



16 July 2025

### **NOTICE OF ORDINARY COUNCIL MEETING**

Your attendance is respectfully requested at the Ordinary Meeting of Cabonne Council convened for **Tuesday 22 July, 2025** commencing at **2:00 PM**, at the Cabonne Council Chambers, Bank Street, Molong to consider the undermentioned business.

Yours faithfully

A handwritten signature in black ink, appearing to read 'BJ Byrnes', is written over a light blue horizontal line.

BJ Byrnes  
**GENERAL MANAGER**

### **ORDER OF BUSINESS**

- 1) Open Ordinary Meeting
- 2) Consideration of Mayoral Minute
- 3) Consideration of General Manager's Report
- 4) Resolve into Committee of the Whole
  - a) Consideration of Called Items
  - b) Consideration of Closed Items
- 5) Adoption of Committee of the Whole Report

Please be advised that this Council meeting is being recorded and live streamed. By speaking at this meeting, you agree to being recorded and live streamed. Please ensure that if and when you speak you are respectful to others and use appropriate language at all times. Cabonne Council accepts no liability for any defamatory or offensive remarks or gestures made during the course of this meeting. The recording of this meeting will be made publicly available on Council's website.

## **ATTENDEES – JULY 2025 COUNCIL MEETING**

2:00PM

Philip Donato MP

Youth of the Month for July – Nicholas Gibson





### **COUNCIL'S MISSION & VISION**

*The Cabonne Local Government Area is thriving, caring, and vibrant.*

*Our Cabonne community recognise and acknowledge our rich culture, heritage, and history.*

*We strive to protect and value our environment, and the rural aspects of the region.*

*We recognise that we need to ensure all members of our community have access to the services and support required to be successful.*

*Despite being made up of a number of towns, villages, and localities, we recognise that we need to work together to achieve great things for our wider Cabonne community.*

*Where one community succeeds – we all succeed.*

*We are Cabonne.*

**TABLE OF CONTENTS**

ITEM 1	APPLICATIONS FOR LEAVE OF ABSENCE .....	4
ITEM 2	DECLARATIONS OF INTEREST .....	4
ITEM 3	DECLARATIONS OF POLITICAL DONATIONS .....	5
ITEM 4	MAYORAL MINUTE - APPOINTMENTS.....	5
ITEM 5	MAYORAL MINUTE - COST SHIFTING ONTO LOCAL GOVERNMENT .....	6
ITEM 6	COMMITTEE OF THE WHOLE .....	7
ITEM 7	CONFIRMATION OF THE MINUTES .....	8
ITEM 8	2025 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE .....	9
ITEM 9	CIRCULAR FUTURES FORUM - INNOVATING SUSTAINABILITY IN REGAIONAL NSW .....	10
ITEM 10	DRAFT ARTS & CULTURE COLLECTIONS POLICY.....	11
ITEM 11	AUDIT, RISK AND IMPROVEMENT COMMITTEE - REAPPOINTMENT OF INDEPENDENT MEMBERS .....	12
ITEM 12	INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN YEARLY REPORT 2024/2025 .....	14
ITEM 13	STRATEGIC POLICY REGISTER REVIEW.....	17
ITEM 14	UNSPENT EXPENDITURE REVOTED TO 2025/2026 BUDGET .....	19
ITEM 15	CABONNE EVENT SPONSORSHIP PROGRAM .....	23
ITEM 16	EVENTS ASSISTANCE PROGRAM .....	24
ITEM 17	VILLAGE ENHANCEMENT FUND 2025-26.....	26
ITEM 18	LGNSW WATER MANAGEMENT CONFERENCE 2025.....	29
ITEM 19	2025 NATIONAL LOCAL ROADS, TRANSPORT & INFRASTRUCTURE CONGRESS.....	30
ITEM 20	MODIFICATION TO DA 2003/0308 - PEABODY ROAD, MOLONG .....	31
ITEM 21	DEVELOPMENT APPLICATION 2025/0082 - 27 RODDA DRIVE, CUDAL.....	39
ITEM 22	QUESTIONS FOR NEXT MEETING.....	72
ITEM 23	BUSINESS PAPER ITEMS FOR NOTING .....	72
ITEM 24	MATTERS OF URGENCY .....	73
ITEM 25	COMMITTEE OF THE WHOLE SECTION OF THE MEETING ...	74

**CONFIDENTIAL ITEMS**

*Clause 240(4) of the Local Government (General) Regulation 2005 requires Council to refer any business to be considered when the meeting is closed to the public in the Ordinary Business Paper prepared for the same meeting. Council will discuss the following items under the terms of the Local Government Act 1993 Section 10A(2), as follows:*

**ITEM 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE**

*Procedural*

**ITEM 2 CONTRACT 1850638 - EUGOWRA STP SOLAR FARM HIGH VOLTAGE CONSTRUCTION**

*(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it*

**ITEM 3 SALE OF BLUEBELL ESTATE LOTS, CANOWINDRA**

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business*

**ITEM 4 CAP-006 MANILDRA MULTI-PURPOSE COURTS TENDER**

*(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it*

**ITEM 5 CAP-007 REFURBISHMENT OF EUGOWRA HISTORICAL MUSEUM TENDER**

*(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it*

**ANNEXURE ITEMS**

<b>ANNEXURE 5.1</b>	<b>COST_SHIFTING_2025_SUMMARY_REPORT .....</b>	<b>75</b>
<b>ANNEXURE 7.1</b>	<b>JUNE 24 2025 ORDINARY COUNCIL MEETING MINUTES .....</b>	<b>79</b>
<b>ANNEXURE 7.2</b>	<b>JULY 08 2025 ENVIRONMENT, INNOVATION AND ENERGY COMMITTEE MEETING MINUTES .....</b>	<b>91</b>
<b>ANNEXURE 7.3</b>	<b>JULY 08 2025 INFRASTRUCTURE (COMMUNITY) COMMITTEE MEETING BUSINESS PAPER .....</b>	<b>94</b>
<b>ANNEXURE 10.1</b>	<b>ART AND CULTURAL COLLECTION POLICY .....</b>	<b>100</b>
<b>ANNEXURE 12.1</b>	<b>COUNCIL REVIEW - FINAL QUARTER.....</b>	<b>103</b>

<b>ANNEXURE 13.1 VOLUNTARY PURCHASE POLICY - FLOOD AFFECTED LAND - STRATEGIC .....</b>	<b>219</b>
<b>ANNEXURE 15.1 PROPOSAL - 2025 EVENT SPONSORSHIP PROGRAM.....</b>	<b>222</b>
<b>ANNEXURE 15.2 CABONNE SPONSORSHIP POLICY - STRATEGIC...</b>	<b>239</b>
<b>ANNEXURE 15.3 DRAFT EVENT SPONSORSHIP GUIDELINES 2025 ..</b>	<b>247</b>
<b>ANNEXURE 16.1 ARTS COUNCIL CABONNE - EVENTS ASSISTANCE PROGRAM APPLICATION .....</b>	<b>252</b>
<b>ANNEXURE 17.1 VILLAGE ENHANCEMENT FUNDING FOR YEOVAL</b>	<b>255</b>
<b>ANNEXURE 17.2 VILLAGE ENHANCEMENT FUNDING REQUEST FOR THE YEOVAL MEMORIAL HALL .....</b>	<b>256</b>
<b>ANNEXURE 17.3 QUOTATION HARVEY NORMAN.....</b>	<b>257</b>
<b>ANNEXURE 17.4 Q2152 YEOVAL MEMORIAL HALL. QUOTE ALLAN BROWN .....</b>	<b>259</b>
<b>ANNEXURE 17.5 MOLONG ADVANCEMENT GROUP INC RE MOLONG VILLAGE GREEN LIGHTS - TWO QUOTES .....</b>	<b>260</b>
<b>ANNEXURE 21.1 DRAFT CONDITIONS DA 2025-0082.....</b>	<b>265</b>

**ITEM 1 - APPLICATIONS FOR LEAVE OF ABSENCE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow tendering of apologies for councillors not present.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
<b>Annexures</b>	Nil
<b>File Number</b>	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - COUNCILLORS LEAVE OF ABSENCE - 1860634

**RECOMMENDATION**

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

**GENERAL MANAGER'S REPORT**

A call for apologies is to be made.

**ITEM 2 - DECLARATIONS OF INTEREST**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To allow an opportunity for councillors to declare an interest in any items to be determined at this meeting.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
<b>Annexures</b>	Nil
<b>File Number</b>	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCILLORS - 2024-2028\COUNCIL - COUNCILLOR DECLARATION OF INTEREST - 2025 - 1860636

**RECOMMENDATION**

THAT the Declarations of Interest be noted.

**GENERAL MANAGER'S REPORT**

A call for Declarations of Interest.

### **ITEM 3 - DECLARATIONS OF POLITICAL DONATIONS**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	To allow for an opportunity for councillors to declare any political donation received.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\COUNCIL - COUNCILLORS DECLARATION OF POLITICAL DONATIONS - 1860638

#### **RECOMMENDATION**

THAT any political donations be noted.

### **GENERAL MANAGER'S REPORT**

A call for declarations of any political donations.

### **ITEM 4 - MAYORAL MINUTE - APPOINTMENTS**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	To allow noting of the Mayoral appointments plus other councillors' activities reports.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\MAYORAL MINUTES - 1860642

#### **RECOMMENDATION**

THAT the information contained in the Mayoral Minute be noted.

### **GENERAL MANAGER'S REPORT**

A call for the Mayoral appointments and attendances as well as other councillors' activities reports to be tabled/read out.

**ITEM 5 - MAYORAL MINUTE - COST SHIFTING ONTO LOCAL GOVERNMENT**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Seeking council support of lobbying activities following the release of the LGNSW Cost Shifting report for the 2023/2024 financial year.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.1: Manage civic operations in line with regulations to support decision-making and drive positive outcomes for the community
<b>Annexures</b>	1. <a href="#">Cost Shifting 2025 summary report</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\MAYORAL MINUTES - 1863301

**RECOMMENDATION**

THAT:

1. Council note the findings of the LGNSW Cost Shifting report for the 2023/2024 financial year; and
2. A link to the cost shifting report be placed on Council's website so that our communities can access it; and
3. Council writes to the Premier, the NSW Treasurer and the NSW Minister for Local Government seeking that they urgently address these costs through a combination of regulatory reform and appropriate funding.

**MAYORAL MINUTE**

The pressure on councils to maintain services of appropriate standard that meet the needs of our communities has reached unprecedented levels. The unrelenting growth of cost shifting to councils, coupled with rate pegging and insufficient state and federal funding, is increasingly eroding the possibility of financially sustainable local government and risking the capacity of councils to deliver the essential infrastructure and services required by their communities.

The latest research commissioned by Local Government NSW (LGNSW) shows that the increase in cost shifting has continued unabated by various State and Federal Government policies.

The cost shifting report, produced by independent consultants Morrison Low for the 2023/2024 financial year, reveals that \$1.5 billion of expense has been imposed on councils. This is an increase of approximately \$140 million (10 per cent) since the last report for the 2021/22 financial year, when the total cost shift was estimated at \$1.36 billion.

On average, this also now represents an inflated cost of \$497.40 for each ratepayer, an increase of \$36.72 from 2021/22. It is unfair to our communities that such a large portion of their rates are being diverted away from local priorities.

With councils having to fund this ongoing subsidy primarily for the State Government every year, it means our communities get less or go without. They go without safer roads. They go without parks. And they go without important community services that only councils provide, while their communities are effectively paying hidden taxes to other levels of government.

To illustrate the impacts of cost shifting:

Currently the average Cabonne residential rate is \$774.26 per annum. Therefore, it can be strongly argued that currently it is just a few dollars short of two thirds of the average Cabonne rate payers contribution that goes towards funding costs passed on by the state government rather than local government services and assets.

The decades-long practice of cost shifting is continuing to undermine the financial sustainability of the local government sector. This must stop. The November 2024 report of the parliamentary inquiry into the ability of councils to fund infrastructure and services called for the NSW Government to identify opportunities to reduce cost shifting to local government. This call must be heard and acted upon.

It is essential to councils and communities that the NSW Government urgently seek to address cost shifting through a combination of regulatory reform and appropriate funding.

Attached is LGNSW Cost Shifting 2025 summary report. The full report is available online at [www.lgnsw.org.au/costshifting](http://www.lgnsw.org.au/costshifting)

## **ITEM 6 - COMMITTEE OF THE WHOLE**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling reports to be considered in Committee of the Whole to be called.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil



<b>IPR Linkage</b>	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
<b>Annexures</b>	Nil
<b>File Number</b>	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\GROUPING OF REPORT ADOPTION and BUSINESS PAPER ITEMS FOR NOTING REPORTS - 1860649

### **RECOMMENDATION**

THAT councillors call any items that they wish to be debated in Committee of the Whole.

### **GENERAL MANAGER'S REPORT**

Council's Code of Meeting Practice allows for the council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 232 of the Local Government (General) Regulation 2021.

This item enables councillors to call any item they wish to be debated in "committee of the whole" at the conclusion of normal business.

The debate process during a 'normal' council meeting limits the number and duration of speeches as required by Clause 232 of the Local Government (General) Regulation 2021.

Items should only be called at this time if it is expected that discussion beyond the normal debate process is likely to be needed.

### **ITEM 7 - CONFIRMATION OF THE MINUTES**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	Adoption of minutes.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
<b>Annexures</b>	1. June 24 2025 Ordinary Council Meeting Minutes <a href="#">↓</a> 2. July 08 2025 Environment, Innovation and Energy Committee Meeting Minutes <a href="#">↓</a> 3. July 08 2025 Infrastructure (Community) Committee Meeting Business Paper <a href="#">↓</a>
<b>File Number</b>	\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\COUNCIL - MINUTES - 2025 - 1864157

**RECOMMENDATION**

THAT the minutes of the following meetings be adopted:

1. Ordinary Council meeting held on 24 June 2025;
2. Environment, Innovation and Energy Committee meeting held on 08 July 2025;
3. Infrastructure (Community) Committee meeting held on 08 July 2025.

**GENERAL MANAGER'S REPORT**

The following minutes are attached for adoption:

1. Ordinary Council meeting held on 24 June 2025;
2. Environment, Innovation and Energy Committee meeting held on 08 July 2025;
3. Infrastructure (Community) Committee meeting held on 08 July 2025.

**ITEM 8 - 2025 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Seeking authorisation for attendance at the 2025 LGNSW State Conference and identification of motions to submit.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.1: Manage civic operations in line with regulations to support decision-making and drive positive outcomes for the community
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\CONFERENCES\LGNSW CONFERENCE - 1864167

**RECOMMENDATION**

THAT council:

1. Be represented at the 2025 Local Government NSW Annual Conference by the Mayor or his delegate, two observers nominated by council, and the General Manager or his alternate delegate in an advisory capacity; and

2. Identify issues and/or motions to be submitted to the conference.

## **GENERAL MANAGER'S REPORT**

The annual conference of Local Government NSW is being held from Sunday 23 November to Tuesday 25 November 2025 at the Western Sydney Conference Centre Penrith.

Council's policy for the attendance of delegates and representatives at the LGNSW Conference is that the Mayor attends, if available, as council's official delegate, with the General Manager attending in an advisory capacity. Council has also previously provided for other councillors to attend as observers with the view that all councillors be given the opportunity to attend the conference in the council term. In 2024, Clrs Batten and Pearson accompanied the Mayor in Tamworth.

Councils are invited to submit motions for consideration at the conference. Proposed motions should be strategic, affect members state-wide and introduce new or emerging policy issues and actions. Cabonne has in recent years submitted motions relating to natural disaster funding claims, resilience to natural disasters, stronger country communities funding, disaster insurance, resources for regions funding and regional growth. Motions are to be submitted by 30 September 2025.

## **ITEM 9 - CIRCULAR FUTURES FORUM - INNOVATING SUSTAINABILITY IN REGAIONAL NSW**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Seeking nominations for councillor attendance at this event to be held in Orange in September 2025.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.1: Manage civic operations in line with regulations to support decision-making and drive positive outcomes for the community
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCILLORS - 2024- 2028\\PROFESSIONAL DEVELOPMENT - 1864173

### **RECOMMENDATION**

THAT council authorise attendance of interested councillors to the Circular Futures Forum: Innovating Sustainability and Circular Economy in Regional NSW.

## **GENERAL MANAGER'S REPORT**

The Circular Futures Forum: Innovating Sustainability and Circular Economy in Regional NSW, a 2.5-day event dedicated to fostering sustainable practices and driving circular economy solutions in regional industries, is being held in Orange on 3-5 September 2025.

The forum will bring together thought leaders, industry experts, and community stakeholders to explore the opportunities and challenges of implementing circular economy principles in regional NSW. With a focus on sustainability, the forum aims to deliver practical outcomes that contribute to decarbonisation, waste innovation and building more resilient local economies.

The forum will involve hands-on workshops, expert presentations, case studies, panel discussion and interactive sessions.

Full event and day only registration options are available.

### **DRAFT PROGRAM**

#### **Day 1 - Weds 3rd Sept - 3:00pm - 5:30pm**

Registration and Networking Event

Free event for ticket holders

#### **Day 2 - Thurs 4th Sept - 8:30am - 4.30pm**

Welcome

Circular Economy Systems and Design

Waste Innovation

Waste as Opportunity

Circular Economy Practice Workshop I

6:00pm - 9:00pm - Dinner and Networking Ross Hill Wines

Dinner and networking at Ross Hill Winery - Australia's First Carbon Neutral Winery

#### **Day 3 - Friday 5th Sept - 8:30am - 4:30pm**

Welcome

Energy of the Future

Circular Futures in Action

Circular Economy Practice Workshop II

Regional Focus + Opportunity

## **ITEM 10 - DRAFT ARTS & CULTURE COLLECTIONS POLICY**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Draft policy for consideration.
<b>Policy Implications</b>	Proposed new strategic policy.

<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.1: Manage civic operations in line with regulations to support decision-making and drive positive outcomes for the community
<b>Annexures</b>	1. Art and Cultural Collection Policy <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\CORPORATE MANAGEMENT\POLICY\POLICY CORRESPONDENCE - 1864453

### **RECOMMENDATION**

THAT council adopt the draft Arts & Culture Collections Policy.

### **GENERAL MANAGER'S REPORT**

At the Community, Economy & Culture Committee held on 8 April the committee received a report regarding an offer to gift four artworks to council for permanent display. The artworks have been received with appropriate proof of ownership and signed a deed of gift ensuring there is an understanding the artwork is being voluntarily gifted to council and the title and interest in the work is given to council absolutely.

The committee recommended to accept the artworks however discussion by the committee highlighted the need for council to develop a policy which would formalise the principles under which council would accept artworks in the future. The purpose of the policy would be to provide:

- A framework for the ongoing development and maintenance of a Council Collection whether from gift, bequest, commission, purchase or long-term loan with consideration of the display, care, maintenance, conservation and protection of the items;
- Criteria for the selection, acceptance and commissioning of relevant works for the Council Collection;
- A framework for collection of artworks of a high standard of excellence with a priority for works that are significant to Cabonne or created by artists with a connection to Cabonne.

Council at its May meeting formally resolved to develop a policy and the attached draft has been developed for Council adoption.

### **ITEM 11 - AUDIT, RISK AND IMPROVEMENT COMMITTEE - REAPPOINTMENT OF INDEPENDENT MEMBERS**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	For council to determine reappointment of independent members to the Audit, Risk and Improvement Committee.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Members fees included in 2025-26 Budget
<b>IPR Linkage</b>	1.3.1.1: Corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\AUDIT\\AUDIT RISK IMPROVEMENT COMMITTEE (ARIC) - 1864084

### **RECOMMENDATION**

THAT council:

1. Reappoint Ms Donna Rygate (DT Rygate) as Independent Chair of the Audit, Risk and Improvement Committee (ARIC) for a term of up to two (2) years;
2. Reappoint Ms Kylie McRae (PKR Solutions Pty Ltd) and Ms Deborah Goodyer (Vantage Integrity & Wellness) as independent members of the ARIC for a term of up to four (4) years; and
3. Delegate to the General Manager the authority to negotiate remuneration in line with the 2025/26 budget allocation.

### **DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT**

#### **Background**

The Office of Local Government (OLG) issued Guidelines for Risk Management and Internal Audit Framework for Local Councils in November 2023. The Guidelines are governed by regulation and prescribe the minimum standards for each council's audit, risk and improvement committee, risk management framework and internal audit function.

Under the guidelines, Cabonne Council is categorised as a Tier 1 council and as such its ARIC is required to have a minimum of three (3) independent voting members, comprising of one (1) Chair and two (2) independent persons.

In May 2022, Council appointed Ms Donna Rygate, Ms Kylie McRae and Ms Deborah Goodyer, following an extensive recruitment process, assisted by McArthur a specialist recruitment agency, to the Cabonne Council ARIC. This appointment expired in June 2025.

#### **Reappointment Process**

In February 2025, the Central NSW Joint Organisation (CNSWJO) released an Expression of Interest (EOI). The objective of the EOI was to identify suitable providers who could participate as a member of councils' ARICs.

The evaluation panel assessed all submissions received in accordance with the assessment criteria described below:

- Relevant professional knowledge and expertise in planning, accounting, financial, legal, industrial relations, enterprise risk management and/or audit.
- Functional knowledge that would provide a valuable contribution to the committee and council.
- High level of financial literacy, including demonstrated experience managing financial information.
- Meet the eligibility requirements.
- Strong communication skills.
- Proven experience in performance improvement.
- Qualifications and relevant memberships.

CNSWJO accepted and endorsed a list of individuals and organisations to deliver the services outlined in the EOI.

### **Recommendation**

It is recommended that the Council reappoint the previous independent members to the ARIC under the CNSWJO CS2\_2025 – Audit, Risk and Improvement Committee Independent Members Panel, for the periods detailed below and as per the requirement that the total appointment term does not exceeding eight (8) years in any ten (10) year period:

1. Ms Donna Rygate (DT Rygate) – recommended for reappointment as Independent Chair for up to two (2) years:
  - Appointed to Council's ARIC from 2022-2025.
  - Appointed to previous Council joint audit committee (Cabonne/Blayney/CTW) from 2018-2021.
2. Ms Kylie McRae (PKR Solutions Pty Ltd) – recommended for reappointment for up to four (4) years:
  - Appointed to Council's ARIC from 2022-2025.
3. Ms Deborah Goodyer (Vantage Integrity & Wellness) – recommended for reappointment for up to four (4) years:
  - Appointed to Council's ARIC from 2022-2025.

## **ITEM 12 - INTEGRATED PLANNING & REPORTING - OPERATIONAL PLAN YEARLY REPORT 2024/2025**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To provide council with the yearly review for the 2024/2025 Integrated Planning & Reporting Operational Plan.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.3.2: Coordinate and manage Council's Service Review Program
<b>Annexures</b>	1. Council Review - Final Quarter <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\CORPORATE MANAGEMENT\\PLANNING\\INTEGRATED PLANNING AND REPORTING 2024-2025 - 1864456

### **RECOMMENDATION**

THAT, subject to any alterations the council deems necessary at the July 2025 council meeting, the update of the Operational Plan to 30 June 2025, as presented, be adopted.

### **DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT**

The Local Government Act, under s404(5) of the Act, states that progress reports must be provided to council at least every six months. The purpose of this report is to allow council to assess its performance against its agreed objectives, actions and strategies.

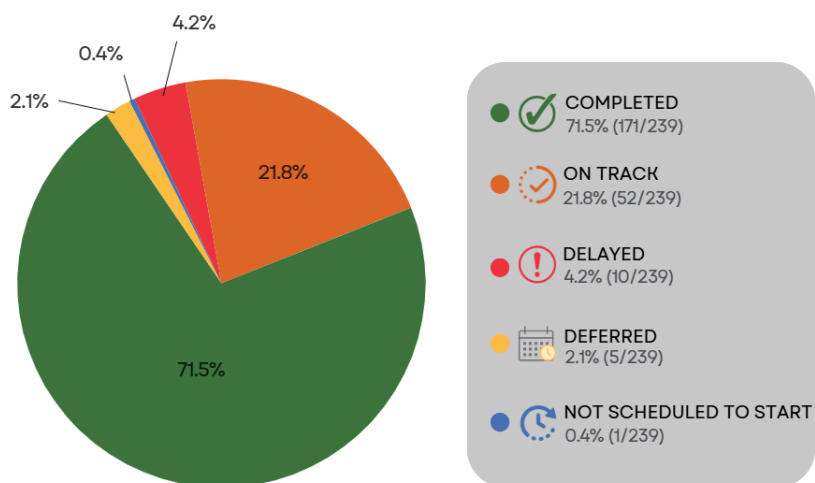
#### **Operational Plan 2024/25**

Updates for the Integrated Planning & Reporting Operational Plan 2024/2025 for the yearly period ending 30 June 2025 is attached, the report shows the progress of the actions and strategies undertaken during the year.

The graph below provides an overall snapshot of the 239 operational plan actions.



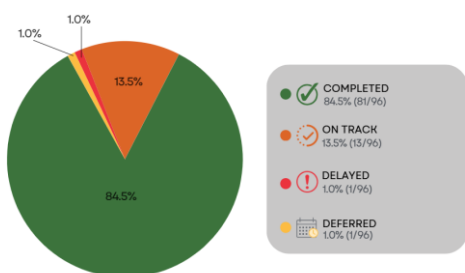
## Q4 - ACTIONS SNAPSHOT



The following graphs provide a snapshot of the operational plan actions by theme.

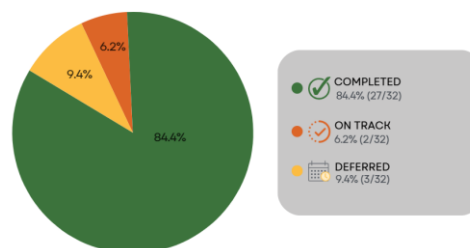
### Q4 - ACTIONS SNAPSHOT

#### 1. Delivering Quality Local Government Services



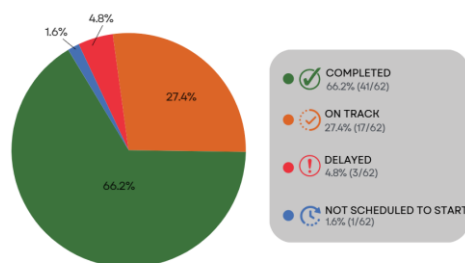
### Q4 - ACTIONS SNAPSHOT

#### 3. Delivering Quality for the Natural & Built Environment



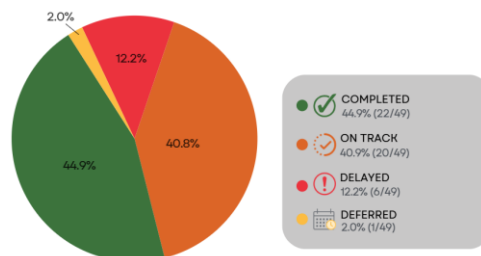
### Q4 - ACTIONS SNAPSHOT

#### 2. Delivering Quality Urban & Transport Infrastructure



### Q4 - ACTIONS SNAPSHOT

#### 4. Delivering Quality Community Services



A full progress report is annexed for the information of council.

### Service Review Framework

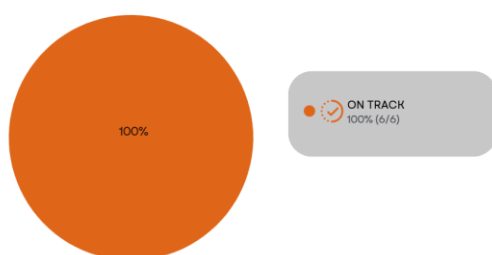
Council is required to develop and implement a Service Review Framework and Program as prescribed in the IP&R guidelines published by the Office of Local

Government. Since its implementation the following service reviews have been undertaken:

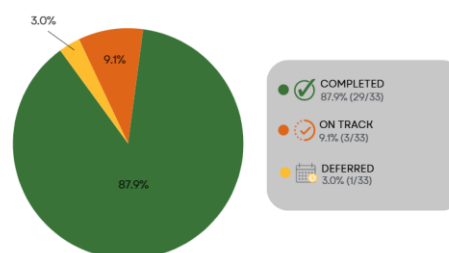
- Community Services – 2022
- Fleet Management Health Check – 2024
- Town Presentation – 2024
- Waste Management – 2025

Below is a snapshot of the status of the progress of recommendations from each of the service reviews undertaken.

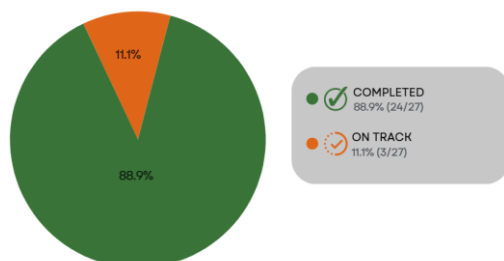
**WASTE MANAGEMENT - ACTIONS SNAPSHOT**



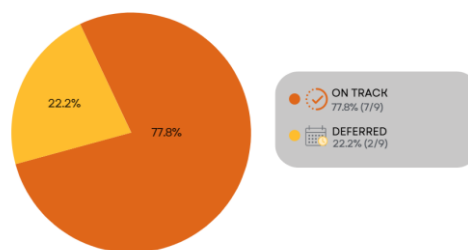
**COMMUNITY SERVICES - ACTIONS SNAPSHOT**



**FLEET MANAGEMENT HEALTH CHECK - ACTIONS SNAPSHOT**



**TOWN PRESENTATION - ACTIONS SNAPSHOT**



## **ITEM 13 - STRATEGIC POLICY REGISTER REVIEW**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	For council to consider strategic policies previously adopted and consider any proposed amendments.
<b>Policy Implications</b>	Policy Register will be updated to reflect resolution of council.
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.1.3: Maintain and review Council information and records management functions to improve efficiencies and meet legislative compliance
<b>Annexures</b>	1. Voluntary Purchase Policy - Flood Affected Land - Strategic↓

<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\CORPORATE MANAGEMENT\\POLICY\\POLICY CORRESPONDENCE - 1864175
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**RECOMMENDATION**

THAT council:

1. Re-adopt the policies listed in the report detailed “minor changes”.
2. Adopt the following annexed draft policies:
  - a) Voluntary Purchase – Flood Affected Land.
3. Archive the policies listed in the report detailed “to be revoked”.

**DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT**

The following policies have been reviewed and have a recommendation that they will be revoked and archived or re-adopted.

**POLICIES TO BE RE-ADOPTED WITH THE LISTED CHANGES**

<b>OWNER</b>	<b>POLICY</b>	<b>CHANGES MADE</b>
Deputy General Manager – Infrastructure	Voluntary Purchase – Flood Affect Land Policy	Complete policy re-write.

**POLICIES TO BE RE-ADOPTED WITH MINOR CHANGES**  
(Template, typographical, grammatical or discrepancies in position titles etc.)

<b>OWNER</b>	<b>POLICY</b>	<b>CHANGES MADE</b>
Deputy General Manager – Infrastructure	Bush Fire Brigades – Amalgamation Policy	Minor administrative and legislative changes.
	Infrastructure Environmental Policy Statement	Title change to include ‘infrastructure’, administrative changes.
	Asset Management Policy	Minor administrative changes only.
Department Leader – Urban Services	Sports Trust Policy	No changes required.
	Memorials and Monuments on Council Land Policy	Minor administrative changes.
Department Leader – Transport	Sealing of Rural Dust Roads Policy	Minor Legislative changes.

	Tree Management Policy	Minor administrative changes.
Department Leader – Development Services	Council-related Development Application Conflict of Interest Policy	No changes required.
	Local Approvals Policy	No changes required.
	Right to Farm Policy	No changes required.

## **POLICIES TO BE REVOKED**

<b>OWNER</b>	<b>POLICY</b>	<b>RECOMMENDATION</b>
Department Leader – Development Services	Promotional Signage within the Cabonne Council Area Policy	This policy has no relevance and has been replaced by the CLEP 2012n and SEPP 64.

## **ITEM 14 - UNSPENT EXPENDITURE REVOTED TO 2025/2026 BUDGET**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To seek council approval for the works listed in the report that did not commence as anticipated in the 2024/2025 financial year and needs to be included in the 2025/2026 budget.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	\$23,966,349 Revotes & Carry Overs budget items from 2024 Financial Year.
<b>IPR Linkage</b>	1.2.1.2: Manage Council funds to ensure long-term financial sustainability and viability
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\BUDGETING\BUDGETING 2025-2026 - 1864441

### **RECOMMENDATION**

THAT the works listed in the report be included in the 2024/2025 budget.

## **DEPARTMENT LEADER - FINANCE'S REPORT**

Council approval is required to revote works that have not commenced and originally budgeted for in the 2024/2025 financial year.

The list of projects are tabled below:-

<b>REVOTE PROJECTS</b>	<b>Total Amount to Revote</b>
Disaster Ready Fund - River Gauges	\$ 50,000
Pillans Park Playground Equipment Upgrades (LSCA587)	\$ 60,000
VEF - Borenore Community Progress Assoc	\$ 9,760
VEF - Cargo Progress Assoc	\$ 14,335
VEF - Eugowra Promotion & Progress Assoc	\$ 30,912
VEF - Molong Advancement Group	\$ 74,921
VEF - Nashdale Consultative	\$ 2,415
VEF - Spring Hill/Spring Terrace Committee	\$ 9,656
VEF - Yeoval & District Progress Assoc	\$ 17,434
P0020 13 Tonne Tipping Truck	\$ 410,000
P0021 13 Tonne Tipping Truck	\$ 410,000
P0022 13 Tonne Tipping Truck	\$ 410,000
OLG River Gauges	\$ 100,000
Eugowra Multi Purpose OLG - Box Wall	\$ 770,000
P2025 Co Ordinators Lease Back	\$ 50,000
<b>Grand Total</b>	<b>\$ 2,419,433</b>

The **revotes** proposed from 2024/25 into the 2025/26 budget totals \$2,419,433

The **carry forward projects** (those projects that have started and did not get completed in the 2024/25 year). These unused budgeted amounts need to be moved from 2024/25 year into the 2025/26 year to ensure project completion. An overview by department of capital and operational projects are below:-

**GENERAL MANAGER'S REPORT ON MATTERS FOR DETERMINATION SUBMITTED TO  
THE ORDINARY COUNCIL MEETING TO BE HELD ON TUESDAY 22 JULY, 2025**

**Page 21**

CARRY OVER PROJECTS	Total Amount to Carry Over
Asset Purchase - Bluebell Longs Corner Stage 2	\$ 68,126
Canowindra Floodplain Study	\$ 219,393
CHS Reurbishment	-\$ 419,244
Construction of 1 cabin at Cano Caravan Park	\$ 196,264
E Approval	\$ 34,378
Earth Plant Hire Legal Matter	\$ 45,918
Eugowra Female Changerooms	\$ 299,748
Eugowra Floodplain Study	\$ 234,581
Eugowra Multi Purpose	\$ 87,292
Hydrant & Stop Value Renewal	\$ 102,476
IT Projects	\$ 275,036
Land Development - Longs Corner Stage 2	\$ 128,350
Magiq Performance and Doc Cloud	\$ 15,723
Molong Limestone Quarry - Premise Rehabilitation Cost Project	\$ 69,839
NSW showground stimulus phase 2B - Eugowra showground (Concrete of areas surrounding pavillion)	\$ 18,450
NSW showground stimulus phase 2B - Eugowra showground (Upgrade external lighting)	\$ 18,400
NSW showground stimulus phase 2C - Eugowra showground (Shade Sail for undercover seating area)	\$ 15,230
Renewable Energy Battery	\$ 972,941
Renewable Energy Project (Loan)	-\$ 444,770
ROSI - Peak Hill Road Upgrade	\$ -
SCCF - Activate Yeoval Precinct	\$ 123,144
Soft Fall Upgrades to Cabonne Parks (LSCA586)	\$ 8,693
SSWP453 - Molong Water supply	\$ 100,055
Strong Start Cadetship Program	\$ 13,424
Sub Regional Town Water	\$ 25,517
VEF - Canowindra Business Chamber & Progress Assoc	\$ 46,080
VEF - Cudal Central	\$ 3,112
VEF - Cumnock & District Progress Assoc	\$ 12,165
VEF - Manildra & District Imprv Association	\$ 14,040
VEF - Mullion Creek & District Progress Assoc	\$ 9,450
Water & Sewer Expansion	\$ 11,949
RERRF - OP	\$ 1,027,154
RERRF - CAP	\$ 583,277
Youth Services - Youth Week activities	\$ 3,008
DRFA	\$ 3,503,013
CAP	\$ 6,874,637
R4R Round 9 - Swimming Pool - Operational	\$ 44,138
R4R Round 9 - Swimming Pool - Capital	\$ 159,535
Upgrade of Lake Canobolas Road and Gumble Road	\$ -
Molong Works Depot - Resurfacing	\$ 66,671
Teams Calling Implementation	\$ 22,485
Relocation of Molong Pound - Shed	\$ 15,824
<b>Grand Total</b>	<b>\$ 14,605,500</b>

The **carry-forwards** proposed from 2024/25 into the 2025/26 budget totals \$14,605,500

Combined Totals:-

TYPE	AMOUNT
Carry Forward	\$ 14,605,500
Revote	\$ 2,419,433
<b>Grand Total</b>	<b>\$ 17,024,933</b>

Split:-

TYPE	Total Amount
CAPITAL	\$ 11,006,694
OPERATIONAL	\$ 6,018,239
<b>Grand Total</b>	<b>\$ 17,024,933</b>

Funding Source:-

TYPE	Total Amount
Grant	\$ 14,449,715
Reserve	\$ 2,953,316
Loan	-\$ 444,770
GeneralRevenue	\$ 66,671
<b>Grand Total</b>	<b>\$ 17,024,933</b>

By Department:-

Department	Amount
<b>CAP</b>	<b>\$ 11,006,694</b>
DGM	\$ 102,476
IT	\$ 528,171
Transport	\$ 651,403
Urban	\$ 8,362,149
PlantDepot	\$ 1,346,671
Environment	\$ 15,824
<b>OP</b>	<b>\$ 6,018,239</b>
CommunityEconomy	\$ 244,280
CommunityServices	\$ 3,008
Development	\$ 13,424
DGM	\$ 661,333
Governance	\$ 45,918
IT	\$ 347,621
Transport	\$ 4,658,517
Urban	\$ 44,138
<b>Grand Total</b>	<b>\$ 17,024,933</b>

**ITEM 15 - CABONNE EVENT SPONSORSHIP PROGRAM**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For determination.
<b>Policy Implications</b>	Policy Register will be updated to reflect resolution of council.
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.1.1.3: Work with our community to foster the development of tourism, community and business events
<b>Annexures</b>	1. Proposal - 2025 Event Sponsorship Program <a href="#">↓</a> 2. Cabonne Sponsorship Policy - Strategic <a href="#">↓</a> 3. DRAFT Event Sponsorship guidelines 2025 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2024 - 2025 - 1864445

**RECOMMENDATION**

THAT council endorses the proposed changes to the 2025-2026 Event Sponsorship Program, associated Program Guidelines and Event Sponsorship Policy.

**LEADER - COMMUNITY AND ECONOMY'S REPORT**

This report provides council with details of a proposed restructure to council's Event Assistance Program, and Sponsorship Program. The proposed changes are designed to deliver stronger community and economic outcomes by ensuring public funds are invested in events that generate clear, measurable benefits.

The main elements of the proposal include:

- Simplification of the current funding structure from two separate programs (Event Assistant Program, Event Sponsorship Program), to a single Cabonne Event Sponsorship Program, with a single application form.
- Introducing tiered support based on event scale and impact.
- Clearer assessment criteria and a structured approval timeline, improving fairness and accessibility for both Council and community groups in receiving and assessing applications.

The proposal does not change the current 2025-26 budget allocation.

The proposed three-tiered funding structure, as outline below, supports events at different stages of development, to provide accessible, transparent, and



strategic support for event organisers, whilst also ensuring alignment with council's broader objectives around tourism, placemaking, economic resilience, and community wellbeing.

1. Council Costs Support (funded from the existing Events Assistance Program)
2. Event Support (funded from the existing Events Assistance Program)
3. Event Sponsorship (funded from the existing Events Sponsorship Program)

The attached proposal outlines objectives, funding streams and criteria in further detail.

The proposal was reviewed by the Cabonne Community, Economy and Culture Committee at the June 2025 meeting with the following changes made to reflect feedback:

- Amendment to the amount of funding available under the Council Costs Support Tier from a maximum of \$3,000 to a maximum of \$5,000.
- Events receiving Sponsorship of over \$10,000 will be required to present to a Council workshop after their event to share how the Sponsorship enhanced their event and contributed to Council's funding objectives.
- That the proposed changes be shared with the Cabonne Community Stakeholder Advisory Committee for feedback from key stakeholders.

The proposal was shared with the members of the Cabonne Community Stakeholder Advisory Committee meeting held on Monday, 23 June 2025. To date, no formal feedback has been received through the members of this Committee.

## **ITEM 16 - EVENTS ASSISTANCE PROGRAM**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	For council to consider applications for funding under the 2025/2026 Events Assistance Program.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	\$3,000 from the 2025-26 Event Assistance Program budget.
<b>IPR Linkage</b>	4.1.2.2: Deliver community and council outcomes through securing grant funding, whilst also providing support to and assisting local community stakeholder groups access funding and other support from Council, State and Federal government
<b>Annexures</b>	1. Arts Council Cabonne - Events Assistance Program Application <a href="#">↓</a>

<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\EVENTS ASSISTANCE PROGRAM 2025 - 2026 - 1864179
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### **RECOMMENDATION**

THAT council approves under its 2025/26 Event Assistance Program \$3,000 to the Arts Council Cabonne for the 2025 Cabonne Acquisitive Art Prize.

### **LEADER - COMMUNITY AND ECONOMY'S REPORT**

Council has received one application under the 2024/2025 Events Assistance Program (EAP). Council's Tourism, Events and Culture Officer has provided the following assessment.

#### **Application under the Event Assistance Program:**

- 1. Arts Council Cabonne  
Cabonne Acquisitive Art Prize  
Requested: \$2,200  
Recommended: \$3,000**

Council has received an application from the Arts Council Cabonne for support under the 2025/2026 Event Assistance Program for the delivery of the Cabonne Acquisitive Art Prize.

The event includes a two-week exhibition showcasing the competition entries and culminates with a presentation event to announce winners and present prizes.

Prizes include \$5,000 for the winning entry, with the work becoming part of the Cabonne Council Heritage/Art Collection, and EFTPOS cards for school-aged winners supplied by Council.

The applicant is seeking funding for three main components:

1. \$1,200 in costs for the installation and pack-down of the display art walls.

Internal estimates show the actual cost of installation and removal by council staff is considerably more and is quoted at \$3,000. This includes plant hire, and staff costs.

2. \$800 for catering costs, which includes \$200 as a payment to St Johns Ambulance for food service.

Through previous communications with the applicant, catering expenses will not be funded by council for this event.

3. Waiving of venue hire.

The hire fee for the Cabonne Community Centre has already been waived. The applicant must pay a bond, which is refundable post-event, subject to conditions.

It is recommended that Council provide support to the value of \$3,000, covering the full cost of the installation and removal of art display walls required for the event. This exceeds the applicant's original estimate but more accurately reflects the delivery cost to council.

Council has not supported any events from the 2025/2026 Event Assistance Program budget of \$40,360 this financial year.

The report has not been endorsed by the Community, Economy and Culture Committee.

## **ITEM 17 - VILLAGE ENHANCEMENT FUND 2025-26**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To consider projects for funding under council's 2025-2026 Village Enhancement Fund.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Possible \$13,045.64 expenditure from \$420,000 allocation in councils budget for the 2025-26 Village Enhancement Fund.
<b>IPR Linkage</b>	4.1.2.2: Deliver community and council outcomes through securing grant funding, whilst also providing support to and assisting local community stakeholder groups access funding and other support from Council, State and Federal government
<b>Annexures</b>	1. Village Enhancement Funding for Yeoval <a href="#">↓</a> 2. Village Enhancement Funding request for the Yeoval Memorial Hall <a href="#">↓</a> 3. Quotation Harvey Norman <a href="#">↓</a> 4. Q2152 Yeoval Memorial Hall. quote Allan Brown <a href="#">↓</a> 5. Molong Advancement Group Inc re Molong Village Green Lights - Two Quotes <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\VILLAGE ENHANCEMENT FUND - 1864459

### **RECOMMENDATION**

THAT council approves funding under its 2025/26 Village Enhancement Fund:

1. \$6,995.64 to the Yeoval and District Progress Association for the costs associated with installation and supply of two televisions in the Yeoval Memorial Hall; and
2. \$6,050 to the Molong Advancement Group for the installation of ground mounted lights on the Molong Village Green.

### **LEADER - COMMUNITY AND ECONOMY REPORT**

Council allocated \$84,000 in its current budget for the 2025-26 Village Enhancement Fund, a program to which peak community organisations could apply for grants for local projects. As funding under the Village Enhancement Fund has rolled over in the 2021-22, 2022-23, 2023-24, 2024-25 budgets, council's total funding allocation to the Village Enhancement Fund is \$420,000.

To promote a sense of community support and ownership, peak community organisations will have an annual budget allocation which will allow them to develop village community plans and project priorities. Funds are available by application to council in line with the policy and guidelines, with the funds used on council assets and or public good supported by the local communities concerned.

The **Yeoval and District Progress Association** (Yeoval Progress) on behalf of the Yeoval Memorial Hall Committee, are seeking \$6,995.64 in funding for the costs associated with installation and supply of two televisions in the Yeoval Memorial Hall.

Due to the increased use of the Yeoval Memorial Hall for funerals, parties, Yeoval Central school and St Columbas school activities, and community meetings, Yeoval Progress are seeing a need for permanent screens/large TVs fixed to each side of the hall stage.

These TVs will be able to connect through to the existing speaker system in the hall, providing broader use for events. The installation will be undertaken by the same installer who supplied and installed the sound and light system currently used in the hall.

The **Molong Advancement Group** (MAG) are seeking \$6,050 to install ground mounted lights on the Molong Village Green.

MAG have been working with Cabonne Council Town Presentation staff to improve the Molong Village Green by installing lights to feature the tree on the Green. To allow this to happen council engaged a tree surgeon to remove dead and dying branches and reshape the tree.

MAG has sought quotes from a local contractor, Central West Pumps and Electrical, that council uses for electrical work to remove the existing lights from the tree and install replacement lights. Advice from the Town Presentation staff

is that the inground lights are most appropriate as this will allow future enhancements to the surface of the Village Green to occur unhindered.

The list of **recommended** applications for the Village Enhancement Fund is as follows:

	<b>Applicant</b>	<b>Project</b>	<b>Funding Requested</b>	<b>Total project cost</b>
1	Yeoval Progress Association	Costs associated with installation and supply of two tvs in the Yeoval Memorial Hall	\$6,995.64	\$6,995.64
2	Molong Advancement Group	Installation of ground mounted lights on the Molong Village Green.	\$6,050	\$6,050
<b>Total funding requested</b>			<b>\$13,045.64</b>	

If the above requests for funding are approved by council, the expenditure from the Village Enhancement Fund is as follows:

<b>Location</b>	<b>Annual Funding Allocation</b>	<b>Total Funding Available (over 4-years)</b>	<b>Funding Allocated to date</b>	<b>Funding Requested</b>	<b>Funding Remaining (if funding request approved)</b>
Molong	\$19,530	\$97,650	\$26,241.83	\$6,050	\$65,358.17
Canowindra	\$19,530	\$97,650	\$38,052		\$59,598
Eugowra	\$6,720	\$33,600	\$6,429.50		\$27,170.50
Manildra	\$6,720	\$33,600	\$14,671.50		\$18,928.50
Cargo	\$5,040	\$25,200	\$7,695		\$17,505
Cudal	\$5,040	\$25,200	\$17,454		\$7,746
Cumnock	\$5,040	\$25,200	\$10,040		\$15,160
Yeoval	\$5,040	\$25,200	\$5,000	\$6,995.64	\$13,204.36
Mullion Creek	\$5,040	\$25,200	\$7,657.59		\$13,257.41
Borenore	\$2,100	\$10,500	Nil		\$10,500
Nashdale	\$2,100	\$10,500	\$6,300		\$4,200
Spring Hill	\$2,100	\$10,500	Nil		\$10,500
<b>Total</b>	<b>\$84,000</b>	<b>\$420,000</b>	<b>\$133,605.42</b>	<b>\$13,045.64</b>	<b>\$282,056.44</b>

**ITEM 18 - LGNSW WATER MANAGEMENT CONFERENCE 2025**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Provide notice and seek council interest in attendance at the Water Management Conference 2025.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Cost of expenditure will be inline with budgets for Councillor Congress Attendance.
<b>IPR Linkage</b>	2.4.2.4: Ensure the security of the water supply sources
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\WATER SUPPLY\\CONFERENCES\\WATER MANAGEMENT CONFERENCE - 1864193

**RECOMMENDATION**

THAT council nominate attendance of the Mayor or his representative at the LGNSW Water Management Conference 2025.

**DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT**

Council has received notification from Local Government NSW calling for Council's interest for attendance at the LGNSW Water Management Conference 2025 on 09 September to 11 September 2025.

**LGNSW Water Management Conference 2025.**

The Conference will be held in Albury NSW and will address critical issues such as the impact of climate change on surface water resources, PFAS contamination, government policies, emergency water management, biosolids management and health risks in drinking water.

Delegates will gain valuable insights from researchers, practitioners and industry experts, exploring strategies to tackle these challenges and ensure the sustainable management of water resources across Australia.

The theme of the conference is Collaborative Solutions for Current and Emerging Challenges.

Cost of attendance at the conference for members:

- Early Bird (until 30 June 2025) is \$800 each (plus accommodation and travel).

- Standard (from 01 July 2025) is \$980 each (including accommodation and travel).

**ITEM 19 - 2025 NATIONAL LOCAL ROADS, TRANSPORT & INFRASTRUCTURE CONGRESS**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Provide notice and seek council interest in attendance at the 2025 National Local Roads, Transport & Infrastructure Congress.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Cost of expenditure will be in line with budgets for Councillor Congress Attendance.
<b>IPR Linkage</b>	2.2.1.3: Lobbying for improvements to the Road Network within the Cabonne region
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\ROADS and BRIDGES\\MEETINGS\\OPERATIONS MEETINGS - 1864194

**RECOMMENDATION**

THAT council nominate attendance of the Mayor or their representative at the 2025 National Local Roads, Transport & Infrastructure Congress.

**DEPUTY GENERAL MANAGER - CABONNE INFRASTRUCTURE'S REPORT**

Council has received correspondence from the Australian Local Government Association (ALGA) calling for council's interest for attendance at the 2025 National Local Roads, Transport & Infrastructure Congress.

**2025 National Local Roads, Transport & Infrastructure Congress**

ALGA will be holding their annual National Local Roads, Transport & Infrastructure Congress in Bendigo VIC, from Tuesday 11 November 2025 to Wednesday 12 November 2025.

The program will feature leading industry experts, federal and state government representatives, and innovative councils sharing their insights on how we plan, build and maintain our local road networks and community assets.

The cost of attendance at the conference is:

- Early bird registrations (must be registered and paid by 26 September 2025) - \$979 per person (plus accommodation and travel).
- Day registration fee - \$575 per day per person (plus accommodation and travel).

**ITEM 20 - MODIFICATION TO DA 2003/0308 - PEABODY ROAD, MOLONG**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To obtain council approval to amend the development consent for DA 2003/0308.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.1.1.1: Provide timely, accurate and professional development services to the shire
<b>Annexures</b>	Nil
<b>File Number</b>	\\Development Applications\\DEVELOPMENT APPLICATION\\2003\\03-2003-0308 - 1864855

**RECOMMENDATION**

THAT Modification of Development Application 2003/0308 for a five-lot subdivision of land currently described as Lot 10 DP 1183138, and known as 249 Peabody Road, Molong, be granted consent subject, with Condition 7 of the Notice of Determination to be amended to include the following words:

*'A s88B Restriction on the Use of the Land is to be registered upon the title deed requiring that the boundary between Lot 12 and Lot 13 be fenced prior to the lot(s) being sold to an owner or entity not associated with each other'.*

**DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT**

**ADVISORY NOTES**

**Record of voting**

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of council or a council committee. A division under s375A of the Act is required when determining this planning application.

**Political Disclosures**

In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a planning application to council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.



In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a public submission to council in relation to a planning application made to council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or council,
- All gifts made to any local councillor or employee of the council.

Nil planning application disclosures have been received.

Nil public submission disclosures have been received.

## **SUMMARY**

The following report provides an assessment of the development application submitted for a modification to the original consent to DA 2003/0308 on land described as Lot 10 DP 1183138, known as 249 Peabody Road, Molong.

As the initial DA was determined by council, the modification application is provided to council for its determination. It is recommended that the modification application be approved.

Applicant: S Taberner Glass Pty Ltd c/- Peter Basha Planning & Development

Owner: S Taberner Glass Co Pty Ltd

Proposal: Modification of Condition 7 to approval for a 5 lot subdivision

Location: Lot 10 DP 1183138, known as 249 Peabody Road, Molong

Zone: 1(a) General Rural under CLEP 1991

(now zoned RU1 Primary Production by CLEP 2012)

## **PROPOSED DEVELOPMENT**

The original application was for a 5 lot subdivision of rural land and was approved on 20 May 2009.

The modified proposal seeks to amend Condition 7 of the development consent to allow the boundary fencing between Lots 12 and 13 to be deferred as follows:

- Lots 12 and 13 are to be held by different members of a family however both lots will be used in conjunction with each other for continued grazing and livestock production. To construct a boundary fence along the length of the common boundary between the two lots would interrupt the farming arrangement
- Much of the common boundary between Lots 12 and 13 is fenced, with approx. one-third of the boundary unfenced
- To ensure the remainder of the common boundary between Lots 12 and 13 is fenced (should either lot be proposed for sale /transfer), the proponent requests council consider amending Condition 7 of the

development consent to require a s88B Restriction on the Use of the Land that would necessitate the boundary to be fenced prior to the lot(s) being sold to an owner or entity not associated with each other.

Condition 7 reads as follows:

## **7. Fencing**

### **Objective**

To ensure that all animals are retained within each approved lot.

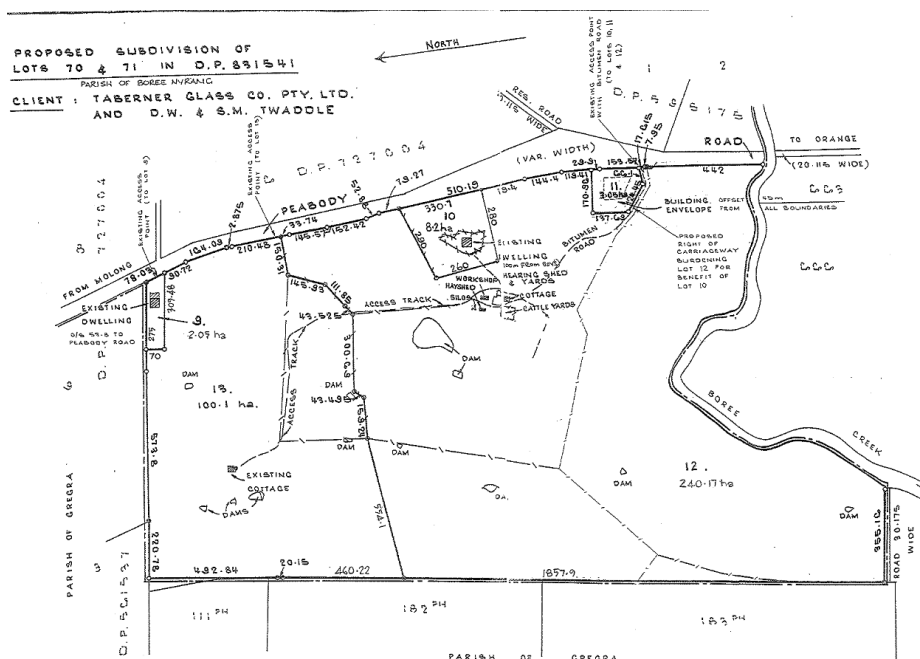
### **Performance**

Prior to issue of the subdivision certificate the applicant is required to fence all boundaries of all lots to a "dog proof" standard. This requires the fence to have netting (rather than ringlock or hingejoint) that goes below ground level, top, middle and bottom wires, as well as two (2) barbed wires above the netting.

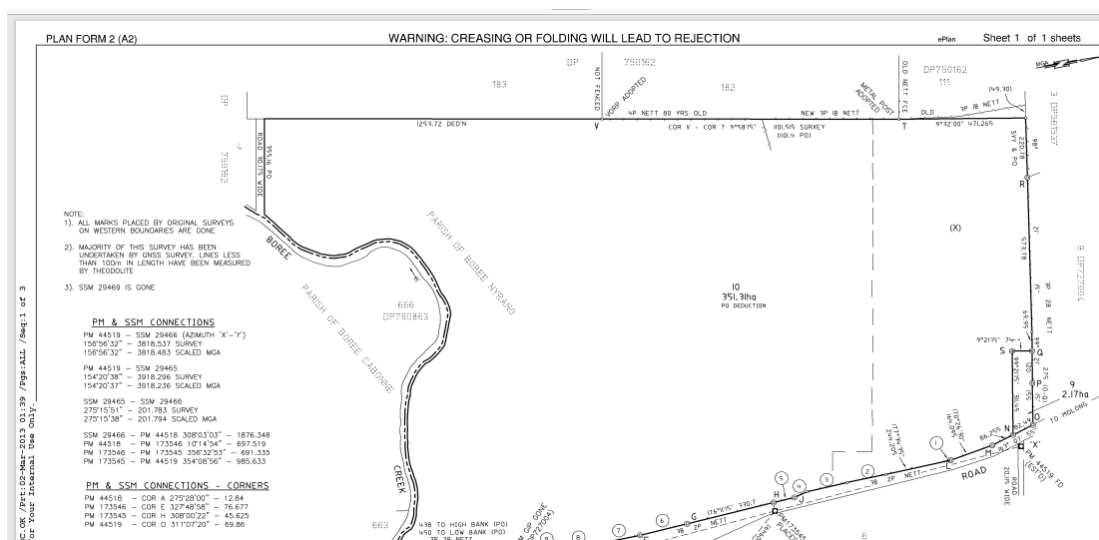
The condition would be amended to include after the first paragraph of the performance measure the following words:

A s88B Restriction on the Use of the Land is to be registered upon the title deed requiring that the boundary between Lot 12 and Lot 13 be fenced prior to the lot(s) being sold to an owner or entity not associated with each other.

It is noted that all other aspects of the subdivision remain as approved, and no other modification is sought by the applicant as part of this modification application.



**Figure 1 – Approved subdivision plan**



**Figure 2 – subdivision plan registered in 2013 – stage 1**

## SITE

The subject land is located on the northwestern side of Peabody Road, approx. 14 km south of Molong. The subject land comprises moderately undulating to hilly areas, the majority being cleared land for the purpose of agriculture. A significant timbered ridge extends along and outside the western boundary of the land.

Drainage is via a series of non-perennial; watercourses that connect to Bore Creek. Improvements include existing dwellings, worker's cottages and agricultural sheds and infrastructure. Lot 70 has an area of 1.28ha and Lot 71 has an area of 352.2 ha.

The subdivision approved in 2009 provided for three concessional lots and two rural lots (each with dwelling permissibility). The subdivision approval is deemed not to have lapsed, as vehicular driveway access work was constructed and inspected within the designated timeframe.

A subdivision plan was registered with the land titles office in 2013 to create one concessional allotment (Lot 9) and a residual allotment (Lot 10). The latter lot to be re-subdivided to create the other approved two concessional lots and the two rural allotments.

## **MATTERS FOR CONSIDERATION**

### **Section 1.7 - Application of Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994***

Section 1.7 of the EP&A Act identifies that Part 7 of the *Biodiversity Conservation Act 2016* (BC Act) and Part 7A of the *Fisheries Management Act 1994* have effect in connection with terrestrial and aquatic environments.

The proposed development is not mapped on the NSW Biodiversity Values Map, did not involve clearing of native vegetation in excess of the clearing thresholds (*Biodiversity Conservation Regulation 2017*), is unlikely to significantly affect any threatened species, and that a Biodiversity Development Assessment Report (BDAR) is not required. The proposal is not affected by an aquatic environment.

### **Section 4.55 - Modifications**

Section 4.55(1A) of the EP&A Act applies to the subject modification application and states:

*A consent authority may...modify the consent if:*

- (a) it is satisfied that the proposed modification is of minimal environmental impact, and*
- (b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and*
- (c) it has notified the application in accordance with:*
  - (i) the regulations, if the regulations so require, or*
  - (ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and*
- (d) it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.*

When assessing a modification application, the consent authority has a threshold decision to make, and must be satisfied that what is proposed is “substantially the same” development as the original development. This is a

mixed question of fact and law, and can be guided by principles and tests established in the Courts.

In applying the relevant provisions, principles and tests, it is considered that the modification:

- Still seeks consent for a five lot subdivision and does not alter existing/approved land uses,
- Does not significantly alter the nature, scale or intensity of the development or the locality
- Will not significantly change the relationship to immediately adjoining properties compared to the originally approved development , and
- Potential impacts do not differ from the originally approved development, as addressed in greater detail in the following assessment and “Likely Impacts” section of this report.

It is considered that Council may consider this application as a modification pursuant to Clause 4.55 of the EP&A Act as follows:

- The proposed modification will have minimal impact on the environment.
- The proposed modification is substantially the same development as the development for which the consent was original granted as discussed above.
- No other bodies need to be consulted in regards to this application.
- The modification does not require advertising or notification pursuant to the *Environmental Planning and Assessment Regulation 2021* or the *Cabonne Community Participation Plan 2019*. No submissions were received in regards to this application.

Therefore the proposed amendment can be considered.

Pursuant to Section 4.55(3) of the EPA&A Act:

*In determining an application for modification of a consent under this section, the consent authority must take into consideration such of the matters referred to in Section 4.15(1) as are of relevance to the development the subject of the application. The consent authority must also take into consideration the reasons given by the consent authority for the grant of the consent that is sought to be modified.*

#### **4.56 Modification by consent authorities of consents granted by the Court**

*(cf previous s 96AA)*

*(1) A consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the Court and subject to and in accordance with the regulations, modify the development consent if—*

*(a) it is satisfied that the development to which the consent as modified relates is the same or substantially the same development as the*

*development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and*

*(b) it has notified the application in accordance with—*

*(i) the regulations, if the regulations so require, and*

*(ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and*

*(c) it has notified, or made reasonable attempts to notify, each person who made a submission in respect of the relevant development application of the proposed modification by sending written notice to the last address known to the consent authority of the objector or other person, and*

*(d) it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.*

*(1A) In determining an application for modification of a consent under this section, the consent authority must take into consideration such of the matters referred to in section 4.15(1) as are of relevance to the development the subject of the application. The consent authority must also take into consideration the reasons given by the consent authority for the grant of the consent that is sought to be modified.*

*(1B) To avoid doubt, a consent authority is not prevented from modifying a consent under this section merely because the modification only modifies a condition of consent and would not result in a change to the development the subject of the consent.*

*(1C) The modification of a development consent in accordance with this section is taken not to be the granting of development consent under this Part, but a reference in this or any other Act to a development consent includes a reference to a development consent as so modified.*

*(2) After determining an application for modification of a consent under this section, the consent authority must send a notice of its determination to each person who made a submission in respect of the application for modification.*

*(3) The regulations may make provision for or with respect to the following—*

*(a) the period after which a consent authority, that has not determined an application under this section, is taken to have determined the application by refusing consent,*

*(b) the effect of any such deemed determination on the power of a consent authority to determine any such application,*

*(c) the effect of a subsequent determination on the power of a consent authority on any appeal sought under this Act.*

The modification is supported by 4.56(1B) in that the effect of the modification is only to a condition of consent. Matters of relevance under Section 4.15 are considered below.

## **PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT**

### **s4.15(1)(a)(i)**

#### **Cabonne Local Environmental Plan 1991**

The original application was assessed against the relevant provisions of the Cabonne LEP 1991. The modification does not alter any of the original assessment, where the development remains consistent with the aims of the Plan, permissibility, objectives of the zone, or environmental and servicing requirements.

## **STATE ENVIRONMENTAL PLANNING POLICIES**

### **State Environmental Planning Policy (Resilience and Hazards) 2021**

#### **Chapter 4 - Remediation of Land**

The modification does not alter the original assessment of the proposal where it was considered that the subject land is acceptable in its current form and further investigations regarding contamination are not necessary.

#### **State Environmental Planning Policy (Biodiversity and Conservation) 2021**

The modification has low or no direct impact with regard to koala habitat, and that a Koala Plan of Management is not required in this instance.

## **PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION 4.15(1)(a)(ii)**

No draft plans apply.

## **DESIGNATED DEVELOPMENT**

The proposed development is not designated development.

## **INTEGRATED DEVELOPMENT**

The proposed development is not integrated development.

## **PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)**

#### **Development Control Plan**

Development Control Plan No. 5: General Rural Zones applies to the subject land. The relevant planning outcomes were considered as part of the assessment of the original development application, and the modified proposal does not alter that original assessment, including access, setbacks, utilities, and visual amenity.

