is still sitting with Deputy General Manager - Infrastructure. Will follow up with Nyssa as to where this is at.

26 Oct 2023 9:39am Swallow, Emma - Reallocation

Action reassigned to Pearson, Jolene by Swallow, Emma

Meeting	Officer/Director	Section	Subject
Council 28/07/2020	Christensen, Matthew Christensen, Matthew	For Determination	COMPULSORY ACQUISITION OF EASEMENTS OVER CROWN LAND FOR PIPELINE AT ORANGE
<u>MOTION</u> (Durkin/Nash)			
THAT Council:			
<ol style="list-style-type: none"> Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993 (NSW)</i> compulsorily acquire easements over the land ("Land") described as: <ol style="list-style-type: none"> Crown land/Crown waterway located within/adjacent to the area of Lot 7001 DP 1000813; Crown land/Crown waterway located within/adjacent to the area of Lot 12 DP 718922 <p>for the purpose of an Easement for Water Supply as defined in Schedule 4A of the <i>Conveyancing Act 1919</i> in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of Council. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land. 			
15 Oct 2020 2:43pm Sapkota, Surendra			
Under progress. Coucillor Solicitor is coordinating with the relevant government agencies.			
15 Oct 2020 3:51pm Sapkota, Surendra			
Council via Solicitor has lodged an application to OLG for approval to go for the compulsory acquisition. Awaiting the response from OLG.			

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<p>13 Nov 2020 12:19pm Sapkota, Surendra Awaiting response from OLG in this regard.</p> <p>03 Dec 2020 2:48pm Sapkota, Surendra Council Solicitor is dealing with Office of Local Government re issuance of PAN and the matter is in progress.</p> <p>08 Feb 2021 10:59am Sapkota, Surendra Solicitor- Messenger & Messenger is dealing with Office of Local Government and Aboriginal Land Council for the issuance of the PAN - in progress.</p> <p>09 Feb 2021 9:28am Sapkota, Surendra Solicitor Messenger & Messenger is dealing with the Aboriginal Land Council and Office of Local Government for the issuance of PAN - in progress</p> <p>03 Mar 2021 9:44am Thornberry, Heidi Action reassigned to Matthew Christensen by: Heidi Thornberry</p> <p>11 Mar 2021 2:27pm Christensen, Matthew Correspondencing with Department Crown Lands to progress.</p> <p>15 Apr 2021 10:42am Christensen, Matthew In progress. Council's Solicitor working with government agencies to progress.</p> <p>13 May 2021 9:14am Christensen, Matthew In progress. Council's Solicitor working with government agencies to progress.</p> <p>09 Jun 2021 11:46am Little, Robyn No new information received from Council's solicitor on this matter - in progress.</p> <p>19 Jul 2021 1:50pm Christensen, Matthew No new information received from Council's solicitor on this matter - in progress.</p> <p>12 Aug 2021 9:18am Christensen, Matthew No new information. Council's Solicitor working through acquisition.</p> <p>16 Sep 2021 11:53am Christensen, Matthew Matter being consider under land claims issues. Has stalled whilst being negotiated.</p> <p>08 Nov 2021 1:45pm Christensen, Matthew Easement acquisition still under lands claim assessment. No new progress to report.</p> <p>09 Feb 2022 3:04pm Christensen, Matthew Easement acquisition still under lands claim assessment. No new progress to report.</p> <p>08 Mar 2022 3:38pm Christensen, Matthew Easement acquisition still under lands claim assessment. No new progress to report.</p> <p>07 Apr 2022 8:16am Christensen, Matthew Under progress. Coucillor Solicitor is coordinating with the relevant government agencies.</p> <p>10 May 2022 8:14am Christensen, Matthew Under progress. Coucillor Solicitor is coordinating with the relevant government agencies.</p> <p>15 Jun 2022 1:24pm Christensen, Matthew</p>		

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Under progress. Coucillor Solicitor is coordinating with the relevant government agencies.

14 Sep 2022 1:25pm Christensen, Matthew

Resurvey has been ordered on advice from Crown Lands. Aboriginal Lands Claim has been resolved. Acquisition proceeding.

11 Nov 2022 8:45am Christensen, Matthew

No further update at this stage.

29 Nov 2022 9:43am Christensen, Matthew

Resurvey has been completed. Will be reported to Council seeking new resolution to proceed.

06 Apr 2023 10:28am Christensen, Matthew

Resurvey has been completed. Will be reported to Council seeking new resolution to proceed.

11 May 2023 10:26am Christensen, Matthew

Report to be presented to Council at its June 2023 Ordinary Meeting.

15 Sep 2023 9:08am Christensen, Matthew

Report drafted to September 2023 providing update and seeking revised resolution.

Meeting	Officer/Director	Section	Subject
Council 23/03/2021	Christensen, Matthew Christensen, Matthew	For Determination	ROAD RESUMPTION CHARLOTTE STREET, CANOWINDRA
<u>MOTION</u> (Durkin/Weaver)			
THAT Council:			
<ol style="list-style-type: none"> 1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education. 2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and 3. Authorise the application of Council Seal to necessary documentation. 			
<u>MOTION</u> (Oldham/Weaver)			
THAT Council receive a report in relation to the following matters:			
<ol style="list-style-type: none"> 1. Council's A+ rating investment options, and the possibility of other banks coming to Molong. 2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility. 			

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15 Jul 2021 12:52pm Bailey, Rachel

Process is ongoing. Section 138 licence for the fence erection within the road corridor, is signed and approved. Following the road closure steps as per process.

11 Aug 2021 10:35am Bailey, Rachel

In Progress. Road gazettal information confirmed. Letter advice to utilities and newspaper notification drafted as per process.

26 Oct 2021 11:32am Smith, Nyssa

Progressing. No submissions received against. Surveyor is to prepare and send through finalised plan and associated documents for signatures and consents (subdivision certificates, s88B instrument)

08 Nov 2021 3:46pm Bailey, Rachel

Public consultation for 28 days completed - no comments against. Instruction to surveyor to prepare and forward the plan and associated documentation. Documentation completed and sent through to me. Then forwarded to Crown Lands for their signature on documents. Awaiting that signature and documentation return from Crown

08 Feb 2022 4:45pm Thornberry, Heidi

Action reassigned to Charlie Harris by: Heidi Thornberry

09 Feb 2022 4:59pm Christensen, Matthew

Currently with Crown Lands Department to concur with proposal.

10 May 2022 9:02am Thornberry, Heidi

Action reassigned to Willson Wang by: Heidi Thornberry

16 Jun 2022 11:04am Wang, Willson

Site inspection has been conducted and it seems like the work has been carried out. But not sure about the paper-work wise and will chase up to see if the paper work has been finished as per the job

13 Oct 2022 4:08pm Thornberry, Heidi

Action reassigned to Matthew Christensen by: Heidi Thornberry

11 Nov 2022 8:51am Christensen, Matthew

Awaiting update from Crown Lands on status of resumption.

29 Nov 2022 9:42am Christensen, Matthew

Awaiting Crown Lands approval. Have escalated within Department Planning and Environment.

06 Apr 2023 10:34am Christensen, Matthew

Awaiting Crown Lands approval. Have escalated within Department Planning and Environment.

11 May 2023 10:25am Christensen, Matthew

Still awaiting response from Crown Lands for approval to finalise.

Meeting	Officer/Director	Section	Subject
Council 27/10/2022	Stubberfield, Nathan Nicholls, Heather	Confidential Items	MID-SCALE SOLAR PLANT UPDATE
RECOMMENDATION (Batten/Rawson)			

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THAT:

1. Council borrow the required funding from an appropriate lending institution for up to the reported amount to finance the Mid-Scale Solar project, excluding the battery energy storage system component.
2. The above is subject to receiving the requisite approvals and grant funding from the Resources for Regions program.
3. Receive a further report upon the approvals being granted and finalised costings determined prior to going out to market.

16 Mar 2023 11:57am Stubberfield, Nathan

Working through required approvals. Application for Resources for Regions funding was successful, with approx. \$1.5m allocated to purchase a battery energy storage system (BESS)

12 May 2023 11:44am Stubberfield, Nathan

Continuing to work through approvals process. Council staff have begun discussions with T-Corp in regards to funding and are working through requirements.

13 Sep 2023 3:26pm Stubberfield, Nathan

Waiting on approvals, Council staff continuing to work on funding. Update report sent to Environment, Energy and Innovation Committee.

Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Watts, Penny Byrnes, Bradley	For Determination	SPONSORSHIP PROGRAM
MOTION (Rawson/Weaver)			
THAT Council provides \$20,000 from the 2022/2023 Sponsorship Program to the Canowindra Challenge Incorporated for naming rights and sponsorship of the Cabonne Community Glow.			
13 Sep 2023 11:33am Watts, Penny			
All documentation sent to recipients.			
13 Sep 2023 12:00pm Watts, Penny			
Waiting on acquittla documentation.			

Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Staines, Mandy Christensen, Matthew	For Determination	CUMNOCK VILLAGE PRESCHOOL- LICENCE AGREEMENT
MOTION (Batten/Nash)			
THAT Council:			

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1. Enters into a Licence Agreement with Cumnock Village Pre-School for the use of part of Lot 6/1/DP5907 and Lot 5/1/DP5907 for a Pre-School,
2. Donates \$27,825.00 (equivalent to market rent) for a period of 12 months as per the Licence Agreement, to Cumnock Village Pre-School for the use of 44 Obley Street, Cumnock NSW 2867 (Cumnock War Memorial Hall), and
3. Authorise the General Manager to sign and execute the Licence Agreement.

04 May 2023 3:32pm Staines, Mandy

The licence agreement is with Council's lawyer, Messenger and Messenger who are preparing to execute the licence.

Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Watts, Penny Byrnes, Bradley	For Determination	EVENTS ASSISTANCE PROGRAM
<u>MOTION</u> (Weaver/Jones)			
THAT Council approves under its 2022/23 Event Assistance Program \$2,500 to Cudal Community Children's Centre for the Black-Tie Ball.			
13 Sep 2023 12:10pm Watts, Penny			
All documentation sent to recipient. Waiting on acquittal documents.			

Meeting	Officer/Director	Section	Subject
Council 27/10/2022	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Weaver/Jones)			
THAT council:			
<ol style="list-style-type: none"> 1. Notify the Rural Fire Service and UGL Regional Linx of the overgrown land at the Canowindra Railway Precinct; 2. Receive a progress report regarding Essential Energy and the Bluebell Estate, Canowindra; 3. Arrange a presentation, at a future meeting/workshop, from the Cabonne/Orange Roads Safety Officer; 4. Forward to the Cabonne Traffic Committee a request to undertake traffic counter activities in Cargo and Cumnock; 5. Receive a report regarding youth engagement activities in Cabonne; and 			

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6. Receive an analysis report regarding traffic blisters at Cumnock.

06 Apr 2023 10:36am Christensen, Matthew

Speeding issues have been raised at Local Traffic Committee. Formal report to be provided at next meeting.

09 Aug 2023 10:41am Christensen, Matthew

Matter of speeding issues has been referred to Local Traffic Committee. Speed zone assessment request has been forwarded to Transport for NSW in regards to Cargo Road. Speed campaign has been set up for Cumnock township.

Meeting	Officer/Director	Section	Subject
Council 13/12/2022	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Jones/Batten)			
THAT Council receive a report to a future Council meeting in relation to costs and location of the half-court basketball facility for Molong.			
09 Aug 2023 10:40am Christensen, Matthew			
Report to be provided to meeting 22 August 2023.			
15 Sep 2023 9:10am Christensen, Matthew			
Report presented to the August 2023 Meeting. From resolution, planning to deliver works is underway. Project has been included in capital program.			

Meeting	Officer/Director	Section	Subject
Council 27/06/2023	Nicholls, Heather Nicholls, Heather	For Determination	FIRST CHOICE CREDIT UNION - MOLONG AGENCY AGREEMENT
<u>MOTION</u> (Pull/Batten)			
THAT Council:			
1. Endorse the First Choice Credit Union Molong Agency Agreement. 2. Authorise the affixing of the Common Seal to the Agreement document.			

Meeting	Officer/Director	Section	Subject
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Council 22/08/2023 Christensen, Matthew
Christensen, Matthew For Determination QUESTIONS FOR NEXT MEETING

MOTION (Nash/Rawson)

THAT council receive a report in relation to the following:

1. Tiny house development as secondary dwellings; and
2. Timeframe for construction of the toilet block at Montana Park in Manildra.

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Little, Robyn Byrnes, Bradley	For Determination	TEMPORARY COUNCIL OFFICE - EUGOWRA RURAL TRANSACTION CENTRE
<u>MOTION</u> (Jones/Weaver)			
THAT Council agree to pay the expenses (as detailed in the report) to the Eugowra Promotion and Progress Association in lieu of rent (for a twelve-month period) for utilisation of office space at the Eugowra Rural Transaction Centre.			
09 Oct 2023 11:32am Swallow, Emma - Reallocation			
Action reassigned to Little, Robyn by Swallow, Emma			
26 Oct 2023 10:53am Little, Robyn			
Letter confirming arrangement sent to EPPA. COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 22/08/2023	Christensen, Matthew Christensen, Matthew	Confidential Items	CONTRACT 1548796 DESIGN AND CONSTRUCTION OF WASHPEN CREEK BRIDGE
<u>RECOMMENDATION</u> (Batten/Jones)			
THAT Council:			
<ol style="list-style-type: none"> 1. Accept the Tender of Central Industries Pty Ltd for \$2,194,373.18 (excl GST) and enter into a contract for the design and construction of the Washpen Creek Bridge on Gundong Road. 2. Authorise any variation to the Contract for the project provided the variations are contained within the overall approved budget. 			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Thursday, 16 November 2023 3:27:51 PM
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3. Note the additional funds requirement of \$246,530.34 to construct the Washpen Creek Bridge, with adjustments to be made to the project budget at the first quarter budget review.

15 Sep 2023 9:14am Christensen, Matthew

Contract has been forwarded to parties for signature.

Meeting	Officer/Director	Section	Subject
Council 22/08/2023	Watts, Penny Byrnes, Bradley	For Determination	EVENTS ASSISTANCE PROGRAM
<p><u>MOTION</u> (Nash/Pull)</p> <p>THAT council endorse:</p> <ol style="list-style-type: none"> 1. under its 2023/24 Event Assistance Program, \$5,000 for Eugowra Harness Racing Club for the 2023 Canola Cup; and 2. under its Community Facilitation Fund, \$4,000 for the Eugowra Show Society for show entertainment. <p>31 Aug 2023 10:58am Watts, Penny Documentation send out for Hartness racing club. No action required for show.</p> <p>13 Sep 2023 12:23pm Watts, Penny Show society to be paid by Community Facilitation Fund.</p>			

Meeting	Officer/Director	Section	Subject
Council 22/08/2023	Christensen, Matthew Christensen, Matthew	For Determination	DRAFT ROAD VERGES POLICY
<p><u>RECOMMENDATION</u> (Jones/Nash)</p> <p>THAT the draft Road Verges Policy be amended to include a payment plan option and a pensioner rebate of 25% for kerb and guttering only, prior to being placed on public exhibition for a period of 28 days.</p>			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Johnson, Rebecca Byrnes, Bradley	For Determination	COUNCIL RECOGNITION OF CANOWINDRA PROGRESS ASSOCIATION
<p><u>MOTION</u> (Oldham/Nash)</p>			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Thursday, 16 November 2023 3:27:51 PM
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THAT Council:

1. Formally recognise and endorse the Canowindra Progress Association as the peak community organisation for Canowindra, and
2. Appoint Clr Weaver as the delegate and Clr O'Ryan as alternate to the Canowindra Progress Association.

