



20 March 2024

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 26 March, 2024** commencing at **2:00 PM**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read "BJ Byrnes", is written over a light blue horizontal line.

BJ Byrnes
GENERAL MANAGER

ORDER OF BUSINESS

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
 - a) Consideration of Called Items
 - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

Please be advised that this Council meeting is being recorded and live streamed. By speaking at this meeting, you agree to being recorded and live streamed. Please ensure that if and when you speak you are respectful to others and use appropriate language at all times. Cabonne Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting. The recording of this meeting will be made publicly available on Council's website.



COUNCIL'S MISSION & VISION

The Cabonne Local Government Area is thriving, caring, and vibrant.

Our Cabonne community recognise and acknowledge our rich culture, heritage, and history.

We strive to protect and value our environment, and the rural aspects of the region.

We recognise that we need to ensure all members of our community have access to the services and support required to be successful.

Despite being made up of a number of towns, villages, and localities, we recognise that we need to work together to achieve great things for our wider Cabonne community.

Where one community succeeds - we all succeed.

We are Cabonne.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE

Procedural

ITEM 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 3 REQUEST FOR CONSIDERATION OF WATER CONSUMPTION CHARGES

(b) matters in relation to the personal hardship of a resident or ratepayer

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1646385

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL – COUNCILLORS AND STAFF DECLARATION OF INTEREST – 2024 - 1646658

RECOMMENDATION

THAT the Declarations of Interest be noted.

GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS OF POLITICAL DONATION

REPORT IN BRIEF

Reason For Report	To allow for an opportunity for councillors to declare any political donation received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1646659

RECOMMENDATION

THAT any political donations be noted.

GENERAL MANAGER'S REPORT

A call for declarations of any political donations.

ITEM 4 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1646660

RECOMMENDATION

THAT councillors call any items that they wish to be debated in Committee of the Whole.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 5 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other councillors' activities reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 1646661

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

GENERAL MANAGER'S REPORT

A call for the Mayoral appointments and attendances as well as other councillors' activities reports to be tabled/read out.

ITEM 6 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of minutes.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. February 27 2024 Ordinary Council Meeting Minutes ↓ 2. March 12 2024 Environment, Innovation and Energy Committee Meeting Minutes ↓ 3. March 12 2024 Infrastructure (Other) Committee Meeting Minutes ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2024 - 1666750

RECOMMENDATION

THAT the minutes of the following meetings be adopted;

1. Ordinary Council meeting held on 27 February 2024;
2. Environment, Innovation and Energy Committee meeting held on 12 March 2024, and
3. Infrastructure (Other) Committee meeting held on 12 March 2024.

GENERAL MANAGER'S REPORT

The following minutes are attached for adoption:

1. Ordinary Council meeting held on 27 February 2024;
2. Environment, Innovation and Energy Committee meeting held on 12 March 2024, and
3. Infrastructure (Other) Committee meeting held on 12 March 2024.

ITEM 7 - POLICY REGISTER - CABONNE HOME SUPPORT AND COMMUNITY TRANSPORT POLICY

REPORT IN BRIEF

Reason For Report	For council to consider the new policy
Policy Implications	Yes - new policy - Policy Database will be updated
Budget Implications	Nil
IPR Linkage	1.2.1.1e - Monitor and review Council's policies.

Annexures	1. DRAFT - Cabonne Home Support and Community Transport Policy ↓
File Number	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1670271

RECOMMENDATION

THAT the annexed draft Cabonne Home Support and Community Transport Policy be adopted.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

Following the change of the Commonwealth Home Support Program (CHSP) being replaced with the Cabonne Home Support (CHS) services. A new policy has been created to reflect the merger of the Cabonne Home Support and Community Transport functions. This new policy is to replace the following existing strategic policies:

- the Commonwealth Home Support Program (CHSP) Policy
- the Community Transport Policy
- the Cabonne Community Transport – Working with Clients that have Exited the Criminal Justice System Policy.

ITEM 8 - ANZAC DAY 2024

REPORT IN BRIEF

Reason For Report	For council to nominate Councillors to attend ANZAC Day celebrations throughout Cabonne
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.3.2b - Support local events, culture, and festivals and promote local villages - including through the provision of sponsorship opportunities and seeking grant funding.
Annexures	1. ANZAC Day 2024 - Timetable ↓
File Number	\\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\ANZAC DAY 2024 - 1669513

RECOMMENDATION

THAT council nominate and authorise councillors to represent council at the 2024 ANZAC Day Services throughout Cabonne.

DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT

Each year ANZAC Day services are held in the Cabonne Local Government Area (LGA). The services for 2024 are listed in the attached timetable (not all listed services are confirmed as yet, although services tend to remain the same each year).

Previous ANZAC Day services were required by NSW Police to be referred to Local Traffic Committee for endorsement of road closures for march precisions. The matter has been referred to Local Traffic Committee meeting dated 20 March 2024.

As in past years, a wreath will be provided for each ANZAC commemoration service event that Cabonne councillors chose to attend.

ITEM 9 - REQUEST FOR DONATION OF GENERAL RATES AND WATER AND SEWER CHARGES

REPORT IN BRIEF

Reason For Report	Request for consideration of general rates and water and sewer charges under Section 356
Policy Implications	Nil
Budget Implications	Possible write off of income
IPR Linkage	4.1.3.2b - Support local events, culture, and festivals and promote local villages - including through the provision of sponsorship opportunities and seeking grant funding.
Annexures	1. Yarn Market Committee - Request reduction in rates↓ 2. Donations Policy - Operational↓
File Number	\\OFFICIAL RECORDS LIBRARY\RATES AND VALUATIONS\RATE PAYMENTS\REDUCTION - 1662524

RECOMMENDATION

THAT council grant a donation to the Molong Yarn Market Association for the general rates and water and sewer access charges under Section 356, and that the donation apply annually, on the basis that a letter of request is submitted to council in writing annually.

DEPARTMENT LEADER - FINANCE'S REPORT

A letter has been received from Molong Yarn Market Association requesting a reduction in the rates and water and sewer charges.

The Yarn Market is located at 81 Bank Street and Gidley Street, Molong and is responsible for managing the Cottage, Coach House and Aged Care Units and is currently listed as Molong's Information Centre.

If approved, as per the policy, donations under Section 356 need to be requested each financial year in writing and no donation can be back dated. Any letter of request from an organisation can only be in relation to the current financial year.

The rate levy for both assessments is currently the minimum rate of \$517.70, the Water Access Charge is \$124.50 per quarter and the Sewer Access Charge is \$203.55 per quarter. These amounts will be adjusted each financial year as per the Fees and Charges.

If a letter of request is received for the next financial year, the balance to be donated will be approximately \$1035.40 for Rates, \$996 in Water Access Charges and \$1628.40 for Sewer. These amounts are a combination of both assessments.

ITEM 10 - REQUEST FOR DONATION ST JOHNS AMBULANCE MOLONG CADET DIVISION

REPORT IN BRIEF

Reason For Report	For council to consider the request for a donation
Policy Implications	Nil
Budget Implications	To be funded from existing s.356 budget allocation
IPR Linkage	4.2.1.3c - Provide sponsorship for eligible Youth Week activities.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\COMMUNITY RELATIONS\SPONSORSHIP - DONATIONS\SPONSORSHIP - DONATIONS - 2024 - 1669730

RECOMMENDATION

THAT council donates \$1,500 to St Johns Ambulance Cadets Molong Cadet Division to assist in attending the St Johns Western Regions annual camp.

DEPARTMENT LEADER - COMMUNITY SERVICES' REPORT

St Johns Ambulance Molong Cadet Division has been providing volunteer first aid services in Cabonne since 1995. This organisation provides our youth with opportunities to gain accredited first aid qualifications, learn new skills, develop as leaders and be active members within the community.

St Johns Western Regions camps are held annually, this year Broken Hill Cadet Division will host the event 16-19 April at Lake Cullulleraine. It is planned for 10

cadets to attend, with the composition of the group having 4 families with 2 or more members. The camp fee per person is \$320 and the estimate for fuel for the small bus is \$360; an overall cost of \$3,560.

To enable members from the Molong Cadets to attend, the group has been fundraising but also seek a donation to support reducing the overall cost to send their cadets to the camp.

It is suggested that \$1,500 be donated toward this event.

Should council wish to donate, there remains \$2,736 in the s.356 budget for donations for this financial year.

ITEM 11 - 2024 LOCAL ROADS CONGRESS

REPORT IN BRIEF

Reason For Report	Provide notice and seek council interest in attendance at the 2024 Local Roads Congress
Policy Implications	Nil
Budget Implications	Cost of expenditure will be inline with budgets for Councillor Congress Attendance
IPR Linkage	2.2.1.4a - Implement transport for NSW road safety programs.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\MEETINGS\OPERATIONS MEETINGS - 1661536

RECOMMENDATION

THAT Council nominate attendance of the mayor, or his representative, at the 2024 Local Roads Congress.

DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT

Council has received a letter from the Institute of Public Works Engineering Australasia calling for council's interest for attendance at the 2024 Local Road Congress.

2024 Local Roads Congress

The Roads and Transport Directorate will be holding their annual Local Roads Congress at New South Wales Parliament House on Monday, 3 June 2024. Since 2005, the Congress has provided a platform for Mayors, Councillors and Executives to discuss policy issues relating to NSW's local road network. The

purpose of the congress is to address policy issues rather than technical issues and to optimise roads and transport outcomes.

The theme for this year's congress is *Planning for the Future*. This focus underscores the commitment to addressing the evolving challenges and opportunities in local road and transport infrastructure, and to ensure the local road network is prepared for the challenges ahead.

ITEM 12 - PROPOSAL FOR RELOCATION OF ANIMAL HOLDING FACILITY AT MOLONG

REPORT IN BRIEF

Reason For Report	To obtain council endorsement for the relocation of the existing animal holding facility away from residential areas.
Policy Implications	Nil
Budget Implications	A budget for the relocation of a temporary facility and the remediation of the current site has not been included in the council's 2023/2024 budget and additional funding would need to be sourced from within council's existing overall budget or from council reserves.
IPR Linkage	3.2.2.1a - Manage a return/rehome of impounded animals program.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\ENVIRONMENTAL MANAGEMENT\ANIMAL WELFARE\COMPANION ANIMALS - DOGS and CATS - 1669809

RECOMMENDATION

THAT a further report be provided to council scoping the relocation of the Molong animal holding facility.

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

At the March 2024 meeting of the Environment, Innovation and Energy Committee there was general discussion regarding the site suitability of the Molong animal holding facility (known locally as 'the pound'), located in Phillip Street opposite the Molong Central School. It was noted that there are an increasing number of complaints by several nearby residents relating to barking dogs held at the facility.

The holding kennels and yard have been in operation for many years (approximately 40 years) however recent residential infill development in Smith and Park Street, Molong, have given rise to an emerging land use conflict situation. In recent months there has been an increase in community complaints

to council regarding dogs that have been impounded and held at the facility barking and disturbing the lifestyle of nearby residential properties.

Council will recall that development consent was granted to DA 2023/0161 on 29 June 2023 for the establishment of an animal holding facility upon council owned rural land being Lot 30 DP 130510, Mitchell Highway, Molong. The 1.2ha rural allotment is located adjacent to the Molong Sewerage Treatment Plant.

The proposal was to enable (subject to obtaining grant funding should such become available) the construction of a purpose-built animal holding facility to accommodate primarily impounded dogs and potentially a small number of cats. The existing facility located upon Crown would be replaced by the proposed facility. The capital value of the proposed facility in June 2023 was estimated to be \$400,880.

The proposed holding facility will be a single story, concrete block building and incorporates the following:

- 8 undercover dog holding pens,
- Storeroom,
- 2 open exercise yards,
- Rainwater tank,
- Absorption trench and septic tank.
- Hard stand parking area and access off an existing road servicing the adjacent council managed Sewage Treatment Plant (STP).
- 2.4m chain wire security fence around the perimeter of the compound.

The proposal has been designed to be consistent with the *NSW Animal Welfare Code of Practice No 5 - Dogs and cats in animal boarding establishments*. The main points are made with respect to compliance:

- Council is the manager of the animal holding facility.
- The establishment is located away from sources of excessive noise and pollution.
- There is an adequate water supply.
- A septic tank is to be installed.
- The facility has been designed to protect dogs from rain and wind and there is adequate shade.
- There are solid block walls between individual kennels.
- There is different size kennels to accommodate different sized dogs.
- Dog kennels and housing are of sufficient height to permit easy cleaning.
- Kennels do not face each other.
- Adequate lighting has been provided.
- Appropriate bedding for dogs to be provided.
- The facility is securely lockable.
- A plan of management to be developed to ensure that appropriate hygiene practices are undertaken (including cleaning, pest control, waste management).
- Management to keep records of each individual dog.

- The plan of management to also include details of the dog's health care and administer appropriate veterinary care.
- The plan of management to provide details of ensuring that each dog receives sufficient food and water and can exercise (exercise areas are provided in the design of the facility).
- The plan of management is also to consider the transportation of animals and unclaimed animals.
- The proposed development will be 15.8m x 4.8m, with an eave height of 2.1m and an apex height of 2.6m, consisting of 3 large dog enclosures and 5 small dog enclosures.

To date no grant funding opportunities forthcoming that may have provided an avenue to facilitate this proposed development. Given the ongoing issues arising from land use conflict of the long-established facility now being within an expanding residential area, it is a matter for council to consider and provide direction upon.

The facility is utilised by council as a holding facility for animals that have been impounded or seized. There are two enclosed and covered dog pens, transportable dog kennels, an exercise yard, and a stock yard to hold larger animals.

The number of impounded dogs per year, and the outcomes, are summarised below:

Year	Total no of dogs impounded in the year	Rehomed by agencies	Returned to owner	Unsuitable for rehoming & euthanised	Unsuitable for rehoming declared dangerous	Adopted
2022/23	15	10	3	2		
2021/22	15	3	9		1	2
2020/21	20	16	4			
2019/20	41	15	26			
2018/19	38	38				
2017/18	32	21	10			

Since council employed its first full time ranger in late 2013, considerable work has gone in to building up strong network relationships with dog rehoming agencies across NSW and Victoria. It is this partnership that has enabled council to maintain a high rate of animal rehoming.

Several factors in the last two years have seen a change to both community attitude to pet ownership, and the legislative requirements surrounding ranger services and impounding of animals.

Regulatory provisions

Operation of an animal holding facility are governed in NSW by the Impounding Act, the Companion Animals Act and Protection of cruelty to animals Act. Amendments to the Companion Animals Act (Rehoming Act) came into force on 4 March 2022.

Key changes include:

The need for councils to give written notice to at least 2 rehoming organisations that the animal is available for rehoming and will remain available for at least 7 days from the date the notice is given.

The need to take reasonable steps to advertise on a webpage or through a social media platform that the animal is available for rehoming.

New record-keeping requirements in relation to: - the identification of animals either rehomed or destroyed, and in the case of animals that are destroyed, the actions a council took to rehome that animal.

The amendments to the Act arose from a Private Members Bill introduced by the Hon. Emma Hurst, MLC for the Animal Justice Party. The aim of the Bill was to focus on rehoming impounded animals as a priority, and to minimise killing of unclaimed animals remaining in animal shelters and pounds.

Following on from the amendments to legislation the **New South Wales Pound Inquiry** was established in **June 2023**, with its purpose being to **investigate and report on pounds in NSW**. [Specifically, the inquiry focuses on various aspects related to pounds, including their adequacy of resourcing, the state of their buildings and facilities, and overall practices.](#) A Public Hearing occurred in December 2023 as part of the ongoing enquiry.

While Cabonne Council has a strong record in rehoming dogs that come into its care – the amendments to legislation require animals to be held for longer periods, and for renewed actions to rehome animals.

It is recognized across NSW and within Australia that two main changing socio-economic factors are affecting pet ownership currently. During Covid there was a noticeable increase in pet ownership, which was linked to Covid lockdown and individuals and families choosing to acquire a pet during that time. Post Covid there has been a higher-than-average rate of people surrendering pets they can no longer look after. This has put an overwhelming strain on the rehoming agencies.

The increased cost of living has also had an adverse impact upon the ability for sectors of the community to continue to afford to care for a pet, leading to further instances of surrendering of animals, or persons being unwilling to claim seized animals.

Each of the above-mentioned issues has had a direct impact on the operation of council's animal holding facility.

Community complaints about pound dog's behavior. Council has received an increase in the number of complaints / customer service requests relating to barking emanating from the animal holding facility. These complaints have been generated by three residents who live in Smith and Park sts. The three dwellings range is distance from 90m to 150m from the facility.

Name	No of complaints	Timeframe
Complainant 1	Stated by Mr Loud as 22 complaints	Dwelling constructed 2018/19 Complaints - Dec 2021 to present date
Complainant 2	30	Purchased dwelling 2022 30 complaints on 22 dates – concentrating on 9/11 – 20/11 2023 and 9/2 to 7/3 2024
Complainant 3	4	Dwelling constructed 2018/19 Complaints Sept 2022, Jan 2023 & February 2024

A recent complaint by Mr Loud is provided below:

*"Friday 15/3/24, 9:16 am. Brian Loud – 75 Park Street, Molong
Once again, we have been disturbed with barking dog/dogs held in the Cabonne Council compound located in Phillip St, this will be the 22nd complaint that I have made since Dec. 21/12/21, with no positive and constructive outcome ever achieved. As a council, I feel that Cabonne has a duty of care, to respect and act on all complaints forwarded to Cabonne Council, with a positive outcome for all stakeholders. The "use-by-date" for this facility has long been passed, for many years, with the development of a High School, residential and domestic dwellings in this area. I have been informed that the compound is to be relocated to a new location, the Sewage Treatment Plant area. The facilities currently utilised at Phillip St. in my opinion, was only ever a short-term holding pound, which dates back over 40 years. There are currently 2 x transportable kennels, capable of housing 5 dogs, why cannot these be relocated to the Sewage Treatment Plant, the erection of a security fence would not be a great financial burden, as it could be placed in a corner of the existing security fence, thus only needing two sides. I ask Cabonne Councillors to strid for a positive and professional outcome and address these concerns that have been raised on many occasions. I request this complaint to be read in the next council meeting."*

Future planning

The increase in complaints about the Molong animal holding facility coincides with the pressures placed upon council and the often-voluntary animal rehoming agencies to secure new owners for seized and surrendered dogs. Longer holding times can result in exacerbation of animal behaviours. A dog impounded in an unfamiliar setting, and in close proximity to other dogs heightens an animals anxiety, and may generate behavioural issues such as barking.

The location of the facility within a residential infill area then creates a situation of land use conflict. While this had already been identified by council staff, and a proposal developed for the relocation of the facility to rural land on the edge of the Molong township, funding is not available to undertake the construction of a new, purpose built facility.

A temporary solution proposed by staff is for the relocation of the Phillip St facility to the Mitchell Highway site, utilising short term measures to provide a secure and safe location for the facility. This would require relocation of dog kennels and enclosures, provision of security fencing and enclosed exercise yards, and the provision of a water supply for watering impounded dogs and cleaning kennels.

While land adjacent to the Molong Sewerage Treatment Plant has been identified as suitable for the establishment of an animal holding facility, that site has been used by council for the storage of a large quantity of soil excavated from the Bank Street beautification project. To enable the land to be utilised for the approved animal handling facility, or similar, first the area will need to be re-established and fill moved off site to one of council's landfill sites. The area will need to be levelled and a pad created to accommodate the development. Construction of a 9m x 6m x 2.4m colorbond shed with roller doors would be proposed as a temporary structure and has an approximate cost of \$9,000. The structure would need to be set on a concrete pad to enable installation of concrete floored holding pens. A water supply would need to be plumbed from a rainwater tank, or if possible, a connection to an existing water main. A pump would be necessary to achieve water pressure for washing down dog pens. Security fencing and gates would also be required to be installed. Full costing of the proposed works has not been compiled.

A modification application to amend the current development application would also be required to support the temporary structures as proposed. This would also require additional fees and budget to facilitate.

The existing Phillip Street facility would be suitable for repurposing to house, in approved cages, surrendered or seized domestic cats. Council is obligated under the Companion Animals Act to receive seized cats, and is currently unable to do so, as no suitable holding facilities are available. Increasingly the local community is expecting council to receive domestic cats and the above proposal to repurpose the Phillip Street facility may address this issue.

Council's support for the temporary measures is sought, and a budget identified to enable the basic works to be undertaken to facilitate the relocation.

ITEM 13 - DRAFT LOCAL APPROVALS POLICY

REPORT IN BRIEF

Reason For Report	Seeking council adoption of the draft Local Approvals Policy.
Policy Implications	Creation of a new policy
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	1. Cabonne Council Request for extension to Temporary Housing ↓ 2. Local Approvals Policy ↓
File Number	\\OFFICIAL RECORDS LIBRARY\LAND USE AND PLANNING\PLANNING\VILLAGE STRATEGIES - 1652699
Previous Items	7 - DRAFT LOCAL APPROVALS POLICY - Council - 24 Oct 2023 2:00PM

RECOMMENDATION

THAT council:

1. Adopts the draft Local Approvals Policy, and
2. Notify the adoption of the Local Approvals Policy in accordance with s166 of the Local Government Act 1993.

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

At the council meeting held on 24 October 2023, it was resolved to place the draft Local Approvals Policy – Recovery Pods and Temporary Housing on private land on exhibition for 42 days.

No submissions were received throughout the exhibition period. Consent was also requested and granted by the Office of Local Government 27 February 2024 (see attachment).

Due to extenuating circumstances, current recipients of Recovery Pods from the 2022 flood event have had delays to their rebuilds. The current two-year leases of these pods in the Cabonne Council Local Government Area (LGA) will begin expiring on a rolling basis from February 2025. Reconstruction NSW has requested that council adopts a Local Approvals Policy (LAP) that would allow these pods to remain on properties beyond their two-year lease to support the transition of recipients into permanent accommodation. The Local

Approvals Policy extends the site permissibility of the emergency housing pods by an additional two-year term.

ITEM 14 - EXHIBITION OF DEVELOPMENT CONTROL PLAN NO. 15 - RELOCATABLE AND TRANSPORTABLE HOMES (AMENDMENT NO. 1)

REPORT IN BRIEF

Reason For Report	To seek a council resolution to enable exhibition of Amendment No. 1 to DCP NO. 15 to permit exceptions to building design elements of the DCP to be determined by the Deputy General Manager Cabonne Services in order to improve assessment times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	1. DCP 15 Relocatable homes - Amendment No. 1 ↓
File Number	\\OFFICIAL RECORDS LIBRARY\LAND USE AND PLANNING\PLANNING\CABONNE DEVELOPMENT CONTROL PLANS - DCP - 1669452

RECOMMENDATION

THAT council:

1. Place on public exhibition Draft Development Control Plan No. 15 – Relocatable and Transportable Homes (Amendment No. 1) for a period of 28 working days, and
2. A report be provided to council following exhibition, detailing any issues raised in submissions.

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

A report was provided to council's 27 February 2024 Ordinary Meeting for noting, advising of the need to amend DCP 15 and that a subsequent report would be provided i.e. this report.

The abovementioned report mentioned that 3 development applications had been referred to council for determination in recent months due to exceptions to development standards contained within the DCP. These exceptions generally relate to some transportable homes being smaller than was envisaged when the Development Control Plan (DCP) came into effect in 2005.

A report on Tiny House Development as Secondary Dwellings was provided to council's 26 September 2023 Ordinary Meeting for noting. This report explains

the trend of tiny homes/houses and how they are becoming more common due to the increased cost of living, the desire to have additional family members residing on the one property, the desire to reduce the carbon footprint of new homes and as a fun alternative to traditional housing.

A two staged approach is proposed to assist applicants in having timely approvals and to amend the DCP to make it more contemporary and relevant to the needs of modern living:

1. Make a minor amendment to DCP 15 to enable the Deputy General Manager Cabonne Services to consider variations to DCP 15 and hence determine development applications. This would relate to any building design element and would avoid the need to go to council for a determination when a 'tiny home' or similar structure is being assessed; and
2. Undertake a detailed review of DCP 15, so that it includes consideration of 'tiny homes' and small footprint homes, and is updated to become a contemporary and relevant document for modern living in relocatable and transportable homes.

The attached Amendment No. 1 to DCP 15 represents Stage 1 identified above. A new section (1.4) has been added which states:

Exceptions to development standards

Any exception from a development standard contained in this development control plan must be made in writing explaining the reason for the exception sought.

Determination of development applications involving exceptions to development standards for any building design element in relation to floor plan, floor area and building materials will be made by the Deputy General Manager Cabonne Services.

Any exception to development standards outside the above criteria will need to be considered for determination at a council meeting.

A draft development control plan must be publicly exhibited on council's website for a period of 28 working days in accordance with the *Environmental Planning and Assessment Regulation 2021*.

A report will be provided to council detailing any submissions following exhibition.

ITEM 15 - PLANNING PROPOSAL FOR AN ADDITIONAL PERMITTED USE- EUGOWRA COMMUNITY CHILDCARE CENTRE'S PERMANENT PRE SCHOOL AND LONG DAY CARE CENTRE AT THE EUGOWRA SHOWGROUND.

REPORT IN BRIEF

Reason For Report	For the endorsement of council
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.6.1a - Implement the Cabonne Recovery Plan.
Annexures	1. Planning Proposal - Eugowra Community Childcare Centre ↓
File Number	\\OFFICIAL RECORDS LIBRARY\LAND USE AND PLANNING\PLANNING\MANAGEMENT PLANS - 1667435

RECOMMENDATION

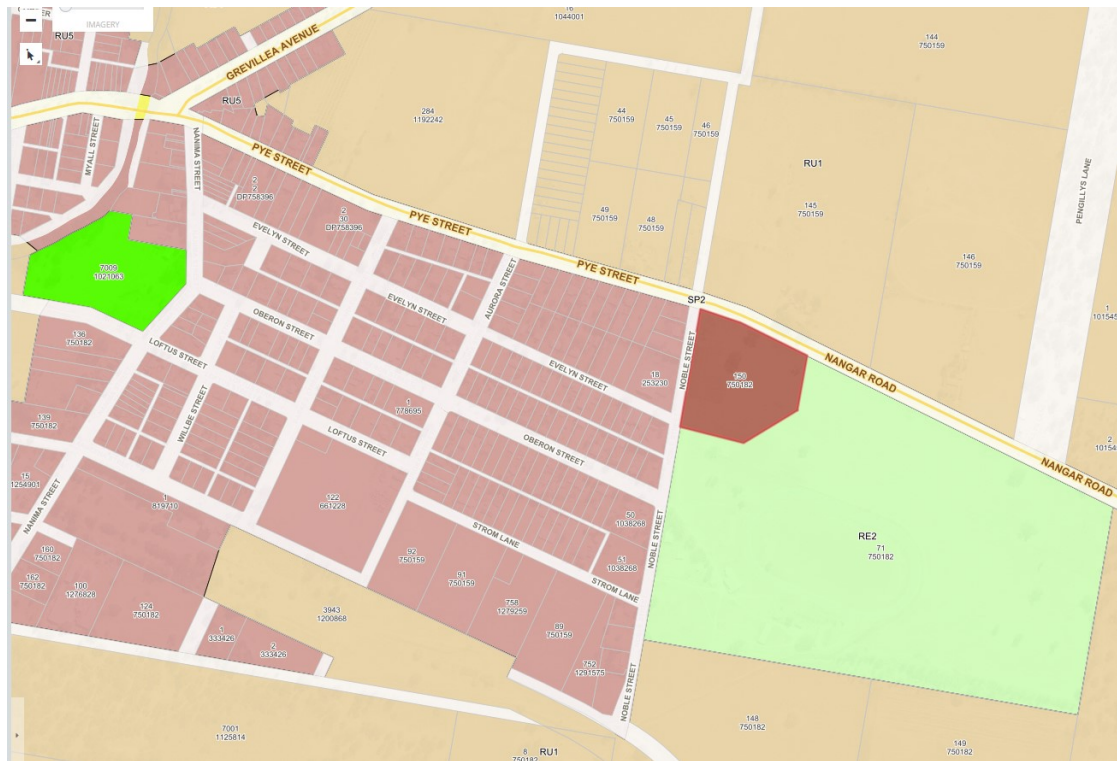
THAT council:

1. Approve the planning proposal to amend the *Cabonne Local Environmental Plan 2012* to facilitate the development of a permanent location for the Eugowra Community Childcare Centre's pre school and long day care centre, as a significant part of the Eugowra community's flood recovery program upon land described as Lot 150 DP 750182, being 21 Noble Street, Eugowra,
2. Forward the planning proposal and proposed timeframe in this report to the Department of Planning, Housing, and Infrastructure for Gateway determination in accordance with Section 3.33 of the *Environmental Planning and Assessment Act 1979*, and
3. If no submissions are received during its public exhibition, endorse finalisation of the planning proposal. However, if any submissions are received, a further report will be forwarded to council for its consideration.

DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT

Council has prepared a planning proposal to amend the *Cabonne Local Environmental Plan 2012* (the LEP) to permit an amendment to Schedule 1 of the LEP to permit a *centre-based child care facility* on part of the Eugowra Showground site.

The planning proposal relates to land described as Lot 150 DP 750182, being 21 Noble Street, Eugowra.



Location map



Aerial map of location

The land is 3.2 hectares in size and is located on the north west corner of the Eugowra Showground reserve. The land is Crown land to which council is trustee.

The land is accessed from Noble Street and is surrounded by agricultural land, showground activity and village residential land uses.

The site is currently zoned RE2 Private Recreation, and the showground land has a combined area of 40 hectares.

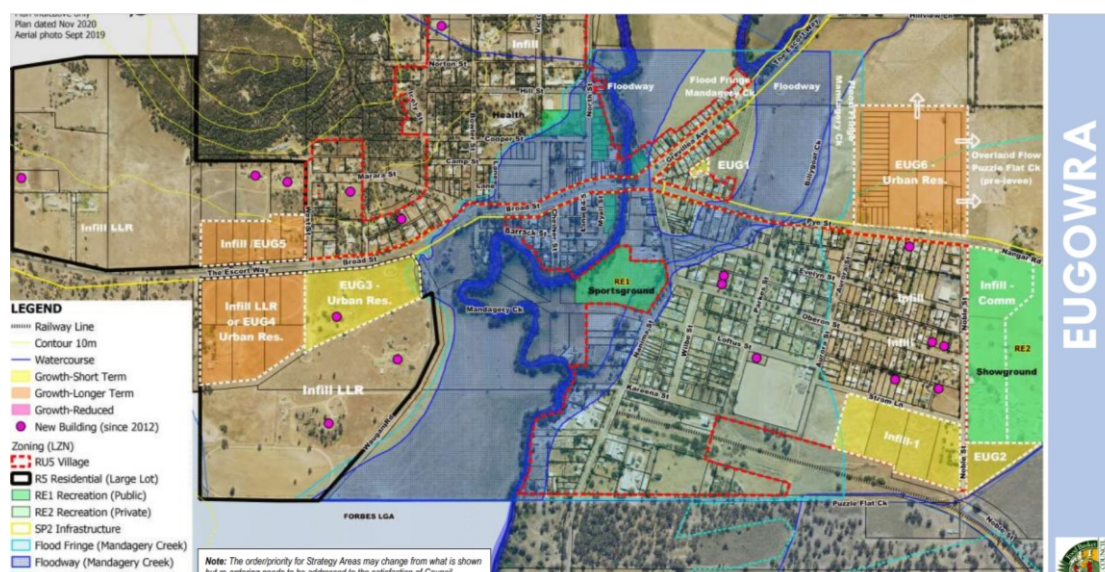
The subject land is generally flat and substantially cleared of native vegetation.

Proposal

The proposal seeks to amend the Cabonne Local Environmental Plan 2012 (the LEP) to facilitate the development of a permanent location for the Eugowra Community Childcare Centre's pre school and long day care centre, as a significant part of the Eugowra communities flood recovery program.

The subject site was identified in the *Cabonne Settlement Strategy 2021-2041* (Figure 4 below), which identified the site as part of a larger area, appropriate for community based development. Following the devastating impact of the 14 November 2022 flood upon the Eugowra community, and severe damage to the previous childcare facility premises located at the Eugowra sports field reserve adjacent Mandagery Creek, the local community identified land at the showground as a suitable location for the construction of a permanent purpose-built childcare facility. Crown Land and the Eugowra Showground Trust are also in support of the additional use of the showground land for the community-based childcare centre.

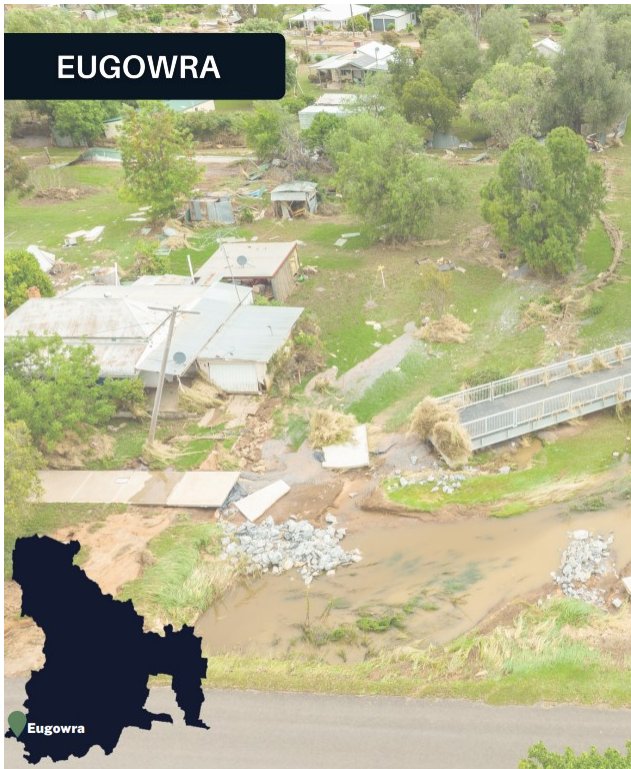
It is appropriate for the council to support the local community to provide a location for the pre school facility that is at less risk of the impact of flooding.



Cabonne Settlement Strategy 2021-2041 extract

*'Showground Site (Zone RE2) – 'Infill-Comm' (Community Facilities)
The community is interested in better utilisation of the Showground Site east of Noble St. One of the priorities is to seek funding to relocate the Rural Fire Service (RFS) and possibly the pre-school from the flood prone lands in/near the sportsground out to the Showground. Another priority is to have a multi-purpose community facility for events, meetings & emergency co-ordination & evacuation centre. If the Puzzle Flat Creek levee addresses overland flow issues east of Aurora St, then the western section of the Showground may be a suitable emergency evacuation centre away from the bushfire prone and flood prone lands. The SES/Ambulance is already located on the site. Zone RE2 already permits with consent 'community facilities' and 'emergency services facilities'. 'Child care' or 'educational facilities' are currently prohibited but could be ancillary to this or there would need to be amendment to CLEP2012'.*

Furthermore, the proposal is consistent with the priority action for the Eugowra community identified in the Cabonne Recover Plan – building back a better Cabonne.



EUGOWRA

PRIMARY ACTIONS FOR EUGOWRA

PRIORITY ACTION

Rebuild a new permanent Eugowra Community Children's Centre out of the flood zone and in a suitable location.

- Rebuild and ensure sustainability of roadworks across Cabonne LGA.
- Update Land Use, Environment, Flood Plans, and relevant strategies.
- More financial support to rebuild and get back into homes.
- Long-term land planning to ensure longevity in residential viability, land buy-back and land zoning.
- Activation projects including flood infrastructure projects for Eugowra CBD in line with the revised Eugowra Community Master Plan.
- Flood mitigation and resilience including gauges, studies, and communications.
- Recognise and support agriculture as the key industry of Eugowra.
- Restore and enhance community amenities and presentation to revitalise our towns and villages and to support a returning visitor economy.
- Re-instate the Museum and Murals.
- Design and install flood warning systems in critical points across Cabonne Shire including Eugowra.

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Site considerations

Some investigations have been undertaken on the subject land to understand and address any environmental, social and economic impacts that may arise from future development.

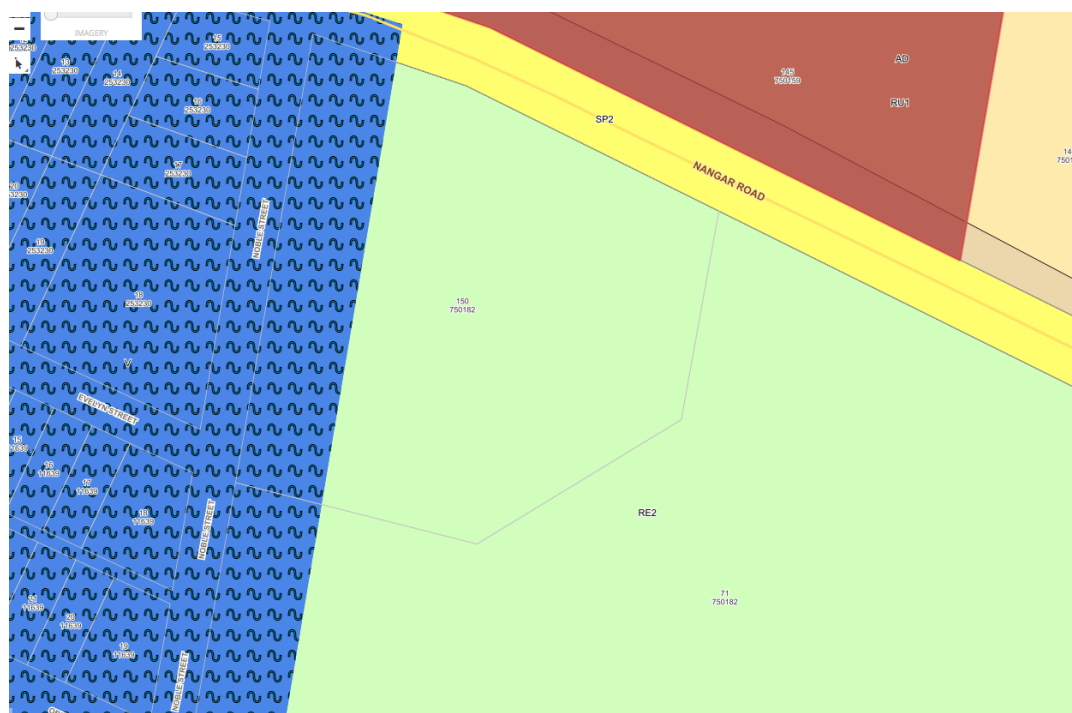
Heritage

A Heritage NSW Aboriginal Heritage Information Management System search was undertaken for the planning proposal but did not identify any heritage conservation sites on or near the subject land. In addition, there are no non-Aboriginal heritage sites in the vicinity of the subject land.