## **PROVISIONS OF ANY PLANNING AGREEMENT s4.15(1)(a)(iiia)**

No planning agreements have been entered into with respect to the subject land or proposal.

**PROVISIONS PRESCRIBED BY THE 2021 REGULATIONS s4.15(1)(a)(iv)**

The proposed development is not inconsistent with the provisions prescribed by the Regulations 2021. The original conditions of consent address all relevant matters.

**BASIX Commitments (s27 and s75)**

Does not apply to subdivision.

**THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)**

An assessment of the relevant impacts associated with the development was considered as part of the assessment of the original development application. It is considered that the potential impacts of the development as modified will remain largely unchanged from the original assessment.

**THE SUITABILITY OF THE SITE s4.15(1)(c)**

Council has previously determined that the site is suitable for the proposed development. There are no aspects of the site to indicate that it would be unsuitable to accommodate the modified development.

**ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)**

As previously discussed, the proposed modification does not require advertising or notification pursuant to the *Environmental Planning and Assessment Regulation 2021* or the *Cabonne Community Participation Plan 2019*. No submissions were received in regards to this application.

**PUBLIC INTEREST s4.15(1)(e)**

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts. The proposal is consistent with all relevant policy statements, planning studies, guidelines etc.

The proposed modification is permissible with the consent of council. The proposed development as modified complies with the relevant aims, objectives and provisions of *Cabonne Local Environmental Plan 1991* and DCP 5. The modification is consistent with the provisions of section 4.55(1A) of the *Environmental Planning and Assessment Act 1979*. A Section 4.15 assessment indicates that the development is acceptable in this instance.

**ITEM 21 - DEVELOPMENT APPLICATION 2025/0082 - 27 RODDA DRIVE, CUDAL**

**REPORT IN BRIEF**

<b>Reason For Report</b>	For council determination of the assessment report.
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<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.1.1.1: Provide timely, accurate and professional development services to the shire
<b>Annexures</b>	1. Draft Conditions DA 2025-0082 <a href="#">↓</a>
<b>File Number</b>	\\Development Applications\\DEVELOPMENT APPLICATION\\2025\\03-2025-0082 - 1864856

### **RECOMMENDATION**

THAT:

1. Development Application 2025/0082 for construction of a dwelling, swimming pool, storage shed and water tanks upon Lot 9 DP 1135607 known as 27 Rodda Drive, Cudal, be granted consent subject to the conditions provided in the assessment report,
2. Council support the request to vary the s88B land use restriction relating to siting of buildings, to permit the location of an ancillary storage shed partially outside of the registered Building Envelope, and
3. Council not support the request for use of zincalumne sheeting for the construction of the proposed storage shed.

### **DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT**

#### **ADVISORY NOTES**

##### **Record of voting**

In accordance with s375A of the Local Government Act 1993, a division is required to be called when a motion for a planning decision is put at a meeting of council or a council committee. A division under s375A of the Act is required when determining this planning application.

##### **Political Disclosures**

In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a planning application to council is required to disclose political donations and gifts made within 2 years prior to the submission of the application and concluding when the application is determined.

In accordance with s10.4 of the Environmental Planning and Assessment Act 1979, a person making a public submission to council in relation to a planning application made to council is required to disclose political donations and gifts made within 2 years prior to the submission being made and concluding when the application is determined.

Political donations and gifts (if any) to be disclosed include:

- All reportable political donations made to any local councillor or council,
- All gifts made to any local councillor or employee of the council.

Nil planning application disclosures have been received.  
Nil public submission disclosures have been received.

## **Summary**

The following report provides an assessment of the development application 2025/0082 submitted for a dwelling, storage shed, and a 110,000-litre rainwater tank.

It is recommended that the application be approved subject to the attached conditions of consent.

Applicant: G Gosper c/- Peter Basha Planning & Development  
Owner: G and K Gosper  
Proposal: Dwelling, storage shed, and rainwater tank  
Location: Lot 9 DP 1135607, 27 Rodda Drive, Cudal  
Zone: R5 Large Lot Residential

## **The proposal**

Council approval is sought for construction of a new dwelling comprising

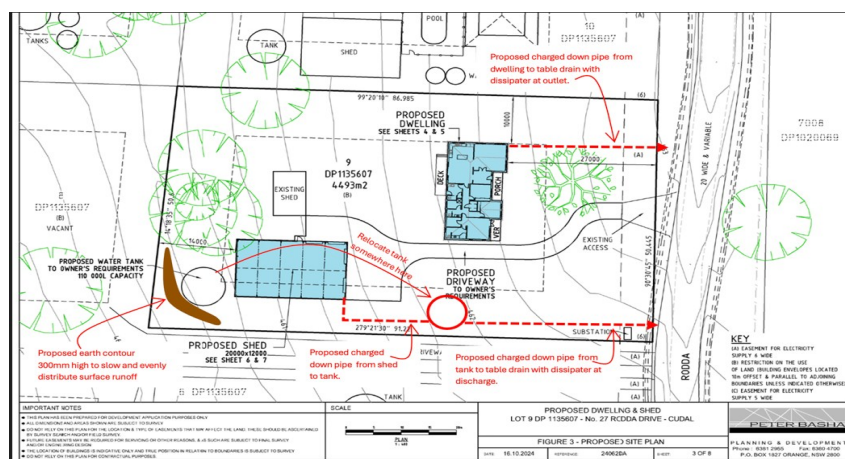
- 3 bedrooms (with ensuite and WIR to the master bedroom).
- open plan living zone (kitchen/dining/living).
- Main bathroom, separate WC, and laundry.

The proposed external finishes comprise:

- Select face brick walls.
- Colorbond roof sheeting with a 30 degree pitch.
- Timber verandah posts.
- Powder coated aluminum window and door frames.

While the final colour scheme is yet to be selected, the applicant proposes to utilise subdued tones to ensure the building integrates with the semi-rural landscape.

The proposed shed is of steel frame construction with zincalume roof sheeting and colorbond wall sheeting in a subdued tone. The proposed shed will be 20 metres long by 12 metres wide (240m<sup>2</sup>). It will have a ridge height of just over 6 metres and a wall height of 5 metres. The shed will support the large lot residential function of the property. It will provide garage space for the keeping of vehicles, caravan, trailer, boat and the like. The 110,000 litre rainwater tank is already installed to the west of the storage shed but will need to be relocated to the east side of the proposed shed.



Water tank to be relocated for drainage purposes

Proposed Staging The development is to proceed in stages as follows:

- Stage 1 Shed Construction
- Stage 2 Dwelling

It has been requested that the conditions of consent be worded so as to not preclude this staged approach.

Lot 10 DP 1135607 is subject to a building envelope marked (B) on the Deposited Plan, and a Section 88B Restriction on the Use of Land that requires all structures including dwellings, sheds, garages etc be erected wholly within the building envelope.

The proposed dwelling is to be sited within the designated building envelope. The application seeks council authorisation to allow a variation of the restriction to enable a section of the proposed shed, and the rainwater tank to be erected outside the nominated dwelling envelope.

The standard side boundary setback for the subdivision estate is 10m, as established by the Cabonne Development Control Plan No. 6. The requirement for the building envelopes and the s88B restriction as to user was a requirement of council via a condition of subdivision development consent. The setback has been required to ensure adequate site separation between development lots to foster a semi-rural environment, and to enable sufficient area between boundary fences and structures to permit emergency service access (in particular RFS and SES vehicle access).

A variation to the standard and the restriction requires council consideration and determination. The proponent seeks a variation to enable a large storage to be constructed 7m off the southern boundary of the allotment. It should be noted that the proposed water tank is exempt from the terms of the s88B covenant.

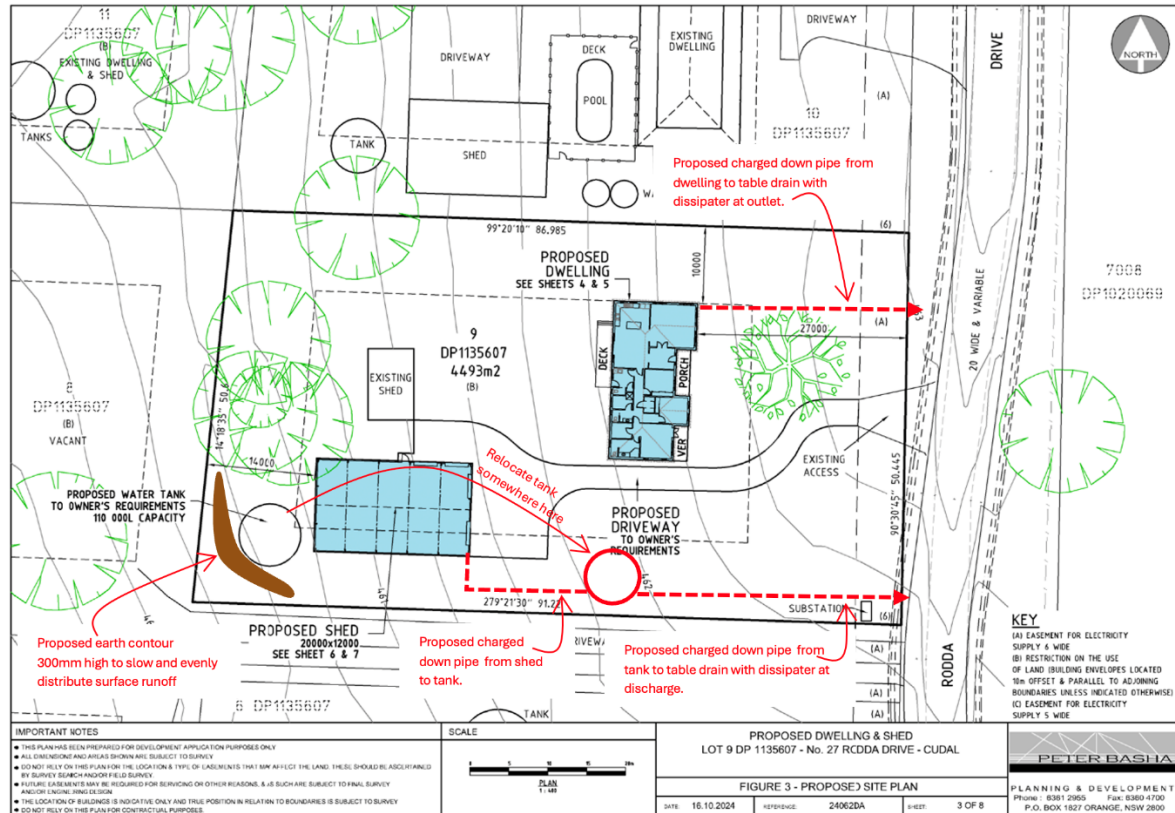
Proposed Variation to Restriction on the Use of Land

The subject land is subject to a building envelope marked (B) on DP 1135607 and a Section 88B Restriction on the Use of Land which provides as follows:

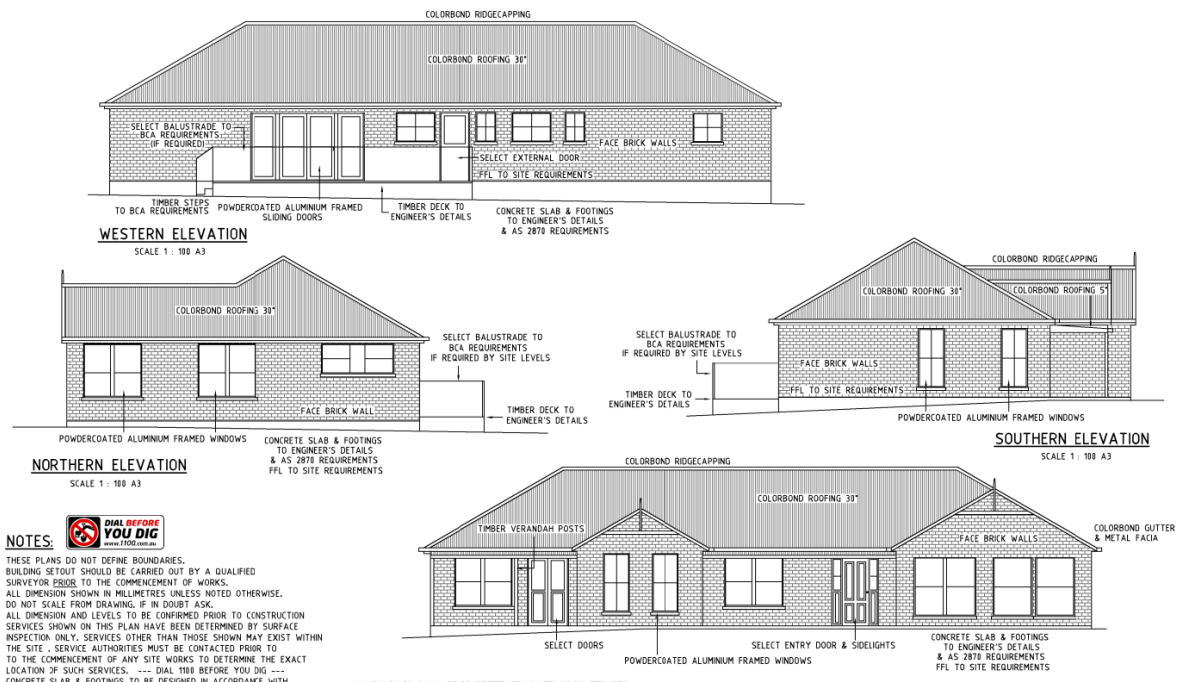
*'No cottage, shed, garage, stall or any structure shall be erected, maintained or allowed to remain upon the subject Lot except within the area designated "B" on the plan. The name of the authority to release or modify the terms of this Restriction is Cabonne Council.'*

The proponent requests that council allow a variation of the restriction to enable the siting of the shed and water tank as proposed. In this regard:

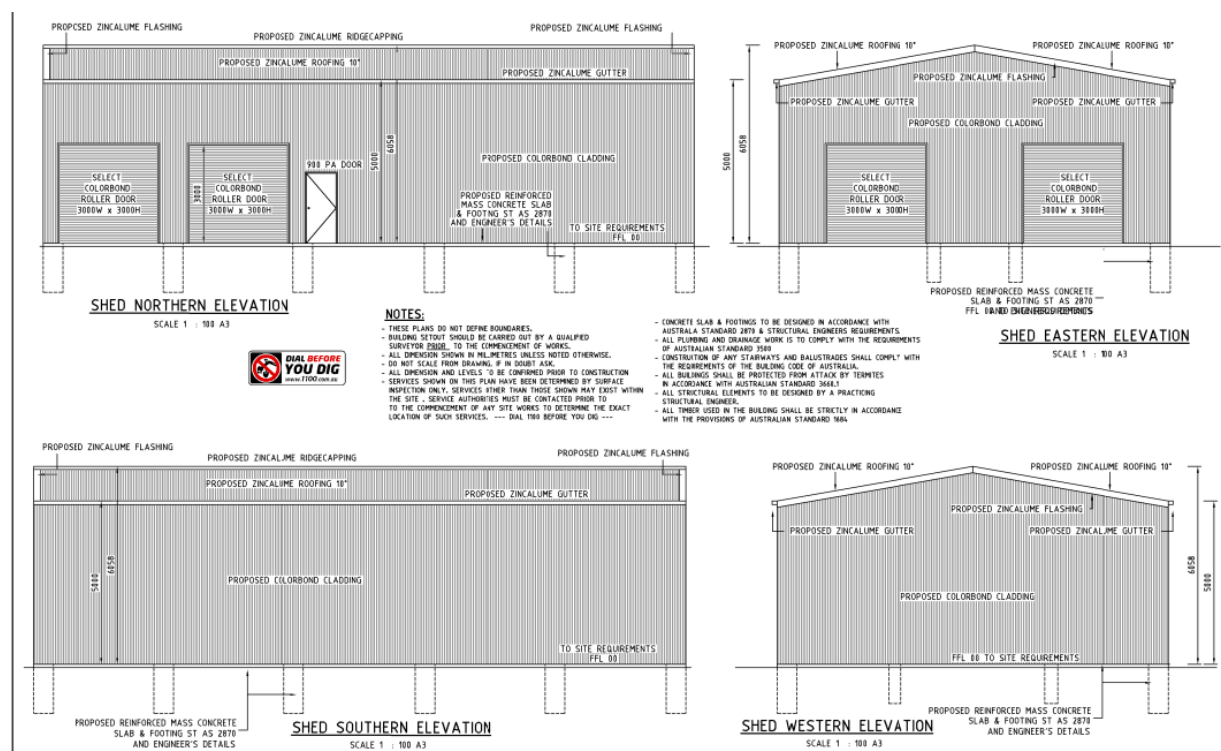
- The shed and water tank are located toward the rear of the property, the water tank will be relocated to middle eastern side of the property along the south fence line to ensure drainage to the Rodda St swale can be achieved. The shed and water tank are well set back from the front boundary and near an existing shared driveway. As a result, it is unlikely to cause any negative impacts on neighbours in terms of overshadowing or visual privacy.
- It is noted that nearby properties have sheds and other development set closer to the boundaries than what is proposed in this application. It is therefore reasonable to submit that the reduced setback is not uncharacteristic of the area.
- There is opportunity along the southern elevation of the shed to provide landscaping to assist in softening the appearance of the shed from the adjacent shared driveway.
- The shed will not be prominent in the streetscape because it will be in the southwestern section of the property behind the proposed dwelling.
- Sheds are an acceptable component on the urban/rural fringe.
- The proposed site layout provides reasonable separation between the shed and the proposed dwelling, typical of other large lot residential development in the area.



Proposed site plan



Elevations of dwelling



Shed elevations

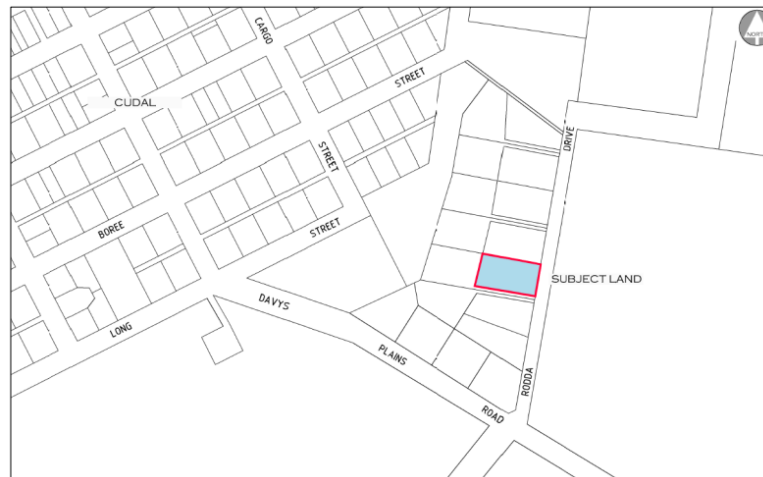
## The site

The development site (Lot 9 DP 1135607) is part of a large lot residential estate situated located in an establishing residential estate known as Cudal Gardens, located on the eastern side of the village of Cudal.

The subject land is a rectangular shaped allotment and comprises an area of 4,493m<sup>2</sup> and has a 50.445 metre frontage to Rodda Drive which forms the eastern boundary. From the eastern boundary, the subject land extends to a depth of 86.985 metres along its northern boundary and 91.22 metres along the southern boundary. The western boundary is 50.6 metres long and adjoins a large lot residential property.

An existing shed is located at the western end of the building envelope. The terrain of the site is gently sloping with elevation ranging generally from 460.25m AHD in the south-western corner to 463m AHD in the north-eastern corner. Cross fall is in the order of 2.75 metres. Most of the site is devoid of native timber with the exception of a small cluster of eucalypts that are located adjacent to the western boundary, and a single large eucalypt located near the property entrance. A substation is located in the south-eastern corner and a 6 metre wide easement for electricity supply is parallel to the eastern boundary.





## **AERIAL IMAGE**



## **PREVIOUS APPROVALS**

- DA 2021/0076 – storage shed approved 28 October 2020

## **MATTERS FOR CONSIDERATION**

### **Section 1.7 - Application of Part 7 of the *Biodiversity Conservation Act 2016* and Part 7A of the *Fisheries Management Act 1994***

Section 1.7 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) identifies that Part 7 of the *Biodiversity Conservation Act 2016* (BC Act) and Part 7A of the *Fisheries Management Act 1994* have effect in connection with terrestrial and aquatic environments. The proposal does not involve an aquatic environment. As such, only the Biodiversity Conservation Act, 2016 requires consideration.

There are four triggers known to insert a development into the Biodiversity Offset Scheme (i.e. the need for a BDAR to be submitted with a DA):

- Trigger 1: development occurs in land mapped on the Biodiversity Values Map (OEH) (clause 7.1 of BC Regulation 2017),
- Trigger 2: development involves clearing/disturbance of native vegetation above a certain area threshold (clauses 7.1 and 7.2 of BC Regulation 2017),
- Trigger 3: development is otherwise likely to significantly affect threatened species (clauses 7.2 and 7.3 of BC Act 2016), and
- Trigger 4: development proposed to occur in an Area of Outstanding Biodiversity Value (clause 7.2 of BC Act 2016). No areas are known to occur in the Cabonne LGA.

**Comment:**

The land does not occur on the NSW Biodiversity Map or involve clearing of native vegetation. The proposal is not likely to significantly affect threatened species because no clearing of native vegetation is proposed.



Overall, the development does not trigger the need for a Biodiversity Development Assessment Report under the Biodiversity Conservation Act 2016.

**Section 4.14 Bushfire**

The land is mapped as being 'bushfire prone land' as per *Cabonne Council Bush Fire Prone Land Map*, certified by NSW Rural Fire Service Commissioner on 21 June 2022. The EP&A Act requires council to be satisfied that the development conforms to the specifications and requirements of *Planning for Bush Fire Protection 2019* (PBP 2019) prepared by the NSW Rural Fire Service (RFS).

The proposed development will be assessed pursuant to Section 4.14 of the Environmental Planning and Assessment Act 1979 which requires the development to comply with Planning for Bushfire Protection 2019 (PBP 2019) prepared by the NSW Rural Fires Service. In accordance with the Planning for



Bushfire Protection, the RFS is not required to be notified and as such, council can proceed to determine the bushfire risk.

The applicant has submitted their own Bushfire Assessment Report which concludes that the proposed development can comply with the relevant requirements of Planning for Bushfire Protection November 2019. More specifically, it can satisfy the Grassland Deeming Provisions (Table 7.9a) in relation to:

- APZ
- Construction
- Access
- Water Supply
- Landscaping

No significant environmental features impact on the development or its ability to satisfy the requirements of Planning for Bushfire Protection November 2019.

**Predominant Vegetation:** The subject land is grasslands.

**Distance to Vegetation:** The approximate distance from the proposed development to the nearest vegetation formation is provided below:

VEGETATION, SLOPE AND APZ			
Direction	Predominant Vegetation (140m radius)	Slope (100m radius)	APZ
North	Managed Land	0-5° downslope	N/A
East	Grassy Woodland	0-5° upslope	11 m
South	Managed Land	0°- 5° downslope	N/A
West	Managed Land	0°-5° downslope	N/A

**BUSHFIRE ATTACK LEVEL**

With reference to Table A1.12.6 of PBP, the Bushfire Attack Level (BAL) for the development is summarised as follows.

BUSHFIRE ATTACK LEVEL		
Direction	Distance to predominant vegetation class	BAL
North	0° – 5° downslope Managed Land (Large Lot Residential) Low threat vegetation	BAL-LOW
East	0° – 5° upslope Grassy Woodland 50 metres from dwelling	BAL 12.5
South	0° – 5° downslope Managed Land (Large Lot Residential) Low threat vegetation	BAL-LOW
West	0° – 5° downslope Managed Land (Large Lot Residential) Low threat vegetation	BAL-LOW

**BAL Level:** In consideration of the above, the proposed development is considered to have a Bushfire Attack Level of 12.5 (BAL-12.5).

An assessment of the proposed development against the relevant performance criteria and acceptable solutions indicates that the development can comply with AS 3959 and Section 7.5 of PBP 2019 for BAL-12.5.

**Section 4.15**

Section 4.15 of the *Environmental Planning and Assessment Act 1979* requires Council to consider various matters, of which those pertaining to the application are listed below.

**PROVISIONS OF ANY ENVIRONMENTAL PLANNING INSTRUMENT**

**s4.15(1)(a)(i)**

**Cabonne Local Environmental Plan 2012**

**Part 1 - Preliminary**

**Clause 1.2 - Aims of Plan**

The broad aims of the LEP are set out under subclause 2.

- (a) *to encourage development that complements and enhances the unique character and amenity of Cabonne, including its settlements, localities, and rural areas,*
- (b) *to provide for a range of development opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that opportunities that contribute to the social, economic and environmental resources of Cabonne in a manner that allows present*

*and future generations to meet their needs by implementing the principles of ecologically sustainable development,*

*(c) to facilitate and encourage sustainable growth and development that achieves the following—*

*(i) contributes to continued economic productivity, including agriculture, business, tourism, industry and other employment opportunities,*

*(ii) allows for the orderly growth of land uses while minimising conflict between land uses within the relevant zone and land uses within adjoining zones,*

*(iii) encourages a range of housing choices and densities in planned urban and rural locations that is compatible with the residential and rural environment and meets the diverse needs of the community,*

*(iv) promotes the integration of land uses and transport to improve access and reduce dependence on private vehicles and travel demand,*

*(v) protects, enhances and conserves agricultural land and the contributions that agriculture makes to the regional economy,*

*(vi) avoids or minimises adverse impacts on drinking water catchments to protect and enhance water availability and safety for human consumption,*

*(vii) protects and enhances places and buildings of environmental, archaeological, cultural or heritage significance, including Aboriginal relics and places,*

*(viii) protects and enhances environmentally sensitive areas, ecological systems, and areas that have the potential to contribute to improved environmental, scenic or landscape outcomes.*

The application is considered to be consistent with the aims of the Plan as discussed in the body of this report.

### **Clause 1.6 - Consent Authority**

This clause establishes that, subject to the Act, council is the consent authority for applications made under the LEP.

### **Clause 1.7 - Mapping**

The subject site is identified on the LEP maps in the following manner:

Land zoning map	Land zoned R5
Lot size map	Minimum lot size 4,000m <sup>2</sup>
Heritage map	Not a heritage item Not within a heritage conservation area

Terrestrial Biodiversity Map	Has biodiversity sensitivity on the subject land
Flood planning map	Not within a flood zone
Natural resource – karst map	Not within a karst area
Drinking water catchment map	Not within a drinking water catchment area
Riparian land and watercourse map	Not affected by riparian and watercourse map
Groundwater vulnerability map	Is affected by groundwater vulnerability
Land reservation acquisition map	Not applicable

Those matters that are of relevance are addressed in detail in the body of this report.

#### **Clause 1.9A - Suspension of Covenants, Agreements and Instruments**

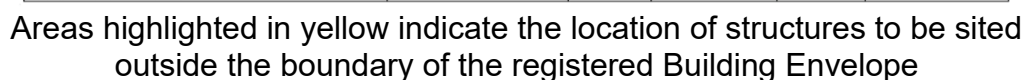
This clause provides that covenants, agreements and other instruments which seek to restrict the carrying out of development do not apply with the following exceptions.

- covenants imposed or required by Council
- prescribed instruments under Section 183A of the *Crown Lands Act 1989*
- any conservation agreement under the *National Parks and Wildlife Act 1974*
- any trust agreement under the *Nature Conservation Trust Act 2001*
- any property vegetation plan under the *Native Vegetation Act 2003*
- any biobanking agreement under Part 7A of the *Threatened Species Conservation Act 1995*
- any planning agreement under Division 6 of Part 4 of the *Environmental Planning and Assessment Act 1979*.

The subject land is affected by a building envelope marked (B) on DP 1135607 and a Section 88B Restriction on the Use of Land which provides as follows:

No cottage, shed, garage, stall or any structure shall be erected, maintained or allowed to remain upon the subject Lot except within the area designated “B” on the plan.

## Page 52



**THIS IS PAGE NO 52 OF THE GENERAL MANAGER'S REPORT ON MATTERS FOR DETERMINATION TO THE ORDINARY MEETING OF CABONNE COUNCIL TO BE HELD ON 22 JULY, 2025**

The name of the authority to release or modify the terms of this Restriction is Cabonne Council. Pursuant to Clause 1.9A(2)(a) of the LEP, the restriction cannot be suspended because it is a restriction that was imposed by the council, or one that the council required to be imposed. Accordingly, the proposed development requires a variation of this restriction.

## **Part 2 - Permitted or Prohibited Development**

### **Clause 2.1 - Land Use Zones and Land Use Table**

The subject site is located within the R5 zone. The proposed development is defined as a dwelling under the LEP 2012 as follows:

***dwelling*** means a room or suite of rooms occupied or used or so constructed or adapted as to be capable of being occupied or used as a separate domicile.

***dwelling house*** means a building containing only one dwelling.

#### **Note—**

Dwelling houses are a type of ***residential accommodation***

The proposed development is permitted with consent in this zone, and this application is seeking consent.

### **Clause 2.3 - Zone Objectives**

The objectives for land zoned R5 and assessment of consistency are as follows:

<b>R5 Large Lot Residential Zone Objectives</b>	<b>Comments</b>
<i>To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.</i>	The siting, design and scale of the buildings integrates with the rural residential development pattern. It does not adversely impact upon the scenic quality of the area. The subject land is not identified as an environmentally sensitive location
<i>To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.</i>	The proposal involves only development within an existing large residential lot with no potential to hinder future urban development.
<i>To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.</i>	The proposed dwelling will integrate with existing servicing arrangements and will not cause undue burden or demand upon public services or facilities.
<i>To minimise conflict between land uses within this zone and land uses within adjoining zones.</i>	The proposal would not cause land use conflicts because it does not introduce a new or unexpected land

use to the surrounding rural residential  
development pattern

### **Part 3 - Exempt and Complying Development**

The application is not exempt or complying development.

### **Part 4 - Principal Development Standards**

No principal development standards are applicable to the proposed development.

### **Part 5 - Miscellaneous Provisions**

#### **5.16 Subdivision of, or dwellings on, land in certain rural, residential or conservation zones**

- (1) The objective of this clause is to minimise potential land use conflict between existing and proposed development on land in the rural, residential or conservation zones concerned (particularly between residential land uses and other rural land uses).
- (2) This clause applies to land in the following zones—
  - (a) Zone RU1 Primary Production,
  - (b) Zone RU2 Rural Landscape,
  - (c) Zone RU3 Forestry,
  - (d) Zone RU4 Primary Production Small Lots,
  - (e) Zone RU6 Transition,
  - (f) Zone R5 Large Lot Residential,
  - (g) Zone C2 Environmental Conservation,
  - (h) Zone C3 Environmental Management,
  - (i) Zone C4 Environmental Living.
- (3) A consent authority must take into account the matters specified in subclause (4) in determining whether to grant development consent to development on land to which this clause applies for either of the following purposes—
  - (a) subdivision of land proposed to be used for the purposes of a dwelling,
  - (b) erection of a dwelling.
- (4) The following matters are to be taken into account—
  - (a) the existing uses and approved uses of land in the vicinity of the development,
  - (b) whether or not the development is likely to have a significant impact on land uses that, in the opinion of the consent authority, are likely to be preferred and the predominant land uses in the vicinity of the development,
  - (c) whether or not the development is likely to be incompatible with a use referred to in paragraph (a) or (b),
  - (d) any measures proposed by the applicant to avoid or minimise any incompatibility referred to in paragraph (c).

The proposal is similar to other developments that occur in the immediate vicinity of the subject land, thus limiting the potential for land use conflict. The siting of the proposed dwelling is set wholly within the prescribed building envelope and complies with council's minimum setback requirements for dwellings in the R5 Large Lot Residential areas.

## **Part 6 - Additional Local Provisions**

### **6.2 - Stormwater Management**

This clause applies to all land in the RU5 Village zone and all land in residential and employment zones, and requires that Council be satisfied that the proposal:

- (a) is designed to maximise the use of water permeable surfaces on the land having regard to the soil characteristics affecting onsite infiltration of water*
- (b) includes, where practical, onsite stormwater retention for use as an alternative supply to mains water, groundwater or river water; and*
- (c) avoids any significant impacts of stormwater runoff on adjoining downstream properties, native bushland and receiving waters, or if that impact cannot be reasonably avoided, minimises and mitigates the impact.*

The development will result in large areas of roof area. Stormwater will be collected and diverted into water tanks, with any overflow to be diverted so as to not adversely impact adjoining land. A currently installed 110,000 litre rainwater tank is to be relocated 17m east of the storage shed, approximately 1m from the southern boundary. The overflow will be directed to Rodda Street stormwater discharge swale.

### **6.3 - Terrestrial Biodiversity**

This clause seeks to maintain terrestrial biodiversity and requires that consent must not be issued unless the application demonstrates whether or not the proposal:

- (a) is likely to have any adverse impact on the condition, ecological value and significance of the fauna and flora on the land*
- (b) is likely to have any adverse impact on the importance of the vegetation on the land to the habitat and survival of native fauna*
- (c) has any potential to fragment, disturb or diminish the biodiversity structure, function and composition of the land, and*
- (d) is likely to have any adverse impact on the habitat elements providing connectivity on the land.*

Additionally, this clause prevents consent being granted unless Council is satisfied that:

- (a) the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*
- (b) if that impact cannot be reasonably avoided - the development is designed, sited and will be managed to minimise that impact, or*



- (c) *if that impact cannot be minimised - the development will be managed to mitigate that impact.*

The proposal is located on land that has been identified on the Terrestrial Biodiversity Map as partially comprising "Biodiversity Sensitivity" land containing Red Stringybark - Blakely's Red Gum - Yellow Box woodland. The proposed development of the site is located clear of the sensitive area. Additionally, the proposed vehicular access to the development is clear of the sensitive areas.



In this regard the proposal has been designed to site the buildings and their access in a manner that seeks to avoid adverse consequences. Management of the proposal can be conditioned to further protect the environmental functions and values of the land.

Accordingly, the proposal is unlikely to fragment, diminish or disturb the biodiversity structure, ecological functions or composition of the land and does not reduce habitat connectivity with adjoining sensitive areas.

#### **6.4 - Groundwater Vulnerability**

This clause seeks to protect hydrological functions of groundwater systems and protect resources from both depletion and contamination. Large areas of the LGA, including the subject site, are identified with "Groundwater Vulnerability" on the Groundwater Vulnerability Map. This requires that council consider:

- (a) *whether or not the development (including any onsite storage or disposal of solid or liquid waste and chemicals) is likely to cause any groundwater contamination or have any adverse effect on groundwater dependent ecosystems, and*
- (b) *the cumulative impact (including the impact on nearby groundwater extraction for potable water supply or stock water supply) of the development and any other existing development on groundwater.*

Furthermore, consent may not be granted unless Council is satisfied that:

- (a) *the development is designed, sited and will be managed to avoid any significant adverse environmental impact, or*

- (b) *if that impact cannot be reasonably avoided - the development is designed, sited and will be managed to minimise that impact,*
- (c) *if that impact cannot be minimised - the development will be managed to mitigate that impact.*



The proposal is not anticipated to involve the discharge of toxic or noxious substances and is therefore unlikely to contaminate the groundwater or related ecosystems. The proposal does not involve extraction of groundwater and will therefore not contribute to groundwater depletion. The design and siting of the proposal avoids impacts on groundwater and is therefore considered acceptable.

### **Clause 6.8 - Essential Services**

Clause 6.8 applies and states:

*Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required:*

- (a) *the supply of water,*
- (b) *the supply of electricity,*
- (c) *the disposal and management of sewage,*
- (d) *storm water drainage or on-site conservation,*
- (e) *suitable road access.*

In consideration of this clause, all utility services are available to the land and adequate for the proposal. Effluent disposal, water supply, and stormwater drainage are to be provided via on-site means.

Water supply to the dwelling will be provided via rainwater tanks. The proposed dwelling will be provided with a minimum 90,000 litre domestic supply. An additional 20,000 litres for firefighting purposes will be provided in accordance with the requirements of Planning for Bushfire Protection 2019.

Adjustment or augmentation of existing service connections will be in accordance with the requirements of the relevant supply authority, while vehicular access is existing via the existing entrance and cross over that extends from Rodda Drive.

## **STATE ENVIRONMENTAL PLANNING POLICIES**

### **State Environmental Planning Policy (Resilience and Hazards) 2021**

#### **Chapter 4 - Remediation of Land**

Pursuant to Clause 4.6 *Contamination and remediation to be considered in determining development application*:

- (1) *A consent authority must not consent to the carrying out of any development on land unless:*
  - (a) *it has considered whether the land is contaminated, and*
  - (b) *if the land is contaminated, it is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out, and*
  - (c) *if the land requires remediation to be made suitable for the purpose for which the development is proposed to be carried out, it is satisfied that the land will be remediated before the land is used for that purpose.*

The subject site is not known to have been used for any potentially contaminating land uses as listed under Table 1 of the contaminated land planning guidelines. Therefore, Council considers that the subject site is suitable for the proposed development without the need for further investigations or remediation.

### **State Environmental Planning Policy (Biodiversity and Conservation) 2021**

#### **Chapters 3 and 4 Koala Habitat Protection 2020 and 2021**

Cabonne Shire Council is identified within the SEPP Koala Habitat Protection schedule as having koala habitat. A BioNet search did not reveal any sighting of koalas in the locality.

It is considered that the proposed development has low or no direct impact upon koalas and their habitat for the following reasons:

- The subject land does not comprise core koala habitat

- The proposed development will not result in the clearing of native vegetation.
- The development does not trigger the Biodiversity Offsets Scheme threshold under the Biodiversity Conservation Act 2016.

In this regard, the proposal is considered to satisfy the requirements of the SEPP and a Koala Plan of Management is not required in this instance.

**PROVISIONS OF ANY DRAFT ENVIRONMENTAL PLANNING INSTRUMENT THAT HAS BEEN PLACED ON EXHIBITION s4.15(1)(a)(ii)**

There are no draft environmental plans that relate to the subject land or proposed development.

**DESIGNATED DEVELOPMENT**

The proposed development is not designated development.

**INTEGRATED DEVELOPMENT**

Section 4.46 of the EP&A Act states that development requiring consent and another activity approval is defined as "Integrated Development".

The proposed development is not integrated development.

**DARK SKY PLANNING GUIDELINE JUNE 2023**

The guideline informs development controls that apply to land for the assessment of significant development within 200km of the Siding Spring Observatory.

A consent authority must also consider the guideline for:

- state-significant development;
- designated development; and
- development specified in State Environmental Planning Policy (Planning Systems) 2021, Schedule 6 (regionally significant development) that is likely to affect the night sky and is within 200 kilometres of Siding Spring Observatory.

**Comment:** The proposed development is not within 200km of the observatory and not designated, regional or State significant and hence no further consideration under the guideline is required.

**PROVISIONS OF ANY DEVELOPMENT CONTROL PLAN s4.15(1)(a)(iii)**

**Comment:.**

Clause 4.2(v) - Top soil conservation during construction is encouraged.

**Comment:** The proposed development is unlikely to have adverse impact upon soil erosion.

Clause 4.2(vi) - Footslopes and drainage lines should be excluded as building sites.

**Comment:** The subject land is not impacted by natural drainage lines.

Clause 4.2(vii) - Dwellings will only be allowed to be sited within 20m of a boundary in exceptional circumstances or on rural residential lots of less than 2ha sited in a low fire hazard area.

**Comment:** When determining former zoned Rural 1(c) subdivisions such as the Cudal Gardens development, council has applied a minimum 20 buffer between neighbouring allotment dwellings (being a setback of 10m from each dwelling to the side boundary). The siting of the proposed dwelling satisfies this provision.

### **Development Control Plan No. 6 – Rural Small Holdings**

An assessment is provided below:

#### **Siting of dwellings and associated buildings:**

- (i) Dwellings and associated outbuildings, garages, tanks, etc should generally be sited in a manner that maintains the rural character of the countryside. This includes separation of buildings and minimising long lengths of access road or other works if they substantially disturb natural land forms and vegetation or otherwise increase soil erosion risk.

**Comment:** Siting of the buildings is generally adequate with the dwelling to the front of the allotment and the storage shed to the rear of the lot. The development is unlikely to create soil erosion issues. The proposed shed will be a dominant structure given its scale

- (ii) New dwellings should also be sited so as to lessen the cost of constructing and maintaining access driveways and connecting electricity and telephone.

**Comment:** The proposed dwelling is sited towards the Rodda Drive front of the allotment.

- (iii) New buildings should be sited to blend with the natural topography in order to reduce visual impact.

**Comment:** The proposed dwelling has been designed to be sympathetic to the semi-rural landscape. The proposed storage shed having an area of 240m<sup>2</sup> and an apex of 6m will provide a dominant impact upon the immediate area. The shed is to be constructed of zincalume and will be out of character to the built environment where colorbond is the preferred construction material especially for roofing. A council policy applies to the use of reflective material (zincalume) and this matter is addressed further in the report.

- (iv) Buildings generally should not be located on sites where slope gradients are greater than twenty (20) percent. Council may not permit development on slopes of this gradient or greater unless fire protection measures are adequate and special soil and foundation stabilisation works are effected.

**Comment:** The subject land is gently sloping / undulating land

- (v) Top soil conservation during building construction is encouraged. Top soil should be stripped and stockpiled for later resspreading in preparation for revegetation around the dwelling site.

**Comment:** Top soil is to be retained on site

- (vi) Due to the frequent occurrence of high water tables and the likelihood of inundation, footslopes and drainage lines should be excluded as building sites.

**Comment:** The development is not impacted by cross country drainage lines.

- (vii) Council will only allow dwellings to be sited within 20 metres of a boundary in exceptional circumstances or on rural residential lots of less than 2 hectares, sited in low fire hazard areas. This buffer zone is seen as a minimum to facilitate privacy and create potential for some fire hazard reduction zone within the homebuilders land.

**Comment:** The proposed dwelling complies with the standard as the standard has been accepted over time to include 10m setbacks either side of a boundary to equate to a 20m separation between dwellings.

**Access:**

- (i) Access from the public road to the fenceline is to be constructed at a mutually agreed upon location between Council and the developer with such access being to a standard satisfactory to Council, and at the developer's full cost.

**Comment:** Access is existing and adequate. The driveway was constructed at the time of subdivision to create the estate.

- (ii) The access gateway is generally to have a five (5) metre setback from the road reserve fenceline, unless arterial road standards apply. (A typical access is displayed in Appendix Two).

**Comment:** The accessway is compliant with council's policy

- (iii) Internal access to the proposed dwelling house is to be constructed in accordance with the Soil Conservation Branch's Publication, "Guidelines for the Planning, Construction and Maintenance of Trails" (Department of Conservation and Land Management). Such access is generally to be to a standard acceptable to the Shire Engineer.

Where drainage lines need to be crossed, internal tracks should traverse them at right angles with adequate stabilisation being carried out in adjacent upstream and downstream areas.

**Comment:** The development is able to satisfy the requirements.

Water supply:

- (i) **Dwelling Supply.** All dwellings are to be serviced with an adequate water supply with storage facilities for domestic supply generally being a minimum of 90,000 litres for dwellings of three or more bedrooms and at least 45,000 litres for small dwellings (1 to 2 bedrooms). Exemptions will be considered where it can be demonstrated that an adequate reticulated supply, dam storage, bore supply or licence to pump from a permanent stream, exists. However council will only allow storage below 20,000 litres in exceptional circumstances.

Appendix Four contains information on likely roof water yields for various localities in the Shire and Residents are encouraged to develop sufficient roof catchment. Development of sheds can greatly expand water yields.

**Comment:** A 110,000-litre water tank is installed to the west of the storage shed. This will be relocated to the east of the shed for drainage requirements to the Rodda St swale. The dwelling is to be serviced by 95,000 litres of this rainwater tank

- (ii) **Fire Protection.** Applicants will demonstrate a reserve water storage, separate from dwelling supply of not less than 20,000 litres. Such supply is to be held to ensure that a reserve is available to assist in fire protection. This reserve fire storage will generally comprise:

- A reserve in the base of a rainwater storage tank, or
- A suitable dam/tank storage. The supply must be readily accessible to bush fire tankers (a valve of at least 50mm diameter is recommended for the base of rainwater tanks).

**Comment:** The proposed 110,000 litre water tank will include 20,000 reserve for firefighting purposes. The tank will require fitting with a Storz valve.

- (iii) **Garden Supply.** Development of/access to a bore, dam or creek is recommend if irrigation of a garden is proposed.

**Comment:** Advisor provision only.

Effluent disposal:

- (i) Council in determining an application for development consent for the erection of a dwelling shall give consideration to soil suitability and to the reasonable separation of effluent disposal from natural drainage features.

**Comment:** An effluent study has been provided as part of the application and demonstrates that the site and the soil type is capable of accommodating an onsite waste disposal system.

- (ii) The approved method of waste disposal generally is a septic tank and adequate absorption trenches in accordance with council's Policy on Septic Tanks. The developer of each lot may be required

to obtain an absorption test from council's Health and Building Department at the developer's cost.

Domestic Aerobic Sewerage Treatment Systems (DAST) or special transpiration beds may be required at the discretion of council's Health and Building Department, on sites with poor absorption qualities.

**Comment:** An effluent study has been provided as part of the application and demonstrates that the site is capable of accommodating an onsite waste disposal system.

**Ribbon development:**

Buildings should be sited to minimise the appearance of Ribbon Development on any public road. The use of variable setbacks, building separation and screening by existing trees and/or new plantings etc, will be encouraged.

**Comment:** The siting and design of the proposed dwelling contributes to the streetscape character of the estate.

**Garbage disposal:**

Where practical, residents of Rural Small Holdings should dispose of garbage at an approved council tip. However, Appendix Six details suggestions for development of an appropriate "on farm" site for disposal of household wastes where access to a tip is limited. Development of such a facility on a rural holding of less than 5 hectares is not permissible without consent of council's Health and Building Department.

**Comment:** Application for a bin collection service can be made upon completion of the dwelling construction.

**Tree preservation:**

The retention of trees is seen by council as extremely important so as to provide a form of erosion control and to ensure the aesthetic qualities of the rural residential locality are protected.

**Comment:** No land clearing is proposed by this development proceeding.

**Soil conservation:**

It is recommended that applicants consult with the Soil Conservation Branch of the Department of Conservation and Land Management to prepare development proposals to ensure that:

- The development is designed to minimise soil erosion and sedimentation risks on the land and other land;
- Proposed dams are appropriately sited and designed.

Conditions may be imposed on any development consent to ensure that appropriate controls are incorporated and managed.

By way of general advice, the following steps are normally required to be undertaken by developers to mitigate potential harm to the environment caused by soil erosion:



- (a) Rehabilitation of cleared or denuded areas by the planting, fertilising and maintenance of greases, shrubs and trees, as appropriate.
- (b) Where earthworks are involved, removal, stock piling and replacement of top soil, and prevention of erosion of excavated areas and topsoil stockpiles.
- (c) Stabilisation and maintenance of the beds and banks of natural watercourses and open drain traversing the site.
- (d) Control of water flows onto and across the land by the provision of surface and subsurface drains where appropriate.
- (e) Prevention of transmission of soil, sediment and waste products from the land for example, by construction and maintenance of settling ponds and sediment traps in watercourses which discharge water from the site.

**Comment:** Standard conditions of development of consent are to be imposed to address soil erosion and site management during the construction phase.

**Flooding:**

Where the development of a type that is susceptible to damage by floodwaters or local runoff or involves a risk to life in the event of a flood, is proposed on land that is liable to flooding according to information available to the Council – the Council will have regard to:

- (i) whether it is feasible to alter the location of the proposal to minimise the risk;
- (ii) whether it is feasible to require the elevation of floors above known flood levels;
- (iii) whether evacuation or refuge is possible in the event of a flood;
- (iv) whether the proposal is likely to alter floodwater patterns in a way that increases the risk to other land or buildings.

**Comment:** The subject land is not impacted by flooding.

**SECTION 7.12 DEVELOPMENT CONTRIBUTIONS PLAN**

Section 7.12 Development Contributions levy apply to the development see calculation below.

Contribution Type	Proposed Cost of Development	Levy Percentage	Total Contribution	Contribution Rate remains current until 30 September 2025
Section 7.12 Contribution	\$606,940	1% for \$200k and above	\$6,069	Prior to Construction Certificate

**PROVISIONS OF ANY PLANNING AGREEMENT s4.15(1)(a)(iia)**

No planning agreements have been entered into with respect to the subject land or proposal.

**PROVISIONS PRESCRIBED BY THE 2021 REGULATIONS s4.15(1)(a)(iv)**

**Demolition of a Building (s61(1))**

The proposal does not involve the demolition of a building.

**Fire Safety Considerations (s62)**

The proposal does not involve a change of building use for an existing building.

**Buildings to be Upgraded (s64)**

The proposal does not involve the rebuilding, alteration, enlargement or extension of an existing building.

**BASIX Commitments (s27 and s75)**

A BASIX Certificate (Certificate Number: 1770779S), has been submitted in support of the proposed development which demonstrates compliance with the requirements of State Environmental Planning Policy (Sustainable Buildings) 2022.

**THE LIKELY IMPACTS OF THE DEVELOPMENT s4.15(1)(b)**

<b>Impacts</b>	<b>Satisfactory</b>	<b>Not Satisfactory</b>	<b>Not Relevant</b>	<b>Comments + conditions to ensure satisfactory</b>
Context & setting	x			The proposed dwelling house is consistent with the pattern of surrounding development. The proposed shed is to be located at the rear of the allotment. It is noted that two battle axe allotments are located to the west and south west of the subject land
Site design	x			The proposal represents a compatible large lot residential development and would not generate unreasonable impacts upon neighbouring development. The proposal seeks variation to the building envelope to allow the storage shed to be sited 7m off the side boundary, as well as seeking council approval to permit the use of zincalume rather than colorbond sheeting on the walls and roof of the shed. No other zinclume buildings are evident within the estate other than the subject land.
Bulk, privacy & overshadowing	x			No adverse impacts anticipated due to suitable separation distances from the

<b>Impacts</b>	<b>Satisfactory</b>	<b>Not Satisfactory</b>	<b>Not Relevant</b>	<b>Comments + conditions to ensure satisfactory</b>
				boundaries and neighbouring dwellings.
Private open space	x			Ample private open space available on site for the future occupants of the proposed dwelling.
Setbacks & Building Envelopes	x			The setbacks for the dwelling satisfy the DCP 6 provisions. A variation is sought to permit part of the storage shed to be located within 10m of the southern boundary.
Landscaping	x			No additional landscaping is proposed
Streetscape	x			The development is unlikely to create adverse visual amenity when viewed from Rodda Street.
Traffic, access and parking	x			Access to the property is provided off Rodda Street. The existing access is adequate.
Utilities & servicing	x			Essential services are available to the site.
Water quality & stormwater	x			Stormwater will be directed to a 110,000ltr rainwater tank with over flow directed to the Rodda St swale
Soils & soil erosion	x			An Erosion and Sediment Control Plan will be conditioned to ensure appropriate measures are implemented during construction to minimise risk to the environment associated with construction.
Flora & fauna - biodiversity	x			No site clearing of trees is proposed.
Waste	x			A Waste Management Plan will be conditioned as part of the consent to ensure proper disposal of waste and recycling where possible during construction. The future occupants of the dwelling will be responsible for waste storage and disposal (i.e. via use of bin service or if none available direct to local council transfer station).
Noise & vibration	x			Some impacts are expected during the construction stage. Conditions are attached with regards to work hours to ensure impacts are within reasonable limits. Impacts with ongoing use of the

Impacts	Satisfactory	Not Satisfactory	Not Relevant	Comments + conditions to ensure satisfactory
				land will be consistent with the rural/urban [choose one] setting.
Natural hazards - flooding, bushfire etc.	x			The subject land is mapped as bushfire prone. The development is to be constructed to satisfy PBP 2019 guidelines and to a BAL of 12.5. Conditions of consent have been applied.
Safety, security & crime prevention			x	NA
Social and economic Impacts	x			Adverse impacts are considered unlikely. Possible positive impacts resulting from additional housing supply, and job opportunities during construction stage.
Signage			x	NA
Public Domain	x			No adverse impacts likely
Cumulative Impacts	x			Adverse cumulative impacts considered unlikely for the reasons set out above.

#### **THE SUITABILITY OF THE SITE s4.15(1)(c)**

The proposed development is located in the R5 zone and is permissible with the consent of council. The suitability of the site has been addressed in the above sections of the report. The development of the site will not create significant adverse impacts on the context and setting of the area. Additionally, the development of the site will not detrimentally affect the adjoining land and is unlikely to lead to land use conflict.

#### **ANY SUBMISSIONS MADE IN ACCORDANCE WITH THE ACT s4.15(1)(d)**

The proposed development is not defined as “advertised development” under the provisions of the *Cabonne Council Community Participation Plan 2019* (CPP), and as such no formal exhibition of the application was required. No submissions have been received in relation to this application.

#### **PUBLIC INTEREST s4.15(1)(e)**

The proposed development is considered to be of minor interest to the wider public due to the relatively localised nature of potential impacts.

Cabonne Council has a number of policies that relate to development to ensure that it meets the public interest. The following policy applies to this development:

Building Alignment Policy

The minimum building alignment, within all rural zones, from the front boundary of the property to the nearest point of the building, shall be twenty (20) metres except by council's resolution.

**Use of zinalume in visually prominent areas**

It is considered that zinalume buildings (sheds and dwelling roofs) can have a significant adverse impact on amenity and views of neighbours given their highly reflective surfaces and the durability of such surfaces. This applies to buildings in Zone 2(v) Village (RU5 zone) or Urban (R1 zone) and 1(c) Rural small holdings (R5 zone) in Cabonne LGA.

Council's policy in regard to this matter states that developers of buildings in Zone 2(v) Village (RU5) or Urban (R1) and 1(c) Rural small holdings (R5) in Cabonne Council be encouraged to construct from an alternative to zinalume cladding products.

Where such a developer requests consent to construct from zinalume cladding, the application will be reported to council for determination. The use of zinalume cladding products will be permissible for all other zones, subject to the assessing officer's discretion, and in accordance with the Neighbour Notification Policy.

The proponent requests that council permit the use of zinalume for the roof. Due to the wall height and relatively modest roof pitch, the roof is not expected to be easily viewed from surrounding areas at pedestrian and traffic level. The reflectivity of zinalume will reduce over time due to the effects of weathering and age.



Comment: An aerial image of the estate (above) indicates that dwellings and storage shed constructed within the estate are generally of colorbond sheet roofing. Several wtertanks appear to be of zinalume construction. The use of

zincalume for a large storage shed situated in a central location within the estate of the subject lot is likely to have an adverse visual impact when viewed from adjacent properties and from Rodda Street. It is suggested that council not support the request for use of zincalume sheeting for the proposed storage shed.

**Request to vary building setback standard – s88B restriction as to user**

Lots 1 -17 in DP 1135607 (of which this development site is described as Lot 10) are subject to a building envelope and a section 88B restriction on the use of the land. The building envelope and the land use restriction are recorded on the land title deed of each allotment within the deposited plan.

The restriction provides that *“No cottage, shed, garage, stall or any structure shall be erected, maintained or allowed to remain upon the subject lot except within the area designated “B” on the plan”* The restriction further states that *“The name of the authority to release or modify the terms of this restriction is Cabonne Council”*.

The proponent requests that council allow a variation of the restriction to enable the proposed siting of the storage shed. The proponent states that there is insufficient space to site the proposed shed within the Building Envelope, however the support documentation, verified by a site inspection indicates otherwise.

Approving the proposed storage shed in close proximity to the property boundary may establish a precedent for future development within the estate, and may impact those property owners who have chosen to abide by the restriction to land use provisions registered upon their title deeds.

It is noted that a large storage shed and ancillary rainwater tanks are located within 3m of the side boundary of the allotment located to the immediate north of the subject land. The construction of the shed and tanks appears to have been contrary to the council's consideration of a similar request at the time of consideration of a DA for that property. For the information of council the assessing officer's report suggested refusal of the request to vary the Building Envelope covenant applying to the neighbouring property (31 Rodda St), however council resolved as follows:

*‘THAT:*

- 1. Development Application 2019/0135 for construction of a dwelling, swimming pool, storage shed and water tanks upon Lot 10 DP 1135607 known as 31 Rodda Drive, Cudal, be granted consent subject to the conditions provided in the assessment report; and*
- 2. Council support the request to vary the s88B land use restriction relating to siting of buildings, to enable structures to be located a minimum of 5m from the southern boundary of the subject land.’*

The construction certificates for the development were subsequently issued by a private certifier, and both the registered 10m boundary and the 5m variation

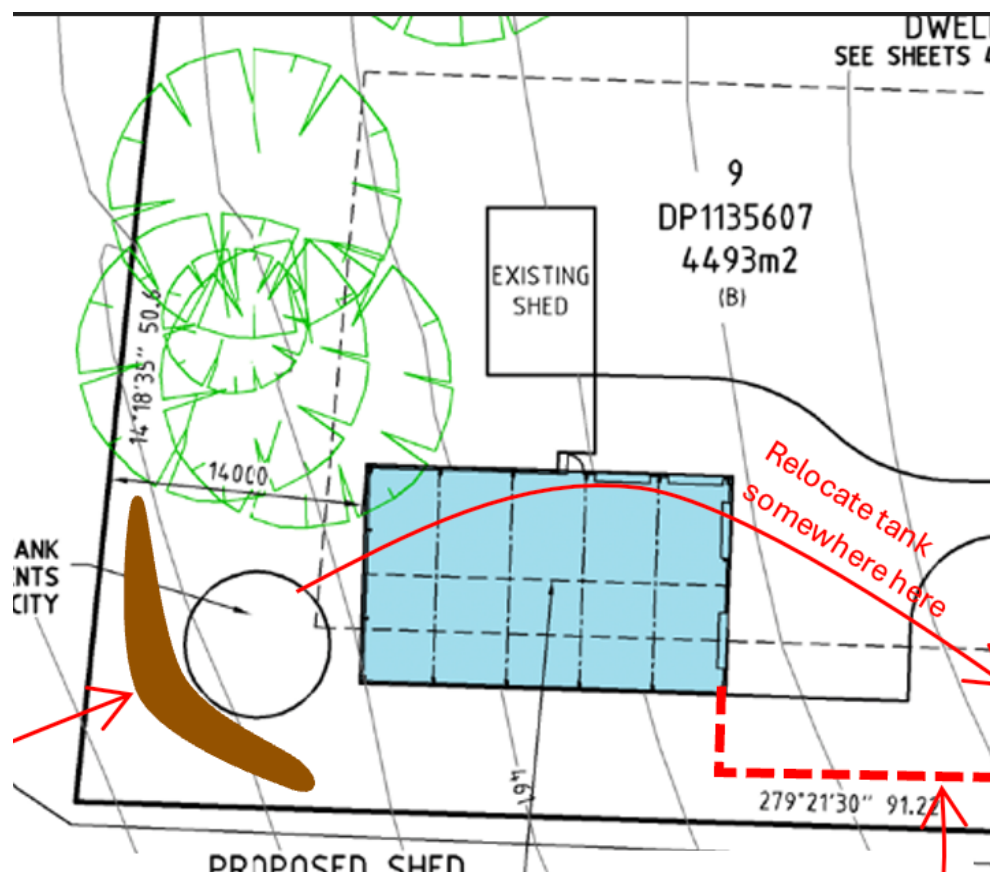
were disregarded, with the shed built within 3m of the southern boundary (refer to aerial image below).

It is noted from the aerial image that minor development has occurred on adjacent lots with that development sited outside the Building Envelopes, seemingly under the SEPP Exempt and Complying Development provisions.



Council in considering the request to vary the s88B land use restriction may consider to support the restriction as it currently applies to the subdivision, or resolve to vary the restriction to permit the construction of the storage shed as proposed by the proponent.





**Comment:** It is suggested that council not support the request to site the proposed storage shed outside the registered Building Envelope, as sufficient area is available within the BE to accommodate the structure and the access oath / driveways to service the building.

**Comment:** The development proposal is otherwise consistent with all relevant policy statements, planning studies, and guidelines.

## SUMMARY

The proposed development is permissible with the consent of council. The proposed development complies with the relevant aims, objectives and provisions of Cabonne Local Environmental Plan 2012 and Development Control Plan 6. A Section 4.15 assessment of the development indicates that the development is acceptable in this instance. Attached is a draft Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

## CONCLUSION

The proposed development is permissible with the consent of council. The development complies with the relevant aims, objectives and provisions of the LEP. A section 4.15 assessment of the development indicates that the development is acceptable in this instance.

It is suggested that:



- The request to vary the restriction as to user registered upon the title deed be supported to permit the siting of a storage shed be supported, and
- The request for use of zincalume sheeting not be supported.

Attached is a draft Notice of Approval outlining a range of conditions considered appropriate to ensure that the development proceeds in an acceptable manner.

## **ITEM 22 - QUESTIONS FOR NEXT MEETING**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	To provide councillors with an opportunity to ask questions/raise matters which can be provided/addressed at the next council meeting.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1860650

### **RECOMMENDATION**

THAT council receive a report at the next council meeting in relation to questions asked/matters raised where necessary.

## **GENERAL MANAGER'S REPORT**

A call for questions for which an answer is to be provided if possible or a report submitted to the next council meeting.

## **ITEM 23 - BUSINESS PAPER ITEMS FOR NOTING**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Provides an opportunity for councillors to call items for noting for discussion and recommends remainder be noted.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
<b>Annexures</b>	Nil

<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\PROCEDURES - 1860651
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**RECOMMENDATION**

THAT:

1. Councillors call any items they wish to further consider.
2. The balance of the items be noted.

**GENERAL MANAGER'S REPORT**

In the second part of council's business paper are items included for council's information.

In accordance with council's format for its business paper, councillors wishing to discuss any item are requested to call that item.

**ITEM 24 - MATTERS OF URGENCY**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling matters of urgency to be called.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNANCE\COUNCIL MEETINGS\NOTICES - MEETINGS - 1860652

**RECOMMENDATION**

THAT councillors call any matters of urgency.

**GENERAL MANAGER'S REPORT**

Council's Code of Meeting Practice allows for the council to consider matters of urgency which are defined as *"any matter which requires a decision prior to the next meeting or a matter which has arisen which needs to be brought to council's attention without delay such as natural disasters, states of emergency, or urgent deadlines that must be met"*.

This item enables Councillors to raise any item that meets this definition.

**ITEM 25 - COMMITTEE OF THE WHOLE SECTION OF THE MEETING**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Enabling reports to be considered in Committee of the Whole.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.2: Deliver appropriate, responsive and effective service to our customers
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\COUNCIL MEETINGS\\PROCEDURES - 1860655

**RECOMMENDATION**

THAT council hereby resolve itself into Committee of the Whole to discuss matters called earlier in the meeting.

**GENERAL MANAGER'S REPORT**

Council's Code of Meeting Practice allows for the council to resolve itself into "committee of the whole" to avoid the necessity of limiting the number and duration of speeches as required by Clause 250 of the Local Government (General) Regulation 2005.

This item enables councillors to go into "committee of the whole" to discuss items called earlier in the meeting.



# Cost Shifting 2025

## Report Summary



## How State Costs Eat Council Rates

**The financial sustainability of councils across New South Wales is now at a critical juncture. Both Federal and State Parliamentary Inquiries have recognised cost shifting as one of the most significant contributors to the financial concerns of local government.**

### What is cost shifting?

Cost shifting occurs when state and federal governments force councils to assume responsibility for infrastructure, services and regulatory functions without providing sufficient supporting funding.

### How bad is cost shifting in NSW?

Cost Shifting 2025: How State Costs Eat Council Rates, by independent consultants Morrison Low, reveals that NSW councils are currently being asked to absorb cost shifting worth more than \$1.5 billion each year. The practice has imposed an estimated cumulative burden of more than \$11.31 billion over the last decade.

Importantly, as cost of living pressures for households only seem to be rising every month, cost shifting now amounts to an average annual cost of \$497.40 paid by each NSW ratepayer.

This average figure equates to nearly \$500 per ratepayer that councils cannot invest in the services and infrastructure their communities need and deserve. New libraries, sporting facilities or youth development programs are forfeited, road repairs are delayed, and rates have to rise as funds are instead diverted towards the unrecoverable cost of services, programs and functions that are imposed on councils, overwhelmingly from the NSW Government.

### What needs to change?

The NSW Government needs to take urgent action to address cost shifting onto councils and their communities, through a combination of regulatory reform, budgetary provision and appropriate funding.

As always, LGNSW stands ready to work with the state government to address the practice of cost shifting and to strengthen the financial viability of our councils so they can continue the good work of supporting our communities.

*Phyllis*

**Mayor Phyllis Miller OAM**  
LGNSW President



## What's eating council rates?

**\$1.5 Billion**

Cost shift to council per year



Analysis by independent consultants Morrison Low calculated the total cost shifted onto councils in the 2023/24 financial year at **\$1.5 billion**.

**\$11.31 Billion**

Estimated cost shift to councils over the past decade



This is an increase of 10 per cent since the 2021/22 financial year, when the total cost shift was estimated at **\$1.36 billion**.



In 2023/24, each NSW ratepayer had the equivalent of **\$497.40** of their payments to councils eaten by costs imposed on councils by other spheres of government. (Up from \$460.67 in 2021/22). These are overwhelmingly state government costs.

