20 March 2019

NOTICE OF ORDINARY COUNCIL MEETING

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 26 March, 2019** commencing at **2:00pm**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

[redacted]

HJ Nicholls
ACTING GENERAL MANAGER

ORDER OF BUSINESS

1) Open Ordinary Meeting
2) Consideration of Mayoral Minute
3) Consideration of Acting General Manager's Report
4) Resolve into Committee of the Whole
    a) Consideration of Called Items
    b) Consideration of Closed Items
5) Adoption of Committee of the Whole Report

COUNCIL'S MISSION

"To be a progressive and innovative Council which maintains relevance through local governance to its community and diverse rural area by facilitating the provision of services to satisfy identified current and future needs."

COUNCIL'S VISION

Cabonne Council is committed to providing sustainable local government to our rural communities through consultation and sound financial management which will ensure equitable resource allocation.

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CONFIDENTIAL ITEMS

Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:

ITEM 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING

Procedural

ITEM 3 REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 4479110001

(b) matters in relation to the personal hardship of a resident or ratepayer

ITEM 4 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

(b) matters in relation to the personal hardship of a resident or ratepayer

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ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE

REPORT IN BRIEF

Reason For Report	To allow tendering of apologies for councillors not present.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 981445

RECOMMENDATION

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

ACTING GENERAL MANAGER'S REPORT

A call for apologies is to be made.

ITEM 2 - DECLARATIONS OF INTEREST

REPORT IN BRIEF

Reason For Report	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS AND STAFF DECLARATIONS OF INTEREST - 2019 - 981447

RECOMMENDATION

THAT the Declarations of Interest be noted.

ACTING GENERAL MANAGER'S REPORT

A call for Declarations of Interest.

ITEM 3 - DECLARATIONS FOR POLITICAL DONATIONS

REPORT IN BRIEF

Reason For Report	To allow an opportunity for Councillors to declare any Political Donations received.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 996445

RECOMMENDATION

THAT any Political Donations be noted.

ACTING GENERAL MANAGER'S REPORT

A call for declarations of any Political Donations.

ITEM 4 - MAYORAL MINUTE - APPOINTMENTS

REPORT IN BRIEF

Reason For Report	To allow noting of the Mayoral appointments plus other Councillors' activities Reports.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\MAYORAL MINUTES - 981472

RECOMMENDATION

THAT the information contained in the Mayoral Minute be noted.

ACTING GENERAL MANAGER'S REPORT

A call for the Mayoral appointments and attendances as well as other Councillors' activities reports to be tabled/read out.

ITEM 5 - COMMITTEE OF THE WHOLE

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 981473

RECOMMENDATION

THAT Councillors call any items that they wish to be debated in Committee of the Whole.

ACTING GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' Council meeting limits the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

ITEM 6 - GROUPING OF REPORT ADOPTION

REPORT IN BRIEF

Reason For Report	Enabling procedural reports to be adopted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 981474

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider
2. Items 7 to 9 be moved and seconded.

ACTING GENERAL MANAGER'S REPORT

Items 7 to 9 are considered to be of a procedural nature and it is proposed that they be moved and seconded as a group. Should any Councillor wish to amend or debate any of these items they should do so at this stage with the remainder of the items being moved and seconded.

ITEM 7 - CONFIRMATION OF THE MINUTES

REPORT IN BRIEF

Reason For Report	Adoption of the Minutes
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	1. February 26 2019 Ordinary Council Meeting Minutes⇩

File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2019 - 981476

RECOMMENDATION

THAT the minutes of the Ordinary meeting held 26 February 2019 be adopted.

ACTING GENERAL MANAGER'S REPORT

The following minutes are attached for endorsement:

1. Minutes of the Ordinary Council meeting held on 26 February 2019.

ITEM 8 - GOVERNANCE RISK MANAGEMENT AND BUSINESS IMPROVEMENT COMMITTEE

REPORT IN BRIEF

Reason For Report	To advise Council of the outcomes of the previous GRM&BI Committee meeting
Policy Implications	Nil
Budget Implications	$1,000 per annum from the Risk Management budget
IPR Linkage	4.5.5.c - Comply with internal audit requirements
Annexures	1. 21 February 2019 GRM&BI Committee meeting minutes ⇩ 2. CC Audit Committee Annual Report 2018 ⇩
File Number	\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\AUDIT\GOVERNANCE RISK MANAGEMENT AND BUSINESS IMPROVEMENT COMMITTEE - 997690

RECOMMENDATION

THAT Council:

1. Adopt the minutes of the Governance Risk Management and Business Improvement Committee (GRM&BI) meeting held on 21 February 2019;
2. Agree to increase the sitting fee for the Chairman of the GRM&BI Committee to $750 per meeting attendance;
3. Note the 2018 GRM&BI Committee annual report.

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

The GRM&BI met on 21 February 2019. A copy of the minutes are attached for the information of Councillors.

Additionally the Committee requested that the sitting fee for the Chairman be increased from $500 to $750 per meeting in recognition of the additional work required to perform the role. The Committee meets 3 to 4 times per year.

The GRM&BI Committee annual report for 2018 was tabled by the Chairman and discussed at the meeting. A copy is attached for the information of Councillors.

ITEM 9 - NOTICE OF MOTION - PUBLIC TOILETS IN BANK STREET, MOLONG

REPORT IN BRIEF

Reason For Report	For Council to consider a Notice of Motion received by Councillor Jones and Councillor Mullins.
Policy Implications	Nil
Budget Implications	$113,090 from Capital Reserves
IPR Linkage	3.3.3.e - Maintain the council's properties to safe operational standards
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\MAINTENANCE\PUBLIC TOILETS - 1001623

RECOMMENDATION

THAT the Notice of Motion be dealt with.

A Notice of Motion has been received by Councillor Jamie Jones and Councillor Paul Mullins as follows:

We the undersigned councilor/s hereby give notice of intention to move the following motion at the council meeting to be held on Tuesday, 26 March 2019:-

THAT Council allocates an addition $113,090 from its capital reserves, to the remaining $26,910 it allocated as part of the 2018/2019 budget, to refurbish the public toilets in Bank Street, Molong.

ITEM 10 - DROUGHT ASSISTANCE

REPORT IN BRIEF

Reason For Report	To review the drought assistance implemented by council.
Policy Implications	Nil
Budget Implications	Unknown
IPR Linkage	4.5.2.c - Engage with community to determine future needs & objectives
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1000387

RECOMMENDATION

THAT Council continue the drought assistance measure currently in place until the end of April and review at that time the strategy for conservation of the Molong town water supply.

ACTING GENERAL MANAGER'S REPORT

Council will recall the resolution from August in relation to drought assistance as follows:

THAT Council provide access to water from the Molong Depot stand-pipe at no charge based on the following parameters:

1. *Recipients being registered with details of their location, rural enterprise and where the water will be utilised.*
2. *The water is to be used for domestic purposes only.*
3. *Parties who have registered will be responsible for cartage of the water.*
4. *This policy will be reviewed after a three-month trial period or should the level of water restrictions for the town water supplies increase.*
5. *The policing of on-selling of water.*

Council reviewed this resolution in December and resolved to maintain the drought assistance measure in place and review in March 2019.

To date the scheme has cost council $6,745.60 with 1,088,000 kilolitres of water picked up servicing drought affected properties.

Council's depot staff have advised that water is mainly being accessed by the same land owners and that as drought conditions continue, there has been an increase in the number of enquiries for water for commercial activities and stock purposes.

The Molong Creek Dam water level has dropped to 49%. It is now necessary that procedures be put in place to conserve that water resource for town domestic use. It is suggested that the current arrangement be extended until the end of April, and that drought measures be further considered.

ITEM 11 - 2019 NATIONAL GENERAL ASSEMBLY

REPORT IN BRIEF

Reason For Report	To advise of opening of registrations for the 2019 National General Assembly.
Policy Implications	Nil
Budget Implications	Registration, travel & accommodation costs approximately $3,000
IPR Linkage	4.5.1.b Maintain strong relationships and liaise effectively with all relevant Government agencies and other councils.
Annexures	1. 2019-NGA-Discussion-Paper-WEB-1⇩
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - 1000365

RECOMMENDATION

THAT Council:

1. Nominate and authorise the attendance of council representatives to the 2018 National General Assembly.
2. Identify a motion for submission to the NGA.

ACTING GENERAL MANAGER'S REPORT

The 2019 National General Assembly (NGA) will be held in Canberra from 16-19 June. This year's theme, "*Future Focused"* will consider what councils can do today to get ready for the challenges, opportunities and changes that lie ahead. The NGA is Australia's largest and most influential gathering of local government councillors, mayors and officials.

Council has previously been represented at the NGA by the Mayor and General Manager. The costs for registration, accommodation and expenses is approximately $3,000 for two people.

Councils have the opportunity to submitting motions to the NGA that address the theme and meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be submitted by a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome;

6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

The attached discussion paper has been developed to assist councils to identify motions that address the theme of the NGA.

ITEM 12 - DELEGATES TO OTHER ORGANISATIONS - COMMUNITY PEAK ORGANISATIONS

REPORT IN BRIEF

Reason For Report	For Council to determine a new delegate for the Eugowra Promotion & Progress Assocation (EPPA).
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.c. Provide appropriate mechanisms for democracy and participation for Cabonne residents
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\LIAISON\EUGOWRA PROMOTION and PROGRESS ASSOCIATION - 1000377

RECOMMENDATION

THAT Council determine the appointment of a delegate to the Eugowra Promotion & Progress Association.

ACTING GENERAL MANAGER'S REPORT

Council, as part of the appointment of delegates to peak community groups at the September meeting, appointed Clr Cheryl Newsom as delegate and Clr Jamie Jones as alternate to EPPA.

Clr Newsom has advised that there is a conflict with meeting dates of the EPPA meeting with the meetings of the Daroo Awards Committee of which she is a member and will be unable to continue to attend the EPPA meetings.

It is therefore necessary to appoint a new delegate to the EPPA.

ITEM 13 - REQUEST FOR DONATION

REPORT IN BRIEF

Reason For Report	For Council to consider the following request for donation
Policy Implications	NIL
Budget Implications	To be funded from exisitng budget allocations
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. Finley Aus U14 Request to Cabonne⇩
File Number	\OFFICIAL RECORDS LIBRARY\COMMUNITY RELATIONS\SPONSORSHIP - DONATIONS\SPONSORSHIP - DONATIONS - 2019 - 1001080

RECOMMENDATION

THAT Council donate $300 to Finley Gutherson to attend the Australian Diamonds Softball Development Tour

ACTING COMMUNITY SERVICES MANAGER'S REPORT

Finley Gutherson is one of three representatives from the Central West to be chosen to represent Australia on the Under 14s and Under 17s Australian Diamonds Softball Development Tour to New Zealand in April 2019. Finley is the only Cabonne representative selected for this tour.

Finley has gained selection through representing Country NSW at the Australian Softball Championships in January 2019. Finley has also represented the Orange District Softball Association at NSW Age Championship for the past four years.

Finley will use this experience to take a larger leadership role within the Orange District Softball Association and to work with younger children through umpiring and coaching.

Should Council wish to make these donations there remains $3,355 in the s.356 budget for donations this financial year.

Donations so far this year are:

$250	Eugowra Mural Committee
$377	Canowindra Men's Shed, Garbage Collection
$134	2017/2018 Rental of Council tennis courts
$500	Orange Lions Club - 2019 Camel Races
$1,050	Prizes for School Presentations
$500	Manildra Bowling Club, external lighting
$300	CWA School's Public Speaking Competition
$500	St John's Ambulance Cadets
$360	Breastscreen transportation
$250	NAIDOC Week School Initiatives

ITEM 14 - ANZAC DAY 2019

REPORT IN BRIEF

Reason For Report	For Council to nominate Councillors to attend ANZAC Day celebrations throughout Cabonne
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.4.1.a - Facilitate the council's administrative aspects of ANZAC Day events and citizenship ceremonies
Annexures	1. Anzac Day Services in Cabonne 2019 - Timetable⇩
File Number	\OFFICIAL RECORDS LIBRARY\RECREATION AND CULTURAL SERVICES\EVENTS MANAGEMENT\ANZAC DAY 2019 - 1002244

RECOMMENDATION

THAT Council:

1. Authorise the Mayor, Deputy Mayor or a nominated Councillor to attend the Civic Commemoration Service in Orange on ANZAC Day 2019;

2. Nominate and authorise Councillors to represent Council at ANZAC Day services throughout Cabonne; and

3. Advise the Police that Council offers no objection to the temporary closure of streets involved, subject to compliance with local police regulations, in any of the towns and villages which are to conduct ANZAC Day marches in the Cabonne LGA.

ADMINISTRATION OFFICER'S REPORT

There will be fourteen (14) ANZAC Day services held in the Cabonne Local Government Area (LGA) in 2019 as listed in the attached timetable.

It is customary for Council to grant approval to the various towns and villages for such marches, subject to the organisers of the march complying with the requirements of the local police concerning traffic barricades and police participation, if necessary.

The ANZAC Day committee for the Civic Commemoration Service in Orange have invited a Council representative to attend the Dawn Service at 5.30am and the Civic Commemoration Service at 11.00am at the Cenotaph in Robertson Park. The Committee have also invited the representative to attend

breakfast at Orange Ex-Services Club following the Dawn Service and the ANZAC luncheon at the Ex-Services Club from 12.30pm.

A resolution of Council is required to determine council's representation at the Orange ANZAC Day service for 2019, and also Councillor attendance at the services in Cabonne so that payment of travel expenses can be authorised and committees can be informed.

Council's ANZAC Day Commemorations Policy states that the Mayor will represent Council at the ANZAC Day celebrations in Orange. Should the Mayor not be available, then Council will be represented by, in descending order of preference, the Deputy Mayor or one of the Councillors.

A wreath will be provided for each ANZAC commemoration service event as per Council's ANZAC Day Commemorations Policy.

ITEM 15 - EVENTS ASSISTANCE PROGRAM

REPORT IN BRIEF

Reason For Report	For Council to consider applications for funding under the 2018-2019 Events Assistance Program
Policy Implications	Nil
Budget Implications	Up to $1,500 to be funded from the 2018-2019 Events Assistance Program
IPR Linkage	4.4.1.c - Provide assistance to community groups
Annexures	1. Eugowra Events and Tourism Association - Event Assistance Program Application - Relish Eugowra.⇩ 2. Cudal Tennis Club - Event Assistance Program Application Form.⇩ 3. Events Assistance Program Application Form - Central West NSW Region of the Australian Poll Dorset Association.⇩
File Number	\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2018 - 2019 - 1000915

RECOMMENDATION

THAT Council:

1. Approve $500 funding under the 2018-19 Events Assistance Program to Eugowra Events & Tourism Association for 'Relish Eugowra'.

2. Approve $500 funding under 2018-19 Events Assistance Program toCudal Tennis Club for Cudal Tennis Holiday Coaching Clinic.

3. Approve $500 funding under 2018 -19 Events Assistance Program tothe Central West NSW Region Australian Poll Dorset Conference

COMMUNITY ENGAGEMENT AND DEVELOPMENT MANAGER'S REPORT

Council has received three applications under the 2018/2019 Events Assistance Program (EAP).

Council's Tourism and Community Development Coordinator has provided the following assessments.

Application 1

Organisation:	Eugowra Events & Tourism Association
Event:	'Relish Eugowra'
Date:	13 April 2019
Requested Amount:	$500
Reason for Funding:	Contribution towards marketing and promoting the event.

Event Description:

This inaugural initiative developed by the newly formed Eugowra Events and Tourism Association, a not for profit organisation who aim to promote Eugowra and attract increased visitation to the village and surrounding district.

'Relish Eugowra' will be a lunch event organised to take place during FOOD Week and focusses on showcasing local produce and Cabonne wines. The produce used and promoted include Eugowra olive oil, quail, beef, honey and local entertainment. The local catering business involved is Eat Your Greens who have also provided the outdoor setting for the event.

The Eugowra event aims to attract up to 200 people and buses have been organised from various locations including Orange, Forbes and Parkes.

'Relish Eugowra' committee will be working with local businesses and community groups, who will all in turn benefit.

Assessment

The submitted application meets the grant criteria of the Events Assistance Program as a developing event that attracts visitors to the Cabonne village and makes a significant contribution to local businesses and community groups that benefits the welfare of the whole community.

The level of funding for a developing support event is up to $500.

Application 2

Organisation:	Cudal Tennis Club Inc
Event:	Cudal Tennis Holiday Coaching Clinic
Date:	April 2019
Requested Amount:	$500
Reason for Funding:	Contribution towards event expenses and marketing and promotion.

Event Description

The Cudal Tennis Club aims to run tennis clinics during the school holidays at the Cudal Tennis courts. The coaching clinics are open to children aged between 4 years to 12 years old. They are designed to teach skills, technique, build confidence, team spirit and provide a fun environment for children to develop healthy outlooks.

As the clinic is held during school holidays, this enable families to participate and support their children and visit Cudal. The Coaching clinic aims to attract families from various Cabonne villages and further afield.

The Cudal Tennis Coaching Clinic is held over two days and is capped at 80 participants. The families and visitors to Cudal will make use of local accommodation and various businesses during their stay.

Assessment

This great opportunity will attract families and visitors that in turn help to instill confidence in the community.

The Cudal Tennis Club Coaching Clinic is a sporting event that has the potential to attract visitors from the local shire and surrounding area. The club aims to utilize the grant funding to attract participants and families from around NSW.

The level of funding for a developing support event is up to $500.

Application 3

Organisation:	Central West Region of the Poll Dorset Assoc.
Event:	2019 National Poll Dorset Conference
Date:	17 -19 March 2019
Requested Amount:	$500

Reason for Funding: Contribution towards event expenses, marketing and promotion.

Event Description

The National Poll Dorset Conference is a bi-annual event held at changing locations throughout Australia. The 2019 the conference is held in the Orange and Cabonne region. The conference aims to educate Poll Dorset stud breeders in all aspect of the business and provide a valuable networking opportunity.

The conference draws attendees from all states of Australia and in past has ranged between 90-200 attendees. It consists of a combination of talks, demonstrations, discussion forum and viewing stud sheep.

The Tuesday conference segment on the 19 March is held in Cabonne Shire at two nominated Cudal properties and then on to Canowindra Showground. There are a number of Cabonne businesses and community organisations who are actively involved in supporting this conference.

They include the Cudal P&C for catering, Canowindra CWA for catering at the Show ground, a bus company with drivers, local videographer to compile a promotional video. Each speaker will receive a thank you gift that will be a box of locally produced products from Cabonne and Orange region.

Assessment

The Events Assistance Application documentation for the Central West Region of the Poll Dorset Conference was received after the finalisation of Council reports for the meeting dated 26 February.

The level of funding for a developing support event is up to $500. It is noted in this instance that Council support is retrospective to the event having occurred.

Events Assistance Program Expenditure

2018 - 2019 Funding Allocation	**$52,851**
Funding approved in 2018 - 2019	
Canowindra Baroquefest	$3,000
Molong Village Markets	$500
Cargo Village Markets	$500
Australian National Field Days	$2,500
Canowindra Christmas in July	$500
Central West Charity Tractor Trek	$1,500
Molong Spring Arts Festival	$500

Canobolas Endurance Riders Bullio Cup	$500
MAG 2018 Banjo Paterson Dinner, Molong	$1,000
2019 Canowindra International Balloon Challenge	$20,000
2018 Orange Wine Festival	$2,000
Yeoval Rally till It Rains	$500
2019 Banjo Paterson Poetry Festival	$1,000
Canowindra Coming Together	$500
MADIA – Manildra Christmas Party	$1,000
Bard on the Beach- Shakespeare under the Stars	$500
Mullion Creek Christmas Party	$350
Eugowra Pony Club Gymkhana	$500
Fields of Cargo 150 Year Celebration	$500
Canowindra Make, Bake & Grow Markets	$500
Total Expenditure to date	**$37,850**
Remaining Funds	**$15,001**

ITEM 16 - ADDITIONAL PROJECTS FOR 2018/2019

REPORT IN BRIEF

Reason For Report	For Council to approve additional projects 2018/2019
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.a - Complete the annual rural and urban roads maintenance program
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\REPORTING\OPERATION MANAGER ROAD - BRIDGES REPORTS - 1001225

RECOMMENDATION

THAT Council approve the additional projects as listed to be included in the Heavy Patching, Gravel Re-sheeting and Local Road Resealing Programs for 2017/2018.

OPERATIONS MANAGER ROADS & BRIDGES' REPORT

Council engineering staff have reviewed the road infrastructure programs for 2018/19 and can report there has been savings in Gravel Re-sheeting, and Local Road Heavy Patching Programs. As part of the review, due to scale of quantities and favorable weather conditions, budget savings have been identified in each program.

Staff have also reviewed the road infrastructure network to identify locations where the saved expenditure of $411,125 in the Gravel Re-sheeting Program, $192,342 in the Local Road Heavy Patching Programs.

The proposed works listed below has been compiled using asset management principles, maintenance history and customer service requests in addition to projects recommended by Councillors.

Proposed Works	
Description	**Project Estimated Cost $**
Extension of seal - McGroder Street, Molong	34,000
Extension of seal - Archer Road, Mullion Creek	144,000
Extension seal - Kerr's Creek Road	152,000
Dust seal - Long Point Road	48,000
Gravel re-sheet - Back Mogong Road	75,000
Heavy Patch - Thompson Street, Canowindra	120,000
Heavy Patch – Borenore Road	15,000
TOTAL	**588,000**

ITEM 17 - LOCAL TRAFFIC COMMITTEE REPORT MARCH 2019

REPORT IN BRIEF

Reason For Report	For Council to ratify the recommendations of the committee.
Policy Implications	nil
Budget Implications	nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	1. TRAFFIC COMMITTEE 2019_03_⇩
File Number	\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\MEETINGS\TRAFFIC COMMITTEES - 1002090

RECOMMENDATION

THAT Council ratify the recommendations of the Local Traffic Committee meeting held 8 March 2019.

TECHNICAL SERVICES MANAGER'S REPORT

Attached are the minutes of the Local Traffic Committee electronic meeting held 8 March 2019. The items addressed and their associated recommendations are as follows:

Item 5. Cadia – Ridgeway Road intersection request

That Council NOT supports the proposal to instal the Sign & Mirror.

Item 6. Bus Stop- Four Mile Creek Road

That Council defers the decision until the next Local Traffic Committee meeting subject to further information on the request.

Item 7. Mt Canobolas Road signage

That Council ratify the recommendation of the Local Traffic Committee (LTC) to remove from the agenda as Council has no authority within this area and issues raised are outside LTC jurisdiction and delegation.

Item 8. Tilga Street Pedestrian Refuge installation

That Council refer this matter to Roads and Maritime Services (RMS) as it is State Road.

Item 9. Moorbel Drive Speeding

That council Defer and get some classifier data at the location to determine if there is a speeding issue and obtain types of vehicles using Moorbel Drive as this may be a perceived speeding issue. The classifiers should be in for 1 month and refer back to the LTC for assessment.

Item 10. Toogong Bus Route

That Council inspect and approve the proposed bus route and provide a letter to the relevant government agency.

Item 11. Proposed school bus extention at Mullion Creek

That Council defers the decision until the next Local Traffic Committee meeting subject to further information on the request.

ITEM 18 - PROPOSED ROAD NAMING - "BARTON LANE", BOWAN PARK

REPORT IN BRIEF

Reason For Report	Council has been made aware of an unnamed Council maintained road that requires naming.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a - Provide quality administrative support and governance to councillors and residents
Annexures	Nil

File Number	\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\NAMING\ROADS AND LANES - 1000333

RECOMMENDATION

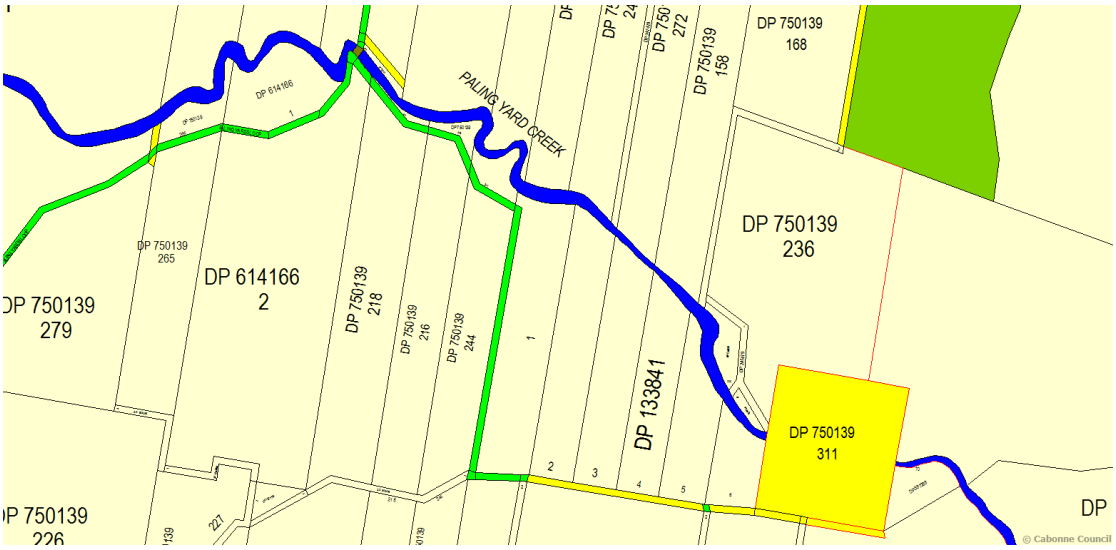
THAT:

1. Council proceed with public consultation proposing to name the road as "Barton Lane"; and
2. Assuming no objections are received, Council proceeds with the naming of the road as "Barton Lane" in accordance with Section 162 of the Roads Act, 1993.

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Council has been aware of an unnamed Council maintained road in Bowan Park. The lane runs in a south-easterly direction off Paling Yards Loop through Lots 218, 216 and 244 DP 750139 for 680m, then south adjacent the eastern boundary of Lot 244 DP 750139 for 785m, then east along the northern boundary of Lot 2 DP 1227775 for 160m. The road proposed to be named is shown on the map below. Having gazetted road names is critical in assisting emergency services attending to emergencies.

A suggested name for the road is "Barton Lane". This name is considered suitable as the laneway heads in the direction of Barton Nature reserve, and is the closest Council owned road to the reserve. It is noted that the name is considered suitable under the Geographical Names Board Guidelines.



ITEM 19 - REQUEST FOR DONATION OF DEVELOPMENT APPLICATION FEES - DA 2018/156 - MOLONG MEN'S SHED - ENCLOSE EXISTING VERANDAH - LOT 1 DP 1067700, BANK STREET, MOLONG

REPORT IN BRIEF

Reason For Report	To obtain council approval to donate $708.55 to Molong Men's Shed
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 997662

RECOMMENDATION

THAT council donate $708.55 from its s356 budget to Molong Men's Shed, being the development application and construction certificate fee paid to council in relation to DA 2018/0156 for enclosure of existing verandah upon land known as Lot 1 DP 1067700, Bank Street, Molong.

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Council has received a request from Molong Men's Shed requesting council's consideration of fees paid in association with DA 2018/0156 for enclosure of existing verandah located at Bank Street, Molong, being Lot 1 DP 1067700.

The fees paid totalled $708.55 and consisted of the following:-

Development application fee	$177.45
Construction Certificate	$96.70
Inspections	$280.00
Occupation Certificate	$154.40
Total	$708.55

Under Council's policy, fees for inspections and occupation certificates are not eligible for donation under delegation and requires approval from Council.

The Development Application was approved on 8 May 2018. A Final Occupation Certificate was issued on 26 February 2019.

Council's Donations policy (dated 17 December 2012) includes the following procedural statements:

1. Development Application (DA) fees
Council will donate an amount equal to refunding the actual amounts paid as Council DA fees and charges, as defined, in instances relating to Council owned

/ controlled or Crown Land where the improvement would become a Council Asset.

Any requests for a refund/donation of DA fees by Not-For-Profit/Community Organisations will be submitted for consideration by Council with the amount to be refunded / donated to be determined on a case by case basis.

For clarity it is noted the following fees are not eligible for donation: statutory fees such as long service levy, advertising, planning reform (plan first levy) and other fees which may be charged including inspections, occupation certificate, subdivision, subdivision certificates, integrated development and principal certifying authority.

All fees associated with development applications, construction certificate applications and complying development applications are to be paid with the application. Requests for a refund of DA fees are to be made in writing on the prescribed form, stating the grounds or reasons justifying why Council should donate an amount equal to the relevant fees.

Fees to be donated back to the applicant will only be donated after determination of the relevant application.

Council staff may process any such requests within the limits of the policy. Any requests exceeding the policy are to be reported to Council for consideration.

ITEM 20 - REQUEST FOR DONATION OF DEVELOPMENT APPLICATION FEES - DA 2019/0072 - KARMA YIWONG SAMTEN LING - ABLUTION BUILDING & SEPTIC SYSTEM - LOT 134 DP 1091778, 1064 SANDY CREEK ROAD, MOLONG

REPORT IN BRIEF

Reason For Report	To obtain council approval to donate $1,252.50 to Karma Yiwong Samten Ling
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 997809

RECOMMENDATION

THAT council donate $1,252.50 from its s356 budget to Karma Yiwong Samten Ling, being the development application, construction certificate and S68 application fee paid to council in relation to DA 2019/0072 for ablution building and septic system upon land known as Lot 134 DP 1091778, 1064 Sandy Creek Road, Molong.

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Council has received a request from Karma Yiwong Samten Ling requesting council's consideration of fees paid in association with DA 2019/0072 for ablution building and septic system located at 1064 Sandy Creek Road, Molong, being Lot 134 DP 1091778.

The fees paid totalled $1252.50 and consisted of the following:-

Development application fee	$191.00
Construction Certificate	$111.50
Inspections	$150.00
Occupation Certificate	$200.00
S68 Septic Tank application fee	$150.00
S68 inspections	$450.00
Total	$1252.50

Under Council's policy, fees for inspections and occupation certificates are not eligible for donation under delegation and requires approval from Council.

The Development Application was approved on 21 November 2018. A Final Occupation Certificate was issued on 26 February 2019.

Council's Donations policy (dated 17 December 2012) includes the following procedural statements:

1. Development Application (DA) fees
Council will donate an amount equal to refunding the actual amounts paid as Council DA fees and charges, as defined, in instances relating to Council owned / controlled or Crown Land where the improvement would become a Council Asset.

Any requests for a refund/donation of DA fees by Not-For-Profit/Community Organisations will be submitted for consideration by Council with the amount to be refunded / donated to be determined on a case by case basis.

For clarity it is noted the following fees are not eligible for donation: statutory fees such as long service levy, advertising, planning reform (plan first levy) and other fees which may be charged including inspections, occupation certificate, subdivision, subdivision certificates, integrated development and principal certifying authority.

All fees associated with development applications, construction certificate applications and complying development applications are to be paid with the application. Requests for a refund of DA fees are to be made in writing on the prescribed form, stating the grounds or reasons justifying why Council should donate an amount equal to the relevant fees.

Fees to be donated back to the applicant will only be donated after determination of the relevant application.

Council staff may process any such requests within the limits of the policy. Any requests exceeding the policy are to be reported to Council for consideration.

ITEM 21 - REQUEST FOR DONATION OF DEVELOPMENT APPLICATION FEES - DA 2019/0020 - CWA BRANCH EUGOWRA - ALTERATIONS & ADDITIONS - LOT A DP 364668, NANIMA STREET, EUGOWRA

REPORT IN BRIEF

Reason For Report	To obtain council approval to donate $1,379.85 to CWA Branch Eugowra
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a Assess and determine development applications, construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1000280

RECOMMENDATION

THAT council donate $1,379.85 from its s356 budget to CWA Branch Eugowra being the development application, construction certificate and S68 application fee paid to council in relation to DA 2019/0020 for alterations & additions and upon land known as Lot A DP 364668, Nanima Street, Eugowra.

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Council has received a request from CWA Branch Eugowra requesting council's consideration of fees paid in association with DA 2019/0020 for alterations & additions located at Lot A DP 364668, Nanima Street, Eugowra.

The fees paid totalled $1,379.85 and consisted of the following:-

Development application fee	$211.60
Construction Certificate	$135.55
Inspections	$300.00
Occupation Certificate	$200.00
S68 Plumbing 7 Drainage Application	$82.70
S68 inspections	$450.00
Total	$1,379.85

Under Council's policy, fees for inspections and occupation certificates are not eligible for donation under delegation and requires approval from Council.

The Development Application was approved on 21 November 2018. A Final Occupation Certificate was issued on 26 February 2019.

Council's Donations policy (dated 17 December 2012) includes the following procedural statements:

1. Development Application (DA) fees
Council will donate an amount equal to refunding the actual amounts paid as Council DA fees and charges, as defined, in instances relating to Council owned / controlled or Crown Land where the improvement would become a Council Asset.

Any requests for a refund/donation of DA fees by Not-For-Profit/Community Organisations will be submitted for consideration by Council with the amount to be refunded / donated to be determined on a case by case basis.

For clarity it is noted the following fees are not eligible for donation: statutory fees such as long service levy, advertising, planning reform (plan first levy) and other fees which may be charged including inspections, occupation certificate, subdivision, subdivision certificates, integrated development and principal certifying authority.

All fees associated with development applications, construction certificate applications and complying development applications are to be paid with the application. Requests for a refund of DA fees are to be made in writing on the prescribed form, stating the grounds or reasons justifying why Council should donate an amount equal to the relevant fees.

Fees to be donated back to the applicant will only be donated after determination of the relevant application.

Council staff may process any such requests within the limits of the policy. Any requests exceeding the policy are to be reported to Council for consideration.

ITEM 22 - PLANNING PROPOSAL - 75 BELGRAVIA ROAD, MULLION CREEK

REPORT IN BRIEF

Reason For Report	To obtain council resolution to proceed to amend Cabonne Local Environmental Plan 2012
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.c - Provide appropriate mechanisms for democracy and participation for Cabonne residents
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\LAND USE AND PLANNING\PLANNING\AMENDMENT 9 TO LEP 2012 - Lot 650 DP 788871 - 75 Belgravia Road Mullion Creek - 998642

RECOMMENDATION

THAT pursuant to section 3.36 of the Environmental Planning & Assessment Act 1979, council forward the Planning Proposal to the Department of Planning and Environment for the Minister to make a Local Environmental Plan to rezone Lot 650 DP 788871, being 75 Belgravia Road, Mullion Creek from RU1 Primary Production to R5 Large Lot Residential with a minimum lot size of 2ha.

ACTING DIRECTOR OF ENVIRONMENTAL SERVICES REPORT

Council at its meeting of 25 September 2018 resolved to support a request from RM Mullion Creek to amend the Cabonne Local Environmental Plan 2012 to rezone Lot 650 DP 788871, being 75 Belgravia Road, Mullion Creek from RU1 Primary Production to R5 Large Lot Residential with a minimum lot size of 2ha.

The proposal was forwarded to the department on 10 October 2018 and a Gateway Determination was issued by the department on 25 October 2018.

The planning proposal was placed upon public exhibition for a period of 28 days from 29 January 2019 until 26 February 2018. During the exhibition period the Planning Proposal and all relevant documents were available at the council's Molong office, Orange Library and through council's web site. Notification was made through public advertisement placed in the Central Western Daily newspaper, and by correspondence to adjoining landowners.

As required by the Gateway determination, the planning proposal was forwarded to NSW DPI – Water, NSW Office Environment and Heritage, NSW Rural Fire Service and NSW Local Land Services- Central Tablelands, with submissions to be received by Cabonne Council by 5 December 2018.

By the close of the notification phase no community submissions had been received by council. Responses from NSW Office of Environment and Heritage and RFS were provided, generally in agreement of the rezoning proposal.
The Council may now consider to resolve to proceed with the amendment to the local planning provisions, in accordance with the submitted Planning Proposal, and issued Gateway Determination.

ITEM 23 - DEVELOPMENT APPLICATION 2019/0070 FOR A DUAL OCCUPANCY AT LOT 128 DP 750418 BEING 307 GILES ROAD, SPRINGSIDE

REPORT IN BRIEF

Reason For Report	To obtain Councils development consent.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a - Assess and determine planning and development applications to foster community growth within the shire
Annexures	Nil
File Number	\Development Applications\DEVELOPMENT APPLICATION\2019\03-2019-0070 - 999064

RECOMMENDATION

THAT Development Application 2019/0070 for a Dual Occupancy (detached) at Lot 128 DP 750415, be granted consent subject to the conditions attached.

SENIOR TOWN PLANNER'S REPORT

ADVISORY NOTES

Record of voting
In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of Council or a Council Committee. A division under s375A of the Act is required when determining this planning application.

Political Disclosures
In accordance with s147(4) of the Environmental Planning and Assessment Act 1979, a person making a planning application to Council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s147(5) of the Environmental Planning and Assessment Act 1979, a person making a public submission to Council in relation to a planning application made to Council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:
- All reportable political donations made to any local councillor or Council,
- All gifts made to any local councillor or employee of the Council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

SUMMARY

The following report provides an assessment of the development application submitted for a Dual Occupancy (Detached) at Lot 128 DP 750415, 307 Giles Road, Springside.

The application has been referred to the Council for determination as four (4) submissions objecting to the development have been received during the notification period.

It is recommended that the application be approved subject to the attached conditions of consent.

Applicant: D & S Gell C/- Saunders and Staniforth
Owner: D & S Gell
Proposal: Dual Occupancy (Detached)
Location: Lot 128 DP 750415, 307 Giles Road, Springside
Zone: RU1 Primary Production

THE PROPOSAL
The applicant is seeking consent to erect a second dwelling on the allotment being a dual occupancy. The dwelling will be located in the south-eastern quarter of the allotment, approx. 25m south-west of the existing dwelling, 20m from the side (southern) boundary and 95m from the rear (eastern) boundary. The dwelling will be lineal in design, with a north-south axis. The dwelling will face east down the valley, with the western side to be below existing ground level, and a retaining wall erected along the western (rear) wall.

The dwelling will comprise:
- Four bedrooms
- Two Bathrooms as well as an ensuite to the master bedroom and a separate water closet.
- Open plan living and kitchen area
- Separate Lounge room
- Attached Double Garage

The overall footprint of the building will be 461.3m^2.

A new On Site Sewage Management System (OSSMS) is proposed for the new dwelling.

The applicant initially lodged an application for a new Dwelling and sought consent for the existing dwelling to operate as '*Farm Stay Accommodation'*. Council staff sought

additional information in regard to the farm practices on site as they were not satisfied that the allotment comprised a 'working farm' as per the definition under *Cabonne Local Environmental Plan 2012* (extract below).

Farm stay accommodation *means a building or place that provides temporary or short-term accommodation to paying guests on a working farm as a secondary business to primary production.*

Discussions with the applicant and Council staff resulted in the application being amended to a Dual Occupancy (detached) as per above.

SITE

The subject site, Lot 128 DP 750415, is a small rural allotment of 9.169 ha situated on the eastern side of Giles Road approx. 3km south-west of the intersection of Giles Road and Cadia Road. The lot is bounded by Flyers Creek to the north (which is the boarder of Cabonne Council and Orange City Council). The lot generally slopes west to east and contains an existing dwelling and farm infrastructure. The lot contains a number of mature trees across the allotment.

The surrounding area comprises small to medium rural allotments. A number of detached dwellings are located on the rural allotments.

INTEGRATED DEVELOPMENT:

Fisheries Management Act 1994	***No***	*Heritage Act 1977*	***No***
Mine Subsidence Compensation Act 1961	***No***	*National Parks & Wildlife Act 1974*	***No***
Protection of the Environment Operations Act 1997	***No***	*Roads Act 1993*	***No***

Rural Fires Act 1997	***No***	*Water Management Act 2000*	***No***

MATTERS FOR CONSIDERATION
Section 4.15 of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters, of which those pertaining to the application are listed below.

PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT s4.15(1)(a)(i)
Cabonne Local Environmental Plan 2012
Clause 1.2 Aims of the Plan
The broad aims of the LEP are as follows:
(a) to encourage development that complements and enhances the unique character and amenity of Cabonne, including its settlements, localities, and rural areas,
(b) to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that allows present and future generations to meet their needs by implementing the principles of ecologically sustainable development,
(c) to facilitate and encourage sustainable growth and development that achieves the following:

> *(i) contributes to continued economic productivity, including agriculture, business, tourism, industry and other employment opportunities,*
> *(ii) allows for the orderly growth of land uses while minimising conflict between land uses within the relevant zone and land uses within adjoining zones,*
> *(iii) encourages a range of housing choices and densities in planned urban and rural locations that is compatible with the residential and rural environment and meets the diverse needs of the community,*
> *(iv) promotes the integration of land uses and transport to improve access and reduce dependence on private vehicles and travel demand,*
> *(v) protects, enhances and conserves agricultural land and the contributions that agriculture makes to the regional economy,*
> *(vi) avoids or minimises adverse impacts on drinking water catchments to protect and enhance water availability and safety for human consumption,*
> *(vii) protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places,*
> *(viii) protects and enhances environmentally sensitive areas, ecological systems, and areas that have the potential to contribute to improved environmental, scenic or landscape outcomes.*

Clause 1.9A Suspension of covenants, agreements and instruments
This clause provided that covenants, agreements or other similar instruments that restrict the carrying out of development upon the subject land do not apply unless such are:

- *Covenants imposed or required by council*
- *Prescribed instruments under s183A of Crown Lands Act 1989*
- *Any conservation agreement under National Parks and Wildlife Act 1974*
- *Any trust agreement under the Nature Conservation Trust Act 2003*
- *Any property vegetation plan under the Native Vegetation Act 2003*
- *Any biobanking agreement under Part 7A of the Threatened Species Conservation Act 1995*
- *Any planning agreement made under Section 7.4 of the Environmental Planning & Assessment Act 1979*

Mapping
The subject site is identified on the LEP maps in the following manner:

Land zoning map	Land zoned RU1 Primary Production
Lot size map	Minimum lot size 100 Ha
Heritage map	Not a heritage item or conservation area
Terrestrial Biodiversity Map	Has biodiversity sensitivity on the subject land • Mountain Gum- Peppermint forest at high Altitudes • Apple Box, Yellow Box, Mountain Gum Open Woodland
Flood planning map	Not within a flood zone
Natural resource – karst map	Not within a karst area
Drinking water catchment map	Not within a drinking water catchment area
Riparian land and watercourse map, groundwater vulnerability map	Groundwater vulnerable Not affected by riparian land or watercourse
Land reservation acquisition map	Not applicable

These matters are addressed in the report following.

Cabonne Local Environmental Plan 2012
The subject land is zoned RU1 Primary Production by the Cabonne Local Environmental Plan 2012. A *Dual Occupancy (Detached)* is permissible within this zone, subject to Council's development consent.

Dual occupancy (detached) *means 2 detached dwellings on one lot of land, but does not include a secondary dwelling.*

Dwelling *means a room or suite of rooms occupied or used or so constructed or adapted as to be capable of being occupied or used as a separate domicile.*

Objectives of the RU1 Primary Production zone
The proposal is not contrary to the aims of the LEP or the objectives of the RU1 zone. The development relates to and is consistent with the zone objectives which seek to:

- *To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.*
- *To encourage diversity in primary industry enterprises and systems appropriate for the area.*
- *To minimise the fragmentation and alienation of resource lands.*
- *To minimise conflict between land uses within this zone and land uses within adjoining zones.*
- *To enable function centres, restaurants or cafes and appropriate forms of tourist and visitor accommodation to be developed in conjunction with agricultural uses.*

Part 4 – Principal development Standards
Clause 4.2A Dual occupancies and rural dwellings on land on RU1 and RU2 zones
Pursuant to clause 4.2A(3)(e) the proposed dual occupancy is permissible as the whole of the subject lot was identified as an 'existing holding'.

Part 5 – Miscellaneous provisions
No miscellaneous provisions are applicable to the proposed development.

Part 6 – Additional local provisions
Clause 6.3 Terrestrial biodiversity
Part of the subject site is identified as terrestrial biodiversity. The dwelling may minimally encroach on the identified area, however it has historically been cleared of mature vegetation and contains only surface grasses. Further to this, the development does not propose to remove any mature vegetation. A search of NSW Bionet records identified that no vulnerable or critically endangered species have been identified on the subject site or the surrounding area.

Therefore Council staff are satisfied that the development will not have an adverse impact on the existing biodiversity qualities of the lot or the surrounding area.

Clause 6.4 Groundwater vulnerability
The subject lot is identified as being groundwater vulnerable. The proposed development will require earthworks to create a level surface for the slab of the dwelling as well as an On-site Sewer Management System (OSSMS). A geotechnical site investigation was lodged with the development application identifying that the required OSSMS can be accommodated on site without adverse impacts to the subject site or the surrounding area (including groundwater systems), with the disposal area set a minimum of 30m from adjoining properties. Further to this, there are no known sensitive or threatened groundwater dependent ecosystems in the vicinity of the subject site that may be impacted by the proposed development.

Therefore, Council staff are satisfied that the proposed development will not have an adverse impact on the sources or quality of groundwater.

Clause 6.8 Essential services
Council is satisfied the following services that are essential for the development are available, or will be made available:-

a. The supply of water
b. The supply of electricity
c. The disposal and management of sewerage
d. Stormwater drainage, &
e. Suitable vehicle access

REGIONAL ENVIRONMENTAL PLANS

There are no Regional Environmental Plans that apply to the subject land.

STATE ENVIRONMENTAL PLANNING POLICIES
State Environmental Planning Policy No. 44 Koala Habitat Protection
Cabonne Council is identified within the SEPP 44 schedule as having koala habitat. The applicant has not addressed the SEPP; however, the subject land is generally cleared and the proposed development will not impact upon any existing vegetation. As per the NSW Environment and Heritage 'Bionet Atlas', there are no known sightings of koalas in the locality, or sources of koala habitat.

State Environmental Planning Policy No. 55 Remediation of Land
Pursuant to Clause 7 of this SEPP, Council must be satisfied that the subject site is suitable for the proposed development. The site has historically been utilised for

agricultural purposes (predominantly grazing), with no indication of contaminating land uses. Therefore the subject site is deemed suitable for the proposed development in its current state.

State Environmental Planning Policy (Building and Sustainability Index: BASIX) 2004
The proposed dwelling is consistent with the provisions of BASIX. Certificate number: 973225S. Conditions of consent will be imposed to ensure the BASIX commitments are adhered to.

State Environmental Planning Policy 2008 (Rural Lands) applies to the subject land.

10 Matters to be considered in determining development applications for rural subdivisions or rural dwellings

(1) This clause applies to land in a rural zone, a rural residential zone or an environment protection zone.

The subject land is zoned RU1 Primary Production.

(2) A consent authority must take into account the matters specified in subclause (3) when considering whether to grant consent to development on land to which this clause applies for any of the following purposes:

(a) subdivision of land proposed to be used for the purposes of a dwelling,

(b) erection of a dwelling.

The application is for an additional dwelling, which would result in two dwellings on the allotment, being a dual occupancy.

(3) The following matters are to be taken into account:

(a) the existing uses and approved uses of land in the vicinity of the development,

The land currently contains an existing dwelling with the remainder of the land being used for agricultural production (predominantly grazing). Surrounding land use is agriculture with associated dwellings.

(b)whether or not the development is likely to have a significant impact on land uses that, in the opinion of the consent authority, are likely to be preferred and the predominant land uses in the vicinity of the development,

Agricultural use of the subject land is likely to continue as will the surrounding agricultural land uses. The agricultural viability of the lot is unlikely to be significantly impacted as a result of this development.

(c) whether or not the development is likely to be incompatible with a use referred to in paragraph (a) or (b),

The proposed dwelling will be compatible with the land uses in the vicinity of the development (on the subject site or the surrounding area). The land uses will be unimpeded by the proposed development, with the agricultural uses to continue. The subject site itself is proposed to continue to be utilized for small scale agriculture (predominantly grazing).

(d) if the land is not situated within a rural residential zone, whether or not the development is likely to be incompatible with a use on land within an adjoining rural residential zone,

The land is current zoned RU1 Primary Production and all surrounding land is for agricultural production. The proposed dwelling is unlikely to have an adverse impact on the primary production on adjoining lots. Further to this, an advisory condition will be imposed to advise the applicants of Council's 'Right to Farm' policy.

(e) any measures proposed by the applicant to avoid or minimise any incompatibility referred to in paragraph (c) or (d).

No measures have been proposed by the applicant to address any incompatibility of adjoining land uses nor are they deemed warranted in this instance.

The proposal is consistent with the provisions of this SEPP.

PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION s4.15(1)(a)(ii)

There are no draft environmental plans that relate to the subject land or proposed development.

PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)

Section 3.3 Building Requirements

3.3.2 Access & Roading

Vehicle access to the proposed dwelling is via Giles Road. Access is via an existing driveway. It is noted that the existing access is not in accordance with council requirements, however given the nature of the access (with ornamental structures) Council's development engineer has not requested that the access be upgraded. Further to this, traffic has appropriate sight distances in each direction along Giles Road.

3.3.3 Setbacks

In general rural zones dwellings will generally be discouraged from being placed within 20m of any boundary. The proposed dwelling is setback approximately 20m from the southern boundary and 95m from the eastern boundary. Development complies with all requirements for setbacks under DCP No 5.

3.3.4 Septic Tank

All new dwellings in the General Rural Zones are to be serviced by an approved septic tank system. The applicant has not applied for Section 68 approval at this stage, however did supply an effluent management study demonstrating that the site can accommodate an On Site Sewer Management System (OSSMS) for the new dwelling. A condition of consent will be imposed requiring the applicant to apply for a section 68 approval for the proposed OSSMS prior to the release of the construction certificate.

3.3.5 Water Supply

All new dwellings are to be serviced with an adequate water supply with storage facilities for domestic supply generally being a minimum 90 000 L for dwellings of three or more bedrooms. A 110,000L water tank is proposed for the new dwelling.

3.3.6 Power

The proposed building is to be connected to power in accordance with the relevant supply authority.

3.3.7 Visual Amenity

Council requires dwellings and associated buildings to be constructed of non-reflective surfaces (brick, metal steel, timber etc) and to have an appearance that blends with the landscape. Proposed external construction materials for the dwelling are brick/masonry veneer wall cladding and corrugated metal roof sheeting.

3.3.8 Bushfire Protection
The site is not identified as bushfire prone land. As per the DCP, new dwellings must provide water storage close at hand for protection purposes. This can be done by creating a reserve in the lower section of the rain water storage tank with appropriate fittings for fast filling access by bushfire units. A draft condition for water storage (min 10 000 L reserve) will apply to the development.

PROVISIONS PRESCRIBED BY THE REGULATIONS s4.15(1)(a)(iv)
The proposal does not contravene the relevant provisions of the regulations.

Section 4.15(1)(b) - likely impacts of that development

Context and Setting

The proposed additional dwelling is compatible with the surrounding rural area. The minor increase in density for the Springside area will not have an adverse impact on the agricultural viability of the adjoining lots or the broader area.

Traffic Access and Parking
Access to the subject site will remain via the existing driveway cross over to Giles Road. The development will generate minimal increases in traffic (*RMS Guide to Traffic Generating Development* identifies 7.4 vehicle trips per dwelling per day) which will be easily accommodated by the local road network. Given that Giles Road is sealed to the entrance of the subject site, no adverse impacts are identified. Parking for the proposed dwelling will be provided for in an attached double garage on the northern side of the dwelling, with a proposed extension from the existing driveway providing vehicular access.

Utilities
There is power connected to the subject site, and this will be extended to the proposed new dwelling as required. A 110,000L water tank is proposed for the new dwelling as well as a new On-site Sewer Management Study (OSSMS). The proposed septic tank absorption area is well within the setback requirements under DCP No. 5.

Water Quality & Stormwater

Stormwater from the dwelling is proposed to be captured and diverted to the proposed 110,000L water tank, other water and overflow will be required to be diverted to a legal point of disposal. Given the slope of the lot, adequate arrangements would need to be in place to ensure water does no impede adjoining lots at more than would naturally occur. A stormwater management plan will be required to be submitted by the applicant prior to the release of the construction certificate.

Soils, soil erosion

The proposed development will require a site cut to the lot to accommodate the new dwelling. A retaining wall is proposed to be constructed along the western side of the

dwelling. To ensure the retaining wall is structurally sound, Council will require engineering details prior to the construction certificate being issued.

To mitigate any adverse impacts in regard to erosion during construction the applicant will be required to lodge a erosion and sedimentation control plan with Council prior to the release of the construction certificate that demonstrates the measures to be implemented during construction works.

Flora and Fauna

The proposed development does not require the removal of any vegetation as part of the construction of the dwelling. There has been no native fauna identified on the subject site as per NSW Bionet records, however there have been sightings within the general vicinity of the site. The proposed works required as part of the development will not impact on the habitat of these identified species There have been no records of vulnerable or critically endangered species in the vicinity of the subject site.

Council staff are satisfied that the proposed development will not have an adverse impact on any native flora or fauna.

Noise & vibration

The development will generate noise and potential vibrations as part of the construction works. The impacts will be minimized through the permissible hours of construction which will ensure that adjoining properties are not adversely impacted during works.

Overlooking and Privacy

The proposed dwelling is located on the south-eastern corner of the allotment. Whilst the dwelling is setback 20m from the side (southern) boundary, there are no opportunities for overlooking from this elevation given there are no windows. Further to this, the location of the propose dwelling is nearly 200m from the closest dwelling on an adjoining allotment and screened by existing mature vegetation on the southern boundary. Council staff are satisfied that there will be no adverse impacts in regard to overlooking and/or privacy.

Landscaping

The applicant has not proposed any additional landscaping as part of the development. Given the rural character of the area, no additional landscaping is deemed warranted in this instance.

THE SUITABILITY OF THE SITE s4.15(1)(c)
The subject site, Lot 128 DP 750415, is suitable for the proposed development as it is rural zoned land being developed for uses ancillary to the agricultural use of the lot in accordance with Councils objectives and requirements.

Physical Attributes and Hazards
There are no known technological or natural hazards that would affect the proposed development.

DEVELOPMENT CONTRIBUTIONS
Council's Bushfire Services Contributions Plan apply to this development.

Bushfire
The subject lot is identified as being within the low category for bush fire risk. Therefore, the contribution of $410.20 (Springside Bushfire Brigade income: 10030) will be payable prior to the release of the occupation certificate for the new dwelling.

ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)

The proposed development is not advertised development.

The proposed development was neighbourhood notified between the 9th to 27th November 2018. A week extension was granted at the request of an adjoining landowner so that the notification period closed on 4th December 2018. Four (4) submissions were received by the close of the exhibition phase that were objecting to the development.

Issues raised in the first submission(s) are addressed as follows:

- *The proposed site is not a working farm and therefore the proposed development for Farm Stay Accommodation is not permissible.*
  Council Comment: After the initial submission period, Council staff sought additional information in regard to the farm uses on site as well as requesting that the applicant demonstrate that the working farm would be the primary use of the lot. After discussions with the Council staff, the applicant sought to amend the application to a Dual Occupancy, with no Farm Stay Accommodation proposed.

- *If a Farm Stay Accommodation is approved, a further dwelling could be approved on the lot.*
  Council Comment: Any subsequent dwelling on the lot would require a development application and would be assessed against the objectives and controls of Council's planning documents. However, since this notification period, the application has been amended to a Dual Occupancy, therefore no further dwellings would be permissible on the lot.

- *The new dwelling itself could be used as Farm Stay Accommodation in the future.*
  Council Comment: The use of the new dwelling for Farm Stay Accommodation in the future would require development consent. It is noted that the NSW Parliament have passed legislation in 2018 that may allow 'Short Term Rental Accommodation' ('Air BnB' or similar) as exempt development. However the parameters of the exempt development have not been released by the Department of Planning and Environment and therefore it is unclear if it would be applicable to the subject site.
  However, Farm Stay Accommodation has been removed from this development application and development consent is only sought for a Dual Occupancy on the lot.

- *The development would have an adverse impact on the rural amenity of the area.*
  Council Comment: The impacts on the amenity have been assessed and addressed under Section 4.15(1)(b) above. The development is not inconsistent or incompatible with the rural character of the area.

- *How did the proposed dwelling achieve BASIX requirements*
  Council Comment: A compliant BASIX Certificate in accordance with the requirements of *State Environmental Planning Policy (Building and Sustainability Index: BASIX) 2004* has been lodged with the development. A condition of consent will require that the commitments of the BASIX Certificate are implemented during construction.

- *The proposed development may impact on adjacent properties Right to Farm.*
  Council Comment*:* Council has the Right to Farm policy. Conditions of consent will be attached advising the applicant of the right to farm policy.

- *The proposed earthworks associated with the development could lead to slippage on the hill side.*
  Council Comment: Erosion and sediment controls will be required to be in place during construction including ground stabilisation. Further to this, the applicant has included a retaining wall around the western side of the dwelling to mitigate any potential impacts.

- *The occupants of the Farm Stay Accommodation may accidently trespass on adjacent properties.*
  Council Comment: The Farm Stay Accommodation has been removed from this development and therefore does not form part of this assessment.

- *The Farm Stay Accommodation would lead to increases in traffic along Giles Road.*
  Council Comment: The Farm Stay Accommodation has been removed from this development and therefore does not form part of this assessment.

- *The property could potentially be subdivided in the future.*
  Council Comment: Under *Cabonne Local Environmental Plan 2012*, the minimum lot size for subdivision with a dwelling within the RU1 Primary Production is 100Ha. The subject site is significantly below the minimum lot size therefore at present there is no potential to subdivide the property.

- *The plans submitted do not have all the structures on the subject site or the surrounding area.*
  Council Comment: The applicant has amended the submitted plans to include the structures previously omitted from the plans.

- *The proposed location of the dwelling is subject to change, and therefore the impacts cannot be assessed.*
  Council Comment: The application has been assessed on the submitted location. Any change to the location of the dwelling would require a modification to the approved plans.

- *The building will be visible from adjoining lots.*
  Council Comment: Whilst the building may be visible from adjoining lots, it complies with all setback requirements of *Cabonne Development Control Plan No. 5*. Further to this, there are no windows facing the closest boundary (20m). Therefore, even though the proposed dwelling may be visible (which is not uncommon in rural areas) there are no adverse privacy and/or overlooking impacts identified given the proposed dwelling is nearly 200m away from the closest dwelling on an adjoining lot.

- *Existing sheds on the lot have been built close to the boundary without consent.*
  Council Comment: The existing structures on the lot do not form part of this development assessment.

- *The development of Farm Stay Accommodation may lead to safety and security concerns for adjoining land owners.*
  Council Comment: The development application has been amended to remove Farm Stay Accommodation from the proposal.

- *The development may have an adverse impact on adjacent land values.*
  Council Comment: The impacts of a development on adjacent property values do not form part of a development assessment under Clause 4.15 of the *Environmental Planning and Assessment Act 1979.*

As identified above, after the first submission period, Council sought additional information to address some of the concerns raised above that Council deemed warranted of further clarification. Additional information was received on 31st January and the application was amended from a 'Dwelling and conversion of existing dwelling to Farm Stay Accommodation' to a 'Dual Occupancy (Detached)'. Due to the proposed change in land use, the application was re-notified to adjoining land owners from 6th to 22nd February 2019. During this notification period, Council received two (2) submissions objecting to the development and one (1) that did not object, but raised concerns.

Issues raised in the second submission(s) are addressed as follows:

- *There are no details of where the water run-off is being diverted to. The water run-of may lead to adverse impacts including erosion on adjacent allotments.*
  Council Response: The flow of storm water as a result of the dwelling will be required to be lawfully dispersed, this includes overland flow that may be impeded by the dwelling and associated retaining wall. Council will require the applicant to submit a storm water management plan that identifies how the stormwater and overland flow will be accommodated in accordance with the legal requirements prior to the release of the Construction Certificate.

- *Can Council guarantee that the subject lot cannot be subdivided in the future?*
  Council Response: As addressed above, the minimum lot size for a subdivision where a dwelling is on the lot is 100Ha under *Cabonne Local Environmental Plan 2012*. Therefore at present there is no further potential to subdivide the subject lot. The reduction of the minimum lot size or potential rezoning of the lot have not been identified under Council's strategic planning studies, therefore it is unlikely that Council would support any proposals that would permit a subdivision of the lot.

- *A condition should be attached that prohibits farm stay accommodation or other commercial accommodation on the lot.*
  Council Response: Farm Stay Accommodation is a permissible development within the RU1 zone, should the applicant be able to demonstrate the subject site can comply with the definition, then consent could be granted. Therefore, Council cannot restrict a development on a lot that is permissible under *Cabonne Local Environmental Plan 2012*.

- *The location of the dwelling is still visible from adjoining lots. Landscaping should be used to visually screen the dwelling.*
  Council Response: As addressed above, the proposed dwelling complies with the setback requirements under Cabonne Development Control Plan No. 5. Further to this, the closest dwelling on an adjoining lot is nearly 200m away and there are a number of mature boundary trees that provide suitable screening between the 2 dwellings. Therefore, Council does not consider that additional landscaping is warranted in this instance.

- *There is a shed built on the boundary that is not in accordance with the exempt development provisions and should be moved.*
  Council Response: As addressed above, the existing shed does not form part of this development assessment.

PUBLIC INTEREST s4.151)(e)

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts.

OTHER LEGISLATIVE CONSIDERATIONS
Section 1.7 of the Environmental Planning and Assessment Act 1979
Section 1.7 of the Act identifies that Part 7 of the Biodiversity Conservation Act 2016 and Part 7A of the Fisheries Management Act 1994 have effect in connection with terrestrial and aquatic environment.

Having regard to the relevant provision and based on an inspection of the subject property it is considered that the proposed development is not likely to have a significant effect on any threatened species, population or ecological communities or their habitats.

National Parks and Wildlife Act 1974
An Aboriginal Heritage Information Management System (AHIMS) search was undertaken as part of the assessment of the application and did not identify any aboriginal sites or places in the vicinity of the subject lot.

CONCLUSION
The proposed development is permissible with the consent of Council. The development complies with the relevant aims, objectives and provisions of the LEP. A section 4.15 assessment of the development indicates that the development is acceptable in this instance. Attached is a draft Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

ITEM 24 - QUESTIONS FOR NEXT MEETING

REPORT IN BRIEF

Reason For Report	To provide Councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next Council meeting.
Policy Implications	Nil

Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 981478

RECOMMENDATION

THAT Council receive a report at the next Council meeting in relation to questions asked/matters raised where necessary.

ACTING GENERAL MANAGER'S REPORT

A call for questions for which an answer is to be provided if possible or a report submitted to the next Council meeting.

ITEM 25 - BUSINESS PAPER ITEMS FOR NOTING

REPORT IN BRIEF

Reason For Report	Provides an opportunity for Councillors to call items for noting for discussion and recommends remainder to be noted.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g - Code of Meeting Practice adopted and implemented.
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 981482

RECOMMENDATION

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

ACTING GENERAL MANAGER'S REPORT

In the second part of Council's Business Paper are items included for Council's information.

In accordance with Council's format for its Business Paper, Councillors wishing to discuss any item are requested to call that item.

ITEM 26 - MATTERS OF URGENCY

REPORT IN BRIEF

Reason For Report	Enabling matters of urgency to be called.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 981484

RECOMMENDATION

THAT Councillors call any matters of urgency.

ACTING GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to Council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met".*

This item enables councillors to raise any item that meets this definition.

ITEM 27 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING

REPORT IN BRIEF

Reason For Report	Enabling reports to be considered in Committee of the Whole.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.g. Code of Meeting Practice adhered to
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 981488

RECOMMENDATION

THAT Council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

ACTING GENERAL MANAGER'S REPORT

Council's Code of Meeting Practice allows for the Council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.

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MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS MOLONG ON TUESDAY 26 FEBRUARY, 2019 COMMENCING AT 2:00PM

PRESENT Clrs K Beatty (in the Chair), J Jones, P Mullins, G Treavors, C Newsom, A Durkin, L Oldham, P Batten, J Weaver and I Davison.

Also present were the Acting General Manager, Director of Finance & Corporate Services, Director of Engineering & Technical Services, Senior Town Planner, Administration Manager and Administration Officer.

ITEMS FOR DETERMINATION

ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE

Proceedings in Brief

Apologies was tendered on behalf of Clrs Walker and Nash for their absence from the meeting.

MOTION (Durkin/Treavors)

THAT the apologies tendered on behalf of Clrs Walker and Nash be accepted and the necessary leave of absence be granted.

19/02/01 Carried

ITEM - 2 DECLARATIONS OF INTEREST

Proceedings in Brief

There were nil declarations of interest.

MOTION (Durkin/Oldham)

THAT it be noted there were nil declarations of interest.

19/02/02 Carried

DECLARATIONS FOR POLITICAL DONATIONS

Proceedings in Brief

There were nil declarations for political donations.

MOTION (Oldham/Durkin)

THAT it be noted there were nil declarations for political donations.

19/02/03 Carried

It was noted the time being 2.05pm the Youth of the Month Award for February was presented to Annalise Livermore.

ITEM - 3 MAYORAL MINUTE - APPOINTMENTS

Proceedings in Brief

Clr Beatty

18/12/18 – Attended the office for the business paper review with the Acting General Manager and directors. Attended the Ordinary Council Meeting.

21/12/18 - Attended the Councillors and Staff Christmas Party in Canowindra.

02/01/19 – Attended the office for a meeting with the Acting General Manager and to attend to office correspondence.

09/01/09 –Attended the office for a meeting with the Acting General Manager and the Tourism and Community Development Coordinator regarding Australia Day.

11/01/19 – Attended the office for a meeting with the Acting General Manager and to attend to correspondence.

12/01/19 to 25/01/19 – on leave.

25/01/19 – Attended Borrodell Vineyard for a meeting and evening meal with the Australia Day Ambassador.

26/01/19 – Attended Australia Day celebrations with the Official Party at Cumnock, Molong and Eugowra.

29/01/19 – Attended the office for a meeting with the Acting General Manager.

31/01/19 – Attended Orange City Council with the Acting General Manager for a Central West JO meeting.

01/02/19 – Attended the office for a meeting with the Shadow Minister for Local Government, Peter Primrose.

06/02/19 – Attended the office for a meeting with the Acting General Manager. Meeting with Julie and Les Dean and Peter Crich from Grow Molong. Attended a radio interview with Neil Gill.

12/02/19 – Attended the office for a meeting with the Acting General Manager. Attended meeting with Nationals candidate Kate Hazelton. Attended interview with ABC regarding water restrictions. Attended the Councillor Workshop.

14/02/18 – Attended Nationals funding announcement with the Acting General Manager at Cudal. Attended a meeting with Deputy Premier John Barilaro.

15/02/19 – Attended the office for a meeting with selection panel for general manager recruitment. Teleconference with McArthur Consulting. Attended interview with Prime TV regarding water restrictions.

22/2/19 – Attended Council Chambers for the opening of Netwaste Forum. Attended a meeting with the Acting General Manager.

23/02/19 – Attended Banjo Paterson Dinner at Molong.

25/02/19 – Attended Manildra with the Acting General Manager for the Commonwealth Drought Funding Announcement.

Clr Jones

26/01/19 – Attended the Molong and Yeoval Australia Day ceremonies.

12/02/19 – Attended the Councillor Workshop and the EPPA meeting.

14/02/19 – Attended the Molong Advancement Group meeting.

15/02/19 – Attended the general manager recruitment meeting.

19/02/19 – Attended the NSW Government $300,000 road funding announcement.

23/02/19 – Attended the Banjo Paterson Dinner in Molong.

26/02/19 – Attended the February Council Meeting.

Clr Batten

13/02/19 – Attended the Canobolas Zone Bush Fire Liaison Committee meeting, below are the minutes of that meeting.

1. Fire Season Review
   - A busy year with 430 incidents to date with 5 months to go. An average year is 400 so can expect to reach 500 in 2018/19.
   - The largest fire managed by Canobolas Zone was the Currabinya Fire on the western boundary of Cabonne and the Zone in Parkes Shire which burnt out approximately 220 hectares.
   - 429 fires burnt a total of 120 hectares which means the rapid response of brigades kept fire to an average of less than 0.3ha.
   - Cabonne Council staff again have been the major contributors to fire control.
2. Staff Movements
   - Three staff assisted in Tasmania.
   - David Hoadley assisted with the Glen Innes fires as Liaison Officer for the North West.
   - Four volunteer teams assisted with fires at Tamworth in February.
   - Cameron Bird (Grade/6/7 officer) returned to Parkes/ Forbes Zone. David Hoadley has requested a change to the staffing structure to allow two positions at lower grade.
3. Strategic Plan Achievements
   - Gum tree meetings for spring with communities and brigades completed.
   - Molong Road area is included in high risk zone due to high level of grass cover.
   - Three Campfire Gatherings to support drought affected farmers held.
   - Group Captain elections completed.
   - The Zone is planning a visit to the Bush Fire Headquarters at Homebush and Richmond Airbase for volunteers and staff.

4. Bush Fire Reduction Management Plan
   - 92% of high risk areas are on private land, 2% forests and 4% National Parks.
   - Canobolas Zone staff are negotiating access to the high risk areas.
5. Fire Access and Fire Trail Plan
   - Submitted to headquarters for approval.
6. Work Health and Safety
   - John Sturgeon was elected as the Zone WHS Officer.
7. Constitutional Change
   - Brigades with between $10k and $50k in the bank must now engage an auditor with financial qualifications for the financial year ending 31 March 2019. Any brigades with more than $50k must engage a registered auditor.
8. Events
   - Moorbel and Clifton Grove Stations opened.
   - Cumnock and Yeoval stations to lockup stage and expected to be opened in the Spring.

MOTION (Beatty/-)

THAT the information contained in the Mayoral Minute be noted.

19/02/04 Carried

ITEM - 4 COMMITTEE OF THE WHOLE

MOTION (Weaver/Oldham)

THAT it be noted there were nil items called to be debated in Committee of the Whole.

19/02/05 Carried

ITEM - 5 GROUPING OF REPORT ADOPTION

MOTION (Durkin/Jones)

THAT items 6 to 13 be moved and seconded.

19/02/06 Carried

ITEM - 6 CONFIRMATION OF THE MINUTES

MOTION (Durkin/Jones)

THAT the minutes of the Ordinary meeting held 18 December 2019 be adopted.

19/02/07 Carried

ITEM - 7 COUNCILLOR PROFESSIONAL DEVELOPMENT

Proceedings in Brief

The Mayor noted that the annexures referred to in the report were sent to councillors by email.

MOTION (Durkin/Jones)

THAT Council:

1. Note the Councillor Induction and Professional Development Guidelines;
2. Note the 2019 training plan; and
3. Adopt a Councillor Induction and Professional Development Policy.

19/02/08 Carried

ITEM - 8 GOVERNANCE, RISK MANAGEMENT AND BUSINESS IMPROVEMENT COMMITTEE

MOTION (Durkin/Jones)

THAT Council adopt the updated 2018 version of the Governance, Risk Management and Business Improvement Committee Constitution and the minutes from the meeting held 31 October 2018.

19/02/09 Carried

ITEM - 9 DRAFT INTEGRATED PLANNING AND REPORTING TIMETABLE

MOTION (Durkin/Jones)

THAT Council hold an extraordinary Council meeting on 11 June 2019 as required under the Integrated Planning & Reporting process.

19/02/10 Carried

ITEM - 10 ENGAGEMENT OF THE NEW SOUTH WALES ELECTORAL COMMISSIONER TO CONDUCT COUNCIL ELECTIONS

MOTION (Durkin/Jones)

THAT Council:

1. Pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.

2. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.

3. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

19/02/11 Carried

ITEM - 11 POLICY REGISTER - UPDATES TO CODE OF CONDUCT AND PROCEDURES FOR ADMINISTRATION OF CODE OF CONDUCT

MOTION (Durkin/Jones)

THAT Council adopt the:

1. Draft Code of Conduct Policy; and

2. Draft Procedures for Administration of the Code of Conduct Policy.

19/02/12 Carried

ITEM - 12 AUSTRALIA DAY AWARDS COMMITTEE MEETING

MOTION (Durkin/Jones)

THAT the report and recommendations of the Australia Day Awards Committee Meeting of Cabonne Council held on 18 December, 2018 be adopted.

19/02/13 Carried

ITEM - 13 POLICY REGISTER - UPDATE TO MOBILE PHONE POLICY

MOTION (Durkin/Jones)

THAT Council adopt the draft Mobile Phone Policy.

19/02/14 Carried

ITEM - 14 2018 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (NSW) ANNUAL CONFERENCE

Proceedings in Brief

Clr Oldham stated that she wished to attend. Clr Weaver advised that she also wished to attend and noted that Clr Nash would also like to attend.

Clr Newsom advised she will be unavailable to attend.

MOTION (Oldham/Weaver)

THAT Clrs Oldham, Weaver and Nash be authorised to attend the 2019 ALGWA (NSW) Conference.

19/02/15 Carried

ITEM - 15 APPLICATION FOR EXPENDITURE FROM CANOWINDRA TOWN IMPROVEMENT FUND

MOTION (Weaver/Durkin)

THAT Council authorise allocation of $3,300 from the Canowindra Town Improvement Fund to finalise the installation of solar panels at the Age of Fishes Museum.

19/02/16 Carried

ITEM - 16 INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN SECOND QUARTER REVIEW

Proceedings in Brief

Clr Davison asked for clarification regarding the Yeoval pipeline project as there appears to be conflicting information in separate reports to council, he also noted there is confusion in the community as to where the project is up to. The Director of Engineering and Technical Services advised that the pipeline is at 'practically completion stage' but has not yet been commissioned, noting the certificate has been signed to say it is completed. He advised the testing process is still in place and the pipeline is to be fully commissioned and completed by December 2019.

Clr Davison queried if the drought would affect the progress of the water being turned on in December. The Director of Engineering and Technical Services said it could potentially. The Mayor noted that he attended media interviews in regards to water at Yeoval and was briefed on the flushing of the pipeline, noting it will take 1 million litres of water to flush the lines, with that water not recyclable.

MOTION (Batten/Davison)

THAT the update of the Operational Plan to 31 December 2018, as presented be adopted.

19/02/17 Carried

ITEM - 17 CHANGE OF DATE FOR APRIL 2019 COUNCIL MEETING

MOTION (Newsom/Weaver)

THAT Council alter the date of its April ordinary meeting from 23 April to 30 April 2019.

19/02/18 Carried

ITEM - 18 QUARTERLY BUDGET REVIEW

MOTION (Durkin/Jones)

THAT Council note the variances in the report and authorise those changes to be included in the 2018/2019 Council Budget.

19/02/19 Carried

ITEM - 19 MOLONG STREET STALL SHELTER - LICENCE AGREEMENT

MOTION (Oldham/Mullins)

THAT Council:

1. Enter into a licence agreement with the landowners of the property known as Lot 201 DP 1044929, Bank Street, Molong for the part of the property that is the Molong Street Stall Shelter;
2. Authorise the Acting General Manager to determine the term of the agreement;
3. Enter into a licence fee of $1 per annum; and
4. Authorise the affixing of the Council Seal to the Licence Agreement documents.

19/02/20 Carried

ITEM - 20 REQUESTS FOR DONATIONS

MOTION (Jones/Weaver)

THAT Council donate:

1. $500 to Manildra Bowling Club to assist with lighting;
2. $300 to the CWA for the Sponsorship of the school's Public Speaking competition;
3. $500 to the St Johns Ambulance Cadets to attend the Western Region Youth Camp;
4. $360 to Breastscreen NSW for transportation costs; and
5. $250 to NAIDOC Week School Initiatives.

Carried

ITEM - 21 REQUEST TO BECOME A REFUGEE WELCOME ZONE

MOTION (Oldham/Batten)

THAT Council supports the Mums 4 Refugees request to become a Refugee Welcome Zone.

19/02/21 Carried

ITEM - 22 CABONNE ACQUISITIVE ART PRIZE

Proceedings in Brief

Clr Batten requested clarification on the two $500 school prizes. Clr Oldham advised that it is one $500 prize for high school and one $500 prize for primary school.

Clr Davison stated that he doesn't believe councillors should be judging the art as the majority of councillors have no experience, he suggested that Council obtain the services of a qualified independent judge.

MOTION (Oldham/Davison)

THAT Council:

1. Consider a draft budget for the 2019-20 Cabonne Acquisitive Art Prize;
2. Adopt dates and timelines for the 2019-20 Cabonne Acquisitive Art Prize; and
3. Enlist the services of a qualified independent judge.

19/02/22 Carried

ITEM - 23 EVENTS ASSISTANCE PROGRAM

MOTION (Durkin/Newsom)

THAT Council:

1. Approve $500 funding under the 2018-19 Events Assistance Program to Canowindra Creative Centre Inc for the Make, Bake & Grow Market.

2. Approve $500 funding under 2018-19 Events Assistance Program to Fields of Cargo for Celebrating 150 Years Anniversary of Cargo.

19/02/23 Carried

ITEM - 24 LOCAL GOVERNMENT TOURISM CONFERENCE 2019

Proceedings in Brief

Clr Davison advised he is withdrawing his request to attend the conference.

Clr Weaver advised that she would like to attend and requested that Clr Nash have the option to attend.

MOTION (Oldham/Batten)

THAT Council:

1. Authorise Council's Tourism and Community Development Coordinator to attend the NSW Local Government Tourism Conference in Terrigal from 17-19 March 2019; and

2. Authorise Clrs Weaver and Nash to attend the NSW Local Government Tourism Conference in Terrigal from 17-19 March 2019.

19/02/24 Carried

ITEM - 25 REQUEST FOR HERITAGE GRANT FUNDING - PAINT AND REPAIR FRONT OF HERITAGE LISTED DWELLING 'HAWTHORNE' AT 100 BANK STREET, MOLONG

Proceedings in Brief

The Acting General Manager advised that this item is a good example of how Council's Heritage Grants Program works and council working with the community. She stated that the interested party has contacted council, liaised with the Heritage Advisor, and applied through the Heritage Grants Program for funding.

Clr Davison noted that the Heritage Advisor's report this month is very good.

MOTION (Oldham/Durkin)

THAT $1,500 be granted by Council from its 2018/2019 heritage grants program to the landholders of 100 Bank Street, Molong to paint and repair the front of a heritage listed dwelling, also known as 'Hawthorne'.

19/02/25 Carried

ITEM - 26 QUESTIONS FOR NEXT MEETING

Proceedings in Brief

Clr Mullins requested a report on the progress of fluoridation of the Molong water supply and if fluoridation is planned for the Cumnock and Yeoval water supply.

Clr Davison requested an update on the Molong Community Centre and Library plans. Clr Mullins queried the hold up with the design and cost options for a community centre that was resolved at the October Council meeting.

MOTION (Mullins/Oldham)

THAT Council receive a report in relation to the following:

1. The progress of fluoridation of the Molong water supply and if fluoridation is planned for the Cumnock and Yeoval water supply; and

2. An update on the Molong Community Centre and Library plans.

19/02/26 Carried

ITEM - 27 BUSINESS PAPER ITEMS FOR NOTING

MOTION (Durkin/Treavors)

THAT the notation items be noted.

19/02/27 Carried

ITEM - 28 MATTERS OF URGENCY

MOTION (Oldham/Weaver)

THAT it be noted there were nil matters of urgency.

19/02/28 Carried

ITEM - 29 COMMITTEE OF THE WHOLE SECTION OF THE MEETING

MOTION (Treavors/Oldham)

THAT Council hereby resolve itself into Committee of the Whole.

19/02/29 Carried

It was noted the time being 2.33pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

CONFIDENTIAL ITEMS

ITEM - 1 CARRYING OF COMMITTEE RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE MEETING

RECOMMENDATION (Durkin/Newsom)

THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council

or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

1. Carried

ITEM - 2 ENDORSEMENT OF PROCEEDINGS OF CONFIDENTIAL MATTERS CONSIDERED AT COMMITTEE OF THE WHOLE MEETING

RECOMMENDATION (Weaver/Durkin)

THAT the Committee endorse the accuracy of the Report of the Proceedings of Confidential Matters at the Closed Australia Day Committee meeting held on 18 December 2018 and notes the recommendations recorded in the Official Ordinary Minutes of that meeting are sufficient to state the general effect of the proceeding in Closed Committee.

2. Carried

* **ITEM - 3 REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 691300008**

RECOMMENDATION (Batten/Oldham)

That Council write off 50% of consumption costs of $691.46 period ending 31/10/2018 and $404.94 period ending 31/01/2019 for account 691300008 once all other charges are paid.

3. Carried

ITEM - 4 DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

RECOMMENDATION (Oldham/Treavors)

THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

4. Carried

ITEM - 5 EVALUATION OF WHEELED LOADERS

RECOMMENDATION (Treavors/Davison)

THAT Council purchase two Caterpillar 938K Loaders, from Westrac Pty Ltd, for a total purchase price of $562,000, excl GST or $281,000 each excl GST.

5. Carried

ITEM - 6 CANOWINDRA INDUSTRIAL ESTATE LOT 5 DP 32670

RECOMMENDATION (Durkin/Weaver)

THAT Council authorise the Common Seal to be affixed to the Contract of Sale for Lot 5 DP 32670, North Street, Canowindra.

6. Carried

It was noted the time being 2.40pm the Mayor resumed the Ordinary Meeting.

REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE

MOTION (Batten/Oldham)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 26 February, 2019 be adopted.

19/02/30 Carried

There being no further business, the meeting closed at 2.40pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 26 March, 2019 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

REPORT OF THE GOVERNANCE, RISK MANAGEMENT AND BUSINESS IMPROVEMENT MEETING HELD AT THE BLAYNEY COMMUNITY CENTRE ON THURSDAY 21 FEBRUARY, 2019 COMMENCING AT 1:00PM

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REPORT OF THE GOVERNANCE, RISK MANAGEMENT AND BUSINESS IMPROVEMENT MEETING HELD AT THE BLAYNEY COMMUNITY CENTRE ON THURSDAY 21 FEBRUARY, 2019 COMMENCING AT 1:00PM

PRESENT:

Mr Phillip Burgett	Independent Member (Voting)
Ms Donna Rygate	Independent Member (Voting)
Ms Heather Nicholls	Acting General Manager (Non-Voting)
Mr Luke Taberner	Director Finance and Corporate Services (Non-Voting)
Ms Debra Hamilton	Risk Management Coordinator/Secretariat (Non-Voting)

ITEM - 1 ELECTION OF THE CHAIRMAN

Proceedings in Brief

Nominations were called for the election of the Chairman. Phillip Burgett was the only nomination and was therefore elected unopposed as the chairman of the Committee. Phillip made mention that he would not serve beyond the end of this Council term. He also requested that Council consider increasing the Chairman's fee from $500 to $750 per meeting to reflect the additional time commitment required of that position.

RECOMMENDATION (Rygate/Burgett)

THAT the Committee elect Phillip Burgett as Chairman of the GRM&BI Committee.

APOLOGIES

Proceedings in Brief

An apology was tendered on behalf of Mayor Kevin Beatty.

RECOMMENDATION (Rygate/Burgett)

THAT the apology tendered on behalf of Mayor Kevin Beatty be accepted and the necessary leave of absence be granted.

CONFLICT OF INTEREST

Proceedings in Brief

Donna Rygate mentioned she was a ratepayer of Cabonne and a member of the Central Tablelands Land Board.

RECOMMENDATION (Rygate/Burgett)

THAT the declarations of conflict of interest be noted.

MINUTES OF PREVIOUS MEETING

Proceedings in Brief

It was noted that the minutes of the previous meeting were dated 31 October when the meeting took place 5 November 2018.

RECOMMENDATION (Rygate/Burgett)

THAT the minutes of the 5 November 2018 Committee meeting be adopted noting the incorrect meeting date.

ITEM - 2 RISK MANAGEMENT COORDINATORS REPORT

Proceedings in Brief

It was noted that Council has 17 risks above Council's risk tolerance level, 5 high residual risks and 12 medium residual risks. The Committee expressed its concern that there are risks outside Council's acceptable risk tolerance level with no documented risk treatment plans in place.

RECOMMENDATION (Rygate/Burgett)

THAT: 1. The report be noted by the Committee.

2. A report be prepared for the next meeting which details a risk treatment plan, allocates the risks to relevant officers and summarises the progress of where Council is in relation to addressing those risks outside Council's tolerance.

3. Council continue to develop the risk management platform including ensuring that the risk register is being maintained, reviewed and updated.

ITEM - 3 AUDIT COMMITTEE ANNUAL REPORT

Proceedings in Brief

The annual report was discussed and amended to note the BCP testing in the period covered by the report and extended the initial internal audit project goal from 30 June to 31 December 2019.

RECOMMENDATION (Rygate/Burgett)

THAT the Committee receive and endorse the report as amended for the referral to Council for their information.

ITEM - 4 AUDIT OF CYBER SECURITY

Proceedings in Brief

Discussion took place regarding the significant risk of cyber security breaches. Whilst the Committee drew management's attention to the fact that the scoping of the review would be important to deliver value to individual Councils, it was considered appropriate to participate in the joint tender with Central NSW Councils JO for the audit of cyber security threats to Council.

RECOMMENDATION (Rygate/Burgett)

THAT the Committee note Council's decision to participate in the Central NSW Councils JO managed tender.

ITEM - 5 STATECOVER WORK HEALTH AND SAFETY AUDIT

Proceedings in Brief

A Statecover Work Health and Safety Self Audit was tabled at the meeting. Verification was given to Statecover by the Risk Management Coordinator and the report finalised. The Committee discussed the report.

RECOMMENDATION (Rygate/Burgett)

THAT the Committee receive and note the Statecover report and action plan and that the action plan table be completed and presented to the next meeting, detailing the actions required, the person responsible for the action and the proposed completion date.

ITEM - 6 WHS COMMITTEE

Proceedings in Brief

The minutes of the WHS Committee meeting from 12 February 2019 were discussed.

RECOMMENDATION (Rygate/Burgett)

THAT the Committee note the report.

ADDITIONAL ITEMS

Karen Taylor of NSW Audit Office phoned in and discussed that annual engagement plan. It was agreed that Council staff circulate the interim and final management letters for the 2018 external audit. It was noted that the final management letter was circulated previously but will be recirculated for the new Committee member.

RECOMMENDATION (Rygate/Burgett)
THAT the annual engagement plan for 2018-2019 external audit be noted.

There being no further business, the meeting closed at 3:03pm.

Cabonne Council

Governance, Risk Management and Business Improvement Committee

2018 Annual Report to Council

The retiring Chairperson (Steve Kent) of the Cabonne Council's Governance, Risk Management and Business Improvement Committee (Committee) has sought my assistance to provide a report on the activities of the Committee up to the time that constituent councils were dissolved for the local government elections in September 2017 and the transition period since the election to 31 December 2018.

This report as required under the Committee Charter covers the activities of Committee for the period 1 January 2017 – 31 December 2018.

Purpose of Report

The Committee Charter adopted by Council requires that the Committee report at least annually on its activities however the personal circumstances of the retiring Chair delayed a more timely submission of this report with the consequence that this report covers a two (2) year period of the Committee's activities. The report provides background to the Committee's membership, activities during the period and areas for development in the year to come. This report is consistent with the format and content suggested by the 2011 Victorian Local Government publication *Audit Committees - A Guide to Good Practice for Local Government* which has been the template for previous reports.

Prior to its presentation to Council, the report was reviewed and endorsed by the Members of the Committee on 21 February 2019.

Background / Introduction

The Committee held its inaugural meeting on 28 September 2011.

Since then, the Committee has held regular meetings in accordance with its Charter that is based on guidelines issued by the Department of Premier & Cabinet, Division of Local Government in October 2008 and revised in 2010. The Committee Charter is complemented by an Internal Audit Charter. The Committee Charter sets out the roles and responsibilities of the Committee, its authority, membership and the tenure of its members, the operation of its meetings, how decisions are made and its reporting responsibilities. It is reviewed, and amended as necessary on an annual basis.

Membership of the Committee comprises one Councillor and two Independent Members. To improve communication, co-ordination and co-operation across the three Councils of Blayney, Cabonne and Central Tablelands Water, the two Independent Committee Members are appointed to all three (3) Council Committees.

Since the last report there have been no changes in the Committee's Independent Members during the period covered by this Report, however it should be noted that expressions of interest were called in the second half of 2018 for the purpose of making permanent appointments to the Committees for the Councils elected in 2017 which was determined by the respective Councils in November and December 2018 ahead of the first Committee meetings in 2019.

A list of Committee meeting dates and attendances by Committee members is set out in the Table below.

Committee Membership

The Committee is currently comprised of the following members:

Independent members:
- Mr Steve Kent (Current Chairperson) and
- Mr Phil Burgett

Councillor members:
- Councillor Ian Gosper (Mayor – Retired on 08/09/2017
- Councillor Kevin Beatty (Mayor) – Elected on 09/09/2017

Mr Steve Kent is an experienced internal audit, risk management and consulting professional with considerable local and state government internal audit experience. He works as a Risk Advisory Principal for BDO.

Mr Phillip Burgett is a highly experienced professional accountant and external auditor with considerable experience in local government. He retired in June 2011 after a lengthy career as a Partner with the Bathurst based professional accounting firm Morse Group.

During the year, the Committee was attended by and received support from:

- Mr Stephen Harding, General Manager - Retired 07/12/2018
- Mr Luke Taberner, Director of Finance and Corporate Services; and
- Ms Debra Hamilton, Risk Management Co-Ordinator

The Committee also acknowledges the support of Mr David Kidd – Risk Management Co-Ordinator who unexpectedly passed away in mid-2017 and Mr Evan Webb – Acting Director of Finance & Corporate Services.

Meetings of the Committee

The Table below sets out the meetings of the Committee held during the reporting period and the attendance of Committee Members at these meetings.

Meeting Date	Steve Kent	Phillip Burgett	Cr Ian Gosper	Cr Kevin Beatty
27 March 2017	√	√	√	
30 October 2017	√	√		√
27 April 2018	√	√		√
12 July 2018	√	√		x
5 November 2018	√	√		√

Role of the Committee

The role of the Committee can be summarised as being to oversight risk, compliance, external accountability, internal control and business improvement (commmented on in last Annual Report) in Council.

Achievements During the Reporting Period

The latest period of operation of the Committee has been characterised by a number of key activities. These are separately commented on below:

Internal Audit

During the period covered by this report, no internal audits have been undertaken.

This is explained by Management placing greater priority on the development of a comprehensive Risk Management Framework (RMF) and implementing a Business Continuity Plan (BCP).

It was also agreed that once completed, the RMF is to be used to inform the development of a three (3) year Strategic Internal Audit Plan.

The Committee progressed the development of the Strategic Internal Audit Plan during 2018 and has confirmed that Council's budget only allows no more than two (2) major reviews each year, the resourcing for which needs to be matched to skills required for the particular review area. The Committee has placed a high priority in identifying high risk areas of the operations in the Enterprise Risk Register to be reviewed in 2018-'19 and have a longer term Strategic Internal Audit Plan in place by 30 June 2019.

Risk Management

The appointment of a new Risk Management Co-Ordinator and transition of responsibility provided a period of review and assessment of the work done to date in risk management.

The Strategic Risk Register is under constant review so that the higher priority risks of Council are being more clearly defined and reported to the Committee.

Whilst a risk management policy has been developed, risk management training is continuing with relevant Council staff and Council has used the LGSS ERM system to facilitate the development of a Strategic Risk Register it would seem more targeted work is required to embed an effective risk culture in Council that will see constructive mitigation strategies to complement efforts being made in identifying and understanding the risks confronting Council.

A desktop review of Council's Business Continuity Plan was undertaken during the period covered by this report.

Risk management will continue to be closely monitored by the Committee to assist in the further fine tuning of risk management documentation and risk culture of the Council.

External Audit and Annual Financial Statements

During the period under review, the Auditor General of New South Wales (AO) was appointed external auditor of Cabonne Council for the 2016-'17 financial year, retaining the services of Intentus Chartered Accountants as its contracted agent to conduct the external audit. This arrangement had a transition period to the 30 June 2018 and has been confirmed in a multi-year contract with Intentus for financial years commencing on 1 July 2018.

The Committee considered the Client Service Plan prepared by the AO for both years covered by this report and has reviewed the external auditor's management letters for both years and Council's management responses. The Committee noted that there were no significant findings in the letters and decided it was not necessary to formally meet with Council's external auditor although the Committee appreciated the availability of the AO to participate in Committee meetings as required.

Status of Internal Audit Report Recommendations

Whilst this is an important function of the Committee to ensure follow-up and completion of agreed response to audit findings, in view of the earlier comments relating to the Internal Audit Program, limited reporting on the status of internal audit was required to be presented to the Committee in this period.

There are no material outstanding items.

Committee Charter

Council's previous amendments to the Charter which articulated the broader emphasis on Governance, Risk and Business Improvement has to some extent pre-empted the amendments put forward in the Local Government Amendment (Governance and Planning) Act 2016 No 38. Consequently the Charter was not reviewed during the period covered by this report.

Expectations for 2019

Limited and changing resources within Cabonne Council has made progressing a number of key initiatives as outlined in this report slower than the Committee would have liked however the Director of Corporate Services and Risk Management Co-Ordinator are committed to governance improvement around risk management.

The objectives for the Committee in 2019 will be:

- Oversight of the continuing development of the Strategic Risk Register and embedding of a risk culture in Council
- Guide the development of a longer term Strategic Audit Plan for adoption by 30 June 2019 for implementation in 2019 –'20
- Instigate and complete an internal audit review in the period to 31 December 2019
- Oversee business improvement initiatives developed by management
- Providing ongoing support and guidance to management in respect of fine tuning risk and governance frameworks within Cabonne Council.

Recommendation: That Council receive and note this report.

Phillip Burgett
Independent Member - Cabonne Council Governance, Risk and Business Improvement Committee

Future Focused

Call for Motions Discussion Paper 2019

National General Assembly of Local Government **2019**

16—19 June 2019

AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

KEY DATES

End of November 2018
Opening of Call for Motions

29 March 2019
Acceptance of motions close

16 - 19 June 2019
National General Assembly

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all of the sections of the paper, but are not expected to respond to every question. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the NGA
3. complement or build on the policy objectives of your state and territory local government association
4. be submitted by a council which is a financial member of their state or territory local government association
5. propose a clear action and outcome
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: That this National General Assembly call on the Federal Government to restore funding for local government financial assistance grants to a level equal to at least 1% of Commonwealth taxation revenue.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received no later than 11:59pm on Friday 29 March 2019.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the NGA Business Papers.

INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2019 National General Assembly. This will be the 25th National General Assembly and will focus on the future of local government and local communities. It will consider what Councils can do today to get ready for the challenges, opportunities and changes that lie ahead.

Local governments across Australia already face a host of challenges including financial constraints, adapting to rapidly evolving technologies and community expectations of access to 24/7 services via websites, mobiles and call centres, changes in demographics and population size and preferred means of community engagement. It is unlikely that these challenges will disappear. In some cases, they will be compounded by climate change, the ageing population and further advances in disruptive technologies including artificial intelligences.

The challenges may also be exacerbated by increasing community expectations about the level and types of services and infrastructure provided by councils and the community's willingness to pay. The community, as council's customers, are increasingly growing accustomed to steadily falling prices for better products and services such as cars, computers, overseas travels. Exceptions to this are housing and in many cases government services such as health care and tertiary education. Another exception is council rates. While a number of states have capped rates, rates across the nation typically continue to rise.

In the case of rates, local communities can perceive that they are being asked to pay more money for the same product. The community may feel that they are paying enough and are therefore unlikely to be supportive of rate rises or swing behind the call for increased federal funding for local government (≥ 1% FAGs).

KEY QUESTIONS

This therefore raises the questions of:

1. What can local governments do differently now, and in the future, to deliver more for less?
   - Are there new business models and new partnerships, new technologies and the willingness to reduce, phase out or change existing practices, opportunities for more sophisticated service planning and more efficient procurement?
2. How can local governments collaborate, be entrepreneurial and embrace disruption and innovation?
3. How can the Commonwealth Government help local governments prepare for the future and why should they care?
   - What are the opportunities for leveraging regional, state and national partnerships?

THE PRESENT

Demographics

In 2018 the Australian population reached the 25 million mark.

73% of the population lives in stand-alone houses, while 27% of the population live in homes such as flats, apartments, semi-detached, row houses and town houses. 38% of occupied apartments are in high rise blocks with four or more storeys. That's up from 18% in 2006.

67% of Austalians live in capital cities, 23% in other urban areas and 10% live in rural Australia. In total more than 90% of our population lives within 100km of the coast making us one of the world's most urbanised coastal dwelling populations. 86% of all Aussie households have internet access at home.

Australia has an aging population and we're also living longer with almost 4,000 people over the age of 100. In 2017, 308,000 babies were born. As a population, we're made up of more than six million families and they come in all shapes and sizes[1].

Diversity and culture

Australia has one of the most multicultural populations in the world with more than 300 different ancestries and 28% of our resident population born overseas — nearly 7 million people. Across the country more than 300 languages are spoken.

At the 2016 Census 50.7% of the population was female. However, gender equality advances have stalled across the local government sector. The rates of women in senior positions are far lower than any other tier of government. At the last round of local government elections, women accounted for just 32 per cent of all candidates and were elected to 30 per cent of positions. Even fewer (24 per cent) mayoral candidates were women but almost all were elected. Women account for 46 per cent of staff positions but this falls as the management level rises. Only 11 per cent of council chief executives are women[2].

At the 2016 Census Aboriginal and Torres Strait Islander people made up 2.8 per cent of the Australian population (approximately 649,000 out of 23.4 million people). Only eight politicians who identify as Indigenous have served in the Federal Parliament with six of those having been elected since 2010[3]. With the exception of a small number of local governments it is expected that there are very few Aboriginal and Torres Strait Islanders holding elected or senior executive positions in local government (data is not available for this issue).

According to the 2016 Census, almost 50 per cent of Australians were born overseas or had a parent born overseas. Census data also indicates that almost one quarter of Australians speak languages other than English in their homes. State and federal parliaments and local governments should reflect contemporary Australia but fail to do so.

A 2016 report by the Australian Human Rights Commission revealed that 1.61 per cent of federal and state public service heads of department, and 0 per cent of federal Ministers and Assistant Ministers come from a non-European background. In the federal parliament 79 per cent of the 226 elected members in the Australian Parliament have an Anglo-Celtic background, 16 per cent have a European background and those from a non-European background make up less than four per cent of the total[4]. There are no statistics available about cultural diversity in local government.

Fair Work Australia statistics indicate that workers compensation claims involving alleged bullying in local government were among the second highest of all sectors in 2017, with 42.2 claims per 100 million hours worked in 2017, up from being the third highest in 2016[5].

Roles and funding

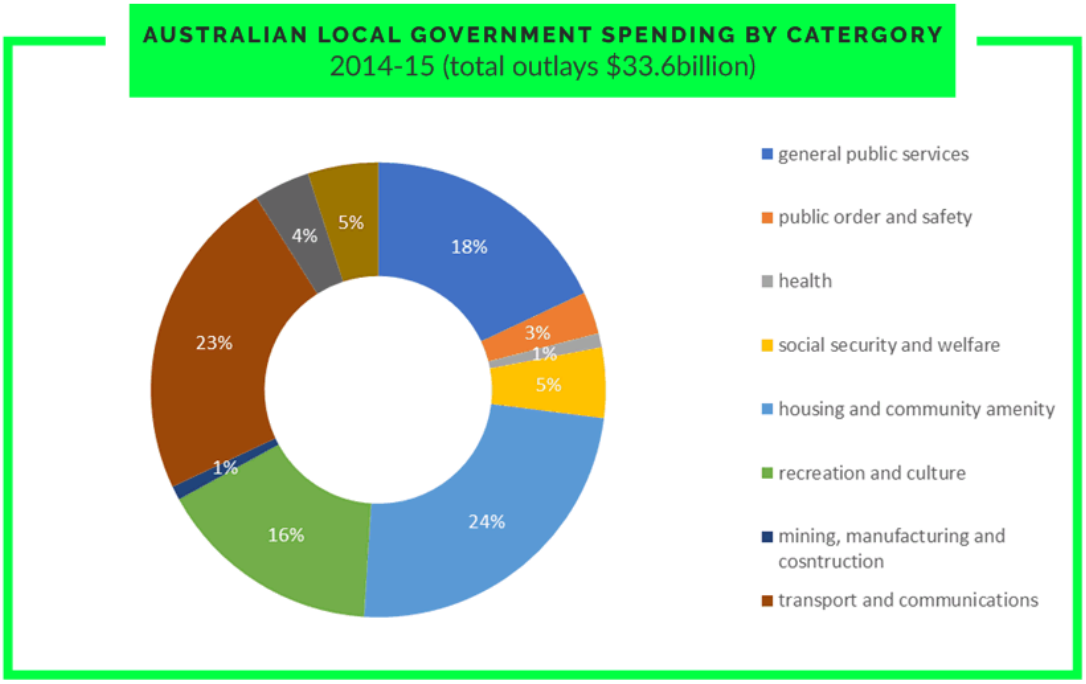
The scale and functional scope of local government spending has been subject to significant change over the last two decades. According to a report by the McKell Institute there has been a fourfold increase in spending by local governments in nominal terms (7.3% p.a. compound growth rate) from total outlays of A$8.2 billion in 1994-95 to A$33.6 billion in 2014-15 and $35.9 billion in 2016-17 despite the fact that in some jurisdictions significant public service responsibilities (such as water and sewerage) have been stripped out from local government.

Causes for the increase in functions undertaken by local government[6] include cost shifting, the need to address market failure (particularly in rural areas where it is commonly not financially viable for the private sector to provide essential goods and services such as aged care or childcare) and increasing community demand which has been rising steeply over the past two decades.

A gap has emerged between the community's propensity to pay for various amenities and the cost to council in providing those services. This has resulted in local governments under-charging and failing to effectively demonstrate the cost to consumers.

KEY QUESTION

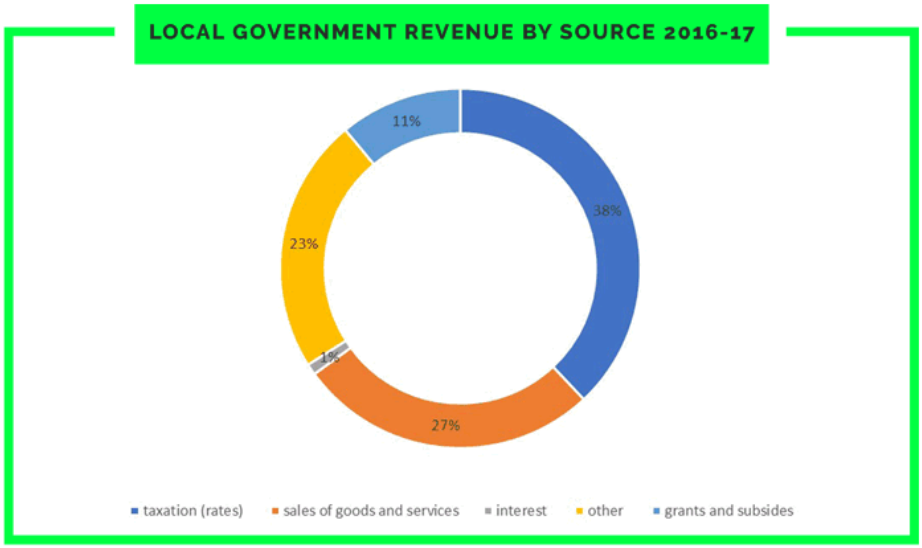
What can local governments do differently?



The following table demonstrates some of the key changes in local government expenditure between 2011-12 to 2016-17

	Proportion of total expenditure	
Expense by purpose	**2011-12**	**2016-17**
Transport and communications	23.7%	21.5%
Housing and community services	22.3%	24.2%
General public service	18.3%	17.6%
Recreation and culture	15%	16.6%
Social security and welfare	5.3%	4.8%
Other purpose	3.9%	4.2%
Other economic affairs	3.6%	3.6%
Public order and safety	2.6%	2.5%
Public debt transaction	2.1%	1.8%
Health	1.3%	1.2%
Mining, manufacturing and construction	1.2%	1.0%
Education	0.5%	0.6%
Fuel and energy	0.1%	0%
Agriculture, forestry and fishing	0.1%	0.1%
Total in $$	$30.6b	$35.9b

Between 2011-12 and 2016-17 local government revenue increased from $36 billion to $45.5 billion. Of this 88% (in 2011-12) and 89% (in 2016-17) was own source revenue[7]. Funding from the Commonwealth Government in the form of Financial Assistance Grants (FAGs) was $2.14 billion in 2011-12 and $2.29 billion (following the end on the freeze to indexation).



KEY QUESTIONS

How can the Commonwealth Government help local governments?

Why should they care?

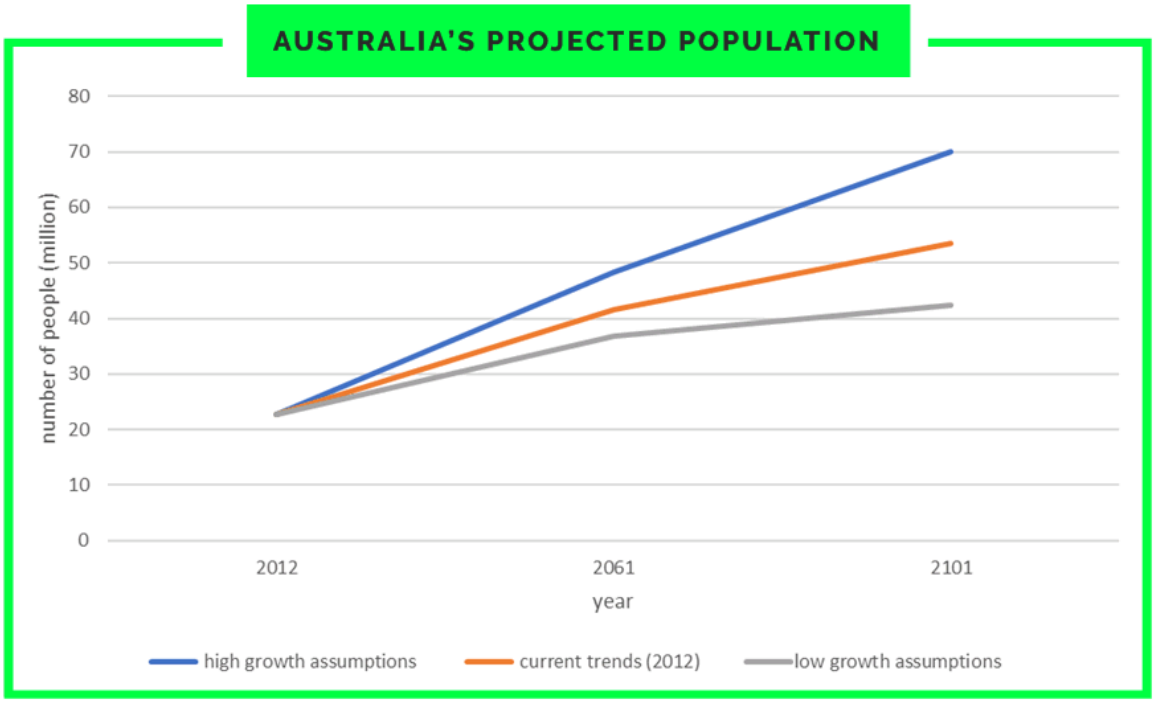
Total assets increased from $350 billion in 2011-12 to $467 billion in 2017-18. It has been estimated that the gross replacement value of local government infrastructure for all Australian councils was $438 billion in 2014. 11% or $47 billion of assets are in poor or very poor condition and require renewal or upgrade. Seven per cent or $31 billion of the asset stock has poor function requiring upgrading to meet current or emerging local and regional service level targets for safety, compliance, social, environmental and economic performance. A further seven per cent or $31 billion of assets have poor capacity and require augmenting to support growth and meet service needs[8].

THE FUTURE

Demographics

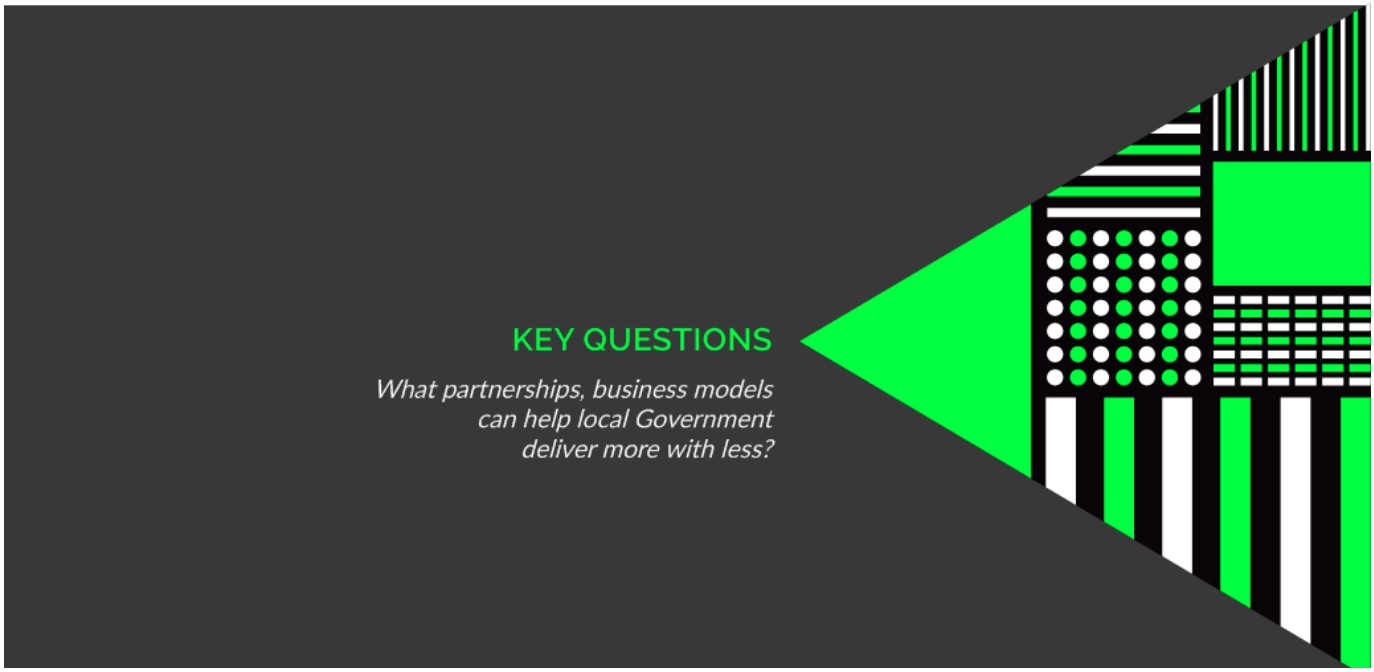
Population projections by the Australian Bureau of Statistics illustrate the growth and change in population which would occur if certain assumptions about the future level of fertility, mortality, internal and overseas migration were to prevail over a projection period. Based on an estimated resident population of 22.7 million people at 30 June 2012 the population has been projected to increase to between 36.8 and 48.3 million people by 2061 and to between 42.4 and 70.1 million by 2101.

The median age of Australia's population (37.3 years at 30 June 2012) is projected to increase to between 38.6 years and 40.5 years in 2031 (high growth and low growth respectively) and to between 41.0 years and 44.5 years in 2061.



Source: ABS Population projections, Australia 2012 3222.0

Assuming the current (2012) trends continuing, the population will grow in all states and territories except Tasmania. All capital cities except Darwin are projected to experience higher percentage growth than their respective state or territory balances, resulting in a further concentration of Australia's population within the capital cities. In 2012, 66% of Australians lived in a capital city. By 2061 this proportion is projected to increase to 74%.



		2061		
State	2012	Low growth scenarios (C)	Current trend (B)	High growth scenario
NSW total	7.3 million	10.8 million	11.5 million	12.6 million
Sydney	4.7 million	8.0 million	8.5 million	8.9 million
Balance	2.6 million	2.9 million	3 million	3.7 million
Victoria Total	5.6 million	9.0 million	10.3 million	12.1 million
Melbourne	4.2 million	7.6 million	8.6 million	9.8 million
Balance	1.4 Million	1.4 million	1.7 million	2.3 million
Queensland total	4.6 million	7.9 million	9.3 million	11.1 million
Brisbane	2.2 million	3.8 million	4.8 million	5.6 million
Balance	2.4 million	4.1 million	4.5 million	5.5 million
Western Australia total	2.4 million	5.4 million	6.4 million	7.7 million
Perth	1.9 million	4.4 million	5.4 million	6.6 million
Balance	500,000	975,000	950,800	1.1 million
South Australia total	1.7 million	2.1 million	2.3 million	2.6 million
Adelaide	1.3 million	1.7 million	1.9 million	2.2 million
Balance	377,900	373,700 *	387,400	451,200
Tasmania Total	512,200	460,900 #	565,700 #	714,000
Hobart	217,000	228,700	270,600	339,300
Balance	295,400	232,200	295,100	374,700
Northern Territory total	235,200	455,700	453,000	457,800
Darwin	131,900	254,800	225,900	182,000
Balance	103,200	203,000	227,100	273,700
ACT Total	375,100	612,400	740,900	904,100

* In the low growth scenario, the population for the balance of South Australia is projected to increase marginally over the next twenty years, peaking at 398,100 in 2033, before declining to 373,700 in 2061.

In the current trend scenario (2012) Tasmania's population increases slowly before levelling out by around 2046 and then decreasing marginally from 2047 onwards. In the low growth scenario Tasmania's population increases only slightly over the first 15 years and begins to decline from 2028 onwards[9].

In the high growth scenario, Australia's growth rate initially increases to 1.9% per year and remains above the 20-year average (1.3%) until the middle of the century. Over the second half of the century, growth rates gradually decline, reaching 1.0% in 2071 and 0.8% in 2101. In the current (2012) trend scenario Australia's annual growth rate decreases from 1.7% in 2012 to 1.0% in 2045, and to 0.5% in 2101. In the low growth scenario Australia's annual growth rate decreases at a faster rate, reaching 1.0% in 2031 and 0.2% in 2101.

Climate Change

The CSIRO and Bureau of Meteorology have compiled different models for predicting the outcome of climate change in Australia. According to this work, droughts are predicted to increase in a large portion of southern Australia, ("medium" level of confidence). It is predicted that in the main the southern half of Australia will experience less rainfall in winter, spring or both (high or medium confidence). Every part of Australia will continue to experience increases in average temperature, and will have a higher frequency of hot days. This will also result in higher evaporation across Australia, which will continue to make drought conditions worse in the future.

People living in large cities can be more susceptible than non-urban dwellers to the effects of heatwaves as a result of the urban heat island effect. This is caused by the prevalence in cities of heat absorbing materials such as dark coloured pavements and roofs, concrete, urban canyons trapping hot air, and a lack of shade and green space in dense urban environments. It can result in substantially higher temperatures (particularly overnight) than surrounding non-urban areas.

https://www.climatechangeinaustralia.gov.au/en/climate-projections/future-climate/regional-climate-change-explorer/super-clusters/

Northern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence.
- Changes to rainfall are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- With medium confidence, fewer but more intense tropical cyclones are projected.

The Rangelands

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Changes to summer rainfall are possible but unclear. Winter rainfall is projected to decrease in the south with high confidence.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea levels will continue to rise and height of extreme sea-level events will also increase (very high confidence).

Eastern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Average winter and spring rainfall is projected to decrease with medium confidence. Changes in summer and autumn are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).

Southern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- A continuation of the trend of decreasing winter rainfall is projected with high confidence. Spring rainfall decreases are also projected with high confidence. Changes to summer and autumn rainfall are possible but less clear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).

KEY QUESTIONS

How can local governments collaborate, build partnerships to address climate change?

Table 1 Climate Change Projections for selected Australian Cities

Variable	2030 (intermediate emission scenario)	2090 (intermediate emission scenario)	2090 (high emission scenario)
Adelaide			
Temperate	0.7	1.5	2.9
Rainfall (%)	-4	-7	-9
Days over 35°C (currently 20)	26	32	47
Alice Springs			
Temperate	1	2.1	4.4
Rainfall (%)	-2	-5	-4
Days over 35°C (currently 94)	113	133	168
Brisbane			
Temperate	0.9	1.8	3.7
Rainfall (%)	-4	-9	-16
Days over 35°C (currently 12)	18	27	55
Cairns			
Temperate	0.7	1.4	2.9
Rainfall (%)	0	-2	-2
Days over 35°C (currently 3)	5.5	11	48
Canberra			
Temperate	0.8	1.8	3.8
Rainfall (%)	-2	-6	-5
Days over 35°C (currently 20)	7.1	12	29
Darwin			
Temperate	0.9	1.8	3.7
Rainfall (%)	0	-1	+4
Days over 35°C (currently 11)	43	111	265
Dubbo			
Temperate	1	2.1	4.2
Rainfall (%)	-2	-4	-6
Days over 35°C (currently 22)	31	44	65
Hobart			
Temperate	0.6	1.4	2.9
Rainfall (%)	1	-1	-2
Days over 35°C (currently 1.6)	2	2.6	4.2
Melbourne			
Temperate	0.6	1.5	3
Rainfall (%)	-2	-7	-9
Days over 35°C (currently 11)	13	16	24
Perth			
Temperate	0.8	1.7	3.5
Rainfall (%)	-6	-12	-18
Days over 35°C (currently 28)	36	43	63
Sydney			
Temperate	0.9	1.8	3.7
Rainfall (%)	-3	-2	-3
Days over 35°C (currently 3.1)	4.3	6	11

Source: Webb, L.B. and Hennessy, K. 2015, Projections for selected Australian cities, CSIRO and Bureau of Meteorology, Australia.

Employment

Into the future, some of the most significant factors influencing employment will include change in industry structure, technological advances and globalisation. The trend towards employment requiring skills and training is also set to continue. The CSIRO estimates that while 44 per cent of Australian jobs are potentially at high risk of automation, this technology will also be responsible for the creation of new jobs. A projected growth area for regional economies is in the human services-related industries, particularly health care and social assistance for an ageing population. This will have significant implications for regional populations as service industries are more likely to cluster in regional centres than in smaller towns and rural areas. Tourism and related industries such as accommodation, food services and retail trade are also expected to continue to deliver economic growth in regional areas with help from the low Australian dollar. The knowledge economy, science, technology and finance will drive employment growth in urban areas.

Technology

The pace of technological change at present is increasing and almost daily we hear of new technologies that will disrupt existing markets and change the way our communities live, work, play and travel. It is difficult to predict which of these new technologies will come to fruition, let alone the full impact that they will have. It is also difficult to predict what is likely to occur in the future in terms of the type of technological changes and the speed of change. Forward planning is therefore problematic but it is reasonably safe to assume that drones and electric vehicles and semi-or fully autonomous vehicles (self-driving cars) will be part of our future. These will have dramatic impact on the look and feel of our communities and the services and infrastructure needed to support them.

Local government services that utilise Artificial Intelligence (AI) are already emerging. AI has the ability to tap into social media to learn about problems in real time. When people post or tweet about issues in the local area AI powered systems can improve council response times and reduce costs. Predictive elements in AI help councils analyse infrastructure issues and fix small problems before they grow larger. Modern systems can track water pressure and alert workers to fix pipes before they burst. The application of blockchain should allow local councils to reduce a great amount of transaction costs in the delivery of local services, while also providing greater transparency and participation for citizens.

Contact centre chat bots (virtual customer service assistants) can help the public to pay parking fines and rates, or apply for a permit at any time Customer service AI can help community members find the information they need. Website AI can help individuals navigate online services. Some AI can even help residents with applications, guiding them through the process and suggesting additional services.

KEY QUESTIONS

How can local government embrace disruption and innovation?

AI technology is an opportunity to reimagine how future services can be delivered as well as gain value in:

- Reducing demand on services
- Improving efficiencies
- Enhancing the customer experience
- Driving better decision making from data insights

AI technology will not displace a team or service but complement it to truly be user-centric. It can reduce the burden of administrative tasks enabling staff to put their skills to more strategic and creative tasks and gain faster access to valuable insights. In doing so, the council is empowered to make better decisions for citizens.

AI has benefits for the workplace and citizens alike helping solve a problem and improving the lives of citizens. AI can have an enabling role in achieving this for local government today and for the 'council of the future.'

REFERENCES

PAGE FIVE - THE PRESENT:

[1] Interesting Facts about Australia's 25,000,000 population http://www.abs.gov.au/websitedbs/D3310114.nsf/home/Interesting+Facts+about+Australia%E2%80%99s+population

[2] Evans, M and Haussegger, V (2017) why are women so poorly represented in local government administrative leadership and what can be done about it? http://www.5050foundation.edu.au/assets/reports/documents/online-gender-diversity-co-design-workshop-1-.pdf

[3] Joint select committee on constitutional recognition relating to the Aboriginal and Torres Strait Islander Peoples (2018) Interim report. The Parliament of the Commonwealth of Australia.

[4] Australian Human Rights Commission (2016) The 'Leading for Change' blueprint

[5] Clark, G (2018) Bullying endemic in councils, Fair Work turns staff away. Government News https://www.governmentnews.com.au/bullying-endemic-in-councils-fair-work-turns-staff-away/?utm_medium=email&utm_campaign=Newsletter%20-%2011th%20September%202018&utm_content=Newsletter%20-%2011th%20September%202018+Version+B+CID_250d36654e64011424c76af2e32234e8&utm_source=Campaign%20Monitor&utm_term=Bullying%20endemic%20in%20councils%20Fair%20Work%20turns%20staff%20away

PAGE SEVEN - THE FURTURE:

[6] The McKell Institute (2016) Giving local governments the reboot: improving the financial sustainability of local governments.

[7] Australian Bureau of Staistics (2018) Government Finance Statistics, Australia, 2016-17 Catalogue No: 55120 http://www.abs.gov.au/ausstats/abs@.nsf/mf/5512.0

[8] Australian Local Government Association (2015) National State of the Assets Report

PAGE SEVEN - POPULATION

[9] Source: ABS Catalogue 3222.0 - Population Projections, Australia, 2012 (base) to 2101 (LATEST ISSUE Released at 11:30 AM (CANBERRA TIME) 26/11/2013) http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20(base)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20(base)%20to%202101&num=&view= (downloaded 4 September 2018)

AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION
AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
8 Geils Court Deakin ACT 2600 PHONE (02) 6122 9400
EMAIL alga@alga.asn.au WEB www.alga.asn.au

Jim Gutherson
443 Emu Swamp Road, Emu Swamp NSW 2800
jim_gutherson@outlook.com
0417 469 778

2 March 2019

Sarah Bellach

Cabonne Council
PO Box 17
Molong NSW 2866

Dear Sarah:

I am writing to request financial assistance from Cabonne Council for my son Finley Gutherson to represent Australia as part of the under 14's and under 17's Australian Diamonds Softball Development Tour to New Zealand in April 2019. The tour costs are $2800 and I am hoping that Council could contribute in the order of $300 to help him attend.

Finely is very proud to be one of three representatives from the Central West to be chosen to go on this tour, and the only one from Cabonne and the only one in the under 14 team.

He achieved this selection through his participation in the Australian Championships in January 2019 where he represented Country NSW. He has also represented the Orange District Softball Association at his NSW Age championships for the last 4 years.

Finley looks forward to using this experience of competition at the highest level to take a larger leadership role within the Orange District Softball Association and within the local community. He particularly looks forward to working with younger children through umpiring and coaching in the future.

Thank you so much for taking the time to consider this request. I look forward to hearing from you soon.

Sincerely,

Jim Gutherson

Borenore	1:00pm	Borenore CWA Hall. Followed by a family BBQ lunch.
Canowindra	6:00am	Dawn service held at Memorial Park.
	9:00am	Short wreath laying service will be held at Soldier's Memorial Hospital.
	10:30am	March from the Junction Hotel to the Memorial Park for an 11:00am Service.
Cudal	9:45am	March from Cudal Public School to the Cudal & District War Memorial Gates for a 10:00am Service.
Cumnock	10:45am	March from the General Store to the Memorial Gates for an 11:00am Service.
Eugowra	10:30am	March from the corner of North and Broad Streets to the Cenotaph at Memorial Park for an 11:00am Service.
Manildra	10:15am	March from Manildra Bowling Club to the Manildra Soldiers Memorial Hall for an 11:00am service.
Molong	5:30am	Dawn Service – March from Minna-Murra in Bank St up to the Cenotaph at the Village Green. Followed by a service.
	10:30am	March from the Molong RSL to the Village Green for an 11:00am service.
Obley	6:45am	Service held at the Obley War Memorial, followed by a BBQ breakfast.
Toogong	6:00am	Dawn Service at St Alban's Church Grounds.
Yeoval	5:45am	March from the Royal Hotel to the Yeoval Memorial Hall for a 6:00am Dawn Service.
	10:30am	March from Yeoval Central School to the Yeoval War Memorial hall for an 11:00am Service.

CABONNE COUNCIL

Proudly Supported by Cabonne Council

ANZAC DAY

CABONNE COUNCIL
PO Box 17 MOLONG NSW 2866
TELEPHONE : 02 6392 3200
FACSIMILE: 02 6392 3260
Email: council@cabonne.nsw.gov.au
Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

EUGOWRA EVENTS + TOURISM ASSOCIATION

Organisation Address

House Number/Name/ PO Box: P.O Box 46

Street/Road:

City: EUGOWRA

State: N.S.W.

Postcode: 2806

Telephone: 0428 592486

Fax:

Email: rchazy.2806@bigpond.com

Contact Person: Ron Hay

Position in Organisation: PRESIDENT

Is the organisation ☐ registered for GST ☑ not registered for GST

Does the organisation have an ABN? ☑ yes 89335015409 ☐ no

Does the organisation have insurance, including public liability cover? ☐ yes ☑ no

What is the aim of your organisation?

TO PLAN EVENTS + TOURISM TO BENEFIT THE TOWN OF EUGOWRA + SURROUNDING DISTRICT

Does your organisation have a plan/strategy? ☑ yes ☐ no

(Please attach if yes) IT IS VERY SIMPLE. (1) ORGANISE EVENTS TO RAISE MONEY. TO PUT BACK INTO OUR TOWN TO MAKE IT MORE ATTRACTIVE TO TOURISTS + TO HELP OTHER ORGANISATIONS IN THE COMMUNITY WHO MAY BE STRUGGLING.
(2) PROMOTE OUR TOWN + CABONNE DISTRICT TO TOURISTS AND VISITORS

2. Event Title

Name of the event

"RELISH EUGOWRA"

SAT 13th APRIL 12-6pm. W.W.W.RELISHEUGOWRA.com

Funding Category Applying For (Please tick)

☐ Flagship Event ☐ Core Event ☑ Developing Event

3. Details of the Proposal

Please provide a general description of the event.

THE EVENT IS A LUNCH TO SHOWCASE FOOD FROM EUGOWRA + WINES WITHIN CABONNE COUNTRY.

EUGOWRA olive oil
EUGOWRA QUAIL
EUGOWRA BEEF
EUGOWRA HONEY
EUGOWRA ENTERTAINER

WE WILL BE WORKING WITH FOOD WEEK & ORANGE 360

Where and when is the event to take place?

"EAT YOUR GREENS" SAT 13th April 12-6pm.

OUTDOORS UNDER THE GUM TREES.

MAX OF 200 PEOPLE FOR THIS FIRST YEAR.

How will the event raise the profile of the Cabonne Council?

BUSES HAVE BEEN ORGANISED TO BRING PEOPLE FROM ORANGE FORBES & PARKES WE HAVE A NUMBER OF PEOPLE COMING FROM SYDNEY. BY DOING THIS WE HOPE TO SHOW OFF CABONNE & EUGOWRA.
IF THIS YEAR GOES WELL WE HOPE TO STEP UP TO 400 PEOPLE NEXT YEAR

What local business opportunities will be created?

EUGOWRA Olive Oil
EUGOWRA Quail
EUGOWRA Honey

THESE BUSINESSES SHOULD BENEFIT GREATLEY AS THEY HAVE JUST GOT ESTABLISHED

How many people are expected to attend the event from within and outside the Shire?

200 PEOPLE AIMING AT 150 FROM OUTSIDE SHIRE

What benefits will be returned to the Cabonne Community

THE TOWN & BUSINESSES will BENEFIT THUS THE CABONNE COMMUNITY will BENEFIT.
THE CABONNE COUNTRY WINES will gain FROM THE PROMOTION

Please list any other community groups involved with this event?

NONE. BUT Swimming Pool, CHILDCARE, MOTHERS GROUP, Schools & TOWN APPEARANCE will ~~All~~ ALL BENEFIT.

Cabonne Council – Event Assistance Program – 2018/2019 Application

4. Assistance requested

Type of assistance	**Details**	**Value of Assistance exclusive of GST** (Council to provide estimate for in kind items)
PROMOTIONAL		$ 500
		$
		$
		$
		$
Total Assistance requested		$ 500
Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)		☐ yes ☑ no

Cabonne Council – Event Assistance Program – 2018/2019 Application

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
		A quote outlining project costs (if applicable)		
		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name	Position in Organisation
Ron Hay.	PRESIDENT
Signature	**Date**
	27-2-19.

OFFICE USE ONLY

Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			

Cabonne Council – Event Assistance Program – 2018/2019 Application

Event Assistance Program Application Form

Submission date: 14/02/2019 02:20 PM

Receipt number: 6

Question	Response
Details of the Organisation	
Name of Organisation	Cudal Tennis Club
Organisation House Number/Name/PO Box Number	Cudal Tennis Club
Street/Road	3-5 Toogong St
City	CUDAL
State/Territory	NSW
Postcode	2864
Phone Number	0406793851
Fax Number	
Email Address	cudaltennisclub@gmail.com
Contact Person	Jock Hough
Contact Person's Position in Organisation	secretary
Is the organisation	not registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	Yes
If yes, please provide ABN	Incorporated INC1501103

Question	Response
What is the aim of your organisation?	Cudal Tennis Club runs fun tennis clinics during the school holidays at the Cudal Tennis Courts. Open to all children aged between 4 and 12, our tennis clinics are run by qualified tennis coaches. Tennis clinics focus on stroke development and team based games designed to improve confidence, ability to rally and tactical awareness in a fun environment. The Cudal Tennis Clinic is held in the school holidays over three consecutive days in April 2019. 4-6 Years 9.30am-10.30am $40 7-12 Years + 10.30am-12.30pm $50 Multiple sibling discounts apply. Coach Darren Gersbach Tennis clinics are a great way to help children stay active during the holidays by engaging them in various activities and encouraging them to meet new friends.
Does your organisation have a plan/strategy?	Yes
If yes, please upload your plan/strategy here	Clinic Plan April 2019.docx
Event Title	
Name of the event	Cudal Tennis Holiday Coaching Clinic
Funding category applying for	Developing Event
Details of the Proposal	
Please list any other community groups involved with this event	The following local business benefit from Cudal hosting this event: Darren Gerbach Coaching-Orange Magic Meats Manildra Middleton Iceblocks Orange
What benefits will be returned to the Cabonne community?	The tennis clinic is always during the school holidays, which enables families to participate and support their children. It also enables visiting families to travel to Cudal, stay for the length of the clinic and utilize other businesses in the Cabonne shire. Many families visit the vineyards and restaurants.
How many people are expected to attend the event from within and outside the Shire?	We cap the event at eighty (80) children and each year manage to fill this quota. We have developed a great reputation and following and we see this as an ongoing activity for the club twice a year. The clinics have been running successfully twice a year since 2015. Numbers have been growing in the event. Due to the number of courts available and coaching ratios we are limited to the 80 children.

Question	Response
Please provide a general description of the event	Cudal Tennis Club (CTC) located in Central West NSW will host its 8th School Holiday Tennis Coaching Clinic in April 2019. Tennis clinics focus on stroke development and team based games designed to improve confidence, ability to rally and tactical awareness in a fun environment. Since 2015 CTC have hosted the coaching clinics, run by qualified tennis coaches, aimed at kids aged between 4 and 12 years, who would otherwise have little or no access to tennis and especially professional coaching. We cap the event at eighty (80) children and each year manage to fill this quota. We have developed a great reputation and following and we see this as an ongoing activity for the club twice a year. The clinic runs for three mornings and the costs are kept to an absolute minimum to make it accessible to as many country and farming families as possible.
Where and when is the event to take place?	April 2019 Cudal Tennis Club 3-5 Toogong St Cudal
How will the event raise the profile of the Cabonne Council?	Children who participate in the coaching clinic come from Cudal, Canowindra, Molong, Manildra, Cargo, Nashdale, Mudgee, Sydney, Young, Milthorpe and Dungog. The main source of enrolments are word of mouth and friends using the clinic as an opportunity to come for a country experience and socialise with friends. We advertise in the Cudal News, Cudal and Manildra Public School newsletters and Facebook. The Cudal Tennis Club also have recently been involved in the development of Playgroup to Paddock initiative which saw North Curl Curl Public School raise drought relief funds for the students of Cudal Public School.
What local business opportunities will be created?	The Cudal Tennis Club charges a minimum to pay for the external tennis coaches which come from Orange. A percentage of the fees also contribute to the rates and electricity bills for the club. Last year we invited a local coffee cart from Cumnock to park outside the tennis courts to sell her coffee to our visitors. Local and surrounding Airbnb cottages would benefit from the visitors. We are open to other providers benefiting from the increased volume of people in Cudal and surrounds.
Assistance Requested	

Question	Response
Details (1)	The funds would be used to assist in the cost of the event inparticular the BBQ on the final day of coaching (Wednesday 17 April) Other cost include: coaching, certificates for participants, weed control, court preparations, lawn mowing, clubhouse maintenance.
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	500
Type of Assistance (2)	
Details (2)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	
Type of Assistance (3)	
Details (3)	
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)	
Type of Assistance (4)	
Details (4)	
Type of Assistance (1)	$500 Developing Event
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)	
Details (5)	

Question	Response
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)	
Total assistance requested	500
Will you require payment of EAP grant prior to lodging the Acquittal Form?	Yes
Type of Assistance (5)	
Supporting Information	
Please upload a quote outlining project costs (if applicable)	April Clinic budget 2019.xlsx
Please upload your letter of support (1)	ParentLetterof Support_CUDAL TENNIS_2019.docx
Please upload your letter of support (2)	DorneyLetterof Support_CUDAL TENNIS_2019.docx
The following supporting information is attached with this application	A quote outlining project costs (if applicable), Two (2) letters of support
Applicant's Signature	
	Link to signature
Name	Tina Hough
Position in Organisation	Club Member-organiser of Coaching Clinic
Date	12/2/2019

5 of 5

CABONNE COUNCIL
PO Box 17 MOLONG NSW 2866
TELEPHONE : 02 6392 3200
FACSIMILE: 02 6392 3260
Email: council@cabonne.nsw.gov.au
Website: www.cabonne.nsw.gov.au

Event Assistance Program Application Form

1. Details of the Organisation

Name of Organisation

Central West NSW region of the Australian Poll Dorset Association

Organisation Address

House Number/Name/ PO Box: 1157

Street/Road: Yarrabandai Rd

City: Forbes

State: NSW

Postcode: 2871

Telephone: 0438642113

Fax:

Email: rellegge@hotmail.com

Contact Person: Ruth Klingner

Position in Organisation: Secretary

Is the organisation ☐ registered for GST ☑ not registered for GST

Does the organisation have an ABN? ☐ yes _____ ☑ no

Does the organisation have insurance, including public liability cover? ☑ yes ☐ no

What is the aim of your organisation?

To support and educate Poll Dorset breeders in the central west region. Promote Poll Dorsets in the central west region.

Does your organisation have a plan/strategy? ☑ yes ☐ no
(Please attach if yes)

2. Event Title

Name of the event

2019 National Poll Dorset Conference

Funding Category Applying For (Please tick)

☑ Flagship Event ☐ Core Event ☐ Developing Event

3. Details of the Proposal

Please provide a general description of the event.

The National Poll Dorset Conference is a bi-annual event held at changing locations in Australia. The conference is designed to educate and inform Poll Dorset breeders in all aspects of their seedstock businesses, bringing together leading Poll Dorset stud breeders, researchers, lamb industry professionals and service providers.

The conference draws attendees from all states of Australia (except NT) and in the past has ranged from 90 -200 attendees.

The 2019 National Poll Dorset Conference will be held in the Cabonne, Orange and Oberon Shires. It will be a combination of talks, demonstrations, discussion forum and viewing stud sheep.

The 2019 conference has a range of speakers attending from around Australia and one international speaker from NZ. These speakers will cover a range of topics from animal health, developing a breeding plan, and a range of topics looking at the practical application of technologies on farm now and into the future.

Where and when is the event to take place?

During the day on Sunday 17th March the conference will be visiting 2 studs in the Oberon Council area.

Sunday evening will be a Meet and Greet in Orange.

Monday 18th day time and evening will be at Highland Heritage Estate.

Tuesday 19th will be held in the Cabonne Shire area. Firstly at "Ridgehaven" 267 Gavins Lane Cudal, then travelling to McSmith's MASTERyard feed lot, Escort Way Cudal and then to Canowindra Showground.

How will the event raise the profile of the Cabonne Council?

We have a program of print media and online promotion of the conference and the area in which the conference will be held, as soon as Cabonne Council comes on board as a sponsor, Cabonne Council will be added to this program. All sponsors will be acknowledged prior to and during the conference in print and the association website and social media channels. Cabonne Council will be able to have signage and promotional material at the conference.

What local business opportunities will be created?

There are a number of local (Cabonne Council based) businesses and community organisations are providing services for the conference.

- A local graphic designer has and will continue to create our printed and online material and advertising.
- A local bus company is being contracted to supply the buses and drivers for all three days of the conference
- A local videographer is putting together a promotional video
- The Cudal school P&C is catering for morning tea on the Tuesday
- The Canowindra CWA is catering for the lunch on Tuesday
- A number of Cabonne Council area studs will have the opportunity to show their sheep to leading breeders from all over Australia
- Each of the speakers will receive a thank you gift for speaking at the conference. This gift will be a gift box of locally produced products from businesses in the Orange and Cabonne council areas. We will purchase the products for the gift box directly from the producers.

How many people are expected to attend the event from within and outside the Shire?

We originally estimated a total attendance of between 100-140. With registrations to date this should be easily achieved. So far, we have 17 attendee registrations from the Cabonne area and 74 from other areas of NSW, QLD, TAS, VIC and SA.

What benefits will be returned to the Cabonne Community

Having the conference in the Cabonne Council area and travelling through out the area gives a great opportunity for the area and its attractions to be showcased to attendees from throughout Australia. It also gives promotional opportunities both in printed material and online.

It is also giving financial benefit to local businesses and community groups which has a flow on effect for the whole community.

Please list any other community groups involved with this event?

- Cudal P&C – catering
- Canowindra CWA – catering
- Our group, CW NSW region of the APDA is a community group of members from throughout the Central West of NSW.

4. Assistance requested

Type of assistance	Details	Value of Assistance exclusive of GST (Council to provide estimate for in kind items)
Promotional material promoting the Cabonne area to put in the conference satchels		$
Sponsorship		$1000
		$
		$
		$
Total Assistance requested		$1000 plus promotional material

Will you require payment of EAP grant prior to lodging the Acquittal Form (please tick)	☐ yes ☑ no

5. Supporting Information

The following supporting information is attached with this application:

APPLICANT Please tick ✓		INFORMATION	COUNCIL	
YES	NO		YES	NO
		A quote outlining project costs (if applicable)		
		Two (2) letters of support		

6. Applicants Signature

The applicant, or the applicant's agent, must sign the application

Name	Position in Organisation
Ruth Klingner	Secretary
Signature	**Date**
Ruth Klingner	15/2/19.

OFFICE USE ONLY

Tick ✓		Date	Name	Signature
	Letter of Acknowledgement			
	Referral to ED & T Committee & Council			
	Determination of Application			
	Acceptance Form received			
	Project Completed			
	Grant acquittal completed and returned.			
	Funding provided to applicant			

Cabonne Council – Event Assistance Program – 2018/2019 Application

Budget for the 2019 National Poll Dorset Conference

	no.	$/head	income	expenditure
Conference Room fee				650
Graphic design				1600
Printing				500
online booking charges				250
Name tags, laynards and satchels				650
Advertising				4618
Promotional video				1500
Buses				6100
Postage				200
young breeder costs				2000
Sunday Lunch (attendees)	120	15		1800
Sunday Lunch (sponsors)	5	15		75
Sunday lunch (speaker)	1	15		15
Sunday afternoon tea (attendees)	120	8		960
Sunday afternoon tea (sponsors)	5	8		40
Sunday afternoon tea (speakers)	1	8		8
Meet & Greet (attendees)	120	40		4800
Meet & Greet (sponsors)	2	40		80
Meet & Greet (speakers)	8	40		320
Monday morning & afternoon tea (attendees)	120	14		1680
Monday morning & afternoon tea (sponsors)	39	14		546
Monday morning & afternoon tea (speakers)	13	14		182
Monday lunch (attendees)	120	24		2880
Monday lunch (sponsors)	39	24		936
Monday lunch (speakers)	13	24		312
predinner drinks (attandees)	120	9		1080
predinner drinks (sponsors)	11	9		99
predinner drinks (speakers)	13	9		117
predinner drinks (misc)	2	9		18
Dinner (attendees)	120	47		5640
Dinner (sponsors)	11	47		517
Dinner (speakers)	13	47		611
Dinner (miscellaneous)	2	47		94
Tuesday morning tea (attendees)	120	8		960
Tuesday morning tea (sponsors)	39	8		312
Tuesday morning tea (speakers)	9	8		72
Tuesday lunch (attendees)	120	16		1920
Tuesday lunch (sponsors)	39	16		624
Tuesday lunch (speakers)	9	16		144
Speaker gifts				500
Speaker travel costs				4000
Speaker accomodation				2100
Total Expenses				

Income				
Ticket sales early bird	81	145	11745	
Ticket sales full rate	39	170	6630	
Ticket sales dinner	2	60	120	
Ticket sales dinner + M&G	2	60	120	
Sponsorship received			28400	
Sponsorship awaiting payment			4400	
Sponsorship - Cabonne Council			1000	
TOTAL			**52415**	**51510**

CABONNE COUNCIL TRAFFIC COMMITTEE
E-Meeting - 8 March 2019

MAIN STREET, CUDAL NSW 2864

Conducted Electronically

Clr Treavors Greg	Cabonne Council
Mr David Vant	Roads and Maritime Services
Mr Geoff Lewis	Community Representative
CIP Dave Harvey	NSW Police
Sgt Mark Hevers	NSW Police
Surendra Sapkota	Cabonne Council
Ms Andrea Hamilton-Vaughn	Orange-Cabonne Road Safety Officer
Leigh Meagher	Cabonne Council

AGENDA

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Meeting Opening

ITEM 1. Quorum & Apologies

Attachments: Nil

Recommendation: THAT any apologies be accepted

REPORT
No Apologies Received.

ITEM 2. Minutes of Previous Traffic Committee Meeting

Attachments: Minutes of the Traffic Committee Meeting August 2018

Recommendation: THAT the minutes be accepted.

REPORT
The minutes were sent to the members present at the last Traffic Committee and asked to indicate that the minutes were correct.

The minute of the November meeting were reported to the Council Meeting in November meeting and formally adopted.

Comments from the members: Noted and agreed.

ITEM 3. Actions from Last Meeting

- E-Meeting: Yeoval "Rally Till it Rains" – declined
- Item: MR234 Chevron signs: (LINK)

- Item: Signs at Eugowra post office (LINK)

- Item: Cargo Road Inspection (LINK)

Comments from the members: More information requested regarding these issues.

Community Events

ITEM 4. No Community Event Traffic requests have been recieved

Engineering and Traffic Advice

ITEM 5. Cadia-Ridgeway Road intersection request

Attachments: Email & Diagram
Recommendation: THAT Council NOT supports the proposal Instal the Sign & Mirror

REPORT

Council received a request from a local Business (Cadia Valley Operations) to install:

1. A Fish-Eye Mirror – to aid in the safe left turn of Left Hand Drive heavy cranes (exiting the Mine via Ridgeway)
2. A sign at the southern side of the intersection stating: "Deliveries for 1460 Cadia Road". This will reduce traffic on the road to the south of the intersection (as truck will make the correct turn)

Figure 1 - Showing proposed Mirror location

RMS representative's comments and agreed by all members:
Disagree and recommend not to install. The use of a mirror gives a driver a distorted view of approaching vehicles so speed and distance cannot be judged by that driver. If a mirror is installed it will require constant/regular maintenance checks to determine correct alignment and that it is undamaged, if it is damaged it will need replacing. Further, Council may be held responsible/accountable for the mirror including any consequences as a result of a vehicle crash at the location

ITEM 6. Bus Stop – Four Mile Creek Road

Attachments: Letter Ref # 983827 from Mr Mastrangeli
Recommendation: That Council defers the decision until the next Local Traffic Committee meeting subject to further information on the request

REPORT

Council has received a request to construct a Bus stop at 149 Four Mile Creek in front of his house as he has safety concerns for the children in the area. Mt Mastrangeli stated that he will seek financial support from Forestry Corp & Cadia Valley Operations for pull off zones for these bus stops.

RMS representative's comments and agreed by all members:
Defer and request further information, why the location, need established, how many children and is this supported by other parents and the bus operator, etc.
The proposed location needs to be assessed in line with the relevant Policy. Further, the Operator must also do their own assessment regarding appropriate locations/routes. Last month RMS sent, every Council in NSW, a letter with the following links https://roadsafety.transport.nsw.gov.au/stayingsafe/schools/school-bus-stops.html and https://roadsafety.transport.nsw.gov.au/stayingsafe/schools/informal-school-bus-stops.html. These links will assist with the assessments. Assessment is to be referred to the LTC for recommendation

ITEM 7. Mt Canobolas Road signage

Attachments: Letter from ECCO. Ref # 989119
Recommendation: Remove from Agenda

Report: A letter was received from the Environmentally Concerned Citizens of Orange (ECCO) requesting improvements to the roads in the Mount Canobolas State recreation area.

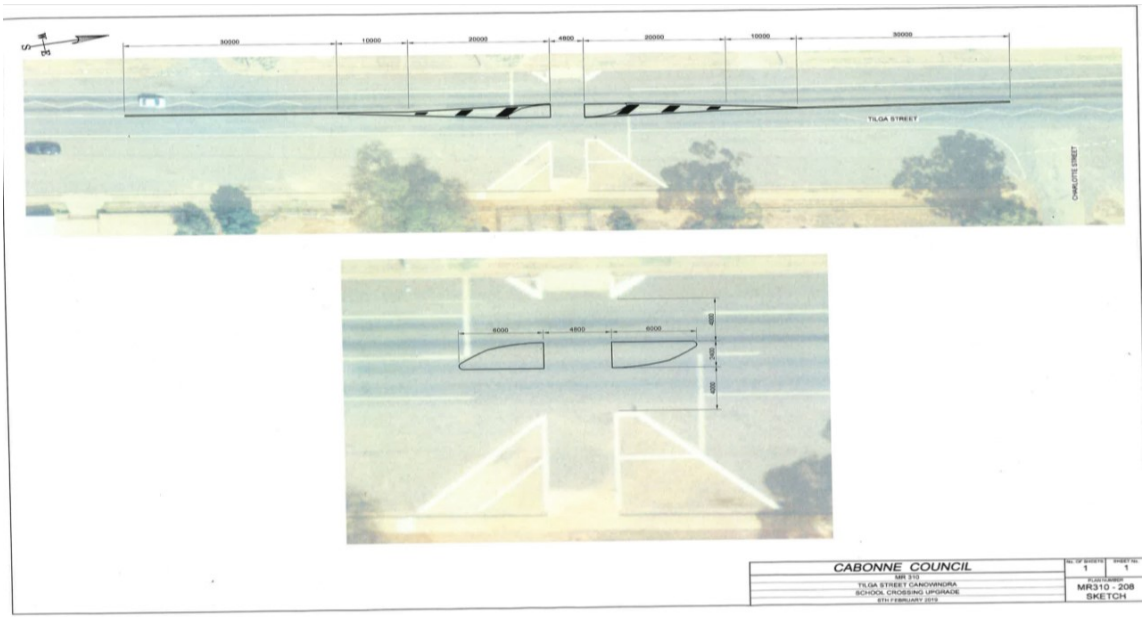
Issues cited are the Lack of speed signage, multiple users of the road & lack of sealing to the summit.

Comments from the members: *Remove from Agenda, Council has no authority within this area and issues raised are outside LTC jurisdiction and delegation.*

ITEM 8. Tilga Street Pedestrian Refuge

Attachments: Engineering Design (6/02/19)
Recommendation: : To be reomved from the Agenda & placed in general business

Report: Much correspondence has been received regarding the crossing on Tilga St & ways to improve the safety of children crossing this street. To this end, RMS have recommended that a Pedestrian island be installed as a prefered way to improve safety on this road.



ITEM 9. **Moorbel Drive Speeding**

Attachments: E-mail from Ms Annette Thomas
Email from Mr Schweikle
Traffic counts

Recommendation: THAT Council defers the decision until the next Local Traffic Committee meeting subject to addional data being obtained:

Review Speed limit

Support additional speed checks

B-Double usage of the Road & Heavy Vehicles travelling too fast

Report: Correspondance was received stating that motorists & trucks are traveling down Moorebel drive.

RMS representative's comments and agreed by all members:
Defer and get some classifier data at the location to determine if there is a speeding issue and obtain types of vehicles using Moorbell Dr. as this may be a perceived speeding issue. The classifiers should be in for 1 month and refer back to the LTC for assessment. I've checked the RAV maps and Moorbell Dr is open to 25m B-doubles (GML) as per the attached, also refer to the conditions.

ITEM 10. **Toogong Bus Route**

Attachments: E-mail from Peter & Bernadette Carman & minutes of E-LTC meeting on this issue

Recommendation: THAT Council supports the proposal to:

Inspect the proposed bus route

Approve the proposed Bus Route

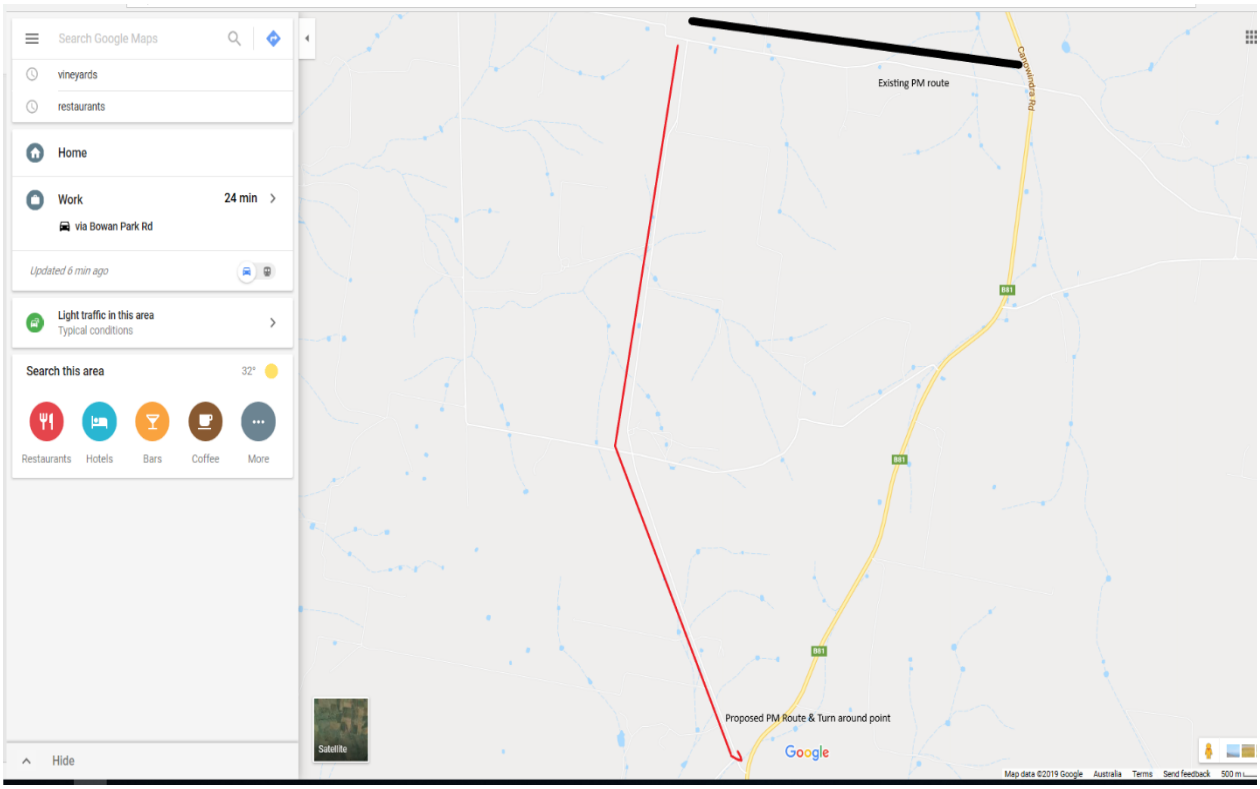
Council provide a letter to be used to support this application

REPORT

Council have received a request to alter the Rural School Bus route & to allow for the pick up of an additional 7 users at 2 stops.

The diagram below details the existing route (black line) & the proposed new route & turn around location (red line)

Item 10 (continued as e-meeting) Toogong Bus Route Alteration



ITEM 11. **Proposed School Bus Extension at Mullion Creek**

Attachments: Email # 997261 & Diagram
Recommendation: That Council defers the decision until the next Local Traffic Committee meeting subject to further information on the request

REPORT

Council received a request from a TJ & JE Ostini to alter their school bus route as described in the e-mail (#997261)

RMS representative's comments and agreed by all members:
Defer and request further information, why the location, need established, how many children and is this supported by other parents and the bus operator, etc…
The proposed location needs to be assessed in line with the relevant policy. Further, the Operator must also do their own assessment regarding appropriate locations/routes. Last month RMS sent, every Council in NSW, a letter with the following links https://roadsafety.transport.nsw.gov.au/stayingsafe/schools/school-bus-stops.html and https://roadsafety.transport.nsw.gov.au/stayingsafe/schools/informal-school-bus-stops.html. These links will assist with the assessments. Assessment is to be referred to the LTC for recommendation

Participant Updates:

No Reports

General Business

RMS representative's comments and agreed by all members:
ITEM 8 Regarding pedestrian refuge in Tilga St. some clarification is needed. RMS has not recommended the pedestrian refuge be installed, only that is accords with TDT2011/01a. The RMS representative advised the matter be referred to the LTC for review and recommendation. However, this matter should be formally referred to RMS Western Region for comment as this is a state road. Having said that, I do not agree with the installation of a pedestrian refuge as the location as it has a Childrens Crossing. As such all vehicles are required to stop while the crossing is occupied and the flags are displayed so adding a refuge does not provide any greater level of safety

Meeting Close:

ITEM 12. **Next Meeting:**

TBC by committee members along regular timing

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ITEM 1 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING

REPORT IN BRIEF

Reason For Report	To provide Council with a report on progress made in actioning its resolutions up to last month's Council meeting and any committee meetings held.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.a. Provide quality administrative support and governance to councillors and residents
Annexures	1. Council⇩ 2. Traffic Light Report Summary⇩
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\RESOLUTION REGISTER - 981499

ACTING GENERAL MANAGER'S REPORT

InfoCouncil generated reports are annexed including actions up to the previous month's meetings resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by the council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the directors as per the mayor's request.

ITEM 2 - INVESTMENTS SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Investment Schedule.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.b. Maximise secure income through investments
Annexures	1. Investments Summary February 2019.pdf⇩

File Number	\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 999977

SENIOR ACCOUNTING OFFICER'S REPORT

Council's investments as at 28 February 2019 stand at a total of $43,176,294.

Council's average interest rate for the month of February was 2.48%. The effect of the low cash rate is having a negative impact on term deposit rates offered by financial institutions. The Reserve Bank's official cash rate remained steady at 1.50% during the month of February. However, Council's average rate is higher than Council's benchmark rate of the 30 Day Bank Bill Swap Rate of 1.86%.

Council's investments are held with multiple Australian financial Institutions with varying credit ratings according to Council's Investment Policy. The annexure to this report shows a break up of each individual institution that Council invests with and its "Standard and Poor's" Credit Rating.

The Schedule of Investments for February 2019 is attached for Council's information.

ITEM 3 - RATES SUMMARY

REPORT IN BRIEF

Reason For Report	Information provided in relation to Council's Rates collections.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.4.a - Level of rate of collection
Annexures	1. Rates graph February⇩
File Number	\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1000004

SENIOR RATES OFFICER'S REPORT

The Rate Collection Summary to 28 February 2019 is attached for Council's information. The percentage collected is 72.36% which is similar to previous years.

The third rate instalment was due 28 February 2019.

ITEM 4 - PROPOSAL FOR COMMUNITY CENTRE AND LIBRARY AT MOLONG

REPORT IN BRIEF

Reason For Report	To provide information requested by council
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.2.b - Construct the new Molong Library
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\DESIGN AND CONSTRUCTION\MOLONG - PROPOSED NEW LIBRARY AND COMMUNITY MEETING ROOM - 1000236

ACTING GENERAL MANAGER'S REPORT

Council at its February 2019 meeting requested a report on concept plan preparation for a library and community centre incorporating a community hall upon land described as Lot 2 DP 182943, Lot B DP 155735 and Lot 432 DP 1070957 and known as 94 – 98 Bank Street, Molong.

The council submitted an application for funding under the Regional Cultural Fund Round 2 program which closed late September 2018. Notification that council had been unsuccessful in this funding round was conveyed to council late December 2018.

Council considered a report relating to the Molong library project at its meeting of 30 October 2018, and whilst noting that a funding application had been submitted in support of the library project it further resolved to authorise $25,000 from the Capital Works reserve to procure a design concept for a community centre incorporating a library and learning centre on land situated on the site of the current Molong community hall and adjoining council land.

The preparation of the plans incorporating demolition of a council owned dwelling, the Mitchell Room and the community hall with construction of a multipurpose community centre and library would then enable cost options to be prepared with a view to engaging in community consultation whether to proceed with the revised project. As previously advised to council such consultation is required pursuant to s23A of the Local Government Act 1993.

Due to the timing of the grant funding announcement for the proposed library project, and a series of changes to staff positions within council, there had been a delay in acting upon the Council resolution. An approach has been made to the consultant who had prepared concept plan "A" to ascertain their availability to prepare amended plans.

Recent representation by Mayor, Councillor Beatty, to the NSW Deputy Premier cumulated in an announcement on 15 March of $5 million funding for an envisaged $6 million library precinct project. Funding agreement documents are to be issued following the March 23 election.

ITEM 5 - CENTROC BOARD AND CENTRAL NSW JOINT ORGANISATION

REPORT IN BRIEF

Reason For Report	Council to note the minutes of the meetings.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.d Maintain effective membership of Centroc, Strategic Alliance, Hawkesbury City Council, Weddin Shire Council and Cabonne Council Country-City Alliance, LGNSW and other forums
Annexures	1. 190228_Centroc Board Minutes_28 February 2019⇩ 2. 190228_Minutes JO Board Draft⇩ 3. 190228_Mayoral Board Report_Final⇩
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\CENTRAL NSW JOINT ORGANISATION (CENTROC) - 1000355

ACTING GENERAL MANAGER'S REPORT

The Deputy Mayor and General Manager attended the Centroc Board and Central West Joint Organisation meetings held in Oberon on 28 February 2019.

Matters discussed at the Board meeting included:

- Transport Infrastructure
- Water Infrastructure
- Health
- Regional Development
- Planning
- Tourism

Matters discussed by the Central West Joint Organisation included:

- Drought sub-committee report
- Mandatory code of Meeting Practice
- Remuneration for the Chair and/or other Mayors
- Central NSW JO engagement with neighboring councils
- Strategic update for the JO
- Stronger Rural Health Strategy

Minutes of the meetings are attached for Councillors' information.

ITEM 6 - COMMUNITY FACILITATION FUND

REPORT IN BRIEF

Reason For Report	To report on approved expenditure under the Community Facilitation Fund (CFF).
Policy Implications	Nil
Budget Implications	Within existing budget allocation
IPR Linkage	3.3.5.a. Review community need for new and upgraded facilities
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1000582

ACTING GENERAL MANAGER'S REPORT

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.

2. Recipients must be community based not-for-profit groups.

3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).

4. Allocation of funds to be reported to the next available council meeting.

5. Limit of $3,000 per allocation unless other approved by council.

There were nil allocation of funds were processed in the past month.

ITEM 7 - FORMER MOLONG GASWORKS - CONTAMINATED LAND DECLARATION REVIEW

REPORT IN BRIEF

Reason For Report	To notifiy council of the review of the contaminated land declaration for the former Molong Gasworks site
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.d - Environmental monitoring of former gasworks site

Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\COUNCIL PROPERTIES\MAINTENANCE\MOLONG GASWORKS - 1001548

ACTING GENERAL MANAGER'S REPORT

In August 2017 council submitted a final report to NSW Environment Protection Authority (EPA) regarding the remediation of project undertaken at the former Molong Gasworks site. Council received notification on 15 March 2019 from EPA that it has issued a final notice to end the declaration of the land as significantly contaminated (issued under s44 of the Contaminated Land Management Act – Notice no. 20194404). A final ongoing maintenance order has been issued under s28 of the Contaminated Land Management Act (Notice No. 20192801) to formalise the implementation of the Long Term Management Plan for the site.

The above notification enables council to move from the site remediation process to that of implementation of the site for a car park and open space area in accordance with the various EPA approvals. Ongoing ground water monitoring, and decanting from the well located upon the land, are to continue into the future as part of the council's environmental obligations.

ITEM 8 - COUNTRY MAYORS ASSOCIATION

REPORT IN BRIEF

Reason For Report	To update Council on matters discussed at the Country Mayors Association meeting held on 8 March 2019.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.1.d Maintain effective membership of Centroc, Strategic Alliance, Hawkesbury City Council, Weddin Shire Council and Cabonne Council Country-City Alliance, LGNSW and other forums
Annexures	1. CMA Minutes 8 March 2019⇩
File Number	\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\COUNTRY MAYORS ASSOCIATION OF NSW - 999695

ACTING GENERAL MANAGER'S REPORT

The Mayor and Acting General Manager attended the Country Mayors Association meeting at Parliament House Sydney on 8 March 2019. Special guest at the meeting was Richard Colbran, CEO, NSW Rural Doctors Network.

The meeting was followed by a question and answer session with representatives of NSW political parties, in the lead up to the State election.

Speakers were given five minutes to address the meeting with their vision for how the state can support local government followed by a question and answer session.

Minutes of the meeting are attached for Councillors' information. Any queries in regard to items discussed should be directed to the General Manager.

ITEM 9 - CENTRAL WEST LIBRARIES FINANCIAL REPORT

REPORT IN BRIEF

Reason For Report	To inform Council of the 2018 Financial status of Central West Libraries
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.2.a - Operate libraries according to the service agreement with Orange City Council
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\COMMUNITY SERVICES\LIBRARY AND PUBLIC INFORMATION ACCESS\CENTRAL WEST LIBRARIES - 1001010

DIRECTOR OF FINANCE AND CORPORATE SERVICES' REPORT

The Central West Libraries ceased operating on 1 July 2018. Their financial statements for 2017/2018 have been distributed to Councillors.

Council were a member of Central West Libraries and should expect a pro rata distribution of nett assets once the organisation is formally dissolved.

ITEM 10 - REVIEW OF CABONNE HEALTH SERVICES

REPORT IN BRIEF

Reason For Report	Undertake a review of the health services in Cabonne
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.2.3.a - Undertake review of Health services
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\PUBLIC HEALTH\SERVICE PROVISION\HEALTH CENTRES - 1001196

ACTING COMMUNITY SERVICES MANAGER'S REPORT

Cabonne Shire has an extensive array of health and medical services and support available to residents. Along with the following services, Cabonne also has four pharmacies and one dentist.

CANOWINDRA
Community Health Centre
Services available include:

- District and Community Nurse
- Dietician
- Dementia counsellor
- Speech therapist
- Audiometry
- Psychiatrist
- Social worker
- Drug and alcohol information and referral
- Diabetes educator
- Sexual health
- Women's health clinic

Soldier's Memorial Hospital
Services available include:

- Emergency services
- Acute and long-term beds
- Occupational therapist
- Physiotherapist
- Day centre

Canowindra Medical Practice & Skin Clinic

- GP clinic - three GPs
- Skin cancer clinic
- Monday - Friday, 9.00am - 5.00pm

Dr Nicholas O'Ryan Medical Practice

- GP clinic
- Nurse
- Visiting psychology service
- Monday - Friday, 9.00am - 5.30pm

CARGO
Community Nurse home visits from Canowindra Community Health

CUDAL
Cudal Health Service
Services available include:

- Emergency services
- Acute care

- General medicine
- Community nurse
- Regular GP clinic
- Open Tuesday 9.00am – 11.00am and Thursday 9.00am – 1.00pm
- There are no beds, only a Community Health Service

CUMNOCK

- Community nurse clinic by Health One Molong
- Child and family clinic
- Open Monday and Wednesday 8.30am – 5.00pm

EUGOWRA

Eugowra Memorial Multi-Purpose Service

Services available include:

- Primary health
- Emergency services
- Acute care
- Palliative care
- Aged care
- Respite services
- Allied health
- Oral health
- Community nurse

Dr Vikki Wymer Medical Practice

- GP Clinic
- Open Monday 9.00am - 5.00pm, Tuesday 9.00am - 11.00am, and Thursday 9.00am - 4.00pm

MANILDRA

Community Health Centre

Services available include:

- GP clinic
- Psychology clinic
- Podiatry
- Child and family clinic
- Open Tuesday and Friday 9.00am – 1.00pm

MOLONG

Waluwin Health One

Services available include:

- General practice
- Physiotherapy
- Psychology services
- Podiatry
- Pathology

- Dietician
- Maternal, child and family health
- Occupational therapy
- Speech pathology
- Walk-in non-emergency clinic
- Community nurse
- Open Monday - Friday 8.30am - 5.30pm

Molong Health Service
Services available include:

- Emergency services
- General medicine
- Palliative
- Respiratory
- Aged care
- Respite

Molong Medical Practice

- GP Clinic
- Skin Cancer Clinic

YEOVAL
Community Health Centre

- GP clinic
- Psychology clinic
- Podiatry
- Child and family clinic
- Open Tuesday and Friday 9.00am - 1.00pm

ITEM 11 - REVIEW OF EDUCATION SERVICES IN CABONNE

REPORT IN BRIEF

Reason For Report	To update Councillors on the provision of education services in Cabonne
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.4.1.a - Monitor challenges and opportunities for education services provided in Cabonne
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\COMMUNITY SERVICES\SERVICE PROVISION\YOUTH SERVICES - 1000596

ACTING COMMUNITY SERVICES MANAGER'S REPORT

There are 19 schools in Cabonne, which all provide a high standard of teaching to meet the educational needs of their students.

The 2017 statistics are listed below, which show total number of enrolments, percentage of Indigenous students, percentage of students with a language other than English (LOTE) background and attendance rates.

School	Enrolments	Indigenous	LOTE	Attendance
Borenore Public	40	5%	7%	95%
Canowindra High	246	11%	3%	89%
Canowindra Public	217	6%	2%	93%
Cargo Public	22	14%	0%	93%
Clergate Public	103	4%	1%	96%
Cudal Public	77	4%	8%	94%
Cumnock Public	54	9%	13%	93%
Eugowra Public	29	24%	0%	94%
Manildra Public	43	19%	2%	97%
Molong Central	472	10%	4%	91%
Mullion Creek Public	55	5%	2%	95%
Nashdale Public	119	2%	5%	96%
St Columba's Yeoval	26	15%	0%	96%
St Edward's Canowindra	74	4%	4%	93%
St Joseph's Eugowra	31	19%	0%	94%
St Joseph's Manildra	23	9%	0%	94%
St Joseph's Molong	46	2%	0%	95%
Spring Terrace Public	26	4%	0%	93%
Yeoval Central	120	18%	2%	92%

In 2017 there were 39 Higher School Certificates awarded to Year 12 students across Cabonne's three Secondary Schools, compared with 74 in 2016.

Vocational Education Programs (VET) are becoming more popular with Secondary Students. Students are able to undertake a VET course as part of their HSC program. VET courses completed by Cabonne students in 2017 include:

- Certificate I – Mechanical and Industrial Engineering and Technology
- Certificate II – Horticulture and Viticulture
- Certificate II – Food and Hospitality
- Certificate II - Building
- Certificate II – Automotive Engineering and Technology
- Certificate III – Electrical Engineering and Technology
- Certificate III – Veterinary Studies
- Certificate III – Human Welfare Studies

Further enrolments, number of teaches and student performance can be found on the My School website www.myschool.edu.au.

NAPLAN results are also available on this website and these can be effective in identifying schools where extra resources are needed and to direct initiatives to address learning needs.

Students from Canowindra High, Molong Central and Yeoval Central Schools will be invited to address a future Council Meeting.

ITEM 12 - WEED CONTROL ON ROADS

REPORT IN BRIEF

Reason For Report	To report on letter from Warwick O'Brien
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	1.1.1.a - Complete the annual rural and urban roads maintenance program
Annexures	1. Lt Warwick O'Brien re weed control⇩
File Number	\OFFICIAL RECORDS LIBRARY\ROADS and BRIDGES\MAINTENANCE - RURAL ROADS\GUMBLE ROAD - 1001093

DIRECTOR OF ENGINEERING & TECHNICAL SERVICES' REPORT

The attached letter has been received from Mr Warwick O'Brien regarding weed control on roads and requesting that the letter be tabled at the next Council meeting the 26 March 2019.

Council is aware of the Yellow Burr which is quite extensively spread across the shire. However, there are so many high priority species within the shire to be controlled at the present time and as Yellow Burr is not on the "Weeds of National Significance" list it doesn't have a high priority. It will be sprayed when it is encountered and the roadsides of Gumble Road were boom sprayed from Manildra to Cumnock on 19 February 2019.

ITEM 13 - FLUORIDATION OF MOLONG WATER SUPPLY SYSTEM

REPORT IN BRIEF

Reason For Report	To advise the current status of project
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	5.1.1.b - Continue to maintain drinking water management system
Annexures	Nil

File Number	\OFFICIAL RECORDS LIBRARY\WATER SUPPLY\PLANNING\DRINKING WATER MANAGEMENT PLAN - 1001703

TECHNICAL SERVICES MANAGER'S REPORT

The process of fluoridating Molong water supply has been a long process with investigation starting in 2010. The community of Molong undertook a non-compulsory survey to determine community support to fluoridate the town water supply. This survey found the community to be in favour of the process to begin. A Council resolution to fluoridate the Molong town water supply was made on the 11 November 2011.

Since this time, the Molong Water Treatment Plant has been required to undertake major upgrades. This resulted in delays to start fluoridating Molong water supply with the augmentation completed late 2015. These were required to enable the fluoridation of the town water supply and includes the following items;

- Instrumentation and control of all critical control points and control points in the process
- Improve coagulation and flocculation
- Design and construct of new chemical dosing systems (ACH, Poly and Chlorination)
- Fully automate the water treatment plant
- Replacement of all manual valves to pneumatic actuated valves and installation of new compressed air system
- Replacement of all pipework and installation of covered pipes for concrete channels
- Improve lightning protection and new power board for the WTP
- Implementation of ClearSCADA
- Water hammer mitigation and pressure reducing valve

The fluoride plant was constructed in December 2018. Currently staff are in the process of finalising dose point installation and flow sensor wiring with the expected final work to be completed within the next three months. An ultrasonic level sensor is being installed under the direction of Department of Industry (DoI)- Crown Land and Water as indicator of flow. This, along with a raw water flow meter will ensure the overdosing of fluoride cannot occur into the town water supply. Any indication of low or no flow will directly shut down the fluoridation plant. Once these directed modifications are complete, the Department of Industry will inspect and provide a final sign off.

It is a further requirement to have a minimum of two trained staff to operate the plant. Currently one staff member has achieved competency and a further two are required to complete practical components. This is required to be undertaken at an operational plant, under the supervision of a qualified operator over five consecutive days. Orange City Council has agreed to offer support to Cabonne Council to allow this to be undertaken.

The *NSW code of Practice for Fluoridation of Public Water Supplies* defines the steps required to undertake fluoridation of a public water supply. Section 4.1.1.3 states

> *A water utility must not commence fluoridation of a water supply prior to the consumers within that supply area being given adequate warning of the commencement date*

The construction of the Molong to Cumnock and Yeoval pipeline, once operational, will result in the supply of fluoridated water to these villages as the water supply to Cumnock and Yeoval village will be provided from the Molong water supply system. As a result it is necessary for these villages to also be provided with adequate information, warning and communication regarding the commencing of fluoridated water supply. This will involve the informing of residents via letter box drop and further information and guides available at public places. Council will further advise residents closer to the commencement date. This is an additional notification to ensure all residents on fluoride supplements cease or modify rates to ensure excessive intake does not occur.

It is expected fluoridation to commence in Molong by mid-2019 subject to the approval from NSW Health. The expected commencement in Yeoval and Cumnock is dependent on the level of water supply in Molong Creek Dam and final completion of the pipeline including the reticulation system.

ITEM 14 - DEVELOPMENT APPLICATIONS APPROVED DURING FEBRUARY 2019

REPORT IN BRIEF

Reason For Report	Details of development applications approved during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 997807

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been approved during the period 01/02/2019 to 28/02/2019 as detailed below.

SUMMARY OF APPROVED DEVELOPMENT APPLICATIONS

TYPE	ESTIMATED VALUE
S68 Only x 5	$-----
Two Lot Subdivision	$-----
Modification to Alterations and Additions to Existing Dwelling	$-----
Subdivision	$-----
Modification to Storage Shed	$-----
Dwelling	$298,000
Storage Shed	$29,000
Emergency Services Facility (Rural Fire Services Shed)	$200,000
Storage Shed (Golf Carts)	$19,000
Patio	$22,270
Dwelling	$120,000
Additions to Recreation Facility (Amenities Block)	$8,734
Additions to Existing Shed	$19,300
Alterations and Additions to Men's Shed	$19,050
TOTAL: 18	**$735,354**

SUMMARY OF APPROVED COMPLYING DEVELOPMENT APPLICATIONS

TYPE	ESTIMATED VALUE
TOTAL:0	**$-----**

GRAND TOTAL:18	**$735,354**
Previous Month: 26	**$2,116,079**

ITEM 15 - DEVELOPMENT APPLICATIONS RECEIVED DURING FEBRUARY 2019

REPORT IN BRIEF

Reason For Report	Details of development applications received during the preceding month.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Provide efficient and effective development assessment

Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 997835

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Development Applications have been received during the period 01/02/2019 to 28/02/2019 as detailed below.

SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED

TYPE	ESTIMATED VALUE
Section 68 Only x 5	$----
Modification to Alterations & Additions to Existing Dwelling	$----
Subdivision	$----
2 Lot Subdivision	$----
Modification to Dual Occupancy	$----
Modification to Storage Shed	$----
Storage Shed	$64,000
Storage Shed	$29,000
Additions to Existing Dwelling	$70,000
Emergency Services Facility (Rural Fire Service Shed)	$200,000
Installation of 2 Swimming Pool	$54,800
Alterations & Additions to Men's Shed	$19,050
Alterations & Additions to Museum	$26,000
Storage Shed & Awning	$27,500
Dwelling & Detached Storage Shed	$380,000
Dwelling	$317,000
TOTAL: 20	**$1,158,350**

SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED

TYPE	ESTIMATED VALUE
Alterations & Additions to Dwelling	$151,376
TOTAL: 1	$151,376

GRAND TOTAL: 21	***$1,309,726***

ITEM 16 - HERITAGE ADVISOR'S REPORT

REPORT IN BRIEF

Reason For Report	Providing councillors with a copy of the Heritage Advisor's report.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.3.2.b - Heritage advisory service provided
Annexures	1. Heritage Advisor's Report - March 2019⇩
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\REPORTS\HERITAGE - 2018 - 1001582

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

A copy of the Heritage Advisor's Report for March 2019 is attached for the information of the council.

ITEM 17 - MEDIAN PROCESSING TIMES 2019

REPORT IN BRIEF

Reason For Report	To provide information on median processing times.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	4.5.3.a. Assess and determine development applications,construction certificate applications and Onsite Sewerage Management Systems (OSMS) to meet agreed service levels
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\DEVELOPMENT AND BUILDING CONTROLS\BUILDING AND DEVELOPMENT APPLICATIONS\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1001558

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

Summary of median Application Processing Times over the last five years for the month of February:

YEAR	MEDIAN ACTUAL DAYS

2014	20
2015	27.5
2016	45
2017	41
2018	24

Summary of median Application Processing Times for 2018:

MONTH	MEDIAN ACTUAL DAYS
January	10
February	21
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	

ITEM 18 - BURIAL STATISTICS

REPORT IN BRIEF

Reason For Report	To provide information on burial statistics.
Policy Implications	Nil
Budget Implications	Nil
IPR Linkage	3.3.1.a - Maintain cemeteries in accordance with community requirements
Annexures	Nil
File Number	\OFFICIAL RECORDS LIBRARY\PUBLIC HEALTH\CEMETERIES\REPORTING - BURIAL STATISTICS - 1001570

DIRECTOR OF ENVIRONMENTAL SERVICES' REPORT

YEAR	NO OF BURIALS
2006/07	59
2007/08	62
2008/09	57
2009/10	65
2010/11	40
2011/12	54
2012/13	54

2013/14	80
2014/15	66
2015/16	64
2016/17	41
2017/18	67
2018/19	
July	8
August	5
September	7
October	4
November	6
December	7
January	9
February	7
March	
April	
May	
June	
Total	**53**

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 March 2017	Timothy Wark Robert Cohen	For Determination	DRINKING WATER BUBBLERS

MOTION (Dean/Walker)

THAT Council:

1. Agree to the replacement of drinking water bubblers at Molong, Canowindra and Manildra at a cost of $3,800 per bubbler;
2. Install an additional water bubbler at the Skate Park precinct at Canowindra; and
3. Contact Central Tablelands Water to share the cost of replacement bubblers and the additional bubbler at Canowindra.

13 Mar 2019 - 11:02 AM - Deborah Jordan
Ongoing
14 Feb 2019 - 1:20 PM - Deborah Jordan
Canowindra installed, Molong Village Green currently being installed in line with Village Green redevelopment plan.
07 Dec 2018 - 10:24 AM - Deborah Jordan
Concrete slab for Canowindra started 6.12.18.
16 Nov 2018 - 11:20 AM - Deborah Jordan
Ongoing work on bubblers
19 Oct 2018 - 11:39 AM - Deborah Jordan
Of the six bubblers, four are completed.
10 Sep 2018 - 3:20 PM - Timothy Wark
Installation of the six water bubblers is ongoing.
17 Aug 2018 - 11:56 AM - Deborah Jordan
One installed in Manildra and Cargo, others to be rolled through in the next week.
09 Jul 2018 - 3:18 PM - Timothy Wark
Water bubblers have arrived and are to be installed within the next two weeks.
14 Jun 2018 - 12:05 PM - Timothy Wark
Bubblers are to arrive prior to end of June 2018 and installed within July 2018.
09 Apr 2018 - 11:49 AM - Timothy Wark
Bubblers are to purchased and installed now via an order from the department Director.
14 Mar 2018 - 1:42 PM - Timothy Wark
A letter is to be sent to CTW asking for assistance either via a contribution for the capital outlay of the new bubblers to be purhased and/or the ongoing supply of the potable water to be utilised by the community through the use of the bubblers.
16 Feb 2018 - 9:11 AM - Timothy Wark
Nothing has changed from previous comments.
13 Sep 2017 - 3:47 PM - Timothy Wark

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

1. Replacement of drinking water bubblers at Molong, Canowindra and Manildra is ongoing.
2. Installation of an additional drinking water bubbler at the Skate Park precinct at Canowindra is ongoing.
3. Formulation of an agreement between Council and Central Tablelands Water to share the costs of replacement drinking water bubblers and additional drinking water bubbler is ongoing.

13 Sep 2017 - 11:51 AM - Sharlea Taite
Action reassigned to Timothy Wark by: Sharlea Kenney
12 Jul 2017 - 10:07 AM - Sharlea Taite
Liaising with CTW
16 Jun 2017 - 12:50 PM - Sharlea Taite
Liaising with Central Tablelands Water

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 April 2017	Heidi Thornberry Steve Harding	For Determination	EUGOWRA PUZZLE FLAT LEVEE EASEMENTS

MOTION (Dean/Davison)

THAT authority be granted to affix the Common Seal of Council to the s88B Instrument for the establishment of the easement.

11 Mar 2019 - 12:57 PM - Heidi Thornberry
Grant EOH not successful - No documents to affix seal - COMPLETE
13 Feb 2019 - 12:52 PM - Heidi Thornberry
Still awaiting documentation to affix seal
06 Dec 2018 - 3:38 PM - Heidi Thornberry
Still awaiting documentation to affix seal
15 Nov 2018 - 10:06 AM - Heidi Thornberry
Still awaiting documentation to affix seal
16 Oct 2018 - 4:20 PM - Heidi Thornberry
Still awaiting documentation to affix seal
03 Sep 2018 - 1:53 PM - Heidi Thornberry
Still awaiting documentation to affix seal
17 Aug 2018 - 11:29 AM - Heidi Thornberry
Still awaiting documentation to affix seal
12 Jul 2018 - 2:00 PM - Heidi Thornberry
Still awaiting documentation to affix seal
15 Jun 2018 - 4:06 PM - Heidi Thornberry
Still awaiting documentation to affix seal
10 May 2018 - 2:36 PM - Heidi Thornberry
Awaiting documentation to affix seal
12 Apr 2018 - 4:17 PM - Jolene Pearson

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

Action reassigned to Heidi Thornberry by: Jolene Pearson
12 Apr 2018 - 3:54 PM - Jolene Pearson
See comments from Engineering - still progressing.
19 Feb 2018 - 10:43 AM - Jolene Pearson
See comments from Engineering - still progressing.
12 Oct 2017 - 1:33 PM - Jolene Pearson
Awaiting documents to apply seal
15 Sep 2017 - 9:56 AM - Victoria Priest
Noted comments from DETS PA - Awaiting documents to apply seal
16 Aug 2017 - 3:35 PM - Victoria Priest
Noted comments from DETS PA - Awaiting Documents to apply seal
15 Jun 2017 - 12:17 PM - Victoria Priest
Awaiting documents to apply seal
11 May 2017 - 2:02 PM - Victoria Priest
Awaiting documents to apply seal
01 May 2017 - 12:06 PM - Gerard Aguila
AO re Seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 July 2017	Robert Cohen Robert Cohen	For Determination	PROPOSAL FOR ESTABLISHMENT OF A TRUCK WASH AT MOLONG

MOTION (Nash/Wilcox)

THAT Council accept funding of $505,060 from Transport for NSW for the construction of a Truck Wash facility at Molong.

11 Mar 2019 - 3:48 PM - Deborah Jordan
Awaiting response from RMS regarding traffic management,
13 Feb 2019 - 12:56 PM - Deborah Jordan
Progess report to be submitted to Council meeting 26.2.19
05 Dec 2018 - 11:02 AM - Deborah Jordan
Meeting held with RMS, intersection treatment complete. Still in detailed design process.
16 Nov 2018 - 11:00 AM - Deborah Jordan
Expected 7th December.
19 Oct 2018 - 10:24 AM - Deborah Jordan
Review of concept design approved, detailed design expected early December.
12 Sep 2018 - 1:58 PM - Deborah Jordan
DA has been approved, design consultant engaged.
13 Aug 2018 - 2:47 PM - Steve Harding
Truck wash to be programmed for construction when development approval is received.
12 Jul 2018 - 11:58 AM - Deborah Jordan

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

Proposals still at assessment stage
18 Jun 2018 - 2:34 PM - Deborah Jordan
have received proposals, going through assessments
11 May 2018 - 1:47 PM - Emma Tadros
To report to June Council meeting. Still on public display
12 Apr 2018 - 2:38 PM - Sharlea Taite
Land use approved by Planning and Environment NSW
15 Feb 2018 - 3:57 PM - Sharlea Taite
Deed finalised
Consultant to be engaged to prepare design documentation

14 Sep 2017 - 10:16 AM - Sharlea Taite
Have received deed from Restart NSW for $252,530 which is half the funds, awaiting on notification regarding Federal funds.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 September 2017	Robert Cohen Robert Cohen	For Determination	CANOWINDRA AND EUGOWRA SES BUILDINGS

MOTION (Davison/Nash)

THAT Council authorise funding from the Infrastructure Replacement Reserves of:

1. $5,000 for replacement of air conditioning for the Canowindra SES; and
2. $675 for two motors for the roller doors for the Eugowra SES.

11 Mar 2019 - 3:54 PM - Deborah Jordan
Check if money is still in budget for Canowindra SES Air conditioning - talk to Craig Ronan,
13 Feb 2019 - 12:57 PM - Deborah Jordan
Canowindra building opened.
Check progess of Eugowra building.
05 Dec 2018 - 11:04 AM - Deborah Jordan
Building in Canowindra/Moorbel to be opened on 15.12.18 - this is regarding RFS not SES
16 Nov 2018 - 11:02 AM - Deborah Jordan
Building in Canowindra almost complete, progress in Eugowra to be checked.
Incorrect comment - disregard
19 Oct 2018 - 11:41 AM - Deborah Jordan
Re-assigned to Bob Cohen.
19 Oct 2018 - 11:41 AM - Deborah Jordan
Action reassigned to Robert Cohen by: Deborah Jordan

Outstanding Actions	**Division:**		**Date From:**
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21 Sep 2018 - 9:39 AM - Emma Tadros
Action reassigned to Timothy Wark by: Emma Tadros
Based on request from Denis, this has now been reassigned to Urban Services for further follow up.
17 Sep 2018 - 10:01 AM - Denis O'Brien
Investigating progress with urban services section.
07 Aug 2018 - 1:57 PM - Denis O'Brien
Waiting on advice from Urban services
12 Jul 2018 - 1:44 PM - Denis O'Brien
With Coordinator of Urban Services
13 Jun 2018 - 9:32 AM - Denis O'Brien
Still being resolved by Urban services section
11 May 2018 - 8:44 AM - Denis O'Brien
Advised by Urban Services that SES is to yet provide 50% contribution.
10 May 2018 - 1:38 PM - Denis O'Brien
Following up again with Urban Services
12 Apr 2018 - 3:46 PM - Denis O'Brien
Waiting on advice from urban services section
12 Mar 2018 - 8:22 AM - Denis O'Brien
Waiting on advice from SES. Discussed with Urban Services section.
14 Feb 2018 - 9:21 AM - Denis O'Brien
Waiting on advice from SES
10 Oct 2017 - 3:34 PM - Denis O'Brien
SES advised that the funding is available.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 October 2017	Timothy Wark Robert Cohen	For Determination	REQUEST TO CONSTRUCT PLAYGROUND AT THE CUDAL RECREATION GROUND

MOTION (Walker/Treavors)

THAT Council endorse a letter of support to construct a playground at the Cudal Recreation Ground, or alternatively a Skate Park in Cudal, if the family are agreeable, subject to final design meeting council requirements.

13 Mar 2019 - 11:02 AM - Deborah Jordan
No change, proponent to be re-contacted.
14 Feb 2019 - 1:23 PM - Deborah Jordan
No change, proponent to be re-contacted.
07 Dec 2018 - 10:25 AM - Deborah Jordan
Task to be reassigned to Bob Cohen.

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16 Nov 2018 - 11:21 AM - Deborah Jordan
Follow up to be actioned.
19 Oct 2018 - 3:02 PM - Emma Tadros
No correspondence received. To follow up in this month
10 Sep 2018 - 3:19 PM - Timothy Wark
No change.
17 Aug 2018 - 11:57 AM - Deborah Jordan
No change
09 Jul 2018 - 3:18 PM - Timothy Wark
No change.
14 Jun 2018 - 12:04 PM - Timothy Wark
No change or correspondence from last comment.
09 Apr 2018 - 11:47 AM - Timothy Wark
There is no change from previous comment.
14 Mar 2018 - 1:48 PM - Timothy Wark
No correspondence has been received from the proponent since the last comment.
16 Feb 2018 - 8:56 AM - Timothy Wark
The proponent has been requested to provide a costed description of what is proposed to be built.
20 Nov 2017 - 9:59 AM - Timothy Wark
Support letter from Council has been sent as requested.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 November 2017	Robert Cohen Robert Cohen	For Determination	MITCHELL ROOM, BANK STREET, MOLONG

RECOMMENDATION (Batten/Mullins)

THAT a further structural assessment be commissioned to confirm the findings of earlier reports and to carry out the recommendations of the report.

11 Mar 2019 - 3:58 PM - Deborah Jordan
Funding not approved and review the current design plans.
13 Feb 2019 - 12:58 PM - Deborah Jordan
Still waiting for confirmation of funding approval.
05 Dec 2018 - 11:05 AM - Deborah Jordan
Awaiting confirmation of funding approval.
16 Nov 2018 - 11:03 AM - Deborah Jordan
Funding approval not yet through.
19 Oct 2018 - 10:28 AM - Deborah Jordan
Still awaiting funding approval.

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12 Sep 2018 - 1:59 PM - Deborah Jordan
Awaiting funding approval.
17 Aug 2018 - 11:45 AM - Deborah Jordan
Designs are being assessed and costed.
12 Jul 2018 - 11:59 AM - Deborah Jordan
Consultants doing detailed design.
18 Jun 2018 - 2:34 PM - Sharlea Taite
DA submitted, engaged consultant to do SOE and Environment and heritage impact statements. Consultants doing detailed design.
11 May 2018 - 1:47 PM - Emma Tadros
DA to be submitted based on the design and concept
11 Apr 2018 - 9:03 AM - Sharlea Taite
Design ATm engaged to do conceptual design
21 Feb 2018 - 11:17 AM - Emma Tadros
Quotations received from design consultants

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 November 2017	Robert Cohen Robert Cohen	Confidential Items	AUTOMATED ROAD MAINTENANCE TRUCK

RECOMMENDATION (Walker/Batten)

THAT Council purchase of a Isuzu FXZ240/350 fitted with a Paveline Autopatch body for the purchase price of $384,692 (excluding GST), from Paveline International.

11 Mar 2019 - 4:00 PM - Deborah Jordan
Truck arrived on 5.3.19.
COMPLETE
13 Feb 2019 - 12:59 PM - Deborah Jordan
Follow with company re protracted waiting time.
05 Dec 2018 - 11:06 AM - Deborah Jordan
Awaiting delivery.
16 Nov 2018 - 11:04 AM - Deborah Jordan
Delivery time now mid December
19 Oct 2018 - 10:29 AM - Deborah Jordan
Delivery expected mid-November
12 Sep 2018 - 2:00 PM - Deborah Jordan
Awaiting delivery.
13 Aug 2018 - 3:00 PM - Deborah Jordan
Expected delivery date is September.
11 Jul 2018 - 12:14 PM - Deborah Jordan

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Action reassigned to Robert Cohen by: Deborah Jordan
Truck has not yet arrived.
18 Jun 2018 - 2:37 PM - Sharlea Taite
still no delivery date
11 Apr 2018 - 11:40 AM - Sharlea Taite
unsure when delivery is
15 Feb 2018 - 10:04 AM - Sharlea Taite
Truck has been ordered. unsure on delivery date

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Robert Cohen Robert Cohen	For Determination	THE VILLAGE ENHANCEMENT PROGRAM

MOTION (Davison/Durkin)

THAT Council approve the Village Enhancement Program recommendations. as provided in the attachment to this report.

11 Mar 2019 - 4:01 PM - Deborah Jordan
COMPLETE
13 Feb 2019 - 1:01 PM - Deborah Jordan
Progress report on VEP to February Council meeting.
05 Dec 2018 - 11:06 AM - Deborah Jordan
VEP ongoing program progessing well.
16 Nov 2018 - 11:04 AM - Deborah Jordan
Various different projects progressing very well.
19 Oct 2018 - 10:30 AM - Deborah Jordan
VEP still progressing well.
12 Sep 2018 - 2:01 PM - Deborah Jordan
Program on target, progressing well
13 Aug 2018 - 3:06 PM - Deborah Jordan
Program on target, progressing well.
06 Jul 2018 - 9:45 AM - Robert Cohen
79 projects identified, progress is good.
18 Jun 2018 - 2:32 PM - Sharlea Taite
Projects have been identified for implementation
11 May 2018 - 1:48 PM - Emma Tadros
Putting together project delivery program

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 24 April 2018	Dale Jones Steve Harding	For Determination	AGE OF FISHES MUSEUM, CANOWINDRA

RECOMMENDATION (Batten/Newsom)

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THAT Council conduct a workshop to review current management and financial arrangements for the Age of Fishes Museum and consider future options for the tourist facility.

18 Mar 2019 - 12:56 PM - Emma Tadros
In Community Engagement and Development Manager absense, comment made by Tourism and Community Development Coordinator:
Awaiting further instruction from Council
15 Feb 2019 - 4:56 PM - Dale Jones
Awaiting further advice from council
04 Dec 2018 - 10:23 AM - Dale Jones
Awaiting further advice from Council
15 Nov 2018 - 12:21 PM - Dale Jones
Awaiting further decision from council
18 Oct 2018 - 1:32 PM - Dale Jones
Council to further discuss issue
14 Sep 2018 - 11:15 AM - Dale Jones
Awaiting further decision by Council
17 Aug 2018 - 9:30 AM - Dale Jones
Workshop held on 12 June 2018, awaiting further advice from council
12 Jul 2018 - 3:13 PM - Dale Jones
Workshop held on 12 June 2018. Councillors still considering options
18 Jun 2018 - 10:33 AM - Naomi Schroder
Workshop was held on 12 June with matter to be addressed at next ordinary meeting on 26 June
11 May 2018 - 11:29 AM - Dale Jones
Workshop scheduled for 8 May 2018 deferred until 12 June 2018. Pre-workshop discussion held on May 8

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Dale Jones Steve Harding	For Determination	EASY TO DO BUSINESS PROGRAM

MOTION (Jones/Nash)

THAT Council:

1. Accept an invitation from Service NSW to join the Easy to do Business Program.
2. Authorise the General Manager to enter into a Memorandum of Understanding with Service NSW regarding the Easy to do Business Program.

18 Mar 2019 - 12:57 PM - Emma Tadros

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In Community Engagement and Development Manager absense, comment made by Tourism and Community Development Coordinator:
In progress, no further update
15 Feb 2019 - 4:57 PM - Dale Jones
Questionnaire to be finalised with assistance from planning dept
04 Dec 2018 - 10:23 AM - Dale Jones
Questionnaire to be finalised
15 Nov 2018 - 12:22 PM - Dale Jones
Questionnaire to be finalised
18 Oct 2018 - 1:33 PM - Dale Jones
Memorandum of Understanding signed. Questonnaire to be completed
14 Sep 2018 - 11:19 AM - Dale Jones
Memorandum of Understanding signed
17 Aug 2018 - 9:27 AM - Dale Jones
Kick-off mMeeting held with Easy To Do Business representatives on 3 August 2018, further documents to be completed.
12 Jul 2018 - 3:10 PM - Dale Jones
To organise GM's singature on MOU

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 June 2018	Sarah Bellach Steve Harding	For Determination	REQUESTS FOR DONATIONS

MOTION (Batten/Oldham)

THAT Council:

1. Donate $150 to the "Help our Aussie Farmers Silent Auction"
2. Donate $100 to Cargo Public School towards the installation of outdoor gym equipment
3. Donate $150 to the "Feel Good BBQ Event"

14 Mar 2019 - 9:40 AM - Sarah Bellach
1. COMPLETE
2. PENDING
3. COMPLETE
4. COMPLETE

13 Feb 2019 - 2:31 PM - Sarah Bellach

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1.COMPLETE
2. PENDING
3. COMPLETE
4. COMPLETE

06 Dec 2018 - 3:21 PM - Sarah Bellach

1. COMPLETE
2. Still Pending
3. COMPLETE
4. COMPLETE

12 Nov 2018 - 10:07 AM - Sarah Bellach

1. COPMLETE
2. STILL PENDING - GOING AHEAD MARCH 2019
3. COMPLETE
4. COMPLETE

18 Oct 2018 - 3:25 PM - Sarah Bellach

1. COMPLETE
2. PENDING - Will be held March 2019
3. COMPLETE
4. COMPLETE

14 Sep 2018 - 10:13 AM - Sarah Bellach

1. Youth Week - COMPLETE
2. Farmers Silent Auction - pending, new date not set
3. Cargo Public School - COMPLETE
4. Feel Good BBQ - COMPLETE

16 Aug 2018 - 1:07 PM - Sarah Bellach

1. COMPLETE
2. PENDING - Event has been postponed until November
3.COMPLETE
4. COMPLETE

10 Aug 2018 - 2:21 PM - Sarah Bellach

1. COMPLETE
2.PENDING - waiting to see if event goes ahead
3. COMPLETE
4. COMPLETE

16 Jul 2018 - 12:00 PM - Sarah Bellach

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1. Youth Week - COMPLETE
2. Farmers Silent Auction - still pending
3. Cargo Public School - COMPLETE
4. Feel Goo BBQ - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 28 August 2018	Dale Jones Steve Harding	For Determination	CABONNE ACQUISITIVE ART PRIZE

RECOMMENDATION (Batten/Newsom)

THAT Council:

1. Conduct an Acquisitive Art Prize competition for artists living in the Cabonne LGA;
2. Commence the Acquisitive Art Prize competition from July 2019; and
3. Seek sponsorship from local businesses.

18 Mar 2019 - 12:58 PM - Emma Tadros
In Community Engagement and Development Manager absense, comment made by Grants Officer:
Report to February Council meeting carried and further action generated from this. COMPLETE
15 Feb 2019 - 4:57 PM - Dale Jones
Report submitted to Febroary Ordinary meeting
04 Dec 2018 - 10:23 AM - Dale Jones
Meeting to be arranged to discuss draft terms and conditions
15 Nov 2018 - 12:24 PM - Dale Jones
To meet with Cr Oldham to consider terms and conditions before bringing further report to Council
18 Oct 2018 - 1:35 PM - Dale Jones
Terms and conditions to be formulated and presented to a future council meeting
14 Sep 2018 - 11:17 AM - Dale Jones
Terms and conditons of entry being formulated

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Weekes Tony Robert Cohen	Confidential Items	HEAVY PATCHING IN CABONNE COUNCIL LGA

RECOMMENDATION (Oldham/Treavors)

THAT Council accept the tender from Kerway Asphalting Pty Ltd to supply Heavy Patching services in Cabonne Council for the financial year 2018-2019.

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13 Mar 2019 - 11:05 AM - Deborah Jordan
COMPLETE
13 Feb 2019 - 3:57 PM - Weekes Tony
Contract has been signed and returned. (Copy to Council & Kerway)
09 Jan 2019 - 2:16 PM - Weekes Tony
Kerway P/L & GM have signed contract.
07 Dec 2018 - 11:54 AM - Weekes Tony
Still waiting for the signed documents from Kerway.
16 Nov 2018 - 3:24 PM - Weekes Tony
Documentation has been sent out, and waiting for Kerway to send back the documentation signed.
18 Oct 2018 - 11:53 AM - Weekes Tony
Waiting on Kerway Asphalt to sign contract.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry Steve Harding	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG

MOTION (Oldham/Mullins)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the attached plan (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act* 1991.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.

4. The land to be acquired is to be classified as Community Land.

12 Mar 2019 - 10:01 AM - Heidi Thornberry
Awaiting documents to affix seal
13 Feb 2019 - 12:53 PM - Heidi Thornberry
Awaiting documents to affix seal
06 Dec 2018 - 3:43 PM - Heidi Thornberry
Awaiting documents to affix seal

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15 Nov 2018 - 12:46 PM - Heidi Thornberry
Awaiting documents to affix seal
16 Oct 2018 - 4:25 PM - Heidi Thornberry
Awaiting documents to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 25 September 2018	Heidi Thornberry Steve Harding	For Determination	COUNCIL TO AQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE

MOTION (Jones/Batten)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:

   (1) Lot 1 in DP 432838 Eugowra;
   (2) Lot 3943 in DP 1200868 Eugowra;
   (3) Lot 148 in DP 750182 Eugowra;
   (4) Lot 7001 in DP 1125814 Eugowra;
   (5) Lot 88 in DP 750159 Eugowra; and
   (6) Lot 71 in DP 750182 Eugowra.

   as shown in the attached plans for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act* 1991.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.

4. The land to be acquired is to be classified as Community Land.

12 Mar 2019 - 10:02 AM - Heidi Thornberry
Awaiting documents to affix seal
13 Feb 2019 - 12:53 PM - Heidi Thornberry
Awaiting documents to affix seal

Outstanding Actions
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06 Dec 2018 - 3:43 PM - Heidi Thornberry
Awaiting documents to affix seal
15 Nov 2018 - 12:46 PM - Heidi Thornberry
Awaiting documents to affix seal
16 Oct 2018 - 4:25 PM - Heidi Thornberry
Awaiting documents to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Robert Cohen Robert Cohen	For Determination	COMMUNITY CENTRE AND LIBRARY

MOTION (Batten/Mullins)

THAT Council authorise expenditure of $25,000 from the Capital Works reserve to procure design and cost options for a community centre incorporating library and learning centre on land situated on the site of the current Molong community hall and adjoining council land.

11 Mar 2019 - 4:02 PM - Deborah Jordan
Ongoing.
13 Feb 2019 - 1:02 PM - Deborah Jordan
Sourcing appropriate consultant.
05 Dec 2018 - 11:08 AM - Deborah Jordan
Sourcing appropriate consultant.
16 Nov 2018 - 11:05 AM - Deborah Jordan
Sourcing appropriate consultant.
12 Nov 2018 - 2:38 PM - Robyn Little
Action reassigned to Robert Cohen by: Robyn Little

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Robert Cohen Robert Cohen	For Determination	CANOWINDRA TOWN IMPROVEMENT PROJECTS

MOTION (Durkin/Walker)

THAT the listed projects be funded from the Canowindra Town Improvement Fund.

11 Mar 2019 - 4:04 PM - Deborah Jordan
Pallet lifter has been delivered.
Footpath to Swinging Bridge due April.
Contractor for electrical works at Morris Park being sourced.
15 Feb 2019 - 9:37 AM - Deborah Jordan
No further progress at this stage.
16 Nov 2018 - 11:09 AM - Deborah Jordan

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Projects listed on Works Program. Pallet lifter has been purchased.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Denis O'Brien Robert Cohen	For Determination	UPDATED SCHEDULE OF PROPOSED VOLUNTARY PURCHASES OF FLOOD AFFECTED PROPERTIES

MOTION (Walker/Oldham)

THAT Council endorse the Updated Schedule of Proposed Voluntary Purchases.

13 Mar 2019 - 11:04 AM - Deborah Jordan
No further action required until funding round iin April 2019
15 Feb 2019 - 9:40 AM - Deborah Jordan
As per previous comment.
05 Dec 2018 - 12:36 PM - Denis O'Brien
No further action required until funding round iin April 2019
14 Nov 2018 - 10:25 AM - Denis O'Brien
Noted.
For funding application from OEH in 2019 / 2020 year

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Robert Cohen Robert Cohen	Confidential Items	EXCAVATOR HIRE 21-24 TONNE TO UNDERTAKE CIVIL WORKS AT VARIOUS LOCATIONS THROUGHOUT CABONNE LGA

RECOMMENDATION (Oldham/Durkin)

THAT Council defer the matter to the November Council meeting.

14 Feb 2019 - 2:15 PM - Deborah Jordan
Refer other identical action.
Contract awarded to P & R Contracting.
COMPLETE
07 Dec 2018 - 9:35 AM - Deborah Jordan
Report now going to December Council Meeting.
16 Nov 2018 - 11:14 AM - Deborah Jordan
Report to go to November Council meeting.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	For Determination	PURCHASE OF LAND FROM TRANSPORT NSW IN WATSON STREET, MOLONG

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MOTION (Oldham/Batten)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire the land forming part of the Great Western Railway proclaimed in Government Gazette No. 289 of 17.7.1885 Folio 4562 and Government Gazette No. 232 of 9.6.1885 Folio 3629, being the area marked as "Lot 1" on the plan attached to the report (the Land) for the purpose of flood infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act* 1991.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.

4. The land to be acquired is to be classified as Community Land.

12 Mar 2019 - 10:02 AM - Heidi Thornberry
Awaiting document to affix seal
13 Feb 2019 - 12:54 PM - Heidi Thornberry
Awaiting document to affix seal
06 Dec 2018 - 3:46 PM - Heidi Thornberry
Awaiting document to affix seal
15 Nov 2018 - 10:35 AM - Heidi Thornberry
Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 30 October 2018	Heidi Thornberry Steve Harding	For Determination	COUNCIL TO AQUIRE EASEMENTS OVER LAND IN EUGOWRA FOR THE PUZZLE FLAT CREEK FLOOD LEVEE

MOTION (Durkin/Newsom)

THAT:

1. Pursuant to Sections 186 and 187 of the *Local Government Act 1993 (NSW)* Council compulsorily acquire easements over the land described as:

    a) Lot 1 in DP 432838 Eugowra;

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b) Lot 3943 in DP 1200868 Eugowra;
c) Lot 148 in DP 750182 Eugowra;
d) Lot 7001 in DP 1125814 Eugowra;
e) Lot 88 in DP 750159 Eugowra; and
f) Lot 71 in DP 750182 Eugowra

as shown in the plans attached to the report for the purpose of flood levee infrastructure in accordance with the requirements of the *Land Acquisition (Just Terms Compensation) Act* 1991.

2. Council make an application to the Minister for Local Government and the Governor for the compulsory acquisition of the Land.

3. Authority be granted to affix the Common Seal of Council to any acquisition documentation associated with the Land.

4. The land to be acquired is to be classified as Community Land.

5. Should council be able to reach agreement for purchase by private treaty that the purchase proceed by that method.

6. Should Council not be granted permission to acquire the following:

a) Lot 1 in DP 432838 Eugowra;
b) Lot 3943 in DP 1200868 Eugowra;
c) Lot 7001 in DP 1125814 Eugowra; and
d) Lot 71 in DP 750182 Eugowra.

under the Land Acquisition (Just Terms Compensation) Act 1991 that a licence agreement be entered into for the area covered by the proposed easement.

12 Mar 2019 - 10:02 AM - Heidi Thornberry
Awaiting documents to affix seal
13 Feb 2019 - 12:54 PM - Heidi Thornberry
Awaiting document to affix seal
06 Dec 2018 - 3:46 PM - Heidi Thornberry
Awaiting documents to affix seal
15 Nov 2018 - 10:35 AM - Heidi Thornberry

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Awaiting documents to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 November 2018	Heidi Thornberry Steve Harding	For Determination	ENTERING INTO CONTRACTS FOR THE SUPPLY AND DELIVERY OF BULK FUEL

MOTION (Nash/Weaver)

THAT Council agree to participate in a regional procurement process for the supply and delivery of bulk fuel.

18 Mar 2019 - 12:54 PM - Heidi Thornberry
Advised by Plant and Depot Coordinator that the Contract is bering reviewed by Centroc on 18.03.09 and he can provide the details after this date
13 Feb 2019 - 12:54 PM - Heidi Thornberry
Awaiting document
06 Dec 2018 - 4:07 PM - Heidi Thornberry
contract template sent to engineering to enter into contracts register

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 November 2018	Heidi Thornberry Steve Harding	Confidential Items	ACQUISITION OF LAND - KURRAJONG ROAD, MANILDRA

RECOMMENDATION (Nash/Weaver)

THAT Council:

1. Authorise purchase of 1.47 ha of land from Lot 243 DP 750150 for the purchase price of $5,297.88.
2. Agree to pay all reasonable legal fees, survey fees and plan lodgement fees associated with the purchase.
3. Authorise the affixation of the Common Seal and appropriate signatures on any associated land transfer documents.

11 Mar 2019 - 1:02 PM - Heidi Thornberry
Awaiting document to affix seal
13 Feb 2019 - 12:54 PM - Heidi Thornberry
Awaiting document to affix seal
06 Dec 2018 - 3:49 PM - Heidi Thornberry
Awaiting document to affix seal

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 27 November 2018	Heidi Thornberry Steve Harding	Confidential Items	SUPPLY AND INSTALLATION OF CULVERTS, FOOTPATHS, KERB AND GUTTERING IN THE CABONNE COUNCIL LGA

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RECOMMENDATION (Nash/Batten)

THAT Council include all four tenderers as selective contractors in order of ranking for the supply and installation of culverts, footpaths, kerb and guttering in the Cabonne Council LGA for a 12 month period 2018-19.

12 Mar 2019 - 10:13 AM - Heidi Thornberry
Information received - COMPLETE
13 Feb 2019 - 12:54 PM - Heidi Thornberry
Awaiting document
06 Dec 2018 - 4:07 PM - Heidi Thornberry
contract template sent to engineering to enter into contracts register

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 18 December 2018	Luke Taberner Steve Harding	For Determination	STRONGER COUNTRY COMMUNITIES

MOTION (Jones/Treavors)

THAT Council advance funds to enable the completion of the Stronger Country Communities projects, subject to the conditions as outlined in the report.

28 Feb 2019 - 11:51 AM - Luke Taberner
Updated in QBR. COMPLETE
29 Jan 2019 - 2:26 PM - Luke Taberner
Will be updated for December QBR to go to the February meeting.
15 Jan 2019 - 1:55 PM - Robyn Little
Action reassigned to Luke Taberner by: Robyn Little

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 18 December 2018	Heather Nicholls Steve Harding	For Determination	DROUGHT ASSISTANCE

MOTION (Nash/Weaver)

THAT Council maintain the drought assistance measure currently in place and review in March 2019.

12 Mar 2019 - 9:48 AM - Heather Nicholls
report for inclusion in March business paper
13 Feb 2019 - 10:31 AM - Robyn Little
NFA until council review policy in March 2019.

Meeting	Officer/Director	Section	Subject

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Ordinary Meeting 18 December 2018	Robert Cohen Robert Cohen	Confidential Items	EXCAVATOR HIRE 21024 TONNE TO UNDERTAKE CIVIL WORKS AT VARIOUS LOCATIONS THROUGHOUT CABONNE LGA

RECOMMENDATION (Walker/Oldham)

THAT Council:

1. Award the contract to P & R Earthmoving for hiring of excavator (21-24 tonne) to undertake civil works at various locations throughout Cabonne LGA.
2. Authorise any variation to the contract for the project provided the variations are contained within the overall approved budget.

11 Mar 2019 - 4:06 PM - Deborah Jordan
COMPLETE
14 Feb 2019 - 2:12 PM - Deborah Jordan
Contract awarded to P & R Contracting.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 18 December 2018	Veronica Windus Steve Harding	For Determination	STRONGER COUNTRY COMMUNITIES

MOTION (Jones/Treavors)

THAT Council advance funds to enable the completion of the Stronger Country Communities projects, subject to the conditions as outlined in the report.

05 Mar 2019 - 9:22 AM - Veronica Windus
COMPLETED. The budget has been updated.
14 Feb 2019 - 9:43 AM - Veronica Windus
Finance have actioned the Debtor accounts. Will await further processes when the funding is received. Will await further instruction from Naomi.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 18 December 2018	Heidi Thornberry Steve Harding	For Determination	EUGOWRA VOLUNTARY PURCHASE

MOTION (Oldham/Jones)

THAT:

1. Council authorise the Acting General Manager to sign the funding agreement with NSW Office of Environment & Heritage.

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

2. Council approve the acquisition of the nominated property, 10 North Street, and authorise Council's seal to be affixed to the contract of sale.
3. The land be classified as Operational land.

12 Mar 2019 - 10:08 AM - Heidi Thornberry
Awaiting document
13 Feb 2019 - 12:55 PM - Heidi Thornberry
Awaiting document

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 18 December 2018	Robert Cohen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Weaver/Oldham)

THAT Council receive reports at the next Council meeting in relation to the following matters:

1. Works required and estimated costs to completely refurbish the public toilets in Bank Street, Molong including installing hand rails in the cubicles, sensor taps and water saving toilets and urinals, energy efficient sensor lighting, an awning and seating out the front of the existing structure as well as a street sign on the footpath outside the amenities building and also on the Mitchell Highway, at the end of Bank Street, Molong; and

2. An update on the Village Enhancement Program.

11 Mar 2019 - 4:06 PM - Deborah Jordan
COMPLETE
14 Feb 2019 - 1:26 PM - Deborah Jordan
Reports on both matters to be submitted to February Council meeting.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Robyn Little Steve Harding	For Determination	COUNCILLOR PROFESSIONAL DEVELOPMENT

MOTION (Durkin/Jones)

THAT Council:

1. Note the Councillor Induction and Professional Development Guidelines;

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

2. Note the 2019 training plan; and
3. Adopt a Councillor Induction and Professional Development Policy.

07 Mar 2019 - 10:40 AM - Robyn Little
Policy formalised and added to policy document. Advice from OLG that there is no need to advertise this type of policy under legislation. Organising in house training by LGNSW for Code of Conduct and Code of Meeting Practice on 14 May.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Luke Taberner Steve Harding	For Determination	GOVERNANCE, RISK MANAGEMENT AND BUSINESS IMPROVEMENT COMMITTEE

MOTION (Durkin/Jones)

THAT Council adopt the updated 2018 version of the Governance, Risk Management and Business Improvement Committee Constitution and the minutes from the meeting held 31 October 2018.

04 Mar 2019 - 2:04 PM - Luke Taberner
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Luke Taberner Steve Harding	For Determination	DRAFT INTEGRATED PLANNING AND REPORTING TIMETABLE

MOTION (Durkin/Jones)

THAT Council hold an extraordinary Council meeting on 11 June 2019 as required under the Integrated Planning & Reporting process.

04 Mar 2019 - 2:05 PM - Luke Taberner
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Jolene Pearson Steve Harding	For Determination	ENGAGEMENT OF THE NEW SOUTH WALES ELECTORAL COMMISSIONER TO CONDUCT COUNCIL ELECTIONS

MOTION (Durkin/Jones)

THAT Council:

1. Pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
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2. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.

3. Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

11 Mar 2019 - 2:30 PM - Jolene Pearson
Awaiting Contract documentation from AEC.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Jolene Pearson Steve Harding	For Determination	POLICY REGISTER - UPDATES TO CODE OF CONDUCT AND PROCEDURES FOR ADMINISTRATION OF CODE OF CONDUCT

MOTION (Durkin/Jones)

THAT Council adopt the:

1. Draft Code of Conduct Policy; and

2. Draft Procedures for Administration of the Code of Conduct Policy.

11 Mar 2019 - 2:29 PM - Jolene Pearson
Updated in the Policy Register - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Jolene Pearson Steve Harding	For Determination	POLICY REGISTER - UPDATE TO MOBILE PHONE POLICY

MOTION (Durkin/Jones)

THAT Council adopt the draft Mobile Phone Policy.

11 Mar 2019 - 2:29 PM - Jolene Pearson
Updated in the Policy Register - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Heather Nicholls	For Determination	2018 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (NSW) ANNUAL CONFERENCE

Outstanding Actions
Action Sheets Report

Division:
Committee: Ordinary Meeting
Officer:

Date From:
Date To:
Printed: Monday, 18 March 2019 2:50:35 PM

Steve Harding

MOTION (Oldham/Weaver)

THAT Clrs Oldham, Weaver and Nash be authorised to attend the 2019 ALGWA (NSW) Conference.

12 Mar 2019 - 9:49 AM - Heather Nicholls
Complete

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Robyn Little Steve Harding	For Determination	APPLICATION FOR EXPENDITURE FROM CANOWINDRA TOWN IMPROVEMENT FUND

MOTION (Weaver/Durkin)

THAT Council authorise allocation of $3,300 from the Canowindra Town Improvement Fund to finalise the installation of solar panels at the Age of Fishes Museum.

07 Mar 2019 - 11:14 AM - Robyn Little
Finance Officers to allocate funds. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Luke Taberner Steve Harding	For Determination	INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN SECOND QUARTER REVIEW

MOTION (Batten/Davison)

THAT the update of the Operational Plan to 31 December 2018, as presented be adopted.

04 Mar 2019 - 2:06 PM - Luke Taberner
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Luke Taberner Steve Harding	For Determination	CHANGE OF DATE FOR APRIL 2019 COUNCIL MEETING

MOTION (Newsom/Weaver)

THAT Council alter the date of its April ordinary meeting from 23 April to 30 April 2019.

04 Mar 2019 - 2:06 PM - Luke Taberner
COMPLETE

Meeting	Officer/Director	Section	Subject

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Veronica Windus Steve Harding	For Determination	QUARTERLY BUDGET REVIEW

MOTION (Durkin/Jones)

THAT Council note the variances in the report and authorise those changes to be included in the 2018/2019 Council Budget.

05 Mar 2019 - 9:23 AM - Veronica Windus
COMPLETED
05 Mar 2019 - 9:23 AM - Veronica Windus
All amendments will be made in Synergy Soft.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Jolene Pearson Steve Harding	For Determination	MOLONG STREET STALL SHELTER - LICENCE AGREEMENT

MOTION (Oldham/Mullins)

THAT Council:

1. Enter into a licence agreement with the landowners of the property known as Lot 201 DP 1044929, Bank Street, Molong for the part of the property that is the Molong Street Stall Shelter;
2. Authorise the Acting General Manager to determine the term of the agreement;
3. Enter into a licence fee of $1 per annum; and
4. Authorise the affixing of the Council Seal to the Licence Agreement documents.

11 Mar 2019 - 2:27 PM - Jolene Pearson
Licence Agreement being drafted by Council solicitors.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Sarah Bellach Steve Harding	For Determination	REQUESTS FOR DONATIONS

MOTION (Jones/Weaver)

THAT Council donate:

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

1. $500 to Manildra Bowling Club to assist with lighting;
2. $300 to the CWA for the Sponsorship of the school's Public Speaking competition;
3. $500 to the St Johns Ambulance Cadets to attend the Western Region Youth Camp;
4. $360 to Breastscreen NSW for transportation costs; and
5. $250 to NAIDOC Week School Initiatives.

14 Mar 2019 - 9:40 AM - Sarah Bellach
ALL ACTIONS COMPETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Dale Jones Steve Harding	For Determination	REQUEST TO BECOME A REFUGEE WELCOME ZONE

MOTION (Oldham/Batten)

THAT Council supports the Mums 4 Refugees request to become a Refugee Welcome Zone.

18 Mar 2019 - 1:00 PM - Emma Tadros
In Community Engagement and Development Manager absense, comment made by Tourism and Community Development Coordinator:
Relevant discussions undertaken

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Dale Jones Steve Harding	For Determination	CABONNE ACQUISITIVE ART PRIZE

MOTION (Oldham/Davison)

THAT Council:

1. Consider a draft budget for the 2019-20 Cabonne Acquisitive Art Prize;
2. Adopt dates and timelines for the 2019-20 Cabonne Acquisitive Art Prize; and
3. Enlist the services of a qualified independent judge.

18 Mar 2019 - 1:00 PM - Emma Tadros
In Community Engagement and Development Manager absense, comment made by Tourism and Community Development Coordinator:
In progress

Meeting	Officer/Director	Section	Subject

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed: Monday, 18 March 2019 2:50:35 PM**

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Lynnette Hawkes Steve Harding	For Determination	EVENTS ASSISTANCE PROGRAM

MOTION (Durkin/Newsom)

THAT Council:

1. Approve $500 funding under the 2018-19 Events Assistance Program to Canowindra Creative Centre Inc for the Make, Bake & Grow Market.

2. Approve $500 funding under 2018-19 Events Assistance Program to Fields of Cargo for Celebrating 150 Years Anniversary of Cargo.

06 Mar 2019 - 12:28 PM - Lynnette Hawkes
EAP

1 Canowindra Creative Centre successful letter sent

COMPLETE

2. Fields of Cargo Successful Letter sent

6 March COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Lynnette Hawkes Steve Harding	For Determination	LOCAL GOVERNMENT TOURISM CONFERENCE 2019

MOTION (Oldham/Batten)

THAT Council:

1. Authorise Council's Tourism and Community Development Coordinator to attend the NSW Local Government Tourism Conference in Terrigal from 17-19 March 2019; and

2. Authorise Clrs Weaver and Nash to attend the NSW Local Government Tourism Conference in Terrigal from 17-19 March 2019.

14 Mar 2019 - 3:55 PM - Lynnette Hawkes

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

1. Tourism & Community Development Coordinator has organised to attend the Local Government Conference.

COMPLETE

2. Both Councillors Jenny Weaver and Marlene Nash have been advised and plans are in place for them to attend the NSW Tourism Conference in Terrigal.

Transport Plans have been finalised for all parties.

COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Kate Blackwood Heather Nicholls	For Determination	REQUEST FOR HERITAGE GRANT FUNDING - PAINT AND REPAIR FRONT OF HERITAGE LISTED DWELLING 'HAWTHORNE' AT 100 BANK STREET, MOLONG

MOTION (Oldham/Durkin)

THAT $1,500 be granted by Council from its 2018/2019 heritage grants program to the landholders of 100 Bank Street, Molong to paint and repair the front of a heritage listed dwelling, also known as 'Hawthorne'.

15 Mar 2019 - 2:55 PM - Kate Blackwood
Applicants issued with funding agreement
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Heather Nicholls Steve Harding	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Mullins/Oldham)

THAT Council receive a report in relation to the following:

1. The progress of fluoridation of the Molong water supply and if fluoridation is planned for the Cumnock and Yeoval water supply; and

2. An update on the Molong Community Centre and Library plans.

15 Mar 2019 - 5:04 PM - Heather Nicholls
Revised library project update report completed.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Debbie Oates	Confidential Items	REQUEST FOR CONSIDERATION OF WATER CHARGES FOR 691300008

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

Steve Harding

RECOMMENDATION (Batten/Oldham)

That Council write off 50% of consumption costs of $691.46 period ending 31/10/2018 and $404.94 period ending 31/01/2019 for account 691300008 once all other charges are paid.

11 Mar 2019 - 1:53 PM - Debbie Oates
Letter 997641 advising of resolution and once required payment is made the remainder will be written off. COMPLETE.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Gloria Donlan Steve Harding	Confidential Items	DEBT RECOVERY REPORT OF OUTSTANDING DEBTS

RECOMMENDATION (Oldham/Treavors)

THAT the ratepayers in the annexure attached be advised in writing that if payment of their account is not made, or a satisfactory arrangement for payment is not made within seven days of this correspondence, Council intends to issue a Statement of Claim for the recovery of all monies owed to Council.

12 Mar 2019 - 11:43 AM - Gloria Donlan
Letters have been sent to all Ratepayers on the list, who have not made payment or contacted Council to make an arrangement for payment, to advise them that their account will be given to Council's Debt recovery Agents for action to Commence. COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Robert Cohen Robert Cohen	Confidential Items	EVALUATION OF WHEELED LOADERS

RECOMMENDATION (Treavors/Davison)

THAT Council purchase two Caterpillar 938K Loaders, from Westrac Pty Ltd, for a total purchase price of $562,000, excl GST or $281,000 each excl GST.

11 Mar 2019 - 4:06 PM - Deborah Jordan
Reported to Council, contract awarded. Awaiting delivery.
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Jolene Pearson Steve Harding	Confidential Items	CANOWINDRA INDUSTRIAL ESTATE LOT 5 DP 32670

RECOMMENDATION (Durkin/Weaver)

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

THAT Council authorise the Common Seal to be affixed to the Contract of Sale for Lot 5 DP 32670, North Street, Canowindra.

11 Mar 2019 - 2:27 PM - Jolene Pearson
Contract of Sale documents signed and Seal affixed - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Veronica Windus Steve Harding	For Determination	APPLICATION FOR EXPENDITURE FROM CANOWINDRA TOWN IMPROVEMENT FUND

MOTION (Weaver/Durkin)

THAT Council authorise allocation of $3,300 from the Canowindra Town Improvement Fund to finalise the installation of solar panels at the Age of Fishes Museum.

05 Mar 2019 - 9:23 AM - Veronica Windus
Will make budget amendment in Synergy soft.
COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Nelson Saville Steve Harding	For Determination	APPLICATION FOR EXPENDITURE FROM CANOWINDRA TOWN IMPROVEMENT FUND

MOTION (Weaver/Durkin)

THAT Council authorise allocation of $3,300 from the Canowindra Town Improvement Fund to finalise the installation of solar panels at the Age of Fishes Museum.

13 Mar 2019 - 4:02 PM - Nelson Saville
Completed
13 Mar 2019 - 4:01 PM - Nelson Saville
Item noted - adjustment to budget currently being processed.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Heidi Thornberry Steve Harding	For Determination	CHANGE OF DATE FOR APRIL 2019 COUNCIL MEETING

MOTION (Newsom/Weaver)

THAT Council alter the date of its April ordinary meeting from 23 April to 30 April 2019.

18 Mar 2019 - 12:56 PM - Heidi Thornberry
Sending to papers today to be advertised - COMPLETE

Outstanding Actions
Action Sheets Report

Division:
Committee: Ordinary Meeting
Officer:

Date From:
Date To:
Printed: **Monday, 18 March 2019 2:50:35 PM**

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Nelson Saville Steve Harding	For Determination	QUARTERLY BUDGET REVIEW

MOTION (Durkin/Jones)

THAT Council note the variances in the report and authorise those changes to be included in the 2018/2019 Council Budget.

13 Mar 2019 - 4:04 PM - Nelson Saville
Completed
13 Mar 2019 - 4:03 PM - Nelson Saville
December QBR Budget movements approved have been uploaded into SynergySoft

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Veronica Windus Steve Harding	For Determination	CABONNE ACQUISITIVE ART PRIZE

MOTION (Oldham/Davison)

THAT Council:

1. Consider a draft budget for the 2019-20 Cabonne Acquisitive Art Prize;
2. Adopt dates and timelines for the 2019-20 Cabonne Acquisitive Art Prize; and
3. Enlist the services of a qualified independent judge.

05 Mar 2019 - 9:24 AM - Veronica Windus
Noted the request for the 19/20 Budget for Art prize. Will liase with Dale on this for a new submission.
COMPLETED

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Nelson Saville Steve Harding	For Determination	CABONNE ACQUISITIVE ART PRIZE

MOTION (Oldham/Davison)

THAT Council:

1. Consider a draft budget for the 2019-20 Cabonne Acquisitive Art Prize;
2. Adopt dates and timelines for the 2019-20 Cabonne Acquisitive Art Prize; and

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

3. Enlist the services of a qualified independent judge.

13 Mar 2019 - 4:06 PM - Nelson Saville
Completed
13 Mar 2019 - 4:06 PM - Nelson Saville
Item noted - adjustment to budget curently being processed

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Veronica Windus Steve Harding	For Determination	REQUEST FOR HERITAGE GRANT FUNDING - PAINT AND REPAIR FRONT OF HERITAGE LISTED DWELLING 'HAWTHORNE' AT 100 BANK STREET, MOLONG

MOTION (Oldham/Durkin)

THAT $1,500 be granted by Council from its 2018/2019 heritage grants program to the landholders of 100 Bank Street, Molong to paint and repair the front of a heritage listed dwelling, also known as 'Hawthorne'.

05 Mar 2019 - 9:24 AM - Veronica Windus
Noted. No action from Finance.
COMPLETED.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Nelson Saville Steve Harding	For Determination	REQUEST FOR HERITAGE GRANT FUNDING - PAINT AND REPAIR FRONT OF HERITAGE LISTED DWELLING 'HAWTHORNE' AT 100 BANK STREET, MOLONG

MOTION (Oldham/Durkin)

THAT $1,500 be granted by Council from its 2018/2019 heritage grants program to the landholders of 100 Bank Street, Molong to paint and repair the front of a heritage listed dwelling, also known as 'Hawthorne'.

13 Mar 2019 - 4:08 PM - Nelson Saville
Completed
13 Mar 2019 - 4:07 PM - Nelson Saville
Item noted - Adjustment to budget currenlty being processed

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Robert Cohen Robert Cohen	For Determination	QUESTIONS FOR NEXT MEETING

MOTION (Mullins/Oldham)

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

THAT Council receive a report in relation to the following:

1. The progress of fluoridation of the Molong water supply and if fluoridation is planned for the Cumnock and Yeoval water supply; and

2. An update on the Molong Community Centre and Library plans.

11 Mar 2019 - 4:08 PM - Deborah Jordan
Reports being prepared.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Heidi Thornberry Steve Harding	Confidential Items	EVALUATION OF WHEELED LOADERS

RECOMMENDATION (Treavors/Davison)

THAT Council purchase two Caterpillar 938K Loaders, from Westrac Pty Ltd, for a total purchase price of $562,000, excl GST or $281,000 each excl GST.

12 Mar 2019 - 10:08 AM - Heidi Thornberry
Contract form sent to engineering dept so information can be placed on the contract register.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Veronica Windus Steve Harding	Confidential Items	EVALUATION OF WHEELED LOADERS

RECOMMENDATION (Treavors/Davison)

THAT Council purchase two Caterpillar 938K Loaders, from Westrac Pty Ltd, for a total purchase price of $562,000, excl GST or $281,000 each excl GST.

05 Mar 2019 - 9:25 AM - Veronica Windus
Noted the amounts of contracts. Will adjust budget.
COMPLETED.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Nelson Saville Steve Harding	Confidential Items	EVALUATION OF WHEELED LOADERS

RECOMMENDATION (Treavors/Davison)

THAT Council purchase two Caterpillar 938K Loaders, from Westrac Pty Ltd, for a total purchase price of $562,000, excl GST or $281,000 each excl GST.

Outstanding Actions	**Division:**		**Date From:**
	Committee:	Ordinary Meeting	**Date To:**
	Officer:		
Action Sheets Report			**Printed:** **Monday, 18 March 2019 2:50:35 PM**

13 Mar 2019 - 4:09 PM - Nelson Saville
Completed
13 Mar 2019 - 4:09 PM - Nelson Saville
Item noted - adjustment to budget currenlty being processed.

Meeting	Officer/Director	Section	Subject
Ordinary Meeting 26 February 2019	Heidi Thornberry Steve Harding	Confidential Items	CANOWINDRA INDUSTRIAL ESTATE LOT 5 DP 32670

RECOMMENDATION (Durkin/Weaver)

THAT Council authorise the Common Seal to be affixed to the Contract of Sale for Lot 5 DP 32670, North Street, Canowindra.

11 Mar 2019 - 1:15 PM - Heidi Thornberry
Seal Affixed 27-02-2019 COMPLETE

Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	66	36	0	9	21
Medium	0		0	0	0
High	0				0

As at: 18 March 2019

Key:

Low Risk

Includes resolutions marked “Complete” pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not “Complete” (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

Medium Risk

Includes resolutions not “Complete”, up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not “Complete”, with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

Cabonne Council
Schedule of Investments as at 28/02/2019 **Annexure - Item 2**

GENERAL FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)	Maturity Date
ANZ Bank	A1+	1,000,000	2.45%	182	10/03/2019
ANZ Bank	A1+	1,000,000	2.45%	182	12/04/2019
ANZ Bank	A1+	3,000,000	2.50%	180	27/04/2019
ANZ Bank	A1+	2,000,000	2.45%	181	18/07/2019
Bank of Qld	A2	500,000	2.70%	182	16/04/2019
Commonwealth Bank	A1+	Redeemed	0.00%	0	4/02/2019
Commonwealth Bank	A1+	3,000,000	2.74%	304	15/04/2019
Commonwealth Bank	A1+	2,000,000	2.67%	271	17/06/2019
Commonwealth Bank	A1+	2,000,000	2.67%	273	15/07/2019
Commonwealth Bank	A1+	2,968,294	1.45%	24 Hour at call account	
Illawarra Mutual Build Society	A2	250,000	2.60%	181	7/05/2019
Illawarra Mutual Build Society	A2	500,000	2.60%	180	7/05/2019
Me Bank	A2	1,500,000	2.75%	180	16/07/2019
National Australia Bank	A1+	2,000,000	2.65%	181	13/08/2019
National Australia Bank	A1+	1,000,000	2.66%	182	4/03/2019
National Australia Bank	A1+	1,500,000	2.66%	182	4/03/2019
National Australia Bank	A1+	3,000,000	2.70%	182	4/04/2019
National Australia Bank	A1+	2,000,000	2.70%	182	4/04/2019
National Australia Bank	A1+	1,000,000	2.70%	182	16/04/2019
Reliance Credit Union	Unrated	250,000	2.70%	365	30/10/2019
Suncorp-Metway	A1	1,000,000	2.70%	180	4/03/2019
Suncorp-Metway	A1	1,000,000	2.70%	180	27/03/2019
Suncorp-Metway	A1	2,000,000	2.70%	182	22/07/2019
Westpac Bank	A1+	1,500,000	2.68%	180	19/03/2019
Westpac Bank	A1+	1,000,000	2.69%	180	26/03/2019
Westpac Bank	A1+	3,000,000	2.88%	210	5/04/2019
Westpac Bank	A1+	3,000,000	2.55%	181	16/05/2019

GENERAL FUND INVESTMENTS **$ 42,968,294**

TRUST FUND

Investing Institution	Credit Rating	Amount Invested	Interest Rate	Terms (Days)
Commonwealth Bank	A1+	208,000	1.70%	24 Hour at call account

TRUST FUND INVESTMENTS **$ 208,000**

TOTAL INVESTMENTS **$ 43,176,294**

INVESTMENT POLICY

Council's Investment policy states the aggregate of investments should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Maximum Percentage Total Investments
A1+	100.00%
A1 & A1-	50.00%
A2	10.00%
Unrated	2.00%

Council's Current Exposure of Total Investments

A1+	83.79%	$	36,176,294
A1 & A1-	9.26%	$	4,000,000
A2	6.37%	$	2,750,000
Unrated	0.58%	$	250,000
	Total Investments	**$**	**43,176,294**

Council's Investment policy states the amount invested with any one financial institution should not exceed the following percentages:

Standard & Poors Credit Short Term Rating	Percentage per Institution
A1+	30.00%
A1 & A1-	20.00%
A2	10.00%
Unrated	2.00%

Council's Current Exposure per Institution

Commonwealth Bank	23.57%	$	10,176,294	A1+
National Australia Bank	24.32%	$	10,500,000	A1+
Westpac Bank	19.69%	$	8,500,000	A1+
ANZ	16.21%	$	7,000,000	A1+
Suncorp-Metway	9.26%	$	4,000,000	A1
Bank of Qld	1.16%	$	500,000	A2
Illawarra Mutual Building Society	1.74%	$	750,000	A2
Me Bank	3.47%	$	1,500,000	A2
Reliance Credit Union	0.58%	$	250,000	Unrated
	Total Investments	**$**	**43,176,294**	

INVESTMENT MOVEMENTS

Council's Overall Total Investments has decreased sightly due to variations in the Cashflow during the month of February.

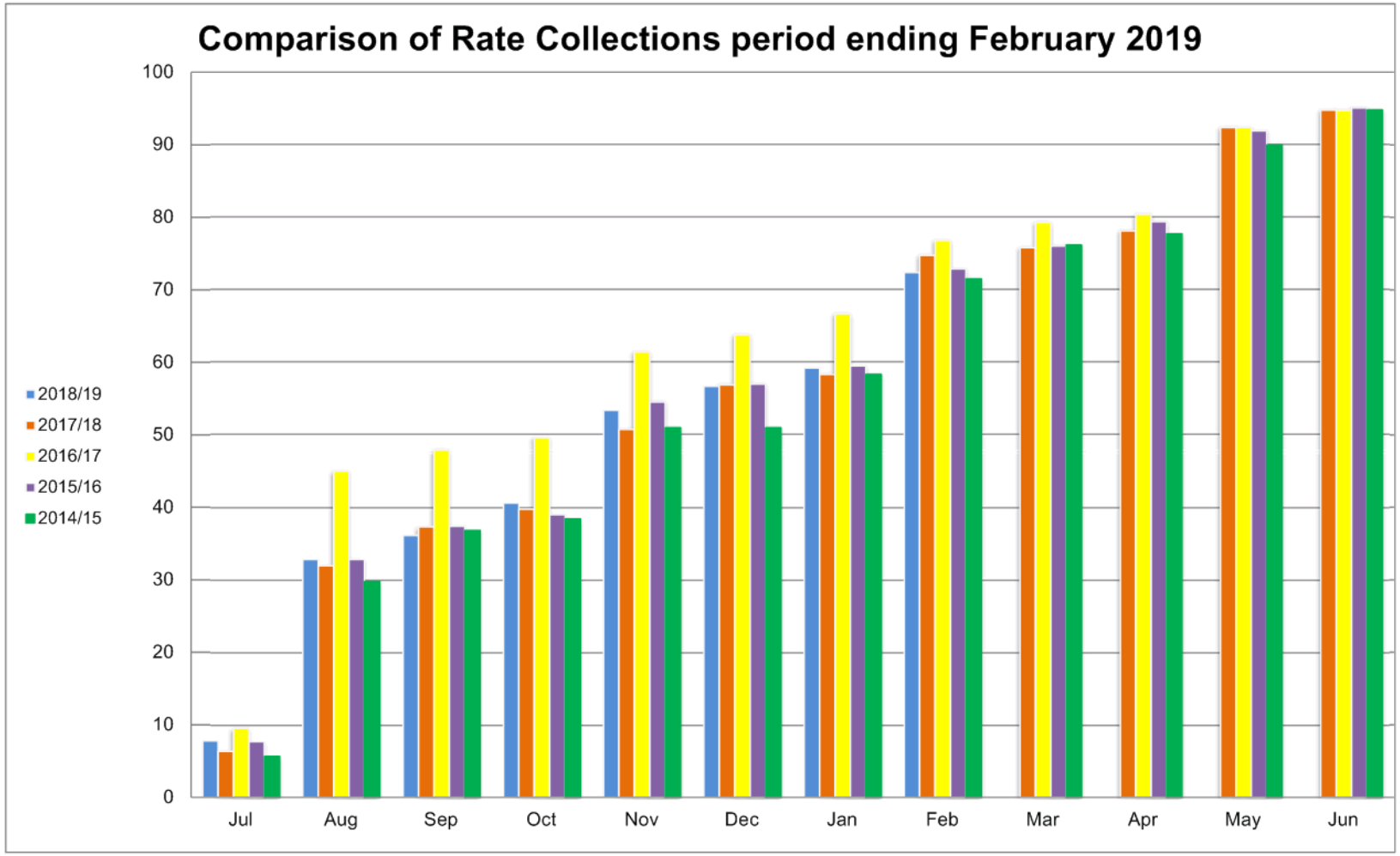
	This Month	Last Month	July 2018
Total Investments	$ 43,176,294	$ 43,176,294	$ 39,950,294
% Change	0.00%		7.47%

INTEREST RATE PERFORMANCE

Council's Average Interest rate for the month was 2.48%. The average rate movement is minimal due to the low cash rate and the flow on effect to term deposit rates offered in the market. The Reserve Bank's official cash rate remained at 1.50% in February. However, Council's average is still higher than Council's Performance Benchmark,the 30 Day Bank Bill Swap Rate of 1.86%.

Performance Benchmark 30 Day Bank Bill Swap Rate	Av Interest Rate This Month	Av Interest Rate Last Month	Av Interest Rate July 2018
1.86%	2.48%	2.56%	2.51%

L Taberner
Responsible Accounting Officer
I hereby certify that the investments listed in this report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment policy number POL 08/52.


Comparison of Rate Collections period ending February 2019
100
90
80
70
60
50
40
30
20
10
0
2018/19
2017/18
2016/17
2015/16
2014/15
Jul
Aug
Sep
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun

Minutes of the Centroc Board Meeting 28 February 2019 held at the GATE in Orange

Board Delegates in bold

Cr G Hanger	Bathurst Regional Council	**Cr J Medcalf**	Lachlan Shire Council
Mr A Jones	Bathurst Regional Council	**Mr G Tory**	Lachlan Shire Council
Cr S Ferguson	Blayney Shire Council	**Cr K Sajowitz**	Oberon Council
Ms R Ryan	Blayney Shire Council	**Mr G Wallace**	Oberon Council
Cr K Beatty	Cabonne Council	**Cr S Romano**	Orange City Council
Ms H Nicholls (acting)	Cabonne Council	**Mr G Styles**	Orange City Council
Cr D Somervaille	Central Tablelands Water	**Mr K Boyd**	Parkes Shire Council
Mr G Rhodes	Central Tablelands Water	**Cr M Liebich**	Weddin Shire Council
Cr B West	Cowra Council	**Mr G Carroll**	Weddin Shire Council
Mr P Devery	Cowra Council	Ms J Bennett	Centroc
Cr P Miller	Forbes Shire Council	Ms Meredith Macpherson	Centroc

1. **Welcome by Chair John Medcalf 10.10am**

2. **Apologies**

Cr K Keith, Cr R Kidd, Mr D Sherley, Mr S Loane, Ms C Weston. Ms J Andrews, Mr A Albury, Ms K Purser

Resolved	**Mr G Styles/Cr P Miller**
That the apologies for the Centroc Board meeting 28 February 2019 listed above be accepted.	

3. **Speakers**
   - **Mark Burdack, Director of Corporate Services, Orange City Council - Orange Life Sciences Precinct**
   - **Carolynne James, GATE Project Leader & Manager, Investment and Business Development Unit, Department of Primary Industries - Pitchfest**
     Question from the floor – how do we leverage regional airports and the potential productivity of the region in the context of the aerotropolis?

4. **Minutes**

4a Noting of the Minutes of the GMAC Meeting 31 January 2019

Resolved	**Cr B West/Mr K Boyd**
That the Minutes of the Centroc GMAC Meeting 31 January held in Orange be noted.	

4b Confirmation of the Minutes of the Board Meeting 22 November 2019 at Oberon

Resolved	**Mr K Boyd/Cr K Sajowitz**
That the Minutes of the Centroc Board Meeting 22 November 2019 held at Oberon Mayfield Garden be confirmed	

4c Noting of the Minutes of the AGM Thursday 22 November 2018 held at Mayfield Gardens in Oberon

Resolved	**Cr S Romano/Cr B West**
That the Minutes of the Centroc 22 November 2018 held at Mayfield Gardens Oberon be noted.	

4d Noting of the Minutes of the Central NSW Joint Organisation held Thursday 22 November 2018 held at Mayfield Gardens in Oberon

Resolved	**Cr K Sajowitz/Mr G Styles**
That the Minutes of the Centroc NSW Joint Organisation 22 November 2018 held at Mayfield Gardens Oberon be noted.	

5 Business Arising from the Minutes – Matters in Progress

Resolved	**Mr K Boyd/Cr D Somerville**
That the Board note the Matters in Progress, making deletions as suggested.	

6 Correspondence

6a Correspondence In

Resolved	**Mr K Boyd/Mr G Tory**
That the Board note the incoming correspondence.	

6b Correspondence Out

Resolved	**Cr P Miller/Cr K Sajowitz**
That the Board note the outgoing correspondence.	

7 Reports

7a Transport Infrastructure including Bells Line of Road

Resolved	**Mr K Boyd/Cr B West**
That the Board note the Transport Infrastructure Report; and 1. make representation to RMS through the Sponsoring General Manager regarding the REPAIR grant program to a 4 -year approved program for better planning and Council budgeting; 2. take a collaborative approach with key State agencies in the development of a Freight Study for Central NSW by CSIRO, seeking appropriate funding accordingly. 3. a letter to be drafted in consultation with Penrith City progressing support for a safe swift link between Sydney and Central NSW to be signed by the "willing;" and 4. progress an "alliance of the willing" in support of a safe swift link between Central NSW and Western Sydney including case study material from industry.	

7b Water Infrastructure Report

Resolved	**Cr D Somerville/Mr K Boyd**
That the Board note the Water Infrastructure Report; and 1. Commend to the CWUA that it investigates the potential for a regional application to stream 2 of the revised Safe and Secure program for funding to procure consulting services to update CWUA member Council's Integrated water cycle management (IWCM) strategies; and 2. Write to DoI water seeking clarification of the status of their IWCM Guidelines and assurance that IWCMs currently being revised by members will be assessed on existing guidelines and not updated guidelines as has been the case previously; 3. Note work to review and update the Regional Water Infrastructure Priority Matrix plan and advocacy to align the region's priorities with the prioritisation framework being developed by State agencies; 4. Commend to members that they consider nominating a representative to participate in WaterNSW Customer Advisory Groups for the period 2019-2022 for their area; 5. Note that a report has been provided to the Joint Organisation Board from the Drought SubCommittee; and	

6. After the election a water related-delegation meet with the appropriate Minister to discuss the opportunities the upgrading of Wyangala may create with the appropriate strategic support.

7c Health Report

Resolved	**Cr J Medcalf/Mr G Carroll**
That the Board note the Health report and note a report is being provided to the Joint Organisation Board about the Stronger Rural Health Strategy	

7d Regional Development

Resolved	**Cr B West/ Mr G Styles**
That the Board note the Regional Development Report and note that the MoU with Regional Development Australia Central West is being considered by the Joint Organisation Board.	

7e Planning Report

Resolved	**Mr G Styles/Mr K Boyd**
That the Board note the Planning Report and 1. Endorse correspondence to the Department of Planning regarding a. the need for consultation on the Primary Production and Rural Development SEPP; and b. the need for resources to support Councils as the embed changes to the Planning legislation; 2. note that the Inland Code State Environment Planning Policy has been released; 3. note the review of the Implementation Plan for the Central West and Orana Regional Plan and nominate Cr P Miller, Cr S Romano and Cr B West to engage in the process as part of a reference group; and 4. Centroc advocate for better timelines on LEPs and seek to have the planning "backlog" for the region resolved.	

7f Tourism Report

Resolved	**Cr B West/Ms R Ryan**
That the Board note the Tourism Report and Members agree to the regional project; and 1. WRI be engaged to develop a Central NSW Joint Organisation Tourism Tool to assess the real value tourism offers to a local community, particularly for smaller local government areas; a. The project would be over a two-year period; b. Any specific event data will attract a further fee; c. Council contributions would come from funding in the Central NSW Tourism budget at $15,000pa for two years and a maximum of $3,000 from each LGA per annum; d. thank WRI for its contribution of $30,000 over two years; and 2. funding be sought through Destination Network Country and Outback to reduce the cost to LGA's; and 3. endorse the grant application to the Office of Environment and Heritage called Unearth the Heritage of Central NSW seeking funding of $25K towards a project with total value, including in-kind, of $83,500.	

7g Operational Report

Resolved	**Mr G Styles/Cr B West**
That the Board note the Operational Report and; 1. note the meeting with Mr Ashley Albury, DPC, to progress the opportunities for funding through the OLG's Local Government Skills Strategy and;	

2. receive proforma reports to Council about the Southern Lights Project.

7h Financial report

Resolved	**Mr K Boyd/Mr G Styles**
That the Board note the Financial Report.	

8 Late Reports

a Progressing transition from Centroc to the Central NSW JO

Resolved	**Cr B West/Cr M Liebich**
That the Board note the report transitioning from Centroc to the Central NSW JO and receive a report to the Centroc Board seeking to amend the Centroc constitution to enable the wind-up of Central NSW Councils (Centroc) transferring reporting governance and reporting arrangements to the Central NSW Joint Organisation if necessary.	

b. Confidential Report on Electricity Procurement

Resolved	**Mr G Styles/Mr K Boyd**
That the Board note the late report on electricity procurement and 1. Councils give consideration to participation in a renewable energy Power Purchase Agreement (PPA) for a portion of their electricity supply which would incur a fee directly to Councils and 2. note the advice from the meeting Friday 22 February and await advice for County Council.	

9 Matters raised by members - Nil

10 Speakers to the next meeting – noting the meeting is scheduled to be at Parliament House Sydney.

11 Next Meetings

2 May 2019 - Executive
23 May 2019 –Board
23 May 2019 – CNSWJO Board

The General Meeting of the Board closed at 12.11pm
Page 4 is the last page of the Centroc Board Minutes 28 February 2019

Minutes of the Central NSW Joint Organisation meeting 28 February 2019 held in Orange

Attendees, voting members in bold.

Cr G Hanger	Bathurst Regional Council	**Cr P Miller**	Forbes Shire Council
Cr S Ferguson	Blayney Shire Council	**Cr K Sajowitz**	Oberon Shire Council
Cr K Beatty	Cabonne Council	**Cr S Romano**	Orange City Council
Cr B West	Cowra Shire Council	**Cr M Liebich**	Weddin Shire Council
Cr J Medcalf	Lachlan Shire Council		

Mr A Jones	Bathurst Regional Council	Mr G Wallace	Oberon Shire Council
Ms R Ryan	Blayney Shire Council	Mr G Styles	Orange City Council
Ms H Nicholls (acting)	Cabonne Council	Mr K Boyd	Parkes Shire Council
Cr D Somervaille	Central Tablelands Water	Mr G Carroll	Weddin Shire Council
Mr G Rhodes	Central Tablelands Water	Ms J Andrews	RDACW
Mr P Devery	Cowra Shire Council	Ms J Bennett	Central NSW JO
Mr G Tory	Lachlan Shire Council	Ms Meredith Macpherson	Central NSW JO

Meeting opened 12.20pm, Chaired by Chair Cr John Medcalf

Apologies – Cr K Keith, Cr R Kidd, Mr D Sherley, Mr S Loane, Ms C Weston, Mr A Albury, Mr K Purser

Resolved	**Cr S Ferguson/Cr B West**
That the apologies for the Central NSW Joint Organisation Board meeting 28 February 2019 listed above be accepted.	

1. Minutes

1a Confirmation of the Minutes of the Central NSW Joint Organisation meeting 22 November 2018 in Oberon

Resolved	**Cr S Ferguson/Cr B West**
That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 22 November 2018 held at Mayfield Gardens Oberon	

2. Business Arising from the Minutes – Matters in Progress

Resolved	**Cr B West/Cr P Miller**
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.	

3. Correspondence

3a Incoming correspondence

Resolved	**Cr B West/Cr G Hanger**
That the Board note the incoming correspondence.	

3b Outgoing correspondence

Resolved	**Cr B West/Cr G Hanger**
That the Board note the outgoing correspondence.	

4. Drought Sub-Committee Report

Resolved	**Cr B West/Cr S Ferguson**
That the Board notes the Centroc Drought Sub-Committee Report and 1. note the Centroc Drought Issues Paper developed by Western Research Institute; 2. the Central NSW Joint Organisation Board receive advice on progressing the recommendations in the report; and 3. note that advice will be provided to the Joint Organisation Board from the Regional Leadership Executive regarding progress by the Drought Subcommittee.	

5. Mandatory Code of Meeting Practice for the Central NSW Joint Organisation Report

Resolved	**Cr B West/Cr P Miller**
That the Board note progress on the Draft Code of Meeting Practice for the Central NSW Joint Organisation Report and await feedback from the Office of Local Government to inform a report to the next meeting.	

6. Remuneration for the Chair and or other Mayors in their capacity as Board members for the Central NSW JO

Resolved	**Cr S Ferguson/Cr P Miller**
That the Board confirm the Charter for the Central NSW Joint Organisation and seek feedback from members on a report remunerating the Chair including advice on the Remuneration Tribunal option "Rural" of $25,880.	

7. Central NSW Joint Organisation engagement with neighbouring councils

Resolved	**Cr P Miller/Cr K Beatty**
That the Board note the Report on the Central NSW Joint Organisation engagement with other councils and 1. focus all activity including operational support programming of the Joint Organisation on delivering value to member Councils; 2. engage with other Joint Organisation, Local Government NSW, Country Mayors, the Water Directorate and other peak local government entities as appropriate in the interest of members; 3. Midwestern and Dubbo Regional Councils be offered a non-voting membership at 50% of the fees structure for the Central NSW Joint Organisation Joint Organisation subject to them having full membership of the Orana Joint Organisation; and 4. Lithgow City Council be offered the same arrangement but encouraged to consider full membership of the Central NSW Organisation.	

8. Strategic Update for the Joint Organisation

Resolved	**Cr M Liebich/Cr S Ferguson**
That the Central NSW Joint Organisation Board note the Strategic Update report and 1. Hold a special meeting upon sign off by the Steering Committee to approve the strategy and Statement of Strategic Regional Priority; and 2. Receive a report to the May Joint Organisation meeting regarding fees to resource the Joint Organisation Strategy.	

12.40pm – Suspend business to hear from the Hon David Littleproud, Minister for Agriculture and Water Resources, Minister Assisting the Prime Minister for Drought Preparation and the Hon Andrew Gee, Member for Calare, Assistant Minister to the Deputy Prime Minister.

Bathurst Regional Council representatives left the meeting at 1.05pm

Oberon Shire Council representatives left the meeting 1.32pm

Mr K Boyd left the meeting 1.53pm

9. Stronger Rural Health Strategy

Resolved	**Cr P Miller/Cr K Beatty**
That the report regarding the Stronger Rural Health Strategy be noted and 1. Local Government NSW be approached to take carriage of regional health workforce challenges for NSW; 2. this approach to include requesting a one-day forum shining a light on challenges for regional communities regarding health workforce; 3. this approach negotiate support from Central NSW and other Joint Organisations; 4. through this approach a review of the publication Advice to the National Rural Health Commissioner on the Development of the National Rural Generalist Pathway be undertaken and the potential of leveraging the Beyond the Range website to support the attraction and retention of health workforce be proffered.	

10. Draft JO and RDACW MOU

Resolved	**Cr B West/Cr P Miller**
That the Board note report on the draft Memorandum of Understanding with Regional Development Australia and adopt it for signature.	

11. Copyright Agency licensing offer

Resolved	**Cr B West/Cr M Liebich**
That the Board note the Copyright Agency licensing offer report and 1. accept the CNSW Joint Organisation Copyright Agency Agreement; 2. note Councils opting in to Copyright Agency licensing are the licensees; 3. note that Copyright Agency has provided advice it will hold the pricing as per the below where all or a vast majority of members take part; and 4. note that the Central NSW Joint Organisation will take part in the program.	

12. Memorandum of Understanding with Local Government Procurement

Resolved	**Cr B West/Cr S Romano**
That the Board sign the Memorandum of Understanding with Local Government Procurement (LGP) and seek to codesign improvements to aggregated procurement with LGP in a best practice framework.	

13. Australasian Local Government Performance Excellence Program

Resolved	**Cr S Ferguson/Cr P Miller**
That the report regarding the Australasian Local Government Performance Excellence Program be noted and 1. Local Government Professionals be advised that Councils will be making their individual determinations regarding procurement of this tool including enhancements; and 2. The Office of Local Government be asked for a time frame for its performance monitoring program.	

14. Local Government Focus Advertising Proposal

Resolved	**Cr K Beatty/Cr S Romano**
That the Board note the proposal from Local Government Focus and 1. not engage at this time but consider promoting the regions collaboratively once the strategic and communications plans for the JO are completed; and 2. provide feedback to any similar proposals that these be referred to the Communications' Plan to be developed.	

15. Administration Update

Resolved	**Cr S Romano/CR S Ferguson**
That the Board note the timeline for the implementation of the JO.	

16. Financial Report

Resolved	**Cr S Romano/Cr P Miller**
That the Board note the Financial Report.	

17. Other matters raised by members - Nil

18. Next meeting – Suggest meeting the day before the Board meeting in Sydney.

Next meeting of the Joint Organisation is 23 May 2019

Meeting closed 2.10pm

Page 4 is the last page of the Central NSW Joint Organisation meeting 28 February 2019

Report from the Mayor attending the
Centroc Board Meeting and
Central NSW Joint Organisation
28 February 2019
held at GATE (Global Ag-Tech Ecosystem)
Department of Primary Industries Orange

I attended the Board meeting of Centroc and Central NSW Joint Organisation Thursday 28 February 2019 at GATE (Global Ag-Tech Ecosystem) Department of Primary Industries Orange.

The Board heard a presentation from Ms Carolynne James, the GATE Project Leader & Manager, Investment and Business Development Unit, Department of Primary Industries on this initiative. The Board were updated on the Orange Life Sciences Precinct by Mr Mark Burdack, Director of Corporate Services, from Orange City Council.

The implementation timeline for the Joint Organisation is on track for the actions required by the Office of Local Government. Prior to the Board meeting a Strategic workshop had taken place providing direction on progressing transition. A special meeting of the Joint Organisation Board will be called via a phone hook-up to approve both the Statement of Strategic Regional Priority and the Central NSW Joint Organisation Strategic Plan.

Progress has been made on the Code of Meeting Practice for the Central NSW Joint Organisation and feedback from the Office of Local Government will inform a report to the next meeting.

The Board were privileged to have in attendance Member for Calare, Assistant Minister to the Deputy Prime Minister, the Hon Andrew Gee who had arranged to address the Board regarding drought issues the Minister for Agriculture and Water Resources, Minister Assisting the Prime Minister for Drought Preparation and Response, the Hon David Littleproud.

I provide the following report for Council's information, along with the meeting minutes for the Centroc Board and the Central NSW Joint Organisation.

Transport Infrastructure – The Centroc Board continue advocating for a safe swift link between Central NSW and Western Sydney. At the recent meeting in January with Penrith City Council there was agreement for an "alliance of the willing" in support be developed. It will include case study material from industry.

Through the Transport Technical Group advocacy is to be made to RMS regarding the REPAIR grant program for a 4 -year approved program. The Group has also considered the development of a Freight Study for Central NSW by CSIRO, and will seek appropriate funding accordingly.

Water Infrastructure – The CWUA will investigate the potential for a regional application to stream 2 of the revised Safe and Secure program. This is for funding to procure consulting services to update CWUA member Council's Integrated water cycle management (IWCM) strategies.

Representation will be made to DoI water, seeking clarification of the status of their IWCM Guidelines and assurance that IWCMs currently being revised by members, will be assessed on existing guidelines and not updated guidelines as has been the case previously.

Further advice will be provided to the Board on how to progress the recommendations to the Centroc Drought Issues Paper developed by Western Research Institute. Please see the Drought Sub-Committee report to the CNSWJO.

Health – The Central NSW JO Board resolved for Local Government NSW to be approached to take carriage of regional health workforce challenges for NSW, requesting a one day forum shining a light on challenges for regional communities regarding health workforce. This approach include that a review of the publication Advice to the National Rural Health Commissioner on the Development of the National Rural Generalist Pathway be undertaken and the potential of leveraging the Beyond the Range website to support the attraction and retention of health workforce be proffered.

Regional Development – A draft Memorandum of Understanding with Regional Development Australia Central West was presented, the Board approved it be adopted and signed.

Planning – An update on the Priority Projects of the Central West and Orana Regional Plan from NSW Government Planning and Environment were provided, where interested members were asked to be part of a reference group to review the next set of priorities and seek advocacy for slow moving actions from lead Departments.

Advocacy for better timelines on LEPs and the planning "backlog" for the region will be undertaken

Tourism –WRI will be engaged to develop a Central NSW Joint Organisation Tourism Tool to assess the real value tourism offers to a local community, particularly for smaller local government areas.

The project would be over a two-year period, any specific event data will attract a further fee. Council contributions would come from funding in the Central NSW Tourism budget at $15,000 pa for two years and a maximum of $3,000 from each LGA per annum. Funding will also be sought through Destination Network Country and Outback to reduce the cost to LGA's.

The total investment in Public Relations (PR) and media monitoring has been $30,000. In quarter 1 & 2 of 2018, the equivalent advertising value was calculated at $577,800 with 31 media articles generated. In quarter 3 & 4 of 2018, the equivalent advertising value was calculated at $1,771,614 with 52 articles generated.

Operational – The Central NSW JO Board approved a Memorandum of Understanding with Local Government Procurement (LGP) and will be seeking to codesign improvements to aggregated procurement with LGP in a best practice framework.

Local Government Procurement (LGP) has now concluded the FY17/18 Rebate Scheme having returned participants in excess of $1.1m. They invite continued participation in the scheme for FY18/19.

The Board were updated on the $10.9m in savings that Centroc has assisted members since 2009.

In the coming weeks members can expect to receive a proforma report on the Southern Lights Project. Southern Lights is a bold plan to provide 41 Local Government Areas in southern NSW, stretching from Bega to Broken Hill with smart enabled LED street lights and low to medium bandwidth communications technology. The coverage represents almost half of the 83 LGAs serviced by Essential Energy. This enabling infrastructure will provide better, safer, cheaper lighting and connectivity that will act as a catalyst for participating councils and others to invest in smart community technologies; technologies that will increase efficiencies and improve service delivery.

Further information can be provided on any of the Operational projects currently being managed by Centroc Staff.

Financial – The Centroc Board noted the anticipated full year profit of $48,452 at 30 June 2019 against a budgeted profit of $12,059.

All activities through Centroc and the Central NSW Joint Organisation are progressing well, members are asked to contact Executive Officer Ms Jenny Bennett at any stage with questions.

I commend this report to you for noting.

Recommendation/s
That the Mayoral Report from the Centroc Board and Central NSW Joint Organisation Meeting held 28 February 2019 at Orange Global Ag-Tech Ecosystem be noted.

Minutes of the Centroc Board Meeting 28 February 2019 held at the GATE in Orange

Board Delegates in bold

Cr G Hanger	Bathurst Regional Council	**Cr J Medcalf**	Lachlan Shire Council
Mr A Jones	Bathurst Regional Council	**Mr G Tory**	Lachlan Shire Council
Cr S Ferguson	Blayney Shire Council	**Cr K Sajowitz**	Oberon Council
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Ms H Nicholls (acting)	Cabonne Council	**Mr G Styles**	Orange City Council
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Mr P Devery	Cowra Council	Ms J Bennett	Centroc
Cr P Miller	Forbes Shire Council	Ms Meredith Macpherson	Centroc

1. **Welcome by Chair John Medcalf 10.10am**

2. **Apologies**

Cr K Keith, Cr R Kidd, Mr D Sherley, Mr S Loane, Ms C Weston. Ms J Andrews, Mr A Albury, Ms K Purser

Resolved	**Mr G Styles/Cr P Miller**
That the apologies for the Centroc Board meeting 28 February 2019 listed above be accepted.	

3. **Speakers**
   - **Mark Burdack, Director of Corporate Services, Orange City Council - Orange Life Sciences Precinct**
   - **Carolynne James, GATE Project Leader & Manager, Investment and Business Development Unit, Department of Primary Industries - Pitchfest**
     Question from the floor – how do we leverage regional airports and the potential productivity of the region in the context of the aerotropolis?
4. **Minutes**

4a Noting of the Minutes of the GMAC Meeting 31 January 2019

Resolved	**Cr B West/Mr K Boyd**
That the Minutes of the Centroc GMAC Meeting 31 January held in Orange be noted.	

4b Confirmation of the Minutes of the Board Meeting 22 November 2019 at Oberon

Resolved	**Mr K Boyd/Cr K Sajowitz**
That the Minutes of the Centroc Board Meeting 22 November 2019 held at Oberon Mayfield Garden be confirmed	

4c Noting of the Minutes of the AGM Thursday 22 November 2018 held at Mayfield Gardens in Oberon

Resolved	**Cr S Romano/Cr B West**
That the Minutes of the Centroc 22 November 2018 held at Mayfield Gardens Oberon be noted.	

4d Noting of the Minutes of the Central NSW Joint Organisation held Thursday 22 November 2018 held at Mayfield Gardens in Oberon

Resolved	**Cr K Sajowitz/Mr G Styles**
That the Minutes of the Centroc NSW Joint Organisation 22 November 2018 held at Mayfield Gardens Oberon be noted.	

5 Business Arising from the Minutes – Matters in Progress

Resolved	**Mr K Boyd/Cr D Somerville**
That the Board note the Matters in Progress, making deletions as suggested.	

6 Correspondence

6a Correspondence In

Resolved	**Mr K Boyd/Mr G Tory**
That the Board note the incoming correspondence.	

6b Correspondence Out

Resolved	**Cr P Miller/Cr K Sajowitz**
That the Board note the outgoing correspondence.	

7 Reports

7a Transport Infrastructure including Bells Line of Road

Resolved	**Mr K Boyd/Cr B West**
That the Board note the Transport Infrastructure Report; and 1. make representation to RMS through the Sponsoring General Manager regarding the REPAIR grant program to a 4 -year approved program for better planning and Council budgeting; 2. take a collaborative approach with key State agencies in the development of a Freight Study for Central NSW by CSIRO, seeking appropriate funding accordingly. 3. a letter to be drafted in consultation with Penrith City progressing support for a safe swift link between Sydney and Central NSW to be signed by the "willing;" and 4. progress an "alliance of the willing" in support of a safe swift link between Central NSW and Western Sydney including case study material from industry.	

7b Water Infrastructure Report

Resolved	**Cr D Somerville/Mr K Boyd**
That the Board note the Water Infrastructure Report; and 1. Commend to the CWUA that it investigates the potential for a regional application to stream 2 of the revised Safe and Secure program for funding to procure consulting services to update CWUA member Council's Integrated water cycle management (IWCM) strategies; and 2. Write to DoI water seeking clarification of the status of their IWCM Guidelines and assurance that IWCMs currently being revised by members will be assessed on existing guidelines and not updated guidelines as has been the case previously; 3. Note work to review and update the Regional Water Infrastructure Priority Matrix plan and advocacy to align the region's priorities with the prioritisation framework being developed by State agencies; 4. Commend to members that they consider nominating a representative to participate in WaterNSW Customer Advisory Groups for the period 2019-2022 for their area;	

5. Note that a report has been provided to the Joint Organisation Board from the Drought SubCommittee; and
6. After the election a water related-delegation meet with the appropriate Minister to discuss the opportunities the upgrading of Wyangala may create with the appropriate strategic support.

7c Health Report

Resolved	**Cr J Medcalf/Mr G Carroll**
That the Board note the Health report and note a report is being provided to the Joint Organisation Board about the Stronger Rural Health Strategy	

7d Regional Development

Resolved	**Cr B West/ Mr G Styles**
That the Board note the Regional Development Report and note that the MoU with Regional Development Australia Central West is being considered by the Joint Organisation Board.	

7e Planning Report

Resolved	**Mr G Styles/Mr K Boyd**
That the Board note the Planning Report and 1. Endorse correspondence to the Department of Planning regarding a. the need for consultation on the Primary Production and Rural Development SEPP; and b. the need for resources to support Councils as the embed changes to the Planning legislation; 2. note that the Inland Code State Environment Planning Policy has been released; 3. note the review of the Implementation Plan for the Central West and Orana Regional Plan and nominate Cr P Miller, Cr S Romano and Cr B West to engage in the process as part of a reference group; and 4. Centroc advocate for better timelines on LEPs and seek to have the planning "backlog" for the region resolved.	

7f Tourism Report

Resolved	**Cr B West/Ms R Ryan**
That the Board note the Tourism Report and Members agree to the regional project; and 1. WRI be engaged to develop a Central NSW Joint Organisation Tourism Tool to assess the real value tourism offers to a local community, particularly for smaller local government areas; a. The project would be over a two-year period; b. Any specific event data will attract a further fee; c. Council contributions would come from funding in the Central NSW Tourism budget at $15,000pa for two years and a maximum of $3,000 from each LGA per annum; d. thank WRI for its contribution of $30,000 over two years; and 2. funding be sought through Destination Network Country and Outback to reduce the cost to LGA's; and 3. endorse the grant application to the Office of Environment and Heritage called Unearth the Heritage of Central NSW seeking funding of $25K towards a project with total value, including in-kind, of $83,500.	

7g Operational Report

Resolved	**Mr G Styles/Cr B West**
That the Board note the Operational Report and;	

1. note the meeting with Mr Ashley Albury, DPC, to progress the opportunities for funding through the OLG's Local Government Skills Strategy and;
2. receive proforma reports to Council about the Southern Lights Project.

7h Financial report

Resolved	**Mr K Boyd/Mr G Styles**
That the Board note the Financial Report.	

8 Late Reports

a Progressing transition from Centroc to the Central NSW JO

Resolved	**Cr B West/Cr M Liebich**
That the Board note the report transitioning from Centroc to the Central NSW JO and receive a report to the Centroc Board seeking to amend the Centroc constitution to enable the wind-up of Central NSW Councils (Centroc) transferring reporting governance and reporting arrangements to the Central NSW Joint Organisation if necessary.	

b. Confidential Report on Electricity Procurement

Resolved	**Mr G Styles/Mr K Boyd**
That the Board note the late report on electricity procurement and 1. Councils give consideration to participation in a renewable energy Power Purchase Agreement (PPA) for a portion of their electricity supply which would incur a fee directly to Councils and 2. note the advice from the meeting Friday 22 February and await advice for County Council.	

9 Matters raised by members - Nil

10 Speakers to the next meeting – noting the meeting is scheduled to be at Parliament House Sydney.

11 Next Meetings

2 May 2019 - Executive

23 May 2019 –Board

23 May 2019 – CNSWJO Board

The General Meeting of the Board closed at 12.11pm

Page 4 is the last page of the Centroc Board Minutes 28 February 2019

Minutes of the Central NSW Joint Organisation meeting 28 February 2019 held in Orange

Attendees, voting members in bold.

Cr G Hanger	Bathurst Regional Council	**Cr P Miller**	Forbes Shire Council
Cr S Ferguson	Blayney Shire Council	**Cr K Sajowitz**	Oberon Shire Council
Cr K Beatty	Cabonne Council	**Cr S Romano**	Orange City Council
Cr B West	Cowra Shire Council	**Cr M Liebich**	Weddin Shire Council
Cr J Medcalf	Lachlan Shire Council		

Mr A Jones	Bathurst Regional Council	Mr G Wallace	Oberon Shire Council
Ms R Ryan	Blayney Shire Council	Mr G Styles	Orange City Council
Ms H Nicholls (acting)	Cabonne Council	Mr K Boyd	Parkes Shire Council
Cr D Somervaille	Central Tablelands Water	Mr G Carroll	Weddin Shire Council
Mr G Rhodes	Central Tablelands Water	Ms J Andrews	RDACW
Mr P Devery	Cowra Shire Council	Ms J Bennett	Central NSW JO
Mr G Tory	Lachlan Shire Council	Ms Meredith Macpherson	Central NSW JO

Meeting opened 12.20pm, Chaired by Chair Cr John Medcalf

Apologies – Cr K Keith, Cr R Kidd, Mr D Sherley, Mr S Loane, Ms C Weston, Mr A Albury, Mr K Purser

Resolved	**Cr S Ferguson/Cr B West**
That the apologies for the Central NSW Joint Organisation Board meeting 28 February 2019 listed above be accepted.	

1. Minutes

1a Confirmation of the Minutes of the Central NSW Joint Organisation meeting 22 November 2018 in Oberon

Resolved	**Cr S Ferguson/Cr B West**
That the Central NSW Joint Organisation Board confirm the Minutes of the meeting 22 November 2018 held at Mayfield Gardens Oberon	

2. Business Arising from the Minutes – Matters in Progress

Resolved	**Cr B West/Cr P Miller**
That the Central NSW Joint Organisation Board note the Matters in Progress, making deletions as suggested.	

3. Correspondence

3a Incoming correspondence

Resolved	**Cr B West/Cr G Hanger**
That the Board note the incoming correspondence.	

3b Outgoing correspondence

Resolved	**Cr B West/Cr G Hanger**
That the Board note the outgoing correspondence.	

4. Drought Sub-Committee Report

Resolved	**Cr B West/Cr S Ferguson**
That the Board notes the Centroc Drought Sub-Committee Report and 1. note the Centroc Drought Issues Paper developed by Western Research Institute; 2. the Central NSW Joint Organisation Board receive advice on progressing the recommendations in the report; and 3. note that advice will be provided to the Joint Organisation Board from the Regional Leadership Executive regarding progress by the Drought Subcommittee.	

5. Mandatory Code of Meeting Practice for the Central NSW Joint Organisation Report

Resolved	**Cr B West/Cr P Miller**
That the Board note progress on the Draft Code of Meeting Practice for the Central NSW Joint Organisation Report and await feedback from the Office of Local Government to inform a report to the next meeting.	

6. Remuneration for the Chair and or other Mayors in their capacity as Board members for the Central NSW JO

Resolved	**Cr S Ferguson/Cr P Miller**
That the Board confirm the Charter for the Central NSW Joint Organisation and seek feedback from members on a report remunerating the Chair including advice on the Remuneration Tribunal option "Rural" of $25,880.	

7. Central NSW Joint Organisation engagement with neighbouring councils

Resolved	**Cr P Miller/Cr K Beatty**
That the Board note the Report on the Central NSW Joint Organisation engagement with other councils and 1. focus all activity including operational support programming of the Joint Organisation on delivering value to member Councils; 2. engage with other Joint Organisation, Local Government NSW, Country Mayors, the Water Directorate and other peak local government entities as appropriate in the interest of members; 3. Midwestern and Dubbo Regional Councils be offered a non-voting membership at 50% of the fees structure for the Central NSW Joint Organisation Joint Organisation subject to them having full membership of the Orana Joint Organisation; and 4. Lithgow City Council be offered the same arrangement but encouraged to consider full membership of the Central NSW Organisation.	

8. Strategic Update for the Joint Organisation

Resolved	**Cr M Liebich/Cr S Ferguson**
That the Central NSW Joint Organisation Board note the Strategic Update report and 1. Hold a special meeting upon sign off by the Steering Committee to approve the strategy and Statement of Strategic Regional Priority; and 2. Receive a report to the May Joint Organisation meeting regarding fees to resource the Joint Organisation Strategy.	

12.40pm – Suspend business to hear from the Hon David Littleproud, Minister for Agriculture and Water Resources, Minister Assisting the Prime Minister for Drought Preparation and the Hon Andrew Gee, Member for Calare, Assistant Minister to the Deputy Prime Minister.

Bathurst Regional Council representatives left the meeting at 1.05pm

Oberon Shire Council representatives left the meeting 1.32pm

Mr K Boyd left the meeting 1.53pm

9. Stronger Rural Health Strategy

Resolved	**Cr P Miller/Cr K Beatty**
That the report regarding the Stronger Rural Health Strategy be noted and 1. Local Government NSW be approached to take carriage of regional health workforce challenges for NSW; 2. this approach to include requesting a one-day forum shining a light on challenges for regional communities regarding health workforce; 3. this approach negotiate support from Central NSW and other Joint Organisations; 4. through this approach a review of the publication Advice to the National Rural Health Commissioner on the Development of the National Rural Generalist Pathway be undertaken and the potential of leveraging the Beyond the Range website to support the attraction and retention of health workforce be proffered.	

10. Draft JO and RDACW MOU

Resolved	**Cr B West/Cr P Miller**
That the Board note report on the draft Memorandum of Understanding with Regional Development Australia and adopt it for signature.	

11. Copyright Agency licensing offer

Resolved	**Cr B West/Cr M Liebich**
That the Board note the Copyright Agency licensing offer report and 1. accept the CNSW Joint Organisation Copyright Agency Agreement; 2. note Councils opting in to Copyright Agency licensing are the licensees; 3. note that Copyright Agency has provided advice it will hold the pricing as per the below where all or a vast majority of members take part; and 4. note that the Central NSW Joint Organisation will take part in the program.	

12. Memorandum of Understanding with Local Government Procurement

Resolved	**Cr B West/Cr S Romano**
That the Board sign the Memorandum of Understanding with Local Government Procurement (LGP) and seek to codesign improvements to aggregated procurement with LGP in a best practice framework.	

13. Australasian Local Government Performance Excellence Program

Resolved	**Cr S Ferguson/Cr P Miller**
That the report regarding the Australasian Local Government Performance Excellence Program be noted and 1. Local Government Professionals be advised that Councils will be making their individual determinations regarding procurement of this tool including enhancements; and 2. The Office of Local Government be asked for a time frame for its performance monitoring program.	

14. Local Government Focus Advertising Proposal

Resolved	**Cr K Beatty/Cr S Romano**
That the Board note the proposal from Local Government Focus and 1. not engage at this time but consider promoting the regions collaboratively once the strategic and communications plans for the JO are completed; and 2. provide feedback to any similar proposals that these be referred to the Communications' Plan to be developed.	

15. Administration Update

Resolved	**Cr S Romano/CR S Ferguson**
That the Board note the timeline for the implementation of the JO.	

16. Financial Report

Resolved	**Cr S Romano/Cr P Miller**
That the Board note the Financial Report.	

17. Other matters raised by members - Nil

18. Next meeting – Suggest meeting the day before the Board meeting in Sydney.

Next meeting of the Joint Organisation is 23 May 2019

Meeting closed 2.10pm

Page 4 is the last page of the Central NSW Joint Organisation meeting 28 February 2019

Country Mayors Association
of NEW SOUTH WALES

Chairperson: Cr Katrina Humphries
PO Box 420 Moree NSW 2400
02 6757 3222
ABN 92 803 490 533

MINUTES

GENERAL MEETING

FRIDAY, 8 MARCH 2019 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.30 a.m.

1. ATTENDANCE:

Armidale Regional Council, Cr Simon Murray, Mayor
Bathurst Regional Council, Cr Graeme Hanger, Mayor
Bega Valley Shire Council, Cr Kristy McBain, Mayor
Bellingen Shire Council, Cr Dominic King, Mayor
Bland Shire Council, Mr Ray Smith, General Manager
Blayney Shire Council, Cr Scott Ferguson, Mayor
Blayney Shire Council, Ms Tiffany Irlam, Chief Financial Officer
Broken Hill City Council, Cr Marion Prowne, Deputy Mayor
Broken Hill City Council, Mr Jay Nankivell, Acting General Manager
Cabonne Shire Council, Cr Kevin Beatty, Mayor
Cabonne Shire Council, Ms Heather Nicholls, Acting General Manager
Carrathool Shire Council, Cr Peter Laird, Mayor
Carrathool Shire Council, Mr, Rick Warren General Manager
Cessnock City Council, Cr Bob Pynsent, Mayor
Coffs Harbour City Council, Cr Denise Knight, Mayor
Coffs Harbour City Council, Mr Stephen McGrath, General Manager
Coolamon Shire Council, Cr John Seymour, Mayor
Coolamon Shire Council, Mr Tony Donoghue, General Manager
Coonamble Shire Council, Cr Allan Karanouh, Mayor
Cootamundra-Gundagai Regional Council, Cr Abb McAlister, Mayor
Cootamundra-Gundagai Regional Council, Mr Phillip McMurray, Acting General Manager
Cowra Shire Council, Cr Bill West, Mayor
Cowra Shire Council, Cr Ruth Fagan
Cowra Shire Council, Mr Paul Devery, General Manager
Dubbo Regional Council, Cr Ben Shields. Mayor
Dubbo Regional Council, Cr Greg Mohr
Dubbo Regional Council, Mr Michael McMahon, CEO

Dungog Shire Council, Cr Tracy Norman, Mayor
Federation Council, Cr Patrick Bourke, Mayor
Federation Council, Cr Shaun Whitechurch, Deputy Mayor
Federation Council, Mr Adrian Butler, General Manager
Forbes Shire Council, Cr Phyllis Miller, Mayor
Forbes Shire Council, Mr Steve Loane, General Manager
Gilgandra Shire Council, Cr Doug Batten, Mayor
Gilgandra Shire Council, Mr David Neeves, General Manager
Glen Innes Shire Council, Cr Carol Sparkes, Mayor
Goulburn Mulwaree Council, Cr Bob Kirk, Mayor
Goulburn Mulwaree Council, Mr Warrick Bennett, General Manager
Griffith City Council, Cr John Dal Broi, Mayor
Griffith City Council, Mr Brett Stonestreet, General Manager
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor
Gunnedah Shire Council, Mr Eric Growth, General Manager
Gwydir Shire Council, Cr John Coulton, Mayor
Gwydir Shire Council, Mr Max Eastcott, General Manager
Hilltops Council, Cr Brian Ingram, Mayor
Inverell Shire Council, Cr Paul Harmon, Mayor
Kempsey Shire Council, Cr Liz Campbell, Mayor
Kempsey Shire Council, Mr Craig Milburn, General Manager
Kiama Municipal Council, Cr Mark Honey, Mayor
Kyogle Council, Cr Danielle Mulholland, Mayor
Kyogle Council, Mr Graham Kennett, General Manager
Leeton Shire Council, Cr Paul Maytom , Mayor
Leeton Shire Council, Ms Jackie Kruger, General Manager
Lithgow City Council, Cr Ray Thompson, Mayor
Lithgow City Council, Mr Graeme Faulkner, General Manager
Liverpool Plains Shire Council, Cr Andrew Hope, Mayor
Liverpool Plains Shire Council, Mr Ron Van Katwick, General Manager
Lockhart Shire Council, Cr Roger Schirmer, Mayor
Lockhart Shire Council, Mr Peter Veneris, General Manager
Moree Plains Shire Council, Cr Katrina Humphries, Mayor
Moree Plains Shire Council, Mr Lester Rogers, General Manager
Murrumbidgee Council, Cr Ruth McRae, Mayor
Murrumbidgee Council, Mr John Scarce, General Manager
Narrabri Shire Council, Cr Catherine Redding, Mayor
Narrabri Shire Council, Mr Stewart Todd, General Manager
Narromine Shire Council, Cr Craig Davies, Mayor
Oberon Shire Council, Cr Kathy Sajowitz, Mayor
Oberon Shire Council, Mr Garry Wallace, General Manager
Orange City Council, Cr Reg Kidd, Mayor
Parkes Shire Council, Cr Barbara Newton, Deputy Mayor
Port Stephens Council, Cr Ryan Palmer, Mayor
Port Stephens Council, Cr Sarah Smith, Deputy Mayor
Queanbeyan-Palerang Regional Council, Mr Tim Overall, Mayor
Shoalhaven City Council, Cr Amanda Findley, Mayor
Singleton Council, Cr Sue Moore, Mayor
Snowy Valleys Council, Cr James Hayes, Mayor
Temora Shire Council, Cr Rick Firman, Mayor
Upper Lachlan Shire Council, Cr John Stafford, Mayor

Upper Lachlan Shire Council, Mr John Bell, General Manager
Uralla Shire Council, Cr Michael Pearce, Mayor
Wagga Wagga City Council, Cr Greg Conkey, Mayor
Walcha Council, Cr Eric Noakes, Mayor
Warrumbungle Shire Council, Cr Denis Todd, Mayor
Warrumbungle Shire Council, Mr Roger Bailey, General Manager
Wentworth Shire Counci, Cr Melissa Hendrics, Mayor
Yass Valley Council, Cr Rowena Abbey, Mayor
Yass Valley Council, Ms Sharon Hutch, General Manager
LGNSW, Cr Linda Scott, President

APOLOGIES:

As submitted

SPECIAL GUESTS:
Mr Richard Colbran, Chief Executive Officer, NSW Rural Doctors Network

2. ADOPTION OF MINUTES OF PREVIOUS MEETING:

RESOLVED that the minutes of the General Meeting held on 2 November 2018 be accepted as a true and accurate record (Singleton Council Council / Blayney Shire Council).

3. Matters Arising from the Minutes
NIL

4. RICHARD COLBRAN, CHIEF EXECUTIVE OFFICER, NSW RURAL DOCTORS NETWORK
The issues around the health workforce are serious and important. The State is struggling with sustaining a workforce in rural NSW. We cannot run away from the fact that communities need to be engaged and in this councils have a role to play. Eighty percent of funds are allocated to crisis issues and we ask councils to engage the network in their local issues. Drought has increased the workload of rural doctors and these doctors need support. "Rural Health Together" has been launched to assist health workers. There are scholarships and grant opportunities of $3.5 million available but doctors don't have the time to participate. There is a need to encourage young doctors to go to the bush and any work experience in country towns needs to be a great experience.

5. Membership
RESOLVED that Port Stephens Council and Wentworth Shire Council be admitted as members of the Association (Shoalhaven City Council / Singleton Council)

6. CORRESPONDENCE

Outward
(a)Hon Gabrielle Upton MP, Minister for the Environment, Minister for Local Government and Minister for Heritage requesting that Country Mayors be part of the review of the EPA's Waste to Energy Policy
(b)Mr Ken Gillespie, Regional Infrastructure Coordinator thanking him for his service and friendship and wishing him well in his future endeavours
(c) Mr David Smith, Chief Executive Officer, Local Government Super, advising that the Boards decision to continue with additional contributions for the Defined Benefit Plan is unacceptable to our member councils
(d)The Hon Gladys Berejiklian, Premier, advising that the Country Mayors Association supports the "Southern Lights" project and supporting funding for the project
(e)Mr Michael Daley MP, NSW Leader of the Opposition advising that the Country Mayors Association supports the "Southern Lights" project and supports funding for the project
(e)Mr David Salisbury, Executive Manager Engineering, Essential Energy, thanking for his presentation to the 2 November meeting
(f)Mr Alex Young, Director, Community and Behavioural Change, MSW Environment Protection Authority thanking him for his presentation to the 2 November meeting
(g)Mr Simon Draper, Secretary Department of Industry, thanking him for his presentation to the 2 November meeting
(h)To all Regional and Rural Councils, requesting councils to give consideration to financially supporting the Waste to Energy feasibility study

Inward
(a)Hon Gladys Berejiklian MP, Premier, advising avenues available for the Southern Lights proposal
(b)Hon Gabrielle Upton MP, Minister for the Environment, Minister for Local Government, and Minister for Heritage regarding the Waste to Energy policy review
(c) Cr Linda Scott, President, LGNSW, regarding the Defined Benefits Scheme contributions and the appointment of a skills based board
(d)Dr Liz Develin, Deputy secretary, Energy, water and Portfolio Strategy, NSW Department of Planning and Environment, regarding funding contributions from solar farms
(e)Simon Draper, Secretary, Department of Industry, responding to questions asked at the 2 November meeting
(f)Councils advising that they are unable to contribute to the Waste to Energy feasibility study
(g)Bathurst Regional council advising that they are prepared to contribute $5,000 to the Waste to Energy feasibility study
(h)Glen Innes Severn Council advising that they are prepared to contribute $15,000 to the Waste to Energy feasibility study
(i)Cr Susai Benjamin, Blacktown city Council wanting a dialogue of interested rural Mayors to discuss the employment opportunities in rural areas of NSW as a few Country Mayors have expressed frustration by local businesses in being able to get workers
(j)Murray River Council advising that they are prepared to contribute $15,000 to the Waste to Energy feasibility study
NOTED

7. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted (Forbes Shire Council / Lockhart Shire Council)

8. Closing of Target Stores in Country Towns

Target are closing stores in a number of towns in country NSW. Those councils affected are to meet at the conclusion of todays meetings to organize a united opposition.

9. Sustainable Renewable Energy Projects

RESOLVED that a motion urging both the Federal and State Governments to support sustainable renewable energy projects and asking the State Government to amend legislation to allow Local Government the opportunity to develop renewable energy projects be referred to the next meeting for discussion. (Lockhart Shire Council / Cowra Shire Council)

10. DEFINED BENEFITS SCHEME

RESOLVED That the Country Mayors Association have further consultation with Local Government Super regarding the Defined Benefits Scheme contributions and the matter be referred to the next meeting together with reports from Goulburn Mulwaree Council and LGNSW (Goulburn Mulwaree Council / Hilltops Council)

There being no further business the meeting closed at 9.25am.

Cr Katrina Humphries
Chair – Country Mayor's Association of NSW

Southernwood Partnership
549 Gumble Road
CUMNOCK 2867

Cabonne Council
RECEIVED
06 FEB 2019

Referred to .....

21/1/2019
The General Manager
Cabonne Council
PO Box 17
MOLONG 2866

RE WEED CONTROL ON ROADS

Dear Sir

I am writing as a concerned Land owner who over the past 70 odd years has kept all noxious and unwanted weeds under control on my property and roadway passing through my property.

It is disappointing to see the gradual spreading of noxious and unwanted weeds. St Barnaby's thistle (Yellow Burr) which is spreading throughout the Shire at an alarming rate unchecked.

This is placing an unnecessary financial and labour intensive burden on individual conscientious landholders to bring these weeds under control.

As the majority of the weeds seem to be spread by road transport I feel Council should undertake a spraying of these roadways to at least help contain the spread of these unwanted weeds. In the past Council did spray the roadways and I have to wonder why this practice has ceased.

In conclusion I would request this letter be tabled at the next monthly GeneralCouncil meeting please.

Yours Sincerely,

W. W. O'Brien

WARWICK O'BRIEN

Cabonne Shire Council Heritage Advisory Service

David Scobie Architects

Level One, 177A Sailors Bay Road,
Northbridge,
NSW 2063
Tel: (02) 9967 2426
Mobile: 0412 415010
Email scobiearchitect@optusnet.com.au
www.davidscobiearchitects.com.au

Heritage

Cabonne Shire Council
Via email
Attn: Ms. Heather Nicholls
Chris Eldred, Jann Ferguson, Kate Blackwood and Accounts

REPORT: March 2019 ***Visit: 11/3/2019***

1.0 Information provided to the Heritage Advisor

1.1 Heritage Advisor appointments–

1.1.1 Yeoval Museum
1.1.2 The Junction Hotel, Canowindra – Condition assessment
1.1.3 Canowindra Museum Precinct DA assessment of submitted documents

The next visits:

- ***April 1st***
- ***May 6th***

2.0 Follow Up required

- *Gumble Hall*
- *Canowindra Railway Precinct – Master Plan completed for JHG-CRN: David Ward*
- *Canowindra Museum Master Plan – Ross Cleary*
- *Villages of the Heart: Reporting strategy for Cabonne Council*
- Eugowra Fat Lamb Hotel – reconstruction
- Quinn's Stables – part demolition
- Cabonne Museums - Master Plan and Programme and Grant application support
- 46 Bank Street, Molong – DA for paint scheme for listed item in the Bank Street CA

The following notes apply to site visits and requests for advice - The intention is that the notes are passed to the Property Owner/Enquirer/DA Applicant:

Cabonne Shire Council Heritage Advisory Service

1. DA: Canowindra Museum – Proposed building additions

The proposal is a Preliminary Masterplan and covers a series of new structures
The plans were initially prepared in 2016 and are generally similar.

Proposed works:

- A new 245m2 display building to the front of the site adjoining the existing park amenity block supporting an accessible new entry and
- A central courtyard between the existing Station Masters cottage and existing sheds and hut with a new 31m2 display building and family history area
- A new treatment to the paved/gravel courtyard to the front of the existing main building, including a windmill and associated display
- A new shade structure and courtyard between the end of the existing main building and the open sheds to the north
- A new roof to cover the open space between the two existing open sheds plus minor extensions
- Notations on the drawings appear to indicate an adaptation of the SM's cottage to provide new CHSM display and administration

The extent of demolition includes the following:

- Demolish portion of main building between former school and main building
- Portions of fencing and pavements
- Removal of elements of the existing machinery sheds for new openings
- Relocation of existing shop display
- There will be works including landscaping to the frontage of the existing SM's cottage

The streetscape proposals include the following:

- The new entry building is nominally 6m in height
- From the rail precinct includes a pitched roof similar to the height of the age of fishes museum

The proposals generally complement the significant structures – Station Master's House, existing hut, existing wool shed and existing school building.

The works generally complement the machinery collection contained within the sheds

The proposals generally utilise a series of open landscaped spaces between the structures for circulation and external display.

The following aspects are worthy of further attention:

- While the site plan shows trees on the plan, the extent of the drawings does not constitute a Landscape plan or a plan which indicates how users and visitors would circulate around the site. It is therefore recommended that a landscape plan is prepared to show circulation and hard and soft materials and details
- The site plan does not indicate links to the adjoining areas and facilities including the Age of Fishes Museum and the potential railway Precinct. It is fully appreciated that the railway precinct plan is under development however previous plans of the area are available. It is recommended that the Museum initiates future directions in this regard
- The frontage of the SM's cottage has great potential with the new use to better demonstrate landscape, currently absent in the setting and to complement the new proposed entry. One potential opportunity is the demonstration of garden history, the use of botanical specimens from the region and the creation of a welcoming and contemplative space at the entrance
- The plans show no treatments to the northern frontage of the SM's cottage which faces the Lane and AoFM. The space again has great potential to address the landscape elements of local history. It needs to be said that the current Museum, in

common with many regional rural museums are very 'blokey' affairs dominated by structures, machinery and outdoor objects with the spaces outside these elements simply what is left over after the site is filled with steel sheds. It may well be that this simply reflects rural life and that inside these structures there will be areas where the interior life of the home, the family, childhood etc are illustrated.

- In summary, the buildings and spaces appear to be good steps in the right direction in relation to providing a welcoming environment for visitors and one where the full history of the area can be told. Further illustrations are recommended which will prove convincing that this will be the case.

2. The Yeoval & District Progress Association and Historical Society

Location: 26 Forbes Street, Yeoval

Contacts: Bery Blatch with hard copies and shereetobin.1981@gmail.com

Significance:

The site is listed on the Cabonne SHI as Item I238 and 1271812 located on Lot 1, DP 1039166

The statement of significance for the place on the SHI:

A small combination shop and residence is now used as museum. Each part is of different age and construction- one brick and the other timber. Very original in many ways.

Description:

A small combination shop and residence is now used as museum. One building with gabled roof and built in brickwork was once a shop and adjoining it and set back is a timber clad building with a forward verandah, which served as a house. The shop only has a pair of doors facing the street. The house retains original chimneys to one side.

The place was recommended for listing as heritage item on the LEP in 2009 however this proposal did not proceed at that time.

Note that the MGSNSW lists the Museum as 1 king Street, Yeoval!

Yeoval Historical Museum was once the home and work-place of Frank & Mary O'Halloran, while today it is home to the local history of the Yeoval region.

The homestead of the O'Halloran's, aside the now Buckinbah Park contained a store front where Mr O'Halloran worked as saddler, boot maker and gunsmith.

The Museum preserves the oral history and memoribilia in various displays and focuses on family history of the area.

Council were invited to review the Museum and review issues related to the building, volunteers and collection.

Present:

- Sheree Tobin
- Marilyn Tobin
- Amanda Munro
- Heather Johnson
- Linda Rockley

Cabonne Shire Council Heritage Advisory Service

- Kerry Lees
- Beryl Blatch
- Alf Cantrell
- Kate Blackwood & David Scobie from CSC

The following photographs outline some key aspects of the Museum and collection:

Cabonne Shire Council Heritage Advisory Service

Cabonne Shire Council Heritage Advisory Service

The external collection is located to the rear of the main building and enclosed in a pair of linked sheds.

The front of the Museum and presentation to the street
Issues: The two interpretive panels are right in front of the building and detract from the integrity of the site and setting. They could be relocated in order that the world of Frank and Mary was respected and reinstated.

Entry via the front doors would reinvest the site with authenticity.

Cabonne Shire Council Heritage Advisory Service

Options for having the door open and the interior made visible during opening hours was discussed.
The Museum sign may be more detracting than beneficial. The olde English font style may no longer be relevant.

Refer to the comments above where the valued information could be relocated.

An experienced builder is required to investigate the source of the water entry and propose a solution and budget to achieve this.

Cabonne Shire Council Heritage Advisory Service

The kitchen and pantry were clearly the heart and soul of this home.

If the home which Mary probably kept for Frank and the children are to be restored, it is recommended that the objects be sorted into those which tell a genuine story and then arranged as close as possible to how they would have been. This will also help in making the spaces more accessible

Cabonne Shire Council Heritage Advisory Service

So here is the exception to where the story of Mary and Frank may take back seat in order that the Museum assists visitors.

Family history is often the fast track for visitors learning about history and this activity needs to be supported.

It may be in time that another space becomes available for this function……but in the short term this is great place to start.

It was discussed that this room is the best place for changing, temporary and visiting exhibitions.

This is the most vital place for securing the future of the museum:

- It will give new museum members an opportunity to create and curate exhibitions
- The space will allow opportunities for sharing with other similar museums and networking both collections and members

Cabonne Shire Council Heritage Advisory Service

Early photos are often the most effective means for communicating how history worked. They usually work best arranged in a simple linear row and/or in themes

The children's toy collection is both rare in museums and has great potential fore educating visitors and their children

Cabonne Shire Council Heritage Advisory Service

This amazing collection tells a story about leisure, recreation, technology and entertainment. Following the discussion, it is recommended that this collection be curated with other related items as part of the story of the activities which bind rural communities together and be located within the Hall.

Cabonne Shire Council Heritage Advisory Service

The O'Halloran workshop.
The space tells several stories beautifully well – the many talents which Frank O'Halloran put to great use for the local community.

While it is tempting to fill this space with all manner of redundant technology and equipment it is recommended that the first priority be the O'Halloran authentic story.

Cabonne Shire Council Heritage Advisory Service

Cabonne Shire Council Heritage Advisory Service

The domestic rooms are all excellent illustrations of the house museum style where the purpose and function of each room is recreated.

As above, the key test is whether the contents either relate directly to the O'Hallorans or to the period when they lived in the house.

While this may seem harsh, remember that visitors can see examples of daily life in rural museums throughout Australia but they rarely get an opportunity of an authentic home and workshop such as this.

Summary:

1. Licenced builder – Murray Parker or another, to review chimney and quote for repairs
2. Create website for the Mary and Frank O'Halloran home and workshop
3. Review the options for views via doors and windows
4. Appoint two people to schedule the contents of the rooms to identify the significant objects and then the 'other stuff'
5. Appoint two people to curate the rear temporary exhibition space
6. Review options to relocate the two interpretive panels
7. Contact a signwriter to quote/paint an authentic sign – Frank O'Halloran Saddler & Bootmaker
8. Set up lights on timed switches to illuminate the main rooms visible via the windows during the evenings
9. Locate a bookshelf or similar to collate and arrange the family history resource books

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3. The Junction Hotel, Canowindra – Verandah

Location: 38-40 Gaskill Street, Canowindra

Contact: Dan Murphy and Nathan Ryan

Include a copy of the SHI from the Council database.

Significance:

- The site at 40 Gaskill Street – Lot 1, DP 996495 is listed on the LEP as heritage item I30
- The site is located on the North east corner at the junction of Gaskill Street and Ryall Street and provides a prominent focal point at the change in direction of Gaskill Street. The long western elevation terminates views for traffic coming south east towards Cowra and the South Elevation is prominent for those coming from the East

Condition and commentary:

The following site photos indicate the serious nature of the structure and generally high level of decay of the timber structure.

The primary cause appears to be the lack of downpipes for the main gutter which has allowed water to run freely down over the structure over decades. This water has invaded the key three part timber joints along the perimeter where the fascia beams meet the main joists coming from the building façade. As a result the junctions between the timber sections have rotted and allowed the perimeter beams at the first floor level to lean outwards taking the bases of the upper level columns. One has given way while others remain suspect, in particular the corners.

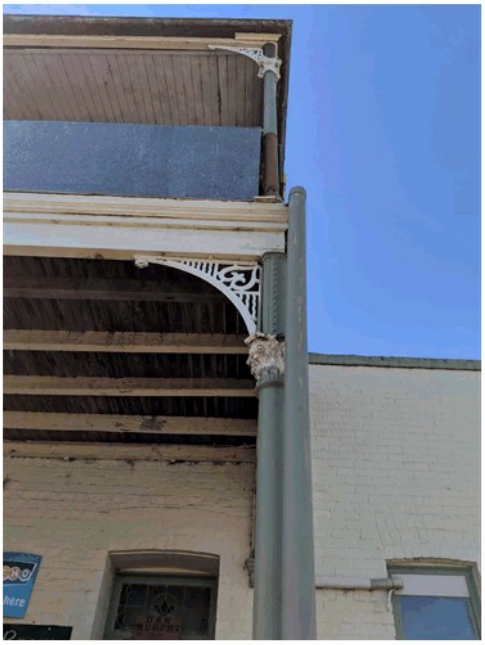

Figure 1 The SE corner

Figure 2 The next column from the SE corner, noting the rotted junction at the floor and loss of gutter at the roof.

Figure 3 **The column which has given way and the missing gutter above. The handrail ties are possibly holding the column in place.**

Figure 4 **The corner, noting the loss of timber moulds at the floor level and lack of downpipes.**

Figure 5 **The third column in from the left hand end. Alignment is good and timber in place.**

Figure 6 **The second column in from the end and damaged timbers at the floor level.**

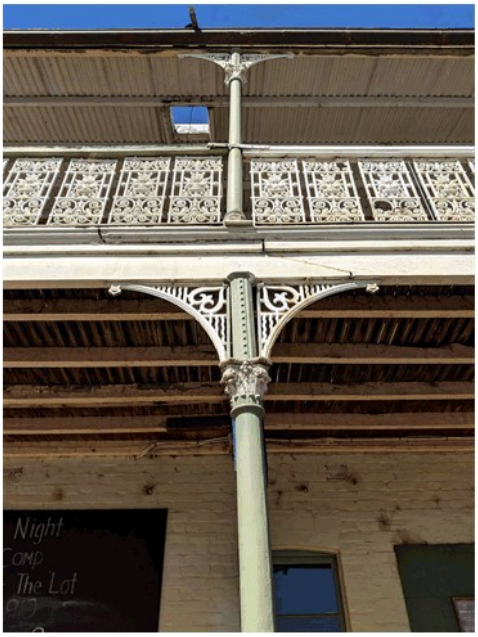

Figure 7 **First column in from the end and mis-aligned elements**

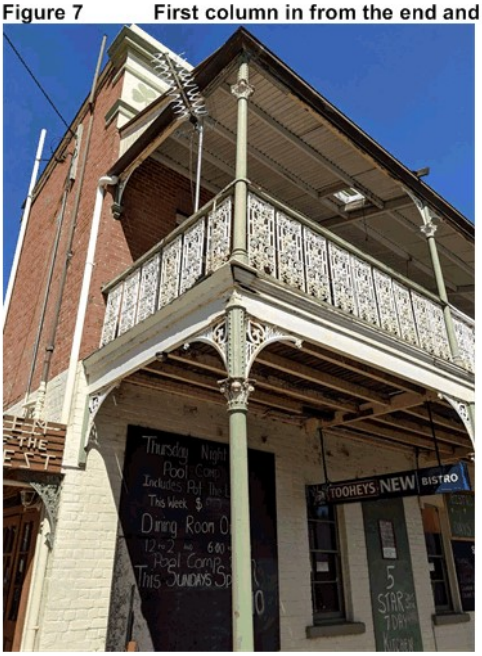

Figure 8 **The corner cast iron column and damaged timbers at the first floor junction**

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Figure 9 The end view and sole downpipe.

An engineer with experience dealing with significant heritage listed buildings should be commissioned to advise on options for conservation and restoration.

Anton Lynar in Orange has advised on similar projects in the region.
Tel. 02 6361 4185 and 0418 650 378

Summary
Given the extent of water damage to the structural timbers it is likely that the existing structure will need to be removed and reconstructed using restored cast iron elements and new timber elements. This is preliminary advice only and the engineer may offer alternatives.

The Council small heritage grants would be available to assist the works subject to an application.

The works would require a DA submission to Council given the extent of work anticipated.

David Scobie
Heritage Advisor to CSC

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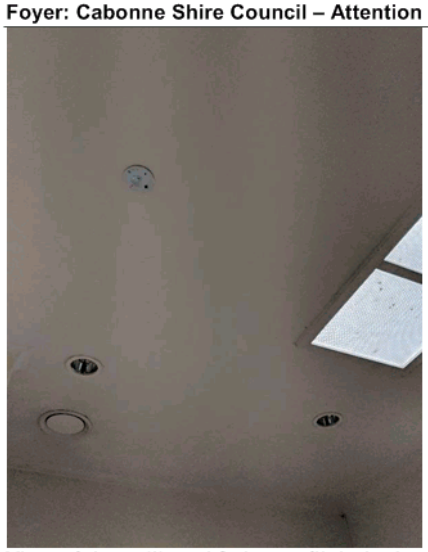
Foyer: Cabonne Shire Council – Attention Heather



View of the ceiling. AS the rooflight is dusty, it is recommended that the acrylic grid be simply removed and not replaced allowing improved daylight into the room. Recommend replacing the downlights with contemporary versions of traditional 1m long pendants.

Vintage pendant Bronze Gatsby – Large
Supplier: Restoration online

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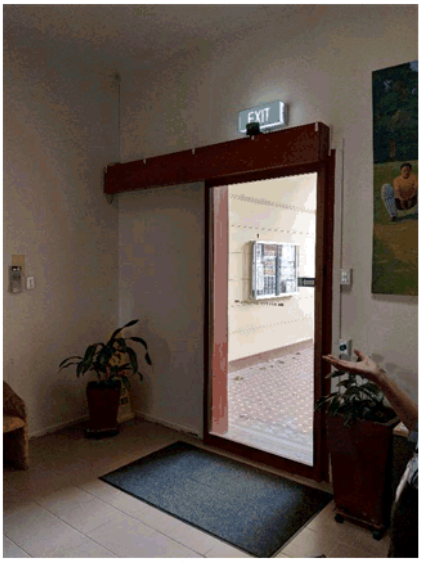
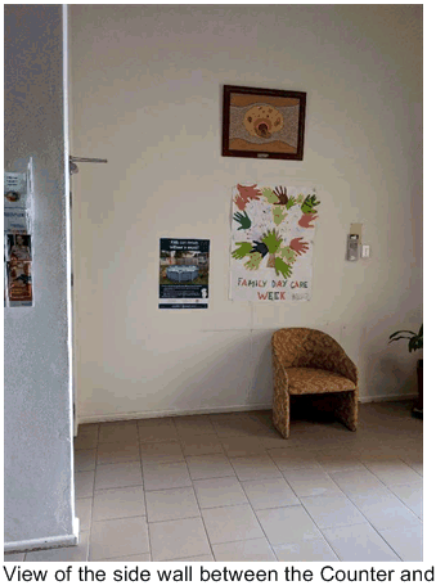


While the intent of the pot plants is appreciated they add to the clutter in the space without producing a major benefit.

The large glass door is good feature as the entry. From the inside the red coloured pelmet box complicates the visual character of the simple glass door rectangle. It is therefore recommended that the red pelmet box is painted to match the wall colour.



View of the side wall between the Counter and the entry. The area includes a waiting chair for visitors and a series of pictures on the wall. The elements are not composed or organised
Options:

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- Install a standard timber dado rail around the walls, aligned with the counter. The wall below the dado; alternative…
- Install a set of 3 standard 600x1200mm play panels on the wall which will introduce natural material into the room and provide an organising shape for the artwork

The brochures dominate the wall while the memorial plaque is too high to be effectively viewed by visitors.
It is recommended that 3 standard 600x1200mm ply panels are fitted to the wall and used as an organising shape on which to fit the memorial panel and directly below a simple large brochure rack.

The remaining brochures to be stored in the adjoining meeting room and provided on request.

The existing counter and background. The overall impression is very busy with a very large number of objects in sight.

It is recommended that the visual clutter be sorted and those items which are not essential, are relocated from the space.

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The red painted feature wall draws attention as well as the oil painting. The painting has no direct or clear relationship with Cabonne. It would be suited to a gallery style passage or meeting area.

Summary Recommendations:

- Relocate the all the artworks to a suitable area such as the lobby to the main meeting room and Mayoral office
- Paint the rear wall to match the general wall colour: New wall colour in the Foyer to be Dulux Pale Stone or Ecru
- Paint the door pelmet box in the wall colour after etch priming
- Reduce the brochures and purchase a new single brochure unit to fit on the wall panels
- Replace the existing downlights with a minimum of four pendant lights to achieve the appropriate light levels.
- Replace the painting on the upper wall behind the counter with a quality 3D version of the Cabonne Council symbol
- Install 3 standard 1200x2400mm Rotary cut Supafinish Hoop pine ply panels supplied by Supawood Bathurst on the two opposing walls. They are to be butt jointed and run longitudinally, creating an overall panel 2400mm long and 3600mm high on each wall. They will be fitted using the standard split batten method.

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SUMMARY: Annual Heritage Strategy checklist – 2018/2019

1	Heritage Committee	Advice to Council	1	7
		Consultant Directory		
		Services & trades Directory		
2	Heritage Study	Aboriginal Study		
		Statements of significance		
3	Heritage Advice	Site visits	2	22
		Heritage advice	4	30
		Urban design advice		
		Pre-DA advice		16
		Advice on DA's	1	2
4	Pro-active Management	Heritage DCP		
		Urban design DCP		
		DA fee relief		
		Flexible Planning & building		
5	Local Heritage Fund	Funded projects		
		Project value		
		Heritage fund value		4
		Owner contribution		4
		Tourism projects	1	4
6	Main Street	Committee		
		Study		
		Implementation		
		Expanded main street		2
7	Education & promotion	Brochures, web, plaques, panels		4
		Events		
		Tourism strategy		
		Trails		1
		Training		
8	Council assets	Asset management plans		
		CMP and CMS		
		Works budgets		
9	Sustainability	Adaptive re-use		2
		Restoration	1	11
		Reinstatement	1	9
		Landscape		8
		Water		4

David Scobie AIA