Natural hazards

The subject land is mapped as bushfire prone. Council's Bush Fire Prone Land Map identifies the site as Vegetation Category 3. A bushfire assessment report is currently being prepared and will form part of the final Planning Proposal documentation. It is anticipated that it can demonstrate that bushfire risk is manageable.

The western edge of the showground land is mapped as flood prone under the existing Flood Study mapping for Mandagery Creek. (Separate to the Puzzle Flat Levee investigations)



The existing flood study provided data to determine the flood extent and height for the 1 in 100 year flood event (1% AEP) for any future development on the subject land.

Land contamination.

A Preliminary Contamination Assessment is being prepared for the subject land and will be included in the final Planning Proposal documentation. It is anticipated that there is limited potential for contamination and that further studies will not be required, and that the proposed additional use of the showground site as a childcare facility will be suitable for the subject land.

Biodiversity

Lot 150 is not identified as having terrestrial biodiversity in the *Cabonne Local Environmental Plan 2012*.

The landscape and vegetation of the site has been highly modified and disturbed due to the past and current agricultural and showground ancillary use of the land. This has involved clearing of native trees and understory, and activity associated with agriculture including cropping, weed spraying, and machinery operation.

Land use conflict

The additional use of the showground site for a childcare facility is not expected to have an adverse impact on neighbouring land uses.

Infrastructure

The subject land is not connected to reticulated sewer or potable water and the provision of these services can be addressed at the future DA stage.

Access is available from Noble Street which is a sealed local road. Access upgrades to the site are appropriate to be considered with any future DA.

Electricity and telecommunications services are available and would be extended as required to service future development.

Adequacy of Planning Proposal and supporting studies

The planning proposal is considered adequate.

Referrals

- NSW Rural Fire Service

Timing

The planning proposal includes a timeframe, as required under Part 6 of the Department of Planning and Environment's *Local Environmental Plan Making Guideline* (August 2023). The timeframe as proposed to be provided to the Department with the request for a Gateway determination is as follows:

Stage	Timeframe and/or date
Council decision	March 2024
Gateway determination	April 2024
Agency referrals	May – June 2024
Public exhibition	June – July 2024
Consideration of submissions & report to council (if required)	August - September 2024
Finalisation and Gazettal of LEP amendment	Sept - Oct 2024

It is expected that the LEP amendment could be completed within approximately 6 months after the council's resolution to proceed with the proposal.

ITEM 16 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next council meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\nOTICES - MEETINGS - 1646664

RECOMMENDATION

THAT council receive a report at the next council meeting in relation to questions asked/matters raised where necessary.

GENERAL MANAGER'S REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next council meeting.

ITEM 17 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for councillors to call items for noting for discussion and recommends remainder be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1646666

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.

2. The balance of the items be noted.

GENERAL MANAGER'S REPORT

In the second part of council's business paper are items included for council's information.

In accordance with council's format for its business paper, councillors wishing to discuss any item are requested to call that item.

ITEM 18 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1646672

RECOMMENDATION

THAT councillors call any matters of urgency.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables councillors to raise any item that meets this definition.

ITEM 19 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1646673

RECOMMENDATION

THAT council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS
MOLONG ON TUESDAY 27 FEBRUARY, 2024 COMMENCING AT 2:00 PM**

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PRESENT Clr K Beatty (in the Chair), Clrs P Batten, J Jones, L Oldham, K O’Ryan, A Pull, A Rawson, J Weaver.

Also present were the Deputy General Manager - Cabonne Services, Deputy General Manager - Cabonne Infrastructure, IT Officer, Department Leader – Governance & Corporate Performance and Governance Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

An apology was tendered on behalf of Clr Nash for her absence from the meeting.

MOTION (Rawson/Weaver)

THAT any apology tendered on behalf of Clr Nash be accepted and the necessary leave of absence be granted.

24/02/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

Clr Oldham declared an interest (identified as an actual conflict of interest, pecuniary) in item 15 due to being the property owner whom submitted the request to lease the road.

MOTION (O’Ryan/Batten)

THAT the declaration of interest be noted.

24/02/02 Carried

ITEM - 3 DECLARATIONS OF POLITICAL DONATION

MOTION (Oldham/Batten)

THAT it be noted there were nil declarations for political donations.

24/02/03 Carried

It was noted the time being 2.07pm there was a presentation by Katy Henry from Intentus Chartered Accountants.

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ITEM - 4 COMMITTEE OF THE WHOLE

Proceedings in Brief

It was noted Cllr Jones called item 29 to be debated in Committee of the Whole.

MOTION (O'Ryan/Rawson)

THAT item 29 be debated in Committee of the Whole.

24/02/04 Carried

ITEM - 5 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Cllr Beatty

12/12/2023 – Councillor Workshop, Australia Day Awards Committee Meeting and Ordinary Council Meeting.

Business Paper review with the Deputy Mayor, General Manager and Deputy General Managers.

Councillors Christmas party.

20/12/2023 – Interview with Neil Gill radio program.

Central West Community Leaders Forum.

21/12/2023 – Interview with ABC National News regarding flood recovery.

Council staff Christmas party.

22/12/2023 – Meeting with the General Manager, Molong office.

07/01/2024 – Interview with Neil Gill radio program.

22/02/2024 – Meeting with the General Manager, Molong office.

23/01/2024 – Opening of the temporary Eugowra Community Children's Centre with the Hon. Chris Minns MP, the Hon. Jihad Dib MP and Phillip Donato MP.

Met with Molong businesses to discuss flood recovery and mitigation with the Hon. Chris Minns MP and Phillip Donato MP.

Mayors Forum with the Hon. Chris Minns MP.

Interview with ABC National News regarding the Hon. Chris Minns MP visit to Cabonne.

24/01/2024 – Orange360 Board Meeting.

Interview with Prime News regarding Eugowra Community Children's Centre.

25/01/2024 – Dinner with the Australia Day Ambassador, Mr Keith Potger.

26/01/2024 – Australia Day Official Party events at Nashdale, Cudal, Manildra and Yeoval.

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Conducted a Citizenship Ceremony at Cudal.

29/01/2024 – Meeting with the General Manager, Molong office.

31/01/2024 – Interview with Neil Gill radio program and ABC radio regarding flood recovery.

01/02/2024 – Travelled to Windsor to meet with Hawkesbury City Council Mayor.

02/02/2024 – Met with Hawkesbury City Council Mayor and Central NSW Joint Organisation Transport subcommittee.

05/02/2024 – Meeting with the Hon. Sam Farrow MLC and the Hon. Darren Chester MP regarding flood recovery.

07/02/2024 – Meeting with the General Manager, Molong office.

13/02/2024 – Inspection of MSM Milling, Manildra.

Councillor Workshop and Committee Meeting.

14/02/2024 – Met with Graham Kelly (Cabonne flood victim), Molong office.

Met with Julie and Les Dean from Grow Molong, Molong office.

Leadership Forum Meeting, Parkes.

16/02/2024 – Interview with ABC National News regarding the housing crisis.

17/02/2024 – Bathurst 12 Hour, Mount Panorama, Bathurst.

18/02/2024 – Bathurst 12 Hour, Mount Panorama, Bathurst.

19/02/2024 – Interview with Prime News regarding Eugowra Community Children's Centre funding.

Voice of Cabonne – Kerr's Creek Wind Farm community meeting.

21/02/2024 – Meeting with the General Manager, Molong office.

Eugowra flood recovery meeting.

22/02/2024 – Meeting with the General Manager, Molong office.

23/02/2024 – Met with Julie and Les Dean from Grow Molong, Molong office.

24/02/2024 – Met with Kaylene Philpott and Andy Mackenzie regarding flood recovery, Molong office.

26/02/2024 – Addressed correspondence, Molong office.

27/02/2024 – Met with Kim Stojanov and Tania Lampe regarding flood recovery, Molong office.

Met with Kate Strahorn regarding Molong flood recovery and the GoFundMe money raised, Molong office.

Clr Jones

12/12/2023 – Councillor Workshop, Australia Day Awards Committee Meeting and Ordinary Council Meeting.

14/12/2023 – St John's Cadets Presentation, Molong.

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17/12/2023 – Eugowra Carols by the Creek event, which was supported by Cabonne Council.

21/12/2023 – Council staff Christmas party.

21/12/2024 – Met with representatives of Eugowra Rugby League Football Club.

23/01/2023 – Opening of the temporary Eugowra Community Children's Centre with the Hon. Chris Minns MP, the Hon. Jihad Dib MP, Phillip Donato MP and the Mayor.

Met with Molong businesses to discuss flood recovery and mitigation with the Hon. Chris Minns MP, Phillip Donato MP and the Mayor.

26/01/2024 – Australia Day events at Cumnock, Molong and Eugowra.

01/02/2024 – Molong Floodplain Study Public Information session.

02/02/2024 – Interview with ABC Central West about the Molong Floodplain Study.

08/02/2024 – Molong Advancement Group meeting.

13/02/2024 – Inspection of MSM Milling, Manildra.

Councillor Workshop and Public Forum and Committee Meeting.

17/02/2024 – Molong Banjo Paterson Poetry Brawl, which was supported by Cabonne Council.

19/02/2024 – Kerr's Creek Windfarm Community meeting.

20/02/2024 – Eugowra Progress Association meeting.

22/02/2024 – Eugowra Community Update session on the Central West Recovery and Resilience Package.

26/02/2024 – Cargo Progress Association meeting.

Clr Weaver

26/01/2024 – Australia Day Celebrations, Canowindra.

02/02/2024 – Met with John Coady regarding a fence line concern.

13/02/2024 – Councillor Workshop and Committee Meeting.

20/02/2024 – Met with the local newspaper at the Age of Fishes Museum, Canowindra regarding proposed plan.

24/02/2024 – Banjo Paterson Dinner, Canowindra.

Clr Weaver wished to congratulate all Australia Day Award recipients and wished to thank the Deputy General Manager – Services, on behalf of Canowindra, for her attendance at the Canowindra Australia Day event and the wonderful family history presentation.

Clr Pull

26/01/2024 – Australia Day events in Cargo, Canowindra and Eugowra.

13/02/2024 – Councillor Workshop and Committee Meeting.

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Canowindra Progress Association meeting.

Cadia Mine Tour.

26/02/2024 – Cargo Progress Association meeting.

Clr Batten

Cumnock Progress Association meeting.

Clr Rawson

12/12/2023 – Council Workshop and Council Meeting, Molong.

13/12/2023 – Central Tablelands Water Board Meeting, Canowindra.

13/12/2023 – Spring Terrace Public School Presentation Night.

13/02/2024 – Inspection of MSM Milling, Manildra.

13/02/2024 – Council Committee Meetings and Council Workshop, Molong.

19/02/2024 – Ophir Reserve Land Manager Board meeting, Orange.

21/02/2024 – Central Tablelands Water Board meeting, Blayney. Elected Chair of at this meeting.

21/02/2024 – Central Tablelands Water Lake Rowlands Augmentation Strategic Directions Workshop.

Clr Rawson wished to record appreciation for the previous Chair, Clr David Somerville from Blayney Shire Council, for his efforts, hard work and advocacy for Central Tablelands Water over the past 10 years.

Clr O’Ryan

Australia Day and Citizenship Ceremony, Cudal.

Clr O’Ryan wished to acknowledge the Citizenship Ceremony, noting that it was a very moving and significant ceremony and that the Mayor did a wonderful job.

Clr Oldham

13/12/2023 – Nashdale School Presentation evening.

14/12/2023 – Mullion Creek School Presentation evening.

26/01/2024 – Australia Day events in Mullion Creek, Nashdale and Molong.

15/02/2024 – Cumnock Progress Association meeting.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

24/02/05 Carried

MOTION (Batten/Jones)

THAT Council hereby resolve itself into Committee of the Whole to discuss item 6.

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24/02/06 Carried

ITEM - 6 CONFIRMATION OF THE MINUTES

Proceedings in Brief

Clr Rawson raised concerns relating to the Proceedings in Brief for Item 13 from the December ordinary council meeting where significant discussion took place and the minutes not capturing or reflecting the context of that discussion. The Deputy General Manager Infrastructure provided clarification on minute taking processes, explaining that minutes are not meant to be word-for-word representation of the discussions had but are meant to provide a level of context on the conversation that took place, particularly in the instance where a resolution has been changed from the recommendation that has been put forward. He further explained, given Council meetings are now required to be recorded, if the word-by-word context is required then the recording would be accessed.

Clr Batten noted that an amendment would be required to make a change to the minutes.

Clr Batten stated that he believed the minutes were appropriate in regards to the comments made by himself, as it was in fact a rescission motion and the reasons for the rescission motion were documented, and appropriate to be recorded in that way. He further noted that it was his understanding that Clr Pull had requested that his comments and position be officially recorded.

The Mayor commented that it has been explained to him that the minutes provide reference points so that if they need to be further reviewed the reference points provide the detail to the recording. The Deputy General Manager Infrastructure confirmed this and also confirmed that an amendment providing specific details regarding the requested changes to the minutes would be required to amend the minutes.

Clr Rawson stated that he would not pursue an amendment but wished his comments be recorded, and in future every councillors comments be recorded in some way.

The Deputy General Manager Infrastructure suggested a workshop be held to allow councillors an opportunity to consider what information is captured in the minutes and to provide direction to staff.

MOTION (Jones/Pull)

THAT the minutes of the following meetings be adopted;

1. Ordinary Council meeting held on 12 December 2023;
2. Australia Day Awards Committee meeting held on 12 December 2023;
3. Community, Economy and Culture Committee meeting held on 13 February 2024, and
4. Infrastructure (Transport) Committee meeting held on 13 February 2024.

24/02/07 Carried

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MOTION (Batten/Jones)

THAT Council resume the Ordinary Meeting.

24/02/08 Carried

ITEM - 7 2024 NATIONAL GENERAL ASSEMBLY

MOTION (Weaver/Pull)

THAT Council:

1. Authorise the attendance of the Mayor and General Manager at the 2024 National General Assembly (NGA), and
2. Identify motion for submission to the NGA.

24/02/09 Carried

**ITEM - 8 2024 AUSTRALIAN WOMENS LOCAL GOVERNMENT
ASSOCIATION (NSW) ANNUAL CONFERENCE**

MOTION (Oldham/Pull)

THAT Cirs Oldham and O’Ryan be authorised to attend the 2024 ALGWA (NSW) Conference.

24/02/10 Carried

**ITEM - 9 REGIONAL DEVELOPMENT AUSTRALIA (RDA) CENTRAL
WESTERN - TEN4TEN LEADERSHIP DIALOGUE**

MOTION (Weaver/Pull)

THAT Council approve sponsorship of the 2024 Ten4Ten Leadership Dialogue to the value of \$1,500 (plus GST) to be funded from the Community Facilitation Fund.

24/02/11 Carried

**ITEM - 10 INTEGRATED PLANNING & REPORTING - OPERATIONAL
PLAN HALF YEARLY REPORT 2023/2024**

Proceedings in Brief

Clr Rawson raised concern with the traffic light indicators in the progress report not clearly showing how well a project is going if it is just listed as progressing. Clr Rawson suggested splitting the progressing category – progressing on or ahead of target, and progressing behind target.

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Clr Weaver suggested the use of arrows for indicators.

The Mayor noted the concern and suggestions raised and suggested the matter be discussed at a workshop.

MOTION (Pull/Rawson)

THAT the update of the Operational Plan to 31 December 2023, as presented, be adopted.

24/02/12 Carried

**ITEM - 11 LOCAL GOVERNMENT ELECTIONS - CONSTITUTIONAL
REFERENDUMS AND COUNCIL POLLS**

Proceedings in Brief

Clr Jones stated, that as detailed in the report, it would cost Council a minimum of \$16,000 to conduct a constitutional referendum or council poll and if Council decided at a later date not to proceed Council would lose that money. Clr Jones suggested that Council does not conduct a constitutional referendum or poll in conjunction with the September 2024 Local Government Elections.

MOTION (Jones/Pull)

THAT Council does not conduct a constitutional referendum or poll in conjunction with the September 2024 elections.

24/02/13 Carried

ITEM - 12 DRAFT PUBLIC INTEREST DISCLOSURES POLICY

MOTION (Pull/Rawson)

THAT Council adopt the Public Interest Disclosures Policy.

24/02/14 Carried

ITEM - 13 DISABILITY INCLUSION ACTION PLAN (DIAP)

MOTION (Rawson/Pull)

THAT Council adopt the Disability Inclusion Action Plan.

24/02/15 Carried

ITEM - 14 REQUEST FOR DONATION NAIDOC SCHOOL INITIATIVES

MOTION (Weaver/Rawson)

THAT Council donates \$450 to NAIDOC Week Initiatives.

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24/02/16 Carried

It was noted the time being 2.53pm Cllr Oldham declared an interest and left the Chamber.

ITEM - 15 REQUEST TO LEASE ROAD - DAVIMAC LANE, MOLONG

MOTION (Rawson/O'Ryan)

THAT Council place the proposal to lease part section of Davimac Lane (between Edward and Philips Street), Molong on public exhibition for 28 days.

24/02/17 Carried

It was noted the time being 2.54pm Cllr Oldham returned to the Chamber.

ITEM - 16 AGE OF FISHES REDEVELOPMENT CONCEPT PLAN

Proceedings in Brief

Cllr Weaver wished to acknowledge the extensive work undertaken by Council's Leader – Community and Economy in development of this concept plan.

MOTION (Weaver/Pull)

THAT Council:

1. Adopt the Age of Fishes Redevelopment Concept Plan; and
2. Approve Council staff to seek grant funding opportunities to support the refurbishment of the Age of Fishes Museum.

24/02/18 Carried

ITEM - 17 EVENTS ASSISTANCE PROGRAM

MOTION (Pull/O'Ryan)

THAT Council endorse under its 2023/24 Event Assistance Program a donation of \$2,384 for the F.O.O.D Week committee to assist with the Producers Market and Brunch.

24/02/19 Carried

ITEM - 18 SPONSORSHIP PROGRAM

Proceedings in Brief

Cllr Rawson queried if there are other sources of funding available to support the Yeoval Show and suggested using the mayoral fund. The Mayor noted that utilising the Community Facilitation Fund is an option but commented that Council has provided numerous support to local shows, especially during the

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drought and covid, and that Council needs to be aware that when sponsoring one Council needs to consider the other shows.

MOTION (Pull/Weaver)

THAT Council provide, under its 2023/2024 Sponsorship Program a donation of \$20,000 to Canowindra Challenge Inc for the 2024 Cabonne Community Balloon Glow event.

24/02/20 Carried

ITEM - 19 COMMUNITY ASSISTANCE PROGRAM 2023/24 - ROUND 2

MOTION (Rawson/Jones)

THAT Council approve:

1. Conducting a further round of Community Assistance Program funding in the second half of the 2023-24 financial year for community projects; and
2. That due to budget constraints, Council's contribution to projects under this round of the Community Assistance Program be limited to a maximum of \$2,500 each project.

24/02/21 Carried

**ITEM - 20 EXEMPTION TO THE ALCOHOL-FREE ZONE IN
CANOWINDRA AND THE ALCOHOL PROHIBITED AREA**

MOTION (Weaver/Oldham)

THAT Council:

1. Agree to the request from the Canowindra Progress Association to suspend the alcohol-free zone for Gaskill Street, Canowindra, including road reserve/footpath for the 2024 Canowindra Balloon Challenge, and
2. Advertises the changes in the Canowindra Phoenix and the Canowindra News prior to the event.

24/02/22 Carried

**ITEM - 21 DEVELOPMENT APPLICATION 2024/0052 FOR A DUAL
OCCUPANCY DWELLING, LOT 285 DP 756895, 1809
BURRENDONG WAY, MULLION CREEK**

MOTION (Oldham/Jones)

THAT:

1. Development Application 2024/0052 for a dual occupancy (detached) on land described as Lot 285 DP 756895, known as 1809 Burrendong

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Way, Mullion Creek, be granted consent subject to the conditions attached, and

2. Council vary the internal floor area and building width from the minimum standard contained within Part 3 of Development Control Plan No. 15 Relocatable and Transportable Homes, in support of Development Application 2024/0052.

24/02/23 Carried

The Chair called for a Division of Council (noting the absence of Clr Nash – Apology) as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion as follows:

For: Clrs P Batten, K Beatty, J Jones, L Oldham, K O’Ryan, A Pull, A Rawson and J Weaver.

Against: Nil

**ITEM - 22 DEVELOPMENT APPLICATION 2024/0061 - MANUFACTURED
HOME AND AN ANCILLARY STUDIO - LOT 185 DP 750182, 10
LOFTUS STREET, EUGOWRA**

Proceedings in Brief

Clr Rawson queried if the development application is designed to be a temporary or permanent home. The Deputy General Manager confirmed that the intent is a permanent residence.

Clr Rawson detailed his concerns with the development querying if this is the type of housing that Council want to see built in any of Cabonne’s towns on a replicated basis, emphasising that this development does not appear to be a good solution. He further noted that the development application is relying very heavily on the 1% AEP from the previous DCP and from flood work 20 years ago, noting this has changed. Clr Rawson suggested a councillor workshop for councillors and staff to work through all of the possible solutions for a flood zoned location, particularly where the 1% AEP will change.

The Mayor stated that given the flood study in Eugowra is going to take several years to complete he did not believe Council should hold up progress awaiting the outcomes of the study.

Clr Batten stated that he believed the development made sense, noting Clr Rawson’s comments, and is an attempt for a person to get back on their feet. In regards to the types of buildings with metal cladding and metal roofing, there are these types of buildings right across the shire and noting that there is strong advice from staff that the development meets the necessary requirements.

MOTION (Batten/Jones)

THAT:

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1. Development Application 2024/0061 for 10 Loftus Street, Eugowra, be granted consent subject to the conditions attached, and
2. Council support variation of Part 3 of Development Control Plan 15 – Relocatable and Transportable Homes, to enable a reduced floor area and building width for this development along with not requiring the subfloor area to be enclosed, to promote variety of housing style availability at Eugowra and to address flood risk measures.

24/02/24 Carried

The Chair called for a Division of Council (noting the absence of Clr Nash) as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion as follows:

For: Clrs P Batten, K Beatty, J Jones L Oldham, K O’Ryan, A Pull and J Weaver.

Against: Clr A Rawson

ITEM - 23 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Rawson requested, on behalf of the Ophir Board Trust, a report be provided in relation to ownership of a road through the Ophir Reserve (details provided to Deputy General Manager Services).

Clr Rawson noted, that in relation to Item 9 in Notation, 75% of Council investments are involved in funding fossil fuels and requested a report be provided on alternative investments options. The Deputy General Manager Infrastructure indicated that the report be delayed by several months to allow the finance team to work through the budget process.

Clr Batten requested a report on the future role of Council in property development.

MOTION (Oldham/Pull)

THAT council receive a report in relation to the following:

1. Ophir Reserve road ownership,
2. Alternative investments options (as detailed in the proceedings in brief), and
3. The future role of Council in property development.

24/02/25 Carried

ITEM - 24 BUSINESS PAPER ITEMS FOR NOTING

Proceedings in Brief

It was noted Clr Rawson called items 3 and 5 to be further considered.

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MOTION (Jones/Oldham)

THAT:

1. Items 3 and 5 be further considered, and
2. The balance of the items be noted.

24/02/26 Carried

ITEMS FOR NOTATION

ITEM - 3 AUSTRALIA DAY 2024 - WRAP UP

Proceedings in Brief

Clr Rawson noted that there are typographical errors in the Australia Day wrap-up report.

MOTION (Jones/Oldham)

THAT the information be noted.

24/02/27 Carried

**ITEM - 5 REVIEW OF DEVELOPMENT CONTROL PLAN 15 TO
ACCOMMODATE SMALL FOOTPRINT DWELLINGS AND 'TINY'
HOUSES**

Proceedings in Brief

Clr Rawson suggested a councillor workshop be held or a report presented to Council detailing the difficulties of reviewing the development control plan. The Deputy General Manager Services provided an overview of the development control plan review process.

MOTION (Jones/Oldham)

THAT the information be noted.

24/02/28 Carried

ITEM - 25 MATTERS OF URGENCY

MOTION (Pull/Weaver)

THAT it be noted there were nil matters of urgency.

24/02/29 Carried

It was noted that Items 27, 28 and 30 were supplementary reports and considered prior to moving into Committee of the Whole.

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It was noted that Item 29 was called to be debated in Committee of the Whole.

**ITEM - 27 MAYORAL MINUTE - CENTRAL WEST COMMUNITY
LEADERS FORUM**

MOTION (Beatty/-)

THAT the information be noted.

24/02/30 Carried

ITEM - 28 QUARTERLY BUDGET REVIEW

MOTION (Weaver/Pull)

THAT council note the variances in the report and authorise those changes to be included in the 2023/2024 Council Budget.

24/02/31 Carried

**ITEM - 30 EUGOWRA LOCAL RECOVERY COMMITTEE - TERMS OF
REFERENCE**

MOTION (Jones/Oldham)

THAT Council adopt the amended Terms of Reference of the Eugowra Recovery Advisory Committee.

24/02/32 Carried

ITEM - 26 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Pull/Batten)

THAT council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

24/02/33 Carried

**ITEM - 29 CONFIRMATION OF THE CABONNE LOCAL TRAFFIC
COMMITTEE MEETING MINUTES**

Proceedings in Brief

The Mayor advised that the event organisers have proposed to only close half of the road but the Local Traffic Committee (LTC), following the undertaking of a risk assessment, has suggested the whole road would need to be closed. The Mayor addressed the issues for the residents.

The Deputy General Manager Infrastructure provided clarification regarding the request for a partial closure (local traffic access only) on Euchareena Road between Shades Creek Road and Eadevale Road (in Dubbo Regional

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Council), noting Dubbo Regional Council had not yet given approval and were awaiting Cabonne's decision.

The Deputy General Manager Infrastructure advised that the NSW Police Force (NSWPF) have driven the route and made an assessment, on the basis of the alignment, sight distances, etc, of that location, they do not believe that a cycle race that is conducted under speed and high concentration on racing, not leisure and having vehicles in that mix is not wise even if it is only local traffic. The advice of the NSWPF, through the LTC, is that full road closure for the event would be required (9am to 5pm).

The Deputy General Manager Infrastructure noted there has been no public notification for the event.

The Deputy General Manager Infrastructure stated that the question is do Council agree with the event taking place, given the LTC have provided its technical input and the parameters around how the event should run. He further advised that if Council were to agree to a partial road closure, the NSWPF may refer the matter to the regional traffic committee and Council would have to withdraw its approval until the regional traffic committee made its determination on the matter.

RECOMMENDATION (Jones/Weaver)

THAT Council approve the road closure of Euchareena Road on 11 May 2024 for the purpose of holding the 2024 AusCycling Event.

Lost

It was noted the time being 3.38pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

**ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED
COMMITTEE OF THE WHOLE**

RECOMMENDATION (Batten/Oldham)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

1. Carried

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**ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL
MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE
MEETING**

RECOMMENDATION (Pull/Jones)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Australia Day Award Committee meeting held on 12 December 2023 are sufficient to state the general effect of the proceeding in Closed Committee.

2. Carried

**ITEM - 3 AUDIT, RISK AND IMPROVEMENT COMMITTEE - MEETING
MINUTES**

RECOMMENDATION (Weaver/Rawson)

THAT Council adopt the minutes from the meeting of the Audit, Risk and Improvement Committee held 6 December 2023.

3. Carried

*

**ITEM - 4 TENDER 1616507 - CONSTRUCTION OF BLUEBELL ESTATE
STAGE 2**

RECOMMENDATION (O'Ryan/Weaver)

THAT Council:

1. Decline all tender submissions under Tender 1616507 – Construction of Bluebell Estate Stage 2,
2. In accordance with section 178 (3)(f) of the Local Government Regulation 2021, determine to carry out the requirements of the proposed contract itself, and
3. Revise the total project budget to \$1,160,994, to be funded by internal loans from Canowindra Town Improvement Reserve and the Aged Care Living Reserve, to the amount of \$580,497 from each.
4. Sell all blocks at full cost recovery to repay the loans.

4. Carried

It was noted the time being 3.55pm the Mayor resumed the Ordinary Meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Oldham/Rawson)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 27 February, 2024 be adopted.

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24/02/34 Carried

There being no further business, the meeting closed at 3.55pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 26 March, 2024 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

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REPORT OF THE ENVIRONMENT, INNOVATION AND ENERGY COMMITTEE HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 12 MARCH, 2024 COMMENCING AT 12:00 PM

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THIS IS PAGE NO 1 OF THE REPORT OF THE ENVIRONMENT, INNOVATION AND ENERGY COMMITTEE OF CABONNE COUNCIL HELD ON 12 MARCH, 2024

PRESENT Clr P Batten (in the Chair), Clrs , A Rawson, K Beatty.

Also present were the General Manager, Deputy General Manager Cabonne Services, Acting Department Leader Environmental Services, Department Leader Innovation and Technology and Executive Support Officer.

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

An apology was tendered on behalf of Clr Nash.

RECOMMENDATION (Beatty/Rawson)

THAT the apology tendered on behalf of Clr Nash be accepted and the necessary leave of absence be granted.

EIE 24/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (Beatty/Rawson)

THAT it be noted there were nil declarations of interest.

EIE 24/02 Carried

ITEM - 3 DECLARATIONS OF POLITICAL DONATION

RECOMMENDATION (Beatty/Rawson)

THAT it be noted there were nil declarations of political donations.

EIE 24/03 Carried

ITEM - 4 MINING & ENERGY RELATED COUNCILS

Proceedings in Brief

As a result of a question from Clr Rawson, Deputy General Manager Cabonne Services advised that there had been no update provided by MERC on the strategic plan.

Discussions were held surrounding Resources for Regions and the replacement fund that has been put in place that only applies to coal affected Local Government Areas. It was noted by Clr Rawson that council should continue to lobby through bodies like MERC for return on royalties.

Clr Beatty advised that there is no representative for Western NSW on the committee, this will make it difficult to get a result.

RECOMMENDATION (Rawson/Beatty)

THAT the information contained in the report be noted.

EIE 24/04 Carried

ITEM - 5 ELECTRIFY CABONNE

Proceedings in Brief

General Manager advised the committee that council has not yet resolved a specific target as funding sources are yet to be identified. An intent has been interpreted in the report.

Clrs Batten and Rawson congratulated staff on the holistic approach to this plan. It is believed that this document will position Cabonne well for future opportunities within the renewable energy space.

Discussions were held surrounding the calculations of landfill emissions. Department Leader Innovation & Technology advised that council has recently been given access to a tool to assist with better calculations of these.

Clr Batten suggested a potential model off Western Australia. General Manager advised that council is in discussions with Melbourne council's and 'Re-Wiring Australia' to bring about these programs.

Clr Rawson noted that there are two Departments of Energy, Climate Change and Water, one for State and one for Federal Governments.

Clr Batten suggested a potential partnership with trucking companies in trialling Electric Vehicles. General Manager noted concerns regarding resale of vehicles in early adoption. Leasing of vehicles would be a smarter option.

RECOMMENDATION (Beatty/Rawson)

THAT the committee:

1. Endorse the development of the Electrify Cabonne program, and;
2. Endorse submission of the Electrify Cabonne program to the April council meeting.

EIE 24/05 Carried

ITEM - 6 MID-SCALE SOLAR PLANT UPDATE

Proceedings in Brief

Ashley Bland and Tom Griffiths from Constructive Energy provided the committee with an update on the Eugowra Solar Farm project.

It was advised that Iberdrola have pulled back from directly engaging with council on this project due to the inability to provide energy for small market tariff sites. This leaves the project open to the broader market.

Approval has been given to connect the inverter into the grid and solar panels. It is anticipated that essential energy will approach council within the next few weeks to negotiate a draft connect agreement.

Clr Batten flagged a potential opportunity when it comes to the detailed design phase to look at developing a relationship with Department of Primary Industries to run a research program on the impact of solar panels on wool growth and soil. General Manager advised that we would need to include an optional specification at the tender phase due to the cost of increasing the height of the panels.

Discussions were held surrounding weed and vegetation control underneath the panels and maintenance and cleaning of panels.

RECOMMENDATION (Rawson/Beatty)

THAT the information in this report be noted.

EIE24/06 Carried

ITEM - 7 SCOPE 3 EMISSIONS REPORT

RECOMMENDATION (Rawson/Beatty)

THAT the information in this report be noted.

EIE 24/07 Carried

ITEM - 8 ENVIRONMENTAL SERVICES UPDATE REPORT

Proceedings in Brief

Discussions were held surrounding the relocation of the pound. Council currently has no budget to build a new facility.

Acting Department Leader Environmental Services and Deputy General Manager Cabonne Services advised the committee of council's process once a dog is impounded. It was stated that majority of rehoming agencies that council works with are currently at full capacity, making it difficult for them to assist council with rehoming efforts.

Clr Beatty spoke of the increasing issue of neighbourhood disturbance from the pound and questioned if council could look at relocating the current holding cages as opposed to building a new facility as an interim measure.

Acting Department Leader Environmental Services agreed to investigate alternative options and costings.

RECOMMENDATION (Rawson/Beatty)

THAT the information be noted.

EIE 24/08 Carried

There being no further business, the meeting closed at 1:25pm.

REPORT OF THE INFRASTRUCTURE (OTHER) COMMITTEE HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 12 MARCH, 2024 COMMENCING AT 12:00 PM

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THIS IS PAGE NO 1 OF THE REPORT OF THE INFRASTRUCTURE (OTHER) COMMITTEE OF CABONNE COUNCIL HELD ON 12 MARCH, 2024

PRESENT: Clr J Jones (in the Chair), Clr A Pull, Clr J Weaver,
Clr L Oldham

PRESENT VIA TEAMS Clr K O’Ryan

ALSO PRESENT: Deputy General Manager – Cabonne Infrastructure,
Executive Assistant – Infrastructure, Department
Leader – Urban Infrastructure, Projects Coordinator,
Administration Assistant.

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

RECOMMENDATION (Oldham/Weaver)

THAT there were no apologies tendered to be accepted.

IO24/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

RECOMMENDATION (Oldham/O’Ryan)

THAT there were no Declarations of Interest to be noted.

IO24/02 Carried

ITEM - 3 DECLARATIONS OF POLITICAL DONATION

RECOMMENDATION (Weaver/Pull)

THAT there were no political donations to be noted.

IO24/03 Carried

ITEM - 4 INFRASTRUCTURE (OTHER) INFORMATION REPORT

Proceedings in Brief

Strategic Activity 2 – Key Project Updates

- a. Insurance Projects
No timeframes have been provided. No funding deed has been received.
- b. Flood Recovery CAP Projects
- c. Canowindra Hammer Throw Cage – scheduled to be erected 23 March 2024
- d. Canowindra Sports Ground Change Rooms and Spectator Seating – Clr Pull advised first event was held last Sunday with approx. 400 people. Everything went really well.
- e. Yeoval Recreation Ground – committee noted progress.
- f. Eugowra Medical Centre – The Chair noted that Council has been making representations to Telstra on behalf of Eugowra and the Cabonne community regarding the NBN and telecommunications issues. The Dr at Eugowra has had a number of issues with the NBN.

- g. Manildra Female Changerooms – Committee noted progress
- h. Cabonne Community Centre – updated presentation of Bookable will be made to Councillors at the workshop.
- i. Eugowra Multipurpose Centre – discussed the supervision on site issues. The Deputy General Manger advised the committee that presence on-site has been increased.
- j. Cudal Office Refurbishment – a future Councillor workshop is to be held at the completed office, staff are waiting on the installation of IT equipment to facilitate this.
- k. Montana Park, Manildra – MADIA have advised that they are very happy with the placement.
- l. CHS Refurbishment – The Deputy General Manager – Infrastructure noted that the cost estimates received are greater than the available funding and discussion with Council would be required to find the additional funds needed to deliver.
- m. Molong and Canowindra CBD – Activate Cabonne Projects – Canowindra – Cllr Weaver requested that Councillors preview the panels prior to their installation.
Molong – On track to return after Easter. Staff are currently working with residents in regards to driveway access issues.
Cllr Oldham asked if Council will be looking to reduce the speed limit in town? The Deputy General Manager – Infrastructure advised that Council's Local Traffic Committee had determined to undertake a review of the high pedestrian areas and speed once the project had been completed.
The Chair noted that congratulations should be passed onto Council's Project Supervisor, Trevor Smith and the contractors who have undertaken the work and gotten the work done under the scheduled timeframe. He acknowledged the disruptions to businesses and appreciated the work that has been done. Cllr Oldham also noted that the Traffic Management team had been excellent and handled things efficiently and calmly. It was noted that the completed sections have brought both ends of Bank Street together.

The Deputy General Manager - Infrastructure also noted that negotiations with property owners in Canowindra on the south side of the Belubula have not gone as planned – there is a landholder who is not interested in selling. Plan B will be to place the path along the road corridor. It was noted that this is still a good outcome.

Cllr Weaver noted that there have been good comments regarding the garbage bins, seating and palm trees.

RECOMMENDATION (Oldham/Weaver)

THAT the committee note the strategic Urban Infrastructure update.

IO24/04

Carried

ITEM - 5 UTILITIES ACTIVITIES REPORT

Proceedings in Brief

Liquid Trade Waste

The Deputy General Manager – Infrastructure noted that this would be a 2 year implementation program with the first year concentrating on education program for businesses and the second year working through implementation.

Sub Regional Town Water Strategy

Council is waiting on permission from the Department prior to proceeding. It has been with them for awhile now.

Molong Water Security Project

The Multi Criteria Assessment was held 11 March 2024.

This is on track to be completed by June 2024 as per the strict deadline.

RECOMMENDATION (Oldham/Weaver)

THAT the committee note the strategic Urban Infrastructure update.

IO24/05 Carried

There being no further business, the meeting closed at 12.47pm.



CABONNE HOME SUPPORT AND COMMUNITY TRANSPORT POLICY

STRATEGIC POLICY

Responsible Department: Cabonne Services

Responsible Section: Community Services

Responsible Officer: Department Leader Community Services

Objective

The purpose of the Cabonne Home Support and Community Transport Policy is to outline the legislative requirements relating to policies and procedures for the delivery of its community-based services for older and disadvantaged persons.

Introduction

Cabonne Home Support and Community Transport is committed to work in partnership with the community to provide services and undertake activities that support independence, wellness and reablement through empowering its target group, within its funded operating area, of the Cabonne Local Government Area.

Policy

Cabonne Council has responsibility for implementing operational procedures and complying with the legislation, regulations, policies and procedures as determined by the Aged Care Quality and Safety Commission, Australian Government Department of Health, Transport for NSW and NSW Health.

The target groups for eligible people who could access services include:

- Frail older people aged 65 years and over
- Aboriginal and Torres Strait Islander people aged over 50 years
- Carers in an unpaid capacity
- Residents who are transport disadvantaged
- Resident who require health related transport services
- Veteran Affairs

Services provided by Cabonne Home Support and Community Transport will comply with the Aged Care Quality Standards:

1. Consumer dignity and choice
2. Assessment and planning
3. Personal care and clinical care
4. Services and supports for daily living
5. Service environment
6. Feedback and complaints
7. Human resources
8. Organisational governance

Breaches of this Policy

Breaches of this policy may result in an investigation of the alleged breach in line with Council's policy and procedures and the Code of Conduct. Breaches may also be required to be notified to the regulatory body.

References

Aged Care Planning Maps

Aged Care Quality Standards 2022

Aged Care Quality and Safety Commission

Australian Criminal Intelligence Commission

Carer Recognition Act 2010

Charter of Aged Care Rights

Council Operational Policy and Procedures

Department of Health, Commonwealth Home Support Programme; program manual

DSS Data Exchange Protocols

My Aged Care

Food Act (NSW) 2003

Transport for NSW Community Transport Operators

Passenger Transport Act 2014

Passenger Transport Regulation 2007

Passenger Transport (Drug & Alcohol Testing) Regulation 2010

Point to Point Transport Act 2016

Privacy Act 1998

History

Minute No.	Summary of Changes	New Version Date
Draft	Policy has been created to merge the Cabonne Home Support (CHS) and Community Transport functions.	To be confirmed



ANZAC DAY 2024



Borenore

1pm Service at Borenore CWA HALL, followed by food & soft drink for a gold coin donation.

Canowindra

6am Dawn Service at Memorial Park

9am Wreath laying service at Soldier's Memorial Hospital

10.30am March from Junction Hotel to Memorial Park for an 11am

Cudal

10am Service at Cudal & District War Memorial Gates

Cummoock

5.45am assemble for a 6am service at the RSL Hall - 46 Obley Street

Eugowra

5.45am Dawn Service at Memorial Park Cenotaph

10.45am March from the corner of North and Broad Street to the Cenotaph at Memorial Park for an 11am Service

Manildra

10.00 am March from Manildra Bowling Club to the Manildra Soldier's Memorial Hall for a Service

Molong

5.45am assemble for a 6am Dawn Service at the Cenotaph on the Village Green.

10.30am March from the RSL Club in Riddell St to the Cenotaph at the Village Green via Gidley St for an 11am Service

Obley

6.30am to 7.30am Service at Obley War Memorial.

Toogong

6am Dawn Service at St Alban's Church Grounds

Yeoval

6am March from the Royal Hotel to the Yeoval Memorial Hall for a Dawn Service

10.30am March from Yeoval Central School to the Yeoval War Memorial Hall for an 11am Service



Yarn Market Association LTD

79 – 81 Bank Street

Molong 2866

Emal ; yarnmarketmolong@gmail.com

The General Manager

Cabonne Council

We are writing to you o behalf of the new committee of the Yarn Market Assoc.

The function of the new committee and all volunteers is to successfully run the Cottage and Coach House and make sufficient profit in order to keep the seven units in good order and safe for the residents . As in most cottage industry people produce jams , pickels and baked goods . They also sew , crochet , design jewelry , wood design and there are a variety of other products and goods for sale . The Yarn Market receives a small percentage of the sales that goes towards maintaining the Cottage ,Coach House and Units .

Our craft cottage is very popular with tourists and the caravaners as we are also a tourist information centure.

The Yarn Market has been very successfully managed since its inception in the mid 1970's. At present the current committee is doing much of the maintenance and repair work , mainly because they cannot afford to pay for out side help.

It is becoming far more difficult to maintain the project recently because of the high cost of electricity , rates and water costs.

Housing for the elderly is important , most wish to be independent for as long as possible. Of course this type of housing is in short supply too.

It is a formidable to ask we know but given the above can council please consider allowing the Yarn Market a reduction in our rates . Like us I am sure the Cabonne Council would like the Yarn Market to remain open.

Yours Sincerely Yarn Market Committee

Graeme Lawford President

Les Davis Vic President

Christine Lawford Treasurer (Acting Secretary)



Donations Policy

1 Document Information

Version Date <i>(Draft or Council Meeting date)</i>	24 July 2018
Author	Department Leader of Governance and Corporate Performance
Owner <i>(Relevant Executive)</i>	Deputy General Manager of Cabonne Services
Status – <i>Draft, Approved, Adopted by Council, Superseded or Withdrawn</i>	Adopted by Council
Next Review Date	Within 12 months of Council being elected
Minute number <i>(once adopted by Council)</i>	18/07/14

2 Summary

Provides for assistance given by Council by way of donations.

3 Approvals

Title	Date Approved	Signature
General Manager		

4 History

Minute No.	Summary of Changes	New Version Date
	Compilation of various policies: "Donations", "Men's Shed", "Molong Advancement Group – Use of Mitchell Room", "S356 Funds – Report to Council", "Provision of Telephone Facilities", "Donations under Section 356 to Offset Rate Levies and Charges"; and addition of "DA Fees" Category.	
12/12/12	Submitted for adoption	17 December 2012
13/09/30	Readopted as per s165(4)	17 September 2013
18/07/14	Page4 – Section 5 – Section on Progress Associations deleted as Molong Advancement Group relocated their meeting place. Readopted as per s165(4)	24 July 2018

Version Date: **Error! Reference source not found.**

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5 Reason

This policy was created to document the way in which Council will support the community by way of a variety of donations.

6 Scope

This policy applies to individuals, community groups, not-for-profit organisations and S355 committees whose actions or activities bring benefit to the Cabonne LGA.

This policy does not include any support, initiatives or incentives available under Council's Economic Development Strategy.

7 Associated Legislation

Local Government Act 1993

8 Definitions

LGA – Local Government Area

Men's Shed - A place where men can meet and engage in practical recreational pursuits and build up support networks among their peers.

DA fees and charges eligible to be donated - limited to:

- a. Development application fee
- b. *Construction certificate fee
- c. *Complying Development Certificate fee

*- only when issued by Council – not by private certifiers.

Aged Units - relates to approved non-resident funded aged accommodation facilities for people on low income

9 Responsibilities

9.1 General Manager

The General Manager is responsible for the overall control and implementation of the policy.

9.2 Deputy General Managers and Department Leaders

Deputy General Managers and Department Leaders are responsible for the control of the policy and procedures within their area of responsibility.

9.3 Deputy General Manager of Cabonne Services

Responsible for approving or preparing reports to Council in relation to applications for a donation equivalent to DA fees as required by the policy.

9.4 Finance Department Leader

Responsible to ensure donations and refunds are processed as per policy.

9.5 Community Services Department Leader

Responsible to report on applications for donations and sponsorships assessed to be of benefit to the wider community to Council for its consideration during Community Services Committee and Council meetings.

10 Related Documents

Document Name	Document Location
Donation Application Form	My Workspace/Letters and Templates/Public Application Forms
Economic Development Strategy	Council's website

Version Date: **Error! Reference source not found.**

Page 2 of 4

A listing of all current organisations, properties and levels of donation eligible for Rate and Charge equivalent donations	Council's EDRMS system
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11 Policy Statement

Council will provide assistance by way of donations in the following categories:

1. donations and sponsorships in response to applications assessed to be of benefit to the wider community
2. donations equivalent to General Rate / Water / Sewer charges and reimbursement of some service charges
3. donations equivalent to refunds of Development Application (DA) fees
4. Men's Sheds – donations of cash and or services
5. Progress Associations – donation of room hire for meetings

Procedure

Requests for donations shall be on the prescribed Donation Application Form: the covering report to Council will identify funding as being from the s.356 budget and identify the availability of funds and the impact of the expenditure on the budget.

An acknowledgment or full reply will be provided to applicants within the days nominated in Council's Customer Service Guarantee.

1. Donations and sponsorship - applications assessed to be of benefit to the wider community

Council will consider applications from individuals, groups and organisations for sponsorship and donations toward events and activities considered to be of benefit with priority given to those benefiting the Cabonne community.

Applications will be submitted for consideration on their merits at the Community Services Committee and/or Council meetings.

2. Rate and Charge equivalent donations

Council resolved a policy in 1988 that an amount equal to the respective General Rates will be donated to Aged Units (as defined) within the Cabonne LGA (19 December 1988 Minute No: 8910/9). Over time other organisations have been added.

Council will contribute an amount equal to the rental cost of telephones at Cudal, Cumnock, Eugowra, Manildra and Yeoval pools subject to the Pool Committees meeting costs of calls: rental costs are to be funded from the Pool Maintenance Vote.

3. Development Application (DA) fees

Council will donate an amount equal to refunding the actual amounts paid as Council DA fees and charges, as defined, in instances relating to Council owned / controlled or Crown Land where the improvement would become a Council Asset.

Any requests for a refund/donation of DA fees by Not-For-Profit/Community Organisations will be submitted for consideration by Council with the amount to be refunded / donated to be determined on a case by case basis.

For clarity it is noted the following fees are not eligible for donation: statutory fees such as long service levy, advertising, planning reform (plan first levy) and other fees which may be charged including inspections, occupation certificate, subdivision, subdivision certificates, integrated development and principal certifying authority.

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All fees associated with development applications, construction certificate applications and complying development applications are to be paid with the application. Requests for a refund of DA fees are to be made in writing on the prescribed form, stating the grounds or reasons justifying why Council should donate an amount equal to the relevant fees.

Fees to be donated back to the applicant will only be donated after determination of the relevant application.

Council staff may process any such requests within the limits of the policy. Any requests exceeding the policy are to be reported to Council for consideration.

4. Men's Shed

Men's Sheds in the Cabonne LGA are varied in their circumstances and needs with some operating from Council controlled buildings and others meeting in places owned by other organisations.

In the past support given by Council has included:

1. The donation of money
2. Supply of Concrete for the construction of a new shed
3. Loans on favourable terms
4. Assistance in identifying grant opportunities
5. Assistance in writing grant applications
6. The use of Council owned/controlled Buildings
7. Lobbying to other bodies
8. Waiving of fees and charges both partial and full

For all requests for assistance from Men's Sheds that have not previously secured more than minor assistance from Council, Council will:

1. Consider making donations of up to \$1,500.00 to assist with establishment costs
2. Consider loaning funds to assist with establishment costs
3. Consider waiving fees and charges
4. Provide assistance in identifying grant opportunities
5. Provide limited assistance in writing Grant Applications
6. Consider requests to use Council owned buildings at favourable rates
7. Assisting them in lobbying for the support of other organisations

For all requests for assistance from Men's Sheds that have previously received substantial assistance from Council, Council will:

1. Consider making donations of up to \$200.00 to assist with new projects
2. Consider waiving fees and charges
3. Provide assistance in identifying grant opportunities
4. Provide limited assistance in writing Grant Applications
5. Consider requests to lease Council owned buildings at favourable rates
6. Assisting them in lobbying for the support of other organisations

Council may at its discretion consider other requests on an individual basis and be mindful of treating all Men's Sheds in Cabonne in an equitable manner.

Version Date: **Error! Reference source not found.**

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MORNING PROGRAM

8:30am –
9:00am

Delegate registration

9:00am



Uncle Allen Madden
'Welcome to Country'

9:10am

Rob Carlton
MC
'Congress Welcome'

9:20am



Will Barton
Vice President IPWEA NSW and ACT
'Vice President's Welcome'

9:30am



Cr Darriea Turley AM
President, Local Government NSW
'Welcome Address – LGNSW'

9:40am



Joshua Devitt
Asset AI Project Update
'Keynote Presentation'

10:00am –
10:30am

MORNING TEA

10:30am

TBC

10:45am



The Hon. Natalie Ward MLC
Shadow Minister for Transport and Roads
'Keynote Address'

11:00am



The Hon. Jenny Aitchison MP
Minister for Regional Transport and Roads
'Keynote Address'

11:15am



The Hon. David Layzell MP
Shadow Minister for Regional Transport and Roads
'Keynote Address'

11:30am

Panel Discussion – Ministers

12:00pm –
1:30pm

LUNCH

**Program subject to change*

AFTERNOON PROGRAM

1:30pm



Peter Shields
 Chief Engineer City of Sydney
'Street as Shared Spaces'

1:50pm



Scott Greenow
 A/Executive Director Freight, Transport for NSW
'Future Freight'

2:10pm

TBC
'Road Safety'

2:30pm



Dr Austin Morris
 Director of Engineering & Environmental Services, Lockhart Shire Council
'Electric Vehicle Implementation'

2:50pm



Warren Sharpe OAM
 Director, Warren Sharpe Strategic Services Pty Ltd
'Integrated Network Planning'

3:10pm –
 3:40pm

AFTERNOON TEA

3:40pm

TBC
Disaster Recovery Funding – Federal Inquiry Update (early results)

4:00pm

Panel Discussion - Technical Speakers

4:30pm

Rob Carlton
 MC
Congress Communiqué

5:00pm –
 7:00pm

Networking Evening

Discuss the days topics over canapes and beverages at the Strangers' Room

**Program subject to change*



Bradley Byrnes
General Manager
Cabonne Council

Request for extension to Temporary Housing: Pods on Private Property

21 September 2023

Dear Bradley,

As you are aware, the NSW and Australian governments have so far committed more than \$6 billion to flood relief and recovery across the State to help communities recover from devastating floods over the last two years.

A key focus of the NSW Government is providing housing support to assist with the immediate and ongoing recovery of people affected by flooding. This ongoing commitment, in the form of temporary housing programs, includes \$40.3 million for the *Central West – Pods on Private Properties Program (Pod Program)* and \$19.1 million for the *Central West – At Home Caravan Program* (in relation to AGRN 1030/1034). Over 150 households across the Central West have been assisted so far by these programs.

Since the inception of these programs, the NSW Reconstruction Authority (**Authority**) was established under the *NSW Reconstruction Authority Act 2022 (NSW) (RA Act)*.

As you may know, we recently supported our first resident to exit the program back into their own home. While this is a positive milestone, we are aware not all residents have progressed as far on their recovery journey.

Under the current program guidelines and with the support of councils, we have sought to place temporary accommodation pods (**Pods**) on private property for up to 2 years, enabling residents to stay within their communities and close to home.

Acknowledging the delays residents are facing in accessing trades and insurance payouts, we are seeking the support of Cabonne Council to extend the placement of Pods beyond the initial two years. This will enable us to continue supporting residents as they recover and rebuild.

Section 77(1)(d)(ii)(A) of the *Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021 (NSW) (Regulation)* permits the installation of a moveable dwelling without the approval of the council if it is removed within 2 years after it is installed. Noting the magnitude of recent flood events and the ongoing challenges of rebuilding, we view this 2 year time period as insufficient for many.

To enable the ongoing support of residents through the temporary housing program, we are seeking the approval of Cabonne Council to increase the permitted time period for temporary dwellings to be installed to 4 years. This time period is a contingency, and we will continue to work with residents to exit the temporary housing program as quickly as possible.

NSW Reconstruction Authority
GPO Box 5434, Sydney, NSW 2001

(02) 9212 9200
www.dpie.nsw.gov.au/nsw-reconstruction-authority

1



How you can assist:

On 29 October 2021, the Department of Planning and Environment (DPE) amended the Regulation to insert section 77(1)(d)(ii)(B) to allow councils to extend the 2 year time period for installation of moveable dwellings if specified in a local approval policy (LAP) made under Chapter 7, Part 3 of the *Local Government Act 1993* (NSW) (Act).

This amendment provides councils flexibility to extend the 2 year time period for installation of Pods, to enable recipients who have experienced delays to their rebuild to remain in accommodation on their property while rebuilds are finalised.

The LAP must comply with the requirements of Chapter 7, Part 3 of the Act, including the requirements to:

- Be publicly exhibited for at least 28 days.
- Enable submissions to be made to council for at least 42 days following the date on which the LAP is placed on public exhibition.
- Obtain the consent of the Departmental Chief Executive, being the Chief Executive of the Office of Local Government, as required by Section 162 of the Act, in relation to a part of a draft LAP that specifies circumstances in which a person would be exempt from the necessity to obtain a particular approval of the council.
- Adopt the policy following consideration of all submissions made during public exhibition.

I am writing to formally request the cooperation of Cabonne Council in the exercise of the Authority's functions under section 14 of the RA Act. The Authority requests the cooperation of Cabonne Council by facilitating an amendment to, or adoption of, an LAP as soon as possible, to ensure that Pod recipients are able to remain in temporary accommodation beyond the current 2 year term, where extenuating circumstances have resulted in delays to rebuilds. Given 2 year Pod installations in your LGA will begin expiring on a rolling basis from February 2025, I would be grateful for your assistance in progressing these amendments by February 2024.

We are grateful for the support Cabonne Council has provided us to date in ensuring recovery support is provided to residents and would be happy to meet to discuss this request in person.

Kind regards,

A handwritten signature in black ink, appearing to read "Dominic Lane".

Dominic Lane
Executive Director



LOCAL APPROVALS POLICY OPERATIONAL POLICY

Responsible Department: Cabonne Services

Responsible Section: Development Services

Responsible Officer: Department Leader

Objective

Prior approval of council is required for the carrying out a number of activities under section 68 of the NSW Local Government Act 1993 (the Act) including the installation of a manufactured home, moveable dwelling or associated structure on land. Other activities require approval but are not covered by this policy.

Introduction

This policy is called the Cabonne Council Local Approvals Policy and is made under section 158 of the NSW Local Government Act. This policy is automatically revoked at the expiration of 12 months after the declaration of the poll for that election (section 165 of the Act). The purpose of this policy is to supplement provision of the Act and the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021 (the Regulation) by:

Part 1: Specifying the circumstances in which a person would be exempt from the necessity to obtain a particular approval of council;

Part 2: Specifying the criteria which council must take into consideration in determining whether to give or refuse an approval of a particular kind; and

Part 3: Specifying other matters relating to approvals.

Policy

The Policy seeks to:

- a) Specify the circumstances (if any) in which a person would be exempt from the necessity to obtain a particular approval from council.

- b) Specify the criteria that council staff will take into consideration in determining applications for approval under the Act; and
- c) Specify any other matters relating to the approvals process under the Act.

This draft policy has been prepared for public exhibition. In the event of an inconsistency between this policy and the Act or associated regulations, the Act or regulations shall prevail to the extent of the inconsistency. This policy applies to all land within the Cabonne Council Local Government Area

Exemptions

The following exemptions apply:

Activity	Exemptions
Install a moveable dwelling or associated structure on private land, to accommodate for a period of four (4) years, a person or persons displaced because of a natural disaster	Exemptions as listed in Appendix 1 – Manufactured home estates, caravan parks, camping grounds and moveable dwellings

Criteria to be considered in determining an application

The following criteria will be taken into consideration in determining an application:

Activity	Exemptions
Install a moveable dwelling or associated structure on private land, to accommodate for a period of four (4) years, a person or persons displaced because of a natural disaster	Criteria as listed in Appendix 1 – Manufactured home estates, caravan parks, camping grounds and moveable dwellings

Other matters relating to approvals

Applications of other activities

Applications for all other activities (as described in the table of section 68 of the Act) not listed in this policy are to be on approved form available on council’s website and will be assessed in accordance with section 89 of the Act.

Lodgement of an application

Applications must be made on the approved form and accompanied by the information required on the form. Any application which is unclear or illegible may be returned to the applicant.

The relevant fees, charges and security deposits listed in the council’s Schedule of Fees and Charges must be paid at the time of lodgement.

Variation to criteria

In determining an application, council staff may choose to vary any of the criteria referred to in this policy on a case by case basis whilst having regard to the merit of the individual circumstances and the purpose of the policy and legislation.

Determination

Once determined, a notice will be issued advising whether the application has been refused, approved or approved with conditions. The period of approval will vary depending on the type of activity or work undertaken. If works have not commenced or the activity has not occurred during the nominated time, then the approval may lapse. In such cases, and depending on the circumstances, an applicant can seek to lodge a new application or alternatively request to modify/extend an existing application.

Review of determination

A determination can be reviewed under section 100 of the Act. A request to review must justify the reasons for review and be made in writing within 28 days of council's determination. Fees as listed within council's Schedule of Fees and Charges may apply. The determination of a review is final.

Records of approvals

A record of approvals is required to be kept under section 113 of the Act. The record of approvals is available without charge for public inspection at the office of council during ordinary office hours.

Modification or revoking of approval

An approval may be revoked or modified in any of the following circumstances

- a) If the approval was obtained by fraud, misrepresentation or concealment of facts
- b) For any cause arising after the granting of the approval which, had it arisen before the approval was granted, would have caused council not to have granted the approval (or not to have granted it in the same terms)
- c) For any failure to comply with a requirement made by or under the Act relating to the subject of the approval
- d) For any failure to comply with a condition of the approval

Appendix 1 – Moveable dwellings and associated structures

Purpose

To extend the two-year exemption period to allow persons displaced because of a natural disaster to stay in a moveable dwelling on private land without approval to:

a) Enable recipients, who have experienced delays to the rebuilding of a dwelling, to remain in emergency accommodation located on their property while rebuild works are finalised.

Exempt Criteria

An exemption to seeking approval to extend the two-year time limit under the Regulation to remain dwelling within a moveable dwelling and / or associated structure placed on private land applies under this policy when:

- a) The installed moveable dwelling and any associated structure, placed on private land, is maintained in a safe and healthy condition,
- b) Evidence of progress towards the construction of a replacement dwelling is provided within 3 years of installation of the moveable dwelling and /or associated structure, and
- c) The installed moveable dwelling and / or associated structure, located upon private land, is removed within four (4) years after it was installed.

The following conditions apply if the above criteria are met:

a) A person displaced due to a natural disaster may install a moveable dwelling and / or associated structure for a period of 4 years.

Council may order the removal of the moveable dwelling or associated structure at any time if such a dwelling, or the activity associated with it, is considered to cause a nuisance or danger to the public or person it is accommodating.

If the exemption criteria provided by the policy cannot be met, consent is required from council.

Criteria to be considered in determining an application

As no approval is to be granted, there is no criteria for consideration.

Other matters relating to approval

Other conditions may be imposed as deemed appropriate.

References

Local Government Act 1993

Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021

History

Minute Number	Summary of Changes	New Version Date



**CABONNE COUNCIL
DEVELOPMENT CONTROL PLAN NO. 15
(AMENDMENT NO. 1)**

**RELOCATABLE AND TRANSPORTABLE
HOMES**

**As approved by Council at the meeting of 20 June 2005
As amended by council at the meeting of ??**

**Originally came into effect on 14 July 2005
Amendment 1 came into effect on ??**

Bradley Byrnes, General Manager, Cabonne Council, certify that this Development Control Plan No. 15 Relocatable and Transportable Homes – Amendment No. 1 is a Development Control Plan made pursuant to Division 3.6 of the Environmental Planning and Assessment Act 1979 and approved by Council at the meeting of ??.

RELOCATABLE AND TRANSPORTABLE HOMES

1	INTRODUCTION	2
1.1	What are relocatable and transportable dwellings?	2
1.2	What are the aims of the plan?	2
1.3	Where does the plan apply?	3
1.4	Exceptions to development standards	3
2	THE APPROVAL PROCESS	3
2.1	Getting approval – who should I contact?	3
2.2	What information is to be provided?	3
3	REQUIREMENTS	4
3.1	When must work be completed?	4
3.2	What are the structural requirements?	5
3.3	What bonds are payable?	6
3.4	What should be done to make the building structurally and aesthetically acceptable?	6
3.5	What is an acceptable design?	8
3.6	Do existing water supply or house drainage systems have to be replaced?	8
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1 INTRODUCTION

The construction of transportable homes and the relocation of dwellings are affordable means of providing housing within the Cabonne Council area. However, it is important that when Council is determining applications for these dwellings that consideration be given to the appearance, state of repair and the structural adequacy of the buildings to be relocated to rural, town and village areas.

This Development Control Plan has been prepared in order to address the issues associated with transportable and relocatable dwellings in the Council area.

1.1 What are relocatable and transportable dwellings?

A **transportable dwelling (manufactured dwelling)** is a self-contained dwelling (includes at least one kitchen, bathroom, bedroom and living area that also includes a toilet and laundry facilities) that is built off-site and then transported to site for installation. It is not a registrable moveable dwelling, and includes any associated structures that form part of the dwelling.

Relocatable building (second-hand/recycled building): A relocatable building includes a dwelling or other structure that is intended to be used as a dwelling that is to be moved from one site to another, but does not include a structure defined as a manufactured dwelling under the Local Government Act 1993. This includes the partial dismantling of the structure and re-erection at a different site.

1.2 What are the aims of the plan?

- To control and regulate the standard of transportable and relocated dwellings within the whole of Cabonne Shire area.
- To ensure that relocated dwellings are re-instated to the satisfaction of Council, and complement and enhance the overall amenity and character of the area where they are to be located.
- To advise the applicant of the requirements to complete the reinstatement of the relocated dwelling to an acceptable standard within a reasonable period.
- To permit Council to recover cost from the applicant for the removal of the dwelling if it does not comply with the standards and requirements set by this Development Control Plan and the repair to Council's roads should damage occur in transport of the building.

- To establish guidelines for the relocation of dwellings from either within or without the Council area to a new site within the Council area.
- To ensure transportable and relocatable dwellings are sound, safe and of a standard suitable for transportation.
- To inform intending purchasers of transportable and second-hand dwellings of the requirements for the proposed construction or relocation of buildings.

1.3 Where does the plan apply?

The plan applies to the Cabonne local government area.

1.4 Exceptions to development standards

Any exception from a development standard contained in this development control plan must be made in writing explaining the reason for the exception sought.

Determination of development applications involving exceptions to development standards for any building design element in relation to floor plan, floor area and building materials will be made by the Deputy General Manager Cabonne Services.

Any exception to development standards outside the above criteria will need to be considered for determination at a council meeting.

2 THE APPROVAL PROCESS

2.1 Getting approval – who should I contact?

The Environmental Services Department of Cabonne Council should be contacted for any development enquiries and applications.

2.2 What information is to be provided?

The erection of either a transportable or relocatable dwelling that has been removed and transported from another site or from another location on the same site shall be regarded as **being the erection of a new building**.

A Development Application shall be submitted to Council for any proposal to erect a transportable dwelling or relocate a second-hand dwelling, and should include:

- Address of the lot the dwelling is to be relocated/constructed upon;
- Application fee as determined by Council;

- A **Development Application form** with two copies of:
 - ❖ Site Plan showing existing structures, easements and distances to boundaries
 - ❖ Working drawings, including fully dimensioned elevations, sections, floor plans
 - ❖ Details and specifications of all new work including footings, repairs, alterations, renovations and the installation of services
 - ❖ Details of termite protection, bracing and tie down
 - ❖ Notification plan (A3 size) indicating site plan and external configuration of building
- **Owner's consent** on the application form where the owner is not the applicant
- In the case of a **second hand dwelling** details of:
 - ❖ Where it is to be relocated from,
 - ❖ Photographs showing all external walls,
 - ❖ A **certificate of inspection** by a person approved by the Director of Environmental Services as to the structural and aesthetic adequacy of the building prior to removal and also prior to removal of the structure from the vehicle at the site,
 - ❖ A **detailed professional building report** outlining all works to be carried out on the building to render it compliant with the current relevant performance provisions of the Building Code of Australia.
 - ❖ A **written schedule of work** (if building cannot be completed within the 6 month time limit). This schedule of work will have to be agreed upon by both the applicant and the Council prior to the submission of a Development application.

A Construction Certificate must also be obtained and in certain circumstances this may be applied for at the same time as the Development Application.

3 REQUIREMENTS

3.1 When must work be completed?

Once the transportable or relocated dwelling has been placed on site all work including external painting is to be completed within a period of six (6) months.

Relocatable dwellings should be completed in accordance with the following timetable:

- Building to be established on permanent foundations, piers etc within four (4) weeks of location on site.
- Building to be rejoined, if cut for transportation, and made weatherproof within four (4) weeks of location on site.

- Brick veneering, repairs to roofing, windows, doors, guttering etc to be completed within eight (8) weeks of placement on site.
- All external painting, paths, steps and all other work, including landscaping, required to complete the project to be carried out within twelve (12) weeks of delivery to site.
- Building to be painted and fitted out internally, all plumbing and electrical work completed and connection made to sewer septic tank, as appropriate, within twenty six (26) weeks of commencement.

If the scope of work cannot be completed within the time period of six (6) months, the applicant should provide a written schedule of work with the application, giving an undertaking to have completed all upgrading work by mutually nominated date. Such schedule of work should be agreed upon by Council and the applicant prior to submission of the development application.

If the building has not been completed in 6 months or the agreed time the applicant must submit to Council a written application giving the reasons why the dwelling has not been completed in the time specified and specifying the period when the building will be completed. If reasonable reasons are not given Council may commence legal proceedings under the provisions of the Local Government Act 1993 and the Environmental Planning and Assessment Act 1979 for not building in accordance with the approval.

3.2 What are the structural requirements?

The applicant shall submit to Council, prior to relocating a dwelling to the site, a certificate of inspection by a person approved by the Director of Environmental Services as to the structural and aesthetic adequacy of the building:

- Certifying that the existing building is able to withstand the wind loads and specifying any additional wind bracing and tiedown necessary to ensure the structural integrity of the relocated dwelling. This is only required where the dwelling is to be relocated into an area of high wind velocity; i.e. N2, N3, AS 4055-Wind Loads for Housing;
- Specifying the proposed method of rejoining the various sections of the structure. It should be noted that rejoining local bearing structural members by use of a cleat or fish plate connection is unacceptable in most circumstances;
- Specifying whether any dilapidated or rotted structural members or cladding is to be replaced;
- Specifying the method of support of any existing concrete floor/s within the building.

- Certifying (through an application to Council) that the structural integrity of the proposed building is sound upon arrival of the building on the site and immediately prior to its unloading on to the site

3.3 What bonds are payable?

No bonds are applicable for new transportable dwellings.

In the case of a **second-hand dwelling**, the following bonds apply:

- A **performance bond** in an amount determined by Council's Management Plan must be submitted with the building application. This bond can either be monetary or in the form of a bank guarantee. The bank guarantee shall be released upon completion of the external surfaces of the building in accordance with the approved plans and specifications.

The bond will be refunded upon completion of the building to the satisfaction of the Director of Environmental Services. Should the dwelling not be completed in accordance with the programme for reinstatement set out in Point 3.1 of this Development Control Plan and conditions of consent, consideration will be given to act on the guarantee and such bond may be forfeited to Council.

- A **road bond** shall also be submitted to Council prior to the issue of a construction certificate.

Both bond sums are to be reviewed annually as part of Council's Management Plan.

3.4 What should be done to make the building structurally and aesthetically acceptable?

General Requirements

- External finishes are required to be compatible or complementary to surrounding development and the established character of the area. All external surfaces are to be repainted in the case of relocated homes.
- The sub-floor areas must be enclosed along the front and two sides using masonry or other materials approved by Council's Director Environmental Services. No timber or lattice slats will be permitted.
- In accordance with Council Policy: "Use of Colorbond in Visually Prominent Areas", developers are encouraged to construct in non-reflective materials. Where such a developer requests consent to construct a zincalume building and/or roofing, such applications are to be reported to Council for determination with

respect to the impact to the amenity of the locality. Colorbond or painted finishes are preferred for buildings with a metal roof.

Relocatable Dwellings

- The building is to be clad with either hardiplank, hardiflex sheeting, aluminium cladding or timber cladding acceptable to the Director Environmental Services.
- Prior to the building being relocated all materials containing asbestos are to be removed and disposed of in accordance with the requirements of the Workcover Authority.
- Stumps may be of timber, steel or concrete. All timber stumps and sole plates to be of hardwood approved by the Director Environmental Services. No second-hand wood stumps or sole plates to be used.
- Flat fibre cement sheeting is to be removed and replaced with an approved external cladding.
- Any damaged or rusted gutters or downpipes are to be replaced with new materials to match existing.
- If more than 10% of roofing sheets, gutters, ridgecaps or flashings are affected by rust then those sheets or materials must be replaced with new roofing materials to match existing.
- All damaged sections of external wall cladding and roof sheeting with new material to match existing.
- Any defective, deteriorated or otherwise damaged materials, structural components or cladding are to be replaced.
- Where there is an existing concrete floor within the building the slab is to be demolished or structural engineer's details of the method of support are to be submitted.
- Any damaged tiles to be replaced with new tiles of the same colour and design as the existing tiles.
- All external items (architraves, fascias, barge boards etc) are to be replaced with new material where necessary due to damage incurred in transit, splitting, rot or other reason, to match existing.
- All windows and openings are to comply with the Building Code of Australia.
- All broken glass in the dwelling is to be replaced, all windows and doors to open freely and locks and catches are to be easily operable.
- Cement tiled roofs shall be replaced with new material being either clay tiles or Colorbond sheeting.

- Clay tiled roofs shall be cleaned to the satisfaction of the Director Environmental Services.

3.5 What is an acceptable design?

The design of the building must be compatible with the existing character of the area and surrounding development and must have an aesthetically pleasing and professionally finished appearance. It may be necessary to add to the building or change the design of the proposed relocated dwelling. For example, a flat roof may have to be replaced with a pitched roof or a verandah/awning may be attached to enhance or add character to the relocated dwelling so that it is compatible with the existing streetscape or the character of an area.

The following *minimum requirements* are to be met:

- ❖ The longer elevation is to face the road frontage, unless otherwise approved by the Director Environmental Services.
- ❖ The minimum internal floor area is to be not less than sixty (60) square metres.
- ❖ The building is to be a minimum width of six (6) metres.

3.6 Do existing water supply or house drainage systems have to be replaced?

In the case of relocatable dwellings, existing water supply pipes, house drainage pipes and fittings may be reused provided that:-

- the system complies with the current standards; and
- a pressure test is carried out by a licensed plumber and any defective pipes and fittings are repaired or replaced prior to connection to the water supply or sewerage system.

3.7 Where can a transportable or relocated dwelling be sited?

The dwelling is to be sited in accordance with Council's setback requirements as stipulated in Council's Development Control Plans and policies. Applicants are required to contact Council Officers to determine the building line and setback requirements for each property.

3.8 Will Council need to inspect the building prior to its removal from the original site?

The inspection of the building will not be necessary where sufficient information is provided with the development application to satisfy the Council of the suitability of the building to be placed on site.

In the case of relocatable dwellings, Council reserves the right to inspect the building in its original location and to charge fees for the purpose of recovering costs. The full cost of this inspection is to be borne by the applicant.

Inspection fees are to be determined on a case to case basis, depending on where the house is to be relocated from and what mode of transport is to be used.

3.9 At what stage may a building be placed on the site?

Both the Development Approval and the Construction Certificate must be issued before the house can be placed on the site. An occupation certificate must be issued after the building has been completed, prior to occupation of the dwelling.

3.10 Will adjoining neighbours be notified of the application?

Notice of the application will be given to persons who appear to the Council to own the land adjoining the land to which the application applies, if in Council's opinion, the enjoyment of the adjoining land may be detrimentally affected by the proposal after its erection. Other affected owners may be notified should Council consider that the proposal is detrimental to the amenity of their land.

3.11 Are variations to this policy possible?

Council may consider any proposal or request for a variation of this policy where it considers that there are exceptional circumstances. A written submission, outlining the exceptional circumstances, must be made with the development application. Failure to submit this information with the development application or prior to the application being determined may result in the application being refused.

3.12 What are the applicant's responsibilities when transporting or relocating the building?

The applicant is responsible for any damage to Council or private property and is to ensure that the building is placed on site and completed in accordance with the approval.

3.13 Are other approvals required?

The applicant is to ensure that all additional approvals, particularly relating to the transportation of the building, as required by other authorities are obtained prior to the relocation of the building.

These authorities include:

NSW Roads and Traffic Authority
NSW Police
Electricity Supply Authority

DISCLAIMER

The Council at all times reserve the right to serve orders and require the building to be removed from the site, in the circumstances where damage sustained by the dwelling during sectioning, transport or re-erection renders the building to be, in the opinion of the Council, of an unacceptable standard for relocation to the site.

DRAFT



Planning Proposal Schedule 1 amendment Cabonne Local Environmental Plan 2012

The Planning Proposal seeks to undertake a Schedule 1 amendment to the Cabonne Local Environmental Plan 2012, to permit a *centre-based child care facility* on part of the Eugowra Showground site. The subject land is zoned RE2 Private Recreation (which will remain the same) and the additional permitted land use of *centre-based child care facility* will be permitted on the land via the Schedule 1 amendment. The subject land is described as Lot 150 DP 750182, being 21 Noble Street, Eugowra.

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Introduction

The Cabonne Local Environmental Plan (LEP) 2012 was implemented on 18 January 2013.