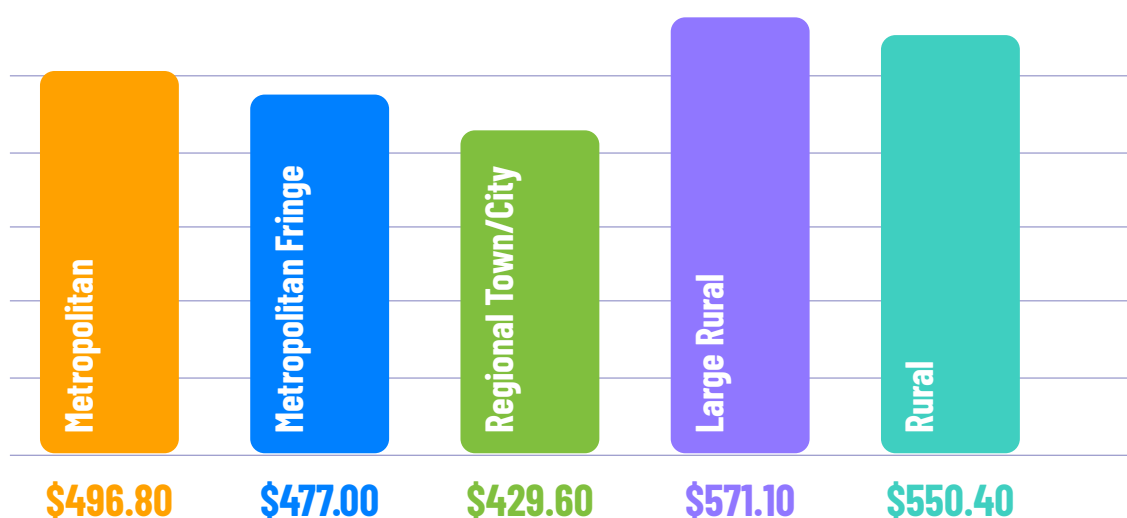
**\$497.40**

Per ratepayer per year



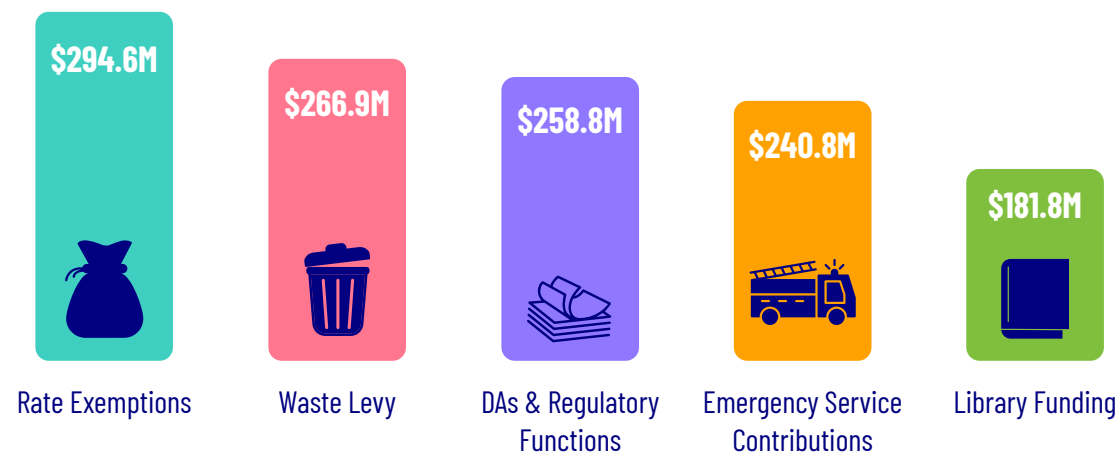
The amount of council revenue absorbed by cost shifted obligations ranges from **\$429.60 for ratepayers in regional towns and cities**, to **\$571.10 for ratepayers in large rural councils**

### Cost shift per ratepayer per year by council classification





### Top Five Cost Shifts onto NSW Councils



#### Forced rate exemptions

Councils are required to exempt profit-driven state-owned corporations and other organisations from paying rates, even though they use and benefit from local government services and infrastructure. As they are exempt from paying rates, the burden of the costs they incur is shifted to ratepayers to fund. Examples of exempt organisations include NSW Forestry Corporation, private schools, and non-government social housing providers. These are state government responsibilities, and the cost should be distributed across the state and borne by the State Government – not by local communities.

#### The waste levy

The waste levy is an invisible NSW Government tax on ratepayers. The waste levy is a levy paid by waste facilities in metro and some regional areas to the NSW Government. The cost of this levy is recovered through the waste collection fees levied by councils, in effect shifting the burden of this State Government tax onto ratepayers.

#### Development assessment and regulatory functions

Councils incur costs of increased regulatory responsibilities that are not fully funded by fees and charges. The most significant regulatory function cost shift is for assessing development applications. Development assessment fees are set by the NSW Government and are generally set well below the actual cost for this function. Councils are also being increasingly called upon to provide written feedback on State Significant Developments, which consumes significant resources without any cost recovery mechanism available.

#### Emergency services contributions and obligations

Councils are required to fund 11.7 per cent of the cost of the NSW Government's emergency services in addition to other financial obligations. From 2024-25, the rate peg methodology has changed to allow for an Emergency Services Levy (ESL) factor which will increase the rate peg to cover expected increases in council contributions. While this will partly address cost shifting concerns, LGNSW is calling for the NSW Government to remove the ESL from councils entirely as part of its current review.

#### Library funding

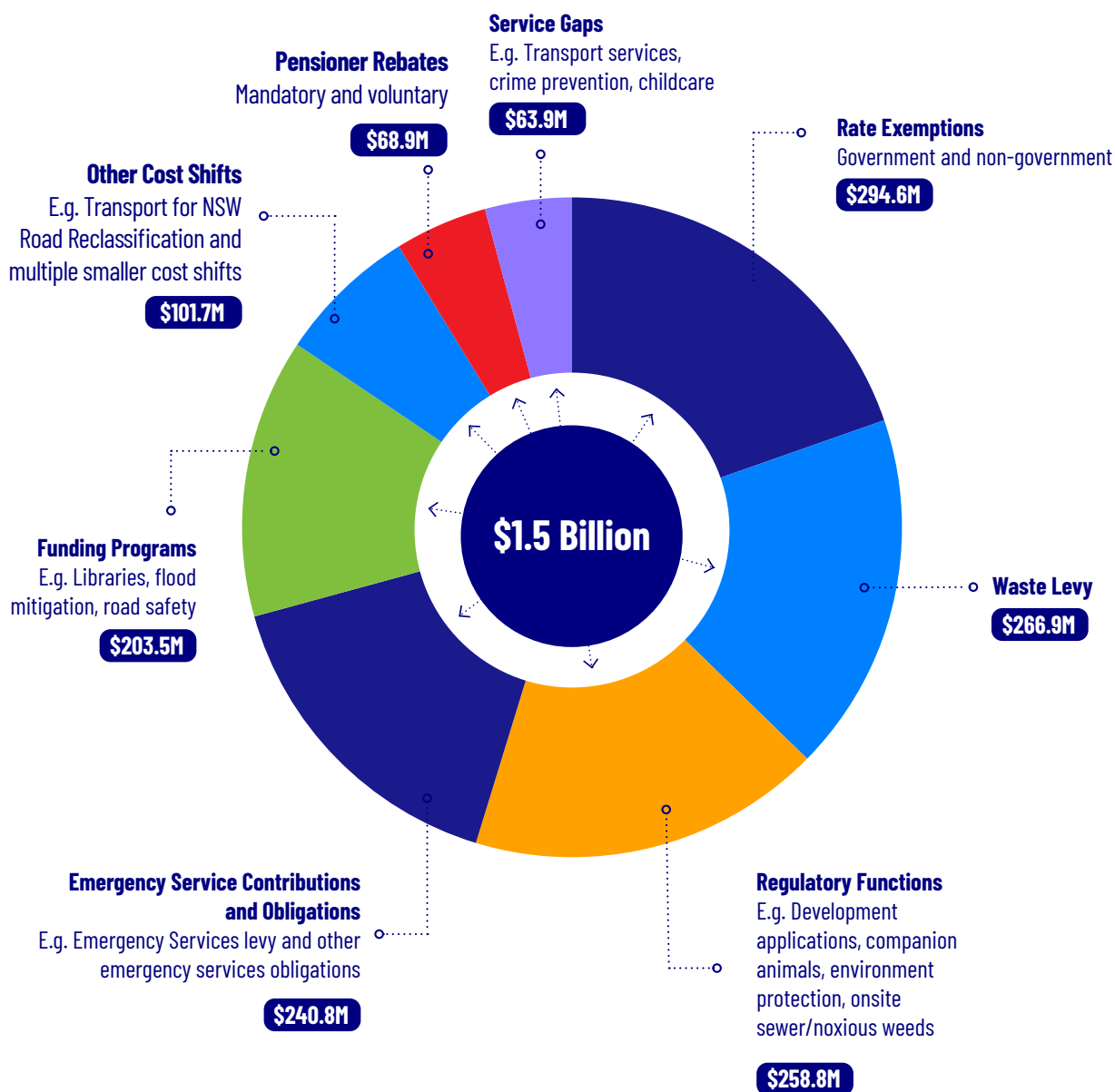
Many funding programs announced by state or federal governments are required to be delivered by local government but are either not fully funded or have their funding reduced over time leaving councils with the decision to either continue the program – and make up the burden of the cost – or cease the program entirely. An example of this is libraries, where the original commitment from NSW Government was to fund up to 50 per cent of libraries' cost for many councils. The NSW Government now funds just 6 per cent of the total costs, leaving councils to fund an additional \$181.8 million to make up the shortfall.

#### Other cost shifts

Multiple smaller and emerging cost shifts are detailed in the full report.



## Cost shifting components



### Local Government NSW

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🌐 lgnsw.org.au

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**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 24 JUNE, 2025 COMMENCING AT 2:00 PM**

Page 1

**TABLE OF CONTENTS**

ITEMS FOR DETERMINATION.....	1
ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE .....	1
ITEM - 2 DECLARATIONS OF INTEREST .....	1
ITEM - 3 DECLARATIONS OF POLITICAL DONATION.....	1
ITEM - 4 MAYORAL MINUTE - APPOINTMENTS.....	1
ITEM - 5 COMMITTEE OF THE WHOLE .....	3
ITEM - 6 CONFIRMATION OF THE MINUTES .....	3
ITEM - 7 FAIRBRIDGE CHILDREN'S PARK SCHOOL BELL .....	4
ITEM - 8 STRATEGIC POLICY REGISTER REVIEW.....	4
ITEM - 9 MAKING OF RATES AND CHARGES FOR 2025-2026 & RATE OF INTEREST ON OVERDUE RATES AND CHARGES FOR 2025-2026 .....	4
ITEM - 10 CONFIRMATION OF THE CABONNE LOCAL TRAFFIC COMMITTEE MEETING MINUTES .....	4
ITEM - 11 PROPOSED ROAD CLOSURE - DEDERANG ST, DEROWIE ST AND CARLISLE ST, MANILDRA .....	5
ITEM - 12 ACTIVATE CARGO PROJECT BUDGET OVERSPEND .....	6
ITEM - 13 APPLICATION FOR FEE WAIVER - MOLONG PLAYERS.....	6
ITEM - 14 APPLICATION FOR A FULL FEE WAIVER FROM THE MOLONG WOMENS WELLBEING AND WELLNESS WEEKEND.....	6
ITEM - 15 MODIFICATION TO DA 2023/0077/1, EUGOWRA SOLAR FARM, LOT 85 DP870963, 255 CASUARINA DRIVE, EUGOWRA.....	6
ITEM - 16 QUESTIONS FOR NEXT MEETING.....	7
ITEM - 17 BUSINESS PAPER ITEMS FOR NOTING .....	7
ITEM - 18 MATTERS OF URGENCY .....	7
ITEM - 19 COMMITTEE OF THE WHOLE SECTION OF THE MEETING .....	7
CONFIDENTIAL ITEMS .....	7
ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE .....	7
ITEM - 2 MAYORAL MINUTE - GENERAL MANAGER'S PERFORMANCE REVIEW .....	8
ITEM - 3 ELECTRICITY PROCUREMENT FOR SMALL MARKET SITES.....	8
ITEM - 4 S1_2025 SUPPLY AND DELIVERY OF BULK FUEL.....	8

THIS IS PAGE NO 1 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 24 JUNE, 2025



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD AT THE COUNCIL CHAMBERS  
MOLONG ON TUESDAY 24 JUNE, 2025 COMMENCING AT 2:00 PM**

Page 2

ITEM - 5	R1_2025 LINEMARKING SERVICES CONTRACT .....	8
ITEM - 6	TENDER 1812485 - REFURBISHMENT OF FORMER EUGOWRA PRESCHOOL SITE .....	9
ITEM - 7	REQUEST FOR CONSIDERATION OF WATER CONSUMPTION CHARGES .....	9
	REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE .....	9

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THIS IS PAGE NO 2 OF THE MINUTES OF THE ORDINARY MEETING OF CABONNE  
COUNCIL HELD ON 24 JUNE, 2025

**PRESENT** Clr J Jones (in the Chair), Clrs P Batten, K O’Ryan, A Rawson, J Weaver, A Pearson.

Clr M Nash and A Pull attended via audio-visual link

Also present were the Deputy General Manager - Cabonne Services, Acting Deputy General Manager - Cabonne Infrastructure, IT Coordinator, Governance Officer and Corporate Performance Officer.

## **ITEMS FOR DETERMINATION**

### **ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE**

#### Proceedings in Brief

An apology was tendered on behalf of Clr Beatty for his absence from the meeting.

#### **MOTION** (Weaver/Pearson)

THAT the apology tender on behalf of Clr Beatty be accepted and the necessary leave of absence be granted.

25/06/01 Carried

#### **MOTION** (Weaver/Pearson)

THAT Clrs Nash and Pull be authorised to join the meeting via audio-visual link.

25/06/02 Carried

### **ITEM - 2 DECLARATIONS OF INTEREST**

#### **MOTION** (Rawson/Pull)

THAT it be noted there were nil declarations of interest.

25/06/03 Carried

### **ITEM - 3 DECLARATIONS OF POLITICAL DONATION**

#### **MOTION** (O’Ryan/Batten)

THAT it be noted there were nil declarations for political donations.

25/06/04 Carried

### **ITEM - 4 MAYORAL MINUTE - APPOINTMENTS**

Proceedings in Brief

Clr Jones

27/05/2025 – Business paper review meeting and Ordinary Council meeting, Molong.

04/06/2025 – Canobolas Rural Fire Service Medal presentation and Tanker Handover.

11/06/2025 – Community, Economy and Culture committee meeting and councillor workshop, Molong.

23/06/2025 – Chaired the Cabonne Community Stakeholder Committee meeting.

24/06/2025 – Interview with Prime 7 Central West regarding the Cabonne unsupervised pool initiative.

Clr Jones noted that Council recently received the Local Government Professionals Australia Excellence Award for the unsupervised pools initiative.

Clr Batten

27/05/2025 – Ordinary Council Meeting, Molong.

02/06/2025 – Institute of Public Works and Engineering Australia Road Congress, Parliament House Sydney.

04/06/2025 – Mining and Energy Related Councils meeting, online.

10/06/2025 – Infrastructure Transport Committee and councillor workshop, Molong.

11/06/2025 – Canobolas Zone Bushfire Liaison Committee meeting, Cowra.

Clr Batten noted the contribution that Brett Bowden provides, as the current Canobolas Zone Superintendent Zone Manager, to Council and the Canobolas Zone Bushfire Liaison Committee.

19/06/2025 – Cumnock Progress Association meeting, Cumnock.

20/06/2025 – Canowindra Town Centre Activation Project official opening, Canowindra.

Clr Pearson

27/05/2025 – Ordinary Council meeting, Molong.

10/06/2025 – Councillor workshop, Molong.

20/06/2025 – Canowindra Town Centre Activation Project official opening, Canowindra.

Clr Rawson

27/05/2025 – Ordinary Council meeting, Molong.

28/05/2025 – Central NSW Joint Organisation (CNSWJO) meeting with Murray Darling Basin Commission, Orange (CTW). Farewell for Jenny Bennett, Orange (CTW).

29/05/2025 – CNSWJO board meeting, Orange (CTW).

02/06/2025 – Mullion Creek Progress Association, Mullion Creek.

03/06/2025 – Dinner for Ophir Crownlands Management Board, Orange.

Clr Rawson noted that the Ophir Crownlands Management Board has completed its term, and the new board has been gazetted.

10/06/2025 – Councillor workshop and committee meeting, Molong.

13/06/2025 – Signing of water supply agreement within Orange City Council (CTW).

18/06/2025 – CNSWJO Water Portfolio Mayors meeting (CTW). Chaired CTW Board meeting, Canowindra (CTW).

Clr O’Ryan

20/06/2025 – Canowindra Town Centre Activation Project official opening, Canowindra.

Clr Nash

05/06/2025 – St Joseph’s School Manildra Tree planting day. Clr Nash thanked the Hon. Andrew Gee, Member for Calare for providing the beautiful trees and the community members for coming along.

29/05/2025 – Cabonne Local Traffic Committee meeting.

04/06/2025 – Manildra and District Improvement Association Meeting, Manildra.

Clr Weaver

12/09/2025 – Sod Turning at Canowindra Soldiers Memorial Hospital.

20/06/2025 – Canowindra Town Centre Activation Project official opening, Canowindra.

#### **MOTION** (Jones/-)

THAT the information contained in the Mayoral Minute be noted.

25/06/05 Carried

### **ITEM - 5 COMMITTEE OF THE WHOLE**

#### **MOTION** (Pearson/Rawson)

THAT it be noted there were nil items called to be debated in Committee of the Whole.

25/06/06 Carried

### **ITEM - 6 CONFIRMATION OF THE MINUTES**

#### **MOTION** (Weaver/Pull)

THAT the minutes of the following meetings be adopted:

1. Ordinary Council meeting held on 27 May 2025;
2. Community, Economy and Culture Committee meeting held on 10 June 2025;
3. Infrastructure (Transport) Committee meeting held on 10 May 2025.

25/06/07 Carried

**ITEM - 7 FAIRBRIDGE CHILDREN'S PARK SCHOOL BELL**

**MOTION** (Weaver/Pearson)

THAT council authorise engagement with key stakeholders to determine the permanent location of the Fairbridge School Bell.

25/06/08 Carried

**ITEM - 8 STRATEGIC POLICY REGISTER REVIEW**

**MOTION** (O'Ryan/Rawson)

THAT council:

1. Re-adopt the policies listed in the report detailed "minor changes".
2. Adopt the following annexed draft policies:
  - a) Liquid Trade Waste Policy
  - b) Cabonne Water Supply Policy
  - c) Procurement Policy
3. Archive the policies listed in the report detailed "to be revoked".

25/06/09 Carried

**ITEM - 9 MAKING OF RATES AND CHARGES FOR 2025-2026 & RATE OF INTEREST ON OVERDUE RATES AND CHARGES FOR 2025-2026**

**MOTION** (Jones/O'Ryan)

THAT council:

1. Make the Rates for 2025-2026 included in the table listed in the report in accordance with section 534 and 535 of the Local Government Act 1993:
2. Adopt the charges for water, sewer, domestic waste management and the stormwater levy in accordance with s496,496A, 501, 551 and 552 of the Local Government Act 1993 as per pages 5-11 of Council's Fees and Charges for 2025-2026.
3. Adopt in accordance with Section 566(3) of the Local Government Act 1993, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2025 to 30 June 2026 will be 10.5% per annum.

25/06/10 Carried

**ITEM - 10 CONFIRMATION OF THE CABONNE LOCAL TRAFFIC**

### **COMMITTEE MEETING MINUTES**

#### **MOTION** (Nash/Pearson)

THAT council accept the minutes from the Local Traffic Committee held on 29 May 2025 and;

1. Approval for the Goodness Gravel Parkes Cycling event on Saturday 1 November 2025 be held along various roads within the Cabonne shire be endorsed subject to an updated insurance documentation being provided prior to the event.
2. The committee note the information regarding the Back to Buckinbah event to be held on 5 July 2025.
3. The committee table the request regarding the relocation of the NSW TrainLink coach stop (Stop ID 28641) next to Cudal Pre-school to the new location in front of 11 Main Street, Cudal, so that further enquiries can take place.
4. The committee endorses the installation of parallel parking signage for vehicles 6m and under on Kiewa Street, Manildra, at the following locations:
  - a. Corner of Kiewa and Derowie streets and
  - b. At a distance of 45m east of Derowie Street.
5. Council staff scope the blocks either side of the location above and apply a consistent parking approach to these blocks.
6. Council staff investigate suitable locations within Manildra for a truck parking area and provide the committee with a report at a future meeting.

25/06/11 Carried

### **ITEM - 11 PROPOSED ROAD CLOSURE - DEDERANG ST, DEROWIE ST AND CARLISLE ST, MANILDRA**

#### **MOTION** (Batten/Pull)

THAT council:

1. Approve the public exhibition of the proposal for purchase of the following portions of road reserves:
  - a. Dederang Street, Manildra, from the eastern end to Boree Street,
  - b. Derowie Street, Manildra, between Carlisle Street and Dederang Street, and
  - c. Carlisle Street, Manildra, from Mandagery Creek to Boree Street.

2. Receive a report following the public exhibition to determine the proposed purchase of the reserves.

25/06/12 Carried

**ITEM - 12 ACTIVATE CARGO PROJECT BUDGET OVERSPEND**

**MOTION** (Weaver/Pull)

THAT council endorses the allocation of additional funds of \$15,105.01 from the Urban Improvement and Renewals Reserve for the overspend on the Activate Cargo Project.

25/06/13 Carried

**ITEM - 13 APPLICATION FOR FEE WAIVER - MOLONG PLAYERS**

**MOTION** (O'Ryan/Nash)

THAT:

1. Council endorses a full-fee waiver for the hire of the Cabonne Community Centre for the 2024 season by the Molong Players, and
2. The full fee waiver is communicated to the Molong Players and that from the 2025 season onwards the standard 50% discounted rate should apply.

25/06/14 Carried

**ITEM - 14 APPLICATION FOR A FULL FEE WAIVER FROM THE  
MOLONG WOMENS WELLBEING AND WELLNESS WEEKEND**

**MOTION** (Weaver/Batten)

THAT council endorses a full-fee waiver of \$930 for the hire of the Cabonne Community Centre for the Molong Women's Wellbeing and Wellness weekend community event to be held in September 2025.

25/06/15 Carried

**ITEM - 15 MODIFICATION TO DA 2023/0077/1, EUGOWRA SOLAR  
FARM, LOT 85 DP870963, 255 CASUARINA DRIVE, EUGOWRA.**

**MOTION** (Rawson/Batten)

THAT the modification to Development Application 2023/0077/1 for the Eugowra Solar Farm on land described as Lot 85 DP 870963, and known as 255 Casuarina Drive, Eugowra, be granted consent subject to the modified conditions attached.

25/06/16 Carried

The Chair called for a Division of Council (noting the absence of Cllr Beatty – apology) as required under Section 375A (3) of the Local Government Act which resulted in a vote for the motion as follows:

For: Cllrs P Batten, J Jones, M Nash, K O’Ryan, A Pearson, A Pull, A Rawson and J Weaver.

Against: Nil

#### **ITEM - 16 QUESTIONS FOR NEXT MEETING**

##### **MOTION** (O’Ryan/Rawson)

THAT it be noted there were nil questions raised for the next meeting.

25/06/17 Carried

#### **ITEM - 17 BUSINESS PAPER ITEMS FOR NOTING**

##### **MOTION** (Pearson/Weaver)

THAT the notation items be noted.

25/06/18 Carried

#### **ITEM - 18 MATTERS OF URGENCY**

##### **MOTION** (Weaver/Batten)

THAT it be noted there were nil matters of urgency.

25/06/19 Carried

#### **ITEM - 19 COMMITTEE OF THE WHOLE SECTION OF THE MEETING**

##### **MOTION** (Rawson/Pearson)

THAT it be noted there were nil items called to be debated in Committee of the Whole.

25/06/20 Carried

It was noted the time being 2.29pm the Chair announced that the Council would now be resolving into a Closed Committee of the Whole.

#### **CONFIDENTIAL ITEMS**

#### **ITEM - 1 CARRYING OF COUNCIL RESOLUTION INTO CLOSED COMMITTEE OF THE WHOLE**

##### **RECOMMENDATION** (Rawson/Pull)



THAT the committee now hereby resolve into Closed Committee of the Whole for the purpose of discussing matters of a confidential nature relating to personnel or industrial matters, personal finances and matters which the publicity of which the Committee considers would be prejudicial to the Council or the individual concerned and that the press and the public be excluded from the meeting in accordance with the conditions of Council's Confidentiality Policy AND FURTHER that as reports to the Closed Committee of the Whole are likely to be confidential and their release prejudicial to the public interest and the provisions of Council's confidentiality policy, that copies of these reports not be made available to the press and public.

1. Carried

**ITEM - 2 MAYORAL MINUTE - GENERAL MANAGER'S PERFORMANCE REVIEW**

**RECOMMENDATION** (Pearson/Rawson)

THAT council:

1. Note the convening of the Performance Review Panel to conduct the General Manager's annual performance review on 29 July 2025.
2. Provide any feedback on the General Manager's performance directly to the Mayor.

2. Carried

**ITEM - 3 ELECTRICITY PROCUREMENT FOR SMALL MARKET SITES**

**RECOMMENDATION** (Pull/Batten)

THAT council note the confidential report.

3. Carried

**ITEM - 4 S1 2025 SUPPLY AND DELIVERY OF BULK FUEL**

**RECOMMENDATION** (Weaver/Pearson)

THAT council:

1. Accept and sign a contract with the following organisations for the supply and delivery of bulk fuel:
  - a. Castlyn Pty Ltd. T/A Inland Petroleum;
  - b. Ocwen Energy Pty Ltd T/A Lowes Petroleum Service; and
  - c. Petro National Pty Ltd. T/A Oilsplus; and
2. Advise the Central NSW Joint Organisation of its decision.

4. Carried

**ITEM - 5 R1 2025 LINEMARKING SERVICES CONTRACT**

**RECOMMENDATION** (Rawson/Nash)

THAT council:

1. Accept and sign a contract for the supply of linemarking services with:
  - a. ACT Linemarking Pty Ltd,
  - b. Gumbay Holdings Pty Ltd. t/as Avante Linemarking
  - c. Central West Linemarking Pty Ltd; and
  - d. Complete Linemarking Services; and
2. Advise the Central NSW Joint Organisation of its decision.

5. Carried

**ITEM - 6 TENDER 1812485 - REFURBISHMENT OF FORMER EUGOWRA PRESCHOOL SITE****RECOMMENDATION** (Pull/Nash)

THAT council:

1. Award Tender 1812485 Refurbishment of Former Eugowra Preschool Site at Eugowra Sportsground to Cumnock Constructions Sustainability Pty Ltd in the amount of \$843,967.55 (ex GST).
2. Provide the General Manager with delegation to execute Tender 1812485 Refurbishment of Former Eugowra Preschool Site at Eugowra Sportsground to Cumnock Constructions Sustainability Pty Ltd.

6. Carried

**ITEM - 7 REQUEST FOR CONSIDERATION OF WATER CONSUMPTION CHARGES****RECOMMENDATION** (Pearson/Rawson)

THAT council write off 50% of water consumption costs of \$1,457.15 for account 4054010006 for the billing periods 1 November 2024 – 31 January 2025 and 1 February 2025 – 30 April 2025.

7. Carried

It was noted the time being 2.35pm the Chair resumed the Ordinary meeting.

**REPORT & RESOLUTIONS OF COMMITTEE OF THE WHOLE****MOTION** (Batten/O'Ryan)

THAT the Report and Recommendations of the Committee of the Whole Meeting held on Tuesday 24 June, 2025 be adopted.

25/06/21 Carried

There being no further business, the meeting closed at 2.35pm.

CHAIRMAN.

Chairman of the Ordinary Meeting of Cabonne Council held on the 22 July, 2025 at which meeting the listed minutes were confirmed and the signature hereon was subscribed.

**MINUTES OF THE ENVIRONMENT, INNOVATION AND ENERGY COMMITTEE HELD AT  
THE COUNCIL CHAMBERS MOLONG ON TUESDAY 8 JULY, 2025 COMMENCING AT  
12:00 PM**

Page 1

**TABLE OF CONTENTS**

ITEMS FOR DETERMINATION.....	1
ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE .....	1
ITEM - 2 DECLARATIONS OF INTEREST .....	1
ITEM - 3 DECLARATIONS OF POLITICAL DONATION.....	1
ITEM - 4 ENVIRONMENTAL SERVICES UPDATE .....	1
ITEM - 5 INNOVATION & TECHNOLOGY UPDATE .....	2

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THIS IS PAGE NO 1 OF THE MINUTES OF THE ENVIRONMENT, INNOVATION AND  
ENERGY COMMITTEE OF CABONNE COUNCIL HELD ON 8 JULY, 2025

**PRESENT**

Clr P Batten (in the Chair), Clrs A Rawson, M Nash.

Also present were the General Manager, Deputy General Manager – Cabonne Services, Department Leader Environmental Services, Department Leader – Innovation & Technology and Governance Officer

**ITEMS FOR DETERMINATION****ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE**Proceedings in Brief

THAT it be noted apologies were tendered on behalf of Clr Beatty and Clr Pull.

**RECOMMENDATION** (Rawson/Nash)

THAT the apologies tendered on behalf of Clr Beatty and Clr Pull be accepted and the leave of absence be granted.

EIE 25/11 Carried

**ITEM - 2 DECLARATIONS OF INTEREST****RECOMMENDATION** (Nash/Rawson)

THAT it be noted there were nil declarations of interest be noted.

EIE 25/12 Carried

**ITEM - 3 DECLARATIONS OF POLITICAL DONATION****RECOMMENDATION** (Rawson/Nash)

THAT it be noted there were nil declarations for political donations.

EIE 25/13 Carried

**ITEM - 4 ENVIRONMENTAL SERVICES UPDATE**Proceedings in Brief

The Department Leader Environmental Services and Deputy General Manager Services spoke to the Environmental Services update report and highlighted the following points:

- Netwaste Project Working Group meeting was held on the 4 July with discussions around the new Netwaste Contract. Noting the concerns from Netwaste regarding going from weekly general waste and fortnightly recycling to fortnightly general, weekly recycling plus FOGO. The main concern was around the cost to ratepayers with recycling going to weekly.

- Communication will be going out regarding the 2023 mandate for FOGO, which will be included into the next kerb side contract.
- The main goal is reducing waste going to landfill while considering the cost in delivering the service.
- A future report will be provided to council.

Clr Rawson queried the rabbit situation at the cemeteries currently. The Department Leader Environmental Services advised that there has been culling programs over the last 12 months at the Cudal, Molong, Canowindra and Eugowra cemeteries. Specific works are being done at Cudal to try and get the rabbits under control.

Clr Nash congratulated the cemetery maintenance staff for their work at Manildra.

**RECOMMENDATION** (Nash/Rawson)

THAT the information be noted.

EIE 25/14 Carried

**ITEM - 5 INNOVATION & TECHNOLOGY UPDATE**

Proceedings in Brief

Department Leader Innovation and Technology spoke to the Innovation and Technology update report, highlighting the following points;

- Working party on Generative AI, with a strategic policy being developed.
- Halfway through the rollout of the new fleet of laptops, with a review currently underway of the printer fleet.
- New suite of operational cyber security policies – based on Cybersecurity NSW guidelines.

Discussions were held surrounding the use of thumb drives and whitelisting of products.

**RECOMMENDATION** (Rawson/Nash)

THAT the committee note the information in this report.

EIE 25/15 Carried

There being no further business, the meeting closed at 12.32pm.

**MINUTES OF THE INFRASTRUCTURE (OTHER) COMMITTEE HELD AT THE COUNCIL  
CHAMBERS MO LONG ON TUESDAY 8 JULY, 2025 COMMENCING AT 12:00 PM**

Page 1

**TABLE OF CONTENTS**

ITEMS FOR DETERMINATION.....	1
ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE .....	1
ITEM - 2 DECLARATIONS OF INTEREST .....	1
ITEM - 3 DECLARATIONS OF POLITICAL DONATION.....	1
ITEM - 4 INFRASTRUCTURE (COMMUNITY) INFORMATION REPORT .....	1
ITEM - 5 WATER UTILITIES ACTIVITIES REPORT .....	3
ITEM - 6 DRINKING WATER MONITORING REPORT 24/25 .....	4
ITEM - 7 EPA ANNUAL RETURNS FOR MO LONG AND CANOWINDRA SEWAGE TREATMENT PLANT .....	5

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THIS IS PAGE NO 1 OF THE MINUTES OF THE INFRASTRUCTURE (OTHER) COMMITTEE  
OF CABONNE COUNCIL HELD ON 8 JULY, 2025

**PRESENT** Clr J Jones (in the Chair), K O’Ryan, A Pearson.

Also present via TEAMS was Clr J Weaver.

Also present were the Deputy General Manager - Infrastructure, Department Leader - Urban Services, Executive Assistant - Cabonne Infrastructure, Projects Coordinator.

## **ITEMS FOR DETERMINATION**

### **ITEM - 1 APPLICATIONS FOR LEAVE OF ABSENCE**

#### Proceedings in Brief

It was noted that Clr Beatty is an apology and Clr Weaver joined the meeting online.

#### **RECOMMENDATION** (Pearson/O’Ryan)

THAT any apologies tendered be accepted and the necessary leave of absence be granted.

IC25/09 Carried

### **ITEM - 2 DECLARATIONS OF INTEREST**

#### **RECOMMENDATION** (O’Ryan/Weaver)

THAT there were no Declarations of Interest to be noted.

IC25/10 Carried

### **ITEM - 3 DECLARATIONS OF POLITICAL DONATION**

#### **RECOMMENDATION** (Pearson/O’Ryan)

THAT there were no political donations to be noted.

IC25/11 Carried

### **ITEM - 4 INFRASTRUCTURE (COMMUNITY) INFORMATION REPORT**

#### Proceedings in Brief

#### **Strategic Activity Item 1 – Showground Master Plan (Molong, Cudal and Eugowra)**

Report noted as read.

#### **Strategic Activity Item 2 – Key Project Updates**

##### a) Yeoval Recreation Ground – SCCF5

Noted as read.



b) Eugowra Multipurpose Centre

The Chair enquired whether a timeframe had been provided for the rectification required. The Project Coordinator noted that it had.

Clr Weaver noted that it was great to see the community opening going ahead.

c) Montana Park, Manildra

Noted as read.

d) Cabonne Home Support (CHS) Refurbishment

The Deputy General Manager – Infrastructure noted that a short presentation to Council will be made this afternoon.

e) Cabonne Pool Upgrades

The Chair enquired if the strip out of the pumps rooms referred to the pump room at Manildra pool. The Department Leader – Urban Infrastructure noted that it does.

f) Insurance Projects

Noted as read.

g) CAP24-001 Relocation of the Molong Hockey Field

Noted as read.

h) CAP24-003 Eugowra Sportsground Lighting

Noted as read.

i) CAP24-015 Refurbishment of the former Eugowra Pre-School Site

The Department Leader – Urban Infrastructure clarified that they are referring to the building near the sportsground.

j) CAP24-005 Restoration of Memorial Park, Eugowra

The Department Leader – Urban Infrastructure noted that they were reviewing the budget, may need to cut back on the amount of landscaping to ensure achievable and realistic options are presented to the community.

k) CAP24-006 Relocation of Manildra Multipurpose Courts

Noted as read.

l) CAP24-007 Restoration of Eugowra Historical Museum and Bushranger Centre

Clr Weaver noted that its great to see people working hard to bring back these facilities, its great for visitors to Eugowra and tourism.

The Chair noted that stakeholder engagement is going well.

m) CAP24-008 Activation of Hunter Caldwell Sports Precinct

The Chair enquired about the consistency of fencing around the sports precinct. The Department Leader – Urban Infrastructure noted that they were working to utilise the fencing that was ok (approx. two thirds) so that it was not wasted. They will reduce the height of the existing fence and are hoping to have enough money to continue around the precinct for consistency.

n) CAP24-009 Activation of Eugowra CBD

Noted as read.

o) CAP24-013 Activation of Eugowra Showground Power

Noted as read

p) CAP24-014 Restoration of Eugowra Pool and Amenities

Clr Weaver noted that it is great to see the amount of work in Eugowra. By the end of 2026 there are going to be some great amenities for everyone to benefit from.

**RECOMMENDATION** (Weaver/O'Ryan)

THAT the committee note the strategic Urban Infrastructure update.

IC25/12

Carried

**ITEM - 5 WATER UTILITIES ACTIVITIES REPORT**Proceedings in Brief**Sub Regional Town Water Strategy (SRTWS)**

The Deputy General Manager – Infrastructure noted that Council has received a draft final report for review. It is anticipated that he will have a report to Council in September, however the report is to be reviewed by a number of parties.

**Molong Water Security**

The Deputy General Manager – Infrastructure noted that an extension of time has been received but he doesn't expect that we will need the whole length of time.

The Deputy General Manager – Infrastructure noted that the initial results from the new additional bore indicated good results however these have tapered off and staff are investigating as to why this has occurred.

Clr O'Ryan enquired about the length of pipeline requiring critical replacement. The Deputy General Manager – Infrastructure advised that it is approx. 8.6km. Council are currently encountering 30% water loss which is quite high for a raw water line. He noted that the project is shovel ready which is advantageous.

Clr Weaver noted that it is great that we are committed to this but do we hold out in hope of the co-contribution funding? The Deputy General Manager – Infrastructure noted that the latest budget didn't list any funding so it is unlikely that we will receive any state funding. He noted that Plan B would be to continue to advocate for funding.

The Chair noted that the bore project at the quarry, initial testing was good but has fallen away, how was the quality of the water? The Deputy General Manager – Infrastructure noted that we are still waiting on results however it has a similar hardness to the water from the bore that the depot. Additional treatment for this hardness will need to be factored in.

**Strategic Development**

The Deputy General Manager – Infrastructure noted that an extension of time has also been received for the Safe and Secure Water Program.

**Molong Water Fluoridation**

Clr O’Ryan enquired whether residents know that the water is currently not fluoridated. The Chair noted that they do.

The Chair enquired what the potential challenges and contingencies are? The Deputy General Manager – Infrastructure advised that the next steps are straight forward – training for staff and addressing the WH&S issues which were identified. The complex item is going to be the comms to the community.

The Chair enquired about whether an agreement can be made with Central Tablelands Water and/or Orange City Council to assist with training staff if required? The Deputy General Manager – Infrastructure noted that in a crisis, other resources can be brought in. As a last resort, the fluoridation could be turned off but there is a lot involved to do this. Council has worked to diversify its workforce and recruit operators so that there is now a complete Water and Sewer team.

#### **Cumnock & Yeoval Potable Water**

The Deputy General Manager – Infrastructure noted the table in the report containing the next steps.

	<b>Task</b>	<b>Planned Completion Date</b>
1	Engage a contractor to finish Op-In process	30/08/2025
2	Complete the remaining Opt-In people’s house work. All properties to be re-checked for cross connections	30/09/2025
3	Complete the fixing process of new analysers at Cumnock and Yeoval reservoirs	30/10/2025
4	Fix the flow meter issue at Cumnock reservoirs outlet	30/11/2025
5	System Testing	31/03/2026
6	Regulatory approvals	30/04/2026
7	Potable water for Cumnock and Yeoval	30/06/2026

The Chair requested the figure for the number of properties who opted out. The Deputy General Manager – Infrastructure noted this as 52.

#### **RECOMMENDATION** (Pearson/O’Ryan)

THAT the committee note the strategic Urban Infrastructure – Utilities update.

IC25/13

Carried

#### **ITEM - 6 DRINKING WATER MONITORING REPORT 24/25**

##### Proceedings in Brief

The Deputy General Manager – Infrastructure noted that this is the first time these reports have been presented to Council.

Clr O’Ryan enquired if there are concerns about PFAS. The Deputy General Manager – Infrastructure noted that they are within acceptable limits. The Deputy General Manager – Infrastructure noted yes, the amount is so miniscule that it hardly triggers a reading.

**RECOMMENDATION** (Pearson/Weaver)

THAT the committee note the information provided.

IC25/14 Carried

It was noted that the time being 12.36pm Clr Rawson joined the meeting.

**ITEM - 7 EPA ANNUAL RETURNS FOR MOLONG AND CANOWINDRA  
SEWAGE TREATMENT PLANT**

Proceedings in Brief

The Deputy General Manager – Infrastructure noted that the report notes breaches and it should be noted that these breaches are not necessarily breaches which would affect the licence. There may be plant or equipment breakdown, it is about reporting these breaches and taking action.

**RECOMMENDATION** (O’Ryan/Pearson)

THAT the committee note the information provided.

IC25/15 Carried

There being no further business, the meeting closed at 12.38pm.



## ART & CULTURAL COLLECTIONS POLICY

### STRATEGIC POLICY

**Responsible Department:** Office of the General Manager

**Responsible Section:** Community & Economy

**Responsible Officer:** Brad Byrnes

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### Objective

The purpose of this policy is to provide:

- set a framework for the ongoing development of the Collection.
- establish an ongoing management system for the conservation, registration, documentation and maintenance of the Collection.
- establish a clear set of guidelines and process for the acquisition of new artworks and for the deaccessioning of artworks from the Collection.
- clarify the protocols for gifting, donations, and loans of artworks, to and from Cabonne Council.

The policy is applicable to all artwork, objects and items of artistic, social, cultural, historical or civic/political significance housed across Council buildings, libraries, gallery and facilities. The Policy is applicable to the existing Council Collection and provides a framework for the acquisition, management and deaccessioning of the Council Collection

### Introduction

Cabonne Council recognises the importance of the maintenance, development and management of the Council Collection of objects of art and items of cultural and/or historical significance to Cabonne that are housed across Council buildings, libraries, gallery and other facilities

### Policy

Cabonne Council will acquire and develop the Council Collection reflecting the significance of Cabonne and its community in accordance with any approved annual budget. The Council Collection will respect the history and heritage of the Cabonne area and be representative of significant demographics and the diverse cultures of the Cabonne community. Artworks will need to be of a high standard of excellence with a priority for works that are significant to Cabonne or created by artists with a connection to Cabonne.

## **Requirements**

### **Acquisition**

To be considered for acquisition or for purchase for the Council Collection any item must comply with the policy statement outlined herein and be approved by the General Manager. Any recommendation for acquisition, including items that are a donation, gift, bequest, commission, purchase, transfer, exchange or long-term loan, must address the following criteria:

- Item is of artistic, cultural, heritage, social or historic value to Cabonne.
- Verified provenance and relevance/importance of item to the Cabonne Local Government Area.
- Display or storage location determined as well as resources and requirements in relation to care and protection required to care for item.
- Valuation obtained (where applicable).

### **Display and Loans**

The Council Collection is maintained or stored in accordance with industry standards. The Council Collection is displayed in key public areas of Council wherever possible. Suitable works/objects from the Council Collection will be made available, in accordance with industry standards, for temporary exhibitions and research. Wherever possible artworks will be displayed according to any specific instructions by the artist/s.

### **Access**

Works from the Council Collection will be available to the public via display, records and for research purposes wherever practical. Operational Requirements A Collection Database or Collection Management system will be managed by Council in relation to the Council Collection.

### **Deaccessioning**

The Council Collection is to be reviewed bi-annually. This policy provides guidance to determine inclusion of items in the Council Collection in terms of artistic merit and consideration to the significance of items in terms of history or cultural heritage. Works and objects are to be considered in terms of significance and standards, on a case-by-case basis for deaccessioning in relation to the following criteria:

- Do not meet acquisition criteria or standards.
- Merit and significance.
- Duplication.
- Theft, loss, damage, deterioration in condition.
- Possibility of upgrade or exchange or swap with the artist or donor.
- Repatriation of cultural material.
- Do not have evidence of clear legal title.
- Suitability for display or research collection

Recommendations for deaccessioning and disposal of works recommendations are to be approved by the General Manager and will include options of offering to other collection institutions, for auction or sale with any income generated to be used to acquire further items for the Council Collection, disposal or recycle, or return to donor or artist

### Responsibilities

**General Manager:** responsible for the overall control and implementation of the policy.

**Deputy General Managers:** responsible for the control of the Policy and Procedures within their area of responsibility.

**Department Leaders:** responsible for the control of the Policy and Procedures within their area of responsibility.

### References

NSW Local Government Act 1993

### History

Minute No.	Summary of Changes	New Version Date



# Operational Plan Report

Final Quarter

2024/2025

Action Status  
Indicator Key:



## Delayed

Unforeseen event has changed the timing of a project or action



## On Track

Action is progressing as planned



## Complete

Action or project achieved as planned



## Deferred

A decision has been made to reschedule the timing of the project or actions



## Not Scheduled to Start

The action was not due to commence during the reporting period





## Council Review – Final Quarter | 2024/25




## Delivering Quality Local Government Services

## Finance




Appropriate strategies &amp; systems are in place that support sound financial management.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.1.1a	Provide financial systems, procedures and practices that are in line with industry best practice and compliant with applicable legislation.	Maintain Council's financial systems and ensure software updates are completed.	IT Department update software updates on a timely manner, all software requests are being managed in a timely manner.	100%	Council's financial software system updates are completed by the Innovation & Technology Department. Finance has a monthly procedure within the Financial Accountants role (part of the monthly control report) a review and print out of the access of all staff (full audit trail) within the system and ensure IT are kept up to date of staff to add or remove access.	
1.1.1.1b	Provide financial systems, procedures and practices that are in line with industry best practice and compliant with applicable legislation.	Compliance register for finance is reviewed and updated.	Register is updated on a monthly basis.	100%	Updated on a quarterly basis.	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.1.1c	Provide financial systems, procedures and practices that are in line with industry best practice and compliant with applicable legislation.	New Accounting standards adopted.	Adoption is recognised in the financial statements.	50%	Financial statements completed August and September/October 2025.	
1.1.1.1d	Provide financial systems, procedures and practices that are in line with industry best practice and compliant with applicable legislation.	Review policies to ensure compliance.	Yearly review.	40%	We are currently reviewing and working on new policies. New policies introduced include: Carry over & Revote policy. We revoked the BEC policy due to contract ceasing out of the Orange office. We will continue to review policies.	
1.1.1.1e	Provide financial systems, procedures and practices that are in line with industry best practice and compliant with applicable legislation.	Manage risks.	Update Pulse risks.	50%	Finance have implemented a number of checklists for co-signing and checking. We ensure procedures and practices are reviewed. Practices and discussions in regular staff meeting. Currently there has been 2 x payroll audits as well as a Finance Service Review.	

## Council Review – Final Quarter | 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.1.1f	Provide financial systems, procedures and practices that are in line with industry best practice and compliant with applicable legislation.	Staff are complying with procedures and practices.	Finance Control reports by staff to ensure ledgers are in balance - Monthly.	90%	All Financial Control Reports are completed up to May 2025. June 2025 due end July.	
1.1.1.2a	Manage Council funds to ensure long-term financial sustainability and viability.	Levying of Rates & Charges in accordance with the Local Government Act.	<p>Rates levy raised and rates notices issued by statutory deadlines.</p> <p>Water &amp; Sewer notices raised by statutory deadlines.</p> <p>Ensure rate collection at end of financial year is &gt;95%.</p> <p>Ensure debt recovery activities are in line with policy.</p>	100%	All rates and water/sewer notices have been raised by the statutory deadlines	
1.1.1.2b	Manage Council funds to ensure long-term financial sustainability and viability.	Maximise income sources through investments.	Ensure maximum return on investment is achieved, whilst outperforming the 90 day bank bill swap rate (BBS rate).	100%	We have been working towards maximum investment returns utilising the ARLO investment platform. Seeking the best possible returns on	





## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.1.2c	Manage Council funds to ensure long-term financial sustainability and viability.	Grants and contributions are received in a timely manner.	Grant milestones are met in accordance with grant guidelines.	75%	investments and outperforming the 90 day bank bill swap rate.  All grants & contributions up to May 2025 are up to date. Staff will work on all contract asset & liabilities and unspent grant funds over July/August to finalise the 2025 Financial Statements.	
1.1.1.2d	Manage Council funds to ensure long-term financial sustainability and viability.	Council's internal reserves are monitored and reported.	Reserve listing reported to Council on a quarterly basis.	100%	Full reserve listing is provided in all QBR.	
1.1.1.2e	Manage Council funds to ensure long-term financial sustainability and viability.	Monitor Key Ratios and take active steps to address concerns identified by External Audit.	Reported in the annual financial statements.	75%	Reporting in quarterly QBR as well as Financial Statements. Financial statements being processed in August/Sept 2025 and will be completed in this time.	


## Accurately report financial activities to council and community.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.2.1a	Reporting obligations are	Complete Council's annual financial	Lodge audited financial statements with Office	50%		



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	met in accordance with legislation.	statements within statutory timeframes.	of Local Government (OLG) by 31 October.  Lodge Financial Data Return with OLG by 31 October.		Council financial statements are completed in August/September 2025.	
1.1.2.1b	Reporting obligations are met in accordance with legislation.	Complete and report the annual budget.	Undertake draft budget preparation according to IP&R timeframes.  Adoption by Council by 30 June.	100%	Budget all completed. Councillor workshop in March 2025, April 2025 council meeting, adopted May 2025 council meeting.	
1.1.2.1c	Reporting obligations are met in accordance with legislation.	Undertake review of Council's budget on a quarterly basis.	Quarterly Budget Review (QBR) report to Council no later than 2 months after quarter end.	100%	Required QBRs have been reported to Council within the appropriate timelines.	
1.1.2.1d	Reporting obligations are met in accordance with legislation.	Prepare Long Term Financial Plan.	IP&R lodgement in June.	100%	LTFP was adopted in May 2025 Council meeting.	



## Deliver financial services that are modern, effective and relevant.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.3.1a	Financial systems are continually	Maintain Financial systems to ensure they are relevant, and	Explore the new technologies available to the existing IT systems.	100%	2024/25 completed as we worked with I&T to ensure updates completed and	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	monitored and kept up to date.	up to date functions are available.	Check for regular updates.		continue to explore new technologies - recently has seen the introduction of Magiq performance cloud based with the transition happening through May, June, July, August 2025. EFTsure is being implemented to enhance security with the changing environment and increased cyber risks.	
1.1.3.1b	Financial systems are continually monitored and kept up to date.	Provide key internal stakeholders with the necessary financial information to enable them to deliver their department plans.	Monthly financial reports are made available. Training in financial systems.	100%	Completed and all financial information provided for IPR.	
1.1.3.2a	Deliver an accounts payable service that is modern and electronic.	Deliver a fully electronic service to customers.	Scan emails and invoices. Email all remittance advices. improve processes internally and purchasing processes.	100%	Finance staff have made further improvements to a fully electronic service - improved processing internally such as converting all payroll work within the organisation to fully electronic between SP&C and Payroll where all tasks are through Magiq Docs and no forms are printed. Some of the financial control reports	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.3.3a	Deliver payroll services to all staff that is modern and effective.	Provide an improved payroll system that is modern, effective and relevant to all users and staff.	Continue to explore online options for leave. Continue to explore new software programs.	100%	have gone fully electronic such as Management Accountant, Infrastructure Accountant & Financial Accountant. We are integrating EFTSure into the creditors process so that no manual paper creditor onboarding forms - this will move to a fully electronic onboarding portal.  A full staff training program was undertaken over the months of July & August 2024 which was run by the Readytech project consultant. The initiation phase included 3 parallel payruns being completed through March, April and July during the testing period. Finance team are now creating & designing new procedures and checklists to be tailored to the new payroll system.	
1.1.3.4a	Provide a fit for purpose rates and water billing	Provide a fit for purpose rates and	Pay rates online. Enquiry of rates balancing online.	100%	Rates & Water Bills all went out on time. Rates collections for the 2025 FY	

## Council Review – Final Quarter | 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	services for ratepayers.	water billing system that is relevant.	Work with Water Utilities on development of a more effective electronic water meters that will allow customers real time data on usage.		is the highest it has been in 7 years with 96.43%	

Effectively support the community's long-term recovery and resilience to disasters following the November 2022 flood event.



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.1.4.1a	Manage Council resources/recovery planning and oversight	Implement the Cabonne Recovery Plan.	Cabonne Recovery Plan actions reviewed and incorporated into the LTFP and Asset Management Plan	100%	LTFP completed.	





## Council Review – Final Quarter | 2024/25

**Governance & Performance**



Deliver effective, responsible, ethical leadership and decision making, reflective of the community needs and aspirations.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.1.1a	Corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Review and maintain an effective Enterprise Risk Management Framework	Report to Audit, Risk and Improvement Committee quarterly to ensure independent review of Council's compliance, practices and performances.  Annual test and review of Business Continuity Plan.  Risk register reported to Executive Leadership Team (ELT) quarterly.	100%	Reports presented to ARIC at each meeting detailing activities of the risk management. Business Continuity Plan reviewed following annual testing in collaboration with leaders. Risk Register monitoring reported to the ELT as part of the Corporate Performance Report.	
1.2.1.1b	Corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Support the effective operation of the Audit, Risk, and Improvement Committee (ARIC).	ARIC Terms of Reference reviewed by end December.  ARIC Annual Report presented to Council by November.  4 ARIC meetings held per year.  ARIC independent member performance assessment undertaken	100%	ARIC meetings held in July, October, December, February and May. Terms of Reference (TOR) reviewed in line with OLG Guidelines and changes to the Local Government General Regulation. TOR endorsed by the ARIC at its July meeting and presented to Council for adoption and appointment of councillor representative	




## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.1.1c	Corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Deliver the Strategic Internal Audit Program.	<p>by 30 June and results reported to ELT and then ARIC.</p> <p>3 audits completed per year as per the Strategic Internal Audit Plan.</p> <p>80% of improvement actions completed.</p> <p>Strategic Internal Audit Plan reviewed by 30 June.</p>	100%	<p>in October. ARIC Annual Report presented to October Council meeting for adoption.</p> <p>Fraud and Corruption Control Framework audit undertaken November - December 2024. Report and audit recommendations presented to the February ARIC meeting. All previous audit actions progress reports are presented at each ARIC meeting. Stats for 24/25FY: Total Actions: 53, Completed Actions: 29, Progressing Actions: 24.</p> <p>Review of Strategic Internal Audit Plan will take place in July/August.</p>	
1.2.1.1d	Corporate risks are managed appropriately to reduce the	Review and maintain register of legislative compliance.	100% compliance with relevant legislation, regulation and funding body requirements.	100%	Continuous development of the Register will be ongoing with regular	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	likelihood of any adverse impacts to Council or the community.		Legislative Compliance Register reviews reported to ELT and ARIC quarterly.		reports presented to the ARIC.	
1.2.1.1e	Corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Monitor and review Council's policies.	Evidence of policy reviews within the required timeframes.	75%	Governance team have been progressing through a full strategic policy review for completion within 12 months of new Council, this is on track for completion in September 2025.	
1.2.1.1f	Corporate risks are managed appropriately to reduce the likelihood of any adverse impacts to Council or the community.	Administration and/or preparation of leases, licences, contracts and tender documents.	<p>Evidence of review and update of procedure and templates for leases and licences annually.</p> <p>Evidence of review of Indemnity and Insurance Clauses in tender documents, contracts and agreements.</p> <p>Evidence of Registers and folders for Contracts/Contractors insurance obligations (CoC) maintained.</p>	75%	Governance team assists with administration of lease and licence agreements. Risk and Legal Coordinator is continuing to develop a lease/licence register.	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.1.2a	Manage insurance claim portfolio in a timely, effective, and efficient manner while identifying areas for improvement.	Effective resolution of claims against Council in a manner consistent with Council's policies, insurances, legal rights, and obligations.	Number of public liability/professional indemnity. insurance claims reported to ELT quarterly.	100%	Claims are resolved within reasonable timeframes through Statewide Mutual, Zurich and JLT Risk Services. Reports presented to ELT as part of the Corporate Performance quarterly reporting process.	
1.2.1.2b	Manage insurance claim portfolio in a timely, effective, and efficient manner while identifying areas for improvement.	Complete the annual insurance renewals.	Insurance renewals reviewed and submitted by 30 June.	100%	Annual insurance renewals reviewed and submitted by 30 June.	
1.2.1.2c	Manage insurance claim portfolio in a timely, effective, and efficient manner while identifying areas for improvement.	Coordinate participation in the Statewide Mutual Continuous Improvement Pathway (CIP) Program.	Submission of completed workbooks by 31 March.	100%	In 2024 Council participated in the Statewide Mutual Continuous Improvement Pathway (CIP) Program and undertook self-assessments in the topics of Enterprise Risk Management, Swimming Pools and Footpaths. Participation provides departments leaders with identification of strengths, weaknesses and	

## Council Review – Final Quarter 2024/25




Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.1.3a	Maintain and review Council information and records management functions to improve efficiencies and meet legislative compliance.	Facilitate legislatively compliant access to information - as per the Government Information (Public Access) Act.	Evidence of response within required timeframes.	100%	effectiveness of management systems allowing the development of action plans to address opportunities, gaps align resources and improve service delivery.  Two GIPA applications processed in 24/25, both processed within the required statutory timeframes.	
1.2.1.3b	Maintain and review Council information and records management functions to improve efficiencies and meet legislative compliance.	Review Council's website to ensure Open Access requirements are met to ensure accessibility for residents.	Evidence of review completion annually in line with Agency Information Guide required.  Agency Information Guide submitted to the Information Privacy Commissioner by August.	100%	Agency Information Guide (AIG) reviewed and provided to the IPC. Website reviewed to ensure information reflects the requirements of the AIG. AIG adopted by Council in October 2024.	

## Council Review – Final Quarter 2024/25



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.1.3c	Maintain and review Council information and records management functions to improve efficiencies and meet legislative compliance.	Monitor and register all inwards electronic email received in Council's generic mailbox into Council's Electronic Document Management System (EDMS) and scan and process to EDMS all hardcopy inwards mail.	Inwards mail and council email registered within 3 days of receipt.	100%	Records staff receive, register and allocate to the relevant officer within the required timeframes. Checks in place to ensure accuracy.	
1.2.1.3d	Maintain and review Council information and records management functions to improve efficiencies and meet legislative compliance.	Enhance and maintain an efficient EDMS.	<p>100% of new staff trained within induction timeframes.</p> <p>25% completion of archived records scanned.</p> <p>Record Keeping Monitoring Exercise (State Records) completed and submitted by end of March annually.</p>	100%	Records staff receive, register and allocate to the relevant officer within the required timeframes. Checks in place to ensure accuracy. Reporting is being implemented for leaders to monitor overall team task statistics. Recordkeeping monitoring exercise completed and lodged.	

## Council Review – Final Quarter 2024/25

Community is well informed, heard, valued and involved in the future of the Shire.




Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.2.1a	Improve community understanding and awareness of Council decisions.	Facilitate Council and standing committee meeting processes.	Agendas available on website 4 calendar days prior to meeting.  Council meetings livestreamed and Minutes posted to Council website within 5 days of meeting.	100%	Council and committee structure and terms of reference for each committee reviewed and adopted in October. Currently working with the Innovation and Technology team to review the system/process for recording and livestreaming of council meetings.	
1.2.2.1b	Improve community understanding and awareness of Council decisions.	Host Citizenship ceremonies.	Number of ceremonies held.  Number of new citizens.  Ceremonies held within 3 months of approval.	100%	Citizenship Ceremony held 18/7/24 - 9 conferees.  Citizenship Ceremony held 30/10/24 - 1 conferee.  Citizenship Ceremony held 02/04/25 - 2 conferees.	
1.2.2.1c	Improve community understanding and awareness of Council decisions.	Coordinate Australia Day and Anzac Day events.	Nominations reported to October Council.  Ambassador program completed and ambassador appointed by December.	100%	Australia Day events coordinated, nominations and determination of award winners finalised at the December Australia Day Committee meeting. Youth	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
			<p>Wrap up report provided to ELT following events.</p> <p>ANZAC Day programs completed</p> <p>Wreaths presented at all Cabonne ANZAC Day events</p>		<p>Ambassador elected at December Australia Day Committee meeting. Mr Warren Potent was the Cabonne Council 2025 Australia Day Ambassador. Wrap Up report presented to the February Ordinary Council meeting.</p> <p>ANZAC Day programs designed and delivered to Molong RSL Committee. Wreaths presented by councillors at all Cabonne ANZAC Day events.</p>	
1.2.2.1d	Improve community understanding and awareness of Council decisions.	Support Council's section 355 committees.	Section 355 Committee Operational Manual reviewed and endorsed by ELT by December 2024.	0%	Final review of the S355 Committees Manual has been delayed due to other commitments in the governance team. This project will be delivered in 2025/26.	
1.2.2.1e	Improve community understanding and awareness of Council decisions.	Coordinate the 2024 Cabonne Local Government Elections	Election held as required by the regulatory standards	100%	2024 Local Government Elections held 14 September. Coordination of council staff managing the pre-poll from Monday 9 September to Friday 13 September.	





## Council Review – Final Quarter 2024/25





Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.2.1f	Improve community understanding and awareness of Council decisions.	Provide training and support to elected officials	Training and support provided in line with the Councillor Induction and Professional Development Program	100%	Councillor induction portal developed and is being utilised as an information hub for councillors. First Council meeting on 8 October included Oath of Office and election of Mayor and Deputy Mayor. Full induction session held 22 October. A 2-day strategic forum for councillors held on 31 October and 1 November. Councillors are made aware of professional development training opportunities available throughout the year.	
1.2.2.2a	Deliver appropriate, responsive, and effective service to our customers.	Provide quality customer service from the Centralised Switchboard operation.	Evidence of compliance with Customer Service Policy.	100%	Records staff answer calls within 3 rings (where possible) and either assist with the enquiry themselves or transfer to the relevant department.	
1.2.2.2b	Deliver appropriate, responsive, and effective service to our customers.	Ensure that complaints are appropriately managed as per the Complaints Management Policy.	Reports provided to ELT monthly.	100%	Complaints monitored and reviewed through reporting to the ELT monthly.	

## Council Review – Final Quarter 2024/25

Council is high performing, adaptive and resilient.


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.3.1a	Corporate performance measures and targets are identified, monitored and achieved.	Coordinate and manage Council's Integrated Planning & Reporting (IP&R) Framework	Develop and adopt all IP&R documents within legislated timeframes  Bi-annually reporting on progress in achieving the Delivery Program and Operational Plan	100%	Community Engagement Strategy adopted by Council in December. Community Strategic Plan reviewed and endorsed by Council in April. Delivery Program, Operational Plan (including budget and fees and charges) and the Resourcing Strategy (Strategic Service and Asset Management Plans, Workforce Management Strategy and Long-Term Financial Plan) developed and adopted/endorsed by Council in May. Delivery Program/Operational Plan progress reports are presented to ARIC and Council bi-annually.	
1.2.3.1b	Corporate performance measures and targets are identified, monitored and achieved.	Department Plans are reviewed, priorities and goals are determined and reporting in place.	Leaders present 3 times (February, May and October) annually on department performance  Plans reviewed by leaders and endorsed	100%	Leaders worked with Common Thread Consulting to develop Strategic Service and Asset Management Plans which will assist with determining priorities and goals for their department	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.3.1d	Corporate performance measures and targets are identified, monitored and achieved.	Annual service reviews of Council operations undertaken.	Service Review Program developed and implemented. by ELT in June annually.	100%	plans, these plans will also inform each departments operational risk registers. Service Reviews undertaken in Town Presentation, Waste Management Services and currently a review of Financial Services is being undertaken.	
1.2.3.2a	Develop and implement a continuous improvement framework and program.	Continuous improvement framework, tools and capability developed.	Evidence of a culture of improvement.	100%	Transformation Program 2025 complete. Presentation made to Council and the ARIC.	
1.2.3.2b	Develop and implement a continuous improvement framework and program.	Examples of improvement in department plans.	Identified improvement reported through department plan updates.	100%	Department leaders have identified improvements in their department plans.	
1.2.3.2c	Develop and implement a continuous improvement framework and program.	Improvements are recorded and efficiencies identified.	Evidence of improvement and innovation that achieves savings, efficiencies or improved service delivery reported to ELT annually.	100%	Transformation Program 2025 complete. Presentation made to Council and the ARIC.	

## Council Review – Final Quarter 2024/25





## Undertake emergency management responsibilities

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.2.5.1a	Support the appropriate emergency management lead agency in the planning and management of emergency events	Review of emergency management plan	Evidence of annual review undertaken	100%	EMPLAN review scheduled for March every year.	
1.2.5.1b	Support the appropriate emergency management lead agency in the planning and management of emergency events	Conduct Local Emergency Management Committee (LEMC) meetings	Evidence of quarterly meeting undertaken	100%	Next meeting scheduled for August, 100% attendance to the LEMC meeting this year.	
1.2.5.1c	Support the appropriate emergency management lead agency in the planning and management of emergency events	Provide assistance to combat agencies if required	Evidence of assistance provided when required	100%	LEMC meeting scheduled for August.	