15 Nov 2023 1:46pm Johnson, Rebecca

Letter sent to Canowindra Progress advising of recognition. , COMPLETE

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Nicholls, Heather Nicholls, Heather	For Determination	PLANNING PROPOSAL - 1064 SANDY CREEK ROAD, MOLONG
<u>MOTION</u> (Nash/Jones)			
THAT Council:			
<ol style="list-style-type: none"> 1. Approve the planning proposal to amend Schedule 1 of the Cabonne Local Environmental Plan 2012 to permit a place of public worship on Lot 134 DP 1091778 & Lot 1 DP 254240, 1064 Sandy Creek Road, Molong, 2. Forward the planning proposal and proposed timeframe in this report to the Department of Planning and Environment for Gateway determination in accordance with Section 3.33 of the <i>Environmental Planning and Assessment Act 1979</i>, and 3. Subject to no submissions being received during its exhibition period, endorse finalisation of the planning proposal. Should any submissions be received, a further report will be provided to council for its consideration. 			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Bridge, Liam Nicholls, Heather	For Determination	DEVELOPMENT APPLICATION 2023/175 - TRANSPORT DEPOT - LOT 6 SECTION 10 DP 759140, 2 CARDINGTON STREET, YEOVAL
<u>MOTION</u> (Weaver/Pull)			
THAT Council approve:			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Thursday, 16 November 2023 3:27:51 PM
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1. Development Application 2023/0175 Transport Depot (bus depot) Lot 6 Section 10 DP 759140, known as 2 Cardington Street, Yeoval, subject to the conditions attached, and
2. A variation to council's Building Alignment Policy for Development Application 2023/0175.

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Staines, Mandy Christensen, Matthew	For Determination	YEOVAL MASTERPLAN
<p><u>MOTION</u> (Batten/Nash)</p> <p>THAT the draft Yeoval master plan be placed upon 28 days public exhibition, with a further report to be presented to council following the exhibition phase.</p>			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Watts, Penny Byrnes, Bradley	For Determination	EVENTS ASSISTANCE PROGRAM
<p><u>MOTION</u> (Nash/O'Ryan)</p> <p>THAT Council endorse under its 2023/24 Event Assistance Program:</p> <ol style="list-style-type: none"> 1. \$2,000 for Orange Region Vignerons Association for the Orange Wine Festival, and 2. \$5,000 for Speed Shear Cargo Incorporated for the Speed Shear event. 			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Christensen, Matthew Christensen, Matthew	For Determination	COMPULSORY ACQUISITION - EASEMENTS OVER CROWN LAND PIPELINE ORANGE
<p><u>MOTION</u> (Weaver/Nash)</p>			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Thursday, 16 November 2023 3:27:51 PM
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THAT Council:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993* (NSW) compulsorily acquire easements over the land ("Land") described as:
 - a. Unnamed portion of Crown Land located within Nandillon Ponds Creek to the west of Lot 7001 DP 1000813; and
 - b. Unnamed portion of Crown Land located within Molong Creek within/adjacent to Lot 10 DP 1257544,
 for the purpose of an Easement for Water Supply as defined in Schedule 4A of the *Conveyancing Act 1919* in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of council,
3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land, and
4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land.

09 Oct 2023 12:21pm Swallow, Emma - Reallocation

Action reassigned to Christensen, Matthew by Swallow, Emma

Meeting	Officer/Director	Section	Subject
Council 27/06/2023	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Oldham/Rawson)			
THAT:			
<ol style="list-style-type: none"> 1. Details of the next Age of Fishes Museum Advisory Committee meeting be provided at the next Ordinary Council Meeting. 2. Safety issues and renewed road markings at the intersection of Cargo Road and Nancarrow Lane, Nashdale be referred to the Local Traffic Committee for consideration. 3. Options, including available grants, relating to supporting small businesses be provided at the next Ordinary Council Meeting for consideration to enable promotion during Small Business Month in October. 			
09 Aug 2023 10:38am Christensen, Matthew			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Thursday, 16 November 2023 3:27:51 PM
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Matter of Cargo Road and Nashdale Lane intersection has been listed for Traffic Committee 16 October 2023.

Meeting	Officer/Director	Section	Subject
Council 25/07/2023	Johnson, Rebecca Byrnes, Bradley	For Determination	GROWING REGIONS PROGRAM - ROUND 1
<u>MOTION</u> (Jones/Pull)			
THAT Council:			
<ol style="list-style-type: none"> 1. Apply for funding through round one of the Federal Government's Growing Regions Program to fund the following projects: <ol style="list-style-type: none"> a. Molong multipurpose recreation precinct valued at approximately \$5.3m, b. Activation project at Memorial Park, Eugowra valued at approximately \$1.13m, c. Rebuild and restoration of Canowindra and Cudal pedestrian bridges valued at approximately \$2.67m, d. Restoration of lighting at Eugowra Sports Ground valued at approximately \$850,000, e. Refurbishment of sport and recreation facilities at Manildra valued at approximately \$800,000, and f. Activation of Eugowra CBD valued at approximately \$1.55m. 2. Agree to provide a 10% co-contribution to a maximum of \$1.5m to be taken from council's insurance payout from the November 2022 floods. 			
07 Aug 2023 9:49am Johnson, Rebecca Growing Regions Program EOI grant application was submitted on 31 July 2023. Council staff will advise of any further outcomes.			
01 Sep 2023 8:14am Johnson, Rebecca Awaiting response from funding body - no further update			
29 Sep 2023 11:04am Johnson, Rebecca Awaiting response from funding body - no further update			
15 Nov 2023 1:49pm Johnson, Rebecca Awaiting response from funding body.			

Meeting	Officer/Director	Section	Subject
Council 27/06/2023	Nicholls, Heather Nicholls, Heather	Confidential Items	SUPREME COURT CASE - EARTH PLANT HIRE
<u>RECOMMENDATION</u> (Weaver/Jones)			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Thursday, 16 November 2023 3:27:51 PM
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THAT the information contained within the report be noted.

Meeting	Officer/Director	Section	Subject
Council 27/06/2023	Watts, Penny Byrnes, Bradley	For Determination	EVENTS ASSISTANCE PROGRAM
MOTION (Weaver/Pull)			
THAT Council endorse under its 2022/23 Event Assistance Program:			
<ol style="list-style-type: none"> 1. \$1,000 to Central West Disc Golf for The Central West Cold Snap 2023; 2. \$5,000 to Canowindra find Music Inc. for Baroquefest; and 3. \$5,000 to Cumnock and District Progress Association for the Cumnock Markets and Family Fun Day. 			
13 Sep 2023 12:16pm Watts, Penny			
All recipients informed of outcome and provided payment documentation. Waiting on acquittal forms to be returned.			