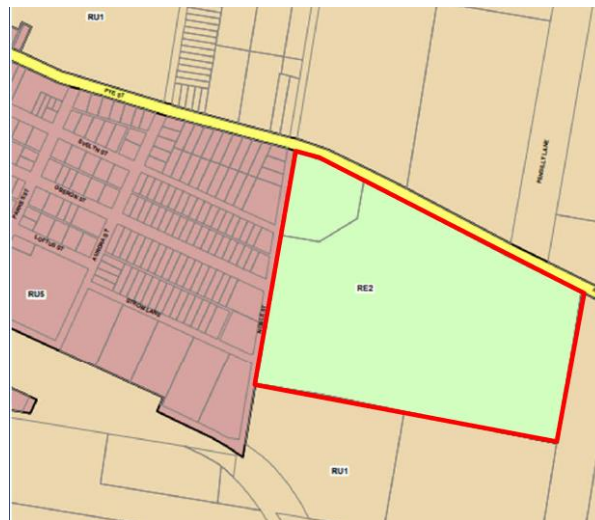
The proposed change to the LEP is to make an amendment to Schedule 1 of the Cabonne Local Environment Plan (LEP) 2012 to permit a *centre-based child care facility* on part of the Eugowra Showground site, being upon land described as Lot 150 DP 750182, 21 Noble Street, Eugowra.

The Planning Proposal as follows addresses each of the items under its various Parts in the following report.

Part 1 – Objectives or intended outcomes

The objective of the Planning Proposal is to permit development for the purpose of a centre-based childcare facility on the subject land, being Lot 150 DP 750182, 21 Noble Street, Eugowra, being part of Crown land under the trustee of Cabonne Council as public recreation for the Eugowra Showground. This will be achieved through an additional permitted use clause under Schedule 1 (Additional permitted use) of the Cabonne Local Environmental Plan 2012 (CLEP 2012).

The subject land is currently zoned RE2 Private Recreation, which will remain the same.



CLEP 2012



Location plan

Part 2 – Explanation of provisions

The objective of the Planning Proposal is to permit an additional permitted use (centre-based child care facility) under schedule 1 of the CLEP 2012 for the subject site.

Under the standard instrument a centre based child care facility means:

centre-based child care facility means—

(a) a building or place used for the education and care of children that provides any one or more of the following—

- (i) long day care,
- (ii) occasional child care,
- (iii) out-of-school-hours care (including vacation care),
- (iv) preschool care, or

(b) an approved family day care venue (within the meaning of the *Children (Education and Care Services) National Law (NSW)*),

Note—

An approved family day care venue is a place, other than a residence, where an approved family day care service (within the meaning of the *Children (Education and Care Services) National Law (NSW)*) is provided.

but does not include—

(c) a building or place used for home-based child care or school-based child care, or

(d) an office of a family day care service (within the meanings of the *Children (Education and Care Services) National Law (NSW)*), or

(e) a babysitting, playgroup or child-minding service that is organised informally by the parents of the children concerned, or

(f) a child-minding service that is provided in connection with a recreational or commercial facility (such as a gymnasium) to care for children while the children's parents are using the facility, or

(g) a service that is concerned primarily with providing lessons or coaching in, or providing for participation in, a cultural, recreational, religious or sporting activity, or providing private tutoring, or

(h) a child-minding service that is provided by or in a health services facility, but only if the service is established, registered or licensed as part of the institution operating in the facility.

Note—

Centre-based child care facilities are a type of **early education and care facility**—see the definition of that term in this Dictionary.

The planning proposal will seek to amend the Cabonne Local Environmental Plan 2012 by:

Adding a clause in Schedule 1 Additional permitted use, to permit a centre based child care facility on Lot 150 DP 750182, 21 Noble Street, Eugowra, subject to development consent.

No changes to mapping is required by the Planning Proposal proceeding.

Future development applications would be required to be submitted for determination post gazettal of the Planning Proposal.

There is no text required to be amended of the LEP (other than an amendment to Schedule 1) on the basis that the objectives of the zone and the land uses permitted with, without consent and prohibited, by virtue of the land use tables for the RE2 zone, would remain the same.

The Planning Proposal will provide a flood free location for the rebuilding of the community-based Eugowra childcare facility at the Eugowra Showground, while retaining the overall use of the showground land for showground related uses.

Part 3 – Justification

This section of the Planning Proposal sets out the justification for the proposed outcomes and provisions, and the process for their implementation. The questions to which the information has been provided are taken from the Department of Planning and Environment's 'A guide to preparing Planning Proposals'.

Background

Prior to 2022 the Eugowra childcare facility was located at 41 Namina St, Eugowra being Crown land dedicated for public recreation and under the care and control of Cabonne Council. The pre-school was located within Lot 7009 DP 1021063 (as below) and was within a distance of 120m to the Mandagery Creek.

On 14 November 2022 a major flood event was experienced in the Eugowra township. Due to its proximity to the creek, the childcare facility was inundated with flood waters and debris and experienced extensive irreparable damage, as identified subsequently in the NSW Public Works (PWA) assessment report.



Namina Street site of Eugowra Community Childrens Centre prior to November 2022

Due to the NSW Public Works findings and the inability to have a temporary building on the site, the Eugowra showground was identified as a potential temporary site for the childcare facility. DA 2023/185 was lodged with council and approval for a maximum term of 3 years was granted 25 July 2023 whilst a potential permanent site was investigated, identified and constructed. The community has identified land at the Eugowra Showground as the preferred location for the permanent childcare facility, and funding has been sought from State and Federal agencies to enable the facility to be constructed on lesser flood liable land. Council is assisting the community, the community based childcare centre group, and the Eugowra Showground trust to facilitate the relocation of the childcare centre at Eugowra.



Flood damaged former pre school site



Temporary site of pre school



Proposed site for the permanent pre school facility, Noble Street, Eugowra

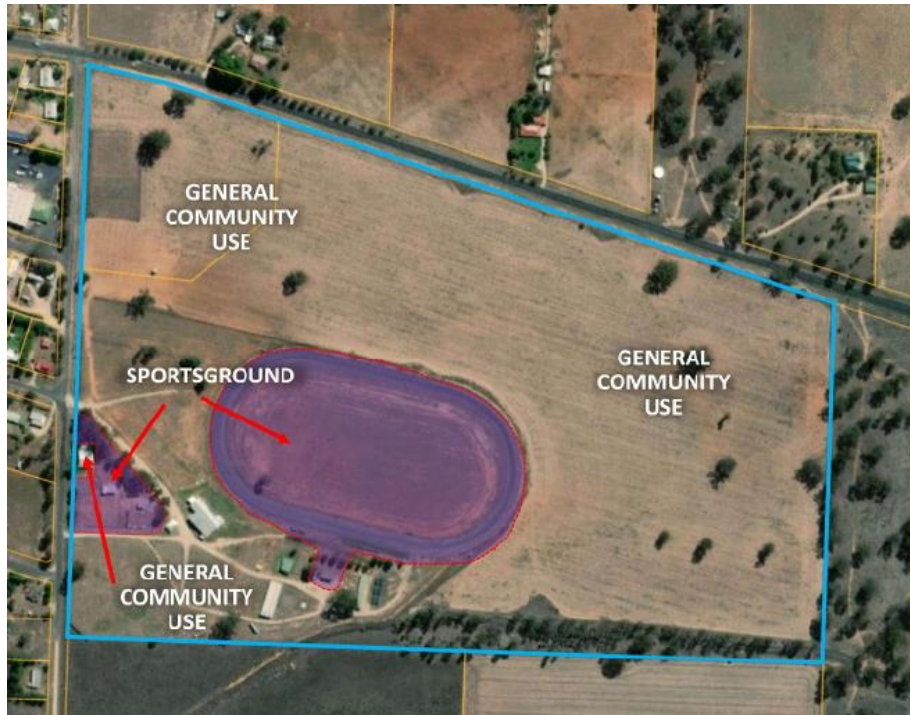
The Eugowra Showground is a Crown reserve owned by the State of NSW for the purpose of public recreation and managed by Cabonne Council for the benefit of the community for the purposes of the Crown Land Management Act 2016. The showground land contains two allotments being Lot 150 DP 750182 which is the land subject to this planning proposal and is vacant land located on the corner of Noble Street and Nanima Road, and the main showground land being Lot 71 DP 750182. Combined the area of the public recreation reserve is 40 ha, while Lot 150 has an area of 3.2ha.

A draft Plan of Management prepared in June 2023 applies to the Eugowra Showground (Reserve D590015) and identifies both allotments of the showground land as categorised as Showground and General Community Use. The land is classified as community land under the Local Government Act 1993 and s3.22(1) of the Crown Land Management Act 2016.

The draft Plan of Management for the Eugowra Showground includes both the temporary location of demountable buildings to house a temporary childcare centre (contained within Lot 71), while also recognizing the Eugowra community's need for a permanent childcare facility and identifies a long-term site within Lot 150 DP 750182.

The Eugowra Community Childcare Committee and the wider community have identified an area of vacant Crown showground land situated at the southern end of Lot 150 DP 750182 for the proposed replacement childcare centre, with frontage to Noble Street. Also to be located upon the subject land, to the north of the allotment will be a new Rural Fire Service depot, as the current RFS depot location, adjacent to the flood impacted Namina Street former childcare site, also requires relocation to land less impacted by flood risk.

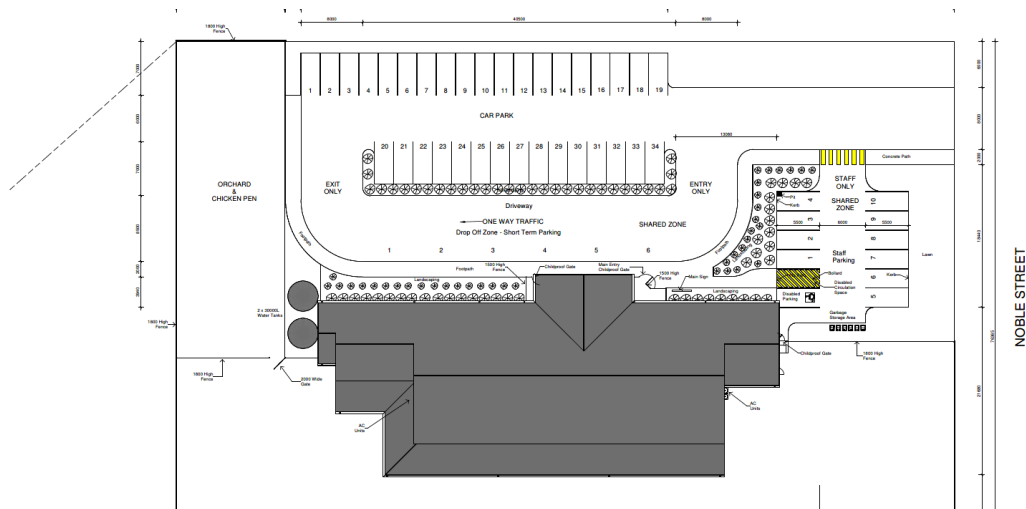
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Extract from draft POM Eugowra Showground



Concept plan – child care centre, Noble Street, Eugowra



Concept plan layout

The Nanima location for the initial pre school facility was licenced for the attendance of 45 children, while the temporary site at the showground currently hosts 44 children with a waiting list of 5 local families. The proposed permanent facility is to be designed for 87 local children with 75 of those being pre school and 12 places for long day care. Changes to NSW education legislation now requires attendance at preschool prior to a child commencing kindergarten, hence the increased demand at Eugowra for pre school placements.

Section A – Need for the Planning Proposal

Q.1 Is the Planning Proposal a result of any strategic study or report?

The planning proposal is not the result of a specific study or report. The need for the facility is an outcome of the Cabonne Flood Recovery Plan, and a key issue for the Eugowra community as part of its flood recovery measures.

Q.2 Is the Planning Proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

The subject land is currently zoned RE2 Private Recreation and is situated adjacent on the eastern edge of the village of Eugowra. The site and the adjacent Crown land allotment is the location of the Eugowra Showground and trotting track.

The objective of enabling the relocation of the community-based Eugowra pre-school to the site can only be achieved by an amendment to the Cabonne Local Environmental Plan 2012 via a Planning Proposal.

Section B – Relationship to strategic planning framework

Q3 Will the Planning Proposal give effect to the objectives and actions of the applicable regional, or district plan or strategy (including any exhibited draft plan or strategies)?

The Central West and Orana Regional Plan 2036 came into effect in June 2017 and applies to the Cabonne LGA. The proposed planning proposal for an additional permitted use of centre-based child care facility upon the subject land is not specifically discussed in the Central West & Orana Regional Plan. However, the proposal is not contrary to the actions outlined in the plan, which is discussed below.

Central West and Orana Regional Plan 2036 (replaced by 2041 Regional Plan in December 2022)

The planning proposal is consistent with the actions of the Central west and Orana Regional Plan 2036 as follows:

Direction	Assessment
Goal 1 – the most diverse regional economy in NSW	
Direction 1 – Protect the region’s diverse and productive agricultural land	
Direction 12 – plan for greater land use capacity	
Goal 2 – a stronger, healthier environment and diverse heritage	
Direction 13 – protect and manage environmental assets	<p>The site is mapped as grassland bushfire prone, and a bushfire assessment has been undertaken as part of the planning proposal to establish control measures to protect the proposed child care centre</p> <p>The western edge of the subject land is mapped as being within the Mandagery Creek flood planning area, however the showground was not impacted by the 14 November 2022 flood event exceeded a 1:100 year event.</p>
Direction 15 – increase resilience to natural disaster hazards and climate change	Any future development on the subject land will need to be assessed against the relevant bushfire protection guidelines and flood hazard guidelines
Direction 16 – Respect and protect Aboriginal heritage	A Heritage NSW AIHS search has shown that there are no Aboriginal sites

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	recorded on or near the subject land. There have been no Aboriginal places declared on or near the subject site.
Goal 3 – Quality freight, transport, and infrastructure networks	
Direction 21 – coordinate utility infrastructure investment	Existing services (electricity, water and sewer connections, telecommunications) may require upgrades or extension and would be considered at DA stage
Goal 4 – Dynamic, vibrant and healthy communities	
Direction 23 – build the resilience of towns and villages	The proposal aims to deliver strategies identified in the Cabonne Settlement Strategy and the Cabonne Recovery Plan that assist the community of Eugowra built resilience post natural disaster.

Central West and Orana Regional Plan 2041

Part 1 Region shaping investment

Part 2 Sustainable and resilient place

Objective 6 – support connected and healthy communities

Objective 7 – resilient places

Part 3 People, centres, housing and communities

Part 4 Prosperity, productivity and innovation

Part 5 Local Government priority – Cabonne – economic diversity of towns and villages.

The planning proposal is consistent with the regional plan.

Q4 – will the planning proposal give effect to a council’s endorsed local strategic planning statement, or another endorsed local strategy or strategic plan?

Local Strategic Planning Statement (LSPS)

The Cabonne Local Strategic Planning Statement sets out the 20 year vision for land use planning across the shire and outlines how growth and change will be managed. In conjunction with the Cabonne LEP 2012 and the Community Strategic Plan the LSPS gives effect to the Central West and Orana Regional Plan.

The following planning priorities are relevant to the planning proposal and include:

Priority 4: Support and promote sustainable development within our villages and celebrate our history,

Strategic Direction: Encourage sustainable development within the villages to support the local economies.

The provision of a childcare facility at the Eugowra Showground site will provide a service that is essential to the wellbeing of the community in its flood recovery program and fosters sustainable development into the future.

Planning priority 6: Ensure infrastructure and facilities cater for the changing needs of our community.

Strategic Direction: Provide appropriate infrastructure for the communities of Cabonne to ensure that it meets the needs of our community.

The proposed will require services and infrastructure to support future development of the site. Such services would be provided as part of the development and will not impose a burden on the community.

Planning priority 7: Protect and enhance our landscape, biodiversity, and waterways.

Strategic Direction: Avoid, minimise, mitigate impacts to biodiversity to ensure it is available for future generations.

The subject land is cleared pasture land, and the development of the area for the proposed pre school will not have adverse impact on biodiversity, waterways or the landscape.

Planning priority 8: minimise natural hazards to mitigate their impacts on our communities.

Strategic Direction:

Provide appropriate mechanisms to ensure public awareness of natural hazards.

Ensure that new development is appropriate for the known natural hazards of the area.

The site is mapped as partially flood liable and Category 3 grassland bushfire prone. Appropriate building design and use of compatible materials can be utilised to address these matters and will be assessed in detail as part of future development applications for the subject land.

Planning priority 9 – mitigate and adapt to climate change.

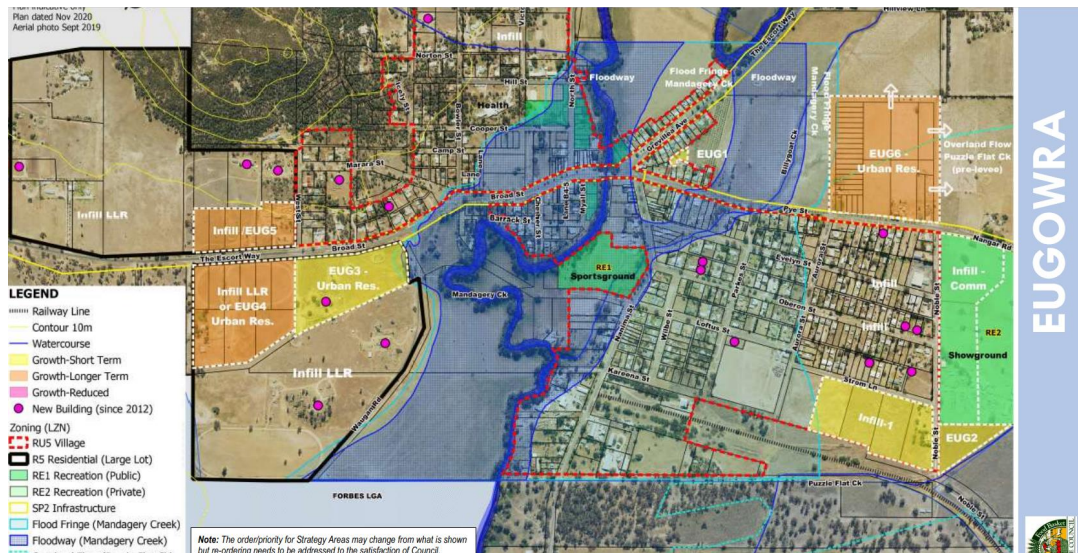
Strategic Direction: Mitigate the adverse impacts of increased temperatures as a result of climate change.

Energy efficiency of the building will be assessed at both development and construction phases of the project.

Cabonne Settlement Strategy 2021 – 2041

The strategy aims to guide council and NSW government decision making on areas for future business and residential expansion over the next 20 years.

The strategy identifies the western edge of the Eugowra Showground land as suitable for community purposes. The planning proposal is consistent with this strategic vision.



'Showground Site (Zone RE2) – 'Infill-Comm' (Community Facilities) The community is interested in better utilisation of the Showground Site east of Noble St. One of the priorities is to seek funding to relocate the Rural Fire Service (RFS) and possibly the pre-school from the flood prone lands in/near the sportsground out to the Showground. Another priority is to have a multi-purpose community facility for events, meetings & emergency co-ordination & evacuation centre. If the Puzzle Flat Creek levee addresses overland flow issues east of Aurora St, then the western section of the Showground may be a suitable emergency evacuation centre away from the bushfire prone and flood prone lands. The SES/Ambulance is already located on the site. Zone RE2 already permits with consent 'community facilities' and 'emergency services facilities'. 'Child care' or 'educational facilities' are currently prohibited but could be ancillary to this or there would need to be amendment to CLEP2012'.

Community Strategic Plan 2025

The proposal is consistent with the Cabonne Community Strategic Plan and the Integrate Planning and Reporting framework which includes the following Future Directions;

Direction 1 – Connect Cabonne to each other and the world

Direction 2 – Build business and generate employment

- Direction 3 – Provide and develop community facilities
- Direction 4 – Grow Cabonne’s culture and community
- Direction 5 – Manage our natural resources

Directions 2, 3 and 4 relate to the proposal, particularly Direction 3 – Provide and develop community facilities – CSP 3.5 Cabonne’s children have access to childcare and children’s services.

**Cabonne Recovery Plan – building back a better Cabonne
(adopted by council June 2023)**

The Cabonne Recovery Plan outlines the actions the community and Cabonne Council are taking in response to the November 2022 flood event and breaks down the estimated costs to repair critical infrastructure throughout Cabonne, as well as the cost to local homes, businesses, the natural environment and the wellbeing of its communities.

Key projects and activities for Eugowra – The priority action for the Eugowra community, and an action supported strongly by council is action 4.7.2 *Rebuild a new permanent Eugowra Community Childrens Centre out of the flood zone and in a suitable location.*

EUGOWRA

PRIMARY ACTIONS FOR EUGOWRA

! PRIORITY ACTION Rebuild a new permanent Eugowra Community Children's Centre out of the flood zone and in a suitable location.

- Rebuild and ensure sustainability of roadworks across Cabonne LGA.
- Update Land Use, Environment, Flood Plans, and relevant strategies.
- More financial support to rebuild and get back into homes.
- Long-term land planning to ensure longevity in residential viability, land buy-back and land zoning.
- Activation projects including flood infrastructure projects for Eugowra CBD in line with the revised Eugowra Community Master Plan.
- Flood mitigation and resilience including gauges, studies, and communications.
- Recognise and support agriculture as the key industry of Eugowra.
- Restore and enhance community amenities and presentation to revitalise our towns and villages and to support a returning visitor economy.
- Re-instate the Museum and Murals.
- Design and install flood warning systems in critical points across Cabonne Shire including Eugowra.

Eugowra

61

This planning proposal assists in achieving the action outcome.

Q5 Is the planning proposal consistent with any other applicable State and regional studies and strategies?

Net Zero Plan Stage 1: 2020 – 2030

The Net Zero Plan Stage 1: 2020-2030 is the foundation for NSW's action on climate change and goal to reach net zero emissions by 2050. It outlines the NSW Government's plan to protect our future by growing the economy, creating jobs and reducing emissions over the next decade.

The proposed childcare centre would support appropriate design and sustainable building materials where possible and will assist in reducing running costs and reduce carbon footprint. These measures support the plan.

20 Year Economic Vision for Regional NSW

A 20-Year Economic Vision for Regional NSW is the NSW Government's plan to drive sustainable, long-term economic growth in regional NSW. It seeks to build on NSW Government investment in commercial, economic, environmental, and social infrastructure by committing to further develop regional NSW's key enablers of economic growth.

The plan aims to support transport and freight infrastructure, digital connectivity, and secure and sustainable access to water and energy, and foster increased economic growth highlighting Orange, Blayney and Cabonne as a growth centre.

The proposal supports the continued growth of regional NSW through connection to its community, supporting the health and wellbeing of its community members.

Regional Development Framework

The framework's main principles include improved regional structures to facilitate regional development, building evidence based investment in regional development, attracting investment and co-investment and building regional workforce capability.

The framework supports the 20 Year Economic Vision for Regional NSW. The implementation of these frameworks, policies and plans supports the planning proposal and its outcomes which continues to support the economic growth of regional NSW and in particular the Cabonne Local Government Area.

Q6 Is the Planning Proposal consistent with applicable State Environmental Planning Policies (SEPPs)?

The planning proposal is consistent with applicable State Environmental Planning Policies (SEPPs).

Policy	Assessment
State Environmental Planning Policy (BASIX) 2004	The proposal does not affect the application of BASIX
State Environmental Planning Policy (Biodiversity & conservation) 2021 Chapter 3 – Koala Habitat Protection 2020	The site does not contain koala habitat
State Environmental Planning Policy (Energy & Resources) 2021	The site is not known to contain any resources that are state or regionally significant
State Environmental Planning Policy (Resilience and hazards) 2021 Chapter 4 – Remediation of land	In accordance with clause 4.6 of the SEPP, the subject land has been considered in respect to the likelihood of contamination. The land is not listed on the NSW EPA register of contaminated sites or sites notified to the EPA. A Preliminary Contamination Investigation assessment has been prepared and included in the submitted documentation which indicated that the subject land is suitable for the proposed use as a childcare centre.
State Environmental Planning Policy (Transport and Infrastructure) 2021	The proposal is site specific and does not require significant infrastructure upgrades or require referral to Transport for NSW based on size or capacity of the proposed development. The proposal is not considered to impact upon any regional transport corridors.

Q7 Is the planning proposal consistent with applicable Ministerial Directions (s9.1 directions)?

The planning proposal is consistent with relevant Ministerial Directions (s9.1 directions).

No.	s9.1 Ministerial Direction	Comment
1.1	Implementation of Regional Plans	Central West and Orana Regional Plan applies. The proposal is consistent with the regional plan, its goals and objectives
1.2	Development of Aboriginal Land Council land	Applies to central coast only
1.3	Approval and referral requirements	No change to referrals proposed
1.4	Site specific provisions	The proposal does not propose to create, alter or reduce existing zones or reservations of land for public purposes, and aims to add by way of an additional permitted land use the inclusion of a childcare facility as permissible activity upon the subject land. This action is supported by identified strategies in the Cabonne Settlement Strategy and the Cabonne Recovery Plan.
1.5	Parramatta Road Corridor Urban Transformation Strategy	NA
1.6	Implementation of North West Growth Area Land Use and Infrastructure Implementation Plan	NA
1.7	Implementation of Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	NA
1.8	Implementation of Wilton Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	NA

1.9	Implementation of Glenfield to Macarthur Urban Renewal Corridor	NA
1.10	Implementation of the Western Sydney Aerotropolis Plan	NA
1.11	Implementation of Bayside West Precincts 2036 Plan	NA
1.12	Implementation of Planning Principles for the Cooks Cove Precinct	NA
1.13	Implementation of St Leonards and Crows Nest 2036 Plan	NA
1.14	Implementation of Greater Macarthur 2040	NA
1.15	Implementation of Pymont Peninsula Place Strategy	NA
1.16	North West Rail Link Corridor Strategy	NA
1.17	Implementation of the Bays West Place Strategy	NA
3.1	Conservation zones	The site does not have a conservation zone – no further assessment required
3.2	Heritage	The site and surrounding area is not within a heritage conservation area. No further assessment is required.
3.3	Sydney Drinking Water Catchments	The site is not located within the Sydney Drinking Water Catchment
3.4	Applications of C2 and C3 zones and Environmental Overlays in Far North Coast LEPs	NA
3.5	Recreation Vehicle Areas	NA
4.1	Flooding	Part of the area is identified as being flood prone, however the 2022 natural disaster flood event (an exceedance

		<p>of the 1:100 year flood) did not impact the site.</p> <p>A review of the Eugowra Flood Study is being undertaken and will also assess the mitigation works achieved by the installation of the Puzzle Flat flood levee constructed along the southern boundary of the Eugowra Showground land.</p>
4.2	Coastal Management	NA
4.3	Planning for bushfire protection	The land is mapped as bushfire prone. Council's Bushfire Prone Land map identifies the site as category 3. A bushfire assessment report has been undertaken as part of the planning proposal, and a further assessment would be required as part of any DA for future development of the sites to manage risk and to comply with Planning for Bushfire Protection 2019.
4.4	Remediation of contaminated land	<p>The potential for contamination has been addressed within the SEPP (Resilience and Hazards) 2021, Chapter 4 – Remediation of land.</p> <p>The site is not listed on the NSW EPA register of contaminated sites, or sites notified to EPA.</p> <p>A preliminary contamination investigation assessment has been undertaken for the site which demonstrates that no further studies are required, and the land is suitable for use as a childcare facility</p>
4.5	Acid sulfate soils	The land is not mapped as acid sulphate prone land
4.6	Mine subsidence and unstable land	The land is not located within a mine subsidence area

5.1	Integrated land use and transport	The proposal does not include land for urban purposes
5.2	Reserving land for public purposes	The gazetted purpose of the existing public reserve to which this planning proposal applies remains unaltered.
5.3	Development near regulated airports and defence airfields	The site is not located near an airport
5.4	Shooting ranges	There are no know shooting ranges on the site.
6.1	Residential zones	NA
6.2	Caravan parks and manufactured housing estates	NA
7.1	Business and industrial zones	NA
7.2	Reduction in non-hosted short-term rental accommodation period	Applies only to Byron Bay
7.3	Commercial and retail development along the Pacific Highway, North Coast	NA
8.1	Mining, Petroleum Production and Extractive industries	There are no existing mines, petroleum production operations or extractive industries that occur in the immediate vicinity of the planning proposal. A gravel quarry and a granite quarry exist 2.5km to the SE and 3km km to the south of the subject land
9.1	Rural zones	NA
9.2	Rural lands	NA
9.3	Oyster aquaculture	NA
9.4	Farmland of State and Regional Significance on the Far North Coast	NA

The proposal is considered to be acceptable in respect of the terms of the relevant directions.

Section C – Environmental, Social and Economic Impacts

Q8 Is there any likelihood that critical habitat or threatened species, population or ecological communities, or their habitats, will be adversely affected as a result of the planning proposal?

The planning proposal for an additional use of the subject land relates to a modified landscape, and it has been determined that there would be no impact on critical habitat or threatened species by the proposal processing. No additional flora or fauna assessment is required. The site is highly modified, vacant land that has been used intermittently for agricultural cropping purposes.

Q9 Are there any other environmental effects as a result of the planning proposal and how are they proposed to be managed?

It is unlikely that the proposed amendments to the Cabonne LEP 2012 as discussed in the proposal would result in any environmental effects that cannot be managed or mitigated. Future development of the site will be undertaken in accordance with the relevant SEPPs and Cabonne LEP 2012.

The site is mapped as Category 3 bushfire prone land and future development will be assessed for compliance with Planning for Bushfire Protection 2019.

Part of the site is mapped as being flood prone. Future development will be assessed for compliance with the Eugowra Flood Study and relevant recommendations.

Q10 How has the Planning Proposal adequately addressed any social and economic benefits?

The change proposed will provide additional services and facilities to support the Eugowra and surrounding community.

Section D – State and Commonwealth interests

Q11 Is there adequate public infrastructure for the planning proposal?

The site is serviced by road, water, sewer, electricity, and telecommunications infrastructure. The site can be managed to address stormwater drainage.

The site has frontage to a sealed local road being Noble Street, and the proposed development will gain access to the street. A traffic impact assessment has not been provided for the proposal as the additional use would be within the site of the existing showground which already caters for a broad variety of community services and events. The proposal is unlikely to have an adverse impact upon the road network within the immediate vicinity of the site.

D2 What are the views of State and Commonwealth public authorities consulted in accordance with the gateway determination?

Preliminary advice from the Department of Planning, Housing and Infrastructure has indicated that a Planning Proposal would be an appropriate process to implement the proposal. No formal consultation has been carried out of other agencies at this time. Should the Gateway Determination identify any additional consultations, these would be undertaken.

Crown Lands support the proposal, and there has been an amendment gazetted in May 2023 to the Crown Reservation purpose to include the childcare centre.

The Cabonne Flood recovery plan has been endorsed by council and provided to state agencies and relevant government Ministers.

Part 4 – Mapping

No changes are required to the Cabonne Local Environmental Plan 2012 mapping.

An amendment is required to Schedule 1 Additional Permitted uses. The amendment should include the following:

- (1) This clause applies to land at Noble Street, Eugowra, being Lot 150, DP 750182
- (2) Development for the purpose of a centre-based child care facility is permitted with development consent

Part 5 – Community consultation

For the purpose of public notification, the planning proposal is considered that a 28 day exhibition period be held to ensure consultation with all stakeholders and any relevant government agencies.

1. The community consultation will involve:
 - Notice in the local media / newspapers at the start of the exhibition period
 - Notice on council's web site for the duration of the exhibition period
 - Written notification sent to landowners adjacent to the subject land

The written advice will contain:

- A brief description of the objectives or intended outcomes of the planning proposal
- An indication of the land affected by the planning proposal
- Information on where and when the planning proposal can be inspected
- The contact details of the council for receipt of submissions
- The closing date for submissions
- Advice on whether the Minister has chosen to delegate the making of the LEP amendment to the council

During the public exhibition period the following documents will be placed upon public exhibition:

- The planning proposal
- The Gateway Determination
- Relevant council reports

The above-mentioned documents will be available at the following locations during the public exhibition period:

- Cabonne Council office – 101 Bank Street, Molong,
- Cabonne Council office – Main Street, Cudal
- Canowindra library – Blatchford Street, Canowindra
- RTC office Broad Street, Eugowra

At the conclusion of the notification and public exhibition period council staff will consider any submissions made concerning the proposal and will prepare a report to council.

A public hearing will not be required to be held upon conclusion of the public exhibition phase.

Public exhibition of the Planning Proposal would be carried out in accordance with the requirements of the Environmental Planning & Assessment Act, Environmental Planning Regulations and the Gateway Determination.

Part 6 – Project timeline

The anticipated project timeline for completion of the Planning Proposal is outlined below:

No	Task	Commencement	Completion
1	Gateway determination Obtain Gateway Determination	April 2024	April 2024
2	Public Exhibition Agency and community consultation to be undertaken as part of the formal public exhibition of the planning proposal in accordance with any conditions of the Gateway Determination	May 2024	July 2024
3	Consider submissions and document finalisation Council staff to consider, respond and report to council on any submissions received and issues raised, and make any relevant changes to the planning proposal. This process will determine amongst other things, the following: <ul style="list-style-type: none"> • Whether or not to endorse and/or support the planning proposal • Whether or not to endorse the planning proposal (as exhibited); or • Whether or not to endorse the planning proposal (as amended) 	July 2024	July 2024
5	Submission to the Department and/or Parliamentary Counsel	July 2024	August 2024

	Council to forward the planning proposal to the department and/or Parliamentary Counsel following public exhibition (including and changes made).		
6	Notification Notification of LEP amendment being made	September 2024	October 2024

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ITEM 1 - PRE-ELECTION CANDIDATE INFORMATION SESSIONS AND 2024 LOCAL GOVERNMENT ELECTION TIMETABLE

REPORT IN BRIEF

Reason For Report	To inform councillors of pre-election candidate information sessions and provide a timetable of key dates in the lead up to the 2024 Local Government Elections
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.4.2 - Facilitate collaboration within Cabonne LGA.
Annexures	1. 2024 Election Timetable July - September ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\ELECTIONS\LOCAL GOVERNMENT ELECTIONS 2024 - 1669595

GENERAL MANAGER'S REPORT

Councillors will be aware that Local Government Elections are on Saturday 14 September 2024.

It is proposed to hold pre-election Candidate Information Sessions to enable those interested in becoming a councillor to gain a better understanding of the role and responsibilities as an elected member of council.

Council has been able to organise a pre-election information session to be delivered by LGNSW with Blayney Shire Council and Orange City Council. Costs will be shared between the three councils to deliver an online session on 25 March 2024 and a face-to-face session in each council area in May. Cabonne's session will be held on 1 May 2024 in Molong. These sessions typically go for 2.5 – 3hrs and cover the following content:

- The benefits and importance of Local Government;
- Understanding the role of Council and the role of the Councillor;
- A typical council structure;
- Challenges of the role and how to meet them;
- The importance of diverse representation on Council;
- Importance of speaking out on key issues and how to do this confidently;
- An introduction to Meeting procedures and rules of debate;
- Support available including information and networks;
- Introduction to local government jargon and what it means, and
- Putting it together: making the commitment

Additionally, it is proposed that a second session will be held in Cabonne on 26 June in either Cudal or Canowindra.

Councillors are encouraged to promote these sessions within the community.

Attached for councillors information is a timetable of key dates leading up to and following the local government election.

ITEM 2 - REPORT ON FINANCIAL INVESTMENT OPTIONS

REPORT IN BRIEF

Reason For Report	To provide Councillors with a report of council investments involving fossil fuels and future options
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.2b - Maximise income sources through investments.
Annexures	1. Westpac Green Tailored Deposits - Brochure ↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\INVESTMENTS\OTHER - 1668132

DEPARTMENT LEADER - FINANCE'S REPORT

In response to a request made at the March 2024 Ordinary Council Meeting for further information on fossil fuel and ethical (green) investments the following information is provided for noting.

Fossil Fuel & Ethical ('Green') Investments

What is council's current exposure to institutions that fund fossil fuels?

Using the following link <http://www.marketforces.org.au/banks/compare>, based on Council's investment portfolio balance as at 29/02/2024 (\$41.7m), we can roughly estimate that – 72% of the institutions invested have some form of exposure. Note this is purely based on the institution/counterparty and not the actual underlying investments themselves.

Council's exposure is summarised as follows:

Counterparty	Rating	Funding Fossil Fuel
ANZ	AA-	Yes
CBA	AA-	Yes
NAB	AA-	Yes
WBC	AA-	Yes
Suncorp	A+	No
BoQ	BBB+	No
IMB Bank	BBB+	No
AMP Bank	BBB	Yes
Unity Bank	Unrated	No

Source: <https://www.marketforces.org.au/info/compare-bank-table/>

Summary	Amount	Invested %
Yes	\$30,208,000	72%
No	\$11,500,000	28%
	\$41,708,000	100%

Transition to investments without major exposure to fossil fuels.

Council has not made a formal decision to divest from the current portfolio of investments which have exposure to fossil fuels. To do so would have unfavourable implications to the credit quality, rating and interest income forecasts.

However, where possible, and within the ministerial and policy guidelines, council will continue to favour newly issued fossil fuel free investment products, providing it does not compromise the risk and return profile.

In time, it is council's intention to move to a more balanced portfolio which has less exposure to fossil fuels, providing it is prudent to do so.

What would be the implications on our portfolio credit rating?

By adopting a free fossil fuel policy or an active divestment strategy, this would eliminate the major banks rated "AA-" as well as some other "A" rated banks (ING and Suncorp once the ANZ takeover is finalised). Council would be left with a smaller sub-sector of banks to choose to invest with.

What would be the risks and implications on council's portfolio performance?

Some implications include:

- High concentration risk – limiting council to a selected number of banks;
- Increased credit/counterparty risk;
- May lead to a reduction in performance (e.g. most of the senior FRN issues are with the higher rated ADIs);
- Underperformance compared to other councils which could result in a significant loss of income generated – could be in excess of hundreds of thousands of dollars per annum.

It may be contrary to council's primary objective to preserve capital as the investment portfolio's risk would increase (all things being equal). Council may not be maximising its returns – this is one of the primary objectives written in the Investment Policy.

Council's Current Green Investments

Of the 28% of council's green investments, all are held with Westpac. The information supplied by Westpac is below:-

Green Tailored Deposits

What are Green Tailored Deposits?