## Council Review – Final Quarter | 2024/25

**Innovation & Technology**


Information technology is leveraged to increase efficiency, effectiveness, and security across Council.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.3.1.1b	Provision of effective and secure Information Technology (IT) systems for Council.	Implement Horizon 2 actions from endorsed IT strategy.	90%+ of endorsed actions completed.  Quarterly progress reporting to ELT.	100%	Continuing to progress IT Strategy projects completing DA integration with planning portal, payroll system, cloud based device builds, hosted WiFi controller etc. IT Strategy continues to run into 25/26.	
1.3.1.1c	Provision of effective and secure Information Technology (IT) systems for Council.	Implement Horizon 3 actions from the endorsed IT Strategy	90%+ of endorsed actions completed  Quarterly progress reporting to ELT	100%	Continuing to progress IT Strategy projects completing DA integration with planning portal, payroll system, cloud based device builds, hosted WiFi controller etc. IT Strategy continues to run into 25/26.	
1.3.1.1d	Provision of effective and secure Information Technology (IT) systems for Council.	Provide responsive and effective IT support services.	Develop measurable KPI's.  Evidence of service improvement.	100%	Continuing to provide IT Support Services.	
1.3.1.1e	Provision of effective and secure Information Technology (IT)	Provide fit for purpose Geographical Information System (GIS) services.	Evidence of effective use of GIS in Council operations.	100%	GIS continues to function, working with Infrastructure team to assist with implementation of new	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	systems for Council.		100% of Cadastre updates processed.		Asset Management system with GIS integration. Have begun outsourcing general GIS tasks to support vendor, with a number of new layers and other issues resolved. Worked through a change in licensing requirement for current system, resulting in a change of vendor.	
1.3.1.1f	Provision of effective and secure Information Technology (IT) systems for Council.	Ensure Council adequately manages its cybersecurity risks.	<p>Evidence of annual review of cybersecurity framework.</p> <p>Evidence of service improvement.</p> <p>100% staff annual awareness training completed.</p>	75%	Working with CNSWJO to create a Cybersecurity strategy. 4 operational cybersecurity policies have been endorsed by ELT for implementation, action plan being developed.	


Council proactively meets the challenges and addresses the risks posed by a changing climate.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.3.2.1a	Develop relevant plans for Council to mitigate, adapt, and innovate to ensure resilience	Implement the adopted actions from Council's Renewable Energy Action Plan (REAP).	Progress reported to Council annually.	100%	Progress continues on Council's Mid-Scale solar project, including the procurement of essential components, engaging	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	to the impacts of climate change on the Cabonne LGA.				contractors and working through required approvals. Unsuccessful in funding for Electrify Cabonne however have submitted components as grant applications to other funding sources.	
1.3.2.1b	Develop relevant plans for Council to mitigate, adapt, and innovate to ensure resilience to the impacts of climate change on the Cabonne LGA.	Finalise and implement the adopted and prioritised actions from Council's Emissions Reduction Plan (ERP).	Progress reported to Council annually.	75%	ERP not actually adopted, however continuing to progress Council's Mid-Scale Solar Project and participating in regional activities.	
1.3.2.1c	Develop relevant plans for Council to mitigate, adapt, and innovate to ensure resilience to the impacts of climate change on the Cabonne LGA.	Develop and implement the adopted and prioritised actions from Council's Climate Change Adaptation Plan.	Work with stakeholders to complete a phased approach, including with StateCover and StateWide (Council's insurance body) by December 2024.	0%	Council undertook a Climate Change Risk Assessment in May 2023 as part of a Statewide Mutual annual initiative; this will be further developed into a Climate Change Adaptation Plan following another Statewide Mutual initiative workshop scheduled to take place in July 2025.	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.3.2.1d	Develop relevant plans for Council to mitigate, adapt, and innovate to ensure resilience to the impacts of climate change on the Cabonne LGA.	Work with other stakeholders to lead actions and initiatives in climate change for Cabonne and the region.	75% attendance at meetings.  Evidence of participation in initiatives.	100%	Council staff have attended each Central NSW JO Meeting, Department Leader - Innovation & Technology is the Deputy Chairperson and a member of the 'executive' for the CNSWJO Net Zero Group. Have participated in projects around the development of EV transition plans, EV leaseback policy, solar and storage assessments of evacuation centres and regional electricity procurement.	

Effectively support the community's long-term recovery and resilience to disasters following the November 2022 flood event.



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.3.3.1a	Manage Council resources/recovery planning and oversight.	Implement the Cabonne Recovery Plan		100%	No specific actions identified in Recovery Plan, however working to support others where needed.	





## Council Review – Final Quarter | 2024/25

**Safety, People and Culture**


Develop, maintain, and retain a capable workforce.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.1a	Develop, implement and monitor organisation workforce requirements.	Completion and then update annually of Workforce Management Strategy review including succession planning strategies.	<p>Evidence of ongoing review of Workforce Management Strategy by end of May.</p> <p>Workforce Management Strategy endorsed by Council by June.</p> <p>Careers visits to each school in LGA</p> <p>Apprentice/Trainee &amp; Cadetship Program developed annually by November</p>	100%	The Workforce Management Strategy has been completed and submitted.	
1.4.1.1b	Develop, implement and monitor organisation workforce requirements.	Undertake annual department workforce profile reviews with department leaders.	Evidence of annual workforce profile review reports presented to ELT as required.	100%	Several department workforce profiles reviews have commenced in Q4 that will go into 2024/25 including finance, town presentation, infrastructure governance, community and economy and	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.1c	Develop, implement and monitor organisation workforce requirements.	Deliver induction programs with ongoing improvements of process.	All new staff inducted within 4 weeks of start date.	100%	development services.  Our on boarding portals continue to be reviewed and updated to ensure current information provision to new staff. The corporate face to face induction is also maintained and provided every month for new starters. Start dates are scheduled to coincide with this date so induction is achieved in line with target.	
1.4.1.1d	Develop, implement and monitor organisation workforce requirements.	Monitoring and reporting of probationary check in points.	Evidence of completion of check in points.  Fortnightly reporting of probation check in points.	100%	Completion of probation reviews continue to be monitored by the SPC team, overdue items are flagged with appropriate supervisor for completion to ensure the process stays on track,	



## Council Review – Final Quarter | 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.1f	Develop, implement and monitor organisation workforce requirements.	Ongoing monitoring and analysis of workforce data such as turnover and demographic to inform strategies and decision making.	Report on key workforce data to ELT quarterly.  Evidence of data being used for strategy and decision making.  Workforce Diversity Statistics inform the Disability Inclusion Action Plan	100%	reports are provided monthly to the ELT.  Turnover, internal and external factors affecting our workforce are monitored and reported on monthly. Strategies to implement the requirements of the WMS were introduced including engaging with local young people, expanding council's trainee programme and reviewing the language we use when advertising positions. Key workforce data is reported monthly to ELT. Demographic information is reported annually as part of the LG NSW remuneration survey. This data is used to inform workforce profile	




## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.2a	Review and develop skills and training plans.	Skills and training needs identified and then delivered through the Professional Development Process (PDP).	Annual appraisal completed. Position Competency Profiles developed.	100%	reviews that occur throughout the year.  All training requested from the 2023/24 PDP was delivered. Training budget was fully exhausted this year with 35 external compliance courses delivered, 13 professional seminars and conferences attended, 10 different internal online courses delivered, and the leadership programme fully delivered for 2024/25. With the L&D Coordinator position now filled PCPs development will now re-commence in 2025/26. A new timeframe for completion of the PDP was trialled this	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.2b	Review and develop skills and training plans.	Skills and training needs identified and then delivered through the onboarding process.	Evidence of skills and training delivered.	100%	year, with great success so far.  The onboarding of new starts continues to be implemented and status on new staff progress with on boarding monitored and reported on monthly. Internal and external training provided during this process is recorded on the staff's profile in Pulse.	
1.4.1.3a	Implement the Cabonne Capability Program.	Implement the framework for all positions.	Framework is implemented and managed by December 2024.	80%	Due to staffing shortages, the progress with the completion of the capability framework for supervisors and below was delayed. Capability statements for these levels have been completed; documents just need to be finalised and incorporated into the performance	



## Council Review – Final Quarter | 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.1.3b	Implement the Cabonne Capability Program.	Update all position statements to reflect new framework.	Position statements are updated to new format by end of December 2024	100%	management module with roll out training to all staff. This work will now be completed by December 2025.  PD templates have undergone significant review in 2024/25.	
1.4.1.4a	Implement leadership capability program.	Implement new position competency profiles linked to capability areas.	Staff will have a customised personal development plans linked to capability areas annually by October 2024.	30%	The L&D Coordinator position has now been filled and work on the PCPs will be completed in 2025.	
1.4.1.4b	Implement leadership capability program.	Complete delivery of leadership program activities.	Evidence of activities delivered through the annual training program.	100%	This programme was fully delivered for 2024/25	



## Providing a safe and respectful workplace.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.2.1a	Develop and implement the Work Health and Safety Management System (WHSMS).	Implement the WHSMS Framework.	Evidence of reviews undertaken annually	100%	Complete and accreditation has been completed	

## Council Review – Final Quarter | 2024/25


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.2.1c	Develop and implement the Work Health and Safety Management System (WHSMS).	Continual review of WHSMS Framework in line with ISO45001.	Evidence of reviews completed.	100%	A WHSMS has been fully implemented and certified to ISO45001. It has completed its first annual maintenance audit, retaining certification and receiving no non-conformance issues. As part of the certification requirement a series of internal audits are to be carried out each year which have been completed and actions carried out.	
1.4.2.1d	Develop and implement the Work Health and Safety Management System (WHSMS).	Ensure staff awareness of Work Health & Safety (WHS) requirements as per role.	Evidence of WHS training as part of induction.  Delivery of any identified training requirements.	100%	Extensive compliance training was delivered during 2024/25 exhausting the compliance training budget and meeting the compliance needs of all roles as requested during the previous years' PDP. WHS continues to be	

## Council Review – Final Quarter 2024/25


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.2.1e	Develop and implement the Work Health and Safety Management System (WHSMS).	Compliance to WHSMS Framework.	Evidence of compliance. Reported to ELT quarterly.	100%	a focus of new worker induction with the online module completed prior to commencement and a face-to-face session with the WHS Coordinator upon commencement.  Compliance is monitored monthly and annually through internal and external compliance audits. Audits this year have seen a reduction in corrective actions required.	
1.4.2.2a	Establish a culture of workplace safety and employee well being.	Awareness of cultural expectations.	Delivery of information at 2 Roadshows per year. Monthly induction program.	100%	The June 2025 roadshow focussed on creation of a psychologically safe workplace. Monthly induction programmes are now including disability awareness, child safe organisation and more detailed code	




## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.2.2b	Establish a culture of workplace safety and employee well being.	Align workplace behaviour with core values.	<p>Evidence of workplace behaviours training as part of induction.</p> <p>Evidence of training of leaders through Safe and Respectful Behaviours.</p>	100%	<p>of conduct information.</p> <p>All new staff are provided with the Safe and Respectful Behaviours policy during onboarding, which they are to read and acknowledge. The Safe and Respectful behaviours framework is also addressed as part of the Corporate Induction. Training in the use of the Safe and Respectful Behaviours framework was delivered to supervisors of staff during the reporting period. Process confirmation of supervisor training also undertaken each month.</p>	




## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.2.2c	Establish a culture of workplace safety and employee well being.	Culture of workplace safety	<p>Evidence of daily pre-start and safety toolbox meetings for outdoor staff</p> <p>Evidence of any accessibility issues identified at staff meetings and/or toolbox meetings</p>	100%	<p>Wellness programme for 2024/25 focussed on health monitoring assessments to meet regulatory requirements for staff at risk of exposure to noise, crystalline silica and welding fumes. Mobile health monitoring units were trialled instead of the traditional face to face health monitoring with some success. Workers were not keen to interact with the self-help stations due largely to privacy concerns. Feedback on performance targets for completion of Go Sees, based on quality, has triggered a review and recommendations for reductions. CAPs continue to be used</p>	

## Council Review – Final Quarter 2024/25



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.2.2d	Establish a culture of workplace safety and employee well being.	An employee wellbeing program is in place.	Program in place with demonstrated benefits reported to ELT annually by December	100%	<p>daily with monthly monitoring of completion statistics. The quality of CAPs has also declined over time and training in using the CAP process will be scheduled for 2025/26.</p> <p>Wellness programme for 2024/25 focussed on health monitoring assessments to meet regulatory requirements for staff at risk of exposure to noise, crystalline silica and welding fumes. Mobile health monitoring units were trialled instead of the traditional face to face health monitoring with some success. Workers were not keen to interact with the self-help stations</p>	

## Council Review – Final Quarter 2024/25


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.2.3a	Identify improvement strategies.	Conduct employee engagement survey	Evidence of completion of survey twice annually.  Report of findings to leaders for action.  Evidence of implementation of improvement strategies.	100%	due largely to privacy concerns.  June engagement surveys were completed during the roadshows. The results of these are currently being analysed and compiled into a report.	
1.4.2.4a	Ensure injury management is best practice.	Manage workers compensation and Recover at Work (RAW) activities.	Evidence of reduction in lost time claims.  Evidence of lost time injury rates.  Evidence of reduction in claim costs.	100%	StateCover acknowledged Council's outstanding work in the RAW space and attributes this to another year of premium reductions for 2025/26 with an estimated premium decrease of \$176K for 2025/26.	
1.4.2.4b	Ensure injury management is best practice.	Training provided to RAW coordinators.	Evidence of training completed.	100%	Council's RAW programme has been praised by StateCover and its lawyers.	

## Council Review – Final Quarter | 2024/25

## Implement the Cabonne 2025 Transformation Program.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.3.1a	4-year and annual program developed and delivered.	Cabonne 2025 Program monitored, modified and renewed annually.	Priorities and activities updated in plan annually in January.  Evidence that Program remains on target, measurable and achievable.	100%	Cabonne 2025 Transformation Program finalised in 2024. Towards 2030 Program is currently in development and will be rolled out to Leaders.	
1.4.3.1b	4-year and annual program developed and delivered.	Transformation Program initiatives implemented as per Plan.	Evidence that Council is recognised as a modern efficient council through awards, specifically Bluett Award  Annual Plan outcomes and achievements reported annually in December.	100%	Cabonne 2025 Transformation Program finalised in December 2024. All initiatives identified for delivery in 2024 complete or have been rolled over into the Towards 2030 Plan for delivery throughout 2025-29.	

## Effectively support the community's long-term recovery and resilience to disasters following the November 2022 flood event.




Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.4.4.1a	Manage Council resources/recovery planning and oversight.	Implement the Cabonne Recovery Plan		100%	Support with development of flood recovery positions and recruitment to these	

## Council Review – Final Quarter | 2024/25




Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
					has been provided over the past 12 months.	

**Plants & Depots**



Delivering quality plant and fleet.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.5.1.1a	Manage council's plant and fleet.	Registrations completed.	Standard registrations completed two weeks prior to expiry.	100%	All CED registration completed before expiry dates.	
			Conditional registrations completed two weeks prior to expiry.			
1.5.1.1b	Manage council's plant and fleet.	Replace plant and fleet in line with Council's plant replacement program.	Monthly reports to ELT on replacement program. Evidence of adherence to Institute of Public Works Engineering Australasia (IPWEA) Standard.	100%	All Plant replacement completed awaiting arrival of a lease back car and a Til/Tip truck.	
1.5.1.1c	Manage council's plant and fleet.	Harmonisation of Conditional registration dates.	All registrations to align to 1 November.	100%	All Yellow Plant registered to 1 November annually.	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.5.1.1d	Manage council's plant and fleet.	Monitor and report on plant utilisation.	Monitor and quarterly report to ELT on plant utilisation.	100%	Plant utilisation reported quarterly to Department leaders Coordinators and supervisors as well as operational staff tool box meetings.	
1.5.1.1e	Manage council's plant and fleet.	Coordinate external plant hire.	Adherence to plant and equipment hiring form by staff.	100%	All Plant hire was completed as requested by operational teams.	
1.5.1.1f	Manage council's plant and fleet.	Implement actions of the fleet management strategy.	Delivery of action plan within strategy.	100%	Actions completed in accordance with expected completion dates.	


## Effectively manage Council's depot operations.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.5.2.1a	Manage Council's store operations.	Stocktakes completed.	2 stocktakes completed per year.	100%	Stocktake completed 30 June 2025.	
			Error rate of less than 5%.			
1.5.2.2b	Depot facilities are fit for purpose.	Implement actions from masterplan.	Evidence of completed program annually.	100%	Actions completed as required.	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.5.2.2c	Depot facilities are fit for purpose.	Maintain security at all operational depots.	Maintenance of security gates at depots.  Evidence of compliance to alarm responses.	100%	Depot security maintained at all Depots.	

Effectively support the community's long-term recovery and resilience to disasters following the November 2022 flood event.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
1.5.3.1a	Manage Council resources/recovery planning and oversight.	Implement the Cabonne Recovery Plan		100%	All responses addressed as necessary.	






## Council Review – Final Quarter | 2024/25




## Delivering Quality Urban &amp; Transport Infrastructure

## Community Amenity &amp; Recreation





Maintain existing sporting, recreational, cultural, council and community facilities, to the levels defined in the Recreation Asset Management Plan.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.1.1.1b	Maintain pools to meet the needs of all pool users.	Implement the actions from the Cabonne Pools Masterplan.	Deliver program of masterplan recommendations.  Deliver the R4R pool upgrades by December 2024	85%	Stage 2 of the pool upgrades is progressing as per the schedule and is due to be completed by October 2025.	
2.1.1.1c	Maintain pools to meet the needs of all pool users.	Water testing compliance at Council pools.	80% compliance with water testing.	100%	Water testing is automated; staff is currently working on a process to record the results within Councils Official Records Library.	
2.1.1.1d	Maintain pools to meet the needs of all pool users.	Operate pools in accordance with the Operation and Maintenance Manual.	Conduct annual review of all Council pools for the past season.  Implement unsupervised pool hours by November 2024	100%	This year has seen the operational costs reduced and the service levels increase with the unsupervised pool model.	
2.1.1.1e			Two meetings held per year.	100%		




## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	Maintain pools to meet the needs of all pool users.	Support and engage with the Cabonne Pools Advisory Committee.	Evidence of minutes actioned.		Post season meeting held in April 2025, positive response from the members on the pool season as a whole and in particular the unsupervised hours.	
2.1.1.2a	Maintain sporting facilities to meet the needs of the community.	Maintain sporting facilities in accordance with agreed levels of service.	Review levels of service for sporting facilities and report presented to ARIC in July 2024  Evidence of compliance with set standards.	100%	Community feedback on the maintenance of the sportsgrounds has been positive. Improvements have been made utilising Council's online booking system and scheduling work through the improvement plan from the service review.	
2.1.1.2b	Maintain sporting facilities to meet the needs of the community.	Support and engage with relevant section 355 committees and key user groups.	Evidence of engagement with section 355 committees.  Evidence of engagement with key community groups.	100%	Continuing to communicate and build relationships with community stakeholders.	
2.1.1.3a	Maintain parks and gardens to safe	Maintain parks and gardens in	Review levels of service for parks and gardens facilities	100%	Parks and gardens have been maintained	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	operational standards.	accordance with agreed levels of service.	and report presented to ARIC in July 2024 Evidence of compliance with set standards.		to a high standard throughout the year. The service review has seen the team work efficiently with quality outcomes.	
2.1.1.3b	Maintain parks and gardens to safe operational standards.	Service Review undertaken	Review completed and report presented to ARIC in July 2024.	85%	Service review has been completed, working through actions in the Improvement Plan.	
2.1.1.4a	Maintain playgrounds to safe operational standards.	Maintain playgrounds in accordance with agreed levels of service.	Review levels of service for playgrounds facilities and report presented to ARIC in July 2024 Evidence of compliance with set standards.	100%	Playground checks conducted weekly and reported to DL and DGMI monthly. Completed regularly and to a high standard.	
2.1.1.5a	Maintain the Council's properties and buildings to safe operational standards.	Carry out inspections and maintenance in accordance with agreed levels of service.	Evidence of compliance with set standards. Two building accessibility reviews undertaken	100%	Repairs and maintenance completed as required. Working to update the Asset Management Plans by November which aid with planning preventative maintenance.	

## Council Review – Final Quarter 2024/25



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.1.1.5b	Maintain the Council's properties and buildings to safe operational standards.	Upgrade and review caravan park operations	<p>Completion of new cabin at Canowindra Caravan Park</p> <p>Upgrade Molong Caravan Park to a remote managed site</p> <p>Lease agreements in place for semi-permanent residents and compliance with legislation</p>	80%	The delivery of the cabin to Canowindra Caravan Park has been delayed until December 2025. A full review of the fees and charges will be completed in 25/26 and an investigation into options to upgrade the amenities at Molong Caravan Park.	
2.1.1.6a	Formalise and implement Crown Land Plans of Management (POM).	Formalise all Plans of Management.	<p>Completed plans for all Crown Land categories.</p> <p>Consultation with all key stakeholders.</p> <p>Adoption by Council.</p>	90%	PoMs in draft form for all other Crown Reserves and the Cumnock Sportsground and are with the Minister awaiting consent.	
2.1.1.6b	Formalise and implement Crown Land Plans of Management (POM).	Implement Plans of Management.	Evidence of plan of management implemented for all Crown Land categories.	90%	The showground PoM's have been adopted and work will commence on the governance structure in August 2025. The PoMs for the other Crown Reserves are still awaiting Ministerial consent.	

## Council Review – Final Quarter 2024/25


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.1.1.7a	Implement the Activate Cabonne program.	Deliver projects detailed in the Activate Cabonne Program (incorporating actions from Council's Disability Inclusion Action Plan).	<p>Evidence of completion of Canowindra Central Business District Activation</p> <p>Evidence of completion of Molong Central Business District Activation</p> <p>Evidence of completion of Eugowra Multi-purpose Evacuation Centre</p> <p>Evidence of completion of Cabonne Town and Villages Entry Signage.</p> <p>Evidence of completion of Activate Cabonne Swimming Pools.</p> <p>Evidence of completion of Female Change Rooms Eugowra Sports Oval.</p> <p>Evidence of completion of Female Change Rooms Manildra Sports Oval.</p> <p>Evidence of completion of Yeoval Recreation Grounds Improvements.</p>	85%	Last three projects - Pools upgrades, Activate Yeoval and the Eugowra Female Changerooms due to be completed by December 2025.	

## Council Review – Final Quarter | 2024/25

## Manage Council's urban maintenance and improvement programs.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.1.2.1a	Undertake street & gutter cleaning and town entrance mowing.	Carry out street & gutter cleaning and town entrance mowing in accordance with agreed levels of service.	Review levels of service for street & gutter cleaning and town entrance mowing and report presented to ARIC in July 2024.  Evidence of compliance with set standards.	100%	Gutter cleaning and town entrance mowing completed as per service levels.	
2.1.2.2a	Complete annual tree maintenance and hazard removal program.	Annual tree maintenance and hazard removal program completed.	Evidence of completed program.	100%	Winter tree maintenance is currently being undertaken.	

## Effectively support the community's long-term recovery and resilience to disasters following the November 2022 flood event.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.1.3.1a	Building Back Better Community Infrastructure	Implement the Cabonne Recovery Plan.	Action delivered as details in the Cabonne Recovery Plan.  Deliver recovery projects outlined in the Community Asset Program	55%	CAP projects are progressing.	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
			Evidence of progress of Molong hockey field relocation			
			Evidence of progress of Manildra tennis court relocation			
			Evidence of progress of Cabonne caravan park amenities upgrades			
			Evidence of progress of Eugowra sportsground lighting upgrade			
			Evidence of progress of Eugowra museum upgrade			
			Evidence of progress of refurbishment of Eugowra Community Childrens Centre			
			Evidence of progress of Eugowra Central Business District Activation			
			Evidence of progress of Molong hockey field repurpose of old field			

## Council Review – Final Quarter 2024/25



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
			Evidence of completion of Eugowra Memorial Park upgrade			
			Evidence of completion of Rotary Park toilet block refurbishment			
			Evidence of completion of November 2022 Flood Damage Insurance Claim			







## Council Review – Final Quarter | 2024/25

**Transport Infrastructure**





Provide a road network that meets the needs of the community.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.1.1a	Maintain Council's road network to meet the needs of users.	Undertake road maintenance and routine activities.	% Reseal program delivered.  % kerb & gutter maintenance projects delivered.  Maintenance grading of unsealed roads in accordance with adopted level of service.  Respond to customer requests within 10 day response target.	100%	Maintenance on bitumen and gravel roads undertaken as required and when conditions permitted.	
2.2.1.2a	Upgrade Council's road network inline with the Strategic Asset Management Plan (SAMP), Long Term Financial Plan (LTFP) and Transport and Drainage Department Plan.	Deliver Council's capital works program.	% road renewal project delivered.  % gravel resheeting program delivered.	100%	100% 24/25 Capital works delivered as scheduled. Some projects eg Peak Hill roll into next FY.	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.1.2b	Upgrade Council's road network inline with the Strategic Asset Management Plan (SAMP), Long Term Financial Plan (LTFP) and Transport and Drainage Department Plan.	Opportunities for additional funding of road projects is actively pursued through State and Federal funding programs.	Success of grant funding application for road projects.	100%	Road network maintained as required.	
2.2.1.2c	Upgrade Council's road network inline with the Strategic Asset Management Plan (SAMP), Long Term Financial Plan (LTFP) and Transport and Drainage Department Plan.	Peak Hill Road Upgrade Project.	Project completed by end of December 2025	5%	Planning works stepped up during Q4 with scheduling commencement of works in second half 2025. Completion Nov 2026.	
2.2.1.3a	Lobbying for improvements to the road network within the Cabonne region.	Lobby for the retention and renewal of rail network.	Evidence of lobbying action when matters arise.	100%	Opportunities pursued when presented.	
2.2.1.3b	Lobbying for improvements to the road network within the Cabonne region.	Lobby for improved road transport opportunities within the Cabonne region.	Evidence of lobbying action when matters arise.	100%	All opportunities pursued when presented.	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.1.4a	Initiate and implement road safety programs.	Implement transport for NSW road safety programs.	Six monthly reports to Council on activities under the road safety program.	100%	Road Safety programs completed by Road Safety Officer. Council aims to provide safe road network where possible. Safety issues addressed when advised. Pursue funding opportunities for identified projects.	
2.2.1.4b	Initiate and implement road safety programs.	Facilitate the Local Traffic Committee.	Traffic committee meetings held quarterly.	100%	All quarterly meetings held with matters raised and addressed as required.	
2.2.1.5a	Maintain Council's bridge infrastructure to meet the needs of users.	Undertake bridge maintenance and routine activities.	Evidence of annual inspection of bridges undertaken.  Maintenance activities undertaken in accordance with the adopted level of service.	100%	Bridge maintenance as required.	
2.2.1.6a	Upgrade Council's bridge infrastructure in line with the SAMP and the LTFP.	Deliver Council's capital works program.	Number of bridges replaced and upgraded.	100%	Capital.	


## Council Review – Final Quarter | 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.1.6b	Upgrade Council's bridge infrastructure in line with the SAMP and the LTFP.	Opportunities for additional funding of road projects is actively pursued through State and Federal funding programs.	Success of grant funding application for road projects.	100%	Opportunities for additional road upgrades pursued when available. Betterment and DRFA funds received during 24/25.	
2.2.1.6c	Upgrade Council's bridge infrastructure in line with the SAMP and the LTFP.	Complete Washpen Bridge Replacement.	Project completed by end of August 2024	100%	New bridge completed and open to traffic.	




## Health and safety of the community is improved through the provision of a quality footpath network.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.2.1a	Maintain and upgrade Council's footpath network to meet the needs of users in line with the Pedestrian Access and Mobility Plan (PAMP).	Undertake footpath routine maintenance.	Respond to customer requests within 10 day response target.	100%	Minor repairs undertaken as required. Numerous sections in Gidley Street Molong replaced	
2.2.2.1b	Maintain and upgrade Council's footpath network to meet the needs of users in line with the Pedestrian Access	Deliver Council's capital works program.	% footpath extension projects delivered.	100%	Full 24/25 Capital works program delivered on available funds.	


## Council Review – Final Quarter | 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.2.1c	and Mobility Plan (PAMP). Maintain and upgrade Council's footpath network to meet the needs of users in line with the Pedestrian Access and Mobility Plan (PAMP).	Opportunities for additional funding of footpath projects is actively pursued through State and Federal funding programs.	Success of grant funding application for footpath projects.	100%	Footpath funding application as applied for unsuccessful under Get NSW Active. Reapply in 25/26.	


## Improved drainage services delivered.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.3.1a	Provide drainage networks in urban areas.	Undertake drainage routine maintenance.	Respond to customer requests within 10 day response target.	100%	Drainage Maintenance completed as/when required.	
2.2.3.1b	Provide drainage networks in urban areas.	Deliver Council's capital works program.	% drainage projects delivered.	100%	Full 24/25 Capital works program delivered on available funds. Rura road culvert and causeway program under betterment program to commence in 25/26.	
2.2.3.1c	Provide drainage networks in urban areas.	Internal drainage strategy for Molong township.	Completed by June 2025	100%	Valuations have been received for consideration by Council for the Pillans Park Drainage Line as	




## Council Review – Final Quarter | 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.3.1d	Provide drainage networks in urban areas.	Internal drainage strategy for Eugowra township.	Completed by end of 2026	10%	identified in the concept plan. Project one (Downstream at Wellington Street) has been designed. Report to be presented to Council in 2025/26 for funding to deliver.  Flood Study will identify areas of focus, and inform further strategy development for solutions. Draft flood study due in September 2025.	



Flood risk is mitigated and reduced for people and property in the shire.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.4.1a	Manage Cabonne's township floodplains in accordance with management plans.	Manage Molong Floodplain in accordance with management plan.	Evidence of compliance with management plan.  1 voluntary purchase program every two years.	85%	Voluntary purchase of properties has been completed, with demolition remaining. Scheduled to be completed by October 2025. The flood study and floodplain risk management plan have been drafted, and are	

## Council Review – Final Quarter 2024/25


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.4.1b	Manage Cabonne's township floodplains in accordance with management plans.	Complete Molong floodplain management study and plan reviews.	Evidence of completed plans by end 2024.	100%	due to be considered by Council in July 2025.  The Molong Floodplain Risk Management Plan has been drafted and through public exhibition. The plan is due to be presented to Council at its July 2025 Ordinary meeting for adoption.	
2.2.4.1d	Manage Cabonne's township floodplains in accordance with management plans.	Manage Eugowra Floodplain in accordance with management plan.	Evidence of compliance with management plan.  1 voluntary purchase program every two years.	30%	Timeframe for delivery of the new flood study and risk management plan has slipped by four months. Voluntary purchase of properties is continuing, with one property being purchased and the second being negotiated for purchase price. Expect at least one of the properties to be demolished by October 2025.	
2.2.4.1e	Manage Cabonne's township floodplains in accordance with management plans.	Complete Eugowra floodplain management study and plan reviews.	Evidence of completed plans by end 2024.	40%	Consultant has been engaged and has completed first milestone of data	

## Council Review – Final Quarter 2024/25


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.4.1g	Manage Cabonne's township floodplains in accordance with management plans.	Manage Canowindra floodplain in accordance with management plan	Evidence of compliance with management plan	100%	gathering and survey. Modelling of the floodplain and flood behaviour has commenced. This modelling is estimated to be completed in mid 2025 for the drafting of a new Flood Study for Eugowra due September 2025.  Advocacy for the removal of the disused rail bridge has led to a commitment to remove the structure impeding the waterway. Continue management of vegetation in river.	
2.2.4.1h	Manage Cabonne's township floodplains in accordance with management plans.	Complete Canowindra Floodplain management study and plan reviews.	Evidence of completed plans by end 2024.	40%	Consultant has been engaged and has completed first milestone of data gathering and survey. Modelling of the floodplain and flood behaviour has commenced. This modelling is estimated to be completed in mid 2025 for the drafting of	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.4.1i	Manage Cabonne's township floodplains in accordance with management plans.	Implement Canowindra Floodplain Management Plan.	Evidence of completed actions in accordance to adopted plan.	100%	a new Flood Study for Canowindra due September 2025.  Advocacy for the removal of the disused rail bridge has led to a commitment to remove the structure impeding the waterway. Continue management of vegetation in river.	

Effectively support the community's long-term recovery and resilience to disasters following the November 2022 flood event.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.2.5.1a	Building Back Better Community Infrastructure	Implement the Cabonne Recovery Plan.	<p>Action delivered as detailed in the Cabonne Recovery Plan.</p> <p>Reinstatement of drains and cleaning of culverts on local and regional roads</p> <p>Tree and vegetation control on local and regional roads</p> <p>Repairs to major culvert crossings, including Norah Creek Rd,</p>	85%	Betterment projects under the RTRF program are due to commence in 2025/26. Substantial DRFA works have been completed, with a balance of \$2M of work remaining. Major projects of Canomodine and Nyran Creek Bridges completed, and box walls have been	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
			Coates Creek Rd and Pinecliffe Rd		purchased and trial of installation undertaken.	
			Betterment of bridge and river culvert assets (specific projects to be determined following RTTF funding approval)			
			Canomodine Bridge rebuilt			
			Nyrang Creek Bridge rebuilt			
			Seek funding for replacement of Mandagery Creek pedestrian bridges at Manildra and Eugowra			
			Replacement of Swinging Bridge (pedestrian bridge), Cudal			
			Improved road access on bridge to Dean Park, Cudal			
			Advocate for extension of Molong Rail Bridge			



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
			Purchase temporary flood box-wall mitigation and develop a utilisation plan			
			Seek funding for additional repairs to damaged road infrastructure			
			Replace and update urban and rural addressing identification in South Canowindra and Eugowra			



## Council Review – Final Quarter | 2024/25

**Wastewater Services**



To provide and maintain environmentally sustainable, high quality wastewater facilities.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.3.1.1a	Undertake Sustainable Wastewater Operations.	Operated in accordance with relevant standards and best practices.	75% compliance with EPA Licence requirements.  Operation according to Operations Plan 100% of time.	100%	Operations for all wastewater treatment have continued, with no reportable breaches of EPA licence during the period. Annual licence returns have been completed and submitted to EPA for assessment.	
2.3.1.1b	Undertake Sustainable Wastewater Operations.	Review and update Long Term Financial Plan	Long Term Financial Plan updated to reflect data from Asset Management Plan by June 2025	100%	Long term financial planning has been integrated into the resourcing strategy. Further works have commenced to build further strategic capacity with funding under the Safe and Secure Water Program. These have been included in the 25/26 Operational Plan.	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.3.1.2a	Maintain Wastewater Operations.	Review and update Wastewater Asset Management Plan	Asset condition data register reviewed and updated for accuracy in preparation for development of Wastewater Asset Management Plan by June 2025	35%	Work to continue into the 25/26 Operational Plan as still awaiting advice on funding. Plans are scheduled to be completed by December 2025. Have undertaken migration of asset data to new asset system in anticipation of asset management plan review.	
2.3.1.3a	Augmentation strategy to accommodate future potential growth/need.	Commence preplanning activities for replacement of Canowindra Wastewater Treatment Plant	Report to ELT by end of 2024	20%	Grant funding deed has been executed to undertake three parts of analysis for the replacement of the Canowindra Wastewater Treatment Plant. Awaiting approvals from funding body under to proceed to the next phase, which has delayed the delivery of the project from the expected December 2025 timeframe. Now	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.3.1.3b	Augmentation strategy to accommodate future potential growth/need.	Undertake review of Molong Wastewater Treatment Plant capacity and augmentation options.	Completed report outlining current capacity and future upgrade options and high level budget.	100%	<p>expected in June 2026.</p> <p>Report has been completed, with integration of findings incorporated into the financial model. Strategic work has factored in future growth for the township, along with scenarios of development rates and stages for augmentation of the wastewater treatment plant.</p>	
2.3.1.3c	Augmentation strategy to accommodate future potential growth/need.	Review and update Development Servicing Plan for Wastewater	Review commenced by May 2025	20%	<p>Awaiting approval from funding body to proceed with engagement of consultancy to develop the plans. Given the delays in this approval, it is likely this will push back the completion of this project to June 2026.</p>	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.3.1.4a	Operate effluent reuse schemes.	Operate in accordance with relevant standards and best practices.	100% compliance with operating licence.	100%	Operation of all wastewater facilities, including effluent reuse. Have reported to Council progress on addressing Canowindra Golf Club irrigation concerns and have initiated repairs to the infrastructure.	
2.3.1.5a	Undertake liquid trade waste operations.	Review Liquid Trade Waste operations and maintain register of businesses.	Review and update Liquid Trade Waste Policy, presented to Council by June 2025  Application process is updated to comply with current guidelines	0%	Has been delayed to 2025/26, and has been included in the Operational Plan for that year.	

## Effectively support the community's long-term recovery and resilience to disasters following the November 2022 flood event.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.3.2.1a	Build Back Better Community Infrastructure	Implement the Cabonne Recovery Plan.	Complete hydraulic modelling of wastewater networks to inform opportunities to support flood resilient infrastructure growth	100%	Hydraulic modelling has been completed and incorporated into projects to accommodate further growth. These have been placed into the	

Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
					long term financial plan. Funding project has allocated funds for Canowindra network modelling in 2025/26.	




## Council Review – Final Quarter 2024/25


**Water Services****Manage quality water infrastructure systems.**

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.4.1.1a	Implement the Regulatory and Assurance Framework for Water Supply within Cabonne water operations.	The Regulatory and Assurance Framework for Water Supply is implemented	Water quality to meet standards 100% of time.	100%	Continuing into 2025/26 with Safe and Secure Water Program funded projects for strategies required for the Regulatory Assurance Framework. Compliance with the framework has been achieved as scheduled.	
2.4.1.1b	Implement the Regulatory and Assurance Framework for Water Supply within Cabonne water operations.	Continue to maintain drinking water management system and ensure drinking water guidelines complied with.	Water quality to meet standards 100% of time.	100%	Water treatment has continued with no reportable issues to NSW Health. Continuing to monitor and improve treatment systems around use of bore water to address taste and residue concerns. Upgrades to address these issues has been incorporated into	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.4.1.2a	Maintain water infrastructure assets	Review and update Water Asset Management Plan	Asset condition data register reviewed and updated for accuracy in preparation for development of Water Asset Management Plan by June 2025	35%	<p>upgrade strategies for the Molong Water Treatment Plant.</p> <p>Work has been completed on network assets management plan. Awaiting on feedback from funding body to progress to next phase of delivery of asset management plans, to be finalised by December 2025.</p>	


## Ensure secure supply of water to the community.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.4.2.1a	Cabonne Water responsible use promoted.	Participation in water resource management activities, Central NSW Councils JO water utility alliance.	Attend 75% of meetings.	100%	Water alliance meetings have been attended. Contributions have included the Regulatory Assurance Framework Integrated Planning and Reporting alignment and smart water meters trial documentation.	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.4.2.2a	Undertake regional town water supply strategy development.	Work with Orange City Council and Central Tablelands Water to develop a regional town water supply strategy.	Regional town water supply strategy developed by end of 2024.	95%	Final draft report has been completed and is to be reviewed. Final step is to present to Council to accept the report. Application has been made under the National Water Grid Fund to progress to the next phase of business case analysis and detailed engineering of options identified.	

## Sustainable local water utility.


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.4.3.1a	Develop a sustainable business as a local water utility.	Maintain a sustainable cost structure for sale of water.	Implement fees and charges in accordance with strategic business plan.	100%	Long term financial analysis has identified need to increase water fees. Increase in fees has been included in the 2025/26 fees and charges, and expected increases built into assumptions of the Long Term Financial Plan.	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.4.3.1b	Develop a sustainable business as a local water utility.	Review and update Long Term Financial Plan	Long Term Financial Plan updated to reflect data from Asset Mangement Plan by June 2025	100%	Long Term Financial Plan has been completed following modelling and project identification for future development needs. Will continue to update the modelling as further strategic work is completed.	
2.4.3.1c	Develop a sustainable business as a local water utility.	Review and update Development Servicing Plan for Water	Review commenced by May 2025	30%	Awaiting approval from funding body to proceed with engagement of consultancy to develop the plans. Given the delays in this approval, it is likely this will push back the completion of this project to June 2026.	

## Council Review – Final Quarter | 2024/25




Effectively support the community's long-term recovery and resilience to disasters following the November 2022 flood event.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
2.4.4.1a	Restore Council's Infrastructure.	Implement the Cabonne Recovery Plan.	Complete hydraulic modelling of water networks to inform opportunities to support flood resilient infrastructure growth	100%	Hydraulic modelling has been completed and incorporated into projects to accommodate further growth. These have been placed into the long term financial plan. Funding project has allocated funds for Canowindra network modelling in 2025/26.	


## Council Review – Final Quarter | 2024/25

**Delivering Quality for the Natural & Built Environment****Development Services**


Deliver development planning services in an effective and efficient manner.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.1.1a	Provide timely, accurate and professional development services to the shire.	Receive and assess Development Applications.	Number of development applications determined within a 40 day processing time.	100%	A total of 158 DAs were completed with 70% of these meeting the time frame set by State Govt in the statement of expectation order. The 40-day measure is not the relevant measure for State reporting.	
3.1.1.1b	Provide timely, accurate and professional development services to the shire.	Receive and assess Construction Certificates.	Number of construction certificates issued.	100%	A total of 74 construction certificates were received and issued.	
3.1.1.1c	Provide timely, accurate and professional development services to the shire.	Receive and assess Complying Development Certificates.	Percentage of applications determined within the 10 or 20 day processing times specified in the State Environmental Planning Policy (SEPP).	100%	A total of 17 CDC were received and approved within the set timeframe.	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.1.1d	Provide timely, accurate and professional development services to the shire.	Receive and assess Planning Certificates.	Number of section 10.7(2) Planning Certificates determined within 10 working days.	100%	A total of 462 Section 10.7(2) Planning Certificates were received. Of these 458 were determined within 10 working days whilst 4 were determined outside the 10-working day period.	

Public health is maintained across the shire.



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.2.1a	Ensure food premises and related premises meet legislative requirements and community expectations.	Inspect all food premises and other regulated premises in accordance with NSW Food Regulation Partnership and relevant legislative requirements.	Number of premises inspected annually. Number of reinspections required.	50%	A total of 25 outlets were inspected with inspection still on going in the first quarter of 25/26 financial year. The team prioritised the medium risk food outlets that need to be done on an annual basis, i.e. cafes, supermarkets. Low risk businesses i.e. cellar doors, some of the school canteens are required to be	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.2.1b	Ensure food premises and related premises meet legislative requirements and community expectations.	Undertake backyard swimming pool inspection program.	Number of premises inspected annually.	100%	done every 18 months as per the Food authority guidelines.  Inspections undertaken upon application.	

Ensure future development supports the growth of the shire.

Promote and conserve the natural and built heritage of the shire.



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.4.1a	Key heritage buildings are conserved across the shire.	Offer an annual shire wide Heritage Grants program.	Number of applications received and successful.  Value of works.	0%	Deferred due to lack of resourcing to enable program facilitation.	
3.1.4.1b	Key heritage buildings are conserved across the shire.	Utilising the Canowindra Town Improvement fund, develop a heritage grants program for the Gaskill Street, Canowindra heritage conservation area with a focus on verandah	Number of applications received and successful.  Value of works.	0%	Not progressed.	



## Council Review – Final Quarter | 2024/25


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
		and awning restoration, and a heritage façade painting program.				

## Knowledge and understanding of emerging environmental issues relating to mining and energy industries.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.5.1a	Participate in environmental sustainability programs.	Participation in Association of Mining and Energy Related Councils meetings and lobbying activities.	75% of meeting attended. Meeting minutes reported to Council for notation.	100%	All meeting scheduled for the year were attended by the DGMS and minutes of the meeting were reported to Council for notation.	
3.1.5.1b	Participate in environmental sustainability programs.	Participation in Community Consultative Committee meetings and lobbying activities: Cadia Regis Resources Hansons East Guyong	75% of meeting attended. Meeting minutes reported to Council for notation.	100%	All scheduled meetings were attended by DGMS. Meeting minutes reported to Council for notation.	

## Council Review – Final Quarter | 2024/25




Effectively support the community's long-term recovery and resilience to disasters following the November 2022 flood event.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.1.6.1a	Support Communities to Recover and Rebuild.	Implement the Cabonne Recovery Plan.	Action delivered as detailed in the Cabonne Recovery Plan.	0%	Focus has been on PP for eugowra preschool which will be approved in the first quarter of 25/26 financial year.	


## Council Review – Final Quarter | 2024/25

**Environmental Services**


Efficient use of resources to improve environmental sustainability.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.1.1a	Provide waste management services that meet community needs and expectations.	Provide domestic waste collection services and local recycling facilities.	Number of general waste bins collected.  Evidence that conditions and measure of waste collection contract are achieved.  Number of local recycling facilities.	100%	Ongoing as per contact with JR Richards for domestic waste collection. Orange group of councils is currently seeking 2-year extension to current contract.	
3.2.1.1c	Provide waste management services that meet community needs and expectations.	Provide a commercial waste collection service.	Report to ELT on reduction of cost of operating.	100%	Ongoing - domestic waste service is provided by JR Richards via our Netwaste contract. New contract is currently in the juvenile stages.	
3.2.1.1d	Provide waste management services that meet community needs and expectations.	Operate landfill sites at Canowindra, Cumnock, Eugowra, and Manildra.	Tonnes of waste disposed to landfill.  Fees received/ income from tips.	100%	Landfill sites managed in accordance with waste strategy. Landfill income is up 10% over the 23/24 financial with consistent pricing	





## Council Review – Final Quarter | 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.1.3a	Provide community education and engagement to support diversion from landfill.	Conduct community education activities to promote recycling.	<p>Number of Netwaste education programs undertaken.</p> <p>Projected landfill life (in years).</p> <p>Percentage of collected recycling that is contaminated.</p>	100%	<p>being adopted by the waste facility attendants.</p> <p>Netwaste community education program implemented as per requirement. Enviro services has just liaised with Envirocom about the 25/26 education program to be delivered.</p>	


## Enhanced public safety and health through the use of Council's regulatory controls and services.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.2.1a	Ensure effective and responsible care, management, and public education for companion animals.	Manage a return/rehome of impounded animals' program.	<p>Number of companion animals impounded.</p> <p>Number of companion animals returned to owner.</p> <p>Number of companion animals rehomed.</p>	100%	Rehoming animals through various agencies and through council itself. Dogs that have been impounded are quickly moved back to their owner or put up for adoption after 14 days unless unsuitable. Enviro services ranger has done very well this year rehoming a lot of excess long stay animals.	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.2.1b	Ensure effective and responsible care, management, and public education for companion animals.	Provide emergency response to call outs for dog attacks.	<p>Response time to call outs.</p> <p>Percentage of incidents investigated and resolved.</p> <p>Number of incidents resolved through voluntary compliance i.e., without resorting to PIN (fine).</p>	100%	Ranger and on-call rangers are always attended and dealt with in a timely/professional manner. Currently working on reporting framework to companion animals registry around dog attacks.	
3.2.2.1c	Ensure effective and responsible care, management, and public education for companion animals.	Promote and encourage responsible pet ownership to ensure animals in the shire are microchipped and registered.	<p>Number of public awareness activities undertaken.</p> <p>Number animals microchipped.</p>	100%	Councils Ranger consistently speaks with owners about responsible pet ownership as does Enviro services admin. These services are checked when dealing with cabonne residents.	
3.2.2.2a	Ensure environmental monitoring in accordance with the Protection of the Environment Operations Act 1997.	Rehabilitate contaminated land across Cabonne.	Evidence of rehabilitation of waste facilities as waste stages are completed.	100%	Remediation works continually ongoing. Cargo and Yeoval works are starting slowly with less materials being taken at these sites.	
3.2.2.2b	Ensure environmental monitoring in	Monitor groundwater at the former	Evidence of inspections completed in required timeframe.	50%	Will approach company soon to get sub level water testing underway. There	





## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.2.2c	accordance with the Protection of the Environment Operations Act 1997.  Ensure environmental monitoring in accordance with the Protection of the Environment Operations Act 1997.	gasworks site in Molong.  Provide illegal waste compliance services.	Evidence of compliance inspections completed daily by ranger.	100%	has been numerous constructions on site holding this up.  Illegal dumping monitored by Ranger and the registered with "Report Illegal Dumping" (RID).	


## Minimal economic and environmental impacts of weeds across the shire.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.3.1a	Deliver an effective weed management system in accordance with the Biosecurity Act.	Identify and manage high risk weeds in accordance with the Weed Action Plan (WAP).	Priority weeds identified through the WAP program/inspection and managed.	100%	All priority weeds mapped in ROAM and inspection targets have been achieved for all WAP key performance indicators. A big emphasis on urban inspections have been completed.	
3.2.3.1b	Deliver an effective weed management system in accordance with the Biosecurity Act.	Manage weed spraying programs for Council roadsides, including State Roads contracted to Council by	Percentage of spraying program completed.	100%	State roads have been completed once over the summer period. All other weed control programs are on track and good results have been achieved. This will be a yearly venture for the Biosecurity team	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.3.1c	Deliver an effective weed management system in accordance with the Biosecurity Act.	Transport for NSW (TfNSW). Manage weed spraying programs for Council's parks and gardens.	Percentage of spraying program completed.	100%	with a strong working relationship with Transport/Infrastructure. Parks and ovals are sprayed on request from Urban Infrastructure. This work is completed to a high level by the Biosecurity team and results are constantly being monitored.	
3.2.3.1d	Deliver an effective weed management system in accordance with the Biosecurity Act.	Carry out inspections of private land, including Crown Lands, National Parks and Forestry Corporation.	Report quarterly to ELT. Non-compliance reported. Community engagement and compliance.	100%	Big effort by the team this year with our target of 320 inspections exceeded by ~40 inspections. The team have worked hard to make this happen and Enviro Services is now back to 3 authorised officers under the Biosecurity act 2015.	
3.2.3.1e	Deliver an effective weed management system in accordance with the Biosecurity Act.	Actively participate in the Central Tablelands Regional Weeds Action Committee.	Evidence of meeting attendance and participation.	100%	Weed management undertaken all through the shire. Meetings attended quarterly to keep up to date with the latest info in the industry.	
3.2.3.1f	Deliver an effective weed management system in accordance with	Advocate for further funding opportunities through Local Land Services and	Application for funding submitted.	100%	Further funding opportunities always being explored by the team - WAP application was successful and money has been	

## Council Review – Final Quarter | 2024/25


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.3.1g	the Biosecurity Act. Deliver an effective weed management system in accordance with the Biosecurity Act.	Crown Land for weed control. Conduct community education activities to improve weed management and control.	Community engagement when conducting inspection and information supplied. Information sessions in each town annually.	100%	distributed to the applying councils. Various small field days have been held for priority weeds around Chilean needle grass at Gara and Coolatai grass at cumnock both held by the teams biosecurity officers.	

## Infrastructure and services that meet the future needs of the community.


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.4.1a	Manage and maintain cemeteries throughout Cabonne in accordance with Public Health Act.	Undertake the annual maintenance program for all cemeteries.	Evidence of program completion.	100%	Cemetery maintenance has been undertaken to a high level and all cemeteries have been maintained. Public access gate has been installed at Meranburn Cemetery for easy access past the cattle grids.	
3.2.4.1b	Manage and maintain cemeteries throughout Cabonne in	Establish levels of service for the annual maintenance program.	Levels of service endorsed by ELT by end of 2024	100%	Cemeteries are maintained throughout the shire on an ongoing rotational basis. This	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.4.1c	Manage and maintain cemeteries throughout Cabonne in accordance with Public Health Act.	Maintain accurate cemetery burial and reservation records.	Records kept up to date electronically.	100%	<p>is further managed by the Cemetery Maintenance Officer. Two-week schedule has been created to ensure that sites are being serviced equally and regularly - this has been undertaken as per normal.</p> <p>Cemetery maps are updated with burials and reservations as required. Discussion has been had with DL IT - to digitise these records in the coming years.</p>	

Effectively support the community's long-term recovery and resilience to disasters following the November 2022 flood event.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
3.2.5.1a	Environmental Restoration and Adaptation.	Implement the Cabonne Recovery Plan.	Action delivered as detailed in the Cabonne Recovery Plan.	100%	Ongoing as per requirements.	

## Council Review – Final Quarter 2024/25


## Delivering Quality Community Services

## Community &amp; Economy


## Support Existing Business.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.1.1a	Engage with local businesses.	Engage with local businesses across the Cabonne LGA.	4 businesses engaged per quarter (12 per year).	75%	Regular engagement with businesses and community leaders: - Meetings with businesses as required - Engagement regarding "Shop Cabonne" campaign - Introduction of quarterly business e-newsletter - Facilitation of Service NSW staff to engage with flood impacted businesses - Regular presence and engagement through establishment of Eugowra Office - Project delivery updates (face-to-face)	
4.1.1.1b	Engage with local businesses.	Engage with the main employer in each village.	2 businesses engaged per quarter (8 per year).	55%	Regular engagement with businesses and community leaders: - Meetings with	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.1.2a	Provide guidance to local businesses on key council processes.	Facilitate workshops on funding application development.	Evidence of engagement through community organisations and online	100%	<p>businesses as required</p> <ul style="list-style-type: none"> <li>- Engagement regarding "Shop Cabonne" campaign</li> <li>- Introduction of quarterly business e-newsletter</li> <li>- Facilitation of Service NSW staff to engage with flood impacted businesses</li> <li>- Regular presence and engagement through establishment of Eugowra Office</li> <li>- Project delivery updates (face-to-face)</li> </ul> <p>Focus has been on structures to support applications (e.g. governance arrangements). Staff provide direct support to community groups and businesses in relation to grant applications. Funding opportunities advertised through social media, e-newsletter, radio</p>	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.1.3a	Report on local business success stories.	Develop regular content for online portal or social media.	12 specific social media posts per year on business success stories.	70%	segment, progress meeting updates and directly with key community stakeholders  Ongoing- predominately via Discover Cabonne social pages (Facebook and Instagram) In addition, Council has developed a quarterly business newsletter.	

## Attract New Investment.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.2.1c	Develop concierge and hand-holding services.	Facilitate discussions between project proponents and the planning team.	# or evidence of engaged through "concierge" services by Community & Economy Team.	50%	Regular engagement with businesses and community leaders: - Development of Cabonne/Orange Region Investment Attraction package - Meetings with businesses as required - Engagement regarding "Shop Cabonne" campaign - Introduction of quarterly business e-newsletter	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.2.2a	Proactively attract economic development industry opportunities with: Agriculture and associated value added industries, Population servicing sectors, Tourism servicing sectors.	Meet with stakeholders in key sectors to discuss key gaps and needs, and identify key skills required and undertake analysis to understand where these skills are currently located	Evidence of engagement through community organisations and online	10%	<ul style="list-style-type: none"> <li>- Facilitation of Service NSW staff to engage with flood impacted businesses</li> <li>- Regular presence and engagement through establishment of Eugowra Office</li> <li>- Project delivery updates (face-to-face)</li> </ul> Working with the Dept of Regional NSW on finalising an investment attraction project for Cabonne/Orange Region.	
4.1.2.2b	Proactively attract economic development industry opportunities with: Agriculture and associated value added industries, Population	Develop and maintain marketing collateral (online or hard copy) highlighting key strengths and opportunities of Cabonne for identified sectors of	Evidence of engagement through community organisations and online  Monthly postings to Discover Cabonne social media pages outlining opportunities/liveability of LGA	35%	Working with NSW Dept of Regional NSW on finalisation of a Cabonne/Orange Region investment attraction project. This will be developed into a package that can be shared with investors.	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	servicing sectors, Tourism servicing sectors.	opportunity, including collateral promoting the liveability of Cabonne			<p>Ongoing engagement with stakeholders in relation to REZ, water/sewer projects, and housing opportunities.</p> <p>Posts through Discover Cabonne social media pages, Business Hub, and monthly newsletters on opportunities in Cabonne</p>	


Increase engagement with visitors, and support the emerging visitor economy.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.3.1a	Encourage collaboration within the region and with surrounding local governments.	Facilitate discussions between key tourism groups across the region.	<p>4 meetings each year with stakeholders in key sectors.</p> <p>1 stakeholder engagement event facilitated by Council each year.</p>	60%	<p>Increased social media presence on Discover Cabonne Facebook and Instagram pages - focused on tourism outcomes. Delivered Cabonne Map.</p> <p>Work ongoing on #Shoplocal campaign for Cabonne.</p>	

## Council Review – Final Quarter 2024/25



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.3.1b	Encourage collaboration within the region and with surrounding local governments.	Facilitate tourism-focused discussions for the Progress Associations.	<p>Promotion of Events Assistance Program (EAP) and Sponsorship program with Progress Associations, and through local media advertising.</p> <p>Evidence of relevant grant applications to support community organisations/events.</p> <p>Council attendance and participation at community events.</p>	65%	<p>Led by the Age of Fishes team - Council is regularly engaging with key tourism groups in region, including through promotion at VIC.</p> <p>Team have developed a Cabonne Map to promote our towns and villages. Programs continue to be promoted through Progress Association updates, Mayor's radio segment, Cabonne Catchup (in local papers), and the online newsletter. Individual support provided to local businesses and groups.</p>	
4.1.3.2a	Support local events and festivals and promote local villages and culture.	Develop and disseminate post-event analysis of signature events.	<p>Evidence of development of post-event analysis of signature events.</p> <p>Development of reporting process for Age of Fishes Museum to</p>	60%	All Council events have been funded through grant programs that require post-event	

## Council Review – Final Quarter | 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
			collect post-event and post-visit data.  Evidence of post-event reports to Council/Committee/ELT.		information as evidence of appropriate expenditure against outcomes. Council sponsored events are required to provide information back on attendance numbers, any economic data, and overall success of event, as part of requisition process. The C&E Team provide bi-monthly reports to the Community, Economy and Culture Committee on events.	
4.1.3.2b	Support local events and festivals and promote local villages and culture.	Support local events, culture, and festivals and promote local villages - including through the provision of sponsorship opportunities and seeking grant funding.	Promotion of EAP and Sponsorship program with Progress Associations, and through local media advertising.  Evidence of relevant grant applications to support community organisations/events.  Council attendance and participation at community events.	100%	NSW Govt Reconnection Regional NSW Funding to support delivery of Christmas events and other community events over last 2-years now exhausted. More than 50 events have been supported over the	




## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.3.3a	Support the development of visitor economy opportunities.	Work with surrounding local governments and strategic partners to promote Cabonne to visitor markets and residents.	<p>Attendance at Orange360 meetings.</p> <p>Attendance at RDA and Central West JO meetings.</p> <p>Delivery of 1 activity per year - delivered in partnership with strategic partners/councils.</p>	65%	<p>last 2-years, through both Council funding and/or as a Council-run event.</p> <p>Ongoing participation at Orange360 (with Orange and Blayney Councils), RDA and JO meetings.</p> <p>Engagement with Forbes, Parkes and Lachlan Shires in relation to flood recovery activities.</p>	
4.1.3.3b	Support the development of visitor economy opportunities.	Identify and promote existing nature-based tourism products and experiences available in the region.	<p>In partnership with Orange360 develop a marketing strategy for nature-based tourism.</p> <p>Evidence of implementation of strategy.</p>	65%	<p>Actively working on implementation plan of the Orange Region Destination Management Plan with Orange and Blayney Councils, which addresses nature-based tourism - including undertaking a regional audit of nature-based tourism products and experiences.</p> <p>All DMP Plan actions align with deliverables</p>	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
					under the Economic Development and Visitor Economy Strategy.	




## Encourage Cross-Regional Collaboration.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.4.1b	Facilitate collaboration with surrounding Local Governments.	Meet with other regional local governments for planning purposes.	<p>Evidence of engagement with tourism groups.</p> <p>Facilitation of at least 1 meeting a year.</p> <p>Engagement with all Progress Associations via report/presentation on tourism and opportunities - 1 per year.</p> <p>Attendance at Orange360 and CNSWJO EDM meetings.</p>	70%	<p>Planning focus centred predominately around delivery of outcomes in Destination Management Plan for region with Orange and Blayney Councils</p> <p>Ongoing work with flood impacted Councils - Forbes, Parkes and Lachlan - on flood recovery/Central West Recovery Package program.</p> <p>Working with Orange, Blayney, Weddin, and Cowra Councils of Drought Resilience Plan.</p> <p>Working with JO Councils on Regional Disaster Management Plan.</p>	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.4.2a	Facilitate collaboration within Cabonne LGA.	Host Cross-Regional Progress Association meetings.	Evidence of engagement with local businesses, producers, manufacturers and tourism operators.  Host 2 cross-regional Progress Association meetings per year.  Provision of Council report to Progress meetings.	50%	Two meetings have been held of the Cabonne Community Stakeholder Advisory Committee (made up of progress association and other community representatives).	


## Address Key Challenges

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.5.1a	Plan for Population growth.	Undertake land demand assessment to assess needs for additional land supply	Cabonne Housing Strategy document to be presented to ELT/Council by December 2024	40%	Ongoing work on developing Housing Cabonne strategy. Delayed due to contractor issue.	
4.1.5.1b	Plan for Population growth.	Develop land use policy to guide land development	Land/housing development policy to be implemented by June 2025	40%	Delayed due to contractor issues.	
4.1.5.1c	Plan for Population growth.	Engage with aged care and health providers to	Evidence of meetings with Aged Care and Health providers.	55%	Council continuing to engage with NSW Health regarding	


## Council Review – Final Quarter | 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
		understand potential for additional local provision.	Continuation of development of Health One project for Canowindra.		HealthOne Project in Canowindra.  Ongoing engagement with health providers (predominately Eugowra), focused on flood recovery support services.	
4.1.5.1d	Plan for Population growth.	Lobby State and Federal Governments and other key stakeholders on key community needs - e.g. improved digital connectivity.	Evidence of letters to key stakeholders/submissions to inquiries  Evidence of ongoing engagement with key local MP's, Ministers and Departments (as required).  Promotion of Council's lobbying efforts to the Cabonne community.	70%	Ongoing - continuing to lobby both Government (predominately related to Recovery needs and enabling housing development).	
4.1.5.1e	Plan for Population growth.	Facilitate discussions between local schools and higher education providers.	Work with Community Services Team to meet with local high schools.	50%	This action is predominately led by other departments including Community Services and Safety, People and Culture Team.  Community and Economy team have led delivery of grant funded holiday	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.5.3c	Undertake curatorial strategy for Age of Fishes Museum.	Lobby government for funding for rejuvenation of Age of Fishes Museum	Evidence of relevant grant applications/funding sources to support redevelopment of Age of Fishes Museum	20%	<p>programs aimed at high school students, as well as admin and social media support around Youth of the Month, and high school careers expos.</p> <p>Seeking funding opportunities for AOFM rejuvenation. To date, no suitable funding sources have been identified to date (that do not require significant funding co-contributions from Council).</p>	


## Leverage Surrounding Major Projects.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.6.1a	Leverage from major projects in Central-West region in order to capitalise on opportunities for	Proactively Plan for Major Projects.	<p>Evidence of engagement with surrounding local governments to understand Cabonne's role in major regional programs.</p> <p>2 industry information sessions per year for Cabonne</p>	55%	Working with NSW Government on development of a Cabonne/Orange Region investment attraction project.	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	communities and businesses for Cabonne.		businesses seeking to engage in projects.  # Social media posts or online business hub promotion of funding opportunities for local businesses/community organisations.		Ongoing engagement with stakeholders in relation to REZ, and water/sewer projects.	
4.1.6.1b	Leverage from major projects in Central-West region in order to capitalise on opportunities for communities and businesses for Cabonne.	Capitalise on Key Funding Programs.	Evidence of relevant grant applications.  # of successful grant applications.  # of timely completed funded projects.  Evidence of timely reporting and acquittal of grant funding, in conjunction with Council's Finance Department.	80%	Ongoing - as per previous update.  Council looking to leverage opportunities for new grant funding opportunities.	

## Effectively support the community's long-term recovery and resilience to disasters following the November 2022 flood event.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.1.7.1a	Support Business and Regional Economy.	Implement the Cabonne Recovery Plan.	Actions delivered as detailed in the Cabonne Recovery Plan.	90%	101 total recovery actions identified - 39 actions completed - 35 actions currently underway	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
					<ul style="list-style-type: none"><li>- 0 actions yet to commence</li><li>- 15 actions supported by Council but led by other agencies</li><li>- 12 actions are now part of ongoing business-as-usual operations</li></ul> <p>This means 85% of recovery actions are either completed, underway, or integrated into Council's regular operations — a significant jump from 30 completed actions in December 2024.</p>	

## Council Review – Final Quarter 2024/25


**Community Services**

Provide a range of quality and affordable education opportunities from early childhood to school aged children including family day care and before & after school care services.


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.1a	Operate Cabonne Family Day Care service across Central West NSW as a quality and sustainable service within funding parameters.	Sustain current funding and apply for additional opportunities to enhance service delivery across our service delivery area.	Collect data and report on the number of children attending family day care relative to available places as a %.	100%	UTILISATION MONTH CAPACITY ACTUALS      %  July            1270 1170    92% August        1161 1139    98% September    1537 1424    93% October       1311 1172    89% November    1273 1196    94% December    1273 1196    94% January       831 586     71% February      892 771     86% March         1107 1035    93% April          1208 943     78% May            1253 1022    82%	




## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.1b	Operate Cabonne Family Day Care service across Central West NSW as a quality and sustainable service within funding parameters.	Grow our people through providing attractive sole trader opportunities for Educators, with Cabonne being seen as a preferred children services provider.	<p>Collect data and report on the number of educators relative to the 45 licensed places.</p> <p>Annual feedback through surveys/consultation with Educators and families to determine why they choose to work or utilise Cabonne FDC.</p> <p>Service advertising &amp; promotion outlining the benefits of working for Cabonne FDC through attendance at 1 community events per annum.</p>	100%	<p>June 1624 1360 84%</p> <p>As of the end of the financial year, our Family Day Care (FDC) service has grown to include 13 Educators—an increase of two over the past year; currently operating in Cumnock, Canowindra, Blayney, Orange, and Parkes.</p> <p>We continue to promote and market the FDC service, the goal of recruiting additional Educators to support this valuable childcare option. However, despite our efforts, recruitment within the LGA has seen limited success. There are currently 103 children on our waitlist.</p> <p>In the last quarter, we met with the NSW Family Day Care Association to share ideas and suggestions aimed at encouraging</p>	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.1c	Operate Cabonne Family Day Care service across Central West NSW as a quality and sustainable service within funding parameters.	Provide required training to Educators to ensure compliance of National Quality Framework and Standards.	<p>FDC bi -monthly Educator meetings attendance rate of 80%.</p> <p>Individual monthly face to face site visit provided to Educators at a rate of 100 % as per Regulations.</p> <p>Staff attend one inclusion professional development opportunity annually</p>	100%	<p>uptake of this sole trader opportunity. We remain committed to supporting and expanding FDC services across our region.</p> <p>FDC Educator meetings have adopted a more interactive, group-led format, which has been well received. However, some Educators face challenges attending evening sessions due to other commitments. To support flexibility, approved recordings of Teams meetings are made available for later viewing, which has proven effective. All Educators receive monthly visits from Principal Office staff, in line with regulatory requirements. Throughout the year, FDC staff and Educators have engaged in various professional development activities, largely funded through a Commonwealth Workforce PD grant, with a strong</p>	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.2a	Operate sustainable Before and After School Care (B&ASC) and vacation care services across Central West NSW based on the needs of families and the community within funding parameters.	Grow existing B&ASC services in Blayney, Mullion Creek, Manildra and Clergate.	<p>Collect and report data on number of children attending each services relative to available licenced places.</p> <p>Annual feedback through surveys/consultation with children and families who utilise the B&amp;ASC services</p>	100%	<p>focus on inclusion and tailored learning opportunities.</p> <p>Council now operates seven OOSH services across Blayney, Clergate, Cudal, Manildra, Molong, Mullion Creek, and Nashdale, with Cudal and Nashdale commencing in February 2024. Overall, attendance remained steady compared to the previous financial year, with slight declines in before and after school care, but increases in vacation care at some locations. The successful receipt of CCCF Round 4 Sustainability Grant funding supports the continued operation of this highly valued service. In July 2024, the annual survey completed by 19 families rated the service an average of 4.5 out of 5, reflecting strong community satisfaction.</p>	
100						



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.2c	Operate sustainable Before and After School Care (B&ASC) and vacation care services across Central West NSW based on the needs of families and the community within funding parameters.	Ensure strong relationships continue with Dept Education, Skills and Employment through regular communication, reporting and service accountability.	<p>Annual meetings occur with Inclusion Support Services, Schools, and Communities.</p> <p>Quality Framework and Standards through proactive monitoring, service evaluations and successful recurrent funding.</p>	100%	Annual meetings were held with six of the seven principals at our OOSH school locations in the last quarter, with the final meeting pending confirmation. Feedback has been overwhelmingly positive, highlighting the value and recognition of this Council-delivered service and its staff. Four services—Blayney (Feb), Clergate (Oct), Molong (Apr), and Mullion Creek (Jun)—underwent full Assessment & Rating by the Department of Education and achieved “Meeting” across all areas of the National Quality Standards. Our new services, Cudal and Nashdale, demonstrated compliance during their post-approval visits in May. These outcomes reflect the dedication of our OOSH Educators and the support from the Principal Office team.	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.2d	Operate sustainable Before and After School Care (B&ASC) and vacation care services across Central West NSW based on the needs of families and the community within funding parameters.	Apply for new tender opportunities that become available by Dept. Education School Infrastructure to extend B&ASC services across our smaller communities.	Investigate 1 new service option over each funding period across the Cabonne LGA.	100%	Cudal and Nashdale services commenced 6/1/25. With current principal office resourcing of our OOSH at capacity, no further tender opportunities will be considered.	
4.2.1.2e	Operate sustainable Before and After School Care (B&ASC) and vacation care services across Central West NSW based on the needs of families and the community within funding parameters.	Grow our people through providing attractive and secure recruitment opportunities for our workforce with Cabonne being seen as a preferred children services employer.	In conjunction with Safety, People & Culture, review workforce profile and employment conditions for all B&ASC staff.  Staff recruitment and retention increases annually in line with childcare ratios to meet service enhancement demands.	75%	This action regarding workforce profile has been deferred to the next financial year. To gain a clear understanding of actual OOSH service costs, completion of detailed financial reporting is required to accurately reflect service delivery expenses. We are fortunate to have sufficient staffing capacity to support our best practice model for service delivery, which includes rostering two staff members for the	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.1.3a	Provide identified Youth specific activities.	Liaise with local Schools to ensure that Youth of the Month (YOTM) nominations are received each month.	A YOTM is announced by Council at least 8 times per year	100%	<p>majority of shifts. This ensures consistent quality and reliability across our operations.</p> <p>Council presented eight Youth of the Month (YOTM) awards during the 2024 calendar year, with recipients from Molong, Canowindra, Eugowra, Manildra, Nashdale, and Moorbel.</p> <p>A review of Council's engagement with youth is currently underway, including an evaluation of the YOTM process. The development of a Youth Action Plan will be finalised by 2027. This initiative will be monitored through the 2025-2026 Operational Plan, and future reporting will align with financial year timeframes.</p>	
4.2.1.3b	Provide identified Youth specific activities.	Plan the annual address to Council from young people across Cabonne.	The annual address occurs at 1 Council Meeting annually.	100%	The annual address from the three local high schools took place during the July and August Council	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
			That representation occurs from 60% of Cabonne communities.		meetings. Students from Canowindra, Molong, and Yeoval shared their views and visions for their communities, demonstrating maturity and thoughtful insight. Relevant Council departments also provided updates on previously requested projects, fostering meaningful dialogue. The session was extremely well received by Councillors and is scheduled to take place again in August 2025.	

Provide a range of safe and affordable community transport services for all eligible Cabonne residents.



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.2.1a	Deliver or broker transport options for clients across our communities based on funding guidelines and	Maintain and safely operate the Council's Community Transport fleet.	Vehicle servicing occurs as per maintenance schedules to meet annual registration requirements.  Drivers maintain a safe driving record with less	100%	Community Transport manages a fleet of three vehicles used for service delivery—two based in Molong and one in Canowindra. The service occasionally supplements its fleet by using a Cabonne Home Support (CHS) vehicle when needed. Vehicle servicing is overseen by the Service Coordinator in collaboration with local	

## Council Review – Final Quarter 2024/25



Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	within funding parameters.		than 2 incidents per annum.		depots. There have been no volunteer driving incidents reported during this period, reflecting strong operational oversight and safe driving practices.	
4.2.2.1b	Deliver or broker transport options for clients across our communities based on funding guidelines and within funding parameters.	Cabonne Community Transport meets funding body requirements.	Meet required KPIs through monthly reporting of TRIPS through Routematch.  Bi-annual update for Volunteers professional development provided through Western Region Forum.  Annual feedback through surveys/consultation with children and families who utilise Cabonne Community Transport  Dept. Transport Governance meetings are attended by Coordinator and Department Leader bi-annually.	75%	CHSP Direct 658 30495km Indirect 3145 124009km Community Bus 2447 Taxi 900 Total trips 3803 154,505km  CTP Direct 90 5493km Indirect 646 3.322km Community Bus 677 42516km Taxi 29 1005km Total Trips 736 44816km  HRT Direct 241 10096km Indirect 2 69km Total Trips 243 10165km  Shopping Buses Cudal/Manildra/Orange 26 trips 218 clients Yeoval/Cumnock/Orange 26 trips = 104 clients Eugowra/Canowindra/Orange 12 trips = 48 clients	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.2.1c	Deliver or broker transport options for clients across our communities based on funding guidelines and within funding parameters.	Broker transport options to meet service needs.	<p>Provide shopping trips for Cabonne communities recording number of clients accessing the service per quarter</p> <p>Provide 6 social outings per annum and record number of clients attending</p> <p>Provide accessible transport services across Cabonne</p>	100%	See 4.2.2.1b No requests for accessible transport have been received, if a client was eligible, the CT service would seek to broker a suitable vehicle. Generally, residents who may require accessible transport needs, have an NDIS package and their relevant service provider would supply transport as part of the package.	
4.2.2.2a	Ensure a sustainable volunteer workforce to deliver the required transport services across Cabonne.	Advertise and recruit new volunteers in our communities.	Volunteer workforce remains stable in each identified centre.	100%	<p>As of the end of the financial year, Community Transport has 13 active volunteers, an increase of one since the previous report. The Canowindra Volunteer Expo generated interest from several attendees, resulting in one new volunteer signup from the event.</p> <p>Cabonne Home Support currently has 74 dedicated volunteers who assist with meal deliveries and provide social support services. Their ongoing commitment plays a vital role in supporting the wellbeing and independence of community members.</p>	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.2.2b	Ensure a sustainable volunteer workforce to deliver the required transport services across Cabonne.	Provide required training to ensure compliance with funding body policy and procedures.	Biannual update for Volunteers professional development provided through Western Region Forum.	75%	With the cessation of the Western Region Forum and leadership changes within the Community Transport Organisation, biannual updates have been discontinued. Moving forward, annual mandatory training will be managed and organised by individual service providers. Compliance with training requirements is monitored through governance meetings held with Transport for NSW.	
4.2.2.2c	Ensure a sustainable volunteer workforce to deliver the required transport services across Cabonne.	Coordinator hosts volunteer Committee meetings to ensure volunteers are informed and communicated with regarding service delivery.	Quarterly Volunteer Committee meetings occur with a quorum in attendance.	100%	Survey has been provided to volunteer drivers, awaiting responses. A meeting was in conjunction with the Volunteer Christmas function, another will be arranged as part of the end of year training.	



**Provide a range of affordable and appropriate accessible services for older people and those with disability for our community members of Cabonne.**

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.3.1b	Cabonne Home Support delivers a	Meals on Wheels service is available	Meet the annual unit outputs identified by the Department	75%	Cabonne Home Support provided 9,484 meal	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	range of services that support the target group in maintaining independent living within their communities within funding parameters.	to all eligible members of Cabonne's communities.	in our program grant agreements.  Annual feedback is sought through surveys/consultation with clients who utilise CHS services		service units this financial year—an increase of over 1,300 units from the previous year. This includes frozen meals delivered across the LGA and cooked meals for Canowindra and Eugowra, prepared by their local hospitals. The service also continued offering partially subsidised meal vouchers, redeemable at various local food outlets across the LGA. This initiative supports local businesses while providing clients with greater choice and flexibility in accessing nutritious meals. However, current grant arrangements include a flexibility clause, allowing adjustments between CHSP-funded programs to support service continuity.	



## Council Review – Final Quarter | 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.3.1c	Cabonne Home Support delivers a range of services that support the target group in maintaining independent living within their communities within funding parameters.	Social Support activities are available to all eligible members of Cabonne's communities.	Meet the annual output of hours identified by the Department in our program grant agreement.	100%	Cabonne Home Support delivered 6,931 hours across 72 different social support activities to eligible clients. These included community restaurants, movie outings, men's groups, bingo, intergenerational gatherings, and social trips throughout the Central West. These activities offer vital opportunities for personal interaction, relationship building, and access to experiences that individuals may not be able to attend independently.	
4.2.3.1d	Cabonne Home Support delivers a range of services that support the target group in maintaining independent living within their communities	Home Maintenance services are available and meet the needs of eligible members of Cabonne communities.	Meet the annual outputs for hours identified by the Department in our program grant agreement.	75%	Cabonne Home Support provides home maintenance services to eligible clients, including lawn mowing, minor garden work, window washing, and gutter cleaning. Local contractors are engaged to complete the work	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	within funding parameters.				and must meet strict mandatory checks as outlined in funding guidelines. Due to high demand, the service currently has a waitlist. The KPI is slightly below target, primarily due to some vouchers not being redeemed within the reporting timeframe. However, current grant arrangements include a flexibility clause, allowing adjustments between CHSP-funded programs to support service continuity.	
4.2.3.2a	Community Housing places are available for eligible residents in Cabonne.	Molong's Acacia Lodge & Durak Court and Cudal's Boree Lodge Management committee is operated with the S355 guidelines.	<p>Quarterly management committee meeting occurs and are documented appropriately.</p> <p>Management Committee finances for Molong &amp; Cudal Housing is reported annually as per Council guidelines.</p>	100%	<p>Quarterly meeting held as required in 13 May 2025. All records of meetings are maintained in MAGIQ records system.</p> <p>Both S355 committee Treasurers; Acacia Lodge &amp; Cudal Homes for the Aged provided their relevant financial requirements to council for reviewing in March.</p>	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.3.2b	Community Housing places are available for eligible residents in Cabonne.	Molong Acacia Lodge & Durak Court facilities are maintained in accordance within Tenancy Legislations rental agreements.	All maintenance requests are received in writing and acknowledged within 1 week, with work completed within 1 month by the Department Leader Community Services.	100%	2 maintenance requests received within the reporting period and actioned accordingly.	
4.2.3.2c	Community Housing places are available for eligible residents in Cabonne.	Cudal's Boree Lodge subcommittee locally manages maintenance in accordance rental agreements.	Committee members report through the quarterly management meeting.	100%	Quarterly committee meeting was held 13 May & AGM on 16 June. Each committees have four members. DL Community Services continues to serve as the primary contact for Molong, with administrative duties across both committees. Tenants in both locations tend to be long-term residents. Molong currently has a waitlist of six applicants. The Acacia units and Boree units are older buildings. As units become vacant, they undergo maintenance including painting and carpet replacement.	


## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.3.3a	Host events that promote engagement and inclusion for Seniors across the Cabonne LGA.	Cabonne Home Support and Cabonne Community Transport provide activities for Seniors across the LGA.	<p>Cabonne Home Support and Community Transport arranges 1 activity per year for Seniors to attend.</p> <p>Provide group and individual activities that are accessible to Cabonne community members</p> <p>Host an annual EXPO that showcases services available to Cabonne older persons and people with disability</p>	100%	<p>Committee discussions have highlighted the potential need for upgrades in the future. The S355 committees successfully manage the finances for each location, current funding levels would not be sufficient to support major renovations.</p> <p>Integration between the two services has improved significantly over the past year, enabling better collaboration in planning and delivering activities that meet community needs and funding requirements. Shared use of staff, finances, and fleet resources has boosted operational efficiency. This partnership has also enhanced service quality and provided professional development opportunities for staff.</p>	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
					Around eight activities are offered monthly, supporting client independence and choice. The annual Aged Care Expo was again well received by Cabonne's older residents and service providers, reinforcing the value of community engagement.	

## Provision of Library services at Molong, Manildra and Canowindra that are responsive to community needs.


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.4.1a	Work with Central West Libraries to ensure library services are available with quality collections that attract and maintain active membership and visitation.	Cabonne libraries are sustainable, operational and meet the diversity of needs of Cabonne communities	Collect and report the number of library memberships across the library locations annually.  Evidence libraries have inclusive resources, including large print books, audio books and technology	100%	As of the end of the financial year, Cabonne library memberships totaled 806 in Canowindra, 150 in Manildra, and 974 in Molong. eLoans continue to outpace physical loans across all branches, with overall loan numbers increasing from the previous year. Libraries also support	



## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
					the community with services such as photocopying, public computer access, and general enquiries. Molong and Canowindra branches offer story time for families with preschool-aged children and host school holiday activities. Council supported a trial of two additional hours for one staff member to assist with general public visitation during story time. Attached data will be reviewed to determine continuation in the new financial year.	

Ensure that Cabonne's planning of local services, facilities and programs are inclusive for all residents.


Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.5.1a	Work collaboratively with communities to ensure the	Engage and consult with relevant agencies and the communities	In conjunction with Council's annual consultation process,	100%	Cabonne Councils DIAP 2023-2026, was developed in	

## Council Review – Final Quarter 2024/25

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
	development of the Disability Inclusion Action Plan.	across Cabonne to develop the Disability Inclusion Action Plan.	<p>disability inclusion forms part of the conversation agenda</p> <p>Inclusion support plans are developed for FDC &amp; ASC services in collaboration with NSW and ACT Inclusion Agency</p>		<p>conjunction with Blayney and Orange City councils, Initial work has commenced between the 3 Councils to review and revise the annual online survey which will form part of the data for the 2026-2029 DIAP plan development in the next financial year. All identified action for council departments is built into the IP&amp;R framework for future. For children's services inclusion planning forms an essential part of the Rating &amp; Assessment requirements for our services monitoring and compliance.</p>	

## Council Review – Final Quarter 2024/25

Effectively support the community's long-term recover and resilience to disasters following the November 2022 flood event.

Task Code	DP Action	Operational Task	Performance Measure	Progress	Comments	Progress Indicator
4.2.6.1a	Support Communities to Recover and Rebuild.	Implement the Cabonne Recovery Plan.	Actions delivered as detailed in the Cabonne Recovery Plan.	100%	Canowindra CHS building work is underway, with scheduled completion timeframes of December 2025.	



## VOLUNTARY PURCHASE POLICY – FLOOD AFFECTED LAND

### STRATEGIC POLICY

**Responsible Department:** Cabonne Infrastructure

**Responsible Section:** Urban Infrastructure

**Responsible Officer:** Deputy General Manager - Infrastructure

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#### Objective

Provide a clear and transparent process for voluntary purchase of flood affected houses considered high risk within the Cabonne local government area.

#### Introduction

Council acknowledges the risk associated dwellings settled with floodway areas. These dwellings generally present a risk to life during flood events for the residents and emergency services personnel.

Identified within floodplain risk management plans, dwellings have been identified which are high priority for purchase to eliminate the risk of habitation in a floodway. Council will endeavour to maintain a program of purchase and demolition of these dwellings as identified in these management plans.

#### Policy

##### Eligibility of Properties

Only properties identified within adopted Floodplain Risk Management plans are eligible for voluntary purchase. These plans include:

- Canowindra Floodplain Risk Management Plan
- Molong Floodplain Risk Management Plan
- Eugowra Floodplain Risk Management Plan

##### Funding of Program

Council will identify a voluntary purchase program within its operational plan subject to available Council funds to undertake works. This program may be subject to funding from state or federal government, and identification of a program in the council operational plan does not guarantee continuity of the program if external funding is not available.

##### Selection of Properties

Expressions of interest will be called for eligible properties to opt into identified programs.

These expressions of interest will be considered by the Cabonne Floodplain Risk Management Committee for recommendation to Council.

Prioritisation of properties will be made on the basis of priority and data available within Council's floodplain risk management plans and associated documentation, including mapping. Principles for consideration will include:

- Risk rating of inundation of the property, considering depth and velocity
- Evacuation and emergency management
- Overall community interest (e.g. purchasing final property in a cluster)

Selected properties will be subject to grant funding being sought.

Only if sufficient funding is made available will council continue with the voluntary purchase program.

#### Purchase of Properties

Properties identified by the program will be subject to an independent valuation. Valuations must be provided from parties accredited by either of the two following industry bodies:

- Australian Property Institute
- Australian Valuers Institute

Valuations will be made on the basis of fair value.

Council will initiate the first valuation of the property, which will form the offer of purchase to the property owner.

Should the landowner not agree with the initial valuation and offer of purchase made by council, the property owner may seek an alternative valuation. Council will meet reasonable costs of an alternative valuation.

A full copy of the alternative valuation is to be provided to council for consideration. Council is not bound to accepting the alternative valuation but will utilise the valuation to consider any changes to its initial offer of purchase.

In the instance of agreement not being able to be reached, a third and final valuation may be sought by council (or an external funding agency). Consideration of all three valuations will be used to provide a final position of offer of purchase by council.

If agreement cannot be made, council may resolve to not continue with purchase of the property.

#### Future Use

Purchased properties will be resolved to be operational land as defined under the Local Government Act 1993, unless terms of external grant funding provisions require otherwise.

The future use of the sites may be used to mitigate effects of flooding to the overall floodplain.

#### **Responsibilities**

**General Manager:** responsible for the overall control and implementation of the policy.

**Deputy General Managers & Leaders:** responsible for the control of the policy and procedures within their area of responsibility.

**Department Leader Urban Infrastructure:** Will receive applications for Voluntary Purchase and report same to Council for consideration in keeping with policy and funding guidelines.

### References

Canowindra Floodplain Risk Management Plan (2007) - under review

Molong Floodplain Risk Management Plan (2025)

Eugowra Floodplain Risk Management Plan (2010) - under review

Guidelines for Voluntary Purchase Schemes – located on NSW Government, Department Planning & Environment website

Land Acquisition (Just Terms Compensation) Act 1991

Local Government Act 1993

### History

Minute No.	Summary of Changes	New Version Date
	Combined “Voluntary Purchase Scheme – Eugowra Policy” with “Voluntary purchase - Land Maintenance Policy” and enhanced with Molong purchases.	
12/12/12	Compilation policy to Council for Adoption	17 December 2012
13/09/30	Readopted as per s165(4)	17 September 2013
18/05/20	Readopted as per s165(4)	22 May 2018
22/12/12	Transferred to new policy template and changed position titles to reflect organisational restructure.  Minor content adjustment to reflect changes to current voluntary purchase guidelines issued by Planning & Environment NSW.  Readopted as per s165(4)	13 December 2022
	Reviewed by Deputy General Manager Infrastructure – Complete policy rewrite	30/06/2025



## Proposal for Event Sponsorship Program

To replace Event Assistance Program and Cabonne Sponsorship.

Version 2.1  
Community and Economy  
Tourism, Event and Culture Coordinator  
Penny Watts

## Executive Summary

Cabonne Council's Event Sponsorship Program is a regionally inclusive initiative designed to support, strengthen, and grow public events that deliver meaningful economic, social, and cultural benefits across primarily Cabonne, but can include events which benefit neighbouring Local Government Areas (LGA) including Blayney, Orange and Cowra.

Recognising the vital role events play in stimulating local economies, celebrating community identity, and enhancing regional visitation, the program offers structured financial sponsorship and in-kind assistance to eligible organisations. Support is available for both emerging and established events through a three-tiered funding model aligned with the scale, impact, and strategic value of each initiative. The tiers are:

- Council Support Costs
- Event Support
- Sponsorship (separate application and funding source)

The program is open to not-for-profits, incorporated associations, and registered businesses delivering public-facing events that enrich the region's vibrancy and inclusiveness. It encourages innovation, fosters community pride, and drives tourism outcomes by helping organisers enhance the visitor experience, grow audience reach, and activate public spaces.

With transparent guidelines, clear assessment criteria, and a commitment to regional collaboration, the Event Sponsorship Program reflects Council's broader goals of strengthening local placemaking, building economic resilience, and nurturing a dynamic, connected, and culturally rich region.

## Program Objectives

The Cabonne Council Event Sponsorship Program is underpinned by the following strategic objectives:

### **Drive regional economic, social and cultural benefits**

Support events that deliver broad, measurable outcomes for communities across the Cabonne LGA (also benefiting Blayney and Orange) enhancing local business activity, enriching cultural life, and building community pride.

### **Boost visitation and tourism impact**

Encourage events that attract visitors to the region, extend length of stay, and deepen the visitor experience—strengthening the area's reputation as a tourism destination.

### **Foster inclusive and community-led events**

Empower local communities to deliver accessible and inclusive events that reflect local



identity, encourage participation, and strengthen social connections across all villages and towns within Cabonne.

#### **Support event growth and sustainability**

Provide targeted support to both emerging and established events, helping organisers scale their activities, diversify income streams, and build long-term viability through planning, marketing and infrastructure.

#### **Promote strategic partnerships and regional collaboration**

Encourage collaboration between event organisers, businesses, community groups, and Cabonne Council to deliver high-impact events that create shared value and strengthen regional networks.

#### **Activate public spaces and cultural assets**

Encourage the creative use of public venues, streetscapes, and heritage sites as event spaces—enhancing placemaking and contributing to the vibrancy and revitalisation of the region.

## **Funding Streams**

To support events of varying scale and development, the Event Sponsorship Program offers the following funding streams:

<b>COUNCIL COST SUPPORT</b>		
	<b>Purpose</b>	Assists with offsetting council-imposed fees and charges (e.g., venue hire, waste, traffic management).
	<b>Maximum Funding</b>	Up to \$3,000
	<b>Funded From</b>	Event Assistance Program (EAP) Budget
	<b>Eligible Expenses Include</b>	Council facility hire (halls, sportsgrounds, reserves)  Council development application or permit fees  Council-managed waste disposal services  Council traffic control or traffic plan reviews  Community art installations (e.g., Art Wall support)

		<p>Event planning advice and regulatory assistance</p> <p>Promotion via Council's media channels</p>
<b>EVENT SUPPORT</b>		
	<b>Purpose</b>	Supports community-based and community-focused events that enhance cultural and social life within the LGA. Targeted at new, small, or growing events that demonstrate development potential.
	<b>Maximum Funding</b>	Up to \$5,000
	<b>Funded From</b>	EAP Budget
	<b>Eligibility Requirements</b>	<p>Delivered by or for local communities within the Cabonne region, but may also cross into neighbouring LGAs including Orange or Blayney,</p> <p>Demonstrated ability to foster engagement, inclusion, or local cultural expression</p> <p>Basic marketing plan provided to support attendance and visibility</p>
<b>EVENT SPONSORSHIP</b> <b>(as a separate application and funding source)</b>		
	<b>Purpose</b>	Provides high-level sponsorship to established events that deliver broad economic, social, and cultural benefits to the Cabonne LGA and its regional partners.
	<b>Maximum Funding</b>	\$5,000 to \$20,000
	<b>Funded From</b>	Sponsorship Budget
	<b>Eligibility Requirements</b>	<p>Events must be established and recurring with a demonstrated track record of success</p> <p>Events must take place within the Cabonne, LGA, but can cross into neighbouring regions including Orange, Blayney or Cowra.</p>

		<p>Applicants must clearly demonstrate that the sponsorship funds will be directly invested in enhancing the visitation impact of the event — such as increasing visitor numbers, length of stay, or breadth and quality of the visitor experience</p> <p>Events must deliver broad regional benefit across economic, social, and cultural scopes.</p> <p>Applications must include a strategic marketing plan that outlines:</p> <ul style="list-style-type: none"> <li>Target audiences</li> <li>Promotional channels and timelines</li> <li>Regional marketing reach beyond the immediate local area</li> <li>Partnership and media strategies</li> </ul> <p>Successful applicants receiving funding of \$10,000 or more are required to present at a Council workshop following the event, providing a detailed report on event outcomes, community benefits, and financial expenditure.</p>
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## Eligibility Criteria

To ensure fairness, transparency, and strategic alignment, the following eligibility criteria apply to the Event Sponsorship Program.

### Who Can Apply

- Not-for-profit organisations
- Incorporated associations
- Cooperatives, partnerships and social enterprises
- Registered businesses

- Applicants whose event is primarily delivered within the Cabonne LGA, however the event may take place outside of the LGA in neighbouring areas including Orange and Blayney (subject to approval).
- Organisations demonstrating strong partnerships or leveraging other funding may be more competitive

**Ineligible applicants or events**

- Individuals (not affiliated with an eligible entity)
- Organisations with unacquitted prior Cabonne grants or sponsorship
- Proposals focused on business development (e.g., websites, consultancy, brochures)
- Events that are part of regular business operations (e.g., school fetes, annual agricultural shows, prizegiving days, unless proposing a separate public-facing event)
- Events run by political parties or lobby groups
- Private or exclusive functions (e.g., weddings, debutante balls)
- Events that have already commenced or been delivered
- Religious ceremonies and/or activities in which the promotion of a single faith is the main purpose.
- General fundraising appeals and charitable donations, including support for individual representative sporting endeavours.
- Ongoing operational costs, including rent or lease costs, general administrative costs or staffing or salary costs.

**Conditions of Funding**

- All events must:
  - Be open to the public.
  - Provide Public Liability Insurance of at least \$20 million.
  - Supply evidence of permits, licenses, and any required approvals (approved or in the process of being approved).
- Applicants must contribute at least 50% of total event cost. Volunteer labour may be counted as in-kind contribution.
- Grants are paid in one instalment — 100% upon receipt and approval of the post-event acquittal report. Applicants seeking advance payment must indicate this

during the application stage and provide a plan demonstrating how funds will be secured and used responsibly.

- Funding must be used only for approved items. Council must be notified immediately in writing if any event detail changes significantly or a revised use of funds is required. If the purpose of funding changes, written approval from Council must be obtained before reallocating funds.
- Funded events must include the current Cabonne Council logo on all public-facing materials and provide Council with a presence at the event (e.g., through complimentary tickets, speaking opportunities, or signage).
- Council reserves the right to withhold or recover funds where acquittal is not completed, or the event fails to meet agreed conditions.

Permitted expenditure includes (but not limited to):

- Venue hire and Council fees
- Marketing and promotional activities
- Equipment or infrastructure hire
- Artist or facilitator fees
- Traffic and safety services

Non-permitted expenditure includes:

- Retrospective costs (for events already held)
- Gifts, alcohol, or prizes
- Core business or ongoing staff wages
- Capital works or fixed and permanent asset purchases
- Costs not directly related to event delivery

## Assessment and Approval

Applications will be assessed four times a year (see program timeline).

Cut-off for assessment is two weeks before each Committee meeting.

Council reserves the right to:

- Offer less than the amount requested.
- Decline funding based on strategic priorities or fund availability.
- Recover funds if conditions are breached or acquittal is not submitted.

## Program Timeline

To ensure effective planning and timely support, the Event Sponsorship Program operates on a rolling cycle with regular assessment points aligned with Council's meeting schedule.

### Application Timeframes

- Applications accepted year-round
- Assessed by the Community, Economy and Culture Committee each quarter (proposed for March, June, September, and December)
- Cut-off for consideration: Minimum two weeks before each committee meeting
- Council endorsement follows at the next available monthly Council meeting

### General Timeline Overview

Stage	Indicative Timing
Program Launch and Promotion	July annually (aligned with new financial year)
Applications Open	Ongoing – accepted year-round but only assessed four times a year
Application cut-off for assessment	One month prior to each bi-monthly Community, Economy and Culture Committee meeting
Assessment by Committee	Each quarter (planned for March, June, December, September)
Council Endorsement	Monthly (last Tuesday of each month)
Applicant notification	Within 2 weeks of Council decision
Funding Acceptance and Agreement	Within 2 weeks of notification
Event Delivery Window	Within the financial year (unless otherwise negotiated)
Grant Acquittal Due	Within 90 days of event completion

## How to Apply

1. Please read the guidelines carefully to ensure that you are eligible for the funding.
2. To apply complete the online application form (there are separate Event Assistance Program and Sponsorship Program applications). You will receive a confirmation email upon application advising you of when your application will be presented to the Community and Economy Committee, before recommendations made to Cabonne Council for endorsement.

Council will determine the amount offered and if they wish to endorse the event, this will be assessed based on the recommendation given by the Community and Economy Department who have based their recommendation on the evidence and criteria that the applicant has provided. Please note that the amount from Council may not match the amount requested.

Ensure all relevant applications for permits, licences and other approvals have been sought. Evidence must be supplied to Council.

3. Within two weeks of the Council meeting, you will receive an email advising you of the outcome. If successful, you will receive a funding agreement and acceptance which is to be completed and signed by relevant, authorised parties and returned to Council within two weeks of notification.

4. After the completion of your event, an online acquittal is required to be submitted providing evidence of expenditure and feedback on the event. Acquittal reporting must be completed and returned within 90 days of the event completion.

Acquittal reporting will require:

- A financial summary
- Receipts or evidence of expenditure
- Marketing samples and photos
- Evaluation of attendance and outcomes

5. You will be required to provide Council with an invoice for your approved funding to be processed and paid by Council's finance department. You may be required to complete a *Creditor/Supplier Application/Maintenance Form* if you are not already in Council's finance records.

## Confidentiality Statement

Information provided in applications will be used solely for the purposes of assessment and funding administration. All documentation will be treated as confidential in line with the NSW Local Government Act 1993 and Government Information (Public Access) Act 2009.

## Privacy Statement

Cabonne Council will collect and store the information you voluntarily provide to enable processing and assessment of Sponsorship. Any information provided will be stored on a database that will only be accessed by authorised personnel and is subject to privacy restrictions. Cabonne Council complied with the *Privacy and Personal Information Protection Act 1998*. Applicants must ensure that people whose personal details are supplied are aware that Cabonne Council is being supplied with this information and how this information will be used.

## Rationale

The proposed changes to Council's Event Funding Program are designed to deliver stronger community and economic outcomes by ensuring public funds are invested in events that generate clear, measurable benefits.

By simplifying the funding structure, introducing tiered support based on event scale and impact, and requiring strategic use of sponsorship funds, the new program prioritises events that attract visitors, increase local spending, foster community pride, and activate public spaces.

These changes also improve fairness and accessibility for smaller community groups while encouraging growth and innovation in established events. With clearer assessment criteria, a structured approval timeline, and stronger accountability measures, the program will support better decision-making, enhance regional collaboration, and ultimately build a more vibrant, inclusive and economically resilient events calendar for Cabonne.

Original EAP/ Sponsorship →	New Strategy →	Outcome/Benefits
<ul style="list-style-type: none"> <li>• <b>Flagship Events</b> – Up to \$5,000 (max 3-year support)</li> <li>• <b>Core Events</b> – Up to \$2,000 (visitation growth focus)</li> <li>• <b>Developing Events</b> – Up to \$500 per event</li> <li>• <b>Sponsorship</b> – no limit specified</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Council Cost Assistance</b> – Up to \$3,000 (covers council-imposed costs)</li> <li>• <b>Event Support</b> – Up to \$5,000 (for new or developing community events)</li> <li>• <b>Event Sponsorship</b> – \$5,000–\$20,000 (for established events with clear visitation impact, strategic marketing, and strong return on investment)</li> </ul>	<p>To improve user understanding, reduce confusion, and make the program more accessible to emerging groups and first-time applicants.</p> <p>Original tiers were not always well understood by applicants, leading to misuse or misaligned expectations. The revised model uses plain-English funding categories with defined purposes — distinguishing between logistical support, emerging events, and sponsorship for established events.</p>



		Each stream has clear eligibility and criteria, reducing confusion.
<p>Council funds up to 30% of event budget.</p> <p>Acquittal is mandatory for both.</p> <p>Events must acknowledge Council branding for both.</p>	<p>Requires 50% applicant contribution, including in-kind labour and volunteer time.</p> <p>Payments made only after acquittal, unless advance approval requested.</p> <p>Stronger expectations around risk notification, compliance, and event visibility obligations (e.g. logo, speaking opportunities, tickets).</p>	<p>To protect public funds, ensure compliance, and reduce Council's exposure to reputational or legal risk.</p> <p>Upfront grant payments carried risk if events were delayed, cancelled, or poorly acquitted.</p> <p>Grant payments only after acquittal approval, plus 50% co-investment, reduces reliance on Council funds and encouraging financial responsibility.</p>
Restricted support to events within Cabonne LGA only.	Expands eligibility to events held in Cabonne, but including neighbouring LGAs like Blayney, Cowra and Orange. This is subject to individual applications evidence of Cabonne LGA benefits must be provided.	Reflect Cabonne Council's increasing collaboration with neighbouring LGAs (Blayney and Orange) and recognises broader regional benefits and shared community/tourism impact.
Applications assessed by the Community, Economy and Culture Committee only when timing suited, some applications presented straight to Council. No clear publication of assessment timing.	Applications open year-round, but assessed quarterly (March, June, September, December) by the Community, Economy and Culture Committee before presented to Council.	Ensures all applications are reviewed by the Community, Economy and Culture Committee prior to being presented to Council, supporting fair, evidence-based decision-making.

	<p>Includes clear cut-off two weeks prior to committee dates.</p> <p>Defines full Council endorsement workflow and timeline.</p>	<p>This structured process aligns with good governance practices under the NSW Local Government Act 1993 by introducing a consistent quarterly assessment schedule and clear cut-off dates.</p>
Both versions require acquittal within 90 days.	<p>New adds more structure and clarity about performance metrics, expected marketing reach, and proof of community/council outcomes.</p>	
<p>Excludes events that are “part of the regular business of the applicant” (e.g., fetes, agricultural shows). Individuals and non-acquitted applicants are ineligible.</p>	<p>Aligns with prior exclusions but adds clarity by explicitly including registered businesses, encouraging partnerships, and noting that applications with other financial support sources are more competitive.</p>	<p>Past applications were inconsistent in quality, with limited justification for funding or unclear event outcomes. The new strategy requires applicants to include a marketing plan, event objectives, and visitation impact, especially for larger funding requests. This helps Council assess value for money and alignment with regional goals.</p>
<p>Focuses on generating visitation and skill development opportunities. Limited emphasis on strategic impact beyond visitation metrics.</p>	<p>Stronger articulation of regional economic, social, and cultural outcomes. Emphasises alignment with Council’s strategic goals including placemaking, inclusion, and collaboration.</p>	<p>Some groups applied for the same amount each year with minimal changes or growth in their event.</p> <p>The updated strategy requires demonstrated innovation or improvement from returning applicants, and limits top-tier</p>

		sponsorship to events with broad regional impact and a strategic use of funds (e.g. boosting visitation).
Limited reference to strategic documents or policy frameworks.	Explicitly aligns the program with Council's Integrated Planning and Reporting Framework, tourism strategy, and regional collaboration priorities.	<p>Ensures funding decisions support Council's long-term goals.</p> <p>Improves transparency, consistency, and accountability in assessments.</p> <p>Strengthens justification for funding by linking events to measurable community and economic outcomes.</p> <p>Encourages regional partnerships and shared strategic impact.</p>
Lists general aims including visitation increase, mutual partnerships, and access to funding.	Outlines six strategic objectives, clearly aligning with Council policy: economic benefit, tourism, inclusivity, sustainability, partnerships, and activation of public spaces.	To ensure Council funding delivers measurable outcomes, particularly in economic stimulation, tourism growth, and community cohesion.

## Marketing plan

Cabonne Council will implement a strategic marketing and outreach campaign to ensure equitable access to the Event Sponsorship Program and to encourage a diverse range of applicants from across the region.

### Marketing Objectives

- Raise awareness of the changes to funding program

- Encourage participation from underrepresented and emerging event organisers (include all towns and villages)
- Promote transparency and accessibility in the application process
- Support the development of high-quality and varied events that reflect the diversity of the Cabonne community

#### Promotional Channels

- **Council website** - Dedicated funding page with guidelines, FAQ, application and acquittal links and downloads.
- **Social media** - Posts on Facebook, Instagram, and LinkedIn to announce major changes to funding, plus new with deadlines.
- **Newsletters** - Inclusion in Council's E-news, Catch Up and Collective newsletters.
- **Councillor Networks** - Engagement through Council representatives and town progress meetings. Provide briefing materials and talking points to Councillors and Council staff to share through local networks
- **Information Sessions**
  - Online or in-person sessions held biennially in key towns – through progress association meetings
  - Partner with local progress associations, and other community groups to distribute program details
  - Provide grant writing support or templates for small or volunteer-led groups
- **Collaboration and cross-promotion**
  - Encourage cross-promotion through funded events' own channels and networks
  - Encourage collaborative or joint event applications between multiple community groups

## Appendix 1: Permit and Approval Lead Times

Event organisers are strongly advised to begin planning well in advance and adhere to the following minimum lead times for additional permits:

Permit Type	Description	Timeframe
<b>Cabonne Council permits</b>		
Development Application	Including temporary infrastructure	Four months prior to event start

Amusement Device application	Such as mechanical rides, inflatables (jumping castles)	Three months prior to event start
Landowners Consent	If the event is held on Council-owned or managed land	Three months prior to event start
Traffic Management	Traffic management and traffic control plan	Four months prior to event start
Activities under Section 68 of the Local Government Act 1993	Approval for temporary event camping	One month prior to event start
Activities under Section 138 of the Roads Act 1993	Approval for temporary structures such as scaffolding and fencing on roads reserves on paths	Three months prior to event start
<b>Organisations outside Council</b>		
Liquor Licence	Required for events where alcohol is to be sold or served at an event	Three months prior to event start date
NSW Police	Police notification of event	Four months prior to event start date
Emergency Services	Including fire brigade, Rural Fire Service and ambulance	Two months prior to event start date
SafeWork NSW	Including fireworks	Three months prior to event date
NSW National Parks and Wildlife Service	National Park permits for events and activities held in NSW national parks	Six months prior to event start date
Forestry Corporation	State Forest permit required for a range of events and activities in State Forests	One month prior to event start date
Local Aboriginal Land Council	Approval from the relevant Local Aboriginal Council for an activity to be held on their land	Two months prior to event start date
Crown Land	Short-term licence when you undertake short-term activity such as a music festival, sporting event or competition on Crown Land	Two months prior to event start date

## Appendix 2: Application process

The Event Sponsorship Program to operate under a single application process, encompassing all funding streams. This approach ensures consistency, simplifies access for applicants, and enhances administrative efficiency.

### Application Submission

All applicants must complete the Event Sponsorship Program Application Form, available via Council's website.

The form captures essential details relevant to all funding streams, including:

- Applicant and organisational information
- Event description, objectives, and target audience
- Requested funding amount and stream alignment
- Strategic marketing plan
- Budget breakdown and co-contribution details
- Risk management and compliance documentation

#### **Eligibility Confirmation**

Applicants must confirm eligibility against the criteria outlined in the Event Sponsorship Guidelines. Only one application per event will be accepted per financial year. Applicants must declare any previous Council funding and acquittal status.

#### **Assessment and Approval**

Applications are assessed quarterly by the Community and Economy Department. Cut-off for assessment is two weeks prior to each scheduled Committee meeting. Recommendations are presented to the Culture and Economy Committee, with final endorsement by Council.

## **Appendix 3: Reporting and Accountability**

Cabonne Council is committed to ensuring that all funded events deliver the outcomes proposed in their applications and that public funds are managed responsibly. All successful applicants will be subject to standard reporting, acquittal, and recognition requirements.

Successful applicants will enter into a formal Sponsorship Agreement. Funding will be released upon satisfactory acquittal, unless advance payment is approved.

The Acquittal report is to be sent to Council within 3 months of the event end date, and it must include at least the following:

- Details of the outcomes achieved by the event compared to those identified in the application.
- Level of participation at the event and where possible a breakdown of postcodes.
- Copy of promotional material produced.
- Identification of expenditure levels and confirmation of payments to businesses.

If any of the funding is not used on the event by the end of the event, all residual money must be returned to Council within one month after the agreed completion date of the event.

Successful applicants receiving funding of \$10,000 or more are required to present at a Council workshop following the event, providing a detailed report on event outcomes, community benefits, and financial expenditure.

### **3.1 Event Sponsorship Acquittal**



## CABONNE EVENT SPONSORSHIP PROGRAM POLICY

### STRATEGIC POLICY

**Responsible Department:** Office of the General Manager

**Responsible Section:** Community & Economy

**Responsible Officer:** Department Leader - Community & Economy

### Objective

The Sponsorship Policy (Policy) provides a framework for the management of Cabonne Council's Event Sponsorship Program in a manner that is in accordance with section 356 and section 377 of the *Local Government Act 1993* (NSW).

The purpose of this policy is to:

- Provide a framework under which Council may enter into a sponsorship agreement for a public event;
- Ensure that any agreements are assessed and managed through a sponsorship approval, reporting and acquittal process;
- Ensure the level of commitment aligns with annual Budget allocations
- Aligns with and supports the aims of the Cabonne Community Strategic Plan (CSP), Delivery Program, Operational Plan, and Long-Term Financial Plan.

The Policy is to be read in conjunction with the supporting Guidelines. This policy and associated Guidelines determine the types of organisations, industries, community groups and individuals that Cabonne Council (Council) considers appropriate to partner with, through the Event Sponsorship Program.

This Policy and associated Guidelines ensure that decision-making regarding the provisions of Event Sponsorship Program comply with relevant legislation and enable an equitable, open, and transparent process.

### Introduction

The policy applies to all applications made under Council's Event Sponsorship Program and applies to all aspects of the Program including application, decision making, agreement and acquittal.

The Policy applies to eligible organisations and individuals seeking sponsorship from Council in alignment with the strategic objectives stated in the CSP.

This Policy does not apply to:

- Community Assistance Program;
- Donations provided by Cabonne Council;



- Mayoral Fund;
- Village Enhancement Fund; or
- Other internal funding options.

### Policy

Council may enter into sponsorship agreements which deliver identified and measurable benefits to the Cabonne community and economy and aligns with the following principles.

- **Alignment with the CSP** – This Policy and associated Guidelines supports the aims and delivery of the CSP.
- **Alignment with Cabonne Council’s Integrated Planning and Reporting Framework** - including the Long-Term Financial Plan, Annual Budget, Delivery Program and Operational Plan.
- **Compatibility and alignment with Cabonne Councils objectives, values, and vision** – *“The Cabonne Local Government Area is thriving, caring and vibrant. Our Cabonne community recognise and acknowledge our rich culture, heritage, and history. We strive to protect and value our environment, and the rural aspect of the region. We recognise that we need to ensure all members of our community have access to the services and support required to be successful. Despite being made up of a number of towns, villages, and localities, we recognise that we need to work together to achieve great things for our wider Cabonne community. Where one community succeeds – we all succeed. We are Cabonne.”*
- **Accountability and transparency** - This Policy provides a robust governance framework for the transparent and merit-based provision of support with clearly define roles and responsibilities for both Cabonne Council and Sponsorship recipients.
- **Inclusiveness** - Cabonne Council invites and values applications from organisations representing people of diverse abilities, genders, ethnicity, cultures, and ages.
- **Collaboration** – Council values the relationships Sponsorship recipients develop with Council, other Sponsorship recipients and the community. Collaboration enhances positive community outcomes through the delivery of initiatives funded by Council.

### Program objectives

- **Drive regional economic, social and cultural benefits**  
Support events that deliver broad, measurable outcomes for communities across the Cabonne LGA (also benefiting Blayney and Orange) enhancing local business activity, enriching cultural life, and building community pride.
- **Boost visitation and tourism impact**  
Encourage events that attract visitors to the region, extend length of stay, and deepen the visitor experience—strengthening the area's reputation as a tourism destination.
- **Foster inclusive and community-led events**  
Empower local communities to deliver accessible and inclusive events that reflect local identity, encourage participation, and strengthen social connections across all villages and towns within Cabonne.

- **Support event growth and sustainability**  
Provide targeted support to both emerging and established events, helping organisers scale their activities, diversify income streams, and build long-term viability through planning, marketing and infrastructure.
- **Promote strategic partnerships and regional collaboration**  
Encourage collaboration between event organisers, businesses, community groups, and Cabonne Council to deliver high-impact events that create shared value and strengthen regional networks.
- **Activate public spaces and cultural assets**  
Encourage the creative use of public venues, streetscapes, and heritage sites as event spaces—enhancing placemaking and contributing to the vibrancy and revitalisation of the region.

### Available Funding Streams

The Event Support Program is available for both emerging and established events through a three-tiered funding model aligned with the scale, impact, and strategic value of each initiative.

The tiers are:

- **Council Support Costs** - Assists with offsetting council-imposed fees and charges (e.g., venue hire, waste, traffic management).
- **Event Support** - Supports community-based and community-focused events that enhance cultural and social life within and around the LGA
- **Sponsorship** - Provides high-level sponsorship to established events that deliver broad economic, social, and cultural benefits to the Cabonne LGA and its regional partners.

### Eligibility for Event Sponsorship

There is no guarantee of funding even if all eligibility criteria are met. Council may accept Event Sponsorship applications from the following entities, provided the proposed event or activity is delivered within an adjoining LGA and demonstrates clear benefit to the Cabonne community:

- Not-for-profit organisation;
- Incorporated Association;
- Company Limited by Guarantee;
- Cooperative; Partnership; Social Enterprise;
- Registered businesses

Applicants seeking Event Sponsorship must comply with the Eligibility Criteria listed below in addition to the program specific criteria as detailed in the Event Sponsorship Program Guidelines:

- The applicant must contribute at least **50% of total project costs**, which may include cash and/or in-kind contributions such as volunteer labour.

- A **strategic marketing plan** must be submitted for all major sponsorship applications (above \$10,000), including details on target markets, promotional channels, and media strategy.
- Must demonstrate that the event/activity will directly benefit the Cabonne Community/residents and businesses.
- Applications must be received on or before the advertised due date and completed with the required level of detail and supporting documentation as specified in the Guidelines.
- The event/activity must begin after the Sponsorship Agreement date. Support for retrospective funding will not be considered.
- The event/activity must be consistent with Council's CSP and Integrated Planning and Reporting documents.

Events/activities that are ineligible for Sponsorship:

- Events/activities held outside the Cabonne LGA which cannot demonstrate that they deliver economic, social, and cultural benefit to the Cabonne LGA;
- Religious ceremonies and/or activities in which the promotion of a single faith is the main purpose.
- General fundraising appeals and charitable donations, including support for individual representative sporting endeavours.
- Ongoing operational costs, including rent or lease costs, general administrative costs or staffing or salary costs.
- Events/activities that are part of the **regular business operations** of the applicant (e.g. school fetes, agricultural shows, unless proposing a distinct, public-facing ancillary event)
- Events which:
  - Are organised by other Government agencies.
  - Are considered to be a conflict of interest. Could present a hazard to the community or environment. Are proposed by a political organisation or are to be organised for political purposes. vilify or discriminate a person or persons in respect of race, religion or sexual orientation or use live animals as part of a performance.
- Organisations and events which have not previously correctly acquitted previously funding to the satisfaction of Council.
- Organisations and events which have not previously complied with Development Consent, permits or other conditions of Council or failed to apply for the required Development Consent or permits of Council.
- Proposals focused on business development (e.g., websites, consultancy, brochures).
- Multi-year sponsorship applications will not be considered under this policy. Recurring events may reapply annually with evidence of innovation of expanded impact.
- The event conflicts with or accepts sponsorship from organisations that do not align to Council's vision, mission, or values.

**Assessment of Event Sponsorship applications**

Events/activities that satisfy the Eligibility Criteria set out above, and the associated Event Sponsorship Guidelines, will be evaluated against the Assessment Criteria which is published by Council.

These criteria include:

- Alignment with the CSP.
- Capacity and experience of the applicant to successfully deliver the event/activity.
- A Comprehensive application with realistic budgeting and thorough risks assessment.
- Demonstration of value for money, with a focus on measurable outcomes such as increased visitation, regional promotion, and alignment with strategic priorities.

Applications are assessed quarterly by the Community and Economy Department, with cut-off dates set two weeks prior to each scheduled Economy and Culture Committee meeting. The Department provides written recommendations to the Committee, which then submits endorsed applications to the full Council for final approval.

Council reserves the right to:

- Offer less than the amount requested,
- Decline funding based on strategic priorities or budget availability, and
- Recover funds if acquittal is not submitted or if funding conditions are breached.

**Public Information**

Council will provide up to date copies of the Event Sponsorship guidelines and application details via Council's website.

Information relating to use of Council logos, and media/social media in relation to sponsorship activities should adhere with Council's Media and Social Media Protocols Policy and Use of Council Logo Policy.

**Event Sponsorship Agreement**

All successful applicants will be required to enter into a Event Sponsorship Agreement before funds are released and the event/activity commences. The Agreement will include:

- All terms related to the Event Sponsorship Agreement and the provision of the funds;
- All terms related to the payment schedule;
- All terms related to the event/activity and financial acquittal.
- All terms related to extension, revocation and acquittal of funds.
- Unless otherwise approved in writing, funding will be paid in one instalment after the satisfactory completion and acquittal of the event. Requests for advance payments must be justified in the application and include a plan for safeguarding public funds. Requests for advance payments must be justified in the application and include a plan for safeguarding public funds (risk mitigation, financial controls etc).

### Acknowledgement of Council's Sponsorship

Event Sponsorship recipients must:

- Prominently feature recognition of Cabonne Council's support in all materials, publications and programs related to the sponsorship;
- Include Council's logos and other acknowledgement as required in all advertising and promotional material, media releases and in other promotional contexts;
- Prominently display Council's promotional banners, signs and material at events or associated functions;
- Provide opportunities for Council to undertake on-site promotions during events or activities; and
- Provide opportunities for the Mayor, Councillors or Council staff to participate in promotional activities for the event and any formal presentations, ceremonies or media briefings.

### Responsibilities

**General Manager:** responsible for the overall control and implementation of the policy.

**Deputy General Managers:** responsible for the control of the Policy and Procedures within their area of responsibility.

**Department Leaders:** responsible for the control of the Policy and Procedures within their area of responsibility.

**Sponsorship Recipients:** required to comply with this Policy and the relevant Guidelines, as well as any conditions of the Sponsorship Agreement.

### Definitions

**Acquittal:** a report submitted as per a Funding Agreement at the conclusion of a event/activity detailing how the recipient administered the Sponsorship funds and met the outcomes as outlined in the Funding Agreement.

**Event/activity:** a one-off or time-limited get together that is planned for a specific purpose. Contains specific goals and conditions, defined responsibilities, a budget, planning, information about the involved parties and specific dates and time.

**Assessment Criteria:** means the method used to evaluate an application

**Community Strategic Plan (CSP):** is the highest level of strategic planning undertaken by Council. It identifies the main priorities and aspirations of the community and provides a clear set of strategic directions to achieve the community's vision.

**Company:** is defined by the Corporations Act 2001 (Cth) and registered with the Australian Securities and Investment Commission (ASIC). Companies must be registered in Australia to be eligible to apply.

**Company Limited by Guarantee:** is a company with liability limited to the guarantees of its members. This is a common structure used by the not-for-profit sector.

**Cooperative:** is an organisation owned, controlled by, and used for the purpose of benefitting its members. A non-distributing cooperative is one that uses surplus funds to support its activities

and cannot distribute to members (not-for-profit). A distributing cooperative may distribute any surplus funds to its members.

**Council:** means the elected Council.

**Grant:** is the financial support provided to applicants for an Activity. A Grant seeks a nominal return on investment from the benefits provided the community. Benefits may include improvement in the quality of life for the community from Activities meeting identified needs.

**Guidelines:** means the specific CGPs conditions and Criteria for each separate Grant to be read in conjunction with this Policy.

**Incorporated Association:** is an association that has been incorporated in accordance with the requirements of the Associations Incorporation Act 2009.

**Indigenous Corporation:** is established under the Corporations (Aboriginal and Torres Strait Islander) Act 2006.

**Not-for-Profit Organisation:** is an organisation that does not directly operate for the profit or gain of a owner(s), member(s), or shareholder(s), either directly or indirectly. The organisation must be registered with the Australian Securities & Investment Commission (ASIC) or The Australian Charities and Not for Profit Commission (ACNC).

**Payment Schedule:** is the agreed timing of payments from CN to recipients.

**Proprietary Limited Company:** (abbreviated as 'Pty Ltd') is a business structure with at least one shareholder and no more than 50 non-employee shareholders, with shareholder liability limited to the value of shares.

**Registered Charity:** registered with the Australian Charities and Not-for-profits Commission

**Sponsorships:** are commercial agreements in exchange for a benefit(s). Sponsorship is not philanthropic with the sponsor expecting a benefit (return on investment) as agreed in a sponsorship agreement.

**Sponsorship Agreement:** is the agreement entered into between CN and a successful applicant for an Activity. It will articulate any financial support provided by CN for the Activity. A Sponsorship Agreement will detail Acquittal responsibilities and any specific conditions.

**Strategic Marketing Plan:** A document outlining how the event will be promoted to regional audiences, including objectives, target markets, key messages, timelines and media channels.

**Value-in-kind:** refers to goods or services provided by supporters of a project that has a real value for the project and/or supporter and/or community.

**Visitation Impact:** The measurable effect an event has on attracting attendees from outside the local area, encouraging overnight stays and/or increasing participation.

## References

Cabonne Council Sponsorship Guidelines – located on council's Electronic Record Management System

Cabonne Council Code of Conduct Policy – located on council's website

Media and Social Media Protocols Policy – located on council's website

Cabonne Council Use of Council Logo Policy – located on council's website

**History**

Minute No.	Summary of Changes	New Version Date
20/04/13	Policy endorsed by council for public exhibition	28/04/2020
20/06/16	Policy adopted by council	23/06/2020
22/10/11	Readopted as per s165(4)	27 October 2022
25/07/10	Policy updated to reflect changes to Event Sponsorship Program	

# CABONNE EVENT SPONSORSHIP PROGRAM GUIDELINES



Cabonne Council's Event Sponsorship Program supports public events that deliver economic, social, and cultural benefits across the Cabonne region and neighbouring LGAs.

## PURPOSE

Cabonne Council's Event Sponsorship Program is a regionally inclusive program designed to support, strengthen, and grow public events that deliver meaningful economic, social, and cultural benefits across primarily Cabonne, but can include events which benefit neighbouring Local Government Areas (LGA).

Funding aims to:

- Drive regional economic, social and cultural benefits by supporting events that boost local business, enrich cultural life, and build community pride across Cabonne and nearby LGAs.
- Boost visitation and tourism impact by funding events that attract visitors, encourage longer stays, and enhance the region's reputation as a destination.
- Foster inclusive and community-led events by helping local communities deliver accessible, engaging activities that reflect local identity and strengthen social connections.
- Support event growth and sustainability by assisting new and established events to expand, plan effectively, and build long-term financial viability.
- Promote strategic partnerships and regional collaboration by encouraging cooperation between event organisers, businesses, community groups, and Council.
- Activate public spaces and cultural assets by supporting creative use of venues, streetscapes, and heritage sites to enhance vibrancy and placemaking.

## FUNDING STREAMS

Cabonne Council's Event Sponsorship Program offers three distinct funding streams to support a wide range of community events. Whether you're planning a small local gathering or a large regional celebration, the program is designed to help offset costs, encourage community participation, and promote tourism and economic growth.

The three streams are:

- Council Cost Support,
- Event Support, and
- Event Sponsorship.

Each cater to different types and scales of events, with tailored funding amounts and requirements. This structure ensures that both emerging and established events have access to the right kind of support to succeed and deliver meaningful benefits to the Cabonne community.



## FUNDING STREAMS

STREAM	PURPOSE	FUNDING LIMIT	ELIGIBILITY	REPORTING REQUIREMENTS
<b>Council Cost Support</b>	Offset Council-imposed fees and charges (e.g., venue hire, waste, traffic management).	Up to \$5,000	Events in Cabonne only.	Standard acquittal within 90 days.
<b>Event Support</b>	Support community-based events that enhance cultural and social life. Targeted at new or growing events.	Up to \$5,000	Delivered by or for Cabonne communities; basic marketing plan required.	Standard acquittal within 90 days.
<b>Event Sponsorship</b>	Provide high-level sponsorship to established events with broad regional impact.	\$5,000 to \$20,000	Recurring events with proven success; strategic marketing plan required.	Acquittal within 90 days; if funding ≥ \$10,000, presentation to Council workshop

## ELIGIBILITY

To ensure fairness, transparency, and strategic alignment, the following eligibility criteria apply to the Event Sponsorship Program.

**Who can apply**

- Not-for-profit organisations
- Incorporated associations
- Registered businesses
- Cooperatives, partnerships, and social enterprises
- Applicants operating within Cabonne or adjoining LGAs
- Organisations demonstrating strong partnerships or leveraging other funding may be more competitive

**Who cannot apply/Ineligible events**

- Individuals not affiliated with an eligible entity
- Organisations with unacquitted prior Cabonne funding
- Events already held or commenced
- Events that are part of regular business operations (e.g. school fetes, annual shows) unless proposing a separate public-facing component
- Political parties or lobby groups
- Private or exclusive functions (e.g. weddings, balls)
- Religious ceremonies promoting a single faith
- General fundraising or charitable donations
- Events focused on business development (e.g. websites, brochures)
- Events with operational costs (e.g. rent, salaries)
- Events that conflict with Council's values or accept conflicting sponsorship
- Multi-year sponsorship applications (recurring events may reapply annually with evidence of growth)

## EXPENSES

### Eligible expenses

- Hire of Council-owned facilities (e.g. halls, sportsgrounds, reserves) \*
- Council development application or permit fees \*
- Council-managed waste disposal services \*
- Council Traffic control or traffic plan reviews \*
- Community art installations (e.g. Art Wall support)\*
- Marketing and promotional activities
- Equipment or infrastructure hire
- Artist or facilitator fees
- Traffic and safety services

### Ineligible expenses

- Retrospective costs (for events already held)
- Gifts, alcohol, or prizes
- Staff wages or ongoing business expenses
- Capital works or permanent infrastructure
- Costs not directly related to event delivery

\*Council Costs applications only

## FUNDING CONDITIONS

### General

- Applicants must contribute at least 50% of total project cost. Volunteer labour and administration costs may be counted as in-kind contribution.
- Grants are paid in one instalment — 100% upon receipt and approval of the post-event acquittal report. Applicants seeking advance payment must indicate this during the application stage, and provide a plan demonstrating how funds will be secured and used responsibly
- All events must:
  - Be open to the public
  - Provide Public Liability Insurance of at least \$20 million
  - Supply evidence of permits, licenses, and any required approvals (approved or in the process of being approved).
- Funding must be used only for approved items.
- Council must be notified immediately in writing if any event detail changes significantly (e.g., wet weather delays). Revised use of funds requires prior Council approval. If the purpose of funding changes, written approval from Council must be obtained before reallocating funds.
- Council reserves the right to withhold or recover funds where acquittal is not completed, or the event fails to meet agreed conditions.
- Funded events must include the current Cabonne Council logo on all public-facing materials and provide Council with a presence at the event (e.g., through complimentary tickets, speaking opportunities, or signage).

## ACKNOWLEDGEMENT

All recipients must:

- Prominently feature recognition of Cabonne Council's support in all materials, publications and programs related to the sponsorship.
- Include Council's logos and other acknowledgement as required in all advertising and promotional material, media releases and in other promotional contexts.
- Prominently display Council's promotional banners, signs and material at events or associated functions.
- Provide opportunities for Council to undertake on-site promotions during events or activities.
- Provide opportunities for the Mayor, Councillors or Council staff to participate in promotional activities for the event and any formal presentations, ceremonies or media briefings.

- Applicants must contact Cabonne Council directly to obtain the current approved logo for use in promotional materials. Logos sourced from previous documents, websites, or other unofficial channels must not be used under any circumstances
- Information relating to use of Council logos, and media/social media in relation to sponsorship activities should adhere with Council's Media and Social Media Protocols Policy and Use of Council Logo Policy.

## ACCEPTANCE AND ACQUITTAL

- If your application is approved by Council, you'll receive a Funding Agreement outlining the terms of your support. This agreement must be signed and returned within two weeks of notification.
- After your event is delivered, you'll need to complete an Acquittal Report within 90 days.
- It must include:
  - Details of income and expenditure against the budget submitted in the original funding application, including copies of the original invoices and receipts or evidence of payment
  - Attendance numbers and community impact, and summary of how the event met its goals
  - Copies of promotional materials or media coverage in relation to the event, including evidence of Council acknowledgement
  - Minimum of three digital images for possible use in future promotional material by Council.
- If your event received \$10,000 or more, you'll also be required to present at a Council workshop to share your event's outcomes, benefits to the community, and financial details.
- If any of the funding is unused, it must be returned to Council within one month of the event's completion date.

## APPLICATION TIMEFRAMES

Stage of application	Timeframe
Applications Open	Ongoing – accepted year-round but only assessed four (4) times a year
Application cut-off for assessment	Two weeks prior to the quarterly Community, Economy and Culture committee meeting
Assessment by Community and Economy Department	Within 2 weeks of lodgement.
Application acknowledgement	Within 2 weeks of lodgement.
Assessment by Community, Economy and Culture Committee	Held quarterly. Assessment will be presented at next Council meeting for endorsement.
Assessment by Council for endorsement	Monthly (last Tuesday of each month).
Notification of application outcome to applicant	Within 2 weeks of Council decision – if successful you will receive a Funding Acceptance and Agreement.
Signed funding Acceptance and Agreement returned to Council	Within 2 weeks of notification.
Event Delivery Window	Within the financial year (unless otherwise negotiated)
Grant Acquittal Due	Within 90 days of event completion

NOTE – Council and committee members are required to sign conflict-of-interest and confidentiality declarations and are not permitted to make individual applications to the fund.

## CONFIDENTIALITY STATEMENT

Information provided in applications will be used solely for the purposes of assessment and funding administration. All documentation will be treated as confidential in line with the NSW Local Government Act 1993 and Government Information (Public Access) Act 2009.

## PRIVACY STATEMENT

Cabonne Council will collect and store the information you voluntarily provide to enable processing and assessment of Sponsorship. Any information provided will be stored on a database that will only be accessed by authorised personnel and is subject to privacy restrictions. Cabonne Council complied with the Privacy and Personal Information Protection Act 1998. Applicants must ensure that people whose personal details are supplied are aware that Cabonne Council is being supplied with this information and how this information will be used.

