GUIDE TO LOCAL TRAFFIC COMMITTEE SUBMISSIONS

CABONNE COUNCIL

Does my event impact local traffic and transport?

NO

- Assesment by Local Traffic Committee (LTC) not required
- Event details to be provided to Council as a courtesy

YES

- Submit to Council at least 3 months prior to event → Traffic Management Plan (TMP) is required
- Council staff review event & submit report for LTC
- LTC consider report and approve/refuse
  - 2-3 months prior event →
  - ← A Road Occupancy Licence (ROL) may be required from NSW Transport if a State road is impacted.

NOT APPROVED

- You will be notified. Additional details or amendments to event may be required

APPROVED

- LTC report to go to be approved at Council meeting ← Meetings held Monthly

NOT APPROVED

- Event cannot impact traffic in Cabonne

APPROVED

- Within 2 weeks of meeting → You will be notified in writing and a schedule of conditions issued
- Event conducted in accordance with an approved TMP and schedule of conditions.
- This may be in writing or may require attendance to a meeting. → Post event: a debrief is provided to LTC.

A Traffic Management Plan includes:

- Event details (date, location, timing etc)
- Event description
- Route/site map
- Traffic control details including a TGS by approved personnel, signage, advertising etc
- Public liability insurance
- Parking details (if applicable)
- Risk assessment