- The Green Tailored Deposit is a medium to long term investment product (1-5 years) with a minimum transaction amount of AUD \$1 million, designed for investors who want or need investments that genuinely contribute to addressing climate change.
- Green Tailored Deposits have been certified to meet the Climate Bonds Standard which is an internationally recognised scheme utilised to prioritise investments which genuinely contribute to addressing climate change.
- All Green Tailored Deposits are associated with a defined pool of eligible assets and/or projects which meet the Climate Bonds Standard criteria.
- These assets and projects can include renewable energy, low carbon transport, low carbon buildings and water infrastructure

Who are the Climate Bonds Initiative?

- The Climate Bonds Initiative (CBI) is a not-for-profit organisation that has produced the Climate Bonds Standard which is used globally by bond issuers, governments, investors and the financial markets to prioritise investments which genuinely contribute to addressing climate change.
- The CBI developed Climate Bonds Standard provides clear, scientific criteria for selection and monitoring of assets and projects and the verification of the environmental integrity of investments.

A copy of the Westpac issued "Green Tailored Deposits" brochure is attached for the information of council.

ITEM 3 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
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Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.2.2.1a - Facilitate Council and standing committee meeting processes.
Annexures	1. Council ↓ 2. Traffic Light Report Summary ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 1668131

GENERAL MANAGER'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the deputy general managers as per the mayor's request.

ITEM 4 - CENTRAL NSW JOINT ORGANISATION

REPORT IN BRIEF

Reason For Report	Council to note attendance at the CNSWJO Board meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.1.4.1b - Meet with other regional local governments for planning purposes.
Annexures	1. 240229_Mayoral Board Report February ↓
File Number	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\CENTRAL NSW JOINT ORGANISATION (CENTROC) - 1666097

GENERAL MANAGER'S REPORT

The Mayor and Deputy General Manager Services attended the Central NSW Joint Organisation Board meeting held in Condobolin on 29 February 2024.

Election of Chair resulted in Clr Kevin Beatty being elected as Chair unopposed and Clr Mark Kellam, Mayor of Oberon being elected as Deputy Chair unopposed.

Mayoral Board report and minutes of the meeting are attached for councillors' information.

ITEM 5 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF)
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.1f - Staff are complying with procedures and practices.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1666098

GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

There were NIL allocation of funds processed in the last month.

ITEM 6 - RATES SUMMARY

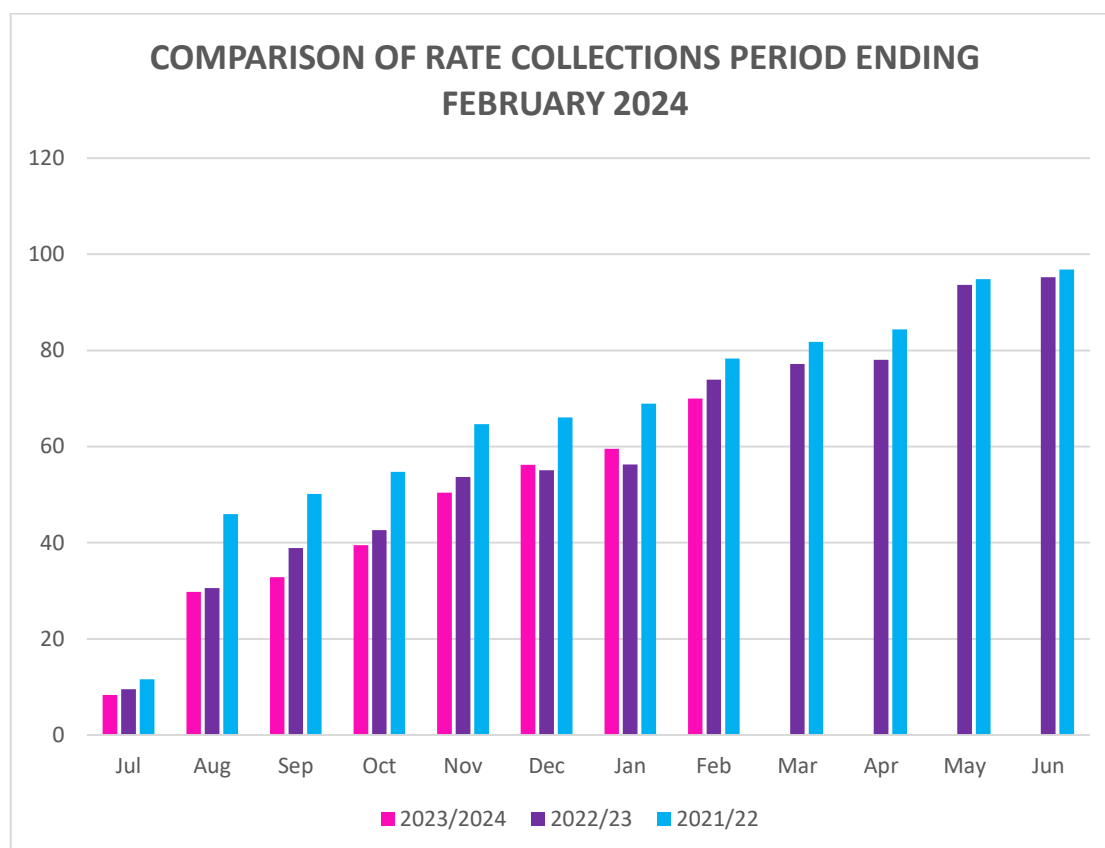
REPORT IN BRIEF

Reason For Report	Information provided in relation to council's rates collection
Policy Implications	Nil
Budget Implications	Nil

IPR Linkage	1.1.1.2a - Levying of Rates & Charges in accordance with the Local Government Act.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1667994

DEPARTMENT LEADER - FINANCE'S REPORT

The rate collection summary to 29 February 2024 is attached for council's information. The percentage collected is 70.02%. For the same month last year, the percentage collected was: 73.93%



ITEM 7 - INVESTMENT SUMMARY 29 FEBRUARY 2024

REPORT IN BRIEF

Reason For Report	Information provided in relation to council's Investment Schedule
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.2b - Maximise income sources through investments.

Annexures	1. February 2024 Investment Report↓
File Number	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1668134

DEPARTMENT LEADER - FINANCE'S REPORT

Council's investments as of 29 February 2024 stood at a total of \$41,708,000.00

Council's average interest rate as of 28 February 2024 was 5.1289%. The effect of the increased cash rate is having a positive impact on term deposit rates offered by financial institutions although they are starting to plateau. The Reserve Bank's official cash rate remained at 4.35% during the month of February 2024. Council's Performance Benchmark is the 30-Day Bank Bill Swap Rate and council is currently performing above the February 2024 Performance Benchmark of 4.2974%.

Council had 1 maturity in the month of February 2024 totalling \$3,000,000.00.

Council's investments are held with multiple Australian financial institutions with varying credit ratings according to council's Investment Policy. The annexure to this report shows a breakup of each individual institution that council invests with and its "Moody's" Credit Rating.

The detailed Investment Report for February 2024 is attached for council's information.

ITEM 8 - DEVELOPMENT APPLICATIONS RECEIVED DURING FEBRUARY 2024

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1665102

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Development Applications have been received during the period 1 February 2024 to 29 February 2024, as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

DA Number	Application Description of Work	Development Value	Applicant's Name	Property Address
2024/0098	Subdivision	\$0	M Carroll & Sons Pty Ltd	Lot 11 DP 1240629 and Lot 61 DP 750133, 401 Garra Rd, Molong
2024/0099	Event (Welcome to Canowindra Balloon Glow)	\$0	Thomas Kevin Beath	Lot 1 DP 430733, Gaskill St, Canowindra
2024/0100	Shed	\$40,000	Bridgitte Ellen Evans	Lot 12 DP 1240629, 534 Norah Creek Rd, Molong
2024/0101	Shed	\$18,500	Jacob William Silk Eppelstun	Lot 5 DP 758396, 4 Camp St, Eugowra
2022/0049/2	Function Centre	\$0	Peter Basha Planning & Dev	Lot 201 DP 1263131, 296 Favell Rd, Byng
2024/0102	Boundary adjustment	\$0	Alan R Lindsay	Lot 2 DP 1165700, 28 Floods Lane, Canowindra
2024/0105	Transportable dwelling	\$262,000	Taylor Made Buildings	Lot 748 DP 1285852, 37 Noble St, Eugowra
2024/0103	2 Lot subdivision	\$0	Anglican Church Property Trust	Lot 12 DP 1127953, Bank St, Molong
2023/0114/1	Shed	\$0	Anthony Daintith Town Planning	Lot 285 DP 750162, 51B Old Orange Rd, Manildra
2024/0104	Change of use	\$20,000	Penny Lee McDonell	Lot 22 DP 756899, 209 Woods

GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 26 MARCH, 2024

				Lane, Nashdale
2024/0106	Subdivision	\$0	William Kenneth Brew Towns	Lot 163, 164 & 165 DP 750145, 1994 Davys Plains Rd, Cargo
2024/0108	Dwelling	\$752,000	Brian Gordon Meiklejohn	Lot 1 DP 1302003, 5 Penrose Cl, Molong
2024/0109	Alterations & additions to existing dwelling	\$420,000	Mercedes Irmgard Blashki	Lot 201 DP 1064871, 2 James Dalton Lane, Windera
2024/0107	Dwelling	\$604,000	Tobias Lee Fren	Lot 184 DP 750186, Broad St, Eugowra
Total: 14		\$2,116,500		

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

CDC Number	Application Description of Work	Development Value	Applicants Name	Property Address
2023/1008/1	Farm building	\$0	Pro Cert	Lot 19 DP 1005400, Borenore Rd, Borenore
2024/1008	In-ground swimming pool	\$57,436	Michelle Murphy	Lot 3 & 4 DP 1110163, 223 Windus Rd, Gumble
Total: 2		\$57,436		

GRAND TOTAL: 16	\$2,173,936
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ITEM 9 - DEVELOPMENT APPLICATIONS APPROVED DURING FEBRUARY 2024

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1665317

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Development Applications have been approved during the period 1 February 2024 to 29 February 2024 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED

DA Number	Application Description of Work	Development Value	Applicants Name	Property Address
2024/0072	Shed	\$39,000	John Arthur Ackery	Lot 3 DP 838565, 14 Acacia Pl, Lidster
2021/0231/2	Dwelling & swimming pool	\$0	Pro Cert Limited	Lot 3 DP 1257537, 89 Bruce Rd, Orange
2024/0096	Demolition of dwelling	\$30,000	Tod Anthony Allcorn	Lot 4 DP 758643, 6 Kiewa St, Manildra
2024/0094	Demolition of existing dwelling	\$0	Phillip Alan Davis	Lot 1 and @ DP 16052, 24 Hill St, Molong
2024/0071	Transportable dwelling	\$363,000	Alison Ruth Costello	Lot 4 DP 758221, 3 Lynn St, Canowindra

GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION SUBMITTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 26 MARCH, 2024

2024/0083	Change of use from shed to studio	\$20,000	Michael John Patrick Perry	Lot 114 DP 750170, King St, Molong
2024/0093	Dwelling	\$808,000	SJ White Constructions Pty Ltd	Lot 32 DP 1187734, 776 Boree Lane, Lidster
2024/0089	Shed	\$50,000	Anthony John Huysmans	Lot 101 DP 1300460, 37 Carcoar St, Spring Hill 0
2024/0078	Dwelling	\$472,000	GJ Gardner Homes	Lot 7 DP 854798, Merga St, Cudal
2024/0061	Manufactured home	\$25,000	Cowra Design Drafting	Lot 187 DP 750182, 10 Loftus St, Eugowra
2024/0080	Shed and 2 x rainwater tanks	\$93,400	Chad Desmond Brindley	Lot 111 DP 801009, 139 Spring Glen Rd, Summer Hill Creek
2024/0052	Secondary dwelling	\$222,300	Instep Management Group Pty Limited	Lot 285 DP 756895, 1809 Burrendong Way, Mullion Creek
TOTAL: 12		\$2,122,700		

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS APPROVED

CDC Number	Application Description of Work	Development Value	Applicants Name	Property Address
2023/1008/1	Farm building	\$0	Pro Cert Limited	Lot 19 DP 1005400, Bradley's Rd, Borenore
TOTAL: 1		\$0		

GRAND TOTAL: 13	\$2,122,700
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ITEM 10 - MEDIAN PROCESSING TIMES 2024

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.1.1.1a - Receive and assess Development Applications.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1665073

DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT

Summary of median application processing times over the last five years for the month of February:

<u>YEAR</u>	<u>MEDIAN ACTUAL DAYS</u>
2019	21
2020	12
2021	21
2022	49
2023	38

Summary of median application processing times for 2024

<u>MONTH</u>	<u>MEDIAN ACTUAL DAYS</u>
January	37.5
February	57.5
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	

2024 Local Government Elections Timetable							
WEEK	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	21-Jul	22-Jul	23-Jul	24-Jul	25-Jul	26-Jul	27-Jul
		ENROLMENT COMMENCES NSWEC advertises closing of enrolments LG Reg Cl 280 (3)&(4)	ENROLMENT	ENROLMENT	ENROLMENT	ENROLMENT	
2	28-Jul	29-Jul	30-Jul	31-Jul	1-Aug	2-Aug	3-Aug
		ENROLMENT	ENROLMENT	ENROLMENT	ENROLMENT	ENROLMENT	
3	4-Aug	5-Aug	6-Aug	7-Aug	8-Aug	9-Aug	10-Aug
		CLOSE OF ROLLS @ 6PM LG Reg Cl 278	NOMINATIONS - INDIVIDUALS & GROUPINGS	NOMINATIONS - INDIVIDUALS & GROUPINGS	NOMINATIONS - INDIVIDUALS & GROUPINGS	NOMINATIONS - INDIVIDUALS & GROUPINGS	
		Non-Res Roll Applications CLOSE @ 6PM					
		CANDIDATE NOMINATIONS OPEN	POSTAL VOTE APPLICATIONS OPEN				
	Regulated period for election commences LG Reg Cl 356A(1) Notice of Election and Call for Nomination Proposals LG Reg Cl 288						
4	11-Aug	12-Aug	13-Aug	14-Aug	15-Aug	16-Aug	17-Aug
		NOMINATIONS - INDIVIDUALS & GROUPINGS	NOMINATIONS - INDIVIDUALS & GROUPINGS	WITHDRAWAL OF NOMINATIONS CLOSE NOMINATIONS CLOSE @ NOON LG Reg Cl 286	REGISTRATION OF ELECTORAL MATERIAL	REGISTRATION OF ELECTORAL MATERIAL	
				Election Manager declaration of facilities as Declared Institutions LG Reg Cl 327	RO Nomination for Candidates 11AM LG Reg Cl 295		
			BRAILLE APPLICATIONS CLOSE @ 6PM LG Reg 388A(2)((d))	BALLOT PAPER DRAWS LG Reg Cl 303 & 304			
		REGISTRATION OF ELECTORAL MATERIAL Hot to Vote Opens LG Reg Cl 356P(4)	Notice of Contested Election LG Reg Cl 300	CARETAKER PERIOD commences LG Reg Cl 393B			
5	18-Aug	19-Aug	20-Aug	21-Aug	22-Aug	23-Aug	24-Aug
		REGISTRATION OF ELECTORAL MATERIAL	REGISTRATION OF ELECTORAL MATERIAL	REGISTRATION OF ELECTORAL MATERIAL	REGISTRATION OF ELECTORAL MATERIAL	REGISTRATION OF ELECTORAL MATERIAL	
		POSTAL VOTING COMMENCES	POSTAL VOTING material despatches COMMENCE	POSTAL VOTING	POSTAL VOTING	POSTAL VOTING	
	INFORMATION SESSION - CANDIDATES (RO)	DEADLINE TO SEND COPIES OF ALL INFORMATION PAPERS & CANDIDATE INFORMATION SHEETS TO NSWEC LG Reg Cl 295(4)					

WEEK	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
6	25-Aug	26-Aug	27-Aug	28-Aug	29-Aug	30-Aug	31-Aug
		REGISTRATION OF ELECTORAL MATERIAL POSTAL VOTING	REGISTRATION OF ELECTORAL MATERIAL POSTAL VOTING	REGISTRATION OF ELECTORAL MATERIAL POSTAL VOTING	REGISTRATION OF ELECTORAL MATERIAL POSTAL VOTING	REGISTRATION OF ELECTORAL MATERIAL POSTAL VOTING	
7	1-Sep	2-Sep	3-Sep	4-Sep	5-Sep	6-Sep	7-Sep
		REGISTRATION OF ELECTORAL MATERIAL POSTAL VOTING commence preliminary scrutiny	REGISTRATION OF ELECTORAL MATERIAL POSTAL VOTING	REGISTRATION OF ELECTORAL MATERIAL POSTAL VOTING	REGISTRATION OF ELECTORAL MATERIAL POSTAL VOTING	REGISTRATION OF ELECTORAL MATERIAL CLOSURES @ 5PM LG Reg Cl 356P(4) POSTAL VOTING	PRE-POLL VOTING COMMENCES LG Reg Cl 326(1) DECLARED INSTITUTION VOTING COMMENCES LG Reg Cl 327 & 328(2)
8	8-Sep	9-Sep	10-Sep	11-Sep	12-Sep	13-Sep	14-Sep
		POSTAL VOTE APPLICATIONS CLOSE @ 5PM LG Reg Cl 314(2) PRE-POLL VOTING DECLARED INSTITUTION VOTING	Election Manager appointment of ballot counting places LG Reg Cl 345(A) PRE-POLL VOTING DECLARED INSTITUTION VOTING	PRE-POLL VOTING DECLARED INSTITUTION VOTING	PRE-POLL VOTING DECLARED INSTITUTION VOTING	PRE-POLL VOTING CLOSE @ 6PM LG Reg Cl 326(1) DECLARED INSTITUTION VOTING CLOSES	ELECTION DAY 8AM-6PM Regulated period for election closes 6PM LG Reg Cl 356A(1)
9	15-Sep	16-Sep	17-Sep	18-Sep	19-Sep	20-Sep	21-Sep
	CHECK COUNT	CHECK COUNT	CHECK COUNT	COUNT	COUNT	COUNT	COUNT
10	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep
	COUNT/RECOUNT	COUNT/RECOUNT	COUNT/RECOUNT	COUNT/RECOUNT	COUNT/RECOUNT	COUNT/RECOUNT RETURN OF POSTAL VOTES CLOSES @ 6PM LG Reg Cl 319	DECLARATION OF ELECTION
11	29-Sep	30-Sep	1-Oct	2-Oct	3-Oct	4-Oct	5-Oct
	COUNT/RECOUNT DECLARATION OF ELECTION	COUNT/RECOUNT DECLARATION OF ELECTION	COUNT/RECOUNT DECLARATION OF ELECTION	COUNT/RECOUNT DECLARATION OF ELECTION	COUNT/RECOUNT DECLARATION OF ELECTION	Security of Election Material LG Reg Cl 391 DECLARATION OF ELECTION	

ENROLMENT	CANDIDATE SESSIONS	PRE-POLL VOTE	DECLARED INSTITUTIONS	COUNT
NOMINATIONS	ELECTORAL MATERIAL	POSTAL VOTE		DECLARATION

Green Tailored Deposits.



A Green Tailored Deposit is designed for investors who are seeking a medium to long term investment and would like, or require, an investment that has been certified to meet the Climate Bonds Standard.

Marketing Flyer

Issued by Westpac Banking Corporation
Australian Financial Services Licence No. 233714
ABN 33 007 457 141
Dated 1 November 2018

Important Information: This is a marketing document which does not include all of the information required by persons considering entering into a Green Tailored Deposit. The purpose of this document is to introduce you to the product on the basis that, if you are considering entering into a Green Tailored Deposit, you will obtain and review the Product Information Statement. You cannot enter into a Green Tailored Deposit until you have received and reviewed the Product Information Statement. This document does not form part of, or modify, the terms of the Product Information Statement.

Minimum Transaction Amount	AUD 1,000,000
Term	One year to five years.
Certification	Green Tailored Deposits have been certified by the Climate Bonds Initiative against the Climate Bonds Standard.
Early Withdrawal	You can request to vary your Green Tailored Deposit or make a full or partial withdrawal before the Maturity Date. If we, in our discretion, accept your request for variation or Early Withdrawal, this may result in a Reduced Rate.
Notice Period	You must give us at least 31 days' notice to make a withdrawal from your Green Tailored Deposit prior to the Maturity Date, unless hardship applies.

Why invest in a Green Tailored Deposit?

You will be investing in a Westpac deposit which has been independently certified under the Climate Bonds Standards.

Your investment is associated with assets and projects consistent with delivering a low carbon and climate resilient economy under the Climate Bonds Standard without compromising on the credit risk of your investment.

You are demonstrating your commitment to supporting environmentally friendly investments.

How is this Westpac deposit 'green'?

Green Tailored Deposits have been certified to meet the Climate Bonds Standard which is an internationally recognised scheme utilised to prioritise investments which genuinely contribute to addressing climate change.

All Green Tailored Deposits are associated with a defined pool of eligible assets and/or projects which meet the Climate Bonds Standard criteria.

These assets and projects can include renewable energy, low carbon transport, low carbon buildings and water infrastructure.

Westpac's Green Tailored Deposits have been certified and will be verified annually by an independent specialist.

Climate Bonds Initiative.

The Climate Bonds Initiative (CBI) is a not-for-profit organisation that has produced the Climate Bonds Standard which is used globally by bond issuers, governments, investors and the financial markets to prioritise investments which genuinely contribute to addressing climate change.

The CBI developed Climate Bonds Standard provides clear, scientific criteria for selection and monitoring of assets and projects and the verification of the environmental integrity of investments.



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Green Tailored Deposits features.

You choose:

- how much you want to deposit (minimum \$1,000,000);
- the Term (minimum 1 year);
- the Coupon Payment frequency;
- whether you have a Fixed Term and Floating Term or only one of those;
- if you have both a Fixed Term and Floating Term, the length of each and whether the Fixed Term or Floating Term will come first;
- if you have a Floating Term, whether the Reference Rate will be RBA Cash Rate Target or BBSW;
- if you want to have any Principal Variations during the Term;
- if you elect to have Principal Variations during the Term, the amount and frequency of the Principal Increases or Principal Decreases (as applicable); and
- the Commencement Date of your Green Tailored Deposit. You may choose a Commencement Date up to 12 months from the Transaction Date.

We then determine the relevant Fixed Rate and/or Floating Rate.

In the event of a Westpac insolvency, holders of the Green Tailored Deposit would rank as creditors in the same way as holders of any other Westpac deposit.

Key benefits.

- The Green Tailored Deposit is associated with assets and projects which meet the Climate Bonds Standard
- During the Fixed Term, you enjoy the peace of mind of Fixed Rate Coupon Payments.
- During the Floating Term, you may benefit from upward interest movements, while receiving a Spread over the Reference Rate.
- The flexibility of the Green Tailored Deposit gives you the ability to align your deposit details with your interest rate view and cash flow requirements.

Key risks.

- If interest rates do not move in line with your view, you may receive a less advantageous Interest Payment than otherwise available.
- The Green Tailored Deposit is designed to be held to maturity. You may request a full or partial withdrawal from your Tailored Deposit before the end of the Term ('Early Withdrawal'). However, we hold discretion as to whether to approve and, if approved, it may significantly reduce the amount of interest earned.
- We have performance obligations under a Green Tailored Deposit. You need to form a judgment on our ability to meet those obligations.
- We are obliged to ensure the deposits and underlying pool of assets and projects remain compliant with the Climate Bonds Standard. You need to form a judgement on whether this product meets your investment requirements and also on our ability to maintain compliance with the standards.
- There is no cooling-off period in respect of an investment in a Green Tailored Deposit.



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Division: Council	Date From:
Committee:	Date To:
Officer:	Printed: Tuesday, 19 March 2024 3:35:13 PM

Action Sheets Report

Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE ADJACENT TO LOT 1184 DP1179438
<p>MOTION (Nash/O'Ryan)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Approve the public exhibition of the proposal for purchase of road reserve adjacent to Lot 1184 DP 1179438; and 2. Receive a report following the public exhibition to determine the proposed purchase of road reserve. <p>04 May 2023 4:14pm Thornberry, Heidi - Reallocation Action reassigned to Christensen, Matthew by Thornberry, Heidi</p> <p>15 Jun 2023 2:05pm Smith, Nyssa Currently on display on Council's website until 20 June 2023</p> <p>19 Sep 2023 12:34pm Swallow, Emma - Reallocation Action reassigned to Ansted, Roy by Swallow, Emma - 28/03/2023</p> <p>15 Feb 2024 11:12am Ansted, Roy Report submitted to Council on 28 March 2023. Public exhibition subsequently carried out. Report to be submitted to Council in the near future to determine the proposed purchase of road reserve.</p> <p>11 Mar 2024 2:12pm Ansted, Roy Report to be submitted to Council in April.</p>			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE WITHIN LOT 12 DP616527
<p>MOTION (Nash/Jones)</p> <p>THAT council:</p> <ol style="list-style-type: none"> 1. Approve the closure of the unused section of road reserve through Lot 12 DP 616527, 2. Authorise lodgement of the road closure application, and 3. Seek a property valuation of the proposed closed road. <p>15 Feb 2024 11:59am Ansted, Roy Road closure application to be lodged in the near future.</p> <p>11 Mar 2024 2:22pm Ansted, Roy</p>			

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Action Sheets Report

Road Closure application form and invoice sent to purchaser's solicitor.

Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE WITHIN LOT 12 DP616527
MOTION (Pull/Nash)			
THAT Council:			
<ol style="list-style-type: none"> 1. Approve the public exhibition of the proposal for purchase of partial road reserve through Lot 12 DP 616527; and 2. Receive a report following the public exhibition to determine the proposed purchase of road reserve. 			
04 May 2023 4:15pm Thornberry, Heidi - Reallocation			
Action reassigned to Christensen, Matthew by Thornberry, Heidi			
15 Jun 2023 2:06pm Smith, Nyssa			
Currently on display on Council's website until 20 June 2023			
19 Sep 2023 12:34pm Swallow, Emma - Reallocation			
Action reassigned to Ansted, Roy by Swallow, Emma			
15 Feb 2024 11:24am Ansted, Roy			
Report submitted to Council on 28th March 2023. Public exhibition carried out with no objections. Further Report submitted to Council on 24 October 2023, with Council approving of the road closure. Road closure application to be lodged in the near future.			
11 Mar 2024 2:18pm Ansted, Roy			
Application Form and Invoice sent to purchaser's solicitors.			

Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE ADJACENT TO LOT 255 DP702687
MOTION (Jones/Pull)			
THAT Council:			
<ol style="list-style-type: none"> 1. Approve the public exhibition of the proposal for purchase of road reserve adjacent to Lot 255 DP 702687; and 2. Receive a report following the public exhibition to determine the proposed purchase of road reserve. 			
04 May 2023 4:14pm Thornberry, Heidi - Reallocation			

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Action reassigned to Christensen, Matthew by Thornberry, Heidi
15 Jun 2023 2:06pm Smith, Nyssa
 Currently on display on Council's website until 20 June 2023
19 Sep 2023 12:34pm Swallow, Emma - Reallocation
 Action reassigned to Ansted, Roy by Swallow, Emma
15 Feb 2024 11:28am Ansted, Roy
 Report submitted to Council on 28 March 2023. Public Exhibition subsequently carried out with one objection. Further report to be submitted to Council in the near future.
11 Mar 2024 2:20pm Ansted, Roy
 Report to be submitted to Council in April.

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Christensen, Matthew Christensen, Matthew	Confidential Items	CABONNE COUNCIL ROAD NETWORK FLOOD DAMAGE RESTORATION PROGRAM
RECOMMENDATION (Rawson/Weaver)			
<p>THAT council endorse the engagement of Shepherd Services Pty Ltd under the Local Government Procurement standing offer deed for Professional Services (LGP 2018-4) for project management assistance for the Cabonne Council Road Network Flood Damage Restoration Program</p> <p>30 Nov 2023 11:50am Christensen, Matthew Engagement of Shepherds Services has proceeded. Finalising Contracts currently</p> <p>14 Feb 2024 12:35pm Christensen, Matthew Negotiation of scope of approved works with Transport for New South Wales prior to engagement. Expect engagement to be made in March 2024.</p>			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Christensen, Matthew Christensen, Matthew	Confidential Items	S1_2023 SUPPLY AND DELIVERY OF ROAD SIGNS
RECOMMENDATION (Rawson/Weaver)			
<p>THAT council accept and sign contracts with Artcraft, Barrier Signs, DeNeeffe Signs and Hi-Vis Group for the supply and delivery of road signs.</p> <p>26 Oct 2023 10:24am Swallow, Emma - Reallocation Action reassigned to Christensen, Matthew by Swallow, Emma</p> <p>30 Nov 2023 11:51am Christensen, Matthew</p>			

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Approval forwarded to CNSWJO. Await further information.
15 Feb 2024 1:34pm Smith, Nyssa
 Awaiting return of contracts

Meeting	Officer/Director	Section	Subject
Council 22/08/2023	Christensen, Matthew Christensen, Matthew	For Determination	DRAFT ROAD VERGES POLICY
RECOMMENDATION (Jones/Nash)			
<p>THAT the draft Road Verges Policy be amended to include a payment plan option and a pensioner rebate of 25% for kerb and guttering only, prior to being placed on public exhibition for a period of 28 days.</p>			

Meeting	Officer/Director	Section	Subject
Council 25/07/2023	Christensen, Matthew Christensen, Matthew	For Determination	DRAFT ROADS MANAGEMENT POLICY
MOTION (Rawson/Pull)			
<p>THAT council endorse the draft Roads Management Policy for public exhibition for a period of 28 days.</p> <p>31 Jul 2023 10:03am Smith, Nyssa Noted - Updating Local Roads map to include with documentation prior to putting on display</p> <p>29 Aug 2023 2:27pm Smith, Nyssa Currently on public display</p> <p>09 Oct 2023 12:20pm Swallow, Emma - Reallocation Action reassigned to Christensen, Matthew by Swallow, Emma</p>			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Christensen, Matthew Christensen, Matthew	For Determination	COMPULSORY ACQUISITION - EASEMENTS OVER CROWN LAND PIPELINE ORANGE
MOTION (Weaver/Nash)			

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THAT Council:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993* (NSW) compulsorily acquire easements over the land ("Land") described as:
 - a. Unnamed portion of Crown Land located within Nandillon Ponds Creek to the west of Lot 7001 DP 1000813; and
 - b. Unnamed portion of Crown Land located within Molong Creek within/adjacent to Lot 10 DP 1257544,
 for the purpose of an Easement for Water Supply as defined in Schedule 4A of the *Conveyancing Act 1919* in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act 1991*.
2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of council,
3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land, and
4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land.

09 Oct 2023 12:21pm Swallow, Emma - Reallocation
 Action reassigned to Christensen, Matthew by Swallow, Emma

Meeting	Officer/Director	Section	Subject
Council 22/08/2023	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Nash/Rawson)			
THAT council receive a report in relation to the following:			
<ol style="list-style-type: none"> 1. Tiny house development as secondary dwellings; and 2. Timeframe for construction of the toilet block at Montana Park in Manildra. 			
15 Feb 2024 10:59am Smith, Nyssa			
DL - Urban has advised a report will be put to Council in April 2024 regarding the construction of the toilet block at Montana Park in Manildra. The toilet block is scheduled to be completed by the end of the financial year.			

Meeting	Officer/Director	Section	Subject
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Division:	Council	Date From:
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Action Sheets Report

Council 28/11/2023	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
MOTION (Oldham/Nash)			
THAT:			
<ol style="list-style-type: none"> 1. The Deputy General Manager – Cabonne Infrastructure follow up, on behalf Canowindra RSL Sub-branch, a request for signage to be installed on the entry to ‘Anzac Avenue’ Canowindra; 2. A report be presented to the Local Traffic Committee to consider reducing the speed on Old Canobolas Road, Nashdale (coming from Cargo Road up the hill) to at least 80km/h; 3. A review of speed limits in the Canowindra town area, in particular the heavy vehicle routes be undertaken and a report be presented to the February 2024 Ordinary Council meeting; and 4. A report be presented to a future Council meeting detailing options for Connolly’s Store – Bank Street, Molong, including a scope of works for repairs/maintenance. 			
15 Feb 2024 11:03am Smith, Nyssa			
DL - Urban has advised that a scope of works is being developed for Connollys Store. A report will be put to Council in April 2024.			
15 Feb 2024 11:17am Smith, Nyssa			
A/Dept Leader - Transport has advised Contractor is having some issues with the wording on the sign requested by the Canowindra RSL Sub-branch.			

Meeting	Officer/Director	Section	Subject
Council 13/12/2022	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
MOTION (Jones/Batten)			
THAT Council receive a report to a future Council meeting in relation to costs and location of the half-court basketball facility for Molong.			
09 Aug 2023 10:40am Christensen, Matthew			
Report to be provided to meeting 22 August 2023.			
15 Sep 2023 9:10am Christensen, Matthew			
Report presented to the August 2023 Meeting. From resolution, planning to deliver works is underway. Project has been included in capital program.			
15 Feb 2024 1:46pm Smith, Nyssa			
Dept Leader - Urban has advised line-marking still to be completed, waiting on Contractor to become available.			

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Committee:	Date To:
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[Action Sheets Report](#)

Meeting	Officer/Director	Section	Subject
Council 27/10/2022	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
<u>MOTION</u> (Weaver/Jones)			
THAT council:			
<ol style="list-style-type: none"> 1. Notify the Rural Fire Service and UGL Regional Linx of the overgrown land at the Canowindra Railway Precinct; 2. Receive a progress report regarding Essential Energy and the Bluebell Estate, Canowindra; 3. Arrange a presentation, at a future meeting/workshop, from the Cabonne/Orange Roads Safety Officer; 4. Forward to the Cabonne Traffic Committee a request to undertake traffic counter activities in Cargo and Cumnock; 5. Receive a report regarding youth engagement activities in Cabonne; and 6. Receive an analysis report regarding traffic blisters at Cumnock. 			
06 Apr 2023 10:36am Christensen, Matthew			
Speeding issues have been raised at Local Traffic Committee. Formal report to be provided at next meeting.			
09 Aug 2023 10:41am Christensen, Matthew			
Matter of speeding issues has been referred to Local Traffic Committee. Speed zone assessment request has been forwarded to Transport for NSW in regards to Cargo Road. Speed campaign has been set up for Cumnock township.			

Meeting	Officer/Director	Section	Subject
Council 23/03/2021	Christensen, Matthew Christensen, Matthew	For Determination	ROAD RESUMPTION CHARLOTTE STREET, CANOWINDRA
<u>MOTION</u> (Durkin/Weaver)			
THAT Council:			
<ol style="list-style-type: none"> 1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education. 2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and 3. Authorise the application of Council Seal to necessary documentation. 			

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<p>Action Sheets Report</p>			
<p><u>MOTION</u> (Oldham/Weaver)</p> <p>THAT Council receive a report in relation to the following matters:</p> <ol style="list-style-type: none"> 1. Council's A+ rating investment options, and the possibility of other banks coming to Molong. 2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility. <p>15 Jul 2021 12:52pm Bailey, Rachel Process is ongoing. Section 138 licence for the fence erection within the road corridor, is signed and approved. Following the road closure steps as per process.</p> <p>11 Aug 2021 10:35am Bailey, Rachel In Progress. Road gazettal information confirmed. Letter advice to utilities and newspaper notification drafted as per process.</p> <p>26 Oct 2021 11:32am Smith, Nyssa Progressing. No submissions received against. Surveyor is to prepare and send through finalised plan and associated documents for signatures and consents (subdivision certificates, s88B instrument)</p> <p>08 Nov 2021 3:46pm Bailey, Rachel Public consultation for 28 days completed - no comments against. Instruction to surveyor to prepare and forward the plan and associated documentation. Documentation completed and sent through to me. Then forwarded to Crown Lands for their signature on documents. Awaiting that signature and documentation return from Crown</p> <p>08 Feb 2022 4:45pm Thornberry, Heidi Action reassigned to Charlie Harris by: Heidi Thornberry</p> <p>09 Feb 2022 4:59pm Christensen, Matthew Currently with Crown Lands Department to concur with proposal.</p> <p>10 May 2022 9:02am Thornberry, Heidi Action reassigned to Willson Wang by: Heidi Thornberry</p> <p>16 Jun 2022 11:04am Wang, Willson Site inspection has been conducted and it seems like the work has been carried out. But not sure about the paper-work wise and willchase up to see if the paper work has been finished as per the job</p> <p>13 Oct 2022 4:08pm Thornberry, Heidi Action reassigned to Matthew Christensen by: Heidi Thornberry</p> <p>11 Nov 2022 8:51am Christensen, Matthew Awaiting update from Crown Lands on status of resumption.</p> <p>29 Nov 2022 9:42am Christensen, Matthew Awaiting Crown Lands approval. Have escalated within Department Planning and Environment.</p> <p>06 Apr 2023 10:34am Christensen, Matthew</p>			

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Awaiting Crown Lands approval. Have escalated within Department Planning and Environment.

11 May 2023 10:25am Christensen, Matthew

Still awaiting response from Crown Lands for approval to finalise.

14 Feb 2024 12:38pm Christensen, Matthew

Still awaiting response from Crown Lands for approval to finalise.

Meeting	Officer/Director	Section	Subject
Council 12/12/2023	Christensen, Matthew Christensen, Matthew	For Determination	Draft Molong Flood Study
MOTION (Rawson/Jones)			
THAT council endorse the draft Molong Flood Study for public exhibition.			
14 Feb 2024 12:32pm Christensen, Matthew			
Draft Molong Flood Study out for public exhibition. Closes 29 February 2024.			