Meeting	Officer/Director	Section	Subject
Council 27/06/2023	Whiley, Stacy Nicholls, Heather	For Determination	LOCAL STUDENTS TO ADDRESS COUNCIL MEETING
MOTION (Weaver/Batten)			
THAT Council consider the matters raised by young people at this meeting.			
28 Jul 2023 2:52pm Whiley, Stacy			
Email to GM EA re requirements for action			
07 Aug 2023 10:22am Whiley, Stacy			
Filow up conatct with relevant Council Depts whgich will enable feedbacl to Council and youth attendees			

Meeting	Officer/Director	Section	Subject
Council 25/07/2023	Watts, Penny Byrnes, Bradley	For Determination	EVENTS ASSISTANCE PROGRAM
MOTION (Weaver/Jones)			
THAT Council endorse under its 2023/24 Event Assistance Program \$1,000 to Australian National Field Days for the NSW Rural Women's Gathering 2023.			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Thursday, 16 November 2023 3:27:51 PM
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13 Sep 2023 12:17pm Watts, Penny

Recipientr informed of successful outcome and documentation supplied. Event was postponed, but payment still to be made at a later date.

Meeting	Officer/Director	Section	Subject
Council 22/08/2023	Klein, Holly Byrnes, Bradley	For Determination	COMMUNITY ASSISTANCE PROGRAM 2023/24
<u>MOTION</u> (Nash/Weaver)			
THAT the information be noted.			

Meeting	Officer/Director	Section	Subject
Council 22/08/2023	Christensen, Matthew Christensen, Matthew	For Determination	MATTERS OF URGENCY
<u>MOTION</u> (Rawson/Nash)			
THAT it be noted Clr Batten raised deterioration of Banjo Paterson Way, north of Cumnock as a matter of urgency.			

Meeting	Officer/Director	Section	Subject
Council 22/08/2023	Watts, Penny Byrnes, Bradley	For Determination	SPONSORSHIP PROGRAM
<u>MOTION</u> (Pull/Nash)			
THAT council provide, under its 2023/2024 Sponsorship Program:			
1. \$15,000 to the Australian National Field Days Committee for the 2023 field days, 2. \$18,000 to the Molong Advancement Group for the 2024 Molong Markets.			
31 Aug 2023 10:57am Watts, Penny			
Acceptance documentation send out. Waiting for acceptance return.			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Thursday, 16 November 2023 3:27:51 PM
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Meeting	Officer/Director	Section	Subject
Council 25/07/2023	Christensen, Matthew Christensen, Matthew	For Determination	DRAFT ROADS MANAGEMENT POLICY
<u>MOTION</u> (Rawson/Pull)			
THAT council endorse the draft Roads Management Policy for public exhibition for a period of 28 days.			
31 Jul 2023 10:03am Smith, Nyssa			
Noted - Updating Local Roads map to include with documentation prior to putting on display			
29 Aug 2023 2:27pm Smith, Nyssa			
Currently on public display			
09 Oct 2023 12:20pm Swallow, Emma - Reallocation			
Action reassigned to Christensen, Matthew by Swallow, Emma			

Meeting	Officer/Director	Section	Subject
Council 25/07/2023	Pearson, Jolene Byrnes, Bradley	Confidential Items	MANILDRA FEMALE CHANGE ROOM TENDER
<u>RECOMMENDATION</u> (Nash/Pull)			
THAT Council:			
1. Reject all tenders and enter into negotiation with the preferred contractor for the construction of the new female changerooms in Manildra, under Contract No 1552634; and			
2. Delegate authority to the General Manager to enter into a contract with the preferred contractor after negotiations have concluded for the construction of the new female changerooms in Manildra, under Contract No 1552634; and			
3. Agree to further funding allocation to be provided to ensure delivery of the project, subject to the negotiations with the preferred contract; and			
4. Receive a future report on negotiations with the preferred contractor.			
07 Aug 2023 8:55am Swallow, Emma			
Awaiting document for signing.			

Action Sheets Report	Division: Committee: Council Officer:	Date From: Date To: Printed: Thursday, 16 November 2023 3:27:51 PM
<div><div>13 Sep 2023 4:13pm Swallow, Emma Awaiting document for signing.</div><div>12 Oct 2023 9:36am Swallow, Emma Awaiting document for signing. Contracts template returned and added to register.</div><div>26 Oct 2023 9:40am Swallow, Emma - Reallocation Action reassigned to Pearson, Jolene by Swallow, Emma</div></div>		

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	56	53	3	0	0
Medium	7	0	4	3	0
High	28	0	0	1	27

As at: 16 November 2023

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").



Investment Report

01/10/2023 to 31/10/2023



Portfolio Valuation as at 31/10/2023

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
ANZ Bank	AA-	TD	GENERAL	At Maturity	13/07/2023	10/11/2023	4.8000	1,000,000.00	1,000,000.00	14,597.26	4,076.71
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	15/05/2023	14/11/2023	4.5900	2,000,000.00	2,000,000.00	42,756.16	7,796.71
Suncorp	A+	TD	GENERAL	At Maturity	16/05/2023	16/11/2023	4.8400	2,000,000.00	2,000,000.00	44,819.73	8,221.37
Suncorp	A+	TD	GENERAL	At Maturity	23/05/2023	20/11/2023	4.8600	1,000,000.00	1,000,000.00	21,570.41	4,127.67
NAB	AA-	TD	GENERAL	At Maturity	22/05/2023	20/11/2023	4.8500	2,000,000.00	2,000,000.00	43,317.81	8,238.36
BOQ	BBB+	TD	GENERAL	At Maturity	17/07/2023	15/01/2024	5.4500	500,000.00	500,000.00	7,988.36	2,314.38
IMB Bank	BBB+	TD	GENERAL	At Maturity	10/07/2023	15/01/2024	5.3500	500,000.00	500,000.00	8,354.79	2,271.92
IMB Bank	BBB+	TD	GENERAL	At Maturity	10/07/2023	15/01/2024	5.3500	250,000.00	250,000.00	4,177.40	1,135.96
ANZ Bank	AA-	TD	GENERAL	At Maturity	29/05/2023	24/01/2024	4.6000	2,000,000.00	2,000,000.00	39,320.55	7,813.70
NAB	AA-	TD	GENERAL	At Maturity	19/06/2023	19/02/2024	5.4000	3,000,000.00	3,000,000.00	59,917.81	13,758.90
Suncorp	A+	TD	GENERAL	At Maturity	31/07/2023	26/04/2024	5.3500	2,000,000.00	2,000,000.00	27,263.01	9,087.67
BOQ	BBB+	TD	GENERAL	At Maturity	31/07/2023	26/04/2024	5.4000	1,500,000.00	1,500,000.00	20,638.36	6,879.45
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	19/07/2023	20/05/2024	5.2500	2,000,000.00	2,000,000.00	30,205.48	8,917.81
NAB	AA-	TD	GENERAL	At Maturity	28/08/2023	28/05/2024	5.1600	1,000,000.00	1,000,000.00	9,189.04	4,382.47
Westpac	AA-	TD	GENERAL	At Maturity	15/06/2023	17/06/2024	5.3800	1,000,000.00	1,000,000.00	20,488.22	4,569.32
NAB	AA-	TD	GENERAL	At Maturity	04/09/2023	04/09/2024	5.1500	2,000,000.00	2,000,000.00	16,367.12	8,747.95
Westpac	AA-	TD	GENERAL	At Maturity	11/09/2023	11/09/2024	5.2100	1,000,000.00	1,000,000.00	7,279.73	4,424.93
Unity Bank	Unrated	TD	GENERAL	At Maturity	22/09/2023	23/09/2024	5.3500	500,000.00	500,000.00	2,931.51	2,271.92



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
Unity Bank	Unrated	TD	GENERAL	At Maturity	31/10/2023	31/10/2024	5.5000	250,000.00	250,000.00	37.67	37.67
AMP Bank	BBB	TD	GENERAL	Annual	08/08/2023	10/08/2026	5.2500	2,500,000.00	2,500,000.00	30,565.07	11,147.26
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	31/10/2023	31/10/2023	4.1000	6,808,000.00	6,808,000.00	22,864.30	22,864.30
TOTALS								34,808,000.00	34,808,000.00	474,649.78	143,086.42