# Event Assistance Program Application Form



Submitted on	24 June 2025, 3:35PM
Receipt number	121
Related form version	7

## Details of the Organisation

Name of Organisation	Arts Council Cabonne
Organisation House Number/Name/PO Box Number	4059
Street/Road	belubula Way
City	canowindra
State/Territory	NSW
Postcode	2804
Phone Number	0407623393
Fax Number	
Email Address	artscouncilcabonne@gmail.com
Contact Person	libby Oldham
Contact Person's Position in Organisation	president
Is the organisation	not registered for GST
Does the organisation have insurance, including public liability cover?	Yes
Does the organisation have an ABN?	No
If yes, please provide ABN	
What is the aim of your organisation?	To play a key role in the development, investment and growth of artistic and cultural experiences in the Cabonne Local Government Area.
Does your organisation have a plan/strategy?	No

If yes, please upload your plan/strategy here

## Event Title

Name of the event	CABONNE ACQUISITIVE ART PRIZE
Funding category applying for	Core Event

## Details of the Proposal

Please provide a general description of the event	AN EXHIBITION OF ARTWORKS WITH AN ACQUISITIVE PRIZE OF \$5000 FOR THE WINNING WORK TO BE ADDED TO THE CABONNE COUNCIL HERITAGE/ART COLLECTION
Where and when is the event to take place?	CABONNE COMMUNITY CENTRE, MOLONG
How will the event raise the profile of the Cabonne Council?	THE EVENT IS PROMOTED THROUGH THE ARTS OUTWEST REGION WITH ARTISTS FROM THESE LGA'S TO ENTER . THE SCHOOLS SECTION ENCOURAGES AND FOSTERS CREATIVITY, AND THE OPPORTUNITY TO MEET OTHER YOUNG PEOPLE,AS WELL AS THE LEADING ARTISTS FROM THE OTHER VILLAGES IN THE SHIRE.
What local business opportunities will be created?	ST JOHNS AMBULANCE CADETS WILL BE SERVING AND ASSISTING ON THE NIGHT.
How many people are expected to attend the event from within and outside the Shire?	100
What benefits will be returned to the Cabonne community?	THE EVENT IS A PRESTIGIOUS ART EVENT, WHICH THIS YEAR HAS ATTRACTED 28 ENTRIES, AND IT CONTINUES TO GROW EACH YEAR.
Please list any other community groups involved with this event	ST JOHNS AMBULANCE CADET CORP

## Assistance Requested

Type of Assistance (1)	ART PANEL INSTALLATION, STAFF SUPPORT BY CABONNE STAFF,
Details (1)	PANELS NEED TO BE INSTALLED BY CABONNE STAFF
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (1)	1200
Type of Assistance (2)	CATERING (&DONATION TO ST JOHN AMBULANCE CADET CORP)
Details (2)	CATERING \$800 ST JOHNS (\$200)
Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (2)	

Type of Assistance (3)

WAIVING OF VENUE HIRE

Details (3)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (3)

Type of Assistance (4)

Details (4)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (4)

Type of Assistance (5)

Details (5)

Value of Assistance, exclusive of GST (Council to provide estimate for in kind items) (5)

Total assistance requested

2200

Will you require payment of EAP grant prior to lodging the Acquittal Form?

No

## Supporting Information

Please upload a quote outlining project costs (if applicable)

Please upload your letter of support (1)

Please upload your letter of support (2)

The following supporting information is attached with this application

## Applicant's Signature

[Link to signature](#)

Name

LIBBY OLDHAM

Position in Organisation

PRESIDENT

Date

24/06/2025

9 July 2025

Dear Rebecca

The Yeoval Memorial Hall committee, through the Yeoval Progress Association, would like to request funding from the Yeoval allocation of the Village Enhancement Fund.

Considering the increase use of the Yeoval Memorial Hall for funerals, parties, Yeoval Central school and St Columbas school activities and community meetings, we are seeing a need for permanent screens/large TV's fixed to each side of the Hall stage.

We have attached quotes for 2 large TV's from Harvey Norman as well as a quote for brackets and installation from the same installer who supplied and installed the sound and light system we currently use.

Our next stage of improvements would be a large electric roll-downscreen and fixed projector in the middle of the stage. We would also like to purchase more chairs and plastic tables as we are regularly hiring these out.

We look forward to your reply to our requests and thank the Cabonne Council for their consideration and continued support of our community.

Kind regards

Tony Johnson

Chairman

Yeoval Memorial Hall Committee

Cc'd: Phil Hunter

President – Yeoval and District Progress Association



**YEOVAL & DISTRICT PROGRESS ASSOCIATION Inc**

Email:  
yeovalprogressassociation@bigpond.com

PO Box 34  
Yeoval 2868

ABN: 12 793 513 221

10<sup>th</sup> July 2025

Hi Rebecca,

We would like to confirm that the Yeoval & District Progress Association Executive committee, fully endorses the funding application to be used from the village enhancement fund for the Yeoval Hall committee for the purchase and installation-of screens/ televisions for the front of the Memorial Hall.

If you require anything further, please don't hesitate to contact me.

Kind regards,

Sandy Barker  
Secretary/Treasurer

Phil Hunter  
President  
Yeoval & District Progress Association

**QUOTATION No# 01-023-2414103**

ORAVIT PTY LTD  
as ORAVIT NO 2 TRUST as  
**HARVEY NORMAN AVIT ORANGE**  
A.C.N.676 888 145/ A.B.N.48 862 661 548

**Harvey Norman®**

Date: 09/07/25  
Assistant: 6144/ZAC P 6144  
Customer: 0417484701

Yeoval Memorial Hall Committe  
Yeoval  
0417484701

**Quotation  
No# 01-023-2414103**

Quotation Items	Quotation Qty	Quotation Price
<b>TCL 85 P7K QLED 4K GOOGLE TV</b> Key Features QLED 4K Display delivers stunning clarity and rich colour depth for a cinematic experience at home Features Google TV, so you can stream, search, and organise your favourite content across most of your apps Hands-free voice control lets you easily change channels, search content, or adjust settings HDR10+ and WCG offer enhanced contrast and colour detail, bringing scenes to life Dolby Vision and Dolby Atmos provide vivid visuals and surround sound		
<b>Product Code</b> 85P7K	2	\$1,995.00
Price valid to 16-07-25		
Manufacturer's Warranty of 36 Months See Manufacturer's documentation for warranty details EXCLUDEPRODCARE EXCLUDING PRODUCT CARE		\$3,990.00
Quotation Offer Period: 9/07/2025 to 16/07/2025 (inclusive)	<b>Total (incl. GST)</b>	<b>\$3,990.00</b>



**Customer to Sign**

Customer acknowledges they have read and understood the Terms and Conditions overleaf, and agrees to be bound by those Terms and Conditions.

**QUOTATION No# 01-023-2414103**

## Quotation Terms and Conditions

ORAVIT PTY LTD 676 888 145 trading as HARVEY NORMAN AVIT ORANGE of 168-200 LONE PINE AVE ORANGE NSW 2800 (Franchisee)

1. Each Harvey Norman® franchised store is operated by an independent franchisee.
2. This Quotation is provided to the Customer (as specified in this Quotation) by the Franchisee defined above and may only be accepted in the specified Quotation Offer Period.
3. This Quotation provided to the Customer by the Franchisee is subject to these Terms and Conditions. This Quotation (or any other quotation) is an invitation for the placement of an order for the goods or services (or both) as specified. Any subsequent order or purchase of goods or services (or both) under this Quotation are subject to the terms and conditions of sale of the Franchisee.
4. The Quotation is valid for the Quotation Offer Period only.
5. This Quotation is not a representation that the specified goods or services (or both) will be available or accepted at any other Franchised Business.
6. This Quotation is valid for the type and quantity of goods or services (or both) specified in this Quotation only, and any changes to the type or quantity of goods or services (or both) may change or nullify this Quotation.
7. All prices are inclusive of GST.
8. It is the responsibility of the Customer to check and confirm that the products or services (or both) specified in this Quotation are fit for purpose and suitable for the user or environment (or both).
9. Any goods or services (or both) that are not specified in this Quotation are expressly excluded.
10. Unless otherwise expressly agreed between the Customer and the Franchisee, no other special promotion, price or discount offer may be applied in conjunction with this Quotation.
11. The Customer acknowledges and agrees that the availability of the goods or services (or both) included in this Quotation depends on factors outside of the control of the Franchisee, including but not limited to third party orders, stock fluctuations, manufacture time and logistics.
12. The Customer agrees that the Franchisee may contact the Customer (using the contact details included in this Quotation) in relation to this Quotation only.
13. The Franchisee collects, handles, stores and discloses the personal information of any customer in accordance with the Privacy Act 1988 (Cth) and the Privacy Policy of the Franchisee.
14. Images used in the Quotation are for display purposes only.
15. The Franchisee may vary the terms of these Terms and Conditions in its sole discretion.

E&OE.

**CENTRESTATE SOUND AND LIGHTING.**

82 MARGARET STREET,  
ORANGE. N.S.W. 2800.

Mb. 0419 971 322

e-mail. centrestate3@bigpond.com

Atten: Tony  
C/- Yeoval memorial Hall  
32 Forbes St  
YEOVAL NSW 2868  
C/-email: tw.be@bigpond.com  
Mb: 0417 484 701



Requested By: Tony		Date: 8/07/2025		
Quote Number: Q2152				
Page Number: 1		F-Code: Q2152 Yeoval Memorial Hall		
Equip		Description	Each	Amount
		<u>Quote to Install A/V Systems</u>		
		<u>PARTS:</u>		
BRk/Mnt	2	Heavy Duty 100" TV Swivel/Tilt Mounting Brackets	331.20	662.40
Tec /Lab	1	Technician Labour, Travel, Miscellaneous Parts	2,070.00	2,070.00
Sub Total:				2,732.40
GST:				273.24
TOTAL:				3,005.64



## Molong Advancement Group Incorporated

Mr Brad Byrne  
General Manager  
Cabonne Council  
Molong NSW 2866

Dear Brad

**Subject: Molong Village Green Lights**

Molong Advancement Group (MAG) has been working with Cabonne Council Town Presentation staff to improve the Molong Village Green by installing lights to feature the tree on the Green. To allow this to happen Council engaged a tree surgeon to remove dead and dying branches and reshape the tree.

Molong Advancement Group sought quotes from a local contractor, Central West Pumps and Electrical, that Council uses for electrical work to remove the existing lights from the tree and install replacement lights.

Advice from the Town Presentation staff is that the inground lights are most appropriate as this will allow future enhancements to the surface of the Village Green to occur unhindered.

MAG is seeking Council approval to allocate \$6050 (Inc GST) from the Village Enhancement Fund allocated to Molong to install ground mounted lights in on the Village Green. Two quotes for the project are attached.

Yours sincerely

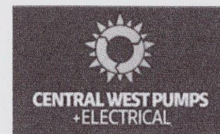
LISA COBB

Secretary

4/7/25

MAG-PO Box 263, Molong NSW 2866 / Lisa Cobb 0419641282 / Email: Molongmagsec@gmail.com





## QUOTE

Molong Advancement Group

Date  
19 May 2025

Expiry  
18 Jun 2025

Quote Number  
QU-0147

ABN  
19 641 264 280

Central West Pumps  
& Electrical Pty Ltd  
PO Box 116  
MOLONG NSW 2866  
AUSTRALIA  
E:  
admin@cwumps.co  
m.au  
M: 0497 864 303

Description	Quantity	Unit Price	GST	Amount AUD
Quotation for lighting options around centre tree in Molong village green.				
Option 1	1.00	5,500.00	10%	5,500.00
Install 4 x inground mounted 30w round LED 'UP' lights - 3-5 metre radius from tree - rated up to 1000KG top force - to be installed in concrete pad flush with ground level to avoid mower damage - option for low voltage lights controlled by LED driver  - strip and remove existing power off tree, dig up and reallocate around to new locations  - possible hand digging to avoid tree root damage - trenches backfill with crusher dust for future requirements  - NOTE No allowance has been made for rock discovery or other services in the area. - Other services to be discussed/located prior to digging				
Subtotal				5,500.00
TOTAL GST 10%				550.00

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TOTAL AUD	6,050.00
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#### Terms

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We are proud to offer excellent tradesman-ship using only high quality product to SAA and local requirements.

Title of goods shall not pass from supplier to purchaser until paid for in full.

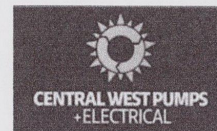
Quote to be reviewed after 30 days

Thank you for the opportunity to supply this quotation, Central West Pumps & Electrical Pty Ltd is a small family run business and we appreciate the opportunity.



# QUOTE

Molong Advancement Group



Date  
19 May 2025  
  
Expiry  
18 Jun 2025  
  
Quote Number  
QU-0148  
  
ABN  
19 641 264 280

Central West Pumps  
& Electrical Pty Ltd  
PO Box 116  
MOLONG NSW 2866  
AUSTRALIA  
E:  
admin@cwumps.co  
m.au  
M: 0497 864 303

Description	Quantity	Unit Price	GST	Amount AUD
Quotation for lighting options around centre tree in Molong village green.				
Option 2	1.00	3,850.00	10%	3,850.00
Install 3 ground mounted 200w LED flood lights - 5-10 metre radius from tree  - to be installed in concrete pad with wire cage over the top to possible reduce damage risk  - strip and remove existing power off tree, dig up and reallocate around to new locations  - possible hand digging to avoid tree root damage - trenches backfill with crusher dust for future requirements  - NOTE No allowance has been made for rock discovery or other services in the area. - Other services to be discussed/located prior to digging				
Subtotal				3,850.00
TOTAL GST 10%				385.00
TOTAL AUD				4,235.00



Terms

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We are proud to offer excellent tradesman-ship using only high quality product to SAA and local requirements.

Title of goods shall not pass from supplier to purchaser until paid for in full.

Quote to be reviewed after 30 days

Thank you for the opportunity to supply this quotation, Central West Pumps & Electrical Pty Ltd is a small family run business and we appreciate the opportunity.

## General Conditions

1

APPROVED PLANS AND SUPPORTING DOCUMENTATION				
Development must be carried out in accordance with the following approved plans and documents, except where the conditions of this consent expressly require otherwise.				
APPROVED PLANS				
PLAN NUMBER	REVISION NUMBER	PLAN TITLE	DRAWN BY	DATE OF PLAN
24062DA EXCLUDES BOTH SITE PLANS BOTH NUMBERED 3	1	Proposed dwelling and shed Lot 9 – Dp 1135607 27 Rodda Drive Cudal	Peter Basha Planning and development	16.10.2024
24062DA Page 3	1	Drainage Concept Plan	Peter Basha Planning and development	16.10.2024
APPROVED DOCUMENTS				
DOCUMENT TITLE	VERSION NUMBER	PREPARED BY	DATE OF DOCUMENT	
BASIX	1770779S	Marc Kiho	30.10.2024	
Statement of environmental effects	DA1SFB26062	Peter Basha	December 2024	
Effluent report	R12142E	Envirowest	11 April 2025	
In the event of any inconsistency between the approved plans and documents, the approved PLANS prevail.				
In the event of any inconsistency with the approved plans and a condition of this consent, the condition prevails.				
<b>Condition reason:</b> (Reason: To ensure all parties are aware of the approved plans and supporting documentation that applies to the development)				

2

COMPLIANCE WITH THE NATIONAL CONSTRUCTION CODE 2022				
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	<p>All building work must be carried out in accordance with the provisions of the National Construction Code (NCC) 2022.</p> <p><b>Note:</b> Applicants who have lodged an objection and who have been granted exemption under Part 15 of the Environmental Planning and Assessment (Building Certificate and Fire Safety) Regulation 2021, must comply with the National Construction Code (NCC) 2022 in all other respects.</p> <p><b>Condition reason:</b> (Reason: Prescribed Statutory control)</p>
3	<p><b>CONSTRUCTION WITHIN BOUNDARY</b></p> <p>All approved construction including but not limited to footings, walls, roof barges and guttering are to be constructed wholly within the boundaries of the premises.</p> <p><b>Condition reason:</b> {Reason: To ensure compliance with approved plans}</p>
4	<p><b>DAMAGE TO ADJOINING PROPERTIES</b></p> <p>All precautions must be taken to prevent any damage likely to be sustained to adjoining properties. Adjoining owner property rights must be observed at all times. Where damage occurs to adjoining property all necessary repair or suitable agreement for necessary repairs are to be undertaken by the applicant in consultation with, and with the consent of, the affected property owner.</p> <p><b>Condition reason:</b> {Reason: Structural safety}</p>
5	<p><b>OCCUPATION CERTIFICATE</b></p> <p>To ensure compliance with the Environmental Planning &amp; Assessment Act 1979. All buildings will require an Occupation Certificate PRIOR to occupation/use of the building.</p> <p><b>Condition reason:</b> {Reason: Statutory requirement}</p>
6	<p><b>USE OF OUTBUILDING</b></p> <p>The outbuilding is:</p> <p>Not to be used or occupied for residential purposes. This prohibits the installation or construction of kitchen and laundry facilities within the outbuilding; and</p> <p>Not to be used for commercial or industrial purposes of storage of goods associated with industrial or commercial undertakings.</p> <p><b>Condition reason:</b> {Reason: consent granted for use as non-habitable building and to control the future development of the site}</p>
7	<p><b>WASTE MANAGEMENT</b></p> <p>While site work is being carried out:</p>

	<p>a) All waste management must be undertaken in accordance with the Waste Management Plan; and</p> <p>b) Upon disposal of waste, records of the disposal must be compiled and provided to THE PRINCIPAL CERTIFIER OR COUNCIL (where a principal certifier is not required), detailing the following:</p> <p>i) The contact details of the person(s) who removed the waste;</p> <p>ii) The waste carrier vehicle registration;</p> <p>iii) The date and time of waste collection;</p> <p>iv) A description of the waste (type of waste and estimated quantity) and whether the waste is to be reused, recycled or go to landfill;</p> <p>v) The address of the disposal location(s) where the waste was taken; and</p> <p>vi) The corresponding tip docket/receipt from the site(s) to which the waste is transferred, noting date and time of delivery, description (type and quantity) of waste.</p> <p>If waste has been removed from the site under an EPA Resource Recovery Order or Exemption, records in relation to that Order or Exemption must be maintained and provided to the principal certifier and council.</p> <p><b>Condition reason:</b> (Reason: To require records to be provided, during site work, documenting the lawful disposal of waste)</p>
8	<p><b>BUSH FIRE PRONE AREAS</b></p> <p>The approved development is to incorporate the measures as set out in Australian Standard AS3959-2018 and the National Construction Code 2022 requirements relating to construction in bushfire prone areas.</p> <p><b>Condition reason:</b> {Reason: Statutory requirement}</p>

### Building Work

#### Before issue of a construction certificate

9	<b>APPLICATION FOR A CONSTRUCTION CERTIFICATE</b>
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	<p>The applicant must apply to Council or an Registered Certifier for a Construction Certificate to carry out the relevant building works that are approved by this consent. The details to be included in the application for a Construction Certificate are:</p> <p>(a) Architectural plans and specifications complying with the National Construction Code (NCC) 2022, relevant Australian Standards, and the development consent and conditions.</p> <p>(b) If Council issues the Construction Certificate, engineering details must be submitted for approval for all structural elements, including but not limited to, piers, footings, reinforced concrete slab, first floor joist layout, roof trusses, steel beams and the like. The details must be prepared by a practising consulting structural engineer. Also a certificate from the engineer must be included certifying that the design fully complies with appropriate SAA Codes and Standards and the NCC requirements.</p> <p>Note: The engineer/s undertaking certification must be listed on the National Professional Engineers Register under the appropriate category.</p> <p>(c) Geotechnical report for the site, prepared by a qualified geotechnical engineer detailing the foundation conditions of the site and solutions for consideration by a structural Engineer.</p> <p>(d) Essential services plan outlining the existing and proposed fire safety measures.</p> <p>(e) Disabled access provisions to common and public areas in accordance with AS1428.</p> <p>(f) If a performance solution is proposed, the following details must be lodged:</p> <p>Assessment methods used to determine compliance with the performance requirements, including if and how each performance objective impacts on other requirements of the NCC; and</p> <p>Compliance with all relevant Performance NCC Requirements;</p> <p>How the solution is at least equivalent to the Deemed-To-Satisfy provisions.</p> <p>A statement about the person who prepared the performance solution, indicating qualifications, experience, insurance details, and membership of an approved accreditation body</p> <p>Note: The performance-based application may be required to be reviewed by a suitably qualified independent body at the applicant's expense. Any fees relating to any review are required to be paid prior to the issue of the Construction Certificate.</p> <p><b>Condition reason:</b> {Reason: Statutory requirement}</p>
10	<p><b>APPOINTMENT OF PRINCIPAL CERTIFYING AUTHORITY</b></p> <p>No work shall commence in connection with this Development Consent until:</p>

	<p>(a) A construction certificate for the building work has been issued by:</p> <p>(i) the consent authority; or</p> <p>(ii) an accredited certifier; and</p> <p>(b) the person having the benefit of the development consent has:</p> <p>(i) appointed a principal certifying authority for the building work, and</p> <p>(ii) notified the principal certifying authority that the person will carry out the building work as an owner/builder, if that is the case, and</p> <p>(c) the principal certifying authority has, no later than 2 days before the building work commences:</p> <p>(i) notified the Council of his or her appointment, and</p> <p>(ii) notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and</p> <p>(d) the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has:</p> <p>(i) appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential building work is involved, and</p> <p>(ii) notified the principal certifying authority of such appointment, and</p> <p>(iii) unless that person is the principal contractor, notified the principal contractor of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and</p> <p>(e) the person having the benefit of the development consent has given at least 2 days notice to the Council of the person's intention to commence the erection of the building.</p> <p>Note: If the principal certifying authority is the Council, the nomination will be subject to the payment of a fee for the service to cover the cost of undertaking all necessary inspections and the issue of the appropriate certificates.</p> <p>Under the Environment Planning and Assessment Act, 1979, a sign must be erected in a prominent position on the work site showing the name, address and telephone number of the principal certifying authority; the name of the principal contractor (if any) for the building work and a telephone number at which that person may be contacted outside working hours. That sign must also state that unauthorised entry is prohibited. The sign must not be removed until all work has been completed.</p> <p><b>Condition reason:</b> {Reason: Statutory requirements}</p>
11	<b>BASIX COMMITMENTS</b>

	<p>The approved BASIX Certificate shall be submitted to the registered Certifier with the application for a Construction Certificate.</p> <p>Where a change or changes are proposed in the BASIX commitments, the applicant must submit a new BASIX Certificate to the Registered Certifier and/or Council. If any proposed change in the BASIX commitments is inconsistent with the development consent the applicant will be required to submit a modification to the development consent to Council under Section 4.55 of the Environmental Planning and Assessment Act 1979.</p> <p>All commitments in the BASIX Certificate must be shown on the plans accompanying the Construction Certificate prior to the issue of any Construction Certificate.</p> <p><b>Condition reason:</b> {Reason: Statutory Compliance}</p>
12	<p><b>CONSTRUCTION CERTIFICATE</b></p> <p>No work shall commence until you:</p> <p>(a) Obtain a Construction Certificate from either Cabonne Council or an Registered Certifier - a fee applies for this service; and</p> <p>(b) Lodge with Cabonne Council any Construction Certificate obtained from an Registered Certifier (together with associated plans and documents) - a fee applies for this service</p> <p>Note: The Construction Certificate is to be applied for via the NSW Eplanning Portal.</p> <p><b>Condition reason:</b> {Reason: Statutory Requirement}</p>
13	<p><b>ON SITE WASTEWATER MANAGEMENT</b></p> <p>To ensure that an accredited sewage management facility is designed, constructed and installed following a site specific examination of the site by a suitably qualified person, details of the proposed system along with an application to install an onsite wastewater management system are to be provided to Council prior to the issue of a Construction Certificate.</p> <p><b>Condition reason:</b> {Reason: To ensure adequate onsite management of wastewater}</p>
14	<p><b>SECTION 68 PLUMBING AND DRAINAGE APPLICATION APPROVAL</b></p> <p>To ensure an approval is in place for the installation of any Plumbing and Drainage work the applicant is required to apply for a S68 Plumbing and Drainage Application in accordance with Section 68 Part B of the Local Government Act 1993.</p> <p>Note: This is to be applied for via the NSW Eplanning Portal.</p> <p><b>Condition reason:</b> {Reason: Statutory requirement}</p>
15	<p><b>SECTION 7.12 CONTRIBUTION LEVY</b></p>

	<p>Pursuant to section 4.17 of the Environmental Planning and Assessment Act 1979, and the Cabonne Council Section 7.12 Contributions Plan 2021, a contribution of \$6,069.40 must be paid to Council.</p> <p>The amount to be paid is to be adjusted at the time of the actual payment, in accordance with the Cabonne Council Section 7.12 Contributions Plan 2021. The contribution is to be paid before the issue of any Construction Certificate.</p> <p>The Cabonne Council Section 7.12 Contributions Plan 2021, adopted October 2022, may be viewed during office hours at Council's Customer Service Centres, or on Council's website <a href="http://www.cabonne.nsw.gov.au">http://www.cabonne.nsw.gov.au</a></p> <p>The contribution payable will be calculated in accordance with the Contributions Plan current at the time of payment, and will be adjusted at the time of payment in accordance with the Consumer Price Index (CPI) (All Groups Index for Sydney) published by the Australian Bureau of Statistic (ABS). Contribution amounts will be adjusted by Council each quarter.</p> <table><tr><th>Contribution Type</th><th>Proposed Cost of Development</th><th>Levy Percentage</th><th>Total Contribution</th><th>Contribution Rate remains current until 30 September 2025</th></tr><tr><td>Section 7.12 Contribution</td><td>\$606,940.00</td><td>1%</td><td>\$6,069.40</td><td>Prior to Construction Certificate</td></tr></table> <p><b>Condition reason:</b> {Reason: Statutory Requirement}</p>	Contribution Type	Proposed Cost of Development	Levy Percentage	Total Contribution	Contribution Rate remains current until 30 September 2025	Section 7.12 Contribution	\$606,940.00	1%	\$6,069.40	Prior to Construction Certificate
Contribution Type	Proposed Cost of Development	Levy Percentage	Total Contribution	Contribution Rate remains current until 30 September 2025							
Section 7.12 Contribution	\$606,940.00	1%	\$6,069.40	Prior to Construction Certificate							
16	<p><b>STORM WATER, SEWERAGE AND WATER WORK APPROVALS</b></p> <p>Prior to the issue of a Construction Certificate, the applicant is to obtain all relevant approvals to carry out sewerage work, to carry out stormwater drainage work and to carry out water supply work from the relevant water supply authority and comply with any conditions of those approvals.</p> <p><b>Condition reason:</b> {Reason: To ensure works are carried out in accordance with other approvals}</p>										
17	<p><b>BUSH FIRE PRONE AREAS - CONSTRUCTION</b></p> <p>The structure is to be constructed in accordance with the provisions of the publication "Planning for Bushfire Protection November 2019", and to a BAL12.5 Bush Fire Attack Level (BAL12.5) of construction under AS3959-2018 "Construction of buildings in bushfire-prone area"</p> <p><b>Condition reason:</b> {Reason: Statutory requirement}</p>										
<p><b>Before building work commences</b></p>											
18	<p><b>EROSION AND SEDIMENT CONTROL</b></p>										



	<p>Erosion and sedimentation controls shall be in place prior to the commencement of site works; and maintained throughout construction activities until the site is landscaped and/or suitably revegetated. The controls shall be in accordance with the details approved by Council and/or as directed by Council Officers. These requirements shall be in accordance with Managing Urban Stormwater - Soils and Construction produced by Landcom (Blue Book).</p> <p>A copy of the Erosion and Sediment Control Plan must always be kept on site during construction and made available to Council officers on request.</p> <p>Erosion and sediment control measures as detailed in the submitted Erosion and Sediment Control Plan must be installed and operating prior to and during all construction works.</p> <p><b>Condition reason:</b> (Reason: Environmental protection)</p>
19	<p><b>NOTICE OF COMMENCEMENT</b></p> <p>No work shall commence until a notice of commencement is submitted to council via the NSW Eplanning Portal:</p> <p>(a) Not less than two (2) days notice of the date on which it is proposed to commence work associated with this Development Consent;</p> <p>(b) Details of the appointment of a Principal Certifying Authority (either Cabonne Council or another Registered Certifier,</p> <p>(c) Details of the name, address and licence details of the Builder.</p> <p><b>Condition reason:</b> {Reason: Statutory Requirement}</p>
20	<p><b>TOILET AMENITIES ON CONSTRUCTION SITE</b></p> <p>Prior to commencement of any building works, toilet facilities for employees must be provided in accordance with SafeWork NSW requirements.</p> <p>Where female workers are present on site, appropriate measures for sanitary item disposal should be made, such as a disposal unit provided in the portable toilet or sewer connected toilet closet.</p> <p><b>Condition reason:</b> {Reason: Statutory Requirement - Health and amenity}</p>

**During building work**

21	<b>ADJUSTMENT TO UTILITY SERVICES</b>
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	Any adjustments to existing utility services that are made necessary by this development proceeding are to be at the full cost of the developer.
	<b>Condition reason:</b> {Reason: Information}
22	<b>CONTAMINATED LAND UNEXPECTED FINDS</b>  <p>In the instance works cause the generation of odours or uncovering of unexpected contaminants works are to immediately cease, Council is to be notified and a suitably qualified environmental scientist appointed to further assess the site.</p> <p>The exposed material/excavation is to be evaluated by the supervising environmental consultant and an appropriate response determined in consultation with the applicant, which is agreed to by Cabonne Council.</p> <p>Note: Council may also request that a NSW EPA accredited site auditor is involved to assist with the assessment of the contaminated land situation and review any new contamination information. The applicant must also adhere to any additional conditions which may be imposed by the accredited site auditor.</p>
	<b>Condition reason:</b> {Reason: To ensure compliance with Statutory Requirements}
23	<b>CRITICAL STAGE INSPECTIONS - GENERAL</b>  <p>Critical stage inspections must be called for by the Principal Contractor or Owner Builder as required by the Principal Certifying Authority (PCA), any PCA Service Agreement, the Act and the Regulation.</p> <p>Work must not proceed beyond each critical stage until the PCA is satisfied that work is proceeding in accordance with this consent, the Construction Certificate(s) and the Act. 'Critical Stage Inspections' means the inspections prescribed by the Regulations for the purposes of section 6.5 of the Act or as required by the PCA and any PCA Service Agreement.</p> <p>Note 1: The PCA may require additional inspections beyond mandatory critical stage inspections in order that the PCA be satisfied that work is proceeding in accordance with this consent.</p> <p>Note 2: The PCA may, in addition to inspections, require the submission of Compliance Certificates, survey reports or evidence of suitability in accordance with Part A2.2 of the NCC Volume 1 and Part A5 of the NCC Volume 2 in relation to any matter relevant to the development.</p>
	<b>Condition reason:</b> {Reason: Statutory requirement}
24	<b>DISCOVERY OF RELICS AND ABORIGINAL OBJECTS - SHED</b>

	<p>While site work is being carried out, if a person reasonably suspects a relic or Aboriginal object is discovered:</p> <ul style="list-style-type: none"> <li>a. the work in the area of the discovery must cease immediately;</li> <li>b. the following must be notified <ul style="list-style-type: none"> <li>i. for a relic – the Heritage Council; or</li> <li>ii. for an Aboriginal object – the person who is the authority for the protection of Aboriginal objects and Aboriginal places in New South Wales under the <i>National Parks and Wildlife Act 1974</i>, section 85.</li> </ul> </li> </ul> <p>Site work may recommence at a time confirmed in writing by:</p> <ul style="list-style-type: none"> <li>a. for a relic – the Heritage Council; or</li> </ul> <p>for an Aboriginal object – the person who is the authority for the protection of Aboriginal objects and Aboriginal places in New South Wales under the <i>National Parks and Wildlife Act 1974</i>, section 85.</p> <p><b>Condition reason:</b> (To ensure the protection of objects of potential significance during works.)</p>
25	<p><b>HOURS OF WORK</b></p> <p>Site work must only be carried out between the following times –</p> <p style="padding-left: 40px;">For Construction from 7:00am to 6:00pm on Monday to Friday.</p> <p style="padding-left: 80px;">8:00am to 1:00pm on Saturday</p> <p style="padding-left: 80px;">No Work on Sunday and Public Holidays</p> <p style="padding-left: 40px;">Site work is not to be carried out outside of these times except where there is an emergency, or for urgent work directed by a police officer or a public authority.</p> <p><b>Condition reason:</b> {Reason: To protect the amenity of the surrounding area}</p>
26	<p><b>INSPECTIONS FOR BUILDING WORK (CLASSES 1 OR 10)</b></p> <p>Where applicable inspections of the development site may be required to be undertaken at the following stages:</p> <ul style="list-style-type: none"> <li>(a) After the excavation for, and prior to the placement of, any footings;</li> <li>(b) Prior to pouring any in-situ reinforced concrete building element;</li> <li>(c) Prior to covering of the framework for any floor, wall, roof or other building element;</li> <li>(d) Prior to the covering waterproofing in any wet areas;</li> <li>(e) Prior to covering any stormwater drainage connections;</li> </ul>

	<p>(f) After the building work has been completed and prior to any occupation certificate being issued in relation to the building; and</p> <p>(g) Other.</p> <p>If the person having the benefit of the development consent appoints Council as the PCA, Council will give written advice as to what critical stage inspections apply.</p> <p>Prior to issuing an Occupation Certificate or subdivision certificate the PCA must be satisfied that the work has been inspected on the above occasions.</p> <p>Except as provided by subclause (g), the inspections may be carried out by the PCA or, if the PCA agrees, by another certifying authority.</p> <p>The final inspection detailed at subclause (g) may only be carried out by the PCA.</p> <p>For each inspection the principal contractor (or owner-builder) must notify the PCA at least forty eight (48) hours in advance that the site is ready to be inspected prior to the commencement of work on the next stage.</p> <p><b>Condition reason:</b> {Reason: Statutory Requirements}</p>
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**Before issue of an occupation certificate**

27	<p><b>RAINWATER TANK RELOCATION</b></p> <p>Prior to the issue of any Occupation Certificate the rainwater located at the western rear of the lot must be relocated in accordance with plan 24062DA (drainage concept plan page 3) to ensure adequate drainage to the Rodda st stormwater swale.</p> <p><b>Condition reason:</b> {Reason: Statutory Requirement}</p>
27	<p><b>ADDITIONAL INSPECTION CHARGES</b></p> <p>Prior to the issue of any Occupation Certificate any additional Inspection fees/charges which have been incurred and issued by the certifier during construction works are to be paid and proof provided to the Principal Certifier.</p> <p><b>Condition reason:</b> {Reason: Statutory Requirement}</p>
28	<p><b>OCCUPATION CERTIFICATE (SECTION 6.9 OF THE ACT)</b></p> <p>A person must not commence occupation or use (or change of use where an existing building) of the whole or any part of a new building (within the meaning of section 6.10 of the Act) unless a Partial, Part or Whole Occupation Certificate has been issued in relation to the building or part.</p> <p>The Principal Certifying Authority is required to be satisfied, amongst other things, that:</p> <p>All required inspections (including each applicable mandatory critical stage inspection) have been carried out; and</p>

	<p>Any preconditions to the issue of the certificate required by a development consent have been met.</p> <p>Note: New building includes an altered portion of, or an extension to, an existing building.</p> <p><b>Condition reason:</b> {Reason: Statutory requirement}</p>
29	<p><b>STORMWATER - ANCILLARY DEVELOPMENT</b></p> <p>Prior to the issue of the Occupation Certificate, roof water collected from the Ancillary development is to be conveyed to the rain water tank dedicated to the proposed ancillary development, with the overflow of any tank directed to the Rodda St stormwater swale. Alterations to the surface contours must not impede or divert natural surface water run-off so as to cause a nuisance to adjoining property owners or create an erosion or sediment problem.</p> <p><b>Condition reason:</b> (Reason: To ensure adequate storm water disposal)</p>
30	<p><b>BUSH FIRE PRONE AREAS - ACCESS</b></p> <p>Prior to the issuing of an Occupation Certificate, the property access must comply with the applicable requirements of Table 7.4a of the NSW Rural Fire Service Planning for Bush Fire Protection 2019 (or as amended).</p> <p><b>Condition reason:</b> (Reason: Statutory requirement and to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting firefighting activities)</p>
31	<p><b>BUSH FIRE PRONE AREAS – WATER AND UTILITY SERVICES</b></p> <p>Prior to the issuing of an Occupation Certificate, the provision of water, electricity and gas must comply with applicable requirements of Table 7.4a the NSW Rural Fire Service Planning for Bush Fire Protection 2019 (or as amended).</p> <p><b>Condition reason:</b> (Reason: Statutory requirement and to minimise the risk of bush fire attack and provide protection for emergency services personnel, residents and others assisting firefighting activities)</p>

#### Occupation and ongoing use

32	<p><b>BUSH FIRE PRONE AREAS – ASSET PROTECTION ZONES</b></p> <p>An Asset Protection Zone for protection from bushfire is to be provided and maintained in accordance with the recommendations outlined by the New South Wales Rural Fire Service. An Inner Protection Area to all boundaries is to be provided to the rear front and sides of the dwelling and a continuous access be provided surrounding the development and maintained for the term of the development.</p> <p><b>Condition reason:</b> {Reason: Statutory requirement}</p>
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#### General advisory notes

This consent contains the conditions imposed by the consent authority which are to be complied with when carrying out the approved development. However, this consent is not an

exhaustive list of all obligations which may relate to the carrying out of the development under the EP&A Act, EP&A Regulation and other legislation. Some of these additional obligations are set out in the [\*Conditions of development consent: advisory notes\*](#). The consent should be read together with the *Conditions of development consent: advisory notes* to ensure the development is carried out lawfully.

The approved development must be carried out in accordance with the conditions of this consent. It is an offence under the EP&A Act to carry out development that is not in accordance with this consent.

Building work or subdivision work must not be carried out until a construction certificate or subdivision works certificate, respectively, has been issued and a principal certifier has been appointed.

A document referred to in this consent is taken to be a reference to the version of that document which applies at the date the consent is issued, unless otherwise stated in the conditions of this consent.

### Dictionary

The following terms have the following meanings for the purpose of this determination (except where the context clearly indicates otherwise):

**Approved plans and documents** means the plans and documents endorsed by the consent authority, a copy of which is included in this notice of determination.

**AS** means Australian Standard published by Standards Australia International Limited and means the current standard which applies at the time the consent is issued.

**Building work** means any physical activity involved in the erection of a building.

**Certifier** means a council or a person that is registered to carry out certification work under the *Building and Development Certifiers Act 2018*.

**Construction certificate** means a certificate to the effect that building work completed in accordance with specified plans and specifications or standards will comply with the requirements of the EP&A Regulation and *Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021*.

**Council** means CABONNE SHIRE COUNCIL.

**Court** means the Land and Environment Court of NSW.

**EPA** means the NSW Environment Protection Authority.

**EP&A Act** means the *Environmental Planning and Assessment Act 1979*.

**EP&A Regulation** means the *Environmental Planning and Assessment Regulation 2021*.

**Independent Planning Commission** means Independent Planning Commission of New South Wales constituted by section 2.7 of the EP&A Act.

**Occupation certificate** means a certificate that authorises the occupation and use of a new building or a change of building use for an existing building in accordance with this consent.

**Principal certifier** means the certifier appointed as the principal certifier for building work or subdivision work under section 6.6(1) or 6.12(1) of the EP&A Act respectively.

**Site work** means any work that is physically carried out on the land to which the development the subject of this development consent is to be carried out, including but not limited to building work, subdivision work, demolition work, clearing of vegetation or remediation work.

**Stormwater drainage system** means all works and facilities relating to:

- the collection of stormwater,
- the reuse of stormwater,

- the detention of stormwater,
- the controlled release of stormwater, and
- connections to easements and public stormwater systems.

**Strata certificate** means a certificate in the approved form issued under Part 4 of the *Strata Schemes Development Act 2015* that authorises the registration of a strata plan, strata plan of subdivision or notice of conversion.

**Sydney district or regional planning panel** means .



**TABLE OF CONTENTS**

ITEM 1	2025 NATIONAL GENERAL ASSEMBLY .....	1
ITEM 2	CABONNE COMMUNITY STAKEHOLDER ADVISORY COMMITTEE MINUTES .....	1
ITEM 3	RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING.....	2
ITEM 4	COMMUNITY FACILITATION FUND .....	2
ITEM 5	RATES SUMMARY - JUNE 2025.....	3
ITEM 6	INVESTMENT SUMMARY - JUNE 2025.....	4
ITEM 7	DEVELOPMENT ASSESSMENT - COUNCIL LEAGUE STATISTICS FOR THE FINANCIAL YEAR 2024/2025 .....	9
ITEM 8	DEVELOPMENT APPLICATIONS APPROVED DURING JUNE 2025 .....	11
ITEM 9	DEVELOPMENT APPLICATIONS RECEIVED DURING JUNE 2025 .....	13

**ANNEXURE ITEMS**

ANNEXURE 1.1	NGA25-COMMUNIQUE .....	16
ANNEXURE 2.1	20250623 - CABONNE COMMUNITY STAKEHOLDER ADVISORY COMMITTEE MEETING MINUTES .....	18
ANNEXURE 3.1	COUNCIL 2025 JULY .....	21
ANNEXURE 3.2	TRAFFIC LIGHT REPORT SUMMARY - JULY 2025.....	53
ANNEXURE 5.1	RATES GRAPH JUNE 2025.....	54
ANNEXURE 6.1	CABONNE JUNE 2025 INVESTMENT REPORT .....	56

**ITEM 1 - 2025 NATIONAL GENERAL ASSEMBLY**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To provide council a communique of the recent National General Assembly held in Canberra.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.2.1: Manage civic operations in line with regulations to support decision-making and drive positive outcomes for the community
<b>Annexures</b>	1. NGA25-COMMUNIQUE <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GOVERNMENT RELATIONS\LOCAL AND REGIONAL LIAISON\AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - 1864405

**GENERAL MANAGER'S REPORT**

The Mayor and General Manager attended the annual National General Assembly (NGA) of Local Government in Canberra on 24-27 June 2025.

The NGA Communique which was endorsed by delegates on the final day of the event is attached for council's information. Any queries regarding items discussed should be directed to the Mayor or General Manager.

**ITEM 2 - CABONNE COMMUNITY STAKEHOLDER ADVISORY COMMITTEE MINUTES**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Noting of the Cabonne Community Stakeholder Advisory Committee meeting minutes
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.1.3.1: Engage meaningfully with the local community to effectively promote Council's activities and provide opportunities for the community to participate in Council's decision-making
<b>Annexures</b>	1. 20250623 - Cabonne Community Stakeholder Advisory Committee meeting minutes <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\ECONOMIC DEVELOPMENT\MEETINGS\ECONOMY, TOURISM AND CULTURE ASVISORY COMMITTEE - 1862343

**LEADER - COMMUNITY AND ECONOMY'S REPORT**

THIS IS PAGE NO 1 OF THE GENERAL MANAGER'S REPORT ON MATTERS FOR NOTATION TO THE ORDINARY MEETING OF CABONNE COUNCIL HELD ON 22 JULY, 2025

A meeting of the Cabonne Community Stakeholder Advisory Committee meeting was held on Monday, 23 June 2025.

The following items were discussed at the meeting:

1. Presentation from Newmont
2. Event and Sponsorship funding proposal
3. General Updates
4. Community and Economy Update

Detailed minutes are attached to this report.

### **ITEM 3 - RESOLUTIONS REGISTER - INFOCOUNCIL - ACTIONS REPORTING**

#### **REPORT IN BRIEF**

<b>Reason For Report</b>	To provide council with a report on progress made in actioning its resolutions up to last month's council meeting and any committee meetings held.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.3.3.2: Coordinate and manage Council's Service Review Program
<b>Annexures</b>	1. Council 2025 July <a href="#">↓</a> 2. Traffic Light Report Summary - July 2025 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\GOVERNANCE\\REPORTING\\RESOLUTIONS REGISTER 2023-2027 - 1864478

### **DEPARTMENT LEADER - GOVERNANCE & CORPORATE PERFORMANCE'S REPORT**

InfoCouncil generated reports are annexed including actions up to the previous month's meeting resolutions.

Progress comments are provided until the final action comment which will also show "COMPLETE": that item will then be removed from the register once resolved by council.

Attached also is the "traffic light" indicator system that enables the council to identify potential areas of concern at a glance.

Councillors should raise any issues directly with the Deputy General Managers, as per the Mayor's request.

### **ITEM 4 - COMMUNITY FACILITATION FUND**

**REPORT IN BRIEF**

<b>Reason For Report</b>	To report on approved expenditure under the Community Facilitation Fund (CFF).
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	4.1.2.2: Deliver community and council outcomes through securing grant funding, whilst also providing support to and assisting local community stakeholder groups access funding and other support from Council, State and Federal government
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\GRANTS AND SUBSIDIES\PROGRAMS\COMMUNITY FACILITATION FUND - 1864416

**GENERAL MANAGER'S REPORT**

Council adopted guidelines for the Community Facilitation Fund (CFF) in March 2015. The CFF was created for smaller community projects not originally included in the council's budget, to be allocated at the discretion of the Mayor and Deputy Mayor.

As a reminder, the guidelines for the CFF are as follows:

1. Projects where no existing vote for the works has been allocated or the vote is insufficient to complete the project.
2. Recipients must be community based not-for-profit groups.
3. Mayor and Deputy Mayor to jointly approve funds (with the General Manager as proxy if one is not available).
4. Allocation of funds to be reported to the next available council meeting.
5. Limit of \$3,000 per allocation unless other approved by council.

There were NIL allocation of funds was processed in the last month.

**ITEM 5 - RATES SUMMARY - JUNE 2025**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Information provided in relation to Council's rates collection
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil

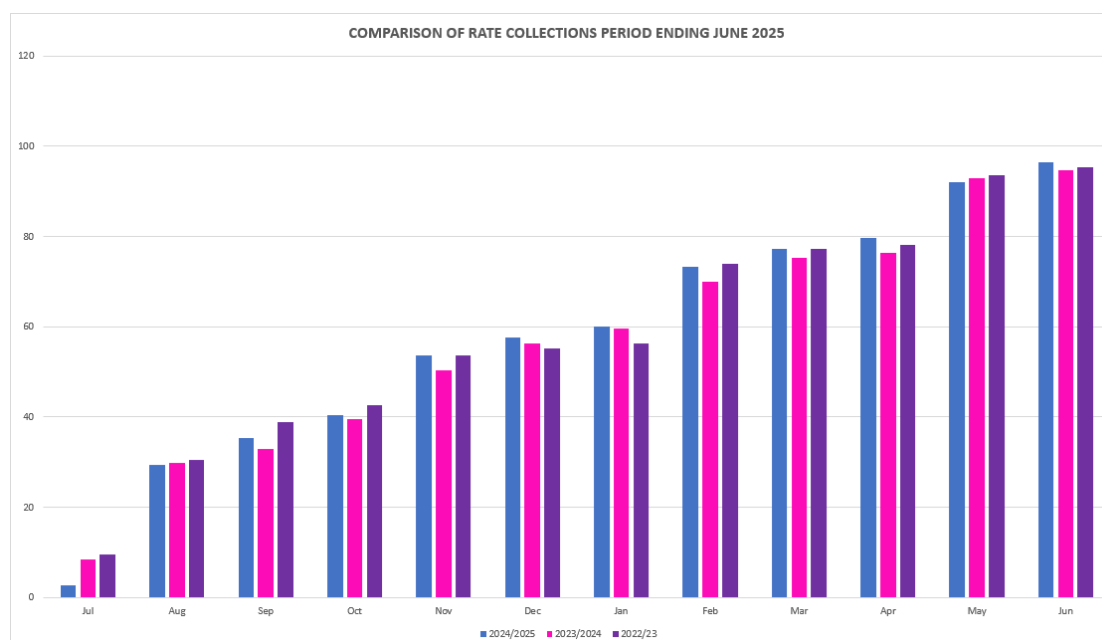
<b>IPR Linkage</b>	1.2.1.2: Manage Council funds to ensure long-term financial sustainability and viability
<b>Annexures</b>	1. Rates Graph June 2025 <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1861780

## **DEPARTMENT LEADER - FINANCE'S REPORT**

The rate collection summary to 30 June 2025 is provided for council's information. The percentage collected to 30 June 2025 is 96.43%. Comparatively, the figure for the previous financial year was 94.61% to 30 June 2024.

The collections to 30 June 2025 are council's highest overall collections since June 2022, and are the second highest overall collections over the past seven financial years.

This increase in overall collections is attributable to the implementation of reminder notices being issued to overdue accounts, sent 14 days after the instalment due date, and ongoing outsourced compassionate early intervention debt recovery on accounts with overdue balances over \$600.00.



## **ITEM 6 - INVESTMENT SUMMARY - JUNE 2025**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Information provided in relation to council's Investment Schedule.
<b>Policy Implications</b>	Nil

<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	1.2.1.2: Manage Council funds to ensure long-term financial sustainability and viability
<b>Annexures</b>	1. Cabonne June 2025 Investment Report <a href="#">↓</a>
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\FINANCIAL MANAGEMENT\FINANCIAL REPORTING\FINANCIAL REPORTS TO COUNCIL - 1864428

## **DEPARTMENT LEADER - FINANCE'S REPORT**

### **Summary**

This report details council's investment performance at 30 June 2025.

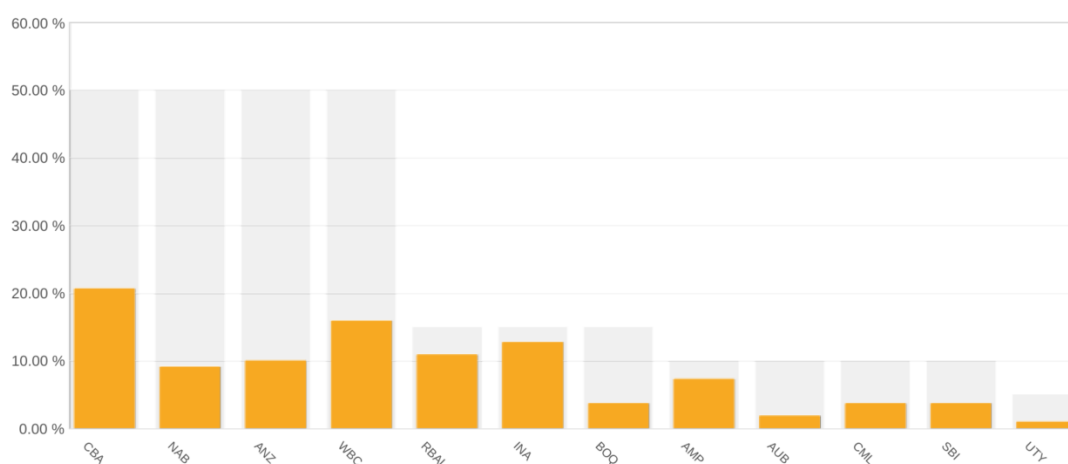
### **Report**

In accordance with section 212 of the Local Government (General) Regulation 2021, it is hereby certified that the investments detailed in the attached investment report have been made in accordance with Section 625 of the Local Government Act 1993, its Regulations and council's current Investment Policy which was last amended and adopted on 27 June 2023.

### **Policy Implications**

All investments are within Policy guidelines

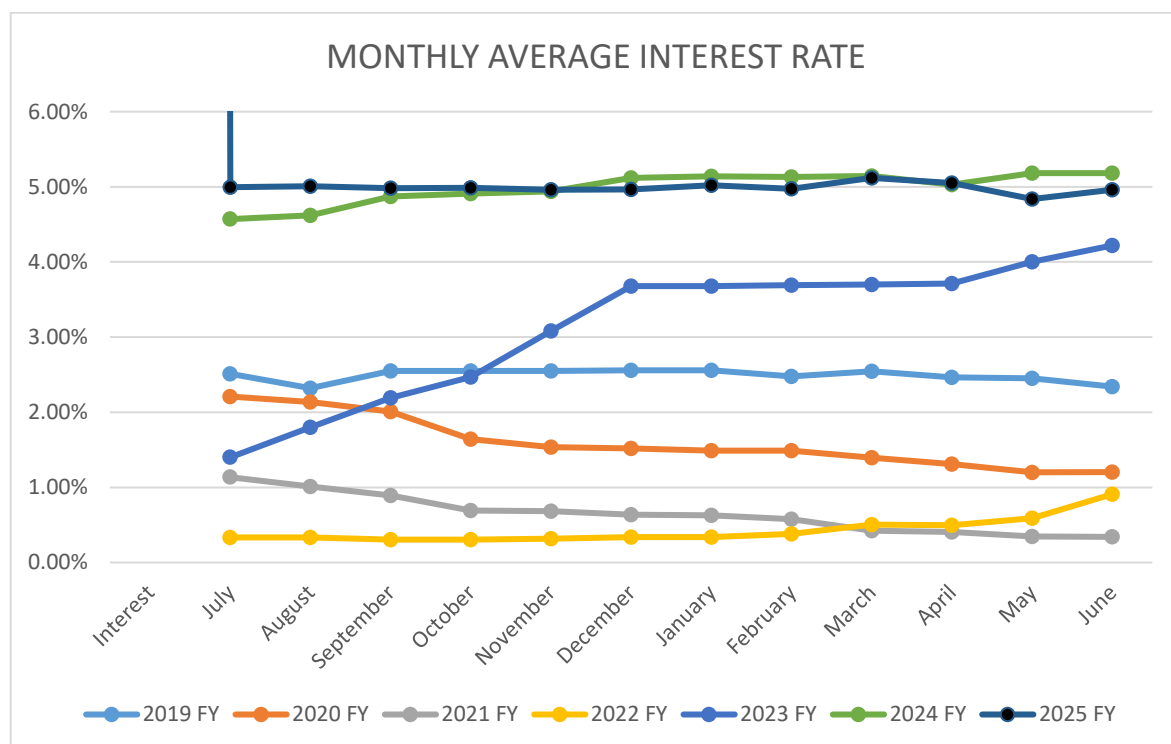
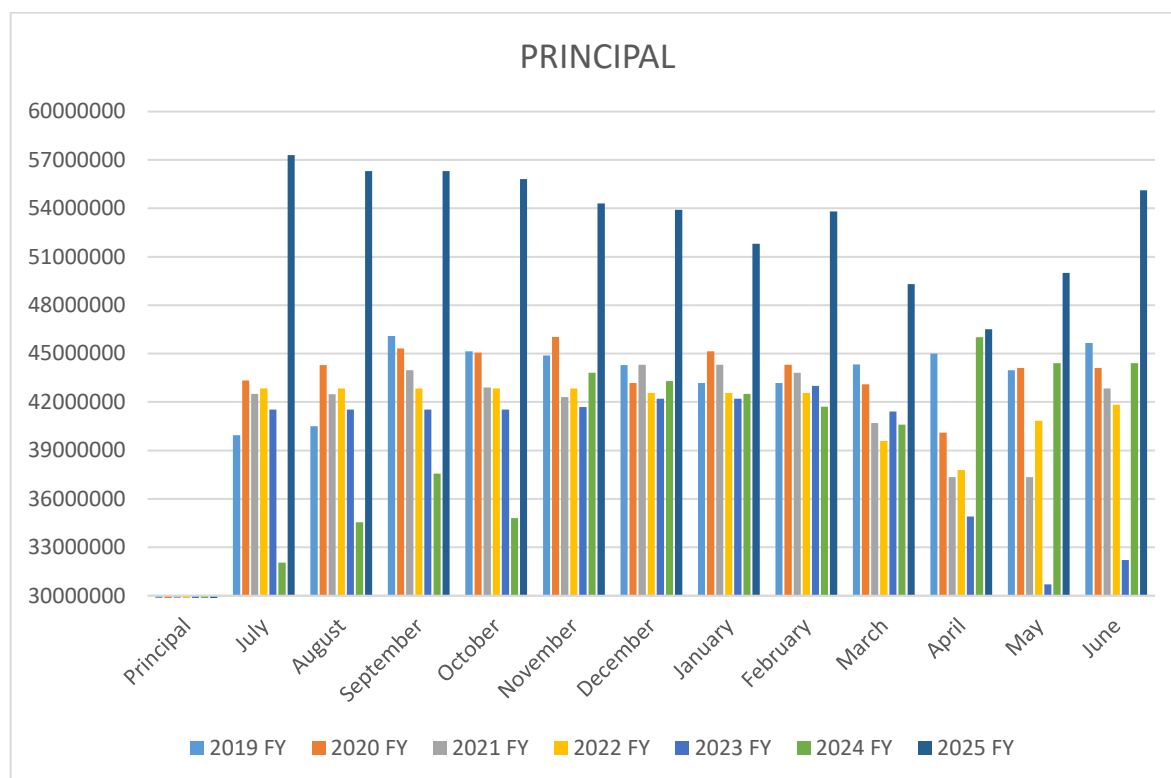
Counterparty Compliance - Long Term Investments



### **Financial Implications**

Council's investments as of 30 June 2025 increased to the total of \$55,130,021.

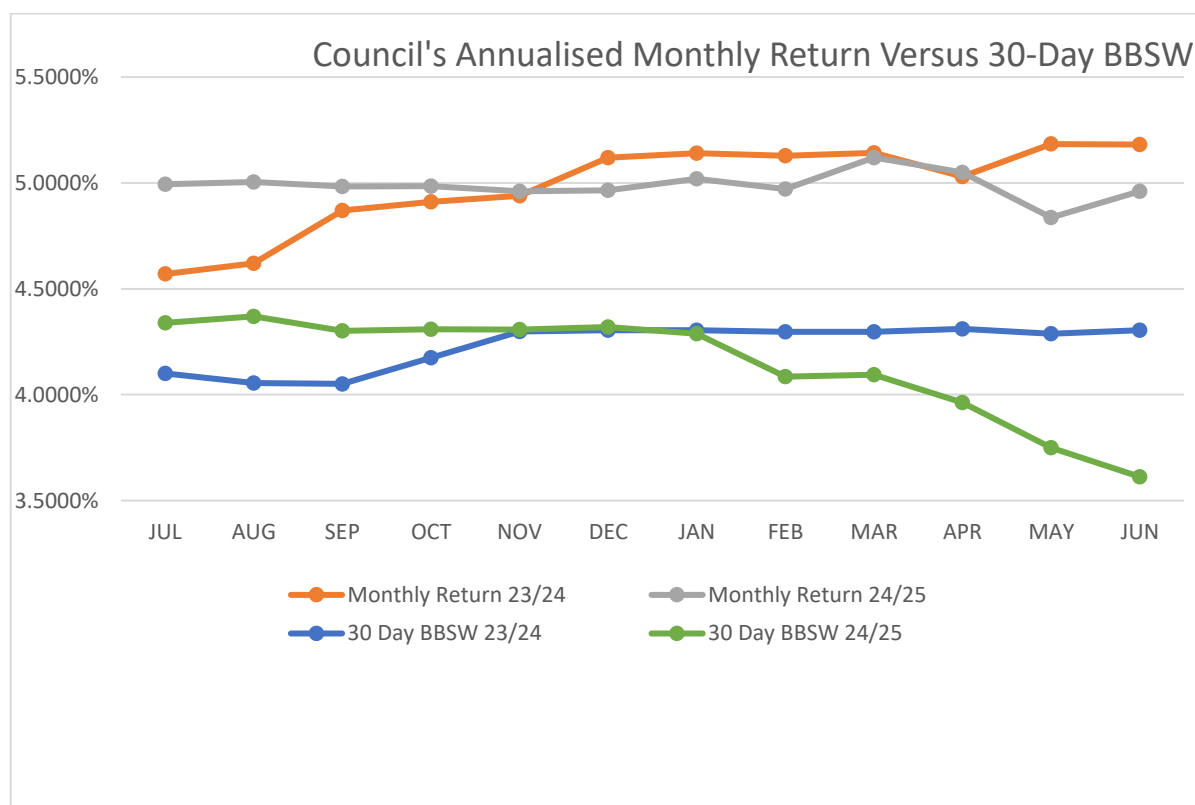
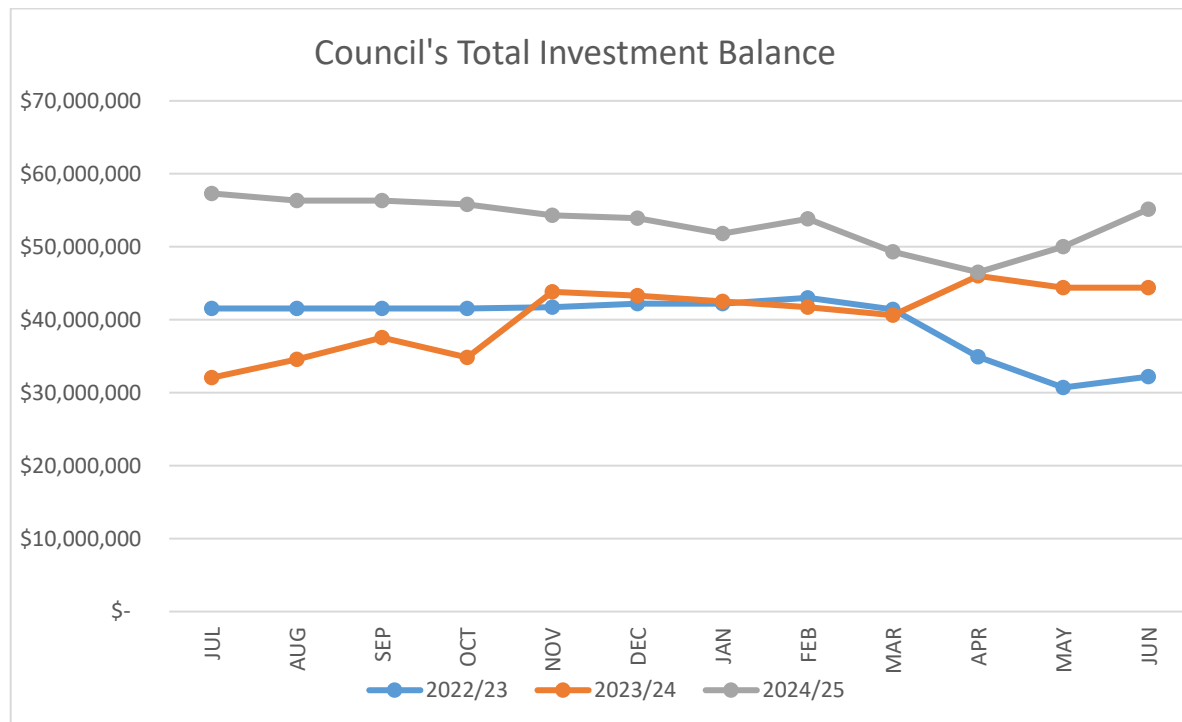
This comprises the amounts of \$43,750,000 in term deposits and \$11,380,021 in cash.



As at the end of June 2025, council's deposit portfolio had an average yield 4.96% p.a, which is still performing well above the BBSW benchmark of 3.6125% with a weighted average duration of 227 (~7.5 months). Council is working toward maintaining the weighted average duration to between 9-12 months in the long run to optimise returns, whilst not jeopardising liquidity.

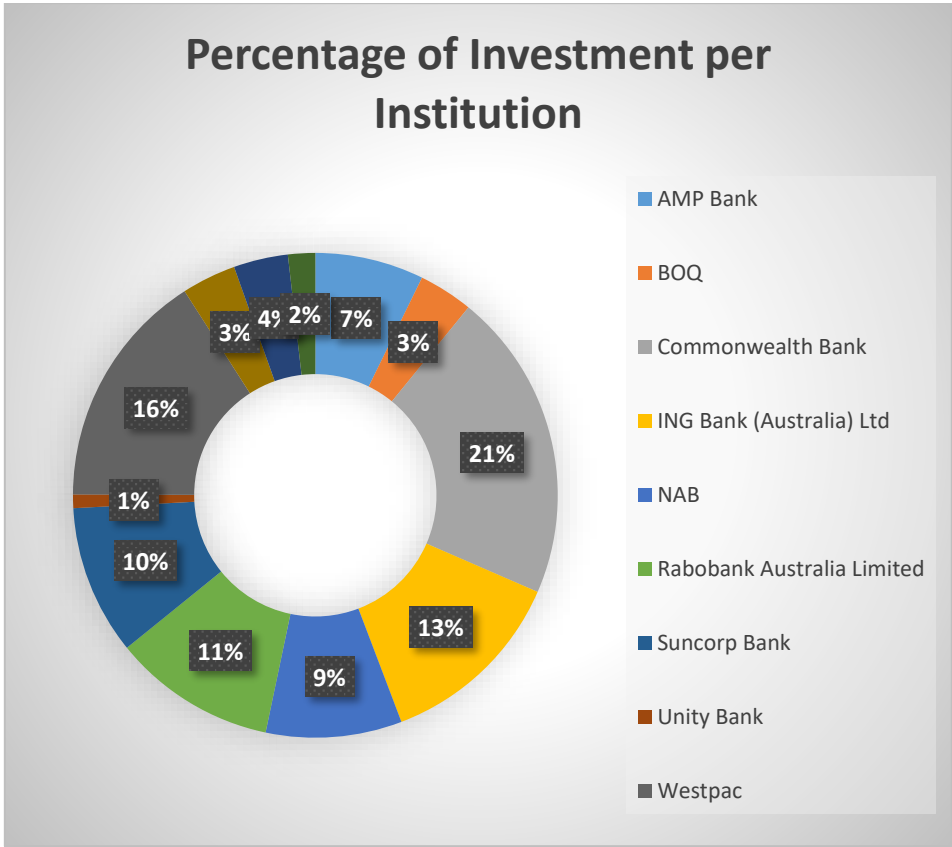
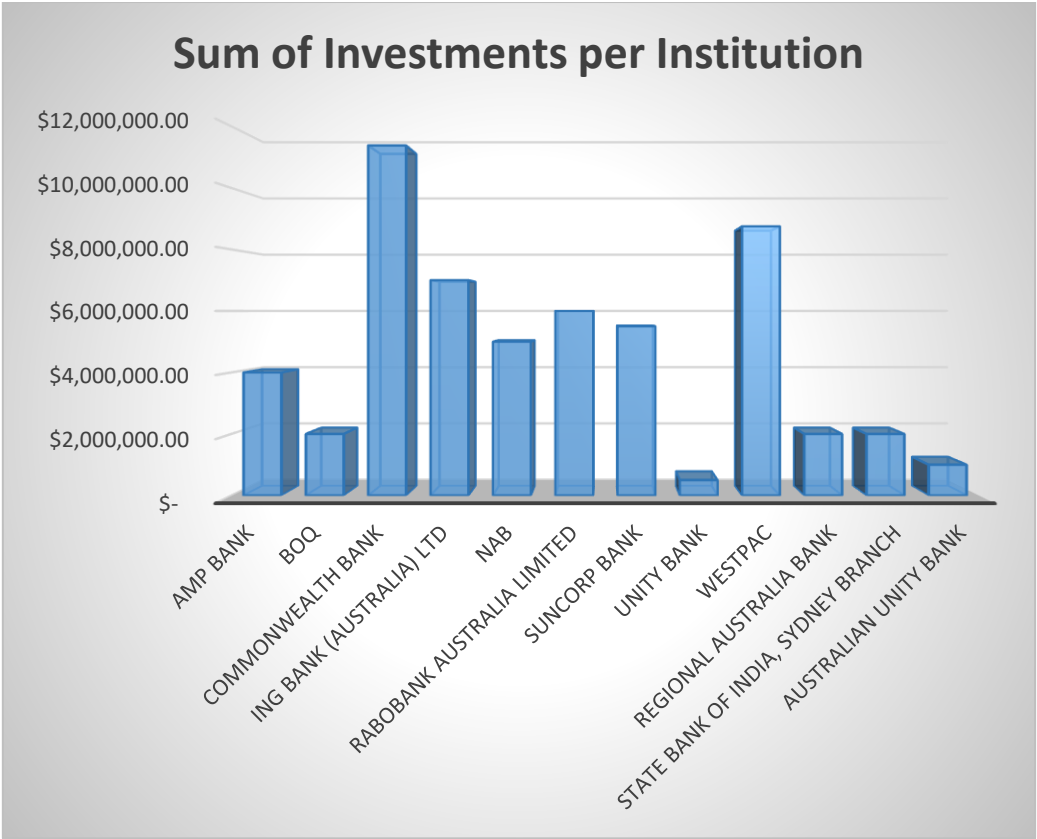
Interest accrued during the month of June 2025 was \$178,224.66.

A yearly comparison has been made of the council's total investment balance as provided in the graphs below. The council is currently trending higher in its investment balance.





Percentage and amounts invested between each counterparty is shown in the graphs below:-



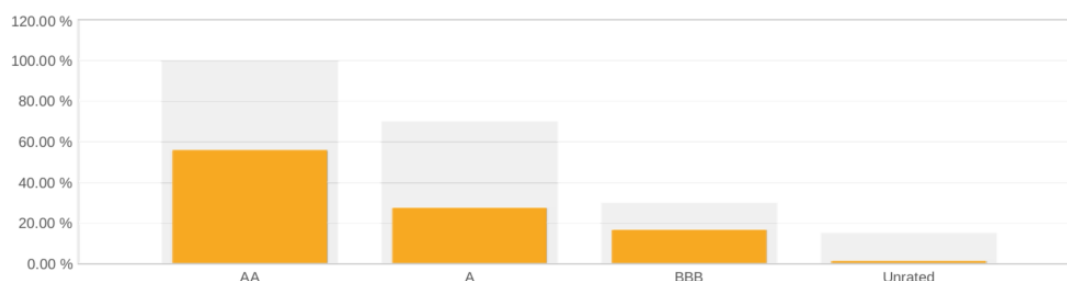
The portfolio remains lightly diversified across the investment grade spectrum with the majority of assets directed to the higher rated banks (rated “AA-“ or “A” category). Council is compliant within policy limits.

**Credit Quality Compliance** as at 30/06/2025

**Long Term Investments**

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AA	30,630,021.00	55.56	100.00	24,500,000.00
✓	A	15,000,000.00	27.21	70.00	23,591,014.70
✓	BBB	9,000,000.00	16.32	30.00	7,539,006.30
✓	Unrated	500,000.00	0.91	15.00	7,769,503.15
<b>TOTALS</b>		<b>55,130,021.00</b>	<b>100.00</b>		

**Credit Quality Compliance - Long Term Investments**



The detailed Investment Report for June 2025 is attached for council's information.

**ITEM 7 - DEVELOPMENT ASSESSMENT - COUNCIL LEAGUE STATISTICS  
FOR THE FINANCIAL YEAR 2024/2025**

**REPORT IN BRIEF**

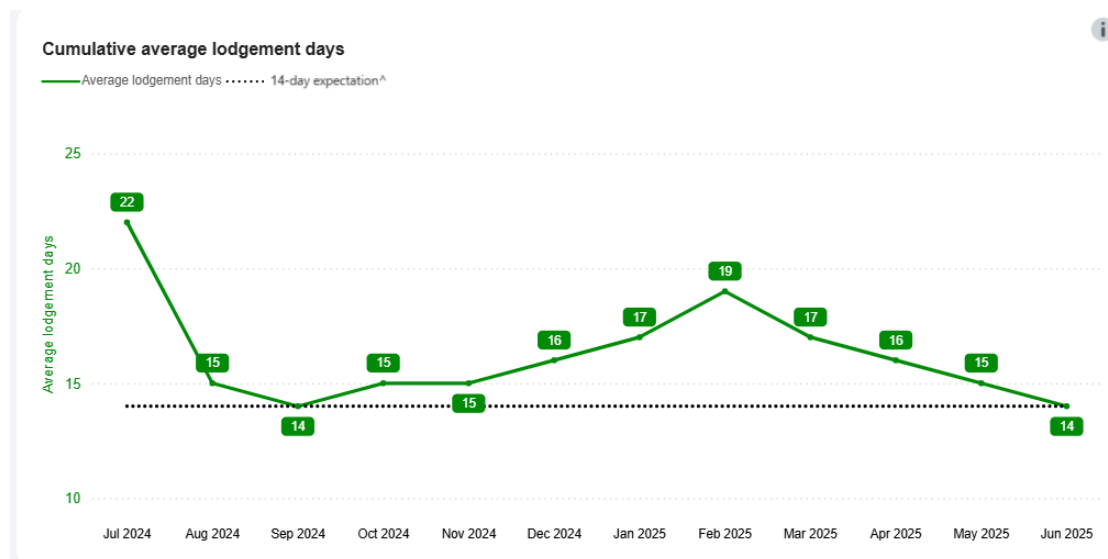
<b>Reason For Report</b>	For the information of council
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.1.1.1: Provide timely, accurate and professional development services to the shire
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1863170

**DEPUTY GENERAL MANAGER - CABONNE SERVICES REPORT**

The NSW council league table, implemented by Department of Planning, Housing and Infrastructure has been in effect since 1 July 2024. For the

information of council the graphs below are provided to reflect Cabonne Council's performance during the past 12 months for development assessment against the Minister's agreed expectations.

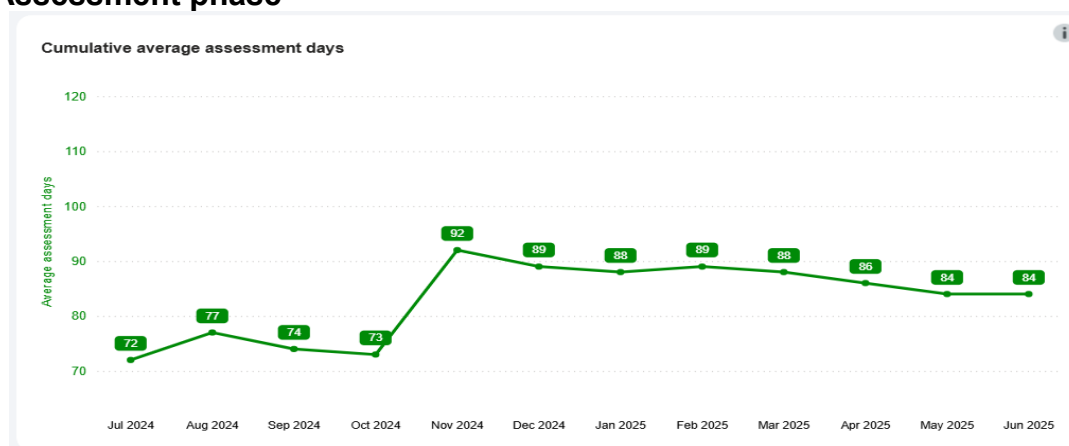
## Lodgement phase



Development Application documentation that is considered by council's Development Services Department Leader as being incomplete upon initial lodgement, and where that information cannot be readily provided by the applicant in a short time frame (ie where a technical study is required in support a development proposal), are rejected within the 14 day lodgement review timeframe. This action removes the application from the NSW Planning Portal. Development Applications are then generally resubmitted via the portal once the complete support documentation is available to the applicant.

The agreed timeline for DAs to be progressed through the lodgement phase for Cabonne is 14 days. This phase included preliminary check of adequacy of submitted information, generation and issue of a fee quote, and the proponent's payment of the quoted fees.

## Assessment phase



The Minister's Expectation Order agreement sets an assessment timeframe for DA determination for Cabonne Council at 85 days. The requirement is for continually improvement over the three years of the agreement commencing from 1 July 2024 to decrease the 85 day phase. The assessment phase includes requirements for obtaining state agency concurrent approvals and public notification timeframes. The above figures reflect the determination by council in November 2024 of a DA that had been significantly delayed by the proponent's response time to requests for provision of additional information deemed necessary to adequately assess the application.

## **ITEM 8 - DEVELOPMENT APPLICATIONS APPROVED DURING JUNE 2025**

### **REPORT IN BRIEF**

<b>Reason For Report</b>	Details of development applications approved during the preceding month.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.1.1.1: Provide timely, accurate and professional development services to the shire
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1863262

### **DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT**

Development Applications that have been approved during the period 1 June 2025 to 30 June 2025 are detailed below.

### **SUMMARY OF DEVELOPMENT APPLICATIONS APPROVED**

<b>DA Number</b>	<b>Application Description of Work</b>	<b>Development Value</b>	<b>Applicants Name</b>	<b>Property Address</b>
2025/0104	Dwelling	\$1,528,533	Dominique Juliet Mathieu	Lot 1 DP 1290196, Bulga Rd, Emu Swamp
2022/0107/2	Warehouses X 2 And earthworks	\$0	Peter Basha Planning & Dev	Lot 275 DP 750170, Castle St, Molong
2025/0126	Alterations & additions to	\$376,227	Timothy Bassmann	Lot 4 DP 1099771, 45 Blatchford

	existing dwelling			St, Canowindra
2025/0130	Dwelling	\$638,000	Trent James Bald	Lot 3 DP 1168367, 1868 Euchareena Rd, Boomey
2025/0088	Extractive industry - Gravel quarry	\$20,000	Peter John Townsend	Lot 1 DP 259166, Bocobra Rd, Manildra
2025/0114	Demolition of existing & construction of new dwelling	\$920,000	Designs At M	Lot B DP 364787 & Lot 1 DP 370150, 32 Walker Lane, Canobolas
2025/0128	Shed	\$40,000	Thomas Kevin Beath	Lot 1 DP 1165700, Cable St, Moorbel
2025/0134	Shed	\$9,000	Kelly Maree Armour	Lot 6 DP 758311, Boree St, Cudal
2025/0112	Change of use	\$0	Regina Mary Nugent	Lot 4 DP 758396, Barrack St, Eugowra
2023/0077/1	Construction & operation of a solar farm	\$0	Cabonne Council	Lot 85 DP 870963, 255 Casuarina Dr, Eugowra
2024/0169	Warehouse	\$6,700,000	Manildra Flour Mills (Manufacturing) Pty Ltd	Lot 11 DP 1305255, 18 Dederang St, Manildra
2025/0131	Shed	\$43,000	Jason Craig Ash	Lot 70 DP 814450, 345 Borenore Rd, Borenore
2025/0124	Dwelling	\$793,360	Carinya Orchards P/L	Lot 2 DP 848434, 7 Nancarrow Lane, Nashdale

2024/0095	Dwelling with attached garage	\$632,000	Benjamin Thomas Nightingale	Lot 506 DP 1288217, 62 River Oak View, Summer Hill Creek
<b>TOTAL: 14</b>		<b>\$11,700,120</b>		

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS  
APPROVED**

<b>CDC Number</b>	<b>Application Description of Work</b>	<b>Development Value</b>	<b>Applicants Name</b>	<b>Property Address</b>
2025/1020	Alterations & additions to existing dwelling	\$435,000	Richard Kevin Mason	1506 Amaroo Rd Borenore
2025/2021	Swimming pool	\$58,000	Nadja Louise Wallington	569 Emu Swamp Rd Emu Swamp
<b>TOTAL: 2</b>		<b>\$493,000</b>		

<b>GRAND TOTAL: 16</b>	<b>\$12,193,120</b>
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**ITEM 9 - DEVELOPMENT APPLICATIONS RECEIVED DURING JUNE 2025**

**REPORT IN BRIEF**

<b>Reason For Report</b>	Details of development applications received during the preceding month.
<b>Policy Implications</b>	Nil
<b>Budget Implications</b>	Nil
<b>IPR Linkage</b>	3.1.1.1: Provide timely, accurate and professional development services to the shire
<b>Annexures</b>	Nil
<b>File Number</b>	\\OFFICIAL RECORDS LIBRARY\\DEVELOPMENT AND BUILDING CONTROLS\\BUILDING AND DEVELOPMENT APPLICATIONS\\REPORTING - DEVELOPMENT APPLICATIONS TO COUNCIL - 1863266

**DEPARTMENT LEADER - DEVELOPMENT SERVICES' REPORT**

Development Applications that have been received during the period 1 June 2025 to 30 June 2025 are detailed below.

**SUMMARY OF DEVELOPMENT APPLICATIONS RECEIVED**

<b>DA Number</b>	<b>Application Description of Work</b>	<b>Development Value</b>	<b>Applicant's Name</b>	<b>Property Address</b>
2025/0136	Alterations and additions to existing dwelling	\$80,000	Elizabeth Louise Butler	Lot 71 DP 1038812, 434 Cargo Rd, Nashdale
2003/308/2	Subdivision	\$0	Carpenter Collins & Associates	Lot 70 & 71 DP 831541, 321 Peabody Rd, Molong
2025/0137	Transportable dwelling	\$35,000	Annette Jean Kirk	Lot 16 & 17 DP 758693, 27 Phillip St, Molong
2025/0138	Dwelling	\$731,000	Walter Graeme Press	Lot 23 DP 750147, 20 Cable St, Canowindra
2025/0139	Manufactured dwelling	\$300,421	Lee Karen Stone	Lot 11 DP 758396, 3 Bowler St, Eugowra
2025/0140	Alterations & additions to existing dwelling	\$150,000	Timothy Bassmann	Lot 1 DP 402040, 3722 The Escort Way, Cudal
2025/0141	Shed	\$14,000	Alicia Julie Earsman	Lot 1 DP 542572, 37 Clyburn St, Canowindra
2025/0142	Carport	\$14,000	John Henry Chittick	Lot 2 DP 596478, 45 Clyburn St, Canowindra
2024/0066/2	Alterations & additions to dwelling	\$0	Peter and Alexandra Jones	Lot 168 & 206 DP 750141, 912 Packham Dr, Garra
2025/0144	Shed	\$51,700	Timothy Luke Buckingham-Jones	Lot 4 DP 1227652, 13

				Davis Rd, Spring Hill
2025/0143	Temporary use of land (Community Event - Markets)	\$0	Manildra and District Improvement Assoc	Lot 701 DP 93546, Loftus St, Manildra
2021/0288/ 3	Transportable cabin	\$0	Cabonne Council	Lot 64 DP 750147, 1 Gaskill St, Canowindra
2025/0145	Shed	\$20,000	Glenda M Brooks	Lot 1 DP 758643, 25 Orange St, Manildra
2025/0146	Consolidate and subdivide 4 Lots into 2 and construction of a storage shed	\$185,230	Lesley Christine Walker	Lot 15 DP 112973 and Lot 271 277 & 313 DP 750147, 3559 Cargo Rd, Canowindra
2025/0147	Construction of 7 religious monuments (Stupas) and a rainwater tank	\$159,800	Kysl Tibetan Buddhist Centre	Lot 134 DP 1091778, 1064 Sandy Creek Rd, Molong
<b>Total: 15</b>		<b>\$1,741,151</b>		

**SUMMARY OF COMPLYING DEVELOPMENT APPLICATIONS RECEIVED**

<b>CDC Number</b>	<b>Application Description of Work</b>	<b>Development Value</b>	<b>Applicants Name</b>	<b>Property Address</b>
2025/1021	Swimming pool	\$58,000	Nadja Louise Wallington	Lot 51 DP 1123680, 569 Emu Swamp Rd, Emu Swamp
2025/1022	Dwelling	\$390,500	Stephen William Cook	Lot 1 DP 1049167, 43 Tilga St, Canowindra
<b>Total: 2</b>		<b>\$448,500</b>		

<b>GRAND TOTAL: 17</b>	<b>\$2,189,651</b>
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## COMMUNIQUE

More than 1,300 local government leaders from across Australia gathered in Canberra from 24-27 June for the 31st National General Assembly of Local Government (NGA).

We were welcomed to country for the National General Assembly by Ngunnawal woman and Co-Chair of ACT Reconciliation Council, Selina Walker. The Assembly recognised the Ngunnawal and Ngambri peoples as traditional custodians of the ACT and recognised any other people or families with connection to the lands of the ACT and region. The Assembly paid its respects to their elders past, present and emerging, and acknowledged the vital and ongoing contributions First Nations peoples continue to make to our nation.

Her Excellency the Honourable Ms Sam Mostyn AC, Governor-General of Australia, formally opened the Assembly and spoke about the role of community leadership and local engagement in building national resilience and unity, including the importance of teaching our younger generation the importance of civic governance.

We heard from a range of Federal Ministers across the Assembly including: The Honourable Kristy McBain MP, Senator the Hon Katy Gallagher, The Honourable Julian Hill MP, The Honourable Josh Wilson MP, The Honourable Darren Chester MP, Dr Anne Webster MP and the Honourable Kevin Hogan MP.

There was broad acknowledgement from Ministers that councils play a critical role in supporting their communities and that the role has expanded significantly, as has the financial pressure councils face. That is why local government is calling for urgent action to ensure the financial sustainability of councils.

Delegates heard from Mark Bouris AM and Dr Merriden Varrall who unpacked global economic forces shaping Australia's local economies, including trends in trade, security, and investment.

Jason Clarke, world leading consultant on issues of leadership and innovation, closed Day 1 of the NGA with an energising and practical presentation on how councils can take bold ideas and translate them into tangible, community-focused change.

Day 2 of the NGA featured the launch of ALGA's exciting new research "Adapting Together: Local Government Leadership in a Changing Climate". The report finds that Australia's councils are expected to spend more than \$2 billion over the next five years to future-proof their communities from the changing climate, resulting in up to \$4.7 billion in avoided costs to communities.



ALGA President Mayor Matt Burnett noted “Climate-resilient infrastructure is expensive and takes time to build, so we need sustainable funding from the Federal Government to implement long-term planning and adaptation now and into the future”. That is why “We are asking the Government for a new \$400 million climate adaptation fund, distributed to all Australia’s councils each year, to deliver ongoing and sustainable place-based climate solutions” Mayor Burnett said.

Councils considered the way AI is shaping the future with presentations from Stephen Scheeler, founder of The Digital CEO and co-founder and CEO of Omniscient, and Tim Golsby-Smith, co-founder and CEO of myLot.

The 2025 NGA saw the return of concurrent listening sessions providing an interactive platform for delegates to engage directly with federal agencies and sector experts on key policy issues. The listening sessions included:

- Housing and community infrastructure – where the discussion covered a range of challenges from housing affordability, the prohibitive cost of housing infrastructure, ideas around housing and homelessness.
- Emergency management capacity and capability – where attendees shared examples of what has worked in their communities and highlighted remaining challenges. This included the need for long-term funding certainty and better integration of local knowledge in disaster preparedness and recovery frameworks.
- Local government jobs and skills – where attendees highlighted key issues attracting workers to the regions, promoting council careers to young values-led workers, better access to local training, cost-shifting concerns, migrant workforce support, and housing shortages as a major staffing barrier.
- Safer roads - discussed infrastructure funding and general maintenance, speed management, driver behaviour, and the broader questions of regional vs urban specific problems.

#### **Motions and Assembly Outcomes**

- Almost 190 motions were debated across a range of policy areas including financial sustainability, roads, disaster resilience, health, housing, and climate. Motions passed by the NGA will be referred to relevant Ministers for response and also used by the ALGA Board to inform national policy positions.



## **CABONNE COMMUNITY STAKEHOLDER ADVISORY COMMITTEE MINUTES**

**DATE/TIME:** Monday, 23 June 2025 – Commencing 5.30pm

**LOCATION:** Cabonne Council committee rooms

**CHAIR:** Cllr Jamie Jones, Deputy Mayor, Cabonne Council

**ATTENDEES:** Sandy Baker (Yeoval), Peter Chase (Cudal), Lisa Cobb (Molong), Guin Dickie (Manildra), Huw Greenhill (Cargo), Sean Haynes (Eugowra), Rhonda Watt (Cumnock), Owen Williams (Nashdale), Helen Ross (Mullion Creek)

Caddie Marshall (Ready Marketing), Nicole Morris (Social Performance Officer, Newmont), Rebecca Johnson (Cabonne Department Leader Community & Economy), Penny Watts (Cabonne Tourism, Culture and Events Coordinator).

### **Item 1 – Newmont Presentation**

Cadia's Social Performance Officer, Nicole Morris, provided an overview on two funding programs available:

#### **1. Cadia Cares**

- Provides funding up to \$20,000 for short-term and long-term projects for organisations within Blayney, Cabonne and Orange LGAs to help support the economic development of the community.
- Excluding sporting groups.
- Focus to help organisations build capacity to operate and not focus on fundraising.
- Some pre-determined limits on funds including Community Halls \$1500, Agricultural shows \$1000, Schools (infrastructure or equipment) \$1000.
- Open all year round, available until funding is exhausted.

#### **2. Legacy Fund**

- Provides funding from \$20,000 to \$250,000. Projects may be multi-year funding and must leave a legacy.
- Must fit into one of five pillars: Agriculture, health, indigenous, Sustainability, Technology and Innovation, or Tourism.
- This is reviewed twice a year.

Nicole Morris advised that Cadia wanted to provide funding to the community and would work with organisations to guide them and develop an application to be successful. If applicants were not eligible, they may find something else that would fit the purpose.

Owen Williams – Had applied and suggested to put into the guidelines that applicants should contact them first to discuss. Also asked how the pre-determined limits were established?

Nicole Morris said due to the high numbers of halls, shows and schools in the area, however they were due to be reviewed later this year so there could be changes.

Guin Dickie commented that Manildra made an application and received second-hand laptops from Cadia for the community through their in-kind donation program. Nicole said Cadia rotated their laptops every three years and would donate all unwanted laptops.

Peter Chase asked about the timing of the funding. Nicole Morris said the funding was measured by calendar year; however, it would close on 1 September 2025 for review, and if the funding was available would re-open again in November 2025.

### **Item 2 – Event Assistance and Sponsorship funding**

Council staff provided the committee with an overview of the proposal, noting that the current structures present a risk to council and communities. The proposed new structure means that applications will be presented to the committee in a quarterly manner. Presentation to be emailed to Committee.

### **Item 3 - General Updates**

#### **Cargo – Huw Greenhill**

Has been quiet in the past 6 months. Tennis courts almost complete and have been well received by community. Held a morning tea for seniors in May, which included flu shots - 25 people attended. Planning for events at end of year including kids disco, Halloween event and Christmas event.

#### **Cudal – Peter Chase**

Major project has been upgrading to hall – had floors refurnished in January, the stage repainted, and new blinds will be installed soon.

#### **Cumnock – Rhonda Watt**

Stage 3 tree plan continuing. Also building fairy garden in Crossroads Park including a fairy sculpture. Cumnock Community Funday is planned for October. Noted that they needed a Development Application for that event and recommended using Currajong Planners. Also putting in new swing set in park via community fundraising and Council funding (four new park structures), plus security doors and lighting maintenance at

crossroads building. Plus, Cumnock Golf Club upgrades via Cabonne's Community Assistance Program has electrical work completed.

**Eugowra - Sean Haynes**

Junior sports committee set up after 2022 flood and has enhanced usage of hall and facilities. It created three junior soccer teams – now with over 30 children participating. The clubs are continuing to grow and are well supported by the community. As progress oversees the RTC, they continue to provide essential support. The next few months will see some major projects via the Flood Recovery Committee (from State and Federal Community Asset Program via Council) including lighting at football fields, memorial park upgrades and more. Also looking at preparedness, including the recent testing of town siren and working with SES and preparing community.

**Nashdale – Owen Williams**

Latest barbecue area upgrade at the Nashdale Hall has enabled more – progress has a target of one event per month at the venue. Recent curry night very successful. Looking to upgrade town signage - old magnetic sign has maintenance and visibility issues. Also plan to install an AED, plus repairs and improvements to public toilets to encourage usability.

**Yeoval – Sandy Baker**

Progress has reverted to monthly meetings. Preparing for the Back to Buckingbah festival coming up in July

Department Leader Community and Economy noted that Yeoval is also getting new play equipment and works in Sportsground will be finalised e.g. Scoreboard upgrade.

**Item 4 – Community and Economy Update**

Leader Community and Economy encouraged attendees to advise Council if they had plans for funds in Village Enhancement Funds.

Attendees were presented the committee with the final version of Cabonne map.

Also presented information magnets which will be sent out with rates notices and via post offices. These magnets will show Council information tailored to each town/village including opening times of waste management facilities, when rates and water fees are due.

Clr Jones commented that Council wanted to promote the work of Progress Associations during Local Government Week in August and encouraged each progress to complete a questionnaire. This would be sent out again to anyone who has not received it yet.

**Next Meeting: TBC (October or November)**

**Meeting close: 6.47pm**

<b>Action Sheets Report</b>		<b>Division:</b> <b>Committee:</b> Council <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> <b>Printed: Tuesday, 15 July 2025 10:51:45 AM</b>
Meeting	Officer/Director	Section	Subject
<tagCommitteeText>  <tagResolution> <tagNotes>	<tagOfficer> <tagManager>	<tagSection>	<tagSubject>
Meeting	Officer/Director	Section	Subject
Council 23/03/2021	Christensen, Matthew Christensen, Matthew	For Determination	ROAD RESUMPTION CHARLOTTE STREET, CANOWINDRA
<b><u>MOTION</u></b> (Durkin/Weaver)  THAT Council: <ol style="list-style-type: none"> <li>1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education.</li> <li>2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and</li> <li>3. Authorise the application of Council Seal to necessary documentation.</li> </ol>			
<b><u>MOTION</u></b> (Oldham/Weaver)  THAT Council receive a report in relation to the following matters: <ol style="list-style-type: none"> <li>1. Council's A+ rating investment options, and the possibility of other banks coming to Molong.</li> <li>2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility.</li> </ol>			
<b>15 Jul 2021 12:52pm Bailey, Rachel</b> Process is ongoing. Section 138 licence for the fence erection within the road corridor, is signed and approved. Following the road closure steps as per process.			
<b>11 Aug 2021 10:35am Bailey, Rachel</b> In Progress. Road gazettal information confirmed. Letter advice to utilities and newspaper notification drafted as per process.			
<b>26 Oct 2021 11:32am Smith, Nyssa</b> Progressing. No submissions received against. Surveyor is to prepare and send through finalised plan and associated documents for signatures and consents (subdivision certificates, s88B instrument)			
<b>08 Nov 2021 3:46pm Bailey, Rachel</b>			



<p><b>Division:</b></p> <p><b>Committee:</b> Council</p> <p><b>Officer:</b></p>	<p><b>Date From:</b></p> <p><b>Date To:</b></p> <p><b>Printed:</b> Tuesday, 15 July 2025 10:51:45 AM</p>
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**Action Sheets Report**

THAT Council:

1. Approve the resumption of the identified land on Charlotte Street, Canowindra by the Department of Education.
2. Authorise the General Manager to execute all associated documentation to facilitate the road closure and dedication, and
3. Authorise the application of Council Seal to necessary documentation.

**MOTION** (Oldham/Weaver)

THAT Council receive a report in relation to the following matters:

1. Council's A+ rating investment options, and the possibility of other banks coming to Molong.
2. Approach the Orange Mountain Bike Club to seek their views/opinions on the Mt Canobolas bike track and how they intend to use the facility.

**15 Apr 2021 12:01pm Thornberry, Heidi**  
Awaiting document to affix seal

**17 May 2021 9:21am Thornberry, Heidi**  
Awaiting document to affix seal

**08 Jun 2021 9:39am Thornberry, Heidi**  
Awaiting document to affix seal

**13 Jul 2021 2:33pm Thornberry, Heidi**  
Awaiting document to affix seal

**05 Aug 2021 3:20pm Thornberry, Heidi**  
Awaiting document to affix seal

**16 Sep 2021 12:51pm Thornberry, Heidi**  
Awaiting document to affix seal

**14 Oct 2021 11:20am Thornberry, Heidi**  
Awaiting document to affix seal

**09 Nov 2021 3:00pm Thornberry, Heidi**  
Document with Crown Lands for signing. Awaiting document to affix seal.

**08 Feb 2022 4:08pm Thornberry, Heidi**  
Awaiting document

**07 Mar 2022 12:18pm Thornberry, Heidi**  
Awaiting document



	<b>Division:</b> <b>Committee:</b> Council <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>
<b>Action Sheets Report</b>		<b>Printed:</b> Tuesday, 15 July 2025 10:51:45 AM
<p><b>05 Apr 2022 1:01pm Thornberry, Heidi</b> Awaiting document</p> <p><b>09 May 2022 2:17pm Thornberry, Heidi</b> Awaiting document</p> <p><b>16 Jun 2022 10:55am Thornberry, Heidi</b> Awaiting document</p> <p><b>14 Jul 2022 2:54pm Thornberry, Heidi</b> Awaiting document</p> <p><b>09 Aug 2022 10:10am Thornberry, Heidi</b> Awaiting document</p> <p><b>10 Aug 2022 3:37pm Thornberry, Heidi</b> Awaiting document</p> <p><b>15 Sep 2022 9:27am Thornberry, Heidi</b> Awaiting document to affix seal</p> <p><b>13 Oct 2022 1:49pm Thornberry, Heidi</b> Awaiting document to affix seal</p> <p><b>09 Nov 2022 11:19am Thornberry, Heidi</b> Awaiting document to affix seal</p> <p><b>30 Nov 2022 3:40pm Thornberry, Heidi</b> Awaiting document to affix seal</p> <p><b>16 Feb 2023 2:13pm Thornberry, Heidi</b> Awaiting document to affix seal</p> <p><b>13 Mar 2023 4:43pm Thornberry, Heidi</b> Have requested an update from Engineering Coordinator</p> <p><b>03 Apr 2023 4:51pm Thornberry, Heidi</b> Awaiting response</p> <p><b>08 May 2023 10:23am Thornberry, Heidi</b> Awaiting document</p> <p><b>13 Jun 2023 2:39pm Swallow, Emma</b> Awaiting information on document.</p> <p><b>10 Jul 2023 11:42am Swallow, Emma</b> still with Crown Land - will receive update from Nyssa if anything changes.</p> <p><b>07 Aug 2023 8:57am Swallow, Emma</b> Awaiting update from Nyssa as to where Crown Land is with this.</p> <p><b>14 Sep 2023 2:11pm Swallow, Emma</b> Waiting for response from Crown Land.</p>		

<b>Action Sheets Report</b>	<b>Division:</b> <b>Committee:</b> Council <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> <b>Printed: Tuesday, 15 July 2025 10:51:45 AM</b>
<p><b>12 Oct 2023 9:44am Swallow, Emma</b> Waiting response from Roy in regards to this as he is following this up with Crown Lands.</p> <p><b>26 Oct 2023 9:38am Swallow, Emma</b> Roy has said this is still sitting with Deputy General Manager - Infrastructure. Will follow up with Nyssa as to where this is at.</p> <p><b>26 Oct 2023 9:39am Swallow, Emma - Reallocation</b> Action reassigned to Pearson, Jolene by Swallow, Emma</p> <p><b>19 Dec 2023 11:32am Pearson, Jolene - Reallocation</b> Action reassigned to Stansbury, Hayley by Pearson, Jolene</p> <p><b>19 Dec 2023 4:56pm Stansbury, Hayley</b> Awaiting docs so seal can be affix. Followed up with Nyssa</p> <p><b>11 Mar 2024 11:24am Stansbury, Hayley</b> Awaiting docs so deal can be affixed. Issue with Crown Land NSW has caused ongoing delay in finalising the contract. Nyssa has advised no further progress is available this month.</p> <p><b>10 Apr 2024 12:01pm Stansbury, Hayley</b> Awaiting docs so seal can be affixed. Issue with Crown Land NSW has caused ongoing delay in finalising the contract. Nyssa has advised no further progress is available this month.</p> <p><b>13 May 2024 4:13pm Stansbury, Hayley</b> Awaiting docs so seal can be affixed. Issue with Crown Land NSW has caused ongoing delay in finalising the contract.</p> <p><b>04 Jun 2024 12:58pm Stansbury, Hayley - Reallocation</b> Action reassigned to Thornberry, Heidi by Stansbury, Hayley - Staff Reallocation</p> <p><b>17 Jun 2024 2:06pm Thornberry, Heidi</b> Awaiting document</p> <p><b>15 Jul 2024 7:32pm Thornberry, Heidi</b> Awaiting Document</p> <p><b>29 Jul 2024 9:50am Thornberry, Heidi</b> latest comment from DGMI - still awaiting Crown Lands response. Latest advice is still working through Department of Education approvals.</p> <p><b>08 Oct 2024 11:10am Thornberry, Heidi</b> Awaiting further information</p> <p><b>13 Nov 2024 9:55pm Thornberry, Heidi</b> Still awaiting information</p> <p><b>09 Dec 2024 7:18pm Thornberry, Heidi</b> Still awaiting information</p> <p><b>10 Feb 2025 9:14am Thornberry, Heidi</b> Still awaiting information</p> <p><b>04 Mar 2025 2:09pm Thornberry, Heidi</b> Comment from Nyssa - DGMI has advised still waiting on Crown Land response. Latest advice is still working through Dept of Ed approvals.</p>		

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b>	Tuesday, 15 July 2025 10:51:45 AM
<b>Action Sheets Report</b>			

**14 Apr 2025 10:38am Thornberry, Heidi**  
No further update. still awaiting documents

**14 May 2025 9:22am Thornberry, Heidi**  
Still awaiting documents

**11 Jun 2025 10:22am Thornberry, Heidi**  
Awaiting documents

**15 Jul 2025 9:49am Swallow, Emma**  
No further update - still waiting for documents to be returned

Meeting	Officer/Director	Section	Subject
Council 22/06/2021	Christensen, Matthew Christensen, Matthew	For Determination	BORENORE DAM WATER SUPPLY FACILITY - UNAUTHORISED DWELLING
<b><u>MOTION</u></b> (Treavors/Oldham)			
THAT Council take necessary actions to require the relocation of an unauthorised building from the foreshore of the Borenore Dam Water Supply Facility.			
<b>12 Jul 2021 10:30am Nicholls, Heather</b> noted. NFA from services on asset matter. COMPLETE			
<b>02 Aug 2021 12:49pm Thornberry, Heidi</b> Action reassigned to Rachel Bailey by: Heidi Thornberry			
<b>11 Aug 2021 10:41am Bailey, Rachel</b> In progress. Investigations will continue from the Infrastructure ddepartment.			
<b>08 Nov 2021 4:13pm Bailey, Rachel</b> In process. INvestigations continuing			
<b>08 Feb 2022 4:45pm Thornberry, Heidi</b> Action reassigned to Charlie Harris by: Heidi Thornberry			
<b>09 Feb 2022 5:06pm Harris, Charlie</b> Dam Safety Audit personel to attend on 9 March. Discussions to be had with them as to strategy. , Position for Urban Infrastructure will be to instruct Planning to undertake necessary action to have the premesis removed and any septic or waste from the site to be appropriatley disposed of.			
<b>12 May 2022 9:48am Harris, Charlie</b> Dam Safety have advised it is an issue for Council to resolve. Consideration of de-registering Borenore Dam is on process			
<b>16 Jun 2022 1:51pm Thornberry, Heidi</b> In progress			
<b>11 Jul 2022 1:30pm Harris, Charlie</b>			

	<b>Division:</b> <b>Committee:</b> Council <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b>
<b>Action Sheets Report</b>		<b>Printed:</b> Tuesday, 15 July 2025 10:51:45 AM
<p>In progress</p> <p><b>11 Aug 2022 2:47pm Thornberry, Heidi</b> Continuing to progress</p> <p><b>18 Oct 2022 12:09pm Harris, Charlie</b> PWA inspecting dam in consideration of declassifying it as a dam. This will remove the Health classification and enable negotiation on options with the owner</p> <p><b>16 Feb 2023 8:44am Harris, Charlie</b> Intention to proceed with declassifying this Dam and removing components of the wall to ensure it no longer acts as a dam.</p> <p><b>15 Mar 2023 5:55pm Harris, Charlie</b> No progress at this point</p> <p><b>08 May 2023 10:01am Harris, Charlie</b> No progression of this matter</p> <p><b>13 Sep 2023 5:04pm Harris, Charlie</b> No progress on this matter</p> <p><b>09 Oct 2023 12:03pm Harris, Charlie</b> No Progress on this action</p> <p><b>13 Nov 2023 3:13pm Harris, Charlie</b> No progress on this matter</p> <p><b>13 Feb 2024 5:36pm Harris, Charlie</b> No Progress on this matter.</p> <p><b>15 May 2024 10:26am Harris, Charlie</b> Borenore Dam is being considered for Decommissioning in the Water Security Project.</p> <p><b>20 Aug 2024 12:23pm Harris, Charlie</b> To be considered in SSWP268 project to undertake desk top study for the decommissioning</p> <p><b>05 Sep 2024 1:24pm Swallow, Emma - Reallocation</b> Action reassigned to Christensen, Matthew by Swallow, Emma - Charlie Harris no longer works for Council</p> <p><b>10 Oct 2024 11:46am Christensen, Matthew</b> Assessment of Borenore Dam is being undertaken over the next 18 months. Council to consider further action following this report completion.</p> <p><b>13 Feb 2025 10:30am Christensen, Matthew</b> Has been included in proposed budget for 2025/26 to undertake dam assessment which will provide some context regarding ongoing viability of Borenore Creek Dam as a water source.</p> <p><b>13 Mar 2025 11:31am Christensen, Matthew</b> Have been advised of success in funding for dam safety assessment. Due to be undertaken early in 2025/26 financial year. Will provide context for ongoing viability of Borenore Creek Dam.</p> <p><b>02 Jul 2025 10:11am Christensen, Matthew</b> Status remains same with dam safety assessment due to be undertaken in the 2025/26 financial year. Continue to monitor.</p>		

<b>Action Sheets Report</b>		<b>Division:</b> <b>Committee:</b> Council <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> <b>Printed: Tuesday, 15 July 2025 10:51:45 AM</b>
Meeting	Officer/Director	Section	Subject
Council 28/03/2023	Staines, Mandy Christensen, Matthew	For Determination	CUMNOCK VILLAGE PRESCHOOL- LICENCE AGREEMENT
<b><u>MOTION</u></b> (Batten/Nash)  THAT Council: <ol style="list-style-type: none"> <li>1. Enters into a Licence Agreement with Cumnock Village Pre-School for the use of part of Lot 6/1/DP5907 and Lot 5/1/DP5907 for a Pre-School,</li> <li>2. Donates \$27,825.00 (equivalent to market rent) for a period of 12 months as per the Licence Agreement, to Cumnock Village Pre-School for the use of 44 Obley Street, Cumnock NSW 2867 (Cumnock War Memorial Hall), and</li> <li>3. Authorise the General Manager to sign and execute the Licence Agreement.</li> </ol> <p><b>04 May 2023 3:32pm Staines, Mandy</b>            The licence agreement is with Council's lawyer, Messenger and Messenger who are preparing to execute the licence.</p> <p><b>15 Feb 2024 9:41am Staines, Mandy</b>            Require an adopted Plan of Mangement for the site before a licence can be issued. Draft Plan of management to be completed by June 2024.</p> <p><b>06 Aug 2024 10:46am Staines, Mandy</b>            The licence agreement has been put on hold until a plan of management is adopted for this site. Ward Consulting has been engaged to develop a plan of management for this site.</p> <p><b>12 Feb 2025 12:56pm Staines, Mandy</b>            A draft plan of management has been developed for the Cumnock Recreation site, a report will be submitted to Council in April to adopt this plan and then the lease can be executed.</p> <p><b>10 Apr 2025 12:16pm Staines, Mandy</b>            A draft POM is currently in the final stages of development, the site is Council owned community land so the POM does not need to go to Crown Lands for consent. The draft plan will be sent to the stakeholders and then put on public exhibition for 28 days. Estimate that the POM will go to the July Council meeting for adoption.</p> <p><b>15 May 2025 2:20pm Staines, Mandy</b>            The Cumnock PoM is on public exhibition with a period for comment open till 24 June. Depending on the comments received the PoM can be adopted at the July or August Council meeting. The lease between the Cumnock Pre-School and Council can be executed after the plan has been adopted.</p> <p><b>09 Jul 2025 3:36pm Staines, Mandy</b>            The public exhibition period for the Cumnock PoM finished on the 7th July, it will now be reported to the August Council meeting and the lease can be completed after that.</p>			
Meeting	Officer/Director	Section	Subject
Council 25/07/2023	Christensen, Matthew Christensen, Matthew	For Determination	DRAFT ROADS MANAGEMENT POLICY

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b> Tuesday, 15 July 2025 10:51:45 AM	

**Action Sheets Report****MOTION** (Rawson/Pull)

THAT council endorse the draft Roads Management Policy for public exhibition for a period of 28 days.

**31 Jul 2023 10:03am Smith, Nyssa**

Noted - Updating Local Roads map to include with documentation prior to putting on display

**29 Aug 2023 2:27pm Smith, Nyssa**

Currently on public display

**09 Oct 2023 12:20pm Swallow, Emma - Reallocation**

Action reassigned to Christensen, Matthew by Swallow, Emma

**05 Jul 2024 1:45pm Smith, Nyssa**

Council staff are reviewing with a hope to finalise in October 2024 a revised policy and register document.

**10 Oct 2024 11:44am Christensen, Matthew**

Aiming to present to Roads Advisory Committee at its November 2024 meeting.

**10 Feb 2025 1:43pm Smith, Nyssa**

November 2024 Roads Advisory Committee was postponed due no quorum. Meeting rescheduled to March 2025.

**13 Feb 2025 10:31am Christensen, Matthew**

Set for presentation to Roads Advisory Committee in March 2025.

**13 Mar 2025 11:29am Christensen, Matthew**

Roads Register presented to Roads Advisory Committee, however, no policy was provided. Have listed for a follow up meeting of the Roads Advisory Committee.

**02 Jul 2025 10:12am Christensen, Matthew**

Next Roads Advisory Committee meeting scheduled for 29 July 2025 where the policy and register will be provided for consideration by the advisory committee.

Meeting	Officer/Director	Section	Subject
Council 24/10/2023	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE WITHIN LOT 12 DP616527

**MOTION** (Nash/Jones)

THAT council:

1. Approve the closure of the unused section of road reserve through Lot 12 DP 616527,
2. Authorise lodgement of the road closure application, and
3. Seek a property valuation of the proposed closed road.

**15 Feb 2024 11:59am Ansted, Roy**

Road closure application to be lodged in the near future.



<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b> Tuesday, 15 July 2025 10:51:45 AM	
<b>Action Sheets Report</b>			

Christensen,  
Matthew

### **MOTION** (Oldham/Nash)

THAT:

1. The Deputy General Manager – Cabonne Infrastructure follow up, on behalf Canowindra RSL Sub-branch, a request for signage to be installed on the entry to 'Anzac Avenue' Canowindra;
2. A report be presented to the Local Traffic Committee to consider reducing the speed on Old Canobolas Road, Nashdale (coming from Cargo Road up the hill) to at least 80km/h;
3. A review of speed limits in the Canowindra town area, in particular the heavy vehicle routes be undertaken and a report be presented to the February 2024 Ordinary Council meeting; and
4. A report be presented to a future Council meeting detailing options for Connolly's Store – Bank Street, Molong, including a scope of works for repairs/maintenance.

#### **15 Feb 2024 11:03am Smith, Nyssa**

DL - Urban has advised that a scope of works is being developed for Connollys Store. A report will be put to Council in April 2024.

#### **15 Feb 2024 11:17am Smith, Nyssa**

A/Dept Leader - Transport has advised Contractor is having some issues with the wording on the sign requested by the Canowindra RSL Sub-branch.

#### **11 Jul 2024 9:37am Smith, Nyssa**

Dept Leader - Transport has advised currently awaiting payment for signage for ANZAC Avenue. Also traffic counters were put out in Canowindra to obtain data regarding heavy vehicles, data is being reviewed.

#### **11 Oct 2024 8:32am Smith, Nyssa**

DL-Transport has advised speed zone review for Old Canobolas Road is currently underway with TfNSW.

#### **14 Nov 2024 9:15am Smith, Nyssa**

DL-Transport has advised Canowindra RSL sub-branch has been contacted regarding payment for "ANZAC Avenue" signage and is still waiting for their response.

#### **13 Feb 2025 11:39am Smith, Nyssa**

DL- Transport advised that still awaiting response from Canowindra RSL sub-branch

Meeting	Officer/Director	Section	Subject
Council 12/12/2023	Nicholls, Heather Nicholls, Heather	For Determination	PLANNING PROPOSAL - PROPOSED REZONING OF LOTS 33, 108, 202 & 203 IN DP 750145 CARGO ROAD CARGO FROM RU1 PRIMARY PRODUCTION TO R5 LARGE LOT RESIDENTIAL
<b><u>MOTION</u></b> (O'Ryan/Batten)			
THAT council:			



<b>Action Sheets Report</b>	<b>Division:</b> <b>Committee:</b> Council <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> <b>Printed: Tuesday, 15 July 2025 10:51:45 AM</b>
<ol style="list-style-type: none"> <li>1. Approve the planning proposal to amend the <i>Cabonne Local Environmental Plan 2012</i> to rezone lots 33, 108, 202 &amp; 203 in DP 750145 from RU1 Primary Production to R5 Large Lot Residential and amend the minimum lot size (MLS) from 100 hectares to 4,000m<sup>2</sup>;</li> <li>2. Forward the planning proposal and proposed timeframe in this report to the Department of Planning and Environment for Gateway determination in accordance with Section 3.33 of the <i>Environmental Planning and Assessment Act 1979</i>; and</li> <li>3. If no submissions are received during its public exhibition, endorse finalisation of the planning proposal. However, if any submissions are received, a further report will be forwarded to Council for its consideration.</li> </ol> <p><b>14 Feb 2024 12:53pm Pamplin, Richard</b>  The Planning Proposal was forwarded via the NSW Planning Portal to the NSW Department of Planning, Housing and Infrastructure requiring issuing a Gateway Determination. This is currently still being considered by the Department.</p> <p><b>15 Mar 2024 12:19pm Pamplin, Richard</b>  A Gateway Determination was received from the NSW Department of Planning, Housing and Infrastructure on 7 March 2024 providing until 1 May 2025 for the Local Environmental Plan to be completed. A flood study/assessment is to be undertaken of the unnamed creek by the applicant, agency consultation undertaken by council and updating of the planning proposal undertaken prior to exhibition.</p> <p><b>16 May 2024 3:32pm Pamplin, Richard</b>  Awaiting provision of a flood study of the unnamed creek to continued processing of the planning proposal.</p> <p><b>20 Jun 2024 11:20am Pamplin, Richard</b>  Still awaiting provision of a flood study of the unnamed creek to enable continued processing of the planning proposal - applicant has been requested to provide timing.</p> <p><b>08 Jul 2024 10:01am Pamplin, Richard</b>  Applicant wont be able to provide timeframe for provision of flood study until late July.</p> <p><b>16 Jul 2024 12:06pm Thornberry, Heidi - Reallocation</b>  Action reassigned to Nicholls, Heather by Thornberry, Heidi</p> <p><b>06 Aug 2024 12:20pm Stewart, Sarah</b>  Awaiting additional information.</p> <p><b>09 Oct 2024 12:06pm Nicholls, Heather</b>  progressing</p> <p><b>10 Feb 2025 9:47pm Nicholls, Heather</b>  submitted for ministerial review prior to public exhibition phase being endorsed to proceed</p> <p><b>04 Jun 2025 9:36am Stewart, Sarah</b>  Further technical assessment of flood impact and biodiversity being sought from the proponent as requested by DCCEE. , The Dept of planning is suggesting that additional information will need to be provided by the proponent to support the application. Council is likely to need to then submit a response to the dept of planning outlining its position / progress with achieving the gateway determination requirements – and that would require secretary / ministerial endorsement to proceed then to exhibition (once the issues identified have been addressed to the satisfaction of the dept of planning and relevant agencies)</p>		



<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b>	Tuesday, 15 July 2025 10:51:45 AM
<b>Action Sheets Report</b>			

**MOTION** (Pull/Weaver)

THAT council receive a report at a future council meeting in relation to extending the opening hours and the ability of enabling remote access to the Molong Library.

**06 Aug 2024 9:46am Stewart, Sarah**

Matter being dealt with by Community Services DL

Meeting	Officer/Director	Section	Subject
Council 27/02/2024	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
<b><u>MOTION</u></b> (Oldham/Pull)			
THAT council receive a report in relation to the following:			
<ol style="list-style-type: none"> <li>1. Ophir Reserve road ownership,</li> <li>2. Alternative investments options (as detailed in the proceedings in brief), and</li> <li>3. The future role of Council in property development.</li> </ol>			
<b>05 Jul 2024 1:37pm Smith, Nyssa</b>			
Council staff are investigating Ophir Rd reserve ownership for reporting.			
<b>17 Feb 2025 10:50am Smith, Nyssa</b>			
Development Engineer advised that Council are in communication with Crown Lands regarding the creation of road reserve.			

Meeting	Officer/Director	Section	Subject
Council 23/04/2024	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE ADJACENT TO LOT 1184 DP 1179438
<b><u>MOTION</u></b> (Nash/Pull)			
THAT council:			
<ol style="list-style-type: none"> <li>1. Approve the closure of the unused section of road reserve adjacent Lot 1184 DP 1179438,</li> <li>2. Authorise the lodgement of the road closure application, and</li> <li>3. Seek a property valuation of the proposed closed road.</li> </ol>			

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b> Tuesday, 15 July 2025 10:51:45 AM	

**Action Sheets Report**

**14 May 2024 11:54am Ansted, Roy**  
Road Closure Application to be lodged in the near future

**17 Jun 2024 2:00pm Ansted, Roy**  
RC Application to be followed up with Customer

**09 Jul 2024 2:41pm Ansted, Roy**  
Correspondence set to applicant

**30 Jul 2024 11:28am Ansted, Roy**  
Completed application received and fees paid. Status Report to now be prepared for submission to Crown Lands.

**20 Aug 2024 8:32am Ansted, Roy**  
Quotations to be sought from Solicitor, Valuer and Surveyor.

**08 Oct 2024 11:34am Ansted, Roy**  
Quotations received. Valuation to be sought.

**30 Oct 2024 1:21pm Ansted, Roy**  
Valuation received and forwarded to applicant.

**02 Dec 2024 11:10am Ansted, Roy**  
Second valuation provided by applicant. Report to be prepared for February Council meeting.

**08 Jan 2025 11:14am Ansted, Roy**  
Report to be prepared for February Council meeting.

**10 Feb 2025 2:39pm Ansted, Roy**  
Awaiting decision by applicant regarding agreed valuation.

**04 Mar 2025 8:02am Ansted, Roy**  
Report to go before Council with recommendation and offer from applicant.

**08 Apr 2025 3:18pm Ansted, Roy**  
Applicant informed by letter of Council resolution.

**06 May 2025 11:22am Ansted, Roy**  
Awaiting response from applicant.

**10 Jun 2025 2:31pm Ansted, Roy**  
Awaiting response from Applicant.

Meeting	Officer/Director	Section	Subject
Council 23/04/2024	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE ADJACENT TO LOT 255 DP 702687
<b><u>MOTION</u></b> (Pull/O'Ryan)			
THAT council:			



<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b> Tuesday, 15 July 2025 10:51:45 AM	
<b>Action Sheets Report</b>			

**MOTION** (Weaver/Batten)

THAT council:

1. Endorse the draft Plans of Management for Crown Reserves Generic Plan of Management,
2. Forward the draft Plans of Management to the NSW Department of Planning and Environment for consent to place the plans on public exhibition, and
3. Authorise the General Manager to place the draft Plans of Management on public exhibition, following State government consent being granted.

**11 Jul 2024 10:18am Staines, Mandy**

Required formatting changes are being made by the consultant before the documents are sent to the Minister for consent.

**10 Apr 2025 12:28pm Staines, Mandy**

With the Minister awaiting consent.

Meeting	Officer/Director	Section	Subject
Council 25/06/2024	Staines, Mandy Christensen, Matthew	For Determination	CANOWINDRA CARAVAN PARK CABIN
<b>MOTION</b> (O'Ryan/Weaver)			
THAT council:			
<ol style="list-style-type: none"> <li>1. Endorse the sale of the damaged cabin at Molong Caravan Park,</li> <li>2. Proceed with the purchase of a new cabin for Canowindra Caravan Park, and</li> <li>3. Move the remaining funds from the Regulatory Signage Project to the Canowindra Cabin Project.</li> </ol>			
<b>11 Jul 2024 10:22am Staines, Mandy</b>			
Project progressing.			
<b>12 Nov 2024 3:12pm Staines, Mandy</b>			
Project progressing and scheduled to be complete mid to late 2025.			
<b>22 Jan 2025 2:22pm Staines, Mandy</b>			
The transportable cabin has been ordered and expected to be delivered in March 2025.			
<b>10 Apr 2025 12:29pm Staines, Mandy</b>			
Project progressing and due to for completion mid 2025.			
<b>09 Jul 2025 3:40pm Staines, Mandy</b>			

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b>	Tuesday, 15 July 2025 10:51:45 AM

**Action Sheets Report**

Completion date as been extended to the end of 2025.

Meeting	Officer/Director	Section	Subject
Council 25/06/2024	Ellis, Mark Christensen, Matthew	Confidential Items	CONTRACT 1548795 DESIGN AND CONSTRUCTION OF PEAK HILL - BALDRY ROAD UPGRADE
<b><u>RECOMMENDATION</u></b> (Nash/Pull)			
<p>THAT council:</p> <ol style="list-style-type: none"> <li>1. Reject all tenders received for Tender 1548795 Design and Construction of Peak Hill – Baldry Road Upgrade due to the tender amounts exceeding the funding available for this project,</li> <li>2. Resolve to negotiate with the two highest ranked tenderers received for Tender 1548795 Design &amp; Construction of Peak Hill - Baldry Rd Upgrade based on a revised scope of work,</li> <li>3. Undertake a comprehensive assessment of all potential options available to deliver a suitable outcome for the Design and Construction of Peak Hill - Baldry Rd Upgrade,</li> <li>4. Seek formal approval for council's preferred option from the Design and Construction of Peak Hill-Baldry Rd Upgrade from the Department of Infrastructure, Transport, Regional Development, Communications and the Arts,</li> <li>5. Subject to the outcomes of (4) above, delegate authority to the General Manager to enter into a contract with the preferred tenderer after negotiations have concluded for the Design &amp; Construction of Peak Hill - Baldry Rd Upgrade, and</li> <li>6. Receive a further report on this matter once the preferred option has been approved and the necessary negotiations have been finalised to deliver this project.</li> </ol> <p><b>05 Jul 2024 1:50pm Smith, Nyssa</b> Council staff are reviewing costings and determining points for negotiation.</p> <p><b>08 Jul 2024 12:10pm Ellis, Mark</b> Council recommended at June Cnl meeting that no tender be accepted and negotiations with top 2 tenders be undertaken subject to council rescoping works</p> <p><b>31 Jul 2024 10:48am Ellis, Mark</b> All tenders notified of decision. Discussions with funding body about project progression ongoing</p> <p><b>10 Oct 2024 12:23pm Smith, Nyssa</b> A/DL-Transport has advised that a further report will be put to Council Dec 2024 meeting regarding the potential options to progress this project.</p> <p><b>29 Oct 2024 11:01am Ellis, Mark</b> Works being scoped up with further update to council December meeting</p> <p><b>02 Dec 2024 10:47am Ellis, Mark</b> Further report to be presented to December 24 Council meeting</p>			

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b>	Tuesday, 15 July 2025 10:51:45 AM

**Action Sheets Report****10 Feb 2025 9:34am Ellis, Mark**

Reports presented to Dec Cnl Meeting- Further advice recived about Funding with project being furtehr assesed on full scope of works

**12 Mar 2025 8:26am Ellis, Mark**

Additional funding been provided- Currently assessing works and contractor involvement

**01 Apr 2025 1:47pm Ellis, Mark**

Project Planning works underway

**07 May 2025 4:04pm Ellis, Mark**

Project planning continues. Waiting furtehr design ipdates before further discussions with contractors

**02 Jun 2025 11:22am Ellis, Mark**

Working with updated design and moving along with future planning

**04 Jul 2025 9:25am Ellis, Mark**

100% final designs recieved. Working on scheduling works to commence Sept 25

Meeting	Officer/Director	Section	Subject
Council 25/06/2024	Staines, Mandy Christensen, Matthew	For Determination	CROWN LANDS PLANS OF MANAGEMENT

**MOTION** (Weaver/Batten)

THAT council:

1. Endorse the draft Plans of Management for Crown Reserves Generic Plan of Management,
2. Forward the draft Plans of Management to the NSW Department of Planning and Environment for consent to place the plans on public exhibition, and
3. Authorise the General Manager to place the draft Plans of Management on public exhibition, following State government consent being granted.

**09 Jul 2024 10:26am Thornberry, Heidi - Reallocation**  
Action reassigned to Staines, Mandy by Thornberry, Heidi

**12 Nov 2024 3:10pm Staines, Mandy**  
The Generic Crown Lands Plans of Management have been sent to the Minister and are awaiting consent.

**12 Feb 2025 12:54pm Staines, Mandy**  
The Generic Crown Reserve Plans of Management is still with the Minister waiting consent.

**10 Apr 2025 12:29pm Staines, Mandy**  
With the Minister awaiting consent.



<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b>	Tuesday, 15 July 2025 10:51:45 AM
<b>Action Sheets Report</b>			

Meeting	Officer/Director	Section	Subject
Council 25/06/2024	Thornberry, Heidi Byrnes, Bradley	Confidential Items	S2_2024: SUPPLY, DELIVERY AND/OR INSTALLATION OF GUARDRAIL AND WIRE ROPE SAFETY FENCING
<b><u>RECOMMENDATION</u></b> (Weaver/Jones)			
THAT council accept and sign contracts with RBK Pty Ltd t/as Top Notch Fencing, and Western Safety Barriers Group Pty Ltd for the supply, delivery and/or installation of guardrail and wire rope safety fencing.			
<b>15 Jul 2024 7:38pm Thornberry, Heidi</b> Awaiting Documents			
<b>29 Jul 2024 10:11am Thornberry, Heidi</b> Contracts Register tempalte sent to DL			
<b>08 Oct 2024 11:03am Thornberry, Heidi</b> Awaiting information			
<b>13 Nov 2024 9:52pm Thornberry, Heidi</b> Still awaiting contract information for the register			
<b>09 Dec 2024 7:19pm Thornberry, Heidi</b> Awaiting contracts			
<b>10 Feb 2025 9:22am Thornberry, Heidi</b> Still awaiting contracts			
<b>11 Mar 2025 9:53am Thornberry, Heidi</b> Info added to contracts register - awaiting top notch contract			
<b>14 Apr 2025 10:39am Thornberry, Heidi</b> Awaiting contract			
<b>14 May 2025 9:22am Thornberry, Heidi</b> Awaiting contract			
<b>21 May 2025 4:14pm Thornberry, Heidi</b> Contacted DL 21/5			
<b>15 Jul 2025 9:49am Swallow, Emma</b> No further update, still waiting on contract.			

Meeting	Officer/Director	Section	Subject
Council 23/07/2024	Staines, Mandy Christensen, Matthew	For Determination	CROWN LANDS PLANS OF MANAGEMENT
<b><u>MOTION</u></b> (Batten/Pull)			

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b>	Tuesday, 15 July 2025 10:51:45 AM
<b>Action Sheets Report</b>			

THAT council:

1. Endorse the draft Plans of Management for the Canowindra and Cudal caravan parks and swimming pools;
2. Forward the draft Plans of Management to the NSW Department of Planning and Environment for consent to place the plans on public exhibition; and
3. Authorise the General Manager to place the draft Plans of Management on public exhibition, following State government consent being granted.

**12 Nov 2024 3:01pm Staines, Mandy**

The Crown Lands Plans of Management have been forwarded to the Minister for consent.

**10 Apr 2025 12:31pm Staines, Mandy**

The plans are with the Minister awaiting consent.

Meeting	Officer/Director	Section	Subject
Council 13/08/2024	Ellis, Mark Christensen, Matthew	Confidential Items	TENDER 1691954 DESIGN & CONSTRUCTION OF FLOOD REPAIRS TO PINECLIFFE RD CAUSEWAY, NORAH CREEK RD CULVERT & COATES CREEK BRIDGE
<b><u>RECOMMENDATION</u></b> (Weaver/Rawson)			
THAT Council:			
<ol style="list-style-type: none"> <li>1. Award Tender 1691954 Design &amp; Construction of Flood Repairs to Pinecliffe Road Causeway, Norah Creek Road culvert and Coates Creek Bridge to Keech Constructions Pty Ltd in the amount of \$973,402.85 (incl GST), subject to the approval of Transport for NSW.</li> <li>2. Provide the General Manager with delegation to execute Tender 1691954 Design &amp; Construction of Flood Repairs to Pinecliffe Road Causeway, Norah Creek Road culvert and Coates Creek Bridge, subject to the approval of Transport for NSW.</li> </ol>			
<b>10 Oct 2024 12:21pm Smith, Nyssa</b>			
A/DL-Transport advised Council staff are meeting with Transport for NSW this week to determine outcome of approval.			
<b>29 Oct 2024 8:20am Ellis, Mark</b>			
TfNSW have approved these projects- Commencing negotiations with contractor to schedule works			
<b>02 Dec 2024 10:48am Ellis, Mark</b>			
Contract works expected to commence in early 2025			
<b>10 Feb 2025 9:36am Ellis, Mark</b>			
Contractor in early stages of planning works			

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b>	Tuesday, 15 July 2025 10:51:45 AM
<b>Action Sheets Report</b>			

**12 Mar 2025 8:29am Ellis, Mark**

Still in early planning/scheduling phase with successful contractor

**01 Apr 2025 1:45pm Ellis, Mark**

Designs been received and being reviewed. Awaiting scheduling of works from contractor

**07 May 2025 4:03pm Ellis, Mark**

Working with contractor on scheduling works

**02 Jun 2025 11:20am Ellis, Mark**

Progressing with contractor on commencement. Designs received. External approvals being sought

**04 Jul 2025 9:22am Ellis, Mark**

Discussion with contractor regarding approvals progressing. Scheduling project works expected in late July

Meeting	Officer/Director	Section	Subject
Council 13/08/2024	Christensen, Matthew Christensen, Matthew	Matters of Urgency	BELUBULA RIVER WALK LAND ACQUISITION
<b><u>RECOMMENDATION</u></b> (Weaver/Pull)			
THAT council:			
<ol style="list-style-type: none"> <li>1. Note the verbal report on the Belubula River Walk land acquisition,</li> <li>2. Agree to purchase Lot 3 DP576079 for the purpose of the Belubula River walk,</li> <li>3. Authorise the General Manager to negotiate terms of purchase of the allotment on behalf of council,</li> <li>4. Authorise the Mayor and General Manager to execute all documentation required to finalise the acquisition of the land parcel, and</li> <li>5. Receive a further report on the outcomes of negotiations.</li> </ol>			
<b>09 Oct 2024 12:54pm Christensen, Matthew</b>			
Final stages of sale being progressed. Report to be brought to the November 2024 Ordinary Meeting reporting on outcome.			
<b>13 Nov 2024 8:41am Christensen, Matthew</b>			
Report to Council delayed due to finalisation of purchase being delayed. Report to be brought to Council December 2024.			
<b>12 Feb 2025 12:44pm Smith, Nyssa</b>			
DGMI advised a report will be presented to March Council meeting			

<a href="#">Action Sheets Report</a>	<b>Division:</b> <b>Committee:</b> Council <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> <b>Printed:</b> Tuesday, 15 July 2025 10:51:45 AM
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Meeting	Officer/Director	Section	Subject
Council 22/10/2024	Christensen, Matthew Christensen, Matthew	For Determination	MOLONG FLOOD RISK MANAGEMENT STUDY AND PLAN SEPTEMBER 2024
<b><u>MOTION</u></b> (Jones/Nash)  THAT council approve the draft Molong Flood Risk Management Study and Plan 2024 for public exhibition.  <b>13 Nov 2024 8:36am Christensen, Matthew</b> Draft plan has been placed on public exhibition, which will be finalised in mid December 2025. Report on outcomes of public exhibition to be brought to Cabonne Floodplain Advisory Committee.  <b>10 Feb 2025 1:51pm Smith, Nyssa</b> Cabonne Floodplain Risk Management Advisory Committee meeting postponed until March 2025.			