Meeting	Officer/Director	Section	Subject
Council 28/11/2023	Gransden, Jessica Byrnes, Bradley	For Determination	POLICY REGISTER - PUBLIC INTEREST DISCLOSURE POLICY
MOTION (Jones/O'Ryan)			
THAT council:			
<ol style="list-style-type: none"> 1. Endorse the draft Public Interest Disclosure Policy, 2. Place the Draft Public Interest Disclosure Policy on public exhibition for a period of 28 days, and 3. Receive a further report to council upon the conclusion of the exhibition phase. 			
12 Dec 2023 12:45pm Gransden, Jessica			
This document has been uploaded on to the website and expiry is Tuesday 9 January 2024 at 5pm.			
11 Mar 2024 4:31pm Gransden, Jessica			
COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 12/12/2023	Gransden, Jessica Byrnes, Bradley	For Determination	Draft Molong Flood Study

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MOTION (Rawson/Jones)

THAT council endorse the draft Molong Flood Study for public exhibition.

15 Feb 2024 2:26pm Gransden, Jessica

This has been completed. Uploaded to website 9 January 2024, expiry date is 29 February 2024.

11 Mar 2024 4:30pm Gransden, Jessica

COMPLETE

Meeting	Officer/Director	Section	Subject
Council 22/06/2021	Harris, Charlie Christensen, Matthew	For Determination	BORENORE DAM WATER SUPPLY FACILITY - UNAUTHORISED DWELLING
MOTION (Treavors/Oldham)			
THAT Council take necessary actions to require the relocation of an unauthorised building from the foreshore of the Borenore Dam Water Supply Facility.			
12 Jul 2021 10:30am Nicholls, Heather noted. NFA from services on asset matter. COMPLETE			
02 Aug 2021 12:49pm Thornberry, Heidi Action reassigned to Rachel Bailey by: Heidi Thornberry			
11 Aug 2021 10:41am Bailey, Rachel In progress. Investigations will continue from the Infrastructure ddepartment.			
08 Nov 2021 4:13pm Bailey, Rachel In process. INvestigations continuing			
08 Feb 2022 4:45pm Thornberry, Heidi Action reassigned to Charlie Harris by: Heidi Thornberry			
09 Feb 2022 5:06pm Harris, Charlie Dam Safety Audit personel to attend on 9 March. Discussions to be had with them as to strategy. , Position for Urban Infrastructure will be to instruct Planning to undertake necessary action to have the premesis removed and any septic or waste from the site to be appropriately disposed of.			
12 May 2022 9:48am Harris, Charlie Dam Safety have advised it is an issue for Council to resolve. Consideration of de-registering Borenore Dam is on process			
16 Jun 2022 1:51pm Thornberry, Heidi In progress			
11 Jul 2022 1:30pm Harris, Charlie In progress			

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- 11 Aug 2022 2:47pm Thornberry, Heidi**
Continuing to progress
- 18 Oct 2022 12:09pm Harris, Charlie**
PWA inspecting dam in consideration of declassifying it as a dam. This will remove the Health classification and enable negotiation on options with the owner
- 16 Feb 2023 8:44am Harris, Charlie**
Intention to proceed with declassifying this Dam and removing components of the wall to ensure it no longer acts as a dam.
- 15 Mar 2023 5:55pm Harris, Charlie**
No progress at this point
- 08 May 2023 10:01am Harris, Charlie**
No progression of this matter
- 13 Sep 2023 5:04pm Harris, Charlie**
No progress on this matter
- 09 Oct 2023 12:03pm Harris, Charlie**
No Progress on this action
- 13 Nov 2023 3:13pm Harris, Charlie**
No progress on this matter
- 13 Feb 2024 5:36pm Harris, Charlie**
No Progress on this matter.

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Johnson, Rebecca Byrnes, Bradley	For Determination	CABONNE HOME SUPPORT AND LIBRARY, CANOWINDRA FUNDING APPLICATIONS
<u>MOTION</u> (Weaver/Pull)			
THAT council:			
<ol style="list-style-type: none"> 1. Approve expenditure of \$1,069,988 under the Federal Government’s Local Roads and Community Infrastructure Fund, 2. Apply for up to \$500,000 in funding through the NSW Government’s 2023/24 Public Library Infrastructure Grant when applications sought, and 3. Approve seeking additional grant funding opportunities to support the refurbishment of the Cabonne Home Support area. 			
15 Nov 2023 1:47pm Johnson, Rebecca Grant application submitted. Additional funding being sought.			
15 Feb 2024 2:04pm Johnson, Rebecca Awaiting advice from funding body.			
12 Mar 2024 12:37pm Johnson, Rebecca Awaiting advice from funding body.			

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Council 24/10/2023	Klein, Holly Byrnes, Bradley	For Determination	COMMUNITY ASSISTANCE PROGRAM
<p><u>MOTION</u> (Rawson/Pull)</p> <p>THAT Council endorse the following:</p> <ol style="list-style-type: none"> 1. Applications 1 through 13 of the listed projects be approved, and 2. That staff provide a report to council around options to increase funding for round two, and 3. That staff review the Community Assistance Program guidelines to include a funding cap of \$5,000 for future program rounds. <p>15 Feb 2024 3:03pm Klein, Holly Projects were approved , AOF pulled there funding</p> <p>12 Mar 2024 12:30pm Klein, Holly COMPLETE</p>			

Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Meehan, Glenn Byrnes, Bradley	For Determination	QUESTIONS FOR NEXT MEETING
<p><u>MOTION</u> (Nash/Weaver)</p> <p>THAT Council:</p> <ol style="list-style-type: none"> 1. Staff follow up a previous request to notify the Rural Fire Service and UGL Regional Linx of the overgrown land at the Canowindra Railway Precinct; and 2. Arrange a presentation, at a future meeting/workshop, on Council's strategy of employment of trainees, apprentices and cadets. <p>11 Jul 2023 3:06pm Meehan, Glenn Safety People & Culture department will address Council once Apprentice, Trainee & Cadet requirements are determined by Leadership Group. A stratgey will be developed to engage with schools, Universities etc to enable these positions to be filled</p> <p>22 Sep 2023 10:57am Meehan, Glenn All High Schools have locked in dates for SPC team to present to students, Careers Expo also locked in attendance. Presentation to Council or Committee can proceed</p> <p>14 Feb 2024 10:05am Meehan, Glenn SPC has discussed with GM to address council in March 2024</p>			

Meeting	Officer/Director	Section	Subject
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Council 12/12/2023	Nicholls, Heather Nicholls, Heather	For Determination	QUESTIONS FOR NEXT MEETING
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MOTION (Pull/Weaver)

THAT council receive a report at a future council meeting in relation to extending the opening hours and the ability of enabling remote access to the Molong Library.

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Pamplin, Richard Nicholls, Heather	For Determination	DEVELOPMENT APPLICATION 2023/187 - 1554 PEABODY ROAD, MOLONG

MOTION (Nash/Jones)

THAT:

1. Development Application 2023/0187 for a transportable dwelling at 1554 Peabody Road, Molong, being land described as Lot 2 DP 1251985, be granted consent subject to the conditions of consent tabled, and
2. Support variation of Part 3 of Development Control Plan 15 – Transportable homes to enable a reduced floor area and building width for this development to promote variety of housing style availability.

18 Mar 2024 2:33pm Pearson, Jolene - Reallocation
Action reassigned to Pamplin, Richard by Pearson, Jolene - Reallocation of action from Liam Bridge.

18 Mar 2024 2:54pm Pamplin, Richard
Determination dated 24 October 2023 issued - COMPLETE

Meeting	Officer/Director	Section	Subject
Council 23/05/2023	Pamplin, Richard Nicholls, Heather	For Determination	PLANNING PROPOSAL - 1093 MITCHELL HIGHWAY, ORANGE (WINDERA EAST) - POST EXHIBITION

RECOMMENDATION (Nash/Pull)

THAT Council:

1. Note the public submissions to the Planning Proposal.
2. Endorse, as exhibited, the Planning Proposal and its amendment to the Cabonne Local Environmental Plan 2012 (PP-2021-6607) applying to Lot 3 DP 549987, known as 1093 Mitchell Highway, Orange, as outlined in this report.

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3. Endorsement of the Planning Proposal be conditional to undertaking an Aboriginal Cultural Heritage Assessment Report to the satisfaction of Heritage NSW.
4. In exercising its delegation under Section 3.36 of the *NSW Environmental Planning and Assessment Act 1979*, as endorsed by NSW Department of Planning, Industry and Environment, forward the required documentation to Parliamentary Counsel for Opinion to amend the Cabonne Local Environmental Plan 2012.
5. Delegate authority to the General Manager to finalise the amendments to Cabonne Local Environmental Plan 2012 with advice from Parliamentary Counsel and the NSW Government on terms that are broadly consistent with the Planning Proposal, this report and advice from Heritage NSW.

05 Jul 2023 5:14pm Pamplin, Richard

DPIE advised on Council decision on 24 May 2023 and applicant verbally advised of outcome, with a formal follow-up letter advising of the steps required to complete. Applicant advised that they have engaged a consultant to undertake the Aboriginal Cultural Heritage Assessment (likely 3-4 month study). DPIE are amending Gateway completion date (likely 21 November 2023) to provide time to complete rezoning.

10 Aug 2023 11:02am Pamplin, Richard

Awaiting provision of Aboriginal Cultural Heritage Assessment Report form applicant to re-refer to Heritage NSW.

08 Sep 2023 4:46pm Pamplin, Richard

Applicant advised that initial engagement process with stakeholders has commenced, that the onsite test excavation was completed and that they are awaiting the completion of the technical and ACHAR documents.

30 Oct 2023 3:15pm Pamplin, Richard

Applicant advised that the preliminary Aboriginal Cultural Heritage Assessment Report has been submitted to Registered Aboriginal Participants for comment/review by 8 November 2023. It will then be finalised and forwarded to council.

16 Nov 2023 8:49am Pamplin, Richard

Applicant provided Aboriginal Cultural Heritage Assessment Report on 15/11/23 which was then forwarded to NSW Department of Planning & Environment Dubbo Regional Office (DPE) for their information and agreement to next step - forwarding to Heritage NSW for advice/agreement prior to finalising the planning proposal. DPE are intending extending Gateway period to the end of February 2024 to allow for this.

14 Feb 2024 11:50am Pamplin, Richard

Drafting of LEP Amendment sought 7 February 2024 following advice from NSW Department of Planning, Housing and Infrastructure that Planning Proposal can now be completed.

Meeting	Officer/Director	Section	Subject
Council 12/12/2023	Pamplin, Richard Nicholls, Heather	For Determination	PLANNING PROPOSAL - 230 TILGA STREET, CANOWINDRA - POST EXHIBITION

RECOMMENDATION (Batten/Jones)

THAT council:

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1. Note the public submissions to the Planning Proposal,
2. Endorse, as exhibited, the Planning Proposal and its amendment to the Cabonne Local Environmental Plan 2012 (PP-2022-1979) applying to Lot 1292 DP 1247534, known as 230 Tilga Street, Canowindra, as outlined in this report,
3. In exercising its delegation under Section 3.36 of the *NSW Environmental Planning and Assessment Act 1979*, as endorsed by NSW Department of Planning and Environment, forward the required documentation to Parliamentary Counsel for an Opinion to amend the Cabonne Local Environmental Plan 2012, and
4. Delegate authority to the General Manager to finalise the amendments to Cabonne Local Environmental Plan 2012 with advice from Parliamentary Counsel and the NSW Government on terms that are broadly consistent with the Planning Proposal and this report.

14 Feb 2024 1:01pm Pamplin, Richard

The drafting of an LEP Amendment was sought from the NSW Department of Planning, Housing and Infrastructure on 3 January 2024 and we're currently awaiting a draft for review.

Meeting	Officer/Director	Section	Subject
Council 28/11/2023	Pamplin, Richard Nicholls, Heather	For Determination	PLANNING PROPOSAL - 172 SPRING HILL ROAD, SPRING HILL - POST EXHIBITION
RECOMMENDATION (Nash/Jones)			
THAT council:			
<ol style="list-style-type: none"> 1. Note the public submissions to the Planning Proposal. 2. Endorse, as exhibited, the Planning Proposal and its amendment to the Cabonne Local Environmental Plan 2012 (PP-2022-2358) applying to Lot 4 DP 243203, known as 172 Spring Hill Road, Spring Hill, as outlined in this report. 3. In exercising its delegation under Section 3.36 of the <i>NSW Environmental Planning and Assessment Act 1979</i>, as endorsed by NSW Department of Planning and Environment, forward the required documentation to Parliamentary Counsel for an Opinion to amend the Cabonne Local Environmental Plan 2012. 4. Delegate authority to the General Manager to finalise the amendments to Cabonne Local Environmental Plan 2012 with advice from Parliamentary Counsel and the NSW Government on terms that are broadly consistent with the Planning Proposal and this report. 			
14 Feb 2024 12:36pm Pamplin, Richard			
A draft LEP Amendment has been provided by the NSW Department of Planning, Housing and Infrastructure and we're currently finalising text and map numbering to the satisfaction of the Department before it can be signed by the General Manager and gazettal sought.			
18 Mar 2024 3:14pm Pamplin, Richard			
Drafting of LEP amendment sought 3 January 2024. Initial draft received late January for council to input map change references. Has been with NSW Department of Planning, Housing and Infrastructure's mapping section to confirm since early February.			

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Meeting	Officer/Director	Section	Subject
Council 28/11/2023	Pamplin, Richard Nicholls, Heather	For Determination	PLANNING PROPOSAL - 230 TILGA STREET, CANOWINDRA - POST EXHIBITION
RECOMMENDATION (Oldham/O’Ryan)			
<p>THAT council:</p> <ol style="list-style-type: none"> 1. Note the public submissions to the Planning Proposal, 2. Endorse, as exhibited, the Planning Proposal and its amendment to the Cabonne Local Environmental Plan 2012 (PP-2022-1979) applying to Lot 1292 DP 1247534, known as 230 Tilga Street, Canowindra, as outlined in this report, 3. In exercising its delegation under Section 3.36 of the <i>NSW Environmental Planning and Assessment Act 1979</i>, as endorsed by NSW Department of Planning and Environment, forward the required documentation to Parliamentary Counsel for an Opinion to amend the Cabonne Local Environmental Plan 2012, and 4. Delegate authority to the General Manager to finalise the amendments to Cabonne Local Environmental Plan 2012 with advice from Parliamentary Counsel and the NSW Government on terms that are broadly consistent with the Planning Proposal and this report. <p>14 Feb 2024 12:46pm Pamplin, Richard The drafting of an LEP Amendment was sought from the NSW Department of Planning, Housing and Infrastructure on 3 January 2024 and we’re currently awaiting a draft for review.</p> <p>18 Mar 2024 3:32pm Pamplin, Richard As a Recission Motion was lodged (and there was no action from this resolution) the matter was re-scheduled to the December 2023 Ordinary Meeting - COMPLETE</p>			

Meeting	Officer/Director	Section	Subject
Council 12/12/2023	Pamplin, Richard Nicholls, Heather	For Determination	PLANNING PROPOSAL - PROPOSED REZONING OF LOTS 33, 108, 202 & 203 IN DP 750145 CARGO ROAD CARGO FROM RU1 PRIMARY PRODUCTION TO R5 LARGE LOT RESIDENTIAL
MOTION (O’Ryan/Batten)			
<p>THAT council:</p> <ol style="list-style-type: none"> 1. Approve the planning proposal to amend the <i>Cabonne Local Environmental Plan 2012</i> to rezone lots 33, 108, 202 & 203 in DP 750145 from RU1 Primary Production to R5 Large Lot Residential and amend the minimum lot size (MLS) from 100 hectares to 4,000m²; 2. Forward the planning proposal and proposed timeframe in this report to the Department of Planning and Environment for Gateway determination in accordance with Section 3.33 of the <i>Environmental Planning and Assessment Act 1979</i>; and 			

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3. If no submissions are received during its public exhibition, endorse finalisation of the planning proposal. However, if any submissions are received, a further report will be forwarded to Council for its consideration.

14 Feb 2024 12:53pm Pamplin, Richard

The Planning Proposal was forwarded via the NSW Planning Portal to the NSW Department of Planning, Housing and Infrastructure requiring issuing a Gateway Determination. This is currently still being considered by the Department.

15 Mar 2024 12:19pm Pamplin, Richard

A Gateway Determination was received from the NSW Department of Planning, Housing and Infrastructure on 7 March 2024 providing until 1 May 2025 for the Local Environmental Plan to be completed. A flood study/assessment is to be undertaken of the unnamed creek by the applicant, agency consultation undertaken by council and updating of the planning proposal undertaken prior to exhibition.

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Pamplin, Richard Nicholls, Heather	For Determination	DEVELOPMENT APPLICATION 2023/175 - TRANSPORT DEPOT - LOT 6 SECTION 10 DP 759140, 2 CARDINGTON STREET, YEOVAL
MOTION (Weaver/Pull)			
THAT Council approve:			
<ol style="list-style-type: none"> 1. Development Application 2023/0175 Transport Depot (bus depot) Lot 6 Section 10 DP 759140, known as 2 Cardington Street, Yeoval, subject to the conditions attached, and 2. A variation to council’s Building Alignment Policy for Development Application 2023/0175. 			
18 Mar 2024 2:33pm Pearson, Jolene - Reallocation			
Action reassigned to Pamplin, Richard by Pearson, Jolene - Reallocation of action from Liam Bridge.			
18 Mar 2024 2:52pm Pamplin, Richard			
Determination dated 26 September 2023 issued - COMPLETE			

Meeting	Officer/Director	Section	Subject
Council 23/05/2023	Pearson, Jolene Byrnes, Bradley	Confidential Items	COUNCIL PROPERTY - 68-74 BANK STREET, MOLONG
RECOMMENDATION (Nash/Weaver)			
THAT Council:			

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1. Agree to enter into a 5-year lease agreement (with 2 x 5-year terms option to renew, to a maximum of 15 years) with The Crown in the right of the State of NSW represented by the NSW Police Force, for Lot 1 DP 208228, being the premises located at the address of 68-74 Bank Street, Molong, subject to suitable adjustment to Clause 36.
2. Authorise the General Manager to execute any document necessary for the purposes of entering into a lease agreement, including the affixing of the Council's Seal to any such document.

13 Jun 2023 2:37pm Swallow, Emma

Awaiting information on document.

07 Jul 2023 9:06am Swallow, Emma

Awaiting document.

07 Aug 2023 8:53am Swallow, Emma

Awaiting document.

13 Sep 2023 4:14pm Swallow, Emma

Awaiting document for signing.

12 Oct 2023 9:30am Swallow, Emma

Awaiting document for signing.

26 Oct 2023 9:40am Swallow, Emma - Reallocation

Action reassigned to Pearson, Jolene by Swallow, Emma

19 Dec 2023 11:35am Pearson, Jolene

Awaiting executed documents.

11 Mar 2024 4:19pm Pearson, Jolene

Awaiting executed documents to be returned to Council's solicitor.

Meeting	Officer/Director	Section	Subject
Council 28/11/2023	Size, Dale Nicholls, Heather	For Determination	2023 FINANCIAL STATEMENTS
MOTION (Jones/Rawson)			
THAT:			
<ol style="list-style-type: none"> 1. The Mayor, Deputy Mayor, General Manager and Deputy General Manager Services sign the Statement by councillors and management pursuant to section 413(2) of the Local Government Act for both the General Purpose and Special Purpose Financial Statements, and 2. Council refers the General-Purpose Financial Statements and Special Purpose Financial Statements to the Audit Office NSW for audit. 			
19 Feb 2024 3:52pm Size, Dale			
Noted. NFA			

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Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Size, Dale Nicholls, Heather	For Determination	TEMPORARY COUNCIL OFFICE - EUGOWRA RURAL TRANSACTION CENTRE
<p><u>MOTION</u> (Jones/Weaver)</p> <p>THAT Council agree to pay the expenses (as detailed in the report) to the Eugowra Promotion and Progress Association in lieu of rent (for a twelve-month period) for utilisation of office space at the Eugowra Rural Transaction Centre.</p> <p>19 Feb 2024 4:03pm Size, Dale NFA</p>			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Size, Dale Nicholls, Heather	For Determination	HAMMER THROW CAGE - CANOWINDRA
<p><u>MOTION</u> (Weaver/O’Ryan)</p> <p>THAT:</p> <ol style="list-style-type: none"> 1. Council transfers the hammer throw project funding of \$39,915, and an additional \$25,000 funded from the Canowindra Town Improvement Fund, to the Canowindra Sports Trust to supply and install a hammer throw cage, at the Canowindra sports ground as per option 3 outlined in the report, and 2. The surplus funds from the Eugowra Depot refurbishment project be utilised for a future project in Eugowra. <p>19 Feb 2024 3:59pm Size, Dale NFA</p>			

Meeting	Officer/Director	Section	Subject
Council 12/12/2023	Size, Dale Nicholls, Heather	For Determination	HERITAGE GRANT PROGRAM - AWARDING OF FUNDING TO APPLICANTS
<p><u>MOTION</u> (Weaver/Oldham)</p> <p>THAT council allocate \$22,000 of grant funding as outlined in Table 1 of the report.</p> <p>19 Feb 2024 3:51pm Size, Dale Noted. NFA</p>			

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Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Size, Dale Nicholls, Heather	For Determination	MANILDRA FEMALE CHANGEROOMS
MOTION (Oldham/Jones)			
THAT Council:			
<ol style="list-style-type: none"> 1. Proceed with the delivery of the Manildra Female Changerooms project. 2. The additional \$223,782 required to complete the project is funded by the Local Roads and Community Infrastructure (LRCI) Phase 4 Grant. 			

Meeting	Officer/Director	Section	Subject
Council 23/05/2023	Size, Dale Nicholls, Heather	For Determination	GROWING REGIONAL ECONOMIES FUND
MOTION (Rawson/Jones)			
THAT Council:			
<ol style="list-style-type: none"> 1. Apply for funding through the NSW Government’s Growing Regional Economies Fund – Expression of Interest for the following project: <ol style="list-style-type: none"> a. Molong Housing Infrastructure Growth Strategy estimated at \$23,250,000 (total project cost \$31,000,000). 2. Endorse the use of borrowings towards the 25 per cent co-contribution estimated, as \$7,750,000, to come through borrowings should the application for funding be successful. 			
05 Jun 2023 12:22pm Size, Dale			
No analysis has been done by finance department involved in this scenerio. This is a project that is being managed & planned outside of council finance department No Further Action by Finance until requested			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Size, Dale Nicholls, Heather	Confidential Items	CANOWINDRA BUILDING REFURBISHMENT - RELOCATION OF CABONNE HOME SUPPORT AND LIBRARY SERVICES
RECOMMENDATION (Oldham/Weaver)			
THAT Council endorse:			

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1. The use of the Masonic Lodge at 36 Blatchford Street, Canowindra as the temporary Cabonne Home Support office and Library Building and;
2. Approve the allocation of \$100,000 from forecast underspending in operational budgets to undertake necessary works to fit-out the temporary building.

19 Feb 2024 3:54pm Size, Dale
NFA Completed

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Smith, Nyssa Christensen, Matthew	For Determination	CONFIRMATION OF POOLS ADVISORY COMMITTEE MEETING MINUTES
MOTION (Jones/Weaver)			
THAT:			
<ol style="list-style-type: none"> 1. The minutes of the Pools Advisory Committee of Cabonne Council held on 10 October 2023 be adopted, and 2. Council advertise Expressions of Interest for the 2 current vacancies in the Cabonne Pools Advisory Committee. 			
13 Feb 2024 8:13am Smith, Nyssa			
DL - Urban Infrastructure arranging to advertise vacant positions			

Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Staines, Mandy Christensen, Matthew	For Determination	CUMNOCK VILLAGE PRESCHOOL- LICENCE AGREEMENT
MOTION (Batten/Nash)			
THAT Council:			
<ol style="list-style-type: none"> 1. Enters into a Licence Agreement with Cumnock Village Pre-School for the use of part of Lot 6/1/DP5907 and Lot 5/1/DP5907 for a Pre-School, 2. Donates \$27,825.00 (equivalent to market rent) for a period of 12 months as per the Licence Agreement, to Cumnock Village Pre-School for the use of 44 Obley Street, Cumnock NSW 2867 (Cumnock War Memorial Hall), and 3. Authorise the General Manager to sign and execute the Licence Agreement. 			

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04 May 2023 3:32pm Staines, Mandy
 The licence agreement is with Council's lawyer, Messenger and Messenger who are preparing to execute the licence.
15 Feb 2024 9:41am Staines, Mandy
 Require an adopted Plan of Mangement for the site before a licence can be issued. Draft Plan of management to be completed by June 2024.

Meeting	Officer/Director	Section	Subject
Council 12/12/2023	Staines, Mandy Christensen, Matthew	For Determination	REVIEW OF SHOWGROUND PLANS OF MANAGEMENT
MOTION (Weaver/O'Ryan)			
THAT council:			
<ol style="list-style-type: none"> 1. Endorse the draft Plans of Management for: <ol style="list-style-type: none"> a) Cudal Showground, b) Eugowra Showground, c) Molong Showground, 2. Forward the draft Plans of Management to the NSW Department of Planning and Environment for consent to place the plans on public exhibition, and; 3. Authorise the General Manager to place the draft Plans of Management on public exhibition following consent being granted. 			
15 Feb 2024 10:05am Staines, Mandy			
Council sent the Showground Plans of Management to the Minister for consent in December 2023. Once consent is received the Plans will put up for public exhibition for 28 days before being adopted.			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Stansbury, Hayley Byrnes, Bradley	Confidential Items	S1_2023 SUPPLY AND DELIVERY OF ROAD SIGNS
RECOMMENDATION (Rawson/Weaver)			
THAT council accept and sign contracts with Artcraft, Barrier Signs, DeNeefe Signs and Hi-Vis Group for the supply and delivery of road signs.			
19 Dec 2023 11:36am Pearson, Jolene - Reallocation			
Action reassigned to Stansbury, Hayley by Pearson, Jolene			
19 Dec 2023 5:02pm Stansbury, Hayley			
Awaiting documents. Message sent to Nyssa to follow up			

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20 Feb 2024 12:49pm Stansbury, Hayley
 2 of 4 contracts have been signed and received. Legal Docs & Contracts Registers have been updated accordingly. Still awaiting the return of 2 more signed contracts.

11 Mar 2024 11:27am Stansbury, Hayley
 Still awaiting for 2 more signed contracts. Nyssa continues to follow these up.

Meeting	Officer/Director	Section	Subject
Council 23/03/2021	Stansbury, Hayley Byrnes, Bradley	For Determination	ROAD RESUMPTION CHARLOTTE STREET, CANOWINDRA
<u>MOTION</u> (Durkin/Weaver)			
THAT Council:			
<ol style="list-style-type: none"> 1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education. 2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and 3. Authorise the application of Council Seal to necessary documentation. 			
<u>MOTION</u> (Oldham/Weaver)			
THAT Council receive a report in relation to the following matters:			
<ol style="list-style-type: none"> 1. Council's A+ rating investment options, and the possibility of other banks coming to Molong. 2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility. 			
15 Apr 2021 12:01pm Thornberry, Heidi Awaiting document to affix seal			
17 May 2021 9:21am Thornberry, Heidi Awaiting document to affix seal			
08 Jun 2021 9:39am Thornberry, Heidi Awaiting document to affix seal			
13 Jul 2021 2:33pm Thornberry, Heidi Awaiting document to affix seal			
05 Aug 2021 3:20pm Thornberry, Heidi Awaiting document to affix seal			
16 Sep 2021 12:51pm Thornberry, Heidi			

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<p>Awaiting document to affix seal</p> <p>14 Oct 2021 11:20am Thornberry, Heidi Awaiting document to affix seal</p> <p>09 Nov 2021 3:00pm Thornberry, Heidi Document with Crown Lands for signing. Awaiting document to affix seal.</p> <p>08 Feb 2022 4:08pm Thornberry, Heidi Awaiting document</p> <p>07 Mar 2022 12:18pm Thornberry, Heidi Awaiting document</p> <p>05 Apr 2022 1:01pm Thornberry, Heidi Awaiting document</p> <p>09 May 2022 2:17pm Thornberry, Heidi Awaiting document</p> <p>16 Jun 2022 10:55am Thornberry, Heidi Awaiting document</p> <p>14 Jul 2022 2:54pm Thornberry, Heidi Awaiting document</p> <p>09 Aug 2022 10:10am Thornberry, Heidi Awaiting document</p> <p>10 Aug 2022 3:37pm Thornberry, Heidi Awaiting document</p> <p>15 Sep 2022 9:27am Thornberry, Heidi Awaiting document to affix seal</p> <p>13 Oct 2022 1:49pm Thornberry, Heidi Awaiting document to affix seal</p> <p>09 Nov 2022 11:19am Thornberry, Heidi Awaiting document to affix seal</p> <p>30 Nov 2022 3:40pm Thornberry, Heidi Awaiting document to affix seal</p> <p>16 Feb 2023 2:13pm Thornberry, Heidi Awaiting document to affix seal</p> <p>13 Mar 2023 4:43pm Thornberry, Heidi Have requested an update from Engineering Coordinator</p> <p>03 Apr 2023 4:51pm Thornberry, Heidi Awaiting response</p> <p>08 May 2023 10:23am Thornberry, Heidi</p>		

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Awaiting document
13 Jun 2023 2:39pm Swallow, Emma
 Awaiting information on document.
10 Jul 2023 11:42am Swallow, Emma
 still with Crown Land - will receive update from Nyssa if anything changes.
07 Aug 2023 8:57am Swallow, Emma
 Awaiting update from Nyssa as to where Crown Land is with this.
14 Sep 2023 2:11pm Swallow, Emma
 Waiting for response from Crown Land.
12 Oct 2023 9:44am Swallow, Emma
 Waiting response from Roy in regards to this as he is following this up with Crown Lands.
26 Oct 2023 9:38am Swallow, Emma
 Roy has said this is still sitting with Deputy General Manager - Infrastructure. Will follow up with Nyssa as to where this is at.
26 Oct 2023 9:39am Swallow, Emma - Reallocation
 Action reassigned to Pearson, Jolene by Swallow, Emma
19 Dec 2023 11:32am Pearson, Jolene - Reallocation
 Action reassigned to Stansbury, Hayley by Pearson, Jolene
19 Dec 2023 4:56pm Stansbury, Hayley
 Awaiting docs so seal can be affix. Followed up with Nyssa
11 Mar 2024 11:24am Stansbury, Hayley
 Awaiting docs so deal can be affixed. Issue with Crown Land NSW has caused ongoing delay in finalising the contract. Nyssa has advised no further progress is available this month.

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Stansbury, Hayley Byrnes, Bradley	Confidential Items	CABONNE COUNCIL ROAD NETWORK FLOOD DAMAGE RESTORATION PROGRAM
RECOMMENDATION (Rawson/Weaver)			
<p>THAT council endorse the engagement of Shepherd Services Pty Ltd under the Local Government Procurement standing offer deed for Professional Services (LGP 2018-4) for project management assistance for the Cabonne Council Road Network Flood Damage Restoration Program</p> <p>19 Dec 2023 11:37am Pearson, Jolene - Reallocation Action reassigned to Stansbury, Hayley by Pearson, Jolene</p> <p>19 Dec 2023 4:59pm Stansbury, Hayley Awaiting documents. Request sent to Nyssa to follow up</p>			

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11 Mar 2024 11:20am Stansbury, Hayley

Awaiting documents. Hannah advised that council is waiting for approval from TfNSW before contracts can be finalised.

Meeting	Officer/Director	Section	Subject
Council 28/11/2023	Stansbury, Hayley Byrnes, Bradley	Confidential Items	CONTRACT 1601013 DESIGN AND CONSTRUCTION OF NYRANG CREEK BRIDGE ON NANGAR ROAD
RECOMMENDATION (Jones/Batten)			
THAT council:			
<ol style="list-style-type: none"> Note the report on Tender 1601013 Design and Construction of Nyrang Creek Bridge to the November 2023 Council meeting. Award Tender 1601013 Design and Construction of Nyrang Creek Bridge to Murray Constructions Pty Ltd in the amount of \$934,165 (excl. GST) Option1, subject to the approval of Transport for NSW (TfNSW). Seek Transport for New South Wales concurrence on funding of the betterment component of the Nyrang Creek Bridge construction. 			
19 Dec 2023 11:36am Pearson, Jolene - Reallocation			
Action reassigned to Stansbury, Hayley by Pearson, Jolene			
19 Dec 2023 3:33pm Stansbury, Hayley			
Awaiting on signed contract documents			
12 Feb 2024 9:13am Stansbury, Hayley			
Contract details received for adding to the Contrac Register. Still waiting for the signed contract.			
13 Mar 2024 3:18pm Stansbury, Hayley			
Signed contracts are expected to be received within the next week			

Meeting	Officer/Director	Section	Subject
Council 28/11/2023	Stansbury, Hayley Byrnes, Bradley	Confidential Items	CONTRACT 1601012 - DESIGN AND CONSTRUCTION OF CANOMODINE CREEK BRIDGE
RECOMMENDATION (Jones/Weaver)			
THAT council:			
<ol style="list-style-type: none"> Note the report on Tender 1601012 – Design and Construction of Canomodine Creek Bridge to the November 2023 Council meeting; Award Tender 1601012 – Design and Construction of Canomodine Creek Bridge to Murray Constructions Pty Ltd in the amount of \$499,149.00 excl GST (\$549,054.00 incl GST) Option 1, subject to the approval of Transport for NSW. 			

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- 19 Dec 2023 11:34am Pearson, Jolene - Reallocation**
Action reassigned to Stansbury, Hayley by Pearson, Jolene
- 19 Dec 2023 4:46pm Stansbury, Hayley**
Awaiting on signed contract and details for Contract Register
- 12 Feb 2024 9:14am Stansbury, Hayley**
Contract details received for adding to the Contratr Register. Still waiting for the signed contract.
- 13 Mar 2024 3:16pm Stansbury, Hayley**
Signed contracts are expected to be received within the next week

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Stansbury, Hayley Byrnes, Bradley	For Determination	COMPULSORY ACQUISITION - EASEMENTS OVER CROWN LAND PIPELINE ORANGE
<u>MOTION</u> (Weaver/Nash)			
THAT Council:			
<ol style="list-style-type: none"> 1. Pursuant to Sections 186 and 187 of the <i>Local Government Act 1993</i> (NSW) compulsorily acquire easements over the land ("Land") described as: <ol style="list-style-type: none"> a. Unnamed portion of Crown Land located within Nandillon Ponds Creek to the west of Lot 7001 DP 1000813; and b. Unnamed portion of Crown Land located within Molong Creek within/adjacent to Lot 10 DP 1257544, for the purpose of an Easement for Water Supply as defined in Schedule 4A of the <i>Conveyancing Act 1919</i> in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 2. Gives authority to the General Manager to negotiate the terms of the acquisition on behalf of council, 3. Make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land, and 4. Grant authority to affix the Common Seal of Council to any acquisition documentation associated with the land. 			
12 Oct 2023 9:37am Swallow, Emma Awaiting document to be returned so seal can be affixed.			
26 Oct 2023 9:40am Swallow, Emma - Reallocation Action reassigned to Pearson, Jolene by Swallow, Emma			
19 Dec 2023 11:33am Pearson, Jolene - Reallocation			

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Action reassigned to Stansbury, Hayley by Pearson, Jolene
19 Dec 2023 4:48pm Stansbury, Hayley
 Awaiting documents so that seal can be attached. Followed up with Nyssa
11 Mar 2024 11:27am Stansbury, Hayley
 Awaiting documents so that seal can be attached. Followed up with Nyssa

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Stubberfield, Nathan Nicholls, Heather	For Determination	TRANSFER FROM COUNCIL RESERVES TO FUND MID SCALE SOLAR PLANT NEXT STEPS
<u>MOTION</u> (Rawson/Batten)			
THAT council authorise the transfer of \$50,000 from the Future Innovation reserve to the budget to fund next steps on the Mid Scale Solar project.			

Meeting	Officer/Director	Section	Subject
Council 27/10/2022	Stubberfield, Nathan Nicholls, Heather	Confidential Items	MID-SCALE SOLAR PLANT UPDATE
<u>RECOMMENDATION</u> (Batten/Rawson)			
THAT:			
<ol style="list-style-type: none"> 1. Council borrow the required funding from an appropriate lending institution for up to the reported amount to finance the Mid-Scale Solar project, excluding the battery energy storage system component. 2. The above is subject to receiving the requisite approvals and grant funding from the Resources for Regions program. 3. Receive a further report upon the approvals being granted and finalised costings determined prior to going out to market. 			
16 Mar 2023 11:57am Stubberfield, Nathan			
Working through required approvals. Application for Resources for Regions funding was successful, with approx. \$1.5m allocated to purchase a battery energy storage system (BESS)			
12 May 2023 11:44am Stubberfield, Nathan			
Continuing to work through approvals process. Council staff have begun discussions with T-Corp in regards to funding and are working through requirements.			
13 Sep 2023 3:26pm Stubberfield, Nathan			
Waiting on approvals, Council staff continuing to work on funding. Update report sent to Environment, Energy and Innovation Committee.			

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Council 28/11/2023	Watts, Penny Byrnes, Bradley	For Determination	EVENTS ASSISTANCE PROGRAM
MOTION (Oldham/Rawson)			
THAT council endorse under its 2023/24 Event Assistance Program:			
<ol style="list-style-type: none"> 1. \$2,000 for the Cargo to Grenfell Fundraiser Walk, and 2. \$1,000 for the Molong Poetry Brawl. 			
14 Feb 2024 12:41pm Watts, Penny			
Outcome and Acceptance forms sent to both applicants.			
14 Feb 2024 12:42pm Watts, Penny			
Waiting on acquittal documents post event.			

Meeting	Officer/Director	Section	Subject
Council 23/05/2023	Watts, Penny Byrnes, Bradley	For Determination	SPONSORSHIP PROGRAM
MOTION (Weaver/Nash)			
THAT Council provides \$5,000 from the 2022/2023 Sponsorship Program to Molong Advancement Group for the Molong Village Markets to be held on the June long weekend 2023.			
13 Sep 2023 12:12pm Watts, Penny			
Recipient acknowledged and informed of outcome. ID 1594156., Approval letter returned. ID 1594165., Waiting on invoice and acquittal documents			
14 Feb 2024 12:48pm Watts, Penny			
Waiting on acquittal documentation as requested.			
14 Feb 2024 12:49pm Watts, Penny			
Doc ID			

Meeting	Officer/Director	Section	Subject
Council 22/08/2023	Watts, Penny Byrnes, Bradley	For Determination	SPONSORSHIP PROGRAM
MOTION (Pull/Nash)			
THAT council provide, under its 2023/2024 Sponsorship Program:			

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1. \$15,000 to the Australian National Field Days Committee for the 2023 field days,
2. \$18,000 to the Molong Advancement Group for the 2024 Molong Markets.

31 Aug 2023 10:57am Watts, Penny

Acceptance documentation send out. Waiting for acceptance return.

14 Feb 2024 12:15pm Watts, Penny

Acquittal documentation requested again.

14 Feb 2024 12:16pm Watts, Penny

Acceptance and invoices recieved.

14 Feb 2024 12:16pm Watts, Penny

waiting on acquittal documentation

14 Feb 2024 3:56pm Watts, Penny

ANFD Acquittal documentation recieved

Meeting	Officer/Director	Section	Subject
Council 27/06/2023	Watts, Penny Byrnes, Bradley	For Determination	EVENTS ASSISTANCE PROGRAM
MOTION (Weaver/Pull)			
THAT Council endorse under its 2022/23 Event Assistance Program:			
<ol style="list-style-type: none"> 1. \$1,000 to Central West Disc Golf for The Central West Cold Snap 2023; 2. \$5,000 to Canowindra find Music Inc. for Baroquefest; and 3. \$5,000 to Cumnock and District Progress Association for the Cumnock Markets and Family Fun Day. 			
13 Sep 2023 12:16pm Watts, Penny			
All recipients informed of outcome and provided payment documentation. Waiting on acquittal forms to be returned.			
14 Feb 2024 1:22pm Watts, Penny			
Central West Disc Golf documentation, sent, invoice paid and acquittal complete. COMPLETE.			
14 Feb 2024 3:04pm Watts, Penny			
Waiting on acquittal documents			
29 Feb 2024 2:24pm Watts, Penny			
Cumnock Markets acquittal documents recieved and completed			

Meeting	Officer/Director	Section	Subject
Council 23/05/2023	Watts, Penny	For Determination	EVENTS ASSISTANCE PROGRAM

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Byrnes, Bradley

MOTION (Pull/Nash)

THAT Council endorse under its 2022/23 Event Assistance Program:

- \$5,000 to Arts Council Cabonne for the Acquisitive Art Prize.

13 Sep 2023 12:11pm Watts, Penny
All documentation sent to recipient. Waiting on acquittal documents.

14 Feb 2024 11:24am Watts, Penny
Acquittal documentation requested again.

Meeting	Officer/Director	Section	Subject
Council 28/11/2023	Watts, Penny Byrnes, Bradley	For Determination	SPONSORSHIP PROGRAM

MOTION (Pull/Weaver)

THAT council provide, under its 2023/2024 Sponsorship Program, \$5,000 to Arts Council Cabonne for the Banjo Paterson Festival events across the Cabonne and Orange regions.

14 Feb 2024 12:42pm Watts, Penny
Outcome and Sceptance documentation sent and invoice recieved. Waiting on acquittal documents post event.

Meeting	Officer/Director	Section	Subject
Council 28/11/2023	Whiley, Stacy Nicholls, Heather	For Determination	DISABILITY INCLUSION ACTION PLAN (DIAP)

MOTION (Weaver/O'Ryan)

THAT council:

- Endorse the draft Disability Inclusion Action Plan,
- Place the draft Disability Inclusion Action Plan on public display for a period of 28 days, and
- Receive a further report upon conclusion of the exhibition phase.

01 Dec 2023 12:53pm Whiley, Stacy
Request via Teams to Corporate Performance Officer to put DIAP on 28 day public display

20 Dec 2023 2:24pm Whiley, Stacy

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DIAP draft on public display on Councils website until 1/1/24
11 Jan 2024 3:46pm Whiley, Stacy
 No feedback received from public display, document to be finalised for February Council meeting

Meeting	Officer/Director	Section	Subject
Council 12/12/2023	Whiley, Stacy Nicholls, Heather	For Determination	QUESTIONS FOR NEXT MEETING
MOTION (Pull/Weaver)			
<p>THAT council receive a report at a future council meeting in relation to extending the opening hours and the ability of enabling remote access to the Molong Library.</p> <p>20 Dec 2023 2:27pm Whiley, Stacy Noted- for follow up January 2024., DOC ID 1627738 21/11/23 Letter written to OCC requesting financial details for library services delivered for Cabonne.</p> <p>11 Jan 2024 3:48pm Whiley, Stacy Letter written to OCC CWL in November 23 re costings for Cabonne Libraries DOC ID 1627738, no response to date., Email received from CWL Manager 12/1/24 re costings for Molong additional hours DOC ID 1647120</p> <p>13 Feb 2024 9:04am Whiley, Stacy GM has followed up week of the 5th with OCC GM re request for library costings.</p> <p>13 Feb 2024 9:05am Whiley, Stacy Meeting to be arranged in the next 2 weeks with IT, CWL & Central Coast Council (who have implemented out of hours access in 3 of their libraries.</p>			

Meeting	Officer/Director	Section	Subject
Council 27/06/2023	Whiley, Stacy Nicholls, Heather	For Determination	LOCAL STUDENTS TO ADDRESS COUNCIL MEETING
MOTION (Weaver/Batten)			
<p>THAT Council consider the matters raised by young people at this meeting.</p> <p>28 Jul 2023 2:52pm Whiley, Stacy Email to GM EA re requirements for action</p> <p>07 Aug 2023 10:22am Whiley, Stacy Follow up contact with relevant Council Depts which will enable feedback to Council and youth attendees</p> <p>28 Nov 2023 12:53pm Whiley, Stacy Teams to be sent to relevant Dept Leaders for update on any works progress identified by Youth</p>			

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Council 26/09/2023	Zeng, Luna Nicholls, Heather	For Determination	HAMMER THROW CAGE - CANOWINDRA
MOTION (Weaver/O’Ryan)			
THAT:			
<ol style="list-style-type: none"> 1. Council transfers the hammer throw project funding of \$39,915, and an additional \$25,000 funded from the Canowindra Town Improvement Fund, to the Canowindra Sports Trust to supply and install a hammer throw cage, at the Canowindra sports ground as per option 3 outlined in the report, and 2. The surplus funds from the Eugowra Depot refurbishment project be utilised for a future project in Eugowra. 			
18 Mar 2024 3:15pm Zeng, Luna			
Completed			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Zeng, Luna Nicholls, Heather	For Determination	VILLAGE ENHANCEMENT FUND 2023-24
MOTION (Rawson/Jones)			
THAT council approve Mullion Creek and District Progress Association and Nashdale Consultative Committee accessing \$10,585 from the Village Enhancement Fund.			
18 Mar 2024 3:16pm Zeng, Luna			
Completed			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Zeng, Luna Nicholls, Heather	For Determination	MANILDRA FEMALE CHANGEROOMS
MOTION (Oldham/Jones)			
THAT Council:			
<ol style="list-style-type: none"> 1. Proceed with the delivery of the Manildra Female Changerooms project. 2. The additional \$223,782 required to complete the project is funded by the Local Roads and Community Infrastructure (LRCI) Phase 4 Grant. 			

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18 Mar 2024 3:16pm Zeng, Luna
Completed

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Zeng, Luna Nicholls, Heather	For Determination	CABONNE HOME SUPPORT AND LIBRARY, CANOWINDRA FUNDING APPLICATIONS
MOTION (Weaver/Pull)			
<p>THAT council:</p> <ol style="list-style-type: none"> 1. Approve expenditure of \$1,069,988 under the Federal Government’s Local Roads and Community Infrastructure Fund, 2. Apply for up to \$500,000 in funding through the NSW Government’s 2023/24 Public Library Infrastructure Grant when applications sought, and 3. Approve seeking additional grant funding opportunities to support the refurbishment of the Cabonne Home Support area. 			
18 Mar 2024 3:16pm Zeng, Luna Completed			

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Zeng, Luna Nicholls, Heather	For Determination	REQUEST FOR REFUND - MOLONG CAMPDRAFT
MOTION (Nash/Jones)			
<p>THAT council endorse a refund of \$1,000 to the Molong Campdraft Committee for the hire of portable toilet blocks.</p>			
18 Mar 2024 3:17pm Zeng, Luna Completed			

Meeting	Officer/Director	Section	Subject
Council 26/09/2023	Zeng, Luna Nicholls, Heather	Confidential Items	CANOWINDRA BUILDING REFURBISHMENT - RELOCATION OF CABONNE HOME SUPPORT AND LIBRARY SERVICES
RECOMMENDATION (Oldham/Weaver)			
<p>THAT Council endorse:</p> <ol style="list-style-type: none"> 1. The use of the Masonic Lodge at 36 Blatchford Street, Canowindra as the temporary Cabonne Home Support office and Library Building and; 			

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- 2. Approve the allocation of \$100,000 from forecast underspending in operational budgets to undertake necessary works to fit-out the temporary building.

18 Mar 2024 3:16pm Zeng, Luna
 Completed

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Zeng, Luna Nicholls, Heather	For Determination	TRANSFER FROM COUNCIL RESERVES TO FUND MID SCALE SOLAR PLANT NEXT STEPS
MOTION (Rawson/Batten)			
THAT council authorise the transfer of \$50,000 from the Future Innovation reserve to the budget to fund next steps on the Mid Scale Solar project.			
18 Mar 2024 3:17pm Zeng, Luna Completed			

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	19	1	0	5	13
Medium	6	0	0	6	0
High	40	0	0	7	33

As at: 20 March 2024

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

**Report from the Mayor attending the
Central NSW Joint Organisation Board meeting
29 February in Condobolin**

Recommendations

That Council note the report from the Mayor on the Central NSW Joint Organisation (CNSWJO) Board meeting 29 February 2024 and

- 1. note the return on investment from Council fees to the CNSWJO is 9.4:1;**
- 2. support the Simtables workshop at Council in disaster readiness;**
and
- 3. note the CNSWJO Draft Statement of Budget and Revenue.**



Picture 1: The Central NSW JO Board Meeting in progress, 29 February 2024, Condobolin

Board members were welcomed to Condobolin by Cr John Medcalf, Deputy Mayor of Lachlan Shire Councillor and immediate past Chair of the CNSWJO Board.

The first order of business was to elect a Chair. Cr Kevin Beatty, Mayor of Cabonne was elected unopposed. Cr Mark Kellam, Mayor of Oberon was elected unopposed as Deputy Chair.

The Board received a presentation from Ms Gerry Collins from Department of Regional NSW regarding Regional Coordination and Delivery Program.

Councillors John Medcalf and David Somerville were recognised for the years of service to the region. The Board also acknowledged the passing of Cr Don Fitzpatrick, former Mayor of Oberon.

On the day, the Board provided feedback that this report should include advice on the substantial value to members of the work the CNSWJO. This report leads with this advice. Please find the draft Minutes of the Meeting attached.

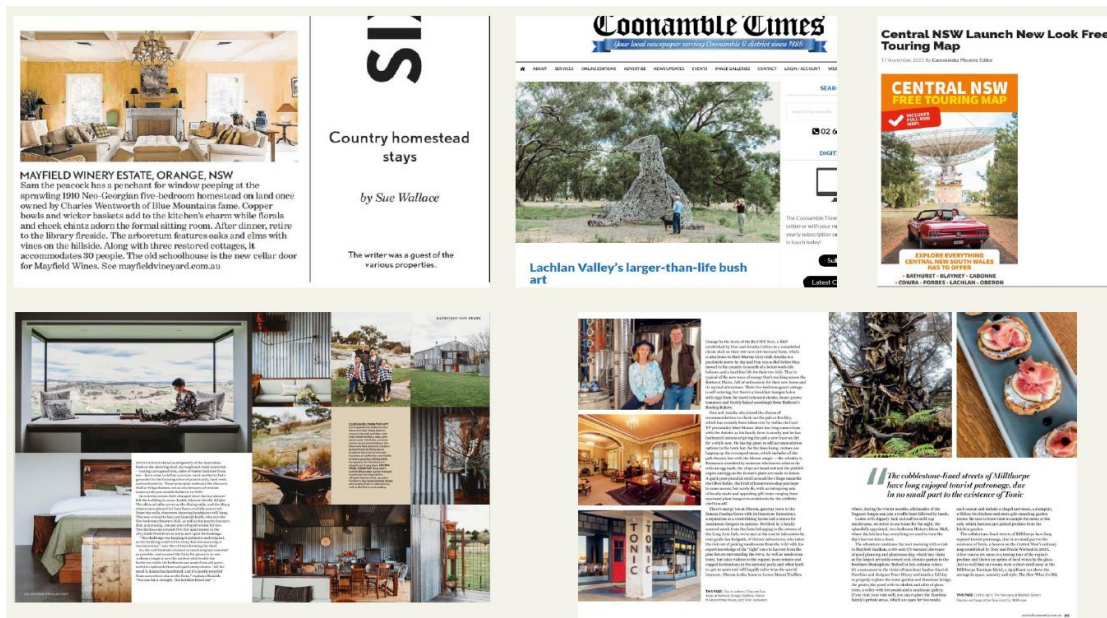
Value to Council

80% of CNSWJO resources are dedicated to providing its operational support program. This program delivers a return on investments of 9.4:1 for every dollar Council spends on its membership fees. This value is made up of grant income, monies saved through the CNSWJO procurement program and public relations value from its tourism marketing.

The work the region does in writing submissions, media, supporting projects and project teams, developing collateral and providing opportunities for members in various forums to represent their views is not included in the above figure of 9.4:1 ROI. However, this value is reported quarterly to the Board. Please go to the CNSWJO website to review past Board agendas at <https://www.centraljo.nsw.gov.au/business-papers-agendas/> or to review last year’s Annual Statement please go to [2023 STATEMENT \(nsw.gov.au\)](#)

This work continues year on year and for the 2022/2023 year the value is summarised as:

- 13 [Submissions - Central Joint Organisation \(nsw.gov.au\)](#) were lodged in line with CNSWJO policy on matters important to the region;
- 13 Plans, strategies and other collateral that members can leverage for funding, advocacy, forward planning and other purposes;
- \$4.2m in net cost savings across 18 regional contracts from a spend of \$25.3m.
- \$2.05m in grants for members to support training for Fluoride Operators, disaster risk reduction, Business case and Strategy Development JONZAG - Net Zero Acceleration Grant and other energy management, best practice in aggregated procurement, tourism and regional development;
- \$1.4m in public relations value and over \$472k in advertising value which encompassed 11 media releases and various social media metrics. The PR program delivered a major tourism marketing campaign for “Come Out, We’re Open” which formed a large body of work within the PR program in 2023.



Picture 2: Some of the many publications as a result of the CNSWJO PR campaigns



Picture 3 One of the fully funded dull page spreads in the SMH where all member councils were promoted

Grant funded projects for the 2022/2023 year were:

- The Joint Organisation Net Zero Acceleration Program;
- Disaster Risk Reduction Fund program;
- Bridge Assessments;

- Come Out We're Open flood recovery program
- A Business Case for Priority Investment in the Nexus between Net Zero and Energy Security;
- A Regional Centre of Excellence in Water Loss Management;
- Transitioning Integrated Water Cycle Management Plans to Integrated Planning and Reporting;
and
- A Spare Capacity in Housing Project.

Most of these are being finalised this year or are ongoing.

This value is delivered primarily by the various operational teams across the region including the CNSWJO;

- General Managers' Advisory Committee
- Water Utilities' Alliance
- Transport Technical Committee
- Tourism Managers Group
- Planners' Group
- Human Resources Managers Group
- WHS/Risk Management Group
- Training, Learning and Development Group
- Energy Group
- Regional IT Group
- Building Surveyors Skills Shortages Working Group
- Disaster Risk Reduction Steering Committee

Adoption of the Draft Statement of Budget and Revenue

CNSWJO must adopt its Statement of Budget and Revenue (the Statement) at its May meeting having put it on exhibition for 30 days. It resolved to provide it to members as part of this report. Please find the Draft Statement attached. The budget includes a 3% increase in fees, below that of the IPART rate pegged rise for Councils of 4.5% - 5.5%.

Submissions

Submissions lodged

The following submissions have been lodged since the last Board meeting. All have been at the request of members and/or as part of supporting the advocacy policy of the Board. All Submissions can be viewed on the website [Submissions - Central Joint Organisation \(nsw.gov.au\)](https://www.nsw.gov.au/submissions)

- [Australian Productivity Commission third inquiry into the National Water Initiative – January 2024](#)
- [Submission to the review of the Regional Development Act](#)
- [Draft NSW Energy Policy Framework](#)
- [Essential Energy Determination 2024-29 – Revised Public Lighting Pricing Proposal](#)
- [Consultation on the Future Drought Fund Investment Strategy & Funding Plan 2024-2028 – December 2023](#)
- [Submission to the NSW vocational education and training \(VET\) review – November 2023](#)

- [Response to the Department of Planning and Environment Lachlan Regional Water Strategy shortlisted actions – November 2023](#)
- [Inquiry into the planning system and the impacts of climate change on the environment and communities – November 2023](#)

Submissions under development

At the time of writing responses are intended for the following calls for submissions:

- DCCEE Draft Restoring the Rivers Framework Consultation;
- the inquiry into the assets, premises and funding of the NSW Rural Fire Service; and
- the draft Terms of Reference for the IPART review of NSW council financial model.

Disaster Risk Reduction Program

Council has received its Disaster Risk Reduction Needs Analysis report. At the time of writing a regional opportunities report is being finalised to identify programming the CNSWJO can deliver to support Council in this work.

Notably, CNSWJO are currently planning community workshops and training sessions aimed at enhancing community preparedness regarding natural disaster risks and vulnerabilities. The Project Steering Committee (PSC) evaluated three technology options: Simtables, SIMS online, and a cross-JO technology scoping study. It was decided to pursue all three options, focusing primarily on Simtables for the workshops. The workshops will introduce Simtables as a pilot program due to its distinctive nature and potential applications in disaster preparedness. The primary objective is to understand the technology's practical applications in disaster preparedness for the region and explore the potential to secure funding through existing Disaster Risk reduction initiative, contingent on a successful pilot. In the event of the success of the pilot and the purchase of the technology, a program will be developed to engage the broader community.

The workshops are tentatively scheduled for various locations in May 2024:

Bathurst – 2 May 2024
Oberon – 13 May 2024
Cowra – 14 May 2024
Lithgow – 15 May 2024
Blayney – 21 May 2024
Weddin – 21 May 2024
Orange – 22 May 2024
Parkes – 22 May 2024
Lachlan – 23 May 2024
Forbes – 23 May 2024
Cabonne – 24 May 2024

The workshops will primarily focus on bushfire preparedness across all Local Government Areas, with added emphasis on flooding scenarios in identified regions; Cabonne, Forbes, Lachlan, Lithgow, and others identified. The success of the workshops relies heavily on coordination and support from member councils, as well as assistance from the PSC and Local Emergency Management Officers

(LEMOs). CNSWJO will circulate an email once the above workshop dates, times, and venues are confirmed.

A recommendation has been made for elected representatives, general managers, and other relevant staff to participate in the upcoming community workshops and training sessions. This recommendation is crucial as it emphasises the importance of community preparedness and the potential benefits that Simtable technology can bring in enhancing disaster preparedness capabilities. Moreover, this initiative aligns well with the recent needs analysis for the region, which identified key opportunities within councils. The Simtable technology may be utilised as a tool to address some of these needs by providing a hands-on approach to understanding and mitigating disaster risks, fostering collaboration among stakeholders, and enhancing decision-making processes.

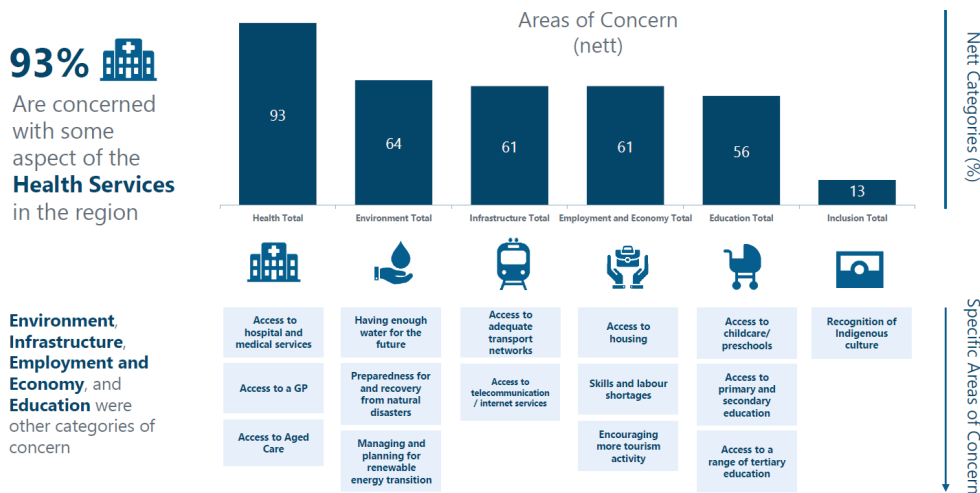
Collaborating on community engagement

There is opportunity to optimise data collection and dissemination in region to support the Community Engagement Strategies for member Councils.

Two projects the region has been collaborating on are Community Sentiment Surveying and Our PlaceMats.

The work on Community Sentiment Surveying was with four member Councils and produced advice on regional priority. Please see the graphic below.

Areas of Key Concern for the Region



I will now read out a list of areas that your Council may or may not be responsible for, but could influence, and I would like you to tell me which 5 out of the 15 areas would be the biggest areas of concern in your community right now? You may think they are all important however which 5 areas would you say are particularly important and need immediate attention?

Figure 1 Priorities of the community members surveyed across four local government areas

CNSWJO has been working with RDA Central West and Regional NSW on two key projects in the last twelve months, these being a repeat of the PlaceMats project providing 48 data sets for Councils they can use in their Community Strategic Planning community consultations and the workshops with NSW Government agencies providing useful data for Councils. Council will receive a report separately to adopt its PlaceMat. To view the regional PlaceMat please go to <https://www.centraljo.nsw.gov.au/co-operative-projects/>

Under the Local Government Act Councils must have Community Engagement Strategy (CES) that determines how they will engage the community in creating and reviewing their Community Strategic Plan. The CNSWJO Board resolved to collaborate with key peak regional agencies to optimise CES going forward.

The following value is provided to members through this project:

- Cost savings through aggregated procurement;
- Regular surveying supported regionally will show for trends;
- Other stakeholders may be interested in collaborating in this process including making a financial contribution. This may result in a greater body of shared data and better relationships between peak agencies;
- Participating in a regional program sets up a discipline for consultation processes.

Water

The Water Report provided:

- an update on the project to transition local water utility strategic planning into the Integrated Planning and Reporting (IP&R) framework;
- advice on the near completion Regional Water Loss Management project grant funded with members able to access funding for water loss management equipment; and
- advice on the completion regional asset management assessments using the National Asset Management Assessment Framework (NAMAF) where participating councils should have their report.

It provided advice on current consultative processes including:

- Joint Select Committee on Protecting Local Water Utilities from Privatisation;
- NSW Productivity Commission review of funding arrangements for Local Water Utilities;
- Australian Productivity Commission third inquiry into the National Water Initiative; and
- Draft Restoring the Rivers Framework, including engagement with the Murray Darling Basin Authority.

Planning is underway with Charles Sturt University for a Productive Water Policy Lab this year. All Councilors will be invited. The Board resolved to ask Phil Donato, Member for Orange, to organise a round table with state and federal representation to progress advocacy on water for the region.

Energy

There is a substantial amount of activity being undertaken to address the energy priority of the CNSWJO. Current work includes;

- Submissions;

Case Study: Compensation for communities impacted by the rewiring of NSW

At the time of writing the NSW Government is giving consideration to a revised energy policy framework. Included in this framework is guidance for voluntary compensation for affected communities. This includes a \$1050 per megawatt hour voluntary benefit sharing arrangement.

Assuming

- A 40% capacity factor for wind renewable energy generation
- The current price for Large Generation Certificate (LGC) is \$46; and
- All LGCs will be realised and they are realised annually as is the case at present.

\$1050 pa equates to just 0.7% of the annual income from only LGCs. The generator then sells its electricity at profit on top of that.

As it stands, renewable energy generation is being significantly incentivised and impacted communities are not being compensated. This is simply not fair.

- implementation of the Joint Organisation Net Zero Program;
- adoption of the Business Case for priority investment in the Nexus between Net Zero and Energy Security;
- advocating on Council's behalf to the Australian Energy Regulator on the costs of streetlighting.

Material advice to Council from this work is that;

- key messaging regarding the Dept of Planning Energy Framework consultation includes the Case Study above on compensating communities for the impacts of rewiring NSW in the context of support for the overall net zero aspiration;
- Council will receive a fully funded net zero fleet strategy;
- The advocacy undertaken by CNSWJO as the lead of the Southern Lights collaboration of councils has shown a substantial reduction in street lighting pricing. The final determination by the Australian Energy Regulator should be known by May of this year.

Conclusion

The CNSWJO continues to deliver very good value to Council. Please contact the Executive Officer Ms Jenny Bennett for more information.

Attachments

1. Draft Minutes of the CNSWJO Board meeting 29 February 2024
2. Draft Statement of Budget and Revenue

CNSW Joint Organisation Board Meeting
Minutes of Meeting 29 February 2024
Held in Condobolin at the SRA Pavilion

In Attendance*

Cr J Jennings	Bathurst Regional Council	Cr M Statham	Lithgow City Council
Cr D Somerville	Blayney Shire Council	Cr A McKibbin	Oberon Council
Cr K Beatty	Cabonne Council	Cr J Hamling	Orange City Council
Cr R Fagan	Cowra Shire Council	Cr N Westcott	Parkes Shire Council
Cr J Medcalf	Lachlan Shire Council	Cr C Bembrick	Weddin Shire Council

Mr D Sherley	Bathurst Regional Council	Cr A Rawson	CTW
Mr M Dicker	Blayney Shire Council	Mr G Rhodes	CTW
Ms H Nicholls	Cabonne Council	Ms K Annis-Brown	OLG
Mr S Loane, OAM	Forbes Shire Council	Ms G Collins	Regional NSW
Mr G Tory	Lachlan Shire Council	Ms J Bennett	CNSWJO
Mr C Butler	Lithgow City Council	Ms M Macpherson	CNSWJO
Mr G Wallace	Oberon Council	Ms K Barker	CNSWJO
Mr D Waddell	Orange City Council	Ms J Webber	CNSWJO
Mr K Boyd, PSM	Parkes Shire Council		
Ms N Vu	Weddin Shire Council		
Ms M Schraeder	Regional NSW		

*Voting members in **bold**

Meeting opened at 9.00am by Chair Cr Kevin Beatty

1. **Welcome**
2. **Acknowledgement of Country**
3. **Apologies, applications for a leave of absence by Joint Voting representatives**
Cr P Miller, Cr M Kellam, Cr P Phillips, Mr P Devery, Mr D Sherley, Mr M Dicker, Mr B Byrnes, Cr S Ferguson, Cr C Bembrick, Mr J Gordon

Resolved	Cr M Statham / Cr J Hamling
That the apologies for the Central NSW Joint Organisation Board meeting 29 February 2024 listed above be accepted.	

4. Election of Chairperson and Deputy Chairperson

Cr Kevin Beatty was elected as Chair unopposed.

Cr Mark Kellam was elected as Deputy Chair unopposed.

The service to the Board of Cr J Medcalf and Dr D Somerville was acknowledged.

The passing of Cr Don Fitzpatrick was acknowledged.

5. Conflicts of Interest

Resolved
NIL declared

6. Speakers

- a. Gerry Collins, Director, Western NSW/Regional Coordination & Delivery / Regional Development / Department of Regional NSW.
- b. Katrina Annis-Brown, Office of Local Government

7. Minutes**7a Noting of the GMAC Minutes held 1 February 2024 in Orange**

Resolved	Cr R Fagan / Cr N Westcott
That the Minutes of the CNSWJO GMAC Meeting held 1 February 2024 in Orange were noted	

7b Confirmation of the Minutes of the CNSWJO Board Meeting 23 November 2023 in Sydney

Resolved	Cr D Somerville / Cr M Statham
That the Minutes of the CNSWJO Board Meeting held 23 November 2023 in Sydney were noted	

8. Business Arising from the Minutes - Matters in Progress

Resolved	Cr J Hamling / Cr J Jennings
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.	

9. Reports on Statement of Regional Strategic Priority 2022-2025**Priority One: Leveraging our successful collaboration****9a Financial Report**

Resolved	Cr J Medcalf / Cr N Westcott
That the Board note the Financial Report.	

9b Budget considerations 2024/2025: The Draft 2024 CNSWJO Statement of Budget and Revenue

Resolved	Cr R Fagan / Cr A McKibbin
That the Board note the Statement of Budget and Revenue Report and;	
<ol style="list-style-type: none"> 1. adopt the draft Statement of Budget and Revenue and place it on exhibition for 30 days; 2. note that the budget for the next financial year includes a fee rise of 3% and a profit for the year of \$55,227; and 3. provide advice in the Mayoral Board report regarding the Statement of Budget and Revenue seeking member feedback. 	

9c Advocacy Report

Resolved	Cr J Jennings / Cr J Medcalf
That the Board note the Advocacy Report and;	
<ol style="list-style-type: none"> 1. note that a report from the workshop with the Rural Doctors' Network has been circulated; 	

2. adopt the Advocacy Plans for
 - a. Transport;
 - b. Water;
 - c. Energy; - receive a report on end of life and ratings on renewable energy generation.
 - d. Regional Prosperity;
 - e. Health; and
 - f. Skills Shortages;
3. endorse the activities of the Opt-in Advocacy Subcommittee of Mayors, those being;
 - a. developing a media campaign on Council sustainability;
 - b. progressing advocacy for a Safe Swift and Secure Link between Sydney and Central NSW; and
 - c. providing oversight of advocacy for the renewable energy transition and council financial sustainability; and
4. endorse the following submissions that have been lodged:
 - a. Australian Productivity Commission third inquiry into the National Water Initiative – January 2024
 - b. [Submission to the review of the Regional Development Act](#)
 - c. [Draft NSW Energy Policy Framework](#)
 - d. [Essential Energy Determination 2024-29 – Revised Public Lighting Pricing Proposal](#)
 - e. [Consultation on the Future Drought Fund Investment Strategy & Funding Plan 2024-2028 – December 2023](#)
 - f. [Submission to the NSW vocational education and training \(VET\) review – November 2023](#)
 - g. [Response to the Department of Planning and Environment Lachlan Regional Water Strategy shortlisted actions – November 2023](#)
 - h. [Inquiry into the planning system and the impacts of climate change on the environment and communities – November 2023](#)
5. Lodge the following submissions under the hand of the Executive
 - a. DCCEEW Draft Restoring the Rivers Framework Consultation;
 - b. the Inquiry into the Assets, Premises and Funding of the NSW Rural Fire Service; and
 - c. the draft Terms of Reference for the IPART review of NSW council financial model.
6. correspondence be sent to Mr Phil Donato/Mr Roy Butler requesting that the Minister for Water, The Hon. Rose Jackson be approached to convene a Regional Water Security Roundtable in the region to include state and federal government representatives.
7. receive a report on leading practice in Regional Governance.

9d Community Engagement Collaboration Report

Resolved	Cr C Bembrick / Cr D Somerville
That the CNSWJO Board note the Community Engagement Collaboration Report and	
1. adopt the Regional Report on community sentiment by Woolcott Research;	
2. note the significance of the findings on community priority for health and request the Portfolio Mayors for Health and Ageing provide feedback on ways in which the JO respond to this; and	
3. adopt the Regional PlaceMat with a proforma report to go to councils on this project.	

9e Regional Procurement and Contracts Report

Resolved	Cr J Medcalf / Cr A McKibbin
That the Board note the Procurement and Contract Management report and;	
<ol style="list-style-type: none"> 1. approve the updates to the procurement plan; and 2. endorse the updated Procurement Policy to include the sustainable procurement clause noting that implementation of such will occur over a 12-month period under the Best Practice in Aggregated Procurement Program. 	

9f Disaster Risk Reduction Fund Program Report

Resolved	Cr N Westcott / Cr M Statham
That the Board note the Disaster Risk Reduction Fund Program report and;	
<ol style="list-style-type: none"> 1. request that members nominate key staff members for the opportunity to extend licenses for the Emergency Services Spatial Information Library (ESSIL) platform beyond emergency staff; 2. commend to members that they support a top-down approach within Councils for essential staff to engage in the design and development of a regional Disaster Risk Reduction Integrated Planning and Reporting Framework; and 3. commend to members that Mayors, General Managers, and other relevant staff participate in the upcoming community workshops and training sessions. 	

Priority Five: Regional Transport and Infrastructure and Planning and Prioritisation**9g Transport Report**

Resolved	Cr J Medcalf / Cr R Fagan
That the Board note the Transport report and note the progress on the following projects;	
<ul style="list-style-type: none"> • 'Fix Me'; • Fixing Country Bridges; and • Grattan Institute. 	

Priority Six: Regional Water Security and Productive Water**9h Regional Water Report**

Resolved	Cr D Somerville / Cr J Hamling
That the Board note the Regional Water Report.	

Priority Seven: Transition to a sustainable, secure and affordable energy future**9i Energy Program Report**

Resolved	Cr D Somerville / Cr J Medcalf
That the Board note the Energy Program report and;	
<ol style="list-style-type: none"> 1. endorse the JONZA mid-term report; 2. note the addition of \$59,534 in funding for the JONZA program extension to 30 June 2024; 3. note the regional application for participating councils under the Community Energy Upgrades Fund focusing on pools; 	

- | |
|--|
| <ol style="list-style-type: none"> 4. endorse the draft Zero Emissions Fleet Transition Strategy, particularly the proposed 16 recommended strategic actions for CNSWJO; 5. request that member councils provide feedback on the draft regional zero emissions fleet transition strategy; 6. endorse the Business Case on the Nexus Between Energy Security and Emissions Reduction, the appendices and the Roadmap; and 7. endorse the following submissions: <ol style="list-style-type: none"> a. Energy Policy Framework; and b. AER Determination for 2024-2029 for Public Lighting. |
|--|

9j Quarterly Review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2022-2025

Resolved	Cr A McKibbin / Cr J Medcalf
That the Board note the Quarterly Review of the Central NSW JO Strategic Plan and Statement of Regional Strategic Priority 2022-2025.	

10. Resolve into Confidential Committee of the Whole

Resolved	Cr J Medcalf / Cr M Statham
That the Board	
<ol style="list-style-type: none"> 1. resolve into closed session to consider business identified, together with any late reports tabled at the meeting; 2. pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of section 10A(2) as outlined above; and 3. correspondence and reports relevant to the subject business be withheld from access. 	

11. Executive Officer

11a Executive Officer Performance Review 2022-2023

Resolved	Cr R Fagan / Cr J Medcalf
That the Board note the Executive Officer Performance Review 2022-2023 and	
<ol style="list-style-type: none"> 1. note the report regarding the performance management of the Executive Officer and that the performance was better than satisfactory; and 2. note a discretionary increase of 5% to the Executive Officer's remuneration package, which reflects the performance of the Executive Officer and is in line with the Local Government Award increase from 1 July 2023 of 4.5% and the increase of the Superannuation Guarantee Charge of 0.5%. 	

11b Executive Officer Transition Report

Resolved	Cr N Westcott / Cr M Statham
<p>That the Board note the Executive Officer Transition Report and</p> <ol style="list-style-type: none"> 1. transition all staff to be employed through the Joint Organisation; 2. seek to have payroll and HR functions administered through a member council; 3. adopt a 2IC model for staff management for the next twelve months; 4. note that the Executive Officer will reduce hours to four days a week until December of this calendar year; and 5. review the structure with the incoming Board in December of this year. 	

12. Resolve into Open Session – Cr M Statham/Cr R Fagan**13. Late Reports - Nil****14. Matters raised by Members - Nil****15. Speakers to next meeting**

- Essential Energy: Mr David Wilson / Mr Geoff Burgess
- Planning Staff – as advised by Ms G Collins
- Ministers for Transport, Energy
- Minister Housoss (Minister for Finance)
- Transgrid
- Mr Martin Rush (Mining Related Councils)

16. Next meeting**GMAC:**

- 2 May 2024 – Oberon

Board:

- 23 May – Lithgow
- 22 August – Federal Parliament
- 28 November – State Parliament

Meeting closed: 12:13

Page 6 is the last page of the Central NSW Joint Organisation meeting 29 February 2024 held at Condobolin



CENTRAL NSW
JOINT ORGANISATION

Central NSW Joint Organisation

Budget and Statement of Revenue Policy 2024-2025

Draft for Public Comment

Contents

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2. Fees & Charges	3
3. 2024-2025 Budget	4

DRAFT

Budget and Statement of Revenue Policy 2024-2025

The Central NSW Joint Organisation's revenue and accounting policies are kept in accordance with the Australian Accounting Standards Board. CNSWJO abides by the:

- *Local Government Act (1993)*
- *Local Government (General Regulation 2005)*
- *Local Government Code of Accounting Practice & Financial Reporting*

1. Financial Contributions by Member Councils

Financial contributions by member councils fall into two categories. Firstly, membership fees are levied from all member councils in order to perform the principal functions of delivering on strategic regional priorities, regional leadership and intergovernmental cooperation. The second category is for contributions from participating councils for a program of other functions enhancing strategic capacity and direct service delivery. Strategic work by the Joint Organisation will determine the nature of this program. [Strategic Planning - Central Joint Organisation \(nsw.gov.au\)](https://www.nsw.gov.au/strategic-planning)

As outlined in its Charter, the Central NSW Joint Organisation (CNSWJO) member councils must contribute financially based on the following methodology:

- a. The annual financial contribution required to be made by each member council is to consist of:
 - i. base fee of the same amount for each Member Council; and
 - ii. a capitation fee [based on the population number drawn from ABS census figures].
- b. The annual financial contribution required to be made by each associate member is to be based on a methodology adopted by the Board.
- c. The amount of the base fee, capitation fee and financial contribution by associate members for a financial year is to be determined prior to the start of that year by Resolution of the Board.

For 2024-2025, contributions from member councils of the Joint Organisation of \$964,909 has been determined with the following breakdown:

- Membership & Administration: \$369,984
- Membership of various programs: \$594,925
(Operational, CNSWJO Water Utilities Alliance, Tourism & Western Region Academy of Sport)

2. Fees & Charges

Under the Local Government Act 1993, the CNSWJO may charge and recover an approved fee for its services.

CNSWJO must consider the following when establishing approved fees:

- The cost of provision of the service
- Recommended prices suggested by outside bodies
- The importance of the service
- Legislation that regulates certain fees
- Goods & Services Tax legislation.

3. 2024-2025 Budget

**Central NSW Joint Organisation Budget
2024/2025**

**Budget
2024/2025**

Income	
CNSWJO Membership Fees	369,984
CWUA Best Practice Program	334,440
CNSWJO Regional Tourism Group	122,591
CNSWJO Operational Membership	126,035
WRAS	11,859
	\$964,909
Grant funding - JONZA	\$155,000
Grant funding - Bridges Project Mgmt	\$12,746
Grant funding - Disaster Ready Fund	\$202,195
	\$369,941
CWUA -Smart Approved Watermark	19,767
	\$19,767
HR - Regional Training Service Income	100,000
	\$100,000
Management Fees from Contracts	320,000
Management Fee from LGP	50,000
	\$370,000
Copyright Licence	20,000
Cyber Security (from members)	200,000
Vehicle Lease Back - Net Zero and Operational Programs Mgr	5,000
Interest	20,000
	\$245,000
Total Income	\$2,069,617

Expenditure	
Executive Officer Costs	150,000
Executive Officer Vehicle Costs & Depn	10,000
2IC / Net Zero and Operational Programs Manager incl Vehicle	45,065
Finance Manager	80,300
Project Officer - Procurement (mat leave until April 2025)	36,506
Project Officer - BPAP (and mat leave backfill)	79,928
Project Officer - Operations	60,438
Project Support Officer - Energy and Resilience	2,400
Cybersecurity Project	203,000
Executive Support and Admin Officer	80,000
Productive Water and Advocacy Manager - JO costs	56,000
CWUA - Best Practice Program (inc staff)	334,440
CWUA - Smart Approved Watermark	19,767
Grant - Bridges (inc staff)	12,746
Grant - JONZA (inc staff)	155,000
Grant - Disaster Ready Fund (inc staff)	202,195
Disaster Ready Program (JO costs)	86,655
CNSWJO Regional Tourism Group Marketing	122,591
SSRP review	35,000
Remuneration of the Chair	10,000
WRAS	11,859
HR - Training Service Costs	95,000
Regional Medical Student Scholarship	15,000
Advocacy	15,000
Accounting/Audit/Financial Services Support	29,000
Bank Fees and Sundry Costs	2,500
Computer Software/Licences	2,000
Procurement Software	4,000
Copyright Licence	20,000
Depreciation (excl vehicles)	4,000
Internet Cloud	10,000
Legal	10,000
Operational Teams Costs	10,000
Printing/Stationery/Postage	1,000
Zoom Conferences	1,500
Website Hosting and Costs	1,500
Total Expenditure	\$2,014,390
Net Profit/Loss	\$55,227



Investment Report

01/02/2024 to 29/02/2024



Portfolio Valuation as at 29/02/2024

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
IMB Bank	BBB+	TD	GENERAL	At Maturity	16/01/2024	16/04/2024	5.0000	250,000.00	250,000.00	1,541.10	993.15
IMB Bank	BBB+	TD	GENERAL	At Maturity	16/01/2024	16/04/2024	5.0000	500,000.00	500,000.00	3,082.19	1,986.30
ANZ Bank	AA-	TD	GENERAL	At Maturity	25/01/2024	24/04/2024	4.9300	2,000,000.00	2,000,000.00	9,724.93	7,833.97
Suncorp	A+	TD	GENERAL	At Maturity	31/07/2023	26/04/2024	5.3500	2,000,000.00	2,000,000.00	62,734.25	8,501.37
BOQ	BBB+	TD	GENERAL	At Maturity	31/07/2023	26/04/2024	5.4000	1,500,000.00	1,500,000.00	47,490.41	6,435.62
BOQ	BBB+	TD	GENERAL	At Maturity	15/01/2024	15/05/2024	5.0500	500,000.00	500,000.00	3,182.19	2,006.16
Commonwealth Bank	AA-	TD	GENERAL	At Maturity	19/07/2023	20/05/2024	5.2500	2,000,000.00	2,000,000.00	65,013.70	8,342.47
NAB	AA-	TD	GENERAL	At Maturity	28/08/2023	28/05/2024	5.1600	1,000,000.00	1,000,000.00	26,294.79	4,099.73
Westpac	AA-	TD	GENERAL	At Maturity	15/06/2023	17/06/2024	5.3800	1,000,000.00	1,000,000.00	38,323.29	4,274.52
NAB	AA-	TD	GENERAL	At Maturity	04/09/2023	04/09/2024	5.1500	2,000,000.00	2,000,000.00	50,512.33	8,183.56
Westpac	AA-	TD	GENERAL	At Maturity	11/09/2023	11/09/2024	5.2100	1,000,000.00	1,000,000.00	24,551.23	4,139.45
BOQ	BBB+	TD	GENERAL	At Maturity	20/12/2023	16/09/2024	5.1400	2,000,000.00	2,000,000.00	20,278.36	8,167.67
Unity Bank	Unrated	TD	GENERAL	At Maturity	22/09/2023	23/09/2024	5.3500	500,000.00	500,000.00	11,799.32	2,125.34
Unity Bank	Unrated	TD	GENERAL	At Maturity	31/10/2023	31/10/2024	5.5000	250,000.00	250,000.00	4,595.89	1,092.47
Suncorp	A+	TD	GENERAL	At Maturity	16/11/2023	15/11/2024	5.4400	2,000,000.00	2,000,000.00	31,596.71	8,644.38
Westpac	AA-	TD	GREEN	Quarterly	16/11/2023	18/11/2024	5.4400	2,000,000.00	2,000,000.00	4,173.15	4,173.15
NAB	AA-	TD	GENERAL	At Maturity	20/12/2023	20/11/2024	5.1000	2,500,000.00	2,500,000.00	25,150.68	10,130.14
Westpac	AA-	TD	GREEN	At Maturity	20/11/2023	20/11/2024	5.3800	2,000,000.00	2,000,000.00	30,069.04	8,549.04



Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Face Value	Accrued	Accrued MTD
AMP Bank	BBB	TD	GENERAL	At Maturity	20/12/2023	16/12/2024	5.2500	1,500,000.00	1,500,000.00	15,534.25	6,256.85
Westpac	AA-	TD	GENERAL	Quarterly	20/12/2023	16/12/2024	5.0700	2,500,000.00	2,500,000.00	25,002.74	10,070.55
NAB	AA-	TD	GENERAL	At Maturity	19/02/2024	19/02/2025	5.1000	3,000,000.00	3,000,000.00	4,610.96	4,610.96
Westpac	AA-	TD	GREEN	Quarterly	16/11/2023	17/11/2025	5.3400	1,000,000.00	1,000,000.00	2,048.22	2,048.22
Suncorp	A+	TD	GENERAL	At Maturity	20/11/2023	20/11/2025	5.3100	1,000,000.00	1,000,000.00	14,838.90	4,218.90
Suncorp	A+	TD	GENERAL	Annual	20/12/2023	22/12/2025	4.9000	1,000,000.00	1,000,000.00	9,665.75	3,893.15
AMP Bank	BBB	TD	GENERAL	Annual	08/08/2023	10/08/2026	5.2500	2,500,000.00	2,500,000.00	74,075.34	10,428.08
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	29/02/2024	29/02/2024	4.3500	4,208,000.00	4,208,000.00	15,210.94	15,210.94
TOTALS								41,708,000.00	41,708,000.00	621,100.66	156,416.14



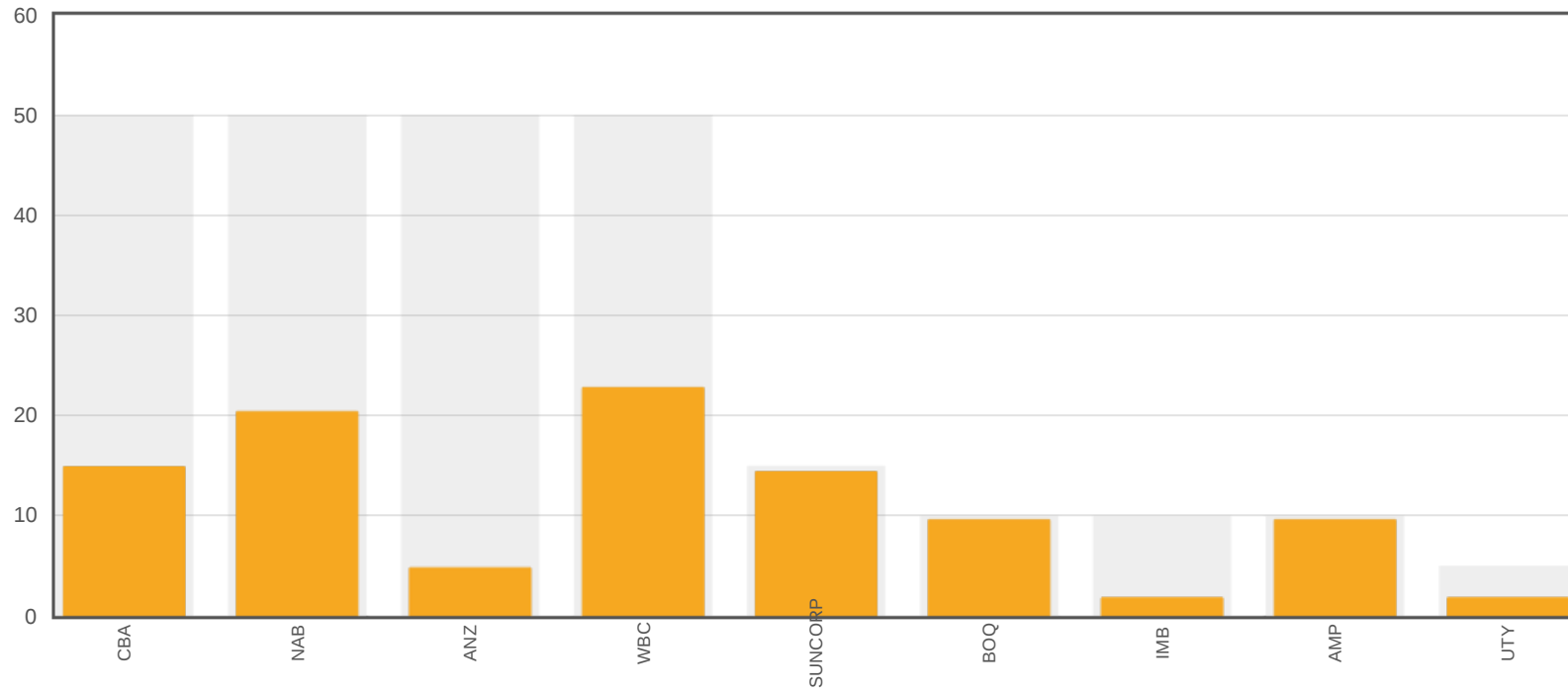
Counterparty Compliance as at 29/02/2024

Long Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
✓	Commonwealth Bank	Long	AA-	6,208,000.00	14.88	50.00	-	14,646,000.00
✓	NAB	Long	AA-	8,500,000.00	20.38	50.00	-	12,354,000.00
✓	ANZ Bank	Long	AA-	2,000,000.00	4.79	50.00	-	18,854,000.00
✓	Westpac	Long	AA-	9,500,000.00	22.78	50.00	-	11,354,000.00
✓	Suncorp	Long	A+	6,000,000.00	14.39	15.00	-	256,200.00
✓	BOQ	Long	BBB+	4,000,000.00	9.59	10.00	-	170,800.00
✓	IMB Bank	Long	BBB+	750,000.00	1.80	10.00	-	3,420,800.00
✓	AMP Bank	Long	BBB	4,000,000.00	9.59	10.00	-	170,800.00
✓	Unity Bank	Long	Unrated	750,000.00	1.80	5.00	-	1,335,400.00
TOTALS				41,708,000.00	100.00			



Counterparty Compliance - Long Term Investments



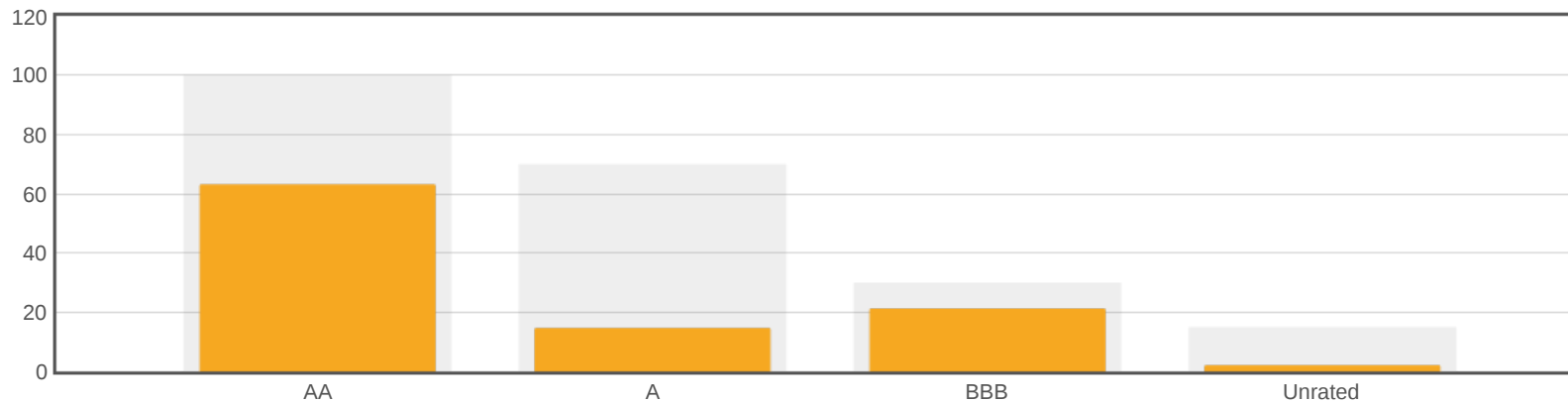


Credit Quality Compliance as at 29/02/2024

Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	AA	26,208,000.00	62.84	100.00	15,500,000.00
✓	A	6,000,000.00	14.39	70.00	23,195,600.00
✓	BBB	8,750,000.00	20.98	30.00	3,762,400.00
✓	Unrated	750,000.00	1.80	15.00	5,506,200.00
TOTALS		41,708,000.00	100.00		

Credit Quality Compliance - Long Term Investments

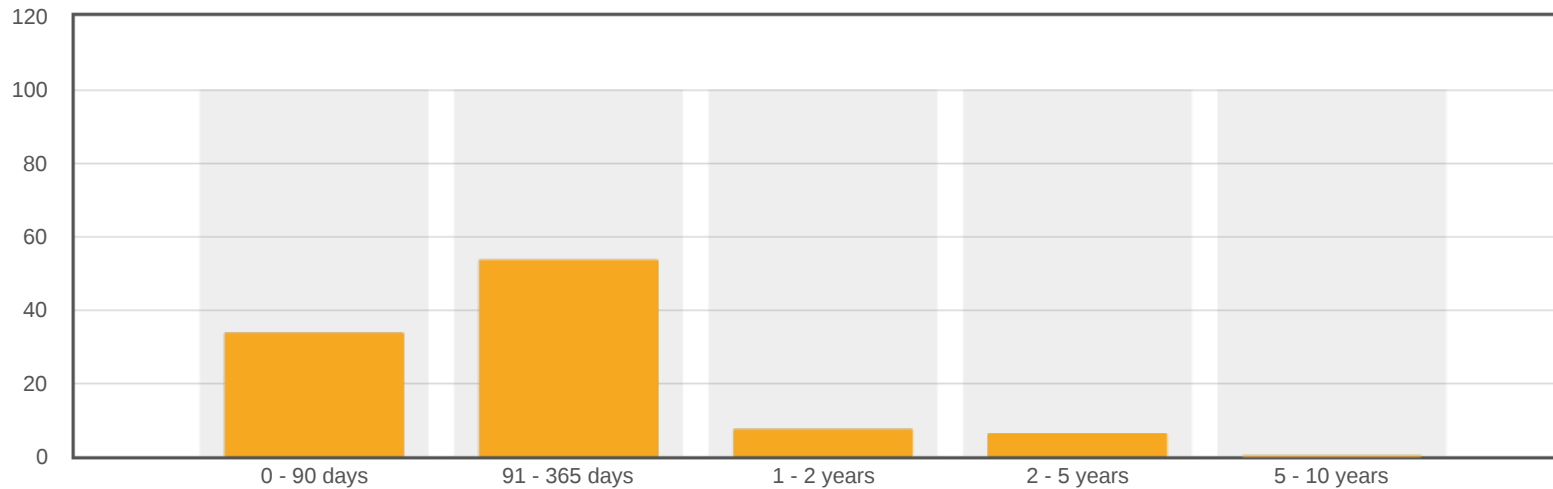




Maturity Compliance as at 29/02/2024

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 90 days	13,958,000.00	33.47	0.00	100.00	27,750,000.00
✓	91 - 365 days	22,250,000.00	53.35	0.00	100.00	19,458,000.00
✓	1 - 2 years	3,000,000.00	7.19	0.00	100.00	38,708,000.00
✓	2 - 5 years	2,500,000.00	5.99	0.00	100.00	39,208,000.00
✓	5 - 10 years	-	0.00	0.00	100.00	41,708,000.00
TOTALS		41,708,000.00	100.00			

Maturity Compliance





Portfolio Comparison

From: 31/01/2024 To: 29/02/2024

Issuer	Rating	Type	Rate	Purchase	Maturity	Interest	31/01/2024	29/02/2024	Difference
NAB	AA-	TD	5.4000	19/06/2023	19/02/2024	At Maturity	3,000,000.00	-	-3,000,000.00
IMB Bank	BBB+	TD	5.0000	16/01/2024	16/04/2024	At Maturity	250,000.00	250,000.00	-
IMB Bank	BBB+	TD	5.0000	16/01/2024	16/04/2024	At Maturity	500,000.00	500,000.00	-
ANZ Bank	AA-	TD	4.9300	25/01/2024	24/04/2024	At Maturity	2,000,000.00	2,000,000.00	-
Suncorp	A+	TD	5.3500	31/07/2023	26/04/2024	At Maturity	2,000,000.00	2,000,000.00	-
BOQ	BBB+	TD	5.4000	31/07/2023	26/04/2024	At Maturity	1,500,000.00	1,500,000.00	-
BOQ	BBB+	TD	5.0500	15/01/2024	15/05/2024	At Maturity	500,000.00	500,000.00	-
Commonwealth Bank	AA-	TD	5.2500	19/07/2023	20/05/2024	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	5.1600	28/08/2023	28/05/2024	At Maturity	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	5.3800	15/06/2023	17/06/2024	At Maturity	1,000,000.00	1,000,000.00	-
NAB	AA-	TD	5.1500	04/09/2023	04/09/2024	At Maturity	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	5.2100	11/09/2023	11/09/2024	At Maturity	1,000,000.00	1,000,000.00	-
BOQ	BBB+	TD	5.1400	20/12/2023	16/09/2024	At Maturity	2,000,000.00	2,000,000.00	-
Unity Bank	Unrated	TD	5.3500	22/09/2023	23/09/2024	At Maturity	500,000.00	500,000.00	-
Unity Bank	Unrated	TD	5.5000	31/10/2023	31/10/2024	At Maturity	250,000.00	250,000.00	-
Suncorp	A+	TD	5.4400	16/11/2023	15/11/2024	At Maturity	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	5.4400	16/11/2023	18/11/2024	Quarterly	2,000,000.00	2,000,000.00	-



Issuer	Rating	Type	Rate	Purchase	Maturity	Interest	31/01/2024	29/02/2024	Difference
NAB	AA-	TD	5.1000	20/12/2023	20/11/2024	At Maturity	2,500,000.00	2,500,000.00	-
Westpac	AA-	TD	5.3800	20/11/2023	20/11/2024	At Maturity	2,000,000.00	2,000,000.00	-
AMP Bank	BBB	TD	5.2500	20/12/2023	16/12/2024	At Maturity	1,500,000.00	1,500,000.00	-
Westpac	AA-	TD	5.0700	20/12/2023	16/12/2024	Quarterly	2,500,000.00	2,500,000.00	-
NAB	AA-	TD	5.1000	19/02/2024	19/02/2025	At Maturity	-	3,000,000.00	3,000,000.00
Westpac	AA-	TD	5.3400	16/11/2023	17/11/2025	Quarterly	1,000,000.00	1,000,000.00	-
Suncorp	A+	TD	5.3100	20/11/2023	20/11/2025	At Maturity	1,000,000.00	1,000,000.00	-
Suncorp	A+	TD	4.9000	20/12/2023	22/12/2025	Annual	1,000,000.00	1,000,000.00	-
AMP Bank	BBB	TD	5.2500	08/08/2023	10/08/2026	Annual	2,500,000.00	2,500,000.00	-
Commonwealth Bank	AA-	CASH	4.3500	31/01/2024	31/01/2024	Monthly	5,008,000.00	4,208,000.00	-800,000.00
TOTALS							42,508,000.00	41,708,000.00	-800,000.00



Trades in Period

From: 01/02/2024 To: 29/02/2024

New Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
NAB	AA-	TD	GENERAL	At Maturity	19/02/2024	19/02/2025	5.1000	3,000,000.00	
TOTALS								3,000,000.00	



Sell Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Sell	Yield/Margin	Face Value	Gross Value	Capital Value	Ref
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No entries for this item



Matured Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
NAB	AA-	TD	GENERAL	At Maturity	19/06/2023	19/02/2024	5.4000	3,000,000.00	
TOTALS								3,000,000.00	



Unrealised Gains / Losses as at 29/02/2024

Issuer	Rating	Type	Purchase	Maturity	Allocation	Cost	Value	Purchase	Current	Unrealised
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No entries for this item



Realised Gains / Losses

From: 01/02/2024 To: 29/02/2024

Issuer	Rating	Type	Purchase	Maturity	Sale	Cost	Current	Purchase	Sale	Realised	Type
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No entries for this item



Interest Received in Period

From: 01/02/2024 To: 29/02/2024

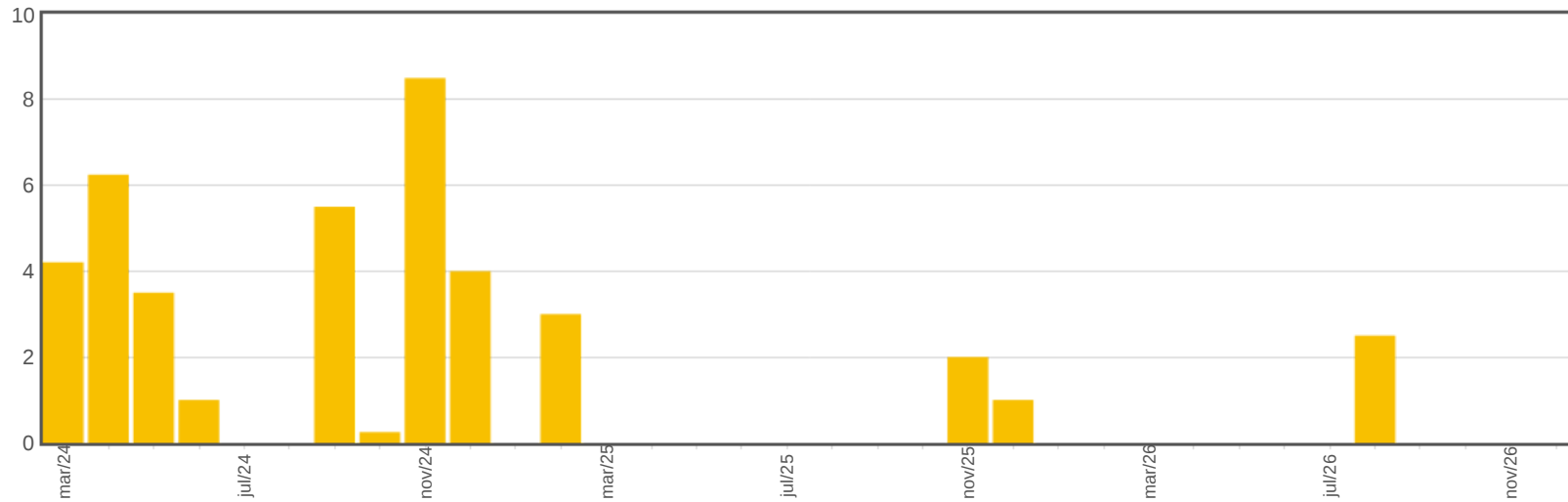
Periodic Interest

Issuer	Rating	Type	Alloc	Frequency	Value	Purchase	Maturity	Coupon Date	Type	Rate	Received
NAB	AA-	TD	GENERAL	At Maturity	3,000,000.00	19/06/2023	19/02/2024	19/02/2024	Maturity	5.4000	108,739.73
Westpac	AA-	TD	GREEN	Quarterly	2,000,000.00	16/11/2023	18/11/2024	16/02/2024	Periodic	5.4400	27,423.56
Westpac	AA-	TD	GREEN	Quarterly	1,000,000.00	16/11/2023	17/11/2025	16/02/2024	Periodic	5.3400	13,459.73
TOTALS					6,000,000.00						149,623.01



Maturity Cashflow as at 29/02/2024

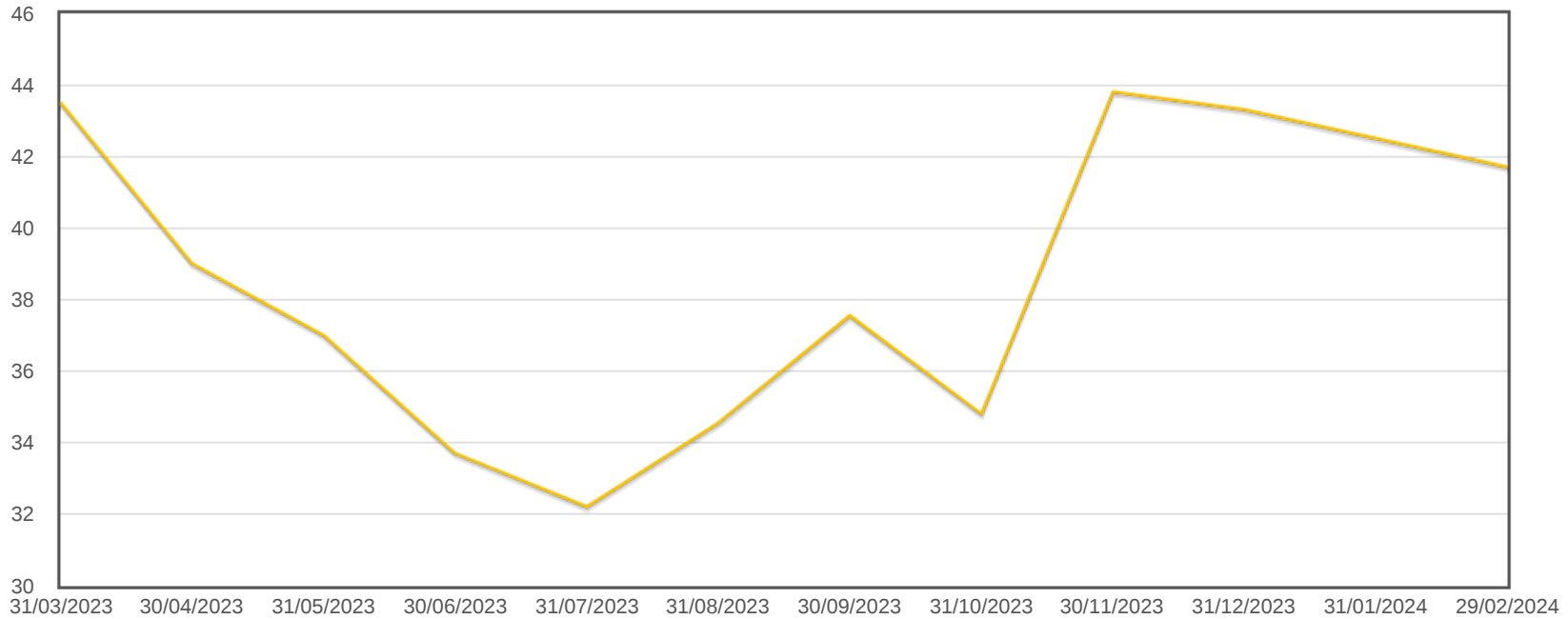
Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2024	-	-	4,208,000	6,250,000	3,500,000	1,000,000	-	-	5,500,000	250,000	8,500,000	4,000,000	33,208,000.00
2025	-	3,000,000	-	-	-	-	-	-	-	-	2,000,000	1,000,000	6,000,000.00
2026	-	-	-	-	-	-	-	2,500,000	-	-	-	-	2,500,000.00
TOTALS													41,708,000.00





Historical Portfolio Balances (in MM) as at 29/02/2024

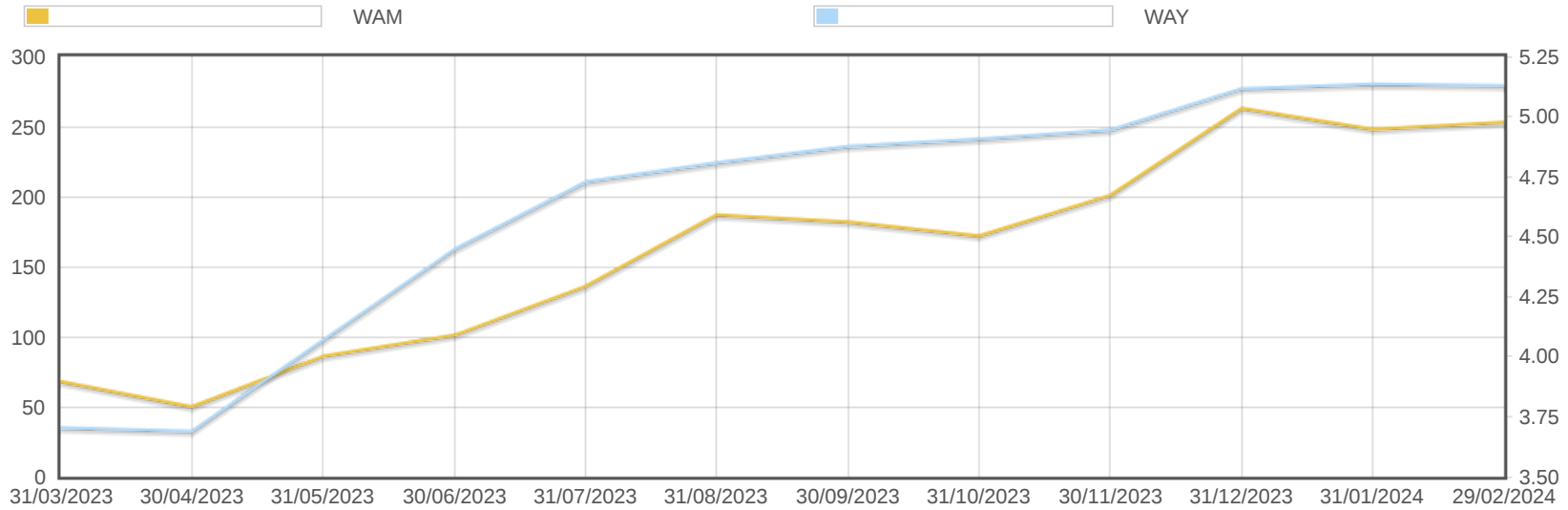
31/03/2023	30/04/2023	31/05/2023	30/06/2023	31/07/2023	31/08/2023	30/09/2023	31/10/2023	30/11/2023	31/12/2023	31/01/2024	29/02/2024
43.51	39.01	37.01	33.71	32.22	34.56	37.56	34.81	43.81	43.31	42.51	41.71





Historical Ratios as at 29/02/2024

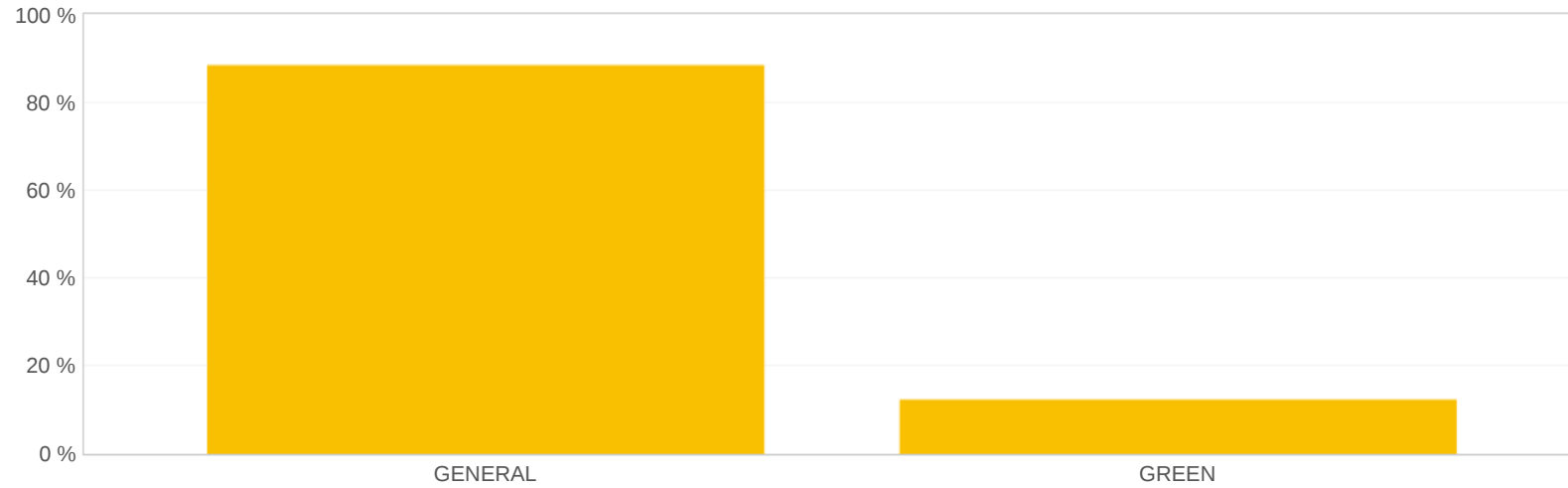
	31/03/2023	30/04/2023	31/05/2023	30/06/2023	31/07/2023	31/08/2023	30/09/2023	31/10/2023	30/11/2023	31/12/2023	31/01/2024	29/02/2024
WAM	68	50	86	101	136	187	182	172	201	263	248	253
WAY	3.7043	3.6888	4.0686	4.4464	4.7275	4.8079	4.8761	4.9068	4.9442	5.1163	5.1354	5.1289





Allocation as at 29/02/2024

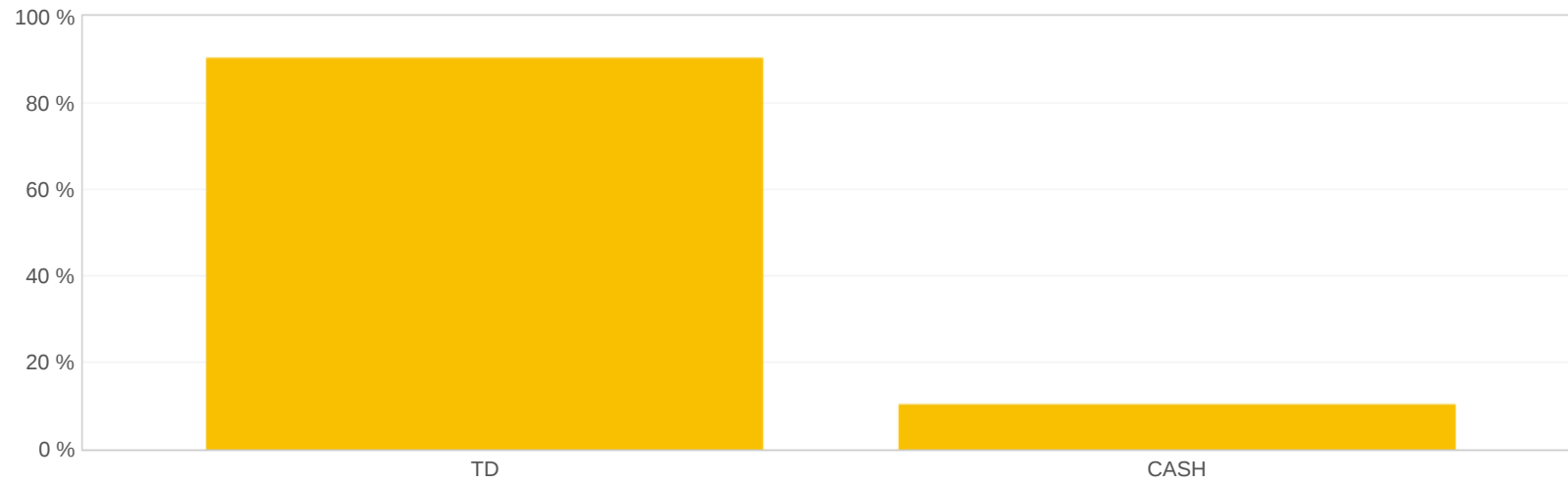
Code	Number of trades	Invested	Invested (%)
GENERAL	24	36,708,000.00	88.01
GREEN	3	5,000,000.00	11.99
TOTALS	26	41,708,000.00	100.0





Asset Class as at 29/02/2024

Code	Number of Trades	Invested	Invested (%)
TD	25	37,500,000.00	89.91
CASH	3	4,208,000.00	10.09
TOTALS	26	41,708,000.00	100.0





ADIs funding fossil fuels as at 29/02/2024

	Number of Trades	Invested	Invested (%)
Not funding fossil fuels	11	11,500,000.00	27.6
Funding fossil fuels	17	30,208,000.00	72.4

