



# Temporary / Mobile Food Business Permit Registration Form ( Local Government Act 1993. Section 68 (1) )

The Application to operate a Temporary / Mobile Food Business within Cabonne Council Local Government area must be lodged at least 7 days prior to the event to Cabonne Council, PO Box 17 or Bank Street Molong, NSW, 2866. Applicants or operators who fail to apply for an Approval to Operate prior to the event may not be permitted to trade.

Public Liability Certificate of Currency for no less than \$20 Million must be attached with the application for approval, with Cabonne Council noted on the policy as an interested party. This permit will be valid for 12 months from date of approval.

## Applicant's Details

Applicant / Organisation /  
Company or Charity Name: \_\_\_\_\_

Trading Name: \_\_\_\_\_ ABN No. : \_\_\_\_\_

Address: \_\_\_\_\_

Phone No. : \_\_\_\_\_ Mobile No. : \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax No. : \_\_\_\_\_

Food Safety Supervisor Name: \_\_\_\_\_

Certificate No. : \_\_\_\_\_ Expiry Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## Approval Type

Event Attending / Location : \_\_\_\_\_

☐ Not for Profit Organisation (Fees Exempt)

Date : \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## Food Business Details

☐ Stall Description: \_\_\_\_\_

☐ Mobile Food Vehicle : \_\_\_\_\_

Registration No. \_\_\_\_\_

Address where vehicle is normally garaged if different to above: \_\_\_\_\_

## Proposed Food for Handling and Sale

☐ Food / Drinks Intended to be Sold or Provided (List) :

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## Proposed Food for Handling and Sale Continued...

Food Preparation will be conducted: **LII** Within a stall / vehicle **LII** Within a commercial kitchen  
**LII** At home **LII** Other \_\_\_\_\_

If food is to be prepared off site e.g. home or commercial kitchen what is the name and address of the facility?

\_\_\_\_\_  
\_\_\_\_\_

Provide NSW Food Authority or Council Registration Details: \_\_\_\_\_

Has your Local Authority approved the use of this facility for the purpose of food preparation? **LII** Yes **LII** No

Will potentially hazardous Foods (PHFs) be sold? **LII** Yes **LII** No

If yes, how will PHFs be held under correct temperature control?

- o Cold Handling Equipment (Food kept below 5°C): \_\_\_\_\_
- o Hot Handling Equipment (Food kept above 60°C): \_\_\_\_\_
- o Cooking / Reheating Equipment: \_\_\_\_\_

If food is to be transported to site, what is the length of time in transit? \_\_\_\_\_

How is food to be stored if event runs for longer than one (1) day? \_\_\_\_\_

*Where PHFs are sold, the food business must provide a digital probe food thermometer on site for use. Where foods are handled, separate hand and utensil wash facilities shall be provided within the stall / vehicle. Facilities are to be of sufficient capacity for adequate cleaning of hands and utensils and a supply of hot and cold water shall be immediately available. Single use hand towels, liquid soap, detergent shall be provided in each food stall / vehicle where washing facilities are required. Available food protection, such as Sneeze Guards, overhead protection for all cooking / food preparation areas where required, cover or wrap prepared foods. Waste facilities are to be made available at the site.*

## Conditions of Consent

- Business must hold a current Approval to Operate.
- The business meets the minimum standards of the NSW Food Act 2003, NSW Food regulations 2015, Australia New Zealand Foods Standards, and either the NSW Food Authority Guidelines for Food Businesses at temporary Events or Mobile Food Vending Vehicles.
- The approval must be displayed within the temporary / mobile food business and be produced at the request of Council's Environmental Health Officer.

## Applicants Declaration

I declare that the information provided on this form is accurate, complete and correct as at the time of application. I hereby undertake to comply with the Food Authority's Guidelines for Food Business at Temporary Events, as the proprietor of this temporary food premises and have provided a copy of my / my organisations public liability Certificate of Currency, noting Cabonne Council as the interested Party.

Name (Block Letters) : \_\_\_\_\_ Signature: \_\_\_\_\_

**Privacy Information:** The details provided in this form may contain information that is personal information, which identifies you etc., for the purposes of the Privacy and Personal Information Protection Act. The purpose of collecting this information is to enable the Council to consider matters under related legislation, issue related documentation where required and other associated matters as provided by law and will be utilised by Council officers in assessing the proposal and other associated activities. The information may also be made available to other persons where such access is in accordance with the relevant regulations and requirements in this regard. The submission of personal information in this case is required by law and if not provided (wholly or in part) may affect or prevent consideration of the matter by Council. The information will ultimately be stored in Council's records system.

## HOW TO LODGE THIS APPLICATION

Courier or in person: Cabonne Council  
(opening hours: 9.00am – 5.00pm Monday to Friday)  
99-101 Bank Street, Molong, NSW, 2866

Mail: PO Box 17, MOLONG, NSW, 2866

ABN: 41992 919 200

**How to contact us:** Phone: (02) 6392 3200  
Fax : (02) 6392 3260  
[Council@cabonne.nsw.gov.au](mailto:Council@cabonne.nsw.gov.au)  
[www.cabonne.nsw.gov.au](http://www.cabonne.nsw.gov.au)

Fees and Charges	Required	Cost (\$)
Fee for Temporary Food Permit	YES	\$82.00
Festivals/Australian Field Days	YES	\$321.00
Community Events (Small)	YES	\$136.00
Registered Not for Profit Organisation	NO	NO FEE
	<b>TOTAL:</b>	\$

## OFFICE USE ONLY

Date Paid:                    /                    /                    Receipt Number:

