

## **Plan Of Management**

### **Balloon Glow**

#### **Canowindra Sports Complex**

**Canowindra, NSW, 2804**

**19th – 27<sup>th</sup> April 2024**

**Please see below the Plan Of Management for Alcohol and Security Measures:**

**In regards to temporary liquor licence** held for the 26<sup>th</sup>,27<sup>th</sup> April 2024

#### **Temporary Licence Holder – Thomas Beath of Canowindra Services Club**

1 x bar allocated to site. Servers of 6 – 10 attendees at any one time. RSA is required for these staff members. RSA certification and register will be held on site for all serving staff. Servers must also have a digital copy of their RSA with them at all times and on site with them.

1 X Bar Site Manager – responsible for all alcohol related measures to be positioned at the Bar for the duration of the event.

Can only bar. No glass on site. Spirits to be Mid-strength only

Buses / taxis – there are buses that have been arranged to travel from:

Canowindra – Festival Site – Canowindra - Around the township

This is to manage people from entering site and also as a measure for alcohol management and patron safety.

Alcohol is only areas designated. Please see site map.

Traffic Control are in place on the streets surrounding the Canowindra Sports Complex from 15th April 2023 maintaining public safety.

Additional – Temporary Lighting will be install

Formal notification and correspondence with relevant local authorities will be notified and will be held with a formal meeting scheduled no later than 2 weeks prior to event

15 x Food vendors – see site map

25 x toilets on site

Marshalls will be located at key access and Egress points

3 x fixed location Marshalls located at gates and in strategic points for view of Festival Grounds.

2 roaming Festival Grounds at all times

Multi point access for Emergency Services to enter site – see map for details.

St John Ambulance personnel on site for duration of Balloon Glow

Dedicated RSA Marshalls roaming site and 2 x positioned at bar