Meeting	Officer/Director	Section	Subject
Council 26/11/2024	Christensen, Matthew Christensen, Matthew	For Determination	PROPOSED LEASE OF A PORTION OF DAVIMAC LANE MOLONG
<b><u>MOTION</u></b> (Pull/O'Ryan)  THAT council accept the request for leasing of part Davimac Lane (between Edward and Phillip Streets), Molong, for a five-year period, with a five year extension at the discretion of council and; authorise the Mayor and General Manager to execute necessary documentation to facilitate the lease.  <b>10 Feb 2025 1:56pm Smith, Nyssa</b> DGMI advised lease is being drafted by solicitors. <b>13 Mar 2025 11:39am Christensen, Matthew</b> Have received draft lease, currently being reviewed prior to sending to applicant.			

Meeting	Officer/Director	Section	Subject
Council 26/11/2024	Nicholls, Heather Nicholls, Heather	For Determination	PLANNING PROPOSAL - 11 STRATHNOOK LANE, CLIFTON GROVE
<b><u>MOTION</u></b> (Pull/Nash)  THAT council:			

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b> Tuesday, 15 July 2025 10:51:45 AM	
<b>Action Sheets Report</b>			

1. Endorse the planning proposal to amend the *Cabonne Local Environmental Plan 2012* to rezone Lot 551 and part Lot 553 DP 1176133 from RU1 Primary Production to R5 Large Lot Residential and amend the minimum lot size (MLS) from 100 hectares to 2ha;
2. Forward the planning proposal and proposed timeframe in this report to the Department of Planning and Environment for Gateway determination in accordance with Section 3.33 of the *Environmental Planning and Assessment Act 1979*; and
3. If no submissions are received during its public exhibition, endorse finalisation of the planning proposal. However, if any submissions are received, a further report will be forwarded to council for its consideration.

**10 Feb 2025 9:52pm Nicholls, Heather**

Referred for gateway determination

**04 Jun 2025 10:11am Stewart, Sarah**

Gateway determination received on 28 April 2025. Awaiting information from RFS prior to public exhibition.

Meeting	Officer/Director	Section	Subject
Council 26/11/2024	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
<b><u>MOTION</u></b> (Pull/Weaver)			
THAT:			
<ol style="list-style-type: none"> <li>1. A report be presented to the Local Traffic Committee to investigate reducing the speed limit on Banjo Paterson Way, Molong (between Starrlea Road and Bloomfield Road) to 50kmph.</li> <li>2. Council investigates the cost of reskinning the tourist boards in Cargo and Borenore.</li> <li>3. Council investigates the possibility of installing a walkway between Bluebell Estate and the CBD in Canowindra.</li> <li>4. Council investigates fixing the irrigation system, at the Canowindra Golf Course.</li> <li>5. A report on the proposed additional water extraction by Orange City Council from Summer Hill Creek.</li> <li>6. All of the above matters be subject to a report back to council.</li> </ol>			
<b>10 Feb 2025 1:55pm Smith, Nyssa</b>			
Item 5. - DGMI has advised a report will be submitted to Council in March 2025			
<b>13 Feb 2025 11:41am Smith, Nyssa</b>			
Item 1. - DL Transport has advised that TfNSW review is underway, Item 2 - DL Urban advised report to March Council meeting, Item 3 - DL Transport advised report to Feb Council meeting, Item 4 - DGMI arranging meeting with Canowindra Golf Club			

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b> Tuesday, 15 July 2025 10:51:45 AM	

**Action Sheets Report****13 Mar 2025 11:38am Christensen, Matthew**

Canowindra Golf Course Irrigation has been investigated with further report to be brought to Council.

**13 Mar 2025 11:39am Christensen, Matthew**

Seeking a presentation from Orange City Council with regards to extraction of water from Summer Hill Creek.

Meeting	Officer/Director	Section	Subject
Council 26/11/2024	Size, Dale Nicholls, Heather	For Determination	WASHPEN BRIDGE CONSTRUCTION COMPLETION

**MOTION** (Weaver/Batten)

THAT council note the report on the completion of construction of Washpen Bridge, and fund the additional \$258,020 of expenditure for the project for the roadworks reserve.

**05 Mar 2025 3:15pm Size, Dale**  
noted and entered into reserve documentation

Meeting	Officer/Director	Section	Subject
Council 26/11/2024	Johnson, Rebecca Byrnes, Bradley	For Determination	QUESTIONS FOR NEXT MEETING

**MOTION** (Pull/Weaver)

THAT:

1. A report be presented to the Local Traffic Committee to investigate reducing the speed limit on Banjo Paterson Way, Molong (between Starrlea Road and Bloomfield Road) to 50kmph.
2. Council investigates the cost of reskinning the tourist boards in Cargo and Borenore.
3. Council investigates the possibility of installing a walkway between Bluebell Estate and the CBD in Canowindra.
4. Council investigates fixing the irrigation system, at the Canowindra Golf Course.
5. A report on the proposed additional water extraction by Orange City Council from Summer Hill Creek.
6. All of the above matters be subject to a report back to council.

**04 Dec 2024 8:22am Johnson, Rebecca**  
Working with Urban Infrastructure team in relation to re-skinning of billboards, including costings and design. , Walkway linking Bluebell and Canowindra CBD will be included in Canowindra TI Fund survey due to be sent out to community in early 2025.

**10 Feb 2025 10:18am Johnson, Rebecca**  
Canowindra TI fund questionnaire currently out for response. , Ongoing work with Urban Infrastructure team on reskinning of boards

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b>	Tuesday, 15 July 2025 10:51:45 AM
<b>Action Sheets Report</b>			

**09 Apr 2025 10:15am Johnson, Rebecca**

Advice recieved that Council part owns tourism boards with Orange Council and ORVA. Working with the Urban Department to seeking confirmation and further advice around next steps to progress.

**14 May 2025 12:47pm Johnson, Rebecca**

Advice recieved that Council part owns tourism boards with Orange Council and ORVA. Working with the Urban Department to seeking confirmation and further advice around next steps to progress.

**10 Jul 2025 8:28am Johnson, Rebecca**

Ongoing to work with Urban Team and O360 to investigate options for reskinning, as Council does not own signage.

Meeting	Officer/Director	Section	Subject
Council 17/12/2024	Ellis, Mark Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE WITHIN LOT 228 DP750406 AND LOT 2 DP868771
<b><u>MOTION</u></b> (Pull/Nash)			
THAT council:			
<ol style="list-style-type: none"> <li>1. Approve the public exhibition of the proposal for purchase of partial road reserve through Lot 228 DP 750406 and Lot 2 DP868771, Locality: Shadforth, Parish: Shadforth, County: Bathurst, and</li> <li>2. Receive a report following the public exhibition to determine the proposed purchase of road reserve.</li> </ol>			
<b>10 Feb 2025 11:32am Ellis, Mark</b>			
Advertised 25th Jan and closes 22nd Feb. Report to March Cnl meeting			
<b>12 Mar 2025 8:38am Ellis, Mark</b>			
Assessing replies with report being prepared for council			
<b>01 Apr 2025 1:48pm Ellis, Mark</b>			
Report being prepared for April meeting			
<b>07 May 2025 4:08pm Ellis, Mark</b>			
Reply sent to applicant re leasing option as per April cnl meeting recommendation			
<b>05 Jun 2025 2:42pm Ellis, Mark</b>			
Letter sent to applicant re Lease- no reply			
<b>04 Jul 2025 9:17am Ellis, Mark</b>			
Awaiting response from aplicant to proceed			
<b>04 Jul 2025 9:21am Ellis, Mark</b>			
This task complteted- follow up task from April council meeteing being addressed			





<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b>	Tuesday, 15 July 2025 10:51:45 AM
<b>Action Sheets Report</b>			

Meeting	Officer/Director	Section	Subject
Council 25/02/2025	Ellis, Mark Christensen, Matthew	Confidential Items	PROPOSED LAND PURCHASING WITHIN LOT 10 DP 10595 (TILGA STREET)
<b><u>RECOMMENDATION</u></b> (O'Ryan/Pearson)			
THAT council:			
<ol style="list-style-type: none"> <li>1. Accepts the valuation report for the acquisition of part lot 10 DP10595 Tilga Street, and progress the acquisition of the road reserve,</li> <li>2. Gives authority to the General Manager to negotiate terms of purchase of part Lot 10 DP10595 on behalf of council,</li> <li>3. Authorises the Mayor and General Manager to execute all documentation required to finalise the purchase of the part allotments, and</li> <li>4. Receive a further report following negotiations for purchase.</li> </ol>			
<b>12 Mar 2025 8:35am Ellis, Mark</b>			
Spoken with property owners solicitor advising of pending discussion regarding purchase			
<b>01 Apr 2025 1:38pm Ellis, Mark</b>			
Formal reply being drafted.			
<b>07 May 2025 4:05pm Ellis, Mark</b>			
Reply with offer sent to applicants Solicitors. Further information been requested			
<b>02 Jun 2025 11:27am Ellis, Mark</b>			
Offer sent to owner- further advice being sought from Cnl solicitors			

Meeting	Officer/Director	Section	Subject
Council 25/02/2025	Christensen, Matthew Christensen, Matthew	Confidential Items	VOLUNTARY PURCHASE PROGRAM - UPDATE
<b><u>RECOMMENDATION</u></b> (Jones/Pull)			
THAT the council note the Voluntary Purchase Program Update report and determine the purchase price offer for 2 North Street, Eugowra, remain at \$284,500.			

Meeting	Officer/Director	Section	Subject
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<b>Action Sheets Report</b>		<b>Division:</b> <b>Committee:</b> Council <b>Officer:</b>	<b>Date From:</b> <b>Date To:</b> <b>Printed:</b> Tuesday, 15 July 2025 10:51:45 AM
Council 25/02/2025	Stubberfield, Nathan Nicholls, Heather	Confidential Items	ELECTRICITY PROCUREMENT FOR SMALL MARKET SITES
<b><u>RECOMMENDATION</u></b> (Pull/O'Ryan)			
<p>THAT council:</p> <ol style="list-style-type: none"> <li>1. Participates in the regional procurement process, facilitated by Central NSW Joint Organisation, for the supply of electricity for small market sites,</li> <li>2. Resolve that because of the extenuating circumstances set out in the report a satisfactory result would not be achieved by inviting tenders for the aggregated procurement of electricity for small market sites which are due to commence on 1 July 2025,</li> <li>3. Note that the reasons for the decision of the council in point 2 of this resolution are as follows:             <ol style="list-style-type: none"> <li>a. The services with respect to which the tender relates can only be provided by energy retailers.</li> <li>b. Council has received expert advice that due to the nature of the relevant market, offers from those retailers which will be made in response to the request for tender will only be open for acceptance for a period of 1-2 weeks.</li> <li>c. Even if the tender period was shortened to 7 days as permitted under the Regulations, some if not all the relevant tenders would expire prior to council being able to undertake an assessment of tenders, report the matter to council and resolve to accept or reject any tenders.</li> <li>d. This would result in council either having no valid tenders which it is able to accept, or it would not be able to consider for acceptance all of the tenders lodged in response to the request for tender.</li> <li>e. This would not be a satisfactory result for council,</li> </ol> </li> <li>4. Delegate the determination, acceptance or rejection of proposals on behalf of council to the General Manager, and</li> <li>5. Delegate the execution of the contract for the supply of electricity for small sites to the General Manager.</li> </ol>			
<b>09 Jul 2025 3:40pm Stubberfield, Nathan</b> Council entered energy contract per CNSWJO tender, follow up report sent to council with details. COMPLETE.			
Meeting	Officer/Director	Section	Subject
Council 25/03/2025	Christensen, Matthew	For Determination	CABONNE FLOODPLAIN MANAGEMENT ADVISORY COMMITTEE - DETERMINATION OF COMMUNITY REPRESENTATIVES

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b>	Tuesday, 15 July 2025 10:51:45 AM
<b>Action Sheets Report</b>			

Christensen,  
Matthew

### **MOTION** (Jones/Nash)

THAT council

1. Resolve to accept the expressions of interest applications of Mark Ward, Peter Crich and Sean Haynes as community representatives membership and Les Springett as alternate Canowindra community representative to the Cabonne Floodplain Management Advisory Committee.
2. Delegate authority to the General Manager to fill casual vacancies within the committee.

Meeting	Officer/Director	Section	Subject
Council 25/03/2025	Staines, Mandy Christensen, Matthew	For Determination	BELUBULA RIVER WALK - ADJOINING LAND LOT 3 DP576079
<h3><b><u>MOTION</u></b> (Batten/Weaver)</h3> <p>THAT council approve the leasing of Lot 3 DP576079, adjoining the new Belubula River Walk and the Swinging Bridge Precinct for agricultural purposes, and authorise the General Manager to seek expressions of interest from the public for leasing of the land.</p>			

Meeting	Officer/Director	Section	Subject
Council 25/03/2025	Ansted, Roy Christensen, Matthew	For Determination	PROPOSED ROAD RESERVE PURCHASE ADJACENT TO LOT 1184 DP 1179438
<h3><b><u>MOTION</u></b> (Jones/Pearson)</h3> <p>THAT council:</p> <ol style="list-style-type: none"> <li>1. Approve the sale upon closure of the unused section of road reserve adjacent Lot 1184 DP 1179438, in an amount of \$64,500,</li> <li>2. Enter a Deed with the applicant, confirming council's agreement to take steps to progress the statutory processes associated with the road closure, and</li> <li>3. Enter a contract for sale dealing with the purchase and consolidation of the newly created lot.</li> </ol>			

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b> Tuesday, 15 July 2025 10:51:45 AM	
<b>Action Sheets Report</b>			

**08 Apr 2025 3:21pm Ansted, Roy**

Applicant advised in writing of council's decision.

**06 May 2025 11:24am Ansted, Roy**

Awaiting response from applicant.

**10 Jun 2025 2:32pm Ansted, Roy**

Awaiting response from Applicant.

Meeting	Officer/Director	Section	Subject
Council 25/03/2025	Nicholls, Heather Nicholls, Heather	For Determination	EAST MOLONG PLANNING PROPOSAL
<b><u>MOTION</u></b> (Batten/Pearson)			
THAT council:			
<ol style="list-style-type: none"> <li>1. Approve the planning proposal to amend the <i>Cabonne Local Environmental Plan 2012</i> to rezone Lots 11 and 12 DP 546140 (168 Euchareena Road, Molong) and Lot A DP 961931 (92 Euchareena Road, Molong from R5 Large Lot Residential R1 General Residential and RE1 Public Recreation; and amend the minimum lot size (MLS) from 4,000m<sup>2</sup> to variously 600m<sup>2</sup>, 1,000m<sup>2</sup>, 1,250m<sup>2</sup> and 4,000m<sup>2</sup>,</li> <li>2. Forward the planning proposal and proposed timeframe in this report to the Department of Planning and Environment for Gateway determination in accordance with Section 3.33 of the <i>Environmental Planning and Assessment Act 1979</i>, and</li> <li>3. If no submissions are received during its public exhibition, endorse finalisation of the planning proposal. However, if any submissions are received, a further report will be forwarded to council for its consideration.</li> </ol>			
<b>04 Jun 2025 10:45am Stewart, Sarah</b>			
Submitted to Department of Planning for gateway determination.			

Meeting	Officer/Director	Section	Subject
Council 25/03/2025	Christensen, Matthew Christensen, Matthew	For Determination	QUESTIONS FOR NEXT MEETING
<b><u>MOTION</u></b> (Pearson/Nash)			
THAT the following matters be subject to a future report to council:			

<b>Division:</b>	Council	<b>Date From:</b>	
<b>Committee:</b>		<b>Date To:</b>	
<b>Officer:</b>		<b>Printed:</b>	Tuesday, 15 July 2025 10:51:45 AM
<b>Action Sheets Report</b>			
<ol style="list-style-type: none"><li>1. Signage being placed coming into Molong, on the Wellington side, warning motorist of entering traffic from nearby streets.</li><li>2. Signage at the Molong Village Green providing information for visitors on the rocks.</li><li>3. Repairs and widening of Yellow Box Road, Manildra.</li></ol>			

## Incomplete Resolutions - Summary

Risk	Totals	Month 1	Month 2	Month 3	Month 3+
Low	55	37	4	4	10
Medium	12	0	6	2	4
High	24	0	0	5	19

As at: 15 July 2025

Key:

Low Risk

Includes resolutions marked "Complete" pending the next Council meeting to be finalised; resolutions up to 2 months old with an initial comment; and resolutions not "Complete" (regardless of age), with initial and progress comments which are incomplete due to a legitimate reason.

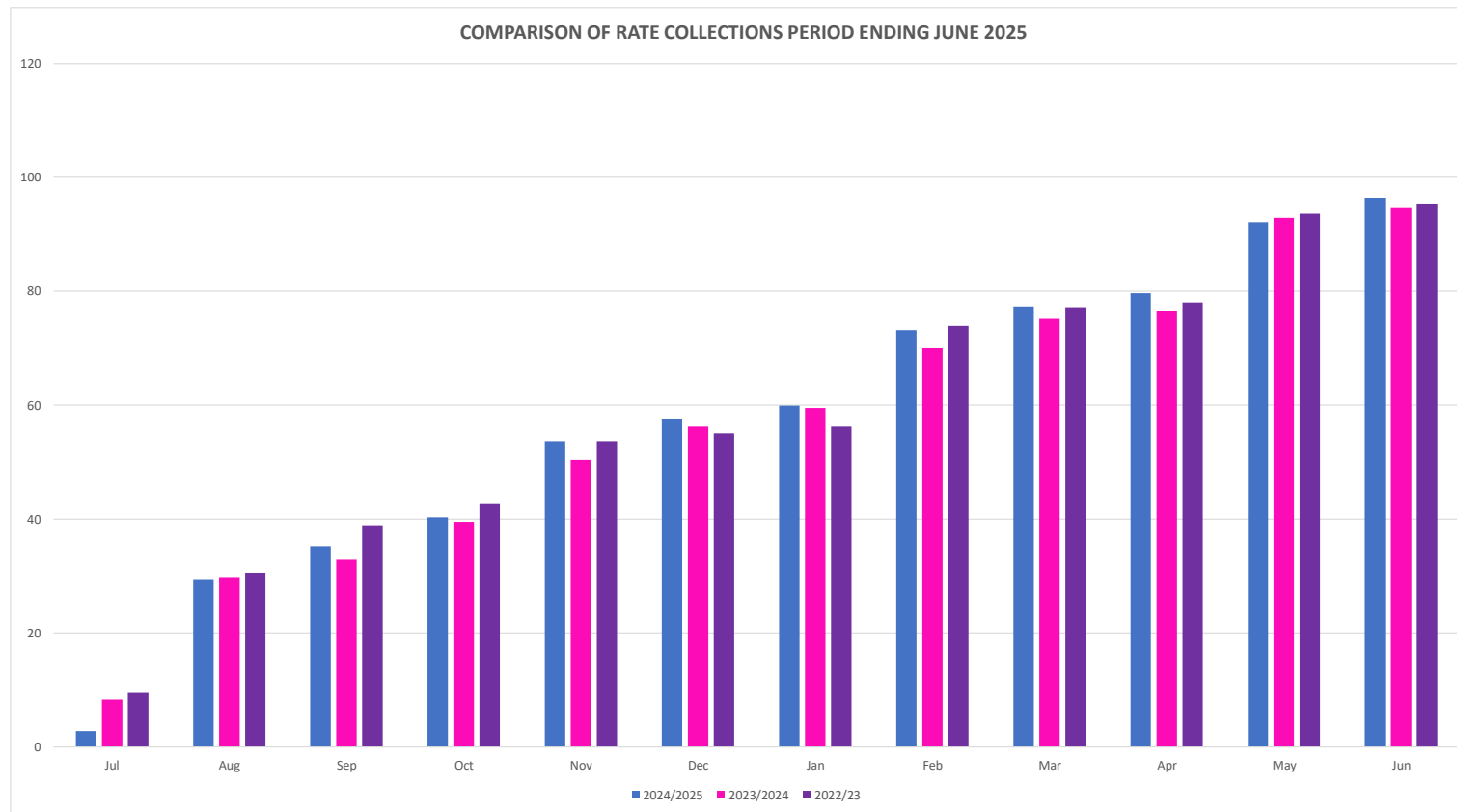
Medium Risk

Includes resolutions not "Complete", up to 2 months old **without** a comment; and resolutions 3 months old with an initial comment but without a satisfactory or timely update.

High Risk

Includes resolutions not "Complete", with no initial comment 3+ months old; 3+ months old with initial comment but no update; and 3+ months old with initial comment and with updates but reason or legitimacy is "no or not known (to be shown as "No").

Column1	2024/2025	2023/2024	2022/23	2021/22	2020/21	2019/20	2018/19
Jul	2.79	8.33	9.5	11.61	9.88	10.06	7.78
Aug	29.44	29.8	30.58	45.94	15.68	34.51	32.83
Sep	35.25	32.86	38.91	50.15	31.23	37	36.14
Oct	40.31	39.52	42.66	54.74	36.85	40.74	40.57
Nov	53.7	50.41	53.71	64.7	60.46	50.63	53.36
Dec	57.66	56.24	55.08	66.08	64.69	53.15	56.69
Jan	59.93	59.53	56.27	68.91	66.31	60.84	59.21
Feb	73.22	70.02	73.93	78.29	75.06	69.95	72.36
Mar	77.33	75.15	77.18	81.76	79.99	73.13	74.97
Apr	79.65	76.45	78.03	84.4	83.02	79.34	76.35
May	92.11	92.88	93.63	94.83	93.73	93.94	91.46
Jun	96.43	94.61	95.26	96.86	95.95	95.81	93.72







# Investment Report

01/06/2025 to 30/06/2025



## Portfolio Valuation as at 30/06/2025

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
NAB	AA-	TD	GENERAL	At Maturity	04/09/2024	04/07/2025	5.0000	2,000,000.00	2,000,000.00	82,191.78	8,219.18
Regional Australia Bank	BBB+	TD	GENERAL	At Maturity	29/01/2025	29/07/2025	5.0000	2,000,000.00	2,000,000.00	41,917.81	8,219.18
BOQ	A-	TD	GENERAL	At Maturity	16/09/2024	18/08/2025	4.9000	2,000,000.00	2,000,000.00	77,326.03	8,054.79
NAB	AA-	TD	GENERAL	At Maturity	11/09/2024	11/09/2025	4.9500	1,000,000.00	1,000,000.00	39,735.62	4,068.49
AMP Bank	BBB+	TD	GENERAL	At Maturity	16/12/2024	16/09/2025	5.1000	1,500,000.00	1,500,000.00	41,289.04	6,287.67
Suncorp Bank	AA-	TD	GENERAL	At Maturity	16/12/2024	16/09/2025	5.1600	2,500,000.00	2,500,000.00	69,624.66	10,602.74
Unity Bank	Unrated	TD	GENERAL	At Maturity	23/09/2024	22/09/2025	4.9000	500,000.00	500,000.00	18,861.64	2,013.70
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/10/2024	28/10/2025	5.1000	1,500,000.00	1,500,000.00	51,558.90	6,287.67
Westpac	AA-	TD	GENERAL	At Maturity	31/10/2024	31/10/2025	5.1200	250,000.00	250,000.00	8,521.64	1,052.05
NAB	AA-	TD	GENERAL	At Maturity	15/11/2024	17/11/2025	5.1500	2,000,000.00	2,000,000.00	64,339.73	8,465.75
Westpac	AA-	TD	GREEN	Quarterly	16/11/2023	17/11/2025	5.3400	1,000,000.00	1,000,000.00	6,729.86	4,389.04
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	18/11/2024	18/11/2025	5.1800	2,000,000.00	2,000,000.00	63,863.01	8,515.07
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	20/11/2024	20/11/2025	5.1700	2,000,000.00	2,000,000.00	63,173.15	8,498.63
Westpac	AA-	TD	GENERAL	At Maturity	20/11/2024	20/11/2025	5.1400	2,500,000.00	2,500,000.00	78,508.22	10,561.64
Suncorp Bank	AA-	TD	GENERAL	At Maturity	20/11/2023	20/11/2025	5.3100	1,000,000.00	1,000,000.00	85,687.40	4,364.38
Suncorp Bank	AA-	TD	GENERAL	At Maturity	17/03/2025	17/12/2025	4.7500	1,000,000.00	1,000,000.00	13,794.52	3,904.11
Suncorp Bank	AA-	TD	GENERAL	Annual	20/12/2023	22/12/2025	4.9000	1,000,000.00	1,000,000.00	25,909.59	4,027.40



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
State Bank of India, Sydney Branch	BBB-	TD	GENERAL	Annual	04/02/2025	04/02/2026	5.2500	2,000,000.00	2,000,000.00	42,287.67	8,630.14
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	17/02/2025	17/02/2026	4.8100	500,000.00	500,000.00	8,829.32	1,976.71
Westpac	AA-	TD	GENERAL	At Maturity	19/02/2025	19/02/2026	4.8200	3,000,000.00	3,000,000.00	52,293.70	11,884.93
Australian Unity Bank	BBB+	TD	GENERAL	At Maturity	29/05/2025	30/03/2026	4.2000	1,000,000.00	1,000,000.00	3,797.26	3,452.05
Westpac	AA-	TD	GENERAL	At Maturity	05/05/2025	07/04/2026	4.2000	2,000,000.00	2,000,000.00	13,117.81	6,904.11
Rabobank Australia Limited	A	TD	GENERAL	Annual	03/05/2024	04/05/2026	5.2000	2,000,000.00	2,000,000.00	16,241.10	8,547.95
Rabobank Australia Limited	A	TD	GENERAL	At Maturity	05/05/2025	05/05/2026	4.2200	1,000,000.00	1,000,000.00	6,590.14	3,468.49
AMP Bank	BBB+	TD	GENERAL	Annual	08/08/2023	10/08/2026	5.2500	2,500,000.00	2,500,000.00	117,585.62	10,787.67
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	04/11/2024	04/11/2026	4.9400	1,000,000.00	1,000,000.00	32,346.85	4,060.27
Rabobank Australia Limited	A	TD	GENERAL	Annual	29/05/2025	31/05/2027	4.1100	2,000,000.00	2,000,000.00	7,431.78	6,756.16
Rabobank Australia Limited	A	TD	GENERAL	Annual	16/04/2024	16/04/2029	5.1400	1,000,000.00	1,000,000.00	10,702.47	4,224.66
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/06/2025	30/06/2025	3.7500	11,380,021.00	11,380,021.00	21,057.62	21,057.62
<b>TOTALS</b>								<b>55,130,021.00</b>	<b>55,130,021.00</b>	<b>1,165,313.92</b>	<b>199,282.28</b>



## Portfolio by Asset as at 30/06/2025

### Asset Type: CASH

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
Commonwealth Bank	AA-	CASH	GENERAL	Monthly	30/06/2025	30/06/2025	3.7500	11,380,021.00	11,380,021.00	21,057.62	21,057.62
<b>CASH SUBTOTALS</b>								<b>11,380,021.00</b>	<b>11,380,021.00</b>	<b>21,057.62</b>	<b>21,057.62</b>

### Asset Type: TD

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
NAB	AA-	TD	GENERAL	At Maturity	04/09/2024	04/07/2025	5.0000	2,000,000.00	2,000,000.00	82,191.78	8,219.18
Regional Australia Bank	BBB+	TD	GENERAL	At Maturity	29/01/2025	29/07/2025	5.0000	2,000,000.00	2,000,000.00	41,917.81	8,219.18
BOQ	A-	TD	GENERAL	At Maturity	16/09/2024	18/08/2025	4.9000	2,000,000.00	2,000,000.00	77,326.03	8,054.79
NAB	AA-	TD	GENERAL	At Maturity	11/09/2024	11/09/2025	4.9500	1,000,000.00	1,000,000.00	39,735.62	4,068.49
AMP Bank	BBB+	TD	GENERAL	At Maturity	16/12/2024	16/09/2025	5.1000	1,500,000.00	1,500,000.00	41,289.04	6,287.67
Suncorp Bank	AA-	TD	GENERAL	At Maturity	16/12/2024	16/09/2025	5.1600	2,500,000.00	2,500,000.00	69,624.66	10,602.74
Unity Bank	Unrated	TD	GENERAL	At Maturity	23/09/2024	22/09/2025	4.9000	500,000.00	500,000.00	18,861.64	2,013.70
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	28/10/2024	28/10/2025	5.1000	1,500,000.00	1,500,000.00	51,558.90	6,287.67
Westpac	AA-	TD	GENERAL	At Maturity	31/10/2024	31/10/2025	5.1200	250,000.00	250,000.00	8,521.64	1,052.05
NAB	AA-	TD	GENERAL	At Maturity	15/11/2024	17/11/2025	5.1500	2,000,000.00	2,000,000.00	64,339.73	8,465.75
Westpac	AA-	TD	GREEN	Quarterly	16/11/2023	17/11/2025	5.3400	1,000,000.00	1,000,000.00	6,729.86	4,389.04



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	18/11/2024	18/11/2025	5.1800	2,000,000.00	2,000,000.00	63,863.01	8,515.07
ING Bank (Australia) Ltd	A	TD	GENERAL	Annual	20/11/2024	20/11/2025	5.1700	2,000,000.00	2,000,000.00	63,173.15	8,498.63
Westpac	AA-	TD	GENERAL	At Maturity	20/11/2024	20/11/2025	5.1400	2,500,000.00	2,500,000.00	78,508.22	10,561.64
Suncorp Bank	AA-	TD	GENERAL	At Maturity	20/11/2023	20/11/2025	5.3100	1,000,000.00	1,000,000.00	85,687.40	4,364.38
Suncorp Bank	AA-	TD	GENERAL	At Maturity	17/03/2025	17/12/2025	4.7500	1,000,000.00	1,000,000.00	13,794.52	3,904.11
Suncorp Bank	AA-	TD	GENERAL	Annual	20/12/2023	22/12/2025	4.9000	1,000,000.00	1,000,000.00	25,909.59	4,027.40
State Bank of India, Sydney Branch	BBB-	TD	GENERAL	Annual	04/02/2025	04/02/2026	5.2500	2,000,000.00	2,000,000.00	42,287.67	8,630.14
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	17/02/2025	17/02/2026	4.8100	500,000.00	500,000.00	8,829.32	1,976.71
Westpac	AA-	TD	GENERAL	At Maturity	19/02/2025	19/02/2026	4.8200	3,000,000.00	3,000,000.00	52,293.70	11,884.93
Australian Unity Bank	BBB+	TD	GENERAL	At Maturity	29/05/2025	30/03/2026	4.2000	1,000,000.00	1,000,000.00	3,797.26	3,452.05
Westpac	AA-	TD	GENERAL	At Maturity	05/05/2025	07/04/2026	4.2000	2,000,000.00	2,000,000.00	13,117.81	6,904.11
Rabobank Australia Limited	A	TD	GENERAL	Annual	03/05/2024	04/05/2026	5.2000	2,000,000.00	2,000,000.00	16,241.10	8,547.95
Rabobank Australia Limited	A	TD	GENERAL	At Maturity	05/05/2025	05/05/2026	4.2200	1,000,000.00	1,000,000.00	6,590.14	3,468.49
AMP Bank	BBB+	TD	GENERAL	Annual	08/08/2023	10/08/2026	5.2500	2,500,000.00	2,500,000.00	117,585.62	10,787.67
ING Bank (Australia) Ltd	A	TD	GENERAL	At Maturity	04/11/2024	04/11/2026	4.9400	1,000,000.00	1,000,000.00	32,346.85	4,060.27
Rabobank Australia Limited	A	TD	GENERAL	Annual	29/05/2025	31/05/2027	4.1100	2,000,000.00	2,000,000.00	7,431.78	6,756.16
Rabobank Australia Limited	A	TD	GENERAL	Annual	16/04/2024	16/04/2029	5.1400	1,000,000.00	1,000,000.00	10,702.47	4,224.66



Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
TD SUBTOTALS								43,750,000.00	43,750,000.00	1,144,256.30	178,224.66



## Portfolio by Asset Totals as at 30/06/2025

Type	Capital Value (\$)	Face Value (\$)	Accrued (\$)	Accrued MTD (\$)
CASH	11,380,021.00	11,380,021.00	21,057.62	21,057.62
TD	43,750,000.00	43,750,000.00	1,144,256.30	178,224.66
<b>TOTALS</b>	<b>55,130,021.00</b>	<b>55,130,021.00</b>	<b>1,165,313.92</b>	<b>199,282.28</b>



## Counterparty Compliance as at 30/06/2025

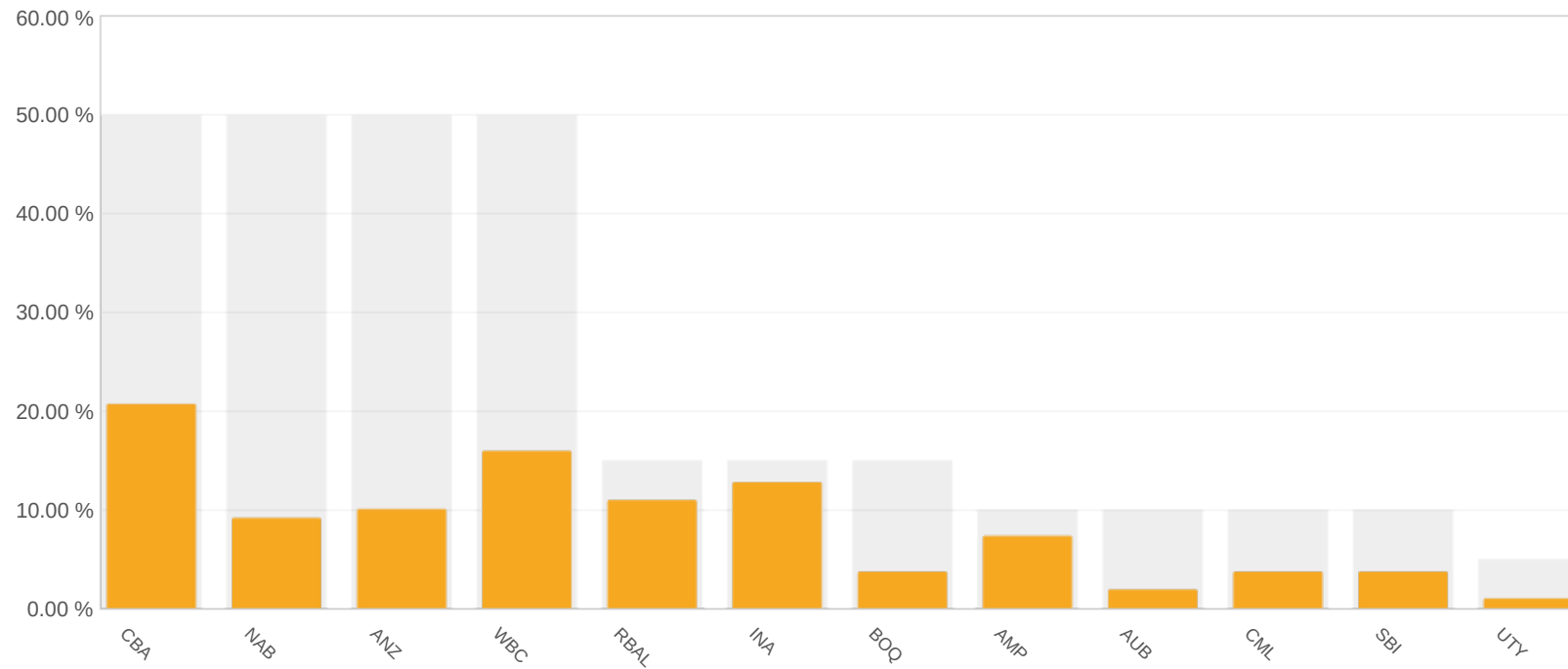
### Long Term Investments

Compliant	Bank Group	Term	Rating	Invested (\$)	Invested (%)	Limit (%)	Limit (\$)	Available (\$)
✓	Commonwealth Bank	Long	AA-	11,380,021.00	20.64	50.00	-	16,184,989.50
✓	NAB	Long	AA-	5,000,000.00	9.07	50.00	-	22,565,010.50
✓	ANZ Bank	Long	AA-	5,500,000.00	9.98	50.00	-	22,065,010.50
✓	Westpac	Long	AA-	8,750,000.00	15.87	50.00	-	18,815,010.50
✓	Rabobank Australia Limited	Long	A	6,000,000.00	10.88	15.00	-	2,269,503.15
✓	ING Bank (Australia) Ltd	Long	A	7,000,000.00	12.70	15.00	-	1,269,503.15
✓	BOQ	Long	A-	2,000,000.00	3.63	15.00	-	6,269,503.15
✓	AMP Bank	Long	BBB+	4,000,000.00	7.26	10.00	-	1,513,002.10
✓	Australian Unity Bank	Long	BBB+	1,000,000.00	1.81	10.00	-	4,513,002.10
✓	Regional Aust Bank	Long	BBB+	2,000,000.00	3.63	10.00	-	3,513,002.10
✓	State Bank of India	Long	BBB-	2,000,000.00	3.63	10.00	-	3,513,002.10
✓	Unity Bank	Long	Unrated	500,000.00	0.91	5.00	-	2,256,501.05
TOTALS				55,130,021.00	100.00			





### Counterparty Compliance - Long Term Investments



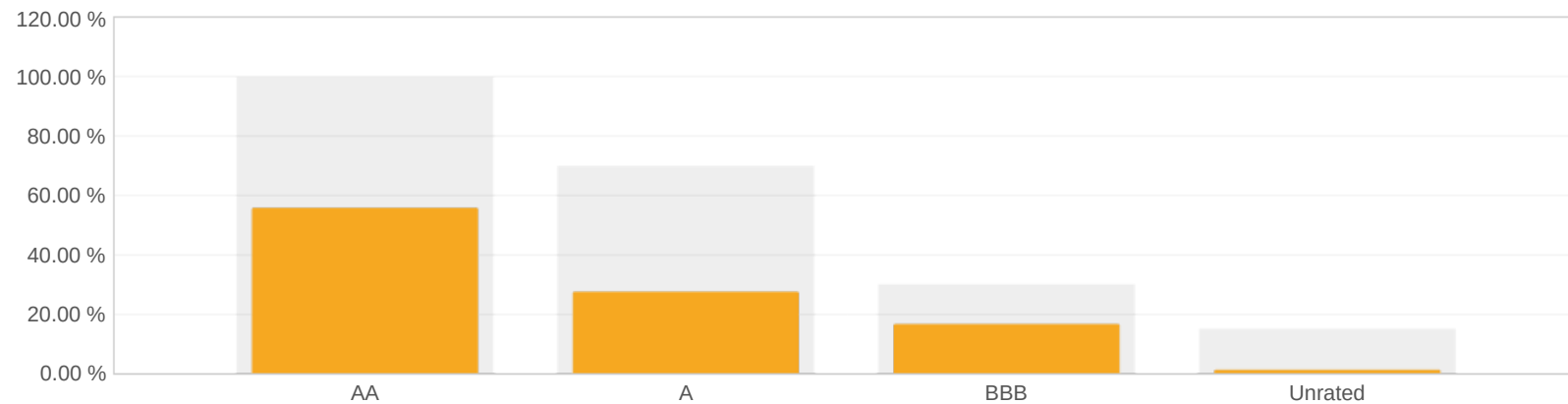


## Credit Quality Compliance as at 30/06/2025

### Long Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available (\$)
✓	AA	30,630,021.00	55.56	100.00	24,500,000.00
✓	A	15,000,000.00	27.21	70.00	23,591,014.70
✓	BBB	9,000,000.00	16.32	30.00	7,539,006.30
✓	Unrated	500,000.00	0.91	15.00	7,769,503.15
<b>TOTALS</b>		<b>55,130,021.00</b>	<b>100.00</b>		

### Credit Quality Compliance - Long Term Investments

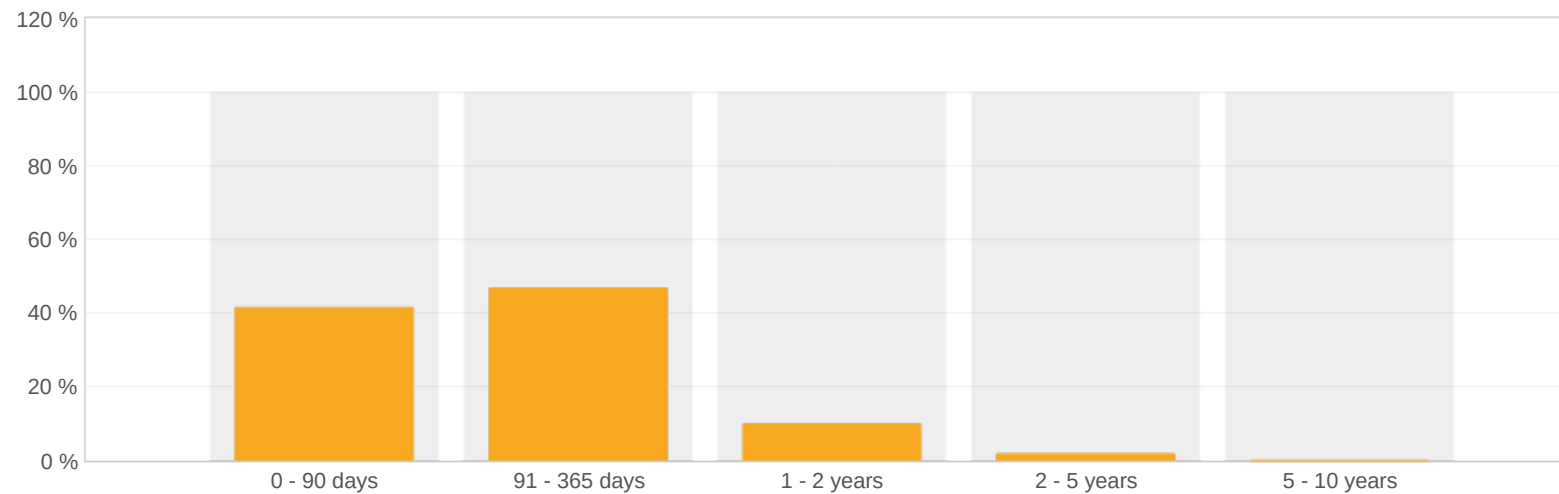




## Maturity Compliance as at 30/06/2025

Compliant	Term	Invested (\$)	Invested (%)	Min Limit (%)	Max Limit (%)	Available (\$)
✓	0 - 90 days	22,880,021.00	41.50	0.00	100.00	32,250,000.00
✓	91 - 365 days	25,750,000.00	46.71	0.00	100.00	29,380,021.00
✓	1 - 2 years	5,500,000.00	9.98	0.00	100.00	49,630,021.00
✓	2 - 5 years	1,000,000.00	1.81	0.00	100.00	54,130,021.00
✓	5 - 10 years	-	0.00	0.00	100.00	55,130,021.00
<b>TOTALS</b>		<b>55,130,021.00</b>	<b>100.00</b>			

## Maturity Compliance





## Portfolio Comparison

From: 31/05/2025 To: 30/06/2025

Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/05/2025 (\$)	30/06/2025 (\$)	Difference (\$)
NAB	AA-	TD	5.0000	04/09/2024	04/07/2025	At Maturity	2,000,000.00	2,000,000.00	-
Regional Australia Bank	BBB+	TD	5.0000	29/01/2025	29/07/2025	At Maturity	2,000,000.00	2,000,000.00	-
BOQ	A-	TD	4.9000	16/09/2024	18/08/2025	At Maturity	2,000,000.00	2,000,000.00	-
NAB	AA-	TD	4.9500	11/09/2024	11/09/2025	At Maturity	1,000,000.00	1,000,000.00	-
AMP Bank	BBB+	TD	5.1000	16/12/2024	16/09/2025	At Maturity	1,500,000.00	1,500,000.00	-
Suncorp Bank	AA-	TD	5.1600	16/12/2024	16/09/2025	At Maturity	2,500,000.00	2,500,000.00	-
Unity Bank	Unrated	TD	4.9000	23/09/2024	22/09/2025	At Maturity	500,000.00	500,000.00	-
ING Bank (Australia) Ltd	A	TD	5.1000	28/10/2024	28/10/2025	At Maturity	1,500,000.00	1,500,000.00	-
Westpac	AA-	TD	5.1200	31/10/2024	31/10/2025	At Maturity	250,000.00	250,000.00	-
NAB	AA-	TD	5.1500	15/11/2024	17/11/2025	At Maturity	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	5.3400	16/11/2023	17/11/2025	Quarterly	1,000,000.00	1,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.1800	18/11/2024	18/11/2025	At Maturity	2,000,000.00	2,000,000.00	-
ING Bank (Australia) Ltd	A	TD	5.1700	20/11/2024	20/11/2025	Annual	2,000,000.00	2,000,000.00	-
Westpac	AA-	TD	5.1400	20/11/2024	20/11/2025	At Maturity	2,500,000.00	2,500,000.00	-
Suncorp Bank	AA-	TD	5.3100	20/11/2023	20/11/2025	At Maturity	1,000,000.00	1,000,000.00	-
Suncorp Bank	AA-	TD	4.7500	17/03/2025	17/12/2025	At Maturity	1,000,000.00	1,000,000.00	-
Suncorp Bank	AA-	TD	4.9000	20/12/2023	22/12/2025	Annual	1,000,000.00	1,000,000.00	-



Issuer	Rating	Type	Rate (%)	Purchase Date	Maturity Date	Interest (%)	31/05/2025 (\$)	30/06/2025 (\$)	Difference (\$)
State Bank of India, Sydney Branch	BBB-	TD	5.2500	04/02/2025	04/02/2026	Annual	2,000,000.00	2,000,000.00	-
ING Bank (Australia) Ltd	A	TD	4.8100	17/02/2025	17/02/2026	At Maturity	500,000.00	500,000.00	-
Westpac	AA-	TD	4.8200	19/02/2025	19/02/2026	At Maturity	3,000,000.00	3,000,000.00	-
Australian Unity Bank	BBB+	TD	4.2000	29/05/2025	30/03/2026	At Maturity	1,000,000.00	1,000,000.00	-
Westpac	AA-	TD	4.2000	05/05/2025	07/04/2026	At Maturity	2,000,000.00	2,000,000.00	-
Rabobank Australia Limited	A	TD	5.2000	03/05/2024	04/05/2026	Annual	2,000,000.00	2,000,000.00	-
Rabobank Australia Limited	A	TD	4.2200	05/05/2025	05/05/2026	At Maturity	1,000,000.00	1,000,000.00	-
AMP Bank	BBB+	TD	5.2500	08/08/2023	10/08/2026	Annual	2,500,000.00	2,500,000.00	-
ING Bank (Australia) Ltd	A	TD	4.9400	04/11/2024	04/11/2026	At Maturity	1,000,000.00	1,000,000.00	-
Rabobank Australia Limited	A	TD	4.1100	29/05/2025	31/05/2027	Annual	2,000,000.00	2,000,000.00	-
Rabobank Australia Limited	A	TD	5.1400	16/04/2024	16/04/2029	Annual	1,000,000.00	1,000,000.00	-
Commonwealth Bank	AA-	CASH	4.0000	31/05/2025	31/05/2025	Monthly	6,258,000.00	11,380,021.00	5,122,021.00
<b>TOTALS</b>							<b>50,008,000.00</b>	<b>55,130,021.00</b>	<b>5,122,021.00</b>



Trades in Period

From: 01/06/2025 To: 30/06/2025

New Trades - From: 01/06/2025 To: 30/06/2025

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
No entries for this item									
TOTALS								0	

**Sell Trades - From: 01/06/2025 To: 30/06/2025**

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Selling Date	Yield/Margin (%)	Face Value (\$)	Gross Value (\$)	Capital Value (\$)	Reference
No entries for this item												
TOTALS									0			



Matured Trades - From: 01/06/2025 To: 30/06/2025

Issuer	Rating	Type	Allocation	Interest Paid	Purchase Date	Maturity Date	Rate (%)	Value (\$)	Reference
No entries for this item									
TOTALS								0	





Unrealised Gains / Losses as at 30/06/2025

Issuer	Rating	Type	Purchase Date	Maturity Date	Allocation	Cost (\$)	Value (\$)	Purchase Price	Current Price	Gain/Loss (\$)
No entries for this item										
TOTALS						0	0			0



Realised Gains / Losses

From: 01/06/2025 To: 30/06/2025

Issuer	Rating	Type	Purchase Date	Maturity Date	Selling Date	Cost Price	Current Price	Purchase Price	Selling Price	Realised	Type
No entries for this item											
TOTALS						0	0			0	



Interest Received in Period

From: 01/06/2025 To: 30/06/2025

Periodic Interest

Issuer	Rating	Type	Allocation	Frequency	Value (\$)	Purchase Date	Maturity Date	Coupon Date	Type	Rate (%)	Received (\$)
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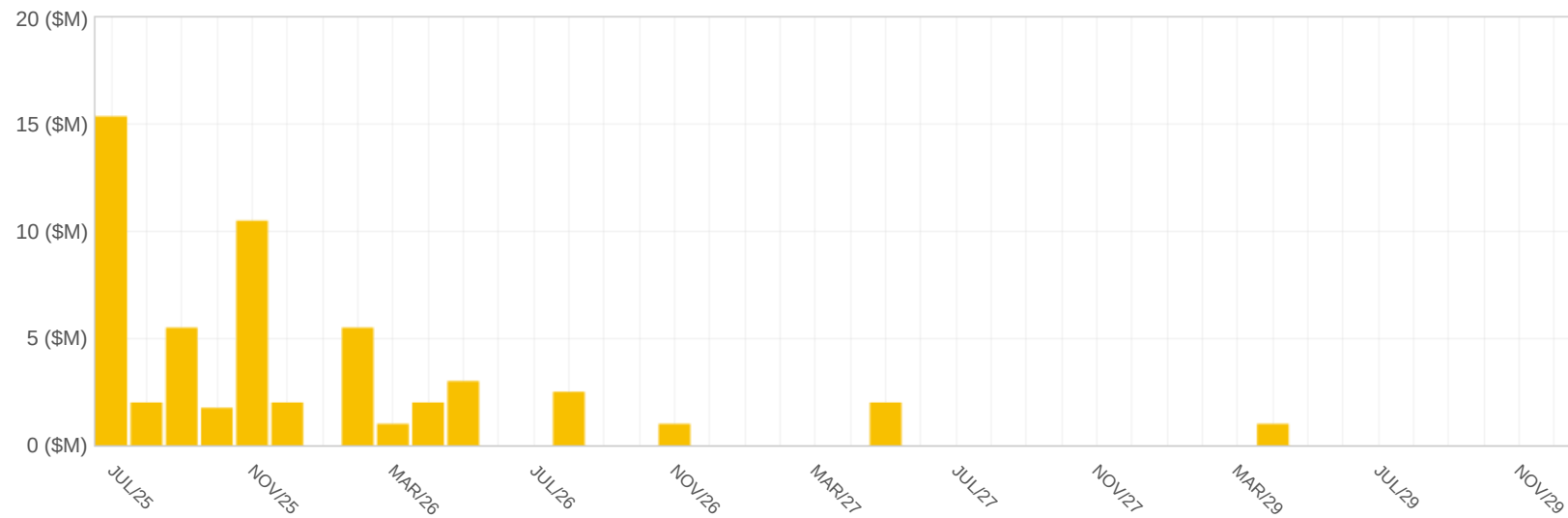
No entries for this given period



## Maturity Cash Flow as at 30/06/2025

Year	Jan (\$)	Feb (\$)	Mar (\$)	Apr (\$)	May (\$)	Jun (\$)	Jul (\$)	Aug (\$)	Sep (\$)	Oct (\$)	Nov (\$)	Dec (\$)	Total (\$)
2025	-	-	-	-	-	-	15,380,021	2,000,000	5,500,000	1,750,000	10,500,000	2,000,000	37,130,021.00
2026	-	5,500,000	1,000,000	2,000,000	3,000,000	-	-	2,500,000	-	-	1,000,000	-	15,000,000.00
2027	-	-	-	-	2,000,000	-	-	-	-	-	-	-	2,000,000.00
2029	-	-	-	1,000,000	-	-	-	-	-	-	-	-	1,000,000.00
<b>TOTALS</b>													<b>55,130,021.00</b>

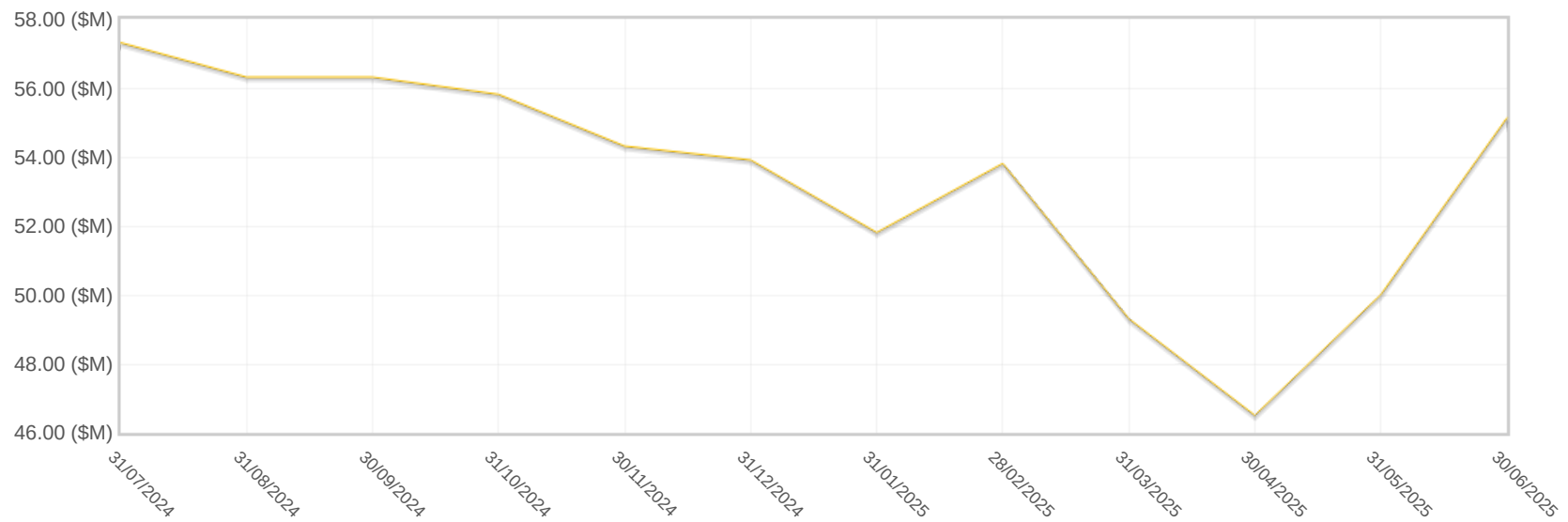
## Maturity Cash Flow Distribution





## Historical Portfolio Balances as at 30/06/2025

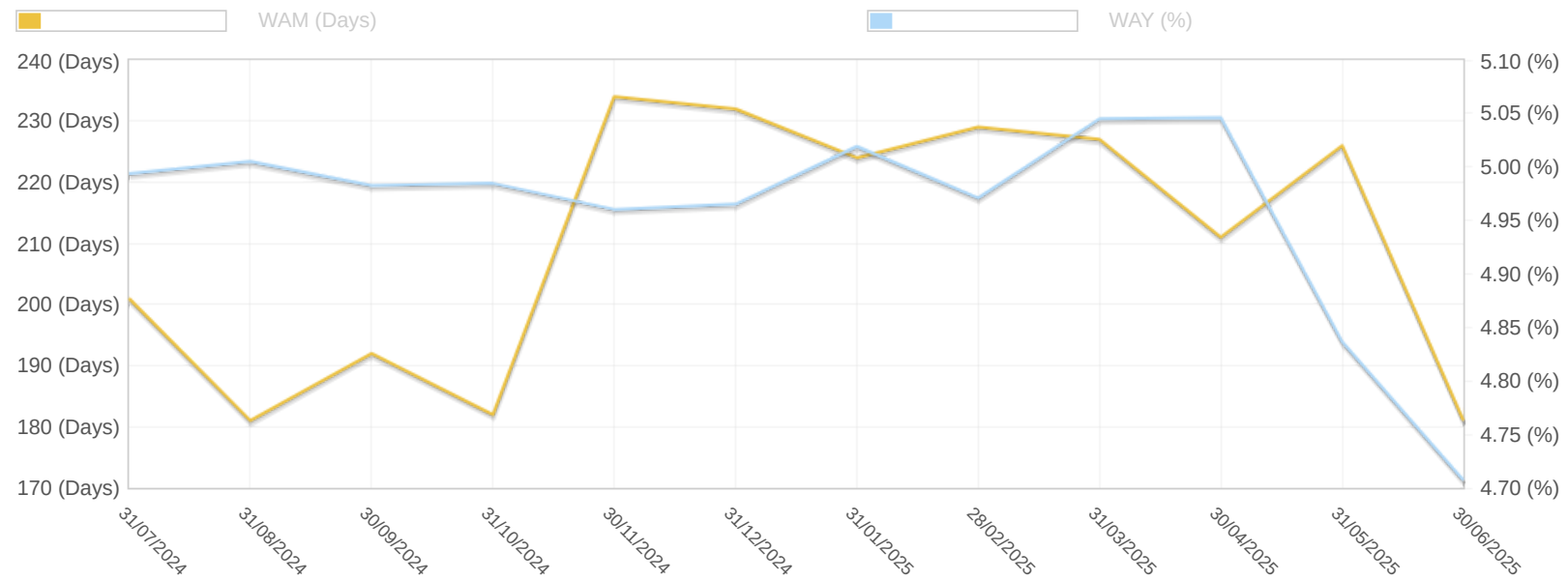
31/07/2024	31/08/2024	30/09/2024	31/10/2024	30/11/2024	31/12/2024	31/01/2025	28/02/2025	31/03/2025	30/04/2025	31/05/2025	30/06/2025
57.31	56.31	56.31	55.81	54.31	53.91	51.81	53.81	49.31	46.51	50.01	55.13





## Historical Ratios as at 30/06/2025

	31/07/2024	31/08/2024	30/09/2024	31/10/2024	30/11/2024	31/12/2024	31/01/2025	28/02/2025	31/03/2025	30/04/2025	31/05/2025	30/06/2025
WAM (Days)	201	181	192	182	234	232	224	229	227	211	226	181
WAY (%)	4.9937	5.0051	4.9826	4.9847	4.9603	4.9652	5.0192	4.9711	5.0450	5.0461	4.8367	4.7073

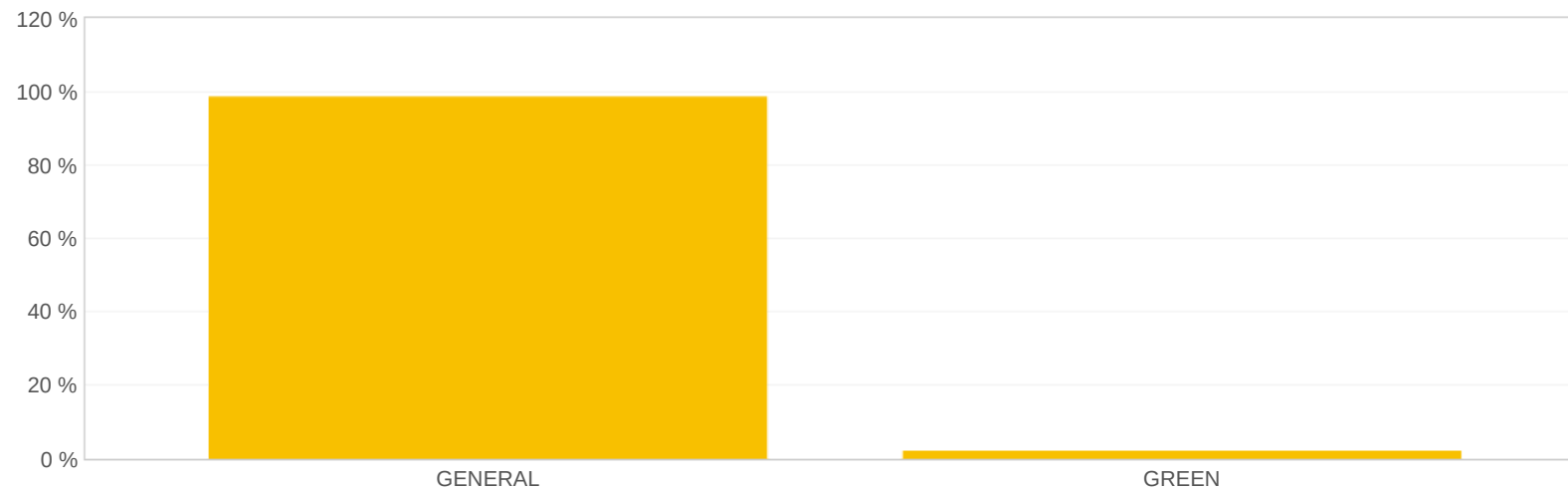




## Allocation as at 30/06/2025

Code	Number of trades	Invested (\$)	Invested (%)
GENERAL	28	54,130,021.00	98.19
GREEN	1	1,000,000.00	1.81
<b>TOTALS</b>	<b>29</b>	<b>55,130,021.00</b>	<b>100.0</b>

## Allocation Distribution as at 30/06/2025

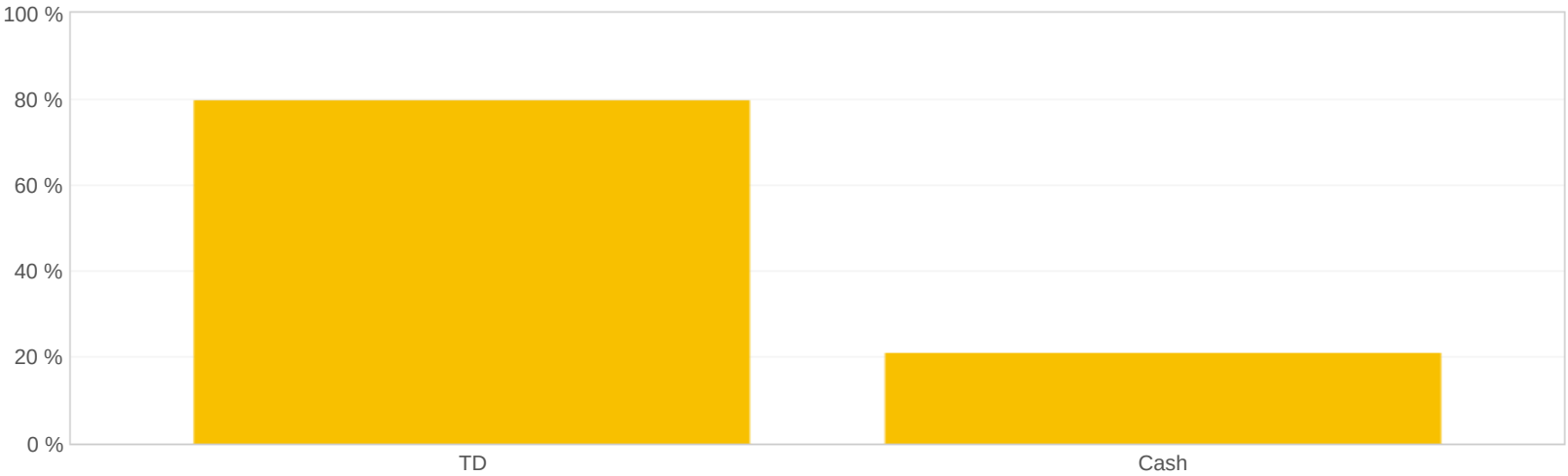




Asset Class as at 30/06/2025

Code	Number of Trades	Invested (\$)	Invested (%)
TD	28	43,750,000.00	79.36
Cash	1	11,380,021.00	20.64
TOTALS	29	55,130,021.00	100.0

Asset Class Distribution







ADIs funding fossil fuels as at 30/06/2025

	Number of Trades	Invested (\$)	Invested (%)
Not funding fossil fuels	7	11,500,000.00	20.9
Funding fossil fuels	22	43,630,021.00	79.1