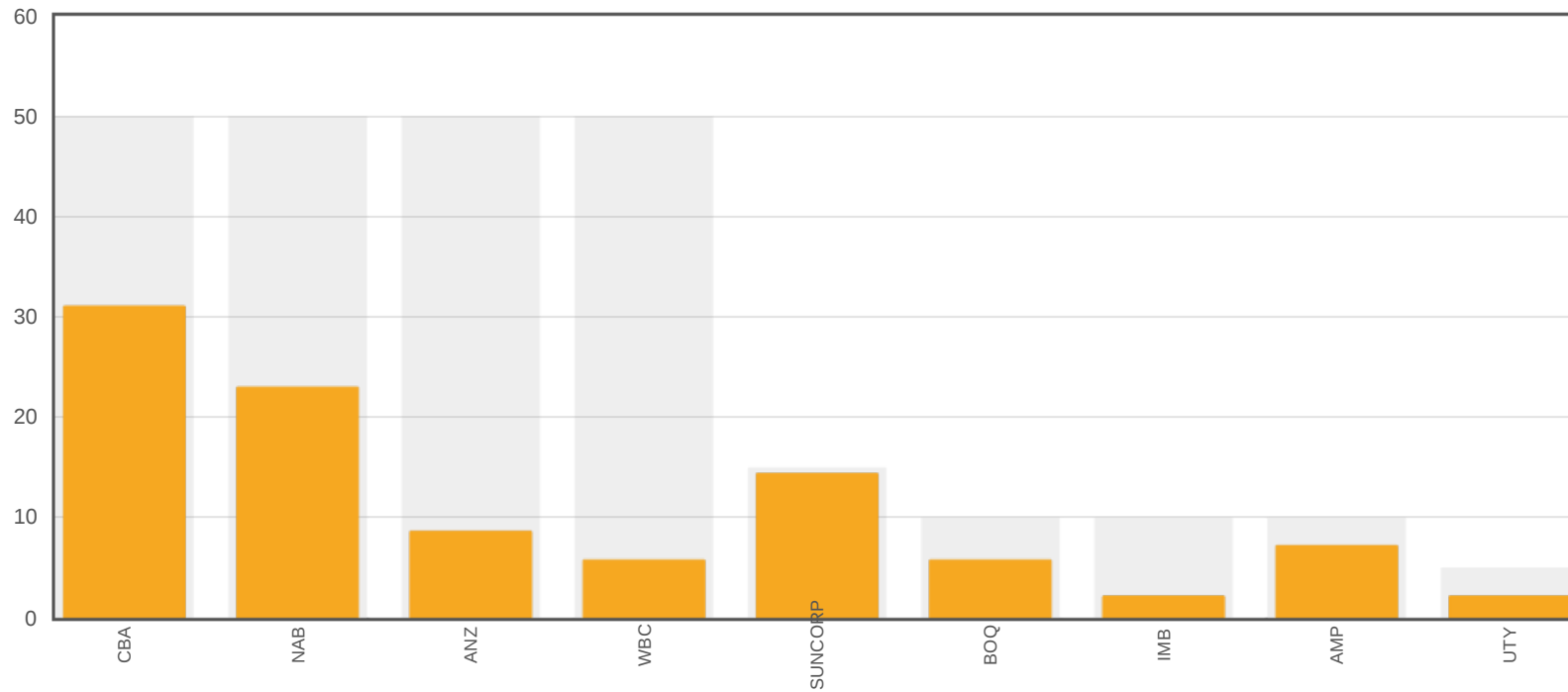
Counterparty Compliance as at 31/10/2023

Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Commonwealth Bank	Long	AA-	10,808,000.00	31.05	50.00	-	6,596,000.00
✓	NAB	Long	AA-	8,000,000.00	22.98	50.00	-	9,404,000.00
✓	ANZ Bank	Long	AA-	3,000,000.00	8.62	50.00	-	14,404,000.00
✓	Westpac	Long	AA-	2,000,000.00	5.75	50.00	-	15,404,000.00
✓	Suncorp	Long	A+	5,000,000.00	14.37	15.00	-	221,200.00
✓	BOQ	Long	BBB+	2,000,000.00	5.75	10.00	-	1,480,800.00
✓	IMB Bank	Long	BBB+	750,000.00	2.15	10.00	-	2,730,800.00
✓	AMP Bank	Long	BBB	2,500,000.00	7.18	10.00	-	980,800.00
✓	Unity Bank	Long	Unrated	750,000.00	2.15	5.00	-	990,400.00
TOTALS				34,808,000.00	100.00			



Counterparty Compliance - Long Term Investments



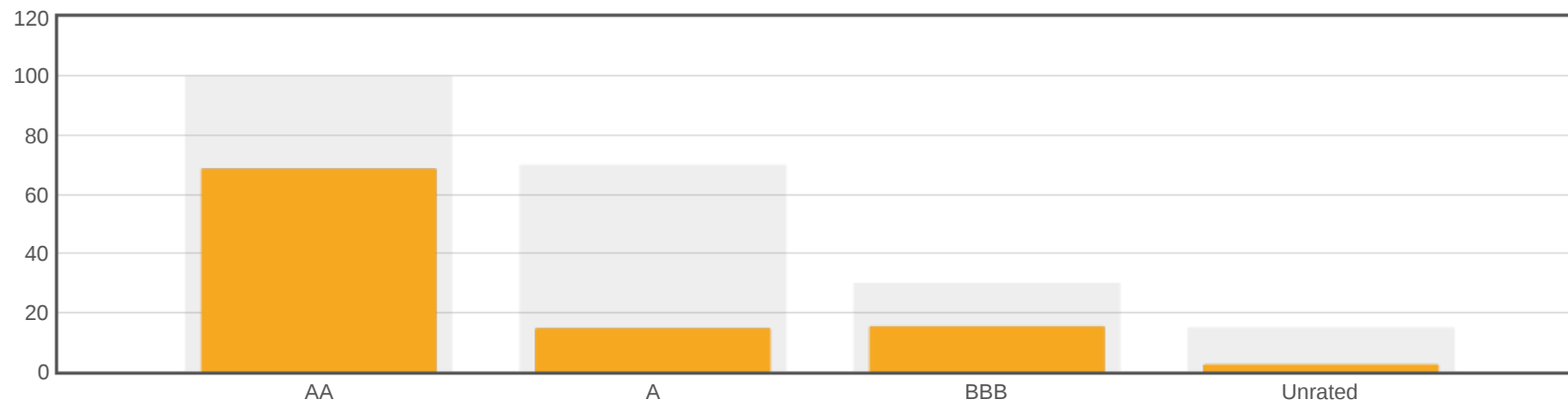


Credit Quality Compliance as at 31/10/2023

Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	AA	23,808,000.00	68.40	100.00	11,000,000.00
✓	A	5,000,000.00	14.37	70.00	19,365,600.00
✓	BBB	5,250,000.00	15.08	30.00	5,192,400.00
✓	Unrated	750,000.00	2.15	15.00	4,471,200.00
TOTALS		34,808,000.00	100.00		

Credit Quality Compliance - Long Term Investments

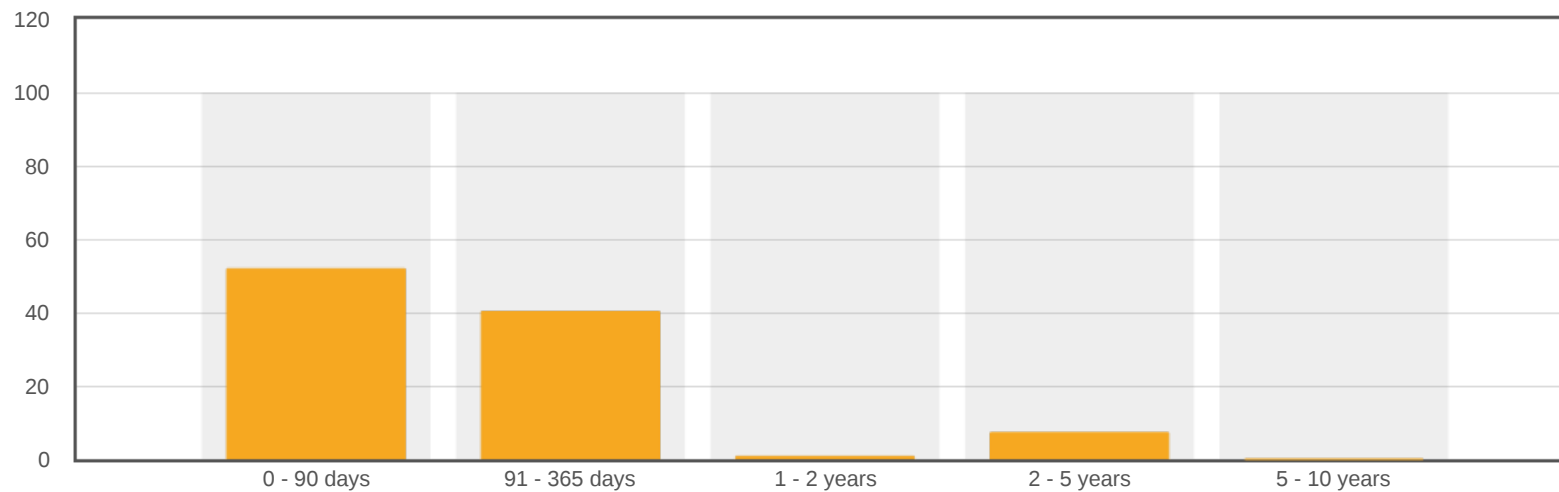




Maturity Compliance as at 31/10/2023

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 90 days	18,058,000.00	51.88	0.00	100.00	16,750,000.00
✓	91 - 365 days	14,000,000.00	40.22	0.00	100.00	20,808,000.00
✓	1 - 2 years	250,000.00	0.72	0.00	100.00	34,558,000.00
✓	2 - 5 years	2,500,000.00	7.18	0.00	100.00	32,308,000.00
✓	5 - 10 years	-	0.00	0.00	100.00	34,808,000.00
TOTALS		34,808,000.00	100.00			

Maturity Compliance





Portfolio Comparison

From: 30/09/2023 To: 31/10/2023

Issuer	Rating	Type	Rate	Purchase	Maturity	Interest	30/09/2023	31/10/2023	Difference
ANZ Bank	AA-	TD	4.5400	29/05/2023	26/10/2023	At Maturity	3,000,000.00	-	-3,000,000.00
Unity Bank	Unrated	TD	4.4800	31/10/2022	31/10/2023	At Maturity	250,000.00	-	-250,000.00
ANZ Bank	AA-	TD	4.8000	13/07/2023	10/11/2023	At Maturity	1,000,000.00	1,000,000.00	-
Commonwealth Bank	AA-	TD	4.5900	15/05/2023	14/11/2023	At Maturity	2,000,000.00	2,000,000.00	-
Suncorp	A+	TD	4.8400	16/05/2023	16/11/2023	At Maturity	2,000,000.00	2,000,000.00	-
Suncorp	A+	TD	4.8600	23/05/2023	20/11/2023	At Maturity	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	4.8500	22/05/2023	20/11/2023	At Maturity	2,000,000.00	2,000,000.00	-
BOQ	BBB+	TD	5.4500	17/07/2023	15/01/2024	At Maturity	500,000.00	500,000.00	-
IMB Bank	BBB+	TD	5.3500	10/07/2023	15/01/2024	At Maturity	500,000.00	500,000.00	-
IMB Bank	BBB+	TD	5.3500	10/07/2023	15/01/2024	At Maturity	250,000.00	250,000.00	-
ANZ Bank	AA-	TD	4.6000	29/05/2023	24/01/2024	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	5.4000	19/06/2023	19/02/2024	At Maturity	3,000,000.00	3,000,000.00	-
Suncorp	A+	TD	5.3500	31/07/2023	26/04/2024	At Maturity	2,000,000.00	2,000,000.00	-
BOQ	BBB+	TD	5.4000	31/07/2023	26/04/2024	At Maturity	1,500,000.00	1,500,000.00	-
Commonwealth Bank	AA-	TD	5.2500	19/07/2023	20/05/2024	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	5.1600	28/08/2023	28/05/2024	At Maturity	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	5.3800	15/06/2023	17/06/2024	At Maturity	1,000,000.00	1,000,000.00	-



Issuer	Rating	Type	Rate	Purchase	Maturity	Interest	30/09/2023	31/10/2023	Difference
NAB	AA-	TD	5.1500	04/09/2023	04/09/2024	At Maturity	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	5.2100	11/09/2023	11/09/2024	At Maturity	1,000,000.00	1,000,000.00	-
Unity Bank	Unrated	TD	5.3500	22/09/2023	23/09/2024	At Maturity	500,000.00	500,000.00	-
Unity Bank	Unrated	TD	5.5000	31/10/2023	31/10/2024	At Maturity	-	250,000.00	250,000.00
AMP Bank	BBB	TD	5.2500	08/08/2023	10/08/2026	Annual	2,500,000.00	2,500,000.00	-
Commonwealth Bank	AA-	CASH	4.1000	30/09/2023	30/09/2023	Monthly	6,558,000.00	6,808,000.00	250,000.00
TOTALS							37,558,000.00	34,808,000.00	-2,750,000.00



Trades in Period

From: 01/10/2023 To: 31/10/2023

New Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
Unity Bank	Unrated	TD	GENERAL	At Maturity	31/10/2023	31/10/2024	5.5000	250,000.00	
TOTALS								250,000.00	



Sell Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Sell	Yield/Margin	Face Value	Gross Value	Capital Value	Ref
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No entries for this item



Matured Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
ANZ Bank	AA-	TD	GENERAL	At Maturity	29/05/2023	26/10/2023	4.5400	3,000,000.00	
Unity Bank	Unrated	TD	GENERAL	At Maturity	31/10/2022	31/10/2023	4.4800	250,000.00	
TOTALS								3,250,000.00	



Unrealised Gains / Losses as at 31/10/2023

Issuer	Rating	Type	Purchase	Maturity	Allocation	Cost	Value	Purchase	Current	Unrealised
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No entries for this item



Realised Gains / Losses

From: 01/10/2023 To: 31/10/2023

Issuer	Rating	Type	Purchase	Maturity	Sale	Cost	Current	Purchase	Sale	Realised	Type
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No entries for this item



Interest Received in Period

From: 01/10/2023 To: 31/10/2023

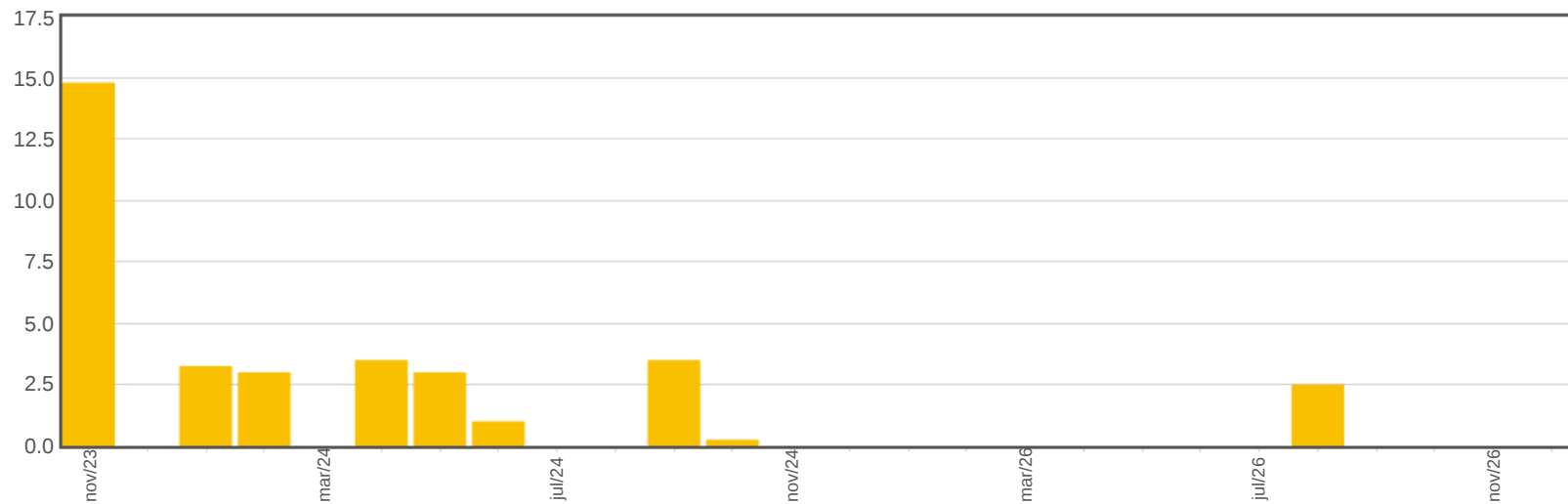
Periodic Interest

Issuer	Rating	Type	Alloc	Frequency	Value	Purchase	Maturity	Coupon Date	Type	Rate	Received
ANZ Bank	AA-	TD	GENERAL	At Maturity	3,000,000.00	29/05/2023	26/10/2023	26/10/2023	Maturity	4.5400	55,972.60
Unity Bank	Unrated	TD	GENERAL	At Maturity	250,000.00	31/10/2022	31/10/2023	31/10/2023	Maturity	4.4800	11,200.00
TOTALS					3,250,000.00						67,172.60



Maturity Cashflow as at 31/10/2023

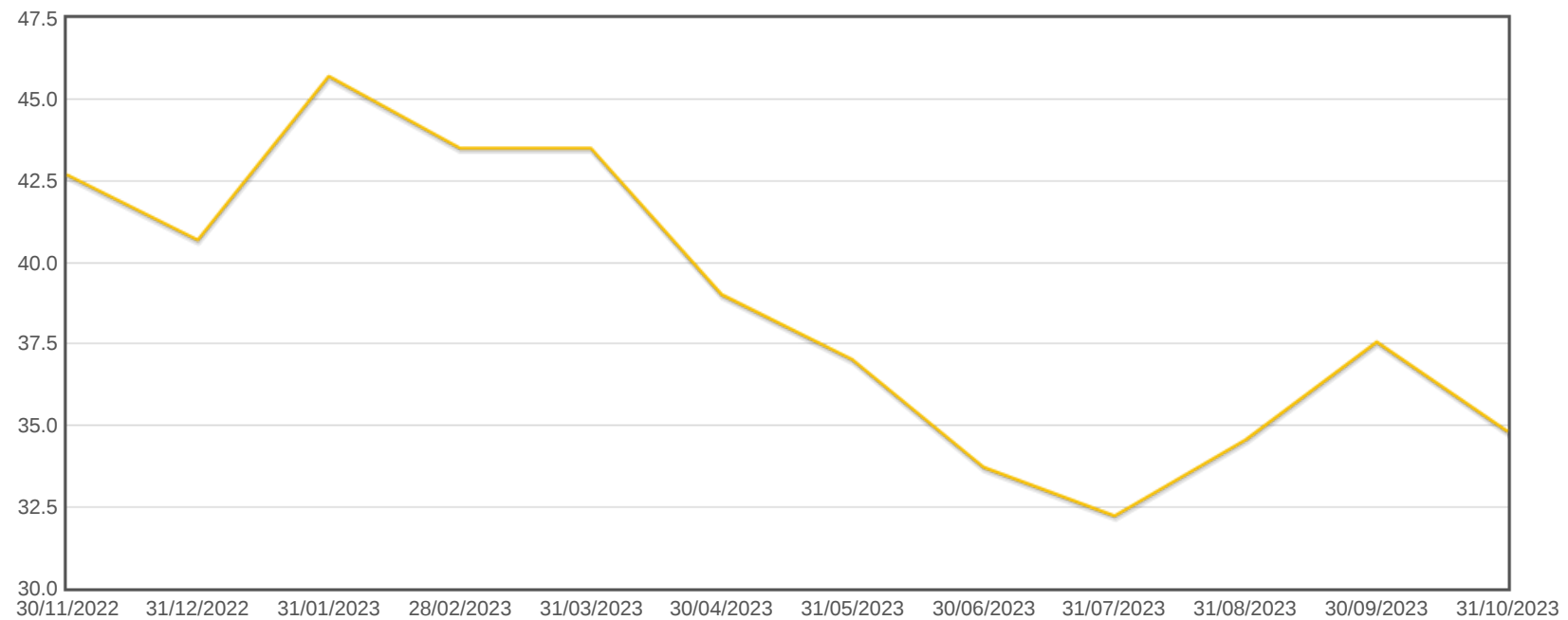
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2023	-	-	-	-	-	-	-	-	-	-	14,808,000	-	14,808,000.00
2024	3,250,000	3,000,000	-	3,500,000	3,000,000	1,000,000	-	-	3,500,000	250,000	-	-	17,500,000.00
2026	-	-	-	-	-	-	-	2,500,000	-	-	-	-	2,500,000.00
TOTALS													34,808,000.00





Historical Portfolio Balances (in MM) as at 31/10/2023

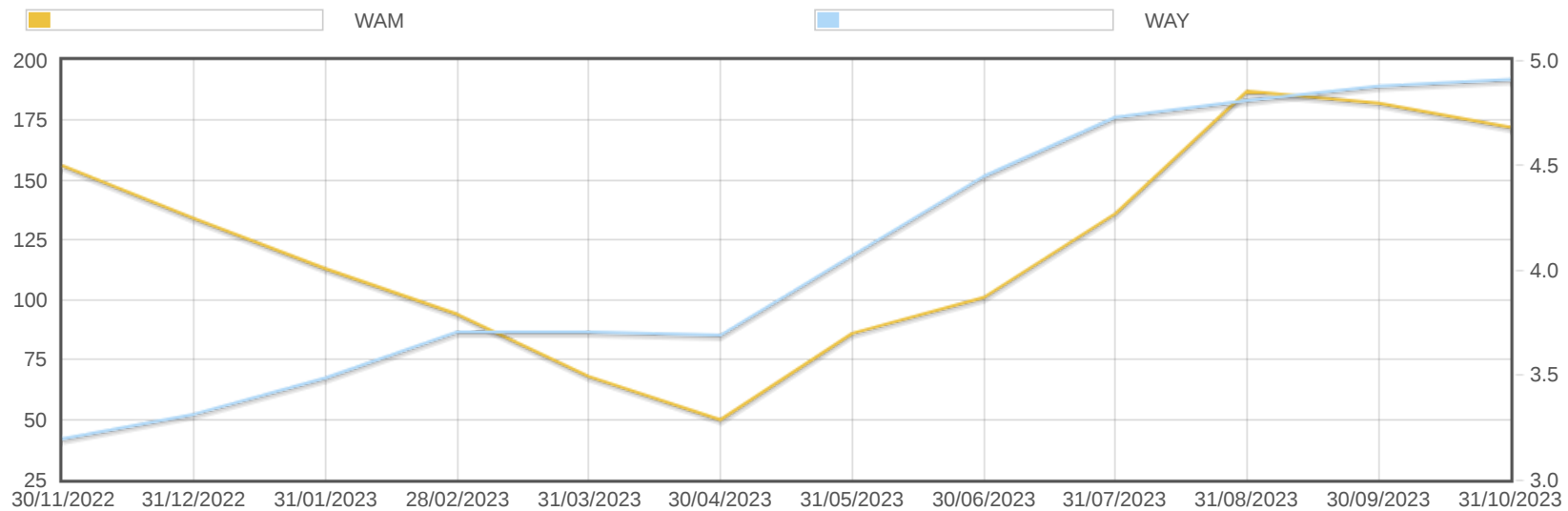
30/11/2022	31/12/2022	31/01/2023	28/02/2023	31/03/2023	30/04/2023	31/05/2023	30/06/2023	31/07/2023	31/08/2023	30/09/2023	31/10/2023
42.69	40.69	45.71	43.51	43.51	39.01	37.01	33.71	32.22	34.56	37.56	34.81





Historical Ratios as at 31/10/2023

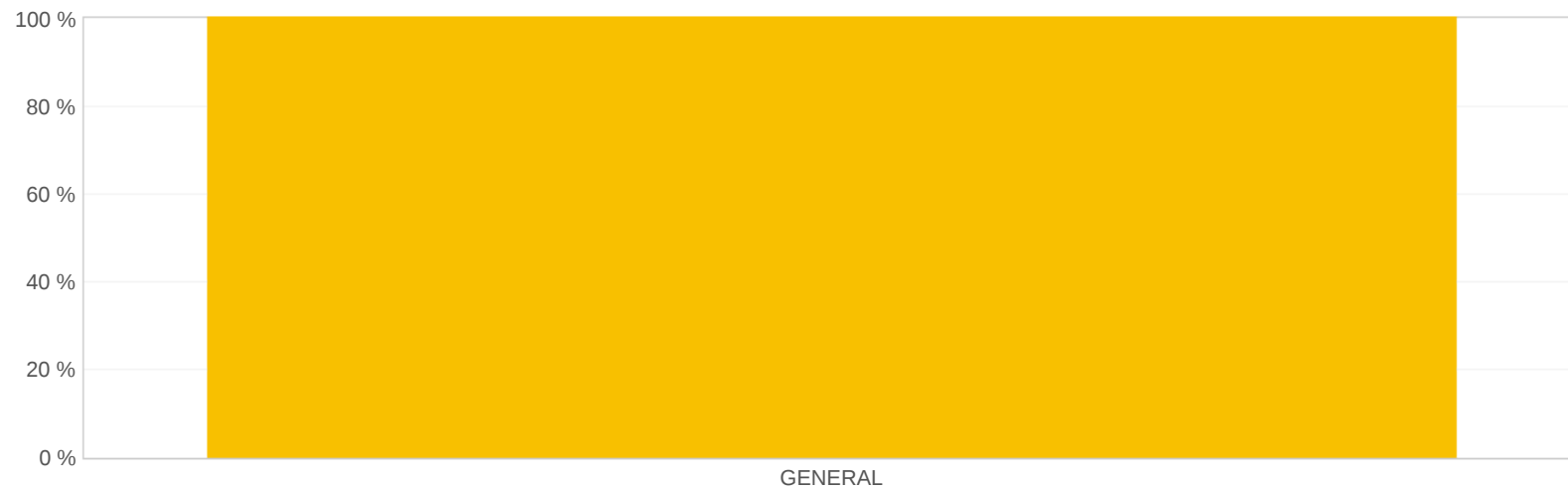
	30/11/2022	31/12/2022	31/01/2023	28/02/2023	31/03/2023	30/04/2023	31/05/2023	30/06/2023	31/07/2023	31/08/2023	30/09/2023	31/10/2023
WAM	156	134	113	94	68	50	86	101	136	187	182	172
WAY	3.1942	3.3119	3.4850	3.7043	3.7043	3.6888	4.0686	4.4464	4.7275	4.8079	4.8761	4.9068





Allocation as at 31/10/2023

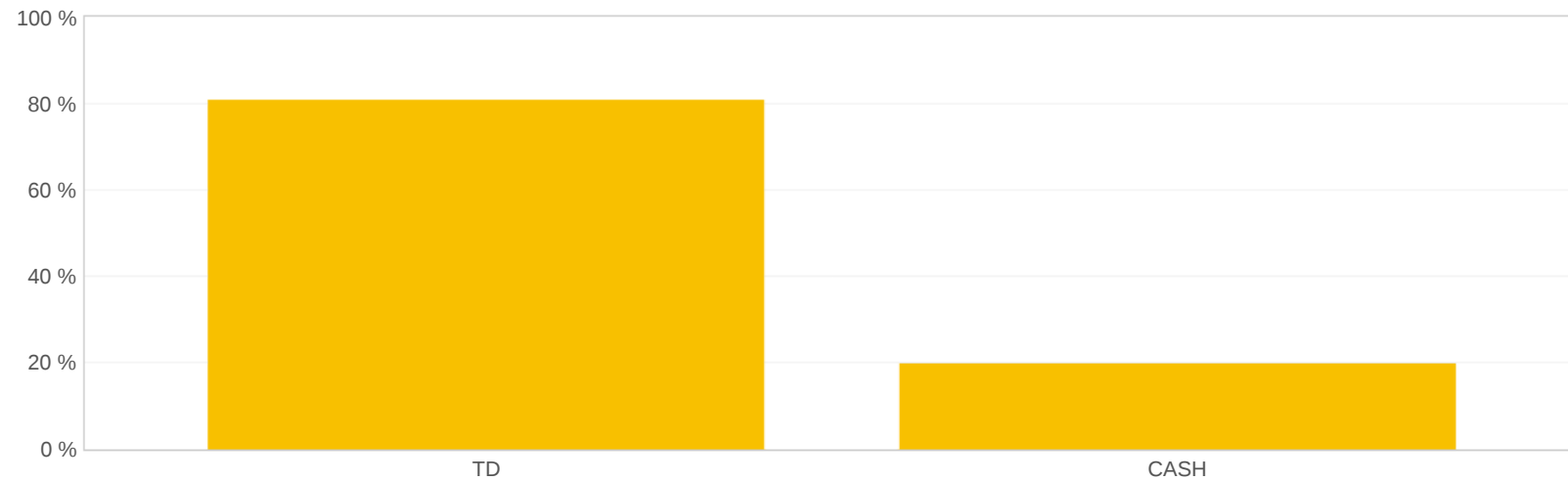
Code	Number of trades	Invested	Invested (%)
GENERAL	23	34,808,000.00	100.00
TOTALS	21	34,808,000.00	100.0





Asset Class as at 31/10/2023

Code	Number of Trades	Invested	Invested (%)
TD	21	28,000,000.00	80.44
CASH	3	6,808,000.00	19.56
TOTALS	21	34,808,000.00	100.0





ADIs funding fossil fuels as at 31/10/2023

	Number of Trades	Invested	Invested (%)
Not funding fossil fuels	10	8,500,000.00	24.4
Funding fossil fuels	14	26,308,000.00	75.6

